

How to Access FSDW Reports via FMMI Portal (Internet Explorer)

(updated 12/01/2016)

Log into the FMMI Portal:

<https://portal.fms.usda.gov>

The screenshot shows the USDA eAuthentication login page in Internet Explorer. The browser's address bar displays <https://www.eauth.usda.gov/>. The page header includes the USDA logo and the text "United States Department of Agriculture" and "USDA eAuthentication". A navigation menu contains links for "Home", "About eAuthentication", "Help", "Contact Us", and "Find an LRA". Below the header, a breadcrumb trail reads "You are here: eAuthentication Home > eAuthentication Login". The main content area is titled "eAuthentication Login" and features two primary login options: "LincPass (PIV)" and "User ID & Password". The "LincPass (PIV)" section includes a graphic that says "CLICK HERE TO LOG IN WITH YOUR LincPass (PIV)". The "User ID & Password" section contains input fields for "User ID:" and "Password:", a "REGISTER" button, a "LOGIN" button, and a link for "Change my Password". A "WARNING" section follows, titled "Upon Login You Agree to the Following Information:", which lists several terms of use, including that the system is for authorized use only and that the government may monitor, intercept, search, and seize any data transmitted or stored on the system.

Use the right scroll button until Ad-Hoc Analysis is displayed

Click on Ad-hoc Analysis

FMMI Home - FMMI Portal - Internet Explorer

https://portal.fmmi.usda.gov/

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Financial Management Modernization Initiative

Welcome Michael Smith Help Log off

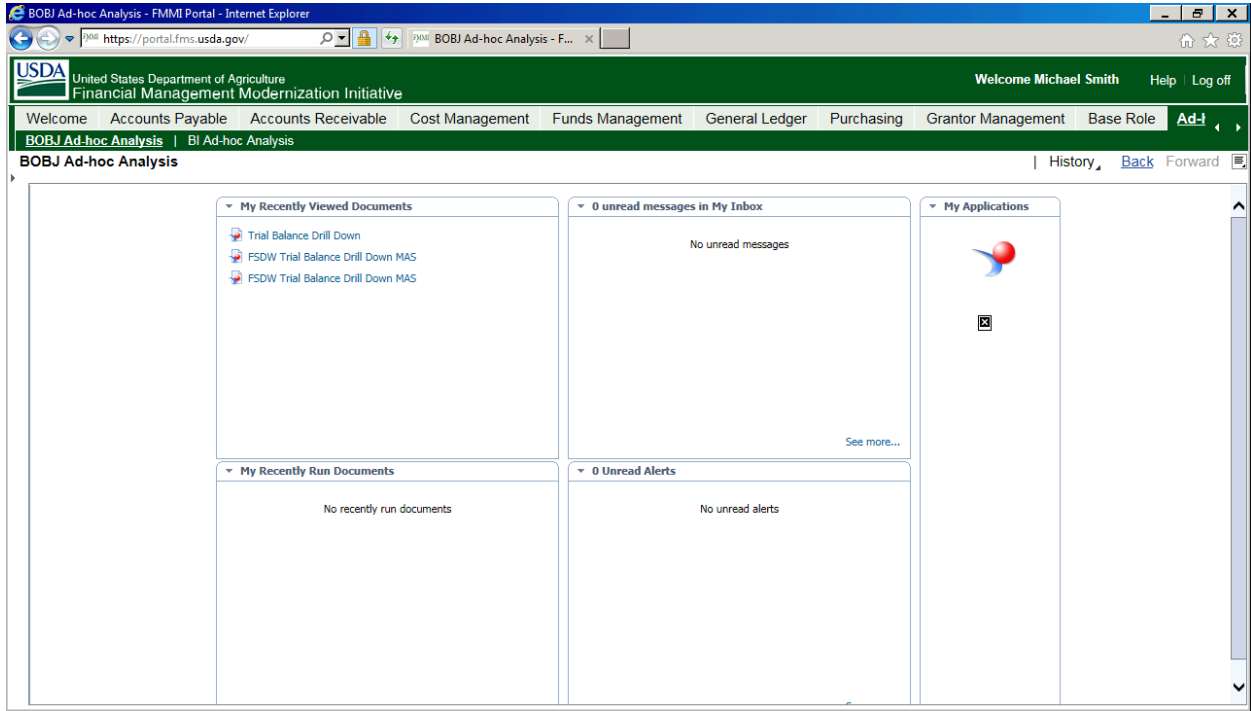
Accounts Receivable Cost Management Funds Management General Ledger Management Purchasing Grantor Management Base Role BI Favorites Ad-hoc Analysis

FMMI Home | History Back Forward

FMMI
Transforming Financials at the People's Department

This is a United States Department of Agriculture computer system, which may be accessed and used only for official Government business (or as otherwise permitted by regulation) by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, included criminal investigations. Access or use of this computer system by any person, where authorized or unauthorized, constitutes consent to those terms.

If the below screen is displayed click on <See more> (in the middle right portion of the screen) to display report folders



Click on Folders tab on top left of page

The screenshot shows a web browser window displaying the USDA Financial Management Modernization Initiative (FMMI) portal. The browser's address bar shows the URL <https://portal.fms.usda.gov/>. The page header includes the USDA logo and the text "United States Department of Agriculture Financial Management Modernization Initiative". A user greeting "Welcome Michael Smith" and links for "Help" and "Log off" are visible. A navigation menu contains several tabs: "Welcome", "Accounts Payable", "Accounts Receivable", "Cost Management", "Funds Management", "General Ledger", "Purchasing", "Grantor Management", "Base Role", and "Ad-hoc Analysis". The "Ad-hoc Analysis" tab is currently selected, and the sub-page is titled "BOBJ Ad-hoc Analysis". Below the navigation, there are links for "History", "Back", and "Forward". The main content area features a "Details" view with a table structure. The table has columns for "Title", "Received On", "From", and "Type". The table is currently empty, displaying "No Items". On the left side of the main content area, there is a sidebar with a "Folders" tab selected, and a search box below it. The bottom right corner of the page indicates "Total: 0 items".

Click on the <FSDW> folder

BOBJ Ad-hoc Analysis - FMFI Portal - Internet Explorer
https://portal.fms.usda.gov/

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Welcome Accounts Payable Accounts Receivable Cost Management Funds Management General Ledger Purchasing Grantor Management Base Role Ad-hoc Analysis

BOBJ Ad-hoc Analysis | BI Ad-hoc Analysis

BOBJ Ad-hoc Analysis | History Back Forward

View New Organize Send More Actions Details

Title ^	Type	Last Run	Instances
Auditing	Folder		
BPMS	Folder		
Data Federation	Folder		
FMFI	Folder		
FSDW	Folder		
LCM	Folder		
Monitoring Report Sample	Folder		
Platform Search Scheduling	Folder		
SAP	Folder		
System Configuration Wizard	Folder		
Visual Difference	Folder		
Web Intelligence Samples	Folder		

Search

Total: 12 items

To process predefined reports click on <FSDW Canned Reports>

The screenshot displays the BOBJ Ad-hoc Analysis - FMMI Portal interface. The browser address bar shows the URL <https://portal.fms.usda.gov/>. The page header includes the USDA logo and the text "United States Department of Agriculture Financial Management Modernization Initiative". The user is logged in as Michael Smith, with a "Welcome Michael Smith" message and "Help" and "Log off" links. The navigation menu includes "Welcome", "Accounts Payable", "Accounts Receivable", "Cost Management", "Funds Management", "General Ledger", "Purchasing", "Grantor Management", "Base Role", and "Ad-hoc Analysis". The current page is titled "BOBJ Ad-hoc Analysis" and includes "History", "Back", and "Forward" links. The main content area shows a list of reports under the "FSDW Canned Reports" folder. The table has columns for "Title", "Type", "Last Run", and "Instances".

Title	Type	Last Run	Instances
FSDW Ad-Hoc Reports	Folder		
FSDW Canned Reports	Folder		
ITRS Report FY2016 PP06	Web Intelligence		0
Trial Balance Drill Down-Apport Cat B	Web Intelligence		0

The interface also includes a "My Documents" sidebar with a tree view of folders such as "Auditing", "BPMS", "Data Federation", "FMMI", "FSDW", "LCM", "Monitoring Report Sample", "Platform Search Scheduling", "SAP", "System Configuration Wizard", "Visual Difference", and "Web Intelligence Samples". A search bar is located at the bottom left, and the total number of items is displayed as "Total: 4 items" at the bottom right.

Displayed are the report subfolders

The screenshot displays the BOBJ Ad-hoc Analysis - FMMI Portal interface. The browser title is "BOBJ Ad-hoc Analysis - FMMI Portal - Internet Explorer" and the address bar shows "https://portal.fms.usda.gov/". The page header includes the USDA logo and the text "United States Department of Agriculture Financial Management Modernization Initiative". A navigation menu contains links for "Welcome", "Accounts Payable", "Accounts Receivable", "Cost Management", "Funds Management", "General Ledger", "Purchasing", "Grantor Management", "Base Role", and "Ad-hoc Analysis". The current page is titled "BOBJ Ad-hoc Analysis" and includes a "History" link and "Back" and "Forward" buttons.

The main content area shows a "View" menu with options "New", "Organize", "Send", and "More Actions". Below this is a "My Documents" section with a "Folders" tree view on the left. The tree view shows a hierarchy of folders: "Public Folders", "Auditing", "BPMS", "Data Federation", "FMMI", "FSDW", "FSDW Ad-Hoc Reports", "FSDW Canned Reports", "LCM", "Monitoring Report Sample", "Platform Search Scheduling", "SAP", "System Configuration Wizard", "Visual Difference", and "Web Intelligence Samples".

The main table displays a list of report subfolders. The table has the following columns: "Title", "Type", "Last Run", and "Instances". The data is as follows:

Title	Type	Last Run	Instances
2108	Folder		
Consolidated Financial Statements	Folder		
Consolidating Financial Statements	Folder		
Footed Financial Statements	Folder		
GTAS Reports	Folder		
Preliminary Financial Statement	Folder		
Trial Balance Reports	Folder		
Utility Reports	Folder		

The bottom right corner of the interface indicates "Total: 8 items".

Select a subfolder to display available reports

Trial Balance subfolder is selected for this demo

The screenshot shows the BOBJ Ad-hoc Analysis web application interface. The browser address bar displays <https://portal.fms.usda.gov/>. The page header includes the USDA logo and the text "United States Department of Agriculture Financial Management Modernization Initiative". A navigation menu contains links for "Welcome", "Accounts Payable", "Accounts Receivable", "Cost Management", "Funds Management", "General Ledger", "Purchasing", "Grantor Management", "Base Role", and "Ad-hoc Analysis". The main content area is titled "BOBJ Ad-hoc Analysis" and features a "Details" view. On the left, a "Folders" tree is expanded to show the "Trial Balance Reports" folder. On the right, a table lists the available reports.

Title	Type	Last Run	Instances
Abnormal Balance Report	Web Intelligence		0
Trial Balance Comparative Report	Web Intelligence		0
Trial Balance Detail Adjustment Report	Web Intelligence		0
Trial Balance Detail Report	Web Intelligence		0
Trial Balance Summary Report	Web Intelligence		0

Total: 5 items

To process Ad-hoc reports click on Ad-hoc folder

The screenshot shows the BOBJ Ad-hoc Analysis - FMFI Portal in Internet Explorer. The browser address bar shows the URL <https://portal.fms.usda.gov/>. The page header includes the USDA logo and the text "United States Department of Agriculture Financial Management Modernization Initiative". The user is logged in as "Michael Smith". The navigation menu includes "Welcome", "Accounts Payable", "Accounts Receivable", "Cost Management", "Funds Management", "General Ledger", "Purchasing", "Grantor Management", "Base Role", and "Ad-hoc". The "Ad-hoc" menu item is selected, and the sub-menu "BOBJ Ad-hoc Analysis" is visible. The main content area is titled "BOBJ Ad-hoc Analysis" and contains a table with the following data:

Title	Type	Last Run	Instances
FSDW Ad-Hoc Reports	Folder		
FSDW Canned Reports	Folder		
ITRS Report FY2016 PPO6	Web Intelligence		0
Trial Balance Drill Down-Apport Cat B	Web Intelligence		0

The left sidebar shows a tree view of folders under "My Documents". The "FSDW" folder is selected and highlighted. The bottom right corner of the page indicates "Total: 4 items".

Scroll down to display <OIG> subfolder and click to display reports

BOBJ Ad-hoc Analysis - FMMI Portal - Internet Explorer
https://portal.fms.usda.gov/ BOBJ Ad-hoc Analysis - F...

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Welcome Accounts Payable Accounts Receivable Cost Management Funds Management General Ledger Purchasing Grantor Management Base Role Ad-hoc Analysis

BOBJ Ad-hoc Analysis | BI Ad-hoc Analysis

BOBJ Ad-hoc Analysis | History Back Forward

Title	Type	Last Run	Instances
FAO	Folder		
OIG 12402300_ARB Trial Balance Detail Report	Web Intelligence		0
Trial Balance Drill Down	Web Intelligence		0

Total: 3 items

After you process a report you can execute another report by clicking on the <Back> button in upper right of screen

The screenshot shows a web browser window displaying the USDA FMMI Portal. The page title is "United States Department of Agriculture Report Model Rules for Report Year and Treasury Line Numbers: B". The report content includes a table with the following data:

Beginning GTAS Balances	Row Type:	Normal	Row Reversed:	N
Column Name:	Amount			
Step 1	Distribution Percent		Distribution Category	

Below the table is a "Domain" section with a table of attributes:

Attribute Name	Exclude	Match Type	Match Value	Subfield Start	Subfield Length	Ignore
Fiscal Month	N	Append List	B1			N

The "Report Model Criteria" section is also visible. The page footer indicates "Last Refreshed : December 1, 2016 12:50:24 PM GMT-07:00".

It takes you back to original screen and follows the previous steps

BOBJ Ad-hoc Analysis - FMMI Portal - Internet Explorer
https://portal.fms.usda.gov/ BOBJ Ad-hoc Analysis - F...

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BOBJ Ad-hoc Analysis | BI Ad-hoc Analysis

BOBJ Ad-hoc Analysis | History Back Forward

My Recently Viewed Documents

- Pod Model Rules
- Trial Balance Drill Down
- Trial Balance Detail Report
- FSDW Trial Balance Drill Down MAS
- FSDW Trial Balance Drill Down MAS

0 unread messages in My Inbox

No unread messages

See more...

My Recently Run Documents

No recently run documents

0 Unread Alerts

No unread alerts

My Applications