

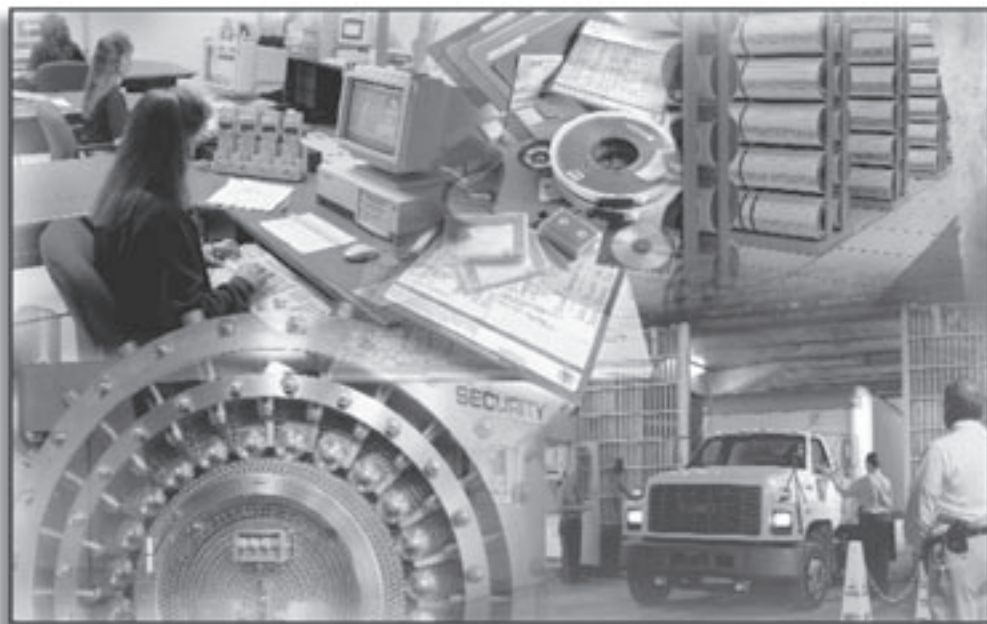
SAA's 69th ANNUAL MEETING

# New Orleans '05

**August 14-20, 2005**  
**Hilton New Orleans Riverside**  
**Register NOW and SAVE!**



**Early Bird Registration Deadline 🌸 June 17**  
**Hotel Reservation/Conference Rate Deadline 🌸 July 15**



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# New Orleans '05



Young Tuxedo Brass Band at the corner of Magnolia and Jackson, 1958, photographer, Ralston Crawford, courtesy Ralston Crawford Collection, Hogan Jazz Archive, Tulane University

## It's...

- The **premier educational event of the year** for archives professionals...
- **Thought-provoking and informative** plenary sessions (page 3)...
- **Practical tips** that you can put to use as soon as you return to work – and discussions of research and theory that advance your profession to new heights (page 12)...
- A chance for **first-timers and new members** to see what it's all about – all in one place and all at one time (page 4)...
- **In-depth coverage of an archival topic of special interest** to you at Pre-conference Programs (page 7)...
- **Brushing up on the basics** at one or more "Archives Unplugged" sessions (page 17).... Or **challenging yourself with new ideas** at all-new "Archives Seminars" (page 13)...
- "Preservation Hall" – the International Archives and Information Technology Exhibition – packed with fresh ideas, new products, **the tools you need to do your best** (page 18)...
- Section and roundtable meetings that will **get you in tune with others** who share your special interests...
- Social events that will help you **connect with old friends – and make new ones...**
- **New Orleans!** The Crescent City. The City of Chefs. Birthplace of Jazz. Sportsman's Paradise. The City That Care Forgot. New Orleans has so many divine personalities that it's a challenge to know where to begin. Rich in culture and history. Gifted in music and cuisine. Immersed in art and architecture. Lavished in celebration and beauty. Your chance to explore one of America's most diverse and classic cities – from the Vieux Carré to St Charles Avenue... from oyster bars to Galatoire's... from the Preservation Hall masters to gospel, blues, zydeco, and Creole – **take a stroll in The Big Easy!**

## New Orleans '05

Your best opportunity all year to meet, learn, and grow in the company of archivists from across the country and around the world...

# Come to The Big Easy!

## Contents

Join Us in The Big Easy! (SAA President Rand Jimerson) .....	2
Opening Plenary Session.....	3
SAA Council Members 2004-2005.....	3
General Information .....	4
Attention First-Timers and New Members! .....	4
Information for Students .....	5
About the Program (2005 Program Committee) .....	6
Pre-conference Programs.....	7
Daily Schedule	
Sunday, August 14 .....	10
Monday, August 15 .....	10
Tuesday, August 16 .....	10
Wednesday, August 17 .....	10
Thursday, August 18.....	12
Friday, August 19 .....	19
Saturday, August 20.....	24
Sunday, August 21.....	11
Committee, Task Force, and Working Group Meetings .....	11
Graduate Student Poster Presentations.....	30
Schedule-at-a-Glance.....	31
Index to Speakers .....	34
The People, the Place, the Food—and All That Jazz! (2005 Host Committee) .....	37
Exhibitors and Sponsors .....	39
Tour Information.....	40
Repository Open Houses .....	41
SAA Staff / About SAA .....	42
Getting to New Orleans 2005 Is As Easy As 1-2-3! .....	43
Registration Form .....	45
Session Attendance Sheet .....	47
2006 Call for Program Proposals.....	48

# Join Us in The Big Easy! . . . . .



Dear Friends and Colleagues:

**New Orleans has it all!** From its jazz and zydeco sounds to Cajun and Creole cuisine, from its French and Spanish heritage to modern dynamism, The Big Easy offers a feast of delights. During SAA's 69th Annual Meeting, we'll sample these pleasures while enjoying the **premier educational event of the year** for American archivists.

At SAA's "**N'awlins '05**" you'll network with more than 1,200 colleagues from across the country and around the world who share your interests, your concerns, and your daily professional challenges. It's the perfect place to benefit from the **wide diversity of ideas, methods, and experience** represented by our professional colleagues. Even better, **it's our chance to learn from you!**

If you've attended SAA Annual Meetings before, you know the excitement that comes from hearing about innovative approaches to archival activities, from exploring new ideas, and from meeting colleagues and renewing friendships. **N'awlins '05** keeps these traditions going and adds new flavor and spices to archival recipes. At our opening plenary session, for example, New Orleans native **Reverend Andrew Young**, one of the leaders of the Civil Rights Movement, will discuss his commitment to preserving the history of diversity in America.

If you've never attended an Annual Meeting—or haven't joined us in recent years—you'll find a **broad array of opportunities to learn, to explore, to collaborate, and to celebrate the world of archives.** SAA's 2005 Program and Host committees have outdone themselves:

- In-depth pre-conference programs and provocative plenary sessions give you direct access to experts in the field and inspirational voices from beyond our professional circles.
- Exciting program sessions deliver the latest ideas and techniques.
- Section and Roundtable meetings allow you to interact directly with colleagues who share your specific interests and concerns.
- The Exhibit Hall provides an opportunity to examine products and services and to discuss your needs and concerns with vendors and service providers.
- Informal gatherings and social events allow you to develop contacts and networks with colleagues from around the country—and beyond.

Please join us at **N'awlins '05!** You'll find a wide world of archival ideas, techniques, and services. And you are likely to meet colleagues who will become the friends you'll see year after year throughout your career.

**I can't wait to see you in N'awlins! Y'all come!**

A handwritten signature in black ink that reads "Randall Jimerson". The signature is fluid and cursive, with a long horizontal flourish at the end.

Randall C Jimerson

President, Society of American Archivists

# . . . . *Opening Plenary Session* . . . .

Thursday, August 18 • 8:00 – 9:30 am

*Featuring*

**SAA President Randall Jimerson and Ambassador Andrew Young**

**SAA President Randall Jimerson  
69th Presidential Address**

***“Embracing the Power of Archives”***

Archivists are not handmaidens of history, passive guardians of cultural treasures, or gatekeepers limiting access to endangered documents. Instead, archivists play an active and essential role in shaping the content of our repositories, in interpreting them (through finding aids, for example), and in either encouraging or limiting various types of access to “our” records. We must embrace the power of archives. And we must understand that this power carries with it a solemn obligation to use it wisely, to acknowledge that neutrality and objectivity are desirable but unattainable in pure form, and to ensure that archives protect the public interest rather than the privileges of the political, economic, social, or intellectual elite.



Ambassador Andrew Young  
Keynote Speaker

**Ambassador  
Andrew Young**  
***Keynote Address***

As U.S. Ambassador to the United Nations, Congressman, mayor, humanitarian, ordained minister, Civil Rights leader, international businessman, and sports enthusiast, New Orleans native Andrew Young has been at the center of some of the most important events in the second half of the 20th century. A champion of U.S. and international civil rights, Ambassador Young has helped to shape our country's policies as an activist, Member of Congress, and mayor of Atlanta during that city's emergence (1982–1989). Now chairman of GoodWorks International, Ambassador Young will address his commitment to preserving the history of diversity in America.

## . . . . ***SAA Council Members 2004–2005*** . . . .

**Randall C Jimerson, President**

Western Washington University

**Richard Pearce-Moses,**

**Vice President/President-Elect**

Arizona State Library Archives and Public Records

**Fynnette L Eaton, Treasurer**

National Archives and Records Administration

**Frank Boles**

Central Michigan University

**Mark J Duffy**

Archives of the Episcopal Church USA

**Elaine Engst**

Cornell University

Division of Rare and Manuscript Collections

**Aimee M Felker**

Office of the President

**Peter Gottlieb**

State Historical Society of Wisconsin

**Kathryn M Neal**

San Diego State University

Malcolm A Love Library

**Christopher A Paton**

Georgia Archives

**Peter J Wosh**

New York University

**Joel F Wurl**

University of Minnesota  
Immigration History Research Center

# General Information . . . . .

## Pre-conference Programs

For in-depth coverage of archival topics of special interest to you, enhance your conference experience by attending a 1- or 2-day workshop or seminar—and return to work brimming with new ideas and approaches! To ensure interaction between the instructor(s) and participants, class size is limited. For more information about these education programs on Sunday, Monday, and Tuesday, see page 7.

## “Archives Unplugged” and “Archives Seminars”

If you’re new to the profession or are looking for a “refresher” on the fundamentals, attend an “Archives Unplugged” session on a topic of interest—and brush up on the basics. See page 17 for a list of “Unpluggeds.”

For a focused, intensive discussion of a range of new or especially complex topics—organizational, intellectual, cultural, or technological—our all-new “Archives Seminars” may be just what you’re looking for. See page 13 for a list of sessions. Note that for the two-part Archives Seminars, attendance at Part 1 is a prerequisite for attendance at Part 2.

## Registration Desk Hours

Pre-registrants may pick up their packets at the Host Committee desk in the registration area. Your registration packet will include a name badge, tickets to special events, and an on-site program that lists times and locations for all sessions and events. On-site registrants should register at the on-site registration desk. Please wear your name badge to gain admittance to all sessions and events.

- Wednesday, August 17:** 10:00 am – 7:00 pm  
**Thursday, August 18:** 7:00 am – 5:00 pm  
**Friday, August 19:** 7:00 am – 5:00 pm  
**Saturday, August 20:** 7:00 am – 3:00 pm

## SAA Bookstore

One-stop shopping! Visit the SAA Bookstore to purchase SAA’s newest titles, learn more about the Society’s role as the leading clearinghouse for archival resources in print, and discuss your ideas with Publishing Director Teresa Brinati, Publications Editor Richard Cox, *American Archivist* Editor Phil Eppard, and members of the Publications and Editorial boards. You’ll have the chance to review the new SAA Publications Catalog ([www.archivists.org/catalog](http://www.archivists.org/catalog)), which features more than 200 titles ranging from basic texts on archival fundamentals and best practices to more advanced readings on electronic records, program management, and the latest information technologies. **Half-price sale on display copies on Saturday morning!** (Open longer hours: Wednesday, 10:00 am – 7:00 pm; Thursday, 9:30 am – 5:00 pm; Friday, 7:00 am – 5:00 pm; and Saturday, 7:00 am – 10:00 am.)

## Attention First-Timers and New Members!

SAA understands that being a new member of the Society or of the profession, or attending a large conference for the first time, can be a daunting experience. That’s why we provide a variety of services and programs that can help you survive—and thrive!—at New Orleans 2005 and beyond...

### New Member / First-Timer Orientation

Begin your day on Thursday by joining SAA President Rand Jimerson, Council members, and the Membership Committee for a casual conversation about how to make the most of your time at New Orleans 2005. A light continental breakfast will be served. (Thursday, 7:00 – 8:00 am)

### Career Center

Wondering about your career options? Visit the Career Center to consult with an advisor about your career path or to meet with prospective employers. (Thursday and Friday, 9:30 am – 5:00 pm) If you’re a job seeker or potential employer, take this opportunity to place your job announcement or résumé on file for others to see at the meeting. For more information, contact Jeanette Spears at SAA, 312-922-0140 or [jspears@archivists.org](mailto:jspears@archivists.org).

### Mentoring Program

Interested in exploring your career options with someone who’s interested in helping you? Want to share your experiences with a fresh young talent? Stop by for coffee and learn about how SAA’s dynamic Mentoring Program can help you make the right connections. (Thursday, 10:00 – 10:30 am)

### Navigator Program

SAA’s Women Archivists Roundtable and the Membership Committee are pleased to sponsor the Navigator Program, which matches experienced SAA members with new members or first-time attendees. Your navigator can help guide you through the maze of this large meeting! To request a navigator or volunteer to serve in this important role, please check the appropriate box on the Registration Form. For more information, contact Kathy Koch at 847-692-7050, ext 1106, or [kkoch@aana.com](mailto:kkoch@aana.com). You’ll be contacted in mid-July and matched with a partner. The deadline to request a navigator is July 1.



By vote of the membership, the Society maintains a “no smoking” policy that applies to all SAA meetings, receptions, and other functions.

## And If You're a Student...

New Orleans 2005 offers lots of opportunities for you to network, exchange ideas, learn, and grow. Be sure to take advantage of these events, designed with you in mind:

### Student Mixer

Start your conference experience with this chance to mix and mingle informally with other students from other parts of the world who share your concerns — and your excitement about the profession! (Wednesday, August 17, 2:00 – 3:00 pm)

### Student Forum

Who says nobody listens anymore? Here's your chance to learn—from several of the profession's leaders—about what's going on within SAA and within others' education programs... to talk about the future of your profession... to discuss where to turn for practical information and advice. This is your meeting—so y'all come! (It's ok to bring your lunch.) (Thursday, August 18, 11:15 am – 12:30 pm)

### Student Paper Presentations

Support your student colleagues as they discuss their work at this special student paper session (#209) on Thursday, August 18, 12:45 – 2:15 pm.

### Student Poster Presentations

Join your student colleagues in the Exhibit Hall to view their poster presentations, ask questions, share your ideas, and network. In 2005, for the first time, posters will be judged by a panel and awards will be given for best individual poster and best student chapter poster. (Thursday, August 18, 5:30 – 7:30 pm, and Friday, August 19, 9:30 am – 4:00 pm)

### Career Center

Wondering about your career options? Visit the Career Center to consult with an advisor about your career path or to meet with prospective employers. (Thursday and Friday, 9:30 am – 5:00 pm) If you're a job seeker or potential employer, take this opportunity to place your job announcement or resume on file for others to see at the meeting. For more information, contact Jeanette Spears at SAA, 312-922-0140 or [jspears@archivists.org](mailto:jspears@archivists.org).

### "Office Hours"

New Orleans 2005 is a wonderful place to meet and greet—and SAA is delighted to offer representatives from related organizations an opportunity to answer your questions and hear your ideas. Stop by the Exhibit Hall to view their materials. Check the on-site program for the "Office Hours" schedule and location.

### Graduate Student Poster Sessions

More than 20 students will present posters at the Annual Meeting. Stop by the Exhibit Hall to view their work, ask questions, share your ideas—and network! See page 30 for a list of graduate student poster presentations.

### Audio Recordings

Extend your learning even after the conference ends. Most education sessions will be audio-recorded, and tapes and CDs will be available for purchase during and after the meeting. See the SAA Web site for a list of recorded sessions.

### Child Care

Please contact Nicole Jackson at Conference and Logistics Consultants (410-571-0590) to learn about child care options. Per a 1984 vote of the membership, a small portion of each Annual Meeting registration is assessed to help subsidize the cost of child care at the meeting.

### Tours

Crescent City Consultants is responsible for all tour information and registrations. For a list of SAA-approved tours, see page 40. To register for tours, go to [www.archivists.org](http://www.archivists.org). Questions? Contact Ginny Westphal at 504-561-1191.

### Repository Open Houses

Several New Orleans repositories welcome conference attendees to visit. For more information, see page 41.



Unidentified, C. Milo Williams, photographer, Southeastern Architectural Archive, Special Collections, Tulane University Library, c. Early 20th century.

As a courtesy to presenters and attendees, please refrain from using your cell phone during sessions.



# About the New Orleans 2005 Program

• • • • •

**W**e all have our pet anxieties that keep us awake at night, whether work related or family related or general and free floating. What are the particular worries that keep Program Committee chairs tossing and turning during the first few months of conference planning? It's an age-old dilemma, and it goes like this: When the conference is in an especially exciting location, more members are likely to attend. But if the location is too exciting (we fret), will anyone come to the sessions?

In the clear light of day, we remember that while the Committee and its chairs give shape to the program, ultimately it is SAA's members who provide the substance. And if the members provide the substance, then the members must be interested in attending. Right?

Such were the concerns this year. Let's face it: Is there an American city more compelling than New Orleans? Among the proposal submitters, the Program Committee, and the chairs, could we make an equally compelling program – one that would provide something to stimulate all sectors of our diverse membership?

We think the answer is a resounding "Yes!" The setting will be dazzling, right on the Crescent City waterfront and within easy walking distance of the French Quarter. Our goal has been to present you with sessions that will astound you during the day in a city that you'll want to explore at night with old friends and new colleagues. Be sure to note the sessions on New Orleans architecture and jazz preservation, which will prepare you to enjoy your surroundings even more.

We're especially pleased this year to debut the "Archives Seminar" track. This new series is modeled on the popular "Archives Unplugged" series, now in its fourth year, which provides attendees the opportunity to attend consecutive sessions that provide overviews of core aspects of archival practice. The Archives Seminar track applies the same model to focused, intensive discussion of a range of new or especially complex topics – organizational,

intellectual, cultural, or technological – that archivists face today. Advance readings (with citations to be posted on SAA's Web site) promise fast-paced and challenging discussions.

Did you respond to the A\*CENSUS survey in 2004? Two sessions will cover the results of this first-ever, comprehensive survey of the archives profession, including an "incubator session" designed to focus future planning based on the survey's findings. Increasing diversity of the archival profession is sure to be one area of focus, and several sessions will help to inform these discussions – from managing diversity programs in the workplace, to documenting the rise of a Latino community, to ethnic and minority cultures making use of modern archives theory.

If you're interested in archives in an international context, consider learning about the records of Truth Commissions, archives in wartime Iraq or the Balkans, outreach to third-world archives, European corporate records-keeping or, closer to home, the work of Canadian archivists and archival systems.

The Annual Meeting traditionally presents the chance to hear reports on current research, to learn about advances made by colleagues, and to share common dilemmas and solutions. Join your fellow archivists in discussing third-party rights and privacy, lone arranger solutions, the nature of the reference process, and new approaches to deaccessioning and minimal processing. You'll hear about "SHRABs," Encoded Archival Context, and the Archivists' Toolkit. Are you subject to the "Curatorial Curse"? Attend New Orleans 2005 to find out!

Digital assets can be both blessing and curse. Learn more at the "Archives Unplugged" session on their management, or hear about working models of digital archives, e-mail management, and several collaborative electronic records projects springing up in smaller repositories. And don't miss the opportunity to hear about the cutting-edge research done by students in our graduate programs, the best of which will be presented in the Student Paper Session.

The learning certainly doesn't stop when the sessions end each day. At New Orleans 2005, you'll meet and mingle in the Exhibit Hall, at section and roundtable meetings, and at the many social events that SAA has planned. There's lots to learn at these occasions, too!

Pet anxieties aside, serving on the SAA Program Committee is a peak experience – one that we will always remember and highly recommend to others. Chief among the benefits has been the opportunity to serve with a group of dedicated volunteers and staff whose common goal is simply stated but not simply accomplished: To make New Orleans 2005 the best professional conference you've ever attended. Let the good times roll!

~ 2005 Program Committee

## SAA Thanks the 2005 Program Committee!



**Elisabeth Kaplan**, Co-Chair  
University of Minnesota Libraries

**Kathy Marquis**, Co-Chair  
Albany County (Wyoming) Public Library

**Todd Daniels-Howell**  
Indiana University-Purdue University,  
Indianapolis

**John Fleckner**  
National Museum of American History

**Jane Nokes**  
Scotiabank Group

**Rachel Onuf**  
New Salem, Massachusetts

**Rose Roberto**  
University of Glamorgan

**Nancy Shader**  
NARA-Northeast Region

**Matthew Veatch**  
Kansas State Historical Society

**Robert Horton**  
Minnesota Historical Society  
(*Ex officio* – 2006 Program Committee Co-Chair)

**Tom Hyry**  
Yale University  
(*Ex officio* – 2006 Program Committee Co-Chair)



# Pre-conference Programs

Round out your conference experience by attending a 1- or 2-day workshop or seminar before the meeting – and return to work with confidence and enthusiasm about the new knowledge and skills that you've acquired! To ensure interaction between the instructor(s) and participants, class size is limited. For individual Pre-conference Program fees, see side 2 of the Registration Form.

## SUNDAY, AUGUST 14

>> NEW! <<

### Describing Archives: A Content Standard (DACS)

HILTON NEW ORLEANS RIVERSIDE  
9:00 AM – 5:00 PM

Want practical strategies for implementing DACS? This is the introductory workshop for you! Following practical consideration of the key concepts and descriptive elements in *Describing Archives: A Content Standard*, the new U.S. standard, you'll explore strategies for incorporating this standard into workflows for accessioning, arrangement, and description. Through discussions and hands-on work with a variety of case studies, you'll focus on application of DACS rules and concepts to repository processes and print-based descriptive outputs. This workshop does not address outputting a DACS-based description to MARC 21 or EAD, but provides the basic preparation for workshops focused on those output standards.

#### Upon completing this workshop, you'll be able to:

- Apply the rules to formulate the content of descriptive elements for a minimal standardized description;
- Understand the different application of DACS in single- and multi-level descriptive outputs;
- Integrate DACS into basic repository processes, such as accessioning, arrangement, and description; and
- Articulate how integration of a content standard into basic repository processes facilitates reuse of information in a variety of outputs.

**\*Workshop fee includes the new SAA publication *Describing Archives: A Content Standard*.**

**Who should attend?** Anyone whose work includes accessioning, arranging and describing or supervising employees who do that work.

**Attendance is limited to 30.**

**INSTRUCTOR:** Bill Landis, Metadata Coordinator, California Digital Library, University of California.

**One trip buys you three education programs! Attend "DACS" on Sunday, "MARC According to DACS" on Monday and Tuesday, and the Annual Meeting beginning on Wednesday – and save trips and time out of the office!**

## MONDAY, AUGUST 15

>> NEW! <<

### Becoming a Film-Friendly Archivist

HILTON NEW ORLEANS RIVERSIDE  
9:00 AM – 5:00 PM

Whether they're home movies from estate collections or instructional films included in corporate records, small amounts of film keep finding their way into manuscript and organizational collections. This workshop furnishes the practicing archivist with skills to identify, assess, and preserve – not neglect – history caught on film.

#### Upon completing this workshop, you'll be able to:

- Perform basic identification of film materials and evaluate their condition and contents;
- Set preservation priorities for film materials and get accurate estimates for preservation work;
- Identify sources of preservation funding and discuss methods for integrating motion picture materials into access, exhibition, and outreach efforts;
- Begin thinking about film as an essential and approachable part of your collection, as well as the historical and cultural record archivists work to preserve; and
- Regard future acquisitions of film with confidence and a positive attitude.

**Who should attend?** Archivists who want introductory experience with and knowledge of film materials.

**Attendance is limited to 30.**

**INSTRUCTORS:** Snowden Becker, Public Access Coordinator, Academy Film Archive, Los Angeles, California; and Katie Trainor, Film Preservationist, Museum of Modern Art Film Preservation Center, Hamlin, Pennsylvania.

>> NEW! <<

### Describing Photographs in the Online Environment

HILTON NEW ORLEANS RIVERSIDE  
9:00 AM – 5:00 PM

Get an in-depth review of the major emerging standards for the online description of physical photographs, with an emphasis on data structure standards such as the Dublin Core and VRA 3.0; content standards such as the new CCO (Cataloging Cultural Objects), DACS, Graphic Materials; and data value standards such as the Art and Architecture Thesaurus and the Thesaurus for Graphic Materials. Collection-level description, item-level description, and traditional finding aids are discussed in detail.

#### Upon completing this workshop, you'll be able to:

- Develop descriptive records using a variety of standards;
- Distinguish between standard archival cataloging and the cataloging of photographic materials; and
- Identify methods to apply descriptive standards for photographs in your own institution.

You'll be invited to submit, via email, a situation from your institution that requires a decision about cataloging a collection of photographs. Your instructor will choose one of the submissions for in-class discussion that will result in an action proposal.

**Who should attend?** Archivists and others who have experience working with photographs in archives and special collections. Participants are expected to be familiar with cataloging basics, including MARC, Dublin Core, or others. You'll receive recommended pre-readings to reacquaint you with emerging image cataloging standards.

**Attendance is limited to 30.**

**INSTRUCTOR:** Martha Mahard, Curator, Historic Photographs and Special Visual Collections, Fine Arts Library, Harvard College Library

## MONDAY AND TUESDAY, AUGUST 15 – 16

### Copyright: The Archivist and the Law

HILTON NEW ORLEANS RIVERSIDE  
9:00 AM – 5:00 PM

This 2-day workshop will provide you with the basis for administration of copyright in daily archival work. Maher brings you up to date on issues you need to track in the current age of information commerce – including an assessment of the bad news and the good news in the Supreme Court's *Eldred* decision.

#### Upon completing this workshop, you'll have:

- Recognized the complex issues relating to authors', owners', and users' rights in intellectual property;
- Obtained a grounding in the historical rationale for copyright law, including major legislative and judicial developments;
- Discovered the relevance of U.S. federal law for archives and manuscripts;
- Examined the current law; and
- Determined the sequence of decision making needed for your management of copyright issues.

Participants are invited to submit specific questions related to copyright within their own institutions up to 2 weeks prior to the workshop start date. (We'll tell you how when you register.)

**Who should attend?** Archivists and other professionals who have copyright concerns.

**Attendance is limited to 30.**

**INSTRUCTOR:** William J Maher, University Archivist and Professor of Library Administration, University of Illinois at Urbana-Champaign.

### Style Sheets for EAD: Delivering Your Finding Aids on the Web

TULANE UNIVERSITY  
9:00 AM – 5:00 PM

*"Now I've got everything I need to make EAD work!"*

Save time and eliminate frustration with style sheets! Learn how to transform EAD-encoded finding aids

into Web documents whose appearance is customized for participants' institution and users. This 2-day workshop provides an introduction to style sheets, in particular Extensible Style Sheet Language (XSL), as they are used to format archival finding aids for the Web. If you have a basic understanding of the EAD element set and the HTML encoding scheme, you're ready to take the next big step in creating or modifying style sheets. Two instructors facilitate this highly interactive, hands-on workshop to provide a substantial level of practice to participants.

#### Upon completing this workshop, you'll have:

- Gained a fundamental understanding of XSLT concepts;
- Produced a basic style sheet; and
- Modified an existing style sheet.

**Who should attend?** Archivists, programmers, and system administrators using TEI and other XML applications.

**Attendance is limited to 25.**

**INSTRUCTORS:** Kris Kiesling, Head, Department of Manuscripts and Archives, Harry Ransom Humanities Research Center, University of Texas at Austin; and Michael J Fox, Director, Library, Publications, and Collections, Minnesota Historical Society.

### >> EXPANDED! << Security in Archives and Manuscript Repositories

HILTON NEW ORLEANS RIVERSIDE  
9:00 AM – 5:00 PM

Archival theft is Big Business! News of archival thefts is no longer restricted to professional literature, but appears all too frequently in the mainstream media. What is stolen? Who steals? How can you fight back? This workshop explores all of these issues through lectures, case studies, exercises, and discussion.

#### Upon completing this workshop, you'll be able to:

- Evaluate existing policies and procedures for
  - Staff and researchers,
  - Storage and reading room design,
  - Techniques of processing,
  - Collection management, and

- Exhibit policies; and
- Choose security policies and procedures that make it easier to avoid theft or loss.

**Who should attend?** This workshop is appropriate for archivists and manuscript curators from every type of facility. It is especially relevant for archivists at the department-head level and administrators and managers who have the authority to modify procedures and policies in their institutions.

**Attendance is limited to 30.**

**INSTRUCTORS:** Mary (Mimi) Bowling, Consulting Archivist; and Richard Strassberg, Associate Director of the Martin P Catherwood Library at Cornell University and Director of its special collections unit at the Kheel Center for Labor-Management Documentation and Archives.

### >> REVISED! << MARC According to DACS: Archival Cataloging to the New Descriptive Standard

HILTON NEW ORLEANS RIVERSIDE  
9:00 AM – 5:00 PM

Do you currently create, or anticipate creating, cataloging records for your archival collections? Then you won't want to miss this extensive 2-day review of the revision of SAA's *Archival Cataloging as a Component of Description* (ACCD) – enhanced by the addition of information about the relationship with the new descriptive standard *Describing Archives: A Content Standard*, full MARC 21 coding, and a subject analysis and authority work as they apply to archival cataloging.

#### Upon completing this workshop, you'll have:

- Learned to identify the sources of information for an archival MARC 21 record, specific MARC 21 coding used in archival cataloging, and the relationship of archival cataloging records to other archival description and to bibliographic utilities;
- Discussed cross-walking from Archives, Personal Papers, Manuscripts (APPM) and *Encoded Archival Description* (EAD) to MARC 21; and
- Acquired the ability to create fully viable MARC 21 records for archival materials.

This workshop includes lecture, hands-on, and discussion components. Based on examples provided by the workshop leaders and by participants, you'll leave the workshop feeling competent in constructing MARC 21 records in your own environment.

**\*Workshop fee includes the new SAA publication *Describing Archives: A Content Standard*.**

**Who should attend?** Anyone who currently creates or anticipates creating MARC 21 or MARC-style cataloging records for their archival collections.

**Attendance is limited to 30.**

**INSTRUCTORS:** Lynn Holdzkom, Head of Technical Services and Manuscript Cataloging Librarian, University of North Carolina, Chapel Hill; and Katherine Wisser, NC ECHO Metadata Coordinator, Rare Book, Manuscript, and Special Collections Library, Duke University, and Doctoral Student and Teaching Fellow, School of Information and Library Science, University of North Carolina at Chapel Hill.

**One trip buys you three education programs! Attend "DACs" on Sunday, "MARC According to DACs" on Monday and Tuesday, and the Annual Meeting beginning on Wednesday – and save trips and time out of the office!**

## TUESDAY, AUGUST 16

### Building Digital Collections

**HILTON NEW ORLEANS RIVERSIDE  
9:00 AM – 5:00 PM**

Are you responsible for planning and implementing digitization projects at the beginning and intermediate level? Before you begin, it's important to understand the concepts and strategies that are essential to successful implementation of your collection development or access project. Rather than a technical how-to, this seminar provides an overview of basic decisions you must make before you start and while you are developing digital collections and a digital collection repository program.

**During this seminar you will:**

Discuss these basic questions: Why digitize? What to digitize? How to digitize? Who should do the digitizing? What next?

**While you explore:**

- Selection criteria for digital projects;
- Developing workflow models; and
- Estimating the cost and resource needs for digital projects.

Case studies, real-world examples, and citations to published resources are presented in a format that allows time for questions, interaction, and discussion.

**Who should attend?** Archivists and others who are responsible for planning and implementing digitization projects at the beginning and intermediate level.

**Attendance is limited to 50.**

**INSTRUCTORS:** Gregory Colati, Head, Special Collections, The George Washington University; Anne Sauer, Assistant Archivist, Tufts Digital Collections and Archives, Tufts University; and Jessica Branco, Archivist, Smithsonian Institution, National Museum of American History.

>> NEW! <<

### Managing Literary Manuscripts: Identification, Arrangement, and Description

**HILTON NEW ORLEANS RIVERSIDE  
9:00 AM – 5:00 PM**

Archival control practices for literary collections range from calendaring individual letters chronologically to creating hierarchical series organized by literary genre. This workshop covers the identification of literary manuscripts – from notebook ideas, drafts, galleys, and page proofs to blue lines – and examines options for how these collections should be arranged and described. Hands-on exercises are designed to enable you to recommend appraisal actions and to write a processing plan for a model literary collection.

**Upon completing this workshop, you'll be able to:**

- Identify the most common stages of production from manuscript draft through published work;
- Detect appraisal issues for literary manuscripts;
- Distinguish the differences and similarities between literary manuscript collections and historical archival records;



D.E. Seghers, April 1, 1874 Plan Book 328, folio 73. Courtesy New Orleans Notarial Archives.

- Recognize archival descriptive standards and evaluate options in level of detail for description;
- Decide on an arrangement strategy for literary collections;
- Identify preservation issues that are unique to literary manuscripts; and
- Prepare a processing plan for literary collections.

**Who should attend?** Processing archivists without literary manuscripts experience, new archivists who work in repositories that collect literary papers, and manuscript curators who are new to processing archival collections. Some familiarity with arrangement and description is recommended.

**Attendance is limited to 30.**

**INSTRUCTORS:** Susan Hamburger, Manuscripts Cataloging Librarian, Cataloging Services, Paterno Library, Pennsylvania State University; and Rebecca Johnson Melvin, Associate Librarian, Special Collections, University of Delaware Library.



**SUNDAY, AUGUST 14****9:00 AM – 5:00 PM**

See Pre-conference Program listings on pages 7-9.

**MONDAY, AUGUST 15****9:00 AM – 5:00 PM**

See Pre-conference Program listings on pages 7-9.

**TUESDAY, AUGUST 16****8:00 AM – 5:00 PM****SAA Council Meeting****9:00 AM - 5:00 PM**

See Pre-conference Program listings on pages 7-9.

**1:00 – 5:00 PM****ICA/SBL Steering Committee Meeting****WEDNESDAY, AUGUST 17****8:30 AM – 1:00 PM****Academy of Certified Archivists Certification Examination****9:00 – 11:00 AM****Archivists for Congregations of Women Religious (ACWR) Annual Business Meeting****9:00 AM - NOON****Business Archives Colloquium**

The Business Archives Section will again host an in-depth review – and lively discussion – of a hot topic that is critical to business archives. You need not be a Business Archives Section member to attend. For details, see the SAA Web site at [www.archivists.org/conference](http://www.archivists.org/conference) or the Current News section of the Business Archives Section Web site: <http://www.archivists.org/saagroups/bas/Welcome.asp>

**9:00 AM – 4:00 PM****Academy of Certified Archivists Board Meeting****10:00 AM – 7:00 PM****Registration Open****SAA Bookstore Open****2:00 – 3:00 PM****Student Mixer**

If you're a student, take the opportunity early in the week to mix and mingle with other students from other parts of the world who share your concerns – and your excitement about the profession! We can usually count on a few SAA leaders to show up, too. Refreshments will be served.

**2:00 – 4:00 PM****Museum Archives Working Group**

For information about this meeting, see <http://www.archivists.org/saagroups/museum/index.htm> under "News & Events."

&gt;&gt; NEW! &lt;&lt;

**3:00 – 4:00 PM****Leadership Orientation for Section, Roundtable, and Committee Officers**

Gain an understanding of your roles and responsibilities as the head of an SAA unit—and increase your effectiveness! SAA President-Elect Richard Pearce-Moses leads this practical session. Attendance by all unit leaders is strongly encouraged.

**3:30 – 5:00 PM****Progressive Archivists Caucus****4:00 – 5:00 PM****ICA/SBL and Business Archives Section Steering Committees Meeting****5:00 – 7:00 PM****Roundtable Meetings**

Each of SAA's 24 Roundtables will meet at New Orleans 2005 to conduct business and share information. Roundtable meetings are open to both members and nonmembers of SAA. (For additional Roundtable meetings, see Thursday, August 18, 4:00 – 5:30 pm.)

**Architectural Records**

ARR provides a forum for discussion of issues related to access and management of architectural records and related fields. Half of the meeting is devoted to roundtable business, and the other half features a panel of members describing current projects.

&gt;&gt; NEW! &lt;&lt;

**Archival Issues and Advocacy**

Join the newly formed Archival Issues and Advocacy Roundtable for its organizational meeting!

**Archivists and Archives of Color**

AAC welcomes all who support its mission of identifying and addressing concerns facing minorities; promoting wider participation of minorities in our profession; and ensuring preservation of archival materials pertaining to minorities. Please see: <http://www.archivists.org/saagroups/aac/> for our meeting agenda.

**Congressional Papers**

The meeting includes a program related to congressional collections, task force reports, and plans for the 2006 pre-conference program in DC. Join us for a visit to Tulane before the meeting and dinner afterwards. For more information visit <http://www.archivists.org/saagroups/cpr/index.asp>.

**Labor Archives**

LAR presents "Unions, Workers, and the Greater New Orleans Labor Movement." Representatives from the local community discuss the city's labor movement, past and present, followed by our regular membership meeting. All are welcome to attend.

&gt;&gt; NEW! &lt;&lt;

**Metadata and Digital Object**

Join the newly formed Metadata and Digital Object Roundtable for its organizational meeting!

**Privacy and Confidentiality**

A presentation on privacy, access, and the records of the American eugenics movement will follow the Roundtable business meeting. Speakers include Nancy Gallagher (author of *Breeding Better Vermonters*), Druscie Simpson (North Carolina State Archives), and Martin Levitt (American Philosophical Society).

**Recorded Sound**

The roundtable is an open forum for discussion of the management of sound collections. The 2005 meeting will feature a presentation by Bruce Raeburn, curator of the William Ransom Hogan Archive of New Orleans Jazz at Tulane University.

**Research Libraries Group**

RLG staff and members will demonstrate new enhancements to *Archival Resources*, the largest international database of archival bibliographic records and EAD finding aid, and other current archival initiatives. These will include such new tools for members as the EAD Report Card.

**Security**

The Roundtable focuses on issues relating to prevention of theft in archival and manuscript repositories. Discussions include reporting current events related to state or federal legislation dealing with punishment of theft, recovery of collections, etc.

**Women Archivists**

Lee Leumas, archivist for the Diocese of Baton Rouge, speaks about her experiences in a Catholic Diocese. She's watched the changes in this historically male-dominated environment caused by the lawsuits of the last couple of years, and her perspective as both archivist and researcher, here and abroad, will provide a unique glimpse into user services, international research, and religious collections.

**Women's Collections Working Group**

The Working Group encourages you to help us brainstorm about session proposals for 2006. We'll explore the possibility of a seminar focusing on the administration of women's collections.

7:30 – 9:00 PM

**Society of Southwest Archivists Mixer**

SSA hosts its annual mixer at The Historic New Orleans Collection, 533 Royal Street.

***Committee, Task Force,  
and Working Group Meetings***

**TUESDAY, AUGUST 16**

8:00 AM – 5:00 PM ..... **SAA Council Meeting**

**WEDNESDAY, AUGUST 17**

8:00 AM – NOON ..... **Publications Board**

9:00 – 11:00 AM ..... **A\*CENSUS Working Group**

9:00 AM – 1:00 PM ..... **ARMA/SAA Joint Committee on Records and Archives**

9:00 AM – 2:00 PM ..... **Committee on Ethics and Professional Conduct  
Intellectual Property Working Group**

9:00 AM – 4:00 PM .... **Committee on Education and Professional Development**

9:00 AM – 5:00 PM ..... **Standards Committee / Technical Subcommittee  
on Descriptive Standards**

10:00 AM – 1:00 PM ..... **Diversity Committee**

NOON – 2:00 PM ..... **Electronic Publishing Working Group**

1:00 – 2:00 PM ..... **2005 Program Committee**

1:00 – 3:00 PM ..... **Awards Committee**

**ALA/SAA/AAM Joint Committee on Libraries, Archives,  
and Museums**

1:00 – 4:00 PM ..... **American Archivist Editorial Board**

2:00 – 4:00 PM ..... **2006 Program Committee**

3:00 – 5:00 PM ..... **Membership Committee**

**SUNDAY, AUGUST 21**

8:00 AM – NOON ..... **EAD Working Group**

**THURSDAY, AUGUST 18**

7:00 AM – 5:00 PM

**Registration Open**

7:00 AM – 8:00 AM

**New Member / First-Timer Breakfast and Orientation** (Sponsored by Metal Edge.)

If you're a new member or a first-time Annual Meeting attendee, join SAA President Rand Jimerson, Council members, and the Membership Committee for a casual conversation about how to make the most of your time at New Orleans 2005. A light continental breakfast will be served.

8:00 AM – 9:30 AM

**Opening Plenary Session**

SAA President Rand Jimerson convenes a compelling session on "The Power of Archives," featuring Keynote Speaker Andrew Young's remarks on preserving the history of diversity in America as well as Jimerson's 69th Presidential Address, "Embracing the Power of Archives."

9:00 AM – NOON

**Academy of Certified Archivists Item-Writing Workshop**

9:30 AM – 5:00 PM

**SAA Bookstore Open****SAA Career Center Open****Career Center**

9:30 AM - 5:00 PM

**Thursday, August 18 – Friday, August 19**

Wondering about your career options? Ready to make a move? Visit the Career Center to consult with an advisor about your career path or to meet with prospective employers. (See General Information, page 5, for more information.)

9:45 – 11:15 AM

**101 Three Working Models of Digital Archives****Mark Conrad, Chair***National Archives and Records Administration***Richard Marciano***San Diego Supercomputer Center  
"The Persistent Archives Testbed Project"***William LeFurgy***Library of Congress  
"Building Partnerships with States to Develop a National Digital Preservation Strategy"***Kirsten Neilsen***UCSF Tobacco Control Digital Library  
"A Tale of Two Archives"*

A variety of archival institutions are developing approaches to preserving digital content. These efforts include undertaking assessment and planning initiatives, building institutional repositories, exploring multi-institution partnerships, and developing advanced technologies. The speakers present three models with different strategies, goals, resources, content, and audiences. They demonstrate that preserving digital content is technologically viable. And they discuss the choices, surprises, and challenges that an institution will face and the expertise and assets needed for success.

**102 Federal Funding for Projects in Archives****Joan Echtenkamp Klein, Chair***Claude Moore Health Sciences Library  
University of Virginia Health System***Susan Malbin***Institute of Museum and Library Services***Barbara Paulson***National Endowment for the Humanities***Dan Stokes***National Historical Publications and Records Commission*

Federal funding agencies differ in their priorities, the types of projects they support, and their application and evaluation processes. Agency priorities, evaluation criteria, and deadlines may change from year to year. Potential applicants must understand these differences and changes in order to direct a proposal to the most likely source of funding. Program officers from IMLS, NEH, and NHPRC

describe current programs that are relevant to archivists, explain their agencies' priorities and procedures, and discuss test cases.

**103 Innovative Approaches to Business Records in Europe****Ed Rider, Chair***Procter & Gamble Co***Didier Bondue***Saint-Gobain Archives  
"Managing Archives and Records Management as a Profit Center: The Saint-Gobain Model"***Karl-Peter Ellerbrock***Siftung Westfälisches Wirtschaftsarchiv  
"Business Archives in Germany: The Beginning and the Role of Regional Business Archives"***Alison Turton***The Royal Bank of Scotland Group  
"Encouraging Public Access to Bank Archives: A Case Study"*

You'll enjoy this unique opportunity to hear from three European colleagues about their innovative approaches to managing business records. The Saint-Gobain Archives system provides archives and records management and also operates as a profit center. The German Regional Business Archives system preserves industrial history through the cooperation of local chambers of commerce and industry. And the Royal Bank of Scotland Group provides public access to its historical records as part of good corporate responsibility.

**104 Using Architectural Records in New Orleans****Ardys Kozbial, Chair***University of California, San Diego***Ann Wakefield, CA***New Orleans Notarial Archives  
"Keeping House: The Peculiar Treasures of the New Orleans Notarial Archives"***Robert J Cangelosi, AIA***Koch and Wilson Architects  
"Restoring The Cabildo, New Orleans' Spanish Municipal Seat of Government"***Judith Bethea***"Skeletons in the Closet: Adventures in House Research"*

With New Orleans as the canvas, the peculiarities and particulars of architectural records and research



are examined. An architect and an architectural historian describe their work in building restoration and house research, respectively, while the archivist from the New Orleans Notarial Archives, the only United States repository dedicated to notarial records and home to a genre of architectural drawings unique to the city and its civil law tradition, addresses the challenges of these treasures.

### 105 Partnerships, Education, and Outreach: The Work of the State Historical Records Advisory Boards

**Conley Edwards, Chair**

*Library of Virginia*

**Charles Arp**

*Battelle Memorial Institute*

*"For the Common Good: IMLS, AASLH, COSHRC, and the BACE Project"*

**Sandra Jaramillo**

*New Mexico State Records Center and Archives*

*"Billy the Kid, Rough Riders, Land Grants and Tribal Governments: New Mexico's SHRAB at Work"*

**Richard Cameron**

*National Historical Publications and Records Commission*

*"NHPRC and the SHRABs: Partnerships, Parsimony, and Promise"*

SHRABs work closely with repositories of all kinds to ensure that the nation's documentary heritage is preserved and accessible. The SHRABs and the Council of State Historical Records Coordinators work together to support archival education, collaboration, and outreach. This introduction to the work of the SHRABs details the strategy and support of the NHPRC and features two innovative efforts to advance education and to manage historical records more effectively.

### 106 Archives Unplugged: The Audiovisual Universe

**Paul Eisloeffel**

*Nebraska State Historical Society*

Sound recordings and moving images – in all their myriad forms – are frequent inhabitants of archival repositories, yet the presence of these machine-dependent documents often confounds the archivist who is more at home with paper-based materials. Eisloeffel introduces you to the universe of audio-

visual materials and the issues of management, preservation, and use associated with them.

### 107 Archives Seminar: Sleeping With the Enemy: Practicing Archives, Writing History – Reading Deconstruction

**Brien Brothman**

*Rhode Island State Archives*

When Jacques Derrida died in 2004, some experienced his passing as a great loss; others greeted the news with relief. Although many of Derrida's early writings held significance for archives, most archivists became aware of him when *Archive Fever* appeared in the 1990s. This seminar invites personal reflection, as one archivist explains his initial attraction to deconstruction and recounts his years-long struggle to reconcile his early veneration of the monuments of archival principles and practice with his growing fascination with Derrida's writings, which some regard as corrosive of – even fatal to – the durability of these monuments. Can archivists make room for a philosophy that seems to place in its crosshairs long-standing fundamental beliefs concerning the nature of writing, meaning, and preserving, the pillars of archives and history? Can archivists reconcile a belief in archival principles with the philosophy of deconstruction? Come hear one archivist's reflection and participate in a larger discussion. Advance readings at [www.archivists.org/conference/no2005](http://www.archivists.org/conference/no2005).

### 108 Her Story: Trends in Women's History and Archives

**Anke Voss, Chair**

*Illinois Wesleyan University*

**Danelle Moon**

*San Jose State University*

*"What's So Special About Women's History? Next Steps Facing Historians and Archivists Documenting Regional Women's History"*

**Mary Caldera**

*Yale University Library*

*"Grassroots to Ivory Towers: In Search of the Lesbian in the Archive"*

**Jennifer Schaffner**

*University of California, Los Angeles*

*"The History of Women's History: Whose Archives Are They?"*

### NEW! ARCHIVES SEMINARS

For a focused, intensive discussion of a range of new or especially complex topics—organizational, intellectual, cultural, or technological—our all-new "Archives Seminars" may be just what you're looking for. Note that for the two-part Archives Seminars, attendance at Part 1 is a prerequisite for attendance at Part 2.

- **107 Sleeping with the Enemy: Practicing Archives, Writing History – Reading Deconstruction**  
Brien Brothman (Thursday, 9:45 – 11:15 am)
- **208 / 308 Drowning in Paper But Missing the Point, or What Really Happened to the Paperless Office?**  
Margaret Hedstrom  
(Thursday, 12:45 – 2:15 pm / 2:30 – 4:00 pm)
- **405 / 505 Pluralizing the Archival Paradigm: How Archival Education Can Help**  
Anne Gilliland-Swetland, Clara Chu, Anthony Dunbar and others  
(Friday, 2:15 – 3:45 pm / 4:15 – 5:45 pm)
- **609 / 709 Seeking the Elusive Knowledge of Archives and Archivists**  
Richard Cox and Teresa Brinati  
(Saturday, 8:00 – 9:30 am / 9:45 – 11:15 am)

The speakers explore the role of archives in the study of women's history and address specific issues concerning the documentation and study of women by region and sexual orientation. You'll hear how academic trends in the scholarship and teaching of women's history influence collection development and descriptive practices by archivists. Each speaker considers issues of collecting and describing primary materials, particularly when they involve the records and history of women.

### 109 Balancing Competing Interests: Donors, Researchers, and Third Party Rights

**Timothy Murray, Commentator**

*University of Delaware*

**Connell Gallagher**

*University of Vermont*

*"Third-Party Rights in Congressional Papers: What Are the Issues?"*

**Dr. Richard Candida Smith**

*University of California, Berkeley*  
*"Recent Third-Party Complaints About Statements Made in Oral History Interviews: How the Bancroft Library and the University of California Responded"*

Third-party authors or subjects in archival collections can raise legal objections if manuscript collections or oral history interviews contain potentially libelous or confidential information. Even in the absence of legal grounds, custodians should give careful and sympathetic consideration to such objections. The presenters consider the archival profession's need to balance the public's right to know with the individual's right to privacy using examples from the papers of elected public officials and oral history collections.

11:15 AM – 12:30 PM

**Lunch on Your Own****Student Forum**

Here's your chance to learn what's going on in other education programs and in other parts of the country, what SAA is doing to address issues that are important for your future, and where to turn for practical information and advice. This is your meeting, students – so be there! (It's OK to bring your lunch.)

**Archival Leadership Brown Bag Lunch**

If you're a section or roundtable leader, join your colleagues for a casual discussion of issues with SAA Council members and staff.

**State Historical Records Advisory Boards (SHRAB) Brown Bag Lunch**

12:45 – 2:15 PM

**201 Destruction and Preservation of Archives in Wartime: The Balkan Wars of the 1990s and Iraq****Molly Wheeler, Chair**

*The Josef and Anni Albers Foundation*

**Andr s Reidlmayer**

*Documentation Center of the Aga Khan Program for Islamic Architecture*  
*Harvard University*

*"Killing Memory: Destruction and Preservation of Archives and Cultural Memory in the Balkan Wars of the 1990s"*

**Keith Watenpaugh**

*Institute of Peace Studies*  
*"The Politics of Mnemocide: Libraries, Archives, and the Future of Iraq's Past"*

Wars and political conflicts exact a terrible human cost, but they also result in the irreparable loss of cultural heritage. Only by examining the deliberate and accidental destruction of archives, libraries, and museums can we learn how to avoid such profound loss in the future. This session explores the causes and consequences of such attacks during wartime and the archival community's role in establishing widespread awareness, archival solidarity, disaster planning, and preservation initiatives. Readings: [www.albersfoundation.org/SAA05](http://www.albersfoundation.org/SAA05).



Brunswig Tomb, Metairie Cemetery, New Orleans. C. Milo Williams, photographer, Southeastern Architectural Archive, Special Collections, Tulane University Library, ca. Early 20th century.

**202 PDF-Archive: The Development of a Digital Preservation Standard****Betsy Fanning, Chair**

*Association for Information & Image Management*

**Melonie Warfel**

*Adobe Systems, Inc*

**Stephen Abrams**

*Harvard University Library*

**Susan Sullivan**

*National Archives and Records Administration*

The proposed ISO PDF-Archive (PDF/A) standard specifies how to use the Portable Document Format (PDF) 1.4 for long-term preservation of electronic documents. It also illustrates the importance of archivists' involvement in the standards development process. In this session, four members of the ISO Joint Working Group on PDF/A describe the specification, the three-year, inter-professional effort to create the standard, and its potential impact on digital preservation.

**203 Developing Standardized Metrics for Assessing Use and User Services for Primary Sources****Laura Clark Brown, Chair**

*Southern Historical Collection*

**Helen R Tibbo**

*School of Information and Library Science*  
*University of North Carolina at Chapel Hill*  
*"Archival Metrics: An Overview of Current Practices"*

**Wendy Duff**

*Faculty of Information Studies*  
*University of Toronto*  
*"The Importance of Evaluation and Metrics for Archives"*

**Kelly Drake**

*GW Blunt White Library, Mystic Seaport*  
*"A Practitioner's Perspective on Evaluating Archival Services"*

**Daniel Caron, Commentator**

*Library and Archives Canada*

Although most archives routinely gather some user statistics, no standardized evaluation tools or user-based metrics exist to understand and assess archival services. Few archives analyze user statistics systematically to support the organization's design of services, financial planning, or programming. Panelists present results of the first phase of an AX-SNet project funded by the Mellon Foundation that seeks to develop standardized data collection and analysis tools for evaluation of services and assessment of institutional impact.

**204 The Curatorial Curse: Understanding, Recognizing, and Avoiding Conflicts Between Archival and Curatorial Methods****David B Gracy II, Chair**

*School of Information*  
*University of Texas at Austin*

**Leon C Miller**

*Tulane University*  
*"The Allure of Wine and Cheese: Exhibits and the Dilettante Ethic"*

**Sue Hodson**

*The Huntington Library*  
*"Swans and Ugly Ducklings: Acquisition Strategies in Museums and Archives"*

**Michael Fox**

*Minnesota Historical Society*  
*"One Banana or the Whole Bunch: Are There Different Approaches to Description of Cultural Resources?"*

Common wisdom holds that archival and curatorial methods often have contradictory purposes and procedures. This sometimes leads to confusion among staff and administrators about mission or methods when archivists hold the title of "curator." The speakers review the differences between archival and curatorial philosophies in three areas (outreach, acquisitions, and description), explain the dangers of confusing the two, and highlight particular problem areas for archivists to avoid.

**205 The Historically Black Colleges and Universities Archives Institute: A Model for Archival Training**

**Brenda S Banks, Chair**

*Georgia Archives*

**Kerrie Cotten Williams**

*Auburn Avenue Research Library on African American Culture and History*

**Angela Proctor**

*Southern University*

**Brenda Square**

*Amistad Research Center, Tulane University*

**Kathleen Roe**

*New York State Library and Archives*

The Black Colleges and Universities Archives Institute, funded by NEH, provided archival training to staff of HBCUs. This project featured many innovative components that led to its success and it has served as a model for other communities. The panel discussion provides an opportunity for the archival profession to hear more about this program and its success. The session features comments from participants, an instructor, and a program director whose staff attended the Institute.

**206 Archives Unplugged: Exhibits on a Shoestring**

**Bridget Carr**

*Boston Symphony Orchestra Archives*

While they can be time consuming and labor intensive – especially for small archives – exhibits play a vital role in promoting our parent organizations and in increasing archival programs' visibility. Many archivists find themselves responsible for an exhibit program without the benefit of formal exhibit training. Carr covers the basics of exhibits, including choosing topics, selecting items to display, preservation and security concerns, promoting your exhibit, and re-purposing exhibit content for Web sites and traveling exhibits.

**207 Controlling Human Reproduction: The Challenges of Documenting the Post-World War II Revolution**

**Jennie Diaz Guilbaud, Chair/Commentator**

*National Archives and Records Administration*  
*"Dr. Strangelove, or How I Learned to Stop Worrying and Love the Pill"*

**Deborah Holland Armentrout**

*National Archives and Records Administration*  
*"Enovid's Journey: From Approval to Appraisal of the Pill"*

**Tanya Zanish-Belcher**

*Iowa State University*  
*"Biological Necessity: Reproductive Issues in U.S. Archival Collections"*

**Kathryn Allamong Jacob**

*Schlesinger Library, Radcliffe Institute Harvard University*  
*"Our Bodies, Ourselves, Our Documents: The Challenges of Documenting the Struggle to Control Women's Reproductive Lives"*

Female reproductive and contraceptive science and health care have historically been battlegrounds between societal tradition and public health policy. Armentrout discusses the Pill's journey as the first drug application appraised as a permanent record by the National Archives. Zanish-Belcher discusses nationwide documentation of women's active role in pursuing reproductive health care. And Jacob examines the challenges of acquisition, access, and public relations when documenting highly charged issues of personal choice and public policy.

**208 / 308 Archives Seminar: Drowning in Paper But Missing the Point, or What Really Happened to the Paperless Office? (Part 1)**

**Margaret Hedstrom**

*School of Information University of Michigan*

Most archives still face a steady flow of paper records, decades after the paperless office was pronounced. Does this mean organizations can still be adequately documented with traditional paper files? Recent research on the "failure" of the paperless office suggests that there are both favorable and unfavorable reasons for the persistence of paper. Paper is easily transported, shuf-



Horse-Shoe Brand Onions Jar Label  
 Anonymous, c. 1900-1930



fled, scanned, and annotated, while online systems rarely replicate these affordances. As well, many online systems are poorly designed for document management and integration of documents (paper or electronic) into the ways people naturally want to work. Is paper's role shifting from the medium of record to a medium of ephemeral convenience? Experts in communication, documentation, and the organization of work present recent research on roles and significance of paper documents as organizational documentation. Session participants discuss the implications for archival appraisal, documentation strategies, and the future development of archival collections. Advance readings at [www.archivists.org/conference/no2005](http://www.archivists.org/conference/no2005) (Session continues as #308 on Thursday at 2:30 pm.)

## 209 Graduate Student Paper Session

**Laura Helton, Chair**

*Mississippi Digital Library*

**Susan Hooyenga**

*Eastern Michigan University*

**Erik A Moore**

*College of St Catherine*

**Shawn San Roman**

*University of Wisconsin-Madison*

These papers, selected from a set of strong and engaging proposals, demonstrate promising academic scholarship and address timely and important issues for practicing archivists. Shawn San Roman examines the need for better integration of archival education into university curricula. Susan Hooyenga discusses the challenges of the archival preservation of endangered languages. Erik Moore argues that the fields of conservation and ecology could provide a model for the evolving ethical duties of archivists.

**2:30 – 4:00 PM**

## 301 Reference and the Technology Explosion: How Far Do You Go?

**Arlene Schmuland, Chair / Commentator**

*University of Alaska Anchorage*

**Brett Stolle**

*National Museum of the United States Air Force  
MUA Research Division*

**Danna Bell-Russel**

*Library of Congress*

**Shugana Campbell**

*Amistad Research Center, Tulane University*

In the last decade, new technologies – Web sites, email, online chat systems – have given archivists a variety of ways in which to interact with researchers. What assessment criteria do we use to choose the most effective methods? Do we need these new technological resources to provide the best reference service to our patrons? You're encouraged to participate in a conversation with this panel of reference archivists from a variety of repositories representing the low-tech to high-tech spectrum.

## 302 Communities of Records: Re-setting the Boundaries of Context

**Deborah Torres, Chair**

*College of St Catherine*

**Jeannette A Bastian**

*School of Library & Information Studies  
Simmons College*

*"Communities of Records and Record-keeping  
Communities: A Wider World of Context"*

**Elizabeth Yakel**

*School of Information  
University of Michigan*

*"Managing Meaning: The Records  
and the Legacy"*

**Bill Landis**

*University of California*

*"Can Archivists Pin Down Creation?  
The Messy World of Data About Context"*

This session introduces the concept of a community of record which incorporates both the records-creating entity and the memory frame for contextualizing records created by that community. The presenters examine how one community (genealogists) compiled, shared, and integrated existing records to create a new body or "community" of records. They comment on the applicability of Encoded Archival Context, an emerging content standard focusing on records creators, in examining linked concepts of community and records.

## 303 Governors' Records and Public Policy: Is Competition or Cooperation Best for the Records and the Researchers?

**Christine Ward, Chair**

*Director of Operations and Interim State Archivist  
New York State Archives*

**Francis Blouin**

*Bentley Historical Library  
University of Michigan*

**Charles Schultz**

*Texas A&M University*

**Gregory Sanford**

*Vermont State Archives*

**Tonia J Wood**

*Texas State Library & Archives Commission*

State archivists assert that governors' official records belong in the state archives. Thirty states have statutes mandating that practice, but actual disposition varies widely among states. Governors sometimes ignore existing laws, preferring to deposit their records – public and private – elsewhere, causing competition among government and non-government repositories. How can archivists constructively address the profession's own internal conflicts to ensure that gubernatorial records are well managed during each governor's term, as well as at their disposition?

## 304 The Sedona Principles and Guidelines: What You Should Know About the Impact of Current Law and Litigation on Electronic Records Management

**Jason R Baron, Esq, Chair**

*National Archives and Records Administration  
"The Future Ain't What It Used To Be: Coping  
With E-Records from a Federal Perspective"*

**Anthony Dunbar, Jonathan M Redgrave, Esq**

*Jones Day, Washington, DC  
"The Sedona Principles and the Sedona  
Guidelines: What Can They Do For You?"*

Archivists, records managers, IT professionals, and lawyers increasingly are drawn together in responding to litigation crises caused by preservation and discovery orders and other judicially imposed requirements with severe penalties and sanctions for noncompliance. The Sedona Group, a 501(c)(3) nonprofit think tank, recently published two white papers aimed at establishing best practices for managing information and records that are of value to all archivists and records managers working with lawyers and judges.



Natalie Scott papers, Tulane University Manuscripts Department.

### 305 Experiments for Archives

**Nancy McGovern, Chair**  
*Cornell University*

**Cal Lee**  
*University of Michigan*  
"Research Design and Findings of the CAMiLEON Project"

**Xiaomu Zhou**  
*University of Michigan*  
"A Comparison of Users' Response to Digital Versus Physical Archival Materials"

**Jihyun Kim**  
*University of Michigan*  
"Finding Documents in Digital Repositories: A Study of DSpace and Eprints"

The presenters discuss studies that have applied experimental methods to problems relevant to archivists. Lee explains how the CAMiLEON project used empirical methods, including experimental studies, to investigate digital preservation strategies. Zhou reports on an experimental study comparing the use of digital versus analog archival materials. And Kim discusses a study to identify users' responses and search performance with two online access systems for digital repositories: DSpace and Eprints.

### 306 Archives Unplugged: Preservation Fundamentals

**Jill Rawnsley**  
*Conservation Center for Art and Historic Artifacts Philadelphia*

What does a preservation program actually encompass? If you're a new archivist or want a refresher on our preservation responsibilities, this "Unplugged" is for you! Rawnsley reviews the components of a preservation program for your archival collection, including holding maintenance activities, assessing preservation needs, disaster planning, fund raising, and working with conservators. She'll also discuss resources and training opportunities that will help you on your way.

### 307 Hidden Treasures: Strategies for Broadening Archival Access Via Visual Materials Depicting Women and Minorities

**John H Slate, CA, Chair**  
*Dallas Municipal Archive s*

**Susan Gunn Pevar**  
*Lincoln University*

**Robert Dirig**  
*Japanese American National Museum*

**Kathryn Neal**  
*San Diego State University*

**Polly Tucker**  
*Natural History Museum, London*

Innovative and creative approaches to presentation can help lead new users to diverse and under-explored archives. The speakers briefly discuss projects at their institutions – all of them depicting women and minorities – that were enhanced through online and physical exhibits, university publications, a panorama, and a book of historical photographs. As a panel, they explore how each strategy fared, how promotional methods were determined, and how their collections reached new audiences.

### 308 Archives Seminar: Drowning in Paper But Missing the Point, or What Really Happened to the Paperless Office? (Part 2)

Attendance at Session #208 on Thursday at 12:45 pm is a prerequisite for this session.

### 309 Truth and the Records of Truth Commissions

**J Thomas Converse, Chair**  
*Inter-American Development Bank*

**Trudy Huskamp Peterson**  
*Consulting Archivist*

The truth commission is a uniquely 20th-century institution. Peterson discusses the results of her study of the disposition of the records of truth commissions in twenty countries, and reviews the state of the records, laws on their disposition, and the importance of archives and access to commission records. Her study found that the more open the government climate, the more likely it is that

truth commission records will be placed with an institution responsible for providing access to information.

4:00 – 5:30 PM

### Roundtable Meetings

Each of SAA's 24 Roundtables will meet at New Orleans 2005 to conduct business and share information. Roundtable meetings are open to both members and nonmembers of SAA. (For additional Roundtable meetings, see Wednesday, August 17, 5:00 – 7:00 pm.)

### Archival Educators

The Roundtable will discuss session ideas and possible themes for the next Archival Educators' Forum, how to encourage more faculty-student participation in SAA, and other matters of interest to archival educators.

### ARCHIVES UNPLUGGED

If you're new to the profession or are looking for a "refresher" on the fundamentals, attend an "Archives Unplugged" session – and brush up on the basics!

- **106 The Audiovisual Universe**  
Paul Eisloeffel (Thursday, 9:45 – 11:15 am)
- **206 Exhibits on a Shoestring**  
Bridget Carr (Thursday, 12:45 – 2:15 pm)
- **306 Preservation Fundamentals**  
Jill Rawnsley (Thursday, 2:30 – 4:00 pm)
- **406 The Means and Ends of Archival Certification**  
Thomas Brown, Lynn Smith, Jane Kenamore (Friday, 2:15 – 3:45 pm)
- **506 Advocacy 101**  
David Carmicheal (Friday, 4:15 – 5:45 pm)
- **605 Basics of Records Management**  
Geof Huth (Saturday, 8:00 – 9:30 am)
- **705 Digital Asset Management**  
Jason Roy (Saturday, 9:45 – 11:15 am)

THURSDAY, 5:30 – 7:30 PM  
FRIDAY, 7:30 AM – 4:15 PM

## Come to "Preservation Hall" International Archives and Information Technology Exposition

Louis Armstrong said it: "Preservation Hall, now that's where you'll find all the greats!" In SAA's "Preservation Hall," you'll find more than 60 of our "great" industry partners who look forward to telling you about their latest products and services—and hearing your ideas for enhancing their product lines. Conduct business, network with colleagues, browse the Silent Auction, and sample some fine New Orleans cuisine in "Preservation Hall."

THURSDAY, 5:30 – 7:30 PM

"Hurricane Happy Hour" (opening)

FRIDAY, 9:30 AM – NOON

Jazz Brunch

FRIDAY, 3:45 – 4:15 PM

"Last Chance" Break



Louis Armstrong, William Russell Collection, Gibson Chicago, c.1931

### Archival History

Join the Roundtable for its annual business meeting and a presentation by Richard Cox entitled "Rappin' with Cappon: Reflections on the Career and Scholarship of Lester J. Cappon." Cox edited and wrote an introduction to SAA's new Cappon reader.

### Archives Management

Lois Hamill, College of the Holy Cross, and Casey Edward Greene, chair, will co-present "Short and Simple: Effective Presentation Skills for Archivists." The second half of our meeting will be devoted to developing session proposals for the 2006 Annual Meeting.

### Encoded Archival Description

The meeting will include updates on the EAD Working Group, the Archivist's Toolkit, and the EAD Help Pages Web site. Attendees will cast ballots for a new Vice Chair. Clay Redding will talk about his work with JPEG2000 and EAD.

### International Archival Affairs

Here's your chance to learn from like-minded colleagues about activities and projects abroad; for you to share your own experiences; for international visitors to discuss their projects and programs; and for all to learn more about ICA's Archival Solidarity initiative.

### Lesbian and Gay Archives

This meeting will include the election of a new female co-chair; discussion of current projects, session proposals for 2006, and any new business; and a LGBT local history program.

### Local Government Records

The Roundtable will discuss current topics relevant to local government archives and ideas for future programs and sessions. Join us for a short presentation, "Local Funding Strategies for Local Government Archives," and ensuing open discussion.

### Lone Arrangers

The Lone Arrangers Roundtable will feature small group discussions on the following topics: generalist; preservation; digitization; budget/finance; computers/software; the Web; and management. Come, share, learn, and make new friends.

### Performing Arts

Join with colleagues who share an interest in the historical and contemporary documentation of music, dance, theater, motion pictures, and other performance media. Enjoy informal discussion and networking and (we hope) a guest speaker from the New Orleans Jazz and Heritage Festival.

### Records Management

The meeting will include election of additional steering committee members, discussion of the initiatives and activities of the Joint SAA/ARMA Committee on Archives and Records Management, and a program on a topic of current interest.

### Science, Technology, and Health Care

If you're interested in exchanging information, solving problems, and sharing successes in the areas of science, technology, and health care, please join us for a stimulating session!

### Visual Materials Cataloging and Access

VMCAR is a forum for the discussion of current issues relating to intellectual access for visual materials. Join us for a discussion of new data standards, including CCO, DACS, and AACR3, and their impact on visual materials cataloging.

### Women's Collections

Open to archivists with holdings concerning or created by women, WCRT addresses upcoming projects and collaboration. Our program explores the rich history of southern foods and how archives in New Orleans are documenting this heritage. Bring your appetite!

5:30 – 7:30 PM

### "Hurricane Happy Hour" in the Exhibit Hall

Join your colleagues on SAA's own Bourbon Street at the grand opening of "Preservation Hall"—the International Archives and Information Technology Exposition. Here's your chance to conduct business, browse the Silent Auction, and reconnect with friends and colleagues in a Big Easy way!

7:00 – 9:00 PM

### Academy of Certified Archivists Annual Business Meeting and Member Reception

ACA members are invited to attend the ACA annual business meeting (7:00 – 8:00 pm) and reception (8:00 – 9:00 pm) to learn about the Academy's progress and future plans. Although there will be no charge for the reception, please help us plan for the event by indicating your intent to attend in the check-off box on the Registration Form. If you're a

nonmember and have questions about certification, please visit the ACA booth in the Exhibit Hall and/or attend sessions #406 and #803, both of which address certification.

7:30 – 9:00 PM

### Simmons College / New England Archivists Mixer

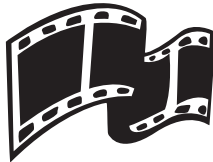
### University of Maryland Alumni Mixer

### University of Texas RoundUP

9:00 – 11:00 PM

### Archives in the Movies

Leith Johnson, co-curator of the Wesleyan University Cinema Archives, premiered this very special homage to archives in the movies at SAA 2003. Back by popular demand, Johnson presents an updated program of two dozen wide-ranging film clips to show how archivists, curators, and institutions that preserve the historical record (including a map on the back of the Declaration of Independence) are portrayed – for better or worse – in movies. Come sit in the dark with strangers (and friends!), enjoy some popcorn...and watch yourself on the silver screen!



## FRIDAY, AUGUST 19

7:00 AM - 5:00 PM

### Registration Open

### SAA Bookstore Open

7:00 – 8:00 AM

### Opportunities for Authors Breakfast

Through its journal and book publishing program, SAA is committed to meeting the needs of a continuously evolving profession. Join *American Archivist* Editor Phil Eppard, Publications Editor Richard Cox, and members of the Editorial and Publications boards for an informal conversation about how *you* can contribute to the building and dissemination of professional knowledge.

### Breakfast Gathering for Latter-day Saint Archivists

7:30 AM - 4:00 PM

### Exhibit Hall Open

8:00 – 10:00 AM

### Section Meetings

Each of SAA's 13 Sections will meet at New Orleans 2005 to conduct business and share information. You must be an SAA member to belong to a section. (For additional Section meetings, see Friday, August 19, 12:00 – 2:00 pm.)

### Acquisitions and Appraisal

Tara Zachary Laver of Louisiana State University, Dean DeBolt of the University of West Florida, and Brady Banta of Arkansas State University will discuss ownership issues in manuscript repositories related to "permanent loan agreements" and concerns related to family claims.

### Business Archives

The meeting will include a discussion of issues relating to corporate archives and business records. Standing topics include: election of officers, session proposals, and Section colloquium for 2006.

### College and University Archives

CGUA will elect a new vice chair and discuss potential revisions to the "Guidelines for College and University Archives." A diverse panel of experts will discuss the implications of FERPA and answer questions from the audience.

### Description

Marcel Caya reports on a research project comparing the scope and content element in four national and international descriptive standards. This follows the business meeting, including committee updates, discussion of 2006 session proposals, and election of a new Vice Chair.



Preservation Hall, c1960s, with proprietors Allan and Sandra Jaffe in doorway, courtesy Al Rose Collection, Hogan Jazz Archive, Tulane University.

### Archivists of Religious Collections

Join your colleagues in planning the future direction of ARCS through lively discussion of section goals and development of SAA session proposals. Bring ideas! Included is time to share accomplishments and network with fellow archivists.

### Government Records

The annual business meeting will include the election of new officers and steering committee members, as well as discussion of a proposed bylaw change. A presentation on a topic relevant to government records will follow.



## Manuscript Repositories

The Section meeting will focus on the needs of smaller repositories and the role that the Section can play in addressing them. Focus discussion groups will follow a speaker presentation.

## Museum Archives

Following a half-hour social, attendees will discuss old business, current and future projects, and 2006 session proposals. Send agenda items to the chair by August 1. Members will receive the agenda in advance via the listserv and at <http://www.archivists.org/saagroups/museum/index.htm>.

## Preservation

The annual Section meeting will include committee reports, election results, updates from regional preservation organizations, details of current preservation funding opportunities, and discussion of potential sessions for 2006. A featured program will follow section business.

9:30 AM – NOON



## Jazz Brunch in the Exhibit Hall

Beignets, anyone? Enjoy a taste of New Orleans while you sample what's new in the industry at this true New Orleans Jazz Brunch—complete with all the trimmings. This two-and-a-half-hour event will provide you with plenty of time to mingle with exhibitors, enjoy some authentic New Orleans cuisine, and gear up for another great day of educational sessions. Various breakfast and luncheon selections will be available.

9:30 AM – 5:00 PM

## Career Center Open

### Career Center

9:30 AM - 5:00 PM

Thursday, August 18 – Friday, August 19

Wondering about your career options? Ready to make a move? Visit the Career Center to consult with an advisor about your career path or to meet with prospective employers. (See General Information, page 5, for more information.)

NOON – 2:00 PM

## Section Meetings

Each of SAA's 13 Sections will meet at New Orleans 2005 to conduct business and share information. You must be an SAA member to belong to a section. (For additional Section meetings, see Friday, August 19, 8:00 – 10:00 am.)

## Electronic Records

Following the annual business meeting and election of new officers, Section members receive an update on the NARA ERA Program by its director, Kenneth Thibodeau. We'll then gather in small focus groups to discuss important electronic records issues.

## Oral History

Join the section for an informative program about the Georgia Women's Movement Oral History Project, which gathers stories about the effort to ratify the Equal Rights Amendment. The group will elect officers and discuss 2006 annual meeting session proposals.

## Reference, Access, and Outreach

The presentation "Food on Paper" will follow the RAO business meeting. Speaker Susan Tucker discusses the Newcomb Archives and the Deep South Regional Humanities Center at Tulane University, an ambitious program to encourage scholarly work on food history.

## Visual Materials

The first half-hour of the Visual Materials (VM) Section meeting is dedicated to transacting Section business, and the remainder of the meeting features a presentation by a speaker from a local institution.

2:15 – 3:45 PM

## 401 "More Product, Less Process": New Processing Guidelines to Reduce Backlogs

**Dennis Meissner, Chair and Commentator**  
*Minnesota Historical Society*

**Donna E McCrea**  
*University of Montana-Missoula*  
*"Getting More for Less: Testing a New Processing Model at the University of Montana"*

**Mike Strom**  
*Texas Christian University*  
*"Texas-size Progress: Applying New Processing Guidelines to the Jim Wright Papers"*

**Christine Weideman**

*Yale University Libraries*  
*"Accessioning as Processing"*

Mark Greene and Dennis Meissner recently reported findings and recommendations from their NHPRC-funded research on reducing backlogs of 20th-century materials in manuscript repositories. The speakers describe their application of the Greene/Meissner recommendations to organizational records and personal, family, and congressional papers in small and large repositories. They summarize specific recommendations employed, modifications made for specific situations, the amount of time taken to achieve various end products, and potential use of the recommendations in accessioning.



1909 Newcomb College Basketball Team, Southeastern Architectural Archive, Special Collections, Tulane University Library.

## 402 When Private Becomes Public: Legal Issues

**Peter B Hirtle, Chair**  
*Cornell University*

**Sharon E Farb / Karen Coyle**  
*UCLA Library / Digital Library Consultant*  
*"Building a Rights Framework for a Digital Preservation Repository: Copyright, Moral Rights, and Licensing"*

**Heather Briston**  
*University of Oregon*  
*"Legal Rights of Privacy and Publicity"*

Archivists know that copyright law affects how archival material is used, but there are other important intellectual property laws. You'll learn about lesser-known intellectual property rights, including the rights of privacy, publicity, and the moral rights of the author. The speakers also consider how these laws can limit the use of archival material, and why and how archival digital preservation systems need to identify and manage these rights.

### 403 Servant of Two Masters? The Challenge of Collecting the Records of Active Organizations

Stephen E Novak, Chair  
*Columbia University*

Brenda L Burk  
*Indiana University-Purdue University Indianapolis*

Brenda Marston  
*Cornell University*

Patrizia Sione  
*Kheel Center for Labor-Management  
Documentation and Archives*

Acquiring the records of active organizations may bring the legitimate needs of the donor organization into conflict with the overall good of the

repository. Reconciling these two goals to the satisfaction of both parties is the focus of this panel discussion. Participants discuss how to maintain ongoing partnerships, the role of depository agreements in such relationships, and the need to be sensitive to privacy and access issues.

### 404 Emerging Electronic Records Research (Part 1): Reports from NHPRC Fellows, 2004-2005

Janis Holder, Chair  
*University of North Carolina at Chapel Hill*

Helen Samuels  
*Massachusetts Institute of Technology (Retired)*  
*"New Approaches to Documenting Teaching  
and Learning in Higher Education: An Exploration  
of the Archival Potential of Educational  
Technology"*

Becky Schulte  
*University of Kansas*  
*"Restaking Our Claim: University Archives  
and Electronic Records"*

Funded by NHPRC, the Electronic Records Research Fellowship program facilitates both basic and applied research regarding all aspects of electronic records by supporting broad participation in the research process among archival practitioners and collaboration between archivists and academics. In this first session, two of the 2004-2005 Fellows present their research of the past year. Fellows board member Paul Conway discusses all four Fellows' research in his remarks at the conclusion of session #504.

### 405 Archives Seminar: Pluralizing the Archival Paradigm: How Archival Education Can Help (Part 1)

Anne Gilliland-Swetland, Co-Chair  
Clara Chu, Co-Chair  
*UCLA Department of Information Studies*

Speakers from UCLA Department of Information  
Studies: Ruth Bayhille, Erica Bennett,  
Florante Ibanez, Jennifer Osorio, Melissa Taitano,  
Kelvin White, Mary Yogi

The archival education program at UCLA attracts students from a wide range of ethnic backgrounds, recent immigrant populations, and other under-represented groups. A recent emphasis of the program has been to address issues of pluralizing the archival paradigm, challenging students to examine archival theory and practice in diverse archival and



Photograph by Todd Webb, 1947. Courtesy of The Historic New Orleans Collection.

cultural settings. The seminar speakers are current master's or doctoral students in this program, and are from several underrepresented communities. Advance readings at: [www.archivists.org/conference/no2005](http://www.archivists.org/conference/no2005) (Continues with Session #505 on Friday at 4:15 pm.)

#### **406 Archives Unplugged: The Means and Ends of Archival Certification**

**Thomas E Brown**

*ACA Regent for Exam Development  
National Archives and Records Administration*

**Lynn A Smith**

*Herbert Hoover Presidential Library-Museum*

**Jane Kenamore**

*Kenamore & Klinkow*

If you're considering Academy of Certified Archivists (CA) certification, this session is for you. Presenters explain requirements for sitting for the CA examination, provide suggestions for exam preparation, and discuss structure, preparation, and scoring of the exam, as well as the means of maintaining ACA certification throughout a career, with emphasis on the purpose and advantages of archival certification. Questions from the audience are encouraged.

#### **407 A Sense of A\*CENSUS**

**Victoria Irons Walch, Chair**

*A\*CENSUS Principal Research Investigator*

**Brenda S Banks**

*Georgia Archives*

**Jeannette Bastian**

*Simmons College*

**Susan Davis**

*University of Maryland*

**Anne Diffendal**

*Consulting Archivist/Historian*

**Elizabeth Yakel**

*University of Michigan*

**Nancy Zimmelman**

*California State Archives*

A\*CENSUS, the first truly comprehensive nationwide survey of the archival profession, was fielded in early May 2004 – and the results are in! Join our panel of special research consultants for a discussion of what we've learned about archivists and the world(s) in which you work, as well as the implications of this new knowledge for the profession's

future in graduate education, continuing education, diversity, leadership, and certification. (Take what you've learned here and put it to use! See Session #507 on Friday at 4:15 pm.)

#### **408 Ethics for Archivists: Case Studies in Privacy and Confidentiality**

*Limited to 40 participants*

**Karen Benedict, Workshop Leader**

*Archival Consultant*

**Brenda Lawson**

*Massachusetts Historical Society*

**Bob Sink**

*Center for Jewish History*

**Brenda Richmond**

*BellSouth*

**John M Murphy**

*Brigham Young University*

Where do privacy and confidentiality intersect on the ethics highway? You'll read six case studies in advance of this workshop and come prepared to discuss them. On site, panel members and participants analyze the cases and suggest appropriate ways to resolve the problems. Working in one of four groups, each with a leader from the panel, you'll then have a chance to discuss the ethical ramifications of privacy and confidentiality in the archival profession. Advance readings at: [www.archivists.org/conference/no2005](http://www.archivists.org/conference/no2005). (Please sign up on page 2 of Registration Form.)

#### **409 Cataloging Cultural Objects: Toward a Metadata Content Standard for Archives, Libraries, and Museums**

**Susan Koutsky, Chair**

*University of Maryland Libraries*

**Patricia Harpring**

*Getty Research Institute*

*"Introduction to the CCO"*

**Mary W Elings**

*The Bancroft Library*

*University of California Berkeley*

*"Descriptive Metadata for Integrated Access"*

**Ann Whiteside**

*University of Virginia*

*"Applying CCO in the Collection"*

Join the speakers for an introduction to the Visual Resources Association's guide *Cataloging Cultural Objects: A Guide to Describing Cultural Works and Their Images* (CCO). CCO is the first manual aimed specifically at communities that describe and document cultural artifacts and digital surrogates. Similar in function to APPM and AACR, CCO provides systematic guidelines for selecting, ordering, and formatting data for catalog records. Session sponsored by the SAA/ALA/AAM Joint Committee with support of the SAA Museum Archives Section.

**3:45 – 4:15 PM**

#### **Exhibit Hall Closing Break**

**4:15 – 5:45 PM**

#### **501 Archivists, Copyright, and Digitization**

**William J Maher, Chair and Commentator**

*University of Illinois at Urbana-Champaign*

**Elizabeth Townsend**

*Stanford Law School Center for Internet and Society*

*"Copyright, the Internet, and the Unpublished Public Domain"*

**Howard Besser**

*New York University*

*"The Information Commons and Archivists"*

Digitization does not change the nature of copyright, but it does offer new ways to use archival materials, and those can raise potential copyright problems. Join this exploration of two areas in which use of digitized materials requires an expanded understanding of copyright issues for archivists. The speakers discuss the copyright status of digitized materials in the public domain, as well as the impact on archivists of the growing "information commons" movement.

#### **502 All That Jazz: The Role of Academic Repositories in Preserving American Jazz**

**William E Ross, Chair**

*University of New Hampshire*

**Michael Tarabulski**

*International Jazz Collections*

*University of Idaho*

*"It All Started with Hamp: The Lionel Hampton Jazz Festival and the University of Idaho's International Jazz Collections"*



**Monk Rowe***Hamilton College Jazz Archive**"In Their Own Words: Preserving Jazz and Cultural Lore through Videotaped Interviews"***Bruce Boyd Raeburn***Hogan Jazz Archive**Tulane University Special Collections**"Documenting Jazz in its Hometown: Tulane's Hogan Archive of New Orleans Jazz"*

Welcome to the birthplace of American jazz! Archivists from three academic institutions discuss their efforts to preserve the history and cultural impact of jazz. Find out how one repository emerged from a university's annual jazz festival, how another is transcribing video and audiotape of jazz artists, and how arrangers, writers, and critics are involved in the documentation and preservation process.

**503 Archival Theft, Recovery of Documents, and Security: How to Deal with the Unthinkable****Bruce Stark, Chair***Connecticut State Library***Lynne Richardson***Federal Bureau of Investigation*

The idea that someone would steal materials is often unthinkable, but unfortunately it does happen. One of the best weapons against theft is education, thus the importance of learning what resources are available and what steps you can take to protect your collections. Richardson helps archivists identify potential thieves and discusses the FBI's newly expanded Art Theft Program, one that includes agents assigned to work with cultural institutions. (This panel session is scheduled from 4:15 to 5:15 PM)

**504 Emerging Electronic Records Research (Part 2): Reports From NHPRC Fellows, 2004-2005****Janis Holder, Chair***University of North Carolina at Chapel Hill***Nancy Kunde***University of Wisconsin-Madison**"The Conversion Process: Recordkeeping, Preservation, and the Development of a Draft Standard"***Druscie Simpson***North Carolina State Archives**"A Possible Solution to Preserving E-mail Independent of Software"***Paul Conway, Commentator***Duke University*

The NHPRC's Electronic Records Research Fellowship program facilitates basic and applied research on all aspects of electronic records by supporting broad participation in the research process among archival practitioners and collaboration between archivists and academics. In this second of two sessions, two of the 2004-2005 Fellows present their research of the past year. Fellows board member Paul Conway discusses all four Fellows' research in his remarks concluding this session. See also Session #404.



Emile Barnes, nd, photographer, Don Martin, courtesy Al Rose Collection, Hogan Jazz Archive, Tulane University.

**505 Archives Seminar: Pluralizing the Archival Paradigm: How Archival Education Can Help (Part 2)****Anthony Dunbar, Chair***UCLA Department of Information Studies***Speakers from UCLA Department of Information Studies:**

*Ruth Bayhille, Erica Bennett, Florante Ibanez, Jennifer Osorio, Melissa Taitano, Kelvin White, and Mary Yogi*

**Attendance at Session #405 on Friday at 2:15 pm is a prerequisite for this session.**

Participants engage in a moderated discussion about how archival education, theory, and practice, as well as the profession as a whole, can be made more inclusive of and sensitive to the perspectives,

needs, and memory-keeping practices of ethnic and other underrepresented communities. Current master's or doctoral students in the UCLA Department of Information Studies represent the Latino, African-American, Native American, Filipino-American, Pacific Islander, and Japanese-American communities. Advance readings at: [www.archivists.org/conference/no2005](http://www.archivists.org/conference/no2005).

**506 Archives Unplugged: Advocacy 101****David Carmicheal***Georgia Archives*

Can individuals or their professional organizations really make a difference in influencing public policy? You bet they can—and do! Join Carmicheal for this interactive session on the fundamentals of how you can be an advocate—or inspire a group—so that archivists' voices are heard at the local, state, and national levels.

**507 A\*CENSUS: Where Do We Go From Here?****Peter Gottlieb, Facilitator***Wisconsin Historical Society***Victoria Irons Walch***A\*CENSUS Principal Research Investigator*

The survey results are in, the reports are written—now what? This "incubator session" will put you to work to identify specific concerns or challenges brought out by the survey results; brainstorm possible actions; vote on the highest priorities for action by the profession; and commit to action or to persuading others to take action. Come prepared to roll up your sleeves! (Attendance at Session #407 on Friday at 2:15 pm is strongly encouraged because it will provide an update on A\*CENSUS results.)

**508 Archival Solidarity Project: What Is It? How Do We Get Involved in International Outreach?****Nancy Marrelli***Concordia University Archives, Montreal*

Marrelli presents information and solicits feedback on the "Archival Solidarity" project of the International Council of Archives (ICA), which aims to coordinate, facilitate, and initiate efforts in the international archives community to carry out foreign assistance projects for developing communities and communities in transition. Attendees are invited to discuss



how American archival groups and archivists can initiate or get involved with international development projects and partnerships.

### 509 Managing Diversity Programs in Archives

**J Calvin Jefferson, Chair**

*National Archives and Records Administration*

**Everette Larson**

*Library of Congress*

*"Making a Business Case for Spanish and Other Language Web Pages"*

**Sharon G Thibodeau**

*National Archives and Records Administration*

*"Roots to Understanding Diversity: Programs Launched to Encourage Diversity in the National Archives and Records Administration"*

**Michael Doylen**

*University of Wisconsin–Milwaukee*

*"SAA Diversity Committee Update"*

Archivists seek to increase their ranks with colleagues from diverse cultures, but how to begin? Larson discusses the Library of Congress initiative to provide Spanish language Web pages and the response from the Hispanic community. Thibodeau describes the National Archives diversity training and recruiting programs. And Doylen reports on the SAA Diversity Committee's goals and achievements.

FRIDAY, AUGUST 19  
6:00 – 7:00 PM



### Honor Thy Colleagues Awards Ceremony

The Awards Ceremony celebrates the accomplishments of SAA members and friends of the archives profession. Join your colleagues in this opportunity to learn about innovative projects and publications, applaud young members of the profession receiving their first honors, and hear embarrassing details about new Fellows! The chances are better than you think that someone you know is among those being recognized. Please show your support!

FRIDAY, AUGUST 19  
7:30 – 9:30 PM



### All-Attendee Reception: Audubon Aquarium of the Americas

A kaleidoscope of jewel-hued fish, exotic amphibians, playful penguins, mystical jellies, seahorses and sea monsters, ferocious sharks, rare white alligators, and even a bald eagle await your "oohs" and "aahs" as one of America's leading aquariums opens its doors for a private reception for New Orleans 2005 attendees. Enjoy heavy hors d'oeuvres and a cash bar, along with both "fishy" and manmade entertainment. And then there are Buck and Emma—a pair of rescued sea otters whose antics are every bit as charming as their new Southern home! Please use the Registration Form to indicate number of tickets so that we can plan ahead. Free to conference registrants; \$35 for guests; \$10 for children 12 and under.

## SATURDAY, AUGUST 20

7:00 AM – 3:00 PM

### Registration Open

7:00 – 10:00 AM

### SAA Bookstore Open

Half-price sale on display copies!

8:00 – 9:30 AM

### 601 Northern Exposure: What We Can Learn from Canadian Archival Systems

**Tim Ericson, Chair**

*University of Wisconsin–Milwaukee*

**Heather Home**

*Queen's University Archives*

*"Raising CAIN: Controversies Concerning Canada's Archival On-Line Database"*

**Jeremy Heil**

*Queen's University Archives*

*"Thrown Into the Breach: Post-Appointment Archival Training in Canada"*

**Lorj Macdonald**

*University of Toronto Archives and Records Management Services*

*"Laying the Foundation One Archives at a Time"*

Have you wished you had an Archives Advisor? Or additional post-appointment training here in North America? Or dreamed of national and regional funding sources for archival repositories? Canadian archivists operate within this framework on a daily basis. Presenters share their experiences and discuss the merits and drawbacks of their system, reporting on the Archives Institute and regional education initiatives, the nationwide Canadian Archival Information Network, and the development and history of the Canadian archival community.

### 602 Making "Us vs. Them" into "We": Resolving Conflicts between Institutions and Minority Groups

**James Cartwright, Chair**

*University of Hawaii at Manoa*

**Susan Goldstein**

*San Francisco History Center  
San Francisco Public Library*

**Rebecca Hankins**

*Texas A&M University*

**Linda Long**

*University of Oregon*

**Joan Krizack**

*Northeastern University*

Collecting records from diverse cultural groups challenges mainstream institutions and entails institutional responsibilities to these groups, their cultures, and their records. The speakers focus on institutions' learning to understand, and representing — perhaps even espousing — the concerns of minority groups. Join them as they explore the positive steps taken by their institutions and/or the methods each has used to help educate their own institutions to become more aware of and respectful toward the minority groups they document.

### 603 SMARTech at Georgia Tech: The Role of an Institutional Repository in a University Archives

**Jody Thompson, Chair**

*Georgia Institute of Technology*

**Catherine Jannik***Georgia Institute of Technology*

Institutional repositories offer a solution for preserving campus publications now disseminated digitally. Georgia Tech implemented DSpace software in its SMARTech service to gather much of the campus intellectual output traditionally collected by the archives. The speakers examine archivists' involvement in shaping repository policies, campus outreach, and publicity, and their role in bringing traditional archival practices and concerns to the forefront in the repository program, offering a comparison of SMARTech to other repository projects.

### **604 A New Rosetta Stone? Seeking Commonalities Among Digital Image Databases, Metadata, and Delivery Systems**

**Rebekah Irwin, Chair***Yale University***Susette Newberry***Cornell University Library***Mark E Martin***Louisiana State University Libraries***Jane Glucksman***Academy of Motion Picture Arts and Sciences***Beth Ann Guyann***Getty Research Library***Karen Meyer-Roux***Getty Research Library*

Unlike OPACs, which rely on the common language of MARC and guiding principles of AACR2, digital image databases are more like modern Rosetta stones, with many languages and formats. Despite emerging standards, digital collections still use a variety of metadata schema and varied technologies. What are the implications of this technological diversity? Should we move toward standardization, and, if so, how? Panelists discuss several digital image databases and consider future directions for managing digital collections.

### **605 Archives Unplugged: Basics of Records Management**

**Geof Huth***New York State Archives*

Archivists sometimes consider records management boring. In fact, the work is varied and versatile. Records management is the systematic control of

records in all formats throughout their life cycle, requiring records managers to design new record keeping systems, manage inactive records, and understand modern information technology. Huth introduces participants to the basics of records management, explains why it is important to the proper maintenance of all records, and demonstrates why archivists should care about records management.

### **606 Documenting the Middle East: A Look at Photograph Collections in the United States**

**Robert Burton, Chair***North Carolina State University Libraries***Ruth Thomasian***Project SAVE Armenian Photograph Archives, Inc**"Connecting with the Middle East: Collecting and Documenting Photographs of Armenians"***Jeff Spurr***Aga Khan Program for Islamic Architecture,**Harvard University**"From Scholars to Missionaries: The Origins,**History, and Organization of Middle East**Photograph Collections at Harvard's**Fine Arts Library"***Susan Woodland***Hadassah Archives**"Photographs of Hadassah's Medical Care**in Jerusalem, 1913-1960"***Arden Alexander***Library of Congress**"From Algiers to Samarqand: Online Access to**Middle East Photographs for the General Public"*

The rich Middle East photograph collections found in U.S. repositories can promote a deeper understanding of the region's diverse peoples, religions, and cultures. Where are these collections located and how and where were they acquired? Who were the photographers and what influenced their work? How is access provided to these collections? How are the collections used and what can we learn from them? The panelists address these questions and offer examples from their institutions' collections.

### **607 Evaluating SAEC: Students' Response to a Distance Education Experiment**

**David Chesnutt, Chair***Southeast Archives Education Collaborative***Elizabeth H Dow***School of Library and Information Science**Louisiana State University***Valerie Edgeworth***Kentucky Historical Society***Sam Fore***John D Rockefeller, Jr, Library Special Collections***Yvonne Loiseau***University of British Columbia*

Funded by an IMLS grant, the Southeast Archives Education Collaborative (SAEC) has used compressed video to share faculty and students among four universities in four states for the past two academic years. Come hear one faculty member and three former students discuss their adventures and the effectiveness of the SAEC, and join in the discussion of issues related to using distance education to expand archival education.

### **608 Baby Steps: Working Alone for the First Three Years**

**Russell Gasero***Reformed Church in America*

Reality meets theory immediately in the "lone arranger's" world. This workshop is for the beginning archivist facing the problems of establishing an archives, managing time, setting priorities, and solving problems faced in a lone arranger's office. A case study provides the context for the discussion, and participants are encouraged to ask questions and share solutions to the challenges they face in the first years of their solo careers.

### **609 Archives Seminar: Seeking the Elusive Knowledge of Archives and Archivists (Part 1)**

**Richard J Cox***School of Information Sciences**University of Pittsburgh***Teresa Brinati***SAA Director of Publications*

Recent years have witnessed an explosion of scholarly publications on archives and archivists, from fields including history, literary theory, cultural studies, anthropology, and political science. How does this literature relate to the body of knowledge that practicing archivists require in order to do their work? Do scholarly inquiries by those outside the field contribute to or detract from archival knowl-

edge? If this literature does inform our work as archivists, how can we stay current with it? Finally, what role does SAA's own publishing program play in this larger conversation? Cox leads a discussion of these issues based on advance readings. Brinati charts the evolution of SAA's modern publishing program, providing an overview of topics addressed (or not addressed) over the years, data on SAA members' interests based on analysis of their purchasing habits over time, and leading discussion on possible new directions for SAA's publishing initiatives. Advance readings at [www.archivists.org/conference/no2005](http://www.archivists.org/conference/no2005) (Session continues as #709 on Saturday at 9:45 am.)

9:45 – 11:15 AM

### 701 The Archivists' Toolkit: Toward Streamlined Archival Workflow

**Bradley D Westbrook, Chair**

*University of California, San Diego*

**Kelcy Shepherd**

*University of Massachusetts, Amherst*

*"Designing the Toolkit: Eliciting System Features and Requirements with the Use Case Method"*

**Brian Stevens**

*New York University*

*"Developing the Toolkit: System Architecture and Functionality"*

The Archivists' Toolkit is a two-year collaborative project funded by the Mellon Foundation to develop an integrated archival management application that streamlines workflows and standardizes archival information. With input from 17 participating repositories, the project focuses on the needs of smaller repositories. The final product will be open source and freely available. The speakers discuss project methodology, describe system features and architecture, and provide attendees ample opportunity to comment on the application's functional specification.

### 702 Latinos in the Archives: Documenting a Community on the Rise

**Maria Estorino, Chair**

*Cuban Heritage Collection  
University of Miami Libraries*

**Roberto Trujillo**

*Stanford University Libraries*

*"Documenting the Mexican American Experience"*

**Liza Kirwin**

*Archives of American Art*

*Smithsonian Institution*

*"Collecting the Papers of Latino Artists at the Archives of American Art"*

Projections indicate that by 2050, Latinos will make up 24% of the total U.S. population. How is the Latino experience being documented in archival repositories? Will the archives of the future help tell the story of the Latino community? Learn how repositories today are obtaining Latino materials and diversifying their holdings, some specific methods for identifying and collecting Latino documents, and how your repository can effectively include Latino materials in its collection activities.



"Regal Yams" label, Color Lithograph, Lithographer, Walle & Co., Inc., The Historic New Orleans Collection, c. 1929-1939

### 703 Archivists Get the Lesson Out: Teaching Teachers About Primary Sources

**Carol Bowers**

*American Heritage Center*

**Leslie Shores**

*American Heritage Center*

*"From Concept to Completion: Organizing the Project, Partnerships, and Funding"*

**Patty Smith**

*Laramie (WY) Senior High School*

*"The Learning Environment and Assessment: A Cross-Disciplinary Approach"*

**Carol Bryant**

*College of Education*

*University of Wyoming*

*"Setting the Standards: Meeting Educational Requirements for Archival Lesson Plans"*

Archivists often work with teachers to support the use of primary documents in the classroom. You'll learn how to produce a low-cost, easily disseminated book of primary document-based instructional units based on collections that are readily accessible in your own institution. The speakers address developing a concept for the book, organizing the project, establishing collaborative partnerships for funding and marketing, compliance with the National Educational Standards, cross-disciplinary applications, and student learning assessment.

### 704 Just Doing It! The Smithsonian Archives-Rockefeller Archive Center Joint Electronic Records Project

**Darwin Stapleton, Chair**

*Rockefeller Archive Center*

**Riccardo Ferrante**

*Smithsonian Institution Archives*

**Charles Dollar**

*Independent Consultant*

**Kathleen Williams**

*NHPRC*

This collaboration between the Smithsonian Institution Archives and Rockefeller Archive Center seeks to establish, within each repository, a fully operational electronic records program. Focusing initially on email, the two archives will develop systems, an IT architecture, and policies to support scheduling, transfer, and preservation of electronic records from multiple donors. Supported by the collaborators and outside funders and with a staff consisting of traditional archivists, IT archivists, and technologists, the project focuses on using available tools.

### 705 Archives Unplugged: Digital Asset Management

**Jason Roy**

*Minnesota Historical Society*

Institutions continue to create and acquire digital assets in ever-increasing numbers. Many of these same organizations are now turning to digital asset management systems as a way to both manage and organize these valuable resources. Roy examines the various aspects of digital asset management, including planning, organization, description, metadata, and version control. He'll also discuss issues related to both internal and external distribution and access control.



## 706 Recycled Sound: Using Archival Audio to Recall American Cultures

**Thomas Connors, Chair**

*National Public Broadcasting Archives*

**Andy Lanset**

*WNYC Archives*

*"Creating an Interactive Audiovisual Timeline for WNYC"*

**Brian De Shazor**

*Pacifica Radio Archives*

*"Repackaging and Rebroadcasting Pacifica Programs for New Audiences"*

**Ned Connors**

*Independent Producer*

*"The Sound Midden: From Flea Market to Public Radio"*

Recorded sound can bring to light lost or forgotten aspects of cultural life and community history. This session highlights the work of three individuals who use archival recordings in novel ways to tell their own or their institutions' stories to American audiences. Speakers discuss how they select their sound content and how they build their stories from the point of archival discovery to public presentation. Audio clips illustrate the process.

## 707 Making a Contribution: Archives Catalogers' Participation in NACO and SACO

**John Rees, Chair and Speaker**

*National Library of Medicine*

*"Introduction to the Program for Cooperative Cataloging: Archivists Participating in NACO and SACO"*

**C Jerry Simmons**

*National Archives and Records Administration*

*"NARA's Contribution to SACO, 2004-2005: Focus on Military Operation Subject Headings"*

**Susan Hamburger**

*Pennsylvania State University*

*"Archival Name Authority in a Library Setting"*

Three archivists describe their participation in NACO (Name Authority Cooperative) and SACO (Subject Authority Cooperative), components of the Library of Congress's Program for Cooperative Cataloging (PCC). You'll hear about PCC's functions, training programs, and membership; unique approaches developed at Penn State for researching name authorities for archival, visual, and architectural

records; and NARA's Military Operations Subject Heading Project, which mines NARA holdings to document SACO proposals.

## 708 Beyond the Obvious: Finding Social History in Institutional Records

**Marisa Bourgoïn, Chair**

*The Corcoran Gallery of Art*

**Kristin Parker**

*Isabella Stewart Gardner Museum*

*"Transported by Travel: How the Travel Diaries of Isabella Stewart Gardner Captured Her Fascination with World Culture and Led to the Creation of Her Museum"*

**Sarah Demb**

*International Records Management Trust*

*"Anthropological Field Notes Documenting the Victorian Iconoclast"*

**David H DeVorkin**

*National Air and Space Museum*

*Smithsonian Institution*

*"Beyond the Obvious in a Museum Context: The Changing Role of Women in Astronomy"*

**Bernadette G Callery**

*Carnegie Museum of Natural History*

*"Plaster and Dynamite: Using Field Records and Correspondence from the Carnegie Dinosaur Expeditions as Evidence of Paleontological Rivalries in the Early 20th Century"*

Look past the museum's public displays and discover within its institutional records the evolution of the scientific or artistic disciplines practiced and the attitudes and methods of the researchers, artists, collectors, curators, and donors. Field records reveal the scientific rivalry between competing museums and the social freedom of Victorian anthropologists, collectors' travel diaries express a spiritual as well as physical journey, and institutional records support the increased visibility of women in astronomy.

## 709 Archives Seminar: Seeking the Elusive Knowledge of Archives and Archivists (Part 2)

Attendance at Session #609 on Saturday at 8:00 am is a prerequisite for this session.

11:30 – 12:30 PM

## Annual Business Meeting

Grab a sandwich (and a beignet!) in the food court and join us for the SAA Annual Business meeting. All members are welcome to attend the meeting, which features reports by the officers and executive director and other business brought before the membership. SAA Bylaws stipulate that any resolutions brought before the business meeting for action must be submitted to the Council Resolutions Committee no later than noon of the day preceding the Business Meeting (ie, noon on Friday, August 19). The 2005 Council Resolutions Committee members are Mark Duffy, Aimee Felker, and Peter Gottlieb. Resolutions from the floor may be considered by majority vote. For more information, see <http://www.archivists.org/governance/handbook/section1.asp>

1:00 – 2:30 PM

## 801 What WERE We Thinking? Theory and Practice of Reappraisal and Deaccessioning

**Donna Webber, Chair**

*Simmons College*

**Mark Greene**

*University of Wyoming*

*"I've Deaccessioned and Lived to Tell About It: Taking the Fear and Mystery Out of the 'D' Word"*

**Michael Moosberger**

*Dalhousie University*

*"Spreading the Wealth: Deaccessioning as Part of the Nova Scotia Archival Community's Cooperative Acquisition Strategy"*

**Helmut Knies**

*Wisconsin Historical Society*

*"Reappraising and Reaccessioning Wisconsin State Government Records: An Agency-wide Approach to the Problem"*

Reappraisal and deaccessioning were controversial subjects in the early 1980s. The speakers review findings and the lessons they've learned in developing and implementing major reappraisal and deaccessioning programs in their respective repositories, as well as their impact on collections and relations with records creators, users, and the archival community.



## 802 Collaborating to Create the Virtual Literary Collection

**Steven L Hensen, Chair**

*Duke University*

**Kenneth M Price**

*University of Nebraska, Lincoln*

*"Editing Whitman's Poetry Manuscripts: Technical Approaches, Collaborative Challenges, and Scholarly Implications"*

**Katherine L Walter**

*University of Nebraska, Lincoln*

*"Collaborative Roles in Digital Scholarship and Description"*

**Terence H Catapano**

*Columbia University*

*"Integrating Metadata Schemata in a Digital Research Collection"*

Archivists, librarians, scholars, and technologists are collaborating to build the Walt Whitman Archive, an emerging electronic thematic research collection that sets out to make Whitman's vast work easily and conveniently accessible to students, researchers, and the general public. Maintaining the collection in accordance with archival and scholarly standards requires close collaboration across professional communities and among multiple institutions. The speakers explore the opportunities and the challenges of working together from their perspectives.

## 803 To Be or Not To Be: The Whys and Wherefores of Archival Certification

**Brady Banta, Chair**

*Arkansas State University*

**Traci JoLeigh Drummond**

*University of Texas San Antonio*

**Lesley W Brunet**

*University of Texas*

**Mary Elizabeth Ruwell**

*U.S. Air Force Academy*

The future of archival programs in an age of increasing cutbacks and outsourcing of critical archival components demands some commitment to keep archivists current and the practice of archival science visible and valued. Since 1989 more than 1,400 archivists have chosen to certify, while others have elected not to certify. How do their professional experiences compare? A panel discusses the pros and cons of certification, followed by a moderated question-and-answer session.

## 804 That Thing You Do: Researching the Archival Reference Process

**Mary Jo Pugh, Chair and Commentator**

*San Francisco Maritime National Historical Park*

*"Understanding the Reality of the Reference Process"*

**Ciaran Trace**

*University of Wisconsin-Madison*

*"For Love of the Game: An Ethnographic Analysis of Archival Reference Work"*

**Denise Anthony**

*School of Information*

*University of Michigan*

*"Beyond Description: Exploring the Searching Activities of Reference Archivists"*

What do reference archivists really do? Trace, using ethnography and in-depth interviews, explores how archivists understand and view reference work, how personal and environmental attributes affect reference work, and how archivists talk about "good questions." Anthony, using a cognitive approach, explores how archivists find information, especially how the knowledge of experienced reference archivists extends beyond finding aids. Both discuss their methodologies and consider the implications of their studies for reference services and reference archivists.

## 805 Documenting Internet2: A Collaborative Electronic Records Project for the Small-Scale Repository

**Joe Anderson, Chair**

*Center for the History of Physics*

*American Institute of Physics*

**Carrie Seib**

*Charles Babbage Institute*

*"The View from CBI"*

**Dharma Akmon**

*School of Information*

*University of Michigan*

*"The View from the Ground"*

**Barbara Nanzi**

*Internet2*

*"The View from Internet2"*

**Eric Celeste**

*University of Minnesota Libraries*

*"The IT Perspective"*

What options, if any, are available to traditional, small-scale manuscript repositories when the core documentation in their primary collecting areas is no longer created in traditional formats? How do we continue to fulfill our mission when the stable, structured organizations we document become dynamic, decentralized, high-tech collaborations, such as the nonprofit research consortium, Internet2? The perspectives of all project partners are presented in this report on methods, findings, and implementation decisions of this NHPRC-funded project.

## 806 Saving Corporate Records

**Ted Buswick, Chair**

*The Boston Consulting Group, Inc*

**Lynn Catanese**

*Hagley Museum and Library*

**Shelley Diamond**

*JPMorganChase*

**Pamela Whitenack**

*Hershey Community Archives*

Certain challenges are unique to archivists working with corporate collections. Presenters discuss strategies for archivists faced with starting a new archival program, identifying and managing historical records after a merger, minimal internal archival capabilities, and being the lone voice and advocate of the importance of archives in an indifferent and sometimes hostile corporate environment. Presentations will be brief to provide ample time for panel and full-group discussion.

## 807 Documenting the Physical Universe 1905-2005: Aspects of Physicists and Archivists Since Einstein's Miraculous Year

**Janice F Goldblum, Chair**

*National Academy of Sciences*

**Ze'ev Rosenkranz**

*Einstein Papers Project*

*California Institute of Technology*

**Fae L Korsmo**

*National Science Foundation*

**Jean Marie Deken**

*Stanford Linear Accelerator Center*

Since 1905, Albert Einstein's "miraculous year," modern physics has advanced explosively. In 2005, the World Year of Physics, the speakers discuss

three institutional initiatives—Einstein's collected papers, an international geophysical program, and a research laboratory—to examine how physics and physicists are documented and how that documentation is being collected, preserved, and used.

### 808 Arranging and Describing Literary Manuscripts: From Calendaring to DACS

**Amy Cooper Cary, Chair**  
*University of Iowa*

**Michael Basinski**  
*The Poetry Collection*  
*State University of New York, Buffalo*

**Katharine Salzmann**  
*Southwestern Writers Collection*  
*Texas State University*

**Beth Alvarez**  
*University of Maryland Libraries*

**Diane Ducharme**  
*Yale University*

**Paula Jeannet Mangiafico**  
*Duke University*

The practice of describing literary manuscript collections has run the gamut from calendaring individual letters to creating series descriptions. Panelists provide practical advice to help novices and experienced practitioners determine processing strategies, focusing on creative solutions to problems inherent in describing literary collections. You'll discuss with panelists such topics as involving subject experts, balancing donors' expectations with access, degrees of processing, systems of arrangement, and providing access to digital files.

### 809 Encoded Archival Context: A Prototype Standard for Describing Record Creators

**Anne Van Camp, Chair**  
*Research Libraries Group*

**Daniel V Pitti**  
*University of Virginia*  
*"The Context and Structure of Encoded Archival Context"*

**Dick Sargent**  
*The National Archives of the United Kingdom*  
*"Describing Creators: The National Archives and the Archives Hub"*

**Hans-Joerg Lieder**  
*Staatsbibliothek zu Berlin, Berlin, Germany (SBB)*  
*"Implementation of EAC in the LEAF Project"*

Encoded Archival Context (EAC) is an internationally developed XML encoding standard for the description of record creators: individuals, families, and corporate bodies. Based on ICA's International Standard Archival Authority Records (ISAAR - CPF), EAC complements the communication standard for record description, Encoded Archival Description (EAD). The speakers describe this standard's origins and current status, its descriptive semantics and logical structure, its relationship to ISAAR, and its use in collaborative UK and European initiatives.

2:45 – 4:15 PM

### Closing Plenary Session

What does the future hold for records professionals and for their associations? Incoming SAA President Richard Pearce-Moses offers his insights on forces of change, both internal and external, and charts possible responses to ensure the profession remains vital in the 21st century.

4:30 – 6:00 PM

### University of Michigan Alumni and Friends Mixer

Sponsored by the Bentley Historical Library and the School of Information.

6:30 – 10:00 PM

### Closing Party: Rock 'n' Bowl



SAA will STRIKE New Orleans's legendary "locals' hangout"—the Mid City Bowling Lanes—for our very own Rock 'n' Bowl competition, 1950s-style. You're sure to have a BALL with live New Orleans music and bowling the old-fashioned way. (No automated score-keeping here; it's all by hand!) Don your best bowling shirt, PINpoint your team, SPARE us the time, and join your SAA colleagues for a blast from the past that's sure to be right up your ALLEY. Your evening of fun includes bowling, shoe rental, traditional alley food, all drinks, live entertainment, and bus transportation. Get ready to rock 'n' roll 'em! (Additional fee of \$45; see Registration Form.)

# Graduate Student Poster Presentations

Student posters highlight the research activities of graduate students in archives and records management programs, as well as projects and activities of SAA student chapters. Posters will be on display in the Exhibit Hall on Thursday, August 18, from 5:30 to 7:30 pm, and on Friday, August 19, from 9:30 am to 4:00 pm. Students will be assigned a time during unopposed Exhibit Hall hours to be present in order to discuss their posters with attendees. In 2005, for the first time, posters will be judged by a panel and awards will be given for Best Individual Poster by a Master's Student, Best Individual Poster by a Doctoral Student, and Best Student Chapter Poster.

## Individual Student Presentations

1. *"From Inception to Dissolution: Processing the Papers of a Defunct Library School"*  
**Sibyl Roud**  
University of California, Los Angeles
2. *"Finding Aids at the Folger: Interning at the Folger Shakespeare Library, Washington, DC"*  
**Ambika Sankaran**  
University of Maryland, College Park
3. *"What Can Transaction Logs Tell Archivists About Virtual Researchers?"*  
**Eva Crider Reffell**  
University of Michigan, Ann Arbor
4. *"Deep Blue"*  
**Suzanne Chapman**  
University of Michigan, Ann Arbor
5. *Currently untitled*  
**Keri Hull**  
University of Texas, Austin
6. *"Digital Preservation of Faculty Papers in DSpace"*  
**April Norris**  
University of Texas, Austin



Papa Jellie Bellie and his Jolly Bunch, parading in the 1900 block of Tulane Avenue, 1956, Photographer, Ralston Crawford, courtesy Ralston Crawford Collection, Hogan Jazz Archive, Tulane University.

## Student Group Presentations

7. *"Creating Bridges from Breadcrumbs"*  
**SAA Student Chapter**  
University of Pittsburgh
8. *"Archiving the iSchool Web Site"*  
**Stephanie McFarland, Melanie Cofield, Rick Taylor, and Mark Downs**  
University of Texas, Austin
9. *"Student Archivists at Maryland: Archives Training in the Nation's Capital"*  
**SAA Student Chapter**  
University of Maryland, College Park
10. *"Re-energized: Archival Students at UW-Madison"*  
**SAA Student Chapter**  
University of Wisconsin, Madison
11. *"Survey Says: Graduate Students and User Studies at the Wisconsin Historical Society"*  
**Ellen Jarosz and Shawn San Roman**  
University of Wisconsin, Madison
12. *"Learning and Working in North Carolina"*  
**SAA Student Chapter**  
University of North Carolina, Chapel Hill
13. *"From Floppies to Repository: A Transition of Bits"*  
**Thomas Kiehne, Vivian Spoliensky, and Catherine Stollar**  
University of Texas, Austin
14. *"Geographically Distant, Intellectually Connected"*  
**SAA Student Chapter**  
San Jose State University and California State University, Fullerton
15. *"Building an Archival Community of Digital Records: DSpace, the Archivist, and the Producer in Collaboration"*  
**Megan Peck, Amy Baker, and Zach Vowell**  
University of Texas, Austin
16. *Currently untitled*  
**SAA Student Chapter**  
University of Texas, Austin
17. *"Creating Digital Archives of Faculty Records Using the DSpace Digital Repository: An Exploratory Case Study of a Retired Faculty Member"*  
**Sara Fuchs, Alice Johnston, and Cassandra Trevino**  
University of Texas, Austin

# New Orleans '05

## Schedule-at-a-Glance

### SUNDAY, AUGUST 14

9:00 AM – 5:00 PM

- P** Describing Archives: A Content Standard

### MONDAY, AUGUST 15

9:00 AM – 5:00 PM

- P** Becoming a Film-Friendly Archivist
- P** Describing Photographs in the Online Environment
- P** Copyright: The Archivist and the Law (Day 1 of 2)
- P** Style Sheets for EAD: Delivering Your Finding Aids on the Web (Day 1 of 2)
- P** Security in Archives and Manuscript Repositories (Day 1 of 2)
- P** MARC According to DACS: Archival Cataloging to the New Descriptive Standard (Day 1 of 2)

### TUESDAY, AUGUST 16

8:00 AM – 5:00 PM

- G** SAA Council Meeting

9:00 AM – 5:00 PM

- P** Copyright: The Archivist and the Law (Day 2 of 2)
- P** Style Sheets for EAD: Delivering Your Finding Aids on the Web (Day 2 of 2)
- P** Security in Archives and Manuscript Repositories (Day 2 of 2)
- P** MARC According to DACS: Archival Cataloging to the New Descriptive Standard (Day 2 of 2)
- P** Building Digital Collections
- P** Managing Literary Manuscripts: Identification, Arrangement, and Description

1:00 – 5:00 PM

- O** ICA/SBL Steering Committee Meeting

### WEDNESDAY, AUGUST 17

- E** Tours (See page 40 for schedules.)

8:00 AM – NOON

- G** Publications Board

8:30 AM – 1:00 PM

- O** ACA Certification Examination

9:00 – 11:00 AM

- G** A\*CENSUS Working Group
- O** Archivists for Congregations of Women Religious (ACWR) Annual Business Meeting

9:00 AM - NOON

- E** Business Archives Colloquium

9:00 AM – 1:00 PM

- G** ARMA/SAA Joint Committee

9:00 AM – 2:00 PM

- G** Committee on Ethics and Professional Conduct
- G** Intellectual Property Working Group

9:00 AM – 4:00 PM

- G** Committee on Education and Professional Development
- O** ACA Board Meeting

9:00 AM – 5:00 PM

- G** Standards Committee/Technical Subcommittee on Descriptive Standards

10:00 AM – 1:00 PM

- G** Diversity Committee

10:00 AM – 7:00 PM

Registration Open  
SAA Bookstore Open

NOON – 2:00 PM

- G** Electronic Publishing Working Group

1:00 – 2:00 PM

- G** 2005 Program Committee

1:00 – 3:00 PM

- G** ALA/SAA/AAM Joint Committee
- G** Awards Committee

1:00 – 4:00 PM

- G** *American Archivist* Editorial Board

2:00 – 3:00 PM

- E** Student Mixer

2:00 – 4:00 PM

- G** 2006 Program Committee
- G** Museum Archives Working Group

3:00 – 4:00 PM

- E** Leadership Orientation for Section, Roundtable, and Committee Officers

3:00 – 5:00 PM

- G** Membership Committee

3:30 – 5:00 PM

- O** Progressive Archivists Caucus

4:00 – 5:00 PM

- G** ICA/SBL and Business Archives Section Steering Committees Meeting

5:00 – 7:00 PM

- G** Architectural Records Roundtable
- G** Archival Issues and Advocacy Roundtable
- G** Congressional Papers Roundtable
- G** Labor Archives Roundtable
- G** Metadata and Digital Object Roundtable
- G** Privacy and Confidentiality Roundtable
- G** Recorded Sound Roundtable
- G** Research Libraries Group Roundtable
- G** Security Roundtable
- G** Women Archivists Roundtable
- G** Women's Collections Working Group

7:30 – 9:00 PM

- O** Society of Southwest Archivists Mixer



# THURSDAY, AUGUST 18

## 7:00 AM – 5:00 PM

Registration Open

## 7:00 – 8:00 AM

- E New Member/First Timer Breakfast and Orientation

## 8:00 – 9:30 AM

- E Opening Plenary Session

## 9:00 AM – NOON

- O ACA Item-Writing Workshop

## 9:30 AM – 5:00 PM

SAA Bookstore Open  
SAA Career Center Open

## 9:45 – 11:15 AM

- E 101 Three Working Models of Digital Archives
- E 102 Federal Funding for Projects in Archives
- E 103 Innovative Approaches to Business Records in Europe
- E 104 Using Architectural Records in New Orleans
- E 105 Partnerships, Education, and Outreach: The Work of the SHRABs
- E 106 Archives Unplugged: The Audiovisual Universe
- E 107 Archives Seminar: Sleeping with the Enemy: Practicing Archives, Writing History—Reading Deconstruction
- E 108 HerStory: Trends in Women's History and Archives
- E 109 Balancing Competing Interests: Donors, Researchers, and Third Party Rights

## 10:00 AM – 4:30 PM

- E Repository Open Houses (See page 41 for details.)

## 11:15 AM – 12:30 PM

Lunch On Your Own

- E Student Forum
- G Archival Leadership Brown Bag Lunch
- O SHRAB Brown Bag Lunch

## 12:45 – 2:15 PM

- E 201 Destruction and Preservation of Records in Wartime: The Balkan Wars of the 1990s and Iraq

- E 202 PDF-Archive: Development of a Digital Preservation Standard
- E 203 Developing Standardized Metrics for Assessing Use and User Services for Primary Sources
- E 204 The Curatorial Curse: Understanding, Recognizing, and Avoiding Conflicts Between Archival and Curatorial Methods
- E 205 The HBCU Archives Institute: A Model for Archival Training
- E 206 Archives Unplugged: Exhibits on a Shoestring
- E 207 Controlling Human Reproduction: The Challenges of Documenting the Post-World War II Revolution
- E 208 Archives Seminar: Drowning in Paper But Missing the Point, Or What Really Happened to the Paperless Office? (Part 1; continues with #308)
- E 209 Graduate Student Paper Session

## 2:30 – 4:00 PM

- E 301 Reference and the Technology Explosion: How Far Do You Go?
- E 302 Communities of Records: Re-setting the Boundaries of Context
- E 303 Governors' Records and Public Policy: Is Competition or Cooperation Best for the Records and the Researchers?
- E 304 The Sedona Principles and Guidelines: What You Should Know About the Impact of Current Law and Litigation on Electronic Records Management
- E 305 Experiments for Archives
- E 306 Archives Unplugged: Preservation Fundamentals
- E 307 Hidden Treasures: Strategies for Broadening Archival Access Via Visual Materials Depicting Women and Minorities
- E 308 Archives Seminar: Drowning in Paper But Missing the Point, Or What Really Happened to the Paperless Office? (Part 2; attendance at #208 is a prerequisite)
- E 309 Truth and the Records of Truth Commissions

## 4:00 – 5:30 PM

- G Archival Educators Roundtable
- G Archival History Roundtable
- G Archives Management Roundtable
- G Encoded Archival Description Roundtable
- G International Archival Affairs Roundtable
- G Lesbian and Gay Archives Roundtable
- G Local Government Records Roundtable

- G Lone Arrangers Roundtable
- G Performing Arts Roundtable
- G Records Management Roundtable
- G Science, Technology, and Health Care Roundtable
- G Visual Materials Cataloging and Access Roundtable
- G Women's Collections Roundtable

## 5:30 – 7:30 PM

- E "Hurricane Happy Hour" in the Exhibit Hall

## 7:00 – 9:00 PM

- O ACA Annual Business Meeting and Member Reception

## 7:30 – 9:00 PM

- O Simmons College / New England Archivists Mixer
- O University of Maryland Alumni Mixer
- O University of Texas RoundUP

## 9:00 – 11:00 PM

- E Archives in the Movies

# FRIDAY, AUGUST 19

## 7:00 AM – 5:00 PM

Registration Open  
SAA Bookstore Open

## 7:00 – 8:00 AM

- E Opportunities for Authors Breakfast
- O Latter-day Saint Archivists Breakfast

## 7:30 AM – 4:15 PM

Exhibit Hall Open  
Student Poster Session

## 8:00 – 10:00 AM

- G Archivists of Religious Collections Section
- G Acquisitions and Appraisal Section
- G Business Archives Section
- G College and University Archives Section
- G Description Section
- G Government Records Section
- G Manuscript Repositories Section
- G Museum Archives Section
- G Preservation Section

## 9:30 AM – NOON

- E Jazz Brunch in the Exhibit Hall

## 9:30 AM – 5:00 PM

Career Center Open

## 10:00 AM – 4:30 PM

- E Repository Open Houses  
(See page 41 for details.)

## NOON – 2:00 PM

- G Electronic Records Section
- G Oral History Section
- G Reference, Access, and Outreach Section
- G Visual Materials Section

## 2:15 – 3:45 PM

- E 401 “More Product, Less Process”: New Processing Guidelines to Reduce Backlogs
- E 402 When Private Becomes Public: Legal Issues
- E 403 Servant of Two Masters? Challenge of Collecting Records of Active Organizations
- E 404 Emerging Electronic Records Research (Part 1): Reports from NHPRC Fellows, 2004-2005
- E 405 Archives Seminar: Pluralizing the Archival Paradigm: How Archival Education Can Help (Part 1; continues with #505)
- E 406 Archives Unplugged: The Means and Ends of Archival Certification
- E 407 A Sense of A\*CENSUS
- E 408 Ethics for Archivists: Case Studies in Privacy and Confidentiality (Limited to 40)
- E 409 Cataloging Cultural Objects: Toward a Metadata Content Standard for Archives, Libraries, and Museums

## 3:45 – 4:15 PM

- E Exhibit Hall Closing Break

## 4:15 – 5:45 PM

- E 501 Archivists, Copyright, and Digitization
- E 502 All that Jazz: The Role of Academic Repositories in Preserving American Jazz
- E 503 Archival Theft, Recovery of Documents, and Security: How to Deal with the Unthinkable (4:15 – 5:15 pm)
- E 504 Emerging Electronic Records Research (Part 2): Reports from NHPRC Fellows, 2004-2005
- E 505 Archives Seminar: Pluralizing the Archival Paradigm: How Archival Education Can Help (Part 1; attendance at #405 is a prerequisite)

- E 506 Archives Unplugged: Advocacy 101
- E 507 A\*CENSUS: Where Do We Go from Here?
- E 508 Archival Solidarity Project: What Is It? How Do We Get Involved in International Outreach?
- E 509 Managing Diversity Programs in Archives

## 6:00 – 7:00 PM

- E Awards Ceremony

## 7:30 – 9:30 PM

- E All-Attendee Reception:  
Audubon Aquarium of the Americas

# SATURDAY, AUGUST 20

## 7:00 AM – 3:00 PM

Registration Open

## 7:00 -10:00 AM

SAA Bookstore Open

## 8:00 – 9:30 AM

- E 601 Northern Exposure: What We Can Learn from Canadian Archival Systems
- E 602 Making “Us vs. Them” into “We”: Resolving Conflicts between Institutions and Minority Groups
- E 603 SMARTech at Georgia Tech: The Role of an Institutional Repository in a University Archives
- E 604 A New Rosetta Stone? Seeking Commonalities Among Digital Image Databases, Metadata, and Delivery Systems
- E 605 Archives Unplugged: Basics of Records Management
- E 606 Documenting the Middle East: A Look at Photograph Collections in the United States
- E 607 Evaluating SAEC: Students’ Response to a Distance Education Experiment
- E 608 Baby Steps: Working Alone for the First Three Years
- E 609 Archives Seminar: Seeking the Elusive Knowledge of Archives and Archivists (Part 1; continues with #709)

## 9:45 – 11:15 AM

- E 701 The Archivists’ Toolkit: Toward Streamlined Archival Workflow
- E 702 Latinos in the Archives: Documenting a Community on the Rise
- E 703 Archivists Get the Lesson Out: Teaching Teachers About Primary Sources

- E 704 Just Doing It! The Smithsonian Archives – Rockefeller Archive Center Joint Electronic Records Project
- E 705 Archives Unplugged: Digital Asset Management
- E 706 Recycled Sound: Using Archival Audio to Recall American Cultures
- E 707 Making a Contribution: Archives Catalogers’ Participation in NACO and SACO
- E 708 Beyond the Obvious: Finding Social History in Institutional Records
- E 709 Archives Seminar: Seeking the Elusive Knowledge of Archives and Archivists (Part 2; attendance at #609 is a prerequisite)

## 11:30 AM – 12:30 PM

- E Annual Business Meeting

## 1:00 – 2:30 PM

- E 801 What WERE We Thinking? Theory and Practice of Reappraisal and Deaccessioning
- E 802 Collaborating to Create the Virtual Literary Collection
- E 803 To Be or Not To Be: The Whys and Wherefores of Archival Certification
- E 804 That Thing You Do: Researching the Archival Reference Process
- E 805 Documenting Internet2: A Collaborative Electronic Records Project for the Small-Scale Repository
- E 806 Saving Corporate Records
- E 807 Documenting the Physical Universe 1905-2005: Aspects of Physicists and Archivists Since Einstein’s Miraculous Year
- E 808 Arranging and Describing Literary Manuscripts: From Calendaring to DACS
- E 809 Encoded Archival Context: A Prototype Standard for Describing Record Creators

## 2:45 – 4:15 PM

- E Closing Plenary Session

## 4:30 – 6:00 PM

- O University of Michigan Alumni and Friends Mixer

## 6:30 – 10:00 PM

- E Closing Party: Rock ‘n’ Bowl

# SUNDAY, AUGUST 21

## 8:00 AM – NOON

- G EAD Working Group

## INDEX TO SESSION PARTICIPANTS

Abrams, Stephen L.....	202	Cartwright, James .....	602	Fox, Michael .....	204
Akmon, Dharma .....	805	Cary, Amy Cooper .....	808	Gallagher, Connell B. ....	109
Alexander, Arden.....	606	Catanese, Lynn .....	806	Gasero, Russell .....	608
Alvarez, Beth ( Ruth M.).....	808	Catapano, Terence H.....	802	Gilliland-Swetland, Anne .....	405
Anderson, Joe .....	805	Celeste, Eric .....	805	Glicksman, Jane.....	604
Anthony, Denise .....	804	Chesnutt, David.....	607	Goldblum, Janice .....	807
Armentront, Deborah Holland.....	207	Chu, Clara .....	405	Goldstein, Susan .....	602
Arp, Charles.....	105	Connors, Thomas .....	706	Gottlieb, Peter .....	507
Banks, Brenda S. ....	205, 407	Connors, Ned.....	706	Gracy II, David B. ....	204
Banta, Brady.....	803	Conrad, Mark .....	101	Greene, Mark A. ....	801
Baron, Jason R. ....	304	Converse, J. Thomas .....	309	Guilbaud, Jennie Diaz .....	207
Basinskni, Michael.....	808	Conway, Paul .....	504	Guyann, Beth Ann .....	604
Bastian, Jeannette A. ....	302, 407	Cox, Richard J. ....	609, 709	Hamburger, Susan .....	707
Bayhulle, Ruth .....	405	Coyle, Karen.....	402	Hankins, Rebecca .....	602
Bell-Russel, Danna C.....	301	Davis, Susan E.....	407	Harpring, Patricia .....	409
Benedict, Karen.....	408	De Shazor, Brian .....	706	Hedstrom, Margaret.....	208, 308
Bennett, Erica.....	405	Deken, Jean M. ....	807	Heil, Jeremy .....	601
Besser, Howard .....	501	Demb, Sarah R. ....	708	Helton, Laura .....	209
Bethea, Judith.....	104	DeVorkin, David H.....	708	Hensen, Steven.....	802
Blouin, Francis .....	303	Diamond, Shelley M. ....	806	Hirtle, Peter .....	402
Bondue, Didier.....	103	Diffendal, Anne.....	407	Hodson, Sara S. ....	204
Bourgoin, Marisa.....	708	Dirig, Robert .....	307	Holder, Janis.....	404
Bowers, Carol.....	703	Dollar, Charles.....	704	Home, Heather.....	601
Brinati, Teresa.....	609, 709	Dow, Elizabeth H. ....	607	Hooyenga, Susan.....	209
Briston, Heather.....	402	Doylen, Michael.....	509	Huth, Geof .....	605
Brothman, Brien.....	107	Drake, Kelly .....	203	Ibanez, Florante .....	405
Brown, Laura Clark .....	203	Drummond, Traci Joleigh.....	803	Irwin, Rebekah.....	604
Brown, Tom .....	406	Ducharme, Diane J. ....	808	Jacob, Kathryn Allamong .....	207
Brunet, Lesley W.....	803	Duff, Wendy.....	203	Jannik, Catherine .....	603
Bryant, Carol .....	703	Dunbar, Anthony .....	505	Jaramillo, Sandra .....	105
Burk, Brenda L. ....	403	Edgeworth, Valerie.....	607	Jefferson, J. Calvin .....	509
Burton, Robert .....	606	Edwards, Conley.....	105	Kenamore, Jane.....	406
Buswick, Ted.....	806	Eisloeffel, Paul.....	106	Kim, Jhyun .....	305
Caldera, Mary .....	108	Elings, Mary W. ....	409	Kirwin, Liza.....	702
Callery, Bernadette G. ....	708	Ellerbrock, Karl-Peter.....	103	Klein, Joan Echtenkamp .....	102
Cameron, Richard A.....	105	Ericson, Tim.....	601	Knies, Helmut Michael.....	801
Campbell, Shugana .....	301	Estorino, Maria .....	702	Korsmo, Fae .....	807
Cangelosi, Robert J. ....	104	Fanning, Betsy.....	202	Koutsky, Susan .....	409
Carmicheal, David.....	506	Farb, Sharon E.....	402	Kozbial, Ardys.....	104
Caron, Daniel J. ....	203	Ferrante, Riccardo .....	704	Krizack, Joan D. ....	602
Carr, Bridget.....	206	Fore, Samuel K. ....	607	Kunde, Nancy M. ....	504

## INDEX TO SESSION PARTICIPANTS

Landis, William .....	302	Rawnsley, Jill .....	306	Sullivan, Susan J. ....	202
Lanset, Andy .....	706	Redgrave, Jonathan.....	304	Taitano, Melissa .....	405
Larson, Everette .....	509	Rees, John .....	707	Tarbulski, Michael A. ....	502
Lawson, Brenda M.....	408	Richardson, Lynne .....	503	Thibodeau, Sharon .....	509
Lee, Cal .....	305	Richmond, Brenda .....	408	Thomasian, Ruth .....	606
LeFurgy, William .....	101	Rider, Ed.....	103	Thompson, Jody .....	603
Loiselle, Yvonne .....	607	Riedlmayer, Andras J. ....	201	Tibbo, Helen R. ....	203
Long, Linda .....	602	Roe, Kathleen D. ....	205	Torres, Deborah.....	302
Macdonald, Loryl.....	601	Rosenkranz, Ze'ev.....	807	Townsend, Elizabeth.....	501
Maher, William.....	501	Ross, William E. ....	502	Trace, Ciaran B. ....	804
Malbin, Susan.....	102	Rowe, Monk .....	502	Trujillo, Roberto G. ....	702
Mangiafico, Paula Jeannet .....	808	Roy, Jason.....	705	Tucker, Polly .....	307
Marciano, Richard.....	101	Ruwell, Mary Elizabeth .....	803	Turton, Alison .....	103
Marrelli, Nancy .....	508	Salzmann, Katharine.....	808	Van Camp, Anne .....	809
Marston, Brenda J. ....	403	Samuels, Helen W. ....	404	Voss, Anke .....	108
Martin, Mark E. ....	604	San Roman, Shawn Phillip .....	209	Wakefield, Ann .....	104
McCrea, Donna.....	401	Sanford, Gregory.....	303	Walch, Victoria Irons.....	407, 507
McGovern, Nancy .....	305	Sargent, Dick.....	809	Walter, Katherine L. ....	802
Meissner, Dennis.....	401	Schaffner, Jennifer.....	108	Ward, Christine .....	303
Meyer-Roux, Karen.....	604	Schmuland, Arlene.....	301	Warfel, Melonie C. ....	202
Miller, Leon C.....	204	Schulte, Rebecca .....	404	Watenpough, Keith .....	201
Moon, Danelle .....	108	Schultz, Charles R. ....	303	Webber, Donna .....	801
Moore, Erik A. ....	209	Seib, Carrie .....	805	Weideman, Christine .....	401
Moosberger, Michael.....	801	Sheperd, Kelcy.....	701	Westbrook, Bradley.....	701
Murphy, John.....	408	Shores, Leslie .....	703	Wheeler, Molly .....	201
Murray, Timothy.....	109	Simmons, C. Jerry .....	707	White, Kelvin.....	405
Nanzig, Barbara.....	805	Simpson, Druscie.....	504	Whitenack, Pamela C. ....	806
Neal, Kathryn M. ....	307	Sink, Robert .....	408	Whiteside, Ann .....	409
Neilsen, Kirsten .....	101	Sione, Patrizia.....	403	Williams, Kerrie C. ....	205
Newberry, Susette .....	604	Slate, John .....	307	Williams, Kathleen.....	704
Novak, Stephen.....	403	Smith, Lynn.....	406	Wood, Tonia J. ....	303
Osorio, Jennifer.....	405	Smith, Richard Candida .....	109	Woodland, Susan.....	606
Parker, Kristin .....	708	Smith, Patricia .....	703	Yakel, Elizabeth.....	302, 407
Paulson, Barbara .....	102	Spurr, Jeffery B. ....	606	Yogi, Mary.....	405
Peterson, Trudy Huskamp .....	309	Square, Brenda B. ....	205	Zanish-Belcher, Tanya .....	207
Pevar, Susan Gunn .....	307	Stapleton, Darwin.....	704	Zhou, Xiaoinu.....	305
Pitti, Daniel V.....	809	Stark, Bruce.....	503	Zimmelman, Nancy .....	407
Price, Kenneth .....	802	Stevens, Brain.....	701		
Proctor, Angela V. ....	205	Stokes, Daniel .....	102		
Pugh, Mary Jo .....	804	Stolle, Brett.....	301		
Raeburn, Bruce Boyd.....	502	Strom, Mike .....	401		



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**Opportunities for Authors Breakfast on Friday, August 19, 7:00 – 8:00 am.**

# The People, the Place, the Food – ..... and All That Jazz!

Welcome to New Orleans—the birthplace of jazz and the home of Mardi Gras, Second Line Parades, and the world’s finest cuisine. Known as the *Crescent City* or *Big Easy*, this uniquely “un-American” city provides fascinating experiences for out-of-town visitors. With its two football teams called the *Saints* and *Voodoo*, its above-ground cemeteries and its elaborate funeral celebrations, New Orleans is a very special place.

The Crescent City is situated in the bend of the Mississippi River, below sea level, just 110 miles upstream from the Gulf of Mexico. It is bound by Lake Pontchartrain, canals, and a series of bayous that provide an abundance of fresh seafood. For many years America’s number one port, New Orleans remains a gateway to global markets and a major tourist attraction.

New Orleans has always been a multicultural seaport city. Today, descendants of black and white Creoles, Africans, Cajuns, Italians, the French, the Irish, Germans, Cubans, Viet-Nameese, Chinese, and Japanese — all call New Orleans “home.” American Indians inhabited the Gulf Coast for thousands of years before Jean Baptiste le Moyne, Sieur de Bienville, and John Law claimed the area for France in 1699. Enslaved Africans and *gens de couleur* and *gens de couleur libre* (free people of color) were included in the original settlements. The first *Code Noir*, or Black Code, was enacted in 1724 to restrict the freedoms of African-descended people. French Acadians began to arrive in 1755. In 1763 *La Nouvelle Orleans* became a colony of Spain at the signing of the Treaty of Paris. Spain ceded the territory to France in 1803. Following the 1803 slave rebellion in French colonial St. Domingue (Haitian Revolution), France was defeated and Napoleon sold the Louisiana territory to the United States for \$15 million. A large number of white planters, French Creoles, slaves, and free people of color immigrated to the city of New Orleans.

Still governed by Napoleon’s Civil Code, and older than the United States, New Orleans contains some of the world’s most significant archival collections. Visitors are treated to a very visible legacy of cross-cultural sharing in the city’s architecture, food, and



music. Indeed, New Orleans may be described as a living museum or special heritage site.

The French Quarter, or *Vieux Carré* (Old Square), is the oldest fauberg (neighborhood). This 120-square-block area is famous for its narrow streets and Spanish architecture. The highly ornamented 18th and 19th century balconies reflect the work of early African blacksmiths. St. Louis Cathedral was constructed and dedicated in 1794. The city’s landscape is sprinkled with thousands of historic buildings and architectural treasures ranging from French and colonial plantation houses to Creole cottages and majestic mansions in the Garden District and along St. Charles Avenue.

To get acquainted with the city, ride the streetcar and view the majestic mansions along St. Charles Avenue. Take a stroll on the Riverwalk, where you’ll enjoy both the beauty of the Mississippi River and access to shopping. Explore the antique shops and art galleries of the French Quarter. Tour the new

downtown arts district or any one (or more!) of the city’s excellent museums. Consider visiting our parks and libraries. Whether you enjoy swamp tours, nature trails, the Audubon Zoo, Jazzland, or the Aquarium of the Americas, there is plenty to suit everyone’s fancy.

The community of Treme, which sits adjacent to the French Quarter, is the nation’s oldest black community. Congo Square, the current site of Armstrong Park, was also the site of traditional African dance celebrations. Exploring the culture and history of New Orleans is an introduction to cultural diversity. Throughout the antebellum period almost all Africans brought to North America were carried through the port of New Orleans. The long presence of such large numbers of Africans has left an indelible mark on the culture, people, and landscape. Alice Moore Dunbar-Nelson described this legacy in her essay entitled “People of Color in Louisiana,” which is included in Sybil

Kein's *Creole, The History and Legacy of Louisiana's Free People of Color* (LSU Press, 2000):

"There is no State in the Union, hardly any spot of like size on the globe, where the man of color has lived so intensely, made so much progress, been of such historical importance and yet about whom so comparatively little is known. His history is like the Mardi Gras of the city of New Orleans, beautiful and mysterious and wonderful but with a serious thought underlying it all. May it be better known to the world someday."

Music is a central part of life in New Orleans. Everything is celebrated with a parade. Second Lines, parades, and brass bands still march to the cadence of African rhythms. The smorgasbord of music includes opera, blues, gospel, jazz, rock, rhythm and blues, zydeco, Creole, and hip-hop. One must explore the city's history for a full appreciation of its musical contributions.

The *Hogan Jazz Archives* at Tulane University preserves the nation's best collection for the study of New Orleans jazz. The *Amistad Research Center* at Tulane University specializes in African American and ethnic American history. Its holdings include



sheet music of nineteenth century Creole composers Basil Barès, Eugene McCarty and Edmond Dédé, as well as the papers of 21st century composers Roger Dickerson, Harold Swanson, Harold Batiste, Sybil Kein, and Moses Hogan.

New Orleans is the birthplace of musical artists Jelly Roll Morton, Louis Armstrong, Fats Domino, Mahalia Jackson, Harold Batiste, the Neville Family, Harry Connick Jr., Moses Hogan, and the multitalented Marsallis family. The late Moses Hogan, an internationally renowned pianist, conductor, arranger and editor of the *Oxford Book of Spirituals* (Oxford University Press, 2002), contributed the first comprehensive survey of the Negro spirituals, America's first art.

And, of course, there is the food! French-, Spanish-, and African-influenced cooking, seasoned with Native American, Creole or Cajun spices, provides a rare delight. You'll want to indulge in a bowl of gumbo and sample crawfish or shrimp étouffée at one of the city's many outstanding restaurants. Try a po-boy (French bread sandwich) while listening to the city sounds. No trip to New Orleans is complete without a visit to Café du Monde. There you will enjoy a special brew of *café au lait* along with *beignets*, a delicious pastry covered with powdered sugar. Don't leave town without a few boxes of New Orleans *pralines*, those teeth-achingly sweet and delicious reminders of your Southern journey. (For a "Lexicon of Louisiana Culinary Terms," see the next page.)

We look forward to welcoming you to New Orleans – the Big Easy – where our motto is *Laissez Les Bon Temps Roulez* (Let the Good Times Roll)!



St. Peter Street, The Historic New Orleans Collection, c. 1905-1910

#### **Brenda Billips Square, CA**

*2005 Host Committee Member  
Director of Archives and Library  
Amistad Research Center*

### ***SAA Thanks the 2005 Host Committee for Its Hard Work and Good Advice!***

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# Lexicon of Louisiana

## ..... Culinary Terms

For New Orleanians, sitting down to a meal is a joyous social occasion. Food is the main attraction, and dining is done very much Continental style – which is to say, in an unhurried, leisurely manner. A meal is to be lingered over, commented on, savored, and remembered. Here are some terms – and pronunciations – to help you fit in....

- **Andouille** (*ahn-do-ee*): Plump and spicy country sausages used in Red Beans & Rice and other Creole delicacies.
- **Beignet** (*bin-yay*): A delicious sweet doughnut, but square-shaped and minus the hole, lavishly sprinkled with powdered sugar.
- **Boudin** (*boo-dan*): Hot, spicy, ground pork mixed with onions, cooked rice, and herbs and stuffed in sausage casing.
- **Café au lait** (*caf-ay oh-lay*): Coffee with milk, usually a half-and-half mixture of hot coffee and hot milk.
- **Café brûlot** (*caf-ay broo-loh*): This dramatic after-dinner brew is a blend of hot coffee, spices, orange peel, and liquors. It is blended in a chafing dish, ignited, and served in a special cup.
- **Cajun** (*cay-jun*): Slang for Acadian, the term for the French-speaking people who migrated to South Louisiana from Nova Scotia in the 18th century. The term now applies to the people, the culture, and the cooking.
- **Chicory** (*chick-ory*): An herb, the roots of which are dried, ground, roasted, and used to flavor coffee.
- **Courtbouillon** (*coo-boo-yon*): A rich, spicy soup or stew made with fish fillets, tomatoes, onions, and sometimes mixed vegetables.
- **Crawfish**: Resembling toy lobsters, these little critters are known as “mudbugs” because they live in the mud of freshwater streams. But don’t let that information stop you from trying one!
- **Creole** (*cree-ole*): The word originally described those people of mixed French and Spanish heritage who were born in South Louisiana, and it now embraces a cuisine and style of architecture.
- **Étouffée** (*ay-too-fay*): A succulent, tangy tomato-based sauce. Crawfish étouffée and shrimp étouffée are New Orleans specialties.
- **File** (*fee-lay*): Ground sassafras leaves used to season, among other things, gumbo.
- **Grillades** (*gree-yads*): Squares of broiled beef or veal. Grillades and grits is a popular local breakfast.
- **Gumbo**: A thick, robust soup with thousands of variations, only a few of which are Shrimp Gumbo, Okra Gumbo, and File Gumbo.
- **Jambalaya** (*jum-bo-lie-yah*): Another many-splendored thing. Louisiana chefs “swing up the kitchen” and toss just about everything into the pot: tomatoes and cooked rice, plus ham, shrimp, chicken, celery, onions, and a whole shelf full of seasonings.
- **Muffuletta** (*muhf-a-letta*): To say this is a sandwich is like saying Buckingham Palace is a house. Yes, it is a sandwich – a fat and sassy concoction of Italian meats, cheeses, and olive salad, all stuffed inside plate-sized loaves of tasty Italian bread.
- **Po-Boy**: Another sandwich extravaganza. There are fried oyster po-boys, roast beef and gravy po-boys, fried shrimp po-boys, softshell crab po-boys – all served up on crispy-crust French bread.
- **Praline** (*praw-leen*): The sweetest of sweets, this New Orleans tradition is a candy patty, the essential ingredients of which are sugar, butter, water, and pecans.

### Bon Appetit!

*Adapted from an article by Honey Naylor, regular contributor to Fodor's Travel Guides and many other popular travel publications. Reprinted with permission.*



French Market Coffee and Chicory Label, New Orleans Coffee Co., Ltd, Walle & Co. Ltd., c.1910.

## The Society of American Archivists thanks the following 2005 Annual Meeting Exhibitors and Sponsors:

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# New Orleans–Area Tours

Get the full flavor of the “Big Easy” – and enhance your conference experience – with a partial-day tour on Wednesday, August 17. The Host Committee guarantees that it’ll be warm and humid, so slow down and enjoy the scenery! Crescent City Consultants, your tour guide, will handle all registrations. Go to [www.archivists.org](http://www.archivists.org) for a tour registration form that can be faxed to 504-561-5894. For tour questions, contact Ginny Westphal at 504-561-1191. Tours may be cancelled if minimum attendance is not met. Tickets may be purchased on site on a space-available basis for an additional fee of \$5 per ticket.

## Architectural Tour of the French Quarter

WEDNESDAY, AUGUST 17  
9:00 AM - NOON

The French Quarter – or Vieux Carré – of New Orleans has witnessed nearly three centuries of history, and evidence of its long existence can be seen through its architecture. Charming courtyards and ironwork galleries are recognized hallmarks of the Quarter, but here one may perceive architectural remnants of an early French colonial past along with later, and more significant, influences from Spanish occupation, along with elements from Africa and the Caribbean. Coupled with more than two centuries of American style, this has blended to produce a Creole architectural heritage that is internationally identifiable as belonging uniquely to New Orleans. Tour meets at 533 Royal Street. (Fee: \$22; minimum attendance: 20 / maximum attendance: 25)

## African American Legacy Tour

WEDNESDAY, AUGUST 17  
9:00 AM – 2:00 PM

St. Louis Cemetery II, established in the 1830s and encompassing some three city blocks, is architecturally and historically significant. We will visit the “third city block,” which contains probably the largest collection of significant outdoor monuments to African Americans in the country. The above-ground tombs, many designed by free-people-of-color, outline the impact of the African-American community on New Orleans. The second stop will be the *Back Street Cultural Museum*, displaying the essence of the African-American tradition in New

Orleans through exhibitions on jazz funerals and “second line” parades. A special feature is the collection of Mardi Gras Indian costumes. Worn by African Americans on Mardi Gras day, these costumes, inspired by Indian dress, take months and many thousands of dollars to complete. Our final stop will be Dooky Chase Family Restaurant, a family-owned Creole restaurant dating to the early 20th century. A member of the family will guide us through our luncheon. Tour departs from Hilton. (Fee: \$72; minimum attendance: 20 / maximum attendance: 23)

## Mississippi River Plantation Tour

WEDNESDAY, AUGUST 17  
9:00 AM – 3:30 PM

The first plantation visited, *Destrehan Plantation*, dates from 1787, when Charles, a free person-of-color, was contracted to build a French-colonial plantation house. Acquired by the Destrehan family and later the Rost family, it served during the Civil War as the Rost Home Colony, a project of the Freedman’s Bureau. It trained newly freed slaves in various tasks. Surrounded by fields of sugarcane, *Laura Plantation*, dating to 1805, boasts 11 historical buildings, including slave cabins where the West-African folktales of *Br’er Rabbit* were recorded more than 125 years ago. The curators of both plantations have made extensive use of archival resources, especially from France, in preparing the interpretation of these legacies. The homes on this tour are historic and cannot provide complete access in accordance with ADA. Tour departs from Hilton. (Fee: \$73 (includes entrance fee); minimum attendance: 40 / maximum attendance: 53)

## Cooking in New Orleans

WEDNESDAY, AUGUST 17  
1:30 PM – 4:00 PM

New Orleans is a blend of cultures that is reflected not only in its architecture, music, and speech, but most importantly in its food. Spend two hours in an 1830s molasses warehouse in the heart of the French Quarter learning (and tasting!) the secrets of preparing Cajun and Creole dishes. Our culinary tour will focus on the preparation of Gumbo, Chicken Creole, and Pralines. Instructors will share family

recipes passed from generation to generation, while explaining the evolution and the social context of the delicacies. Tour meets at 524 St Louis Street. (Fee: \$37; minimum attendance: 20 / maximum attendance: 68)

## Garden District Tour

WEDNESDAY, AUGUST 17  
2:00 PM – 5:00 PM

The term “Garden District” once referred to all the tree-shaded neighborhoods of Uptown (up river) New Orleans. It now refers to a small area containing some of this nation’s most elegant privately maintained Victorian houses. It is distinguished by the anglo-American style of its buildings, which unlike those in the urban, Creole French Quarter, are surrounded by often lush gardens. Nevertheless, certain elements, such as wide galleries, ironwork, French doors, and louvered blinds, divulge New Orleans’ roots. More than any other residential neighborhood, it also represents New Orleans during its heyday as the south’s greatest, wealthiest, and most exuberant city. Tour departs from Hilton. (Fee: \$37; minimum attendance: 20 / maximum attendance: 22)

## Louisiana Swamp Tour

WEDNESDAY, AUGUST 17  
1:15 PM – 5:15 PM

In order to understand the development and continued existence of New Orleans, one must experience the swamps surrounding the city. Venture from New Orleans to the nearby pristine wilderness of Honey Island Swamp. As your boat glides through the primitive beauty of the swamp, the inhabitants of the swamp – alligators, wolves, deer, and a variety of birds – will greet you. Comfortable clothing is recommended. The swamp boats are not in compliance with the Americans with Disabilities Act. Tour departs from the Hilton. (Fee: \$53; minimum attendance: 25 / maximum attendance: 43)

# Repository Open Houses

THURSDAY, AUGUST 18  
10:00 AM – 4:30 PM

## Newcomb Archives and Vorhoff Library

Established in 1975, the Vorhoff Library and Newcomb Archives contain some 10,000 books on women, gender issues, and culinary history and manuscripts and records relating to the first degree-granting coordinate college for women within a university—Newcomb College within Tulane University. Areas of specialization within the library and archives include the higher education of women, the history of southern women, culinary history, and the work of women. Newcomb College was especially well known for its pottery, silver, and embroidery—made by early students in an effort to establish a model industry. The Library and Archives, in connection with the Newcomb Art Gallery, maintains a permanent but rotating exhibit about the history of this art work. (62 Newcomb Place, Uptown Campus, Tulane University. The Nadine Vorhoff Library and Newcomb Archives are located within the Newcomb College Center for Research on Women, on the first floor of Caroline Richardson Hall on Newcomb Place. Consult the Tulane campus map.

[http://www2.tulane.edu/about\\_campus.cfm](http://www2.tulane.edu/about_campus.cfm)

## Special Collections, Tulane University

Special Collections preserves more than three linear miles of holdings within six departments (architecture, jazz, manuscripts, university archives, Louisiana collection, and rare books). Strengths include architecture, Carnival, the Civil War, Jazz, Jewish studies, LGBT studies, Louisiana politics, medicine, military history, science fiction and fantasy, social welfare, Southern literature, visual and performing arts, waterways, and women's studies. Archival holdings include the papers of Jefferson Davis, the records of nineteenth-century New Orleans architects, an extensive collection of Jazz oral histories, the papers of Stonewall Jackson, the Gettysburg letters of Robert E. Lee, and the papers of *A Confederacy of Dunces* author John Kennedy Toole. (Jones Hall, 6801 Freret Street. Approximately 4.4 miles from the Hilton. We invite SAAers to combine their visit to Tulane with a streetcar tour down

Join your New Orleans-based colleagues for a tour of their repositories throughout New Orleans 2005 week! For updates to this list, contact and reservation information, repository addresses, and directions, please see the SAA Web site at [www.archivists.org/conference](http://www.archivists.org/conference).



View of Canal Street, Jay Edwards, Photographer, The Historic New Orleans Collection, c. 1857-1860

New Orleans's grandest address, St. Charles Avenue. Exit the streetcar in front of the university, walk through campus to Freret Street, cross the street, turn left, and Jones Hall is the second building on your right. Special Collections is on the second floor.)

FRIDAY, AUGUST 19  
10:00 AM – 4:30 PM

## New Orleans Notarial Archives Research Center

The Research Center is a division of the N.O. Notarial Archives, a state agency whose mandate is to house and make accessible to the public all notarial acts filed in Orleans Parish from 1734 to the present. Notarial acts are contracts between individuals that are filed into third-party notice under Louisiana's civil law notarial system. The majority of the records involve property transfers. Also in the collection are 5,100 land surveys that comprise a unique type of architectural record significant to historic preservation in New Orleans. (1340 Poydras Street, Suite 360. Approximately 1 mile from Hilton. Public transportation is available. The route can be walked, but in August this

may be a hardship for some due to the heat. It is a short taxi ride from the Hilton Riverside or anywhere else in the central business district.)

## The Williams Research Center of The Historic New Orleans Collection

The Historic New Orleans Collection was established in 1966 by General and Mrs. L. Kemper Williams, private collectors of Louisiana materials, to keep their collection intact and available for research and exhibition to the public. Housed in a complex of historic buildings in the French Quarter, The Collection includes a Museum, a Publisher, and The Williams Research Center, which holds one of the largest and most significant manuscript and photographic collections in the Gulf South. Some of the notable collections include Williams Russell Jazz Collection, The Fred W. Todd Tennessee Williams Collection, and The William C. Cook War of 1812 in the South Collection. (410 Chartres Street. Approximately .5 mile from Hilton. Ask the concierge for a map of the French Quarter. The Research Center is located on the river side of Chartres Street between Conti and St Louis.)

## SAA STAFF

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*Executive Director*

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*Director of Publishing*

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"Flying High in New Orleans," Hogan Jazz Archive,  
Howard-Tilton Memorial Library, Tulane University.

## About SAA

The Society of American Archivists, through its own work and in cooperation with other professional associations, is the voice of the nation's archival community. Although SAA is considered to be the national professional association for archivists in North America, its worldwide membership consists of more than 4,000 individuals and institutions in more than 30 countries. SAA's membership represents university, corporate, and religious archives; historical societies; museums; and government agencies.

SAA provides leadership to archival professionals through career development, publications, and educational opportunities, and works to strengthen archival standards, advance archival knowledge, and enhance the profession's voice to the public and to policymakers. The SAA Annual Meeting offers archivists and those interested in SAA's work a unique opportunity for personal and professional growth. For more information, contact SAA, 527 South Wells Street, Fifth Floor, Chicago, IL 60607; 312-922-0140; or visit [www.archivists.org](http://www.archivists.org).

### ***SAA Thanks the Following Sustaining Institutional Members for Their Ongoing Support:\****

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North Carolina State Archives  
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North-West University  
Orange County Community College  
Oregon State University  
Pennsylvania Historical & Museum Comm  
Pennsylvania State University  
Peter F Drucker Archive  
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Rutherford County Archives  
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The Cutting Corporation  
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University of Michigan  
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University of Western Ontario  
US Army Heritage & Education Center  
US House of Representatives  
Wyoming State Archives

*\*As of March 2005*

# Getting to New Orleans 2005 Is As Easy As 1-2-3!

## 1 REGISTER



### INTERNET

Register online using our secure New Orleans 2005 registration form at [www.archivists.org/conference](http://www.archivists.org/conference).



### FAX

Fax your completed registration form, with credit card information, to 312-347-1452, Attn: New Orleans 2005 Registration. **Do not fax your registration if you are paying by check.**



### MAIL

Send your completed registration form, with credit card information or check made payable to SAA, to:

#### Society of American Archivists

Attn: New Orleans 2005 Registration  
527 South Wells Street, Fifth Floor  
Chicago, IL 60607

## Payment and Registration Deadlines

Full payment must accompany your registration. **Registrations not accompanied by payment will be placed on hold until payment is received.** Registrations are processed on a first-come, first-served basis. Please complete the *entire* form to speed your registration. To avoid being double-billed, do *not* send your registration via both fax and mail.

SAA accepts checks made payable to SAA, as well as credit cards issued by VISA, MasterCard, or American Express. Payment must be made in US funds. No purchase orders or vouchers can be accepted. If payment is by credit card, we recommend that you submit your completed registration form, including credit card information, to SAA via fax or Internet.

**Early-Bird Registration:** Register by **June 17** and save \$30 off Advance registration rates and \$50 off On-Site rates.

**Advance Registration:** Register by **July 15** to save \$20 off On-Site rates.

**Late Registration:** Registrations received after **July 15** will be returned to sender. After **July 15**, you must register on site at the SAA Registration Desk located in the Hilton New Orleans Riverside Hotel. Those registering after July 15 may not appear in the roster of conference attendees.

**Registrations for Pre-conference Programs ONLY will be accepted until August 12, 2005.**

**Cancellations and Refunds:** If for any reason you must cancel your registration, your written request must be received before **June 17, 2005**, to receive a full refund. A \$50 handling charge will be assessed for written cancellations postmarked between June 18 and July 21. **No refunds will be issued after July 21.**

**Guest Option:** This option (designed especially for spouses, partners, and children of conference attendees) allows the guest to attend the Opening and Closing Plenary Sessions, the Opening Reception, and the Exhibit Hall. Guest registrations must accompany the conference attendee's registration. When registering a guest, please be sure to include full names on the registration form.

	SAA Members	Nonmembers
Early-Bird (by 6/17)	\$295	\$395
Advance (by 7/15)	\$325	\$425
On-Site (after 7/15)	\$345	\$445
Students	\$120	\$160
One-Day (8/18 or 8/19)	\$175	\$225
One-Day (8/20)	\$145	\$195
Guest	\$100	\$125

**SAA/ARMA Reciprocal Registration Fees:** The SAA and ARMA International governing bodies have approved a resolution that permits the members of each organization to attend the other's annual conference at member rates. The resolution is intended to encourage expansion of educational opportunities for both professions.

## Confirmation

You will receive written confirmation of your registration. This notice will verify that your registration has been processed and will serve as confirmation of your New Orleans 2005 registration. Please allow up to 2 weeks to receive your confirmation, and take a moment to review it upon receipt. If you have a question, please contact the SAA Registrar at 312-922-0140 immediately.

## Registration Desk Hours

Pre-registrants may pick up their packets at the Host Committee table in the registration area. Your registration packet will include a name badge,

tickets to special events, and an on-site program that lists times and locations for all sessions and events. Please wear your name badge to gain admittance to sessions.

**Wednesday, August 17:** 10:00 am – 7:00 pm

**Thursday, August 18:** 7:00 am – 5:00 pm

**Friday, August 19:** 7:00 am – 5:00 pm

**Saturday, August 20:** 7:00 am – 3:00 pm

## 2 RESERVE YOUR HOTEL

The Hilton New Orleans Riverside Hotel (Two Poydras Street, New Orleans, LA 70140) will serve as the New Orleans 2005 Headquarters Hotel.

SAA has negotiated the special discounted conference rates listed below. These rates are available until **July 15 OR until our room block has been met**, whichever comes first. After this date, or after our room block has been met should that come before July 15, SAA can no longer guarantee rates and availability. SAA advises you to make your room reservations as soon as possible to ensure availability and the discounted rate.

Please call the hotel directly at 504-561-0500 or call 1-800-HILTONS (445-8667) to make your reservation, and be sure to indicate that you are with SAA. You may also make your reservation on-line by visiting [www.archivists.org](http://www.archivists.org).

Rates do not include applicable taxes, currently 13% plus \$3 state/city occupancy tax per room per night. The first full night's room and tax or a credit card as a guarantee is required for all reservations. Cancellations must be made 72 hours in advance of scheduled arrival.

### Room rates:

\$139 Single

\$159 Double

\$179 Triple

\$199 Quad

## Hotel Fitness Center

The recently remodeled "Health Club by Hilton" offers 6 indoor tennis courts, 3 racquetball and squash courts, and volleyball and basketball courts. The fitness area is highlighted by a full Precor cardio theater, Nautilus Nitro Plus and free weight



circuit, spin and Pilates classes, "Full Swing" golf studio, personal training, massages, and much more. Daily rate is \$10; discounts available for multi-day pass. Contact hotel for more information.

**The Hilton New Orleans Riverside Hotel is in compliance with the Americans with Disabilities Act.**

### 3 GET TO NEW ORLEANS

The official airline carrier selected to assist travelers to New Orleans 2005 is American Airlines. To receive the special discount for travel, provide the reference number and schedule your travel between August 12 and 24, 2005.

#### American Airlines

800-221-2255  
Reference A9885AG

Alternative schedules and lower fares may be found with other airline carriers, such as:

#### Southwest Airlines

800-435-9792  
[www.southwest.com](http://www.southwest.com)

#### Delta Airlines

800-221-1212  
[www.delta.com](http://www.delta.com)

#### USAirways

800-428-4322  
[www.usairways.com](http://www.usairways.com)

You may also contact SAA's official travel agent for assistance in arranging your air travel:

#### Phil Marks

Travel Too  
800-235-1309  
650-553-9600  
[phil@traveltoo.com](mailto:phil@traveltoo.com)

### By Air

Louis Armstrong New Orleans International Airport ([www.flymsy.com](http://www.flymsy.com)) is located 20 minutes (west) from downtown New Orleans. From the airport, the Hilton New Orleans Riverside Hotel is readily accessible by shuttle, taxi, limousine, and automobile.

### Shuttle

([www.airportshuttleneworleans.com](http://www.airportshuttleneworleans.com))

The Airport Shuttle is the official ground transportation for the Louis Armstrong New Orleans International Airport. Transportation from the

Airport to the Hilton New Orleans Riverside Hotel is \$13 per person one way or \$25 round-trip. **SAA Annual Meeting attendees who make an advance reservation online at [www.archivists.org](http://www.archivists.org) are eligible to receive \$2 off the round-trip fare.** In addition, you'll receive your ticket via email and can then proceed directly to the shuttle, bypassing any possible lines at the airport. Attendees may also call to request shuttle service in advance (regular prices will apply):

#### Airport Shuttle, Inc:

866-596-2699 or 504-522-3500

### Taxis and Limousines

New Orleans taxis and limousines are available at the Louis Armstrong New Orleans International Airport terminals 24 hours a day. A taxi for the 20-minute ride to the Hilton New Orleans Riverside Hotel costs about \$28. Taxi and limousine companies include:

**United Cab:** 504-522-9771

**A Confidential Transportation:** 504-897-3000

### By Car

New Orleans' streets are congested in the downtown French Quarter district and parking is often difficult. (Parking at the Hilton New Orleans Riverside Hotel is currently \$22/day for self-parking and \$27/day for valet parking.) The Hilton Riverside is located adjacent to the French Quarter and walking is the most pleasurable way to get around. There are an abundance of art galleries, fine restaurants, eclectic shops, and entertainment venues within walking distance of the headquarters hotel. Connected to the hotel is the Riverside Mall, which includes a variety of options for a quick bite or shopping during lunch or after meetings. If you choose to drive, see the SAA Web site ([www.archivists.org/conference](http://www.archivists.org/conference)) for driving instructions.

### Getting Around New Orleans

Public transportation is an excellent way to get around New Orleans. Most taxi rides are under \$10 to most attractions. For those who want a taste of history while they travel the streets of New Orleans, take a ride on one of the oldest continuously running streetcar lines in the United States. Declared a moving national historic landmark, the authentic streetcars were built in the 1920s and allow riders to explore the beautiful Louisiana Garden District and other sites. The streetcars travel more than 13

miles from downtown Canal Street, through the Garden District, past Loyola and Tulane Universities and Audubon Park.

The Canal and St Charles streetcars run 24 hours per day. Riders may board any streetcar from a designated trolley stop and pay \$1.25 per ride or \$5 for a one-day VisiTour Pass with unlimited rides. To purchase a \$12 three-day VisiTour Pass with unlimited rides, riders must purchase passes at the Riverwalk station or other select locations. A one-day VisiTour Pass may be purchased at the hotel concierge desk. For more information: **New Orleans Regional Transit Authority 504-248-3669** ([www.regionaltransit.org](http://www.regionaltransit.org)).

For local information and attractions, search [www.neworleanscvb.com](http://www.neworleanscvb.com) or [www.neworleansonline.com](http://www.neworleansonline.com). Some suggestions for sightseeing in the Crescent City:

- Louisiana State Museum on Chartres Street.
- The National D-Day Museum on Magazine Street.
- New Orleans Museum of Art in City Park (Mid City).
- Warehouse District along Tchoupitoulas and Magazine Streets.
- Garden District along St Charles Avenue, with its grand mansions and Tulane and Loyola Universities.
- Café du Monde for beignets and coffee, and St Louis Cathedral — both in the heart of the French Quarter on Decatur and St Louis Streets.



# New Orleans 2005 Registration Form

## Society of American Archivists Annual Meeting

NEW ORLEANS, LOUISIANA • AUGUST 14-20, 2005

To register online using our secure New Orleans 2005 registration form, go to [www.archivists.org](http://www.archivists.org).

### 1. REGISTRATION

One registrant per form. Please type or print clearly.

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ NICKNAME FOR BADGE \_\_\_\_\_

PREFERRED CONFIRMATION ADDRESS \_\_\_\_\_

INSTITUTION \_\_\_\_\_

STREET OR PO BOX \_\_\_\_\_

CITY \_\_\_\_\_ STATE/PROVINCE \_\_\_\_\_ ZIP/POSTAL CODE \_\_\_\_\_ COUNTRY \_\_\_\_\_

IF STUDENT, NAME OF SCHOOL \_\_\_\_\_

PHONE \_\_\_\_\_ DAYTIME PHONE (WITH AREA CODE) \_\_\_\_\_ FAX (WITH AREA CODE) \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

GUEST NAME IF REGISTERED \_\_\_\_\_

SAA Individual Member:  No  Yes

SAA Regular Institutional Member:  No  Yes


Institution Name: \_\_\_\_\_  
(Only one individual per Regular Institutional Membership may register at the member rate.)

SAA Sustaining Institutional Member:  No  Yes

Institution Name: \_\_\_\_\_  
(Three individuals per Sustaining Institutional Membership may register at the member rate.)

SAA/ARMA Reciprocal Rate:  No  Yes

ARMA ID#: \_\_\_\_\_

  Check here if you have any special needs in order to participate fully in this event. SAA will contact you.

Navigator Program:

Please assign me a Navigator.

Please contact me about serving as a Navigator.

### 2. CONFERENCE REGISTRATION FEES

Weekly registration includes all Plenary and Education Sessions and Exhibit Hall. Registration fee does not include Pre-conference Programs or Special Ticketed Events.

Please check appropriate box:

	SAA Members	Nonmembers
Early-Bird (by 6/17) .....	<input type="checkbox"/> \$295	<input type="checkbox"/> \$395
Advance (by 7/15) .....	<input type="checkbox"/> \$325	<input type="checkbox"/> \$425
On-Site (after 7/15) .....	<input type="checkbox"/> \$345	<input type="checkbox"/> \$445
One-Day <input type="checkbox"/> Thursday 8/18 or <input type="checkbox"/> Friday 8/19 .....	<input type="checkbox"/> \$175	<input type="checkbox"/> \$225
One-Day <input type="checkbox"/> Saturday 8/20 .....	<input type="checkbox"/> \$145	<input type="checkbox"/> \$195
Student .....	<input type="checkbox"/> \$120	<input type="checkbox"/> \$160
Student One-Day (any one day)		
<input type="checkbox"/> Thursday 8/18 <input type="checkbox"/> Friday 8/19 <input type="checkbox"/> Saturday 8/20 .....	<input type="checkbox"/> \$95	<input type="checkbox"/> \$125
Guest* .....	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125

Subtotal Conference Fees \$ \_\_\_\_\_

\***Guest Registration:** Designed especially for spouses, partners, and children of conference attendees. Guest registration allows the guest to attend the Opening and Closing Plenary Sessions, the Opening Reception, and the Exhibit Hall. Guest registrations must accompany the conference attendee's registration. When registering a guest, please be sure to provide full names below.

\_\_\_\_\_  
\*GUEST NAME IF REGISTERED

\_\_\_\_\_  
\*GUEST NAME IF REGISTERED

### 3 . P R E - C O N F E R E N C E P R O G R A M F E E S

	Member/Nonmember Early-Bird (by 7/15)	Member/Nonmember Advance or On-Site (after 7/15)
0609 Describing Archives: A Content Standard (DACs) (8/14) . . . . .	<input type="checkbox"/> \$185 / \$235	<input type="checkbox"/> \$225 / \$275
0601 Becoming a Film-Friendly Archivist (8/15) . . . . .	<input type="checkbox"/> \$185 / \$235	<input type="checkbox"/> \$225 / \$275
0608 Describing Photographs in the Online Environment (8/15) . . . . .	<input type="checkbox"/> \$185 / \$235	<input type="checkbox"/> \$225 / \$275
0604 Copyright: The Archivist and the Law (8/15-16) . . . . .	<input type="checkbox"/> \$285 / \$365	<input type="checkbox"/> \$325 / \$400
0605 Security in Archives and Manuscript Repositories (8/15-16) . . . . .	<input type="checkbox"/> \$285 / \$365	<input type="checkbox"/> \$325 / \$400
0606 Style Sheets for EAD (8/15-16) . . . . .	<input type="checkbox"/> \$325 / \$405	<input type="checkbox"/> \$365 / \$445
0607 MARC According to DACs (8/15-16) . . . . .	<input type="checkbox"/> \$285 / \$365	<input type="checkbox"/> \$325 / \$400
0602 Managing Literary Manuscripts (8/16) . . . . .	<input type="checkbox"/> \$185 / \$235	<input type="checkbox"/> \$225 / \$275
0603 Building Digital Collections (8/16) . . . . .	<input type="checkbox"/> \$145 / \$215	<input type="checkbox"/> \$185 / \$255

Subtotal Pre-Conference Program Fees \$ \_\_\_\_\_

### 4 . T I C K E T E D S P E C I A L E V E N T S

Please indicate if you plan to attend – even if the event is free to registrants – so that we may provide you with a ticket and have an accurate estimate of attendance.

	# Tickets		
SAA Student Mixer (8/17)	_____		Free to registrants
ACA Annual Business Meeting and Member Reception (8/18)	_____		Free to ACA Members
Session #408 Ethics for Archivists (8/19)	_____		Free to registrants, limited to 40 participants
Opening Reception (8/19)	_____		Free to registrants
Guest Ticket to Opening Reception (8/19)	_____	_____	\$40 Adult / \$10 Children 12 and under
Rock 'n' Bowl Party (8/20)	_____	_____	\$45 for members and their guests \$55 for nonmembers and their guests

Subtotal Special Event Fees \$ \_\_\_\_\_

### 5 . M E T H O D O F P A Y M E N T

Prepayment is required. All payments must be made in U.S. funds. SAA accepts checks, VISA, MasterCard, and American Express. Do not send cash.

Total: \$ \_\_\_\_\_  Check # \_\_\_\_\_  VISA  MasterCard  
 American Express

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**527 South Wells Street, 5th Floor**  
**Chicago, IL 60607-3922**

Or submit via fax  
(with credit card information) to:  
**312-347-1452**

Or register online at [www.archivists.org](http://www.archivists.org)

**Questions? 312-922-0140**

**Please do *not* submit registration via more than one method.**

Please check the box next to the one session per time slot that you are most likely to attend. The information will be used for planning purposes only. You are not required to attend these selections, and these selections do not guarantee your seat. Please return this form with your registration via fax, online, or mail. Thank you!

**THURSDAY, AUGUST 18, 9:45 – 11:15 AM**

- 101 Three Working Models of Digital Archives
- 102 Federal Funding for Projects in Archives
- 103 Innovative Approaches to Business Records In Europe
- 104 Using Architectural Records in New Orleans
- 105 Partnerships, Education, and Outreach: The Work of the State Historical Records Advisory Boards
- 106 Unplugged: The Audio-Visual Universe
- 107 Archives Seminar: Sleeping With the Enemy: Practicing Archives, Writing History – Reading Deconstruction
- 108 HerStory: Trends in Women's History and Archives
- 109 Balancing Competing Interests: Donors, Researchers and Third Party Rights

**THURSDAY, AUGUST 18, 12:45 – 2:15 PM**

- 201 Destruction and Preservation of Archives in Wartime: The Balkan Wars of the 1990s and Iraq
- 202 PDF-Archive: The Development of a Digital Preservation Standard
- 203 Developing Standardized Metrics for Assessing Use and User Services for Primary Sources
- 204 The Curatorial Curse: Understanding, Recognizing, and Avoiding Conflicts Between Archival and Curatorial Methods
- 205 The Historically Black Colleges and Universities Archives Institute: A Model for Archival Training
- 206 Unplugged: Exhibits on a Shoestring
- 207 Controlling Human Reproduction: The Challenges of Documenting the Post-World War II Revolution
- 208/308 Archives Seminar: Drowning in Paper But Missing the Point, or What Really Happened to the Paperless Office?
- 209 Graduate Student Paper Session

**THURSDAY, AUGUST 18, 2:30 – 4:00 PM**

- 301 Reference and the Technology Explosion: How Far Do You Go?
- 302 Communities of Records: Re-setting the Boundaries of Context
- 303 Governors' Records and Public Policy: Is Competition or Cooperation Best for the Records and the Researchers?
- 304 The Sedona Principles and Guidelines: What You Should Know About the Impact of Current Law and Litigation on Electronic Records Management
- 305 Experiments for Archives
- 306 Unplugged: Preservation Fundamentals
- 307 Hidden Treasures: Strategies for Broadening

Archival Access Via Visual Materials Depicting Women and Minorities

- 308 Archives Seminar: Drowning in Paper But Missing the Point, or What Really Happened to the Paperless Office? (Part 2; #208 is a prerequisite)
- 309 Truth and the Records of Truth Commissions

**FRIDAY, AUGUST 19, 2:15 PM – 3:45 PM**

- 401 "More Product, Less Process": New Processing Guidelines to Reduce Backlogs
- 402 When Private Becomes Public: Legal Issues
- 403 Servant of Two Masters? The Challenge of Collecting the Records of Active Organizations
- 404 Emerging Electronic Records Research (Part 1): Reports from NHPRC Fellows, 2004-2005
- 405/505 Archives Seminar: Pluralizing the Archival Paradigm: How Archival Education Can Help
- 406 Unplugged: The Means and Ends of Archival Certification
- 407 A Sense of A\*CENSUS
- 408 Ethics for Archivists: Case Studies in Privacy and Confidentiality (limited to 40 participants)
- 409 Cataloging Cultural Objects: Toward a Metadata Content Standard for Archives, Libraries, and Museums

**FRIDAY, AUGUST 19, 4:15 – 5:45 PM**

- 501 Archivists, Copyright, and Digitization
- 502 All That Jazz: The Role of Academic Repositories in Preserving American Jazz
- 503 Archival Theft, Recovery of Documents, and Security: How to Deal with the Unthinkable
- 504 Emerging Electronic Records Research (Part 2): Reports From NHPRC Fellows, 2004-2005
- 505 Archives Seminar: Pluralizing the Archival Paradigm: How Archival Education Can Help (Part 2; #405 is a prerequisite)
- 506 Unplugged: Advocacy 101
- 507 A\*CENSUS: Where Do We Go From Here?
- 508 Archival Solidarity Project: What Is it? How Do We Get Involved in International Outreach?
- 509 Managing Diversity Programs in Archives

**SATURDAY, AUGUST 20, 8:00 AM - 9:30 AM**

- 601 Northern Exposure: What We Can Learn from Canadian Archival Systems
- 602 Making "Us vs. Them" into "We": Resolving Conflicts between Institutions and Minority Groups
- 603 SMARTech at Georgia Tech: The Role of an Institutional Repository in a University Archives
- 604 A New Rosetta Stone? Seeking Commonalities

Among Digital Image Databases, Metadata, and Delivery Systems

- 605 Unplugged: Basics of Records Management
- 606 Documenting the Middle East: A Look at Photograph Collections in the United States
- 607 Evaluating SAEC: Students' Response to a Distance Education Experiment
- 608 Baby Steps: Working Alone for the First Three Years
- 609/709 Archives Seminar: Seeking the Elusive Knowledge of Archives and Archivists

**SATURDAY, AUGUST 20, 9:45 – 11:15 AM**

- 701 The Archivists' Toolkit: Toward Streamlined Archival Workflow
- 702 Latinos in the Archives: Documenting a Community on the Rise
- 703 Archivists Get the Lesson Out: Teaching Teachers About Primary Sources
- 704 Just Doing It! The Smithsonian Archives-Rockefeller Archive Center Joint Electronic Records Project
- 705 Unplugged: Digital Asset Management
- 706 Recycled Sound: Using Archival Audio to Recall American Cultures
- 707 Making a Contribution: Archives Catalogers' Participation in NACO and SACO
- 708 Beyond the Obvious: Finding Social History in Institutional Records
- 709 Archives Seminar: Seeking the Elusive Knowledge of Archives and Archivists (Part 2; #609 is a prerequisite.)

**SATURDAY, AUGUST 20, 1:00 – 2:30 PM**

- 801 What WERE We Thinking? Theory and Practice of Reappraisal and De-accessioning
- 802 Collaborating to Create the Virtual Literary Collection
- 803 To Be or Not To Be: The Whys and Wherefores of Archival Certification
- 804 That Thing You Do: Researching the Archival Reference Process
- 805 Documenting Internet2: A Collaborative Electronic Records Project for the Small-Scale Repository
- 806 Saving Corporate Records
- 807 Documenting the Physical Universe 1905-2005: Aspects of Physicists and Archivists Since Einstein's Miraculous Year
- 808 Arranging and Describing Literary Manuscripts: From Calendaring to DACS
- 809 Encoded Archival Context: A Prototype Standard for Describing Record Creators



# Call for Program Proposals



## 2006 Joint Annual Meeting of SAA, NAGARA, and COSHRC

JULY 31 – AUGUST 6, 2006 • WASHINGTON HILTON • WASHINGTON, DC

The 2006 Program Committee invites submissions for session proposals for the Joint Annual Meeting of the Society of American Archivists, the National Association of Government Archives and Records Administrators, and the Council of State Historical Records Coordinators in Washington, DC, July 31-August 6, 2006. We invite you to propose sessions that will be of interest to the profession or volunteer to share your own knowledge and expertise as a presenter.

**An important goal of the 2006 meeting is to broaden our perspectives and to focus on the commonalities between archivists and records managers working in different spheres.** The Committee actively seeks proposals that incorporate the concerns of those working in government settings and that address topics of concern to all the sponsoring groups. Proposals that address other aspects of contemporary archival theory and practice also are strongly encouraged and welcome.

To improve your chance of acceptance, please submit a fully fleshed-out session proposal, including the names of all speakers and indication of their agreement to participate. Session proposals that include only some of the speakers, that don't include the name of the chair, or that are missing a check-off for speaker participation are very difficult to assess, especially when compared with complete proposals. Suggestions and tips for preparing a successful proposal are available on the SAA Web site at: [www.archivists.org/conference/proposals101](http://www.archivists.org/conference/proposals101)

The Program Committee encourages submission of proposals that may include, but are not limited to, the following formats:

- **Traditional.** Open session (i.e., unlimited attendance) of 90 minutes, consisting of two or three fully prepared papers of 15 minutes each and a comment and discussion period. Please do not propose sessions of more than three presenters. Paper titles required.
- **Work in Progress.** Open session of 90 minutes, consisting of two or three presentations of 15 minutes each describing ongoing research topics and at least 60 minutes for feedback and discussion. Paper titles required.
- **Panel Discussion.** Open session of 90 minutes, consisting of a panel of three to five individuals who informally discuss a variety of theories or perspectives on the given topic. No paper titles required.
- **Workshop.** Limited-enrollment session of 2 hours, usually designed to teach or refine skills. No paper titles required.
- **Seminar/Roundtable.** Limited-enrollment session of 2 hours, usually designed as a directed discussion among attendees sharing a common experience or preparation.
- **Special Focus Session.** Open session of 60 minutes designed to highlight innovative archives or records management programs, new techniques, and research projects. Audience participation is significant. No paper titles required.

**An important reminder:** Archivists and records managers who participate in the program must register and secure institutional or personal funding. Participants who are not archivists or records managers, or who are from outside the United States, are eligible for complimentary registration upon request. SAA, NAGARA, and COSHRC cannot provide funding for speakers, whether they are international, non-archivists, non-records managers, members, or nonmembers.

### For additional information, contact either of the 2006 Program Committee Co-chairs:

**Bob Horton**  
Minnesota Historical Society  
651-215-5866  
[robert.horton@mnhs.org](mailto:robert.horton@mnhs.org)

**Tom Hyry**  
Manuscripts and Archives  
Yale University Library  
203-432-4693  
[thomas.hyry@yale.edu](mailto:thomas.hyry@yale.edu)

To submit a proposal, please use the form on the SAA Web site at  
[www.archivists.org/conference/dc2006](http://www.archivists.org/conference/dc2006)

**PROPOSALS MUST BE SUBMITTED NO LATER THAN OCTOBER 7, 2005.**



SAA's 69th ANNUAL MEETING

# New Orleans '05

**Join SAA in New Orleans  
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**Hotel Reservation/Conference Rate Deadline 🌸 July 15**



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