

ARCHIVES

Cleveland

2015

CLEVELAND CONVENTION CENTER

AUGUST 16-22

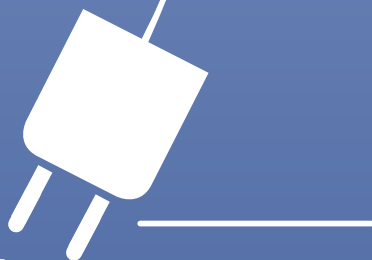
THE
people

THE
ideas

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tools



SOCIETY OF
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Archivists



make ^{THE}
connection

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JULY 15

Hotel Reservation /
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JULY 20

Make your

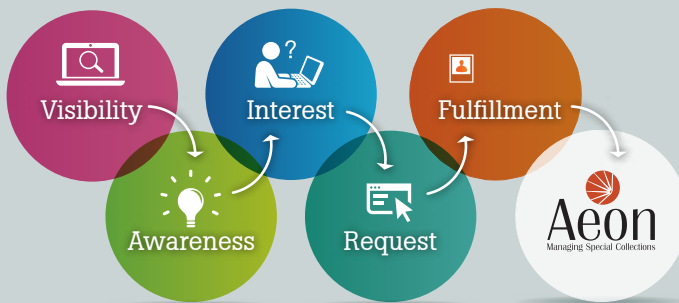
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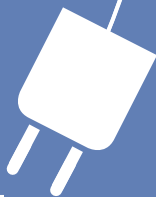
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THE people

ARCHIVES 2015 features...

Roundtable and Section meetings that get you in tune with others who share your special interests... and committee and business meetings, open to all members, at which you can learn about what SAA is doing on behalf of archives and records professionals...

Special networking events — from the New Member/First-Timer Orientation to the All-Attendee Reception, alumni mixers, even "Archives in the Movies" — provide opportunities for attendees with all types of experience to compare notes, interact with session speakers and the professions' leaders, and catch up with colleagues.

The Networking Café and Career Center — a place to meet up... make a mentoring connection... talk to representatives of allied organizations, recruiters, and volunteer career advisors... review literature and job vacancy announcements... post your résumé... get connected!

A chance for first-timers, new professionals, and students to see what it's all about — all in one place and all at one time...

Take a chance! Introduce yourself to someone whose knowledge and skills could benefit your institution's next project!

ARCHIVES 2015 brings you...

Thought-provoking and informative plenary sessions...

More than 70 education sessions — developed by and for archives and records professionals — that provide practical tips that you can put to use as soon as you return to work — and discussions of research and theory that advance your profession to new heights...

New learning formats — from lightning and incubator sessions to brand-new Pop-Up Sessions — all designed to provide fun new ways to learn.

In-depth coverage of an archival topic of special interest to you at Pre-Conference Programs...

Open forums and brown bag lunches at which you can exchange ideas about diversifying the archival record, professional standards, archival ethics, SAA's priorities, and so much more....

At ARCHIVES 2015 you'll have so many opportunities to expand your horizons as a professional! You'll find...

The Exhibit Hall — packed with fresh ideas, new products, the tools you need to do your best...

The SAA Bookstore — your one-stop shop for nearly 75 titles that provide a wealth of information, written and vetted by the best and the brightest in the profession!

The 9th Annual Research Forum, where you'll learn about what's happening in research and innovation — and maybe find some research-based solutions for your institution.

Launch of SAA's new public awareness campaign — complete with useful tips and tools you can use to help promote awareness of archives and archivists!

THE ideas

THE tools



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Dear Friends and Colleagues:



Kathleen D. Roe
New York State Archives
SAA President, 2014-2015

Cleveland rocks! Pursue innovative ideas, engage with new colleagues, re-connect with friends, be challenged by different perspectives, delve into new directions, tools and training—the SAA Annual Meeting is an amazing opportunity for all of us. Whether you are a “regular,” have never attended — or haven’t joined us in recent years — prepare to be awed by the array of ideas we have to share with each other, and the energy we can share with each other to sustain our commitment to our work as archivists!

In this “[Year of Living Dangerously for Archives](#),” so many of you have responded to a wide range of challenges in ways that are inspiring testaments to why we are archivists, why what we do truly matters. This meeting is a wonderful opportunity for us to celebrate the energy and effort of the past year and to share the ways in which we have stepped out of our comfort zone to demonstrate how very much archives matter. We’ve made strides forward in sharing ideas, tools, and the motivation to take action to raise awareness of archives among key audiences, from our own institution’s resource allocators to policy makers and the general public. There will be sessions focusing on our accomplishments, our challenges, and that we hope will inspire you to continue to speak up, speak out, and speak eloquently about why archives matter.

What’s different about ARCHIVES 2015 in Cleveland? We listened to the concerns raised by members, and we’re “living dangerously” and trying new approaches, including:

- **Convention center + three hotels.**
- Our dynamic Program Committee has built into the schedule **ten slots for a new learning experience: Pop-Up sessions.** (To read more, see the Program Committee’s article on page 4.)
- **Launch of SAA’s new public awareness campaign** (more to come about that!).

ARCHIVES 2015 will feature:

- **In-depth pre-conference workshops and provocative plenary sessions** that give you direct access to experts in the field and voices from beyond our professional circles.
- **Energizing program sessions** that deliver the latest ideas and techniques in an environment in which you’ll feel comfortable asking questions.
- **SAA section and roundtable meetings** that put you in touch with colleagues who share your specific interests and concerns and provide a venue for collaboration.
- **Lots of time for networking** so that you can exchange ideas and make new friends.
- **The Expo** is an unparalleled opportunity to talk with our industry partners, express your ideas and opinions, and learn what’s new in the field.
- **And because we don’t believe in all work and no play,** our enthusiastic Host Committee has lined up a diverse itinerary of repository tours, open houses, and on-your-own explorations, as well as an All-Attendee Dessert Reception at one of the coolest places on earth: The Rock and Roll Hall of Fame and Museum.

At ARCHIVES 2015, you will meet, learn, network, and collaborate with colleagues from across the country (and around the world) who share your interests, concerns, and on-the-job challenges. You’ll benefit from our profession’s diversity of ideas, methods, and experiences – and we’ll learn from you.

Whether you’re a newcomer to the field, an experienced professional, or somewhere in between, you’ll find an incredible range of opportunities available at ARCHIVES 2015! I look forward to exploring with you the amazing diversity of perspectives, passions, practice and people who make up our community of archivists. Be sure to come find me there to share your ideas and hopes for our profession — and tell me where you find the best coffee. Cleveland rocks—join us this August!

REGISTER ONLINE: www.archivists.org

Cleveland ROCKS!

...and so will YOU!

The Rock and Roll Hall of Fame aside, Cleveland rocks!

It's a city of many firsts: home of the world's first streetcar, the first x-ray, the first LifeSavers candy . . . and as the site of SAA's 2015 Annual Meeting, Cleveland will be the first to host our conference in a convention center rather than a hotel. Cleveland: Scenic views of Lake Erie, noted eateries, major sports franchises, the Cleveland Clinic, and some of the nation's most significant cultural repositories, including, yes, the Rock and Roll Hall of Fame and Museum!

The decision to meet in a convention center, along with all of the ARCHIVES 2015 Program Committee's deliberations regarding the conference, have been inspired by the Principles and Priorities for Continuously Improving the SAA Annual Meeting,¹ adopted by the SAA Council in August 2013 and based largely on the final report of the 24-member Annual Meeting Task Force.² The Principles provide a mandate for exploring new structures and content for the Annual Meeting on an ongoing basis. Among the stated priorities are commitments to experiment with new approaches to professional networking and with new formats and content for educational sessions.

New in Cleveland: Pop-Up Sessions

The Program Committee has worked hard to think outside the box for ways to realize these priorities within the parameters of contracted time and space. One example: We'll be scheduling fewer seventy-five-minute sessions to free up time for new "Pop-Up" sessions. The Pop-Up slots will be offered in response to repeated requests from members for 1) space and time for spur-of-the moment sessions to extend

a vibrant discussion at an earlier session, section or roundtable meeting, or lunch; and 2) the chance to talk about an emerging issue or trend that has arisen since the October 2014 deadline for proposal submissions.

Pop-Ups in the first category—spontaneously occurring—will be managed onsite at the conference. Those in the second category will be peer-reviewed based on a Call for Proposals that will go out in June 2015. We'll have to be nimble! But we have built into the schedule ten Pop-Up session slots, five of which will run concurrently on Thursday in a previously un-programmed time slot and the remaining five of which will occur throughout the three days of education programming.

Assembling the Program

The Program Committee met at SAA's Chicago headquarters in November for two and a half days and nights of intense discussion to assemble an interesting, varied, and edifying body of sessions created by (and beyond) SAA's members. The committee

For the most up-to-date
information about ARCHIVES 2015
— and to register! —
see the conference website at
<http://www2.archivists.org/am2015>.

1 <http://www2.archivists.org/statements/principles-and-priorities-for-continuously-improving-the-saa-annual-meeting>

2 <http://www2.archivists.org/sites/all/files/0513-V-B-AMTF-Final.pdf>



The 2015 Program Committee

is tremendously appreciative of the SAA staff for their preparation and organization of the meeting (#herdingcats). The committee had the challenging task of selecting 63 sessions from the 143 strong proposals. Our call for proposals encouraged submission of proposals emphasizing successful advocacy programs and speaking to the state of the profession. Choosing among such great proposals was the hardest task, and we thank everyone who submitted one!

Submitting a Proposal

If you're interested in learning more about the proposal submission and review process, we invite you to attend a special session on Friday, August 21 (4:30 – 5:30 PM), when we'll discuss how the Annual Meeting program is developed. Our goal is to help those considering submitting a proposal gain insight into what makes a strong proposal and the pitfalls that could doom an otherwise good one.

All Program Committees are conscious of the many voices that wish to be heard at the Annual Meeting. The archives profession serves a variety of patrons and an array of cultural and intellectual needs. Excellent session proposals sometimes have to be declined to accommodate the diversity that is our profession. We hope that our program selection is representative of who we are and, more importantly, where we are going as a profession.

Whether your tastes run to Aerosmith or Beethoven, to celebrity chefs or craft breweries or food trucks, please plan to join us in Cleveland, Ohio, August 16-22. We're confident that you'll find at ARCHIVES 2015 the opportunity to connect with the people, ideas, and tools that will take your career to the next level!

Left to right, front to back:

Row 1: Lynn Eaton (Co-Chair), James Madison University; Carl Van Ness (Co-Chair), University of Florida; Jen Graham, Wisconsin Historical Society. Row 2: Natalia Fernandez, Oregon State University; Brett Carnell, The Library of Congress; Ellen Engseth (holding Lily Beaumont), University of Minnesota; Rebecca Bizonet; Sharmila Bhatia, National Archives at College Park; Joshua Youngblood, University of Arkansas Libraries; Kim Sims, The College of William and Mary. Not pictured: Natalie Zagami Lopez, California Poly Pomona University.

But Don't Just Take Our Word for It . . .

Travel + Leisure recently cited Cleveland as one of the best places to travel in 2015. Fodor's 2015 Go List features Cleveland as well, noting that the city's rust belt chic is comparable to the natural wonders of Patagonia, Chile, the otherworldliness of Iceland, and the beaches of Uruguay. With culinary kings like Michael Symon, one of the top orchestras in the world, and stunning museums like the Cleveland Museum of Art, the Rock and Roll Hall of Fame, and the Museum of Contemporary Art, Cleveland is the place to be in 2015!

And with a mandate from the SAA Council and the membership at large to experiment with new ideas, SAA is shaking things up for its 79th Annual Meeting in Cleveland! The most obvious change is the venue itself: SAA will meet in a convention center rather than a conference hotel. The Cleveland Convention Center, completed in 2014, is a sleek, beautiful space, located just steps away from the three conference hotels and a vibrant downtown district.

Getting here is easy! Cleveland sits within a 500-mile radius of nearly half of the U.S. population. Upon arrival, the Greater Cleveland Regional Transit Authority (RTA) links busy travelers through four RTA rail lines that snake all over the city and to the airport, connecting with 69 different bus routes. For just \$5, visitors can snag a one-day Cleveland Pass that allows for unlimited rides. The slick, modern HealthLine Bus Rapid Transit (BRT) secured an Excellence in Engineering award, connecting downtown hotspots to hospitals and restaurants. Once downtown, take advantage of the city's free RTA trolley network, bring your bike, or use your feet. The website Walk Score names Cleveland the 16th most walkable largest city in the U.S. Everything you need during your stay in Cleveland will be only moments away!



Cleveland Rocks!

No trip to Cleveland is complete without a visit to the Rock and Roll Hall of Fame and Museum—and lucky for you, this year's All-Attendee Reception will be held there! The Rock Hall experience includes four theaters, multiple interactive stations, and seven floors

Cleveland is
THE place to be
in 2015

of exhibits that tell the story of the world's most powerful art form through handwritten lyrics, colorful costumes, history-making photographs and videos, and iconic albums that make rock and roll a religion for some and a force for social change throughout the world.

Cleveland is also home to a vibrant live music scene, featuring everything from the Happy Dog's Polka Happy Hour with DJ Kishka to the hot jazz of Nighttown, Take 5, and the Velvet Tango Room; from the indie rock and alt-country vibes of the Beachland Ballroom and Tavern to the punk, metal, and rap of Euclid Avenue's legendary Agora and the more mellow, eclectic mix of the two-story Music Box Supper Club. Interested in local music? With local bands of the caliber of the Cloud Nothings, Wesley Brite and the Hi-Lites, Herzog, and Welshly Arms, you can't miss. And if you're up for expanding your record collection, vinyl snobs are welcome! My Mind's Eye in Lakewood and Music Saves and Blue Arrow in the funky Waterloo District will satisfy your cravings for all genres of recorded music.

REGISTER ONLINE: www.archivists.org



Cleveland skyline from North Coast Harbor. *Cody York for ThisisCleveland.com.*

First-Class Cuisine



Northeast Ohio also has a burgeoning foodie community. Whether you're looking for exotic cuisine, farm-to-table fare, or some of the best microbrews around, Cleveland has it all: Food Network-famous chefs like Michael Symon, celebrated restaurants like the Greenhouse Tavern, and award-winning food trucks like the Hodge Podge Truck. The West Side Market and Great Lakes Brewing Co. are cornerstones to Cleveland's culinary and craft beer movement. In January 2015, *Conde Nast Traveler* named Cleveland "America's Best Beer City," highlighting small-batch startups Platform, Nano, and Market Garden.

Parks



In the Cleveland Metroparks, more than 21,000 acres and 18 reservations surround Cleveland like an "Emerald Necklace." The reservations follow the rivers and creeks that flow throughout the region, while the Metroparks include hundreds of miles of walking, biking, and horse riding trails as well as numerous picnic areas, nature education centers, golf courses, fishing spots, and the Cleveland Metroparks Zoo.

The Cuyahoga Valley National Park includes 33,000 acres along the Cuyahoga River between Cleveland and Akron that are administered by the National Park Service. The park has many hiking and

biking trails, such as the Ohio and Erie Canal Towpath Trail, which follows a former stretch of the 308-mile canal and offers a number of examples of nineteenth- and early twentieth-century sustainable farming and pastoral or rural living, art exhibits, outdoor concerts, scenic excursions, and special event tours on the Cuyahoga Valley Scenic Railroad

Cultural Heritage Institutions



Cleveland and surrounding areas are home to a number of museums, universities, and other cultural institutions just awaiting your discovery!

Admission to the world-class permanent collection at the Cleveland Museum of Art is always free. Founded in 1913 "for the benefit of all the people forever," it's also home to one of the country's top art libraries. Experience the museum's \$350 million makeover through the new West Wing gallery and get techy at the interactive Gallery One, a 40-foot touchscreen "Collection Wall." Also available in the cultural mecca that is the University Circle area—only seven miles and an easy bus ride from the meeting site at the Convention Center—are the Cleveland Institute of Art, Institute of Music, Botanical Garden, Museum of Contemporary Art, Museum of Natural History, Case Western Reserve University, Dittrick Museum of medical history, Children's Museum, Cleveland Orchestra home Severance Hall, and Western Reserve Historical Society. The dramatic Museum of Contemporary Art, designed by



Rock and Roll Hall of Fame and Museum.
Courtesy of the Rock and Roll Hall of Fame and Museum.

London architect Farvid Moussavi (2012), rises 60 feet from a hexagonal base to a square top. Case's Peter B. Lewis Center was designed by Frank Gehry (2002).

In downtown Cleveland, just blocks from the Convention Center, lie the I.M. Pei-designed Rock and Roll Hall of Fame and Museum, the International Women's Air and Space Museum, the Federal Reserve Bank, Cleveland Public Library, Cleveland State University, the USS Cod WWII submarine, and Playhouse Square, the largest theater district in America outside of New York. The Great Lakes Science Center, located only steps away from the Rock Hall, includes both the NASA Glenn Visitor Center and the historic Great Lakes freighter William G. Mather.

Other nearby cultural heritage institutions include the Maltz Museum of Jewish Heritage, A Christmas Story House and Museum, Castle Noel (the world's largest privately owned collection of Hollywood Christmas movie props and costumes), the National Cleveland-Style Polka Hall of Fame and Museum, the Transformer Station (home to cutting-edge contemporary art), Cleveland Public Theatre, Oberlin College, and the Superman House, where local writer Jerry Siegel and illustrator Joe Shuster developed the comic series. Northeast Ohio also boasts some of the best public libraries and local history collections in the country—check out any number of the nearby branches of the Cleveland Public Library and Cuyahoga County Public Library and local historical societies!

Within an hour's drive are Akron and Canton, which offer the 70 stunning acres of Stan Hywet Hall and Gardens and the Pro Football Hall of Fame, home to the world's largest collection of documents related to professional football.



Keep an eye out for information on repository tours, coming soon!

History

Want to know more about Cleveland history? One of the top 10 largest U.S. cities between 1890 and 1960, Cleveland has a storied past and much is still on display for visitors with an eye for history. Two comprehensive websites full of interesting essays and images are the *Encyclopedia of Cleveland History* (<http://ech.case.edu/>) and *Cleveland Memory* (<http://www.clevelandmemory.org/>), which features collections such as the *Cleveland Press* morgue and many exhibits, including "Notable Blacks of Cleveland," "Ethnic Women of Cleveland," and "Elliot Ness." Want to see a timeline of everything Cleveland? How about historic sites by neighborhood on a Google map? The *Encyclopedia* offers these and more. And if presidential history is your thing, Ohio isn't called "The Mother of Presidents" for nothing: With claim to eight U.S. presidents, Ohio boasts presidential sites around the state, including in northern Ohio.

For more information on ARCHIVES 2015 in Cleveland, check out the Host Committee blog at <https://saa2015cle.wordpress.com/>.

ARCHIVES 2015 Host Committee

Janet Carlton (Co-Chair)
Ohio University

Jennie Thomas (Co-Chair)
Rock and Roll Hall of Fame and
Museum

Leslie Cade
Cleveland Museum of Art

Jillian Carney
Ohio History Connection

Anne Cuyler Salsich
Oberlin College Archives

Ronald Davidson
Sandusky Library

Jeremy Feador
Cleveland Indians

Rita Knight-Gray

Nicole Laflamme
The J M Smucker Company

Angela Manella
Cuyahoga Community College

Lisa Rickey
Wright State University

Jill Tatem
Case Western Reserve University

Judith Wiener
The Ohio State University



general information

The information presented and the opinions expressed at ARCHIVES 2015 sessions and events are not necessarily endorsed by the Society of American Archivists or the 2015 Program or Host Committees.

Pre-Conference Programs

Looking for that extra edge to make your résumé more attractive? Pack in all the education you can AND add to your ARCHIVES 2015 experience by attending a one- or two-day offering before the conference — and return to work with new knowledge and skills that you can implement right away! Class size is limited to ensure interaction between the instructor(s) and participants. For more information about these programs on Sunday, Monday, and Tuesday, see pages 13–19. For individual Pre-Conference Program fees, see the conference website (www.archivists.org/am2015) or the registration form on page 56. (Note that discounts are available for some course/workshop combinations!)

Registration

To register:

- Register online using our secure registration form at www.archivists.org/am2015.
- Fax your completed registration form, with credit card information, to 312-606-0728, attn: Conference Registration.
- Send your completed registration form, with credit card information or check made payable to SAA, to Society of American Archivists, 17 North State Street, Suite 1425, Chicago, IL 60602.

Registration packets may be picked up onsite at the Registration Desk in the Cleveland Convention Center. Packets include a name badge and an Onsite Program that lists times, locations, and descriptions of all education sessions and events. A name badge is required for admission to all sessions and events.

Tuesday, August 18	8:00 AM – 4:00 PM
Wednesday, August 19	8:00 AM – 5:30 PM
Thursday, August 20	7:00 AM – 5:30 PM
Friday, August 21	7:00 AM – 5:30 PM
Saturday, August 22	7:30 AM – 10:00 AM



Join the conversation!
#saa15

Special Needs



If you have any special needs in order to participate fully in the conference, please check the box on the registration form or contact the conference office at 866-722-7858.

Child Care

We're exploring options for offering onsite child care at the Convention Center and/or conference hotels. If you're interested in being contacted as our plans develop, check the box on the registration form, answer a few questions, and we'll be back in touch! (Per a 1984 vote of the SAA membership, a small portion of each SAA Annual Meeting registration is assessed to help subsidize a portion of the cost of child care at the meeting.)

Repository Tours and Open Houses

Your Cleveland-area colleagues represent some of the most diverse and interesting repositories in the country — many of which are offering special behind-the-scenes access for conference attendees on Tuesday, August 18, and Wednesday, August 19. Check the conference website at www.archivists.org/am2015 for more information and updates provided by our dynamic Host Committee!

We're Wireless!

We've negotiated free Internet access for all conference attendees at the Cleveland Convention Center and in the conference hotels.

SAA Bookstore

Erie-sistable deals! Dive into the SAA Bookstore to browse and buy SAA's latest titles or to chat about an idea you have for a book, module, article, case study, or perspective piece with Publications Editor Chris Prom, *The American Archivist* Editor Greg Hunter, Director of Publishing Teresa Brinati, and *Archival Outlook* Coordinator Anne Hartman. You'll have a chance to browse 75+ titles ranging from the new *Archives in Libraries, Rights in the Digital Era* modules, and *Becoming a Trusted Digital Repository* to the classics.

Wednesday, August 19	8:00 AM – 5:30 PM
Thursday, August 20	7:00 AM – 5:30 PM
Friday, August 21	7:00 AM – 5:30 PM
Saturday, August 22	7:30 AM – 10:00 AM



For tips about Cleveland, check out the Host Committee blog at: <https://saa2015cle.wordpress.com/>.

"Office Hours" in the Exhibit Hall

ARCHIVES 2015 is a great place to meet and greet – and SAA is delighted to offer representatives from our own and related organizations an opportunity to answer your questions and hear your ideas. Check the conference website and Onsite Program for the Office Hours schedule and location in the Exhibit Hall. Groups that are interested in holding Office Hours should contact Cecilia Macias at cmacias@archivists.org by June 29.



SPEAKERS: Add #saa15 to your slides and encourage attendees to tweet about your session!

Posters, Posters, Posters!

The conference features three different sets of poster presentations – all of which are certain to be of interest to you!

- **Professionals' Poster Presentations**, which were reviewed and accepted by the 2015 Program Committee as part of the program proposal process, will be on display from Thursday through Saturday. See page 46 for more information and a list of poster presentations.

- **Graduate Student Poster Presentations** were selected by the Student Program Subcommittee of the 2015 Program Committee. They will be on display in the Exhibit Hall throughout Expo Hall hours, and students are expected to be with their posters to discuss them with attendees at specified times. See page 50 for more information and a list of poster presentations.

- **Research Forum Poster Presentations** will be reviewed and accepted for presentation at the 9th Annual SAA Research Forum on Tuesday, August 18, and will be available for viewing from Thursday through Saturday. For information about submitting a poster or paper to the Research Forum, see the Call for Papers and Posters on page 58 and at <http://www2.archivists.org/proceedings/research-forum/2015/call>. Submission deadline: May 1, 2015.

Networking Café

The Networking Café brings together activities to help attendees get connected and get ahead professionally. Wondering about your career options or opportunities for postgraduate study? Want to learn more about SAA's Mentoring Program?

Wednesday, August 19	8:00 AM – 5:30 PM
Thursday, August 20	7:00 AM – 5:30 PM
Friday, August 21	7:00 AM – 5:30 PM
Saturday, August 22	7:30 AM – 10:00 AM

Career Center

Hosted by SAA's Membership Committee, the Career Center provides services and opportunities for job seekers and employers.

Wednesday, August 19	8:00 AM – 5:30 PM
Thursday, August 20	7:00 AM – 5:30 PM
Friday, August 21	7:00 AM – 5:30 PM
Saturday, August 22	7:30 AM – 10:00 AM

For Job Seekers:

- Post your résumé for prospective employers to see at the conference.
- Review job announcements and meet with employers.
- Get help polishing your résumé and/or consult with volunteer career advisors. (Attendees are invited to schedule an appointment in advance for consultation with an advisor. Please see the Career Development Subcommittee website for more information: <http://www2.archivists.org/groups/career-development-subcommittee>. The deadline is July 1.)

For Employers:

- *Post your position announcement(s).* Place your announcement(s) on file in the Career Center and expand your applicant pool.
- *Meet job seekers and potential employees.* Employers who participate in the Career Center will have the chance to meet and speak with job seekers in an informal and relaxed setting.

Archival Education and More

Information tables are available within the Networking Café for graduate archival education programs and allied organizations to distribute program literature and have representatives answer questions one on one. Please contact SAA via email at servicecenter@archivists.org or call 1-866-722-7858 for information on how to reserve space.

Mentoring Program Meet-and-Greet

Are you seeking guidance on your professional development? Do you want to share your knowledge and experience with a fresh young talent? Stop by the Networking Café and learn about how SAA's dynamic Mentoring Program can help you make the right connections. And if you're already part of the Program, this is a great opportunity to meet your mentor or protégé in person! (Thursday, August 20, 10:30 – 11:00 AM)

ATTENTION new members, first-timers, and students!

We understand that being a new member of an organization, or attending a large conference for the first time, can be a daunting experience. That's why we provide a variety of opportunities and programs that can help you survive — and thrive! — at ARCHIVES 2015 and beyond....

Whether you're a first-time attendee, an archives student or new professional, or a new member of SAA, here are some tips for navigating the conference:

- **Education Sessions:** All conference registrants are welcome to attend any education session and to move between sessions. A name badge is required for admission to all sessions and events.
- **SAA Appointed Group Meetings:** All SAA members are welcome to attend Council, board, committee, working group, and task force meetings. Please announce yourself to the chair upon entering the meeting room and take a seat on the perimeter of the room. It is the chair's prerogative to acknowledge those who wish to speak, and the chair may call for an executive session should a confidential matter be considered. Visitors leave the room during executive sessions.
- **Section and Roundtable Meetings:** All conference registrants are welcome to attend any SAA section or roundtable meeting. Only section and roundtable members may vote on matters brought before the group.

- **Students and New Archives Professionals Roundtable:** SAA's "SNAP" Roundtable was founded in 2012 "to advocate for students, interns, new professionals, early-career project archivists, and archivists who are still looking for their first professional jobs." Attending the SNAP meeting is a great way to start your conference experience! (Wednesday, August 19, 5:00 – 7:00 PM)

- **New Member/First-Timer Orientation:** All attendees are welcome to join representatives of SAA's Membership Committee, Key Contact Program, Council, and staff for a casual conversation about how to make the most of your time at the conference. Join us for coffee in the Networking Café and Bookstore to get your day started. (Thursday, August 20, 8:00 – 8:45 AM)

- **Networking Café:** Throughout the conference, visit the Career Center in the Networking Café to learn about current employment vacancies or consult with a career advisor. Attend the Mentoring Program Meet-and-Greet to meet with program coordinators and/or to apply to be a protégé (SAA membership required). For additional details and times (including how to make an appointment in advance to meet with a volunteer career advisor), see page 10.

- **Navigator Program:** SAA's Women Archivists Roundtable and Membership Committee sponsor the Navigator Program, which matches conference veterans with first-time attendees. This informal outreach effort helps newcomers make the most of their time at the conference. Navigators share their experience, advise you on sessions and special events that are likely to suit your interests, and facilitate networking with other attendees. Navigators typically contact participants prior to the meeting and are encouraged to answer questions by email in advance. They will also arrange to meet you in person at the conference. All attendees are welcome to request a navigator or volunteer to serve in this important role. For more information: navigator@archivists.org. You'll be contacted in mid-July and matched with a partner. Deadline to request a navigator: July 1.

- **"Lunch Buddy" Program:** Launched in 2012 by SAA's Students and New Archives Professionals (SNAP) Roundtable, the Lunch Buddy program facilitates networking and connections between new and established members. The voluntary program uses a Google Drive-based spreadsheet to set up a meal or meet-up that one person is willing to "lead." The leader selects a place and time for lunch (or dinner or happy hour) and acts as the point of contact for the meal. Interested attendees add their names to the list. For more information, or to sign up to be a "host" or attendee: <https://docs.google.com/spreadsheets/d/1EFntzlg-kjVH-BFQnrRNyL2pTrs7dXJdo5rO5JTc2nE/edit#gid=1>

- **Student Poster and Paper Presentations:** Graduate students have two opportunities to present their work. Three student paper presentations were selected from among many outstanding proposals by the Student Program Subcommittee of the 2015 Program Committee for presentation as Session 609 (Saturday, August 22, 8:30 – 9:45 AM). Graduate student poster presentations will be on display during Exhibit Hall hours on Thursday, August 20, and Friday, August 21 (see page 50).

- **Student Chapter Leaders Meeting:** Plans are underway to bring together the leaders of SAA's student chapters for an informal exchange of ideas about managing their chapters, raising funds, and engaging students. Stay tuned to the conference website (www.archivists.org/am2015) for more information. (Thursday, August 20, 3:30 – 5:00 PM)

- **Alumni Mixers:** Many graduate education programs sponsor mixers during the conference. Take this chance to mix and mingle with alumni from your education institution. The schedule will be posted on the conference website as plans are made; for a complete list of mixers, see the Onsite Program and mobile app. (Friday, August 21, 7:30 – 9:30 PM)

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pre-conference programs

Looking for that extra edge to make your résumé more attractive? Pack in all the education you can AND add to your ARCHIVES 2015 experience by attending a one- or two-day offering before the conference — and return to work with new knowledge and skills that you can implement right away!

Class size is limited to ensure interaction between the instructor(s) and participants. For individual Pre-Conference Program fees, see the registration form on page 56. (Note that discounts are available for some course/workshop combinations!)

SUNDAY, AUGUST 16

Digital Forensics for Archivists: Fundamentals [DAS] **NEW!**

OFF SITE

9:00 AM – 5:00 PM (Lunch on your own)
1 day, .75 CEUs, 1 DAS, 5 ARCs

The field of digital forensics often evokes images of prime-time television crime dramas. But what is it, and how can you put digital forensics tools and processes to use in your home institution?

Archivists are more likely than ever to be confronted with collections containing removable storage media (e.g., floppy disks, hard drives, thumb drives, memory sticks, CDs). These media provide limited accessibility,

and may endanger the electronic records housed within due to obsolescence and loss over time. Caring for these records requires archivists to extract whatever useful information resides on the medium while avoiding the accidental alteration of data or metadata.

Upon completion of this course, you'll be able to:

- Demonstrate an understanding of the principles, tools, and technologies behind the practical field of digital forensics;
- Explore how digital forensics tools and techniques can apply to an archival setting; and
- Consider a range of digital forensics tools—and use some of them to create disk images and analyze their content for different types of information.

In addition, you'll explore the layers of hardware and software that allow bitstreams on digital media to be read as files, the roles and relationships of these layers, and tools and techniques for ensuring the completeness and evidential value of data.

Who should attend? Archivists, manuscript curators, librarians, and others who are responsible for acquiring or transferring collections of digital materials, particularly those that are received on removable media.

Knowledge assumed for this course:

Participants are expected to have basic knowledge of archival practice, computers, and digital records management.

This course is designed specifically as a precursor to and prerequisite for the two-day Tools and Services DAS course Digital Forensics for Archivists: Advanced.

This course, one of the Foundational Courses in the [Digital Archives Specialist](#) (DAS) Curriculum and Certificate Program, builds on others, including [Basic Electronic Records](#), [Thinking Digital](#), and [Standards for Digital Archives](#). If you intend to pursue the Certificate, you'll need to pass the examination for this course. Please follow [Option 1](#) to access exam information.

The DAS Core Competencies addressed in this course are:

- #1:** Understand the nature of records in electronic form, including the functions of various storage media, the nature of system dependence, and the effect on integrity of records over time.
- #3:** Formulate strategies and tactics for appraising, describing, managing, organizing, and preserving digital archives.
- #6:** Curate, store, and retrieve original masters and access copies of digital archives.

Attendance is limited to 25.

Instructor: Martin J. Gengenbach, Assistant Archivist, Gates Archive.

Fundamentals of Project Management for Archivists

REVISED!

RENAISSANCE CLEVELAND HOTEL
9:00 AM – 5:00 PM (Lunch on your own)
1 day, .75 CEUs, 5 ARCs

You're involved in a variety of projects every day, from small (such as developing a new procedures manual) to large (such as digitizing a collection). But because project management methodologies aren't automatically

included in formal education — or many archival education programs — you may not have acquired the basic knowledge and tools necessary for managing successful projects. Here's your chance!

Upon completion of this course, you'll be able to:

- Describe the project life cycle from initiation to completion;
- Utilize effective project management tools and techniques;
- Evaluate project outcomes and disseminate project information; and
- Demonstrate how positive personnel management adds to a successful project.

Who should attend? This is an introductory workshop that can also be taken as a refresher course on project management. Project team members who want to become more active in — and achieve a better understanding of the workings of — their own projects also are welcome.

Knowledge assumed for this course: A basic understanding of archives.

Attendance is limited to 35.

Instructor: Rosemary Pleva-Flynn, CA, Librarian and Manager, Library and Information Services, Energy and Environmental Research Center (EERC), University of North Dakota.

**SUNDAY, AUGUST 16
& MONDAY, AUGUST 17**

Archives: Principles and Practices

RENAISSANCE CLEVELAND HOTEL
9:00 AM – 5:00 PM (Lunch on your own)
2 days, 1.5 CEUs, 10 ARCs

Although they have much in common with librarians, records managers, and museum staff, archivists must use different practices to protect the integrity of historical records. A strong archives program puts into practice long-standing archival principles. What are those principles and how do you implement them? This workshop provides an overview

of basic archival functions, including appraisal and accessioning, arrangement and description, preservation, and reference.

In this workshop you'll:

- Learn archives and historical records terminology and get an overview of the body of knowledge needed, ethical responsibilities, and resources for continuing professional development;
- Discover the principles of archival organization and functions: provenance, respect de fonds, and original order;
- Find out about core policy statements, professional standards, and best practices, and learn how to evaluate your current program and determine needed improvements;
- Develop the knowledge base needed to make choices for balancing access to and preservation of historical records and holdings; and
- Gain a greater understanding of the role of the archives in fulfilling the mission of the institution.

Who should attend? Librarians, records managers, museum staff, and administrators who have responsibility for archival records but little or no archives training.

Attendance is limited to 35.

Instructors: Pam S. Hackbart-Dean, Director, Special Collections Research Center, Southern Illinois University, Carbondale; and Anne M. Ostendarp, Multimedia Archivist, Knights of Columbus.

Architectural Records: Managing Design and Construction Records

OFF SITE
9:00 AM – 5:00 PM (Lunch on your own)
2 days, 1.5 CEUs, 10 ARCs

Architectural design and construction records are valuable sources for understanding and preserving the built and designed environment. Because they document a complicated work process that includes numerous creators and results in voluminous mixed, oversized,

often fragile materials and fugitive media, implementing the basic archival functions of appraisal, arrangement, description, preservation, and reference can present a formidable task.

In this two-day workshop, you'll learn how to appraise, preserve, and provide access to design and construction records. On the first day we'll cover the process of design, legal issues, appraisal, types of records, arrangement, and description, including MPLP approaches; on the second day we'll focus on media and support identification, preservation, reformatting, electronic records, reference, and patron use. Taking into consideration the diverse requirements of different types of repositories, as well as the reality of limited space and budgets, this workshop will present best practices as well as practical solutions.

Upon completion of this workshop, you'll be able to:

- Describe the process of design and the records created and how this knowledge affects the appraisal, arrangement, and description of this material;
- Recognize the special legal issues created by design and construction records;
- Identify content and intent of design and construction drawings;
- Develop methodologies for appraisal, arrangement, and description appropriate for a range of repositories;
- Find specific media and supports used for design and construction drawings;
- Assess common types of deterioration, various options for holdings maintenance, and when to refer problems to professional conservators;
- Name options for housing design and construction drawings and identify those that may be most appropriate for your institution and budget;
- Make informed decisions for reformatting design and construction records for access and preservation;
- List the issues with appraising and preserving computer-aided design and BIM records; and

- Address specialized handling, reproduction, and use needs when providing reference and access for this material.

Who should attend? Archivists, special collections librarians, and museum curators.

Knowledge assumed for this course:

Archival practice and professional standards.

Attendance is limited to 35.

Instructors: Tawny Ryan Nelb, President, Nelb Archival Consulting Inc.; and Waverly B. Lowell, Curator, Environmental Design Archives, University of California, Berkeley.

MONDAY, AUGUST 17

Toward Financial Sustainability in Archives **NEW!**

RENAISSANCE CLEVELAND HOTEL

9:00 AM – 5:00 PM (Lunch on your own)

1 day, .75 CEUs, 5 ARCs

Sustainable organizations have a business model that allows the necessary time and resources to meet their mission. Archives and other cultural organizations must work to develop operating models to become sustainable—even when in the midst of an economic downturn.

This workshop will challenge you to think (perhaps for the first time!) about your organization as a business. We'll introduce you to several tools, including graphical methods for evaluating institutional performance and economic impact analysis. These tools, along with guidance on how to ask difficult questions and how to approach tough decisions, will help you develop a strategic plan for your organization as you work toward financial sustainability.

Upon completion of this course you'll be able to:

- Describe the foundations of a sustainable organization;
- Demonstrate graphical methods for evaluating performance;
- Define basics of economic impact analysis;
- Discuss surveys, statistics, and questions that can help you think strategically; and

- Discover how the tools can be utilized to put together a financially sustainable model.

Who should attend? New and experienced archivists in managerial, developmental, or outreach roles.

Knowledge assumed for this course:

The instructors assume that participants have basic knowledge of the business operations of archives.

Attendance is limited to 40.

Instructors: Rosemary Pleva Flynn, CA, Librarian and Manager, Library and Information Services, Energy and Environmental Research Center (ERRC), University of North Dakota; and Dr. David T. Flynn, Director, Bureau of Business and Economic Research, and Professor and Chair, Department of Economics, College of Business and Public Administration, University of North Dakota.

PREMIS Tutorial [DAS] **UPDATED!**

RENAISSANCE CLEVELAND HOTEL

9:00 AM – 5:00 PM (Lunch on your own)

1 day, .75 CEUs, 1 DAS, 5 ARCs

The PREMIS Data Dictionary for Preservation Metadata provides a key piece of infrastructure for digital preservation activities and plays a vital role in enabling the effective management, discovery, and re-usability of digital information. Preservation metadata provide provenance information, document preservation activity, identify technical features, and aid in verifying the authenticity of digital objects. PREMIS is a core set of metadata elements recommended for use in all preservation repositories, regardless of the type of materials archived, the type of institution, and the preservation strategies employed.

You'll get an introduction to PREMIS and its data model, a walk-through of the Data Dictionary, examples of PREMIS metadata in real situations, and implementation considerations — particularly using PREMIS in XML with the Metadata Encoding and Transmission Standard (METS). You'll also explore strategies for using controlled vocabularies

with PREMIS semantic units. There will be examples of PREMIS usage and time for questions and answers.

Upon completion of this course, you'll be able to:

- Define the need for preservation metadata for long-term preservation of digital objects;
- Describe the PREMIS Data Model and how it applies to management of digital objects;
- Identify the semantic units in the PREMIS Data Dictionary and how they apply to different categories of digital assets;
- Consider issues that an institution might encounter in its collection and management of preservation metadata; and
- Highlight a number of use cases, which will assist you in planning your use of preservation metadata.

Who should attend? Practitioners who are involved in implementing and managing preservation systems in various kinds of repositories, including archives, government agencies, libraries, museums, and other types of cultural heritage institutions.

Knowledge assumed for this course:

Participants are expected to have some involvement in and knowledge of digital preservation as well as some familiarity with XML and METS.

This course is one of the [Tools and Services Courses](#) of the [Digital Archives Specialist \(DAS\) Curriculum and Certificate Program](#). If you intend to pursue the Certificate, you'll need to pass the examination for this course. Please follow [Option 1](#) to access exam information.

The DAS Core Competencies DAS Core Competencies addressed in this course are:

- #1:** Understand the nature of records in electronic form, including the functions of various storage media, the nature of system dependence, and the effect on integrity of records over time.
- #2:** Communicate and define requirements, roles, and responsibilities related to digital archives to a variety of partners and audiences.

REGISTER ONLINE: www.archivists.org

#3: Formulate strategies and tactics for appraising, describing, managing, organizing, and preserving digital archives.

#4: Integrate technologies, tools, software, and media within existing functions for appraising, capturing, preserving, and providing access to digital collections.

#5: Plan for the integration of new tools or successive generations of emerging technologies, software, and media.

#6: Curate, store, and retrieve original masters and access copies of digital archives.

Attendance is limited to 35.

Instructors: Karin Bredenberg, IT Architect, The Swedish National Archives; and Rebecca Guenther, Consultant and Standards Specialist, Library of Congress.

Managing Audiovisual Digitization Projects **NEW!**

CLEVELAND PUBLIC LIBRARY

9:00 AM – 5:00 PM (Lunch on your own)

1 day, .75 CEUs, 5 ARCs

Audiovisual media are found in most archival repositories and present numerous preservation, access, and technical challenges. Recent studies show that between degradation and equipment obsolescence, most media will be unable to be preserved in another 10-15 years.¹ Through lecture, writing exercises, and hands-on activities, participants will learn how to plan and implement the digitization and preservation of audiovisual materials.

Upon completion of this workshop, you'll be able to:

- Implement a survey of holdings for audiovisual media and prioritize for digitization;
- Recognize a/v digitization standards and identify resources to follow standards as they develop;

¹ Media Preservation Initiative Task Force, "Meeting the Challenge of Media Preservation: Strategies and Solutions," Indiana University Bloomington, September 2011, accessed October 8, 2014, http://www.indiana.edu/~medpres/documents/iu_mpi_report_public.pdf, 7.

- Create and implement a plan for digitization projects; and
- Identify digitization funding sources.

Who should attend? Archivists, librarians, and museum professionals.

Knowledge assumed for this course: A basic understanding of physical audio and video formats and general knowledge of the outcomes of digitization projects for any format. Knowledge of basic archival and preservation theory and practice.

Attendance is limited to 35.

Instructors: George Blood, George Blood Audio/Video/Film; Robin C. Pike, University of Maryland Libraries; and Joshua Ranger, AVPreserve.

Privacy and Confidentiality Issues in Digital Archives [DAS]

CLEVELAND PUBLIC LIBRARY

9:00 AM – 5:00 PM (Lunch on your own)

1 day, .75 CEUs, 1 DAS, 5 ARCs

This course covers privacy and confidentiality legal issues specific to archives of digital material. You'll examine the intersection of (and tension between) privacy/confidentiality, free speech, and freedom to research/write and focus on how electronic records and the digital realm have altered the scene. You'll look at privacy and confidentiality issues in the context of third-party rights, donors, such special situations as medical and education records, national security legislation, and the overriding impact of the digital world. Through case studies, you'll examine specific situations pertinent to the work of archivists.

Although participants should be familiar with basic concepts of privacy and confidentiality, a brief review of the development of these concepts will be provided to ground the discussion. The focus of the day will be on how to think through and identify options for resolving the most commonly encountered privacy and confidentiality legal issues around electronic records.

Upon completion of this course, you'll be able to:

- Recognize and discuss common legal issues relating to privacy and confidentiality issues in general, and for digital archives in particular;
- Interpret these issues from an archivist's perspective;
- Realize when ingested records pose possible privacy and confidentiality legal issues;
- Identify, employ, analyze, and compare the ramifications of a variety of legal steps that you might take to prevent or address one of the legal issues; and
- Communicate and work more effectively with your legal counsel and administration.

Who should attend? Archivists and others who need to address privacy and confidentiality legal issues relating to the digital archives of their institutions.

Knowledge assumed for this course: You should have intermediate to advanced knowledge of archival practices and basic knowledge of general privacy and confidentiality concerns and their effect on archives, including an understanding of how archivists typically address such concerns.

This course, one of the [Tactical and Strategic Courses](#) in the [Digital Archives Specialist \(DAS\) Curriculum and Certificate Program](#), builds on others, including [Basic Electronic Records](#). If you intend to pursue the Certificate, you'll need to pass the examination for this course. Please follow [Option 1](#) to access exam information.

The DAS Core Competencies addressed in this course are:

- #2:** Communicate and define requirements, roles, and responsibilities related to digital archives to a variety of partners and audiences.

Attendance is limited to 35.

Instructor: Heather Briston, Head of Public Services, UCLA Library Special Collections.

**MONDAY, AUGUST 17
& TUESDAY, AUGUST 18**

Digital Forensics: Advanced [DAS] **REVISED!**

OFF SITE

9:00 AM – 5:00 PM (Lunch on your own)
2 days, 1.5 CEUs, 1 DAS, 10 ARCs

Have you learned some of the basics of digital forensics (e.g., creating disk images, generating hashes of files, opening files in hex editors), but now want to know what you should do next? In this course, you'll learn how to apply a variety of digital forensics methods and tools in order to recover, preserve, and ultimately provide access to born-digital records. We'll explore a variety of forensic artifacts, generate reports about the contents of disks, extract metadata, and identify patterns that may require filtering or redaction. Strong emphasis will be placed on the use of open-source tools to process, characterize, and provide access to born-digital data.

Upon completion of this course, you'll be able to:

- Install and operate the BitCurator environment as a virtual machine within VirtualBox;
- Explain and recognize the different types of metadata that are stored in common filesystems;
- Identify file types based on magic numbers (file signatures);
- Determine potential hardware options for acquisition of data from various types of storage media;
- Apply several common Linux commands at the command line and compose basic regular expressions;
- Run forensics tools from the command line and manipulate the output;
- Evaluate disk image format options based on the needs and priorities of your institution and collections;

- Generate BitCurator reports and use bulk_extractor to identify potentially sensitive data;
- Extract and interpret EXIF metadata from within digital photographs and other files;
- Capture and analyze Windows Registry artifacts using RegRipper;
- Determine essential points in your institution's workflows at which it will be beneficial to incorporate forensics tools and methods;
- Make and justify decisions of professional ethics that emerge when caring for born-digital records; and
- Recognize available technical strategies for providing access to data acquired from disk images.

Who should attend? This class is intended for archivists, manuscript curators, librarians, and others who are responsible for acquiring or transferring collections of digital materials, particularly those that are received on removable media.

Knowledge assumed for this course:

Participants are expected to have taken Digital Forensics: Fundamentals and know how to create disk images, generate and verify cryptographic hashes of files, and examine the contents of a file in a hex editor. You should also understand the reasons for creating disk images and using write blockers, as well as the role and purpose of filesystems, file headers, file signatures, and the Windows Registry. We also assume that you know basic archival practice and have intermediate knowledge of computers and digital records management.

This course builds on others in the [Digital Archives Specialist](#) (DAS) Curriculum, including [Basic Electronic Records](#), [Thinking Digital](#), [Accessioning and Ingest](#), and [Beginner's Guide to Metadata](#).

This course is one of the [Tools and Services Courses](#) in the [Digital Archives Specialist](#) (DAS) Curriculum and Certificate Program. If you intend to pursue the Certificate, you'll need to pass the examination for this course. Please follow [Option 1](#) to access exam information.

REGISTER ONLINE: www.archivists.org

The [DAS Core Competencies](#) addressed in this course are:

- #1.** Understand the nature of records in electronic form, including the functions of various storage media, the nature of system dependence, and the effect on integrity of records over time.
- #3.** Formulate strategies and tactics for appraising, describing, managing, organizing, and preserving digital archives.
- #4.** Integrate technologies, tools, software, and media within existing functions for appraising, capturing, preserving, and providing access to digital collections.
- #6.** Curate, store, and retrieve original masters and access copies of digital archives.

Attendance is limited to 35.

Instructors: Dr. Christopher (Cal) Lee, Associate Professor, School of Information and Library Science, University of North Carolina, Chapel Hill; and Martin Gengenbach, Assistant Archivist, Gates Archive.

Encoded Archival Description (EAD 3) **UPDATED!**

OFF SITE

9:00 AM – 5:00 PM (Lunch on your own)
2 days, 1.5 CEUs, 10 ARCs

Here's your chance to receive the instruction and hands-on practice you need to deliver your finding aids on the Web in a standardized format. Get acquainted with Extensible Markup Language (XML) and practice with authoring software to create an XML version of a finding aid. This 2-day workshop covers the most up-to-date version of EAD!

Upon completion of this workshop, you'll be able to:

- Identify the fundamentals of Extensible Markup Language (XML);
- Recognize the structure of EAD (the SAA-endorsed standard for archival finding aids);
- Mark up a complete finding aid;
- Explore implementation strategies; and



Cleveland Metroparks Edgewater Reservation biking. *Cody York for ThisisCleveland.com.*

- Practice encoding your own finding aid using EAD.

Who should attend? Archivists and others who are charged with exploring and/or implementing EAD at their institutions or who want to enhance their résumés.

Knowledge assumed for this course:

Arrangement and description practice and familiarity with finding aids.

Attendance is limited to 25.

Instructors: Michael Fox, Deputy Director (Retired), Minnesota Historical Society; and Kris Kiesling, Director of Archives and Special Collections, Elmer L. Andersen Library, University of Minnesota.

TUESDAY, AUGUST 18

Advanced Project Management for Archivists NEW!

RENAISSANCE CLEVELAND HOTEL
9:00 AM – 5:00 PM (Lunch on your own)
1 day, .75 CEUs, 5 ARCs

Building on the basic project management skills you learned in Fundamentals of Project Management for Archivists (see Sunday,

August 16, listing), this workshop delves more deeply into skills you'll need to manage more complex projects or multiple projects at the same time. Topics include working with partners, risk management, change management, and quality management. You'll also learn how to develop business case documentation that helps you get buy in from sponsors and stakeholders, kick off your project, and keep it on track. Finally, you'll learn how to evaluate the project management process and project outcomes to develop a project management methodology that works for you and your institution.

Upon completion of this workshop, you'll be able to:

- Describe the skills necessary to manage more complex projects;
- Apply and share advanced project planning techniques;
- Develop business case documentation for your project; and
- Develop a project management methodology that you can use over and over again.

Who should attend? This is an advanced project management workshop for those who have taken Fundamentals of Project Management for Archivists (see Sunday, August 16,

listing) or who already have project management experience.

Knowledge assumed for this course:

Basic project management skills.

Attendance is limited to 35.

Instructor: Rosemary Pleva Flynn, CA, Librarian and Manager, Library and Information Services, Energy and Environmental Research Center (EERC), University of North Dakota.

Developing Specifications and RFPs [DAS]

OFF SITE

9:00 AM – 5:00 PM (Lunch on your own)
1 day, .75 CEUs; 1 DAS; 5 ARCs

The development of a fully functional digital archives requires an integrated recordkeeping system that identifies, describes, schedules, and destroys or retains your organization's born-digital records. Successful recordkeeping systems reflect business processes and applicable federal and state statutes while identifying records with permanent value to be archived. The ideal recordkeeping system interfaces with a digital repository used to curate electronic records and support a wide range of archival processes, including preservation and access. Before purchasing or building a recordkeeping system, you need a clear list of system requirements specific to your organization. From these specifications, you can build a good request for proposal, select a system or vendor, and successfully implement your recordkeeping system.

Upon completion of this course, you'll be able to:

- Identify and define systems requirements for an electronic recordkeeping system and/or digital repository;
- Develop and distribute a request for information, request for proposal, or request for quotation;
- Evaluate and select a recordkeeping system; and
- Implement the system.

Who should attend? Archivists, records managers, IT professionals, and administrators who need to define system requirements for an electronic recordkeeping system and/or digital repository and then develop a request for information, proposal, and/or quotation.

Knowledge assumed for this course:

Participants must have a working knowledge of archival and records management processes. Knowledge of digital archives and libraries is helpful, but not required.

This course complements other [Digital Archives Specialist](#) (DAS) Curriculum courses, such as [Thinking Digital](#); [Digital Curation: Fundamentals for Success](#); [Digital Archives and Libraries](#); [Archival Collections Management Systems](#); and [Digital Curation Planning and Sustainable Futures](#).

This course, one of the [Tactical and Strategic Courses](#) in the [Digital Archives Specialist](#) (DAS) Curriculum and Certificate Program, builds on others, including [Basic Electronic Records](#). If you intend to pursue the Certificate, you'll need to pass the examination for this course. Please follow [Option 1](#) to access exam information.

The DAS Core Competencies addressed in this course are:

#3: Formulate strategies and tactics for appraising, describing, managing, organizing, and preserving digital archives.

#4: Integrate technologies, tools, software, and media within existing functions for appraising, capturing, preserving, and providing access to digital collections.

Attendance is limited to 35.

Instructor: Cynthia Ghering, Director of the Content and Collaboration Support Teams in central IT Services and Director of University Archives and Historical Collections, Michigan State University.

Rights and Permissions: Policies for Reproduction and Reuse of Archival Holdings

CLEVELAND PUBLIC LIBRARY
9:00 AM – 5:00 PM (Lunch on your own)
1 day, .75 CEUs, 5 ARCs

Making our holdings available for use is fundamental to the archival mission, yet many archives attempt to control further uses in various ways. When is it appropriate for an archives to limit reuse in order to protect its interests?

In this one-day workshop you'll explore the issues involved in developing an institutional policy on reproduction and reuse of holdings so that you can permit responsible reuse that is consistent with the law, ethical practice, your institution's financial needs, and its core mission.

Upon completion of this workshop, you'll be able to:

- Articulate reasons for controlling reuse;
- Distinguish between copyright issues and other reasons for controlling reuse;
- Learn about findings of empirical research into controls on reuse;
- Understand the issues to be considered in developing an institutional policy on reproduction and reuse; and
- Revise institutional policies as appropriate for particular situations.

Who should attend? Archivists (including managers and administrators) and staff who are responsible for working on and overseeing reproduction and permissions.

Knowledge assumed for this course:

A general understanding of copyright as it applies to archival material, such as is offered in SAA's [Copyright: The Archivist and the Law](#) or equivalent.

Attendance is limited to 35.

Instructor: Dr. Jean Dryden, College of Information Studies, University of Maryland.

Describing Archives: A Content Standard (DACS) **UPDATED!**

CLEVELAND PUBLIC LIBRARY
9:00 AM – 5:00 PM (Lunch on your own)
1 day, .75 CEUs, 5 ARCs

Get an in-depth introduction to the key principles, concepts, and elements of [Describing Archives: A Content Standard](#), the most recent revision of the U.S. standard for describing

archival materials and their creators. Learn how to implement and incorporate DACS into workflows for accessioning, arrangement, and description through discussions and hands-on work with a variety of exercises designed to help you identify required elements and create a variety of descriptions. This workshop focuses on application of DACS rules and concepts, which participants can integrate into local repository processes and descriptive outputs.

Upon completion of this course, you'll be able to:

- Articulate what DACS is (and isn't), and how its basic principles relate to archival theory and practice;
- Distinguish between minimal and value-added descriptions for archival materials and creators;
- Apply DACS rules to identify and formulate required elements of archival description; and
- Learn how DACS can be applied to the various activities of the archival enterprise.

Who should attend? Anyone whose work includes accessioning, arranging, and describing, or who supervises employees who do that work.

You must bring a print copy of the DACS 2nd Edition OR a laptop and/or tablet to access the publication via the [SAA Standards Portal](#), as your instructor will ask you to follow along or look at parts of this text.

A print version is available for purchase in the [SAA Bookstore](#), and you'll have the option to purchase the print version during the online registration process.

Knowledge assumed for this course:

Fundamentals of arrangement and description of archival records.

Attendance is limited to 35.

Instructor: J. Gordon Daines III, Supervisor of Reference Services and Department Chair, L. Tom Perry Special Collections, Brigham Young University.

REGISTER ONLINE: www.archivists.org

schedule at-a-glance

Plan your conference attendance at ARCHIVES 2015 using this comprehensive listing of meetings, education sessions, forums, networking events, and more!

For the most complete and up-to-date information, see "Program" on the conference website at www.archivists.org/am2015.

SUNDAY, AUGUST 16

9:00 AM – 5:00 PM

- P** Digital Forensics for Archivists: Fundamentals [DAS] **NEW**
- P** Fundamentals of Project Management for Archivists **REVISED!**
- P** Archives: Principles and Practices (Day 1 of 2)
- P** Architectural Records: Managing Design and Construction Records (Day 1 of 2)

MONDAY, AUGUST 17

9:00 AM – 5:00 PM

- P** Archives: Principles and Practices (Day 2 of 2)
- P** Architectural Records: Managing Design and Construction Records (Day 2 of 2)
- P** Toward Financial Sustainability in Archives **NEW**
- P** PREMIS Tutorial [DAS] **UPDATED!**
- P** Managing Audiovisual Digitization Projects **NEW**
- P** Privacy and Confidentiality Issues in Digital Archives [DAS]
- P** Digital Forensics: Advanced [DAS] **REVISED!** (Day 1 of 2)

- P** Encoded Archival Description (EAD 3) **UPDATED!** (Day 1 of 2)

4:00 PM – 8:00 PM

- G** SAA Council

TUESDAY, AUGUST 18

8:00 AM – 5:00 PM

Service Project(s) I

8:00 AM – 4:00 PM

Registration Open

8:00 AM – NOON

- G** SAA Council

8:30 AM – 5:00 PM

Tour of Military Sites in Northeast Ohio

9:00 AM – 5:00 PM

- P** Digital Forensics: Advanced [DAS] **REVISED!** (Day 2 of 2)
 - P** Encoded Archival Description (EAD 3) **UPDATED!** (Day 2 of 2)
 - P** Advanced Project Management for Archivists **NEW**
 - P** Developing Specifications and RFPs [DAS]
 - P** Rights and Permissions: Policies for Reproduction and Reuse of Archival Holdings
 - P** Describing Archives: A Content Standard **UPDATED!**
 - E** 2015 Research Forum: "Foundations and Innovations"
 - Ⓞ** ARL/SAA Mosaic Fellows Leadership Symposium
 - Repository Tours and Open Houses, On-Your-Own Explorations
- NOON – 5:00 PM
- Ⓞ** Archive-It Partners Meeting
- 1:00 PM – 5:00 PM
- G** Standards Committee
 - G** Committee on Ethics and Professional Conduct

1:00 PM – 3:00 PM

- G** Membership Committee

3:00 PM – 5:00 PM

- G** Diversity Committee
- G** Finance Committee

6:00 PM – 9:00 PM

- G** Dictionary Working Group

WEDNESDAY, AUGUST 19

8:00 AM – 5:30 PM

Registration Open

Bookstore Open

Networking Café/Career Center Open

8:00 AM – 5:00 PM

Service Projects II

8:00 AM – NOON

- G** Standards Subcommittees: TS-EAC / TS-EAD / SDT-DRT Joint Meeting
- G** Standards Subcommittee: TS-GRD
- G** Museum Archives Section Standards and Best Practices Working Group Symposium
- ⚡** Japanese-American Confinement Collections Symposium

8:00 AM – 10:00 AM

- G** Committee on Education

8:30 AM – 12:30 PM

- Ⓞ** Academy of Certified Archivists Certification Exam
- ⚡** SAA Digital Archives Specialist Certificate Comprehensive Exam

9:00 AM – 5:00 PM

- Repository Tours and Open Houses, On-Your-Own Explorations
- Ⓞ** Academy of Certified Archivists Board of Regents
- G** Congressional Papers Roundtable Program

9:00 AM – NOON

- Ⓔ *The American Archivist* Editorial Board
- Ⓔ Cultural Heritage Working Group
- Ⓔ Intellectual Property Working Group
- Ⓔ Committee on Advocacy and Public Policy
- Ⓔ Committee on Public Awareness

9:30 AM – 4:00 PM

- Ⓔ RAO Section: Teaching with Primary Sources Workshops and Unconference

10:00 AM – 1:00 PM

- Ⓔ Committee on Education / DAS Faculty Training

10:00 AM – NOON

- Ⓔ Standards Subcommittee: TS-DACS

12:30 PM – 2:00 PM

- Ⓔ SAA Leadership Orientation and Forum

1:00 PM – 4:00 PM

- Ⓔ Publications Board
- Ⓔ ALA/SAA/AAM Joint Committee on Archives, Libraries, and Museums (CALM)
- Ⓔ Business Archives Section Colloquium

1:30 PM – 2:45 PM

- Ⓔ Awards Committee

2:00 PM – 3:30 PM

- Ⓔ Regional Archival Associations Consortium

2:30 PM – 3:30 PM

- Ⓔ 2016 Program Committee
- Ⓔ Membership Subcommittee: Career Development
- Ⓔ Membership Subcommittee: Key Contacts
- Ⓔ Membership Subcommittee: Mentoring

3:00 PM – 4:30 PM

- Ⓔ Roundtable Meetings
 - Architectural Records
 - Archival Educators
 - Archivists and Archives of Color

- Collection Management Tools
- Human Rights Archives
- Native American Archives
- Recorded Sound
- Research Libraries
- Security
- Web Archiving
- Women Archivists

3:45 PM – 4:45 PM

- Ⓔ 2015 Program Committee

5:00 PM – 7:00 PM

- Ⓔ Roundtable Meetings
 - Archival History
 - Archives Management
 - Encoded Archival Description
 - International Archival Affairs / Latin American and Caribbean Cultural Heritage Archives
 - Lone Arrangers
 - Metadata and Digital Object
 - Military Archives
 - Performing Arts
 - Students and New Archives Professionals
 - Women's Collections

7:00 PM – 9:00 PM

- Ⓔ SAA Foundation Board of Directors

THURSDAY, AUGUST 20

7:00 AM – 5:30 PM

- Registration Open
- Bookstore Open
- Networking Café/Career Center Open

8:00 AM – 8:45 AM

- ◆ New Member/First-Timer Coffee Break

9:00 AM – 10:30 AM

- Ⓔ Plenary I

10:30 AM – 11:00 AM

- Mentoring Program Meet-and-Greet

11:00 AM – NOON

- Ⓔ **101** Archives Confidential: Enacting Privacy Policies and Requirements in Digital Archives
- Ⓔ ⚡ **102** Archives and Storytelling
- Ⓔ **103** Big Web, Small Staff: Web Archiving with Limited Resources
- Ⓔ **104** Advocating for Access Through Japanese-U.S. Pilot Project About Atomic-bomb-related Archives
- Ⓔ **105** Connecting Collections and International Communities in Asia, the Caribbean, Europe, and the Middle East
- Ⓔ **106** Yes, I Google Better: How Technology Has Changed Archival Reference
- Ⓔ **107** The Association of Research Libraries/Society of American Archivists Mosaic Program: Lessons Learned and Next Steps
- Ⓔ **108** Creating Opportunities for Innovative Digital Projects Through Collaboration Among Faculty, Students, Librarians, and Archivists
- Ⓔ **109** ICA Expert Group on Archival Description: Interim Report on the Development of a Conceptual Model
- Ⓔ **110** Born-digital Access Hackfest: Collaborative Solution-Building for Current Challenges [*Limited Attendance*]

NOON – 1:30 PM

Lunch On Your Own

- Ⓔ Academy of Certified Archivists Lunch and Business Meeting

12:15 PM – 1:30 PM

- ◆ Open Forums:
 - Archival and Special Collections Facilities: Guidelines for Archivists, Librarians, Architects, and Engineers
 - Ethics Case Studies
 - Guidelines for Reappraisal and Deaccessioning (Bring Your Own) Lunch and Learn
 - SAA-ACRL/RBMS Joint Task Forces Public Forum
 - The Secret Life of Records (Sponsored by the SAA Diversity Committee)
 - Town Hall with SAA President

Ⓞ Brown Bag Lunch: Archives Space and Archivemata Integration

1:30 PM – 2:00 PM

Ⓔ Professional Posters

1:45 PM – 4:45 PM

Ⓞ Academy of Certified Archivists Item-Writing Workshop

1:45 PM – 2:45 PM

Ⓔ **201** Mind Your Own Fucking Business: Documenting Communities that Don't Want to Be Documented and the Diversity of the American Record

Ⓔ **202** Can I Trash This? Managing Physical Media Collections Post-digitization

Ⓔ ⚡ **203** Marriage, Separation, Divorce: Managing Collections During Organizational Change

Ⓔ ⚡ **204** Measure Up: Assessment Tools and Techniques from the Field

Ⓔ ⚡ **205** Documenting the Fight for Equality: Class, Race, Gender, and Economic Justice Struggles Through the Lens of Labor Collections

Ⓔ **206** Before It's Lost in the Ether: Strategies for Collecting Current Undergraduate Records

Ⓔ **207** Collaborations with Impact: Working Together on Archives-based Instruction

Ⓔ **208** Massachusetts Municipal Clerks Archival Education Program

Ⓔ **209** The Evolving Archival Record

Ⓔ **210** Public Policy: How SAA Comes to a Position

2:45 PM – 3:00 PM

⚡ Toast to Authors

3:00 PM – 5:00 PM

Ⓖ Section Meetings

● Acquisitions and Appraisal

● Description (3:00 PM – 4:30 PM)

● Electronic Records (3:00 PM – 4:30 PM)

● Oral History

● Preservation

● Reference, Access, and Outreach

● Visual Materials

3:30 PM – 5:00 PM

Ⓖ SAA Student Chapter Leaders

4:00 PM – 5:00 PM

Ⓔ Pop-Up Sessions **NEW!**

5:15 PM – 7:15 PM

Exhibit Hall Grand Opening / Happy Hour

Ⓔ Graduate Student Poster Presentations

8:00 PM – 10:00 PM

⚡ All-Attendee Dessert Reception: Rock and Roll Hall of Fame and Museum

FRIDAY, AUGUST 21

7:00 AM – 5:30 PM

Registration Open

Bookstore Open

Networking Café/Career Center Open

7:30 AM – 8:15 AM

⚡ Write Away! Breakfast

8:30 AM – 9:45 AM

Ⓔ Plenary Session II: The SAA Presidential Address (Student Awards)

9:45 AM – 5:00 PM

Exhibit Hall Open

10:00 AM – 11:15 AM

Ⓔ **301** Intellectual Property Legislation and Litigation Update

Ⓔ **302** Dancing to a New Tune: Managing Your Career in the Archives Profession

Ⓔ **303** You Do What? Nontraditional Outreach that Works

Ⓔ **304** Archival Challenges and Opportunities: Perspectives from the Archivist of the United States

Ⓔ **305** "Film at 11": True Stories of News Film Collections

Ⓔ **306** Seeding Engagement: Web Archiving Outreach Opportunities and Strategies

Ⓔ **307** It STEMs from Us: Engaging in Archival Outreach with Science, Technology, Engineering, and Math Students

Ⓔ **308** Just Take Those Old Records Off the Shelf: Reconciling Legacy Digital Content with Current Preservation Practice

Ⓔ **309** The Community IS the Archives: Challenging the Role of the Repository in Community Archives

Ⓔ **310** Learning to Manage/Managing to Learn

11:30 AM – 12:30 PM

Ⓔ **401** Arrangement, Description, and Access for Digital Archives

Ⓔ **402** Walking the Talk: Risks and Opportunities in Online Publication of Oral Histories

Ⓔ **403** Best Practices for Volunteers in Archives

Ⓔ **404** Digital Archivists and Information Technologists: A Collaborative Challenge

Ⓔ **405** You've Come a Long Way, Baby: Images of Women in Advertising

Ⓔ **406** Postcustodial Theory of Archives: A Debate (and We're Not Talking About Janitors)

Ⓔ **407** Portal to the Black Experience

Ⓔ ⚡ **408** No More Silence in the Library: Documenting Fandom and Fan Culture in Archives and Special Collections

Ⓔ **409** Pop-Up!

Ⓔ **410** Identity Management Metadata in Digital Archives and Repositories

12:30 PM – 1:45 PM

Exhibit Hall Lunch

Ⓔ Graduate Student Poster Presentations

1:00 PM – 3:00 PM

Ⓖ SAA-ACRL/RBMS Joint Task Forces

Ⓖ Section Meetings

● Archivists of Religious Collections

SCHEDULE-AT-A-GLANCE

- Business Archives
- College and University Archives (1:00 PM – 2:30 PM)
- Government Records (1:00 PM – 2:30 PM)
- Manuscript Repositories
- Museum Archives

3:15 PM – 4:15 PM

- E ⚡ **501** What's in the Box? Caring for Unusual Materials in Collections
- E **502** Narrowing the Focus of Digital and Social Media Outreach
- E ⚡ **503** Out of the Underground: Documenting Your Local Music Community
- E **504** Doing More by Doing Less: Stopping Programs Without Regret
- E ⚡ **505** Regional Advocacy, National Impact
- E **506** The Archives as Data Set: Creating Opportunities for Big Data Through Archival Access and Description
- E **507** Out of the Frying Pan and into the Reading Room: Approaches to Serving Electronic Records
- E **508** The Role of Archives and Archivists in the Search for Truth and Reconciliation
- E **509** Pop-Up!
- E **510** Pop-Up!

4:00 PM – 4:30 PM

- E Professional Poster Presentations

4:15 PM – 5:00 PM

Exhibit Hall Closing Break

4:30 PM – 6:00 PM

- Ⓞ Roundtable Meetings
 - Congressional Papers
 - Issues and Advocacy
 - Labor Archives
 - Lesbian and Gay Archives Roundtable
 - Local Government Records
 - Privacy and Confidentiality
 - Public Library Archives/Special Collections
 - Records Management

- Science, Technology, and Health Care
- Visual Materials Cataloging and Access

4:30 PM – 5:30 PM

- E Pop-Up! Pulling the Curtain Back on SAA Program Committee Work

6:00 PM – 7:00 PM

- Ⓞ Awards Ceremony

7:30 PM – 9:30 PM

Mixers and Alumni Parties

8:30 PM – 9:45 PM

- Ⓞ Archives in the Movies

SATURDAY, AUGUST 22

7:30 AM – 10:00 AM

Registration Open
Bookstore Open
Networking Café/Career Center Open

8:30 AM – 9:45 AM

- E **601** Don't Break It on Tuesdays and Other Tales: ArchivesSpace in Practice
- E **602** Beer, Booths, and Budgets: Collaborative Models for Outreach and Advocacy
- E **603** Get Their Hands on It: Teaching with Objects in Archives and Special Collections
- E **604** Email Archiving in a Curation Lifecycle Context
- E **605** Collecting, Analyzing, and Acting with Assessment Data: A Community Conversation
- E **606** Privacy v. Access: Legal and Ethical Challenges in High-Profile Collections
- E **607** Research Data Management: A Space Where Archivists Belong
- E **608** What and How: Advocacy with Impact
- E **609** Graduate Student Paper Presentations
- E **610** The "Great Society" and the Archives: Fifty Years of Archival Activism

10:00 AM – 11:00 AM

- E ⚡ **701** But Where Is It? Access Tools for Born-Digital Records
- E **702** Controversial Crawling: Documenting University Scandal in Real Time
- E **703** Reading from the Crypt: Tales of Archives, Horror, and Dystopia
- E ⚡ **704** A Different Type of Animal? Advocating for Natural Science Archives
- E **705** Everyday Memories: A Survey of Multidisciplinary Oral History Collecting Strategies
- E **706** Keeping the Televised Historic Record: An Archive of Public Media in the Making
- E **707** Recordkeeping in the Cloud and the Advent of Open Data: Mission Critical or Mission Impossible?
- E **708** Advocating for History Out Front and Behind the Scenes: SAA and Its Leaders Protect the Historical Record
- E **709** Pop-Up!
- E **710** Pop-Up!

11:15 AM – 12:30 PM

- Ⓞ SAA Annual Membership (Business) Meeting

1:00 PM – 2:30 PM

- Ⓞ SAA Council
- Ⓞ Natural Science Archives Association

1:30 PM – 5:00 PM

- Ⓞ Archives Leadership Institute Practices Workshop

6:00 PM – 9:00 PM

- Ⓞ Archives Leadership Institute Alumni Reception/Dinner

day-by-day schedule of events

SUNDAY, AUGUST 16

9:00 AM – 5:00 PM

Pre-conference Programs

See descriptions on pages 13–19 for the following workshops:

- Digital Forensics for Archivists: Fundamentals [DAS] **NEW!**
- Fundamentals of Project Management for Archivists **REVISED!**
- Archives: Principles and Practices (Day 1 of 2)
- Architectural Records: Managing Design and Construction Records (Day 1 of 2)

MONDAY, AUGUST 17

9:00 AM – 5:00 PM

Pre-conference Programs

See descriptions on pages 13–19 for the following workshops:

- Archives: Principles and Practices (Day 2 of 2)
- Architectural Records: Managing Design and Construction Records (Day 2 of 2)
- Toward Financial Sustainability in Archives **NEW!**
- PREMIS Tutorial [DAS] **UPDATED!**
- Managing Audiovisual Digitization Projects **NEW!**

- Privacy and Confidentiality Issues in Digital Archives [DAS]
- Digital Forensics: Advanced [DAS] **REVISED!** (Day 1 of 2)
- Encoded Archival Description (EAD 3) **UPDATED!** (Day 1 of 2)

4:00 PM – 8:00 PM

SAA Council

TUESDAY, AUGUST 18

8:00 AM – 9:00 PM

Board, Committee, Task Force, and Working Group Meetings

See the boxed schedule on page 26 for a complete listing of board, committee, task force, and working group meetings.

8:00 AM – 5:00 PM

Service Project(s) I

Watch the conference website (www.archivists.org/conference) and the Host Committee blog (<https://saa2015cle.wordpress.com>) for details about service opportunities and how you can get involved!

8:00 AM – 4:00 PM

Registration Open

8:00 AM – NOON

SAA Council

8:30 AM – 5:00 PM

Tour of Military Sites in Northeast Ohio

Join SAA's Military Archives Roundtable on a tour of military sites in northeast Ohio. Stops

include Cleveland's Soldiers' and Sailors' Monument, Johnson's Island Civil War Cemetery in nearby Sandusky Bay, and War of 1812 sites. This free bus tour is open to all SAA members. Registration is limited to 50 people. Add your name to the list by emailing Mike Miller at joseph.m.miller1@usmc.mil.

9:00 AM – 5:00 PM

Pre-conference Programs

See descriptions on pages 13–19 for the following workshops:

- Digital Forensics: Advanced [DAS] **REVISED!** (Day 2 of 2)
- Encoded Archival Description (EAD 3) **UPDATED!** (Day 2 of 2)
- Advanced Project Management for Archivists **NEW!**
- Developing Specifications and RFPs [DAS]
- Rights and Permissions: Policies for Reproduction and Reuse of Archival Holdings
- Describing Archives: A Content Standard **UPDATED!**

2015 Research Forum: "Foundations and Innovations"

Participants' enthusiastic response to the past eight Research Forums confirms that the full spectrum of research activities—from "pure" research to applied research to innovative practice—is of interest and value to the archives community. If you're engaged in research...seeking to identify research-based solutions for your institution...willing to participate in the research cycle by serving as a beta site for research trials...or simply interested in what's happening in research and innovation...then join us for the

Plan your conference attendance using this comprehensive listing of meetings, education sessions, forums, networking events, and more! For registration fees, see pages 56–57.

For the most complete and up-to-date information, refer to the “Schedule” on the conference website at www.archivists.org/am2015.

9th Annual SAA Research Forum! See the Call for Participants / Call for Presentations on page 58. Free to conference registrants; \$50 / \$25 (students) for those not registered for ARCHIVES 2015 (badge required for admission). See Registration Form on page 56.

ARL/SAA Mosaic Fellows Leadership Symposium

The 2014-2016 class of ARL/SAA Mosaic Program Fellows participate in a full day of leadership development and conversation. The Mosaic Program is a joint project of the Association of Research Libraries and SAA that is funded by a three-year grant from the Institute of Museum and Library Services.

Repository Tours and Open Houses, On-Your-Own Explorations

Your Cleveland-area colleagues represent a variety of diverse and interesting repositories – many of which are offering special behind-the-scenes access for ARCHIVES 2015 attendees on Tuesday, August 18, and Wednesday, August 19. Please check the conference website at www.archivists.org/conference for more information and updates provided by our dynamic Host Committee! (And be sure to check out the Host Committee’s blog at <https://saa2015cle.wordpress.com>.)

NOON – 5:00 PM

Archive-It Partners Meeting

The half-day annual Archive-It Partners Meeting is an opportunity to connect with Archive-It users and the Internet Archive staff and learn more about web archiving best practices and use cases as well as on-going initiatives in the web archiving community. Additional information, including how to register for this meeting, will be available at <https://archive-it.org/learn-more/conferences>.

WEDNESDAY, AUGUST 19

8:00 AM – 9:00 PM

Board, Committee, Task Force, and Working Group Meetings

See the boxed schedule on page 26 for a complete listing of board, committee, task force, and working group meetings.

8:00 AM – 5:30 PM

Registration Open

Bookstore Open

Networking Café/Career Center Open

8:00 AM – 5:00 PM

Service Projects II

Watch the conference website (www.archivists.org/conference) and the Host Committee blog (<https://saa2015cle.wordpress.com>) for details about service opportunities and how you can get involved!

8:00 AM – NOON

Museum Archives Section Standards and Best Practices Working Group Symposium

Join the Museum Archives Section Standards and Best Practices Working Group for a symposium focusing on museum archives, advocacy, and collaboration. The symposium will consider the role of museum archivists at their institutions, how they can advocate for their repositories, and how they can contribute to current discussions on the convergence of libraries, museums, and archives.

Japanese-American Confinement Collections Symposium

Come explore collections held nationwide documenting Japanese-American internment during World War II. From 1942 to 1945

the U.S. imprisoned more than 110,000 individuals having Japanese ancestry from the West Coast and Hawaii, the majority being American citizens, in isolated camps enclosed by barbed wire. These collections provide unique research, pedagogical, and collaborative opportunities covering multiple disciplines: civil rights, sociology, political science, arts and crafts, and sustainable communities. Those interested in pursuing JACS grants are encouraged to attend.

8:30 AM – 12:30 PM

Academy of Certified Archivists Certification Exam

SAA Digital Archives Specialist Certificate Comprehensive Exam

9:00 AM – 5:00 PM

Repository Tours and Open Houses, On-Your-Own Explorations

Your Cleveland-area colleagues represent a variety of diverse and interesting repositories — many of which are offering special behind-the-scenes access for ARCHIVES 2015 attendees on Tuesday, August 18, and Wednesday, August 19. Please check the conference website at www.archivists.org/conference for more information and updates provided by our dynamic Host Committee! (And be sure to check out the Host Committee’s blog at <https://saa2015cle.wordpress.com>.)

Academy of Certified Archivists Board of Regents

Congressional Papers Roundtable Program

The CPR day program offers expert presentations and participatory breakout sessions on costing and fundraising for congressional papers processing and on advocacy for papers of state legislators and political organizations.

REGISTER ONLINE: www.archivists.org

9:30 AM – 4:00 PM**Teaching with Primary Sources Workshops and Unconference**

An informative and fun day, featuring a variety of workshops in the morning and an afternoon full of attendee-driven conversations, covering all aspects of teaching with primary sources. Join your colleagues from SAA, RBMS, and across allied professions. This event is hosted by SAA's Reference, Access, and Outreach Section and the wonderful folks at Cleveland Public Library, which is a 5-minute walk from the Cleveland Convention Center. For evolving details on this event, visit www.bitly.com/SAA15TPS.

12:30 PM – 2:00 PM**SAA Leadership Orientation and Forum**

Each year, all SAA component group leaders are invited to attend an interactive forum that connects experienced leaders with new ones in an effort to help you gain an understanding of your roles and responsibilities as the leader of a section, roundtable, board, committee, task force, or working group – and to enhance your effectiveness! To view the information presented at the 2014 Leadership Orientation and Forum: <http://www2.archivists.org/governance/leaderresources>. Attendance by all SAA component group leaders is strongly encouraged. Consider continuing your conversation over coffee or dinner with one or more colleagues!

1:00 PM – 4:00 PM**Business Archives Section Colloquium**

Join SAA's Business Archives Section for in-depth presentations and discussion of topics pertinent to business archivists. You need not be a business archivist to attend. For more details, see the Section's website, <http://www2.archivists.org/groups/business-archives-section>.

2:00 PM – 3:30 PM**Regional Archival Associations Consortium**

The Regional Archival Associations Consortium (RAAC) meets to discuss the group's progress on behalf of the regionals and its initiatives related to advocacy,

Board, Committee, Task Force, and Working Group Meetings**MONDAY, AUGUST 17**

4:00 PM – 8:00 PM SAA Council

TUESDAY, AUGUST 18

8:00 AM – NOON SAA Council

1:00 PM – 5:00 PM Standards Committee
Committee on Ethics and Professional Conduct

1:00 PM – 3:00 PM Membership Committee

3:00 PM – 5:00 PM Diversity Committee
Finance Committee

6:00 PM – 9:00 PM Dictionary Working Group

WEDNESDAY, AUGUST 198:00 AM – NOON Standards Subcommittees: TS-EAC, TS-EAD, SDT-DRT Joint Meeting
Standards Subcommittee: TS-GRD

8:00 AM – 10:00 AM Committee on Education

9:00 AM – NOON *The American Archivist* Editorial Board
Cultural Heritage Working Group
Intellectual Property Working Group
Committee on Advocacy and Public Policy
Committee on Public Awareness

10:00 AM – 1:00 PM Committee on Education / DAS Faculty Training

10:00 AM – NOON Standards Subcommittee: TS-DACS

1:00 PM – 4:00 PM Publications Board
ALA/SAA/AAM Joint Committee on Archives, Libraries, and
Museums (CALM)

1:30 PM – 2:45 PM Awards Committee

2:30 PM – 3:30 PM 2016 Program Committee
Membership Subcommittee: Career Development
Membership Subcommittee: Key Contacts
Membership Subcommittee: Mentoring

3:45 PM – 4:45 PM 2015 Program Committee (SAA)

7:00 PM – 9:00 PM SAA Foundation Board of Directors

disaster planning, public awareness, grant development, and education.

3:00 PM – 4:30 PM

Roundtable Meetings

Each of SAA's 32 Roundtables meets at ARCHIVES 2015 to conduct business and share information. Roundtable meetings are open to both SAA members and nonmembers. (For additional Roundtable meetings, see Wednesday, August 19, 5:00 PM – 7:00 PM, and Friday, August 21, 4:30 PM – 6:00 PM.)

Architectural Records

The Architectural Records Roundtable provides a forum for discussing issues related to the access and care of architectural materials. The meeting is devoted to hearing about member presentations and collaborations, an update from our CAD/BIM Task Force, and discussion of the development of partnerships to preserve born-digital architectural records.

Archival Educators

Meeting description not available; see <http://www2.archivists.org/groups/archival-educators-roundtable> for emerging information.

Archivists and Archives of Color

Join us for the Archivists and Archives of Color Roundtable annual business meeting to discuss roundtable activities, hear committee and task force reports, and meet the 2015-2016 leadership. We will also recognize the Harold T. Pinkett Minority Student Travel Award and Mosaic Award recipients.

Collection Management Tools

This roundtable provides a forum for those interested in archival collection management tools (ArchivesSpace, Archivists' Toolkit™, Archon™, Microsoft Access, Collective Access, and other systems) to trade knowledge and expertise. Join us to discuss the roundtable's latest initiatives and share with your colleagues issues, concerns, and solutions regarding collection management tools.

Human Rights Archives

The Human Rights Archives Roundtable meeting offers a space for conversation among archivists working with human rights collections and human rights practitioners to increase dialogue and explore the ethical

and practical implications of human rights documentation.

Native American Archives

Join us to discuss indigenous archives and cultural heritage, including recent initiatives, activities, and issues. The meeting includes presentations by members and discussions regarding best practices, case studies, training, and curriculum development. For further details about our agenda, see <http://www2.archivists.org/groups/native-american-archives-roundtable>.

Recorded Sound

The Recorded Sound Roundtable is open to anyone interested in the preservation, management, and use of audio collections in archives and other cultural heritage repositories. The meeting features a special presentation by archivists from local repositories.

Research Libraries

RLRT promotes discussion and collaboration on initiatives and research projects that affect archivists working in a research library context. This year the RLRT membership contributed ideas for our meeting format and topic. Please join us for a panel discussion on data curation in 21st century archives. See <http://www2.archivists.org/groups/research-libraries-roundtable> for more details as they become available.

Security

The Security Roundtable meeting includes a forum for review of current security issues faced by cultural heritage institutions through open discussion, review of current events, and speakers from various institutions. Bring questions and ideas, and be ready to break into facilitator-led small groups as we explore case studies of security issues.

Web Archiving

The Web Archiving Roundtable provides a forum for discussing issues related to the capture and preservation of Internet content. This meeting highlights web archiving tools and includes a discussion of enhancing institutional practices and national standards.

Women Archivists

Join WAR's business meeting and mini-sessions! "Under Pressure: How Workplace Change Impacts Women Archivists" discusses how workplace change influences

and affects women archivists. "The Archival Mystique: Feminists Solving 'The Problem' by Living Dangerously" examines professional issues using Friedan's "The Feminine Mystique" as a paradigm and proposing advocacy as the solution.

5:00 PM – 7:00 PM

Roundtable Meetings

Each of SAA's 32 Roundtables meets at ARCHIVES 2015 to conduct business and share information. Roundtable meetings are open to both SAA members and nonmembers. (For additional Roundtable meetings, see Wednesday, August 19, 3:00 PM – 4:30 PM, and Friday, August 21, 4:30 PM – 6:00 PM.)

Archival History

AHRT promotes interest in the profession's own past and suggests ways of studying its history. Please join us for a brief business meeting, followed by presentations on the development of archives in Ohio.

Archives Management

Anyone interested in the management of archives is welcome to attend. The program portion of the meeting features a panel presentation, "Better Together? Institutional Affiliation and Archival Advocacy: Challenges and Opportunities." The business meeting includes a discussion of using social media to meet member needs.

Encoded Archival Description

With the long-anticipated release of EAD3 this year, archivists are bubbling with questions about the new standard. This is your forum to find out what it is, what the advantages and impacts are, and whether to begin or continue considering implementation. You'll hear presentations by TS-EAD, learn about the roundtable's EAD FAQs, and hear about the nitty gritty of implementation from the EAD3 Study Groups. Also, expect to hear from an affiliate group about the Open Finding Aids Project, which calls for open and shareable finding aid metadata.

International Archival Affairs

IAART and the Latin American and Caribbean Cultural Heritage Archives Roundtable join forces to examine archives with an intercontinental perspective and how North American archivists can learn from and contribute to the Central and South American

archival experience. After separate short business meetings, the roundtables come together for presentations geared toward service, learning, and travel.

Latin American and Caribbean Cultural Heritage Archives

LACCHA and the International Archival Affairs Roundtable join forces to examine American archives with an intercontinental perspective and how North American archivists can learn from and contribute to the Central and South American archival experience. After separate short business meetings, the roundtables will come together for presentations geared toward service, learning, and travel.

Lone Arrangers

Are you an archivist working alone or with limited resources? Join the Lone Arrangers for a chance to meet up with other archivists in similar circumstances. Following our annual business meeting, a panel of experienced archivists field your questions, and fellow roundtable members share ideas, projects, and accomplishments in a lightning round format.

Metadata and Digital Object

MDOR promotes discussion about access, management, and preservation of digital archival objects and their metadata. Join us for a lively conversation about current standards and tools. We take a close look at both challenges and opportunities in our work. Hope to see you there!

Military Archives

Do you have some strange military collection full of incomprehensible jargon sitting on your desk that you are not sure how to process? Ever wonder what Grandpa did in the war? Please join the Military Archivists for our annual business meeting to exchange expertise and common solutions. For a detailed agenda, join the MART discussion list (<http://www2.archivists.org/groups/military-archives-roundtable>).

Performing Arts

The Performing Arts Roundtable meeting is open to archivists who work with or have an interest in performing arts materials. Please join us for a discussion of how to apply best practices for archival description to performing-arts-related collections, which often include non-text-based materials.

Students and New Archives Professionals

The Students and New Archives Professionals (SNAP) Roundtable annual meeting includes an update on SNAP's activities from the past year, as well as one or two presentations by SNAP members that appeal to those who are new to the profession.

Women's Collections

The Women's Collections Roundtable promotes the preservation and research use of records documenting women and provides a network for archivists working with related collections. Anyone interested in documenting women's history is welcome at the annual business meeting. Attendees are invited to share their successes and challenges in an open discussion about promoting access to women's collections.

7:00 PM – 9:00 PM

SAA Foundation Board of Directors

THURSDAY, AUGUST 20

7:00 AM – 5:30 PM

Registration Open

Bookstore Open

Networking Café/Career Center Open

8:00 AM – 8:45 AM

New Member/First-Timer Coffee Break

All attendees are welcome to join representatives of SAA's Membership Committee, Key Contact Program, Council, and staff for a casual conversation about how to make the most of your time at the conference.

9:00 AM – 10:30 AM

Plenary I

10:30 AM – 11:00 AM

Mentoring Program Meet-and-Greet

Are you seeking guidance on your professional development? Do you want to share your knowledge and experience with a fresh young talent? Stop by the Networking Café and learn about how SAA's dynamic Mentoring Program can help you make the right connections. And if you're already part

of the Program, this is a great opportunity to meet your mentor or protégé in person!

11:00 AM – NOON

101 Archives Confidential: Enacting Privacy Policies and Requirements in Digital Archives

Hear about how privacy policies and requirements are being enacted in modern, born-digital archives. Presenters address workflows for born-digital materials that consider privacy and sensitivity concerns, including the review of personally identifying information (PII) and sensitive content upon ingest to a digital repository, machine-actionable access and use restrictions, and the creation of reading-room-only access workstations and virtual reading room environments that facilitate controlled access to born-digital materials. Active discussion, questions and answers, and audience participation are encouraged.

Maureen Callahan

Yale University Library

Mark J. Myers

Texas State Library and Archives Commission

Lisa Snider

Canadian Museum for Human Rights

Meg Tuomala, Chair

Gates Archive

102 Archives and Storytelling

Storytelling is an increasingly popular marketing trend that helps to build both commercial and nonprofit brands, encouraged by the growth of social media and the need to stand out from the crowd. Archives and archivists are key to telling the story of an organization, brand, or their own archival repositories. In this lightning talk session, representatives of for-profit and not-for-profit organizations discuss their experiences leading, supporting, or influencing storytelling efforts.

Melanie Bazil

The Henry Ford

William J. Jackson

Harley-Davidson Motor Co.

Shane Meeker

Procter & Gamble Company

Simply the Best!



SAA has a long and proud history of celebrating the

accomplishments of members and friends of the archives profession. The awards program helps us learn about innovative projects and publications, applaud young members of the profession receiving their first honors, and acknowledge the many contributions of our members. Chances are good that someone you know is among those being recognized. Please show your support!

Because SAA sponsors more than 20 award opportunities, recognitions will be made at special events throughout the conference:

THURSDAY, AUGUST 20

9:00 AM – 10:30 AM

Plenary I:

SAA Fellows,
Distinguished Service Award, and
J. Franklin Jameson
Archival Advocacy Award

FRIDAY, AUGUST 21

8:30 AM – 9:45 AM

Plenary II:

SAA Student Awards

6:00 PM – 7:00 PM

Awards Ceremony:

Diversity Award,
Archival Innovator Award,
Emerging Leader Award,
Spotlight Award,
C.F.W. Coker Award,
Waldo Gifford Leland Award,
Preservation Publication Award,
Fellows' Ernst Posner Award,
Philip M. Hamer-Elizabeth Hamer Kegan
Award, and
Sister M. Claude Lane O.P.
Memorial Award

THURSDAY, AUGUST 20

Ted Ryan, Chair

The Coca-Cola Company, Heritage Communications

Amy Stevenson

Microsoft Corporation

Lynnwood Titchener

The Biltmore Company

103 Big Web, Small Staff: Web Archiving with Limited Resources

Come hear about the wild world of web archiving as experienced by those working as lone arrangers or with small teams. This panel brings together web archivists from a diverse set of institutions with a common thread of resource limitations or a small staff. Panelists discuss workflow strategies and tips for instituting a successful web archiving program. Come armed with questions for these experienced web archivists!

Kelliann Bogan

Colby-Sawyer College

Rebecca B. Petersen

Wake Forest University

Sylvie Rollason-Cass, Chair and Moderator

Internet Archive

Rachel Taketa

University of California, San Francisco

Kristen Yarmey

University of Scranton

104 Advocating for Access Through Japanese-U.S. Pilot Project About Atomic-bomb-related Archives

This session explores how Tokyo-area graduate archival students and faculty teamed up with Houston-area archivists to support and inspire each other while collaborating around issues affected by diverse cultural approaches to management, technology, metadata, research, and privacy. Together they created a pilot project using atomic-bomb-related material to learn how to implement a large-scale international digital project that gives online access to researchers and the public.

Yo Hashimoto

Gakushuin University

Izumi Hirano

Rikkyo University, Research Center for Cooperative
Civil Societies

Philip L. Montgomery, Chair

The Texas Medical Center Library

Nami Won

Gakushuin University

Sandra E. Yates, Moderator

The Texas Medical Center Library

105 Connecting Collections and International Communities in Asia, the Caribbean, Europe, and the Middle East

Panelists explore archivists' work with communities, organizations, and individuals outside of the United States. Speakers and audience members reflect on reasons for establishing relationships abroad, outcomes of international partnerships, and difficulties encountered. Examples include working with an organization in China to help it reclaim its history after years of political repression, connecting religious communities worldwide to their origins, and preserving recordings that contain significant cultural memory for Haitians.

Craig Breaden

Duke University

Lara Friedman-Shedlov, Chair

University of Minnesota

Colleen McFarland

Mennonite Church USA

Patrick A. Stawski, Moderator

Duke University

106 Yes, I Google Better: How Technology Has Changed Archival Reference

How often have you been asked, "Why do we need you when we have Google?" Although many archivists debate the best digital preservation practices, attention to the changes affecting access and reference has been lacking. The panelists spark a conversation about the technological and archival skills needed to meet digital-age users' reference expectations. Come hear how colleagues take aim and tackle the age of search engines.

Dara A. Baker, Chair and Moderator

U.S. Naval War College, Naval Historical Collection

Jan Blodgett

Davidson College Archives

Russell L. Gasero

Reformed Church in America Archives

REGISTER ONLINE: www.archivists.org

Abigail C. Nye

University of Wisconsin-Milwaukee

Dennis R. Riley

Brooklyn Navy Yard Development Corporation

107 The Association of Research Libraries/Society of American Archivists Mosaic Program: Lessons Learned and Next Steps

The IMLS-sponsored ARL/SAA Mosaic Program promotes diversification of the archives and special collections professional workforce. Presenters represent perspectives of the student incumbents, library administrations, and program mentors to share successes and lessons learned while engaging the audience in the quest for continuous program improvement.

James Bracken

Kent State University, University Libraries

Micha Broadnax

Simmons College, ARL/SAA Mosaic Program Fellow 2014-2016

Thomas Hyry

Harvard University, Houghton Library

Lisa Nguyen, Chair and Moderator

Stanford University, Hoover Institution Archives

108 Creating Opportunities for Innovative Digital Projects Through Collaboration Among Faculty, Students, Librarians, and Archivists

Participants discuss collaborative efforts to create digital collections or projects in support of teaching, research, and scholarship. A digital scholar, a faculty member, and an archivist from the Ohio Five consortium present their experiences as participants in the Mellon grant, "Digital Collections: From Projects to Pedagogy and Scholarship." Audience members are encouraged to share ideas or information related to digital collections and scholarship.

Kenneth M. Grossi, Chair

Oberlin College Archives

Jacob Heil

College of Wooster

Carol Lasser

Oberlin College Department of History

Grossi: *The Archives as a Key Component in Digital Scholarship*

Heil: *Sharing Resources and Ideas Among the Ohio Five Colleges*

Lasser: *Using Primary Source Materials to Teach Historical Research*

109 ICA Expert Group on Archival Description: Interim Report on the Development of a Conceptual Model

The International Council on Archives (ICA) Expert Group on Archival Description is developing a conceptual model and ontology for archival description, to be completed in 2016. The model and ontology reconcile and integrate the existing ICA descriptive standards and position the archival community to take full advantage of opportunities presented by emerging communication technologies. Members of EGAD provide a progress report on the model as this work nears the end of its third year.

Florence Clavaud

National Archives of France

Daniel V. Pitti

University of Virginia

Aaron Rubinstein, Chair

University of Massachusetts Amherst

William Stocking

British Library

110 Born-digital Access Hackfest: Collaborative Solution-Building for Current Challenges*[Limited Attendance]*

Born-digital access is an unresolved challenge in the archival profession. Best practices for processing and preserving born-digital materials have developed, but solutions for access lag behind. This hackfest invites participants to tackle that challenge head-on by developing solutions designed to mature beyond the Annual Meeting. Session leaders share a brief analysis of survey results that map the current landscape of born-digital access, intended to inspire hacker teams to design achievable best practice models for access.

Rachel L. Appel

Bryn Mawr College

Alison Clemens

Yale University Library

Wendy Hagenmaier

Georgia Institute of Technology

Jessica W. Meyerson, Chair

The University of Texas at Austin

NOON – 1:30 PM**Lunch On Your Own****Academy of Certified Archivists Lunch and Business Meeting****12:15 PM – 1:30 PM****Open Forums**

As of April 15, the following open forums are tentatively scheduled. For updates and details, see the conference website (www.archivists.org/am2015) and the Onsite Program.

Archival and Special Collections Facilities: Guidelines for Archivists, Librarians, Architects, and Engineers

The Standards Committee's Technical Subcommittee on Archival Facilities Guidelines hosts an open meeting for colleagues to learn more about the facility guidelines and offer comments and suggestions. While the revisions are still in development, an early draft of the proposed revised guidelines will be available for review at <http://www2.archivists.org/groups/technical-subcommittee-on-archival-facilities-guidelines/archival-and-special-collections-facilities-guidelines-for-arch>. Contact Michele Pacifico ([martinpacifico\[at\]comcast.net](mailto:martinpacifico[at]comcast.net)) or Tom Wilsted ([attom.wilsted\[at\]uconn.edu](mailto:attom.wilsted[at]uconn.edu)) with questions.

Ethics Case Studies

Interested in writing or hearing about ethics case studies based on the 2012 revision of the Code of Ethics for Archivists? If so, join members of SAA's Committee on Ethics and Professional Conduct (CEPC) to discuss how to write and submit case studies to be published online. CEPC members also provide an update of their work. Ample time is allotted to answer questions and exchange ideas regarding case studies.

Guidelines for Reappraisal and Deaccessioning Lunch and Learn

Join us for a presentation and discussion of the Guidelines for Reappraisal and Deaccessioning. Members of the Standards Committee's Technical Subcommittee on Guidelines for Reappraisal and Deaccessioning present an overview of this important SAA standard, which undergoes review starting this year. Q&A and comment period to follow. (Bring your own lunch.)

SAA-ACRL/RBMS Joint Task Forces Public Forum

SAA and ACRL's Rare Books and Manuscripts Section (RBMS) have formed three joint task forces to develop guidelines in the areas of holdings counts, public services metrics, and primary source literacy. Bring your feedback and questions for the groups. Brief introductions will be provided by each task force.

The Secret Life of Records

(Sponsored by the SAA Diversity Committee)

What are the unknown or unexplored aspects of an archival record? This forum explores notable applications and implications of collection management in a contemporary, digital context as it relates to underrepresented groups. Panelists discuss the challenges related to acquisition, preservation, and accessibility of non-traditional records, such as born-digital materials and media-based materials that can easily be altered or lost. Using recent examples, such as unrest in Ferguson, Missouri, following the police shooting of an unarmed teenager, panelists use social media and digital initiatives as a prism through which to view archival records and documented history versus lived experiences. The speakers represent diverse archival backgrounds, including familiarity with media and film records, human rights and government records, community-created records, and social media records. (Sofia Becerra-Licha [Moderator], Berklee College of Music; Jarrett Drake, Princeton University, Seeley G. Mudd Manuscript Library; Nadia Ghasedi, Washington University in St. Louis, Visual Media Research Lab; Bergis Jules, University of California at Riverside Libraries; Stacie Williams [Chair], University of Kentucky Special Collections Research Center)

Town Hall with SAA President

Join SAA President Kathleen Roe, President-Elect Dennis Meissner, Executive Director Nancy Beaumont, and others for this opportunity to ask questions and share your perspectives about SAA.

Brown Bag Lunch: Archives Space and Archivemata Integration

1:30 PM – 2:00 PM

Professional Poster Presentations

Although the Professional Posters will be on display throughout the conference, take this opportunity to have an informal, one-on-

one conversation with one or more of the presenters. See page 46 for a listing of the Professional Poster presentations.

1:45 PM – 4:45 PM

Academy of Certified Archivists Item-Writing Workshop

1:45 PM – 2:45 PM

201 Mind Your Own Fucking Business: Documenting Communities that Don't Want to Be Documented and the Diversity of the American Record

Archivists continue to seek new ways to diversify the American record. This session uses a pecha kucha format to investigate documenting communities that resist documentation efforts. Six presentations investigate the rationale behind documenting communities, how it is (or could be) done, and the balance between the desire for communities to remain unrecorded and the desire for a complete American record. The presenters cover decolonizing copyright, graffiti art culture, the "right to forget" movement and anonymity, domestic terrorists, LGBT activists and business owners, polygamists, and law enforcement officers.

Terry Baxter, Chair
Multnomah County Records Program

Libby Coyner
Arizona State Library, Archives, and Public Records

Adrienne Harling
Archives and Library Consultant

Shannon O'Neill
Barnard College Archives

Heather Oswald
Kennesaw State University Department of Museums, Archives and Rare Books

Jennifer Waxman
Archives Consultant

202 Can I Trash This? Managing Physical Media Collections Post-digitization

As we digitize audiovisual collections for preservation, the questions arise: How long do I keep the original? Do obsolescence and decay override the urge/need to retain it? What do we make of the toll on

resources, storage, facilities, etc., that results from storage of duplicate content or unrecoverable materials? The panelists address varying opinions based on institution size, digital infrastructure, and collection types to spark critical discussion of this growing challenge.

Jolene M. Beiser
Pacifica Radio Archives

Shannon M. Erb
Country Music Hall of Fame and Museum

Joshua Ranger, Chair and Moderator
AVPreserve

Aaron L. Rosenblum
The Filson Historical Society

203 Marriage, Separation, Divorce: Managing Collections During Organizational Change

Archivists in institutions in the U.S. and Canada share best practices in managing complex entity relationships and collections governance during significant organizational changes. Models to be discussed include growing or combining archives (due to mergers, acquisitions, or transfers between bodies) and splitting archives due to entity separations. Case studies include an international corporate acquisition, an independent arts institution merging with a museum, and an archives shared with a divested entity.

Scott D. Grimwood
SSM Health Archives

Jonathan Lill
The Museum of Modern Art

Donna Murphy, Chair
Manulife Corporate Archives

Sue R. Topp
Motorola Solutions, Inc.

Susan Ginter Watson
Kraft Foods Group, Inc.

Grimwood: *When the Parent Moves In: Managing Two Different but Connected Collections*

Lill: *When the Establishment Absorbs the Upstart: The Merger of the Museum of Modern Art and P.S.1 Contemporary Art Center*

Murphy: *Here We Grow Again: Integration After an International Acquisition*

Topp: *After the Divorce: Making Joint Custody Work*

Watson: *Dividing a Corporate Archives: Managing Through the Split*

204 Measure Up: Assessment Tools and Techniques from the Field

How are your archival systems evaluated? What benchmarks or metrics are needed to justify investments in the people, process, and technologies we need to manage collections? This lightning session features "tools and rules" from seasoned practitioners to help you evaluate, assess, and audit the health of archives and records management programs and projects. Tools include holdings measurements, financial impacts, digital preservation maturity models, assessing change, compliance models, and more.

- **Ashley:** *How to Assess Your Archives Using Digital Preservation Capability Metrics*
- **Barragan:** *Enterprise Information Governance*
- **Carmicheal:** *Tourism Dollars: Evaluating Your Archives' Impact*
- **Eaton:** *Using Assessment in Change Management*
- **Mumma:** *Baseline Audit from a System Perspective Using MIT's Drupal TRAC Tool*
- **Rawdon:** *Joint Task Force on the Development of Standardized Holdings Counts and Measures*



Alan Freed, circa 1957. http://en.wikipedia.org/wiki/Alan_Freed#/media/File:Alan_Freed_1957.JPG

Kate Donovan
New York University Libraries, Tamiment Library and Robert F. Wagner Labor Archives

Elizabeth Dunham
Arizona State University, Archives and Special Collections

Jennifer G. Eidson
University of Maryland, Special Collections and University Archives

Catherine E. Powell
San Francisco State University, Labor Archives and Research Center

James Parvin Quigel, Jr.
Pennsylvania State University, Historical Collections and Labor Archives

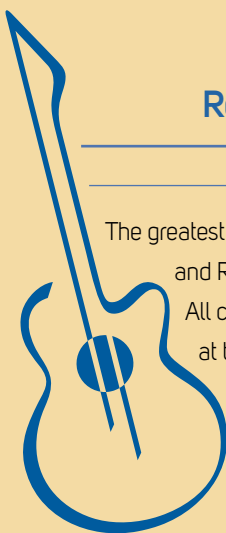
Patrizia Sione
Cornell University, Catherwood Library, Kheel Center

All-Attendee Reception: Rock and Roll Hall of Fame and Museum

THURSDAY, AUGUST 20 8:00 PM – 10:00 PM

The greatest stories and biggest names in rock and roll shine on at the Rock and Roll Hall of Fame and Museum, site of SAA's All-Attendee Reception.

All conference attendees and guests are invited to a dessert reception at the world's only museum devoted to the celebration and preservation of rock and roll music. Free to conference registrants; \$40 for adult guests; \$10 for children 12 and under. Cash bar.



Elizabeth W. Adkins, CA, CRM, IGP
Grant Thornton LLP

Lori J. Ashley
Tournesol Consulting

Salvador Barragan
International Monetary Fund, Archives and Records Section

David W. Carmicheal
Pennsylvania Historical and Museum Commission

Fynnette L. Eaton
Eaton Consulting

Courtney C. Mumma
Artefactual Systems, Inc.

Katy E. Rawdon
Temple University

Cheryl L. Stadel-Bevans, Chair
Office of Inspector General, U.S. Department of Housing and Urban Development (HUD-OIG)

Adkins: Leveraging Maturity Models to Assess Programs

205 Documenting the Fight for Equality: Class, Race, Gender and Economic Justice Struggles Through the Lens of Labor Collections

Labor archives are more than collections of trade union records. They also contain the stories of campaigns articulating equality in employment as a human right, charting the intersections between labor rights and civil, women's, and LGBTQ rights struggles. This panel explores how a broader definition of "labor archives" encompassing social justice influences our work. Case examples examine how employing "labor" as a concept that traverses a broad range of social movements creates relationships with new audiences of stakeholders.

Conor M. Casey, Chair
University of Washington, Labor Archives of Washington

206 Before It's Lost in the Ether: Strategies for Collecting Current Undergraduate Records

University archivists face many challenges when collecting current undergraduate materials due to students not knowing about university archives or the creation of strictly electronic records. Presenters explore the research behind what undergraduates

know and think about archives and under what circumstances they would consider contributing material. Presenters also share how they overcame collecting obstacles through outreach and finding new ways to acquire records from students.

Rachel L. Appel
Bryn Mawr College

Norie L. Guthrie, Chair
Rice University

Jessica L. Wagner
Baruch College, City University of New York

Appel: Mawrters and Memory: Actively Collecting Student Life

Guthrie: Beyond Paper: Google Drive as a Collection Tool

Wagner: Students as Donors to University Archives

207 Collaborations with Impact: Working Together on Archives-based Instruction

Archivists and faculty/instructors discuss collaborations that have used primary sources to guide their curriculum development. Examples of collaborative projects include an interdisciplinary writing course, a pre-college course for high school students, and creation of TeachArchives.org. Working together to co-create assignments, syllabi, and new initiatives offers archivists and instructors the opportunity to provide students with a much richer experience and to raise awareness and appreciation for special collections.

Lori A. Birrell
University of Rochester

Kristina Bross
Purdue University

Susan Curtis, Moderator
Purdue University

Abigail Glogower
University of Rochester

Robin M. Katz
Brooklyn Historical Society

Elizabeth M. Wilkinson, Chair
Georgetown University Library

208 Massachusetts Municipal Clerks Archival Education Program

Most municipal clerks in the US are appointed or elected. Most have little or no knowledge of records management or archival principles

and no idea how to deal with the older records for which they are responsible, let alone the newer, often electronic, records they are creating. With support from the NHPRC, faculty at Simmons College and staff from the Board of Library Commissioners, the Massachusetts Archives, and the Municipal Clerks Association are developing an archives and records administration curriculum (face-to-face and online) for municipal clerks. The speakers address this program and curriculum development from the points of view of the state archives, curriculum development and grant administration, and a municipal clerk who has dealt with these issues.

J. Michael Comeau
Massachusetts Archives

Kaari Tari
Town of Westford

Gregor Trinkaus-Randall, FSAA, Chair
Massachusetts Board of Library Commissioners

Trinkaus-Randall: Digging into Massachusetts' History: Access to Municipal Records

Comeau: Making Municipal Records Accessible: The State Archives' Perspective

Tari: Making Sense of Historical Town Records: From the Perspective of a Municipal Clerk

209 The Evolving Archival Record

In 2014, OCLC Research published The Evolving Scholarly Record, which explicates the wide variety of contents that are becoming key components of scholars' outputs. The report presents a framework to drive discussion in research libraries regarding implications for collection and preservation and for key stakeholder roles associated with creation, management, and use of the record. As the range of outputs evolves, the implications for archives that collect scholarly papers and records are significant.

Brian Lavoie, Chair and Moderator
OCLC

Michelle Light
University of Nevada, Las Vegas, Special Collections

Timothy D. Pyatt
The Pennsylvania State University

Judy Ruttenberg
Association of Research Libraries

210 Public Policy: How SAA Comes to a Position

As SAA gains a more active voice within the public policy arena, the way in which its positions are created requires both education and discussion. Individuals representing varying perspectives begin a conversation about the hows and whys of creating public policy positions within the Society. The speakers don't debate the merits/demerits of a particular issue, but look at the process and reasoning used in reaching a decision about a particular issue. Audience participation is crucial!

Danna C. Bell, Moderator
The Library of Congress

Frank Boles, Chair
Central Michigan University

Christine Anne George
University at Buffalo, State University of New York

Amy Lazarus
College of Charleston

Phoebe Evans Letocha
Johns Hopkins Medical Institutions

Sarah Quigley
Emory University, Manuscript, Archives, and Rare Book Library

2:45 PM – 3:00 PM

Toast to Authors

Break out the lemonade and hoist a glass to those who have contributed to SAA publications in the past year!

3:00 PM – 5:00 PM

Section Meetings

Each of SAA's 13 Sections meets at ARCHIVES 2015 to conduct business and share information. You must be an SAA member to belong to a section. (For additional Section meetings, see Friday, August 21, 1:00 PM – 3:00 PM.)

Acquisitions and Appraisal

Following the annual business meeting and brief presentations, the membership discusses the ethical and other complexities involved with purchasing collections, donor requirements and restrictions, and transparency with the collecting process. Join us!

Description (3:00 PM – 4:30 PM)

Following our business meeting, join us for several interesting presentations. Hear about the description of functions work that TS-EAC is involved in, get a report on the survey of descriptive practices conducted by the section late last year, and receive an update on the eARD project out of Sweden.

Electronic Records (3:00 PM – 4:30 PM)

The Electronic Records Section hosts a panel discussion on implementing digital preservation tools and systems. Archivists, product managers, and technologists lead a lively conversation on lessons learned through the planning, development, testing, and production of digital preservation applications, followed by time for questions and answers.

Oral History

Please join us for the Oral History Section's annual business meeting. Following the meeting, we hold an open discussion. Attendees may bring questions or share their expertise and experience collecting, preserving, and providing access to oral history collections.

Preservation

An update on the 2015 Heritage Health Index survey from Heritage Preservation President Tom Clareson follows the section's business meeting. The main program is a lightning session on housings for non-standard archival objects, with presenters from various institutions showing a quick series of slides describing their objects, space and budget constraints, and housing solutions.

Reference, Access, and Outreach

Following a brief business meeting, the RAO Section hosts its fourth annual Marketplace of Ideas! Participants can browse and shop at a selection of market stalls, each with different discussions and demonstrations that address key issues, approaches, and strategies of current relevance to RAO archivists today. For more information, including a list of the marketplace vendors and goods, please see the RAO website: <http://www2.archivists.org/groups/reference-access-and-outreach-section>.

Visual Materials

The VM Section brings together anyone interested in photographs, films, maps, posters, and other visual collections. In addition to VM business, such as ongoing

initiatives and committee reports, the meeting incorporates a program on visual materials topics or breakout sessions on relevant issues. For information, visit the section website: <http://www2.archivists.org/groups/visual-materials-section>.

3:30 PM – 5:00 PM

SAA Student Chapter Leaders

4:00 PM – 5:00 PM

Pop-Up Sessions NEW!

For the first time, the Program Committee sets aside sessions in the 400, 500, and 700 tracks, plus this hour on Thursday afternoon, for impromptu, interactive meetings. Pop-Up sessions might occur as a result of a lively blog discussion, an idea that came up in an earlier session, or an inspiration at lunch. Pop-Ups can also be used by sections or roundtables for open discussions on hot topics. Pop-Up proposals may also be submitted to the Program Committee in advance of the conference, beginning in June 2015. The use of Pop-Up rooms will be coordinated by the Program Committee at the conference site, and Pop-Up sessions will be advertised on the fly via appropriate social media during the meeting. Watch www.archivists.org/am2015 for details!

5:15 PM – 7:15 PM

Exhibit Hall Grand Opening / Happy Hour Graduate Student Poster Presentations

See page 50 for a listing of Graduate Student Poster presentations, which will be on display in the Exhibit Hall.

8:00 PM – 10:00 PM

All-Attendee Dessert Reception: Rock and Roll Hall of Fame and Museum

Free to conference registrants; \$40 for adult guests; \$10 for children 12 and under. Cash bar. See Registration Form on page 56.

FRIDAY, AUGUST 21

7:00 AM – 5:30 PM

- Registration Open**
- Bookstore Open**
- Networking Café/Career Center Open**

7:30 AM – 8:15 AM

Write Away! Breakfast

Join an informal conversation with *The American Archivist* Editor Greg Hunter and Reviews Editor Amy Cooper Cary, Publications Editor Chris Prom, and SAA staff members Teresa Brinati and Anne Hartman on how YOU can contribute to the professional literature.

8:30 AM – 9:45 AM

Plenary Session II: The SAA Presidential Address

SAA President Kathleen Roe presents her Presidential Address – and honors the recipients of SAA's student awards.

9:45 AM – 5:00 PM

Exhibit Hall Open

10:00 AM – 11:15 AM

301 Intellectual Property Legislation and Litigation Update

Archives and archivists in many sectors face a rapidly evolving intellectual property landscape, both in proposed legislation and current litigation. The pace of change can make it a challenge to remain current. The panelists – all acknowledged experts in IP – report on the current status of evolving issues, including recent cases about fair use, legislative action on copyright, and international perspectives on archives and copyright.

Heather Briston, Chair and Moderator
UCLA

Peter B. Hirtle
Harvard University

William J. Maher
University of Illinois, Urbana-Champaign

David Sutton
University of Reading Library

302 Dancing to a New Tune: Managing Your Career in the Archives Profession

In today's rapidly changing job market, it's more essential than ever that archivists take control of their careers. Recent graduates pursue their first job, mid-career professionals seek

new challenges, and some find themselves unexpectedly adrift after a job loss. Others face the challenge of hiring from a sea of qualified professionals. Drawing on their own recent experiences, a diverse panel of archivists and archival managers discuss lessons learned and practical tips suitable for any archivist facing or considering a career change.

Carrie E. Hintz
Emory University

Jennifer I. Johnson, Moderator
Cargill Incorporated

Jamie L. Martin, Chair
IBM Corporation

Adam Paradis
American Theological Library Association

Anne Thomason
Lake Forest College

Rachel Vagts
Berea College

303 You Do What? Nontraditional Outreach that Works

With the common goal of expanding beyond traditional archival advocacy methods, this diverse group of panelists discusses nontraditional outreach activities within their institutions. Speakers include archivists and curators from a private liberal arts college, a museum, a historic village, a mid-size public university, and a private health services university. They discuss how archivists and museum curators can forge connections with a wide variety of communities and grow our profession via new and creative approaches to outreach programs.

Caitlin Brennecke
Troy Historic Village

Caitlin Christian-Lamb, Chair
Davidson College

Kelsey Duinkerken
Thomas Jefferson University

Michelle Ganz, Moderator
Lincoln Memorial University, Abraham Lincoln Library and Museum

Jessica R. Holden
University of Massachusetts Boston

Anne Morgan
Imperial Valley Desert Museum

304 Archival Challenges and Opportunities: Perspectives from the Archivist of the United States

The National Archives is on the “front line” addressing issues that draw press and public attention, including email and electronic records, privacy and access, and managing records of presidents, high-profile officials, and agencies. Meanwhile, it serves hundreds of thousands of users, manages collections of enormous size and scope, and provides engaging public programming. SAA President Kathleen Roe sits down for a conversation with Archivist of the United States David Ferriero to hear his perspectives on the opportunities and challenges for the National Archives and the archival profession.

David Ferriero
National Archives and Records Administration

Kathleen Roe
New York State Archives
SAA President, 2014-2015

2015 International Archives and Technology Expo

In the ARCHIVES 2015 Exhibit Hall you'll have an unparalleled opportunity to talk with our industry partners, share your ideas and opinions, and learn about what's new in the field. What products and services do you need to ensure growth and sustainability? Tell our exhibitors!

THURSDAY, AUGUST 20

5:15 PM – 7:15 PM

Grand Opening / Happy Hour

FRIDAY, AUGUST 21

9:45 AM – 5:00 PM

Exhibit Hall Open

12:30 PM – 1:45 PM

Lunch

4:15 PM – 5:00 PM

Closing Break

305 “Film at 11”: True Stories of News Film Collections

The panelists—who include archivists at university and public libraries and a videographer for Cleveland's WEWS—address collecting, preserving, digitizing, and making broadcast news film collections accessible. The speakers discuss the importance of preserving news film collections, the research use of news film, and the challenges of working with audio/visual archives, and share their own experiences with fundraising, digitizing, and developing innovative partnerships.

Melissa Eastin
East Baton Rouge Parish Library System

Siobhan Hagan
University of Baltimore

Robert A. Lay, Jr., Chair
University of North Texas, Special Collections

Lisa Lewis
John Carroll University

Tom Livingston
WEWS Cleveland

306 Seeding Engagement: Web Archiving Outreach Opportunities and Strategies

Taking an expansive view of outreach for web archives, the speakers discuss methods for encouraging use and engagement with collections of web content via various approaches, including collaborative collecting, cooperative collection development, promoting new research uses, fostering research and tool development, advocacy, and working directly with content creators. Attendees have the opportunity to discuss novel approaches to promoting the utility and value of web archives.

Jefferson Bailey, Chair and Moderator
Internet Archive

Abigail Grotke
The Library of Congress

Anna Perricci
Columbia University

Nicholas Taylor
Stanford University Libraries

307 It STEMs from Us: Engaging in Archival Outreach with Science, Technology, Engineering, and Math Students

Is there a place for archives in STEM (Science, Technology, Engineering, and Math) education? A panel of archivists and special collections librarians tackle this question and offer four examples of creative and instructive approaches in archival outreach to STEM students and educators. The panelists share their experiences in K-12, university, and museum settings, and encourage a conversation among archivists, special collections librarians, and educators who are actively working to better serve STEM communities.

Lindsay Anderberg, Chair and Moderator
New York University

Carolyn M. Chesarino
State Archives of North Carolina

Rachel Garrett Howell
The Bakken Museum

Heather Stecklein
University of Wisconsin-Stout

308 Just Take Those Old Records Off the Shelf: Reconciling Legacy Digital Content with Current Preservation Practice

As technologies improve, digital preservation practice and standards have kept pace. Although this constant adaptation is generally positive, challenges have emerged—particularly in cases of older digital content. The panelists lay out these challenges and discuss options by sharing projects from the University of Michigan to migrate first-generation digitized texts to HathiTrust, from the NIST Research Library's work preserving legacy technical reports, and from The Henry Ford's work around content previously preserved on older media.

Katelynd E. Bucher
National Institute of Standards and Technology

Kat Hagedorn
University of Michigan

Lance Stuchell, Chair and Moderator
University of Michigan

Brian Wilson
The Henry Ford

309 The Community IS the Archives: Challenging the Role of the Repository in Community Archives

Archivists, librarians, and community historians know that local residents often distrust repositories. This creates hidden collections — and hidden histories — in the community, especially from groups that are more socially remote from institutions with archives. As professionals, we have a responsibility to challenge the notion of the “repository as archives” and serve the community better by decentralizing appraisal and custody, coordinating resource deployment, and collaborating in providing description and access.

Lila Teresa Church

W. Dean DeBolt, Chair
University of West Florida

Jennifer Marshall
University of South Carolina

Martin T. Olliff
Troy University Wiregrass Archives

Church: Identifying and Preserving Unknown African American Archival Collections

Marshall: Making the Community Archive Relevant

Olliff: Repositories Without Walls? The Collaborative Archives and Community Historical Sources

310 Learning to Manage/ Managing to Learn

Although few archivists join the profession to become managers, many of us suddenly find ourselves in that position. The presenters offer perspectives from a diverse set of experiences, expressing a common thread of “learning while doing.” They share their experiences with managing staff, dealing with publicity and press, learning budget and project management, navigating change management, and implementing strategic planning. This session includes practical tips and resources for obtaining management training while on the job.

Tamar Chute, Moderator
Ohio State University

Rosemary Pleva Flynn, Chair
University of North Dakota

Sasha Griffin
Denison University

Sibyl Schaefer
University of California, San Diego

Laura Sullivan
Iowa State University

Audra Eagle Yun
University of California, Irvine

Griffin: “Interim”: *Expecting the Unexpected*

Schaefer: Building a High-Performing Team Through Change Management

Sullivan: Reviving the Department While Learning to Manage

Yun: When Yes Means No: Asset-Based Planning and Team Management

11:30 AM – 12:30 PM

401 Arrangement, Description, and Access for Digital Archives

Archivists know we are preserving digital archives for the sake of access, but often when we discuss how we manage digital archives, what we're really talking about is how we ingest and store them. In recent years, tools and recommendations for processing and ingest workflows have become fairly prevalent. This is not yet the case with arrangement, description, and access. The panelists discuss arrangement, description, and access challenges and solutions for digital archives.

Brian Dietz
North Carolina State University

Danielle R. Emerling
University of Delaware

Benjamin Goldman
The Pennsylvania State University

Gloria G. Gonzalez
Zephiera

Jason Evans Groth, Chair and Moderator
North Carolina State University Libraries

Dorothy F. Waugh
Emory University

402 Walking the Talk: Risks and Opportunities in Online Publication of Oral Histories

How do we deal with the risks and opportunities inherent in digitizing and publishing oral histories collected pre-Internet? What does ‘informed consent’ mean in this situation? Do we fully understand the real-world ethics and security challenges? What are the key differences between

allowing onsite research and online access web scraping or data harvesters? This 'talk show' panel discussion asks participants to address these and related questions posed both by the moderator and the audience.

Adriana P. Cuervo

Institute of Jazz Studies, Rutgers University Libraries

Sarah R. Demb, Chair and Moderator

Harvard University Archives

Nora Murphy

Massachusetts Institute of Technology Archives

Amanda Nelson

American Institute of Physics Archives

Christina J. Zamon

Emerson College, Archives and Special Collections

403 Best Practices for Volunteers in Archives

In 2014, SAA published Best Practices for Volunteers in Archives, a set of suggested guidelines for archives institutions and organizations about the use of volunteers. Archivists who engage with volunteers in their archives may have questions about how the Best Practices guidelines affect the management of volunteers locally. This session provides an opportunity for attendees to converse with two archivists who are using the guidelines in their archives and one of the Council members who helped draft the Best Practices document.

Christine Schmid Engels

Cincinnati Museum Center

Nancy Freeman, Chair and Moderator

Loyola University Chicago, Women and Leadership Archives

Tanya Zanish-Belcher

Wake Forest University, Special Collections and Archives

404 Digital Archivists and Information Technologists: A Collaborative Challenge

Archivists understand the requisite principles and objectives for managing born-digital records but may lack the necessary technical skills, hardware and software, and/or direct responsibility for the technology infrastructure. For IT professionals, the reverse is true. In this session, a digital archivist, an archival educator, and an IT professional describe the ways in which they have worked with their counterparts to

achieve shared objectives in launching and managing a born-digital records program.

Susan Miller Hernandez

Cleveland Museum of Art

Seth Shaw, Chair and Moderator

Clayton State University

Edson Smith

University of California, Los Angeles

405 You've Come a Long Way, Baby: Images of Women in Advertising

How have women been portrayed in advertising? Have these portrayals evolved? What are the challenges present in managing collections consisting of ephemera or oversized or special formats? What is the role of archives in preserving and presenting gendered images in a historical context? The panelists explore these and other questions.

Rachael Dreyer

American Heritage Center, University of Wyoming

Diane Windham Shaw

Lafayette College

Cheryl L. Stadel-Bevans, Chair and Moderator

Office of Inspector General, U.S. Department of Housing and Urban Development (HUD-OIG)

Florence M. Turcotte

University of Florida

Jacqueline Reid Wachholz

Duke University, Hartman Center

406 Postcustodial Theory of Archives: A Debate (and We're Not Talking About Janitors)

Witness and participate in a debate about the post-custodial approach to managing and providing access to archival collections. The postcustodial theory of archives suggests that "archivists will no longer physically acquire and maintain records," but that they "will provide management oversight for records that will remain in the custody of the record creators." Affirmative and Negative teams present points and counterpoints to support their positions and rebut those of their counterparts. Audience participation is encouraged! (Negative Team: Chaudron, Hight; Affirmative Team: O'Neal, Sangwand)

Natalie Baur, Chair

University of Miami Libraries

Gerald Chaudron

University of Memphis

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Cliff Hight

Kansas State University

Daniel W. Noonan, Moderator

The Ohio State University

Jennifer R. O'Neal

University of Oregon Libraries

Tiffany-Kay Sangwand

The University of Texas at Austin

407 Portal to the Black Experience

Learn how this newly developed, open-source search portal addresses the research challenges of discovering archival and library materials created by or about African Americans and people of Black descent. Through a series of filtered searches based on race, gender, occupation, institutional affiliations, associated geographic place/nationality, and period of creative activity, researchers can now identify groups of creators and be lead rapidly to bibliographic and archival materials by or about them. Audience feedback and discussion are encouraged.

Seth Kronemer

Howard University School of Law

Leah Prescott, Chair

Georgetown University Law Library, Digital Initiatives and Special Collections

408 No More Silence in the Library: Documenting Fandom and Fan Culture in Archives and Special Collections

Unique challenges and opportunities in acquisitions, processing, reference, and outreach may be encountered when working with collections of fan culture. This session addresses both the benefits and challenges of documenting popular culture fandom in the archives. Archivists actively engaged in documenting fan culture in science fiction, fantasy, music, comics, and other arenas describe how to build, develop, and promote archival collections created by or associated with fan communities.

Lauren T. Algee

District of Columbia Public Library

Peter Balestrieri

University of Iowa Libraries, Special Collections



Public Square, Cleveland, Ohio, circa 1910. http://commons.wikimedia.org/wiki/File:Public_Square_1912.jpg

Jeremy Brett

Texas A&M University Libraries, Science Fiction and Fantasy Research Collection

Heather Fox

University of Louisville

Jennifer Hecker

The University of Texas at Austin

Yuki Hibben

Virginia Commonwealth University Libraries

Erin R. Lawrimore, Chair

University of North Carolina at Greensboro

Mary N.S. Richardson

Yale University

409 Pop-Up!

See page 34 (Thursday, 4:00 pm – 5:00 pm) for information about how Pop-Up sessions are formed.

410 Identity Management Metadata in Digital Archives and Repositories

Open Researcher and Contributor ID (ORCID) is a free platform that provides users with a persistent unique identifier to manage their personal identity. This session provides a brief introduction to ORCID and how it differs from traditional name authority control, then moves to a guided discussion focusing on how ORCID identifiers can be implemented into existing workflows, system considerations, implementation challenges, sustainability, and identity management alternatives such as ISNI (International Standard Name Identifier).

Amy Bailey

Indiana University

Carolyn Hansen, Chair

University of Cincinnati Libraries

12:30 PM – 1:45 PM

Exhibit Hall Lunch

Graduate Student Poster Presentations

See page 50 for a listing of Graduate Student Poster presentations, which will be on display in the Exhibit Hall.

1:00 PM – 3:00 PM

SAA-ACRL/RBMS Joint Task Forces:

- Joint Task Force on Development of Standardized Holdings Counts and Measures for Archival Repositories and Special Collections Libraries
- Joint Task Force on Development of Guidelines for Primary Source Literacy
- Joint Task Force on Development of Standardized Statistical Measures for Public Services in Archival Repositories and Special Collections Libraries

Section Meetings

Each of SAA's 13 Sections meets at ARCHIVES 2015 to conduct business and share information. You must be an SAA member to belong to a Section. (For additional Section meetings, see Thursday, August 20, 3:00 PM – 5:00 PM.)

Archivists of Religious Collections

The topic, "Data Driven Decision Making for Selecting Digitization Projects," examines how archivists are looking for new ways to identify materials to digitize in ways that meet the needs of their patrons. In his case study, Ryan K. Lee examines efforts to

improve digitization selection choices in the L. Tom Perry Special Collections at Brigham Young University. He describes data-driven digitization, discusses the sources of data used to drive those decisions, and looks ahead to the next steps.

Business Archives

The Business Archives Section meeting is open to anyone interested in archiving business records. Members review Section business, discuss new opportunities, and announce section election results. Join us for some great networking opportunities, as well as some inspired dialogue on the current business environment.

College and University Archives (1:00 PM – 2:30 PM)

Please join the College and University Archives Section for our annual meeting, which includes small group discussions about emerging and current issues in the field of academic archives, as well as a business meeting announcing election results and reports from our section leaders.

Government Records (1:00 PM – 2:30 PM)

The Government Records Section is open to anyone interested in issues related to public records from all levels of government. Join us for a discussion of challenges faced by government repositories, why public archives matter, and what role the GRS can play, as well as an update on the Local Government Archives Survey.

Manuscript Repositories

The section continues its exploration of born-digital records with a lightning round of reports by Jump In 3 participants, updates from Jump In 1 and 2 alumni, and questions



and answers. In the second half of the meeting, hear presentations geared toward section interests from topics identified by section members.

Museum Archives

The meeting is an opportunity to network and to engage in section activities. It includes reports, officers' introductions, and an address from the incoming chair followed by discussion of the goals, session proposals, and activities of the two working groups, Standards and Best Practices and Museum and Archives Advocacy.

3:15 PM– 4:15 PM

501 What's in the Box? Caring for Unusual Materials in Collections

Speakers in this fast-paced session describe their experiences dealing with unusual materials found in collections, including nitrate negatives, medications, live radium, and human remains. Although some of these materials were intentionally collected by the panelists' institutions, many were found unexpectedly while sorting through boxes. Presenters discuss various aspects of caring for these materials, including preservation, disaster planning, and safety, legal, and ethical considerations.

Maija Anderson

Oregon Health and Science University, Historical Collections and Archives

Maurita E. Baldock

University of Arizona

Eric W. Boyle

National Museum of Health and Medicine

Zachary L. Brodt

University of Pittsburgh

Andrew Harrison

Johns Hopkins Medical Institutions, Alan Mason Chesney Medical Archives

Polina Ilieva

University of California, San Francisco

Todd J. Kosmerick

North Carolina State University Libraries

Dawne Howard Lucas, Chair

University of North Carolina at Chapel Hill, Health Sciences Library

Jennifer K. Nieves

Dittrick Medical History Center, Case Western Reserve University

Christopher R. Ryland

Vanderbilt University, Eskind Biomedical Library

Judith A. Wiener

The Ohio State University, Health Sciences Library

502 Narrowing the Focus of Digital and Social Media Outreach

This session brings together archivists from diverse institutions that have created narrowly focused digital outreach projects that utilize a small number of collections for targeting a specific audience across various social media platforms, including Facebook, Twitter, Instagram, and Tumblr. Presentations focus on practical suggestions for successfully implementing or improving digital outreach projects. The author of the 2014 Theodore Calvin Pease Award-winning paper, which discusses narrowly focused social media outreach, moderates the session.

Marta E. Crilly

Boston City Archives

Dominique R. Daniel

Oakland University

Joshua D. Hager, Chair and Moderator

State Archives of North Carolina

Katie Nash

Williams College

Samantha Norling

Indianapolis Museum of Art

503 Out of the Underground: Documenting Your Local Music Community

Documenting local music scenes brings unique challenges for archivists. Take the

opportunity to learn from the real-world experiences of our lightning talk speakers, representing local music documentation efforts from around the nation. Discussion covers such issues as crossing the divides between institutions and communities, engaging with local musicians and music businesses, documentation strategies, donor relations, building sustainable programs, conducting oral histories, partnering with other organizations, and providing access to musical and music-related materials.

Michele Casto

District of Columbia Library, DC Punk Archive

Lucinda Cockrell

Middle Tennessee University, Center for Popular Music

Rory Grennan, Chair

University of Illinois, Urbana-Champaign, Sousa Archives and Center for American Music

Andrew Hansbrough

University of Missouri-Kansas City, Marr Sound Archives

Holly Hobbs

Tulane University, NOLA Hiphop Archive

Gino Pasi

Wright State University, Special Collections and Archives

Elizabeth Reilly

University of Louisville, LUMA Project

Scott Schwartz, Moderator

University of Illinois, Urbana-Champaign, Sousa Archives and Center for American Music

Jennie Thomas

Rock and Roll Hall of Fame and Museum, Northeastern Ohio Popular Music Archives

504 Doing More by Doing Less: Stopping Programs Without Regret

As repositories struggle to maintain services with reduced resources or add to services without increased resources, doing more with less becomes unsustainable. Panelists discuss their experiences with doing more by doing less, discontinuing activities at their institutions to improve existing functions or add new ones. From processing freezes and ceasing microfilming services to dissolving a library AV department, and even relocating an entire repository, the panelists address a wide variety of organizational changes with practical advice.

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Sarah M. Dorpinghaus
University of Kentucky

Mary Jo Fairchild
College of Charleston

Matthew R. Francis
The Pennsylvania State University

Rebecca Goldman
La Salle University, Archives and Digital Initiatives

Merrilee Proffitt, Chair and Moderator
OCLC Research

505 Regional Advocacy, National Impact

Recent advocacy campaigns to maintain the independence of New York City's Department of Records and to prevent the closure of the Georgia Archives have proven that some of our nation's most significant archives-related advocacy is led at the regional level. This session brings together representatives from multi-state, state, and local regional archival organizations to discuss how regionals have successfully implemented advocacy strategies, as well as ideas for inspiring advocacy activity.

Tessa L. Beers
Harvard Business School

Janet M. Bunde
New York University

Rachel Chatalbash, Chair
Yale Center for British Art

Amanda Focke
Rice University

Sarah Quigley
Emory University Manuscript, Archives, and Rare Book Library

Paul R. Scott
Harris County Texas

Julia Stringfellow, Commentator
Boise State University

506 The Archives as Data Set: Creating Opportunities for Big Data Through Archival Access and Description

The trend toward big data has opened opportunities for archives to engage in new modes of access to collections, support digital scholarship, and automate descriptive practices. Panelists discuss how archival

metadata, digital objects, and data sets can be used and reused, including their approaches to open metadata policies, the role of the university archives in supporting digital humanities and data curation, and computational techniques for generating collection-level descriptions.

Eleanor Dickson, Chair and Moderator
Emory University

Gretchen Gueguen
Digital Public Library of America

Unmil Karadkar
The University of Texas at Austin

Sammie Morris
Purdue University Libraries, Archives and Special Collections

507 Out of the Frying Pan and into the Reading Room: Approaches to Serving Electronic Records

The panelists explore how repositories are providing access to born-digital material and engaging researchers with electronic records. What tips, tools, and programs are repositories generating or using to help researchers access these types of records? The speakers discuss current access models and how they collaborate with other staff members to have the necessary tools and proficiencies to serve electronic records across a variety of delivery methods and formats.

Christine Kim
University of California, Irvine

Julia Kim
New York University

Susan Malsburg, Chair and Moderator
New York Public Library

Josh Schneider
Stanford University

508 The Role of Archives and Archivists in the Search for Truth and Reconciliation

What are the roles of archivists and archival documents when people are seeking truth and reconciliation as a redress for past harm? The Truth and Reconciliation Commission (TRC) on Residential Schools in Canada has gathered survivors' testimonies and documents from churches and the government. The University

of Manitoba will house these records. Can such records become the basis for seeking truth, and can archivists be agents for change in a reconciliation between those who are abused and society?

Brenda S. Gunn, Chair and Commentator
The University of Texas at Austin

Ry Moran
University of Manitoba, Canada

Shelley Sweeney
University of Manitoba, Canada

Moran: *The Role of a Survivor-Focused Research Centre in Seeking Truth and Reconciliation*

Sweeney: *Post-Colonial Archives and Archivists in the Search for Truth and Reconciliation*

509 Pop-Up!

See page 34 (Thursday, 4:00 pm – 5:00 pm) for information about how Pop-Up sessions are formed.

510 Pop-Up!

See page 34 (Thursday, 4:00 pm – 5:00 pm) for information about how Pop-Up sessions are formed.

4:00 PM – 4:30 PM

Professional Poster Presentations

Although the Professional Posters will be on display throughout the conference, take this opportunity to have an informal, one-on-one conversation with one or more of the presenters. See page 46 for a listing of the Professional Poster presentations.

4:15 PM – 5:00 PM

Exhibit Hall Closing Break

4:30 PM – 6:00 PM

Roundtable Meetings

Each of SAA's 32 Roundtables meets at ARCHIVES 2015 to conduct business and share information. Roundtable meetings are open to both SAA members and nonmembers. (For additional Roundtable meetings, see Wednesday, August 19, 3:00 PM – 4:30 PM and 5:00 PM – 7:00 PM.)

Congressional Papers

Hear reports from CPR leaders, roundtable task forces, and affiliated liaisons and groups. Learn about election results and participate in our governance. CPR also offers a program on Wednesday, August 19, at Case Western Reserve University on funding advocacy and papers of state legislators and political organizations. Visit <http://www2.archivists.org/groups/congressional-papers-roundtable> for details.

Issues and Advocacy

The roundtable hosts a discussion of the year's major archival news stories and advocacy opportunities, with updates from the people involved and time for questions from the membership. This discussion is followed by our business meeting, at which the steering committee reports on the year's accomplishments and upcoming plans.

Labor Archives

Meeting description not available; see <http://www2.archivists.org/groups/labor-archives-roundtable> for emerging information.

Lesbian and Gay Archives Roundtable

The annual Lesbian and Gay Archives Roundtable meeting includes the election of a new female self-identified co-chair, followed by a panel of speakers discussing various issues and projects related to LGBTQIA+-themed archival and curatorial material and initiatives.

Local Government Records

The Local Government Records Roundtable welcomes the Chief City Archivist of the Cleveland City Council, Martin Hauserman, who gives an overview of the records held by the City of Cleveland and discusses their use by the public. Following Mr. Hauserman's presentation, members share new projects or bring new business to the roundtable.

Privacy and Confidentiality

This meeting is open to anyone with an interest in privacy and confidentiality issues and their implications for archival practice. Following the P&C business meeting and introduction of the new steering committee members, we host a presentation on current privacy topics.

Public Library Archives/Special Collections

Want to market your local history archives and

special collections? We have tips, templates, and tools to help market and advocate for your collections. Our focus is special collections in public libraries, but our meeting is open to everyone who wants to learn and share about marketing and advocating local history materials.

Records Management

We welcome all attendees to our annual meeting. Based on a successful meeting in 2014, we once again hold an "unconference" on major issues in the profession, such as building a new records program and managing social media records. Additional topic ideas will be accepted up until the conference, so let us know what you'd like to talk about!

Science, Technology, and Health Care

Do you want to know how institutions with science, technology, and health care collections are "making the connection"? Presentations focus on collaboration, research and instruction, creative promotion, and other ways of making collections more accessible. The meeting includes our annual business meeting.

Visual Materials Cataloging and Access

Topics to be addressed at the Visual Materials Cataloging and Access Roundtable meeting include a discussion of best practices regarding the arrangement and description of mixed collections containing both textual and photographic materials, discussion of item-level versus collection-level description, and a brief introduction to visual literacy.

4:30 PM – 5:30 PM

Pop-Up! Pulling the Curtain Back on SAA Program Committee Work

Each year, the SAA Program Committee receives an average of 140 session proposals to fill the 60 to 70 education sessions that make up the backbone of SAA's Annual Meeting program. The Program Committee's challenge? Read, rank, and discuss the proposals. The goal? Build a program that appeals to the diverse range of members and meeting attendees. This session features a panel of past and current Program Committee members who provide an overview of — and insights into — the session selection process. What does the Committee look for? What makes a "good" session proposal?

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How much does a theme influence the choices? How does the process actually work? Following the panel, attendees break into small groups with one or two Program Committee representatives in each group to continue the discussion.

6:00 PM – 7:00 PM

Awards Ceremony

Come celebrate the accomplishments of members and friends of the archives profession at the annual Awards Ceremony. Join your colleagues for this opportunity to learn about innovative projects and publications. The chances are good that someone you know is among those being recognized! (Be sure to attend Plenary I on Thursday, 9:00 – 10:30 AM, to learn about SAA's new Fellows and Distinguished Service Award and J. Franklin Jameson Archival Advocacy Award winners, and Plenary II on Friday, 8:30 AM – 9:45 AM, for recognition of SAA's student award winners.)

7:30 PM – 9:30 PM

Mixers and Alumni Parties

See the online conference program (www.archivists.org/am2015) and the Onsite Program for complete information about alumni mixers and parties.

8:30 PM – 9:45 PM

**Archives in the Movies**

The irrepressible Leith Johnson returns in his usual elegant style with "Archives in the Movies 13," an updated program of two dozen wide-ranging film clips that show how archivists, curators, and institutions that preserve the historical record are portrayed — for better or worse — in movies. Come sit in the dark with strangers to watch your "image" on the silver screen!

SATURDAY, AUGUST 22

7:30 AM – 10:00 AM

Registration Open

Bookstore Open

Networking Café/Career Center Open



discussion. Together, attendees confront challenges and ponder the promise of assessment in archives and special collections.

Lucy Barber

National Historical Publications and Records Commission

Sherri Berger

California Digital Library, Special Collections

Martha O'Hara Conway

University of Michigan, Special Collections Library

Julia Gardner

University of Chicago Library

Emilie Hardman, Chair

Harvard University

Susan C. Pyzynski, Moderator

Harvard University

606 Privacy v. Access: Legal and Ethical Challenges in High-Profile Collections

While abiding by the mission of providing access, should institutions make privacy exceptions in high-profile cases? Should creators of records be notified when access is either required or restricted by law? How do shifting interpretations and external pressures affect curators' decisions? Panelists discuss records related to the Dr. Kevorkian-assisted suicides, the 2007 Virginia Tech shooting, the 1995 Oklahoma City bombing, and the 9/11 terrorist attacks.

Roger Christman

The Library of Virginia

Jessi Fishman

The University of Texas at Austin

Terrence J. McDonald, Moderator

University of Michigan Bentley Historical Library

Jan Seidler Ramirez

National September 11 Memorial and Museum at the World Trade Center

Olga Virakhovskaya, Chair

University of Michigan, Bentley Historical Library

607 Research Data Management: A Space Where Archivists Belong

Research data management has become one of the principal concerns of research libraries. To date, however, few archivists have been actively involved in this sphere. Attendees of this session, which features three institutions with archivists at the forefront, learn about the imperative to manage and preserve research data and the central role that archivists should play as repositories are designed and implemented.

Bethany G. Anderson

University of Illinois, Urbana-Champaign

Carly Dearborn

Purdue University Libraries

Jackie M. Dooley, Chair

OCLC Research

Gail Yokote

University of California, Davis, Collection Services

Anderson: Context Matters: Capturing Research and Advocating the Role of Archives in Data Management

Dearborn: The Purdue University Research Repository: Data Preservation Through Collaboration

Yokote: Repositioning the University Archives to Support Data Management and the Faculty Tenure/Promotion Process

608 What and How: Advocacy with Impact

Advocacy is a driving force in the minds of archivists—an engine to move the

archival enterprise forward—but advocacy is defined and used in different ways and must be performed differently in the varied environments in which archives exist. The speakers explore what advocacy means in the government, educational, and business worlds and demonstrate how the meaning and means of advocacy change depending on the circumstances that different archives and archives associations face.

Lauren Breyer

State Farm Insurance Co.

Courtney E. Chartier

Emory University Manuscript, Archives, and Rare Book Library

Geoffrey A. Huth

New York State Archives, Government Records Services

Greg McCoy

Procter & Gamble Company

Sarah A. Polirer, Chair

Cigna Corporation, Corporate Research

Breyer: Advocacy in Archives: Making Yourself Relevant

Chartier: Advocating to the Public: Raising Awareness from the Classroom to the State House

Huth: Defining Archives for Local Government Archives and Records Management Programs

McCoy: Helping Business Archivists to Help Themselves: BAS Advocacy Toolkit and the 2014 BAS Colloquium

609 Graduate Student Paper Presentations

This session features the diverse research interests of three exceptional emerging professionals, whose papers were chosen from a competitive pool of student submissions. Carbone presents *Artists in the Archive: Feeling, Recasting, and Performing the Archival Record*. Troia discusses *The Evolution of Image Licensing and Reproductions Policies by Cultural Heritage Institutions in the Open Access Age*. And Walton presents *Searching High and Low: Faceted Navigation as a Model for Online Finding Aids?*

Kathy Carbone

University of California, Los Angeles

Adam M. Kriesberg, Chair

University of Michigan

Lily C. Troia
Simmons College

Rachel D. Walton
University of North Carolina, Chapel Hill

610 The "Great Society" and the Archives: Fifty Years of Archival Activism

This panel discusses and assesses the last fifty years of American archival work, with a focus on the development of archival activism, broadly defined, and its future implications for archival theory and practice. Occasioned by the 50th anniversary of President Lyndon Johnson's "Great Society" efforts, this panel examines the lasting effects on archival practice of the resulting legislative actions and developments that aimed to increase equality, diversity, and opportunity in American society.

Kimberly Anderson
Iowa State University

Francis X. Blouin, Jr.
University of Michigan

Michelle Caswell
University of California, Los Angeles

Randall C. Jimerson
Western Washington University, Archives Program

Jesse A. Johnston, Chair and Moderator
National Endowment for the Humanities

10:00 AM – 11:00 AM

701 But Where Is It? Access Tools for Born-Digital Records

This session presents a diversity of perspectives from archivists who are providing users with access to born-digital records. Panelists represent academic institutions, museums, and government agencies.

Abby R. Adams
Hagley Museum and Library

Julia C. Corrin
Carnegie Mellon University

Adriane Hanson
University of Georgia Libraries

Tammi Kim, Chair and Moderator
University of Delaware Library

John LeGloahec
National Archives at College Park

Audra Eagle Yun
University of California, Irvine, Special Collections and Archives

702 Controversial Crawling: Documenting University Scandal in Real Time

With widespread adoption of web archiving options, institutions increasingly have the possibility of documenting internal and public discussion of their activities. This is especially relevant in academic institutions that have faced scandal and controversy in recent years. Three archivists discuss the situations on their campuses—from leadership crises to student porn stars—and how web archiving was used. Discussion covers appraisal strategies, web crawling tools, social media, and the outcome of collecting efforts.

Bradley Daigle
University of Virginia

Jackie R. Esposito
The Pennsylvania State University

Matthew Farrell
Duke University

Valerie Gillispie, Chair and Moderator
Duke University

703 Reading from the Crypt: Tales of Archives, Horror, and Dystopia

Archival themes and materials can be found in surprising places, including bestselling horror, dystopia, and post-apocalyptic novels that at first glance have nothing to do with archives. The speakers in this session show that even in a haunted hotel, a gray dystopia, or a Biblical catastrophe, one can find archives, archival material, and the historical record peeking through and influencing events in ways both obvious and subtle.

Michele R. Combs
Syracuse University

Veronica Denison, Chair
University of Alaska Anchorage, Archives and Special Collections

Caryn Radick
Rutgers University

Eira Tansey
University of Cincinnati Libraries

Combs: M-O-O-N, That Spells Archives! Archival Material in Stephen King's "The Stand"

Radick: You've Always Been the Caretaker: Archives as a Destructive Force in Stephen King's "The Shining"

Tansey: Back and Back and Back: Memories vs. Records in Lois Lowry's "The Giver"

704 A Different Type of Animal? Advocating for Natural Science Archives

Primary resources often reveal information related to collections in museums, but lack of expertise and archival staff often relegate the archives to a second tier. This session, organized by the newly formed Natural Science Archives Association, includes archivists and a museum collection manager who discuss how archives are as essential for the study of natural science as the specimen collections themselves. This broad discussion emphasizes surveying, cataloging, digitizing, and transcribing field books and illustrating how, using data standards for records (EAD) and for their associated entities (e.g., the names of the persons and expeditions, EAC-CPF), it is possible to link publications, specimens, and archives within and across libraries, archives, and museums as a model for archives across all subject areas.

Julia Blase
Smithsonian Institution

Christina V. Fidler
University of California, Berkeley

Barbara Mathé, Chair
American Museum of Natural History

Rebecca Morgan
American Museum of Natural History

Tim White
Yale Peabody Museum of Natural History

705 Everyday Memories: A Survey of Multidisciplinary Oral History Collecting Strategies

The speakers discuss oral history as a way to proactively document events and add to the historical record, sharing pragmatic approaches to engage with interviewees, interviewers, and the community to acquire digital content for the archives in rapid and efficient manners. Presentations include theoretical and practical discussions of how crowdsourcing trends such as StoryCorps complement or conflict with more traditional practice, and the impact of acquiring born-digital content for an archive.

The presenters discuss the benefits and opportunities of their approaches, including perspectives from archivists, oral historians, and others in the field.

Bertram Lyons

The Library of Congress, American Folklife Center

Sarah-Jane Poindexter

University of Louisville, Archives and Special Collections / Oral History Center

Jaimie Quaglino, Chair and Moderator

Gates Archive

Allison Schein

WFMT Radio Network, Studs Terkel Radio Archive

706 Keeping the Televised Historic Record: An Archive of Public Media in the Making

Archivists face the urgent task of migrating audiovisual media before a significant piece of the 20th century's historical record is lost to posterity. Once these materials have been digitized, how do archivists preserve them for the long term? How can we innovatively provide access and encourage use, given the rights complexities often associated with audiovisual materials? This session focuses on these questions through the lens of the American Archive of Public Broadcasting.

Karen Cariani, Chair

WGBH Educational Foundation

Casey E. Davis

WGBH Educational Foundation, American Archive of Public Broadcasting

Alan Gevinson

National Audio-Visual Conservation Center

Lauren M. Sorensen

The Library of Congress

707 Recordkeeping in the Cloud and the Advent of Open Data: Mission Critical or Mission Impossible?

Organizations seeking to reap the benefits of cloud computing face the daunting task of understanding recordkeeping requirements, including retention, disposition, and preservation, in an often unclear legal framework. The presenters discuss functional requirements for retention and disposition actions, the development of preservation services that support evidence of authenticity, and issues regarding big data, open data,

and open government initiatives from the perspective of recordkeeping and data challenges in the cloud.

Luciana Duranti, Chair

The University of British Columbia, Archival Studies

Patricia C. Franks

San José State University, Archives and Records Administration

Adam Jansen

University of British Columbia, Archival Studies Ph.D. Candidate

Jim Suderman

City of Toronto, Clerk's Office

Franks: Retention and Disposition in the Cloud: Mission Critical and/or Mission Impossible?

Jansen: Preservation in the Cloud: Introducing PaaS - Preservation as a Service for Trust

Suderman: How Open Is Open? Recordkeeping in the Era of Open Data and Open Government

708 Advocating for History Out Front and Behind the Scenes: SAA and Its Leaders Protect the Historical Record

Through organizational advocacy, taking stands on key issues of historical importance, and strong leadership behind the scenes in support of key personnel, the Society of American Archivists plays a key role in preserving historical memory and supporting archives nationally, internationally, and locally. This session examines the Society's efforts via Court Petitions, the FOIA, and personnel decisions by Solon J. Buck, second Archivist of the United States, in strengthening and protecting the American historical record.

Tommy C. Brown, Chair

Auburn University

James G. Cassidy

National Archives at College Park

David Obringer

Edinboro University of Pennsylvania

Brown: The Right to Know...or Not: The Freedom of Information Act, 1966-1976

Cassidy: The FBI, P.L. 135, and the National Archives: What Is Past Is Prologue

Obringer: SAA Petitions the Court

709 Pop-Up!

See page 34 (Thursday, 4:00 pm – 5:00 pm) for information about how Pop-Up sessions are formed.

710 Pop-Up!

See page 34 (Thursday, 4:00 pm – 5:00 pm) for information about how Pop-Up sessions are formed.

11:15 AM – 12:30 PM

SAA Annual Membership (Business) Meeting

1:00 PM – 2:30 PM

SAA Council

Natural Science Archives Association

1:30 PM – 5:00 PM

Archives Leadership Institute Practices Workshop

Sponsored by the Archives Leadership Institute, the 2015 ALI Practices Workshop (led by ALI Facilitator Luther Snow) focuses on applying leadership strategies to real-world projects to provide a facilitated outlet for leaders to recharge. Attendance is open to ALI alumni and current-year participants. Cost to attend is \$50 (waived for 2015 ALI cohort). For more information, visit www.archivesleadershipinstitute.org. See Registration Form on page 56. (Cleveland Digital Public Library, Learning Commons, Room 341, 325 Superior Avenue, N.E., Cleveland, OH)

6:00 PM – 9:00 PM

Archives Leadership Institute Alumni Reception and Dinner

This event is open to all ALI alumni plus one guest. Cocktails (cash bar) at 6:00, dinner at 7:00 at Porcelli's Bistro, 1852 E 6th St, Cleveland, OH 44114; <http://porcellibistro.com/>. (\$40 per person; see Registration Form on page 56.)

professional poster presentations

The 2015 Program Committee encouraged submission of professional poster presentations to broaden the ways in which presenters can share their work. This format gives you the chance to view posters on your own schedule and have informal, one-on-one conversations with the presenters during a set time. Presenters will be available to discuss their posters at the poster display on Thursday, August 20, from 1:30 to 2:00 pm, and on Friday, August 21, from 4:00 to 4:30 pm. Be sure to take this opportunity to see what your colleagues are doing in their repositories around the country!

P01 Turning Archives Inside-Out: Community Outreach for University Archives and Special Collections

Matthew Strandmark, Emory University,
Manuscript, Archives, and Rare Book Library

Strandmark's poster describes the community outreach program used by Emory University's Manuscript, Archives, and Rare Book Library, designed to create ties with local schools, reach out to community organizations, and create rich online experiences for remote visitors with programs like HistoryPin. These strategies benefit archivists and librarians who hope to become more influential forces in their communities and to raise awareness about the value of archives and special collections.

P02 Building Bridges: Leading an Interdisciplinary Army of Graduate Student Interns

Cyndi Shein, University of Nevada, Las Vegas, Libraries

Shein's presentation illustrates how UNLV Special Collections is improving collection access and raising its profile on campus by building bridges with the history and public history departments. "In the spirit of SAA's Best Practices for Internships, we offer meaningful employment and professional development for graduate students." Students create DACS-compliant descriptions and learn practical, transferrable skills, while improving the quality and increasing the quantity of the institution's online finding aids. The poster outlines project management and intern oversight.

P03 Improving Collection Access Through Standardization of Legacy Descriptions in ArchivesSpace

Karla Irwin, University of Nevada, Las Vegas

Irwin's poster describes the various technical stages that occurred during the implementation of ArchivesSpace in Special Collections at the University of Nevada, Las Vegas. Workflows had to be redesigned, legacy materials had to be addressed, and data had to be standardized and refined. Each stage in the process presented its own unique set of issues and challenges. The poster includes lessons learned and UNLV's plans for the future.

P04 Going Viral: Using Tumblr for Archival Advocacy and Access

Hillary S. Kativa, Othmer Library of Chemical History

Never heard of the Othmer Library of Chemical History? Neither had most people until the launch of Othmeralia, a Tumblr blog showcasing the library's collections. Learn how archivists and librarians collaborated to enhance the visibility of their collections and created a blog that's received shout-outs from the Smithsonian Libraries and proved that no institution is too obscure to put itself and its collections on the map.

P05 DIY Archives for DIY Communities: Archiving Fugitive Collectives with Open-Source Software

Hilary Price, Queens College

Although some do-it-yourself (DIY) collectives sustain a presence over decades, others come and go over a few short months or years, leaving behind an array of ephemera and digital objects. Independent Art Space Archive (IASA) is a digital archive that preserves and shares the presence, mission, and impact of a number of independent art spaces in the Philadelphia area, both extant and defunkt.

P06 Increasing the Diversity Dialogue: Sharing Our Experiences with Microaggressions in the Archival Field

Cynthia Mari Orozco, California State University Long Beach

The blog LIS Microaggressions gives archivists from marginalized communities an online space to share their experiences with microaggressions and increase dialogue and awareness on this issue. Orozco's presentation provides the archival community the opportunity to learn more about the project and to share

Join the conversation!
#saa15

For the most up-to-date information see "Schedule" at www.archivists.org/am2015.

individual experiences with microaggressions on this interactive poster. Participants' posts will be shared on the blog and will also be incorporated into an archivist microaggressions zine.

P07 The Value of Braille in Archival Collections

Anna Kresmer, Jacobus tenBroek Library,
National Federation of the Blind

Braille is a dynamic format uniquely capable of documenting the lives of those who use it, yet it is often misunderstood by both archivists and the public. Misconceptions about long-term value and interest to researchers both sighted and blind keep many Braille collections hidden. This poster highlights Braille collections processing at the Jacobus tenBroek Library and offers simple and effective strategies for working with tactile collections, without the need to learn Braille.

P08 White Gloves: A Do or Don't Method with Print Materials

Amber Clement, Bayliss Public Library-Superior District Library

Clement conducted a study to understand whether white gloves (or any archival gloves) are a proven method or hindrance for preservation of print materials, as well as to determine the overall set policy of glove use. Glove use is a modern concept dictated by current procedural standards. Clement's study results will help archivists and librarians develop correct procedures and policies for handling print materials.

P09 Toy Tips and Totem Poles: Combating Prejudice Through Education, Exhibition and Research

Erin Fehr, Sequoyah National Research Center

In 2012, the Sequoyah National Research Center (SNRC) at the University of Arkansas at Little Rock acquired the Hirschfelder-Molin Native American Stereotypes Collection, a collection of more than 1,500 toys, games, advertisements, books, collectibles, mascot memorabilia, and other items. Fehr shares how SNRC has promoted and used this collection to begin a dialogue with university stakeholders, educators, researchers, and community members about the perpetuation of Native American stereotypes.

P10 Out of the Archives and Into a Public Library Branch: Launching the Time Travel Trunk

Katie Rudolph, Denver Public Library

How can we get families to interact with our materials and fellow staff members to understand what we do? In seeking to answer this question, the Denver Public Library's Western History/Genealogy Department developed the Time Travel Trunk—a customized steamer trunk that brings activities and facsimile historical materials to 25 public library branches across the Denver metro area. The Time Travel Trunk is an experiment in bringing the archives out—and making it easy and engaging.

P11 Teaching Primary and Secondary Sources with Instructional Librarians: An Exercise in Advocacy

Claudia Peterson, Penn State Fayette, and Julie Porterfield,
Coal and Coke Heritage Center at Penn State Fayette

At Penn State Fayette, the Coal and Coke Heritage Center archivist and Reference and Instruction librarian partnered to provide embedded library instruction for an ethnography project. The two sessions included an overview of ethnography, the difference between primary and secondary sources, an overview of finding archival material using finding aids, and an extensive overview of library secondary resources, including appropriate databases. The result of this effort was an opportunity to advocate for archives among students and colleagues.

P12 Metadata and Digital Objects: To Embed or Not to Embed?

Edward Corrado, Binghamton University, and
Rachel Jaffe, University of California, Santa Cruz

Libraries, archives, and museums (LAMs) are curating an increasing amount of born-digital objects. Embedded metadata places valuable identifying and descriptive information within the object itself. However, embedding metadata after acquisition changes the digital object being preserved, potentially raising questions about authenticity. The presenters report on a survey conducted to explore the costs and benefits of embedding additional (i.e., library) metadata into digital objects, to the end of identifying, evaluating current practice, and defining best practices.

P13 Central Arizona Project: Bringing Water and Life to the Arizona Desert

Lois Cooper, Ryan Ehrfurth, Monique Hafler, and
Ruben Vargas, Central Arizona Project

In the early 20th century, Central Arizona Project was a shared dream of Arizonans, a vision of water security and stability for future generations to enjoy their quality of life in a desert. Now that the 336-mile long water delivery system is a reality, CAP's leadership is responsible for protecting and preserving what past generations were able to fund and build. This presentation brings this history to life using photographs from our archives.

P14 Manuscripts Preservation in Tunisia

Rachida Smine, National Library of Tunisia

Many shrines of mystics were burned in Tunisia after the revolution. In eight months (2012 - 2013) nearly 34 shrines distributed throughout the Republic were burned. Many important manuscripts of different threads, dating back several centuries, were in these shrines. Addressing these attacks, our mission is to raise awareness of the importance of this heritage, the need to preserve it by law and material resources, and to exchange information and skills about manuscripts preservation.

P15 Digitizing the Origins of the Cold War: Developing a Sustainable Digitization Model

Rachel Van Unen, Mudd Manuscript Library, Princeton University

The Seeley G. Mudd Manuscript Library, through the generosity of a grant from the National Historical Publications and Records Commission (NHPRC), has digitized more than 400,000 pages of records from six of our most-used collections. The project was completed by contracting with a vendor and using various in-house digitization methods. This poster evaluates the lessons learned from the project through an analysis of our procedures and statistics gathered on the efficiency and cost of each method of digitization.

P16 Evaluating Outreach Impact of a Preservation Workshop at Two Academic Institutions

Jeremy Floyd, University of Nevada, Reno

A two-hour outreach workshop, "Preservation Basics for Personal Archive," was developed for the faculty and staff across campus at two academic institutions, SUNY Buffalo State and the University of Nevada, Reno. The goal of the workshop was to raise awareness of the role of archives and special collections, as well as provide a general audience with tools to adequately preserve their own personal archives. Evaluations demonstrate that this workshop has had a positive impact on awareness and engagement across the institutions.

P17 Abandoning the Transcript: Optimizing Online Interview Access with Creative Indexing

Stephanie Bayless and Anna Lancaster, Butler Center for Arkansas Studies, Central Arkansas Library System

In an effort to streamline the process of providing online access to oral history interviews and other audio/visual resources, the Butler Center for Arkansas Studies replaced traditional transcription with an optimized indexing system. After experimenting with several innovative schemes, including a complex series of short clips, staff selected a narrative-based indexing system using naturalistic language and Library of Congress delineation terms. The end result is beneficial to the user and requires limited staff time.

P18 Prepping for the Party: The Role of University Archives During Anniversary Celebrations

Katie LaSala, Humboldt State University

Is your university gearing up to celebrate a landmark year? Using the experience of Humboldt State University's Special Collections as a case study, LaSala provides examples of how archives can prepare proactively for anniversary celebrations at their institution. The presentation also details some of the challenges faced throughout the year, the lessons learned from the experience, and the accomplishments that were made possible by active participation.

P19 Divide and Conjure: Processing the Making Cancer History Voices® Oral History Collection

Jose Javier Garza, MD Anderson Cancer Center

Working with an oral history consultant, the Historical Resources Center has developed a system to index oral history segments using a coding scheme based on interview topics. Using each interview segment as a discreet object, the archivist ingests each segment into CONTENTdm. Using the individual segments and phrase-indexing search capabilities of CONTENTdm, end users are able to search across the oral history collection for relevant segments instead of relying on an interview-by-interview basis.

P20 Two Cooks in the Kitchen: A Digital Humanities Project Using Community Cookbooks

Jennifer Brannock, University of Southern Mississippi

In recent years, Special Collections at the University of Southern Mississippi (USM) has focused on growing its community cookbook collection. In addition to preserving the culinary culture of Mississippi, the community cookbooks also address the research interests of USM history professor Andrew Haley. To promote Haley's work and the cookbook collection at USM, a partnership was created to produce a digital initiatives project. Brannock describes the collaborative digital humanities project, its challenges, and successes.

P21 Wonderful! You've Acquired It — Now What? Special Format Housing Solutions at the Library of Congress

Ashley Greek, Library of Congress

Greek describes the process of creating housing solutions to stabilize collections of special format materials at the Library of Congress. Housing solutions were based on the composition of the object and how the housing might interact with it. The presenter provides examples of various materials, such as textiles, glass objects, and artifacts.

P22 Visualizing Archives: Giving Users Multiple Ways to Access Archives Online

Catherine Foley, Michigan State University Matrix, and Portia Vescio, Michigan State University Archives and Historical Collections

Archivists must take into account differing learning styles and subject expertise in developing websites for digitized collections. For the website of MSU's Vietnam Project collections, the creation of multiple points of entry allows both scholars and novices to explore the site in ways that are most beneficial to them.

P23 Identifying Tin Pan Alley Cover Artists

Jennifer Wochner, University of South Carolina

“Tin Pan Alley” is a term used to describe the popular sheet music business based primarily in New York City from 1880 to 1950. The last 45 years of the Golden Age of Illustration, 1850-1925, coincide with the rise of the sheet music industry. Knowing how to identify these illustrators and including that information in records pertaining to digital collections can assist in providing access to these materials for researchers working outside of the field of music.

P24 Creating Accessible Content: Responding to an Office of Civil Rights Complaint

Donna McCrea, University of Montana-Missoula

In 2012 the US Department of Education’s Office of Civil Rights (OCR) filed a complaint of disability discrimination against the University of Montana (UM), alleging that UM was using inaccessible electronic and information technology. A resulting accessibility audit included review of content presented by the Library’s Archives and Special Collections. McCrea presents the tools used to test UM’s content against ADA standards as well as the changes that UM made to improve the presentation of resources.

ARCHIVES 2015 exhibitors & sponsors

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- Crawford Media Services, Inc.
- The Crowley Company
- Digital Transitions Division of Cultural Heritage
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- e-ImageData Corp
- Eloquent Systems Inc.
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- Gaylord Archives
- George Blood Audio/Video/Film
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graduate student poster presentations

Student posters highlight the research activities of graduate students in archives and records management programs, as well as projects and activities of SAA Student Chapters. Posters will be on display in the Exhibit Hall on Thursday, August 20, from 5:15 pm to 7:15 pm, and on Friday, August 21, from 9:45 AM to 5:00 pm. Students will be present to discuss their posters with attendees on Thursday from 5:15 pm to 7:15 pm and on Friday from 12:30 pm to 1:45 pm.

1. **The Circus Herald Cataloging and Digitization Project**
Jacob Riehl, University of Wisconsin-Madison
2. **Archival Intelligence in a Digital World: Educational Outreach at the New York University Archives**
Shannon McDonald, New York University
3. **A Comparative Study of the Concepts of Record and Archives in the United States and China**
Zhaolin (Betty) Yi, and Mengkun (Christina) Zhao, Renmin University of China
4. **Understanding and Digitizing Scrapbooks to Uncover Hidden Histories in Archival Collections: Patrick Cardinal Hayes and the Archdiocese of New York in the Bahamas**
Elizabeth Alleva, New York University
5. **Methods for Assessing Risk in Physical Digital Media Collections: The Robert Altman Archive as a Case Study**
Sarah Breen, Alexa Hagen, and Alix Norton, University of Michigan School of Information
6. **Translating Physics into English: Processing the Larry Spruch Papers**
Celeste Brewer, New York University
7. **Towards a "Fully Realized Institutional Repository": Exploring Collaboration Between Archives and IRs**
Kayla Hays and Anna Trammell, University of Illinois at Urbana-Champaign
8. **Deafening Silence: Preservation of Sound Recordings?**
Treshani Perera, University of Wisconsin-Milwaukee
9. **Foreign Film Poster Digitization Project: Combining the Resources of Wisconsin Historical Society and Wisconsin Center for Film and Theater Research**
Carolina Hernandez, University of Wisconsin-Madison
10. **Getting to Know FRED: Introducing Workflows for Born-Digital Content**
Alice S. Prael and Amy D. Wickner, University of Maryland
11. **Voices of the Movement: Digitizing Oral Histories of the Civil Rights Movement**
Harvey D. Long, University of Wisconsin-Madison
12. **Digitizing Texas History**
Emily Russell, University of North Texas
13. **(Almost) Forty Years of State Historical Records Advisory Boards**
Samantha Abrams, University of Wisconsin-Madison
14. **Appraising Diversity: Representing Ethnic and Racial Perspectives in Archival Collections**
Megan A. Massanelli, University of Pittsburgh
15. **Description Is Data: What EAD Can Tell You about Your Descriptive Practices**
Heather Mulliner, New York University
16. **Lost and Found: The Shivers and Revels Family Photographs**
Mary Kate Kwasnik, University of Wisconsin-Madison
17. **Putting Out the Fires: Addressing Preservation Issues in the May Masee Collection to Increase Access and Engagement**
Kylie M. Lewis, Emporia State University
18. **Developing a Community-Based Approach to Records of Mental Illness**
Noah Geraci, University of California, Los Angeles
19. **"Can i h3lp u?" Analyzing Chat Reference Questions in a Special Collections Library**
Kathleen A. Monahan, University of North Carolina at Chapel Hill
20. **A Records Survey and Archival Assessment of Texas Performing Arts**
Katherine E. Isham, University of Texas at Austin

21. Application of Mold Remediation Standards in Practice
Jane Billinger, Emporia State University
22. How Many Followers Today? Special Collections Adventures on Tumblr
Dylan Burns, University of Illinois at Urbana-Champaign
23. Crowdsourcing the Archive: Public Participation and Its Impact on Archival Practice
Marissa D. Kings, University of Wisconsin-Milwaukee
24. No Archives? No Problem!
How to Create and Maintain a Film Archive
Rachel A. Behnke, University of Wisconsin-Madison
25. Grad Student Syncopation: Contributing to Linked Jazz
Karen L. Hwang, William J. Levay, and Alexandra A. Provo, Pratt Institute School of Information and Library Science
26. The Archive of the Waldorf Astoria Hotel
Erin Allsop, City University of New York-Queens College
27. Metadata Mayhem:
An Evaluation of Metadata Usage in the Digital Humanities
Rachel M. Panella, University of Texas at Austin
28. Archival Outreach in Non-Traditional Institutions:
The John G. Shedd Aquarium Library and Special Collections
Emily A. Swenson, University of Wisconsin-Madison
29. Processing the William C. Siegmann Collection at Indiana University
Ariadne C. Rehbein, Indiana University, Bloomington
30. Gaining Exposure for an Archives Using Social Media
Samantha L. Snyder, University of Wisconsin-Madison
31. Weaving the Web of Harvard Alumni: Using Encoded Archival Context — Corporate bodies, Persons, and Families to Describe and Connect Harvard Graduates, Professors, and Officers
Kittle Evenson, Simmons School of Library and Information Science
32. Privacy vs. Access: Processing UNC-CH's School of Law Records
Amelia W. Holmes, University of North Carolina, Chapel Hill
33. Creating a Link: Testing the Archival Research in Sacramento (ARIS) Web-based Catalog
Shelby Kendrick, Monica Mello, and Ignacio Sanchez, SAA Student Chapter, California State University, Sacramento
34. Building Connections, Preserving the Past:
The UNC-Chapel Hill SAA Student Chapter
Matthew Cresson, Anne L. Harding, and Elizabeth Shulman, SAA Student Chapter, University of North Carolina, Chapel Hill
35. SAA@Pratt
J.E. Molly Seegers, SAA Student Chapter, Pratt Institute School of Information and Library Science
36. Is There a Place for Fine Art in the Archive?
Wendy Cole and Dana Statton, SAA Student Chapter, Louisiana State University
37. Preparing Us for the Real World:
The University of Wisconsin — Madison's SAA Student Chapter
Melissa Schultz and Phillip Windsor, SAA Student Chapter, University of Wisconsin-Madison

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 Bracken, James 107
 Breaden, Craig 105
 Brennecke, Caitlin 303
 Brett, Jeremy 408
 Breyer, Lauren 608
 Bristol, Heather 301
 Broadnax, Micha 107
 Brodt, Zachary L. 501
 Bross, Kristina 207
 Brown, Tommy C. 708
 Bucher, Katelind E. 308
 Bunde, Janet M. 505
 Callahan, Maureen 101
 Carbone, Kathy M. 609
 Cariani, Karen 706
 Carmicheal, David W. 204
 Casey, Conor M. 205
 Cassedy, James G. 708
 Casto, Michele 503
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 Chartier, Courtney E. 608
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 Chesarino, Carolyn M. 307
 Christian-Lamb, Caitlin 303
 Christman, Roger 606
 Church, Lila Teresa 309
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 Clemens, Alison 110
 Cockrell, Lucinda 503
 Combs, Michele R. 703
 Comeau, J. Michael 208
 Conway, Martha O'Hara 605
 Corrin, Julia C. 701
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 Crilly, Marta E. 502
 Cuervo, Adriana P. 402
 Curtis, Susan 207
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 Daniel, Dominique R. 502
 Davis, Casey E. 706
 Dearborn, Carly 607
 DeBolt, W. Dean 309
 Demb, Sarah R. 402
 Denison, Veronica L. 703
 Dickson, Eleanor 506
 Dietz, Brian J. 401
 Donovan, Kate 205
 Dooley, Jackie M. 607
 Dorpinghaus, Sarah M. 504
 Dreyer, Rachael 405
 Duinkerken, Kelsey 303
 Dunham, Elizabeth G. 205, 601
 Duranti, Luciana 707
 Eastin, Melissa 305
 Eaton, Fynnette L. 204
 Edwards, Glynn 604
 Eidson, Jennifer 205
 Emerling, Danielle R. 401
 Engels, Christine Schmid 403
 Erb, Shannon M. 202
 Ervin, Chris S. 601
 Esposito, Jackie R. 702
 Fairchild, Mary Jo 504
 Farrell, Matthew 702
 Ferrante, Riccardo A. 604
 Ferriero, David 304
 Fidler, Christina V. 704
 Fishman, Jessi 606
 Flynn, Rosemary Pleva 310
 Focke, Amanda 505
 Fox, Heather 408
 Francis, Matthew R. 504
 Franks, Patricia C. 707
 Freeman, Nancy 403
 Friedman-Shedlov, Lara 105
 Ganz, Michelle 303
 Gardner, Julia 605
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 George, Christine Anne 210
 Gevinson, Alan 706
 Gillispie, Valerie 702
 Glogower, Abigail 207
 Gogel, Wendy Marcus 604
 Goldman, Benjamin 401
 Goldman, Rebecca 504
 Gonzalez, Gloria G. 401
 Gorzalski, Matthew J. 601
 Grennan, Rory 503
 Griffin, Sasha 310
 Grimwood, Scott D. 203
 Grossi, Kenneth M. 108
 Groth, Jason Evans 401
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 Gueguen, Gretchen 506
 Gunn, Brenda S. 508
 Guthrie, Norie 206
 Hagan, Siobhan 305
 Hagedorn, Kat 308
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 Hager, Joshua D. 502
 Hansbrough, Andrew 503
 Hansen, Carolyn 410
 Hanson, Adriane 701
 Hardman, Emilie 605
 Harling, Adrienne 201
 Harrison, Andrew 501
 Hashimoto, Yo 104
 Hecker, Jennifer 408
 Heil, Jacob 108
 Hernandez, Susan Miller 404
 Hibben, Yuki D. 408
 Hight, Cliff 406
 Hintz, Carrie E. 302
 Hirano, Izumi 104
 Hirtle, Peter B. 301
 Hobbs, Holly 503
 Holden, Jessica R. 303
 Howell, Rachel Garrett 307
 Huth, Geoffrey A. 608
 Hyry, Tom 107
 Ilieva, Polina 501
 Jackson, William J. 102
 Jansen, Adam 707
 Jimerson, Randall C. 610
 Johnson, Jennifer I. 302
 Johnston, Jesse A. 610
 Karadkar, Unmil 506
 Katz, Robin M. 207
 Keen, Sarah 603
 Kim, Christine 507
 Kim, Julia 507
 Kim, Tammi Young 701
 Kosmerick, Todd J. 501
 Kriesberg, Adam M. 609
 Kronemer, Seth 407
 Lasser, Carol 108
 Lavoie, Brian 209
 Lawrimore, Erin R. 408
 Lay, Robert A. 305
 Lazarus, Amy 210
 LeGloahec, John 701
 Letocha, Phoebe Evans 210
 Lewis, Lisa 305
 Light, Michelle 209
 Lill, Jonathan 203
 Linn, Mott R. 603
 Livingston, Tom 305
 Lucas, Dawne Howard 501
 Lyons, Bertram 705
 Maher, William J. 301
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 Marshall, Jennifer 309
 Martin, Jamie L. 302
 Mathé, Barbara 704
 McCoy, Greg 608
 McDonald, Dylan J. 602
 McDonald, Terrence J. 606
 McFarland, Colleen 105
 Meeker, Shane 102
 Meyerson, Jessica W. 110
 Montgomery, Philip L. 104
 Moran, Ry 508
 Morgan, Anne 303
 Morgan, Rebecca 704
 Morris, Sammie 506
 Mumma, Courtney C. 204
 Murphy, Donna 203
 Murphy, Nora 402
 Myers, Mark J. 101
 Nash, Katie 502
 Nelson, Amanda 402
 Nguyen, Lisa 107
 Nieves, Jennifer K. 501
 Noonan, Daniel W. 406
 Norling, Samantha 502
 Nye, Abigail C. 106
 Obringer, David 708
 Olliff, Martin T. 309
 O'Neal, Jennifer R. 406
 O'Neill, Shannon 201
 Oswald, Heather 201
 Paradis, Adam 302
 Pasi, Gino 503
 Perricci, Anna 306
 Petersen, Rebecca B. 103
 Pitti, Daniel V. 109
 Poindexter, Sarah-Jane 705
 Polirer, Sarah A. 608
 Posas, Liza 602
 Powell, Catherine E. 205
 Prescott, Leah 407
 Proffitt, Merrilee 504
 Prom, Christopher J. 604
 Pyatt, Timothy D. 209
 Puzynski, Susan C. 605
 Quaglino, Jaimie 705
 Quigel, James P. 205
 Quigley, Sarah 210, 505
 Radick, Caryn 703
 Ramirez, Jan Seidler 606
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 Rawdon, Katy E. 204
 Reilly, Elizabeth 503
 Richardson, Mary N.S. 408
 Riley, Dennis R. 106
 Roe, Kathleen D. 304
 Rollason-Cass, Sylvie 103
 Rosenblum, Aaron L. 202
 Rubinstein, Aaron 109
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 Ryan, Ted 102
 Ryland, Christopher R. 501
 Salsich, Anne Cuyler 603
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 Schaefer, Sibyl 310
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 Schneider, Josh 507
 Schwartz, Scott 503
 Scott, Paul R. 505
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 Smith, Edson 404
 Smith, Kathelene McCarty 603
 Snider, Lisa 101
 Sorensen, Kristy 602
 Sorensen, Lauren M. 706
 Stadel-Bevans, Cheryl L. 204, 405
 Stawski, Patrick A. 105
 Stecklein, Heather 307
 Stevenson, Amy 102
 Stocking, William 109
 Stringfellow, Julia 505
 Stuchell, Lance 308
 Suderman, Jim 707
 Sullivan, Laura 310
 Sutton, David 301
 Sweeney, Shelley 508
 Taketa, Rachel 103
 Tansey, Eira 703
 Tari, Kaari 208
 Taylor, Nicholas 306
 Thomas, Jennie 503
 Thomason, Anne 302
 Titchener, Lynnwood 102
 Topp, Sue R. 203
 Trinka-Randall, Gregor 208
 Troia, Lily C. 609
 Tuomala, Meg 101
 Turcotte, Florence M. 405
 Vagts, Rachel 302
 Vermue, Ed 603
 Virakhovskaya, Olga 606
 Wachholz, Jacqueline Reid 405
 Wagner, Jessica L. 206
 Walton, Rachel D. 609
 Watson, Susan Ginter 203
 Waugh, Dorothy F. 401
 Waxman, Jennifer 201
 White, Tim 704
 Wiener, Judith A. 501
 Wilkinson, Elizabeth M. 207
 Wilson, Brian 308
 Won, Nami 104
 Yarmey, Kristen 103
 Yates, Sandra E. 104
 Yokote, Gail 607
 Yun, Audra Eagle 310, 701
 Zamon, Christina J. 402
 Zanish-Belcher, Tanya 403

1 Register

INTERNET

Register online using our secure ARCHIVES 2015 registration form at www.archivists.org/am2015.

FAX

Fax your completed registration form, with credit card information, to 312-606-0728, Attn: ARCHIVES 2015 Registration. Do not fax your registration if you are paying by check.

MAIL

Send your completed registration form, with credit card information or check made payable to SAA, to:

Society of American Archivists
Attn: ARCHIVES 2015 Registration
17 North State Street, Suite 1425
Chicago, IL 60602

Payment and Registration Deadlines

Registrations are processed on a first-come, first-served basis.

Register online for faster service. If you choose to fax or mail your registration, please complete the entire form (on pages 56–57) to speed your registration. **Please use the PDF Registration Form for group registrations of 5 or more individuals from the same institution.** To avoid being double-billed, do not send your registration via both fax and mail.

Full payment must accompany your registration. Registrations not accompanied by payment will be placed on hold until payment is received. SAA accepts checks made payable to SAA, as well as credit cards issued by VISA, MasterCard, American Express, or Discover. Payment must be made in U.S. funds. No purchase orders or vouchers can be accepted. If payment is by credit card, we recommend that you register online at www.archivists.org/conference.

Early-Bird Registration: Register by **July 15** and save at least \$50 off Advance registration rates and \$110 off Onsite rates.

Advance Registration: Register by **July 22** to save at least \$60 off Onsite rates.

Late Registration: Registrations received after **July 22** will be returned to sender. After July 22 you must register on site at the Registration Desk located in the Cleveland Convention Center, 300 Lakeside Avenue, Cleveland, OH 44113.

Advance registrations for Pre-conference Programs ONLY will be accepted until July 22. After this date, individuals may register onsite pending availability of seats in the program.

getting to
ARCHIVES 2015
is as easy as
1 • 2 • 3!

	SAA Member*	Employee of SAA Member Institution	Non-member	International Non-member
Early-Bird (by 7/15)	\$319	\$389	\$509	\$389
Advance (by 7/22)	\$369	\$439	\$559	\$439
Onsite (after 7/22)	\$429	\$499	\$599	\$499
One-Day	\$229	\$279	\$369	\$279
Student**	\$139	N/A	\$209	N/A
Expo Hall Only	\$109	\$109	\$109	\$109
Guest***	\$149	\$149	\$199	\$149
SAA Research Forum	Free to conference registrants; \$50/\$25 (students) for those not registered for the conference.			

*The member rate applies to SAA members.

**SAA Full members are not eligible for the SAA Student member rate. Student nonmembers are required to fax a copy of valid student ID or other proof of enrollment to the Conference Office (312-606-0728) to qualify for the student discount.

***Designed especially for spouses and children of conference attendees, the Guest option allows the guest to attend the Plenary Sessions, the All-Attendee Reception, and the Expo Hall. Guest registrations must accompany the conference attendee's registration. When registering a guest, please be sure to include full names on the registration form.

Cancellations and Refunds: If for any reason you must cancel your registration, your written request must be received before **July 15, 2015**, to receive a full refund. A \$50 handling charge will be assessed for written cancellations postmarked between July 15 and July 22. **No refunds will be issued after July 22.**

SAA/ARMA Reciprocal Registration Fees: The SAA and ARMA International governing bodies have approved a resolution that permits the members of each organization to attend the other's annual conference at member rates. The resolution is intended to encourage expansion of educational opportunities for both professions.

Confirmation

You will receive written confirmation of your registration via email. This notice will verify that your registration has been processed and will serve as confirmation of your ARCHIVES 2015 registration. Please allow up to three business days to receive your confirmation, and take a moment to review it upon receipt. If you have a question, please contact the Conference Office toll-free at 866-722-7858 between 9:00 am and 5:00 pm Central time.

Registration Desk Hours

Pre-registrants may pick up their packets at the Pre-registration Desk in the Cleveland Convention Center. Your registration packet will include a name badge and an Onsite Program that lists times and locations for all sessions and events, as well as descriptions of all education sessions. (Please note that you have the option to help us reduce our conference footprint by opting out of receiving the print program. See the registration form to opt out.) You must have a name badge to gain admission to all sessions and events.

Tuesday, August 18:	8:00 AM – 4:00 PM
Wednesday, August 19:	8:00 AM – 5:30 PM
Thursday, August 20:	7:00 AM – 5:30 PM
Friday, August 21:	7:00 AM – 5:30 PM
Saturday, August 22:	7:00 AM – 10:00 AM

2 Reserve Your Hotel

Most of ARCHIVES 2015 will take place in the beautiful new Cleveland Convention Center. SAA has negotiated special discounted room rates at three hotels that are within easy walking distance of the Convention Center.

A block of rooms has been reserved at each of the following hotels:

Renaissance Cleveland Hotel (Headquarters Hotel)

24 Public Square, Cleveland, OH 44114
800-HOTELS-1
\$185 Single / Double

Westin Cleveland Downtown

777 Saint Claire Avenue, NE, Cleveland, OH 44114
216-771-7700
\$195 Single / Double

Doubletree by Hilton Hotel Cleveland Downtown

1111 Lakeside Avenue, Cleveland, OH 44114
216-241-5100
\$175 Single / Double

Connect with hotel reservations via the conference website at:

<http://www2.archivists.org/am2015/attend/hotel>.

Rates do not include applicable state and local taxes (currently 16.50%) in effect at the time of check out. Complimentary high-speed Internet access in guest rooms is included. All guaranteed reservations require an advance deposit or credit card to guarantee arrival. The hotels allow guests the right to cancel their reservation **without penalty up to 72 hours prior** to arrival date. The hotels will charge one night plus taxes for cancellation within 72 hours of the scheduled arrival date or failure of the guest to check in on the scheduled arrival date. Any remaining nights of a no-show reservation will be cancelled.

Credit cards will not be charged until actual check in or late cancellation. The hotels accept Visa, MasterCard, American Express, Discover, Diners Club, or Carte Blanche.

These rates are available **until Friday, July 20, OR until our room block has been met, whichever comes first**. After this date—or the date on which the room block has been met—we can no longer guarantee rates and availability. We advise you to make your room reservations as soon as possible to ensure availability and the discounted rate.

3

Get to—and Around—Cleveland

By Air

The Cleveland area has two main airports:

Cleveland Hopkins International Airport (<http://www.clevelandairport.com>) (CLE) is about 14 miles, or about 20 minutes, from the Convention Center and hotels.

Akron-Canton Airport (<http://www.akroncantonairport.com/>) (CAK) is about 50 miles, or about 53 minutes, from the Convention Center and hotels.

Listed below are the major carriers that service Cleveland Hopkins International Airport.

Air Canada

888-247-2262
www.aircanada.com

Southwest.com

800-435-9792
www.southwest.com

American Airlines

800-433-7300
www.aa.com

Spirit Airlines

800-772-7117
www.spirit.com

Delta Airlines

800-221-1212
www.delta.com

United Airlines

800-864-8331
www.united.com

FlyFrontier.com

800-432-1359
www.frontierairlines.com

US Airways

800-428-4322
www.usairways.com

JetBlue

800-538-2583
www.jetblue.com

Ground Transportation

Cleveland Hopkins International Airport (CLE) Ground Transportation

(<http://www.clevelandairport.com/parking-transportation>): A variety of transportation options are available from CLE to the Cleveland Convention Center and the conference hotels.

Public Transportation (<http://www.riderta.com/>): The Greater Cleveland Regional Transit Authority (RTA) Red Line provides regular service between CLE and downtown Cleveland via the Tower City Station. The trip takes less than 30 minutes and trains depart from CLE every 15 minutes for the majority of the day. For RTA to the Renaissance Hotel: Take the Red Line toward Stokes/Windermere. Exit at Tower City – Public Sq Stn. Fare: \$2.25 (one way).

Taxi Service (<http://www.clevelandairport.com/parking-transportation/taxis>): For passengers leaving the airport, CLE offers a dedicated taxicab service. To use the taxi service, look for the taxi entrance at the orange wall on the south end of baggage claim, adjacent to Carousel 11. Pickups are made at this location only. Rate from the airport to the Renaissance Hotel is approximately \$33 one way.

Trains and Buses

Amtrak (www.amtrak.com) trains arrive at the downtown Lakefront Station Building, 200 Cleveland Memorial Shoreway, Cleveland, OH 44114. Upon arriving, take a taxi (<http://www.thisiscleveland.com/planning-tools/transportation/taxis/>) to the Renaissance Hotel, or take bus 39 toward 39 West Prospect on the East 9th Street and North Coast Station. Exit at the Frankfort Avenue and West 3rd Street stop. The Renaissance Hotel is a 2-minute walk. Bus fare: \$2.25 (one way).

Greyhound (www.greyhound.com) buses arrive at the Greyhound terminal (Cleveland Greyhound STA, 1465 Chester Avenue, Cleveland, OH 44114) in downtown Cleveland. Upon arriving, you can take a taxi or bus to the Renaissance Hotel. Take Bus 51 toward 51 Drake/Howe on Chester Avenue and East 15th Street. Exit at Public Square. The Renaissance Hotel is a one-minute walk. Bus fare: \$2.25 (one way).

Megabus (www.megabus.com) buses arrive at the GCRTA Stephanie Tubbs Jones Transit Center (2115 East 22nd Street, Cleveland, OH 44113) in downtown Cleveland. Upon arriving, you can take a taxi or bus to the Renaissance Hotel. Take Bus 79A-B towards 79B East 6th/Lakeside on West 25th Street and Bridge Avenue. Exit at Superior Avenue and West 3rd Street. The Renaissance Hotel is a one-minute walk. Bus fare: \$2.25 (one way).

And Once You've Arrived In Cleveland....

Visit the “Map with Walking Directions” link in the “Hotel Accommodations” section of the conference website to see the distances between the Convention Center and the conference hotels (https://www.google.com/maps/d/viewer?mid=zZvaPl-9KaZY.kORzkLbhf_wM), as well as maps and detailed driving directions from CLE. Use Google maps to generate specific directions.

Parking

The Cleveland Convention Center does not provide parking, but there are several parking garages close to the Center. For more information:

<http://www.clevelandconventions.com/attendees/Parking-Information>

For information about hotel parking:

Renaissance Cleveland Hotel:

<http://www.marriott.com/hotels/maps/travel/clebr-renaissance-cleveland-hotel/#parking>

Westin Cleveland Downtown:

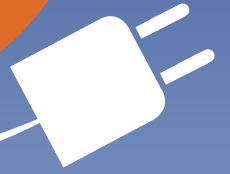
<http://www.westincleveland.com/parking>

Doubletree by Hilton Hotel Cleveland Downtown:

<http://doubletree3.hilton.com/en/hotels/ohio/doubletree-by-hilton-hotel-cleveland-downtown-lakeside-CLELSDT/about/policies.html>

ARCHIVES Cleveland 2015

registration form



To register online using our secure ARCHIVES 2015 registration form, go to www.archivists.org/am2015.

1. REGISTRATION

One registrant per form. Please type or print clearly.

LAST NAME _____ FIRST NAME _____ MI _____ NICKNAME FOR BADGE _____

INSTITUTION NAME _____

MAILING ADDRESS _____

STREET OR PO BOX _____

CITY _____ STATE/PROVINCE _____ ZIP/POSTAL CODE _____ COUNTRY _____

THIS ADDRESS IS FOR MY HOME BUSINESS OTHER
 USE THIS AS MY PREFERRED MAILING ADDRESS FOR ALL SAA BUSINESS.

IF STUDENT, NAME OF SCHOOL _____

() () ()
 PHONE HOME PHONE FAX

E-MAIL ADDRESS _____

Is your employer an Institutional Member of SAA?

No Yes

Nonmembers employed by member institutions are eligible to receive partial discounts on SAA event registration.

SAA/ARMA Reciprocal Rate:

No Yes

ARMA ID#: _____

2. REGISTRATION FEES

Weekly registration includes all Plenary and Education Sessions and Exhibit Hall.
 Registration fee does not include Pre-conference Programs or Ticketed Events. (See reverse.)

Please check appropriate box:

	MEMBERS	EMPLOYEES OF MEMBER INSTITUTIONS	NONMEMBERS	INTERNATIONAL NONMEMBERS
Early-Bird (by 7/15)	<input type="checkbox"/> \$319	<input type="checkbox"/> \$389	<input type="checkbox"/> \$509	<input type="checkbox"/> \$389
Advance (by 7/22)	<input type="checkbox"/> \$369	<input type="checkbox"/> \$439	<input type="checkbox"/> \$559	<input type="checkbox"/> \$439
On-Site (after 7/22)	<input type="checkbox"/> \$429	<input type="checkbox"/> \$499	<input type="checkbox"/> \$599	<input type="checkbox"/> \$499
One-Day <input type="checkbox"/> Wednesday 8/19 <input type="checkbox"/> Thursday 8/20				
<input type="checkbox"/> Friday 8/21 <input type="checkbox"/> Saturday 8/22	<input type="checkbox"/> \$229	<input type="checkbox"/> \$279	<input type="checkbox"/> \$369	<input type="checkbox"/> \$279
Student	<input type="checkbox"/> \$139	N/A	<input type="checkbox"/> \$209	N/A
Guest*	<input type="checkbox"/> \$149	<input type="checkbox"/> \$149	<input type="checkbox"/> \$199	<input type="checkbox"/> \$149

Subtotal Conference Fees \$ _____

***Guest Registration:** Designed especially for spouses, partners, and children of conference attendees, guest registration allows the guest to attend the Plenary Sessions, the All-Attendee Reception, and the Exhibit Hall. Guest registrations must accompany the conference attendee's registration. When registering a guest, please be sure to provide full names below.

*Guest Names _____

Support services



Check here if you have any special needs in order to participate fully in this event. The conference staff will contact you.



Check here if you would like to learn more about child care options that are being considered for this event. (Email address required under Registration.)

Will you help reduce our footprint?



Check here to opt out of receiving a print Onsite Program. A mobile app will be available.

3. PRE-CONFERENCE PROGRAM FEES

*The Advance deadline is July 22. Regular rates apply after that date.

**Discounted rates apply for attending more than one course. See last two boxes for combined rates.

		SAA MEMBERS (ADVANCE/REGULAR)*	EMPLOYEES OF SAA MEMBER INSTITUTIONS (ADVANCE/REGULAR)*	NONMEMBERS (ADVANCE/REGULAR)*
1607	Fundamentals of Project Management for Archivists **	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1608	Archives: Principles and Practices	<input type="checkbox"/> \$289 / \$349	<input type="checkbox"/> \$329 / \$389	<input type="checkbox"/> \$379 / \$429
1609	Architectural Records: Managing Design and Construction Records	<input type="checkbox"/> \$289 / \$349	<input type="checkbox"/> \$329 / \$389	<input type="checkbox"/> \$379 / \$429
1610	Digital Forensics for Archivists: Fundamentals [DAS] **	<input type="checkbox"/> \$215 / \$275	<input type="checkbox"/> \$245 / \$305	<input type="checkbox"/> \$275 / \$335
1611	Digital Forensics for Archivists: Advanced [DAS] **	<input type="checkbox"/> \$325 / \$385	<input type="checkbox"/> \$365 / \$425	<input type="checkbox"/> \$425 / \$485
1612	Toward Financial Sustainability in Archives **	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1613	Premis Tutorial [DAS]	<input type="checkbox"/> \$205 / \$265	<input type="checkbox"/> \$235 / \$295	<input type="checkbox"/> \$265 / \$325
1614	Privacy and Confidentiality in Digital Archives [DAS]	<input type="checkbox"/> \$205 / \$265	<input type="checkbox"/> \$235 / \$295	<input type="checkbox"/> \$265 / \$325
1615	Managing Audiovisual Digitization Projects	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1616	Encoded Archival Description (EAD3)	<input type="checkbox"/> \$325 / \$385	<input type="checkbox"/> \$365 / \$425	<input type="checkbox"/> \$425 / \$485
1617	Developing Specifications and RFPs [DAS]	<input type="checkbox"/> \$205 / \$265	<input type="checkbox"/> \$235 / \$295	<input type="checkbox"/> \$265 / \$325
1618	Advanced Project Management for Archivists **	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1619	Describing Archives: A Content Standard (DAC3)	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1620	Rights and Permissions: Policies for Reproduction and Reuse of Archival Holdings	<input type="checkbox"/> \$189 / \$249	<input type="checkbox"/> \$219 / \$279	<input type="checkbox"/> \$249 / \$299
1610 1611	Registration for both courses	<input type="checkbox"/> \$455 / \$515	<input type="checkbox"/> \$485 / \$545	<input type="checkbox"/> \$515 / \$575
1607 1612 1618	Registration for two courses	<input type="checkbox"/> \$279 / \$339	<input type="checkbox"/> \$309 / \$369	<input type="checkbox"/> \$339 / \$399
	Registration for all three courses	<input type="checkbox"/> \$359 / \$419	<input type="checkbox"/> \$389 / \$449	<input type="checkbox"/> \$419 / \$479

Subtotal Pre-Conference Fees \$ _____ \$ _____ \$ _____

4. SPECIAL EVENTS

Please indicate if you plan to attend — even if the event is free to registrants — so that we may have an accurate estimate of attendance.

	#TICKETS	
SAA Research Forum (8/18)	_____	Free to registrants; \$50 / \$25 (students) for those not registered for the conference.
ACA Annual Business Meeting/Member Luncheon (8/20)	_____	\$30 for ACA Members (includes plated lunch).
All-Attendee Reception (8/20)	<u>1</u>	Free to registrants.
Guest Ticket to All-Attendee Reception	_____	\$40 adult / \$10 children 12 and under.
Archives Leadership Institute Alumni Dinner (8/22)	_____	\$40; open to all ALI alumni plus guest.
Archives Leadership Institute Practices Workshop (8/22)	_____	\$50; waived for 2015 ALI cohort.
		Subtotal Event Fees \$ _____

5. METHOD OF PAYMENT

All registrations must be accompanied by payment, and all payments must be made in U.S. funds. The conference office accepts checks, VISA, MasterCard, American Express, and Discover. Please make checks payable to SAA. Do not send cash.

Total \$ _____ Check # _____ Checks must include name(s) of registrant(s).
 VISA MasterCard American Express Discover

CREDIT CARD # _____ EXPIRATION DATE _____ CSV (SECURITY CODE) _____

NAME ON CARD (PLEASE PRINT) _____ TELEPHONE NUMBER IF NAME ON CARD DIFFERS FROM ATTENDEE _____

CARDHOLDER'S SIGNATURE _____

For fastest service: Register online at www.archivists.org/am2015

Submit via fax (with credit card information) to: 312-606-0728

Or send completed form with payment to:
 Society of American Archivists
 ARCHIVES 2015 Registrar
 17 North State Street, Suite 1425
 Chicago, IL 60602

Questions? 312-606-0722 or 866-722-7858 (toll-free within U.S.)

Please do not submit registration via more than one method.

Erie-sistable Deals!

Dive into the SAA BOOKSTORE to browse and buy the latest titles, or to chat about an idea you have for a book, module, article, case study, or perspective piece with Chris Prom (Publications Editor), Greg Hunter (*The American Archivist* Editor), Teresa Brinati (Director of Publishing), and *Archival Outlook* Coordinator Anne Hartman.

FEATURES:

- Books for sale onsite.
- More than 75 titles — from how-to manuals to writings on archives.
- Discounts on most books.
- First come, first served (quantities limited).

NEW TITLES INCLUDE:

Archives in Libraries

by Jeannette Bastian, Megan Sniffin-Marino, and Donna Webber

Becoming a Trusted Digital Repository (Module 8)

by Steve Marks, with an intro by Bruce Ambacher and edited by Michael Shallcross

Rights in the Digital Era

Edited by Menzi Behrnd-Klodt and Christopher Prom, with an intro by Peter Hirtle, and consisting of:

- ***Module 4: Understanding Copyright Law***
by Heather Briston
- ***Module 5: Balancing Privacy and Restrictions: Personal and Family Papers***
by Menzi Behrnd-Klodt
- ***Module 6: Balancing Privacy and Restrictions: Organizational, Business, and Government Records***
by Menzi Behrnd-Klodt
- ***Module 7: Managing Rights and Permissions***
by Aprille McKay

Wednesday, August 19

8:00 AM – 5:30 PM

Thursday, August 20

7:00 AM – 5:30 PM

SAA BOOKSTORE HOURS

Friday, August 21

7:00 AM – 5:30 PM

Saturday, August 22

7:30 AM – 10:00 AM

Special Events

Brown Bag Lunch Discussion

Thursday, August 20, Noon – 1:15 PM

Here's your chance to read ahead in *The American Archivist* by participating in a brown bag lunch discussion on a forthcoming journal article. (Preregistration required; stay tuned for details.)

Toast to Authors

Friday, August 21, 2:45 PM – 3:00 PM

Join in hoisting a glass of lemonade to those who have contributed to SAA publications — journal, magazine, books, modules, and case studies—in the past year.

"Write Away!" Breakfast Forum

Friday, August 21, 7:30 AM – 8:15 AM

An informal discussion with *The American Archivist* Editor Greg Hunter and Reviews Editor Amy Cooper Cary, Publications Editor Chris Prom, and SAA staff Teresa Brinati and Anne Hartman on how YOU can contribute to the professional literature.

SAA is your
partner in publishing!

Call for Participants and Presentations

Society of American Archivists 2015 Research Forum “Foundations and Innovations”

Tuesday, August 18
9:00 AM – 5:00 PM
Cleveland Convention
Center
Cleveland, Ohio

Participants’ enthusiastic response to the past eight Research Forums confirms that the full spectrum of research activities—from “pure” research to applied research to innovative practice — is of interest and value to the archives community. The 2015 Research Forum will build on previous success by continuing with a full day of presentations.

If you’re engaged in research . . . seeking to identify research-based solutions for your institution . . . willing to participate in the research cycle by serving as a beta site for research trials . . . or simply interested in what’s happening in research and innovation

... then join us for the 9th annual SAA Research Forum: “Foundations and Innovations”!

Researchers, practitioners, educators, students, and the curious across all sectors of archives and records management are invited to participate. Use the Forum to discuss, debate, plan, organize, evaluate, or motivate research projects and initiatives. The event seeks to facilitate collaboration and help inform researchers about what questions and problems need to be tackled.

Call for Platform and Poster Presentations

SAA invites submission of abstracts (of 250 words or fewer) for either ten-minute platform presentations or poster presentations. Topics may address research on, or innovations in, any aspect of archives practice or records management in government, corporate, academic, scientific, or other setting. Presentations on research results that may have emerged since the 2015 Annual Meeting Call for Proposals deadline in October 2014 are welcome, as are reports on research completed within the past three years that you think is relevant and valuable for discussion. Please indicate whether you intend a platform or poster presentation.

Abstracts will be evaluated by a review committee co-chaired by Nancy McGovern (Massachusetts Institute of Technology) and Helen Tibbo (University of North Carolina, Chapel Hill).

Deadline for submission of abstracts: May 1, 2015. You will be notified of the review committee’s decision by July 1 (in advance of the Early-Bird registration deadline).

Submit your 250-word abstract no later than May 1 via email to researchforum@archivists.org. **Please be sure to include a title and your name, affiliation, email address, and whether your proposal is for a platform or poster presentation.**

Archivists from around the country and the world will convene at ARCHIVES 2015, SAA’s 79th Annual Meeting, August 16–22 in Cleveland. The Research Forum will provide a platform to acknowledge current — and encourage future — research and innovation from across the broad archives community and for the benefit of the archives profession.

Research Forum Events at ARCHIVES 2015

Research Presentations and Posters (Tuesday, August 18, 9:00 AM–5:00 PM): Here’s your chance to present, discuss, listen to, or view research reports and results on a variety of topics. The final thirty minutes of this session will seek input for SAA’s 2016 Research Forum.

“Office Hours” in the Exhibit Hall: Research Forum organizers will be on hand to hear your ideas about the Forum and for ad hoc discussions about specific research projects.

Poster Sessions: Be sure to make time to visit the poster sessions, which will include practice innovation and research topics.



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Records



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