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Business Warehouse Queries in ECC

Logistics Data Dictionary

Business Warehouse Queries in ECC
Logistics Data Dictionary

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Agency Award Distribution

Technical Name: ZMM_ZPUR_O01_Q002

Description: The purpose of this report is to show the number of Contracts that were awarded by MMO for each Agency categorized by Certification Amount ranges.

Role: Procurement

Selection Criteria		Mandatory or Optional
	Fiscal Year	M
	Calendar Day	O
	Plant	O
	Storage Location	O
	Purchasing Group	O
Rows		
	Plant	
Free Characteristics		
	Document Date	
	Fiscal Year / Period	
	Fiscal Year	
	Purchasing Document Category	
	Purchasing Document Type	
	Purchasing Document (Contract Number)	
	Purchasing Group	
	Storage Location	
Results Columns		
	Less than $10,000	
	$10,000 - $49,000.99	
	$50,000 - $99,999.99	
	$100,000 - $199,999.99	
	$200,000 or More	

Award Items by Commodity

Technical Name: ZMM_ZPUR_O01_Q001

Description: The purpose of this report is to show the items awarded by Fiscal Year and Material Group. This report is often requested by the Legislature.

Role: Procurement

Selection Criteria		Mandatory or Optional
	Fiscal Year	M
	Calendar Day	O
	Plant	O
	Storage Location	O
	Purchasing Group	O
	Material Group	O
	Material	O
Rows		
	Commodity (Material Group)	
	Plant	
	Purchasing Document Category	
	Purchasing Document Type	
	Purchasing Document	
	Item	
Free Characteristics		
	Bid Invitation Transaction Type	
	Bid Number	
	Bid Invitation Number	
	Contract	
	Document Date	
	Fiscal Year	
	Material	
	Name	
	Purchasing Group	
Free Characteristics continued on next page.		

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Free Characteristics		
	Storage Location	
	Type of Bid Invitation	
	Valid From	
	Valid To	
	Vendor	
Results Columns		
	Unit Price	
	Target Quantity	
	Price * Quantity	
	Total Amount	

Backorders

Technical Name: ZMM_ZPUR_O01_Q003

Description: The purpose of this report is to have a report that provides information on the number of Purchase Orders that are on backorder or items on a Purchase Order that are on backorder.

Role: Procurement

Selection Criteria		Mandatory or Optional
	Plant	O
	Storage Location	O
	Purchasing Group	O
Rows		
	Plant	
	Purchasing Document	
	Item	
	Requested Delivery Date	
Free Characteristics		
	Material Group	
	Material	
	Purchasing Document Category	
	Purchasing Document Type	
	Purchasing Group	
	Storage Location	
	Vendor	
Results Columns		
	Order Quantity	
	Delivery Quantity	
	Days Backordered	

Bid Invitations by Type

Technical name: ZMM_ZBBP_BID_Q001

Description: This report provides details of Bid Invitations (Solicitations). It can be accessed from Bid Invitations - Bids - Contracts and used as a drill down.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Type of Bid Invitation	O
	Bid Invitation Number	O
	Processing Status	O
	Bid Type	O
	Purchasing Group	O
Rows		
	Transaction Type	
	Bid Invitation Number	
	Item Number in Bid Invitation	
	Name	
	Processing Status	
	Document Date	
	Opening Date Bid Invitation	
	Bid Submission Deadline	
Free Characteristics		
	Bid Invitation Item GUID	
	Bid Invitation GUID	
	Bidder Registration Deadline	
	Product Category ID	
	Publication Status	
	Purchasing Group	
	Type of Bid Invitation	
Results Columns		
	Number of Records	

Bid Invitations - Bids – Contracts

Technical name: ZMM_ZSRM_IS02_Q001

Description: This query shows the timeline for a solicitation and the Bids and Contracts linked to them.

Role: HR Personnel Administration

Selection Criteria		Mandatory or Optional
	Bid Invitation Transaction Type	O
	Bid Invitation Number	O
	Bid Number	O
	Contract Numbers	O
	Plant	O
	Storage Location	O
	Purchasing Group	O
Rows		
	Bid Invitation Transaction Type	
	Bid Invitation Number	
	Bid Invitation Create Date	
	Bid Number	
	Bid Create Date	
	Purchasing Document Contract	
	Contract Create Date	
Free Characteristics		
	Acceptance Status	
	Bid Invitation Name	
	Bid Item GUID	
	Bid Submission Deadline	
	Plant	
	Purchasing Group	
	Shopping Cart Number	
	Shopping Cart Requester	
Free Characteristics continued on next page.		

Free Characteristics		
	Storage Location	
	Type of Bid Invitation	
Results Columns		
	Last Approval Day (for Requirement/SC)	
	Days to Award	
	Days to Award (From – Publishing Bid Invitation)	

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Bids by Bid Invitations

Technical Name: ZMM_ZBBP_QUO_Q002
Description: This report provides details of Bid Invitations (Solicitations). It can be accessed from Bid Invitations - Bids - Contracts and used as a drill down.
Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Bid Invitation Number	O
	Bid Number	O
	Purchasing Group	O
Rows		
	Bid Invitation Number	
	Bid Number	
	Bid Create Date	
	Acceptance Status	
	Name	
	Bidder	
Free Characteristics		
	Item Number in Bid Invitation	
	Item Number in Bid	
	Minority Status	
	Processing Status	
	Purchasing Group	
Results Columns		
	Net Price	

Bids of $1 Million or More

Technical Name: ZMM_ZBBP_QUO_Q001

Description: The purpose of this report is to have a report ready for the legislature that provides information on bids that are $1 Million dollars or more.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Created On Date	O
	Amount From	M
	Amount To	M
	Purchasing Group	O
Rows		
	Bid Number	
	Item Number in Bid	
	Delivery Date	
	Name	
	Bidder	
Free Characteristics		
	Purchasing Group	
Results Columns		
	Net Price	

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Bid Invitation by Processing Status

Technical Name: ZMM_ZSRM_IS02_Q002

Description: This report provides the same information as the "Bid Invitations-Bids-Contracts" report but sorts and selects by Processing Status. The default status is "completed," but it can be overridden in the Selection Screen.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Bid Invitation Transaction Type	O
	Bid Invitation Number	O
	Bid Number	O
	Contract Numbers	O
	Plant	O
	Storage Location	O
	Purchasing Group	O
	Processing Status	O
Rows		
	Processing Status	
	Changed On	
	Bid Invitation Number	
	Bid Invitation Transaction Type	
	Bid Invitation Create Date	
	Bid Number	
	Bid Create Date	
	Purchasing Document Contract	
	Contract Create Date	
Free Characteristics		
	Acceptance Status	
	Bid Invitation Description	
	Bid Item GUID	
	Bid Submission Deadline	
Free Characteristics continued on next page.		

Free Characteristics		
	Item Number in Bid Invitation	
	Plant	
	Purchasing Group	
	Shopping Cart Number	
	Storage Location	
	Type of Bid Invitation	
Results Columns		
	Number of Records	
	Last Approval Day	
	Days to Award	
	Days to Award (From – Publishing Bid Invitation)	

Contract by Spend Report

Technical name: ZMM_ZSRM_W07_Q001

Description: The Contract by Spend report was created for governance. This report gives the Account information of Contracts. Like Base amount, Amount on Accounting and Tax for the Account Doc no.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Business Area	M
	Fiscal Year	O
Rows		
	Accounting Document Number	
	Accounting Document Item	
	Purchase Order Number	
	Purchase Order Document Item	
	Contract Number	
	Contract Item	
Free Characteristics		
	Business Area	
	Commitment Item	
	Contract Item Description	
	Contract Transaction Type	
	Cost Center	
	Fiscal Year Variant	
	Fiscal Year	
	Functional Area	
	Fund	
	Funded Program	
	Grant	
	Material Group Description	
	Material Group	
Free Characteristics continued on next page.		

Free Characteristics		
	Name	
	Purchase Order Item Description	
	Posting Date for PO	
	Posting Date	
	Posting Period	
	Purchasing Group	
	RFX Vendor Response	
	Transaction Type Description	
	Valid From	
	Valid To	
	Vendor Description	
	Vendor	
Results Columns		
	Amount on Accounting	
	Base Amount on Accounting	
	Number of Records	
	Release Value	
	Target Value	
	Tax on Accounting Document	

Contracts

Technical Name: ZMM_ZSRM_O06_Q0003
Description: Provides a list of Contracts open or closed by Document Number, Vendor, Validity Dates, and Amount, Release Value and % Left on Contract.
Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Plant	O
	Contract Number	O
	Document Date	O
Rows		
	Contract	
	Vendor	
	Valid From	
	Valid To	
Free Characteristics		
	Contract Created By	
	Deletion Indicator	
	Document Date	
	Document Type	
	Fiscal Year / Period	
	Plant	
	Purchasing Group	
	RFX Name	
	RFX Number	
	RFX Type	
Results Columns		
	Header Target Value	
	Header Release Value	
	Amount Left on Contract	
	% Left on Contract	

Contracts by Line Item

Technical Name: ZMM_ZSRM_O06_Q0004

Description: This query provides a list of Contracts open or closed by Document Number, Vendor, Validity Dates, and Amount, Release Value and % Left on Contract. This query was designed from the original Current Contracts report but will display Contracts by Line Item.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Plant	O
	Contract Number	O
	Purchasing Group	O
	Document Date	O
Rows		
	Contract	
	Vendor	
	Valid From	
	Valid To	
	Contract Line Item	
	Line Item Description	
	Line Item Category	
Free Characteristics		
	Contract Created By	
	Deletion Indicator	
	Document Date	
	Document Type	
	Fiscal Year / Period	
	Plant	
	Purchasing Group	
	RFX Name	
	RFX Number	
	RFX Type	

Results Columns		
	Amount Left on Line Item	
	% Left on Contract	
	Header Target Value	
	Release Value Header	
	Line Item Target Quantity	
	Line Item Target Value	
	Line Item Release Value	

Current Contracts

Technical Name: ZMM_ZSRM_O06_Q0001
Description: Provides a list of Contracts by Document Number, Vendor, Validity Dates, and Amount, Release Value and % Left on Contract.
Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Plant	O
	Contract Number	O
	Document Date	O
Rows		
	Contract	
	Vendor	
	Valid From	
	Valid To	
Free Characteristics		
	Contract Created By	
	Deletion Indicator	
	Document Date	
	Document Type	
	Fiscal Year / Period	
	Plant	
	Processing Status	
	Purchasing Group	
	RFX Name	
	RFX Number	
	RFX Type	
Results Columns		
	Header Target Value	
	Header Release Value	
	Amount Left on Contract	
	% Left on Contract	

Current Contracts by Line Item

Technical Name: ZMM_ZSRM_O06_Q0002

Description: Provides a list of Contracts by Document Number, Vendor, Validity Dates, and Amount, Release Value and % Left on Contract. This query was designed from the original Current Contracts report but will display Contracts by Line Item.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Plant	
	Contract Number	
	Purchasing Group	
	Document Date	
Rows		
	Contract	
	Vendor	
	Valid From	
	Valid To	
	Contract Line Item	
	Line Item Description	
	Line Item Category	
Free Characteristics		
	Contract Created By	
	Deletion Indicator	
	Document Date	
	Document Type	
	Fiscal Year / Period	
	Plant	
	Purchasing Group	
	RFX Name	
	RFX Number	
	RFX Type	

Results Columns		
	Header Target Value	
	Release Value Header	
	Line Item Target Quantity	
	Line Item Target Value	
	Line Item Release Value	
	Amount Left on Line Item	
	% Left on Contract	

Encumbrance History Report

Technical Name: ZFI_ZPU_MC30_Q0004

Description: The purpose of this report is to have a listing of all monetary commitments open and closed as of a specific posting date ready for agencies sorted by Business Area.

Role: Procurement

Selection Criteria		Mandatory or Optional
	Fiscal Year	M
	Ending Period	M
	Business Area	O
	Fund	O
	Funds Center	O
	Key in the Report Date	M
	Grant Number	O
	State Appropriation	O
	Functional Area	O
	Non-Statistical Postings	O
Rows	Business Area	
	Posting Date	
	Fund	
	Funded Program	
	Funds Center	
	Commitment Item	
	Commit / Actual Detail	
	Reference Document Number	
	Document Date	
	Vendor	
	Order Number	
	WBS Element	
Free Characteristics		
	Application Module	
Free Characteristics continued on next page.		

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Free Characteristics		
	Commitment / Actual Transactions	
	Controlling Area	
	Document Item	
	Fiscal Year Variant	
	Fiscal Year	
	FM Document Types	
	FM Posting Date	
	Functional Area	
	Funded Program – Budget	
	Grant	
	Long Description	
	Posting Period	
	Profit Center	
	Purchasing Group	
	Statistical Key Figures	
Results Columns		
	Original Amount	
	Adjustments	
	Invoiced Amount	
	Goods Receipt Valuated	
	Remaining Balance	

Encumbrance History Report by Func Area, Fund, Cost Center

Technical Name: ZFI_ZPU_MC30_Q0005

Description: This report provides open and closed details sorted by Functional Area, Fund and Cost Center.

Role: Procurement

Selection Criteria		Mandatory or Optional
	Fiscal Year	M
	Ending Period	M
	Business Area	O
	Fund	O
	Funds Center	O
	Key in the Report Date	M
	State Appropriation	O
	Functional Area	O
	Cost Center	O
	Non-Statistical Postings	O
Rows		
	Business Area	
	Posting Date	
	Fund	
	Funded Program	
	Funds Center	
	Commitment Item	
	Commit / Actual Detail	
	Reference Document Number	
	Document Date	
	Vendor	
	Order Number	
	WBS Element	
Free Characteristics		
	Application Module	
Free Characteristics continued on next page.		

Free Characteristics		
	Commitment / Actual Transactions	
	Controlling Area	
	Cost Center	
	Document Item	
	Fiscal Year Variant	
	Fiscal Year	
	FM Document Types	
	FM Posting Date	
	Functional Area	
	Grant	
	Posting Period	
	Profit Center	
	Purchasing Group	
	Statistical Key Figures	
	State Appropriation	
Results Columns		
	Original Amount	
	Adjustments	
	Invoiced Amount	
	Goods Receipt Valuated	
	Remaining Balance	

FI Minority Vendor Payments

Technical Name: ZFI_ZFIAPO03_Q001
Description: This query provides a listing of payments remitted to minority vendors.
Role: MM Minority Reports

Selection Criteria		Mandatory or Optional
	Business Area	O
	Period / Fiscal Year	O
	Minority Indicator	O
Rows		
	Business Area	
	Vendor	
	Minority Indicator	
	Document Number	
	Item	
	Document Date	
	Posting Date	
Free Characteristics		
	Certification ID	
	Clearing Document Number	
	Document Type	
	Fiscal Year / Period	
	Grant	
	Item Text	
Results Columns		
	Amount	

Minority Term Contracts & PO's

Technical Name: ZMM_ZPUR_O01_Q004

Description: The purpose of this report is to have a report ready for all personnel management to track Statewide and Non-State-Wide Agencies Minority Term Contracts and Purchase Orders in ECC system.

Role: Procurement and MM Minority Reports

Selection Criteria		Mandatory or Optional
	Fiscal Year	M
	Created on Date	O
	Plant	O
	Storage Location	O
	Purchasing Group	O
	Vendor Number	O
	Minority Indicator	O
Rows		
	Plant / Agency	
	Vendor	
	Purchasing Document Category	
	Minority Indicator	
	Purchasing Document	
	Material Group	
	Valid To	
	Valid From	
Free Characteristics		
	Bid Number	
	Bid Invitation Number	
	Certification Id	
	Contract	
	Created On Date	
	Fiscal Year	
	Item	
Free Characteristics continued on next page.		

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Free Characteristics		
	Purchasing Document Type	
	Purchasing Group	
	Storage Location	
Results Columns		
	Amount	

Open Encumbrance History Report

Technical Name: ZFI_ZPU_MC30_Q0002

Description: This report provides information of all monetary commitments that are open as of a specific posting date ready for agencies sorted by business area.

Role: Procurement

Selection Criteria		Mandatory or Optional
	Fiscal Year	M
	Ending Period	M
	Business Area	O
	Fund	O
	Funds Center	O
	Key in the Report Start Date	M
	Grant	O
	State Appropriations	O
	Functional Area	O
	Non-Statistical Postings	O
Rows		
	Business Area	
	Posting Date	
	Fund	
	Funded Program	
	Funds Center	
	Commitment Item	
	Commit / Actual Detail	
	Reference Document Number	
	Document Date	
	Vendor	
	Order Number	
	WBS Element	
Free Characteristics		
	Application Module	
	Commitment / Actual Transactions	
Free Characteristics continued on next page.		

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Free Characteristics		
	Controlling Area	
	Document Item	
	Fiscal Year Variant	
	Fiscal Year	
	FM Document Type	
	FM Posting Date	
	Functional Area	
	Funded Program - BUD	
	Grant	
	Long Description	
	Order Type	
	Posting Period	
	Profit Center	
	Purchasing Group	
	Statistical Key Figures	
Results Columns		
	Original Amount	
	Adjustments	
	Invoiced Amount	
	Goods Receipt Valuated	
	Remaining Balance	

Open Encumbrance History Report by Func Area, Fund, Cost Center

Technical Name: ZFI_ZPU_MC30_Q0003
Description: Report of all monetary commitments that are open as of a specific date by Function Area, Fund and Cost Center.
Role: Procurement

Selection Criteria		Mandatory or Optional
	Fiscal Year	M
	Ending Period	M
	Business Area	O
	Fund	O
	Funds Center	O
	Key in the Report Start Date	M
	State Appropriations	O
	Functional Area	O
	Cost Center	O
	Non-Statistical Postings	O
Rows		
	Business Area	
	Posting Date	
	Fund	
	Funded Program	
	Funds Center	
	Commitment Item	
	Commit / Actual Detail	
	Reference Document Number	
	Document Date	
	Vendor	
	Order Number	
	WBS Element	
Free characteristics		
	Application Module	
	Commitment / Actual Transactions	
Free Characteristics continued on next page.		

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Free Characteristics		
	Controlling Area	
	Cost Center	
	Document Item	
	Fiscal Year Variant	
	Fiscal Year	
	FM Document Types	
	FM Posting Date	
	Functional Area	
	Grant	
	Order Type	
	Posting Period	
	Profit Center	
	Purchasing Group	
	Statistical Key Figures	
	State Appropriation	
Results Columns		
	Original Amount	
	Adjustments	
	Invoiced Amount	
	Goods Receipt Valuated	
	Remaining Balance	

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Pending Sourced Requisitions

Technical name: ZMM_ZSRM_O01_Q002

Description: The purpose of this report is to have a report for personnel management in all agencies to track all Pending (Open) Sourced Requisitions by Buyer.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Created on Date	O
	Shopping Cart	O
	Purchasing Group	O
	Plant	O
Rows		
	Business Area	
	Functional Area	
	Cost Center	
	Funds Center	
	Fund	
	G/L Account	
	Grant	
	Order Number	
	Purchasing Group	
	Shopping Cart	
	S/C Item	
	Shopping Cart Requester	
	Last Approval Day	
	Description	
Free Characteristics		
	Contract ID	
	Plant	
	Transfer Status – Shopping Cart	

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Results Columns		
	Days Pending PO or Contract	
	Days to Approve	
	Number of Requisition Items	

Pending Sourced Requisitions with Plant

Technical Name: ZMM_ZSRM_O01_Q006
Description: The purpose of this report is to have a report for personnel management in all agencies to track all Pending (Open) Sourced Requisitions by Buyer.
Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Created on Date	O
	Shopping Cart	O
	Purchasing Group	O
	Plant	O
Rows		
	Business Area	
	Functional Area	
	Cost Center	
	Funds Center	
	Fund	
	G/L Account	
	Grant	
	Order Number	
	Purchasing Group	
	Shopping Cart	
	S/C Item	
	Shopping Cart Requester	
	Last Approval Day	
	Description	
Free Characteristics		
	Contract ID	
	Plant	
	Transfer Status – Shopping Cart	

Results Columns		
	Days Pending PO or Contract	
	Days to Approve	
	Number of Requisition Items	

Pending Unsourced Requisitions

Technical Name: ZMM_ZSRM_O01_Q003

Description: The purpose of this report is to have a report for personnel management in all agencies to track all Pending (Open) Unsourced Requisitions by Buyer.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Shopping Cart	O
	Created on Date	O
	Purchasing Group	O
	Plant	O
Rows		
	Business Area	
	Functional Area	
	Cost Center	
	Funds Center	
	Fund	
	G/L Account	
	Grant	
	Order Number	
	Purchasing Group	
	Shopping Cart	
	S/C Item	
	Shopping Cart Requester	
	Last Approval Day	
	Description	
	Bid Invitation Number	
	Bid Invitation Created On	
Free Characteristics		
	Bid Acceptance Status	
	Bid Quotation	
	Bidder	
Free Characteristics continued on next page.		

Free Characteristics		
	Processing Status – Shopping Cart	
	Transfer Status – Shopping Cart	
	Type of Bid Invitation	
Results Columns		
	Days Pending Award	
	Days to Approve	
	Number of Requisition Items	

Pre Calculated Query Set PO Amount > 2500

Technical Name: ZMM_ZPUR_O01_Q00010
Description: This is a listing of all Purchase Orders that are greater than $2,500.
Role: Procurement

Selection Criteria		Mandatory or Optional
	Plant	O
	Purchasing Group	O
Rows		
	Purchasing Document	
Free Characteristics		
	Item	
	Plant	
	Purchasing Document Category	
	Purchasing Document Type	
	Purchasing Group	
	Vendor	
Results Columns		
	Contract Amount	

Pre Calculated Query Set PO Amount < 2500

Technical Name: ZMM_ZPUR_O01_Q00011
Description: This is a listing of all Purchase Orders that are less than $2,500.
Role: Procurement

Selection Criteria		Mandatory or Optional
	Plant	O
	Purchasing Group	O
Rows		
	Purchasing Document	
Free Characteristics		
	Item	
	Plant	
	Purchasing Document Category	
	Purchasing Document Type	
	Purchasing Group	
	Vendor	
Results Columns		
	Contract Amount	

Procurement Contracts

Technical Name: ZMM_ZPUR_O01_Q007

Description: This report will list values of Contracts (Contracts Only) by Plant, Purchasing Group, Vendor and the Validity Dates.

Role: Procurement

Selection Criteria		Mandatory or Optional
	Fiscal Year	M
	Period / Fiscal Year	O
	Plant	O
	Storage Location	O
	Purchasing Group	O
	Material Group	O
	Vendor Number	O
Rows		
	Plant	
	Bid Number	
	Bid Invitation Number	
	Transaction Type	
	Bid Invitation Name	
	Material Group	
	Purchasing Document	
	Item	
	Vendor	
	Valid From	
	Valid To	
	Purchasing Group	
Free Characteristics		
	Document Date	
	Fiscal Year / Period	
	Fiscal Year	
	Minority Indicator	
	Purchasing Document Type	
Free Characteristics continued on next page.		

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Free Characteristics		
	Purchasing Organization	
	Storage Location	
	Type of Bid Invitation	
Results Columns		
	Number of Records	
	Net Price	
	Net Price * Target Quantity	
	Total Amount	

Procurement Processing Time

Technical Name: ZMM_ZSRM_O04_Q001
Description: This report calculates the number of days between various dates in the life cycle of a Procurement (i.e. From Shopping Cart to Contract Creation).
Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Plant	O
	Storage Location	O
	Purchasing Group	O
	Processing Status	O
	Shopping Cart Created on Date	O
Rows		
	Shopping Cart Number	
	Shopping Cart Date	
	Bid Invitation Type	
	Plant	
	Last Approval Day	
	Bid Invitation Number	
	Bid Invitation Create Date	
	Bid Number	
	Purchasing Document Type	
	Purchasing Document	
	Contract Create Date	
	Purchasing Group	
	MMO/ITMO Entry Date	
	Buyer Assigned Date	
	Published Date	
	Bid Submission Deadline	
	Estimated Award Date	
	Award Posting Date	

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Free Characteristics		
	Bid Invitation Item	
	Bid Invitation Name	
	Bid Item	
	Processing Status	
	S/C Item	
	Storage Location	
	Type of BID Invitation	
Results Columns		
	Number of Bid Invitation Items	
	Total Amount	
	Target Quantity	
	Net Price	
	Shopping Cart Last Approval to Contract Create Date	
	MMO Entry to Buyer Date	
	Buyer Date to Bid Inv. Published	
	Bid Invitation Published to End Date	
	End Date to Estimated Award Date	
	Estimated Award to Actual Award Date	
	MMO/ITMO Entry to Award Posting Date	
	Buyer Date to Award Posting Date	

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Procurement Processing Time for MMO

Technical Name: ZMM_ZSRM_O04_Q002

Description: The purpose of this report is to have a report for personnel management in all agencies to track all Pending (Open) Unsourced Requisitions by Buyer.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Plant	O
	Storage Location	O
	Purchasing Group	O
	Processing Status	O
	Shopping Cart Created on Date	O
	Bid Invitation Date	O
Rows		
	Shopping Cart Number	
	Shopping Cart Date	
	Bid Invitation Type	
	Plant	
	Last Approval Day	
	Bid Invitation Number	
	Bid Invitation Create Date	
	Bid Number	
	Purchasing Document Type	
	Purchasing Document	
	Contract Create Date	
	Purchasing Group	
	MMO/ITMO Entry Date	
	Buyer Assigned Date	
	Published Date	
	Bid Submission Deadline	
	Estimated Award Date	
	Award Posting Date	

Free Characteristics		
	Bid Invitation Item	
	Bid Invitation Name	
	Bid Item	
	Processing Status	
	S/C Item	
	Shopping Cart Approval Status	
	Storage Location	
	Type of BID Invitation	
Results Columns		
	Number of Bid Invitation Items	
	Total Amount	
	Target Quantity	
	Net Price	
	Shopping Cart Last Approval to Contract Create Date	
	MMO Entry to Buyer Date	
	Buyer Date to Bid Inv. Published	
	Bid Invitation Published to End Date	
	End Date to Estimated Award Date	
	Estimated Award to Actual Award Date	
	MMO/ITMO Entry to Award Posting Date	
	Buyer Date to Award Posting Date	

Purchase Order by Contract

Technical Name: ZMM_ZSRM_C06_Q0002_AGY

Description: The purpose of this query is to display the Contract and Line Item with their Purchase Order. This report also shows the amount awarded for each Contract, how much is spent and how much remains. It also shows the balances on Purchase Orders.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Plant	O
	Contract Number	O
	Purchasing Group	O
Rows		
	Contract	
	Contract Line Item Number	
	Contract Item Category	
	Contract Valid From	
	Contract Valid To	
	Purchase Order Number	
	Purchase Order Line Item	
	Purchase Order Procurement Group	
	Contract Purchasing Group	
	Vendor	
Free Characteristics		
	Contract Line Item Description	
	Contract Plant	
	Document Type	
	Fiscal Year Variant	
	Fiscal Year / Period	
	Minority Indicator	
Free Characteristics continued on next page.		

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Free Characteristics		
	Purchase Order Created By	
	Purchase Order Created On	
	Purchase Order Header Description	
	Purchase Order Line Item Description	
	Purchase Order Status	
	Purchase Order Type	
	Product Category and Description	
	Purchasing Organization	
	Purchasing Plant	
	RFX Solicitation	
	RFX Type	
Results Columns		
	Order Quantity	
	Net Price	
	Contract Line Item Target Value	
	Purchase Order Amount (Total Released Value)	
	Contract Line Item Release Value	
	Contract Header Release Value	
	Net Invoiced Value	
	Contract Target Value Header Level	

Shopping Cart - Line Item

Technical Name: ZMM_ZBBP_SC_Q001
Description: Provides details of a Shopping Cart.
Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Shopping Cart	O
	Shopping Cart Created on Date	O
	Purchasing Group	O
	Storage Location	O
	Plant	O
Rows		
	Shopping Cart Number	
	Shopping Cart Date	
	Bid Invitation Number	
	Bid Invitation Create Date	
Free Characteristics		
	Chart of Accounts	
	Commitment Item	
	Contract ID	
	FM Area	
	Fund	
	Funds Center	
	G/L Account	
	GUID of Shopping Cart Item	
	GUID of Shopping Cart	
	Item Number in SC	
	MMO/ITMO Assigned Date	
	Order	
	Plant	
Free Characteristics continued to next page.		

Free Characteristics		
	Purchasing Group – Shopping Cart	
	Purchasing Group	
	Shopping Cart Approval Status	
	Shopping Cart Item Description	
	Shopping Cart Name	
	Storage Location	
	Transfer Status – Shopping Cart	
Results Columns		
	Last Approval Day	
	Days to Create Bid Invitation	

Shopping Cart to Invoice Activity

Technical Name: ZMM_ZSRM_O01_Q004

Description: This query displays Shopping Cart and its follow-on documents like Bid Invitation Number, Purchase Order Number, Goods Receipt and Invoice Document Number.

Role: Requisitioning and Solicitation

Selection Criteria		Mandatory or Optional
	Plant	O
	Shopping Cart Requester	O
	Fiscal Year	M
	Shopping Cart Created on Date	O
	Purchasing Group	O
Rows		
	Shopping Cart Number	
	Item Number in SC	
	Name	
	Shopping Cart Date	
	Processing Status – Shopping Cart	
	Bid Invitation Number	
	Purchasing Document	
	Document Date	
	Purchasing Document Type	
	Vendor	
	Confirmation Number	
	Goods Receipt Date	
	Invoice Number	
	Invoice Posting Date	
	Acceptance Status	
	Approver	
	Buyer ID	

Free Characteristics		
	Contract ID	
	Controlling Area	
	Final Delivery	
	Final Invoice Indicator 2	
	Fiscal Year	
	Item Deleted	
	Item	
	Plant	
	Product Description	
	Purchasing Group	
	Requester	
	Shopping Cart Approval Status	
	Transfer Status – Shopping Cart	
Results Columns		
	Order Quantity	
	Delivery Quantity	

S&D Detail Billing Document Report

Technical Name: ZFISD_0SDO3_Q001

Description: This report provides a detailed list of Plant, Material and Billing Document with Unit Costs, Sales Price and Variance.

Role: Sales and Distribution

Selection Criteria		Mandatory or Optional
	Business Area	O
	Sales Organization	O
	Plant	O
	Date Range	M
	Sales Person Number	O
	Sales Person First Name	O
	Sales Person Last Name	O
Rows		
	Sales Organization	
	Plant	
	Material	
	Billing Document	
	Item	
	Document Type	
	UOM (Unit of Measure)	
Free Characteristics		
	Billing Document Date	
	Business Area	
	Calendar Year / Quarter	
	Calendar Year / Month	
	Calendar Year	
	Created By	
	Fiscal Year	
	Item Text	
	Item	
	Material Group	
	Purchase Order Number	
Free Characteristics continued on next page.		

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Free Characteristics		
	Posting Period	
	Posting Status 2	
	Posting Status	
	Sales Document	
	Sales Person First Name	
	Sales Person Last Name	
	Sales Person Number	
	Ship-To Party	
	Sold-To Party	
Results Columns		
	Billing Quantity	
	Unit Cost	
	Sales Price	
	Total Unit Costs	
	Total Sales Price	
	Variance Favorable / (Unfavorable)	

S&D Sales Report by Month

Technical Name: ZFISD_0SDO3_Q002
Description: This is a sales report with monthly and overall totals.
Role: Sales and Distribution

Selection Criteria		Mandatory or Optional
	Business Area	O
	Sales Organization	O
	Plant	O
	Fiscal Year	M
	Billing Type	O
	Customer	O
	Sales Document Number	O
	Billing Document Number	O
	Sales Person Number	O
	Sales Person First Name	O
	Sales Person Last Name	O
Rows		
	Sales Organization	
	Customer	
Free Characteristics		
	Billing Document	
	Billing Type	
	Business Area	
	Calendar Year / Quarter	
	Calendar Year	
	Created By	
	Fiscal Year	
	Item Text	
	Item	
	Material Group	
	Plant	
	Purchase Order Number	
Free Characteristics continued on next page.		

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Free Characteristics		
	Posting Period	
	Posting Status	
	Sales Document	
	Sales Person First Name	
	Sales Person last Name	
	Sales person Number	
	Ship-To Party	
Results Columns		
	07/YYYY Total	
	08/YYYY Total	
	09/YYYY Total	
	10/YYYY Total	
	11/YYYY Total	
	12/YYYY Total	
	01/YYYY Total	
	02/YYYY Total	
	03/YYYY Total	
	04/YYYY Total	
	05/YYYY Total	
	06/YYYY Total	
	Overall Result Total	

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GLOSSARY – FIELD DEFINITIONS

Field Names	Definitions
$10,000 - $49,000.99	**Results column** which summarizes the amount for activity reflected in the report row within the listed range.
$100,000 - $199,999.99	**Results column** which summarizes the amount for activity reflected in the report row within the listed range.
$200,000 or More	**Results column** which summarizes the amount for activity reflected in the report row within the listed range.
$50,000 - $99,999.99	**Results column** which summarizes the amount for activity reflected in the report row within the listed range.
% Left on Contract	**Results column** calculating the remaining balance on the Contract as a % to the total value of the Contract.
01/YYYY Total	**Results column** which summarizes the amount for each fiscal month (01 is equal to the calendar month and YYYY is equal to the fiscal year) activity reflected in the report row.
02/YYYY Total	**Results column** which summarizes the amount for each fiscal month (02 is equal to the calendar month and YYYY is equal to the fiscal year) activity reflected in the report row.
03/YYYY Total	**Results column** which summarizes the amount for each fiscal month (03 is equal to the calendar month and YYYY is equal to the fiscal year) activity reflected in the report row.
04/YYYY Total	**Results column** which summarizes the amount for each fiscal month (04 is equal to the Calendar month and YYYY is equal to the fiscal year) activity reflected in the Report row.
05/YYYY Total	**Results column** which summarizes the amount for each fiscal month (05 is equal to the calendar month and YYYY is equal to the fiscal year) activity reflected in the report row.
06/YYYY Total	**Results column** which summarizes the amount for each fiscal month (06 is equal to the calendar month

	and YYYY is equal to the fiscal year) activity reflected in the report row.
07/YYYY Total	**Results column** which summarizes the amount for each fiscal month (07 is equal to the calendar month and YYYY is equal to the fiscal year) activity reflected in the report row.
08/YYYY Total	**Results column** which summarizes the amount for each fiscal month (08 is equal to the calendar month and YYYY is equal to the fiscal year) activity reflected in the report row.
09/YYYY Total	**Results column** which summarizes the amount for each fiscal month (09 is equal to the calendar month and YYYY is equal to the fiscal year) activity reflected in the report row.
10/YYYY Total	**Results column** which summarizes the amount for each fiscal month (10 is equal to the calendar month and YYYY is equal to the fiscal year) activity reflected in the report row.
11/YYYY Total	**Results column** which summarizes the amount for each fiscal month (11 is equal to the calendar month and YYYY is equal to the fiscal year) activity reflected in the report row.
12/YYYY Total	**Results column** which summarizes the amount for each fiscal month (12 is equal to the calendar month and YYYY is equal to the fiscal year) activity reflected in the report row.
Acceptance Status	5-character code indicating the current status of the Bid. For example, I1014 - Bid Accepted; # - Not Assigned (or blank).
Accounting Document Item	This is the Line Item number for the accounting document reflected on the report row
Accounting Document Number	Identifying number for the FI document relating to the data on the report row.
Adjustments	**Results column** reflecting changes to the value for the transaction(s) reflected on the report row.
Amount	**Results column** summarizing the dollar amount for the transaction reflected on the report row.
Amount From	Selection field to restrict bid results to items which are greater than or equal to this amount.

Amount Left on Contract	**Results column** calculating the remaining balance on the contract.
Amount Left on Line Item	**Results column** calculating the remining balance for the line item reflected on the report row
Amount on Accounting	**Results column** summarizing the amount on the FI document for the transaction reflected on the report row.
Amount To	Selection field to restrict bid results to items which are less than or equal to this amount.
Application Module	Field reflects the SAP module that generated the transactions reflected on the report row.
Approver	Numerical identifier and last name of the user who approved the Shopping Cart.
Award Posting Date	Date the Award was posted in the system.
Base Amount on Accounting	Invoice Amount minus taxes (from the Accounting document).
Bid Create Date	Date the Bid was created in the system.
Bid Invitation Create Date	Date the BID Invitation was created.
Bid Invitation Date	This field is the date the Bid Invitation was created (and saved).
Bid Invitation Description	Short description of the Invitation to Bid.
Bid Invitation GUID	Globally Unique Identifier (GUID) for the specific Bid Invitation (numeric identifier).
Bid Invitation Item	Number identifying each item on the Bid Invitation.
Bid Invitation Item GUID	Globally Unique Identifier (GUID) for the specific Bid Invitation item (numeric identifier).
Bid Invitation Name	Text identifier for the Bid Invitation.
Bid Invitation Number	This field is used to identify the solicitation requesting Bids to be submitted. It is always the 54xxx series.
Bid Invitation Published to End Date	Last calendar date for the Bid Invitation to remain published.
Bid Invitation Transaction Type	4-character code identifying the Type of Bid Invitation involved. Example include: ZBVB – Best Value Bid ZFPB – Fixed Price Bid ZIFB – Invitation for Bid ZRFI – Request for Information ZRFP – Request for Proposal

	ZRQL – RFQ – Qualification ZRQT – Request for Quote ZSMP – Small Purchase
Bid Invitation Type	See Bid Invitation Transaction Type.
Bid Item	Numeric identifier of the Line Item within the BID document.
Bid Item GUID	Globally Unique Identifier (GUID) for the specific Bid Item (numeric identifier).
Bid Number	This field identifies the Bidders response to the solicitation request. This is always the 55xxx series. This number is generated when the Bidder enters their bid, or a buyer enters a surrogate.
Bid Submission Deadline	Last date to submit a response to a Bid Invitation.
Bid Type	See Bid Invitation Transaction Type.
Bidder	A person or organization making a formal offer in response to an Invitation to Bid. Represented by a 10-digit code and title.
Bidder Registration Deadline	This field is part of the Data Source for the query but Is not populated by SCEIS.
Billing Document	8-digit number identifying the Billing Document.
Billing Document Date	The Billing Document Date is the date on which the Billing Document was originally issued.
Billing Document Number	See Billing Document.
Billing quantity	A **results column** showing the number of Items billed (by unit of measure) for the data reflected in the report row.
Billing Type	Type of Bill reflected in the report row. Examples include: F2 – Invoice S1 – Cancel Invoice
Business Area	An organizational unit of financial accounting that typically reflects a state agency or represents a separate area of operations.
Buyer Assigned Date	Date the Shopping Cart was assigned to the Buyer.
Buyer Date to Award Posting Date	A **results column** calculating the number of days from the Buyer Date to the Award Posting Date.
Buyer Date to Bid Inv. Published	A **results column** calculating the number of days from the Buyer Date to the Bid Invitation Published Date.
Buyer ID	USERID identifying the employee listed as the Buyer.

Calendar Day	This field represents the calendar day involved in the data reflected on the report row.
Calendar Year	This field represents the calendar year involved in the data reflected on the report row. An example is: 2018 is the actual year which relates to either FY2018 or FY2019 depending on the posting period.
Calendar Year / Month	This field identifies the calendar year and month involved in the data reflected on the report row. An example is: 07/2018 is calendar year 2018 and July. This relates to FY2019 and Posting period 1.
Calendar Year / Quarter	This field identifies the calendar year and quarter involved in the data reflected on the report row. An example is: 20183 is calendar year 2018 and the third quarter (Jul-Sep). This relates to FY2019 and Posting period 1.
Certification ID	Identifying number for a vendor who has been deemed to be a minority vendor.
Changed On	Date the document was amended.
Chart of Accounts	Identifier for the G/L account structure used by SCEIS. The code is SC01.
Clearing Document Number	Document Number which was used to clear the open item (in the FI module).
Commit / Actual Detail	Reflects the Commitment (Funds reservations, Purchase Orders, etc.) and/or Actual (invoices) transactions for the report row.
Commitment / Actual Transactions	Reflects the Commitment (Funds reservations, Purchase Orders, etc.) and/or Actual (invoices) transactions for the report row.
Commitment Item	Commitment Items classify budget transactions and business transactions affecting liquidity into revenue, expenditure and cash balance items. You can assign budget for responsibility areas (Funds Centers) to the Commitment Items. Budget is used up as postings Commitment Items and Funds Centers with commitment and actual values. Funds reservations and business transactions entered in the feeder systems also affect the budget.
Commodity (Material Group)	See Material Group.
Confirmation Number	This field represents the Goods Receipt number from ECC.
Contract	10-digit number identifying the Contract.

Contract Amount	Dollar value of the Contract reflected in the report row.
Contract Create Date	Calendar date the Contract was created on.
Contract Created By	User ID and Last Name of the person who created the contract.
Contract Header Release Value	A **results column** providing the amount of the Contract that has been released in total (header level).
Contract ID	10-digit number identifying the Contract.
Contract Item	See Contract Line Item Number.
Contract Item Category	Used to identify the format of the contract. Examples include: Norm – Normal – this is used when contracting for a specific item with a fixed cost. Prod – Product – this relies on the NIGP code and has a fixed overall amount.
Contract Item Description	A text field used to assist in in providing salient aspects of the Line Item represented on the report row.
Contract Line Item	See Contract Line Item Number.
Contract Line Item Description	See Contract Item Description.
Contract Line Item Number	Numeric identifier for the specific line in the Contract document.
Contract Line Item Release Value	A **results column** providing the amount of the Contract that has been released for the specific line of the Contract.
Contract Line Item Target Value	A **results column** providing the maximum amount of the Contract Line Item.
Contract Number	10-digit number identifying the Contract.
Contract Plant	See Plant.
Contract Purchasing Group	3-character code (with text) to identify the Purchasing Group involved in the Contract reflected in the report row.
Contract Target Value Header Level	A **results column** providing the maximum amount of the contract (Header Level).
Contract Transaction Type	Contract Transaction Type is a method used to segregate Contracts like Purchase Order Type.

	Examples include: Agency Value Contract ITMO Value Contract MMO Value Contract Agency Quantity Contract
Contract Valid From	Authorized date the Contract begins.
Contract Valid To	Authorized date the Contract is good through.
Controlling Area	The Controlling Area is the basic organizational unit in management accounting. A Controlling Area is a closed entity used for cost accounting. You can allocate costs only within a Controlling Area. The Controlling Area in SCEIS is SC01.
Cost Center	A department or other unit within an organization to which costs may be charged for accounting purposes. In SCEIS, the Cost Center is considered a cost collector.
Created By	Employee whose userid is listed as the person who created the item reflected in the report row.
Created On Date	Date on which the item reflected in the report row was created.
Customer	Number identifying the entity who is buying products or services from the state.
Date Range	Date period used in the selection criteria for obtaining data for the report.
Days Backordered	A **results column** which calculates the date the report was executed minus the Requested Delivery Date.
Days Pending PO or Contract	A **results column** which calculates the number of days from the date the report was executed minus the Last Approval Date.
Days to Approve	A **results column** which calculates the number of days from the Last Approval Day minus the Shopping Cart Creation Date.
Days to Award	A **results column** which calculates the number of days from the Date of the Bid Publishing to the Date of the Award.
Days to Award (From – Publishing Bid Invitation)	A **results column** which calculates the number of days from the date of the Bid Publishing to the Date of the Award.
Days to Create Bid Invitation	Number of days to create a RFx from a Shopping Cart.

Deletion Indicator	Deletion indicator is defaulted to exclude all deleted Contracts.
Delivery Date	Date listed in the system indicating the day the goods were received by the agency from the vendor.
Delivery Quantity	Number of items delivered by the vendor to the agency.
Description	A text field (usually 40 04 50 characters) that assists in identifying another piece of data (like Line Item Text).
Document Date	Date the specific document was created.
Document Item	Line Item number for the specific document.
Document Number	Number indicating the Document Number recording the transaction in the appropriate area (FI, GM, FM, CO, MM).
Document Type	2-digit code used to identify the type of document reflected in the report.
End Date to Estimated Award Date	A **results column** calculating the number of days from the Bid Submission Deadline to the Estimated Award Date.
Ending period	A selection field to indicate the last fiscal month that should be included in the report.
Estimated Award Date	The date the Bid is estimated to be awarded to the successful Bidder.
Estimated Award to Actual Award Date	A **results column** calculating the number of days from the Estimated Award Date to the Actual Award Date.
Final Delivery	An indicator that can be checked on the Goods Receipt that there will be no future deliveries related to the Purchase Order involved.
Final Invoice Indicator 2	This field is in the DSO used by the query. However, it is not populated (or used) by the SCEIS system.
Fiscal Year	The state's accounting year (July – June). Typically referred to by the year at the end of the period For example, July 2018 – June 2019 is normally called FY2019).
Fiscal Year / Period	Combination of the state's fiscal month and fiscal year (YYYY/MM).
Fiscal Year Variant	This is the fiscal year variant set up for South Carolina: July – June, 4 special periods.
FM Area	4-character code which identifies the state of South Carolina in the Funds Management module. This module is where the organization plans, controls and monitors funds and commitment budgets.

FM Document Type	A classification code for the budget entry documents. This is used to assist in validating the document is processed correctly.
FM Document Types	A classification code for the budget entry documents. This is used to assist in validating the document is processed correctly.
FM Posting Date	Date the Funds Management document was approved and saved.
Functional Area	The Functional Area is used to group accounting and budgeting activities by their functions. They represent the State Level Appropriation within an Agency. There can be a one-to-one or many-to-one relationship to the State Funded Program. As a default, there is no check on budget availability at the Functional Area. This must be requested by the agency.
Fund	Funds represent financial resources that are provided for a specific purpose by a sponsor and managed separately. A fund will enable a self-balancing set of books.
Funded Program	Funded programs are used at two different levels. The State Funded Programs (SFP) represent the activities and projects of the state of South Carolina for budgeting purposes. Agency Funded Programs (AFP) are a combination of the Funds Center and Functional Area representing a lower level of the SFP. Each AFP is associated with a single SFP. Funded Programs enable you to record budget, control postings and monitor the performance of internal projects and programs.
Funded Program - BUD	The State Funded Programs (SFP) represent the activities and projects of the state of South Carolina for budgeting purposes. Each AFP is associated with a single SFP. Funded Programs enable you to record budget, control postings and monitor the performance of internal projects and programs.
Funded Program – Budget	The State Funded Programs (SFP) represent the activities and projects of the state of South Carolina for budgeting purposes. Each AFP is associated with a single SFP. Funded Programs enable you to record

	budget, control postings and monitor the performance of internal projects and programs.
Funds Center	Fund centers represent organizational units for which budgets are created. They are arranged in hierarchies with agencies represented at the top level. Fund Centers are assigned to a manager so that they can track the budget activity for their area. In Funds Management, a Fund Center is equivalent to a Cost Center in the Controlling module.
G/L Account	A general ledger (GL) is a set of numbered accounts a business uses to keep track of its financial transactions and to prepare financial reports. Each account is a unique record summarizing each type of asset, liability, equity, revenue and expense.
Goods Receipt Date	Date the goods were received.
Goods Receipt Valuated	The valuation is carried out according to the Purchase Order Net Value as follows: Purchase Order Net Value = Ordered quantity x Net Price =150 PC x 15 PC = 2.250,00. Goods Receipt Value = Quantity in the posting x (Purchase Order Net Value / Ordered quantity) = 100 PC x (2.250,00 / 150 PC) = 1.500,00.
Grant	Identification number for incoming source of monies from a grantor.
Grant Number	See Grant.
GUID of Shopping Cart	Globally Unique Identifier (GUID) for the specific Shopping Cart (numeric identifier).
GUID of Shopping Cart Item	Globally Unique Identifier (GUID) for the specific Shopping Cart item (numeric identifier).
Header Release Value	Release Value of the overall Contract.
Header Target Value	Overall value of the Contract.
Invoice Number	Bill received from a vendor for services and/or items sold to the state.
Invoice Posting Date	Date the vendor's Invoice was posted with SCEIS.
Invoiced Amount	Amount of the bill received from the vendor.
Item	This is the Line Item number for the document reflected on the Report row.
Item Deleted	This field is not used by the SCEIS system but is part of the DSO provided by SAP.

Item Number in Bid	This is the Line Item number for the Bid reflected on the report row.
Item Number in Bid Invitation	This is the Line Item number for the Bid reflected on the report row.
Item Number in SC	This is the Line Item number for the Shopping Cart reflected on the report row.
Item Text	Line Item Text field for the document reflected in the report row.
Key in the Report Date	A required selection field for the date required by the report for execution (Date of the Report).
Key in the Report Start Date	A required selection field for the date required by the report for execution. (Starting Date of the Report; extracts data from this date to the system date.)
Last Approval Day	Date of the last approval action for the item referenced on the report row. (MM/DD/YYYY).
Last Approval Day (for Requirement/SC)	Date of the last approval action for the Shopping Cart referenced on the report row. (MM/DD/YYYY).
Less than $10,000	**Results column** which summarizes the amount for activity reflected in the report row within the listed range.
Line Item Category	Used to identify the format of the Contract. For example: Norm – Normal – this is used when contracting for a specific item with a fixed cost. Prod – Product – this relies on the NIGP code and has a fixed overall amount.
Line Item Description	Text field used to assist in the definition of the specific line of the Contract.
Line Item Release Value	A **results column** providing the amount of the Contract Line Item that has been received.
Line Item Target Quantity	A **results column** providing the maximum number of items authorized by the Contract Line Item.
Line Item Target Value	A **results column** providing the maximum authorized amount of the contract line item.
Long Description	A text field (usually 40 04 50 characters) that assists in identifying another piece of data (like Line Item Text).
Material	6-digit code that uniquely identifies a Material in SCEIS. Examples include: 133475 – Sanding Sealer, 1 gal.

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	133480 – Sanding Sponge, Dickson, ½".
Material Group	5-digit code used to group materials with similar attributes. SCEIS standards conform to National Institute of Governmental Purchasing (NIGP) naming conventions. The Material Group is used to track and report on consumption spending for procurement of all goods and services.
Material Group Description	Text field used to further define the Material Group.
Minority Indicator	1-digit code identifying the minority classification of the vendor.
Minority Status	1-digit code identifying the minority classification of the vendor.
MMO Entry to Buyer Date	A **results column** calculating the number of days from the MMO/ITMO Entry Date to the Buyer Assigned Date.
MMO/ITMO Assigned Date	This is the date the Shopping Cart was redistributed to SFAA (Business Area E550).
MMO/ITMO Entry Date	Date assigned to MMO/ITMO acquisition manager queue.
MMO/ITMO Entry to Award Posting Date	A **results column** calculating the number of days from the MMO/ITMO Entry Date to the Award Posting Date.
Name	Contract Line Item name.
Net Invoiced Value	Value of invoices received.
Net Price	Price taking any applicable discounts and surcharges into account.
Net Price * Target Quantity	A calculated **results column** taking the Net Price times the Target Quantity fields for the report row.
Non-Statistical Postings	When selected this will prevent non-budget relevant Commitment Items from being used in the report.
Number of Bid Invitation Items	Counter for number of Items (Bid Items).
Number of Records	A **results column** calculating the number of items which are reflected by the transactions on the report row.
Number of Requisition Items	Total number of rows.
Opening Date Bid Invitation	Date the Bid was opened.
Order	Internal order referenced on the transaction reflected on the report row. Internal Orders are used for a specific managerial accounting cost collector.

Order Number	Internal order referenced on the transaction reflected on the report row. Internal Orders are used for a specific managerial accounting cost collector.
Order Quantity	**Results column** summarizing the number of items requested for the transactions reflected on the report row.
Order Type	4-character code identifying the Internal Order type reflected on the transactions summarized by the report row.

Examples include:
Z001 - Capital Projects
Z002 Non-Capital/Miscellaneous Orders
Z003 - Approved Disaster Programs
Z004 - Statistical Orders; Z005 - Revenue code Internal orders
Z006 - Book of Record Project/Phase
Z007 - Marketing Plans
Z008 - Case Tracking Numbers
Z009 - Real Estate
ZOSA - Audit Engagement Orders |
Original Amount	A **results column** summarizing the total for the transactions reflected on the report row prior to any adjustments/payments.
Overall Result Total	A **results column** summarizing the net total for the transactions reflected on the report row.
Period / Fiscal Year	Fiscal month / fiscal year indicator (MM/YYYY).
Plant	A 4-character code in SCEIS used as an organizational unit for dividing an agency according to procurement and materials planning. A place where materials are procured and stored.
Plant / Agency	See Plant.
Posting Date	Calendar date of the document posting (MM/DD/YYYY).
Posting Date for PO	Calendar date of the Purchase Order document posting (MM/DD/YYYY).
Posting Period	Fiscal month the document posting took place in.
Posting Status	1-digit code assigned to the Billing document when the document has been completed and an accounting document was created.
Examples include:

	A – Not yet Processed B – Partially processed C – Completely processed # - Not Relevant
Posting Status 2	1-digit code identifying the status of the billing document in the S&D module. Examples include: A – Billing Document blocked for forwarding to FI B – Posting document not created (account determination error) C – Posting document has been created D – Billing document is not relevant for accounting E – Billing document cancelled F – Posting document not created (pricing error) G – Posting document not created (export data missing) H – posted via invoice list I – Posted via invoice list (account determination error) K – Accounting document not created (no authorization) L – Billing document blocked for transfer to manager (only IS-OIL) M – Analyst approval refused (only IS-OIL) N – No posting document due to fund management (only IS-OIL)
Price * Quantity	**Results column** calculating the price times the quantity for the transactions reflected on the report row.
Processing Status	5-character code which identifies the processing status of the item reflected in the report row. Examples include: I1009 – Held I1015 – Awaiting Approval I1023 – Transaction Completed I1040 - Deleted I1041 – RFx Ready
Processing Status – Shopping Cart	See Processing Status.

Product Category and Description	5-digit code which identifies the class or division of the items being purchased.
Product Category ID	See Product Category and Description.
Product Description	See Product Category and Description.
Profit Center	A Profit Center is an organizational unit in accounting that reflects a management-oriented structure of the organization for the purpose of internal control. SCEIS currently does not use Profit Centers, but the field is in the standard Data Source used in the query.
Publication Status	Current status of the Bid. Examples include: I1009 – Held I1015 – Awaiting Approval I1023 – Transaction Completed I1040 – Deleted I1041 – RFx Ready # - Not Assigned
Published Date	Date the Request for Bid was first advertised.
Purchase Order Amount (Total Released Value)	A **results column** for a summarization of the Purchase Order amount reflected by the transactions reflected on the report row.
Purchase Order Created By	Identifier for the employee who created the specific Purchase Order.
Purchase Order Created On	Date on which the Purchase Order was posted.
Purchase Order Document Item	The Purchase Order Document Item is a number representing the Line Item Detail on the Purchase Order.
Purchase Order Header Description	Text field at the header level used to describe the purpose of the Purchase Order.
Purchase Order Item Description	See Purchase Order Line Item Description.
Purchase Order Line Item	The Purchase Order Line Item is a number representing the Line Item detail on the Purchase Order.
Purchase Order Line Item Description	Text field at the Line Item level used to describe the specific line of the Purchase Order.
Purchase Order Number	Document Number identifying the Purchase Order reflected by the transaction on the report row.
Purchase Order Procurement Group	3-character code (with text) to identify the Purchasing Group involved in the Purchase Order reflected in the report row.

Purchase Order Status	5-character code which identifies the status of the Purchase Order. Examples include: I1009 – Held I1015 – Awaiting Approval I1040 – Deleted I1043 – Ordered I1132 – Transfer Failed
Purchase Order Type	The Purchase Order Document type is a 4-character code used to delineate how the Purchase Order is generated and used. An example is a Purchase Order type ZBEM – Blanket emergency Purchase Order.
Purchasing Document	10-digit identifier for the Purchase Order reflected on the report row.
Purchasing Document (Contract Number)	10-digit identifier for the Purchase Order reflected on the report row.
Purchasing Document Category	1-character field which identifies the class or division of the purchasing document. An example is: K – contract
Purchasing Document Contract	10-digit identifier for the Purchase Order reflected on the report row.
Purchasing Document Type	The Purchase Order Document Type is a 4-character code used to delineate how the Purchase Order is generated and used. An example is a Purchase Order type ZBEM – Blanket emergency Purchase Order.
Purchasing Group	3-character code (with text) to identify the Purchasing Group.
Purchasing Group – Shopping Cart	3-character code (with text) to identify the Purchasing Group involved in the Shopping Cart reflected in the report row.
Purchasing Organization	The Purchasing Organization is an organizational unit which procures articles and negotiates general purchase price conditions with vendors. In SCEIS, the Purchasing Organization is SCPO. There is only one Purchasing Organization.
Purchasing Plant	See Plant.

Reference Document Number	This field will reflect the Purchase Order, Funds Reservation or Direct Pay Invoice which was used to create the encumbrance.
Release Value	Release Value of the Line Item of the Contract.
Release Value Header	Overall value of the contract.
Remaining Balance	A **results column** calculating the net of the Original Amount +/- Adjustments – Invoiced Amount – Goods Receipt Valuated columns for the data reflected in the report row.
Requested Delivery Date	Suggested date for items to be delivered to the agency.
Requester	Also known as the Shopping Cart Creator. This is the name of the individual who created the Shopping Cart.
RFX	An abbreviation Request for X (X stands as a variable for Bid, Solicitation, etc.).
RFX Name	Solicitation name.
RFX Number	Solicitation number.
RFX Solicitation	Solicitation number.
RFX Type	General term used to describe the solicitation type such as Request for Quote, Request for Information or Request for Proposal.
RFX Vendor Response	Responses to a RFx by a Vendor/Bidder.
S/C Item	Numerical identifier for the specific line of the shopping cart.
Sales Document	See Sales Document Number.
Sales Document Number	Document number identifying the Sales Document reflected by the transaction on the Report Row.
Sales Organization	An Organization Unit that defines the agency responsible for the collection of Sales data. A Sales Organization has a one-to-many relationship with Plants.
Sales Person First Name	First name identified with the transaction reflected on the Report row.
Sales Person Last Name	Sir name identified with the transaction reflected on the Report row.
Sales Person Number	5-digit number identifying the sales person involved in the transaction reflected on the Report row.
Sales Price	Unit selling price of the item reflected in the report row.

Ship-To Party	Identifying code for the customer's ship to address.
Shopping Cart	See Shopping Cart Number.
Shopping Cart Approval Status	Shows if Shopping Cart is approved or rejected.
Shopping Cart Created on Date	The date the Shopping Cart was created and saved.
Shopping Cart Date	See Shopping Cart Created on Date.
Shopping Cart Item Description	Text field at the line item level used to describe the specific line of the shopping cart.
Shopping Cart Last Approval to Contract Create Date	Final approval date of the shopping cart.
Shopping Cart Name	Text field used to assist in identifying the shopping cart. This filed is populated by the Shopping Cart creator.
Shopping Cart Number	10-digit identifier for the Specific shopping cart. This is similar to the document number in ECC.
Shopping Cart Requester	5-digit code identifying the user who initiated the shopping cart requirement. This is associated with a text field showing LAST, FIRST names.
Sold-To Party	Identifying code for the customer involved in the transaction reflected on the Report row.
State Appropriations	Authorized budget for the agency as approved by the Appropriations Act or Executive Budget office (Supplementals).
Statistical Key Figures	An indicator used to discern if the transaction is FM budget relevant (blank) or statistical (X).
Storage Location	The physical location at which inventory is stored within a Plant. An agency could have multiple Storage Locations.
Target Quantity	The total quantity of an item that a customer agrees to buy from a vendor.
Target Value	The total value of the items that a customer agrees to buy from a vendor.
Tax on Accounting Document	A **results column** which provides a total of the tax calculation from the original FI document.
Total Amount	A calculated field summarizing the Contract amount excluding document types ZAGY, ZMMO, and ZITM plus the Target Value where the Document Type is equal to ZAGY, ZMMO and ZITM.
Total Sales Price	**Results column** calculating the Billing Quantity * Sales Price (per unit).

Total Unit Costs	**Results column** calculating the Billing Quantity * Unit Cost (per unit).
Transaction Type	4-character code identifying the category of the transaction whether it is a Bid, Contract, etc.
Transaction Type Description	Text field associated with the Transaction Type field to provide additional information for the user.
Transfer Status – Shopping Cart	5-character code identifying the status of the transfer. An example is: I1113 - FODC
Type of Bid Invitation	This field is in the Data Source for the BW report, but it is not populated by the SCEIS activity.
Unit Cost	The Cost Per Unit is the amount it costs to buy the item from a vendor or to manufacture the unit.
Unit Price	The price for one item or Unit of Measurement.
UOM (Unit of Measure)	A packaged quantity used to procure or sell an item(s).
Valid From	Date the item(s) reflected in the report row begins.
Valid To	Date the item(s) reflected in the report row ends.
Variance Favorable / (Unfavorable)	A **results column** calculating the difference of Total Sales Price minus Total Unit Costs.
Vendor	An entity providing items or services to the state.
Vendor Description	Vendor Name.
Vendor Number	An identifying number for an entity providing items or services to the state.
WBS Element	WBS element is used to collect the activities belonging to a part of a project. Examples of a cost collection object are Internal Order, Cost Center, etc.