



**Commemorative Air Force Minnesota Wing
General Membership Meeting
February 19th, 2014**

In attendance: Matt Myklebust, Amy Lauria, Jim Lauria, Tom Bies, Mike Schoen, Andy Schmidt, Dick Leighninger, Linda Franke, Bob Koelbl, Todd Lofquist, Gloria Sell, Troy LaFaye

Meeting started at: 18:30 (6:30pm) with the Pledge of Allegiance

Executive officer: Jim Lauria.

- We have a few people interested in buying the Harvard.
- Jim, Amy and Doug went down to Texas to look at a new T-6. With much negotiation with the seller it didn't turn out our way. Due to the seller finding a non-retain buyer.
- We are looking into building new cabinets for the east side of the hangar to close things up.
- The flooring quote came back too expensive. We started looking into doing most of the work ourselves to drive down the costs.

Adjutant officer: Matt Myklebust

Next newsletter will be April 18th.

Wing leader: Amy Lauria

- Chili Cook Off and Open House will be on March 8th. We will have 3 celebrity judges.
- April 29th we will be having the CAF award banquet.
- In the process of booking a house for Oshkosh.

Finance: Tom Bies

- Starting to get caught up and learning the ropes.
- We have a new bookkeeper helping us out get caught up on the numbers.
- We have been collecting membership dues and we have been collection some large donations.
- Some of the pilot billings did not go out.
- We will be audited this year by HQ on April 1st.

Operations officers: Mike Schoen.

- Our first show for this year got canceled in Missouri due to the snow angles being canceled for the year.
- That puts us at 11 confirmed shows for the B-25 this year.
- Of the 11 events this year 8 of them are with all of the aircraft.
- Wings of the North this year will allow us to sell history flights this year in all of the single engine aircraft.
- This year we have been encouraged by HQ to attend Oshkosh this year. We have been working on the logistics of the operation (like housing).
- Single engine aircraft found school will be held on March 15th at 1:00pm to 7:00pm. Email mike if you want to attend.
- B-25 Ground School will be on March 22nd and 23rd (8:30am start) this year the cost will be around \$25. If you want to attend email Mike.
- We hope to have a formation class this year. Will be updating when that comes available.

Maintenance officer: Bob Wight (*Jim gave the update*)

L-5: Landing gear work and tail wheel work.

Harvard: No work

PT-22: Working on replacing the leather around the cockpit

BT-13: Almost done. Wing walk and sealing the tank.

B-25: Left actuator is being reworked. The inspection is moving along. Matt Q is still working on the right rudder.

L-17: Brand new firewall and new glass. Also new sheet-metal on the belly.

Safety officer: Andy

Review the draft Safety Action Plan sent to Amy (Required by the HQ Ground Safety Document)

March safety inspection will be this Saturday March 15th

- Need to focus on Museum hangar housekeeping (We are a museum)

Unplug extension cords and hoses when we are done each work day

- Fire Code => Not permanent wiring, and why risk a fire?
- Note that if anything happens it will probably happen when we are not here – unplug the extension cords

Tool boxes off the floor – discuss

NOTE –Mr Stenevik at HQ informed us that FIFI and B24 lost ability to have people walk through hangar because of the housekeeping – Safety and Fire issues – we can't afford that

Safety as well as Economic – clean keeps people – volunteers and visitors – safe

- Mess can deter people from site rental, rides, as well as other events

Also on Saturday: Meet with Tim and Glenn to discuss scheduling the Marshalling Class, sprinkler and extinguisher servicing (bomber serviced) timing, the fire inspection, and review the 2013 HQ Document response March 15th

Created a safety issues log – any issues to log?

- If we have any issues that need attention Operations and Maintenance can review and discuss
- Let me or the assistants know if there are issues

New Members – can you let me know when we have new members?

- Would like to run through the safety introduction for new members
- Ask Mark

Matt Myklebust revised the floor plan – Excellent job – Thank You -

Insurance plan review - do we meet their safety requirements?

Emailed and asked Mr Stenevik about a safety class for the next Staff Conference – He said they planned one this year but it got away

- I also sent some suggestions per his request; mentioned adding motor pool, guest safety and some other stuff
- Mr. Stenevik sent it on to Sam Hoynes (Director Ground and Industrial Safety) who will add to the next version. Sam asked if I would like to be involved with the doc review

Other projects pending, But Add:

- Order Extinguisher Sign for Motor Pool
- Safety Suggestions for Motor Pool – Don't know what you do or use
- Check and Order First Aid Kits

Discussion of the Staff Conference.

Have notes from fundraising and other things that may be of interest – or maybe it is just old stuff, but it was new to me.

Museum: Todd Lofquist.

- Todd gave a rundown of the up and coming displays for the museum. Doolittle Raid, Miss Mitchell. German, Japanese and American aviator display.

PX: Linda Franke

- The calendars will now be April 2014 to March 2015. Should be ready before April.
- We will be getting coffee mugs. If you like you can get your name on them.
- Will be getting new shirts with our new wing logo on them.

Motor pool: Amy Lauria

Chili Cook Off and Open House will be on March 8th. We will have 3 celebrity judges.

Security officer: Bob Koelbl.

We have new keys for the new red auxiliary hangar and fixed and lubricated the lock

Motor Pool: Troy LaFaye.

- Started painting the West bay and installed an exhaust vent.
- Will start rewiring the motor pool.
- Fixed the rims on the WC-21.
- The WC-21 has a leak in the radiator and we looking for a replacement or will have it re-cored.
- The Burma is at a 3rd party shop having some work done on the seals on the front axle.
- Troy sent out a list of upcoming event for the year - around 26 events!

Wing Dings: Dik Leighninger.

- Movie night will be on March 16th. We will be playing the "Great Escape".
- April 12th Northwest Airline Museum.
- June 21st will be Jackson Street Roundhouse. (The date may get changed)
- Fagen Museum will be on July 26th
- May 24th movie night will be "Rescue Dawn"

Hangar Dance:

Next meeting on February the 24th at 6:30 at the hangar.

Ron Fagens Museum will be sending a fighter to the dance this year. (Not sure on what fighter that will be at this

time)

Old Business:

- We are working on video for the CAF HQ got talent contest. The video will be about moving HQ to South St. Paul, MN (it's only a joke/not real)
- Still working on getting retails back in the hangar.
- The hangar still is leaking and we are talking to the city about repairing it.

Dick L. moved for adjournment, Jim L. 2nd the motion The motion passed.

Meeting adjourned at 19:21 (7:21pm).