

**16/9/20**

A Thuismitheoir/Caomhnóir dhil

Mar is eol daoibh, tá do mhac/iníon ag déanamh Staidéar Ríomhaireacht san Idirbhliain fé láthair. Is é aidhm an chúrsa ná go bhféadfadh an dalta scrúduithe a thógaint i gceithre mhodúil (Próiseáil Focal, Scairbhileoga, Cur i Láthair, Riachtainisí Ríomhaireacht). Má eiríonn leis an iarrthóir, gheobhaidh sé/sí teastas ar a dtugtar **ICDL START**.

Tógtar na scrúdaithe san inár scoil féin. Beidh deis ansan ag an dalta trí mhodúil eile a thógaint ina dhiaidh san, laistigh de trí bliana, ina am fhéin chun an **ICDL** a fháil go hiomlán. Is féidir iad san a thógaint in aon ionad ECDL. Sna hamanta seo, chabhródh cáilíochtaí le seansanna fostaíochta duine.

Chun na scrúdaithe seo a thógaint, caithfear táille a íoc. De bharr ciorruihte buiséidí, caithfidh an scoil taillí iontrála a fháil ar ais ón iarrthóir. Dá bhrí sin, má theastaíonn ó do mhac/iníon an Cháilíocht **ICDL START** a fháil, caithfear táille iontrála **€40.00** a íoc roimh an **Aoine 25/9/20**.

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Dear Parent/Guardian

As you already know, your son/daughter is taking Computer Studies in Transition Year at the moment. The aim of the course is to enable the student, if he/she wishes, to take examinations in four modules (Word Processing, Spreadsheets, Presentations and Computer Essentials) which will lead to a qualification known as **ICDL START**.

Those examinations will be sat at our own ECDL centre in the school. The student will then have the opportunity to study an extra three modules in his/her own time which have to be completed in three years in order to obtain the full ECDL qualification, if the candidate so wishes. A candidate can sit those last three modules at a centre of his/her choice. In these challenging times, the more qualifications one possesses, the brighter one's employment prospects should be.

In order to sit those examinations, an entry fee must be paid. Due to the current budgetary and financial climate, the school regrets that it will have to recoup the cost from each examination candidate. Therefore, should your son/daughter wish to pursue the **ICDL START** qualification, a once off entry fee of **€40.00** must be paid by **Friday 25/9/20**.

Mise le Meas

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Tomás Mac Cárthaigh  
(Comhordaitheoir ECDL)