
Crime Prevention/Community Involvement

613.1 PURPOSE AND SCOPE

The purpose of this policy is to describe and administer a policy for "mitigating campus crime and encouraging crime prevention activities". This policy describes the Crime Prevention/Community Service Unit, and establishes guidelines for the provision of community related programs and services to be accomplished by all members of this department, to include community based-proactive policing with uniformed patrol personnel.

The CSU, Cal Poly San Luis Obispo is committed to the welfare of the campus and surrounding communities. The Crime Prevention/Community Service Unit supports this commitment through programs designed to anticipate, recognize, and appraise crime risks, and initiate actions to reduce those risks. These programs attempt to promote community involvement, support departmental activities, and address community perceptions and misconceptions of crime.

613.1.1 POLICY

It is the policy of this department to effectively utilize all members of the organization in effort to prevent crime, enhance community outreach and support, and to consistently improve on practices bearing on police community interaction.

613.1.2 DEFINITIONS

-Crime Prevention Programs: Police programs that strengthen community partnerships and assist in formulating policing strategies.

-Service Community: Those persons living within the agency's jurisdiction.

613.1.3 DEPARTMENT INVOLVEMENT

Crime prevention activities are implemented and coordinated through the Crime Prevention/Service Unit, and involve an integrated departmental response. The assignment of responsibility to an individual officer does not relieve other employees from being aware of, and involved in crime prevention activities and programs. All employees should be familiar with the crime prevention and community relations activities and programs offered by the department.

The Crime Prevention/Community Prevention Service Unit will focus activities on community relations, crime prevention, and security on campus. Department employees will keep the Crime Prevention/Community Prevention Service supervisor informed of potential problems and concerns of the campus community, either through informing the supervisor directly or documenting information in memorandum form.

613.1.4 CRIME PREVENTION/PROCEDURES

The department's crime prevention function is a shared responsibility of all employees, but specific duties are assigned to the Crime Prevention/Community Service supervisor and the specific assigned Crime Prevention/Community Service Officer(s).

The department's crime prevention function provides for the following:

Crime Prevention/Community Involvement

- Targeting crime prevention programs based on the type of crimes that are occurring and geographic locations of those crimes as the result of an analysis of crime data by department investigators or other department employees;
- Targeting crime prevention programs to address community perceptions or misperceptions of crime;
- Evaluating the effectiveness of crime prevention programs through follow-up analysis of crime data and feedback from community members at least once every three years.

613.1.5 COMMUNITY INVOLVEMNT/COMMUNITY EDUCATION

The Crime Prevention/Community Service Unit's organization of crime prevention groups in residential and other campus areas shall be a continual process. The campus community is encouraged to take a shared responsibility in safety and security on campus. The campus community will be provided information on crime prevention and reporting of observed incidents and suspicious behavior.

The Crime Prevention/Community Service Unit is responsible for the following:

- Conducting or coordinating department personnel in providing presentations to university departments, residence halls, Fraternities and Sororities, Campus Clubs and Organizations, and other interested groups when requested or assigned by the supervisor;
- Presenting crime prevention programs in the residence halls throughout the academic year;
- Providing information on campus safety and security through the Orientation Sessions for first year, transfer students, and first year students parents;
- Providing programs each year to Fraternities and Sororities when requested by the chapters or as a need is identified;
- Provide community education presentations to include sexual assault and acquaintance rape prevention, alcohol and drug abuse, bicycle safety, general campus safety and security, workplace violence, home, office and campus housing security, personal safety, and theft prevention;
- Developing and maintaining an inventory of literature for distribution, including brochures, flyers, and newsletters promoting the department's crime prevention programs, objectives, problems, and successes;
- Responding to requests for information from faculty, staff, parents, students, and prospective students. Providing problem-solving assistance and answering questions about program goals and objectives;
- Serve as the department's representatives on University advisory boards and ad hoc committees as needed;
- Assisting in organizing crime prevention groups in University Housing and areas targeted crime prevention programs, and maintaining liaisons with these and other interested groups;

Crime Prevention/Community Involvement

-Provide and maintain documentation on ALL programs presented and submit that documentation to the Crime Prevention/Community Service Unit supervisor.

613.1.6 CRIME ANALYSIS

Crime analysis should provide current, useful information to aid operational personnel in meeting their tactical crime control and prevention objectives by identifying and analyzing methods of operation of individual criminals, providing crime pattern recognition, and providing analysis of data from field interrogations and arrests. Crime analysis can be useful to the agency's long range planning efforts by providing estimates of future crime trends and assisting in the identification of enforcement priorities.

For a crime analysis system to function effectively, information should be disseminated to the appropriate units or persons on a timely basis. Information that is relevant to the operational and tactical plans of specific line units should be sent directly to them. Information relevant to the development of the agency's strategic plans should be provided to the appropriate staff units. When information pertains to tactical and strategic plans, it should be provided to all affected units.

613.1.7 REPORTS AND SURVEYS

The individual/officer assigned to the Crime Prevention/Community Service Unit shall provide documentation of all programs and presentations that the unit presented during the designated time frame.

The Crime Prevention/Community Service Unit supervisor shall prepare and submit to the Chief of Police a report that includes, at a minimum, the following elements:

- A description of current concerns voiced by the community;
- A description of potential problems that have a bearing on law enforcement activities within the community;
- A statement of recommended actions that address previously identified concerns and problems;
and
- A statement of progress made toward addressing previously identified concerns and problems.