



Our Lady of Peace – Catholic School Parent Council (CSPC) Wednesday, September 20 2023 – 6:30 pm

2022/2023 CSPC Member Attendees:

Sam Hilwi (Co-Chair), Angela Sordi (Co-Chair), Lisa Giannini (Co-Treasurer), Michelle McDonough (Co-Secretary), Amanda Lombardi (Co-Secretary), Sylvia Venditti (Teacher Rep), Mackie Coluccio (Principal), Anne Balik (Vice-Principal), Jacqueline Probert, Stacey Peters, Bruno Lopes, Linda Rapini, Daiana Lecos, Melissa Texeira, Tamara Otchere, Ana De Luca, Peter Strus, Val Khomenko, Tatiana Khomenko, Sonia DiPetta, Emily Moretti, Anna Maria Bismonte, Sheryl Kerametlian, Alyea Henderson, Lisa Giannini, Nadine Edwards, Perla Aliayo, Elizabeth Fletcher, Erin Baucevic, Anna Obidzinski, Natalie Larga, Stephanie LaViola, Anna Lechowicz, Greg Kapel, Carlos Toledo

Regrets:

AGENDA

6:30	Welcome, Opening Prayer & Land Acknowledgement
6:35	2022/23 Annual Report
7:10	Principal's Update
7:25	Election of 2023/24 CSPC Members & Council Executive Proposed Meeting Dates for 2022/23
7:35	Sub-Committee Updates
7:45	Allocation Requests
8:00	Other Business
8:10	Meeting Adjourned

Minutes

2022/2023 Annual Report

ANNUAL REPORT – OLP CSPC 2022/23

MEMBERS

Co-Chair: Angela Sordi

Co-Chair: Sam Hilwi

Co-Treasurers: Angela Lam, Lisa Giannini

Co-Secretaries: Amanda Lombardi, Michelle McDonough

Members: Annabella Barreto, Bruno Lopes, Luigi Mazzucco, Marta Pozniakowski, Jacqueline Probert, Stacey Peters, Joanna Keane, Daiana Lecos, Fabiana Monaco, Stef Morra, Tamara Otchere, Linda Rapini, Melissa Teixeira and Entela Zaffino

Parish Rep: Ijeoma Awagu – later vacant

Community Rep: Ana De Luca and Samira Raouda

Teacher Rep: Madame Venditti

ANNUAL REPORT CONT'D

PURPOSE AND ROLE OF PARENT COUNCIL

The OLP Catholic School Parent Council (CPSC) will, through the active participation of parents, endeavor to improve student achievement and well-being and to enhance the accountability of the education system to parents.

CSPC shall function in an **advisory role** by making recommendations to the principal of the school and, where necessary, to the Toronto Catholic District School Board (TCDSB), on any matter in accordance with the Education Act, TCDSB policies and guidelines and operating procedures.

ANNUAL REPORT CONT'D

PURPOSE AND ROLE OF PARENT COUNCIL CONT'D

- To help the principal and the teachers **bring appropriate community resources** to the school;
- To help the principal and the teachers ensure that parents recognize and exercise their right to participate in the education of their children;
- To **provide a forum for community input and participation** in the life of the school.
- To **consult with parents of pupils** enrolled in the school about matters under consideration by the Council and **communicate regularly with parents and other members of the community to seek their views and preferences** with regard to matters being addressed by the Council.

ANNUAL REPORT CONT'D

COMPOSITION OF PARENT COUNCIL

ROLE	VOTING?	#	HOW SELECTED
Parent/Guardians	Yes	Minimum 7 Maximum 21	Elected by Parents
Teacher	Yes	1	Elected by Teachers
Community Representative	Yes	1	Appointed by Council
Principal/Vice Principal	No	1 or 2	Automatic
Non-teaching Staff	Yes	1	Elected by non-teaching Staff
Parish Designate/Pastor	Yes	1	Appointed by Council

- **Election of Parent Council:** each member of the OLP community entitled to one vote at the AGM; to be elected, candidates must receive a majority vote by all those present at the AGM
- **Parent Council meetings:** need to reach quorum to hold any official votes (quorum is majority of Council members present; majority of members present are parent/guardian members)

ANNUAL REPORT CONT'D

SUB-COMMITTEES

- Hot Lunches
 - Organizes student lunches throughout the year
- Events
 - Organizes initiatives that brings the community together
- Fundraising
 - Leads fundraising initiatives at OLP (e.g. Curriculum Enhancement drive)

ANNUAL REPORT CONT'D

• TREASURERS' REPORT/ALLOCATION

- Approved at May 31st meeting:
 - Buses for track and field (Divisional and Regional Meets) - \$1200.63
 - People Everywhere Actually Coexisting Equally (P.E.A.C.E) workshop - \$3616.00
 - Fun Friends Material - \$97.06
 - Caterpillars ELP - \$122.00
 - Special Education Sensory Equipment and Reading Intervention Program - \$250.00
 - Canopy for Sports with School name - TBD
 - Canopy for Outdoor play ELP - \$8130.00
 - Projectors 4 - \$2000.00
 - Lunch for OLP Staff and Students
 - Gift for Principals that have left OLP

ANNUAL REPORT CONT'D Treasurer's Report cont'

OLP CSPC - 2022/2023 SCHOOL YEAR: PRESENTATION DECK

CASH BALANCE AS OF September 18,2023	20,385
Less current allocations:	
Float	(1,000) (1,000) - Required by TCDSB
CASH AVAILABLE TO ALLOCATE AS OF September 18,2023	19,385

Income Statement for Fun Fair 2023		
FunFair Revenue		
Income from Sponsor	\$20,445	
Deposit from CSPC	\$3,000	
Depost		
		\$23,445
FunFar Expenditure		
Fieasta rental	\$3,991.18	
Twinkle the crown	\$390.00	
Costco supplies	\$275.52	
M&M Meat	\$2,731	
Reptila rental	\$471.48	
Great Lake Brewery	\$200.00	
LCBO Commission	\$150	
Miscellaneous Expense	\$1,931	
DJ Expense	\$100	
		\$10,239.73
Total Fun Fair Net Revenue		\$13,205.27

- **Additional Treasurer's notes**

- Council is beginning with healthy budget to start the school year
- hot lunches raised the most money proportionally from all the CSPC ventures
- We are currently waiting for the Board to return \$15k, which was how tax receipts were issued. That money will be added to the balance
- Some sources of Fun Fair revenue were not counted above and will be added to the total: wristbands, silent auction and raffle ticket sales, food sales, ice cream truck (25% of owner's revenue)
- We applied for HST rebate and are receiving \$4000

ELECTION OF PARENT COUNCIL 2023/24 MEMBERS AND EXECUTIVE

ROLE	VOTING?	#	HOW SELECTED
Parent/Guardians	Yes	Minimum 7 Maximum 21	Elected by Parents
Teacher	Yes	1	Elected by Teachers
Community Representative	Yes	1	Appointed by Council
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Parish Designate/Pastor	Yes	1	Appointed by Council

Principal's Update

- current school enrolment is 559
- school will reorganize by September 30th (necessary to capture school enrolment changes since May) which will take effect by October 2nd
- School works with LSSAC and Board guidelines for this
- Cross Country has begun and the meet is October 12th
- Intermediate Volleyball tryouts has begun
- Intermediate co-ed flag-football is underway
- Picture day is September 28th
- Fundraising: Terry Fox walk - route is 1.5km (parents may join) and to date \$1300 has been raised
- Curriculum night October 5th at 6:30pm

- School Cash Online is strongly encouraged but other methods of payment will be accepted
- Spirit Wear available until September 30th
- School agendas are available for purchase
- Administration has met with new Priest, parish sacraments being updated as well as school masses have been scheduled for the year. First mass is October 13th
- There is still staffing that needs to be completed: French grades 3/4 teacher, French specialty teacher and EA. Communication to parents once these positions are placed.
- Running after-school programs: chess and art after school to help meet the needs of childcare after school
- Lego club at lunch
- high school applications coming soon - options and open house info shared with grades 7 and 8s
- Intermediate immunizations coming
- Covid protocols being reintroduced from Toronto Public Health: school must communicate with families when there is a positive test within the cohort (kids should not come to school when sick up to 24 hours)
- **Additional Principal's comments**
 - **Kindergarten Yard:** school has received many calls/emails regarding the state of the yard.
 - Principal discussed 5000 plus \$15000 grants approved for the kindergarten playground. Person at the Board leading the playground is no longer there, so there is a hold on getting it fixed.
 - In the meantime, school has arranged mulch for \$1000 - interim solution
 - weeding, raking, sweeping to freshen up the yard in process
 - kindergartens have mum plants, teaching preventive behaviour in sand, toys, etc.
 - canopy being ordered, work order made

BLOCK BUDGET REPORT

		BUDGET	EXPENDITURES (Actual & Commitments)	BALANCE REMAINING
SAP ACCOUNTS	SCHOOL BLOCK ACCOUNT	\$38,408.00	\$19,832.57	\$18,575.43
	OUTSIDE AGENCY/EXTERNAL REVENUE ACCOUNT			
	CSPC ACCOUNT	\$851.00	0	\$851.00
	TOTAL	\$39,259.00	\$19,832.57	\$19,426.43

		OPENING BALANCE	DEPOSITS	DISBURSEMENTS /EXPENDITURES	CLOSING BALANCE
EXTERNAL BANK ACCOUNTS	SCHOOL BANK ACCOUNT As of August 31st, 2023	\$31 807.42	0	\$18 723.36	\$13 084.06
	CSPC BANK ACCOUNT As of June 1 st , 2023	\$19, 385.00	0	0	\$19, 385.00
	TOTAL	\$51 192.42	0	\$18 723.36	\$32, 469.06

ELECTIONS FOR 2023/2024 CSPC MEMBERS AND COUNCIL EXECUTIVES

- By-laws can be amended this evening only (AGM). We are voting to increase Parent Representatives to 23 and elect 23 members.
- Elected 23 voting members - Aleya Henderson, Stephanie LaViola, Tamara Otchere, Ana De Luca, Anna Obidzinski, Melissa Teixeira, Lisa Giannini, Peter Strus, Amanda Lombardi, Michelle McDonough, Stacey Peters, Daiana Lecos, Linda Rapini, Sam Hilwi, Angela Sordi, Bruno Lopes, Nadine Edwards, Elizabeth Fletcher, Jaqueline Probert, Val Khomenko, Natalie Largo, Anna Lechowicz, Greg Kapel
- Community Rep: Tamara Otchere
- Parish Rep: Anna Lechowicz
- Teacher Reps: Ms. Venditti, Ms. Moretti, Ms. DiPetta
- Secretaries: Michelle McDonough and Amanda Lombardi
- Treasurer: Lisa Giannini and Anna De Luca
- Co-chairs: Sam Hilwi and Angela Sordi
- Principal: Ms. Coluccio Vice-Principal: Ms. Balik

- Brought forward by Sam to have additional committees with leads: Communications, Hot lunches, Fundraising, Events and Library. This was passed by council.
- Roles and Responsibilities
 - Events chair (Skate night, movie night, Shrove Tuesday, Fun Fair and/or other events)
 - Fundraising chair (curriculum enhancement, support events and/or other fundraising initiatives)
 - Lunches chair (hot lunches)
 - Communications chair (social media, newsletters, posters, graphic design)

Sub Committees:

- **Hot Lunches:**
 - Daiana Lecos - Chair
 - Tamara Otchere Vice Chair
- **Events:**
 - Stacey Peters - Chair
 - Stephanie LaViola - Vice Chair

- **Communications:**
 - Linda Rapini - Chair
 - Alyea Henderson - Vice Chair
- **Fundraising:**
 - Michelle McDonough - Chair
 - Anna Obidzinski - Vice Chair
- **Library:**
 - Natalie Larga - Chair
 - Ana De Luca - Vice Chair
- Considering Kiss n' Ride committee: would need a large parent community to help to make this successful. Pickup and drop-off has been chaotic and dangerous.

PROPOSED MEETING DATES 2023/2024

Wednesdays 6:30 to 8:30pm

- October 25
- November 29
- January 24
- March 6
- April 10
- May 29

SUB-COMMITTEES UPDATES

- **Luncheons/Hot Lunches**
 - continue to use Munch a Lunch
 - looking at dates to begin
- **Events Update**
 - curriculum night October 5th - parent council will have table, looking for volunteers to help out that evening, try to recruit more parent volunteers to help with future events
 - proposed skate night & fun fair

- events committee wants to have a meeting to determine what events will be held for the year and bring back the proposal to next council meeting to vote on

OTHER BUSINESS

- Soccer concern at recess. Can we find an alternative solution
- PAL students for recess safety?
- Council would like to have another virtual meeting before October 25th to determine what events/activities/fundraisers etc., may be needed for the entire school year
- From library committee: can books be purchased for the library? Books must come out of the block budget. Librarian looking at new sources for purchasing books from new companies (Forest of Reading instead of Scholastic), having different book fairs (E.g. from Forest of Reading, independent bookstores)

ALLOCATION REQUESTS

- allocation requests will be emailed to Co-chairs and will have another meeting virtually before October 25th
- council has asked administration for allocations projections for the entire school year so that council can determine fundraising needs
- Student Assistant fund of \$1500 to help with trips, hot lunches, etc.

VOTING

- All voted in favour of Student Assistance fund of \$1500
- All voted in favour of funding halloween candy for students

Our next meeting is: Wednesday, October 25th, 2023 - 6:30 pm

Meeting Adjourned.

The preceding is considered a true and accurate report of the topics discussed. If there are any discrepancies or omissions, kindly contact the Co-Chairs immediately (shilwi@gmail.com, angelasordi@yahoo.ca). Minutes are sent to Council by email. If no notification is received within 72 hours of the date of issue, these minutes will be deemed to be accurate and approved by all.