

Emergency Preparedness Checklist



University of Southern California Health Sciences Campus Students

- Sign up for [LiveSafe Mobile App](#)
- Download the "LiveSafe" app from the Apple App Store or Google Play.
 1. Create a user profile to log in.
 2. Select "University of Southern California" as your school
- Provide your emergency contact information to your school/program.
- Develop an emergency response plan with your family and friends. One resource to consider is the [Red Cross Safe and Well website or Emergency App](#)
- Ensure you are signed up to receive [TrojanAlerts](#) and that your contact information is accurate and up-to-date.
- Review USC's [Emergency Procedures](#)
 - [Fire](#)
 - [Earthquake](#)
 - [Active Shooter](#)
- Download the [Quick Resource Guide](#) to your phone
- Check USC's [COVID-19 Resource Center](#) at for regular updates



IMPORTANT RESOURCES

Campus-wide Emergencies

Online: <https://emergency.usc.edu/>

Twitter: twitter.com/USC

COVID-19 Resource Center

<https://coronavirus.usc.edu/>



IMPORTANT PHONE NUMBERS

Police & Fire 911

Department of Public Safety

Emergency: 323.442.1000

Non-Emergency: 323.442.1200

Keck Student Affairs

323.442.2553

Facilities 323.442.8005



USC TROJANSALERT

Receive Emergency Alerts

TrojansAlert is an emergency notification system that allows university officials to contact you during an emergency by sending messages via text message and email.

EMERGENCY PROCEDURES



MEDICAL EMERGENCY

- CALL **DPS IMMEDIATELY** at **323.442.1000**.
- Do not move victim unless there is an immediate danger of further injury.
- Off-campus emergencies, call **911**.



FIRE

- Sound the alarm or yell "Fire!"
- Call **DPS** at **323.442.1000**.
- Evacuate the building using stairs, not elevator.



POWER OUTAGE

- Help others move to safely.
- Do not use elevators, check if anyone is trapped inside.
- Shut down hazardous equipment.



SUSPICIOUS PERSON

- Do not let a stranger into locked or secured areas for any reason.
- Do not confront or attempt to stop any person from leaving the area.
- Move to a safe location and call **DPS** at **323.442.1000**.

EARTHQUAKE

- **STOP** Running is the most common cause of injury during an earthquake.
- **DROP** Make sure your head is not the tallest thing in the room.
- **COVER** Get under a desk or table to protect yourself from falling objects.
- **HOLD** Whatever you are under, hold on tightly until the shaking stops.
- When tremors stop, evacuate to a safe location, away from buildings.
- Report your status to school officials.



ACTIVE SHOOTER

RUN – HIDE – FIGHT

- **RUN** escape the area.
- **HIDE** (shelter in place) block doors, shut windows and lights, silence phones.
- **FIGHT** if cornered.
- Call **DPS** at **323.442.1000** when possible.



SUSPICIOUS OBJECT

- Do not disturb, touch, or use electrical devices near object.
- Move at least 100 yards from object.
- Call **911!**



EMERGENCY ALERT

- Ask: *Am I in immediate danger?*
- **STOP**
- **LISTEN**
- **OBSERVE** where danger is coming from and
- **WATCH** for TrojansAlert messages

LiveSafe, managed by the USC Department of Public Safety and the USC Department of Emergency Planning, is a free downloadable app that mobile users can use to initiate contact with emergency responders around the University Park and Health Science campuses. Features include:



Immediate "push button" calls to either the Department of Public Safety or 9-1-1 for immediate response during an emergency



Anonymous messaging for reporting suspicious activity, crimes in progress, or any safety concerns



SafeWalk allows for friends or family to virtually escort you from place to place