



Date: 05 September 2023

MEMORANDUM

TO: ALL CONCERNED

In light of past and recent accidents or incidents involving general aviation aircraft and the associated Approved Maintenance Organization (AMO) responsible for aircraft maintenance and release, it has been determined that immediate action is deemed necessary. Consequently, the following AMO's will be subjected to a heightened surveillance inspection in the interest of safety.

In addition to the scheduled renewal or surveillance inspection, the General Aviation Certification and Inspection Division (GACID) and Maintenance Organization Certification Surveillance Unit (MOCSU) airworthiness inspectors will conduct unscheduled inspections and audits simultaneously. These inspections aim to verify compliance with safety regulations and identify any potential deficiencies in maintenance procedures that may have contributed to the accident or incident.

Approved Maintenance Organization (AMO)		
AMO	AMO PMI	GACID/EARD INSPECTOR
1. WCC Aviation Company, Inc.	Engr. Alimben P. Nara	Mr. John Michael Rey
2. South Pacific Aerial Spraying Services	Engr. Alimben P. Nara	Engr. Gino Cruz
3. Aerowurks Aerial Spraying	Mr. Raphael Laig	Engr. Christian Joi Joaquin
4. Airtrac Agricultural Corporation	Engr. Rey Anthony De Arca	Engr. Alexis F. Ang
5. VEV Aircraft Maintenance Services	Engr. Rey Anthony De Arca	Engr. Richie Alforque
6. Mactan Aviation Technology Center, Inc.	Mr. Marion Caalim	Mr. Fernando Alvarez
7. Fast Aviation Academy Inc.	Engr. Alimben P. Nara	Ms. Mary Grace Malveda
8. AAG International Center of Aviation Training	Mr. Marion Caalim	Mr. Jourvie V. Bagasbas



Moreover, AWD Team Inspectors shall focus on the following areas and perform appropriate action:

1. FACILITY:

- Conduct an on-site assessment at the AMO's facilities to determine and validate the organization's capability to execute maintenance in line with the authorized scope of work and/or capability list.

2. PERSONNEL AND TRAINING:

Conduct interviews with AMO postholders and maintenance staff as well to check and verify their qualification and training records to ensure that AMO personnel are properly trained and qualified for their jobs.

3. MAINTENANCE RECORDS AND PROCEDURES:

- Detailed scrutiny of maintenance records and procedures to determine if maintenance was carried out correctly related to the aircraft involved, in accordance with approved procedures, and within prescribed intervals.

4. TOOLS AND EQUIPMENT:

- Conduct a comprehensive on-site inspection of tools and equipment. This will involve physically examining tools if adequate and as required by the manufacturer (OEM) and/or by approved or acceptable standards, verifying their condition, and checking for proper storage and labeling. Ensure that all equipment is properly calibrated (for PME's) and maintained.

5. TECHNICAL DATA/PUBLICATIONS:

- Ensure that the maintenance organization follows the manufacturers' instructions for maintenance and repairs as specified in technical documents.
- Ensure that personnel are trained to interpret and apply technical documents accurately.
- Verify that airworthiness data are up-to-date and that personnel have access.

6. QUALITY MANAGEMENT SYSTEM (QMS):

- The inspection team will assess the effectiveness of the QMS. Audits includes reviewing internal audit reports, corrective and preventive action (CAPA) records, and management review meetings.

7. ROOT CAUSE ANALYSIS:

- If the accident or incident is found to be related to maintenance issues, the inspectors will conduct a thorough root cause analysis to identify the specific reasons for the failure or lapse.

8. CORRECTIVE ACTIONS:

- If there are findings or observations found during the inspection, the CAAP may issue corrective action requirements or recommendations to the AMO.



9. FOLLOW-UP INSPECTIONS:

- The CAAP will conduct follow-up inspections to verify that the AMO has implemented the required corrective actions.

10. ENFORCEMENT:

- If the AMO has evidence of a violation of safety regulations, particularly those relating to the aircraft involved in the accident or incident they have maintained or released to service, the CAA may impose enforcement actions ranging from penalties and suspension of certifications or revocation of the AMO's certificate.

The assigned airworthiness inspectors shall report to the Department Manager III, Airworthiness for further instructions and must promptly arrange a meeting with the aforementioned Approved Maintenance Organization (AMO) to determine a suitable timeframe for conducting the audit or inspection, preferably within thirty (30) days upon receipt of this order.

All orders/memoranda in conflict herewith are hereby superseded/rescinded.

For strict compliance,

A handwritten signature in blue ink, appearing to read 'F. Aquino', is written over a circular stamp or seal.

CAPTAIN FLORENDO JOSE C. AQUINO III
Acting Assistant Director General II
Flight Standards Inspectorate Service