



At a regular meeting of the Terrebonne Parish School Board on January 9, 2024, substitute motion of Mrs. Benoit, seconded by Mr. Voisin, unanimously carried, the Board approved and accepted, as amended, the following procedures for the filling of the vacancy in Terrebonne Parish School District 6 and appointment of interim School Board Member for said election district:

1. Board adoption of resolution and proclamation on January 9, 2024, declaring that a vacancy exists in the position of Member of the Terrebonne Parish School Board from Election District 6.
2. Interested and qualified candidates may submit an Interim School Board Member Appointment Application and Resume'. Applicant may also submit a Letter of Intent to:

President MayBelle N. Trahan
Office of the Superintendent
Terrebonne Parish School Board
P.O. Box 5097
201 Stadium Drive
Houma, Louisiana 70361

3. Interim School Board Member Applications and Resumes' must be delivered or postmarked on or before noon, Friday, 01/19/2024. Letters of Intent may be included.
4. An interim appointment will not preclude the appointee from seeking election in the primary and general election (nor encourage him/her to do so).
5. Five-minute presentations by all prospective candidates for the interim Board seat will be allowed at the Special School Board Meeting on 01/23/2024, at 5:00 P.M.
6. Voting (by majority), appointment (via Board resolution), swearing in, and installation will take place at the Special School Board meeting on 01/23/2024, at 5:00 P.M.

Note: [If no candidate receives a majority vote of the Board Members present and voting, the top two candidates with the most votes will move to a final vote in which the nominee selected must have a majority vote of the Board Members present and voting. Should multiple candidates receive tie votes, dependent upon the number of votes cast for each candidate, may (not shall) remain in the running for additional voting.]



At a regular meeting of the Terrebonne Parish School Board on January 9, 2024, motion of Mr. Voisin, seconded by Mr. Ford, unanimously carried, the Board adopted the following resolution and proclamation declaring that a vacancy exists in the position of Member of the Terrebonne Parish School Board from Election District 6:

RESOLUTION AND PROCLAMATION NO. 1957

WHEREAS, due to the regrettable resignation of Mr. Clyde F. Hamner, effective January 3, 2024, the Terrebonne Parish School Board does hereby declare that a vacancy exists in the position of Member of the Terrebonne Parish School Board from Election District 6; and

WHEREAS, as the unexpired term of office of Mr. Clyde F. Hamner, School Board Member from Election District 6, exceeds one year, and acting pursuant to R.S. 18:602 and R.S. 18:402, the Terrebonne Parish School Board does hereby order a special election to fill the aforementioned vacancy with the special primary election to be held on November 5, 2024, and the special general election to be held, if necessary, on December 7, 2024, and such elections shall be conducted in accordance with the laws of the State of Louisiana; and

WHEREAS, the qualifying period for the special primary election shall be on July 17, 2024, through July 19, 2024; now

THEREFORE, BE IT RESOLVED AND PROCLAIMED, that the Terrebonne Parish School Board, acting under and in accordance with the Constitution and laws of the State of Louisiana, including particularly R.S. 18:602 and R.S. 18:402, does hereby declare that a vacancy exists in the position of Member of the Terrebonne Parish School Board from Election District 6 and does hereby order a special election to fill said vacancy; and

BE IT FURTHER RESOLVED, that this resolution and proclamation be immediately published in the official journal of this School Board; and

BE IT FURTHER RESOLVED, that within twenty-four hours hereof, copies of this resolution and proclamation be sent by certified or registered mail to the Clerk of the District Court for Terrebonne Parish and to the Secretary of State of the State of Louisiana; and

BE IT FURTHER RESOLVED, that the Clerk of Court, the Secretary of State, and all other officials having responsibilities with respect to said election and this resolution and proclamation be requested to perform the duties incumbent upon them.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

CERTIFICATE

I, Bubba Orgeron, Superintendent/Secretary-Treasurer of the Terrebonne Parish School Board, Terrebonne Parish, Louisiana, do hereby certify that the foregoing is a true and correct resolution and proclamation approved by the School Board of Terrebonne Parish in regular session on January 9, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE this 9th day of
January 2024.

**Bubba Orgeron, Superintendent/Secretary-Treasurer
Terrebonne Parish School Board**

MEMBERS OF THE SCHOOL BOARD

**MayBelle Trahan, Ed.D., President
Dane Voisin, Vice President
Michael LaGarde
Gregory Harding**

**Matthew Ford
Debi Benoit
Don Crowdus
Roger Dale DeHart**

RLB



TERREBONNE PARISH SCHOOL DISTRICT

INTERIM SCHOOL BOARD MEMBER APPOINTMENT APPLICATION FORM

DATE: _____

I, _____, being of full age of majority, wish to
(Applicant's Name)

qualify for appointment as an Interim Board Member of the Terrebonne Parish School Board (District 6) of Terrebonne Parish, State of Louisiana. I affirm that the following to be correct and true:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at

(Primary Residential Address, City, State, Zip Code)

for _____ consecutive years.
(No. of Years)

B. Applicant is a registered voter of Terrebonne Parish at the address of his/her primary Residence, which residence lies within Terrebonne Parish School Board District No. _____.

C. Applicant affirms that he/she has not been convicted of a felony. Yes ___ No ___

D. Do you, any member of your immediate family¹, or company in which you or any member of your immediate family¹ owns greater than a 25% interest, have a contractual relationship with the Terrebonne Parish School Board? Yes ___ No ___

E. Applicant is employed by _____;
(Name of Employer)
such employment will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions. Yes ___ No ___

F. Are you employed by any Federal, State or Local Government? Yes ___ No ___
If yes, state job duties and responsibilities:

G. Are you appointed to or served on any Federal, State, or Local Board/Commission/Committee? Yes ___ No ___ If yes, explain:

H. Have you served as an Elected Official or Agency Head with the Terrebonne Parish School Board within the last two years? Yes ___ No ___ If yes, explain:

Applicant must complete and return this application and resume' to:

President MayBelle N. Trahan
Office of the Superintendent
Terrebonne Parish School Board
P.O. Box 5097
201 Stadium Drive
Houma, Louisiana 70361

Applications and resumes' must be submitted by: Noon, January 19, 2024. Applicants may also include a Letter of Intent.

Note: Providing false information on this application is grounds for immediate removal from any appointed position.

Signature of Applicant

Primary Phone Number/email Address

1. "Immediate family" for the purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.
2. If any applicant is not aware of the meeting requirements of the Terrebonne Parish School Board to which he/she is applying to be appointed, he/she should determine this information by contacting the Terrebonne Parish School Board Office.

