



## Alameda County - Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at [AC-OCAP.com](http://AC-OCAP.com) or contact us by email at [AC-OCAP@oaklandca.gov](mailto:AC-OCAP@oaklandca.gov)

**Vision Statement:** To End Poverty Within the City of Oakland and Throughout Alameda County  
**Core Values:** Community-Driven | Equitable | Collaborative | Impactful | Results-Driven

**Our Promise:** Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

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### Administering Board Meeting

Monday, February 12, 2024, 5:30 p.m.

City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

The Public May Observe and/or Participate in This Meeting by:

To make public comments, community members will need to do so in-person at the published location.

To observe the meeting by video conference, please use the zoom participation link:

<https://us06web.zoom.us/j/84568048452?pwd=i27xutdruShodfPxyJ5z2GGCZu1JCl.1>

[Meeting ID: 845 6804 8452 Passcode: 962117](#)

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**Board Membership:** Monique Rivera (Board Chair), Sandra Johnson (Vice-Chair), Andrea Ford (Treasurer), Brigitte Cook (Secretary), Mitchell Margolis, David Walker, Lawanda Smith, Patricia Schader, Quantum Norwood, Mayor Sheng Thao (Dr. Kimberly Mayfield), Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (Ana Tellez-Witrago), Councilmember Treva Reid (Haley Hester), Supervisor Lena Tam (Cesley Ford-Frost), and Supervisor Nate Miley (Angelica Gums).

**Board Vacancies:** Community Development Block Grant (CDBG) District 4, Alameda County Low-Income Community, and Private Sector

**Staff:** Dwight Williams, Maria Huynh, Jacqueline Jacobs, and Don Raulston

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### DEFINITION OF TERMS:

• **Action Item:** shall mean an agenda item that requires a motion or recommendation and an official vote and approval of the Alameda County - Oakland Community Action Partnership Board to be effective.

• **Informational Item:** shall mean an agenda item consisting only of an informational report that does not require or permit board action.

The meeting is held in a wheelchair accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201, or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: 1) Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.

# AGENDA

<b>A</b>	5:30 p.m.	<b>Call to Order/ Recite Alameda County- Oakland Community Action Partnership (AC-OCAP) Promise</b>
<b>B</b>	5:35 p.m.	<b>Roll Call/Determination of Quorum/Approval of Agenda</b> <b>ACTION ITEM:</b>
<b>C</b>	5:45 p.m.	<b>Approval of the Draft January 8, 2024 Administering Board Meeting Minutes - Attachment C1</b>
<b>D</b>	5:50 p.m.	<b>Public Comment:</b> (Specific Agenda Item(s): Audience Comment Period)
<b>E</b>	6:00 p.m.	<p><b>Community Action Partnership (CAP) Updates</b></p> <p><b>1. Board Updates</b></p> <ul style="list-style-type: none"> <li><b>A. 700 forms and Oath</b></li> <li><b>B. City of Oakland Sunshine and Public Ethics Training</b></li> <li><b>C. Recruitment efforts for vacant Board seats</b></li> <li><b>D. Report on openings (CDBG District 4, Alameda County Low-Income, and Private Sector)</b></li> <li><b>E. Expressed Interest of Chabot College</b></li> <li><b>F. Executive committee</b></li> <li><b>G. Advocacy committee</b></li> <li><b>H. Program planning committee</b></li> </ul> <p><b>ACTION ITEM:</b></p> <p><b>2. AC-OCAP Programming Updates:</b></p> <ul style="list-style-type: none"> <li><b>A. Kicked Off 2024 VITA/EITC Program at West Oakland Public Library</b></li> <li><b>B. 2023 Grantee Contract Status (18 grants) – Attachment E2B</b></li> <li><b>C. Grantee Annual Reports Due 1/9/2024</b></li> <li><b>D. Grantee RFF/Invoices Due 1/20/2024</b></li> <li><b>E. Draft Outcomes Report – Attachment E2E</b></li> <li><b>F. 2024 Grantee Activities</b> <ul style="list-style-type: none"> <li><b>i. 2024 Grant Amendment 1</b></li> <li><b>ii. 2024 Grantee Training – Reports/AP Portal/CCR/Compliance</b></li> <li><b>iii. 2024 Grantee Presentations to the Board</b></li> <li><b>iv. 2024 Grantee Site Audits</b></li> <li><b>v. 2024 Grantee Submittal of most recent financial statements</b></li> </ul> </li> </ul> <p><b>ACTION ITEM:</b></p> <p><b>3. AC-OCAP Budget Updates:</b></p> <ul style="list-style-type: none"> <li><b>A. EARS 2023 Expenditures thru Jan 2024 – Attachment E3A</b></li> </ul>

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		<p><b>ACTION ITEM:</b></p> <p>4. <b>AC-OCAP Administrative Reporting Updates</b></p> <p>A. Annual Agenda Report to City Council – submitted 12/26/23</p> <p>B. 2023 Organizational Standards Report – submitted 1/31/24</p> <p>C. CSBG Annual Report Due 2/1/24</p> <p>5. <b>Bank on Oakland effort with County Treasurer</b></p>
F	6:40 p.m.	AC-OCAP Board By-Laws Amendments
G	7:00 p.m.	<p><b>Community Action Partnership (CAP) Funding Goal: Increase CAP Funding Status Updates</b></p> <p>A. Area 1: Fed/State understanding - Monique</p> <p>B. Area 2: Understanding other CAP's funding especially Sonoma, Santa Cruz - David Walker</p> <p>C. Area 3: Understanding funding sources, such as San Francisco Foundation, Melissa French Gates Foundation - Angelica Gums</p>
H	7:15 p.m.	<p><b>Conference Updates – Attachment G</b></p> <p>A. The National Community Action Foundation (NCAF) 2024 Washington DC Conference on March 12 – March 15, 2024. Board Member Travel Request Forms Due 12/23/23 (<i>Travel Authorization submitted on time</i>)</p> <p>B. 2024 CalCAPA State Legislative and Advocacy Day, May 2024, Sacramento - Board Member Travel Request Forms Due 02/23/24 (<i>Travel Authorization is due to HSD Director by March 1</i>) <b>Need names</b></p>
I	7:20 p.m.	Open Forum: (General Audience Comment Period)
J	7:25p.m.	<p><b>Announcements</b></p> <p>a. United Seniors of Oakland and Alameda County</p> <p>b. Alameda County Social Services/ /Board of Supervisors</p> <p>c. City of Oakland</p> <p>d. Board Members/Others</p>
K	7:30 p.m.	<p><b>ACTION ITEM: Adjournment</b></p> <p>a. The Next In-Person Meeting: March 11, 2024</p>

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# MINUTES



## Attachment C1

### Alameda County - Oakland Community Action Partnership (AC-OCAP)

#### Administering Board Meeting

Monday, January 8, 2024, 5:30 p.m.

**Board Members Present:** Monique Rivera (Chair), Sandra Johnson (Vice-Chair), Brigitte Cook (Secretary), Mitchell Margolis, David Walker, Patricia Schader, Quantum Norwood, Mayor Sheng Thao (Dr. Kimberly Mayfield), Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (Ana Tellez-Witrago), Supervisor Lena Tam (Cesley Ford-Frost), Supervisor Nate Miley (Angelica Gums)

**Board Members Excused:** Andrea Ford (Treasurer), Councilmember Treva Reid (Jocelyn Mapp)

**Board Members Absent:** LaWanda Smith

**Board Vacancies:** Community Development Block Grant (CDBG) District 4, Alameda County and Private Sector vacancies

**Guests:** Eugenia Bowman Crews, Kampol Crews, Henry "Hank" Levy, Alameda County Treasurer, Regina Campbell Cruise, Scott Means, Human Services Director.

**Staff:** Dwight Williams, Maria Huynh, Jacquelyn Jacobs, and Donald Raulston

#### A. Call to Order/Recite AC-OCAP Promise

Chair Rivera called the January 8, 2024 Administering Board Meeting to order at 5:38pm.

#### B. Roll Call/Determination of Quorum/Approval of Agenda

Secretary Cook performed Roll Call and a quorum was established at 5:40 p.m.

**MOTION:** To approve the January 8, 2024 Administering Board Agenda.

**M/S/Carried:** A. Gums / Q. Norwood / Motion Carried.

#### C. Approval of Draft December 11, 2023 Administering Board Minutes – Attachment D1

**MOTION:** To approve draft December 11, 2023 Administering Board Minutes

**M/S/Carried:** T. Love / A. Gums / Motion Carried.

#### D. Open Forum: (General Audience Comment) –

Introduction of members of the public: Henry "Hank" Levy, Alameda County Treasurer; Regina Campbell Cruise,

#### E. INFORMATIONAL ITEM: Boards and Commissions Form 700 Training Presentation by Krystal Sams, Legislative Record, Office of the City Clerk



**Summary:** The presentation is intended to ensure compliance with Boards and Commission Form 700. Many board members have not taken the Oath of Office or completed a Form 700, so the board is out of compliance. This meeting is considered notification to either take the oath and submit past or current 700 forms. K. Sams will send a link to schedule an appointment to take the Oath which must be taken after joining the Board or after any period of separation.

Form 700 can be completed online and by hard copy. The online account must be created by the City Clerk's office. The form must be submitted upon starting service and after leaving service. Contact the office at [electionservices@oaklandca.gov](mailto:electionservices@oaklandca.gov) or (510)238-6405 to schedule an appointment

**F. INFORMATIONAL ITEM:** Presentation from Scott Means, Human Services Department Director

**Summary:** Scott Means came to the City of Oakland in 2001 and established the Disability Services in Parks and Recreation Department. He is supporting the Oakland Commission on Aging, which he says is a good example of activism in the community. He distributed a flyer outlining the Eight Age-Friendly Domains for Livable Cities, which was the result of feedback received from community forums. The top four domains are Health & Wellness, Outside Spaces & Parks, Community Information, and Housing. He distributed a 2023 Commission of Aging Informational Report to the Oakland City Council. The Commission received funding of about \$450 - \$460K from the Sugar Sweetened Beverage Tax to prepare a Five Year Cycle Plan as restorative justice to the seniors whose generation was most heavily impacted by sugary drinks. The Commission on Aging is looking for opportunities to intersect and cross over with other boards and commissions.

In response to a question regarding the hiring process for the open AC-OCAP Director position, as per the by-laws, the board will have the opportunity to participate in the hiring process for the new director. Scott Means will return to AC-OCAP for a more detailed discussion about the City of Oakland budget at a later meeting.

**G. INFORMATIONAL ITEM:** Presentation from Henry "Hank" Levy, Alameda County's Treasurer-Tax Collector

**Summary:** Alameda County has access to millions of dollars that Hank Levy can invest through his role as Treasurer-Tax Collector. He buys Certificates of Deposits from local banks with a guarantee that the money will be re-invested into the community. He is currently working on the Alameda County Government sponsored Enterprise (GSE) Serving Under Banked Communities proposal. This one year pilot will provide financial services and no fee to low fee loans as an alternative to predatory pay day loans. He is working with Phong La, Alameda County Assessor, and Dan Leibsohn to establish a check cashing service in Alameda County with zero costs. It will be proposed to the AC Supervisors. The first program will be check cashing and eventually expand to the GSE. The check cashing would be run through Dan Leibsohn's non-profit, Community Development Finance. Services will be located at the Tax Collector's office at 1221 Oak Street, Suite 131 between 8:30am – 4:30pm. They are using this space to reduce costs because security is already in place and several expenses such as rent would be eliminated.

This program is being referred to the Advocacy Committee for future discussion.

**H. INFORMATIONAL ITEM:** Community Action Partnership (CAP) Funding Goal: Increase CAP Funding  
Presenter Chair Rivera

**Summary:**

The Executive Committee will work on Area 1: Fed/State understanding

The Advocacy Committee will work on Area 2: Understanding other CAP's funding especially Sonoma, Santa Cruz

The Program Committee will work on Area 3: Understanding funding sources, San Francisco Foundation, Melissa Gates Foundation.

**I. INFORMATIONAL ITEM:** Travel Opportunity (NCAF in Washington D.C. and CalCAPA Advocacy in Sacramento, CA)

**Summary:**

Chair Rivera, Board member David Walker, and Staff Williams will attend the National Community Action Foundation (NCAF) Conference 2024 in Washington, D.C. on March 12 – March 15, 2024. The Chair exercised her authority to choose the participants for this trip, however board members will have an opportunity to request to attend other events this year. It is possible to purchase virtual access for members who want to participate in the meeting or they can choose to self-fund their attendance as a Board member. The deadline for anyone interested in attending is January 23, 2024.

Chair M. Rivera left the meeting early. Vice Chair S. Johnson chaired the remainder of the meeting.

**J. INFORMATIONAL ITEM:** Community Action Partnership (CAP) Updates

a. 2023 Grantee Contract Status

- Grantee Annual Reports Due 1/9/2024
- Grantee RFF/Invoices Due 1/20/2024
- Annual Agenda Report to City Council – submitted 12/26/23

Of the 18 grantees, five contracts were completed and the rest are stuck in contract compliance and there is a 60 – 90 day backlog. The grantee annual reports are due on 1/9/24 and two have been completed. A City Council report to accept the money issued from the State of California has been prepared for the February meeting. Staff estimates that they will be able to start contracts in March after the council meeting.

b. 2023 CSBG Reports Due

- Organizational Standards Report Due
- CSBG Annual Report Due 2/8/2024

c. 2024 Board Meeting Calendar – Attachment C

d. 2024 Grantee Activities

- 2024 Grantee Presentations to the Board
- 2024 Grantee Site Audits
- 2024 Grantee Submittal of most recent financial statements

e. 2023 Alameda County - Oakland Community Action Partnership (ACOCAP)

Community Services Block Grant (CSBG) Budget – Attachment D.

A request for a line item in the AC-OCAP budget for the 2024 Retreat can be presented for a vote at a future board meeting.

- f. 2024 VITA/EITC Program at West Oakland Public Library  
The VITA program will be available from 2/1/24 – 4/11/24, Tuesdays, Wednesdays and Thursdays. The program will set appointments to ensure enough volunteers are available. VITA is working with a partner bank to provide a debit card to send the refund to recipients instead having to cash a check. VITA services will be available at locations in various counties.

**K. Open Forum: (General Audience Comment Period)**

Community Action Month is May 2024 and this year is the 60<sup>th</sup> Anniversary. Programming for the anniversary will be a recurring topic for future meetings.

**L. INFORMATIONAL ITEM: Announcements**

a. **United Seniors of Oakland and Alameda County**

No report

b. **Alameda County Social Services/Board of Supervisors**

No report

c. **City of Oakland**

The Mayor's Office is participating in MLK Day activities and are encouraging everyone to volunteer for the Point in Time count on 1/25/24 from 5:00am – 10:00am

d. **Board Members**

No report

**M. ACTION ITEM: Adjournment**

**MOTION:** To adjourn the meeting made by P. Schader seconded by Q. Norwood. Motion carried by the following vote:

**Aye:** S. Johnson, B. Cook, M. Margolis, D. Walker, P. Schader, Q. Norwood, T. Love, A. Gums, K. Mayfield, A. Tellez-Witrigo, J. Mapp, and C. Ford-Frost  
**Absent:** L. Smith  
**Excused:** A. Ford, M. Rivera

**The Next-In-Person Meeting: February 12, 2024**

Agency's Name	Grant Amount	Insurance - General Liability - Worker Compensation	SAM Expiration	2023 WO#	2023 Risk Approval	2023 Business License	Schedule T	Subrecipient	Scope of Work Status	Scope of Work and Budget Status	Combined Grant Schedule + Sched W + Sched Z Received	Grant Agreement returned w/ signatures	Grant Packet prepared & sent to CC	Issues	Sent to Contract Compliance thru to the City Clerk	Agreement sent to Grantee with RFF template	PO Number
A Diamond in the Ruff	\$25,000	11/13/24 7/22/24	7/18/24	19773 R1	C	C	C	C	C	C	C	12/4/23 12/4/23	12/6/23	Ready - Rachel	12/6/23		
Alliance for Comm. Wellness (La Fam)	\$40,000	8/10/24 7/1/24	4/19/24	19494 R1	C	C	C	C	C	C	C	8/25/23 9/26/23	10/2/23	Complete	11/27/23	12/12/23	2024004928
Chabot Las Positas CCD	\$40,000	7/1/24 7/1/24	9/25/24	19495 R1	No need	C	C	C	C	C	C	8/22/23 8/22/23	10/2/23	Name on AGTR does not match SOS	11/20/23		
Change to Come	\$25,000	3/16/24 9/1/24	5/30/24	19496 R2	C	C	C	C	C	C	C	9/19/23 9/19/23	10/6/23	Ready - Carmen	1/24/24		
Community Works West	\$40,000	1/1/2025 1/1/2025	4/11/24	19727 R1	C	C	C	C	C	C	C	10/26/23 10/31/23	10/31/23	Ready - Rachel	12/21/23		
Covenant House CA	\$40,000	7/1/24 7/1/24	3/12/24	19493	C	C	C	C	C	C	C	8/24/23 8/28/23	9/29/23	Complete	10/26/23	12/12/23	2024004336
Fremont Family Resource Center	\$40,000	1/1/24 7/1/24	5/7/24		C	No need	C	C	C	C	C			AG Trust Registry says FFRC Corporation Not Registered			
Hack the Hood Inc.	\$40,000	1/14/24 7/1/24	6/5/24	19535 R1	C	C	C	C	C	C	C	8/24/23 8/25/23	9/25/23	Complete	9/25/23		PO Req 1/25
Lao Family Community Dev.	\$40,000	1/1/24 1/1/24	3/1/24	19536 R1	C	C	C	C	C	C	C	8/25/23 9/19/23	9/29/23	Ready - Carmen	9/29/23 1/1/24		
Lighthouse Comm. Public School	\$40,000	7/01/24 8/27/24	11/2/24	19537 R1	C	C	C	C	C	C	C	10/6/23 10/11/23	10/11/23	Ready - Carmen	10/11/23		
Love Never Fails	\$25,000	4/30/24 5/8/24	11/21/24	19538	C	C	C	C	C	C	C	8/25/23 8/25/23	9/25/23	Complete	12/21/23		PO Req 1/25
New Door Ventures	\$40,000	6/30/24 6/30/24	4/4/24	19539	C	C	C	C	C	C	C	8/25/23 8/27/23	10/4/23	Complete	11/22/23	12/12/23	2024004838
Operation Dignity	\$40,000	10/25/24 12/20/24	4/16/24	19719 R1	C	C	C	C	C	C	C	10/13/23 10/13/23	10/30/23	Sent to Attorney 1/22/24 - Rachel	10/30/23 1/11/24		
Rubicon Programs, Inc	\$40,000	7/1/24 7/1/24	8/20/24	19541	C	C	C	C	C	C	C	8/25/23 8/28/23	10/12/23	Complete	11/27/23	12/12/23	2024004810
St. Mary's Center	\$40,000	4/29/24 4/29/24	3/7/24	19470	C	C	C	C	C	C	C	8/25/23 8/30/23	10/3/23	Complete	11/2/23	12/12/23	2024004338
Urban University	\$40,000	5/15/24 7/21/24	in progress		C	C	C	C	C	C	R			Missing SAM Registration			
Eden I&R - 100K GPF	\$100,000	9/1/24 7/1/24	10/9/24	N/A										2 years contract July 1, 2023 - June 30, 2025. Paid quarterly. \$100 k/year = \$200k 2023-2025. 23-25 schedules emailed 11/29			
Eden I&R - 20K	\$20,000	9/1/24 7/1/24	10/9/24	19850	C	C	C	C	C	C	C	10/12/23 10/16/23	10/31/23	Ready - Rachel	12/20/23 1/25/24		
HERA - 30K	\$30,000	6/21/24 7/9/23	12/20/23				C	C			R			Missing SOW, Budget, Sched Q, EBO cert, Oak BL. Bank on Oakland is on back burner for now			
Karen Perkins		N/A 10/11/22	N/A									N/A	N/A	None			
Oakland Promise	\$1,000,000	7/22/22 7/1/22	9/29/23									10/5/21	10/25/21		11/3/21		2022005203
Page Tomblin	\$14,999		N/A									N/A	N/A				2023012546
proj - 1005642/43	Org - 78362	Exp - 52211, 52919, 54912, 54919, 53611										Task - 1 default		Award - 24182			
<b>R = Received</b>	<b>C = Completed</b>	<b>U = Updated</b>															

**Attachment E2E Alameda County - Oakland Community Action Partnership (AC-OCAP)  
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Incomplete)**

**HOUSING & COMMUNITY DEVELOPMENT**

Organization	Program	Funded Amount	Services	Annual Goals	Outcomes	Population Served
<b>A Diamond in the Ruff</b> 5940 Hayes Street Oakland CA 94621	Transitional Housing for Single Women	\$25,000 Oakland	Provide transitional housing services for 17 single women from Oakland, including single women with children.  <b>50 volunteer hours</b> received from 2 volunteers.	17 <b>Oakland</b> low-income residents projected to be housed with transitional housing and related housing support services.	9 <b>Oakland</b> low-income single women of the 17 served obtained permanent housing, with 7 working toward permanent housing, and 1 left the program.  11 <b>individuals</b> of the 17 served obtained employment with a living wage.  Some of those served are unable to work and obtain sustainable income from other sources (ex: SSI/SSDI).	94603 (2) 94605 (2) 94621 (13)
<b>Alliance for Community Wellness (FESCO)</b> 21455 Birch Street #5 Hayward, CA 94541	Homeless Family Services	\$40,000 Alameda County	Provide housing and wraparound services to extremely low-income homeless families in Alameda County.  <b>150 volunteer hours</b> received from volunteers.	40 <b>Alameda County</b> low-income homeless families (140 individuals) projected to be housed through FESCO's Banyan House Transitional Housing and Les Marquis House Emergency Shelter programs.  12 families will exit to a more permanent housing. 8 families will obtain safe and affordable/temporary housing. 24 adults exiting will have earned income.	32 <b>Alameda County</b> low-income homeless families (108 individuals) were housed through FESCO's Banyan House Transitional Housing and Les Marquis House Emergency Shelter programs.  10 families exited the program and obtained more permanent housing. 9 families exited the program and obtained safe temporary housing. 11 adults exited the program with earned income.  The lack of permanent affordable housing opportunities available to extremely low-income families in the Bay area remains a challenge. About 20% of participants were ineligible to find work due to immigration status challenges; and 10% exited the program before establishing income.	Central County (108) North County (0) South County (0) East County (0)

**Alameda County - Oakland Community Action Partnership (AC-OCAP)  
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Incomplete)**

<b>HOUSING &amp; COMMUNITY DEVELOPMENT</b>						
<b>Organization</b>	<b>Program</b>	<b>Funded Amount</b>	<b>Services</b>	<b>Annual Goals</b>	<b>Outcomes</b>	<b>Population Served</b>
<b>Change to Come</b> 685 32 <sup>nd</sup> Street Oakland, CA 94609	Temporary bridge housing to unhoused single women and mothers.	\$25,000 Oakland	Provide temporary bridge housing to unhoused single women and their children.  <b>216 volunteer hours</b> from Shift managers; and <b>64 volunteer hours</b> from Program Manager.	<b>7</b> low-income and unhoused women and their children will receive temporary bridge housing.  <b>6</b> will receive mental health/empowerment program.	<b>12</b> unhoused women received temporary shelter.  <b>6</b> received mental health empowerment program.	94609 (12)
<b>Covenant House CA</b> 200 Harrison St. Oakland, CA 94607	Homeless and Trafficked Youth Services	\$40,000 Oakland	Provide homeless and/or trafficked youth ages 18-24 emergency housing, basic needs assistance (food, clothing), and case management (medical/mental health, employment/educational assistance, legal assistance).	<b>150</b> young people will receive emergency housing.  <b>100</b> will receive case management, mental health, and other supportive services.	<b>188</b> young people received emergency housing.  <b>69</b> young people received case management services.  <b>Below 80% outcomes in case management are from lack of on-site mental health service personnel.</b>	94607 (188)
<b>Fremont Family Resource Center</b> 39155 Liberty St., Suite #A110, P.O. Box 5006 Fremont, CA	Family Support Services for the Homeless (Winter Relief Voucher Program)	\$40,000 Alameda County	Provide homeless individuals with safe and temporary housing, permanent housing, and wraparound support services.	<b>93</b> unhoused will be provided with assistance in obtaining housing and/or shelter support at the Winter Relief Shelter Program.  <b>20</b> homeless clients will obtain safe and affordable housing.	<b>79</b> unhoused were provided with housing and/or shelter at the Winter Relief Shelter Program.  <b>19</b> homeless clients obtained safe and affordable housing.  Shelter program is seasonal from December 2022 to April 2023 and reopened in Dec. 2023. We anticipate 93 by Jan. 2024.	South County (79)





**Alameda County - Oakland Community Action Partnership (AC-OCAP)  
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Incomplete)**

<b>HOUSING &amp; COMMUNITY DEVELOPMENT</b>						
<b>Organization</b>	<b>Program</b>	<b>Funded Amount</b>	<b>Services</b>	<b>Annual Goals</b>	<b>Outcomes</b>	<b>Population Served</b>
<b>Lao Family Community Development</b> 2325 E 12 <sup>th</sup> St., Suite 226 Oakland, CA 94601	Strong Housing Options	\$40,000 Oakland	Provide housing support to Oakland low-income and unshoused and create a pathway to prosperity for the target BLIPOC population.	<b>20</b> participants will be housed in a safe and temporary shelter.  <b>15</b> participants will be placed in affordable & permanent housing.  <b>5</b> senior participants will maintain independent living situation.	<b>27</b> participants were housed in a safe and temporary shelter.  <b>17</b> participants were placed in affordable and permanent housing.  <b>6</b> participants maintained independent living situation.	94603 (1) 94605 (2) 94606 (3) 94607 (2) 94612 (12) 94621 (7)
<b>Operation Dignity</b> 3850 San Pablo Ave. Suite 102 Emeryville, CA 94608	Housing for Oakland's Homeless Veterans	\$40,000 Oakland	Provide safe temporary shelter/housing & trauma-informed case management to homeless veterans. Provide connections to permanent housing, employment, and health services.  <b>12 volunteer hours</b> from staff at Bank of America and Merrill Lynch.	<b>45</b> veterans will obtain temporary housing.  <b>11</b> veterans will obtain permanent housing.  <b>48</b> veterans will maintain or increase their income.	<b>59</b> veterans obtained temporary housing.  <b>13</b> veterans obtained permanent housing.  <b>21</b> veterans maintained or increased their income.  <b>Below 100% outcomes in increasing their income were because of fewer veterans moving out with work placements, and the challenges of finding affordable housing.</b>	94607 (59)

**Alameda County - Oakland Community Action Partnership (AC-OCAP)  
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Incomplete)**

<b>HOUSING AND COMMUNITY DEVELOPMENT</b>						
<b>Organization</b>	<b>Program</b>	<b>Funded Amount</b>	<b>Services</b>	<b>Annual Goals</b>	<b>Outcomes</b>	<b>Population Served</b>
<b>St. Mary's Center</b> 925 Brockhurst Street Oakland, CA 94608	Senior Homeless Services Program	\$40,000 Oakland	Provide housing and case management services to unhoused seniors age 55+, including Winter Shelter, health assessments, psychiatric care, outpatient addiction recovery program, daily meals, social stimulation, and permanent supportive housing.  <b>600 hours of volunteer work</b> for the year 2023.	<b>25</b> seniors will obtain transitional housing.  <b>40</b> seniors will obtain permanent housing.  <b>60</b> seniors will receive individual and/or group counseling services.	<b>34</b> seniors obtained transitional housing.  <b>47</b> seniors obtained permanent housing.  <b>66</b> seniors received individual and/or group counseling services.	94601 (6) 94602 (8) 94603 (3) 94604 (1) 94605 (8) 94606 (3) 94607 (19) 94608 (23) 94609 (7) 94610 (5) 94611 (5) 94612 (10) 94619 (2) 94621 (13)

<b>ENTREPRENEURSHIP/JOB TRAINING &amp; EMPLOYMENT PLACEMENT</b>						
<b>Organization</b>	<b>Program</b>	<b>Funded Amount</b>	<b>Services</b>	<b>Annual Goals</b>	<b>Outcomes</b>	<b>Population Served</b>
<b>Chabot Las Positas – Tri-Valley Career Center</b> 6300 Village Pkwy Ste #100 Dublin, CA 95376	Tri-Valley Pathway to Employment Program	\$40,000 Alameda County	Provide low-income residents with job search counseling and services, including workshops, 1-on-1 career counseling, stress counseling and supportive services.	<b>19</b> participants will receive job search counseling and supportive services, and obtain a recognized credential, degree, or certificate of educational/vocational skills.  <b>19</b> participants will obtain employment earning a living wage or higher.  <b>3</b> participants will obtain employment earning up to a living wage.	<b>22</b> participants received job search counseling and supportive services, of these,  <b>19</b> participants obtained employment earning up to a living wage.  <b>3</b> participants obtained employment earning a living wage or higher.	Central County (9) North County (0) South County (2) East County (11)



**Alameda County - Oakland Community Action Partnership (AC-OCAP)  
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Incomplete)**

<b>ENTREPRENEURSHIP/JOB TRAINING &amp; EMPLOYMENT PLACEMENT</b>						
<b>Organization</b>	<b>Program</b>	<b>Funded Amount</b>	<b>Services</b>	<b>Annual Goals</b>	<b>Outcomes</b>	<b>Population Served</b>
<b>Community Works West</b> 110 Broadway Avenue Oakland, CA 94607	Project R3: Return, Restore, & Rise	\$40,000 Oakland	Provide 12 low-income, formerly incarcerated Oaklanders with reentry navigation support, including connection to employment, housing, and in-house Economic Wellness Initiative.	<b>12</b> formerly incarcerated Oaklanders navigate their reentry journey. <b>9</b> will obtain employment. <b>6</b> will secure housing. <b>6</b> will enroll in Economic Wellness Initiative.	<b>19</b> formerly incarcerated Oaklanders navigate their reentry journey. <b>8</b> obtained employment. <b>11</b> secured housing. <b>3</b> enrolled in Economic Wellness Initiative.	94601 (1) 94606 (1) 94607 (11) 94609 (1) 94610 (2) 94619 (2) 94621 (1)
<b>Hack the Hood Inc.</b> 2323 Broadway Street Oakland, CA 94612	Thriving Youth Careers in Oakland and Alameda County's Tech Sector	\$40,000 Alameda County	Provide low-income and people of color Oakland youth ages 14-24 with technology education programs, job skills training, and placement. <b>162 volunteer hours</b> in programming.	<b>15</b> Oakland & Alameda County low-income youth will participate in incentivized training and career support services. <b>15</b> young people ages 18+ will obtain higher education and/or advanced technical training. <b>2</b> young people ages 18+ will obtain employment to gain skills or income.	<b>18</b> Oakland & Alameda County low-income youth participated in incentivized training and career support services. <b>18</b> young people ages 18+ obtained higher education and/or advanced technical training. <b>0</b> young people ages 18+ obtained employment to gain skills or income. Data is not available for youth obtaining employment who recently completed the program.	94601 (8) 94602 (2) 94603 (3) 94605 (2) 94606 (6) 94607 (3) 94608 (1) 94612 (1) 94619 (4) 94621 (3)



**Alameda County - Oakland Community Action Partnership (AC-OCAP)  
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Incomplete)**

<b>ENTREPRENEURSHIP/JOB TRAINING &amp; EMPLOYMENT PLACEMENT</b>						
<p><b>Lighthouse Community Charter Public School</b> 444 Hegenberger Road Oakland, CA 94621</p>	<p>Job Training and Employment Placement</p>	<p>\$40,000 Oakland</p>	<p>To provide 10 low-income students with academic tutoring/enrichment and the opportunity to participate in paid professional internships with the City of Oakland and BART.</p>	<p><b>8</b> Students participate in the program and achieve grade level skills and success.  <b>9</b> Students will receive a high-school diploma.  <b>7</b> will obtain work and improve financial well-being.</p>	<p><b>17</b> Students achieved grade level skills and success.  <b>17</b> Students received high-school diploma.  <b>6</b> found work and earning above the living wage.</p>	<p>94601 (3) 94603 (5) 94605 (2) 94621 (4) Unknown (1)</p>
<p><b>Love Never Fails</b> 6937 Village Parkway, Suite 2074, Dublin CA 94568</p>	<p>IT Biz Technology Academy - Digital Equity &amp; Access</p>	<p>\$25,000 Alameda County</p>	<p>Provide IT Tech Business job training and employment placement for 25 Alameda County underserved community members.</p>	<p><b>25</b> Complete ITbiz training program for IT General Education and receive a Certificate of Completion. <b>20</b> Receive paid internship or apprenticeship in the IT field. <b>3</b> will obtain work and earn a living wage. <b>2</b> will obtain work and earn above the living wage.</p>	<p><b>20</b> low-income residents completed IT education and received Certificates of Completion.  <b>2</b> received paid internship/apprenticeship. <b>3</b> found work and earning a living wage. <b>3</b> found work and earning above the living wage.  <b>The number of paid internships is below 80% due to 10 of the 20 students starting an Intermediate Pathway on January 9, 2024; and 6 students have confirmed employment.</b></p>	<p>Central County (9) North County (5) South County (3) East County (3)</p>

**Alameda County - Oakland Community Action Partnership (AC-OCAP)  
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Incomplete)**

<b>ENTREPRENEURSHIP/JOB TRAINING &amp; EMPLOYMENT PLACEMENT</b>						
<p><b>New Door Ventures</b> 3221 20<sup>th</sup> St. San Francisco, CA 94110</p>	<p>Comprehensive Job Training and Job Placement for Transition Age Youth (14-24 years old)</p>	<p>\$40,000 Oakland</p>	<p>Provide low-income youth ages 14-24 with essential work and life skills, real work experience, individualized case management, skill-building workshops, and paid job internships over a 14-week period above the living wage. The internship is with 50+ businesses throughout Oakland and Alameda County that provide jobs and supervision. <b>70 volunteer hours</b> in mock interviews and resume' preparation.</p>	<p><b>20</b> low-income residents ages 14-24 will receive skills training, a paid internship above the living wage, intensive case management and referrals for corollary services. <b>16</b> will progress from pre-employment training to obtaining employment. <b>13</b> will be connected to a next job and/or education program six months after the internship program completion.</p>	<p><b>50</b> unemployed youth ages 16-24 received employment training. <b>39</b> obtained employment. <b>33</b> youth are employed and/or in school 6 months after program completion.</p>	<p>94601 (7) 94602 (5) 94603 (4) 94605 (4) 94606 (5) 94607 (4) 94608 (3) 94609 (1) 94612 (7) 94621 (10)</p>
<p><b>Rubicon Programs Incorporated</b> 2500 Bissell Ave Richmond, CA 94804</p>	<p>Job training and employment placement</p>	<p>\$40,000 Alameda County</p>	<p>Provide low-income Alameda County residents experiencing significant barriers to employment an array of workforce development and education services.</p>	<p><b>20</b> Alameda County low-income residents projected to be served. <b>16</b> residents will receive in-demand sector training. <b>8</b> will secure employment earning up to a living wage. <b>8</b> will secure employment earning a living wage or higher.</p>	<p><b>20</b> Alameda County low-income residents served. <b>27</b> received in-demand sector training. <b>0</b> secured employment earning up to a living wage. <b>9</b> secured employment earning a living wage or higher. Employment saw none of the participants were hired below the living wage. This is due to challenges employers faced with recruitment and hiring, allowing candidates to have leverage with negotiating higher job offers.</p>	<p>Central County: 44 North County: 4 South County: 7 East County: 3</p>



**Alameda County - Oakland Community Action Partnership (AC-OCAP)  
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Incomplete)**

ENTREPRENEURSHIP/JOB TRAINING & EMPLOYMENT PLACEMENT						
Organization	Program	Funded Amount	Services	Annual Goals	Outcomes	Population Served
<b>Urban University</b> 3237 Grand Avenue Oakland, CA 94610  <b>Delinquent : Both reports not received</b>	Job training and employment placement	\$40,000 Oakland	Provide low-income and unhoused single mothers a Work Employment Pathway Program (SMWEP) and to lift them into well-being and upward mobility through transitional employment.	___ will secure employment earning up to a living wage. ___ will secure employment earning a living wage or higher. ___ will increase income and maintain employment for at least 90 days at a living wage. ___ will increase income and maintain employment for at least 90 days above the living wage. ___ will remediate employability barrier.		94610 (___)



**Alameda County - Oakland Community Action Partnership (AC-OCAP)  
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Incomplete)**

AC-OCAP GENERAL PROGRAMMING						
Organization	Program	Funded Amount	Services	Annual Goals	Outcomes	Population Served
AC-OCAP & Office of Children & Youth Services (OFCY)	Oakland Summer Food Program	\$5,000	Summer food program for low-income children and youth	2,500 Oakland youth will receive breakfast and lunch. 115,000 meals will be served.	___ meals were served at ___ sites.	Oakland Youth
AC-OCAP and Head Start	Pathways to Housing	\$125,000	Provide Head Start families with resources for housing-related needs	400 Oakland families will receive gift cards to support housing related needs.	455 Oakland families received a \$250 gift card to support housing related needs.	Oakland families
AC-OCAP and Department of Human Services (HSD) Community Homelessness Services (CHS)	Oakland's Annual Holiday Dinner	\$5,000	Co-sponsor the City's Annual Holiday Dinner for low-income residents	2,000 Oakland residents projected to be served.	3100 individuals received a warm fresh meal.	Oakland residents
AC-OCAP and Safe Passages	Alameda County Food & Gift Card Distribution	\$61,696	Co-sponsor food & gift card distributions	1,000 to 3,000 families will receive the free bag of groceries between February – May 2022	4,609 individuals were provided with a nutritious bag of groceries from February to May 2023.	Families in Oakland and throughout Alameda County
Housing & Economic Rights Advocates (HERA) 1040 Franklin St. Ste 1040 Oakland, CA 94612	Bank on Oakland	\$30,000	Provide low-income residents with financial opportunities to ensure that everyone has access to safe, affordable banking and financial products and services.	30 (15 Oakland & 15 Alameda County) low-income residents will have improved credit scores. 15 low-income Oakland residents will open checking/saving accounts.	HERA reports outcomes annually. HERA continues to work with AC-OCAP to on the Bank On Oakland (BOO) initiative. This year the initiative is focused on creating marketing strategies, revamping marketing materials, and establishing performance measures.	Oakland and throughout Alameda County



**Alameda County - Oakland Community Action Partnership (AC-OCAP)  
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<b>AC-OCAP GENERAL PROGRAMMING</b>						
<b>Organization</b>	<b>Program</b>	<b>Funded Amount</b>	<b>Services</b>	<b>Annual Goals</b>	<b>Outcomes</b>	<b>Population Served</b>
<b>Eden I&amp;R</b> 570 B Street Hayward, CA 94541	Information and Referral Services	\$100,000 (GF)  \$20,000	2-1-1 Information & Referral for Oakland  EITC Information & Referral for Oakland & Alameda County	Information and Referral Services	<b>34,829</b> information calls were handled by 2-1-1. Of these <b>6,366</b> unduplicated callers, <b>2,919</b> were calls from Oakland and <b>3,447</b> were from elsewhere in Alameda County.  <b>56,579</b> health, housing, and human services referrals were provided in Oakland and Alameda County.	Oakland and throughout Alameda County
<b>AC-OCAP and United Way of the Bay Area, Alameda County EITC Coalition</b> 150 Frank H. Ogawa Plaza Oakland, CA 94612	EITC Campaign	\$15,000	Free Tax preparation services to low-income residents and countywide marketing.	<b>6,000 Oakland &amp; 8,000 Alameda County</b> tax returns, EITC claims, and financial services.	4,580 Oakland returns and 5,908 Alameda County returns were prepared.	Oakland and throughout Alameda County
<b>CSBG Investment: \$ xxx</b> <b>Leveraging Total: \$xxx</b>		<b>Community Impact during the COVID-19 Pandemic</b> 9 Received High School Diplomas or GED 77 Obtained Employment 134 Received Employment Training 310 Received Transitional Housing/Emergency Shelter 99 Obtained/Maintained Permanent Housing 6,366 Unduplicated Callers; 56,579 Service Referrals Provided			<b>“Helping People... Changing Lives”</b>  <b>20,916 Oakland Residents Served</b> <b>13,667 Alameda County Residents Served</b>  <b>34,583 Total Low-Income Residents Served</b>	

*Helping People...Changing Lives*



**FESCO** Regina and her three old son Alejandro entered Banyan House in December 2022. Prior to coming to **FESCO/The Alliance for Community Wellness**, the family was spending their days at parks or at a local McDonald's. At night, they would often sleep at an area hospital to keep safe. Alejandro was not potty trained, his speech was delayed, and he was unable to feed himself. He also had behavioral challenges, which included tantrums during mealtime. Staff worked with Regina on goal setting and provided resources, which included counseling. Regina obtained a job at a local restaurant. Alejandro learned to use the potty, which allowed him to start preschool. Regina was offered a room rental with a co-worker and is now stably housed close to Alejandro's preschool and work.

**A Diamond in The Ruff**, a new AC-OCAP grantee, has one low-income resident who got a job with sustainable wages at Southwest Airlines. Despite having no job when she began her stay with us, this resident managed to secure her new position in only three months, all while being a single mom. This was an incredible achievement.

**Covenant House California** had several youths in their Safe Haven Emergency Shelter Program were able to move into Supportive Apartment Program (SAP) which included triplet-sisters who moved into an apartment together, and another youth who saved enough money, enrolled in school, and moved into an apartment without subsidy.

**Fremont Family Resource Center** assisted a homeless Filipina elderly woman reunite with her family in the Philippines. The client was found sleeping on a bench in Central Park and the Case Manager referred her to the Winter Relief program. The case manager assisted the client with obtaining Medi-Cal, home health, ER services, and medication. The case manager made arrangements to fly her back, and referred her to several legal assistance programs, obtained travel documents from the Philippine Consulate in San Francisco, and transported her to SFO airport to fly back to reunify with her family. She is now in stable housing living with her children in the Philippines.

**Lao Family Community Development, Inc.** sends staff to attend Cognitive Behavioral Therapy (CBT) training to become certified. Staff use the CBT method to help customers develop strategies to solve problems, regulate emotions, and establish helpful patterns of thought and behaviors. Lao purchased a second CARE campus (closed Motel 6 near Oakland Coliseum) which offers housing/shelter and workshops, i.e., anger management, wellness recovery, etc.

ET joined **New Door Ventures (NDV)**, an AC-OCAP grantee, in early 2023 as a new Oakland resident moving from Los Angeles. ET was looking for a program to help her land a job. During the time she was figuring out her internship, ET was notified that her mother was dying and had a hard time trying to contact her. Receiving this news resulted in her using substances which affected her participation in the program. She informed staff that reading is something that helps ground her, so staff gifted her two books and made a personalized bookmark. A few weeks later, she began showing up to workshop early again, communicating with staff, and participating in all activities during instruction. ET was also offered an opportunity to choose



another internship at a restaurant because she loves to cook. Since she started, she has been on time for all shifts, and is enjoying her new role.

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**Rubicon Programs, Inc.’s** participant R.O.F. was a dislocated worker, laid off in January 2019, as an Office Manager earning \$32/hour while living in a high poverty area. R.O.F. co-enrolled into both the WIOA and AC-OCAP program, and started training in an Internet Technology program with training provider partner Love Never Fails (LNF), also a new AC-OCAP grantee, and was not only successful in completing the training program, but during the current reporting cycle was hired as a Counselor for the IT Biz Program earning \$36 per hour, a sizeable increase of \$4 per hour with health insurance coverage as compared to the income from before.

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**St. Mary’s Center**, an AC-OCAP grantee, helped a 65-year old senior living in Oakland. Ms. M lost her housing in late 2022, had disability, and suffered from chronic health conditions. St. Mary’s case management program services supported Ms. M in her housing navigation. In March 2023, Ms. M moved into transitional housing and participated in several case management programs at St. Mary’s Center. On January 25, 2024, Ms. M secured a permanent housing arrangement.

DRAFT



**Attachment E3A: CSBG Budget 2023 EARS Expenditures thru January 2024 - Draft**

Project Numb	Project Name	EARS	Sum of budget	Sum of Total Cost	Sum of AVAIL
1005642	CAP CSBG 2023 ADMIN	10.1 Salaries & Wages	124,538.00	101,486.35	23,051.65
		10.2 Fringe Benefits	127,987.00	73,848.13	54,138.87
		10.3 Operating Expenses	11,144.00	3,315.95	7,828.05
		10.6 Supcontractor	2,000.00	-	2,000.00
		10.7 Other Cost-DOH	9,278.00	7,482.98	1,795.02
		<b>1005642 Total</b>			<b>274,947.00</b>
1005643	CAP CSBG 2023 PROGRAM	20.1 Salaries & Wages	137,389.00	12,085.40	125,303.60
		20.2 Fringe Benefits	132,370.00	10,018.19	122,351.81
		20.3 Operating Expenses	36,735.00	35,730.62	1,004.38
		20.5 Out of State Travel	37,000.00	34,417.69	2,582.31
		20.6 Subcontractors	691,708.00	53,159.90	638,548.10
		20.7 Other Cost-DOH	9,596.00	1,031.78	8,564.22
		<b>1005643 Total</b>			<b>1,044,798.00</b>
<b>Grand Total</b>			<b>1,319,745.00</b>	<b>332,576.99</b>	<b>987,168.01</b>
1004426	CAP CSBG 2023 DISCRETIONARY BUDGET	20.1 Salaries & Wages	44,582.00	23,755.44	20,826.56
		20.2 Fringe Benefits	5,096.00	2,475.04	2,620.96
		20.3 Operating Expenses	43,250.00	-	43,250.00
		20.7 Other Cost-DOH	3,322.00	2,014.88	1,307.12
		<b>1005643 Total</b>			<b>96,250.00</b>
<b>Grand Total</b>			<b>96,250.00</b>	<b>28,245.36</b>	<b>68,004.64</b>
			<b>Sum of budget</b>	<b>Sum of Total Cost</b>	<b>Sum of AVAIL</b>
<b>2023 TOTAL PROGRAM BUDGET</b>			<b>1,415,995.00</b>	<b>360,822.35</b>	<b>1,055,172.65</b>
					<b>Attachment E3A</b>