



Llawlyfr Ysgol Gymunedol Bancffosfelen 2024

Bancffosfelen Community School Prospectus 2024

E-bost/E-Mail : admin@bancffosfelen.ysgolccc.cymru

Pennaeth/Headteacher : Mr Rhys Thomas

Cadeirydd y Corff Llywodraethol/Chairperson of Governing Body : Mr Andrew Barlow

Ysgol Gynradd Cyfrwng Cymraeg i ddisgyblion rhwng 3 ½ ac 11 oed

A designated Welsh Primary School for pupils aged 3 ½ to 11 years

'Cyf-baratoi heddiw at ddyfodol yfory'

'Preparing together today for tomorrow's future'

Cynnwys

Rhagair y Pennaeth	3
Croeso i'n hysgol	4
Staff Ysgol Bancffosfelen	5
Llywodraethwyr yr Ysgol	6
Dechrau Ysgol	7
Gwisg Swyddogol yr Ysgol	8
Trefn y Dydd	9 - 10
Presenoldeb / Prydlondeb	11
Polisi Codi Tâl / Cinio Ysgol	12
Nôd ac Amcanion yr Ysgol	13
Polisi Iaith yr Ysgol	15
Y Cwricwlwm *	17 - 18
Y Cyfnod Sylfaen	19
Cyfnod Allweddol 2	20
Lles, Anghenion Addysgol	
Ychwanegol a.y.b.	21 - 22
Chwaraeon	23
Gwaith Cartref	24
Cerddoriaeth a Dathlu	25
Iechyd a Diogelwch	26 - 27
Diogelu	28
Plant Mewn Gofal	29
Diogelwch yn yr Ysgol	30
Ymddygiad Positif	31
Ymweliadau'r Ysgol	32
Asesu ac Adrodd yn ôl	33
Cyngor Ysgol / C.Rh.A	34
Cwynion am y Cwricwlwm	35
Tymhorau a Gwyliau Ysgol	36

Contents

Head teacher's Foreword	3
An introduction to our school	4
Staff at Bancffosfelen	5
School Governors	6
Admissions to School	7
School Uniform	8
Daily Routines	9 – 10
Attendance / Punctuality	11
Charging Policy / School Lunches	12
Aims and Objectives	14
The School's Language Policy	16
The Curriculum	17 – 18
The Foundation Phase	19
Key Stage 2	20
Wellbeing, Additional Learning	
Needs etc.	21 – 22
Sport	23
Homework	24
Music and Assembly	25
Health and Safety	26 – 27
Safeguarding	28
Looked After Children	29
School Security	30
Positive Behaviour	31
Visits and Activities	32
Assessments and Reporting	33
School Council / P.T.A	34
Complaints Procedure	35
School Terms and Holidays	36





Rhagair y Pennaeth

Mae dewis yr ysgol iawn i'ch plentyn yn hanfodol bwysig. Mae'r rhan fwyaf o rieni eisiau addysg dda i'w plant ond maen nhw hefyd eisiau iddynt fod yn hapus ac i deimlo'n ddiogel. Yn Ysgol Bancffosfelen credwn y gallwn gynnig yr holl bethau hyn. Rydym yn ymfalchïo yn yr addysg eang, gytbwys a llawn a ddarparwn ac mae'r safonau uchel o addysgu a dysgu yn glod i waith caled y staff a'r disgyblion.

Bydd llawer o ymwelwyr â'r ysgol yn sôn am y croeso cynnes maen nhw'n ei dderbyn a chwarteisi ac aeddfedrwydd ein disgyblion. Rydym yn gwerthfawrogi ein disgyblion ac yn credu y dylai amser yn yr ysgol fod yn gwobrwyol a wir boddhaol.

Os ydych yn dewis anfon eich plentyn i Ysgol Bancffosfelen dwi'n hyderus y byddwch wedi gwneud y dewis iawn. Edrychaf ymlaen at gwrdd â chi'n fuan ac os oes gennych unrhyw ymholiadau neu bryderon cysylltwch â mi yn yr ysgol ar unrhyw adeg.

Head Teacher's Foreword

Choosing the right school for your child is vitally important. Most parents want a good education for their children but they also want them to be happy and to feel safe and secure. At Bancffosfelen School we believe we can offer all of these things. We pride ourselves on the broad, balanced and full education that we provide and the high standards of teaching and learning are a credit to the hard work of both staff and pupils.

Many visitors to the school comment on the warm welcome they receive and the politeness and maturity of our pupils. We value our pupils and believe that time in school should be rewarding and fulfilling.

Should you send your child to Bancffosfelen School I am confident that you will have made the right choice. I look forward to meeting you soon and if you have any queries or concerns please contact me at school at any time.



Rhys Thomas

Pennaeth – Headteacher



Croeso i'n hysgol

Mae'n bleser i ni grosawu eich plant i'n hysgol. Mawr obeithiwn y byddant yn hapus yma.

Mae pob plentyn yn wahanol. Mae nhw'n edrych yn whanol, yn ymddwyn yn wahanol, yn darblygu'n wahanol ar adegau gwahanol.

Mae nhw'n dysgu ar amserau gwahanol ac mewn ffyrdd gwahanol. Er mwyn eich plentyn, peidiwch â'i gymharu â phlant eraill.

Trefn yr Ysgol

Ysgol Gymraeg wledig yw Ysgol Gymunedol Bancffosfelen ar gyfer disgyblion (bechgyn a merched) o ystod oed o 3 ½ hyd at 11 oed. Ar 25ain o Fehefin 2022 dathlwyd 145 o flynyddoedd ers i'r Ysgol agor. Mae yna 3 ystafell ddosbarth, ystafell grefft, llyfrgell a neuadd yn yr Ysgol. Defnyddir y neuadd ar gyfer cynnal gwasanaethau, bwyta prydau cinio, Addysg Gorfforol yn ogystal ag amrywiaeth o weithgareddau eraill. Mae Clwb Brecwast, Mudiad Meithrin a Chlwb Hwyl yn defnyddio'r neuadd hefyd. Mae cae chwarae cyfagos hefyd yn eiddo i'r Ysgol ac mae parc y pentref wrth ymyl yr Ysgol. Dosrennir disgyblion i ddau dosbarth o allu cymysg, yn ôl oedran. Addysgir y plant fel dosbarth, mewn grwpiau ac fel unigolion. Dibynna hyn ar y math o weithgaredd a gyflawnir ar y pryd ac ar anghenion y plant. Bydd y grwpiau'n amrywio o bryd i'w gilydd. Ffurfir grwpiau yn ôl gallu, cyfeillgarwch, oed, rhyw a.y.b.

Welcome to our school

It is with pleasure that we welcome your child to our school. We truly hope that their time here will be a happy time.

Every child is different. They look different, they behave differently and develop at different times. They learn at different levels and in different ways. For the sake of the child do not compare them with other children.

School Structure and Organisation

Bancffosfelen is a rural school for pupils (boys and girls) from 3 ½ to 11 years old. On June 25th 2022 the school celebrated 145 years since it first opened its doors. The school consists of three classrooms, a library, craft room and a hall. The hall is a multi-purpose area, used for assembly, as a dining area at lunchtime, for physical education and a host of other activities. The hall is also used daily by the Breakfast Club, Clwb Hwyl and Mudiad Ysgolion Meithrin. There is a large school playing field adjacent to the school building and the Village Park is close by. The pupils are separated by age into mixed ability classes. They are taught collaboratively as a whole class, in smaller groups and individually. This of course depends on the activity introduced and the needs of the children. Groups of age, ability, friendship, gender, etc. are formed.





Staff yr Ysgol – Teaching Staff

Pennaeth – Headteacher

Mr Rhys Thomas



Athrawon – Teachers

Mrs Amanda Rees



Mrs Susan Simpson



Mrs Angharad Bryant



Cynorthwyywyr Ysgol – Classroom Assistants

**Mrs Anne-Marie Passmore
Mrs Sian Williams**

Athrawon Teithiol Offerynnol – Peripatetic Staff

**Mr A McGee – Prês / Brass
Mrs G Davies – Recorders**

Staff Cynorthwyo! yr Ysgol – Non Teaching Staff

Swyddog Cefnogi Ysgol – School Support Officer

Mrs Miriam Evans

Cogyddes – Cook

Mrs Donna Evans





Llywodraethwyr – Governors

Mr A Barlow (Cadeirydd – Chair)

Mr Rhys Thomas

Mr A Davies

Mrs A Rees

Mr G Harries

Mrs E Hopkins

Mrs D Davies

Mr J Jones

Cllr. E Evans



Cllr. L Bowen

Mrs M E Evans (Eboost-Email– EvansM130@hwbcymru.net)

Rhiant – Parent

Pennaeth – Headteacher

**Cynrychiolydd Cymunedol -
Community Representative**

Athrawes – Teacher

**Cynrychiolydd Cymunedol –
Community Representative**

Rhiant – Parent

Rhiant – Parent

**Cynrychiolydd Cymunedol –
Community Representative**

**Llywodraethwr Cymunedol Ychwanegol –
Additional Community Representative**

A.A.LI – L.E.A

Clerc y Corff Llywodraethu –
Clerk to the Governing Body

Cyfrifoldeb am Ddiogelwch – Responsibility for Safeguarding

Mr Rhys Thomas

Mrs A Rees

Mrs S Simpson

Mrs D Davies

Pennaeth – Headteacher

Athrawes – Teacher

Athrawes – Teacher

Llywodraethwraig - Governor

Mae Corff Llywodraethol yr Ysgol yn cyfarfod yn rheolaidd (o leiaf unwaith pob tymor) gydag is-bwyllgorau yn cwrdd rhwng pob cyfarfod. Cyhoeddir adroddiad blynyddol gan y Llywodraethwyr sydd ar gael ar wefan yr Ysgol (copiau papur o'r swyddfa.) Cynhelir cyfarfod blynyddol yn yr Ysgol a fydd yn rhoi cyfle i holl rieni'r Ysgol ymateb i'r adroddiad.

The Governing Body meets regularly (at least once each term) with sub-committee meetings held between each sitting of the Governing Body. An Annual Report is issued by the Governors which can be found on the school website (paper copies available from the office.) An Annual Meeting is held at the school which gives all parents the opportunity to respond to the report.



Dechrau Ysgol

Derbynnir plentyn ar ddechrau'r tymor pan fyddant yn dathlu ei bedwerydd penblwydd. Fe drefni'r ymweliad pan all plant a rhieni newydd ymweld â'r Ysgol tua diwedd y tymor blaenorol. Paratoir pecyn o wybodaeth am yr Ysgol i bob rhieni newydd. Polisi drws agored sydd gennym ac mae croeso i unrhyw riant gysylltu â'r Ysgol ar unrhyw adeg i drafod problem.

Disgwylir i rhieni arwyddo cytundeb partneriaeth â'r Ysgol sy'n amlinellu disgwyliau er mwyn hybu datblygiad addysgol effeithiol y plentyn. Mae copi o'r cytundeb ar gael yn swyddfa'r Ysgol.

Meini prawf ar gyfer derbyn disgyblion :

- Plant sy'n byw yn nhalgylch traddodiadol yr Ysgol;
- Plant â brodyr a chwiorydd sydd wedi eu cofrestru yn yr Ysgol ar y dyddiad derbyn a gofynnwyd amdano;
- Plant yr argymhelliwyd eu bod yn cael lle am resymau eraill (mewn cytundeb â'r A.A.LI)
- Rhoddir blaeriaeth i'r rhai sy'n byw nesaf i'r Ysgol fel y mesur ar hyd y ffordd gyhoeddus.

Ni roddir blaenoriaeth yn ôl y dyddiad y derbyniwyd ceisiadau nac yn ôl dyddiad geni.

Mae'r Ysgol yn cael derbyn 12 o blant bob blwyddyn academiaidd.

Rhaid i bob plentyn sy'n dymuno gwneud cais am le yn yr Ysgol, beth bynnag fo ei oed, wneud hynny trwy gofrestru'n electronaidd ar wefan Sir Gâr. www.sirgar.gov.uk/derbyiadauysgol Y Sir sydd yn penderfynu pwy fydd yn cael eu dewis gan ddefnyddio'r canllawiau penodol. Ceir mwy o fanylion ar wefan y Sir.



Admissions to School

Children will be accepted at the beginning of the term in which they celebrate their fourth birthday. An opportunity is given for new children and their parents to visit the school. A pack of useful information on the school is distributed to all parents. Parents are more than welcome to come in and see the class teacher when available, or alternatively make a mutually convenient appointment.

All parents are expected to sign and comply with a school-home partnership agreement, which outlines the expectations for the educational development of the child. A copy of the agreement is available from the school office.

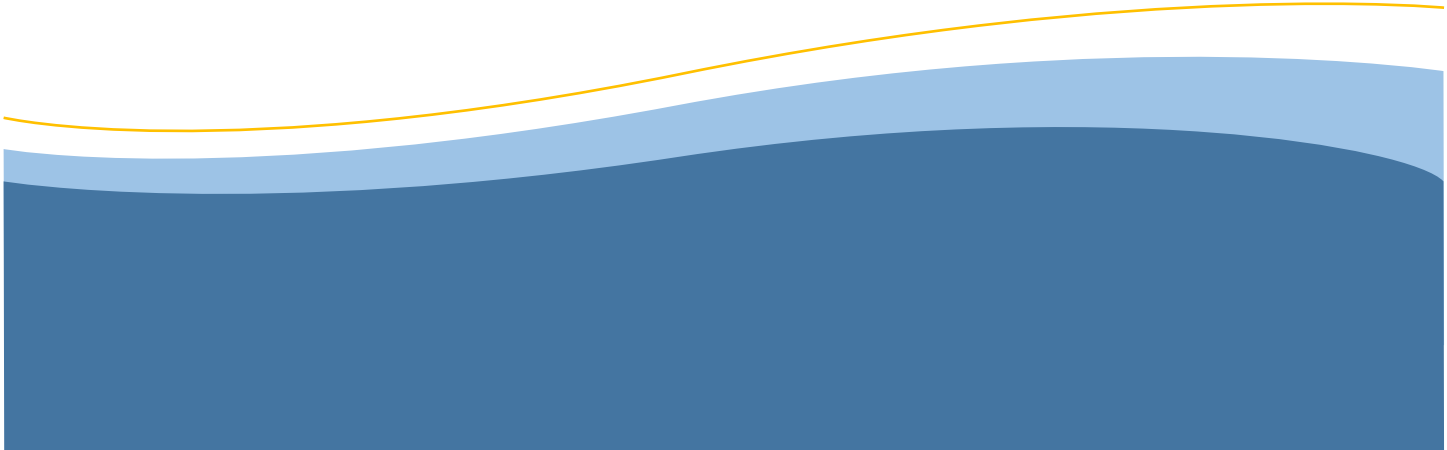
Pupils are eligible to be accepted:

- If they live in the school catchment area
- If they have older brothers or sisters who are on the school register
- If they are induced for other reasons (LSA)
- Priority is given to pupils who live closest to the school, as measured on the public highway.

No priority is given to the date of birth or the acceptance date of application.

The school can admit up to 12 pupils each academic year.

All children wishing to apply for a place at the school, regardless of age, must do so by registering electronically on the Carmarthenshire website : www.carmarthenshire.gov.uk/schooladmissions The authority will decide who will be selected using specific guidelines. More details are available on the county website.



Gwisg Ysgol

Mae gosod safonau yn bwysig iawn i ni fel Ysgol ac mae ymddangosiad y disgyblion yn arwain at deimlad o falchder yn yr Ysgol ac mae hyn ynghyd â disgyblaeth dda yn arwain at gynnal safonau academiaidd. Rydym yn disgwyl i'r disgyblion wisgo'r wisg Ysgol bob dydd er mwyn dod â pharch ac agwedd bositif i'r Ysgol.

Diogelwch

Pan fydd plentyn yn cymryd rhan mewn gweithgaredd addysg gorfforol mae gofyn iddo /iddi ddiogelwch unrhyw eitem a all fod o beryg iddynt neu i eraill yn ystod y gweithgaredd e.e. oriawr. Awgrymwn fod disgybl sydd a clustlysau newydd yn eu cael ar ddechrau gwyliau haf ac felly pan fyddant yn dychwelyd i'r Ysgol byddant yn medru cael eu diosg. Yn ystod amseroedd chwarae anffurfiol e.e. egwyl y bore / canol dydd, gall damweiniau digwydd oerwydd fod disgyblion yn gwisgo gemwaith. Awgrymwn yn gryf, o ran diogelwch i'r unigolyn ac i eraill, fod pob disgybl yn diosg unrhyw emwaith cyn dod i'r Ysgol. Mae'r Ysgol yn gwrthod derbyn cyfriefoldeb am unrhyw golled neu ddamwain i dlysau neu eitemau gwerthfawr mae'r disgyblion yn dod ag i'r Ysgol.

Mae gan yr Ysgol wisg gydnabyddedig sef:

Siwmpwr glas
Crys polo glas golau
Sgert llwyd
Trwsus llwyd
Esgidiau du
Teits llwyd
Cot ddwrglos



The School has a recognised uniform. It includes:

Blue sweatshirt
Light blue polo shirt
Grey skirt
Grey trousers
Black shoes
Grey tights
Waterproof coat

Cit Chwaraeon yr Ysgol :

Crys-T Gwyn, siorts, trwsus tracwisg neu leggins glas tywyll a thrainers.

Cofiwch labeli pob dilledyn ag enw eich plentyn.

School Sports Kit :

White T-shirt, navy shorts, tracksuit or leggings and trainers

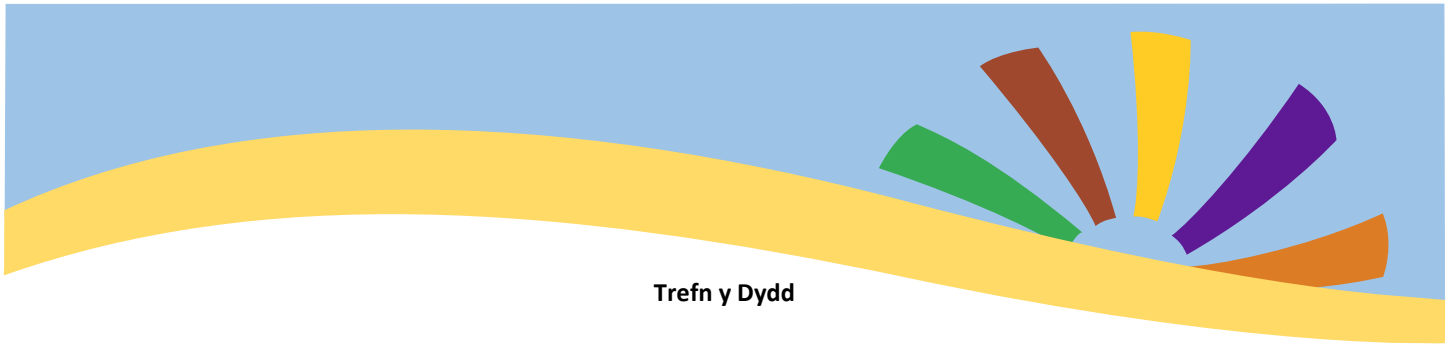
Remember to label all clothing with your child's name.

School Uniform

Setting standards is very important to us as a school and the general appearance of the pupils leads to a sense of pride in the school. This, together with good discipline, will be an aid to maintaining academic standards. We expect the pupils to wear the school uniform every day to instil a respect for and create a positive attitude for the school.

Accessories – Safety Issues

When pupils are taking part in physical education activities we require that they remove any item that may pose a risk to themselves or others during that activity e.g. watches. We suggest that if a child is receiving new earrings that they are set at the beginning of the summer holidays so that when they return to school they can be removed. During informal playtimes i.e. the morning / afternoon break, accidents may happen because children are wearing jewellery. We strongly recommend for the safety of the individual and others, that each child removes any jewellery before coming to school. The school accepts no responsibility for the loss or damage of any jewellery or expensive items brought into the school by pupils.



Trefn y Dydd

Clwb Brecwast – Gwasanaeth hanfodol i rieni sy'n mynd i'r gwaith yn gynnar. Rydym yn darparu amgylchedd diogel i ddisgyblion, ynghyd â brecwast maethlon. Mae brecwast ar gael o 8:15 y.b. tan 8:25 y.b. Mae'n hanfodol i ddisgyblion fynychu y Clwb Brecwast os ydynt yn cyrraedd yr Ysgol cyn 8:45 y.b.

Trosglwyddo disgyblion ar ddechrau dydd – Mae angen gadael eich plentyn/plant gydag aelod o staff wrth y brif fynedfa yn y bore. Bydd staff ar ddyletswydd wrth y drws o 8:45 y.b. ymlaen ac yn derbyn unrhyw ohebiaeth, llythyron a.y.b. Bydd y disgyblion sy'n mynychu'r Clwb Brecwast yn cael eu hebrwng o'r mynedfa i'r Ysgol gan staff y clwb. Plis cofiwch mae eich cyfrifoldeb chi fel rhieni yw trosglwyddo eich plentyn i ofal yr Ysgol.

Disgwylir i rieni arwyddo llyfr gan nodi rheswm am hwyrddyfodiad yn y derbynfa pan fo'u plentyn yn cyrraedd yn hwyr gan fod yr Ysgol yn tracio prydlondeb. Mae hwyrddyfodiad yn tarfu ar y dosbarth ac ar waith unigol y disgybl. Bydd yr Awdurdod Addysg lleol yn cael eu hysbysu o hwyrddyfodiad aml.

Cludiant i'r Ysgol - Cyfrifoldeb y rhieni yw darparu cludiant i'r plant hynny sy'n mynychu'r Ysgol hon o du allan i ddalgylch yr Ysgol.

Gwersi yn dechrau	9:00 y.b./a.m.	Lessons start
Egwyl y bore	* 10:30 -10:45 y.b./a.m.	Morning break
Amser cinio (Cyfnod Sylfaen)	12:00 - 1:00 y.h./p.m.	Lunch(Foundation Phase)
Amser cinio (Cyfnod Allweddol 2)	12:00 - 12:45 y.h./p.m.	Lunch(Key stage 2)
Amser Egwyl Prynhawn	2:20 - 2:30 y.h./p.m.	Afternoon break
Diwedd y dydd	3:10 y.h./p.m.	End of school day

Daily Routines

Breakfast Club – For the Parents who need an early start, we provide the children with a safe environment and a nutritious free breakfast to start the day. The club is open from 8:15 a.m. with breakfast being served until 8:25 a.m. Pupils who arrive before 8:45 a.m. must attend the Breakfast Club.

Transfer of pupils at the beginning of the day – All parents will leave their children at the main entrance in the care of a member of staff waiting there to receive them. Members of staff will be on duty at the door from 8:45 a.m. and will accept all correspondence, letters etc. Please remember it is your responsibility as parents to ensure your child enters the school safely.

It is required that the parents or carers of all late arrivals sign in at the entrance stating the reason for their lateness as the school tracks punctuality. Late arrival disrupts the class as well as the pupil's individual work. The local Education Authority will be informed in cases of persistent lateness.

Transport to the school – It is the parents responsibility to arrange transport to and from the school for the children that attend the school from outside the catchment area.





Trosglwyddo disgyblion ar ddiwedd y dydd

Cyfnod Sylfaen – Disgwylir i rieni gwrrdd â'r athrawes ddosbarth wrth y brif fynedfa i dderbyn eu plentyn.

Disgyblion Cyfnod Allweddol 2 – Bydd disgyblion yn cael eu tywys gan eu hathrawes i brif fynedfa'r Ysgol lle byddant yn cael eu trosglwyddo i'w rhieni/gofalwyr.

Os gwneir trefniadau i rywun arall, adnabyddus, ddod i gasglu disgybl, fe werthfawrogwn wybod am hyn rhag ofn i athrawon yr Ysgol dybio mae dieithryn sydd yn hebrwng plentyn. Ni anfonir unrhyw ddisgybl oddi ar dir yr Ysgol nes ceir sicrwydd bod yna oedolyn cyfrifol i'w derbyn a'i warchod. Os ydych yn caniatáu i'ch plentyn gerdded adre o'r Ysgol yna rhaid cwblhau ffurflen yn nodi hyn (ar gael o swyddfa'r Ysgol).

Cofiwch eich cyfrifoldeb chi yw croesi eich plentyn ar draws yr heol. Rhaid cadarnhau nid cyfrifoldeb yr Ysgol yw diogelwch eich plant ar ôl gadael safle'r Ysgol.



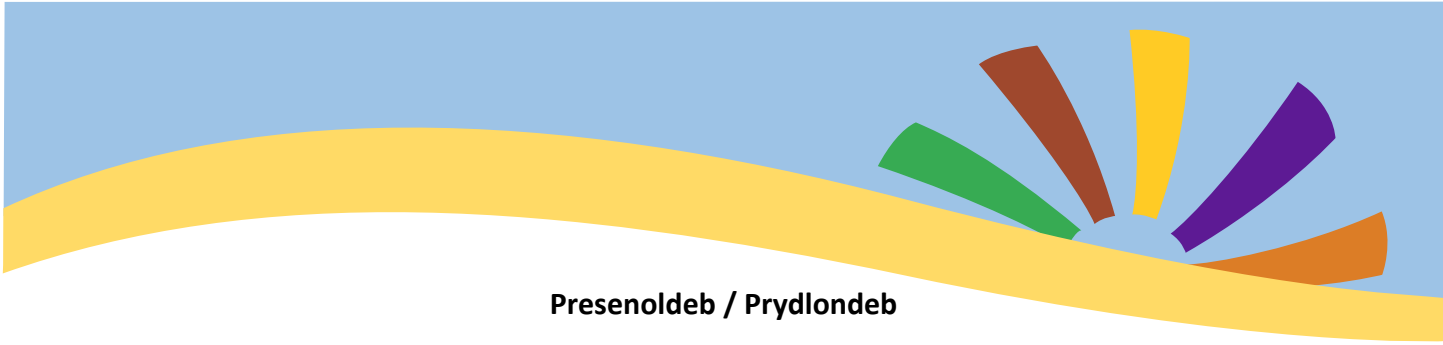
Transfer of pupils at the end of the day

Foundation Phase Pupils – Parents are expected to come and collect their children from a member of staff at the entrance.

Key Stage 2 Pupils – Pupils will be accompanied by their teacher to meet parents, carers at the main entrance.

If a relative or friend is collecting your child from school we would appreciate knowing this to avoid embarrassing confrontations and to ensure the safety of your children. No child will leave the school grounds unless there is confirmation that there is a responsible adult to meet and care for them. If you allow your child to walk home from School then you must complete a form (available from the school office) to authorise this.

Please remember it is your responsibility to cross your children across the road. We emphasise that the school is not responsible for the safety of children outside the school gates.



Presenoldeb / Prydlondeb

Mae'n ofynnol i rieni sicrhau eu bod yn hysbysu'r Ysgol ar y bore cyntaf mae plentyn yn absennol o'r Ysgol. Mae'n ofynnol i rieni hysbysu'r Ysgol am unrhyw absenoldeb mewn llythyr pan mae disgyblion yn dychwelyd i'r Ysgol. Os na wneir hynny, bydd eich plentyn yn cael ei ddynodi fel "absennol heb ganiatad." Mae'r gofrestr yn cael ei gau am 9:20 y.b. Bydd unrhyw ddisgybl sydd yn cyrraedd wedi'r amser hwn heb reswm meddygol yn cael ei ddynodi fel "hwyr wedi i'r gofrestrau gau" ac yn cael ei drin fel absenoldeb bore ar ystadegau'r Ysgol. Disgwylir i rieni arwyddo llyfr yn y dderbynfa pan fo'u plentyn yn cyrraedd yn hwyr.

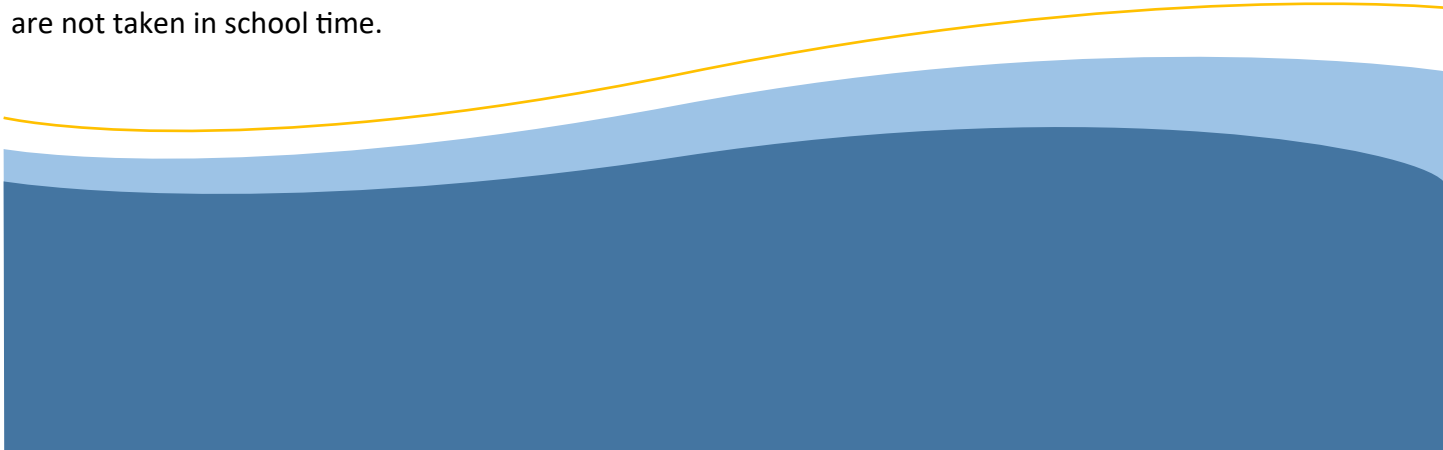
Anogir rhieni i wneud apwyntiadau meddygol neu ddeintyddol y tu allan i oriau Ysgol, rhag tarfu ar addysg eu plentyn. Rydym yn annog rhieni i beidio a mynd a'u phlant allan o'r Ysgol am wyliau yn ystod y tymor.

Targed Presenoldeb yr Ysgol yw - 95% - The School's Attendance Target

2020-2021	*	94.19%
2021-2022		89.89%
2022-2023		90.15%

Attendance / Punctuality

It is a requirement that you telephone the school immediately on the first morning your child is absent for any reason. All parents are required to notify the school of any absence in writing when the child returns to school after any absence. Failure to do so will result in your child's absence being entered in the register as an "unauthorised absence." The register closes as 9:20 a.m. Any pupil who arrives after this time without a medical reason will be designated as "late after the register has closed" and this will be regarded as a morning's absence in the school statistics. Parents are expected to sign a book at reception when their child arrives late. Parents are encouraged to try to make medical and dental appointments outside school hours, to avoid disrupting their child's education. For the children's benefit we ask that wherever possible, holidays are not taken in school time.





Polisi Codi Tâl


Ni chodir tâl am weithgareddau Ysgol heblaw am yr isod :

- Teithiau addysgol – lle gofynnir am gyfraniadau gan rieni.
- Gweithgareddau allgyrsiol a drefnir gan fudiadau allanol.
- Gwersi cerdd gan athrawon peripatetig, lle gofynnir am gyfraniadau gan rieni.

Mae'r Ysgol bob amser yn barod i drafod pan fo rhiant / gwarcheidwad yn pryderu am gostau sy'n ymwneud â'r Ysgol.

Cinio Ysgol

Gofynnir i rieni hysbysebu'r Ysgol drwy lythyr am unrhyw alergedd neu anghenion deiategol arbennig sydd gan eu plant. Mae'r Ysgol yn defnyddio system "ParentPay" ac mae'n rhaid talu o flaen llaw am ginio Ysgol. Fe baratoir cinio Ysgol yng nghegin yr Ysgol bob dydd. Mae'r fwydlen ar gael i bawb ac fe arddangosir ar wefan yr Ysgol. Mae cinio Ysgol am ddim i gael i'r rhieni sy'n deilwng. Dylid gwneud cais i'r awdurdod lleol – Yr Adran Addysg, Parc Myrddin, Caerfyrddin, neu drwy gysylltu â'r Ysgol am hyn os bydd angen. Ni chaniateir i ddisgybl gael cinio am ddim heb ganiatâd oddi wrth yr awdurdod lleol. Gwneir trefniadau i ddisgyblion sy'n dewis dod â'u bwyd eu hunain i'w bwyta yn y neuadd hefyd o dan oruwchwyliath. Mae gennym oruwchwylydd sy'n gweinyddu yn ystod amser cinio. **Gan fod unigolyn ag alergedd i gnau nid oes hawl gan unrhyw un ddod â bwydydd sy'n gynnwys gnau i'r Ysgol.**

 Rydym yn Ysgol iach ac yn annog bocs bwyd iach.

Charging Policy

There is no charge for school activities except for the following :

- Educational Tours and Visits – for which contributions from parents are sought.
- Extracurricular activities run by outside organisations
- Music lessons conducted by peripatetic music teachers, for which parents are asked to contribute a small amount.

The school is always prepared to discuss the relevant charges when a parent / guardian is concerned about the costs involved in participating in these school activities.

Lunchtime arrangements

School lunches are prepared in the kitchen daily. The menu is usually circulated to every home and is also displayed in the school reception area. The menu is available on-line through the schools website www.bancffosfelen.amdro.org.uk (choose the wellbeing option) All parents are asked to inform the school in writing of any allergies or special dietary requirements their child has, giving plenty of notice for these dietary requirements to be incorporated and sourced. The school uses the "ParentPay" system and we do require that meals are paid and ordered in advance. A free lunch is available for those who are eligible and you should apply to the local authority at The Education Department, Parc Myrddin, Carmarthen, or by contacting the school if necessary. A child cannot receive free meals without authorisation from the local authority. Arrangements are made for children who choose to bring their own packed-lunch to eat under supervision in the hall. We have a team of supervisors who monitor lunchtime activity. **As an individual at the school has an allergy to nuts, food products containing nuts are not allowed on the school premises.**

We are a Healthy school and encourage healthy lunch boxes.



Nôd ac Amcanion yr Ysgol

Yn Ysgol Gymunedol Bancffosfelen ein bwriad yw creu cymuned Ysgol sy'n :-

- Sicrhau bod pob disgybl yn gartrefol mewn awyrgylch Gymraeg a Chymreig.
- Symbylu pob disgybl i ddatblygu hyd eithaf ei allu, yn academaidd ac yn ddiwylliannol, yn emosiynol, yn gymdeithasol ac yn gorfforol.
- Annog pob disgybl i feithrin a meistrolï'r grefft o gyfathrebu drwy'r iaith Gymraeg a'r Saesneg sef dwyieithrwydd.
- Gwerthfawrogi gwerthoedd moesol ein cenedl a'r byd, a chreu ymwybyddiaeth o anghenion plant a phobl eraill.
- Sicrhau bod gan bob disgybl gyfraniad gwerthfawr i'w wneud mewn cymdeithas fyw ac iach.
- Creu ymwybyddiaeth ac awydd am ddimensiwn ysbrydol bywyd, parch at werthoedd crefyddol, a goddefgarwch at hiliau a chrefydd eraill.
- Datblygu'r medrau sylfaenol ym mhob agwedd ar y cwrs addysg gan gofio oed, dawn a gallu'r disgybl.
- Datblygu medrau a deallusrwydd mathemategol, gwyddonol a thechnegol trwy brofiadau perthnasol sy'n adlewyrchu'r newidiadau o fewn ein byd.
- Datblygu hunanfyngiant trwy gerddoriaeth, meim, drama, celf ac addysg gorfforol.
- Creu ymwybyddiaeth o'r angen am lendid personol, moesgarwch a chwarteisi.
- Hybu arferion diogelwch yn yr Ysgol, y cartref a'r gymdeithas.
- Creu cysylltiad agos rhwng y cartref a'r Ysgol er mwyn i rieni ac athrawon weithio mewn cytgorod er lles pob disgybl.
- Creu'r fath awyrgylch a nawws lle mae pawb sy'n gysylltiedig â'r Ysgol yn cael boddhad.
- Meithrin athrawon ymroddgar a brwdfrydig.
- Rhoi cyfle i bob disgybl ddatblygu hyd eithaf ei allu ymhob agwedd o'r cwricwlwm.
- Cyflwyno'r addysg sy'n ystyrlon ac yn berthnasol i brofiad y disgybl yn y gymuned.
- Meithrin parch at eiddo ac at bersonau eraill.
- Hybu cysylltiad a chydweithrediad rhieni.
- Datblygu meddyliau gofynnol ac bywiog, gyda'r gallu i holi a thrafod yn rhesymol ac i ymateb i tasgau.
- Datblygu sgiliau iaith i'r eitha, defnyddio'n bwrpasol ac ystyriol i gyfathrebu, yn cynnwys gwrando, siarad, darllen, ysgrifennu a gwerthfawrogi llenyddiaeth.

Cytundeb Cartref / Ysgol

Disgwylir i rieni a'r Ysgol gytuno a llofnodi cytundeb cartref / Ysgol er mwyn cyd-weithio er budd y disgyblion.

Cyfle Cyfartal

Mae'r Ysgol yn hyrwyddo cyfle cyfartal i bob disgybl yn yr Ysgol ac fe welir manylion am hyn yn y polisi sydd ar gael yn swyddfa'r Ysgol. Rydym yn barod i dderbyn unrhyw wybodaeth newydd perthnasol i sicrhau cyfle cyfartal i bawb.



Aims and Objectives of the school

At Bancffosfelen School our objective is to create a school community that : -

- Ensures that every pupil is fluent in Welsh and at ease in a Welsh environment.
- Motivates all pupils to develop their potential, both academically and culturally, emotionally, socially and physically.
- Encourages all pupils to develop and master the skill of communicating in Welsh and also in English, to be bilingual.
- Appreciate the moral values of our nation and the world and creates an awareness of the needs of children and other people.
- Ensures that all pupils are able to make a valuable contribution in a sound and vibrant society.
- Creates and awareness and a desire for the spiritual dimension of life, a respect for religious values and a tolerance of other races and religions.
- Develops the basic skills in all aspects of the curriculum relevant to the age, aptitude and abilities of the pupils.
- Develops mathematical, scientific and technological skills and aptitudes through relevant experiences that reflect the ever changing patterns of our world.
- Develops self-expression through the medium of music, mime, drama, art and physical education.
- Creates an awareness of the need for personal hygiene, good manners and courtesy.
- Promotes good practices in the school, in the home and in society.
- Creates a close link between home and school so that parents and teachers work in harmony for the benefit of all pupils.
- Creates an ethos and ambience that everyone associated with the school will enjoy.
- Supports committed and enthusiastic teachers.
- Presents opportunities for each pupil to develop to the best of his/her ability in every aspect of the curriculum.
- Introduces an education that is relevant to the pupil's experiences in the community.
- Encourages respect towards others and their property.
- Encourages communication and co-operation with parents.
- Develops enquiring and lively minds, with the ability to enquire and discuss reasonably and to respond to tasks.
- Fully develop language skills, so that it can be used purposefully and meaningfully to communicate, including listening, speaking, reading, writing and appreciating literature in their first and second language.

Home / School Contract

We believe in working in partnership with parents to achieve the best for our pupils. One strategy that we use to achieve this is to ask parents to sign a Home – School Contract.

Equal Opportunities

The school promotes equal opportunities for all pupils and details are in the policy, which is available from the school office. We welcome any new and relevant information to ensure equal opportunities for all.





Polisi Iaith yr Ysgol

Ysgol 'Categori 3' neu Ysgol Cyfrwng Cymraeg yw Ysgol Gymunedol Bancffosfelen, felly cyfrwng iaith yr Ysgol yw Cymraeg ac mae'r rhan fwyaf o'n disgyblion yn gwbl ddwyieithog erbyn iddynt adael yr Ysgol yn 11 oed.

Defnyddiwyd Cymraeg fel cyfrwng addysgu yn y Cyfnod Sylfaen (3+ hyd 7 oed.)

Cyflwynir Saesneg yn ystod Cyfnod allweddol 2 (7+ hyd 11 oed) lle addysgir plant trwy gyfrwng y Gymraeg a'r Saesneg.

Ar gyfer y plant hynny a ddaw i mewn i'r Ysgol heb unrhyw wybodaeth o'r Gymraeg, dyma fydd y drefn:

Y Cyfnod Sylfaen

Gwneir y plant i deimlon'n gartrefol a sefydlog yn y dosbarth trwy gyfrwng y Saesneg, h.y. cyflwynir cyfarwyddiadau unigol i'r plentyn yn Saesneg. Cyn gynted ag y bydd y plentyn yn gartrefol yn ei amgylchedd newydd yna cyflwynir y Gymraeg iddo/iddi trwy weithgareddau ymarferol sy'n cynnwys llawer iawn o waith llafar. Addysgir y plentyn i ddarllen, i ysgrifennu ac i siarad yn y Gymraeg. Bydd yr athrawes ddosbarth yn ymwybodol o ddefnydd y plentyn o'r Saesneg yn ystod y cyfnod hwn.



Cyfnod Allweddol 2

Ar gyfer y plant hynny a ddaw i mewn i'r Ysgol heb unrhyw wybodaeth o'r Gymraeg ceir cyfnod o ymgyrtrefu. Ar y cychwyn addysgir y plentyn trwy gyfrwng y Saesneg, ond cyflwynir y Gymraeg cyn gynted â phosibl, trwy weithgareddau llafar ac ymarferol. Cynigir y cyfle i'r plentyn fynychu cwrs trylwyr yn yr Iaith Gymraeg am ddau diwrnod yr wythnos. Fel arfer cymer hyn le dros gyfnod o dymor neu ddau yn y Ganolfan Iaith.

Weithiau, ac o dan arweiniad Seicolegydd Addysgol y Sir, mae disgybl ag anghenion addysgol ychwanegol yn cael ei eithrio rhag y Gymraeg. Pan ddigwydd hyn fe fydd yr athrawes ddosbarth yn darparu gwaith trwy gyfrwng y Saesneg i'r disgybl.

Urdd Gobaith Cymru

Rhoddir cryn bwysigrwydd ar weithgareddau'r Urdd yn Ysgol Gymunedol Bancffosfelen. Mae gweithgareddau o'r math yn hybu'r diwylliant Cymraeg ac yn gwneud y plant yn fwy ymwybodol o'u cefndir a'u gwreiddiau. Maent hefyd yn cael cyfle drwy'r mudiad i gwrdd â ffrindiau o bob rhan o Gymru. Cystadlwn yn frwd ymhob math o gystadleuthau'r Urdd yn flynyddol. Cesglir tâl aelodaeth yr Urdd yn nhymor yr Hydref bob blwyddyn. Mae ymaelodi yn galluogi'r plentyn i gystadlu yng nghystadlaethau swyddogol yr Urdd. Mae cyfle hefyd yng Nghyfnod Allweddol 2 i fynd i Wersyll yr Urdd Llangrannog gydag ysgolion eraill Cwm Gwendraeth.





The School's Language Policy

Ysgol Bancffosfelen is a 'Category 3' School, which means it is a Welsh medium school. By the age of eleven years most pupils are proficiently bilingual.

Welsh is the main teaching language during the Foundation Phase (3+ to 7 years old). English is introduced throughout Key Stage 2 (7+ to 11 Years) the children are educated through the medium of Welsh and English.

For children who start school and have no understanding of the Welsh Language the following steps are taken:

Foundation Phase

The children are made to feel settled and secure in the school by speaking to them in English, that is, commands and instructions are given to the individual child in English. After the initial settling in period, the Welsh language is introduced gradually through practical activities, which includes structured oral work. The child is then taught to read, write and to speak in Welsh. The class teacher is aware of the child's use of the English language during this period.



Key Stage 2

For the children that start school without any knowledge of the Welsh language at this age there is an initial settling in period. The children are taught through the medium of English and Welsh is introduced as soon as possible, through practical activities. The pupils are offered the opportunity of attending a Welsh course for two days a week. This usually takes place over a term or two in the 'Ganolfan Iaith'.

Sometimes, on the advice of the County's Educational Psychologist, a child with Special Educational Needs is deferred from Welsh in the National Curriculum. When this happens the class teacher prepares work through the medium of English for the child.

Urdd Gobaith Cymru

Considerable importance is attached to the activities of the Urdd (Welsh League of Youth) at Ysgol Bancffosfelen. These activities promote the Welsh culture and makes the children more aware of their background and roots, their heritage. They also have the opportunity through this organisation to meet new friends from all over Wales. We enthusiastically enter into a variety of competitions organised each year by the Urdd. Urdd membership fees are collected in the autumn term each year. Acquiring Urdd membership enables children to enter the official Urdd competitions. There is the opportunity in Key Stage 2 to go on holiday to the Urdd Campsite in Llangrannog with other schools from the Gwendraeth valley.





Y Cwricwlwm

Ein nôd yw cynnig addysg a gofal o'r safon uchaf mewn awyrgylch hapus, caredig, gweithgar a diogel fel bod pob plentyn, beth bynnag fo'i allu, yn cyrraedd ei lawn potensial. Rhoddir pwyslais ar ddysgu medrau sylfaenol llythrennedd a rhifedd a phwysleisir pwysigrwydd eu gwneud yn berthnasol ac yn ystyrion i'r plentyn. Mae'n bwysig gwneud y plentyn yn ymwybodol o'i amgylchfyd, ei gymuned, ei wlad a'i fyd.

Trwy ddefnyddio dull dysgu sydd wedi ei seilio ar themau a rhaglenni astudio'r Cyfnod Sylfaen a'r Cwricwlwm Cenedlaethol, sicrhair cwrs addysgu eang a chytbwys. Asesir cynnydd disgybl ymhob rhan o'i waith ac, os oes angen, cysylltir â'i rhieni. Darperir cwricwlwm sy'n sicrhau fod pob disgybl yn tyfu i fod yn ymwybodol o'r diwylliant Cymraeg a'r etifeddiaeth sydd ynghlwm â hyn.

Cyfnodau Allweddol y Cwricwlwm Cenedlaethol

Rhanwyd y Cwricwlwm Cenedlaethol i 4 Cyfnod Allweddol. Yn yr Ysgol hon rydym yn cyflwyno y ddau gyfnod allweddol hyn:

Y Cyfnod Sylfaen - **3 1/2 i 7 mlwydd oed**

Cyfnod Allweddol 2 - **7 i 11 blwydd oed**

Addysgir y Cwricwlwm i Gymru yn bennaf trwy ddull Thema neu ddull Traws-Gwricwlaidd.

Mae gen yr Ysgol **bolisi cydraddoldeb**. Ceisir hyrwyddo'r polisi trwy ei gynnwys yn y cwricwlwm a'r gwersi a addysgir pan fydd cyfle.

The Curriculum

Our aim is to provide the highest quality care and education in a happy, caring, active and safe environment to enable all children, whatever their ability, to achieve their potential. Emphasis is placed on learning the basic skills of literacy and numeracy and the importance of making them relevant and meaningful to the child. It is important to make the children aware of their environment, their community, their country and the world.

By using a teaching and learning method which is based on themes and the programmes of study of the Foundation Phase and the National Curriculum we ensure a broad and balanced curriculum. Every child's progress is continually assessed over every aspect of their work and, if necessary, the parents contacted. We provide a curriculum that ensures that every child develops an awareness of Welsh culture and its associated heritage.

Key Stages of the National Curriculum

The National Curriculum is divided into four key stages. The two key stages that are introduced in this school are:

The Foundation Phase - **3 1/2 to 7 years old**

Key Stage 2 - **7 to 11 years old**

The National Curriculum is mainly introduced by studying a theme or in a cross-curricular way.

The School has an **equal opportunities** policy. Every effort is made to promote the policy by including it in the curriculum and at every opportunity in the lessons taught.



Cwricwlwm i Gymru 2022 – y 4 Diben

Mae pedwar diben wrth wraidd cwricwlwm Ysgol Gymunedol Bancffosfelen sy'n rhoi'r cyfle i bob plentyn a person ifanc ddatblygu i fod:

- Yn ddysgwyr uchelgeisiol, galluog sy'n barod i ddysgu drwy gydol eu hoes.
- Yn gyfranwyr mentrus, creadigol sy'n barod i chwarae eu rhan yn llawn yn eu bywyd a'u gwaith.
- Yn ddinasyddion egwyddorol, gwybodus sy'n barod i fod yn ddinasyddion yng Nghymru a'r byd.
- Yn unigolion iach, hyderus sy'n barod i fyw bywyd gan wireddu eu dyheadau fel aelodau gwerthfawr o gymdeithas. (Donaldson)

Rhaid i'r chwe maes dysgu a phrofiad canlynol (maes/meysydd) gael eu hadlewyrchu mewn cwricwlwm a fabwysiedir.

- Y Celfyddydau Mynegiannol
- Iechyd a Lles
- Y Dyniaethau
- Ieithodd, Llythrennedd a Chyfathrebu
- Mathemateg a Rhifedd
- Gwyddoniaeth a Thechnoleg

Fe fydd sgiliau Llythrennedd, Rhifedd a Chymwysedd digidol yn cael eu haddysgu ar draws pob maes dysgu a phrofiad.

Elfennau gorfodol cwricwlwm:

- Crefydd, gwerthoedd a moeseg
- Addysg cydberthynas a rhwioldeb *
- Cymraeg
- Saesneg

Curriculum for Wales – 4 core purposes

There are four purposes at the heart of the curriculum at Bancffosfelen Community School that support the children to be:

- Ambitious, capable learners ready to learn throughout their lives.
- Enterprising, creative contributors ready to play a full part in life and work.
- Ethical, informed citizens of Wales and the world.
- Healthy, confident individuals ready to lead fulfilling lives as valued members of society. (Donaldson)

The following six areas of learning and experience (area/areas) must be reflected in the adopted curriculum.

- Expressive Arts
- Health and Wellbeing
- Humanities
- Languages, Literacy and Communication
- Mathematics and Numeracy
- Science and Technology

Literacy, numeracy and Digital competency skills will be taught across each of the 6 areas of learning.

Mandatory curriculum elements are:

- Religion, values and ethics
- Relationships and sexuality education (RSE)
- Welsh
- English





Y Cyfnod Sylfaen

(3 ½ i 7 mlwydd oed – Derbyn, Blwyddyn 1 a Blwyddyn 2)

Fe osodir Sylfaen bendant i ddatblygu sgiliau yn ystod y cyfnod hwn, gyda dysgu drwy chwarae yn rhan bwysig o'r dydd.

Y nôd yw annog disgyblion i ddysgu sut i rannu a chymryd tro, cyd-weithio, ehangu geirfa, dod ymlaen â'i gilydd a gwerthfawrogi bod byd ehangach o'n cwmpas. Hefyd, fe werthfawrogir pa mor hynod bwysig yw'r profiad o chwarae gydag amrywiaeth o degannau i ddatblygu y corff a'r sgiliau motor. Rhoddir pwyslais ar ddatblygu gwybodaeth, sgiliau a dealltwriaeth trwy ddysgu arbrofol – dysgu trwy wneud a thrwy ddatrys problemau go iawn y tu mewn ac yn yr awyr agored. Yn y cyfnod hwn, gosodir prif sylfeini'r profiadau dysgu. Mae'r pwyslais ar ddatblygu'r sgiliau hanfodol, sef cyfathrebu, llythrennedd a rhifedd.

Amser addysgu yr wythnos – 21.5 awr

Yn y cyfnod hwn, gosodir prif sylfeini'r profiadau dysgu. Bydd pwyslais ar ddatblygu'r sgiliau hanfodol, sef cyfathrebu, llythrennedd, rhifedd a chymwysedd digidol. Drwy ddarparu cwricwlwm cyfoethog eang gan ddefnyddio profiadau integredig, anelwn at ddatblygu diddordebau'r disgyblion tra'n cydnabod hefyd eu haeddfedrwydd. Mae'r blynyddoedd hyn yn bwysig, pan fydd disgyblion yn dysgu sut i arsylwi, gwrandao, ymateb a datblygu nid yn unig fel unigolion ond hefyd fel aelodau gofalgar o'n cymuned.

Mae yna gyfle i disgyblion y Cyfnod Sylfaen dderbyn llaeth am ddim.

The Foundation Phase

(3 ½ to 7 Years of age – Reception, Year 1 and Year 2)

A firm foundation is laid at this stage, with play featuring significantly during the day.

The aim is to learn how to take turns, to share, to work together, to extend vocabulary, to get on with others and to appreciate the wider world around us. The importance of providing the experience of playing on a large range of toys is also appreciated in order to help the children develop physical and motor skills. Emphasis is placed on developing knowledge, skills and understanding through experimental learning – learning by doing and by solving real life problems inside and in the outdoors. During this stage the main foundations of teaching experiences are laid. The emphasis is on developing the basic skills, communication, numeracy and literacy.

Weekly teaching time – 21.5 hours

During this stage the main foundations of teaching experiences are laid. The main emphasis is on developing the basic skills, communication, numeracy, literacy and digital competency. By preparing a broad curriculum using an integrated approach, we aim to develop pupils' interest, taking the level of their maturity into consideration. These early years are very important. Pupils learn to observe, listen, respond and develop, not only as individuals but as caring and responsible members of our community.

Every child in the Foundation Phase is offered the opportunity to receive free milk.



Cyfnod Allweddol 2

(7 i 11 blwydd oed – Blynnyddoedd 3, 4, 5 a 6)

Addysgir y Cwricwlwm Cenedlaethol yn bennaf trwy ddull Thema neu ddull Traws-Gwricwlaidd. Dewisir themâu ar gyfer yr Ysgol gyfan ac fe'u cynllunir ar gyfer pob tymor. Cynhwysir elfennau o'r meysydd pynciau yn y Cwricwlwm Cymraeg sy'n berthnasol i'r thema. Dim ond canllaw yw pob thema; nid oes rhaid i athro addysgu nodweddion ynglwm â'r thema bob amser.

Wrth drosglwyddo o'r Cyfnod Sylfaen i Gyfnod Allweddol 2 gwelir fod sgiliau allweddol megis Technoleg, Gwybodaeth a Chyfathrebu a'r fframwaith Llythrennedd a Rhifedd yn parhau i fod yn ganolbwynt i'n cwricwlwm.

Caiff y plant eu hannog i ddatblygu hunan hyder ac annibyniaeth wrth ddysgu a gwella sgiliau allweddol mewn amrywiaeth o sefyllfaoedd.

Amser addysgu yr wythnos – 23.00 awr

Trosglwyddo i'r Ysgol uwchradd

Mae'r disgyblion yn gadael yr Ysgol hon yn ystod mis Gorffennaf yn dilyn eu penblwydd yn 11 oed er mwyn mynychu Ysgol Gyfun leol – fel arfer Ysgol Maes y Gwendraeth. Fe fynycha'r pennaeth ac athrawes Blwyddyn 5 a 6 gyfarfodydd cyswllt rheolaidd a gynhelir yn Ysgol Maes Y Gwendraeth lle trafodir ystod eang o faterion perthnasol. Mae cyfleoedd yn codi pan fo disgyblion Ysgol Bancffosfelen yn medru manteisio ar adnoddau'r Ysgol uwchradd hefyd. Mae gan rhieni yr hawl i ymgeisio am le mewn unrhyw Ysgol uwchradd o few neu talgylch ond rhaid cofrestru ar system derbyniadau'r sir. www.sirgar.gov.uk/derbyniadauysgol

Key Stage 2

(7 to 11 years old – Years 3, 4, 5 and 6)

The National Curriculum is introduced by studying a theme or in a cross curricular way which changes every term. Themes are chosen for the whole school and are planned for each term noting the relevant elements of the subjects of the Welsh Curriculum. Each theme is a general guidance and teachers do not always have to teach elements that are related to the theme.

When transferring from the Foundation Phase to Key Stage 2 Key Skills such as Technology, Information and Communication together with the Numeracy and Literacy Framework remain the nucleus of the Curriculum.

Pupils are urged to develop self-confidence and independence by learning and improving key skills in a number of different situations.

Weekly teaching time – 23.00 hours

Transition to Secondary School

The pupils leave this school during the July following their 11th birthday to attend a local Secondary School – usually Maes Y Gwendraeth. The headteacher and Year 5 and 6 teacher attend meetings in order to enhance the contact between the two school, where a wide range of matters are discussed. There are also instances where the pupils greatly benefit from the resources offered at the secondary school. Parents have the authority to apply for a position at any secondary school within the catchment area but registration must be completed on the county's admissions system. www.carmarthenshire.gov.uk/schooladmissions





Lles

Cyflwynir pwysigrwydd gofalu amdanynt eu hunain fel rhan o raglan waith yr Ysgol. Pwysleisir pwysigrwydd bwyta bwyd iachus, gofalu am ddannedd a pheryglon ysmysgu a chymryd cyffuriau.

Mae cyfle i holl ddisgyblion yr Ysgol gael ffrwyth amser egwyl. Anogir y disgyblion i yfed dŵr yn rheolaidd. Mae'n rhaid i ddisgyblion ddod â photel ddŵr ganddynt i'r Ysgol.

Addysg Gorfforol

Bydd pob disgybl yn derbyn gwersi addysg gorfforol yn wythnosol. Disgwylir i ddisgyblion wisgo gwisg addysg gorfforol addas yn cynnwys crys-t gwyn, siorts neu dracwisg glas tywyll ac esgidiau ymarfer corff, i ddod i'r Ysgol, ar ddiwrnod Ymarfer Corff.

Addysg Grefyddol

Mae'r pwyslais mwyaf yn y pwnc hwn yn cael ei roi ar y Grêd Gristnogol. Yn ôl gofynion Sir Gaerfyrddin trafodir ac astudir crefyddau eraill ein byd.

Disgyblion ag Anableddau

Fe wneir pob ymdrech i groesawu disgyblion anabl (corfforol neu feddyliol) i'r Ysgol. Mae pob disgybl yn unigryw, a'n hamcan yw cyflwyno addysg addas i bob plentyn. Anogir holl aelodau'r Ysgol i barchu a chynorthwyo'i gilydd beth bynnag yw'r angen.



Wellbeing

Pupils are taught the importance of caring for themselves as part of the school's curriculum. This includes the importance of eating healthy food, the care of teeth, the dangers of smoking, drug and alcohol abuse.

There is an opportunity for all pupils to have fruit at break times. Children are encouraged to drink water regularly. Pupils are expected to bring a water bottle to school.

Physical Education

Every pupil is offered weekly physical education sessions. Pupils are expected to change for physical education lessons. Suitable sports kit includes a white t-shirt, navy blue shorts or tracksuit and trainers.

Religious Education

Great emphasis is placed in this area on the Christian Faith. We follow the county guidance by introducing and studying the other faiths in our world.

Pupils with Disabilities

Every effort is made to welcome pupils with disabilities (mental or physical) to the school. We have a comprehensive plan in place which ensures that every individual is provided with access, is treated equally and is given the same opportunities. Every child is unique and our aim is to introduce a suitable education to every child. All school members are encouraged to help and support each other whatever their needs.



Disgyblion ag Anghenion Addysgol Ychwanegol

Mae darpariaeth Anghenion Dysgu Ychwanegol yr Ysgol yn cydymffurfio gyda chanllawiau'r Côt Ymarfer ar Adnabod ac Asesu Anghenion Addysg Arbennig a gyflwynwyd yn sgîl Deddf Addysg 1993.

Mae gan yr Ysgol gofrestr o ddisgyblion sydd angen cymorth ychwanegol gyda'u gwaith. Bydd y plant yma, o dan y Côt Ymarfer, yn derbyn sylw ychwanegol drwy waith gwahaniaethol gan yr athrawes, drwy weithio mewn grwpiau llai yn y dosbarth gyda chynorthwydd a.y.b. Bydd gan y disgyblion hyn Gynllun Addysg Unigol (CAU) a gwahoddir rhieni'r disgyblion yma i'r Ysgol i drafod y CAU. Gofynni'r i'r rhieni gydweithio gyda ni ac estyn cymorth gartref, fel y bo hi'n bosibl i unrhyw ymdrechion ychwanegol fod yn fwy effeithiol. Mae'r polisi Anghenion Dysgu Ychwanegol ar gael yn yr Ysgol.

Addysg Bersonnol ac Addysg Rhyw

Un o amcanion yr Ysgol yw sicrhau bod pob plentyn yn cael cyfle i ddatblygu ac ehangu ei sgiliau a'i wybodaeth ar gyfer bywyd fel oedolyn. Addysgu'r Addysg Iechyd sy'n cynnwys emosiynau, newid corfforol, cadw'n ddiogel, ynddygiad, parch, cyfrifoldeb, perthynas a hunanhyder fel rhan o weithgareddau Addysg Bersonol a Chymdeithasol. Ni ddysgir Addysg Rhyw a Pherthnasedd fel pwnc unigol. Darperir gwahanol elfennau ohono o fewn pynciau eraill fel Gwyddoniaeth, Addysg Bersonol a Chymdeithasol ac Addysg Grefyddol, heb sôn am wersi iaith. Ym mlwyddyn 6 bydd nyrs yr Ysgol yn delio â rhai agweddau Addysg Rhyw a Pherthnasedd. Caiff y gwersi eu cyflwyno mewn modd sensitif a gwrthrychol gan dargedu sesiynau penodol ar gyfer y dosbarth cyfan ynghyd â sesiynau i'r merched a'r bechgyn ar wahân. Mae hawl gan riant ofyn i eithrio eu plentyn o wersi Addysg Rhyw a Pherthnasedd. Mae Polisi Addysg Rhyw a Pherthnasedd ar gael o'r swyddfa.

Additional Learning Needs

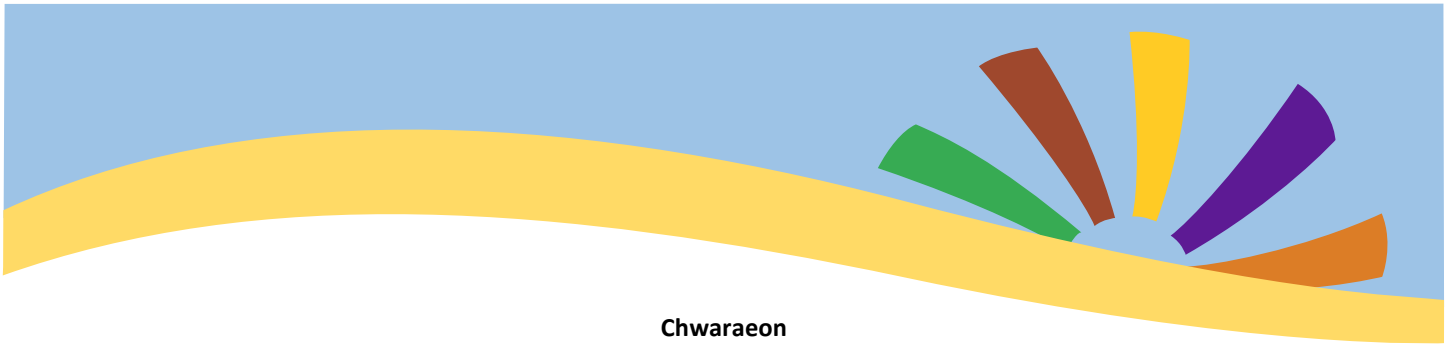
The schools ALN provision complies with the guidance set out in the Code of Practice for the Identification and Assessment of Special Educational Needs introduced by the 1993 Education Act.

The school has a register of children who need extra help with their work. These children, as directed by the Code of Practice, will receive extra attention through differentiated work being set by the teacher, working in small groups in the classroom with the help of a classroom assistant. These pupils will have an Individual Education Plan (IEP) and the parents of these pupils are invited to the school to discuss the IEP. We hope that parents will co-operate with the school and support the child at home, as any added effort can be effective. The Additional Learning Needs Policy is available in school.

Personal Relationships and Sex Education

Personal Relationships and Sex Education is an integral part of the curriculum. One of the school's aims is to ensure that every pupil has an opportunity to develop and enhance his/her skills and knowledge in preparation for adulthood. Personal and Social Education lessons will include aspects relating to Emotions, changes to the body, keeping safe and well, behaviour, respect, responsibility, relationships and self-confidence. Sex Education and Personal Relationships is not taught as an individual subject. Different aspects are introduced in various areas i.e. Science, Personal and Social Education, Religious Education as well as Language. In Year 6 the school nurse deals with some aspects of sex education. The lessons are presented in a sensitive and objective manner targeting specific aspects for whole class sessions with other topics being addressed in separate sessions for girls and boys. A parent has the right to withdraw their child from Sex Education and Personal Relationship lessons. The Sex Education and Relationships policy is available from the office.





Chwaraeon

Ymgymerir ag amrywiaeth eang o weithgareddau chwaraeon yn ystod y flwyddyn lle y bydd plant yn cynrychioli'r Ysgol. Mae'r rhain yn cynnwys cystadlaethau'r Urdd, Gêmau Rygbi, Pêl Droed a Phêl rwyd, Rhedeg Traws Gwlad, Mabolgampau Ysgol a Rhyng-Ysgolion yng-hyd a Gala Nofio. Yn wir, un o gryfderau Ysgol o'r faint hon yw bod pawb yn cael y cyfle i gymryd rhan mewn amrywiaeth o weithgareddau.

Mae unrhyw ddisgybl sy'n cymryd rhan yn cynrychioli'r Ysgol a chydabyddir hyn fel braint sy'n gyfartal â chyflawniad academiaidd ac artistig. Mae hefyd yn meithrin ysbryd cyd-dynnu ac yn adtblygu sgiliau. Rydym yn anelu at roi cyfle i blant o bob gallu, gymrud rhan mewn gweithgareddau cystadleuol.

Dathlwn gyflawniadau disgyblion yn ystod ein gwasanaethau ac fe ddathlwn lwyddiant tu allan i'r Ysgol hefyd. Fe fynycha nifer o'n disgyblion glybiau pêl droed, rygbi, pêl rwyd â chriced lleol ac rydym yn ymfalchio yn eu llwyddiant.

Ymddygiad Positif

Rydym yn dathlu holl lwyddiannau ein disgyblion. Ein nôd yw sicrhau fod pob disgybl yn cwrdd â'i llawn / â'i lawn potensial.



Sport

The children participate in a number of activities during the year, where the pupils represent the school in such events as the Urdd, Rugby, Football and Netball Games, Cross Country Running, School and Inter School Athletics as well as a Swimming Gala. Indeed, we have found that one of the strengths of a school of this size is that everybody gets the opportunity to participate in a variety of activities.

It is an honour to represent the school and this is regarded as important as any academic and artistic achievement. It also encourages co-operation and development skills. We aim to ensure that children of all abilities participate in a variety of competitions.

We celebrate the children's efforts and achievements in and out of school in a special assembly. Many pupil's play for local football, rugby, netball and cricket teams and we celebrate their success.

Positive Behaviour

We celebrate all pupil's achievements in a positive manner. Our aim is to support each pupil to reach his / her full potential.





Gwaith Cartref

Mae creu partneriaeth iach rhwng y cartref a'r Ysgol yn ffordd i ddatblygu addysg y plentyn ymhellach. Un agwedd bwysig o'r bartneriaeth yma yw patrwm rheolaidd o waith cartref. Mae darnau gwaith cartref wedi eu osod ar Hwb. Credwn fod cyfrifoldeb ar y cartref i sicrhau bod y gwaith cartref yn cael ei gyflwyno ar yr amser cywir. Hefyd disgwylir i bob gwaith cartref a llyfr sy'n eiddo'r Ysgol dderbyn parch a gofal. Gofynnwn yn garedig i rieni hysbysu'r Ysgol trwy llythyr ne alwad ffôn os oes problem wedi codi ynglŷn â'r gwaith y bwriedir i'r disgybl ei gyflawni yn y cartref.

Disgwylir i ddisgyblion ddarllen yn dyddiol yn eu hamser eu hun er mwyn ddatblygu eu sgiliau darllen. Ar yr un pryd, disgwylir i rieni gefnogi nifer o elfennau addysgol y cwricwlwm trwy gymryd eu plant i siopa (lle cânt drafod arian a defnyddio'u tablau mathemategol), ar wibdeithiau daearyddol neu hanesyddol a diwylliannol (lle cânt ychwanegu at yr hyn a ddysgwyd eisioes yn yr Ysgol.) Mae helpu i goginio a chyflawni gwaith tŷ yn helpu plant ifanc i ddatblygu cydsymudiad. Hefyd, anogir teuluoedd i fwynhau dysgu gyda'i gilydd a chyfathrebu trwy gydweithio ar jig-sôs a chwarae gemau fydd yn hybu sgiliau cyfathrebu a rhifedd. Rydym yn disgwyl i'r disgyblion ddod â llyfrau darllen i'r Ysgol yn ddyddiol. Rydym yn disgwyl i rieni wrando ar eu plentyn yn darllen yn dyddiol.

Hyderwn yn fawr am pob cefnogaeth o'r cartref.



Homework

Creating a healthy partnership between home and school is a means to further develop the child's education. One important aspect of this partnership is a regular pattern of homework, a pattern that the home expects, can follow and understand. Homework is presented on-line using Hwb. We believe that the onus is on the home to ensure that homework is completed regularly and on time. It is also expected that homework and school property receive due respect and care. We kindly ask parents to inform the school if a problem has arisen regarding the work that pupils are expected to complete at home either by letter or telephone call.

Pupils are expected to read regularly in their own time in order to develop their reading skills. Parents are expected to contribute to the teaching of the curriculum by taking their children shopping (hence giving them monetary experience and the opportunity to use numeracy skills in the real world) and on trips of geographical or historical interest (in order to reinforce what has been introduced and taught in the classroom). Involvement in cooking and other household tasks help young children develop co-ordination and motor control. We also encourage families to enjoy learning together by working on jigsaws and playing games to enhance communication and numeracy skills.

Pupils are expected to bring their reading books to school daily. We expect parents to listen to their child read every evening. We hope that they receive every support from home.





Gwersi Cerddoriaeth

Mae dau athro teithiol yn ymweld â'r Ysgol sef athro pres ac athrawes recorders. Mae pob disgybl ym mlwyddyn 3 i 6 yn cael gwersi recorders.

Ystyrir cerddoriaeth, yn enwedig canu offeryn, yn fantais gyffredinol i hybu addysg plant yr Ysgol. Fe geir nifer o gyfleoedd i berfformio, naill ai'n unigol neu gydag eraill mewn grwpiau gwahanol maint. Anogir y disgyblion i ddatblygu pob dawn a feddant, ac i gael mwynhad wrth chwarae a chanu cerddoriaeth. Credwn hefyd fod hyn yn meithrin hunan-barch, yn ehangu profiadau, yn datblygu hyder ac yn rhoi profiadau lle y gellir rhannu llwyddiant.

Addoli ar y Cyd

Mae'r Ysgol gyfan yn cwrdd yn ddyddiol i gynnal gwasanaeth. Anogir y disgyblion i gyfrannu yn ystod y gwasanaethau hyn. Gwahoddir ymwelwyr i ddod i addoli gyda ni o bryd i'w gilydd. Mae hawl i riant gadw ei blentyn allan o'r gwasanaeth ac fe wneir trefniadau ar gyfer hynny os oes galw.

Dewch i Ddathlu – Gwasanaeth

Rydym yn annog ein disgyblion i arddangos tystysgrifau, gwobrau a rhannu straeon am lwyddiannau gyda gweddill yr Ysgol. Rydym yn gwobrwyo disgyblion am Ymddygiad Positif yn y Gwasanaeth hyn ar ddydd Gwener.

Instrument Tuition

Two peripatetic Music Teachers visit the school, a brass teacher and a woodwind teacher. Every pupil in years 3 to 6 receive recorder lessons.

Music, especially learning to play an instrument, is seen as a great advantage to enhance the education and learning of the pupils. A number of opportunities to perform, either individually or collaboratively are given to the pupils. The pupils are encouraged to nurture and develop their abilities and talents and to enjoy all aspects of music. We believe that this helps to develop self-respect and confidence, that it widens their experiences and enables them to celebrate success.

Collective Worship

The school meets as a whole to hold a service. Pupils are encouraged to take part in these acts of worship. Visitors are from time to time invited to contribute to our assemblies. If parents request that their child should abstain then alternative arrangements will be made if required.

A Time to Celebrate – Assembly

We invite our pupils to show certificates, prizes and to share success stories with the rest of the school every Friday. We reward students for Positive Behaviour in this Assembly.






Iechyd a Diogelwch

Mae gan yr Ysgol bolisi sy'n sicrhau ein bod yn darparu a chynnal amgylchiadau diogel ac iach, ynghyd â chyfarpar a systemau gwaith i'n holl ddisgyblion a'r staff (dysgu ac ategol). Hefyd, rydym yn darparu gwybodaeth a hyfforddiant lle bo hynny'n bosibl neu'n anghenreidiol, ac arolygaeth i'r diben hwn. Gellir cael copi o bolisi Iechyd a Diogelwch yr Ysgol o'r swyddfa.

Caiff asesiadau risg eu cwblhau yn rheolaidd i sicrhau fod yr adeilad, y safle a mannau ymweld yn ddiogel i'r plant, i'r staff ac i ymwelwyr. Mae'r nyrs Ysgol yn ymweld â'r Ysgol yn rheolaidd. Bydd archwiliadau clyw a golwg yn digwydd yn ystod cyfnod y disgybl yn yr Ysgol yn ogystal â mesur taldra a phwysau.

Dylid hysbysu'r Ysgol yn syth os yw'ch plentyn yn dioddef o unrhyw alergedd, neu gyflwr meddygol sydd yn debygol o fod angen gofal ychwanegol. **Gan fod unigolyn ag alergedd i gnau nid oes hawl gan unrhyw un ddod â bwydydd sy'n gynnwys gnau i'r Ysgol.**

Cymorth Cyntaf

Mae gan Ysgol Gymunedol Bancffosfelen staff sydd wedi eu hyfforddi ar gyfer ymdrîn ag achosion o argyfwng yn y gweithle. Mae gan bob aelod o'r staff dystysgrif Cymorth Cyntaf a pholisi'r Ysgol yw ei hadnewyddu bob tair blynedd. Cysyllta'r Ysgol gydag adrannau eraill pan fo angen neu pan mae disgybl yn sâl. Weithiau mae disgybl yn mynychu'r Ysgol ond yn gorfod cymryd cwrs o foddion. Os yn bosibl dylid rhoi'r moddion cyn iddynt ddod i'r Ysgol. Fodd bynnag, sylweddola'r athrawon nad yw hyn yn bosibl bob amser, a bod amgylchiadau'n gallu amrywio. Gofynnir i rieni gysylltu ag athrawes ddosbarth eu plentyn os oes problem ac fe geisiwn fod o gymorth **ond nid yw'n ofynnol i athrawon fod yn gyfrifol am ddarparu moddion**. Rydym yn hapus i rieni alw yn yr Ysgol i ddarparu moddion fel bo angen. Mae'n orfodol i rieni rhoi cais ysgrifenedig drwy lenwi ffurflen meddyginiaeth i fyny yn  nodi enw'r disgybl, moddion, dôs a pha mor aml mae angen rhoi moddion os ydynt am i'r staff roi meddyginiaeth i'w plentyn.

Mae ffurflenni meddyginiaeth ar gael o fynedfa'r Ysgol.

Health and Safety

The school has a policy that ensures that we provide and maintain safe and healthy working conditions, as well as providing equipment and systems of work for all pupils and staff (teaching and support). We also provide information and training where necessary and possible, and supervision for this purpose. Copies of the Health and Safety Policy can be obtained from the School Office.

Risk Assessments are regularly made to ensure that the building, the site and the places we visit are safe for children, staff and visitors. The school nurse visits the school regularly. Hearing and vision examinations will be made during the children's time at school as well as height and weight measurements.

Please notify the school if your child suffers from any allergies, medical conditions or are children who are likely to need extra care. **As there is an individual at the school who is allergic to nuts, food substances containing nuts are not allowed on the premises.**

First Aid

The Staff at Bancffosfelen Community School are trained and qualified to deal with emergencies in the workplace. All members of the staff have a First Aid Certificate and it is school policy to renew these every three years. The School contacts other agencies when required or when children are taken ill. Sometimes children attending school have to take a course of medication, if possible medicine should be administered before coming to school, however, the staff do realise that this is not always possible and that circumstances do vary. If parents could discuss with the class teacher then every effort will be made to be of assistance, but this is an individual arrangement and it is not a pre-requisite for teachers to administer medicine. We are happy for parents to call in school to administer any medication required. No pressure is put on staff to administer medication to any pupil, parents have to request in writing that they do so including the pupil's name, medicine, dosage and how often it should be administered.

Permission to Administer Medication Forms are available from the school reception.

Gofal ac Iechyd

Bwriad yr Ysgol yw creu cymdeithas ac awyrgylch cyfeillgar a chynnes er mwyn i'r plant gael yr ymdeimlad o gyfeillgarwch a sicrwydd. Gweithreda'r athrawon fel tîm gyda'r pennaeth i sicrhau gofal cyffredinol y plant. Ar ddechrau gyrfa Ysgol pob disgybl, dylai'r rhieni hysbysu'r Ysgol o rif ffôn fel cysylltfa'n brys. Ni cheir lle cyffyrddus tawel neu ystafell orffwys yn yr Ysgol, felly os caiff unrhyw blentyn ei daro'n dost tra'i fod yn yr Ysgol, cysylltir â'r rhieni er mwyn gwneud trefniadau i ddychwelyd y plentyn i'w cartref neu at berthynas neu gymydog a enwebwyd. Ni anfonir unrhyw blentyn adref o'r Ysgol os na fydd yno unrhyw berson cyfrifol i warchod y plentyn. Dylai rhieni / gofawyr fod yn ymwybodol bod gan ysgolion gyfrifoldeb i sicrhau lles yr holl ddisgyblion. Mae'r cyfrifoldeb hwn yn golygu :-

- Y bydd gan yr Ysgol bolisi a gweithdrefnau amddifyn plant;
- Y dylai'r Ysgol wneud rhieni neu ofalwyr yn ymwybodol o'i pholisi amddifyn plant, a bod hyn yn golygu y bydd efallai angen cyfeirio eu plentyn at yr asiantaethau lles plant staudol os dynt yn credu bod y plentyn neu blant eraill mewn perygl o ddioddef niwed sylweddol;
- Yr Ysgol geisio gweithio gyda rhieni / gofawyr ynghylch lles eu plentyn ac aros yn ddiduedd os yw eu plentyn yn cael ei atgyfeirio neu wedi cael ei atgyfeirio;
- Y dylai'r Ysgol helpu rhieni neu ofalwyr i ddeall os atgyfeirir y plentyn i'r gwasanaethau cymdeithasol neu i'r heddlu, yna gwneir hynny er lles gorau'r plentyn ac y bydd yr Ysgol yn cyfrannu at unrhyw ymchwiliad amddifyn plant neu ymchwiliad yr heddlu o ran lles a chynnydd addysgol eu plentyn, ac
- Y bydd yr Ysgol yn rhoi'r wybodaeth ddiweddaraf i'r rhieni / gofawyr yn gyson ynghylch lles a chynnydd addysgol y plentyn.

Swyddog Dioglu'r Ysgol a Phlant mewn Gofal yw Mr Rhys Thomas (Pennaeth) ac yn ei habsenoldeb Mrs Amanda Rees a Mrs Susan Simpson. Mae Polisi cynhwysfawr yn amlinellu'r drefn a'r cymorth mae'r Ysgol yn darparu. Mae hwn ar gael o'r Ysgol. Y Llywodraethwraig sy'n gyfrifol am faterion diogelu yw Mrs Davinia Davies.

Health and Pastoral Care

We aim to create a warm, friendly environment within which the pupils feel safe and secure. The staff work with the headteacher to ensure the care of each pupil. When a pupil begins school, parents should always inform the school of a telephone number which can be reached in emergencies. There is no quiet, comfortable room in school in which to rest, therefore if a child becomes ill the parents are informed so that arrangements can be made to collect the child and take him / her home or to a relative or a neighbour's home. No pupil will be sent home from school unless there is a responsible adult to look after him / her.

Parents / Carers should be aware that the school has a responsibility to ensure the well-being of all pupils. This responsibility means that the school :-

- Should make parents or carers aware of its child protection policy, and that this may require their child to be referred to the statutory child welfare agencies if they believe that the child or other children may be at risk of significant harm;
- Should endeavour to work with parents / carers regarding the welfare of their child and remain impartial if their child is being, or has been referred;
- Should help parents or carers understand that if a referral is made to social services or the police, it has been made in the best interests of the child and that the school will be involved in any child protection enquiry or police investigation in relation to the child's welfare and educational progress; and
- Keep the parents or carers informed of the welfare and educational progress of the child.

Mr Rhys Thomas (Headteacher) is responsible for School Safeguarding and Looked After Children, in her absence Mrs Amanda Rees and Mrs Susan Simpson. The school has a comprehensive policy that outlines the procedures and aid that the school provides. The policy is available from the school. The Governor responsible for safeguarding issues is Mrs Davinia Davies.



Diogelu ac Amddifyn Plant

Ar 1af Medi 2006, daeth adran 175 o Ddeddf Addysg 2002 i rym. Mae'n rhoi dyletswydd ar awdurdod lleol, cyrff llywodraethu ysgolion a gynhelir, a chyrrff llywodraethu sefydliadau addysg bellach i gael trefniadau yn eu lle i sicrhau eu bod yn diogelu plant a bod y trefniadau hyn yn ystyried canllawiau a gyhoeddwyd gan Lywodraeth Cynulliad Cymru.

Os oes gan weithiwr proffesiynol bryderion ynghylch plentyn, byddant fel arfer yn ceisio trafod hyn â'r teulu a, lle bo hynny'n bosibl, yn gofyn am eu caniatâd i atgyfeirio'r plentyn i'r gwasanaethau cymdeithasol. Fodd bynnag, ni ddylid gwneud hyn os fyddai trafodaeth a chytundeb o'r fath yn rhoi'r plentyn mewn mwy o berygl o ddioddef niwed sylweddol. Bydd y cyngor hwnnw'n cael ei roi gan yr adran gwasanaethau cymdeithasol lleol mewn ymgynghoriad, lle bo'n briodol, â'r heddlu.

Dylai'r person amddiffyn plant dynodedig yn yr Ysgol gael gwybod yn iawn gan yr asiantaethau statudol pryd, sut a phwy fydd yn hysbysu'r rhieni neu'r gofaluwr bod posibilrwydd y gallai eu plentyn gael ei atgyfeirio. Dylent hefyd ofyn am gyngor ynghylch a ddylid rhoi gwybod i'r disgybl am y broses neu beidio. Fel rhiant neu ofalwr, efallai y byddwch yn teimlo'n unig ar brydiau ond fel arfer mae rhywun ar gael i siarad. Nid yw gofalu am blant bob amser yn rhwydd, ac os ydych yn ei chael hi'n anodd ymdopi efallai y bydd angen i chi ofyn am help a chymorth i amddifyn eich plentyn.

Efallai y bydd y canlynol yn ddefnyddiol :-

- Gwnwech amser i siarad â'ch plentyn a gwrandao arno / arni;
- Dewch i adnabod ffrindiau ac arferion beunyddiol eich plentyn;
- Byddwch yn sensitif i unrhyw newid yn ei ymddygiad;
- Dysgwch eich plentyn i deimlo'n hyderus i wrthod gwneud unrhyw beth os nad yw'n teimlo'n iawn;
- Byddwch yn ymwybodol o sut mae'ch plentyn yn defnyddio'r rhyngwrwyd a'i ffôn symudol, fel nad yw'n rhoi ei hun mewn perygl.

Mae trefn ffurfiol i'w gael i ddelio gyda materion Diogelu Plant ac Amddifyn Plant.

Safeguarding Children and Protecting Children

On 1st September 2006, section 175 of the Education Act 2002 came into effect. This introduces a duty on local authorities, the governing bodies of maintained schools, and the governing bodies of further education institutions, to have arrangements in place to ensure they safeguard children and that such arrangements take account of guidance.

Where a professional has a concern about a child, they will, in general, seek to discuss this with the family and, where possible, seek their agreement to making a referral to social services. However, this should only be done where such a discussion and agreement will not place a child at increased risk of significant harm. That advice will be provided by the local social services department in consultation, where appropriate with the police.

The designated child protection person at the school should clarify with these statutory agencies, when, how and by whom, the parents or carers will be told of any referral. They should also seek advice as to whether or not the child should be informed of the process. As a parent or carer you may sometimes feel alone but there is usually somebody you can talk to. Caring for children is not always easy and if you're struggling to cope you may need to ask for help and support to protect your child.

You might find the following helpful :-

- Make time to talk and listen to your child;
- Familiarise yourself with your child's friends and routine;
- Teach your child to feel confident to refuse to do anything they feel is wrong;
- Be aware of your child's use of the internet and mobile phone to ensure they don't place themselves at risk.

There is a formal procedure when dealing with matters relating to Safeguarding Children and Protecting Children.





Plant Mewn Gofal

Mae gan pob plentyn yng ngofal yr awdurdod lleol yr hawl i gael mynediad i addysg Ysgol a holl wasanaethau addysg Ysgol er mwyn derbyn pob cyfle a chymorth i ddatblygu'n addysgol ac yn gymdeithasol. Bydd pob plentyn yng ngofal yr awdurdod lleol yn cael mynediad i'r addysg briodol ar gyfer ei allu neu'i ddawn.

Canllawiau :-

- Sicrhau bod aelod o staff wedi ei ddynodi i dderbyn cyfrifoldeb penodol am ddisgyblion sydd yng ngofal yr awdurdod lleol;
- Sicrhau bod yr Ysgol yn monitor absenoldeb disgyblion sydd yng ngofal yr awdurdod lleol, a chyflwyno adroddiad i'r awdurdod addysg;
- Sicrhau awyrgylch ac ethos gadarnhaol parthed disgyblion yng ngofal yr awdurdod, gan greu Ysgol ble mae stereoteipio negyddol am y disgyblion hyn yn cael ei herio;
- Bod yn ymwybodol o sensitifrwydd gwahardd disgyblion sy'n derbyn gofal yr awdurdod lleol, gan gydnabod yr angen i blant felly dderbyn addysg ddi-fwch.
- Sicrhau bod unrhyw anghenion addysgol ychwanegol yn cael eu darparu mewn cydweithrediad â'r Cyd-gysylltydd Anghenion Ychwanegol yn yr ysgol. ✨

Looked After Children

Each child under the care of the Local Authority has the right to school education and all educational services and to receive every opportunity and help to progress academically and socially. Each child under the care of the Local Authority will benefit from a suitable education according to their ability or talent.

Guidelines :-

- Ensure that a member of staff is appointed to take responsibility for children under the care of the Local Authority;
- Ensure that the school monitors the attendance of pupils under the care of the Local Authority, and present a report to the Education Authority;
- Ensure a positive atmosphere and ethos regarding pupils in the care of the Local Authority, by creating a school where negative stereotypes concerning these pupils are challenged;
- Be aware of the sensitivity regarding prohibiting pupils that are in receipt of care under the Local Community, and acknowledge that these children require a seamless education
- Ensure that any special educational needs are provided in agreement with the Special Needs Co-ordinator at the school.



Diogelwch yn yr Ysgol

Cynhelir ymarferion tân yn gyson (o leiaf unwaith y tymor), fel bod y plant yn ymgyfarwyddo â gwaghau yr Ysgol ar frys ac yn drefnus, mewn achos o dân neu unrhyw achos brys arall. Ceir system rybudd yn yr adeilad gyda rhybudd fannau tân wedi'u lleoli mewn mannau amrywiol yn adeilad yr Ysgol.

Mae gan yr Ysgol brif mynediad i'r adeilad ac fe gloir wedi naw o'r gloch y bore. Yn ystod amser chwarae fe gloir gat i gadw disgyblion yn ddiogel ar safle'r Ysgol. Mae cloch ar y drws i'w chanu gan ymwelwyr i'n rhybuddio o'u presenoldeb. Rhaid i bob ymwelydd weld y Pennaeth neu'r athrawes a gofal am yr Ysgol ac arwyddo'r llyfr ymwelwyr.

Ni chaniateir gyrru cerbydau i ardaloedd chwarae y plant ond mae mynediad ar gael i'r gwasanaethau argyfwng a.y.b. mewn achosion brys trwy gât dan glo. Gofynnir i'r rhieni beidio parcio ar y ffordd wrth y brif fynedfa, pan ddônt â'r plant i'r Ysgol yn y bore ac wrth gasglu eu plant o'r Ysgol ar ddiwedd y dydd.

Nid oes swyddog diogelwch heol ar gael felly rhaid gyrru yn ofalus!

Mae diogelwch ein disgyblion wrth gyrraedd a gadael yr Ysgol yn holl bwysig.

Os bydd unrhyw amheuan ynghlyn â diogelwch yn codi mae'n bwysig dweud wrth aelod o staff ar unwaith. Fe wnaiff yr Ysgol pob ymdrech i'w datrys er mwyn diogelwch ein disgyblion.



School Security

Fire drills are held regularly (at least once a term) so that pupils are familiar with vacating the school in an organised and speedy manner. There is a fire alarm system in school with alarms fitted in various parts of the building.

The school has a main entrance which is locked at 9 a.m. During break times the gate is locked to keep pupils safe on school grounds. There is a door-bell for visitors to use. All visitors must report to the Headteacher or the teacher in charge and sign the visitors' book.

Pupil's playing areas are inaccessible to vehicles although access can be gained via locked gates for emergency services etc. should the need arise. Parents bringing their children in the mornings or collecting their children from school are kindly asked not to park on the road by the main entrance.

As we have no school crossing patrol please drive carefully!

The safety of our pupils upon arrival and departure from the school is paramount.

Should you have any concerns regarding safety please tell a member of staff immediately so that the school can address any issues promptly to ensure our pupils safety.





Ymddygiad

Mae ymddygiad da yn hanfodol i ddysgu effeithiol. Dylai disgyblion ymddwyn yn gwrtais bob amser a pharchu eraill a'u heiddo – disgwylir hyn gan y gymuned. Er hynny, os bydd yna broblemau yn codi gwneir pob ymdrech i ymresymu gyda'r disgybl gan geisio gwneud iddo ddeall pam fod rhai ffurf o ymddygiad yn annerbyniol.

Pan fydd angen gwneud hynny, caiff y disgybl ei ddisgyblu, a gweinyddir hyn mewn modd rhesymol sy'n debyg i'r hyn a ddisgwylir gan riant cydwybodol. Fel arfer colli cyfle a braint bersonol fydd y gosb. Rhoddi'r rhybudd ymlaen llaw i feithrin hunan ddisgyblaeth. Anogir y plant i fod yn rhan o'r broses o greu rheolau dosbarth ar ddechrau bob blwyddyn Ysgol.

Os bydd disgybl yn parhau i gamymddwyn yna cysylltir â'i rieni a gwahodd hwy i'r Ysgol i drafod problemau ymddygiad y plentyn. Os gwelir disgybl yn camymddwyn mewn modd a fydd yn peryglu ei hun neu eraill, mae hawl gan y pennaeth, mewn amgylchiadau eithriadol, i wahardd disgybl o'r Ysgol. Hysbysir y rhieni, Cadeirydd y Llywodraethwyr a'r Awdurdod Addysg Leol am benderfyniad o'r fath.

Bwlio

Mae'n fwriad sylfaenol y dylai pob disgybl deimlo'n ddiogel ac yn hapus yn yr ysgol. Ni ddylai unrhyw blentyn deimlo dan fygythiad, pu'n ai yn fygythiad corfforol, emosiynol neu lafar. Fel y nodir ym mholisir ysgol mae pob disgybl yn cael ei annog i drafod unrhyw fygythiad o fwlio, yn syth gydag oedolyn.

Behaviour

Good behaviour is essential for effective learning. Pupils should behave courteously at all times, respecting others and their possessions, as this is expected in our community. If any problems arise every effort is made to reason with the pupil and to explain why certain forms of behaviour are unacceptable.

When a pupil behaves in such a way he/she is disciplined in a reasonable manner, in much the same way as a conscientious parent would do. Usually it amounts to the loss of opportunity and personal privileges. It is always superseded by a warning of what is to follow in order to nurture self-discipline. Pupils are encouraged to be a part of the process of creating school rules at the beginning of each school year.

If a child continues to misbehave the parents will be informed and invited to the school to discuss the pupil's behaviour. If a pupil is behaving in such a way as to endanger themselves and / or others, the headteacher has the right in exceptional circumstances to exclude the child from school. The parents, Chairperson of Governors and the L.E.A. will be informed of such a decision.

Bullying

It is a fundamental aim that every child should feel safe, secure and happy in school. No child should feel threatened, whether it be physically, verbally or emotionally. As stated in the school policy, all children are encouraged to discuss any threats of bullying immediately with an adult.





Ymweliadau'r Ysgol

Mae disgyblion yn mwynhau ymweld â llefydd ac maent yn dysgu llawer o brofiadau personol. Trefnir nifer o ymweliadau addysgiadol ynghlwm â'r gwaith a wneir yn y themau. Gwneir pob ymdrech i roi cyfleoedd na fyddai'r disgyblion yn cael yn eu bywydau arferol. Gwneir pob ymdrech i gadw'r gost mor isel ag sy'n bosibl. Hysbysir y rhieni ymlaen llaw ynghlyn â manylion a chost yr ymweliad. Rhoddir caniatâd gan y rhieni a gofynnir iddynt gyfrannu'n wirfoddol tuag at gwrdd â chost cludiant, pris mynediad ac ati. Gwneir hyn ar Parentpay.

Bob blwyddyn fe fydd yna gyfle i ddisgyblion Blwyddyn 5 a 6 ymweld â Gwersyll yr Urdd yn Llangrannog am dridiau, i gymrud rhan mewn gweithgareddau anturus. Bydd y disgyblion o dan ofal athrawon yr Ysgol ar yr ymweliadau yma.

Fe greda'r Corff Llywodraethol a staff yr Ysgol yn gryf mewn hybu cysylltiadau agos gyda'r cymunedau sydd yn rhan o ddalgylch yr Ysgol, ac mae grwpiau o ddisgyblion yr Ysgol yn cyfrannu'n aml tuag at achlysuron arbennig yn y pentref a'r dalgylch. Fe welir hyn yn gymorth i fagu hunanhyder yn y disgyblion eu hunain hefyd, a gwerthfawroga'r athrawon gefnogaeth y rhieni ar yr adegau hyn.*

Visits and Activities

Pupils enjoy visiting areas and places of interest and learn from personal experience. Many school visits are arranged to support areas / subjects that are taught. A great effort is made to ensure children have experiences which may not usually be encountered in their everyday life. An effort is made to keep the cost as low as possible. Parents are advised beforehand of the details and cost of the visit. Permission is granted by the parents and a donation towards transport and the cost of entry etc. is sought. This is done through Parentpay.

During the year pupils from Years 5 and 6 are given the opportunity to visit the Urdd camp in Llangrannog to experience activities through the medium of welsh. The pupils are supervised by school staff on these visits.

The Governors and staff of Bancffosfelen School strongly believe in creating close links with the community it serves and groups of children frequently participate at special events in the village. This helps develop the pupils' confidence and the staff appreciate the parents' co-operation at such times.





Asesu ac Adrodd yn ôl

Gweithredir polisi o asesu parhaol yn ogystal ag asesu ffurfiol yn yr Ysgol hon.

Cynhelir nosweithiau penodol i rieni i ddod i mewn i'r Ysgol i drafod cynnydd eu plant gyda'r athrawon. Fe hysbysir rhieni trwy lythyr o ddyddiadau'r cyfarfodydd. Cynhelir noson i osod targedau yn y tymor cyntaf ac i ddilyn cyfarfodydd cynnydd yn ystod tymor y Gwanwyn a Haf i drafod cynnydd y disgyblion. Serch hynny, mae croeso i rieni ddod i'r Ysgol i drafod cynnydd eu plentyn ar unrhyw adeg ychwanegol os bydd angen. Darparwyd adroddiad ysgrifennedig yn rhymor yr Haf gyda manylion safonau a champau'r disgyblion dros y flwyddyn Ysgol. Hefyd, ar ddiwedd bob cyfnod allweddol sef Blwyddyn 2 a Blwyddyn 6 caiff y disgyblion eu hasesu. Rhannwyd canlyniadau'r asesiadau gyda rhieni ar noson rhieni a chyhoeddwyd canlyniadau'r Ysgol ar y cyd.

Cynhelir Profion Statudol yn flynyddol ym Mis Mai ac mae'n bwysig bod disgyblion Blynnyddoedd 2, 3, 4, 5 a 6 yn bresennol yn yr Ysgol. Danfonir canlyniadau y profion hyn i rieni ym mis Gorffennaf.



Assessment and Reporting

Continuous assessment and formal assessments are adhered to as mentioned in the relevant policy.

There are special evenings arranged for parents to come and discuss progress with the teachers. Parents will be informed of the relevant dates by letter. A target setting evening is held in the first term followed by progress meetings in the Spring and Summer terms to discuss the children's progress. However, parents are welcome to visit the school at any time to discuss their child's progress. A written report is prepared in the summer term detailing the child's standards and achievements during the school year.

National tests are held during May each year, it is important that pupils in Years 2, 3, 4, 5 and 6 are present at school. The results of these tests are sent to parents in July.



Cyngor Ysgol

Mae aeoldau'r Cyngor Ysgol yn gynrychiolwyr o bob blwyddyn Ysgol. Maent yn cwrdd i drafod pethau sydd wedi codi, i drefnu i godi arian i brynu adnoddau (meinciau, gêmâu, adnoddau amser chwarae) a.y.b.

Ysgol Eco

Ein nôd yw i gynyddu ymwybyddiaeth o ddulliau call o ddefnyddio adnoddau'r byd. Rydym hefyd yn darparu ardal ar dir yr Ysgol lle gall disgyblion fwynhau gweld bywyd gwyllt a phlanhygion yn llewyrchu. Mae'r Ysgol wedi bod yn fuddugol i gael y wobwr Eco cyntaf.

Mudiad Meithrin

Mae Mudiad Meithrin yn cynnal sesiynau yn neuadd yr Ysgol. Rydym yn cydweithio er mwyn gwneud y daith o'r Ysgol feithrin i'r Ysgol mor rhwydd â phosibl i'r disgyblion.

Y Gymdeithas Rhieni ac Athrawon

Mae gan yr Ysgol Gymdeithas Rhieni ac Athrawon cefnogol a gweithgar iawn. Cynhelir cyfarfodydd i drafod materion sy'n ymwneud â'r Ysgol ac i drefnu'r nosweithiau cymdeithasol fel bod pawb yn dod i adnabod ei gilydd ac i godi arian i hybu'r ddarpariaeth addysgiadol yn yr Ysgol. Estynna'r C.Rh.A groeso cynnes i bob rhiant newydd. Enghreifftiau o weithgareddau :- Disgos, Ffair Nadolig, a.y.b. O bryd i'w gilydd rydym yn gofyn am farn rhieni ac fe fanteisir ar gyfarfodydd y C.Rh.A i drafod materion. Mae yna gysylltiad agos iawn rhwng yr Ysgol a rhieni ac rydym yn gwerthfawrogi eu cyfraniad parod.

School Council

The school has a school council which is made up of representatives from each year. They meet regularly and discuss problems that arise, organise fund raising activities to purchase any items they require (benches, games, play time apparatus) etc.

Eco Schools

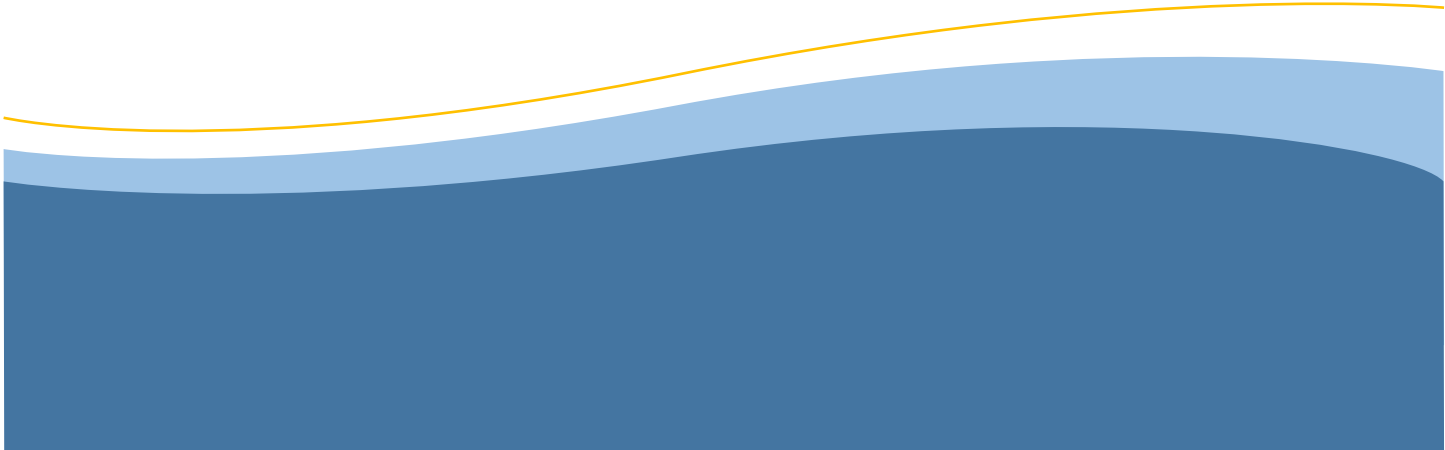
We aim to raise awareness about the wise use of the world's resources and provide areas in the grounds where wildlife and plants can flourish and be enjoyed. The school has been successful in gaining the first Eco award.

Nursery

Mudiad Ysgolion Feithrin hold sessions in the School Hall. We work together to ensure a smooth transition for all pupils from Nursery School to the School.

The Parent and Teachers' Association

The school has a supportive and hard working P.T.A. meetings are held regularly to discuss school matters, arrange social events so that everybody gets to know each other and to raise funds to enhance the quality of the pupil's educational experiences. The P.T.A. extends a warm welcome to all new parents. Examples of activities held are Disco, Christmas Fair etc. From time to time we need to consult with parent's and this is often achieved during P.T.A meetings. There is a very close liaison between the parents and the school and we welcome their contribution at all times.





Cwynion am y Cwricwlwm

Rydym yn gwneud ein gorau glas bob amser i roi'r addysg orau bosib i'n disgyblion ac i ofalu am eu hiechyd a'u diogelwch ynghyd â'u lles. Mae pob aelod o staff:- addysgu a chynorthwyol wedi ymrwymo i hyn.

O bryd i'w gilydd mae'n bosibl nad ydym wedi cwrdd â'ch disgwyliadau. Os felly gofynnw i chwi ddweud wrthym ar unwaith. Yn gyntaf siaradwch gyda'r athrawes neu'r Pennaeth neu'r athrawes sydd â gofal yr Ysgol. Gwerthfawrogi trefnu amser arbennig gyda'r Pennaeth am fater dwys o'r fath. Fe wnawn ni ein gorau i ddelio gydag unrhyw broblem rhesymol sy'n dod i'n golwg.

Os nad ydych yn hapus, fe allwch godi'r mater yn ffurfiol gyda Caedeirydd y Llywodraethwyr. Mae camau ar gyfer gwneud hyn ar gael o'r Ysgol neu ar wefan yr Ysgol. (Polisi Cwynion)

Edrychwn ymlaen i groesawi eich plentyn i

* Ysgol Gymunedol Bancffosfelen!

Complaints Procedure

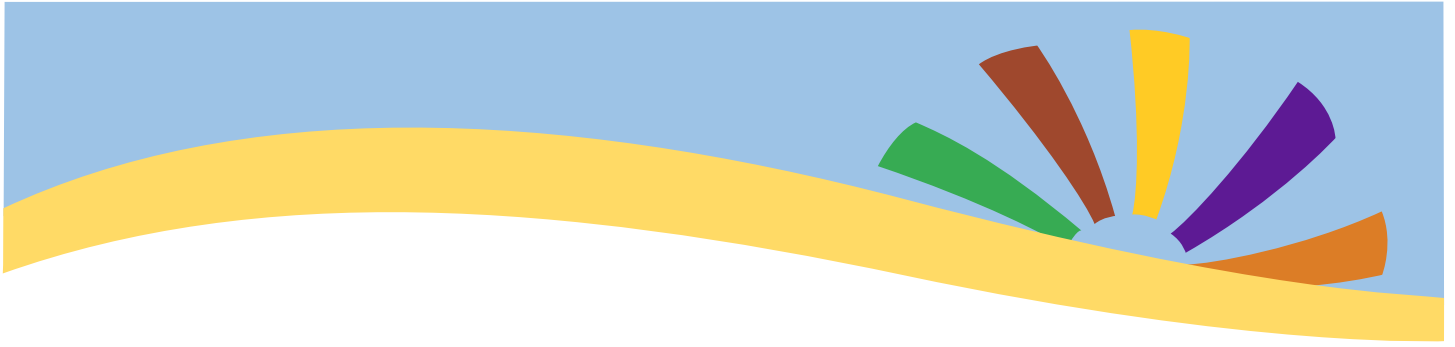
We strive to deliver the best possible education to our pupils and to care for their health, safety and welfare at all times. All staff of this school :- teaching and non-teaching are dedicated to this aim.

From time to time, however, it is possible that you feel we have not lived up to your expectations. If this is the case please tell us at once. First talk to the teacher concerned and/or the Headteacher or the teacher with responsibility for the school. It would be appreciated where possible, that appointments are made with the Headteacher to discuss serious problems. We will do whatever we can to resolve any reasonable problem that is brought to our attention.

If you feel that things are not resolved, then you should raise the matter formally with the Chair of Governors. The procedure for doing this is available from the school or on the school's website. (Complaints Policy)

We look forward to welcoming your child to Bancffosfelen Community School!





Term	Term Begins	Half Term	Term Ends
Gwanwyn/ Spring 2024	8/1/2024	12/2/24—16/2/24	22/3/24
Haf/ Summer 2024	8/4/2024	27/5/24—31/5/24	19/7/24
Hydref/	3/9/2024	28/10/24—1/11/24	20/12/24
Gwanwyn/ Spring 2025	6/1/2025	24/2/25—28/2/25	11/4/25
Haf/ Summer 2025	28/4/25	*26/5/25—30/5/25	21/7/25

Diwrnodau HMS / Designated INSET Days

2/9/2024

Dydd Gwener y Groglith / Good Friday

29/3/2024

Calan Mai / May Day

6/5/2024

Diwrnodau HMS Ysgol / School Specific Inset Days

8/1/2024

Please note that this calendar is subject to any changes that may arise as a result of government policy decisions. We do not accept liability for any losses incurred in respect of altered holiday arrangements following such changes.

