



Lynn City Hall
ADA Transition Plan

Americans with Disabilities Act (ADA) Self-Evaluation/Site Access Survey for the City of Lynn

Eda Matchak
Community Facilities Manager
City of Lynn
3 City Hall Square
Lynn, MA 01901

1. City Hall Address: 3 City Hall Square

Present today were:

*Consultant James Lyons, Northeast Independent Living Program Inc.
Consultant Grant Murphy, Northeast Independent Living Program Inc.*

Lynn City Hall originally built in 1949 was surveyed by the team delineated above on April 20, 2023.

The ADA requirements for City Hall is that it be operated in such a way that when viewed in its entirety the site is readily accessible to, and useable by people with disabilities. This is referred to as the program accessibility standard, and it is one of the most important concepts in ADA compliance.

The scope of this report is to identify barriers in programs & activities that might prevent persons with disabilities from access to Cit Hall and the programs, activities, and services provided at the site. The key to our success is to provide equivalent access to the maximum extent feasible to everyone, regardless of disability.

This report includes an inventory (and details) of the property where structural modifications are needed to make facilities accessible to persons with disabilities. Since this is the foundation for the ADA Transition Plan, we

recommend the city keep it on file/available for public inspection for 5 years from date of completion. This ADA Evaluation includes all: City Hall.

In our opinion the following ADA advocacy issues were found:

We were impressed with much of the excellent compliance at the site. In fact, the city has provided some ADA improvements at the City Hall. In my opinion the following issues were found:

Accessible Parking: We found that there is not currently a designated "Van Accessible" parking space. We recommend that one be created with access aisles and a sign that states "Van Accessible" as required ADA Section 502.6 Identification. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches (1525 mm) minimum above the finish floor or ground surface measured to the bottom of the sign.

Door Handles: We found that currently there are not knurled handles on closet doors in City Hall. We recommend that a paddle type knurled handle be installed on the each of the doors previously stated as required by MA AAB Section 26.11.4 which states "All Doors opening into hazardous areas shall have hardware, which is knurled or roughened."

Signage: We found that there are not currently Raised Letter/ Braille signs on the pull side of the door for rooms 202, 206, 301, 303, 305, 307, 311, 312, 401, 401A, 402, 403, 405, 406, 408, City Council Chamber, and each restroom. We recommend that those be installed as required by ADA section 4.30; "Signs should be mounted to the wall on the latch side of the door. If there is no room on that wall, the sign may be mounted on the nearest adjacent wall. In this way, signage can help remove barriers for people with disabilities." We found that there is not currently a sign directing people with disabilities to the accessible restroom in the basement. We recommend this be installed as required by ADA 2010 Section 216.6 states that "Descriptions are required when not all public entrances are accessible."

Restrooms: We found that there is not currently an insulated sink pipe in each of the restrooms in City Hall we recommend that one be installed in each restroom as required by ADA Section 4.19.4 "Exposed pipe shall be insulated."

Miscellaneous: We found that there is not currently an accessible path to access the flagpole outside of City Hall. We recommend that one be installed as required by ADAAG section 22.1- "Flagpole needs to be accessible." We

found that there is not currently an accessible counter in the mayor's office, Chief Financial Officer's office, and Room 406. We recommend that those be installed in each office upon request as required by the ADA. We found that there is not currently wheelchair cut outs in the Auditorium or the City Council Chambers. We recommend that those be installed in each location as required by the ADA. We determined that the estimated cost for making room for more accessible viewing spaces in both the auditorium and the City Council Chamber was \$20,240.00.

Thank you,

James Lyons

Vice President of Community Advocacy

Grant Murphy

ADA Projects Manager

Northeast Independent Living Program, Inc.

20 Ballard Road,

Lawrence, MA 01843

Tel: (978) 687-4288 v/tty



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2. Lynn Public Library Address: 5 North Common Street

Present today were:

*Consultant James Lyons, Northeast Independent Living Program Inc.
Consultant Grant Murphy, Northeast Independent Living Program Inc.*

The Lynn Public Library was originally built in 1898 was surveyed by the team delineated above on June 8, 2023.

The American with Disabilities Act (ADA) requirements for Lynn Public Library is that it be operated in such a way that when viewed in its entirety the site is readily accessible to, and useable by people with disabilities. This is referred to as the program accessibility standard, and it is one of the most important concepts in ADA compliance.

The scope of this report is to identify barriers in programs & activities that might prevent persons with disabilities from accessing Lynn Public Library and the programs, activities, and services provided at the site. The key to our success is to provide equivalent access to the maximum extent feasible to everyone, regardless of disability.

This report is comprised of an inventory (and details) of the property where structural modifications are needed to make facilities accessible to persons with disabilities. Since this is the foundation for the ADA Transition Plan, we recommend the city keep it on file/available for public inspection for 5 years from date of completion. This ADA Evaluation includes all: Lynn Public Library.

In our opinion the following ADA advocacy issues were found:

We were impressed with much of the excellent compliance at the site. In fact, the city has provided some ADA improvements at Lynn Public Library. In my opinion the following issues were found:

Accessible Parking: We found that there is not currently a designated "Van Accessible" parking space. We recommend that one be created with access aisles and a sign that states "Van Accessible" as required ADA Section 502.6 Identification. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches (1525 mm) minimum above the finish floor or ground surface measured to the bottom of the sign.

Door Handles: We found that currently there are not knurled handles on the "Boiler Room", "Custodian Closet", and the "Childrens Restroom" closet. We recommend that a paddle type knurled handle be installed on the each of the doors previously stated as required by MA AAB Section 26.11.4 which states "All Doors opening into hazardous areas shall have hardware, which is knurled or roughened."

Signage: We found that there are not currently Raised Letter/ Braille signs on the pull side of the door for the "Boiler Room" and the "Program Room." We recommend that those be installed as required by ADA section 4.30; "Signs should be mounted to the wall on the latch side of the door. If there is no room on that wall, the sign may be mounted on the nearest adjacent wall. In this way, signage can help remove barriers for people with disabilities." We found that there is not currently a sign directing people with disabilities to the accessible entrance of the library. We recommend this be installed as required by ADA 2010 Section 216.6 states that "Descriptions are required when not all public entrances are accessible."

Restrooms: We found that there is not currently an insulated sink pipe in the restroom on the main level of the library. We recommend that one be installed in that restroom as required by ADA Section 4.19.4 "Exposed pipe shall be insulated." We found that the soap dispenser in the restroom on the

main level is not currently accessible to a person with a disability. We recommend that it be relocated to an accessible location as required by MA AAB 521 CMR 30.12 state "Towel dispensers, drying devices, or other types of devices and dispensers shall have at least one of each device mounted within the zone of reach. At least one of each device shall be located within reach of a person using the accessible sink and shall comply with 521 CMR 39.5, Operation." We found that the trash can in the main level restroom is not currently accessible to a person with a disability. We recommend that the trash receptacle be replaced with one accessible to a person with a disability.

Thank you,

James Lyons

Vice President of Community Advocacy

Grant Murphy

ADA Projects Manager

Northeast Independent Living Program, Inc.

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Tel: (978) 687-4288 v/tty



Lynn Department of Public Works
ADA Transition Plan

Americans with Disabilities Act (ADA) Self-Evaluation/Site Access Survey for the City of Lynn

Eda Matchak
Community Facilities Manager
City of Lynn
3 City Hall Square
Lynn, MA 01901

3. Lynn Department of Public Works Address: 250 Commercial Street

Present today were:

*Consultant James Lyons, Northeast Independent Living Program Inc.
Consultant Grant Murphy, Northeast Independent Living Program Inc.*

The Lynn Department of Public Works was surveyed by the team delineated above on June 16, 2023. The American with Disabilities Act (ADA) requirements for Lynn DPW Building is that it be operated in such a way that when viewed in its entirety the site is readily accessible to, and useable by people with disabilities. This is referred to as the program accessibility standard, and it is one of the most important concepts in ADA compliance.

The scope of this report is to identify barriers in programs & activities that might prevent people with disabilities from accessing Lynn Department of Public Works and the programs, activities, and services provided at/ and by the site. The key to our success is to provide equivalent access to the maximum extent feasible to everyone, regardless of disability.

This report is comprised of an inventory (and details) of the property where structural modifications are needed to make facilities accessible to persons with disabilities. Since this is the foundation for the ADA Transition Plan, we

recommend the city keep it on file/available for public inspection for 5 years from date of completion. This ADA Evaluation includes all: Lynn Department of Public Works (DPW).

In our opinion the following ADA advocacy issues were found:

We were impressed with much of the excellent compliance at the site. In fact, the city has provided some ADA improvements at Lynn Department of Public Works. In my opinion the following issues were found:

Accessible Parking: We found that there is not currently a designated "Van Accessible" parking space. We recommend that one be installed with access aisles and a sign that states "Van Accessible" as required ADA Section 502.6 Identification.

Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches (1525 mm) minimum above the finish floor or ground surface measured to the bottom of the sign.

Thank you,

James Lyons
Vice President of Community Advocacy

Grant Murphy
ADA Projects Manager

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Lynn Council on Aging
ADA Transition Plan

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Community Facilities Manager
City of Lynn
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4. Lynn Council on Aging Address: 37 Friend Street

Present today were:

Mabel Deleone, Lynn Council on Aging Head Clerk
Consultant Grant Murphy, Northeast Independent Living Program Inc.

The Lynn Council on Aging was surveyed by the team delineated above on June 16, 2023. The American with Disabilities Act (ADA) requirements for Lynn Council on Aging is that it be operated in such a way that when viewed in its entirety the site is readily accessible to, and useable by people with disabilities. This is referred to as the program accessibility standard, and it is one of the most important concepts in ADA compliance.

The scope of this report is to identify barriers in programs & activities that might prevent persons with disabilities from accessing Lynn Council on Aging and the programs, activities, and services provided at the site. The key to our success is to provide equivalent access to the maximum extent feasible to everyone, regardless of disability.

This report is comprised of an inventory (and details) of the property where structural modifications are needed to make facilities accessible to persons with disabilities. Since this is the foundation for the ADA Transition Plan, we

recommend the city keep it on file/available for public inspection for 5 years from date of completion. This ADA Evaluation includes all: Lynn Council on Aging

In our opinion the following ADA advocacy issues were found:

We were impressed with much of the excellent compliance at the site. In fact, the city has provided some ADA improvements at Lynn Council on Aging. In my opinion the following issues were found:

Door Handles: We found that currently there are not knurled handles on the "Laundry Room" and both "Storage Rooms." We recommend that a paddle type knurled handle be installed on the each of the doors previously stated as required by Massachusetts Architectural Access Board (MA AAB) Section 26.11.4 which states "All Doors opening into hazardous areas shall have hardware, which is knurled or roughened."

Signage: We found that there are not currently Raised Letter/ Braille signs on the pull side of the door for each Men's and Women's restrooms. We recommend that those be installed as required by ADA section 4.30; "Signs should be mounted to the wall on the latch side of the door. If there is no room on that wall, the sign may be mounted on the nearest adjacent wall. In this way, signage can help remove barriers for people with disabilities."

Thank you,

James Lyons
Vice President of Community Advocacy

Grant Murphy
ADA Projects Manager

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