Creating a Precompleted Note from Document Viewing

A Document Viewing	[□] Full screen 🖷 Print 🎝 7 minutes age
+ Add - 🗐 🛃 😰 🗣 Forward 🚚 🛊 🖌 🖌 🖌 1. Select the desired n	ote you
General Complaint * × Office Visit Note × List Wish to precomplete	4 ۵
Arial → 10 → 10 ♣ ♥ X ➡ 10 ₩ 10 ₩ 10 ₩ 10 ₩ 10 ₩ 10 ₩ 10 ₩ 10	
Visit Information	16
History of Present Illness 2 Complete all 10/25/1960	N: 70011007
Sections of the note	
✓ I Histories ✓ I Physical Examination that you wish to be	
✓ I Health Maintenance ✓ I Review / Management	
✓ Impression and Plan <use free="" text=""></use>	
Professional Services	=
History of Present Illness <show structure=""> <use free="" text=""></use></show>	Pull in allergies and medications
The patient presents with.	if you want to have these in your
Review of Systems <show structure=""> <use free="" text=""> Constitutional: Negative.</use></show>	note each time. These will be
Cardiovascular: Negative. Endocrine: Negative.	accurate for future patients
Immunologic: Negative. Musculoskeletal: Negative.	because the system knows to
Health Status <show <<="" structures="" td=""><td>pull in the medications and</td></show>	pull in the medications and
Allergies	allergies for the patient's chart
Allergic Reactions (All) Severity Not Documented	vou have open
NKA- No reactions were documented. Current medications: (Selected)	you have open
Prescriptions Prescribed	
lisinopril 5 mg oral tablet: 5 mg, 1 Tablet(s), Oral, D Documented Medications	aily, 30 Tablet(s), 0 Refill(s)
Documented Daily Multiple Vitamins: 1 Tablet(s), Oral, Daily, 0 R	efill(s)
albuterol: 0 Refill(s) Problem list:	* *
Note Details: Family Medicine Clinic Note, TRNATTENDFCM1, TRAIN, 06/30/2016 8:28, Ge	Sign/Submit Save Save & Close Cancel
Decumentation Term Teole Help	
Documentation Term Tools Help Add	
Insert Encounter Pathway	
Insert Precompleted Note	
Sign/Submit Ctrl+G	3. Click on Documentation on the
Submit for Transcription Ctrl+M Save Ctrl+S	toolbar.
Save Ctrl+S Save as Precompleted Note	
Close Note	4. Then select Save as Precompleted
Recover Deleted Notes	Note from the menu
Note Details	
Hote Deansar	
	P Save As Precompleted Note
5. Name the note that will mak	e General IM Clinic Note
sense to you (e.g. URI)	
	Encounter pathway(s): General Complaint *
	Save as shared precompleted note.

6. Click Save as New

Cancel

Update Existing

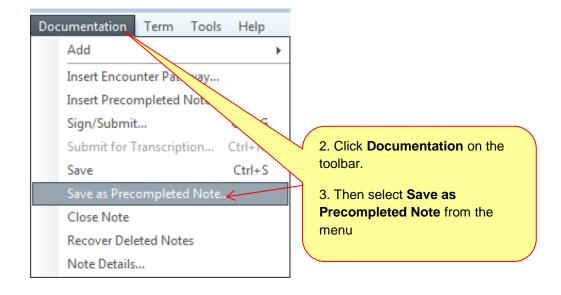
Save as New

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lew Note × List		
◎×■■2■/X==>=++		
➡ Hide Note Details		
*Type: Family Medicine Clinic Note		
• Date: 06/30/2016 ▲ • • 0913 ▲		
Title: General IM Clinic Note		
Encounter Pathway Existing Precompleted Cetalog Recent Eavorites		
Search: I The note will not	w be available	
Restricted display by: in the Precomple	eted notes tab	
My notes only Note Type Associated Diagnosis		
Recent Pavorites Delete		
Title Encounter pathway there are Last changed by Perform/Service Date/Time Sentences		
General IM Clinic Note General Complaint * SNATTENDFCM1, TRAIN 06/30/2016 08:35:13		
Mark the My notes only box		
to only display your		
Precompleted notes		
	ОК	Canc

How to update a Precompleted Note

> 👻 👘 Document View	ing (_) Full s	creen 💼 Print	🔊 5 minute
Add 🗸 🗐 📑 🛛 🏹 🧥 Forward	🚚 🎝 🦌 📹 ங 🏨 🎤 Dictate 🧭 🎴 📸 Find Term 📑 Required 💷 🌘		
eneral Complaint * X Office Visi	it Note × List		
5 x 🛤 🛄 😋 🔳 🔨 🏹 📋	 h → ll, + ↓		
Vat Information Oriel Compleint Hatory of Present Illness Review of Systems Health Status Health Status Health Status Health Maritenance Review / Management Ingression and Plan Professional Services	NKA- No reactions were documented. Current medications: (Selected) Prescribed Isinopri 5 mg oral tablet: 5 mg, 1 Tablet(s), Oral, Daily, 30 Tablet(s), 0 Refill(s) Documented Medications Documented Daily Multiple Vitamins: 1 Tablet(s), Oral, Daily, 0 Refill(s) albuterol: 0 Refill(s) Problem list: Medical Hypertension / 86491 / Confirmed Histories <hide structure=""> <use free="" text=""> Past Medical History (include past medical history)</use></hide>		
	No active or resolved past medical history items have by / Free text past medical history 1. Make th Family History Include family history No family history No family history / Free text family history wish to upo	the not	-
	Procedure history Include procedure history / Free text procedure history		
	Social History >>> Social history (ST) / Negative / Unknown / Denies alcohol, tobacco and drug use / Safety is Tobacco use+ / Drug use+ / Family/Social stuation+ / OTHER	sues+ / Alcohol u	ise+ /
	Physical Examination <show structure=""> <use free="" text=""> VS/Measurements Vital Signs</use></show>		



P Save As Precompleted Note	e 💌
*Note title:	General IM Clinic Note
Encounter pathway(s):	General Complaint *
Save as shared precomplete	ed note.
Save as New	Update Existing Cancel
	4. Click Update Existing to update a Precompleted Note