

LIBRARY OF THE CHATHAMS  
CHATHAM NJ 07928  
MINUTES OF THE BOARD OF TRUSTEES MEETING

Date: January 24, 2017

CALL TO ORDER: At the Library at 7:30 p.m. by Mr. Pocci.

ATTENDANCE: Mrs. Allen, Mrs. Dagounis, Mr. Hollander, Mrs. Montague, Mrs. Nelson, Mr. Pocci; Director Brodsky was also present.

ABSENT: Mayor Harris, Township Representative Sullivan

PUBLIC NOTICE: Mr. Pocci stated: Let the record show that adequate notice of the meeting has been given.

Reorganizational Meeting Mrs. Nelson was duly sworn in by Mr. Pocci. Resolution #2017-01 was passed. Resolution #2017-02 was passed with the following memberships:

Finance:	Barb Montague, Peggy Nelson, Fred Pocci
Building and Grounds:	Susan Allen, Bruce Harris, Andrew Hollander, Fred Pocci
Strategic Planning:	Susan Allen, Andrew Hollander, Peggy Nelson, Fred Pocci
Morris-Union Federation:	Delegate: Fred Pocci; Alternate: Karen Brodsky
Friends of the Library:	Barb Montague
Personnel:	Susan Allen, Peggy Nelson, Fred Pocci

Resolutions #2017-03, #2017-04, #2017-05, #2017-06, #2017-07, #2017-08, #2017-09, #2017-10, #2017-11 and #2017-12 were passed.

MINUTES: On motion made and seconded, the Minutes of the December 20, 2016 meeting were approved by the Board with Mr. Pocci abstaining.

TREASURER'S REPORT: By motion made and seconded the Report of the Treasurer and related documents were accepted. Bills to be Ratified, New Bills, and Additional New Bills to be paid were unanimously approved. Resolution #2017-13 was passed.

Other Financial Matters: The Library implemented a number of cost-cutting measures in 2016. Resolution #2017-14 with the designation of Option 1 was passed.

BUILDINGS AND GROUNDS:

STRATEGIC/LONG-RANGE PLANNING: The Board discussed the means of promoting the RMR Project and educating the public on its benefits.

MORRIS-UNION FEDERATION:

FRIENDS OF THE LIBRARY:

PERSONNEL:

RESOLUTION #2017-15 was passed. Non-union staff members' compensation will be adjusted as follows retroactive to January 1, 2017:

Karen Brodsky will receive a salary increase of \$5,000.

Galina Natenzon will receive a salary increase of \$6,850.

Margaret Harvey will receive a salary increase of \$2,000.

Jean McFadden will receive a salary increase of \$1.04/hourly.

Part-time staff members who work insufficient hours to be in the union will receive a salary increase of 2%.

DIRECTOR'S REPORT:

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT/DATE OF NEXT MEETING: There being no further business, upon motion made, seconded, and unanimously passed, the meeting was adjourned at 8:51 p.m. The next meeting will be at 7:30 p.m. at The Library on Tuesday, February 28, 2017.

Secretary: \_\_\_\_\_

RESOLUTION #2017-01  
ELECTING OFFICERS FOR 2017 LIBRARY BOARD OF TRUSTEES

RESOLUTION #2017-02  
2017 BOARD MEETING DATES

RESOLUTION #2017-03  
A RESOLUTION OF THE JOINT FREE PUBLIC LIBRARY OF THE CHATHAMS,  
COUNTY OF MORRIS, STATE OF NEW JERSEY  
APPROVING A CASH MANAGEMENT PLAN

RESOLUTION #2017-04  
AUTHORIZING SIGNATORIES

RESOLUTION #2017-05  
BILL PAYMENT PROCEDURE

RESOLUTION #2017-06  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR  
BOOKS

RESOLUTION #2017-07  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR  
BOOKS

RESOLUTION #2017-08  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR  
HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SERVICES

RESOLUTION #2017-09  
AUTHORIZING THE AWARD OF NON-FAIR AND OPEN PROCESS  
FOR PROFESSIONAL SERVICE CONTRACTS FOR THE YEAR 2017 FOR THE  
COMPANIES AND INDIVIDUALS REFERENCED HEREIN

RESOLUTION #2017-10  
REAPPOINTING PURCHASING AGENT

RESOLUTION #2017-11  
AFFIRMING THE AWARD OF CONTRACT FOR INSURANCE

RESOLUTION #2017-12  
AUTHORIZING THE AWARD OF AN EXTRAORDINARY UNSPECIFIABLE SERVICES  
CONTRACT ASSOCIATED WITH CREATING, EDITING, LAYOUT, PRINTING,  
POSTAGE, AND PHYSICAL BULK MAILING OF LIBRARY NEWSLETTER

RESOLUTION #2017-13  
AUTHORIZING PAYMENT OF BILLS

RESOLUTION #2017-14  
RECONSIDERATION OF 2017 OPERATING REQUEST TO MUNICIPALITIES

RESOLUTION #2017-15  
APPROVING ANNUAL SALARIES FOR NON-UNION STAFF