



Federal Government of Somalia
Office of the Prime Minister

Specific Procurement Notice

Request for Bids without Prequalification

Purchaser: Office of the Prime Minister, FGS
Client: National Civil Service Commission, FGS
Project title: Somali Capacity Injection Project (CIP)
Project ID: P149971
Contract title: Establishment of Human Resources Information System (HRMIS) for Civil Service Employees Management; Supply and Installation of Supporting ICT Hardware Equipment for the National Civil Service Commission, FGS
Country: Federal Government of Somalia
RFB No: RFB/CIP/OPM/FGS/HRMIS/001/2021
Bid type: Single Stage Bidding
Issued on: March 24, 2022

1. The ***Federal Government of Somalia*** has received financing from the World Bank toward the cost of the ***Somali Capacity Injection Project (CIP)*** and it intends to apply part of the proceeds toward payment under the contract for the ***Establishment of Human Resources Information System (HRMIS) for Civil Service Employees Management; Supply and Installation of Supporting ICT Hardware Equipment for the National Civil Service Commission, FGS; RFB No: RFB/CIP/OPM/FGS/HRMIS/001/2021***. For this contract, the Borrower shall process the payments using the Direct Payment disbursement method, as defined in the World Bank's Disbursement Guidelines for Investment Project Financing, except for those payments, which the contract provides to be made through letter of credit.
2. The ***Office of the Prime Minister of Federal Government of Somalia*** now invites sealed Bids from eligible Bidders for the Establishment of Human Resources Information System (HRMIS) for Civil Service Employees Management; Supply and Installation of Supporting ICT Hardware Equipment for the National Civil Service Commission, FGS

3. The Bidding will be conducted through international competitive procurement using Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 August 2018 and November 2020 ("Procurement Regulations"), and is open to all eligible Bidders as defined in the Procurement Regulations that meet the following minimum qualification criteria:

a) Bidder's Financial Capability

- (i) Historical Financial Performance: Submission of audited balance sheets or if not required by the law of the Bidder's country, other financial statements acceptable to the Purchaser, for the last **three (3) years** to demonstrate the current soundness of the Bidders financial position and its prospective long-term profitability.
- (ii) Average Annual Turnover: Minimum average annual turnover of **USD 1000,000** within the last **three (3) years**.
- (iii) Financial Resources: The Bidder must demonstrate access to, or availability of, financial resources to meet the following cash-flow requirement: Access to **USD 1,000,000** within the last **three (3) years**.

b) Bidder's Experience and Technical Capacity

- (i) The Bidder must have specific experience for the establishment and developing *Human Resources Information System (HRMIS)*, or have a good record experience developed *other relevant Human Resources Systems* for Civil Service Employees Management in wide public institutions , or government ; and the bidder must have supplied *similar ICT equipment* preferably in a fragile or transition context countries like Somalia; which included system development, supply of ICT equipment, installation, and support as a prime supplier, JV member, or subcontractor for at least **5 years** prior to the bid submission deadline.
- (ii) Participation as a prime supplier, management contractor, JV member, sub-contractor, in at least **3 contracts** within the last **5 years**, each with a value of at least **USD 700,000** that have been successfully and substantially completed and that are similar experience for the establishment and developing Human Resources Information System (HRMIS), or developed other relevant Human Recourses Systems development, supply of ICT equipment, installation, and support and of a comparable scale, preferably in a fragile or transition context like Somalia. The successfully completed similar contracts shall be documented by a copy of an operational acceptance certificate (or equivalent documentation satisfactory to the Purchaser) issued by the purchaser(s).
- (iii) Experience and technical capability, each Joint Venture member must by itself have completed at least 1 (one) successful contract during the past five (5) years involving the exercise of the skills for which it has been included in the Joint Venture, preferably similar experience of system development, supply of ICT equipment, installation, and support of a comparable scale.

c) Bidder's Legal Requirements

The Bidder shall be legally registered in its country of origin.

4. Interested eligible bidders may obtain further information from, *Procurement Office, Somalia Capacity Injection Project (CIP), The Office of the Prime Minister, FGS at Villa Somalia, Mogadishu, Somalia. E-mail: cip.procurement@opm.gov.so*

A complete set of *Bidding Documents in English language* may be obtained by interested bidders on the submission of a written application to the email address below. The Bidding Documents will be sent by electronically to interested bidder's representative. The bidders must provide in the Application the electronic address where the Bidding Documents should be sent. The Bidding Documents will be provided in electronic format.

6. Bids must be delivered to the address below on or before *April 27, 2022 at 10.00am (Mogadishu, Somalia Local Time). Electronic bidding will be permitted. Late bids will be REJECTED.* The online bid opening shall take place on *April 27, 2022 at 2.00pm (Mogadishu, Somalia Local Time)* in the presence of the bidders' designated representatives and anyone who choose to attend at the address below.
7. Any clarification questions about this bid should be sent to the following email address: cip.procurement@opm.gov.so no later than *Seven (7) days before the deadline for bid submission.* In the subject line of your email, please indicate the bid reference number, *RFB No: RFB/CIP/OPM/FGS/HRMIS/001/2021* for more clarity.
8. All Bids must be accompanied by a *Bid-Securing Declaration*, using the form included in the bidding document.
9. Attention is drawn to the Procurement Regulations requiring the Borrower to *disclose information on the successful bidder's beneficial ownership*, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the bidding document.
10. The address referred to above is:

Physical Address for submission of bids:

To: Procurement Office
Somali Capacity Injection Project (CIP)
Office of the Prime Minister,
Villa Somalia,
Mogadishu, Somalia
E-mail: cip.procurement@opm.gov.so