

**REQUEST FOR CANCELLATION OF MORTGAGE OR PRIVILEGE  
AND RELEASE BY LICENSED FINANCIAL INSTITUTION  
(Pursuant to La. R.S. 9:5172)**

State of \_\_\_\_\_

Parish/County of \_\_\_\_\_

BE IT KNOWN THAT on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned Notary Public, appeared: \_\_\_\_\_, (name of financial institution) herein represented by its undersigned duly authorized representative, which declared that it is a licensed financial institution as defined in La. R.S. 9:5172 et seq. and that one of the following statements is true and correct:

- 1) The institution was the obligee or the authorized agent of the obligee of the obligation secured by the mortgage or privilege described below when the obligation was extinguished, and the secured obligation has been paid or otherwise satisfied or extinguished;

**OR**

- 2) The institution is the obligee or authorized agent of the obligee of the secured obligation, and it releases the mortgage or privilege described below.

The recorder of mortgages shall not be liable for any damages resulting to any person or entity as a consequence of cancelling a mortgage or vendor's privilege pursuant to this form.

The Clerk of Court and Ex-Officio Recorder of Mortgages for the **Parish of Plaquemines** identified below is hereby expressly requested, authorized, and directed to cancel the recordation of the mortgage or privilege described as follows:

Granted/Made by: \_\_\_\_\_

In favor of: \_\_\_\_\_

Dated \_\_\_\_\_, and Recorded in Plaquemines Parish, MOB \_\_\_\_\_ FOLIO \_\_\_\_\_.

[LEGAL DESCRIPTION OF PROPERTY: SEE ATTACHMENT HERETO MADE A PART HEREOF.]

*Affiant's Signature:* \_\_\_\_\_

*Printed Name:* \_\_\_\_\_

*Company Name:* \_\_\_\_\_

*Title:* \_\_\_\_\_ *(Its duly authorized agent)*

*Mailing Address:* \_\_\_\_\_

*City:* \_\_\_\_\_ *State:* \_\_\_\_\_ *ZIP:* \_\_\_\_\_

*Telephone #:* \_\_\_\_\_ *Email:* \_\_\_\_\_

Sworn to and subscribed before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_

**Notary Public**

Notary Printed Name: \_\_\_\_\_

Notary or Bar Roll Number : \_\_\_\_\_ Commission expires: \_\_\_\_\_