

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING AGENDA  
MAY 5, 2015**

**1 9:00 CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

Recognition of Deputy Chad LaPlante for being awarded Officer of the Year by the McLeod County Peace and Police Officers Association.

Recognition of Student Government Day and review of schedule.

**2 9:03 CONSIDERATION OF AGENDA ITEMS\***

**3 9:08 CONSENT AGENDA\***

- A. April 7, 2015 Meeting Minutes and Synopsis.
- B. April 21, 2015 Meeting Minutes and Synopsis.
- C. April 17, 2015 Auditor's Warrants.
- D. April 24, 2015 Auditor's Warrants.
- E. Approve Conditional Use Permit 15-07 for Byron Bussler (Brownton, MN) to construct an accessory structure within the Agricultural District to be greater than 2,400 square feet on a parcel less than 10 acres in size to be used for personal storage in Section 33 of Penn Township.
  - The Board of Penn Township recommended approval on April 13, 2015.
  - The Planning Advisory Committee recommended approval without conditions on April 22, 2015.
- F. Approve preliminary Plat 15-02 for Rodney Manderscheid to split an adjoining .9 acre parcel to add to his existing platted property of Lot 1, Blk 3, The Woodlands in order to create a larger platted 1-lot to be known as The Woodlands Second Addition in Section 35 of Hutchinson Township.
  - The Hutchinson Town Board recommended approval on April 9, 2015.
  - The Planning Advisory Committee recommended approval on April 22, 2015.
- G. Approve Final Plat for Jim Hildebrandt (Glencoe, MN) to create a lot split of an existing parcel in order to gain an additional building eligibility within the quarter-quarter section to be known as Game Trail Estates in Section 35 of Hutchinson Township.
  - The Glencoe Town Board recommended approval on April 9, 2015.
  - The Planning Advisory Committee recommended approval on April 22, 2015.
- H. Approve Conditional Use Permit 15-04 for Minnesota Valley Broadcasting on behalf of property owner, Roosevelt Broadcasting (Mankato, MN) for the purpose of a new telecommunications tower to be 340.0 feet in height on an existing tower

site location and located within 7.65 AC of the W ½ of the NW ¼, Section 26, Hale Township.

- Owl Engineering conducted a frequency study in behalf of McLeod County and affirmed that the requested permitted frequency would not interfere with existing co-located tower users, Emergency Management and other frequencies within the covered area.
  - The Board of Hale Township recommended approval on April 9, 2015.
  - The Planning Advisory Committee recommended approval on April 22, 2015.
- I. Approve Sketch Plan 15-01 for Lannie Grages to split, reconfigure and replat two existing adjoining lots within Lot 1, Block 1, Nystedt Addition and Lot 1, Hueser First Addition in Section 23 of Glencoe Township.
- The Glencoe Township Board recommended approval on April 9, 2015.
  - The Planning Advisory Committee recommended approval on April 22, 2015.
- J. Approve adding Katey Beckman, Social Worker (replacing Courtney Oliver who resigned), and Amber Donelly, Attorney (replacing Jason Thiemann who also accepted other employment), to the 2015 McLeod County Child Protection Team.

**4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST\***

**5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS\***

**6 9:10 ROAD AND BRIDGE – Highway Engineer John Brunkhorst**

- A. Consider approval to bid on a used 2005 J-Craft pup trailer from the City of Minnetrista, MN.\*

The Highway Department has a 1987 tri-axle pup trailer which needs extensive box, tailgate and suspension work. The estimated cost of repairs is approximately \$15,000.

A brand new pup trailer costs approximately \$32,000.

Sealed bids for the Minnetrista pup trailer are accepted until May 8, 2015. Our staff has reviewed the pup trailer and recommends we bid on it.

- B. Consider approval to solicit quotes for an ultra-thin bonded wearing course on South Grade Road (CSAH 115) between CSAH 7 and Otter Lake Bridge in lieu of double chip seal.\*

The Highway Department learned MnDOT is bidding a similar project in June for TH 15 through downtown Hutchinson. We would like to capitalize on the economy of scale and perform similar work around the same time.

This segment of road is already programmed this summer for a double chip seal at a cost of approximately \$37,600 (\$2.47/SY).

The estimated price for the ultra-thin bonded wearing course is \$76,000 ~ \$91,000 (\$5 ~ \$6/SY).

The Highway Department is requesting this change because the ultra-thin has been performing well on US 212 and TH 22 and this should provide longer life. This segment of road is also scheduled for turn back to the City of Hutchinson.

The Highway Department could cover the difference in price with the savings to our sealcoat bid this year (approximately \$56,000) and also apply for an operational research grant of \$10,000 maximum to help defray the cost.

**7 9:25 PARKS – Director Al Koglin**

- A. Consider approval to approval to issue a petty cash drawer in the amount of \$200 at the McLeod County Fairgrounds.\*

Many customers pay with currency and our office does not have adequate change to reimburse the customer. McLeod County Extension will close their \$25 petty cash fund along with 4-H Afterschool \$250 petty cash fund.

**8 9:30 AUDITOR-TREASURER- Auditor-Treasurer Cindy Schultz Ford**

- A. Consider approval of an application and permit for a 1 day temporary on-sale liquor license for Main Street Sports Bar, Hutchinson, Minnesota for their event being held on June 13, 2015 at 16235 Highway 7, Hutchinson, Minnesota.\*

**9 9:35 JAIL - Administrator Kate Jones**

- A. Consider adoption of Resolution 15-CB-15 Recognition of National Correctional Officer's Week from May 10<sup>th</sup> thru May 16<sup>th</sup> 2015.\*

**10 9:40 TWENTY MINUTE RECESS**

**11 10:00 ENVIRONMENTAL SERVICES – Environmental Technician Emily Gable**

- A. Consider approval of the State of Minnesota Department Natural Resources Aquatic Invasive Species Prevention Public Education Grant for the amount of \$2,700.\*

This is a grant to fund a public education project to promote awareness and prevent the spread of aquatic invasive species. The money will fund a newspaper publication in the Hutchinson Leader and the McLeod County Chronicle during the primary boating season to educate the public about AIS prevention.

**12 10:05 CROW RIVER ORGANIZATION OF WATER – CROW Watershed Coordinator Diane Sander**

- A. Present aquatic invasive species video.

**13 10:15 ATTORNEYS OFFICE – Attorney Mike Young**

- A. End of the year report.

**14 10:45 BOYS STATE – Glencoe Silver Lake Schools Tom Schoper**

- A. Presentation on Boys State.

**15 COUNTY ADMINISTRATION**

- Review of Commissioners Calendar
- Commissioner reports of committee meetings attended since April 21, 2015.
- A. Notification of AMC District 7's Spring Meeting to be held Wednesday, May 27, 2015 from 8:00 a.m. – 12:00 p.m. in New Ulm at the Holiday Inn.

**OTHER**

Open Forum  
Press Relations

**RECESS**

Next board meeting May 19, 2015 at 9:00 a.m. in the County Boardroom.



**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING MINUTES – April 7, 2015**

**CALL TO ORDER**

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright in the County Board Room. Commissioners Nies, Shimanski, Nagel and Krueger were present. County Administrator Pat Melvin, Administrative Assistant Donna Rickeman, County Auditor-Treasurer Cindy Schultz and County Attorney Michael Junge were also present.

**PLEDGE OF ALLEGIANCE**

At the request of the Board Chair, all present recited the Pledge of Allegiance.

**RETIREMENT RECOGNITION**

Recognition of Central Services Coordinator Betty Werth's retirement and presentation of a plaque in appreciation for her twenty eight years of service to the McLeod County Central Services Department from December 20, 1986 through April 15, 2015.

**INTRODUCTION OF NEW EMPLOYEE**

Bill Teetzel started employment in Building Maintenance on March 16, 2015.

Scott Grivna started employment as Building Maintenance Supervisor/ Purchasing Coordinator on April 6, 2015.

**CONSIDERATION OF AGENDA ITEMS**

- A) Add under Sherriff's Department Item B: Grant Agreement with the State of Minnesota for the annual boat and water safety program.

**Nies/Krueger carried unanimously to approve the agenda as revised.**

**CONSENT AGENDA**

- A) March 27, 2015 Auditor's Warrants.
- B) Approve the Highway Department 2013 Annual Report.
- C) Approve Conditional Use Permit 15-05 for Jason Schwartz (Hutchinson, MN) to construct an accessory greater than 2,400 square feet on a platted parcel 10 acres or less and to be placed within the front yard area. The shed will be

used for personal storage and storage of material and equipment from his home occupation within Section 26 of Hutchinson Township.

- The Hutchinson Town Board recommended approval on March 12, 2015.
- The Planning Advisory Commission recommended approval without conditions on March 25, 2015.

D) Approve Conditional Use Permit 15-06 for Mark Schultz (Glencoe, MN) for the placement of a manufactured home to be used for family care of his mother on an existing building site within Section 2 of Glencoe Township.

- A written letter dated February 9, 2015 from Allina Health; Dr. Stephen Gilles M.D. approved the assisted care of a named family member.
- The Glencoe Town Board recommended approval on March 12, 2015.
- The Planning Advisory Commission recommended approval on March 25, 2015 with the condition that once the second dwelling is no longer needed for family care it should be removed within one (1) year.

**Nagel/Krueger motion carried unanimously to approve the consent agenda.**

**PAYMENT OF BILLS – COMMISSIONER WARRANT LIST**

General Revenue	\$71,118.22
Road & Bridge	\$86,765.15
Solid Waste	\$24,600.10

**Shimanski/Nies motion carried unanimously to approve payment of bills totaling \$182,483.47 from the aforementioned funds.**

**SHERIFFS DEPARTMENT – Deputy Sheriff Tim Langenfeld**

A) Tim Langenfeld requested adoption of Resolution 15-CB-09 Recognition of National Telecommunications Week – April 12<sup>th</sup> through April 18<sup>th</sup>.

**Nagel/Shimanski motion carried unanimously to adopt Resolution 15-CB-09 Recognition of National Telecommunications Week – April 12<sup>th</sup> through April 18<sup>th</sup>.**

B) Tim Langenfeld requested approval of a grant agreement with the State of Minnesota for the annual boat and water safety program for a total amount of \$4,287.

**Nies/Shimanski motion carried unanimously to approve a grant agreement with the State of Minnesota for the annual boat and water safety program for a total amount of \$4,287.**

## **BEYOND THE YELLOW RIBBON – Chairperson Louis Goldstein**

- A) Louis Goldstein requested approval for the McLeod County Beyond the Yellow Ribbon (BTYR) Steering Committee to purchase Yellow Ribbon Community signs (7 @ \$62.95 each) from the MnDOT Sign Shop for a total cost of \$440.65 with funding coming from the Board of Commissioners General Fund.

These signs highlight the fact that McLeod County is a Beyond the Yellow Ribbon Community; the state authorized signs will be affixed to the McLeod County signs located at each trunk high entrance to McLeod County. Installation will be done by the McLeod County Highway Department per MnDOT District traffic office permit.

**Shimanski/Krueger motion carried unanimously to allow the McLeod County Beyond the Yellow Ribbon (BTYR) Steering Committee to purchase Yellow Ribbon Community signs (7 @ \$62.95 each) from the MnDOT Sign Shop for a total cost of \$440.65 with funding coming from the Board of Commissioners General Fund.**

## **AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford**

- A) Cindy Schultz Ford requested approval of re-determination of ditch benefits and damages on County Ditch No. 40.

The drainage authority determined that the original benefits or damages do not reflect reasonable present day land values according to Minnesota Statute Chapter 103E, Section 103E.351. There have been two informational meetings held with many landowners in attendance which were in favor of proceeding.

**Nies/Krueger motion carried unanimously of re-determination of ditch benefits and damages on County Ditch No. 40.**

- B) Cindy Schultz Ford requested approval to appoint Ditch Viewers to re-determine benefits and damages on County Ditch No. 40.

Suggested viewers include: Ron Ringquist of Redwood Falls, John Dotolo of Scandia, who has worked as a Ditch Viewer in McLeod County and, Brad Wick of Hutchinson, who has worked as a Ditch Viewer in McLeod County, Steven Wick of Hutchinson, and John Cunningham of Dassel, who has worked as a Ditch Viewer in Meeker County. Viewers cannot be part of the ditch system nor have an interest in the system.

**Nies/Nagel motion carried unanimously to appoint County Ditch No. 40 Ditch Viewers as follows: Ron Ringquist of Redwood Falls, John Dotolo of Scandia, Brad Wick of Hutchinson, and Steven Wick of Hutchinson.**

- C) Cindy Schultz Ford requested approval of an Application for Local Option Disaster Abatements and Credits (three month tax abatement on the house for taxes payable in 2014 resulting in \$409.00) for Debra Lind, Property ID No. 07.057.0040 due to flooding in June of 2014 property address 4577 86<sup>th</sup> Court, Glencoe, MN. The 2013 estimated house value is 177,200.

Debra Lind was present at the meeting and presented information on type of damage that included property was completely flooded with 3+ feet of water for over 2 weeks, prior to the county granting permission to pump out the entire 86<sup>th</sup> Court area via FEMA financial assistance. The floodwaters submerged the septic system, over-turned the LP tank and contaminated the well, which left the home inhabitable and without running water.

**Krueger/Nies motion passed to approve an Application for Local Option Disaster Abatements and Credits (three month tax abatement on the house for taxes payable in 2014) for Debra Lind, Property ID No. 07.057.0040 due to flooding in June of 2014 for a tax credit of \$409.00.**

**Roll Call Vote: Nies - Yes, Krueger - Yes, Nagel – Yes, Shimanski – Yes, Wright – No.**

#### **HUMAN RESOURCES – Director Mary Jo Wieseler**

- A) Mary Jo Wieseler requested approval of an agreement between Solid Waste and Central Minnesota Jobs and Training Services (CMJTS) to work with up to 8 clients for a period up to one year.

McLeod County staff will work with them providing job experiences in various areas including providing assistance to customers, sorting of materials, the switchover to single sort, illegal dumps, and county-wide collections. The only cost to the County will be providing personal protective equipment (PPE). There will not be a labor cost.

**Nies/Shimanski motion carried unanimously to approve an agreement between Solid Waste and Central Minnesota Jobs and Training Services (CMJTS) to work with clients for a period up to one year.**

- B) Mary Jo Wieseler requested approval of Project Scope Change Form for the Classification Job Study with Keystone Compensation Group for an additional cost of \$12,200.

The original cost was for \$28,000 based on a review of 100 job classifications. The total job descriptions that have been updated were 145. Allocation will be as follows: \$10,035 McLeod County and \$2,165 to review job descriptions for the Tri-Star ACT Team.

**Nies/Krueger motion carried unanimously to approve Project Scope Change Form for the Classification Job Study with Keystone Compensation Group for an additional cost of \$12,200.**

#### **PLANNING AND ZONING – Administrator Larry Gasow**

- A) Larry Gasow requested approval for Tom Ollig of the Holy Trinity 2015 Winstock Country Music Festival, application for “Licenses to Permit Large Assemblies in McLeod County. The event is scheduled June 11 through June 13.

The purpose is to raise funds to help support Holy Trinity Schools in Winsted, MN. Holy Trinity has an enrollment in grades Preschool through 12<sup>th</sup> grade. This is a major fundraiser in their annual budget.

The assembly will begin on the 11<sup>th</sup> day of June, 2015 at 5:00 P.M. and end on the 13<sup>th</sup> day of June, 2015. The maximum number of persons anticipated to attend is 20,000 each day. The maximum number of tickets to be issued, sold or distributed is 20,000.

This property is located in the Northwest Quarter of the Northeast Quarter of Section (15) in the Township (117) North of Range (27) West.

Approvals have been granted by the property owners, Township and City. All appropriate signatures have been obtained for the City of Winsted and the State of Minnesota for the application to conduct annual Off-site Gambling and Permit for 1 to 4 day temporary on-sales liquor license. Both the pull tab booth and beer tent are located on property within the City of Winsted. Because of their location it is not necessary to secure approval for these licenses from either the Township or County.

McLeod County Sheriff granted written approval on February 27, 2015.

McLeod County Zoning Administrator granted written approval on February 27, 2015.

**Shimanski/Nagel motion carried unanimously to approve the application for License to Permit Large Assemblies in McLeod County for the upcoming Winstock Festival June 11<sup>th</sup> through June 13<sup>th</sup>, 2015.**

**PUBLIC HEARING - County Ditch #26 and County Ditch #27 Clean Out and Appoint Engineer**

- A) Consider approval of clean out on County Ditch #26 and County Ditch #27 and appoint an Engineer.

The Drainage Authority will consider repair drainage system on County Ditch No. 26 and County Ditch No. 27 and appoint an Engineer to examine the drainage systems and make a repair report. The main open channel of County Ditch No. 26 is located in Sections 17 and 18 of Rich Valley Township and County Ditch No. 27 is located in Sections 11, 12, 13, and 14 of Hassan Valley Township of McLeod County. (Consisting of 5.7 miles of open channel.)

- Consider repair to the drainage system on County Ditch No. 26 and No. 27.
- Engineering Company for consideration; SEH (Short Elliott Hendrickson Inc.)
- Consider cost to not exceed for the Engineering Company.
- Consider deadline for repair report to be submitted to the County Auditor-Treasurer.

Several residents were in attendance and discussed concerns related to cost and the process involved. Justin Black Engineer with SEH (Short Elliot and Hendrickson) gave a presentation on previous clean outs of other county ditch systems.

**Nies/Shimanski motion carried unanimously to table until 10:00 A.M. at the April 21, 2015 Board Meeting to review project cost and report prepared by SEH.**

**MEDICAL EXAMINER'S OFFICE – Chief Medical Examiner Dr. A. Quinn Strobl**

- A) Dr. Strobl presented the 2014 McLeod County Medical Examiner's Annual Report. She informed the Board that the total number of deaths investigated in 2014 was 183, a decrease of 21 from 2013. Of the 183 deaths, 45 were registered hospice and 135 cremations were approved. Twenty-nine percent (54) of these deaths required a scene investigation. Jurisdiction was assumed in 30 cases. Of these, 18 autopsies were performed. Of the 18 autopsies performed, 10 deaths were due to natural causes.

There were 2 motor vehicle-related crash deaths in McLeod County in 2014 equal to the numbers in 2013. Four people died accidental deaths which were



non-motor vehicle related. There were 4 deaths due to suicide up from 2 in 2013. One death was classified as homicide in McLeod County in 2014.

### **PUBLIC HEARING – McLeod County All-Hazard Mitigation Plan**

- A) Kevin Mathews and Matt Johnson (Mid-MN Development) requested adoption of Resolution 15-CB-10 McLeod County All-Hazard Mitigation Plan.

This plan has already met the requirements of the Department of Public Safety – Division of Homeland Security and Emergency Management (HSEM) as well as the Federal Emergency Management Agency (FEMA).

**Nies/Nagel motion carried unanimously to adopt Resolution 15-CB-10 McLeod County All-Hazard Mitigation Plan.**

### **COALITION AGAINST BIGGER TRUCKS – Representative Brian O’Shea**

- A) Brian O’Shea requested adoption of Resolution 15-CB-11 Opposing Truck Weight Increases.

A proposal in the state Legislature would raise the weight limit of trucks on state and local roads in Minnesota from 80,000 to 97,000 pounds. Concerns related to weight limit increase include diversion from interstates, infrastructure damage, primarily bridges and safety of motorists.

**Nagel/Nies motion passed to adopt Resolution 15-CB-11 Opposing Truck Weight Increases.**

**Roll Call Vote: Nies - Yes, Krueger - No, Nagel – Yes, Shimanski – No, Wright – Yes.**

### **ROAD AND BRIDGE – Highway Engineer John Brunkhorst**

- A) John Brunkhorst requested approval to replace street name intersection signs at an approximate cost of \$140,000.

Replacement signs would include County Intersections (County/County, County/Twp, County/State) approximately 296 locations at a cost of \$78,000 and Township Intersections (Twp/Twp) approximately 236 locations at a cost of \$62,000.

**Nies/Nagel motion carried unanimously to replace street name intersection signs at an approximate cost of \$140,000 with \$78,000 coming from wheelage tax and \$62,000 coming from the 2015 highway budget.**

- B) John Brunkhorst requested approval for out of state travel for County Highway Engineer John Brunkhorst to attend the 44<sup>th</sup> Annual MN Transportation Alliance Washington Fly In June 2<sup>nd</sup> through June 4<sup>th</sup>.

**Nies/Nagel motion carried unanimously to approve out of state travel for County Highway Engineer John Brunkhorst to attend the 44<sup>th</sup> Annual MN Transportation Alliance Washington Fly In June 2<sup>nd</sup> through June 4<sup>th</sup>.**

## **COUNTY ADMINISTRATION**

- A) Commissioner Joe Nagel requested approval for out of state travel to attend the National Association of Counties Legislative Annual Conference in Charlotte, North Carolina July 10<sup>th</sup> through July 13<sup>th</sup>.

**Nies/Shimanski motion carried unanimously to approve out of state travel for Commissioner Nagel to attend the National Association of Counties Legislative Annual Conference in Charlotte, North Carolina July 10<sup>th</sup> through July 13<sup>th</sup>.**

- B) Pat Melvin led discussion on a LEAN workshop scheduled for May 12<sup>th</sup> at 9:30 A.M.

**Nies/Shimanski motion carried unanimously to recess at 12:23 p.m. until 9:00 a.m. April 21, 2015 in the County Boardroom.**

ATTEST:

\_\_\_\_\_  
Paul Wright, Board Chair

\_\_\_\_\_  
Patrick Melvin, County Administrator



McLEOD COUNTY  
BOARD OF COMMISSIONERS  
SYNOPSIS – April 7, 2015

1. Commissioners Wright, Nies, Shimanski, Krueger and Nagel were present.
2. Nies/Krueger motion carried unanimously to approve the agenda as revised.
3. Nagel/Krueger motion carried unanimously to approve the consent agenda including March 27, 2015 Auditor's Warrants; Approve the Highway Department 2013 Annual Report; Approve Conditional Use Permit 15-05 for Jason Schwartz (Hutchinson, MN) to construct an accessory greater than 2,400 square feet on a platted parcel 10 acres or less and to be placed within the front yard area; Approve Conditional Use Permit 15-06 for Mark Schultz (Glencoe, MN) for the placement of a manufactured home to be used for family care of his mother on an existing building site within Section 2 of Glencoe Township.
4. Shimanski/Nies motion carried unanimously to approve payment of bills totaling \$182,483.47 from the aforementioned funds.
5. Nagel/Shimanski motion carried unanimously to adopt Resolution 15-CB-09 Recognition of National Telecommunications Week – April 12<sup>th</sup> through April 18<sup>th</sup>.
6. Nies/Shimanski motion carried unanimously to approve a grant agreement with the State of Minnesota for the annual boat and water safety program for a total amount of \$4,287.
7. Shimanski/Krueger motion carried unanimously to allow the McLeod County Beyond the Yellow Ribbon (BTYR) Steering Committee to purchase Yellow Ribbon Community signs (7 @ \$62.95 each) from the MnDOT Sign Shop for a total cost of \$440.65 with funding coming from the Board of Commissioners General Fund.
8. Nies/Krueger motion carried unanimously of re-determination of ditch benefits and damages on County Ditch No. 40.
9. Nies/Nagel motion carried unanimously to appoint County Ditch No. 40 Ditch Viewers as follows: Ron Ringquist of Redwood Falls, John Dotolo of Scandia, Brad Wick of Hutchinson, and Steven Wick of Hutchinson.
10. Krueger/Nies motion passed to approve an Application for Local Option Disaster Abatements and Credits (three month tax abatement on the house for taxes payable in 2014) for Debra Lind, Property ID No. 07.057.0040 due to flooding in June of 2014 for a tax credit of \$409.00. Roll Call Vote: Nies - Yes, Krueger - Yes, Nagel – Yes, Shimanski – Yes, Wright – No.
11. Nies/Shimanski motion carried unanimously to approve an agreement between Solid Waste and Central Minnesota Jobs and Training Services (CMJTS) to work with clients for a period up to one year.
12. Nies/Krueger motion carried unanimously to approve Project Scope Change Form for the Classification Job Study with Keystone Compensation Group for an additional cost of \$12,200.

13. Shimanski/Nagel motion carried unanimously to approve the application for License to Permit Large Assemblies in McLeod County for the upcoming Winstock Festival June 11<sup>th</sup> through June 13<sup>th</sup>, 2015.
14. Nies/Shimanski motion carried unanimously to table until 10:00 A.M. at the April 21, 2015 Board Meeting to review project cost and report prepared by SEH.
15. Nies/Nagel motion carried unanimously to adopt Resolution 15-CB-10 McLeod County All-Hazard Mitigation Plan.
16. Nagel/Nies motion passed to adopt Resolution 15-CB-11 Opposing Truck Weight Increases. Roll Call Vote: Nies - Yes, Krueger - No, Nagel – Yes, Shimanski – No, Wright – Yes.
17. Nies/Nagel motion carried unanimously to replace street name intersection signs at an approximate cost of \$140,000 with \$78,000 coming from wheelage tax and \$62,000 coming from the 2015 highway budget.
18. Nies/Nagel motion carried unanimously to approve out of state travel for County Highway Engineer John Brunkhorst to attend the 44<sup>th</sup> Annual MN Transportation Alliance Washington Fly In June 2<sup>nd</sup> through June 4<sup>th</sup>.
19. Nies/Shimanski motion carried unanimously to approve out of state travel for Commissioner Nagel to attend the National Association of Counties Legislative Annual Conference in Charlotte, North Carolina July 10<sup>th</sup> through July 13<sup>th</sup>.

Complete minutes are on file in the County Administrator's Office. The meeting recessed at 12:23 p.m. until April 21, 2015.

Attest:

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Paul Wright, Board Chair

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Patrick Melvin, County Administrator

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING MINUTES – April 21, 2015**

**CALL TO ORDER**

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright in the County Board Room. Commissioners Nies, Shimanski, Nagel and Krueger were present. County Administrator Pat Melvin, Administrative Assistant Donna Rickeman, County Auditor-Treasurer Cindy Schultz and County Attorney Michael Junge were also present.

**PLEDGE OF ALLEGIANCE**

At the request of the Board Chair, all present recited the Pledge of Allegiance.

**CONSIDERATION OF AGENDA ITEMS**

- A) Add under Auditor-Treasurer Item C: Consider approval of the OSI/MCCC License and Purchase Agreement.
- B) Add under Administration Item E: Update on fiber project.

**Nies/Nagel carried unanimously to approve the agenda as revised.**

**CONSENT AGENDA**

- A) March 31, 2015 Meeting Minutes and Synopsis.
- B) April 3, 2015 Auditor's Warrants.
- C) April 10, 2015 Auditor's Warrants.
- D) April 14, 2015 Auditor's Warrants.
- E) Approve the annual 12 month contract with Safe Assure Consultants Inc. (Willmar, MN) for safety training, written procedures, and general services for a total of \$3,605 with funding coming from the 2015 safety budget.
- F) Approve Mental Health Awareness 2015 Month Proclamation.
- G) Approve Thursday May 7, 2015 as McLeod County National Children's Mental Health Awareness Day.

**Shimanski/Krueger motion carried unanimously to approve the consent agenda.**

**PAYMENT OF BILLS – COMMISSIONER WARRANT LIST**

General Revenue	\$78,635.13
Road & Bridge	\$85,054.37
Solid Waste	\$33,449.92

**Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$197,525.16 from the aforementioned funds.**

**ROAD AND BRIDGE – Assistant Highway Engineer Phil Schmalz**

- A) Phil Schmalz requested award of project SAP 043-617-009 and SAP 043-626-005 reclaim CSAH 26 & CSAH 17 to Knife River (Sauk Rapids, MN) for a total cost of \$3,361,012.01 with funding coming from state and local aid.

The Knife River bid was approximately 10.07% (\$376,431.77) under the engineer's estimate.

Engineering believes this is a good bid and recommends award.

Other bids for project include: Duininck Inc. (Prinsburg, MN) \$3,495,177.27, Wm Mueller & Sons, Inc. (Hamburg, MN) \$3,515,291.39, and Hardrives (Rogers, MN) \$3,971,596.95.

**Nies/Krueger motion carried unanimously to award projects SAP 043-617-009 and SAP 043-626-005 reclaim CSAH 26 & CSAH 17 to Knife River (Sauk Rapids, MN) for a total cost of \$3,361,012.01 with funding coming from state and local aid.**

**PARKS – Director Al Koglin**

- A) Al Koglin requested approval to finalize members for the McLeod County Trails Committee. Members include the following:

Mary Behrens, Lester Prairie  
Bill Arndt, Hutchinson  
Steve Cook, Hutchinson  
Dean Nissan, Hutchinson  
John Gillard, Hutchinson  
Chris Schultz, Winsted  
Tony Hausladen, Lester Prairie  
Kyle Strobel, Plato  
Jon Christensen, Hutchinson  
Al Koglin, Parks Director  
John Brunkhorst, County Engineer  
Kent Exner, Hutchinson City Engineer  
Matt Johnson, Mid MN Development Committee  
All 5 Commissioners

Nies/Nagel motion carried unanimously to approve nominations for the McLeod County Trails Committee.

#### **ENVIRONMENTAL SERVICES – Environmentalist Roger Berggren**

- A) Roger Berggren requested approval of an agreement with Central Applicators Inc. (Foley, MN) to continue brush spraying in 40 miles of county ditches for 2015 at a rate of \$50.00 per hour per application unit, plus chemicals.

Nies/Krueger motion carried unanimously to approve an agreement with Central Applicators Inc. (Foley, MN) to continue brush spraying in 40 miles of county ditches for 2015 at a rate of \$50.00 per hour per application unit, plus chemicals.

#### **CENTRAL MN JOBS AND TRAINING - Chief Executive Officer Barbara Chaffee and Finance Manager Tricia Bigaouette**

- A) Central MN Jobs and Training updated the board on Central MN Jobs and Training and Services (CMJTS) that offer individualized employment and job training assistance for dislocated workers, prepare teens and young adults for success through education, support employment and economic stability for people receiving financial assistance through the county and provide paid work and employment opportunities for eligible persons age 55 and older.

The following statistics were presented:

- Unemployment in Minnesota for the year is at 4.3% down from 5.1% last year.
- McLeod County unemployment rate is at 4.8% down from 5.7% last year.
- CMJTS received over \$5.8M in grants in 2014.
- Revenue for CMTJS in 2014 was over \$10M.

#### **HUMAN RESOURCES – Administrator Pat Melvin**

- A) Pat Melvin requested consideration of April 14, 2015 Personnel Recommendations.

1. Further discussion regarding Deputy Emergency Management Director.

**Recommendation: Law Enforcement will present information regarding request to full Board.**

Kevin Mathews presented information regarding the possible duties for a 20 hr./wk. Deputy Emergency Management Director. Currently these duties are divided between a Deputy Sheriff and an administrative

employee. Discussion was held to review job duties and how they have evolved related to emergency management.

**Nies/Nagel motion carried unanimously to deny a new position of Deputy Emergency Management Director.**

2. Discuss Extension Summer Intern.

**Recommendation: Hire Extension Summer Intern for up to 12 weeks at 40 hours per week at \$11.25 per hour, a returning employee will receive an additional 2% plus \$.20 per hour.**

**Nies/Shimanski motion carried unanimously to hire an Extension Summer Intern for up to 12 weeks at 40 hours per week at \$11.25 per hour; a returning employee will receive an additional 2% plus \$.20 per hour.**

3. Discuss leadership in Public Health.

**Recommendation: Hire full-time Public Agency Coordinator (Director) (Grade 30) due to retirement.**

**Shimanski/Nagel motion carried unanimously to hire a full-time Public Agency Coordinator (Director) (Grade 30) due to retirement.**

4. Discuss 32 hour per week Public Health Nurse vacancy due to resignation.

**Recommendation: Current 40 hour per week Registered Nurse requests to reduce her schedule to the 32 hour per week position. Hire 40 hour Public Health Nurse (grade 24) or Registered Nurse (grade 22) if no Public Health Nurse applications are received or considered.**

**Nies/Nagel motion carried unanimously to reduce current 40 hour per week Registered Nurse to a 32 hour per week position and hire a 40 hour Public Health Nurse (grade 24) or Registered Nurse (grade 22) if no Public Health Nurse applications are received or considered.**

**AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford**

A) Cindy Schultz Ford requested adoption of Resolution 15-CB-13 Budget Revisions for 2014.

This resolution is to account for the General Obligation Bonds that were issued in 2014 and other revenues & expenditures that weren't in the original 2014 budget.

**Nies/Shimanski motion carried unanimously to adopt Resolution 15-CB-13 Budget Revisions for 2014.**

B) Cindy Schultz Ford requested approval of clean out on County Ditch #26 and County Ditch #27 and appoint an Engineer.

Justin Black from SEH presented their proposal for professional services including:

- Topographical survey
- Preparation of a report
- Prepare plans, specifications, bid documents, bidding services, and permit(s) submittal
- Construction administration
- Construction staking
- Construction observation services

The project would be to repair of McLeod County Ditch 26 and 27 located in Sections 11, 12, 13 and 14 of Hassan Valley Township, and 17 and 18 of Rich Valley Township. The ditch system is approximately 6.2 miles in length and meanders through mostly agricultural land; however, in some locations it is directly adjacent to farm sites and / or homesteads. A segment of the ditch in Section 18 appears to border a wetland. The downstream segments of County Ditch 26 are tree lined and/or heavily wooded.

The ditch repair would primarily consist of sediment removal from the channel, but may also include some tree removals. It is recommended that side inlet repairs be addressed as a separate project. Based on information previously presented at the public hearing on April 7th, the ditch was improved in the 1980's. No significant repairs or sediment removal has occurred since the improvement. The construction work related to the proposed repair would most likely occur in 2016, contingent upon agency approval(s).

**SCHEDULE**

Proposal Approved by County Board	April 2015
Topographic Survey	May-August 2015
Report	September 2015
Final Construction Plans/Permitting/Bidding (Assumes 6 month permit approval timeline)	September 2015 - April 2016
Construction	summer / Fall 2016

Below is a summary of the fees proposed for our services as described above:

Topographic Surveying	\$16,800
Report and Attending Public Hearing	\$15,650
Plans, Specifications, Permit(s) Submittal and Bidding	\$16,800
Construction Administration	\$7,500
Construction Staking	\$8,100
Total Base Fee:	\$64,850 (hourly not to exceed)
Construction Observation *	\$14,500 (hourly not to exceed)

\* Based on 140 hours and includes mileage. This budget amount is considered part time construction observation. Additional time could be provided on an hourly basis. Several residents were in attendance and discussed concerns related to cost and how this will affect the private portion of these ditches.

**Nies/Wright motion carried unanimously to proceed with engineering study not to exceed \$35,000.**

**Nies/Nagel motion carried unanimously to require report is submitted to Auditor-Treasurer no later than last day of September 2015.**

- C) Cindy Schultz Ford requested approval of the OSI/MCCC License and Purchase Agreement for Optimum software for payroll with a cost of \$17,399 with funding coming from the Records Modernization Fund.

**Nies/Shimanski motion carried unanimously to approve the OSI/MCCC License and Purchase Agreement for Optimum software for payroll with a cost of \$17,399 with funding coming from the Records Modernization Fund.**

#### **SOLID WASTE – Coordinator Sarah Young**

- A) Sarah Young requested approval of the new contract with West Central Industries for contract labor and also for the cleaning crews that clean at Solid Waste and Extension office to furnish labor equal to 8 employees plus a supervisor at the rate of \$98.00 per hour, Monday through Friday; additional hours are \$12.25.

**Nies/Krueger motion carried unanimously to approve the new contract with West Central Industries for contract labor and also for the cleaning crews that clean at Solid Waste and Extension office to furnish labor equal to 8 employees plus a supervisor at the rate of \$98.00 per hour, Monday through Friday; additional hours are \$12.25.**



- B) Sarah Young requested approval to increase the petty cash drawer from \$100 to \$200 in the Solid Waste Redemption Area.

This money is used for the collection of Materials Recyclable Facility problem materials.

**Krueger/Shimanski motion carried unanimously to approve an increase to the petty cash drawer from \$100 to \$200 in the Solid Waste Redemption Area.**

- C) Sarah Young requested approval to increase the petty cash drawer from \$50 to \$100 in the Household Hazardous Waste (HHW).

This money is used for the collection of HHW problem materials.

**Krueger/Shimanski motion carried unanimously to approve an increase to the petty cash drawer from \$50 to \$100 in the Household Hazardous Waste (HHW).**

## COUNTY ADMINISTRATION

- A) Pat Melvin requested approval of the purchase of a Datacard CD800 dual sided printer from IdentiSys (Eden Prairie, MN) for a total cost of \$5,030.38 with funding coming from the Sheriff's Conceal Carry Permit Fund.

**Nies/Krueger motion carried unanimously to approve the purchase of a Datacard CD800 dual sided printer from IdentiSys (Eden Prairie, MN) for a total cost of \$5,030.38 with funding coming from the Sheriff's Conceal Carry Permit Fund.**

- B) Pat Melvin requested consideration of the bids for the jail/security project. Bids were opened on March 31 at 1:00 at the Courthouse. The following quotes were received:

Ebert Construction from Corcoran, MN \$9,285,000  
KUE Contractors, Inc. from Watkins, MN \$9,258,048  
Rochon Corporation from Plymouth, MN \$8,890,000

**Nies/Nagel motion carried unanimously to reject all bids for the jail/security project.**

- C) Commissioner Ron Shimanski requested adoption of Resolution 15-CB-14 Opposition of State Mandated Buffer Strips for Public Waters.

**Krueger/Shimanski motion carried unanimously to adopt Resolution 15-CB-14 Opposition of State Mandated Buffer Strips for Public Waters.**

- D) Pat Melvin led discussion on Student Government Day on May 5<sup>th</sup> 2015. At this time 40 students are going to be in attendance from Lester Prairie, Winsted Holy

Trinity and Glencoe. Students will be in attendance from 9:00 A.M. until approximately 1:00 P.M. and will include tours, attending the board meeting, lunch and additional information sessions.

**Nies/Krueger motion carried unanimously to approve the purchase of lunch for Student Government Day.**

E) Pat Melvin informed the board the company that installed the fiber will be coming back through and re-seeding any areas that were dug up during this project.

**Nies/Krueger motion carried unanimously to adjourn at 11:42 a.m. until 9:00 a.m. May 5, 2015 in the County Boardroom.**

ATTEST:

\_\_\_\_\_  
Paul Wright, Board Chair

\_\_\_\_\_  
Patrick Melvin, County Administrator

McLEOD COUNTY  
BOARD OF COMMISSIONERS  
SYNOPSIS – April 21, 2015

1. Commissioners Wright, Nies, Shimanski, Krueger and Nagel were present.
2. Nies/Nagel motion carried unanimously to approve the agenda as revised.
3. Shimanski/Krueger motion carried unanimously to approve the consent agenda including March 31, 2015 Meeting Minutes and Synopsis; April 3, 2015 Auditor's Warrants; April 10, 2015 Auditor's Warrants; April 14, 2015 Auditor's Warrants; Approve the annual 12 month contract with Safe Assure Consultants Inc. (Willmar, MN) for safety training, written procedures, and general services for a total of \$3,605 with funding coming from the 2015 safety budget; Approve Mental Health Awareness 2015 Month Proclamation; Approve Thursday May 7, 2015 as McLeod County National Children's Mental Health Awareness Day.
4. Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$197,525.16 from the aforementioned funds.
5. Nies/Krueger motion carried unanimously to award projects SAP 043-617-009 and SAP 043-626-005 reclaim CSAH 26 & CSAH 17 to Knife River (Sauk Rapids, MN) for a total cost of \$3,361,012.01 with funding coming from state and local aid.
6. Nies/Nagel motion carried unanimously to approve nominations for the McLeod County Trails Committee.
7. Nies/Krueger motion carried unanimously to approve an agreement with Central Applicators Inc. (Foley, MN) to continue brush spraying in 40 miles of county ditches for 2015 at a rate of \$50.00 per hour per application unit, plus chemicals.
8. Nies/Nagel motion carried unanimously to deny a new position of Deputy Emergency Management Director.
9. Nies/Shimanski motion carried unanimously to hire an Extension Summer Intern for up to 12 weeks at 40 hours per week at \$11.25 per hour; a returning employee will receive an additional 2% plus \$.20 per hour.
10. Shimanski/Nagel motion carried unanimously to hire a full-time Public Agency Coordinator (Director) (Grade 30) due to retirement.
11. Nies/Nagel motion carried unanimously to reduce current 40 hour per week Registered Nurse to a 32 hour per week position and hire a 40 hour Public Health Nurse (grade 24) or Registered Nurse (grade 22) if no Public Health Nurse applications are received or considered.
12. Nies/Shimanski motion carried unanimously to adopt Resolution 15-CB-13 Budget Revisions for 2014.
13. Nies/Wright motion carried unanimously to proceed with engineering study not to exceed \$35,000.
14. Nies/Nagel motion carried unanimously to require report is submitted to Auditor-Treasurer no later than last day of September 2015.

15. Nies/Shimanski motion carried unanimously to approve the OSI/MCCC License and Purchase Agreement for Optimum software for payroll with a cost of \$17,399 with funding coming from the Records Modernization Fund.
16. Nies/Krueger motion carried unanimously to approve the new contract with West Central Industries for contract labor and also for the cleaning crews that clean at Solid Waste and Extension office to furnish labor equal to 8 employees plus a supervisor at the rate of \$98.00 per hour, Monday through Friday; additional hours are \$12.25.
17. Krueger/Shimanski motion carried unanimously to approve an increase to the petty cash drawer from \$100 to \$200 in the Solid Waste Redemption Area.
18. Krueger/Shimanski motion carried unanimously to approve an increase to the petty cash drawer from \$50 to \$100 in the Household Hazardous Waste (HHW).
19. Nies/Krueger motion carried unanimously to approve the purchase of a Datacard CD800 dual sided printer from IdentiSys (Eden Prairie, MN) for a total cost of \$5,030.38 with funding coming from the Sheriff's Conceal Carry Permit Fund.
20. Nies/Nagel motion carried unanimously to reject all bids for the jail/security project.
21. Krueger/Shimanski motion carried unanimously to adopt Resolution 15-CB-14 Opposition of State Mandated Buffer Strips for Public Waters.
22. Nies/Krueger motion carried unanimously to approve the purchase of lunch for Student Government Day.

Complete minutes are on file in the County Administrator's Office. The meeting adjourned at 11:42 a.m. until May 5, 2015.

Attest:

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Paul Wright, Board Chair

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Patrick Melvin, County Administrator

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/17/15 2:20PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL

4/17/15 2:20PM

1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
116	1969 ASSURANT EMPLOYEE BENEFITS 01-000-000-0000-2051		8,909.44	DENTAL PREMIUM 04/01/2015 04/30/2015	C223217	Dental Insurance Payable
117	01-000-000-0000-2054		49.00	DENTAL PREMIUM 04/01/2015 04/30/2015	C223217	Cobra Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		8,958.44	2 Transactions		
128	1241 MADISON NATIONAL LIFE INSURANCE C 01-000-000-0000-2041		1,369.35	STD PREMIUM GENERAL FUND 05/01/2015 05/31/2015		Short Term Disability Payable
105	01-000-000-0000-2050		1,310.92	LTD PREMIUM GENERAL FUND 05/01/2015 05/31/2015		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		2,680.27	2 Transactions		
0	DEPT Total:		11,638.71	...	2 Vendors	4 Transactions
5	DEPT			BOARD OF COUNTY COMMISSIONERS		
30	6412 VERIZON WIRELESS 01-005-000-0000-6203		35.01	CELL PHONE USE 04/03/2015 05/02/2015	58374352-00001	Communications
33	01-005-000-0000-6203		35.01	I PAD USE 04/03/2015 05/02/2015	58374352-00001	Communications
	6412 VERIZON WIRELESS		70.02	2 Transactions		
5	DEPT Total:		70.02	BOARD OF COUNTY COMMISSIONERS	1 Vendors	2 Transactions
13	DEPT			COURT ADMINISTRATOR'S		
95	9555 CONKEL/JEANNE M V 01-013-000-0000-6272		217.50	COURT APPOINT CT/AS	JV-14-190	Court Appt Atty-Dep/Neg/Ter
96	01-013-000-0000-6272		7.50	COURT APPOINT TW/KM	JV-14-67	Court Appt Atty-Dep/Neg/Ter
94	01-013-000-0000-6272		382.50	COURT APPOINT TM/LS	JV-15-21	Court Appt Atty-Dep/Neg/Ter
98	01-013-000-0000-6273		7.50	COURT APPOINT L SIEDSCHLAG	PR-14-1425	Court Appt Atty-Other
99	01-013-000-0000-6273		63.75	COURT APPONT B PULKRABEK	PR-15-143	Court Appt Atty-Other
97	01-013-000-0000-6273		305.13	COURT APPOINT C RECKOW	PR-15-316	Court Appt Atty-Other
	9555 CONKEL/JEANNE M V		983.88	6 Transactions		
	4583 JONES & MAGNUS LLC					

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/17/15 2:20PM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
103	01-013-000-0000-6273		601.15	COURT APPT CF PR-06-318	1220	Court Appt Atty-Other
102	01-013-000-0000-6273		116.25	COURT APPT MM PR-11-2016	1221	Court Appt Atty-Other
101	01-013-000-0000-6273		15.00	COURT APPT WO PR-10-1406	1222	Court Appt Atty-Other
100	01-013-000-0000-6273		45.00	COURT APPT SR PR-06-136	1223	Court Appt Atty-Other
4583	JONES & MAGNUS LLC		777.40	4 Transactions		
253	6201 NYBERG/CAROLINE 01-013-000-0000-6350	AP 4	129.50	TRANSCRIPT-J BRAINARD	1408	Other Services & Charges
	6201 NYBERG/CAROLINE		129.50	1 Transactions		
144	2659 SCHROEDER/CLARENCE JAMES 01-013-000-0000-6262		1,500.00	COURT ORDERED EVALUATION		Evaluations
	2659 SCHROEDER/CLARENCE JAMES		1,500.00	1 Transactions		
13	DEPT Total:		3,390.78	COURT ADMINISTRATOR'S	4 Vendors	12 Transactions
31	DEPT 2400 KEYSTONE COMPENSATION GROUP			COUNTY ADMINISTRATOR'S		
152	01-031-000-0000-6241		10,035.00	COMPENSATION PROJECT	399	Printing And Publishing
	2400 KEYSTONE COMPENSATION GROUP		10,035.00	1 Transactions		
31	DEPT Total:		10,035.00	COUNTY ADMINISTRATOR'S	1 Vendors	1 Transactions
65	DEPT 6412 VERIZON WIRELESS			INFORMATION SYSTEMS		
24	01-065-000-0000-6203		175.56	CELL PHONE USE 04/03/2015 05/02/2015	58374352-00001	Communications
	6412 VERIZON WIRELESS		175.56	1 Transactions		
65	DEPT Total:		175.56	INFORMATION SYSTEMS	1 Vendors	1 Transactions
76	DEPT 1160 MCLEOD COUNTY AUDITOR TREASURER			CENTRAL SERVICES-COUNTY WIDE		
198	01-076-000-0000-6610		35.75	TITLE TRANSFER FEE- 2008 PONT		Capital - Over \$5,000 (Fixed Assets)
	1160 MCLEOD COUNTY AUDITOR TREASURER		35.75	1 Transactions		
251	1083 WEX BANK 01-076-000-0000-6338		118.61	FUEL	40219691	Motor Pool Expenses

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/17/15 2:20PM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
1083 WEX BANK		118.61	1 Transactions	
76 DEPT Total:		154.36	CENTRAL SERVICES-COUNTY WIDE 2 Vendors	2 Transactions
91 DEPT			COUNTY ATTORNEY'S	
6201 NYBERG/CAROLINE				
252 01-091-000-0000-6359		24.50	TRANSCRIPT-VILLARREAL 1506	Miscellaneous Charges
6201 NYBERG/CAROLINE		24.50	1 Transactions	
91 DEPT Total:		24.50	COUNTY ATTORNEY'S 1 Vendors	1 Transactions
111 DEPT			COURTHOUSE BUILDING	
539 CENTER POINT ENERGY				
147 01-111-000-0000-6255		635.00	GAS-COURT HOUSE 5987110-3	Natural Gas
			03/06/2015 04/07/2015	
539 CENTER POINT ENERGY		635.00	1 Transactions	
253 LIGHT & POWER COMMISSION				
159 01-111-000-0000-6253		10.95	ELECTRIC 07-814100-00	Electricity
			03/02/2015 04/01/2015	
155 01-111-000-0000-6253		7,060.92	ELECTRIC 13-857000-00	Electricity
			03/02/2015 04/01/2015	
156 01-111-000-0000-6257		1,490.29	SEWER WATER 13-857000-00	Sewer, Water And Garbage
			03/02/2015 04/01/2015	
253 LIGHT & POWER COMMISSION		8,562.16	3 Transactions	
6412 VERIZON WIRELESS				
25 01-111-000-0000-6203		60.63	CELL PHONE USE 58374352-00001	Communications
			04/03/2015 05/02/2015	
6412 VERIZON WIRELESS		60.63	1 Transactions	
4147 WEST CENTRAL SANITATION INC				
246 01-111-000-0000-6350		240.47	8 YARD DUMPSTER SERVICE 10255081	Other Services & Charges
4147 WEST CENTRAL SANITATION INC		240.47	1 Transactions	
111 DEPT Total:		9,498.26	COURTHOUSE BUILDING 4 Vendors	6 Transactions
112 DEPT			NORTH COMPLEX BUILDING	



\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/17/15 2:20PM

1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
145	539 CENTER POINT ENERGY 01-112-000-0000-6255		717.60	GAS-NORTH COMPLEX 03/04/2015 04/07/2015	6008184-1	Natural Gas
	539 CENTER POINT ENERGY		717.60	1 Transactions		
160	253 LIGHT & POWER COMMISSION 01-112-000-0000-6253		1,969.88	ELECTRIC 03/02/2015 04/01/2015	15-800100-00	Electricity
161	01-112-000-0000-6257		352.68	SEWER WATER 03/02/2015 04/01/2015	15-800100-00	Sewer, Water And Garbage
	253 LIGHT & POWER COMMISSION		2,322.56	2 Transactions		
37	4147 WEST CENTRAL SANITATION INC 01-112-000-0000-6257		86.32	GARBAGE REMOVAL 03/01/2015 03/31/2015	10255080	Sewer, Water And Garbage
	4147 WEST CENTRAL SANITATION INC		86.32	1 Transactions		
112	DEPT Total:		3,126.48	NORTH COMPLEX BUILDING	3 Vendors	4 Transactions
115	DEPT			COUNTY BUILDINGS MAJOR REPAIRS		
199	459 TEK MECHANICAL SERVICE INC 01-115-000-0000-6610		10,456.00	AC FOR IT EQUIPMENT ROOM	15005-1	Capital - Over \$5,000 (Fixed Assets)
	459 TEK MECHANICAL SERVICE INC		10,456.00	1 Transactions		
115	DEPT Total:		10,456.00	COUNTY BUILDINGS MAJOR REPAIRS	1 Vendors	1 Transactions
116	DEPT			HEALTH AND HUMAN SERVICES BUILDII		
146	539 CENTER POINT ENERGY 01-116-000-0000-6255		76.59	GAS-SOCIAL SERVICE 03/06/2015 04/07/2015	7484082-8	Natural Gas
	539 CENTER POINT ENERGY		76.59	1 Transactions		
153	253 LIGHT & POWER COMMISSION 01-116-000-0000-6253		1,652.82	ELECTRIC 03/02/2015 04/01/2015	02803800-00	Electricity
154	01-116-000-0000-6257		387.45	SEWER WATER 03/02/2015 04/01/2015	02803800-00	Sewer, Water And Garbage Removal
157	01-116-000-0000-6257		760.85	ELECTRIC	14-899800-00	Sewer, Water And Garbage Removal

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/17/15 2:20PM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
158	01-116-000-0000-6257		184.75	SEWER WATER 03/02/2015 04/01/2015	14-899800-00	Sewer, Water And Garbage Removal
	253 LIGHT & POWER COMMISSION		2,985.87	03/02/2015 04/01/2015 4 Transactions		
116	DEPT Total:		3,062.46	HEALTH AND HUMAN SERVICES BUIL	2 Vendors	5 Transactions
117	DEPT			FAIRGROUNDS		
	134 CITY OF HUTCHINSON					
39	01-117-000-0000-6257		151.91	WATER SEWER GARBAGE 02/23/2015 03/19/2015	0130082003	Sewer, Water And Garbage Removal
40	01-117-000-0000-6257		471.76	WATER SEWER GARBAGE 02/23/2015 03/19/2015	0130086004	Sewer, Water And Garbage Removal
41	01-117-000-0000-6257		75.40	WATER SEWER GARBAGE 02/23/2015 03/19/2015	0130086012	Sewer, Water And Garbage Removal
42	01-117-000-0000-6257		31.07	WATER SEWER GARBAGE 02/23/2015 03/19/2015	0130086020	Sewer, Water And Garbage Removal
	134 CITY OF HUTCHINSON		730.14	02/23/2015 03/19/2015 4 Transactions		
	651 COMMISSIONER OF REVENUE					
75	01-117-000-0000-6303		23.00	MARCH USE TAX		Repair And Maintenance Services
76	01-117-000-0000-6350		124.00	MARCH USE TAX		Other Services & Charges
77	01-117-000-0000-6425		70.00	MARCH USE TAX		Repair And Maintenance Supplies
	651 COMMISSIONER OF REVENUE		217.00	3 Transactions		
	5771 NU-TELECOM					
22	01-117-000-0000-6203		89.94	PHONE SERVICE 04/01/2015 04/30/2015	81438489	Communications
	5771 NU-TELECOM		89.94	1 Transactions		
	4147 WEST CENTRAL SANITATION INC					
38	01-117-000-0000-6257		450.11	CONTRACTED SERVICES 03/01/2015 03/31/2015	10255078	Sewer, Water And Garbage Removal
	4147 WEST CENTRAL SANITATION INC		450.11	1 Transactions		
117	DEPT Total:		1,487.19	FAIRGROUNDS	4 Vendors	9 Transactions
121	DEPT			VETERAN SERVICES		

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/17/15 2:20PM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
26	6412 VERIZON WIRELESS 01-121-000-0000-6203		14.35	CELL PHONE USE 04/03/2015 05/02/2015	58374352-00001	Communications
	6412 VERIZON WIRELESS		14.35	1 Transactions		
121	DEPT Total:		14.35	VETERAN SERVICES	1 Vendors	1 Transactions
201	DEPT			COUNTY SHERIFF'S OFFICE		
60	539 CENTER POINT ENERGY 01-201-000-0000-6255		148.12	GAS-STORAGE 03/16/2015 04/07/2015	5987117-8	Natural Gas
	539 CENTER POINT ENERGY		148.12	1 Transactions		
104	253 LIGHT & POWER COMMISSION 01-201-000-0000-6253		135.04	ELECTRIC-BAXTER AVE	01-802120-03	Electricity
	253 LIGHT & POWER COMMISSION		135.04	1 Transactions		
2	1160 MCLEOD COUNTY AUDITOR TREASURER 01-201-000-0000-6610		1,724.90	#15-157 TITLE FEE		Capital - Over \$5,000 (Fixed Assets)
3	01-201-000-0000-6610		20.75	#15-158 TITLE FEE		Capital - Over \$5,000 (Fixed Assets)
4	01-201-000-0000-6610		20.75	#15-159 TITLE FEE		Capital - Over \$5,000 (Fixed Assets)
	1160 MCLEOD COUNTY AUDITOR TREASURER		1,766.40	3 Transactions		
142	5400 NELSON AUTO CENTER 01-201-000-0000-6610		26,619.95	SQUAD 15-158	F 5389	Capital - Over \$5,000 (Fixed Assets)
143	01-201-000-0000-6610		29,725.95	SQUAD 15-159	F 5390	Capital - Over \$5,000 (Fixed Assets)
141	01-201-000-0000-6610		25,986.95	SQUAD 15-157	F5391	Capital - Over \$5,000 (Fixed Assets)
	5400 NELSON AUTO CENTER		82,332.85	3 Transactions		
201	150 VERIZON WIRELESS 01-201-000-0000-6203		169.78	SO CELL PHONE USAGE 04/03/2015 05/02/2015	9743291127	Communications
203	01-201-000-0000-6203		32.43	CO ATTY CELL PHONE USAGE 04/03/2015 05/02/2015	9743291149	Communications
205	01-201-000-0000-6203		313.02	MCSO CELL PHONE USAGE 04/03/2015 05/02/2015	9743291149	Communications
206	01-201-000-0000-6203		805.23	MCSO AIR SOURCE CARDS 04/03/2015 05/02/2015	9743291149	Communications
204	01-201-000-9001-6350		26.02	BROWNTON PD AIR SOURCE CARDS	9743291149	Other Services & Charges-Brownton CI

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
207	01-201-000-9003-6350		175.05	GPD AIR SOURCE CARDS 04/03/2015 05/02/2015	9743291149	Other Services & Charges-Glencoe Compu
208	01-201-000-9004-6350		105.03	LPPD AIR SOURCE CARDS 04/03/2015 05/02/2015	9743291149	Other Services & Charges-Lp Computer
209	01-201-000-9005-6350		105.03	WPD AIR SOURCE CARDS 04/03/2015 05/02/2015	9743291149	Other Services & Charges-Winsted Compu
210	01-201-000-9006-6350		35.01	SLPD AIR SOURCE CARDS 04/03/2015 05/02/2015	9743291149	Other Services & Charges-Silver Lake
150	VERIZON WIRELESS		1,766.60		9 Transactions	
201	DEPT Total:		86,149.01	COUNTY SHERIFF'S OFFICE	5 Vendors	17 Transactions
251	DEPT			COUNTY JAIL		
150	VERIZON WIRELESS					
202	01-251-000-0000-6203		16.82	JAIL CELL PHONE USAGE 04/03/2015 05/02/2015	9743291127	Communications
150	VERIZON WIRELESS		16.82		1 Transactions	
6412	VERIZON WIRELESS					
27	01-251-000-0000-6203		25.04	CELL PHONE USE 04/03/2015 05/02/2015	58374352-00001	Communications
6412	VERIZON WIRELESS		25.04		1 Transactions	
251	DEPT Total:		41.86	COUNTY JAIL	2 Vendors	2 Transactions
255	DEPT			COUNTY COURT SERVICES		
6412	VERIZON WIRELESS					
28	01-255-000-0000-6203		36.74	CELL PHONE USE 04/03/2015 05/02/2015	58374352-00001	Communications
6412	VERIZON WIRELESS		36.74		1 Transactions	
255	DEPT Total:		36.74	COUNTY COURT SERVICES	1 Vendors	1 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
6412	VERIZON WIRELESS					
29	01-485-000-0000-6203		13.18	CELL PHONE USE 04/03/2015 05/02/2015	58374352-00001	Communications

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 1 GENERAL REVENUE FUND

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
211 01-485-000-0000-6203		362.54 WIRELESS CHARGES (CASE MGMT)	9743282867	Communications
212 01-485-000-0000-6203		35.01 WIRELESS CHARGES (SHIP)	9743282867	Communications
213 01-485-000-0000-6203		35.01 WIRELESS CHARGES (C&CT)	9743282867	Communications
214 01-485-000-0000-6203		35.01 WIRELESS CHARGES (ADMIN)	9743282867	Communications
218 01-485-472-0000-6203		35.01 AIRCARD CHARGE (CHS WIC)	9743282867	Communications
6412 VERIZON WIRELESS		515.76 6 Transactions		
485 DEPT Total:		515.76 COUNTY PUBLIC HEALTH NURSING	1 Vendors	6 Transactions
520 DEPT		COUNTY PARK'S		
651 COMMISSIONER OF REVENUE				
78 01-520-000-0000-6303		56.00 MARCH USE TAX		Repair And Maintenance Services
79 01-520-000-0000-6423		5.00 MARCH USE TAX		Landscaping Materials
80 01-520-000-0000-6425		25.00 MARCH USE TAX		Repair And Maintenance Supplies
651 COMMISSIONER OF REVENUE		86.00 3 Transactions		
520 DEPT Total:		86.00 COUNTY PARK'S	1 Vendors	3 Transactions
1 Fund Total:		139,963.04 GENERAL REVENUE FUND		78 Transactions

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
118	1969 ASSURANT EMPLOYEE BENEFITS 03-000-000-0000-2051		324.00	DENTAL PREMIUM 04/01/2015 04/30/2015	C223217	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		324.00		1 Transactions	
129	1241 MADISON NATIONAL LIFE INSURANCE C 03-000-000-0000-2041		169.60	STD PREMIUM HIGHWAY FUND 05/01/2015 05/31/2015		Short Term Disability Payable
106	03-000-000-0000-2050		135.92	LTD PREMIUM HIGHWAY FUND 05/01/2015 05/31/2015		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		305.52		2 Transactions	
0	DEPT Total:		629.52	...	2 Vendors	3 Transactions
310	DEPT			HIGHWAY MAINTENANCE		
174	253 LIGHT & POWER COMMISSION 03-310-000-0000-6254		14.85	TRAFFIC LIGHT CSAH 4 & CR 62	14-459100-00	INTERSECTION LIGHTING
175	03-310-000-0000-6254		20.68	TRAFFIC LIGHT CSAH 15 & 3	14-606200-00	INTERSECTION LIGHTING
	253 LIGHT & POWER COMMISSION		35.53		2 Transactions	
176	213 MCLEOD COOP POWER ASSN 03-310-000-0000-6254		27.50	TRQAFFIC LIGHT TH 212 & CSAH 1	861100	INTERSECTION LIGHTING
177	03-310-000-0000-6254		50.27	TRAFFIC LIGHT TH 7 & CSAH 115	903000	INTERSECTION LIGHTING
178	03-310-000-0000-6254		42.04	TRAFFIC LIGHT TH 15 & CSAH 18	903100	INTERSECTION LIGHTING
179	03-310-000-0000-6254		41.23	TRAFFIC LIGHT CSAH 17 & 23	906900	INTERSECTION LIGHTING
180	03-310-000-0000-6254		40.55	TRAFFIC LIGHT CSAH 2 & 3	907100	INTERSECTION LIGHTING
181	03-310-000-0000-6254		39.63	TRAFFIC LIGHT CSAH 25 & 26	907200	INTERSECTION LIGHTING
182	03-310-000-0000-6254		40.43	TRAFFIC LIGHT CSAH 7 & 115	907300	INTERSECTION LIGHTING
183	03-310-000-0000-6254		41.46	TRAFFIC LIGHT CSAH 18 & 7	907400	INTERSECTION LIGHTING
184	03-310-000-0000-6254		36.77	TRAFFIC LIGHT CSAH 2 & 22	907500	INTERSECTION LIGHTING
185	03-310-000-0000-6254		39.86	TRAFFIC LIGHT CSAH 115 & 25W	907600	INTERSECTION LIGHTING
186	03-310-000-0000-6254		41.12	TRAFFIC LIGHT CSAH 115 & 25E	907700	INTERSECTION LIGHTING
187	03-310-000-0000-6254		39.17	TRAFFIC LIGHT CSAH 25 & 62	907800	INTERSECTION LIGHTING
188	03-310-000-0000-6254		40.32	TRAFFIC LIGHT CSAH 4 & 11	907900	INTERSECTION LIGHTING
189	03-310-000-0000-6254		40.09	TRAFFIC LIGHT CSAH 12 & 19	908000	INTERSECTION LIGHTING
190	03-310-000-0000-6254		39.51	TRAFFIC LIGHT CSAH 115 & 14	908100	INTERSECTION LIGHTING
191	03-310-000-0000-6254		27.50	TRAFFIC LIGHT CSAH 5 & 2	908200	INTERSECTION LIGHTING
192	03-310-000-0000-6254		38.60	TRAFFIC LIGHT 5 & 31	908300	INTERSECTION LIGHTING

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
193		03-310-000-0000-6254		42.84	TRAFFIC LIGHT CSAH 4 & 79		908400		INTERSECTION LIGHTING	
194		03-310-000-0000-6254		42.72	TRAFFIC LIGHT CSAH 7 & 79		908500		INTERSECTION LIGHTING	
195		03-310-000-0000-6254		55.77	TRAFFIC LIGHT TH 22 & CR 11		908701		INTERSECTION LIGHTING	
196		03-310-000-0000-6254		37.57	TRAFFIC LIGHT TH 15 & CR 32		917600		INTERSECTION LIGHTING	
197		03-310-000-0000-6254		36.66	TRAFFIC LIGHT TH 15 & CR 3		917700		INTERSECTION LIGHTING	
213	MCLEOD COOP POWER ASSN			881.61		22 Transactions				
310	DEPT Total:			917.14	HIGHWAY MAINTENANCE		2 Vendors			24 Transactions
330	DEPT				HIGHWAY ADMINISTRATION					
6412	VERIZON WIRELESS									
34		03-330-000-0000-6203		68.73	CELL PHONE USE		9743315807		Communications	
					04/03/2015	05/02/2015				
6412	VERIZON WIRELESS			68.73		1 Transactions				
330	DEPT Total:			68.73	HIGHWAY ADMINISTRATION		1 Vendors			1 Transactions
340	DEPT				HIGHWAY EQUIPMENT MAINTENANCE					
539	CENTER POINT ENERGY									
148		03-340-000-0000-6255		493.41	GLENCOE SHOP		5987115-2		Natural Gas	
					03/06/2015	04/07/2015				
539	CENTER POINT ENERGY			493.41		1 Transactions				
32	CITY OF BROWNTON									
149		03-340-000-0000-6253		96.25	ELECTRIC		1AVS000208		Electricity	
					03/05/2015	04/06/2015				
151		03-340-000-0000-6255		471.12	NATURAL GAS		1AVS000208		Natural Gas	
					03/02/2015	04/01/2015				
150		03-340-000-0000-6257		47.05	WATER SEWER		1AVS000208		Sewer, Water And Garbage Removal	
					03/05/2015	04/06/2015				
32	CITY OF BROWNTON			614.42		3 Transactions				
4147	WEST CENTRAL SANITATION INC									
248		03-340-000-0000-6257		24.66	GRABAGE REMOVAL-GLENCOE		10255076		Sewer, Water And Garbage Removal	
247		03-340-000-0000-6257		24.66	GRABAGE REMOVAL-BROWNTON		10255077		Sewer, Water And Garbage Removal	
249		03-340-000-0000-6257		67.82	GARBAGE REMOVAL-SLATS		10255098		Sewer, Water And Garbage Removal	
4147	WEST CENTRAL SANITATION INC			117.14		3 Transactions				

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1083	WEX BANK				
250	03-340-000-0000-6455		UNLEADED FUEL	40466531	Motor Fuels And Lubrication
1083	WEX BANK				
		26.29			
		26.29	1 Transactions		
340	DEPT Total:	1,251.26	HIGHWAY EQUIPMENT MAINTENANCE	4 Vendors	8 Transactions
3	Fund Total:	2,866.65	ROAD & BRIDGE FUND		36 Transactions



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
119	1969 ASSURANT EMPLOYEE BENEFITS 05-391-000-0000-2051		131.00	DENTAL PREMIUM 04/01/2015 04/30/2015	C223217	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		131.00		1 Transactions	
81	651 COMMISSIONER OF REVENUE 05-391-000-0000-6269		13.00	MARCH USE TAX		Contracts
82	05-391-000-0000-6402		32.00	MARCH USE TAX		Office Supplies
	651 COMMISSIONER OF REVENUE		45.00		2 Transactions	
167	540 HUTCHINSON UTILITIES COMMISSION 05-391-000-0000-6253		676.71	ELECTRIC 02/26/2015 03/30/2015	410076-027482	Electricity
170	05-391-000-0000-6255		903.68	GAS 02/26/2015 03/30/2015	410076-027482	Natural Gas
	540 HUTCHINSON UTILITIES COMMISSION		1,580.39		2 Transactions	
173	664 LENTSCH TRUCKING 05-391-000-0000-6269		650.00	PAPER DRIVE		Contracts
	664 LENTSCH TRUCKING		650.00		1 Transactions	
130	1241 MADISON NATIONAL LIFE INSURANCE C 05-391-000-0000-2041		23.45	STD PREMIUM SOLID WASTE FUND 05/01/2015 05/31/2015		Short Term Disability Payable
107	05-391-000-0000-2050		24.58	LTD PREMIUM SOLID WASTE FUND 05/01/2015 05/31/2015		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		48.03		2 Transactions	
234	4147 WEST CENTRAL SANITATION INC 05-391-000-0000-6258		1,329.20	COUNTY & SCHOOL COLLECTION 03/01/2015 03/30/2015	10269016	School Recycling
219	05-391-000-0000-6259		827.19	STEWART DROP BOX RECYCLING 03/01/2015 03/30/2015	10368912	Recycling
220	05-391-000-0000-6259		4,608.63	GLENCOE DROP BOX RECYCLING 03/01/2015 03/30/2015	10368912	Recycling
221	05-391-000-0000-6259		827.19	BROWNTON DROP BOX RECYCLING 03/01/2015 03/30/2015	10368912	Recycling
222	05-391-000-0000-6259		236.34	SL DROP BOX RECYCLING	10368912	Recycling

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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
223	05-391-000-0000-6259		472.68	03/01/2015 03/30/2015 LP DROP BOX RECYCLING	10368912	Recycling
224	05-391-000-0000-6259		5,247.13	03/01/2015 03/30/2015 TOWNSHIP SHED	10368912	Recycling
4147	WEST CENTRAL SANITATION INC		13,548.36	03/01/2015 03/30/2015 7 Transactions		
391	DEPT Total:		16,002.78	SOLID WASTE TIP FEE	6 Vendors	15 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
2541	AMERICAN ENERGY SYSTEMS					
162	05-393-000-0000-6346		1,438.76	RENTAL UTILITIES 02/26/2015 03/30/2015	83938	RENTALS-BUILDING & FACILITY
2541	AMERICAN ENERGY SYSTEMS		1,438.76	1 Transactions		
1969	ASSURANT EMPLOYEE BENEFITS					
120	05-393-000-0000-2051		49.00	DENTAL PREMIUM 04/01/2015 04/30/2015	C223217	Dental Insurance Payable
1969	ASSURANT EMPLOYEE BENEFITS		49.00	1 Transactions		
134	CITY OF HUTCHINSON					
163	05-393-000-0000-6350		284.85	WATER SEWER	308506502	Other Services & Charges
164	05-393-000-0000-6350		48.57	WATER SEWER	308506510	Other Services & Charges
134	CITY OF HUTCHINSON		333.42	2 Transactions		
651	COMMISSIONER OF REVENUE					
83	05-393-000-0000-6269		1,763.00	MARCH USE TAX		Contracts
84	05-393-000-0000-6350		4.00	MARCH USE TAX		Other Services & Charges
85	05-393-000-0000-6402		4.00	MARCH USE TAX		Office Supplies
86	05-393-000-0000-6415		3.00	MARCH USE TAX		Cleaning Supplies
87	05-393-000-0000-6560		299.00	MARCH USE TAX		Repair And Maintenance-Equipment
88	05-393-000-0000-6612		125.00	MARCH USE TAX		Capital - \$100-\$5,000 (Inventory)
651	COMMISSIONER OF REVENUE		2,198.00	6 Transactions		
2378	HAEFNER/DUANE MICHAEL					
165	05-393-000-0000-6346		6,393.00	MAY RENT		RENTALS-BUILDING & FACILITY
2378	HAEFNER/DUANE MICHAEL		6,393.00	1 Transactions		
540	HUTCHINSON UTILITIES COMMISSION					

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
166	05-393-000-0000-6253		2,782.04	ELECTRIC 02/26/2015 03/30/2015	410076-027482	Electricity
169	05-393-000-0000-6255		3,715.12	GAS 02/26/2015 03/30/2015	410076-027482	Natural Gas
540	HUTCHINSON UTILITIES COMMISSION		6,497.16		2 Transactions	
172	664 LENTSCH TRUCKING 05-393-000-0000-6269		4,600.00	RECYCLED MATL SHIPPING		Contracts
	664 LENTSCH TRUCKING		4,600.00		1 Transactions	
131	1241 MADISON NATIONAL LIFE INSURANCE C 05-393-000-0000-2041		23.90	STD PREMIUM HHW FUND 05/01/2015 05/31/2015		Short Term Disability Payable
108	05-393-000-0000-2050		17.62	LTD PREMIUM MRF FUND 05/01/2015 05/31/2015		Long Term Disability Payable
1241	MADISON NATIONAL LIFE INSURANCE C		41.52		2 Transactions	
225	4147 WEST CENTRAL SANITATION INC 05-393-000-0000-6259		127.80	BISCAY COLLECTION 03/01/2015 03/30/2015	10269016	Recycling
226	05-393-000-0000-6259		6,353.08	GLENCOE COLLECTION 03/01/2015 03/30/2015	10269016	Recycling
227	05-393-000-0000-6259		16,892.32	HUTCHINSON COLLECTION 03/01/2015 03/30/2015	10269016	Recycling
228	05-393-000-0000-6259		897.44	BROWNTON COOLLECTION 03/01/2015 03/30/2015	10269016	Recycling
229	05-393-000-0000-6259		1,899.96	LESTER PRAIRIE COLLECTION 03/01/2015 03/30/2015	10269016	Recycling
230	05-393-000-0000-6259		403.28	PLATO COLLECTION 03/01/2015 03/30/2015	10269016	Recycling
231	05-393-000-0000-6259		1,011.04	PLATO COLLECTION 03/01/2015 03/30/2015	10269016	Recycling
232	05-393-000-0000-6259		658.88	STEWART COLLECTION 03/01/2015 03/30/2015	10269016	Recycling
233	05-393-000-0000-6259		2,661.08	WINSTED COLLECTION 03/01/2015 03/30/2015	10269016	Recycling
235	05-393-000-0000-6259		41.04	VALET SERVICE 03/01/2015 03/30/2015	10269016	Recycling
236	05-393-000-0000-6259		28.40	RURAL RDU COLLECTION	10269016	Recycling

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
237	05-393-000-0000-6259		248.52	03/01/2015 03/30/2015 GLENCOE MUD COLLECTION	10269016	Recycling
238	05-393-000-0000-6259		2,991.36	03/01/2015 03/30/2015 HUTCHINSON MUD COLLECTION	10269016	Recycling
239	05-393-000-0000-6259		91.20	03/01/2015 03/30/2015 WINSTED MUD COLLECTION	10269016	Recycling
240	05-393-000-0000-6259		54.72	03/01/2015 03/30/2015 SILVER LAKE MUD COLLECTION	10269016	Recycling
241	05-393-000-0000-6259		63.84	03/01/2015 03/30/2015 BROWNTON MUD COLLECTION	10269016	Recycling
242	05-393-000-0000-6259		9.12	03/01/2015 03/30/2015 LESTER PRAIRIE MUD COLLECTION	10269016	Recycling
4147	WEST CENTRAL SANITATION INC		34,433.08	03/01/2015 03/30/2015 17 Transactions		
393	DEPT Total:		55,983.94	MATERIALS RECOVERY FACILITY	9 Vendors	33 Transactions
397	DEPT			HOUSEHOLD HAZARDOUS WASTE		
89	651 COMMISSIONER OF REVENUE 05-397-000-0000-6259		15.00	MARCH USE TAX		Recycling
	651 COMMISSIONER OF REVENUE		15.00	1 Transactions		
168	540 HUTCHINSON UTILITIES COMMISSION 05-397-000-0000-6253		300.76	ELECTRIC 02/26/2015 03/30/2015	410076-027482	Electricity
171	05-397-000-0000-6255		401.64	GAS 02/26/2015 03/30/2015	410076-027482	Natural Gas
	540 HUTCHINSON UTILITIES COMMISSION		702.40	2 Transactions		
132	1241 MADISON NATIONAL LIFE INSURANCE C 05-397-000-0000-2041		45.45	STD PREMIUM HHW FUND 05/01/2015 05/31/2015		Short Term Disability Payable
109	05-397-000-0000-2050		22.21	LTD PREMIUM HHW FUND 05/01/2015 05/31/2015		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		67.66	2 Transactions		
397	DEPT Total:		785.06	HOUSEHOLD HAZARDOUS WASTE	3 Vendors	5 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5	Fund Total:		72,771.78	SOLID WASTE FUND		53 Transactions

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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			INCOME MAINTENANCE		
121	1969 ASSURANT EMPLOYEE BENEFITS 11-420-000-0000-2051		380.42	DENTAL PREMIUM 04/01/2015 04/30/2015	C223217	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		380.42	1 Transactions		
133	1241 MADISON NATIONAL LIFE INSURANCE C 11-420-000-0000-2041		193.46	STD PREMIUM INC MAINT FUND 05/01/2015 05/31/2015		Short Term Disability Payable
110	11-420-000-0000-2050		126.51	LTD PREMIUM INC MAINT FUND 05/01/2015 05/31/2015		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		319.97	2 Transactions		
31	6412 VERIZON WIRELESS 11-420-600-0010-6203		270.28	CELL PHONE USE 04/03/2015 05/02/2015	58374352-00001	Communications/Postage
	6412 VERIZON WIRELESS		270.28	1 Transactions		
420	DEPT Total:		970.67	INCOME MAINTENANCE	3 Vendors	4 Transactions
430	DEPT			INDIVIDUAL AND FAMILY SOCIAL SERVI		
122	1969 ASSURANT EMPLOYEE BENEFITS 11-430-000-0000-2051		1,469.08	DENTAL PREMIUM 04/01/2015 04/30/2015	C223217	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		1,469.08	1 Transactions		
134	1241 MADISON NATIONAL LIFE INSURANCE C 11-430-000-0000-2041		783.39	STD PREMIUM WELFARE FUND 05/01/2015 05/31/2015		Short Term Disability Payable
111	11-430-000-0000-2050		427.15	LTD PREMIUM WELFARE FUND 05/01/2015 05/31/2015		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		1,210.54	2 Transactions		
32	6412 VERIZON WIRELESS 11-430-700-0010-6203		405.42	CELL PHONE USE 04/03/2015 05/02/2015	58374352-00001	Communications/Postage
	6412 VERIZON WIRELESS		405.42	1 Transactions		

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POOL  
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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
430	DEPT Total:		3,085.04	INDIVIDUAL AND FAMILY SOCIAL SER	3 Vendors	4 Transactions
11	Fund Total:		4,055.71	HUMAN SERVICE FUND		8 Transactions

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POOL  
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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
15 DEPT		LAW LIBRARY		
358 WEST PAYMENT CENTER				
243 25-015-000-0000-6451		125.00	WEST INFORMATION CHARGES	831544653 Books
			03/01/2015 03/31/2015	
244 25-015-000-0000-6451		2,298.36	WEST INFORMATION CHARGES	831544759 Books
			03/01/2015 03/31/2015	
358 WEST PAYMENT CENTER		2,423.36	2 Transactions	
15 DEPT Total:		2,423.36	LAW LIBRARY	1 Vendors 2 Transactions
485 DEPT		COUNTY PUBLIC HEALTH NURSING		
1969 ASSURANT EMPLOYEE BENEFITS				
123 25-485-000-0000-2051		65.50	DENTAL PREMIUM	C223217 DENTAL INSURANCE PAYABLE
			04/01/2015 04/30/2015	
1969 ASSURANT EMPLOYEE BENEFITS		65.50	1 Transactions	
1241 MADISON NATIONAL LIFE INSURANCE C				
135 25-485-000-0000-2041		40.60	STD PREMIUM SPECIAL REV	SHORT TERM DISABILITY PAYABLE
			05/01/2015 05/31/2015	
112 25-485-000-0000-2050		26.40	LTD PREMIUM BOAT & WATER FUND	LONG TERM DISABILITY PAYABLE
			05/01/2015 05/31/2015	
1241 MADISON NATIONAL LIFE INSURANCE C		67.00	2 Transactions	
6412 VERIZON WIRELESS				
215 25-485-000-0000-6203		35.01	WIRELESS CHARGES (PW CIG)	9743282867 COMMUNICATIONS
6412 VERIZON WIRELESS		35.01	1 Transactions	
485 DEPT Total:		167.51	COUNTY PUBLIC HEALTH NURSING	3 Vendors 4 Transactions
807 DEPT		DESIGNATED FOR CAPITAL ASSETS		
1116 WOLD ARCHITECTS & ENGINEERS INC				
245 25-807-000-0000-6612		851.91	SECURITY IMPROVEMENT PLANNING	45654 Captial - \$100-\$5,000 (Inventory)
1116 WOLD ARCHITECTS & ENGINEERS INC		851.91	1 Transactions	
807 DEPT Total:		851.91	DESIGNATED FOR CAPITAL ASSETS	1 Vendors 1 Transactions
886 DEPT		COUNTY FEEDLOT PROGRAM		
1969 ASSURANT EMPLOYEE BENEFITS				



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POOL  
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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
124	25-886-000-0000-2051		DENTAL PREMIUM	C223217	Dental Insurance Payable
			04/01/2015 04/30/2015		
1969	ASSURANT EMPLOYEE BENEFITS			1 Transactions	
886	DEPT Total:		COUNTY FEEDLOT PROGRAM	1 Vendors	1 Transactions
25	Fund Total:		SPECIAL REVENUE FUND		8 Transactions

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POOL  
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74 FORFEITED TAX FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
987	DEPT			FORFEITED TAX SALE		
43	134 CITY OF HUTCHINSON 74-987-000-0000-6350		3.72	705 PARK ISLAND DR SW 03/11/2015 04/09/2015	279107010	Other Services & Charges
44	74-987-000-0000-6350		3.72	1800 SCENIC HEIGHTS CT SW 03/11/2015 04/09/2015	285380004	Other Services & Charges
45	74-987-000-0000-6350		3.72	1803 SCENIC HEIGHTS CT SW 03/11/2015 04/09/2015	285380301	Other Services & Charges
46	74-987-000-0000-6350		3.72	1811 SCENIC HEIGHTS CT SW 03/11/2015 04/09/2015	285381101	Other Services & Charges
47	74-987-000-0000-6350		3.72	1819 SCENIC HEIGHTS CT SW 03/11/2015 04/09/2015	285381903	Other Services & Charges
48	74-987-000-0000-6350		3.72	1824 SCENIC HEIGHTS CT SW 03/11/2015 04/09/2015	285382406	Other Services & Charges
49	74-987-000-0000-6350		3.72	1827 SCENIC HEIGHTS CT SW 03/11/2015 04/09/2015	285382703	Other Services & Charges
50	74-987-000-0000-6350		3.72	1832 SCENIC HEIGHTS CT SW 03/11/2015 04/09/2015	285383206	Other Services & Charges
51	74-987-000-0000-6350		3.72	1835 SCENIC HEIGHTS CT SW 03/11/2015 04/09/2015	285383503	Other Services & Charges
52	74-987-000-0000-6350		3.72	1843 SCENIC HEIGHTS CT SW 03/11/2015 04/09/2015	285384303	Other Services & Charges
53	74-987-000-0000-6350		3.72	1851 SCENIC HEIGHTS CT SW 03/11/2015 04/09/2015	285385102	Other Services & Charges
	134 CITY OF HUTCHINSON		40.92	11 Transactions		
987	DEPT Total:		40.92	FORFEITED TAX SALE	1 Vendors	11 Transactions
74	Fund Total:		40.92	FORFEITED TAX FUND		11 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
852	DEPT			PROJECT HARMONY GRANT		
6412	VERIZON WIRELESS					
216	82-852-000-0000-6203		35.01	IPAD (PRJCT HARMONY)	9743282867	Communications
6412	VERIZON WIRELESS		35.01	1 Transactions		
852	DEPT Total:		35.01	PROJECT HARMONY GRANT	1 Vendors	1 Transactions
853	DEPT			LOCAL PUBLIC HEALTH GRANT		
1969	ASSURANT EMPLOYEE BENEFITS					
125	82-853-000-0000-2051		57.50	DENTAL PREMIUM	C223217	DENTAL INSURANCE PAYABLE
				04/01/2015 04/30/2015		
1969	ASSURANT EMPLOYEE BENEFITS		57.50	1 Transactions		
1241	MADISON NATIONAL LIFE INSURANCE C					
136	82-853-000-0000-2041		53.60	STD PREMIUM SHNFP FUND		SHORT TERM DISABILITY PAYABLE
				05/01/2015 05/31/2015		
113	82-853-000-0000-2050		21.00	LTD PREMIUM CHS FUND		LONG TERM DISABILITY PAYABLE
				05/01/2015 05/31/2015		
1241	MADISON NATIONAL LIFE INSURANCE C		74.60	2 Transactions		
222	MEEKER COUNTY TREASURER					
5	82-853-000-0000-6860	DTG 6	2,288.40	2ND 3RD & 4TH QTR 2014 FAP		Follow Along Program
222	MEEKER COUNTY TREASURER		2,288.40	1 Transactions		
314	SIBLEY COUNTY TREASURER					
23	82-853-000-0000-6860	DTG 6	1,716.70	2NR 3RD & 4TH QTR 2014		Follow Along Program
314	SIBLEY COUNTY TREASURER		1,716.70	1 Transactions		
6412	VERIZON WIRELESS					
217	82-853-000-0000-6203		35.01	1 AIRCARD CHARGES (CHS)	9743282867	Communications
6412	VERIZON WIRELESS		35.01	1 Transactions		
853	DEPT Total:		4,172.21	LOCAL PUBLIC HEALTH GRANT	5 Vendors	6 Transactions
862	DEPT			SHIP		
718	BUERKLE/RHONDA					
56	82-862-000-0000-6121		738.00	SHIP GRANT TIME		Personnel Wages
58	82-862-000-0000-6121		1,230.00	SHIP GRANT (SIBLEY)		Personnel Wages

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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
59	82-862-000-0000-6203		SHIP COMMUNICATIONS		Communications
57	82-862-000-0000-6335		SHIP GRANT MILEAGE		Mileage Expense
718	BUERKLE/RHONDA			4 Transactions	
862	DEPT Total:		SHIP	1 Vendors	4 Transactions
82	Fund Total:		COMMUNITY HEALTH SERVICE		11 Transactions



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84 SUPPORTING HANDS N F F

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
490	DEPT			SUPPORTING HANDS NURSE FAMILY PA		
126	1969 ASSURANT EMPLOYEE BENEFITS 84-490-000-0000-2051		89.05	DENTAL PREMIUM 04/01/2015 04/30/2015	C223217	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		89.05	1 Transactions		
90	651 COMMISSIONER OF REVENUE 84-490-000-0000-6265		61.00	MARCH USE TAX		Professional Services
91	84-490-000-0000-6402		56.00	MARCH USE TAX		Office Supplies
92	84-490-000-0000-6612		13.00	MARCH USE TAX		Capital - \$100-\$5,000 (Inventory)
	651 COMMISSIONER OF REVENUE		130.00	3 Transactions		
137	1241 MADISON NATIONAL LIFE INSURANCE C 84-490-000-0000-2041		26.91	STD PREMIUM SHNFP FUND 05/01/2015 05/31/2015		Short Term Disability Payable
114	84-490-000-0000-2050		86.22	LTD PREMIUM SHNFP FUND 05/01/2015 05/31/2015		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		113.13	2 Transactions		
6	5069 MORRIS ELECTRONICS INC 84-490-000-0000-6265		280.00	SERVICE LABOR 03/04/2015 03/04/2015	20132278	Professional Services
7	84-490-000-0000-6265		87.50	SERVICE LABOR 03/06/2015 03/07/2015	20132319	Professional Services
8	84-490-000-0000-6265		52.50	SERVICE LABOR 03/09/2015 03/09/2015	20132337	Professional Services
9	84-490-000-0000-6265		35.00	SERVICE LABOR 03/10/2015 03/10/2015	20132346	Professional Services
10	84-490-000-0000-6265		140.00	SERVICE LABOR 03/11/2015 03/11/2015	20132381	Professional Services
11	84-490-000-0000-6265		140.00	SERVICE LABOR 03/12/2015 03/12/2015	20132389	Professional Services
13	84-490-000-0000-6265		70.00	SERVICE LABOR 03/13/2015 03/13/2015	20132424	Professional Services
14	84-490-000-0000-6265		35.00	SERVICE LABOR 03/15/2015 03/15/2015	20132431	Professional Services
15	84-490-000-0000-6265		210.00	SERVICE LABOR 03/17/2015 03/17/2015	20132457	Professional Services
16	84-490-000-0000-6265		35.00	SERVICE LABOR	20132490	Professional Services

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84 SUPPORTING HANDS N F F

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
17	84-490-000-0000-6265		210.00	03/18/2015 03/18/2015 SERVICE LABOR	20132537	Professional Services
18	84-490-000-0000-6265		70.00	03/23/2015 03/23/2015 SERVICE LABOR	20132589	Professional Services
19	84-490-000-0000-6265		140.00	03/26/2015 03/26/2015 SERVICE LABOR	20132722	Professional Services
20	84-490-000-0000-6265		52.50	04/02/2015 04/02/2015 SERVICE LABOR	20132733	Professional Services
21	84-490-000-0000-6265		52.50	04/02/2015 04/02/2015 SERVICE LABOR	20132797	Professional Services
5069	MORRIS ELECTRONICS INC		1,610.00	04/07/2015 04/07/2015 15 Transactions		
200	2677 UNIVERSITY OF COLARDO-DENVER 84-490-000-0000-6245		550.00	REG DANCE PROFICIENCY	AR-US0184	Dues And Registration Fees
	2677 UNIVERSITY OF COLARDO-DENVER		550.00	1 Transactions		
35	6412 VERIZON WIRELESS 84-490-000-0000-6203		610.85	CALL CHARGES	8742912943	Communications
	6412 VERIZON WIRELESS		610.85	1 Transactions		
490	DEPT Total:		3,103.03	SUPPORTING HANDS NURSE FAMILY P	6 Vendors	23 Transactions
493	DEPT			MIECHV		
127	1969 ASSURANT EMPLOYEE BENEFITS 84-493-000-0000-2051		12.95	DENTAL PREMIUM 04/01/2015 04/30/2015	C223217	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		12.95	1 Transactions		
93	651 COMMISSIONER OF REVENUE 84-493-000-0000-6265		38.00	MARCH USE TAX		Professional Services
	651 COMMISSIONER OF REVENUE		38.00	1 Transactions		
138	1241 MADISON NATIONAL LIFE INSURANCE C 84-493-000-0000-2041		14.64	STD PREMIUM SPECIAL REV FUND 05/01/2015 05/31/2015		Short Term Disability Payable
115	84-493-000-0000-2050		15.08	LTD PREMIUM SHNFP FUND 05/01/2015 05/31/2015		Long Term Disability Payable

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84 SUPPORTING HANDS N F F

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
1241	MADISON NATIONAL LIFE INSURANCE C	29.72			
			2 Transactions		
5069	MORRIS ELECTRONICS INC				
12	84-493-000-0000-6265	2,400.00	SERVICER SUPPORT	20131526	Professional Services
			01/01/2015 12/31/2015		
5069	MORRIS ELECTRONICS INC	2,400.00			
			1 Transactions		
6412	VERIZON WIRELESS				
36	84-493-000-0000-6203	90.54	CALL CHAREGES MIECHV	8742912943	Communications
6412	VERIZON WIRELESS	90.54			
			1 Transactions		
493	DEPT Total:	2,571.21	MIECHV	5 Vendors	6 Transactions
84	Fund Total:	5,674.24	SUPPORTING HANDS N F P FUN		29 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
833	DEPT		MORTGAGE REGISTRY TAX		
1004	MINNESOTA DEPARTMENT OF REVENUE				
139	86-833-000-0000-6850	39,897.49	MARCH MTG REG		Collections For Other Agencies
1004	MINNESOTA DEPARTMENT OF REVENUE	39,897.49		1 Transactions	
833	DEPT Total:	39,897.49	MORTGAGE REGISTRY TAX	1 Vendors	1 Transactions
834	DEPT		DEED TAX		
1004	MINNESOTA DEPARTMENT OF REVENUE				
140	86-834-000-0000-6850	38,161.98	MARCH DEED TAX		Collections For Other Agencies
1004	MINNESOTA DEPARTMENT OF REVENUE	38,161.98		1 Transactions	
834	DEPT Total:	38,161.98	DEED TAX	1 Vendors	1 Transactions
935	DEPT		REAL ESTATE ASSURANCE-REGISTERED		
3411	COMMISSIONER OF FINANCE				
61	86-935-000-0000-6850	145.50	MARCH REGISTERED LAND		Collections For Other Agencies
			03/01/2015 03/31/2015		
3411	COMMISSIONER OF FINANCE	145.50		1 Transactions	
935	DEPT Total:	145.50	REAL ESTATE ASSURANCE-REGISTERE	1 Vendors	1 Transactions
939	DEPT		STATE SURCHARGE 3%		
3411	COMMISSIONER OF FINANCE				
62	86-939-000-0000-6850	6,079.50	MARCH REGISTRARS FEES		Collections For Other Agencies
			03/01/2015 03/31/2015		
3411	COMMISSIONER OF FINANCE	6,079.50		1 Transactions	
939	DEPT Total:	6,079.50	STATE SURCHARGE 3%	1 Vendors	1 Transactions
940	DEPT		VITAL RECORDS SURCHARGE-BIRTH&D		
3411	COMMISSIONER OF FINANCE				
63	86-940-000-0000-6850	3,576.00	MARCH BIRTH/DEATH SURCHARGE		Collections For Other Agencies
			03/01/2015 03/31/2015		
3411	COMMISSIONER OF FINANCE	3,576.00		1 Transactions	



\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
940	DEPT Total:		3,576.00	VITAL RECORDS SURCHARGE-BIRTH&	1 Vendors	1 Transactions
950	DEPT			BIRTH RECORD SURCHARGE		
64	3411 COMMISSIONER OF FINANCE 86-950-000-0000-6850		1,220.00	MARCH BIRTH RECORD SURCHARGE 03/01/2015 03/31/2015		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		1,220.00		1 Transactions	
950	DEPT Total:		1,220.00	BIRTH RECORD SURCHARGE	1 Vendors	1 Transactions
952	DEPT			CHILDREN'S TRUST FUND SURCHARGE-		
65	3411 COMMISSIONER OF FINANCE 86-952-000-0000-6850		390.00	MARCH CHILDREN SURCHARGE 03/01/2015 03/31/2015		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		390.00		1 Transactions	
952	DEPT Total:		390.00	CHILDREN'S TRUST FUND SURCHARGE	1 Vendors	1 Transactions
954	DEPT			MARRIAGE LICENSE		
66	3411 COMMISSIONER OF FINANCE 86-954-000-0000-6850		385.00	MARCH MARR LIC SURCHARGE 03/01/2015 03/31/2015		Collections For Other Agencies
67	86-954-000-0000-6850		30.00	MARCH MARR LIC SUPRVD VISIT 03/01/2015 03/31/2015		Collections For Other Agencies
68	86-954-000-0000-6850		20.00	MARCH MARR LIC/MN ENABLE 03/01/2015 03/31/2015		Collections For Other Agencies
69	86-954-000-0000-6850		175.00	MARCH MARR LIC/DISPL HOME REG 03/01/2015 03/31/2015		Collections For Other Agencies
70	86-954-000-0000-6850		30.00	MARCH MARR LIC/HEALTHY MARR 03/01/2015 03/31/2015		Collections For Other Agencies
71	86-954-000-0000-6850		35.00	MARCH MARR LIC/COUPLES ON BRIN 03/01/2015 03/31/2015		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		675.00		6 Transactions	
954	DEPT Total:		675.00	MARRIAGE LICENSE	1 Vendors	6 Transactions
956	DEPT			SALES TAX		
	651 COMMISSIONER OF REVENUE					

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
74	86-956-000-0000-6850		MARCH 2014 SALES TAX (4133)		Collections For Other Agencies
	651 COMMISSIONER OF REVENUE	284.00	1 Transactions		
956	DEPT Total:	284.00	SALES TAX	1 Vendors	1 Transactions
958	DEPT		TIF ADMINISTRATION FEES		
	3411 COMMISSIONER OF FINANCE				
72	86-958-000-0000-6850	9.99-	MARCH TIF ADMINISTRATIVE FEE		Collections For Other Agencies
			03/01/2015 03/31/2015		
	3411 COMMISSIONER OF FINANCE	9.99-	1 Transactions		
958	DEPT Total:	9.99-	TIF ADMINISTRATION FEES	1 Vendors	1 Transactions
966	DEPT		HUTCHINSON CITY SALES TAX		
	651 COMMISSIONER OF REVENUE				
73	86-966-000-0000-6850	20.00	MARCH HUTCHINSON TAX (3998)		Collections For Other Agencies
	651 COMMISSIONER OF REVENUE	20.00	1 Transactions		
966	DEPT Total:	20.00	HUTCHINSON CITY SALES TAX	1 Vendors	1 Transactions
975	DEPT		DNR CLEARING ACCOUNT		
	509 MINNESOTA DNR				
55	86-975-000-0000-6850	605.00	DNR		Collections For Other Agencies
			04/07/2015 04/13/2015		
	509 MINNESOTA DNR	605.00	1 Transactions		
975	DEPT Total:	605.00	DNR CLEARING ACCOUNT	1 Vendors	1 Transactions
976	DEPT		GAME & FISH CLEARING ACCOUNT		
	509 MINNESOTA DNR				
54	86-976-000-0000-6850	158.00	G & F		Collections For Other Agencies
			04/07/2015 04/13/2015		
	509 MINNESOTA DNR	158.00	1 Transactions		
976	DEPT Total:	158.00	GAME & FISH CLEARING ACCOUNT	1 Vendors	1 Transactions
86	Fund Total:	91,202.48	TRUST & AGENCY FUND		18 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/17/15 2:20PM  
87 TAX & PENALTY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
984 DEPT		ADVANCE TAX COLLECTIONS		
595 MCLEOD COUNTY ABSTRACT AND TITLI				
1 87-984-000-0000-6810		34.00	OVERPAY LUEHRS TRUST&SCHWARTZ	14.026.1400 Refunds And Reimbursements
595 MCLEOD COUNTY ABSTRACT AND TITLI		34.00	1 Transactions	
984 DEPT Total:		34.00	ADVANCE TAX COLLECTIONS	1 Vendors 1 Transactions
87 Fund Total:		34.00	TAX & PENALTY FUND	1 Transactions
Final Total:		326,329.96	109 Vendors	253 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	139,963.04	GENERAL REVENUE FUND
	3	2,866.65	ROAD & BRIDGE FUND
	5	72,771.78	SOLID WASTE FUND
	11	4,055.71	HUMAN SERVICE FUND
	25	3,465.03	SPECIAL REVENUE FUND
	74	40.92	FORFEITED TAX FUND
	82	6,256.11	COMMUNITY HEALTH SERVICE
	84	5,674.24	SUPPORTING HANDS N F P FUN
	86	91,202.48	TRUST & AGENCY FUND
	87	34.00	TAX & PENALTY FUND
	All Funds	326,329.96	Total

Approved by, .....

.....

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\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N



POOL

4/24/15 12:45PM

1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
62	4547 AVESIS THIRD PARTY ADMINISTRATOR: 01-000-000-0000-2044		404.64	VISION PREMIUM GENERAL FUND 05/01/2015 05/31/2015		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		404.64		1 Transactions	
14	1360 MINNESOTA MUTUAL 01-000-000-0000-2049		1,897.76	LIFE PREMIUM GENERAL FUND 05/01/2015 05/31/2015		Life Insurance Payable
29	01-000-000-0000-2053		75.85	LIFE PREMIUM SELF PAY FUND 05/01/2015 05/31/2015		Cobra Life Insurance Payable
	1360 MINNESOTA MUTUAL		1,973.61		2 Transactions	
71	1874 MN COUNTIES INTERGOVERNMENTAL TI 01-000-000-0000-2045		78,095.82	MEDICAL PREMIUM GENERAL FUND 05/01/2015 05/31/2015		Health Insurance Payable
70	01-000-000-0000-2052		2,600.00	MEDICAL PREMIUM SELF PAY FUND 05/01/2015 05/31/2015		Cobra Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		80,695.82		2 Transactions	
0	DEPT Total:		83,074.07	...	3 Vendors	5 Transactions
13	DEPT			COURT ADMINISTRATOR'S		
44	283 GLENCOE LAW OFFICE 01-013-000-0000-6273		131.25	COURT APPT G NIEHOFF PR-15-515	577	Court Appt Atty-Other
39	01-013-000-0000-6272		168.75	COURT APPT SV JV-15-68	578	Court Appt Atty-Dep/Neg/Ter
40	01-013-000-0000-6272		345.00	COURT APPT AE/IM JV-15-66	579	Court Appt Atty-Dep/Neg/Ter
43	01-013-000-0000-6273		150.00	COURT APPT L DURAN PR-15-400	580	Court Appt Atty-Other
42	01-013-000-0000-6273		281.25	COURT APPT J WHITE JV-15-310	581	Court Appt Atty-Other
33	01-013-000-0000-6272		251.25	COURT APPT JD/DM JV-15-39	582	Court Appt Atty-Dep/Neg/Ter
41	01-013-000-0000-6272		112.50	COURT APPT JR/IM JV-14-259	583	Court Appt Atty-Dep/Neg/Ter
34	01-013-000-0000-6272		105.00	COURT APPT JO/SB JV-14-255	584	Court Appt Atty-Dep/Neg/Ter
35	01-013-000-0000-6272		933.75	COURT APPT SV JV-14-66	585	Court Appt Atty-Dep/Neg/Ter
38	01-013-000-0000-6272		22.50	COURT APPT KS/GS JV-14-230	586	Court Appt Atty-Dep/Neg/Ter
37	01-013-000-0000-6272		157.50	COURT APPT BW/LD/ED JV-14-179	587	Court Appt Atty-Dep/Neg/Ter
36	01-013-000-0000-6272		191.25	COURT APPT RM/DM/PF JV-14-191	595	Court Appt Atty-Dep/Neg/Ter
	283 GLENCOE LAW OFFICE		2,850.00		12 Transactions	
6440	MELCHERT HUBERT SJODIN PLLP					

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
50	01-013-000-0000-6273		405.00	COURT APPT K ZIRBES PR-15-285	118481	Court Appt Atty-Other
47	01-013-000-0000-6273		75.00	COURT APPT DR FA-11-625	118484	Court Appt Atty-Other
49	01-013-000-0000-6273		15.00	COURT APPT A POULIOT PR-15-174	118485	Court Appt Atty-Other
53	01-013-000-0000-6272		15.00	COURT APPT TS/MS JV-14-158	118490	Court Appt Atty-Dep/Neg/Ter
51	01-013-000-0000-6272		240.00	COURT APPT RM/DM/PF JV-14-191	118493	Court Appt Atty-Dep/Neg/Ter
52	01-013-000-0000-6272		630.00	COURT APPT RH/LH JV-12-205	118698	Court Appt Atty-Dep/Neg/Ter
48	01-013-000-0000-6273		570.00	COURT APPT D DOLEZAL PR-15-353	118845	Court Appt Atty-Other
6440	MELCHERT HUBERT SJODIN PLLP		1,950.00	7 Transactions		
13	DEPT Total:		4,800.00	COURT ADMINISTRATOR'S	2 Vendors	19 Transactions
111	DEPT			COURTHOUSE BUILDING		
4	539 CENTER POINT ENERGY 01-111-000-0000-6255		2,600.82	GAS-CH	5969231-9	Natural Gas
	539 CENTER POINT ENERGY		2,600.82	1 Transactions		
111	DEPT Total:		2,600.82	COURTHOUSE BUILDING	1 Vendors	1 Transactions
251	DEPT			COUNTY JAIL		
56	1160 MCLEOD COUNTY AUDITOR TREASURER 01-251-000-0000-6327		12.00	#149 LICENSE PLATE FEE	002LKB	General Auto Maintenance
	1160 MCLEOD COUNTY AUDITOR TREASURER		12.00	1 Transactions		
251	DEPT Total:		12.00	COUNTY JAIL	1 Vendors	1 Transactions
520	DEPT			COUNTY PARK'S		
	213 MCLEOD COOP POWER ASSN					
9	01-520-000-0000-6253		413.58	525 POWER	140900	Electricity
5	01-520-000-0000-6253		39.84	521 POWER	205200	Electricity
10	01-520-000-0000-6253		372.25	526 POWER HOUSE	416900	Electricity
8	01-520-000-0000-6253		50.25	524 POWER	424600	Electricity
7	01-520-000-0000-6253		39.77	523 POWER	483200	Electricity
6	01-520-000-0000-6253		33.24	522 POWER	518000	Electricity
11	01-520-000-0000-6253		29.39	526 POWER	572300	Electricity
	213 MCLEOD COOP POWER ASSN		978.32	7 Transactions		
520	DEPT Total:		978.32	COUNTY PARK'S	1 Vendors	7 Transactions

POOL  
4/24/15 12:45PM  
1 GENERAL REVENUE FUND

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
1 Fund Total:		91,465.21	GENERAL REVENUE FUND	33 Transactions



\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
63	4547 AVESIS THIRD PARTY ADMINISTRATOR: 03-000-000-0000-2044		42.12	VISION PREMIUM HIGHWAY FUND 05/01/2015 05/31/2015		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		42.12		1 Transactions	
15	1360 MINNESOTA MUTUAL 03-000-000-0000-2049		331.65	LIFE PREMIUM HIGHWAY FUND 05/01/2015 05/31/2015		Life Insurance Payable
	1360 MINNESOTA MUTUAL		331.65		1 Transactions	
72	1874 MN COUNTIES INTERGOVERNMENTAL TI 03-000-000-0000-2045		13,974.00	MEDICAL PREMIUM HIGHWAY FUND 05/01/2015 05/31/2015		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		13,974.00		1 Transactions	
0	DEPT Total:		14,347.77	...	3 Vendors	3 Transactions
3	Fund Total:		14,347.77	ROAD & BRIDGE FUND		3 Transactions



POOL  
4/24/15 12:45PM  
5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
64	4547 AVESIS THIRD PARTY ADMINISTRATOR'S 05-391-000-0000-2044		13.16	VISION PREMIUM SW FUND 05/01/2015 05/31/2015		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR'S		13.16	1 Transactions		
16	1360 MINNESOTA MUTUAL 05-391-000-0000-2049		131.20	LIFE PREMIUM SOLID WASTE FUND 05/01/2015 05/31/2015		Life Insurance Payable
	1360 MINNESOTA MUTUAL		131.20	1 Transactions		
73	1874 MN COUNTIES INTERGOVERNMENTAL TI 05-391-000-0000-2045		3,202.00	MEDICAL PREMIUM SW FUND 05/01/2015 05/31/2015		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		3,202.00	1 Transactions		
391	DEPT Total:		3,346.36	SOLID WASTE TIP FEE	3 Vendors	3 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
65	4547 AVESIS THIRD PARTY ADMINISTRATOR'S 05-393-000-0000-2044		27.08	VISION PREMIUM MRF FUND 05/01/2015 05/31/2015		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR'S		27.08	1 Transactions		
17	1360 MINNESOTA MUTUAL 05-393-000-0000-2049		64.37	LIFE PREMIUM MRF FUND 05/01/2015 05/31/2015		Life Insurance Payable
	1360 MINNESOTA MUTUAL		64.37	1 Transactions		
74	1874 MN COUNTIES INTERGOVERNMENTAL TI 05-393-000-0000-2045		2,862.90	MEDICAL PREMIUM MRF FUND 05/01/2015 05/31/2015		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		2,862.90	1 Transactions		
393	DEPT Total:		2,954.35	MATERIALS RECOVERY FACILITY	3 Vendors	3 Transactions
397	DEPT			HOUSEHOLD HAZARDOUS WASTE		
	1360 MINNESOTA MUTUAL					

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
18	05-397-000-0000-2049		LIFE PREMIUM HHW FUND		Life Insurance Payable
		14.75	05/01/2015 05/31/2015		
1360	MINNESOTA MUTUAL			1 Transactions	
1874	MN COUNTIES INTERGOVERNMENTAL TI				
75	05-397-000-0000-2045		MEDICAL PREMIUM HHW FUND		Health Insurance Payable
		1,541.00	05/01/2015 05/31/2015		
1874	MN COUNTIES INTERGOVERNMENTAL TI			1 Transactions	
397	DEPT Total:	1,555.75	HOUSEHOLD HAZARDOUS WASTE	2 Vendors	2 Transactions
5	Fund Total:	7,856.46	SOLID WASTE FUND		8 Transactions

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POOL  
4/24/15 12:45PM  
11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			INCOME MAINTENANCE		
66	4547 AVESIS THIRD PARTY ADMINISTRATOR: 11-420-000-0000-2044		76.14	VISION PREMIUM INC MAINT FUND 05/01/2015 05/31/2015		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		76.14	1 Transactions		
19	1360 MINNESOTA MUTUAL 11-420-000-0000-2049		380.40	LIFE PREMIUM IN MAINT FUND 05/01/2015 05/31/2015		Life Insurance Payable
	1360 MINNESOTA MUTUAL		380.40	1 Transactions		
76	1874 MN COUNTIES INTERGOVERNMENTAL TI 11-420-000-0000-2045		16,301.36	MEDICAL PREMIUM IN MAINT FUND 05/01/2015 05/31/2015		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		16,301.36	1 Transactions		
420	DEPT Total:		16,757.90	INCOME MAINTENANCE	3 Vendors	3 Transactions
430	DEPT			INDIVIDUAL AND FAMILY SOCIAL SERVI		
32	290 AP TECHNOLOGY 11-430-700-0010-6321		795.00	SECURE CHECK 2015 M/A	IN006372	Maintenance Agreements
	290 AP TECHNOLOGY		795.00	1 Transactions		
67	4547 AVESIS THIRD PARTY ADMINISTRATOR: 11-430-000-0000-2044		170.18	VISION PREMIUM WELFARE FUND 05/01/2015 05/31/2015		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		170.18	1 Transactions		
20	1360 MINNESOTA MUTUAL 11-430-000-0000-2049		1,302.78	LIFE PREMIUM WELFARE FUND 05/01/2015 05/31/2015		Life Insurance Payable
	1360 MINNESOTA MUTUAL		1,302.78	1 Transactions		
77	1874 MN COUNTIES INTERGOVERNMENTAL TI 11-430-000-0000-2045		40,892.64	MEDICAL PREMIUM WELFARE FUND 05/01/2015 05/31/2015		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		40,892.64	1 Transactions		

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
430	DEPT Total:		43,160.60	INDIVIDUAL AND FAMILY SOCIAL SER	4 Vendors	4 Transactions
11	Fund Total:		59,918.50	HUMAN SERVICE FUND		7 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
662	DEPT			JOINT DITCH #3A SCMC		
1	605 CARVER COUNTY TREASURER 20-662-000-0000-6302	DTG 6	1.52	2014 DITCH EXPENSES		Construction And Repairs
	605 CARVER COUNTY TREASURER		1.52	1 Transactions		
662	DEPT Total:		1.52	JOINT DITCH #3A SCMC	1 Vendors	1 Transactions
663	DEPT			JOINT DITCH #4 CWMC		
2	605 CARVER COUNTY TREASURER 20-663-000-0000-6302	DTG 6	40.59	2014 DITCH EXPENSES		Construction And Repairs
	605 CARVER COUNTY TREASURER		40.59	1 Transactions		
663	DEPT Total:		40.59	JOINT DITCH #4 CWMC	1 Vendors	1 Transactions
665	DEPT			JOINT DITCH #5 CMC		
3	605 CARVER COUNTY TREASURER 20-665-000-0000-6302	DTG 6	375.98	2014 DITCH EXPENSES		Construction And Repairs
	605 CARVER COUNTY TREASURER		375.98	1 Transactions		
665	DEPT Total:		375.98	JOINT DITCH #5 CMC	1 Vendors	1 Transactions
20	Fund Total:		418.09	COUNTY DITCH FUND		3 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15	DEPT			LAW LIBRARY		
55	358 WEST PAYMENT CENTER		280.00	MN PR V20BFED PT1-2	831626261	Books
	25-015-000-0000-6451					
	358 WEST PAYMENT CENTER		280.00	1 Transactions		
15	DEPT Total:		280.00	LAW LIBRARY	1 Vendors	1 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
21	1360 MINNESOTA MUTUAL		13.40	LIFE PREMIUM BOAT & WATER FUND		LIFE INSURANCE PAYABLE
	25-485-000-0000-2049			05/01/2015 05/31/2015		
	1360 MINNESOTA MUTUAL		13.40	1 Transactions		
485	DEPT Total:		13.40	COUNTY PUBLIC HEALTH NURSING	1 Vendors	1 Transactions
519	DEPT			SNOWMOBILE TRAIL-GRANT		
58	4031 CROW RIVER SNO PROS		11,304.87	3RD BENCHMARK 2015		Collections For Other Agencies
	25-519-000-0000-6850					
	4031 CROW RIVER SNO PROS		11,304.87	1 Transactions		
519	DEPT Total:		11,304.87	SNOWMOBILE TRAIL-GRANT	1 Vendors	1 Transactions
612	DEPT			SHORELAND-GRANT		
22	1360 MINNESOTA MUTUAL		3.31	LIFE PREMIUM SHORELAND FUND		Life Insurance Payable
	25-612-000-0000-2049			05/01/2015 05/31/2015		
	1360 MINNESOTA MUTUAL		3.31	1 Transactions		
78	1874 MN COUNTIES INTERGOVERNMENTAL TI		25.25	MEDICAL PREMIUM SHORELAND FUND		Health Insurance Payable
	25-612-000-0000-2045			05/01/2015 05/31/2015		
	1874 MN COUNTIES INTERGOVERNMENTAL TI		25.25	1 Transactions		
612	DEPT Total:		28.56	SHORELAND-GRANT	2 Vendors	2 Transactions
613	DEPT			WATER RESOURCE MANAGEMENT-GRAI		
	1360 MINNESOTA MUTUAL					

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
23	25-613-000-0000-2049		LIFE PREMIUM WATER RESOURCE		Life Insurance Payable
	1360 MINNESOTA MUTUAL		05/01/2015 05/31/2015	1 Transactions	
79	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-613-000-0000-2045		MEDICAL PREMIUM WATER RESOURCE		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		05/01/2015 05/31/2015	1 Transactions	
613	DEPT Total:	45.60	WATER RESOURCE MANAGEMENT-GR	2 Vendors	2 Transactions
614	DEPT		WETLANDS ADMINISTRATION-GRANT		
	1360 MINNESOTA MUTUAL				
24	25-614-000-0000-2049		LIFE PREMIUM WETLANDS FUND		Life Insurance Payable
	1360 MINNESOTA MUTUAL		05/01/2015 05/31/2015	1 Transactions	
80	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-614-000-0000-2045		MEDICAL PREMIUM WETLANDS FUND		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		05/01/2015 05/31/2015	1 Transactions	
614	DEPT Total:	108.29	WETLANDS ADMINISTRATION-GRANT	2 Vendors	2 Transactions
694	DEPT		AQUATIC INVASIVE SPECIES		
	3645 HUTCHINSON EVENT CENTER				
45	25-694-000-0000-6243		ROOM RENTAL FOR AIS OPEN HOUSE		PUBLIC EDUCATION
	3645 HUTCHINSON EVENT CENTER			1 Transactions	
694	DEPT Total:	142.00	AQUATIC INVASIVE SPECIES	1 Vendors	1 Transactions
807	DEPT		DESIGNATED FOR CAPITAL ASSETS		
	4259 MP NEXLEVEL LLC				
30	25-807-000-0000-6610		FIBER PROJECT	1100388	Capital - Over \$5,000 (Fixed Assets)
31	25-807-000-0000-6610		FIBER PROJECT	1100389	Capital - Over \$5,000 (Fixed Assets)
	4259 MP NEXLEVEL LLC			2 Transactions	



\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
807 DEPT Total:		73,863.10	DESIGNATED FOR CAPITAL ASSETS	1 Vendors 2 Transactions
886 DEPT			COUNTY FEEDLOT PROGRAM	
1360 MINNESOTA MUTUAL				
25 25-886-000-0000-2049		16.70	LIFE PREMIUM FEEDLOT FUND	Life Insurance Payable
			05/01/2015 05/31/2015	
1360 MINNESOTA MUTUAL		16.70		1 Transactions
81 1874 MN COUNTIES INTERGOVERNMENTAL TI				
25 25-886-000-0000-2045		373.69	MEDICAL PREMIUM FEEDLOT FUND	Health Insurance Payable
			05/01/2015 05/31/2015	
1874 MN COUNTIES INTERGOVERNMENTAL TI		373.69		1 Transactions
886 DEPT Total:		390.39	COUNTY FEEDLOT PROGRAM	2 Vendors 2 Transactions
25 Fund Total:		86,176.21	SPECIAL REVENUE FUND	14 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
853	DEPT			LOCAL PUBLIC HEALTH GRANT		
26	1360 MINNESOTA MUTUAL 82-853-000-0000-2049		33.65	LIFE PREMIUM CHS FUND 05/01/2015 05/31/2015		LIFE INSURANCE PAYABLE
	1360 MINNESOTA MUTUAL		33.65		1 Transactions	
82	1874 MN COUNTIES INTERGOVERNMENTAL TI 82-853-000-0000-2045		1,206.00	MEDICAL PREMIUM NFP FUND 05/01/2015 05/31/2015		HEALTH INSURANCE PAYABLE
	1874 MN COUNTIES INTERGOVERNMENTAL TI		1,206.00		1 Transactions	
853	DEPT Total:		1,239.65	LOCAL PUBLIC HEALTH GRANT	2 Vendors	2 Transactions
854	DEPT			WIC		
46	222 MEEKER COUNTY TREASURER 82-854-000-0000-6856		13,953.99	FEB WIC 2015		Wic
	222 MEEKER COUNTY TREASURER		13,953.99		1 Transactions	
54	314 SIBLEY COUNTY TREASURER 82-854-000-0000-6856		6,977.01	FEB WIC 2015		Wic
	314 SIBLEY COUNTY TREASURER		6,977.01		1 Transactions	
854	DEPT Total:		20,931.00	WIC	2 Vendors	2 Transactions
862	DEPT			SHIP		
85	5576 BACHMAN/MARY 82-862-000-0000-6121		980.00	SHIP GRANT TIME		Personnel Wages
	5576 BACHMAN/MARY		980.00		1 Transactions	
862	DEPT Total:		980.00	SHIP	1 Vendors	1 Transactions
82	Fund Total:		23,150.65	COMMUNITY HEALTH SERVICE		5 Transactions



POOL

4/24/15 12:45PM

84 SUPPORTING HANDS N F F

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
490	DEPT			SUPPORTING HANDS NURSE FAMILY PA		
68	4547 AVESIS THIRD PARTY ADMINISTRATOR: 84-490-000-0000-2044		57.63	VISION PREMIUM SHNFP 05/01/2015 05/31/2015	FUND	Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		57.63	1 Transactions		
59	52052 GOLDEN TONGUE CONSULTANTS INC 84-490-000-0000-6350		80.00	INTERPERTER SERVICES 04/08/2015 04/08/2015	106632	Other Services & Charges
	52052 GOLDEN TONGUE CONSULTANTS INC		80.00	1 Transactions		
27	1360 MINNESOTA MUTUAL 84-490-000-0000-2049		204.43	LIFE PREMIUM NFP FUND 05/01/2015 05/31/2015		Life Insurance Payable
	1360 MINNESOTA MUTUAL		204.43	1 Transactions		
83	1874 MN COUNTIES INTERGOVERNMENTAL TI 84-490-000-0000-2045		4,868.07	MEDICAL PREMIUM NFP FUND 05/01/2015 05/31/2015		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		4,868.07	1 Transactions		
60	932 RENVILLE CO PUBLIC HEALTH 84-490-000-0000-6269		2,037.89	STAFF MARCH 2015		Contracts
	932 RENVILLE CO PUBLIC HEALTH		2,037.89	1 Transactions		
490	DEPT Total:		7,248.02	SUPPORTING HANDS NURSE FAMILY P	5 Vendors	5 Transactions
493	DEPT			MIECHV		
69	4547 AVESIS THIRD PARTY ADMINISTRATOR: 84-493-000-0000-2044		3.29	VISION PREMIUM SHNFP 05/01/2015 05/31/2015		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		3.29	1 Transactions		
57	2559 COMMUNITY OUTREACH COUNSELING 84-493-000-0000-6269		775.00	MARCH CONSULTATIONS		Contracts
	2559 COMMUNITY OUTREACH COUNSELING		775.00	1 Transactions		
28	1360 MINNESOTA MUTUAL 84-493-000-0000-2049		65.87	LIFE PREMIUM NFP FUND		Life Insurance Payable

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
84 SUPPORTING HANDS N F F

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1360	MINNESOTA MUTUAL		65.87	05/01/2015 05/31/2015	1 Transactions	
84	1874 MN COUNTIES INTERGOVERNMENTAL TI 84-493-000-0000-2045		1,461.93	MEDICAL PREMIUM NFP FUND 05/01/2015 05/31/2015		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		1,461.93		1 Transactions	
61	932 RENVILLE CO PUBLIC HEALTH 84-493-000-0000-6265		435.00	MIECHV STAFF MARCH 2015		Professional Services
	932 RENVILLE CO PUBLIC HEALTH		435.00		1 Transactions	
493	DEPT Total:		2,741.09	MIECHV	5 Vendors	5 Transactions
84	Fund Total:		9,989.11	SUPPORTING HANDS N F P FUN		10 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
4/24/15 12:45PM  
86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
975	DEPT			DNR CLEARING ACCOUNT		
13	509 MINNESOTA DNR 86-975-000-0000-6850		1,150.00	DNR 04/14/2015 04/20/2015		Collections For Other Agencies
	509 MINNESOTA DNR		1,150.00		1 Transactions	
975	DEPT Total:		1,150.00	DNR CLEARING ACCOUNT	1 Vendors	1 Transactions
976	DEPT			GAME & FISH CLEARING ACCOUNT		
12	509 MINNESOTA DNR 86-976-000-0000-6850		193.00	G & F 04/14/2015 04/20/2015		Collections For Other Agencies
	509 MINNESOTA DNR		193.00		1 Transactions	
976	DEPT Total:		193.00	GAME & FISH CLEARING ACCOUNT	1 Vendors	1 Transactions
86	Fund Total:		1,343.00	TRUST & AGENCY FUND		2 Transactions
	Final Total:		294,665.00	59 Vendors	85 Transactions	

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McLeod County IFS  
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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	91,465.21	GENERAL REVENUE FUND
	3	14,347.77	ROAD & BRIDGE FUND
	5	7,856.46	SOLID WASTE FUND
	11	59,918.50	HUMAN SERVICE FUND
	20	418.09	COUNTY DITCH FUND
	25	86,176.21	SPECIAL REVENUE FUND
	82	23,150.65	COMMUNITY HEALTH SERVICE
	84	9,989.11	SUPPORTING HANDS N F P FUN
	86	1,343.00	TRUST & AGENCY FUND

All Funds	294,665.00	Total	Approved by,	.....
				.....
				.....

**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

Board meeting date:	<u>May 5, 2015</u>	Originating department:	<u>Planning &amp; Zoning</u>
Consent or regular agenda:	<u>Consent</u>	Preferred agenda time:	_____
Amount of time needed:	_____	Funding source (if applicable):	_____
Contact person for more info:	<u>Larry Gasow</u>	Are funds in Dept. budget:	_____
Representative (present at the meeting to discuss):	<u>Larry Gasow X-1218</u>		

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**MOTION REQUESTED:**

Approve Conditional Use Permit 15-07 for Byron Bussler (Brownton, MN) to construct an accessory structure within the Agricultural District to be greater than 2,400 square feet on a parcel less than 10 acres in size to be used for personal storage in Section 33 of Penn Township.

---

**JUSTIFICATION FOR MOTION:**

- The Board of Penn Township recommended approval on April 13, 2015.
- The Planning Advisory Committee recommended approval without conditions on April 22, 2015.

**STAFF REPORT**

TO: McLeod County Planning Commission

Prepared By: Larry Gasow

Date: April 10, 2015

**Permit: CUP #15-07 Meeting Date: April 22, 2015**

.....

**GENERAL INFORMATION**

Applicant: Byron Bussler  
1807 Oday Ave  
Brownton, MN 55312  
320-328-4210

PID 10.033.0200

Requested Action: Application for a conditional use permit to construct an accessory structure greater than 2,400 sq. ft. on a parcel less than 10 acres in size to be used for personal storage within the Agricultural District.

Purpose: To construct a proposed storage shed approximately 3,200 sq. ft. and will be used for personal storage on property less than 10 acres in size.

Existing Zoning: Agricultural.

Location: 8.51 Ac tract in E ½ of NE ¼ within Section 33, Penn Township.

Size: 40' x 80' x 12' (3,200 sq. ft.)

Existing Land Use: Residential building site.

Surrounding Land Use & Zoning: Agricultural.

Applicable Regulations: Section 7, Subdivision 3, Subpart 25.



### **SPECIAL INFORMATION**

Transportation:	CR #13 – Oday Ave
Physical Characteristics:	Existing residential building site surrounded by agricultural farmland.

### **ANALYSIS**

The Penn Town Board has not notified the zoning office of their recommendation at the time of this staff report mailing. The proposed structure will be 3,200 square feet and will meet all the required setback distances on the property. The proposed use of this structure will be for the storage of personal items. The shed will not create a visual nuisance for neighboring properties.

### **RECOMMENDATIONS**

Staff has no objections or concerns regarding this proposed shed.

# Bussler, CUP 15-07



Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data.  
The data is meant for reference purposes only and should not be used for official decisions.  
If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.

*This information is to be used for reference purposes only.*





# This Plat & Directory Comes to Rural Residents

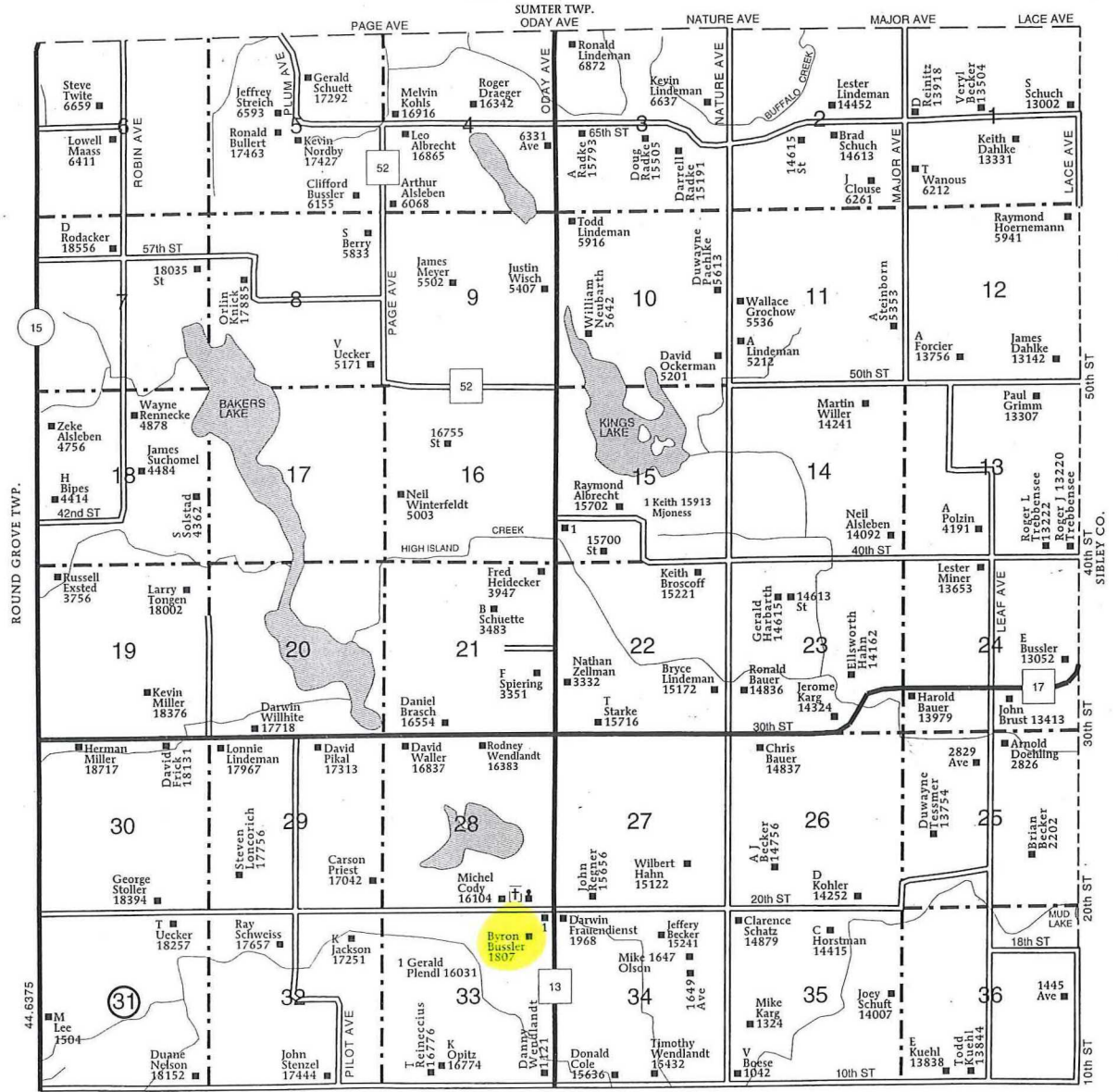
Because The Businesses In Your Area Have Purchased Advertising In The Publication. If You Like It, Patronize Your Advertisers & Let Your Advertisers Know So They Can Continue To Make It Possible.

*CUP 15-07  
Byron Bussler*

T-114-N

PENN DIRECTORY

R-29-W



**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

Board meeting date:	<u>5/5/15</u>	Originating department:	<u>Planning &amp; Zoning</u>
Consent or regular agenda:	<u>Consent</u>	Preferred agenda time:	_____
Amount of time needed:	_____	Funding source (if applicable):	_____
Contact person for more info:	<u>Larry Gasow</u>	Are funds in Dept. budget:	_____
Representative (present at the meeting to discuss):	<u>Larry Gasow X-1218</u>		

---

**MOTION REQUESTED:**

Approve Preliminary Plat 15-02 for Rodney Manderscheid to split an adjoining .9 acre parcel and add to his existing platted property of Lot 1, Blk 3, The Woodlands in order to create a larger platted 1-lot to be known as The Woodlands Second Addition in Section 35 of Hutchinson Township.

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**JUSTIFICATION FOR MOTION:**

- The Hutchinson Town Board recommended approval on April 9, 2015.
- The Planning Advisory Committee recommended approval on April 22, 2015.

STAFF REPORT

**TO:** McLeod County Planning Commission  
**Date:** April 10, 2015  
**Prepared By:** Larry Gasow  
**Preliminary Plat #15-02 Meeting Date: April 22, 2015**

.....

**GENERAL INFORMATION**

**Applicant:** Rodney Manderscheid  
19374 Memory Circle  
Hutchinson, MN 55350  
320-583-2100  
  
PID 08.082.0110

**Status of Applicant:** Owner

**Requested Action:** To split an existing adjoining .9 acre parcel from 08.035.1025 and add it to his existing platted property to create a larger platted lot. The re-plat to be named The Woodlands Second Addition.

**Purpose:** To create a re-platted lot to enlarge the existing platted lot from an adjoining parcel into a new lot to gain additional area for a total of 2.40 acres for the construction of machine shed. With the newly created platted lots the zoning will remain as R-1 Residential.

**Existing Zoning:** Platted area is R-1 Residential and the land split is Agricultural.

**Location:** Plat of Lot 1, Blk 3, The Woodlands and a tract within the SE ¼ of SW ¼ in Section 35, Hutchinson Township.

**Size:** Lot 1, Blk 1, Woodlands Second Addition – 2.40 acres.

**Existing Land Use:** Existing platted lot and bare agricultural farm land.

**Surrounding Land  
Use & Zoning:**

R-1 Residential and Agricultural.

**Zoning History:**

The Woodlands plat was created nearly 20 years ago.

**Applicable Regulations:**

McLeod County Zoning & Subdivision Ordinances

**SPECIAL INFORMATION**

**Transportation:**

Township – Memory Circle

**Physical Characteristics:**

Existing residential building site.

**ANALYSIS**

The Hutchinson Town Board has not made known their recommended to the Zoning Office at this time. The Sketch Plan was not applied for due to the re-plat and enlarging of an existing platted lot. The McLeod County Environmentalist has been notified, there are no known feedlots within the 1/2 mile setback radius. There will not be a required SSTS Compliance Inspection. The site meets the zoning ordinance criteria for platting. The site will remain zoned as R-1 Residential. The existing public utility and drainage easement will be vacated with a new area being established on the newly created exterior property line. The proposed shed will be for personal and agricultural equipment storage.

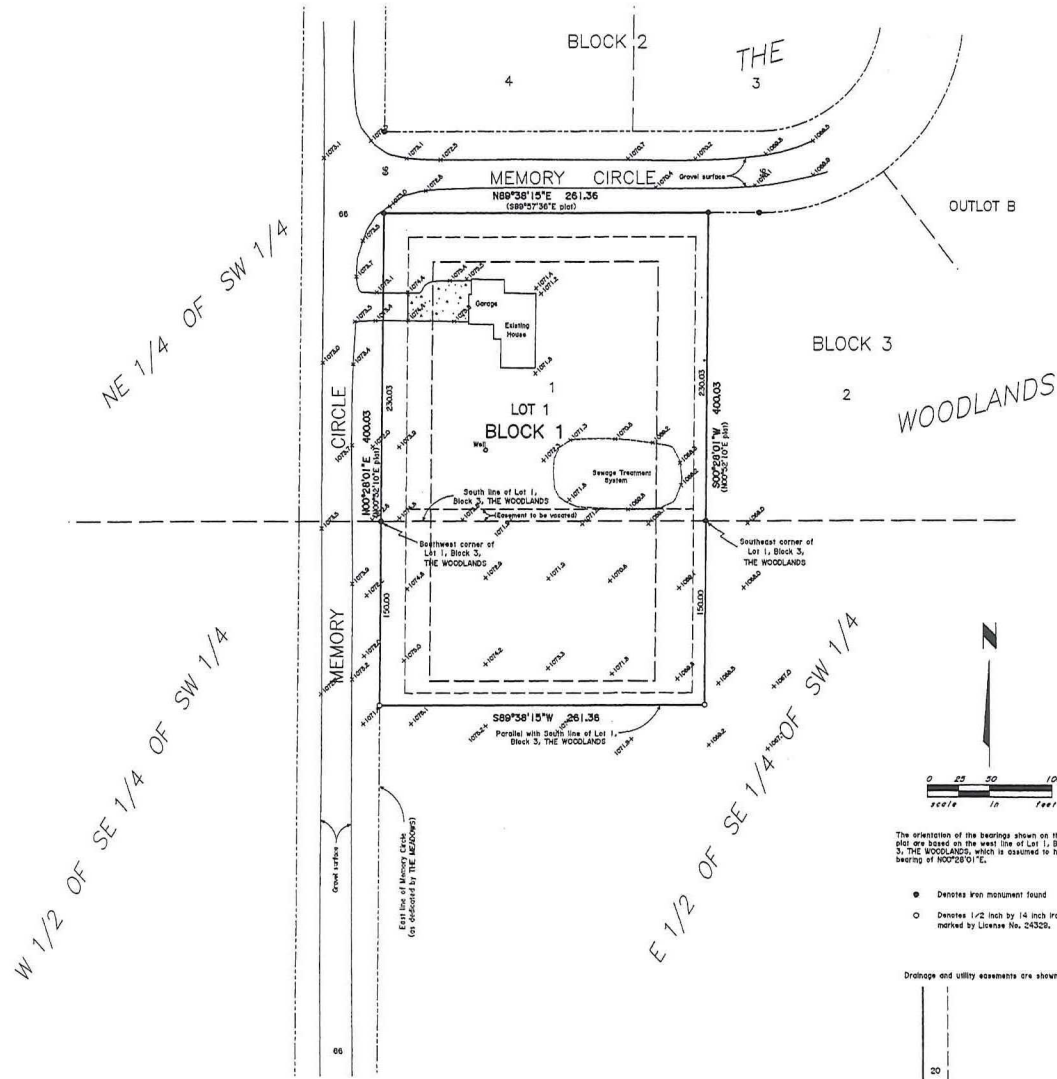
**RECOMMENDATIONS**

Staff has no objections to this re-plat request.



# THE WOODLANDS SECOND ADDITION

## PRELIMINARY PLAT



### DESCRIPTION

Lot 1, Block 3, THE WOODLANDS, according to the recorded plat thereof, McLeod County, Minnesota.

### AND

That part of the Southeast Quarter of the Southwest Quarter of Section 35, Township 117 North, Range 29 West, McLeod County, Minnesota, described as follows:

Beginning at the southwest corner of Lot 1, Block 3, THE WOODLANDS, according to the recorded plat thereof; thence southerly, along the easterly line of Memory Circle, as dedicated by said THE WOODLANDS, 150.00 feet; thence easterly, parallel with the south line of said Lot 1 a distance of 261.36 feet; thence northerly, 150.00 feet to the southeast corner of said Lot 1; thence westerly, along said south line of Lot 1 a distance of 261.36 feet to the point of beginning.

TOTAL AREA = 2.40 Acres

OWNER: Rodney and Tracy Manderscheid  
19374 Memory Circle  
Hutchinson, MN 55350

### MCLEOD COUNTY SUBDIVISION STANDARDS

#### MINIMUM LOT REQUIREMENTS

Minimum Lot Area - 1.25 Acres

Minimum Lot Width - 150 feet

Minimum Lot Depth - 250 feet

#### MINIMUM BUILDING SETBACKS

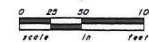
Front - 40 feet from Memory Circle R/W (glated right of way)

Sides - 20 feet

Rear - 40 feet

### PROPOSED EASEMENT TO BE VACATED

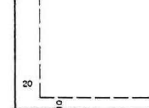
Vacate that part of the drainage and utility easement dedicated by THE WOODLANDS, according to the recorded plat thereof, McLeod County, Minnesota, lying northerly of and adjoining the south line of Lot 1, Block 3. The west line of that part of said easement to be vacated being the east line of the West 20.00 feet of said Lot 1 and the east line of that part of said easement to be vacated being the west line of the East 10.00 feet of said Lot 1.



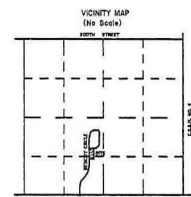
The orientation of the bearings shown on this plat are based on the west line of Lot 1, Block 3, THE WOODLANDS, which is assumed to have a bearing of N00°28'01"E.

- Denotes iron monument found
- Denotes 1/2 inch by 14 inch iron pipe set marked by License No. 24329.

Drainage and utility easements are shown thus:



Being 20 feet in width and adjoining right of way lines and being 10 feet in width and adjoining lot lines.



--- Denotes existing spot elevation

--- Denotes minimum building setback line

I hereby certify that this Survey, Plan or Report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

*Jeffrey A. Bensch*  
Jeffrey A. Bensch

Date: March 24, 2015 Lic. No. 24329

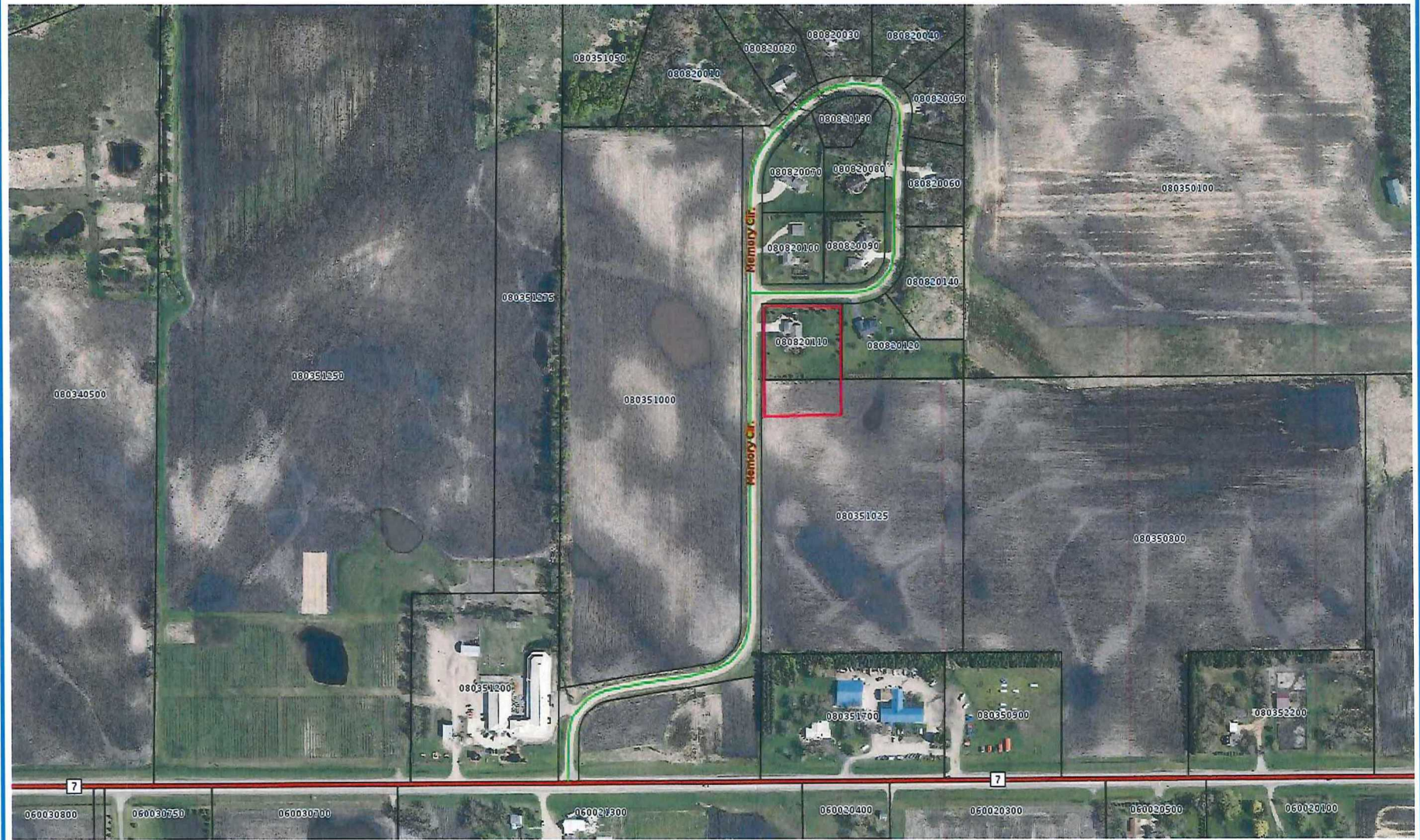
PELLINEN LAND SURVEYING, INC

P O Box 35  
Hutchinson, Minnesota 55350  
Phone (320) 587-4789  
Fax (320) 587-3752

JOB NO 14187 BK P-402 Pg 14



# Manderscheid, PP 15-02



Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data.  
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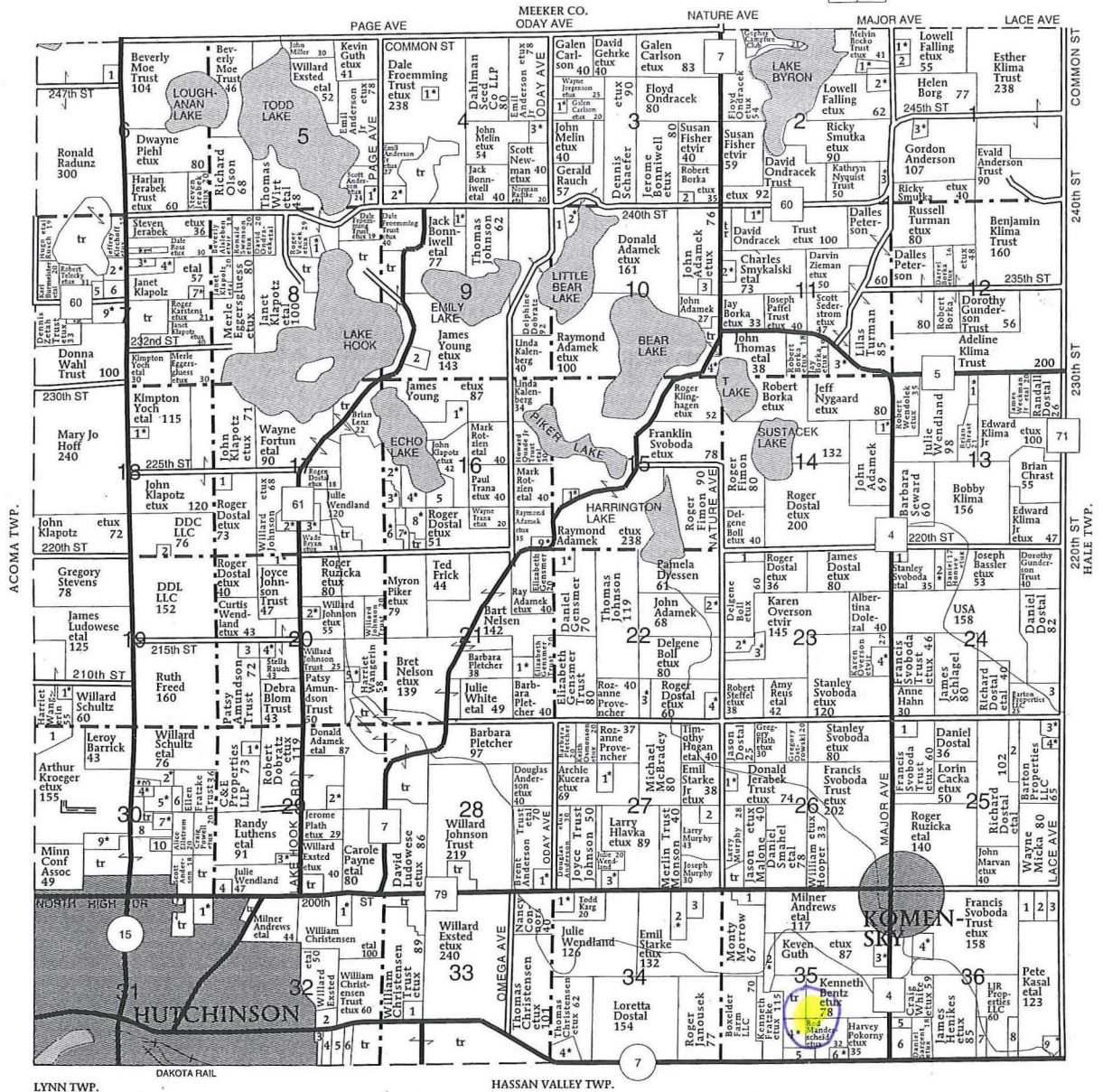
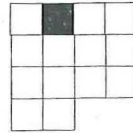


T-117-N

HUTCHINSON PLAT

(Landowners)

R-29-W



- |  |   |   |  |   |  |
|--|---|---|--|---|--|
| <p><b>HUTCHINSON TOWNSHIP</b></p> <p><b>SECTION 1</b></p> <ol style="list-style-type: none"> <li>Seefeldt, Heather 6</li> <li>Servin, David 5</li> <li>Nygaard, Merlin 7</li> </ol> <p><b>SECTION 2</b></p> <ol style="list-style-type: none"> <li>Elness, David 7</li> <li>Lund, Randy 8</li> <li>Wanous, Robert 10</li> </ol> <p><b>SECTION 3</b></p> <ol style="list-style-type: none"> <li>Malchow Jr, Thomas 5</li> <li>Borka, Tony 5</li> </ol> <p><b>SECTION 4</b></p> <ol style="list-style-type: none"> <li>Froemming, Dean 5</li> <li>Froemming Trust, Dale 12</li> <li>Eischens, Joshua 7</li> </ol> <p><b>SECTION 5</b></p> <ol style="list-style-type: none"> <li>Anderson Jr, Emil 10</li> </ol> <p><b>SECTION 6</b></p> <ol style="list-style-type: none"> <li>Reynolds, Isaac 8</li> </ol> <p><b>SECTION 7</b></p> <ol style="list-style-type: none"> <li>Smithlee, Bryan 5</li> <li>Guhl, David 9</li> <li>Buss, Willis 5</li> <li>Ehrke, Garrett 9</li> <li>Mustoe, Trevor 5</li> <li>Wahl Trust, Orvis 9</li> <li>Pavlish, Raymond 5</li> </ol> | <p><b>SECTION 8</b></p> <ol style="list-style-type: none"> <li>Reece, Cory 11</li> <li>Miller, Charles 11</li> </ol> <p><b>SECTION 9</b></p> <ol style="list-style-type: none"> <li>Hoelt, Carl 6</li> </ol> <p><b>SECTION 10</b></p> <ol style="list-style-type: none"> <li>Boor, Paul 5</li> <li>Froemming, James 10</li> </ol> <p><b>SECTION 11</b></p> <ol style="list-style-type: none"> <li>Dobratz, Delphine 11</li> <li>Bolland, Joanne 5</li> <li>Klinghagen, Roger 5</li> </ol> <p><b>SECTION 12</b></p> <ol style="list-style-type: none"> <li>Ondracek Jr, David 5</li> <li>Johnson, Bruce 7</li> <li>Nygaard, Jeff 13</li> </ol> <p><b>SECTION 13</b></p> <ol style="list-style-type: none"> <li>Bonnwell, Bradley 6</li> </ol> <p><b>SECTION 14</b></p> <ol style="list-style-type: none"> <li>Olson, Charles 5</li> </ol> <p><b>SECTION 15</b></p> <ol style="list-style-type: none"> <li>Scheer, Dan 5</li> </ol> <p><b>SECTION 16</b></p> <ol style="list-style-type: none"> <li>Kirchoff, Ronald 22</li> <li>Forthun, Josh 15</li> <li>Smith, Ronald 11</li> <li>Rotzien, Richard 13</li> <li>Rotzien, Richard 14</li> <li>Bemis, Dean 12</li> <li>Sandman Jr, William 5</li> </ol> | <p><b>SECTION 17</b></p> <ol style="list-style-type: none"> <li>Joecks, Virgene 7</li> <li>Plamann, Steven 9</li> </ol> <p><b>SECTION 18</b></p> <ol style="list-style-type: none"> <li>Hallof Jr, Donald 5</li> <li>American Foods Group LLC 5</li> </ol> <p><b>SECTION 19</b></p> <ol style="list-style-type: none"> <li>Loncorich, Charles 5</li> </ol> <p><b>SECTION 20</b></p> <ol style="list-style-type: none"> <li>Nelson, Lynn 10</li> <li>Theuringer, Nathan 5</li> <li>Rauch, Stella 8</li> <li>Rauch, Mark 6</li> <li>Forbes, Anthony 6</li> </ol> <p><b>SECTION 21</b></p> <ol style="list-style-type: none"> <li>White, Julie 7</li> </ol> <p><b>SECTION 22</b></p> <ol style="list-style-type: none"> <li>Gensmer, Daniel 10</li> <li>Uecker, Michelle 5</li> <li>Hutchins, Nathan 10</li> <li>Steffel, Robert 10</li> </ol> <p><b>SECTION 23</b></p> <ol style="list-style-type: none"> <li>Blake, Thomas 10</li> <li>Dalbec, Kevin 10</li> <li>Schwartz, Corey 12</li> <li>Wetherall, Gary 13</li> </ol> | <p><b>SECTION 24</b></p> <ol style="list-style-type: none"> <li>Niles, Todd 5</li> <li>Dostal, Roger 10</li> </ol> <p><b>SECTION 25</b></p> <ol style="list-style-type: none"> <li>Blom Trust, Debra 10</li> <li>Buboltz, Cheryl 15</li> <li>Schuff, Curtis 9</li> </ol> <p><b>SECTION 26</b></p> <ol style="list-style-type: none"> <li>Nelson, Andrew 6</li> </ol> <p><b>SECTION 27</b></p> <ol style="list-style-type: none"> <li>Rogers, Valarian 12</li> <li>Murphy, Larry 7</li> <li>Wendland, Curtis 8</li> </ol> <p><b>SECTION 28</b></p> <ol style="list-style-type: none"> <li>Anderson, Bruce 10</li> </ol> <p><b>SECTION 29</b></p> <ol style="list-style-type: none"> <li>Beilke, Roger 8</li> <li>Struck, Reid 10</li> <li>McGonigal, Robert 6</li> </ol> <p><b>SECTION 30</b></p> <ol style="list-style-type: none"> <li>Wangerin, Harriet 15</li> <li>Callier, Thomas 11</li> <li>Harlander, Scott 5</li> <li>Blake, David 6</li> <li>Hotovec, Gary 14</li> <li>Darnell, Kathleen 6</li> </ol> | <p><b>SECTION 31</b></p> <ol style="list-style-type: none"> <li>Sorensen, Kon 11</li> </ol> <p><b>SECTION 32</b></p> <ol style="list-style-type: none"> <li>Jensen, Jeffrey 10</li> <li>Hutchinson Technology Inc 17</li> <li>Dundee Farms Inc 5</li> <li>Quade Family LP 6</li> <li>Lenz Trust, Dick 9</li> <li>Ag Systems Inc 5</li> </ol> <p><b>SECTION 33</b></p> <ol style="list-style-type: none"> <li>Double B Holdings LLC 9</li> </ol> <p><b>SECTION 34</b></p> <ol style="list-style-type: none"> <li>Karg, John 10</li> <li>Sather, Daryl 15</li> <li>Schmidt, Lucy 10</li> <li>Sorensen, Larry 14</li> </ol> <p><b>SECTION 35</b></p> <ol style="list-style-type: none"> <li>Lester, James 10</li> <li>Farnam, Michael 12</li> <li>Larsen, Steven 8</li> <li>Manderscheid, Rodney 14</li> <li>B W Gateway Holdings Inc 9</li> </ol> | <p><b>SECTION 36</b></p> <ol style="list-style-type: none"> <li>Smisek, George 10</li> <li>Luthens, Brandon 10</li> <li>Lorence, Anne 10</li> <li>Asay, Dennis 12</li> <li>Vacek, John 5</li> <li>Rettker, Douglas 15</li> <li>Vacek, John 10</li> <li>Negosky, Kenneth 10</li> <li>Hill, Jim 5</li> </ol> |
|--|---|---|--|---|--|

**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

Board meeting date:	<u>5/5/15</u>	Originating department:	<u>Planning &amp; Zoning</u>
Consent or regular agenda:	<u>Consent</u>	Preferred agenda time:	_____
Amount of time needed:	_____	Funding source (if applicable):	_____
Contact person for more info:	<u>Larry Gasow</u>	Are funds in Dept. budget:	_____
Representative (present at the meeting to discuss):	<u>Larry Gasow X-1218</u>		

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**MOTION REQUESTED:**

Approve Final Plat 15-01 for Jim Hildebrandt (Glencoe, MN) to create a lot split of an existing parcel in order to gain an additional building eligibility within the quarter-quarter section to be known as Game Trail Estates in Section 35 of Hutchinson Township.

---

**JUSTIFICATION FOR MOTION:**

- The Glencoe Town Board recommended approval on April 9, 2015.
- The Planning Advisory Committee recommended approval on April 22, 2015.



STAFF REPORT

**TO:** McLeod County Planning Commission  
**Date:** April 10, 2015  
**Prepared By:** Larry Gasow  
**FINAL Plat #15-01**      **Meeting Date:**      **April 22, 2015**

.....

**GENERAL INFORMATION**

**Applicant:** Jim Hildebrandt  
11635 Killdeer Ave  
Glencoe, MN 55336  
320-296-5700

**Requested Action:** The plat to be named Game Trail Estates.

**Purpose:** To create a lot split of an existing parcel in order to gain an additional building eligibility within the quarter-quarter section.

**Location:** Tract within the E ½ of NW ¼ in Section 7, Glencoe Township.

**Size:** Lot 1 – 5.474 acres. Remaining parcel 9.286 acres.

**Applicable Regulations:** McLeod County Zoning & Subdivision Ordinances

**ANALYSIS**

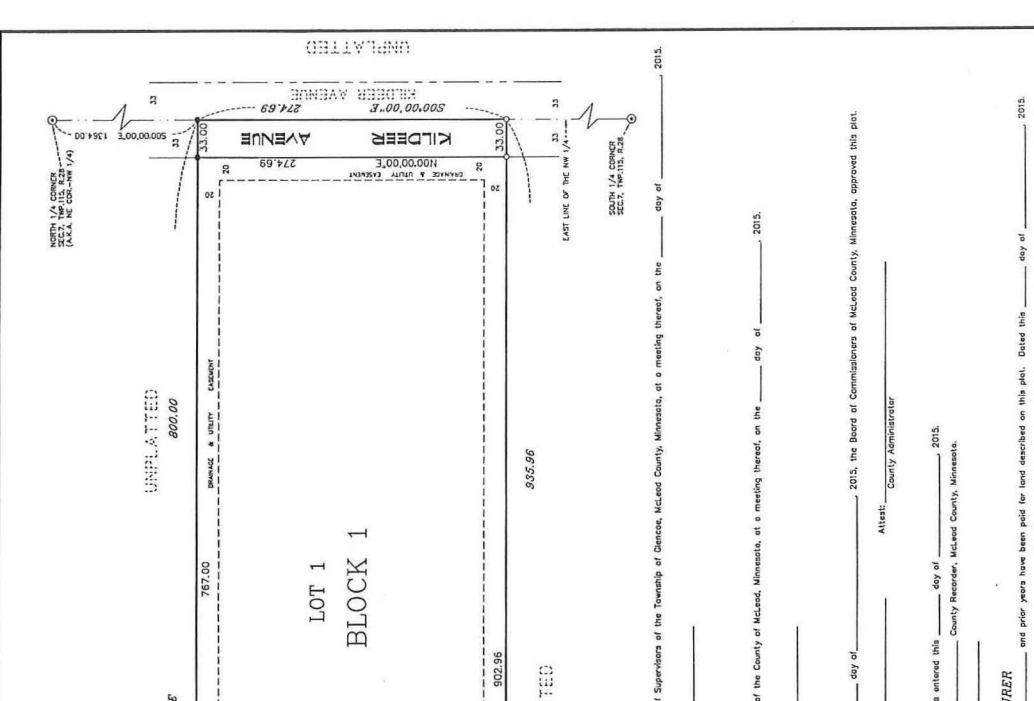
The Glencoe Town Board recommended approval at their April 9, 2015 regular meeting to the McLeod County. The County Attorney and Recorder have reviewed the Opinion of Title. The Recorders Office has found some minor issues that need to be addressed on the final plat. Those corrections have been made aware to both Mr. Hildebrandt and his attorney.

**RECOMMENDATIONS**

Staff has no objections to this request; the applicant has 60 days to record the final plat.

# GAME TRAIL ESTATES

UNPLATTED  
800.00  
UNPLATTED  
800.00



### TOWNSHIP BOARD

This plat was approved by the Board of Supervisors of the Township of District, Maledo County, Minnesota, at a meeting thereof, on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Chairperson: \_\_\_\_\_

**PLANNING COMMISSION**  
Approved by the Planning Commission of the County of Maledo, Minnesota, at a meeting thereof, on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Chairperson: \_\_\_\_\_

**COMMISSIONERS**  
We do hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2015, the Board of Commissioners of Maledo County, Minnesota, approved this plat.

Chair: \_\_\_\_\_ County Administrator

Notary Public, \_\_\_\_\_ County, Minnesota  
My Commission Expires \_\_\_\_\_

**COUNTY RECORDER**  
No delinquent taxes due and transfer is entered this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
County Recorder, Maledo County, Minnesota.

**COUNTY AUDITOR/TREASURER**  
I hereby certify that taxes payable in \_\_\_\_\_ and prior years have been paid for land described on this plat. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
Auditor/Treasurer, Maledo County, Minnesota.

**COUNTY RECORDER**  
I hereby certify that this plat of GAME TRAIL ESTATES was filed in the Office of the County Recorder for record on this \_\_\_\_\_ day of \_\_\_\_\_, 2015, at \_\_\_\_\_ o'clock \_\_\_\_\_ M. on Document No. \_\_\_\_\_  
County Recorder, Maledo County, Minnesota.

**INSTRUMENT OF DEDICATION**  
KNOW ALL PERSONS BY THESE PRESENTS, that Horon James Hildebrandt, a single person, fee owner, of the following described property situated in the County of Maledo, State of Minnesota, to-wit:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

by Horon James Hildebrandt, a single person.

The foregoing instrument was acknowledged before me on \_\_\_\_\_ by Horon James Hildebrandt, a single person.

Notary Public, \_\_\_\_\_ County, Minnesota  
My Commission Expires \_\_\_\_\_

### SURVEYORS CERTIFICATE

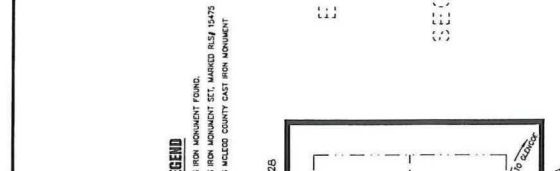
I, Avery Croston, Licensed Land Surveyor, Minnesota License No. 15475, have personally and actually surveyed the land or parcels described on this plat as GAME TRAIL ESTATES. This plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat; that all monuments depicted on this plat have been correctly set; as of the date of this certification, all wet lands and water boundaries and all public ways are shown and labeled as defined in Minnesota Statutes 350.01, Subd. 3.

Avery Croston, Licensed Land Surveyor  
Minnesota License No. 15475

STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_

The foregoing Surveyor's Certificate was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by Avery Croston, Licensed Land Surveyor, Minnesota License No. 15475.

Notary Public, \_\_\_\_\_ County, Minnesota  
My Commission Expires \_\_\_\_\_



**LEGEND**

- DENOTES IRON MONUMENT FOUND.
- DENOTES IRON MONUMENT SET, MARKED BY 1/4 INCH DOTS.
- DENOTES MILED COUNTY CAST IRON MONUMENT.

**ORIENTATION**  
DIRECTION OF THE SURVEYING SYSTEM IS SHOWN BY THE NORTH ARROW. THE NORTH ARROW IS BASED ON THE NORTHWEST QUARTER OF SEC. 7-115-26, TO WHICH AN ASSUMED BEARING OF S89°02'00\"/>

**VICINITY MAP**  
PART OF SEC. 7, TWP. 115, R. 26  
MILED COUNTY, MINNESOTA  
(NO SCALE)

**GRAPHIC SCALE**  
1 inch = 50 ft.  
(SCALE IN FEET)



**McLeod County Attorney's Office**

**Michael Junge, County Attorney**

830 East 11<sup>th</sup> Street, Suite 112

Glencoe, MN 55336

(320) 864-1265

FAX: (320) 864-1455

TDD: (320) 864-6493

Hutchinson: (320) 484-4399

Stewart: (320) 328-4413

Winsted: (320) 395-2568

EQUAL OPPORTUNITY EMPLOYER

**COPY**

**Amy E. Olson** (320) 864-1243

**Daniel Provencher** (320) 864-1525

**Elizabeth Smith** (320) 864-1249

*Assistant County Attorneys*

April 14, 2015

Mr. Larry Gasow  
McLeod County Zoning Administrator

RE: Game Trail Estates

Dear Mr. Gasow:

I have had a chance to review the proposed final plat of Game Trail Estates and the Title Opinion of Michael Long, Attorney at Law, Glencoe, Minnesota, dated March 25, 2015, regarding Game Trail Estates.

Based upon my review, the plat may be recorded as it currently exists subject to the following items:

1. The Mortgage Registration Systems indicate that Nationstar Mortgage, LLC, has a mortgage which acts as a first lien against the property. This mortgage must either be satisfied or the mortgage holder must sign the plat.
2. The Title Opinion also indicates that there is a driveway easement that allows Hillard Kaufmann and LaVonne Kaufmann the right to use an existing driveway. You should ensure that the existing driveway that the Kaufmanns have the right to use is not in the platted area. If it is in the platted area, then the driveway easement must be shown upon the plat.
3. The current year taxes must be paid in full prior to the recording of any plat.

Other than these three items, the plat may be recorded once it is properly executed as indicated on the proposed final plat.

Sincerely,



Michael Junge  
McLeod County Attorney

MKJ:ks

Cc: Mike Long, Attorney at Law



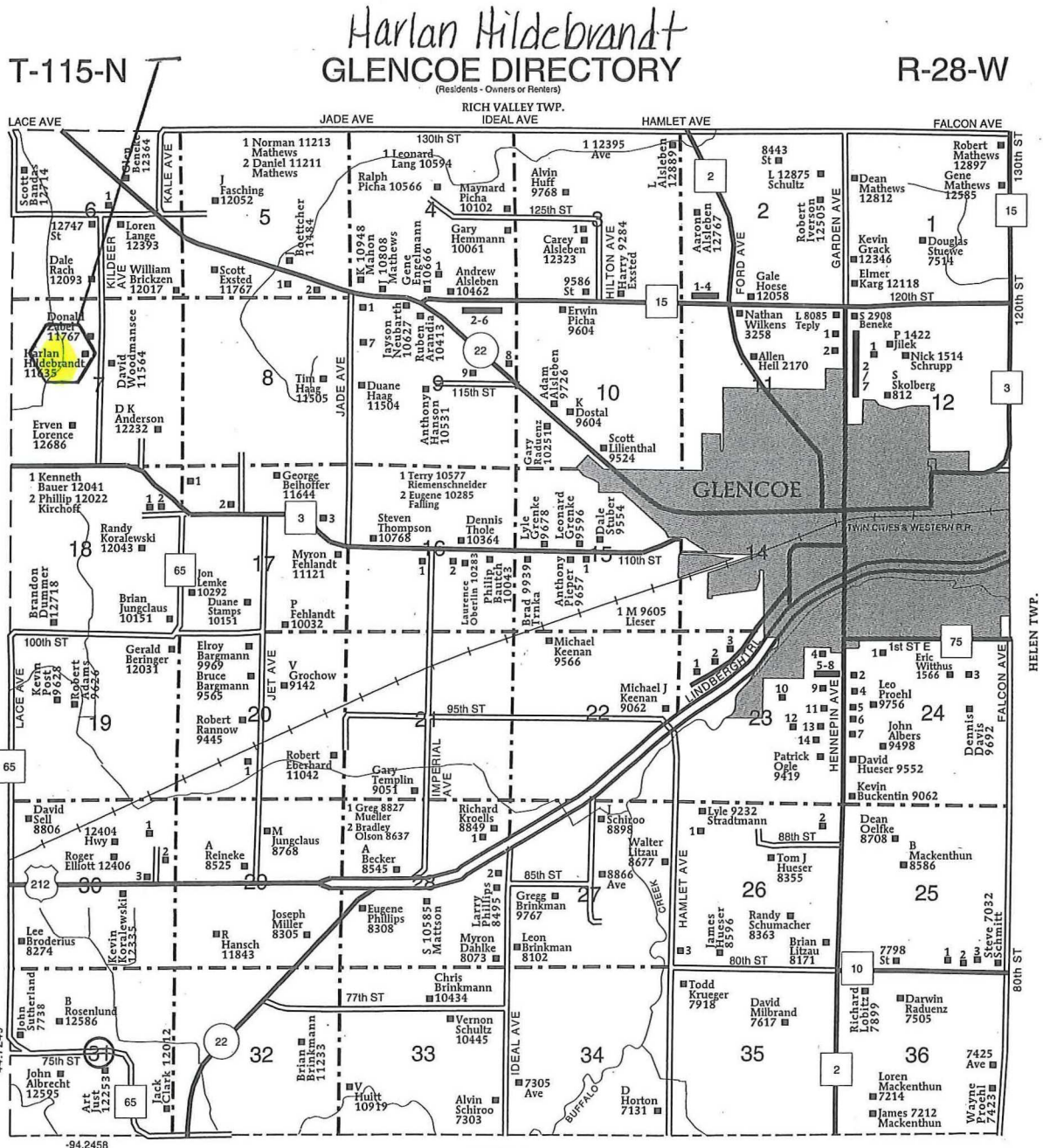
# Your Ad Could Be Here

in the Next Plat and Directory Publication.

Contact Farm & Home Publishers 641-444-3508 • Fax 641-444-5150

E-Mail [info@farmandhomepublishers.com](mailto:info@farmandhomepublishers.com)

to get your business added to the next year's publication



**GLENCOE TOWNSHIP**

**SECTION 2**

- 1 Maguire, Larry 8932
- 2 Invie, Chris 8928
- 3 Reetz, Tylon 8816
- 4 Alsleben, J 12045

**SECTION 6**

- 1 Wangerin, Rodney 12696

**SECTION 9**

- 1 Forcier, M 10953
- 2 Johnson, N 10526
- 3 Weseman, Leroy 10515
- 4 Dressel, Scott 10429
- 5 Gildea, Steve 10333
- 6 Dolezal, Willard 10187

- 7 Troska, David 11596
- 8 Fillbrandt, Clark 10082
- 9 Mathwig, John 10384

**SECTION 11**

- 1 Ober, Cullen 2703
- 2 Hahn, Brian 2699

**SECTION 12**

- 1 Goettl, Peter 846
- 2 Ruschmeyer, Brian 2654
- 3 2532
- 4 Warnke, Wallace 2530
- 5 Hayes, Richard 2326
- 6 Becker, Scott 2292
- 7 Schmidt, T 2258

**SECTION 17**

- 1 Redman, J F 11918

- 2 Drew, Granville 11646
- 3 Magnuson, Bruce 11292

**SECTION 20**

- 1 Wangerin, Donald 9223

**SECTION 23**

- 1 Richard, Wendell 287
- 2 Howk, Roy 281
- 3 Lemke, Charles 205
- 4 Schade, Donald 9855
- 5 9897
- 6 Zabel, David 9813
- 7 9801
- 8 Grages, Lannie 9749
- 9 Manteuffel, Trent 9751
- 10 9721
- 11 Parpart, Rodney 9747

- 12 Gildea, Scott 9493
- 13 Krueger, Doug 9525
- 14 Eilers, Glen 9431

**SECTION 24**

- 1 Bandemer, John 9804
- 2 Proehl, Tim 9860
- 3 1880
- 4 Proehl, J 9846
- 5 Gutknecht, Larry 9698
- 6 Neubarth, Arthur 9696
- 7 Sanderson, Wayne 9584

**SECTION 25**

- 1 Bergmann, Bruce 7416
- 2 Kunkel, Ralph 7404
- 3 MacKenthun, Marvin 7102

**SECTION 26**

- 1 Stradtman, Earl 8892
- 2 Hueser, Tom 8184
- 3 Longhenry, Tom 8086

**SECTION 30**

- 1 Silvernagel, Kenneth 8766
- 2 Kraemer, G 8608
- 3 Kraemer, S 8609

**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

Board meeting date:	<u>May 5, 2015</u>	Originating department:	<u>Planning &amp; Zoning</u>
Consent or regular agenda:	<u>Consent</u>	Preferred agenda time:	_____
Amount of time needed:	_____	Funding source (if applicable):	_____
Contact person for more info:	<u>Larry Gasow</u>	Are funds in Dept. budget:	_____
Representative (present at the meeting to discuss):	<u>Larry Gasow X-1218</u>		

---

**MOTION REQUESTED:**

Approve Conditional Use Permit 15-04 requested by Minnesota Valley Broadcasting on behalf of property owner, Roosevelt Broadcasting (Mankato, MN) for the purpose of a new telecommunications tower to be 340.0 feet in height on an existing tower site location and located within 7.65 AC of the W ½ of the NW ¼, Section 26, Hale Township.

---

**JUSTIFICATION FOR MOTION:**

- Owl Engineering conducted a frequency study in behalf of McLeod County and affirmed that the requested permitted frequency would not interfere with existing co-located tower users, Emergency Management and other frequencies within the covered area.
- The Board of Hale Township recommended approval on April 9, 2015.
- The Planning Advisory Committee recommended approval without conditions on April 22, 2015.

**STAFF REPORT**

TO: McLeod County Planning Commission

Prepared By: Larry Gasow

Date: April 13, 2015

**CUP #15-04 Meeting Date: April 22, 2015**

.....

**GENERAL INFORMATION**

Applicant: John Linder  
Minnesota Valley Broadcasting  
218 Locust St  
Mankato, MN 56001  
507-381-0116

Owner: Roosevelt Broadcasting  
59346 Madison Avenue  
Mankato, MN 56001

Site Location: 8705 210<sup>th</sup> St  
Silver Lake, MN  
PID 05.026.0650

Requested Action: To construct a 340' telecommunication tower for cell phone usage and structure for housing equipment on privately owned property.

Purpose: To construct a telecommunication tower for their needs with an additional capacity to collocate additional antennas. The construction will be a guide wire and FAA required lighted tower.

Existing Zoning: Agricultural

Location: 7.65 Ac tract W 1/2 of NW 1/4 within Section 26, Hale Township.

Size: 340 feet

Existing Land Use: Agricultural.

Surrounding Land Use & Zoning: Agricultural, existing cell tower and municipal waste water treatment ponds.



Zoning History: In the 1960's the tower was constructed for relaying television signals. In 2013 the tower was shortened by 150' and converted over to cell phone usage.

Applicable Regulations: Section 16, Subdivision 15, Wireless Telecommunication Towers and Antennas.

### **SPECIAL INFORMATION**

Transportation: Township – 210<sup>th</sup> St. - Shared access with the City Waste Water Treatment Ponds.

Physical Characteristics: Agricultural.

### **ANALYSIS**

The Hale Town Board has not made known their recommended at their time of this mailing. Garrett Lysiak of Owl Engineering has completed his evaluation of the frequency information in accordance to the Telecommunication Act and the McLeod County Zoning Ordinance and will be present at the hearing to answer any questions. The tower will be constructed at a height of 340 feet which the FAA will require lights. The proposed tower will be a guide wired constructed tower which will be engineered for potential additional co-locate antennas. The proposed structure is located off of 210<sup>th</sup> St on a shared access with the City of Silver Lake. Due to the height of the tower, it will not meet all of the setbacks based on the one foot setback for every one foot of height the tower will require a Variance due to the irregular shaped property. The need of an additional tower on site is due to the structural engineering of the existing tower and the capability to co-locate any additional antenna onto the tower.

### **RECOMMENDATIONS**

Staff has consulted with Owl Engineering regarding proof of need for a new tower. Based on FCC rules and engineering, there is no reason to deny the application as applied for.



**CONSULTING COMMUNICATIONS ENGINEERS • EMC TEST LABORATORIES**

5844 Hamline Avenue North, Shoreview, MN 55126  
651-784-7445 • Fax 651-784-7541

**REPORT REGARDING CONSTRUCTION  
OF A 350-FOOT COMMUNICATIONS TOWER  
AT SILVER LAKE, MINNESOTA  
MCLEOD COUNTY  
FOR ROOSEVELT BROADCASTING COMPANY**

**PREPARED BY:**

**GARRETT G. LYSIAK, P.E.**

**APRIL 3, 2015**



CONSULTING COMMUNICATIONS ENGINEERS • EMC TEST LABORATORIES

5844 Hamline Avenue North, Shoreview, MN 55126  
651-784-7445 • Fax 651-784-7541

### EXECUTIVE SUMMARY

The McLeod County Ordinance for telecommunications towers requires the demonstration of a need (gap in coverage) or a showing of need for the proposal. This analysis demonstrates the proof of need requirement is satisfied. This new tower will eliminate both a coverage and a co-location structural loading problem. It would provide the required PCS system coverage to eliminate the present existing poor coverage area for the expanded service.

There are no existing towers identified that could provide the required coverage and eliminate the predicted coverage gap other than the existing, loaded tower. All towers in the nearby area were examined and none were found that could be used. Due to the lack of any existing towers or support structures in the vicinity, the new site would need to locate very near to the proposed location in order to fill the coverage gap.

There is no evidence to show this new tower will cause interference to the present frequencies. There is no demonstrated RF Radiation hazard to the general public, even when other additional PCS systems are added to the study.

As required by the ordinance, this tower will accommodate additional communications systems, and is in compliance with all the structural requirements of the ordinance.



# CUP15-04

## Roosevelt Broadcasting



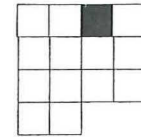
Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data.  
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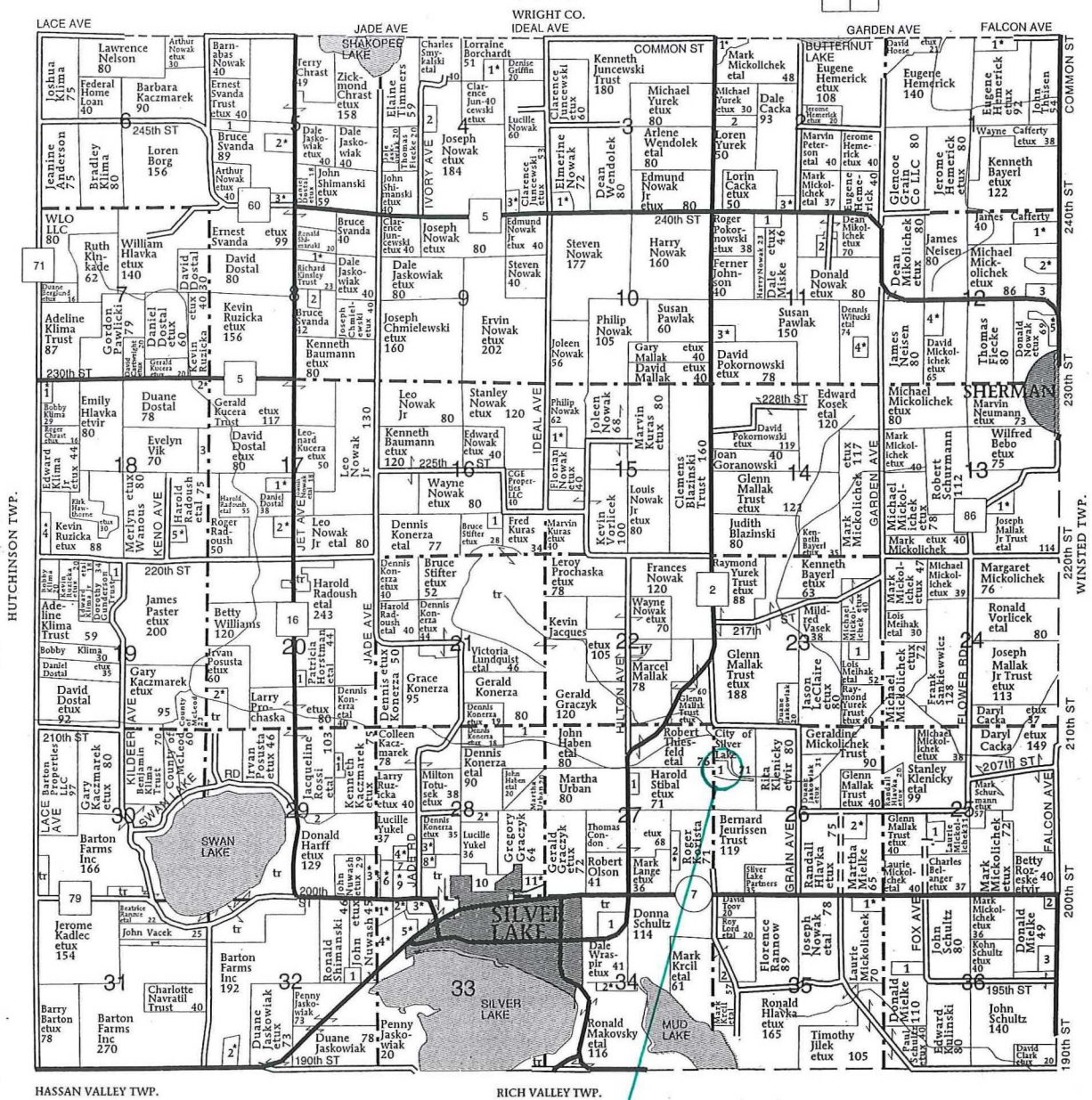
# Roosevelt Broadcasting Co.



T-117-N

HALE PLAT

R-28-W



**HALE TOWNSHIP**

**SECTION 1**

- 1. Engelman, Elton 12

**SECTION 2**

- 1. Bayerl, Scott 8
- 2. Yurek, Loren 10
- 3. Brooks, Gerald 8

**SECTION 3**

- 1. Hoffman, Thomas 8

**SECTION 4**

- 1. Morse, Terry 9
- 2. Lester, Michael 16
- 3. Nowak, Bruce 7

**SECTION 5**

- 1. Nowak, Randall 10
- 2. Morris, Robert 11
- 3. Svanda, Ernest 10

**SECTION 8**

- 1. Maresh, Wendy 10

**SECTION 11**

- 1. Miska, Roy 9

**SECTION 12**

- 2. Artmann, Mary 11
- 3. Pokornowski, Roger 102

**SECTION 13**

- 4. Witucki, Eric 6

**SECTION 14**

- 1. Cafferty, Wayne 18
- 2. Howard, Andre 10
- 3. Waldera, Lori 11
- 4. Stifter, Felix 15
- 5. Bebo, Bruce 11

**SECTION 13**

- 1. Swartz, Joseph 5

**SECTION 15**

- 1. Nowak, Stanley 10

**SECTION 16**

- 1. Chloupek, Rhonda 5

**SECTION 17**

- 1. Wickenhauser, Gloria 8
- 2. Cardinal, Larry 9

**SECTION 18**

- 1. Bottelberghe, Joseph 10
- 2. Ernhart, Marvin 5
- 3. Wendland, Danny 12
- 4. Paulson, Robert 8
- 5. Rice, Kristy 6

**SECTION 19**

- 1. Laxen, David 7

**SECTION 20**

- 1. Fricke, Lynn 11
- 2. Kaczmarek, Gary 6

**SECTION 22**

- 1. Yurek, Steven 5

**SECTION 23**

- 1. Stebbins, Gay 8

**SECTION 25**

- 1. Johnson, Robert 8

**SECTION 26**

- 1. Roosevelt Broadcasting Co 8

**SECTION 27**

- 2. Entinger, Daniel 15

**SECTION 28**

- 1. Mallak, Mary 5
- 2. Vanort, Carol 10

**SECTION 28**

- 1. Konerza, Gerald 10
- 2. Graczyk, Gerald 10
- 3. Stritesky, Duane 5
- 4. Nordmann, Eugene 5
- 5. Posusta, Michael 5
- 6. Rannow, Dean 10
- 7. Kotsonas, Nick 5
- 8. Thompson, Deneil 5
- 9. Maresh, Robert 15

**SECTION 29**

- 10. Tupa, Gerald 15
- 11. Lhotka, Roger 5

**SECTION 29**

- 1. Krueger, Marvin 15
- 2. Johnson, Rita 12
- 3. Nunvar, Robert 11

**SECTION 31**

- 1. State of MN DOT 12

**SECTION 32**

- 1. Church of the Holy Family 6
- 2. Oflanagan, Patrick 10

**SECTION 33**

- 1. Rannow, Dean 7
- 2. Maresh, Robert 7
- 3. Fronk, Virgil 6
- 4. Nuwash, John 13
- 5. Otting Trust, W 12

**SECTION 34**

- 1. First Class Builders Inc 18

**SECTION 35**

- 2. Jacobs, Steven 8

**SECTION 35**

- 1. Logan, Donald 10
- 2. Wosmek, Matthew 8

**SECTION 36**

- 1. Schultz, David 10
- 2. McLeod County 10
- 3. Blazinski, Ronald 10

**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

Board meeting date:	<u>5/5/15</u>	Originating department:	<u>Planning &amp; Zoning</u>
Consent or regular agenda:	<u>Consent</u>	Preferred agenda time:	_____
Amount of time needed:	_____	Funding source (if applicable):	_____
Contact person for more info:	<u>Larry Gasow</u>	Are funds in Dept. budget:	_____
Representative (present at the meeting to discuss):	<u>Larry Gasow X-1218</u>		

---

**MOTION REQUESTED:**

Approve Sketch Plan 15-01 for Lannie Grages to split, reconfigure and replat two existing adjoining lots within Lot 1, Block 1, Nystedt Addition and Lot 1, Block 1, Hueser First Addition in Section 23 of Glencoe Township.

---

**JUSTIFICATION FOR MOTION:**

- The Glencoe Township Board recommended approval on April 9, 2015.
- The Planning Advisory Committee recommended approval on April 22, 2015.

STAFF REPORT

**TO:** McLeod County Planning Commission  
**Date:** April 13, 2015  
**Prepared By:** Larry Gasow  
**Sketch Plan #15-01**      **Meeting Date:**      **April 22, 2015**

.....

**GENERAL INFORMATION**

**Applicant:** Lannie Grages  
9749 CR 2  
Glencoe, MN 55336  
320-864-9042  
  
PID 04.062.0010  
04.067.0010

**Status of Applicant:** Owner

**Requested Action:** To split and reconfigure and replat two existing adjoining lots within Lot 1, Blk 1, Nystedt Addition and Lot 1, Blk 1, Hueser First Addition.

**Purpose:** To create a re-plat two lots to enlarge the homesteaded and home occupation use lot and decrease the size of other lot below minimum standards of the county but would meet the lot size of the City of Glencoe which is adjacent to this lot which could be annexed into the City in the future. With the newly created platted lots the zoning will remain as Agricultural.

**Existing Zoning:** Platted area remained as Agricultural.

**Location:** Plat of Lot 1, Blk 1, Nystedt Addition and Lot 1, Blk 1 of Hueser First Addition within Section 23, Glencoe Township.

**Size:** Lot 1, Blk 1, Nystedt Addition will become approximately 10.5 acres and Hueser First Addition will be approximately 1.00 acre.

**Existing Land Use:** Existing platted lots with dwellings and a home occupation.



**Surrounding Land  
Use & Zoning:**

Agricultural.

**Zoning History:**

The two plats were created more than 15 years ago. Mr. Grages was issued a CUP for a Home Occupation in 2004.

**Applicable Regulations:**

McLeod County Zoning & Subdivision Ordinances

**SPECIAL INFORMATION**

**Transportation:**

CR 2

**Physical Characteristics:**

Existing residential building sites.

**ANALYSIS**

The Glencoe Town Board has not made known their recommended to the Zoning Office at this time. The Sketch Plan was applied for to the re-plat to enlarging of an existing platted lot and decrease the other lot. The lot that will be decreased has a dwelling and the lot that will have additional land added has a residence with a home occupation from within an accessory structure. If approved the newly created lot will need another CUP for an additional future structure for part of the Home Occupation which will exceed 2,400 sq. ft. The smaller lot will require a Variance since it will not meet the minimum lot size. The McLeod County Environmentalist has been notified. There will not be a required SSTS Compliance Inspection. The City of Glencoe has been notified, their recommendation was to plant a windbreak to screen the property from the neighbor. Mr. Grages made the comment that this neighbor asked him to cut down the existing wind break earlier this year! The site meets the zoning ordinance criteria for platting except for the smaller lot which does meet the City of Glencoe's minimum lot size. There was discussion that in the future this lot could be annexed into the City of Glencoe. The site will remain zoned as Agricultural. The existing public utility and drainage easement will be vacated with a new area being established on the newly created exterior property line.

**RECOMMENDATIONS**

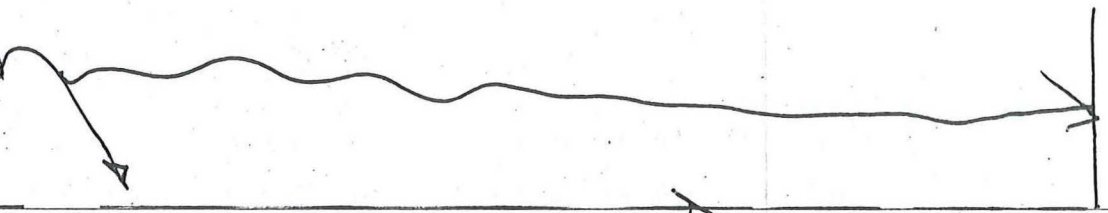
Staff has no objections to this re-plat request based on being granted a Variance for the one small lot.



EXISTING

Property

Line

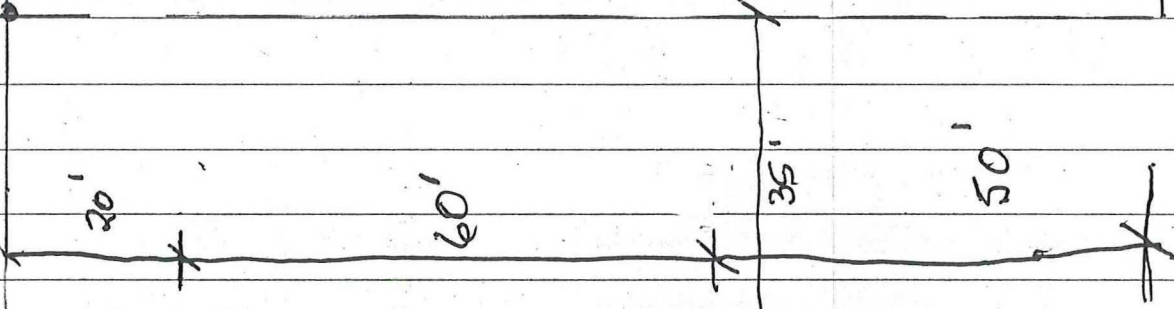


20'

60'

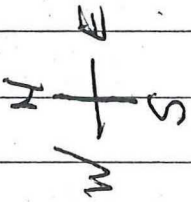
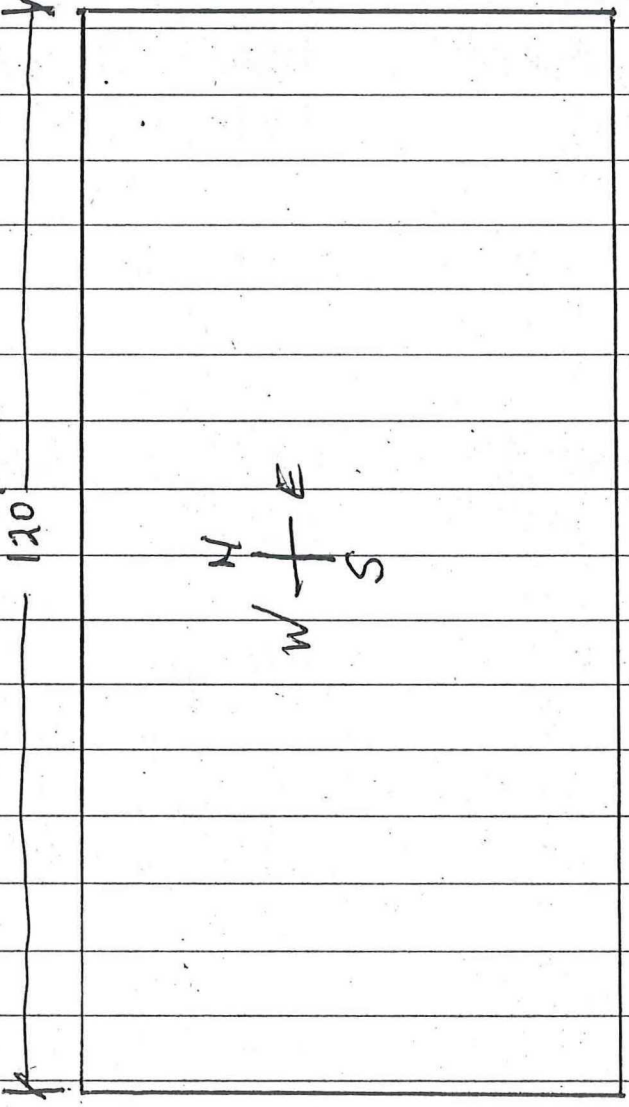
35'

50'



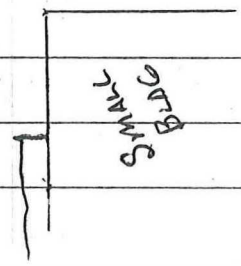
NEW Property Line

120'



36'

SMALL





# Lannie Grages Map



Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data.  
The data is meant for reference purposes only and should not be used for official decisions.  
If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.

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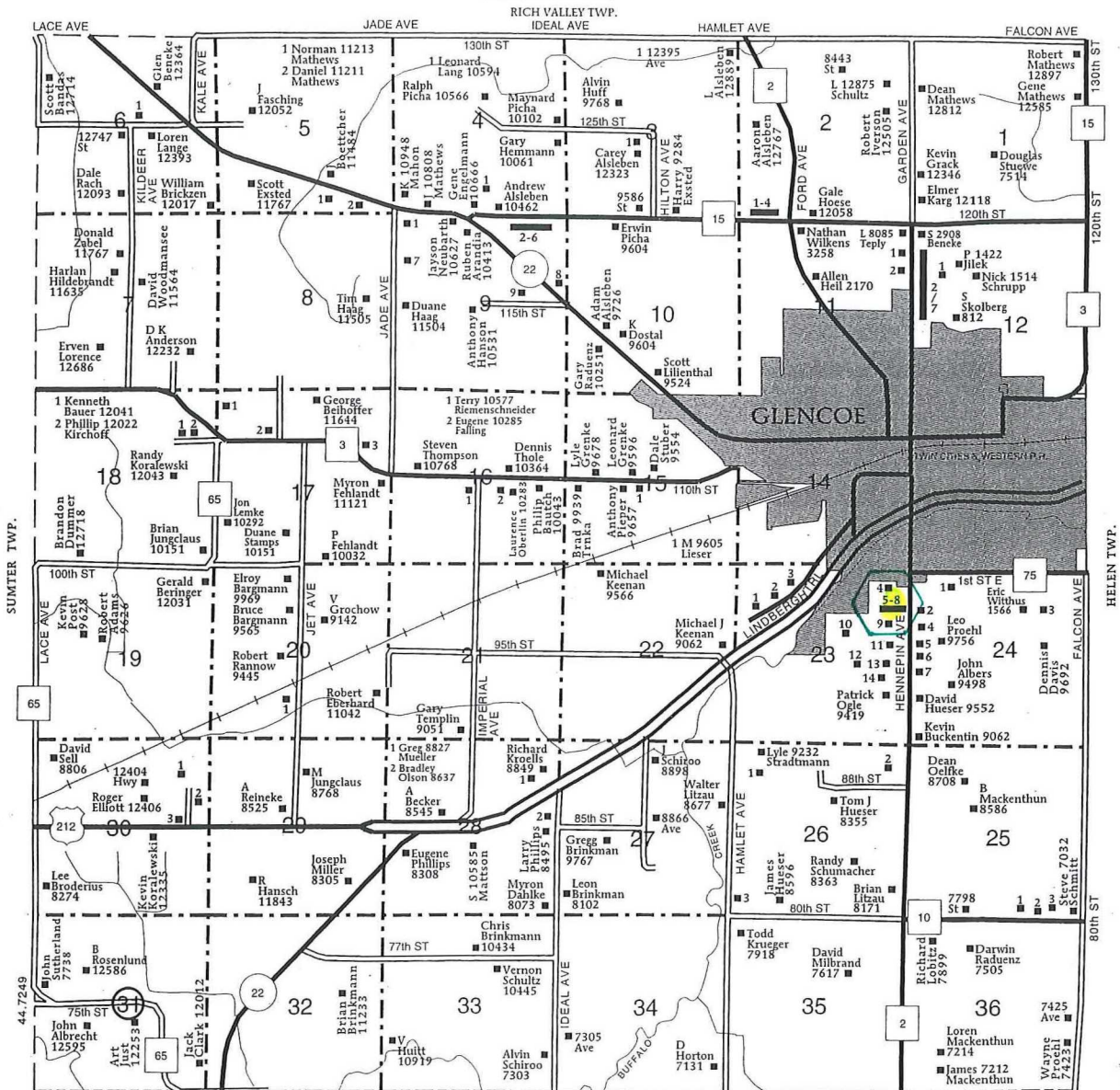


# Lannie Grages, Sketch Plan

T-115-N

## GLENCOE DIRECTORY

R-28-W



**GLENCOE TOWNSHIP**

**SECTION 2**

- 1 Maguire, Larry 8932
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- 4 Alsleben, J 12045

**SECTION 6**

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- 2 Johnson, N 10526
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- 4 Warnke, Wallace 2530
- 5 Hayes, Richard 2326
- 6 Becker, Scott 2292
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- SECTION 17
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- 2 Drew, Granville 11646
- 3 Magnuson, Bruce 11292

**SECTION 20**

- 1 Wangerin, Donald 9223

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- 1 Richard, Wendell 287
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- 5 9897
- 6 Zabel, David 9813
- 7 9801
- 8 Grages, Lannie 9749
- 9 Manteuffel, Trent 9751
- 10 9721
- 11 Parpart, Rodney 9747

- 12 Gildea, Scott 9493
- 13 Krueger, Doug 9525
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- 6 Neubarth, Arthur 9696
- 7 Sanderson, Wayne 9584

**SECTION 25**

- 1 Bergmann, Bruce 7416
- 2 Kunkel, Ralph 7404
- 3 MacKenthun, Marvin 7102

**SECTION 26**

- 1 Stradtman, Earl 8892
- 2 Hueser, Tom 8184
- 3 Longhenry, Tom 8086

**SECTION 30**

- 1 Silvernagel, Kenneth 8766
- 2 Kraemer, G 8608
- 3 Kraemer, S 8609

**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

Please provide the following coversheet to process each individual request for Board consideration and/or action:

Board meeting date:	<u>5/5/15</u>	Originating department:	<u>Highway</u>
Consent or regular agenda:	<u>regular</u>	Preferred agenda time:	<u>open</u>
Amount of time needed:	<u>5</u>	Funding source (if applicable):	<u>local</u>
Contact person for more info:	<u>Brian/Elvis</u>	Are funds in Dept. budget:	<u>yes</u>
Representative (present at the meeting):	<u>John</u>	Number of signed copies:	<u>0</u>

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**MOTION REQUESTED:**

Consider bidding on a used 2005 J-Craft pup trailer from the City of Minnetrista, MN.

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**JUSTIFICATION FOR MOTION:**

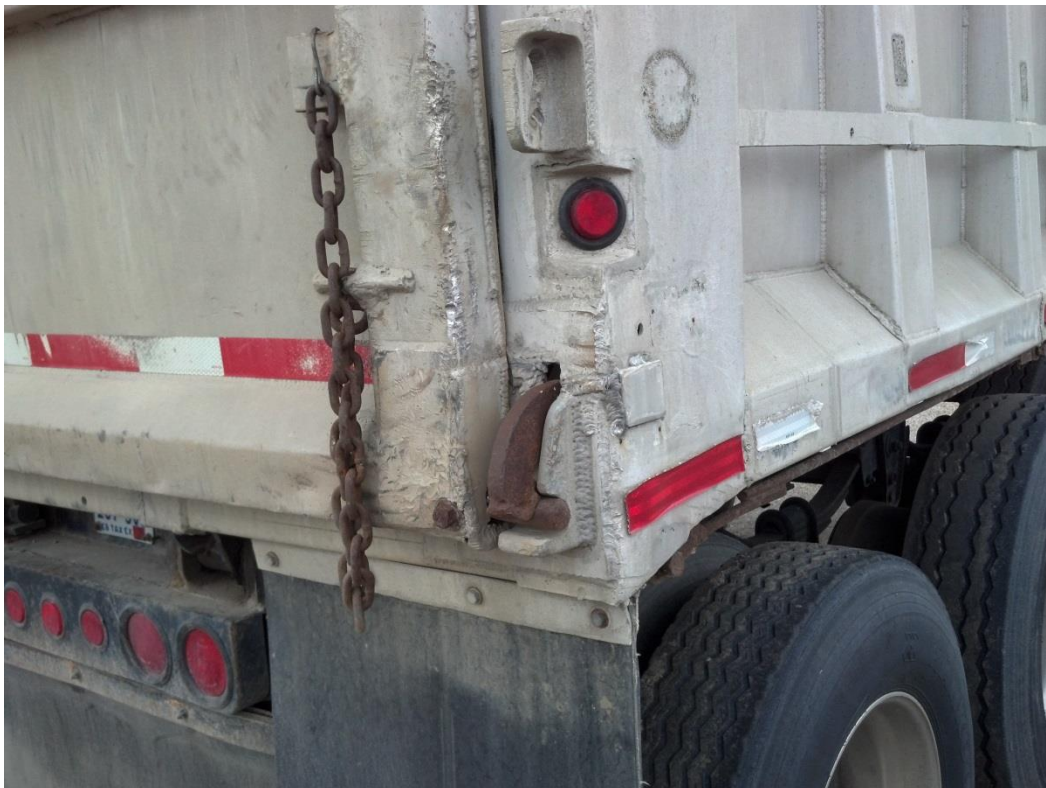
We have a 1987 tri-axle pup trailer which needs extensive box, tailgate and suspension work. The estimated cost of repairs is approximately \$15,000.

A brand new pup trailer costs approximately \$32,000.

Sealed bids for the Minnetrista pup trailer are accepted until May 8, 2015. Our staff has reviewed the pup trailer and recommends we bid on it.

---

CURRENT 1987 PUP TRAILER



Quoter:	Telephone No.:
Address:	Fax No.:
City, State, Zip:	

**QUOTE FORM FOR  
2005 J-CRAFT BUILT TRAILER  
FOR THE CITY OF MINNETRISTA  
HENNEPIN COUNTY, MINNESOTA**

Deadline Date and Time:	Friday, May 8, 2015 4:30 p.m.
-------------------------	----------------------------------

**City of Minnetrista  
7701 County Road 110W  
Minnetrista, MN 55364**

1.01 We, the undersigned, doing business as \_\_\_\_\_

and hereinafter known as the Quoter, hereby propose to enter into an agreement with the City of Minnetrista, Minnetrista, Minnesota, to purchase trailer identified below at a lump sum bid price:

2005 J-Craft built trailer  
12 cubic yard box (14.5' x 8' x 3'  
185" Tongue length  
Hydraulic dump  
Air Brakes  
GVWR of 42,000 lbs  
11R22.5 tires (one needs to be changed. We have two that would go with the trailer)  
Paint has some fade to it, but overall good condition

Lump Sum Quote                   \$ \_\_\_\_\_  
Sales Tax (7.275%)               \$ \_\_\_\_\_  
**Total Lump Sum Quote        \$ \_\_\_\_\_**

- 2.01 The Quoter acknowledges Sale of J-Craft built trailer will be on an as-is basis. The City of Minnetrista reserves the right to reject any or all quotes.
- 3.01 If the Quote is accepted, payment in full, **including sales tax and all other applicable taxes and fees** to the City of Minnetrista, must be made prior to release of the Trailer. It is the responsibility of the Quoter to transport the trailer.
- 4.01 Photos of the Trailer is attached below. To make arrangements to look at the Trailer, please contact Gary Peters, Public Works Supervisor, at 952-241-2532.





Quote Submitted on \_\_\_\_\_, 2015

If Quoter is:

**An Individual**

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)  
*(Individual's signature)*

Doing business as: \_\_\_\_\_

Business address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_

FAX No.: \_\_\_\_\_



**A Partnership**

Partnership Name: \_\_\_\_\_(SEAL)

By: \_\_\_\_\_  
*(Signature of general partner – attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Business address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

**A Corporation**

Corporation Name: \_\_\_\_\_(SEAL)

State of Incorporation: \_\_\_\_\_

Type (General Business, Professional, Service, Limited Liability): \_\_\_\_\_

By: \_\_\_\_\_  
*(Signature – attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

(CORPORATE SEAL)

Attest: \_\_\_\_\_  
*(Signature of Corporate Secretary)*

Business address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Date of Qualification to do business is \_\_\_\_\_

**A Joint Venture**

Joint Venturer Name: \_\_\_\_\_(SEAL)

By: \_\_\_\_\_  
*(Signature of joint venture partner – attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Joint Venturer Name: \_\_\_\_\_(SEAL)

By: \_\_\_\_\_

*(Signature of joint venture partner – attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Phone and FAX Number, and Address for receipt of official communications:

\_\_\_\_\_

\_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

Please provide the following coversheet to process each individual request for Board consideration and/or action:

Board meeting date:	<u>5/5/15</u>	Originating department:	<u>Highway</u>
Consent or regular agenda:	<u>regular</u>	Preferred agenda time:	<u>open</u>
Amount of time needed:	<u>5</u>	Funding source (if applicable):	<u>local</u>
Contact person for more info:	<u>John</u>	Are funds in Dept. budget:	<u>yes</u>
Representative (present at the meeting):	<u>John</u>	Number of signed copies:	<u>0</u>

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**MOTION REQUESTED:**

Consider soliciting quotes for an ultra-thin bonded wearing course on South Grade Road (CSAH 115) between CSAH 7 and Otter Lake bridge in lieu of double chip seal.

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**JUSTIFICATION FOR MOTION:**

We learned MnDOT is bidding a similar project in June for TH 15 through downtown Hutchinson. We would like to capitalize on the economy of scale and perform similar work around the same time.

This segment of road is already programmed this summer for a double chip seal at a cost of approximately \$37,600 (\$2.47/SY).

The estimated price for the ultra-thin bonded wearing course is \$76,000 ~ \$91,000 (\$5 ~ \$6/SY).

We are requesting this change because the ultra-thin has been performing well on US 212 and TH 22 and this should provide longer life. This segment of road is also scheduled for turn back to the City of Hutchinson.

We could cover the difference in price with the savings to our sealcoat bid this year (approximately \$56,000).

We would also apply for an operational research grant of \$10,000 maximum to help defray the cost.

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Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 444 Cedar Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <b>MAIN STREET SPORTS BAR - SSM ENTERPRISES, LLC</b>		Date organized <b>4-14-15</b>	Tax exempt number	
Address <b>16 MAIN STREET N.</b>		City <b>Hutchinson</b>	State <b>Minnesota</b>	Zip Code <b>55350</b>
Name of person making application <b>RYAN AULEDEN</b>		Business phone <b>320-234-6161</b>	Home phone <b>320-296-9228</b>	
Date(s) of event <b>6-13-15</b>		Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name <b>X MAIN STREET SPORTS BAR</b>		City <b>Hutchinson</b>	State <b>Minnesota</b>	Zip <b>55350</b>

Location where permit will be used. If an outdoor area, describe.

**Fun Sports of Hutchinson, 16235 Hwy 7, East, Hutchinson**

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

**Main Street Sports Bar, 16 main St. N, Hutchinson**

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

**Auto - Owners Insurance     \$12,000**

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.

**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

*Use the F11 key to move from field to field and type in the grey box.  
Use shift F11 to go backwards in the fields.*

Please provide the following coversheet to process each individual request for Board consideration and/or action:

Board meeting date:	<u>5-12-2015</u>	Originating department:	<u>Jail</u>
Consent or regular agenda:	<u>Regular</u>	Preferred agenda time:	_____
Amount of time needed:	<u>2 minutes</u>	Funding source (if applicable):	<u>Jail</u>
Contact person for more info:	<u>Katherine Jones</u>	Are funds in Dept. budget:	<u>NA</u>
Representative (present at the meeting):	<u>No</u>	Number of signed copies:	<u>1</u>

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**MOTION REQUESTED:**

A motion to approve Resolution 15-CB-15 Recognition of National Correctional Officer's Week from May 10<sup>th</sup> thru May 16<sup>th</sup> 2015.

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**JUSTIFICATION FOR MOTION:** The first full week in May has been recognized as National Correctional Officers' Week to honor the work of correctional officers and correctional personnel nationwide since 1984. Correctional officers have the difficult and often dangerous assignment of ensuring the custody, safety and well-being of the over 700,000 inmates in our Nation's prisons and jails. Their position is essential to the day-to-day operations of these institutions; without them it would be impossible to achieve the foremost institutional goals of security and control. – President Ronald Reagan (May 5, 1984.)

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- For purchases please include the company name, city and state
- Purchases of up to \$25,000 are considered a quotation and should have at least two quotations when possible.
- Contracts over \$25,000, must consider the state's cooperative purchasing venture before another source.
- Expenditures from \$25,000 - \$100,000 may be either sealed bids or direct negotiations with two quotations when possible.
- Expenditures in excess of \$100,000 require board approval to advertise for sealed bids and receipt of an affidavit of publication will be required.
- All requests for staff including contracting for staff must go to the Staffing Request Review Committee.
- E-mail resolutions to Administration to be printed on Commissioner letterhead.
- Please include as much detail as possible in the motion.

When providing background material for Commissioners Board Meeting packets please e-mail the County Administrator and Administrative Secretary the **electronic documents** by 12:00 PM Tuesday, one week prior to the Board Meeting date. Also remember that any and all documents requiring signatures should be provided at the same time.

**Note:** To satisfy the Minnesota Open Meeting Law requirement, Chapter 13D, copies of any background materials you distribute **during** the meeting to the board **must** also be given to the press; so please bring a total of 14 copies for distribution in the meeting. Providing background material one week in advance satisfies this requirement.

## **RESOLUTION 15-CB-15**

### **CORRECTIONAL OFFICERS' WEEK May 10 – 16, 2015**

**WHEREAS**, One week each May is officially designated as Correctional Officer's Week by the American Jail Association. This year, Correctional Officer' Week is May 10th to May 16th, 2015.

**WHEREAS**, the McLeod County Sheriff's Office has always supported the proposition that the men and women who perform the infinitely difficult task of supervising the County's inmates are deserving of this recognition,

**WHEREAS**, the McLeod County Sheriff's Office recognizes that detention staff are professionals equal in status and importance to other professionals in the effective administration of justice;

**THEREFORE BE IT RESOLVED THAT** we, the McLeod County Board of Commissioners, do hereby acknowledge the week of May 4<sup>th</sup> through May 10<sup>th</sup>, 2014 as "Correctional Officer's Week" in McLeod County in honor of the dedicated professionals who supervise the County's inmate population.

Adopted this 12<sup>th</sup> day in **May 2015**.

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Paul Wright, Chairperson

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Patrick T. Melvin, County Administrator



**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

*Use the F11 key to move from field to field and type in the grey box.  
Use shift F11 to go backwards in the fields.*

Please provide the following coversheet to process each individual request for Board consideration and/or action:

Board meeting date:	<u>May 5, 2015</u>	Originating department:	<u>Environmental Services</u>
Consent or regular agenda:		Preferred agenda time:	
Amount of time needed:	<u>5 minutes</u>	Funding source (if applicable):	<u>DNR Grant</u>
Contact person for more info:	<u>Emily Gable</u>	Are funds in Dept. budget:	<u>N/A</u>
Representative (present at the meeting):	<u>Emily Gable</u>	Number of signed copies:	<u>3</u>

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**MOTION REQUESTED:**

Requesting the signing of the State of Minnesota Department of Natural Resources Aquatic Invasive Species Prevention Public Education Grant for the amount of \$2,700.

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**JUSTIFICATION FOR MOTION:**

This is a grant to fund a public education project to promote awareness and prevent the spread of aquatic invasive species. The money will fund a newspaper publication in the Hutchinson Leader and the McLeod County Chronicle during the primary boating season to educate the public about AIS prevention.

# STATE OF MINNESOTA

## GRANT CONTRACT

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("State") and McLeod County Environmental Services, care of Emily Gable 830 East 11th Street Glencoe, MN 55336 ("Grantee").

### Recitals

1. Under Minn. Stat. 84.026 the State is empowered to enter into this grant.
2. The State is in need of partnerships with local governments and organizations throughout the state to help prevent the spread of aquatic invasive species.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State.

### Grant Contract

#### 1 Term of Grant Agreement

1.1 **Effective date:** This agreement becomes effective the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2.

**The Grantee must not begin work under this grant agreement until this agreement is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.**

1.2 **Expiration date:** November 15, 2015 or until all obligations have been satisfactorily fulfilled, whichever occurs first. Encumbrances for grants issued by June 30 may be certified for a period of one year beyond the year in which the funds were originally appropriated. Services rendered under grant contracts may occur during the certification period.

1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 18. Data Disclosure.

#### 2 Grantee's Duties

The Grantee, who is not a state employee, will:

1. Complete the aquatic invasive species prevention projects as described in Exhibit A, which is attached and incorporated into this grant agreement by reference.
2. Submit a final summary of the accomplishments of this project to the MN DNR Invasive Species Prevention Coordinator by January 15, 2016. This report must accompany the final request for reimbursement.

### 3. Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

### 4 Consideration and Payment

4.1 *Consideration.* The State will pay for all services performed by the Grantee under this grant agreement as follows:

- a. *Compensation.* The state will reimburse the Grantee 50% of all documented cash expenses for actual costs solely related to and necessary for the performance of the aquatic invasive species prevention project described in Exhibit A up to \$2700.
- b. *Travel Expenses.* Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant agreement will not exceed \$0.00; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the commissioner of Employee Relations. The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.
- c. *Total Obligation.* The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed \$2700.

#### 4.2. Payment

*Invoices.* The State will promptly pay the Grantee after the **Grantee presents an itemized invoice** for the services actually performed, and the State's Authorized Representative accepts the invoiced services. Each invoice must include:

1. An itemized summary of accomplishments during the period covered by the invoice;
2. A sample, copy or photo of each public awareness product produced during the time period that the invoice covers;
3. A detailed accounting of the cash expenses to be reimbursed. The accounting of cash expenses must include receipts, invoices, or other proof of cash expenditures.

Invoices must be submitted in a timely manner and according to the following schedule: Upon completion of services being invoiced for. Invoices for work completed by June 30, 2015 should be submitted promptly.

*Federal funds.* (Where applicable, if blank this section does not apply) Payments under this grant agreement will be made from federal funds obtained by the State through the \_\_\_\_\_. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

**4.3 Contracting and Bidding Requirements** Per [Minn. Stat. §471.345](#), grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property

- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or

contractor offering the best value under a request for proposals as described in [Minn. Stat. §16C.28](#), Subd. 1, paragraph (a), clause (2)

(b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in [Minn. Stat. §16C.28](#), Subd. 1, paragraph (a), clause (2) and paragraph (c).

(c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2)

(d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.

(e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; [Minn. Stat. §§177.41](#) through [177.44](#) consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

## **5 Conditions of Payment**

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

## **6 Authorized Representative**

The State's Authorized Representative is Wendy Crowell, Ecological Resources Grants Coordinator, MN Department of Natural Resources, 500 Lafayette Rd, St. Paul MN 55155, 651-259-5085, or her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Emily Gable, McLeod County Environmental Services, 830 East 11th Street, Glencoe, MN 55336, [Emily.Gable@co.mcleod.mn.us](mailto:Emily.Gable@co.mcleod.mn.us), (320) 864-1482 or his or her successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

## 7 **Assignment, Amendments, Waiver, and Grant agreement Complete**

7.1 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this grant agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this grant agreement, or their successors in office.

7.2 **Amendments.** Any amendment to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.

7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or its right to enforce it.

7.4 **Grant Agreement Complete.** This grant agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

## 8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

## 9 **State Audits**

Under Minn. Stat. §16C.05, subd. 5, the Grantee's books, records, documents, and accounting procedures and practices relevant to this grant agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement.

## 10 **Government Data Practices and Intellectual Property**

10.1. **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released.

### 10.2. **Intellectual Property Rights**

(A) **Intellectual Property Rights.** All rights, title, and interest to all intellectual property rights, including all copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents shall be jointly owned by the Grantee and the State. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant contract.

Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant contract. The ownership interest of the State and the Grantee in the Works and Documents shall equal the ratio of each party's contributions to the total costs described in the Budget of this grant contract, except that the State's ownership interests in the Works and Documents shall not be less than fifty percent (50 %). The party's ownership interest in the Works and Documents shall not be reduced by any royalties or revenues received from the sale of the products or the licensing or other activities arising from the use of the Works and Documents. Each party hereto shall, at the request of the other, execute all papers and perform all other acts necessary to transfer or record the appropriate ownership interests in the Works or Documents.

(B) *Obligations*

a. *Notification.* Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this grant contract, the Grantee will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon. All decisions regarding the filing of patent, copyright, trademark or service mark applications and/or registrations shall be the joint decision of the Grantee and the State, and costs for such applications shall be divided as agreed by the parties at the time of the filing decisions. In the event the parties cannot agree on said filing decisions, the filing decision will be made by the State.

b. *Representation.* The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

(C) *Uses of the Works and Documents.* The State and Grantee shall jointly have the right to make, have made, reproduce, modify, distribute, perform, and otherwise use the Works, including Documents produced under this grant contract, for noncommercial research, scholarly work, government purposes, and other noncommercial purposes without payment or accounting to the other party. No commercial development, manufacture, marketing, reproduction, distribution, sales or licensing of the Works, including Documents, shall be authorized without a future written contractual agreement between the parties.

(D) *Possession of Documents.* The Documents may remain in the possession of the Grantee. The State may inspect any of the Documents at any reasonable time. The Grantee shall provide a copy of the Documents to the State without cost upon the request of the State.



## **11 Workers' Compensation**

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

## **12 Publicity and Endorsement**

12.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

## **13 Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## **14 Termination**

14.1 Termination by the State. The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 Termination for Cause. The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

## **15 Data Disclosure**

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

## **16. INVASIVE SPECIES PREVENTION**

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The grantee (and their contractor) shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by grantee furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The grantee shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05..*

Signed:   *Deey Beil*  \_\_\_\_\_

Date:   04-17-2015  \_\_\_\_\_

SWIFT Contract/PO No(s): 91763 / 3000073933

**2. GRANTEE**

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

By: \_\_\_\_\_

(with delegated authority)

Title:   Ecological and Water Resources Manager  \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:

Agency

Grantee

State's Authorized Representative - Photo Copy

**Exhibit A. Prevention Project Activities:**

**McLeod County Environmental Services will provide the following services:**

- Educate McLeod County residents using your proposed standard Minnesota Department of Natural Resources, Wildlife Forever, and MN Sea Grant materials.

# DISTRICT 7

Blue Earth Brown Faribault Le Sueur Martin McLeod Nicollet Sibley Waseca Watonwan



Wednesday, May 27, 2015  
8:00 a.m. – 12:00 p.m.

**New Ulm Holiday Inn**  
2101 South Broadway, New Ulm ([Directions](#))

Meeting Fee: \$25

## Agenda

8:00 A.M. **Registration** – Coffee, Juice, Rolls & Fruit Served

8:15 A.M. **Call to Order / Pledge of Allegiance**

### Introductions

#### District Elections (election rules attached)

- **District Director:** Tom Warmka, Faribault County  
(Terms: 1/09-6/09(p); 6/09-6/11; 06/11-06/13; 06/13-06/15 – not eligible for reelection)
- **Alternate Director:** Vance Stuehrenberg, Blue Earth County

#### County Reports: Concerns, Priorities and Accomplishments

*Each county should come prepared to share items of interest and issues of concern.*

**Statewide Emergency Communications Strategic Planning** – Jackie Mines, MN Dept. of Public Safety

**AMC Management Report** – Julie Ring, Executive Director

**2015 Legislative Session Summary**

**MCIT Update** – Robyn Sykes, Executive Director

**AMC Member Services Report** – Laurie Klupacs, Deputy Director

#### Upcoming AMC Meetings & Events

- **NACo Annual Conference:** July 10–13, 2015 –Charlotte, NC
- **AMC Policy Committee Meetings:** September 17-18, 2015 - Breezy Point
- **AMC Annual Conference:** December 7-8, 2015 - River's Edge Convention Center, St. Cloud

**Fall District Meeting:** Wednesday, November 4, 2015 – Faribault County

12:00 P.M. **Local legislators have been invited to join us for lunch**



# DISTRICT DIRECTOR ELECTIONS

*from the Association of Minnesota Counties' Bylaws*

**SECTION 3. ELECTION AND TERM OF OFFICE OF DISTRICT DIRECTORS.** The election and term of office of District Directors shall be as follows:

Subd. 1. Election. The delegates from the counties of each Association district shall elect one or more delegates to represent the counties of the district on the Board. A quorum shall consist of 50% of a districts' delegation. Directors shall be elected at the first meeting after April 1st of the counties of the district. Each district shall be represented by one director except that any district and all larger districts having a population which is three times as large as the next smaller district shall be entitled to be represented by five directors. Directors elected from odd numbered districts shall be elected during odd numbered years and directors elected from even numbered districts shall be elected during even numbered years provided, however, that any district entitled to be represented by five directors shall provide for staggered terms of three directors elected in even numbered years and two directors elected in odd numbered years.

Subd. 2. Term of Office. The term of office for each District Director shall be for two years and shall begin on the first day following district elections. A District Director may serve three (3) full consecutive terms after which one term must elapse before the individual can serve again as a District Director from that district.

Subd. 3. Alternate Director. Each district shall elect an alternate Director. If the District Director cannot fulfill the role as a representative for the district, due to accident, illness or prolonged absence, the alternate Director shall serve. Such alternate director shall be elected at the same time as the District Director.

**SECTION 4. VACANCIES.** If a vacancy occurs in the office of District Director by reason of death, removal or resignation, the alternate Director shall fill the unexpired term of office.

**SECTION 5. VOTING.** Each director, or alternate as designated in Section 3, subdivision 3, on the Board shall be entitled to one (1) vote. There shall be no proxy voting. All motions shall carry by a simple majority unless otherwise specified in the bylaws.