

WYOMING COUNTY BOARD OF EDUCATION, June 5, 2023

STATE OF WEST VIRGINIA

COUNTY OF WYOMING, TO-WIT:

A call for a regular meeting of the Wyoming County Board of Education was held on Monday, June 5, 2023, at 6:00 p.m., at the Wyoming County Board of Education Central Office, 155 Park Street, Pineville, West Virginia. Those in attendance were Allan R. Stiltner, President; Michael Prichard and Doug Kennedy, Members; and Doug Lester, Member, attended by phone. Richie Walker, Vice-President, was unable to attend. Deirdre A. Cline, Superintendent, was also in attendance. The agenda for the meeting was as follows:

1. Celebrating Success
2. Individuals or Groups of the Community at Large Wishing to Address the Board
3. Consent Agenda
 - A. Minutes, Board of Education Meeting - May 22, 2023
 - B. Extracurricular, Special, Fundraising, and Bus Requests
 - C. Payment of Invoices
4. School Safety Update
5. Consideration of Monthly Financials - April 2024
6. Consideration of Pcard Statements - March and April
7. Consideration of Memorandum of Understanding - School Nutrition Program 2023-2024
8. Consideration of Bids Received - Kitchen/Cafeteria Supplies, Chemicals & Chemical Dispensing Units
9. Consideration of Bid Rollovers - Crook Brothers, Pepsi Co., & United Dairy
10. Personnel
 - A. Personnel List
 - B. Ratification of Employee Suspension
 - C. Employee Hearings
11. Items for Future Agendas and Announcements

Mr. Stiltner called the meeting to order and asked Mr. John Henry, Assistant Superintendent of Support Services, to give the invocation.

The Board, along with those in attendance, then recited the Pledge of Allegiance, led by Mrs. Kara Halsey-Mitchell, Assistant Superintendent of Curriculum & Instruction.

Celebrating Success: Mr. Stiltner asked Mrs. Cline to address the Board regarding Celebrating Success.

Mrs. Cline introduced the Board Members and Central Office Staff. She said this Celebration was the Board's favorite thing to do. She said it was great to see so many come out to celebrate in Wyoming County Schools. She said she believed it was a record crowd.

Mrs. Cline introduced Mr. Kent McBride, Owner of Professional Business Products, and asked him to present.

Mr. McBride said he really enjoys presenting the Service Person of The Year with an award every year. He said he is honored to present Mrs. Judith Lester, a monetary award of \$1,000.00 for her accomplishment.

Mrs. Cline introduced Mrs. Judith Lester, Custodian at Wyoming East High School, to the Board. She said Mrs. Lester goes above and beyond to help in anyway she can. She said she cares about students and their well-being. Mrs. Cline presented Mrs. Lester with a plaque on behalf of the Board.

Mrs. Cline thanked Mr. McBride for his continued support of Wyoming County Schools.

Mrs. Cline introduced Jeff Halsey, Owner of Pineville Furniture, to the Board and asked him to present. She said Mr. Halsey and Pineville Furniture have done this presentation for at least 25 years.

Mr. Halsey said it is an honor to help recognize Wyoming County Schools Teacher of The Year. He said Pineville Furniture has honored Teachers of The Year for many

years now and he is happy to present Ms. JoAnna Huffman with a monetary award of \$1,000.00 for her accomplishment.

Mrs. Cline introduced Ms. JoAnna Huffman, Teacher at Pineville Middle School, to the Board. She said she is so much more than a Teacher. She goes above and beyond for her students and colleagues. She said Ms. Huffman is a National Board Certified Teacher.

Mrs. Cline said she is very well deserving of this award. Mrs. Cline presented Ms. Huffman a plaque on behalf of the Board.

Mrs. Cline thanked Mr. Halsey for his continued support of Wyoming County Schools.

Mrs. Cline introduced Mr. Keith Stewart, Director of Federal and Learning Enrichment Programs, and asked him to present the certificates to the students for their accomplishments.

Mr. Stewart presented certificates to the Wyoming East High School and Westside High School Honor Graduates. He also presented certificates to the 2022-23 Governor's Workforce Seniors & Attendance, Governor's Honors Academy, Governor's School of the Arts Academy, Rhododendron Girls State Participants, WV Boys State Participant, U.S. Presidential Scholar, Golden Horseshoe Winners, SMART 529 Essay State Winner, Public Speaking Contest, and Track High Jump State Championship.

Mr. Stiltner thanked those in attendance for coming.

Individuals or Groups of the Community at Large Wishing to Address the Board: Mr. Stiltner asked if there were any Individuals or Groups of the Community at Large Wishing to Address the Board.

There were no Individuals or Groups of the Community at Large Wishing to Address the Board.

Consent Agenda A. Minutes, Board of Education Meeting - May 22, 2023:

Mr. Stiltner asked Mrs. Cline to address the Board regarding the Consent Agenda A. Minutes, Board of Education Meeting - May 22, 2023.

Mrs. Cline asked for the Minutes from the May 22, 2023 Board meeting to be carried over to the next meeting. The Board agreed.

Consent Agenda B.: Extracurricular, Special, Fundraising, and Bus Requests:

Mr. Stiltner asked Mrs. Cline to address the Board regarding the Consent Agenda B. Extracurricular, Special, Fundraising, and Bus Requests.

- 1) A fundraising request from Westside High School to collect money for flowers for seniors, to raise money for the Senior Class;
- 2) A fundraising request from Westside High School to have a Bingo, to raise money for the Cheer team;
- 3) A fundraising request from Westside High School to have a Bingo, to raise money for the Class of 2025;
- 4) A fundraising request from Westside High School to have a photo booth setup at football games, to raise money for the Class of 2025;
- 5) A fundraising request from Westside High School to have a raffle, to raise money for the Class of 2025;
- 6) A fundraising request from Westside High School to sell Schwan's Ice Cream, to raise money for the Class of 2025;
- 7) A fundraising request from Westside High School to sell popcorn and slushies, to raise money for the Class of 2025;
- 8) A fundraising request from Wyoming East High School to sell discount cards, to raise money for the Football team;

9) A school bus request from Westside High School to take the musicians and theater students to the Central Office, on May 25, 2023, to the Spring Arts Gala;

10) A school bus request from Huff Consolidated Elementary and Middle School to take the musicians and theater students to the Central Office, on May 25, 2023, to the Spring Arts Gala;

11) A school bus request from Huff Consolidated Elementary and Middle School to take the 3rd & 4th grade students to the Larry Joe Harless Center, Gilbert, WV, on May 30, 2023;

12) A request from Kara Clemins for a Professional Leave Day on July 20, 2023, to attend an EKG and Phlebotomy Class, in Fairmont, WV;

13) A request from Alesha Toler-Lester for a Professional Leave Day on May 5, 2023, to accompany a student at the Young Writers' Writing Workshop Celebration, in Charleston, WV.

Consent Agenda C. Payment of Invoices: Mr. Stiltner asked Mrs. Cline to present regarding Consent Agenda C. Payment of Invoices.

Mrs. Cline fielded questions regarding Payment of Invoices, provided to the Board.

After a brief discussion, Mr. Kennedy made a motion, seconded by Mr. Prichard, to approve the Consent Agenda B. Extracurricular, Special, Fundraising, and Bus Requests, and Consent Agenda C. Payment of Invoices, totaling \$331,910.54, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

School Safety Update: Mr. Stiltner asked Mrs. Cline to address the Board regarding the School Safety Update.

Mrs. Cline introduced Mr. Jeff Hylton, Director of Safety and Transportation, to present to the Board.

Mr. Hylton provided the Board with a list of updates and discussed in detail, crisis management plans, camera upgrades, nightlock security door locks, walkie talkies, school safety vinyl front door wraps, and shoes for crews program.

There was a thorough discussion regarding School Safety Update.

Consideration of Monthly Financials - April 2023: Mr. Stiltner asked Mrs. Cline to address the Board regarding the Consideration of Monthly Financials - April 2023.

Mrs. Cline asked Mr. Grant Campbell, Chief School Business Official, to address the Board.

Mr. Campbell addressed the Board and discussed all of the expenses and the financial standing with the Board. Mr. Campbell said the Board is in good financial standing.

After a thorough discussion, Mr. Prichard made a motion, seconded by Mr. Kennedy, to approve the Consideration of Monthly Financials - April 2023, as presented and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Consideration of PCard Statements - March and April: Mr. Stiltner asked Mrs. Cline to address the Board regarding the Consideration of PCard Statements - March and April.

Mrs. Cline fielded questions regarding Monthly PCard statements, provided to the Board.

After a brief discussion, Mr. Prichard made a motion, seconded by Mr. Lester, to approve the Consideration of PCard Statements - March and April, as presented, and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Consideration of Memorandum of Understanding - School Nutrition Program: Mr. Stiltner asked Mrs. Cline to address the Board regarding the Consideration of Memorandum of Understanding - School Nutrition Program.

Mrs. Cline asked Mrs. Rhonda Thomas, Director of Child Nutrition and General Wellness, to present to the Board.

Mrs. Thomas addressed the Board and said the Memorandum of Understanding with the West Virginia Department of Education Office of Child Nutrition has to be renewed annually. She said the Memorandum of Understanding is stating that Wyoming County Schools will follow all State and Federal guidelines regarding Child Nutrition.

After a brief discussion, Mr. Lester made a motion, seconded by Mr. Kennedy, to approve the Consideration of Memorandum of Understanding - School Nutrition Program, as presented, and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Consideration of Bids Received - Kitchen/Cafeteria Supplies, Chemicals & Chemical Dispensing Units: Mr. Stiltner asked Mrs. Cline to address the Board regarding the Consideration of Bids Received - Kitchen/Cafeteria Supplies, Chemicals & Chemical Dispensing Units.

Mrs. Cline asked Mrs. Rhonda Thomas, Director of Child Nutrition and General Wellness, to address the Board.

Mrs. Thomas addressed the Board and said 3 bids were received, but Ideal Distributing, Inc./Southeastern Chemicals had the lowest bid and met all qualifications.

After a brief discussion, Mr. Prichard made a motion, seconded by Mr. Lester, to approve Ideal Distributing, Inc./Southeastern Chemicals for the Kitchen/Cafeteria Supplies, Chemicals & Chemical Dispensing Units, as presented, and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Consideration of Bid Rollovers - Crook Brothers, Pepsi Co., & United Dairy: Mr. Stiltner asked Mrs. Cline to present to the Board regarding the Consideration of Bid Rollovers - Crook Brothers, Pepsi Co., & United Dairy.

Mrs. Cline asked Mrs. Rhonda Thomas, Director of Child Nutrition & General Wellness to address the Board.

Mrs. Thomas addressed the Board and said she sent out a letter to Crook Brothers, Pepsi Co., & United Dairy and asked if they would like to extend their contract for the 2023-24 school year, due to only receiving one bid for this past year. She said all 3 wanted to extend the current contract.

Mrs. Thomas said that Pepsi Co., submitted a new price list for the 2023-24 school year.

After a brief discussion, Mr. Lester made a motion, seconded by Mr. Kennedy, to approve the Consideration of Bid Rollovers - Crook Brothers, Pepsi Co., & United Dairy, as presented, and recommended by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Personnel A. Personnel List: Mr. Stiltner asked Mrs. Cline to address the Board regarding the Personnel List.

Mrs. Cline recommended the Personnel List as presented.

PROFESSIONAL:

COUNSELORS

A. Recommended for Appointment:

Demia Aliff-Osborne, Counselor, Road Branch Elementary and Middle School, effective 2023-2024 school year

ELEMENTARY TEACHERS

A. Recommended for Appointment:

Shayla Hatfield, from transferred Elementary Education Teacher, Baileysville Elementary and Middle School, and Elementary Education Teacher, Mullens Middle School, effective 2023-2024 school year

Tiffany Dean, from Title I Teacher, Huff Consolidated Elementary and Middle School, and Elementary Education Teacher (effective 2023-2024 school year), Huff Consolidated Elementary and Middle School,

to English Teacher, Huff Consolidated Elementary and Middle School, effective 2023-2024 school year

Brandy Bailey, from Elementary Education Teacher, Road Branch Elementary and Middle School, and English Teacher, Road Branch Elementary and Middle School (effective 2023-2024 school year), to English Teacher, Oceana Middle School, effective 2023-2024 school year

Natasha Helmandollar, from Transferred Elementary Education Teacher, Pineville Elementary School, and Elementary Education Teacher, Oceana Middle School (effective 2023-2024 school year), to Kindergarten Teacher, Pineville Elementary School, effective 2023-2024 school year

Gwendolyn Lyons, from Transferred Title I Teacher, Pineville Elementary School, and Social Studies Teacher, Westside High School (effective 2023-2024 school year), to Elementary Education Teacher, Pineville Middle School, effective 2023-2024 school year

Lauren Ward, from Elementary Education Teacher, Oceana Middle School and Terminated Elementary Education Teacher (effective 2023-2024), Berlin McKinney Elementary School, to Elementary Education Teacher, Road Branch Elementary and Middle School, effective 2023-2024

B. Reassignment:

Allison Cline, from Elementary Education Teacher (4th/5th grade), to Elementary Education Teacher (2nd grade), Huff Consolidated Elementary and Middle School, (This is a change in assignment only), effective 2023-2024

SECONDARY TEACHERS

A. Recommended for Appointment:

Rodney T. Riser, III, Multi-Media Instructor, Wyoming County Career and Technical Center effective 2023-2024 School Year

SPECIAL SERVICES

A. Recommended for Family Medical Leave of Absence::

Heather N. Browning, Special Education Resource Teacher, Westside High School, effective May 3, 2023

WYOMING COUNTY EXTRACURRICULAR ASSIGNMENTS:

Coaches:

A. Resignation:

Nicole Farley, 6th - 8th Grade Volleyball Coach, Herndon Consolidated Elementary and Middle School, effective June 2, 2023

SUBSTITUTES:

Teachers

Kelli Cameron, effective May 22, 2023

Elizabeth K. Hall

Haley C. Newsome effective May 19, 2023

Bus Operators

Layla A. Tilley effective May 26, 2023

Custodians

Donald Fortner, effective July 1, 2023

Personnel B. Ratification of Employee Suspensions: Mr. Stiltner asked Mrs. Cline to address the Board regarding Personnel B. Ratification of Employee Suspensions.

Mrs. Cline addressed the Board and asked that employees #998002353, and #998000458 suspensions be ratified.

Personnel C. Employee Hearings: No employees requested hearings.

After a brief discussion, Mr. Kennedy made a motion, seconded by Mr. Prichard, to approve the Personnel A. Personnel List, and Personnel B. Ratification of Employee Suspensions, as presented and recommended, by Mrs. Cline, Superintendent. Passed with a 4-0 vote.

Items for Future Agendas and Announcements: Mr. Stiltner asked if there were any items for Future Agendas and Announcements.

Mr. Stiltner reminded Board Members that the next Board Meeting will be held on Thursday, June 15, 2023, at 10:00 a.m., at the Central Office, Pineville, WV.

Mr. Prichard made a motion, seconded by Mr. Kennedy to adjourn. Passed with a 4-0 vote.