



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL STUDY SESSION
TUESDAY, SEPTEMBER 03, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER / ROLL CALL - 6:00 PM**
2. **EXECUTIVE SESSION**
 - 2.A **(6:05 PM) Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, 30 Minutes**
3. **APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE - 6:35 PM**
4. **MAYOR'S REPORT - 6:40 PM**
5. **PRESENTATIONS**
 - 5.A **(6:45 PM) Proclamation - Declaring September 2019 as "Community Preparedness Month" - Executive, 5 Minutes**
FINAL Preparedness Month Proclamation - 2019.docx
 - 5.B **(6:50 PM) Schedule of Events and Process for 2019 Limited Tax General Obligation Bonds and 2019 Limited Tax Obligation Refunding Bonds - Finance, 20 Minutes**
Bond Process and discussion.pptx
Bond Ordinance City of Bainbridge Island LTGO 2019 & LTGO Ref 2019
 - 5.C **(7:10 PM) Presentation on 2020 Census from U.S. Census Bureau Partnership Specialist Lorraine Ralston, 30 Minutes**
6. **UNFINISHED BUSINESS**

- 6.A (7:40 PM) Update on Moratorium - Planning, 10 Minutes**
[20190830_Abbreviated_moratorium_work_program_status_report.docx](#)
[Development Moratorium Summary Effective 20190403](#)
[20190830_Moratorium_work_program_status_report_.docx](#)
[Ordinance No. 2019-10 Extending the Development Moratorium](#)

7. NEW BUSINESS

- 7.A (7:50 PM) 2019 Midyear Report - Finance, 20 Minutes**
[Midyear Report.pptx](#)
[2019 Midyear Financial Report.docx](#)
[Schedule B - Revenues by Fund through June.pdf](#)
[Schedule A - 2019 Budget to Actuals.pdf](#)
[Schedule C - Expenditures by Fund through June.pdf](#)
[Schedule D - Expenditures by Department through June.pdf](#)
[Schedule E - Spending Forecast.pdf](#)
[Schedule F - Surplus Property Report.pdf](#)
[Schedule G - Capital Project Monitoring Reports.pdf](#)
- 7.B (8:10 PM) Briefing - HB 1406 Overview and Next Steps - Finance, 10 Minutes**
[AWC Implementing HB 1406.pdf](#)
[MRSC - SHB 1406 Understanding the Affordable Housing Sales Tax Credit](#)

8. FUTURE COUNCIL AGENDAS

- 8.A (8:20 PM) Future Council Agendas, 5 Minutes**
[City Council Regular Business Meeting, September 10, 2019.pdf](#)
[City Council Study Session, September 17, 2019.pdf](#)
[City Council Regular Business Meeting, September 24, 2019.pdf](#)
[City Council Study Session, October 1, 2019.pdf](#)
[City Council Regular Business Meeting, October 8, 2019.pdf](#)
[City Council Study Session, October 15, 2019.pdf](#)

9. FOR THE GOOD OF THE ORDER - 8:25 PM

10. ADJOURNMENT - 8:35 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



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CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: September 3, 2019

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (6:05 PM) Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency,

STRATEGIC PRIORITY: Good Governance

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION:

Hold Executive Session.

SUMMARY:

Hold Executive Session

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: September 3, 2019

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:45 PM) Proclamation - Declaring September 2019 as "Community Preparedness Month" - Executive,

STRATEGIC PRIORITY: Safe City

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Proclamation

PROPOSED BY: Executive

RECOMMENDED MOTION:

I move to authorize the Mayor to sign the Proclamation Declaring September as Community Preparedness Month.

SUMMARY:

Preparedness is an essential element for communities to be resilient and able to withstand and recover from crisis, weather natural or human-caused. Due to the level of risk and potential complications associated with being an island community, it is of the utmost importance that the concept of preparedness is embraced as a value in our community and institutionalized among City staff and partner organizations.

In 2016, the City established a vision to be a recognized leader in preparedness in Washington State. Since that time, the City has taken large strides in establishing an Emergency Management program and in generating interest and community ownership of a broad preparedness initiative.

In support of this effort, and to promote the continued progress toward achieving the above vision, we would like to recognized September as Community Preparedness Month on Bainbridge Island.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[FINAL Preparedness Month Proclamation - 2019.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the Mayor of the City of Bainbridge Island, Washington, declaring September 2019 as the month to recognize the importance of community preparedness.

WHEREAS, Bainbridge Island's susceptibility to a wide range of hazards, both natural and manmade, demonstrate the ongoing need for the City to prepare for a broad range of emergencies and disasters, and;

WHEREAS, the City has the responsibility to minimize the loss of life and property, and protect the environment by preparing for, responding to, and recovering from such events, and;

WHEREAS, preparedness is the cornerstone of community resilience and is the responsibility of every citizen, business owner and organizational leader on Bainbridge Island, and;

WHEREAS, the City, in partnership with numerous island agencies, organizations, and community members, is working toward becoming a recognized leader in preparedness in Washington, and;

WHEREAS, the month of September is recognized nationally as Preparedness Month;

NOW, THEREFORE, I, Kol Medina, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim the month of September 2019 as

COMMUNITY PREPAREDNESS MONTH

in the City of Bainbridge Island. I urge all residents, businesses, and organizations to actively participate in Community Preparedness Month by making a commitment to increase our level of preparedness to collectively withstand any crisis.

DATED this 3rd day of September 2019

Kol Medina, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: September 3, 2019

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (6:50 PM) Schedule of Events and Process for 2019 Limited Tax General Obligation Bonds and 2019 Limited Tax Obligation Refunding Bonds - Finance,

STRATEGIC PRIORITY: Reliable Infrastructure and Connected Mobility

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Presentation

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION:

Information only.

SUMMARY:

The City Council will receive a briefing on the \$8.0 million Limited Tax General Obligation (LTGO) bond sale and schedule of events from the City's Financial Advisor, Dave Trageser from D.A. Davidson and Company and Bond Counsel Nancy Neraas of Foster, Pepper PLLC. The City Council directed staff to begin the bond issuance process in July as part of the ongoing work related to the Police and Municipal Court building project.

In addition, the Council will receive information about a possible refunding of existing long-term debt. City Financial Policies require the Finance Director to report to the Council opportunities for refunding (refinancing) outstanding bond debt when savings exceed 5% of the refunded debt amount. A preliminary analysis indicates the City has an opportunity to refund approximately \$3.0 million in existing bond debt at significantly lower interest rates that would yield approximately 11.7% savings of refunded debt totaling approximately \$355,000 or about \$40,000 per year over the remaining life of the bonds.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	Yes

BACKGROUND:

The estimated \$20 million Police and Municipal Court Building project is one of the most significant capital facility projects that the City will complete in the near future. On July 9, 2019, the City Council approved the staff recommended approach in funding \$12.0 million from existing funds, and \$8.0 million in Councilmanic or LTGO debt. Current estimates show that the debt service for \$8.0 million in LTGO bonds will be roughly \$520,000 per year for 20 years. The City intends to issue bonds before the end of 2019 to support the timely delivery of the project.

In addition, the City has the opportunity to refund existing debt as part of the ongoing debt issuance process. City Financial Policies require the Finance Director to report to the Council opportunities for refunding (refinancing) outstanding bond debt when advance refunding savings exceed 5% of the refunded debt. A preliminary analysis performed by D.A. Davidson and Company indicates the City has an opportunity to refund approximately \$3.0 million in outstanding 2007 and 2008 LTGO bonds at significantly lower interest rates. These bonds are set to mature in the years 2027 and 2028; current savings are estimated at approximately 11.7%; well in excess of City policy for consideration. The current market rates result in an estimated total savings, net of costs, of approximately \$355,000 over the life of the bonds or approximately \$40,000 per year. The City has an opportunity to issue refunding bonds in late 2019 to take advantage of the lower interest rate and savings opportunity from combining issuance costs with the Police and Municipal Court Building project bond sale.

The City's Financial Advisor will provide information and analysis as well as a calendar of events for the bond issuance process. There will also be a discussion about an ordinance (see draft attachment to packet) to authorize bond issuance and the City's Bond Counsel will be on hand to answer questions. Under State law, the legislative body needs to approve all debt. City Councils are required to adopt an ordinance approving debt. State law permits the Council to set parameters for the bonds (maximum principal amount, interest rate, sale price, etc.) and delegate to staff the authority to choose the method of sale and set the final terms of the bonds. The first reading of this ordinance is scheduled for September 24, 2019.

ATTACHMENTS:

[Bond Process and discussion.pptx](#)

[Bond Ordinance City of Bainbridge Island LTGO 2019 & LTGO Ref 2019](#)

FISCAL DETAILS:

The recommended approach to funding the \$20 million Police and Court station is \$12.0 million from existing City funds, and \$8.0 million in Councilmanic debt. Current estimates show that the debt service for \$8.0 million in LTGO bonds will be roughly \$520,000 per year for 20 years.

Also, staff recommends refunding \$3.0 million in outstanding 2007 and 2008 LTGO bonds at a lower interest rate. This will reduce the payment in the General Obligation Bond Fund by approximately \$355,000 over the remaining life of the bonds (or about \$40,000 per year) set to mature in 2027 and 2028. Because the bonds are LTGO debt, the lower debt service does not change Island property taxes. The lower debt service results in savings to the City.

Fund Name(s): Other

Coding:



CITY OF
BAINBRIDGE ISLAND

Police and Municipal Court Facility Bond Issuance Process and Potential Bond Refunding

September 3, 2019

Tonight's discussion topics

- ❖ Discussion on the Police and Municipal Court Facility Bonding Process
- ❖ Discussion on Potential Bond Refunding Savings Opportunity
- ❖ Discussion on Bond Delegation Ordinance
- ❖ Review Bond Schedule of Events Calendar

City of Bainbridge Island Council Study Session Update

Limited Tax General Obligation Bonds, 2019
Limited Tax General Obligation Refunding Bonds, 2019

September 3, 2019

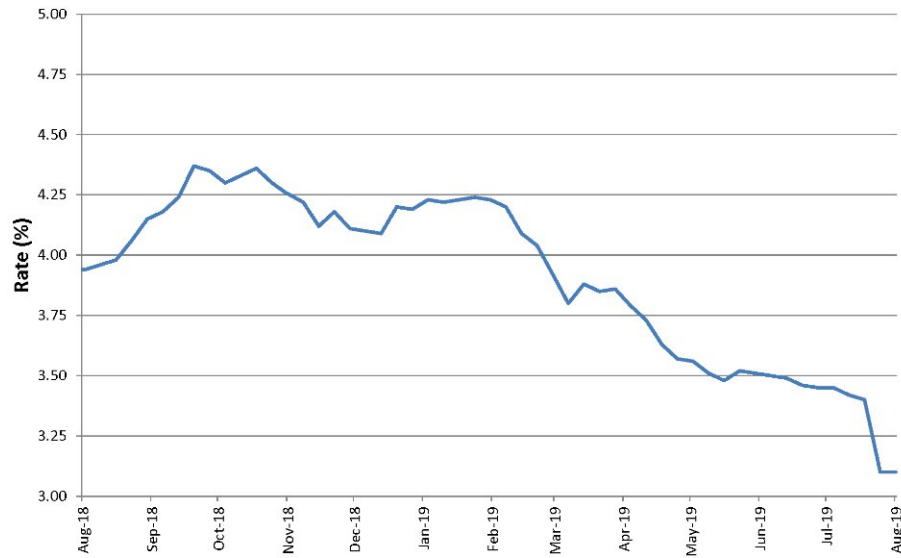


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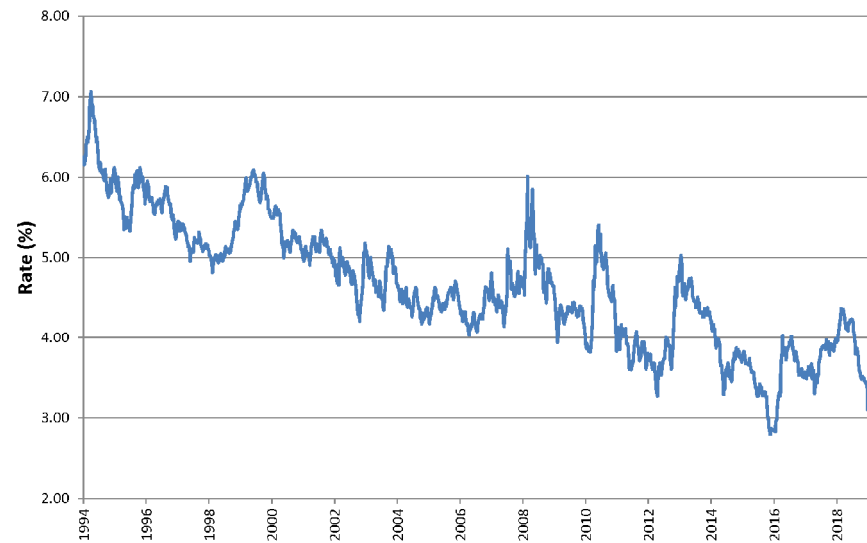
Bond Buyer Index 20 Year General Obligation Bonds

**Bond Buyer Index
20-Year General Obligation Bonds
1 Year History**



Source: The Bond Buyer. 8/22/2019.

**Bond Buyer Index
20-Year General Obligation Bonds
25 Year History**



New Money LTGO Bonds

Sources and Uses of Funds

Rated Aa1 Bank Qualified

Sources:	LTGO Bonds, 2019
<hr/>	
Bond Proceeds:	
Par Amount	7,120,000.00
Premium	966,014.85
	<hr/>
	8,086,014.85
Other Sources of Funds:	
Bond Fund Contribution	
	<hr/>
	8,086,014.85
<hr/> <hr/>	
Uses:	LTGO Bonds, 2019
<hr/>	
Project Fund Deposits:	
Project Fund	8,000,000.00
Refunding Escrow Deposits:	
SLGS Purchases	
Cost of Issuance:	
Costs of Issuance	50,090.45
Delivery Date Expenses:	
Underwriter's Discount	35,244.00
Other Uses of Funds:	
Additional Proceeds	680.40
	<hr/>
	8,086,014.85
<hr/> <hr/>	

New Money LTGO Bonds

1. Estimated True Interest Cost of 2.52%
2. 20 year fixed rate financing
3. Annual Debt Service estimate of less than \$520,000/year

Refunding 2007 and 2008 Bonds

Sources and Uses of Funds

Rated Aa1 Bank Qualified

	Dated Date	12/19/2019	
	Delivery Date	12/19/2019	
		Proposed Refunding of 2008 LTGO Bonds	Proposed Refunding of 2007 LTGO Bonds
Sources:			Total
Bond Proceeds:			
Par Amount		895,000.00	1,875,000.00
Premium		110,996.85	209,079.40
		1,005,996.85	2,084,079.40
			3,090,076.25
		Proposed Refunding of 2008 LTGO Bonds	Proposed Refunding of 2007 LTGO Bonds
Uses:			Total
Refunding Escrow Deposits:			
Cash Deposit		0.30	0.61
SLGS Purchases		989,722.00	2,053,823.00
		989,722.30	2,053,823.61
			3,043,545.91
Delivery Date Expenses:			
Cost of Issuance		9,693.14	20,306.86
Underwriter's Discount		4,430.25	9,281.25
		14,123.39	29,588.11
			43,711.50
Other Uses of Funds:			
Additional Proceeds		2,151.16	667.68
		1,005,996.85	2,084,079.40
			3,090,076.25

Refunding LTGO Bonds

1. Estimated \$367,000 net savings over life. Present value equivalent to \$355,000 net savings.
2. 1.58% estimated True Interest Cost
3. Estimated 11.7% Present Value Savings of refunded par.

Rating Comparison

City	Moody's GO Rating	S&P GO Rating
Anacortes	Aa3	
Arlington	A1	AA-
Auburn		AA+
Bainbridge Is.	Aa1	
Battle Ground		AA-
Bellevue	Aaa	AAA
Bellingham	Aa2	AA+
Bonney Lake		AA+
Bothell	Aa2	AA
Bremerton	Aa2	
Buckley		AA
Burien	Aa2	
Camas	Aa2	AA+
Centralia		AA-
Chehalis		A+
College Place		AA-
Covington		AA+
Deer Park		AA
Des Moines	Aa3	AA+
DuPont		AA+
Edmonds	Aa2	
Ellensburg		AA-
Everett		AA+
Federal Way	Aa2	
Ferndale	A1	
Fife		AA+
Gig Harbor	Aa2	
Issaquah		AAA
Kalama		AA-
Kelso		AA-
Kenmore		AAA
Kennewick	Aa3	AA
Kent	Aa3	AA+
Kirkland	Aaa	AAA
La Conner		AA-
Lacey		AAA
Lake Forest Park	Aa2	
Lake Stevens	Aa3	
Lakewood		AA
Leavenworth		AA
Longview	Aa3	
Lynden		AA-
Lynnwood		AA+
Maple Valley		AA+
Marysville	Aa2	

City	Moody's GO Rating	S&P GO Rating
Mercer Island	Aaa	
Monroe		AA
Moses Lake		A+
Mountlake Terrace		AA+
Mukilteo		AAA
Newcastle		AAA
North Bend		AA
Oak Harbor		AA
Ocean Shores		A+
Olympia	Aa2	AA
Othello		A+
Pasco		AA-
Port Angeles	Aa3	AA-
Port Townsend		AA-
Poulsbo		AA
Prosser		AA-
Pullman		AA-
Puyallup	A1	AA
Redmond	Aa1	AAA
Renton		AAA
Richland		AA+
Ridgefield		AA
Seattle	Aaa	AAA
Selah		AA-
Sequim		AA-
Shelton		A+
Shoreline		AA+
Snoqualmie		AA+
Spokane	Aa2	AA
Spokane Valley	Aa2	
Sumner		AA+
Tacoma	Aa2	AA
Tukwila	Aa3	AA
Tumwater		AA
University Place	Aa2	AA+
Vancouver	Aa2	AA+
Walla Walla		AA
Washougal		AA
Wenatchee		AA-
West Richland		AA
Woodland		AA-
Woodway		AAA
Yakima		A+
Yelm		A+

Rating Levels		
Moody's	S&P	
Aaa	AAA	Best Credit Quality
Aa1	AA+	High Investment Grade
Aa2	AA+	
Aa3	AA-	
A1	A+	Mid Investment Grade
A2	A	Low Investment Grade
A3	A-	
Baa1	BBB+	
Baa2	BBB	
Baa3	BBB-	

Schedule of Events

Financing Team			
Staff:	City Staff	BC:	Bond /Disclosure Counsel (Foster Pepper)
Council:	City Council	FA:	D.A. Davidson & Co.
UW:	Piper Jaffray & Co. (Underwriter)		

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Due Date	Event	Participants
September 3	Council study session update	FA, Staff, Council
September 10	Discussion of Refunding – Decision Point	FA, Staff, Council
September 24	Council 1 st reading of Delegation Bond Ordinance	BC, Council, Staff
October 8	Council authorizes Delegation Bond Ordinance @ Regular Meeting	All
November 20	Price (New Money) Bonds and sign purchase offer	Staff, UW, BC, FA
December 5	Price (Refunding) Bonds and sign purchase offer	Staff, UW, BC, FA
December 19	Closing/delivery of Bond proceeds	Staff, UW, FA, BC

THANK YOU

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CITY OF BAINBRIDGE ISLAND, WASHINGTON

ORDINANCE NO. _____

AN ORDINANCE of the City of Bainbridge Island, Washington, providing for the issuance of not to exceed \$11,500,000 aggregate principal amount of limited tax general obligation and refunding bonds to finance a portion of the construction of a public safety and municipal court facility and to refund certain outstanding limited tax general obligation bonds of the City; fixing or setting parameters with respect to certain terms and covenants of the bonds; appointing the City's designated representative to approve the final terms of the sale of the bonds; and providing for other related matters.

Passed October 8, 2019

This document prepared by:

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**The cover page, table of contents and section headings of this ordinance are for convenience of reference only, and shall not be used to resolve any question of interpretation of this ordinance.*

CITY OF BAINBRIDGE ISLAND, WASHINGTON

ORDINANCE NO. _____

AN ORDINANCE of the City of Bainbridge Island, Washington, providing for the issuance of not to exceed \$11,500,000 aggregate principal amount of limited tax general obligation and refunding bonds to finance a portion of the construction of a public safety and municipal court facility and to refund certain outstanding limited tax general obligation bonds of the City; fixing or setting parameters with respect to certain terms and covenants of the bonds; appointing the City's designated representative to approve the final terms of the sale of the bonds; and providing for other related matters.

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Definitions. As used in this ordinance, the following capitalized terms shall have the following meanings:

(a) “*Acquired Obligations*” means those United States Treasury Certificates of Indebtedness, Notes, and Bonds--State and Local Government Series and other direct, noncallable obligations of the United States of America purchased to accomplish the refunding of the Refunded Bonds as authorized by this ordinance.

(b) “*Authorized Denomination*” means \$5,000 or any integral multiple thereof within a maturity of a Series.

(c) “*Beneficial Owner*” means, with respect to a Bond, the owner of any beneficial interest in that Bond.

(d) “*Bond*” means each bond issued pursuant to and for the purposes provided in this ordinance.

(e) “*Bond Counsel*” means the firm of Foster Pepper PLLC, its successor, or any other attorney or firm of attorneys selected by the City with a nationally recognized standing as bond counsel in the field of municipal finance.

(f) “*Bond Fund*” means the Limited Tax General Obligation and Refunding Bond Fund, 2019, of the City created for the payment of the principal of and interest on the Bonds.

(g) “*Bond Purchase Agreement*” means an offer to purchase a Series of the Bonds, setting forth certain terms and conditions of the issuance, sale and delivery of those Bonds, which offer is authorized to be accepted by the Designated Representative on behalf of the City, if consistent with this ordinance.

(h) “*Bond Register*” means the books or records maintained by the Bond Registrar for the purpose of identifying ownership of each Bond.

(i) “*Bond Registrar*” means the Fiscal Agent, or any successor bond registrar selected by the City.

(j) “*City*” means the City of Bainbridge Island, Washington, a municipal corporation duly organized and existing under the laws of the State.

(k) “*City Council*” means the legislative authority of the City, as duly and regularly constituted from time to time.

(l) “*Code*” means the United States Internal Revenue Code of 1986, as amended, and applicable rules and regulations promulgated thereunder.

(m) “*DTC*” means The Depository Trust Company, New York, New York, or its nominee.

(n) “*Designated Representative*” means the officer of the City appointed in Section 4 of this ordinance to serve as the City’s designated representative in accordance with RCW 39.46.040(2).

(o) “*Final Terms*” means the terms and conditions for the sale of a Series of the Bonds including the amount, date or dates, denominations, interest rate or rates (or mechanism for determining interest rate or rates), payment dates, final maturity, redemption rights, price, and other terms or covenants, including minimum savings for refunding bonds (if the refunding bonds are issued for savings purposes).

(p) “*Fiscal Agent*” means the fiscal agent of the State, as the same may be designated by the State from time to time.

(q) “*Government Obligations*” has the meaning given in RCW 39.53.010, as now in effect or as may hereafter be amended.

(r) “*Issue Date*” means, with respect to a Bond, the date of initial issuance and delivery of that Bond to the Purchaser in exchange for the purchase price of that Bond.

(s) “*Letter of Representations*” means the Blanket Issuer Letter of Representations between the City and DTC, dated December 10, 1998, as it may be amended from time to time, and any successor or substitute letter relating to the operational procedures of the Securities Depository.

(t) “*MSRB*” means the Municipal Securities Rulemaking Board.

(u) “*Official Statement*” means an offering document, disclosure document, private placement memorandum or substantially similar disclosure document provided to purchasers and potential purchasers in connection with the initial offering of a Series of the Bonds in conformance with Rule 15c2-12 or other applicable regulations of the SEC.

(v) “*Owner*” means, without distinction, the Registered Owner and the Beneficial Owner.

(w) “*Pricing Certificate*” means the certificate of a Designated Representative with the Final Terms of the Bonds.

(x) “*Project*” means construction of a public safety and municipal court facility, and other capital purposes, as deemed necessary and advisable by the City. Incidental costs incurred in connection with carrying out and accomplishing the Project, consistent with RCW 39.46.070, may be included as costs of the Project. The Project includes acquisition, construction and installation of all necessary furniture, equipment, apparatus, accessories, fixtures and appurtenances.

(y) “*Project Fund*” means the fund or account designated or created by the Director of Finance and Administrative Services for the purpose of depositing Bond proceeds to carry out the Project.

(z) “*Purchaser*” means Piper Jaffray & Co, or such other corporation, firm, association, partnership, trust, bank, financial institution or other legal entity or group of entities selected by the Designated Representative to serve as purchaser in a private placement or underwriter in a negotiated sale of any Series of the Bonds.

(aa) “*Rating Agency*” means any nationally recognized rating agency then maintaining a rating on the Bonds at the request of the City.

(bb) “*Record Date*” means the Bond Registrar’s close of business on the 15th day of the month preceding an interest payment date. With respect to redemption of a Bond prior to its maturity, the Record Date shall mean the Bond Registrar’s close of business on the date on which the Bond Registrar sends the notice of redemption in accordance with Section 9.

(cc) “*Refunded Bonds*” means all or a portion of the Refunding Candidates selected by the Designated Representative to be refunded with proceeds of a Series of the Bonds and included in a Refunding Plan.

(dd) “*Refunding Candidates*” means the outstanding 2007 Bonds maturing in the years 2021, 2023, 2025 and 2027, and the outstanding 2008 Bonds maturing in the years 2024 and 2028, the refundings of which has been provided for by this ordinance.

(ee) “*Refunding Plan*” means:

(1) the placement of sufficient proceeds of a Series of the Bonds which, with other money of the City, if necessary, will acquire the Acquired Obligations to be deposited, with cash, if necessary, with the Refunding Trustee;

(2) the payment of the principal of and interest on the Refunded Bonds when due up to and including such date or dates as determined by the Designated Representative, and the call, payment, and redemption on such date or dates, of all of the then-outstanding Refunded Bonds at a price of par; and

(3) may include the payment of the costs of issuing a Series of the Bonds and the costs of carrying out the foregoing elements of the Refunding Plan.

(ff) “*Refunding Trust Agreement*” means a Refunding Trust Agreement between the City and the Refunding Trustee.

(gg) “*Refunding Trustee*” means U.S. Bank National Association of Seattle, Washington, or any successor trustee or escrow agent serving as refunding trustee to carry out the Refunding Plan.

(hh) “*Registered Owner*” means, with respect to a Bond, the person in whose name that Bond is registered on the Bond Register. For so long as the City utilizes the book-entry only system for the Bonds under the Letter of Representations, Registered Owner shall mean the Securities Depository.

(ii) “*Rule 15c2-12*” means Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934, as amended.

(jj) “*SEC*” means the United States Securities and Exchange Commission.

(kk) “*Securities Depository*” means DTC, any successor thereto, any substitute securities depository selected by the City that is qualified under applicable laws and regulations to provide the services proposed to be provided by it, or the nominee of any of the foregoing.

(ll) “*Series of the Bonds*” or “*Series*” means a series of the Bonds issued pursuant to this ordinance.

(mm) “*State*” means the State of Washington.

(nn) “*Term Bond*” means each Bond designated as a Term Bond and subject to mandatory redemption in the years and amounts set forth in the Bond Purchase Agreement.

(oo) “*2007 Bonds*” means the Limited Tax General Obligation Bonds, 2007 of the City, issued pursuant to Ordinance No. 2007-42.

(pp) “*2008 Bonds*” means the Limited Tax General Obligation Bonds, 2008 of the City, issued pursuant to Ordinance No. 2008-25.

(qq) “*Undertaking*” means the undertaking to provide continuing disclosure entered into pursuant to Section 19 of this ordinance.

Section 2. Findings and Determinations. The City takes note of the following facts and makes the following findings and determinations:

(a) *Authority and Description of Project.* The City is in need of a public safety and municipal court facility. The total expected cost of the Project is approximately \$20,000,000. The City Council therefore finds that it is in the best interests of the City to carry out the Project.

(b) *Authority and Description of the Refunding Plan.*

(1) Pursuant to Ordinance No. 2007-42, the City issued its \$4,120,000 par value Limited Tax General Obligation Bonds, 2007 (the “2007 Bonds”), for the purpose of paying or reimbursing the City for the purchase of certain open space properties and financing streetscape, street and parking related improvements, and by that ordinance reserved the right to redeem the 2007 Bonds maturing on and after December 1, 2019, prior to their maturity on or after December 1, 2017, at price of par plus accrued interest to the date fixed for redemption (the “2007 Refunding Candidates”).

(2) There are presently \$2,045,000 par value of 2007 Refunding Candidates outstanding.

(3) Pursuant to Ordinance No. 2008-25, the City issued its \$1,770,000 par value Limited Tax General Obligation Bonds, 2008 (the “2008 Bonds”), for the purpose of financing or reimbursing the City for a portion of the cost of various capital projects included in the City’s 2008 capital facilities plan, and by that ordinance reserved the right to redeem the 2008 Bonds maturing on and after June 1, 2024, prior to their maturity on or after June 1, 2018, at price of par plus accrued interest to the date fixed for redemption (the “2008 Refunding Candidates,” and together with 2007 Refunding Candidates, the “Refunding Candidates”).

(4) There are presently \$985,000 par value of 2008 Refunding Candidates outstanding.

(5) After due consideration, it appears to the City Council that all or a portion of the Refunding Candidates may be refunded by a portion of the issuance and sale of the limited tax general obligation and refunding bonds authorized herein so that a savings will be effected by the difference between the principal and interest cost over the life of the portion of the Bonds used for the Refunding Plan and the principal and interest cost over the life of the Refunded Bonds but for such refunding, which refunding will be effected by carrying out the Refunding Plan.

(c) *Debt Capacity.* The maximum amount of indebtedness authorized by this ordinance is \$11,500,000. Based on the following facts, this amount is to be issued within the amount permitted to be issued by the City for general municipal purposes without a vote:

(1) The assessed valuation of the taxable property within the City as ascertained by the last preceding assessment for City purposes for collection in the calendar year 2019 is \$8,406,309,515.

(2) As of June 30, 2019, the City had limited tax general obligation indebtedness, consisting of bonds and loans outstanding in the principal amount of \$7,262,983, which is incurred within the limit of up to 1½% of the value of the taxable property within the City permitted for general municipal purposes without a vote.

(3) As of June 30, 2019, the City had unlimited tax general obligation indebtedness for capital purposes only outstanding in the principal amount of \$2,760,000 for acquiring or developing open space, park facilities, and capital facilities associated with

economic development. The indebtedness described in this paragraph has been incurred with the approval of the requisite proportion of the City's qualified voters at an election meeting the minimum turnout requirements, within the limit of up to 2½% of the value of the taxable property within the City for general municipal purposes (when combined with the outstanding limited tax general obligation indebtedness), 2½% for utility purposes and 2½% for open space, parks and economic development purposes.

(d) *The Bonds.* For the purpose of providing the funds necessary to finance the Project, carry out the Refunding Plan and to pay the costs of issuance and sale of the Bonds, the City Council finds that it is in the best interests of the City and its taxpayers to issue and sell the Bonds to the Purchaser, as approved by the City's Designated Representative consistent with this ordinance.

Section 3. Authorization of Bonds. The City is authorized to borrow money on the credit of the City and issue negotiable limited tax general obligation and refunding bonds evidencing indebtedness in one or more Series in the aggregate principal amount not to exceed \$11,500,000 to provide funds necessary to finance the Project, carry out the Refunding Plan and pay the costs of issuance and sale of the Bonds. The proceeds of the Bonds allocated to paying the cost of the Project shall be deposited as set forth in Section 8(b) of this ordinance and shall be used to carry out the Project, or a portion of the Project, in such order of time as the City determines is advisable and practicable. The proceeds of the Bonds allocated to paying the cost of the Refunding Plan shall be deposited as set forth in Sections 14 and 15 of this ordinance and shall be used to carry out the Refunding Plan.

Section 4. Description of the Bonds; Appointment of Designated Representative. The City Manager, Deputy City Manager and the Director of Finance and Administrative Services are each appointed as the Designated Representative of the City and are authorized and directed to conduct the sale of the Bonds in the manner and upon the terms deemed most advantageous to the City, and to approve the Final Terms of each Series of the Bonds, with such additional terms and covenants as the Designated Representative deems advisable, within the parameters set forth in Exhibit A, which is attached to this ordinance and incorporated by this reference.

Section 5. Bond Registrar; Registration and Transfer of Bonds.

(a) *Registration of Bonds.* Each Bond shall be issued only in registered form as to both principal and interest and the ownership of each Bond shall be recorded on the Bond Register.

(b) *Bond Registrar; Duties.* The Fiscal Agent is appointed as initial Bond Registrar if the Bonds are sold by public sale. The Bond Registrar shall keep, or cause to be kept, sufficient books for the registration and transfer of the Bonds, which shall be open to inspection by the City at all times. The Bond Registrar is authorized, on behalf of the City, to authenticate and deliver Bonds transferred or exchanged in accordance with the provisions of the Bonds and this ordinance, to serve as the City's paying agent for the Bonds and to carry out all of the Bond Registrar's powers and duties under this ordinance. The Bond Registrar shall be responsible for its representations contained in the Bond Registrar's Certificate of Authentication on each Bond.

The Bond Registrar may become an Owner with the same rights it would have if it were not the Bond Registrar and, to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as members of, or in any other capacity with respect to, any committee formed to protect the rights of Owners.

If the Bonds are sold by private placement, the Designated Representative may select the Bond Registrar and set forth the registration procedures in the Pricing Certificate.

(c) *Bond Register; Transfer and Exchange.* The Bond Register shall contain the name and mailing address of each Registered Owner and the principal amount and number of each Bond held by each Registered Owner. A Bond surrendered to the Bond Registrar may be exchanged for a Bond or Bonds in any Authorized Denomination of an equal aggregate principal amount and of the same Series, interest rate and maturity. A Bond may be transferred only if endorsed in the manner provided thereon and surrendered to the Bond Registrar. Any exchange or transfer shall be without cost to the Owner or transferee. The Bond Registrar shall not be obligated to exchange any Bond or transfer registered ownership during the period between the applicable Record Date and the next upcoming interest payment or redemption date.

(d) *Securities Depository; Book-Entry Only Form.* If a Bond is to be issued in book-entry form, DTC shall be appointed as initial Securities Depository and each such Bond initially shall be registered in the name of Cede & Co., as the nominee of DTC. Each Bond registered in the name of the Securities Depository shall be held fully immobilized in book-entry only form by the Securities Depository in accordance with the provisions of the Letter of Representations. Registered ownership of any Bond registered in the name of the Securities Depository may not be transferred except: (i) to any successor Securities Depository; (ii) to any substitute Securities Depository appointed by the City; or (iii) to any person if the Bond is no longer to be held in book-entry only form. Upon the resignation of the Securities Depository, or upon a termination of the services of the Securities Depository by the City, the City may appoint a substitute Securities Depository. If (i) the Securities Depository resigns and the City does not appoint a substitute Securities Depository, or (ii) the City terminates the services of the Securities Depository, the Bonds no longer shall be held in book-entry only form and the registered ownership of each Bond may be transferred to any person as provided in this ordinance.

Neither the City nor the Bond Registrar shall have any obligation to participants of any Securities Depository or the persons for whom they act as nominees regarding accuracy of any records maintained by the Securities Depository or its participants. Neither the City nor the Bond Registrar shall be responsible for any notice that is permitted or required to be given to a Registered Owner except such notice as is required to be given by the Bond Registrar to the Securities Depository.

Section 6. Form and Execution of Bonds.

(a) *Form of Bonds; Signatures and Seal.* Each Bond shall be prepared in a form consistent with the provisions of this ordinance and State law. Each Bond shall be signed by the Mayor and the City Clerk, either or both of whose signatures may be manual or in facsimile, and the seal of the City or a facsimile reproduction thereof shall be impressed or printed thereon. If any officer whose manual or facsimile signature appears on a Bond ceases to be an officer of the

City authorized to sign bonds before the Bond bearing his or her manual or facsimile signature is authenticated by the Bond Registrar, or issued or delivered by the City, that Bond nevertheless may be authenticated, issued and delivered and, when authenticated, issued and delivered, shall be as binding on the City as though that person had continued to be an officer of the City authorized to sign bonds. Any Bond also may be signed on behalf of the City by any person who, on the actual date of signing of the Bond, is an officer of the City authorized to sign bonds, although he or she did not hold the required office on its Issue Date.

(b) *Authentication.* Only a Bond bearing a Certificate of Authentication in substantially the following form, manually signed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this ordinance: “Certificate of Authentication. This Bond is one of the fully registered City of Bainbridge Island, Washington, Limited Tax General Obligation [Refunding] Bonds, 2019, described in the Bond Ordinance.” The authorized signing of a Certificate of Authentication shall be conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered and is entitled to the benefits of this ordinance.

Section 7. Payment of Bonds. Principal of and interest on each Bond shall be payable in lawful money of the United States of America. Principal of and interest on each Bond registered in the name of the Securities Depository is payable in the manner set forth in the Letter of Representations. Interest on each Bond not registered in the name of the Securities Depository is payable by electronic transfer on the interest payment date, or by check or draft of the Bond Registrar mailed on the interest payment date to the Registered Owner at the address appearing on the Bond Register on the Record Date. However, the City is not required to make electronic transfers except pursuant to a request by a Registered Owner in writing received on or prior to the Record Date and at the sole expense of the Registered Owner. Principal of each Bond not registered in the name of the Securities Depository is payable upon presentation and surrender of the Bond by the Registered Owner to the Bond Registrar. The Bonds are not subject to acceleration under any circumstances.

Section 8. Funds and Accounts; Deposit of Proceeds.

(a) *Bond Fund.* The Bond Fund is created as a special fund of the City for the sole purpose of paying principal of and interest and any redemption premium on the Bonds. Bond proceeds in excess of the amounts needed to pay the costs of the Project and the Refunding Plan and the costs of issuance, if any, shall be deposited into the Bond Fund. All amounts allocated to the payment of the principal of and interest on the Bonds shall be deposited in the Bond Fund as necessary for the timely payment of amounts due with respect to the Bonds. The principal of and interest on the Bonds shall be paid out of the Bond Fund. Until needed for that purpose, the City may invest money in the Bond Fund temporarily in any legal investment, and the investment earnings shall be retained in the Bond Fund and used for the purposes of that fund.

(b) *Project Fund.* The Project Fund is a fund of the City to be used for the purpose of paying the costs of the Project. Proceeds received from the sale and delivery of the Bonds to be used for the Project shall be deposited into the Project Fund and used to pay the costs of the Project and costs of issuance of the Bonds. Until needed to pay such costs, the City may invest those proceeds temporarily in any legal investment, and the investment earnings shall be retained

in the Project Fund and used for the purposes of that fund, except that earnings subject to a federal tax or rebate requirement (if applicable) may be withdrawn from the Project Fund and used for those tax or rebate purposes.

Section 9. Redemption Provisions and Purchase of Bonds.

(a) *Optional Redemption.* The Bonds shall be subject to redemption at the option of the City on terms acceptable to the Designated Representative, as set forth in the Bond Purchase Agreement or Pricing Certificate, consistent with the parameters set forth in Exhibit A or the Pricing Certificate.

(b) *Mandatory Redemption.* Each Bond that is designated as a Term Bond in the Bond Purchase Agreement or Pricing Certificate, consistent with the parameters set forth in Exhibit A and except as set forth below, shall be called for redemption at a price equal to the stated principal amount to be redeemed, plus accrued interest, on the dates and in the amounts as set forth in the Bond Purchase Agreement or Pricing Certificate. If a Term Bond is redeemed under the optional redemption provisions, defeased or purchased by the City and surrendered for cancellation, the principal amount of the Term Bond so redeemed, defeased or purchased (irrespective of its actual redemption or purchase price) shall be credited against one or more scheduled mandatory redemption installments for that Term Bond. The City shall determine the manner in which the credit is to be allocated and shall notify the Bond Registrar in writing of its allocation prior to the earliest mandatory redemption date for that Term Bond for which notice of redemption has not already been given.

(c) *Selection of Bonds for Redemption; Partial Redemption.* If fewer than all of the outstanding Bonds are to be redeemed at the option of the City, the City shall select the Series and maturities to be redeemed. If fewer than all of the outstanding Bonds of a maturity of a Series are to be redeemed, the Securities Depository shall select Bonds registered in the name of the Securities Depository to be redeemed in accordance with the Letter of Representations, and the Bond Registrar shall select all other Bonds to be redeemed randomly in such manner as the Bond Registrar shall determine. All or a portion of the principal amount of any Bond that is to be redeemed may be redeemed in any Authorized Denomination. If less than all of the outstanding principal amount of any Bond is redeemed, upon surrender of that Bond to the Bond Registrar, there shall be issued to the Registered Owner, without charge, a new Bond (or Bonds, at the option of the Registered Owner) of the same Series, maturity and interest rate in any Authorized Denomination in the aggregate principal amount to remain outstanding.

(d) *Notice of Redemption.* Notice of redemption of each Bond registered in the name of the Securities Depository shall be given in accordance with the Letter of Representations. Notice of redemption of each other Bond, unless waived by the Registered Owner, shall be given by the Bond Registrar not less than 20 nor more than 60 days prior to the date fixed for redemption by first-class mail, postage prepaid, to the Registered Owner at the address appearing on the Bond Register on the Record Date. The requirements of the preceding sentence shall be satisfied when notice has been mailed as so provided, whether or not it is actually received by an Owner. In addition, the redemption notice shall be mailed or sent electronically within the same period to the MSRB (if required under the Undertaking), to each Rating Agency, and to such other persons and with such additional information as the Director of Finance and Administrative

Services shall determine, but these additional mailings shall not be a condition precedent to the redemption of any Bond.

(e) *Rescission of Optional Redemption Notice.* In the case of an optional redemption, the notice of redemption may state that the City retains the right to rescind the redemption notice and the redemption by giving a notice of rescission to the affected Registered Owners at any time on or prior to the scheduled optional redemption date. Any notice of optional redemption that is so rescinded shall be of no effect, and each Bond for which a notice of optional redemption has been rescinded shall remain outstanding.

(f) *Effect of Redemption.* Interest on each Bond called for redemption shall cease to accrue on the date fixed for redemption, unless either the notice of optional redemption is rescinded as set forth above, or money sufficient to effect such redemption is not on deposit in the Bond Fund or in a trust account established to refund or defease the Bond.

(g) *Purchase of Bonds.* The City reserves the right to purchase any or all of the Bonds offered to the City at any time at any price acceptable to the City plus accrued interest to the date of purchase.

Section 10. Failure To Pay Bonds. If the principal of any Bond is not paid when the Bond is properly presented at its maturity or date fixed for redemption, the City shall be obligated to pay interest on that Bond at the same rate provided in the Bond from and after its maturity or date fixed for redemption until that Bond, both principal and interest, is paid in full or until sufficient money for its payment in full is on deposit in the Bond Fund, or in a trust account established to refund or defease the Bond, and the Bond has been called for payment by giving notice of that call to the Registered Owner.

Section 11. Pledge of Taxes. The Bonds constitute a general indebtedness of the City and are payable from tax revenues of the City and such other money as is lawfully available and pledged by the City for the payment of principal of and interest on the Bonds. For as long as any of the Bonds are outstanding, the City irrevocably pledges that it shall, in the manner provided by law within the constitutional and statutory limitations provided by law without the assent of the voters, include in its annual property tax levy amounts sufficient, together with other money that is lawfully available, to pay principal of and interest on the Bonds as the same become due. The full faith, credit and resources of the City are pledged irrevocably for the prompt payment of the principal of and interest on the Bonds and such pledge shall be enforceable in mandamus against the City.

Section 12. Tax Covenants; Designation of Bonds as “Qualified Tax Exempt Obligations.”.

(a) *Preservation of Tax Exemption for Interest on Bonds.* The City covenants that it will take all actions necessary to prevent interest on the Bonds from being included in gross income for federal income tax purposes, and it will neither take any action nor make or permit any use of proceeds of the Bonds or other funds of the City treated as proceeds of the Bonds that will cause interest on the Bonds to be included in gross income for federal income tax purposes. The City also covenants that it will, to the extent the arbitrage rebate requirements of Section 148

of the Code are applicable to the Bonds, take all actions necessary to comply (or to be treated as having complied) with those requirements in connection with the Bonds.

(b) *Post-Issuance Compliance.* The Director of Finance and Administrative Services is authorized and directed to review and update the City's written procedures to facilitate compliance by the City with the covenants in this ordinance and the applicable requirements of the Code that must be satisfied after the Issue Date to prevent interest on the Bonds from being included in gross income for federal tax purposes.

(c) *Designation of Bonds as "Qualified Tax-Exempt Obligations."* A Series of the Bonds may be designated as "qualified tax-exempt obligations" for the purposes of Section 265(b)(3) of the Code, if the following conditions are met:

(1) the Series does not constitute "private activity bonds" within the meaning of Section 141 of the Code;

(2) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds and other obligations not required to be included in such calculation, including any Series used to refund prior "qualified tax-exempt obligations") that the City and any entity subordinate to the City (including any entity that the City controls, that derives its authority to issue tax-exempt obligations from the City, or that issues tax-exempt obligations on behalf of the City) will issue during the calendar year in which the Series is issued will not exceed \$10,000,000; and

(3) the amount of tax-exempt obligations, including the Series and excluding any Series used to refund prior "qualified tax-exempt obligations," designated by the City as "qualified tax-exempt obligations" for the purposes of Section 265(b)(3) of the Code during the calendar year in which the Series is issued does not exceed \$10,000,000.

Section 13. Refunding or Defeasance of the Bonds. The City may issue refunding bonds pursuant to State law or use money available from any other lawful source to carry out a refunding or defeasance plan, which may include (a) paying when due the principal of and interest on any or all of the Bonds (the "defeased Bonds"); (b) redeeming the defeased Bonds prior to their maturity; and (c) paying the costs of the refunding or defeasance. If the City sets aside in a special trust fund or escrow account irrevocably pledged to that redemption or defeasance (the "trust account"), money and/or Government Obligations maturing at a time or times and bearing interest in amounts sufficient to redeem, refund or defease the defeased Bonds in accordance with their terms, then all right and interest of the Owners of the defeased Bonds in the covenants of this ordinance and in the funds and accounts obligated to the payment of the defeased Bonds shall cease and become void. Thereafter, the Owners of defeased Bonds shall have the right to receive payment of the principal of and interest on the defeased Bonds solely from the trust account and the defeased Bonds shall be deemed no longer outstanding. In that event, the City may apply money remaining in any fund or account (other than the trust account) established for the payment or redemption of the defeased Bonds to any lawful purpose.

Unless otherwise specified by the City in a refunding or defeasance plan, notice of refunding or defeasance shall be given, and selection of Bonds for any partial refunding or

defeasance shall be conducted, in the manner prescribed in this ordinance for the redemption of Bonds.

Section 14. Use of Proceeds of the Bonds. The amount necessary to carry out the Project shall be deposited into the Project Fund. The amount necessary to carry out the Refunding Plan shall be deposited into a refunding account as further described in Section 15.

Section 15. Refunding of the Refunded Bonds.

(a) *Appointment of Refunding Trustee.* U.S. Bank National Association will serve as Refunding Trustee in connection with the Bonds.

(b) *Use of Bond Proceeds; Acquisition of Acquired Obligations.* The proceeds of the sale of the Bonds to be used to carry out the Refunding Plan shall be deposited immediately upon the receipt thereof with the Refunding Trustee and used to discharge the obligations of the City relating to the Refunded Bonds under Ordinance Nos. 2007-42 and 2008-25 by providing for the payment of the amounts required to be paid by the Refunding Plan. To the extent practicable, such obligations shall be discharged fully by the Refunding Trustee's simultaneous purchase of the Acquired Obligations, bearing such interest and maturing as to principal and interest in such amounts and at such times so as to provide, together with a beginning cash balance, if necessary, for the payment of the amount required to be paid by the Refunding Plan. The Acquired Obligations, if acquired, will be listed and more particularly described in an exhibit to be attached to the Refunding Trust Agreement between the City and the Refunding Trustee, but are subject to substitution as set forth below. Any Bond proceeds or other money deposited with the Refunding Trustee not needed to purchase the Acquired Obligations and provide a beginning cash balance, if any, and pay the costs of issuance of the Bonds shall be returned to the City at the time of delivery of the Bonds to the initial purchaser thereof and deposited in the Bond Fund to pay interest on the Bonds on the first interest payment date.

If payment of the costs of issuance of the Bonds is not included in the Refunding Plan, the Bond proceeds that are not deposited with the Refunding Trustee will be deposited with the City to be used to pay the costs of issuance of the Bonds.

(c) *Substitution of Acquired Obligations.* Prior to the purchase of any Acquired Obligations by the Refunding Trustee, the City reserves the right to substitute other direct, noncallable obligations of the United States of America ("Substitute Obligations") for any of the Acquired Obligations and to use any savings created thereby for any lawful City purpose if, (a) in the opinion of the City's bond counsel, the interest on the Bonds and the Refunded Bonds will remain excluded from gross income for federal income tax purposes under Sections 103, 148, and 149(d) of the Code, and (b) such substitution shall not impair the timely payment of the amounts required to be paid by the Refunding Plan, as verified by a nationally recognized independent certified public accounting firm.

After the purchase of the Acquired Obligations by the Refunding Trustee, if any are purchased, the City reserves the right to substitute therefor cash or Substitute Obligations subject to the conditions that such money or securities held by the Refunding Trustee shall be sufficient to carry out the Refunding Plan, that such substitution will not cause the Bonds or the Refunded

Bonds to be arbitrage bonds within the meaning of Section 148 of the Code and regulations thereunder in effect on the date of such substitution and applicable to obligations issued on the issue dates of the Bonds and the Refunded Bonds, as applicable, and that the City obtain, at its expense: (1) a verification by a nationally recognized independent firm acceptable to the Refunding Trustee confirming that the payments of principal of and interest on the substitute securities, if paid when due, and any other money held by the Refunding Trustee will be sufficient to carry out the Refunding Plan; and (2) an opinion from a nationally recognized bond counsel to the City, to the effect that the disposition and substitution or purchase of such securities, under the statutes, rules, and regulations then in force and applicable to the Bonds, will not cause the interest on the Bonds or the Refunded Bonds to be included in gross income for federal income tax purposes and that such disposition and substitution or purchase is in compliance with the statutes and regulations applicable to the Bonds. Any surplus money resulting from the sale, transfer, other disposition, or redemption of the Acquired Obligations and the substitutions therefor shall be released from the trust estate and transferred to the City to be used for any lawful City purpose.

(d) *Administration of Refunding Plan.* The Refunding Trustee is authorized and directed to purchase the Acquired Obligations (or substitute obligations), if so directed by the Designated Representative, and to make the payments required to be made by the Refunding Plan from the Acquired Obligations (or substitute obligations) and money deposited with the Refunding Trustee pursuant to this ordinance. All Acquired Obligations (or substitute obligations) and the money deposited with the Refunding Trustee and any income therefrom shall be held irrevocably, invested and applied in accordance with the provisions of Ordinance Nos. 2007-42 and 2008-25, this ordinance, chapter 39.53 RCW and other applicable statutes of the State of Washington and the Refunding Trust Agreement. All necessary and proper fees, compensation, and expenses of the Refunding Trustee for the Bonds and all other costs incidental to the setting up of the escrow to accomplish the refunding of the Refunded Bonds and costs related to the issuance and delivery of the Bonds, including bond printing, verification fees, Bond Counsel's fees, and other related expenses, shall be paid out of the proceeds of the Bonds.

(e) *Authorization for Refunding Trust Agreement.* To carry out the Refunding Plan provided for by this ordinance, the Director of Finance and Administrative Services is authorized and directed to execute and deliver to the Refunding Trustee a Refunding Trust Agreement setting forth the duties, obligations and responsibilities of the Refunding Trustee in connection with the payment, redemption, and retirement of the Refunded Bonds as provided herein and stating that the provisions for payment of the fees, compensation, and expenses of such Refunding Trustee set forth therein are satisfactory to it. Prior to executing the Refunding Trust Agreement, the Designated Representative of the City is authorized to make such changes therein that do not change the substance and purpose thereof or that assure that the escrow provided therein and the Bonds are in compliance with the requirements of federal law governing the exclusion of interest on the Bonds from gross income for federal income tax purposes.

Section 16. Call for Redemption of the Refunded Bonds. The City calls for redemption on such date or dates as determined by the Designated Representative, all of the Refunded Bonds at par plus accrued interest. Such call for redemption shall be irrevocable after the delivery of the Bonds to the initial Purchaser thereof.

The proper City officials are authorized and directed to give or cause to be given such notices as required, at the times and in the manner required by Ordinance Nos. 2007-42 and 2008-25, in order to effect the redemption prior to their maturity of the Refunded Bonds.

Section 17. Findings with Respect to Refunding. The City Council authorizes the Designated Representative to issue the Bonds if it will achieve debt service savings to the City and is in the best interest of the City and its taxpayers and in the public interest. In making such finding and determination, the Designated Representative will give consideration to the fixed maturities of the Bonds and the Refunded Bonds, the costs of issuance of the Bonds and the known earned income from the investment of the proceeds of the issuance and sale of the Bonds and other money of the City used in the Refunding Plan, if any, pending payment and redemption of the Refunded Bonds.

The Designated Representative may also purchase Acquired Obligations to be deposited with the Refunding Trustee, together with the income therefrom, and with any necessary beginning cash balance, which will be sufficient to redeem the Refunded Bonds and will discharge and satisfy the obligations of the City under Ordinance Nos. 2007-42 and 2008-25 with respect to the Refunded Bonds, and the pledges, charges, trusts, covenants, and agreements of the City therein made or provided for as to the Refunded Bonds, and that the Refunded Bonds shall no longer be deemed to be outstanding under such ordinance immediately upon the deposit of such money with the Refunding Trustee.

Section 18. Sale and Delivery of the Bonds.

(a) *Manner of Sale of Bonds; Delivery of Bonds.* The Designated Representative is authorized to sell each Series of the Bonds by negotiated sale or private placement based on the assessment of the Designated Representative of market conditions, in consultation with appropriate City officials and staff, Bond Counsel and other advisors. In determining the method of sale of a Series and accepting the Final Terms, the Designated Representative shall take into account those factors that, in the judgment of the Designated Representative, may be expected to result in the lowest true interest cost to the City.

(b) *Procedure for Negotiated Sale or Private Placement.* If the Designated Representative determines that a Series of the Bonds is to be sold by negotiated sale or private placement, the Designated Representative shall select one or more Purchasers with which to negotiate such sale. The Bond Purchase Agreement or Pricing Certificate for each Series of the Bonds shall set forth the Final Terms. The Designated Representative is authorized to execute the Bond Purchase Agreement or Pricing Certificate on behalf of the City, so long as the terms provided therein are consistent with the terms of this ordinance.

(c) *Preparation, Execution and Delivery of the Bonds.* The Bonds will be prepared at City expense and will be delivered to the Purchaser, together with the approving legal opinion of Bond Counsel regarding the Bonds.

Section 19. Official Statement; Continuing Disclosure.

(a) *Preliminary Official Statement Deemed Final.* The Designated Representative shall review and, if acceptable to him or her, approve the preliminary Official Statement

prepared in connection with each sale of a Series of the Bonds to the public. For the sole purpose of the Purchaser's compliance with paragraph (b)(1) of Rule 15c2-12, if applicable, the Designated Representative is authorized to deem that preliminary Official Statement final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12. The City approves the distribution to potential purchasers of the Bonds of a preliminary Official Statement that has been approved by the Designated Representative and been deemed final, if applicable, in accordance with this subsection.

(b) *Approval of Final Official Statement.* The City approves the preparation of a final Official Statement for each Series of the Bonds to be sold to the public in the form of the preliminary Official Statement that has been approved and deemed final in accordance with subsection (a), with such modifications and amendments as the Designated Representative deems necessary or desirable, and further authorizes the Designated Representative to execute and deliver such final Official Statement to the Purchaser if required under Rule 15c2-12. The City authorizes and approves the distribution by the Purchaser of the final Official Statement so executed and delivered to purchasers and potential purchasers of a Series of the Bonds.

(c) *Undertaking to Provide Continuing Disclosure.* If necessary to meet the requirements of paragraph (b)(5) of Rule 15c2-12, as applicable to the Purchaser acting as a participating underwriter for a Series of the Bonds, the Designated Representative is authorized to execute a written undertaking to provide continuing disclosure for the benefit of holders of a Series of the Bonds in substantially the form attached as Exhibit B.

Section 20. Supplemental and Amendatory Ordinances. The City may supplement or amend this ordinance for any one or more of the following purposes without the consent of any Owners of the Bonds:

(a) To add covenants and agreements that do not materially adversely affect the interests of Owners, or to surrender any right or power reserved to or conferred upon the City.

(b) To cure any ambiguities, or to cure, correct or supplement any defective provision contained in this ordinance in a manner that does not materially adversely affect the interest of the Beneficial Owners of the Bonds.

Section 21. General Authorization and Ratification. The Designated Representative and other appropriate officers of the City are severally authorized to take such actions and to execute such documents as in their judgment may be necessary or desirable to carry out the transactions contemplated in connection with this ordinance, and to do everything necessary for the prompt delivery of each Series of the Bonds to the Purchaser thereof and for the proper application, use and investment of the proceeds of the Bonds. All actions taken prior to the effective date of this ordinance in furtherance of the purposes described in this ordinance and not inconsistent with the terms of this ordinance are ratified and confirmed in all respects.

Section 22. Severability. The provisions of this ordinance are declared to be separate and severable. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, finds any provision of this ordinance to be invalid or unenforceable as to any person or circumstance, such offending provision shall, if feasible, be deemed to be

modified to be within the limits of enforceability or validity. However, if the offending provision cannot be so modified, it shall be null and void with respect to the particular person or circumstance, and all other provisions of this ordinance in all other respects, and the offending provision with respect to all other persons and all other circumstances, shall remain valid and enforceable.

Section 23. Effective Date of Ordinance. This ordinance shall take effect and be in force from and after its passage and five days following its publication as required by law.

PASSED by the City Council of the City of Bainbridge Island, Washington, at an open public meeting thereof, this 8th day of October, 2019, and signed in authentication of its passage this 8th day of October, 2019.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Bond Counsel

EXHIBIT A
DESCRIPTION OF THE BONDS

- (a) Principal Amount. The Bonds may be issued in one or more Series and shall not exceed the aggregate principal amount of \$11,500,000, of which the portion of the Bonds to finance the Project (excluding costs of issuance and underwriter's discount) will not exceed \$8,000,000 and the portion of the Bonds to refund the Refunded Bonds (excluding costs of issuance and underwriter's discount) will not exceed \$3,500,000.
- (b) Date or Dates. Each Bond shall be dated its Issue Date, which date may not be later than one year after the effective date of this ordinance.
- (c) Denominations, Name, etc. The Bonds shall be issued in Authorized Denominations and shall be numbered separately in the manner and shall bear any name and additional designation as deemed necessary or appropriate by the Designated Representative.
- (d) Interest Rate(s). Each Bond shall bear interest at a fixed rate per annum (computed on the basis of a 360-day year of twelve 30-day months) from the Issue Date or from the most recent date for which interest has been paid or duly provided for, whichever is later. One or more rates of interest may be fixed for the Bonds. No rate of interest for any Bond may exceed 5.00%, and the true interest cost to the City for each Series of the Bonds may not exceed 4.00%.
- (e) Payment Dates. Interest shall be payable semiannually on dates acceptable to the Designated Representative, commencing no later than June 1, 2020, following the Issue Date. Principal payments shall commence on a date acceptable to the Designated Representative and shall be payable at maturity or in mandatory redemption installments annually thereafter, on dates acceptable to the Designated Representative.
- (f) Final Maturity. The portion of the Bonds used to finance the Project shall not mature after December 1, 2039, and the portion of the Bonds used to refund the Refunded Bonds shall not mature after June 1, 2028.

- (g) **Redemption Rights.** The Designated Representative may approve in the Bond Purchase Agreement provisions for the optional and mandatory redemption of Bonds, subject to the following:
- (1) Optional Redemption. Any Bond may be designated as being (A) subject to redemption at the option of the City prior to its maturity date on the dates and at the prices set forth in the Bond Purchase Agreement; or (B) not subject to redemption prior to its maturity date. If a Bond is subject to optional redemption prior to its maturity, it must be subject to such redemption on one or more dates occurring not more than 10½ years after the Issue Date.
 - (2) Mandatory Redemption. Any Bond may be designated as a Term Bond, subject to mandatory redemption prior to its maturity on the dates and in the amounts set forth in the Bond Purchase Agreement.
- (h) **Price.** The purchase price for each Series of the Bonds may not be less than 98% or more than 130% of the stated principal amount of that Series.
- (i) **Minimum Savings.** There shall be a minimum net present value savings of 5.00% of the Refunded Bonds
- (j) **Other Terms and Conditions.**
- (1) A Series of the Bonds may not be issued if it would cause the indebtedness of the City to exceed the City's legal debt capacity on the Issue Date.
 - (2) The Designated Representative may determine whether it is in the City's best interest to provide for bond insurance or other credit enhancement; may determine to use City funds to pay the difference between the par amount of the Refunded Bonds and the amount received to refund the Refunded Bonds; and may accept such additional terms, conditions and covenants as he or she may determine are in the best interests of the City, consistent with this ordinance.

[Form of]
UNDERTAKING TO PROVIDE CONTINUING DISCLOSURE

City of Bainbridge Island, Washington
Limited Tax General Obligation [Refunding] Bonds, 2019

The City of Bainbridge Island, Washington (the “City”), makes the following written Undertaking for the benefit of holders of the above-referenced bonds (the “Bonds”), for the sole purpose of assisting the Purchaser in meeting the requirements of paragraph (b)(5) of Rule 15c2-12, as applicable to a participating underwriter for the Bonds. Capitalized terms used but not defined below shall have the meanings given in Ordinance No. ____ of the City (the “Bond Ordinance”).

(a) Undertaking to Provide Annual Financial Information and Notice of Listed Events. The City undertakes to provide or cause to be provided, either directly or through a designated agent, to the MSRB, in an electronic format as prescribed by the MSRB, accompanied by identifying information as prescribed by the MSRB:

- (i) Annual financial information and operating data of the type included in the final official statement for the Bonds and described in paragraph (b)(i) (“annual financial information”);
- (ii) Timely notice (not in excess of 10 business days after the occurrence of the event) of the occurrence of any of the following events with respect to the Bonds: (1) principal and interest payment delinquencies; (2) non-payment related defaults, if material; (3) unscheduled draws on debt service reserves reflecting financial difficulties; (4) unscheduled draws on credit enhancements reflecting financial difficulties; (5) substitution of credit or liquidity providers, or their failure to perform; (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notice of Proposed Issue (IRS Form 5701 – TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds; (7) modifications to rights of holders of the Bonds, if material; (8) bond calls (other than scheduled mandatory redemptions of Term Bonds), if material, and tender offers; (9) defeasances; (10) release, substitution, or sale of property securing repayment of the Bonds, if material; (11) rating changes; (12) bankruptcy, insolvency, receivership or similar event of the City, as such “Bankruptcy Events” are defined in Rule 15c2-12; (13) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; (14) appointment of a successor or additional trustee or the change of name of a trustee, if material; (15) incurrence of a financial obligation of the City or obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the City or obligated person, any of which affect security

holders, if material; and (16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the City or obligated person, any of which reflect financial difficulties. The term “financial obligation” means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term “financial obligation” shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with Rule 15c2-12.

- (iii) Timely notice of a failure by the City to provide the required annual financial information described in paragraph (b)(i) on or before the date specified in paragraph (b)(ii).

(b) Type of Annual Financial Information Undertaken to be Provided. The annual financial information that the City undertakes to provide in paragraph (a):

- (i) Shall consist of (1) annual financial statements prepared (except as noted in the financial statements) in accordance with applicable generally accepted accounting principles applicable to local governmental units of the State such as the City, as such principles may be changed from time to time; (2) principal amount of general obligation bonds outstanding at the end of the applicable fiscal year; (3) assessed valuation for that fiscal year; (4) property tax levy amounts and rates for that fiscal year; and (5) a statement of revenues for that fiscal year from any other revenue sources pledged to the Bonds;
- (ii) Shall be provided not later than the last day of the ninth month after the end of each fiscal year of the City (currently, a fiscal year ending December 31), as such fiscal year may be changed as required or permitted by State law, commencing with the City’s fiscal year ending December 31, 2019; and
- (iii) May be provided in a single or multiple documents, and may be incorporated by specific reference to documents available to the public on the Internet website of the MSRB or filed with the SEC.

If not submitted as part of the annual financial information described in paragraph (b)(i) above, the City will provide or cause to be provided to the MSRB audited financial statements, when and if available.

(c) Amendment of Undertaking. This Undertaking is subject to amendment after the primary offering of the Bonds without the consent of any holder of any Bond, or of any broker, dealer, municipal securities dealer, participating underwriter, Rating Agency or the MSRB, under the circumstances and in the manner permitted by Rule 15c2-12. The City will give notice to the MSRB of the substance (or provide a copy) of any amendment to the Undertaking and a brief statement of the reasons for the amendment. If the amendment changes the type of annual financial information to be provided, the annual financial information containing the amended

financial information will include a narrative explanation of the effect of that change on the type of information to be provided.

(d) Beneficiaries. This Undertaking shall inure to the benefit of the City and the holder of each Bond, and shall not inure to the benefit of or create any rights in any other person.

(e) Termination of Undertaking. The City's obligations under this Undertaking shall terminate upon the legal defeasance of all of the Bonds. In addition, the City's obligations under this Undertaking shall terminate if the provisions of Rule 15c2-12 that require the City to comply with this Undertaking become legally inapplicable in respect of the Bonds for any reason, as confirmed by an opinion of Bond Counsel delivered to the City, and the City provides timely notice of such termination to the MSRB.

(f) Remedy for Failure to Comply with Undertaking. As soon as practicable after the City learns of any failure to comply with this Undertaking, the City will proceed with due diligence to cause such noncompliance to be corrected. No failure by the City or other obligated person to comply with this Undertaking shall constitute a default in respect of the Bonds. The sole remedy of any holder of a Bond shall be to take action to compel the City or other obligated person to comply with this Undertaking, including seeking an order of specific performance from an appropriate court.

(g) Designation of Official Responsible to Administer Undertaking. The Director of Finance and Administrative Services or his or her designee is the person designated, in accordance with the Bond Ordinance, to carry out the Undertaking in accordance with Rule 15c2-12, including, without limitation, the following actions:

- (i) Preparing and filing the annual financial information undertaken to be provided;
- (ii) Determining whether any event specified in paragraph (a) has occurred, assessing its materiality, where necessary, with respect to the Bonds, and preparing and disseminating any required notice of its occurrence;
- (iii) Determining whether any person other than the City is an "obligated person" within the meaning of Rule 15c2-12 with respect to the Bonds, and obtaining from such person an undertaking to provide any annual financial information and notice of listed events for that person required under Rule 15c2-12;
- (iv) Selecting, engaging and compensating designated agents and consultants, including financial advisors and legal counsel, to assist and advise the City in carrying out this Undertaking; and
- (v) Effecting any necessary amendment of this Undertaking.

CERTIFICATION

I, the undersigned, City Clerk of the City of Bainbridge Island, Washington (the “City”), hereby certify as follows:

1. The attached copy of Ordinance No. ____ (the “Ordinance”) is a full, true and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City held at the regular meeting place thereof on October 8, 2019, as that ordinance appears on the minute book of the City.

2. The Ordinance will be in full force and effect five days after publication in the City’s official newspaper, which publication date is expected to be _____, 2019.

3. A quorum of the members of the City Council was present throughout the meeting and a majority of the members voted in the proper manner for the passage of the Ordinance.

Dated: _____, 2019.

CITY OF BAINBRIDGE ISLAND,
WASHINGTON

Christine Brown, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: September 3, 2019

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (7:10 PM) Presentation on 2020 Census from U.S. Census Bureau Partnership Specialist Lorraine Ralston,

STRATEGIC PRIORITY: Good Governance

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Presentation

PROPOSED BY: Executive

RECOMMENDED MOTION:

Information only

SUMMARY:

To receive a briefing on the upcoming U.S. Census 2020 from Lorraine Ralston, Partnership Specialist.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: September 3, 2019

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:40 PM) Update on Moratorium - Planning,

STRATEGIC PRIORITY: Green, Well-Planned Community

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Report

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION:

Moratorium work program and status update. Respond to City Council questions and discussion.

SUMMARY:

City staff have been working to address the issues identified in the development moratorium (Ordinance No. 2018-02, amended by Ordinances Nos. 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, 2018-41, and 2019-10).

On March 26, 2019, after conducting another public hearing regarding the current moratorium on certain development, the City Council adopted Ordinance No. 2019-10 (effective date April 3, 2019) which extended the moratorium for an additional six months. The development moratorium is scheduled to expire on October 3, 2019, unless the Council takes further action before such date.

If an extension is to occur, the City Council will set a public hearing date and hold a public hearing. For these items to occur before the moratorium expires, the Council may consider setting the public hearing on September 10, 2019 with the public hearing on September 24, 2019.

See attached Work Program Status Report, Ordinance No. 2019-10, and summary.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[20190830 Abbreviated moratorium work program status report.docx](#)

[Development Moratorium Summary Effective 20190403](#)

[20190830 Moratorium work program status report .docx](#)

[Ordinance No. 2019-10 Extending the Development Moratorium](#)

FISCAL DETAILS:

Discussion only - N/A.

Fund Name(s):

Coding:

Moratorium on Accepting Certain Development Applications: ABBREVIATED Work Program Status Report – August 30, 2019

Moratorium Topic	Status	Timeline
Critical Areas Ordinance (CAO)	Incomplete.	<p>The City is awaiting a response from Ecology before we begin the process of updating the SMP.</p> <p>Staff anticipates a response from the Dept. of Ecology in September, 2019. Following the response, Staff will begin the legislative process to update the SMP to integrate the CAO.</p>
Status on August 28, 2019:	<p>Complete: CAO update effective outside shoreline jurisdiction.</p> <p>Incomplete: Adoption of the new CAO within the SMP.</p>	
Moratorium Topic	Status	Timeline
Subdivisions	Scheduled for completion before October 3, 2019.	<p>A public hearing with the City Council was held on August 27, 2019, with a second scheduled for September 24, 2019. In addition, the Council is scheduled to hold a study session on September 17 and a public hearing on September 24, 2019 on the new design guidelines.</p>
Status on August 28, 2019:	<p>Complete: Ordinance 2018-20 approved by the City Council on December 11, 2018, related to revisions to land use review procedures for major projects, including subdivisions. Planning Commission review of revised subdivision standards.</p> <p>Incomplete: Adoption of the new subdivision standards and design guidelines. The Study Session for the design guidelines is scheduled for September 17 with a public hearing on September 24, 2019. The public hearing for the subdivision update is also scheduled for September 24, 2019.</p>	

Moratorium Topic	Status	Timeline
Design Guidelines Update (related to Site Plan and Design Review and Conditional Use Permits).	Scheduled for completion before October 3, 2019.	The Planning Commission discussed the draft design guidelines on August 22, 2019 and will hold a public hearing on September 5. The City Council is slated to discuss the draft design guidelines on September 17, and hold a public hearing on September 24.
Status on August 28, 2019:	Complete: Consultant professional services agreement approved, kick-off meeting held with the DRB, design guideline open house held, City Council briefed. Incomplete: Adopted "Design for Bainbridge" design guidelines, scheduled for September 24, 2019.	
Moratorium Topic	Status	Timeline
Review Process for Land Use Permits (related to Subdivisions, Site Plan and Design Review, and Conditional Use Permits).	Scheduled to come before City Council in October 2019.	The Planning Commission held a public hearing on August 22. They will discuss the topic again on September 5, 2019 and are expected to make a recommendation to the City Council on proposed revisions to the decision criteria in October 2019 (Ordinance 2019-24).
Status on August 28, 2019:	Complete: Ordinance 2018-20 approved by the City Council on December 11, 2018, related to new roles and responsibilities for the Planning Commission and Design Review Board, review procedures for subdivisions, site plan and design review, and conditional use permits, and revisions to the legislative review process for amending the BIMC. Incomplete: Revisions to Chapter 2.16 BIMC related to decision criteria for site plan and design review and conditional use permits. The Planning Commission is currently reviewing proposed	

Moratorium on Accepting Certain Development Applications: ABBREVIATED Work Program Status Report – August 30, 2019

Moratorium Topic	Status	Timeline
	revisions to the decision criteria (Ordinance 2019-24). Staff estimates that Ordinance 2019-24 will be reviewed by the City Council in October, 2019.	
Affordable Housing	Incomplete	The City Council will have a presentation from ECONorthwest on September 17, 2019 to discuss inclusionary zoning regulations.
Status on August 28, 2019:	Complete: City Council discussion and endorsement of Priority and Quick Wins recommendations from the AHTF Report and City Manager’s approach for implementation. Incomplete: Implementation/approval of AHTF recommendations, including adoption of inclusionary zoning regulations. The City has secured additional consultant services to assist with this task, and is working to schedule a “deep dive” meeting with the City Council on September 17, 2019.	
Moratorium Topic	Status	Timeline
Business/Industrial (B/I) zoning district	No outstanding work at this time.	
Status on August 28, 2019:	Complete: Ordinance 2018-43 adopted, which exempted B/I zoning district Major Site Plan and Design Review and Major Conditional Use permit proposals from the moratorium. Incomplete: Policy decision regarding whether B/I zoning district subdivisions should be exempt from moratorium. The Council has not directed staff to bring make a revision to the development moratorium to exempt commercial subdivisions in the B/I zone.	

Moratorium Topic	Status	Timeline
Accessory Dwelling Units	City Council is also considering allowing tiny homes, tiny home communities and recreational vehicles as dwelling units. Staff anticipates completing their discussion with the City Council in September 2019, and beginning to take regulations through the legislative process in October 2019.	<p>The City Council will discuss RV's and tiny home communities at their September 10, 2019 meeting. Following that meeting, the item will begin its review with the Planning Commission.</p> <p>This policy direction will be integrated into an ordinance that will go to the Planning Commission for review.</p>
Status on August 28, 2019:	<p>Complete: Began discussions on ADU condominiums.</p> <p>Incomplete: An Ordinance that requires common ownership for new ADUs and allows tiny homes to serve as an ADU. The topic of tiny home communities and recreational vehicles is scheduled to be discussed by the City Council again on September 10, 2019. Depending on the outcome of these discussions, the Ordinance may be drafted to allow these uses.</p>	

April 3, 2019

DEVELOPMENT MORATORIUM SUMMARY: Effective beginning January 9, 2018 until October 3, 2019. (Ordinance No. 2018-02, amended by Ordinance Nos. 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, 2018-41, 2018-43 and 2019-10).

Development Activity PROHIBITED During the Moratorium:

- A. All applications for new short subdivisions (BIMC 2.16.070), except two-lot short subdivisions in which there is an existing single-family residence, new preliminary long subdivisions (BIMC 2.16.125), and new large lot subdivisions (BIMC 2.16.080).
- B. Major Site Plan and Design Review and Major Conditional Use Permit proposals that are not otherwise subject to this moratorium and that did not, before the effective date of the moratorium, have a pre-application conference on the Planning Department's calendar. Provided, that the moratorium does not apply to Major Site Plan and Design Review and Major Conditional Use Permit proposals for properties located in the Mixed Use Town Center/Central Core Overlay District or the Business/Industrial District.

EXCEPTIONS to the Above Development Activities Prohibited During the Moratorium:

- A. Permits and approvals for affordable housing projects that qualify as Housing Design Demonstration Project (HDDP) Tier 3 projects pursuant to BIMC 2.16.020.Q. and Table 2.16.020.Q-1, and
- B. Permits and approvals for government facilities and structures; educational facilities and preschools; wireless communication facilities; and emergency medical and disaster relief facilities.

Moratorium on Accepting Certain Development Applications: Work Program Status Report – August 30, 2019

Note: Substantive changes to this document since the last version to the City Council are included in blue text.

Moratorium Topic	Status	Timeline
<p>Critical Areas Ordinance (CAO)</p>	<p>The development moratorium was amended by the City Council on April 24, 2018 to continue to apply within the City's shoreline jurisdiction areas (Ordinance 2018-14). This effectively applied the aquifer recharge protection area (ARPA) requirement in the shoreline, although the change did not apply other provisions of the CAO update within the shoreline. At its October 16, 2018 study session, the Council made the policy decision to not include the ARPA requirement in the shoreline area. This policy decision means that "Part B" of the moratorium could be removed. On November 13, 2018, the Council adopted Ordinance 2018-43 (effective date November 21) removing "Part B" (i.e., the ARPA requirement) from the moratorium.</p> <p>The City has a Shoreline Master Program (SMP) Amendment in process to integrate the updated critical areas regulations into the SMP. The City is awaiting a response from Ecology before we begin the process of updating the SMP.</p>	<p>On September 11, 2018, the City Council held a public hearing on the SMP amendment. The Council held study sessions on October 2 and 16, 2018. The Public Comment Period expired on November 9, 2018.</p> <p>On November 27, 2018, the Council discussed the SMP amendment relating to integration of critical area regulations and regarding nonconforming structures, uses, and lots. On December 11, 2018, the Council discussed this matter and instructed staff to prepare a resolution to transmit the SMP amendment to the Department of Ecology for its SMA consistency review.</p> <p>The joint state/local review process requires that the draft amendment and a summary of response to comments be transmitted to the Department of Ecology within 30 days after the end of the Public Comment Period. City staff requested an extension for this transmittal until January 31, 2019, and that extension was granted. In the meantime, comments continued to be accepted and considered by staff and the Council as part of the Council's ongoing consideration of the SMP amendment.</p>

Moratorium on Accepting Certain Development Applications: Work Program Status Report – August 30, 2019

Note: Substantive changes to this document since the last version to the City Council are included in blue text.

Moratorium Topic	Status	Timeline
		<p>On January 8, 2019, the Council passed Resolution No. 2019-05 approving the draft amendment and authorizing staff to transmit the proposed SMP amendment to the Department of Ecology for initial review. The draft SMP amendment was transmitted to Ecology in April 2019. The next step is for Ecology to send back to the City the draft amendment with recommended changes, and the Council locally adopts the amendment. It is then sent back to Ecology for final approval. The amendment process is expected to be completed in first quarter 2020.</p> <p>Staff anticipates a response from the Dept. of Ecology in September, 2019. Following the response, Staff will begin the legislative process to update the SMP to integrate the CAO.</p>
<p>Status on August 28, 2019:</p>	<p>Complete: CAO update effective outside shoreline jurisdiction. Incomplete: Adoption of the new CAO within the SMP.</p>	

Moratorium on Accepting Certain Development Applications: Work Program Status Report – August 30, 2019

Note: Substantive changes to this document since the last version to the City Council are included in blue text.

Moratorium Topic	Status	Timeline
Subdivisions	<p>The subdivision update includes three components:</p> <ul style="list-style-type: none"> • Revisions to review process, decision criteria, and decision-making authority • Creation of new design guidelines • Revisions to subdivision standards <p>The Planning Commission completed its review of the subdivision standards, with the new design guidelines and decision criteria still under review. The Planning Commission is conducting a public hearing on the design guidelines on September 5, 2019.</p> <p>The Council accepted the Planning Commission recommendations related to the role of the Planning Commission and Design Review Board in reviewing and making recommendations on preliminary decisions on subdivisions. However, the Council did not agree to the Planning Commission’s recommendation that the Council be the decision-maker for preliminary decisions on subdivisions (i.e., preliminary plat approval).</p> <p>On September 25, 2018, the Council removed two-lot short subdivisions in which there is an existing single-family residence from the</p>	<p>On September 27, October 25, and November 8, 2018, the Planning Commission met to discuss subdivision standards and the review process. The Planning Commission continued its discussion in November and December 2018, and in January 2019.</p> <p>On October 23, 2018, the City Council held a public hearing related to Planning Commission/DRB review and recommended roles. The Council deferred taking action until receiving all of the forthcoming Planning Commission recommendations on subdivision design guidelines, standards, review process, and decision criteria.</p> <p>On December 4, 2018, the Council discussed Ordinance 2018-20, related to revisions to land use review procedures for major projects, including subdivisions, and on December 11, 2018, held a public hearing and approved the ordinance.</p> <p>On January 8, 2019, the Council adopted Resolution No. 2019-02, updating the administrative manual to address development review process code amendments in Chapter 2.16, BIMC.</p>

Moratorium on Accepting Certain Development Applications: Work Program Status Report – August 30, 2019

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	<p>moratorium with the adoption of Ordinance 2018-41.</p>	<p>The City Council had discussions on the subdivision on March 19, March 26, April 2, April 16, May 28 and July 23, 2019. A public hearing with the City Council was held on August 27, 2019, with a second scheduled for September 24, 2019. In addition, the Council is scheduled to hold a study session on September 17 and a public hearing on September 24, 2019 on the new design guidelines.</p>
<p>Status on August 28, 2019:</p>	<p>Complete: Ordinance 2018-20 approved by the City Council on December 11, 2018, related to revisions to land use review procedures for major projects, including subdivisions. Planning Commission review of revised subdivision standards.</p> <p>Incomplete: Adoption of the new subdivision standards and design guidelines. The Study Session for the design guidelines is scheduled for September 17 with a public hearing on September 24, 2019. The public hearing for the subdivision update is also scheduled for September 24, 2019.</p>	

Moratorium on Accepting Certain Development Applications: Work Program Status Report – August 30, 2019

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Moratorium Topic	Status	Timeline
<p>Design Guidelines Update (related to Site Plan and Design Review and Conditional Use Permits).</p>	<p>A RFQ for professional services was published and closed on August 17, 2018. On October 23, 2018, the City Council authorized a professional services agreement with Framework to produce an updated set of design guidelines (Chapter 18.18 BIMC).</p> <p>The Planning Commission discussed the draft design guidelines on August 22 and will hold a public hearing on September 5, 2019. The City Council is slated to discuss the draft design guidelines on September 17, and hold a public hearing on September 24, 2019.</p>	<p>On November 13, 2018, a kick-off meeting with the consultant was held with the DRB. On December 19, 2018, focus groups met to discuss design guideline perceptions, issues, problems, and ideas.</p> <p>On January 30, 2019, a Design Guideline Update Open House was held. On February 5, 2019, the Design Guideline Update project consultant briefed the Council.</p> <p>The consultant met with the Design Review Board (DRB) on March 18, 2019 to discuss the existing conditions report and draft design guidelines. The existing conditions report should be available to the public by mid-April.</p> <p>The DRB discussed draft design guidelines on May 6, June 17 and July 15, 2019.</p> <p>A City Council briefing was provided June 4, 2019.</p> <p>The Planning Commission discussed the draft design guidelines on August 22, 2019 and will hold a public hearing on September 5, 2019.</p>

Moratorium on Accepting Certain Development Applications: Work Program Status Report – August 30, 2019

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		The City Council is slated to discuss the draft design guidelines on September 17 and hold a public hearing on September 24, 2019.
Status on August 28, 2019:	Complete: Consultant professional services agreement approved, kick-off meeting held with the DRB, design guideline open house held, City Council briefed. Incomplete: Adopted "Design for Bainbridge" design guidelines .	

Moratorium on Accepting Certain Development Applications: Work Program Status Report – August 30, 2019

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Moratorium Topic	Status	Timeline
<p>Review Process for Land Use Permits (related to Subdivisions, Site Plan and Design Review, and Conditional Use Permits).</p>	<p>The Planning Commission and Design Review Board discussed this topic at their meetings beginning in May and continuing through December 2018.</p> <p>The Planning Commission provided recommendations to the City Council related to roles and responsibilities for the Planning Commission, Design Review Board, and the Council and the legislative review process for amending the BIMC.</p> <p>The Planning Commission will continue its review of site plan and design review and conditional use permit decision criteria as part of a larger housekeeping ordinance for all of BIMC 2.16. A public hearing was held with the Planning Commission on August 22, 2019 with a second scheduled for September 5, 2019.</p>	<p>On October 23, 2018, the City Council held a public hearing related to the Planning Commission and Design Review Board’s land use review roles and responsibilities (Ordinance 2018-20). The Council deferred taking action until receiving all of the forthcoming Planning Commission recommendations on land use review procedures.</p> <p>At its December 4, 2018 meeting, the Council discussed Ordinance No. 2018-20, regarding revisions to BIMC Title 2 related to land use review approval bodies and procedures. On December 11, 2018, the Council held a public hearing and approved the ordinance.</p> <p>On January 8, 2019, the Council adopted Resolution No. 2019-02, updating the administrative manual to address development review process code amendments in Chapter 2.16, BIMC.</p> <p>On March 14 and August 8, 2019, the Planning Commission reviewed site plan and design review and conditional use permit decision criteria. The Planning Commission held a</p>

Moratorium on Accepting Certain Development Applications: Work Program Status Report – August 30, 2019

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		<p>public hearing on August 22. They will discuss the topic again on September 5, 2019 and are expected to make a recommendation to the City Council on proposed revisions to the decision criteria in October 2019 (Ordinance 2019-24).</p>
<p>Status on August 28, 2019:</p>	<p>Complete: Ordinance 2018-20 approved by the City Council on December 11, 2018, related to new roles and responsibilities for the Planning Commission and Design Review Board, review procedures for subdivisions, site plan and design review, and conditional use permits, and revisions to the legislative review process for amending the BIMC.</p> <p>Incomplete: Revisions to Chapter 2.16 BIMC related to decision criteria for site plan and design review and conditional use permits. The Planning Commission is currently reviewing proposed revisions to the decision criteria (Ordinance 2019-24). Staff estimates that Ordinance 2019-24 will be reviewed by the City Council in October, 2019.</p>	

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Moratorium Topic	Status	Timeline
Affordable Housing	<p>On June 12, 2018, the Council approved a contract with ECONorthwest to conduct an economic market analysis and feasibility study regarding a new inclusionary zoning program and updates to the City's Transfer of Development Rights program.</p> <p>The Affordable Housing Task Force completed review of its draft final report to the City Council at its meeting on July 11, 2018.</p> <p>On November 13, 2018, the Council dissolved the Affordable Housing Task Force and created a Council Ad Hoc Committee for Affordable Housing.</p> <p>On January 22, 2019, the City Council Affordable Housing Ad Hoc Committee met. On February 5, 2019, the Committee reviewed a draft of the ECONorthwest final report.</p>	<p>On June 12, 2018, the Council approved a contract with ECONorthwest to conduct an economic market analysis and feasibility study regarding a new inclusionary zoning program and updates to the City's Transfer of Development Rights program.</p> <p>The Affordable Housing Task Force Report with recommendations was presented to the City Council on July 24, 2018 and was discussed further at the August 21, 2018 Council Study Session.</p> <p>Council study sessions were held on October 2 and December 4, 2018, to receive an update on the economic market analysis from ECONorthwest.</p> <p>On February 19, 2019, the City Council reviewed and provided staff direction on the ECONorthwest / Forterra final report, the Affordable Housing Task Force report recommendations, and discussed the status of the City Council Affordable Housing Ad Hoc Committee.</p>

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		<p>On April 23 and May 14, 2019 the City Council discussed the affordable housing work plan, and endorsed the City Manager’s ideas for staffing and implementation.</p> <p>The City Council will have a presentation from ECONorthwest on September 17, 2019 to discuss inclusionary zoning regulations.</p>
<p>Status on August 28, 2019:</p>	<p>Complete: City Council discussion and endorsement of Priority and Quick Wins recommendations from the AHTF Report and City Manager’s approach for implementation. Incomplete: Implementation/approval of AHTF recommendations, including adoption of inclusionary zoning regulations. The City has secured additional consultant services to assist with this task, and is working to schedule a “deep dive” meeting with the City Council on September 17, 2019.</p>	

Moratorium Topic	Status	Timeline
<p>Business/Industrial (B/I) zoning district</p>	<p>The Council revisited the inclusion of the B/I zoning district in the moratorium and determined that the results of the moratorium work plan would not have a significant impact on land use applications in that zoning district. On October 23, 2018, the Council made the policy decision to remove from the moratorium certain restrictions related to the B/I zoning district. On November 13, 2018, the Council adopted Ordinance 2018-43 (effective date November 21) exempting from the moratorium</p>	<p>During their November 13, 2018 discussion of Ordinance 2018-43, and their March 26, 2019 discussion of Ordinance 2019-10, the Council discussed whether commercial subdivisions in the B/I zone should be subject to the moratorium. The Council will discuss at a future meeting whether B/I zoning district commercial subdivisions should also be exempt from the moratorium.*</p> <p>* The City has not held any preapplication conferences for commercial subdivisions in the B/I zone that would</p>

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	<p>B/I zoning district Major Site Plan and Design Review and Major Conditional Use permit proposals.</p>	<p>indicate a commercial subdivision application is being prepared. Currently, the draft proposed revisions to subdivision standards regarding commercial subdivisions remain the same as the existing municipal code (the noted revisions represent updated code citations).</p>
<p>Status on August 28, 2019:</p>	<p>Complete: Ordinance 2018-43 adopted, which exempted B/I zoning district Major Site Plan and Design Review and Major Conditional Use permit proposals from the moratorium. Incomplete: Policy decision regarding whether B/I zoning district subdivisions should be exempt from moratorium. The Council has not directed staff to bring make a revision to the development moratorium to exempt commercial subdivisions in the B/I zone.</p>	

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Moratorium Topic	Status	Timeline
<p>Accessory Dwelling Units</p>	<p>On October 23, 2018, the City Council considered whether the City can prohibit, regulate, or otherwise discourage property owners from making condominiums out of accessory dwelling units (ADUs) located on their property.</p> <p><i>City Council is also considering allowing tiny homes, tiny home communities and recreational vehicles as dwelling units. Staff anticipates completing their discussion with the City Council in September 2019, and beginning to take regulations through the legislative process in October 2019.</i></p>	<p>On October 23, 2018, the Council directed staff to prepare for the Council's consideration an ordinance to require common ownership of ADUs.</p> <p>At the June 18, 2019 meeting, the City Council directed staff to bring back a draft ordinance that required common ownership of both the ADU and primary dwelling, unless the units were designated affordable housing.</p> <p>At the July 23 meeting, the City Council affirmed that:</p> <ul style="list-style-type: none"> • New ADUs could not be sold separately from the primary single-family dwelling. • In Residential zones, the city should create a process for Tiny Homes and Recreational Vehicles (RV) to be considered permanent residences, and that they could be allowed as types of ADUs. A property could also have a tiny home or RV serve as the primary dwelling on a property. • A property could have 2 tiny homes or RVs serving as ADUs, in contrast with allowing only one traditionally sized ADU. • For properties less than 40,000 square feet in size (just under an acre) ADUs won't

Moratorium on Accepting Certain Development Applications: Work Program Status Report – August 30, 2019

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		<p>count towards a properties lot coverage limit.</p> <p>The City Council will discuss RV's and tiny home communities at their September 10, 2019 meeting. Following that meeting, the item will begin its review with the Planning Commission.</p> <p>This policy direction will be integrated into an ordinance that will go to the Planning Commission for review.</p>
<p>Status on August 28, 2019:</p>	<p>Complete: Began discussions on ADU condominiums.</p> <p>Incomplete: An Ordinance that requires common ownership for new ADUs and allows tiny homes to serve as an ADU. The topic of tiny home communities and recreational vehicles is scheduled to be discussed by the City Council again on September 10, 2019. Depending on the outcome of these discussions, the Ordinance may be drafted to allow these uses.</p>	

ORDINANCE NO. 2019-10

AN ORDINANCE of the City of Bainbridge Island, Washington, adopted pursuant to RCW 35A.63.220 and RCW 36.70A.390; amending Ordinance No. 2018-43; providing for severability; leaving the effective date of the moratorium unchanged; and extending the moratorium for six months until October 3, 2019.

WHEREAS, on January 9, 2018, the City Council enacted Ordinance No. 2018-02 and thereby established a temporary emergency moratorium on the acceptance and processing of certain Permit Applications, as defined in Section 2 of Ordinance No. 2018-02; and

WHEREAS, the City Council and City staff received feedback and comment from individuals related to the moratorium and, based partly on that feedback and comment, the Council determined that certain exclusions to the moratorium needed to be amended to clarify the Council's intent regarding such exclusions; and

WHEREAS, on January 16, 2018, the Council enacted Ordinance No. 2018-03, which amended Ordinance No. 2018-02 to clarify some of the exclusions; and

WHEREAS, the Council and City staff received additional feedback and comment from individuals related to the moratorium and, based partly on that feedback, the Council determined that further amendment was necessary to clarify which types of activities are subject to the moratorium, and which activities are excluded from the moratorium; and

WHEREAS, on February 15, 2018, the Council enacted Ordinance No. 2018-05, which amended and restated Ordinance No. 2018-02 and Ordinance No. 2018-03; and

WHEREAS, based on additional information and consideration related to educational facilities and preschools, as well as related to the applicability of the moratorium in the Mixed Use Town Center/Central Core Overlay District, on March 13, 2018, the Council approved Ordinance No. 2018-09 to further clarify which types of activities are subject to the moratorium, and which activities are excluded from the moratorium; and

WHEREAS, this moratorium was imposed, in part, to allow the City Council and City staff adequate time to complete the Critical Areas Ordinance Update process, and to address the Council's concerns about the City's development review process, standards, and guidelines, as well as regarding affordable housing related issues; and

WHEREAS, the Council adopted the Critical Areas Ordinance Update (Ordinance No. 2018-01) on February 27, 2018, and the updated Critical Areas Ordinance took effect on April 23, 2018; and

WHEREAS, critical areas within the City's shoreline jurisdiction are regulated by the City's shoreline master program (see, e.g., Chapter 16.12 BIMC, RCW 36.70A.480(3)(b)); and

WHEREAS, integration of applicable critical areas regulations into the shoreline master program is essential to ensuring adequate protection of critical areas within the shoreline jurisdiction and no net loss of shoreline ecological functions; and

WHEREAS, regulations for critical areas within the City's shoreline jurisdiction are in the process of being updated through an amendment of the City's shoreline master program consistent with the Shoreline Management Act and that amendment process was ongoing as of July 9, 2018, which was the original date that the moratorium was set to expire, and that process continues to be ongoing; and

WHEREAS, the City Council approved Ordinance 2018-14 on April 24, 2018, amending the development moratorium in order to have the provisions of Section 3.B. only apply within the City's shoreline jurisdiction areas (Chapter 16.12 BIMC); and

WHEREAS, a number of moratorium priorities were identified at a joint meeting of the City's Design Review Board and Planning Commission on February 22, 2018, including the following:

- (1) Revise review procedures for preliminary subdivisions to include the Design Review Board and Planning Commission in process; and
- (2) Analyze alternatives to decision-making authority for the Design Review Board, Planning Commission, and Hearing Examiner for subdivisions, conditional use permits, and site plan and design review; and
- (3) Identify specific development standards to review/revise in Chapters 18.12 and 18.15 of the Bainbridge Island Municipal Code; and
- (4) Initiate rewrite of subdivision design standards in Chapter 17.12 of the Bainbridge Island Municipal Code; and

WHEREAS, at the April 3, 2018, City Council study session, the City's Department of Planning and Community Development provided a briefing on the Design Review Board and Planning Commission joint meeting wherein the Council authorized staff to proceed with a work plan addressing the priorities identified at the joint meeting; and

WHEREAS, on April 2 and 23, May 7 and 21, June 4 and 18, August 6 and 20, September 4 and 17, and October 15, 2018, the City's Design Review Board discussed alternatives for revisions to the City's land use review procedures and/or subdivision design guidelines; and

WHEREAS, on March 22, May 10, June 7, 14, and 21, July 12 and 26, August 9, 23, and 30, September 13 and 27, October 25, November 8 and 29, and December 13, 2018, as well as on January 10, and February 13 and 28, 2019, the City's Planning Commission discussed alternatives for revisions to the City's land use review procedures, subdivision design guidelines, and/or subdivision standards; and

WHEREAS, the City provided legal background on the roles of land use bodies, presented in a memorandum from attorney James E. Haney (outside legal counsel for the City) entitled, “*Roles of City Council, Planning Commission, Design Review Board, and Hearing Examiner in Land Use Permits*,” dated June 1, 2018, and the City Council had a special workshop related to land use review procedures on August 27, 2018; and

WHEREAS, the City’s Planning Commission completed their review of land use review procedures and forwarded their recommendations on those issues to the City Council, and on December 11, 2018, the Council enacted Ordinance No. 2018-20 related to revisions and updates to the City’s land use review procedures; and

WHEREAS, as part of the Planning Commission’s review and consideration of the City’s subdivision review procedures, design guidelines, and standards, the Commission has been considering a proposed ordinance, Ordinance No. 2019-03; and

WHEREAS, on February 13, 2019, and continuing to February 28, 2019, the Planning Commission conducted a public hearing on Ordinance No. 2019-03, and subsequently forwarded the proposed ordinance and their recommendations to the City Council; and

WHEREAS, each of the multiple Design Review Board and Planning Commission meetings as described above included an opportunity for public comment on the alternatives for revisions to the City’s subdivision guidelines, standards, dimensional standards, and/or land use review procedures; and

WHEREAS, the City Council reviewed and considered proposed updates to the City’s subdivision regulations at regularly scheduled meetings on September 4 and 11, October 9, and December 4, 2018, and January 22, 2019; and

WHEREAS, the City Council is in the process of considering the Planning Commission’s recommendations related to proposed updates to the City’s subdivision regulations as included in Ordinance No. 2019-03, including at the Council’s meeting on March 19, 2019, and the Council will consider those subdivision regulations further at subsequent meetings; and

WHEREAS, City staff is working with the Design Review Board and a consultant team related to updating the City’s Design Guidelines (BIMC 18.18.030) more generally (i.e., the design guidelines that aren’t included in the separate effort described above related to design guidelines for subdivisions), and that work is not expected to be completed until the end of July 2019; and

WHEREAS, on June 12, 2018, the City Council authorized the execution of a professional services agreement to conduct an economic market analysis and feasibility study regarding a new inclusionary zoning program and updates to the City’s Transfer of Development Rights program, both of which address affordable housing related issues; and

WHEREAS, on July 24, 2018, the Affordable Housing Task Force (“AHTF”) presented its final report to the City Council and the Council discussed the recommendations more thoroughly on August 21, 2018; and

WHEREAS, on October 2 and December 4, 2018, the City Council received a project update on the economic market analysis from the consultant (ECONorthwest/Forterra) related to inclusionary zoning and possible updates to the City’s Transfer of Development program; and

WHEREAS, on February 19, 2019, the City Council reviewed and provided direction to staff related to the ECONorthwest/Forterra final report and the AHTF report recommendations, and the Council discussed the status of the Council’s Affordable Housing Ad Hoc Committee; and

WHEREAS, City staff members are currently working on prioritizing and organizing work on the inclusionary zoning and other AHTF report recommendations which were endorsed by the Council at its February 19, 2019, meeting and work is ongoing in this effort; and

WHEREAS, on February 27, 2018, the City Council was provided with a moratorium work program; and

WHEREAS, on April 10, May 22, June 5, June 19, July 17, August 21, September 4 and 18, October 2 and 16, November 6 and 20, and December 4, 2018, as well as on January 15, February 5 and 19, and March 5 and 19, 2019, the City Council was provided further moratorium work program status report updates; and

WHEREAS, on June 26, 2018, the City Council held a public hearing and approved Ordinance 2018-23, extending the development moratorium for another 90 days until October 9, 2018; and

WHEREAS, on September 25, 2018, the City Council held a public hearing and approved Ordinance 2018-41, and thereby extended the development moratorium for another six (6) months, and in so doing narrowed the moratorium to remove two-lot short subdivisions in which there is an existing single-family residence from the moratorium; and

WHEREAS, on October 16, 2018, the City Council discussed integrating critical area regulations into the Shoreline Master Program (Chapter 16.12 BIMC) and made the policy decision to not apply new Aquifer Recharge Protection Area regulations (BIMC 16.20.100) within the City’s shoreline jurisdiction areas; and

WHEREAS, as a result of that policy decision, and the City Council’s affirmation on October 23, 2018, that the moratorium should be narrowed in that manner, the Council directed staff to prepare an ordinance to entirely remove Section 3.B. (which, in effect, applied the Aquifer Recharge Protection Area regulations in the City’s shoreline jurisdiction areas) from the moratorium; and

WHEREAS, on October 23, 2018, the City Council discussed additional revisions to the development moratorium, including related to excluding from the moratorium certain permit applications for development in the Business/Industrial zoning district, and the Council directed staff to prepare an ordinance to narrow the moratorium accordingly; and

WHEREAS, on October 23, 2018, the City Council also discussed potentially further narrowing provisions of the moratorium related to applications for new short subdivisions that the Council had previously narrowed, and the Council decided to not take such action at that time pending the Planning Commission’s ongoing but not yet completed work related to subdivisions, including new subdivision design guidelines and revised subdivision standards and review procedures; and

WHEREAS, on October 23, 2018, the City Council also discussed issues related to making condominiums out of accessory dwelling units (“ADUs”) and common ownership of ADUs, and the Council directed staff to work on possible revisions to the BIMC to allow the Council to further consider the common ownership issue related to ADUs; and

WHEREAS, given that the Washington State Legislature is considering in the current legislative session bills that would impact the regulation of ADUs, the City is awaiting possible action by the Legislature because such action could impact the City’s efforts on this issue; and

WHEREAS, on November 13, 2018, the City Council approved Ordinance 2018-43, and thereby narrowed the moratorium as requested by the Council and described above related to entirely removing Section 3.B. (which, in effect, applied the Aquifer Recharge Protection Area regulations in the City’s shoreline jurisdiction areas) from the moratorium, and broadening an exclusion related to certain Major Site Plan and Design Review and Major Conditional Use Permit proposals to include in that exclusion such proposals for properties located in the Business/Industrial District; and

WHEREAS, although the City has been working to address the land use issues identified in the development moratorium, as described above, the work is ongoing and not yet completed; and

WHEREAS, the City possesses land use jurisdiction and regulatory authority over the City’s incorporated lands; and

WHEREAS, the moratorium promotes the public good and is necessary for the protection of public health, property, safety, and welfare, and the public emergency on which this moratorium was imposed continues to exist and this ordinance does not change the basis for that declaration of emergency, except as described above, nor the effective date of the moratorium, which is January 9, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as additional and supplemental findings of fact to the City Council’s initial findings of fact in support of the moratorium, as established by Ordinance Nos. 2018-02, 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, 2018-41, and 2018-43.

Section 2. Public Hearing. Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council conducted a public hearing on this extension of the moratorium at its meeting on March 26, 2019, and took public testimony and considered further findings of fact.

Section 3. Moratorium Amended. The moratorium is hereby amended, as also stated in Section 6 below, to extend the moratorium until October 3, 2019, which is six (6) months beyond the current duration of the moratorium, based on an effective date of this ordinance of April 3, 2019.

Section 4. Moratorium Work Plan. As provided for under RCW 35A.63.220 and RCW 36.70A.390, the City may renew a moratorium for one or more six-month periods if a work plan has been developed, a public hearing has been held, and findings of fact have been made, and the City has thereby previously extended the moratorium as described herein based on the work plan that has been developed and the findings of fact that have been made in this ordinance and the previous ordinances related to this moratorium, and the City is hereby renewing and extending the moratorium for an additional six months based on an updated work plan (see attached Exhibit A), conducting another public hearing, and adopting additional findings of fact as stated in this ordinance.

Section 5. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 6. No Change to Basis for Declaration of Emergency; Effective Date; Duration. This ordinance shall take effect and be in force five (5) days from and after its passage and publication as required by law. Provided, that this ordinance is not intended to change the basis of the emergency declarations stated in the moratorium ordinances which preceded this ordinance, Ordinance Nos. 2018-02, 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, 2018-41, and 2018-43, except as described in the “Whereas” clauses of this ordinance. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641 (1995), non-exhaustive underlying facts necessary to support the emergency declarations adopted as part of the enactment of this moratorium were included in the “Whereas” clauses of Ordinance No. 2018-02 and Ordinance No. 2018-03, and were restated and supplemented in Ordinance No. 2018-05 and Ordinance No. 2018-09, and Ordinance Nos. 2018-14, 2018-23, 2018-41, and 2019-43, as well as in this ordinance, and those “Whereas” clauses are adopted as findings of fact. This ordinance amending the moratorium shall remain effective for the updated period as established for the moratorium, which is currently scheduled to expire based on this ordinance on October 3, 2019, unless terminated earlier by the City Council. This ordinance does not change the effective date of the moratorium, which is January 9, 2018. The Council may, at its sole discretion, renew the

moratorium for one or more six (6) month periods in accordance with state law. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City.

PASSED by the City Council this 26th day of March, 2019.

APPROVED by the Mayor this 26th day of March, 2019.



Kol Medina, Mayor

ATTEST/AUTHENTICATE:



Christine Brown, CMC, City Clerk

FILED WITH THE CITY CLERK	March 15, 2019
PASSED BY THE CITY COUNCIL	March 26, 2019
PUBLISHED:	March 29, 2019
EFFECTIVE DATE:	April 3, 2019
ORDINANCE NO:	2019-10

Attached: Exhibit A (Work Plan)

Exhibit A

Moratorium on Certain Developments Work Plan Schedule, Ordinance No. 2019-10 (April – October 2019)

Work Program Item	Description
Subdivision Standards	Revise the subdivision standards to result in residential development that reflects Comprehensive Plan goals and policies included in the land use, housing, and environmental elements.
Design Guidelines	Update and improve the design guidelines and review process to result in higher quality development that reflects the Island's values and character.
Conditional Use / Site Plan Decision Criteria	Revise criteria to reduce subjectivity in decision-making and better ensure outcomes consistent with the Comprehensive Plan.
Affordable Housing	Develop an affordable housing work program in response to Inclusionary Zoning / Transfer of Development Rights and Affordable Housing Task Force reports.



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: September 3, 2019

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (7:50 PM) 2019 Midyear Report - Finance,

STRATEGIC PRIORITY: Good Governance

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Report

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION:

Information only.

SUMMARY:

Each year, City staff provides a mid-year summary of current year financial performance, along with forecasts for the remainder of the year. The report provided at this meeting has several attachments, including detailed financial actual results and forecasts. In addition, summary information is provided about significant capital projects. Finally, the annual report is provided which updates the Council about parcels of real property owned by the City which have been identified as surplus.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

The Finance and Administrative Services Department of the City of Bainbridge Island prepares a mid-year financial report after the close of the second quarter each year. This report provides information about current financial performance, along with estimates for the second half of the year. City staff uses the results reported in this mid-year assessment to support the Council's ongoing review of 2019 performance.

ATTACHMENTS:

[Midyear Report.pptx](#)

[2019 Midyear Financial Report.docx](#)

[Schedule B - Revenues by Fund through June.pdf](#)

[Schedule A - 2019 Budget to Actuals.pdf](#)

[Schedule C - Expenditures by Fund through June.pdf](#)

[Schedule D - Expenditures by Department through June.pdf](#)

[Schedule E - Spending Forecast.pdf](#)

[Schedule F - Surplus Property Report.pdf](#)

[Schedule G - Capital Project Monitoring Reports.pdf](#)

FISCAL DETAILS: N/A - information only

Fund Name(s): General Fund

Coding:



CITY OF
BAINBRIDGE ISLAND

2019 MID YEAR FINANCIAL REPORT

September 3, 2019

2019 Mid-Year Report

Tonight's Topics:

- 2019 January- June Financial Performance and Forecast
- 2019 Capital Project Update (as attachment)

2019 Mid-Year Report

Summary – Tax-Supported Funds:

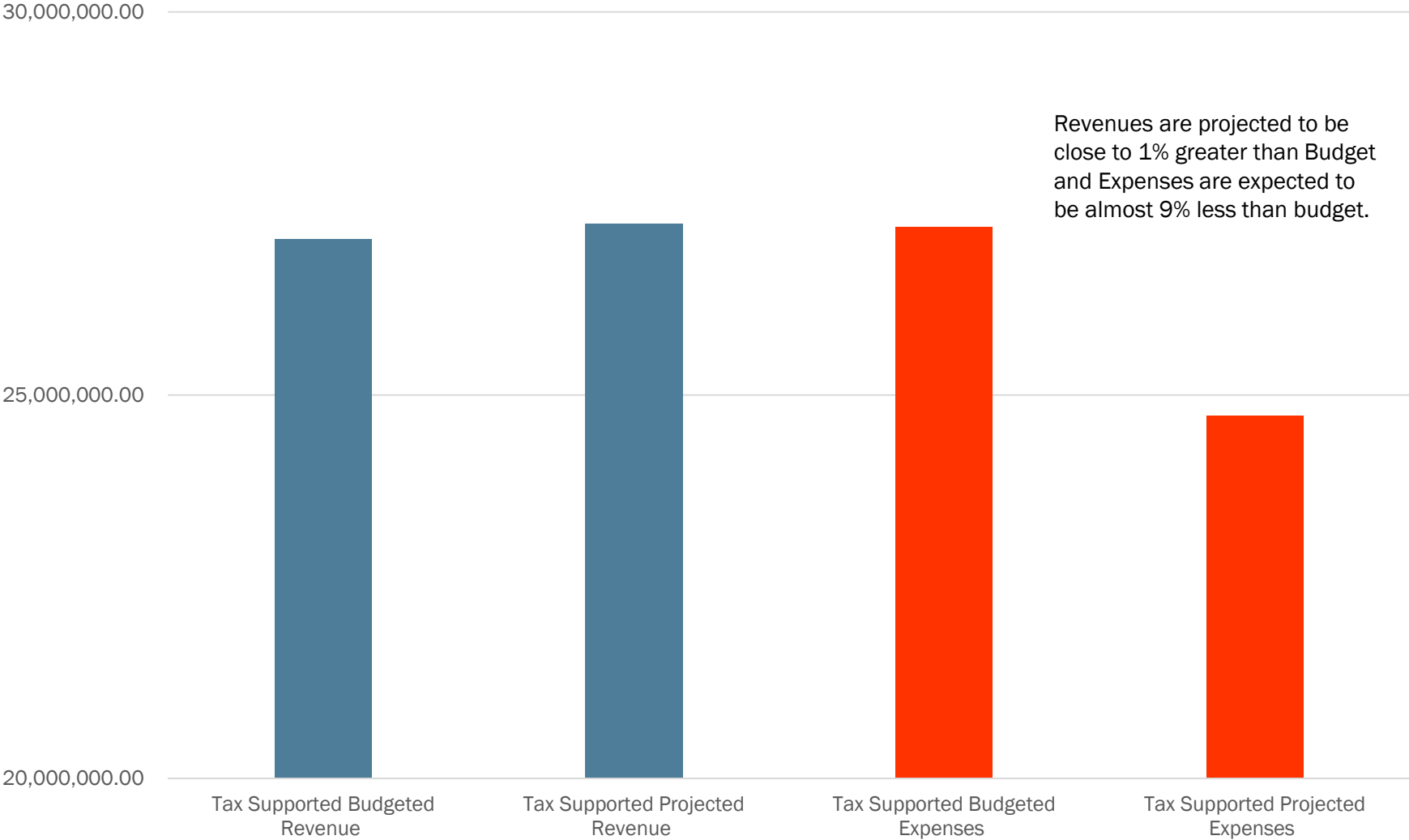
- 2019 is on target for tax-supported funds
 - Overall 2019 revenues are within 1% of plan;
 - YTD revenue breakdown shows mixed results with Sales tax, Property tax and grant revenue up while Utility taxes, REET and Building, Development service revenue down
 - Overall Projected expenditures are about 9% below budgeted amounts
 - 2019 year-end fund balances at or above budgeted levels



Year-End Forecast

September 3, 2019

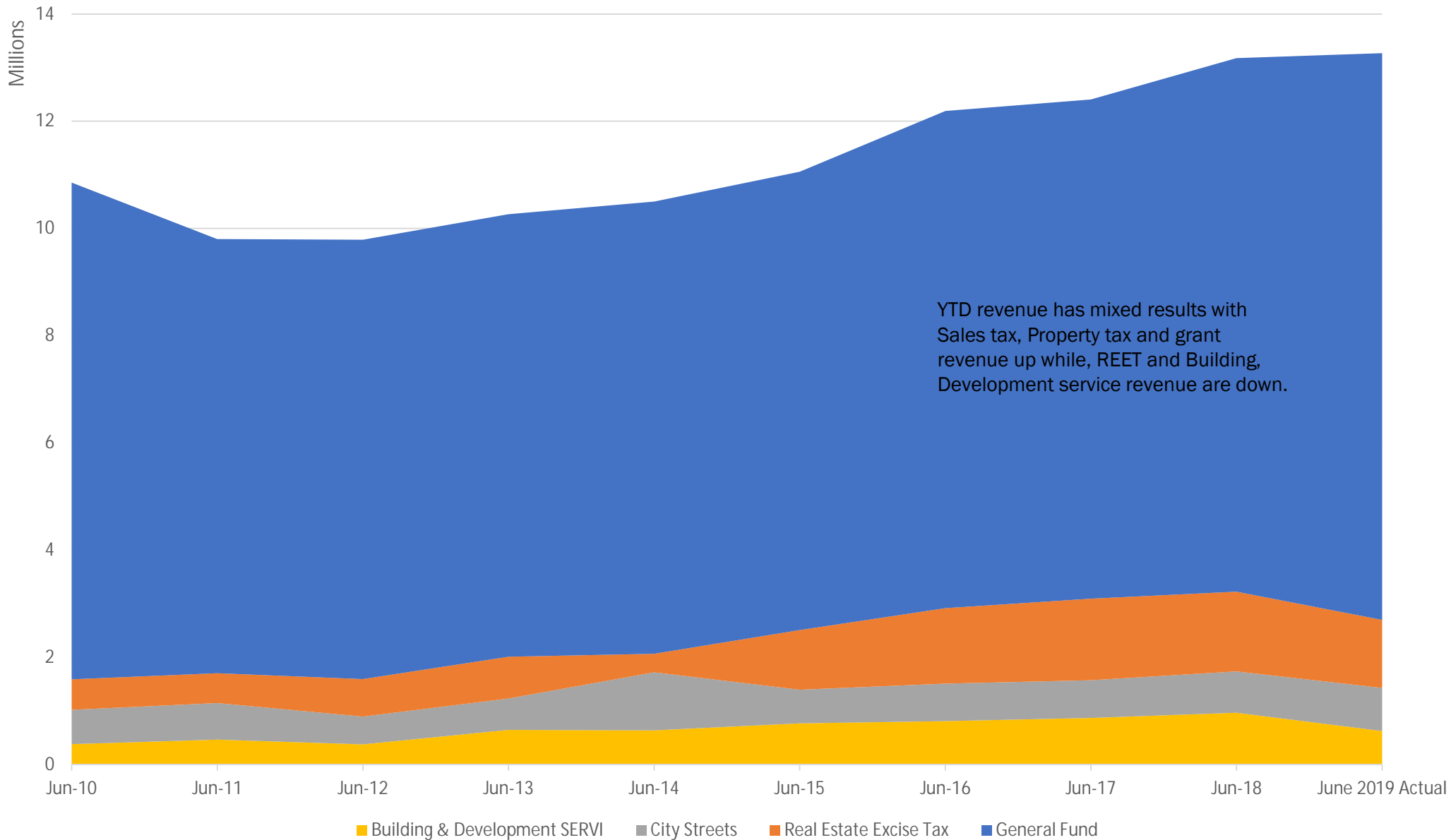
Tax Supported Funds: 2019 Budget vs. Forecast Revenues and Expenses



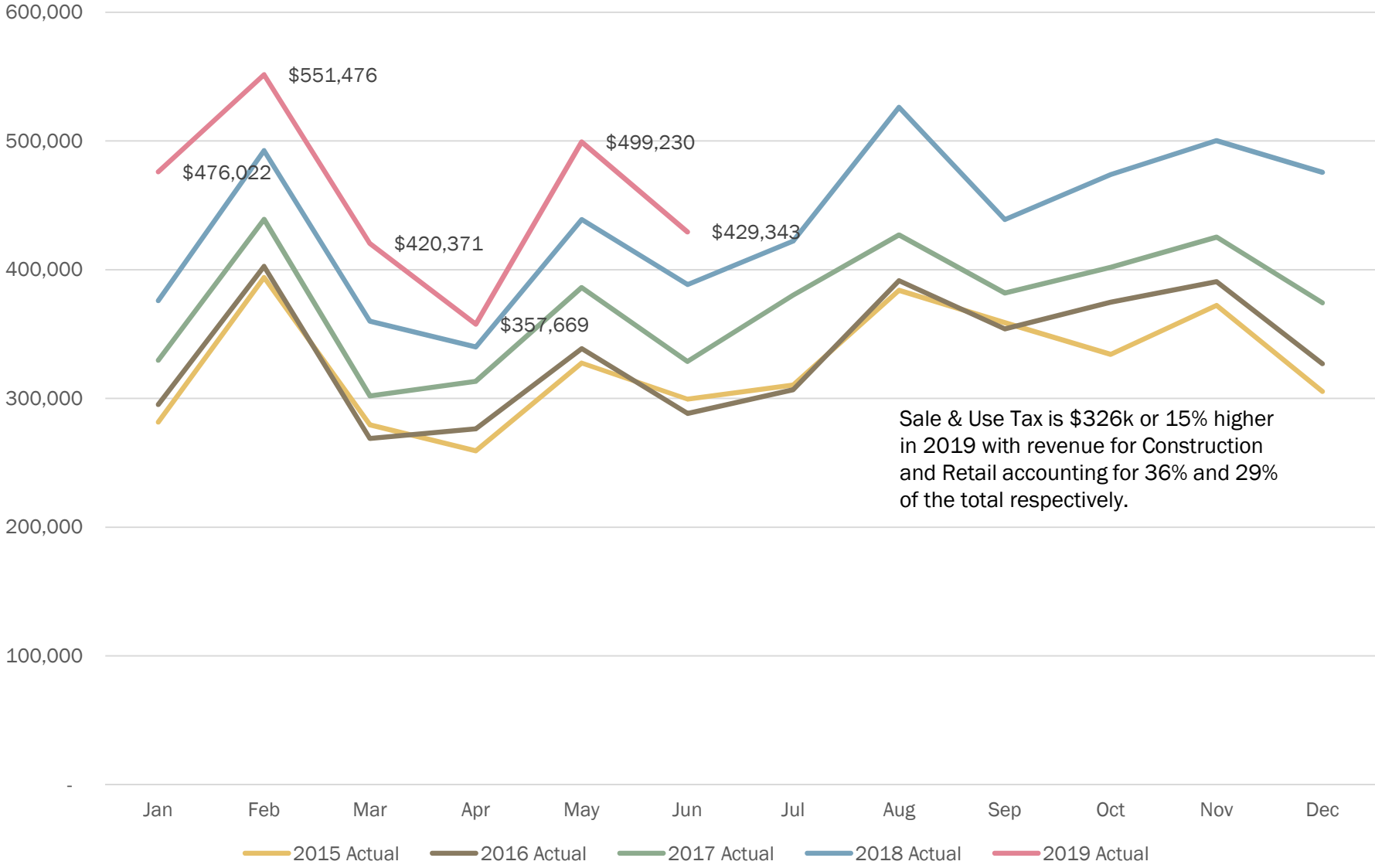


Tax-Supported Funds: Revenue

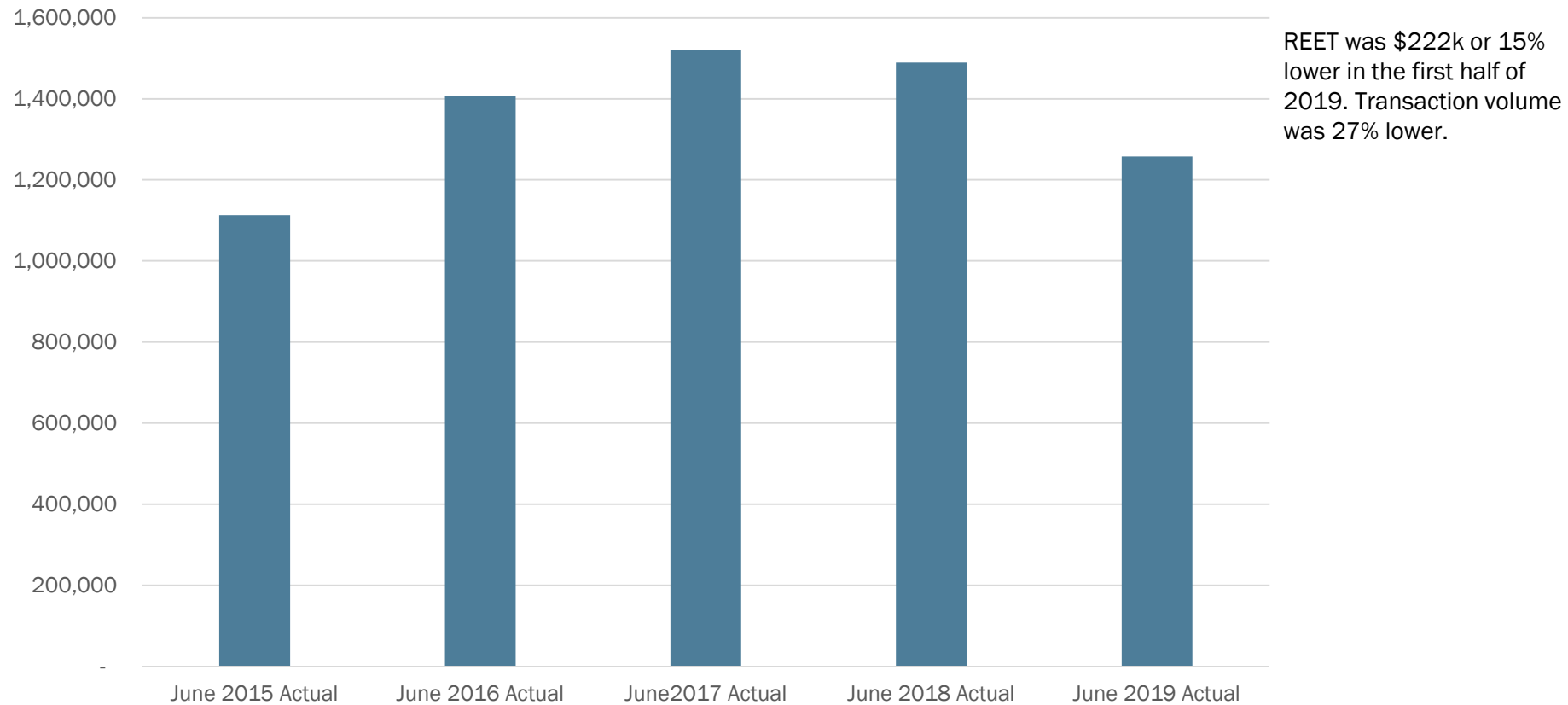
Revenue through June 2019



Total Sales and Use Tax Revenue 2015 - 2019

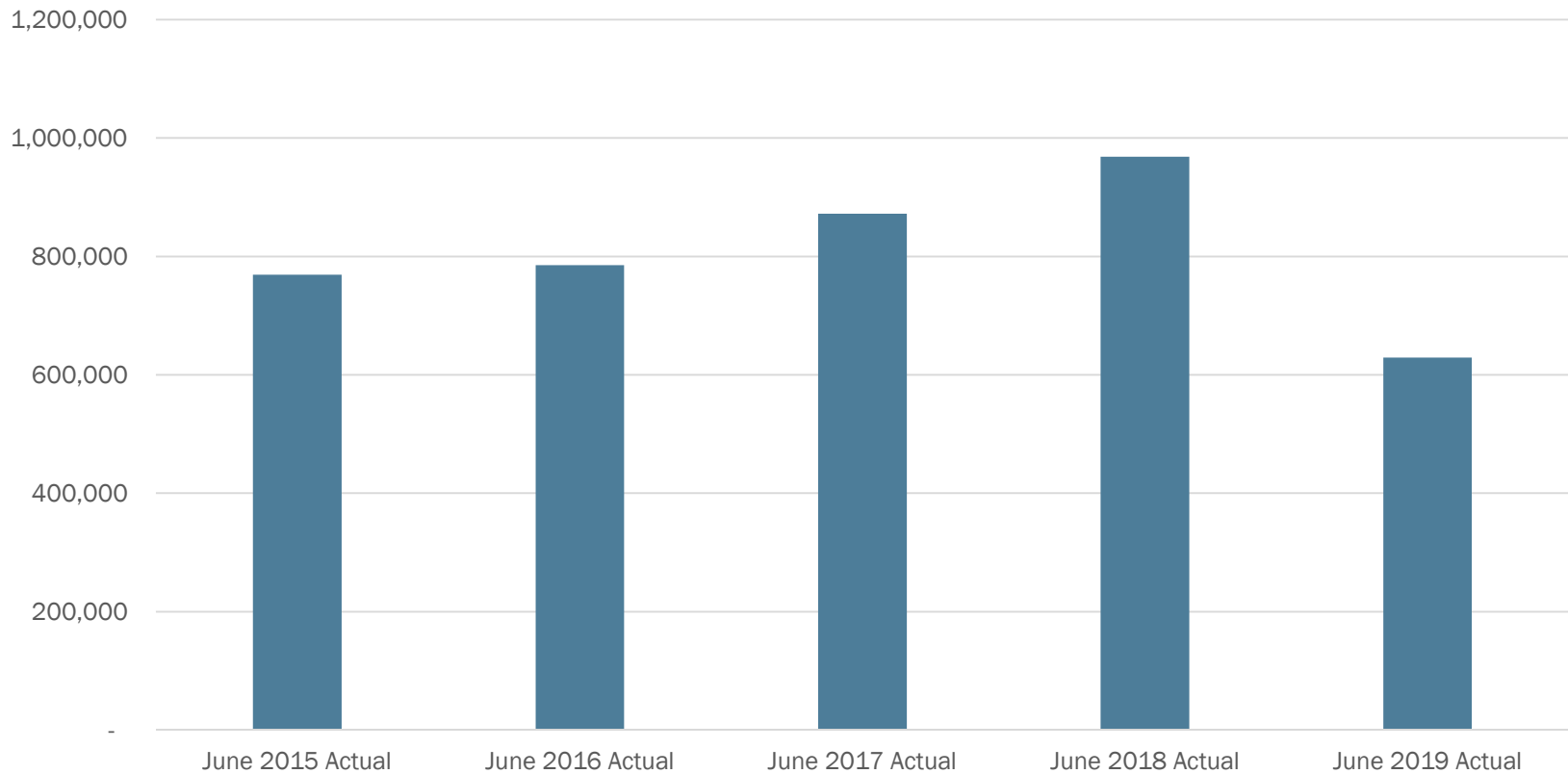


REET Revenue through June 30th 2015- 2019



Building and Development Revenue through June 30th

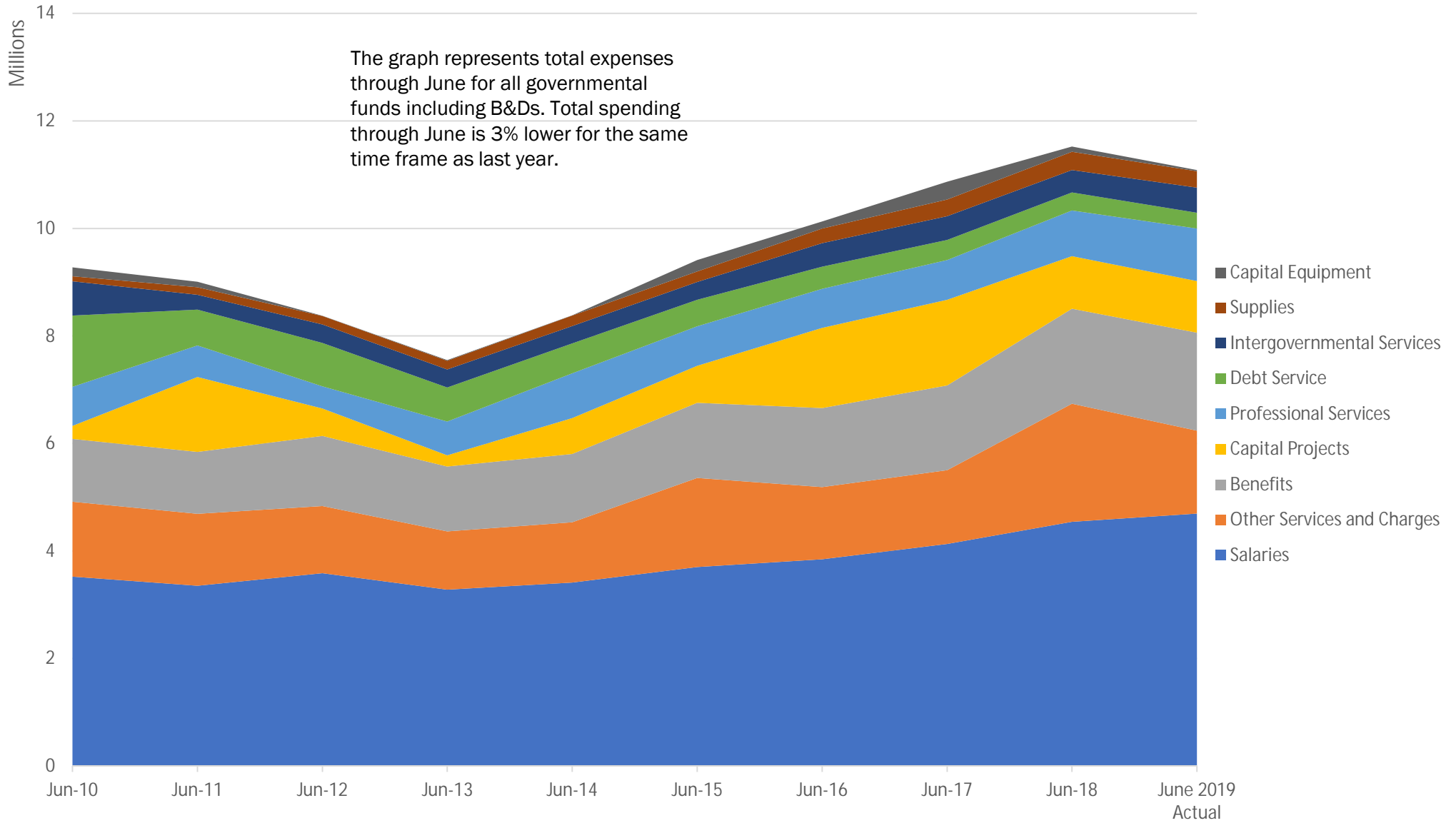
Revenue was \$339k or 35% lower in the first half of 2019. A temporary moratorium on certain developments was passed in January of 2018.





Tax-Supported Funds: Expenses

Expenditures through June 2019





Utility Funds

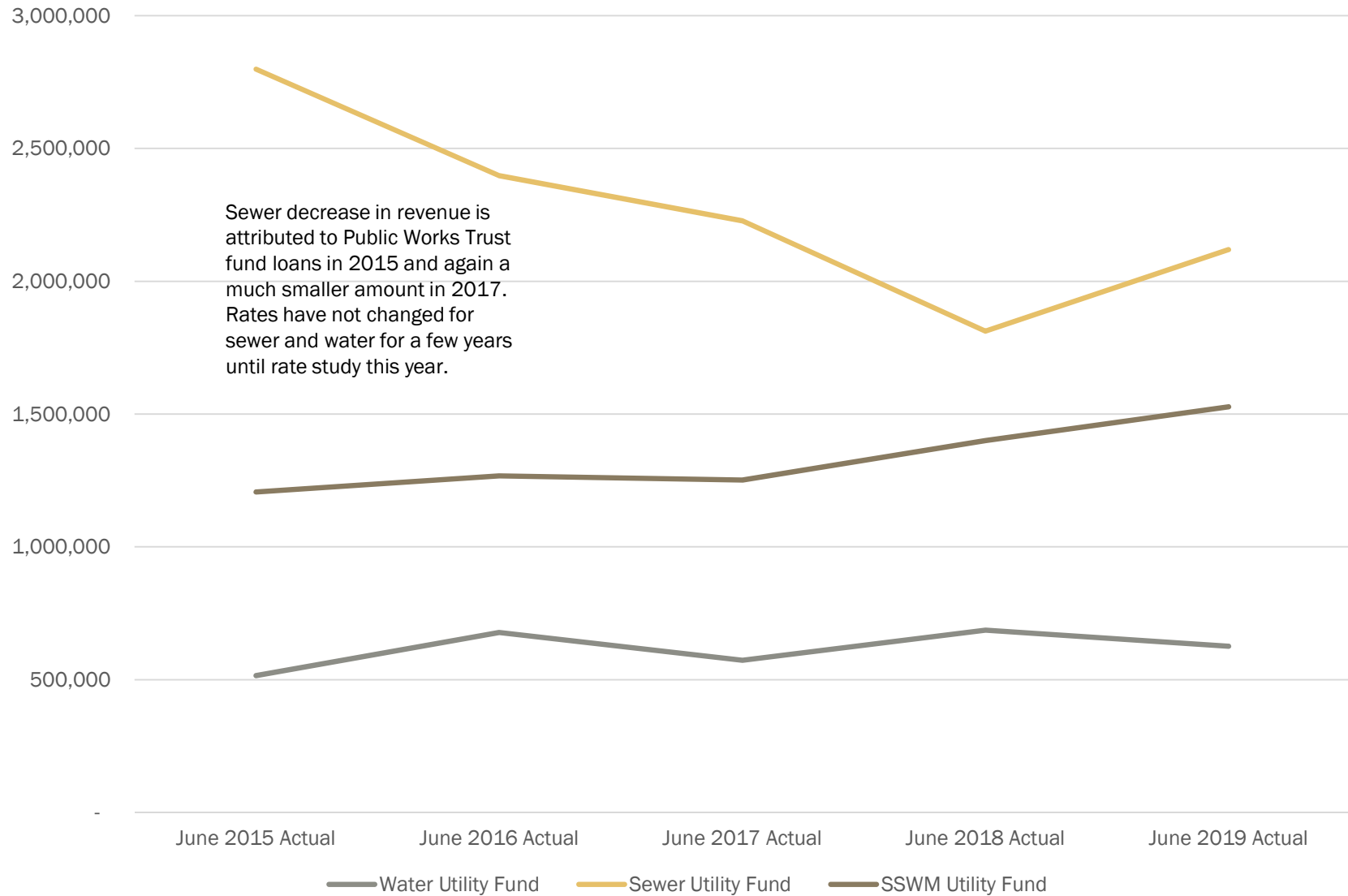
September 3, 2019

Utility Funds – Summary

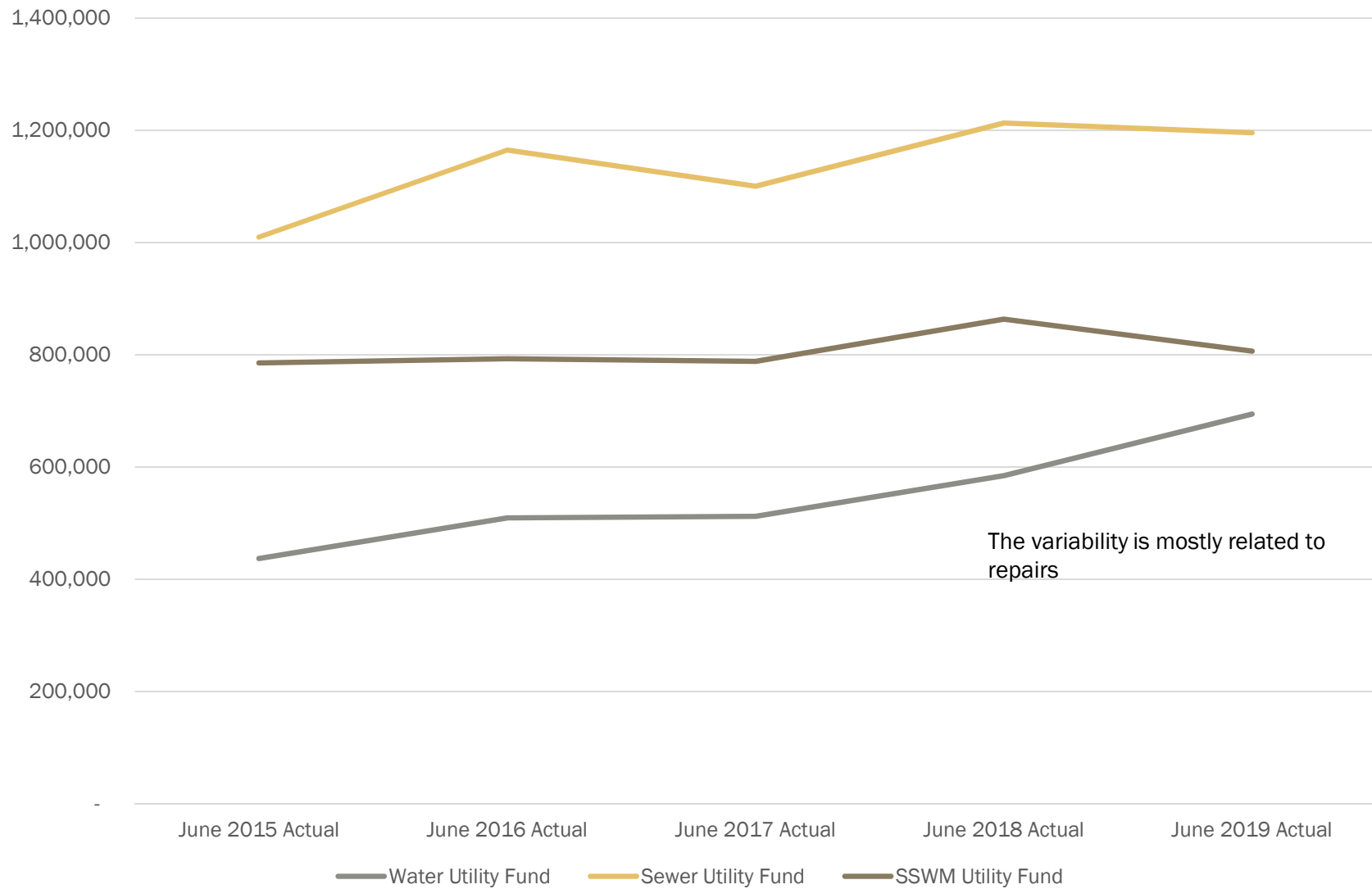
Revenue and operating expenses for 2019 are close to approved budget for utility funds

- Revenue at planned levels
- Operating expenditures slightly less than budget
- Capital projects underway, will carry-over to 2020
- 2019 year-end fund forecast at or above budgeted levels

Utility Revenue



Utility Operating Expenses



2019 Year-End Forecast

- Estimated YE 2019 Fund Balance

	Est. Dec 31, 2019	Comment
General Fund	\$ 11,234,000	Estimated Year-end Fund Balance: Excludes \$12 million for Police/Court Facility accounted for separately
Less funds not available for programming	\$ (6,421,000)	Reserves (\$5.8M) plus specially tracked funds (\$639,000)
City Contribution to 2020 CIP Projects	\$ <u>(723,000)</u>	2020 CIP per current estimates
Difference	\$ 4,090,000	

DISCUSSION

QUESTIONS



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2019 Mid-year Financial Report

The Finance and Administrative Services Department of the City of Bainbridge Island prepares a mid-year financial report at the close of the second quarter each year. This report provides information about the City's current financial performance, along with forecasts for the second half of the year. City staff use the results reported in this mid-year assessment to support Council's ongoing review of the City's financial status.

Overview

The City's financial performance as of June 30, 2019 shows total operating revenue performance for tax-supported funds is projecting about 1% higher than budgeted for the rest of 2019, while expenditures are projecting about 10% below budgeted amounts. Although the financial condition of the City remains very strong, new downward trends in certain large revenue sources including real estate excise taxes, building and development permits and fees, and utility taxes urge caution moving forward. Staff continues to monitor all revenue sources and may update forecasts again in conjunction with the 2020 budget modification process later this year.

Changes to the City's total fund balances for its primary operating funds as of mid-year 2019 compared to mid-year 2018 are the following:

- The City's tax-supported funds show a total fund balance across all tax-supported funds of \$29.2 million on June 30, 2019, an increase of 14% over the balance of \$25.7 million on June 30, 2018.
- The Water Fund shows a fund balance of \$7.6 million on June 30, 2019, an increase of 3% over the balance of \$7.3 million on June 30, 2018.
- The Sewer Fund shows a fund balance of \$6.1 million on June 30, 2019, a decrease of 1% over \$6.2 million on June 30, 2018.
- The SSWM Fund shows a fund balance of \$2.4 million on June 30, 2019, an increase of 47% over \$1.7 million on June 30, 2018.

The City's fund balances for all funds meet or exceed the Council's policy reserves.

This report presents 2019 information and analysis first for the City's tax-supported funds, followed by information about the three utility funds. The report also includes highlights regarding significant capital projects. Finally, the report presents a preliminary forecast for 2019 performance and discusses upcoming modifications to the 2020 budget.

Tax-Supported Funds' Financial Performance

2019 Mid-year Financial Results

2019 revenue from tax-supported funds at mid-year, excluding interfund transfers, were collectively \$500,000 (3%) higher compared to the same period in 2018, increasing from \$14.6 million in the first half of 2018 to \$15.1 million in the first half of 2019. Some revenue sources, including real estate excise tax (REET) and building and development services (B&DS), were lower in the first half of 2019 while other revenue sources, including sales tax and property tax, were higher. Grant revenue for capital projects also contributed to the 2019 increase.

Tax-supported funds' expenditures in the first half of 2019 were \$375,000 (3%) lower compared to the first half of 2018. Expenditures for repairs and maintenance decreased while professional services spending increased.

Revenue

Revenue in the four largest tax-supported funds (the General Fund, Streets Fund, Building & Development Services (BD&S) Fund, and Real Estate Excise Tax (REET) Fund) through the end of June 2019 totaled \$13.3 million, a \$93,000 (1%) increase over the total from the same period in 2018. Highlights related to revenue performance through June 30 include:

- Property Tax revenue was \$33,000 (1%) higher in the first half of 2019 compared to the same timeframe in 2018 and is on pace for this time of the year at \$4.1 million, or 54% of budget.
- Sales Tax revenue in the first half of 2019 was \$338,000 (14%) higher compared to the first half of 2018, with a year-to-date (YTD) total of \$2.7 million, or 53% of budget.
- Total B&DS revenue as of June 30, 2019 was at \$629,000, or only 36% of budget. 2019 total revenue decreased \$339,000 (35%) compared to the same timeframe last year, with revenues down in all major fee categories except zoning and subdivision fees. The construction moratorium appears to be the main driver of the decrease. As noted below, real estate sales volume is down considerably from 2018 and even further behind 2017 when the market may have peaked. This suggests a potential slowdown in real estate and building activity despite the overall construction sales tax collections increase. We are continuing to investigate and closely monitor this fund for future activity. At this time, we are anticipating that the fund will end 2019 revenues will be 25% below budget.
- REET revenue through the first half of 2019 totaled \$1.3 million, or 41% of budget, and was down \$222,000 (15%) compared to the same period in 2018. While the average selling price of properties sold was 3% higher so far in 2019, transaction volume was down 27%.
- One-time revenue sources contributed \$198,000 to the 2019 increase in the form of State and Federal grant funding.

Expenditures

Operating expenditures through June 30, 2019 for the largest tax-supported funds (the General Fund, Streets Fund, and B&DS Fund) were at \$9.9 million, or 39% of budget and were \$276,000 (3%) lower compared to the first half of 2018. Highlights related to expenditure performance in the first half of 2019 include:

- Personnel expenditures for tax-supported funds in the first half of 2019 were at \$6.5 million, or 37% of budget, and \$207,000 (3%) higher compared to the first half of 2018. The personnel budget was developed based on a full-employment scenario; therefore, actual personnel expenditures were lower than budget due to vacant positions resulting from staff turnover and unfilled positions newly created in 2019. Vacancies generated a \$670,000 underrun Citywide in personnel expenditures in the first half of 2019.
- Expenditures in the tax-supported funds for professional services in the first half of 2019 increased \$198,000 (17%) compared to the same period last year. The largest expenditures included services for inclusionary zoning, Island Center subarea planning, and an update to the City's design guidelines, as well as increases in expenditures for intergovernmental services. Expenditures for professional services totaled \$1.4 million, or 31% of budget as of June 30, 2019.
- Total repairs expenditures for tax-supported funds in the first two quarters of 2019 were at \$397,000, or 18% of budget and were \$704,000 (64%) lower compared to the first half of 2018. The timing of expenditures for asphalt repairs created the difference.

Forecast for Year-End 2019

The revenue forecast for the remainder of 2019 indicates that tax-supported revenue overall will continue to come in close to budget, except as detailed below. Expenditures overall are on track or below budgeted levels, as discussed in the previous section. The revenue estimates that are revised down are still offset by underspending described earlier.

Key items that differ from the budgeted plan and are included in the forecast for the remainder of 2019 include:

- Budget amendments approved in the first quarter of 2019 total to \$1.2 million in new spending for the tax-supported funds and are included in the forecast attached to this report. Second and fourth quarter amendments will be reflected later in 2019 in the year-end-report.
- A review of revenues for tax-supported funds led to revised forecasts for several key revenue sources. Staff continues to monitor all revenue sources and will update forecasts again in conjunction with the 2020 budget modification process later this year. At the current time:
 - Sales tax revenue revised up from \$5.2 million to \$5.6 million for year-end 2019
 - Real Estate Excise tax revised down from \$3.2 million to \$2.8 million for year-end 2019
 - Utility tax revenues revised down from \$2.9 million to \$2.7 million for year-end 2019
 - B&DS revenues revised down from \$1.7 million to \$1.3 million for year-end 2019

Capital projects are included as approved in the CIP, or subsequently amended by Council. General Fund support for approved 2019 projects, which is approximately \$8.2 million, has been transferred to the Capital Construction Fund and will be spent as projects are completed.

Looking ahead to the end of the year, 2019 year-end fund balances are expected to be higher than budgeted levels, with the exception of the General Fund and the REET Fund, which are contributing an

additional \$8 million and \$900,000 increment to the capital construction fund in 2019 to augment previous years contributions of \$2.3 million and \$819,000 respectively to the purchase of the Police and Court Facility. Total non-bonded City contributions to the Police and Court Facility will total \$12 million for the project.

Table Two: Estimated Ending Fund Balances of Tax-Supported Funds at Year-end 2019

	Estimated Dec. 31, 2019	Notes
General Fund	\$11,234,000	Assumes continued progress on established work plan and approved budget adjustments. Includes reserves as detailed in Table Three.
Streets Fund	\$48,000	Assumes continued progress on established work plan and approved budget adjustments.
Building and Development Services	\$328,000	Assumes continued progress on established work plan and approved budget adjustments.
REET	\$526,000	

Policy Reserve Forecasts for Year-End 2019

City staff will use the results reported in this mid-year 2019 review as part of on-going monitoring of the City's financial performance. At year-end, all policy reserves are forecast to be fully funded, as shown in the table below.

Table Three: City General Fund Policy Reserve Balances Year-End Forecast

	Estimated Dec. 31, 2019	Target	Notes
Emergency Reserve	\$1,020,000	\$1,000,000	Funds for unanticipated emergency expenditures.
General Fund Stability Reserve Minimum	\$4,762,000	\$4,500,000	Set by Council at 25% of General Fund ongoing revenues.
Other Specially-Tracked General Fund Monies	\$322,000	\$133,000	Includes PEG Capital Reserve, Police Investigative and Marine Reserve, Public Arts Subfund.
Total reserves	\$6,104,000	\$5,633,000	
Estimated year-end General Fund balance	11,234,000		Includes all reserves above, plus dedicated funds for items such as Housing, public safety and public art.

The forecast, net of reserves, shows approximately \$5.1 million beyond the policy reserve levels as of year-end 2019. It is important to remember that the General Fund will support significant capital expenditures in coming years. The 2019-2020 Capital Improvement Plan (CIP) currently includes \$6 million

of General Fund support in 2019 and \$5.9 million for 2020. The newest proposed update to the CIP includes \$8 million in support of the Police and Court Facility.

Utility Funds' Financial Performance

Financial performance for the City's three utilities is governed by decisions made specific to each utility.

2019 Mid-year Financial Results

Water Fund

At mid-year 2019, revenue from water sales was \$496,000, or 45% of budget, and \$85,000 (24%) higher compared to the first half of 2018. That increase was offset by falling connection fee revenue, which varies depending on the level and stage of development activity taking place on the Island and was \$198,000 (85%) lower in 2019 with the volume of transactions dropping 51% compared to last year. Operating expenditures were at \$694,000, or 42% of budget and overall expenditures were \$16,000 (2%) higher than they were in the first half of 2018.

Sewer Fund

Sewer Fund revenue from sewer service charges through June 30 was \$1.9 million, or 50% of budget. Revenue from sewer charges was \$301,000 (19%) higher compared to the same timeframe last year due to a timing variance between 2018 and 2019 sewer service revenue accruals that will contribute to revenue appearing higher in this category through the end of 2019. Operating expenditures were \$1.2 million, or 38% of budget and overall expenditures were \$230,000 (9%) lower compared to the first half of 2018.

Storm and Surface Water Management (SSWM) Fund

Revenue in the SSWM Fund was \$127,000 (9%) higher through June 30, 2019 compared to the same period in 2018, with total revenue at \$1.5 million, or 59% of budget. Revenue from stormwater management fees was \$57,000 (4%) higher so far, reflecting the City's 3.2% stormwater management fee increase combined with a 1% increase in the number of properties receiving this fee in 2019. Operating expenditures were \$800,000, or 35% of budget, and overall expenditures were \$66,000 (7%) lower than they were mid-way through 2018.

Forecast for Year-End 2019

Water Fund

Year-end forecasts for the Water Fund revenues were revised up from \$1.4 million to \$1.6 million for year-end 2019 as rates were increased on July 15 with the approval of Ordinance 2019-14. Operating expenditures are assumed to continue at a pace similar to the first half of the year. Capital spending is forecast to increase, as included in the approved CIP. The estimated fund balance at the end of the year is \$7.0 million, a decrease of approximately \$654,000 from the beginning of 2019. The decrease is expected due to capital spending and dependent on the timing of spending on capital projects.

Sewer Fund

Year-end forecasts for the Sewer Fund revenues were revised up from \$4.1 million to \$4.2 million for year-end 2019 as rates were increased on July 15 with the approval of Ordinance 2019-14. Operating expenditures will continue at levels similar to the first half of the year. Capital spending is forecast to increase, as included in the approved CIP. The estimated fund balance at the end of the year is \$5.4 million, a decrease of approximately \$1.1 million from the beginning of 2019, consistent with planned capital spending.

SSWM Fund

Year-end forecasts for the SSWM Fund anticipate that revenues will continue at levels similar to the first half of the year. Operating expenditures will continue at levels similar to the first half of the year, while capital expenditures will increase dependent on the timing of construction on Eagle Harbor McDonald Creek Culvert Project. The estimated fund balance at the end of the year is \$1.5 million, an decrease of approximately \$146,000 from the beginning of 2019. This fund balance decrease in the SSWM Fund was planned in 2019 due to capital spending in 2019 and 2020.

Table Five: Estimated Ending Fund Balances of Utility Funds at Year-end 2019

	Estimated Dec. 31, 2019	Notes
Water Fund	\$7,000,000	Assumes continued progress on established work plan.
Sewer Fund	\$5,360,000	Assumes continued progress on established work plan.
SSWM Fund	\$1,523,000	Assumes continued progress on established work plan.

2019 Capital Projects Update

The City has a significant capital program in 2019, as approved in the CIP. Capital projects represent significant spending, and this report contains a brief overview of planned spending with additional information in the form of project update pages in the appendix. Please see Schedule G: Capital Project Monitoring Reports for information specific to highlighted projects.

Project Highlights

Select projects are highlighted below, while specific project report pages on these and additional projects are included in the appendix.

- State Route 305 and Olympic Drive: The project is currently under construction, which is planned to last through August 2019. Project spending through June 30 (actual and encumbered spending) is \$2.8 million out of a total \$3 million budget.
- Police and Municipal Court Building: The City and Seller have signed a purchase and sale agreement for the Harrison Building. The due diligence period is underway. Project spending through June 30 (actual and encumbered spending) is \$1.1 million out of a total \$20 million approved budget.
- Wyatt Way Reconstruction: The project is currently in the design and right-of-way phases. Project spending through June 30 (actual and encumbered spending) is \$774,000 out of a total \$3.9 million budget.
- Sportsman Club Road and New Brooklyn Road: The project is in the design phase. Project spending through June 30 (actual and encumbered spending) is \$369,000 out of a total \$1.2 million budget.
- Pump Station/Force Main Upgrade (NTW/New Brooklyn): Construction is completed for the first section of gravity line fronting the fire station. The City is finalizing the design and bid package. Project spending through June 30 (actual and encumbered spending) is \$248,000 out of a total \$700,000 budget.
- Old Treatment Plant Pump Station Rehabilitation: Construction is scheduled this summer. Project spending through June 30 (actual and encumbered spending) is \$341,000 out of a total \$550,000 budget.
- Eagle Harbor Drive at McDonald Creek: The project is under environmental permitting review. Project spending through June 30 (actual and encumbered spending) is \$177,000 out of a total \$1.1 million budget.

2020 Budget modification Development

City staff use the results reported in this mid-year 2019 assessment to support Council's ongoing review of 2019 financial performance as well as future consideration of adjustments to the 2020 budget.

Key Assumptions

An important part of the budget development process is to establish revenue and expenditure forecasts. Key assumptions staff used in developing the 2019-2020 Biennium Budget are discussed at length in the 2019-2020 Adopted Budget document starting on page 21. As national and global economic situations change, the local forecast will also fluctuate. Staff expects to update revenue forecasts over the next month and provide final assumptions with the 2020 budget modification process in October 2019. Below are revenue trends staff are monitoring closely:

- Sales tax revenue levels are exceeding the 2019 Adopted Budget forecast. Staff continues to analyze specific sales tax revenues.
- Utility tax revenue on private utilities is trending lower than anticipated. Staff are currently determining reasons for the decrease.
- REET revenue is trending lower than anticipated in 2019. Staff will continue to monitor local Real Estate trends.
- Transportation Benefit fund (TBD) revenue will be adjusted to include Resolution No. 2019-08, Relating to Transportation Benefit District Fee Increase.
- B&DS revenues will be affected by policy decisions related to development, as well as a recent policy decision to move towards full cost recovery for this fund. Revenue estimates for 2020 will be calculated using recent historical average revenues, which have trended down in the first two quarters of 2019.
- Water and Sewer Utility revenue assumptions will be adjusted to match new rates developed through consultations for the Water and Sewer rate studies.

At this time, there are no changes to the key assumptions staff used to prepare expenditure forecasts for 2020 in the 2019-2020 Biennium Budget. However, City Council has already made changes as noted below:

- On July 23, 2019 City Council approved funding level for 2020 Lodging Tax contract awards at \$275,000. The 2020 Adopted Budget was \$260,000. An increase of \$15,000.
- On July 9, 2019 City Council directed staff to proceed with a planning assumption of \$8 million in long-term debt and \$12 million in existing City funds for the design and construction of the Police and Municipal Court Building. All revenue and debt expenditures in 2020 will be adjusted accordingly.
- Capital expenses will be included in accordance with the CIP as modified and presented for Council consideration.

Appendix

The attached schedules give comparative financial figures for the first 6 months of the year and include estimates for expected year-end results.

Schedule A: 2019 Budget to Actuals

Schedule B: Revenues by Fund through June

Schedule C: Expenditures by Fund through June

Schedule D: Expenditures by Department through June

Schedule E: Spending Forecast spreadsheets (actuals through June and estimates through year-end)

Schedule F: Surplus Property Report

Schedule G: Capital Project Monitoring Reports

CITY OF BAINBRIDGE ISLAND

REVENUES BY FUND
FY 2019 THROUGH JUNE

FUND/ACCOUNT	2019 ADOPTED BUDGET	2019 YTD COLLECTED	2019 MTD COLLECTED	2019 REMAINING TO COLLECT	2019 % COLL	2018 YTD COLLECTED	2018 % COLL
<u>GENERAL</u>							
Property Taxes	7,566,000	4,061,230	33,756	3,504,770	53.7%	4,022,039	55.1%
Sales and Use Tax	4,800,000	2,525,411	393,559	2,274,589	52.6%	2,198,578	53.6%
Sales Tax - Criminal Justice	400,000	209,168	35,784	190,832	52.3%	197,582	49.4%
B&O Tax and Penalties	593,000	576,684	2,014	16,316	97.2%	591,279	99.7%
Utility Tax on Private Utilities	2,922,600	1,589,642	144,253	1,332,958	54.4%	1,707,382	65.4%
Utility Tax on City Utilities	500,580	246,932	39,615	253,648	49.3%	261,831	52.3%
TAXES	16,782,180	9,209,067	648,980	7,573,113	54.9%	8,978,691	57.9%
Leasehold & Other Taxes	11,200	7,001	794	4,199	62.5%	5,863	52.3%
Business License & Penalties	180,000	97,635	10,424	82,365	54.2%	165,528	89.5%
Franchise Fees on Cable TV	400,000	197,500	-	202,500	49.4%	199,203	56.4%
Franchise Fees on Cable TV - PEG Capital	26,000	14,836	-	11,164	57.1%	13,585	52.2%
Other Licenses & Permits	4,000	1,822	250	2,178	45.6%	1,581	39.5%
Adult Probation Fees	50,000	28,671	5,105	21,329	57.3%	21,372	38.9%
Court Fees & Law Enforcement Charges	3,000	1,041	144	1,959	34.7%	495	19.8%
All Other Taxes	51,500	36,842	4,799	14,658	71.5%	56,329	129.5%
Interfund Rent	260,900	130,449	21,741	130,451	50.0%	134,259	49.8%
FEES & SERVICE CHARGES	986,600	515,798	43,257	470,802	52.3%	598,214	63.0%
Criminal Justice	81,600	38,997	10,442	42,603	47.8%	52,874	175.7%
Liquor Excise	120,000	116,205	49,564	3,795	96.8%	60,603	93.2%
Liquor Profits	196,000	49,574	-	146,426	25.3%	99,233	49.6%
Intergovernmental Service Revenue	-	-	-	-	- %	-	- %
Law Enforcement Grants	172,000	171,565	1	435	99.7%	-	- %
Planning and Other Operating Grants	24,000	12,453	127	11,547	51.9%	(27,841)	- %
Vessel Registration	15,000	16,349	-	(1,349)	109.0%	15,045	100.3%
Other Intergovernmental Revenue	-	10,000	-	(10,000)	- %	-	- %
Other Misc. Grant Revenue	-	4,445	4,445	(4,445)	- %	-	- %
INTERGOVERNMENT REVENUE	608,600	419,587	64,579	189,013	68.9%	199,914	63.8%

CITY OF BAINBRIDGE ISLAND

REVENUES BY FUND
FY 2019 THROUGH JUNE

FUND/ACCOUNT	2019 ADOPTED BUDGET	2019 YTD COLLECTED	2019 MTD COLLECTED	2019 REMAINING TO COLLECT	2019 % COLL	2018 YTD COLLECTED	2018 % COLL
Traffic Fines	20,000	11,650	1,445	8,350	58.3%	16,925	52.9%
Parking Fines	20,000	3,768	490	16,232	18.8%	6,227	10.0%
D.U.I. Penalties	2,000	1,371	156	629	68.5%	1,822	- %
Other Traffic Misdemeanors	2,000	518	44	1,482	25.9%	1,121	56.0%
Non-Traffic Misdemeanors	1,000	187	-	813	18.7%	180	4.5%
Court Recoupments	1,000	116	19	884	11.6%	52	1.7%
All Other Fines & Forfeits	3,000	1,551	544	1,449	51.7%	1,433	23.9%
FINES & FORFEITS	49,000	19,161	2,698	29,839	39.1%	27,761	25.5%
Facilities Rental	15,000	21,906	1,123	(6,906)	146.0%	9,612	38.4%
Dock Use Charges	20,000	21,497	1,328	(1,497)	107.5%	21,921	156.6%
Private Donations/Sales of PDRs/FAR Purchases	-	-	-	-	- %	4,600	- %
All Other Miscellaneous	9,000	16,374	2,964	(7,374)	181.9%	12,477	138.6%
Electric Car Charger Revenue	1,000	606	107	394	60.6%	1,613	161.3%
Cash Adjustment	-	27,705	27,705	(27,705)	- %	-	- %
MISCELLANEOUS	45,000	88,087	33,227	(43,087)	195.7%	50,223	102.5%
Interest	50,000	309,227	53,361	(259,227)	618.5%	9,734	11.1%
INVESTMENT REVENUE	50,000	309,227	53,361	(259,227)	618.5%	9,734	11.1%
Gain on Sale of Fixed Assets	15,000	7,955	4,086	7,045	53.0%	83,872	1,677.4%
OTHER EXTERNAL SOURCES	15,000	7,955	4,086	7,045	53.0%	83,872	1,677.4%
TOTAL GENERAL	18,536,380	10,568,883	850,189	7,967,497	57.0%	9,948,408	58.5%

CITY OF BAINBRIDGE ISLAND

REVENUES BY FUND
FY 2019 THROUGH JUNE

FUND/ACCOUNT	2019 ADOPTED BUDGET	2019 YTD COLLECTED	2019 MTD COLLECTED	2019 REMAINING TO COLLECT	2019 % COLL	2018 YTD COLLECTED	2018 % COLL
<u>STREETS</u>							
Commercial Parking Lot Tax	851,000	489,059	-	361,941	57.5%	462,161	54.6%
M.V. Fuel Tax - Streets & Arterials	525,000	231,259	39,764	293,741	44.0%	251,185	49.3%
Right of Way Permits	35,000	19,950	1,450	15,050	57.0%	19,050	60.2%
Parking - Taxable & Fees	-	20	-	(20)	- %	-	- %
Other Revenues-Streets	40,000	64,025	15,782	(24,025)	160.1%	36,536	179.1%
TOTAL STREETS	1,451,000	804,313	56,997	646,687	55.4%	768,932	54.6%
<u>BUILDING & DEVELOPMENT SERVICES</u>							
Building Permits & Inspections	625,000	224,149	43,079	400,851	35.9%	476,928	96.3%
Planning Review of Building Permits	150,000	60,699	6,235	89,301	40.5%	75,891	52.3%
Fire Inspections & Reviews	90,000	33,700	4,200	56,300	37.4%	46,760	77.9%
Engineering Fees	1,000	349	-	651	34.9%	301	- %
Zoning & Subdivision	250,000	50,782	(2,969)	199,218	20.3%	36,186	11.3%
Plan Checking Fees	500,000	205,395	24,887	294,605	41.1%	257,079	54.7%
Other Planning & Development Fees	122,000	53,790	694	68,210	44.1%	70,823	64.4%
Interest on Investments & Other Revenue	-	250	-	(250)	- %	4,459	- %
TOTAL BUILDING & DEVELOPMENT SERVICES	1,738,000	629,114	76,127	1,108,886	36.2%	968,428	60.5%

CITY OF BAINBRIDGE ISLAND

REVENUES BY FUND
FY 2019 THROUGH JUNE

FUND/ACCOUNT	2019 ADOPTED BUDGET	2019 YTD COLLECTED	2019 MTD COLLECTED	2019 REMAINING TO COLLECT	2019 % COLL	2018 YTD COLLECTED	2018 % COLL
<u>SPECIAL REVENUE</u>							
REAL ESTATE EXCISE TAX FUND							
Real Estate Excise Tax	3,200,000	1,257,776	355,899	1,942,224	39.3%	1,489,483	45.1%
Interest on Investments	120	8,989	2,296	(8,869)	7,491.1%	-	- %
	3,200,120	1,266,765	358,195	1,933,355	39.6%	1,489,483	45.1%
CIVIC IMPROVEMENT FUND							
Hotel/Motel Tax	250,000	124,048	22,056	125,952	49.6%	103,073	57.3%
Interest on Investments & Other Revenue	3,000	4,022	663	(1,022)	134.1%	-	- %
	253,000	128,070	22,719	124,930	50.6%	103,073	56.9%
FAR-PUBLIC AMENITIES							
Interest on Investments & Other Revenue	100	177	30	(77)	177.0%	-	- %
	100	177	30	(77)	177.0%	0	0.0%
FAR-FARMLAND/AGRICULTURE							
Interest on Investments & Other Revenue	800	993	166	(193)	124.2%	-	- %
	800	993	166	(193)	124.2%	0	0.0%
TRANSPORTATION BENEFIT FUND							
Transportation Benefit	439,000	212,175	39,640	226,825	48.3%	216,394	54.1%
Interest on Investments	1,500	10,470	1,278	(8,970)	698.0%	-	- %
	440,500	222,645	40,917	217,855	50.5%	216,394	53.9%
TRANSPORTATION IMPACT FEE FUND							
Transportation Impact Fee	200,000	84,294	6,107	115,706	42.1%	150,348	150.3%
Interest on Investments	400	2,990	573	(2,590)	747.4%	-	- %
	200,400	87,284	6,680	113,116	43.6%	150,348	149.7%
TOTAL SPECIAL REVENUE	4,094,920	1,705,934	428,706	2,388,986	41.7%	1,959,298	49.2%

CITY OF BAINBRIDGE ISLAND

REVENUES BY FUND
FY 2019 THROUGH JUNE

FUND/ACCOUNT	2019 ADOPTED BUDGET	2019 YTD COLLECTED	2019 MTD COLLECTED	2019 REMAINING TO COLLECT	2019 % COLL	2018 YTD COLLECTED	2018 % COLL
<u>BONDS</u>							
GO BOND FUND							
Property Taxes	610,400	323,939	2,806	286,461	53.1%	329,851	54.3%
	610,400	323,939	2,806	286,461	53.1%	329,851	54.3%
LID BOND FUND							
LID Assessments	8,000	5,056	761	2,944	63.2%	9,216	41.0%
LID Special Assessments	40,000	24,639	-	15,361	61.6%	39,632	99.1%
	48,000	29,695	761	18,305	61.9%	48,849	78.2%
TOTAL BONDS	658,400	353,634	3,568	304,766	53.7%	378,700	56.5%
<u>CAPITAL & LID CONSTRUCTION</u>							
CAPITAL CONSTRUCTION FUND							
WA State & Local Grants & Donations	9,000	56,752	6,903	(47,752)	630.6%	164,702	6.1%
US Government Grants	-	933,124	(4,445)	(933,124)	- %	372,629	32.7%
G.O. Bond Proceeds	10,000,000	-	-	10,000,000	- %	-	- %
	10,009,000	989,876	2,458	9,019,124	9.9%	537,331	14.0%
TOTAL CAPITAL & LID CONSTRUCTION	10,009,000	989,876	2,458	9,019,124	9.9%	537,331	14.0%
TOTAL TAX SUPPORTED FUNDS	36,487,700	15,051,754	1,418,044	21,435,946	41.25%	14,561,096	51.06%

CITY OF BAINBRIDGE ISLAND

REVENUES BY FUND
FY 2019 THROUGH JUNE

FUND/ACCOUNT	2019 ADOPTED BUDGET	2019 YTD COLLECTED	2019 MTD COLLECTED	2019 REMAINING TO COLLECT	2019 % COLL	2018 YTD COLLECTED	2018 % COLL
<u>UTILITY SUPPORTED FUNDS</u>							
WATER OPERATING FUND							
Water Charges	1,095,000	496,783	112,529	598,217	45.4%	443,750	40.7%
Connections & All Others	194,000	38,968	16,848	155,032	20.1%	208,005	145.5%
Interest on Investments	46,000	90,335	14,929	(44,335)	196.4%	-	- %
	1,335,000	626,086	144,306	708,914	46.9%	651,755	51.5%
SEWER OPERATING FUND							
Sewer Charges	3,682,000	1,856,241	403,903	1,825,759	50.4%	1,568,890	42.6%
U.L.I.D. Assessments	90,000	115,759	91	(25,759)	128.6%	102,083	40.8%
Connections & All Others	300,000	70,459	31,177	229,541	23.5%	140,655	41.8%
Interest on Investments	40,000	76,220	11,988	(36,220)	190.5%	-	- %
	4,112,000	2,118,678	447,160	1,993,322	51.5%	1,811,628	42.2%
STORM & SURFACE WATER FUND							
Storm Water Management Charges	2,599,000	1,457,933	11,476	1,141,067	56.1%	1,400,439	54.8%
Connections & All Others	-	45,244	36,963	(45,244)	- %	-	- %
Interest on Investments	15,000	24,381	4,758	(9,381)	162.5%	-	- %
	2,614,000	1,527,558	53,197	1,086,442	58.4%	1,400,439	53.7%
TOTAL UTILITY SUPPORTED FUNDS	8,061,000	4,272,323	644,663	3,788,677	53.0%	3,863,821	47.3%
TOTAL REVENUE - ALL FUNDS	44,548,700	19,324,077	2,062,707	25,224,623	43.4%	18,424,917	50.2%

CITY OF BAINBRIDGE ISLAND
2019 BUDGET TO ACTUAL - CITYWIDE
THROUGH JUNE

	2019 REVISED	2019 ACTUAL	2019 TAX SUPPORTED ACTUAL	2019 UTILITY SUPPORTED ACTUAL
REVENUES				
Taxes	22,143,780	11,628,006	11,628,006	-
Fees & Service Charges	2,947,400	1,241,555	1,241,555	-
Intergovernmental Revenue	1,172,600	1,710,168	1,664,924	45,244
Fines & Forfeits	49,000	19,161	19,161	-
Charges for Utility Services	7,377,000	3,811,306	349	3,810,957
Miscellaneous	539,000	197,785	88,357	109,428
Assessments	130,000	110,223	24,639	85,584
Investment Revenue	164,920	563,035	341,925	221,110
TOTAL REVENUES	34,523,700	19,281,238	15,008,915	4,272,323
OTHER SOURCES				
Gain on Sale of Fixed Assets	25,000	42,839	42,839	-
Loans/Sale of Bonds	10,000,000	-	-	-
From Other Funds and Sub-Funds	42,914,155	2,482,030	2,473,280	8,750
TOTAL RESOURCES	87,462,855	21,806,107	17,525,034	4,281,073
EXPENDITURES				
OPERATING EXPENDITURES				
Salaries	12,404,231	5,758,317	4,696,263	1,062,055
Benefits	4,946,750	2,246,623	1,822,496	424,127
Supplies	1,029,802	405,558	306,433	99,125
Professional Services	5,174,101	1,109,680	977,085	132,595
Other Services & Charges	6,775,025	2,089,434	1,541,316	548,118
Intergovernmental Services	1,710,580	897,526	467,117	430,408
TOTAL OPERATING EXPENDITURES	32,040,489	12,507,138	9,810,710	2,696,428
NON-OPERATING EXPENDITURES				
Capital Equipment	1,061,465	52,448	22,730	29,718
Capital Projects	25,728,096	1,187,079	1,019,346	167,734
Debt Service	3,279,777	1,383,414	295,054	1,088,360
TOTAL EXPENDITURES	62,109,827	15,130,080	11,147,840	3,982,240
OTHER USES				
To Other Funds and Sub-Funds	12,415,555	2,482,030	2,482,030	-
TOTAL USES	74,525,382	17,612,109	13,629,870	3,982,240

CITY OF BAINBRIDGE ISLAND

SUMMARY - ALL FUNDS
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 %USED	2018 YTD EXPENDED	2018 %USED
Salaries	12,404,231	5,758,317	1,006,077	-	6,645,914	46.4%	5,581,336	47.3%
Benefits	4,946,750	2,246,623	382,805	-	2,700,127	45.4%	2,189,025	44.4%
SALARIES & BENEFITS	17,350,981	8,004,941	1,388,883	-	9,346,040	46.1%	7,770,361	46.4%
SUPPLIES								
Supplies	921,302	382,870	56,287	2,829	535,603	41.9%	366,114	42.3%
Computer Equipment & Software	108,500	22,688	3,314	-	85,812	20.9%	68,129	56.5%
TOTAL SUPPLIES	1,029,802	405,558	59,601	2,829	621,415	39.7%	434,243	44.0%
Professional Services	4,149,247	932,181	195,779	1,243,929	1,973,137	52.4%	832,838	35.4%
Community Services	1,024,854	177,499	12,127	382,544	464,812	54.6%	170,052	19.1%
Communication	285,089	107,024	17,469	-	178,065	37.5%	96,029	44.1%
Travel	28,050	9,233	3,403	-	18,817	32.9%	3,984	13.2%
Training	210,330	72,796	7,571	-	137,534	34.6%	77,638	50.0%
Advertising	54,830	23,038	1,622	-	31,792	42.0%	18,168	42.1%
Operating Leases	1,065,377	542,487	190,464	-	522,890	50.9%	529,058	53.7%
Insurance	433,750	393,911	-	-	39,839	90.8%	394,163	97.1%
Utilities	725,665	299,885	41,395	9,828	415,952	42.7%	302,701	43.9%
Repair & Maintenance	3,269,256	530,820	54,914	37,067	2,701,369	17.4%	1,141,672	41.0%
All Other Miscellaneous	402,678	110,239	13,668	-	292,439	27.4%	126,542	34.2%
Contingency	300,000	-	-	-	300,000	- %	-	- %
TOTAL SERVICES & CHARGES	11,949,126	3,199,113	538,413	1,673,368	7,076,645	40.8%	3,692,845	40.0%
Intergovernmental-Professional Services	869,800	514,852	58,290	36,214	318,734	63.4%	459,419	52.9%
Intergovernmental-Taxes and Assessments	228,000	79,642	9,379	-	148,358	34.9%	104,318	47.2%
Interfund - Taxes and Assessments	612,780	303,032	48,965	-	309,748	49.5%	317,931	52.3%
TOTAL INTERGOVERNMENTAL & INTERFUND	1,710,580	897,526	116,633	36,214	776,840	54.6%	881,668	52.0%
TOTAL OPERATING EXPENDITURES	32,040,489	12,507,138	2,103,530	1,712,411	17,820,940	44.4%	12,779,117	44.6%
NON-OPERATING EXPENDITURES								
Capital Equipment	1,129,965	52,448	507	75,207	1,002,309	11.3%	207,637	30.4%
Capital Projects	25,728,096	1,187,079	85,027	3,419,096	21,121,921	17.9%	1,367,219	7.6%
Debt Service	3,279,777	1,383,414	278,323	-	1,896,363	42.2%	1,431,767	39.6%
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Operating Transfers	12,415,555	2,482,030	654,442	-	9,933,525	20.0%	3,933,008	65.8%
TOTAL NON-OPERATING EXPENDITURES	42,553,393	5,104,972	1,018,299	3,494,303	33,954,118	20.2%	6,939,631	24.6%
TOTAL: EXPENDITURES	74,593,882	17,612,109	3,121,829	5,206,714	51,775,058	30.6%	19,718,748	34.7%

CITY OF BAINBRIDGE ISLAND

GENERAL FUND
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 % USED	2018 YTD EXPENDED	2018 % USED
Salaries	6,968,614	3,175,312	539,273	-	3,793,303	45.6%	3,239,404	48.5%
Benefits	2,759,390	1,201,859	197,504	-	1,557,532	43.6%	1,228,225	44.6%
SALARIES & BENEFITS	9,728,005	4,377,170	736,778	-	5,350,834	45.0%	4,467,629	47.4%
SUPPLIES								
Supplies	421,129	187,305	27,057	1,961	231,863	44.9%	227,594	53.3%
Computer Equipment & Software	108,500	22,688	3,314	-	85,812	20.9%	68,129	56.5%
TOTAL SUPPLIES	529,629	209,993	30,371	1,961	317,675	40.0%	295,722	54.0%
Professional Services	2,720,251	622,675	132,758	922,205	1,175,371	56.8%	474,772	32.7%
Community Services	989,854	142,499	12,127	382,544	464,812	53.0%	135,052	15.8%
Communication	196,750	81,057	13,130	-	115,693	41.2%	75,433	44.5%
Travel	26,550	9,203	3,396	-	17,347	34.7%	3,872	13.2%
Training	144,550	50,955	4,245	-	93,595	35.3%	60,550	44.8%
Advertising	46,330	16,699	475	-	29,631	36.0%	12,307	40.4%
Operating Leases	408,675	235,297	84,604	-	173,378	57.6%	206,243	55.4%
Insurance	195,250	175,592	-	-	19,658	89.9%	181,952	85.2%
Utilities	237,752	119,385	10,167	-	118,367	50.2%	104,287	43.1%
Repair & Maintenance	1,161,822	299,804	46,367	35,401	826,616	28.9%	297,857	41.1%
All Other Miscellaneous	291,048	85,076	6,783	-	205,972	29.2%	89,324	36.3%
Contingency	300,000	-	-	-	300,000	- %	-	- %
TOTAL SERVICES & CHARGES	6,718,832	1,838,240	314,053	1,340,150	3,540,441	47.3%	1,641,649	34.4%
Intergovernmental-Professional Services	615,400	381,258	20,432	18,107	216,035	64.9%	328,658	53.1%
Intergovernmental-Taxes and Assessments	33,000	29,655	-	-	3,345	89.9%	29,350	90.3%
Interfund - Taxes and Assessments	112,200	56,100	9,350	-	56,100	50.0%	56,100	50.0%
TOTAL INTERGOVERNMENTAL & INTERFUND	760,600	467,013	29,782	18,107	275,480	63.8%	414,107	54.2%
TOTAL OPERATING EXPENDITURES	17,737,066	6,892,417	1,110,984	1,360,218	9,484,430	46.5%	6,819,108	43.9%
NON-OPERATING EXPENDITURES								
Capital Equipment	328,345	8,170	30	-	320,174	2.5%	81,489	29.2%
Capital Projects	-	149,289	-	-	(149,289)	- %	-	- %
Debt Service	1,500	-	-	-	1,500	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Operating Transfers	7,933,183	1,102,875	181,500	-	6,830,308	13.9%	1,991,354	88.6%
TOTAL NON-OPERATING EXPENDITURES	8,263,028	1,260,334	181,530	-	7,002,693	15.3%	2,072,844	78.6%
TOTAL: EXPENDITURES	26,000,093	8,152,751	1,292,513	1,360,218	16,487,123	36.6%	8,891,951	49.0%

CITY OF BAINBRIDGE ISLAND

STREET FUND
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 % USED	2018 YTD EXPENDED	2018 % USED
Salaries	1,120,058	568,469	102,959	-	551,589	50.8%	507,869	42.9%
Benefits	478,390	236,389	42,140	-	242,001	49.4%	220,687	40.1%
SALARIES & BENEFITS	1,598,448	804,858	145,100	-	793,590	50.4%	728,556	42.0%
SUPPLIES								
Supplies	198,699	88,982	13,389	-	109,717	44.8%	40,789	26.4%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	198,699	88,982	13,389	-	109,717	44.8%	40,789	26.4%
Professional Services	350,555	60,680	29,752	59,680	230,195	34.3%	66,989	36.6%
Communication	16,000	106	19	-	15,894	0.7%	116	11.6%
Travel	-	-	-	-	-	- %	6	- %
Training	9,000	6,678	2,188	-	2,322	74.2%	8,588	165.7%
Advertising	-	885	386	-	(885)	- %	866	182.6%
Operating Leases	230,179	120,633	51,740	-	109,546	52.4%	120,249	58.6%
Insurance	60,000	53,021	-	-	6,979	88.4%	53,414	84.0%
Utilities	75,406	27,163	5,198	-	48,243	36.0%	30,675	40.6%
Repair & Maintenance	1,052,451	97,206	2,565	1,199	954,046	9.4%	796,667	57.8%
All Other Miscellaneous	2,215	7,252	-	-	(5,037)	327.4%	300	12.8%
TOTAL SERVICES & CHARGES	1,795,806	373,624	91,848	60,879	1,361,304	24.2%	1,077,870	56.3%
Intergovernmental-Professional Services	-	-	-	-	-	- %	282	4.9%
Intergovernmental-Taxes and Assessments	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	-	-	-	-	-	0.0%	282	4.9%
TOTAL OPERATING EXPENDITURES	3,592,952	1,267,464	250,337	60,879	2,264,610	37.0%	1,847,497	48.5%
NON-OPERATING EXPENDITURES								
Capital Equipment	326,969	14,560	209	-	312,410	4.5%	15,116	7.2%
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	326,969	14,560	209	-	312,410	4.5%	15,116	7.2%
TOTAL: EXPENDITURES	3,919,922	1,282,024	250,546	60,879	2,577,020	34.3%	1,862,613	46.4%

CITY OF BAINBRIDGE ISLAND

BUILDING & DEVELOPMENT FUND

FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 % USED	2018 YTD EXPENDED	2018 % USED
Salaries	2,001,250	951,421	168,098	-	1,049,829	47.5%	795,858	48.8%
Benefits	776,527	383,879	65,723	-	392,648	49.4%	318,804	49.2%
SALARIES & BENEFITS	2,777,777	1,335,300	233,821	-	1,442,477	48.1%	1,114,661	48.9%
SUPPLIES								
Supplies	48,226	7,458	236	-	40,768	15.5%	5,450	10.4%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	48,226	7,458	236	-	40,768	15.5%	5,450	10.4%
Professional Services	179,000	50,726	8,932	-	128,274	28.3%	126,304	163.8%
Communication	12,200	2,061	463	-	10,139	16.9%	1,002	18.6%
Travel	-	-	-	-	-	- %	-	- %
Training	32,780	3,961	608	-	28,819	12.1%	2,908	2879.0%
Advertising	8,500	4,855	761	-	3,645	57.1%	4,995	40.7%
Operating Leases	159,800	70,710	13,999	-	89,090	44.2%	73,787	53.3%
Insurance	75,000	72,443	-	-	2,557	96.6%	61,441	114.4%
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	2,000	16	-	-	1,984	0.8%	168	- %
All Other Miscellaneous	11,100	1,261	-	-	9,839	11.4%	2,697	4.8%
TOTAL SERVICES & CHARGES	480,380	206,032	24,764	-	274,348	42.9%	273,303	79.6%
Intergovernmental-Professional Services	1,200	104	104	-	1,096	8.7%	624	13.6%
Intergovernmental-Taxes and Assessments	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	1,200	104	104	-	1,096	8.7%	624	13.6%
TOTAL OPERATING EXPENDITURES	3,307,583	1,548,894	258,924	-	1,758,690	46.8%	1,394,038	52.0%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	3,307,583	1,548,894	258,924	-	1,758,690	46.8%	1,394,038	52.0%

CITY OF BAINBRIDGE ISLAND

WATER OPERATING FUND
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 %USED	2018 YTD EXPENDED	2018 %USED
Salaries	496,352	296,735	52,148	-	199,617	59.8%	221,210	51.3%
Benefits	197,686	117,705	20,777	-	79,981	59.5%	93,540	50.1%
SALARIES & BENEFITS	694,038	414,440	72,925	-	279,598	59.7%	314,750	50.9%
SUPPLIES								
Supplies	63,022	41,340	7,781	-	21,682	65.6%	30,703	57.6%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	63,022	41,340	7,781	-	21,682	65.6%	30,703	57.6%
Professional Services	170,078	46,093	5,781	75,729	48,257	71.6%	37,216	28.2%
Community Services	35,000	35,000	-	-	-	100.0%	35,000	100.0%
Communication	21,039	10,020	1,834	-	11,019	47.6%	7,936	44.4%
Travel	250	24	-	-	226	9.4%	20	13.1%
Training	8,000	1,627	115	-	6,373	20.3%	2,471	47.7%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	50,279	28,198	10,776	-	22,081	56.1%	19,888	51.0%
Insurance	18,000	17,414	-	-	586	96.7%	15,712	102.7%
Utilities	101,626	43,835	8,349	-	57,791	43.1%	41,131	42.2%
Repair & Maintenance	340,556	9,585	1,789	-	330,971	2.8%	14,029	7.6%
All Other Miscellaneous	8,410	6,154	16	-	2,256	73.2%	6,346	68.4%
Contingency	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	753,238	197,949	28,662	75,729	479,560	36.3%	179,748	33.5%
Intergovernmental-Professional Services	200	-	-	-	200	- %	83	1.6%
Intergovernmental-Taxes and Assessments	80,000	2,445	(586)	-	77,555	3.1%	16,506	21.7%
Interfund - Taxes and Assessments	79,140	38,382	9,692	-	40,758	48.5%	42,939	56.6%
TOTAL INTERGOVERNMENTAL & INTERFUND	159,340	40,827	9,106	-	118,513	25.6%	59,528	37.9%
TOTAL OPERATING EXPENDITURES	1,669,638	694,557	118,473	75,729	899,352	46.1%	584,729	42.8%
NON-OPERATING EXPENDITURES								
Capital Equipment	76,963	8,035	30	-	68,928	10.4%	63,739	162.6%
Capital Projects	1,954,781	27,965	2,195	122,669	1,804,147	7.7%	65,833	2.2%
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	2,031,744	36,001	2,225	122,669	1,873,075	7.8%	129,572	4.3%
TOTAL: EXPENDITURES	3,701,382	730,557	120,698	198,398	2,772,427	25.1%	714,301	16.4%

CITY OF BAINBRIDGE ISLAND

SEWER OPERATING FUND
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 %USED	2018 YTD EXPENDED	2018 %USED
Salaries	1,028,898	435,097	81,378	-	593,802	42.3%	428,040	47.1%
Benefits	430,359	173,833	32,861	-	256,526	40.4%	174,428	43.8%
SALARIES & BENEFITS	1,459,257	608,930	114,239	-	850,327	41.7%	602,468	46.1%
SUPPLIES								
Supplies	111,929	35,610	5,420	-	76,319	31.8%	29,365	27.4%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	111,929	35,610	5,420	-	76,319	31.8%	29,365	27.4%
Professional Services	208,556	38,861	9,876	8,370	161,325	22.6%	28,152	19.8%
Communication	33,100	13,521	1,986	-	19,579	40.8%	11,294	48.1%
Travel	250	-	-	-	250	- %	1	0.7%
Training	8,000	2,135	241	-	5,865	26.7%	989	19.1%
Advertising	-	599	-	-	(599)	- %	-	- %
Operating Leases	70,489	39,126	12,686	-	31,363	55.5%	34,798	45.7%
Insurance	60,000	51,419	-	-	8,581	85.7%	54,954	160.8%
Utilities	272,101	96,163	17,518	9,828	166,110	39.0%	120,596	49.7%
Repair & Maintenance	360,261	31,340	4,192	467	328,454	8.8%	26,637	10.3%
All Other Miscellaneous	11,405	3,085	-	-	8,320	27.1%	3,221	32.4%
Contingency	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	1,024,162	276,249	46,498	18,664	729,248	28.8%	280,642	35.4%
Intergovernmental-Professional Services	230,400	129,622	37,753	-	100,778	56.3%	125,539	60.6%
Intergovernmental-Taxes and Assessments	85,000	25,783	6,607	-	59,217	30.3%	37,616	45.9%
Interfund - Taxes and Assessments	265,500	119,375	26,732	-	146,125	45.0%	137,266	51.9%
TOTAL INTERGOVERNMENTAL & INTERFUND	580,900	274,780	71,092	-	306,120	47.3%	300,420	54.3%
TOTAL OPERATING EXPENDITURES	3,176,248	1,195,569	237,249	18,664	1,962,015	38.2%	1,212,896	43.9%
NON-OPERATING EXPENDITURES								
Capital Equipment	56,368	8,035	30	-	48,333	14.3%	32,626	43.2%
Capital Projects	2,173,936	128,585	-	490,048	1,555,303	28.5%	307,486	10.9%
Debt Service	1,334,252	1,035,930	68,300	-	298,322	77.6%	1,044,840	77.0%
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	3,564,556	1,172,550	68,330	490,048	1,901,958	46.6%	1,384,952	32.6%
TOTAL: EXPENDITURES	6,740,804	2,368,119	305,578	508,713	3,863,972	42.7%	2,597,848	37.1%

CITY OF BAINBRIDGE ISLAND

STORM & SURFACE WATER FUND
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 %	2018 YTD EXPENDED	2018 %
Salaries	789,059	330,223	61,725	-	458,836	41.9%	388,956	40.1%
Benefits	304,398	132,588	23,601	-	171,809	43.6%	153,340	38.7%
SALARIES & BENEFITS	1,093,456	462,811	85,326	-	630,645	42.3%	542,296	39.7%
SUPPLIES								
Supplies	78,297	22,175	2,405	868	55,255	29.4%	32,214	45.1%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	78,297	22,175	2,405	868	55,255	29.4%	32,214	45.1%
Professional Services	252,557	12,642	2,430	10,200	229,715	9.0%	42,107	44.7%
Community Services	-	-	-	-	-	- %	-	- %
Communication	6,000	260	38	-	5,740	4.3%	248	49.6%
Travel	1,000	7	7	-	993	0.7%	85	- %
Training	8,000	7,439	174	-	561	93.0%	2,132	45.5%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	145,955	48,524	16,659	-	97,431	33.2%	74,093	48.2%
Insurance	25,500	24,023	-	-	1,477	94.2%	26,690	104.0%
Utilities	38,780	13,339	162	-	25,441	34.4%	6,011	18.8%
Repair & Maintenance	352,166	92,869	-	-	259,297	26.4%	6,314	2.7%
All Other Miscellaneous	78,500	7,412	6,869	-	71,088	9.4%	24,654	53.2%
Contingency	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	908,458	206,515	26,339	10,200	691,743	23.9%	182,335	30.9%
Intergovernmental-Professional Services	20,600	3,868	-	18,107	(1,375)	106.7%	4,234	17.1%
Intergovernmental-Taxes and Assessments	30,000	21,758	3,358	-	8,242	72.5%	20,847	68.2%
Interfund - Taxes and Assessments	155,940	89,175	3,192	-	66,765	57.2%	81,626	52.7%
TOTAL INTERGOVERNMENTAL & INTERFUND	206,540	114,801	6,549	18,107	73,632	64.3%	106,707	50.8%
TOTAL OPERATING EXPENDITURES	2,286,751	806,302	120,619	29,175	1,451,275	36.5%	863,551	38.6%
NON-OPERATING EXPENDITURES								
Capital Equipment	272,821	13,648	209	57,276	201,897	26.0%	14,667	27.2%
Capital Projects	1,027,226	11,184	3,067	71,697	944,345	8.1%	19,102	5.4%
Debt Service	52,433	52,430	-	-	3	100.0%	52,683	99.5%
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	1,352,479	77,262	3,275	128,973	1,146,245	15.2%	86,452	18.7%
TOTAL: EXPENDITURES	3,639,231	883,563	123,895	158,148	2,597,520	28.6%	950,003	35.2%

CITY OF BAINBRIDGE ISLAND

SUMMARY - ALL FUNDS
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 % USED	2018 YTD EXPENDED	2018 % USED
CITY COUNCIL								
Salaries	87,000	43,500	7,250	-	43,500	50.0%	42,500	48.9%
Benefits	6,703	3,428	571	-	3,275	51.1%	3,298	47.1%
SALARIES & BENEFITS	93,703	46,928	7,821	-	46,775	50.1%	45,798	48.7%
SUPPLIES								
Supplies	2,500	673	281	-	1,827	26.9%	1,480	74.0%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	2,500	673	281	-	1,827	26.9%	1,480	74.0%
Professional Services	16,000	11,688	2,341	-	4,312	73.1%	4,103	25.6%
Communication	400	30	-	-	370	7.5%	200	80.0%
Travel	500	884	-	-	(384)	176.8%	165	33.0%
Training	3,500	-	-	-	3,500	- %	865	43.3%
Advertising	7,000	1,007	268	-	5,993	14.4%	4,037	57.7%
Operating Leases	-	-	-	-	-	- %	-	- %
Repair & Maintenance	-	-	-	-	-	- %	-	- %
All Other Miscellaneous	150	125	-	-	25	83.3%	53	52.7%
Contingency	300,000	-	-	-	300,000	- %	-	- %
TOTAL SERVICES & CHARGES	327,550	13,734	2,609	-	313,816	4.2%	9,423	2.9%
Intergovernmental-Professional Services	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	-	-	-	-	-	0.0%	-	0.0%
TOTAL OPERATING EXPENDITURES	423,753	61,335	10,712	-	362,418	14.5%	56,701	13.4%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	423,753	61,335	10,712	-	362,418	14.5%	56,701	13.4%

CITY OF BAINBRIDGE ISLAND

SUMMARY - ALL FUNDS
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 % USED	2018 YTD EXPENDED	2018 % USED
MUNICIPAL COURT								
Salaries	412,645	207,409	33,888	-	205,235	50.3%	202,117	49.1%
Benefits	164,136	78,793	13,026	-	85,343	48.0%	76,831	48.3%
SALARIES & BENEFITS	576,781	286,203	46,914	-	290,578	49.6%	278,948	48.9%
SUPPLIES								
Supplies	6,000	2,279	513	-	3,721	38.0%	3,047	32.4%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	6,000	2,279	513	-	3,721	38.0%	3,047	32.4%
Professional Services	9,500	1,837	1,022	-	7,663	19.3%	2,616	21.8%
Communication	200	43	-	-	157	21.5%	-	- %
Travel	1,500	862	321	-	638	57.5%	644	32.2%
Training	6,000	1,589	1,290	-	4,411	26.5%	2,545	84.8%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	66,000	7,284	974	-	58,716	11.0%	7,934	49.6%
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	200	-	-	-	200	- %	-	- %
All Other Miscellaneous	4,000	1,086	586	-	2,914	27.2%	210	6.0%
TOTAL SERVICES & CHARGES	87,400	12,700	4,192	-	74,700	14.5%	13,950	37.2%
Intergovernmental-Professional Services	3,000	-	-	-	3,000	- %	1,612	161.2%
TOTAL INTERGOVERNMENTAL & INTERFUND	3,000	-	-	-	3,000	0.0%	1,612	161.2%
TOTAL OPERATING EXPENDITURES	673,181	301,182	51,619	-	371,999	44.7%	297,557	48.1%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	673,181	301,182	51,619	-	371,999	44.7%	297,557	48.1%

CITY OF BAINBRIDGE ISLAND

SUMMARY - ALL FUNDS
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 % USED	2018 YTD EXPENDED	2018 % USED
EXECUTIVE								
Salaries	1,237,421	591,315	101,816	-	646,106	47.8%	542,339	44.7%
Benefits	428,561	224,059	37,686	-	204,502	52.3%	186,370	40.6%
SALARIES & BENEFITS	1,665,982	815,374	139,502	-	850,608	48.9%	728,709	43.5%
SUPPLIES								
Supplies	50,200	27,361	11,234	-	22,839	54.5%	32,661	81.0%
Computer Equipment & Software	-	-	-	-	-	- %	14,901	- %
TOTAL SUPPLIES	50,200	27,361	11,234	-	22,839	54.5%	47,562	118.0%
Professional Services	1,553,665	319,566	59,022	638,083	596,016	61.6%	330,397	55.4%
Community Services	1,024,854	177,499	12,127	382,544	464,812	54.6%	170,052	19.1%
Communication	36,700	12,861	2,749	-	23,839	35.0%	5,907	30.8%
Travel	11,000	1,853	22	-	9,147	16.8%	229	2.1%
Training	35,000	8,634	258	-	26,366	24.7%	12,442	36.0%
Advertising	27,000	13,323	89	-	13,677	49.3%	4,051	23.3%
Operating Leases	35,000	29,798	1,325	-	5,202	85.1%	27,320	130.1%
Insurance	-	60	-	-	(60)	- %	125	- %
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	-	5,392	-	-	(5,392)	- %	509	17.0%
All Other Miscellaneous	155,600	18,149	3,786	-	137,451	11.7%	11,075	6.1%
TOTAL SERVICES & CHARGES	2,878,820	587,135	79,380	1,020,627	1,271,058	55.8%	562,107	31.7%
Intergovernmental-Professional Services	2,000	113	38	-	1,887	5.7%	733	29.3%
TOTAL INTERGOVERNMENTAL & INTERFUND	2,000	113	38	-	1,887	5.7%	733	29.3%
TOTAL OPERATING EXPENDITURES	4,597,002	1,429,983	230,154	1,020,627	2,146,392	53.3%	1,339,111	38.3%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	150,000	-	-	-	150,000	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	150,000	-	-	-	150,000	- %	-	- %
TOTAL: EXPENDITURES	4,747,002	1,429,983	230,154	1,020,627	2,296,392	51.6%	1,339,111	38.3%

CITY OF BAINBRIDGE ISLAND

SUMMARY - ALL FUNDS
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 % USED	2018 YTD EXPENDED	2018 % USED
FINANCE & ADMINISTRATIVE SERVICES								
Salaries	926,905	452,970	90,744	-	473,934	48.9%	450,525	49.4%
Benefits	343,552	156,204	28,551	-	187,348	45.5%	163,628	43.3%
SALARIES & BENEFITS	<u>1,270,457</u>	<u>609,175</u>	<u>119,295</u>	<u>-</u>	<u>661,282</u>	<u>47.9%</u>	<u>614,153</u>	<u>47.6%</u>
SUPPLIES								
Supplies	13,100	4,324	649	-	8,776	33.0%	3,908	17.0%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	<u>13,100</u>	<u>4,324</u>	<u>649</u>	<u>-</u>	<u>8,776</u>	<u>33.0%</u>	<u>3,908</u>	<u>16.3%</u>
Professional Services	62,500	26,037	5,381	-	36,463	41.7%	17,954	29.0%
Community Services	-	-	-	-	-	- %	-	- %
Communication	4,500	1,220	-	-	3,280	27.1%	2,290	152.6%
Travel	-	192	118	-	(192)	- %	134	2.7%
Training	15,000	4,608	61	-	10,392	30.7%	4,164	41.6%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	4,000	6,272	919	-	(2,272)	156.8%	4,247	106.2%
Insurance	-	15	-	-	(15)	- %	15	- %
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	-	-	-	-	-	- %	-	- %
All Other Miscellaneous	2,000	1,006	177	-	994	50.3%	1,253	20.9%
TOTAL SERVICES & CHARGES	<u>88,000</u>	<u>39,349</u>	<u>6,657</u>	<u>-</u>	<u>48,651</u>	<u>44.7%</u>	<u>30,057</u>	<u>32.8%</u>
Intergovernmental-Professional Services	-	-	-	-	-	- %	-	- %
Intergovernmental-Taxes and Assessments	-	-	-	-	-	- %	-	- %
Interfund - Taxes and Assessments	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>
TOTAL OPERATING EXPENDITURES	<u>1,371,557</u>	<u>652,848</u>	<u>126,601</u>	<u>-</u>	<u>718,709</u>	<u>47.6%</u>	<u>648,119</u>	<u>46.1%</u>
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Operating Transfers	12,415,555	2,482,030	654,442	-	9,933,525	20.0%	3,933,008	65.8%
TOTAL NON-OPERATING EXPENDITURES	<u>12,415,555</u>	<u>2,482,030</u>	<u>654,442</u>	<u>-</u>	<u>9,933,525</u>	<u>20.0%</u>	<u>3,933,008</u>	<u>65.8%</u>
TOTAL: EXPENDITURES	<u>13,787,112</u>	<u>3,134,878</u>	<u>781,044</u>	<u>-</u>	<u>10,652,235</u>	<u>22.7%</u>	<u>4,581,127</u>	<u>62.1%</u>

CITY OF BAINBRIDGE ISLAND

SUMMARY - ALL FUNDS
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 % USED	2018 YTD EXPENDED	2018 % USED
PUBLIC SAFETY								
Salaries	3,199,142	1,406,086	223,972	-	1,793,056	44.0%	1,412,049	48.3%
Benefits	1,158,597	503,413	79,321	-	655,184	43.5%	507,830	47.3%
SALARIES & BENEFITS	<u>4,357,739</u>	<u>1,909,499</u>	<u>303,293</u>	<u>-</u>	<u>2,448,240</u>	<u>43.8%</u>	<u>1,919,880</u>	<u>48.0%</u>
SUPPLIES								
Supplies	188,250	81,863	7,982	-	106,387	43.5%	63,860	35.5%
Computer Equipment & Software	23,000	1,148	-	-	21,852	5.0%	3,852	93.5%
TOTAL SUPPLIES	<u>211,250</u>	<u>83,011</u>	<u>7,982</u>	<u>-</u>	<u>128,239</u>	<u>39.3%</u>	<u>67,712</u>	<u>36.8%</u>
Professional Services	114,000	43,531	16,719	-	70,469	38.2%	31,835	128.9%
Communication	-	-	-	-	-	- %	-	- %
Travel	12,100	3,919	2,772	-	8,181	32.4%	1,557	18.9%
Training	50,750	25,161	1,365	-	25,589	49.6%	32,628	69.2%
Advertising	6,530	1,724	-	-	4,806	26.4%	1,717	41.7%
Operating Leases	212,500	109,309	52,505	-	103,191	51.4%	98,209	49.8%
Insurance	-	-	-	-	-	- %	-	- %
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	169,903	61,791	7,047	-	108,112	36.4%	56,397	80.8%
All Other Miscellaneous	27,300	10,614	2,122	-	16,686	38.9%	11,325	64.1%
TOTAL SERVICES & CHARGES	<u>593,083</u>	<u>256,049</u>	<u>82,530</u>	<u>-</u>	<u>337,034</u>	<u>43.2%</u>	<u>233,668</u>	<u>63.3%</u>
Intergovernmental-Professional Services	393,000	298,943	20,432	-	94,057	76.1%	256,299	69.4%
TOTAL INTERGOVERNMENTAL & INTERFUND	<u>393,000</u>	<u>298,943</u>	<u>20,432</u>	<u>-</u>	<u>94,057</u>	<u>76.1%</u>	<u>256,299</u>	<u>69.4%</u>
TOTAL OPERATING EXPENDITURES	<u>5,555,072</u>	<u>2,547,502</u>	<u>414,237</u>	<u>-</u>	<u>3,007,570</u>	<u>45.9%</u>	<u>2,477,558</u>	<u>50.3%</u>
NON-OPERATING EXPENDITURES								
Capital Equipment	306,786	220	-	-	306,566	0.1%	62,393	25.0%
Capital Projects	-	168	-	-	(168)	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	<u>306,786</u>	<u>388</u>	<u>-</u>	<u>-</u>	<u>306,398</u>	<u>0.1%</u>	<u>62,393</u>	<u>25.0%</u>
TOTAL: EXPENDITURES	<u><u>5,861,858</u></u>	<u><u>2,547,890</u></u>	<u><u>414,237</u></u>	<u><u>-</u></u>	<u><u>3,313,968</u></u>	<u><u>43.5%</u></u>	<u><u>2,539,951</u></u>	<u><u>49.1%</u></u>

CITY OF BAINBRIDGE ISLAND

SUMMARY - ALL FUNDS
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 % USED	2018 YTD EXPENDED	2018 % USED
PLANNING & COMMUNITY DEVELOPMENT								
Salaries	1,965,175	897,416	156,108	-	1,067,758	45.7%	854,569	49.7%
Benefits	757,923	369,181	62,754	-	388,742	48.7%	348,287	49.7%
SALARIES & BENEFITS	2,723,097	1,266,597	218,862	-	1,456,500	46.5%	1,202,856	49.7%
SUPPLIES								
Supplies	49,500	8,688	552	-	40,812	17.6%	9,810	18.7%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	49,500	8,688	552	-	40,812	17.6%	9,810	18.7%
Professional Services	444,521	137,769	29,320	56,999	249,753	43.8%	41,950	42.3%
Community Services	-	-	-	-	-	- %	-	- %
Communication	12,500	3,020	2,218	-	9,480	24.2%	949	25.8%
Travel	250	553	79	-	(303)	221.2%	495	47.2%
Training	41,880	11,911	634	-	29,969	28.4%	4,932	26.1%
Advertising	13,000	5,233	761	-	7,767	40.3%	6,556	52.7%
Operating Leases	52,000	18,244	5,469	-	33,756	35.1%	24,439	49.7%
Insurance	-	30	-	-	(30)	- %	15	47.6%
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	2,000	-	-	-	2,000	- %	-	- %
All Other Miscellaneous	11,100	1,258	-	-	9,842	11.3%	2,697	36.2%
TOTAL SERVICES & CHARGES	577,251	178,018	38,482	56,999	342,234	40.7%	82,033	42.8%
Intergovernmental-Professional Services	1,000	104	104	-	896	10.4%	624	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	1,000	104	104	-	896	10.4%	624	0.0%
TOTAL OPERATING EXPENDITURES	3,350,848	1,453,407	258,000	56,999	1,840,441	45.1%	1,295,323	48.6%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	3,350,848	1,453,407	258,000	56,999	1,840,441	45.1%	1,295,323	48.6%

CITY OF BAINBRIDGE ISLAND

SUMMARY - ALL FUNDS
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 %	2018 YTD EXPENDED	2018 %
PUBLIC WORKS								
Salaries	4,149,569	1,971,258	359,678	-	2,178,311	47.5%	1,895,738	46.6%
Benefits	1,760,632	815,508	145,925	-	945,124	46.3%	801,275	45.3%
SALARIES & BENEFITS	<u>5,910,201</u>	<u>2,786,767</u>	<u>505,602</u>	<u>-</u>	<u>3,123,435</u>	<u>47.2%</u>	<u>2,697,013</u>	<u>46.2%</u>
SUPPLIES								
Supplies	605,252	243,566	33,757	2,829	358,857	40.7%	231,365	41.9%
Computer Equipment & Software	4,000	-	-	-	4,000	- %	-	- %
TOTAL SUPPLIES	<u>609,252</u>	<u>243,566</u>	<u>33,757</u>	<u>2,829</u>	<u>362,857</u>	<u>40.4%</u>	<u>231,365</u>	<u>41.6%</u>
Professional Services	1,535,011	210,268	41,104	346,516	978,227	36.3%	273,380	23.8%
Communication	26,839	22	-	-	26,817	0.1%	-	- %
Travel	2,200	924	90	-	1,276	42.0%	722	111.1%
Training	48,200	19,310	2,921	-	28,890	40.1%	18,031	60.7%
Advertising	1,300	1,751	504	-	(451)	134.7%	1,807	147.6%
Operating Leases	395,677	193,737	97,086	-	201,940	49.0%	185,228	54.6%
Insurance	250	60	-	-	190	24.0%	60	15.0%
Utilities	151,870	47,928	5,729	9,828	94,114	38.0%	50,775	36.2%
Repair & Maintenance	2,813,053	285,330	18,405	37,067	2,490,655	11.5%	875,987	35.6%
All Other Miscellaneous	70,528	26,546	6,996	-	43,982	37.6%	32,653	34.8%
TOTAL SERVICES & CHARGES	<u>5,044,927</u>	<u>785,876</u>	<u>172,836</u>	<u>393,411</u>	<u>3,865,640</u>	<u>23.4%</u>	<u>1,438,643</u>	<u>34.1%</u>
Intergovernmental-Professional Services	270,800	137,245	37,715	36,214	97,341	64.1%	133,787	55.6%
Intergovernmental-Taxes and Assessments	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	<u>270,800</u>	<u>137,245</u>	<u>37,715</u>	<u>36,214</u>	<u>97,341</u>	<u>64.1%</u>	<u>133,787</u>	<u>55.6%</u>
TOTAL OPERATING EXPENDITURES	<u>11,835,181</u>	<u>3,953,454</u>	<u>749,910</u>	<u>432,454</u>	<u>7,449,273</u>	<u>37.1%</u>	<u>4,500,808</u>	<u>41.5%</u>
NON-OPERATING EXPENDITURES								
Capital Equipment	823,179	52,229	507	75,207	695,743	15.5%	145,244	33.5%
Capital Projects	25,578,096	1,186,911	85,027	3,419,096	20,972,089	18.0%	1,367,219	7.6%
TOTAL NON-OPERATING EXPENDITURES	<u>26,401,275</u>	<u>1,239,140</u>	<u>85,534</u>	<u>3,494,303</u>	<u>21,667,832</u>	<u>17.9%</u>	<u>1,512,463</u>	<u>8.2%</u>
TOTAL: EXPENDITURES	<u><u>38,236,456</u></u>	<u><u>5,192,594</u></u>	<u><u>835,444</u></u>	<u><u>3,926,757</u></u>	<u><u>29,117,104</u></u>	<u><u>23.8%</u></u>	<u><u>6,013,271</u></u>	<u><u>20.6%</u></u>

CITY OF BAINBRIDGE ISLAND

SUMMARY - ALL FUNDS
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 % USED	2018 YTD EXPENDED	2018 % USED
INFORMATION TECHNOLOGY								
Salaries	358,662	181,512	29,471	-	177,149	50.6%	175,148	49.5%
Benefits	148,759	73,565	12,144	-	75,193	49.5%	70,806	48.5%
SALARIES & BENEFITS	507,420	255,078	41,615	-	252,343	50.3%	245,954	49.2%
SUPPLIES								
Supplies	-	199	-	-	(199)	- %	-	- %
Computer Equipment & Software	81,500	21,540	3,314	-	59,960	26.4%	49,375	44.3%
TOTAL SUPPLIES	81,500	21,739	3,314	-	59,761	26.7%	49,375	44.1%
Professional Services	-	1,000	-	-	(1,000)	- %	6,400	- %
Communication	37,000	17,045	2,841	-	19,956	46.1%	16,536	44.7%
Travel	500	46	-	-	454	9.2%	37	6.1%
Training	5,000	1,042	1,042	-	3,958	20.8%	2,030	40.6%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	35,000	18,505	6,165	-	16,495	52.9%	18,495	52.8%
Insurance	-	-	-	-	-	- %	-	- %
Repair & Maintenance	284,100	178,307	29,462	-	105,793	62.8%	208,780	86.3%
All Other Miscellaneous	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	361,600	215,945	39,510	-	145,655	59.7%	252,278	78.9%
Intergovernmental-Professional Services	-	-	-	-	-	- %	-	- %
Intergovernmental-Taxes and Assessments	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	-	-	-	-	-	0.0%	-	0.0%
TOTAL OPERATING EXPENDITURES	950,520	492,761	84,439	-	457,760	51.8%	547,607	58.8%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	950,520	492,761	84,439	-	457,760	51.8%	547,607	58.8%

CITY OF BAINBRIDGE ISLAND

SUMMARY - ALL FUNDS
FY 2019 THROUGH JUNE

	2019 REVISED BUDGET	2019 YTD EXPENDED	2019 MTD EXPENDED	2019 ENCUMB.	2019 AVAILABLE BALANCE	2019 %	2018 YTD EXPENDED	2018 %
GENERAL GOVERNMENT								
Salaries	67,713	6,850	3,150	-	60,863	10.1%	6,350	5.6%
Benefits	177,887	22,471	2,827	-	155,417	12.6%	30,700	12.7%
SALARIES & BENEFITS	245,600	29,321	5,977	-	216,279	11.9%	37,050	10.5%
SUPPLIES								
Supplies	6,500	13,917	1,320	-	(7,417)	214.1%	19,983	307.4%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	6,500	13,917	1,320	-	(7,417)	214.1%	19,983	307.4%
Professional Services	414,050	180,485	40,869	202,331	31,234	92.5%	124,202	31.2%
Community Services	-	-	-	-	-	- %	-	- %
Communication	166,950	72,784	9,661	-	94,166	43.6%	70,147	45.7%
Travel	-	-	-	-	-	- %	-	- %
Training	5,000	541	-	-	4,459	10.8%	-	- %
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	265,200	159,339	26,020	-	105,861	60.1%	163,187	50.4%
Insurance	433,500	393,746	-	-	39,754	90.8%	393,948	97.1%
Utilities	573,795	251,957	35,666	-	321,838	43.9%	251,926	45.8%
Repair & Maintenance	-	-	-	-	-	- %	-	- %
All Other Miscellaneous	132,000	51,455	-	-	80,545	39.0%	67,276	114.0%
Contingency	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	1,990,495	1,110,307	112,217	202,331	677,857	65.9%	1,070,686	56.5%
Intergovernmental-Professional Services	200,000	78,447	-	-	121,553	39.2%	66,365	26.0%
Intergovernmental-Taxes and Assessments	228,000	79,642	9,379	-	148,358	34.9%	104,318	47.2%
Interfund - Taxes and Assessments	612,780	303,032	48,965	-	309,748	49.5%	317,931	52.3%
TOTAL INTERGOVERNMENTAL & INTERFUND	1,040,780	461,120	58,344	-	579,660	44.3%	488,614	45.1%
TOTAL OPERATING EXPENDITURES	3,283,375	1,614,666	177,858	202,331	1,466,378	55.3%	1,616,333	48.4%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	3,279,777	1,383,414	278,323	-	1,896,363	42.2%	1,431,767	39.6%
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	3,279,777	1,383,414	278,323	-	1,896,363	42.2%	1,431,767	39.6%
TOTAL: EXPENDITURES	6,563,152	2,998,080	456,180	202,331	3,362,741	48.8%	3,048,100	43.8%

City of Bainbridge Island 2019 Spending Plan - General Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	18,565,810 (18,210,766)	18,210,766 (18,322,640)	18,322,640 (18,584,913)	18,584,913 (21,106,122)	21,106,122 (21,525,391)	21,525,391 (21,083,066)	21,083,066	20,804,414	20,471,088	11,954,804	14,147,438	13,548,675				
Revenues																
Property Tax	33,120	172,918	357,356	2,819,431	644,649	33,756	33,730	42,431	100,352	2,651,140	626,609	50,507	7,566,000	7,566,000	0	0%
Forest Excise Tax	-	21	-	-	448	-	-	-	-	-	-	-	469	-	469	0%
Sales and Use Tax	476,022	551,476	420,371	357,669	499,230	429,343	422,197	526,189	439,050	473,910	500,220	475,715	5,571,391	5,200,000	371,391	7%
Utility Tax on City Utilities	19,763	33,167	32,294	87,966	34,127	39,615	1,688	35,838	25,086	87,173	40,841	31,551	469,109	500,580	(31,471)	-6%
Utility Tax on Private Utilities	388,396	245,937	217,641	406,610	186,805	144,253	278,626	155,891	121,388	388,886	81,395	155,617	2,771,444	2,922,600	(151,156)	-5%
B&O Tax General	48,885	69,345	439,743	12,306	4,385	2,014	-	68	1,150	899	-	-	578,796	593,000	(14,204)	-2%
Leasehold & Other Taxes	444	1,933	-	3,831	-	794	805	1,498	-	2,442	-	1,654	13,401	11,200	2,201	20%
Taxes Other	4	-	-	1	-	-	-	-	-	-	-	-	5	-	5	0%
Business License & Franchise Fees	37,090	116,853	13,328	118,837	13,440	10,424	118,780	4,466	4,345	16,623	106,730	38,941	599,857	606,000	(6,143)	-1%
Other Non-Bus.Licenses/Permits	617	265	587	336	589	439	622	703	297	763	500	481	6,198	5,500	698	13%
Intergovernmental Revenue	49,123	173,131	76,366	56,389	-	64,579	38,293	14,126	60,053	62,008	-	60,654	654,722	608,600	46,122	8%
Other Fees & Service Charges	28,802	33,403	32,573	32,574	37,040	31,601	34,600	32,686	37,669	30,219	33,618	34,234	399,019	363,900	35,119	10%
Fines & Forfeits	3,072	3,948	2,982	4,419	2,042	2,698	6,087	5,687	5,266	3,563	4,673	3,951	48,389	49,000	(611)	-1%
Miscellaneous	18,296	6,595	8,564	9,045	12,361	33,227	16,164	17,994	7,996	11,874	7,785	6,131	156,032	45,000	111,032	247%
Investment Revenue	7,280	93,663	50,630	51,493	52,799	53,361	50,000	50,000	25,000	25,000	25,000	25,000	509,227	50,000	459,227	918%
Other External Sources	-	-	-	-	3,869	4,086	-	-	-	1,421	-	5,106	14,483	15,000	(517)	-3%
Total Revenues	1,110,914	1,502,654	1,652,436	3,960,907	1,491,784	850,189	1,001,594	887,578	827,652	3,755,922	1,427,371	889,542	19,358,542	18,536,380	822,162	4%
Operating Transfers In	-	-	100,000	1,125	-	-	110,464	-	-	-	-	-	211,589	100,000	111,589	112%
Total Fund Inflows	1,110,914	1,502,654	1,752,436	3,962,032	1,491,784	850,189	1,112,058	887,578	827,652	3,755,922	1,427,371	889,542	19,570,131	18,636,380	933,751	5%
Expenses																
Salary	550,139	521,412	524,601	530,513	509,373	539,273	536,321	528,866	545,505	514,439	523,303	538,554	6,362,300	6,968,614	606,315	-9%
Benefits	210,285	194,940	198,705	202,288	198,137	197,504	202,674	196,761	206,420	198,650	190,257	205,584	2,410,205	2,759,390	349,186	-13%
Supplies	20,544	26,507	39,388	63,483	29,700	30,371	24,152	48,262	24,727	72,161	26,408	94,022	499,726	529,629	29,903	-6%
Professional Services	30,643	56,904	104,958	329,600	98,183	144,885	206,675	265,620	220,074	484,330	525,805	905,552	3,373,230	3,700,105	326,876	-9%
Communications	7,641	21,458	9,063	19,616	10,149	13,130	11,004	10,471	15,965	29,253	14,846	23,458	186,055	196,750	10,695	-5%
Travel	345	766	754	2,580	1,363	3,396	399	698	364	1,425	288	6,050	18,427	26,550	8,123	-31%
Training	512	3,221	9,479	24,041	9,456	4,245	3,247	4,738	2,864	12,765	7,658	23,101	105,327	144,550	39,223	-27%
Advertising	175	9,243	399	5,090	1,317	475	935	1,723	1,023	2,427	711	6,365	29,883	46,330	16,447	-35%
Rents-Interfund	9,980	12,440	78,627	24,875	24,771	84,604	7,744	6,060	76,862	14,036	13,595	62,121	415,716	408,675	(7,041)	2%
Insurance	175,427	-	165	-	-	-	-	-	-	-	13,608	-	189,200	195,250	6,050	-3%
Utilities	9,301	50,534	17,953	18,542	12,888	10,167	18,582	6,046	12,780	23,911	3,643	53,716	238,064	237,752	(312)	0%
Repair and Maintenance	35,338	56,251	38,907	110,391	12,550	46,367	38,332	24,878	68,878	31,320	112,646	377,771	953,630	1,171,822	218,192	-19%
Service-Other Misc	57,758	1,737	4,891	11,434	2,474	6,783	1,408	5,051	1,157	4,092	154,788	55,874	307,446	591,048	283,602	-48%
Intergovernmental	57,370	110,246	206,775	34,745	28,095	29,782	32,231	36,127	22,810	22,792	18,913	112,122	712,009	760,600	48,591	-6%
Total Operating Expenses	1,165,458	1,065,659	1,234,662	1,377,198	938,457	1,110,984	1,083,706	1,135,302	1,199,429	1,411,602	1,606,470	2,464,292	15,801,218	17,737,066	1,935,848	-11%
Machinery & Equipment	-	-	-	-	8,141	30	108,903	35,164	107	-	9,604	160,314	322,262	328,345	6,083	-2%
Capital Projects	-	149,121	-	-	168	-	-	-	-	-	-	-	149,289	-	(149,289)	0%
Other Debt Service Costs	-	-	-	-	-	-	-	-	-	1,627	-	-	1,627	1,500	(127)	8%
Operating Transfer-Out	300,500	176,000	255,500	63,625	125,750	181,500	198,101	50,438	8,144,400	150,060	410,060	580,066	10,636,000	7,933,183	(2,702,817)	34%
Total Non-Operating Expenditures	300,500	325,121	255,500	63,625	134,059	181,530	307,004	85,602	8,144,507	151,687	419,664	740,380	11,109,177	8,263,028	(2,846,150)	34%
Total Fund Outflows	1,465,958	1,390,780	1,490,162	1,440,823	1,072,515	1,292,513	1,390,710	1,220,903	9,343,936	1,563,288	2,026,134	3,204,671	26,910,395	26,000,093	(910,302)	4%
Ending Fund Balance	18,210,766	18,322,640	18,584,913	21,106,122	21,525,391	21,083,066	20,804,414	20,471,088	11,954,804	14,147,438	13,548,675	11,233,546				
Less: Restricted SubFunds	6,319,866	6,319,866	6,419,866	6,420,991	6,420,991	6,420,991	6,420,991	6,420,991	6,420,991	6,420,991	6,420,991	6,420,991				
Ending Unrestricted/Unreserved Cash	11,890,901	12,002,774	12,165,047	14,685,132	15,104,400	14,662,075	14,383,423	14,050,097	5,533,813	7,726,448	7,127,685	4,812,555				

City of Bainbridge Island 2019 Spending Plan - Street Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	264,921 (369,506)	369,506 (283,270)	283,270 (329,895)	329,895 (412,538)	412,538 (329,259)	329,259 (535,711)	535,711	652,652	562,551	499,690	459,014	4,178				
Revenues																
Commercial Parking Lot Tax	207,167	54,168	-	192,620	40,045	-	244,927	-	-	125,115	45,194	-	909,235	851,000	58,235	7%
Mtr Veh Fuel Tax-Unrestrictd	37,811	37,702	46,153	33,255	36,573	39,764	36,423	49,032	51,852	45,652	39,894	50,298	504,411	525,000	(20,589)	-4%
Right of Way Permits	6,750	1,550	4,750	4,300	1,150	1,450	2,700	4,500	3,400	3,550	4,400	500	39,000	35,000	4,000	11%
Other Revenues - Streets	34,884	-	8,419	-	20	15,782	-	-	8,425	-	-	8,424	75,954	40,000	35,954	90%
Total Revenues	286,611	93,421	59,322	230,175	77,787	56,997	284,050	53,532	63,677	174,317	89,488	59,223	1,528,600	1,451,000	77,600	5%
Operating Transfer-In	-	122,000	216,500	-	10,000	400,000	-	-	100,000	27,058	200,000	750,000	1,825,558	2,294,662	(469,104)	-20%
Total Fund Inflows	286,611	215,421	275,822	230,175	87,787	456,997	284,050	53,532	163,677	201,375	289,488	809,223	3,354,158	3,745,662	(391,505)	-10%
Total Fund Outflows	182,027	301,656	229,197	147,532	171,066	250,546	167,108	143,633	226,538	242,051	744,324	765,842	3,571,520	3,919,922	348,402	-9%
Ending Fund Balance	369,506	283,270	329,895	412,538	329,259	535,711	652,652	562,551	499,690	459,014	4,178	47,559				

City of Bainbridge Island 2019 Spending Plan - Real Estate Excise Tax Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	777,649 (731,779)	731,779 (641,260)	641,260 (484,200)	484,200 (641,568)	641,568 (880,006)	880,006 (1,165,259)	1,165,259	1,431,830	1,695,370	808,597	973,296	595,312				
Real Estate Excise Tax	120,073	101,696	131,372	229,134	319,601	355,899	338,113	385,082	184,770	263,299	162,106	209,165	2,800,311	3,200,000	(399,689)	-12%
Investment Interest	-	2,726	1,011	1,176	1,780	2,296	1,400	1,400	1,400	1,400	1,000	1,000	16,589	120	16,469	13724%
Total Fund Inflows	120,073	104,423	132,383	230,310	321,381	358,195	339,513	386,482	186,170	264,699	163,106	210,165	2,816,900	3,200,120	(383,220)	-12%
Operating Transfer-Out	165,942	194,942	289,442	72,942	82,942	72,942	72,942	122,942	1,072,942	100,000	541,089	280,000	3,069,071	3,982,372	913,301	-23%
Total Fund Outflows	165,942	194,942	289,442	72,942	82,942	72,942	72,942	122,942	1,072,942	100,000	541,089	280,000	3,069,071	3,982,372	913,301	-23%
Ending Fund Balance	731,779	641,260	484,200	641,568	880,006	1,165,259	1,431,830	1,695,370	808,597	973,296	595,312	525,477				

**City of Bainbridge Island 2019 Spending Plan - Civic Improvement Fund
End of June 2019**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	302,403 (318,011)	318,011 (348,903)	348,903 (359,194)	359,194 (290,267)	290,267 (313,501)	313,501 (329,969)	329,969	323,699	354,876	353,911	334,910	336,642				
Investment Interest	-	1,426	750	550	634	663	500	500	500	500	500	500	7,022	3,000	4,022	134%
Hotel/Motel Transient Tax	15,608	29,466	15,791	15,917	25,210	22,056	17,609	33,498	24,993	26,173	29,552	23,442	279,315	250,000	29,315	12%
Total Fund Inflows	15,608	30,892	16,541	16,467	25,845	22,719	18,109	33,998	25,493	26,673	30,052	23,942	286,337	253,000	33,337	13%
Professional Services	-	-	6,250	85,393	2,611	6,250	24,380	2,821	26,458	45,674	28,320	30,093	258,250	268,250	10,000	-4%
Total Fund Outflows	-	-	6,250	85,393	2,611	6,250	24,380	2,821	26,458	45,674	28,320	30,093	258,250	268,250	10,000	-4%
Ending Fund Balance	318,011	348,903	359,194	290,267	313,501	329,969	323,699	354,876	353,911	334,910	336,642	330,490				

**City of Bainbridge Island 2019 Spending Plan - Far Public Amenities
End of June 2019**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	14,810 (14,810)	14,810 (14,868)	14,868 (14,899)	14,899 (14,927)	14,927 (14,957)	14,957 (14,987)	14,987	15,022	15,057	15,092	15,127	15,162				
Investment Interest	-	59	31	27	30	30	35	35	35	35	35	35	387	100	287	287%
Zoning & Subdivision Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Fund Inflows	-	59	31	27	30	30	35	35	35	35	35	35	387	100	287	287%
Total Fund Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Ending Fund Balance	14,810	14,868	14,899	14,927	14,957	14,987	15,022	15,057	15,092	15,127	15,162	15,197				

**City of Bainbridge Island 2019 Spending Plan - Far Farm/Ag
End of June 2019**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	83,108 (83,108)	83,108 (83,437)	83,437 (83,612)	83,612 (83,766)	83,766 (83,935)	83,935 (84,101)	84,101	84,241	84,381	84,521	84,661	84,801				
Investment Interest	-	330	175	154	170	166	140	140	140	140	140	140	1,833	800	1,033	129%
Zoning & Subdivision Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Fund Inflows	-	330	175	154	170	166	140	140	140	140	140	140	1,833	800	1,033	129%
Total Fund Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Ending Fund Balance	83,108	83,437	83,612	83,766	83,935	84,101	84,241	84,381	84,521	84,661	84,801	84,941				

City of Bainbridge Island 2019 Spending Plan - G O Bond Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	6,413 (82,056)	82,056 (168,812)	168,812 (270,141)	270,141 (528,920)	528,920 (653,108)	653,108 (518,834)	518,834	594,547	671,014	752,312	651,660	32,818				
Property Taxes	2,701	13,814	28,387	224,985	51,246	2,806	2,770	3,524	8,356	217,666	51,650	2,495	610,400	610,400	(0)	0%
Operating Transfer-In	72,942	72,942	72,942	72,942	72,942	72,942	72,942	72,942	72,942	72,942	505,885	-	1,235,310	1,235,310	(0)	0%
Total Fund Inflows	75,643	86,756	101,330	297,928	124,188	75,749	75,712	76,467	81,298	290,608	557,535	2,495	1,845,710	1,845,710	(0)	0%
Debt Service	-	-	-	39,149	-	210,023	-	-	-	391,260	1,176,378	28,900	1,845,709	1,845,709	-	0%
Total Fund Outflows	-	-	-	39,149	-	210,023	-	-	-	391,260	1,176,378	28,900	1,845,709	1,845,709	-	0%
Ending Fund Balance	82,056	168,812	270,141	528,920	653,108	518,834	594,547	671,014	752,312	651,660	32,818	6,413				

City of Bainbridge Island 2019 Spending Plan - LID Bond Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	218,194 (218,194)	218,194 (218,194)	218,194 (218,194)	218,194 (247,127)	247,127 (201,245)	201,245 (202,006)	202,006	202,006	202,006	202,006	202,006	202,006				
LID Bond Fund	-	-	-	28,934	-	761	-	-	-	-	-	18,305	48,000	48,000	(0)	0%
Total Fund Inflows	-	-	-	28,934	-	761	-	-	-	-	-	18,305	48,000	48,000	(0)	0%
Debt Service	-	-	-	-	45,883	-	-	-	-	-	-	-	45,883	45,883	0	0%
Total Fund Outflows	-	-	-	-	45,883	-	-	-	-	-	-	-	45,883	45,883	0	0%
Ending Fund Balance	218,194	218,194	218,194	247,127	201,245	202,006	202,006	202,006	202,006	202,006	202,006	220,311				

City of Bainbridge Island 2019 Spending Plan - Capital Construction Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	3,591,488	3,922,770	3,925,786	3,954,364	4,661,204	4,060,879	3,982,877	4,014,044	3,238,044	12,228,044	12,022,044	2,892,044				
	(3,922,770)	(3,925,777)	(3,954,355)	(4,661,204)	(4,060,879)	(3,982,877)										
Revenues																
Waterfront Dock Imp State Grant	25,033	-	-	-	-	-	-	-	-	-	-	-	25,033	9,000	16,033	178%
Wyatt Way State DOT	18,562	-	-	-	-	6,903	-	-	20,000	-	-	20,000	65,465	-	65,465	0%
SR 305 & Olympic Drive State DOT	-	6,254	-	-	-	-	600,000	100,000	200,000	-	-	-	906,254	-	906,254	0%
Waterfront Dock Imp Dept of Interior	13,125	-	-	-	-	-	-	-	-	-	-	-	13,125	-	13,125	0%
Sportsman Club New Brklyn Fed Hwy STP	-	-	9,863	14,612	-	-	-	-	15,000	-	-	15,000	54,475	-	54,475	0%
Fletcher Fed Hwy STP	2,221	-	143,933	174,236	-	(2,763)	-	-	-	-	-	65,000	382,626	-	382,626	0%
Miller Fed Hwy STP	-	-	1,682	577,897	-	(1,682)	-	-	-	-	-	9,500	587,397	-	587,397	0%
Other Revenues - Capital Construction Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
G.O. Bonds Proceeds	-	-	-	-	-	-	-	-	-	-	-	8,000,000	8,000,000	10,000,000	(2,000,000)	-20%
Total Revenues	58,941	6,254	155,478	766,745	-	2,458	600,000	100,000	235,000	-	-	8,109,500	10,034,376	10,009,000	25,376	0%
Operating Transfer-In	273,000	-	-	-	-	-	116,072	-	8,900,000	-	-	-	9,289,072	7,173,000	2,116,072	30%
Total Fund Inflows	331,941	6,254	155,478	766,745	-	2,458	716,072	100,000	9,135,000	-	-	8,109,500	19,323,448	17,182,000	2,141,448	12%
Capital Salary	-	-	44	44	478	495	-	-	-	-	-	-	1,061	-	(1,061)	0%
Capital Benefits	-	-	10	39	121	200	-	-	-	-	-	-	370	-	(370)	0%
City Dock Modifications	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	30,000	-100%
SR 305 Olympic Drive	659	216	19,088	2,269	542,585	35,409	550,000	531,000	25,000	-	-	-	1,706,227	1,841,889	135,662	-7%
HS Road Safety Imp	-	-	-	-	-	-	-	-	-	5,000	10,000	10,000	25,000	30,000	5,000	-17%
STO Phase II and IV	-	-	10,924	-	7	46	-	-	-	-	-	-	10,977	24,913	13,936	-56%
Wyatt Way - Madison to Lovell	-	-	7,474	10,365	26,783	926	10,000	235,000	10,000	10,000	10,000	10,000	330,549	3,199,842	2,869,293	-90%
Sportsman Club & New Brkln Intersection	-	-	38,454	45,187	20,711	40,780	10,000	10,000	10,000	10,000	10,000	10,000	205,132	346,696	141,564	-41%
C40- Bucklin Design	-	-	-	-	-	-	-	-	-	-	-	-	-	27,162	27,162	-100%
Police & Municipal Court Building	-	3,022	50,760	2,000	9,639	1,460	100,000	100,000	100,000	100,000	9,100,000	100,000	9,666,881	14,531,217	4,864,336	-33%
C40- Fletcher Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	92,609	92,609	-100%
C40- Miller Road	-	-	-	-	-	-	14,905	-	-	-	-	-	14,905	129,289	114,383	-88%
EM Prep AM Radio Stn	-	-	-	-	-	-	-	-	-	-	-	-	-	150,000	150,000	-100%
O&M Fueling System Capacity Imp	-	-	-	-	-	-	-	-	-	-	-	-	-	77,963	77,963	-100%
Open Water Marina	-	-	147	-	-	1,144	-	-	-	81,000	-	-	82,291	82,939	648	-1%
Capital Projects	659	3,238	126,847	59,822	599,725	79,765	684,905	876,000	145,000	206,000	9,130,000	130,000	12,041,962	20,564,518	8,522,556	-43%
Operating Transfer-Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Fund Outflows	659	3,238	126,901	59,905	600,324	80,460	684,905	876,000	145,000	206,000	9,130,000	130,000	12,043,393	20,564,518	8,521,125	-41%
Ending Fund Balance	3,922,770	3,925,786	3,954,364	4,661,204	4,060,879	3,982,877	4,014,044	3,238,044	12,228,044	12,022,044	2,892,044	10,871,544				

City of Bainbridge Island 2019 Spending Plan - Water Operating Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	7,713,900	7,650,545	7,678,541	7,658,461	7,643,239	7,594,571	7,618,179	7,518,398	7,422,853	7,243,599	7,235,562	7,302,917				
	(7,650,545)	(7,678,541)	(7,658,461)	(7,643,239)	(7,594,571)	(7,618,179)										
Revenues																
Water Charges	66,999	92,553	70,608	88,919	65,176	112,529	103,891	157,917	140,825	165,217	109,716	96,078	1,270,426	1,095,000	175,426	16%
Facilities Rental-Long Term	863	863	863	1,725	-	863	-	-	863	1,725	-	863	8,625	8,000	625	8%
Capital Contrib-Prop Fundsonly	-	6,197	2,853	3,050	5,709	15,985	2,754	31,714	275	7,436	48,333	5,233	129,538	186,000	(56,462)	-30%
Investment Interest	-	30,258	15,910	13,930	15,307	14,929	10,000	10,000	10,000	10,000	10,000	10,000	150,335	46,000	104,335	227%
Total Revenues	67,861	129,870	90,234	107,623	86,192	144,306	116,646	199,631	151,963	184,377	168,049	112,173	1,558,924	1,335,000	223,924	17%
Operating Transfer-In	-	-	-	-	8,750	-	-	-	-	-	-	-	8,750	35,000	(26,250)	-75%
Total Fund Inflows	67,861	129,870	90,234	107,623	94,942	144,306	116,646	199,631	151,963	184,377	168,049	112,173	1,567,674	1,370,000	197,674	14%
Operating Expenses																
Salary	48,080	38,280	48,021	55,396	54,811	52,148	41,268	42,087	42,261	41,337	37,636	39,414	540,739	496,352	(44,387)	9%
Benefits	18,289	15,990	20,237	22,567	19,846	20,777	19,537	18,919	19,212	19,211	17,955	18,530	231,070	197,686	(33,384)	17%
Supplies	1,697	11,903	4,672	8,925	6,362	7,781	6,428	3,885	8,255	5,490	3,789	8,300	77,487	63,022	(14,465)	23%
Professional Services	37,061	6,022	6,234	10,165	15,829	5,781	7,861	11,025	4,283	14,661	2,503	7,298	128,724	205,078	76,354	-37%
Communication	1,298	1,266	1,252	2,064	2,306	1,834	1,257	1,216	2,150	1,270	249	1,414	17,577	21,039	3,462	-16%
Travel Expense	-	-	24	-	-	-	-	5	24	9	-	-	61	250	189	-75%
Training	-	633	-	763	116	115	47	19	500	326	54	471	3,045	8,000	4,955	-62%
Advertising	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Operating Leases	1,848	1,848	10,023	1,851	1,853	10,776	1,639	1,639	6,115	1,639	1,639	1,639	42,506	50,279	7,773	-15%
Utilities	-	9,991	8,410	8,142	8,942	8,349	19,903	29	12,879	20,668	17	5,261	102,592	101,626	(966)	1%
Repairs	1,301	-	3,230	358	1,691	1,392	534	125	1,569	1,959	132	300,000	312,293	339,256	26,963	-8%
Computer Support Maint	-	1,215	-	-	-	397	-	-	-	-	-	-	1,612	1,300	(312)	24%
Dues, Subscriptions & Membersh	218	58	1,494	33	16	16	221	33	-	16	58	595	2,759	3,703	944	-25%
Insurance	17,414	-	-	-	-	-	-	-	-	-	-	-	17,414	18,000	586	-3%
Permits-Cobi Or Outside Agency	-	3,996	-	-	322	-	-	-	-	-	-	-	4,318	4,707	390	-8%
Intergovernmental	4,011	7,164	5,460	10,324	4,762	9,106	6,243	17,052	13,872	16,829	13,619	13,799	122,242	159,340	37,098	-23%
Total Operating Expenses	131,216	98,366	109,059	120,588	116,855	118,473	104,938	96,034	111,120	123,415	77,652	396,721	1,604,437	1,669,638	65,201	-4%
Capital Projects																
Machinery & Equipment	-	-	85	-	7,921	30	35	142	96	-	3,041	1,826	13,176	76,963	63,787	-83%
Chlorine Gen Upgrades	-	-	-	-	-	-	-	100,000	100,000	-	-	-	200,000	250,000	50,000	-20%
Wyatt Way - Madison to Lovell	-	-	-	-	-	-	-	-	-	-	-	-	-	133,630	133,630	-100%
New Water Tanks	-	-	-	-	-	-	-	-	10,000	10,000	10,000	10,000	40,000	1,000,000	960,000	-96%
High Zone Water Imp	-	3,509	1,170	2,258	-	-	10,000	10,000	10,000	10,000	10,000	10,000	66,937	150,000	83,063	-55%
SR 305 Olympic Dr	-	-	-	-	18,833	2,195	101,454	14,000	-	-	-	-	136,483	164,215	27,732	-17%
Rockaway Water Intertie	-	-	-	-	-	-	-	75,000	100,000	49,000	-	-	224,000	250,000	26,000	-10%
Water Imp Projects - 2017	-	-	-	-	-	-	-	-	-	-	-	-	-	6,937	6,937	-100%
Capital Projects	-	3,509	1,170	2,258	18,833	2,195	111,454	199,000	220,000	69,000	20,000	20,000	667,419	1,954,781	1,287,362	-66%
Total Non-Operating Expenses	-	3,509	1,255	2,258	26,754	2,225	111,489	199,142	220,096	69,000	23,041	21,826	680,595	2,031,744	1,351,149	-67%
Total Fund Outflows	131,216	101,874	110,314	122,846	143,610	120,698	216,427	295,176	331,216	192,415	100,694	418,547	2,285,032	3,701,382	1,416,350	-38%
Ending Fund Balance	7,650,545	7,678,541	7,658,461	7,643,239	7,594,571	7,618,179	7,518,398	7,422,853	7,243,599	7,235,562	7,302,917	6,996,542				
Less: Restricted SubFunds	322,818	322,818	322,818	322,818	322,818	322,818	322,818	322,818	322,818	322,818	322,818	322,818				
Ending Unrestricted/Unreserved Cash	7,327,727	7,355,723	7,335,643	7,320,421	7,271,753	7,295,361	7,195,580	7,100,035	6,920,781	6,912,744	6,980,099	6,673,724				

City of Bainbridge Island 2019 Spending Plan - Sewer Operating Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	6,377,475 (6,418,071)	6,418,071 (6,618,562)	6,618,562 (6,672,971)	6,672,971 (5,836,838)	5,836,838 (5,986,452)	5,986,452 (6,128,034)	6,128,034	6,252,323	6,182,535	5,835,398	5,734,684	5,566,382				
Sewer Charges	246,781	368,476	246,510	351,582	238,989	403,903	249,243	385,771	250,879	397,740	254,681	347,307	3,741,861	3,682,000	59,861	2%
U.L.I.D. Assessments	6,711	-	7,547	-	101,409	91	2,669	-	-	-	-	-	118,428	90,000	28,428	32%
Connections & All Others	-	4,986	-	22,950	11,346	31,177	10,246	12,268	15,000	9,221	60,093	5,123	182,410	300,000	(117,590)	-39%
Investment Interest	-	25,814	13,853	12,523	12,040	11,988	10,000	10,000	10,000	10,000	10,000	10,000	136,220	40,000	96,220	241%
Total Fund Inflows	253,492	399,276	267,910	387,055	363,785	447,160	272,159	408,039	275,879	416,961	324,774	362,430	4,178,920	4,112,000	66,920	2%
Salary	69,907	61,581	76,186	68,151	77,893	81,378	71,026	84,049	66,267	63,290	64,995	76,532	861,257	1,028,898	167,642	-16%
Benefits	27,497	25,546	29,927	26,951	31,051	32,861	28,711	34,843	26,079	25,643	26,712	32,880	348,701	430,359	81,658	-19%
Supplies	5,380	3,419	7,012	6,279	8,099	5,420	6,241	13,080	6,533	5,949	6,576	20,342	94,329	111,929	17,600	-16%
Professional Services	1,865	7,712	5,881	6,379	7,148	9,876	8,665	10,293	6,684	4,974	5,349	57,656	132,481	208,556	76,075	-36%
Communications	1,895	1,913	1,899	2,013	3,814	1,986	2,034	1,850	1,951	2,190	87	2,111	23,743	33,100	9,357	-28%
Advertising	-	-	-	164	435	-	-	-	-	-	-	-	599	-	(599)	0%
Travel Expense	-	-	-	-	-	-	-	-	24	-	-	-	24	250	226	-90%
Training	-	1,617	-	67	210	241	150	690	-	506	957	1,156	5,594	8,000	2,406	-30%
Operating Leases	3,663	3,663	11,773	3,669	3,672	12,686	3,659	3,659	8,959	4,150	3,659	3,659	66,871	70,489	3,618	-5%
Utilities	-	15,267	18,143	28,531	16,703	17,518	21,521	5,213	24,714	29,951	-	33,319	210,881	272,101	61,220	-22%
Repairs	123	-	1,729	6,880	17,202	4,192	5,016	23,954	30,708	2,651	4,478	215,414	312,347	358,961	46,614	-13%
Computer Support Maint	-	1,215	-	-	-	-	-	-	-	-	-	-	1,215	1,300	85	-7%
Dues, Subscriptions & Membersh	35	250	13	100	-	-	-	-	102	200	160	90	950	1,905	955	-50%
Insurance	51,419	-	-	-	-	-	-	-	-	-	-	-	51,419	60,000	8,581	-14%
Permits-Cobi Or Outside Agency	-	2,687	-	-	-	-	-	2,687	-	1,807	600	-	7,781	9,500	1,719	-18%
Intergovernmental	51,075	48,015	19,153	46,999	38,447	71,092	812	47,368	18,210	66,219	40,254	109,903	557,547	580,900	23,353	-4%
Total Operating Costs	212,858	172,886	171,716	196,184	204,676	237,249	147,835	227,685	190,230	207,527	153,828	553,062	2,675,737	3,176,248	500,511	-16%
Machinery & Equipment	-	-	85	-	7,921	30	35	142	22,786	148	3,548	1,826	36,519	56,368	19,848	-35%
Sunday Cove Pump Rehab	-	-	-	-	-	-	-	50,000	50,000	50,000	-	-	150,000	150,000	-	0%
Rehab Wing Pt Pump Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Village Pump Station	38	25,899	-	59,374	1,574	-	-	-	-	-	-	-	86,885	239,304	152,419	-64%
Old Treatment Plant Lift Stn Imp.	-	-	41,700	-	-	-	-	100,000	150,000	100,000	-	-	391,700	548,985	157,285	-29%
New Brooklyn-NT Woods Pump Stn	-	-	-	-	-	-	-	100,000	200,000	150,000	33,000	-	483,000	485,647	2,647	-1%
Wood Ave Pump Stn Force Main	-	-	-	-	-	-	-	-	10,000	10,000	10,000	10,000	40,000	750,000	710,000	-95%
Capital Projects	38	25,899	41,700	59,374	1,574	-	-	250,000	410,000	310,000	43,000	10,000	1,151,585	2,173,936	1,022,352	-47%
Debt Service	-	-	-	967,630	-	68,300	-	-	-	-	292,700	5,622	1,334,252	1,334,252	(0)	0%
Total Non-Operating Costs	38	25,899	41,784	1,027,004	9,495	68,330	35	250,142	432,786	310,148	339,248	17,448	2,522,356	3,564,556	1,042,200	-29%
Total Fund Outflows	212,896	198,785	213,500	1,223,188	214,171	305,578	147,869	477,827	623,016	517,675	493,076	570,511	5,198,093	6,740,804	1,542,711	-23%
Ending Fund Balance	6,418,071	6,618,562	6,672,971	5,836,838	5,986,452	6,128,034	6,252,323	6,182,535	5,835,398	5,734,684	5,566,382	5,358,301				
Less: Restricted SubFunds	1,539,728	1,539,728	1,539,728	1,539,728	1,539,728	1,539,728	1,539,728	1,539,728	1,539,728	1,539,728	1,539,728	1,539,728				
Ending Unrestricted/Unreserved Cash	4,878,342	5,078,833	5,133,243	4,297,110	4,446,723	4,588,306	4,712,595	4,642,807	4,295,669	4,194,955	4,026,653	3,818,573				

City of Bainbridge Island 2019 Spending Plan - Storm & Surface Water Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance	
Beginning Fund Balance	1,771,357 (1,668,925)	1,668,925 (1,561,325)	1,561,325 (1,631,455)	1,631,455 (2,396,480)	2,396,480 (2,486,050)	2,486,050 (2,415,352)	2,415,352	2,291,185	2,008,608	1,697,105	2,212,235	2,061,567					
Storm Water Management Charges	18,548	51,631	188,141	968,388	219,748	11,476	6,468	11,554	30,694	873,863	211,007	12,616	2,604,134	2,599,000	5,134	0%	
Grants-Department Of Ecology	-	8,281	-	-	-	36,963	-	-	-	-	-	-	45,244	-	45,244	0%	
Investment Interest	-	6,535	3,430	4,595	5,063	4,758	3,500	3,500	3,500	3,500	3,500	3,500	48,881	15,000	33,881	226%	
Total Fund Inflows	18,548	66,447	191,571	972,984	224,811	53,197	9,968	15,054	34,194	877,363	214,507	16,116	2,698,259	2,614,000	84,259	1%	
Salary	61,930	53,869	51,913	52,521	48,266	61,725	76,265	62,967	64,662	61,533	58,375	52,673	706,699	789,059	82,360	-10%	
Benefits	26,672	23,248	20,386	20,680	18,001	23,601	30,385	21,288	25,880	25,939	25,779	22,194	284,053	304,398	20,344	-7%	
Supplies	731	5,231	6,257	3,165	4,386	2,405	3,215	3,949	1,985	4,716	7,559	8,114	51,713	78,297	26,584	-34%	
Professional Services	192	174	5,057	3,569	1,220	2,430	2,373	2,548	934	6,621	42,291	81,581	148,990	252,557	103,567	-41%	
Advertising	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	
Communications	35	37	58	55	38	38	35	134	55	36	17	38	576	6,000	5,424	-90%	
Travel Expense	-	-	-	-	-	7	27	-	98	-	-	-	132	1,000	868	-87%	
Training	713	1,166	80	5,131	176	174	187	663	1,075	478	-	1,448	11,291	8,000	(3,291)	41%	
Operating Leases	3,189	3,572	18,621	3,284	3,197	16,659	3,857	3,767	28,679	3,767	4,964	3,997	97,554	145,955	48,401	-33%	
Utilities	155	4,089	635	383	7,915	162	662	205	180	1,765	147	19,714	36,012	38,780	2,768	-7%	
Repairs	109	80,874	127	1,479	10,281	-	1,649	1,253	165	630	255	154,476	251,297	352,166	100,870	-29%	
Dues, Subscriptions & Membersh	31	-	12	-	-	-	-	-	102	-	-	-	145	1,097	952	-87%	
Insurance	24,023	-	-	-	-	-	-	-	-	-	-	-	24,023	25,500	1,477	-6%	
Permits-Cobi Or Outside Agency	-	-	-	-	500	6,869	-	-	19,769	-	-	-	28,008	77,403	49,395	-64%	
Intergovernmental	1,113	1,786	12,269	65,069	28,014	6,549	5,469	790	2,015	56,749	25,789	4,235	209,847	206,540	(3,307)	2%	
Total Operating Expenses	118,892	174,047	115,413	155,336	121,994	120,619	124,125	97,564	145,600	162,233	165,175	349,341	1,850,339	2,286,751	436,413	-19%	
Machinery & Equipment	-	-	-	192	13,247	209	10	68	96	-	-	-	35,243	49,065	272,821	223,755	-82%
Yeomalt Repairs / Reconstruction	-	-	-	-	-	-	-	-	-	-	-	-	-	19,982	19,982	-100%	
EH McDonald Creek-Culvert	2,088	-	6,029	-	-	3,067	10,000	200,000	200,000	200,000	200,000	170,000	991,184	1,005,664	14,480	-1%	
Capital Projects	2,088	-	6,029	-	-	3,067	10,000	200,000	200,000	200,000	200,000	170,000	991,184	1,025,646	34,462	-3%	
Debt Service	-	-	-	52,430	-	-	-	-	-	-	-	-	52,430	52,433	3	0%	
Total Non-Operating Costs	2,088	-	6,029	52,622	13,247	3,275	10,010	200,068	200,096	200,000	200,000	205,243	1,092,679	1,350,900	258,221	-19%	
Total Fund Outflows	120,980	174,047	121,442	207,958	135,241	123,895	134,134	297,631	345,696	362,233	365,175	554,584	2,943,017	3,637,651	694,634	-19%	
Ending Fund Balance	1,668,925	1,561,325	1,631,455	2,396,480	2,486,050	2,415,352	2,291,185	2,008,608	1,697,105	2,212,235	2,061,567	1,523,099					
Less: Restricted SubFunds	340,853	340,853	340,853	340,853	340,853	340,853	340,853	340,853	340,853	340,853	340,853	340,853					
Ending Unrestricted/Unreserved Cash	1,328,072	1,220,473	1,290,602	2,055,628	2,145,197	2,074,499	1,950,333	1,667,755	1,356,253	1,871,383	1,720,714	1,182,247					

City of Bainbridge Island 2019 Spending Plan - Building & Development Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	325,784 (315,433)	315,433 (320,031)	320,031 (320,252)	320,252 (320,230)	320,230 (320,301)	320,301 (319,004)	319,004	383,867	395,596	395,874	415,516	501,774				
Revenues																
Building Permits	17,294	25,151	37,623	46,420	54,583	43,079	58,741	56,263	35,233	44,458	42,014	19,603	480,462	625,000	(144,538)	-23%
Plan'G Review Of Bldg Permits	8,202	6,107	8,351	27,318	4,486	6,235	9,722	11,575	8,201	8,255	4,753	8,293	111,499	150,000	(38,501)	-26%
Engineering Fees	99	-	100	-	150	-	155	-	-	-	-	-	504	1,000	(496)	-50%
Zoning & Subdivision Fees	12,779	7,977	8,697	8,928	13,390	(3,329)	5,388	15,514	7,119	7,268	20,111	25,728	129,569	250,000	(120,431)	-48%
Plan Checking Fees	27,339	20,014	28,146	89,141	15,867	24,887	32,400	39,003	28,116	27,971	17,426	27,525	377,837	500,000	(122,163)	-24%
Other Planning & Development Fees	8,484	5,390	17,894	18,685	34,123	5,254	7,460	37,540	5,699	14,461	5,398	35,485	195,873	212,000	(16,127)	-8%
Investment Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Misc (Prop. Fund Only)	-	250	-	-	-	-	-	-	-	-	-	-	250	-	250	0%
Total Revenues	74,197	64,889	100,811	190,492	122,598	76,127	113,867	159,895	84,368	102,413	89,702	116,634	1,295,993	1,738,000	(442,007)	-25%
Operating Transfer-In	220,500	176,000	155,500	62,500	117,000	181,500	198,101	100,438	144,400	150,060	226,163	110,066	1,842,228	1,577,583	264,645	17%
Total Fund Inflows	294,697	240,889	256,311	252,992	239,598	257,627	311,968	260,333	228,768	252,473	315,865	226,700	3,138,221	3,315,583	(177,362)	-5%
Total Fund Outflows	305,048	236,292	256,090	253,014	239,527	258,924	247,105	248,604	228,490	232,831	229,607	400,217	3,135,748	3,307,583	171,835	-5%
Ending Fund Balance	315,433	320,031	320,252	320,230	320,301	319,004	383,867	395,596	395,874	415,516	501,774	328,257				

City of Bainbridge Island 2019 Spending Plan - TBF Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	825,699 (857,340)	857,340 (897,162)	897,162 (921,638)	921,638 (960,643)	960,643 (1,007,427)	1,007,427 (648,344)	648,344	685,306	733,806	782,306	830,806	879,306				
TBD Vehicle Fees	31,640	36,353	22,552	37,244	44,746	39,640	35,462	47,000	47,000	47,000	47,000	47,000	482,637	439,000	43,637	10%
Investment Interest	-	3,470	1,924	1,761	2,037	1,278	1,500	1,500	1,500	1,500	1,500	1,500	19,470	1,500	17,970	1198%
Total Fund Inflows	31,640	39,822	24,476	39,005	46,784	40,917	36,962	48,500	48,500	48,500	48,500	48,500	502,107	440,500	61,607	14%
Intergovernmental Prof Svcs	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000	2,000	-100%
Operating Transfer-Out	-	-	-	-	-	400,000	-	-	-	-	-	-	400,000	400,000	-	0%
Total Fund Outflows	-	-	-	-	-	400,000	-	-	-	-	-	-	400,000	402,000	2,000	0%
Ending Fund Balance	857,340	897,162	921,638	960,643	1,007,427	648,344	685,306	733,806	782,306	830,806	879,306	927,806				

City of Bainbridge Island 2019 Spending Plan - TIF Fund
End of June 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	303,458 (219,232)	219,232 (223,427)	223,427 (229,661)	229,661 (265,625)	265,625 (284,062)	284,062 (290,742)	290,742	192,987	225,039	230,446	247,382	273,263				
Transportation Impact Fees	15,774	3,320	5,754	35,477	17,862	6,107	17,917	31,652	5,007	16,536	25,481	7,358	188,245	200,000	(11,755)	-6%
Investment Interest	-	876	479	487	574	573	400	400	400	400	400	400	5,390	400	4,990	1247%
Total Fund Inflows	15,774	4,195	6,234	35,964	18,437	6,680	18,317	32,052	5,407	16,936	25,881	7,758	193,635	200,400	(6,766)	-3%
Intergovernmental Prof Svcs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Operating Transfer-Out	100,000	-	-	-	-	-	116,072	-	-	-	-	-	216,072	100,000	(116,072)	116%
Total Fund Outflows	100,000	-	-	-	-	-	116,072	-	-	-	-	-	216,072	100,000	(116,072)	116%
Ending Fund Balance	219,232	223,427	229,661	265,625	284,062	290,742	192,987	225,039	230,446	247,382	273,263	281,021				

**City of Bainbridge Island 2019 Spending Plan - ER&R Fund
End of June 2019**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Budget	Difference	Variance
Beginning Fund Balance	1,122,759	1,122,759	1,127,213	1,274,279	1,276,619	1,279,206	1,433,036	1,435,536	1,438,036	1,575,915	1,578,415	1,580,915				
	(1,122,759)	(1,127,213)	(1,274,279)	(1,276,619)	(1,279,206)	(1,433,036)										
Equipment & Vehicle Rent	-	-	144,405	-	-	151,006	-	-	135,379	-	-	129,210	560,000	560,000	(0)	0%
Investment Interest	-	4,454	2,660	2,340	2,587	2,824	2,500	2,500	2,500	2,500	2,500	2,000	29,365	-	29,365	0%
Total Fund Inflows	-	4,454	147,066	2,340	2,587	153,830	2,500	2,500	137,879	2,500	2,500	131,210	589,365	560,000	29,365	5%
Roadside Mower Acq-Sal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Pd-2019 Veh Replacement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Machinery & Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	68,500	68,500	-100%
Total Machinery & Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Operating Transfer-Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Fund Outflows	-	-	-	-	-	-	-	-	-	-	-	68,500	68,500	68,500	-	0%
Ending Fund Balance	1,122,759	1,127,213	1,274,279	1,276,619	1,279,206	1,433,036	1,435,536	1,438,036	1,575,915	1,578,415	1,580,915	1,643,625				



CITY OF
BAINBRIDGE ISLAND

EXECUTIVE DEPARTMENT
MEMORANDUM

Date: 8/16/2019
To: The City Council
From: Robbie Sepler, Deputy City Attorney
Subject: 2019 Annual Report on Surplus Real Property

I. Introduction.

In accordance with Resolution No. 2016-18, this Annual Report on Surplus Real Property provides an update on the status of City-owned real property that has previously been declared surplus by the City Council. This report also summarizes the progress made since the 2018 Annual Report on Surplus Real Property regarding previously approved transfers of certain real property.

II. Background.

From 2009-2011, the City undertook a comprehensive review of City-owned real property. The result was a series of decisions to surplus various properties, with some properties identified for transfer to the Bainbridge Island Metropolitan Park and Recreation District (“BIMPRD”).

On January 22, 2019, the City Council adopted Resolution No. 2019-09, rescinding prior decisions of the City Council that declared surplus the following City-owned real property: Myer’s Pit, Old Decant Facility, Miller Road shed/Old County Road Maintenance Site, Weaver Well, and Lovgreen Pit Site. A copy of Resolution No. 2019-09 is included as Attachment A to this report.

III. Annual Report on Surplus Real Property.

Table 1 provides an overview of the City-owned real property declared to be surplus as of August 16, 2019.

Table 1.

Property	Year of Surplus	Intended Disposition	Status
Islander Mobile Home Park (IMHP) shares	2010	Market sale upon vacancy of individual shares	5 shares sold 2011-2016 2 shares remain
Pritchard Park (3 parcels)	2011	Transfer to BIMPRD	The City and BIMPRD continue to work with federal agencies to complete a transfer agreement for one of the parcels The City will retain the other two parcels. Surplus resolution should be clarified as to what parcels the City will retain.
Manitou Beach Tidelands	2011	Transfer to BIMPRD	City still owns; transfer to BIMPRD is in process.
Manitou Beach Uplands	2017	Transfer to BIMPRD	City still owns; transfer to BIMPRD is in process.
IslandWood Trail	2017	Transfer to BIMPRD	City still holds easement; transfer to BIMPRD is in process.

Islander Mobile Home Park

Current Status:

In 2016, the City sold three City-owned shares. One of these shares was sold to the long-term tenant of the property. Two additional shares became vacant due to the death of the residents, and the City sold those shares using a closed bidding process. The City will continue to pursue the sale of the remaining two shares when circumstances allow. Until that time, the current tenants will remain in place and are responsible for paying the monthly fees for their units.

Background:

- a. Description of the location of the property: The Islander Mobile Home Park property is located in downtown Winslow, just north of City Hall.
- b. Description of the circumstances under which the property was obtained: In 2003, after 30 years of ownership by a private individual, the Islander Mobile Home Park property was put up for sale. In 2004, the City purchased seven shares in the Islanders Mobile Home Park Association for affordable and income qualified housing purposes, all of which Shares were associated with residents who wanted to remain at the park but were financially unable to purchase a share in the Association.
- c. Description of the funds used to acquire the property: General Fund.
- d. Surplus information: The parcel was declared surplus by Resolution No. 2010-24 on August 25, 2010, and staff were authorized to sell the shares only as current residents choose to vacate and the shares become available. The sale price of the City's Shares will be generally calculated based upon the Multiple Listing Service data for appreciation/depreciation rates of residential real estate in the City, from the date of the City's initial purchase of the City's Shares, which calculation the City generally accepts as a fair and accurate estimate of the "fair market value."
- e. Description: The Islander Residents Association is a non-profit corporation formed with the stated purpose of purchasing the majority of the Islander Mobile Home Park and then owning and operating it as a mobile home park in perpetuity. The City purchased seven shares in the association, associated with the addresses 215, 219, 227, 301, 407, 510 and 512 Madrona Way (shown on attached map) and entered into subleases with the current residents. The shares associated with 227 and 301 Madrona Way remain under City ownership, with subleases to the current tenants.



Pritchard Park (Parcel No. 352502-1-001-2001, No. 352502-1-034-2002, and No. 352502-1-035-2001)

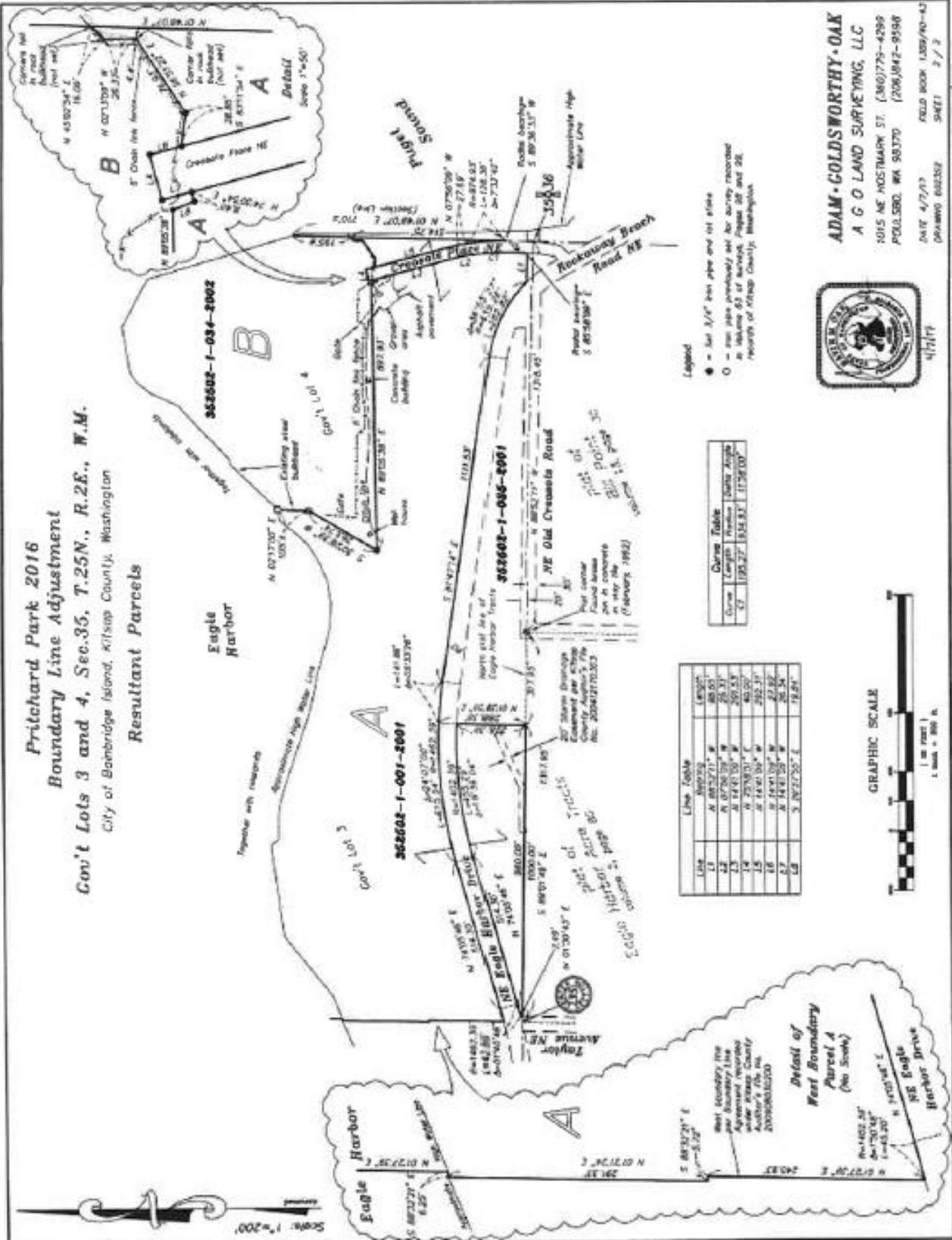
Current Status:

The City and BIMPRD continue to work with federal agencies to complete a transfer agreement for one of the parcels (Parcel No. 352502-1-001-2001). The City will retain the other two parcels (Parcel No. 352502-1-034-2002 and No. 352502-1-035-2001). The City Council should, by resolution, clarify that the parcels retained by the City are not surplus real property.

Background:

- a. Description of the location and size of the property: Approximately 49.5 acres of the Wyckoff-Eagle Harbor Superfund Site.
- b. Description of the circumstances under which the property was obtained: The City purchased, in successive phases, three parcels of the Wyckoff-Eagle Harbor Superfund Site in the years 2004-2006.
- c. Description of the funds used to acquire the property: Funds from the voter-approved Open Space Bond, sent to the voters by Ordinance No. 2001-36, and grant money
- d. Surplus information: The City Council declared the property surplus pursuant to Resolution No. 2011-16 and authorized its transfer to the BIMPRD.
- e. Description: This property, generally, is the former Wyckoff Creosote property, home to wood treatment operations from the early 1900's to 1994. During the nearly 90 years of operations, the soils at the facility and the groundwater beneath became contaminated with creosote and other wood treatment compounds. In 1987, the Environmental Protection Agency listed the site as a Superfund site and commenced remedial action in 1990.

**Pritchard Park 2016
Boundary Line Adjustment
Con't Lots 3 and 4, Sec.35, T.25N., R.2E., W.M.
City of Bombridge Island, Kitsap County, Washington
Resultant Parcels**



ADAM • GOLDSWORTHY • OAK
A G O LAND SURVEYING, LLC
5015 NE HOSKINNEY ST. (360)779-4299
PO BOX 580, WA 98170 (206)842-9598
DATE 4/7/17 FIELD BOOK 1359/90-42
DRAWING 602502 SHEET 2 / 2



201704190187 04/14

Manitou Tidelands (Parcel No. 142502-3-107-2005)

Current Status:

The City continues to own the parcel. The City Attorney's Office has prepared a transfer agreement to transfer the parcel to the BIMPRD, which agreement has been submitted to the BIMPRD for review and approval.

Background:

- a. Description of the location and size of the property: A 0.13-acre parcel located on Manitou Beach Drive NE.
- b. Description of the circumstances under which the property was obtained: The City acquired the Manitou Tidelands with funds from the voter-approved Open Space Bond, sent to the voters by Ordinance No. 2001-36.
- c. Description of the funds used to acquire the property: Bonds issued pursuant to Ordinance No. 2001-36.
- d. Surplus information: The City Council declared the property surplus pursuant to Resolution No. 2011-16 and authorized its transfer to the BIMPRD
- e. Description: The property is a tideland parcel that the City acquired from Peter and Elyse Kane.

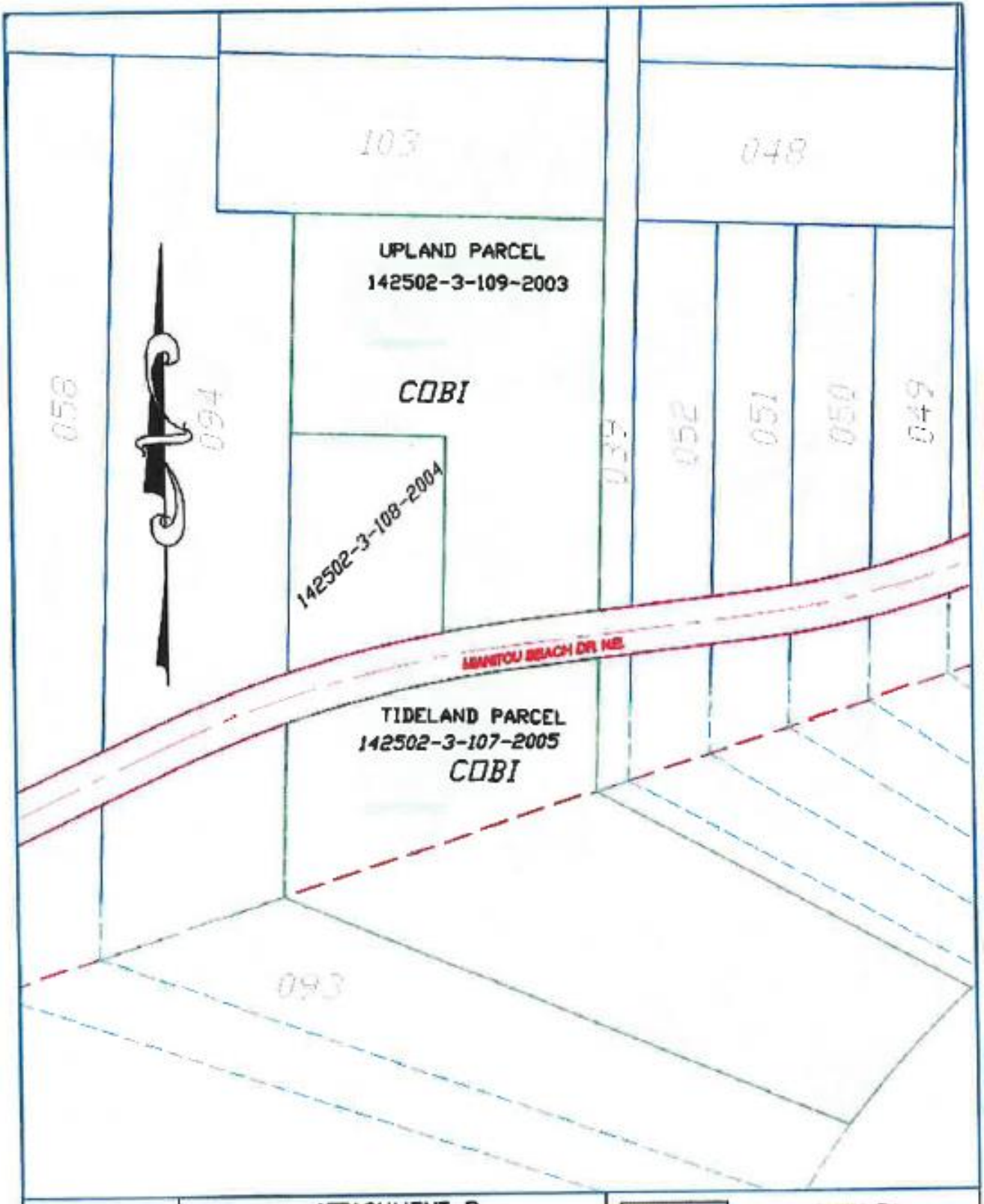
Manitou Uplands (Parcel No. 142502-3-109-2003)

Current Status:

On January 30, 2018, the City and the adjacent property owners executed a Purchase and Sale Agreement for the north 25-feet of the parcel, with the City retaining ownership of the remainder. The City Attorney's Office has prepared a transfer agreement to transfer the parcel to the BIMPRD, which agreement has been submitted to the BIMPRD for review and approval.

Background:

- a. Description of the location and size of the property: A 0.88-acre parcel located on Manitou Beach Drive NE.
- b. Description of the circumstances under which the property was obtained: The City acquired the Manitou Uplands with funds from the voter-approved Open Space Bond, sent to the voters by Ordinance No. 2001-36.
- c. Description of the funds used to acquire the property: Bonds issued pursuant to Ordinance No. 2001-36.
- d. Surplus information: The City Council declared the property surplus pursuant to Resolution No. 2017-12 and authorized its transfer to the BIMPRD
- e. Description: The property is an upland parcel that the City acquired from Peter and Elyse Kane.



IslandWood Trail (AFN 200208270486)

Current Status:

The City continues to hold the easement. The City Attorney's Office has prepared a transfer agreement to transfer the parcel to the BIMPRD, which agreement has been submitted to the BIMPRD and IslandWood for review and approval. The City and the BIMPRD are currently reviewing edits proposed by IslandWood.

Background:

- a. Description of the location and size of the property: 15-foot wide easement along a portion of Parcel No. 032402-1-033-2002.
- b. Description of the circumstances under which the property was obtained: The City acquired the Trail Easement from IslandWood for the purpose of providing public access to the easement area for pedestrian and non-motorized recreational activities, such as walking, bicycling, jogging, running, and riding horses.
- c. Description of the funds used to acquire the property: N/A
- d. Surplus information: The City Council declared the easement surplus pursuant to Resolution No. 2017-11 and authorized its transfer to the BIMPRD.
- e. Description: The City's Non-Motorized Transportation Advisory Committee recommended that the City allow the BIMPRD to construct a non-motorized trail over the easement. The City Council held a public hearing on the proposed transfer on April 11, 2017.



Attachment A
Resolution No. 2019-09

RESOLUTION NO. 2019-09

A RESOLUTION of the City Council of Bainbridge Island, Washington, rescinding prior decisions of the City Council that declared surplus certain City-owned real property.

WHEREAS, the City owns a 6.08-acre parcel of real property in the Head-of-the-Bay area just south of Carmella Lane, which property is commonly known as the Myer's Pit and identified as Parcel No. 272502-2-016-2002; and

WHEREAS, adjacent to the Myer's Pit, the City also owns a 6.2-acre parcel of real property in the Head-of-the-Bay area, which property is commonly known as the Old Decant Facility and identified as Parcel No. 272502-2-050-2009; and

WHEREAS, the City owns a 3.28-acre parcel of real property located at 8964 Miller Road NE, which property is commonly known as the Miller Road Shed/Old County Road Maintenance Site and identified as Parcel No. 202502-1-049-2002; and

WHEREAS, the City owns a 0.69-acre parcel of real property at the intersection of Shepard Way NW and Weaver Road NW, which property is commonly known as the Weaver Well Property and identified as Parcel No. 272502-4-035-2005; and

WHEREAS, the City owns a 14.39-acre parcel of real property located off of Miller Road NE, which property is commonly known as the Lovgreen Property or Lovgreen Pit Site and identified as Parcel No. 092502-4-002-2006; and

WHEREAS, on September 2, 2009, the City Council adopted Resolution No. 2009-24, which declared the Head-of-the-Bay Properties (i.e., Myer's Pit and the Old Decant Facility properties) to be surplus to the needs of the City and authorized the sale of the two properties if certain conditions specified in the resolution were met; and

WHEREAS, on September 2, 2009, the City Council adopted Resolution No. 2009-20, which declared the Miller Road Shed/Old County Road Maintenance Site to be surplus to the needs of the City and authorized the sale of the property if certain conditions specified in the resolution were met; and

WHEREAS, on September 2, 2009, the City Council adopted Resolution No. 2009-23, which declared the Weaver Well Property to be surplus to the needs of the City and authorized the sale of the property if certain conditions specified in the resolution were met; and

WHEREAS, on August 10, 2011, the City Council adopted Resolution No. 2011-16, which declared the Lovgreen Road Property (i.e., the Lovgreen Pit Site) to be surplus to the needs of the City and authorized the sale of the property if certain conditions specified in the resolution were met; and

WHEREAS, the Head-of-the-Bay Properties (i.e., Myer's Pit and Old Decant Facility properties), Miller Road Shed/Old County Road Maintenance Site property, Weaver Well Property, and Lovgreen Road Property (i.e., Lovgreen Pit Site) are legally described on attached and incorporated **Exhibit A**; and

WHEREAS, since being declared surplus, the Head-of-the-Bay Properties (i.e., Myer's Pit and Old Decant Facility properties), Miller Road Shed/Old County Road Maintenance Site property, Weaver Well Property, and Lovgreen Road Property (i.e., Lovgreen Pit Site) have not been sold and remain City-owned real property; and

WHEREAS, the City Council now desires to reconsider whether there are public uses for these properties and wishes to rescind its prior decisions declaring these properties to be surplus to the needs to the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

Section 1. Resolution Nos. 2009-20, 2009-23, and 2009-24 are hereby repealed in their entirety and the City Council hereby finds and declares that the Myer's Pit, Old Decant Facility, Miller Road Shed/Old County Road Maintenance Site, and Weaver Well properties, which are legally described on **Exhibit A**, are no longer surplus to the needs of the City of Bainbridge Island.

Section 2. The City Council hereby finds and declares that the Lovgreen Pit Site, legally described on **Exhibit A**, is no longer surplus to the needs of the City of Bainbridge Island. To the extent that Resolution No. 2011-16 conflicts with this resolution, this resolution shall control.

Section 3. This resolution shall take effect immediately after its passage.

PASSED by the City Council this 22nd day of January, 2019.

APPROVED by the Mayor this 22nd day of January, 2019.

By:  _____

Kol Medina, Mayor

ATTEST/AUTHENTICATE:

By: 
Christine Brown, City Clerk, CMC

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.

December 31, 2018
January 22, 2019
2019-09 (Formerly Resolution No. 2018-37)

Attached: Exhibit A

Exhibit A
Legal Descriptions of Real Property

Myer's Pit (Head-of-the Bay)
(Parcel No. 272502-2-016-2002)

PART OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 27, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WASHINGTON DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE SOUTH 89°32'51" EAST 660.97 FEET, MORE OR LESS, TO THE NORTHEAST CORNER OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE SOUTH 0°04'46" EAST 729.50 FEET; THENCE NORTH 88°18'40" WEST 297.12 FEET; THENCE SOUTH 1°21'20" WEST 112.11 FEET; THENCE SOUTH 66°40'20" WEST 162.82 FEET; THENCE NORTH 74°49'30" WEST 219.64 FEET, MORE OR LESS, TO THE SECTION LINE; THENCE NORTH 0°03'02" WEST 850.75 FEET ALONG THE SECTION LINE TO POINT OF BEGINNING CONTAINING 12.3 ACRES, MORE OR LESS;

EXCEPT THAT PORTION CONVEYED TO THE CITY OF WINSLOW PER STATUTORY WARRANTY DEED RECORDED UNDER AUDITOR'S FILE NO. 8309270152;

TOGETHER WITH AN EASEMENT FOR ROAD PURPOSES OVER AND ACROSS A STRIP OF LAND 30 FEET WIDE, THE CENTERLINE OF WHICH IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT 15 FEET WEST FO THE SOUTHEAST CORNER OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE ABOVE MENTIONED SECTION AND RUNNING; THENCE NORTH 0°04'46" WEST 247.0 FEET, MORE OR LESS; THENCE NORTH 85°25' WEST 492 FEET; THENCE NORTH 26°50' WEST 120 FEET; THENCE NORTH 7°00' EAST 70 FEET, MORE OR LESS, TO ABOVE DESCRIBED COUNTY PROPERTY.

Old Decant Facility (Head-of-the Bay)

(Parcel No. 272502-2-050-2009)

TH PTN OF W1/2 SW1/4 NW1/4 DAF BAT NW COR OF SW1/4 NW1/4 TH S89*32'51E 315FT TH S0*00'02E 722.01FT TH S88*18'40E 49.38FT TO NW COR OF PRTY CNVYD TO ELMER SWEDINE BY DEED RECD SEPT 11 1961 UNDER AUD NO 754980 TH S1*21'20W 112.11FT TH S66*40'20W 162.82FT TH N74*49'30W 219.64 FT M/L TO W SEC LN TH N0*03'02W 850.75FT ALG SD SEC LN TO TPOB EXC N 15FT OF E 179.76FT ALSO EXC A STRIP OF LAND 30FT IN WIDTH FOR RD PURP CTRLN OF WH IS DAF BAT NW COR OF SW1/4 NW1/4 TH S89*32' 51E 660.97FT M/L TO NE COR OF W1/2 SW 1/4 NW1/4 TH S0*04'46E 729.50FT TH N88* 18'40W 312.12FT BEING TPOB OF 30FT STRIP TH S1*21'20W 103.62FT TH S66* 40'20W 146.73FT TH N74*41'39W 95FT M/L TO E LN OF EXST R/W ALSO EXC ESMT FOR RD PURP RECD UNDER AUD NO 422781 ALSO EXC ESMT FOR UTIL PURP RECD UNDER AUD NO 782718 ALSO EXC BUCKLIN HILL RD TGW ESMT OVER STRIP OF LAND 30FT WIDE FOR RD PURP CTRLN DAF BAAP 15FT W OF SE COR OF W1/2 SW1/4 NW1/4 TH N0*04'46W 247.0 FT M/L TH N85*25'W 492FT TH N26*50'W 120FT TH N7*00'E 70FT M/L TO ABV DESC CO PRTY

Miller Road Shed/Old County Road Maintenance Site

(Parcel No. 202502-1-049-2002)

BEGINNING AT A POINT ON THE EAST BOUNDARY LINE OF SECTION 20, WHICH POINT IS 700 FEET NORTH OF THE ONE QUARTER SECTION POST ON THE EAST BOUNDARY LINE OF SECTION 20, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WASHINGTON; THENCE RUNNING WEST 512 FEET; THENCE NORTH 22.50° WEST 223 FEET; THENCE NORTH 125 FEET; THENCE NORTH 82° EAST 390 FEET; THENCE SOUTH 119 FEET; THENCE EAST 209 FEET TO THE EAST BOUNDARY LINE OF SAID SECTION 20; THENCE SOUTH ALONG SAID BOUNDARY LINE 261 FEET TO A POINT OF BEGINNING. LESS 10 FEET ON NORTH END RESERVED FOR ROAD.

SITUATE IN THE COUNTY OF KITSAP, STATE OF WASHINGTON.

Weaver Well Property

(Parcel No. 272502-4-035-2005)

PT OF NW 1/4 SE 1/4 THE E 200FT OF W 215FT OF S 200FT OF NW 1/4 NW 1/4 SE 1/4 EX RD

Lovgreen Pit (Lovgreen Property)
(Parcel No. 092502-4-002-2006)

THAT PORTION OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WASHINGTON DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 9; THENCE NORTH $0^{\circ}11'22''$ EAST 495.25 FEET TO A POINT WHICH IS 834 FEET SOUTH OF THE NORTHWEST CORNER OF SAID SOUTHEAST QUARTER OF THE NORTHEAST QUARTER; THENCE SOUTH $89^{\circ}48'34''$ EAST 200.00 FEET; THENCE SOUTH $35^{\circ}31'56''$ EAST 607.49 FEET; THENCE SOUTH $89^{\circ}58'42''$ WEST 554.69 FEET TO THE POINT OF BEGINNING;

AND THAT PORTION OF THE NORTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 25, RANGE 2 EAST, W.M., KITSAP COUNTY, WASHINGTON LYING WESTERLY OF THE FOLLOWING DESCRIBED LINE:

BEGINNING AT A POINT 100 FEET WEST OF THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 9; THENCE SOUTHEASTERLY TO A POINT 100 FEET EAST OF THE SOUTHEAST CORNER OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER TO THE TERMINUS OF SAID LINE;

AND THE NORTH 100 FEET OF THAT PART OF THE FOLLOWING DESCRIBED TRACT LYING EAST OF THE COUNTY ROAD TRAVERSING SAID PROPERTY IN A GENERAL NORTHERLY AND SOUTHERLY DIRECTION, THAT IS TO SAY:

BEGINNING AT THE NORTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 25, RANGE 2 EAST, W.M., KITSAP COUNTY, WASHINGTON; THENCE SOUTH 214.50 FEET; THENCE EAST 884 FEET; THENCE SOUTH 26.50° WEST 394 FEET; THENCE EAST 606 FEET; THENCE NORTH 569.91 FEET; THENCE WEST 1320 FEET TO PLACE OF BEGINNING.



2019 MID-YEAR CAPITAL PROJECTS UPDATE

Project: SR305 - Olympic Drive Non-Motorized Improvements

Location: Harbor Drive to Winslow Way

00596

Project Description



Description: The Olympic Drive/Winslow Way intersection serves the ferry on and off-loading traffic. This project provides improvements for pedestrians and cyclists along this heavily-trafficked roadway. The unique needs of multi-modal transportation within a limited intersection area has led to a complex project planned and approved by WSDOT and FHWA. The project will also replace an existing undersized water main in Olympic Drive and Harborview Drive with a new 8-inch line and install one new fire hydrant.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
General Fund	\$ 771,160	-	-	-	771,160
Water Fund	175,000	-	-	-	175,000
Federal Grant	878,000	-	-	-	878,000
State Grant	1,164,200	-	-	-	1,164,200
Total	\$ 2,988,360.00	-	-	-	2,988,360

Budget Notes

	Amount	Source	Description
Original budget	\$ 764,200	2013 CIP	Original project authorization
Budget Amendments	80,000	2015 CIP	Cost updated
	224,100	2015Q1 Budget Amendment	Project redesign
	353,060	2016 CIP	Additional scope added
	100,000	2016 CIP (Water Fund)	Water component added
	75,000	2017Q1 BUA (Water Fund)	Water component cost revised
	120,000	2017Q2 BUA (General Fund)	Underground power, tree retention
	1,272,000	2018 CIP	Federal Grant awarded
Total Project Budget	\$ 2,988,360		

Financial Update

	Spending through July 12, 2019				
	Life to Date	Life to Date	Encumbrances	Actuals +	Remaining
	Budget	Actuals		Encumbrances	
General Fund	\$ 2,813,360	1,298,043	1,311,942	2,609,985	203,375
Water Fund	175,000	128,268	12,585	140,853	34,147
Total	\$ 2,988,360	1,426,311	1,324,527	2,750,839	237,521

Current Project Status

Construction is scheduled for mid-April through August.

Project: Yeomalt Area Drainage Improvements

Location: Area bordered by Cherry, Yeomalt, Madrona and Wing Point Way

00663

Project Description



Description: Provides for storm drainage improvements in the Yeomalt area. The City completed design in 2014 with funds received from a DOE grant for water quality improvements. This work was identified in the 2013 Area Drainage Study performed by Browne Wheeler Engineering.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
SSWM Fund \$	60,000	-	510,000	-	\$ 570,000
	-		-	-	\$ -
	\$ 60,000	\$ -	\$ 510,000	-	\$ 570,000

Budget Notes

	Amount	Source	Description
Original budget \$	570,000	2016 CIP	Original project authorization
Budget Amendments			
Total Project Budget \$	570,000		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
SSWM Fund \$	570,000	\$ 40,018	\$ (0)	\$ 40,018	\$ 529,982

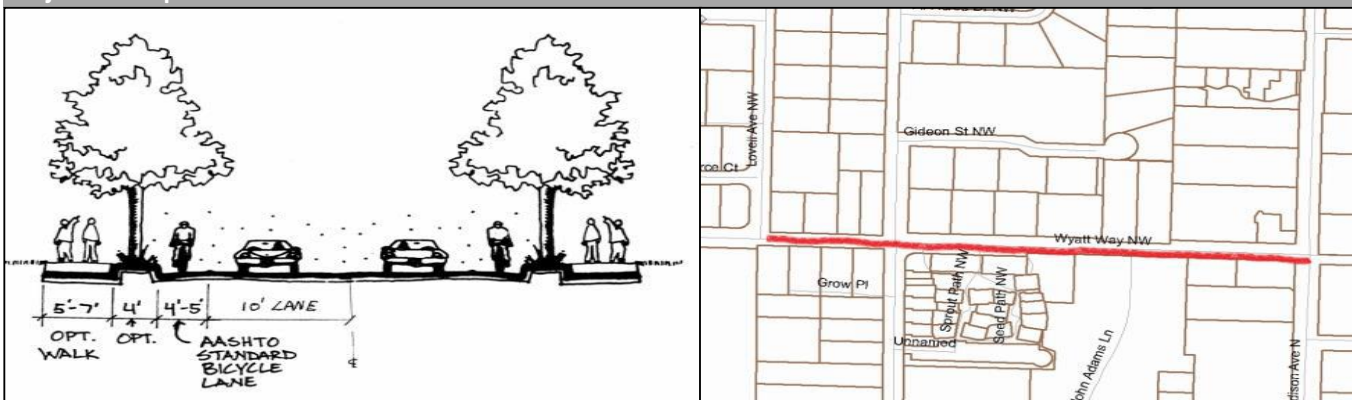
Current Project Status

Project: Wyatt Way Reconstruction

Location: Madison to Lovell

00708

Project Description



Description: Capacity (level of service) improvements to the intersection of Madison Avenue and Wyatt Way, including a roundabout. Complete sidewalk and bicycle facilities on both sides of Wyatt from Madison to Lovell. Reconstruct roadway surfacing and drainage. Additional right of way needed along frontage. Design 50% completed in 2006. State (TIB) grant funding received in 2015.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
General Fund	\$ 1,184,000	-	-	-	1,184,000
State Grant	2,516,000	-	-	-	2,516,000
Water Fund	150,000	-	-	-	150,000
	3,850,000	-	-	-	\$ 3,850,000

Budget Notes

	Amount	Source	Description
Original budget	\$ 3,700,000	2015-2016 CIP	Original project authorization
Budget Amendments	150,000	2017Q1 BUA (Water Fund)	Water component added
Total Project Budget	\$ 3,850,000		

Financial Update

Spending through July 12, 2019

	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
General Fund	\$ 3,700,000	584,678	159,485	744,163	2,955,837
Water	150,000	16,370	13,630	30,000	120,000
	3,850,000	601,048	173,115	774,163	\$ 3,075,837

Current Project Status

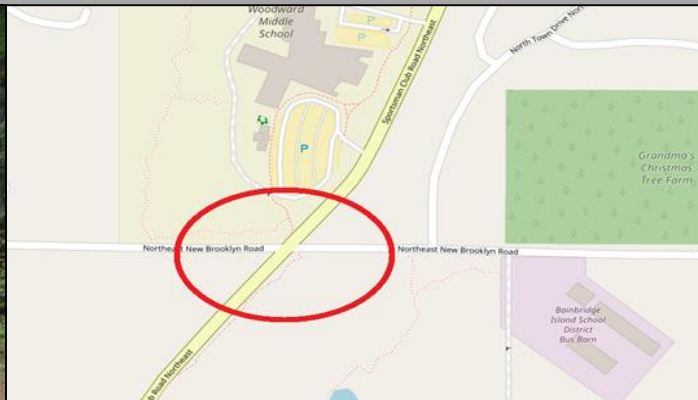
Right of way acquired at all but one parcel.

Project: Sportsman Club Road and New Brooklyn Road

Location: Intersection Improvements

00715

Project Description



Description: Capacity (level of service) improvements at intersection of Sportsman Club Road and New Brooklyn Road. Level of service C from 2004 study. Since that time, the Sakai and Woodward schools have changed schedules, resulting in impacts to the intersection. A roundabout is proposed. Estimated schedule and costs assume a right-of-way donation by the School District.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
General Fund	\$ -	-	-	-	-
Trans. Impact Fees	25,000	216,072	117,000	-	358,072
Federal Grant	155,000	-	703,000	-	858,000
	180,000	216,072	820,000	-	\$ 1,216,072

Budget Notes

	Amount	Source	Description
Original budget	\$ 1,000,000		Original project authorization
Budget Amendments	100,000	2019 CIP Updates	CIP update to project
	116,072	2019Q1 BUA	Increase to amend design agreement
Total Project Budget	\$ 1,216,072		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
General Fund	\$ 1,216,072	194,976	174,103	369,078	846,994

Current Project Status

Right-of-way acquisition started with School District. Finalizing 60% design in preparation for Council.

Project: Police and Municipal Court Building

Location: Harrison Building

00724

Project Description



Description: This project provides for a replacement Police Station and relocated Municipal Court.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
General Fund	\$ 2,281,000	8,000,000	-	-	10,281,000
REET	819,000	900,000	-	-	1,719,000
Long-term debt	-	8,000,000	-	-	8,000,000
Total	\$ 3,100,000	16,900,000	-	-	20,000,000

Budget Notes

	Amount	Source	Description
Original budget	\$ 500,000	2015 CIP	Original project authorization
Budget Amendments	2,600,000	2017 CIP	CIP update to project
	6,900,000	Ordinance 2019-06	Align appropriation and plan
	5,000,000	2019 CIP	2019 Adopted Budget
	5,000,000	2020 CIP	2020 Adopted Budget
Total Project Budget	\$ 20,000,000		

Financial Update

Spending through July 12, 2019

	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
General Fund	\$ 20,000,000	466,291	673,128	1,139,419	18,860,581

Current Project Status

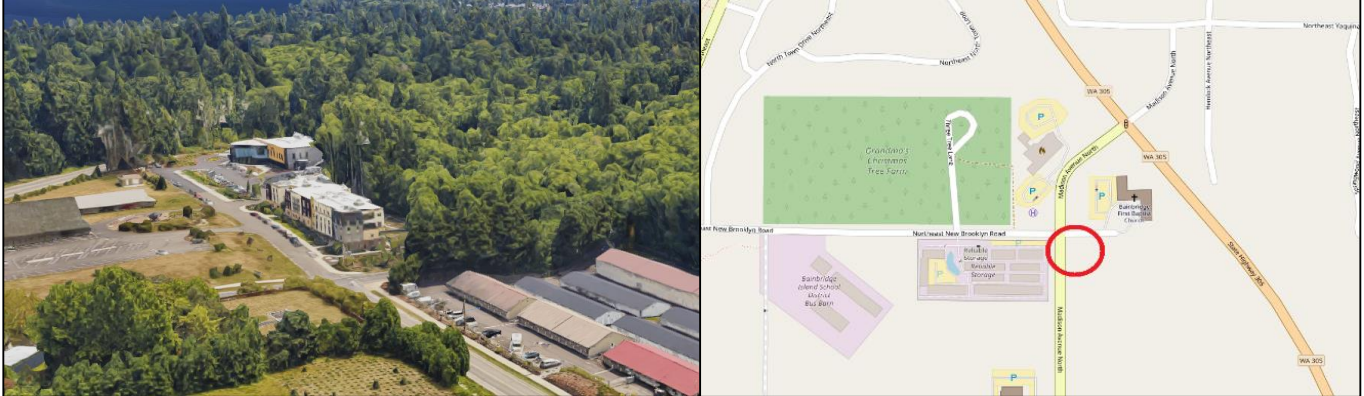
The City and Seller have signed a purchase and sale agreement for the Harrison Building. Sale should close in 2019. Design is in progress.

Project: Pump Station/Force Main Upgrade

Location: NTW/New Brooklyn/Madison

00783

Project Description



Description: This project provides upgrades to the City's North Town Woods sanitary sewer pump station and force main pipe in New Brooklyn Road and Madison Avenue. These upgrades will increase the capacity of the sewer system to serve the planned service area. The first project has been awarded to replace the force main in 2019 with paving to follow in 2020.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
Sewer Fund \$	700,000	-	-	-	700,000
	-	-	-	-	-
\$	700,000	-	-	-	700,000

Budget Notes

	Amount	Source	Description
Original budget \$	700,000	2017 CIP	Original project authorization
Total Project Budget \$	700,000		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
Sewer Fund \$	700,000	214,353	33,150	247,503	452,497

Current Project Status

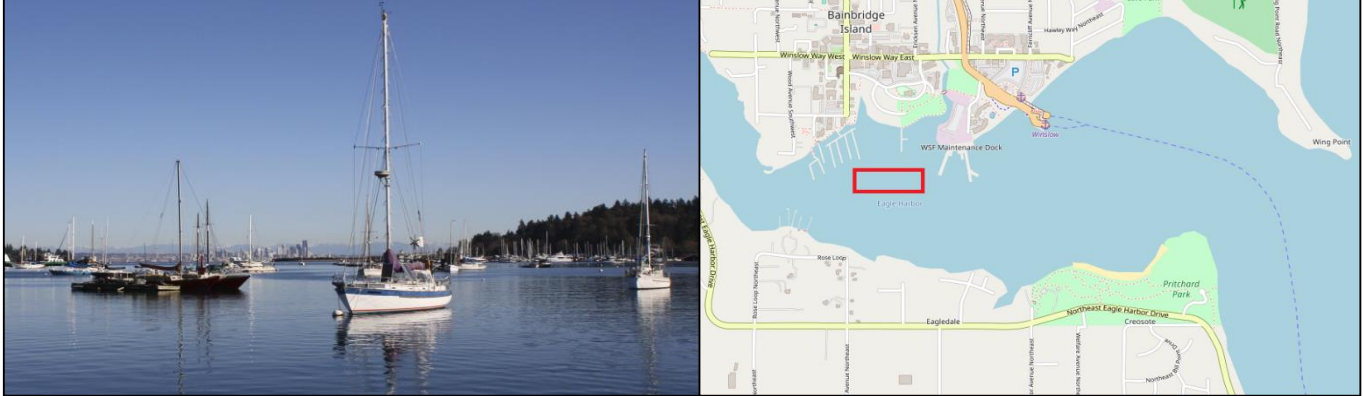
The City is finalizing the design and bid package.

Project: Open Water Marina Additional Buoys

Location: Marina

00790

Project Description



Description: Install additional mooring buoys in the City's leased area inside Eagle Harbor.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
General Fund \$	20,000	72,000	-	-	92,000
	-	-	-	-	-
\$	20,000	72,000	-	-	92,000

Budget Notes

	Amount	Source	Description
Original budget \$	72,000	2019 CIP	Original project authorization
Budget Amendments	20,000	4th QTR BUA 2018	
Total Project Budget \$	92,000		

Financial Update

	Spending through July 12, 2019				
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
General Fund \$	92,000	10,352	8,487	18,839	73,161

Current Project Status

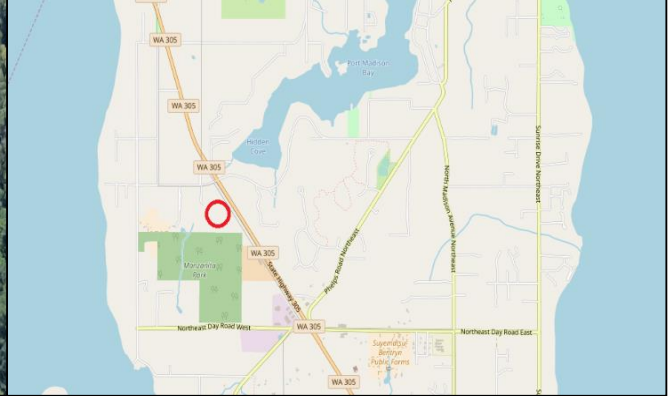
Construction in 2019

Project: Fueling System Design/Upgrade

Location: Public Works Facility

00811

Project Description



Description: Design and construction of capacity improvements to the fuel system at the Public Works facility.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
General Fund \$	90,000	-	-	-	90,000
	-	-	-	-	-
\$	90,000	-	-	-	90,000

Budget Notes

	Amount	Source	Description
Original budget \$	90,000	2015 CIP	Original project authorization
Total Project Budget \$	90,000		

Financial Update

	Spending through July 12, 2019			Actuals + Encumbrances	Remaining
	Life to Date Budget	Life to Date Actuals	Encumbrances		
General Fund \$	90,000	12,037	23,812	35,849	54,151

Current Project Status

Project: Rockaway Intertie

Location: Rockaway

00815

Project Description



Description: The Rockaway Beach Water System has a single well with declining production and limited capacity to meet peak demands. This project will complete an intertie with the adjacent KPUD water system to provide redundant source of supply to meet peak demands and facilitate well maintenance.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
Water Fund \$	250,000	-	-	-	250,000
	-	-	-	-	-
\$	250,000	-	-	-	250,000

Budget Notes

	Amount	Source	Description
Original budget \$	250,000	2017 CIP	Original project authorization
Total Project Budget \$	250,000		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
Water Fund \$	250,000	-	-	-	250,000

Current Project Status

Construction Contract Awarded. Construction to start in summer of 2019.

Project: Eagle Harbor Drive at McDonald Creek

Location: 5530 Eagle Harbor Drive

00823

Project Description



Description: The existing concrete culvert is perched at its outlet and a section of pipe has dropped. Shoulder settlement is an indicator there may be separations. The project provides for the repair of the existing concrete culvert, assuming trenchless methods can be employed to line the culvert.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
SSWM Fund \$	200,000	900,000	-	-	1,100,000
	-	-	-	-	-
\$	200,000	900,000	-	-	1,100,000

Budget Notes

	Amount	Source	Description
Original budget	\$ 1,100,000	2016 CIP	Original project authorization
Total Project Budget	\$ 1,100,000		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
SSWM Fund \$	1,100,000	105,520	71,697	177,217	922,783

Current Project Status

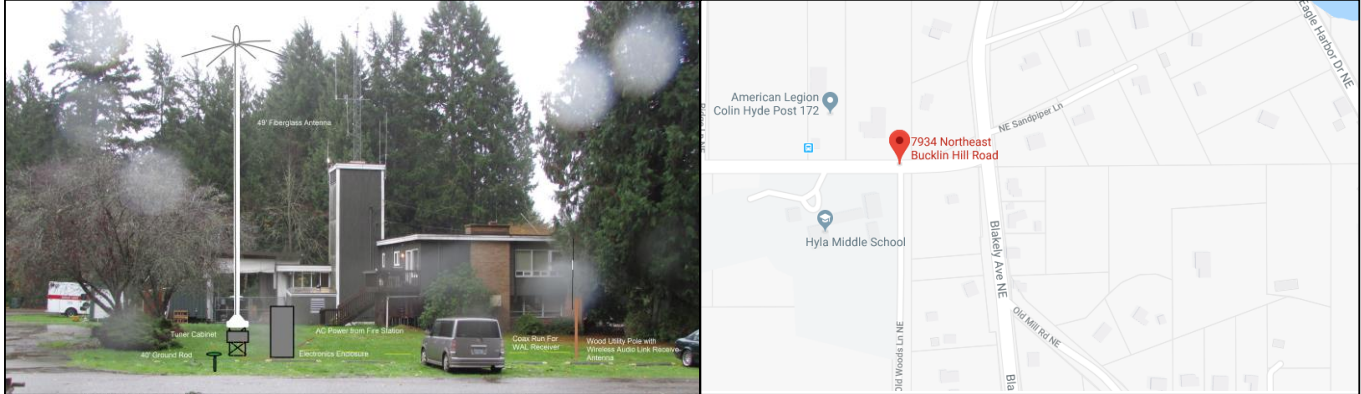
Proceeding with the final design. Permits are pending.

Project: AM Radio

Location: EOC, Bucklin Fire Station

00830

Project Description



Description: Construct radio antenna foundation and electrical service connection.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
General Fund \$	100,000	50,000	-	-	150,000
	-	-	-	-	-
\$	100,000	50,000	-	-	150,000

Budget Notes

	Amount	Source	Description
Original budget \$	150,000		Original project authorization
Total Project Budget \$	150,000		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
General Fund \$	150,000	-	-	-	150,000.0

Current Project Status

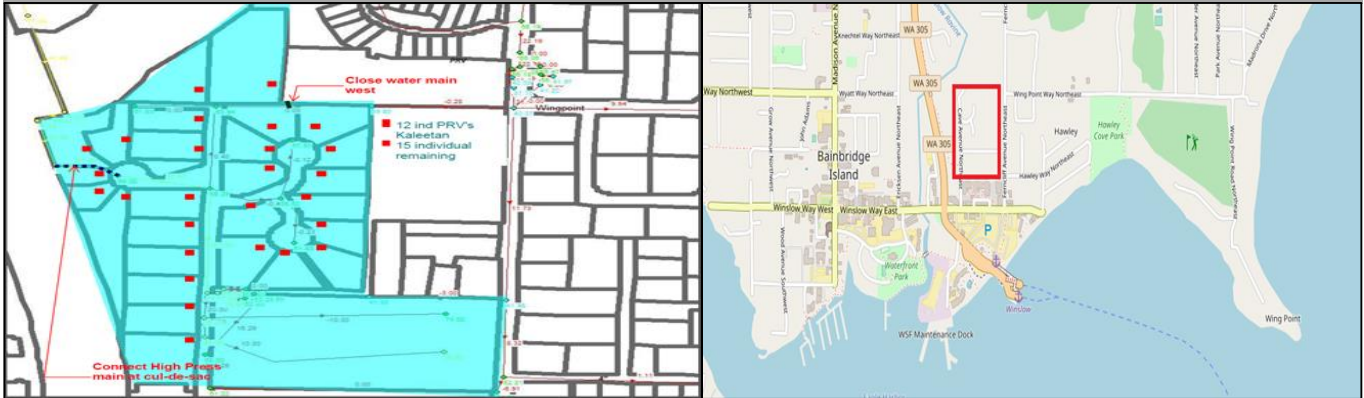
Project plan feasibility under engineering review.

Project: High Zone Improvements

Location: High School/New Brooklyn

00904

Project Description



Description: Construction of a new storage tank to correct several deficiencies including service to a higher pressure zone requires additional booster pumps and piping to supply water to this location.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
Water Fund \$	150,000	-	750,000	-	900,000
	-	-	-	-	-
\$	150,000	-	750,000	-	900,000

Budget Notes

	Amount	Source	Description
Original budget \$	1,100,000	2017 CIP	Original project authorization
Update	900,000	Updated thru 2019 CIP	
Total Project Budget	\$ 900,000		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
Water Fund \$	900,000	34,436	-	34,436	865,564

Current Project Status

Design will begin in 2019 in conjunction with new storage tank project.

Project: Rehabilitate Pump Station

Location: Old Treatment Plant

00921

Project Description



Description: This pump station was last upgraded in 1978 and the station needs upgrading of the mechanical equipment, electrical system, wet well controls, and the emergency generator.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
Sewer Fund \$	550,000	-	-	-	550,000
	-	-	-	-	-
\$	550,000	-	-	-	550,000

Budget Notes

	Amount	Source	Description
Original budget \$	550,000	Q12018 Budget Amendment	
Total Project Budget \$	550,000		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
Sewer Fund \$	550,000	42,715	297,830	340,545	209,455

Current Project Status

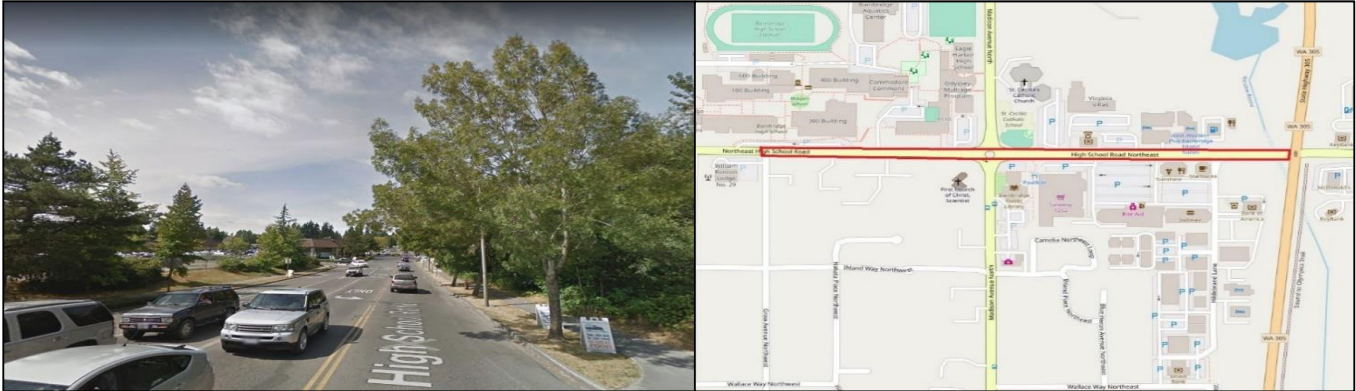
Construction is scheduled to start in summer of 2019.

Project: High School Road Safety Improvements

Location: SR305 to Grow

00966

Project Description



Description: Improve pedestrian safety by installing mid-block crosswalk improvements on High School Road near Hildebrand and Grow. Modify parking on High School Road near Hildebrand crossing to reduce conflicts with non-motorized users. Install speed reader sign near Ordway Elementary on Madison Ave.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
General Fund	\$ -	2,500	-	-	\$ 2,500
Federal Grant	-	22,500	20,200	-	\$ 42,700
State Grant	-	-	-	-	\$ -
	\$ -	\$ 25,000	\$ 20,200	\$ -	\$ 45,200

Budget Notes

	Amount	Source	Description
Original budget	\$ 180,000	2019 CIP	Original project authorization
	47,000	2019Q2 BUA	Increase to Grant Awarded
Total Project Budget	\$ 227,000		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
General Fund	\$ 227,000	-	-	-	227,000

Current Project Status

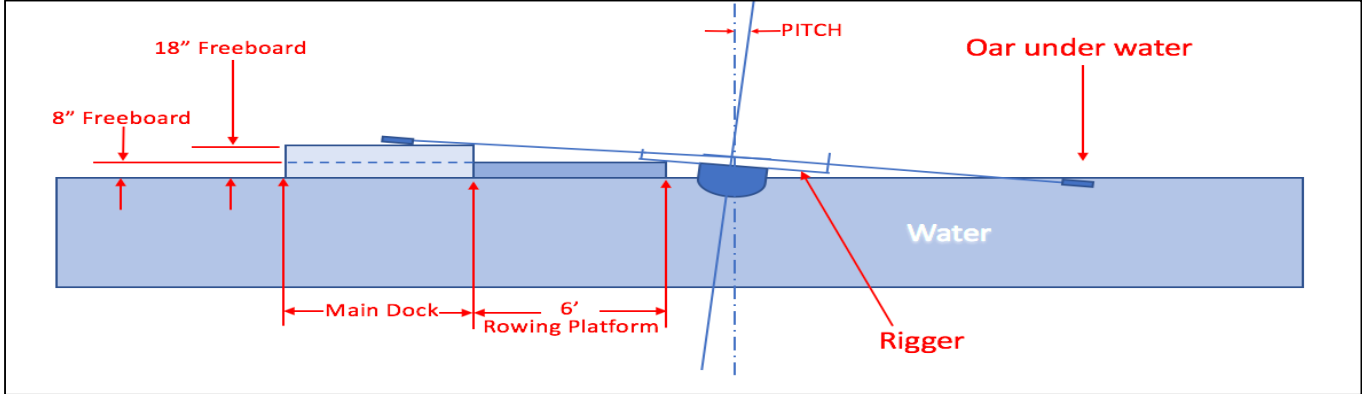
Submitted paperwork to place project on State TIP.

Project: City Dock Modifications

Location: Waterfront Park

00969

Project Description



Description: This project provides for improvements to the new Waterfront Park City Dock.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
General Fund	\$ -	30,000	-	-	30,000
SSWM Fund	-	-	-	-	-
State Grant	-	-	-	-	-
Total	\$ -	30,000	-	-	30,000

Budget Notes

	Amount	Source	Description
Original budget	\$ 30,000	2019 CIP	Original project authorization
Total Project Budget	\$ 30,000		

Financial Update

Spending through July 12, 2019

	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
General Fund	\$ 30,000	-	-	-	30,000

Current Project Status

Met with community members and developed alternatives. City will present a recommendation to Council in 2019.

Project: Chlorine Generator Upgrades

Location: Various

00987

Project Description



Description: The City's chlorine generators at the Sands, Fletcher Bay, and Head of the Bay Well Site are between 9 and 15 years old. These three 36 pounds per day (ppd) units need to be replaced.

Capital Funding (1000's)					
	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
Water Fund	\$ -	250,000	-	-	250,000
	-	-	-	-	-
	\$ -	250,000	-	-	250,000

Budget Notes			
	Amount	Source	Description
Original budget	\$ 250,000	2019 CIP	Original project authorization
Total Project Budget	\$ 250,000		

Financial Update					
Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
Water Fund	\$ 250,000	-	-	-	250,000

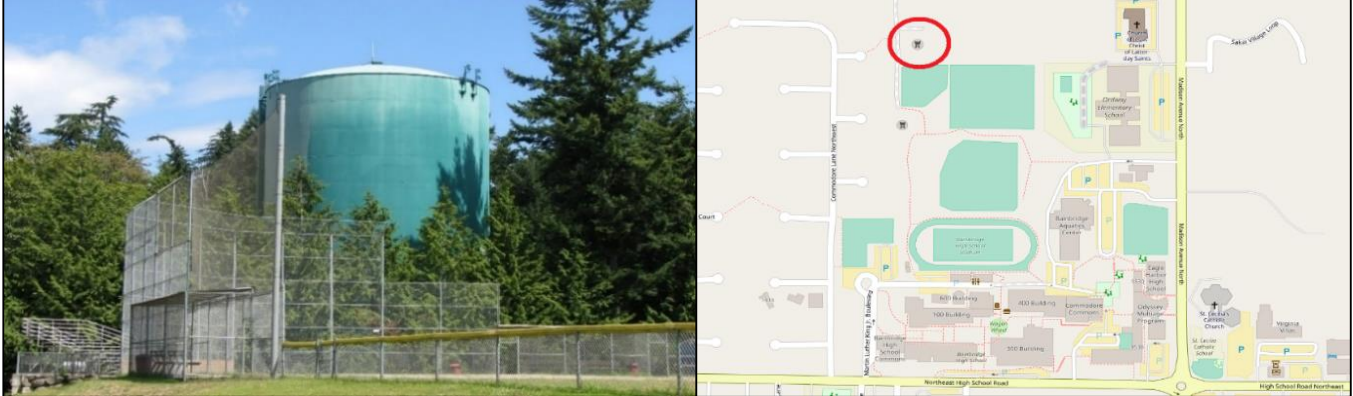
Current Project Status

Project: New Storage Tank

Location: New Brooklyn

00988

Project Description



Description: Construct a new, approximately 500,000 gallon reservoir near the existing tank site near the high school.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
Water Fund \$	-	1,000,000	-	2,250,000	3,250,000
	-	-	-	-	-
\$	-	1,000,000	-	2,250,000	3,250,000

Budget Notes

	Amount	Source	Description
Original budget	\$ 3,250,000	2019 CIP	Original project authorization
Budget Amendments			
Total Project Budget	\$ 3,250,000		

Financial Update

	Spending through July 12, 2019			Actuals + Encumbrances	Remaining
	Life to Date Budget	Life to Date Actuals	Encumbrances		
Water Fund \$	3,250,000	-	-	-	3,250,000

Current Project Status

Design to begin in 2019.

Project: Rehabilitate Pumps

Location: Sunday Cove

00989

Project Description



Description: Some components of the Sunday Cove pump station will reach the end of their useful life, which is assumed to be approximately 30 years, over the next few years. In addition to replacement of the pumps and motors, this project will include the replacement of the station's emergency generator.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
Sewer Fund \$	-	150,000	-	-	150,000
	-	-	-	-	-
\$	-	150,000	-	-	150,000

Budget Notes

	Amount	Source	Description
Original budget	\$ 150,000	2019 CIP	Original project authorization
Total Project Budget	\$ 150,000		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
Sewer Fund \$	150,000	-	-	-	150,000

Current Project Status

Procurement of consulting services for design in the fall of 2019.

Project: Pump Station and Force Main

Location: Wood Ave

00990

Project Description



Description: The current Lower Lovell sewer beach main is severely deteriorated. It is infeasible to repair or replace the line in its current location, so projects are needed to design and construct a new collection system for the basin in the upland area. The City has contracted with Gray & Osborne to evaluate alternatives to facilitate replacing the West Eagle Harbor Beach Sewer Main. The preferred alternative to address the flows in the Wood Avenue Subbasin is a Wood Lift Station and Existing Beach Main. This alternative would continue to collect flows from the east end of the basin through the existing beach main and direct these flows to the proposed Wood Lift Station. In addition to the existing beach main flows, the Wood Lift Station would also collect flows from the west portion of the basin and would direct these flows to the manhole at the intersection of Wood Avenue SW and Parfitt SW.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	Subsequent	Total
FUNDING SOURCES (1000's)					
Sewer Fund \$	-	750,000	-	2,500,000	3,250,000
	-	-	-	-	-
\$	-	750,000	-	2,500,000	3,250,000

Budget Notes

	Amount	Source	Description
Original budget	\$ 3,250,000	2019 CIP	Original project authorization
Total Project Budget	\$ 3,250,000		

Financial Update

Spending through July 12, 2019					
	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
Sewer Fund \$	3,250,000	-	-	-	3,250,000

Current Project Status

Procurement of consulting services for design in the fall of 2019.



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: September 3, 2019

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:10 PM) Briefing - HB 1406 Overview and Next Steps - Finance,

STRATEGIC PRIORITY: Healthy and Attractive Community

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Discussion

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION:

I move to direct the City Manager or designee to draft a resolution of intent that would impose the sales tax credit at the maximum capacity for City Council review.

SUMMARY:

This year, Washington State enacted HB 1406 that authorizes cities and counties to invest in affordable and supportive housing by allowing these jurisdictions to retain a portion of the 6.5% sales tax that the state normally collects and retains of the total 9% Bainbridge Island consumer rate. This will not increase the tax rate for consumers. The City of Bainbridge Island is allowed to levy 0.0073% of the sales tax but must take certain actions in order to benefit from the legislation.

FISCAL IMPACT:

Amount:	\$43,000 (estimated yearly new revenue)
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	No

BACKGROUND:

In the 2019 legislative session, the State Legislature approved a local revenue sharing program for local governments whereby cities can receive a portion of local sales and use tax credited against the state sales tax for affordable housing purposes. The tax credit is in place for up to 20 years and can be used for acquiring, rehabilitating, or constructing affordable housing; operations and maintenance of new affordable or supportive housing facilities; and for rental assistance for cities under 100,000 in population.

To receive the affordable housing sales tax credit the City must:

- (1) Pass a resolution of intent to levy the tax credit by January 27, 2020. If this deadline is missed, there are no other opportunities to access the tax.
- (2) Adopt an ordinance to authorize the City to impose the maximum capacity of the affordable housing credit by July 27, 2020.

Attached is the Association of Washington Cities (AWC) Implementation Guide as well as the MRSC guide to understanding the Affordable Housing Sales tax credit. They are included in the packet to help readers navigate the complex process of implementing the sales tax credit.

ATTACHMENTS:

[AWC Implementing HB 1406.pdf](#)

[MRSC - SHB 1406 Understanding the Affordable Housing Sales Tax Credit](#)

FISCAL DETAILS:

The amount would generate approximately \$43,000 per year of revenue in the Affordable Housing Fund for up to 20 years. This would equate to approximately \$860,000 over the 20 year life of the credit.

Fund Name(s): Other

Coding:



Implementing HB 1406

2019

Don't miss out on up to 20 years of shared revenue for affordable housing

In the 2019 legislative session, the state approved a local revenue sharing program for local governments by providing up to a 0.0146% local sales and use tax credited against the state sales tax for housing investments, available in increments of 0.0073%, depending on the imposition of other local taxes and whether your county also takes advantage. The tax credit is in place for up to 20 years and can be used for acquiring, rehabilitating, or constructing affordable housing; operations and maintenance of new affordable or supportive housing facilities; and, for smaller cities, rental assistance. The funding must be spent on projects that serve persons whose income is at or below sixty percent of the area median income. Cities can also issue bonds to finance the authorized projects.

This local sales tax authority is a credit against the state sales tax, so it does not increase the sales tax for the consumer. There are tight timelines that must be met to access this funding source – the first is January 31, 2020 to pass a resolution of intent. The tax ordinance must then be adopted by July 27, 2020 to qualify for a credit.

The following information is intended to assist your city in evaluating its options and timelines. It is not intended as legal advice. Check with your city's legal counsel and/or bond counsel for specific questions on project uses and deadlines for implementation.

Deadlines to participate:

- Resolution to levy tax credit: July 28, 2019 – January 31, 2020
- Ordinance to levy the tax credit: By July 27, 2020
- Adopt "qualifying local tax" (optional): By July 31, 2020

Eligibility to receive shared revenues

- The state is splitting the shared resources between cities and counties. However, cities can receive both shares if they have adopted a "qualifying local tax" by July 31, 2020. Qualifying taxes are detailed below. Cities who are levying a "qualifying local tax" by July 28, 2019, the effective date of the new law, will receive both shares immediately once they impose the new sales tax credit.
- If a city does not implement a qualifying local tax by the deadline, they can still participate in the program if they meet the other deadlines but will be eligible for a lower credit rate.
- A city can adopt the sales tax credit before designating how the funds will be used once collected.

Qualifying local taxes

The following are considered "qualifying local taxes" and, if levied, give the city access to both shares of the tax credit (i.e. 0.0146% rate instead of the single share rate of 0.0073%):

- Affordable housing levy (property tax) under RCW 84.52.105
- Sales and use tax for housing and related services under RCW 82.14.530. The city must have adopted at least half of the authorized maximum rate of 0.001%.
- Sales tax for chemical dependency and mental health (optional .1 MIDD) under RCW 82.14.460
- Levy (property tax) authorized under RCW 84.55.050, if used solely for affordable housing

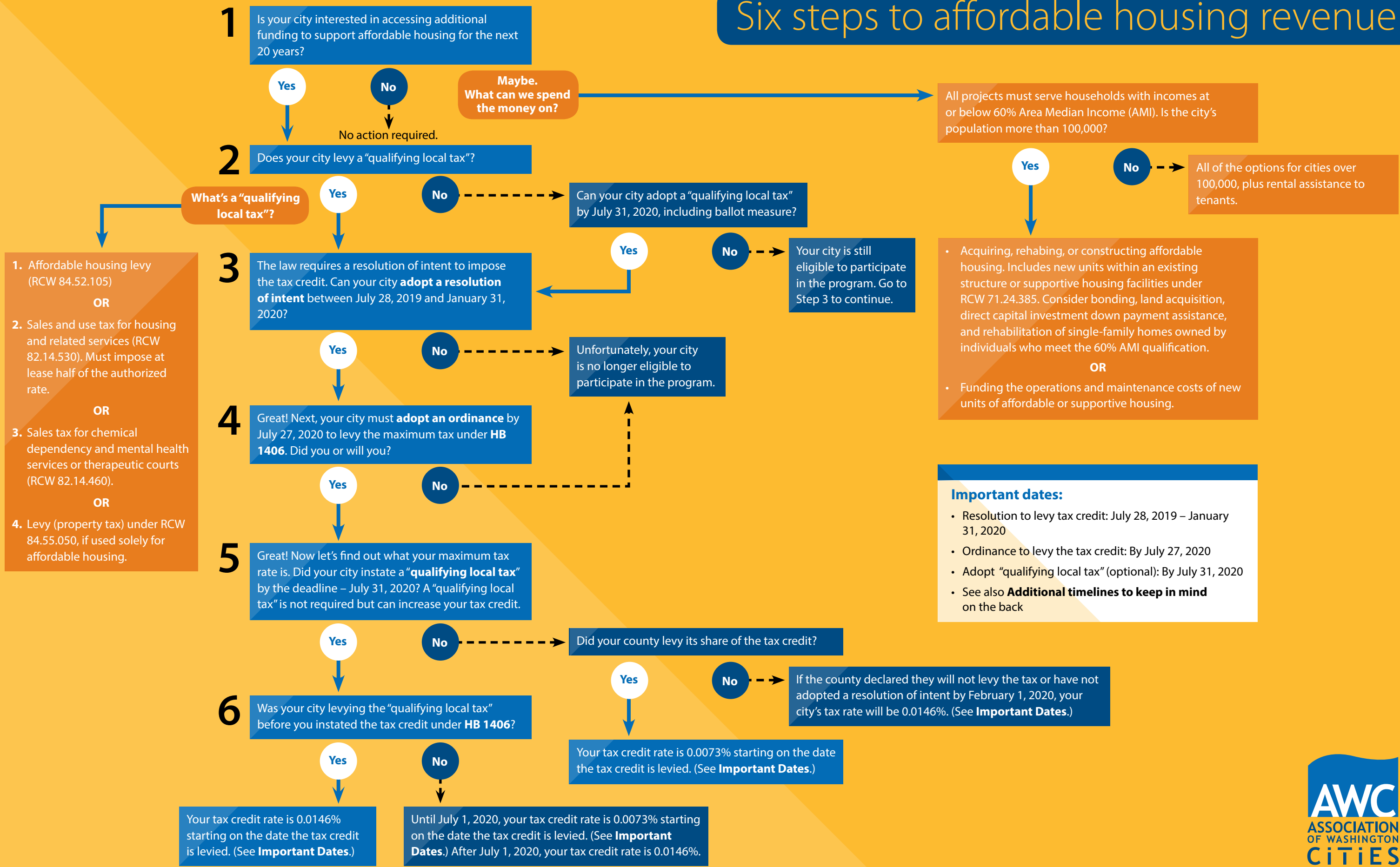
Think of the "qualifying local tax" as a multiplier or "doubler." It gives the city access to double the tax credit even when the county chooses to participate in the program.

Contact:

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Shannon McClelland
Legislative & Policy Analyst
shannonm@awcnet.org

Six steps to affordable housing revenue



Tax credit rate examples

Max tax credit rate under HB 1406	City with qualifying local tax	City without qualifying local tax	City doesn't levy a tax credit, county does participate	County doesn't participate, city participates but doesn't have a qualifying tax.*
City	0.0146%	0.0073%	0.0%	July 2020: 0.0%
County	0.0%	0.0073%	0.0146%	0.0%

*We believe that this was an error in bill drafting. Please let us know if you are in this situation. We can work to address it in future legislative sessions.

Eligible uses of the funds:

1. Projects must serve those at or below 60% AMI.
2. Acquiring, rehabilitating, or constructing affordable housing, which may include new units of affordable housing within an existing structure or facilities providing supportive housing services. In addition to investing in traditional subsidized housing projects, this authority could potentially be used to provide for land acquisition, down payment assistance, and home repair so long as recipients meet the income guidelines.
3. Funding the operations and maintenance costs of new units of affordable or supportive housing.
4. For cities with a population under 100,000, the funds can also be used for rental assistance to tenants.

Additional timelines to keep in mind:

1. Department of Revenue (DOR) requires 30-days-notice of adoption of sales tax credits. The credit will then take effect on the first day of the month following the 30-day period.
2. If your city is adopting a "qualifying local tax", DOR requires 75-days-notice of adoption of sales tax increases. Local sales tax increases may only take effect on the first day of the first, second, or third quarter – not the fourth (April 1, July 1, or October 1).
3. If your city is adopting a "qualifying local tax" remember to factor in the ballot measure process into the timeline, as these must be approved by the voters.
4. If you are intending to bond the revenues for a project under this authority, check with your legal counsel and bond counsel about other deadlines that may apply to your city.

Frequently asked questions:

1. **This program sounds very familiar. Didn't a local option, affordable housing sales tax law pass a few years ago?** Yes, but the new law has important differences. The Legislature passed HB 2263 in 2015 that authorized cities and towns to levy up to a 0.1% sales tax for affordable housing—

but, importantly, only after voter approval. This sales tax levy is considered a "qualifying local tax" under HB 1406. Another important distinction is that the affordable housing sales tax from 2015 is an additional tax on the consumer, and not a credit on an existing state-imposed tax.

2. **Do we have to levy a "qualifying local tax" to participate?** No. Your city is still eligible to participate in the program, but your tax credit rate will depend on whether the county participates in the program. See *Tax credit rate examples* chart to the left.
3. **Do we only have access to the program if the county declines to participate?** No. A city can participate, and receive funds, even if the county participates. Unfortunately, if your city does not impose a "qualifying local tax" by the deadline and your county declines to participate, then you will not have access to funds after the first year, due to a drafting error in the bill. We don't anticipate this scenario to occur, but please let us know if you find yourself in that situation. We will work with the Legislature to address it if this proves problematic. In all cases you must meet the program deadlines to participate. See *Deadlines to participate*.
4. **Does it make a difference at all if our county participates?** Only if you have not adopted a "qualifying local tax." If you have adopted a "qualifying local tax" you can access the higher credit rate regardless of county participation. If you don't have a "qualifying local tax" then you can only access the higher rate if the county does not participate.
5. **How is "rental assistance" defined? Does that include rent vouchers?** The term "rental assistance" is not defined in the chapter 82.14 RCW; however, both federal and state housing programs use the term "rental assistance" to mean providing rent, security deposits, or utility payment assistance to tenants.
6. **Can we pool our revenue with another entity? Can we issue bonds or use the money to repay bonds?** Yes! Cities can enter into an interlocal agreement with other local governments or a public housing authority to pool tax receipts, pledge tax collections to bonds, allocating collected taxes to authorized affordable housing expenditures, or other agreements authorized under chapter 39.34 RCW. Cities may also use the tax credit revenue to issue or repay bonds in order to carry out the projects authorized under the new law.
7. **Is the amount of tax credit we receive limited only by the amount of sales tax collected per year?** No. The maximum amount will be based on state fiscal year 2019 sales.
8. **Does the tax credit program expire?** Yes, the tax expires 20 years after the date on which the tax is first levied.

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SHB 1406: Understanding the Affordable Housing Sales Tax Credit

July 17, 2019 by [Toni Nelson](#)

Category: [Housing](#), [New Legislation and Regulations](#), [Sales and Use Taxes](#)



Editor's note: This post has been updated to include a few new resolutions/ordinances we've received, supporting resources from the Washington State Association of Counties (WSAC), and an updated revenue estimate spreadsheet. We continue to monitor this topic and will periodically update this post with new examples or information if needed. Last updated: August 20, 2019.

The 2019 legislative session produced a plethora of bills, but [SHB 1406](#) has generated significant buzz as it will provide a new affordable housing revenue stream for those counties, cities, and towns that choose to participate. This sales tax option is actually a credit against the state sales tax rate of 6.5%, so it will not increase the tax rate for consumers. However, cities, towns, and counties have a limited time to take advantage of this option and must act rather quickly if they wish to participate.

In order to understand the foundation of this bill, it's important to understand what is considered a participating and non-participating city or county. A "participating" city or county is one that chooses to impose the affordable housing sales tax credit provided in SHB 1406 and completes the required steps for adoption within the next 12 months, while a "nonparticipating" city or county is one that chooses not to implement the affordable housing sales tax credit.

In this blog we discuss this complicated piece of legislation and some of the key decisions that eligible local governments will need to make within the next few months.

How Can This Revenue Be Used?

The intent of the legislation is to encourage local government investments in affordable and supportive housing, and as such, the funds will be considered a restricted revenue subject to reporting requirements and audit review for 182 compliance. The use of this sales tax partially depends upon the size of your jurisdiction:

For counties over 400,000 population and cities over 100,000 population: The funds may only be used for (a) acquiring, rehabilitating, or constructing affordable housing, which may include new units within an existing structure or facilities providing supportive housing services under [RCW 71.24.385](#) (behavioral health organizations); **OR** (b) operations and maintenance costs of new units of affordable or supportive housing.

For counties under 400,000 population and cities under 100,000 population: The funds may be used for the same purposes listed above, but they may also be used to provide rental assistance to tenants that are at or below 60% of the median income of the county or city that is imposing the tax.

For any city or county, they may finance loans or grants to nonprofit organization or public housing authorities to carry out the purposes of the bill and may pledge the tax proceeds from SHB 1406 for repayment of bonds in accordance with debt limitations imposed by the state constitution or statute.

Additionally, any participating city or county may enter into an interlocal agreement with other cities, counties, and/or housing authorities to pool and allocate the tax revenues received under SHB 1406 to fulfill the intent of the legislation.

How Much Revenue Will We Receive?

The answer to this question depends on whether your entity has a “qualifying local tax” (see below), the local economy, and the revenue cap included in SHB 1406. Participating jurisdictions will receive revenues for 20 years, and the amount that you receive annually will be equivalent to either 0.0073% or 0.0146% of taxable retail sales in your jurisdiction.

For participating counties

Counties do not need a “qualifying local tax” and will automatically receive the maximum 0.0146% rate within the unincorporated areas. Within the boundaries of each city or town, you will receive 0.0146%, minus the rate being received by the city/town. Here are the variables:

- If the city chooses not to participate but the county does participate, the county will receive the full 0.0146% within the city boundaries.
- If a city elects to participate but does not have a “qualifying local tax” (see below), the city will receive the 0.0073% “half share” and the county will also receive a 0.0073% half share within the city boundaries.
- If a city elects to participate and imposes a “qualifying local tax” by the deadline, the city will receive the full 0.0146% share and the county will not receive any revenues within the city boundaries.

As the legislation is currently written, if the county elects not to participate, cities located within said county that have not enacted a qualifying local tax will not receive SHB 1406 revenues after the first year.

For participating cities

The rate your city receive depends on whether it enacts a local qualifying tax (see below) prior to the deadline of July 27, 2020, as well as whether or not your county participates.

- For cities that impose a qualifying local tax by the deadline, you will receive the maximum 0.0146% rate, regardless of whether your county participates.
- For cities that do not have a qualifying local tax, you will receive the 0.0073% “half share,” but *only if* your county also elects to participate.

If your county declares it will not participate or does not adopt the required resolution of intent by the end of January 2020, you will receive the full 0.0146% through July 27, 2020, but after that you will not receive any further revenues. In discussions with both Association of Washington Cities (AWC) and the Department of Revenue it is believed that this is due to a drafting error in the bill. AWC does not anticipate this scenario but asks that you let them know if your city finds itself in this situation!

SHB 1406 sets a cap on the maximum sales tax revenues to be credited to local government within any state fiscal year (July 1 to June 30). The cap will be calculated based upon the taxable retail sales during the state's 2019 fiscal year (July 1, 2018 – June 30, 2019). Just like the state shared revenue cycle, distributions will start July 1, and the state will cease distribution until the beginning of the next fiscal cycle if at any time during the fiscal period your distributions meet the cap.

Last but not least it's important to remember that retail sales can fluctuate from year to year depending upon a number of economic factors, so your revenues being generated from this sales tax credit will fluctuate as well.

Revenue Estimates

We have developed a [worksheet for your revenue forecasting](#) that was updated on August 9, 2019 to include Q2 2018-Q1 2019 taxable sales with projections for both the 0.0073% and 0.0146% tax credit options. This data comes from DOR's [Retail Sales for Cities and Counties](#).

How Do We Impose This New Tax Option?

To receive the affordable housing sales tax credit, you must:

- **Pass a resolution of intent by January 27, 2020** that indicates intention to impose the sales tax credit at the maximum capacity by a simple majority vote of the legislative body. *This is the single most important step in being able to receive this sales tax credit option.* If this deadline is missed, there are no other opportunities to access the tax. Here is a [sample resolution of intent](#) that has been prepared by Pacifica Law Group for the Association of Washington Cities (AWC) that will assist you in this process. Also see the sample resolutions at the end of this article.
- **Adopt legislation to authorize by July 27, 2020** to impose the maximum capacity of the affordable sales tax credit. This step must be completed in order to continue to access this sales tax credit whether you decide to impose a qualifying local tax or not.

What Is a Qualifying Local Tax?

A “qualifying local tax” (QLT) is a local property or sales tax that a city has imposed, separately from SHB 1406, to address affordable housing or related issues. This provision within the bill *only applies to cities and towns*, and it allows them to double the sales tax credit.

The QLT options are:

- An affordable housing levy ([RCW 84.52.105](#));

- A sales and use tax for affordable housing ([RCW 82.14.530](#));
- A levy lid lift ([RCW 84.55.050](#)) that is restricted solely to affordable housing; or
- A mental health and chemical dependency sales tax ([RCW 82.14.460](#)), which is only authorized by statute for those cities of at least 30,000 population located within Pierce County.

According to our data, there are currently only six cities that have implemented at least one of these qualifying local taxes: Bellingham, Ellensburg, Olympia, Seattle, Tacoma, and Vancouver. Port Angeles has also placed a qualifying local tax on the ballot for November 2019 – see the resolution at the end of this article which also provides a good analysis of election timing and costs.

All of the qualifying local taxes require voter approval with a simple majority vote (with the exception of the mental health and chemical dependency sales tax) and may be presented at any special, primary, or general election. (For more detailed information on any of these qualifying local taxes, refer to our [Revenue Guide for Cities and Towns](#).)

Deciding to present a qualifying local tax before the voters in order to gain the full tax credit will require some timing considerations, as the legislation requires that the qualifying local tax must be “instated” (which DOR is interpreting to mean “approved by voters”) within 12 months of the effective date of SHB 1406. This deadline is July 27, 2020. The deadline for placement on the general election ballot is fast approaching (August 6), and the only other elections before the July 2020 deadline are the special elections in February and April. (See our Key Deadlines for voted sales and property taxes in the recently updated Revenue Guides for [Cities/Towns](#) and [Counties](#)).

When Will We Start to Receive Revenues from SHB 1406?

The Department of Revenue (DOR) typically requires a 75-day notice for sales tax rate changes, but since this is a sales tax credit (not a new sales tax) it will therefore only require a 30-day wait period. The credit will take effect on the first day of the month following the 30-day period ([RCW 82.14.055\(2\)](#)). For example, if you adopt the resolution of intent and then the enabling legislation (ordinance/resolution) during August 2019, the tax will take effect on October 1. The sales tax revenues from October will be remitted by retailers to DOR by the 25th of the following month (November), and you will receive your first distribution of this tax credit on your end-of-month December disbursement from the State Treasurer’s office. *Editor’s note: In this example, the original article incorrectly stated that the revenues would be distributed at the end of November.*

For cities that have a qualifying local tax in place, you will receive the full credit of 0.0146% as soon as you adopt the enacting ordinance. For all other cities and towns that have adopted the enacting ordinance, you will collect a tax credit of 0.0073% until your ballot measure for a qualifying local tax has passed.

This piece of legislation is complex and a bit confusing. We have worked closely with the DOR and the AWC to bring you as much information as possible to assist with your decisions to take the first step in the process – which is to pass a resolution of intent. MRSC is ready to answer any further questions that you may have. Please do not hesitate to [send me an email](#) or give me call.

AWC and WSAC Resources

For cities, the Association of Washington Cities (AWC) has prepared an [implementation guide and flowchart](#) to help in your decision-making process.

For counties, the Washington State Association of Counties (WSAC) has prepared an [implementation guide and flowchart](#),

Sample Resolutions

In addition to the [Pacifica Law Group sample resolution of intent](#) provided by AWC, below are a few examples of SHB 1406 resolutions we have come across. This is not a comprehensive list of all the cities and counties that are adopting resolutions. Many of the resolutions that have been adopted use very similar language based on the Pacifica Law Group example, but we will continue to monitor this topic and periodically add distinct or noteworthy examples to this list.

Counties

- [Pierce County Resolution No. R2019-103](#) (2019) – Resolution of intent for county over 400,000 population
- [Thurston County Resolution No. 15801](#) (2019) – Resolution of intent for county under 400,000 population, with intent to enter into interlocal agreement with cities to pool revenue.

Cities

- [Port Angeles Resolution No. 14-19](#) (2019) – Submitting 0.1% affordable housing sales tax ([RCW 82.14.530](#)) to voters as a qualifying local tax under SHB 1406. Includes analysis of election timing and costs, concluding it is much less expensive to submit a measure at the November 2019 general election (filing deadline: August 6) than at the February or April special election.
- [Tumwater Resolution No. R2019-006](#) (2019) – Resolution of intent for city under 100,000 population.
- [Vancouver Resolution No. M-4026](#) (2019) – Resolution of intent for city over 100,000 population. Includes staff report; note that Vancouver qualifies for the maximum 0.0146% because it already has a qualifying local tax.

Sample Adopting Ordinances

We will post selected examples of enacting ordinances that we receive below.

- [Pierce County Ordinance No. 2019-57s](#) (2019) – Adopting maximum sales tax credit

MRSC is a private nonprofit organization serving local governments in Washington State. Eligible government agencies in Washington State may use our free, one-on-one [Ask MRSC service](#) to get answers to legal, policy, or financial questions.



About Toni Nelson

Toni has over 24 years of experience with Local Government finance and budgeting. Toni's area of expertise include "Cash Basis" accounting and reporting, budgeting, audit prep and the financial issues impacting small local government.

[VIEW ALL POSTS BY TONI NELSON](#) ▶



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: September 3, 2019

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:20 PM) Future Council Agendas,

STRATEGIC PRIORITY: Good Governance

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION:

Council will review future Council agendas.

SUMMARY:

Council will review future Council agendas.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[City Council Regular Business Meeting, September 10, 2019.pdf](#)

[City Council Study Session, September 17, 2019.pdf](#)

[City Council Regular Business Meeting, September 24, 2019.pdf](#)

[City Council Study Session, October 1, 2019.pdf](#)

[City Council Regular Business Meeting, October 8, 2019.pdf](#)

[City Council Study Session, October 15, 2019.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, SEPTEMBER 10, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - 6:00 PM**
2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
3. **PUBLIC COMMENT**
4. **MAYOR'S REPORT**
5. **CITY MANAGER'S REPORT**
6. **PRESENTATION(S)**
 - 6.A **Proclamation Declaring September 10, 2019 as "A Day of Service and Remembrance." - Mayor Medina** 5 Minutes
7. **UNFINISHED BUSINESS**
 - 7.A **(X PM) Set Public Hearing on Ordinance No. 2019-25 Relating to Design Guidelines - Planning,** 10 Minutes
 - 7.B **(X PM) Ordinance No. 2019-09 Relating to Accessory Dwelling Units (ADUs) and Tiny Homes - Planning,** 60 Minutes
Staff Memo on Tiny Homes and RVs
Ordinance 2019-09 DRAFT 073119
Building Official memo RV's as permanent living
BIFD memo - RVs - CC 23 Jul 2019
Kitsap RV Dump Stations
Building Official memo re tiny home Appendix Q adoption
Appendix Q
City Zoning Map
ADU Use Specific Standards 18.09.030 Attachment A

- 7.C **(XX PM) Schedule a Public Hearing on Ordinance No. 2019-26, Related to the Extending the Moratorium on Certain Development Activities - Planning,** 5 Minutes

8. NEW BUSINESS

- 8.A **(x PM) Piper Jaffray Bond Underwriter Engagement Letter - Finance,** 10 Minutes
Piper Jaffray Bond Underwriter Engagement Letter
- 8.B **(X PM) Professional Services Agreement with Framework for Island Center Subarea Plan - Planning,** 10 Minutes
Framework PSA
Framework Island Center Scope of Work
- 8.C **2019 Limited Tax Obligation Refunding Bonds - Finance,** 10 Minutes

9. CITY COUNCIL DISCUSSION

10. CONSENT AGENDA

- 10.A **Agenda Bill for Consent Agenda,** 5 Minutes
- 10.B **Accounts Payable and Payroll**
- 10.C **City Council Study Session Minutes, August 20, 2019**
- 10.D **City Council Regular Business Meeting Minutes, August 27, 2019**
- 10.E **(8:35 PM) Memorandum of Understanding between Kitsap County Sheriff's Office and Bainbridge Island Police Department Regarding Registered Sex Offender Address/Residency Verification Program Grant - Police,** 5 Minutes
MOU - Registered Sex Offender Address/Residency Verification Program Grant
- 10.F **(8:40 PM) Wyatt/Madison Roundabout Project Right-of-Way and Temporary Construction Easement Acquisition - Public Works,** 10 Minutes
ROW Easement Agreement - MARE - Parcel No. 272502-4-184-2004
ROW Easement Agreement - MARE - Parcel No. 272502-4-185-2003
TCE - MARE - Parcel No. 272502-4-009-2007
TCE - MARE - Parcel No. 272502-4-184-2004
TCE - MARE - Parcel No. 272502-4-185-2003
Memorandum - CLS Evaluation
- 10.G **(8:50 PM) Amendment No. 5 to Professional Services Agreement with Contract Land Staff, LLC, in support of the Wyatt/Madison Roundabout Project - Public Works,** 10 Minutes
Amendment No. 5 to PSA with Contract Land Staff LLC

- 10.H **(9:00 PM) Amendment No. 1 to the Interlocal Agreement with the Kitsap County Noxious Weed Control Board for Noxious Weed Control - Public Works,** 10 Minutes
Amendment No. 1 to ILA for Noxious Weed Control
2017 ILA for Noxious Weed Control

- 10.I **(9:10 PM) Ordinance No. 2019-23, Re-establishment of the Salary Commission - Executive,** 10 Minutes
Ordinance No. 2019-23, Re-establishment of the Salary Commission
Exhibit A to Ordinance No. 2019-23 - Track Changes

11. COMMITTEE REPORTS

- 11.A **Committee Reports** 5 Minutes
Utility Advisory Committee Minutes, June 26, 2019

12. FOR THE GOOD OF THE ORDER

13. ADJOURNMENT



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL STUDY SESSION
TUESDAY, SEPTEMBER 17, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER / ROLL CALL - 6:00 PM**
2. **APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE**
3. **MAYOR'S REPORT**
4. **PRESENTATIONS**
 - 4.A **WSDOT Presentation on Roundabouts and SR 305 Project - Public Works,** 45 Minutes
5. **UNFINISHED BUSINESS**
 - 5.A **Update on the Moratorium - Planning,** 10 Minutes
 - 5.B **Ordinance No. 2019-25 Relating to Design Guidelines - Planning,** 30 Minutes
 - 5.C **Consider Changes to Annual Funding and Master Lease with Friends of the Farms - Executive,** 30 Minutes
City of Bainbridge Island Farmland Map
FOF Operating Support Request for CC 07162019
COBI-FOF Master Lease - 1-1-12 to 1-1-42 - Executed 12-9-11
Amendment No. 1 to COBI-FOF Master Lease - Executed 2-6-19
 - 5.D **Multifamily Tax Exemption/Inclusionary Zoning - Planning,** 90 Minutes
6. **NEW BUSINESS**
7. **CITY COUNCIL DISCUSSION**

7.A (XX PM) Revisions to the City's Ethics Program, 30 Minutes

8. FUTURE COUNCIL AGENDAS

8.A Future Council Agendas 5 Minutes

9. FOR THE GOOD OF THE ORDER

10. ADJOURNMENT



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, SEPTEMBER 24, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - 6:00 PM**
2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
3. **PUBLIC COMMENT**
4. **MAYOR'S REPORT**
5. **CITY MANAGER'S REPORT**
6. **PRESENTATION(S)**
7. **PUBLIC HEARING(S)**
 - 7.A **Ordinance No. 2019-25 Relating to Design Guidelines - Planning**, 20 Minutes
 - 7.B **Ordinance 2019-03 -- Subdivision Update**, 15 Minutes
Ord 2019-03 Exhibit A.docx
Ord 2019-03 Exhibit B.docx
Ord 2019-03 Exhibit C.pdf
 - 7.C **(XX PM) Public Hearing on Ordinance No. 2019-26, Related to the Extending the Moratorium on Certain Development Activities - Planning**, 5 Minutes
8. **UNFINISHED BUSINESS**
 - 8.A **Ordinance No. 2019-04, Updating the City's Sign Code - Planning**, 45 Minutes
 - 8.B **Process to Respond to Fire Code Issues Identified by Utility Advisory Committee - Executive**, 15 Minutes

9. NEW BUSINESS

9.A Ordinance No. 2019-21, Banning the Use of Fireworks on Bainbridge Island - Executive, 15 Minutes

9.B Bond Delegation Ordinance No. 2019-22 Relating to the Sale of \$8.0 Million in 2019 Limited Tax General Obligation Bonds and \$3.0 Million in Refunding 2007 and 2008 Limited Tax General Obligation Bonds - Finance, 15 Minutes

9.C (X PM) Resolution No. 2019-24 Updating the City's Procurement Policy - Public Works, 10 Minutes
Resol No. 2019-24 - Procurement Manual Update.docx
ESSB 5418 Bill Analysis.pdf
FINALProcurementPolicyUpdates_KGRedlinesREADABLE COPY.docx

9.D Sewer Treatment Plant Upgrades Feasibility Study Professional Services Agreement - Public Works, 10 Minutes

9.E New High School Reservoir Professional Services Agreement Amendment No. 1 10 Minutes

10. CITY COUNCIL DISCUSSION

11. CONSENT AGENDA

11.A Agenda Bill for Consent Agenda 5 Minutes

11.B Accounts Payable and Payroll

12. COMMITTEE REPORTS

12.A Committee Reports 5 Minutes

12.B (X PM) Regional Committee Reports by Councilmember Liaisons - Mayor Medina, 10 Minutes

13. FOR THE GOOD OF THE ORDER

14. ADJOURNMENT



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL STUDY SESSION
TUESDAY, OCTOBER 01, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER / ROLL CALL - 6:00 PM**
2. **APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE**
3. **MAYOR'S REPORT**
4. **PRESENTATIONS**
 - 4.A **Greenhouse Gas Inventory Report - Executive, 45 Minutes**
5. **UNFINISHED BUSINESS**
 - 5.A **Identification of Benchmarks for Climate Action Plan, Executive, Climate Change Advisory Committee 15 Minutes**
 - 5.B **Consideration of Options Related to Shade Covenant on the Crawford Property - Executive, 30 Minutes**
 - 5.C **Process to surplus City Suzuki property 30 Minutes**
6. **NEW BUSINESS**
 - 6.A **Sportsman Club Roundabout Design 90% 30 Minutes**
 - 6.B **Update to Capital Improvement Plan for 2020-2024 15 Minutes**
7. **CITY COUNCIL DISCUSSION**

8. FUTURE COUNCIL AGENDAS

8.A Future Council Agendas 5 Minutes

9. FOR THE GOOD OF THE ORDER

10. ADJOURNMENT



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, OCTOBER 08, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - 6:00 PM**
Deputy Mayor Tirman will be absent.
2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
3. **PUBLIC COMMENT**
4. **MAYOR'S REPORT**
5. **CITY MANAGER'S REPORT**
6. **PRESENTATION(S)**
7. **PUBLIC HEARING(S)**
8. **UNFINISHED BUSINESS**
 - 8.A **Bond Delegation Ordinance No. 2019-XX relating to the sale of \$8.0 million in 2019 Limited Tax General Obligation bonds and \$3.0 million in refunding 2007 and 2008 Limited Tax General Obligation bonds.** 10 Minutes
9. **NEW BUSINESS**
 - 9.A **Ordinance 2019-24 Updating BIMC Sections 2.16.040, 2.16.050 and 2.16.110 Site Plan and Design Review (SPR) and Conditional Use Permit (CUP) Decision Criteria** 15 Minutes
10. **CITY COUNCIL DISCUSSION**
11. **CONSENT AGENDA**
 - 11.A **Agenda Bill for Consent Agenda,** 5 Minutes

11.B Accounts Payable and Payroll

12. COMMITTEE REPORTS

12.A Committee Reports 5 Minutes

13. FOR THE GOOD OF THE ORDER

14. ADJOURNMENT



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL STUDY SESSION
TUESDAY, OCTOBER 15, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER / ROLL CALL - 6:00 PM**
Mayor Medina will be absent.
2. **EXECUTIVE SESSION**
 - 2.A **Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency,** 20 Minutes
3. **APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE**
4. **MAYOR'S REPORT**
5. **PRESENTATIONS**
6. **UNFINISHED BUSINESS**
 - 6.A **Ordinance No. 2019-07, Updating the City's General Code Enforcement Process Contained in Chapter 1.26 BIMC** 15 Minutes
 - 6.B **Police and Court Project Update and Sustainability Discussion** 20 Minutes
 - 6.C **Proposed process to complete new franchise agreement with Puget Sound Energy (PSE)** 20 Minutes
7. **NEW BUSINESS**
 - 7.A **Sustainable Transportation Scoping** 10 Minutes

8. CITY COUNCIL DISCUSSION

- 8.A Bainbridge Island Community Bill of Rights Ordinance - Councilmembers Nassar and Peltier, 30**
Minutes
Memo to the City Council

9. FUTURE COUNCIL AGENDAS

- 9.A Future Council Agendas 5 Minutes**

10. FOR THE GOOD OF THE ORDER

11. ADJOURNMENT