



CITY COUNCIL AGENDA
Municipal Building

This meeting will be held in-person and virtual.

25 Crescent Road
Greenbelt, MD 20770

OR

Virtual Participation
Zoom Webinar Attendees:

During "Petitions and Requests," please submit your request in writing via email to
questions@greenbeltmd.gov

[https://us02web.zoom.us/j/88418412615?](https://us02web.zoom.us/j/88418412615?pwd=aEJmaGc5SXRQcEw5NjZxYjEyZHc2QT09)
pwd=aEJmaGc5SXRQcEw5NjZxYjEyZHc2QT09

Dial-in: 301 715 8592

Webinar ID: 884 1841 2615

Passcode: 326583

Monday, December 12, 2022

7:30 PM

I. ORGANIZATION (15 mins - 7:30 -7:45 pm)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Petitions and Requests

5. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)
6. Approval of Agenda and Additions

II. COMMUNICATIONS (30 mins - 7:45 - 8:15 pm)

7. Presentations

7a. The Greenbelt News Review 85th Anniversary Proclamation

Suggested Action:

On November 24, 2022, the Greenbelt News Review celebrated its 85th Anniversary. Diane Oberg and Mary Lou Williamson will be present to accept the proclamation on behalf of the Greenbelt News Review and provide some remarks.

[NewsReveiw85.proc.pdf](#)

7b. The Maryland Rental Stabilization Coalition

Suggested Action:

Councilmember Gordon requested this item be added to the agenda.

The Maryland Rental Stabilization Coalition will provide Council with a presentation regarding the work being done in Annapolis on State legislation by Delegate Sheila Ruth, Delegate Mary Lehman, and Delegate Josefina Pena-Melnyk.

Tram Hoang, Senior Advisor for Policy Link; Trent Leon-Lierman, Maryland Organizing Director CASA; and Laurel Councilmember Martin Mitchell will attend to present the City Council with a PowerPoint presentation.

[Maryland RS Presentation 12.1.22.pdf](#)

[background on rent stabilization - Dec 1 2022 \(002\).pdf](#)

*8. * Minutes of Council Meetings

Suggested Action:

* Regular Meeting - November 23, 2020

* Regular Meeting - January 11, 2021

* Regular Meeting - April 25, 2022

* Regular Meeting - September 12, 2022

* Regular Meeting - September 27, 2022

* Regular Meeting - October 11, 2022

* Regular Meeting - October 24, 2022

[RM201123.pdf](#)

[RM210111.pdf](#)

[RM220425.pdf](#)
[RM220912.pdf](#)
[RM220927.pdf](#)
[RM221011.pdf](#)
[RM221024.pdf](#)

8a. Statement of Record - Closed Session, November 21, 2022

Suggested Action:

Reference: Statement for the Record, November 21, 2022

Closed Session of November 21, 2022: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Monday, November 21, 2022, at 8:50 pm, in the Council Chambers of the Municipal Building. Council held this closed meeting in accordance with Section 3-305(b)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting 1) to consult with counsel to obtain legal advice on a legal matter regarding the Proposed MAGLEV.

Vote to close session:

Mr. Byrd - Yes
Ms. Davis - Yes
Mr. Gordon - Yes
Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan - Yes

The following staff member was in attendance: Tim George, Interim City Manager; Terri Hruby, Planning and Community Development Director; and Bonita Anderson, City Clerk

Other individuals in attendance: Jill Grant and Andrea Gelatt.

Council took the following actions during this session: None

[Closed Session Form_11.21.22.pdf](#)

9. Administrative Reports

Suggested Action:

Reference: This link will display the weekly report for the City Manager and City Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1453#docan2352_4054_3510

*10. * Committee Reports

*10a. Senior Citizens Advisory Committee - 2022 Annual Open Forum Report

Suggested Action:

It is recommended that City Council accept this report.

[SCAC- 2022 Annual Open Forum Report.pdf](#)

III. LEGISLATION (30 mins - 8:15 - 8:45 pm)

11. Comcast Franchise Agreement
- 2nd Reading and Adoption

Suggested Action:

Reference:

Franchise Ordinance Comcast 2022

Prince George's County Renewal Franchise Agreement

The term of the franchise agreement is ten years. Payment percentages remain the same as the previous agreement. This agreement does include some changes from the previous agreement, but overall, it is a very good agreement as compared to other jurisdictions around the country and the industry as a whole. As Council is aware, this agreement was negotiated as a group, including the County and all 27 municipalities.

Included in Council's packet are the ordinance and a draft of the proposed Franchise Renewal Agreement with Comcast.

Mayor Jordan introduced this ordinance for the first reading at the last meeting. It is recommended the ordinance be introduced for second reading and moved for adoption tonight. Dale Worley, Information Technology Director, will be present.

IV. OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

12. Planning Personnel Discussion

Suggested Action:

The two Community Planner positions are currently vacant, and concerns about attracting and retaining qualified candidates has prompted staff to request permission to hire an Assistant Director of Planning and a Community Planner, rather than two Community Planner II's. This will restore the structure of the Department that existed for many years. Staff has prepared a memorandum outlining the proposal and its financial implications.

[Planner Positions 12-9-22 v2.pdf](#)

13. Purchase of alarm system upgrades from Petitbon Security

Suggested Action:

Reference:

This upgrade will create a computer-based user interface that will facilitate better management of the users. The Community Center has long been on a separate vendor's system. That vendor is small and not able to provide the service levels that we require. This includes adding the Community Center into the Petitbon environment which will put all the City alarm systems under one vendor. This upgrade will also include upgrades to all of the City's fire alarms.

Additionally, this will transition us away from using our current unreliable copper lines for communications. Communications will subsequently use a combination of internet and cellular.

Council approval is sought.

[Copy of Petitbon Security Upgrade Proposal.pdf](#)

[Greenbelt Community Center-security system proposal- 11-22-22.pdf](#)

[The City Of Greenbelt Cellular Communicator Proposal - Multiple Sites.pdf](#)

14. Purchase of door security system for Community Center and Greenbelt Aquatic and Fitness Center

Suggested Action:

Reference:

This proposal will expand our door security system to include the Community Center and the GAFC. These facilities will be integrated into our existing system.

Council approval is sought.

[Q-05256_City of Greenbelt Community Center - Access Control and Intercom Systems_1122022 - Quote \(1\).pdf](#)

[Q-05258_City of Greenbelt Aquatic and Fitness Center - Access Control Upgrade_1122022 - Quote \(2\).pdf](#)

15. Award of Purchase – Administration Vehicle & Replacement Vehicle for Public Works

Suggested Action:

Reference:

Memorandum, B. Townsend, 12/09/2022

Rav4Pricing Sheet

Baltimore County Contract #0004504

Staff has identified Howard County contract #4400004546 for one (1) Toyota Rav 4 Hybrid vehicle purchase is \$30,142.00. In addition, the replacement of the 407 & 426 F-550 Dump Truck with the tailgate spreader staff has identified Baltimore County contract #0004504 for two (2) F-550 Dump Truck at the price of \$121,761, for a total of \$243.522. The FY 2023 General Budget funds are available to purchase the vehicles.

It is recommended that Council approve the purchase of (1) a Toyota Rav 4 Hybrid from Hertrich Fleet Services, Inc., 1427 Bay Road, Milford, DE 19963, for \$30,142.00 and two (2) F-550 Dump Truck at the price of \$121,761, for a total of \$243.522.

The total cost for one admin hybrid and two F-550 Dump Trucks is \$273,964.

[Memorandum, B. Townsend, 12.09.2022.pdf](#)

[Rav4Pricing Sheet.pdf](#)

[Baltimore County Contract #0004504.pdf](#)

16. Appointment to the Reparations Commission

Suggested Action:

On December 7, 2022, the City Council had a work session to discuss the selection of 21 members with two alternates to serve on the Reparations Commission.

Included in the Council packet is the list of individuals who will be appointed to serve on the Reparations Commission.

Council approval is sought.

[Reparations Commission Appointment.pdf](#)

17. Council Activities

18. Council Reports

*19. * Meetings

[meetings.pdf](#)

*20. * Stakeholder List

[Stakeholder Schedule.pdf](#)

*21. * Reappointment to Advisory Boards/Committees

Suggested Action:

Reference: Reappointment Surveys

Mary Thomas and Peggy Higgins have indicated their willingness to continue to serve on the Public Safety Advisory Committee (PSAC).

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Thomas and Ms. Higgins to a new term on PSAC.

*22. * Resignation from Advisory Group

Suggested Action:

Reference: Reappointment Surveys

Mary Ann Canter and Jessica Stewart have indicated on their reappointment survey that they no longer want to serve on the Forest Preserve Advisory Board (FPAB).

Approval of this item on the consent agenda will indicate the Council's intent to accept their resignation with regret.

*23. * Appointment of Council Members to Metropolitan Washington Council of Governments Board and Policy Committees

Suggested Action:

Reference: Greenbelt Appointments

The Metropolitan Washington Council of Governments (COG) is soliciting

appointments to COG's policy boards and committees for 2023. Attached is a list of the current appointments, COG has requested the appointments to be submitted in January 2023.

Approval of this item on the consent agenda will indicate Council's approval of the 2023 Metropolitan Washington Council of Governments appointments.

[City of Greenbelt 2023.pdf](#)

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS (30 mins - 7:45 - 8:15 pm)

Subject:

The Greenbelt News Review 85th Anniversary Proclamation

Suggested Action:

On November 24, 2022, the Greenbelt News Review celebrated its 85th Anniversary. Diane Oberg and Mary Lou Williamson will be present to accept the proclamation on behalf of the Greenbelt News Review and provide some remarks.

Attachments:

[NewsReveiw85.proc.pdf](#)

PROCLAMATION

WHEREAS, on November 24, 1937, the first issue of an independent, nonprofit, non-partisan, cooperative newspaper was published weekly without interruption for 85 years; and

WHEREAS, the Greenbelt News Review is delivered free of charge to thousands of residents and businesses; and

WHEREAS, the Greenbelt News Review unites the City, keeps its residents informed on key issues, and provides a forum for its residents to share their ideas and opinions with their neighbors; and

WHEREAS, the Greenbelt News Review is staffed by dedicated volunteers, some for several decades, who give many hours of their time to make the residents of Greenbelt well aware of local news and happenings that impact our community; and

WHEREAS, a key ingredient to good government is an informed citizenry, Greenbelters are encouraged to express their appreciation to the Greenbelt News Review staff for their outstanding service to the City; and

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby issue this proclamation on the occasion of

THE 85TH ANNIVERSARY OF THE GREENBELT NEWS REVIEW

and congratulate its staff and commend them for providing a quality publication that has fostered community spirit and activism throughout Greenbelt's unique history.

IN WITNESS WHEREOF, I have hereunto
set my hand and caused the Seal of the City
of Greenbelt, Maryland, to be affixed this 12th
day of December 2022

EMMETT V. JORDAN, Mayor

ATTEST:

Bonita Anderson
City Clerk

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Presentations

Agenda Section: COMMUNICATIONS (30 mins - 7:45 - 8:15 pm)

Subject:

The Maryland Rental Stabilization Coalition

Suggested Action:

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The Maryland Rental Stabilization Coalition will provide Council with a presentation regarding the work being done in Annapolis on State legislation by Delegate Sheila Ruth, Delegate Mary Lehman, and Delegate Josefina Pena-Melnyk.

Tram Hoang, Senior Advisor for Policy Link; Trent Leon-Lierman, Maryland Organizing Director CASA; and Laurel Councilmember Martin Mitchell will attend to present the City Council with a PowerPoint presentation.

Attachments:

[Maryland RS Presentation 12.1.22.pdf](#)

[background on rent stabilization - Dec 1 2022 \(002\).pdf](#)

Rent Stabilization as Effective Housing Policy

Presented by
Tram Hoang
Senior Housing Associate
PolicyLink



Mission

PolicyLink is a national research and action institute advancing racial and economic equity by Lifting Up What Works.®

Population

100 million residents economically insecure living at or below 200 percent of the national poverty level.

One Unifying Result

All people in America—particularly those who face the burdens of structural racism—participate in a just society, live in a healthy community of opportunity, and prosper in an equitable economy. We focus on advancing liberating policies for the 100 million people living in or near poverty, the majority of whom are people of color.

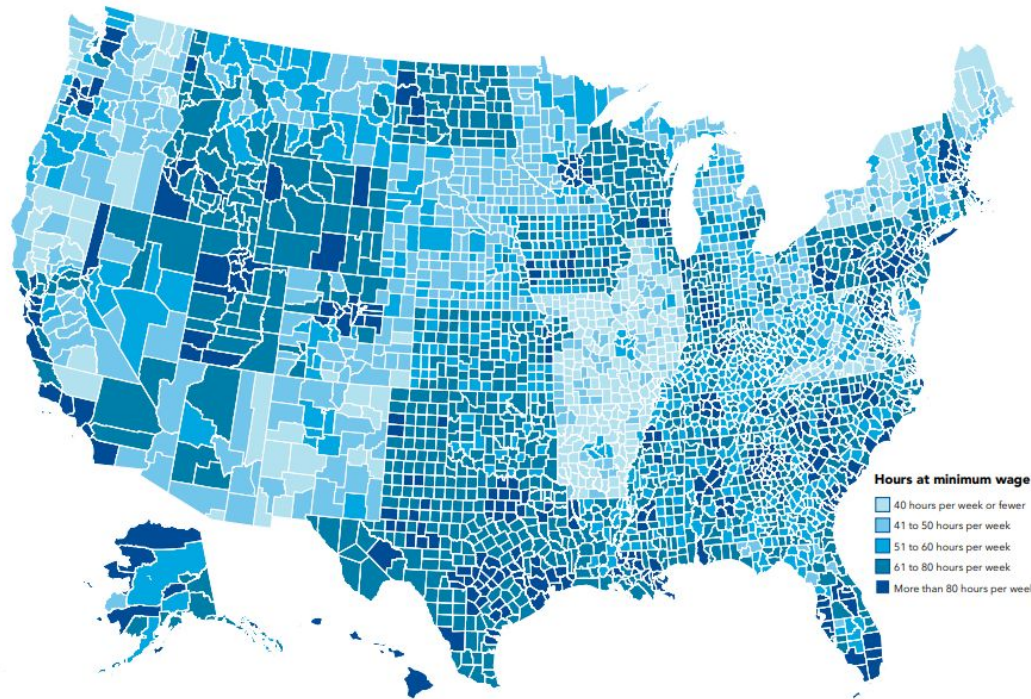
Challenges of the Rental Market



Stable Housing is Out of Reach for Many in the State

HOURS AT MINIMUM WAGE NEEDED TO AFFORD A ONE-BEDROOM RENTAL HOME AT FAIR MARKET RENT IN 2022

*Note: New England states are displayed with HUD Fair Market Rent Areas. All other states are displayed at the county level. This map does not account for sub-county jurisdictions with minimum wages higher than the prevailing county, state, or federal minimum wage. No local minimum wages are sufficient to afford a one-bedroom rental home at the Fair Market Rent with a 40 hour work week. The geographic variation of Oregon and New York's state minimum wages are reflected at the county level.



Stable housing is out of reach for thousands of renters in Maryland due to rising rents and stagnant wages.

This means:

93 hours/week

2.3 full time jobs

For a minimum wage worker to afford a typical two-bedroom*

*note: renting at the fair market rate Source: Out of Reach: the High Cost of Housing (2022), National Low Income Housing Coalition; PolicyLink

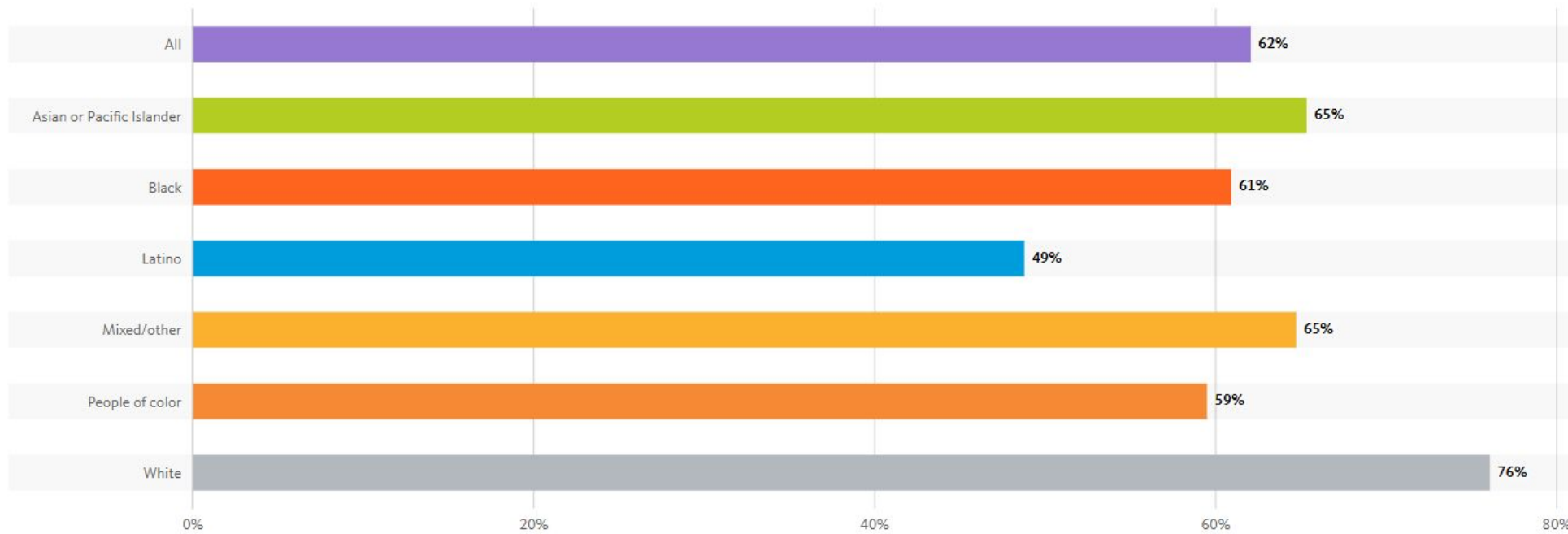
Prince Georges County Housing Tenure

Percent owner-occupied households by race/ethnicity: Prince Georges, MD; Year: 2019

SELECT BREAKDOWN ▾

FILTERS:

YEAR ▾

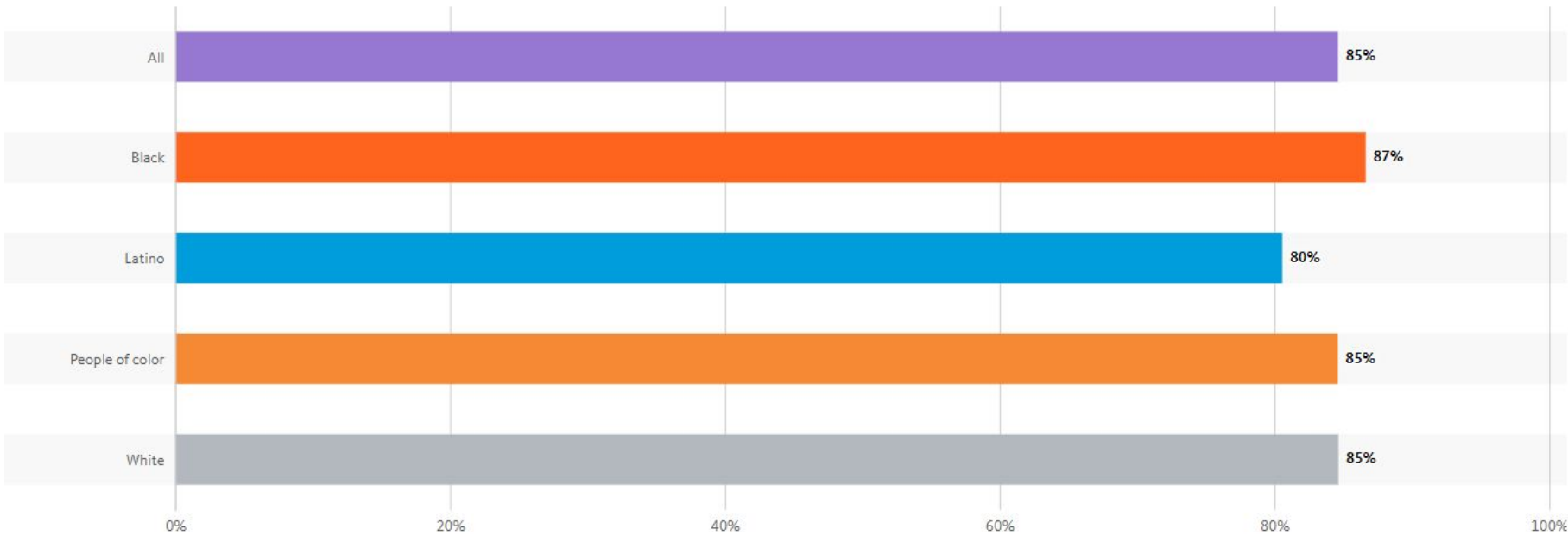


Data source: IPUMS USA | National Equity Atlas

Housing Cost Burden in Prince Georges County

Housing burden by tenure, severity, and race/ethnicity: Prince Georges, MD; **Tenure:** Renters; **Severity:** Burdened; **Poverty:** Below 200% poverty;
Year: 2019

SELECT BREAKDOWN ▾ FILTERS: TENURE ▾ SEVERITY ▾ POVERTY ▾ YEAR ▾   



Data source: IPUMS USA | National Equity Atlas

Benefits of a Well-Tailored Rent Stabilization Policy

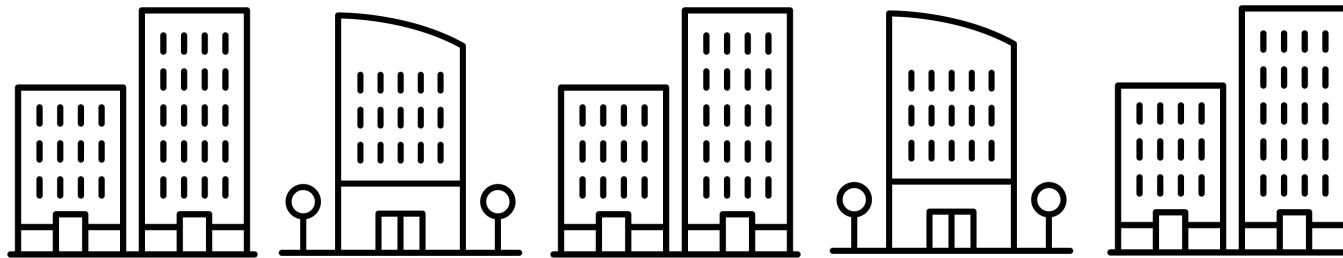


Rent Stabilization vs. Rent Control

- **Rent control:** sometimes referred to as “first-generation rent regulations”, these are policies that strictly regulate rent increases through price ceilings.
- **Rent stabilization:** sometimes referred to as “second-generation rent regulations” or “modern rent control”, these are policies that restrict how much landlords are allowed to increase rent annually.
- They have different impacts on the housing ecosystem

What is Rent Stabilization?

- Sets maximum allowable rent increases to prevent predatory and egregious rent hikes, **stabilizing housing costs and granting greater ability to afford housing costs**
- Provides consistent and predictable rent increases, **protecting against destabilization and reducing sudden evictions and tenant turnover costs**
- Establishes rent boards that serve as mediators between landlords and tenants, **leveling the playing field in the landlord-tenant relationship**
- Creates rental registries to track compliance and enforce penalties, **maintaining housing habitability and greater transparency in the landlord-tenant relationship**



Why Rent Stabilization?

- Low-income renters and renters of color are most impacted by egregious rent increases
- Closing the racial homeownership and wealth gap
- Preventing displacement and homelessness
- Slowing down the growth of corporate landlord consolidation in our housing market
- Provides immediate protections that complement our entire ecosystem of housing strategies

Why Rent Stabilization?

- Immediately addresses the crisis at scale
- Works to increase housing stability and affordability for current tenants and prevents displacement
- Cost-effective
- Protects low-income households and advances racial and gender equity
- Cascading benefits: economic, health, educational, climate-friendly development, civic participation, long-term housing affordability and stability

Benefits of Rent Stabilization

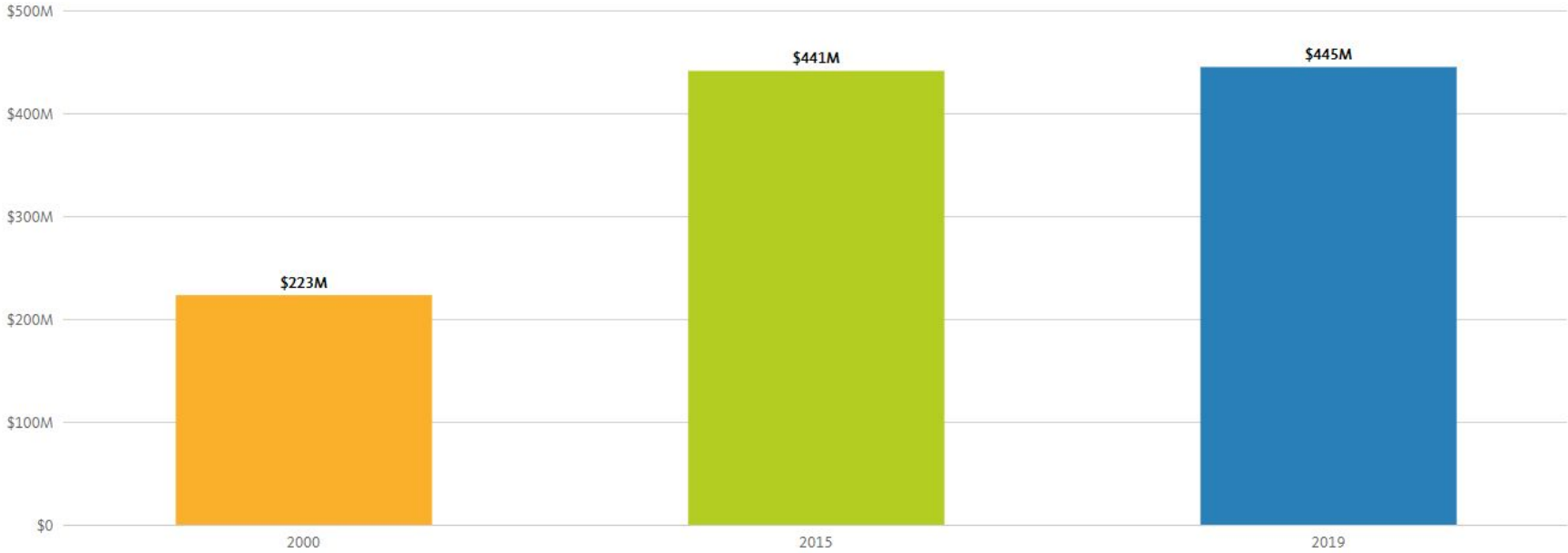


Economic Benefits of Housing Stability

Eliminate rent burden 📍 Prince Georges, MD

Total gain in disposable income for renters with no rent burden: Prince Georges, MD; 2000–2019

SELECT BREAKDOWN ▾   



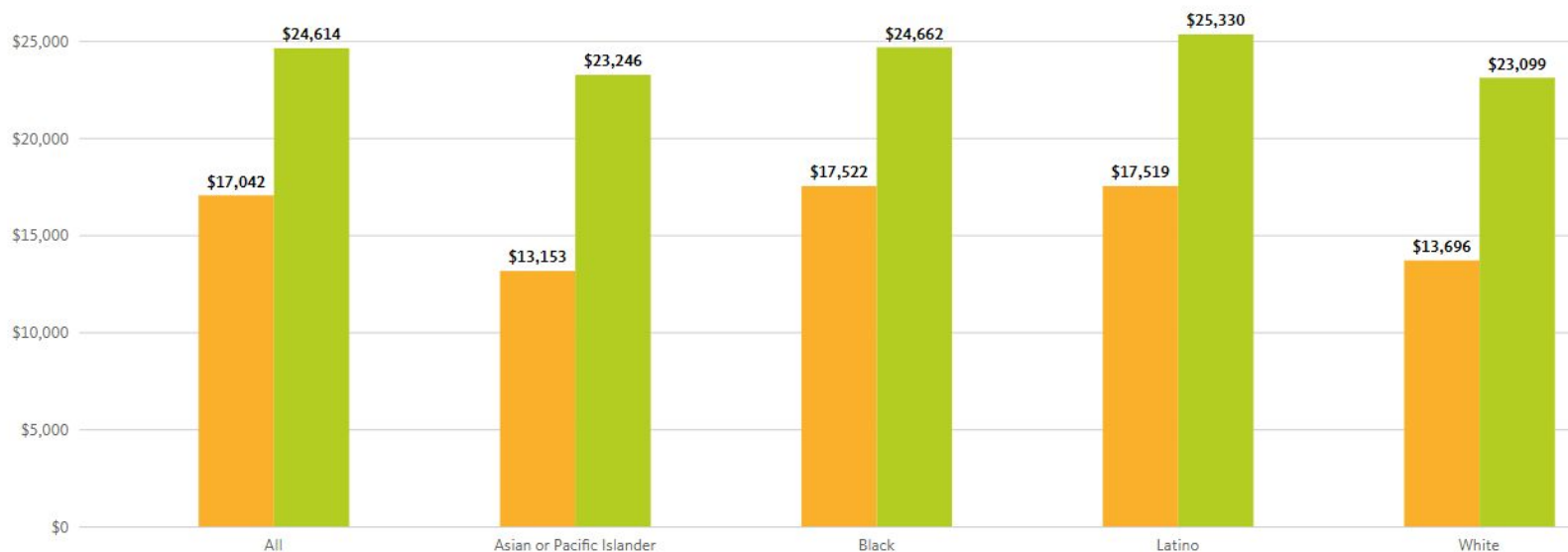
Economic Benefits of Reasonable Rents

Eliminate rent burden ? Prince Georges, MD

Average gain in disposable income per rent burdened household with no rent burden: Prince Georges, MD; 2019

■ Average disposable income
 ■ Average disposable income with no rent burden

SELECT BREAKDOWN ▾



Health Benefits of Housing Stability

Rent control and stabilization requires **proactive code inspections**, resulting in:

- **Safe Housing Conditions:** Stably housed residents are **20% less likely to experience housing problems** and be exposed to hazardous conditions
- 75 % of displaced households in San Mateo ended up in worse housing situations because they had **no other choice** and may be forced to live in cramped conditions, homes with asbestos, lead, mold, and bug infestation, leading to illness
- **Regular Access to Health Services**
Stably housed residents are **23% more likely to access health services.**
- Displaced households are more likely to*:
 - Visit the ER by **10%**
 - Be hospitalized by **30%**
 - Make a mental health related visit by **80%**

Source: Matthew Desmond “Eviction’s Fallout: Housing, Hardship, and Health; Fuller-Thomson, E., J. D. Hulchanski, and S. Hwang. 2000. “The Housing/Health Relationship: What Do We Know?” *Reviews on Environmental Health* 15 (1–2): 109–33; Justine Marcus and Miriam Zuk “Displacement in San Mateo County: California Consequences for Housing, Neighborhoods, Quality of Life, and Health”

Community Benefits of Housing Stability

Long term housing stability benefits all by facilitating **social capital** crucial for:

- Forming of social clubs and neighborhood institutions
- Sustaining voter blocs to pass initiatives, leverage resources, and elect representatives

Long term housing stability fosters a sense of **identity and culture** that is important to:

- The success local businesses, such as ones that offer culturally specific goods or niche services
- Newly settled immigrants or those with limited English proficiency
- Establish a home outside of the house: a community, shared memories, familiarity



Where Rent Stabilization is Working



Rent Stabilization is Nothing New

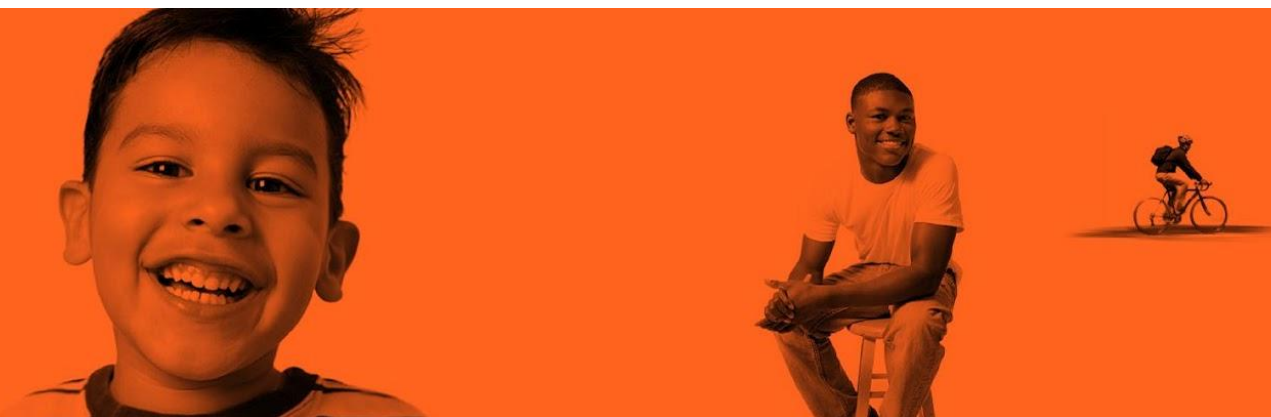
- 180+ cities in the U.S. have rent stabilization laws in place
- In 2019, Oregon and California passed statewide rent regulations
- Between 2020-2022, 5 cities have passed rent stabilization laws
- Policies are evolving as we learn from others' mistakes
 - CPI as a tumultuous indicator
 - Limiting new construction exemptions
 - Vacancy decontrol as an incentive for evictions
 - Exemptions creating dual housing markets

Principles for Effective Rent Stabilization

- Ensure maximum coverage of rental homes
 - Minimize exemptions (building types, new construction)
 - Vacancy control
- Pair rent control with robust tenant protections and systems to maintain safe, quality homes
 - Just cause, advance notice, rental registries, etc.
- Maximize neighborhood stability
 - Choose an annual allowable rent increase that will be consistent across times of economic instability

Thank you!

Please contact Tram Hoang, Senior Housing Associate at tram@policylink.org with any questions or requests for additional materials.





background on rent stabilization

ZAFAR SHAH, ATTORNEY, PUBLIC JUSTICE CENTER

www.rentersunitedmaryland.org

Dec. 1, 2022



Where we are in 2022

Based on HUD
fair market rent data

Rent Tables Prince George's County, MD

Fair Market Rent (40th Percentile)

\$1,539	\$1,567	\$1,785	\$2,260	\$2,713
studio	1-Bedroom	2-Bedroom	3-Bedroom	4-Bedroom

Median Rent (50th Percentile)

\$1,662	\$1,691	\$1,927	\$2,439	\$2,928
studio	1-Bedroom	2-Bedroom	3-Bedroom	4-Bedroom

<https://www.ushousingdata.com/fair-market-rents/prince-georges-county-md>

Recovery from pandemic rental

March 2021: 200,000 (ARPA signed)

Dec 2021: 105,000 (6 months of ERAP)

Oct 2022: 109,000

\$267,600,000

Estimated Total Rent Debt

109,000

Households Behind on Rent

120,000

Children in Behind Households

Based on Census Household Pulse Survey, analyzed by <https://nationalequityatlas.org/rent-debt>

ERAP at work

\$113M State and Local funds
(pre-ERAP)

\$403M ERAP 1

\$352M ERAP 2

Total ERAP allocated: \$868M

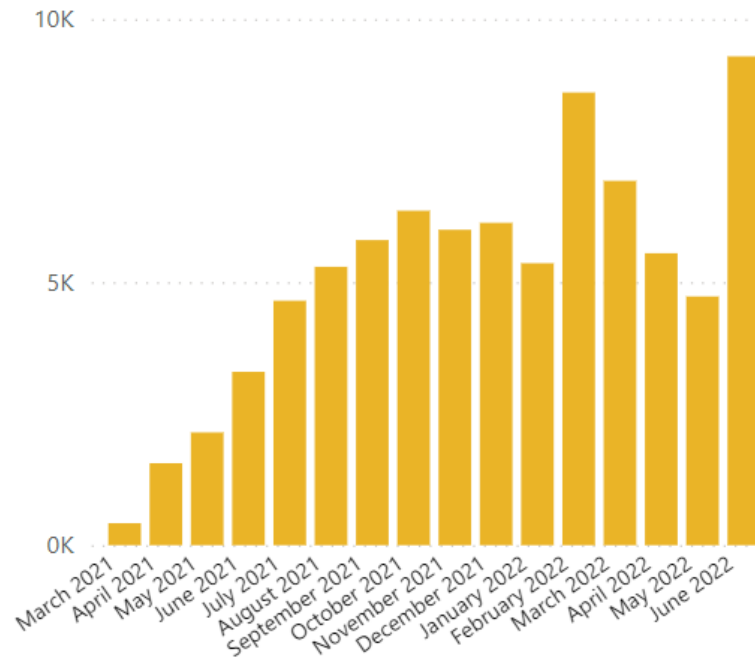
Total Unique Households Assisted

82,097

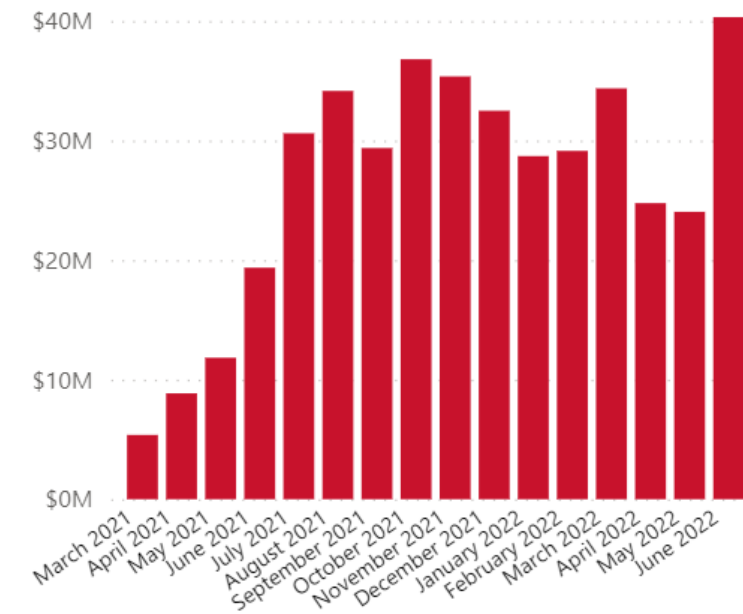
Total Financial Assistance Distributed

\$425.5M

Households Assisted by Month



Financial Assistance by Month



Prince George's County

October 2022 Census Pulse data

PGC renters behind on rent: **13,590**

\$4,000 per household

Totaling \$54.1M debt

These figures are higher than District of Columbia and Baltimore City.

Non-payment evictions initiated: rising in 2022

	"FTPR" COURT FILINGS		
	Maryland	PGC	
Jan-22	19,047	4,063	21%
Feb-22	18,018	2,798	16%
Mar-22	27,746	6,628	24%
Apr-22	23,931	5,503	23%
May-22	28,267	5,796	21%
Jun-22	26,847	6,504	24%

Source: Md. Judiciary,
https://mdcourts.gov/sites/default/files/import/district/statistics/Calendar_2022.pdf

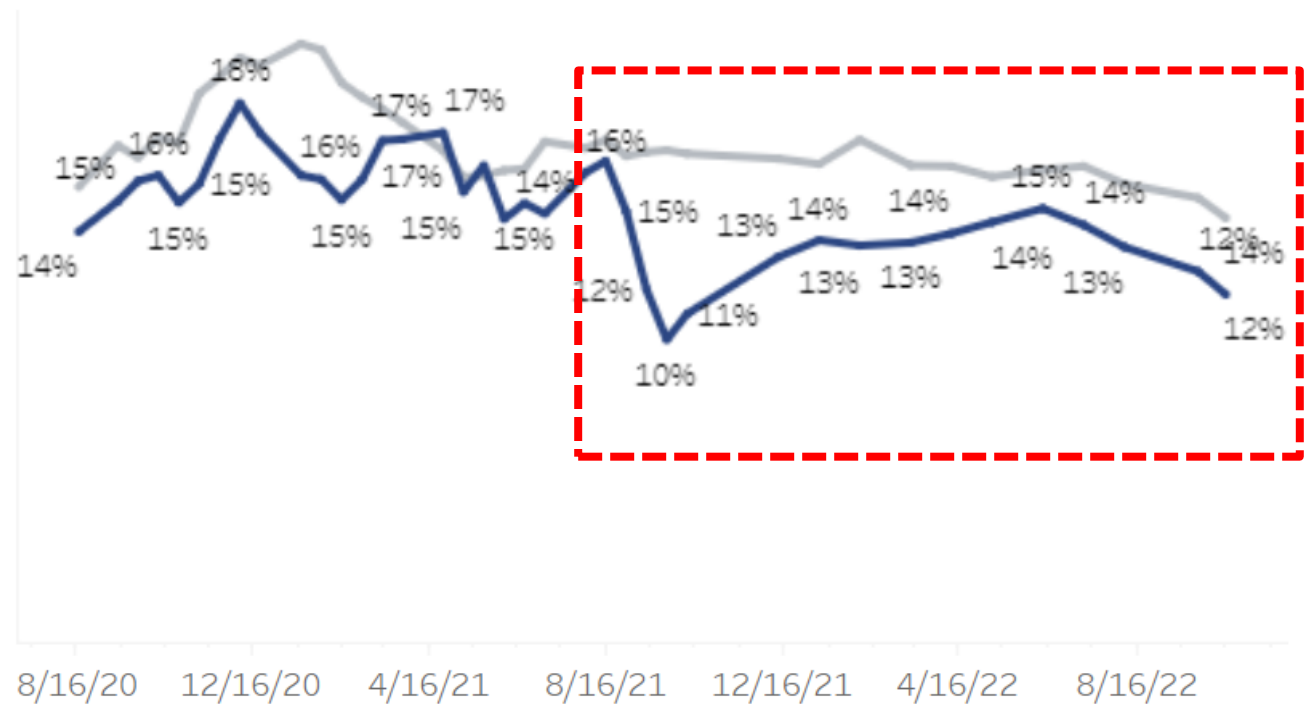
Why has recovery stagnated?

With millions paid to Maryland landlords in 2021 and 2022, delinquency rate has remained at 11-13% throughout this year.

Rent debt remains at crisis levels, placing millions of renters at risk of eviction.

Renter Households Behind on Rent

United States | Maryland

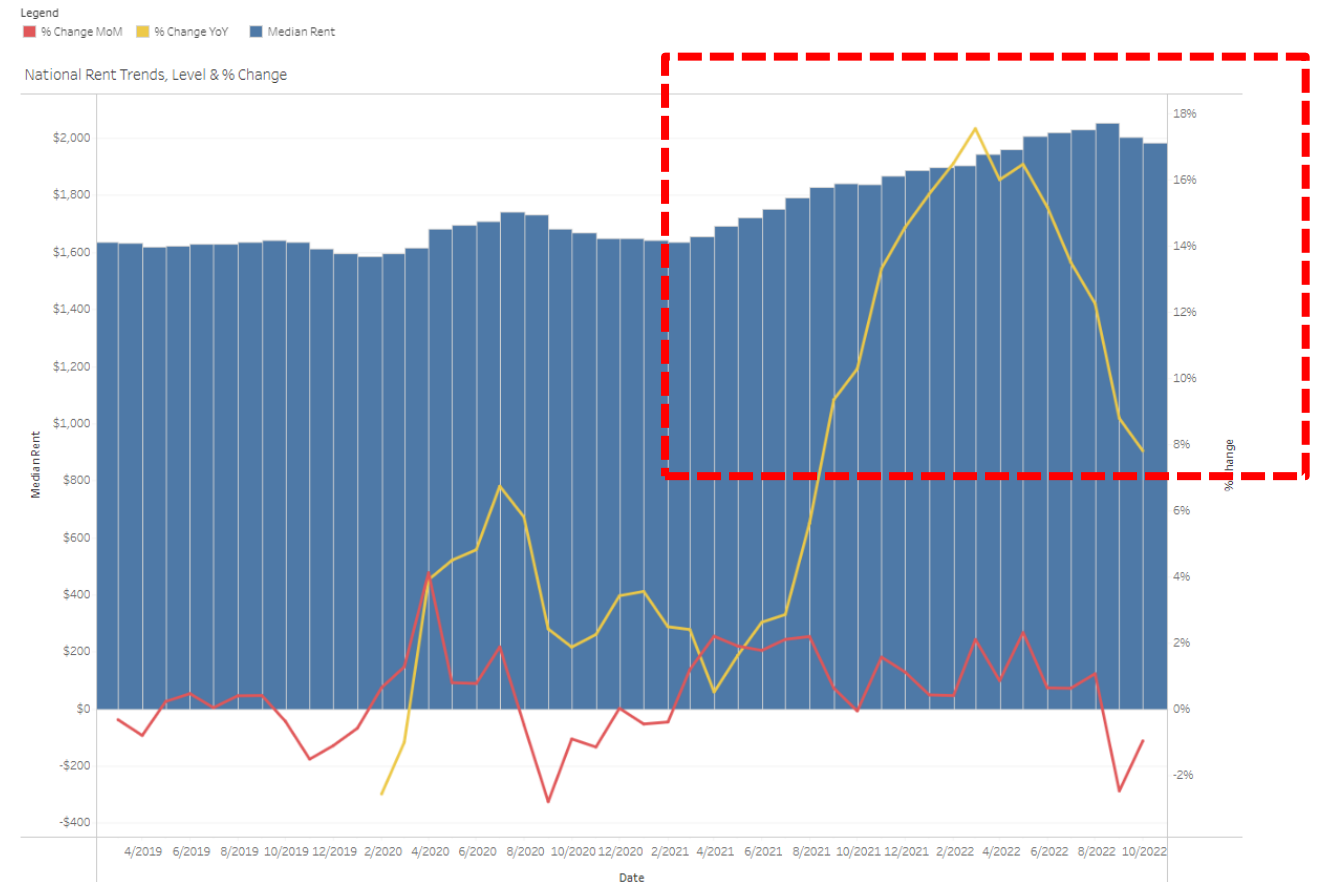


2022 rent hikes have hurt recovery.

Maryland YOY (21-22) rent increase: 9.36%

Although rent inflation is said to be tapering down, rents remain far higher now than in 3/2021 (ARPA) even with downward change Mar-Oct 2022.

National rent price trends, Nov. 2011, Rent.com



Is it lawful to hike the rent?

Sigh, yes.

Maryland law generally allows landlords to freely set the rent amount in a residential lease. At lease renewal, a landlord generally may increase rent by any percentage they choose. Restrictions arise where the rent increase is retaliatory.

Proving a retaliatory motive often proves unsuccessful.

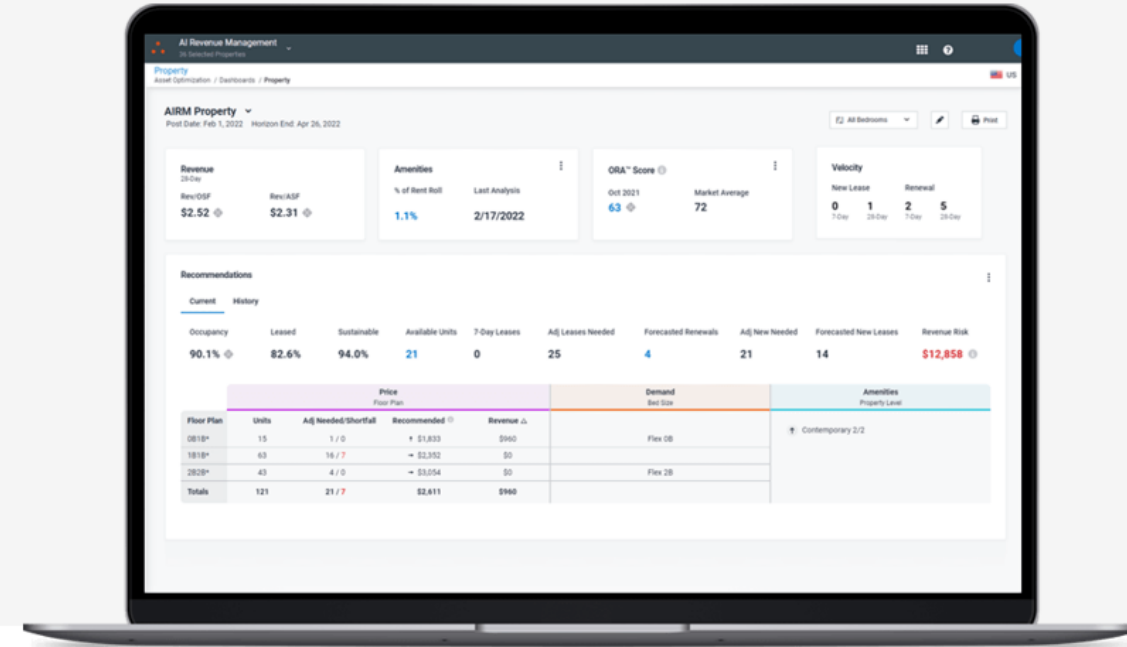
Home / Asset Optimization / Revenue Management

REALPAGE AI REVENUE MANAGEMENT

Next-generation apartment pricing software that can drive up to 400% year-one ROI.

Contact Sales

Watch Video



Pricing Optimization That Outperforms the Market 2%-5%

*Rent Going Up?
One Company's Algorithm Could Be Why.*

by Heather Vogell, ProPublica, Oct. 2022

Is capping rent increases lawful?

Pre-emption

1. No existing state law occupying the subject
2. Md Code, LG § 10-206(a)(2): County council of a charter home rule county may pass an ordinance, resolution, or bylaw not inconsistent with State law that “may aid in maintaining the peace, good government, health, and welfare of the county.”

Due process

Is capping rent increases lawful?

Due process

Tyler v City of College Park, 415 Md. 475 (2010), rent ceiling law

Court of Appeals found that the two stated goals of the city's rent control ordinance were to: (1) "encourag[e] the availability of housing for households of all income levels, including university students, and preserving, maintaining, and improving existing housing[;]" and (2) "reduce speculative pressure on home prices in single-family neighborhoods, thereby lowering home prices in those neighborhoods and make them more attractive for single-family use."

The Court rejected a due process challenge to College Park's ordinance, finding that there was "a rational relationship between the purported goals of the Ordinance, which we have found to be in the acceptable range of legitimacy, and the method chosen by the City to achieve those goals, namely, imposition of a rent control regime."

Local pandemic emergency measures

Prince George's
County – Total
prohibition

Anne Arundel
County – 3.0%
cap

Montgomery
County – 2.6%
cap

Takoma Park City Code, Ch. 6.20

Takoma Park's 1980 law was amended and re-enacted in 2007. Prior to that, the law limited increases to 70 percent of the CPI. That was raised to 100 percent. It applies to landlords owning two or more residential rental units; however, certain buildings, including those with only a single unit, are exempt.

Current 7.3% cap applies to all rent increases occurring between July 1, 2022 through June 30, 2023. A landlord may apply for a greater increase where the net operating income generated by the rental facility has not been maintained due to escalating operating expenses.

➤ *Park Ritchie, LLC v. Takoma Park, et al.*, D.Md. (2008): Southern Management subsidiary sued on grounds that the cap prevented the building from making profit. Court said that the rent increase cap did not constitute deprivation of property without due process and was not "unlawful taking of property" without just compensation.

Does rent stabilization work?

Economist critique of rent stabilization is typically theoretical and excludes non-economic benefits of the policy, such as the benefit of stability, rootedness in a community, etc.

Little if any local research exists, and the little information available similarly excludes analysis of benefits that tenants emphasize.

2022 Critique (MMHA, HB0551)

According to a report from Towson University on Montgomery County's policies, "During this period, sales prices for apartment buildings fell substantially, and essentially no new units were constructed or planned for development, despite very low vacancy rates." In spite of the policy's negative impacts, Takoma Park chose to implement its own rent control policy. As the Towson University study notes, "Following the expiration of Montgomery County rent control in 1981, [Montgomery] County property values increased substantially, while Takoma Park values remained stagnant."

Regional Economic Studies Institute of Towson University, [Economic and Fiscal Impacts of Rent Control Legislation in Montgomery County, Maryland](#), June 19, 2015.

But... does it work?

*[L]et's acknowledge that rent control has for decades **preserved affordable housing** in Takoma Park. It's said that Takoma Park (almost 18,000 persons) contains the lion's share of affordable housing in a county of over a million people. Arguably it has enabled much of the city's **ethnic diversity** that we are proud of. It's assured that affordable units have remained affordable as they have turned over.*

The Problem with Takoma Park's Rent Control, Fred Schultz Blog, Nov. 2019

Does it work with just cause eviction?

Rent increase caps protect tenants from unaffordability, rent gouging and retaliation.

Just cause eviction is a policy that protects tenants from “no reason given” lease terminations.

One without the other is unlikely to achieve long-term housing stability for renters.

- HB0881 (2022) proposed to enable counties to legislate just cause laws at the local level.

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS (30 mins - 7:45 - 8:15 pm)

Subject:

* Minutes of Council Meetings

Suggested Action:

- * Regular Meeting - November 23, 2020
- * Regular Meeting - January 11, 2021
- * Regular Meeting - April 25, 2022
- * Regular Meeting - September 12, 2022
- * Regular Meeting - September 27, 2022
- * Regular Meeting - October 11, 2022
- * Regular Meeting - October 24, 2022

Attachments:

[RM201123.pdf](#)
[RM210111.pdf](#)
[RM220425.pdf](#)
[RM220912.pdf](#)
[RM220927.pdf](#)
[RM221011.pdf](#)
[RM221024.pdf](#)

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, November 23, 2020.

Mayor Byrd called the meeting to order at 8:00 pm.

ROLL CALL was answered by Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

ALSO PRESENT were staff members Nicole Ard, City Manager; Todd Pounds, City Solicitor; David E. Moran, Assistant City Manager; Bertha Gaymon, City Treasurer; Rick Bowers, Police Chief; Terri Hruby, Planning and Community Development Director; Gilberto Cabrera, Supervisory Inspector; Joseph McNeal, Assistant Director of Recreation Facilities and Operations; Charise Liggins, Economic Development Coordinator; Beverly Palau, Public Information and Communications Coordinator and Bonita Anderson, City Clerk.

Mayor Byrd asked for a moment of silence in honor of residents Shawntae D. Nixon and Leonard John Moriarty. Mr. Roberts then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Ms. Davis and seconded by Mr. Jordan that the consent agenda be approved. The motion passed 7-0.

APPROVAL OF AGENDA: Ms. Mach requested to add "Appointment to Advisory Committee." This modification was moved by Ms. Davis and seconded by Mr. Jordan to approve the agenda as amended. The motion passed 7-0.

PRESENTATIONS:

Recognition Group - Update from Chesapeake Education, Arts, and Research Society (CHEARS) on Environmental Program: Mayor Byrd read the agenda comments. Maggie Cahalan, CHEARS Co-founder, and Carolyn Lambright-Davis, Environmental Educator, provided the Council with an update on their environmental program during the Covid-19 pandemic.

Introduction of City Planning: Terri Hruby introduced the new City Planner Holly Simmons.

Small Business Saturday Proclamation: Mayor Byrd designated November 28, 2020, as Small Business Saturday. Charise Liggins, the City's Economic Development Coordinator, accepted the proclamation and gave an overview of this year's plans.

Native American Heritage Month: Mayor Byrd proclaimed November as Native American Heritage Month. He noted that this year's theme is Sovereignty is Sacred: Sharing Our Rights and Cultures.

PETITIONS AND REQUESTS:

Lore Rosenthal, 2 Gardenway, requested that the City Council entertain endorsement before or after the introduction of the resolution concerning the Prince George's County School Board Climate Action Plan. Ms. Davis stated that the Council wants to see the plan to consider action.

ADMINISTRATIVE REPORTS:

Ms. Ard congratulated Curtis Duley for 22 years of service with the Public Works Department. She indicated that the Council should have received a memorandum from Ms. Gaymon on the CARES expenditures. Ms. Ard noted there is no breakdown for the City of Greenbelt's daily statistics of weekly cases of Covid-19 in Prince George's County; however, the numbers have increased from last month.

LEGISLATION:

Eviction Freeze Ordinance: Mayor Byrd read the agenda comments. Mayor Byrd introduced the ordinance for second reading and adoption.

Ms. Davis requested to insert after December 31, 2021, or 30 days after the County/State of Emergency is lifted, whichever occurs first. Ms. Mach seconded. Ms. Davis explained her reason for the amendment. Mr. Putens inquired about the City's authority to implement this ordinance and whether it should come from the County or the State. Mr. Pounds replied that the City has regulatory powers to control what happens within its boundaries and, if there is a violation of this ordinance, applies a municipal infraction as to that conduct. Ms. Pope is not in support of this legislation and read a statement.

Mr. Roberts seconded.

ROLL CALL:	Mr. Jordan	Abstain
	Ms. Davis	Yes
	Ms. Mach	No
	Ms. Pope	No
	Mr. Putens	No
	Mr. Roberts	Yes
	Mayor Byrd	Yes

The motion failed.

Rent Increase Freeze Ordinance: Mayor Byrd read the agenda comments. Mayor Byrd introduced the ordinance for the first reading and suspension of the rules.

Ms. Pope seconded.

ROLL CALL: Mr. Jordan Yes
Ms. Davis Yes
Ms. Mach No
Ms. Pope Yes
Mr. Putens Yes
Mr. Roberts Yes
Mayor Byrd Yes

Mayor Byrd introduced the ordinance for second reading and adoption. Ms. Davis seconded.

Ms. Davis requested to insert after December 31, 2021, or 30 days after the County/State of Emergency is lifted, whichever occurs first.

Ms. Mach seconded.

ROLL CALL: Mr. Jordan Yes
Ms. Davis Yes
Ms. Mach No
Ms. Pope Yes
Mr. Putens Yes
Mr. Roberts Yes
Mayor Byrd Yes

The ordinance was declared adopted (Ordinance 1377, Book 12).

Late Fee Freeze Ordinance: Mayor Byrd read the agenda comments. Mayor Byrd introduced the ordinance for the first reading and suspension of the rules.

Ms. Davis seconded.

ROLL CALL: Mr. Jordan Yes
Ms. Davis Yes
Ms. Mach No
Ms. Pope Yes
Mr. Putens Yes
Mr. Roberts Yes
Mayor Byrd Yes

Mayor Byrd introduced the ordinance for second reading and adoption. Mr. Roberts seconded.

Ms. Davis amended the ordinance to insert after December 31, 2021, or 30 days after the County/State of Emergency is lifted, whichever occurs first.

Mayor Byrd seconded.

ROLL CALL: Mr. Jordan, No
Ms. Davis Yes
Ms. Mach Yes
Ms. Pope No
Mr. Putens Yes
Mr. Roberts Yes
Mayor Byrd Yes

The ordinance was declared adopted (Ordinance 1378, Book 12).

Consent to Hire Legal Representation regarding Maglev: Mayor Byrd read the agenda comments.

Mr. Putens moved that the Council authorize the City Manager to execute the agreement with Jill Grant & Associates. Ms. Davis seconded. The motion passed 7-0.

Police Substation Lease with Beltway Plaza Shopping Center: Mayor Byrd read the agenda comments.

Ms. Davis moved that the Council authorize the Greenbelt Police Department to enter into a lease agreement with Greenbelt Mall Limited Partnership T/A Beltway Plaza Center to establish a police substation. Mr. Jordan seconded. The motion passed 7-0.

Mr. Putens left the meeting at 12:07 am.

2021 Legislative Program: Mayor Byrd read the agenda comments.

Ms. Davis moved that the Council approve the staff suggestion for the City's 2021 priorities. Mr. Roberts seconded.

Mayor Byrd moved that Coronavirus Relief be added to the suggested priorities. Mr. Jordan seconded. The motion passed 6-0.

Coronavirus Relief Spending: Mayor Byrd read the agenda comments.

Mr. Jordan moved that the Council authorize that the leftover \$5,200 from the CARES Act be allocated to other entities in other areas. Ms. Pope seconded. The motion passed 5-2. (Mayor Byrd and Ms. Davis)

Appointment to Advisory Committee: Ms. Mach moved that the Council appoint Peggy Higgins to the Public Safety Advisory Committee. Mr. Roberts seconded. Ms. Davis noted four applicants had completed the process, but the Council had not met to discuss the applicants. Mayor Byrd moved to table this item. Ms. Davis seconded. The motion passed 6-0.

COUNCIL ACTIVITIES:

Council Members commented on their attendance at the following events:

- Commission for Women meeting – Ms. Davis
- Safeway Rededication – Mayor Byrd and Ms. Davis
- Maryland Legislative Agenda for Women, Legislative Briefing – Ms. Davis
- Energy, Environment and Natural Resources Policy Committee Meeting, NLC – Ms. Davis
- Greenbelt Business Coffee – Mayor Byrd, Mr. Jordan, Ms. Davis, and Ms. Mach
- SC Maglev Strategy Meeting – Ms. Davis
- PGCMA Legislative Committee meeting – Mayor Byrd and Ms. Davis
- Conversation on Mental Health, Connecting Across Greenbelt – Mr. Jordan and Ms. Davis
- National League of Cities, City Summit – Mr. Jordan, Ms. Davis, Ms. Mach, and Ms. Pope
- Commission for Women Legislative Committee meeting – Ms. Davis
- Meal distribution, Green Ridge House, County Council Chair Todd Turner – Ms. Davis
- 295 Coalition meeting – Mr. Jordan and Ms. Davis

COUNCIL REPORTS: There were none.

Ms. Pope left the meeting at 12:36 am.

Council reviewed the upcoming meeting schedule.

MEETINGS:

Mr. Jordan moved that Council schedule a Closed Session on Wednesday, December 2, 2020, at 7:30 pm, virtually in accordance with the General Provisions Article 3-305(b)(1) and (7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; and pending litigation.

Ms. Davis seconded.

ROLL CALL:	Ms. Davis,	Yes
	Mr. Byrd	Yes
	Ms. Mach	Yes
	Ms. Pope	Absent
	Mr. Putens	Absent
	Mr. Roberts	Yes
	Mayor Jordan	Yes

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Ms. Davis. The motion carried 5-0. The Mayor adjourned the regular meeting on November 23, 2020, at 12:44 am on November 24, 2020.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held November 23, 2020.

Colin A, Byrd
Mayor

DRAFT

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held January 11, 2021.

Mayor Byrd called the meeting to order at 8:01 pm.

ROLL CALL was answered by Councilmembers Judith F. Davis, Emmett V. Jordan, Leta Mach, Silke I. Pope, Rodney M. Roberts, Edward V. J. Putens, and Mayor Colin A. Byrd.

ALSO PRESENT were David Moran, Assistant City Manager; Todd Pounds, City Solicitor; Mary Johnson, Director of Human Resources; Dr. Liz Park, Director of CARES; Bertha Gaymon, Director of Finance; Chief Rick Bowers, Greenbelt Police Department; Greg Varda, Director of Recreation; Charise Liggins, Economic Development Coordinator; and Bonita Anderson, City Clerk.

Mayor Byrd asked for a moment of silence for Master Police Officer Christine Peters, who was seriously injured. Mayor Byrd asked for a moment of silence in honor of residents Stephen Fisanich, Margaret Elizabeth Smith, Elizabeth Ann Rosleviez, Deana Deakins James, William Holland, former resident Bruce Knight, and Nikki Ann Brunetti, that had passed away since the last meeting. Ms. Davis requested to include a moment of silence for the 370,000 individuals that passed from Covid. Mr. Putens then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Ms. Davis and seconded by Ms. Mach that the consent agenda be approved with that amendment. The motion passed 6-1 (Mayor Byrd).

Council thereby took the following actions:

COMMITTEE REPORTS: Advisory Committee on Education (ACE) – Report #21-01 – ACE Grant Proposals. – Council accepted this report.

WAIVER OF ANNUAL LEAVE CAP: Council accepted the waiver.

APPROVAL OF AGENDA: Mayor Pro Tem Jordan's motion to adopt the agenda was amended to include Item# 8a – 8e to Item #22. Ms. Pope seconded. There was a discussion. The motion to amend failed 2-5 (Davis, Roberts, Mach, Putens, Mayor Byrd). Agenda was approved.

PRESENTATIONS: None

PETITIONS AND REQUESTS:

- Bill Orleans requested a copy of the letter that five members of the Council had written that was mentioned on Maryland Matters. He also asked to know if the letter was written on City letterhead.

Mr. Putens moved that Council take a 15-minute recess. Mayor Pro Tem Jordan seconded. There was a discussion. Mr. Putens withdrew his motion, and Mayor Pro Tem Jordan withdrew his second.

- LaWann Stribling asked if there was a place for local creators to sell their crafts or cottage baked goods without having to apply to vend at the Farmer's Market. She also asked if funding was available to spruce up/update the Shopping Center Area.

ADMINISTRATIVE REPORTS:

Ms. Davis suggested that if individuals receive Stimulus Checks and don't need the funds, they should support local businesses and restaurants. She read into the record a letter from John Drago regarding receiving his Advisory Board/Committee Appreciation Certificate. Ms. Davis stated that she received an email from the National League of Cities regarding the National Day of Service and National Day of Memorial for Covid Victims.

There was a discussion regarding upcoming National Day of Service events.

LEGISLATION: None

COMPREHENSIVE FINANCIAL REVIEW: Mayor Byrd read the agenda comments. Ms. Pope moved that the City engage Davenport & Company LLC to perform a comprehensive financial review. Ms. Davis seconded. There was a discussion. The motion passed 7-0.

GREENBELT WEST ADVISORY COMMITTEE: Mayor Byrd read the agenda comments. Mayor Byrd moved that Council create a 15-member City Advisory Committee composed of Franklin Park and Greenbelt Station residents. There was a discussion. Mayor Byrd withdrew his motion. There was additional discussion.

COUNCIL REFERRAL ON ESTABLISHING A MONARCH BUTTERFLY JOINT VENTURE: Mayor Byrd read the agenda comments. Ms. Davis moved that Council send a referral to the Greenbelt Advisory Committee on Environmental Sustainability (Green ACES) on establishing a Monarch Butterfly Joint Venture. Ms. Mach seconded. There was a discussion. The motion is 7-0.

COVID-19 RELIEF SPENDING - \$1.3 MILLION: Mayor Byrd read the agenda comments. There was a discussion. Council requested a work session to discuss this agenda item in more detail.

HOUSING SECURITY: Mayor Byrd read the agenda comments. There was a discussion. Council requested a work session to discuss this agenda item in more detail.

GREENBELT ROAD TASK FORCE – WORK GROUP REPRESENTATIVES: Mayor Byrd read the agenda. Mayor Pro Tem Jordan and Ms. Davis volunteered to participate in the Greenbelt Road Task Force. There was a discussion.

CONTRIBUTION TO FRATERNAL ORDER OF POLICE GO FUND ME FOR MPO.

CHRISTINE PETERS: Mayor Byrd read the agenda comments. Mr. Putens moved that Council authorize a contribution of \$2,000 to the Fraternal Order of Police Go Fund Me for MPO. Christine Peters. Ms. Pope seconded. There was a discussion. Mayor Byrd requested to amend the motion that the Council authorize a contribution of a \$2,500 check directly to the family of MPO. Christine Peters instead of the Go Fund Me. Mr. Putens and Ms. Pope accepted Mayor Byrd's amendment. There was additional discussion. The motion passed 7.0.

LIGHTWEIGHT KEVLAR CRASH HELMETS: Mayor Byrd read the agenda comments. Ms. Davis moved that Council send a referral to the Public Safety Advisory Committee and the Police

Department regarding lightweight Kevlar crash helmets. Ms. Pope seconded. There was a discussion. The motion passed 7.0.

COUNCIL ACTIVITIES:

- SCMaglev Strategy Group Meeting (Ms. Davis)
- Sustainable Maryland Certified Executive Committee (Ms. Davis)
- Grab and Go Senior Meals Event, County Councilman Todd Turner and Prince George’s County, Green Ridge House (Ms. Davis)
- Prince George’s County Commission for Women Legislative Committee Meeting (Ms. Davis)
- Police Reform Task Force Discussion, County Council Members Glaros and Hawkins, State Delegates Barron, Washington, and Williams (Ms. Davis)
- Swearing-In of Officer Kevin Butler (Ms. Davis)
- Retirement Celebration for Joe McNeal, Assistant Recreation Director (Ms. Davis, Ms. Mach, Mr. Putens, Mr. Jordan)
- PGCMA Legislative Committee Meeting (Ms. Davis)
- Commission for Women Meeting (Ms. Davis)
- 295 Coalition Meeting (Ms. Davis)
- AAB Meeting (Ms. Davis)
- Commission for Women Legislative Committee Meeting (Ms. Davis)
- Phone Calls with Adrian Bufo, Mayor Pro Tem, Bowie, and Gary Allen (Ms. Davis)
- Sen. Ben Cardin Webinar, MML (Ms. Davis)
- Virtual Meeting of the Metropolitan Washington Air Quality Committee (Ms. Mach)
- Virtual Meeting of the MML Engagement & Outreach Committee (Ms. Mach)

MINUTES OF COUNCIL MEETINGS

Statement for the Record – Closed Session, September 21, 2020: Mayor Pro Tem Jordan moved that in accordance with Section 3-05(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, the minutes of tonight’s meeting reflect that Council met in closed session on Monday, September 21, 2020, at 8:04 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close the session:

- Ms. Davis - Yes
- Mr. Jordan - Yes
- Ms. Mach - Yes
- Ms. Pope - Yes
- Mr. Putens - Absent
- Mr. Roberts - Yes
- Mayor Byrd - Yes

The following staff members were in attendance: Nicole Ard, City Manager, and Bonita Anderson, City Clerk (left at 8:06 pm)

Other individuals in attendance: None

Council took no action during this session.

Ms. Davis seconded

ROLL CALL:	Ms. Davis	- Yes
	Mr. Jordan	- Yes
	Ms. Mach	- Yes
	Ms. Pope	- Yes
	Mr. Putens	- Yes
	Mr. Roberts	- Yes
	Mayor Byrd	- Yes

Statement for the Record – Closed Session, November 10, 2020: Mayor Pro Tem Jordan moved that in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, that the minutes of tonight’s meeting reflect that Council met in closed session on Tuesday, November 10, 2020, at 7:34 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close the session:

Ms. Davis	- Yes
Mr. Jordan	- Yes
Ms. Mach	- Yes
Ms. Pope	- Yes
Mr. Putens	- Absent
Mr. Roberts	- No
Mayor Byrd	- Yes

The following staff members were in attendance: Bonita Anderson, City Clerk (left at 7:37 pm).

Other individuals in attendance: None

Council took no action during this session.

Ms. Davis seconded

ROLL CALL:	Ms. Davis	- Yes
	Mr. Jordan	- Yes
	Ms. Mach	- Yes
	Ms. Pope	- Yes
	Mr. Putens	- Yes
	Mr. Roberts	- Yes
	Mayor Byrd	- Yes

Statement for the Record – Closed Session, December 2, 2020: Mayor Pro Tem Jordan moved that in accordance with Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, the minutes of tonight’s meeting reflect that Council met in closed session on Wednesday, December 2, 2020, at 7:36 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; 2) to discuss pending legal matters.

Vote to close the session:

Ms. Davis	- Yes
Mr. Jordan	- Yes
Ms. Mach	- Yes
Ms. Pope	- Yes
Mr. Putens	- Yes
Mr. Roberts	- was absent from the vote
Mayor Byrd	- Yes

The following staff members were in attendance: Nicole Ard, City Manager (left at 10:30 pm; returned at 10:43 pm) Mary Johnson, Director of Human Resources (left at 9:01 pm); Scott Crawford, Public Information Producer/Coordinator (left at 8:17 pm); Todd Pounds, City Solicitor; and Shaniya Lashley-Mullen, Assistant to the City Clerk (left at 9:01 pm)

Other individuals in attendance: None

Council took no action during this session.

Ms. Davis seconded

ROLL CALL:	Ms. Davis	- Yes
	Mr. Jordan	- Yes
	Ms. Mach	- Yes
	Ms. Pope	- Yes
	Mr. Putens	- Yes
	Mr. Roberts	- Yes
	Mayor Byrd	- Yes

Statement for the Record – Closed Session, December 23, 2020: Mayor Pro Tem Jordan moved that in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, that the minutes of tonight’s meeting reflect that Council met in closed session on Wednesday, December 23, 2020, at 8:20 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close the session:

Ms. Davis	- Yes
Mr. Jordan	- Yes
Ms. Mach	- Yes
Ms. Pope	- Yes
Mr. Putens	- Absent
Mr. Roberts	- No
Mayor Byrd	- Yes

The following staff members were in attendance: Bonita Anderson, City Clerk (left at 8:21 pm).

Other individuals in attendance: None

Council took no action during this session.

Ms. Davis seconded

ROLL CALL:	Ms. Davis	- Yes
	Mr. Jordan	- Yes
	Ms. Mach	- Yes
	Ms. Pope	- Yes
	Mr. Putens	- Yes
	Mr. Roberts	- Yes
	Mayor Byrd	- Yes

Statement for the Record – Closed Session, January 4, 2021: Mayor Pro Tem Jordan moved that in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight’s meeting reflect that Council met in closed session on Monday, January 4, 2021, at 7:42 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close the session:

Ms. Davis	- Yes
Mr. Jordan	- Yes
Ms. Mach	- Yes
Ms. Pope	- Yes
Mr. Putens	- Absent
Mr. Roberts	- No
Mayor Byrd	- Yes

The following staff members were in attendance: Nicole Ard, City Manager; Todd Pounds, City Solicitor (left at 7:42 pm); and Bonita Anderson, City Clerk (left at 8:73 pm).

Other individuals in attendance: None

Council took no action during this session.
Ms. Davis seconded

ROLL CALL:	Ms. Davis	- Yes
	Mr. Jordan	- Yes
	Ms. Mach	- Yes
	Ms. Pope	- Yes
	Mr. Putens	- Yes
	Mr. Roberts	- Yes
	Mayor Byrd	- Yes

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Mr. Putens and seconded by Ms. Mach. The motion carried 5-2 (Mr. Roberts, Mayor Byrd). The Mayor adjourned the regular meeting of January 11, 2021, at 23:22 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held January 11, 2021.

Colin A. Byrd
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held April 25, 2022.

Mayor Jordan called the meeting to order at 7:35 pm.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver (virtual), and Mayor Emmett V. Jordan.

ALSO PRESENT were Tim George, Acting City Manager; Todd Pounds, City Solicitor (via Zoom); Chondria Andrews, Public Information and Communications Coordinator; Lela Brown, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of those who passed since the last meeting, as well as Ukraine civilians and military soldiers.

Mr. Byrd then led the Pledge of Allegiance to the Flag.

PETITIONS AND REQUESTS:

Bill Orleans, a resident, requested the status of the Reparation Commission interviews and if they are open to the public. He also asked that the Ethics Commission review all candidates' financial disclosures.

Bob Rand, a resident, asked for an update on the Police Reform's progress and can the changes be called out and dated in the General Orders.

Dr. Evelyn Crellin, a resident, asked that the Council consider not participating in the Mosquito Control Program, increase public awareness of mosquito prevention, and form a Mosquito Task Force.

Daniel Gomez & Kevin Hammett, residents, requested improvements to the path and steps at Periwinkle Ct in Boxwood.

CONSENT AGENDA: It was moved by Ms. Pope and seconded by Ms. Davis that the consent agenda be approved with an amendment. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

- Work Session - December 09, 2020
- Work Session - December 22, 2021
- Regular Meeting - January 10, 2022
- Work Session - January 19, 2022
- Legislative Session - January 25, 2022

Work Session - January 31, 2022
Work Session - February 07, 2022
Regular Meeting - February 14, 2022
Work Session - February 23, 2022
Interview - March 02, 2022
Work Session - March 02, 2022
Special Meeting/Closed Session - March 07, 2022
Regular Meeting - March 14, 2022
Approved as presented.

REAPPOINTMENT TO ADVISORY BOARDS: Council approved the reappointment of Marc Siegel to the Park and Recreation Advisory Board.

RESIGNATION FROM ADVISORY GROUP: Council accepted the resignation of Katherine McElhenny from the Advisory Committee on Education.

APPROVAL OF AGENDA: It was moved by Mr. Byrd to Special Order item #12, Doctors Community Medical Center Preliminary Plan of Subdivision (#4-21018), before item #11. Mr. Gordon seconded that the agenda be approved as amended. The motion passed 7-0.

PRESENTATIONS:

National Poetry Month Proclamation: Mayor Jordan declared the month of April National Poetry Month.

Municipal Clerks Week Proclamation: Mayor Jordan designated May 1st through the 7th, 2022, as Municipal Clerks Week.

MINUTES OF COUNCIL MEETINGS:

State for the Record – Closed Session April 11, 2022: Mayor Pro Tem Weaver moved that in accordance with the General Provisions Article, Section 3-05(3) of the Annotated Code of Public General Laws of Maryland, the minutes of tonight's meeting reflect that Council met in closed session on Monday, April 11, 2022, at 10:10 pm, in Council Chambers of the Municipal Building. Council held this closed meeting to consider the acquisition of real property for a public purpose and related matters.

The purpose of this meeting is to consider the acquisition of real property for a public purpose and matters directly related.

Vote to close the session:

Mr. Byrd - Yes
Ms. Davis - Yes
Mr. Gordon - Yes

Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan -Yes

Staff members in attendance: Jason DeLoach, City Solicitor; Tim George, Acting City Manager; and Bonita Anderson, City Clerk.

Council took the following action: Authorize negotiation for Belle Point property.

ADMINISTRATIVE REPORTS:

Mr. George stated that Mayor Jordan, Ms. Davis, and staff attended a swearing-in of a new officer. He also noted that the team submitted the first report of ARPA expenditures for \$1.5M. The report was submitted before the April 30 deadline.

Mr. George met with staff to finalize the May 2nd Job Fair details. He also stated that the Human Resources Department would distribute goodie bags for the May 26 Employee Appreciation Day.

Mr. George informed the Council that the completion of the installation of the raised crosswalk near Springhill Lake Elementary is just waiting for signage to be posted.

LEGISLATION:

A Resolution to Authorize the Negotiated Purchase of a New Financial Management System from Edmunds GovTech at a Cost Not to Exceed \$96,180.00: Mayor Jordan read the agenda comments.

Ms. Pope introduced the resolution for second reading and adoption of the financial management system at \$96,180 for implementation in the first year and \$56,619 for maintenance in subsequent years.

Ms. Davis seconded.

ROLL CALL:	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Yes
	Mr. Roberts	-	Yes
	Ms. Weaver	-	Yes
	Mayor Jordan	-	Yes

The resolution was declared adopted (Resolution No. 2100, Book 8).

OTHER BUSINESS:

Doctors Community Medical Center Preliminary Plan of Subdivision (#4-21018): Mayor Jordan read the agenda comments.

Ms. Davis moved that the City transmit a letter to the Prince George's Planning Board to include a summary of the City's concerns and to request that if the Planning Board moves to approve the PPS and TCP1, the conditions as listed in Staff's Memorandum dated April 21 be part of the Planning Board's action.

Mr. Gordon seconded. The motion passed 7-0.

Mosquito Spraying Discussion: Mayor Jordan noted that Ms. Weaver requested that this item be added to the agenda for discussion. She suggested a resolution for a task force or a workgroup.

Evelyn Crellin noted that pesticides kill the weakest mosquitos, resulting in a pesticide-resistant population. However, she indicated that spraying harms the environment and is toxic to humans and other creatures, including songbirds and pollinators already close to extinction. Ms. Crellin requested that the City Council consider a task force and offered to serve on it.

Mr. George suggested that the City provide dunks for standing water to interrupt the breeding cycle. In addition, he indicated that staff would advertise information on mosquito control.

COUNCIL ACTIVITIES

Egg Hunt, Schrom Hills Park – Mayor Jordan, Ms. Davis, Ms. Pope, and Mr. Gordon
Indian Creek Clean-up – Mayor Jordan and Ms. Davis
Officer Michael Watkins Swearing In – Mayor Jordan and Ms. Davis
MML Legislative Committee meeting, Annapolis – Ms. Davis
Broadband Briefing for Municipal and Local Leaders, MML – Ms. Davis
FOGM Lecture, Famous Women of World War II – Ms. Davis
Transportation Alternative Funding Subcommittee meeting, MML – Ms. Davis
Ramadan Iftar Night, Diyanet Center of America – Mayor Jordan, Ms. Weaver, Ms. Davis, Ms. Pope, Mr. Gordon, and Mr. Byrd
Earth Day Celebration, Buddy Attick Park Food Forest – Mayor Jordan, Ms. Weaver, and Ms. Davis
Garden Party, Greenbelt Garden Boosters – Mayor Jordan, Ms. Davis and Ms. Pope
PGCMA Legislative Committee meeting – Ms. Davis
NLC EENR Committee meeting – Ms. Davis
Grand Opening of Zion Church – Mayor Jordan and Mr. Gordon

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Mr. Byrd and seconded by Mr. Gordon. The motion carried 7-0. The Mayor adjourned the regular meeting of April 25, 2022, at 11:17 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held April 25, 2022.

Emmett V. Jordan
Mayor

DRAFT

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held September 12, 2022.

Mayor Jordan called the meeting to order at 7: 30 p.m.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO PRESENT were Tim George, Interim City Manager; Debi Sandlin, Interim Assistant City Manager; Dawane Martinez, Director of Human Resources; Terry Hruby, Director of Planning and Community Development; Dale Worley, Director of Information Technology; Kevin Carpenter-Driscoll, the Environmental Coordinator; Kevin Simpson, Economic Development Manager; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

Mayor Jordan asked for a moment of silence in honor of resident Veronica Hughes. Next, Mayor Jordan asked for a moment of silence in honor of Queen Elizabeth II and remembrance of all the victims who tragically lost their lives on September 11, 2001. Mr. Gordon then led the pledge of allegiance to the flag.

PETITIONS AND REQUESTS:

- Shaymar Higgs, 7480 Greenway Center Drive, provided background on The Space: Free Art for All and requested City funding. He stated that some of the services for The Space: Free Art for All are shrinking due to lack of funding. Mr. Roberts suggested that Mr. Higgs apply to be a City's Contribution Group.

- Bill Orleans, a Greenbelt resident, requested that the Ethics Commission review all candidate financials, not just the winners. He also asked for an update on the Tugwell Room at the Greenbelt Library and information regarding a former employee of the City who had brought a grievance to the Employee Relations Board.

CONSENT AGENDA: Ms. Davis moved to add to the consent agenda #20, City of Greenbelt Letter to MPOT2035 Trail and Bikeway Recommendation for MD-193 (Greenbelt Road), and #21, Zoning Bill Letter. It was moved by Mr. Gordon and seconded by Ms. Pope to approve the consent agenda with those amendments. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS: None

COMMITTEE REPORTS: None

APPOINTMENT TO ADVISORY BOARD: Council appointed Judy Parker to the Arts Advisory Board.

CITY OF GREENBELT LETTER TO MPOT2035 TRAIL AND BIKEWAY RECOMMENDATION FOR MD-193 (GREENBELT ROAD): Council approved the letter

to be sent.

ZONING BILL LETTER: Council approved the letter to be sent.

APPROVAL OF AGENDA: It was moved by Ms. Pope and seconded by Mr. Gordon that the agenda be approved as amended. The motion passed 7-0.

PRESENTATIONS:

National Public Lands Day Proclamation: Mayor Jordan proclaimed Saturday, September 24, 2022, as National Public Lands Day. Kevin Carpenter-Driscoll, the Environmental Coordinator, gave Council an overview of this year's event.

MINUTES OF COUNCIL MEETINGS:

Statement for the Record, July 25, 2022: Ms. Weaver moved that in accordance with Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland that the minutes of tonight's meeting reflect that the Council met in closed session on Monday, July 25, 2022, at 9:31, in Council Chambers, 25 Crescent Road. Council held this closed meeting in accordance with Section 3-305(b)(1) and (7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; 2) to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting: 1) to address personnel matters over which this public body has jurisdiction; 2) to consult with legal counsel regarding outstanding legal matters.

Vote to close the session:

	Yes	No	Abstain	Absent
Mr. Byrd	X			
Ms. Davis	X			
Mr. Gordon	X			
Ms. Pope				X
Mr. Roberts		X		
Ms. Weaver	X			
Mayor Jordan	X			

Staff members in attendance: Tim George, Interim City Manager; Dawane Martinez, Director of Human Resources.

Other individuals in attendance: Jason DeLoach, City Solicitor.

Council took no action during this session.

Ms. Davis seconded.

ROLL CALL:	Mr. Byrd -	Yes
	Ms. Davis -	Yes
	Mr. Gordon -	Yes
	Ms. Pope -	Yes
	Mr. Roberts -	Yes
	Ms. Weaver -	Yes
	Mayor Jordan -	Yes

The motion passed 7-0.

ADMINISTRATIVE REPORTS:

Mr. George explained that staff has been filling vacancies; the Economic Development Manager and an Economic Development Intern will start next week. He noted that staff will interview for the Grant Coordinator tomorrow. Mr. George informed Council that staff is processing Covid Pay which should be issued to staff on September 23. He advised that Ms. Sandlin and Ms. Andrews have been working on revamping the Economic Development website. Mr. George introduced Kevin Simpson, the new Economic Development Manager.

Ms. Hruby explained that the two letters placed on the consent agenda. The City of Greenbelt Letter about our MPOT2035 Trail and Bikeway recommendation for MD-193(Greenbelt Road) is a request to the County to consider it as a recommendation made in the Master Plan of 2035. The Zoning Bill Letter is about zoning bills (CB-69-222, CB-77-2022, CB-78-2022, CB-91-2022, and CB-92-2022) that needed to be adequately vetted. Ms. Davis asked the City required to weigh in on CB-67. Ms. Hruby answered that CB-67 is on the County's agenda for tomorrow. Staff will be contacting County Councilmember Turner to indicate staff and Council's concerns and requesting that he oppose or defer any action.

There was a discussion regarding Pepco's negotiation regarding street light purchase. Mr. George explained that staff would reach out to the City's representative. He advised that staff will attend the meetings with Pepco and will keep Council updated. Based on a question asked by Ms. Davis, Mr. George answered that he would follow up with the City's Pepco representative regarding State legislation.

Bill Orleans, a Greenbelt resident, asked if the new Economic Development Manager position differed from the Economic Development Coordinator position. Mr. George answered that the roles of the Economic Development Coordinator and Economic Development Manager are different due to additional responsibilities.

Based on a question by Lore Rosenthal, 2 Ct Gardenway, Mayor Jordan noted that one of the listed bills was regarding supermajority voting. Ms. Hruby explained that a formal letter would be emailed

directly to County Councilmember Turner and other members of the Housing Committee. She noted that staff is asking for additional time to vet the bills.

LEGISLATION:

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein when Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars (\$10,000): Mayor Jordan read the agenda comments. Ms. Davis introduced the resolution for second reading and moved that it be adopted. Ms. Pope seconded. There was a discussion.

ROLL CALL:	Mr. Byrd -	Yes
	Ms. Davis -	Yes
	Mr. Gordon -	Yes
	Ms. Pope -	Yes
	Mr. Roberts-	Yes
	Ms. Weaver -	Yes
	Mayor Jordan -	Yes

The motion passed 7-0.

The resolution was declared adopted (Resolution No. 2102, Book 8)

OTHER BUSINESS:

NETWORK SECURITY ASSESSMENT OR CYBER SECURITY ASSESSMENT: Mayor Jordan read the agenda comments. There was a discussion. Ms. Pope moved that City contract with CyberCX for a network assessment at \$14,900. Mayor Jordan seconded. The motion passed 7-0.

RECONSIDERATION OF A MOTION TO ADOPT A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF CONSTRUCTION SERVICE TO BUILD A GATEWAY SIGNAGE WALL AND INSTALL SIGNAGE FROM JOPAL CONSTRUCTION INC. AT A LUMP SUM COST OF \$39,000 WITH AN AGREEMENT THAT IF A CHANGE IN MATERIAL PRICE INCREASES MORE THAN 10% BETWEEN THE TIME OF ESTIMATE (JULY 2022) AND COMPLETION OF THE PROJECT, AN EXTRA CHARGE WILL APPLY FOR THIS INCREASE: Mayor Jordan read the agenda comments. Mr. Gordon moved that Council reconsider a motion to adopt a resolution to authorize the negotiated purchase of construction service to build a gateway signage wall and install signage from Jopal Construction Inc. at a lump sum cost of \$39,000 with an agreement that if a change in material prices increases more than 10% between the time of estimate (July 2022) and completion of the project, an extra charge will apply for this increase. Ms. Davis seconded. There was a discussion. The motion passed 6-1 (Mr. Roberts). Ms. Davis introduced the resolution for second reading and adoption. Ms. Pope seconded. There was a discussion.

ROLL CALL:	Mr. Byrd -	Yes
	Ms. Davis -	Yes

Mr. Gordon - Yes
 Ms. Pope - Yes
 Mr. Roberts- No
 Ms. Weaver - Yes
 Mayor Jordan - No

The motion passed 5-2 (Mayor Jordan and Mr. Roberts).

The resolution was declared adopted (Resolution No. 2101, Book 8)

PROPOSED CHANGES TO THE STAKEHOLDERS LIST: Mayor Jordan read the agenda comments. Ms. Davis moved that Council accept the proposed changes to the stakeholders' list. Mr. Gordon seconded. The motion passed 7-0.

REPARATION COMMISSION NEXT STEPS: Mayor Jordan read the agenda comments. There was a discussion regarding the interview process. Mayor Pro Tem Weaver stated that at the August 8th Regular Meeting, Mr. Gordon motioned to conduct the commission interviews in the same manner as other Advisory Board/Committee interviews. Mr. Roberts suggested having regular Advisory Board/Committee interviews before a regular meeting instead of on weekends. Mr. Byrd requested to review the motion made at the August 8th Regular Meetings. Mr. Gordon advised that his August 8th motion was that the commission interviews would be held like the regular Advisory Board/Committee interviews, with only the applicant or a panel of applicants and Council in the interview session. Mayor Jordan advised reviewing the video and the minutes to clarify the motion. Mr. George noted that staff would need direction on the scheduling process from Council by the next meeting to begin scheduling interviews. Ms. Davis suggested scheduling the interviews over two evenings and a Saturday in October. Mayor Jordan requested that Mr. Martinez review the interview process. Mayor Jordan asked that a confirmation email be sent to all applicants. Mr. Byrd asked that staff provide Council with a timeline for the interviews by the end of October and structure the timeslots of the applicants.

VENDOR SUBMISSION FOR THE CITY MANAGER OPENING: Mayor Jordan read the agenda Comments. Mr. Martinez provided Council with the four vendor submissions for the City Manager search firm and staff's recommendation for Baker Tilley. There was a discussion. Ms. Davis moved that the Council select Baker Tilly US LLP at a proposal fee of \$26,950 to conduct the City Manager Executive Search. Ms. Pope seconded. Mr. Byrd suggested postponing the vote tonight because no information was provided to the public. Mr. Byrd moved to table the vote until the next Regular Meeting. Mr. Roberts seconded.

Table Motion ROLL CALL:

Mr. Byrd	-	Yes
Ms. Davis	-	No
Mr. Gordon	-	No
Ms. Pope	-	No
Mr. Roberts	-	Yes
Ms. Weaver	-	No
Mayor Jordan	-	No

The motion failed 2-5 (Mayor Jordan, Ms. Davis, Mr. Gordon, Ms. Pope, Ms. Weaver).

There was further discussion.

ROLL CALL:	Mr. Byrd -	No
	Ms. Davis -	Yes
	Mr. Gordon -	Yes
	Ms. Pope -	Yes
	Mr. Roberts-	No
	Ms. Weaver -	Yes
	Mayor Jordan -	Yes

The motion passed 5-2 (Mr. Roberts, Mr. Byrd).

COUNCIL ACTIVITIES:

- Sustainable Maryland Executive Committee meeting – Ms. Davis
- Ecolab/SHLE Backpack Giveaway – Mr. Gordon
- Back to School Pep Rally Franklin Park – Mayor Jordan, Mr. Gordon
- Mini-Health Fair Backpack Giveaway at Beltway Plaza – Mr. Gordon
- NNNANA/Backpack Giveaway at Beltway Plaza – Mayor Jordan, Mr. Gordon
- Make Smart Cool Backpack Giveaway – Mr. Gordon
- MML Legislative Committee Leadership meetings – Ms. Davis
- Labor Day Festival – All Council
 - Luncheon on the Lawn, Community Church – Mayor Jordan, Ms. Davis
 - American Legion Family Picnic – Ms. Davis, Ms. Pope
- MML Legislative Committee meeting – Ms. Davis
- NLC EENR Subcommittee meeting – Ms. Davis
- New Officer Swearing-in – Mayor Jordan, Mayor Pro Tem Weaver, Mr. Gordon
- MML Legislative Committee webinar panelist – Ms. Davis
- Mr. Roberts provided an update on challenging his tax assessment on his GHI Unit
- NLC Transportation and Infrastructure Services Committee Intergovernmental Affairs Subcommittee – Mayor Pro Tem Weaver
- Three Sisters Garden Work Day – Mayor Pro Tem Weaver
- Tour De Greenbelt Ride – Mayor Jordan, Mayor Pro Tem Weaver
- Greenbelt Elementary Open House – Mayor Jordan
- Met with Jim Notter (Congressman Hoyer Staff) and Mayor Patrick Wojahn (City of College Park) to discuss FBI Headquarters relocation – Mayor Jordan
- Greenbelt Produce Distribution – Mayor Jordan, Mr. Gordon
- Greenbelt Middle School Open House – Mayor Jordan
- Congressman Hoyer 20th Annual Equity Women Day Luncheon – Mayor Jordan
- PG Mayor Association – Mayor Jordan
- MML Board Meeting – Mayor Jordan
- Meeting with the MML Young Municipal Leaders – Mr. Gordon

MEETINGS: Council reviewed the meeting schedule.

2022 MEETING SCHEDULE: Mayor Jordan read the agenda comments. Ms. Davis moved the following changes to the 2022 meeting calendar:

- Reschedule Monday, September 26 Regular Meeting to Tuesday, September 27 (Rosh Hashanah)
- Reschedule Monday, October 10 Regular Meeting to Tuesday, October 11 (MML Fall Conference)

Mr. Gordon seconded. The motion passed 7-0.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Mr. Gordon. The motion carried 7-0. The Mayor adjourned the regular meeting of September 12, 2022, at 9:33 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held September 12, 2022.

Emmett V. Jordan
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held September 27, 2022.

Mayor Jordan called the meeting to order at 7: 30 p.m.

ROLL CALL was answered by Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan. Councilmember Colin A. Byrd was absent.

ALSO PRESENT were Tim George, Interim City Manager; Debi Sandlin, Interim Assistant City Manager; Terry Hruby, Director of Planning and Community Development; Willis Shafer, Director of Public Works; Brian Kim, Assistant Director of Public Works; Bertha Gaymon, City Treasurer; Dr. Liz Park, Director of CARES; Dale Worley, Director of Information Technology; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

Mayor Jordan asked for a moment of silence in honor of former residents Kathy Siehl DonBullian, Barbara Ann Jones, Jim Sturdivant, and Former Bladensburg Mayor, State Senator, and CEO of Prince George County Chamber of Commerce David Harrington. Mayor Pro Tem Weaver then led the pledge of allegiance to the flag.

PETITIONS AND REQUESTS:

- Michel Hartman, 2 Ct Gardenway, requested Public Works to re-enforce the soil around the trees near the fence line near the tennis courts.
- Susan Walker, 35 E Ridge Road, requested additional information regarding the Space Study
- Lei Zong, 155 Research Road, requested short-term funding for the Pumpkin Walk of \$3,000 - \$3,500 or for the City to take over the Pumpkin Walk for a long-term solution.
- Bill Orleans, a Greenbelt resident, inquired about the City Clerk and asked for information regarding the Mayor’s signature added to the wrong Police Reform Resolution.
- Tom LeaMond, 14 Q Laurel Hill Road, requested that the Space Study recommendations be referred to the Arts Advisory Board for discussion.
- Ed Fallon, Ridge Road, requested that the little library boxes be constructed in Greenbelt West.

CONSENT AGENDA: Mr. Roberts moved to remove #15, Council Rules, from the consent agenda and add it to the agenda for further discussion. It was moved by Mr. Roberts and seconded by Mr. Gordon that the consent agenda be approved. The motion passed 6-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS:

Work Session – July 7, 2021
Regular Meeting – August 8, 2022
Approved as presented.

COMMITTEE REPORTS: None

REVISED CITY LOGO POLICY: Council approved the revisions.

APPROVAL OF AGENDA: Mayor Jordan moved to add item #17, Discretionary Grants, to the agenda. It was moved by Ms. Pope and seconded by Mr. Gordon that the agenda be approved as amended. The motion passed 5-1 (Mr. Roberts).

PRESENTATIONS:

- National Hispanic Heritage Month: Mayor Jordan presented a proclamation recognizing National Hispanic Heritage Month, celebrated from September 15 – October 15.

- Cooperative Month Proclamation: Mayor Jordan presented a proclamation recognizing Cooperative Month, which is celebrated in October. Six Greenbelt cooperative representatives accepted proclamations announcing the City's support.

- Space Study Recommendations: Barry Miller, Frederick Ward, and Associations provided Council with a PowerPoint presentation and recommendations on the Space Study. There was a discussion. Council agreed that there needed to be a work session scheduled.

MINUTES OF COUNCIL MEETINGS: None

ADMINISTRATIVE REPORTS:

Mr. George advised that the Grant Coordinator position has been filled and that the Economic Development Intern has started working. The Economic Development staff has been meeting businesses and gearing up for Economic Development Week next month. He stated that the second Job Fair would be held at Beltway Plaza on October 8. The staff has processed the Premium Covid Paychecks and sent them out. Mr. George explained that there was an administrative error with affixing the signature to the Police Reform Resolution. In the future, staff has put procedures in place that the document iteration is the correct version. Ms. Davis suggested that staff write a letter or article in the Greenbelt News Review that will clear up the confusion and provide the Public Safety Advisory Committee with a copy of the correct Police Reform Resolution.

Based on a question asked by Ms. Davis, Mr. George answered that the Public Information Office would put information on the City's website and social media regarding the Purple Light and Domestic Awareness Month in October. He also stated that Chief Bowers would be present next meeting to provide additional information.

There was a discussion regarding the trucks parked on the side of Edmonston Road. Mr. George stated that the best way to notify the City regarding a parking issue is to contact the Police non-emergency number. Mayor Jordan advised of an additional parking issue, a non-electric vehicle, a white SUV, illegally parked at the electric vehicle charging station in Springhill Lake Rec.

Based on a question Mr. Gordon asked, Mr. George said he would discuss with the Recreation Department staff regarding the armrest on the benches in front of the Community Center and follow up with the Council.

Ms. Pope explained that drivers aren't allowed to make a right turn on red at the intersection from Kenilworth Avenue onto Greenbelt Road, and drivers have been making illegal left turns from Edmonston Road onto Greenbelt Road. She requested that a sign be installed or have additional enforcement at the location.

LEGISLATION: None

OTHER BUSINESS:

AMERICAN RESCUE PLAN ACT (ARPA) FUND SPENDING PLAN: Mayor Jordan read the agenda comments. There was a discussion. Ms. Davis moved that Council adopt the American Rescue Plan (ARPA) Fund recommended spending plan. There was additional discussion. The motion passed 5-1 (Mr. Roberts).

FY 2023-2028 DRAFT MARYLAND CONSOLIDATED TRANSPORTATION PROGRAM: Mayor Jordan read the agenda comments. There was a discussion. Ms. Davis suggested a letter to iterate the Council's position on the Maglev, highlight the Purple Line and add the City's transit oriented development. Ms. Davis moved that Council transmit a letter to the Maryland Department of Transportation Secretary. Mayor Jordan seconded. The motion passed 5-1 (Mr. Roberts).

COUNCIL ACTIVITIES:

- National Lands Day at Springhill Lake Rec (Mayor Jordan, Ms. Pope, Mr. Gordon)
- Greenbelt Station Community Workshop with the Neighborhood Design Center (Mayor Pro Tem Weaver)
- Motiva Grand Opening (Mayor Jordan, Mayor Pro Tem Weaver, Ms. Davis, Mr. Gordon)
- Organ Recital, St. Hugh of Grenoble 75th Anniversary (Mayor Jordan, Ms. Davis)
- MML Legislative Webinar, Presenter (Ms. Davis)
- PGCMA General Body Meeting, Greenbelt (Mayor Jordan, Mayor Pro Tem Weaver, Ms. Davis, Ms. Pope, Mr. Gordon)
- National League of Cities Transportation and Infrastructure Service Committee (Mayor Pro Tem Weaver)
- COG Chesapeake Bay Policy Committee meeting and 11th Annual Bay and Water Quality Forum (Ms. Davis)
- Final Session of four of the Metro Washington Council of Government's Racial Equity Learning Series for Elected Officials (Mayor Pro Tem Weaver)
- GIVES Quarterly Membership Meetings (Ms. Davis)
- Electric Vehicle Fair, Schrom Hills Park (Mayor Jordan, Ms. Davis)
- NLC EENR Meeting (Ms. Davis)
- MCRT Joint Strategy and Communications Meeting (Ms. Davis)
- MML Board Meeting (Ms. Davis)
- SCAC Senior Forum (Mayor Jordan, Ms. Davis, Ms. Pope, Mr. Gordon)

- World Peace Day, Rotary Club of Greenbelt, Buddy Attick Park (Mayor Jordan, Ms. Davis, Mr. Gordon)
- Central Maryland Transportation and Mobility Commission Meeting (Ms. Davis)
- Metropolitan Washington Council of Governments Board Meeting (Mayor Jordan)
- Prince George County Executive Angela Alsobrooks Mayor's Luncheon (Mayor Jordan)
- Future of the Beltsville Agricultural Research Center Zoom Meeting (Mayor Jordan)
- Prince George's County Monthly Mayor's Call (Mayor Jordan)
- National League of Cities First Tier Suburbs Webinar (Mayor Jordan)

COUNCIL RULES: Mayor Jordan read the agenda comments. There was a discussion. Ms. Davis moved that Council amend the Council Standing Rules. Mayor Pro Tem Weaver seconded. There was additional discussion. Mayor Jordan requested that the City Solicitor verify that it is legal for Council to remove the Meeting discussion from the Regular Meeting and add it to the preceding Work Session and, at the next Regular Meeting, add the meeting list to the Consent Agenda. The motion passed 5-1 (Mr. Roberts).

DISCRETIONARY GRANT FUNDING: Mayor Jordan moved that Council provide \$2,500 to the Pumpkin Walk and \$2,500 to The Space: Free Art for All from the Discretionary Grant Fund. Mr. Gordon offered a friendly amendment to increase the Discretionary Grant Funding to the Pumpkin Walk and The Space: Free Art for All to \$3,000 each. Mayor Jordan didn't accept the friendly amendment. Mr. Gordon seconded. There was a discussion. The motion passed 5-1 (Mr. Roberts).

MEETINGS: Council reviewed the meeting schedule.

There was a discussion regarding the Reparations Commission interview process. Ms. Davis moved that Council conduct 15-minute individual interviews for the Reparations Commission. Mr. Roberts seconded. The motion passed 5-1 (Mayor Pro Tem Weaver).

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Mayor Pro Tem Weaver. The motion carried 6-0. Accordingly, the Mayor adjourned the regular meeting on September 27, 2022, at 10:58 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held September 27, 2022.

Emmett V. Jordan
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held October 11, 2022.

Mayor Jordan called the meeting to order at 7: 30 p.m.

ROLL CALL was answered by Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO PRESENT were Tim George, Interim City Manager; Bertha Gaymon, City Treasurer; Dale Worley, Director of Information Technology; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

Mayor Jordan asked for a moment of silence in honor of residents Paula Windsor and Brenda Mae Brown, who passed since the last Council meeting Ms. Pope then led the pledge of allegiance to the flag.

PETITIONS AND REQUESTS:

- Kathy Bartholomew, 15 R Laurel Hill, requested that Council pass a local plastic bag ban.
- Peggy Higgins, Chair of the Public Safety Advisory Committee, requested Council either establish a Council Subcommittee or refer the matter of the Police Reform Resolution being substituted to the Ethics Commission to explore the circumstances.
- Lore Rosenthal, 2 Ct Gardenway, requested that Council speak up during the meeting.
- Matt Sickle, 11 Ct Ridge Road, requested Council to prioritize and improve public safety while empowering the Greenbelt Police Department to be more competitive in hiring to and encourage prosecutors to seek more substantial sentences for people who commit crimes.
- Bill Orleans, a Greenbelt resident, inquired about the City Clerk.

CONSENT AGENDA: It was moved by Ms. Davis and seconded by Ms. Pope that the consent agenda be approved as presented. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS:

Regular Meeting – April 11, 2022

Regular Meeting – May 09, 2022

Regular Meeting – June 06, 2022

Regular Meeting – July 11, 2022

Approved as presented.

COMMITTEE REPORTS:

Advisory Committee on Trees Report# 2022-1: Recommended Tree Species appropriate to plant near streets: Council accepted this report.

MEETING LIST: Council approved.

STAKEHOLDERS: Council approved.

RESIGNATION FROM ADVISORY GROUP: Council accepted the resignation of James Drake from the Advisory Planning Board with regret.

COUNCIL WORK PLAN: Council approved.

APPROVAL OF AGENDA: Mayor Jordan moved to add item #18, Council Discussion regarding the Police Hiring Bonus, to the agenda. It was moved by Mr. Gordon and seconded by Ms. Pope that the agenda be approved as amended. The motion passed 7-0.

PRESENTATIONS:

- National Domestic Violence Awareness Month: Mayor Jordan presented a proclamation recognizing National Domestic Violence Awareness Month. Chief Bowers was present to accept the proclamation. In addition, he provided Council with information regarding the Shine the Light Purple Light Program and the Greenbelt Police Crisis Intervention Counselor services.

- Indigenous People Day: Mayor Jordan presented a proclamation recognizing Indigenous People Day.

- Italian-American Heritage Month Proclamation: Mayor Jordan presented a proclamation recognizing Italian-American Heritage Month.

- Plastic Bag Ban Presentation: Martha Ainsworth, Chair of the Prince George’s County Sierra Club, provided a PowerPoint presentation. There was a discussion. Council agreed and suggested that Ms. Ainsworth present at the upcoming Four Cities Meeting on Thursday, October 27, in New Carrollton.

MINUTES OF COUNCIL MEETINGS:

Statement of Record Closed Session – September 21, 2022: Mayor Pro Tem Weaver moved that in accordance with the General Provisions Article, Section 3-306(6)(2) of the Annotated Code of Public General Laws of Maryland, the minutes of tonight’s meeting reflect that Council met in closed session on Wednesday, September 21, 2022, at 7:30 pm, in Council Chambers, 25 Crescent Road. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

Vote to close the session:

	Yes	No	Abstain	Absent
Mr. Byrd	X			
Ms. Davis	X			

Mr. Gordon	X			
Ms. Pope	X			
Mr. Roberts		X		
Mrs. Weaver	X			
Mayor Jordan	X			

The following staff members were in attendance: Tim George, Interim City Manager (8:00 pm)

Other individuals in attendance: None

Council took no action during this session.

Ms. Davis seconded.

ROLL CALL:

Mr. Byrd	-	Yes
Ms. Davis	-	Yes
Mr. Gordon	-	Yes
Ms. Pope	-	Yes
Mr. Roberts	-	Yes
Ms. Weaver	-	Yes
Mayor Jordan	-	Yes

ADMINISTRATIVE REPORTS:

Mr. George stated that Ms. Cary Eure, Grant Coordinator, started her employment and will assist Debi Sandlin, Interim Assistant City Manager, with the American Rescue Plan Act (ARPA) Fund projects. The temporary speed humps will be installed on Friday, October 14, and the Job Fair held on Saturday, October 8, was a success. Fifty individuals registered for the event, and an additional 20 individuals joined. Another Job Fair will be in the Spring, and staff is currently looking for a location in Greenbelt East. Mr. George noted that the City scored very well on the Security Assessment, and Mr. Worley, Director of Information Technology, will provide a full report. The PIO staff will unveil the new ARPA website they have been designing, including all the ARPA projects listed, and update it in real time.

There was additional discussion regarding the temporary speed humps.

Mayor Jordan requested a clean spreadsheet with all the ARPA projects and totals.

There was a discussion regarding the City's website. Mayor Jordan stated that the City needed to implement a new website. The current website search function needs to be fixed. Mr. George noted that the request would be included in the FY2024 proposed budget. Mr. Byrd requested that the popup feature to collect residents' email addresses be removed from the City's website.

Mr. Gordon requested more lighting under the bridge on Greenbelt Road under the Beltway.

Mr. George stated that the State Highway Administration is scheduled for an upcoming Work Session, and we can add that item to the agenda.

Chief Bowers provided Council with an update on Crime in the City, including increased theft from vehicles and cars. He provided information on crime prevention, including locking the vehicle, using anti-theft devices, and not leaving the car unattended with the motor running. Chief Bowers stated that the Police Department is working on Public Service Announcements (PSA) with the Community Policing Team. There had been internal reassignment within the department with the Special Assignment Investigator.

Chief Bowers advised that the Greenbelt Police Department completed the third-year assessment for the Commission on Accreditation for Law Enforcement Agencies (CALEA) certification. He stated that staff is updating and changing some of the General Orders that needed to be modified. Chief Bowers explained that the Police Department had just finished the promotional testing cycle, and two lateral police candidates would start on October 24.

Based on a question by Mayor Jordan, Chief Bowers explained the communications between various police departments, which include monthly meetings with the Chiefs Association, Prince George's County Task Force, and the Washington Area Task Force.

Ms. Davis inquired about the incident in Roosevelt Center and requested an update on the trucks parked on Edmonston Road and at Hanover Parkway near the Dog Park. Chief Bowers explained that the individual requested an ambulance because he had been assaulted. The Fire Department responded, concluding that the individual wasn't attacked in Roosevelt Center. He was assaulted outside of the City and had obtained medical aid already outside of the City. Chief Bowers stated that a number of the drivers of the trucks parked on Edmonston Road are residents of the City and have been issued violation notices over the weekend. He advised that there will be two-hour limit parking signs installed on Hanover Parkway near the Dog Park.

Based on a question asked by Ms. Pope, Chief Bowers explained the difficulties in trying to enforce curfews within the City. He said the Police Department has a good relationship with the State Attorney's Office and thinks it is essential to let the State Attorney's Office know how the City feels about the criminal justice policies. Ms. Davis suggested inviting the State Attorney to an upcoming Regular Meeting to give a briefing.

There was a discussion regarding posting information on social media.

LEGISLATION:

City of Greenbelt Ordinance Amending Section 11-52 of the Code of City of Greenbelt to Reduce the Amount of Time Certain Vehicles may be Legally Parked: Mayor Jordan read the agenda comments. Ms. Pope introduced the ordinance for the first reading.

OTHER BUSINESS:

COUNCIL ACTIVITIES:

- Congressional Black Caucus Foundation Legislative Conference (Mayor Jordan)
- Metro Washington Council of Government's Air Quality Committee Meeting (Mayor Pro Tem Weaver)
- Prince George's County Council State Highway Administration's Consolidated Transportation Program Tour (Mayor Pro Tem Weaver)
- National League of Cities Board Meeting (Mayor Jordan)
- David Harrington Funeral Service (Mayor Jordan)
- EPA Tour Greenbelt Compost Sites (Mayor Pro Tem Weaver)
- Greenbelt Volunteer Fire Department Crab Feast and Bull Roast (Mayor Jordan, Mayor Pro Tem Weaver, Ms. Davis, and Ms. Pope)
- Friend of the New Deal Café Art Reception (Mayor Jordan)
- Purple Lights for Domestic Violence Awareness, Police Station (Mayor Jordan, Mayor Pro Tem Weaver, Ms. Davis, Ms. Pope, and Mr. Gordon)
- Greenbelt Rotary Club Meeting (Mayor Jordan)
- NLC Webinar: Indigenous People Stay Celebration about the Roadmap to Repair Municipal Action Guide Launch (Mayor Pro Tem Weaver)
- Senator Ben Cardin Town Hall (Mayor Jordan, Mayor Pro Tem Weaver, and Ms. Davis)
- Springhill Lake Recreation Center Vaccination Clinic – Flu/Covid Booster (Mayor Jordan and Mayor Pro Tem Weaver)
- Crazy Quilt Music Festival, Roosevelt Center (Mayor Jordan, Mayor Pro Tem Weaver, Ms. Davis, Mr. Gordon, and Mr. Roberts)
- Greenbelt Station HOA Outdoor Movie (Mayor Pro Tem Weaver)
- City Manager Search Organization Call with Baker Tilly (Mayor Jordan and Mayor Pro Tem Weaver)
- Greenbelt Job Fair, Beltway Plaza (Mayor Jordan and Mr. Gordon)
- USSN Alexander Hamilton Reunion XIV, Martin's Crosswind (Mayor Jordan)
- HUG WALK (Mayor Jordan, Mayor Pro Tem Weaver, Ms. Davis, Ms. Pope, and Mr. Gordon)
- MML Fall Conference, Annapolis (Mayor Jordan, Mayor Pro Tem Weaver, Ms. Davis, and Mr. Gordon)
- NLC EENR Conference Call (Ms. Davis)
- Anacostia Trails Heritage Area Board Meeting (Mayor Jordan)

COUNCIL DISCUSSION REGARDING THE POLICE HIRING BONUS: Mayor Jordan requested that this item be added to the agenda. Council discussed Chief Bower's memo regarding the Hiring Bonus Program. Chief Bowers explained the hiring bonus incentives for police officers, which included lateral and entry-level officer hires of \$25,000. A signing bonus paid in five installments spread over four years; experienced dispatchers \$10,000 paid in four installments over three years; and entry-level dispatchers \$5,000 paid in three installments over three years. He advised that the hiring bonus incentive doesn't have any impact on the current budget because the funds

are already budgeted due to the existing openings in the department. Ms. Davis stated that the Police Department's current referral program has increased from \$500 to \$5,000, which would be paid in two installments.

Based on a question asked by Ms. Davis, Mr. George answered that there had been difficulties in recruiting for Code Enforcement Officers and the Assistant Director Planning and Community Development.

Mayor Pro Tem Weaver stated that the hiring bonus wasn't an additional budgetary item, so she didn't think that Council needed to vote on it. However, Mayor Pro Tm Weaver requested that Chief Bower's memo and Ms. Ainsworth's presentation be added to the agenda packet retroactively so residents could easily find them.

Based on a question asked by Mr. Orleans, Mayor Jordan answered that since this isn't an additional budgetary item and Council doesn't have to take a formal vote, the Interim City Manager is within his discretion.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Mr. Gordon. The motion carried 7-0. Accordingly, the Mayor adjourned the regular meeting on October 11, 2022, at 10:02 pm.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held October 11, 2022.

Emmett V. Jordan
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held October 24, 2022.

Mayor Jordan called the meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Colin A. Byrd (virtual), Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO PRESENT were Timothy George, Interim City Manager; Richard Bower, Police Chief; Tim White, Captain; Terri Hruby, Planning and Community Development Director; Kevin Simpson, Economic Development Manager; Chondria Andrews, Public Information and Communications Coordinator; James Wisniewski, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of Joann Louise Pennefeather Alexander.

Mayor Pro Tem Weaver then led the Pledge of Allegiance to the Flag.

PETITIONS AND REQUESTS:

Bill Orleans, a resident, requested the November 2020 approved meeting minutes of the Ethics Commission.

Michael Hartman, a resident, requested that the City look into the acoustics in the Springhill Lake Recreation Center and the Schrom Hills Park Clubhouse, which needs attention.

CONSENT AGENDA: Ms. Davis moved that #17 Meetings and #21 Resignation from Advisory Group be removed from the consent agenda. It was moved by Mr. Pope and seconded by Mr. Gordon that the consent agenda be approved with that amendment. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Regular Meeting - May 23, 2022
Interviews - October 17, 2022
Interviews - October 19, 2022
Approved as presented.

COMMITTEE REPORTS:

Ethics Commission - Recommendation for Review of City Code and Financial Disclosure Statement: Council accepted the report.

Draft Consolidated Transportation Program (CTP) Letter: Council approved sending the letter.

REAPPOINTMENT TO ADVISORY BOARDS: Council approved the reappointments

of Stan Zirkin and Eunice Pierre to new terms to the Public Safety Advisory Committee.

APPROVAL OF AGENDA: It was moved by Ms. Davis and seconded by Ms. Pope that the agenda, including consent items #17 Meetings and #21 Resignation from Advisory Group, be approved as amended. The motion passed 7-0.

PRESENTATIONS:

National Breast Cancer Awareness Month: Mayor Jordan proclaimed October as Breast Cancer Awareness Month. Ify A. Nwabukwu, Founder & Executive Director of the African Women's Cancer Awareness Association, was present to receive the proclamation.

Municipal Government Month Proclamation: Mayor Jordan proclaimed November as Municipal Government Month. Tim George, Interim City Manager, and Chondria Andrews, the City's Public Information and Communications Coordinator, received the proclamation. In addition, Ms. Andrews gave an update on the upcoming activities for the month.

Maryland Economic Development Week Proclamation: Mayor Jordan declared October 24-28, 2022, as Maryland Economic Development Week. Kevin Simpson, the City's Development Manager, was present to accept the proclamation and provided Council with an overview of this year's plans.

Greenbelt Business Alliance: Several members of the Greenbelt Business Alliance present were asked to introduce themselves. Jessica Wilson presented to Council a PowerPoint presentation titled "Create and Grow Your Business in Greenbelt," which was an overview of their strategy, focus, and next steps as an organization.

MINUTES OF COUNCIL MEETINGS:

Statement for the Record – Closed Session of October 12, 2022: Ms. Weaver moved that in accordance with the General Provisions Article, Section 3--06(C)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, October 12, 2022, at 7:34 pm, in the Council Chambers of the Municipal Building. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting is 1) to discuss personnel matters; 2) to discuss the Interim City Manager evaluation.

Vote to close the session:

	Yes	No	Abstain	Absent
Mr. Byrd	X			

Ms. Davis	X			
Mr. Gordon	X			
Ms. Pope	X			
Mr. Roberts		X		
Ms. Weaver	X			
Mayor Jordan	X			

The following staff member was in attendance: Tim George, Interim City Manager.

Other individuals in attendance: None

Council took the following actions during this session: Agreed to put out a statement regarding the PSAC petition from 10/11, pending review of exact language (5-1-1, Mr. Roberts opposed, and Mr. Byrd abstained).

Ms. Davis seconded.

ROLL CALL: Mr. Byrd - Yes
 Ms. Davis - Yes
 Mr. Gordon - Yes
 Ms. Pope - Yes
 Mr. Roberts - Yes
 Ms. Weaver - Yes
 Mayor Jordan - Yes

Mayor Pro Tem Weaver read the Greenbelt News Review advertisement statement dated 10/20/22 in response to the PSAC petition from 10/11/22.

ADMINISTRATIVE REPORTS:

Mr. George noted that a couple of ARPA projects are in progress. He also stated the launching of the ARPA website, which is a live dashboard. Mr. George indicated that staff had drafted programming for the scholarship fund, healthcare vouchers, down payment assistance, and childcare vouchers. Community Clinic Inc (CCI) will assist the City with the healthcare vouchers.

Mr. George introduced Cary Eure, the City's Grant Coordinator. Ms. Eure provided Council with a brief overview of her experience with grants.

LEGISLATION:

City of Greenbelt Ordinance Amending Section 11-52 of the Code of the City of Greenbelt to Reduce the Amount of Time Certain Vehicles May be Legally Parked: Mayor Jordan read the agenda comments. Ms. Pope introduced the ordinance for second reading and adoption. Mr. Gordon seconded.

ROLL CALL: Mr. Byrd - Yes
 Ms. Davis - Yes
 Mr. Gordon - Yes
 Ms. Pope - Yes
 Mr. Roberts - No
 Ms. Weaver - Yes
 Mayor Jordan - Yes

The ordinance was declared adopted (Ordinance No. 1386, Book 12).

OTHER BUSINESS:

Briefing on two notifications for proposed modifications to existing telecommunication transmission facilities (Glen Oaks and Charlestowne North): Mayor Jordan read the agenda comments. Terri Hruby, Planning and Community Development Director, introduced Project Manager Alex Miller and Real Estate Specialist to provide the City Council with an update on the proposed modifications. Mayor Jordan inquired about whether notices should be provided to Glen Oaks and other associations impacted by the proposed changes. Ms. Hruby replied yes, this is a requirement for all adjoining property owners. Mayor Jordan inquired will there be an improvement to the coverage in the affected areas. Mr. Miller stated that it would significantly improve the range. Ms. Davis indicated that both projections are on private property in which the owners receive payment for the installation. Mr. Miller confirmed as a representative of AT&T that there is monetary compensation for private owners who are leasing.

Ms. Davis moved that future applications for telecommunications facilities located on private property be reviewed on a staff level, and that City Council be given notice of changes on City property. These changes are to be brought up at City Council meeting. Ms. Weaver seconded. Ms. Davis amended the motion to include if staff feels there is cause for City to submit comments to these private property facilities that didn't come before the City Council. Ms. Weaver accepted the amendment. The motion passed 6-1. (Mr. Roberts)

Authorization to Engage an Architect for New Space Analysis: Mayor Jordan read the agenda comments. Mr. George noted that CARES, Administration, and Information Technology departments need more space, and future development will impact staff's need for office space as the City continues to grow. Ms. Weaver moved that the City Council authorize the Interim City Manager to engage an architecture firm to assess new space/construction options to accommodate expanding city services and staff growth. Ms. Pope seconded. The motion passed 4-3. (Mayor Jordan, Ms. Davis, and Mr. Roberts)

Award of Purchase – Police Vehicles: Mayor Jordan read the agenda comments. Ms. Pope moved that the City Council approve the purchase of the fifteen (15) police vehicles under the State of Maryland Blanket Purchase Order (BPO) # 001B2600312 from Hertrich Fleet Services at a total cost of \$646,020. Ms. Davis seconded. The motion passed 7-0.

COUNCIL ACTIVITIES:

Greenbelt Black History & Culture Committee – Mayor Jordan and Mr. Gordon
Greenbelt Boys & Girls Club Homecoming game: Greenbelt Gators – Mayor Jordan
Advisory Board Dinner – Mayor Jordan, Ms. Weaver, Ms. Davis, Ms. Pope, Mr. Gordon,
Mr. Byrd, and Mr. Roberts
Eleanor Roosevelt High School National Honor Society Induction – Mayor Jordan
Fall Fest, Schrom Hills Park – Mayor Jordan, Ms. Weaver, Ms. Davis, and Ms. Pope
Roosevelt Center Art Crawl – Mayor Jordan, Ms. Weaver, Ms. Davis, and Mr. Gordon
PGCMA Meeting – Ms. Weaver and Mr. Gordon(in-person); Ms. Pope (virtual)
North Woods Pumpkin Walk – Ms. Weaver
Pumpkin Carving Event – Mayor Jordan and Mr. Gordon

COUNCIL REPORTS:

Ms. Weaver reported on the presentation on the Tax Differential Program presented at the PGCMA meeting concerning if the City still needs to receive our form to follow up. In addition, there were changes to the program regarding police administrative costs and animal management. Finally, there was another presentation on placemaking: planning assistance for municipalities and communities; most of the projects they have are for unincorporated areas, but they are looking for more municipal partners. Mayor Jordan indicated that the City had received the form, and staff is working on it and asked for an update.

MEETINGS: Ms. Davis has requested this item be removed from the consent agenda. She asked to be added a work session, "Plastic Bag Ban," under ready to be scheduled and a work session with the newly elected Board of Education representative after the November 8th election.

RESIGNATION FROM ADVISORY GROUP: Ms. Davis requested that the Council reappoint Amanda Spaid automatically when she returns from her job and not have to go through an interview with Council again. Council agreed.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Ms. Pope. The motion carried 7-0. The Mayor adjourned the regular meeting on October 24, 2022, at 10:10 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held October 24, 2022.

Emmett V. Jordan
Mayor

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS (30 mins - 7:45 - 8:15 pm)

Subject:

Statement of Record - Closed Session, November 21, 2022

Suggested Action:

Reference: Statement for the Record, November 21, 2022

Closed Session of November 21, 2022: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Monday, November 21, 2022, at 8:50 pm, in the Council Chambers of the Municipal Building. Council held this closed meeting in accordance with Section 3-305(b)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting 1) to consult with counsel to obtain legal advice on a legal matter regarding the Proposed MAGLEV.

Vote to close session:

Mr. Byrd - Yes

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Yes

Mr. Roberts - Yes

Ms. Weaver - Yes

Mayor Jordan - Yes

The following staff member was in attendance: Tim George, Interim City Manager; Terri Hruby, Planning and Community Development Director; and Bonita Anderson, City Clerk

Other individuals in attendance: Jill Grant and Andrea Gelatt.

Council took the following actions during this session: None

Attachments:

[Closed Session Form_11.21.22.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 11/21/2022 Time: 8:50 pm Location: Council Chambers

Motion to close meeting made by: Ms. Weaver Seconded by: Ms. Davis

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Byrd	X			
Ms. Davis	X			
Mr. Gordon	X			
Ms. Pope	X			
Mr. Roberts	X			
Ms. Weaver	X			
Mayor Jordan	X			

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

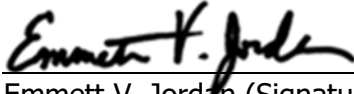
- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (7) to consult with counsel to obtain legal advice on a legal matter regarding the Proposed MAGLEV train.

§3-305(b) () _____

§3-305(b) () _____

This statement is made by 
 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [X] BYRD; [X] DAVIS; [X] GORDON; [X] JORDAN; [X] POPE; [X] ROBERTS; [X] WEAVER

STAFF/OTHERS PRESENT:

Tim George, Interim City Manager; Terri Hruby, Planning and Community Development Director; and Bonita Anderson, City Clerk.

Jill Grant and Andrea Gelatt, Jill Grant & Associates, LLC.

TOPICS DISCUSSED:

Legal matters related to the construction of the MAGLEV train.

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: None

TIME CLOSED SESSION ADJOURNED: 9:22 pm

PLACE OF CLOSED SESSION: Council Chambers

PURPOSE OF CLOSED SESSION: Discussed legal matters related to the construction of the MAGLEV train.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b)(7) to consult with counsel to obtain legal advice on a legal matter regarding the proposed MAGLEV train.

MEMBERS WHO VOTED TO CLOSE: [X] BYRD; [X] DAVIS; [X] GORDON; [X] JORDAN; [X] POPE; [X] ROBERTS; [X] WEAVER

SIGNATURE OF PRESIDING OFFICER: _____



Form Revised: 01/31/22

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS (30 mins - 7:45 - 8:15 pm)

Subject:

Senior Citizens Advisory Committee - 2022 Annual Open Forum Report

Suggested Action:

It is recommended that City Council accept this report.

Attachments:

[SCAC- 2022 Annual Open Forum Report.pdf](#)

Senior Citizens Advisory Committee

**2022 Annual Open Forum Report to Council
September 24, 2022 via Zoom**

Positive Comments:

Greenbelt is a good place to age and remain engaged, the Greenbelt Connection bus, Roosevelt Center outdoor performances, volunteerism, spirit of cooperation, responsive City Council, delight in meeting centenarians, GIVES, CARES/GAIL programs, Parks facilities, Recreation programs, positive effect of flowers and gardens in Greenbelt, affordable housing, new mental health squad, “Greenbelt is the best place to live.”

Challenges:

Communication Issues

1. Finding information on city activities, programs, and events is difficult. Most information is only available online. Navigating the city website is challenging.
2. Computer competency in the general population should be addressed. Can there be classes at the library or elsewhere?
3. Are copies of the News Review delivered in Franklin Park?
4. Printed copies of the Recreation Guide need to be made available at the Community Center.

Facility Amenity Improvements are Needed

1. More Senior Housing is needed in Greenbelt!
2. Community Center needs to provide comfortable temperature year-round, functional automatic door openers and should consider safety balance bars in elevators.
3. Comfortable padded chairs should be available for everyone at the Community Center.
4. More accessible handicap parking should be available at the Labor Day Festival.

Connectivity Issues

1. Greenbelt has three separate areas- East, Center, West. We need to be connected as one community and everyone should feel welcome everywhere through social media.
2. Greenbelt Connection bus is great but needs more advertisement.
3. The new immigrant population needs to receive information about the City.

Other Issues

1. Volunteers are a vital resource and should be better managed by a central hub.
2. Greenbelt needs the return of the monthly donation trucks.
3. The in person senior lunch program needs to be resumed.
4. There are two groups of people, one is the old and the second is the boisterous young. There is a perception that the boisterous is threatening. How can we defuse this issue?

SCAC 2022 Recommendations

1. To ensure handicap safety, all the elevators in the Community Center should have safety bars.

2. A number of Greenbelt citizens, particularly seniors, may not have computers nor be computer literate. To assist these citizens, we are requesting that a certain number of the Recreation Activity Guide be printed and made available in the Community Center office. We also request that the information about where to find these printed Guides be included in published announcements and on the city website.

3. Resuming socialization is very important for seniors since Covid, we recommend the Senior Food and Friendship Lunch Program be restored.

4. Volunteers are a vital resource for our city. We recommend that there be a Central Hub listing Volunteer Opportunities and that a person be assigned to manage the Hub. This person's responsibility will be to contact for the organizations, to provide updates regarding their services, to advertise to potential volunteers, and to managing the revisions on the City's website.

"I just went on the city website and this is what I found."

On the website: greenbeltmd.gov the tab at the top called "I Want To" contains a section titled "Volunteer" (see below) and the "community" tab under "I want to" there is a section "Volunteer Opportunities" and one can download or view a brochure listing volunteer opportunities in the many Greenbelt organizations. "Looking at the brochure, alone, I can see that not all volunteer opportunities are listed, nor is the contact information and the volunteer activities listed accurate for some organizations".

"Finding the right organization can be challenging and difficult especially for those who are unfamiliar or uncomfortable using a computer and the City's web site. " Mary Wade

Volunteer

- o [City Volunteer Opportunities](#)
- o [Animal Shelter Volunteers](#)
- o [Green Volunteer Opportunities](#)
- o [Mentoring with G.E.M.S.](#)
- o [Mentoring with Higher Achievement](#)
- o [Red Cross Volunteering](#)

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION (30 mins - 8:15 - 8:45 pm)

Subject:

Comcast Franchise Agreement
- 2nd Reading and Adoption

Suggested Action:

Reference:

Franchise Ordinance Comcast 2022
Prince George's County Renewal Franchise Agreement

The term of the franchise agreement is ten years. Payment percentages remain the same as the previous agreement. This agreement does include some changes from the previous agreement, but overall, it is a very good agreement as compared to other jurisdictions around the country and the industry as a whole. As Council is aware, this agreement was negotiated as a group, including the County and all 27 municipalities.

Included in Council's packet are the ordinance and a draft of the proposed Franchise Renewal Agreement with Comcast.

Mayor Jordan introduced this ordinance for the first reading at the last meeting. It is recommended the ordinance be introduced for second reading and moved for adoption tonight. Dale Worley, Information Technology Director, will be present.

Attachments:

[Franchise Ordinance Comcast 2022.pdf](#)

[Prince Georges County Renewal Franchise I - 2022 City of Greenbelt.pdf](#)

Introduced: Mayor Jordan
1st Reading: November 28, 2022
Passed:
Posted:
Effective:

ORDINANCE NUMBER XXXX

OF THE MAYOR AND COUNCIL OF THE CITY OF CITY OF GREENBELT GRANTING
A RENEWAL OF THE CABLE FRANCHISE TO COMCAST OF MARYLAND, LLC AND
AUTHORIZING A FRANCHISE AGREEMENT

WHEREAS, pursuant to §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland, the City of Greenbelt (hereinafter, the “City”) has the power to pass such ordinances as it deems necessary to protect the health, safety and welfare of the citizens of the municipality;

WHEREAS, the Mayor and Council have the power under §5-204(d) of the Local Government Article, Annotated Code of Maryland to grant non-exclusive cable franchises; and

WHEREAS, the Mayor and Council have adopted a cable ordinance to govern cable franchises that are located within the City; and

WHEREAS, the City entered into a cable franchise agreement with Comcast of Maryland, LLC which ended in 2015, but has been extended during the negotiation of the renewal of the franchise agreement; and

WHEREAS, the Mayor and Council authorized the negotiation of the renewal of the franchise agreement with Comcast of Maryland, LLC and said proposed agreement has been prepared and presented to the Mayor and Council; and

WHEREAS, the Mayor and Council have determined that it is in the public interest to renew the cable franchise with Comcast of Maryland, LLC, within the corporate limits of the City,

on condition that Comcast of Maryland, LLC. enter into a franchise agreement in substantially the form as attached to this Ordinance.

Section 1. NOW THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor and Council of the City of Greenbelt the renewal of the non-exclusive right to construct and operate a cable television system along the public rights of way in the City of Greenbelt is hereby granted to Comcast of Maryland, LLC, subject to the provisions of Chapter 5 of the Greenbelt Code and a franchise agreement between the City and Comcast Cable, LLC in a form substantially similar to that attached to this Ordinance. The City of Greenbelt is authorized to endorse the franchise agreement on behalf of the City.

Section 2. BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the City of Greenbelt that upon formal introduction of this proposed Ordinance, which shall be by way of a motion duly seconded and without any further vote, the City Clerk shall distribute a copy to each Council member and shall maintain a reasonable number of copies in the office of the City Clerk and shall post at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, and on the City cable channel, and if time permits, in any City newsletter, the proposed ordinance or a fair summary thereof together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council.

The public hearing, hereby set for _____ on the ____ day of _____ 2022, shall follow the publication by at least seven (7) days, may be held separately or in connection with a regular or special Council meeting and may be adjourned from time to time. All persons interested shall have an opportunity to be heard. After the hearing, the Council may adopt the proposed ordinance with or without amendments or reject it. That this Ordinance shall become effective twenty days after adoption provided that, as soon as practicable after adoption, the City Clerk shall post a fair

summary of the Ordinance and notice of its adoption at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, on the City cable channel, and in any City newsletter.

If any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the City that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

INTRODUCED by the Mayor and Council of the City of Greenbelt at a regular meeting on the ____ day of _____ 2022.

ADOPTED by the Mayor and Council of the City of Greenbelt at a regular meeting on the ____ day of _____ 2022.

EFFECTIVE the ____ day of _____, 2022.

ATTEST:

CITY OF GREENBELT

By: _____
Bonita Anderson, City Clerk

By: _____
Emmett V. Jordan, Mayor

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Jason DeLoach, City Solicitor

CAPS : Indicate matter added to existing law.
[Brackets] : Indicate matter deleted from law.
Asterisks * * * : Indicate matter remaining unchanged in existing law but not set forth in Ordinance
[Brackets] : indicate matter deleted in amendment

**DRAFT FOR REVIEW VERSION I. USE THIS IF YOU DO HAVE A CABLE CODE AND
SUBSTITUTE YOUR CODE REFERENCES**

**CABLE FRANCHISE AGREEMENT BETWEEN
THE MAYOR AND COMMON COUNCIL, CITY OF GREENBELT,
AND COMCAST OF MARYLAND, LLC**

Date: _____

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THIS CABLE FRANCHISE AGREEMENT (the “Agreement”) is entered into as of this day of , 20 (the “Effective Date”) by and between the Mayor and Common Council of the City of Greenbelt, a municipal corporation under the laws of the State of Maryland (hereinafter sometimes referred to as the “City” or “Franchisor”), and Comcast of Maryland, LLC, a company duly organized and existing under the laws of the State of Maryland (hereinafter sometimes referred to as “Franchisee”).

WHEREAS, Franchisee has been operating a Cable System pursuant to a nonexclusive cable franchise granted in 1999 and has applied to the County to renew its nonexclusive franchise to own, construct, reconstruct, install, maintain, repair, extend and operate a cable system in the County, and the County desires to issue a renewal franchise to Franchisee under appropriate terms and conditions; and

WHEREAS, the City is a “local franchising authority” in accordance with Title VI of the Communications Act of 1934, as amended (*see* 47 U.S.C. §522(10)), and is authorized to grant one or more nonexclusive cable system franchises pursuant to Chapter 11, Cable Television (the “Cable Code”); and

WHEREAS, the City and Franchisee have reached agreement on the terms and conditions set forth herein, including the terms and conditions for provision and maintenance of institutional network capacity as set forth in that certain Settlement Agreement between Prince George’s County, Md. and Participating Municipalities and Comcast of Maryland, LLC for the Indefeasible Right of Use of Institutional Network Facilities, and Provision of Cable Modem Services, attached hereto as Exhibit A; and

WHEREAS, the City has identified the future cable related needs and interests of the City and its residents, has considered the financial, technical and legal qualifications of Franchisee, and has determined that Franchisee’s plans for constructing, maintaining, operating and repairing its Cable System are adequate, in a full public proceeding affording due process to all parties; and

WHEREAS, the City has relied on Franchisee’s representations regarding its financial, technical, and legal qualifications and its plans for installing, constructing, reconstructing, maintaining, operating, and repairing its Cable System; and

WHEREAS, based upon Franchisee’s representations and information, the Greenbelt City Council has determined that, subject to the provisions of Cable Code, the terms and conditions set forth herein, and provisions of Applicable Law the renewing of the nonexclusive cable franchise to Franchisee is consistent with the public interest.

NOW, THEREFORE, in consideration of the City’s renewal of a cable franchise to Franchisee and Franchisee’s agreement to the terms and conditions set forth herein, and for other good and valuable consideration, the receipt and adequacy of all of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. DEFINITIONS

Except as otherwise provided herein, the definitions and word usage set forth in the Cable Code are incorporated herein and shall apply in this Agreement. In addition, the following definitions shall apply:

1.1 *Access Channel*: Any Channel on the Cable System set aside under this Agreement for public, educational, or government use in accordance with Applicable Law.

1.2 *Affiliate*: Any Person who, directly or indirectly, owns or controls, is owned or controlled by, or is under common ownership or control with, the Franchisee.

1.3 *Applicable Law*: All federal, state, and local laws, statutes, codes, ordinances, resolutions, orders, rules, and regulations including, but not limited to, FCC resolutions, orders, rules, and regulations, the Cable Code, and all administrative and judicial decisions interpreting the same.

1.4 *Basic Service*: Any service tier which includes the retransmission of local television broadcast signals and/or the transmission or retransmission of PEG Channels required by this Agreement.

1.5 *Cable Code*: Chapter 5, "Cable Television", as amended from time to time.

1.6 *Cable Service* or *Cable Services*: Shall be defined herein as it is defined under Section 602 of the Communications Act, 47 U.S.C. § 522(6). If during the course of this Agreement any service is classified to be or not to be a "Cable Service" by a court of competent jurisdiction in a decision that constitutes a binding legal precedent on the City or Franchisee, or by the FCC in a decision that is binding on the City or Franchisee, then the term "Cable Service" as used in this Agreement shall be interpreted in accordance with such decision.

1.7 *Cable System* or *System*: Shall be defined herein as it is defined under Section 602 of the Communications Act, 47 U.S.C. § 522(7).

1.8 *Channel*: Shall be defined herein as it is defined under Section 602 of the Communications Act, 47 U.S.C. § 522(4).

1.9 *Complaint*: Complaints about any aspect of the Cable System or Franchisee's cable operations, including, without limitation, complaints about employee courtesy.

1.10 *Communications Act*: The Communications Act of 1934, as amended.

1.11 *Control*: The ability to exercise *de facto* or *de jure* control over day-to-day policies, operations, or management of a Person, the Cable System, or the Franchise, including working control in whatever manner exercised, including, without limitation, working control through ownership, management, debt instruments, or negative control, as the case may be, of a Person, the Cable System, or the Franchise. A rebuttable presumption of the existence of Control of, or a Controlling interest in, a Person shall arise from the beneficial ownership, directly or indirectly, by any Person or group of Persons acting in concert (other than underwriters during

the period in which they are offering securities to the public) of five percent (5%) or more of voting interests or fifty percent (50%) or more of nonvoting interests of such Person. Control or Controlling interest as used in this Agreement may be held simultaneously by more than one (1) Person or group of Persons. Notwithstanding the preceding sentence, if one (1) Person owns a majority of the voting interests of a Person, the Cable System, or the Franchise, such owner shall be presumed to have sole Control of and to possess the sole Controlling interest in such Person, the Cable System, or the Franchise unless another Person exercises *de facto* control (as that term is defined under the precedents of the FCC) of the Controlled Person, the Cable System, or the Franchise, in which case such other Person also shall have Control and a Controlling interest.

1.12 *Drop*: The cable or wire that connects the distribution portion of a Cable System to a Subscriber's premises.

1.13 *Economically and Technically Feasible*: Capable of being provided through technology that has been demonstrated to be feasible for its intended purpose, in an operationally workable manner and in a manner whereby the Cable System has a reasonable likelihood of being operated on reasonably profitable and commercially practicable terms.

1.14 *Educational Access Channel*: An Access Channel available for the use by educational institutions in, or for the benefit of, the Franchise Area as designated by the City.

1.15 *FCC*: The United States Federal Communications Commission, its designee, or any successor governmental entity thereto.

1.16 *FCC's 621 Order*: Implementation of Section 621(a)(1) of the Cable Communications Policy Act of 1984 as Amended by the Cable Television Consumer Protection and Competition Act of 1992, MB Docket No. 05-311, Third Report and Order, 34 FCC Rcd 6844 (2019).

1.17 *Force Majeure*: An event or events reasonably beyond the ability of Franchisee to control. This includes, but is not limited to, severe or unusual weather conditions, pandemic, strike, labor disturbance, lockout, war or act of war (whether an actual declaration of war is made or not), insurrection, riot, act of public enemy, fire, flood, or other act of God, and sabotage.

1.18 *Franchise*: The franchise granted by this Agreement as defined in Section 5-2(o) of the Cable Code.

1.19 *Franchise Area*: The territorial confines of the City, and any areas added or annexed thereto during the Term of the Franchise, excluding therefrom any incorporated municipalities therein.

1.20 *Government Access Channel*: An Access Channel available for the use by the City and other governmental entities as may be authorized by the City.

1.21 *Gross Revenue*: Any and all cash, credits, property or consideration of any kind or nature that constitute revenue within the meaning of the Cable Communications Policy Act of 1984, as the same may be amended derived directly or indirectly by Franchisee or any Affiliate from the operation of the Cable System to provide Cable Service in the Franchise Area. All

Parties acknowledge that Franchisee maintains its books in accordance with generally accepted accounting principles (GAAP). Disputes regarding the classification of revenue and other accounting issues shall be resolved based on Generally Accepted Accounting Principles (GAAP), provided that the Franchisor reserves its right to challenge Franchisee's interpretation of GAAP, and even if GAAP is properly applied that Franchisor reserves the right to challenge on the basis that such an interpretation is in conflict with 47 U.S.C. 542. Gross Revenue on bundled services will be calculated as provided in Section 7.5. Gross Revenue shall include all items permitted to be included in gross revenues for the calculation of franchise fees under Applicable Law, including, by way of example and description but not by way of limitation, the following: all Subscriber and customer revenues net of bad debts, including revenue for:

1.21.1 Basic Service, digital service tiers, pay per view services, video on demand services, expanded services and premium services;

1.21.2 all fees charged to any Subscribers for or in connection with any and all Cable Service provided by Franchisee over the Cable System in the Franchise Area, including without limitation, broadcast fees, administrative fees, DVR fees, fees for program guides, fees for the installation, disconnection or reconnection of Cable Service; revenues from late or delinquent charge fees; cable franchise fee, PEG fee, and FCC regulatory fee pass through to Subscribers; fees for repair calls unless unrelated to the provision of Cable Service; fees for provision of converters, remote controls, additional outlets and/or other Cable Service related Subscriber premises equipment, whether by lease or otherwise;

1.21.3 revenues from the sale or lease of access channel(s) or channel capacity;

1.21.4 compensation received by Franchisee that is derived from the operation of Franchisee's Cable System to provide Cable Service with respect to commissions that are paid to Franchisee as compensation for promotion or exhibition of any products or services via a Cable Service on the Cable System, such as a home shopping channel or a similar service, subject to the exceptions below;

1.21.5 Cable Service revenue generated by Franchisee or by any Affiliate through any means that have the primary effect of avoiding the payment of compensation that would otherwise be paid to the City for the Franchise granted in this Agreement and not as part of a legitimate business objective or venture independent of Cable Service;

1.21.6 a pro rata portion of all revenue derived by Franchisee or any Affiliate pursuant to compensation arrangements for advertising derived from the operation of Franchisee's Cable System to provide Cable Service within the Franchise Area, subject to the exceptions below. The allocation shall be based on the number of Subscribers in the Franchise Area divided by the total number of subscribers in relation to the relevant local, regional or national compensation arrangement. Advertising commissions paid to third parties shall not be netted against advertising revenue included in Gross Revenue except as specifically provided herein.

Gross Revenue shall not include the following:

1.21.7 Revenues received by any Affiliate or other Person in exchange for supplying goods or services used by Franchisee to provide Cable Service over the Cable System including professional service fees and insurance and/or bonding costs which revenues have been reflected in the Gross Revenues of Franchisee;

1.21.8 Bad debts written off by Franchisee in the normal course of its business, but reported as revenues; provided, however, that bad debt recoveries and adjustments to bad debt shall be properly reflected and included in Gross Revenue during the period collected or adjusted;

1.21.9 refunds, rebates or discounts made to Subscribers or other third parties, such as leased access providers, to the extent such refunds, rebates or discounts represent an actual refund or rebate of or a reduction in the price paid by Subscribers or other third parties;

1.21.10 for purposes of this Franchise, any revenues generated by services that are Non-Cable Services;

1.21.11 any revenue of Franchisee or any other Person which is received from the sale of merchandise through any Cable Service distributed over the Cable System, except for that portion of such revenue which is paid to Franchisee as a commission or a fee for cablecasting such programming;

1.21.12 revenue from the sale of Cable Service on the Cable System in a resale with respect to which the buyer is obligated to collect and pay a franchise fee to the County;

1.21.13 any tax of general applicability imposed upon Franchisee or upon Subscribers by a City, state, federal or any other governmental entity and required to be collected by Franchisee from Subscribers and remitted to the taxing entity (including, but not limited to, sales/use tax, gross receipts tax, excise tax, utility users tax, public service tax, communication taxes and non-cable franchise fees);

1.21.14 the provision of Cable Services to customers without charge, including, without limitation, the provision of Cable Services to public institutions as required or permitted herein, provided, however, that such foregone revenue which Franchisee chooses not to receive in exchange for trades, barter, services or other items of value shall be included in Gross Revenue;

1.21.15 sales of capital assets or sales of surplus equipment;

1.21.16 program launch fees and other programmer reimbursements to the extent such fees and reimbursements were not paid directly to Franchisee;

1.21.17 directory or Internet advertising revenue including, but not limited to, yellow page, white page, banner advertisement and electronic publishing;

1.21.18 investment income; and

1.21.19 agency commission fees for unaffiliated third party advertising sales agencies.

1.22 *Information Services*: Shall be defined herein as it is defined under Section 3 of the Communications Act, 47 U.S.C. §153(20).

1.23 *Institutional Network or I-Net*: as it is defined under the Communications Act, 47 U.S.C. §531(f), means a communication network which is constructed or operated by the cable operator and which is generally available only to subscribers who are not residential subscribers.

1.24 *Liability or Liabilities*: Any and all charges, damages, expenses, penalties, fines, costs, claims, liabilities, obligations, debts, attorneys' and other fees of every kind and character, known and unknown, contingent or otherwise. Liability or Liabilities shall also mean any damage or loss to any real or personal property of, or any injury to or death of, any Person or the County or any Participating Municipality.

1.25 *Non-Cable Services*: Any service that does not constitute a Cable Service including, but not limited to, Information Services and Telecommunications Services.

1.26 *Non-Residential Subscriber*: A Subscriber other than a Residential Subscriber.

1.27 *Normal Business Hours*: Those hours during which most similar businesses in the community are open to serve customers. In all cases, Normal Business Hours must include some evening hours at least one night per week and some weekend hours.

1.28 *Normal Operating Conditions*: Those service conditions which are within the control of the Franchisee. Conditions that are not within the control of the Franchisee include, but are not limited to, natural disasters, pandemic, civil disturbances, power outages, telephone network outages, and severe weather conditions. Conditions that are ordinarily within the control of Franchisee include, but are not limited to, special promotions, pay-per-view events, rate increases, regular peak or seasonal demand periods, and maintenance or rebuild of the Cable System.

1.29 *Participating Municipalities or Participating Municipality*: Those municipalities listed as such in Exhibit_C hereto and incorporated herein by reference. Except where the context clearly provides or would require a contrary construction or interpretation, the term City shall include or mean County and Participating Municipality.

1.30 *Parties*: Comcast of Maryland, LLC and the City of Greenbelt.

1.31 *PEG*: Public, Educational, and Governmental.

1.32 *PEG Channels*: Refers collectively to all Public Access Channels, Educational Access Channels, and Government Access Channels required by this Agreement.

1.33 *Person*: An individual, partnership, association, corporation, joint stock company, trust, limited liability company, organization, governmental jurisdiction, and any other form of entity, but such term shall not include the City.

1.34 *Plant Mile*: The length in miles or fractions thereof of strand-bearing or underground cable as measured on the right-of-way from pole to pole or from pedestal to pedestal.

1.35 *Public Access Channel*: An Access Channel available for public access programming.

1.36 *Public Benefit Corporation*: Any non-profit, tax exempt organization that has as a primary purpose the provision of services of an educational, health, civic, charitable, or similar nature within the City.

1.37 *Public Building*: Any facility (owned or leased) of the County or a Participating Municipality located in the County.

1.38 *Public Rights-of-Way or Public Right-of-Way*: The surface of, and the space across, in, over, along, above and below, any public street, highway, freeway, bridge, tunnel, park, parkway, land, path, alley, court, boulevard, sidewalk, way, lane, public way, drive, circle, waterway, or similar property, or other public right-of-way, including, but not limited to, public utility easements, dedicated utility strips, or rights-of-way utilized for compatible uses and any temporary or permanent fixtures or improvements located thereon now or hereafter held by the City in the Franchise Area which City rights-of-way, consistent with the purpose for which they were dedicated, may be utilized for the purpose of installing, operating, repairing, and maintaining a Cable System. Public Rights-of-Way also means any easement now or hereafter held by the City within the Franchise Area for the purpose of public travel, or for utility or public service use utilized for compatible uses and shall include other easements or rights-of-way as shall within their proper use and meaning entitle the City and the Franchisee to the use for the purposes of installing, operating, and maintaining the Franchisee's Cable System over poles, wires, cables, conductors, ducts, conduits, vaults, manholes, amplifiers, appliances, attachments, and other property as may be ordinarily necessary and pertinent to the Cable System. Public Rights-of-Way shall not include any City buildings, structures, or other improvements, regardless of whether they are situated in a Public Right-of-Way. No reference herein to a Public Right-of-Way shall be deemed to be a representation or guarantee by the City that its interest or other right to control the use of such property is sufficient to permit the use of such property for the Franchisee's purposes hereunder, and Franchisee shall be deemed to gain only those rights to use such property as are properly in the City and as the City may have an undisputed right to give to Franchisee for the purposes of this Agreement.

1.39 *Region*: The area within the Washington, D.C. Designated Market Area ("DMA") as defined by the FCC.

1.40 *Resident*: Any occupant who resides in a residential dwelling in the City or a Participating Municipality, including, without limitation, occupants of apartment houses, one-

and two family dwellings, rooming houses, condominiums, City homes, nursing homes and mobile home parks.

1.41 *Residential Subscriber*: A Resident who is a Subscriber.

1.42 *Service Interruption*: The loss of picture or sound or the substantial deterioration thereof.

1.43 *Standard Installation*: Installations where the point of utility ingress at the customer's dwelling unit premises are within three hundred and fifty (350) foot drop distance of the nearest point of Franchisee's trunk and distribution system.

1.44 *Subscriber*: A Person who legally receives Cable Service over the Cable System, whether or not a fee is paid for that Service.

1.45 *System Outage*: A Service Interruption of at least 4 hours affecting more than 10% of Subscribers.

1.46 *Telecommunication Services*: Shall be defined herein as it is defined under Section 3 of the Communications Act, 47 U.S.C. § 153(46).

1.47 *Title VI*: Title VI of the Communications Act.

1.48 *Transfer*: shall mean any transaction subject to review under the Cable Code, subject to the following further clarifications:

1.48.1 any ownership or other right, title, or interest in a publicly traded corporation controlling the Franchisee or its Cable System shall not constitute a Transfer unless more than 50% of such ownership is transferred, sold, assigned, leased, or sublet, directly or indirectly; or

1.48.2 for the Franchisee, any ownership or other right, title, or interest cognizable under FCC regulations of fifty percent or more in an entity other than a publicly traded corporation controlling the Franchisee, its Cable System, or any person that is a cable operator of the Cable System (or in the Franchisee itself, if it is a publicly traded corporation) is transferred, sold, assigned, leased, or sublet, directly or indirectly, to an entity that does not presently control such entity other than a publicly traded corporation; or

1.48.3 there is any transfer of control of a Franchisee other than to an entity already under common ownership or control with Franchisee; or

1.48.4 the Franchise or Cable System, or control of the same is transferred to another entity other than to an entity already under common ownership or control with Franchisee; or

1.48.5 any change or substitution occurs in the managing general partners of a Franchisee, where applicable, other than to an entity already under common ownership or control with Franchisee; or

1.48.6 Franchisee, or its corporate parents at any level, enter into any transaction that materially increases the debt that is to be borne by the System directly or indirectly, in a manner that creates an adverse effect on system rates or services; *provided that*

1.48.7 Transfer shall not include transactions in which the Franchisee is reorganized within another corporation owned, owning, or commonly controlled with the Franchisee, if such transaction does not materially affect the ultimate control of the Franchisee or the sources and amounts of funds available to the Franchisee.

1.48.8 For purposes of this subsection 1.50, “control” includes actual working control in whatever manner exercised and is not limited to majority stock ownership. Control also includes direct or indirect control, such as through intervening subsidiaries.

1.49 *Video Programming*: Shall be defined herein as it is defined under Section 602 of the Communications Act, 47 U.S.C. § 522(20).

2. GRANT OF AUTHORITY: LIMITS AND RESERVATIONS

2.1 *Grant of Authority*: Subject to the terms and conditions of this Agreement and of Applicable Law, the City hereby grants to Franchisee and Franchisee accepts from the City a Franchise with the right and privilege to own, construct, reconstruct, install, repair, operate and maintain a Cable System over, under, through, upon, across and along the Public Rights-of-Way within the Franchise Area, for the purpose of providing Cable Services. No privilege or power of eminent domain is bestowed by this grant; nor is such a privilege or power bestowed or conveyed by the grant of the Franchise by this Agreement. This Agreement and the Franchise granted in connection herewith grant no right or power not expressly provided herein, but shall not be read to prohibit Franchisee from offering any service over the Cable System that federal or state law authorizes by reason of the granting this Franchise, provided any requirements for State and City authorization or registration not inconsistent with federal and state law are satisfied.

2.2 *County and Participating Municipalities' Regulatory Authority*. The Parties acknowledge that the Franchisee intends to provide Non-Cable Services by means of the Cable System. The Parties acknowledge that this Franchise does not encompass or reflect the full extent of the County's or Participating Municipalities' authority over the Franchisee and, notwithstanding any provision hereof, the Parties reserve all of their rights under state and federal law regarding the scope of such authority. The Franchisee also acknowledges that, subject to state and federal law, the County and Participating Municipalities have the authority to regulate the placement, construction, repair, and maintenance of physical facilities located in the Public Rights-of-Way, including the Cable System. Finally, nothing in this Franchise shall be deemed a waiver of any right or authority the County or Participating Municipalities may have now or in the future with respect to: regulation of information services or telecommunications services; or the use of the Cable System to provide such services, *provided* nothing herein shall be deemed a concession by Franchisee that such right or authority exists or may be exercised consistent with Applicable Law.

2.3 *Term:* This Agreement and the Franchise shall be effective as of the Effective Date and shall terminate ten (10) years from the Effective Date (the “Term”) unless terminated sooner or renewed in accordance with this Agreement or under Applicable Law. The Parties shall memorialize the Effective Date in writing.

2.4 *Grant Not Exclusive:* The Franchise and the rights granted herein to use the Public Rights-of-Way to provide Cable Services are not and shall not be exclusive, and the City reserves the right to grant other franchises, licenses, permits and authorizations to others to use or be in the Public Rights-of-Way, or any portions thereof, for cable services and cable systems, or for any other purpose, and to use said Public Rights-of-Way itself, during the term of the Franchise and any renewal or extension thereof. Any such rights which are granted shall not by their terms reduce or detract from the authority granted under the Franchise and this Agreement.

2.5 *Franchise Subject to Federal Law:* The Franchise and this Agreement are subject to and shall be governed by all applicable provisions of federal law as it may be amended, including but not limited to the Communications Act.

2.6 *No Waiver:* The failure of either party to this Agreement to exercise a right, require compliance or performance under this Agreement, the Franchise, or Applicable Law, or to declare a breach of this Agreement shall not be deemed to constitute a waiver of such right, or such compliance or performance, or of such breach, nor excuse a party from complying or performing in accordance with this Agreement, the Franchise, or Applicable Law, unless such right, performance, or breach has been specifically waived in writing.

2.7 *Effect of Acceptance of Franchise:* By accepting the franchise granted by the City and by entering into this Agreement, Franchisee:

2.7.1 Except as may be otherwise provided in this Agreement, shall comply with the provisions of the Cable Code and this Agreement, subject to Subsection 2.10.1;

2.7.2 Acknowledges and accepts the City’s legal right to grant the Franchise and to enter into this Agreement, and to enact and enforce laws, ordinances, rules, and regulations related to the Franchise and the operations contemplated therein;

2.7.3 Acknowledges and agrees that the Franchise has been granted, and that this Agreement has been entered into, pursuant to processes and procedures consistent with Applicable law, and that Franchisee will not raise any claim to the contrary, or allege in any claim or proceeding against the City or which may affect the City that any provision, condition, or term, of the Cable Code, of any law or ordinance granting the Franchise, or of this Agreement, at the time of acceptance of the Franchise, was or is arbitrary, unreasonable, or void, or that the City had no power or authority to make or enforce any such provision, condition, or term;

2.7.4 Agrees solely in the unique context of this Franchise that any costs incurred by or on behalf of the Franchisee or its Affiliates (i) associated with the provision of support for PEG access or activities and/or (ii) associated with the provision of support or activities in connection with or relating to the I-Net or any I-Net related activities, will not constitute franchise fee payments within the meaning of 47 U.S.C. § 542 or otherwise except as may be compelled by law and subject to Section 2.12 herein.

2.8 *Incorporation of Cable Code:* The Cable Code as of the Effective Date shall be and is incorporated herein by reference except that to the extent there is a conflict between the terms of the Code and this Franchise, the terms of this Franchise shall control. All Parties agree that there is no limitation on any Franchisor to enforce right-of-way rules and regulations consistent with Applicable Law.

2.9 *Limitation of City Liability:* In any proceeding involving any claim against the City, or any other governmental entity, or any elected official, official, member, employee, or agent thereof, arising from a decision of approval or disapproval with respect to a grant, renewal, revocation, transfer, or amendment of the Franchise, or from any change in the Cable Code or law, ordinance, rule, or regulation affecting the Franchisee or the Cable System, any relief, to the extent such relief is required or granted, shall be limited to equitable, injunctive and/or declaratory relief. Franchisee shall notify the § in writing if it applies for or seeks any waivers, exceptions, or declaratory rulings affecting the Cable System from the FCC or any other federal, state, or local regulatory agency.

2.10 Construction of Agreement:

2.10.1 The provisions of this Agreement shall be liberally construed to effectuate their objectives. Any amendments to the Cable Code after the Effective Date (other than amendments that constitute an exercise of police power covered by Section 2.11 below) shall be consistent with state and federal law, and shall not abrogate any contractual rights of Franchisee contained herein or otherwise alter any of Franchisee's material rights, benefits, obligations or duties specified in this Franchise or impose any new obligations or duties.

2.10.2 Nothing herein shall be construed to limit the scope or applicability of Section 625 Communications Act, 47 U.S.C. § 545.

2.11 *Police Powers:* Nothing in this Agreement shall be construed to limit the lawful exercise of the City's police powers. However, if the lawful exercise of the City's police power results in any material alteration of the terms and conditions of this Agreement, then the Parties shall modify this Agreement to the mutual satisfaction of both Parties to permit the Franchisee to comply with such exercise of police power with as little adverse impact on the Franchisee as possible. Any modifications shall be in writing.

2.12 *Offsets Against Franchise Fees.* With respect to any franchise requirement that Franchisee believes must be treated as a franchise fee under Applicable Law, this Franchise and contemporaneous agreements between the Parties identify those requirements and describes how the Parties will treat those requirements.

2.12.1 Provided, nothing in this Franchise relieves Franchisee of any obligation it may have to reduce franchise fees collected or PEG fees collected, or to refund money to subscribers where an offset reduces the franchise fee being paid by Franchisee, or prevents City from enforcing any duty to pay refunds if such duty exists.

2.12.1.1 If a change in law, or decisions of agencies or courts binding on the Parties requires that other franchise requirements be treated as franchise fees, Franchisee will identify the requirements and the value of the requirements at least 120 days

prior to taking any offset. Nothing herein prevents the City from disputing the treatment of any requirement.

2.12.1.2 The Parties may also agree upon such alternative performance as may be mutually agreeable.

2.13 The Parties may pursue any remedies available at law or equity to (1) determine whether an offset is required with respect to a franchise requirement identified by Franchisee and the proper amount of an offset; and (2) recover any offsets that are determined to have been improperly taken.

3. PROVISION OF CABLE SERVICE

3.1 *Density Requirement:* Franchisee shall make Cable Service available to residential dwelling units in all parts of the Franchise Area meeting the minimum density requirements set forth herein. Franchisee may make Cable Service available to businesses in the Franchise Area at its discretion.

3.2 Line extensions will be provided without additional charge, other than for new developments as addressed in 3.2.1 below, where the average density of the new extension is equal to or greater than twenty (20) residential dwelling units per strand mile and the homes are within 350 foot drop distance of the proposed distribution plant path; measuring mileage and units from the nearest point from active Cable System trunk or feeder plant (Starting Point) to the closest point (in distance from the starting point) from which a location may be served with a drop (Ending Point), usually the point of vehicular egress and access to the location.

3.2.1 For new developments where density will exceed the minimum density requirements set forth above, Franchisee will extend service at the same time as other utilities are placed for the development, except where it is denied reasonable access to the development or where timely notice is not provide to Franchisee.

3.2.2 In other cases, Franchisee will commence Cable System construction to such area within six (6) months of the earlier of: (1) receiving notice and verification that the density requirement has been met, or (2) after receiving a request for service, and determining that density standards are now satisfied. Construction will be completed within a reasonable period of time considering the nature of the work required. Franchisee shall not be in non-compliance for delays caused by additional time required for permits, pole make-ready work, easement negotiations or other factors outside its control.

3.3 *Line Extension to Low Density Areas:* Franchisee shall extend Cable Service to potential Subscribers upon request where the density standards of Section 3.2 are not satisfied in accordance with the terms and conditions of the Line Extension Cost Sharing Formula attached hereto as Exhibit D which Exhibit D is incorporated herein by reference. The City may require Franchisee to verify the actual cost of the extension versus the estimated cost to determine whether refunds are due to or under-collections are due from the participating customers. Franchisee shall also extend service if City, or any other governmental authority, agrees to pay the cost of the extension that a customer would be required to bear under the Line Extension Cost Sharing Formula.

3.4 *Availability of Cable Service:* Franchisee shall not discriminate between or among any individuals in the availability of Cable Service. In the areas in which Franchisee provides Cable Service, Franchisee shall be required to connect, at Franchisee's expense, other than a Standard Installation charge, all Residential Subscriber dwelling units that are within three hundred and fifty (350) feet drop distance of trunk or feeder lines not otherwise already served by Franchisee's Cable System. Franchisee shall be allowed to recover, from a Subscriber that requests such connection, actual additional costs incurred for Residential Subscriber dwelling unit connections that exceed three hundred and fifty (350) feet drop distance and actual costs incurred to connect any Non-Residential Subscriber unit.

3.5 *Cable Service to Public Buildings:* Franchisee will provide service to Public Buildings designated in Exhibit B as provided below. Franchisee must provide one hundred twenty (120) days' notice of any location where it intends to charge for service or equipment, so that the County or a Participating Municipality may notify Comcast to suspend service and take such other steps as may be appropriate under Applicable Law. The foregoing applies only to the extent federal law and the FCC's 621 Orders classify courtesy service as franchise fees or otherwise prohibit courtesy services. In the event that the Communications Act or subsequent FCC Orders provides that the County or a Participating Municipality may require complimentary services, facilities or equipment at no charge, or at a lower charge, it may request the same in accordance with this paragraph and Exhibit B upon no less than one hundred twenty (120) days' notice to Franchisee.

3.5.1 Franchisee shall provide Basic Service and reception devices (converter boxes or digital television adapters if required) to each Public Building as set forth in the attached Exhibit B. Additional tiers of service and devices may be purchased at the County's or a Participating Municipality's discretion. The County or a Participating Municipality may substitute a location on Exhibit B with a new service location so long as that location is within three hundred (300) feet drop distance of existing trunk or feeder lines. If it is necessary to extend Franchisee's trunk or feeder lines more than three hundred (300) feet drop distance from the serving terminal, solely to provide Service to any such Public Building, the County or a Participating Municipality shall pay for, or require the owner of the Public Building to pay for, such extension in excess of three hundred (300) feet drop distance, shall release Franchisee from the obligation to provide Service to such Public Building, or postpone Franchisee's obligation to provide Service to such Public Building.

3.5.1.1 The first service drop for each site that is within 300 feet of the feeder or distribution line shall be installed at no charge.

3.5.1.2 Each Public Building served pursuant to this section shall be entitled to one service outlet activated for Basic Service. Additional outlets may be installed subject to standard fees for additional outlets. The Parties recognize that this service obligation only pertains to the standard digital basic channels offered by Franchisee and does not include any pay per view services or similar premium or on-demand services.

3.5.1.3 Franchisee will provide up to three converters or other equipment necessary to enable viewing of the activated service per Public Building.

3.5.2 The County and Participating Municipalities, or the owner of the Public Building if another entity, shall be responsible for the cost of any “terminal equipment,” including TV monitors, VCRs, or computers.

3.5.3 The Franchisee shall be permitted to recover from any building owner entitled to service under this section the direct cost of installing, when requested to do so, more than one (1) outlet or concealed inside wiring or a service outlet requiring more than three hundred (300) feet of drop cable even if the service must be provided at no charge.

3.5.4 The cost of inside wiring, additional drops or outlets, and additional converters requested by the owner of a Public Building within these specified Public Buildings, including those drops or outlets in excess of those currently installed, are the responsibility of the owner of the Public Building. If the owner of a Public Building requests the Franchisee to provide such services or equipment, the owner of the Public Building will pay the Franchisee for those costs.

3.5.5 If there is a change in the Franchisee’s technology that affects the ability of the Public Buildings to receive the services set forth in this section, the Franchisee shall be required to replace, at the Franchisee's expense, all the digital converters provided to the Public Buildings as required in sub-subsection 3.5.1 in order to ensure continued reception of services.

3.6 If it is Economically and Technically Feasible to do so, Franchisee at its option may deliver the services it would be required to deliver under this Section to points designated by the City in an IP format, and permit the City to distribute those signals to Public Buildings that would be eligible to receive such services. City shall notify Franchisee as to each Public Building to which service is redistributed, and as to that building, Franchisee shall have no further obligation to provide the services or equipment required by Section 3.5.1 directly to that Public Building.

3.7 *Service and Programming Enhancements:* If the Franchisee or an Affiliate provides a new Cable Service, or substantially more Cable Services, on a commercially deployed basis in the Region, then the Franchisee, within eighteen (18) months, shall provide comparable Cable Services to and in the Franchise Area, unless the Franchisee reasonably determines and demonstrates in writing to the City that doing so would not be Economically and Technically Feasible or that there is insufficient Subscriber demand for such Cable Service.

4. SYSTEM OPERATION

4.1 Cable System Tests:

4.1.1 City may require Franchisee to conduct tests of the Cable System to assess compliance with applicable FCC technical standards:

4.1.1.1 if City or Franchisee receive complaints about signal quality that may be indicative of non-compliance with technical standards; or

4.1.1.2 based on City's own testing, or on reports submitted by Franchisee;

4.1.1.3 or on new or rebuilt portions of the Cable System.

4.1.2 Tests will be conducted in a manner consistent with industry standards. If the tests show that any portion of the Cable System is not compliant, Franchisee will promptly seek to identify the cause of the non-compliance, and take such steps as may be necessary to ensure that the Cable System does comply, and retest to confirm compliance. A report of the test, noting errors found and corrected, and reporting pre-correction and post-correction results, will be submitted to City within thirty (30) days of the completion of the test.

4.1.3 Franchisee will retain records of tests it performs on the Cable System (whether or not required by the City) and provide copies of those tests on request.

4.1.4 Under Normal Operating Conditions Franchisee will notify the City within 2 hours of any outage that affects more than 500 subscribers if the outage cannot be resolved within 24 hours. Franchisee's notice shall include the cause of the outage, the number of nodes and subscribers and geographic areas affected, and when service was restored. Such notice shall be provided as soon as possible, but no later than 24 hours when not under Normal Operating Conditions

4.2 City Rights to Observe and Perform Tests.

4.2.1 The City shall have the right to witness and/or review all required tests. Franchisee shall provide the City with at least two (2) business days' notice of, and opportunity to observe, any City-required tests performed on the Cable System.

4.2.2 City shall have the right to conduct tests on the Cable System, which test may be subjective, objective or both, with the City bearing its own expenses. Franchisee will cooperate with City in the conduct of those tests. City will provide Franchisee at least ten (10) business days' notice of any test that requires it to attach a device to portions of the Cable System other than the drop at a Public Building service location.

5. **SYSTEM FACILITIES**

5.1 *System Characteristics:* Franchisee's Cable System shall meet or exceed the following requirements:

5.1.1 Shall be designed with an initial analog and digital carrier passband between 50 and 860 MHz;

5.1.2 Shall be designed to be an active two-way plant for Subscriber interaction, if any, required for selection or use of Cable Service;

5.1.3 Shall have a modern design when built, utilizing an architecture that will permit additional improvements necessary for high quality and reliable service throughout the term of this Franchisee;

5.1.4 Shall have protection against outages due to power failures, so that back-up power is available at a minimum: for 24 hours at each headend and at all hubs; and for no less than two hours at each power supply site other than headend and hubs. Franchisee will conduct ongoing monitoring of power supplies;

5.1.5 Shall be comprised of facilities and equipment of good and durable quality, generally used in high-quality, reliable Systems of similar design;

5.1.6 Shall have personnel, facilities and equipment sufficient to cure violations of any applicable FCC technical standards and to ensure that the Cable System remains in compliance with the standards specified in Subsection 5.1.16;

5.1.7 Shall have personnel, facilities and equipment as necessary to maintain, operate, and evaluate the Cable System to comply with any applicable FCC technical standards, as such standards may be amended from time to time;

5.1.8 Shall have facilities and equipment designed to be capable of continuous twenty four (24) hour daily operation in accordance with applicable FCC standards except as caused by a Force Majeure event;

5.1.9 Shall have facilities and equipment designed, built and operated in such a manner as to comply with all applicable FCC requirements regarding (i) consumer electronic equipment and (ii) interference with the reception of off-the-air signals by a Subscriber;

5.1.10 Shall have facilities and equipment designed, built and operated in such a manner as to protect the safety of the Cable System workers and the public;

5.1.11 Shall have available sufficient trucks, tools, testing equipment, monitoring devices and other equipment and facilities and trained and skilled personnel required to enable Franchisee to substantially comply with Applicable Law, including applicable customer service standards and including requirements for responding to System Outages;

5.1.12 Shall have all facilities and equipment and qualified technical personnel available as required to properly test the Cable System and conduct an ongoing and active program of preventive maintenance and quality control and to be able to quickly respond to customer complaints and resolve System problems. Upon request, Franchisee shall provide the City with available copies of its Cable System maintenance and quality control plan; provided, this requirement does not prevent Franchisee from designating such materials as confidential in accordance with Section 9;

5.1.13 Shall, if applicable, have antenna supporting structures (i.e., towers) and all wireless facilities that are part of the Cable System designed in accordance with all applicable state and local building codes, as amended, and shall be painted, lighted, erected and maintained in accordance with all applicable rules and regulations of the Federal Aviation Administration, the FCC, and all other applicable codes and regulations;

5.1.14 Shall have all facilities and equipment available to ensure it will transmit or cablecast PEG signals in substantially the same form that the signal was received without substantial alteration or deterioration. All closed-captioned programming retransmitted over the Cable System shall include the closed-captioned signal in a manner that renders that signal available to Subscriber equipment used to decode the captioning;

5.1.15 Shall provide parental control capability over the use of Cable Services on the System, provided, however, that Franchisee shall bear no responsibility for the exercise of parental controls and shall incur no liability for any Subscriber's or viewer's exercise or failure to exercise such controls;

5.1.16 Shall conform to or exceed all applicable FCC technical performance standards, as amended from time to time, and any other future applicable technical performance standards which the City is permitted by a change in law to enforce, and shall substantially conform in all material respects to applicable sections of the following standards and regulations to the extent such standards and regulations remain in effect and are consistent with accepted industry procedures:

5.1.16.1 Occupational Safety and Health Administration (OSHA) Safety and Health Standards;

5.1.16.2 National Electrical Code;

5.1.16.3 National Electrical Safety Code (NESC);

5.1.16.4 Obstruction Marking and Lighting, AC 70/7460 i.e., Federal Aviation Administration;

5.1.16.5 Constructing, Marking and Lighting of Antenna Structures, Federal Communications Commission Rules, Part 17; and

5.1.16.6 The Building Code of the City, as amended.

5.1.17 Shall include optional equipment so that any pay-per-view programming can only be activated by the positive action of a Subscriber using, for example, a personal identification number or other individual selection procedure; and

5.1.18 Shall comply with all requirements of Applicable Law, including, but not limited to, the Americans with Disabilities Act. Franchisee shall comply with FCC rules on transmission of closed captioning for the hearing-impaired. For hearing-impaired Subscribers, Franchisee shall provide information concerning the cost and availability of equipment to facilitate the reception of all Basic Services for the hearing impaired. In addition, Franchisee must provide information (upon request) regarding TDD/TTY (or equivalent) equipment, and a publicly listed telephone number for such equipment, that will allow hearing impaired Subscribers to contact Franchisee.

5.2 *Status Monitoring.* Status monitoring capability shall be a feature of the electronics in the Cable System and of the backup power in the Cable System set forth in 5.1.4 of this Agreement.

5.3 *Equipment Compatibility:* Franchisee shall comply with all FCC regulations regarding scrambling or other encryption of signals, Subscriber premises equipment, equipment compatibility, and facilities and equipment that permit Subscribers to fully utilize the capabilities of consumer electronic equipment while receiving Cable Service. FCC regulations governing compatibility with consumer electronics equipment, as they may be amended from time to time, including, but not limited to, 47 C.F.R. § 76.630, are incorporated herein by reference.

5.4 System Maintenance:

5.4.1 Franchisee shall, when practicable, schedule and conduct maintenance on the Cable System so that interruption of service is minimized and occurs during periods of minimum Subscriber use of Franchisee's Cable System. Franchisee shall provide reasonable prior notice to Subscribers and the City before interrupting service for planned maintenance or construction, except where such interruption is expected to be two (2) hours or less in duration or between the hours of 12:00 a.m. to 6:00 a.m. (which is Franchisee's maintenance window). Such notice shall be provided by methods reasonably calculated to give Subscribers actual notice of the planned interruption.

5.4.2 Consistent with best practice in the industry, Franchisee must regularly inspect its Cable System to ensure the Cable System complies with all applicable safety codes; all equipment cabinets are closed, locked and in good condition; and all wiring, cable and equipment is neatly placed. Franchisee will have a process for investigating reports from the City regarding locations needing repair and shall confirm completion of the repair in a timely manner.

5.4.3 Franchisee must remove portions of the Cable System no longer in use. This obligation includes the need to remove abandoned main boxes and pedestals, and to repair or replace damaged facilities. Franchisee may request that it be permitted to abandon underground facilities in place in lieu of removal, and Franchisor may grant such request, subject to appropriate conditions.

5.4.4 Failure to maintain the System as outlined above could result in penalties as provided by law and this Agreement, or the City may elect to remove abandoned equipment should Franchisee fail to act within Thirty (30) days of notice. In the event that City must act, it may recover all reasonable fees from the Performance Bond provided herein.

5.5 Offices:

5.5.1 Franchisee shall maintain two (2) offices, operating during Normal Business Hours, that are geographically dispersed throughout the County to best serve the distribution of customers, and at which Franchisee shall receive and resolve complaints, including without limitation those regarding service, equipment malfunctions, exchanges and billing and collection disputes, and at which customers may make payments and drop off equipment. As an alternative to taking customer payments and equipment at Franchisee's offices

Franchisee may contract with third-party payment centers for the purpose of taking customer payments and equipment. Nothing in this section shall require Franchisee to relocate any office from its location as of the Effective Date.

5.5.2 Upon thirty (30) days written notice to the City, Franchisee reserves the right to relocate any existing office within the County so long as such local office locations satisfy the standards set forth below.

5.5.3 Franchisee affirms its commitment to locate its stores or third-party service locations geographically in such a way to ensure its customers have convenient access regardless of income or neighborhood demographic and based on non-discriminatory business considerations such as historical foot-traffic patterns, availability of retail space at acceptable pricing, proximity to public transportation options, and similar business factors.

5.5.4 Franchisee shall provide prepaid mailers to customers to receive or return equipment. Franchisee shall provide free pick up and drop off in Prince George's County for customers who identify themselves as having mobility issues.

5.5.5 Franchisee must have reasonable procedures in place that permit the customer, without additional cost, to conduct any business that could have been conducted at customer service office(s) by telephone and/or online.

5.5.6 After the fifth anniversary of this Franchise, at the request of Franchisee, the Parties shall negotiate in good faith a possible of reduction in the number of offices to one (1) taking into consideration the level of foot traffic at the closing office, the availability of third-party service locations, and the ability to comply with 5.5.3 above.

5.6 Interconnection:

5.6.1 The Franchisee shall design its Cable System so that it may be interconnected with other cable systems in the Franchise Area at suitable locations as determined by the Franchisee for PEG channel sharing purposes. Interconnection of systems may be made by direct cable connection, microwave link, satellite, or other appropriate methods.

5.6.2 At the request of the City, the Franchisee shall, to the extent permitted by Applicable Law and its contractual obligations to third parties, use every reasonable effort to negotiate an interconnection agreement with any other franchised cable system in the County or any Participating Municipality for the sharing of the PEG Channels on the Cable System, and shall interconnect on reasonable terms subject to full reimbursement of the Franchisee's costs.

5.6.3 The Franchisee shall in good faith cooperate with the City in implementing interconnection of the PEG signals with communications systems beyond the boundaries of the City at no cost to the Franchisee. Interconnections existing as of January 1, 2022, will continue to be provided.

5.7 Emergency Alert System:

5.7.1 The Franchisee shall install and thereafter maintain for use by the City an Emergency Alert System ("EAS") consistent with State and regional EAS requirements.

5.7.2 This EAS shall at all times be operated in compliance with FCC requirements. Subject to the foregoing, the EAS shall be activated by a representative of the City through the State and regional EAS system, without the assistance of the Franchisee, for emergency broadcasts in the event of a civil emergency or for reasonable tests.

5.7.3 The City will provide reasonable notice to the Franchisee prior to any test use of the EAS. The Franchisee shall cooperate with the City in any such test.

5.8 *Home Wiring:* Franchisee shall comply with all applicable FCC requirements, including any notice requirements, with respect to home wiring. Prior to a Subscriber's termination of Cable Service, the Franchisee will not restrict the ability of a Subscriber to remove, replace, rearrange or maintain any cable wiring located within the interior space of the Subscriber's dwelling unit, so long as such actions are consistent with FCC standards. The Franchisee may require a reasonable indemnity and release of liability in favor of the Franchisee from a Subscriber for wiring that is installed by such Subscriber.

6. PEG SERVICES

6.1 PEG Channels

6.1.1 Generally. The term "County" when used in this Section to refer to an entity, does not include the Participating Municipalities. Subject to the other provisions of this Section, Franchisee will deliver to every Subscriber eight (8) County-wide standard definition (SD) PEG Channels for PEG use by the County, and up to three (3) SD PEG Channels for PEG use for each Participating Municipality (the Narrowcast PEG Channels) in accordance with subsection 6.1.2, below. High definition (HD) channels will be made available as provided in Section 6.1.3. County-wide channels shall be carried in incorporated and unincorporated areas of the County. Narrowcast PEG Channels will be distributed to customers within a Participating Municipality's jurisdiction. In addition to the eight County-wide SD Channels, the County may also distribute Narrowcast PEG Channels in unincorporated areas, and may also program Narrowcast PEG channels within a Participating Municipality when the channel is not being used by that Participating Municipality with the consent of the Participating Municipality, so long as the programming does not duplicate programming already shown on another PEG channel in the County. The County or any Participating Municipality may designate a Public Benefit Corporation or other third party, non-profit entity to manage any of the PEG channels. The entity that manages a PEG channel, whether a Franchisor or some other entity, is referred to as a "PEG Provider."

6.1.2 SD Narrowcast PEG Channels.

6.1.2.1 A Participating Municipality may continue to program the number of SD Narrowcast PEG Channels, up to three (3), that it programs as of the Effective Date of this Agreement, as documented in Exhibit E hereto.

6.1.2.2 A Participating Municipality who as of the Effective Date of this Agreement has not activated a Narrowcast PEG Channel may require Franchisee to make available one (1) activated SD Narrowcast PEG Channel within its jurisdiction and any required return line and equipment required to transport the PEG programming from the point where the signal will originate, within one hundred and eighty (180) days of a written request therefor and consistent with the requirements with this Section. Except for feed lines for the one (1) activated SD channel identified above, costs for return feeds shall be as set forth in Section 6.1.10 below.

6.1.2.3 A Participating Municipality that is not programming three SD Narrowcast PEG Channels as of the Effective Date of this Agreement may request to program additional SD Narrowcast PEG Channels (up to the maximum of three). The channel must be activated, within one hundred and twenty (120) days of a written request, so long as existing return feeds and equipment can support the Narrowcast PEG Channel, and within 180 days in the event the existing return feeds and equipment cannot support the additional Narrowcast PEG Channel. Costs for return lines shall be as set forth in Section 6.1.10 below.

6.1.3 High Definition (“HD”) PEG Channels Signals.

6.1.3.1 Any HD PEG channels being carried as of the Effective Date will continue to be provided as listed in Exhibit E hereto. The SD version of any PEG channel carried in HD may be discontinued upon 30-days’ notice to the County and customers.

6.1.3.2 The County may require Franchisee to provide up to three County-wide HD channels, all of which shall be controlled by the County. The first two County-wide HD channels were launched prior to the Effective Date. The third County-wide HD channels may be requested at any time after the Effective Date provided that Franchisee shall have 90 days from the County’s notice to launch the channel. All Parties agree that Franchisee shall have 180 days to launch the channel if a fiber build is required,

6.1.3.3 Each Participating Municipality may require Franchisee to carry one Narrowcast HD PEG Channel. The Narrowcast HD Channel may be requested at any time. A second Narrowcast HD PEG Channel may be requested any time six months after the Effective Date of this Franchise. Franchisee must begin carrying the Narrowcast HD PEG Channel within 90 days of a written request therefore, or 180 days if a fiber build is required. The SD version of the channel may only be discontinued by Franchisee following 30-days’ notice to the Franchisor and subscribers.

6.1.4 Responsibility for Content; Provision of Signal to Franchisee. The County will provide the content that will be carried on the County-wide PEG Channels, and each Participating Municipality will provide the content carried on the Narrowcast PEG Channels.

6.1.5 Additional HD PEG Channels. Franchisee agrees that it will provide additional HD PEG Channels if it is providing all Basic Service channels (other than PEG Channels) in a higher definition format than SD. Then, at either party’s option, all PEG channels may also be made available in HD and the Franchisee may cease carriage of the remaining SD PEG channels. In the event Franchisee discontinues providing SD channels, the PEG channel

obligation shall not exceed eight (8) County-wide and three (3) Narrowcast PEG channels per Participating Municipality in HD.

6.1.6 Franchisee's Right To Reclaim PEG Channels. As required by the Communications Act, the County and Participating Municipalities will permit Franchisee to use any activated PEG channel when it is not being used for PEG programming. Franchisee shall give the County or Participating Municipality at issue written notice that it believes a channel is substantially unused. The County or Participating Municipality will respond within 60 days either verifying that the channel is substantially unused and may be reclaimed by Franchisee or to present a plan for commencing substantial utilization of the channel within the next 30 days. Franchisee reserves the right to utilize for its own purposes any portion of non-activated PEG Channels in its discretion. The County or a Participating Municipality, upon no less than ninety (90) days' notice, may elect to reclaim and utilize such PEG Channels, or the portion being used by Franchisee for their intended purpose, which notice shall briefly explain how the channel, or portion being reclaimed, will be used.

6.1.7 Provision of PEG Channels To All Subscribers. PEG Channels shall be provided as part of the basic tier of service so long as there is a basic tier to which each Subscriber must subscribe, and otherwise, shall be delivered to every Subscriber without any additional fee or charge in addition to the fee or charge the subscriber is paying for the commercial Cable Services the Subscriber receives. PEG Channels shall require no equipment other than the equipment used by a Subscriber to receive commercial Cable Services. Provided, that if a Subscriber does not have the equipment necessary to receive commercial Cable Services in HD, Subscriber will not be able to view PEG Channels in HD without buying or leasing the appropriate HD equipment and subscribing to HD service.

6.1.8 Channel Delivery Requirements. Each PEG Channel from the point of delivery to Franchisee shall be delivered to Subscribers without material degradation so that each PEG Channel is as accessible, recordable, viewable and available in the same resolutions and at a quality equal to the quality of the primary signal of local broadcast stations carried on the System; provided, Franchisee is not required to deliver a signal in a higher quality format than is delivered to the Franchisee. Franchisee may implement HD carriage of PEG Channels in any manner (including selection of compression, utilization of IP, and other processing characteristics) that produces a signal as accessible, functional, useable and of a quality equivalent from the perspective of the viewer to other HD channels of the same resolution carried on the Cable System.

6.1.9 PEG Channel Assignments. The Franchisee shall carry the programming on each of the respective PEG Channels as indicated in Exhibit E with the existing channel assignments. The Franchisee shall use its best efforts to provide HD PEG Channels with channel assignments that are consecutive or near consecutive, and near other local HD Channels or if that is not possible, that are in the lowest available HD Channel sequence. The Franchisee shall not arbitrarily or capriciously change such channel assignments, and the Franchisee shall minimize the number of such changes; provided, however, that the Franchisee may change such channel assignments as it deems appropriate so long as the Franchisee: (i) gives the access channel programmer forty-five (45) days' notice of such change; (unless commercially impracticable); (ii) provides notices of the change in at least two monthly subscriber bills, one of

which must be in advance of the change, and the second promptly after the change; and (iii) reimburses the Franchisors the following amounts to defray the costs incurred for making logo and other changes necessitated by channel designation changes and public awareness of new channel numbers: \$10,000 to the County for each County-wide PEG Channel relocated and \$2,000 to each Participating Municipality that is programming an affected narrowcast PEG channel for each channel it is programming, with a cap of \$70,000 for channel relocations occurring at the same time. If the cap would be exceeded applying the formula above, a maximum of \$35,000 would go to the County, with the remainder going to the Participating Municipalities, and divided pro rata among the Participating Municipalities who are programming affected PEG channels.

6.1.10 Connection to System from PEG Origination Points.

6.1.10.1 General obligations.

(A). The location where the Franchisee receives a PEG signal from a PEG Provider is a “PEG Origination Point.” The PEG Origination Points are set forth in Exhibit F. The connections from the PEG Origination Points are “PEG Return Feeds,” and may be comprised of video encoders or a similar device that places the PEG signal on the connection, network transport equipment, fiber optic links, a decoder or similar device that allows the PEG signal to be inserted for downstream transmission to subscribers, and related components. The demarcation point at which a PEG Provider provides a PEG signal to the Franchisee is referred to as the “PEG Signal Handoff.” For PEG Return Feeds provided by Franchisee, the PEG Signal Handoff is the input of the encoder or similar device. Franchisee is responsible for providing, maintaining and upgrading as necessary connections from PEG Origination Points to the Franchisee’s headend or other point where the PEG signals are inserted on the proper channels for downstream distribution to Subscribers, subject only to the provisions of this Section 6.1.10. This obligation requires Franchisee to take such steps as may be necessary so that the signals provided to Franchisee at the PEG Origination Points can be delivered to Subscribers in compliance with Section 6.1.8. PEG Providers are responsible for the provision, quality and content of the signal delivered to the PEG Signal Handoff. This includes, without limitation, upgrades that may be required so that the connection supports HD signals. The Parties believe all existing PEG Origination Points and PEG Return Feeds are listed in Exhibit F, but the Parties intend that Exhibit F will be amended to include any PEG Return Feeds or PEG Origination Point that existed prior to the Effective Date.

(B). At each PEG Origination Point as set forth in Exhibit F, Franchisee shall provide and maintain a sufficient number of encoders and decoders or similar devices for the receipt of PEG signals from PEG Providers as necessary to provide simultaneous connections for all signals delivered to Franchisee at that PEG Origination Point. Franchisee shall incur no costs for space or utilities necessary for the location and operation of its equipment at a PEG Origination Point.

6.1.10.2 Payment for PEG Return Feeds

(A). PEG Return Feeds as set forth in Exhibit F, and any sites added as of the Effective Date of this Agreement, will be provided, maintained and upgraded at no cost to the PEG Providers except that, for so long as federal law requires maintenance costs associated with such lines to be treated as a franchise fee, Franchisee may invoice PEG Providers for its actual cost of maintenance of the return line which costs shall not exceed \$2,500 per return line per year. A PEG Return Feed, for purposes of the maintenance fee, does not include any facility maintained under an I-Net agreement with the Franchisor.

(B). If a PEG Provider moves its PEG Origination Point, or adds additional PEG Origination Points beyond those provided for in subsection (A) or Exhibit F, Franchisee shall provide a connection to the new PEG Origination Point upon request. Franchisee may charge the requesting PEG Provider its construction costs for relocating or adding the PEG Return Feeds, not including the cost of providing and installing encoders and decoders or similar devices, which costs shall be borne by Franchisee. The PEG Provider may also elect to provide a PEG Return Feed itself, as contemplated in Section 6.1.10.3.

(C). Where Franchisee may charge for the PEG Return Feed, prior to commencing construction of the PEG Return Feed, it will provide an estimate of the cost of construction to the requesting Franchisor, and shall promptly commence and complete construction of the PEG Return Feed if the Franchisor agrees to pay for the connection and agrees to provides payment within 30 days of submission of an itemized invoice following the completion of the construction.

(D). If Franchisee determines that a PEG Return Feed must be relocated or a new PEG Return Feed must be provided, or if equipment must be changed because of an action or omission of the Franchisee, in each instance Franchisee will provide the relocated or new PEG Return Feeds and associated equipment.

6.1.10.3 A PEG Provider may elect to use their own network links (for example, the Institutional Network or County owned fiber) to transport PEG signals to Franchisee as follows:

(A). For purposes of this Section 6.1.10.3, the PEG Signal Handoff Point is the output of the decoder or similar device located at the Franchisee's headend or other insertion location agreed upon by the Parties.

(B). Franchisee will provide a grant to allow the County or Participating Municipality to purchase the encoders and decoders necessary to support the simultaneous provision of each PEG signal on their own network links to a PEG Signal Handoff Point within the Franchisee's headend or other insertion

location mutually agreed upon by the Franchisee and the PEG Provider in an amount not to exceed one-half of the actual cost of the encoders and decoders, up to a maximum of \$2,500 per PEG Channel. Encoders and decoders must be compatible with Franchisee's equipment. In the event a Participating Municipality covered by 6.1.2.3 elects to use their own network link to transport PEG signals as set forth in this Section 6.1.10.3 for its first PEG Origination Point, then the Franchisee shall offset the cost of the encoder/decoder up to a maximum of \$5,000 per device. However, the PEG Provider will be responsible for the configuration, management, maintenance and replacement of the encoder/decoder consistent with Section 6.1.10.3(C) below.

(C). PEG Providers, including those covered by this Section 6 that choose the technical solution set forth in Section 6.1.10.3 shall be responsible for the configuration, management, maintenance, replacement and monitoring of the encoders, decoders, and related components to the PEG Signal Handoff Point in the solution, as set forth in Section 1.1.1(A). Franchisee is responsible for the same beyond the PEG Signal Handoff Point.

6.1.10.4 The standard format currently being used by Franchisee, Internet Protocol (IP) streaming of PEG signals via standards-based Ethernet interfaces, supporting HD-SDI inputs and outputs with embedded audio to support input and output of PEG signals, is acceptable to the Franchisor. This paragraph does not prohibit Franchisee from altering encoders, decoders or similar equipment, or the PEG Return Feeds it provides over the term of the Franchise, provided other requirements of this PEG section are satisfied.

6.1.10.5 In addition to the encoders and decoders provided herein, Franchisee will provide four additional pairs of encoders/decoders, in total, to be utilized by the PEG Providers. The PEG Providers shall be responsible for the configuration, management, maintenance, replacement and monitoring of these four pairs of encoders/decoders.

6.1.11 Producer Agreement. The Franchisors shall require all local producers and users of any of the PEG facilities or Channels to agree in writing to authorize Franchisee to transmit programming consistent with this Agreement and to defend and hold harmless Franchisee, Franchisors, and any responsible educational institution from and against any and all liability or other injury, including the reasonable cost of defending claims or litigation, arising from or in connection with claims for failure to comply with applicable federal laws, rules, regulations or other requirements of local, state or federal authorities; for claims of libel, slander, invasion of privacy, or the infringement of common law or statutory copyright; for unauthorized use of any trademark, trade name or service mark; for breach of contractual or other obligations owing to third parties by the producer or User; and for any other injury or damage in law or equity that results from the use of a PEG facility or Channel.

6.1.12 Program Guide.

6.1.12.1 If a program guide or menu is managed by Franchisee, Franchisee will take the necessary steps so that PEG Channels and individual programs shall be listed on channel guides and menus in the same detail as for the primary signal of local broadcast

channels, provided that, to the extent that the same Channel number is used to "narrowcast" different programming in different communities, program listings will only be provided to the extent it is Economically and Technically Feasible to do so.

6.1.12.2 If a program guide or menu is managed by a third party, Franchisee will make available to PEG Providers the information needed and take the necessary steps to authorize and facilitate a request by PEG Providers to place PEG Channel programming information on the interactive channel guide. Provided that, to the extent that the same Channel number is used to "narrowcast" different programming in different communities, program listings for individual programs need only be provided to the extent it is Economically and Technically Feasible to do so. The cost of such individual program listings shall be borne by the PEG Providers, and each such entity shall be responsible for providing the required programming description to the third party vendor used by the Franchisee to manage the digital guide.

6.2 PEG Capital Grant:

6.2.1 PEG Grant Description. Franchisee shall provide a capital grant to the Franchisors, for the benefit of the Franchisors, to be used for PEG and Institutional Network capital funding as determined by the Franchisors (the "PEG Capital Grant"), which shall be paid on a quarterly basis, concurrently with the franchise fee payment. This grant will be used for PEG and Institutional Network purposes, which include but are not limited to, studio facilities, studio and portable production equipment, editing equipment and program playback equipment and other similar capital costs. It also includes, but is not limited to, equipment, dark fiber, and other similar funding for the Institutional Network .

6.2.2 Quarterly Grant Amount. The PEG Grant shall consist of three percent (3%) of the Franchisee's Gross Revenues for that quarter which shall be paid on a quarterly basis, concurrently with the franchise fee payment.

6.3 *Recovery from Subscribers:* To the extent permitted by federal law, the Franchisee shall be allowed to recover from Subscribers the costs of the PEG Grant or any other costs arising from the provision of PEG services and to include such costs as a separately billed line item on each Subscriber's bill. Without limiting the foregoing, if allowed under state and federal laws, Franchisee may externalize, line-item, or otherwise pass-through interconnection costs to Subscribers.

6.4 *Modifications to System:* If the Franchisee makes changes to the Cable System that require modifications to access facilities and equipment, Franchisee shall make any necessary changes to the Franchisee's headend and distribution facilities or equipment within thirty (30) days so that PEG facilities and equipment may be used as intended in this Agreement.

6.5 *Backup Facilities and Equipment:* The Franchisee shall design, build, and maintain all PEG upstream feeds, interconnection, and distribution facilities so that such feeds function as reliably as Franchisee's Cable System as a whole within the County, and are no more likely to fail than is Franchisee's Cable System as a whole within the County.

6.6 *Editorial Control:* Except as expressly permitted by federal law, the Franchisee shall not exercise any editorial control over the content of programming on the PEG Channels (except for such programming as the Franchisee may cablecast on such PEG Channels).

6.7 Use of PEG Channels, Facilities, and Equipment:

6.7.1 Rules for Use of PEG Channels. The Franchisors, or the entity that manages a PEG Channel, may establish and enforce rules and procedures for use of the PEG Channels pursuant to Section 611(d) of the Communications Act, 47 U.S.C. §531.

6.7.2 PEG Channel Transmission. The Franchisee will provide downstream transmission of the PEG Channels on its Cable System at no charge to the City or other PEG access programmers other than as specified herein. Franchisee shall provide transport of the programming from the point of origination to the Franchisee's headend and to the downstream channels at no charge to the City or other PEG access providers other than as specified herein.

6.7.3 No Commercial Use. As provided by Applicable Law, the Franchisors or their licensees, assigns, or agents shall not transmit on the PEG channels commercial programming except with Franchisee's consent. Commercial programming does not include programming allowed to be carried under the current agreements between the City of Bowie and Franchisee, and the City of College Park and Franchisee to broadcast local news from Baltimore station WJZ or successor entity, which shall be permitted unless there is a change in law that would prohibit that use, or WJZ or successor entity no longer permits that use. Subject to the foregoing, nothing herein prevents Franchisee from taking action against a PEG Provider (or the Franchisors) before a court or agency of competent jurisdiction if a PEG programmer is using a PEG channel to carry programming it has no right to carry, or the PEG Channels are being used in a manner that violates federal law.

6.8 Responsibility with Respect to HD:

6.8.1 Provision of HD Signals to Demarcation Point. The PEG Providers shall be responsible for providing the HD Access Channel signal in an HD format commonly used in the industry to a demarcation point at the designated points of origination for the HD Access Channels.

6.8.2 HD Equipment for Program Production. The PEG Providers are responsible for acquiring all equipment necessary to produce programming in HD.

7. **FRANCHISE FEES**

7.1 *Franchise Fee Payments:* Franchisee shall pay to the City, and each Participating Municipality, as the case may be, on a quarterly basis, a Franchise fee of five percent (5%) of annual Gross Revenue. In accordance with Title VI of the Communications Act, the twelve (12) month period applicable under this Agreement for the computation of the Franchise fee shall be made on a calendar year basis. Such payments shall be made no later than thirty (30) days following the end of each of Franchisee's fiscal quarters. Franchisee shall be allowed to submit or correct any payments that were incorrectly omitted, and shall be refunded

any payments that were incorrectly submitted, in connection with the quarterly Franchise fee remittances within ninety (90) days following the close of the quarter for which such payments were applicable.

7.2 *Supporting Information:* Each Franchise fee payment shall be accompanied by a supporting detail certified by a financial representative of Franchisee showing the basis for the computation and the total amount of monthly Gross Revenue for the payment period.

7.3 *Limitation on Franchise Fee Actions:* The period of limitation for recovery of any Franchise fee payable hereunder shall be five (5) years from the date on which payment by Franchisee is due.

7.4 *Audit:* The City shall have the right to audit the Franchisee's Franchise fee payments as provided in Section 11-110(f) of the Cable Code. Any such audit fees paid by the City shall not be determined based on a percentage of audit findings basis. Participating Municipalities may join in audits conducted by the County by having the County's auditor audit franchise fee payments to them. The City's audit expenses shall be borne by the City unless the audit discloses an undisputed underpayment of more than five (5%) percent of any quarterly payment, in which case the City's reasonable and verifiable out-of-pocket costs of the audit shall be borne by Franchisee as a cost incidental to the enforcement of the Franchise, provided, however that the Franchisee's obligation to pay or reimburse the City's verified audit expenses shall not exceed in the aggregate fifty thousand dollars (\$50,000) per audit. Any additional undisputed amounts due to the City as a result of the audit shall be paid within thirty (30) days following written notice to Franchisee by the City of the underpayment, which notice shall include a copy of the audit. If recomputation from an undisputed amount results in additional revenue to be paid to the City, Franchisee shall pay any applicable penalties and interest charges computed from such due date, as provided for in the Cable Code.

7.5 *Bundled Services:* To the extent revenues are received by Franchisee for the provision of a discounted bundle of services which include Cable Services and non-Cable Services, the Franchisee shall discount Cable Service revenues at no more than a pro rata share of the total discount applied to the bundled services (within a reasonable variation). The pro rata share shall be based on the prices for those services as specified in Franchisee's rate cards when those products are sold on a standalone basis. If Franchisee does not offer a component of the bundled package separately, it shall declare a stated retail value for each component as reflected on its books and records or based on reasonable comparable prices for the service for the purpose of determining franchise fees based on the package discount.

7.6 *No Limitation on Taxing Authority:*

7.6.1 Nothing in this Agreement shall be construed to limit any authority of the City to impose any tax, fee, or assessment of general applicability.

7.6.2 The Franchise fee payments required by this Section shall be in addition to any and all taxes of a general nature or other fees or charges which the Franchisee shall be required to pay to the City or to any state or federal agency or authority, as required herein or by law, all of which shall be separate and distinct obligations of the Franchisee. The

Franchisee shall not have or make any claim for any deduction or other credit of all or any part of the amount of said Franchise fee payments from or against any of said City taxes or other fees or charges which the Franchisee is required to pay to the City, except as required by law or expressly provided in this Agreement. The Franchisee shall not apply nor seek to apply all or any part of the amount of said Franchise fee payments as a deduction or other credit from or against any of said City taxes or other fees or charges, each of which shall be deemed to be separate and distinct obligations of Franchisee, nor shall the Franchisee apply or seek to apply all or any part of the amount of any of said taxes or other fees or charges as a deduction or other credit from or against any of its Franchise fee obligations, each of which shall be deemed to be separate and distinct obligations of the Franchisee. The Franchisee may designate a Franchise fee as a separate item in any bill to a Subscriber, but shall not designate or characterize it as a tax.

8. CUSTOMER SERVICE

Customer Service Requirements are set forth in Exhibit G.

9. REPORTS AND RECORDS

9.1 *Open Books and Records:* Subject to Applicable Law, upon reasonable written notice to Franchisee, which shall be no less than thirty (30) days, the City shall have the right to require Franchisee to provide and to inspect and copy at any time during Normal Business Hours and on a nondisruptive basis at a mutually agreed location in the City, all books and records, including all documents in whatever form maintained including electronic media (“books and records”) to the extent that such books and records relate to the Cable System and to Franchisee’s provision of Cable Service in the Franchise Area and which are appropriate to monitoring or ensuring compliance with the terms of this Agreement. Such notice shall specify the purpose of the review so that Franchisee may organize the necessary books and records for access by the City. Franchisee shall not be required to disclose any of its or an Affiliate’s books and records not relating to the provision of Cable Services in the City. Franchisee shall have no obligation to produce information other than in the form in which it is maintained in the ordinary course of business. Franchisee may seek relief from a court of competent jurisdiction if it believes a request does not comply with this section or Applicable Law, but may not withhold requested information without doing so.

9.2 *Voluminous Records:* If any books, records, maps, plans, or other requested documents are too voluminous, not available locally in the City, or for security reasons cannot be copied and moved, then the Franchisee may request that the inspection take place at a location mutually agreed to by the City and Franchisee, provided that Franchisee must make necessary arrangements for copying documents selected by the City after its review, and pay reasonable additional expenses incurred by the City in inspecting or copying documents at such agreed upon location. If books, records, maps, plans, or other requested documents are provided electronically to City or its designees in formats that are readable and searchable using commonly available software, the production will be treated as a local production.

9.3 *Proprietary Books and Records:*

9.3.1 If Franchisee believes that the requested information is confidential and proprietary, the Franchisee must provide the following documentation to the City: (i) specific identification of the information; (ii) statement attesting to the reason(s) Franchisee believes the information is confidential; and (iii) a copy of the confidential documents requested appropriately marked. The City shall take reasonable steps, consistent with Applicable Law, to protect the proprietary and confidential nature of any books, records, Franchise Area maps, plans, or other City-requested documents that are confidential and proprietary under Maryland law and are designated as such by Franchisee. Subject to the foregoing, access to the Franchisee's records shall not be denied by the Franchisee on the basis that said records contain confidential or proprietary information. Nothing herein requires or prevents the Parties from agreeing to different methods for production and copying where appropriate to protect confidential information from disclosure.

9.3.2 Subsection 9.3.1 shall in no way limit the City's right to obtain copies of any and all necessary documents of Franchisee (the "Auditing Documents") to enable the City to conduct an audit of the Franchisee's Franchise fee payments pursuant to Section 7.4; provided, however, that if the City receives a demand from any Person for disclosure of any Auditing Documents designated by Franchisee as confidential, then the City shall provide the Franchisee with sufficient notice of any such disclosure requests and with a copy of such written request made by the Person demanding access to the Auditing Documents, such that the Franchisee has sufficient time to seek protection of such Auditing Documents from public inspection under the Maryland Public Information Act. Unless otherwise ordered by a court or agency of competent jurisdiction, the City agrees, to the extent permitted by state and federal law, that it shall deny access to the Franchisee's information marked confidential as set forth above to any Person.

9.3.3 Any such documents copied pursuant to this Subsection shall be returned to Franchisee once the City's document review or audit is completed and all amounts determined to be due and owing to the City have been paid.

9.4 *Redaction:* The Franchisee shall take all reasonable steps required to ensure that it is able to provide the City with all information that must be provided or may be requested under this Agreement or Applicable Law, including the issuance of appropriate subscriber privacy notices. Franchisee shall be responsible for redacting any data that Applicable Law prevents it from providing to the City. Nothing in this Section shall be read to require Franchisee to violate federal or state law protecting subscriber privacy.

9.5 *Complete and Accurate Records:* Franchisee shall keep complete and accurate books of account and records of its business and operations under and in connection with this Agreement.

9.6 *Retention of Materials:* Unless otherwise provided in this Section, all materials and information specified in this Section shall be maintained for no less than five (5) years or until any audit including such information has been completed and any amounts found to be due and owing to the City have been paid.

9.7 *Uses of System:* Franchisee will notify the City of all Cable Services offered over the Cable System as promptly as practicable after each such product or Cable Service is instituted.

9.8 *Annual Report:* Unless this requirement is waived in whole or in part by the City, Franchisee shall submit a written report for the previous calendar year to the City, in a form materially the same as Exhibit I hereto, by April 1 of each year. For Participating Municipalities, the report shall be the report provided to the City. The annual report requirements in this Section 9.8 shall satisfy all reporting requirements pursuant to Section 11-112(c) of the Cable Code.

9.9 *Quarterly Report:* Unless this requirement is waived in whole or in part, no later than forty-five (45) days after the end of each calendar quarter, Franchisee shall submit a written report to the County regarding the preceding quarter, in a form materially similar to Exhibit J hereto. For Participating Municipalities with fewer than 1,000¹ subscribers, the report shall be the report provided to the County. The quarterly report requirements in this Section 9.9 shall satisfy all reporting requirements pursuant to Section 11-112(e) of the Cable Code.

9.10 *Special Reports:* Unless this requirement is waived in whole or in part by the City, Franchisee shall deliver the following special reports to the City not more than ten (10) business days after the occurrence of the event:

9.10.1 A copy of any notice of deficiency, forfeiture, or other document issued by any state or federal agency instituting any investigation or civil or criminal proceeding regarding the Cable System or Franchisee, to the extent the same may affect or bear on operations in the City; and

9.10.2 A copy and brief explanation of any request for protection under bankruptcy laws, or any judgment related to a declaration of bankruptcy by the Franchisee or by any partnership or corporation that owns or controls the Franchisee directly or indirectly.

9.11 *Records Required:* Franchisee shall at all times maintain:

9.11.1 Records of all Complaints received for a period of three (3) years after receipt by Franchisee, or longer if such period of time is standard for the account records of each customer;

9.11.2 Records of outages exceeding one hour for a period of three (3) years after occurrence, indicating date, duration, area, and the number of Subscribers affected, type of outage, and cause;

9.11.3 Records of service calls for repair and maintenance for a period of three (3) years after resolution by Franchisee, or longer if such period of time is standard for the account records of each customer, indicating the date and time service was required, the date of

¹ At 1,000 subscribers there are four Participating Municipalities that would get captured, College Park, Greenbelt, Bowie, and Laurel.

acknowledgment and date and time service was scheduled (if it was scheduled), and the date and time service was provided, and (if different) the date and time the problem was resolved;

9.11.4 Records of installation/reconnection and requests for service extension for a period of three (3) years after the request was fulfilled by Franchisee, or longer if such period of time is standard for the account records of each customer, indicating the date of request, date of acknowledgment, and the date and time service was extended. A file, which shall be provided to the City on request, showing the area of coverage for the provisioning of Cable Services and estimated timetable to commence providing Cable Service.

10. INSURANCE AND INDEMNIFICATION

10.1 *Insurance Coverages and Limits:* During the Term of this Agreement and any period of removal (if any) of the Cable System following the end of the Term, Franchisee shall maintain, or cause to be maintained, in full force and effect and at its sole cost and expense the following types and minimums or limits of insurance:

10.1.1 Workers' compensation insurance and employer's liability insurance meeting Maryland statutory requirements with minimum limits of One Million Dollars (\$1,000,000) for each accident.

10.1.2 Commercial general liability insurance with minimum limits of Ten Million Dollars (\$10,000,000) as the combined single limit for each occurrence and in the aggregate of bodily injury, personal injury, and property damage. The policy shall provide contractual liability insurance, and shall include coverage for products and completed operations liability, independent contractor's liability, and property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage.

10.1.3 Automobile liability insurance covering all owned, hired, and non-owned vehicles in use by Franchisee and its employees, with personal protection insurance and property protection insurance to comply with the provisions of the Maryland no-fault insurance law, with minimum limits of Two Million Dollars (\$2,000,000) as the combined single limit for each occurrence for bodily injury and property damage.

10.2 *Types of Policies:* The coverage amounts set forth in Section 10.1 may be met by a combination of underlying and umbrella policies so long as in combination the limits equal or exceed those stated. Such coverage may be satisfied through the required Commercial General Liability policy, a standalone policy, or a combination of the two, provided that the required types and limits of coverage are satisfied.

10.3 *Period of Coverage:* The liability insurance policy or policies required by Section 10.1 shall:

10.3.1 Be maintained by the Franchisee throughout the Term of this Agreement and such other period of time during which the Franchisee operates or is engaged in the removal of the Cable System, whichever period is longer, and for one hundred twenty (120) days thereafter; and

10.3.2 Provide coverage for acts and omissions occurring throughout the Term of this Agreement and such other period of time during which the Franchisee operates or is engaged in the removal of the Cable System.

10.4 *Insurance Companies:* All insurance shall be effected under valid and enforceable policies, issued by insurers licensed to do business by the State of Maryland or surplus line carriers on the Maryland Insurance Commissioner's approved list of companies qualified to do business in Maryland. All insurance carriers and surplus line carriers shall be rated A- or better by A.M. Best Company.

10.5 *Additional Insureds:* All required insurance policies, except for workers' compensation policies, shall name "City of Greenbelt" a municipal corporation of the State of Maryland and all associated, affiliated, allied and subsidiary entities of the City, now existing or hereafter created, and their respective elected officials, officers, boards, commissions, and employees as their respective interests may appear," and shall to the same extent and degree include all Participating Municipalities, as additional insureds (referred to as the "Additional Insureds"). Each policy which is to be endorsed to add Additional Insureds under this Agreement shall contain cross-liability or severability of interests wording with respect to each additional insured, as follows or with the same effect:

"In the event of a claim being made hereunder by an additional insured for which another insured is or may be liable, then this policy shall cover such insured against whom a claim is or may be made in the same manner as if separate policies had been issued to each insured hereunder, except as it pertains to the limits of liability."

10.6 *Evidence of Insurance:* On or before the Effective Date, at any time of any material and adverse policy change or cancellation during the term of this Agreement, or upon City request, certificates of insurance for each insurance policy required to be obtained by Franchisee in compliance with this Agreement shall be filed and maintained with the City. The acceptance of a form of certificate by the City shall not change or reduce Franchisee's obligation to provide the required insurance pursuant to Section 10.1.

10.7 *Notice and Substitute Prior to Expiration:* Franchisee will provide or cause to be provided notice if any insurance policy is cancelled or not renewed and shall, prior to expiration or non-renewal, obtain insurance complying with the requirements of this Franchise. Franchisee shall, as soon as reasonably practicable following the renewal or replacement of any insurance policy required of the Franchisee by this Section, provide to the City evidence acceptable to the City Manager or his/her designee of the renewal or replacement of the policy. Further, the Franchisee shall notify the City of any materially adverse modification of the coverages and other requirements of this Article 10 or the discontinuation of coverage under any such policy, together with a plan to correct such modification or discontinuation, within ten (10) business days after receipt of notice of such discontinuance of any insurance policy required of the Franchisee by this Section. Further, the Franchisee shall notify the City of any materially adverse modification of the coverages and other requirements of this Article 10 or the discontinuation of coverage under any such policy, together with a plan to correct such

modification or discontinuation, within ten (10) business days after receipt of notice of such discontinuance.

10.8 *Insurance Primary; Not Limiting:* The legal Liability of the Franchisee or any Affiliate to the City or any Person for any of the matters which are the subject of the liability insurance policies required by Section 10.1, including, without limitation, the Franchisee's indemnification obligation set forth in Section 10.11 of this Agreement, shall not be limited by such insurance policies nor by the recovery of any amounts under such policies, except to the extent necessary to avoid duplicative recovery from or payment by the Franchisee.

10.9 *Review of Limits:* Commencing on the fifth anniversary of the Effective Date and once every five (5) years thereafter during the Term of this Agreement, the City may review the insurance coverages to be carried by Franchisee. If the City reasonably determines that additional coverages or higher limits of coverage are reasonably necessary to protect the interests of City, the Additional Insureds, or the public, the City shall notify the Franchisee of its determination, and the City and Franchisee shall negotiate for appropriate modifications in coverages or limits. The Franchisee shall obtain and maintain such mutually agreed to modified insurance at its sole cost and expense.

10.10 *Group Coverages:* Franchisee may meet the insurance requirements of Section 10.1 by participating in, or being included in, or by being covered under policies covering multiple Affiliate entities. All of the insurance related provisions of this Agreement shall apply to such multiple Affiliate policies as the same would apply any policy issued separately to the Franchisee to meet its obligations hereunder.

10.11 *Indemnification:* The City shall give Franchisee written notice of a matter requiring indemnification hereunder as soon as possible, but in no event more than thirty (30) days after the date the City receives notice, or otherwise is made aware, of such matter. Such notice shall in any event be delivered to Franchisee sufficiently in advance of the time for Franchisee's response to a third party claim in order that Franchisee will be able to timely respond and the defense against such claim will not be prejudiced. Upon receipt of timely notice Franchisee shall:

10.11.1 Defend, indemnify and hold harmless the County, each Participating Municipality, and their respective elected officials, officers, employees, agents, boards, and commissions, from and against all Liabilities, special, incidental, consequential, punitive and all other damages, costs and expenses arising out of or resulting from Franchisee's:

10.11.1.1 construction, maintenance, repair, upgrade, enhancement, rebuild or removal of the Cable System and conduct of the operation of the Cable System; and

10.11.1.2 except as provided in Section 10.14 below, distribution of any Cable Service over the Cable System, including but not limited to any claim against the Franchisee for invasion of the right of privacy, defamation of any Person or the violation or infringement of any copyright, trade mark, trade name, service mark, or patent, or of any other intellectual property right of any Person.

10.12 *Defense and Settlement:* In any action in which the Franchisee defends the City, the Franchisee shall consult with the City prior to proposing, accepting, or rejecting a settlement and prior to filing any pleading which might estop the City with respect to any question of fact or law. Franchisee shall provide the defense of any claims brought against the City by selecting counsel of Franchisee's choice to defend the claim, subject to the consent of the City, which shall not unreasonably be withheld. Nothing herein shall be deemed to prevent the City from cooperating with the Franchisee and participating in the defense of any litigation by its own counsel at its own cost and expense, provided, however, that after consultation with the City, Franchisee shall have the right to defend, settle or compromise any claim or action arising hereunder, and Franchisee shall have the authority to decide the appropriateness and the amount of any such settlement. In the event that the terms of any such settlement include the full release of the City and the City does not consent to the terms of any such proposed settlement or compromise, Franchisee shall not settle the claim or action, but its obligation to indemnify the City shall in no event exceed the amount of such proposed settlement.

10.13 *Limitations on Indemnification:* As between the City and the Franchisee or any Affiliate, the foregoing Liability and indemnity obligations of the Franchisee pursuant to this Agreement shall not apply to claims arising solely from:

10.13.1 Any willful misconduct or negligence of any City elected official, officer, employee, agent, attorney, consultant or independent contractor causing any claim or damages;

10.13.2 The content of Cable Services over the PEG Channels, including any emergency alert system to the extent that such claims do not arise out of Franchisee's willful misconduct or negligence; or

10.13.3 The content of Cable Services over Public Access Channels and Educational Access Channels to the extent that such claims do not arise out of Franchisee's willful misconduct or negligence;

10.14 *City's Liability:* The City shall be responsible, and shall indemnify and hold harmless the Franchisee, for the willful misconduct and negligent actions of its elected officials, officers, employees and agents subject to, and to the extent of, all defenses, immunities, limitations, and provisions of Applicable Law, including, but not limited to, the Local Government Tort Claims Act. In addition, the City shall be responsible for its own acts of willful misconduct or negligence, or breach of obligation committed by the City for which the City is legally responsible, subject to any and all defenses and limitations of liability provided by law. The Franchisee shall not be required to indemnify the City for acts of the City which constitute willful misconduct or negligence, on the part of the City, its officers, employees or agents.

11. TRANSFER OF FRANCHISE

11.1 *Non-Affiliate Transfers:* Subject to Section 617 of the Communications Act, 47 U.S.C. Section 537, and Section 11.3 below, no Transfer shall occur without the prior consent of the Franchisor, provided that such consent shall not be unreasonably withheld, delayed or conditioned. No such consent shall be required, however, for a transfer in trust, by mortgage, by

other hypothecation, by assignment of any rights, title, or interest of Franchisee in this Agreement or the Cable System in order to secure indebtedness, or for transactions otherwise excluded under Section 1.48 above.

11.2 *Affiliate Transfers:* In the event that Franchisee transfers the Franchise to an Affiliate, or the Control of Franchisee is transferred to an Affiliate as provided in Subsection 1.2, Franchisee shall notify the City of the transfer at least thirty (30) days before the transfer and, at that time, describe the nature of the transaction and submit complete information describing who will have direct and indirect ownership and control of the Cable System after the transaction.

11.3 Conditions of Transfer:

If the Franchise is transferred the transferee shall:

11.3.1.1 Warrant that it has read, accepts, and agrees to be bound by this Agreement;

11.3.1.2 Agree to assume all responsibility for all liabilities, acts and omissions, known and unknown, of its predecessor Franchisee, for all purposes, including renewal;

11.3.1.3 Agree that the transfer shall not permit it to take any position or exercise any right which could not have been exercised by its predecessor Franchisee;

11.3.1.4 Warrant that the transfer will not substantially increase the financial burdens or substantially diminish the financial resources available to Franchisee, or otherwise adversely affect the ability of Franchisee to perform this Agreement;

11.3.1.5 Notify the City that the transfer is complete within five (5) business days of the date the transfer is completed.

If Control of the Franchisee is transferred:

11.3.1.6 Franchisee shall provide the information required by Sections 11.3.1.1 through 11.3.1.5, and agree that the transfer shall have no effect on its obligations under the Franchise, within thirty (30) days of the transaction.

11.4 *Cost Reimbursement:* To the extent that City's consent to a Transfer of Franchise is required, Franchisee (or transferee) shall reimburse City for reasonable expenses incurred in reviewing that the transferee has the technical, legal, financial and operational ability to operate the Cable System to provide Cable Service. In no case shall Franchisee reimburse the City for expenses exceeding \$15,000. This supplements Section 11.114 of the Cable Code.

12. **RENEWAL OF FRANCHISE**

12.1 *Communications Act:* The City and Franchisee agree that any proceedings undertaken by the City that relate to the renewal of this Franchise shall be governed by and comply with the provisions of Section 626 of the Communications Act, 47 U.S.C. Section 546.

12.2 *Informal Renewal:* Notwithstanding anything to the contrary set forth herein, Franchisee and the City agree that at any time during the term of the then current Franchise, while affording the public appropriate notice and opportunity to comment, the City and Franchisee may agree to undertake and finalize informal negotiations regarding renewal of the then current Franchise and the City may grant a renewal thereof.

12.3 *Consistency.* Franchisee and the City consider the terms set forth in this Article 12 to be consistent with the express provisions of 47 U.S.C. Section 546.

13. ENFORCEMENT AND TERMINATION OF FRANCHISE

13.1 *Noncompliance Notice:* In the event that the City believes that Franchisee has not complied with the terms of this Agreement or the Cable Code, the City shall informally discuss the matter with Franchisee. If these discussions do not lead to resolution of the problem, the City shall notify Franchisee in writing of the exact nature of the alleged noncompliance (for purposes of this Article, the “Noncompliance Notice”).

13.2 *Franchisee’s Right to Cure or Respond:* Unless a shorter time period is provided in Section 13.10 below, Franchisee shall have thirty (30) days from receipt of the Noncompliance Notice to: (i) respond to the City, if Franchisee contests (in whole or in part) the assertion of noncompliance; (ii) cure such noncompliance; or (iii) in the event that, by the nature of the noncompliance, such noncompliance cannot be cured within the thirty (30) day period, initiate reasonable steps to remedy such noncompliance and notify the City of the steps being taken and the date projected that they will be completed.

13.3 *Notice of Violation:* In the event that (i) Franchisee fails to respond to the Noncompliance Notice pursuant to the procedures required by this Article, or (ii) in the event that Franchisee has not remedied (or commenced to remedy in the case of an item requiring a longer cure period) the alleged noncompliance within thirty (30) days or the date projected pursuant to Section 13.2(iii) above, the City shall provide Franchisee with a written notice specifying the nature and extent of the violation (“Notice of Violation”) and the liquidated damage being assessed.

13.4 *Enforcement:* Subject to applicable federal and state law, in the event that after the expiration of thirty (30) days from the receipt of the Notice of Violation, if Franchisee is still in default, the City may:

13.4.1 Seek specific performance of any provision, which reasonably lends itself to such remedy, as an alternative to damages; or

13.4.2 Commence an action at law for monetary damages or seek other equitable relief; or

13.4.3 Collect amounts due, including by drawing on the Performance Bond pursuant to Section 13.7 hereof or the letter of credit pursuant to Section 13.8 hereof, if any amounts due are not timely paid thirty (30) days after the Notice of Violation, and to the extent applicable, as provided in Section 5-14 of the Cable Code.

13.4.4 Franchisee shall have a right to contest the Notice of Violation by submitting a written objection and request for a hearing before the Mayor and Council of the City.

13.5 *Substantial Default:* In the case of a substantial material default of a material provision of this Agreement or the Cable Code, the City may seek to revoke the Franchise in accordance with Section 13.6 below.

13.6 *Revocation:* If, after following the procedures set forth in Sections 13.1 through 13.4 above, the City seeks to revoke the Franchise, it shall provide written notice of this intent to the Franchisee and a hearing before the Mayor and Council. The Franchisee shall have ninety (90) days from receipt of the notice of intent to revoke to respond or to object in writing and to state its reasons for such objection. The City shall cause to be served upon the Franchisee, at least thirty (30) business days prior to a public hearing a written notice specifying the time and place of such hearing and stating its intent to consider whether the Franchise should be revoked.

13.6.1 At the designated hearing Franchisee shall be provided a fair opportunity for full participation including the right to be represented by legal counsel and to introduce relevant evidence. A complete verbatim record and/or a transcript shall be made of such hearing.

13.6.2 Following any determination by the Mayor and Council to revoke, the City shall promptly provide Franchisee with a written decision setting forth its reasoning. To the extent permitted by Applicable Law, Franchisee may challenge a revocation of the Franchise by the Mayor and Council to an appropriate court.

13.6.3 The City may, at its sole discretion, take any lawful action which it deems appropriate to enforce the City's rights under the Franchise in lieu of revocation of the Franchise.

13.7 *Performance Bond:* On or before the Effective Date, the Franchisee shall provide the City with security for the performance of this Agreement in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000). The form of this security may, at Franchisee's option, be a performance bond, letter of credit, cash deposit, cashier's check or any other security acceptable to the City. If Franchisee posts a performance bond ("Performance Bond") the Performance Bond shall be in the form attached to this Agreement as Exhibit H. The Performance Bond shall be issued by a surety meeting the requirements of Section 10.4. In the event that a Performance Bond provided pursuant to this Agreement is not renewed or is cancelled, Franchisee shall provide new security pursuant to this Section within thirty (30) days of such cancellation or failure to renew.

13.7.1 Cancellation by Surety: Neither cancellation, nor termination nor refusal by surety to extend the Performance Bond, nor inability of the Franchisee to file a replacement bond or replacement security for its obligations, shall constitute a loss to the City recoverable under the bond.

13.7.2 Confirmation of Withdrawals: Within five (5) days after a draw, the City shall notify the Franchisee of the date and amount of the draw.

13.8 Security Fund:

13.8.1 In addition to the Performance Bond required pursuant to Section 13.7 above, Franchisee shall post a security fund with the City in the form of a letter of credit or cash, as determined in the sole discretion of Franchisee, in the amount of Twenty Thousand Dollars (\$20,000) (the "Security Fund"). A letter of credit shall be in a form reasonably acceptable to the City. The Security Fund shall be used to: (i) ensure the faithful performance by Franchisee of its obligations under this Agreement and compliance with all orders, permits, and directions of any agency of the City having jurisdiction over Franchisee's acts or defaults under the Cable Code; (ii) payment of any claims, liens, and taxes due to the City that arise by reason of the operation or maintenance of the Cable System; (iii) failure of Franchisee to pay the City sums due under the provisions of this Agreement and the Cable Code; (iv) reimbursement of costs borne by the City to correct Franchisee violations not corrected by Franchisee after notice and the opportunity to cure as provided herein; and (v) monetary remedies, penalties, or damages assessed against Franchisee due to Franchisee violations. If the Franchise is revoked for cause by reason of the default of Franchisee under the Cable Code and Section 13.6 of this Agreement, the Security Fund deposited under this Section shall become the property of the City. If there is no outstanding default by Franchisee at the end of one hundred eighty (180) days after the termination of the Franchise, Franchisee shall be entitled to the return of all or any part of the Security Fund that remains on deposit and to any accrued interest.

13.8.2 Within five (5) days after a draw, the City shall notify the Franchisee of the date and amount of, and reason for, the draw. In the event that the Security Fund is in the form of cash, amounts withdrawn from the Security Fund pursuant to this Subsection shall be replenished by Franchisee by delivering to the City or its designee for deposit in the Security Fund a cash amount equal to the amount so withdrawn within thirty (30) days of its receipt of notice from the City of the date and amount of such withdrawal, unless Franchisee files a written challenge of the draw with the City Council or in a court of law. In the event the security deposit is in the form of a letter of credit, Franchisee shall replenish the Security Fund by either restoring the Letter of Credit to its full original amount or by establishing a new letter of credit in the amount of Twenty Thousand and No/100 Dollars (\$20,000) within thirty (30) days of its receipt of notice from the City of the date and amount of such withdrawal, unless Franchisee files a written challenge of the draw with the City Council or in a court of law. Within thirty (30) days of receipt of the new letter of credit, the City shall return the previously issued letter of credit to Franchisee. Franchisee shall be entitled to a full refund of all amounts determined to be improperly drawn from the Security Fund.

13.9 *Code Penalties:* At no time throughout the Franchise term shall the Franchisee be liable for penalties under Section 5-14(a) of the Cable Code and Liquidated Damages, set forth below, in excess of an aggregate of Two Hundred Fifty Thousand Dollars (\$250,000) per year, provided however that the City retains all other legal rights and remedies, including without limitation specific performance and injunction, for failure to comply with the Franchise Agreement, regardless of whether the cap has been reached.

13.10 *Liquidated Damages:* Because the Franchisee's failure to comply with provisions of the Franchise and this Franchise Agreement will result in injury to the City, and because it will be difficult to estimate the extent of such injury, the City and the Franchisee agree

to the following liquidated damages to be effective during the Term of the Franchise for the following violations of the Franchise and of this Agreement, which represent both parties' best estimate of the damages resulting from the specified violation. Such damages shall not be a substitute for actual performance by the Franchisee of a financial payment, but shall be in addition to any such actual performance. The City, or designee, shall have the authority to waive or reduce the liquidated damage amounts herein for good cause. Cure periods listed below shall begin to run at the time the Franchisee is notified in writing of a violation by the City, unless otherwise specified below.

13.10.1 For failure to submit any required plans indicating expected dates of installation of various parts of the System: \$400/day for each violation for each day the violation continues after Notice of Violation;

13.10.2 For a Transfer without approval: \$2,000/day for each violation for each day after the Notice of Violation that the violation continues;

13.10.3 For failure to comply with requirements for public, educational and governmental use of the System: \$1,000/day for each violation for each day the violation continues after the Notice of Violation;

13.10.4 For failure to supply information, reports, or filings lawfully required under this Agreement, by law, or by the City: \$500 per day for each violation for each day the violation continues after a thirty day cure period, which shall begin to run on the due date of any regularly scheduled report and on the date of a deadline reasonably set by the City for any report or information request not regularly scheduled, unless the Franchisee shows that it was not in fact aware of the requirement in question, in which case the thirty day cure period shall begin to run upon written notice of such requirement by the City to the Franchisee;

13.10.5 For violation of customer service standards: \$200 per day or per violation, if the violation continues after the Notice of Violation;

13.10.6 For failure to file, obtain or maintain any required letter of credit or performance bond in a timely fashion: \$200 per day for each day the violation continues after Notice of Violation;

13.10.7 For failure to restore damaged property or to remove or repair equipment, including without limitation damaged or out-of- service pedestals, cabinets, cables or other System equipment: \$200 per day, in addition to the cost of the restoration as required elsewhere herein or in a Franchise Agreement, for each day the violation continues after Notice of Violation ;

13.10.8 For violation of technical standards established by the FCC: \$100 per day for each day the violation continues after Notice of Violation.

13.10.9 For knowingly and intentionally signing a false report or statement: \$1,000/report or document.

13.10.10 For failure to comply with the line extension requirements of this Agreement: \$250 per day for each violation for each day that the violation continues after Notice of Violation.

14. COMPETITIVE EQUITY

14.1 *Competitive Equity:* The City has the authority to grant franchises that allow entities to construct and operate facilities in the Public Rights-of-Way that may be used to provide video programming services to residences that compete with Franchisee's services. If City grants such a franchise to an entity that provides competitive video programming services to residences that contains material terms and conditions that differ from Franchisee's material obligations under this Franchise, then the parties agree that they will, pursuant to the processes set forth in this Section 14, either negotiate the terms of this Franchise to include any material terms or conditions that the City imposes upon the new entrant, or negotiate amendments to the Franchise to insure that the regulatory and financial burdens on each franchisee are materially equivalent. "Material terms and conditions" include franchise provisions related to: Franchise fees and Gross Revenues; number of PEG Channels and their funding; customer service standards; required reports and related record keeping; and liquidated damages. The parties agree that this provision shall not require an identical franchise or authorization for a competitive entity so long as the regulatory and financial burdens in entirety on each entity are materially equivalent.

14.2 *Exemptions:* The following are exempt from this Section 14:

14.2.1 video programming services delivered over wireless networks;

14.2.2 video programming services delivered via means over systems that are not subject to the City's franchising authority or upon which the City may not impose similar requirements, under state or federal law, including a system described in 47 U.S.C. Section 651(a)(2);

14.2.3 Cable franchises to occupy the Public Rights-of-Way granted, including by renewal or extension, to an entity on or before the effective date of this Franchise;

14.2.4 telecommunication services; or

14.2.5 interstate information services.

14.3 *Limits on Relief.* The Parties agree that:

14.3.1 Franchisee may not withhold, delay or enjoin any performance or otherwise refuse to comply with its obligations whether or not it believes it is entitled to relief under this Section;

14.3.2 Any relief shall be prospective only, and limited to the relief agreed upon, or the modifications obtained through any renewal of this Franchise, or in a court of law;

14.3.3 The City will not be liable for any damages to Franchisee for any breach of this provision; and

14.3.4 Franchisee may not obtain any relief from obligations it may have under settlements or other contracts with the City via this provision.

14.4 *Modifications Process, Initiation:* The modifications process provided for herein shall only be initiated by written notice provided by Franchisee to City or City to Franchisee regarding specified franchise obligations. The applicable Party's notice must: (1) identify the specific terms or conditions in the competitive cable services franchise which are materially different from Franchisee's obligations under this Franchise; (2) identify the Franchise terms and conditions for which the Party is seeking amendments; (3) provide text for any proposed Franchise amendments with a written explanation of why the proposed amendments are necessary and consistent; and (4) if notice is given by Franchisee, confirm whether Franchisee is willing to accept any additional obligations that may be contained within the new franchise that are not contained within its franchise.

14.5 *Negotiation.* Upon receipt of Franchisee's written notice as provided under Section 14.4, the City and Franchisee agree that they will use best efforts in good faith to negotiate the proposed Franchise modifications to achieve competitive equity of regulatory and financial burdens, and that such negotiation will proceed and conclude within a one hundred eighty (180) day time period, unless that time period is reduced or extended by mutual agreement of the parties. If the City and Franchisee reach agreement on the Franchise modifications pursuant to such negotiations, then the City shall amend this Franchise to include the modifications insofar as permitted under City law.

14.6 *Failure To Reach Agreement:* If the City and Franchisee fail to reach agreement in such negotiations, the Party requesting modification may elect to shorten the remaining term of this Franchise to not more than thirty six (36) months and shall be deemed to have timely invoked the formal renewal rights and procedures set forth in §626 of the Communications Act, or may seek relief in court.

14.7 *Scope:* Franchisee acknowledges that it is not entitled to any modification of this Franchise based on franchises that are now in effect in the City, or for any new franchise that is issued for less than 10% of the area of the City; or that may be issued by any other franchising authority.

14.8 *Actual Providers:* Notwithstanding anything contained herein to the contrary, City shall not be obligated to amend this Franchise unless the new entrant is actually providing video programming services under a franchise granted by City.

15. MISCELLANEOUS PROVISIONS

15.1 *Actions of Parties:* In any action by the City or Franchisee that is mandated or permitted under the terms hereof, such party shall act in a reasonable, expeditious, and timely manner. Furthermore, in any instance where approval or consent is required under the terms hereof, such approval or consent shall not be unreasonably withheld, delayed or conditioned unless otherwise specifically provided herein.

15.2 *Binding Acceptance:* This Agreement shall bind and benefit the parties hereto and their respective heirs, beneficiaries, administrators, executors, receivers, trustees, successors and assigns.

15.3 *Severability of Immaterial Terms:* Subject to Section 15.4, if any immaterial term, condition, or provision of this Agreement shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective.

15.4 *Preemption:* In the event that federal or state law, rules, or regulations preempt a provision or limit the enforceability of a provision of this Agreement, the provision shall be read to be preempted to the extent, and for the time, but only to the extent and for the time, required by law. In the event such federal or state law, rule or regulation is subsequently repealed, rescinded, amended or otherwise changed so that the provision hereof that had been preempted is no longer preempted, such provision shall thereupon return to full force and effect, and shall thereafter be binding on the parties hereto, without the requirement of further action on the part of the County or Participating Municipality.

15.4.1 If, subsequent to the Effective Date, there is a change in federal law or state law that eliminates the authority of local governments to require and grant cable television franchises for the provision of Cable Service, then to the extent permitted by law this Franchise shall survive such legislation and remain in effect for the term of this Franchise

15.4.2 In the event that federal or state laws, rules or regulations preempt, or substantially preempt, the material provisions of this Agreement, the Franchisee agrees to enter into a new agreement governing Franchisee's provision of Cable Services in the Franchise Area to the extent such an agreement is not preempted by federal or state laws, rules or regulations and is consistent with this Agreement.

15.5 *Force Majeure:* Franchisee shall not be held in default under, or in noncompliance with, the provisions of this Agreement, nor suffer any enforcement or penalty relating to noncompliance or default, where such noncompliance or alleged defaults occurred or were caused by a Force Majeure. In the event that any such delay in performance or failure to perform affects only part of the Franchisee's capacity to perform, the Franchisee shall perform to the maximum extent it is able to perform and shall take all reasonable steps within its power to correct such cause(s) in as expeditious a manner as possible.

15.6 *Governing Law:* This Agreement shall be construed and enforced in accordance with the laws of the State of Maryland without regard to conflicts of law principles. All actions or suits brought hereunder or arising out of this Agreement shall be brought in the appropriate State or Federal courts in Maryland.

15.7 *Notices:* Unless otherwise expressly stated herein, notices required under this Agreement shall be mailed first class, postage prepaid, to the addressees below. Each party may change its designee by providing written notice to the other party.

15.7.1 Notices to Franchisee shall be mailed to:

Franchisee
1215 East Fort Avenue
Suite 103
Baltimore, MD 21230
Attention: Government Affairs Department

with copies to:

Comcast Cable Northeast Division
676 Island Pond Road
Manchester, NH 03109
Attention: Government Affairs Department

15.7.2 Notices to the City shall be mailed to:

City Manager
City of Greenbelt
25 Crescent Rd
Greenbelt, MD 20770

15.8 *Entire Agreement:* This Agreement and the Exhibits hereto constitute the entire agreement between Franchisee and City, and it supersedes all prior or contemporaneous agreements, representations or understanding (whether written or oral) of the parties regarding the subject matter hereof.

15.9 *Amendments:* This Agreement shall not be modified except by a written instrument approved in accordance with Applicable Law and executed by all parties.

15.10 *Captions:* The captions and headings of articles and sections throughout this Agreement are intended solely to facilitate reading and reference to the sections and provisions of this Agreement. Such captions shall not affect the meaning or interpretation of this Agreement.

15.11 *Recitals:* The recitals set forth in this Agreement are incorporated into the body of this Agreement as if they had been originally set forth herein.

15.12 *Effect of Revocation on Use of System To Provide Non-Cable Services:* If the City revokes a franchise, or if for any other reason Franchisee abandons, terminates, or fails to operate or maintain service to its Subscribers, and the Franchisee does not have other authority to maintain and operate its facilities in the Public Rights-of-Way, the City may, subject to Applicable Law:

15.12.1 require the former franchisee to remove its facilities and equipment at the Franchisee's or surety's expense, or at the expense of both, after determining that the Cable System cannot be economically maintained and operated;

15.12.2 acquire ownership of the Cable System at an equitable price on the recommendation of the City Manager and with the approval of the Mayor and Council; or

15.12.3 after a public hearing, sell, assign, or transfer all or part of the assets of a Cable System abandoned by a Franchisee for the best price offer obtainable. However, the legal, character, financial, technical, and other qualifications of the purchaser must meet City approval. The City must pay any consideration received in excess of the City's costs, and after other creditors and Subscriber claims have been satisfied, to the original Franchisee.

15.13 *Independent Review:* City and Franchisee each acknowledge that they have received independent legal advice in entering into this Agreement. In the event that a dispute arises over the meaning or application of any term(s) of this Agreement, such term(s) shall not be construed by the reference to any doctrine calling for ambiguities to be construed against the drafter of the Agreement.

15.14 *Franchisee Bears Its Own Costs:* Unless otherwise expressly provided in this Agreement, all acts that the Franchisee is required to perform must be performed at the Franchisee's own expense.

15.15 *City Bears Its Own Costs:* Unless otherwise expressly provided in this Agreement, all acts that the City is required to perform must be performed at the City's own expense.

15.16 *Jurisdiction and Venue:* Franchisee and the City agree that any court action to enforce or interpret the terms of this Agreement shall be brought and maintained exclusively in the Circuit Court for Prince George's County, Maryland, provided, however, that with respect to any matter which may be tried in a federal jurisdiction venue shall be in the U.S. District Court for the District of Maryland, provided, further, that the chosen forum has subject matter jurisdiction over the action and, in the case of an action originally brought in the Circuit Court, without prejudice to the exercise of any right of removal created by federal law.

[SIGNATURE PAGE FOLLOWS]

AGREED TO THIS ____ DAY OF _____, 2022.

Comcast of Maryland, LLC

By: _____

Print Name: _____

Title: _____

ATTEST:

CITY OF GREENBELT

Bonita Anderson City Clerk

By: _____
Emmett Jordan, Mayor

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Jason Deloach, City Attorney

EXHIBIT A:

SETTLEMENT AGREEMENT BETWEEN PRINCE GEORGE’S COUNTY, MD,
PARTICIPATING MUNICIPALITIES AND COMCAST OF MARYLAND, LLC FOR THE
INDEFEASIBLE RIGHT OF USE OF INSTITUTIONAL NETWORK FACILITIES, AND
PROVISION OF CABLE MODEM SERVICES

This Agreement is entered into as of January 1, 2023 ("Effective Date") by and between Comcast of Maryland, LLC ("Comcast"), and Prince George’s County, Maryland ("County"), and the Participating Municipalities identified in Exhibit 1.

- WHEREAS, Comcast, the County and certain Participating Municipalities entered into cable franchise agreements in 1999 (“the 1999 Franchise Agreements”); and
- WHEREAS, pursuant to Section 6 (h) of the 1999 Franchise Agreement, Comcast constructed an institutional network (“C-Net”) partially funded through a capital equipment grant provided by Comcast, and partially funded by the Participating Municipalities and constructed by Comcast, which C-Net consists of dark fibers; and
- WHEREAS, the County and certain of the Participating Municipalities were each given an indefeasible right of use (“IRU”) to use the C-Net; and
- WHEREAS, the County and Comcast agree that the FCC’s 3rd Report and Order on Section 621 of the Cable Act provides Comcast’s the right to collect a fee for the C-Net while the County and Participating Municipalities assert the prior Franchise entitles them to perpetual, free use of the C-Net; and
- WHEREAS, the Parties have agreed to resolve the dispute through this Settlement Agreement by agreeing: (1) that the County’s and Participating Municipalities’ financial obligations around the C-Net shall be limited to the amounts set forth herein; (2) that the County’s and Participating Municipalities’ claims as to the ongoing use of the C-Net shall terminate at the end of this Settlement Agreement; and (3) that Comcast agrees solely for the limited purpose of this settlement agreement that fees as set forth herein may be treated by the County and all municipalities identified in Exhibit C of the Franchise Agreement as PEG capital expenses; and (4) that Comcast shall not offset costs related to the C-Net from franchise fees pursuant to the FCC’s 621 Orders; and
- WHEREAS access to and use of the C-Net is managed by the Prince George’s Intergovernmental Network Community Coordinating Committee (“PGINCCC”) and within each jurisdiction by the respective Participating Municipality; and
- WHEREAS, the County, Participating Municipalities and Comcast agree that the continued operation of the C-Net within the County is in the public interest, and the purpose of this

Agreement is to agree upon the terms of the IRU, to ensure that the County and all of the Participating Municipalities have a functioning institutional network that is adequately maintained to provide continuous paths for communications between and among sites; and

- WHEREAS, the C-Net is connected to the FiberNet, defined below, and it is the intent of the parties to provide a means by which the C-Net may be connected to the FiberNet and via those networks, to additional locations, without Comcast being required to dedicate additional capacity on its network to public, educational or government use of an institutional network, except as part of the maintenance of the C-Net; and

NOW THEREFORE, in consideration of the foregoing recitals, which are incorporated herein, the mutual benefits and undertakings described herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. DEFINITIONS

- (a) “Actual Cost” means the cost to Comcast of materials and labor necessary to perform maintenance of C-Net facilities, as further described in Exhibit 3.
- (b) “Authorized Users” means the County, Participating Municipalities, Prince George’s County Public Schools and their agencies and subdivisions; all political subdivisions of the State located within the external boundaries of the County, and their agencies and subdivisions.
- (c) “C-Net” means the fiber and associated facilities on Comcast’s side of the Demarcation Point, constructed or extended by Comcast pursuant to the 1999 Franchise Agreements to serve the proposed 186 sites listed in that agreement, all described in Exhibit 2.
 - (i) LFAs may substitute sites so long as the LFA bears all expenses associated with the move.
 - (ii) Parties also agree that nothing in this Agreement prevents LFAs from adding sites on the LFA’s side of the Demarcation Point.
- (d) “Demarcation Point” for purposes of this Agreement shall be:
 - (i) At C-Net sites, the patch panel, termination block, or other termination device located at each of the County’s or Participating Municipalities’ C-Net sites, at the point closest to Comcast’s facilities where the device transmits signals to and from the C-Net provided by Comcast;
 - (ii) At the Comcast headend, or at hub sites where the County or Participating Municipalities have equipment used in the operation of the C-Net, the inputs and outputs of the County or Participating Municipality equipment;
 - (iii) At other locations where FiberNet cables are spliced directly to the C-Net fibers, the splice point or splice box used for the connection is the Demarcation Point, and is on Comcast’s side of the Demarcation Point.
- (e) “Effective Date” means January 1, 2023.

- (f) “FiberNet” refers to fiber optic networks constructed by County or Participating Municipalities separately, or in conjunction with other Maryland communities (including, without limitation the Inter-County Community Broadband Network) and used in part for governmental communications, as the same exist now, or may be expanded.
- (g) “Fiber Specifications” means all fiber is single mode and meets manufacturer’s specifications for performance along the route and at each splice point. Splices occurring along the C-Net fiber routes shall meet generally accepted industry standards for workmanship and optical transmission performance
- (h) “Franchise Agreement” means that agreement between LFAs and Comcast to operate a cable system in Prince Georges County for the purpose of providing cable service.
- (i) “Institutional Network” or “I-Net” refers collectively to the interrelated C-Net and FiberNet networks.
- (j) “LFAs” or “Local Franchising Authorities” refers collectively to the County and the Participating Municipalities.
- (k) “Maintenance” is interpreted broadly to include repair, restoration, rebuilding, replacement, removal, relocation, location, and similar work required to ensure that the C-Net is in good condition; properly and safely installed and satisfying all applicable specifications, including the Fiber Specifications; federal, state, and local code requirements; applicable permitting requirements; and utility pole attachment licenses.
- (l) “Outage” refers to an instance when a user cannot for a period of more than one hundred and twenty (120) minutes, because of a problem resulting from the failure of any network component provided by Company, transmit video, voice, and/or data communications on the C-Net. “Outage” conditions shall not include scheduled preventive maintenance as long as the County is notified no less than seven (7) days in advance and the Company considers requests for rescheduling maintenance to times less disruptive to the County, or cases of Force Majeure.

2. TERM

- (a) The Term of this Agreement shall be ten (10) years unless terminated earlier by LFAs in accordance with the terms and conditions of this Agreement.
- (b) Additional Term. Nothing herein shall prevent Comcast, the County, or any Participating Municipality from extending the term of this Agreement by mutual agreement.

3. OWNERSHIP AND INDEFEASIBLE RIGHT OF USE

- (a) All right, title, and interest in the C-Net shall always remain exclusively with Comcast. Subject to the terms and conditions of this Agreement, Comcast grants each of the LFAs individually an exclusive and indefeasible right of use (IRU) in the C-Net

that serves only facilities within each LFA's respective boundaries, and the LFAs jointly an exclusive and indefeasible IRU in the remainder of the C-Net, which consists of fiber connections to Comcast hubs, nodes and headend (the "Joint Facilities").

- (b) The IRU granted herein does not convey to the LFAs any legal title to any real or personal property; provided that, to the fullest extent permitted by law, and solely for the Term of this Agreement, as to those portions of the C-Net for which an LFA holds the IRU (whether separately, or jointly with other LFAs), the IRU grants the LFAs all beneficial title and interest in the C-Net, and the LFAs shall be the beneficial owners of the C-Net, possessing equitable title thereto, and shall have the exclusive and indefeasible right of use of the C-Net (jointly, with respect to the Joint Facilities) as if the LFAs were the absolute owner thereof. Notwithstanding anything herein to the contrary, upon the Effective Date, the grant of the IRU in the C-Net shall be deemed fully performed, shall vest in the LFAs and shall be deemed severable and non-executory.

4. ACCESS.

- (a) LFAs shall be granted access to Comcast's headend site, LFA designated splice locations and other C-Net related facilities within one (1) hour of request during Normal Business Hours subject to reasonable security requirements of Comcast for such facilities. Comcast shall not be required to allow outside third-party personnel access to its headend or other such sensitive, secure facilities without prior notification from the LFAs. At the headend, C-Net fibers shall continue to be terminated and labeled using industry standard connectors in an area within the headend facility (the Headend C-Net Service Area). The LFAs shall have 2 racks available in Comcast's headend and hub sites with sufficient heating and air conditioning. 10 kW power shall be available for the Headend C-Net Service Area, including backup power. The Parties shall negotiate in good faith, if the need for additional power arises in the future, to develop agreeable terms for such power. The IRU includes unrestricted access to the C-Net except as stated herein, including entering splice locations and LFA-designated splice trays without prior notice to Comcast, provided that if LFA access results in interruption of Comcast's services three times during the term of this Agreement, access shall thereafter only take place with advance notice and supervision by a Comcast employee if so elected by Comcast and subject to an hourly fee for the supervision by a Comcast employee.
- (b) The Company may notify the County that it wants to relocate the I-Net equipment and facilities from the Company's headend site to a County-based facility, on 120 days' notice. The costs of such relocation shall be borne by the Company. The County and the Company shall work cooperatively toward such relocation, including the exchange of relevant cost and engineering information. The relocation shall take place pursuant to a written plan by the Company addressing the equipment and facilities that must be moved, the retrofitting of the County facility if needed, the scheduling of the relocation, and the timing and logistics of the cutover from the Company's headend to the new location.

5. USE OF C-NET FACILITIES.

- (a) Subject to the restrictions set forth in this Agreement, the C-Net may be used for any lawful, noncommercial, governmental and educational purpose, and for transport of signals for public, educational and government access channels. The LFAs shall not use or permit any third party to use the C-Net for resale or for the transmission of third-party traffic. For purposes of this Section 5, “third-party traffic” shall mean communications not involving at least: (i) one Authorized User, or (ii) a regional government or educational authority in which Authorized Users participate.
- (b) Required Rights: Comcast represents and warrants that it has obtained all required regulatory authorizations, construction permits, and appropriate agreements for installation and use of the C-Net installed in ducts, on poles, or in trenches on public or private property as of the Effective Date of this Agreement, and that the same will be maintained in full force and effect. The LFAs shall have a non-exclusive right to use and occupy all conduits, strand, pole attachments, sheaths and other property solely to the extent currently used by the C-Net (including but not limited to replacement conduits, strand, pole attachments, sheaths and other property). The rights granted herein are expressly made subject to each and every limitation, restriction or reservation affecting the Required Rights and consistent with all of the terms and conditions set forth in this Agreement. To the extent Comcast incurs additional expense for pole attachments, or other required approvals, to maintain the Required Rights, such additional costs shall be paid for by the LFAs.
- (c) An LFA may, at the LFA’s cost, interconnect the C-Net with the FiberNet. An LFA may request that interconnection to the C-Net on the Comcast side of the Demarcation Point be permitted at any location, including Comcast’s headend and hub sites. Permission by Comcast shall not be unreasonably denied. Comcast shall perform the connection and may charge the LFAs its costs therefore. LFAs are responsible for configuring their network so that interconnection does not result in the C-Net being used in a manner prohibited by this Section.
- (d) An LFA shall not sublease, barter, sell, or give away capacity on the C-Net without Comcast’s prior written consent. The limitations in this Section apply only to the C-Net.
- (e) The LFAs shall have the right to attach LFA equipment to the C-Net subject to the provisions below:
 - (i) Prior written consent from Comcast is required when an LFA wishes to attach devices to the C-Net at locations where the C-Net fibers are bundled with other Comcast fibers, which consent shall not be unreasonably denied. Prior to attaching equipment to the C-Net on Comcast’s side of the Demarcation Point, the LFA will coordinate with Comcast to ensure that the equipment and associated cabling, and power supplied, can be connected safely to the network at logical splice points consistent with sound engineering practice.
 - (ii) The County and Participating Municipalities accept sole responsibility for any and all end user electronics or other equipment necessary to make their

respective C-Net sites or equipment operational from the Demarcation Point.

- (iii) LFA equipment may not be attached to the C-Net if it would cause Comcast to violate applicable safety codes or cause Comcast to be in violation of the terms and conditions of any pole attachment agreement, conduit, easement or other required authorization. If an attachment by the LFA directly to the C-Net on a pole is treated as a Comcast attachment by the pole owner, and the pole owner charges Comcast additional pole attachment fees for the attachment, the LFA will pay the additional fees.
- (f) LFAs may permit other municipal or governmental agencies and subdivisions to use the C-Net within its jurisdictional boundaries and may maintain or enter into agreements for joint management and use of C-Net with other jurisdictions, subject to the restrictions on use set forth herein or in the Franchise Agreement. Comcast bears no responsibility for managing the use of the C-Net or for resolving conflicts that may arise regarding the use of the C-Net.
- (g) Nothing in this agreement is intended to alter or to require renegotiation of any existing arrangement among the LFAs for use of the C-Net, so long as such terms are consistent with the terms of this Agreement.
- (h) The fee and cost obligations of the LFAs are subject to the LFA appropriations process, but Comcast is not required to perform work until fees and costs are appropriated.

6. PAYMENT AND MAINTENANCE OBLIGATIONS.

- (a) Comcast shall maintain the C-Net in accordance with the standards set forth in Exhibit 3. The LFAs shall pay Comcast an annual fee of \$185,256 adjusted by an increase of 1.85% on the anniversary date of the Effective Date as set forth in Exhibit 4. The payments shall be made in advance on an annual basis, with the first annual payment due within thirty (30) days of the effective date of this Agreement, and subsequent payments due on the anniversary of the effective date. Payment is subject to the appropriation of funds, but Comcast need not maintain the C-Net until and unless the annual fee is paid. In consideration for the settlement of the dispute over the C-Net as stated herein, Comcast agrees that the County and all municipalities identified in Exhibit C of the Franchise Agreement, may use PEG Capital Funding provided for in the cable franchise to pay the fee set forth herein and Comcast shall not offset costs related to the C-Net against franchise fees pursuant to the FCC's 621 Orders.
 - (b) Other than as set forth herein, Comcast shall bear no responsibility whatsoever for any installation, construction, maintenance or operation of C-Net or FiberNet facilities.
 - (c) Other than construction related to fulfillment of its maintenance obligations in Exhibit 3 with respect to the C-Net Comcast shall have no obligation to construct any additional facilities for the C-Net, but may do so at its option, subject to written agreement with the LFAs.
 - (d) No fees related to the C-Net, other than the fees specified in this agreement, may be charged by Comcast to the LFAs or Authorized Users.

7. CABLE MODEMS

The County and Participating Municipalities shall have 90 days from the Effective Date to transition to a Comcast Business Service Internet Plan for the cable modem accounts listed in Exhibit 5 or to cancel service. Comcast agrees there will be no charge for the cable modem accounts listed in Exhibit 5 during this 90-day transition period.

8. NOTICES

Notices shall be provided by the Parties hereunder in the same manner and to the same persons as provided in the 2022 Franchise Agreement, except as specified below.

- (a) Payments made to Comcast hereunder shall be made by check or otherwise to the address specified on the invoice.
- (b) Comcast and the LFAs shall exchange escalation contact lists, as may be updated from time to time, to facilitate cooperation and coordination in meeting C-Net maintenance objectives and with regard to other aspects of their respective operations, and to provide notices required in connection with Section 6 and Exhibit 3.

9. LIENS AND ENCUMBRANCES

Neither Party, directly or indirectly shall create or impose any lien on the property of the other Party, or on the rights or title relating thereto, or any interest therein, or in this Agreement. Each Party will promptly, at its own expense, take such action as may be necessary to duly discharge any lien created by it on the property of the other. However, nothing in this Agreement shall be so construed as to prohibit Comcast from permitting the creation or imposition of a lien or security interest on facilities that it owns, provided that the same is subject to the rights of the LFAs under this Agreement.

10. INDEMNIFICATION: WARRANTIES

- (a) Comcast agrees to indemnify and hold the LFAs harmless against any and all loss, liability, damage and expense (including reasonable attorneys' fees) arising out of any demand, claim, suit or judgment for damages to any property or bodily injury to any persons, including, without limitation, the agents and employees of either Party hereto which may arise out of or be caused by such Party, its employees, servants, contractors, and/or agents in connection with the construction and maintenance of the C-Net under the terms of this Agreement but not arising from Outages unless such an Outage was the result of the negligent, intentional or reckless acts or omissions of Comcast, subject to any and all defenses and limitations of liability provided by law. Provided, the indemnity does not apply to claims that may arise from the failure of an application the LFAs are using over the C-Net. By way of example, if the LFAs choose to use the C-Net to support emergency services to the public and an individual is harmed due to a network problem preventing a timely emergency response, Comcast shall have no indemnification obligation and makes no warranty to the suitability for such purposes.

- (b) There are no third-party beneficiaries to this agreement. Comcast makes no warranty to any person other than as set forth in this agreement.
- (c) Without waiving common law and other governmental immunities and the provisions §5-301 et seq., Local Government Tort Claims Act, Courts and Judicial Proceedings Article, Annotated Code of Maryland, each of the LFAs shall be responsible for its own acts of willful misconduct or negligence or breach of obligation committed by it for which it is legally responsible, with respect to any activity or function conducted by any Person other than Comcast pursuant to this Agreement, subject to any and all defenses and limitations of liability provided by law.

11. DAMAGES LIMITATION

- (a) **Neither Party shall be liable to the other for special, exemplary, incidental, consequential punitive or indirect losses or damages (whether foreseeable or not) as result of the performance of nonperformance of its obligations under this Agreement, or its acts or omissions related to this Agreement or its use of facilities and equipment that are subject to this Agreement, whether or not arising from sole, joint, or concurrent negligence, contract, breach of warranty, strict liability or violation of law, even if advised of the possibility of such damages. The limitations do not reach damages that the LFAs may incur as a result of being required to obtain a substitute for the C-Net as a result of a breach.**

12. DEFAULT AND TERMINATION

- (a) The County and the Participating Municipalities may terminate this agreement at any time on ninety (90) days' notice at which point all work by Comcast on the C-Net shall cease; but the County and Participating Municipalities shall remain liable for work authorized and performed prior to notice being given.
- (b) On termination, County and Participating Municipalities may abandon any facilities at the hubs, headends or on the C-Net in place, or it shall promptly remove the equipment. Comcast shall provide access to its network as necessary to permit prompt removal of equipment. The LFA equipment shall be deemed abandoned if not removed or other arrangements agreed to within 180 days after termination.

13. WAIVER

The failure of either Party hereto to enforce any of the provisions of this Agreement, or the waiver thereof in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provisions, but the same shall nevertheless be and remain in full force and effect.

14. FORCE MAJEURE

The obligations of the Parties hereto are subject to Force Majeure, defined in the same manner as in the Franchise Agreement. Neither Party shall be held in default under, or in noncompliance with, the provisions of this Agreement, nor suffer any enforcement or penalty relating to noncompliance or default, where such noncompliance or alleged defaults occurred or were caused by a Force Majeure. In the event that any such delay in performance or failure to perform affects only part of a Party's capacity to perform, the Party shall perform to the maximum extent it is able to perform and shall take all reasonable steps within its power to correct such cause(s) in as expeditious a manner as possible. Provided that, the failure of Comcast to maintain the C-Net shall give rise to the rights of the County and Participating Municipalities to maintain the C-Net themselves, whether or not the failure is due to *force majeure*.

15. SEVERABILITY

If any provision of this Agreement is found contrary to law or unenforceable by any court, the remaining provisions shall be severable and enforceable in accordance with their terms, unless such unlawful or unenforceable provision is material to the transactions contemplated hereby, in which case the Parties shall negotiate in good faith to attempt to reach agreement on a substitute provision for at least ninety (90) days prior to exercising any remedy that may be available at law or equity. During that negotiation period, the parties will comply with the terms and conditions of this agreement unless expressly precluded from doing so by Applicable Law.

16. DISPUTES

If the LFAs dispute any invoiced cost or expense, they shall give the Company written notice specifying the item disputed, and the reason therefore. The LFAs shall not withhold payment for any cost or expense which is not disputed. The Parties shall, in good faith, diligently pursue resolution of any disputed item.

17. MISCELLANEOUS

- (a) This Agreement shall inure to the benefit of, and shall be binding on the Parties' respective successors and permitted assigns. This Agreement may not be assigned by Comcast without the prior written consent of the LFAs, but that consent will not be unreasonably refused, so long as the successor in interest will be the owner of Comcast's Cable System and a party to a franchise agreement with the County and the Participating Municipalities.
- (b) This Agreement may not be modified or amended, nor any of its terms waived, except by a writing signed by duly authorized representatives of the Parties.
- (c) This Agreement shall be construed and enforced in accordance with the laws of the State of Maryland without regard to conflicts of law principles. All actions or suits brought hereunder or arising out of this Agreement shall be brought in the appropriate State or Federal courts in Maryland.

- (d) This Agreement is freely and voluntarily entered into by the Parties, without any duress or coercion, and after each Party has consulted with its counsel. Each Party hereto has carefully and completely read all of the terms and provisions of this Agreement.
- (e) Neither Party, nor any of its Affiliates, will take any action to challenge any provision of this Agreement as contrary to federal or state law or FCC regulations; nor will they participate with any other person or entity in such challenge excluding future changes in law. If any provision of this Agreement is found to be unenforceable in a final judicial or administrative proceeding, the Parties shall enter into good-faith negotiations with the intent of reaching an agreement that would place the Parties in substantially the same position as if this Agreement were fully enforceable. If the negotiations do not result in agreement between the Parties within sixty days from the date of the final decision referred to in the preceding sentence, then either Party may call for binding arbitration within thirty days. Such arbitration shall have the goal of placing the Parties in the same positions they would occupy if this Agreement had been fully enforceable. The Parties shall select an independent, mutually acceptable arbitrator, who shall have available the full range of appropriate remedies. The arbitrator's decision shall be final and binding on both Parties. The Parties will each pay their own costs to appear before the arbitrator and will share the arbitrator's costs equally.
- (f) This Agreement may be executed in counterparts, each of which when so executed shall be deemed to be an original copy, and all of which together shall constitute one agreement binding on all parties hereto.
- (g) Capitalized terms not defined herein have the same meaning as those terms in the 2022 Franchise Agreement.
- (h) This Agreement shall be effective upon the above-referenced date when it is executed on behalf of the Parties.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by duly authorized representatives of each Party as follows:

SIGNATURES

SETTLEMENT - EXHIBIT 1

Participating Municipalities

Town of Berwyn Heights*
City of Bowie*
Town of Brentwood*
City of College Park*
Town of Colmar Manor*
Town of Cottage City*
City of District Heights*
Town of Edmonston*
Town of Fairmount Heights
City of Glenarden*
City of Greenbelt*
Town of Landover Hills*
City of Laurel*
City of Mount Rainier*
City of New Carrollton*
Town of North Brentwood*
Town of University Park*
Town of Upper Marlboro#

The Town of Upper Marlboro participated in the 1999 Franchise part of the County

SETTLEMENT - EXHIBIT 2

SITE NO.	SITE NAME	SITE ADDRESS
1	Bladensburg HS	5610 Tilden Road or 4200 57th Ave, Bladensburg, MD 20710
2	Bowie HS	15200 Annapolis Rd Bowie, MD 20715
3	Central HS	200 Cabin Branch Rd Capitol Heights, MD 20743
4	Crossland HS	6901 Temple Hill Rd. Temple Hills, MD 20748
5	Duval HS	9880 Good Luck Rd, Lanham MD 20706
6	Eleanor Roosevelt HS	7601 Hanover Pkwy, Greenbelt, MD 20770
7	Fairmount Heights HS	7001 Beltz Dr. Forestville, MD 20747
8	Forestville HS	7001 Beltz Dr. Forestville, MD 20747
9	Frederick Douglas HS	8000 Croom Rd. Upper Marlboro, MD 20772
10	Friendly HS	10000 Allentown Rd. Fort Washington, MD 20744
11	Gwynn Park HS	13800 Brandywine Rd. Brandywine, MD 20613
12	High Point HS	3601 Powder Mill Rd. Beltsville, MD 20705
13	Largo HS	505 Largo Rd. Upper Marlboro, MD 20774
14	Laurel HS	8000 Cherry Lane, Laurel, MD 20707
15	Northwestern HS	7000 Adelphi Rd. Hyattsville, MD 20782
16	Oxon Hill HS	6701 Leyte Dr. Oxon Hill, MD 20745
17	Parkdale HS	6001 Good Luck Rd. Riverdale, MD 20737
18	Potomac HS	5211 Boydell Avenue, Oxon Hill, MD 20745
19	Suitland HS	5200 Silver Hill Rd, District Heights, MD 20747
20	Surrattsville HS	6101 Garden Drive, Clinton, MD 20735
21	Charles Herbert Flowers HS	10001 Ardwick-Ardmore Dr. Springdale, MD 20774
22	Tall Oaks Vocational HS	2112 Church Rd. Bowie, MD 20721
23	Andrew Jackson MS	3500 Regency Pkwy, District Heights, MD 20747
24	Benjamin Stoddart MS	2501 Olson St. Marlow Heights, MD 20748
25	Benjamin Tasker MS	4901 Collington Rd. Bowie, MD 20715
26	Bucklodge MS	2611 Buck Lodge, Hyattsville, MD 20783
27	Charles Carroll MS	6130 Lamont Dr. New Carrollton, MD 20784
28	Drew Freeman MS	2600 Brooks Drive. Suitland, MD 20746
29	Dwight D Eisenhower MS	13725 Briarwood Dr. Laurel, MD 20708
30	Eugene Burroughs MS	14600 Berry Rd, Accokeek, MD 20607
31	Gardner Shuggart MS	2000 Calloway St. Temple Hills, MD 20748
32	Greenbelt MS	8950 Edmonston Rd or 6301 Breezewood Dr, Greenbelt, MD 20770
33	Gwynn Park MS	8000 Dyson Rd. Brandywine, MD 20613
34	Hyattsville MS	6001 42nd Avenue, Hyattsville, MD 20781

SITE NO.	SITE NAME	SITE ADDRESS
35	James Madison MS	7300 Woodyard Rd. Upper Marlboro, MD 20772
36	Kenmoor MS	2500 Kenmoor Dr. Hyattsville, MD 20785
37	Kettering MS	65 Harrington Dr. Upper Marlboro, MD 20772
38	Lord Baltimore MS/Isaac J. Gourdine MD	8700 Allentown Rd. Fort Washington, MD 20744
39	Martin Luther King Jr. MS	4545 Ammendale Rd. Beltsville, MD 20705
40	Nicholas Orem MS	6100 Editors Park Dr. Hyattsville, MD 20782
41	Oxon Hill MS	9570 Fort Foote Rd. Fort Washington, MD 20744
42	Robert Goddard MS	9850 Good Luck Rd. Lanham, MD 20706
43	Stephen Decatur MS	8200 Pinewood Dr. Clinton, MD 20735
44	Thomas G. Pullen MS	700 Brightseat Rd. Hyattsville, MD 20785
45	Thomas Johnson MS	5401 Barker Pl. Lanham, MD 20706
46	Thurgood Marshall MS	4909 Brinkley Rd. Temple Hills, MD 20748
47	Walker Mill MS	800 Karen Blvd. Capitol Heights, MD 20743
48	William Wirt MS	6200 Tuckerman St. Riverdale, MD 20737
49	SASSCER/Board of Education	14201 School Ln. Upper Marlboro, MD 20772
50	Belair Staff Development Center	3021 Belair Dr. Bowie, MD 20715
51	Bladensburg Instructional Center	5150 Annapolis Rd. Bladensburg, MD 20710
52	Facilities Administration Building	13300 Old Marlboro Pike, Upper Marlboro, MD 20772
53	ISSC (PGCPS)	9201 East Hampton Dr. Capitol Heights, MD 20743
54	Oxon Hill Staff Dev. Ctr.	7711 Livingston Rd. Oxon Hill-Glassmanor, MD 20745
55	Bonnie F. Johns Center	8437 Landover Rd., Greater Landover, MD 20785
56	RICA Center	9400 Surratts Rd., Cheltenham, MD 20623
57	UM Conference Center	3501 University Boulevard East, Adelphi, MD 20783
58	UMUC Pontiac St	4716 Pontiac Street College Park, MD 20740
59	UM Space/ Science Bldg	Stadium Dr & Regents Dr, University of Maryland College Park, MD 20742
60	PG Community College	301 Largo Rd., Largo, MD 20774
61	Bowie State University	14000 Jericho Park Rd., Bowie, MD 20715
62	Glen Dale Comm Ctr	7800 Central Ave., Landover, MD 20785
63	Accokeek Library	15773 Livingston Rd, Accokeek, MD 20607
64	Ernest Everett Just MS	1300 Campus Way North., Bowie, MD 20721
65	Fire Dept. Services	6820 Webster Street., Hyattsville, MD 20784
66	PD- MNP/SOD	6700 Riverdale Rd. East Riverdale, MD 20737
67	PGC Jefferson Ave Warehouse	7600 Jefferson Ave, Landover, MD 20785

SITE NO.	SITE NAME	SITE ADDRESS
68	PD District 2/Bowie	601 SW Crain Hwy., Upper Marlboro, MD 20774
69	PGC PD District 4 (Eastover)	5135 Indian Head Hwy, Oxon Hill, MD 20745
70	PD District 5/Clinton	6707 Groveton Dr., Clinton, MD 20735
71	PGC PD District 6/Beltsville	4321 Sellman Rd. Beltsville, MD 20705
72	PGC PD-Training	13401 Dille Drive., Upper Marlboro, MD 20772
73	PGC HD-Cheverly	3003 Hospital Drive., Hyattsville, MD 20785
74	Central Reg Health Dept	5408 Silver Hill Rd., District Heights, MD 20747
75	HD-DYER/Southern Regional	9314 Piscataway Rd., Clinton, MD 20735
76	PGC Fleet Maintenance	8019 Central Ave., Capitol Heights, MD 20743
77	PGC Public Works Marburger	8400 D'Arcy Rd., District Heights, MD 20747
78	PGC DER-Landfill	3500 Brown Station Rd., Upper Marlboro, MD 20774
79	TRIP Center to LGC	8400 D'Arcy Rd., District Heights, MD 20747
80	PGC DOC-Jail	13400 Dille Dr., Upper Marlboro, MD 20772
81	Lanham-CAB	14741 Gov. Oden Bowie Dr., Upper Marlboro, MD 20772
82	Beltsville Library	4319 Sellman Rd., Beltsville, MD 20705
83	Bladensburg Library	4820 Annapolis Rd, Bladensburg, MD 20710
84	Bowie Library	15210 Annapolis Road., Bowie, MD 20715
85	Fairmount Heights Library	5904 Kolb St., Fairmont Heights, MD 20743
86	Glenarden Library	8724 Glenarden Pkwy., Glenarden, MD 20706
87	Greenbelt Library	11 Crescent Rd., Greenbelt, MD 20770
88	Hillcrest Heights Library	2398 Iverson St., Hillcrest Heights, MD 20748
89	Hyattsville Library	6530 Adelphi Rd., Hyattsville, MD 20782
90	Largo Kettering Library	9601 Capital Lane., Upper Marlboro, MD 20774
91	Laurel Library	507 7th Street., Laurel, MD 20707
92	New Carrollton Library	7414 Riverdale Rd., New Carrollton, MD 20784
93	Oxon Hill Library	6200 Oxon Hill Rd., Oxon Hill, MD 20745
94	Spaulding Library	5811 Old Silver Hill Rd., District Heights, MD 20747
95	Surratts-Clinton Library	9400 Piscataway Rd., Clinton, MD 20735
96	Upper Marlboro Library	14730 Main St., Upper Marlboro, MD 20772
97	DPWT Greenbelt SHA	9300 Kenilworth Avenue, Greenbelt, MD 20770
98	DPWT Iverson @ 26th Ave	Iverson St & 26th Avenue
99	DPWT Lottsford Rd @ Arena Dr	Arena Dr & Lottsford Rd
100	DPWT Sheriff Rd E @ William Paca	Sheriff Rd & William Paca

SITE NO.	SITE NAME	SITE ADDRESS
101	DPWT Ritchie Rd @ Walker Mill Rd	Ritchie Rd & Walker Mill Rd
102	DPWT Ardwick Ardmore Rd.	Ardwick-Ardmore Rd & Pennsy Dr
103	Sheriff Rd @ Giant Food Warehouse	Sheriff Rd & Giant Food West
104	DPWT Marlboro Pike @ Donnell Dr	Marlboro Pike E & Donnell Dr
105	DPWT Marlboro Pike @ County Rd	Marlboro Pike Mid & Silver Hill Rd
106	DPWT Paint Branch @ River Rd	Paint Branch Pkwy & River Rd
107	DPWT Alexander Ferry Rd	Old Alex. Ferry Rd & Malcolm Rd
108	DPWT Walker Mill @ Rochelle Ave	Walker Mill Rd & Rochelle Avenue
109	PGC Vehicle Audits	4920 Richie Marlboro Rd., Upper Marlboro, MD 20772
110	PGC Animal Control	3750 Brown Station Road Upper Marlboro, MD
111	Animal Control (Old site)	8311 D'Arcy Rd., Forestville, MD 20747
112	PGC Hyattsville Judicial Center	5000 Rhode Island Ave., Hyattsville, MD 20781
113	PGCTV	9475 Lottsford Rd, Largo, MD 20774
114	PGC Hyattsville District Court	4990 Rhode Island Ave., Hyattsville, MD 20781
115	Lakeside	14432 Old Mill Rd, Upper Marlboro MD 20772
116	Berwyn Heights Town Office	5700 Berwyn Avenue., Berwyn Heights, MD 20740
117	Berwyn Heights Public Works	8418 Ballew Avenue, Berwyn Heights, MD 20740
118	Berwyn Heights Senior Center	8603 57th Avenue, Berwyn Heights, MD 20740
119	Bowie Belair Mansion	12207 Tulip Grove Dr. Bowie, MD
120	Bowie Belair Stables	2835 Belair Dr. Bowie, MD
121	Bowie Parks & Grounds Maintenance Bldg.	3106 Mitchellville Rd., Bowie, MD 20716
122	Bowie Ice Arena	3330 Northview Dr. Bowie, MD 20716
123	Bowie Tulip Grove House	12209 Tulip Grove Rd. Bowie. MD
124	Bowie Playhouse	6314 Crain Highway., Bowie, MD
125	Bowie Harmel House	2608 Mitchellville Rd. Bowie, MD
126	Bowie Water Plant	2912 Bradford Ln. Bowie, MD
127	Bowie Public works, Wastewater and Recycling	16550 Annapolis Rd. Bowie, MD
128	Bowie Amphitheater	3330 Northview Dr. Bowie, MD 20716

SITE NO.	SITE NAME	SITE ADDRESS
129	Bowie Senior Center	14900 Health Center Drive Bowie, MD 20716
130	Bowie Comm. Ctr.	3209 Stonybrook Dr. Bowie, MD
131	Bowie Huntington Comm. Ctr.	13022 Eighth St. Bowie, MD 20720
132	Bowie Community Ctr Pittsfield	1717 Pittsfield Ln, Bowie, MD 20716
133	College Park Public Services	4601A Calvert Road, College Park, MD 20740
134	College Park Youth & Family Svcs.	4912 Nantucket Rd., College Park, MD 20740
135	College Park Housing Authority	9014 Rhode Island Ave, College Park, MD 20740
136	College Park Senior Program/Spellman House apartments	4711 Berwyn House Rd., College Park, MD 20740
137	Cottage City Town Hall	3820 40th Avenue, Brentwood, MD 20722
138	District Heights Municipal	2000 marbury drive district heights md 20747
139	Edmonston Town Hall	5005 52nd Ave, Hyattsville, MD 20781
140	Edmonston Town Hall	5005 52nd Ave, Hyattsville, MD 20781
141	Glenarden City Hall	8600 Glenarden Pkwy, Glenarden, MD 20706
142	Greenbelt City Hall	25 Crescent Rd, Greenbelt, MD 20770
143	Landover Hills Town Hall	6904 Taylor St., Hyattsville, MD 20784
144	Mt. Rainier City Hall	1 Municipal Pl, Mt. Rainier, MD 20712
145	Mt. Rainier City Hall	1 Municipal Pl, Mt. Rainier, MD 20712
146	New Carrollton City Hall	6016 Princess Garden Parkway, New Carrollton, MD 20784
147	New Carrollton Public Works	6318 Westbrook Dr. New Carrollton, MD 20784
148	University Park Town Hall	6724 Baltimore Ave., University Park, MD 20782
149	North Brentwood Town Hall	4300 39th place, Brentwood MD, 20722
150	PGC National Harbor @ Fleet St	National Harbor & Fleet St.
151	Brentwood Town Hall	4009 Wallace Rd., North Brentwood, MD 20722
152	Ritchie OTN	1107 Ritchie Rd. Capitol Heights, MD 20743
153	Ritchie OTN	1107 Ritchie Rd. Capitol Heights, MD 20743
154	Ritchie OTN	1107 Ritchie Rd. Capitol Heights, MD 20743
155	Ritchie	1107 Ritchie Rd. Capitol Heights, MD 20743
156	Livingston	9611 Livingston Rd., Fort Washington, MD 20744
157	Livingston	9611 Livingston Rd., Fort Washington, MD 20744
158	Hyattsville	4314 Farragut St. Hyattsville, MD 20781

SITE NO.	SITE NAME	SITE ADDRESS
159	Hyattsville	4314 Farragut St. Hyattsville, MD 20781
160	Hyattsville	4314 Farragut St. Hyattsville, MD 20781
161	Lanham OTN	9609 Annapolis Rd., Lanham, MD 20706
162	Lanham OTN	9609 Annapolis Rd., Lanham, MD 20706
163	Lanham/Annapolis Rd.	9609 Annapolis Rd., Lanham, MD 20706
164	Bowie	2614 Kenhill Dr. Bowie, MD 20715
165	Bowie	2614 Kenhill Dr. Bowie, MD 20715
166	Bowie	2614 Kenhill Dr. Bowie, MD 20715
167	LGC	9201 Basil Court, Largo, MD 20774
168	LGC	9201 Basil Court Largo, MD 20774
169	LGC	9201 Basil Court, Largo, MD 20774
170	LGC	9201 Basil Court Largo, MD 20774
171	LGC-Inet Services	9201 Basil Court Largo, MD 20774
172	Southern Regional Service Center	7007 Bock Road, Fort Washington, MD 20744
173	Greenbelt Community Center/Gate	15 Crescent Rd., Greenbelt, MD
174	Greenbelt youth Center	99 Centerway, Greenbelt, MD
175	Greenbelt Aquatic/Fitness Center	101 Centerway, Greenbelt, MD
176	Greenbelt Police Department	550 Crescent Rd., Greenbelt MD
177	Greenbelt Public works	555 Crescent Rd, Greenbelt MD
178	Greenbelt SHL Rec	6101 Cherrywood Lane., Greenbelt, MD
179	Greenbelt Museum	10 Crescent Rd., Greenbelt MD
180	Bladensburg City Hall	4229 Edmonston Rd, Bladensburg, MD 20710
181	Colmar Manor Town Hall	3701 Lawrence St, Colmar Manor, MD 20722
182	Riverdale Town Hall	5004 Queensbury Rd, Riverdale, MD 20737
183	Hyattsville Municipal Ctr/Town Hall	4310 Gallatin St, Hyattsville, MD 20781
184	College Park City Hall	4500 Knox Rd, College Park, MD 20740
185	Bowie Boathouse	3330 Northview Dr. Bowie, MD 20716
186	College Park Public Works	9219 51st Ave, College Park, MD 20740

SETTLEMENT - Exhibit 3

Maintenance Standards

1. Comcast shall perform all maintenance of the C-Net up to the Demarcation Point. Notwithstanding any other provision of this Agreement, in any case where Comcast could charge costs to the LFAs, but may be reimbursed for costs by a third party (as may be the case, for example, if a third party damages the C-Net), LFAs may not be charged.
2. The Maintenance Standards and pricing set forth herein assume that the LFAs continue to manage the C-Net through PGINCCC or its successor. The costs set forth herein are the costs for the C-Net serving all LFAs, collectively. In the event an LFA opts to manage its rights separately, it will be billed separately for the portion of the C-Net for which it holds an IRU, and the fee in Section 6 will be allocated to that entity proportionately based on the number of sites served in that LFA and the cost to entities that continue to manage the C-Net jointly will be reduced by the amount so allocated. The LFAs must give Comcast written notice at least 60 days prior to the anniversary of the Effective Date (when the next annual payment would be due) to allow for the transition of invoicing. Changes in management described herein occurring after the annual payment is made shall not obligate Comcast to refund any amounts already paid for that year. The LFAs are responsible for no costs associated with maintenance of the C-Net.
3. LFAs personnel shall notify Comcast's technicians in the event of an emergency involving the C- Net, or when routine maintenance of the C-Net is required. Upon determination of an emergency or "Outage", the County or Participating Municipality shall immediately notify the Comcast XOC by telephone at **1-800-441-6917** or through such other notification procedure as the Parties may establish. Upon notice from an LFA of an outage, or if Comcast becomes aware of an Outage that may affect the C-Net from its internal monitoring systems, Comcast shall respond as follows:

Within two (2) hours of receiving notice of a maintenance problem, Comcast's technicians shall arrive on-site to begin troubleshooting problems.
4. Material charges shall be applied whenever Comcast uses its own materials for maintenance. The LFAs will be charged Comcast's Material Cost.
5. General. In performing maintenance, the following shall also apply:
 - 5.1 Beyond the fee set forth in Section 6 of this Settlement Agreement, the LFAs shall not have to pay for the costs for maintenance of the C-Net, except as specifically provided herein.
 - 5.2 Comcast recognizes that restoration of the C-Net is equally as important as restoration of Cable Service to Subscribers.
 - 5.3 The LFAs shall be responsible for absorbing all associated make ready and/or permit costs for work done solely to benefit them. For joint use construction between the LFAs and Comcast, Comcast shall absorb those costs.
 - 5.4 In the event that any portion of the C-Net must be relocated, replaced or rebuilt for any reason, Comcast shall notify the LFAs as soon as is practical. Comcast shall further notify the LFAs of the reason(s) for the relocation, replacement or rebuilding and the impact said relocation,

replacement or rebuilding is expected to have on the Institutional Network. Relocations required by the LFAs shall be paid for by the LFA requiring the relocation.

- 5.5 Replacement Fibers. At any time following the Effective Date, if any of the fibers constituting the C-Net do not operate within the Fiber Specifications, Comcast shall replace the fiber or provide alternative equivalent capacity at no additional cost to the LFAs other than as specified herein.
- 5.5.1 The Parties recognize that the precise route of the C-Net (including the location of C-Net sites) may change from time to time. However:
 - 5.5.2 No construction that alters the fiber routes or pathways, fiber terminations or operation of the Institutional Network may commence without Comcast providing the LFAs prior notice of at least thirty (30) days, except for emergencies.
 - 5.5.3 Changes made must provide the LFAs with substantially the same quality of service and approximately the same route as existed before the C-Net was moved. In no event may the number of fibers that an LFA is authorized to use pursuant to this Agreement be reduced, nor may any change prevent any LFA from exercising its rights pursuant to this Agreement.
 - 5.5.4 The costs of any changes to or relocations of the C-Net that are made in Comcast's discretion or for any cause other than those specified in **Error! Reference source not found.** below, including any costs incurred by the LFAs in moving their equipment and extending FiberNet to the new location of the C-Net, shall be borne by Comcast and shall not be borne by the LFAs.
 - 5.5.5 The LFAs shall be responsible for Actual Cost of any relocation work required at any given time for cable provided solely for LFA use and not collocated with Comcast fiber.

SETTLEMENT - Exhibit 4

Annual Fee:

Year 1	\$185,256.00
Year 2	\$188,683.24
Year 3	\$192,173.88
Year 4	\$195,729.09
Year 5	\$199,350.08
Year 6	\$203,038.06
Year 7	\$206,794.26
Year 8	\$210,619.96
Year 9	\$214,516.42
Year 10	\$218,484.98

SETTLEMENT - Exhibit 5

Cable Modem Pricing

An LFA, prior to the expiration of the 90-day period set forth in Section 7, may choose the level of service desired for each location. All speeds listed are download speeds. Prices are guaranteed for a two-year period. One GB service may be available on a location-by-location basis. All terms of service shall be Comcast's standard business services terms.

100mb - \$79.99 / month

200mb - \$99.99 / month

300mb - \$139.99 / month

600mb - \$189.99 / month

EXHIBIT B

List of Public Buildings

2016 A,ROOM	14741	GOV ODEN BOWIE	UPPER MARLBORO
2016 B,ROOM	14741	GOV ODEN BOWIE	UPPER MARLBORO
ACADAMY ,ANDREW JACKSON	3500	REGENCY PKWY	DISTRICT HEIGHTS
ACQUATIC CTR,GREENBEL	101	CENTERWAY	GREENBELT
ADMIN OFFICE,COUNTY	14741	GOV ODEN BOWIE DIS	UPPER MARLBORO
ADMIN OFFICE,COUNTY	14741	GOV ODEN BOWIE DIS	UPPER MARLBORO
ADMIN OFFICE,COURT	14735M	MAIN ST	UPPER MARLBORO
ADMIN,ARMISTEAD	8418	BALLEW AVE	COLLEGE PARK
ANNEX,BOWIE	3021	BELAIR DR	BOWIE
ANNEX,SUITLAND	5200B	SILVER HILL RD	DISTRICT HEIGHTS
APP MAINT DIV,PFGD	4200	FORESTVILLE RD	DISTRICT HEIGHTS
APPLE GROVE,ELEM SCH	7400	BELLEFIELD AVE	FORT WASHINGTON
AREA OFFICE,NORTHERN	7711	LIVINGSTON RD	OXON HILL
AREA OFFICE,SOUTHERN	6501	LOWLAND DR	LANDOVER
ARMORY,LAUREL	422	MONTGOMERY ST	LAUREL
ARROWHEAD,ELEM SCH	2300	SANSBURY RD	LARGO
ASSEMBLY,JURY	14735	MAIN ST	UPPER MARLBORO
BARACK OBAMA,PGCPS	12700	BROOKE LN	UPPER MARLBORO
BARNABY MANOR,ELEM SCH	2411	OWENS RD	OXON HILL
BEN FOULOIS,ELEM SCH	4601	BEAUFORD RD	MORNINGSIDE
BEN STODDERT,MID SCH	2501	OLSON ST	CAMP SPRINGS
BLADENSBURG ES,PGCPS	4915	ANNAPOLIS RD	BLADENSBURG
BLADENSBURG,TOWN OF	4229	EDMONSTON RD	BLADENSBURG
BLADENSBURG,VFD	4213	EDMONSTON RD	BLADENSBURG
BLDG RM #270,COUNTY	9201	BASIL CT	LARGO
BONNIE JOHNS,PGCPS	8437	LANDOVER RD	LANDOVER
BOWIE MD,CITY OF	2614	KENHILL DR	BOWIE
BOWIE STATION,PG POLIC	601	CRAIN HWY	MITCHELLVILLE
BOWIE WSTE MA,CITY OF	16550	ANNAPOLIS RD	BOWIE
BOWIE,CITY OF	2912	BRADFORD LN	BOWIE
BRANCH ELMTY,PAINT	5101	PIERCE AVE	COLLEGE PARK
BRENT SCH,MARGARET	5816	LAMONT TER	NEW CARROLLTON
BRENTWOOD,NORTH	4009	WALLACE RD	N BRENTWOOD
CALVARY,MOUNT	6704	MARLBORO PIKE	DISTRICT HEIGHTS
CEDAR HEIGHTS,COMM CTR	1200	GLEN WILLOW DR	FAIRMOUNT HGT
CENER JUDICIA,CONFEREN	14735D	MAIN ST	UPPER MARLBORO

CENTER,COMMUNIT	5051	PIERCE AVE	COLLEGE PARK
CENTER,COMUNITY	7901	CYPRESS ST	LAUREL
CENTER,HUNTINGTON	13022	8TH ST	BOWIE
CENTRAL SERVI,OFFICE	3415	N FOREST EDGE RD	DISTRICT HEIGHTS
CENTRAL SERVI,OFFICE O	1400	MCCORMICK DR	LARGO
CENTRAL SERVICES,OFFICE OF	1301	MCCORMICK DR	LARGO
CENTRAL,HIGH SCH	200	CABIN BRANCH RD	CAPITOL HEIGHTS
CHAPEL FORGE ECC,PGCPS	12711	MILAN WAY	BOWIE
CITY HAL,BOWIE	2614	KENHILL DR	BOWIE
CITY HALL,BOWIE	15901	EXCALIBUR RD	BOWIE
CITY HALL,CHEVERLY	6401	FOREST RD	CHEVERLY
CITY HALL,HYATTSVI	4310	GALLATIN ST	HYATTSVILLE
CITY HALL,HYATTSVI	4310	GALLATIN ST	HYATTSVILLE
CITY HALL,LAUREL	8103	SANDY SPRING RD	LAUREL
CITY HALL,LAUREL	8103	SANDY SPRING RD	LAUREL
CITY ICE RINK,BOWIE	3330	NORTHVIEW DR	BOWIE
CITY OF SEA P,POLICE D	6011	ADDISON RD	CAPITOL HEIGHTS
CITY POLICE,COTTAGE	3820	40TH AVE	COTTAGE CITY
CLINTON GROVE ES,PGCPS	9420	TEMPLE HILL RD	CLINTON
COLLEGE PARK,CITY HALL	9217	51ST AVE	COLLEGE PARK
COLLEGE PARK,CITY HALL	8400	BALTIMORE AVE	COLLEGE PARK
COLMAR MANOR,TOWN OF	3701	LAWRENCE ST	COLMAR MANOR
COLUMBIA PARK,ELEM SCH	1901	KENT VILLAGE DR	LANDOVER
COMM CENTER,DEERFLD	13000	LAUREL BOWIE RD	LAUREL
COMM CTR,GOODLUCK	8601	GOOD LUCK RD	LANHAM
COMM FAC,CEN	7911	ANCHOR ST	LANDOVER
COMMISSION,CABLE	14741	GOV ODEN BOWIE	UPPER MARLBORO
COMMUNITY CTR,GREENBLT	15	CRESCENT RD	GREENBELT
COMMUNITY CTR,GREENBLT	6101	CHERRYWOOD LN	GREENBELT
COMMUNITY CTR,JEH	4400B	SHELL ST	CAPITOL HEIGHTS
COMMUNITY CTR,PEPPER MILL	610	HILL RD	CAPITOL HEIGHTS
COMNITY CNTR,KENTLAND	2411	PINEBROOK AVE	LANDOVER
CONCORD,ELEM SCH	2004	CONCORD LN	DISTRICT HEIGHTS
COUNTY COUNCIL,OFFICE OF	14741	GOV ODEN BOWIE DR	UPPER MARLBORO
COUNTY OFFICE,OITC	1301	MCCORMICK DR	LARGO
COUNTY,PG POLIC	6707	GROVETON DR	CLINTON
CROSSLAND,HIGH SCH	6901	TEMPLE HILL RD	CAMP SPRINGS
CTAM,CABLE TE	120	WATERFRONT ST	OXON HILL
DENT ES,J FRANK	2700	CORNING AVE	FT WASHINGTON
DEPARTMENT,POLICE	7600B	BARLOWE RD	LANDOVER
DEPARTMENT,POLICE	11108	FORT WASHINGTON RD	FORT WASHINGTON

DEPT PROTECT,POLICE	14741	GOV ODEN BOWIE	UPPER MARLBORO
DFMS,PGCPS	2600	BROOKS DR	DISTRICT HEIGHT
DIVISION,DPWT	9400	PEPPERCORN PL	LARGO
DOSWELL BROOK,ELEM SCH	1301	BROOKE RD	CAPITOL HEIGHTS
DUCKWORTH ELM,JAMES	11201	EVANS TRL	BELTSVILLE
EARLYCHLDHOOD,HOYER	2300	BELLEVIEW AVE	CHEVERLY
EDGAR A POE,ELEM SCH	2001	SHADYSIDE AVE	SUITLAND
EISENHOWER MS,DWIGHT	13725	BRIARWOOD DR	LAUREL
ELECTIONS,BOARD OF	1100	MERCANTILE LN	UPPER MARLBORO
ELEM SCHOOL,BEACON	6929	FURMAN PKWY	RIVERDALE
ELEM SCHOOL,CALVERTN	3400	BELTSVILLE RD	BELTSVILLE
ELEM SCHOOL,CARROLTN	8300	QUINTANA ST	NEW CARROLLTON
ELEM SCHOOL,CT REED	9501	GREENBELT RD	LANHAM
ELEM SCHOOL,KENILWOR	12520	KEMBRIDGE DR	BOWIE
ELEM SCHOOL,KENMOOR	3211	82ND AVE	LANDOVER
ELEM SCHOOL,LAUREL	516	MONTGOMERY ST	LAUREL
ELEM SCHOOL,PERRYWOO	501	WATKINS PARK DR	UPPER MARLBORO
ELEM SCHOOL,R FROST	6419	85TH AVE	NEW CARROLLTON
ELEM SCHOOL,RIDGCRST	6120	RIGGS RD	HYATTSVILLE
ELEM SCHOOL,SPELLMAN	3324	64TH AVE	LANDOVER
ELEM SCHOOL,UNIV PK	4315	UNDERWOOD ST	UNIVERSITY PARK
ELEM SCHOOL,WHITEHAL	3901	WOODHAVEN LN	BOWIE
ELEM,GREENBEL	66	RIDGE RD	GREENBELT
ELEMEN SCHOOL,MATTAPON	11701	DULEY STATION RD	UPPER MARLBORO
ELEMENTARY SC,AVALON	4815	DALTON ST	CAMP SPRINGS
ELEMENTARY SC,SUITLAND	4650	HOMER AVE	SUITLAND
ELEMENTARY,ADELPHI	8820	RIGGS RD	HYATTSVILLE
ELEMENTARY,BADEN	13601	BADEN WESTWOOD	BRANDYWINE
ELEMENTARY,BELTSVIL	4300	WICOMICO AVE	BELTSVILLE
ELEMENTARY,BONDMILL	16001	SHERWOOD AVE	LAUREL
ELEMENTARY,CHEROKEE	9000	25TH AVE	HYATTSVILLE
ELEMENTARY,COOPER	3817	COOPER LN	LANDOVER HILLS
ELEMENTARY,DEERFLD	13000	BOWIE RD	LAUREL
ELEMENTARY,DODGE PK	3401	HUBBARD RD	LANDOVER
ELEMENTARY,GLENARDN		ECHOLS AVENUE	GLENARDEN
ELEMENTARY,GLENRIDG	7200	GALLATIN ST	LANDOVER HILLS
ELEMENTARY,HEATHER	12605	HEMING LN	MITCHELLVILLE
ELEMENTARY,HIGHBRID	7011	HIGH BRIDGE RD	BOWIE
ELEMENTARY,HOLLYWOO	9811	49TH AVE	COLLEGE PARK
ELEMENTARY,HYATTSVL	5311	43RD AVE	HYATTSVILLE
ELEMENTARY,KINGSFOR	1401	ENTERPRISE RD	BOWIE

ELEMENTARY,LAMONT	7101	GOOD LUCK RD	HYATTSVILLE
ELEMENTARY,LEWISDAL	2400	BANNING PL	HYATTSVILLE
ELEMENTARY,NORTHVIE	3700	NORTHVIEW DR	BOWIE
ELEMENTARY,OAKLAND	13710	BOWIE RD	LAUREL
ELEMENTARY,RIVERDALE	5006	RIVERDALE RD	RIVERDALE
ELEMENTARY,ROCKLEDG	7701	LAUREL BOWIE RD	BOWIE
ELEMENTARY,TEMPLETO	6001	CARTERS LN	RIVERDALE
ELEMENTARY,WOODMORE	12500	WOODMORE RD	BOWIE
ELEMENTARY,WOODRIDG	5001	FLINTRIDGE DR	LANDOVER HILLS
ELEMENTARY,YORKTOWN	7301	RACE TRACK RD	BOWIE
ELMENTARY,MAGNOLIA	8400	NIGHTINGALE DR	LANHAM
ETHICS/ACCOUN,OFFICE	9201	BASIL CT	LARGO
EXECUTIVE,COUNTY	1301	MCCORMICK DR	LARGO
FAB,PGCPS	13300	OLD MARLBORO PIKE	UPPER MARLBORO
FAMILY SRVS,DEPT	6420	ALLENTOWN RD	CAMP SPRINGS
FINANCE,OFFICE OF	1301	MCCORMICK DR	LARGO
FIRE CHIEF,EMS DEPT OF THE	9201	BASIL CT	UPPER MARLBORO
FIRE COMMISSION,PG CO	6820	WEBSTER ST	LANDOVER HILLS
FIRE DEPT 41,BELTSVIL	3939	POWDER MILL RD	BELTSVILLE
FIRE DEPT,B H VOL	8811	60TH AVE	BERWYN HEIGHTS
FIRE DEPT,LANDOVER	6801	68TH AVE	LANDOVER HILLS
FIRE DEPT,LANHAM	7609	ANNAPOLIS RD	LANDOVER HILLS
FIRE DEPT,PG	6330	RIGGS RD	HYATTSVILLE
FIRE DEPT,RIVERDAL	4714	QUEENSBURY RD	RIVERDALE
FIREHOUSE #2,KENTLAND	10400	CAMPUS WAY S	LARGO
FIREHOUSE 1,KENTLAND	7701	LANDOVER RD	LANDOVER
FLINTSTONE ES,PGCPS	800	COMANCHE DR	FOREST HEIGHTS
FLOWERS HS,CHUBBERT	10001	OLD ARDWICK ARDMR R	SPRINGDALE
FOREST HGTS,ELEM SCH	200	TALBERT DR	FOREST HEIGHTS
FORESTVILLE,HIGH SCH	7001	BELTZ DR	DISTRICT HEIGHTS
FRANCIS EVANS,ELEM SCH	6720	OLD ALEX F RD	CLINTON
FRANCIS S KEY,MID SCH	2301	SCOTT KEY DR	DISTRICT HEIGHTS
FRED DOUGLAS,HIGH SCH	8000	CROOM RD	UPPER MARLBORO
FSB,PGCPS	4801	BROWN STATION RD	UPPER MARLBORO
G G SHUGART,MID SCH	2000	CALLAWAY ST	CAMP SPRINGS
GAYWOOD ES,PGCPS	6701	97TH AVE	LANHAM
GEORGES CC,PRINCE	301	LARGO RD	LARGO
GEORGE'S CTY,PRINCE	9201	BASIL CT	LARGO
GLASSMANOR,ELEM SCH	1011	MARCY AVE	OXON HILL
GOODARD JR HI,ROBERT	9850	GOOD LUCK RD	LANHAM

GOUR MIDDLE SC,ISAAC	8700	ALLENTOWN RD	FORT WASHINGTON
GOV'T BLDG,LIBRARY	11	CRESCENT RD	GREENBELT
GREEN VALLEY,ELEM SCH	2215	CHADWICK ST	CAMP SPRINGS
GREENBELT,CITY OF	25	CRESCENT RD	GREENBELT
GROVE ELEM,TULIP	2909	TRAINOR LN	BOWIE
HANSON MONTAS,JOHN	6360	OXON HILL RD	OXON HILL
HARRISON ELE,JAMES	13200	LARCHDALE RD	LAUREL
HEIGHTS ELEM,CAPITAL	601	SUFFOLK AVE	CAPITOL HEIGHTS
HGTS COMM CTR,BERWYN	6200	PONTIAC ST	BERWYN HEIGHTS
HIGH SCHOOL,BLAD	5610	TILDEN RD	BLADENSBURG
HIGH SCHOOL,DEMATHA	4313	MADISON ST	HYATTSVILLE
HIGH SCHOOL,DUVAL	9880	GOOD LUCK RD	LANHAM
HIGH SCHOOL,HIGHT	3601	POWDER MILL RD	BELTSVILLE
HIGH SCHOOL,LAUREL	8000	CHERRY LN	LAUREL
HIGH SCHOOL,NORTHWT	7000	ADELPHI RD	UNIVERSITY PARK
HIGH SCHOOL,PARKDALE	6001	GOOD LUCK RD	RIVERDALE
HIGH SCHOOL,ROOSEVLT	7601	HANOVER PKWY	GREENBELT
HIGHLAND ELEM,CAROLE	1610	HANNON ST	TAKOMA PARK
HILL LAKE ELM,SPRGHILL	6060	SPRINGHILL DR	GREENBELT
HILL TOWN HAL,LANDOVER	6904	TAYLOR ST	LANDOVER HILLS
HILL VOL FD,SILVER	3900	OLD SILVER HILL	SUITLAND
HILLCREST HGT,ELEM SCH	4305	22ND PL	CAMP SPRINGS
HILLS ELEMEN,CARMODY	401	JADELEAF AVE	CAPITOL HEIGHTS
HOOD,AGER ELM	6111	AGER RD	UNIVERSITY PARK
HOUSE,COURT	14735	MAIN ST	UPPER MARLBORO
HTS ELEM,ROGERS	4301	58TH AVE	BLADENSBURG
INDIAN QUEEN,ELEM SCH	9551	FORT FOOTE RD	FORT WASHINGTON
JAMES RANDALL,ELEM SCH	5410	KIRBY RD	CLINTON
JB MASON,PGCPS	2720	IVERSON ST	CAMP SPRINGS
JOHN BAYNE,ELEM SCH	7010	WALKER MILL RD	CAPITOL HEIGHTS
KENNEDYSCHOOL,DORA	8950	EDMONSTON RD	GREENBELT
KETTERING,ELEM SCH	11000	LAYTON ST	LARGO
KETTERING,MID SCH	65	HERRINGTON DR	LARGO
LANGLEY PARK,SR CTR	1500	MERRIMAC DR	HYATTSVILLE
LANGLEY PK MCCORMICK,PGCPS	8201	15TH AVE	HYATTSVILLE
LARGO,HIGH SCH	505	LARGO RD	LARGO
LAW,OFFICE	1301	MCCORMICK DR	LARGO
LEWIS,DONALD	15950	DORSET RD	LAUREL
LONGFIELDS,ELEM SCH	3300	NEWKIRK AVE	DISTRICT HEIGHTS
LOWER CAMPUS,ACCOKEEK	14400	BERRY RD	ACCOKEEK
MAINTENANCE,FLEET	8019	CENTRAL AVE	CAPITOL HEIGHTS
MANAGE & BUDGET,OFFICE OF	1301	MCCORMICK DR	LARGO

MANAGEMENT,WASTE	3500	BROWN STATION RD	SPRINGDALE
MANOR COM CTR,GLASS	1101	MARCY AVE	OXON HILL
MARLBORO HALL,PGCC	301	LARGO RD	LARGO
MARLTON,ELEM SCH	8506	OLD COLONY DR S	UPPER MARLBORO
MARSHALL MIDD,THURGOOD	4909	BRINKLEY RD	CAMP SPRINGS
MASSIE ACADEM,SAMUEL P	3301	REGENCY PKWY	DISTRICT HEIGHTS
MATHEW HENSON,ELEM SCH	7910	SCOTT RD	LANDOVER
MATHIAS SCHL,SAINT	9473	ANNAPOLIS RD	LANHAM
MCHENRY ELEM,,JAMES	8909	MCHENRY LN	LANHAM
MELWOOD,ELEM SCH	7100	WOODYARD RD	UPPER MARLBORO
MIDDLE SCHOOL,BUCKLDG	2611	BUCK LODGE RD	HYATTSVILLE
MIDDLE SCHOOL,CARROLL	6130	LAMONT DR	NEW CARROLLTON
MIDDLE SCHOOL,GREENBELT	6301	BREEZEWOOD DR	GREENBELT
MIDDLE SCHOOL,HYATTS	6001	42ND AVE	HYATTSVILLE
MIDDLE SCHOOL,KENMORE	2500	KENMOOR DR	LANDOVER
MIDDLE SCHOOL,M L KING	4545	AMMENDALE RD	BELTSVILLE
MIDDLE SCHOOL,N OREM	6100	EDITORS PARK DR	UNIVERSITY PARK
MIDDLE SCHOOL,WM WIRT	6200	TUCKERMAN ST	RIVERDALE
MIDDLSCHOOL,BENJAMIN	4901	COLLINGTON RD	BOWIE
MONTPELIER ES,PGCPS	9200	MUIRKIRK RD	LAUREL
N FORESTVILLE,ELEM SCH	2311	RITCHIE RD	DISTRICT HEIGHTS
NEW CARROLTON,CITY OF	6016	PRINCESS GDN PKWY	LANHAM
OGLE MIDD SCH,SAMUEL	4111	CHELMONT LN	BOWIE
OITC,PGC	9201	BASIL CT	LARGO
OLD FHHS,PGCPS	1401	NYE ST	FAIRMOUNT HEIGHTS
OVERLOOK,ELEM SCH	3298	CURTIS DR	CAMP SPRINGS
OWENS SCIENCE,HOWARD	9601	GREENBELT RD	LANHAM
OXON HILL,ELEM SCH	7701	LIVINGSTON RD	OXON HILL
P E WILLIAMS,ELEM SCH	9601	PRINCE PL	LARGO
PANORAMA,SPEC CEN	2002	CALLAWAY ST	CAMP SPRINGS
PARK HIGH SCH,GWYNN	13800	BRANDYWINE RD	BRANDYWINE
PARK MID,GWYNN	8000	DYSON RD	BRANDYWINE
PATUXENT,ELEM SCH	4410	BISHOPMILL DR	UPPER MARLBORO
PHILLIP,SAINT	5414	HENDERSON WAY	MORNINGSIDE
PK FIRE DPT,COLLEGE	8115	BALTIMORE AVE	COLLEGE PARK
PK PUBLIC WK,COLLEGE	9217	51ST AVE	COLLEGE PARK
PLEASANT,SEAT	5720	ADDISON RD	FAIRMOUNT HGT
POLICE CRIM,LAUREL	13	C ST	LAUREL
POLICE DEPT,BERWYN H	5411	BERWYN RD	BERWYN HEIGHTS
POLICE DEPT,BOWIE	15901	EXCALIBUR RD	BOWIE

POLICE DEPT,CAPT	401	CAPITOL HEIGHTS BLVD	CAPITOL HEIGHTS
POLICE DEPT,GREENBLT	550	CRESCENT RD	GREENBELT
POLICE DEPT,PG CO	7600	BARLOWE RD	LANDOVER
POLICE DEPT,RIVERDALE	5004	QUEENSBURY RD	RIVERDALE
POLICE,MD PARK	7208	ALLENTOWN RD	FORT WASHINGTON
POLICE,PGC DEPT	4923	43RD AVE	HYATTSVILLE
POLICE,PGC DEPT	4923	43RD AVE	HYATTSVILLE
POLICE,PGC DEPT	4923	43RD AVE	HYATTSVILLE
POLICE,PGC DEPT	4923	43RD AVE	HYATTSVILLE
POLICE,PGCOUNTY	6700	RIVERDALE RD	RIVERDALE
POLICE,RAINER	3249	RHODE ISLAND AVE	MT RAINIER
POLICE,STATE	3500	FORESTVILLE RD	DISTRICT HEIGHTS
POLICE,US PARK	6501	GREENBELT RD	GREENBELT
POTOMAC LAND,ELEM SCH	12500	FORT WASHINGTON RD	FORT WASHINGTON
POTOMAC,HIGH SCH	5211	BOYDELL AVE	OXON HILL
PRINCETON,ELEM SCH	6101	BAXTER DR	SUITLAND
PUBLIC SRVCS,COLEGEPK	8400	BALTIMORE AVE	COLLEGE PARK
PUBLIC WORKS,BOWIE	16500	ANNAPOLIS RD	BOWIE
PUBLIC WORKS,BOWIE	16500	ANNAPOLIS RD	BOWIE
PUBLIC WORKS,COL PK	9219	51ST AVE	COLLEGE PARK
PUBLIC WORKS,DEPT	305	1ST ST	LAUREL
PUBLIC WORKS,DEPT OF	3715	WELLS AVE	MT RAINIER
PUBLIC WORKS,GREENBEL	555	CRESCENT RD	GREENBELT
RAINIER ELEM,MT	4011	32ND ST	MOUNT RAINIER
REDEEMER,HOLY	4905	BERWYN RD	COLLEGE PARK
REIG SPEC ED,ELIZABET	15542	PEACH WALKER DR	BOWIE
RIDGE ELEM,POINTER	1110	PARKINGTON LN	BOWIE
ROAD COMM CTR,TUCKER	1771	TUCKER RD	FORT WASHINGTON
ROOM COURTHOU,TRAINING	14735D	MAIN ST	UPPER MARLBORO
ROSE VALLEY,ELEM SCH	9800	JACQUELINE DR	FORT WASHINGTON
SAMUEL CHASE,ELEM SCH	5700	FISHER RD	CAMP SPRINGS
SANITARYLANDF,BROWNSTA	3500	BROWN STATION RD	SPRINGDALE
SASSCER,PGCPS	14201	SCHOOL LN	UPPER MARLBORO
SCHOOL,BRANDYWI	14101	BRANDYWINE RD	BRANDYWINE
SEABROOK ES,PGCPS	6001	SEABROOK RD	LANHAM
SEAT PLEASANT,ELEM SCH	6411	G ST	FAIRMOUNT HGT
SENIOR CLUB,BERWYN HEIGHTS	8603	57TH AVE	COLLEGE PARK
SENIOR HIGH,BOWIE	15200	ANNAPOLIS RD	BOWIE
SETON HS,ELIZABET	5715	EMERSON ST	BLADENSBURG
SKYLINE ES ADMIN,PGCPS	6311	RANDOLPH RD	MORNINGSIDE

SPECL SCHOOL,GLENDALE	6700	GLENN DALE RD	GLENN DALE
ST ATTY OFC,OFFICE	14735	MAIN ST	UPPER MARLBORO
ST POLICE,MARYLAND	10100	RHODE ISLAND AVE	COLLEGE PARK
STATE UNIVERS,BOWIE	14000	JERICO PARK RD	BOWIE
STATION 46,KENTLAND	10400	CAMPUS WAY S	LARGO
STEPHEN DECATUR,PGCPS	8200	PINEWOOD DR	CLINTON
STONE ELEM,THOMAS	4500	34TH ST	MT RAINIER
SUITLAND,HIGH SCH	5200A	SILVER HILL RD	DISTRICT HEIGHTS
SURRATTSVILLE,HIGH SCH	6101	GARDEN DR	CLINTON
SYLVANIA-WOOD,JUDGE	3000	CHURCH ST	GLENARDEN
TALL OAKS HS,PGCPS	2112	CHURCH RD	BOWIE
TALL OAKS,ACADEMY AT	2112	CHURCH RD	BOWIE
TANGLEWOOD,SPEC CEN	8333	WOODYARD RD	CLINTON
TAYAC ES,PGCPS	8600	ALLENTOWN RD	FORT WASHINGTON
TELEVISION,PG	9475	LOTTSFORD RD	LARGO
THOM CLAGGETT,ELEM SCH	2001	ADDISON RD S	DISTRICT HEIGHTS
THOM G PULLEN,MID SCH	700	BRIGHTSEAT RD	LANDOVER
THOMAS JOHNSON MS,PGCPS	5401	BARKER PL	LANHAM
TOWN HALL,BERWYN H	5700	BERWYN RD	BERWYN HEIGHTS
TOWN HALL,BRENTWOO	4300	39TH PL	BRENTWOOD
TOWN HALL,COTTAGE	3820	40TH AVE	COTTAGE CITY
TOWN HALL,RIVEDALE	5008	QUEENSBURY RD	RIVERDALE
TV ROOM,ACCOKEEK	301	LARGO RD	LARGO
UPPER CAMPUS,ACCOKEEK	14500	BERRY RD	ACCOKEEK
VALLEY VIEW,ELEM SCH	5500	DANBY AVE	OXON HILL
VANSVILLE SCH,VANSVILL	6813	AMMENDALE RD	BELTSVILLE
WALDON WOODS ES,PGCPS	10301	THRIFT RD	CLINTON
WALKER MILL,MID SCH	800	KAREN BLVD	CAPITOL HEIGHTS
WASH FOREST,ELEM SCH	1300	FILLMORE RD	FORT WASHINGTON
WHEATLEY,SPEC CEN	1200	RITCHIE RD	CAPITOL HEIGHTS
WILLIAM HALL ACAD,PGCPS	5200	MARLBORO PIKE	CAPITOL HEIGHTS
WM BEANES,ELEM SCH	5108	DIANNA DR	SUITLAND
WOODS ES,GLENARDEN	7801	GLENARDEN PKWY	GLENARDEN
WORKS BLDG,PUBLIC	6318	WESTBROOK DR	NEW CARROLLTON
YOUTH CENTER,GREENBLT	99	CENTERWAY	GREENBELT

EXHIBIT C

PARTICIPATING MUNICIPALITIES

Town of Berwyn Heights
Town of Bladensburg
City of Bowie
Town of Brentwood
Town of Capitol Heights
Town of Cheverly
City of College Park
Town of Colmar Manor
Town of Cottage City
City of District Heights
Town of Eagle Harbor
Town of Edmonston
Town of Fairmount Heights
Town of Forest Heights
City of Glenarden
City of Greenbelt
City of Hyattsville
Town of Landover Hills
City of Laurel
Town of Morningside
City of Mount Rainier
City of New Carrollton
Town of North Brentwood
Town of Riverdale Park
City of Seat Pleasant
Town of University Park
Town of Upper Marlboro

EXHIBIT D

LINE EXTENSION POLICY

Where potential Subscribers reside in an area of the Franchise Area with a dwelling density that does not meet the prescribed minimum density requirements set out in Section 3.2 of the Agreement (“Low Density Area”), Franchisee shall extend Cable Service to such potential Subscribers in the Low Density Area upon the request of one or more potential Subscriber under the following conditions:

The potential Subscribers agree to share in the cost of extension based upon the following cost calculation:

The cost of extending the Cable System to serve a Low Density Area shall be calculated by (i) dividing the total construction cost of extending the System to pass each of the requesting previously unpassed dwelling unit owners by the number of dwelling units requesting Cable Service in such area, and (ii) subtracting Franchisee's average construction costs ("ACC") per mile in the Franchise Area divided by 20. The resulting cost shall equal the per dwelling unit contribution to be paid by each dwelling unit owner requesting extension of Cable Service in that particular area of the County.

- The applicable formula shall be:
 - $\frac{C}{LE} - \frac{CA}{P} = SC$
 - LEP
- Where:
 - C equals the total cost of construction from the nearest point of distribution plant, and may include the costs of upgrades to existing distribution plant (fiber extensions, node splits, and other costs) caused by the new plant (upon request Franchisee will provide documentation of the basis for the upgrade costs to existing plant);
 - LE equals the number of dwelling units requesting Cable Service in the proposed line extension area, who subsequently pay a contribution in aid;
 - CA equals the average cost of construction per mile in Prince George’s County including the costs of upgrades to existing distribution plant as defined in C above (upon request Franchisee will provide documentation of the basis for the average cost of construction per mile in Prince George’s County.);
 - P equals 20 as applicable under Section 3.2 of the Agreement; and
 - SC equals the per dwelling unit contribution in aid of construction in the proposed line extension area, to be paid by the persons requesting service.

More specifically:

If Franchisee receives a request for service, the Franchisee shall first determine the total construction costs of the extension. The "total construction costs" ("TCC") are defined as the actual turnkey cost to construct the entire extension required to serve the persons requesting services measuring from the Starting Point to the Ending Point, as specified

in Section 3.2 of the Agreement. The TCC includes all electronics, pole make-ready charges, labor and reasonable associated overhead, but not the cost of the house drop.

The Franchisee shall then determine its contribution toward the construction costs per participating dwelling unit by dividing the Franchisee's average construction costs ("ACC") per mile in the Franchise Area by the applicable density under Section 3.2 of the Agreement. For illustration, if the applicable density is 20, and the average construction cost in the Franchise Area is \$45,000, the Franchisee Contribution is \$2,250.00 per participating dwelling unit.

"Participating Dwelling Unit" is a residential dwelling unit for which a person requesting service pays a contribution in aid of construction. The Franchisee may require that one half of the payment be made prior to commencing final design, engineering, or construction of the project with the balance due upon completion of the project.

Persons requesting service shall bear the total construction costs on a pro rata basis less the Franchisee contribution. For illustration, a service extension with a TCC of \$35,000 and 10 Participating Dwelling Units would result in a contribution in aid of construction of $(\$3,500 - \$2,250) \$1,250$ per Participating Dwelling Unit.

The County may require Franchisee to provide it proof of the estimated and the actual cost of the extension.

Other than Standard Installation costs related to non-standard drop length, or customer requested services such as internal wiring or underground drops where not required by Code, and similar standard new customer fees, there will be no other charges to Subscribers or potential Subscribers related to the System extension.

EXHIBIT E

PEG CHANNEL LISTING (HD Channels to be so marked)

CHANNELS*	DESCRIPTION
69 / 1082	Countywide Public Safety Channel
70 / 1080	Countywide Government Channel (Council)
71 / 1081 HD	Narrowcast Municipal Channel
72 / 1072	Countywide University of Maryland
73 / 1073	Countywide University of Maryland Global
74 / 1074	Countywide Bowie State
75 / 1075 HD	Countywide Prince George's Community College
76 / 1070	Countywide Public Access – CTV
77 / 1077	Narrowcast Municipal Channel
78 / 1078	Narrowcast Municipal Channel
96 / 1079	Countywide PG County Public Schools*

***New channel numbers effective July 26, 2022.**

Need to confirm status of HD for PG County Public Schools

EXHIBIT F

PEG ORIGINATION POINTS

Berwyn Heights	City Hall
Bladensburg	Town Hall
Bowie	Gov Building
Bowie State University	Bowie State Campus
Brentwood	Town Hall
Capitol Heights	Town Hall
Cheverly	Town Hall
College Park	City Hall/Gov Building
Colmar Manor	Town Hall
Cottage City	Town Hall
District Heights	City Hall
Eagle Harbor	Town Hall
Edmonton	Town Hall
Fairmount Heights	Town Hall
Forest Heights	Town Hall
Glenarden	City Hall
Greenbelt	City Hall /Gov Building
Hyattsville	City Hall
Landover Hills	Town Hall
Laurel	City Hall
Morningside	Town Hall
Mt. Rainier	City Hall
New Carrollton	City Hall
North Brentwood	Town Hall
PGCC – Community college	PGCC Campus
PGCO Government	Gov Building
PGCO Public Schools	Gov Building
PGC Safety Channel	<i>(Request has been made to transfer from Anchor Street to Webster Street. This was already accomplished for Verizon.)</i>
Riverdale Park	Town Hall
Seat Pleasant	City Hall
University Park	City Hall
University of Maryland	UMD Campus
University of Maryland University College	UMD Campus
Upper Marlboro	Town Hall

EXHIBIT G

CUSTOMER SERVICE STANDARDS

This Exhibit sets forth the minimum customer service standards that the Franchisee must satisfy. In addition, and subject to the provisions of this Agreement, the Franchisee shall at all times satisfy any additional requirements established by applicable federal and state law or regulation, including, without limitation, consumer protection laws, and the requirements of the Cable Code, including Section 5-9, as the same may be amended from time to time.

I. DEFINITIONS

The Participating Municipalities, County and the Franchisee agree that the definitions found in the governing Franchise supplemented by the following definitions shall govern enforcement of and the Franchisee's obligations under the customer service standard requirements under this Exhibit C:

As Soon As Possible: As used in 47 C.F.R. § 76.1603(b), a minimum of thirty (30) days in advance of such change unless the change results from circumstances outside of the Franchisee's control (including failed retransmission consent or program carriage negotiations during the last 30 days of a contract), in which case notice shall be provided as soon as possible using any reasonable written means at the Franchisee's sole discretion, including notices that would replace the video feed in the event of a channel blackout (channel slates.).

Next Billing Cycle: As used in 47 C.F.R. § 76.309(c)(3)(i)-(ii) and in this Agreement, means the Subscriber's next available billing cycle.

Resolution of the Request: As used in 47 C.F.R. § 76.309(c)(3)(i)(A), means the Subscriber's Next Billing Cycle following determination by the Franchisee of the Subscriber's right to a refund.

II. RELATIONSHIP TO COUNTY CODE

Subject to Section 2.8 of the Franchise, nothing in this Exhibit shall be read to excuse Franchisee of any obligations under the County Code.

III. CUSTOMER SERVICE STANDARDS

A. Except as modified by a specific provision of this Exhibit, the Franchisee shall comply with the applicable customer service standards including those set forth by the FCC in 47 C.F.R. §§ 76.309(c), 76.1602, 76.1603, and 76.1619, as such standards may be amended.

A. Measurement of the standard in 47 C.F.R. § 76.309(c)(I)(ii) and § II(H) herein may include all calls received by the Franchisee at all call centers receiving calls from Subscribers, whether they are answered by a live representative or by an automated attendant.

B. No increase in rates or charges shall be implemented unless each Subscriber subject to the increase in rates and charges has been notified of the change at least thirty (30) days in advance of the change. In addition, the Franchisee shall provide oral or written notification of any pending increases to rates and charges to any Person who requests Cable

Service or becomes a Subscriber after any approval of increases to rates and charges but before the rate increase becomes effective.

C. The Franchisee shall employ an operator or maintain a telephone answering device twenty-four hours per day, each day of the year, to receive Subscriber complaints. During Normal Business Hours, Franchisee representatives must be available to respond to customer inquiries. After Normal Business Hours, Franchisee may use an answering service or machine so long as calls are answered the next business day. The Franchisee must hire sufficient staff so that it can adequately respond to customer inquiries, complaints, and requests for service in its office, over the phone, and at the Subscriber's residence.

D. The Franchisee shall establish maintenance service capable of promptly locating and correcting System Outages.

E. The Franchisee shall maintain a publicly-listed, toll-free telephone number that shall be available to Subscribers to request service calls, twenty-four hours per day, each day of the year. Franchisee shall have TDD/TTY (or equivalent) equipment, and a publicly listed telephone number for such equipment, that will allow hearing impaired customers to contact the Franchisee. Under Normal Operating Conditions, Cable System calls must be answered by a customer service representative or by an automated attendant, including the time a caller is put on hold, within 30 seconds after the connection is made. If the call needs to be transferred to a customer service representative, the transfer time may not exceed 30 seconds. Under Normal Operating Conditions, a Subscriber may receive a busy signal no more than three percent (3%) of the time. Although no special equipment is required to measure telephone answering and hold times, Franchisee should use its best efforts to document compliance. These requirements must be met ninety percent (90%) of the time, measured quarterly.

F. The Franchisee shall keep an emergency system maintenance and repair staff, capable of responding to and repairing System Outages or Service Interruptions, on a twenty-four (24) hour basis at all times, and under Normal Operating Conditions shall respond twenty-four (24) hours a day, seven (7) days a week.

G. Under Normal Operating Conditions, billing inquiries and requests for service, repair, and maintenance not involving Service Interruptions must be acknowledged by a trained customer service representative within twenty-four (24) hours, or prior to the end of the next business day, whichever is earlier. The Franchisee shall respond to all other inquiries within five (5) business days of receipt of the inquiry or complaint. Final resolution shall not be unreasonably delayed.

H. To the extent consistent with federal law, no charge shall be made to the Subscriber for repairs or maintenance of Franchisee-owned equipment or facilities, except for the cost of repairs to the Franchisee's equipment or facilities where it can be shown that the equipment or facility was damaged by a Subscriber.

I. If requested by a mobility-limited customer, the Franchisee shall arrange for pickup and/or replacement of converters or other Franchisee equipment at the Subscriber's address or by a satisfactory equivalent.

J. Under Normal Operating Conditions, the Franchisee must respond to a call from a Subscriber regarding a Service Interruption or other service problems within the following time frames:

- (1) Franchisee must begin work on Service Interruptions within twenty-four (24) hours, including weekends, of receiving a Subscriber's call reporting a Service Interruption or the need for repairs otherwise become known to Franchisee.
- (2) The Franchisee must begin actions to correct all other Cable Service problems the next business day after notification by the Subscriber or the County of a Cable Service problem.

K. The Franchisee's service representatives will have the ability to issue service credits to address customer complaints related to missed appointments and Service Interruptions.

L. In the event of a Service Interruption of one or more channels to any Subscriber, the Franchisee shall repair the Service Interruption as soon as possible. This obligation is satisfied if the Franchisee offers the Subscriber the next available repair appointment within the 24-hour period following the Service Interruption, or at the request of the Subscriber, to a mutually convenient later time for the repair call, and successfully repairs the Service Interruption during the agreed appointment. Under Normal Operating Conditions, if the Service Interruption is not repaired at the time of the scheduled appointment, the Subscriber will receive a pro rata credit of the Subscriber's monthly Cable Service bill for each 24-hour period, or segment thereof, that the Service Interruption continues beyond the scheduled repair call.

M. The Franchisee shall provide the following materials to each Subscriber at the time Cable Service is installed, at least annually thereafter, and at any time upon request. Copies of all such materials provided to Subscribers shall also be provided to the County and posted on the Franchisee's website:

- (1) a written description of products and services offered, including a schedule of rates and charges, a list of channel positions, and a description of programming services, options, and conditions;
- (2) a written description of the Franchisee's installation and service maintenance policies, and any other of its policies applicable to its Subscribers;
- (3) written instructions on how to use the Cable Service;
- (4) a written description of the Franchisee's billing and complaint procedures, including the address and telephone number of the County office responsible for receiving Subscriber complaints;
- (5) a copy of the service contract, if any;
- (6) notice regarding Subscribers' privacy rights pursuant to 47 U.S.C. § 551;
- (7) notice of the availability of universal remote controls and other compatible equipment (a list of which, specifying brands and models, shall be provided to any Subscriber upon request); and

N. Subscribers and the County will be notified of any changes in programming services or channel positions, and any significant changes in any other information required to be provided by this section in accordance with Applicable Law. Advance notice is not required for the launch of new channels when offered on a subscription basis or added to an existing service

tier at no additional cost to the Subscriber. The written notices required by this section may be provided electronically as permitted by 47 C.F.R. § 76.1600.

O. All Franchisee promotional materials, announcements, and advertising of residential Cable Service to Subscribers and the general public, where price information is listed in any manner, shall clearly and accurately disclose price terms. In the case of pay-per-view or pay-per-event programming, all promotional materials must clearly and accurately disclose price terms and in the case of telephone orders, the Franchisee shall take appropriate steps to ensure that price terms are clearly and accurately disclosed to potential customers before the order is accepted.

P. The Franchisee shall maintain a public file containing all documents required by the FCC's Public Inspection File rules and regulations.

Q. The Franchisee shall establish a clear procedure for resolving complaints filed by Subscribers. Complaints may be made orally, in writing (including by e-mail), at the complainant's option.

R. The customer service standards set forth herein shall be in addition to the rights and remedies provided by Title 13 of the Maryland Commercial Law Article (the Maryland Consumer Protection Act), as amended. This subsection does not evidence any consent or recognition by Franchisee of the legality of any provision of Title 13 of the Maryland Commercial Law Article (the Maryland Consumer Protection Act), as amended.

S. The Franchisee shall schedule and conduct maintenance on the Cable System so that interruption of Service is minimized and occurs during periods of minimum Subscriber use of the Cable System. Under Normal Operating Conditions, the Franchisee shall provide reasonable prior notice to Subscribers and the County before interrupting Service for planned maintenance or construction, except where such interruption is expected to be two hours or less in duration or when such interruption occurs between 12:00 A.M. and 7:00 A.M.. Such notice shall be provided by methods reasonably calculated to give Subscribers actual notice of the planned interruption.

T. The Subscriber's preference as to the point of entry into the residence shall be observed whenever feasible. Runs in building interiors shall be as unobtrusive as possible. The Franchisee shall use due care in the process of installation and shall restore the Subscriber's property to a condition reasonably comparable to its condition prior to installation. Such restoration shall be undertaken and completed promptly if an unsafe condition exists, or if not, as soon as possible after the work causing the damage is concluded and shall be completed within no more than thirty (30) days after the work causing the damage is concluded.

U. In locations where the Franchisee's System must be underground, drops must be placed underground as well. Except as federal law may otherwise require, in any area where the Franchisee would be entitled to install a drop above-ground, the Franchisee will provide the homeowner the option to have the drop installed underground if requested, but may charge the homeowner the difference between the actual cost of the above-ground installation and the actual cost of the underground installation.

V. The Franchisee shall use its best efforts to collect on delinquent Subscriber accounts before terminating Service. In all cases, the Franchisee shall provide the Subscriber with at least ten (10) working days' notice, with the telephone number to call to arrange payment

or to resolve disputes, prior to disconnection. Said notice may be part of the monthly billing statement.

W. Under Normal Operating Conditions, each of the following standards shall be met by Franchisee at least 95% of the time, as measured on a quarterly basis:

- (1) **Prompt Service.** The Standard Installations of 350 feet or less shall be performed within seven (7) business days after an order is placed, (Standard installations of 126 feet to 350 feet may require additional construction and need additional time), or at a later date requested by the Subscriber, subject to Section 3 of the Agreement.
- (2) **Repairs and Maintenance.** Repairs and maintenance for Service Interruptions and other repairs not requiring work within a Subscriber's premises must be responded to within 24-hours of the time the Subscriber reports the problem to the Franchisee or its representative or the interruption or need for repairs otherwise becomes known to the Franchisee. Work on all other requests for Service shall be responded to the next business day, or at a later time mutually agreeable to the Franchisee and the Subscriber. Franchisee shall exercise its best efforts to complete such work within three (3) days from the date of the initial request, except installation requests, provided that the Franchisee shall complete the work in the shortest time possible where, for reasons beyond the Franchisee's control, the work could not be completed in those time periods even with the exercise of all due diligence; the failure of the Franchisee to hire sufficient staff or to properly train its staff shall not justify the Franchisee's failure to comply with this provision.
- (3) **Service Times.** The Franchisee shall perform service calls, installations, and disconnects at least during Normal Business Hours. The Franchisee will offer Subscribers "appointment window" alternatives for arrival to perform installations, service calls and other activities of a maximum four (4) hours scheduled time block. At the Franchisee's discretion, the Franchisee may offer Subscribers appointment arrival times other than these four (4) hour time blocks, if agreeable to the Subscriber.
- (4) **Cancellation.** The Franchisee may not cancel an appointment with a Subscriber after the close of business on the business day preceding the appointment. If the Franchisee's representative is running late for an appointment with a Subscriber and will not be able to keep the appointment as scheduled, the Subscriber will be contacted, and the appointment rescheduled as necessary, at a time which is convenient for the Subscriber.

EXHIBIT H
Franchise Bond
Bond No.

KNOW ALL MEN BY THESE PRESENTS: THAT (NAME & ADDRESS) (HEREINAFTER CALLED THE PRINCIPAL), AND (NAME AND ADDRESS) (HEREINAFTER CALLED THE SURETY), A CORPORATION DULY ORGANIZED UNDER THE LAWS OF THE STATE OF (STATE), ARE HELD AND FIRMLY BOUND UNTO (NAME & ADDRESS) (HEREINAFTER CALLED THE OBLIGEE), IN THE FULL AND JUST SUM OF ____ DOLLARS (\$), THE PAYMENT OF WHICH SUM, WELL AND TRULY TO BE MADE, THE SAID PRINCIPAL AND SURETY BIND THEMSELVES, THEIR HEIRS, ADMINISTRATORS, EXECUTORS, AND ASSIGNS, JOINTLY AND SEVERALLY, FIRMLY BY THESE PRESENTS.

WHEREAS, the Principal and Obligee have entered into a Franchise Agreement dated _____ which is hereby referred to and made a part hereof, and the Franchise Agreement is subject to the “Cable Code” as defined therein.

WHEREAS, said Principal is required to perform certain obligations under said Agreement.

WHEREAS, the Obligee has agreed to accept this bond as security against default by Principal of performance of its obligations under said Agreement and/or the Cable Code during the time period this bond is in effect.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that if the Principal shall perform its obligations under said Agreement, then this obligation shall be void, otherwise to remain in full force and effect, unless otherwise terminated, cancelled or expired as hereinafter provided.

PROVIDED HOWEVER, that this bond is executed subject to the following express provisions and conditions:

1. In the event of default by the Principal, Obligee shall deliver to Surety a written statement of the details of such default within 30 days after the Obligee shall learn of the same, such notice to be delivered by certified mail to address of said Surety as stated herein.
2. This Bond shall be effective , 20____, and shall remain in full force and effect thereafter for a period of one year and will automatically extend for additional one year periods from the expiry date hereof, or any future expiration date, unless the Surety provides to the Obligee not less than sixty (60) days advance written notice of its intent not to renew this Bond or unless the Bond is earlier canceled pursuant to the following. This Bond may be canceled at any time upon sixty (60) days advance written notice from the Surety to the Obligee.

3. Neither cancellation, termination nor refusal by Surety to extend this bond, nor inability of Principal to file a replacement bond or replacement security for its obligations under said Agreement, shall constitute a loss to the Obligee recoverable under this bond.
4. No claim, action, suit or proceeding shall be instituted against this bond unless same be brought or instituted and process served within one year after termination or cancellation of this bond.
5. No right of action shall accrue on this bond for the use of any person, corporation or entity other than the Obligee named herein or the heirs, executors, administrators or successors of the Obligee.
6. The aggregate liability of the surety is limited to the penal sum stated herein regardless of the number of years this bond remains in force or the amount or number of claims brought against this bond.
7. This bond is and shall be construed to be strictly one of suretyship only. If any conflict or inconsistency exists between the Surety's obligations as described in this bond and as may be described in any underlying agreement, permit, document or contract to which this bond is related, then the terms of this bond shall supersede and prevail in all respects.

This bond shall not bind the Surety unless it is accepted by the Obligee by signing below.

IN WITNESS WHEREOF, the above bounded Principal and Surety have hereunto signed and sealed this bond effective this _____ day of _____, 2022.

Principal

Surety

By: _____ By: _____
Attorney-In-Fact

Accepted by Obligee: _____
 (Signature & date above - Print Name, Title below)

Exhibit J



1215 East Fort Avenue, Suite 103
Baltimore, MD 21230

Date

XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX

Dear XXXXXXXXXXXX:

I am pleased to submit to you the comprehensive customer service data highlighting Comcast’s performance for XXXX in Prince George’s County, Maryland. As a reminder, everything that we provide to you is **proprietary and confidential company operating data**. Data provided herein is County-wide.

Please find herein and attached a:

1. Summary of the previous year’s activities in development of the Cable System.
2. Summary of complaints.
3. Report of service calls.
4. Annual franchise fee statement.
5. 10-K Report.
6. List of current officers, directors, and ownership.
7. Franchisee rules and regulations, rates, fees, and charges.

Comcast is hereby requesting that all information not readily ascertainable or publicly available by proper means by other persons from another source provided herein be treated by Prince George’s County, Maryland as proprietary information in accordance with the Maryland Public Information Act and the Franchise Agreement. This information is competitively sensitive and its disclosure would unfairly prejudice Comcast relative to its competitors, who would be reasonably likely to use such information to harm Comcast’s business interests. This information is also not otherwise readily ascertainable or publicly available by proper means by other persons from another source in the same configuration as provided herein and is intended to be proprietary confidential business information, and is treated by Comcast as such.

All of us at Comcast appreciate your team’s spirit of cooperation and dedication as we work together to provide quality cable service to Prince George’s County. If you have any questions or concerns regarding this report, please feel free to me at (410) 497-0365.

Regards,

Andre Fountain
 Senior Specialist, Government & Community Affairs

1. Summary of Activities in Development of the Cable System

Programming Changes:

Change	Program Name	Channel #	Completion Date
SD Channel Add			
HD Channel Add			
Transition SD to HD			
Channel Drop			

2. Summary of Complaints

Number of Complaints	Topic	Resolved	Unresolved
	Customer Service		
	Customer Equipment		
	Customer Education		
	Comcast Customer Premises Equipment		
	Billing		
	Video Issues		
	Installation		
	Cable Service Repair		
	Promotions/Discounts/Contract Expiration		
	Programming		
	Pedestal Repair/Cable Bury		
	Add or Remove Produce or Service		
	Sales		
	Service Order Issues		
	System Issues/Outage		
	Unauthorized Changes		
	Other		
	Total		

3. Report of Service Calls

Service Call by Reason	Total	% of Customer Base
Product Education		
Inside Problem		
Set Top Box/Remote		
Customer Equipment		
Not Home		
No Trouble Found		

Outside Plant Inside Wiring Other

4. Annual Franchise Fee Statement

See attached quarterly franchise fee statements.

5. 10-K Report

Comcast's 10-K report can be found at <https://www.cmcsa.com/sec-filings/sec-filing/10-k/0001166691-21-000008>.

6. List of Current Officers, Directors, and Ownership

Information can be found in Comcast's 10-K report located at at <https://www.cmcsa.com/sec-filings/sec-filing/10-k/0001166691-21-000008>.

7. Franchise Rules and Regulations, Rates, Fees, and Charges

A copy of Comcast's Subscriber agreements related to the provision of Cable Services can be found at <https://www.xfinity.com/policies?pc=1>.

See attached Rate Card for rates, fees, and charges.

Exhibit J Prince George's County Report

Q_ 202_

Call Center:*	Q3 202_	July	Aug	Sep
Total Calls	####	####	####	####
Percent Calls Answered in 30 Seconds	####	####	####	####
Percent Calls Transferred in 30 Seconds	####	####	####	####
Average Answer Time	####	####	####	####
Average Hold Time	####	####	####	####

Calls By Type:*	July	Aug	Sep
Billing	####	####	####
Repair	####	####	####
Retention	####	####	####
Sales	####	####	####

Outages:*	
Outages**	####
Total System Outages	####
System Outages repaired in 24 hours	####

A list of Outages** for the quarter is attached.

**Outages include those outages of at least 30 minutes affecting more than 100 Subscribers.

Installations:*	
Total Installs	####
Installs Within 7 Days	####

% Installed in 7 days refers to the percent of installations of new services completed within seven calendar days of the request or at a time later at the request of the subscriber.

Homes Passed:*	
	####

Cable Service Subscribers:	
Basic Only Subscribers	####

*Data is County-wide.

Outages Q_ 202_ 1

Actual Start	Actual End	Mins	TTRStart	TTRStop	Subs	Cause Descr
1/1/1111 11:11	1/1/1111 11:14	###	1/1/1111 11:12	1/1/1111 11:14	####	Equipment Adjustment
1/1/1111 11:11	1/1/1111 11:14	###	1/1/1111 11:12	1/1/1111 11:14	####	Residential Power
1/1/1111 11:11	1/1/1111 11:14	###	1/1/1111 11:12	1/1/1111 11:14	####	Failed/Degraded Fiber
1/1/1111 11:11	1/1/1111 11:14	###	1/1/1111 11:12	1/1/1111 11:14	####	Fiber/Coaxial/Plant Damage
1/1/1111 11:11	1/1/1111 11:14	###	1/1/1111 11:12	1/1/1111 11:14	####	Fiber/Coaxial/Plant Damage
1/1/1111 11:11	1/1/1111 11:14	###	1/1/1111 11:12	1/1/1111 11:14	####	Equipment Adjustment
1/1/1111 11:11	1/1/1111 11:14	###	1/1/1111 11:12	1/1/1111 11:14	####	HFC Plant Damage
1/1/1111 11:11	1/1/1111 11:14	###	1/1/1111 11:12	1/1/1111 11:14	####	Unplanned Outage

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

Subject:

Planning Personnel Discussion

Suggested Action:

The two Community Planner positions are currently vacant, and concerns about attracting and retaining qualified candidates has prompted staff to request permission to hire an Assistant Director of Planning and a Community Planner, rather than two Community Planner II's. This will restore the structure of the Department that existed for many years. Staff has prepared a memorandum outlining the proposal and its financial implications.

Attachments:

[Planner Positions 12-9-22 v2.pdf](#)

**CITY OF GREENBELT, MARYLAND
MEMORANDUM**

TO: Tim George, Interim City Manager
FROM: Terri Hruby, Director of Planning and Community Development
DATE: December 6, 2022
SUBJECT: Planner Positions

As you are aware, the City has experienced challenges in attracting and retaining qualified candidates for the Community Planner positions. With regard to retainment, while some left for strictly personal reasons (i.e., relocation out of state, commute time and raising/supporting family), others left to pursue advancement opportunities. I believe the challenges the City has experienced in the attraction and retention of qualified Community Planners is primarily due to salaries as it relates to position requirements/expectations and lack of opportunities for advancement. Although there are other challenges including limited teleworking opportunities, office space/conditions and limited opportunities for workplace socialization.

In the FY 2023 budget, Council authorized three planning positions, Assistant Director of Planning (Grade 22) and two Community Planners I/II (Grade 16/18). However, funding was approved for two Community Planner II positions. Community Planner I is an entry level position and requires a master's degree in Planning or related field with no experience and Community Planner II is barely a mid-level planner position requiring a master's degree with a minimum of two years of experience. An employee who is hired as a Community Planner I is promoted to a Community Planner II after two years of satisfactory performance. Once an employee achieves the Community Planner II position, or is hired at this position, the only opportunity for advancement at this time is to the position of Director of Planning and Community Development. This has been raised as a concern amongst departed staff who have held the Community Planner II position. Another concern raised is that the scope of work of the Community Planner II position is complex and robust and is not representative of low to mid-level positions found in other organizations. As you are aware the Community Planner II position manages complex projects, manages consultants, serves as lead planner in the absence of the Director and represents the City on County, State and Federal levels.

To better position the City to attract and retain Community Planners, and perhaps more importantly to attract a candidate that has the experience and knowledge necessary to serve in a senior capacity and assist in the management of the Department's robust and complex planning work program I recommend that we restore and fund the Assistant Director of Planning Position this fiscal year. I further recommend the remaining planner position be hired

at the Community Planner I level. This restructuring will have minimal budget implications, provide greater opportunities for advancement within our organization and will attract the level of candidates needed to successfully manage the department's work program. The proposed restructuring has minimal fiscal impacts. For FY 2023, the two recommended positions (Assistant Director of Planning and Community Planner I) can be funded within Planning's approved budget and for FY 2024 it is estimated that the position changes will result in an increase of \$13,500, subject to the results of the Comp Study.

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Information Technology

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

Subject:

Purchase of alarm system upgrades from Petitbon Security

Suggested Action:

Reference:

This upgrade will create a computer-based user interface that will facilitate better management of the users. The Community Center has long been on a separate vendor's system. That vendor is small and not able to provide the service levels that we require. This includes adding the Community Center into the Petitbon environment which will put all the City alarm systems under one vendor. This upgrade will also include upgrades to all of the City's fire alarms.

Additionally, this will transition us away from using our current unreliable copper lines for communications. Communications will subsequently use a combination of internet and cellular.

Council approval is sought.

Attachments:

[Copy of Petitbon Security Upgrade Proposal.pdf](#)


[Greenbelt Community Center-security system proposal- 11-22-22.pdf](#)

[The City Of Greenbelt Cellular Communicator Proposal - Multiple Sites.pdf](#)

City of Greenbelt
Petitbon Security System Upgrade Proposal

Site	Upgrade	Monthly
Public Works	399.00	59.95
Municipal Bldg	1,694.00	59.95
Museum	2,089.00	59.95
Community Center	4,675.00	59.95
GAFC	1,094.00	59.95
	<hr/>	<hr/>
	9,951.00	299.75
Fire System Upgrade	9,065.00	1,224.65
Totals	<hr/>	<hr/>
	19,016.00	1,524.40

PETITBON ALARM CO.

"Defense  A Family Tradition[®]"

November 22, 2022

Greenbelt Community Center
C/O Dale Worley
15 Crescent Rd
Greenbelt, MD 20770

If you choose Petitbon Alarm, you will have the following advantages:

- *You will not be under a long-term monitoring contract, and you can always cancel for cause.*
- *Petitbon Alarm will cover false alarm fees caused by equipment or installation error by crediting your monitoring.*
- *You will own the alarm equipment, rather than merely lease it. Also, the equipment we install is non-proprietary—it can easily be serviced by another company in the event you are ever unhappy with Petitbon Alarm's service.*
- *You will get 3 months of free monitoring for each successful referral!*

Security System Proposal

- 1 – Vista 128BPT Control Panel
- 1 – LTE Cellular Communicator
- 3 – 6160 Full English Keypads
 - Ground floor East
 - Staff office
 - Main office
- 4 – Zone Expanders
- Utilize Existing Hardwired Devices (Nursery School Keypad, Door Contacts and Motion Detectors)
If any existing devices are not functional, they will need to be replaced at an additional cost. Petitbon Alarm does not cover false alarms caused by existing equipment.
- 2 – Power Supplies
- 2 – Backup Batteries
- My Security App (free app – allows client direct access to the monitoring station; view account history, cancel & request police dispatch, etc.)
- Installation
- Programming
- One Year Parts & Service Warranty on New Equipment
- Signs & Stickers

Total Equipment Investment: \$3,595.00

Labor: \$135.00 per hour, per tech

Labor not to exceed 8 hours.

Page 1 of 2

Monthly Cellular Monitoring*: \$54.95
Total Connect Monthly Fee**: \$20.00

**This rate includes unlimited devices. The first three months of monitoring (plus tax), is due at the time of installation. Petitbon Alarm is going green! Please provide a checking account or credit card for automatic quarterly payments.*

**** Total Connect Features (operate/view alarm via computer or compatible smartphone)**

- Arm and disarm the alarm remotely
- Check the status of the system and view entry times
- View and receive notifications of alarms, troubles, etc.
- View and receive notifications of who armed/disarmed the alarm and at what time
- Geofencing arming reminder (notification is sent when the client forgets to arm system)
- Add or remove user codes
- Can operate certain garage doors (if compatible)
- Access to multiple locations through one Total Connect app

Additional Services

- Wireless Receiver (if needed): \$200.00
- Door Sensors: \$75.00 each
- Motion Sensors: \$175.00 each
- Glassbreak Sensors: \$175.00 each
- Water Detection Sensors: \$175.00 each
- Dual Cellular/IP Communicator: \$100.00 additional

If the client has high speed internet service, an available network port, and a wire can be run from the modem to the panel, the internet can be used as a backup form of communication. Labor charges may apply if a cable needs to be run from the modem to the panel. The client/client's IT company is responsible for the maintenance and security of the client's network.

Supply chain issues are making many goods, including security equipment, more difficult to acquire. Please provide approval as soon as possible to ensure the quickest turnaround in getting on our schedule.


A processing fee of 3% will apply to all credit card payments.

Page 2 of 2

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1-800-284-CRIME • (301) 858-0820 METRO D.C. • FAX (301) 858-0881
MD License #107502 • VA License #11-3501

Specializing in: Burglar Alarms • Fire Alarms • CCTV • Access Control • Music & Sound

PETITBON ALARM CO.

"Defense  A Family Tradition[®]"

October 27, 2022

The City Of Greenbelt
c/o Dale Worley
25 Crescent Rd
Greenbelt, MD 20770

Sites: Youth Center: 99 Centerway
Springhill Lake Rec: 6101 Cherrywood Ln
Aquatic & Fitness: 101 Centerway
Municipal Bldg.: 25 Crescent Rd
Public Works Office: 555 Crescent Rd
Public Works Maintenance: 555 Crescent Rd
Greenbelt Theater: 129 Centerway

If you choose Petitbon Alarm, you will have the following advantages:

- *You will not be under a long-term monitoring contract, and you can always cancel for cause.*
- *Petitbon Alarm will cover false alarm fees caused by equipment or installation error by crediting your monitoring.*
- *You will own the alarm equipment, rather than merely lease it. Also, the equipment we install is non-proprietary—we don't lock the system out to prevent you from switching to another company in the event you are ever unhappy with our service.*
- *You will get 3 months of free monitoring for each successful referral!*

Fire Alarm Upgrade Proposal

Petitbon Alarm will install a dual cellular/IP communicator for each fire alarm. If the client has high speed internet service, an available network port, and a wire can be run from the modem to the panel, the internet can be used as a backup form of communication. This will allow the client to cancel the standard landlines for each site, saving money over time.

- 1 – Starlink LTE Dual IP/Cellular Communicator
- Installation
- Programming
- One Year Parts & Service Warranty on New Communicator

Total Investment: \$1,295.00 per site
7 Fire alarm accounts totaling \$9,065.00

Dual Cellular/IP Monthly Monitoring w/24 Hour Test: \$99.95 per site

Monthly Fire Alarm Inspection and Testing Service: \$75.00 per site
This covers annual inspections (trip charge & all labor) as well as regular service call fees for other fire-related service needs. Any equipment needed is not included. Additional labor fees may apply on regular service call visits.

Smoke and gas detectors should be replaced every 10 years or according to the expiration date (every 15 years for heat detectors)

Page 1 of 5

Site: City of Greenbelt Public Works Office – 555 Crescent Rd

Security System Upgrade Proposal

- 1 – LTE Dual IP/Cellular Communicator
- Installation
- Programming
- One Year Parts & Service Warranty on New Communicator

Total Investment: \$399.00

Monthly IP/Cellular Monitoring*: \$44.95 (discounted from \$54.95)
Total Connect Monthly Fee**: \$15.00 (discounted from \$20.00)

**This rate includes unlimited devices. Petitbon Alarm is going green! Please provide a checking account or credit card for automatic quarterly payments.*

*** Total Connect Features (operate/view alarm via computer or compatible smartphone)*

- Arm and disarm the alarm remotely
- Check the status of the system and view entry times
- View and receive notifications of alarms, troubles, etc.
- View and receive notifications of who armed/disarmed the alarm and at what time
- Geofencing arming reminder (notification is sent when the client forgets to arm system)
- Add or remove user codes
- Can operate certain garage doors (if compatible)
- Access to multiple locations through one Total Connect app

Site: City of Greenbelt Municipal Building – 25 Crescent Rd

The current security system panel will need to be upgraded in order to add the cellular communicator and total connect service application. The total connect app will take the place of open/close reporting.

Security System Proposal

- 1 – Vista 128BPT Control Panel
- 1 – LTE Cellular Communicator
- Installation
- Programming
- One Year Parts & Service Warranty on New Equipment

Total Package Investment: \$1,694.00

Monthly IP/Cellular Monitoring*: \$44.95 (discounted from \$54.95)

Total Connect Monthly Fee**: \$15.00 (discounted from \$20.00)

**This rate includes unlimited devices. Petibon Alarm is going green! Please provide a checking account or credit card for automatic quarterly payments.*

**** Total Connect Features (operate/view alarm via computer or compatible smartphone)**

- Arm and disarm the alarm remotely
- Check the status of the system and view entry times
- View and receive notifications of alarms, troubles, etc.
- View and receive notifications of who armed/disarmed the alarm and at what time
- Geofencing arming reminder (notification is sent when the client forgets to arm system)
- Add or remove user codes
- Can operate certain garage doors (if compatible)
- Access to multiple locations through one Total Connect app

Site: City of Greenbelt Museum – 10 Crescent Rd

The current security system panel will need to be upgraded to a fire rated control panel because it has fire devices tied into it. One existing CO should be replaced by 2024, four smokes should be replaced by 4/2027 and one heat should be replaced by 4/2032.

Security System Proposal

- 1 – Vista 32FBPT Control Panel
- 1 – LTE Cellular Communicator
- Installation
- Programming
- One Year Parts & Service Warranty on New Equipment

Total Package Investment: \$2,089.00

Monthly IP/Cellular Monitoring*: \$44.95 (discounted from \$54.95)
Total Connect Monthly Fee**: \$15.00 (discounted from \$20.00)

**This rate includes unlimited devices. Petitbon Alarm is going green! Please provide a checking account or credit card for automatic quarterly payments.*

*** Total Connect Features (operate/view alarm via computer or compatible smartphone)*

- Arm and disarm the alarm remotely
- Check the status of the system and view entry times
- View and receive notifications of alarms, troubles, etc.
- View and receive notifications of who armed/disarmed the alarm and at what time
- Geofencing arming reminder (notification is sent when the client forgets to arm system)
- Add or remove user codes
- Can operate certain garage doors (if compatible)
- Access to multiple locations through one Total Connect app

Note: The security system must be powered up in order for smoke detectors to function. These devices are not intended to meet fire code and do not constitute a fire alarm system. They are supplemental notification devices designed to detect and reduce certain risks of loss, though Petitbon Alarm does not guarantee that no loss or damage will occur. A daily test timer can be added for an additional monthly fee. **The client should contact the AHJ for the appropriate requirements and approval.**

Site: City of Greenbelt Aquatic/Fitness Center – 101 Centerway

The current security system panel will need to be upgraded in order to add the cellular communicator and total connect service application. The total connect app will take the place of open/close reporting.

Security System Proposal

- 1 – Vista 20P Control Panel
- 1 – LTE Cellular Communicator
- Installation
- Programming
- One Year Parts & Service Warranty on New Equipment

Total Package Investment: \$1,094.00

Monthly IP/Cellular Monitoring*: \$44.95 (discounted from \$54.95)

Total Connect Monthly Fee**: \$15.00 (discounted from \$20.00)

**This rate includes unlimited devices. Petibon Alarm is going green! Please provide a checking account or credit card for automatic quarterly payments.*

*** Total Connect Features (operate/view alarm via computer or compatible smartphone)*

- Arm and disarm the alarm remotely
- Check the status of the system and view entry times
- View and receive notifications of alarms, troubles, etc.
- View and receive notifications of who armed/disarmed the alarm and at what time
- Geofencing arming reminder (notification is sent when the client forgets to arm system)
- Add or remove user codes
- Can operate certain garage doors (if compatible)
- Access to multiple locations through one Total Connect app

Supply chain issues are making many goods, including security equipment, more difficult to acquire. Please provide approval as soon as possible to ensure the quickest turnaround in getting on our schedule.

A processing fee of 3% will apply to all credit card payments.

Page 5 of 5

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City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Information Technology

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

Subject:

Purchase of door security system for Community Center and Greenbelt Aquatic and Fitness Center

Suggested Action:

Reference:

This proposal will expand our door security system to include the Community Center and the GAFC. These facilities will be integrated into our existing system.

Council approval is sought.

Attachments:

[Q-05256_City of Greenbelt Community Center - Access Control and Intercom Systems_1122022 - Quote \(1\).pdf](#)

[Q-05258_City of Greenbelt Aquatic and Fitness Center - Access Control Upgrade_1122022 - Quote \(2\).pdf](#)



Opportunity #: 27520_22
Quote#: Q-05256
Date: November 7, 2022
Opportunity Name: City of Greenbelt Community Center - Access Control and Intercom Systems
15 Crescent Road
Greenbelt, Maryland 20770
Attention: Brian Kim
From: Mark Phelps
(410) 552-1777
mphelps@lssmd.com
1417 Knecht Avenue Suite 2A
Arbutus, Maryland 21227

This quotation shall remain valid for seven (7) days from the proposal date. Price is based upon delivery of equipment within three months. LS Systems payment terms are NET 30 unless specified otherwise under this proposal.

SCOPE OF WORK:

Upon approval, LS Systems will install access security devices in the Community Center at the City of Greenbelt located at 15 Crescent Road, Greenbelt, MD.

Devices additions will include material and labor for the following:

- (8) HID RP40 Multiclass Card Readers (seven doors plus GFE Elevator inside)
- (1) S2 Network Node and (4) S2-ACM Blades
- (1) Aiphone door station and (2) Aiphone monitors (GFE above the keypad)
- (2) 600 lb Maglocks and hardware (electric cylindrical locks, electric transfer hinges, power supplies)
- (8) Request to Exit Buttons
- (1) Exit Button with Timer (East Entrance)
- (200) HID Key fobs

At the completion of the installation process, all systems will be tested for proper functionality.

Training on the system is included and will not exceed four (4) hours.



STANDARD SERVICES:

Quantity	Product Name	Product Code
1	Custom SEC Material	CUST-SEC-MAT
		Quote Net Amount: \$43,300.00
		Total Tax: \$2,598.00
		Customer Total: \$45,898.00



QUOTE DETAILS:

This quote includes

Delivery of any needed material
Applicable taxes
Training on any new equipment
Applicable operations and maintenance manuals

This quote excludes the following unless noted elsewhere on the proposal

Material and Installation of Conduit, Pipe, Deck Work, Boxes and Fittings
Lifts and Hoists
Vertical Core Drilling
On-Site Lockable Storage Facility
Ceiling Tiles and Ceiling Grid Repairs
Horizontal Core Drilling
Fees associated with obtaining electronic CAD files
Permit fees
Engineer's plan review & stamping fees
Any modification to existing base building FACP or Annunciator (IF APPLICABLE)
Payment & Performance Bonds
Patching and Painting
Firestopping / Caulking (excluding existing penetrations)
Fire Watch
120VAC and Fused Disconnect Switch
Correction of Wiring Faults and field devices errors Caused by Others
Floor Coverings for Lifts and Hoists
U.L. Central Station Monitoring Services
U.L. Listing for the premise (Proposal available upon request)
Client Support Plan (Proposal available upon request)
Maintenance of proper environmental conditions for protection and operation of equipment/devices



CLARIFICATIONS AND EXCLUSIONS

- This quote is based on all wiring being free of ground faults, shorts or any other problematic conditions that may arise due to wiring. This **MUST** be confirmed in writing before LS Systems arrives on site for any tie in, programming, or testing.
- LS Systems assumes absolutely no responsibility for the isolation or correction of wiring faults, such as opens, shorts, grounds, incorrect EOL, resistor values, pinched or broken wire/conductors etc.
- **Installed equipment will be properly protected by others**
- **Maintenance of proper environmental conditions for provided equipment will be provided by others**
- Twenty Five percent (25%) of the proposed sell price shall be payable to LS Systems for project mobilization. Mobilization shall be invoiced and due upon customer acceptance of this proposal.
- Anything in the Contract Documents notwithstanding, in no event shall either Contractor or Subcontractor be liable for special, indirect, incidental or consequential damages, including commercial loss, loss of use, or lost profits, even if either party has been advised of the possibility of such damages.
- LS Systems reserves the right to negotiate mutually acceptable contract terms and conditions with customer by making mutually agreeable changes to the formal contract included in the Bid Documents.
- Submittal Packages (CAD engineered drawings and equipment submittal books) will require a minimum of 15 business days for completion depending on the size of the project (size to be determined prior to acceptance). Any special requests outside of these parameters will be accommodated based on availability at additional costs.
- Any revisions or alteration to the submitted drawings or submittal package will result in additional charges for engineering/re-engineering, re-printing and re-submitting (If the submittal package requires special NICET, UL, FPE or licensing – additional cost will be incurred)
- Any returned material **MUST** be in brand new re-sellable condition. Any items that are opened or not in their original packaging are not returnable. All items that are returned for credit are subject to a 50% restocking charge
- All invoice terms are Net 30 calendar days unless specifically noted elsewhere. We do not operate on a “paid when paid” basis. This proposal is based strictly on a Net 30 payment basis.
- LS Systems requires that all project invoices be paid to 90% prior to the project’s substantial completion.
- Warranty service is based on standard working hours 6:00am – 3:30pm Monday through Friday (excluding holidays). Warranty service after standard working hours will be provided on an overtime basis (Saturdays and Sundays are time plus half, holidays are double-time).
- Any and all equipment will require a minimum of ten business days for delivery after we receive a written release from the customer. Any special requests for delivery outside of these parameters will be accommodated based on availability at additional costs if required.
- Unless noted under “performance items” this proposal assumes that all conduit, raceway and wiring will be provided and installed by a qualified electrical contractor who is familiar with low voltage wiring and is comfortable using tools and techniques that may be required to isolate and correct wiring faults in regards to low voltage wiring.
- Additional work beyond the scope provided herein will require a signed change order prior to the project commencing in regards to LS Systems.



PROJECT INVESTMENT

Standard Price: \$45,898.00 [Forty-five thousand eight hundred ninety-eight and 00/100 Dollars]

In the event of significant delay or price increase of material occurring during the performance of the contract through no fault of the [sub]Contractor, the contract sum, time of performance, and contract requirements shall be equitably adjusted by change order in accordance with the procedures of the Contract Documents. A change in price of an item of material shall be considered significant when the price of an item increases 2% (percent) between the date of this contract and the date of installation.

Thank you for considering LS Systems. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you like to proceed with the scope of work as outlined in this proposal, please sign below and email/fax directly to our office.

Sincerely,

Mark Phelps

By signing below, I accept this proposal and agree to the Terms and Conditions contained herein.

Customer Signature

Date

Customer Name (Printed)

P.O. or Reference Number

If Optional Items are included on this quote, please check this box if you want to include these items in the Scope of Work.



TERMS & CONDITIONS:

THIS AGREEMENT is made on November 7, 2022 between Life Safety Systems, Inc, a Maryland Corporation ("LS Systems") and City of Greenbelt Community Center, (the "Customer").

SECTION 1. THE WORK

This Installation Proposal takes precedence over and supersedes any and all prior proposals, correspondence, and oral agreements or representations relating to the work set forth in the: attached scope of work ("Work") This Installation Proposal commences on the Signed Date as specified in the attached scope of work, and represents the entire agreement between LSS and Customer (the "Agreement") and it may only be amended by a written document signed by both LSS and Customer. In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force

LSS agrees in accordance with the mutually agreed project schedule

- a. To submit shop drawings, product data, samples and similar submittals if required in performing the Work,
- b. To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement,
- c. Hire subcontractors and order material to perform part of the Work, if necessary, while remaining responsible for the completion of the Work.

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to LSS

- a. To promptly approve submittals provided by LSS,
- b. To provide access to all areas of the facility which are necessary to complete the Work,
- c. To supply suitable electrical service as required by LSS, and
- d. That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property

during the period of time from when LSS is first notified of the emergency or failure and until such time that LSS notifies the Customer that the systems are operational or that the emergency has cleared.

SECTION 2. PRICING

Pricing and amounts proposed shall remain in valid for 7 days unless otherwise specified. Price includes only the material listed based on LSS's interpretation of plans and specifications unless noted otherwise Additional equipment, unless negotiated prior to order placement, will be billed accordingly Sales taxes, and any other taxes assessed on Customer shall be added to the price upon invoice to Customer

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay LSS twenty-five (25%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than a month, LSS will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to LSS as invoiced, within thirty (30) days of the date of such invoice If the Work is completed in less than one month, Customer agrees to pay LSS in full after the Work has been performed within thirty (30) days of the date of being invoiced. Invoices shall not include or be subject to a project retention percentage. If Customer is overdue in any payment to LSS, LSS shall be entitled to suspend the work until paid, and charge Customer an Interest rate 1 and ½% percent per month, (or the maximum rate permitted by law), and may avail itself of any other legal or equitable remedy. Customer shall reimburse LSS costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any other reasonable expenditure

SECTION 4. WARRANTY



LSS provides the following warranty to the Customer:

For the period of one (1) year, commencing at the earlier of substantial completion of the Work, or first beneficial use, ("Warranty Period").

- a. That Work performed under this Agreement will be of good quality;
- b. That all equipment will be new unless otherwise required or permitted by this Agreement,
- c. That the Work will be free from defects not inherent in the quality required or permitted, and
- d. That the Work will conform to the requirements of this Agreement.

The Customer's sole remedy for any breach of this warranty is that LSS shall remove, replace and/or repair at its own expense any defective or improper Work, discovered within the Warranty Period, provided LSS is notified in writing of any defect within the Warranty Period.

Any equipment or products installed by LSS in the course of performing the Work hereunder shall only carry such warranty as is provided by the manufacturer thereof, which LSS hereby assigns to Customer without recourse to LSS. Upon request of Customer, LSS will use all reasonable efforts to assist Customer in enforcing any such third party warranties. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by LSS, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage NO FURTHER WARRANTIES OR GUARANTIES, EXPRESS OR IMPLIED, ARE MADE WITH RESPECT TO ANY GOODS OR SERVICES PROVIDED UNDER THIS AGREEMENT, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED.

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or LSS may request changes in the

Work. Any changes to the Work and any adjustment to the Agreement Price or the time for completion of the Work; shall be in writing signed by both Customer and LSS. If Customer orders any additional work or causes any material interference with LSS's performance of the Work, LSS shall be entitled to an equitable adjustment in the time for performance and in the Agreement Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor LSS shall be responsible or liable for, shall incur expense for, or be deemed to be in breach of this Agreement because of any delay in the performance of their respective obligations pursuant to this Agreement due solely to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay, provided that the party experiencing the delay shall promptly give written notification to the other party within five (5) days after such party has learned of the Force Majeure A Force Majeure event shall include, but not be limited to accident, fire, storm, water, flooding, negligence, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or lighting. If performance by either party is delayed due to Force Majeure, the time for that performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay. Any Services required by LSS due to reasons set forth in this Force Majeure Section shall be charged to Customer in addition to any amounts due under this Agreement.

SECTION 7. INSURANCE

LSS shall have the following insurance coverage during the term of this Agreement, and shall provide certificates of insurance to the Customer prior to beginning work hereunder:

Worker's Compensation	Employers	L1ability
Commercial	General	Liability
Statutory Limits		

\$1,000,000 per occurrence/aggregate



\$1,000,000 per occurrence/aggregate

\$2,000,000 general aggregate

Automobile Liability \$1,000,000
per occurrence/aggregate

Excess/Umbrella Liability \$4,000,000
per occurrence/aggregate

All insurance policies carried by LSS hereunder shall be primary to and noncontributory with the insurance afforded to Customer, and shall name the Customer as "additional insured", with respect to liability arising out of work performed by LSS, as applicable, but only to the extent of liabilities falling within the indemnity obligations of LSS, pursuant to the terms of this Agreement LSS shall provide to the Customer no less than thirty (30) days notice prior to the termination or cancellation of any such insurance policy

SECTION 8. INDEMNIFICATION

LSS shall indemnify and hold Customer harmless from and against claims, damages, losses and expenses, (including, but not limited to, reasonable attorney's fees), attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by: a) the negligent or willful acts or omissions of LSS or LSS's employees or subcontractors while on Customer's site, or b) the malfunction of the equipment supplied by LSS, or c) LSS breach of this Agreement.

IN NO EVENT SHALL EITHER LSS OR CUSTOMER BE LIABLE TO THE OTHER PARTY HERETO FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL LSS BE LIABLE TO CUSTOMER FOR ANY AMOUNTS IN EXCESS OF THE AMOUNTS PAID BY CUSTOMER TO LSS.

It is understood and agreed by the parties hereto that LSS is or may be providing monitoring and or intrusion products which are designed to provide notification of

certain events but are not intended to be guarantees or insurers against any acts for which they are supposed to monitor or inform. As required by the monitoring and intrusion industry and the manufacturers thereof, LSS indemnification obligation pursuant to Section 8 herein, does not apply to the extent the loss indemnified against is caused by any monitoring or intrusion product or software provided by but not manufactured by LSS. LSS shall have **no** liability to Customer for any losses to the extent such losses are caused by the monitoring or Intrusion product or software. Customer shall indemnify, defend, and hold harmless LSS from and against all claims, lawsuits, damages, losses and expenses by persons not a party to this Agreement, but only to the extent caused by such monitoring or intrusion product or software provided by but not manufactured by LSS.

SECTION 9. COMPLIANCE WITH LAW, EEO & SAFETY

This Agreement shall be governed and construed in accordance with the laws of the state/province which the Work is being performed. LSS agrees to comply with all laws and regulations relating to or governing the Work. LSS agrees to comply with all reporting requirements imposed by law or this Agreement. LSS shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to LSS prior to beginning work.

In the event that LSS discovers or suspects the presence of hazardous materials, or unsafe working conditions at Customer's facility where the Work is to be performed, LSS is entitled to stop the Work at that facility if such hazardous material, or unsafe working conditions were not provided by or caused by LSS. LSS in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's facility. LSS shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's facility. Customer shall indemnify and hold harmless LSS from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney fees,



arising out of or resulting from undisclosed hazardous materials, or unsafe working conditions at Customer's facility.

SECTION 10. DISPUTES

In the event of any dispute between LSS and Customer, LSS and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, then the dispute shall be subject to and decided by mediation or arbitration. Such mediation or arbitration shall be conducted in accordance with the Construction Industry Mediation or Arbitration Rules of the American Arbitration Association currently in effect and shall be a final binding resolution of the issues presented between the parties.

SECTION 11. MISCELLANEOUS

Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. LSS may assign this Agreement to any of its parents, subsidiary or affiliated companies or any entity majority owned by LSS. Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent. A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer or LSS and delivered to the non-waiving party according to the notice provision herein. No waiver by Customer or LSS shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver. The Sections regarding invoicing, warranty and indemnity shall survive the termination of this Agreement.



Opportunity #: 27521_22
Quote#: Q-05258
Date: November 7, 2022
Opportunity Name: City of Greenbelt Aquatic and Fitness Center - Access Control Upgrade
101 Centerway
Greenbelt, Maryland 20770
Attention: Brian Kim
From: Mark Phelps
(410) 552-1777
mphelps@lssmd.com
1417 Knecht Avenue Suite 2A
Arbutus, Maryland 21227

This quotation shall remain valid for seven (7) days from the proposal date. Price is based upon delivery of equipment within three months. LS Systems payment terms are NET 30 unless specified otherwise under this proposal.

SCOPE OF WORK:

Upon approval, LS Systems will install access security devices in the Aquatic and Fitness Center at the City of Greenbelt located at 101 Centerway, Greenbelt, MD.

Devices additions will include material and labor for the following:

- (8) HID RP40 Multiclass Card Readers
- (1) S2 Network Node and (4) S2-ACM Blades
- (6) 600 lb Maglocks and hardware (electric cylindrical locks, electric transfer hinges, power supplies)
- (8) Request to Exit Buttons
- (4) Exit Button with Timer
- (100) HID Key fobs

At the completion of the installation process, all systems will be tested for proper functionality.

Training on the system is included and will not exceed four (4) hours.



QUOTE DETAILS:

This quote includes

Delivery of any needed material
Applicable taxes
Training on any new equipment
Applicable operations and maintenance manuals

This quote excludes the following unless noted elsewhere on the proposal

Material and Installation of Conduit, Pipe, Deck Work, Boxes and Fittings
Lifts and Hoists
Vertical Core Drilling
On-Site Lockable Storage Facility
Ceiling Tiles and Ceiling Grid Repairs
Horizontal Core Drilling
Fees associated with obtaining electronic CAD files
Permit fees
Engineer's plan review & stamping fees
Any modification to existing base building FACP or Annunciator (IF APPLICABLE)
Payment & Performance Bonds
Patching and Painting
Firestopping / Caulking (excluding existing penetrations)
Fire Watch
120VAC and Fused Disconnect Switch
Correction of Wiring Faults and field devices errors Caused by Others
Floor Coverings for Lifts and Hoists
U.L. Central Station Monitoring Services
U.L. Listing for the premise (Proposal available upon request)
Client Support Plan (Proposal available upon request)
Maintenance of proper environmental conditions for protection and operation of equipment/devices



CLARIFICATIONS AND EXCLUSIONS

- This quote is based on all wiring being free of ground faults, shorts or any other problematic conditions that may arise due to wiring. This **MUST** be confirmed in writing before LS Systems arrives on site for any tie in, programming, or testing.
- LS Systems assumes absolutely no responsibility for the isolation or correction of wiring faults, such as opens, shorts, grounds, incorrect EOL, resistor values, pinched or broken wire/conductors etc.
- **Installed equipment will be properly protected by others**
- **Maintenance of proper environmental conditions for provided equipment will be provided by others**
- Twenty Five percent (25%) of the proposed sell price shall be payable to LS Systems for project mobilization. Mobilization shall be invoiced and due upon customer acceptance of this proposal.
- Anything in the Contract Documents notwithstanding, in no event shall either Contractor or Subcontractor be liable for special, indirect, incidental or consequential damages, including commercial loss, loss of use, or lost profits, even if either party has been advised of the possibility of such damages.
- LS Systems reserves the right to negotiate mutually acceptable contract terms and conditions with customer by making mutually agreeable changes to the formal contract included in the Bid Documents.
- Submittal Packages (CAD engineered drawings and equipment submittal books) will require a minimum of 15 business days for completion depending on the size of the project (size to be determined prior to acceptance). Any special requests outside of these parameters will be accommodated based on availability at additional costs.
- Any revisions or alteration to the submitted drawings or submittal package will result in additional charges for engineering/re-engineering, re-printing and re-submitting (If the submittal package requires special NICET, UL, FPE or licensing – additional cost will be incurred)
- Any returned material **MUST** be in brand new re-sellable condition. Any items that are opened or not in their original packaging are not returnable. All items that are returned for credit are subject to a 50% restocking charge
- All invoice terms are Net 30 calendar days unless specifically noted elsewhere. We do not operate on a “paid when paid” basis. This proposal is based strictly on a Net 30 payment basis.
- LS Systems requires that all project invoices be paid to 90% prior to the project’s substantial completion.
- Warranty service is based on standard working hours 6:00am – 3:30pm Monday through Friday (excluding holidays). Warranty service after standard working hours will be provided on an overtime basis (Saturdays and Sundays are time plus half, holidays are double-time).
- Any and all equipment will require a minimum of ten business days for delivery after we receive a written release from the customer. Any special requests for delivery outside of these parameters will be accommodated based on availability at additional costs if required.
- Unless noted under “performance items” this proposal assumes that all conduit, raceway and wiring will be provided and installed by a qualified electrical contractor who is familiar with low voltage wiring and is comfortable using tools and techniques that may be required to isolate and correct wiring faults in regards to low voltage wiring.
- Additional work beyond the scope provided herein will require a signed change order prior to the project commencing in regards to LS Systems.



PROJECT INVESTMENT

Standard Price: \$37,630.00 [Thirty-seven thousand six hundred thirty and 00/100 Dollars]

In the event of significant delay or price increase of material occurring during the performance of the contract through no fault of the [sub]Contractor, the contract sum, time of performance, and contract requirements shall be equitably adjusted by change order in accordance with the procedures of the Contract Documents. A change in price of an item of material shall be considered significant when the price of an item increases 2% (percent) between the date of this contract and the date of installation.

Thank you for considering LS Systems. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you like to proceed with the scope of work as outlined in this proposal, please sign below and email/fax directly to our office.

Sincerely,

Mark Phelps

By signing below, I accept this proposal and agree to the Terms and Conditions contained herein.

Customer Signature

Date

Customer Name (Printed)

P.O. or Reference Number

If Optional Items are included on this quote, please check this box if you want to include these items in the Scope of Work.



TERMS & CONDITIONS:

THIS AGREEMENT is made on November 7, 2022 between Life Safety Systems, Inc, a Maryland Corporation ("LS Systems") and City of Greenbelt Aquatic and Fitness Center, (the "Customer").

SECTION 1. THE WORK

This Installation Proposal takes precedence over and supersedes any and all prior proposals, correspondence, and oral agreements or representations relating to the work set forth in the: attached scope of work ("Work") This Installation Proposal commences on the Signed Date as specified in the attached scope of work, and represents the entire agreement between LSS and Customer (the "Agreement") and it may only be amended by a written document signed by both LSS and Customer. In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force

LSS agrees in accordance with the mutually agreed project schedule

- a. To submit shop drawings, product data, samples and similar submittals if required in performing the Work,
- b. To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement,
- c. Hire subcontractors and order material to perform part of the Work, if necessary, while remaining responsible for the completion of the Work.

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to LSS

- a. To promptly approve submittals provided by LSS,
- b. To provide access to all areas of the facility which are necessary to complete the Work,
- c. To supply suitable electrical service as required by LSS, and
- d. That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property

during the period of time from when LSS is first notified of the emergency or failure and until such time that LSS notifies the Customer that the systems are operational or that the emergency has cleared.

SECTION 2. PRICING

Pricing and amounts proposed shall remain in valid for 7 days unless otherwise specified. Price includes only the material listed based on LSS's interpretation of plans and specifications unless noted otherwise Additional equipment, unless negotiated prior to order placement, will be billed accordingly Sales taxes, and any other taxes assessed on Customer shall be added to the price upon invoice to Customer

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay LSS twenty-five (25%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than a month, LSS will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to LSS as invoiced, within thirty (30) days of the date of such invoice If the Work is completed in less than one month, Customer agrees to pay LSS in full after the Work has been performed within thirty (30) days of the date of being invoiced. Invoices shall not include or be subject to a project retention percentage. If Customer is overdue in any payment to LSS, LSS shall be entitled to suspend the work until paid, and charge Customer an Interest rate 1 and ½% percent per month, (or the maximum rate permitted by law), and may avail itself of any other legal or equitable remedy. Customer shall reimburse LSS costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any other reasonable expenditure

SECTION 4. WARRANTY



LSS provides the following warranty to the Customer:

For the period of one (1) year, commencing at the earlier of substantial completion of the Work, or first beneficial use, ("Warranty Period").

- a. That Work performed under this Agreement will be of good quality;
- b. That all equipment will be new unless otherwise required or permitted by this Agreement,
- c. That the Work will be free from defects not inherent in the quality required or permitted, and
- d. That the Work will conform to the requirements of this Agreement.

The Customer's sole remedy for any breach of this warranty is that LSS shall remove, replace and/or repair at its own expense any defective or improper Work, discovered within the Warranty Period, provided LSS is notified in writing of any defect within the Warranty Period.

Any equipment or products installed by LSS in the course of performing the Work hereunder shall only carry such warranty as is provided by the manufacturer thereof, which LSS hereby assigns to Customer without recourse to LSS. Upon request of Customer, LSS will use all reasonable efforts to assist Customer in enforcing any such third party warranties. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by LSS, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage NO FURTHER WARRANTIES OR GUARANTIES, EXPRESS OR IMPLIED, ARE MADE WITH RESPECT TO ANY GOODS OR SERVICES PROVIDED UNDER THIS AGREEMENT, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED.

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or LSS may request changes in the

Work. Any changes to the Work and any adjustment to the Agreement Price or the time for completion of the Work; shall be in writing signed by both Customer and LSS. If Customer orders any additional work or causes any material interference with LSS's performance of the Work, LSS shall be entitled to an equitable adjustment in the time for performance and in the Agreement Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor LSS shall be responsible or liable for, shall incur expense for, or be deemed to be in breach of this Agreement because of any delay in the performance of their respective obligations pursuant to this Agreement due solely to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay, provided that the party experiencing the delay shall promptly give written notification to the other party within five (5) days after such party has learned of the Force Majeure A Force Majeure event shall include, but not be limited to accident, fire, storm, water, flooding, negligence, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or lighting. If performance by either party is delayed due to Force Majeure, the time for that performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay. Any Services required by LSS due to reasons set forth in this Force Majeure Section shall be charged to Customer in addition to any amounts due under this Agreement.

SECTION 7. INSURANCE

LSS shall have the following insurance coverage during the term of this Agreement, and shall provide certificates of insurance to the Customer prior to beginning work hereunder:

Worker's Compensation	Employers	L1ability
Commercial	General	Liability
Statutory Limits		

\$1,000,000 per occurrence/aggregate



\$1,000,000 per occurrence/aggregate

\$2,000,000 general aggregate

Automobile Liability \$1,000,000
per occurrence/aggregate

Excess/Umbrella Liability \$4,000,000
per occurrence/aggregate

All insurance policies carried by LSS hereunder shall be primary to and noncontributory with the insurance afforded to Customer, and shall name the Customer as "additional insured", with respect to liability arising out of work performed by LSS, as applicable, but only to the extent of liabilities falling within the indemnity obligations of LSS, pursuant to the terms of this Agreement LSS shall provide to the Customer no less than thirty (30) days notice prior to the termination or cancellation of any such insurance policy

SECTION 8. INDEMNIFICATION

LSS shall indemnify and hold Customer harmless from and against claims, damages, losses and expenses, (including, but not limited to, reasonable attorney's fees), attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by: a) the negligent or willful acts or omissions of LSS or LSS's employees or subcontractors while on Customer's site, or b) the malfunction of the equipment supplied by LSS, or c) LSS breach of this Agreement.

IN NO EVENT SHALL EITHER LSS OR CUSTOMER BE LIABLE TO THE OTHER PARTY HERETO FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL LSS BE LIABLE TO CUSTOMER FOR ANY AMOUNTS IN EXCESS OF THE AMOUNTS PAID BY CUSTOMER TO LSS.

It is understood and agreed by the parties hereto that LSS is or may be providing monitoring and or intrusion products which are designed to provide notification of

certain events but are not intended to be guarantees or insurers against any acts for which they are supposed to monitor or inform. As required by the monitoring and intrusion industry and the manufacturers thereof, LSS indemnification obligation pursuant to Section 8 herein, does not apply to the extent the loss indemnified against is caused by any monitoring or intrusion product or software provided by but not manufactured by LSS. LSS shall have **no** liability to Customer for any losses to the extent such losses are caused by the monitoring or Intrusion product or software. Customer shall indemnify, defend, and hold harmless LSS from and against all claims, lawsuits, damages, losses and expenses by persons not a party to this Agreement, but only to the extent caused by such monitoring or intrusion product or software provided by but not manufactured by LSS.

SECTION 9. COMPLIANCE WITH LAW, EEO & SAFETY

This Agreement shall be governed and construed in accordance with the laws of the state/province which the Work is being performed. LSS agrees to comply with all laws and regulations relating to or governing the Work. LSS agrees to comply with all reporting requirements imposed by law or this Agreement. LSS shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to LSS prior to beginning work.

In the event that LSS discovers or suspects the presence of hazardous materials, or unsafe working conditions at Customer's facility where the Work is to be performed, LSS is entitled to stop the Work at that facility if such hazardous material, or unsafe working conditions were not provided by or caused by LSS. LSS in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's facility. LSS shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's facility. Customer shall indemnify and hold harmless LSS from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney fees,



arising out of or resulting from undisclosed hazardous materials, or unsafe working conditions at Customer's facility.

SECTION 10. DISPUTES

In the event of any dispute between LSS and Customer, LSS and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, then the dispute shall be subject to and decided by mediation or arbitration. Such mediation or arbitration shall be conducted in accordance with the Construction Industry Mediation or Arbitration Rules of the American Arbitration Association currently in effect and shall be a final binding resolution of the issues presented between the parties.

SECTION 11. MISCELLANEOUS

Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. LSS may assign this Agreement to any of its parents, subsidiary or affiliated companies or any entity majority owned by LSS. Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent. A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer or LSS and delivered to the non-waiving party according to the notice provision herein. No waiver by Customer or LSS shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver. The Sections regarding invoicing, warranty and indemnity shall survive the termination of this Agreement.

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

Subject:

Award of Purchase – Administration Vehicle & Replacement Vehicle for Public Works

Suggested Action:

Reference:

Memorandum, B. Townsend, 12/09/2022

Rav4Pricing Sheet

Baltimore County Contract #0004504

Staff has identified Howard County contract #4400004546 for one (1) Toyota Rav 4 Hybrid vehicle purchase is \$30,142.00. In addition, the replacement of the 407 & 426 F-550 Dump Truck with the tailgate spreader staff has identified Baltimore County contract #0004504 for two (2) F-550 Dump Truck at the price of \$121,761, for a total of \$243.522. The FY 2023 General Budget funds are available to purchase the vehicles.

It is recommended that Council approve the purchase of (1) a Toyota Rav 4 Hybrid from Hertrich Fleet Services, Inc., 1427 Bay Road, Milford, DE 19963, for \$30,142.00 and two (2) F-550 Dump Truck at the price of \$121,761, for a total of \$243.522.

The total cost for one admin hybrid and two F-550 Dump Trucks is \$273,964.

Attachments:

[Memorandum, B. Townsend, 12.09.2022.pdf](#)

[Rav4Pricing Sheet.pdf](#)

[Baltimore County Contract #0004504.pdf](#)

CITY OF GREENBELT
Department of Public Works
555 Crescent Road – Greenbelt, Maryland 20770
301.474.8004

MEMORANDUM

Date: December 9, 2022
To: Tim George, Interim City Manager
From: Brian Townsend, Assistant Public Works Director
VIA: Willis Shafer, Public Works Director
Re: Replacement of One (1) Admin vehicle and Two (2) Public Works Vehicles/Equipment

Admin and Public Works

The Fiscal Year (FY) 2023 Replacement Fund included \$ 273,964 for the replacement of the following vehicles and equipment:

- Admin/municipal office vehicle, \$30,442.
- #407 - 2005 F-550 Dump truck with tailgate spreader, \$121,761.
- #426 - 2006 F-550 Dump truck with tailgate spreader, \$121,761.

Admin Vehicle

For the purchase of the Admin vehicle, staff has worked with several dealerships in researching the availability of various makes and models of vehicles, including fully electric vehicles. Due to the demand for vehicles and supply shortages, these vehicles are either not available or are extremely cost prohibitive at this time. Staff was able to identify a hybrid vehicle as a suitable option.

Staff has identified Howard County contract # 4400004546 for vehicle purchases of one (1) Toyota Rav 4 Hybrid at the price of \$30,442. See attached pricing from Hertrich Fleet Services, Inc.

For the replacement of the 407 & 426 F-550 Dump Truck with the tailgate spreader staff has identified Baltimore County contract #0004504 for one F-550 Dump Truck at the price of \$121,761, for a total of \$243,522. See attached 2023 F-550 pricing from Apple Ford, Inc.

The total cost for one admin hybrid, two F-550 Trucks, is \$273,964.

Summary Recommendations

Staff recommends Council approve the following purchases:

- One (1) 2023 Toyota Rav 4 Hybrid per Howard County contract # 4400004546 from Hertrich Fleet Services, Inc., 1427 Bay Road, Milford, DE 19963 for \$30,442.
- Two (2) 2023 F-550 Dump Truck per Baltimore County contract #0004504 from Apple Ford, 8800 Stanford Blvd., Columbia, MD., 21045 for \$121,761 for a total \$243,522.

HERTRICH FLEET SERVICES, INC.

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Mercury - Buick - GMC - Toyota - Nissan

(800) 698-9825

(302) 422-3300

Fax: (302) 839-0555

City of Greenbelt

Quote based on Howard County, MD contract

2023 Toyota RAV4 Hybrid LE AWD	\$ 30,627 Invoice
Includes all Standard Equipment, Blind Spot Monitor, Tonneau (cargo) Cover, Carpet Mats	
Color: White (Ice Cap)	
1 Extra Fob/Key, programmed	\$ 300
Howard County contract	\$ - 85
Government Incentive	\$ <u>- 400</u>
TOTAL	\$ 30,442

Please forward a purchase order to secure the purchase of this vehicle.
We expect delivery during the summer months.

Best Regards,

Susan Hickey
Fleet Sales Manager
shickey@hertrichfleet.com
800-698-9825

"A Member of the HERTRICH Family of Automobile Dealerships"



Fleet/Government Sales

8800 Stanford Blvd. Columbia, MD 21045

10/29/22

City of Greenbelt

Quote for 2023 Ford-550 Regular Cab 4x4 Riding the Baltimore County Contract #0004504 light duty trucks.

Vehicle	2023 Ford F-550 Regular Cab 169" WB	\$61,721.52
EQ	650A XL Trim	
99N	7.3L V8 Gas Engine	
44H	10 Speed Auto Trans	
X8L	4.88 Limited Slip Rear End	
90L	Power Equipment Group	
18B	Platform Running Boards	
473	Snowplow Prep Package	
52B	Trailer Brake Controller	
62R	Trans PTO Provisions	
872	Rear View Camera Prep Kit	
BDY	Moxley Quote 3251	\$45,590.00
PLW	Boss 9FT Plow	\$6,900.00
SPD	Under Tailgate Spreader	\$5,800.00
	<i>ALuminum Body</i>	<i>\$4,100</i>
	<i>Extra Key</i>	<i>\$100</i>
BCCD	Baltimore County Contract Discount	(\$1,950.00)
GPC	Ford Government Price Concession	(\$500.00)
Color	Oxford White	
Interior	Ebony Cloth	
Delivery Days	365	
	Net Price Per (1) Unit:	\$117,561.52

\$121,761.00

Please contact me with any questions, changes, or to finalize your order. I look forward to hearing from you. You can reach me at 443-539-1223 or by e-mail at: jskipper@AppleFord.com.

Thank you,
Justin Skipper

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

Subject:

Appointment to the Reparations Commission

Suggested Action:

On December 7, 2022, the City Council had a work session to discuss the selection of 21 members with two alternates to serve on the Reparations Commission.

Included in the Council packet is the list of individuals who will be appointed to serve on the Reparations Commission.

Council approval is sought.

Attachments:

[Reparations Commission Appointment.pdf](#)

The following individuals will be appointed to the Reparations Commission.

Tom Adams
Chelsea Barnes
Rhema Bjorkland
Francis DeBernardo
Lorena Ferdinand
Yahshuah Ford
Joseph Hamlin
Adriane Harris
Konrad Herling
Chiquita Jackson
London McCloud
Mark Miller
Shabnam Mojtajedi
Denise Nadasen
Robert Rand
Lois Rosado
Rene' Sewell-Raysor
Jonathan Taylor
Pamella Taylor
Sarah Wampler
James Williams, Jr.

Alternates:

Gail Crichlow
Mark Wilson

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

Subject:

* Meetings

Suggested Action:

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



12/7/2022 12:48 PM

City Council Meetings & Work Sessions
December – January – February

Regular Meeting	Mon.	12/12	7:30 pm
Work Session – Compensation Study/Pre-Budget Meeting	Wed.	12/14	7:30 pm
Work Session – Police Reform (tentatively)	Mon.	12/19	7:30 pm
No Meeting	Wed.	12/21	
No Meeting	Mon.	12/26	
No Meeting	Wed.	12/28	
No Meeting	Mon.	01/02	
Work Session – Speed Camera	Wed.	01/04	7:30 pm
Regular Meeting	Mon.	01/09	7:30 pm
No Meeting	Wed.	01/11	
No Meeting	Mon.	01/16	
Work Session – TBD	Wed.	01/18	7:30 pm
Regular Meeting	Mon.	01/23	7:30 pm
Work Session – Recreation/Museum Merger	Wed.	01/25	7:30 pm
Work Session – TBD	Mon.	01/30	7:30 pm
Work Session – TBD	Wed.	02/01	7:30 pm
Work Session – TBD	Mon.	02/06	7:30 pm
Work Session – TBD	Wed.	02/08	7:30 pm
Regular Meeting	Mon.	02/13	7:30 pm
Work Session – TBD	Wed.	02/15	7:30 pm
No Meeting	Mon.	02/20	
Work Session – TBD	Wed.	02/22	7:30 pm
Regular Meeting	Mon.	02/27	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

(301) 474-8000

A NATIONAL HISTORIC LANDMARK
 fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



12/7/2022 12:48 PM

Ready to be scheduled:

Closed Session (*Cable Ordinance*)
Parke Crescent Apartment Complex
Board of Elections reports:
- Procedure for filling Council vacancies
- Proposal for voting by resident non-citizens
(*waiting for CRAB Report*)
- Early Voting
Virtual Meetings Accessibility for Blind and
Visually Impaired
Walk-way Light Fixture
Prince George's County Council
Space Study
Prince George's County State's Attorney
(*presentation*)
Plastic Bag Ban (*Jan. or Feb*)
School Board Representative (schedule after 11/8)

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July &
Sept/Oct)
Meeting with County on Transportation Plan
Department of Permitting, Inspections &
Enforcement (DPIE)
Museum Plan
Term Limits legislation (*referral submitted to
CRAB*)
ERB Reports: (#2020-01 Procedures for
Employee Appeals & Grievances (#2021-02
Collective Bargaining) (*waiting for CRAB
Report*)
Bernard Penney (*Memorial Donation in honor of
Leonie Penney*)
Economic Development Advisory Committee
(*refer to Economic Development Manager*)
Potential Bond Referendum/Capital Financing
Cemetery Plans
City Contracting Policy
MARC Train Service/ MDOT
Arts & Entertainment District

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

Subject:

* Stakeholder List

Suggested Action:

Attachments:

[Stakeholder Schedule.pdf](#)

Annual														
Advisory Group Chairs	7/22													
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22												
Greenbelt Center HOAs														
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22													
Greenbelt Homes, Inc.	8/22													
Greenbelt Station HOA/Verde Apts.	8/22													
School Board Member	9/21													
State Highway Administration	11/20	11/22												
Biennial														
Beltsville Ag. Research Center	8/18	11/22												
Beltway Plaza	9/22													
Roosevelt Center Merchants	1/22													
NASA/GSFC	3/22													
Greenbelt Business Alliance	10/22													
Greenbelt Park NPS	1/22													
Greenway Shopping Center	12/20													
Religious/Spiritual Organizations	6/22													
Twice a Year														
County Council Person and At Large Members														
Meetings as Needed														
Apartments	4/21													
Comcast/Verizon	3/21													
Greenbelt Office Parks														
Greenbelt Watershed Groups	10/19													
Hotels														
PEPCO/WSSC	2/22													
Prince George's Economic Development Corp.	11/21													
Prince George's Planning Board	10/19													
Roosevelt Center Owner	8/20													
University of Maryland	4/15													
WMATA/PGDPW&T (Semi-Annual)	5/22													
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)														
County Executive														
School Board CEO														
State's Attorney														

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

Subject:

* Reappointment to Advisory Boards/Committees

Suggested Action:

Reference: Reappointment Surveys

Mary Thomas and Peggy Higgins have indicated their willingness to continue to serve on the Public Safety Advisory Committee (PSAC).

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Thomas and Ms. Higgins to a new term on PSAC.

Attachments:

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

Subject:

* Resignation from Advisory Group

Suggested Action:

Reference: Reappointment Surveys

Mary Ann Canter and Jessica Stewart have indicated on their reappointment survey that they no longer want to serve on the Forest Preserve Advisory Board (FPAB).

Approval of this item on the consent agenda will indicate the Council's intent to accept their resignation with regret.

Attachments:

City Council Agenda Item Report

Meeting Date: December 12, 2022

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (30 mins - 8:45 - 9:15 pm)

Subject:

* Appointment of Council Members to Metropolitan Washington Council of Governments Board and Policy Committees

Suggested Action:

Reference: Greenbelt Appointments

The Metropolitan Washington Council of Governments (COG) is soliciting appointments to COG's policy boards and committees for 2023. Attached is a list of the current appointments, COG has requested the appointments to be submitted in January 2023.

Approval of this item on the consent agenda will indicate Council's approval of the 2023 Metropolitan Washington Council of Governments appointments.

Attachments:

[City of Greenbelt 2023.pdf](#)

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
Solicitation for Appointments: City of Greenbelt

Board/Committee	2022 Appointment	2023 Appointments
COG Board of Directors (Appoint 1 member and 1 alternate)	Member Name: Emmett Jordan Alternate Name: Kristen Weaver	Member Name: Emmett Jordan Email: ejordan@greenbeltmd.gov Alternate Name: Kristen Weaver Email: kweaver@greenbeltmd.gov
Transportation Planning Board (Appoint 1 member and 1 alternate)	Member Name: Emmett Jordan Alternate Name: Rodney Roberts	Member Name: Emmett Jordan Email: ejordan@greenbeltmd.gov Alternate Name: Rodney Roberts Email: rroberts@greenbeltmd.gov
Metropolitan Washington Air Quality Committee (Appoint 1 member and 1 alternate)	Member Name: Kristen Weaver Alternate Name: Brandon R. Gordon	Member Name: Kristen Weaver Email: kweaver@greenbeltmd.gov Alternate Name: Brandon R. Gordon Email: rgordon@greenbeltmd.gov
Region Forward Coalition (Appoint 1 member and 1 alternate)	Member Name: Emmett Jordan Alternate: Vacant	Member Name: Emmett Jordan Email: ejordan@greenbeltmd.gov Alternate Name: Email:
Human Services Policy Committee (Appoint 1 member and 1 alternate)	Member Name: Silke Pope Alternate: Brandon R. Gordon	Member Name: Silke Pope Email: spope@greenbeltmd.gov Alternate Name: Brandon R. Gordon Email: rgordon@greenbeltmd.gov
Climate Energy and Environment Policy Committee (Appoint 1 member and 1 alternate)	Member Name: Colin Byrd Alternate: Judith Davis	Member Name: Colin Byrd Email: colinabyrd@greenbeltmd.gov Alternate Name: Judith Davis Email: jdavis@greenbeltmd.gov
Chesapeake Bay and Water Resources Policy Committee (Appoint 1 member and 1 alternate)	Member Name: Judith Davis Alternate: Silke Pope	Member Name: Judith Davis Email: jdavis@greenbeltmd.gov Alternate Name: Silke Pope Email: spope@greenbeltmd.gov
Food and Agriculture Regional Member Policy Committee (Appoint 1 member and 1 alternate)	Member Name: Vacant Alternate: Vacant	Member Name: Email: Alternate Name: Email: