



**Notice & Agenda**  
**Swift County Board of Commissioners**  
**Tuesday, February 20, 2024**  
**9:00 AM**  
**LEC Meeting Room - 301 14th St N, Benson, MN**

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting.

**Pledge of Allegiance**

**Call to Order and Roll Call**

1. **Citizens Comments**
2. **Approve Agenda**
3. **Consent Agenda**
  - (a) Consider approving the February 6, 2024, board minutes.
  - (b) Consider approving the February 6, 2024, Executive Board Minutes.
  - (c) Purchase of Service Agreement for the Transportation of Children and Youth in Foster Care Placement
  - (d) Consider approving resolution number 24-02-20 for the final payment for SAP 076-606-048.
4. **Consider Approval of Commissioner warrants and review Auditor warrants**
  - (a) Consider approving Commissioner Warrants.
  - (b) Review Auditor Warrants.
5. **Regular Agenda**
  - (a) Redetermination of Benefits Cost Update and Request
  - (b) Resolution No. 24-02-21 for County & Township Bridge Replacement Priority
  - (c) Bid Notice Discussion
6. **Commissioner and Board reports**
7. **County Administrator report**
8. **Other Business**
9. **Adjournment**



# Request for Board Action

## Commissioner's Report

BOARD MEETING DATE:  
February 20, 2024

### Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Trista Nelson	REQUESTOR PHONE: 13203148368
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### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving February 6, 2024, board minutes.	
AGENDA YOU ARE REQUESTING TIME ON: consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION:	

### Budget Information

FUNDING:
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[2-6-2024 Draft.pdf](#)

# SWIFT COUNTY BOARD MINUTES

## February 6, 2024

Chairman P. Peterson called the meeting to order at 9:01 AM. The Pledge of Allegiance was recited.

All members were present.

Also present: County Administrator Tesa Tomaschett, Trista Nelson, Parks, Drainage, and Wetland Supervisor Kody Fossum, and County Engineer Tyler Baumchen.

Citizen comments, Dean Rood addressed the board about the changing of the State Flag.

Administrator Tomaschett informed the board that due to technology issues, the attachment for item (f) Approve Avera McKennan Contract for Mental Health Civil Commitment Beds and Services did not attach to the board packet in the Consent Agenda. Administrator Tomaschett called Health and Human Services Director Catie Lee to see if item (f) could be removed and added to the next board meeting. Catie Lee confirmed that it can be removed and added to the February 20<sup>th</sup>, 2024 board meeting.

Commissioner E. Pederson had a question about item (i) Consider Approving Abdo Financial Solutions' change order to contract for a 60-day extension wondering if the cost would stay the same. Administrator Tomaschett clarified that the cost of Abdo is based on the workload that they do.

Commissioner Hendrickx moved, and Commissioner Rudningen seconded to remove item (f) from the Consent Agenda and approve the agenda. The motion carried unanimously.

- Consider approving the January 16, 2024, board minutes.
- Consider approving the January 30, 2024, Special Joint Board Meeting Minutes.
- Consider appointing Thomas Claussen to the RDA Board.
- Human Services On-Call Policy #3.503.
- Approve 2024 Custodial Contract for Nicole Norby.
- Approve Amendment to PrimeWest Health Behavioral Health Participation Agreement.
- Consider approving Resolution No. 24-02-17 Designation of Independent Registered Municipal Advisor for 2024.
- Consider Approving Abdo Financial Solutions' change order to contract for a 60-day extension.

Commissioner Rudningen moved, and Commissioner E. Pederson seconded to approve the Consent Agenda. The motion carried unanimously.

Commissioner Mahoney asked about the Boat Center and what that was for. Administrator Tomaschett advised that the Law Enforcement received a grant to purchase a mud boat for \$22,800.00 from the State DNR to purchase and \$5,200.00 would come out of the County's funds. Parks, Drainage, and Wetlands Supervisor Kody Fossum informed the board that Law Enforcement reached out to him being he is in charge of the aquatic invasive species grant dollars to use that money to pay for the remainder of the purchase of the mud boat so it didn't have to come out of reserves.

Commissioner warrants are as follows: Revenue: \$307,502.79; Solid Waste Fund: \$47,974.19; County Road and Bridge: \$32,359.47; Human Services: \$75.00; Debt Service: \$2,000.00; County Ditches Fund: \$1,644.97; County health insurance: \$1,285.15; Tax Collections Fund: \$32.39; State Fund: \$2,933.67; which includes the following bills over \$2,000. Abdo Financial Solutions, LLC.: \$18,160.00; Anoka County Treasury Office: \$2,000.00; Bouwman/Barry: \$2,000.00; CEE VI Drug & Gang Task Force: \$58,044.00; CliftonLarsonAllen, LLP.: \$15,015.00; Comm of MMB, Treas. Div.: \$2,933.67; Counties Providing Technology: \$8,138.00; Craig's, Inc.: \$29,276.00; Dahlberg Sales, Inc.: \$7,845.50; Election Systems & Software, Inc.: \$4,682.00; FLEXsource, LLC.: \$2,715.92; Geyer Recycling: \$6,800.00; Gustafson/Frank: \$2,521.90; Houston Engineering, Inc.: \$3,180.00; M-R Sign Company, Inc.: \$2,521.90; MN Sheriff's Association: \$5,079.01; MNCCC Lockbox: \$9,000.00; Northern Lights Trail Snowmobile Club: \$19,502.00 Northland Trust Services: \$2,000.00; Office Of MNIT Services: \$9,267.50; Pomp's Tire Service: \$2,929.92; Rinke Noonan: \$24,147.00; Schulmerich Carillons: \$9,070.00; SeaChange Printing & Marketing Services: \$4,027.23; Soil Conservation Office: \$6,125.00; South O'Town Repair: \$2,789.79; Southwest Minnesota Workforce Council: \$2,815.00; Stevens County Sheriff: \$2,000.00; Trittech Software Systems: \$48,285.55; Upper

Commissioner E. Pederson pointed out that on the warrants some have a description of what the warrants are for and some just have numbers. He stated it is nice to have a description.

Parks, Drainage, and Wetlands Supervisor Kody Fossum brought back to the board and requested approval of the drafted Final Hearing Notices for Group 3 and County Ditch No. 8 Re-Establishment of Records for the agreed date of March 6<sup>th</sup>, 2024, at 11:00 AM in the Commissioners' Board Room at the Swift County Courthouse. Fossum did make the board aware that County Ditch No. 23 did get added to the script for the correct wording of the motion so Fossum asked that whoever makes the motion to include County Ditch No. 23.

Mr. Chairman Peterson, I Commissioner Hendrickx move to approve the draft final hearing notices for County Ditch No. 8, 10, 13, 16, 19, 23, 24, 52, 58, 58 Lat A, 60, 61, 62, 62 Lat. A, Judicial Ditch No. 5, and the Re-Establishment of Records for CD No. 8, with noticing and that the swift county drainage authority finds the benefiting lands not substantive to form a Joint Drainage Board for County Ditch No. 8, 10, 16, 13, 23 and 58 Lat A and direct the county administrator and drainage inspector to coordinate to issue the final hearing notices consistent with the requirements of Statutes, chapter 103E.

I Commissioner Rudningen second the motion. The motion carried unanimously.

Fossum requested approval from the board for the Appleton OHV Archeological Survey Submission request for qualifications (RFQ). The State updated its Federal Recreational Trail Program (F RTP) funding that depending on the site location you have to do an archeology study and for the particular location an archeology study needs to be done. Fossum has contacted engineering firms that are approved contractors with the MnDOT Cultural Resources Unit following these grant procedures to get RFQs. There were six total that they reached out to for bids but only received two bids back. KLJ came back with a bid of \$29,948.80 and Westwood came back with a bid of \$102,000.00. Fossum asked for approval for the lowest bid of \$29,948.80 with KLJ.

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to approve KLJ with a bid of \$29,948.80 to do the Appleton OHV Archeological Surveying. The motion was Carried unanimously.

County Engineer Tyler Baumchen requested approval from the board for a New Motor Grader. Baumchen received two quotes, one from Ziegler Cat for \$442,450.00 with a trade-in value of \$110,500.00 bringing the total cost to \$331,950.00, and the other from RDO John Deere Equipment Co. for \$424,916.91 with a trade-in value of \$105,000.00 bringing the total cost to \$319,916.91. The motor graders get exchanged every eight years. Baumchen recommended going with the lower bid of \$319,916.91 with John Deere. The price is over the budgeted amount but since the last purchase, the price for motor graders has increased to over \$100,000.00.

Commissioner Rudningen asked Baumchen what the guys who would be operating the motor grader would prefer and Baumchen said they prefer the Ziegler Cat but would be satisfied with the John Deere as well.

Commissioner Hendrickx moved, and Commissioner E. Pederson seconded to approve the lower bid of \$319,916.91 with RDO John Deere Equipment Co. The motion carried unanimously.

Dan Enderson gave the board an update on the District Hospital Board. The District Hospital Board met in June of 2023 and had a more recent meeting on January 29, 2024. They did the organizational portion of the meeting and members' positions stayed the same for Chair, Vice Chair, and Secretary and the board stayed the same as it was in 2023. Other issues discussed with the operating lease agreements between CentraCare for the hospital side and Cara for the senior living. Them entities were to create a Local Advisory Board. CentraCare created that board. The District Hospital Board will meet twice a year and there was a discussion to reduce the size of the board from nine members down to six members. The year went as expected, lease payments were made and debt payments were made.

Sheriff John Holtz requested approval from the board to start a part-timer Deputy at step 6. The part-time deputy has 18 years of experience, extensive training in sexual assaults, violence, domestic violence, child abuse, infant and child deaths, forensic interviews, on the overdose fatality review team, on death investigations, and part of the search warrant team.

Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve part-time Deputy starting at step 6. The motion carried unanimously.

Administrator Tomaschett presented to the board the Swift County Agricultural Inspector's Annual Report and Workplan Summary and requested approval.

Commissioner Mahoney moved and Commissioner E. Pederson seconded to approve the Swift County Agricultural Inspector's Annual Report and Workplan Summary. The motion carried unanimously.

Environmental Services Director Scott Collins requested approval for Maintenance Worker III to start at Step 3 due to having prior experience.

Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve Environmental Service Maintenance Worker III to start at Step 3. The motion carried unanimously.

Administrator Tomaschett requested approval of Resolution No. 24-02-18 Authorizing agreement with the remonumentation surveyor for research and surveying required under the public land survey system preservation grant program. This project will only happen if we are awarded the grant funds to do so. We are currently working with O'Malley and Kron Land Surveyors to submit the application. The application needs to be submitted by a certified land surveyor.

Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve Resolution No. 24-02-18 Authorizing agreement with the remonumentation surveyor for research and surveying required under the public land survey system preservation grant program. The motion carried unanimously.

Administrator Tomaschett presented an update on the ETO meeting about the finance structure to the board. ETO recommends that the position goes back to Auditor-Treasurer versus Finance Manager. If this change is approved, the current applicants for Finance Manager will be called and given a chance to apply for Auditor-Treasurer. This structure change was recommended by Abdo in our evaluation. At this time, all election duties will stay with the Public and Property Service Director.

Commissioner Hendrickx moved, and Commissioner Rudningen seconded to rescind the action from the June 6<sup>th</sup>, 2023, board meeting to keep the title Finance Manager. The motion carried unanimously.

Commissioner Rudningen moved, and Commissioner Mahoney seconded to approve the ETO's recommendation to change the Finance Manager title back to Auditor-Treasurer and the drafted job descriptions presented. The motion carried unanimously.

The board recessed at 10:10 AM.

The Board reconvened at 10:18 AM.

Commissioner Rudningen reported on the Prairie Lakes Youth Program, ETO meeting, Pioneerland Library, Ditch Hearing, Technology Committee, Pipeline, and Emergency Service Radio Board meetings. Commissioner Hendrickx reported on PrimeWest. Commissioner E. Pederson reported on the DAC, ARPA, CPT, Historical Society, Chimes Operations Committee, and the Pipeline meetings. Commissioner Mahoney reported on the ETO, ARPA, Woodland Centers, Ditch Hearing, Industrial Wind Turbine Farms, and Pipeline meetings. Chairman P. Peterson reported on Prairie Five and HRA meetings.

Administrator Tomaschett reported on Abdo Financial Solution, ETO, ARPA, Emergency 911, Technology meetings, and Land Records Grants

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to close the meeting to evaluate the performance of an individual who is subject to its authority pursuant to Minnesota Statute 13D.05, Subd 3 for a scheduled annual performance review of County Administrator Tesa Tomaschett.

Commissioner Rudningen moved and Commissioner Hendrickx seconded to adjourn the closed session and return to open session at 11:27 AM. The motion carried unanimously.

The regular session recessed to a closed session at 10:48 AM.

The meeting reconvened to regular session at 11:27 AM.

It was noted by Chairman P. Peterson that Administrator Tomaschett had a favorable one-year performance review in the closed session. The board took no action.

Chairman P. Peterson asked for a motion to approve Resolution No. 24-02-19 Employment agreement with County Administrator Tesa Tomaschett for wage adjustment. Administrator Tomaschett clarified that the salary of \$115,648.00 was her starting wage and at the beginning of 2024 she did get the 4.5% COLA and that \$124,488.00 is the step increase.

Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve Resolution No. 24-02-19 Employment agreement with County Administrator Tesa Tomaschett for wage adjustment. The motion carried unanimously.

For other business the board discussed the State Flag. Commissioner Hendrickx stated that this issue is more of a state issue and not a county issue. Commissioner E. Pederson and Commissioner Rudningen agreed. The board advised the public to contact the State Representative Paul Anderson.

The board meeting adjourned at 11:41 AM.

WITNESSED:

\_\_\_\_\_  
Peter Peterson, Chair

ATTEST:

\_\_\_\_\_  
Tesa Tomaschett, County Administrator



# Request for Board Action

## Commissioner's Report

BOARD MEETING DATE:  
February 20, 2024

### Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Trista Nelson	REQUESTOR PHONE: 13203148368
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### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving the February 6, 2024, Executive Board Minutes.	
AGENDA YOU ARE REQUESTING TIME ON: consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION:	

### Budget Information

FUNDING:
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[2-6-2024 Draft Executive meeting.pdf](#)

**SWIFT COUNTY BOARD MINUTES**  
**Record of Executive Session**  
**February 6, 2024**

Date Convened: Tuesday, February 6, 2024

Time Convened: 10:48 AM

Time Adjourned: 11:27 AM

Members Present: Chairman P. Peterson and Commissioners Hendrickx, Rudningen, Mahoney, and E. Pederson.

Members Absent: None

Also Present: County Administrator Tesa Tomaschett

Purpose: To evaluate the performance of an individual who is subject to its authority pursuant to Minnesota Statute 13D.05, Subd 3 for a scheduled annual performance review of County Administrator Tesa Tomaschett

Commissioner Rudningen moved and Commissioner Hendrickx seconded to go into closed Session. The motion carried unanimously.

Chairman P. Peterson called the executive session to order at 10:48 AM with all members present as well as County Administrator Tesa Tomaschett. The Board discussed Tomaschett's performance review, goals, and what was completed in 2023. The board took no action at the meeting.

Commissioner Rudningen moved and Commissioner Hendrickx seconded to adjourn the closed session and return to open session at 11:27 AM. The motion carried unanimously.

Executive Session adjourned at 11:27 AM.

WITNESSED:

\_\_\_\_\_  
Peter Peterson, Chair

ATTEST:

\_\_\_\_\_  
Tesa Tomaschett, County Administrator





# Request for Board Action

## Commissioner's Report

BOARD MEETING DATE:  
February 20, 2024

### Department Information

ORIGINATING DEPARTMENT: Human Services	REQUESTOR: Catie Lee	REQUESTOR PHONE: 320-843-6301
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### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval Purchase of Service Agreement for the Transportation of Children and Youth in Foster Care Placement with Benson School District 777	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: 45 CFT 1355.20 Fostering Connections Act
BACKGROUND/JUSTIFICATION: We have had this annually and it needs to continue and we are moving this to an Evergreen contract	

### Budget Information

FUNDING: Budgeted
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[Benson Foster Care Transportation Agreement evergreen Contract.2.pdf](#)

**PURCHASE OF SERVICE AGREEMENT FOR THE TRANSPORTATION OF CHILDREN AND YOUTH  
IN FOSTER CARE PLACEMENT**

This Agreement is entered into by and between Benson School District 777 (hereinafter referred to as the District) and **Swift County**.

WHEREAS, the parties desire for the District to provide certain transportation services for students in foster care placement under the terms and conditions hereinafter set forth;

WHEREAS, pursuant to the Elementary and Secondary Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), youth placed in a foster care placement will remain enrolled in their school of origin, unless a determination is made that it is not in their best interest. Best interest factors include timeliness, consideration of the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement.

WHEREAS, the term foster care is defined as 24-hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. This definition is consistent with the Fostering Connections Act (45 CFR 1355.20).

WHEREAS, pursuant to the Elementary and Secondary Act (ESEA), as amended by the Every Student Succeeds Act, the District is required to collaborate with child welfare agency to develop and implement procedures for how transportation for youth in foster care will be provided, arranged and funded, including the use of child welfare funding to cover costs for such transportation provided by the District and **Swift County** agree to share the costs of the transportation. This agreement outlines the developed agreement about shared costs of transporting youth in foster care to and from school.

NOW, THEREFORE, in consideration of the mutual terms and conditions contained herein, it is agreed by and between the parties hereto as follows:

1. TERM:

The term of this Agreement shall be in effect from July 1, 2023 – June 30, 2024. Each term shall automatically renew for a subsequent period of the same length as the initial term unless either party gives the other written notice of termination at least thirty (30) days prior to expiration of the current term.

2. EDUCATIONAL PLACEMENT DECISIONS:

**Swift County** is responsible for determining appropriate education placement and the presumption should be that the child will remain in the school of origin to provide school stability and educational continuity for the child, unless contrary to the child's best interests. **Swift County** and/or representative of the school in which the child is currently enrolled will work with the **Swift County** foster care contact to determine, based on the child's best interest, whether the child should remain in the school of origin or consider a transfer to the local zoned school for the child's new residence.

If **Swift County** is considering moving a child to a new educational placement, **Swift County** will have a phone consultation with the school contact prior to gathering input about the best interests of the child in relation to their school placement. **Swift County** and the District Transition Education Services Liaison responsible for students in foster care will work collaboratively to inform this

information and other best interest factors found in paragraph three in making educational decision. The District Transition Education Services Liaison and/or a representative of the school in which the child is enrolled will be asked to participate in the meeting, either by phone or in person. **Swift County** will identify a point of contact from the agency to work directly with the District Transition Education Services Liaison to ensure a smooth transition.

3. BEST INTEREST FACTORS:

When considering placement the following best interest factors should be considered:

- The student's age
- The school attended by the student's siblings
- Length of time student is expected to remain at the current placement and the possible location of housing intended to be long-term
- Distance of commute and the impact it may have on the student's education and other student-centered, transportation-related factors, including travel time
- The preferences of the student, the birth parents or prior custodians as appropriate, and the student's foster care parent(s) or current placement provider
- School stability and educational continuity
- Time remaining in the academic year
- Personal safety, attendance, academic progress and social involvement of the students in the current school
- The impact transferring the student to a new school may have on his or her needs and progress academically, emotionally, socially and physically
- Availability of classes to avoid credit loss and for timely graduation or promotion
- Documentation of the best interest determination shall be maintained in the **Swift County** case file and student's cumulative record.

4. SERVICES

Transportation Services will be provided by the District in the following manner:

- a. Students who are able to be transported to school on an existing route: When feasible, students placed in foster care will be transported to school on an existing bus route. Feasibility considerations will include the location, length of bus ride, space available on the route and availability of any needed accommodations. The District will cover the associated costs.
- b. Students who have an IEP indicating the need for specialized transportation: If students are residing and attending school within the District, the District will assume costs required for transporting the student to school. The District will cover the associated costs.

- c. Students who are unable to be transported on an existing route: If a route does not exist or is not a feasible option for the student placed in foster care, the District will negotiate with **Swift County** to determine the best possible means of transportation. The District and **Swift County** will share the transportation costs identified in Section 5a.
- d. Students residing in a foster care placement outside of District boundaries, but attending a District School: If students are residing in a foster care placement outside of District boundaries, but are attending school within the District, transportation will be arranged by the District. The District will negotiate with Swift County to determine the best possible means of transportation. The District and Swift County will share the transportation costs identified in Section 5a.
- e. Students placed in foster care within District and attending a non-ISD 777 Area Schools: The District will bear no financial responsibility for this student. **Swift County** and the School District where the student attends are expected to make arrangements for transportation and the associated costs.

5. PAYMENT FOR SERVICES:

- a. The District and **Swift County** agree to split the costs of the transportation described in Section 4, including but not limited to staff time and third party carriers as appropriate. Mileage reimbursement is to be set at the current IRS rate. All transportation costs identified in this agreement are to be split equally; the District and **Swift County** agree to each assume pay 50% of the costs.
- b. **Swift County** will identify a point of contact from the agency to work directly with the District Transition Education Services Liaison to ensure transportation arrangements are timely and authentic. All transportation requests are to be requested by the **Swift County** point of contact to be honored.
- c. Transportation services will be provided by the District and its contracted transportation providers, when possible. If due to driver or vehicle unavailability, **Swift County** will be responsible for transportation of the student placed in foster care.
- d. **Swift County** will compensate the District for transportation provided outside of the district pursuant to this agreement.
- e. The District will submit itemized invoices to the **Swift County** contact on a quarterly basis. The invoices will detail each trip provided by the District, the total time for each trip and the associated charge. Payment shall be made within thirty-five (35) days of receipt of the invoice.
- f. In situations where transportation is being funded by **Swift County**, **Swift County** point of contact will notify the District Transition Education Services Liaison when foster care placements end.

6. DISPUTE RESOLUTION:

It is the responsibility of **Swift County** and the District to collaborate in determining the child's best interest for school transportation and to resolve any conflicts. Whenever possible, the parties will attempt to informally resolve any dispute involving the best means and costs of transportation of a child in foster care.

**Swift County** and the District will pursue the formal dispute resolution procedures below when informal resolution is not possible, or when informal resolution would result in disruptions to the child's education.

To formally dispute a decision regarding transportation for a student in foster care the following steps should be taken:

- a. The process for resolution between the two parties requires a written explanation of the conflict from the disputing party within twenty-four (24) hours.
- b. Upon receipt of the explanation, the decision be reviewed by the District and the **DIRECTOR/SUPERVISOR** of **Human Services** of **Swift County**. Input will be reviewed from all parties and a decision by the **DIRECTOR/SUPERVISOR** will be communicated within three business days. A decision could be made to uphold the decision, reverse the decision or require the parties to participate in a Decision Making Team meeting.
- c. **Swift County** will determine the placement of the child until the dispute resolution process has concluded. During this time the transportation costs will be divided equally between the District and **Swift County**.
- d. If disagreement on school transportation remains, guidance from the Minnesota Department of Education will be requested.

7. PROVIDER NOT AN EMPLOYEE:

It is agreed by the parties that at all times and for all purposes herein, the District and its subcontractors are independent providers and not employees of **Swift County**. No statement contained in this Agreement shall be construed so as to find the District shall be entitled to none of the rights, privileges, or benefits of **Swift County** employees except as otherwise stated herein.

8. INDEMNIFICATION:

Each party shall be liable for its own acts and the acts of its representatives to the extent provided by law and hereby agrees to indemnify, hold harmless, and defend each other, its officers, employees and volunteers against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the others, its officers, employees and volunteers may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the Party, its agents, employees or volunteers, in the execution, performance, or failure to adequately perform its obligation pursuant to this Agreement.

9. TERMINATION OF CONTRACT:

Either party may terminate this Agreement, with or without cause, upon a thirty (30) days written notice to the other party.

10. STANDARDS:

The District and **Swift County** shall comply with all applicable State statutes and regulations as well as local ordinances and rules now in effect or hereafter adopted.

11. DATA PRACTICES:

All data collected, created, received, maintained, or disseminated for any purposes by the activities of the District or **Swift County** because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

12. AMENDMENTS:

This agreement may be supplemented, amended or revised only in writing by agreement of both parties.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates written below.

COUNTY OF **Swift County**  
STATE OF MINNESOTA

**Swift County**  
BOARD OF COMMISSIONERS

BY: \_\_\_\_\_

Chairperson of Board

DATED: \_\_\_\_\_

ATTESTED TO:

BY: \_\_\_\_\_

**Tesa Tomaschett**  
County Administrator

DATED: \_\_\_\_\_

BENSON SCHOOL DISTRICT ISD 777  
AREA SCHOOLS

BY: \_\_\_\_\_

**Dennis Laumeyer**  
Superintendent

DATED: \_\_\_\_\_

BY: \_\_\_\_\_

**Katie Foley**  
Director of Finance

DATED: \_\_\_\_\_



# Request for Board Action

## Commissioner's Report

BOARD MEETING DATE:  
February 20, 2024

### Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Tyler Baumchen	REQUESTOR PHONE: 3208425251
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### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving resolution number 24-02-20 for final payment for SAP 076-606-048.	
AGENDA YOU ARE REQUESTING TIME ON: consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Completion of Contract.
BACKGROUND/JUSTIFICATION: Construction Project.	

### Budget Information

FUNDING: State Aid
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[24-02-20 Approve final payment SAP 076-606-048.pdf](#)



**RESOLUTION NO 24-02-20 TO APPROVE FINAL PAYMENT  
FOR SAP 076-606-048**

Motion by Commissioner \_\_\_\_\_ Seconded by Commissioner \_\_\_\_\_

**WHEREAS**, State Aid Project 076-606-048 has in all things been completed and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, that the Board hereby accepts said completed project for and in behalf of the County of Swift and authorizes final payment in the amount of \$148,992.51 to Central Specialties, Inc. for the final contract amount of \$2,968,279.25.

Dated at Benson, Minnesota this 20<sup>th</sup> day of February, 2024

Swift County Board of Commissioners

\_\_\_\_\_  
Pete Peterson, Chairman

ATTEST:

\_\_\_\_\_  
Tesa Tomaschett - Clerk of the Board

Hendrickx     \_\_\_  
P. Peterson    \_\_\_

Mahoney       \_\_\_  
Rudningen     \_\_\_

E. Pederson    \_\_\_



# Request for Board Action

## Commissioner's Report

BOARD MEETING DATE:  
February 20, 2024

### Department Information

ORIGINATING DEPARTMENT: Finance	REQUESTOR: Tesa Tomaschett	REQUESTOR PHONE: 3203148399
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### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving Commissioner Warrants.	
AGENDA YOU ARE REQUESTING TIME ON: Consider approving warrants	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION:	

### Budget Information

FUNDING:
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[240220 auditVoucher02\\_14\\_2024\\_14\\_34\\_54-HWY.pdf](#)  
[240220 auditVoucher02\\_14\\_2024\\_14\\_35\\_05-REG.pdf](#)

\*\*\*\* **Swift County** \*\*\*\*

stacyw  
2/14/24 2:34PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\*\* **Swift County** \*\*\*\*



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3 County Road & Bridge

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
34	<b>10167 American Welding &amp; Gas, Inc</b> 03-330-000-0000-6379		321.00	MISCELLANEOUS SHOP EXPENSES	AG593	Other Charges	N
	<b>10167 American Welding &amp; Gas, Inc</b>		<b>321.00</b>	1 Transactions			
72	<b>10171 Ascheman Oil</b> 03-330-000-0000-6563		2,435.97	DIESEL - HOLLOWAY	12386	Fuel And Lubrication	N
	<b>10171 Ascheman Oil</b>		<b>2,435.97</b>	1 Transactions			
53	<b>10010 Association Of Minnesota Counties</b> 03-300-000-0000-6454		195.00	MEETING/CONFERENCE/CLASS FEES		Education Program	N
	<b>10010 Association Of Minnesota Counties</b>		<b>195.00</b>	1 Transactions			
33	<b>11208 Backstreet Printing</b> 03-310-000-0000-6409		452.00	MISC SIGN SUPPLIES	116347	Other Office Supplies & Small Equipment	N
32	03-300-000-0000-6409		22.99	GENERAL OFFICE SUPPLIES	2299	Other Office Supplies & Small Equipment	N
	<b>11208 Backstreet Printing</b>		<b>474.99</b>	2 Transactions			
30	<b>11175 Benson Laundry</b> 03-300-000-0000-6379		87.08	BLDG. MAINT./REPAIR - ADMIN. B	401017	Other Charges	N
31	03-300-000-0000-6379		87.08	MISCELLANEOUS SHOP EXPENSES	401017	Other Charges	N
	<b>11175 Benson Laundry</b>		<b>174.16</b>	2 Transactions			
78	<b>12321 Chamberlain Oil Co</b> 03-330-000-0000-6563		1,891.00	OIL	461257	Fuel And Lubrication	N
79	03-330-000-0000-6563		458.25	ANTI-FREEZE	461257	Fuel And Lubrication	N
80	03-330-000-0000-6563		230.02	OIL	461970	Fuel And Lubrication	N
81	03-330-000-0000-6563		230.02	OIL	461970	Fuel And Lubrication	N
	<b>12321 Chamberlain Oil Co</b>		<b>2,809.29</b>	4 Transactions			
64	<b>11938 Coordinated Business Systems</b> 03-300-000-0000-6379		92.09	MISCELLANEOUS	MARCH	Other Charges	N
	<b>11938 Coordinated Business Systems</b>		<b>92.09</b>	1 Transactions			
63	<b>11299 Counties Providing Technology</b> 03-300-000-0000-6268		666.00	DATA PROCESSING	1923	Data Processing	N
	<b>11299 Counties Providing Technology</b>		<b>666.00</b>	1 Transactions			
76	<b>10035 Crysteel Truck Equipment</b> 03-330-000-0000-6564		520.50	REPAIR PARTS	LP217078	Parts	N

\*\*\*\* **Swift County** \*\*\*\*



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3 County Road & Bridge

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	<b>10035 Crysteel Truck Equipment</b>		<b>520.50</b>		<b>1</b> Transactions		
	<b>12486 Culligan Ultrapure Inc</b>						
50	03-300-000-0000-6379		82.85	MISCELLANEOUS		Other Charges	N
51	03-300-000-0000-6379		82.85	MISCELLANEOUS SHOP EXPENSES		Other Charges	N
	<b>12486 Culligan Ultrapure Inc</b>		<b>165.70</b>		<b>2</b> Transactions		
	<b>13334 Dooley Petroleum, Inc.</b>						
67	03-330-000-0000-6563		65.00	GASOLINE	1263	Fuel And Lubrication	N
55	03-330-000-0000-6563		2,961.09	DIESEL - MURDOCK	706950	Fuel And Lubrication	N
	<b>13334 Dooley Petroleum, Inc.</b>		<b>3,026.09</b>		<b>2</b> Transactions		
	<b>14122 Eric's Motor Sports</b>						
86	03-310-000-0000-6409		319.98	SAFETY SUPPLIES	32593	Other Office Supplies & Small Equipment	N
84	03-330-000-0000-6564		46.99	REPAIR PARTS	32593	Parts	N
85	03-330-000-0000-6564		46.99	REPAIR PARTS	32593	Parts	N
83	03-330-000-0000-6564		106.87	REPAIR PARTS	32603	Parts	N
	<b>14122 Eric's Motor Sports</b>		<b>520.83</b>		<b>4</b> Transactions		
	<b>15141 Force America Inc</b>						
58	03-330-000-0000-6564		71.77	REPAIR PARTS	1799318	Parts	N
59	03-330-000-0000-6564		71.77	REPAIR PARTS	1799318	Parts	N
60	03-330-000-0000-6564		71.79	REPAIR PARTS	1799318	Parts	N
	<b>15141 Force America Inc</b>		<b>215.33</b>		<b>3</b> Transactions		
	<b>12487 Gillund Ent./JB Dist. Co. Inc.</b>						
52	03-330-000-0000-6409		687.60	SHOP SUPPLIES - BENSON	897628	Other Office Supplies & Small Equipment	N
	<b>12487 Gillund Ent./JB Dist. Co. Inc.</b>		<b>687.60</b>		<b>1</b> Transactions		
	<b>28009 Glacial Plains Cooperative</b>						
29	03-330-000-0000-6409		13.57	SHOP SUPPLIES - BENSON		Other Office Supplies & Small Equipment	N
75	03-330-000-0000-6379		63.68	MISCELLANEOUS	15076890	Other Charges	N
28	03-330-000-0000-6409		7.15	SHOP SUPPLIES - BENSON	34925455	Other Office Supplies & Small Equipment	N
68	03-310-000-0000-6379		3.55	CLEARING AND GRUBBING (MINOR)	34928822	Other Charges	N
69	03-310-000-0000-6379		3.56	CLEARING AND GRUBBING (MINOR)	34928822	Other Charges	N
70	03-310-000-0000-6379		5.21	CLEARING AND GRUBBING (MINOR)	34928837	Other Charges	N
	<b>28009 Glacial Plains Cooperative</b>		<b>96.72</b>		<b>6</b> Transactions		
	<b>16180 Gopher State One Call</b>						
54	03-310-000-0000-6379		56.75	MAINTENANCE SERVICES	4011493	Other Charges	N

\*\*\*\* **Swift County** \*\*\*\*



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3 County Road & Bridge

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	<b>16180 Gopher State One Call</b>		<b>56.75</b>		<b>1</b> Transactions		
	<b>20341 Kris Engineering</b>						
61	03-330-000-0000-6564		1,437.60	REPAIR PARTS	39485	Parts	N
62	03-330-000-0000-6564		2,875.22	REPAIR PARTS	39485	Parts	N
	<b>20341 Kris Engineering</b>		<b>4,312.82</b>		<b>2</b> Transactions		
	<b>21147 Lake Superior College</b>						
71	03-315-000-0000-6454		1,000.00	MEETING/CONFERENCE/CLASS FEES	2 CLASSES	Education Program	N
	<b>21147 Lake Superior College</b>		<b>1,000.00</b>		<b>1</b> Transactions		
	<b>21184 Locators &amp; Supplies Inc</b>						
56	03-330-000-0000-6564		59.00	REPAIR PARTS	0312214	Parts	N
57	03-330-000-0000-6564		59.00	REPAIR PARTS	0312214	Parts	N
	<b>21184 Locators &amp; Supplies Inc</b>		<b>118.00</b>		<b>2</b> Transactions		
	<b>21190 Lorenz Manufacturing Company</b>						
65	03-330-000-0000-6564		131.90	REPAIR PARTS		Parts	N
	<b>21190 Lorenz Manufacturing Company</b>		<b>131.90</b>		<b>1</b> Transactions		
	<b>22440 Mn Department Of Public Safety</b>						
73	03-330-000-0000-6379		25.00	MISCELLANEOUS SHOP EXPENSES	7601500332023M	Other Charges	N
	<b>22440 Mn Department Of Public Safety</b>		<b>25.00</b>		<b>1</b> Transactions		
	<b>23350 Northern States Supply</b>						
16	03-330-000-0000-6409		62.81	SHOP SUPPLIES - BENSON	1729398	Other Office Supplies & Small Equipment	N
15	03-330-000-0000-6566		179.99	SMALL SHOP TOOLS	1729398	Small Tools	N
	<b>23350 Northern States Supply</b>		<b>242.80</b>		<b>2</b> Transactions		
	<b>23354 Northside Automotive Supply</b>						
13	03-330-000-0000-6409		412.93	SHOP SUPPLIES - BENSON		Other Office Supplies & Small Equipment	N
2	03-330-000-0000-6564		277.30	REPAIR PARTS		Parts	N
3	03-330-000-0000-6564		119.61	REPAIR PARTS		Parts	N
4	03-330-000-0000-6564		13.98	REPAIR PARTS		Parts	N
5	03-330-000-0000-6564		22.87	REPAIR PARTS		Parts	N
6	03-330-000-0000-6564		865.70	REPAIR PARTS		Parts	N
7	03-330-000-0000-6564		225.05	REPAIR PARTS		Parts	N
8	03-330-000-0000-6564		53.98	REPAIR PARTS		Parts	N
9	03-330-000-0000-6564		8.87	REPAIR PARTS		Parts	N
10	03-330-000-0000-6564		8.87	REPAIR PARTS		Parts	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
11	03-330-000-0000-6564		3.89	REPAIR PARTS		Parts N
12	03-330-000-0000-6564		14.75	REPAIR PARTS		Parts N
1	03-330-000-0000-6566		1,390.16	SMALL SHOP TOOLS		Small Tools N
<b>23354</b>	<b>Northside Automotive Supply</b>		<b>3,417.96</b>	<b>13 Transactions</b>		
<b>12260</b>	<b>Pomp's Tire Service</b>					
36	03-330-000-0000-6565		240.00	TIRES/TUBES/CHAINS		Tires/Tubes N
37	03-330-000-0000-6565		73.00	TIRES/TUBES/CHAINS		Tires/Tubes N
38	03-330-000-0000-6565		771.00	TIRES/TUBES/CHAINS		Tires/Tubes N
39	03-330-000-0000-6565		843.42	TIRES/TUBES/CHAINS		Tires/Tubes N
40	03-330-000-0000-6565		142.50	TIRES/TUBES/CHAINS		Tires/Tubes N
41	03-330-000-0000-6565		46.00	TIRES/TUBES/CHAINS		Tires/Tubes N
42	03-330-000-0000-6565		240.00	TIRES/TUBES/CHAINS		Tires/Tubes N
43	03-330-000-0000-6565		18.00	TIRES/TUBES/CHAINS		Tires/Tubes N
44	03-330-000-0000-6565		56.00	TIRES/TUBES/CHAINS		Tires/Tubes N
45	03-330-000-0000-6565		212.22	TIRES/TUBES/CHAINS		Tires/Tubes N
46	03-330-000-0000-6565		146.00	TIRES/TUBES/CHAINS		Tires/Tubes N
47	03-330-000-0000-6565		85.00	TIRES/TUBES/CHAINS		Tires/Tubes N
77	03-330-000-0000-6565		85.00	TIRES/TUBES/CHAINS	2440004397	Tires/Tubes N
<b>12260</b>	<b>Pomp's Tire Service</b>		<b>2,958.14</b>	<b>13 Transactions</b>		
<b>27209</b>	<b>Reids Welding And Custom Mfg</b>					
74	03-330-000-0000-6564		58.00	REPAIR PARTS	14211	Parts N
<b>27209</b>	<b>Reids Welding And Custom Mfg</b>		<b>58.00</b>	<b>1 Transactions</b>		
<b>27143</b>	<b>Runnings Supply, Inc.</b>					
25	03-310-000-0000-6409		89.99	SAFETY SUPPLIES		Other Office Supplies & Small Equipment N
27	03-310-000-0000-6409		54.99	REPLACE MAILBOX		Other Office Supplies & Small Equipment N
26	03-330-000-0000-6409		286.05	SHOP SUPPLIES - BENSON		Other Office Supplies & Small Equipment N
18	03-330-000-0000-6564		9.98	REPAIR PARTS		Parts N
19	03-330-000-0000-6564		54.76	REPAIR PARTS		Parts N
20	03-330-000-0000-6564		70.42	REPAIR PARTS		Parts N
21	03-330-000-0000-6564		49.96	REPAIR PARTS		Parts N
22	03-330-000-0000-6564		25.97	REPAIR PARTS		Parts N
23	03-330-000-0000-6564		4.99	REPAIR PARTS		Parts N
24	03-330-000-0000-6564		9.98	REPAIR PARTS		Parts N
17	03-330-000-0000-6566		11.49	SMALL SHOP TOOLS		Small Tools N
<b>27143</b>	<b>Runnings Supply, Inc.</b>		<b>668.58</b>	<b>11 Transactions</b>		
<b>11945</b>	<b>Truck Center Companies - Marshall</b>					

\*\*\*\* **Swift County** \*\*\*\*



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3 County Road & Bridge

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
14		03-330-000-0000-6564			614.59	REPAIR PARTS		XA305122541-02		Parts		N
	<b>11945</b>	<b>Truck Center Companies - Marshall</b>			<b>614.59</b>		1 Transactions					
	<b>12488</b>	<b>Wendroth/Tanner</b>										
49		03-315-000-0000-6338			237.85	MILEAGE/TRAVEL EXPENSE				Travel		N
48		03-315-000-0000-6338			386.88	FOOD/LODGING		4128915704		Travel		N
66		03-315-000-0000-6338			114.01	FOOD/LODGING		MULTIPLES		Travel		N
	<b>12488</b>	<b>Wendroth/Tanner</b>			<b>738.74</b>		3 Transactions					
	<b>32115</b>	<b>Widseth Smith Nolting &amp; Assoc Inc</b>										
35		03-320-000-0000-6379			2,833.00	PRELIMINARY SERVICES		228266		Other Charges		N
	<b>32115</b>	<b>Widseth Smith Nolting &amp; Assoc Inc</b>			<b>2,833.00</b>		1 Transactions					
	<b>35003</b>	<b>Zep Manufacturing Company</b>										
87		03-330-000-0000-6409			174.85	MISC. SHOP SUPPLIES		9009394870		Other Office Supplies & Small Equipment		N
	<b>35003</b>	<b>Zep Manufacturing Company</b>			<b>174.85</b>		1 Transactions					
	<b>35004</b>	<b>Ziegler Inc.</b>										
82		03-330-000-0000-6564			118.86	REPAIR PARTS		8795500		Parts		N
	<b>35004</b>	<b>Ziegler Inc.</b>			<b>118.86</b>		1 Transactions					
<b>3 Fund Total:</b>					<b>29,871.26</b>	<b>County Road &amp; Bridge</b>		<b>31 Vendors</b>		<b>87 Transactions</b>		
<b>Final Total:</b>					<b>29,871.26</b>		<b>31 Vendors</b>	<b>87 Transactions</b>				



# \*\*\*\* Swift County \*\*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	29,871.26	County Road & Bridge
<b>All Funds</b>	<b>29,871.26</b>	<b>Total</b>

Approved by, .....

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

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1 County General Revenue

\*\*\*\* **Swift County** \*\*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	<b>10247 Advanced Correctional Healthcare Inc</b> 01-205-000-0000-6205		5,333.25	MARCH BILLING	137932	Medical	N
	<b>10247 Advanced Correctional Healthcare Inc</b>		<b>5,333.25</b>	1 Transactions			
2	<b>10015 Agralite Cooperative</b> 01-520-000-0000-6227		76.80	ELECTRIC	21516	Swift Falls Park Expense	N
3	01-520-000-0000-6227		55.83	ELECTRIC	21517	Swift Falls Park Expense	N
4	01-520-000-0000-6227		47.95	ELECTRIC	27892	Swift Falls Park Expense	N
	<b>10015 Agralite Cooperative</b>		<b>180.58</b>	3 Transactions			
6	<b>10000 American Solutions For Business</b> 01-031-000-0000-6402		61.38	W2 ENVELOPES	INV07203019	Stationery,Forms And Etc	N
5	01-040-000-0000-6402		72.95	1099 ENVELOPES	INV07203019	Stationery,Forms And Etc	N
	<b>10000 American Solutions For Business</b>		<b>134.33</b>	2 Transactions			
7	<b>10624 Anoka County Treasury Office</b> 01-204-000-0000-6282		375.00	FRIST QUARTER FEE	M24011922	Coroner charges	N
	<b>10624 Anoka County Treasury Office</b>		<b>375.00</b>	1 Transactions			
8	<b>10272 Arnold's Of Willmar</b> 01-003-000-0000-6477		57.00	HYD. OIL FOR SKIDLOADER	P91340	Riparian Aid Expenses	N
	<b>10272 Arnold's Of Willmar</b>		<b>57.00</b>	1 Transactions			
9	<b>10010 Association Of Minnesota Counties</b> 01-005-000-0000-6338		195.00	DRAINAGE CONF.	2024 DRAINAGE CC	Travel And Expense	N
	<b>10010 Association Of Minnesota Counties</b>		<b>195.00</b>	1 Transactions			
56	<b>10065 Auto Value Benson</b> 01-521-000-0000-6603		69.99	REDUCER SLEEVE	24121134	Furniture & Equipment Purchase	N
	<b>10065 Auto Value Benson</b>		<b>69.99</b>	1 Transactions			
58	<b>11208 Backstreet Printing</b> 01-600-000-0000-6402		9.12	10X13 ENVELOPES	1963	Stationery,Forms And Etc	N
	<b>11208 Backstreet Printing</b>		<b>9.12</b>	1 Transactions			
59	<b>11175 Benson Laundry</b> 01-110-000-0000-6425		84.09	RUGS	401018	Custodial Supplies/Service	N
	<b>11175 Benson Laundry</b>		<b>84.09</b>	1 Transactions			
	<b>12253 CDW Government, Inc</b>						

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
61	01-090-000-0000-6420		52.65	BATTERY	PC34477	Other General Operating Supplies	N
	<b>12253 CDW Government, Inc</b>		<b>52.65</b>		<b>1</b>	Transactions	
	<b>12394 Charter Communications</b>						
78	01-000-000-0000-1280		7.83	MONTHLY BILLING	175518301020124	Due From Other Governments	N
79	01-000-000-0000-1280		16.73	MONTHLY BILLING	175518301020124	Due From Other Governments	N
80	01-000-000-0000-1284		7.82	MONTHLY BILLING	175518301020124	Due from HRA	N
75	01-031-000-0000-6203		5.88	MONTHLY BILLING	175518301020124	Telephone	N
64	01-040-000-0000-6203		5.88	MONTHLY BILLING	175518301020124	Telephone	N
73	01-041-000-0000-6203		5.88	MONTHLY BILLING	175518301020124	Telephone	N
63	01-042-000-0000-6203		11.80	MONTHLY BILLING	175518301020124	Telephone	N
65	01-090-000-0000-6203		20.64	MONTHLY BILLING	175518301020124	Telephone	N
68	01-100-000-0000-6203		11.80	MONTHLY BILLING	175518301020124	Telephone	N
70	01-110-000-0000-6203		5.88	MONTHLY BILLING	175518301020124	Telephone	N
74	01-122-000-0000-6203		5.88	MONTHLY BILLING	175518301020124	Telephone	N
72	01-149-000-0000-6203		8.84	MONTHLY BILLING	175518301020124	Telephone	N
71	01-200-000-0000-6203		89.96	MONTHLY BILLING	175518301020124	Telephone	N
69	01-261-000-0000-6203		3.00	MONTHLY BILLING	175518301020124	Telephone	N
67	01-521-000-0000-6203		5.88	MONTHLY BILLING	175518301020124	Telephone	N
66	01-600-000-0000-6203		14.76	MONTHLY BILLING	175518301020124	Telephone	N
	<b>12394 Charter Communications</b>		<b>228.46</b>		<b>16</b>	Transactions	
	<b>10339 Cigna Health and Life Insurance Company</b>						
81	01-003-000-0000-6902		507.84	HOSPITAL FEB		Flex Pass Through	N
82	01-003-000-0000-6902		346.15	ACCIDENT JAN		Flex Pass Through	N
83	01-003-000-0000-6902		403.67	CI FEB		Flex Pass Through	N
	<b>10339 Cigna Health and Life Insurance Company</b>		<b>1,257.66</b>		<b>3</b>	Transactions	
	<b>11938 Coordinated Business Systems</b>						
84	01-600-000-0000-6329		315.73	INVOICES FOR 11.23 AND 01.24	339277	Other Repair And Maintenance	N
85	01-600-000-0000-6329		155.53	CONTRACT 2.8.24-3.7.24	359209	Other Repair And Maintenance	N
	<b>11938 Coordinated Business Systems</b>		<b>471.26</b>		<b>2</b>	Transactions	
	<b>11299 Counties Providing Technology</b>						
86	01-060-000-0000-6268		6,825.00	MONTHLY BILLING	1908	Programing And Support	N
	<b>11299 Counties Providing Technology</b>		<b>6,825.00</b>		<b>1</b>	Transactions	
	<b>12029 Craig's Inc</b>						
87	01-116-120-0000-6610		458.63	BATHROOM REPAIRS	42022	Building Improvements	N

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Audit List for Board

**COMMISSIONER'S VOUCHERS ENTRIES**

1 County General Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12029	Craig's Inc		458.63		1 Transactions		
88	12486 Culligan Ultrapure Inc 01-200-000-0000-6282		555.57	DRIESSEN REVERSE OS ANNUAL BIL	17233617	Miscellaenous Professional Services	N
89	01-110-000-0000-6226		148.91	MONTHLY BILLING	55029491	Miscellaneous Charges For Services	N
12486	Culligan Ultrapure Inc		704.48		2 Transactions		
90	13001 Darold's Super Valu 01-205-000-0000-6408		1,014.02	DAROLDS	0175	Food Costs	N
13001	Darold's Super Valu		1,014.02		1 Transactions		
94	13332 Dons Building Center 01-110-000-0000-6615		53.52	CHIMES	2401-532009	Chimes Expense	N
13332	Dons Building Center		53.52		1 Transactions		
95	12493 Eickhoff/Carter 01-205-000-0000-6338		67.01	267'S MEALS @ TRAINING 4 MEALS	267X4	Travel And Expense	Y
12493	Eickhoff/Carter		67.01		1 Transactions		
96	14109 Election Systems & Software Inc 01-089-000-0000-6409		1,869.00	EMS INSTALLATION	CD2075352	Other Office Supplies	N
97	01-089-000-0000-6420		4,429.17	TABULATOR/BALLOTS	CD2076720	Other General Operating Supplies	N
14109	Election Systems & Software Inc		6,298.17		2 Transactions		
98	11672 Employee Relations Inc 01-031-000-0000-6282		121.44	BACKGROUND CHECK	96482	Miscellaneous Professional Services	N
11672	Employee Relations Inc		121.44		1 Transactions		
99	15137 Fifth District Jail Admin Assoc 01-205-000-0000-6338		1,500.00	CCO CONFERENCE	SWIFT204	Travel And Expense	N
15137	Fifth District Jail Admin Assoc		1,500.00		1 Transactions		
100	11143 Girard's Business Solutions, Inc. 01-041-000-0000-6245		1,418.00	ANNUAL SERVICE CONTRACT	2403SWI0916-1	Dues, Subscriptions And Books	N
101	01-041-000-0000-6245		415.00	ANNUAL SERVICE CONTRACT	2403SWI0916-2	Dues, Subscriptions And Books	N
11143	Girard's Business Solutions, Inc.		1,833.00		2 Transactions		
102	22558 GIS Midwest 01-123-000-0000-6427		250.00	WEBSITE MAINTENANCE FEE	24010GIS	Nrbg Grant Exepnses	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>22558</b>	<b>GIS Midwest</b>		<b>250.00</b>		1 Transactions		
<b>12208</b>	<b>H2Over Viewers LLC</b>						
103	01-521-801-0000-6282		151,730.62	H2O BILLING	1879	Miscellaneous Professional Services	N
104	01-521-801-0000-6282		3,353.62	H2OVERVIEWERS BILLING	1880	Miscellaneous Professional Services	N
<b>12208</b>	<b>H2Over Viewers LLC</b>		<b>155,084.24</b>		2 Transactions		
<b>17060</b>	<b>Hawleys Inc</b>						
105	01-110-000-0000-6329		95.00	HEAT EXCHANGER	142579	Other Repair And Maintenance	N
<b>17060</b>	<b>Hawleys Inc</b>		<b>95.00</b>		1 Transactions		
<b>17005</b>	<b>HP Inc</b>						
106	01-149-000-0000-6603		1,371.68	MICHELE LAPTOP	9018215265	Furniture & Equipment Purchase	N
107	01-042-000-0000-6604		383.16	DOCKING STATION AND MONITOR	9018215266	Technology & Software	N
108	01-042-000-0000-6604		1,252.42	LAPTOP	9018236517	Technology & Software	N
110	01-521-000-0000-6604		218.36	DEVON'S LAPTOP DOC STATION	9018236519	Technology & Software	N
109	01-521-000-0000-6604		1,369.54	DEVON'S LAPTOP	9018241060	Technology & Software	N
<b>17005</b>	<b>HP Inc</b>		<b>4,595.16</b>		5 Transactions		
<b>18208</b>	<b>Independent Emergency Services</b>						
111	01-202-000-0000-6226		100.00	MONTHLY DUES	200-0276	911 Miscellaneous Charges For Servic	N
<b>18208</b>	<b>Independent Emergency Services</b>		<b>100.00</b>		1 Transactions		
<b>18216</b>	<b>Interstate Power Systems Inc</b>						
112	01-200-000-0000-6599		1,575.60	WORK ON GENERATOR - SHUT DOWN	43045	Other Repairs And Maintenance	N
<b>18216</b>	<b>Interstate Power Systems Inc</b>		<b>1,575.60</b>		1 Transactions		
<b>20062</b>	<b>Kandiyohi County Sheriffs Dept</b>						
113	01-205-000-0000-6361		1,980.00	JAN BILLING	JAN24	Out Of County Boarding	N
<b>20062</b>	<b>Kandiyohi County Sheriffs Dept</b>		<b>1,980.00</b>		1 Transactions		
<b>12388</b>	<b>Kennedy Auto</b>						
114	01-200-000-0000-6323		568.97	HANGER BEARING	380	Squad Repair	N
<b>12388</b>	<b>Kennedy Auto</b>		<b>568.97</b>		1 Transactions		
<b>21197</b>	<b>Lee/Rob</b>						
116	01-149-000-0000-6338		64.32	ROB JANUARY MILEAGE		Travel And Expense	N
<b>21197</b>	<b>Lee/Rob</b>		<b>64.32</b>		1 Transactions		
<b>11572</b>	<b>Lincoln National Corporation</b>						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
117	01-003-000-0000-6902		1,525.44	LTD FEB		Flex Pass Through	N
118	01-003-000-0000-6902		1,470.64	STD FEB		Flex Pass Through	N
<b>11572</b>	<b>Lincoln National Corporation</b>		<b>2,996.08</b>		<b>2</b>	Transactions	
<b>12251</b>	<b>Lottman/Eric</b>						
119	01-090-000-0000-6282		672.00	OFFICE CLEANING 11/26/2023	83222 02/11/2024	Miscellaneous Professional Services	Y
<b>12251</b>	<b>Lottman/Eric</b>		<b>672.00</b>		<b>1</b>	Transactions	
<b>11316</b>	<b>Lottman/Rachelle</b>						
120	01-261-000-0000-6338		275.55	MILEAGE/MEAL REIMBURSEMENT		Travel And Expense	N
<b>11316</b>	<b>Lottman/Rachelle</b>		<b>275.55</b>		<b>1</b>	Transactions	
<b>22484</b>	<b>Maximus Inc</b>						
121	01-043-000-0000-6282		3,500.00	2022 COST ALLOCATION	001	Miscellaneous Professional Services	N
<b>22484</b>	<b>Maximus Inc</b>		<b>3,500.00</b>		<b>1</b>	Transactions	
<b>12335</b>	<b>McKESSON Medical-Surgical</b>						
122	01-205-000-0000-6205		105.09	MEDS	12281838	Medical	N
<b>12335</b>	<b>McKESSON Medical-Surgical</b>		<b>105.09</b>		<b>1</b>	Transactions	
<b>22408</b>	<b>MEI Total Elevator Solutions</b>						
123	01-110-000-0000-6282		531.02	ELEVATOR	1057578	Miscellaneous Professional Services	N
<b>22408</b>	<b>MEI Total Elevator Solutions</b>		<b>531.02</b>		<b>1</b>	Transactions	
<b>11822</b>	<b>Mid-Continent Communications</b>						
124	01-202-000-0000-6226		650.00	MONTHLY TOWER SITE	23022580113831	911 Miscellaneous Charges For Servic	N
<b>11822</b>	<b>Mid-Continent Communications</b>		<b>650.00</b>		<b>1</b>	Transactions	
<b>22415</b>	<b>Minnesota Life-34351</b>						
125	01-003-000-0000-6902		191.60	AD&D FEB		Flex Pass Through	N
<b>22415</b>	<b>Minnesota Life-34351</b>		<b>191.60</b>		<b>1</b>	Transactions	
<b>22100</b>	<b>Monitor Printing Company</b>						
126	01-122-000-0000-6424		200.00	LINKVET AD	28566	Expenses Out Of Grant Money	N
<b>22100</b>	<b>Monitor Printing Company</b>		<b>200.00</b>		<b>1</b>	Transactions	
<b>22149</b>	<b>Morris Electronics</b>						
127	01-200-000-0000-6276		218.75	FIX FLEX BS	6091	Computer Services Tech Support	N
128	01-090-000-0000-6604		156.25	TECHNOLOGY SUPPORT	6097	Technology & Software	N

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	<b>22149 Morris Electronics</b>			<b>375.00</b>				
	<b>11203 Mueller Law Firm PA</b>							
129	01-703-915-0000-6920			220.00	LEGAL FEES	34PR23139	Appropriation: Public Defender	Y
130	01-703-915-0000-6920			150.00	LEGAL FEES	76JV23165	Appropriation: Public Defender	Y
	<b>11203 Mueller Law Firm PA</b>			<b>370.00</b>				
	<b>23331 NCPERS Group Life Insurance</b>							
131	01-003-000-0000-6902			176.00	MARCH INVOICE		Flex Pass Through	N
	<b>23331 NCPERS Group Life Insurance</b>			<b>176.00</b>				
	<b>11114 Nokleby/Marc</b>							
132	01-200-000-0000-6338			83.89	265'S FOUR MEALS AT TRAINING	275CCO	Travel And Expense	N
133	01-205-000-0000-6338			209.60	265'S MILEAGE TO TRRAINIG	275CCO	Travel And Expense	N
	<b>11114 Nokleby/Marc</b>			<b>293.49</b>				
	<b>23110 Nolan Baker Ford Sales</b>							
134	01-200-000-0000-6323			260.95	BATTERY	35937	Squad Repair	N
	<b>23110 Nolan Baker Ford Sales</b>			<b>260.95</b>				
	<b>23348 Northern Lights Trail Snowmobile Club</b>							
135	01-003-000-0000-6801			10,834.00	BM2 TRAILS	GIA-BM2	Refunds And Reimbursements	Y
	<b>23348 Northern Lights Trail Snowmobile Club</b>			<b>10,834.00</b>				
	<b>10246 Pioneer Public Television</b>							
139	01-202-000-0000-6226			1,255.19	TOWER LEASE FOR 911	1632R	911 Miscellaneous Charges For Servic	N
	<b>10246 Pioneer Public Television</b>			<b>1,255.19</b>				
	<b>26021 Quill Corporation</b>							
140	01-261-000-0000-6402			98.81	OFFICE EQUIPMENT	36834256	Office Supplies	N
141	01-261-000-0000-6402			222.79	OFFICE SUPPLIES	36838344	Office Supplies	N
	<b>26021 Quill Corporation</b>			<b>321.60</b>				
	<b>27284 Rudningen/Eric</b>							
142	01-005-000-0000-6338			168.84	MILEAGE	0124	Travel And Expense	N
	<b>27284 Rudningen/Eric</b>			<b>168.84</b>				
	<b>27143 Runnings Supply, Inc.</b>							
143	01-200-000-0000-6370			79.99	DOG FOOD	3830501	K-9 Training/Expense	N
144	01-200-000-0000-6563			8.99	DIESEL FUEL SUPPLEMENT	3830872	Motor Fuel & Lubrications	N



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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145	01-003-000-0000-6477		179.52	BALL AND HITCH FOR SPRAY TR	3831139	Riparian Aid Expenses	N
146	01-003-000-0000-6477		64.56	TRAILER PARTS FOR SPRAY TRAILER	6100327	Riparian Aid Expenses	N
<b>27143</b>	<b>Runnings Supply, Inc.</b>		<b>333.06</b>	<b>4 Transactions</b>			
<b>12386</b>	<b>South O'Town Repair</b>						
149	01-200-000-0000-6323		99.00	201'S OIL CHANGE	59	Squad Repair	N
151	01-200-000-0000-6323		750.25	209'S REAR DRIVE SHAFT & PROPP	60	Squad Repair	N
150	01-200-000-0000-6323		79.91	203'S OIL CHANGE	64	Squad Repair	N
<b>12386</b>	<b>South O'Town Repair</b>		<b>929.16</b>	<b>3 Transactions</b>			
<b>28449</b>	<b>Southside Body Shop &amp; Glass</b>						
152	01-200-000-0000-6282		350.00	INV 23499 2006 GMC DENALI 1-12	JANSTMT2	Miscellaenous Professional Services	N
153	01-200-000-0000-6282		275.00	INV 23561 JEEP GRAND 1-22	JANSTMT2	Miscellaenous Professional Services	N
<b>28449</b>	<b>Southside Body Shop &amp; Glass</b>		<b>625.00</b>	<b>2 Transactions</b>			
<b>10277</b>	<b>Sun Life Financial-246468</b>						
154	01-003-000-0000-6902		2,339.31	LIFE INS FEB		Flex Pass Through	N
<b>10277</b>	<b>Sun Life Financial-246468</b>		<b>2,339.31</b>	<b>1 Transactions</b>			
<b>11969</b>	<b>Swift County Sheriff's Office Petty Cash</b>						
155	01-200-000-0000-6338		14.56	201'S MEAL ENROUTE TO CITIES	201213	Travel And Expense	N
<b>11969</b>	<b>Swift County Sheriff's Office Petty Cash</b>		<b>14.56</b>	<b>1 Transactions</b>			
<b>29131</b>	<b>Tangen, Attorney/Neil</b>						
157	01-703-915-0000-6920		266.00	LEGAL FEES	76FA15591	Appropriation: Public Defender	Y
156	01-703-915-0000-6920		125.00	LEGAL FEES	76FA22415	Appropriation: Public Defender	Y
<b>29131</b>	<b>Tangen, Attorney/Neil</b>		<b>391.00</b>	<b>2 Transactions</b>			
<b>29099</b>	<b>Tds Telecom</b>						
158	01-200-000-0000-6203		138.02	TDS -	3202645972	Telephone	N
<b>29099</b>	<b>Tds Telecom</b>		<b>138.02</b>	<b>1 Transactions</b>			
<b>32072</b>	<b>Thomson Reuters-West Payment Center</b>						
159	01-021-000-0000-6232		29.20	LAW LIBRARY	849646226	Printing And Publishing	N
<b>32072</b>	<b>Thomson Reuters-West Payment Center</b>		<b>29.20</b>	<b>1 Transactions</b>			
<b>29286</b>	<b>Thrifty White Pharmacy</b>						
160	01-205-000-0000-6205		66.12	THRIFTY	431420	Medical	N
<b>29286</b>	<b>Thrifty White Pharmacy</b>		<b>66.12</b>	<b>1 Transactions</b>			

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Audit List for Board

**COMMISSIONER'S VOUCHERS ENTRIES**

1 County General Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
161	<b>10473 Titan Machinery</b> 01-521-000-0000-6603		216.00	SKIDLOADER PARTS	PS0219590-1	Furniture & Equipment Purchase	N
	<b>10473 Titan Machinery</b>		<b>216.00</b>	1 Transactions			
163	<b>29070 Toms Service</b> 01-200-000-0000-6323		222.17	204'S OIL CHANGE TIRE ALIGN	1000321	Squad Repair	N
162	01-117-000-0000-6563		58.95	OIL CHANGE	100206	Fuel And Lubrication	N
	<b>29070 Toms Service</b>		<b>281.12</b>	2 Transactions			
164	<b>29194 Treasurer, Shible Township</b> 01-603-000-0000-6226		141.00	GOPHER BOUNTY	AUG-OCT '23 GOPH	Miscellaneous Charges For Services	N
	<b>29194 Treasurer, Shible Township</b>		<b>141.00</b>	1 Transactions			
165	<b>29300 Tyler Technologies, Inc</b> 01-100-000-0000-6849		11,167.71	DOC PRO RENEWAL TO 2/28/2025	025-452478	TECHNOLOGY FUND EXPENSES	N
	<b>29300 Tyler Technologies, Inc</b>		<b>11,167.71</b>	1 Transactions			
166	<b>30026 Us AutoForce</b> 01-200-000-0000-6323		1,913.00	13 TIRES	3490689	Squad Repair	N
	<b>30026 Us AutoForce</b>		<b>1,913.00</b>	1 Transactions			
168	<b>10500 Weber/Dawn</b> 01-703-915-0000-6920		125.00	LEGAL FEES	76JV23165	Appropriation: Public Defender	Y
169	01-703-915-0000-6920		275.00	LEGAL FEES	76JV23165	Appropriation: Public Defender	Y
	<b>10500 Weber/Dawn</b>		<b>400.00</b>	2 Transactions			
173	<b>32046 West Central Sales</b> 01-200-000-0000-6409		112.40	COPY PAPER	2603	Other Office Supplies	N
170	01-110-000-0000-6420		281.00	SUPPLIES	2604	General Operating Supplies	N
172	01-110-000-0000-6425		189.88	SUPPLIES	2612	Custodial Supplies/Service	N
171	01-110-000-0000-6425		320.27	SUPPLIES	2617	Custodial Supplies/Service	N
	<b>32046 West Central Sales</b>		<b>903.55</b>	4 Transactions			
178	<b>12277 West Central Sanitation</b> 01-110-000-0000-6251		337.14	MONTHLY BILLING	13021475	Utility Service	N
179	01-110-000-0000-6251		11.70	MONTHLY BILLING	13021475	Utility Service	N
176	01-111-000-0000-6251		11.70	MONTHLY BILLING	13021475	Utility Service	N
175	01-112-000-0000-6251		52.65	MONTHLY BILLING	13021475	Utility Service	N
177	01-115-000-0000-6251		23.70	MONTHLY BILLING	13021475	Utility Service	N

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1 County General Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12277	West Central Sanitation		436.89	5 Transactions			
33000	Zosels True Value Hardware						
180	01-200-000-0000-6409		79.98	HUMIDIFIER	A367000	Other Office Supplies	N
33000	Zosels True Value Hardware		79.98	1 Transactions			
<b>1 Fund Total:</b>			<b>235,218.04</b>	<b>County General Revenue</b>	<b>68 Vendors</b>	<b>118 Transactions</b>	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

2 Solid Waste Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
57	<b>10065 Auto Value Benson</b> 02-390-000-0000-6599		47.15	PARTS	24121301	Other Repair And Maintenance	N
	<b>10065 Auto Value Benson</b>		<b>47.15</b>	1 Transactions			
60	<b>11271 Braness Pest Control Service</b> 02-390-000-0000-6599		65.00	PEST CONTROL	51883	Other Repair And Maintenance	N
	<b>11271 Braness Pest Control Service</b>		<b>65.00</b>	1 Transactions			
62	<b>12319 Central States Wire Products Inc</b> 02-390-000-0000-6422		1,758.52	BALER WIRE	69743	Score	N
	<b>12319 Central States Wire Products Inc</b>		<b>1,758.52</b>	1 Transactions			
92	<b>12310 DM Electric, LLC</b> 02-390-000-0000-6325		1,350.54	LIGHTS	34511	Fire Damage Expense	N
91	02-390-000-0000-6325		47.50	WIRING	34529	Fire Damage Expense	N
	<b>12310 DM Electric, LLC</b>		<b>1,398.04</b>	2 Transactions			
115	<b>12485 Kim Moline &amp; Rapid Response Plumbing</b> 02-390-107-0000-6801		10,000.00	SSTS LOAN	12024	Refunds And Reimbursements	N
	<b>12485 Kim Moline &amp; Rapid Response Plumbing</b>		<b>10,000.00</b>	1 Transactions			
136	<b>23354 Northside Automotive Supply</b> 02-390-000-0000-6599		240.43	BEACON LIGHT	047543	Other Repair And Maintenance	N
137	02-390-000-0000-6599		192.36	PARTS	048129	Other Repair And Maintenance	N
	<b>23354 Northside Automotive Supply</b>		<b>432.79</b>	2 Transactions			
138	<b>25293 Pflipsen Trucking LLC</b> 02-390-000-0000-6375		13,208.00	HAULING	8688	Waste Mgmt Non Processibles	N
	<b>25293 Pflipsen Trucking LLC</b>		<b>13,208.00</b>	1 Transactions			
147	<b>27143 Runnings Supply, Inc.</b> 02-390-000-0000-6599		53.15	SUPPLIES	3831340	Other Repair And Maintenance	N
148	02-390-000-0000-6422		47.47	SUPPLIES	3832923	Score	N
	<b>27143 Runnings Supply, Inc.</b>		<b>100.62</b>	2 Transactions			
167	<b>32173 Waste Management Of WI-MN</b> 02-390-000-0000-6375		9,375.04	NON-PROCESSIBLES	00004760-0010-4	Waste Mgmt Non Processibles	N
	<b>32173 Waste Management Of WI-MN</b>		<b>9,375.04</b>	1 Transactions			
	<b>12277 West Central Sanitation</b>						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

2 Solid Waste Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
174	02-390-000-0000-6325		612.25	RECYCLING COMPACTOR	13021407	Fire Damage Expense	N
	<b>12277 West Central Sanitation</b>		<b>612.25</b>	1 Transactions			
<b>2 Fund Total:</b>			<b>36,997.41</b>	<b>Solid Waste Fund</b>	<b>10 Vendors</b>	<b>13 Transactions</b>	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>12394</b>	<b>Charter Communications</b>						
76	11-404-600-0010-6203		32.54	MONTHLY BILLING	175518301020124	Telephone & Telegraph	N
77	11-405-700-0010-6203		78.14	MONTHLY BILLING	175518301020124	Telephone & Telegraph	N
<b>12394</b>	<b>Charter Communications</b>		<b>110.68</b>	<b>2 Transactions</b>			
<b>11 Fund Total:</b>			<b>110.68</b>	<b>Human Services</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

\*\*\*\* **Swift County** \*\*\*\*



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2/14/24 2:35PM  
40 County Ditches Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>10010</b>	<b>Association Of Minnesota Counties</b>						
10	40-901-000-0000-6338		7.29	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
11	40-903-000-0000-6338		3.92	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
12	40-907-000-0000-6338		13.49	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
14	40-910-000-0000-6338		2.34	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
15	40-913-000-0000-6338		3.90	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
16	40-914-000-0000-6338		14.66	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
17	40-923-000-0000-6338		6.55	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
18	40-924-000-0000-6338		0.82	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
44	40-930-000-0000-6338		0.35	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
45	40-931-000-0000-6338		2.42	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
46	40-933-000-0000-6338		1.29	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
48	40-934-000-0000-6338		0.51	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
49	40-935-000-0000-6338		2.73	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
50	40-936-000-0000-6338		0.58	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
51	40-937-000-0000-6338		1.79	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
52	40-938-000-0000-6338		3.98	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
53	40-939-000-0000-6338		0.12	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
13	40-940-000-0000-6338		2.50	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
35	40-941-000-0000-6338		5.38	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
36	40-942-000-0000-6338		3.74	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
22	40-944-000-0000-6338		0.27	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
26	40-945-000-0000-6338		2.03	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
19	40-952-000-0000-6338		3.86	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
20	40-955-000-0000-6338		1.01	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
21	40-958-000-0000-6338		7.14	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
23	40-960-000-0000-6338		3.59	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
24	40-961-000-0000-6338		2.65	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
25	40-962-000-0000-6338		2.92	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
27	40-963-000-0000-6338		0.90	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
28	40-966-000-0000-6338		0.47	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
55	40-971-000-0000-6338		0.86	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
37	40-972-000-0000-6338		1.56	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
38	40-973-000-0000-6338		1.87	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
39	40-974-000-0000-6338		43.02	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
40	40-976-000-0000-6338		0.51	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
41	40-978-000-0000-6338		2.11	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
42	40-979-000-0000-6338		4.02	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
29	40-981-000-0000-6338		1.17	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N

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\*\*\*\* **Swift County** \*\*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**40** County Ditches Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
30	40-983-000-0000-6338		11.15	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
43	40-988-000-0000-6338		69.34	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
47	40-989-000-0000-6338		64.27	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
54	40-991-000-0000-6338		0.82	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
31	40-992-000-0000-6338		0.62	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
32	40-995-000-0000-6338		42.47	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
33	40-997-000-0000-6338		3.39	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
34	40-998-000-0000-6338		39.62	TRAVEL EXPENSES	2024 DRAINAGE CC	Travel And Expense	N
<b>10010</b>	<b>Association Of Minnesota Counties</b>		<b>390.00</b>		<b>46</b>	<b>Transactions</b>	
<b>40 Fund Total:</b>			<b>390.00</b>	<b>County Ditches Fund</b>	<b>1</b>	<b>Vendors</b>	<b>46 Transactions</b>



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 65 County health insurance

\*\*\*\* **Swift County** \*\*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
93	<b>13040 Domat's Family Foods</b> 65-000-000-0000-6231	AP	100.00	WELL-BEING	1946	Well Being Expenses	N
	<b>13040 Domat's Family Foods</b>		<b>100.00</b>	1 Transactions			
<b>65 Fund Total:</b>			<b>100.00</b>	<b>County health insurance</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>272,816.13</b>	<b>81 Vendors</b>	<b>180 Transactions</b>		

# \*\*\*\* Swift County \*\*\*\*

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	235,218.04	County General Revenue
2	36,997.41	Solid Waste Fund
11	110.68	Human Services
40	390.00	County Ditches Fund
65	100.00	County health insurance
<b>All Funds</b>	<b>272,816.13</b>	<b>Total</b>

Approved by, .....

.....

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# Request for Board Action

## Commissioner's Report

BOARD MEETING DATE:  
February 20, 2024

### Department Information

ORIGINATING DEPARTMENT: Finance	REQUESTOR: Tesa Tomaschett	REQUESTOR PHONE: 3203148399
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### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review Auditor Warrants.	
AGENDA YOU ARE REQUESTING TIME ON:	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION:	

### Budget Information

FUNDING:
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[240220 Auditor abbrWarrantReg02\\_09\\_2024\\_08\\_57\\_42.pdf](#)  
[240220 Auditor warrantRegister02\\_09\\_2024\\_08\\_57\\_31.pdf](#)

\*\*\*\* **Swift County** \*\*\*\*



**ABBREVIATED WARRANT REGISTER**  
**Auditor Warrants**

Approved 02/09/2024  
Pay Date 02/09/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>AMOUNT</u>	<u>Warr #</u>
11589	AT&T Mobility	52.63	221399
11232	Benson Municipal Utilities	7,054.98	221400
12401	Center Point Energy	2,634.34	221401
12174	Centurylink	17.58	221402
30000	CenturyLink	573.78	221403
12394	Charter Communications	133.77	221404
12047	Comm of MMB, Treas Div	620.00	64518
15123	Federated Telephone	71.06	221405
24003	Ottertail Power Company	1,079.89	221406
28263	Swift County HRA	88,683.00	221407
29175	Treasurer, City Of Holloway	45.81	64519
29177	Treasurer, City Of Murdock	82.41	64520
10378	WEX Bank	5,582.72	64521
<b>Total . . .</b>		<b>106,631.97</b>	<b>13 Warrants</b>

**Auditor Warrants**

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# \*\*\*\* Swift County \*\*\*\*



## ABBREVIATED WARRANT REGISTER Auditor Warrants

Approved 02/09/2024  
Pay Date 02/09/2024

WARRANT RUN INFORMATION	WARRANT FORM	<u>Vendor # Vendor Name</u>		DATE OF PAYMENT	DATE OF APPROVAL	<u>AMOUNT</u>		PPD COUNT	<u>Warr #</u>	
		<u>STARTING WARRANT NO.</u>	<u>ENDING WARRANT NO.</u>			COUNT	AMOUNT		COUNT	AMOUNT
9	100,301.03	WFXX	221399	221407	02/09/2024	02/09/2024				
4	6,330.94	WFXX-ACH	64518	64521	02/09/2024	02/09/2024	0		4	6,330.94
	106,631.97	TOTAL								

\*\*\*\* **Swift County** \*\*\*\*



**ABBREVIATED WARRANT REGISTER**  
**Auditor Warrants**

Approved 02/09/2024  
Pay Date 02/09/2024

Vendor # Vendor Name AMOUNT Warr #

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	<u>ACH Amount</u>	<u>Non-ACH Amount</u>
1	101,877.85	County General Revenue	6,202.72	95,675.13
2	517.15	Solid Waste Fund	-	517.15
3	4,236.97	County Road & Bridge	128.22	4,108.75
<b>All Funds</b>	<b>106,631.97</b>	<b>Total</b>	<b>6,330.94</b> <b>Total ACH</b>	<b>100,301.03</b> <b>Total Non-ACH</b>

**\*\*\*\* Swift County \*\*\*\***

**WARRANT REGISTER**  
**Auditor Warrants**

Approved 02/09/2024  
Pay Date 02/09/2024



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
11589	AT&T Mobility	52.63	AT & T	01-200-000-0000-6203	287293634901	0 N
	<b>Warrant # 221399</b>	<b>Total...</b>	<b>52.63</b>			
11232	Benson Municipal Utilities	30.78	MONTHLY CHARGES	01-110-000-0000-6251	20100760001	0 N
11232		1,375.01	MONTHLY CHARGES	01-110-000-0000-6251	20100790001	0 N
11232		1,387.26	MONTHLY CHARGES	01-111-000-0000-6251	30600150001	0 N
11232		217.06	MONTHLY CHARGES	01-112-000-0000-6251	6010160001	0 N
11232		1,044.55	MONTHLY CHARGES	01-113-000-0000-6251	30502970001	0 N
11232		202.87	MONTHLY CHARGES	01-115-000-0000-6251	10100650002	0 N
11232		1,434.84	MONTHLY CHARGES	01-116-000-0000-6251	20100810001	0 N
11232		517.15	MONTHLY CHARGES	02-390-000-0000-6251	20301600001	0 N
11232		431.02	UTILITIES - ADMIN. BLDG.	03-300-000-0000-6251	301-0080-00-01	N
11232		414.44	UTILITIES, ETC. - BENSON	03-330-000-0000-6251	301-0079-00-01	N
	<b>Warrant # 221400</b>	<b>Total...</b>	<b>7,054.98</b>			
12401	Center Point Energy	327.27	MONTHLY BILLING	01-113-000-0000-6251	10739327-4	0 N
12401		155.49	MONTHLY BILLING	01-113-000-0000-6251	10739174-0	0 N
12401		173.84	UTILITIES - ADMIN. BLDG.	03-300-000-0000-6251		N
12401		1,977.74	UTILITIES, ETC. - BENSON	03-330-000-0000-6251		N
	<b>Warrant # 221401</b>	<b>Total...</b>	<b>2,634.34</b>			
12174	Centurylink	17.58	CENTURYLINK	01-200-000-0000-6203	612E16-1746	0 N
	<b>Warrant # 221402</b>	<b>Total...</b>	<b>17.58</b>			
30000	CenturyLink	297.08	CENTURYLINK	01-200-000-0000-6203	314161086	0 N
30000		126.21	CENTURY LINK	01-200-000-0000-6203	454085728	0 N
30000		68.50	CENTURYLINK	01-200-000-0000-6203	313516734	0 N
30000		81.99	CENTURYLINK	01-200-000-0000-6203	314102982	0 N
	<b>Warrant # 221403</b>	<b>Total...</b>	<b>573.78</b>			
12394	Charter Communications	39.99	6W	01-200-000-0000-6203	175518101020124	0 N
12394		93.78	CHARTER	01-205-000-0000-6251	175518001020124	0 N
	<b>Warrant # 221404</b>	<b>Total...</b>	<b>133.77</b>			

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Warrant Form **WFXX**  
Auditor's Warrants

**\*\*\*\* Swift County \*\*\*\***

**WARRANT REGISTER  
Auditor Warrants**

Approved 02/09/2024  
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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
15123	Federated Telephone	71.06	TELEPHONE - HOLLOWAY	03-330-000-0000-6203	1609	N
<b>Warrant #</b>	<b>221405</b>	<b>Total...</b>	<b>71.06</b>			
24003	Ottertail Power Company	39.24	TOWER SHED FOR 911	01-202-000-0000-6226	4049750	0 N
24003		1,015.31	UTILITIES, ETC. - MURDOCK	03-330-000-0000-6251	4058981	N
24003		25.34	UTILITIES, ETC. - HOLLOWAY	03-330-000-0000-6251	4006807	N
<b>Warrant #</b>	<b>221406</b>	<b>Total...</b>	<b>1,079.89</b>			
28263	Swift County HRA	88,683.00	2023 AFFORD. HOUSING AID - LHT	01-003-000-0000-6802	2824	0 N
<b>Warrant #</b>	<b>221407</b>	<b>Total...</b>	<b>88,683.00</b>			
<b>Warrant Form</b>	<b>WFXX</b>	<b>Total...</b>	<b>100,301.03</b>	<b>27 Transactions</b>		



**\*\*\*\* Swift County \*\*\*\***

**WARRANT REGISTER**  
**Auditor Warrants**

Approved 02/09/2024  
Pay Date 02/09/2024



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12047	Comm of MMB, Treas Div	620.00	JANUARY 2024 VITALS	01-041-000-0000-6890	JANUARY 2024 VITALS	0 N
	<b>Warrant # 64518</b>	<b>Total...</b>	<b>620.00</b>			
29175	Treasurer, City Of Holloway	45.81	UTILITIES, ETC. - HOLLOWAY	03-330-000-0000-6251		N
	<b>Warrant # 64519</b>	<b>Total...</b>	<b>45.81</b>			
29177	Treasurer, City Of Murdock	82.41	UTILITIES, ETC. - MURDOCK	03-330-000-0000-6251		N
	<b>Warrant # 64520</b>	<b>Total...</b>	<b>82.41</b>			
10378	WEX Bank	30.20	MONTHLY BILLING	01-042-000-0000-6563	94942029	0 N
10378		159.36	MONTHLY BILLING	01-110-000-0000-6329	94942029	0 N
10378		68.82	MONTHLY BILLING	01-122-000-0000-6563	94942029	0 N
10378		267.48	MONTHLY BILLING	01-123-000-0000-6563	94942029	0 N
10378		4,930.52	MONTHLY BILLING	01-200-000-0000-6563	94942029	0 N
10378		126.34	MONTHLY BILLING	01-520-000-0000-6227	94942029	0 N
	<b>Warrant # 64521</b>	<b>Total...</b>	<b>5,582.72</b>			
	<b>Warrant Form WFXX-ACH</b>	<b>Total...</b>	<b>6,330.94</b>	<b>9 Transactions</b>		
	<b>Final Total...</b>	<b>106,631.97</b>	<b>36 Transactions</b>			

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Warrant Form **WFXX-ACH**  
Auditor's Warrants

\*\*\*\* **Swift County** \*\*\*\*

**WARRANT REGISTER**  
**Auditor Warrants**

Approved 02/09/2024  
Pay Date 02/09/2024



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
9	100,301.03	WFXX	221399	221407	02/09/2024	02/09/2024			
4	6,330.94	WFXX-ACH	64518	64521	02/09/2024	02/09/2024	0	4	6,330.94
	106,631.97	TOTAL							

\*\*\*\* **Swift County** \*\*\*\*

**WARRANT REGISTER**  
**Auditor Warrants**

Approved 02/09/2024  
Pay Date 02/09/2024



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	101,877.85	County General Revenue	6,202.72	95,675.13
2	517.15	Solid Waste Fund	-	517.15
3	4,236.97	County Road & Bridge	128.22	4,108.75
	106,631.97	TOTAL	6,330.94	100,301.03
			TOTAL ACH	TOTAL NON-ACH



# Request for Board Action

## Commissioner's Report

BOARD MEETING DATE:  
February 20, 2024

### Department Information

ORIGINATING DEPARTMENT: Parks, Drainage & Wetlands	REQUESTOR: Kody Fossum	REQUESTOR PHONE: 320.843.5341
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### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Discussion and Requesting additional funding for finishing the RDOB Project	
AGENDA YOU ARE REQUESTING TIME ON: Regular	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Exceeding Board Approved Amount
BACKGROUND/JUSTIFICATION:	

### Budget Information

FUNDING: General Revenue
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# Request for Board Action

## Commissioner's Report

BOARD MEETING DATE:  
February 20, 2024

### Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Tyler Baumchen	REQUESTOR PHONE: 320-842-5251
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### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Pass Board Resolution adopting the attached Bridge Replacement Priority List	
AGENDA YOU ARE REQUESTING TIME ON: Regular	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: To seek bridge funds, the State of MN requires this resolution be on file.
BACKGROUND/JUSTIFICATION: To seek bridge funds, the State of MN requires this resolution be on file.	

### Budget Information

FUNDING:
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[Bridge Priority Resolution 2.14.24.pdf](#)

## RESOLUTION No. 24-02-21

### COUNTY & TOWNSHIP BRIDGE REPLACEMENT PRIORITY

Motion by Commissioner \_\_\_\_\_ Seconded by Commissioner \_\_\_\_\_

WHEREAS, Swift County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government, (and the regional development commission, or the metropolitan council where applicable); and

WHEREAS, Swift County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following bridges are high priorities for replacement, major rehabilitation, or removal, and Swift County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

Old Bridge Number	Township / County	Road Name/No.	Structure Type	Local Planning Index Value (Bridges < 60 LPI)	Funding Category	Estimated Project Cost	Estimated Year of Construction
NA	County	CSAH 15	Multi-RCPs	NA	State Aid	\$640,000	2024
L9159	West Bank	T99	Timber	54	Town Bridge	\$500,000	2027
4048	Turnback	NA	Concrete	26	Unknown		Beyond 5-YR
76501	County	CSAH 33	Timber	43	State Aid		Beyond 5-YR
L7187	Torning	T176	Timber	47	Town Bridge		Beyond 5-YR
L9110	Pillsbury	T134	Steel Plate	53	Town Bridge		Beyond 5-YR
L9113	Kildare	T171	Steel Plate	53	Town Bridge		Beyond 5-YR

BE IT FURTHER RESOLVED that Swift County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

BE IT FURTHER RESOLVED that Swift County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Dated at Benson, Minnesota this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Swift County Board of Commissioners

\_\_\_\_\_  
Pete Peterson, Chairman

ATTEST:

\_\_\_\_\_  
Tesa Tomaschett - Clerk of the Board

Hendrickx \_\_\_\_\_  
P. Peterson \_\_\_\_\_

Mahoney \_\_\_\_\_  
Rudningen \_\_\_\_\_

E. Pederson \_\_\_\_\_



# Request for Board Action

## Commissioner's Report

BOARD MEETING DATE:  
February 20, 2024

### Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Tesa Tomaschett	REQUESTOR PHONE: 3203148399
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### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Bid Notice Discussion	
AGENDA YOU ARE REQUESTING TIME ON: Regular	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION:	

### Budget Information

FUNDING:
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[Land rental bid notice.pdf](#)

Issue Date: 02/07/2024  
Closing Date: March 1, 2024 at 4:00 p.m.

**Summary**

Swift County is accepting bids for a **three-year** lease on 78.6 acres of county owned agricultural land starting in the Spring of 2024 and terminating in early 2027 prior to the 2027 growing season. The property is located at the northwest corner of the intersection of State Highway 9 and County Road 29, and is legally described as the:

East Half of the Southeast Quarter (E1/2 - SE1/4) of Section Thirty-six (36),  
Township One Hundred Twenty-Two (122), Range Thirty-nine (39).

The property consists of 78.6 acres with approximately 56 acres of tillable land.

Bids must be placed in a sealed envelope labeled “Agricultural Lease Agreement” and received by the Swift County Administrator by the deadline. Sealed bids will be accepted until 4:00 P.M. on March 1, 2024, at which time they will be publicly opened and read aloud. All received bids will then be reviewed by the Swift County Board of Commissioners at their next regularly scheduled meeting.

**Description**

Swift County is seeking bids for the above-described property wherein Swift County shall let to the highest bidder the above-described land for purposes of farming. The term shall commence on May 1, 2024 and continue until March 31, 2027. The amount of lease payments shall be determined pursuant to the bid and paid annually as set forth in the request for bid below. Lease payments shall be paid no later than April 30<sup>th</sup> of each year or the agreement shall automatically terminate.

The bidder shall be responsible for maintaining the integrity of the land, including any and all ditches and drainage systems. Bidder shall also be responsible for operating their farming operation in such a way to ensure crop growth in subsequent years. Other standard lease terms shall apply. A copy of the full lease agreement can be provided upon request to Tesa Tomaschett, Swift County Administrator.

**Format**

Swift County asks that all bids submitted in accordance with this request be in the following format:

*I, \_\_\_\_\_, offer to pay Swift County the total sum of \$\_\_\_\_\_ per year,  
which is calculated at \$\_\_\_\_\_ per acre multiplied by 56 tillable acres.*

**Swift County reserves the right to accept or reject any and all bids, to waive irregularities and informalities therein, and to award the lease in the best interests of Swift County.**