



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 180418

EFFECTIVE DATE

JUN 13 2018

RECEIVED  
CITY SECRETARY  
DALLAS, TEXAS  
JUL -5 AM 11:23

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No *W*

Vendor Name: M.E.P. Consulting Engineers, Inc. Vendor No. 515088

Subject: Music Hall Exterior Lighting Department: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement No. 1 to the contract with M.E.P. Consulting Engineers, Inc. in the amount of ~~\$20,075.00~~ <sup>\$23,100.00 NH</sup> thereby increasing the contract from \$92,485.00 to \$115,585

Contract Number: PKR-2018-00005406 Contract Term: 5/21/2018 To 1/25/2019

Background: The proposal is for additional lighting design and electrical engineering services to illuminate four (4) additional tower elements of the building and two (2) additional building facades at the Fair Park Music Hall.

All changes are owner requested.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5207	FPRK	4111	PKFPMHEL	PKR-2018-00005406	\$23,100.00
<b>TOTAL:</b>							<b>\$23,100.00</b>

Project No: \_\_\_\_\_ Commodity Code: 92500 Financing: General Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	180457	3/28/2018	\$92,485.00	\$0.00	\$23,100.00	24.97%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*WMM* By Department Director DATE 6-13-18

*[Signature]* Approved as to form by City Attorney DATE 6/29/18

*[Signature]* By Assistant City Manager DATE 6/13/18

180419

RECEIVED

2018 JUL 11 PM 3:44

CITY SECRETARY  
DALLAS, TEXAS



CITY OF DALLAS

**Memorandum**

DATE July 11, 2018  
TO City Secretary  
SUBJECT Correction on AA \_180419\_\_\_\_\_ dated \_\_\_5/21/18\_\_\_\_\_

Change is needed to correct the *\_encumbrance number\_(ex. encumbrance number):*

**FROM: (ex.Funding information fields)**

CX ECO-2018-0000-6069

**TO: (ex.Funding information fields)**

CX ECO-2018-0000-6415

Department: Office of Economic Development

Director (or designee):  7/11/18  
Signature Date  
Courtney Poyce  
Print Name

*Handwritten initials/signature: f g/pks*



# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]  
for Additional Guidelines and Routing

**ADMINISTRATIVE ACTION**

**180419**

**EFFECTIVE DATE**

5/21/18

RECEIVED  
 2018 JUL -5 PM 3:38  
 CITY SECRETARY  
 DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No gr

**Vendor Name:** Victor Ochoa, Maria A. Hernandez, Luis Garcia, Maria C. Hernandez      **Vendor No.:** VC18616

**Subject:** Economic Development Grant Agreement      **Department:** Office of Economic Development

**Action Requested:** Authorize an Economic Development Grant Agreement pursuant to Chapter 380 of the Texas Local Government Code and the City's Public Private Partnership Program to provide grant funding under the Southern Dallas Adaptive Reuse Grant Program approved on June 17, 2015 by Council Resolution #15-1236 to Victor Manuel Ochoa, Maria Asuncion Hernandez, Luis Manuel Garcia and Maria Christina Hernandez

**Contract Number:** ECO-2018-00006415      **Contract Term:** 5/14/2018 To 5/14/2019

**Background:** Adaptive Reuse is the practice of repurposing underutilized buildings to support better use as an alternative to demolition, vacancy, or undesirable use. The vacant commercial building will operate as a neighborhood General Store. The property owners/business operators will invest a minimum of \$150,000 of improvements to the property. This grant meets the eligibility criteria of the program.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0352	ECO	W142	PPPF	3016	---	CX ECO-2018-0000-6069	\$30,000.00
<b>TOTAL:</b>							<b>\$30,000.00</b>

**Project No.:**      **Commodity Code:** 96258      **Financing:** PPP Fund

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

**M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.**

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

[Signature]

5/18/18  
DATE

Approved as to form by City Attorney

[Signature]

10/27/18  
DATE

[Signature]

By Assistant City Manager

[Signature]

5/21/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 180489

EFFECTIVE DATE

7/5/2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUL 11 PM 3:20  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	ADI Engineering	Vendor No.	515141
Subject:	Structural Engineer	Department:	HOU
Action Requested:	Inspection for structural integrity, interior/exterior features, HVAC, Electrical, Plumbing, ADA and Flooring of the following fourteen houses: 3812 Atlanta, 3822 Metropolitan, 4505 Bonnie view Rd., 7923 Rillia, 8309 Ryoaks Dr., 8810 Briley Dr., 2936 Ann Arbor E, 322 E. Woodin, 510 E. Woodin, 1207 Morrell Ave. 2311 Custer Dr., 2507 Harlandale, 3530 Hancock and 3811 Elsie Faye as requested by HUD.		
	Contract Number:	HOU-2018-00006903	Contract Term: 7/1/2018 To 9/30/2018

Background: The Office of Inspector General (OIG) audited the Housing & Neighborhood Revitalization Department HOME Investment Partnerships Reconstruction Program. OIG recommended the department hire a qualified entity to determine the structural integrity of the 14 reconstructed houses.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	HOU	5510	HO01	3070		CX-HOU-2018-00006903	\$15,400.00
<b>TOTAL:</b>							<b>\$15,400</b>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

DATE

Approved as to form by City Attorney

DATE

By Assistant City Manager

DATE

180507

**Memorandum**

RECEIVED

2018 AUG 30 AM 11:18

CITY SECRETARY  
DALLAS, TEXAS



CITY OF DALLAS

DATE August 30, 2018

TO Bilierae Johnson, Interim City Secretary

SUBJECT **Correction to Administrative Action 18-0507**

This is the first correction to the subject Administrative Action.

The subject Administrative Action was approved on 07/10/2018 authorized an increase in the construction contract with J.C. Commercial, Inc.

Change(s) is/are needed to correct:

Authorize an increase in the construction contract with J. C. Commercial, Inc. in the amount of **\$47,725.00**; thereby increasing the contract from **\$1,239,417.36** to **\$1,287,142.36**.

Council Resolution Funding Section 3 should read as follows:

Authorize an increase in the construction contract with J. C. Commercial, Inc. in the amount of **\$47,725.00** ~~\$47,629.29~~; thereby increasing the contract from **\$1,239,417.36** ~~\$1,287,142.36~~ to **\$1,287,142.36** ~~\$1,334,771.65~~.

Please make the necessary corrections to your records.

Thank you,

Willis C. Winters, FAIA, Director  
Park and Recreation Department

C: Project Manager  
Project File



CITY OF DALLAS

# ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

180507

EFFECTIVE DATE

JUL 10 2018

### INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

RECEIVED  
 JUL 12 PM 3:30  
 CITY SECRETARIAN  
 DALLAS TEXAS

**VENDOR NAME** J.C. Commercial, Incorporated **VENDOR NUMBER** VS \*12563  
**CONTRACT NAME** Luna Vista Golf Course Maintenance Building **DEPARTMENT** Park and Recreation

**ACTION REQUESTED**  
 Authorize an increase in the construction contract with J. C. Commercial, Inc. in the amount of \$47,725.00, thereby increasing the contract from \$1,239,417.36 to \$1,287,142.36.

**CONTRACT NUMBER:** PKR-2017-00001603 **CONTRACT TERM:** 377 Calendar Days To 477 Calendar Days

**BACKGROUND**  
 This change order consists of the following items:  
 1) PC #02\_ Widen existing concrete paved drive by 6' width to allow DFR apparatus access to new maintenance facility per City Code, 2) PC #07\_ Additional demolition and replacement of existing asphalt paving adjacent to existing mowing equipment shed at NE corner of building site.  
 All changes are owner requested

**FUNDING**

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
4R05	PKR	P761	AISF	4599	PKP761	CT PKR17019975	\$7,905.00
5R05	PKR	P761	AISF	4599	PKP761	CT PKR17019975	\$10,319.00
6R05	PKR	P761	AISF	4599	PKP761	CT PKR17019975	\$29,405.29
<b>Total</b>							<b>\$47,629.29</b>

**PROGRAM NO.:** See Program **COMMODITY CODE:** 91200 **FINANCING:** 2003 Bond Funds

**M/WBE INFORMATION**

Place an  in the appropriate boxes:

African-American  Hispanic

Caucasian: Female  Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: \_\_\_\_\_

**CHANGE ORDER DATA**

Change Order No. 04 Original CR/AA No. 17-0497

Original CR/AA Date 3/22/2017 Original CR/AA Amount \$1,147,477.00

Total of Previous Change Orders \$139,665.36 / \$1,287,142.36

Change Amount Including this Order \$187,294.65 / \$1,334,771.65

Total Change Order Percentage 16.32%

**APPROVAL**

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR *[Signature]* DATE 7.10.18

Attested by *[Signature]* DATE 7/12/18

Robert Abtahi, President Park and Recreation Board Date \_\_\_\_\_

Anthony Becker, Interim Secretary Park and Recreation Board Date \_\_\_\_\_

Original-City Secretary Copy - Initiating Department REV 5/2017



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 180508

EFFECTIVE DATE

6-14-18

AA

CITY CLERK  
DALLAS, TEXAS  
JUL 13 AM 10:16  
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) **Tariff for Retail Delivery Services - Discretionary Service Agreement**

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: **Oncor Electric Delivery Company, LLC** Vendor No. **399181**

Subject: **Love Field Runway 31R Glideslope Relocation Project - Power Service removal and relocation** Department: **Department of Aviation**

Action Requested: **Authorize a Discretionary Service Agreement with Oncor Electric Delivery Company, LLC for the removal and relocation of existing power services at Dallas Love Field for the Runway 31R Glideslope Relocation Project, in an amount not To exceed \$37,790.50.**

Contract Number: **AVI-2018-00006615** Contract Term: **6/1/2018** To **8/30/2018**

Background: This action will authorize Oncor Electric Delivery to remove the existing power services from the current Runway 31R Glideslope's location and relocate power services to the new location to feed the relocated and newly installed FAA equipment as described in the attached electronic construction drawings provided by Oncor.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0131	AVI	W022	AAIP	4154	AVIW022	CX-AVI-2018-00006615	\$37,790.50
<b>TOTAL:</b>							<b>\$37,790.50</b>

Project No: **AVIW022** Commodity Code: **92500** Financing: **Aviation Capital Construction Funds**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director **6/18/18** DATE

*[Signature]*  
Approved as to form by City Attorney **7-12-18** DATE

*[Signature]*  
Assistant City Manager **6/14/18** DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 180509

EFFECTIVE DATE

4/6/18 - *CS*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) **Rebate Payment**

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Shirley Manoy Vendor No. VC17183  
 Subject: Home Improvement Rebate Program Department: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for home improvement rebate at 5204 South Marsalis Avenue, Dallas, TX 75241 pursuant to Home Improvement Rebate Program (HIRP).  
 Contract Number: HOU-2018-00005681 Contract Term: 7/13/2017 To 7/13/2018

Background: Pursuant to City Council Resolution No. 16-1654, approved on October 11, 2016, Dallas homeowners may apply for a rebate up to \$5,000 for repairs and renovations to their property.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	HOU	4288	HO91	3099	HIRP	CX-HOU-2018-00005681	\$5,000.00
<b>TOTAL:</b>							<b>\$5,000.00</b>

Project No.	Commodity Code:	Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *[Signature]* 3/23/18 DATE

By Assistant City Manager *[Signature]* DATE

Approved as to form by City Attorney *[Signature]* 2/16/18 DATE





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

## ADMINISTRATIVE ACTION

180575

EFFECTIVE DATE

2/26/18-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Rebate Payment

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Kevin Braun Vendor No. VC18238  
 Subject: Home Improvement Rebate Program Department: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for home improvement rebate at 1207 Cascade Avenue, Dallas, TX 75224 pursuant to Home Improvement Rebate Program (HIRP).  
 Contract Number: HOU-2018-00005428 Contract Term: 2/6/2018 To 2/6/2019

Background: Pursuant to City Council Resolution No. 16-1654, approved on October 11, 2016, Dallas homeowners may apply for a rebate up to \$5,000 for repairs and renovations to their property.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	HOU	4288	HO91	3099	HIRP	CX-HOU-2018-00005428	\$5,000.00
<b>TOTAL:</b>							<b>\$5,000.00</b>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 2/22/2018  
By Department Director DATE

*[Signature]* 2/20/18  
Approved as to form by City Attorney DATE

*[Signature]* 2/26/18  
By Assistant City Manager DATE



# ADMINISTRATIVE ACTION

**ADMINISTRATIVE ACTION**

**180576**

**EFFECTIVE DATE**

1/24/18 - *MPS*

See Administrative Directive 4-5 [Sections 6 Through 11]  
for Additional Guidelines and Routing

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) **Rebate Payment**

RECEIVED  
 21 JUL 19 PM 3:08  
 CITY SECRETAR  
 DALLAS, TEXA

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: **Morales and Stone, LLC** Vendor No. **VS96557**

Subject: **Home Improvement Rebate Program** Department: **Housing & Neighborhood Revitalization**

Action Requested: *Execute Agreement for MR*  
**Final** payment for home improvement rebate at 3815 Mount Ranier, Dallas, TX 75211 pursuant to Home Improvement Rebate Program (HIRP).

Contract Number: **HOU-2018-00004957** Contract Term: **12/13/2017** To **12/13/2018**

Background: Pursuant to City Council Resolution No. 16-1654, approved on October 11, 2016, Dallas homeowners may apply for a rebate up to \$5,000 for repairs and renovations to their property.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	HOU	4288	HO91	3099	HIRP	CX HOU-2018-00004957	\$5,000.00
<b>TOTAL:</b>							<b>\$5,000.00</b>

Project No: \_\_\_\_\_ Commodity Code: \_\_\_\_\_ Financing: \_\_\_\_\_

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

**M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.**

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*Dal* 12/15/2017 *MPS* 2/6/18  
 By Department Director DATE Approved as to form by City Attorney DATE  
*Raguel* 1/24/18 *MPS*  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

## ADMINISTRATIVE ACTION

# 180577

### EFFECTIVE DATE

4/8/18-CK

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Rebate Payment

RECEIVED  
 28 JUL 19 PM 3:00  
 CITY SECRETAR  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	David Atkins, Jr.	Vendor No.	VS97295
Subject:	Home Improvement Rebate Program	Department:	Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for home improvement rebate at 13742 Flagstone Lane, Dallas, TX 75240 pursuant to Home Improvement Rebate Program (HIRP).

Contract Number:	HOU-2018-00005832	Contract Term:	3/14/2018	To	3/14/2019
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Background: Pursuant to City Council Resolution No. 16-1654, approved on October 11, 2016, Dallas homeowners may apply for a rebate up to \$5,000 for repairs and renovations to their property.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0001	HOU	4288	HO91	3099	HIRP	CX-HOU-2018-00005832	\$5,000.00
<b>TOTAL:</b>								<b>\$5,000.00</b>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	3/22/18 DATE	 Approved as to form by City Attorney	4/9/18 DATE
 By Assistant City Manager		 DATE	



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 180578

EFFECTIVE DATE

6/28/18 - *CS*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Rebate Payment

RECEIVED  
 JUL 19 PM 3:00  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Sean Tate & Sarah Valdez-Tate Vendor No. VS98103

Subject: Home Improvement Rebate Program Department: Housing & Neighborhood Revitalization

Action Requested: Execute Administrative Action for payment for home improvement rebate at 906 Stillmeadow Road, Dallas, TX 75232 pursuant to Home Improvement Rebate Program (HIRP).

Contract Number: HOU-2018-00006800 Contract Term: 2/1/2018 To 2/1/2019

Background: Pursuant to City Council Resolution No. 16-1654, approved on October 11, 2016, Dallas homeowners may apply for a rebate up to \$5,000 for repairs and renovations to their property.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	HOU	4288	HO91	3099	HIRP	CX-HOU-2018-00006800	\$5,000.00
<b>TOTAL:</b>							<b>\$5,000.00</b>

Project No: \_\_\_\_\_ Commodity Code: \_\_\_\_\_ Financing: \_\_\_\_\_

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6/26/18 DATE

Approved as to form by City Attorney

6/28/18 DATE

By Assistant City Manager

6/28/18 DATE



# ADMINISTRATIVE ACTION

**ADMINISTRATIVE ACTION**

**180579**

**EFFECTIVE DATE**

6/13/18 - CR

See Administrative Directive 4-5 [Sections 6 Through 11]  
for Additional Guidelines and Routing

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:
- a. Low bid contracts of not more than \$70,000
  - b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
  - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
  - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
  - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
  - f. Other (explain on attachment) **Rebate Payment**
2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.
3. Is this expenditure related to a construction project?  Yes  No
4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No
5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

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 2018 JUL 19 PM 5:05  
 CITY SECRETARY  
 DALLAS, TEXAS

Vendor Name:	Andrew Smith	Vendor No.:	VS96967
Subject:	Home Improvement Rebate Program	Department:	Housing & Neighborhood Revitalization

**Action Requested:** Execute Administrative Action for payment for home improvement rebate at 3438 Pebbleshores Drive, Dallas, TX 75241 pursuant to Home Improvement Rebate Program (HIRP).

Contract Number:	HOU-2018-00005642	Contract Term:	3/19/2018	To	3/19/2019
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**Background:** Pursuant to City Council Resolution No. 16-1654, approved on October 11, 2016, Dallas homeowners may apply for a rebate up to \$5,000 for repairs and renovations to their property.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	HOU	4288	HO91	3099	HIRP	CX-HOU-2018-00005642	\$5,000.00
<b>TOTAL:</b>							<b>\$5,000.00</b>

Project No.:	Commodity Code:	Financing:
Change Order No.	Original CR/AA No.	Original CR/AA Date
	Original CR/AA Amount	Total Previous Change Orders
	Change Amount Including this Order	Total Change Order Percentage
		%

**M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.**

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	4/25/18 DATE	 Approved as to form by City Attorney	6/13/18 DATE
 By Assistant City Manager	6/13/18 DATE	HS	



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 180587

EFFECTIVE DATE

4/6/18 - CS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Rebate Payment

RECEIVED  
 2:18 PM 20  
 JUL 20  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Gwenda Johnson	Vendor No.	VC18365
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Subject:	Home Improvement Rebate Program	Department:	Housing & Neighborhood Revitalization
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Action Requested: Execute agreement for payment for home improvement rebate at 234 West Montana Avenue, Dallas, TX 75224 pursuant to Home Improvement Rebate Program (HIRP).

Contract Number:	HOU-2018-00005810	Contract Term:	9/11/2017	To	9/11/2018
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Background: Pursuant to City Council Resolution No. 16-1654, approved on October 11, 2016, Dallas homeowners may apply for a rebate up to \$5,000 for repairs and renovations to their property.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	HOU	4288	HO91	3099	HIRP	CX-HOU-2018-00005810	\$5,000.00
<b>TOTAL:</b>							<b>\$5,000.00</b>

Project No:	Commodity Code:	Financing:
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p><i>[Signature]</i> 3/23/18          By Department Director DATE</p>	<p><i>[Signature]</i> 7/20/18          Approved as to form by City Attorney DATE</p>
<p><i>[Signature]</i> 4/6/18          By Assistant City Manager DATE</p>	<p>SC</p>



# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]  
for Additional Guidelines and Routing

**ADMINISTRATIVE ACTION**

**180588**

**EFFECTIVE DATE**

4/6/18 - *CS*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) **Rebate Payment**

RECEIVED  
 2018 JUL 20 PM 5:05  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Frankie Grant	Vendor No.	VS95888
Subject:	Home Improvement Rebate Program	Department:	Housing & Neighborhood Revitalization

Action Requested:	Execute agreement for payment for home improvement rebate at 1215 Niblick Circle, Dallas, TX 75241 pursuant to Home Improvement Rebate Program (HIRP).			
Contract Number:	HOU-2018-00005713	Contract Term:	9/28/2017	To 09/28/2018

**Background:** Pursuant to City Council Resolution No. 16-1654, approved on October 11, 2016, Dallas homeowners may apply for a rebate up to \$5,000 for repairs and renovations to their property.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	HOU	4288	HO91	3099	HIRP	CX-HOU-2018-00005713	\$5,000.00
<b>TOTAL:</b>							<b>\$5,000.00</b>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

**M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.**

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 

 3/26/18  
 DATE
 

  
 Approved as to form by City Attorney
 

 7/20/18  
 DATE

By Assistant City Manager
 

 4/6/18  
 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

180589

EFFECTIVE DATE

7/19/18 - *[Signature]*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) **Rebate Payment**

RECEIVED  
CITY SECRETARY  
JUL 23 PM 5:05  
2018

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Linda Pelon Vendor No. VC18368

Subject: Home Improvement Rebate Program Department: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for home improvement rebate at 3015 Nutting Drive, Dallas, TX 75227 pursuant to Home Improvement Rebate Program (HIRP).

Contract Number: HOU-2018-00005824 Contract Term: 7/13/2017 To 7/13/2018

Background: Pursuant to City Council Resolution No. 16-1654, approved on October 11, 2016, Dallas homeowners may apply for a rebate up to \$5,000 for repairs and renovations to their property.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	HOU	4288	HO91	3099	HIRP	CX-HOU-2018-00005824	\$4,046.65
<b>TOTAL:</b>							<b>\$4,046.65</b>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* By Department Director

*[Signature]* 7/17/18 DATE

*[Signature]* Approved as to form by City Attorney

*[Signature]* 7/20/18 DATE

*[Signature]* By Assistant City Manager

7-19-18 DATE





# ADMINISTRATIVE CHANGE ORDER

CITY OF DALLAS

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

180655

EFFECTIVE DATE

JUL 24 2018

### INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

RECEIVED  
 JUL 24 AM 10:08  
 CITY SECRETARY  
 DALLAS, TEXAS

**VENDOR NAME** Texas Standard Construction, Ltd. **VENDOR NUMBER** 339573

**CONTRACT NAME** North Beckley Avenue at Commerce Street (PB06P890) **DEPARTMENT** Public Works

**ACTION REQUESTED**  
 Authorize Change Order Number 4 to the construction contract with Texas Standard Construction, Ltd. for North Beckley Avenue at Commerce Street, in the amount of \$0.00. There is no change in the contract amount of \$7,138,235.90.

**CONTRACT NUMBER:** PBW-2016-0000555 **CONTRACT TERM:** Aug. 2015 To October 2018

**BACKGROUND**  
 This project required quantity revisions to achieve substantial completion. This change order will revise quantities at no additional cost to the City as needed to complete this project. Some quantities will be increased and others will be reduced to make this a "zero dollar" change order. See Attachment "A" for more details.

FUNDING FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: PB06P890 COMMODITY CODE: FINANCING:

**M/WBE INFORMATION**

Place an X in the appropriate boxes:

African-American  Hispanic

Caucasian: Female  Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: \_\_\_\_\_

**CHANGE ORDER DATA**

Change Order No. 4 Original CR/AA No. 14-1020

Original CR/AA Date 6/25/2014 Original CR/AA Amount \$5,749,248.75

Total of Previous Change Orders \$1,388,987.15

Change Amount Including this Order \$1,388,987.15

Total Change Order Percentage 24.16%

### APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR *[Signature]*

DATE 7/24/18



# ADMINISTRATIVE CHANGE ORDER

CITY OF DALLAS

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

180656

EFFECTIVE DATE

JUL 25 2018

### INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

REC'D  
CITY SECRETARY  
DALLAS, TX  
JUL 30 PM 11:11  
EK

<b>VENDOR NAME</b>	C. Green Scaping, LP	<b>VENDOR NUMBER</b>	514347
<b>CONTRACT NAME</b>	Dallas Zoo Water Quality Impv Storm Water Wetlands	<b>DEPARTMENT</b>	Park and Recreation

**ACTION REQUESTED**

Authorize an increase in the construction contract with C. Green Scaping LP in the amount of \$44,393.98; thereby increasing the contract from \$1,834,526.40 to \$1,878,920.38.

<b>CONTRACT NUMBER:</b>	PKR-2016-00000685	<b>CONTRACT TERM:</b>	483 Working Days To 1,183 Working Days
-------------------------	-------------------	-----------------------	--

**BACKGROUND**

This change order consists of the following items: Adjustment to the overall cost and schedule of work to provide for additions and deletions of project bid items associated with repairs, replanting, and minor modifications to the facility. This change order includes modifications to Bid Items 24, 25, 30, and 33.

Additions: Item 30: Regrade Outfall - 1 LS at \$3,642.73; Replant Dynamic Free Storage Wetland - 1 LS at \$30,041.63; Replant Sediment Forebay Wetland - 1 LS at \$7,337.09; Replant TSS Wetland - 1 LS at \$3,284.77; UV Dose Tank Check Valve - 1 LS at \$820.51. Item 33: Meter & RPZ - 1 LS at \$3,675.25. Deletions: Item 24 6" Diameter Rock Rip Rap - 10 CY at (\$3,000.00); Item 25: Geotextile Mesh - 36 SY at (\$108.00); CO3.01 Grout for Rock Rip Rap - 10 CY at (\$1,300.00)

All changes are owner requested.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
2T00	PKR	T083	SD01	4599	PKWETLAND	CT PKR14019470	44,393.98
PROGRAM NO.:		See Program		COMMODITY CODE: 91200		FINANCING: 2006 Bond Funds	

**M/WBE INFORMATION**

Place an  or  in the appropriate boxes:

African-American  Hispanic

Caucasian: Female  Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: \_\_\_\_\_

**CHANGE ORDER DATA**

Change Order No. 4 Original CR/AA No. 141903

Original CR/AA Date 11/12/14 Original CR/AA Amount 1,537,145.00

Total of Previous Change Orders \$310,578.31

Change Amount Including this Order \$354,972.29

Total Change Order Percentage 23.09%

### APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR: [Signature] DATE: 7.25.18

[Signature] 7/27/18 Robert Abfahl, President Date

Attested by: [Signature] 7/27/18 Anthony Becker, Interim Secretary Date



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186047

EFFECTIVE DATE

8/2/18 *mt*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: *Sunshine K. Vichitrana Dallas* Vendor No. VC00000008312  
 Subject: Contract Fee Instructor *Badminton Club* Department: PKR

Action Requested: Authorize a personal service agreement of \$15,000.00 with Dallas Badminton Club. The vendor will teach badminton skills and training to the citizens of Dallas.  
 Contact: Steve Baker, 214-670-8885 Contract Term: *NTP IN* 10/1/2017 To 09/30/2018  
 Contract Number: PKR-2018-00005067 Contract Term: To 9/30/2018

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5071		3064		PKR-2018-00005067	\$15,000.00
<b>TOTAL:</b>							\$15,000.00

Project No: Commodity Code: 92476 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 1-31-18 By Department Director DATE  
*[Signature]* Approved as to form by City Attorney DATE  
*[Signature]* By Assistant City Manager DATE  
 Robert Azari, President Secretary  
 Park and Recreation Board  
 ORIGINAL City Secretary



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

## ADMINISTRATIVE ACTION

# 186048

EFFECTIVE DATE

2/2/18 *MA*

CITY SECRETARY  
DALLAS, TEXAS

JUL 30 AM 10:19

RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Jane Cross Vendor No. VS31953

Subject: Contract Fee Instructor Department: PKR

Action Requested: Authorize a personal service agreement of \$10,000.00 with Jane Cross. The vendor will provide art classes to the citizens of Dallas.

Contact: Steve Baker (214) 670-8885  
Contract Number: PKR-2018-00005023 Contract Term: ~~10/1/2017~~ To 9/30/2018

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5071		3064		PKR-2018-00005023	\$10,000.00
<b>TOTAL:</b>							\$10,000.00

Project No: Commodity Code: 92476 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 1-31-18  
By Department Director DATE

*[Signature]* 6-11-2018  
Approved as to form by City Attorney DATE

*[Signature]*  
By Assistant City Manager

2-2-18  
DATE

Robert Abtahi, President  
Park and Recreation Board

Secretary  
Park and Recreation Board



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186049

EFFECTIVE DATE

2/2/18 MH

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered

3. Is this expenditure related to a construction project?

Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)

Yes  No

2018 JUL 01 AM 10:20  
 RECEIVED  
 CITY SECRETARY  
 DALLAS, TEXAS

Vendor Name: Klaudia Vega Vendor No. VS0000029588

Subject: Contract Fee Instructor Department: PKR

Action Requested: Authorize a personal service agreement of \$10,000.00 with Klaudia Vega .The vendor will teach Tae Kwon Do skills and training to the citizens of Dallas.

Contact: Steve Baker (214) 670-8885 *NTP LN*  
 Contract Number: PKR-2018-00005036 Contract Term: 10/1/2017 To 9/30/2018

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5071		3064		PKR-2018-00005036	\$10,000.00
<b>TOTAL:</b>							<b>\$10,000.00</b>

Project No: Commodity Code: 92476 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 1-31-18 *[Signature]* Christine *[Signature]* 6-11-2018  
 By Department Director DATE Approved as to form by City Attorney DATE

*[Signature]*  
 By Assistant City Manager

2-2-18  
 DATE *[Signature]*  
 Secretary

Robert Botani, President  
 Park and Recreation Board

Park and Recreation Board  
 REV 05/2017



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186050

EFFECTIVE DATE

2/2/18 *MA*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 30  
 CITY SECRETARY  
 DALLAS, TX

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	LaKreisha Clarett	Vendor No.	VS95291
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Subject:	Contract Fee Instructor	Department:	PKR
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**Action Requested:** Authorize a personal service agreement of \$15,000.00 with LaKreisha Clarett. The vendor will provide pilates classes to the citizens of Dallas.

Contact: Steve Baker (214) 670-8885 *NTP & N*

Contract Number:	PKR-2018-00005040	Contract Term:	<del>10/1/2017</del>	To	9/30/2018
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**Background:** Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors).

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<i>WAL</i> Funding:	0001	PKR	5071		3064		PKR-2018-00005040	\$15,000.00
	<b>TOTAL:</b>							\$15,000.00

Project No:		Commodity Code:	92476	Financing:	Current Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 1-31-18  
 By Department Director DATE

*[Signature]* 6-11-2018  
 Approved as to form by City Attorney DATE

*[Signature]*  
 Robert Ahtani, President  
 Park and Recreation Board

*[Signature]*  
 By Assistant City Manager

2-2-18  
 DATE  
 Secretary  
 Park and Recreation Board



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186051

EFFECTIVE DATE

5/2/18 *mtt*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 10%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2919 JUL 30 AM 10:00  
 CITY SECRETARIAT  
 DALLAS, TEXAS  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Dirt Cheap Yoga Vendor No. VS0000005003

Subject: Contract Fee Instructor Department: PKR

Action Requested: Authorize a personal service agreement of \$10,000.00 with Dirt Cheap Yoga. The vendor will provide yoga classes to the citizens of Dallas..

Contact: Steve Baker (214) 670-8885

Contract Number: PKR-2018-00005046 Contract Term: *NTP LN* 10/1/2017 To 9/30/2018

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5071		3064		PKR-2018-00005046	\$10,000.00
<b>TOTAL:</b>							<b>\$10,000.00</b>

Project No: Commodity Code: 92476 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*Winn Lemm* 1-31-18 By Department Director DATE

*Christine Roman* 6-11-2018 Approved as to form by City Attorney DATE

*[Signature]* 2-2-18 By Assistant City Manager DATE

*[Signature]* Secretary

Robert Abtahi, President  
 Park and Recreation Board

REV 05/2017



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186052

EFFECTIVE DATE

*MH* 8/8/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 30 AM 10:15  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Matthew Blake Davenport	Vendor No.	VS70595
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Subject:	Contract Fee Instructor	Department:	PKR
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**Action Requested:** Authorize a personal service agreement of \$50,000.00 with Matthew Blake Davenport. The vendor will provide basket camps and clinics to the citizens of Dallas.

Contact: Steve Baker (214) 670-8885 *NTP & N*

Contract Number:	PKR-2018-00005026	Contract Term:	<del>4/1/2017</del>	To	9/30/2018
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**Background:** Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors).

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<i>UK</i> Funding:	0001	PKR	5071		3064		PKR-2018-00005026	\$50,000.00
<b>TOTAL:</b>								\$50,000.00

Project No:		Commodity Code:	92476	Financing:	Current Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*UK*  
 By Department Director 1-31-18  
 DATE

Attested by: *Christine Cannon* 6-11-2018  
 Approved as to form by City Attorney DATE

*RSB*  
 By Assistant City Manager 2-2-18  
 DATE

*Ally*  
 Secretary DATE

Robert Abtahi, President  
Park and Recreation Board

Park and Recreation Board  
REV 05/2017





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186053

EFFECTIVE DATE

7/20/18 JMH

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 JUL 30 AM 10:01  
 CITY SECRETARY  
 DALLAS, TEXAS  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Deborah Curry DBA D-Bodies, Inc Vendor No. VS0000015544

Subject: Contract Fee Instructor Department: PKR

Action Requested: Authorize a personal service agreement of \$15,000.00 with D-Bodies, Inc. The vendor will provide fitness classes to the citizens of Dallas.

Contact: Steve Baker (214) 670-8885 NTP LN  
 Contract Number: PKR-2018-00005025 Contract Term: 02/05/2018 To 9/30/2018

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5071		3064		PKR-2018-00005025	\$15,000.00
<b>TOTAL:</b>							\$15,000.00

Project No: Commodity Code: 92476 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 131-18  
 By Department Director DATE

*[Signature]* 6-11-2018  
 Approved as to form by City Attorney DATE

*[Signature]*  
 By Assistant City Manager DATE

2-278  
 DATE

ORIGINAL: *[Signature]*  
 Robert Abtahi, President  
 Park and Recreation Board

*[Signature]*  
 Secretary REV 05/2017  
 Park and Recreation Board



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186054

EFFECTIVE DATE

5/2/18 *mta*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 30 AM 10:20  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Gumesinda Cruz Fonseca	Vendor No.	VS0000014096
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Subject:	Contract Fee Instructor	Department:	PKR
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Action Requested: Authorize a personal service agreement of \$10,000.00 with Gumesinda Cruz Fonseca. The vendor will provide physical fitness classes to the citizens of Dallas.

Contact:	Steve Baker (214) 670-8885	<i>NTP LN</i>	
Contract Number:	PKR-2018-00005027	Contract Term:	<del>10/1/2017</del> To 9/30/2018

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors).

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<i>mta</i> Funding:	0001	PKR	5071		3064		PKR-2018-00005027	\$10,000.00
<b>TOTAL:</b>								\$10,000.00

Project No: \_\_\_\_\_ Commodity Code: 92476 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 1-31-18  
 By Department Director DATE

*[Signature]* 6-11-2018  
 Approved as to form by City Attorney DATE

*[Signature]*  
 Robert Abtahi, President  
 Park and Recreation Board

*[Signature]*  
 By Assistant City Manager

2-278  
 DATE Secretary  
 Park and Recreation Board



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186055

EFFECTIVE DATE

2/2/18 JHT

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2:16 PM JUL 30 AM 102  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Guadalupe J. Godinez Vendor No. VS92696

Subject: Contract Fee Instructor Department: PKR

Action Requested: Authorize a personal service agreement of \$15,000.00 with Guadalupe J. Godinez. The vendor will provide Ballet Folkloric Dance classes to the citizens of Dallas.

Contact: Steve Baker (214) 670-8885 NTP JN  
 Contract Number: PKR-2018-00005032 Contract Term: 10/1/2017 To 9/30/2018

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5071		3064		PKR-2018-00005032	\$15,000.00
<b>TOTAL:</b>							<b>\$15,000.00</b>

Project No: Commodity Code: 92476 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 1-31-18  
 By Department Director DATE

*[Signature]* 6-11-2018  
 Approved as to form by City Attorney DATE

*[Signature]*  
 Robert Abtahi, President  
 Board and Recreation Board

*[Signature]*  
 By Assistant City Manager

2-2-18  
 DATE Secretary

Park and Recreation Board



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186158

EFFECTIVE DATE

5/18/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL -2 AM 8:34  
 CITY SECRETAR  
 DALLAS, TEXA

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: AC Printing, LLC Vendor No. VS89505  
 Subject: Printing of Mailout service(s) Department: Dallas Fire-Rescue

Action Requested: Authorize execution of service agreement for printing of the Notice of Privacy Practice (NPP) mailout with a Business Associate Agreement attached.

Contract Number: DFD-2018-00006360 Contract Term: 10/1/17 To 9/30/2021

Background: The NPP notices describes how medical information about the patient may be used and disclosed and how the patient can access this information. These services provide printing for approximately 132,480 notices to be mailed out covering the last six quarters. This action provides provision for future mailout printing. Printing vendors are required to have a BAA for the printing services. The City currently does not have a master agreement. The amount will only be paid based on an invoice of actual mailed printouts.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DFD	ER90	DF02	3030			\$50,000.00
<b>TOTAL:</b>							\$50,000.00

Project No.	Commodity Code:	Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 501 MAY 17, 2018  
 By Department Director DATE

*[Signature]* 6-6-18  
 Approved as to form by City Attorney AK DATE

*[Signature]* 5-18-18  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186159

EFFECTIVE DATE

6/15/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request for execution of DHAP Homebuyer Written Agreements

RECEIVED  
 2018 JUL -2  
 CITY SECRETARY  
 DALLAS TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: April Rico Vendor No. n/a

Subject: Dallas Homebuyer Assistance (DHAP) Department: HOU

Action Requested: Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)

Contract Number: 10631 Contract Term: To

Background: Ms. Rico was approved for \$21,894.00 in assistance from DHAP. DHAP was approved by City Council on Oct. 25, 2017 per Resolution 17-1653. Funding for the assistance was approved through the FY 2017-2018 HUD Consolidated Plan per Council Resolution 171171. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
<b>TOTAL:</b>							

Project No: n/a Commodity Code: n/a Financing: n/a

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
0	n/a		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	n/a

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director

6/15/18  
DATE

*[Signature]* 6/15/18  
Approved as to form by City Attorney DATE

*[Signature]* 6/15/18  
By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186160

EFFECTIVE DATE

6/15/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request for execution of DHAP Homebuyer Written Agreements

2018 JUL -2 AM 9:01  
 RECEIVED  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Roberto Rendon	Vendor No.	n/a
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Subject:	Dallas Homebuyer Assistance (DHAP)	Department:	HOU
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Action Requested:	Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)		
	Contract Number:	10662	Contract Term: <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span> To <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span>

Background: Mr. Rendon was approved for \$22,500.00 in assistance from DHAP. DHAP was approved by City Council on Oct. 25, 2017 per Resolution 171653. Funding for the assistance was approved through the FY 2017-2018 HUD Consolidated Plan per Council Resolution 171171. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:								\$0.00
							<b>TOTAL:</b>	

Project No:	n/a	Commodity Code:	n/a	Financing:	n/a
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
0	n/a		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	n/a

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
 By Department Director 6/15/18  
DATE

*[Signature]*  
 Approved as to form by City Attorney 6/15/18  
DATE

*[Signature]*  
 By Assistant City Manager 6/15/18  
DATE

*[Signature]*  
 Sc 6/15/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186161

EFFECTIVE DATE

6/15/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request for execution of DHAP Homebuyer Written Agreements

RECEIVED  
 JUL - 2 AM 5  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Krystal Macintyre Vendor No. n/a

Subject: Dallas Homebuyer Assistance (DHAP) Department: HOU

Action Requested: Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)

Contract Number: 10630 Contract Term: To

Background: Ms. Macintyre was approved for \$77,473.00 in assistance from DHAP. DHAP was approved by City Council on Oct. 25, 2017 per Resolution 171653. Funding for the assistance was approved through the FY 2017-2018 HUD Consolidated Plan per Council Resolution 171171. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
<b>TOTAL:</b>							

Project No:	n/a	Commodity Code:	n/a	Financing:	n/a	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
0	n/a		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	n/a

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director DATE 6/15/18

Approved as to form by City Attorney DATE 6/15/18

By Assistant City Manager DATE 6/15/18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186162

EFFECTIVE DATE

6/15/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request for execution of DHAP Homebuyer Written Agreements

RECEIVED  
 2018 JUL -2 AM 9:45  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Calandria Beasley	Vendor No.	n/a
Subject:	Dallas Homebuyer Assistance (DHAP)	Department:	HOU

Action Requested:	Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)		
Contract Number:	10648	Contract Term:	To

Background: Ms. Beasley was approved for \$28,156.00 in assistance from DHAP. DHAP was approved by City Council on Oct. 25, 2017 per Resolution 171653. Funding for the assistance was approved through the FY 2017-2018 HUD Consolidated Plan per Council Resolution 171171. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
<b>TOTAL:</b>							

Project No:	n/a	Commodity Code:	n/a	Financing:	n/a	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
0	n/a		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	n/a

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6/15/18  
DATE

Approved as to form by City Attorney

6/15/18  
DATE

By Assistant City Manager

6/15/18  
DATE





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

## ADMINISTRATIVE ACTION

186163

EFFECTIVE DATE

6/20/2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request for execution of DHAP Homebuyer Written Agreements

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 2018 JUL -2 AM  
 CITY SECRETARY  
 DALLAS TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Thomas Ariel Ramos Vendor No. n/a

Subject: Dallas Homebuyer Assistance (DHAP) Department: HOU

Action Requested: Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)

Contract Number: 10650 Contract Term: To

Background: Mr. Ramos was approved for \$59,898.00 in assistance from DHAP. DHAP was approved by City Council on Oct. 25, 2017 per Resolution 171653. Funding for the assistance was approved through the FY 2017-2018 HUD Consolidated Plan per Council Resolution 171171. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
<b>TOTAL:</b>							

Project No: n/a Commodity Code: n/a Financing: n/a

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
0	n/a		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	n/a

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director 6/20/2018 DATE

*[Signature]*  
Approved as to form by City Attorney 6/18/18 DATE

*[Signature]*  
By Assistant City Manager 6/20/2018 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186164

EFFECTIVE DATE

6-28-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Authorize cost reimbursement agreement with FBI

RECEIVED  
 JUN - 2 AM 10: 2  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Federal Bureau of Investigations	Vendor No.	
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Subject:	Dallas Western Transnational Organized Crime Task Force	Department:	Dallas Police Department
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Action Requested: Authorize cost reimbursement agreement with FBI - Dallas Western Transnational Organized Crime Task Force.

Contract Number:	DPD-2017-00003657	Contract Term:		To	
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Background: The original MOU was authorized by City Council on September 13<sup>th</sup>, 2017 for FY2018. This agreement will allow for reimbursement of overtime spent by Dallas Police Officers on this Task Force.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>TOTAL:</b>								<b>\$0.00</b>

Project No:	Commodity Code:	Financing:
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
	17-1440					%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6/25/18

DATE

Don Knight  
Approved as to form by City Attorney

6/21/18

DATE

Jim Jones  
By Assistant City Manager

6-28-18

DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186165

EFFECTIVE DATE

6-27-18 *Bo*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 20%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Agreement

RECEIVED  
 2018 JUL -2 PM 12:13  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	University of North Texas	Vendor No.	227764
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Subject:	Use of Special Collections Materials	Department:	Library
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**Action Requested:** Authorize and sign license agreement for use of special collections materials, provided by UNT.

Contract Number:	LIB-2018-00006927	Contract Term:	To
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**Background:** UNT Libraries possess a digital copy of video footage from a July 4, 1978 KXAS-TV/NBC broadcast covering the City's copy of the Declaration of Independence, while on display at Dallas City Hall, during that time. UNT has agreed to provide the Library with access to the footage for public view/display and to enhance the Library's archival collection. Authorization is request to execute UNT's license agreement.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>								\$0.00
	<b>TOTAL:</b>							\$0.00

Project No:	Commodity Code:	Financing:
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

**APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	06.26.18 DATE	 Approved as to form by City Attorney	6/27/2018 DATE
 By Assistant City Manager		6-27-18 DATE	



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186166

EFFECTIVE DATE

6-27-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL -2 AM 11:00  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Artografx, Inc. Vendor No. 357173

Subject: Bookmarks Store Hours Update Department: LIB

Action Requested: Authorize installation services and payment of \$220.00 to Artografx, Inc. for providing and installing new branch hours to entrance door at Bookmarks.

Contract Number: LIB-2018-00006924 Contract Term: To

Background: As of June 1, 2018, Bookmarks has new operating hours. Artografx, Inc. will remove old location hours on entrance door and install new vinyl hours. Artografx will complete this replacement at a cost of \$220.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	LIB	5322		3099		LIB-2018-00006924	\$220.00
<b>TOTAL:</b>							<b>\$220.00</b>

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*By Department Director*

06.26.18  
DATE

*Approved as to form by City Attorney* 7-2-2018  
DATE

*By Assistant City Manager*

6-27-18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186167

EFFECTIVE DATE

6/29/18

RECEIVED  
CITY SECRETARY  
JUL - 2 PM 5:01

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Service Contract through a Cooperative agreement

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Bonfire Interactive Ltd. Vendor No. VC18830

Subject: Procurement Sourcing Software Department: OPS

Action Requested: Auth. (1) Participation in the Purchasing Cooperative of America cooperative purchasing program and; (2) a one-year subscription contract with two-one year renewal options for a procurement sourcing software

Contract Number: POM-2018- 00006928 Contract Term: 7/1/2018 To 6/30/2019

Background: The Office of Procurement Services (OPS) has reviewed suppliers in the market of providing electronic solicitation platforms and have selected Bonfire as the provider. This service provides an online portal that will allow for submission of solicitations and vendor responses electronically. Additionally, evaluation tools built into the system allow for automatic bid tabulations and electronic scoring for evaluating proposals as well as reporting capabilities that provide data to assist in streamlining the City's procurement process.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	POM	1233		2735			\$49,900.00
<b>TOTAL:</b>							

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director

6/29/18  
DATE

*[Signature]*  
Approved as to form by City Attorney

7/2/18  
DATE

*[Signature]*  
By Assistant City Manager

6.29.18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186168

EFFECTIVE DATE

June 29, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY  
DALLAS, TEXAS  
JUL -3 PM 2:00  
186168

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Friends of the South Dallas Cultural Center Vendor No. VS88740

Subject: Cultural Services - SDCC Department: Office of Cultural Affairs

Action Requested: Authorization is requested to pay the attached invoice for services rendered by Friends of the SDCC to provide 14 teaching artists for the Summer Camp program at the SDCC from June 11, 2018 through June 29, 2018. Summer Camp classes were Monday through Friday, 9 a.m. to 5:30 p.m. Proposals were sought from the Friends of the SDCC, the Friends of the BHCC and the Friends of the LCC. Only the Friends of the SDCC can provide this service.

Contract Number: OCA-2018-00006500 Contract Term: To

Background: The Friends of the SDCC is a 501c(3) nonprofit organization whose mission to provide support for programs at the SDCC.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4832	CA02	3089		CX OCA-2018-00006869	\$24,000.00
<b>TOTAL:</b>							\$24,000.00

Project No: Commodity Code: 96207 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps

Jun 29, 2018

Marichello Samples

Jul 3, 2018

By Department Director

DATE

Approved as to form by City Attorney

DATE

Joynt

Jun 29, 2018

By Assistant City Manager

DATE



# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]  
for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186169

EFFECTIVE DATE

5-14-18  
 RECEIVED  
 CITY SECRETARY  
 DALLAS TEXAS  
 5-14-18  
 3:57 PM

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: NueBridge ~~LLC~~ Ltd. Vendor No. VS97542

Subject: Authorize contract for consulting services Department: AVI

Action Requested: Authorize contract with NueBridge to conduct a Customer Experience Capacity survey and workshop.

Contract Number: AVI-2018-00006393 Contract Term: 5/15/2018 To 12/31/2018

Background: NueBridge provides service industry specific consulting in the areas of customer experience and operations management. The vendor will conduct a customer experience capacity survey and workshop to identify any gaps in customer service delivery between airport management and its stakeholders (airlines, concessionaires and other tenants). The information gathered will assist management in ensuring quality customer service is delivered throughout all customer touchpoints airport-wide. This project is estimated to take 8 weeks at a cost of \$40,000.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0130	AVI	7710	AV11	3070		<u>AVI-2018-00006393</u>	\$40,000.00
<b>TOTAL:</b>								\$40,000.00

Project No: \_\_\_\_\_ Commodity Code: \_\_\_\_\_ Financing: \_\_\_\_\_

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

5/3/18  
DATE

Approved as to form by City Attorney

5-29-18  
DATE

By Assistant City Manager

5/14/18  
DATE



# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]  
for Additional Guidelines and Routing

**ADMINISTRATIVE ACTION**

**186170**

**EFFECTIVE DATE**

RECEIVED  
 JUN - 3 PM 4:40  
 CITY SECRETARY  
 DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 10%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project?  Yes  No
- 4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No
- 5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Raine Devries	Vendor No.:	VC15680
Subject:	Fair Park 4 <sup>th</sup> of July - Arts and Crafts	Department:	Park and Recreation - Fair Park

**Action Requested:** Authorize an encumbrance of \$9,728.72 for Raine Devries. The vendor will provide arts and crafts wonderland and motorcycle awareness for Fair Park 4<sup>th</sup> of July program. This request for funding is to promote the Mayor's Fair Park Programming Initiative to promote visitor amenities, programming, event promotion, and community connections. This event supports the programming efforts within the park and to drive attendance to Fair Park. Celia Barshop 214-670-9721

Contract Number:	PKR-2018-00006693	Contract Term:	6/15/2018	To	8/4/2018
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**Background:** Fair Park 4th of July is an annual community event that draws 30,000 - 50,000 visitors. Fair Park administration hires turn key operations to provide entertainment and attractions. This annual event has become one of the largest 4th of July celebrations in North Texas.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>	0001	PKR	9487		3415		PKR-2018-00006693	\$9,728.72
<b>TOTAL:</b>								\$9,728.72

Project No.:		Commodity Code:	96205	Financing:	Current Funds	
Change Order No.:	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	6.08.18 DATE	 Attested by:	6/21/18 DATE
----------------------------	-----------------	------------------	-----------------

 Robert Abtahi, President ORIGINAL City Secretary Park and Recreation Board	 Assistant City Manager	6/13/18 DATE  Secretary Park and Recreation Board	REV 05/2017
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CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186171

EFFECTIVE DATE

06-20-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL -5 PM 12:44  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	N. J. Malin & Associates	Vendor No.	515933
Subject:	Repair of Fork Lit	Department:	Transportation

Action Requested:	Payment of attached invoices		
Contract Number:	STS-2018-00006821	Contract Term:	6/30/2018 To 9/30/2018

Background: This equipment is used daily in the Transportation Operations warehouse. Since the repairs required the vendor to dismantle the equipment in order to estimate the damage, it was repaired according to AD 4-5 Section 10.4 (3). This work was performed by an authorized vendor, and the payment is now being requested. Invoices cover the repair and PM of three separate units.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	TRN	3056	PB04	3099	N/A	CX TRNMALINI01	\$3,828.53
<b>TOTAL:</b>							

Project No:	Commodity Code:	92900	Financing:	Current Funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
	N/A		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	N/A

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: DATE: 6/18/18

Approved as to form by City Attorney: DATE: 07/05/18

By Assistant City Manager: DATE: 06/20/18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186172

EFFECTIVE DATE

6-25-18  
CITY SECRETARY  
DALLAS TEXAS  
JUL -5 PM 4:08  
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: TAS Environmental Services Vendor No.: VS0000030504

Subject: Install 200 foot boom to catch debris and litter Department: Trinity Watershed Management

Action Requested: Authorize payment for installation of 200 foot boom into Bachman Lake to catch debris and litter

Contract Number: TWM-2018-00006885 Contract Term: 6/19/2018 To 09/30/2018

Background: TAS Environmental Services will deploy 200 feet of City owned boom in Bachman Lake, to catch debris and litter, according to manufacturer's instructions. TAS Environmental went through an informal bid process, B6180876. TAS Environmental will install anchors on both shores of Bachman Lake to concrete surfaces, and drop three anchors attached to buoys, to hold boom in place. The boom will be attached to buoys.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0061	SDM	4790	SD01	3099		TWM-2018-00006885	\$3,097.58
<b>TOTAL:</b>							\$3,097.58


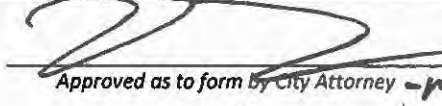
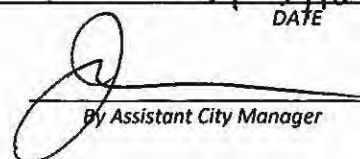
Project No: Commodity Code: 44541 Financing: SDM Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director  
 DATE: 6/25/18  
 Approved as to form by City Attorney - M. Doss  
 DATE: 07/05/18  
 By Assistant City Manager  
 DATE: 6-25-18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186173

EFFECTIVE DATE

06/12/18

RECEIVED  
CITY SECRETARY  
DALLAS, TEXAS  
JUL -6 AM 10:10

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes  No

Vendor Name: TEAM Consultants, Inc Vendor No. 255849

Subject: Material Testing- Garden View Dr & Lonsdale Ave Department: Public Works Department

Action Requested: Authorize an Administrative Action for Professional Services Contract with TEAM Consultants, Inc., in an amount not to exceed \$37,368.50 to provide Construction Materials Testing during Reconstruction of Gardenview Drive and Lonsdale Avenue

Contract Number: PBW-2018-00006122 Contract Term: 6/15/2018 To 5/15/2020

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #BDZ1528 has provided a Short List of qualified Firms to provide these service and TEAM Consultants, Inc. was selected for this Projects.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						SEE ATTACHED	\$37,368.50
<b>TOTAL:</b>							\$37,368.50

Project No: Commodity Code: Financing: 2012 & 2017 Bond Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

For By Department Director

6-4-18 DATE

Approved as to form by City Attorney

6-28-18 DATE

By Assistant City Manager

6/12/18 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186174

EFFECTIVE DATE

7/3/18 KB

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 JUL -6 AM 11:33  
 CITY SECRETARY  
 DALLAS, TEXAS  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Denton Navarro Rocha Bernal & Zech, P.C.	Vendor No.	516658
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Subject:	Professional Services Contract	Department:	CAO
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**Action Requested:** Authorize a professional services contract with Denton Navarro Rocha Bernal & Zech, P.C. to provide legal services to the City in connection with labor negotiations with the Dallas Police Officers and Firefighters Associations. This contract shall not exceed \$35,000.

Contract Number:	ATT-2018-00006966	Contract Term:	To
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**Background:** Denton Navarro Rocha Bernal & Zech, P.C. will provide legal services to the City in connection labor negotiations with the Dallas Police Officers and Firefighters Associations. Payments to the firm will be on an hourly rate basis per engagement letter dated February 7, 2018. This contract shall not exceed \$35,000.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>	0001	DFD	AD00		3033		ATT-2018-00006966	\$15,000.00
	0001	DPD	2181		3033		ATT-2018-00006966	\$20,000.00
	<b>TOTAL:</b>							

Project No:	Commodity Code:	Financing:
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code

By Department Director

7-3-18  
DATE

Approved as to form by City Attorney

DATE

By Assistant City Manager

7/3/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186175

EFFECTIVE DATE

5/15/2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 35%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY OF DALLAS  
2018 JUN -6  
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Willbros T&D Services, LLC Vendor No. VC14235

Subject: Service Contract Extension Department: DWU

Action Requested: Authorize a 12 month extension for service contract MA-DWU-BM1611 - Electrical Pole Bracing. This extension will provide continued coverage in order to utilize current funding.

Contract Number: DWU-2018-00006459 Contract Term: 7/1/2018 To 7/1/2019

Background: This service contract was awarded by council on 07/01/15, AA #15-6618, with Willbros T&D Services, LLC (VS14235), Electrical Pole Bracing.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DWU						\$0.00
TOTAL:							

Project No: BM1611 Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-6618	7/1/2015	\$49,850.00	\$0.00	\$0.00	0.00%


M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director  DATE 5/15/18

Approved as to form by City Attorney  DATE 7-6-2018

By Assistant City Manager  DATE 5/15/18

CONTRACT REQUIRED



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186176

EFFECTIVE DATE

5/28/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 JUL -9 AM  
 CITY SECRETARIAL  
 DALLAS, TEXAS  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	In Depth Events, Inc	Vendor No.	VC16993
Subject:	Fair Park 4 <sup>th</sup> of July - backline production for Dallas Wind Symphony & Imaj performances	Department:	PKR-Fair Park
Action Requested:	Authorize an encumbrance of \$6,133.00 for In Depth Events, Inc. The vendor will provide backline production for Imaj and Dallas Wind Symphony performances for Fair Park 4th of July celebration. This event supports new/renewed programming efforts to drive attendance to Fair Park. Contact: Franklin Meredith 214-671-1927 <span style="float: right;">AD 4-5 Sec 9.1.1</span>		
Contract Number:	PKR-2018-00006508	Contract Term:	6/4/2018 To 8/4/2018

**Background:** In Depth Events formally known as Production Experience, Inc. DBA Sound Mind Events is a provider of backline production services. They have provided services for venues such as House of Blues - Dallas, Market Hall, Main Street Garden and Fair Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	9487		3415		PKR-2018-00006508	\$6,133.00
<b>TOTAL:</b>							\$6,133.00

Project No:	Commodity Code:	91509	Financing:	Current Funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 5.23.18  
 By Department Director DATE

*[Signature]*  
 Approved as to form by City Attorney DATE

*[Signature]*  
 Robert Ahtahi, President  
 Park and Recreation Board  
 ORIGINAL - City Secretary

*[Signature]*  
 By Assistant City Manager

5/28/18  
 DATE

Attested by: 06-18-2018  
 DATE  
*[Signature]*  
 Secretary  
 Park and Recreation Board  
 REV 05/2017



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186177

EFFECTIVE DATE

6-7-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Supplemental Agreement # 6

RECEIVED  
 2018 JUL -9 AM 9:41  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Weiss Enterprises, Inc. Vendor No. 263359

Subject: Supplemental Agreement #6 - food and beverage contract at Fair Park Department: Park and Recreation

Action Requested: Authorize Supplemental Agreement # 6 to Weiss Enterprises, Inc. contract for food and beverage services in the Automobile Building at Fair Park from May 1, 2018 to April 30, 2019. Weiss Enterprises, Inc. will also provide food and beverage services, upon client request, at non-exclusive facilities and on park grounds. Contact: Dee Hirsch 214-670-8508.  
2017-00002480

Contract Number: PKR-2018-00006610 Contract Term: 5/1/2018 To 4/30/2019

Background: The City has a contract with Weiss Enterprises, Inc, executed on April 11, 2007, and authorized by Council Resolution #07-1136 (see attached) to provide food and beverage services for events at the Automobile Building at Fair Park. Concessionaire's rates will remain the same as approved by the Director.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00006610	\$0.00
<b>TOTAL:</b>							\$0.00

Project No: Commodity Code: N/A Financing: No Cost Consideration to City

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 6-6-18  
 By Department Director DATE

*[Signature]* 6-29-2018  
 Attested by: Approved as to form by City Attorney DATE

*[Signature]*  
 Robert Abtahi President  
 Park and Recreation Board

6-7-18  
 DATE

*[Signature]*  
 Secretary  
 Park and Recreation Board



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186178

EFFECTIVE DATE

6-19-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Beautification Agreement

CITY SECRETARY  
DALLAS, TEXAS

2018 JUL -9

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: St. John's Episcopal School Vendor No. \_\_\_\_\_

Subject: Beautification Agreement Department: Park and Recreation

Action Requested: Authorize a beautification agreement with St. John's Episcopal School. The school will organize a native prairie cultivation, invasive species removal and native wildflower seeding at White Rock Lake Park. A map identifying the area is provided

Contact: Brett Johnson (214) 671-1293

Contract Number: PKR-2018-00006665 Contract Term: 6/15/2018 To 6/14/2019

Background: St. John's Episcopal School is a private school located within the Lake Highlands community. The group is specific to the maintenance of prairie unit # 6 at White Rock Lake Park as indicated on the map provided. There is no cost to the city.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00006665	\$0.00
<b>TOTAL:</b>							\$0.00

Project No: \_\_\_\_\_ Commodity Code: \_\_\_\_\_ Financing: No cost consideration to the city

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 6-08-18  
By Department Director DATE

*[Signature]* 6-19-2018  
Approved as to form by City Attorney DATE

*[Signature]*  
By Assistant City Manager  
Robert Abrahm President  
Park and Recreation Board

6/13/18  
DATE  
*[Signature]*  
Secretary  
Park and Recreation Board





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186179

EFFECTIVE DATE

6-29-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2:18 PM JUL -6 2018  
 RECEIVED  
 CITY SECRETAR  
 DALLAS, TEXA

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Praetorian Digital	Vendor No.	VS0000068744
Subject:	90 Day Free Trial of On-line Training Software	Department:	Dallas Police Department

Action Requested:	Authorize execution of agreement for 90 day free trial		
	Contract Number:	DPD-2018-00006873	Contract Term: To

Background: This agreement will allow for the use of Police One Academy for TCOLE eligible and related training requirements.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		0001	DPD	2115		3099		DPD-2018-00006873
<b>TOTAL:</b>								<b>\$0.00</b>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6/25/18  
DATE

Approved as to form by City Attorney

Don Knight 6/21/18  
DATE

By Assistant City Manager

6/29/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186180

EFFECTIVE DATE

4/22/18 *[Signature]*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY OF DALLAS  
APR 25 9 11 AM '18  
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Friends of the LCC	Vendor No.:	VS98075
Subject:	Cultural Contracts	Department:	Office of Cultural Affairs

**Action Requested:** Authorization is requested to procure the services of Friends of the LCC for the following services: provide seven teaching artists for the Summer Camp program at the Latino Cultural Center from June 25, 2018 through July 23, 2018. Teaching artists will provide instruction to 25 students between the ages of 12-14 in multi-disciplinary artistic fields such as theater, visual arts, printmaking, photography, poetry, and film. Summer Camp classes are Monday through Friday, 9 a.m. to 5 p.m. during the contract term. Friends of the Bath House Cultural Center, HOGAR de Dallas, and Friends of the LCC submitted bids for the this service; Friends of the LCC is the best bid for the City of Dallas.

Contract Number:	OCA-2018-00006803	Contract Term:	6/22/2018	To	7/23/2018
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**Background:** The fee for this service will not exceed \$20,000.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$10,000.00 within thirty days of execution of contract, approval of administrative action and completion of deliverables 1 and 2, and a final installment of \$10,000.00 within 30 days of completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4805	CA02	3089		OCA-2018-00006803	\$20,000.00
<b>TOTAL:</b>							\$20,000.00

Project No.:		Commodity Code:	96207	Financing:	Current Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director DATE 6-22-18

*[Signature]*  
Approved as to form by City Attorney DATE 7/3/18

*[Signature]*  
By Assistant City Manager DATE 6/22/18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186181

EFFECTIVE DATE

6-20-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 JUL -9  
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 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

**Vendor Name:** Douglas Kornfeld      **Vendor No.:** VS97615

**Subject:** Pleasant Oaks Recreation Center Art Project      **Department:** Office of Cultural Affairs

**Action Requested:** Authorization is requested to pay the attached invoice for services rendered based on submitted invoice from Douglas Kornfeld: to prepare a design proposal for a site-specific artwork for the Pleasant Oaks Recreation Center located at 8701 Greenmoun Ave, Dallas, TX 75227. The artist will present a model/CAD, estimated budget for review to the artist selection panel

**Contract Number:** OCA-2018-00006388      **Contract Term:** 4/30/2018 To 5/23/2018

**Background:** Following Dallas City Code and Cultural Policy guidelines, the project was competitively advertised, and Douglas Kornfeld was selected as one of three short-listed artists to prepare proposals for consideration by the artist selection panel. Each artist selected will receive a stipend of \$1,500 to cover the costs of producing a public art concept proposal for the park. The stipend must cover all costs of site visits, site research, production of a site-specific public art concept, shipping of the maquette (where applicable) and travel to make a presentation of the proposal to a selection panel

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
1T00	PKR	N809	PUB A	4425	PK06T345	OCA-2018-00006388	\$1,500.00
<b>TOTAL:</b>							\$1,500.00


**Project No.:** See Prog      **Commodity Code:** 99808      **Financing:** 2006 Bond Fund


Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%


M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

      6/18/18      DATE  
 By Department Director

      7/13/18      DATE  
 Approved as to form by City Attorney

      6/20/18      DATE  
 By Assistant City Manager



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186182

EFFECTIVE DATE

6-20-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2:18 PM  
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 CITY SECRETARY  
 DALLAS, TEXAS  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	David Ernest Boyer DBA David Boyer	Vendor No.	VS97699
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Subject:	Pleasant Oaks Recreation Center Art Project	Department:	Office of Cultural Affairs
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**Action Requested:** Authorization is requested to pay the attached invoice for services rendered based on submitted invoice from David Boyer: to prepare a design proposal for a site-specific artwork for the Pleasant Oaks Recreation Center located at 8701 Greenmoun Ave, Dallas, TX 75227. The artist will present a model/CAD, estimated budget for review to the artist selection panel

Contract Number:	OCA-2018-00006387	Contract Term:	4/30/2018	To	5/23/2018
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**Background:** Following Dallas City Code and Cultural Policy guidelines, the project was competitively advertised, and David Boyer was selected as one of three short-listed artists to prepare proposals for consideration by the artist selection panel. Each artist selected will receive a stipend of \$1,500 to cover the costs of producing a public art concept proposal for the park. The stipend must cover all costs of site visits, site research, production of a site-specific public art concept, shipping of the maquette (where applicable) and travel to make a presentation of the proposal to a selection panel

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>	1T00	PKR	N809	PUB A	4425	PK06T345	OCA-2018-00006387	\$1,500.00
	<b>TOTAL:</b>							\$1,500.00

Project No:	See Prog	Commodity Code:	99808	Financing:	2006 Bond Fund
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

~~APPROVAL:~~ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p><i>Jennifer Scipio</i>          By Department Director          DATE: 6/18/18</p>	<p><i>Mueps</i>          Approved as to form by City Attorney          DATE: 7/3/18</p>
<p><i>[Signature]</i>          By Assistant City Manager          DATE: 6/20/18</p>	



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186183

EFFECTIVE DATE

2/5/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 10 AM 9:55  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

<b>Vendor Name:</b>	Air Cleaning Technologies, Inc.	<b>Vendor No.:</b>	VS0000023279
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<b>Subject:</b>	Service contract for exhaust system repairs/ parts	<b>Department:</b>	Dallas Fire-Rescue (DFR)
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**Action Requested:** Authorize a service contract for exhaust systems repair/ maintenance and parts at various fire stations.

<b>Contract Number:</b>	DFD-2018-00006964	<b>Contract Term:</b>	7/1/2018	<b>To</b>	8/7/2018
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**Background:** Several fire stations critically need repair of the Plymovent Exhaust Extraction Systems that serves as a ventilation to reduce the amount of exhaust fumes created when a vehicle is started inside the garage. This service authorization will makes funds available for systems repair and parts at those stations while the longer-term solicitaiton is being finalized by OPS. The vendor will only be paid when a service quote is issued after cite visit at each station, repair work is done, and the invoice is provided.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>	0001	DFD	MA01	DF08	3110			\$50,000.00
<b>TOTAL:</b>								\$50,000.00

<b>Project No.:</b>	<b>Commodity Code:</b>	<b>Financing:</b>				
<b>Change Order No.</b>	<b>Original CR/AA No.</b>	<b>Original CR/AA Date</b>	<b>Original CR/AA Amount</b>	<b>Total Previous Change Orders</b>	<b>Change Amount Including this Order</b>	<b>Total Change Order Percentage</b>
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*David Cooney* 7/2/18  
 By Department Director DATE

*Don Knight* 7/9/18  
 Approved as to form by City Attorney DATE

*Jon Foster* 7/5/18  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186184

EFFECTIVE DATE

6/14/18 *je*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 10 AM 11:03  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes  No *je*

Vendor Name: HD Supply Waterworks, LTD. to Core & Main LP Vendor No. (VS0000038746)

Subject: Name Change & Master Agreement Extension Department: Dallas Water Utilities

Action Requested: Change vendor company name from HD Supply Waterworks, LTD. to Core & Main LP and Authorize a twelve (12) month extension for master agreement BM1328 - Manholes (Fiberglass), Inserts & Waste-water Access Chamber. This extension will provide continued coverage.

Contract Number: POM-2018-00000446 Contract Term: 10/7/2018 To 10/6/2019

Background: On October 8, 2013, City Council authorized a three-year master agreement with HD Supply Waterworks, LTD. now Core & Main LP (VS0000038746) in the amount of \$39,650.00 by Resolution No. 13-1755 for Manholes (Fiberglass), Inserts & Waste-water Access Chamber. The company's name was changed on August 1, 2017. Prior AA's are 16-6253 and 17-6412.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>TOTAL:</b>							0.00

Project No: BM1328 Commodity Code: 89030 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	13-1755	10/8/2013	\$39,650.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*W. Galois* 6/13/18 By Department Director DATE  
*[Signature]* 6/14/18 Approved as to form by City Attorney - M. Doss DATE  
*[Signature]* 07/09/18 DATE  
*[Signature]* 06/14/18 Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186185

EFFECTIVE DATE

Jun 1, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 JUL 10 PM 1:50  
 CITY SECRETARY  
 DALLAS, TX  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Serena Software, Inc.	Vendor No.	VS0000052671
Subject:	Change Management Training	Department:	Communication & Information Services

Action Requested:	Authorize a professional services contract for Dimensions Change Management (CM) on-site training.						
Contract Number:	DSV-2018-00006152	Contract Term:	5/14/2018	To	04/30/2019		

**Background:** The City uses Dimensions CM software as a tool to monitor, control and audit server development changes within IT applications utilized by CIS. Change management facilitates orderly management of system information, system changes to improve performance and maintain consistency, as well as reduce costs. Change management verifies that a system performs as intended. Serena Software, Inc. is the sole source provider of training and professional consultant services for Dimensions CM.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0198	DSV	1664		3361		CX DSV-2018-00006152	\$22,100.00
<b>TOTAL:</b>							<b>\$22,100.00</b>

Project No:	Commodity Code:	Financing:	Current Funds			
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

**APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch  
 By Department Director  
 May 10, 2018  
 DATE

[Signature]  
 Approved as to form by City Attorney  
 Jul 10, 2018  
 DATE

[Signature]  
 By Assistant City Manager  
 Jun 1, 2018  
 DATE

A.H.



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186186

EFFECTIVE DATE

6-20-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY  
DALLAS, TEXAS  
JUL 10 PM 4:30  
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Madeline Wiener Sculptor Inc. Vendor No. VC17556

Subject: Pleasant Oaks Recreation Center Art Project Department: Office of Cultural Affairs

Action Requested: Authorization is requested to pay the attached invoice for services rendered based on submitted invoice from Madeline Wiener: to prepare a design proposal for a site-specific artwork for the Pleasant Oaks Recreation Center located at 8701 Greenmoun Ave, Dallas, TX 75227. The artist will present a model/CAD, estimated budget for review to the artist selection panel

Contract Number: OCA-2018-00006344 Contract Term: 4/30/2018 To 5/23/2018

Background: Following Dallas City Code and Cultural Policy guidelines, the project was competitively advertised, and Madeline Wiener was selected as one of three short-listed artists to prepare proposals for consideration by the artist selection panel. Each artist selected will receive a stipend of \$1,500 to cover the costs of producing a public art concept proposal for the park. The stipend must cover all costs of site visits, site research, production of a site-specific public art concept, shipping of the maquette (where applicable) and travel to make a presentation of the proposal to a selection panel

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
1T00	PKR	N809	PUB A	4425	PK06T345	OCA-2018-00006344	\$1,500.00
<b>TOTAL:</b>							<b>\$1,500.00</b>


Project No: See Prog Commodity Code: 99808 Financing: 2006 Bond Fund

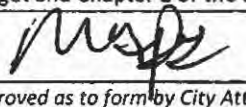
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%


M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 6/18/18 DATE  
 By Department Director

 7/13/18 DATE  
 Approved as to form by City Attorney

 6/20/18 DATE  
 By Assistant City Manager





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186187

EFFECTIVE DATE

7-9-18 *om*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Application

CITY SECRETARY  
 DALLAS, TEXAS  
 2018 JUL 11 AM 11:52  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Texas State Library	Vendor No.	265487
--------------	---------------------	------------	--------

Subject:	FY2018 ILL Reimbursement Program	Department:	Library
----------	----------------------------------	-------------	---------

Action Requested:	Authorize participation in the Texas State Library & Archives Commission's FY2018 Interlibrary Loan Lending Reimbursement Program.		
	Contract Number:	LIB-2018-00006997	Contract Term: To

**Background:** The Dallas Public Library participates in the Texas State Library & Archives Commission's Interlibrary Loan Program; and libraries who lend a minimum of 24 items are eligible for reimbursement based on total lends provided to Texas public libraries using the Navigator system and available funding. To participate in this program, submission of a Participation Agreement form is required by July 13, 2018. Authorization is requested to participate; final acceptance of the reimbursement will require Council approval.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>								\$0.00
	<b>TOTAL:</b>							\$0.00

Project No:		Commodity Code:		Financing:		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

**M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.**

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*By Guadie*  
By Department Director

07.05.18  
DATE

*By [Signature]*  
Approved as to form by City Attorney

7/11/2018  
DATE

*[Signature]*  
By Assistant City Manager

7/9/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186188

EFFECTIVE DATE

07/10/2018 *BT*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Authorization to execute a contract, requires signatures from ACM and CAO.

RECEIVED  
CITY OF DALLAS  
CITY SECRETARY  
JULIE ANN  
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Ray Hubbard SMI, LLC. Vendor No. VS98225

Subject: Sublease Agreement - *Consent of City* Department: DWU

Action Requested: Authorization to execute ~~a contract~~ *Consent of Lessor*, requires signatures from ACM and CAO for Captain's Cove Marina Sublease. 4 copies to be signed.

Contract Number: DWU-2018-00006940 Contract Term: 1/1/2018 To 1/1/2020

Background: *Ray Hubbard SMI, LLC seeks consent of City of Dallas to sublease to Ray Hubbard SMI, LLC to conduct boat rental, ship and fuel service operations at Lake Ray Hubbard Marina.*

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
TOTAL:							<i>\$0</i>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *[Signature]* DATE *7/5/18*

Approved as to form by City Attorney *[Signature]* DATE *7/11/2018*

By Assistant City Manager *[Signature]* DATE *07/10/18*



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186189

EFFECTIVE DATE

7/3/18 KB

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 11 PM 2:55  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Ogletree, Deakins, Nash, Smoak & Stewart, P.C. Vendor No. VC0000010490

Subject: Professional Services Contract Department: CAO

Action Requested: Authorize a professional services contract with Ogletree, Deakins, Nash, Smoak & Stewart, P.C. to perform legal services in connection with the lawsuits styled George G. Parker, et al. v. City of Dallas, et al., Case No. 1:95-107, and David S. Martin, et al. v. City of Dallas, et al., Case No. 1:95-506, in the District Court, Rockwall County, TX, 382<sup>nd</sup> Judicial District. This contract shall not exceed \$25,000.

Contract Number: ATT-2018-00006978 Contract Term: To

Background: The law firm of Ogletree, Deakins, Nash, Smoak & Stewart, P.C. is being retained to represent the City in the lawsuits styled George G. Parker, et al. v. City of Dallas, et al., Case No. 1:95-107, and David S. Martin, et al. v. City of Dallas, et al., Case No. 1:95-506, in the District Court, Rockwall County, TX, 382<sup>nd</sup> Judicial District. This contract shall not exceed \$25,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	ORM	3890		3033		ATT-2018-00006978	\$25,000.00
<b>TOTAL:</b>							<b>\$25,000.00</b>

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

DATE

7-2-18

Approved as to form by City Attorney

DATE

7/5/18

By Assistant City Manager

DATE

7/3/18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186190

EFFECTIVE DATE

7-9-18 *MS*

CITY SECRETARY  
DALLAS, TEXAS  
JUL 11 PM 5:15  
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Priscilla Ann Rice	Vendor No.	VS0000079025
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Subject:	Professional Services	Department:	Office of Cultural Affairs
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**Action Requested:** Consultant shall produce a workshop entitled "Voices of Pleasant Grove/ Voces de Pleasant Grove." This is a six week workshop that will bring teaching artists together who will instruct students between the ages of 13-17 in the areas of poetry, theater, dance and movement. The students will create original works of poetry and monologues that can also include dance and movement. The students will work together to complete a final performance for the Pleasant Grove Community that will be focused on the theme of, "Where I come from."

Contract Number:	OCA-2018-00005459	Contract Term:	6/27/2018	To	8/28/2018
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**Background:** Priscilla Ann Rice was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$2,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$1,250.00 of the total awarded amount upon completion of deliverables one through two and receipt of the consultant's first invoice, one (1) payment of 50% or \$1,250.00 of the total awarded amount will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		0001	OCA	4888		3089	CVP	MASC OCA-2018-00005459
								\$0.00
								\$0.00
<b>TOTAL:</b>								\$2,500.00

Project No:	NA	Commodity Code:	96207	Financing:	Current Funding
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
		\$	\$	\$	\$

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director 6-22-18  
DATE

*[Signature]*  
Approved as to form by City Attorney 7/9/18  
DATE

*[Signature]*  
By Assistant City Manager 7/9/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186191

EFFECTIVE DATE

7.5.18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUL 11 PM 4:00  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	National Business Associations	Vendor No.	VC0000009211
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Subject:	Booth Space Rental for Conference	Department:	AVI
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Action Requested:	Authorize Administrative Action to pay for the occupancy of Exhibit Booth space at NBAA Business Aviation Convention.		
Contract Number:	AVI-2018-00006967	Contract Term:	10/16/2018 To 11/16/2018

Background: NBAA holds a Business Aviation Convention and Exhibition and offers booth space rentals for their Exhibitors. Aviation will occupy 6 booth spaces readily furnished. NBAA owns the booth space and rents it to exhibitors. The rental cost of 6 booth space will not exceed \$19,308.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0130	AVI	7731	AV09	3320		AVI-2018-00006967	\$19,308.00
<b>TOTAL:</b>							\$19,308.00

Project No:	Commodity Code:	97105	Financing:	FY2018 Operating Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
 By Department Director

7/3/18  
 DATE

*[Signature]*  
 Approved as to form by City Attorney

7/10/18  
 DATE

*[Signature]*  
 By Assistant City Manager

7/5/18  
 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186192

EFFECTIVE DATE

7-7-18

RECEIVED  
CITY SECRETARY  
DALLAS, TEXAS  
JUL 11 PM 5:06

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Master Agreement Extension

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	GT Distributors, Inc.	Vendor No.	500130
Subject:	Law Enforcement Equipment	Department:	Dallas Police Department
Action Requested:	Authorize 2 year extension		
Contract Number:	POM-2016-00000607	Contract Term:	8/11/2010 To 8/11/2020

Background: On August 11, 2010 City Council awarded a 36 month master agreement to GT Distributors, Inc. in the amount of \$2,140,852 from by resolution no. 10-1940 from solicitation no. BR1014 for the purchase of law enforcement equipment for the Dallas Police Department. This extension will allow the Dallas Police Department to continue to purchase these goods at the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DPD					BR1014	\$0.00
<b>TOTAL:</b>							

Project No:	BR1014	Commodity Code:	68012	Financing:	General Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
4	10-1940	8/11/2010	\$2,140,852.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: DATE: 6/18/18

Approved as to form by City Attorney: DATE: 7/11/18

By Assistant City Manager: DATE: 7-7-18



# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]  
for Additional Guidelines and Routing

**ADMINISTRATIVE ACTION**

**186193**

**EFFECTIVE DATE**

6-28-18 *DB*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUN 11 PM 5:00  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Marquee Event Rentals Vendor No. VC18485

Subject: Tent Rental and Setup Department: Dallas Police Department

Action Requested: Tent Rental and setup for the annual Police Memorial Ceremony that is held to honor the families of the Dallas Police Officers killed in the line of duty. The tent provides shade and covering to attendees.

Contract Number: DPD-2018-00006156 Contract Term: 4/12/2018 To 04/12/2021

Background: The Police Memorial Ceremony is attended by dignitaries, command staff, officers and families of the fallen officers. The tent rental provides a covering for all types of weather for the event.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DPD	2115		3099		DPD-2018-00006156	\$12,882.48
<b>TOTAL:</b>							<b>\$12,882.48</b>

Project No: Commodity Code: 98172 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 6/18/18 *[Signature]* 7/11/18  
 By Department Director DATE Approved as to form by City Attorney DATE  
*[Signature]* 6-28-18  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186194

EFFECTIVE DATE

7-7-18 *DB*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Master Agreement Extension

RECEIVED  
 JUL 11 11 50 AM '18  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes  No

Vendor Name:	Regali, Inc.	Vendor No.	266630
Subject:	Uniforms - Police & Public Safety	Department:	Dallas Police Department

Action Requested:	Authorize 1 year extension to existing master agreement			
Contract Number:	POM-2016-00001546	Contract Term:	10/13/2010	To 10/13/2019

Background: On October 13, 2010 City Council approved a 36-month term master agreement to Regali, Inc. (266630) by resolution no. 10-2561 from solicitation no. BRZ1019 in the amount of \$5,953,452.75 for the purchase of Police and Public Safety Uniforms. This extension will allow the City to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DPD					BRZ1019	\$0.00
<b>TOTAL:</b>							

Project No:	BRZ1019	Commodity Code:	20085	Financing:	General Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
5	10-2561	10/13/2010	\$5,953,452.75	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

*[Signature]*  
6/18/18  
DATE

Approved as to form by City Attorney

*Don Knight*  
7/11/18  
DATE

By Assistant City Manager

*[Signature]*  
7-7-18  
DATE





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186195

EFFECTIVE DATE

07/02/2018 *BA*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) CO-OP DIR-TSO-3734

RECEIVED  
JUL 12 AM 11:30  
CITY SECRETARY  
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No *BA*

Vendor Name:	Hyland Software Inc.	Vendor No.	VS0000073962
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Subject:	City Boards and Commissions - OnBase Committee Application Solution	Department:	City Secretary's Office
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Action Requested: Authorize a two-year service contract for access to a web-based applicant tracking system and maintenance utilized by City Secretary's Office for Boards and Commissions with Hyland Software Inc, through the Department of Information Resources - Not to exceed \$68,106.04

Contract Number:	SEC-2018-00006687	Contract Term:	8/1/2018	To	7/31/2020
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Background: This service contract will provide services to implement a public Portal, a Member Application form, and workflow that will send approved profiles of board and commission applicants to the current hosted SIRE Committee Manager solution automatically. Maintenance and support includes updates to software patches and technical support.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	SEC	1368		3070		SEC-2018-00006687	\$68,106.04
<b>TOTAL:</b>							<b>\$68,106.04</b>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

DATE

Approved as to form by City Attorney

DATE

By Assistant City Manager

DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186196

EFFECTIVE DATE

Jul 12, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Supplemental Agreement No. 1

RECEIVED  
 JUL 13 PM 4:33  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: AAA Data Communications, Inc. Vendor No. 500286

Subject: Network & Data Cabling Services Department: Communication & Information Services

Action Requested: Authorize supplemental agreement no. 3 to extend the term of the first renewal option for the Network & Data Cabling Services Contract for an additional year.

Contract Number: POM-2016-00001511 Contract Term: 10/23/2018 To 10/22/2019

Background: The Network & Data Cabling Services contract provides voice and data cable installation equipment and service necessary to connect and operate computers and phones in City buildings.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						MA-POM-BHZ1513	\$0.00
<b>TOTAL:</b>							\$0.00

Project No: Commodity Code: Financing: Communication and Information Services Current Funds.

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	17-1531	9/27/2017	\$3,055,200.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Jul 2, 2018 DATE Barbara A. McAninch Approved as to form by City Attorney BAMC DATE Jul 13, 2018

[Signature] Jul 12, 2018  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186197

EFFECTIVE DATE

6/26/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 JUL 13 AM 11:00  
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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: New Horizon Computer Learning Centers Vendor No. 946336 Vc19949

Subject: AVI Employee Training Department: Aviation

Action Requested: Authorize a two-year service agreement with New Horizons to provide unlimited online, public and private classroom training for employees in various Aviation Information Technology (AIT) ~~Division~~ pursuant to terms and conditions under DIR contract DIR-TSO-3961

Contract Number: AVI-2018-00066954 Contract Term: 7/15/18 To 9/30/19

Background: As a key AIT strategy for service improvement, AIT has adopted several best practices and best methods; including VmWare is used to support our servers, Veeam is used to support backing virtual servers, firewalls are used to protect our data and connections. This AA provides DOA the ability to provide ongoing training to AIT staff on current best practices and methods.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE	AMOUNT
0130	AVI	7754		3364			\$40,000.00
<b>TOTAL:</b>							<b>\$40,000.00</b>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sharon McKinley 6/12/18  
 By Department Director DATE

[Signature] 7/11/18  
 Approved as to Form by City Attorney DATE

[Signature] 6-26-18  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186198

EFFECTIVE DATE

7/12/18 KB

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 13 PM 2:05  
 CITY SECRETAR  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Donna Johnson, M.Ed., LPC, CRC, PA Vendor No. VC18944

Subject: Professional Services Contract Department: CAO

Action Requested: Authorize a professional services contract with Donna Johnson, M.Ed., LPC, CRC, PA, as an expert on life care planning to provide consulting services to the City of Dallas in connection with the case styled Christopher McDonald v. City of Dallas, et al., Civil Action No. 3:16cv2354-M. This contract shall not exceed \$25,000.

Contract Number: ATT-2018-00007038 Contract Term: To

Background: Donna Johnson, M.Ed., LPC, CRC, PA, will provide expert consulting services to the City including review of Plaintiff's medical records and other documents, vocational assessment and preparation of life care plan, and attendance at deposition and trial in connection with the case styled Christopher McDonald v. City of Dallas, et al., Civil Action No. 3:16cv2354-M. Ms. Johnson will be paid on an hourly rate basis of \$400 per hour as provided by engagement letter dated June 26, 2018.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0192	ORM	3890		3033		ATT-2018-00007038	\$25,000.00
<b>TOTAL:</b>							\$25,000.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Department Director 7-11-18  Approved as to form by City Attorney 7-13-2018  
DATE DATE  
 7/12/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186199

EFFECTIVE DATE

7/12/18 KB

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Corwin Boake III, Ph.D., P.C. Vendor No. VC18956

Subject: Professional Services Contract Department: CAO

Action Requested: Authorize a professional services contract with Corwin Boake III, Ph.D., P.C., as an expert on neuropsychology to provide consulting services to the City of Dallas in connection with the case styled Christopher McDonald v. City of Dallas, et al., Civil Action No. 3:16cv2354-M. This contract shall not exceed \$25,000.

Contract Number: ATT-2018-00007039 Contract Term: To

Background: Corwin Boake III, Ph.D, P.C., will provide expert neuropsychology consulting services to the City including review of Plaintiff's medical records, provide expert opinions regarding life care plan, and assist the City Attorney in preparing for depositions in connection with the case styled Christopher McDonald v. City of Dallas, et al., Civil Action No. 3:16cv2354-M. Dr. Boake will be paid on an hourly rate basis of \$400 per hour as provided by acknowledged engagement email dated June 26, 2018.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0192	ORM	3890		3033		ATT-2018-00007039	\$25,000.00
<b>TOTAL:</b>							\$25,000.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

7-11-18  
 DATE

Approved as to form by City Attorney  
 DATE 7/13/2018

By City Manager  
 DATE 7/12/18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186200

EFFECTIVE DATE

7/10/18 RW

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 2018 JUL 13 PM 4:00  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Gamille Hardin Vendor No. VC17900

Subject: Police Sergeant Assessment Center Re-Administration Department: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the re-administration of the Police Sergeant Assessment Center. Associated fees will not exceed \$596.18. Vendor will submit mileage and parking information if applicable and is in addition to professional services fee.

Contract Number: CVS-2018-00006631 Contract Term: 6/4/2018 To 6/10/2018

Background: The Sergeant Assessment Center is being re-administered due to a test security breach. As a part of the assessment center process for the promotional Police Sergeant rank, the vendor will serve as an assessor to be paid in an amount not to exceed \$596.18 for professional services and mileage reimbursement. The Police Sergeant Assessment was last conducted November 2017. (This AA supersedes AA #:185943).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DPD	2115		3070		CX-CVS-2018-00006631	\$596.18
<b>TOTAL:</b>							<b>\$596.18</b>

Project No: Commodity Code: 92420 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director

7/10/18  
DATE

*[Signature]* 7/10/18  
Approved as to form by City Attorney DATE

*[Signature]* 7/10/18  
By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186201

EFFECTIVE DATE

7/10/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
2018 JUL 13 PM 4:00  
CITY SECRETARY  
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes  No

Vendor Name: Richard L. Wallace Vendor No. VC18754

Subject: Police Sergeant Assessment Center Re-Administration Department: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the re-administration of the Police Sergeant Assessment Center. Associated fees will not exceed \$517.20. Vendor will submit mileage and parking information if applicable and is in addition to professional services fee.

Contract Number: CVS-2018-00006648 Contract Term: 6/4/2018 To 6/10/2018

Background: The Sergeant Assessment Center is being re-administered due to a test security breach. As a part of the assessment center process for the promotional Police Sergeant rank, the vendor will serve as an assessor to be paid in an amount not to exceed \$517.20 for professional services and mileage reimbursement. The Police Sergeant Assessment was last conducted November 2017. (This AA supersedes AA #:185938).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DPD	2115		3070		CX-CVS-2018-00006648	\$517.20
<b>TOTAL:</b>							\$517.20

Project No: Commodity Code: 92420 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 7/10/18  
By Department Director

*[Signature]* 7/10/18  
Approved as to form by City Attorney

*[Signature]* 7/10/18  
By Assistant City Manager



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186202

EFFECTIVE DATE

7/10/18 *kw*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 2018 JUL 13 PM 3:58  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Michael Cota	Vendor No.	VC18787
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Subject:	Fire Prevention Assessment Centers (Section Chief, Captain, Lieutenant)	Department:	Civil Service
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**Action Requested:** Authorization to pay vendor for activities associated with the Fire Prevention Assessment Centers. Associated fees will not exceed \$592.06. Vendor will submit mileage and parking information if applicable and is in addition to professional services fee.

Contract Number:	CVS-2018-00006818	Contract Term:	6/16/2018	To	6/22/2018
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**Background:** As part of the assessment center process for the promotional Fire Prevention ranks in the Fire-Rescue Department., the vendor will serve as an assessor to be pair in amount not to exceed \$592.06 for professional services. The Fire Prevention Assessments were last conducted in November 2012. (This AA supersedes AA #:186068).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DFD	LS00		3072		CX-CVS-2018-00006818	\$592.06
<b>TOTAL:</b>							\$592.06

Project No:	Commodity Code:	92420	Financing:
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	7/10/18 DATE	 Approved as to form by City Attorney	7/10/18 DATE
 By Assistant City Manager		7/10/18 DATE	







CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186204

EFFECTIVE DATE

7/3/18 *file*

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CITY SECRETARY  
DALLAS, TEXAS  
JUL 13 PM 4:34

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: HD Supply Waterworks, LTD. to Core & Main LP Vendor No. VS0000038746

Subject: Name Change & Master Agreement Extension Department: Dallas Water Utilities

Action Requested: Change vendor company name from HD Supply Waterworks, LTD. to Core & Main LP and authorize a twelve (12) month extension for master agreement BM1546 - Water Meters, Detector Check Valves and Parts. This extension will provide continued coverage.

Contract Number: POM-2018-00006591 Contract Term: 12/8/2018 To 12/7/2019

Background: On December 9, 2015, City Council authorized a three-year master agreement with HD Supply Waterworks, LTD. now Core & Main LP (VS0000038746) in the amount of \$322,000.00 by Resolution No. 15-2203 resulting from solicitation BM1546. This master agreement will provide Water Meters, Detector Check Valves and Parts. The company officially changed its name on August 1, 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>TOTAL:</b>							0.00 <i>de</i>

Project No: BM1546 Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-2203	12/9/2015	\$322,000.00	\$0.00	\$0.00	0%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*AW*  
By Department Director

*[Signature]* 6/29/18 DATE

*[Signature]* Approved as to form by City Attorney - M. Doss

*[Signature]* 7/3/18 DATE

09/12/18 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186205

EFFECTIVE DATE

6/26/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request for execution of DHAP Homebuyer Written Agreements

CITY SECRETARY  
 DALLAS, TEXAS  
 JUL 16 AM 11:11  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Javier Mata & Katy Frias	Vendor No.	n/a
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Subject:	Dallas Homebuyer Assistance (DHAP)	Department:	HOU
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Action Requested:	Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)		
	Contract Number:	10673	Contract Term: To

**Background:** Mr. Mata & Mrs. Frias were approved for \$14,000.00 in assistance from DHAP. DHAP was approved by City Council on Oct. 25, 2017 per Resolution 171653. Funding for the assistance was approved through the FY 2017-2018 HUD Consolidated Plan per Council Resolution 171171. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>								\$0.00
	<b>TOTAL:</b>							

Project No:	n/a	Commodity Code:	n/a	Financing:	n/a
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
0	n/a		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	n/a

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6/25/18  
DATE

Approved as to form by City Attorney

SC

7/9/18  
DATE

By Assistant City Manager

DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186206

EFFECTIVE DATE

Jul 12, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Supplemental Agreement No. 2 to Amend the Enterprise Agreement

RECEIVED  
 JUL 16 PM 2:11  
 SECRETARY  
 DALLAS, TX

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: **ESRI, Inc.** Vendor No. **265847**

Subject: **Amend Appendix B (EA Fee Schdule)** Department: **Communication and Information Services**

Action Requested: **Authorize Supplemental Agreement No. 2 to amend Appendix B (EA Fee Schedule) of the Enterprise Agreement.**

Contract Number: **DSV-2017-00002027** Contract Term: **7/23/2018** To: **2/28/2021**

Background: This action amends Appendix B (EA Fee Schedule), that displays the number of Tier 1 Help Desk callers that may contact Esri for Tier 2 support, is hereby revised from 4 to 5.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0198	DSV	1735		3438		MASC DSV-2017-00002027	\$0.00
<b>TOTAL:</b>							<b>\$0.00</b>

Project No: \_\_\_\_\_ Commodity Code: \_\_\_\_\_ Financing: **Communication and Information Services Current Funds (subject to annual appropriations)**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	18-0286	2/14/2018	\$1,770,300.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch  
 William Finch / Jul 9, 2018  
 By Department Director DATE

[Signature]  
 Approved as to form by City Attorney **A.H.** DATE  
 Jul 16, 2018

[Signature]  
 By Assistant City Manager DATE  
 Jul 12, 2018



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186207

EFFECTIVE DATE

Jul 12, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY  
 DALLAS, TEXAS  
 2018 JUL 16 PM  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: **iHeart Media, Inc.,** Vendor No. **VS0000029337**

Subject: **Radio Advertisements / Marketing** Department: **Dallas Animal Services**

Action Requested: **Authorize a Contract for Services with iHeart Media to provide advertising through radio and digital outlets**

Contract Number: **DAS-2018-00006420** Contract Term: **7/30/2018** To **10/12/18**

Background: **Dallas Animal Services (DAS) operates the City's Animal Shelter housing approximately 611 animals, primarily dogs and cats. The goal of DAS is to change the public's perception of Dallas Animal Services and increase the live release rate. With local marketing utilizing iHeart's networks, DAS will have a greater reach in the community and not only increase the number of positive outcomes for animals but also educate the public about Dallas Animal Services and the services we offer the community.**

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DAS	3476	CC03	3320		DAS-2018-00006420	\$30,000.00
<b>TOTAL:</b>							<b>\$30,000.00</b>

Project No: \_\_\_\_\_ Commodity Code: **91514** Financing: **current funds**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Edward Jambon (Jul 12, 2018)  
 By Department Director

Jul 12, 2018  
 DATE

Approved as to form by City Attorney

Jul 16, 2018  
 DATE

By Assistant City Manager

Jul 12, 2018  
 DATE

A.H.



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186208

EFFECTIVE DATE

6-21-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Amendment to Contract

RECEIVED  
 JUN 16 PM 4:11  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project?  Yes  No
- 4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No
- 5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	National Audubon Society, Inc.	Vendor No.	518457
Subject:	Amendment to Contract	Department:	Park and Recreation

**Action Requested:** National Audubon Society has requested to clarify and amend the following sections on their current contract: a) Section 5, substituting the old governance guidelines with new guidelines; and b) Section 9, changing 60 to 120 days for submittal of financial activities to the Park and Recreation Board.

Contract Number:	PKR-2018-00006758	Contract Term:	To	
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**Background:** On March 9, 2005, City Council Resolution Number 05-0950, entered into a management services agreement with Audubon to allow National Audubon Society, Inc. to operate the Trinity River Audubon Center and for National Audubon Society, Inc. to promote conservation education, including an understanding of the ecology and environmental issues of Texas and the Dallas area. Contract term is from January 31, 2006 to January 31, 2026.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>	N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00006758	\$0.00
<b>TOTAL:</b>								\$0.00

Project No:		Commodity Code:		Financing:		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 6.15.18  
 By Department Director DATE

*[Signature]* 6/21/2018  
 Attested by: Approved as to form by City Attorney DATE

*[Signature]*  
 Robert Abtahi, President  
 Park and Recreation Board

*[Signature]*  
 By Assistant City Manager

6-21-18  
 DATE Secretary  
 Park and Recreation Board



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186209

EFFECTIVE DATE

6-20-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Beautification Agreement

RECEIVED  
 JUL 16 PM 4:11  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Westmoreland Heights Neighborhood Association	Vendor No.	
Subject:	Beautification Agreement	Department:	Park and Recreation

**Action Requested:** Authorize a Beautification Agreement for Westmoreland Heights Neighborhood Association. The organization has committed to a quarterly cleanup project in the West Dallas Community that will consist of litter and debris pickup in Tipton Park, for a cleaner, healthy and more safe environment for the neighboring families.  
 Contact: Sloan Anderson (214) 670-0203

Contract Number:	PKR-2018-00006756	Contract Term:	9/15/2018	To	9/14/2019
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**Background:** The Westmoreland Heights Neighborhood Association is a dedicated Community Group, focused on the financial, social and economic well being and betterment of the residents in the West Dallas area.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>	N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00006756	\$0.00
<b>TOTAL:</b>								\$0.00

Project No:		Commodity Code:		Financing:	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order
					Total Change Order Percentage
					%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 6.14.18  
 By Department Director DATE  
 Robert Abtahi, President  
 Park and Recreation Board  
 ORIGINAL - City Secretary

Attested by: *[Signature]* 6-28-2018  
 Approved as to form by City Attorney DATE  
*[Signature]* 6/20/18  
 DATE  
 Secretary  
 Park and Recreation Board  
 REV 05/2017



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186210

EFFECTIVE DATE

6/28/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 JUL 16 PM 4  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project?  Yes  No
- 4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No
- 5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Anatole Partners, III Vendor No. VC0000012587

Subject: Annual Senior Mother's Day Event Department: PKR

Action Requested: Authorize an amendment to Administrative Action # 185657 dated April 12, 2018 in the amount of \$25,969.00. The park department is requesting payment for 100 additional meals and service for an increase in attendance to the Mother's Day event held on May 11, 2018 (services rendered). Contact: Daryl Quarles-670-0355

Contract Number: PKR-2018-00006041 Contract Term: 5/11/2018 To 5/11/2018

Background: The Hilton Anatole was developed in the late 1970s by Trammell Crow as part of his huge Dallas Market Center complex. The hotel, named after a restaurant Crow favored in Copenhagen, opened in 1979 with 1,000 rooms in two pyramid-topped buildings. In 1984, a 27-story tower containing 700 rooms, a ballroom, meeting space, shops, a health club, and a seven-acre garden was added to the hotel.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	1726		3415		PKR-2018-00006041	\$5,969.07
<b>TOTAL:</b>							<b>\$5,969.07</b>

Project No: Commodity Code: 97165 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	185657	4/12/2018	\$25,969.00	\$0.00	\$31,938.07	22.98%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*Winnie Winnie* 6.27.18  
 By Department Director DATE

*Christine Sanchez* 7-2-2018  
 Approved as to form by City Attorney DATE

*Robert Abtahi*  
 Robert Abtahi, President  
 Park and Recreation Board

*Jayaram* 6/28/18  
 By Assistant City Manager DATE

*Allyson Bee*  
 Secretary  
 Park and Recreation Board

ORIGINAL City Secretary

REV 05/2017





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186211

EFFECTIVE DATE

7/10/18 <sub>8:21</sub>

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY OF DALLAS  
JUL 17 AM 11:00  
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Environmental Resource Center, Inc. <i>Inc.</i>	Vendor No.	VS0000028982
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Subject:	HazWoper Training	Department:	Trinity Watershed Management
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**Action Requested:** Authorize payment for 8 hours HazWoper Refresher Training in the amount of \$5,920.00.

<b>Contract Number:</b>	TWM-2018-00007014	<b>Contract Term:</b>	7/23/2018	<b>To</b>	8/22/2018 <sup>7/24</sup>
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**Background:** This action will provide 60 staff members training for 8 hours of HazWoper refresher certification. The refresher training provides awareness on handling unknown hazardous materials while responding to Service Requests. Each participant will receive a workbook, a quick reference wallet card, and certification.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>	0061	SDM	4790	SD01	3364		TWM-2018-00007014	\$5,920.00
<b>TOTAL:</b>								\$5,920.00

<b>Project No:</b>		<b>Commodity Code:</b>	78570	<b>Financing:</b>	
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director

7/10/18  
DATE

*[Signature]*  
Approved as to form by City Attorney

7/10/18  
DATE

*[Signature]*  
By Assistant City Manager

7/10/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186212

EFFECTIVE DATE

Jul 12, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY  
DALLAS, TEXAS  
JUL 17 PM 12:27  
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Deloitte Consulting, LLP Vendor No. 516612

Subject: SAP User Acceptance Test Project Extension Department: Communication and Information Services

Action Requested: Authorize Supplemental Agreement No. 21 for additional development services and extend user acceptance testing resources related to IVR enhancements. This action allows \$75,000.00 of unallocated funds in the contract to be allocated to the additional scope of services, leaving a balance of \$4,175,317.16.

Contract Number: DSV-2016-00000418 Contract Term: 7/16/2018 To 3/31/2020

Background: This Change Order allows for additional professional services for the SAP-IVR enhancement project by providing additional resources to assist with the completion of the IVR enhancements.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0897	DSV	3719		3070		CX DSV18DELIVR21	\$0.00
<b>TOTAL:</b>							\$0.00

Project No: Commodity Code: Financing: Communication and Information Services Current Funds (subject to annual appropriations)

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
22	13-0488	3/27/2013	\$35,041,449.	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*William Finch*

William Finch (Jun 25, 2018)

By Department Director

Jun 25, 2018

DATE

*Don Knight*

Don Knight (Jul 11, 2018)

Approved as to form by City Attorney

Jul 17, 2018

DATE

*[Signature]*

*[Signature]*

Jul 12, 2018

DATE

By Assistant City Manager





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186214

EFFECTIVE DATE

Jul 17, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Amend contract, Supplemental Agreement No. 2

CITY SECRETARY  
JUL 17 PM  
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Incapsulate, LLC. Vendor No. VS89716

Subject: CityFront 311 Mobile App Services Department: Communication and Information Services

Action Requested: Authorize supplemental agreement no. 2 to allow for integration of CityFront mobile app to the new 311 Customer Relationship Management application  
Contract Number: POM-2017-00002905 Contract Term: 7/16/2018 To 10/31/2022

Background: In 2017, Council approved a service contract for the hosting and implementation of a Customer Relationship Management (CRM) application. This amendment will allow for professional services related to the integration of the new 311 CRM application with the CityFront mobile app.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0198	DSV	1665		3099		CX POM-2017-00002905	\$45,000.00
<b>TOTAL:</b>							<b>\$45,000.00</b>

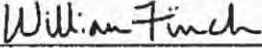
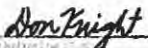

Project No: Commodity Code: 92045 Financing: Communication and Information Services Current Funds (subject to annual appropriations)

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	17-1664	10/25/2017	\$3,150,000.00	\$0.00	\$45,000.00	1.42%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jun 28, 2018  Jul 17, 2018  
 By Department Director DATE Approved as to form by City Attorney DATE  
 Jul 17, 2018  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

## ADMINISTRATIVE ACTION

# 186215

### EFFECTIVE DATE

5/23/2018

*[Handwritten initials]*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY  
DALLAS, TEXAS

MAY 11 2018 AM 10:48

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	RKM Utility Services, Inc.	Vendor No.	VS0000026242
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Subject:	Service Extension	Department:	Dallas Water Utilities
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**Action Requested:** Authorize a twelve (12) month extension for service contract BM1530 - Televised Sewer Inspection, Maintenance, and Repair Services. This extension will provide continued coverage.

<b>Contract Number:</b>	DWU-2018-00006492	<b>Contract Term:</b>	11/9/2018	<b>To</b>	11/8/2019
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**Background:** On June 10, 2015, City Council authorized a three-year contract with RKM Utility Services, Inc. (VS0000026242) in the amount of \$4,760,750.00 by Resolution No. 15-2051 resulting from solicitation BM1530. This service contract will provide televised sewer inspection, maintenance, and repair services for the City of Dallas

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>								
	<b>TOTAL:</b>							0.00 <i>no</i>

<b>Project No:</b>	BM1530	<b>Commodity Code:</b>	91381	<b>Financing:</b>			
<b>Change Order No.</b>	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage	
1	15-2051	11/10/2015	\$4,760,750.00	\$0.00	\$0.00	0.00%	

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*no* 5/22/18 *[Signature]*  
By Department Director

5/22/18 *[Signature]*  
DATE

*[Signature]* 7-16-2018  
Approved as to form by City Attorney

5/23/18 *[Signature]*  
DATE

*[Signature]*  
By Assistant City Manager



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186216

EFFECTIVE DATE

6-27-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 JUL 17 PM  
CITY SECRETARY  
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: HOGAR de Dallas Vendor No. VS93167  
 Subject: Cultural Contracts Department: Office of Cultural Affairs

Action Requested: Authorization is requested to pay attached invoice for services rendered by HOGAR de Dallas for the following: three genealogy programs for Latino/a senior citizens as part of the LCC's focus on senior programming on the following dates from 10 am to 1 pm at the Latino Cultural Center: June 7, 14, and 21, 2018.

Contract Number: OCA-2018-00006397 Contract Term: 6/7/2018 To 6/21/2018

Background: HOGAR de Dallas is the one Latino/a genealogy research organization in the greater Dallas area. The fee for this service will not exceed \$3,200.00. Consultant understands that the City of Dallas will pay Consultant in one (1) payment of \$3,200.00 upon receipt of Consultant's invoice, upon completion of services and in accordance with the terms of the contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4805		3089		OCA-2018-00006397	\$3,200.00
<b>TOTAL:</b>							<b>\$3,200.00</b>

Project No: Commodity Code: 96207 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: 6-27-18 DATE  
 Approved as to form by City Attorney: 7/17/18 DATE  
 By Assistant City Manager: 6/27/18 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186217

EFFECTIVE DATE

7/06/18 (Signature)

CITY OF DALLAS  
CITY SECRETARY  
JUL 17 PM 5:25  
FOR: (Signature)

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Fernando Herrera	Vendor No.	VC18387
Subject:	Residential Claim for Moving and Related Expenses	Department:	DEV

Action Requested: Approval of a Residential Claim for Moving and Related Expenses for Fernando Herrera who has been displaced as a result of property acquisition. He is eligible to receive a fixed moving expense payment in the amount of \$1,600 (U. S. Department of Transportation Fixed moving schedule)

Contract Number:	CX-DWU-2017-00002860	Contract Term:	4/1/2018 To 10/1/2018
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Background: On August 23, 2017 the City Council of the City of Dallas adopted Resolution 171319, to acquire property located at 18093 Last Frontier Rd., Quinland, Texas, to be used in conjunction with the Lake Tawakoni 144-inch Transmission Pipeline project. Fernando Herrera was displaced as a direct result of this property acquisition. Chapter 39A of the Revised Code of Civil and Criminal Ordinances of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
3115	DWU	PW2 0		4230	704041	CX-DWU-2017-00002860-1	\$1,600.00
<b>TOTAL:</b>							\$1,600.00

Project No:	PW20	Commodity Code:	92500	Financing:	Water Utilities Capital Improvement Funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage	
						%	

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

(Signature)  
By Department Director

6/18/18  
DATE

(Signature)  
Approved by City Attorney

07-16-2018  
DATE

(Large signature)

07/06/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186218

EFFECTIVE DATE

July 16, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 JUL 17 11:17 AM CITY OF DALLAS RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Rio Bravo Comics LLC Vendor No. VS93485

Subject: Cultural Contracts Department: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Rio Bravo Comics for the following services: plan, coordinate and perform the following lecture, presentations, and workshops for a Latino Comic Symposium at the Latino Cultural Center on Saturday, July 28, 2018 from 11 am to 6 pm. Performances will include five different panel discussions in the auditorium from 11 am to 5 pm and 6 artist presentations and workshops from 11 am to 6 pm in the gallery wing of the center. Additionally, consultant will provide a lecture with renowned Latinx comic book artist Lalo Alcaraz.

Contract Number: OCA-2018-00006166 Contract Term: 7/23/2018 To 7/28/2018

Background: The fee for this service will not exceed \$2,500.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$1,250.00 within thirty days of execution of contract, approval of administrative action and completion of deliverables 1, and a final installment of \$1,250.00 within 30 days of completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4805	CA02	3089		CX OCA-2018-00006166	\$2,500.00
<b>TOTAL:</b>							<b>\$2,500.00</b>

Project No: Commodity Code: 96207 Financing: General Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*Jennifer Scripps*  
By Department Director

Jul 16, 2018  
DATE

*Chunna Dora*  
Approved as to form by City Attorney

Jul 17, 2018  
DATE

*Jayant*  
By Assistant City Manager

Jul 16, 2018  
DATE





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186219

EFFECTIVE DATE

07/10/2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUL 18 AM 11:15  
 CITY SECRETARIAT  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Allen's Electric Motor Service, Inc.	Vendor No.	VS0000036492
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Subject:	Temporary Motor Storage	Department:	Trinity Watershed Management
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Action Requested: Authorize a contract with Allen's Electric Motor Service for storage of back-up motors for future emergency needs at the City of Dallas pump stations.

Contract Number:	TWM-2018-00006998	Contract Term:	10/21/2018	To	10/20/2022
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Background: The Flood Control Division has purchased two PX2 motors for use in the event of equipment breakdown or failure. The City of Dallas does not have a facility large enough to store the motors under a climate controlled atmosphere. Furthermore, the vendor will provide preventative maintenance that will allow these motors to stay in working condition. The vendor is required to provide insurance on the motors during the contract period in addition to the normal business insurance. Upon the execution of the contract the City will convert this AA to a four year master agreement.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0061	SDM	4792	SD01	3099		TWM-2018-00006998	\$41,520.00
<b>TOTAL:</b>								\$41,520.00

Project No:	B3180985	Commodity Code:	28567	Financing:	SDM Current Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

7/10/18  
 By Department Director DATE

07/17/2018  
 Approved as to form by City Attorney DATE

7/10/18  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186220

EFFECTIVE DATE

07/16/2018 *an*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY  
 DALLAS, TEXAS  
 JUL 18 AM 11:00  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: WideOrbit Inc. Vendor No. VS0000058465

Subject: WideOrbit Automation Radio System Technical Support for WRR Department: Office of Cultural Affairs

Action Requested: WRR is requesting authorization to pay the WideOrbit's invoice number: 303944 for the amount of \$2,025. This invoice is for the annual renewal for technical support for the WideOrbit Automation Radio System.

Contract Number: OCA-2018-00006483 Contract Term: 6/1/2018 To 5/31/2019

Background: The WideOrbit Automation Radio System was installed in June 2011 and upgraded in March 2015, with a 3 year warranty excluding the annual technical support service. This invoice will not exceed the amount of \$2,054, for the term service period June 1, 2018 thru May 31, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0140	OCA	1067		3099		OCA-2018-00006483	\$2,054.00
<b>TOTAL:</b>							<b>\$2,054.00</b>

Project No: Commodity Code: 93972 Financing: Current Fiscal Year Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*Jennifer Scripps* 7/12/18 DATE  
 By Department Director

*Bob S. McDaniel* 7/17/2018 DATE  
 Approved as to form by City Attorney

*Jayaram* 7/16/18 DATE  
 By Assistant City Manager



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186221

EFFECTIVE DATE

Jul 17, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) sole-source procurement less than \$50,000

2018 JUL 18 PM 5:02  
 CITY SECRETARY'S  
 DALLAS, TEXAS  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes  No

Vendor Name:	DataWorks Plus	Vendor No.	500439
Subject:	Digital CrimeScene Forensic Software	Department:	Communication & Information Services

Action Requested:	Authorize a services contract to upgrade end-of-life equipment and provide ongoing maintenance and support of the Digital CrimeScene forensic image archive software.		
Contract Number:	DSV-2018-00006484	Contract Term:	7/1/2018 To 6/30/2019

Background: DataWorks Plus is the sole provider of software maintenance of Digital CrimeScene web application software and hardware. This software is used by the Dallas Police Department for the collection of digital evidence to be used for investigations.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DPD	2164		4731		CX DSV-2018-00006484	\$9,537.60
0001	DPD	2164		4735		CX DSV-2018-00006484	\$6,200.00
0001	DPD	2164		3438		CX DSV-2018-00006484	\$5,400.00
0001	DPD	2164		3099		CX DSV-2018-00006484	\$3,000.00
0198	DSV	1675		3438		CX DSV-2018-00006484	\$13,510.00
TOTAL:							\$37,647.60

Project No:		Commodity Code:	92045	Financing:	Current Funds-Subject to Annual Appropriations	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch  
 William Finch (Jun 28, 2018)  
 By Department Director DATE

Don Knight  
 Don Knight (Jul 18, 2018)  
 Approved as to form by City Attorney DATE

[Signature]  
 By Assistant City Manager DATE

Jul 17, 2018



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186222

EFFECTIVE DATE

07/13/2018 *DM*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 18 PM 3:18  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project?  Yes  No
- 4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No
- 5. Is Form 1295 -- Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Carter Arnett PLLC	Vendor No.	VS0000071772
Subject:	Professional Services Contract	Department:	CAO

**Action Requested:** Authorize a professional services contract with Carter Arnett PLLC to represent Councilman Kevin Felder in a complaint filed by Claudia D. Fowler. This contract shall not exceed \$5,000.00.

Contract Number:	ATT-2018-00007042	Contract Term:	To
------------------	-------------------	----------------	----

**Background:** Carter Arnett PLLC will represent Councilman Kevin Felder in a complaint filed by Claudia D. Fowler. Fees will be paid on an hourly rate basis as per engagement letter dated July 6, 2018. This contract shall not exceed \$5,000.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>	0001	ORM	3890		3033		ATT-2018-00007042	\$5,000.00
	<b>TOTAL:</b>							\$5,000.00

Project No:		Commodity Code:		Financing:		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

**M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.**

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 7-13-18 *[Signature]* 7/17/2018  
 By Department Director DATE Approved as to form by City Attorney DATE

*[Signature]* 7/13/18  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186223

EFFECTIVE DATE

6/28/18, rth

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) **Beautification Agreement**

RECEIVED  
 JUN 18 PM 4:11  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Dallasthenics Vendor No. \_\_\_\_\_

Subject: Beautification Agreement Department: Park and Recreation

Action Requested: Authorize a beautification agreement with Dallasthenics. The organization will arrange litter and debris removal at White Rock Lake Park from June 19, 2018 to June 18, 2019. A map identifying the area is provided.

Will Stonum (214) 671-0264

Contract Number: PKR-2018-00006614 Contract Term: 6/19/2018 To 6/18/2019

Background: Dallasthenics consists of community group fitness enthusiasts. The newly formed group is specific to the litter and debris removal at White Rock Lake Park. There is no cost to the city.

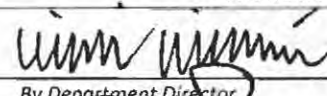
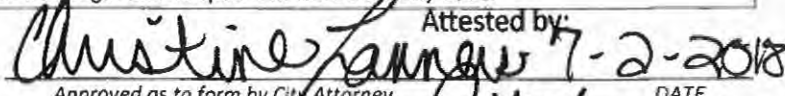
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2108-00006614	\$0.00
<b>TOTAL:</b>							\$0.00

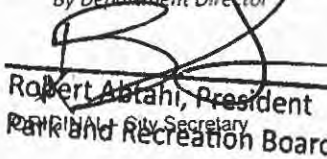
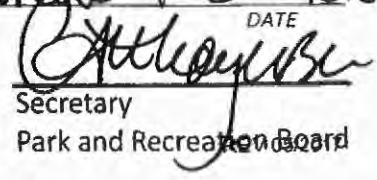
Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 6.27.18  7-2-2018  
 By Department Director DATE Approved as to form by City Attorney DATE

 6/28/18   
 Robert Abtahi, President DATE Secretary  
 Park and Recreation Board Park and Recreation Board



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186224

EFFECTIVE DATE

6-7-18 *na*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 5%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Supplement Agreement # 4

CITY SECRETARIAL DALLAS, TEXAS

RECEIVED

JUL 18 PM 4:21

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Ed Campbell Concessions, Inc. Vendor No. VS0000053844

Subject: Supplement Agreement #4 - food and beverage contract at Fair Park for Old Mill Inn Department: Park and Recreation

Action Requested: Authorize Supplemental Agreement # 4 with Ed Campbell Concessions, Inc. The vendor will provide food and beverage concessions for events at the Old Mill Inn at Fair Park from May 1, 2018 - April 30, 2019. In addition Ed Campbell Concessions, Inc. will also be available to provide food and beverage concessions, upon client request, at other exhibit halls and park grounds.  
Contact: Dee Hirsch - 214-670-8508

Contract Number: ~~PKR-2018-00006551~~ *2017-00002670 ew* Contract Term: 5/1/2018 To 4/30/2019

Background: The City has a contract with Ed Campbell Concessions, Inc, executed on June 8, 2005, and authorized by Council Resolution # 05-1740 (see attached) to provide food and beverage concessions for events at the Old Mill Inn at Fair Park. Concessionaire will pay at 10% of gross sales, less sales tax, to the City as approved by the Director.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00006551	\$0.00
<b>TOTAL:</b>							\$0.00

Project No: Commodity Code: N/A Financing: No Cost Consideration to City

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 6.6.18 *Christine Lannan* 7-9-2018  
By Department Director DATE Approved as to form by City Attorney Attested by: DATE

*[Signature]* *[Signature]*  
By Assistant City Manager DATE *6-7-18* DATE  
Robert Abtahi, President Park and Recreation Board

ORIGINAL - City Secretary *[Signature]* Secretary Park and Recreation Board REV 05/2017

CONTRACT REQUIRED



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186225

EFFECTIVE DATE

3-27-18 *JMK*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
2018 JUL 18 PM 4:11  
CITY SECRETARY  
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project?  Yes  No
- 4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No
- 5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: ACT Event Services, Inc Vendor No. VS0000062763

Subject: PKR- Employee Awards-Cleaning Department: PKR

Action Requested: Authorize an encumbrance of \$1995.25 for ACT Event Services, Inc. The vendor will provide cleaning services for the Park and Recreation Department Employee Awards and Volunteer Appreciation Awards Ceremonies.  
Contact Person: Monica Tetteh 214-670-8707 or 214-670-8847

Contract Number: PKR-2018-00005603 Contract Term: 4/11/2018 To 5/31/2018

Background: ACT Event Services provides complete event services. They specialize in all events sizes, types and scopes. Some examples include: state fairs, marathons and 10k races, concerts, sporting events, stadium and arenas, rodeos, amusement parks, food & wine festivals and parades.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5071		3415		PKR-2018-00005603	\$997.63
0001	PKR	5168		3415		PKR-2018-00005603	\$997.62
<b>TOTAL:</b>							<b>\$1,995.25</b>

Project No: Commodity Code: 98807 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 3-22-18  
By Department Director DATE

*[Signature]*  
Approved as to form by City Attorney

07-02-2018  
Attested by: DATE

*[Signature]*  
Robert Abtahi, President  
Park and Recreation Board

*[Signature]*  
By Assistant City Manager

3-27-18  
DATE

*[Signature]*  
Secretary  
Park and Recreation Board  
REV 05/2017

ORIGINAL City Secretary



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186226

EFFECTIVE DATE

7-10-18 <sup>o.e.</sup>

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) See attached

RECEIVED  
 JUL 19 PM 5:15  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Granzow & Associates, Inc.	Vendor No.	VS0000070485
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Subject:	Payment of Invoice for Elevator/Escalator Inspections	Department:	Equipment and Building Services
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**Action Requested:** Authorize payment of invoice #867 for elevator and escalator inspections at various City facilities.

Contract Number:	EBS-2018-00005954	Contract Term:	5/30/2018	To	8/30/2018
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**Background:** A three year professional services contract was executed with Granzow & Associates, Inc. for consultant services by CR14-0512. Some elevators required significant repairs after initial inspection before final inspection clearance. The City Attorney's Office recommended that EBS pay the invoices by Administrative Action.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	EBS	3068		3070		EBS-2018-00005954	\$29,900.00
<b>TOTAL:</b>							\$29,900.00

Project No:	Commodity Code:	91013	Financing:	General Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	7/9/2018 DATE	 Approved as to form by City Attorney	7/17/18 DATE
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 By Assistant City Manager	7/10/18 DATE
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CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186227

EFFECTIVE DATE

07/19/2018 *EA*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment): Additional funding for electronics recycling services.

CITY SECRETARIAL DALLAS, TEXAS JUL 19 PM 12:50 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Gershman, Brickner & Bratton, Inc. Vendor No. VS60156

Subject: Third-Party Mediation Services Department: Department of Sanitation Services

Action Requested: Authorize a professional services contract with Gershman, Brickner, Bratton, Inc. to serve as a Third-Party Mediator in the matter of the City of Dallas Lease Agreement with Dallas Clean Energy McCommas Bluff, LLC (DCEMB).

Contract Number: SAN-298-00007031 Contract Term: 08/01/2018 To 08/30/2019

Background: The City of Dallas received DCEMB's June 11, 2018 notice to initiate the breach of lease claim to mediation and their nomination of a third-party mediator. Therefore, the City of Dallas would like to retain the firm of Gershman, Bickner & Bratton, Inc. to provide third-party mediation services in the matter of the City of Dallas Lease Agreement with Dallas Clean Energy McCommas Bluff, LLC (DCEMB). Per section 2.07 of the lease agreement between the City of Dallas and DCEMB; an independent third-party mediator should be deemed "independent" and have a minimum of (10) years' experience in connection with the design and operations of landfills and landfill gas collection systems. The representative identified by GB&B meets the required qualifications.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0440	SAN	3592		3070		SAN-298-00007031	\$48,992.00
<b>TOTAL:</b>							\$48,992.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director

7-13-18  
DATE

*[Signature]*  
Approved as to form by City Attorney. DATE

*[Signature]*  
By Assistant City Manager DATE 7/19/18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186228

EFFECTIVE DATE

07/10/2018 *Bo*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY  
DALLAS, TEXAS  
JUL 19 PM 12:33  
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Displays, LLC	Vendor No.	VC15952
Subject:	Relocate Texas Ranger Statue	Department:	AVI

Action Requested: Authorize Administrative Action to pay for the de-installation, relocation, and installation of the Texas Ranger (Spirit of Life) at Dallas Love Field.

Contract Number: AVI-2018-00006880      Contract Term: ~~6/19/2018~~ <sup>7/10/2018</sup> To 9/30/2018

Background: Dallas Love Field has a "Spirit of Life" Texas Ranger Statue in the terminal that needs to be relocated. Unified Fine Arts originally moved the statue from the Flight of Frontiers Museum to the terminal 4 years ago, but has the highest quote. Research and evaluation deemed Artemis Fine Arts as not experienced enough to execute this project efficiently. Displays LLC is the best value of the 3 quotes attached, but not the lowest bidder. Experience and pricing was the determining factor that makes Displays LLC the most advantageous vendor to provide this service. The total for these services will not exceed \$3,994.00

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0130	AVI	7717	AV30	3070		AVI-2018-00006880	\$3,994.00
<b>TOTAL:</b>							<b>\$3,994.00</b>

Project No:	Commodity Code:	91259	Financing:	FY2018 Operating Funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 6/28/18 *[Signature]* 7/19/2018  
 By Department Director      DATE      Approved as to form by City Attorney      DATE

*[Signature]* 7/10/18  
 By Assistant City Manager      DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186229

EFFECTIVE DATE

07/10/2018 *sm*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUL 19 PM 2:35  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: CBS Radio Texas, Inc. Vendor No. VS0000065452

Subject: Stormwater Advertising Department: Trinity Watershed Management

Action Requested: *For service contract*  
 Authorize payment in the amount of \$7,280.00 for advertising on the radio in the Hispanic Community from July 16, 2018 through September 30, 2018.

Contract Number: TWM-2018-00007015 Contract Term: 7/16/2018 To 9/30/2018

Background: This action will provide advertising for the Hispanic Community in Dallas for the month of July 2018 through September 2018 in accordance with Permit #WQ0004396000 for the City of Dallas Stormwater Management. There is no MA in place for this item.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0061	SDM	4790	SD01	3320		TWM-2018-00007015	\$7,280.00
							\$0.00
							\$0.00
<b>TOTAL:</b>							<b>\$7,280.00</b>

Project No: Commodity Code: 91571 Financing: Current SDM Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
 By Department Director

7/10/18  
 DATE

*[Signature]*  
 Approved as to form by City Attorney  
 07-19-20  
 DATE

*[Signature]*  
 By Assistant City Manager  
 7/12/18  
 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186230

EFFECTIVE DATE

5-17-18 *C*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 20%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request an extension of Master Agreement

RECEIVED  
 2018 JUL 19 PM 3:08  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Dynamic Vision Co. Inc.	Vendor No.	520729
Subject:	Traffic Signal Maintenance Items	Department:	OPS

Action Requested:	Authorize a twelve (12) month extension to the master agreement		
Contract Number:	<del>BT1504</del> POM-2018-0500652	Contract Term:	4/8/2018 To 4/7/2019

Background: On April 8, 2015, Dallas City Council awarded a three (3) year term master agreement with Dynamic Vision Co. Inc (520729) for the purchase of traffic signal heads, pedestrian signal heads, related hardware and supplies in the amount of \$1,363,560.00 by resolution 15-0652 from solicitation BT1504. The extension will allow the City to continue purchasing these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	OPS					BT1504	\$0.00
<b>TOTAL:</b>							<b>\$0.00</b>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-0652	4/8/2015	\$2,617,396.80	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *[Signature]* DATE 5/16/18  
 Approved as to form by City Attorney *[Signature]* DATE 5/24/18  
 By Assistant City Manager *[Signature]* DATE 5.17.18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186231

EFFECTIVE DATE

5-17-18 *Q*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request an extension of Master Agreement

2018 JUL 19 PM 8:08  
CITY SECRETARY  
DALLAS, TEXAS  
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: GENERAL TRAFFIC EQUIPMENT CORP. Vendor No. 506443

Subject: Traffic Signal Maintenance Items Department: OPS

Action Requested: Authorize a twelve (12) month extension to the master agreement

Contract Number: ~~BT1504~~ <sup>A.H.</sup> POM-2018-0006556 Contract Term: 4/8/2018 To 4/7/2019

Background: On April 8, 2015, Dallas City Council awarded a three (3) year term master agreement with General Traffic Equipment Corp (506443) for the purchase of traffic signal heads, pedestrian signal heads, related hardware and supplies in the amount of \$655,642.50 by resolution 15-0652 from solicitation BT1504. The extension will allow the City to continue purchasing these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	OPS					BT1504	\$0.00
<b>TOTAL:</b>							\$0.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-0652	4/8/2015	\$2,617,396.80	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *[Signature]* DATE 5/16/18

By Assistant City Manager *[Signature]* DATE 5.17.18

Approved as to form by City Attorney *[Signature]* DATE 5/24/18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186232

EFFECTIVE DATE

7/19/18 KB

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 19 PM 4:00  
 CITY SECRETAR  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Carter Arnett PLLC Vendor No. VS0000071772

Subject: Professional Services Contract Department: CAO

Action Requested: Authorize a professional services contract with Carter Arnett PLLC to represent the City in connection with the lawsuit styled Michael J. Bostic v. City of Dallas, Cause No. DC-18-08325. This contract shall not exceed \$50,000.

Contract Number: ATT-2018-00007074 Contract Term: To

Background: Carter Arnett PLLC will represent the City in connection with the lawsuit styled Michael J. Bostic v. City of Dallas, Cause No. DC-18-08325. Fees will be paid on an hourly rate basis as per engagement letter dated July 6, 2018. This contract shall not exceed \$50,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	ORM	3890		3033		ATT-2018-00007074	\$50,000.00
<b>TOTAL:</b>							<b>\$50,000.00</b>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 7-17-18 DATE  
 Approved as to form by City Attorney 07/19/2018 DATE  
 By Assistant City Manager 7/19/18 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186233

EFFECTIVE DATE

07/19/2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUL 20 AM 9:14  
 CITY SECRETARY  
 DALLAS TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	SCS Field Services	Vendor No.:	VS0000010601
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Subject:	Leachate Monitoring System Repair	Department:	Department of Sanitation Services
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**Action Requested:** Authorize a service contract with Stearns, Conrad and Schmidt Consulting Engineers, Inc. dba SCS Field Services for repairs to the Leachate Monitoring Systems at the McCommas Bluff Landfill.

Contract Number:	SAN-2018-00006989	Contract Term:	8/1/2018	To	9/30/2018
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**Background:** On May 1<sup>st</sup> and 2<sup>nd</sup> of 2018, the TCEQ performed a Compliance Evaluation Investigation at MBLF. Sanitation Services received the investigation results on 7/2/2018. A summary of the findings included an alleged violation relating to the leachate level monitoring system. Several electrical control panels and apparatuses failed to function properly during the investigation. The needed repairs require specialized staff and equipment to restore functionality of the system.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>Funding:</b>	0440	SAN	3591		3210		SAN-2018-00006989	\$37,520.00
	<b>TOTAL:</b>							\$37,520.00

Project No.:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

**M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.**

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

**APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

7/19/2018  
 DATE

Approved as to form by City Attorney  
 DATE

By City Manager

7/19/18  
 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

## ADMINISTRATIVE ACTION

186234

EFFECTIVE DATE

7/19/18 KB

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2:19 JUL 20 PM 5:11  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project?  Yes  No
- 4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No
- 5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: RIMKUS CONSULTING GROUP, INC. Vendor No. 350176  
 Subject: Professional Services Contract Department: CAO

Action Requested: Authorize a professional services contract with RIMKUS CONSULTING GROUP, INC., to provide biomedical expert witness services to the City in connection with the lawsuit styled Rayvette Hannah v. City of Dallas, Cause No. DC-18-00803. This contract shall not exceed \$25,000.  
 Contract Number: ATT-2018-00007076 Contract Term: To

Background: Authorize a professional services contract with RIMKUS CONSULTING GROUP, INC., to provide biomedical expert witness services to the City in connection with the lawsuit styled Rayvette Hannah v. City of Dallas, Cause No. DC-18-00803. Fees will be paid on an hourly rate basis per professional fee schedule attached to engagement letter dated July 16, 2018. This contract shall not exceed \$25,000.

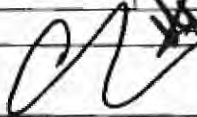

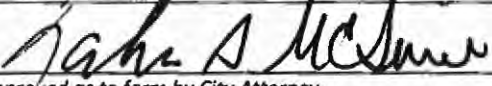
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	ORM	3890		3033		ATT-2018-00007076	\$25,000.00
<b>TOTAL:</b>							\$25,000.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director  
 By Assistant City Manager  
 Approved as to form by City Attorney  
 DATE: 7/19/18 DATE: 07/20/20





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186235

EFFECTIVE DATE

6-13-18 *JKH*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Supplemental Agreement # 5

RECEIVED  
 JUN 20 PM 5:20  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Fiesta Enterprises, Inc.	Vendor No.	514673
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Subject:	Supplemental Agreement # 5 - food and beverage contract at Fair Park	Department:	Park and Recreation - Fair Park
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**Action Requested:** Authorize Supplemental Agreement # 5 to the Fiesta Enterprises, Inc. contract for food and beverage services in the Centennial Building at Fair Park from May 1, 2018 to April 30, 2019. Fiesta Enterprises, Inc. will also provide food and beverage concessions, upon client request, at non-exclusive facilities and on park grounds. Contact: Dee Hirsch 214-670-8508

Contract Number:	PKR-2018-00006678 <i>W</i>	Contract Term:	5/1/2018	To	4/30/2019
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**Background:** The City has a contract with Fiesta Enterprises, Inc, executed on December 9, 2009, and authorized by Council Resolution #09-2925 (attached) to provide food and beverage concessions for events at the Centennial Building at Fair Park. Concessionaire's rates will remain the same, in lieu of leasehold improvements to a multi-year fund, as approved by the Director.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	NA/	PKR	N/A	N/A	N/A	N/A	PKR-2018-00006678	\$0.00
<b>TOTAL:</b>								\$0.00

Project No:	Commodity Code:	Financing: No Cost Consideration to City
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>[Signature]</i> By Department Director	6.08.18 DATE	<i>[Signature]</i> Approved as to form by City Attorney	6/19/2018 DATE	<i>[Signature]</i> Attested by:
--	-----------------	--	-------------------	------------------------------------

<i>[Signature]</i> Robert Botahi, President Park and Recreation Board	<i>[Signature]</i> By Assistant City Manager	6/13/18 DATE	<i>[Signature]</i> Secretary Park and Recreation Board
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CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186236

EFFECTIVE DATE

7-19-18 *me*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 23 AM 11:05  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Amigos Library Services	Vendor No.:	206886
Subject:	Annual Membership	Department:	Library

Action Requested: Authorize payment to Amigos Library Services for annual membership fee- \$3,000

Contract Number:	LIB-2018-00007070	Contract Term:	7/1/2018	To	6/30/2019
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Background: Amigos Library Services is a not-for-profit, membership-based organization dedicated to serving libraries. Membership allows us access to training and discounts for library services.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0001	LIB	5391		3340		LIB-2018-00007070	\$3,000.00
<b>TOTAL:</b>								\$3,000.00

Project No.:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*My Gaudin*  
By Department Director

07.16.18  
DATE

*Bob A. McDaniel*  
Approved as to form by City Attorney

7/23/2018  
DATE

*[Signature]*  
By Assistant City Manager

7/19/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186237

EFFECTIVE DATE

6-29-18

CITY SECRETARY  
DALLAS TEXAS  
JUL 29 AM 11:45

RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: The Dallas Morning News, Inc. dba Belo Media Group Vendor No. 028774

Subject: "End Panhandling Now" Campaign 2018 Department: Office of Community Care

Action Requested: Request a professional service contract with Belo Media Group Dallas Morning News, for a multi-media, multi-platform campaign push that employs both digital and social media marketing. The mix could include but is not limited to or required to include: digital marketing and remarketing; Web; Geo-targeting for the already created video and photo campaigns; email; cinema advertising; radio; cable TV and print advertising; English and Spanish language advertising; partnerships with local/regional transit providers and/or area sports franchises; streaming audio, video services and electronic and traditional billboards.

Contract Number: MGT-2018-00006922 Contract Term: 7/15/2018 To 7/15/2019

Background: The City of Dallas /Office of Community Care' would like to partner with a marketing firm that is committed to focusing with success on the following objectives, to enhancing creative and impactful public education messaging and create a comprehensive social media strategy to reach a targeted market.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	3704		3070		MGT-2018-00006922	\$44,500.00
<b>TOTAL:</b>							\$44,500

Project No: \_\_\_\_\_ Commodity Code: \_\_\_\_\_ Financing: \_\_\_\_\_

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6/28/18 DATE

Approved as to form by City Attorney 6/29/18 DATE

By Assistant City Manager

6/29/2018 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186238

EFFECTIVE DATE

July 05, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUL 24 PM 4:15  
 CITY SECRETARY  
 DALLAS, TX

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Friends of the South Dallas Cultural Center Vendor No. VS88740  
 Subject: Cultural Services - SDCC Department: Office of Cultural Affairs

Action Requested: Authorization is requested to contract with the Friends of the SDCC to provide 14 teaching artists for the Summer Camp program at the SDCC from July 5, 2018 through July 13, 2018. Summer Camp classes are Monday through Friday, 9 a.m. to 5:30 p.m. A final report is due by July 31, 2018. Proposals were sought from the Friends of the SDCC, the Friends of the BHCC and the Friends of the LCC. Only the Friends of the SDCC can provide this service.

Contract Number: OCA-2018-00006996 Contract Term: 7/5/2018 To 7/31/2018

Background: The Friends of the SDCC is a 501c(3) nonprofit organization whose mission to provide support for programs at the SDCC.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4832	CA02	3089		CX OCA-2018-00006996	\$11,000.00
<b>TOTAL:</b>							<b>\$11,000.00</b>

Project No: \_\_\_\_\_ Commodity Code: 96207 Financing: General Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps  
 By Department Director

Jul 5, 2018  
DATE

GA  
 Approved as to form by City Attorney

Jul 20, 2018  
DATE

Joynt  
 By Assistant City Manager

Jul 5, 2018  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186239

EFFECTIVE DATE

7/14/18 *pt.*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUL 23  
 CITY SECRETARY  
 DALLAS, TX

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Herco Equipment ~~Inc~~ *Company Inc.* Vendor No. 930853

Subject: Brush Truck Repair Department: Equipment and Building Services (EBS)

Action Requested: Disassemble, diagnose and repair winch on Unit # 042016 Sanitation Brush Truck.

Contract Number: EBS-2018-00007000 Contract Term: 7/6/2018 To 9/30/2018

Background: Unit # 042016 is a brush truck assigned to the Northwest Service Center at 9809 Harry Hines. The unit is used by the Sanitation Department. The winch on the truck is not working causing the unit to be down for service. The unit on the truck in need of repair is not on master agreement. The unit had to be disassembled to diagnose. An attempt was made to obtain 3 quotes resulting in one bid received.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0196	EBS	1708		3110		EBS-2018-00007000	\$4,785.07
<b>TOTAL:</b>							4,785.07

Project No: Commodity Code: 98249 Financing: Current

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*

7/11/2018

*[Signature]*

7/20/18

By Department Director

DATE

Approved as to form by City Attorney

DATE

*[Signature]*  
By Assistant City Manager

7/14/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186240

EFFECTIVE DATE

7-19-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUL 23 PM 4:11  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes  No

Vendor Name: Capital Restoration, LLC Vendor No. 509557

Subject: Fountain Sealant Work and Power Washing Department: Park and Recreation

Action Requested: Authorize an encumbrance of \$15,599.25 for Capital Restoration, LLC. The vendor will provide labor, materials and equipment to service the fountain at 2301 Flora Street, Dallas, 75201. Scope of work will consist of removal of old sealant to be replaced with new sealant and silicone. Will power wash for fresh look.  
 Contact: Tim Trout - (214) 670-9795

Contract Number: CX-PKR-2018-00006935 Contract Term: 7/19/2018 To 09/30/2018

Background: Capital Restoration, LLC has over 30 years of experience in masonry restoration & waterproofing contracting firm serving commercial property management. They utilize methods to help maintain the overall integrity and beauty of the exterior of the property.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5132		3210		CX-PKR-2018-00006935	\$10,599.25
0001	OCA	4805		3210		CX-PKR-2018-00006935	\$5,000.00
<b>TOTAL:</b>							<b>\$15,599.25</b>

Project No: Commodity Code: 91078 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 7-13-18  
 By Department Director DATE

*[Signature]* 7/23/2018  
 Approved as to form by City Attorney DATE

*[Signature]* 7/19/18  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186241

EFFECTIVE DATE

6-29-2018

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CITY SECRETARY  
DALLAS, TEXAS  
JUL 26 PM 4:41

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Kwame Walker Vendor No. 354093

Subject: Personal Services Contract Department: Office of Strategic Partnerships and Government Affairs

Action Requested: Authorize a personal services contract with Kwame Walker for legislative services for a term of May 1, 2018 - October 25, 2018 with a rate of \$4,000/month  
Contract Number: MGT-2018-00006701 Contract Term: 5/1/2018 To 10/25/2018

Background: The City of Dallas contracts with lobbyists for state and federal legislative services. This action allows the City to continue working with Kwame Walker.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	BMS	1978	OF01	3070		KWALKERMASC	\$23,271.00
<b>TOTAL:</b>							

Project No: Commodity Code: 91858 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* DATE: 6-29-18

Approved as to form by City Attorney: *[Signature]* DATE: 7-16-2018

By Assistant City Manager: *[Signature]* DATE: 6/29/18



# ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

186242

EFFECTIVE DATE

6-29-2018

See Administrative Directive 4-5 [Sections 6 Through 11]  
for Additional Guidelines and Routing

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUN 26 PM 11:41  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project?  Yes  No
- 4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No
- 5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Randy C. Cain	Vendor No.	513298
Subject:	Personal Services Contract	Department:	Office of Strategic Partnerships and Government Affairs

Action Requested:	Authorize a personal services contract with Randy C Cain for legislative services for a term of May 1, 2018 - October 25, 2018 with a rate of \$4,000/month.		
Contract Number:	MGT-2018-00006702	Contract Term:	5/1/2018 To 10/25/2018

**Background:** The City of Dallas contracts with lobbyists for state and federal legislative services. This action allows the City to continue working with Randy C Cain.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	BMS	1978	OF01	3070		RCAIN MASC	\$23,271.00
<b>TOTAL:</b>							

Project No:	Commodity Code:	91858	Financing:			
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

B. W. ... 6-29-18 Anna Tomboosh Holmes 7-10-2018  
 By Department Director DATE Approved as to form by City Attorney DATE  
K. ... 6/29/18  
 By Assistant City Manager DATE





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186243

EFFECTIVE DATE

5/14/18 *EP*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY  
DALLAS, TEXAS  
2018 JUL 25 AM 10:30  
REC'D

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Conway Data Inc.	Vendor No.	VS0000078612
Subject:	Magazine Advertisement	Department:	ECO

Action Requested:	Authorize contract with Conway Data Inc. for advertising in July 2018 Site Selection publication.		
Contract Number:	ECO-2018-00006418	Contract Term:	7/1/2018 To 5/1/2019

Background: Advertising in July 2018 Site Selection publication - full pg advertisement and online ED directory. Purpose is to provide the city exposure to businesses, workforce and real estate developers looking to invest in/and or expand operations within the City. These leads may create jobs and revitalize neighborhoods.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	ECO	1164		3320			\$7,200.00
<b>TOTAL:</b>							\$7,200.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 5/10/18 *[Signature]* 5/16/18  
 By Department Director DATE Approved as to form by City Attorney DATE

*[Signature]* 5/14/18  
 By Assistant City Manager DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186244

EFFECTIVE DATE

6-1-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Authorize minor amendment to DEA Task Force MOU

2018 JUL 25 PM 1:25  
 RECEIVED  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	U.S. DOJ - Drug Enforcement Administration	Vendor No.	356189
Subject:	2018 State and Local Task Force	Department:	Dallas Police Department

Action Requested:	Authorize minor amendment to DEA Task Force MOU		
Contract Number:	DPD-2017-00003655	Contract Term:	To

Background: This amendment will allow for reimbursement of overtime expensed by the police officers assigned to this task force.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
<b>TOTAL:</b>							\$0.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
	17-1440					%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: DATE: 6/21/18  
 Approved as to form by City Attorney: DATE: 6/21/18  
 By Assistant City Manager: DATE: 6-1-18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186275

EFFECTIVE DATE

7-13-18 *DB*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Donation of uniforms for Dallas SWAT Team

RECEIVED  
 JUL 25 PM 2:30  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Dallas SWAT Foundation Vendor No. NA

Subject: Donation of Uniforms Department: Dallas Police Department

Action Requested: Authorize acceptance of uniforms for Dallas SWAT Team as donated by the Dallas SWAT Foundation.

Contract Number: \_\_\_\_\_ Contract Term: \_\_\_\_\_ To: \_\_\_\_\_

Background: The Dallas SWAT Foundation is donating 109 uniform shirts and 116 uniform pants at a retail value of \$22,216.84.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
<b>TOTAL:</b>							\$0.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
 By Department Director

7/21/18  
 DATE

*[Signature]*  
 Approved as to form by City Attorney

7/18/18  
 DATE

*[Signature]*  
 By Assistant City Manager

7-13-18  
 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186276

EFFECTIVE DATE

7-13-18 *oz*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Master Agreement Extension

CITY SECRETAR  
DALLAS, TEXAS  
JUL 25 PM 2:15

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No
4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No
5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	GT Distributors, Inc.	Vendor No.	519220
Subject:	Ammunition	Department:	Dallas Police Department

Action Requested:	Authorize 2 year extension			
Contract Number:	DPD-2018-00006231	Contract Term:	8/14/2013	To 8/13/2020

Background: On August 14, 2013 City Council awarded a 5 year master agreement to GT Distributors, Inc. for the purchase of Ammunition for the Dallas Police Department in the amount of \$1,445,650 by resolution no. 13-1282 from solicitation no. BY1324. This extension will allow DPD to continue to purchase these goods at the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DPD					BY1324	\$0.00
<b>TOTAL:</b>							

Project No:	BY1324	Commodity Code:	68004	Financing:	General Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	13-1282	8/14/2013	\$1,445,650.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director

7/2/18  
DATE

*[Signature]*  
Approved as to form by City Attorney

7/18/18  
DATE

*[Signature]*  
By Assistant City Manager

7-13-18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186277

EFFECTIVE DATE

7-13-2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
JUL 25 PM 2:30  
CITY SECRETARY  
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Sun Belt Rentals, Inc Vendor No. VS0000069827

Subject: Rental of Fork Lift Department: Dallas Police Department

Action Requested: Authorize payment for rental of fork lift at the Auto Pound.

Contract Number: DPD-2018-00006893 Contract Term: To

Background: The Dallas Auto Pound has (2) two fork lifts that are in need of repair(s). In an effort to maintain operations, EBS will be downing one (1) fork lift at a time so it can be repaired and will rotate until both receive their periodic maintenance. The requests is for 6 month period.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DPD	2152		3060		DPD-2018-00006893	\$15,658.00
<b>TOTAL:</b>							<b>\$15,658.00</b>

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: DATE: 6/28/18

Approved as to form by City Attorney: DATE: 7/18/18

By Assistant City Manager: DATE: 7/13/18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186278

EFFECTIVE DATE

6-13-18 mt

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
CITY OF DALLAS  
JUL 25 PM

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Sunbelt Pools Vendor No. 255049

Subject: Repair/Replace the UV Monitor Department: Park and Recreation

Action Requested: Authorize an encumbrance of \$2,991.30 for Sunbelt Pools. The vendor provided labor, materials and equipment to troubleshoot the problem and replace the UV monitors at Pemberton Hill and Ferguson spray grounds (services rendered). Contact: Tim Trout - (214) 670-9795

Contract Number: PKR-2018-00006663 Contract Term: 6/15/2018 To 9/30/2018

Background: Sunbelt was contacted to diagnose and repair problems with the automatic control systems at two spray grounds. The diagnosis could not be made until the systems were dismantled and tested. Sunbelt specializes in work for municipalities, universities, school districts, institutions and private commercial pool owners. Projects vary from waterparks to competitive pools.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5142		3210		PKR-2018-00006663	\$1,495.65
0001	PKR	5010		3210		PKR-2018-00006663	\$1,495.65
<b>TOTAL:</b>							\$2,991.30

Project No: Commodity Code: 91263 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*Robert Abahi* 6-13-18  
By Department Director DATE

*Christene Lunn* 7-20-2018  
Attested by: Approved as to form by City Attorney DATE

*Robert Abahi*  
By Assistant City Manager

*Allyson*  
Secretary  
Park and Recreation Board  
DATE 6/13/18



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186279

EFFECTIVE DATE

6-13-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 25  
 CITY SEC. CLERK  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Time Warner Cable Vendor No. VC0000001567

Subject: Supplemental funds for television cable services at Cotton Bowl Stadium and Tower Building Department: Park and Recreation - Fair Park

Action Requested: Authorize an amendment to Administrative Action #177159 to add additional funds for television cable services at Fair Park Cotton Bowl Stadium and Tower Building Administrative Offices. An increase in monthly cable service fees, the master agreement in place has insufficient funds to process monthly invoices that will become due through September 30, 2018. Contact: Dee Hirsch 214-670-8508

Contract Number: PKR-2018-00003986 Contract Term: 6/15/2018 To 9/30/2018

Background: Cotton Bowl Stadium has a monthly cable service fee in the amount of \$2,077.91, and Tower Building's monthly cable fee is \$108.93. An additional five-month encumbrance is requested for sufficient funds to maintain these cable television services through September 30, 2018.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00003986	\$10,934.20
<b>TOTAL:</b>							<b>\$10,934.20</b>

Project No. Commodity Code: 91524 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 6-08-18  
 By Department Director DATE

*[Signature]*  
 Approved on behalf of by City Attorney

Attested by:  
*[Signature]* 07-09-18  
 DATE

*[Signature]*  
 Robert Abtahi, President  
 Park and Recreation Board

*[Signature]*  
 By Assistant City Manager

6/13/18  
 DATE

*[Signature]*  
 Secretary  
 Park and Recreation Board



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186280

EFFECTIVE DATE

06/06/2018 *AK*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUL 26 PM  
 CITY SECRETARIES  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	America's Best Charities	Vendor No.	VS95601
--------------	--------------------------	------------	---------

Subject:	Professional Services Contract	Department:	Human Resources
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**Action Requested:** Authorize a service contract with America's Best Charities to allow City employees to contribute through payroll deductions to the City's Charitable giving campaign.

Contract Number:	PER-2018-00006085	Contract Term:	8/15/2018	To	8/15/2019
------------------	-------------------	----------------	-----------	----	-----------

**Background:** America's Best Charities will provide marketing, communications and campaign management to the City of Dallas. America's Best Charities will prepare campaign materials, monitor the webpage and lead the coordination of events. Some of the materials include, presenting pledge forms and supporting documents through designated department coordinators as approved by the Director of Human Resources.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		0001	PER	1436		3070		PER-2018-00006085
<b>TOTAL:</b>								\$0.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

**APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
 By Department Director

6/5/2018  
 DATE

*[Signature]* 07/26/2018  
 Approved as to form by City Attorney DATE

*[Signature]*  
 By Assistant City Manager 6/6/18  
 DATE





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186281

EFFECTIVE DATE

5-18-18 JA

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY  
DALLAS, TEXAS  
JUL 26 PM 5:38  
REC'D

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Campos Engineering, Inc.	Vendor No.	129578
Subject:	Kay Bailey Hutchison Convention Center Dallas-Kitchen Improvements	Department:	Equipment and Building Services
Action Requested:	Authorize Supplemental Agreement No. 5 to the Engineer's Contract with Campos Engineering, Inc., for an early bid package to include the replacement of the sanitary drain piping serving the garbage disposal for the kitchen improvements at the KBHCCD, located at 650 South Griffin Street, an increase from \$292,185 to \$296,085, in an amount not to exceed \$3,900.		
	Contract Number:	EBS-2018-00006361	Contract Term: 9/1/2014 To 12/1/2018

**Background:** This action will allow Campos Engineering, Inc. to provide separate drawings, specification and site observation visits during construction to replace the sanitary drian piping system. The added scope of this work is itemised in the Campos Engineering Inc. proposal dated December 4, 2017. The construction work is staged at intervals throughout the year and extension of the contract will be needed for the design and construction of the kitchen when it is available to be taken out of service.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0082	CCT	W073	CCIM	4310	PBC00038	CT-PBWC00038L0014	\$3,900.00
<b>TOTAL:</b>							<b>\$3,900.00</b>

Project No:	PBC00038	Commodity Code:	91240	Financing:	Convention Center Capital Construction Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
5	AA 14-6841	10/6/2014	\$49,950.00	\$242,235.00	\$246,135	492.76%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

JA [Signature]  
By Department Director

5/18/2018  
DATE

[Signature]  
Approved as to form by City Attorney

5-23-18  
DATE

[Signature]  
By Assistant City Manager

5-18-18  
DATE

186282

RECEIVED

2018 AUG 17 PM 4: 54

CITY SECRETARY  
DALLAS, TEXAS



CITY OF DALLAS

**Memorandum**

DATE August 17, 2018

TO Billerae Johnson, City Secretary

SUBJECT **Rescind Administrative Action No. 18-6282**

Administrative Action No. 18-6282 is a duplicate record of Administrative Action 18-6247 with Granicus, Inc. (VC0000005631) in the amount of \$9,946.13.

AA Subject: Citywide Agenda Management Preparation System SA No. 1  
Contract Number: POM-2018-00004164  
Contract Term: 6/28/2018 to 12/14/2022  
Funding Source: 0198-DSV-1665-3070

Please take the necessary action to remove duplicate record AA 18-6282 from your records. Please contact Shannon Nealy at 214-671-5085 if you have any questions.

Shelia Robinson  
Shelia Robinson (Aug 17, 2018)

Shelia Robinson, Assistant Director  
Communication & Information Services

- c: Larry Casto, City Attorney
- Craig D. Kinton, City Auditor
- Billerae Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Kimberly Bizer Tolbert, Chief of Staff to the City Manager
- Majed A. Al-Ghafry, Assistant City Manager
- Jon Fortune, Assistant City Manager

- Joey Zapata, Assistant City Manager
- M. Elizabeth Reich, Chief Financial Officer
- Nadia Chandler Hardy, Chief of Community Services
- Raquel Favela, Chief of Economic Development & Neighborhood Services
- Theresa O'Donnell, Chief of Resilience
- Directors and Assistant Directors

*Handwritten signature/initials*



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186282

EFFECTIVE DATE

Jul 26, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Supplemental Agreement No. 1 to POM-2018-00004164

RECORDED  
 JUL 26 PM 4:11  
 186282

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Granicus, Inc.	Vendor No.:	VC0000005631
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Subject:	Citywide Agenda Management Preparation System - Supplemental Agreement One	Department:	Communication & Information Services
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Action Requested:	Authorize supplemental agreement number one, to amend the existing contract to add an additional cloud based training environment.		
Contract Number:	POM-2018-00004164	Contract Term:	6/28/2018 To 12/14/2022

Background: CR 17-1872 authorized an acquisition and subscription service contract for the implementation and configuration of a citywide agenda management preparation system. This supplemental agreement provides an additional cloud based training environment that enables the ability to test configurations of the new system for optimum operation prior to implementation.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0198	DSV	1665		3070		MASCPOM-2018-00004164	\$9,946.13
<b>TOTAL:</b>							<b>\$9,946.13</b>

Project No:	Commodity Code:	Financing:	Communications and Information Services Current Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	17-1872	12/13/2017	\$247,586.73	\$0.00	\$9,946.13	0.04%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch  
 By Department Director  
 Jul 9, 2018  
 DATE

Barbara A. McAninch  
 Approved as to form by City Attorney  
 Jul 26, 2018  
 DATE

[Signature]  
 By Assistant City Manager  
 Jul 26, 2018  
 DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186283

EFFECTIVE DATE

May 04, 2018

CITY SECRETARY  
MAY 26 PM 3:23  
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: The Black Academy of Arts and Letters, Inc. Vendor No. 219248

Subject: Artistic Services - Riverfront Jazz Festival Department: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of vendor to provide musical performances at the 2018 Riverfront Jazz Festival.

Contract Number: OCA-2018-00005057 Contract Term: 8/31/2018 To 9/2/2018

Background: The festival will provide residents and visitors the opportunity to experience a major music festival and to see on three stages some of the world's best national and international mainstream, cutting-edge, traditional and contemporary jazz artists and performers.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888	CA01	3089		CX OCA-2018-00005057	\$25,000.00
<b>TOTAL:</b>							<b>\$25,000.00</b>

Project No: Commodity Code: 96207 Financing: General Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*Jennifer Scripps*  
By Department Director

May 4, 2018  
DATE

*[Signature]*  
Approved as to form by City Attorney

Jul 25, 2018  
DATE

*[Signature]*  
By Assistant City Manager

May 4, 2018  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

## 186284

EFFECTIVE DATE

Jul 26, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Sole-source procurement <\$50K

2018 JUL 27 PM 5:00  
 CITY SECRETARY  
 DALLAS, TEXAS  
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: BridgePay Network Solutions, LLC Vendor No. 516612

Subject: Court Case Mgmt. System Payment Gateway Department: Communication & Information Services

Action Requested: Authorize a service agreement to continue use of a payment gateway for the collection of online payments processed using the City's Court Case Management System.

Contract Number: DSV-2018-00006311 Contract Term: 10/1/2018 To 9/30/2023

Background: This payment application solution allows the Court & Detention Services Department to accept credit card and other forms of electronic payment for fines and courts charges. The payment gateway captures the credit card transaction, encrypts the transaction information, routes it to the credit card processor, and then returns either an approval or decline notification.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	CTS	1081		3518		MASC DSV-2018-00006311	\$33,783.97
<b>TOTAL:</b>							<b>\$33,783.97</b>

Project No: Commodity Code: 92045 Financing: Current Funds-Subject to Annual Appropriations

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch  
William Finch (May 2, 2018)  
By Department Director

05/02/18  
DATE

Barbara A. McAninch  
Barbara A. McAninch (Jul 26, 2018)  
Approved as to form by City Attorney BAMC  
DATE

SR

[Signature]  
By Assistant City Manager

Jul 26, 2018  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186285

EFFECTIVE DATE

7-25-18 *DO*

RECEIVED  
CITY SECRETARY  
DALLAS TEXAS  
JUL 27 PM 4:19

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Authorize Supplemental Agreement #3 for Body Worn Camera Contract

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Axon Enterprise, Inc. *BAW* Vendor No. 517440

Subject: Body Worn Camera System Trial Agreement Department: Dallas Police Department

Action Requested: Authorize Supplemental Agreement #3 with Axon Enterprise

Contract Number: POM-2016-00000216 Contract Term: Acceptance To 9/30/2020

Background: This Supplemental Agreement #3 will allow for the provision of up to an additional 1,000 body worn cameras, including software, hardware, cloud storage and circuit to transmit the data to the cloud storage, along with the required services and maintenance to manage the system thru September 30, 2020. These devices and services are on loan and free of charge (\$0) for the remainder of the term of the contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
<b>TOTAL:</b>							\$0.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director

7/23/18  
DATE

*[Signature]* 7/26/2018  
Approved as to form by City Attorney DATE

*[Signature]*  
By Assistant City Manager  
7-25-18  
DATE





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186287

EFFECTIVE DATE

07/20/2018 DM

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 30 AM 8:14  
 CITY SECRETAR  
 DALLAS, TEXA

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No <sup>UP</sup>

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No <sup>PP</sup>

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No <sup>PP</sup>

Vendor Name: Fountain Construction Company, Inc. Vendor No. VC19014

Subject: Maintenance and repair of water features on the Ronald Kirk Bridge Department: Trinity Watershed Management

Action Requested: Authorize a 30 day contract for maintenance and repair of water features on the Ronald Kirk Bridge.

Contract Number: TWM-2018-00007111 Contract Term: 7/30/2018 To 8/29/2018

Background: Trinity Watershed Management (TWM) is responsible for the Ronald Kirk Bridge and it's maintenance and repair of water features. TWM employees do not have expertise to maintain and/or repair the water features on the bridge and needs to rely on an outside vendor for maintenance and repair of the water features. The vendor will also include a training for top level management for minor maintenance and repair of the water feature system. Upon execution, the City will convert this into a CX.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	TWM	3009	TRPP	3099		TWM-2018-00007111	\$9,400.00
<b>TOTAL:</b>							<b>\$9,400.00</b>

Project No: Commodity Code: 93165 Financing: Current General Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

7/20/18  
  
By Assistant City Manager

Approved as to form by City Attorney

07/30/2018  
DATE

7/20/18  
DATE







CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186289

EFFECTIVE DATE

7/3/18 *del*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 30 AM 11:17  
 CITY SECRETARY  
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Itron, Inc. Vendor No. 267549

Subject: Master Agreement Extension Department: Dallas Water Utilities

Action Requested: Authorize a twelve (12) month extension for master agreement BM1546 - Water Meters, Detector Check Valves and Parts. This extension will provide continued coverage.

Contract Number: POM-2018-00006591 Contract Term: 12/8/2018 To 12/7/2019

Background: On December 9, 2015 City Council authorized a three-year master agreement with Itron, Inc. (267549) in the amount of \$6,418,201.00 by Resolution No. 15-2203 resulting from solicitation BM1546. This master agreement will provide Water Meters, Detector Check Valves and Parts.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>TOTAL:</b>							<b>0.00</b>

Project No:	BM1546	Commodity Code:		Financing:		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-2203	12/9/2015	\$6,418,201.00	\$0.00	\$0.00	0%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
<i>NO</i>	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* 6/29/18

Approved as to form by City Attorney: *Arthur N. Baskin* 7/27/18

By Assistant City Manager: *[Signature]* 7/3/18









CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186293

EFFECTIVE DATE

7/3/18 *ad*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 2018 JUL 30 AM 11:25  
 CITY SECRETAR  
 DALLAS, TEXA

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name:	Mueller Systems, LLC	Vendor No.	500184
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Subject:	Master Agreement Extension	Department:	Dallas Water Utilities
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Action Requested: Authorize a twelve (12) month extension for master agreement BM1546 - Water Meters, Detector Check Valves and Parts. This extension will provide continued coverage.

Contract Number:	POM-2018-00006591	Contract Term:	12/8/2018	To	12/7/2019
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Background: On December 9, 2015 City Council authorized a three-year master agreement with Mueller Systems, LLC (500184) in the amount of \$8,036,108.30 by Resolution No. 15-2203 resulting from solicitation BM1546. This master agreement will provide Water Meters, Detector Check Valves and Parts.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
<b>TOTAL:</b>							<i>0.00 ad</i>

Project No:	BM1546	Commodity Code:		Financing:		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-2203	12/9/2015	\$8,036,108.30	\$0.00	\$0.00	0%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	<i>ad</i> \$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*ad* By Department Director     
 *6/29/18* DATE     
 *Arthur N. Burman* Approved as to form by City Attorney     
 *7/27/18* DATE  
*[Signature]* *7/3/18* DATE  
 City Manager



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186294

EFFECTIVE DATE

6-22-18  
CITY SECRETARY  
DALLAS TEXAS  
JUL 30 AM 10:55  
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: The Playwell Group, Inc. Vendor No. 262795

Subject: Service to Remove/Replacement of Shade Structure (Various Locations) Department: Park and Recreation

Action Requested: Authorize an encumbrance of \$4,849.61 for The Playwell Group, Inc. The vendor will provide labor, materials and equipment to remove and replace shade structures at Willie Mae Butler Park and Pemberton Hill Park. Contact: Tim Trout (214) 670-9795 Buy Board Contract # 512-16

Contract Number: PKR-2018-00006416 Contract Term: 5/4/2018 To 9/30/2018

Background: The Playwell Group, Inc. was contacted to remove and replace shade structures in Willie Mae Butler Park and Pemberton Hill Park. They specialize in work for schools and park and recreation bureaus in new playground equipment.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5142		2590		PKR-2018-00006416	\$4,849.61
<b>TOTAL:</b>							\$4,849.61

Project No: Commodity Code: 93165 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Charter. Attested by:

*William Winnie* 6-14-18  
By Department Director DATE

*Christine Lamer* 7-13-2018  
Approved as to form by City Attorney DATE

Robert Abtahi, President  
Park and Recreation Board  
ORIGINAL - City Secretary

*Jayratana*  
By Assistant City Manager

6-22-18  
DATE

*Delany*  
Secretary  
Park and Recreation Board



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186295

EFFECTIVE DATE

7-4-18

RECEIVED  
CITY SECRETARY  
DALLAS TEXAS  
JUL 30 AM 10:55

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Magnolia Fisheries, Inc. Vendor No. 339265

Subject: Fair Park Lagoon clean up and maintenance Department: Park and Recreation - Fair Park

Action Requested: Authorize a master agreement of \$4,740.00 for Magnolia Fisheries, Inc. The vendor will provide Leonhardt Lagoon maintenance service to help control weeds, algae and promote a healthy water environment at Fair Park.  
Contact: Michael Salazar (214) 671-0203

Contract Number: PKR-2018-00006902 Contract Term: 7/1/2018 To 9/30/2018

Background: Since 1991 Magnolia Fisheries has provided a full range of lake and pond management services in the Dallas and Fort Worth area, including algae and weed control, habitat enhancement and water quality. Magnolia Fisheries has provided pond maintenance to City of Dallas' ponds since 1998.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00006902	\$4,740.00
<b>TOTAL:</b>							\$4,740.00

Project No: Commodity Code: 98889 Financing: Current year funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]* 6-29-18  
By Department Director DATE

*[Signature]* 7-17-2018  
Approved as to form by City Attorney DATE

*[Signature]*  
Robert Abtahi, President

*[Signature]*  
Assistant City Manager

7/9/18  
DATE

*[Signature]*  
Secretary





CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

# 186296

EFFECTIVE DATE

7/16/18 AH

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED  
 JUL 30 PM 5:45  
 CITY CLERK  
 DALLAS, TX

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: ~~Master LTD the Overhead Door Company of Dallas~~ Overhead Door Company of Dallas - Commercial Vendor No. 016285

Subject: Northeast Service Center Garage Overhead Door Repair Department: Equipment and Building Services (EBS)

Action Requested: Repair the overhead door at Northeast Service Center Garage that was damaged by burglars.

Contract Number: EBS-2018-00006826 Contract Term: 6/19/2018 To 12/18/2018

Background: The overhead bay door at Northeast Service Center Garage was damaged by burglars. The new Master Agreement for this service has not been finalized making an Administrative Action necessary. The repair of the door is essential to building security.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0196	EBS	1709		3210		EBS-2018-00006826	\$5,113.57
<b>TOTAL:</b>							<b>\$5,113.57</b>

Project No: \_\_\_\_\_ Commodity Code: 91055 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

7/11/2018  
DATE

Approved as to form by City Attorney

7/23/18  
DATE

By Assistant City Manager

7/16/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186297

EFFECTIVE DATE

7/27/18

CITY SECRETARY  
DALLAS, TEXAS  
JUL 31 AM 9:03

RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Add2Net INC. dba Lunarpages Vendor No. VC\*10175

Subject: Website Hosting Fee Department: Library

Action Requested: Authorize payment to Lunarpages for 2 years of hosting the Library intranet for the amount of \$4,790.00

Contract Number: LIB-2018-00007079 Contract Term: 8/10/2018 To 8/9/2019

Background: The Library's intranet content communicates necessary information to all staff. The Library contracted with Lunarpages in 2008 to provide hosting services for library web content and perform upgrades as needed. Hosting services include proprietary hardware, dedicated storage, 24/7 monitoring, and managed backups.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	LIB	5392		3099		LIB-2018-00007079	\$4,790.00
<b>TOTAL:</b>							\$4,790.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

*[Signature]*  
By Department Director

07.25.18  
DATE

*[Signature]* 7/31/2018  
Approved as to form by City Attorney DATE

*[Signature]*  
By Assistant City Manager

7/27/18  
DATE



CITY OF DALLAS

# ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

186298

EFFECTIVE DATE

6/15/18 PG

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

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- f. Other (explain on attachment)

RECEIVED  
2018 JUL 31 PM 1:11  
CITY SECRETARY  
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?  Yes  No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)  Yes  No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes  No

Vendor Name: Horizons Southwest Management, LP  
New Horizons Computer Learning, LLC Vendor No. 346335

Subject: CCS employee training Department: Code Compliance Services

Action Requested: Authorize a two-year service agreement with Horizons Southwest Management, LP to provide Microsoft Office - Access, Excel, and Power Point private classroom training to staff at 3112 Canton Street, Suite #100 Dallas, TX 75226. Cooperative purchase under DIR\_TSO-3961. <https://www.nhcomputerlearning.com/dir>

Contract Number: CCS-2018-00006477 Contract Term: 7/1/2018 To 8/11/2021

Background: Horizons Southwest Management, LP provides students with industry leading computer training with the highest quality source materials in various applications. This training will develop and enhance proficiency in individuals and improve productivity and job performance.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	CCS	3454		3361		MASCCCS-2018-00006477	\$29,334.87
<b>TOTAL:</b>							<b>\$29,334.87</b>

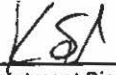
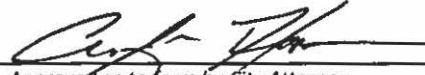
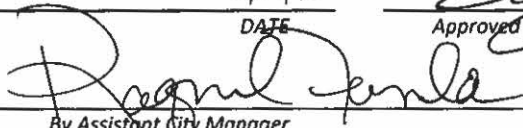
Project No: \_\_\_\_\_ Commodity Code: 92435 Financing: \_\_\_\_\_

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

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Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director  
 DATE: 6/14/18  
 Approved as to form by City Attorney  
 DATE: 6/22/18  
 By Assistant City Manager  
 DATE: 6/15/18