



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

23 1 3 7 9
RECEIVED

2023 NOV -1 PM 4: 26

09/15/2023

CITY SECRETARY
DALLAS, TEXAS

Bob Smith Golf Shop, Inc

Bob Smith

3501 Samuell

Dallas, TX 75223

bob3241@gmail.com

214-670-1402

RE: Golf Course Management and Operations

Dear Bob,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/30/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/29/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 09/22/2023.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Bob Smith
Bob Smith (Sep 29, 2023 10:18 CDT)

Sep 29, 2023

Authorized Signature

Date

Bob Smith

PGA Golf Professional

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Lashawnda Curtis

Sr. Contract Compliance Administrator

Office of Procurement

lashawnda.curtis@dallas.gov

214-671-9297

Danielle Thompson
Director, Office of Procurement Services

Cal

Assistant City Manager/Chief

Director, 9/22/2023
9/22/2023 11:30 CDT

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

23 1 4 2 9

2023 NOV -1 PM 4: 26

09/15/2023

CITY SECRETARY
DALLAS, TEXAS

Jim Henderson

James Henderson

1005 North Montclair

Dallas, TX 75208

henderson@sbcglobal.net

214-670-7506

RE: Golf Course Management and Operations

Dear James,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/30/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/29/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 09/22/2023.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

JAMES R HENDERON
JAMES R HENDERON (Sep 18, 2023 08:43 CDT)

Sep 18, 2023

Authorized Signature

Date

JAMES R HENDERON

DIRECTOR OF GOLF

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Lashawnda Curtis
 Sr. Contract Compliance Administrator
 Office of Procurement
 lashawnda.curtis@dallas.gov
 214-671-9297

Danielle Thompson
 Director, Office of Procurement Services

Carl

Director, 7/26/23
7/26/23 (Oct 12, 2023 13:50 CDT)

Assistant City Manager/Chief

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OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

23 1 4 3 9
RECEIVED

09/15/2023

2023 NOV -2 AM 8: 55

Mickey Ray Piersall

CITY SECRETARY
DALLAS, TEXAS

Philip Bleakney

11223 Luna Road

Dallas, TX 75229

pbleakney@pga.com

214-670-6322

RE: Golf Course Management and Operations

Dear Philip,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/30/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/29/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 09/22/2023.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Philip Bleakney
Philip Bleakney (Sep 28, 2023 16:54 CDT)

Sep 28, 2023

Authorized Signature

Date

Philip Bleakney

PGA Head Golf Professional

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Lashawnda Curtis

Sr. Contract Compliance Administrator

Office of Procurement

lashawnda.curtis@dallas.gov

214-671-9297

Darvise Thompson
Director, Office of Procurement Services

Carl...

Assistant City Manager/Chief

Director, *[Signature]*
Director (Sep 12, 2023 11:30 CDT)

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

23 1 4 9 7
RECEIVED

09/15/2023

2023 NOV -2 AM 8: 55

IAMJ Enterprises, Inc	CITY SECRETARY DALLAS, TEXAS
Ira Molayo	
1800 Southerland Ave	
Dallas, TX 75203	
imolayo@golfcedarcrest.com	
214-671-0414	

RE: Golf Course Management and Operations

Dear Ira,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/30/2023 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/29/2024 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 09/22/2023

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Ira Molayo
Ira Molayo (Sep 19, 2023 10:41 CDT)

Sep 19, 2023

Authorized Signature	Date
Ira Molayo	President
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Lashawnda Curtis
Sr. Contract Compliance Administrator
Office of Procurement
lashawnda.curtis@dallas.gov
214-671-9297

Danielle Thompson
Director, Office of Procurement Services

Carl

Assistant City Manager/Chief

Director, [Signature]
[Signature] (Sep 15, 2023 11:30 CDT)

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

23 1 4 9 8
RECEIVED

09/15/2023

2023 NOV -2 AM 8: 55

Tony Martinez Golf Management

CITY SECRETARY
DALLAS, TEXAS

Tony Martinez

2323 N Jim Miller Rd

Dallas, TX 75227

tony@tmgolfmanagement.com

214-670-8784

RE: Golf Course Management and Operations

Dear Tony,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/30/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/29/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 09/22/2023.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Tony Martinez
Tony Martinez (Sep 18, 2023 14:39 CDT)

Sep 18, 2023

Authorized Signature

Date

Tony Martinez

PGA Golf Professional Manger

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Lashawnda Curtis

Sr. Contract Compliance Administrator

Office of Procurement

lashawnda.curtis@dallas.gov

214-671-9297

Danielle Thompson
Director, Office of Procurement Services

Carl

Director,

Carl
Carl (Sep 18, 2023 14:39 CDT)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-1499

EFFECTIVE DATE

10/19/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2023 NOV -9 AM 11:39
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Oncor Electric Delivery Company Vendor No. 399181

Subject: Jefferson/Twelfth Connector Lane Diet/Removal from Jefferson Blvd to Twelfth St (PB17V990)

Lead Dept: Department of Public Works

Action Requested: Authorize a service agreement with Oncor Electric Delivery Company for removal of 9 street lights and underground secondary wire bore on Jefferson-Twelfth Connector from Jefferson Boulevard to Twelfth Street, in the amount of \$22,004.23. The requested action is related to Jefferson/Twelfth Connector Lane Diet/Removal from Jefferson Blvd to Twelfth St (PB17V990)

Contract Number: PBW-2023-00023230 Contract Term: 10/06/20233 to 12/31/2024

Background: Due to the 2017 Bond Program Jefferson/Twelfth Connector Lane Diet/Removal from Jefferson Boulevard to Twelfth Street (PB17V990) project, Oncor needs to remove 9 street lights and add an underground secondary wire bore before the median on the Jefferson-Twelfth Connector is removed.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V990	TGTN	4599	PB17V990	CX PBW-2023-00023230	\$22,004.23
						-	
						-	
Financing:						TOTAL:	\$22,004.233

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$22,004.23	%

HHT6P APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hatafi, P.E.
By Department Director

10/10/23
Date

Robert Perez
Robert Perez | Oct 19, 2023 16:31 CDT
By City Manager

Lawrence C. Collister
Lawrence C. Collister (Nov 9, 2023 11:27 CST)

Approved as to Form by City Attorney

11/09/23

Date

10/19/23

Date

23 1507

Memorandum

RECEIVED

2023 DEC 19 PM 3: 16



CITY OF DALLAS

DATE December 19, 2023

CITY SECRETARY
DALLAS, TEXAS

TO City Secretary
SUBJECT Correction to Administrative Action File Number 23-1507 dated November 13, 2023

Administrative Change Order Funding Section should read as follows:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE AND NO.	AMOUNT
0001	DFD	MA04	FIRF	3240 4310	EB17VG45	BON-2022-00019791	\$20,028.33

Please make the necessary corrections to the permanent record. Should you have questions, please contact Asia Price at 214-671-8891.

Thank you,

Jennifer Nicewander, Director (I)
Office of Bond & Construction Management

RG 12/20/23



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER

23-1507

EFFECTIVE DATE

Nov 13, 2023

INSTRUCTIONS

1. Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
2. The cumulative total of all change orders must not exceed 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5 for additional information and routing.
5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
2023 NOV 13 PM 3:47
CITY SECRETARY
DALLAS, TEXAS

VENDOR NAME: Imperial Construction, Inc. **VENDOR NUMBER:** VS0000069669

CONTRACT NAME: Fire Station N0. 41 Replacement **DEPARTMENT:** Bond & Const. Management

CONTRACT NUMBER: BON-2022-00019791 **CONTRACT TERMS:** 9/14/2022 to 12/25/2023

ACTION REQUESTED: Authorize Change Order #5, for an increase to the construction contract with Imperial Construction, Inc., in the amount \$20,028.33, from \$6,467,093.18, to \$6,487,121.51, with no change to the contract completion date of 12/25/2023.

BACKGROUND: **This Change Order consists of the following:**
On September 14, 2022, Resolution 22-1382 authorized a contract award to Imperial Construction, Inc. for the Fire Station 41 Replacement facility. This modification to the planned scope of work includes installation of a large, painted aluminum DFR logo sign, mounted at an exterior wall adjacent to the Public Entrance.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0001	DFD	MA04	FIRF	3210	EB17VG45	CX BON-2022-00019791
								\$
								\$
PROGRAM NO.:		EB17VG45		FINANCING:		General Fund		TOTAL: \$ 20,028.33

CHANGE ORDER DATA:	Change Order No.: 5	Original CR/AA No.: 22-1382	Original CR/AA Date: 9/14/2022	Original CR/AA Amount: \$ 6,155,000.00
	Total of Previous Change Orders: \$ 312,093.18		Previous Total Amount: \$ 6,467,093.18	
	Change Amount Including this Order: \$ 332,121.51	Total Amount Including this Order: \$ 6,487,121.51	Total Change Order Percentage: 5.40 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <u>Jennifer Nicewander</u> Jennifer Nicewander (Nov 13, 2023 14:22 CST)	Date Nov 13, 2023
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ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
231508
EFFECTIVE DATE
Nov 7, 2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2023 NOV 05 AM 11:56
 CITY SECRETARY
 DALLAS TEXAS

VENDOR NAME: Texas Standard Construction, LTD	VENDOR NUMBER: 508379
CONTRACT NAME: Change Order No. 1-Warranted Traffic Signal Installations October 2022	DEPARTMENT: Transportation
CONTRACT NUMBER: CX-TRN-2023-21054	CONTRACT TERMS: 2/8/2023 to 1/30/2024

ACTION REQUESTED:	To accept Change Order No. 1 and amend contract amount from \$826,160.07 to \$844,197.37
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BACKGROUND:	<p>This change order consists of the following:</p> <p>The Dallas City Council awarded a traffic signal construction contract to Texas Standard Signal Installations, Inc., on 2/8/2023, known as "Warranted Traffic Signal Installations October 2022 Group 1" for \$826,160.07. The contract specifies Four locations and is funded by A - Streets and Transportation (A), Capital projects Reimbursement and Transportation Special projects fund. The attached \$18,037.30 change order request results from the addition of required Materials, labor and equipment at Arapaho Rd. Exhibit A, C, D and Midway Rd Exhibit B</p>
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FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	1V22	TRN	VA40	TR01	4820	TP17VA40	CX-TRN-2023-21054	\$
	0556	TRN	W638	TR01	4820	TP20W638	CX-TRN-2023-21054	\$
	0761	TRN	W960	TR01	4820	TP22W960	CX-TRN-2023-21054	\$
PROGRAM NO.:		PB17VA28		FINANCING:		TOTAL:		\$ 18,037.30

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 23-242	Original CR/AA Date: 2/8/2023	Original CR/AA Amount: \$ 826,160.07
	Total of Previous Change Orders: \$ 0		Previous Total Amount: \$ 826,160.07	
	Change Amount Including this Order: \$ 844,197.37	Total Amount Including this Order: \$ 844,197.37	Total Change Order Percentage: 2.18 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <u>g a khankarli</u> g a khankarli (Nov 7, 2023 17:19 CST)	Date Nov 7, 2023
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Srinivasa Veeramallu

Nov 5, 2023



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
231509

EFFECTIVE DATE
11/16/2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2023 NOV 16 PM 2:07

VENDOR NAME: Estrada Concrete Company, LLC VENDOR NUMBER: VC28405

CONTRACT NAME: Alley Reconstruction Group 17-1488 DEPARTMENT: Department of Public Works

CONTRACT NUMBER: PBW-2022-00019604-1 CONTRACT TERMS: 06/28/2024 to 09/31/2024

ACTION REQUESTED: Authorize Change Order No. 2 to the construction contract with Estrada Concrete Company, LLC, in an amount not to exceed \$45,988.11 increasing the contract's total amount from \$2,363,597.20 to \$2,409,585.31. Also, authorize to extend the term of the contract to September 31, 2024.

BACKGROUND: **This change order consists of the following:**
1. During construction in Brook valley Ln (PB170001), it was decided to construct an additional curb inlet recommended on the plans to improve the drainage system and reduce runoff overflow to downstream inlets. This change order includes a 14-foot inlet, associated pipe connections, lateral pipe, and removal and replacement of a fence.
2. Also, during construction in Knight alley (HOEQ0059), staff was informed that a masonry wall that supports the backyard of a private property adjacent to the project had been constructed prior to the beginning of construction. The masonry retaining wall required that the plan retaining wall to be revised by the Engineer of Record to a taller and thicker retaining wall. This change order also compensates the contractor for the cost of the new retaining wall and associated pavement thickening in accordance with Plan Revision 1.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	W926	AREC	4510	PB170001	CX PBW-2022-00019604-1	\$ 18,095.00
1V22	PBW	W929	AREC	4510	HOEQ0059	CX PBW-2022-00019604-1	\$ 27,893.11
PROGRAM NO.:		PB170001 HOEQ0059	FINANCING:		Street and Transportation (A) Fund Street and Transportation (A) Fund		TOTAL: \$ 45,988.11

CHANGE ORDER DATA:	Change Order No.: 2	Original CR/AA No.: 22-1607	Original CR/AA Date: 10/26/2022	Original CR/AA Amount: \$ 2,363,597.20
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 2,363,597.20	
	Change Amount Including this Order: \$ 45,988.11	Total Amount Including this Order: \$ 2,409,585.31	Total Change Order Percentage: 1.95 %	

T&P [Signature] HH

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director: Ali Hatefi, P. E., CFM *Tina Richardson* for Date 11/16/2023

[Signature] 11/16/23



City of Dallas

ADMINISTRATIVE CHANGE ORDER

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
231510
EFFECTIVE DATE
Nov 17, 2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2023 NOV 17 AM 9:58
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Gibson & Associates, Inc. **VENDOR NUMBER:** 230445

CONTRACT NAME: Union Bikeway Connector Project **DEPARTMENT:** TRN

CONTRACT NUMBER: TRN-2022-00018263 **CONTRACT TERMS:** 186 Working Days to 256 Working Days

ACTION REQUESTED: Authorize Change Order No. 4 to add additional costs for the relocation of the signal cabinet to the approved location for compliance with City code, repair brick pavers @ Nowitzki & Field, revise pavement marking dimensions, and 70 day time extension is for City caused delays to contractor for scheduled work days in the vicinity of ongoing development within project limits, where contractor could not complete scheduled tasks for several work items.

BACKGROUND: This change order consists of the following:
 1.) Removal and reinstall of traffic signal cabinet +\$11,634.00
 2.) Add 70 working days

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0791	TRN	W660	HIBT	4599	BIKELANES	CX TRN-2022-00018263	\$ 11,634.00
							\$
							\$
PROGRAM NO.:		FINANCING:		TOTAL:		\$ 11,634.00	

CHANGE ORDER DATA:	Change Order No.: 4	Original CR/AA No.: 22-0797	Original CR/AA Date: 05-25-2022	Original CR/AA Amount: \$ 1,015,842.45
	Total of Previous Change Orders: \$ 61,136.60		Previous Total Amount: \$ 1,076,979.05	
	Change Amount Including this Order: \$ 76,770.60	Total Amount Including this Order: \$ 1,091,613.05	Total Change Order Percentage: 7.4588 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director
g a khankarli

g a khankarli
 g a khankarli (Nov 17, 2023 05:18 CST)

g a khankarli
 11/17/23

Date
Nov 17, 2023



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER

231511

EFFECTIVE DATE

Nov 15, 2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 NOV 20 AM 10:06
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME:	HCBeck Ltd.						VENDOR NUMBER:	VS000015084									
CONTRACT NAME:	Carpenter Park						DEPARTMENT	Park and Recreation Department									
CONTRACT NUMBER:	PKR-2020-00013642						CONTRACT TERMS:	304		N/A		to		N/A			
ACTION REQUESTED:	Increase construction contract in the amount of \$3,242.00																
BACKGROUND :	This change order consists of the following: Overhead and Profit which was not previously included on change order #4 to modify the exterior of the existing building at 312 Harwood Street to create accessible ADA access for Park and Recreation Department employees.																
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>				<i>AMOUNT</i>						
	0530	PKR	7087	DWTN	4599	PK17VB03	PKR-2020-00013642				\$ 3,242.00.00						
											\$						
											\$						
	PROGRAM NO.:		PK17VB03		FINANCING:		Capital Gifts, Donation, and Development Fund				TOTAL:		\$ 3242.00				
CHANGE ORDER DATA:	Change Order No.:		5		Original CR/AA No.:		CC 20-1020		Original CR/AA Date:		6/24/20		Original CR/AA Amount:		\$ 15,221,273.00		
	Total of Previous Change Orders:						\$ 288,524.68			Previous Total Amount:						\$ 15,509,797.68	
	Change Amount Including this Order:						\$ 291,766.68			Total Amount Including this Order:			\$ 15,513,039.68			Total Change Order Percentage:	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director John Jenkins John Jenkins (Nov 15, 2023 10:36 CST) Date **Nov 15, 2023**

By Park and Recreation Board President, Anwar Agarwal [Signature] Arun Agarwal (Nov 15, 2023 15:13 CST) Date **Nov 15, 2023**

By Interim Park and Recreation Board Secretary, Yesenia Valdez Yesenia Valdez - Interim (Nov 15, 2023 15:45 CST) Date **Nov 15, 2023**

[Signature] 8/23/23 Kaitlin Casum 11/14/2023



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
231512
EFFECTIVE DATE
November 8, 2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2023 NOV 9 AM 11:02
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: A. S. Con., Inc.	VENDOR NUMBER: 261853
CONTRACT NAME: Crawford Memorial Artwork installation, Phase 1A	DEPARTMENT: PKR
CONTRACT NUMBER: PKR-2023-00021966	CONTRACT TERMS: 08/01/2023 to 12/31/2023

ACTION REQUESTED:	Increase the construction contract in the amount of \$12,260.00
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BACKGROUND:	This change order consists of the following: Increased length of sidewalk (approx. 70 square yards) due to re-orientation of the table and providing ADA path to another table.
--------------------	---

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V00	PKR	VB15	RFSI	4599	PK17VB15	PKR-2023-00021966
								\$
								\$
	PROGRAM NO.:		PK17VB15	FINANCING:		2017 Bond Funds		TOTAL: \$ 12,260.00

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 23-0816	Original CR/AA Date: 07/02/2023	Original CR/AA Amount: \$ 205,325.00
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 205,325.00	
	Change Amount Including this Order: \$ 12,260.00	Total Amount Including this Order: \$ 217,585.00	Total Change Order Percentage: 5.97 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Park Board President	Date 11/28/23
By Department Director <i>John Jenkins</i> John Jenkins (Nov 8, 2023 00:52 CST)	Date Nov 8, 2023

John Jenkins
10/25/2023

Kaitlin Casum
10/30/2023

[Signature]
Interim Secretary



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
231513
EFFECTIVE DATE
Nov 28, 2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2023 NOV 29 PM 2:40
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: North Rock Construction	VENDOR NUMBER: VC20643
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CONTRACT NAME: White Rock Lake Trail- Bath House to Winfrey Point	DEPARTMENT: PKR
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CONTRACT NUMBER: PKR-2021-00016702	CONTRACT TERMS: 18/10/2021 to 12/31/2023
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ACTION REQUESTED:	Increase the construction contract in the amount of \$73,728.02
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BACKGROUND:	<p>This change order consists of the following: Remove 24 of 10" dia bollards along the gate entries at E. Lawther Drive and replace with the collapsible bollards and Knox pad locks per the Fire Department's request and requirements.</p>
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FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V00	PKR	VB13	HIBT	4599	PK17VB13	PKR-2021-00016702
								\$
								\$
PROGRAM NO.:		PK17VB13		FINANCING:		2017 Bond Funds		TOTAL: \$ 73,728.02




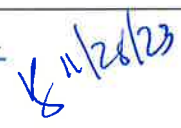
CHANGE ORDER DATA:	Change Order No: 4	Original CR/AA No.: 21-1387	Original CR/AA Date: 09/09/2021	Original CR/AA Amount: \$ 2,423,330.90
	Total of Previous Change Orders: \$ 132,050.14		Previous Total Amount: \$ 2,555,381.04	
	Change Amount Including this Order: \$ 73,728.02	Total Amount Including this Order: \$ 2,629,109.06	Total Change Order Percentage: 8.49 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Park Board President  <small>Arun Agarwal (Nov 28, 2023 10:36 CST)</small>	Date Nov 28, 2023
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By Department Director  <small>John Jenkins (Nov 28, 2023 02:15 CST)</small>	Date Nov 28, 2023
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 10/25/2023
 10/30/2023
 Yesenia Valdez - Interim (Nov 28, 2023 11:28 CST)
 11/28/23
 Nov 28, 2023



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236444

EFFECTIVE DATE

10/05/2023

RECEIVED
 23 NOV - 1 AM 9:32
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Texas Department of State Health Services (TXDSHS) Supplier No. N/A

Subject: Memorandum of Agreements for CHEMPACK Program

Lead Dept: Dallas Fire-Rescue Department

Action Requested: Approval of the memorandum of agreements between TXDSHS and the City of Dallas under the oversight of Dallas Fire-Rescue Department for the CHEMPACK containers placed at designated locations: **DFR Training Center.**

Contract Number:	HHS001395100012- Fire Training Center	Contract Term:	September 1, 2023	to	August 31, 2028
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Background: The initial CHEMPACK (Chemical Hazards Emergency Medical Management Packages) authorized on 2/23/2005 was under OEM management as a division of Fire Department. This action authorizes the new MOAs from TXDHHS for the locations under the oversight of Dallas Fire-Rescue Dept who is also equipped to rapid deploy in an emergency to administer the live-saving antidotes and save lives.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis
Dominique Artis (Oct 5, 2023 16:13 CDT)
By Department Director

Oct 5, 2023
Date

Don Knight
Approved as to Form by City Attorney
Oct 6, 2023
Date

Jon Fortune
Jon Fortune (Oct 5, 2023 18:03 CDT)
By City Manager

Oct 5, 2023
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236445

EFFECTIVE DATE

10/05/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Texas Department of State Health Services (TXDSHS) Supplier No. N/A

Subject: Memorandum of Agreements for CHEMPACK Program

Lead Dept: Dallas Fire-Rescue Department

Action Requested: Approval of the memorandum of agreements between TXDSHS and the City of Dallas under the oversight of Dallas Fire-Rescue Department for the CHEMPACK containers placed at designated locations: **DPD's SW Service Center.**

Contract Number:	HHS001395100013-DPD SW Service Ctr	Contract Term:	September 1, 2023	to	August 31, 2028
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Background: The initial CHEMPACK (Chemical Hazards Emergency Medical Management Packages) authorized on 2/23/2005 was under OEM management as a division of Fire Department. This action authorizes the new MOAs from TXDHHS for the locations under the oversight of Dallas Fire-Rescue Dept who is also equipped to rapid deploy in an emergency to administer the live-saving antidotes and save lives.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis
Dominique Artis (Oct 5, 2023 16:12 CDT)
By Department Director

Oct 5, 2023
Date

Don Knight
Approved as to Form by City Attorney
Oct 6, 2023
Date

Jon Fortune
Jon Fortune (Oct 5, 2023 18:03 CDT)
By City Manager

Oct 5, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236446

EFFECTIVE DATE

10/05/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV - 1 AM 11:49
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Texas Department of State Health Services (TXDSHS) Supplier No. N/A

Subject: Memorandum of Agreements for CHEMPACK Program

Lead Dept: Dallas Fire-Rescue Department

Action Requested: Approval of the memorandum of agreements between TXDSHS and the City of Dallas under the oversight of Dallas Fire-Rescue Department for the CHEMPACK containers placed at designated locations: **Fire Station #10.**

Contract Number:	HHS001395100014-FS #10	Contract Term:	September 1, 2023	to	August 31, 2028
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Background: The initial CHEMPACK (Chemical Hazards Emergency Medical Management Packages) authorized on 2/23/2005 was under OEM management as a division of Fire Department. This action authorizes the new MOAs from TXDHHS for the locations under the oversight of Dallas Fire-Rescue Dept who is also equipped to rapid deploy in an emergency to administer the live-saving antidotes and save lives.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis
Dominique Artis (Oct 5, 2023 16:26 CDT)
By Department Director

Oct 5, 2023
Date

Don Knight
Approved as to Form by City Attorney
Oct 6, 2023
Date

Jon Fortuna
Jon Fortuna (Oct 5, 2023 18:02 CDT)
By City Manager

Oct 5, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236447

EFFECTIVE DATE

10/05/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV -1 AM 9:32
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Texas Department of State Health Services (TXDSHS) Supplier No. N/A

Subject: Memorandum of Agreements for CHEMPACK Program

Lead Dept: Dallas Fire-Rescue Department

Action Requested: Approval of the memorandum of agreements between TXDSHS and the City of Dallas under the oversight of Dallas Fire-Rescue Department for the CHEMPACK containers placed at designated locations: **Fire Station # 48.**

Contract Number:	HHS001395100015-FS#48	Contract Term:	September 1, 2023	to	August 31, 2028
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Background: The initial CHEMPACK (Chemical Hazards Emergency Medical Management Packages) authorized on 2/23/2005 was under OEM management as a division of Fire Department. This action authorizes the new MOAs from TXDHHS for the locations under the oversight of Dallas Fire-Rescue Dept who is also equipped to rapid deploy in an emergency to administer the live-saving antidotes and save lives.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis Oct 5, 2023
By Department Director Date

Don Knight Oct 6, 2023
Approved as to Form by City Attorney Date

Jon Fortune Oct 5, 2023
Jon Fortune (Oct 5, 2023 18:02 CDT) Date
By City Manager



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236448

EFFECTIVE DATE

Oct 27, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV - 1 AM 10:58
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **Cara Mia Theatre Co.** Supplier No. 357327

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present multi-cultural (primarily Latinx-centered) performances and workshops as directed by the Office of Arts and Culture to teach cultural pride and the arts to adults, children, and families. The 60-minute family-friendly shows are bilingual, educational, support TEKS metrics, and celebrate culture. Consultant shall also provide workshops in Playwriting, Visual Art, Drama, Mask Making for Theatre, Big Puppets, Sculpture, Acting with Mexican Folk Masks, and Mexican Arts and Crafts teaching creativity and life skills through a cultural lens, and Ballet Folklorico. Workshops, and performances are for audiences ages 6 and up. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00022946 (CR-00026514) Contract Term: 11/3/2023 to 10/31/2024

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$10,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUBs in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00022946	\$10,000.00
							\$0.00
Financing:						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 27, 2023 14:13 CDT)
 By Department Director

Oct 27, 2023
 Date

Stephen McFayden
 Approved as to Form by City Attorney

Oct 30, 2023
 Date

Oct 27, 2023
 By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236449

EFFECTIVE DATE

Oct 27, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV - 1 AM 11:10
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: ANITA N. MARTINEZ BALLETT FOLKLORICO INC. Supplier No. 269236

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present dance performances and workshops as directed by the Office of Arts and Culture. Performances and workshops are based on the principles of the traditional Mexican Dance technique. This includes general stage work based on the needs of the performances or of a specific repertoire representative of individual Mexican states. For workshops we take into consideration the skill level by age groups. Performances and bilingual workshops are available to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00022946 (CR-00026509) Contract Term: 11/3/2023 to 10/31/2024

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$20,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbllsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUBs in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00022946	\$20,000.00	
						-	\$0.00	
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 27, 2023 14:12 CDT)
By Department Director

Oct 27, 2023
Date

Stephan McFayden
Approved as to Form by City Attorney

Oct 30, 2023
Date

By City Manager
Oct 27, 2023
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236484

EFFECTIVE DATE

Aug 14, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 23 NOV - 1 AM 10:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Stephen Hallum Supplier No. VC25335

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation Department

Action Requested: Authorize a contract fee instructor agreement with Stephen Hallum. The vendor will provide basketball instruction services to the citizens of Dallas.
Contact: Christi Giles-Reed 214-670-8707

Contract Number:	PKR-2023-00022784	Contract Term:	NTP	to	09/30/2024
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Background: Contract Fee Instructor will provide leisure, sport, and/or health and wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022784	70-30 Split
							-	\$0.00
							-	\$0.00
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

CR
Crystal Ross (Aug 10, 2023 14:51 CDT)
By Department Director

Aug 10, 2023
Date

Matthew Green
Matthew Green (Oct 16, 2023 15:25 CDT)
Approved as to Form by City Attorney MRG Date

OA
OA

Carl
By City Manager Date
Aug 14, 2023



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236485

EFFECTIVE DATE

Aug 14, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 AUG -1 AM 10:54
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Hui-Hua Chen Garrard Supplier No. VS0000027368

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation Department

Action Requested: Authorize a contract fee instructor agreement with Hui-Hua Garrard. The vendor will provide table tennis instruction services to the citizens of Dallas.
Contact: Christi Giles-Reed 214-670-8707

Contract Number:	PKR-2023-00022780	Contract Term:	NTP	to	09/30/2024
------------------	-------------------	----------------	-----	----	------------

Background: Contract Fee Instructor will provide leisure, sport, and/or health and wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022780	70-30 Split
							-	\$0.00	
							-	\$0.00	
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					0.00		0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Crystal Ross
Crystal Ross (Aug 10, 2023 12:14 CDT)
By Department Director

Aug 10, 2023
Date

Matthew Green
Matthew Green (Oct 16, 2023 15:26 CDT)
Approved as to Form by City Attorney

Oct 16, 2023
Date

OA
OA

Carl
By City Manager

Aug 14, 2023
Date

MRG



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236486

EFFECTIVE DATE

Sep 27, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV - 1 AM 11:30
CITY SECRETARY'S
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Lakewood Trails Neighborhood Association Supplier No. N/A

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Lakewood Trails Neighborhood Association to pick up litter and debris as well as plant and maintain areas along the SoPac Trail, to include the respite at Santa Barbara and Abbey Ct.
Department. Contact Tamara Aquino (214)670-8281

Contract Number: PKR-2023-00022942 Contract Term: 11/18/2023 to 11/17/2024

Background: The Lakewood Trails Neighborhood Association is a volunteer organization formed to support, maintain, and beautify the parks and trails. This organization has helped make enhancements to the trail and wishes to continue to do so.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022942	\$0.00
							-	\$0.00	
							-	\$0.00	
	Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
					0.00		0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Sep 26, 2023
Date

Molly P. Ward
Approved as to Form by City Attorney

Sep 28, 2023
Date

OA

Carl

Sep 27, 2023

By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23 6 4 8 7

EFFECTIVE DATE

Nov 1, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
2023 NOV - 1 PM 3:13
CITY SECRETARIAL
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: NICOL SCALES, LP Supplier No. VC26718

Subject: Scale Repair and Maintenance

Lead Dept: SAN

Action Requested: Authorize the deletion and replacement of the term of this Contract shall be for a term of three (3) years, commencing on **September 13, 2023**, and terminating on **September 12, 2026**, unless sooner terminated in accordance with the provisions of this Contract

Contract Number: SAN-2023-00020726 Contract Term: September 13, 2023 to September 12, 2026

Background: On the 13th of September 2023, the City Manager authorized the execution of a service price agreement with Nicol Scales L.P, (VC26718), for scale repair and maintenance for weigh stations for the Department of Sanitation Services for a term of three years, in the estimated amount of \$607,722.50

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					-		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Oct 31, 2023 Date

Stephen T. Freeland
Approved as to Form by City Attorney Nov 1, 2023 Date

[Signature]
By City Manager Nov 1, 2023 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236488

EFFECTIVE DATE

Nov 1, 2023

1. Place an "X" in the appropriate box for the approval of:

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 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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RECEIVED
 2023 NOV - 1 PM 4:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: IT Cadre, LLC Supplier No. VC24325

Subject: Accounts Payable Process Deep Dive Visualization

Lead Dept: City Controller's Office (CCO)

Action Requested: Authorize a one-year cooperative purchasing agreement through the General Services Administrative cooperative agreement, for the purchase of visualization engineering services on the citywide accounts payable process.

Contract Number: CCO-2023-00022636 Contract Term: 11/1/2023 to 10/31/2024

Background: On June 28, 2023, council awarded the contract to upgrade the City's Advantage Financial System. In preparation for the upgrade, CCO is interested in having an IT engineering firm, with existing knowledge of the City's IT application landscape, to review the current citywide accounts payable process and recommend improvements that can be implemented during software upgrade based on new capabilities that are available in the latest version of Advantage.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1664	TECH	3070	N/A	CX CCO-2023-00022636	\$97,965.60
							\$0.00
							\$0.00
Financing: Data Services Fund						TOTAL:	\$97,965.60

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shari Kowalski Jul 14, 2023

Stephen T. Freeland Nov 1, 2023
Stephen T. Freeland (Nov 1, 2023 09:21 CDT)

By Department Director Date
[Signature] Nov 1, 2023
 By City Manager Date

Approved as to Form by City Attorney Date
[Signature] Nov 1, 2023



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236489

EFFECTIVE DATE

Oct 10, 2023

RECEIVED
2023 NOV -1 PM 4:39
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JQ Infrastructure, LLC Supplier No. 517892

Subject: Park in the Cedars - Structural Engineering

Lead Dept: PKR - Park and Recreation

Action Requested: Authorize a professional services contract with JQ Infrastructure, LLC for structural engineering services for a new park pavilion for Park in the Cedars. Structural design includes foundation, structural framing and attachment of sunscreen panels.

Contract Number: PKR-2023-00022906 Contract Term: NTP to 3/31/2024

Background: A Request for Qualification (RFQ) for Professional Consultants in Various Disciplines for Park and Facility Projects (CI223-PKR-2090) was received on February 24, 2023. Based upon the project needs, JQ Infrastructure, LLC was selected as the appropriate structural engineering firm for the project scope.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VK93	STMP	4111	PK17VK93	- PKR-2022-00022906	\$6,525.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$6,525.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				6,525.00		6,525.00	%

RWJ 8/30/23 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

8/30/23
Date

Christine Lanners
Christine Lanners (Oct 31, 2023 14:05 CDT)

Oct 31, 2023
Date

Approved as to Form by City Attorney

Carl

Oct 10, 2023

By City Manager

Date

8/30/2023



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236490

EFFECTIVE DATE

Oct 27, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 OCT -2 AM 10:29
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **BOMBAZO DFW INCORPORATED** Supplier No. VC26052

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in music performance, dance, music education, senior movement, literary/spoken word, and Bomba STEAM and mindfulness. Workshops will cover Bomba dance and drums as well as Plena music and dance and education on the history and purpose of this music. Senior movement includes a rhythmic but gentle warm-up and stretch followed by movement activities that can all be done while seated. During performances musicians and dancers will perform different types of Bomba and Plena songs. Consultant will also provide storytelling through Bomba y Plena. These workshops will be conducted in Spanish only. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2023-00022946 (CR-00026513)	Contract Term:	11/9/2023	to	10/31/2024
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$8,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00022946	\$8,500.00	
						-	\$0.00	
Financing:							TOTAL:	\$8,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00			%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 27, 2023 14:08 CDT)

Oct 27, 2023

Stephen McFayden

Oct 30, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

Oct 27, 2023

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236491

EFFECTIVE DATE

Oct 31, 2023

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2023 OCT -2 AM 10:58

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **PRISM MOVEMENT THEATER** Supplier No. VS93852

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in dance and theater/acting. visual arts. Consultant's workshops will include introduction to Capoeira, Hip Hop, Tai Chi, Stage Combat, Juggling, Playwriting, and Puppetry. Consultant's performances will be comprised of various plays, miming, clowning, puppetry, creative writing, and more. Consultant shall also provide senior workshops that will improve communication skills, self-expression, and concentration. Services are available for seniors, adults and youth six years to twelve years of age. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00022946 (CR-00026543) Contract Term: 11/2/2023 to 10/31/2024

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$7,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00022946	\$7,500.00	
Financing:							TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 26, 2023 09:46 CDT)
By Department Director

Oct 26, 2023
Date

Hannah Minton (Nov 1, 2023 15:09 CDT)
Approved as to Form by City Attorney

Nov 1, 2023
Date

Oct 31, 2023
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236492

EFFECTIVE DATE

Oct 25, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV -2 AM 10:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Robert "Bert" Williams Supplier No. VS0000071199

Subject: Track and Field Timing and Officiating Services

Lead Dept: Park and Recreation

Action Requested: Authorize ratification of outstanding invoices totaling the amount of \$ 8,737.64 for services provided July 2023 for the TAAF Regional Track Meet. Services were provided on 7/13/2023 – 7/15/2023.

Contract Number:	PKR-2024-00023399	Contract Term:	07/13/2023	to	07/15/2023	7/12/2024
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Background: Robert "Bert" Williams is a former Olympic athlete and has served as certified track and field official and timing service provider for over 25 years across the state of Texas. Mr. Williams has provided services at events such as the USA Track and Field Jr. Olympics and the TAAF State Games of Texas. Mr. Williams is currently the official track and field timer for Dallas ISD and also provides service to Plano, Richardson, Lancaster and Arlington school districts as well.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A:CM-KM

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5061		3099		PKR-2024-00023399	\$ 8,737.64
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$8,737.64

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					-		%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 25, 2023 08:53 CDT)
By Department Director

Oct 25, 2023
Date

Rory McAnally
Approved as to Form by City Attorney
Date

Nov 2, 2023
Date

[Signature]
By City Manager
Date

Oct 25, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23 6 4 9 3

EFFECTIVE DATE

Nov 1, 2023

AS

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CITY SECRETARY
DALLAS, TEXAS
2023 NOV -2 AM 11:29

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Homeward Bound, Inc. Supplier No. 359492

Subject: Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Homeward Bound, Inc. to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for FY 23-24. Not to exceed \$5,000.

Contract Number: ATT-2024-00023356 Contract Term: 9/30/2023 to 9/29/2024

Background: On September 27, 2023, City Council by Resolution No. 23-1368, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$371,117.00 for year one of the five-year project period, for expansion of substance use disorder (SUD) treatment and recovery support services in the existing South Dallas Drug Court (SDDC) for the period September 30, 2023, through September 29, 2024. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination. Homeward Bound, Inc. will provide recovery support services to program participants in the SDDC as outlined in the engagement letter attached to the subrecipient agreement. Not to exceed \$5,000.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F749	ATT	677V		3070		MASC ATT-2024-00023356	\$5,000.00
						-	
						-	
Financing:						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 1, 2023 10:03 CDT)
By Department Director

Nov 1, 2023
Date

Ashley Stockton
Ashley Stockton (Nov 2, 2023 10:50 CDT)
Approved as to Form by City Attorney

Nov 2, 2023
Date

tc broadnax
tc broadnax (Nov 1, 2023 13:32 CDT)
By City Manager

Nov 1, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236494

EFFECTIVE DATE

Oct 24, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement, interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV -2 AM 11:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Raba Kistner, Inc. Supplier No. VS0000074591

Subject: Bachman Lake Skate Park - Construction Materials Testing

Lead Dept: Park and Recreation Department

Action Requested: Authorize a Professional service contract with Raba Kistner, Inc for soils testing, concrete and shotcrete strength testing, and reinforcing steel and structural inspection, in the amount of \$99,987.38

Contract Number: PKR-2023-00023284 Contract Term: NA to

Background: ON JUNE 28, 2022 DWU SOLICITED A REQUEST FOR PROPOSALS FOR 2022 CONSTRUCTION MATERIAL TESTING SERVICES CIZ-DWU-22309E. THIS PROPOSAL IS FROM A MOST QUALIFIED PROPOSER BASED ON SIMPLE PROJECT PROCESS PER AD 4-05 TO PROVIDE CONSTRUCTION MATERIALS TESTING SERVICES FOR THIS PROJECT.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB11	RFSI	4111	PK17VB11	PKR-2023-00023284	\$0.00 99,987.38
							\$0.00 KE
							\$0.00
Financing: 2017 Bond Funds						TOTAL:	\$99,987.38

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
				\$0.00		\$0.00	%

RTW 9/20/23 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 24, 2023 08:34 CDT)
By Department Director

Oct 24, 2023
Date

Christine Lanners
Christine Lanners (Nov 2, 2023 09:43 CDT)
Approved as to Form by City Attorney

Nov 2, 2023
Date

Carl
Oct 24, 2023
By City Manager Date

Kaitlin Casum 10/19/2023



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236495

EFFECTIVE DATE

Oct 14, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV -2 PM 12: 07
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Wiss, Janney, Elstner Associates, Inc.	Vendor No.	VS0000008500
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Subject: Supplemental Agreement No. 7 – Bridge Management Program

Lead Dept: PBW

Action Requested: Authorize Supplemental Agreement No. 7 to the Wiss, Janney, Elstner, Associates, Inc. engineering contract to extend the contract expiration date one-year to November 5, 2024. This is a zero-dollar supplemental agreement to continue developing the Bridge Management Program in support of the Infrastructure Management Plan (IMP) and will not increase the contract amount

Contract Number:	CX-PBW-2020-00014216	Contract Term:	11/6/2023	to	11/5/2024
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Background: On September 23, 2020, Council Resolution No. 20-1406 authorized an engineering services contract with Wiss, Janney, Elstner Associates, Inc. (WJE) to develop a Bridge Management Program in support of the Infrastructure Management (IMP) Plan and to provide design and construction services on minor bridge repair projects. On November 9, 2021, Administrative Action No. 20-6214 Authorized Supplemental Agreement No. 1 to the engineering services contract with WJE for emergency design services of the Belt Line Bridge. On June 9, 2021, Council Resolution 21-0989 authorized Supplemental Agreement No.2. to the engineering services contract with WJE for emergency design services of the Fitzhugh Bridge. On Aug 9,2021, Administrative Action 21-6057 authorized an extension of the contract to Nov. 5, 2022, by Supplemental Agreement #3. Council Resolution 22-0138 was authorized on January 12, 2022 by Supplemental Agreement No. 4. On November 14, 2022, Administrative Action 22-6550 authorized an extension of the contract to Nov. 5, 2023, by Supplemental Agreement #5. Council Resolution 23-0294 was authorized on February 22, 2023 by Supplemental Agreement No. 6. This Action will authorize Supplemental Agreement No. 7 to extend the WJE engineering contract expiration date one-year to November 5, 2024.

HUB Check
 appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	7	20-1406	9/23/2020	\$226,611.00	\$1,066,310	\$1,292,921.00	82.47%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236496

EFFECTIVE DATE

Nov 2, 2023

AS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV -2 PM 3:35
 CITY SECRETARY
 DALLAS, TX

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Soul's Harbor, Inc.	Supplier No.	VS0000052577
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Subject:	Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)
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Lead Dept:	City Attorney's Office
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Action Requested:	Authorize a contract between the City of Dallas and Soul's Harbor, Inc. to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for FY 23-24. Not to exceed \$31,000.
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Contract Number:	ATT-2024-00023357	Contract Term:	9/30/2023	to	9/29/2024
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Background: On September 27, 2023, City Council by Resolution No. 23-1368, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$371,117.00 for year one of the five-year project period, for expansion of substance use disorder (SUD) treatment and recovery support services in the existing South Dallas Drug Court (SDDC) for the period September 30, 2023, through September 29, 2024. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination. Soul's Harbor, Inc. will provide recovery support services to program participants in the SDDC as outlined in the engagement letter attached to the subrecipient agreement. Not to exceed \$31,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	F749	ATT	677V		3070		MASC ATT-2024-00023357	\$31,000.00
							-	
							-	
Financing:							TOTAL:	\$31,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 2, 2023 11:53 CDT)
By Department Director

Nov 2, 2023
Date

Ashley Stockton
Ashley Stockton (Nov 2, 2023 14:10 CDT)
Approved as to Form by City Attorney

Nov 2, 2023
Date

tc broadnax
tc broadnax (Nov 2, 2023 13:43 CDT)
By City Manager

Nov 2, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236497

EFFECTIVE DATE

08/02/2023

RECEIVED
2023 NOV - PH 4:09
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Participation Application
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TEXAS STATE LIBRARY AND ARCHIVES COMMISSION Supplier No. VS*25509

Subject: ILL LENDING REIMBURSEMENT 2023

Lead Dept: LIBRARY

Action Requested: AUTHORIZATION PARTICIPATION IN AND EXECUTION OF PARTICIPATION APPLICATION FOR THE TEXAS STATE LIBRARY AND ARCHIVES COMMISSION'S (TSLAC) 2023 INTERLIBRARY LOAN LENDING (ILL) REIMBURSEMENT PROGRAM.

Contract Number: LIB-2023-00022775 Contract Term: N/A to N/A

Background: THE LIBRARY PARTICIPATES IN THE ANNUAL TSLAC ILL PROGRAM WHICH ALLOWS OTHER TEXAS LIBRARY PATRONS TO BORROW DALLAS PUBLIC OWNED MATERIALS. TEXAS LIBRARIES WHO LEND A MINIMUM OF 24 ITEMS ANNUALLY ARE ELIGIBLE FOR REIMBURSEMENT OF ASSOCIATED COSTS FOR PROCESSING LOAN REQUESTS.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


M.J. Giudice
MJ Giudice (Jul 30, 2023 07:27 CDT)
By Department Director

Date

Ashley Stockton
Ashley Stockton (Nov 2, 2023 10:52 CDT)
Approved as to Form by City Attorney

Date

[Signature]
08/02/23
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 236498
	See Administrative Directive 4-05 for additional guidelines and routing.	EFFECTIVE DATE
	File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	October 27, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 OCT -2 PM 4:5
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Tirya Kemp	Supplier No. n/a
---------------------------	------------------

Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$60,000 (\$30,000 in HOME funds, \$30,000 in CDBG funds). Funds have been appropriated by FY 2022-23 HUD Consolidated Plan Budget approved on June 22, 2022 by Council Resolution 22-1024.

Contract Number:	HOU-2024-00023447	Contract Term:	10/31/2023	to	10/31/2038
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Background: Ms. Kemp was approved for purchase of property at 10234 Red Maple Dr. using HOME funds (\$30,000.00) and CDBG funds (\$30,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 23-0278 on February 22, 2023 to provide homebuyer assistance to households with income at or below 80% of the AMI. Funding has been appropriated under a prior Resolution.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
HM21	HOU	519F		3101	DHAP	-	30,000.00
CD21	HOU	504F		3101	DHAP	-	30,000.00
						-	0.00
Financing:						TOTAL:	60,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

Uty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Cynthia Rogers-Ellickson
 Cynthia Rogers-Ellickson (Oct 27, 2023 09:07 CDT)
 By Department Director

Oct 27, 2023
 Date

Marissa Hines
 Approved as to Form by City Attorney MH
 Oct 27, 2023
 Date

Majed Al-Ghafry
 Majed Al-Ghafry (Oct 27, 2023 09:35 CDT)
 By City Manager

Oct 27, 2023
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236499

EFFECTIVE DATE

Nov 1, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV -3 AM 9:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Presidio Networked Solutions Group, LLA Supplier No. VS0000012547

Subject: Single Sign On & Conversion of Audio Files

Lead Dept: Information & Technology Services

Action Requested: Authorize a one-year service agreement to complete Single Sign-On and conversion of audio files for the Enterprise Contact Center (ECC), pursuant to the Texas Department of Information Resources Cooperative Agreement DIR-TSO-4167.

Contract Number: DSV-2023-00022828 Contract Term: 09/01/2023 to 08/31/2024

Background: This agreement would allow for the completion of Single Sign-On for the Enterprise Contact Call Center system. This feature allows users access one application and then securely access other authorized applications without having to resupply their user credentials. This agreement will also allow users to transcribe audio files from English to Spanish.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1510		3070		DSV-2023-00022828	\$66,150.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$66,150.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
 Shelia Robinson (Aug 4, 2023 12:42 CDT)

By Department Director

Date

Anna Lamberti Holmes
 Anna Lamberti Holmes (Nov 2, 2023 17:11 CDT)

Nov 2, 2023

Approved as to Form by City Attorney

Date

Nov 1, 2023

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236500

EFFECTIVE DATE

10/30/2023

RECEIVED
2023 NOV -3 PM
CITY SECRETARY'S
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Texas A&M Engineering Extension Service (TEEX) Supplier No. N/A

Subject: Memorandum of Understanding

Lead Dept: Dallas Fire-Rescue Department

Action Requested: Approval of the Memorandum of Understanding (MOU) between TEEX and City of Dallas through Dallas Fire-Rescue Department (DFR).

Contract Number:	47-102107	Contract Term:	11/01/2023	to	10/31/2028
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Background: In case of disaster, TEEX, the State's designated sponsoring agency may request urban search and rescue assistance from City of Dallas, as a participating agency by allowing its DFR endorsed members to deploy as assigned under Texas Task Force 1. This MOU delineate responsibilities and procedures for such urban search and rescue efforts and related activities such as training. After deployment of its members for assistance, the City of Dallas will be reimbursed as provided for under this MOU upon submission of the required deployment reimbursement request.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	N/A- N/A	N/A
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Dote	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis
By Department Director

Date

Rory Mcanally
Approved as to Form by City Attorney

10/30/2023

Date

Jon Fortune
By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236501

EFFECTIVE DATE

Nov 3, 2023

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2023 NOV -3 PM 4: 14
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Tritech Software Systems (a Subsidiary of CentralSquare Technologies) Supplier No. 514648

Subject: CAD Licenses

Lead Dept: Information and Technology Services

Action Requested: Authorize SA No.18 to add \$10,000.00 to the contract to purchase 20 additional licenses.

Contract Number:	DSV-2016-00000723	Contract Term:	11/01/2023	to	01/31/2025
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Background: CR 05-1795 authorized the acquisition and implementation of a turnkey system, software, and services for a CAD system from RFCSP BEZ0407. These additional licenses will increase the number of licenses for desktop use within the DPD Investigative unit.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0191	DSV	2911		2735		MASC DSV-2016-00000723	\$10,000.00
Financing:							TOTAL: \$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	18	05-1795	06/08/2005	0.00	\$21,287,997.83	\$21,297,997.83	0.00%

Nty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheila Robinson (Oct 31, 2023 13:56 CDT)
By Department Director

Oct 31, 2023
Date

Alan Knight
Approved as to Form by City Attorney

Nov 3, 2023
Date

Carl
Nov 3, 2023
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236502

EFFECTIVE DATE

Nov 3, 2023

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2023 NOV 3 PM 4:14

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Logic Quantum, LLC Supplier No. VC29020

Subject: Safety Training for Code Compliance

Lead Dept: Information and Technology Services

Action Requested: Authorize a new Contract with Logic Quantum, LLC for safety training for Code Compliance through the Informal Bid process.

Contract Number: DSV-2023-00022878 Contract Term: Execution to Three (3) Years

Background: Information and Technology Services conducted an Informal Bid process to obtain these services. The City received responses from four (4) different Vendors and Logic Quantum, LLC best meet Code Compliance's requirements.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	CCS	3454		3099		MASC DSV-2023-00022878	\$35,500.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$35,500.00

Contract Amendment Information:	Supplemental Agreement No.	Bose CR/AA No.	Bose Contract Dote	Bose Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
By Department Director

Aug 23, 2023
Date

Rory Mcanally
Approved as to Form by City Attorney
Date

Nov 3, 2023

By City Manager
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236503

EFFECTIVE DATE

Sep 27 2023

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2023 NOV -6 AM 8:40

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Mildred Robinson Supplier No. VS0000070344

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Mildred Robinson. The vendor will provide Zumba services to the citizens of Dallas
Contact: Brendan Collins 214-671-1668

Contract Number: PKR-2023-00022966 Contract Term: NTP to 10/31/2024

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00022966
							-	\$0.00
							-	\$0.00
	Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Sep 26, 2023 22:53 CDT)
By Department Director

Sep 26, 2023
Date

Molly P. Ward
Approved as to Form by City Attorney

Oct 20, 2023
Date

OA
By City Manager

Carl A
By City Manager

Sep 27, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236504

EFFECTIVE DATE

Sep 27, 2023

CITY SECRETARY
DALLAS TEXAS

NOV -6 AM 8:40

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dwight Patterson Supplier No. VS0000055139

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize the contract fee instructor agreement with Dwight Patterson. This vendor will provide Chess Classes services to the citizens of Dallas. Contact: Brendan Collins (214) 671-1668

Contract Number:	PKR-2023-00022947	Contract Term:	NTP	to	9/30/2024
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Background: Contract Fee Instructors provide leisure, sports, and health & wellness activity instruction

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00022947	70/30 Split
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Dep. Dir., 2011-2023)

By Department Director

OA

Sep 26, 2023

Date

By City Manager

7-29

Approved as to Form by City Attorney

Sep 27, 2023

Date

Oct 16, 2023

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236505

EFFECTIVE DATE

Oct 16, 2023

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
OCT 23 11:40 AM 8:40

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Advertising
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Texas VIP Rewards DBA Go Mobile VIP	Supplier No.	VC17624
Subject:	Mobile Marketing FY 24		
Lead Dept:	Park and Recreation		

Action Requested: Authorize a master agreement of \$7,188.00 for Texas VIP Rewards DBA Go Mobile VIP. The vendor will provide a 12-month specialized SMS (standard text) and MMS (pictures, audio, and video) marketing campaign highlighting golf in Dallas and encouraging golfers to play at municipal Golf courses on a weekly schedule. Cost includes a monthly fee of \$599.00 for all Golf locations.
Contact: Melissa De La Cruz (214) 670-8533

Contract Number:	PKR-2023-00023232	Contract Term:	11/1/2023	to	10/31/2024
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Background: The City of Dallas operates six (6) public golf courses and four (4) tennis centers across Dallas. Golf and Tennis play are a major source of revenue for the City of Dallas and it is essential to promote our quality golf courses and tennis centers as well as advertise our great value.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5271		3320		CX PKR-2023-00023232	\$7,188.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$7,188.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Oct 4, 2023
Date

Approved as to Form by City Attorney

Nov 3, 2023
Date

OA

By City Manager

Oct 16, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236506

EFFECTIVE DATE

Oct 27, 2023

RECEIVED
2023 NOV 6 AM 11:02
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Deloitte Consulting LLP Supplier No. 516612

Subject: SAP Application Management SA No. 34 – Integration of SAP with Maximo

Lead Dept: Information & Technology Services (ITS)

Action Requested: Authorize SA No. 34 for services to build an interface from Maximo to SAP systems to maintain inventory balance.

Contract Number:	DSV-2016-00000418	Contract Term:	4/1/2013	to	3/31/2024
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Background: Building an inbound interface from Maximo to SAP to facilitate posting of the meter and/or office supplies movements to maintain inventory balance between the systems. This will be accomplished by developing a new report in SAP to consume the inbound file sent by Maximo and post the data received in the file in the SAP inventory tables.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1614		3070		- DSV-2016-00000418	\$14,850.00
						-	\$0.00
						-	\$0.00
Financing: Data Services Fund						TOTAL:	\$14,850.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	34	13-0488	3/27/2013	\$58,166,089.08	\$0.00 (Renewals)	\$58,180,939.08	.025%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Sep 26, 2023 12:02 CDT)
By Department Director

Sep 26, 2023
Date

Don Knight
Approved as to Form by City Attorney
Nov 6, 2023
Date

Carl
By City Manager
Oct 27, 2023
Date

AK



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236507

EFFECTIVE DATE

11/01/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV -6 PM 12:28
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JW Marriott II (PACE Project Name) Supplier No. N/A

Subject: Authorize execution of Lender Contract, Owner Contract, and Notice of Contractual Assessment Lien for JW Marriott II PACE Project

Lead Dept: Office of Economic Development

Action Requested: Execute Lender Contract, Owner Contract, and Notice of Contractual Assessment Lien for the JW Marriott II Project pursuant to the City's Property Assessed Clean Energy (PACE) Program (as authorized by Resolution No. 16-0721)

Contract Number:	ECO-2024-00023382	Contract Term:	11/3/2023	to	2/28/2049
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Background: The Dallas PACE Program allows owners of commercial properties to obtain low-cost, long-term loans for energy-efficiency improvements. Property owners choose 3rd party lending to finance qualified improvements using contractual assessments voluntarily imposed on the property by the owner. In exchange for funds provided by the lender for the improvements, the property owner requests that the City place an assessment secured with a senior lien on the property until the assessment is paid in full.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Approved as to Form by City Attorney
 By City Manager

Date: 11/1/23
 Date: 11/1/2023
 Date: 11/01/2023



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236508

EFFECTIVE DATE

Aug 7, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV -7 AM 8:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ~~Dallas Starlings Volleyball Club~~ Dallas Starlings City Beach Volleyball Club, LLC Supplier No. VC0000012923

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation Department

Action Requested: Authorize contract fee instructor agreement with Dallas Starlings Volleyball Club. The vendor will provide volleyball instruction services to the citizens of Dallas. Contact: Christi Giles-Reed 214-670-8707

Contract Number:	PKR-2023-00022561	Contract Term:	NTP	to	09/30/2024
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Background: Contract Fee Instructor will provide leisure, sport, and/or health and wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022561	70-30 Split
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Crystal Ross
 Crystal Ross (Aug 7, 2023 13:36 CDT)
 By Department Director

Aug 7, 2023
 Date

Matthew Green
 Matthew Green (Oct 30, 2023 13:20 CDT)
 Approved as to Form by City Attorney MRG Date

Oct 30, 2023

OA
OA

Carl
 By City Manager

Aug 7, 2023
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236509

EFFECTIVE DATE

October 27, 2023

RECEIVED
 2023 NOV 7 AM 9:48
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 29%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Janeth Delgado & Joe Henry Gomez Jr. Supplier No. n/a

Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (DHAP 10) for down payment assistance for the total amount of \$50,000 (Racial Equity Funds).

Contract Number: HOU-2024-00023327 Contract Term: 10/23/2023 to 10/23/2028

Background: Ms. Delgado & Mr. Gomez were approved for purchase of property at 2724 Camel Ct. using racial equity funds of \$50,000.00. The city provided the DHAP program pursuant to Council Resolution 23-0278, approved on February 22, 2023, to provide homebuyer assistance to households with income between 50% to 120% of the AMI. Funding has been appropriated under Resolution No. 23-0278.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0722	HOU	2385		3099	DHAP 10	-	50,000.00
						-	0.00
						-	0.00
Financing:						TOTAL:	50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Cynthia Rogers-Ellickson
Cynthia Rogers-Ellickson (Oct 27, 2023 09:32 CDT)
By Department Director

Oct 27, 2023
Date

Hannah Minton
Hannah Minton (Oct 27, 2023 11:51 CDT)
Approved as to Form by City Attorney HM Date

majed Al-ghafry
majed Al-ghafry (Oct 27, 2023 09:28 CDT)
By City Manager

Oct 27, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236510

EFFECTIVE DATE

Oct 27, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV - 7 AM 10:21
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **URIEL VAZQUEZ** Supplier No. VC23726

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present musical performances and workshops as directed by the Office of Arts and Culture. Audiences will be presented with positive messages through cause-oriented music with a secular-humanist approach. Consultant's performances will inspire audiences to embrace the richness of diversity while promoting other artistic expressions and humanitarian endeavors. The workshop "Together in Harmony" designed for children (ages 10+) and adults, who already know how to play an instrument or sing and dream to perform in a group. Consultant shall present services for audiences from age six to adults. All services will be provided free of charge to participants. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00022946 (CR-00026555) Contract Term: 11/3/2023 to 10/31/2024

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00022946	\$5,500.00	
						-	\$0.00	
Financing:							TOTAL:	\$5,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				20.00		20.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 27, 2023 14:14 CDT)
By Department Director

Oct 27, 2023
Date

Suzanne Knuppel (Oct 30, 2023 09:38 CDT)
Approved as to Form by City Attorney

Oct 30, 2023
Date

Oct 27, 2023
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236511

EFFECTIVE DATE

11-02-23

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 7 PM 2:34
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Rev. Dr. Frederick Haynes III Supplier No. VC29831

Subject: 2024 Dr. Martin Luther King Jr. Scholarship & Awards Gala

Lead Dept: Office of Community Care

Action Requested: Authorize a contract for Keynote Speaker for the 2024 Dr. Martin Luther King Jr. Scholarship & Awards Gala. Speaking Fees: \$10,000.00 plus Travel Expenses: \$5,000.00 (travel, meals, and hotel accommodations). In no event shall these fees/expenses, exceed \$15,000.

Contract Number:	OCC-2023-00023295	Contract Term:	January 13, 2024	to	January 15, 2024
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Background: As part of the City of Dallas' Annual Dr. MLK Jr. Celebration Week, Dr. Haynes will serve as keynote speaker for the 2024 Dr. Martin Luther King Jr. Scholarship & Awards Gala held January 13th, 2024.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCC	4296		3070		- OCC-2023-00023295	\$15,000.00
						-	
						-	
Financing:						TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleghaw (Nov 2, 2023 09:36 CDT)
By Department Director

Nov 2, 2023
Date

Brady Hinery (Nov 7, 2023 11:37 CST)
Approved as to Form by City Attorney
Date

By City Manager

Nov 2, 2023
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236512

EFFECTIVE DATE

Oct 24, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 07 PM 4: 22
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Haide Vazquez Supplier No. VC28845
 Subject: Arts Activate 2024 – Round 1
 Lead Dept: Office of Arts & Culture

Action Requested: Haide Vazquez will present "Cima Arts Fest". This project is a community immersive art festival that combines the elements of a radio show with various forms of artistic expression. The festival aims to create an engaging and interactive experience for attendees by blending installations, a gallery, DJ music sets, and showcasing the talent of Dallas Fort Worth collectives. With its unique theme and diverse range of art forms, the festival seeks to celebrate the power of creativity and the impact of radio as a medium of communication and storytelling. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2023-00023137 (CR-00026636) Contract Term: AA Effective Date to 9/15/2024

Background: The fee for this service is \$8,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.
Oct 24, 2023

Martine Philippe (Oct 24, 2023 13:28 CDT)

Stephen McFayden

Oct 24, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

Oct 24, 2023

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236513

EFFECTIVE DATE

Nov 1, 2023

RECEIVED
 2023 NOV -7 PM 4:22
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Patrick M. Oliver Supplier No. VC22304

Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: Patrick Oliver will present "Utilizing Vision, Voice and Writing for Empowerment and Self-definition." During this two part workshop, 35 to 40 middle school students will engage in reading, writing, discussion, identifying personal concerns, self-acceptance, examination of social issues, and developing solutions for those concerns and issues. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2023-00023137 (CR-00026648) Contract Term: AA Effective Date to 9/15/2024

Background: The fee for this service is \$7,850 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,963 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,925 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,963, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$7,850.00
Financing: General Fund						TOTAL:	\$7,850.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 31, 2023 16:10 CDT)

Oct 31, 2023

Lucy Huang (Nov 6, 2023 13:29 CST)

Nov 6, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Nov 1, 2023

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236514

EFFECTIVE DATE

Nov 6, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV - 7 PM 4: 22
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Panther Booster Club, Inc.	Supplier No.	VC29417
Subject:	Arts Activate 2024 – Round 1		
Lead Dept:	Office of Arts & Culture		

Action Requested: Panther Booster Club, Inc. presents "Motion, Tricks, & All High Kicks". This project is a 20 week cheer and dance residency project for 4th and 5th grade students. This project is intended to promote elite athleticism, self awareness, and artistic performative range and expression through cheer and dance training. Each discipline will culminate into a routine that will embody the techniques learned in their training track to be performed in a finale Spring Showcase in April. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2023-00023137 (CR-00026686)	Contract Term:	AA Effective Date	to	9/15/2024
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Background: The fee for this service is \$12,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/lsrch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$12,000.00
Financing:						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Nov 6, 2023 11:59 CST)

Nov 6, 2023

Suzanne Knuppel (Nov 7, 2023 08:52 CST)

Nov 7, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Nov 6, 2023

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236515

EFFECTIVE DATE

Nov 1, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV -7 PM 4: 22
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Katherine E Jordan Supplier No. VC29451

Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: thMTHRshp will present "Meet thMTHRshp". This project will partner with experienced local gallery owners to exhibit works by local women artists and engage Dallas families with accessible, quality arts programming. They will engage community members via free weeklong exhibition and opening and closing receptions at the gallery space while offering several paid and complementary quality workshops led by educated, diverse artists in order to promote a sustainable arts ecosystem in Dallas. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2023-00023137 (CR-00026677) Contract Term: AA Effective Date to 9/15/2024

Background: The fee for this service is \$8,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 31, 2023 16:40 CDT)
By Department Director

Oct 31, 2023
Date

Stephen McFayden
Approved as to Form by City Attorney
Nov 1, 2023
Date

[Signature]
By City Manager
Nov 1, 2023
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236516

EFFECTIVE DATE

Nov 6, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV -7 PM 4:24
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **SWAN STRINGS** Supplier No. VC22609
 Subject: Professional Service
 Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in music performance and education. Performances will include concerts featuring string instruments such as guitar and harp in addition to vocal performances. Music workshops can be applied to various instruments and disciplines including voice, songwriting, and stage presence. Performances and workshops are available for audiences and participants ages six to seniors. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.
 Contract Number: OCA-2023-00022946 (CR-00026552) Contract Term: 11/15/2023 to 10/31/2024

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00022946	\$6,500.00	
							\$0.00	
Financing:							TOTAL:	\$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Phillips (Nov 3, 2023 12:31 CDT)
 By Department Director

Nov 3, 2023
 Date

Stephen McFayden
 Approved as to Form by City Attorney

Nov 7, 2023
 Date

By City Manager

Nov 6, 2023
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6517

EFFECTIVE DATE

Nov 8, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2023 NOV 8 AM 8:15
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	National Insurance Crime Bureau				Supplier No.	514454		
Subject:	Bait Car Vehicles							
Lead Dept:	Dallas Police Department							
Action Requested:	Authorize an acceptance of bait vehicles VIN #1GT49PEY8NF101628 & VIN #1GT49PEYXNF220135 from National Insurance Crime Bureau.							
	Contract Number:	DPD-2024-00023373			Contract Term:	n/a		
Background:	The National Insurance Crime Bureau has provided vehicles and property to be utilized in the Dallas Police Department's Bait Car program. The NICB engages in this practice across the country with law enforcement. NICB serves as a liaison between the insurance industry and law enforcement focused on the common goals of both, the capture of criminals to lower crime and thus reduce insurance costs. The vehicles and property are used in targeted high offense areas. NICB will also cover the financial cost of the Covert Track system, battery, battery charger, and installation of equipment.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								No cost consideration
	Financing:		Donation				TOTAL:	\$0.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
					-			

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

MRT
Martin Rojas (Nov 7, 2023 10:27 CST)

Nov 7, 2023

Don Knight
Don Knight (Nov 7, 2023 17:02 CST)

Nov 7, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Jon Fortune
Jon Fortune (Nov 8, 2023 00:57 GMT+5:75)

Nov 8, 2023

AK

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6518

EFFECTIVE DATE

Nov 8, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
703 NOV 8 AM 8:15
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Xtreme Measures Training Group Supplier No. VS99995

Subject: Aerial Platform Training

Lead Dept: Dallas Police Department

Action Requested: Authorize \$3,200.00 in expense for Xtreme Measures Training Group to allow Dallas Police Department use of range and steel targets for training.

Contract Number:	DPD-2024-00023494	Contract Term:	11/5/2023	to	11/4/2024
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Background: The Dallas Police Department Swat Unit in conjunction with the Helicopter Unit has fielded an Aerial Platform Operations capability since 2002. This capability allows Sniper the advantage from the air and provide safety for the citizens and officers on the ground.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F725	MGT	325C		3364		DPD-2024-00023494	\$3,200.00
Financing: UASI Funds						TOTAL:	\$3,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					-		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martin Rojas (Nov 7, 2023 15:00 CST)

Nov 7, 2023

Rory J. McAnelly (Nov 8, 2023 05:49 CST)

Nov 8, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Jon Fortune (Nov 8, 2023 12:53 GMT+5.75)

Nov 8, 2023

RJM

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6519

EFFECTIVE DATE

Oct 16, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements, interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 8 AM 9:18
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: RONE ENGINEERING SERVICES, LTD Supplier No. 089164

Subject: REVERCHON BALLPARK IMPROVEMENTS PROJECT

Lead Dept: PARK AND RECREATION DEPARTMENT

Action Requested: EXECUTE SUPPLEMENTAL AGREEMENT NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT WITH RONE ENGINEERING SERVICES, LTD FOR GEOTECHNICAL ENGINEERING AND MATERIALS TESTING SERVICES AT REVERCHON BALLPARK, LOCATED AT 3505 MAPLE AVENUE, IN THE AMOUNT OF \$24,811.30, THEREBY INCREASING THE CONTRACT FROM \$12,675.00 TO \$37,486.30

Contract Number:	PKR-2022-00018756	Contract Term:	3/9/2023	to	8/2/2024
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Background: ON MARCH 9, 2022, ADMINISTRATIVE AGREEMENT NO. 22-5436 AUTHORIZED A PROFESSIONAL SERVICES CONTRACT WITH RONE ENGINEERING SERVICES, LTD IN THE AMOUNT OF \$12,675.00 FOR GEOTECHNICAL ENGINEERING AND MATERIALS TESTING SERVICES AT REVERCHON BALLPARK, LOCATED AT 3505 MAPLE AVENUE.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0530	PKR	W825	RFSI	4113	PKREVIMP	CX - PKR-2022-00018756	\$24,811.30
						-	
						-	
Financing: Capital Gifts, Donation,s and Development Fund						TOTAL:	\$24,811.30

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	22-5436	3/9/2022	\$12,675.00	0.00	\$37,486.30	295.75 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 16, 2023 07:36 CDT)
By Department Director

Oct 16, 2023
Date

Milton Henderson
Milton Henderson (Nov 6, 2023 11:14 CST)
Approved as to Form by City Attorney
Date

Carl
Oct 16, 2023
By City Manager
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6520

EFFECTIVE DATE

Aug 7, 2023

RECEIVED
2023 NOV 08 AM 10:29
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Mica Petersen Supplier No. VS99645

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation Department

Action Requested: Authorize a contract fee instructor agreement with Mica Petersen. The vendor will provide group fitness instruction services to the citizens of Dallas.
Contact: Christi Giles-Reed 214-670-8707

Contract Number: PKR-2023-00022669 Contract Term: NTP to 9/30/2024

Background: Contract Fee Instructor will provide leisure, sport, and/or health and wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022669	70-30 Split	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Crystal Ross (Aug 7, 2023 14:54 CDT)
By Department Director

Aug 7, 2023
Date

Approved as to Form by City Attorney
Sep 12, 2023
Date

OA
By City Manager

Aug 7, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6521

EFFECTIVE DATE

Sep 27, 2023

RECEIVED
2023 NOV -8 AM 10:42
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Thomas W, Boston II Supplier No. VC29297

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize the contract fee instructor agreement with Thomas Boston. This vendor will provide Personal Training Class services to the citizens of Dallas.
Contact: Brendan Collins (214) 671-1668

Contract Number: PKR-2023-00023106 Contract Term: NTP to 9/30/2024

Background: Contract Fee Instructors provide leisure, sports, and health & wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00023106	70/30 Split	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Sep 26, 2023

Date

Misty J. White
Approved as to Form by City Attorney

Oct 20, 2023

Date

OA

Carl A.

Sep 27, 2023

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6522

EFFECTIVE DATE

Oct 23, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV -8 AM 10:44
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Flamenco Fever Supplier No. VC22412

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops and performances as directed by the Office of Arts and Culture. Workshops focus on dance and music education all based on the history of Flamenco. Participants will be exposed to proper technique for arm and hand movement, as well as, marking patterns and percussive footwork. Consultant shall also present musical and dance performance that display the rich culture of Flamenco and in-depth explanation of rhythm and singing as it is related to the dance. Consultant's Communications Classes combine Palmas (clapping) Accompaniment, Basic Guitar techniques, cajon and introductory singing. Workshops are appropriate for ages 2 and above. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00022946 (CR-00026519) Contract Term: 10/30/2023 to 10/31/2024

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box <https://mycpa.cp.a.state.tx.us/tpa/sscmlbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00022946	\$6,500.00
						-	\$0.00
Financing:						TOTAL:	\$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 21, 2023 18:50 CDT)
By Department Director

Oct 21, 2023
Date

Brian Beverly (Oct 24, 2023 08:21 CDT)
Approved as to Form by City Attorney

Oct 24, 2023
Date

Oct 23, 2023
By City Manager

236523

Memorandum **RECEIVED**

2023 DEC 21 PM 4:16

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 12/19/2023

TO City Secretary

SUBJECT Correction to Administrative Action 23-6523

This is the first correction to the subject Administrative Action. The subject Administrative Action was approved 10/25/2023.

Changes are needed to correct: Funding Program Number and Contract Term Dates

Contract Number: PKR-2023-00022156 Contract Term: 5/8/2023 to ~~4/3/2023~~

Correction:

Contract Number: PKR-2023-00022156 Contract Term: 5/8/2023 to 3/23/2024

FUNDING

FUND	DEPT	UNIT	ACTV.	OBJ	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VB52	RFSI	3070	PK17VK52	PKR-2023-00022156	\$22,750.00
Total							\$22,750.00

Correction:

FUNDING

FUND	DEPT	UNIT	ACTV.	OBJ	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VB52	RFSI	3070	<u>PK17VB52</u>	PKR-2023-00022156	\$22,750.00
Total							\$22,750.00

Rg 12/29/23

Department: Park and Recreation Department

Director (or designee.): John Jenkins Dec 21, 2023
John Jenkins (Dec 21, 2023 13:45 CST)

Signature Date
John Jenkins

Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____
Signature Date

Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6523

EFFECTIVE DATE

Oct 25, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV -8 AM 11:16
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Dunaway Associates, LLC Supplier No. VS0000059194

Subject: Glendale Park 3D Animation

Lead Dept: Park and Recreation

Action Requested: Develop a flyover animation of Glendale Park.

Contract Number:	PKR-2023-00022156	Contract Term:	5/8/2023	to	1/3/2023
------------------	-------------------	----------------	----------	----	----------

Background: This project is to develop a flyover animation of Glendale Park based on the Masterplan of 2019.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB52	RFSI	3070	PK17VK52	- PKR-2023-00022156	\$0.00 22,750.00
						-	\$0.00
						-	\$0.00
Financing: 2017 Bond Funds						TOTAL:	\$22,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				22,750.00	0.00	22,750.00	%

RTW 5/10/23

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 25, 2023 09:11 CDT)
By Department Director

Oct 25, 2023
Date

Rory McAnally
Approved as to Form by City Attorney
Date

Nov 7, 2023
Date

Carl A.
By City Manager
Date

Oct 25, 2023
Date

Kathleen Casson 10/18/2023



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6524

EFFECTIVE DATE

Aug 7, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV -8 PM 2:16
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Gregory Hire Supplier No. VC26121

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation Department

Action Requested: Authorize a contract fee instructor agreement with Gregory Hire. The vendor will provide pickleball instruction services to the citizens of Dallas.
Contact: Christi Giles-Reed 214-670-8707

Contract Number: PKR-2023-00022671 Contract Term: NTP to 09/30/2024

Background: Contract Fee Instructor will provide leisure, sport, and/or health and wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022671	70-30 Split
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Crystal Ross (Aug 7, 2023 14:39 CDT)
By Department Director

Aug 7, 2023
Date

Approved as to Form by City Attorney
Date

Sep 12, 2023

OA
By City Manager

Aug 7, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6525

EFFECTIVE DATE

10/17/2023

RECEIVED
2023 NOV -8 PM 3:12
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Membership
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AMERICAN LIBRARY ASSOCIATION Supplier No. 931029

Subject: ANNUAL MEMBERSHIP

Lead Dept: LIBRARY

Action Requested: AUTHORIZE PAYMENT OF ANNUAL MEMBERSHIP TO AMERICAN LIBRARY ASSOCIATION.

Contract Number: LIB-2024-00023402 Contract Term: 01/01/2024 to 12/31/2024

Background: THE AMERICAN LIBRARY ASSOCIATION IS THE PROFESSIONAL MEMBERSHIP ORGANIZATION FOR LIBRARIES IN THE UNITED STATES. MEMBERSHIP PROVIDES ACCESS TO PROFESSIONAL JOURNALS AS WELL AS BEST PRACTICES AND PROCEDURES RELATED TO THE LIBRARY PROFESSION.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5310		3340		- LIB-2024-00023402	\$3,189.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$3,189.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$3,189.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M.J. Giudice
M.J. Giudice (Oct 17, 2023 15:38 CDT)

Ashley Stockton
Ashley Stockton (Nov 8, 2023 14:57 CST)

By Department Director _____ Date _____

Approved as to Form by City Attorney _____ Date _____

[Signature]
By City Manager _____ Date _____

Oct 17, 2023



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6526

EFFECTIVE DATE

11/08/2023

RECEIVED
2023 NOV -8 PM 4:56
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: DFW Consulting Group, Inc. Supplier No. VS0000006162

Subject: MEP facility condition assessment for 109 Hensley Field Circle

Lead Dept: Building Services

Action Requested: Authorize a professional engineering services contract with DFW Consulting Group, Inc. to provide a mechanical, electrical, and plumbing condition assessment for the vacant Hensley Field facility located at 109 Hensley Field Circle, in an amount not to exceed \$19,950.00.

Contract Number: BSD-2024-00023390 Contract Term: 11/17/2023 to 10/30/2024

Background: The HVAC and electrical systems at the facility were damaged by copper theft. The facility assessment report will provide the condition of the remaining MEP equipment and systems with recommendations for repair or replacement to include estimated costs. This will allow for evaluation and budgeting to return the facility to service for use by the DPD Auto Pound. The firm is selected from the Aviation Department's prequalified list of consultants, Solicitation No. CIZ#23-AVI-2097.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	2152	DP08	3070	BS19066	CX BSD-2024-00023390	\$19,950.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$19,950.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

11/08/2023
Date

Approved as to Form by City Attorney

11/08/2023
Date

By City Manager

11/08/2023
Date

236527



RECEIVED

2024 MAR -1 AM 9:29

CITY SECRETARY
DALLAS, TEXAS

Memorandum

Date: February 26, 2024

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: **Correction to Administrative Action No. 23-6527
for Marten Law LLP**

On Administrative Action No. 23-6527, please document the following correction to the Funding section:

Correction:

FUND	DEPT	UNIT	OBJ
0100	DWU	7015	3033

Thank you.

Ayeh Powers

Ayeh Powers (Feb 29, 2024 16:40 CST)

Ayeh B. Powers
 Executive Assistant City Attorney
 Managing Attorney and Deputy Chief of Litigation
 Dallas City Attorney's Office

Feb 29, 2024

Date

Handwritten signature and date: 3/1/24



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6527

EFFECTIVE DATE

Nov 8, 2023

CE

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV -8 PM 4:57
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Marten Law LLP Supplier No. VC29932

Subject: Professional Services Contract for Legal Services

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Marten Law LLP for legal representation and advice to the City of Dallas in connection with PFAS risk management issues. Not to exceed \$100,000.

Contract Number: ATT-2024-00023551 Contract Term: 11/5/2023 to *Indefinite

Background: Marten Law LLP was retained to provide the City of Dallas legal representation and advice in connection with PFAS risk management issues including potential participation in the In Re Aqueous Film-Forming Foams Product Liability Litigation D.S.C. MDL No. 2:18-mn-2873-RMG (the "AFFX MDL") and evaluating participation in the DuPont and 3M settlement. The firm will be paid on an hourly-rate basis per the engagement letter attached to the contract. Not to exceed \$100,000. *The City Attorney can terminate the contract with 10-day's notice to the Firm.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	DWU					MASC ATT-2024-00023551	\$100,000.00
						-	
						-	
Financing:						TOTAL:	\$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 8, 2023 15:37 CST)
By Department Director

Nov 8, 2023
Date

Cal Estee
Cal Estee (Nov 8, 2023 16:49 CST)
Approved as to Form by City Attorney CE Date

[Signature]
tc broadnax (Nov 8, 2023 16:48 CST)
By City Manager

Nov 8, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6528

EFFECTIVE DATE

Sep 20, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV -9AM 939
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Connie D. Brown Supplier No. VC18155

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize the contract fee instructor agreement with Connie D. Brown. This vendor will provide Zumba Class services to the citizens of Dallas.
Contact: Brendan Collins (214) 671-1668

Contract Number: PKR-2023-00022949 Contract Term: NTP to 6/30/2024

Background: Contract Fee Instructors provide leisure, sports, and health & wellness activity instruction

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00022949	70/30 Split
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Sep 18, 2023
Date


Mary A. Ward
Approved as to Form by City Attorney

Oct 20, 2023
Date

OA

Carl A.
By City Manager

Sep 20, 2023
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	23-6529	
	EFFECTIVE DATE	
	Nov 6, 2023	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

RECEIVED
2023 NOV -9PM 106
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: DANCE COUNCIL, INC	Supplier No. 341688
-----------------------------------	---------------------

Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: The Dance Council of North Texas will produce "Dance Planet 2024". This project is a festival building community and providing accessibility to a diverse audience through free master classes and free performance showcases by dance companies and studios representing diverse styles. Dance Planet celebrates the diversity of dance in Dallas featuring performances of traditional Indian, traditional Korean, flamenco, folklorico, African, hip-hop, tap, ballroom, modern dance, and others. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2023-00023137 (CR-00026681)	Contract Term:	AA Effective Date	to	9/15/2024
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Background: The fee for this service is \$8,500 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,125 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,250 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,125, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.




HUB
Check appropriate Box
<https://mvcoa.coa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$8,500.00
Financing:						TOTAL:	\$8,500.00
		General Fund					

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philippe (Nov 6, 2023 12:22 CST) Nov 6, 2023 By Department Director	 Stephen McFayden Nov 8, 2023 Approved as to Form by City Attorney
 Nov 6, 2023 By City Manager	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6530

EFFECTIVE DATE

Nov 6, 2023

RECEIVED
 2023 NOV -9 PM 1:06
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Oba William King Supplier No. VC22489

Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: Oba William King will present "Lets Celebrate Kwanzaa". This project will be presented in 10 locations. This project is designed to combine skills as a teaching artist, a storyteller, a writer, and youth engagement specialist. All presentations of Let's Celebrate Kwanzaa will be offered at no cost to each facility that agrees to have presentations. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2023-00023137 (CR-00026646) Contract Term: AA Effective Date to 9/15/2024

Background: The fee for this service is \$8,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mvpca.coa.state.tx.us/tbasscmb/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage



APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Nov 6, 2023 12:25 CST)

Nov 6, 2023

Lucy Huang (Nov 8, 2023 13:55 CST)

Nov 8, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Nov 6, 2023

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6531

EFFECTIVE DATE

Aug 14, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2023 NOV - 9 PM
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Laura Rios Supplier No. VC14267

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation Department

Action Requested: Authorize a contract fee instructor agreement with Laura Rios. The vendor will provide Zumba instruction services to the citizens of Dallas.
Contact: Christi Giles-Reed 214-670-8707

Contract Number: PKR-2023-00022735 Contract Term: NTP to 11/31/2024

Background: Contract Fee Instructor will provide leisure, sport, and/or health and wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022735	70-30 Split
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Crystal Ross (Aug 10, 2023 12:16 CDT)
By Department Director

Aug 10, 2023
Date

Molly P. Ward
Approved as to Form by City Attorney
Sep 22, 2023
Date

OA
By City Manager

Carl A
Aug 14, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6532

EFFECTIVE DATE

Nov 9, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV -9 PM 3:43
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: International Business Machines Corporation Supplier No. 1003

Subject: Big Data Platform Solution

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 6 to POM-2017-00001591 Big Data contract for acquisition, maintenance, and support to extend the use of IBM components BigSQL, SPSS, and CDP licenses and support services to co-term on 7/31/2024.

Contract Number:	POM-2017-00001591	Contract Term:	01/01/2024	to	07/31/2024
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Background: Extension of Big Data Platform Solution contract to 7/31/2024 to continue the use of IBM components BigSQL, SPSS, and CDP licenses and support services. This will align renewal dates for all components which changed due to previous renewals and acceptance criteria.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0198	DSV	1636		3438		MASC POM-2017-00001591	\$32,093.24	
Financing:							TOTAL:	\$32,093.24

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	6	22-0578	04/13/2022	\$4,755,411.59	\$364,194.00	\$5,151,698.83	8.33%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Nov 8, 2023 18:08 CST)
By Department Director

Nov 8, 2023
Date

Stephen T. Freeland
Stephen T. Freeland (Nov 9, 2023 14:37 CST)
Approved as to Form by City Attorney STF Date

Carl
Nov 9, 2023
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6533

EFFECTIVE DATE

Sep 27, 2023

RECEIVED
2023 NOV 13 AM 9:08
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Phi Beta Sigma Fraternity Inc- Theta Mu Sigma Dallas Chapter Supplier No. N/A

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Phi Beta Sigma Fraternity Inc- Theta Mu Sigma Dallas Chapter to volunteer in the southern sector of Dallas by participating in litter and debris cleanups at Daniieldale Park; all in coordination with the City of Dallas Parks and Recreation Department at no cost to the city. Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2023-00022908	Contract Term:	8/15/2023	to	8/14/2024
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Background: Phi Beta Sigma Fraternity Inc- Theta Mu Sigma Dallas Chapter wants to volunteer in the southern sector of Dallas by participating in litter and debris cleanups at Daniieldale Park; all in coordination with the City of Dallas Parks and Recreation Department at no cost to the city.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022908	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins *NHJ* Sep 26, 2023

L. J. ... Oct 17, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date


OA

Carl ...

Sep 27, 2023

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION	
	23-6534	EFFECTIVE DATE	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		Nov 6, 2023
			Nov 6, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED

2023 NOV 13 AM 10:30

CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Natalia Padilla	Supplier No. VC19779
Subject: Arts Activate 2024 – Round 1	
Lead Dept: Office of Arts & Culture	

Action Requested: Natalia Padilla will present "YELLOW". This project is a celebratory ode to the city of Dallas, presented as an interactive paper installation experience created collaboratively between Natalia as an artist and the Dallas community. Yellow will debut as a paper installation, spanning a floor space measuring 9 feet in width and 36 feet in length. A section of the installation will be dedicated to allowing people to record themselves answering the question, 'What makes you feel yellow.' In this corner, paper and coloring materials will be provided, so individuals can simultaneously express themselves through color as they answer the question on video. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2023-00023137 (CR-00026645)	Contract Term:	AA Effective Date	to	9/15/2024
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Background: The fee for this service is \$8,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25% or \$2,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.




HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmb/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philippe (Nov 6, 2023 12:24 CST) By Department Director	Nov 6, 2023 Date	 Lucy Huang (Nov 13, 2023 09:52 CST) Approved as to Form by City Attorney	Nov 13, 2023 Date
 By City Manager	Nov 6, 2023 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6535

EFFECTIVE DATE

Nov 6, 2023

RECEIVED
 2023 NOV 13 AM 10:30
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AHA Art House Dallas Supplier No. VC29400

Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: Art House Dallas will present "Deploy". Through this project, Art House Dallas collaborates with community partners to provide arts programming for youth in underserved neighborhoods who often come from challenging situations. Deploy focuses on art exploration and craft as well as social, emotional, and identity development. Through workshops created by professional artists, such as puppet making, songwriting, visual art, journaling, poetry, storytelling, and more, our workshops help children find their creative voices and an outlet to process life experiences. Art House Dallas will provide 16 workshops including visual arts, writing, music/songwriting, and performing arts artforms. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2023-00023137 (CR-00026680) Contract Term: AA Effective Date to 9/15/2024

Background: The fee for this service is \$12,880 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,220 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,440 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,220, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mvcpa.coa.state.tx.us/tpasscmb/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$12,880.00
Financing: General Fund						TOTAL:	\$12,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Phillippe (Nov 6, 2023 12:23 CST)
 By Department Director

Nov 6, 2023
 Date

Approved as to Form by City Attorney

Nov 8, 2023
 Date

By City Manager

Nov 6, 2023
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6536

EFFECTIVE DATE

Nov 7, 2023

AS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 13 PM 1:36
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Association of Persons Affected by Addiction (APAA) Supplier No. 517572

Subject: Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and APAA to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for FY 23-24. Not to exceed \$8,000.

Contract Number: ATT-2024-00023358 Contract Term: 9/30/2023 to 9/29/2024

Background: On September 27, 2024, City Council by Resolution No. 23-1368, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$371,117.00 for year one of the five-year project period, for expansion of substance use disorder (SUD) treatment and recovery support services in the existing South Dallas Drug Court (SDDC) for the period September 30, 2023, through September 29, 2024. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination. APAA will provide recovery support services to program participants in the SDDC as outlined in the engagement letter attached to the subrecipient agreement. Not to exceed \$8,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F749	ATT	677V		3070		MASC ATT-2024-00023358	\$8,000.00	
						-		
						-		
Financing:							TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 7, 2023 10:35 CST)
By Department Director

Nov 7, 2023
Date

Ashley Stockton
Ashley Stockton (Nov 7, 2023 12:20 CST)
Approved as to Form by City Attorney

Nov 7, 2023
Date

tc broadnax
tc broadnax (Nov 7, 2023 10:38 CST)
By City Manager

Nov 7, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6537

EFFECTIVE DATE

Nov 7, 2023

AS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 13PM 1:36
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Nexus Recovery Center, Inc. Supplier No. VS0000008490

Subject: Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Nexus Recovery Center, Inc. to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for FY 23-24. Not to exceed \$5,000.

Contract Number: ATT-2024-00023359 Contract Term: 9/30/2023 to 9/29/2024

Background: On September 27, 2024, City Council by Resolution No. 23-1368, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$371,117.00 for year one of the five-year project period, for expansion of substance use disorder (SUD) treatment and recovery support services in the existing South Dallas Drug Court (SDDC) for the period September 30, 2023, through September 29, 2024. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination. Nexus Recovery Center, Inc. will provide recovery support services to program participants in the SDDC as outlined in the engagement letter attached to the subrecipient agreement. Not to exceed \$5,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F749	ATT	677V		3070		MASC ATT-2024-00023359	\$5,000.00	
						-		
						-		
Financing:							TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 7, 2023 10:35 CST)
By Department Director


Nov 7, 2023
Date

Ashley Stockton
Ashley Stockton (Nov 7, 2023 12:19 CST)
Approved as to Form by City Attorney

Nov 7, 2023
Date

[Signature]
By City Manager

Nov 7, 2023
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION <h2>23-6538</h2>
	See Administrative Directive 4-05 for additional guidelines and routing.	EFFECTIVE DATE
	File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	October 25, 2023

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2023 NOV 13 PM 2:40
 CITY SECRETARY
 DALLAS, TEXAS

Vendor Name:	REKJ Builders Limited Liability Company - Contractor Bonnie Smith - Homeowner	Vendor No.	VC20926
Subject:	Dallas Tomorrow Fund (DTF)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested:	Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) project at 4421 Kolloch Dr., Dallas, Texas 75216, in an amount not to exceed \$19,930.00 of DTF funds, in accordance with Chapter 27 of the Dallas City Code.					
	Contract Number:	HOU-2022-00020191	Contract Term:	Effective Date of the AA above	to	120 days from effective date

Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020. Homeowner meets the requirements of Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code").

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
DTF	HOU	0476		1042	DTF	DO	\$19,930.00
					PROG	-	\$0.00
					PROG	-	\$0.00
Financing:						TOTAL:	\$19,930.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
							0%

UJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Cynthia Rogers-Ellickson
 Cynthia Rogers-Ellickson (Oct 25, 2023 10:59 CDT)
 By Department Director

Oct 25, 2023
 Date

Marissa Hines
 Approved as to Form by City Attorney MH
 Oct 26, 2023
 Date

majed Al-ghafry
 majed Al-ghafry (Oct 25, 2023 12:19 CDT)
 By City Manager

Oct 25, 2023
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6539

EFFECTIVE DATE

10-13-2023

RECEIVED
2023 NOV 14 AM 8:15
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: V.L. & Inc. dba: Urban Landscaping & Irrigation Supplier No. 514920

Subject: Ratification for emergency repairs invoices

Lead Dept: Aviation Department

Action Requested: Ratification for emergency repairs of the irrigation located at Dallas Love Field Airport. (DAL)

Contract Number: AVI-2023-00023100 Contract Term: 9/6/2023 to 9/30/2024

Background: The DAL has a series of irrigation lines running around the terminal to maintain the vegetation. In December 2022, it was reported several areas of concrete on the street had sunk. These were due to the leakage of irrigation lines. The irrigation leaks were beyond the capabilities of the AVI Facilities Maintenance Team. To protect the City's property, environmental and water conservation, and the health of the public/traveler customers, staff requested Urban Landscaping & Irrigation to fix the damages.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7711		3210		CX- AVI-2023-00023100	\$10,546.00
Financing: Airport Revenue						TOTAL:	\$10,546.00 (AM)

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patrick Carreno (Sep 6, 2023 12:18 CDT)

By Department Director

Sep 6, 2023

Date

Cal Estee (Nov 8, 2023 15:16 CST)

Approved as to Form by City Attorney

Nov 8, 2023

Date

City Manager

By City Manager

Oct 13, 2023

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6540

EFFECTIVE DATE

Nov 1, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 14 AM 9:50
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **TIARA UNIQUE FRANCOIS** Supplier No. VC27244

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture. Consultant will provide a self-portrait workshop in which participants will utilize painting, drawing and collage to talk about their own culture and life experience. Students will learn about fine art elements such as composition, texture, and line, using visual spacing, variety in mark making, and paint brush work. Students will be encouraged to express themselves and their culture through visual language, by drawing, utilizing pictures, paint, and paper. This workshop is available for adults and children 6 and up. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00022946 (CR-00026694) Contract Term: 11/8/2023 to 10/31/2024

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00022946	\$4,000.00	
						-	\$0.00	
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				20.00		20.00	%

Mtj **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Martine Philippe (Nov 1, 2023 11:17 CDT)

By Department Director

Nov 1, 2023

Date

Approved as to Form by City Attorney

Nov 1, 2023

Date

By City Manager

Nov 1, 2023

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6541

EFFECTIVE DATE

Nov 8, 2023

RECEIVED
 NOV 14 AM 11:50
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Catherine LuSter Supplier No. VC22384

Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: Catherine Luster will present "The Goddess Box". This project will be a 48 Hour play festival where 5 writers, 5 directors and 15 actresses gather to present brand new ten-to-twenty minute plays written specifically by women playwrights of color. Over a period of 48 hours, these new works will be cast, rehearsed and presented as a one night only evening of shorts. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2023-00023137 (CR-00026629) Contract Term: AA Effective Date to 9/15/2024

Background: The fee for this service is \$8,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mvpca.cpa.state.tx.us/toasscmbtsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Martine Philippe (Nov 8, 2023 09:54 CST)
 By Department Director

Nov 8, 2023
Date

Hannah Minton (Nov 14, 2023 11:15 CST)
 Approved as to Form by City Attorney

Nov 14, 2023
Date

Nov 8, 2023
 By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h2>23-6542</h2> EFFECTIVE DATE Nov 14, 2023
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1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 NOV 14 AM 11:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Courtney Hamilton	Supplier No.	VC27869
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Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: Courtney Lee will present "Art & Jazz: Celebrating Black History Month". This project is an enchanting event that aims to create a harmonious fusion of jazz music and visual arts, paying homage to the rich cultural heritage and artistic contributions of the African American community. Taking place during Black History Month, this vibrant gathering will be a captivating celebration of creativity and diversity. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2023-00023137 (CR-00026630)	Contract Term:	AA Effective Date	to	9/15/2024
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Background: The fee for this service is \$8,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.


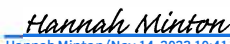

HUB Check appropriate Box <https://mvcpa.cpa.state.tx.us/tpasscmb/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philippe (Nov 9, 2023 17:22 CST) By Department Director	Nov 9, 2023 Date	 Hannah Minton (Nov 14, 2023 10:41 CST) Approved as to Form by City Attorney	Nov 14, 2023 Date
 By City Manager	Nov 14, 2023 Date		

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h2>23-6543</h2>
		EFFECTIVE DATE
		Sep 27, 2023

2023 NOV 14 AM 11:55
 CITY SECRETARY
 DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Convergent Technologies, LLC** Supplier No. **VC14933**

Subject: **Dallas Black Dance Theater Fire Panel Replacement**

Lead Dept: **Office of Arts and Culture**

Action Requested: Authorize a contract with Convergent Technologies, LLC in an amount not to exceed \$6,556.74 to provide, install, program and test a new EST IO64GD fire panel and Napco Star-link dual path Cellular communicator to replace the bad EST Quickstart fire panel the above location. The Napco Star-link communicator will replace the existing phone lines. This is required per the City of Dallas when upgrading a fire panel. This is through Omnia Partners Cooperative Contract R220702.

Contract Number: **OCA-2023-00022988** Contract Term: **9/14/2023** to **12/31/2023**

9/27/2023 - LNP 9.27.23

Background: This is for a fire panel replacement at the Dallas Black Dance Theater.

HUB Check appropriate Box <https://mvcoa.coa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4854	CULF	3210		CX OCA-2023-00022988	\$6,556.74
Financing: General Fund						TOTAL:	\$6,556.74

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Martine Philippe (Sep 27, 2023 10:32 CDT)
 By Department Director

Sep 27, 2023
 Date


 Lawrence C Collister (Sep 27, 2023 11:10 CDT)
 Approved as to Form by City Attorney

Sep 27, 2023
 Date


 By City Manager

Sep 27, 2023
 Date

LCC



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6544

EFFECTIVE DATE

Nov 14, 2023

RECEIVED
2023 NOV 14 PM 2:19
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **DANIEL YANEZ** Supplier No. VS92920

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present panel art murals for the project entitled "Re:Imagine Vacancy - Congo". The project will encompass painting five, double sided (4'x2.5') vertical panel art murals that will be placed on lot at 1022 S. Congo Street commemorating the rich history of the Congo Street neighborhood in the City of Dallas. These art pieces will serve as a pop-up, neighborhood visual art installation which include images reflecting the rich culture of the community. The temporary art installation will be on display for a 6-month period. These murals are a part of a larger revitalization effort by the OAC and Code to beautify empty lots in neighborhoods across the city. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2024-00023398 (CR-00026716) Contract Term: 11/14/2023 to 09/30/2024

Background: The fee for this service is **\$15,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 60% or \$9,000.00 of the total awarded amount upon completion of deliverable one and receipt of the consultant's first invoice, and one (1) final payment of 40% or \$6,000.00 upon satisfactory completion of all other required services as determined by the Director and receipt of final invoice. This payment is for all costs associated with the artist's presentation including but not limited to: preparation, handouts, research, travel to and from project preparation site, and supplies.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC - OCA-2024-00023398	\$15,000.00	
						-	\$0.00	
Financing:							TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Nov 9, 2023 17:24 CST)
By Department Director

Nov 9, 2023
Date

Stephen McFayden (Nov 14, 2023 11:03 CST)
Approved as to Form by City Attorney

Nov 14, 2023
Date

Nov 14, 2023
By City Manager



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6545

EFFECTIVE DATE

Aug 21, 2023

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DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements, interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 -- Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ALISHA BURRELL DBA Roots to Wellness Supplier No. VC28573

Subject: Alisha Burrell will provide chair yoga for the Senior Program Division, at some of the recreation centers for city of Dallas.

Lead Dept: PKR

Action Requested: Authorize encumbrance of \$5,000 for Roots to Wellness/ Alisha Burrell. Instructor will coordinate class day/time for each facility. The classes will take place during the hours of 9am-12pm and take place on Mon-Thurs. The exact date and time for each location are to be determined and will be mutually agreed upon by both Alisha and city to accommodate instructor availability and city schedule of other events or holidays. The City of Dallas agree to pay \$50. per class. This agreement is for 100 Classes for a total of \$5,000 For the Senior Program Division. Contact Melissa Winnings 214-671-1602

Contract Number:	PKR-2023-00022934	Contract Term:	TBD	to	09/30/2024
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Background: Alisha Burrell Certificates are as follows; Master of education, Kemetic Yoga 200 Hr. and path to awakening yoga 300 HR. Alisha Burrell is a Kemetic yoga teacher and wellness entrepreneur, curriculum developer, school and community garden leader, and author of the book, Worrier to Warrior. Alisha is the executive director of the organization, Roots to Wellness, that focuses on health empowerment and social-emotional learning. She has taught locally and internationally working with schools and community organizations on how to create sustainability in gardening and overall wellness practices for managing health and connecting with others. Truly understanding who you are and the power that is inside of you to better support humanity is what she hopes to consciously bring to others.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	1726		3099		MASC PKR-2023-00022934	\$5,000.00	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	5,000.00

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
			0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Aug 17, 2023 17:17 CDT)

By Department Director

DA
DA

Aug 17, 2023

Date

T. L. L.

Approved as to Form by City Attorney

Sep 19, 2023

Date

Carl H.

By City Manager

Aug 21, 2023

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236546

EFFECTIVE DATE

Oct 27, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: McCann Adams Studio, PLLC. Supplier No. VS0000061501

Subject: Contract to produce a Master Plan for the Reuse and Redevelopment of Hensley Field Master Plan No-Cost Contract Extension

Lead Dept: Planning and Urban Design (PNV)

Action Requested: Authorize SUPPLEMENTAL AGREEMENT NO. 3 with McCANN ADMAS STUDIO, PLLC. to extend the professional services contract for development of the master plan for the reuse and redevelopment of Hensley Field through MARCH 31, 2024.

Contract Number:	PNV-2019-00010388	Contract Term:	08/26/2020	to	03/31/2024
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Background: On August 26, 2020 City Council adopted Resolution No. 20-1249 authorizing a contract with McCann Adams Studio, PLLC. On August 11, 2022, the contract was extended to February 28, 2023 by Administrative Action No. 22-6089. On February 10, 2023, the contract was extended to October 31, 2023 by Administrative Action No. 23-5414. The new contract extension date request is March 31, 2024. Executed and adopted contract amount is \$2,000,000 - there is no request for additional funding.

HUB <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
001	PNV	1598	AISF	3070	DEVMJ R	CX PNV-2019-00010388	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3		08-26-2020	\$2,000,000.00	\$0.00	\$0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

10/19/2023
Date

[Signature] OCT 30, 2023
Approved as to Form by City Attorney
Date

tc:broadnax (Oct 27, 2023 09:43 CDT)

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236547

EFFECTIVE DATE

Oct 12, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 NOV 5 AM 11:57
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **The Bandan Koro Experience** Supplier No. VS0000036517

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in dance, music performance, music education, and literary/spoken word. Participants of all levels will learn traditional West African movement and song as they explore traditional dance technique ultimately culminating in a final choreographed performance. Consultant shall also present a high energy interactive and dynamic display of African drumming, song, and choreographed dance performance while sharing history and cultural context. Low impact movement workshops for seniors are available. Griot storytelling and teambuilding with African drum circles will energize and motivate participants to practice unity while celebrating diversity. Services are available for seniors, adults, and children of ages two and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00022946 (CR-00026510) Contract Term: 10/19/2023 to 10/31/2024

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$30,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00022946	\$30,000.00	
Financing:							TOTAL:	\$30,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Phillips (Oct 12, 2023 16:40 CDT)
By Department Director

Oct 12, 2023
Date

Hannah Minton (Oct 16, 2023 10:55 CDT)
Approved as to Form by City Attorney

Oct 16, 2023
Date

By City Manager

Oct 12, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236548

EFFECTIVE DATE

Oct 12, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2023 NOV 15 AM 11:57
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DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **DORA BEHNAZ BROUGHT PLENTY** Supplier No. VC29261

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops and performances as directed by the Office of Arts and Culture. The workshops can be visual arts, sculpting, murals painting, crafts, and masks. Performances of Dream Catching Together and Indian Boarding School Sharing involve storytelling of Native American experiences. Workshops and performances are suitable for ages 2 through seniors. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00022946 (CR-00026690) Contract Term: 10/17/2023 to 10/31/2024

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC -OCA-2023-00022946	\$5,000.00
						-	\$0.00
Financing:						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 12, 2023 07:42 CDT)

By Department Director

Oct 12, 2023

Date

Hannah Minton (Oct 16, 2023 10:52 CDT)

Approved as to Form by City Attorney

Oct 16, 2023

Date

By City Manager

Oct 12, 2023

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236549

EFFECTIVE DATE

11/7/2023

RECEIVED
CITY SECRETARY
DALLAS, TEXA
2023 NOV 15 PM 12:03

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Senior Citizens of Greater Dallas, Inc DBA The Senior Source Supplier No. 243979

Subject: Senior Services Ombudsman

Lead Dept: Office of Community Care

Action Requested: Authorize a supplemental agreement #1 to exercise the first renewal option for a term of one year and to increase the contract by \$100,000.00. To continue to continue to provide ombudsman services to seniors.

Contract Number: OCC-2023-00020689 Contract Term: 11/9/2022 to 7/8/2024

Background: Provide nursing home ombudsman services, which includes receiving, investigating, and resolving complaints and assisting in obtaining goods or services for seniors residing in nursing homes and assisted living facilities within the city of Dallas.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	4305		3070		OCC- 2023-00020689	\$100,000.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	22-1678	12/20/2022	\$150,868.00	0.00	\$250,868.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleghaw (Nov 7, 2023 08:43 CST)
By Department Director

Nov 7, 2023
Date

Stephen McFayden
Approved as to Form by City Attorney
Nov 14, 2023
Date

By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236550

EFFECTIVE DATE

Nov 9, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 15 PM 3:49
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Tent, LLC Supplier No. VC19929

Subject: Holiday equipment, supplies, pipe, and drape installation

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$8,764.00 With Texas Tent LLC. This vendor will provide holiday equipment, supplies, pipes, and drapes for the Home for the Holidays event at Singing Hills Recreation Center on December 2, 2023. They will also provide a 40 x 20 tent with lighting at Kiest Softball Complex on December 9, 2023, delivery, install and pick up for both events.
Contact: April Garcia 214-597-5141

Contract Number:	PKR-2024-00023491	Contract Term:	NTP	to	9/30/24
------------------	-------------------	----------------	-----	----	---------

Background: Texas Tent LLC, an event rental company with a focus on tent, marquees for wedding receptions and corporate events.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5071	N/A	3099		CX PKR-2024-00023491	\$8,764.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$8,764.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
OA

Nov 9, 2023
Date
Paul A.
By City Manager

Stephen T. Freeland
Approved as to Form by City Attorney
Nov 9, 2023
Date

Nov 15, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236551

EFFECTIVE DATE

8.20.23

CITY SECRETARY
DALLAS, TEXAS
23 NOV 15 PM 3:36

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Phoenix 1 Restoration and Construction, Ltd Supplier No. VCO000003594

Subject: KBHCCD - Job Order Construction (JOC)

Lead Dept: Convention and Event Services Department

Action Requested:

Authorize Supplemental Agreement No. 4 to the contract with Phoenix 1 Restoration & Construction, Ltd. for Job Order Contracting to extension of twelve months with no additional cost consideration to the City of Dallas.

Contract Number: CCT-2019-00011000 Contract Term: 08/28/2023 to 8/27/2024

Background:

By CR 19-1228, dated August 28, 2019, a contract was authorized for Job Order Contracting to Brown & Root, Big Sky, Phoenix 1 Restoration, and RS Commercial LLC. This contract will allow for the completion of projects without the need for additional funding.

HUB
Check appropriate Box

<https://mvscoe.cpa.state.tx.us/hpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							\$0.00	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
SA No. 4	CR-191228	8/28/2019	\$1,375,000	\$343,750	\$1,718,750.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
By Department Director

8/18/23
Date

[Signature]
Approved as to Form by City Attorney
Date 11/14/23

[Signature]
By City Manager

08/20/23
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236552

EFFECTIVE DATE

10/27/23

2023 NOV 15 PM 4: 13

CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1 Place an "X" in the appropriate box for the approval of

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through local cooperative agreements
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%)
 - c. Professional, Personal, Planning, Other Service contracts: \$100,000 or less, per City Code Sec. 2-104
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-104
 - e. Other Services (explain on attachment): \$50,000 or less per City Code Sec. 2-104 of the City Code
 - f. Other Services (explain on attachment): Justification: Form must be attached.
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract shall be processed by regular purchase order.

2 Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order: Yes No

3 Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months Yes No

4 Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name	Dave and Busters	Supplier No	VC0000001780
Subject	DWU Stormwater Operations Annual Training Event		
Lead Dept.	DWU		
Action Requested	Authorize a catering services contract with Dave N Buster's for rental room, food, beverages, and service charge for 2023 Employee Annual training required of all division staff of mandatory safety, environmental and HR training.		
Contract Number	DWU-2024-00023457	Contract Term	12/1/2023 to 1/10/2024
Background	December training for stormwater operations/DWU		

HUB

Check appropriate box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category

NO, there are no HUB's in Dallas County to contact for this business category

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0061	SDM	4792	SD01	3020		CX DWU-2024-00023457	\$6,521.05
0061	SDM	4790	SD01	3020		CX DWU-2024-00023457	\$4,347.25
0061	SDM	1875	SD01	3020		CX DWU-2024-00023457	\$6,521.05
Financing						TOTAL	\$17,389.35

Contract Amendment Information:	Supplemental Agreement No	Base CR/AA No	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code

[Signature]
By, Department Director
Date

Lawrence C. Collister
Lawrence C. Collister (Nov 13, 2023 12:01 CST)
Approved as to Form by City Attorney

[Signature]
Date
11/17/23

236552

[Handwritten Signature]

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236553

EFFECTIVE DATE

Nov 4, 2023

RECEIVED
2023 NOV 16 AM 8:18
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: University Crossing Public Improvement District Supplier No. N/A

Subject: University Crossing-Butterfly Garden Beautification Project

Lead Dept: Public Works

Action Requested: Authorize an SA-1 to amend AA# 25538 - A five (5) year Beautification and Maintenance agreement with University Crossing Public Improvement District to amend the scope of the project to include the installation and maintenance of a garden underneath the Greenville Ave. and Matilda St. bridges. (see exhibit A). This project is 100% funded by University Crossing Public Improvement District and is renewable at the discretion of the Department of Public Works.

Contract Number: PBW-2022-00018717 Contract Term: N/A to: N/A

Background: The University Crossing Public Improvement District has identified an area underneath the Greenville Ave. and Matilda St. bridge in need of beautification and have proposed a project to install and maintain an garden underneath the bridge pedestrian area. The project will be 100% funded by the University Crossing Public Improvement District.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ashley Embanks
By Department Director

Nov 3, 2023

Date


Approved as to Form by City Attorney

Date

Robert Perez
By City Manager

Nov 4, 2023

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>236554</h1>
		EFFECTIVE DATE November 14, 2023

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 16 AM 9:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Juan A. E. Munoz - Homeowner	Supplier No.	VS0000010476
Subject:	Targeted Rehabilitation Program (TRP)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 5815 Toronto St., Dallas, Texas 75212 in an amount not to exceed \$19,575.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0719	HOU	W488			CD6 – W. Dallas	DO	\$19,575.00	
Financing:							TOTAL:	\$19,575.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Cynthia Rogers-Ellickson (Nov 13, 2023 17:36 CST)
 By Department Director

Nov 13, 2023
 Date


 Approved as to Form by City Attorney 
 Date


 Majed Al-Ghafry (Nov 14, 2023 08:19:51)
 By City Manager

Nov 14, 2023
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	236555	EFFECTIVE DATE
	November 7, 2023	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 16 AM 11:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Miko Trucking, Inc. - Contractor Jose Luis Covarrubias & San Juanita Covarrubias - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 1818 Calypso St., Dallas, Texas 75212 in an amount not to exceed \$20,000.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
------------------	-------------------	----------------	---------------------------	----	--------

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0622, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscblsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0719	HOU	W488	EQRV	3100	WDTRP	-	\$20,000.00	
						-		
						-		
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Cynthia Rogers-Ellickson
 Cynthia Rogers-Ellickson (Nov 3, 2023 17:36 CDT)
 By Department Director

Nov 3, 2023
 Date

Hannah Minton
 Hannah Minton (Nov 8, 2023 10:04 CST)
 Approved as to Form by City Attorney HM Date

majed Al-ghafry
 majed Al-ghafry (Nov 7, 2023 16:56 GMT+1)
 By City Manager

Nov 7, 2023
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236556

EFFECTIVE DATE

11-14-23

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 6 AM 11:44
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Services of Hope Entities, Inc. Supplier No. VC00000004593

Subject: ARPA Making Food Accessible - Delivery

Lead Dept: Office of Community Care

Action Requested: Authorize Supplemental Agreement No. 1 to the Contract between the City of Dallas and Services of Hope Entities, Inc., to make corrections to Subrecipient's Services, the attachments, and the exhibits.

Contract Number: OCC-2022-00018462 Contract Term: 05-24-23 to 05-23-25

Background: On May 24, 2023, City Council approved Resolution 23-0711 to execute a contract with Services of Hope Entities, Inc. to provide mobile touch free home food delivery services for the term of May 24, 2023 to May 23, 2025 with a one-year renewal option in an amount not to exceed \$1,400,000.00. The healthy home delivery will support clients' needing healthy nutritious food items, who live in food deserts and are impacted by COVID19.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	23-0711	06-27-23	\$1,400,000.00	\$0.00	\$1,400,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Gallieshaw (Nov 14, 2023 16:01 CST)
 By Department Director

Nov 14, 2023
 Date

Marissa Hines
 Approved as to Form by City Attorney
 Nov 16, 2023
 Date

By City Manager
 Nov 14, 2023
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236557

EFFECTIVE DATE

10/18/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 23 NOV 16 AM 11:44
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JQ Infrastructure, LLC Supplier No. 517892

Subject: Latino Cultural Center Mechanical Screen Wall Modifications

Lead Dept: Building Services

Action Requested: Authorize a professional service contract with JQ Infrastructure, LLC to provide engineering design and construction administration services for the modification of the mechanical screen wall at Latino Cultural Center located at 2600 Live Oak Street, in an amount not to exceed \$9,400.00.

Contract Number: BSD-2024-00023383 Contract Term: 10/20/2023 to 10/20/2024

Background: The new replacement chiller will require openings in the existing autoclaved aerated concrete masonry walls to provide air circulation for proper operation of the chiller per manufacture recommendation. This action will authorize JQ Infrastructure, LLC to provide engineering design and construction administration services. The firm was selected from the Aviation Department's prequalified list of consultants, Solicitation No. CIZ#23-AVI-2097.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0671	BSD	X057	CULF	3070	BS19021	CX BSD-2024-00023383	\$9,400.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$9,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John John
By Department Director

10/18/2023
Date


Matthew Green
Matthew Green (Nov 16, 2023 11:24 CST)
Approved as to Form by City Attorney

11/16/2023
Date

Robert Perez
Robert Perez (Oct 18, 2023 15:58 CDT)
By City Manager

10/18/2023
Date

10/17/23

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	236558	EFFECTIVE DATE
	November 15, 2023	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 16 PM 12:08
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Miko Trucking, Inc. - Contractor Eddy Pineda - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 1823 Dennison St., Dallas, Texas 75212 in an amount not to exceed \$17,580.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0622, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0719	HOU	W488	EQRV	3100	CD 6 - WD	-	\$17,580.00
Financing:							TOTAL:
							\$17,580.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Cynthia Rogers-Ellrickson</u> Cynthia Rogers-Ellrickson (Nov 15, 2023 14:14CST) By Department Director	Nov 15, 2023 Date	<u>Hannah Minton</u> Hannah Minton (Nov 16, 2023 09:29 CST) Approved as to Form by City Attorney	Nov 16, 2023 Date
<u>majed Al-ghafry</u> majed Al-ghafry (Nov 15, 2023 16:29 CST) By City Manager	Nov 15, 2023 Date	HM	Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236559

EFFECTIVE DATE

Nov 14, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Amie Maciszewski Supplier No. VC16885

Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: Sangeet Millennium's "Artivism 2024: Stewards of the Earth, Water, and Sky" consists of a curated multidisciplinary performance festival, and a performance at a community festival, all addressing the theme of intersectional environmentalism. The proposed events are a curated two-day festival of world music, dance, and creative movement/storytelling, and an ensemble performance at the annual Oak Cliff Earth Day community festival. These themed events will connect traditional (and some contemporary, non-commercial) performances of South Asia/the Indian Subcontinent and others to intertwined global and social justice issues, among them climate change, sustainability, and oppression. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2023-00023137 (CR-00026677) Contract Term: AA Effective Date to 9/15/2024

Background: The fee for this service is \$8,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/lpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Phillippe (Nov 14, 2023 15:16 CST)
By Department Director

Nov 14, 2023
Date

Hannah Minton (Nov 15, 2023 09:28 CST)
Approved as to Form by City Attorney
Nov 15, 2023
Date

By City Manager

Nov 14, 2023

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236560

EFFECTIVE DATE

Nov 14, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 16 PM 12:08
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Melvin Bulock Jr	Supplier No.	VC26009
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Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: Melvin Bulock Jr. will present "Unheard Voices". This project is a transformative one-week workshop where the art of storytelling takes center stage. In this immersive program, students will learn to craft their individual stories with authenticity and conviction. Through workshops on writing and storytelling, their compelling narratives will be captured on film and transformed into short documentaries. This inspiring project aims to spotlight five extraordinary urban youth from diverse neighborhoods across Dallas, who often go unnoticed. This project will culminate in a red carpet premiere, a momentous event where families, friends, and the entire community will gather to celebrate these young stars and their incredible resilience. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2023-00023137 (CR-00026643)	Contract Term:	AA Effective Date	to	9/15/2024
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Background: Melvin Bulock Jr. will present "Unheard Voices". This project is a transformative one-week workshop where the art of storytelling takes center stage. In this immersive program, students will learn to craft their individual stories with authenticity and conviction. Through workshops on writing and storytelling, their compelling narratives will be captured on film and transformed into short documentaries. This inspiring project aims to spotlight five extraordinary urban youth from diverse neighborhoods across Dallas, who often go unnoticed. This project will culminate in a red carpet premiere, a momentous event where families, friends, and the entire community will gather to celebrate these young stars and their incredible resilience. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$8,000.00
Financing:						General Fund	
						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Nov 10, 2023 16:53 CST)

Nov 10, 2023

Lucy Huang (Nov 15, 2023 11:28 CST)

Nov 15, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date

Nov 14, 2023



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236561

EFFECTIVE DATE

November 15, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 NOV 16 PM 12:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Miko Trucking, Inc. - Contractor
 Marcos Puentes - Homeowner
 Supplier No. VS0000010476

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3319 Borger St., Dallas, Texas 75212 in an amount not to exceed \$15,735.00.

Contract Number: HOU-2020-00014268
 Contract Term: Effective date of this AA to 1 year

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0622, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0719	HOU	W488	3100	3100	CD6 – West Dallas	DO	\$15,735.00
							\$0.00
							\$0.00
Financing:						TOTAL:	\$15,735.00

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					!Undefined Bookmark, TOTALAMT	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Cynthia Rogers-Ellickson
 Cynthia Rogers-Ellickson (Nov 15, 2023 14:13 CST)
 By Department Director

Nov 15, 2023
 Date

Marissa Hines
 Approved as to Form by City Attorney MH
 Nov 15, 2023
 Date

majed Al-ghafry
 majed Al-ghafry (Nov 15, 2023 16:25 CST)
 By City Manager

Nov 15, 2023
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing.	236562
	File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		November 14, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 16 PM 12:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Patricia A. Brown	Supplier No. n/a
Subject: Dallas Homebuyer Assistance Program	
Lead Dept: Housing & Neighborhood Revitalization	

Action Requested:	Execution of the City of Dallas Homebuyer Written Agreement for down payment assistance for the total amount of \$50,000 (DHAP 10, Racial Equity funds).						
	Contract Number:	HOU-2023-00023233	Contract Term:	10/13/2023	to	10/13/2038	

Background: Ms. Brown was approved for purchase of property at 4130 Wilshire Blvd. using DHAP 10, Racial Equity Funds (\$50,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 23-0278 on February 22, 2023 to provide homebuyer assistance to households with income between 50% to 120% of the AMI. Funding was appropriated in Council Resolution 23-0278.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0722	HOU	2385		3099	DHAP 10	-	\$50,000.00
						-	0.00
						-	0.00
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Cynthia Rogers-Ellickson (Nov 13, 2023 17:35 CST)
 By Department Director

Nov 13, 2023
Date


 Approved as to Form by City Attorney 
Date


 Majed Al-ghafry (Nov 13, 2023 08:31 CST)
 By City Manager

Nov 14, 2023
Date

12/1/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236563

EFFECTIVE DATE

Oct 27, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 16 PM 2:04
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **ALEGRE BALLET FOLKLORICO** Supplier No. VC28936

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present dance performances and workshops as directed by the Office of Arts and Culture. Performances will demonstrate meticulously crafted choreography and vibrant outfits; the company showcases the sheer beauty and vibrancy of Ballet Folklórico. From the energetic zapateado of Jalisco to the graceful movements of Veracruz. Consultant shall also provide educational workshops with curriculum based on comprehensive training that encompasses various regions of Mexico, ensuring that students gain a deep understanding of the distinct rhythms, movements, and outfits associated with each tradition. Performances and workshops are available to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00022946 (CR-00026503) Contract Term: 11/3/2023 to 10/31/2024

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00022946	\$6,500.00	
						-	\$0.00	
Financing:							TOTAL:	\$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 27, 2023 14:12 CDT)
 By Department Director

Oct 27, 2023
 Date

Hannah Minton (Oct 27, 2023 17:21 CDT)

Oct 27, 2023
 Approved as to Form by City Attorney Date

By City Manager

Oct 27, 2023
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236564

EFFECTIVE DATE

Nov 8, 2023

RECEIVED
 2023 NOV 17 PM 12:30
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: PHOENIX I RESTORATION AND CONSTRUCTION, LLC Supplier No. VC0000003594

Subject: Pegasus Sign Skyhoist

Lead Dept: Office of Arts and Culture

Action Requested: Authorize a contract with Phoenix I for skyhoist rooftop crane repairs and service. The skyhoist crane is critical to maintaining the neon and systems for the historic Pegasus Sign atop the Magnolia Hotel.

Contract Number: OCA-2023-00023036 Contract Term: 9/14/2023 to 12/31/2023

Background: The skyhoist crane is critical to maintaining the neon and systems for the historic Pegasus Sign atop the Magnolia Hotel.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4804	CA05	3070		MASC OCA-2023-00023036	\$34,422.61
Financing: General Fund						TOTAL:	\$34,422.61

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Nov 8, 2023 11:06 CST)

Nov 8, 2023

Lawrence C. Collister (Nov 8, 2023 17:36 CST)

Nov 8, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date

Nov 8, 2023



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236565

EFFECTIVE DATE

September 1, 2023

RECEIVED
2023 NOV 29 AM 10:40
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	TEAL ENGINEERING SERVICES, INC.	Supplier No.	518517
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Subject:	NO COST EXTENSION OF TIME TO THE CONTRACT WITH TEAL ENGINEERING SERVICES, INC., FOR THE CENTRAL MANAGEMENT SOFTWARE SUBSYSTEM UPGRADE (FOR TRAFFIC SIGNAL EQUIPMENT) FOR A PERIOD OF 6 MONTHS.
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Lead Dept:	TRANSPORTATION
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Action Requested:	AUTHORIZE EXTENSION OF TIME TO SEPTEMBER 1, 2024, TO THE AGREEMENT, AS SUPPLEMENTAL NO. 5, TO FINALIZE IMPLEMENTATION OF THE REMAINING ACTIVITIES OF THE CENTRAL MANAGEMENT SOFTWARE SUBSYSTEM UPGRADE, WHICH INCLUDE TESTING; TECHNICAL COMPLIANCE ASSISTANCE; MEETINGS; AND TECHNICAL DOCUMENT REVIEW AS DESCRIBED IN THE ATTACHED EXTENSION REQUEST LETTER.
-------------------	--

Contract Number:	STS-2016-00000412	Contract Term:	SEPTEMBER 1, 2023	to	SEPTEMBER 1, 2024
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Background:	DUE TO DELAYS OUTSIDE OF THE CONTROL OF TEAL ENGINEER SERVICES, INC., OR THE ASSOCIATED CONTRACT, BUT RATHER, AS A RESULT OF THE INABILITY OF THE SYSTEM INTEGRATOR, APPROVED UNDER A SEPARATE CONTRACT, THIS AMENDMENT IS NECESSARY FOR COMPLETION OF THE PROJECT, WHICH IS FORECASTED BY THE SYSTEM INTEGRATOR TO BE JANUARY 2023. EXTENDING TO SEPTEMBER 1, 2024, WILL ALLOW FOR FINAL TESTING AND IMPLEMENTATION ONCE FINAL INTEGRATION IS COMPLETED.
-------------	---

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/passcmbi/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
---	--

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	\$0.00
							-	\$0.00
							-	\$0.00
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	5	16-1346	8-31-2016	\$792,195.22	\$89,632.00	\$881,827.22	11.31%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236566

EFFECTIVE DATE

Nov 8, 2023

RECEIVED
2023 NOV 20 AM 11:47
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Emergency Ice, Inc. Supplier No. VS0000039972

Subject: Special Event Snow Hill

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$6,400.00 with Emergency Ice, Inc for a 10ft snow hill with real snow for the Holiday at the Farm 2023 event at Samuell Farm. The event will last 6 hours with an expected attendance of 2500+.

Contract Number: PKR-2023-00023062 Contract Term: Date of Execution to 9/30/2024

Background: Emergency Ice provides snow parties to create a snowy winter wonderland for events include snow slides and luges. Snow parties are inclusive of all necessary equipment, show, tubes, set up and clean up. Emergency Ice Mr. Cool Snow parties is the premier service provider for north and central Texas.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0330	PKR	6975		3063		CX PKR-2023-00023062	\$6,400.00	
Financing:							TOTAL:	\$6,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Nov 8, 2023
Date

Stephen T. Freeland
Approved as to Form by City Attorney

Nov 20, 2023
Date

OA

Oct 4
By City Manager

Nov 8, 2023
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236567

EFFECTIVE DATE

11/16/23

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Utility Access & Use Agreement at Dallas Executive Airport.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request for work.

RECEIVED
 2023 NOV 20 PM 5:30
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: ATMOS ENERGY CORPORATION Supplier No. N/A

Subject: ATMOS ENERGY UTILITY ACCESS AND USE AGREEMENT

Lead Dept: AVIATION

Action Requested: AUTHORIZE A UTILITY ACCESS AND USE AGREEMENT WITH ATMOS ENERGY CORPORATION FOR THE INSTALLATION OF A NEW GAS LINE TO SERVICE THE BURCHFIELD & PARTNERS HANGAR DEVELOPMENT AND FUTURE DEVELOPMENT PROJECTS AT DALLAS EXECUTIVE AIRPORT

Contract Number: AVI-2024-00023313 Contract Term: Upon execution to Upon termination

Background: BURCHFIELD & PARTNERS, LLC IS CURRENTLY DEVELOPING TWO NEW AIRCRAFT HANGARS AT DALLAS EXECUTIVE AIRPORT. IN ORDER TO PROVIDE NATURAL GAS SERVICE TO THE DEVELOPMENT, ATMOS WILL BE REQUIRED TO ACCESS AIRPORT PROPERTY AND INSTALL A NEW MAIN GAS LINE.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	- N/A	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patricia Carrero (Nov 13, 2023 13:58 CST)
By Department Director Date 11/13/23

Ashley Stockton (Nov 17, 2023 09:42 CST)
Approved as to Form by City Attorney Date 11/17/23

Kimberly Bizor-Tolbert (Nov 16, 2023 16:24 CST)
By City Manager Date 11/16/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-06 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236568

EFFECTIVE DATE

8.20.2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2023 NOV 20 PM 4: 59
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Big Sky Construction Company, Inc. Supplier No. V80000018148

Subject: KBHCCD - Job Order Construction (JOC)

Lead Dept: Convention and Event Services Department

Action Requested: Authorize Supplemental Agreement No. 4 to the contract with Big Sky Construction Company, Inc. for Job Order Contracting to extension of twelve months with no additional cost consideration to the City of Dallas.

Contract Number:	CCT-2019-00010999	Contract Term:	08/28/2023	to	8/27/2024
------------------	-------------------	----------------	------------	----	-----------

Background: By CR 19-1228, dated August 28, 2019, a contract was authorized for Job Order Contracting to Brown & Root, Big Sky, Phoenix 1 Restoration, and RS Commercial LLC. This contract will allow for the completion of projects without the need for additional funding.

HUB
Check appropriate Box
<https://mycoa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	SA No. 4	CR-191228	8/28/2019	\$1,375,000.00	\$343,7500	\$1,718,750.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
Rosa Fleming (Aug 18, 2023 9:11)
By Department Director

8/18/23
Date

Matthew Green
Matthew Green (Nov 20, 2023 14:09 CST)
Approved as to Form by City Attorney

Nov 20, 2023
Date

Majed Ghafry (Aug 20, 2023 23:05 CST)
By City Manager

08/20/23
Date

Exhibit C
Memorandum

RECEIVED

2024 JAN -9 AM 10:40

CITY SECRETARY
DALLAS, TEXAS

236569



CITY OF DALLAS

DATE 1/4/2024

TO City Secretary
SUBJECT Correction to Contract AA 23-6569

This is the first (Y) / (N) correction to the subject Contract to Administrative Action. If no, attach copies of any previous approved correction memos.

The subject Contract to Administrative Action was approved on 11-21-23 authorizing a \$5,000.00 microgrant through the ARPA ECOSTS program, to Tiny Academy LLC d/b/a Little Scholars Academy, a ECOSTS childcare provider, who was economically impacted by the COVID-19 pandemic.

Change is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Contract referencing Council Resolution Section pages 3, 4, 31, 32-34 should read as follows:

Page 3: Resolution No. ~~23-0476~~; 21-1149;

Page 4: WHEREAS, on April 12, 2023, the Dallas City Council approved the allocation of funds for ECOST provider programmatic guidance and micro-grants in a total amount not to exceed \$1,000,000.00, by Resolution No. ~~23-0476~~ (Attachment 1); and Resolution No. 21-1149

Page 31 : Attachment 1 ~~Resolution 23-0476~~ Resolution 21-1149

Page 32-34: Resolution ~~23-0476~~ replaced with 21-1149

Department: Office of Community Care _____

Director (or designee.): Jessica Galleshaw (Jan 8, 2024 09:43 CST) Jan 8, 2024

Signature
Jessica Galleshaw

Date

Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: N/A _____
Signature Date

JG 1/10/24

236569

Print Name

ATT: Approved

Denied

Assistant City Attorney: Lucy Huang
Lucy Huang (Jan 8, 2024 10:59 CST)

Jan 8, 2024

Signature

Date

Lucy Huang

Print Name

Signature: Lucy Huang
Lucy Huang (Jan 9, 2024 09:50 CST)

Email: lucy.huang@dallas.gov



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236569

EFFECTIVE DATE

11-20-203

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 21 AM 8:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- Yes No N/A

Supplier Name:	Tiny Academy LLC d/b/a Little Scholars Academy				Supplier No.	C00000004593			
Subject:	ARPA ECOSTS Micro Grant								
Lead Dept:	Office of Community Care								
Action Requested:	Authorized a \$5,000.00 microgrant through the ARPA ECOSTS program, to Tiny Academy LLC d/b/a Little Scholars Academy, a ECOSTS childcare provider, who was economically impacted by the COVID-19 pandemic.								
	Contract Number:	OCC-2023-00022835			Contract Term:	Oct 1, 2023	to	Sept 30, 2024	
Background:	Tiny Academy LLC d/b/a Little Scholars Academy Christian provides childcare services to families who fall under 80% of the HUD annual Income limits from birth to age 12.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
	FC18	MGT	AD54		3070			\$5,000.00	
							-		
	Financing:							TOTAL:	\$5,000.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galeshaw (Nov 19, 2023 11:58 CST)
 By Department Director

Nov 19, 2023
 Date

Lucy Huang (Nov 20, 2023 16:36 CST)
 Approved as to Form by City Attorney LH

Nov 20, 2023
 Date

Nov 20, 2023
 By City Manager



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236570

EFFECTIVE DATE

8.24.23

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2023 NOV 21 PM 12:08
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: RS Commercial Construction, LLC Supplier No. VS98430

Subject: KBHCCD – Job Order Construction (JOC)

Lead Dept: Convention and Event Services Department

Action Requested: Authorize Supplemental Agreement No. 4 to the contract with RS Commercial Construction, LLC for Job Order Contracting to twelve months extension with no additional cost consideration to the City of Dallas.

Contract Number: CCT-2019-00011001 Contract Term: 08/28/2023 to 8/27/2024

Background: By CR 19-1228, dated August 28, 2019, a contract was authorized for Job Order Contracting to Brown & Root, Big Sky, Phoenix 1 Restoration, and RS Commercial LLC. This contract will allow for the completion of projects without the need for additional funding.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
SA No. 4	CR-191228	8/28/2019	\$1,375,000	\$343,750	\$1,718,750.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
Rosa Fleming (Aug 24, 2023 14:32 CDT)
By Department Director


8/24/23
Date

Matthew Green
Approved as to Form by City Attorney

Nov 20, 2023
Date

By City Manager

08/24/23
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	236571	EFFECTIVE DATE
	May 1, 2023	

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 21 PM 12:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miknita L. Thompson	Supplier No.	n/a
Subject:	Dallas Homebuyer Assistance Program (DHAP 10)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested:	Execution of the City of Dallas Homebuyer Written Agreements (General Fund) for down payment assistance for the total amount of \$46,026.00 (General funds). Funds have been appropriated by previous City Council resolution.						
	Contract Number:	HOU-2023-00022044	Contract Term:	05/05/2023	to	05/05/2038	

Background: Ms. Miknita Thompson was approved for purchasing the property at 7710 Colebrook Dr. using General funds (\$46,026.00) for homebuyer assistance. The city provided the DHAP 10 program pursuant to Council Resolution 23-0278 on February 22, 2023, to provide homebuyer assistance to households with income between 50% to 120% of the AMI. Funding has been appropriated under a prior Resolution.



HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	0.00
							-	0.00
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera By Department Director	May 1, 2023 Date	 Approved as to Form by City Attorney <i>BF</i>	May 2, 2023 Date
 majed Al-ghafry (May 1, 2023 10:36 CDT) By City Manager	May 1, 2023 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236572

EFFECTIVE DATE

June 14, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 21 PM 12:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Steven Crowder	Supplier No.	n/a
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Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (DHAP 10) for down payment assistance for the total amount of \$50,000. Funds have been appropriated by previous City Council resolution.

Contract Number:	HOU-2023-00022253	Contract Term:	06/09/2023	to	06/09/2038
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Background: Mr. Crowder was approved for purchase of property at 1427 Cove Dr.. using general funds for homebuyer assistance. The city provided the DHAP Anti-Displacement Homebuyer Assistance Program (DHAP10) pursuant to Council Resolution 23-0278 on February 22, 2023 to provide homebuyer assistance to households with income between 50% to 120% of the AMI. Funding has been appropriated under a prior Resolution.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	0.00
						-	0.00
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera Jun 14, 2023
By Department Director Date

Lucy Huang Jun 15, 2023
Lucy Huang (Jun 15, 2023 09:18 CDT)
Approved as to Form by City Attorney L/H Date

majed Al-ghafry Jun 14, 2023
majed Al-ghafry (Jun 14, 2023 18:16 CDT)
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236573

EFFECTIVE DATE

11/21/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Sublicense Agreement for RoeschCo Construction. NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 21 PM 2:17
 CITY SECRETARY'S OFFICE
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: RoeschCo Construction, LLC Supplier No. VC24588

Subject: RoeschCo Construction Sublicense Agreement

Lead Dept: Aviation

Action Requested: Authorize a sublicense agreement with RoeschCo Construction, LLC for the use of property controlled by the Department of Aviation as a staging yard to support the Lemmon Ave Streetscape Enhancements construction project.

Contract Number:	AVI-2024-00023435	Contract Term:	Upon Execution	to	Upon Termination
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Background: The Department of Aviation is preparing to begin the Lemmon Ave Streetscape Enhancements project with RoeschCo Construction as the awarded contractor. This sublicense agreement will allow RoeschCo to use vacant property near Dallas Love Field as a staging yard to support the construction project.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	N/A	N/A	N/A	N/A	N/A	- N/A	\$0.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patrick Carreno (Nov 17, 2023 15:58 CST)

11/17/2023
Date

Ashley Stockton (Nov 21, 2023 11:49 CST)

11/21/2023
Date

By Department Director

Approved as to Form by City Attorney

Date

Kimberly Bizer-Tolbert (Nov 21, 2023 11:32 CST)

11/21/2023
Date

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6574

EFFECTIVE DATE

November 7, 2023

RECEIVED
 2023 NOV 21 PM 12:15
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Miko Trucking, Inc. - Contractor
 Gabriel Jimenez - Homeowner
 Supplier No. VS0000010476

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 5003 Canada Dr., Dallas, Texas 75212 in an amount not to exceed \$19,940.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
 Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0719	HOU	W488	EQRV	3100	CD6 – W. Dallas	DO	\$19,940.00
						-	
						-	
Financing:						TOTAL:	\$19,940.00

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					!Undefined Bookmark, TOTALAMT	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Cynthia Rogers-Ellickson
 Cynthia Rogers-Ellickson (Nov 3, 2023 17:36 CDT)
 By Department Director

Nov 3, 2023
 Date

Marissa Hines
 Approved as to Form by City Attorney
 Nov 7, 2023
 Date

Majed Al-Ghafry
 Majed Al-Ghafry (Nov 7, 2023 18:55 GMT+1)
 By City Manager

Nov 7, 2023
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6575

EFFECTIVE DATE

Aug 2, 2023

2023 NOV 22 AM 8:15
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Crockett Dog Park Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of Crockett Dog Park to perform services by picking up litter and debris twice annually and fund brick pavers to be installed at specific location(s) at the Dog Park with approval by Park Maintenance at no cost to the City. Contact: Sloan Anderson (214) 801-6563

Contract Number: PKR-2023-00022709 Contract Term: 10/18/2023 to 10/17/2024

Background: The Friends Crockett Dog Park is a committed organization that has raised Tens of Thousands of dollars contributed to the Crockett Dog Park and is vested in community cleanups and other projects that will make this Park an asset in old East Dallas.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
		N/A	PKR	N/A	N/A	N/A	N/A	N/A	PKR-2023-00022709
							-		\$0.00
							-		\$0.00
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					0.00		0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Crystal Ross (Aug 2, 2023 10:30 CDT)
By Department Director

Aug 2, 2023
Date

Molly P. Ward
Approved as to Form by City Attorney
Nov 7, 2023
Date

OA

By City Manager

Aug 2, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6576

EFFECTIVE DATE

Aug 21, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 22 AM 8:15
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Cynthia Yip Olvera Supplier No. VS0000057579

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation Department

Action Requested: Authorize a contract fee instructor agreement with Cynthia Yip Olvera. The vendor will provide karate instruction services to the citizens of Dallas.
Contact: Christi Giles-Reed 214-670-8707

Contract Number: PKR-2023-00022904 Contract Term: NTP to 09/30/2024

Background: Contract Fee Instructor will provide leisure, sport, and/or health and wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022904	70-30 Split	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Crystal Ross (Aug 17, 2023 14:19 CDT)
By Department Director

Aug 17, 2023
Date

Matthew Green (Oct 16, 2023 16:14 CDT)
Approved as to Form by City Attorney MRG Date

Oct 16, 2023
Date

OA

Aug 21, 2023
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6577

EFFECTIVE DATE

Sep 12, 2023

RECEIVED
2023 NOV 22 AM 8:15
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through Interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Eastwood Neighborhood Association Supplier No. N/A

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Eastwood Neighborhood Association to manage native vegetation using techniques to improve diversity and stability at Dixon Branch Greenbelt. These may include temporary irrigation, selective targeted mowing or pruning, and physical removal of individual plants when necessary. Will avoid any permanent or recurring irrigation, fertilization, or use of pesticides in the greenbelt at no cost to the city. Contact: Tamara Aquino (214) 670-8281

Contract Number: PKR-2023-00022944 Contract Term: 11/21/2023 to 11/20/2024

Background: Eastwood Neighborhood Association (ENA) is a voluntary neighborhood group of 379 households. The Committee operates with direction and approval from the Board of Directors of ENA. The Chairperson of the Committee serves as a voting member of the Board of Directors and reports monthly to the Board.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022944	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Sep 12, 2023 08:26 CDT)

By Department Director

Sep 12, 2023

Date

Molly P. Ward

Approved as to Form by City Attorney

Sep 14, 2023

Date

OA
OA

By City Manager

Sep 12, 2023

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6578

EFFECTIVE DATE

Nov 6, 2023

RECEIVED
 2023 NOV 22 AM 9:50
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Pegasus Media Project Supplier No. VC23766

Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: The Pegasus Media Project will present the "Pegasus Film Festival and Portable Film Program". The Film Festival will serve as a dynamic stage to spotlight young filmmakers from Dallas and around the world. Student participants will serve in roles such as Festival Director, Producer, Designer, and Publicist. Additionally, Empowering Storytellers in Communities Workshops will be held equipping students with the necessary skills to execute a short film project, and screen their work live online and at a local cinema during the festival. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2023-00023137 (CR-00026661) Contract Term: AA Effective Date to 9/15/2024

Background: The fee for this service is \$12,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Nov 6, 2023 12:21 CST)

Nov 6, 2023

Suzanne Knuppel (Nov 7, 2023 08:32 CST)

Nov 7, 2023

By Department Director

Date


Approved as to Form by City Attorney

Date

Nov 6, 2023

By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h2>23-6579</h2> EFFECTIVE DATE September 27, 2023
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 22 PM 12:49
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: iHeartMedia Supplier No. VS0000029337

Subject: Radio Advertising Campaign

Lead Dept: Code Compliance Services

Action Requested: 2024 Radio Campaign advertising to increase awareness of various virus such as COVID19, West Nile, Zika and Chikungunya Virus, as well as general Code Compliance Services to reduce blight.

Contract Number: CCS-2023-00023205 Contract Term: 02/26/2024 to 10/31/2024

Background: To continue public education campaign to urge citizens/residents to practice the 4D's to protect themselves from virus, as well as including general information regarding Code Compliance Services.

HUB
 Check appropriate Box
<https://mvpca.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	CCS	4221		3320		CX CCS-2023-00023205	\$40,455.00
						-	\$0.00
Financing:						TOTAL:	\$40,455.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jeremy Reed
 Jeremy Reed (Sep 26, 2023 13:22 CDT)
 By Department Director

Sep 26, 2023
 Date

Anna Lamberti Holmes
 11.22.23
 Approved as to Form by City Attorney Date

Carl
 Sep 27, 2023
 By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6580

EFFECTIVE DATE

Nov 9, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 22 PM 2:44
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	JTE Ventures LLC DBA Christmas Decor by Jet Services	Supplier No.	VC23685
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Subject: Holiday Lights and Light Displays for Holiday at the Farm Special Event

Lead Dept: PKR

Action Requested: Authorize an encumbrance of \$25,877.22 with Jet Outdoor Services. The vendor will provide holiday lights (including installation) and light displays for the Holiday at the Farm event at Samuel Farm on December 9, 2023. Contact: Angela de los Santos (214) 671-2267.

Contract Number:	PKR-2023-00023061	Contract Term:	Date of Execution	to	9/30/24
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Background: Jet Outdoor Services provides holiday lights and various holiday light displays. The process includes rental, delivery, and installation. Inventory includes a variety of options including color, sizes, and styles.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0330	PKR	288C	N/A	3099	N/A	CX PKR-2023-00023061	\$25,877.22	
Financing:							TOTAL:	\$25,877.22

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Nov 9, 2023
Date

Rory Mcanally
Approved as to Form by City Attorney

Nov 17, 2023
Date

OA

Carl
By City Manager

Nov 9, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6581

EFFECTIVE DATE

Nov 8, 2023

RECEIVED
2023 NOV 27 AM 8:15
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement, interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: JTE Ventures LLC DBA Christmas Décor by Jet Services Supplier No. VC23685

Subject: Holiday Lighting

Lead Dept: PKR \$49,981.68 YP

Action Requested: Authorize an encumbrance of ~~\$60,000.00~~ with Christmas Décor to provide holiday lights and displays for the holiday season at 5 recreation centers, holiday photo displays at 4 parks, 26' tree with ornaments, and a lighted picture frame for holiday décor. The items will be installed prior to November 25, 2023. Items will be picked up in January 2024 and stored for the remainder of the fiscal year. Contact: Christi Giles

Contract Number: PKR-2023-00022684 Contract Term: 11/1/2023 to 09/30/2024

Background: Christmas Décor provides commercial-grade holiday lighting and holiday displays. Christmas Décor has been providing commercial holiday décor for over 20 years.

HUB Check appropriate Box <https://mycpcpa.state.tx.us/passcmbrsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5071		3063		CX PKR-2023-00022684	\$60,000.00
							\$49,981.68 YP
							\$49,981.68 YP
Financing:							TOTAL: \$60,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Nov 8, 2023
Date

Rory Mcanally
Approved as to Form by City Attorney

Nov 17, 2023
Date

OA

Carl
By City Manager

Nov 8, 2023
Date

11/28/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6582

EFFECTIVE DATE

Nov 9, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 27 AM 8:21
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	First Choice Christmas Lights LLC	Supplier No.:	VC26010
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Subject: Holiday Lighting

Lead Dept: Park and Recreation

Action Requested: Authorize a funding of \$41,850.00 with First Choice Christmas Lights LLC. This vendor will provide holiday lights and displays for the holiday season at Kiest park. The lights will be at Kiest park at the Conservation entrance to the softball complex with holiday displays. Holiday lights and displays will be installed prior to December 9, 2023 and will remain in use through January 2, 2024.
Contact: Brendan Collins 214-715-6886

Contract Number:	PKR-2023-00023292	Contract Term:	NTP	to	1/31/2024
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Background: First Choice Christmas Lights LLC is a family owned and operated business based out of Roanoke TX and been in business since 2006. First Choice Christmas Lights LLC provides commercial grade holiday lighting and holiday displays.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscrmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5071	N/A	3099		CX PKR-2023-00023292	\$41,850.00	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$41,850.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director Date	Nov 9, 2023 By City Manager Date	 Approved as to Form by City Attorney Date	Nov 16, 2023 Date
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ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6583

EFFECTIVE DATE

11/15/23

RECEIVED
 2023 NOV 27 AM 9:29
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Fugro USA Land, Inc.; Raba Kistner Inc. Supplier No. _____

Subject: Consent to Assignment

Lead Dept: Department of Aviation

Action Requested: Authorize execution of an assignment and novation agreement to provide City's consent to the assignment of -Engineering Services Contract for Construction Materials Testing, Contract No. AVI-2020-00011884, dated June 24, 2020, from Fugro USA Land, Inc., the original engineer, as assignor, to Raba Kistner Inc., the new engineer, as assignee.

Contract Number: AVI-2020-00011884 Contract Term: 6/24/2020 to 12/31/2025

Background: City Council approved this contract on June 24, 2020, with Fugro USA Land, Inc. and notified Dallas Airport System of the change on August 17, 2023.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	20-0966	6/24/2020	\$8,822,500.00	0	\$8,822,500.00	0

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patrick Carreno 11/08/23
 Patrick Carreno (Nov 8, 2023 08:04 CST)
 By Department Director Date

Ashley Stockton 11/27/23
 Ashley Stockton (Nov 27, 2023 09:17 CST)
 Approved as to Form by City Attorney Date

Kimberly Bizer-Tolbert 11/15/23
 Kimberly Bizer-Tolbert (Nov 15, 2023 13:25 CST)
 By City Manager Date

AS
 11/28/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6584

EFFECTIVE DATE

Sep 27, 2023

RECEIVED
2023 NOV 27 AM 10:10
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Restroom Facilities LTD. Supplier No. VS0000069409

Subject: Annual Licensing and Data Transfer Fee

Lead Dept: Park and Recreation

Action Requested: Restroom Facilities LTD provides Corworth Management Systems for Dallas Park and Recreation Spray parks. Restroom facilities manage and monitors annual data software monitoring remote locking system for 7 Spay grounds Park and Recreation locations.

Contract Number: PKR-2023-00022420 Contract Term: 7/1/2023 to 06/30/2024

Background: Restroom Facilities LTD provides Corworth Management Systems for Dallas Park and Recreation Spray ground parks. Restroom facilities manage and monitors annual data software monitoring remote locking system for 7 Spray ground Park and Recreation locations. There is not another vendor that provide the services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcrmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5142		3210		MASC PKR-2023-00022420	\$2,400.00
0001	PKR	5025		3210		-	\$9,600.00
0001	PKR	5010		3210		-	\$4,800.00
0001	PKR	5090		3210		-	\$1,200.00

Financing: TOTAL: \$18,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

Sep 26, 2023

Stephen T. Freeland

Oct 27, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

OA

Carl

Sep 27, 2023

f w/2023

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6585

EFFECTIVE DATE

Sept 12, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 27 AM 10:51
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: White Rock Lake Conservancy Supplier No. N/A

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the White Rock Lake Conservancy to support the implementation of the park's master plan through major fundraising initiatives. Also perform volunteer services, to plant trees and perform litter and debris cleanups at White Rock Lake, at no cost to the city. Contact: Sloan Anderson 214-801-6563

Contract Number: PKR-2023-00022761 Contract Term: 11/26/2023 to 11/25/2024

Background: The White Rock Lake Conservancy is just one of many organizations working to keep White Rock Lake beautiful, safe, and accessible to our community.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcomblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022761	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] Sep 12, 2023
By Department Director Date

Oct 16, 2023
Approved as to Form by City Attorney Date

OA
By City Manager

Sep 12, 2023
Date [Signature]



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6586

EFFECTIVE DATE

November 16, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 27 AM 11:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: REKJ Builders, Limited Liability Company Vendor No. VC20926

Subject: Second Renewal of the Dallas Tomorrow Fund (DTF) Contract

Lead Dept: Department of Housing & Neighborhood Revitalization

Action Requested: Authorize Supplemental Agreement No. 2 to execute the second of two, one-year Renewals as authorized by Resolution No. 20-1555. No additional funds.

Contract Number: HOU-2022-00020191 Contract Term: 10/13/2020 to 10/12/2024

Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. The contract was extended through OPS for one year through October 12, 2022. The first renewal option was exercised through October 12, 2023. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020. Homeowner meets the requirements of Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code").

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0476	HOU	1042	HO99	3100	DTF		\$0.00	
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	20-1555	October 13, 2020	\$500,000.00	\$500,000.00	\$1,000,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Cynthia Rogers-Ellickson
Cynthia Rogers-Ellickson (Nov 16, 2023 11:12 CST)
By Department Director

Nov 16, 2023
Date

Brady Lohery
Brady Lohery (Nov 16, 2023 12:27 CST)
Approved as to Form by City Attorney
Date

majed Al-ghafry
majed Al-ghafry (Nov 16, 2023 11:46 CST)
By City Manager

Nov 16, 2023
Date

R 11/28/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6587
EFFECTIVE DATE

Nov 8, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 27 AM 11:09
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Casa Linda Park Supplier No. N/A

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Friends of Casa Linda Park to perform services of litter and debris cleanups, all in coordination with the Park and Recreation Department at no cost to the City.

Contract Number: PKR-2023-00022896 Contract Term: 1/27/2024 to 1/26/2025

Background: The Friends of Casa Linda Park is a volunteer organization formed by three neighborhood associations (Little Forest Hills, Casa Linda Estates and Casa Linda Forest) to support, maintain and beautify the park. This organization has made great strides with the city on enhancements to the park and wishes to continue to do so.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/passcombi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022896	\$0.00
							\$0.00
							\$0.00

Financing: No cost to the City TOTAL: \$0.00

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
			0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins Nov 8, 2023
By Department Director Date
OA
Paul A.
By City Manager Date

Nov 13, 2023
Approved as to Form by City Attorney Date
B 11/26/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6588

EFFECTIVE DATE

Oct 18, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 27 AM 11:15
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Dallas Legion Ultimate LLC	Supplier No.	VC29114
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Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize the contract fee instructor agreement with Dallas Legion Ultimate. This vendor will provide Ultimate Frisbee Class services to the citizens of Dallas.
Contact: Brendan Collins (214) 671-1668

Contract Number:	PKR-2023-00022948	Contract Term:	NTP	to	9/30/2024
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Background: Contract Fee Instructors provide leisure, sports, and health & wellness activity instruction

HUB
Check appropriate Box
<https://mycoba.cda.state.tx.us/tgasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00022948	70/30 Split
								\$0.00	
								\$0.00	
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					0.00		0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Oct 18, 2023
Date

Nov 21, 2023
Approved as to Form by City Attorney
Date

OA

[Signature]
By City Manager

Oct 18, 2023
Date

[Signature]
11/25/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6589

EFFECTIVE DATE

Sep 27, 2023

RECEIVED
2023 NOV 27 AM 11:40
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Ellen J. Taft Supplier No. N/A

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Ellen J. Taft to perform litter & debris cleanups and service enhancements by planting and maintaining the ornamental beds at the Emerald Lake; all in coordination with the City of Dallas PMO at no cost to the City Contact: Shenequa D. Crockett (214) 670-6713

Contract Number: PKR-2023-00022913 Contract Term: 8/15/2023 to 8/14/2024

Background: Ellen J. Taft is committed to enhancing the beauty of Emerald Lake Park through clean-up projects and service enhancements

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022913	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins Sep 26, 2023

Nov 14, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

OA

By City Manager

Sep 27, 2023

Date

Bu 9/28/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6590

EFFECTIVE DATE

Oct 6, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 27 AM 11:48
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Jon Fewell Supplier No. VC0000000836

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize the contract fee instructor agreement with Jon Fewell. This vendor will provide Dance Class services to the citizens of Dallas.
Contact: Brendan Collins (214) 671-1668

Contract Number:	PKR-2023-00023134	Contract Term:	NTP	to	8/31/2024
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Background: Contract Fee Instructors provide leisure, sports, and health & wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcombi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00023134	70/30 Split
							\$0.00
							\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

Oct 5, 2023

Nov 15, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

OA

Carl

Oct 6, 2023

R 11/28/23

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6591

EFFECTIVE DATE

Nov 8, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 27 AM 11:54
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Arcadia Studios LLC Supplier No. VC29737

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Arcadia Studios LLC. The vendor will be providing STEM program classes, filmmaking, and animation services to the citizens of Dallas
Contact: Brendan Collins (214) 671-1668

Contract Number:	PKR-2024-00023533	Contract Term:	NTP	to	11/30/2024
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Background: Contract Fee instructors provide leisure, sport and health and wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2024-00023533	70/30 Split
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Nov 8, 2023
Date

Molly P. Ward
Approved as to Form by City Attorney

Nov 14, 2023
Date

OA

[Signature]
By City Manager

Nov 8, 2023
Date

[Signature] 11/25/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6592

EFFECTIVE DATE

Sep 27, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 27 PM 12:04
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of The Old Fish Hatchery Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of the Old Fish Hatchery to support, maintain and beautify the Old Fish Hatchery at White Rock Lake; also perform service enhancements to include planting, replanting, maintaining, and overseeing cleanup of the natural space.
Contact: Tamara Aquino (214) 670-8281

Contract Number:	PKR-2023-00022945	Contract Term:	11/21/2023	to	11/20/2024
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Background: The Friends of the Old Fish Hatchery is a volunteer organization formed to support, maintain and beautify the Old Fish Hatchery at White Rock Lake.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcomblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00022945	\$0.00
							-	\$0.00	
							-	\$0.00	
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					0.00		0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Sep 26, 2023
Date

Misty A. [Signature]
Approved as to Form by City Attorney
Date

OA

[Signature]
By City Manager

Sep 27, 2023
Date

[Signature]



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6593

EFFECTIVE DATE

Sep 27, 2023

RECEIVED
2023 NOV 27 PM 12:12
CITY SECRETAR
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Alumni Chapter of Kappa Alpha Psi Fraternity, Inc Supplier No. N/A

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Dallas Alumni Chapter of Kappa Alpha Psi Fraternity, Inc to volunteer in the southern sector of Dallas by participating in litter and debris cleanups and community tree plantings with the Dallas Park Maintenance Districts 3 and 4; all in coordination with the City of Dallas Parks and Recreation Department at no cost to the city. Contact: Shenequa D. Crockett (214) 670-6713

Contract Number: PKR-2023-00022909 Contract Term: 8/15/2023 to 8/14/2024

Background: Dallas Alumni Chapter of Kappa Alpha Psi Fraternity, Inc wants to volunteer in the southern sector of Dallas by participating in litter and debris cleanups and community tree plantings with the Dallas Park Maintenance Districts 3 and 4; all in coordination with the City of Dallas Parks and Recreation Department at no cost to the city.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00022909	\$0.00
							\$0.00
							\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins Sep 26, 2023
By Department Director Date

[Signature] Sep 29, 2023
Approved as to Form by City Attorney Date

OA
By City Manager

Sep 27, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6594

EFFECTIVE DATE

October 1, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 NOV 27 PM 3:30
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: WSP USA, Inc. Supplier No. 134356

Subject: Professional Services for the Kay Bailey Hutchinson Convention Center Dallas (KBHCCD)

Lead Dept: Convention and Event Services (CCT)

Action Requested: Authorize Supplemental Agreement No. 4 to extend the WSP USA Inc. Master Plan Consulting contract, CCT-2020-00011768, by 121 days. The additional time will allow for the transfer of Master Plan related information and documents to the newly awarded Kay Bailey Hutchison Convention Center Dallas (KBHCCD) Master Plan project manager, Inspire Dallas.

Contract Number:	CCT-2020-00011768	Contract Term:	9/1/2023	to	12/31/2023
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Background: On January 27, 2021, the city council approved a consulting contract with WSP USA Inc to produce a Master Plan for the facilitation and development of the Kay Bailey Hutchison Convention Center Dallas (KBHCCD) and other supplemental services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						CCT-2020-00011768	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4	21-0245	01/27/2021	\$4,888,698.00	\$1,222,174.50	\$6,110,872.50	25 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
rosa.fleming@cityofdallas.com
By Department Director

10/4/2023
Date

[Signature]
Approved as to Form by City Attorney

October 30, 2023
Date

majed Al-ghafry
majed.ghafry@cityofdallas.com
By City Manager

10/01/2023
Date

B 11/28/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-6595

EFFECTIVE DATE

Nov 17, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 27 PM 12:01
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *AJM*

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Lina T. Ramey & Associates, Inc. Supplier No. 356668

Subject: Wheatland Road from Dallas City Limits to University Hills Boulevard - PB17V145

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 3 to the professional services contract with Lina T. Ramey & Associates, Inc. for additional engineering services required for Wheatland Road Improvement in the amount of \$31,753.02. This action will increase the contract amount from \$818,060.97 to \$849,813.99.

Contract Number:	PBW-2019-00009464	Contract Term:	3/27/2019	to	12/30/2026
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Background: This action will authorize the additional engineering survey required to prepare the Wheatland Road alignment map and exhibits needed for council approval. Also, it will approve the phase I Environmental Site Assessment (ESA) for the Right-Of-Way acquisition needed for the project and extend the contract terms through the construction phase.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A *AJM*

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V145	INGV	4111	PB17V145	CX PBW-2019-00009464	\$31,753.02
Financing: 2017 General Obligation Bond Funds							TOTAL: \$31,753.02

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	19-0411	3/27/2019	\$65,000.00	\$753,060.97	\$849,813.99	1207.41%


S H 904E B B A A APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. DDA

Ali Hatafi, P.E.
By Department Director Nov 17, 2023 Date

exchang
Approved as to Form by City Attorney Nov 20, 2023 Date

Robert Perez
Robert Perez (Nov 17, 2023 15:48 CST)
By City Manager Nov 17, 2023 Date

R 11/20/23

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	236596
		EFFECTIVE DATE
		November 16, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 29 AM 9:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Miko Trucking, Inc. - Contractor Thomas & Patricia Williams - Homeowner	Supplier No.	VS0000010476
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Subject:	Targeted Rehabilitation Program (TRP)
Lead Dept:	Housing & Neighborhood Revitalization

Action Requested:	Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 4137 Norco Dr., Dallas, Texas 75212 in an amount not to exceed \$17,740.00.					
	Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0622, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0719	HOU	W488	EQRV	3100	CD6 - WD	-	\$17,740.00	
						-		
						-		
Financing:							TOTAL:	\$17,740.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Cynthia Rogers-Ellickson
 Cynthia Rogers-Ellickson (Nov 16, 2023 14:32 CST)
 By Department Director

Nov 16, 2023
 Date

Hannah Minton
 Hannah Minton (Nov 16, 2023 15:07 CST)
 Approved as to Form by City Attorney HM Date

majed Al-ghafry
 majed Al-ghafry (Nov 16, 2023 14:34 CST)
 By City Manager

Nov 16, 2023
 Date

R 11/16/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236597

EFFECTIVE DATE

November 24, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 NOV 29 AM 11:01
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	LAKE HIGHLANDS IMPROVEMENT DISTRICT CORPORATION	Supplier No.	
----------------	---	--------------	--

Subject: NO-COST BEAUTIFICATION AND MAINTENANCE AGREEMENT WITH LAKE HIGHLANDS IMPROVEMENT DISTRICT CORPORATION, TO INSTALL PUBLIC ARTWORK ON THE TRAFFIC SIGNAL CABINET AND/ OR BATTERY BACK-UP UNIT (BBU) LOCATED AT THE INTERSECTION OF WALNUT AUDELIA ROAD AND FOREST LANE, FOR A PERIOD OF THREE YEARS.

Lead Dept: TRANSPORTATION

Action Requested: AUTHORIZE THE NO-COST BEAUTIFICATION AND MAINTENANCE AGREEMENT WITH LAKE HIGHLANDS IMPROVEMENT DISTRICT CORPORATION, TO INSTALL PUBLIC ARTWORK ON THE TRAFFIC SIGNAL CABINET AND/ OR BATTERY BACK-UP UNIT (BBU) LOCATED AT THE INTERSECTION OF AUDELIA ROAD AND FOREST LANE, FOR A PERIOD OF THREE YEARS.

Contract Number:	TRN-2024-00023467	Contract Term:	3 Years	to	
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Background: LAKE HIGHLANDS IMPROVEMENT DISTRICT CORPORATION REACHED OUT TO THE CITY OF DALLAS DEPARTMENT OF TRANSPORTATION (TRN) TO INSTALL ARTWORK ON THE EXISTING TRAFFIC SIGNAL CABINET AND/OR BATTERY BACK-UP UNIT AT THE INTERSECTION OF AUDELIA ROAD AND FOREST LANE. TRN STAFF REVIEWED THE ARTWORK SUBMITTED AND HAS APPROVED IT FOR INSTALLATION AS OUTLINED IN THE ATTACHED BEAUTIFICATION AND MAINTENANCE AGREEMENT FOR A PERIOD OF THREE YEARS. THIS AGREEMENT IS AT NO-COST TO THE CITY. ALL COSTS INCURRED ARE THE RESPONSIBILITY OF LAKE HIGHLANDS IMPROVEMENT DISTRICT CORPORATION AS OUTLINED IN THE BEAUTIFICATION AND MAINTENANCE AGREEMENT. LAKE HIGHLANDS IMPROVEMENT DISTRICT CORPORATION RECENTLY COMPLETED A SIMILAR PROJECT AT THE INTERSECTION OF WALNUT HILL LANE AND WHITE ROCK TRAIL AUTHORIZED BY AA #23-5366, CONTRACT # TRN-2023-00021004.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/passcml/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	\$0.00
							-	\$0.00
							-	\$0.00
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

g a khankarli
g a khankarli (Nov 23, 2023 13:21 CST)
By Department Director

Nov 23, 2023
Date

Molly P. Ward
Approved as to Form by City Attorney
Date

Nov 29, 2023

Robert Perez
Robert Perez (Nov 24, 2023 05:18 CST)
By City Manager

Nov 24, 2023
Date
R 11/28/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236598

EFFECTIVE DATE

11/06/23

CITY SECRETARY
DALLAS TEXAS

NOV 29 PM 2:21

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Neel-Schaffer, Inc Supplier No. VS0000007942

Subject: Target Neighborhood Group 17-7007

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 4 to the professional services contract with Neel-Schaffer, Inc. to add additional engineering services to the Target Neighborhood Group 17-7007 project in the amount of \$75,110.00, increasing the contract amount from \$477,495.50 to \$552,605.50.

Contract Number:	PBW-2019-00008827	Contract Term:	04/15/2019	to	1/16/2026
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Background: During design, it was determined that additional engineering services are necessary to revise the proposed roadway grades in order to eliminate sidewalk flumes on three streets in Target Neighborhood Group 17-7007. Consequently, it is necessary to modify the plans as needed to incorporate the roadway grade changes. This action will also extend the contract time to accommodate the additional effort.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A GG

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	VA02	TGTN	4111	PB17VA02	CX- PBW-2019-00008827	\$29,090.00
1V22	PBW	VA04	TGTN	4111	PB17VA04	CX- PBW-2019-00008827	\$24,000.00
1V22	PBW	V185	STPT	4111	PB17V185	CX- PBW-2019-00008827	\$22,020.00
Financing: 2017 General Obligation Bond						TOTAL:	\$75,110.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4	19-0161	1/23/2019	\$ 446,041.00	\$ 31,454.50	\$ 552,605.50	23.89%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hatafi, P.E.
By Department Director

10/18/23

Date

[Signature]
Approved as to Form by City Attorney
11/14/23
Date

[Signature]
By City Manager

11/06/23

Date

[Signature] 11/28/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236599

EFFECTIVE DATE

Nov 29, 2023

WS

2023 NOV 29 PM 3:40
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Best Best & Krieger LLP Supplier No. VS0000075271

Subject: Professional Services Contract for Legal Services

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Best Best & Krieger LLP to provide legal representation to the City in connection with the Estates at Shiloh development, an affordable housing project involving review of subordination and modification agreements. Not to exceed \$50,000.

Contract Number: ATT-2023-00022535 Contract Term: 6/27/2023 to *Indefinite

Background: Best Best & Krieger LLP will provide legal representation to the City in connection with the Estates at Shiloh development, an affordable housing project involving review of subordination and modification agreements. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	HOU	4285		3015		MASC - ATT-2023-00022535	\$50,000.00	
						-		
						-		
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						N/A	N/A %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 29, 2023 12:31 CST)
By Department Director

Nov 29, 2023
Date

Willow Sanchez
Nov 29, 2023
Approved as to Form by City Attorney WS Date

[Signature]
By City Manager

Nov 29, 2023
Date

11/28/23

2



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236600

EFFECTIVE DATE

8.20.2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2023 NOV 30 PM 12:55

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Brown & Root Industrial Services LLC Supplier No. VC15293

Subject: KBHCCD – Job Order Construction (JOC)

Lead Dept: Convention and Event Services Department

Action Requested: Authorize Supplemental Agreement No. 4 to the contract with Brown & Root Industrial Services for Job Order Contracting to twelve month extension with no additional cost consideration to the City of Dallas.

Contract Number: CCT-2019-00010092 Contract Term: 08/28/2023 to 8/27/2024

Background: By CR 19-1228, dated August 28, 2019, a contract was authorized for Job Order Contracting to Brown & Root, Big Sky, Phoenix 1 Restoration, and RS Commercial LLC. This contract will allow for the completion of projects without the need for additional funding.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	SA No. 4	CR-191228	8/28/2019	\$1,375,000	\$343,750	\$1,718,750.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Rosa Fleming
Rosa Fleming (Aug 18, 2023 09:22 CDT)
By Department Director

8/18/23
Date

[Signature]
Approved as to Form by City Attorney
Date

[Signature]
Majed Ghafry (Aug 20, 2023 23:05 CDT)
By City Manager

08/20/23
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	236601	2023 NOV 30 PM 12:55
	EFFECTIVE DATE	RECEIVED
	Nov 20, 2023	CITY SECRETARY DALLAS, TEXAS

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Don't Ask Why	Supplier No.	VC22488
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Subject: Arts Activate 2024 – Round 1

Lead Dept: Office of Arts & Culture

Action Requested: Agora Artists will present "Seeds". This project provides emerging and seasoned dancemakers with tools, means, and support to create, develop and premiere a new, complete work. This is a twelve-week crash course in self producing a choreographic work ready for future festival & venue showings. Seeds encompasses an open audition for local dancers, subsidized rehearsal space, and career development, culminating in a two-evening fully produced performance. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2023-00023137 (CR-00026650)	Contract Term:	AA Effective Date	to	9/15/2024
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Background: The fee for this service is \$12,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25% or \$3,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.


HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2023-00023137	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philippe (Nov 20, 2023 13:54 CST) By Department Director	Nov 20, 2023 Date	 Stephen McFayden Approved as to Form by City Attorney	Nov 21, 2023 Date
 By City Manager		Nov 20, 2023 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236625

EFFECTIVE DATE

November 24, 2023

RECEIVED
 NOV 28 PM 12:58
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Criado & Associates, Inc. Supplier No. VS89559

Subject: Authorize Supplemental Agreement No. 1 to the Engineering Services Contract with Criado & Associates, Inc., to add additional scope that is required to fulfill the PS&E and design requirements associated with the project as outlined in the Supplemental Proposal for an increase to the contract in the amount of \$66,140.00 increasing the original contract amount from \$740,204.44 to \$806,344.44, and extend the term of the agreement for an additional year from December 31, 2023, to December 31, 2024.

Lead Dept: Transportation

Action Requested: Authorize Supplemental Agreement No. 1 to the Engineering Services Contract with Criado & Associates, Inc., to add additional scope that is required to fulfill the PS&E and design requirements associated with the project as outlined in the Supplemental Proposal for an increase to the contract in the amount of \$66,140.00 increasing the original contract amount from \$740,204.44 to \$806,344.44, and extend the term of the agreement for an additional year from December 31, 2023, to December 31, 2024.

Contract Number: TRN-2021-00017195 **Contract Term:** NTP **to** December 31, 2024

Background: Design for this contract commenced October 11, 2022. Since that time the need for additional scope has become apparent due to ongoing challenges and circumstances beyond the City's or Criado & Associates control. The additional scope and associated fee increase is necessary to complete the projects design as per the federal requirements that this project falls under. Since this project is being funded through the Transportation Alternatives Set-Aside (TASA) Program, the project falls under strict guidelines to be completed and implementation for construction. Authorizing this supplement will ensure this project stays on track and the City does not lose funding for it. Additionally, in order to fulfill the design needs, the term of this agreement needs to be extended for an additional year from December 31, 2023, to December 31, 2024.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	TRN	1579	HIBT	4111	BIKELANES	- TRN-2021-00017195	\$66,140.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$66,140.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	21-1541	9-22-2021	\$740,204.44	\$0.00	\$806,344.44	8.93537%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

g. a khankarli
g. a khankarli (Nov 23, 2023 12:24 CST)
By Department Director

Nov 23, 2023

Date

Robert Perez
Robert Perez (Nov 23, 2023 12:24 CST)
By City Manager

Matthew Green
Matthew Green (Nov 27, 2023 08:47:53)
Approved as to Form by City Attorney

Nov 27, 2023

Date

Nov 24, 2023
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

236626

EFFECTIVE DATE

Oct 19, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 NOV 28 PM 4:04
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ~~XXXXXXXXXXXX~~ King Of Bounce Training^{YP} Supplier No. VC29423

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with King of Bounce Training. The vendor will provide Basketball Skills services to the citizens of Dallas.
Contact: Brendan Collins 214-671-1668

Contract Number: PKR-2024-00023335 Contract Term: NTP to 10/31/2024

Background: Contract fee instructors provide leisure, sport, and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2024-00023335	70/30 Split	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 19, 2023 16:52 CDT)
By Department Director

Oct 19, 2023
Date

[Signature]
Approved as to Form by City Attorney
Nov 27, 2023
Date

OA
OA

[Signature]
By City Manager
Oct 19, 2023
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>236627</h1>
		EFFECTIVE DATE
		November 17, 2023

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 2023 NOV 28 PM 4:27
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Yanira Ascencio Supplier No. n/a

Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execution of the City of Dallas Homebuyer Written Agreement for down payment assistance for the total amount of \$50,000 (Racial Equity Funds).

Contract Number: HOU-2024-00023560 Contract Term: 11/27/2023 to 11/27/2038

Background: Ms. Ascencio was approved for purchase of property at 2019 Lamont Ave. using Racial Equity Funds in the amount of \$50,000.00 for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 23-0278 on February 22, 2023 to provide homebuyer assistance to households with income between 50% to 120% of the AMI. Funding has been appropriated under Resolution 23-0278.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb1search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0722	HOU	2385		3099	DHAP 10	-	\$50,000.00	
						-	0.00	
						-	0.00	
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Cynthia Rogers-Ellickson (Nov 17, 2023 15:58 CST)
 By Department Director

Nov 17, 2023
 Date


 Hannah Minton (Nov 17, 2023 16:13 CST)
 Approved as to Form by City Attorney HM Date


 Majed Al-Ghafry (Nov 17, 2023 16:08 CST)
 By City Manager

Nov 17, 2023
 Date