

Vicerrectoría de Asuntos Académicos
Educación a Distancia

Creación de un examen en Blackboard

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Objetivos

Utilizando la plataforma de Blackboard el profesor aprenderá a:

- construir un examen con ejercicios de selección múltiple, cierto o falso y pareo.
- exportar un examen de un curso a otro.

Pasos a seguir

uagm.blackboard.com

Actividades/Tareas

Inicio

Anuncios

Guía del Curso

Profesor

Módulos / Contenido

Actividades / Tareas

Comunicación

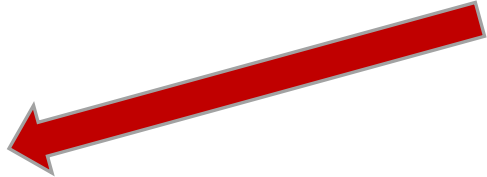
Foro de Discusión

Aula Virtual

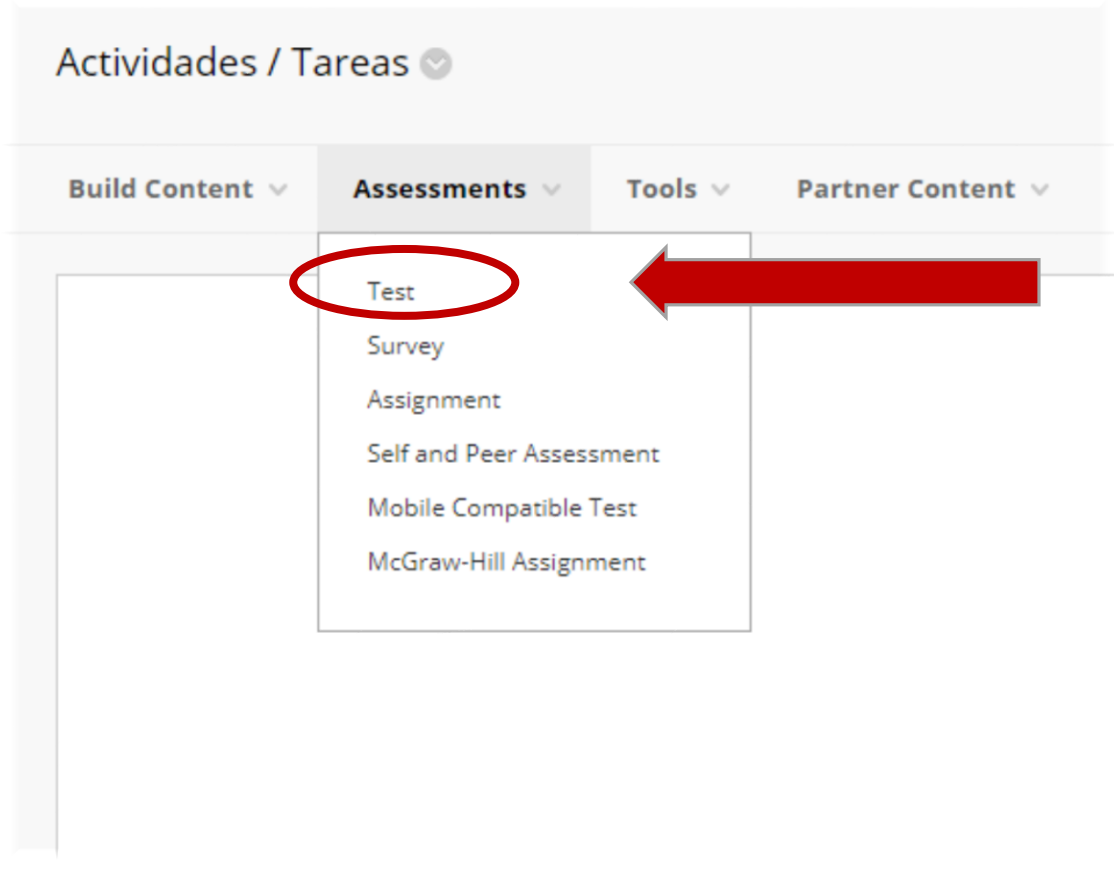
Zona de estudiante

Biblioteca Virtual

Ayuda



En el menú principal deberá seleccionar el botón de Actividades/Tareas.



Selecccione la opción de “Assessments”, “Test” para hacer el examen.

Recuerde que luego de completar la información requerida debe dar un clic en **“SUBMIT”**.

Create Test

After you create a test, the next step is to deploy it. First, you add the test to a content area, folder, learning module, or lesson plan. Then, you make the test available to students. [More Help](#)

ADD TEST

Create a new test. There are no tests to add.

Create a New Test

Create

Add an Existing Test

-- Select Test Below --

Click **Submit** to add this test. Click **Cancel** to quit.

Cancel

Submit

Debe dar un clic en “Create Test” y en la próxima pantalla de “Test Information” escribirá el nombre del examen, la descripción y las instrucciones del mismo.

Test Information

Type a **Name** for the test. This is a required field. The name is the title text that appears in the content area. Use a descriptive name to help users identify the test. [More Help](#)



* Indicates a required field.

TEST INFORMATION

* Name



Description

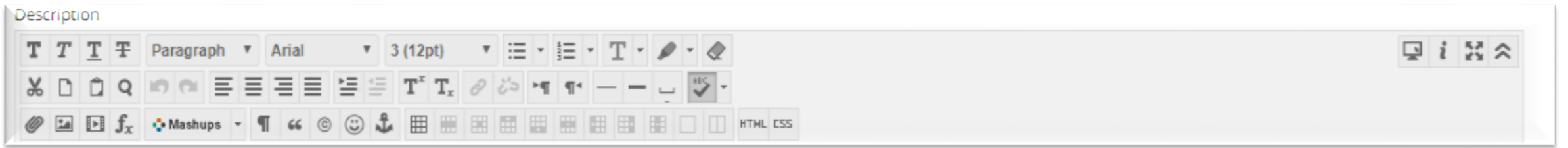
Rich text editor for the Description field with a toolbar including Paragraph, Arial, 3 (12pt), and various formatting options. Path: p Words:0

Instructions

Rich text editor for the Instructions field with a toolbar including Paragraph, Arial, 3 (12pt), and various formatting options. Path: p Words:0

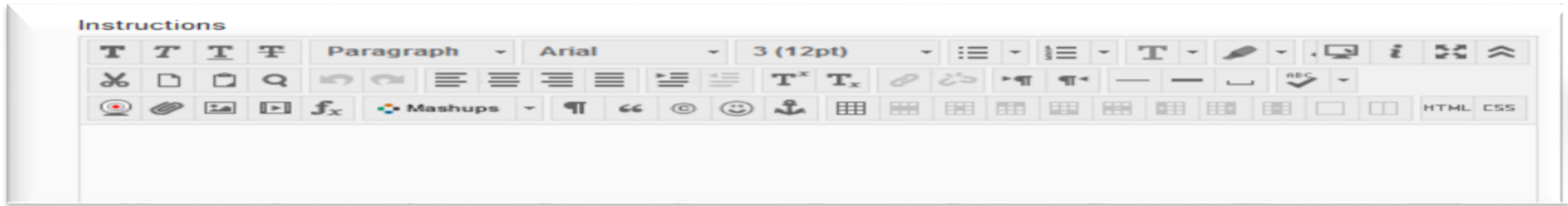
Click **Submit** to proceed.

Cancel Submit




El Examen 1 contiene el vocabulario relacionado al funcionamiento de un sistema de computadoras. El examen está compuesto de tres ejercicios que son: cierto o falso, selección múltiple y pareo. Cada ejercicio tendrá un valor de 5 puntos con excepción del pareo que tiene un valor de 12 puntos, para un total de 32 puntos.

Recuerde leer cuidadosamente cada una de las premisas para seleccionar la correcta.





Usted tendrá una hora (1 hora) para contestar el examen. Una vez usted haya comenzado la prueba no deberá abandonar su silla porque el tiempo avanza. Luego de cada premisa debe pulsar el botón de “Save” y al final de todo el examen el botón de “Submit”. Inmediatamente terminado el examen recibirá los resultados.

Adelante.

Test Canvas: Examen 1 

The Test Canvas lets you add, edit, and reorder questions, as well as review a test. [More Help](#)

Create Question 

Reuse Question 

Upload Questions

Question Settings

Calculated Formula

Calculated Numeric

Either/Or

Essay

File Response

Fill in Multiple Blanks

Fill in the Blank

Hot Spot

Jumbled Sentence

Matching

Multiple Answer

Multiple Choice

Opinion Scale/Likert

Ordering

Quiz Bowl

Short Answer

True/False

This test has no questions!

Create questions or add questions from other resources.

← OK

La información que describe el examen se puede revisar y editar dando un clic en la flecha de la derecha donde aparece el nombre del examen.

Create/Edit Multiple Choice Question

Multiple Choice questions allow students to choose one correct answer from a selection of answers. Up to 100 answers can be added to the question. [More Help](#)

* Indicates a required field.

QUESTION

Question Title

Pregunta 1



* Question Text

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

A rich text editor toolbar with multiple rows of icons. The first row includes text formatting (bold, italic, underline, strikethrough), paragraph alignment (left, center, right, justified), font face (Arial), font size (3 (12pt)), bulleted list, numbered list, indent, outdent, link, unlink, and a checkmark icon. The second row includes undo, redo, copy, paste, search, and a checkmark icon. The third row includes link, unlink, quote, unquote, copyright, smiley, anchor, table, and HTML/CSS options.

Las siguientes piezas de equipo se pueden conectar a la computadora y sirven para la entrada de información EXCEPTO:

Path: p » span

Words:19

OPTIONS

If partial credit is allowed, each incorrect answer can specify what percentage of the total points should be given for that answer.

Answer Numbering Lowercase Letters (a, b, c) ▾

Answer Orientation Vertical ▾

Allow Partial Credit

Show Answers in Random Order

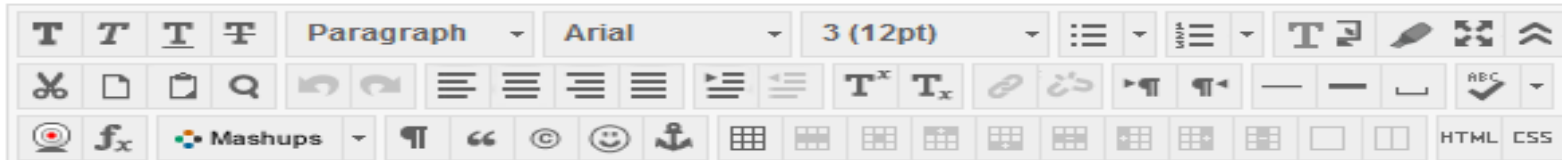
ANSWERS

Select the number of answer choices, fill in the fields with possible answers, and select the correct answer.

Number of Answers 4 ▾

Correct

Answer a.



A rich text editor toolbar with the following icons and options: Bold (T), Italic (T), Underline (T), Strikethrough (T), Paragraph (dropdown), Arial (font dropdown), 3 (12pt) (font size dropdown), Bulleted list, Numbered list, Indent left, Indent right, Decrease indent, Increase indent, Link, Unlink, Text color, Background color, Undo, Redo, Checkmark, ABC (dropdown), Video, Equation, Mashups (dropdown), Quote, Copyright, Smiley, Anchor, Table (multiple grid icons), Insert link, HTML, CSS.

el teclado

Remove

Create/Edit True/False Question

A True/False question displays two answer options: true and false. There is no partial credit options for True/False questions. [More Help](#)

* Indicates a required field.

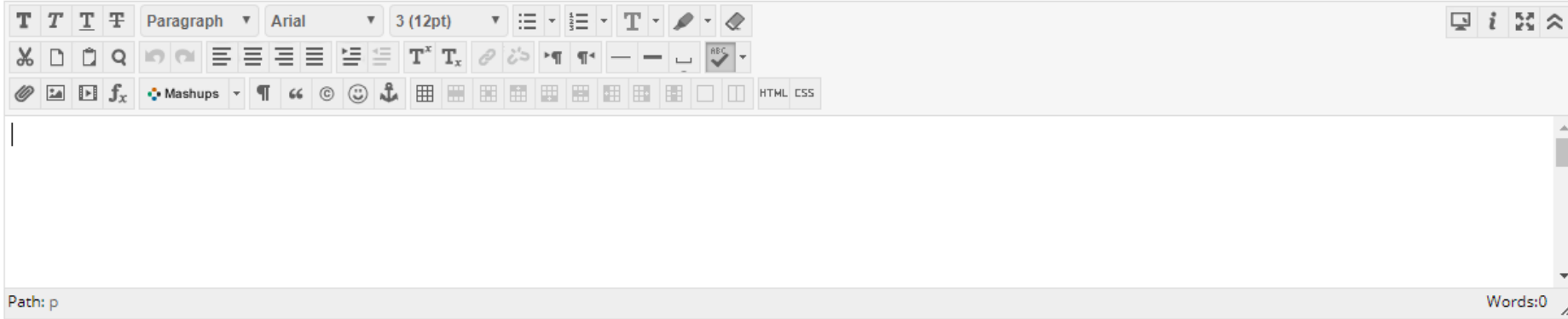
QUESTION

Question Title

Pregunta 6

* Question Text

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).



A rich text editor toolbar with various icons for text formatting, alignment, and insertion. The toolbar includes options for bold, italic, underline, strikethrough, text color, background color, bulleted list, numbered list, indent, outdent, link, unlink, undo, redo, and a spell checker. Below the toolbar is a large text area for entering the question text. At the bottom left of the text area, it says "Path: p" and at the bottom right, it says "Words:0".

OPTIONS

Answer Orientation

Vertical

Click **Submit** to proceed. Click **Submit and Create Another** to save this question and create another of the same type.

Cancel

Submit and Create Another

Submit

Create/Edit Matching Question

Matching questions ask students to pair items in one column to items in another column. A Matching question may include a different number of items in the questions column and in the answers column to make the question more difficult. [More Help](#)

Enter the question text, the set of items, and matching responses in display order.

Question Title

* Question Text

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

Paragraph Arial 3 (12pt)

Rich text editor toolbar with icons for bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, indent, outdent, undo, redo, and other editing functions.

Mashups

Path: p Words:0

OPTIONS

Allow Partial Credit



Allow Negative Scores for Incorrect Answers

Answer Numbering Uppercase Letters (A, B, C) ▼

QUESTIONS

Select the number of question items. Fill in the question item fields in the order the items will be displayed.

Number of Questions 4 ▼

Update Partial Credit %



Cada vez que cambio la puntuación en el pareo, debo editar el mismo y dar un clic en “Update Partial Credit”.

Click **Submit** to proceed. Click **Submit and Create Another** to save this question and create another of the same type.

Cancel Submit and Create Another **Submit**

Question/Answer Pair 1

✂ Question

Remove



A rich text editor toolbar with three rows of icons. The first row includes text alignment (bold, italic, underline, strikethrough), paragraph style (Paragraph), font face (Arial), font size (3 (12pt)), bulleted list, numbered list, text color, background color, and a link icon. The second row includes undo, redo, indent, outdent, decrease indent, increase indent, superscript, subscript, link, unlink, right-to-left, left-to-right, horizontal line, and a checkmark icon. The third row includes video, formula, Mashups, quote, copyright, smiley, anchor, table, grid, and HTML/CSS options.

Componente físico de la computadora

Path: p » span » span

Words:5

✂ Answer



A rich text editor toolbar with three rows of icons, identical to the one above.

"Hardware"

Add unmatched answer choices



Forma en que puedo añadir de 2 a 3 respuestas adicionales.

ANSWER ORDER

Order item answers

- Randomly
 Manually



Siempre seleccionar “Randomly”.

Instructions: Usted tendrá una hora (1 hora) para contestar el examen. Recuerde que una vez usted haya comenzado la prueba no deberá abandonar su silla porque el tiempo avanza. Luego de cada premisa debes pulsar el botón de "Save" y al final de todo el examen el botón de "Submit". Inmediatamente terminado el examen recibirás los resultados del mismo.

¡Adelante!

Total Questions	11
Total Points	19

Utilizamos la opción de "Extra Credit" cuando se quiere dar un bono en el examen.

Select: [All](#) [None](#) | Select by Type:

Delete

Points

Update

Hide Question Details

1. **Multiple Choice: Pregunta 1: Las siguientes piezas de equipo se pu...**

Update Points: Extra Credit

Question

Las siguientes piezas de equipo se pueden conectar a la computadora y sirven para la entrada de información EXCEPTO:

Answer

a. el teclado

b. el micrófono

c. el escáner

d. la impresora

Cambiar puntuación del examen.

Test Options

Test options control the instructions, availability, due dates, feedback, self-assessment and presentation of the test. [More Help](#)

* Indicates a required field.

Cancel

Submit

TEST INFORMATION

* Name

EXAMEN I: COMPONE

Choose Color of Name  Black

Content Link Description



A rich text editor toolbar with various icons for text formatting, alignment, and insertion. The toolbar includes options for bold, italic, underline, strikethrough, text color, background color, bulleted list, numbered list, indent, outdent, link, unlink, undo, redo, and a checkmark. It also features a 'Mashups' dropdown menu and a 'HTML CSS' toggle.

Descripcion:

Este examen corresponde al cap 1. A continuacion usted trabajara con los siguientes ejercicios para validar su conocimiento

Path: p » span

Words:19

Test Description

Examen I _ Componentes de un Sistema de Computadoras

Este examen comprende el vocabulario y conocimientos generales relacionados al funcionamiento y composición de una computadora.

El propósito de la prueba es evaluar aprendizaje que usted ha adquirido. El examen consta de diez (10) ejercicios que incluyen selección múltiple, cierto y falso y pareo. Cada ejercicio tendrá un valor de un (2) puntos para un total final de 20 puntos.

Show test description to students before they begin the test.

Test Instructions

Usted tendrá una hora (1 hora) para contestar el examen. Recuerde que una vez que usted haya comenzado la prueba no deberá abandonar su silla porque el tiempo avanza. Luego de haber finalizado la prueba debe pulsar el botón de "Save" y luego el botón de "Submit". Usted tendrá dos (2) intentos para hacer la prueba.

Show Instructions to students before they begin the test.

Open test in new window

Yes No

TEST AVAILABILITY

Make the link available Yes No

Add a new announcement for this test Yes No

Multiple Attempts

Allow Unlimited Attempts

Number of Attempts

Score attempts using

▼

Force Completion

Once started, this test must be completed in one sitting.

Una vez que haya empezado, deberá completar la evaluación de una vez.

Set Timer

Set expected completion time. Selecting this option also records completion time for this test. Students will see the timer option before they begin the test.

Minutes

Auto-Submit

OFF ON

OFF: The user is given the option to continue after time expires.

ON: Test will save and submit automatically when time expires.

Evaluación publicada ▼

El elemento no está disponible.

Publicado en: martes 6 de septiembre de 2016 07H00' BOT

La evaluación siguiente está ahora disponible en ACTIVIDADES/TAREAS: COMPONENTES DE UN SISTEMA DE COMPUTADORAS EXAMEN I.

Display After  

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until  

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Password

Require a password to access this test.

TEST AVAILABILITY EXCEPTIONS

*Click **Add User or Group** to search for course users and groups to add to the exception list. Timer and force completion must be enabled in the previous test availability step to enable those settings for exceptions. If you choose to use groups, you must make the group unavailable if you do not want students to see group members. Click **Remove all Exceptions** to delete all exceptions for the test.*

Add User or Group

DUE DATE

Set the date the assessment is due. Optionally, do not allow students to take a test once the due date has passed.

DUE DATE

Set the date the assessment is due. Optionally, do not allow students to take a test once the due date has passed.

*Submissions are accepted after this date, but are marked **Late**.*

Due Date  

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Do not allow students to start the Test if the due date has passed.

Students will be unable to start the Test if this option is selected.

SELF-ASSESSMENT OPTIONS

If this test is a self-assessment, choose to include or hide the scores in the Grade Center. NOTE: If an instructor decides to include the test in the Grade Center after it was hidden, all prior attempts will be deleted.

Include this Test in Grade Center score calculations






Grade Center items excluded from summary calculations are also excluded from weighting. Also note that if some weighted items are included in calculations and other weighted items are not, grade weight calculations will be skewed.

Hide results for this test completely from the instructor and the Grade Center

If this option is selected, the instructor will not be able to see any student grades, view answers, aggregate results, or download result details. To protect student privacy, this choice cannot be reversed later without deleting all attempts.

SHOW TEST RESULTS AND FEEDBACK TO STUDENTS

Test results and feedback are available to students after they complete a test. Set up to two rules to show results and feedback. Rules occur based on the events selected. Each rule specifies when and what to show students; such as scores, answers, and feedback for each question.

When 	Score per Question 	Answers 	Feedback 	Show Incorrect Questions 
After Submission ▼	<input checked="" type="checkbox"/>	<input type="checkbox"/> All Answers <input type="checkbox"/> Correct <input type="checkbox"/> Submitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
----Choose---- ▼	<input type="checkbox"/>	<input type="checkbox"/> All Answers <input type="checkbox"/> Correct <input type="checkbox"/> Submitted	<input type="checkbox"/>	<input type="checkbox"/>

Test results and feedback are available to students after they complete a test. Set up to two rules to show results and feedback. Rules occur based on the events selected. Each rule specifies when and what to show students; such as scores, answers, and feedback for each question.

When ⓘ	Score per Question ⓘ	Answers ⓘ	Feedback ⓘ	Show Incorrect Questions ⓘ
After Submission ▼	<input checked="" type="checkbox"/>	<input type="checkbox"/> All Answers <input type="checkbox"/> Correct <input type="checkbox"/> Submitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
----Choose---- ▼	<input type="checkbox"/>	<input type="checkbox"/> All Answers <input type="checkbox"/> Correct <input type="checkbox"/> Submitted	<input type="checkbox"/>	<input type="checkbox"/>

TEST PRESENTATION

All at Once

Present the entire test on one screen.

One at a Time

Present one question at a time.

Prohibit Backtracking

Prevent changing the answer to a question that has already been submitted.

Randomize Questions

Randomize questions for each test attempt.

Click **Submit** to edit options for this test. Click **Cancel** to quit.

Cancel

Submit

Actividades / Tareas

Build Content 

Assessments 

Tools 

Partner Content 



Examen 1

Availability: Item is hidden from students.

Alternativas para ver el examen del estudiante

- Inicio
- Anuncios
- Guía del Curso
- Profesor
- Módulos / Contenido
- Actividades / Tareas
- Comunicación
- Foro de Discusión
- Zona de estudiante
- Biblioteca Virtual
- Ayuda

- Course Management**
- Control Panel
 - Content Collection
 - Course Tools
 - Evaluation
 - Grade Center**
 - Needs Grading
 - Full Grade Center**
 - Assignments
 - Tests
 - Users and Groups
 - Customization

Grade Center : Full Grade Center

The Full Grade Center displays all columns and rows in the Grade Center and is the default view of the Grade Center. [More Help](#)

Create Column Create Calculated Column Manage Reports

Filter Work Offline

Grade Information Bar

Sort Columns By: Layout Position Order: Ascending

Last Saved: September 25, 2019 11:33 AM

LAST NAME	FIRST NAME	USERNAME	STUDENT ID	LAST ACCESS	AVAILABILITY	WEIGHTED TOTAL	TOTAL	EXAMEN 1
CARRILLO RIVERA_F	CARMEN	asuntosacad_ut_u2		September 25, 2019	Available	--	5.00	5.00

Selected Rows: 0

- View Grade Details
- Quick Comment
- Exempt Grade
- Attempt 9/25/19 5.00



Grade Details

Jump to...

User **CARMEN CARRILLO RIVERA_PreviewUser (asuntosacad_ut_u2_previewuser)** < > Column **Examen MATH EXCEL (Test)** < >

Current Grade:

20.00 out of 60 points **Exempt**

Grade based on Last Graded Attempt

Due: None

Calculated Grade 20.00

[View Attempts](#)

[Attempts](#)

[Manual Override](#)

[Column Details](#)

[Grade History](#)

Delete **Last Attempt** ▾ [Go](#)

Date Created	Date Submitted (or Saved)	Value	Feedback to Learner	Grading Notes	Actions
Sep 29, 2015 9:41:00 AM	Sep 29, 2015 9:42:02 AM (Completed)	20.00			Grade Attempt Clear Attempt Ignore Attempt

[Icon Legend](#)

[←Return to Grade Center](#)

Test Information

QUESTION 1: MULTIPLE CHOICE

0 out of 10 points

Halla la suma: $-11+33+(-17) +10$

Given Answer: ✗ -14

Correct Answer: ✓ 15

QUESTION 2: MULTIPLE CHOICE

0 out of 10 points

Evalúa: $12 - 24 (-3) \times 2$

Given Answer: ✗ 29

Correct Answer: ✓ 28

QUESTION 3: MULTIPLE CHOICE

10 out of 10 points

Resuelve la ecuación $22=16+ X$ Given Answer: ✓ $X =6$ Correct Answer: ✓ $X =6$

QUESTION 4: MULTIPLE CHOICE

10 out of 10 points

Multiplica: $(-2)(21)(-3)(-2)$

Given Answer: ✓ -252

Correct Answer: ✓ -252


QUESTION 5: MULTIPLE CHOICE

0 out of 10 points

Explicación de cómo llevar un examen de un curso a otro curso

Pasos a seguir

Instrucciones:

1. Debe buscar el curso donde está el examen que desea llevar al otro curso.
2. *Control Panel*
3. *Course Tools*
4. *Test Surveys and Pools*
5. Debe seleccionar *Test*
6. Verá una lista de todos los exámenes del curso: Deberá identificar el examen que desea (debe ir al lado derecho  y dará clic a *Export, OK*.
Automáticamente el archivo se guardará en los *Download* de su computadora.

Pasos a seguir continuación

7. Salga del curso y entre al curso que quiere llevar el examen
8. Seleccione nuevamente *Control Panel*, *Course Tools*, *Test Surveys and Pools*, *Import Test*
9. En *Test Import*, dará un clic en *Browse my computer*, buscará el archivo y dará un clic en *Submit*
10. Deberá buscar el examen de la siguiente manera: Si usted acostumbra tener los exámenes en *Actividades/Tareas* (área de contenido) dé un clic en este botón y seleccione la opción de *Assessments*, *Test* y aquí encontrará su examen, una vez lo identifique presione *Submit*.

¿Preguntas?