

# Online Services for Individuals

## E-Services Account User Guide



Department of Licensing, Washington State  
TECHNICAL TRAINING TEAM

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## Introduction

The Department of Licensing (DOL) offers two options for you to conduct business online. Through License eXpress or the No Log On portal. This guide is broken into two sections that outline the steps to help you navigate through each option. Additionally, our virtual assistant is there to guide you and answer questions along the way!



Welcome to online services at DOL!

# License Express Account Set Up

## Getting Started

Welcome to License Express! Below are some benefits of registering for a License Express account.

With License eXpress (LX) for individuals you can renew or replace your:

- Tabs and decals for your vehicles, boats, and trailers.
- Driver license or Enhanced driver license (you must use LX to complete enhanced driver license transactions online).
- ID card or Enhanced ID.

Stay up to date by knowing when:

- Your tab or decal renewal is due.
- Your driver license or ID card expires.

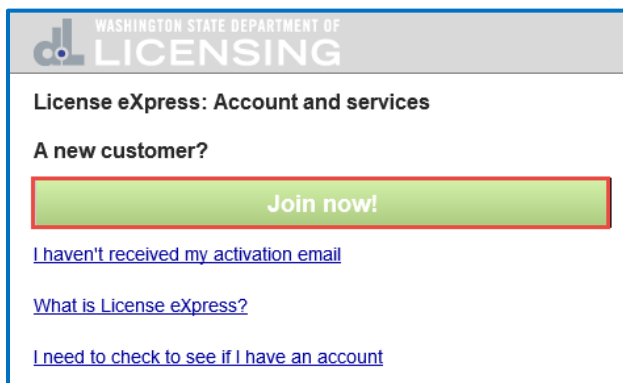
More features offered to you in LX:

- Find out how much your tabs will cost before renewing.
- Purchase your driving record.
- Replace your driver license or ID card.
- Sign up, update, or remove your email renewal reminders we send you for your vehicle or boat.

## Register For Your License eXpress Account

Use the following process to register for a License eXpress (LX) account if you do not already have one.

1. Go to [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Join now!** button.



WASHINGTON STATE DEPARTMENT OF LICENSING

License eXpress: Account and services

A new customer?

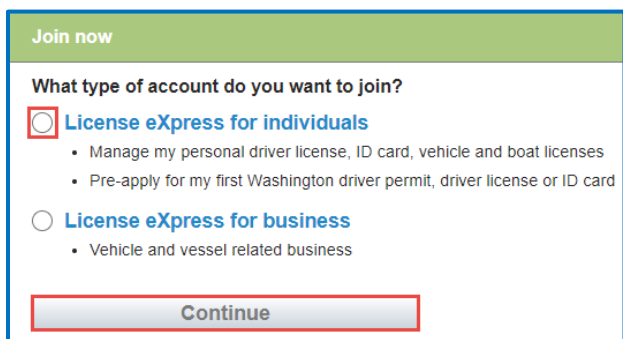
[Join now!](#)

[I haven't received my activation email](#)

[What is License eXpress?](#)

[I need to check to see if I have an account](#)

3. Select **License eXpress for individuals** and click **Continue**.



Join now

What type of account do you want to join?

License eXpress for individuals

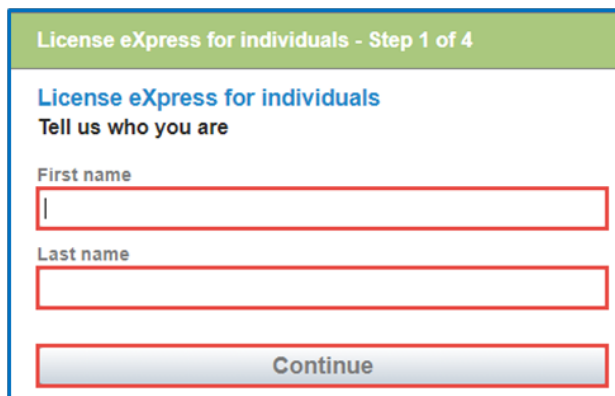
- Manage my personal driver license, ID card, vehicle and boat licenses
- Pre-apply for my first Washington driver permit, driver license or ID card

License eXpress for business

- Vehicle and vessel related business

[Continue](#)

4. Enter the First name, enter the Last name, and click **Continue**.



License eXpress for individuals - Step 1 of 4

License eXpress for individuals

Tell us who you are

First name

Last name

[Continue](#)

5. Enter the Username, enter the Email, Confirm email, and click **Continue**.

Registration - Step 2 of 4

**License eXpress for individuals**  
Zola, please continue setting up your account.

[I want to use my existing SecureAccess WA account.](#)

Username  
  
No spaces, 4 or more characters

Email

Confirm email

**Continue**

6. Enter the Password, Confirm password, and click **Register me**. Passwords must have 10 characters and at least 3 of the following: A number, a special character (\$ % #), an upper-case letter, and a lower-case letter.

Registration - Step 3 of 4

**License eXpress for individuals**  
Registering username: User21

Password must have 10 characters and at least 3 of the following:

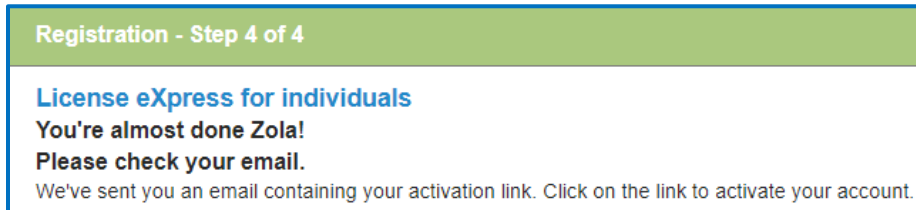
- A number,
- A special character like (\$ % #),
- An upper case letter,
- A lower case letter.

Password

Confirm password

**Register me**

7. Check your email account for a message from 'noreply@dol.wa.gov' and click on the **activation** hyperlink. You cannot login until this step is complete.



8. Enter your Username and Password and click **Login** to access your account.

WASHINGTON STATE DEPARTMENT OF LICENSING

License eXpress: Account and services

Thank you User2121, you have successfully activated your account. Please login to manage your account.

Username

Password

Login

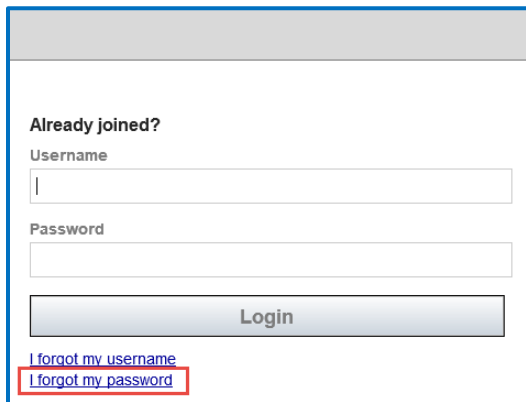
[I forgot my username](#)  
[I forgot my password](#)



## Reset Your Account Password

Follow the process below to reset your password. The Department of Licensing sends you an email to the address you provide. Wait 20 minutes before logging in with the new temporary password if your account is locked.

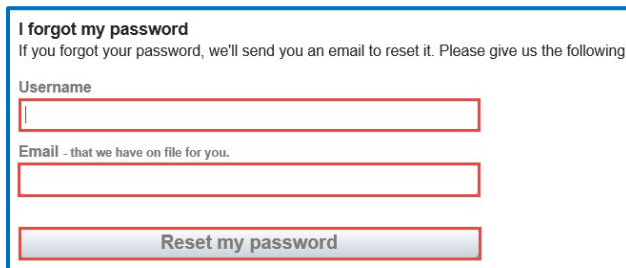
1. Go to [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **I forgot my password** hyperlink.



The screenshot shows a login form with the following elements:

- Section: **Already joined?**
- Field: **Username** (input box)
- Field: **Password** (input box)
- Button: **Login**
- Link: [I forgot my username](#)
- Link: [I forgot my password](#) (highlighted with a red box)

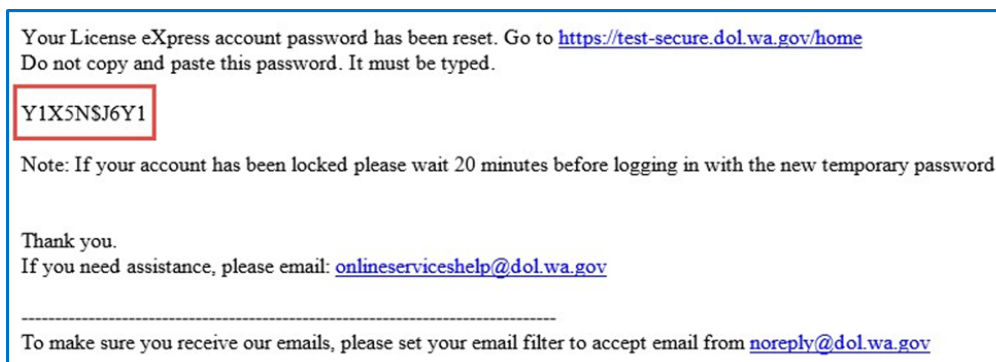
3. Enter the Username and Email and click **Reset my password**.



The screenshot shows the 'I forgot my password' form with the following elements:

- Section: **I forgot my password**
- Text: If you forgot your password, we'll send you an email to reset it. Please give us the following:
- Field: **Username** (input box, highlighted with a red box)
- Field: **Email - that we have on file for you.** (input box, highlighted with a red box)
- Button: **Reset my password** (highlighted with a red box)

4. Click the **Back** button to return to the login screen.
5. Check your email account to get the new temporary password and type it when logging in, do not copy and paste.



The screenshot shows an email confirmation message with the following content:

- Text: Your License eXpress account password has been reset. Go to <https://test-secure.dol.wa.gov/home>
- Text: Do not copy and paste this password. It must be typed.
- Text: **Y1X5NSJ6Y1** (highlighted with a red box)
- Text: Note: If your account has been locked please wait 20 minutes before logging in with the new temporary password.
- Text: Thank you.
- Text: If you need assistance, please email: [onlineserviceshelp@dol.wa.gov](mailto:onlineserviceshelp@dol.wa.gov)
- Text: To make sure you receive our emails, please set your email filter to accept email from [noreply@dol.wa.gov](mailto:noreply@dol.wa.gov)

# License Express Account Transactions

Once your License Express account is created you can complete the following transactions. This section is split into two parts: Driver License Transactions and Vehicle & Vessel Transactions.

## Driver License Transactions

### Add a Driver License or an ID to your License eXpress Account

Now that you have registered and activated your account, you can login to manage your account and services. Complete this process if **you already have a Washington state driver license or ID card**. Refer to the [Pre-Apply for your First Washington Driver License or ID Card](#) instructions, if you do not already have Washington driver license or ID card.

1. Go to [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Enter the Username, enter the Password, and click **Login**.

Already joined?

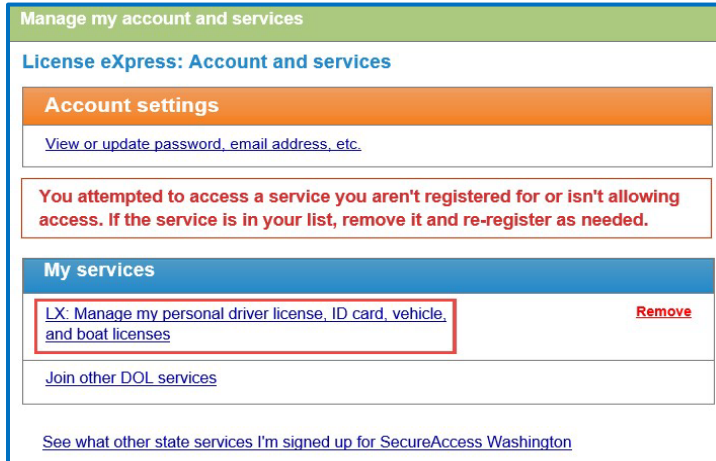
Please login to manage your account.

Username

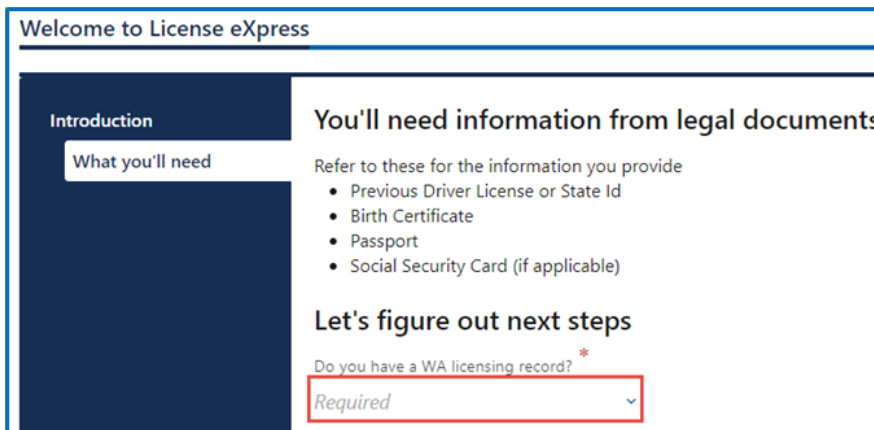
Password

[I forgot my username](#)  
[I forgot my password](#)

3. Click the **LX: Manage my personal driver license, ID card, vehicle, and boat licenses** hyperlink. This hyperlink only shows the first time you login after the account is activated.



4. Select **Yes** or **No** for the Do you have a WA licensing record dropdown menu, click **Next**, and complete one of the following processes:



Yes:

- a. Verify your information by completing the following fields and click the **Next** button:
  - i. First name. Alternatively, click the No first name hyperlink and click the I do not have a first name checkbox.
  - ii. Middle name. Alternatively, click the No middle name hyperlink and click the I do not have a middle name checkbox.
  - iii. Last name.
  - iv. Select the appropriate option from the Suffix dropdown menu, if applicable.
  - v. Date of Birth (DOB).
  - vi. WA license number (LIC#). Alternatively, click the Lost license? hyperlink if you are trying to replace your current License/ID.
  - vii. Social Security Number. Alternatively, click the No Social Security Number hyperlink and click the I don't have a Social Security # checkbox.

Welcome to License eXpress

**Introduction**

- What you'll need
- Your information**
  - Basic information

### Verify your information

The information you provide must match what we have on record.

You will need to bring these documents in later as proof of identity.

**First name \***

Required

No first name?

**Middle name \***

Required

No middle name?

**Last name \***

Required

**Suffix**

[Dropdown menu]

**Date of birth (DOB) \***

Required

**Social Security Number \***

Required

No Social Security Number?

No:

- a. Select the appropriate option from the What would you like to apply for dropdown menu and complete the applicable steps below, if applicable:
- b. Select the appropriate option from the Standard or enhanced license/ID dropdown menu.
- c. Select Yes or No for the Are you a U.S. citizen dropdown menu, if applicable. You must be a U.S. citizen to get an enhanced license/ID.

### Let's figure out next steps

Do you have a WA licensing record?

No ▼

---

What would you like to apply for?

*Required* ▼

---

Standard or enhanced license/ID?

*Required* ▼

---

Are you a U.S. citizen? \*

*Required* ▼

- d. Click the **Next** button.
5. Verify your Contact information by completing the following fields and click the **Next** button.
  - a. Email and Confirm email.
  - b. Select the applicable option from the Preferred phone type dropdown menu.
  - c. Phone number.

Welcome to License eXpress

---

<b>Introduction</b>	<b>Contact information</b>	
What you'll need	Email	Confirm email
Your information	NOMONIE@FAKEMAIL.COM	NOMONIE@FAKEMAIL.COM
Basic information	Preferred phone type	Phone number <span style="color: red;">*</span>
Contact information	Cell Phone <span style="float: right;">▼</span>	<i>Required</i>

6. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

## Pre-Apply for Your First Washington License, Permit, or ID Card

When you log in for the first time after registering your account, you will immediately start the pre-apply process. This process is for someone who does not already have a Washington state driver license or ID card. If you already have a WA state driver license or ID card, you will follow the shorter process to [Add a Driver License or an ID to your License eXpress Account](#).

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Complete the following information and click **Next**.
  - a. Select **Yes** or **No** from the Do you have a WA licensing record? dropdown menu.
  - b. Select the appropriate option from the What would you like to apply for? dropdown menu.
  - c. Select **Standard** or **Enhanced** from the Standard or enhanced license/ID? dropdown menu. You must be a U.S. citizen to get an enhanced license/ID.
  - d. Select **Yes** or **No** for the Are you a U.S. citizen? dropdown menu, if applicable.

### Let's figure out next steps

Do you have a WA licensing record?  
*Required* ▼

---

What would you like to apply for?  
*Required* ▼

---

Standard or enhanced license/ID?  
*Required* ▼

---

Are you a U.S. citizen? \*  
*Required* ▼

3. Complete the following information and click **Next**. The information you provide must match what we have on record.
  - a. Enter your First name. Alternatively, click the **No first name** hyperlink and click the **I do not have a first name** checkbox
  - b. Enter the Middle name. Alternatively, click the **No middle name** hyperlink and click the **I do not have a middle name** checkbox.
  - c. Enter the Last name and select the appropriate option from the Suffix dropdown menu, if applicable.
  - d. Enter the Date of Birth (DOB).
  - e. Enter the WA license number (LIC#). Alternatively, click the **Lost license** hyperlink if you are trying to replace your current License/ID.
  - f. Enter the Social Security Number. Alternatively, click the **No Social Security Number** hyperlink and click the **I don't have a Social Security #** checkbox.

Welcome to License eXpress

**Introduction**

What you'll need

**Your information**

Basic information

### Verify your information

The information you provide must match what we have on record.

You will need to bring these documents in later as proof of identity.

**First name** \*

Required

No first name?

**Middle name** \*

Required

No middle name?

**Last name** \*

Required

Suffix

Date of birth (DOB) \*

Required

Social Security Number \*

Required

No Social Security Number?

4. Enter the Phone number and click **Next**.

Welcome to License eXpress

**Introduction**  
What you'll need

**Your information**  
Basic information

**Contact information**

**Contact information**

Email  
NOMONIE@FAKEMAIL.COM

Confirm email  
NOMONIE@FAKEMAIL.COM

Preferred phone type  
Cell Phone

Phone number  
Required

5. Complete the following steps, for the Physical appearance, and click **Next**.
- Select the appropriate options from the Feet and Inches dropdown menus.
  - Enter the Weight.
  - Select the appropriate option from the Gender dropdown menu.
  - Select the appropriate option from the Eye Color dropdown menu.
  - Select the appropriate option from the Do you wear corrective lenses dropdown menu.

Welcome to License eXpress

**Introduction**  
What you'll need

**Your information**  
Basic information

**Contact information**

**Physical appearance**

**Physical appearance**

Height and weight

Feet \*  
Required

Inches \*  
Required

Weight (lbs) \*  
Required

Additional information

Gender \*  
Required

Eye Color \*  
Required

Do you wear corrective lenses? \*  
Required



6. Complete the following steps for the Residential address and click **Next**.
  - a. Enter the Street address and select the appropriate option from the Unit type dropdown menu and enter the Unit, if applicable.
  - b. Enter the City and Zip code.
  - c. Select **Yes** or **No** from the Is this also your mailing address dropdown menu. If you select No, you have an opportunity to enter your mailing address in a later section.

Welcome to License eXpress

**Residential address**

Enter your address below.

Street address \*

Street 2

Unit type  Unit

City \*

State

Zip code \*

Is this also your mailing address? \*

7. Verify the address and click **Next**.
8. Complete the following steps for the Mailing address, if applicable, and click **Next**.
  - a. Enter the Street address and select the appropriate option from the Unit type dropdown menu and enter the Unit, if applicable.
  - b. Enter the City and select the appropriate option from the State dropdown menu.
  - c. Enter the Zip code.

Welcome to License eXpress

**Mailing address**

Enter your address below.

Street address \*

Street 2

Unit type  Unit

City \*

State

Zip code \*

9. Confirm the mailing address and click **Next**, if applicable.

10. Complete the following for Previous license, ID card, or Instruction permit and click **Next**.

- a. Select **Yes** or **No** for the Have you ever had or do you currently have a driver license, permit, or ID card from another jurisdiction dropdown menu.
- b. Select the appropriate option for the Do you have this card in your possession dropdown menu. Skip to step 11 when selecting No.
  - i. Select the appropriate option from the Type of Driver License or ID dropdown menu.
  - ii. Select the appropriate option from the Issuing jurisdiction dropdown menu.
  - iii. Enter the Issue date and the Expiration date.
  - iv. Enter the Name as it appears on the card and the Driver's license or ID number.
  - v. Select the appropriate options from the following dropdown menus, if applicable:
    - A. Is this a photo document?
    - B. Is this a temporary document?
    - C. Is this an enhanced card?

The screenshot shows a web form titled 'Welcome to License eXpress' with a sidebar on the left containing navigation links: Introduction, What you'll need, Your information, Basic information, Contact information, Physical appearance, Address, Residential address, Verify residential, Previous license, and Previous license/ID. The main content area is titled 'Previous license, ID card or instruction permit' and contains the following fields:

- Have you ever had or do you currently have a driver license, permit, or ID card from another jurisdiction? (Dropdown menu with 'Yes' selected)
- Do you have this card in your possession? (Dropdown menu with 'Yes' selected) **You must bring this with you when you visit a licensing office.**
- Type of driver's license or ID (Dropdown menu with 'Personal Driver License' selected)
- Card information section:
  - Issuing jurisdiction \* (Dropdown menu with 'Required' selected)
  - Issue date \* (Text input with 'Required' and a calendar icon)
  - Expiration date \* (Text input with 'Required' and a calendar icon)
  - Name as it appears on card \* (Text input with 'Required')
  - Driver's license or ID number \* (Text input with 'Required')
  - Is this a photo document? \* (Dropdown menu with 'Required' selected)
  - Is this a temporary document? \* (Dropdown menu with 'Required' selected) **What is a temporary document?**

11. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

12. Click the **Print** button to print your pre-application. The pre-application contains your WA state license, permit, or ID number. The number is 12 characters and starts with the letters "WDL". The document will open as a PDF in a separate window or tab. Click the **Continue** button to go to your homepage.

## Change Your License or ID Card Address

You can change your residence address for your WA driver license, permit, or ID card. If you have a separate mailing address, you can add or change it from your license eXpress account. There is no cost to change your address unless also request a new driver license, permit, or ID card to reflect the new address.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Change your address** hyperlink.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)  
Manage other DOL Services

License eXpress for Individuals

**Driver Information**

ELMER FUDD  
WDL76BRB313B

You have unread messages

**Residential Address:**  
405 BLACK LAKE BLVD SW OLYMPIA WA 98502-5046

**Mailing Address:**  
405 BLACK LAKE BLVD SW OLYMPIA WA 98502-5046

- Change your address
- Purchase driving record
- Add a vehicle
- Add a boat
- Request a DUI Hearing
- Request a Non-DUI Hearing
- Update email renewal notices
- View Report of Sale History
- View messages
- View submissions
- Schedule an appointment
- Take an exam
- Upload documentation

3. Review the What you'll need information and click **Next**.
4. Enter the Street address.
5. Select the appropriate option from the Unit type dropdown menu and enter the Unit, if applicable.
6. Enter the City and the Zip code.
7. Select **Yes** or **No** from the Is this also your mailing address? dropdown menu and click **Next**. Complete step 9 below if selecting No.

Change Address

Start page

What you'll need

Address

Residential address

Current residential address  
4530 BRIGGS DR SE ELLENSBURG WA 98926

Current mailing address  
No mailing address (same as residential)

Residential address

Street address \*  
Required

Unit type Unit  
Required

State  
WA - WASHINGTON

Is this also your mailing address? \*  
Required

Street 2

City \*  
Required

Zip code \*  
Required

< Previous Next >

8. Verify the residential address and click **Next**.
9. Select **Yes** or **No** from the Is your mailing address up to date? dropdown menu, if applicable, and click **Next**. Complete the additional steps below when selecting No.
  - a. Enter the Street address.
  - b. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
  - c. Enter the City.
  - d. Enter the Zip code.
  - e. Click the **Next** button.

Change Address

<div style="text-align: center;">Start page</div> <div style="text-align: center;">What you'll need</div> <div style="text-align: center;">Address</div> <div style="text-align: center;">Residential address</div> <div style="text-align: center;">Verify residential</div> <div style="text-align: center; background-color: white; color: #003366; padding: 2px;">Mailing address</div>	<div style="text-align: center;"><b>Current residential address</b></div> <p>1125 WASHINGTON ST SE OLYMPIA WA 98501-2283</p> <div style="text-align: center;"><b>Mailing address</b></div> <p>Is your mailing address up to date?</p> <div style="border: 1px solid red; padding: 2px; display: inline-block;">No</div>	<div style="text-align: center;"><b>Current mailing address</b></div> <p>No mailing address (same as residential)</p>
	<div style="text-align: center;"><b>Street address *</b></div> <div style="border: 1px solid red; padding: 2px; display: inline-block;">Required</div>	<div style="text-align: center;"><b>Street 2</b></div>
	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <div style="text-align: center;"><b>Unit type</b></div> <div style="border: 1px solid red; padding: 2px; display: inline-block;"> <span style="font-size: small;">▼</span> </div> </div> <div style="text-align: center;"> <div style="text-align: center;"><b>Unit</b></div> <div style="border: 1px solid red; padding: 2px; display: inline-block;"> </div> </div> </div>	<div style="text-align: center;"><b>City *</b></div> <div style="border: 1px solid red; padding: 2px; display: inline-block;">Required</div>
	<div style="text-align: center;"><b>State</b></div> <p>WA - WASHINGTON</p>	<div style="text-align: center;"><b>Zip code *</b></div> <div style="border: 1px solid red; padding: 2px; display: inline-block;">Required</div>

10. Verify the address, if applicable, and click **Next**.
11. Select **Yes** or **No** to answer the Do you want to register to vote or update your voter registration? question.

Change Address

<div style="text-align: center;">Start page</div> <div style="text-align: center;">What you'll need</div> <div style="text-align: center;">Address</div> <div style="text-align: center;">Residential address</div> <div style="text-align: center;">Verify residential</div> <div style="text-align: center; background-color: white; color: #003366; padding: 2px;">Voter registration</div> <div style="text-align: center; background-color: white; color: #003366; padding: 2px;">Register to vote</div>	<div style="text-align: center;"><b>Current residential address</b></div> <p>4530 BRIGGS DR SE ELLENSBURG WA 98926</p> <div style="text-align: center;"><b>Register to vote</b></div> <p>Do you want to register, or sign up to vote or update your voter registration?</p> <div style="display: flex; gap: 10px;"> <div style="border: 1px solid red; padding: 2px; display: inline-block;"> <input type="radio"/> Yes, We'll send your information to the Secretary of State *         </div> <div style="border: 1px solid red; padding: 2px; display: inline-block;"> <input type="radio"/> No *         </div> </div>	<div style="text-align: center;"><b>Current mailing address</b></div> <p>No mailing address (same as residential)</p>
---	--	---

12. Complete the following steps, as applicable, and click **Next**:
  - a. Click the **Yes** or **No** radio button to answer the Are you a United States citizen? question. You must be a citizen to register to vote.
  - b. Click the **Yes** or **No** radio button to answer the Are you at least sixteen years old? question. You must be at least sixteen years old to register to vote.
  - c. Review the following voter registration statements:
    - I am a citizen of the United States.
    - I've lived in Washington at this address for 30 days immediately before the next election at which I vote.
    - I'm at least 16 years old and will vote, and
    - I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.
  - d. Click the **I certify the facts of this voter registration are true** checkbox, if applicable.

Change Address

<p>Start page</p> <p>What you'll need</p> <p>Address</p> <p>Residential address</p> <p>Verify residential</p> <p>Voter registration</p> <p style="background-color: white; color: #1a3d4d; padding: 2px;">Register to vote</p>	<p><b>Current residential address</b> 4530 BRIGGS DR SE ELLENSBURG WA 98926</p> <p><b>Current mailing address</b> No mailing address (same as residential)</p> <p><b>Register to vote</b></p> <p>Do you want to register, or sign up to vote or update your voter registration?</p> <p><input checked="" type="radio"/> Yes. We'll send your information to the Secretary of State</p> <p><input type="radio"/> No</p> <p>Are you a United States citizen?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>Are you at least sixteen years old?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>You have indicated that you would like to register to vote or update your voter registration. You must certify the statements below.</p> <ul style="list-style-type: none"> <li>I am a citizen of the United States.</li> <li>I will have lived at this address in Washington for at least 30 days immediately before the next election at which I vote.</li> <li>I am at least sixteen years old, and</li> <li>I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.</li> </ul> <p><input type="checkbox"/> I certify the facts of this voter registration are true. *</p> <p><small>If you knowingly provide false information on this voter registration form or knowingly make a false declaration about your qualifications for voter registration you will have committed a class C felony that is punishable by imprisonment for up to 5 years, a fine of up to \$10,000 or both.</small></p>
--	---

13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
14. Click **Print** to print the transaction confirmation or **Continue** to return to your homepage.

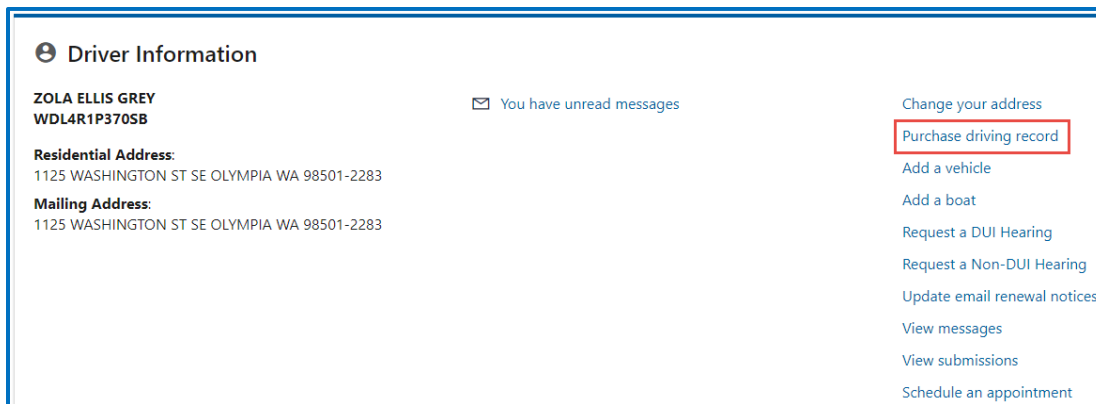
## Purchase Your Driving Record

You can purchase your own driving record through your license eXpress account. The drive record costs \$13, and the fee is non-refundable. Once you purchase the driver record it is available for 30 days to view or print from your account. The four types of records you can purchase are the following:

1. Assessment
2. Employment
3. Full
4. Insurance

Complete the following steps to purchase your driving record:

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Purchase a driving record** hyperlink.



**Driver Information**

ZOLA ELLIS GREY  
WDL4R1P370SB

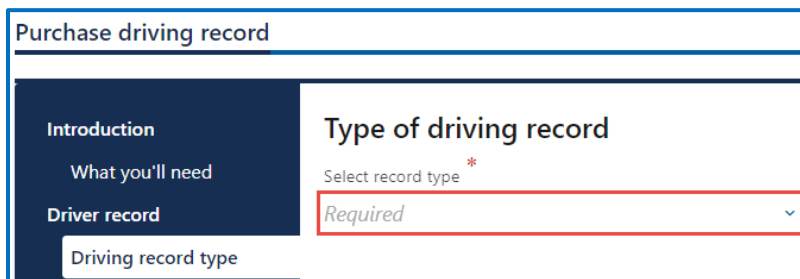
You have unread messages

Change your address  
**Purchase driving record**  
Add a vehicle  
Add a boat  
Request a DUI Hearing  
Request a Non-DUI Hearing  
Update email renewal notices  
View messages  
View submissions  
Schedule an appointment

**Residential Address:**  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

**Mailing Address:**  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

3. Read the introduction information and click **Next**.
4. Select the appropriate option from the record type dropdown menu and click **Next**.



Purchase driving record

**Introduction**

What you'll need

**Driver record**

Driving record type

**Type of driving record**

Select record type \*

Required

5. Review the Fee details page and click **Next**.
6. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

8. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

<p><b>Payment</b></p> <p>Select an option to continue.</p> <ul style="list-style-type: none"> <li>Pay with a bank account for no added fees.</li> <li>Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.</li> </ul> <p><b>Submission</b></p> <p><b>Request driving record</b> <span style="float: right;">\$13.00</span> <span style="float: right;">Delete</span></p> <ul style="list-style-type: none"> <li>Record Type: Full</li> </ul>	<p><b>Summary</b></p> <p>Subtotal <span style="float: right;">\$13.00</span></p> <hr/> <p><b>Total Amount Due</b> <span style="float: right;"><b>\$13.00</b></span></p> <p style="text-align: center;"><b>Pay with Bank Account</b></p> <p style="text-align: center;"><b>Pay with Debit/Credit Card</b></p> <p style="text-align: center;">Cancel</p>
---	--

- a. Pay with Bank Account:
- i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount.

**Bank Account Payment**

---

Bank Account Payment

<p><b>Bank Account Information</b></p> <p>Bank Account Type *</p> <p><input type="radio"/> Checking</p> <p><input type="radio"/> Savings</p> <p>Routing Number *</p> <p>Required</p> <p>Populate Bank Information</p> <p>Account Number *</p> <p>Required</p> <p>Confirm Account Number *</p> <p>Required</p> <p>Save this payment channel for future use</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes</p>	<p><b>Payment Amount</b></p> <p>Web ACH payment for driver service transactions.</p> <p>Payment Date</p> <p>22-Mar-2022</p> <p>Amount</p> <p>10.00</p> <p>Confirm Amount *</p> <p>Required</p>
---	--

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.

1025

DATE \_\_\_\_\_

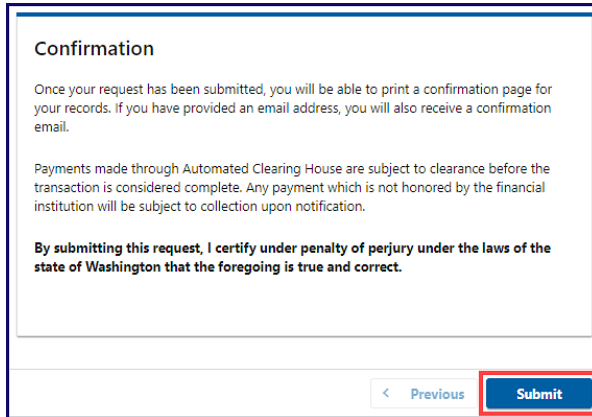
PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_

DOLLARS

MEMO **Routing Number** **Account Number**

⑆000000000⑆ ⑆000000000⑆ 1025

- vii. Click **Submit** after reading the Confirmation statement.



**Confirmation**

Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

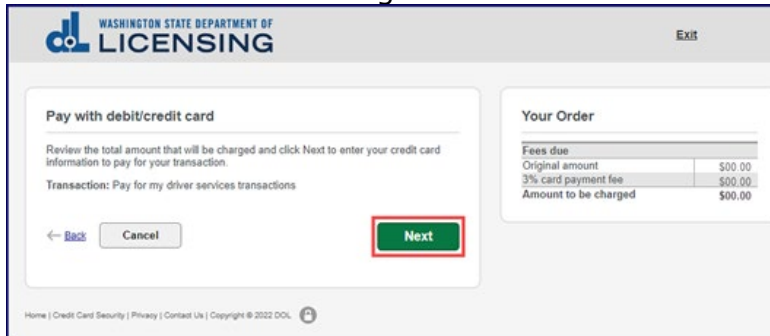
Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

< Previous **Submit**

- b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

**Pay with debit/credit card**

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

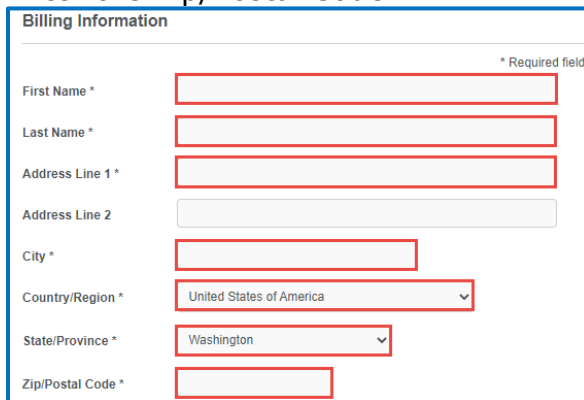
← Back Cancel **Next**

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**Your Order**

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
<b>Amount to be charged</b>	<b>\$00.00</b>

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 and 2 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



**Billing Information**

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*



- viii. Select the Card Type.
- ix. Enter the Card Number.
- x. Select the appropriate option for the Expiration Month dropdown menu.
- xi. Select the appropriate option for the Expiration Year dropdown menu.
- xii. Enter the Card Verification Number (CVN).
- xiii. Click the **Pay** button.


9. Click the **Next** button.

10. Review the information and click **Submit**.

11. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.

12. Click the **Print Documents** button to print the driving record and receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.


13. Click the **View your purchased driving record (expires in 30 days)** hyperlink if you need to access your purchased driving record again. You have 30 days from the date of purchase to access the record.


 Driver Information

**EMME MARIE ANTHONY**  
WDL4SRTB72SB

**Residential Address:**  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

**Mailing Address:**  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

 [View your purchased driving record \(expires in 30 days\)](#)

 You have unread messages

- [Change your address](#)
- [Purchase driving record](#)
- [Add a vehicle](#)
- [Add a boat](#)
- [Request a DUI Hearing](#)
- [Request a Non-DUI Hearing](#)
- [Update email renewal notices](#)
- [View messages](#)
- [View submissions](#)
- [Schedule an appointment](#)

## Request a DUI Hearing

You can request a DUI hearing online if it has been **7 days or less since your arrest date**, you complied with or refused a breathalyzer test at the time of your arrest, and you have a Washington state driver license. The DUI hearing requires a **non-refundable fee of \$375**. You can apply for a waiver if you have financial difficulties.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Request a DUI Hearing** hyperlink.

**Driver Information**

ZOLA ELLIS GREY  
WDL4R1P370SB

You have unread messages

Change your address  
Purchase driving record  
Add a vehicle  
Add a boat  
**Request a DUI Hearing**  
Request a Non-DUI Hearing  
Update email renewal notices  
View messages  
View submissions  
Schedule an appointment

**Residential Address:**  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

**Mailing Address:**  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

3. Read the What you'll need page and click the **Next** button.
4. Select **Yes** or **No** from the Is your contact information up to date dropdown menu and click **Next**. Complete the additional steps below when selecting No.
  - a. Enter the Preferred name, if applicable.
  - b. Select the appropriate option from the Phone type dropdown menu, if applicable.
  - c. Enter the Phone number, if applicable.
  - d. Enter the Email address, if applicable.
  - e. Confirm the email address, if applicable.

Request a DUI hearing

**Introduction**  
Introduction  
**Driver information**  
Contact information  
Update contact info

**Contact Information**

Preferred name  
JPAZZAZ

Phone type  
Cell Phone

Phone number  
(360) 999-9999

Email  
JPAZZAZ@DOL.WA.GOV

Confirm email  
JPAZZAZ@DOL.WA.GOV

- f. Click the **Next** button.

5. Select **Yes** or **No** from the Is your address up to date dropdown menu and click **Next**. Complete the additional steps below when selecting No.
  - a. Enter the Street address.
  - b. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
  - c. Enter the City.
  - d. Select the appropriate option from the State dropdown menu.
  - e. Enter the Zip code.
  - f. Click the **Next** button
  - g. Verify the address and click **Next**.
6. Complete the following Hearing information and click **Next**.
  - a. What day did you receive your ticket?
  - b. What is your citation number? Alternatively, click the **I don't have a citation number** checkbox.
  - c. Select **Yes** or **No** to the Do you need an interpreter dropdown menu.
  - d. Select the appropriate option from the What language you need dropdown menu, if applicable.
  - e. Select **Yes** or **No** to the Do you have an attorney dropdown menu.

Request a DUI hearing

**Introduction**

Introduction

**Driver information**

Contact information

Current mailing

Verify mailing

**Hearing details**

Hearing information

**Hearing information**

**Citation identifying information**

What day did you receive your ticket? \*

Required

What is the citation number? \*

Required

I don't have a citation number

**Interpreter information**

Do you need an interpreter? \*

Required

**Attorney information**

Do you have an attorney? \*

Required

- f. Complete the additional steps below, if applicable:
  - i. What is your attorneys phone number?
  - ii. What is your attorney's email?
  - iii. What is your attorney's first name?
  - iv. What is your attorney's middle name?
  - v. What is your attorney's last name?

- vi. Click the **Next** button.
- vii. Complete the following attorney address information, if applicable:
  - A. Enter the Street address
  - B. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
  - C. Enter the City.
  - D. Enter the Zip code
  - E. Click the **Next** button.

- 7. Verify the attorney address and click **Next**.

8. Review the Fee details and click the checkbox to agree to the following:

**I agree and certify that I'm the person previously identified and that the information is true and correct and I'm presently eligible to contest the suspension, revocation, or denial of my driving privileges. I also authorize the Dept. Of Licensing to charge my debit card, credit card, or bank account for \$375 and to retrieve the information to process the request. I also agree to all of the terms, conditions, and notices that apply to my use of this website in completing my request. I also understand the fee is non-refundable.**

Request a DUI hearing

**Introduction**

Introduction

**Driver information**

Contact information

Current mailing

Verify mailing

**Hearing details**

Hearing information

Attorney address

Verify attorney address

**Fees**

Fees

**Fee details**

Below are the fees you will be charged for this transaction.

**Fees**

Hearing	\$375.00
---------	----------

**Total: \$375.00**

I agree and certify that I'm the person previously identified and that the information is true and correct and I'm presently eligible to contest the suspension, revocation or denial of my driving privileges. I also authorize the Dept. Of Licensing to charge my debit card, credit card, or bank account for \$375 and to retrieve the information to process the request. I also agree to all of the terms, conditions, and notices that apply to my use of this website in completing my request. I also understand the fee is non-refundable.

9. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

10. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

**Payment**

Select an option to continue.

- Pay with a bank account for no added fees.
- Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.

**Submission**

DUI hearing request	\$375.00	Delete
---------------------	----------	--------

Violation Date: 7/1/2021

**Summary**

Subtotal	\$375.00
<b>Total Amount Due</b>	<b>\$375.00</b>

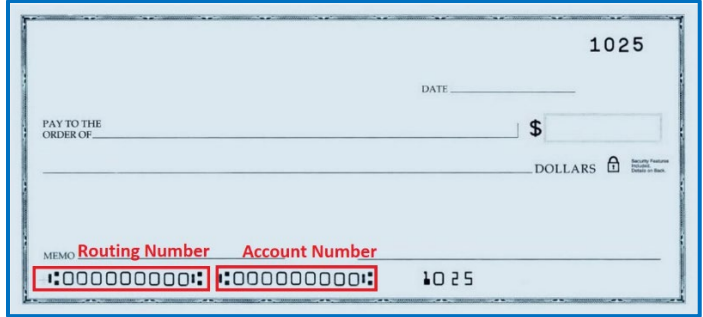
**Pay with Bank Account**

**Pay with Debit/Credit Card**

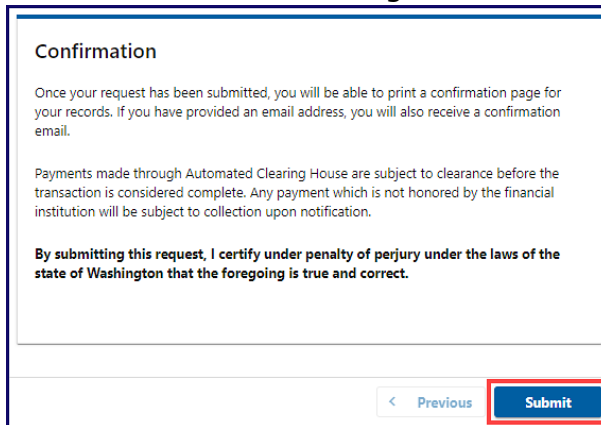
Cancel

- a. Pay with Bank Account:
  - i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount.

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.



**Confirmation**

Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

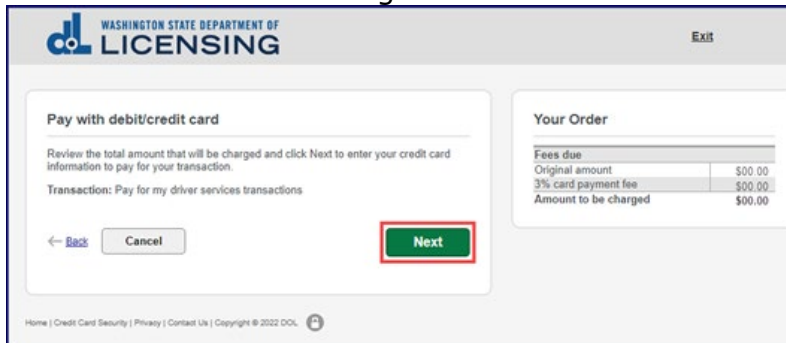
Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

< Previous **Submit**

- b. Pay with Debit/Credit Card

- i. Click **Next** after reviewing the Fees due for Your Order.



WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

**Pay with debit/credit card**

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

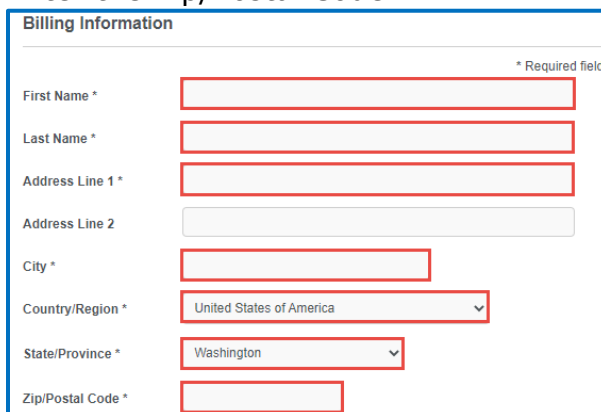
← Back Cancel **Next**

**Your Order**

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

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- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



**Billing Information**

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*



- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

**Payment Details**

Card Type \*

Visa  Mastercard  Amex

Card Number \*

Expiration Month \*  Expiration Year \*

CVN \*  This code is a three or four digit number printed on the back or front of credit cards.

11. Click the **Next** button.

12. Review the information and click **Submit**.

13. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.

**Confirmation**

Submit Your Transaction  
Clicking "OK" will submit your request. Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

14. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

**Submission**

DUI hearing request \$375.00 [View more details](#)

Violation Date: 7/2/2021

**Summary**

Subtotal \$375.00

**Total Amount Paid \$375.00**

Thank you for making your payment.

## Request a Non-DUI Hearing

You can request a non-DUI hearing if it has been **15 days or less** since you received a notice of suspension or revocation from the Department of Licensing, have a suspension/revocation notice with a letter ID, and have a WA state driver license. There is no fee for non-DUI hearings.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Request a Non-DUI Hearing** hyperlink.

**Driver Information**

ZOLA ELLIS GREY  
WDL4R1P370SB

You have unread messages

Change your address  
Purchase driving record  
Add a vehicle  
Add a boat  
Request a DUI Hearing  
**Request a Non-DUI Hearing**  
Update email renewal notices  
View messages  
View submissions  
Schedule an appointment

Residential Address:  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

Mailing Address:  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

3. Read the What you'll need page and click **Next**.
4. Enter the Letter ID and click **Next**.

Request a non-DUI hearing

Introduction

Notice

Type in your letter ID from your notice below. We will use this to look up your record so you can complete your request.

Letter ID \*

Required

What is a letter ID?

5. Confirm the information is correct and click **Next**.

Request a non-DUI hearing

Introduction

Introduction

Notice

Confirm

Confirm

We were able to find a notice that matched the letter ID provided. Verify the information below.

Id  
44454

Violation date  
10-Feb-2021

Case Type  
Admin Review

If the information above is correct, click 'Next'.

6. Select **Yes** or **No** from the Is your address up to date dropdown menu and click **Next**. Complete the additional steps below when selecting No.
  - a. Enter the Street address.
  - b. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
  - c. Enter the City.
  - d. Select the appropriate option from the State dropdown menu.
  - e. Enter the Zip code.

Request a non-DUI hearing

**Introduction**

Introduction

Notice

Confirm

**Driver information**

Contact information

**Current mailing**

**Current mailing address**

Your current address:  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

Is your address up to date?  
No

**Enter your current mailing address.**

Street address \*  
Required

Street 2

Unit type Unit  
City \*

State  
WA - WASHINGTON

Zip code \*  
Required

- f. Click the **Next** button.
7. Verify the address and click **Next**.
8. Complete the following Hearing information and click **Next**.
  - a. Select **Yes** or **No** to the Do you need an interpreter dropdown menu. Select the appropriate option from the What language you need dropdown menu when selecting Yes.
  - b. Select **Yes** or **No** to the Do you have an attorney dropdown menu. Complete the additional steps below when selecting Yes.

Request a non-DUI hearing

**Introduction**

Introduction

Notice

Confirm

**Driver information**

Contact information

Current mailing

Verify mailing

**Hearing details**

**Hearing information**

**Hearing information**

**Interpreter information**

Do you need an interpreter? \*  
Required

**Attorney information**

Do you have an attorney? \*  
Required

- i. What is your attorneys phone number?
- ii. What is your attorney’s email?
- iii. What is your attorney’s first name?
- iv. What is your attorney’s middle name?
- v. What is your attorney’s last name?

- vi. Click the **Next** button.
- vii. Complete the following attorney address information, if applicable:
  - A. Enter the Street address.
  - B. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
  - C. Enter the City.
  - D. Enter the Zip code.
  - E. Click the **Next** button.
  - F. Verify the attorney address and click **Next**.

- 9. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
- 10. Click **Print** to print your transaction confirmation or **Continue** to return to your homepage.

## Update Email Renewal Notices

You can sign up for email renewal notices for your driver license or ID card. Complete the following process to make updates to your email address on file.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Select **Yes** or **No** from the Is your email up to date dropdown menu and click **Next**. Complete the additional step below when selecting No.
  - a. Enter the Email address.
  - b. Confirm the email address.

The screenshot shows a web form titled "Contact Information" within a "Renewal Notice" section. The form has a dark blue sidebar on the left with "Update Renewal Notice" and "Contact Information" buttons. The main form area contains the following fields:

- Preferred name: JPAZZAZ
- Phone type: Cell Phone (dropdown menu)
- Phone number: (255) 335-5555
- Email: JPAZZAZ@FAKEEMAIL.COM (highlighted with a red box)
- Confirm email: JPAZZAZ@FAKEEMAIL.COM (highlighted with a red box)

3. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
4. Click **Print** to print your transaction confirmation or click **Continue** to return to your homepage.

## Schedule an Appointment

Use the following process to schedule an appointment at a driver Licensing Services Office.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Schedule an appointment** hyperlink.

**Driver Information**

EMME MARIE ANTHONY  
WDL4SRTB725B

You have unread messages

Change your address  
Purchase driving record  
Add a vehicle  
Add a boat  
Request a DUI Hearing  
Request a Non-DUI Hearing  
Update email renewal notices  
View messages  
View submissions  
**Schedule an appointment**

**Residential Address:**  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

**Mailing Address:**  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

3. Read the Instructions and click the **Next** button.

Instructions    Select Category    Select Service    Select Location

Welcome to the Washington Department of Licensing appointment scheduler

**Instructions**

This application will help you pick a service and schedule an appointment

- Appointments are for services you can't do online, by phone, or by mail
- Save yourself a trip, check out our [online services](#)

4. Select the appropriate button for the type of appointment you would like to schedule and click **Next**.

Instructions    Select Category    Select Service    Select Location    Select Appointment Time

What type of appointment would you like to schedule?

**Driver license, state id, or driving permit**  
Get a new license/id, transfer an out-of-state license, or renew/replace your current document

**Knowledge test or skills exam**  
Take a knowledge test or skills exam to meet driver licensing requirements

5. Select the appropriate button for the service you would like to schedule and click **Next**.

Instructions Select Category Select Service Select Location Select Appointment Time Book Appo

What service would you like to schedule?

- Get a commercial driver license or permit**  
New CDL or CLP without any additional in-office testing
- Get a non-commercial driver license, permit, or state Id**  
New license, permit, Id, or restricted license without any additional in-office testing
- Get an enhanced license or Id**  
New federally compliant Real Id document
- Reinstate my driving privileges**  
Reinstate from your suspension without any additional in-office testing (if you are required to retest, schedule an appointment for taking a knowledge exam instead)
- Renew or replace my license or state Id**  
Renew your license or id, replace a lost or damaged document, or update information on your current document

6. Select the location for your appointment and click **Next**.

Search Locations

Enter city, state or ZIP Search

Showing locations within 50 mi of Washington.  
Use my current location

Select a location below

<b>Lacey</b> 719 SLEATER-KINNEY RD SE STE 108 LACEY WA 98503	2.66 mi
<b>Centralia</b> 1000 KRESKY AVE CENTRALIA WA 98531	23.33 mi
<b>Hoquiam</b> 719 8TH ST OLYMPIA WA 98502	47.06 mi

Locations

Map Satellite Print

7. Select the appointment date and time and click **Next**.

Actions Select Category Select Service Select Location Select Appointment Time Book Appointment

Choose your appointment day and time

< July 2021 >

SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Thursday, July 08, 2021

9:30 AM	9:45 AM	10:00 AM	10:15 AM	10:30 AM	10:45 AM	11:00 AM	11:15 AM	11:30 AM
11:45 AM	1:00 PM	1:15 PM	1:30 PM	1:45 PM	2:00 PM	2:15 PM	2:30 PM	2:45 PM
3:00 PM	3:15 PM	3:30 PM	3:45 PM	4:00 PM	4:15 PM	4:30 PM	4:45 PM	

8. Enter the Name.

9. Select the appropriate option from the Phone country dropdown menu and enter the Phone number, if applicable.

10. Enter the Email address.

11. Enter the Accommodation information, if applicable.

12. Click the **Next** button.

Actions Select Category Select Service Select Location Select Appointment Time Book Appointment

**Details**

- ▲ Get a commercial driver license or permit  
New CDL or CLP without any additional in-office testing  
[Change Service](#)
- 🕒 Thursday, July 08, 2021  
1:30 PM (15 Minutes)  
[Change Time](#)
- 📍 Lacey  
719 SLEATER-KINNEY RD SE STE 108  
LACEY WA 98503  
[Change Location](#)

**Contact**

Name \*

Phone Country Phone  
USA

Email \*

**Accommodations**

Guests are not allowed unless specified below. Let us know if you will be bringing a parent, guardian, caregiver, or interpreter to your appointment. If you need a reasonable accommodation, please request that here.




13. Review the Appointment and Details sections. Complete the applicable process below to immediately cancel or reschedule your appointment. After you leave this screen, you can cancel the appointment via the confirmation message that is sent to the email address you provide.

<b>Appointment</b> Confirmation Code <b>2T572F</b> You'll need this confirmation code and your email address to update your appointment in the future. Booked Your appointment has been booked. We will send you a reminder asking you to confirm your appointment a few days before. <b>Cancel Appointment</b>	<b>Details</b> Get a commercial driver license or permit New CDL or CLP without any additional in-office testing Thursday, July 08, 2021 1:30 PM (15 Minutes) Lacey 719 SLEATER-KINNEY RD SE STE 108 LACEY WA 98503 <b>Reschedule</b>	<b>Contact</b> Jessanna Email: j*****@d**.w*.gov Update Information
---	---	--

- a. Cancel:
- Click the **Cancel Appointment** button.
  - Review the Confirm Cancel Appointment dialog box and click **Yes, Cancel My Appointment**.

Confirm Cancel Appointment

 Are you sure you want to cancel this appointment?

**Cancel** **Yes, Cancel My Appointment**

- b. Reschedule:
- Click the **Reschedule** button.
  - Select the location and click **Next**.
  - Select the appointment day, select the appointment time, and click **Next**.
  - Review the Details and click **Submit**.

**Details**

Get a commercial driver license or permit  
New CDL or CLP without any additional in-office testing

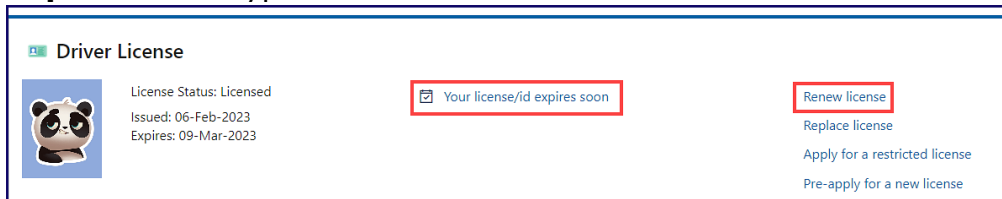
Thursday, July 08, 2021  
4:30 PM (15 Minutes)  
[Change Time](#)

Lacey  
719 SLEATER-KINNEY RD SE STE 108  
LACEY WA 98503  
[Change Location](#)

## Renew Your License

You could renew your license online if you completed your last renewal in person in a Licensing Service Office and if you are between the ages of 24-70. (Due to COVID-19 response, the previous renewal type and age restrictions do not currently apply). Make sure your address is up to date before you complete a renewal.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Renew license** hyperlink. Alternatively, click the **Your license/id expires soon** hyperlink.



3. Read the What you'll need page and click **Next**.
4. Review the Identity information. Select **Yes** from the Is this information correct dropdown menu and click **Next**.

5. Review the Physical features information. Select **Yes** or **No** and complete the additional process below when selecting No.
  - a. Select the appropriate option from the Feet dropdown menu, if applicable.
  - b. Select the appropriate option from the Inches dropdown menu, if applicable.
  - c. Enter the Weight, if applicable.
  - d. Select the appropriate option from the Eye color dropdown menu, if applicable.
  - e. Click the **I certify that the above information is true and correct** checkbox.
6. Click the **Next** button.
7. Review the card information and click the **Renew my driver license for 6 years instead of 8.** checkbox, if applicable.

8. Click the **Mail a non-photo card to an address outside Washington** checkbox and complete the additional process below, if applicable:
  - a. Click the **You have indicated you need your card mailed to a non-Washington address** checkbox and click **Next**. Your new card will not have your photo or signature.

Renew your driver license/ID card

**Review card information**

This license information is on your current card.      This license information will go on your new card.

Current Card	New Card
<b>Credential</b> : Driver License	<b>Credential</b> : Driver License
<b>License type</b> : Personal Driver License	<b>License type</b> : Personal Driver License
<b>Expiration</b> : 01-Feb-2028	<b>Expiration</b> : 01-Feb-2036
<b>Endorsements</b> :	<b>Endorsements</b> :
<b>Restrictions</b> :	<b>Restrictions</b> :

You can make the following changes online

Renew my driver license or ID for 6 years instead of 8.      [Learn about your renewal options.](#)

Mail a non-photo card to an address outside Washington

Confirm your changes

You have indicated you need your card mailed to a non-Washington address. **Your new card will not have your photo or signature.**

- b. Select the appropriate option from the Country dropdown menu, if applicable.
- c. Enter the Street address.
- d. Select the appropriate option from the Unit type dropdown menu and enter Unit, if applicable.
- e. Enter the City, the Zip code.

Renew your driver license/ID card

**Out-of-state address**

Enter your address below.

Country  
USA

Street address \*  
Required

Street 2

Unit type      Unit  
City \*

State \*  
Required

Zip code \*  
Required

- f. Click the **Next** button.
- g. Verify the out-of-state address and click **Next**.
- h. Review or update the residential address, select **Yes** or **No** from the Is this also your mailing address dropdown menu and click **Next**.
- i. Verify the address and click **Next**.

9. Complete the following steps, as applicable, and click **Next**:
- Select **Yes** or **No** from the dropdown menu to answer the Would you like to remain registered or register as an organ, eye, and tissue donor? question. [LifeCenter](#) Northwest stores your information in a confidential database if you selected Yes.
  - Select **Yes** or **No** from the dropdown menu to answer Do you want to register, or sign up to vote or update your voter registration? question. We will send your information to the Secretary of State.
  - Select **Yes** or **No** from the dropdown menu to answer the Are you a United States citizen? question. You must be a citizen to register to vote.
  - Select **Yes** or **No** from the dropdown menu to answer the Are you at least sixteen years old? question. You must be at least sixteen years old to register to vote.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](#)  
Manage other DOL Services

License eXpress for Individuals

< Home

Renew your driver license/ID card

**Introduction**

- What you'll need
- License information
- Identity information
- Physical features
- Card information

**Address**

- Out-of-state address
- Verify address
- Residential

**Fees and options**

- Registration options

**Registration options**

Would you like to remain registered or register as an organ, eye, and tissue donor?

Do you want to register, or sign up to vote or update your voter registration?

Are you a United States citizen?

Are you at least sixteen years old?

< Previous **Next** >

10. Click Review the following voter registration statements and click **I certify the facts of this voter registration are true** checkbox, if applicable, and click **Next**:

- I am a citizen of the United States.
- I've lived in Washington at this address for 30 days immediately before the next election at which I vote.
- I'm at least 16 years old and will vote, and
- I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](#)  
Manage other DOL Services

License eXpress for Individuals

< Home

Renew your driver license/ID card

**Introduction**

- What you'll need

**License information**

- Identity information
- Physical features
- Card information

**Address**

- Out-of-state address
- Verify address
- Residential

**Fees and options**

- Registration options
- Certify registration**

**Registration certification**

You have indicated that you would like to register to vote or update your voter registration. You must certify the statements below.

- I am a citizen of the United States.
- I will have lived at this address in Washington for at least 30 days immediately before the next election at which I vote.
- I am at least sixteen years old, and
- I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.

I certify the facts of this voter registration are true. \*

If you knowingly provide false information on this voter registration form or knowingly make a false declaration about your qualifications for voter registration you will have committed a class C felony that is punishable by imprisonment for up to 5 years, a fine of up to \$10,000 or both.

< Previous **Next** >

11. Review the fee details and click **Next**.

12. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

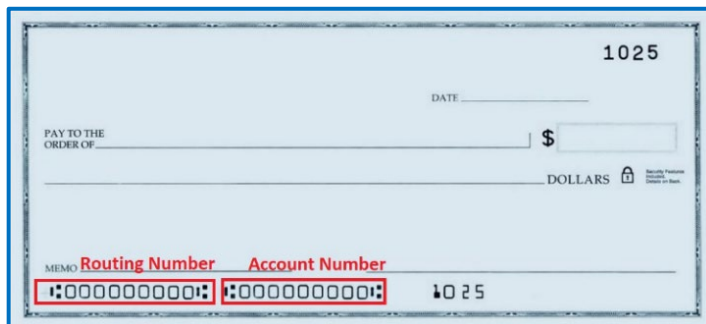
13. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

<p><b>Payment</b></p> <p>Select an option to continue.</p> <ul style="list-style-type: none"> <li>• Pay with a bank account for no added fees.</li> <li>• Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.</li> </ul> <p><b>Submission</b></p> <p>Name of transaction displays here <span style="float: right;">\$00.00</span> <span style="float: right;">Delete</span></p>	<p><b>Summary</b></p> <p>Subtotal <span style="float: right;">\$00.00</span></p> <p><b>Total Amount Due</b> <span style="float: right;"><b>\$00.00</b></span></p> <p style="text-align: center;"><b>Pay with Bank Account</b></p> <p style="text-align: center;"><b>Pay with Debit/Credit Card</b></p> <p style="text-align: center;"><b>Cancel</b></p>
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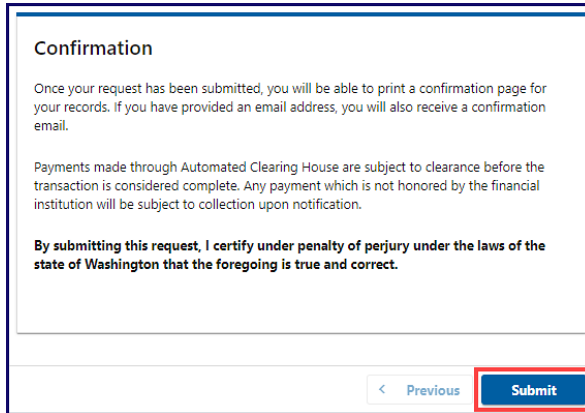
- a. Pay with Bank Account:
- i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount

<p>Bank Account Type *</p> <p><input type="radio"/> Checking</p> <p><input type="radio"/> Savings</p> <p>Routing Number *</p> <p>Required</p> <p>Populate Routing Number</p> <p>Account Number *</p> <p>Required</p> <p>Confirm Account Number *</p> <p>Required</p> <p>Save this payment channel for future use</p> <p>No Yes</p>	<p>Web ACH payment for driver service transactions.</p> <p>Payment Date</p> <p>16-Jul-2021</p> <p>Amount</p> <p>00.00</p> <p>Confirm Amount *</p> <p>Required</p>
--	---

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.



**Confirmation**

Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

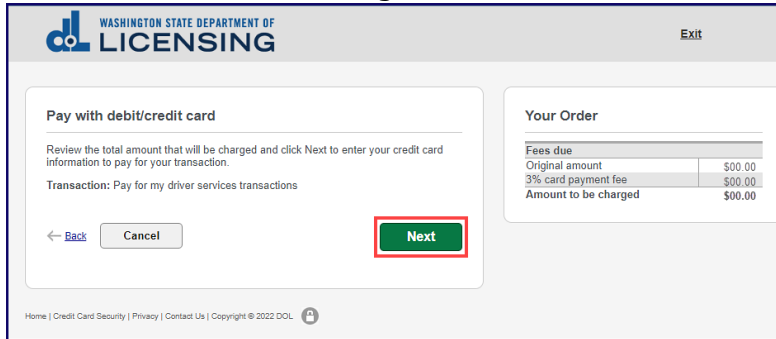
Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

< Previous **Submit**

- b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



WASHINGTON STATE DEPARTMENT OF LICENSING Exit

**Pay with debit/credit card**

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

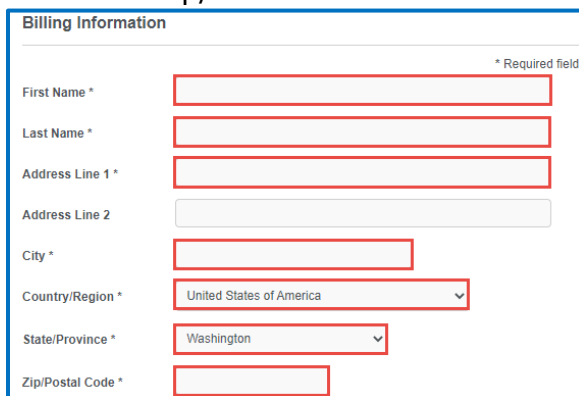
Transaction: Pay for my driver services transactions

< Back Cancel **Next**

Home | Credit Card Security | Privacy | Contact Us | Copyright © 2022 DOL

Your Order	
Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



**Billing information** \* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

14. Click the **Next** button.

15. Review the information and click **Submit**.

16. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.

17. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.



## Replace Your License

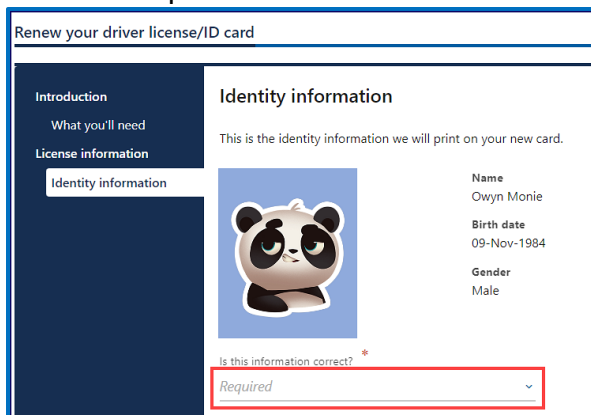
The replacement license fee is \$20. You can order a replacement license online up to 3 times a year. If your license expires within 3 months, you need to renew it instead.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the Replace license hyperlink.



The screenshot shows a user's driver license information. On the left, there is a panda avatar. To its right, the text reads: "License Status: Licensed", "Issued: 06-Feb-2023", and "Expires: 09-Mar-2023". On the right side of the page, there are four links: "Renew license", "Replace license" (highlighted with a red box), "Apply for a restricted license", and "Pre-apply for a new license".

3. Read the What you'll need page and click **Next**.
4. Review the Identity information. Select **Yes** or **No** for the Is this information correct dropdown menu and click **Next**.



The screenshot shows the "Renew your driver license/ID card" page. The "Identity information" section is active. It displays a panda avatar and the following details: Name: Owyn Monie, Birth date: 09-Nov-1984, Gender: Male. Below the details, there is a question "Is this information correct?" with a red asterisk, and a dropdown menu currently set to "Required".

5. Review the Physical features information. Select **Yes** or **No** and complete the additional steps below when selecting No.
  - a. Select the appropriate option from the Feet dropdown menu, if applicable.
  - b. Select the appropriate option from the Inches dropdown menu, if applicable
  - c. Enter the Weight, if applicable.
  - d. Select the appropriate option from the Eye color dropdown menu, if applicable.
  - e. Click the **I certify that the above information is true and correct** checkbox.
6. Click the **Next** button.
7. Review the card information and click **Next**. Alternatively, click the **Mail a non-photo card to an address outside Washington** checkbox, if applicable, and click **Next**.
8. Select the appropriate answer for the following dropdown menus and click **Next**.

- a. Is your ID/Instruction Permit/License in your possession?
- b. Reason for replacement

Replace your driver license/ID card

<b>Introduction</b>	<b>Replacement</b>
What you'll need	Is your ID/Instruction Permit/License in your possession?
<b>License information</b>	No
Identity information	Reason for replacement
Physical features	Lost
Card information	

9. Select the appropriate answer for the following dropdown menus and click **Next**.
- a. Is this up to date?
  - b. Is this also your mailing address?

Replace your driver license/ID card

<b>Introduction</b>	<b>Residential address</b>
What you'll need	425 BLACK LAKE BLVD SW OLYMPIA WA 98502-5046
<b>License information</b>	Is this up to date?
Identity information	Yes
Physical features	Is this also your mailing address?
Card information	Yes
Replacement reason	

10. Complete the following steps, as applicable, and click **Next**:

- a. Select **Yes** or **No** from the dropdown menu to answer the Would you like to remain registered or register as an organ, eye, and tissue donor? question. [LifeCenter](#) Northwest stores your information in a confidential database if you selected Yes.
- b. Select **Yes** or **No** from the dropdown menu to answer Do you want to register, or sign up to vote or update your voter registration? question. We will send your information to the Secretary of State.
- c. Select **Yes** or **No** from the dropdown menu to answer the Are you a United States citizen? question. You must be a citizen to register to vote.
- d. Select **Yes** or **No** from the dropdown menu to answer the Are you at least sixteen years old? question. You must be at least sixteen years old to register to vote.

The screenshot shows the 'License eXpress for Individuals' registration process. The page title is 'Replace your driver license/ID card'. A sidebar on the left lists various steps: Introduction, License information, Address, and Fees and options. The 'Registration options' section is active, showing four questions with dropdown menus:

- Would you like to remain registered or register as an organ, eye, and tissue donor?
- Do you want to register, or sign up to vote or update your voter registration?
- Are you a United States citizen?
- Are you at least sixteen years old?

At the bottom right, there are 'Previous' and 'Next' navigation buttons. The 'Next' button is highlighted with a red border, indicating it is the next step to be clicked.

11. Review the following voter registration statements and click **I certify the facts of this voter registration are true** checkbox, if applicable, and click **Next**:

- I am a citizen of the United States.
- I've lived in Washington at this address for 30 days immediately before the next election at which I vote.
- I'm at least 16 years old and will vote, and
- I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.

12. Review the fee details and click **Next**.

13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

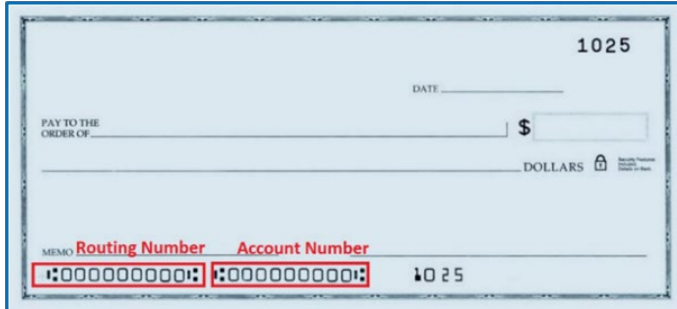
14. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

a. Pay with Bank Account:

- i. Select **Checking** or **Savings** as the Bank Account Type.
- ii. Enter the Routing Number.
- iii. Enter the Account Number.
- iv. Confirm the Account Number.
- v. Select **Yes** or **No** to save this payment channel for future use.
- vi. Confirm the Amount.

The screenshot shows a web form for making an ACH payment. On the left, there are fields for 'Bank Account Type' (with radio buttons for 'Checking' and 'Savings'), 'Routing Number', 'Account Number', and 'Confirm Account Number', all marked as 'Required'. Below these is a 'Save this payment channel for future use' section with 'No' and 'Yes' buttons. On the right, the form title is 'Web ACH payment for driver service transactions.' Below this, the 'Payment Date' is '16-Jul-2021', the 'Amount' is '00.00', and the 'Confirm Amount' field is also marked as 'Required'.

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

The screenshot shows a 'Confirmation' section. It contains the following text: 'Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.' Below this, it states: 'Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.' At the bottom, there is a certification statement: 'By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.' At the bottom right, there are two buttons: 'Previous' and 'Submit', with the 'Submit' button highlighted in red.

b. Pay with Debit/Credit Card:

- i. Click the Next button after reviewing the Fees due for Your Order.

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \* United States of America

State/Province \* Washington

Zip/Postal Code \*

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

**Payment Details**

Card Type \*

Visa
  Mastercard
  Amex

Card Number \*

Expiration Month \*  Expiration Year \*

CVN \*

15. Click the **Next** button.

16. Review the information and click **Submit**.

17. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.

**Confirmation**

Submit Your Transaction

Clicking "OK" will submit your request. Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

18. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

**Submission**

Name of transaction displays here \$0.00 [View more details](#)

**Summary**

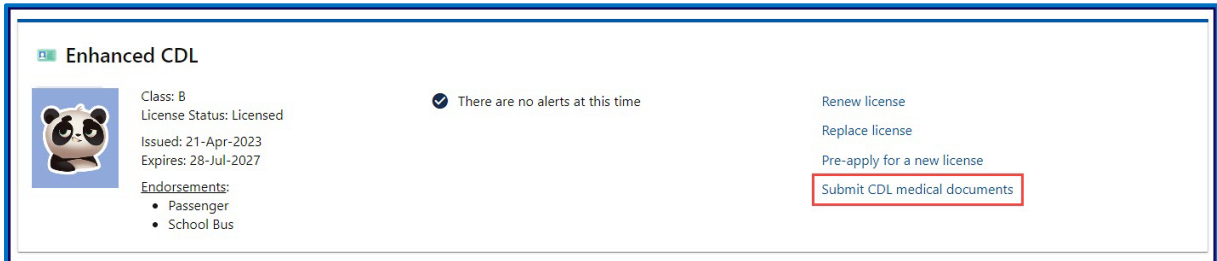
Subtotal	\$0.00
<b>Total Amount Paid</b>	<b>\$0.00</b>

Thank you for making your payment.

## Submit CDL Medical Documents

Customers with a Commercial Driver License (CDL) or a Commercial Learner Permit (CLP) can complete the following process to submit medical documents to DOL. Your medical documents should be unexpired, complete, and signed by a medical provider on the National Registry of Certified Medical Examiners. DOL reviews your submissions before it posts. It may take up to 7-10 business days to update your record.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Submit CDL medical documents** hyperlink.



Enhanced CDL

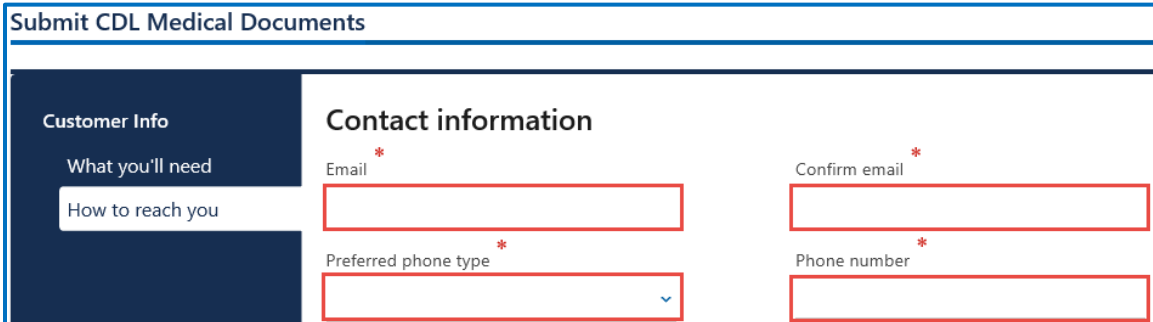
Class: B  
License Status: Licensed  
Issued: 21-Apr-2023  
Expires: 28-Jul-2027

Endorsements:  
• Passenger  
• School Bus

There are no alerts at this time

Renew license  
Replace license  
Pre-apply for a new license  
**Submit CDL medical documents**

3. Read the What you'll need page and click **Next**.
4. Complete the following Contact information and click Next.
  - a. Enter the Email address.
  - b. Confirm email address.
  - c. Select the appropriate option from the Preferred phone type dropdown menu.
  - d. Enter the Phone number.



Submit CDL Medical Documents

Customer Info

What you'll need

How to reach you

Contact information

Email \*

Confirm email \*

Preferred phone type \*

Phone number \*

5. Select the appropriate option from the Do you want to change your self-certification dropdown menu.



6. Select one of the following documents you would like to submit and click **Next**.
  - a. Medical certificate or Medical report.
  - b. Application to add a waiver.
  - c. Application to remove a waiver.
7. Complete the following Certificate information and click **Next**.
  - a. Per FMCSA regulations (select one):
    - i. Meets minimum federal standards.
    - ii. Does not meet minimum federal standards, may meet state.
  - b. And if applicable, only when (check all that apply):
    - i. Wearing corrective lenses.
    - ii. Accompanied by waiver exemption.
    - iii. Driving with Exempt Intra-city zone.
    - iv. Wearing hearing aid.
    - v. Accompanied by SPE certificate.
    - vi. Qualified by Op of 49 CFR 391.64.
  - c. Enter the Medical Examiners Certificate expiration date.

Submit CDL Medical Documents

<div style="text-align: center; font-weight: bold; margin-bottom: 5px;">Customer Info</div> <p style="margin: 0; text-align: center;">What you'll need</p> <p style="margin: 0; text-align: center;">How to reach you</p> <div style="text-align: center; font-weight: bold; margin-bottom: 5px;">Medical Info</div> <p style="margin: 0; text-align: center;">Self certification</p> <p style="margin: 0; text-align: center; border: 1px solid white; padding: 2px;">Medical certificate</p>	<div style="font-weight: bold; margin-bottom: 10px;">Certificate information</div> <p style="margin: 0;"><b>I certify that I have examined:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px dotted black;">Last name</td> <td style="width: 50%; border-bottom: 1px dotted black;">First name</td> </tr> <tr> <td style="border-bottom: 1px dotted black;">GREY</td> <td style="border-bottom: 1px dotted black;">ZOLA</td> </tr> </table> <p style="margin: 10px 0 0 0;"><b>Per FMCSA regulations (select one):</b></p> <p style="margin: 0;"><input type="radio"/> Meets minimum federal standards <span style="float: right; font-size: small;">Federal description</span></p> <p style="margin: 0;"><input type="radio"/> Does not meet minimum federal standards, may meet state standards <span style="float: right; font-size: small;">Federal description</span></p> <p style="margin: 10px 0 0 0;"><b>And if applicable, only when (check all that apply):</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><input type="checkbox"/> Wearing corrective lenses</td> <td style="width: 50%;"><input type="checkbox"/> Wearing hearing aid</td> </tr> <tr> <td><input type="checkbox"/> Accompanied by waiver exemption</td> <td><input type="checkbox"/> Accompanied by a SPE Certificate</td> </tr> <tr> <td><input type="checkbox"/> Driving with Exempt Intra-city Zone</td> <td><input type="checkbox"/> Qualified by Op of 49 CFR 391.64</td> </tr> </table> <p style="margin: 10px 0 0 0;"><b>Medical Examiner's Certificate expiration date</b> *</p> <div style="border: 1px solid red; height: 20px; width: 100%;"></div>	Last name	First name	GREY	ZOLA	<input type="checkbox"/> Wearing corrective lenses	<input type="checkbox"/> Wearing hearing aid	<input type="checkbox"/> Accompanied by waiver exemption	<input type="checkbox"/> Accompanied by a SPE Certificate	<input type="checkbox"/> Driving with Exempt Intra-city Zone	<input type="checkbox"/> Qualified by Op of 49 CFR 391.64
Last name	First name										
GREY	ZOLA										
<input type="checkbox"/> Wearing corrective lenses	<input type="checkbox"/> Wearing hearing aid										
<input type="checkbox"/> Accompanied by waiver exemption	<input type="checkbox"/> Accompanied by a SPE Certificate										
<input type="checkbox"/> Driving with Exempt Intra-city Zone	<input type="checkbox"/> Qualified by Op of 49 CFR 391.64										

8. Complete the following Examiner Info and click **Next**.

- a. Enter the First name.
- b. Enter the Middle name, if applicable.
- c. Enter the Last name.
- d. Enter the Phone number.
- e. Enter the Date certificate signed.
- f. Select one of the following specialties:
  - i. MD
  - ii. DO
  - iii. Physician Assistant
  - iv. Chiropractor
  - v. Advanced Practical Nurse
  - vi. Other
- g. Enter the License/certification number.
- h. Enter the Issuing date.
- i. Enter the National registry number.

Submit CDL Medical Documents

**Examiner Info**

Please provide the following information about your medical provider

First name \* Middle name Last name \*

Phone number \* Date certificate signed \*

A specialty must be selected

MD  Physician Assistant  Advanced Practice Nurse

DO  Chiropractor  Other

License/certification number \* Issuing state \* National registry number \*

9. Click **Upload** to attach a copy of the document. Complete the applicable fields and click **OK**. Click the **Next** button.

10. Review the Summary and click Submit to proceed or **Previous** to make changes.

## Submit Military or Veteran Verification Documentation

You can submit verification documents through your License Express account to have a military or veteran designation added to your driver license or state identification card. DOL reviews your submission, and sends an email once approved or denied with next steps.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Manage document uploads** hyperlink from the Driver Information section.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)  
Manage other DOL Services

License eXpress for Individuals

**Driver Information**

**GRAHAM CRACKER**  
WDL2B9N02

View your temporary license

**Residential Address:**  
2410 JAMES ST BELLINGHAM WA 98225-3836

**Mailing Address:**  
2410 JAMES ST BELLINGHAM WA 98225-3836

- Change your address
- Purchase driving record
- Add a vehicle
- Add a boat
- Request a DUI Hearing
- Request a Non-DUI Hearing
- Update email renewal notices
- View Report of Sale History
- View messages
- View submissions
- Manage document uploads**
- Schedule an appointment
- Take an exam

3. Click the **Add New Upload Request** hyperlink.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)  
Manage other DOL Services

License eXpress for Individuals

< Home

**Manage document submissions**

Below you can view the submission time and status of uploaded documents. You can upload new documentation by clicking on the add link on the right-hand side.

[Add New Upload Request](#)

Upload Type	Submission Time	Status	Status Date
-------------	-----------------	--------	-------------

Washington State Department of Licensing

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f t YouTube

4. Select **Military Verification** or **Veteran Verification** from the Which Document Upload Submission Type Would You Like To Search For? dropdown menu and click the **Submit** button.

5. Read the information on the What You'll Need screen and click **Next**.
6. Complete the following steps and click **Next**:
  - a. Enter your Email and Confirm email.
  - b. Select the applicable option from the Preferred phone type dropdown menu.
  - c. Enter your Phone number.

7. Click the **Upload** button.

8. Complete the following steps and click **OK**:
  - a. Select the appropriate option from the Type dropdown menu.
  - b. Enter a Description.
  - c. Click the **Choose File** button and select the applicable document from your files. Repeat steps 7 and 8 for each required document.

9. Click the **Remove** hyperlink for documents uploaded in error, if applicable, and click **Next**.

Requirement Type	Number of Documents Required	Number of Documents Provided
<input checked="" type="checkbox"/> Military Verification	1	1

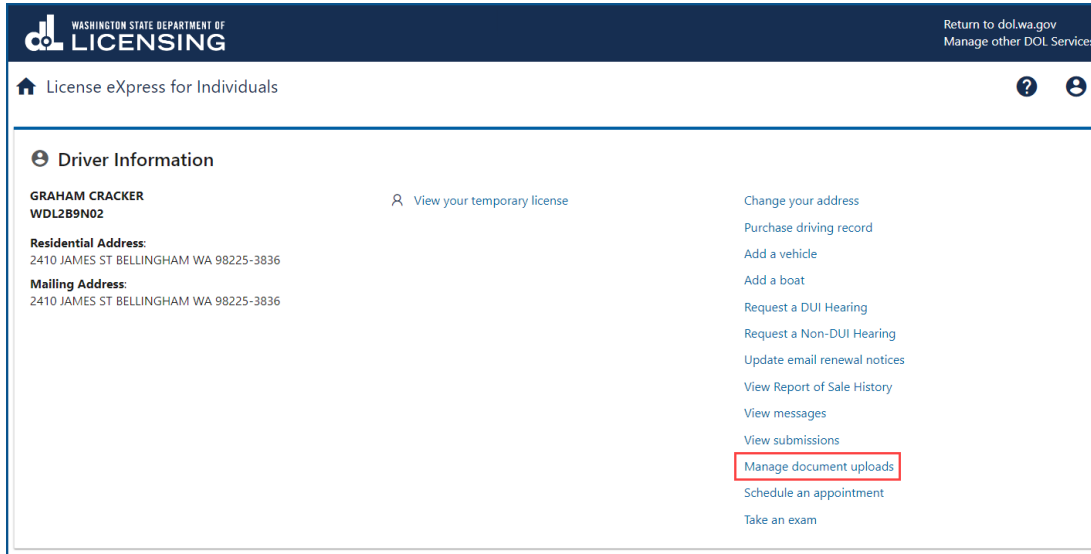
Type	Name	Description	Size	
Active US Military ID Card	Military ID.jpeg	Military ID Card	16	<a href="#">Remove</a>

10. Review the Summary and click the **Submit** button to proceed or the **Previous** button to make changes.
11. Click the **Print** button to print your transaction confirmation or the **Continue** button to return to your homepage.

## Manage Your Documentation Submission

You can check on the status of your submission case to have a military or veteran designator added to your record.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Manage document uploads** hyperlink from the Driver Information section.



WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)  
Manage other DOL Services

License eXpress for Individuals

### Driver Information

**GRAHAM CRACKER**  
WDL2B9N02

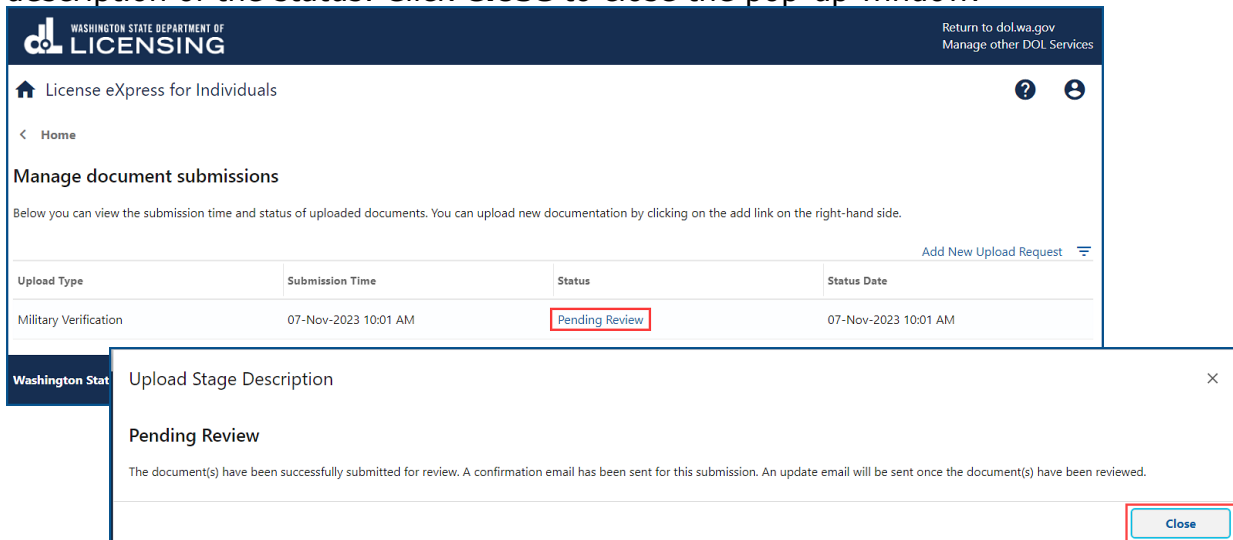
View your temporary license

**Residential Address:**  
2410 JAMES ST BELLINGHAM WA 98225-3836

**Mailing Address:**  
2410 JAMES ST BELLINGHAM WA 98225-3836

- Change your address
- Purchase driving record
- Add a vehicle
- Add a boat
- Request a DUI Hearing
- Request a Non-DUI Hearing
- Update email renewal notices
- View Report of Sale History
- View messages
- View submissions
- Manage document uploads**
- Schedule an appointment
- Take an exam

3. Click the hyperlink in the Status column. A pop-up window displays with description of the status. Click **Close** to close the pop-up window.



WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)  
Manage other DOL Services

License eXpress for Individuals

< Home

### Manage document submissions

Below you can view the submission time and status of uploaded documents. You can upload new documentation by clicking on the add link on the right-hand side.

[Add New Upload Request](#)

Upload Type	Submission Time	Status	Status Date
Military Verification	07-Nov-2023 10:01 AM	<b>Pending Review</b>	07-Nov-2023 10:01 AM

Washington Stat

#### Upload Stage Description

**Pending Review**

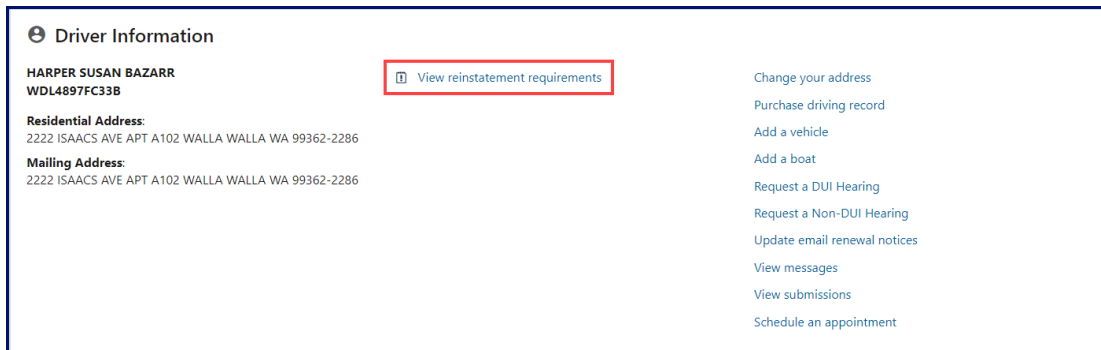
The document(s) have been successfully submitted for review. A confirmation email has been sent for this submission. An update email will be sent once the document(s) have been reviewed.

[Close](#)

## View Your Reinstatement Letter

You can view your reinstatement letter to determine what you need to do to reinstate your driver license, such as satisfy outstanding requirements or pay reissue fees. License eXpress only saves this letter to your account after viewing and does not mail the letter to you. You can only view a new letter every 24 hours.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **View reinstatement requirements** hyperlink. A new internet tab displays a reinstatement letter for you to review and print.



**Driver Information**

HARPER SUSAN BAZARR  
WDL4897FC33B

**Residential Address:**  
2222 ISAACS AVE APT A102 WALLA WALLA WA 99362-2286

**Mailing Address:**  
2222 ISAACS AVE APT A102 WALLA WALLA WA 99362-2286

[View reinstatement requirements](#)

- Change your address
- Purchase driving record
- Add a vehicle
- Add a boat
- Request a DUI Hearing
- Request a Non-DUI Hearing
- Update email renewal notices
- View messages
- View submissions
- Schedule an appointment

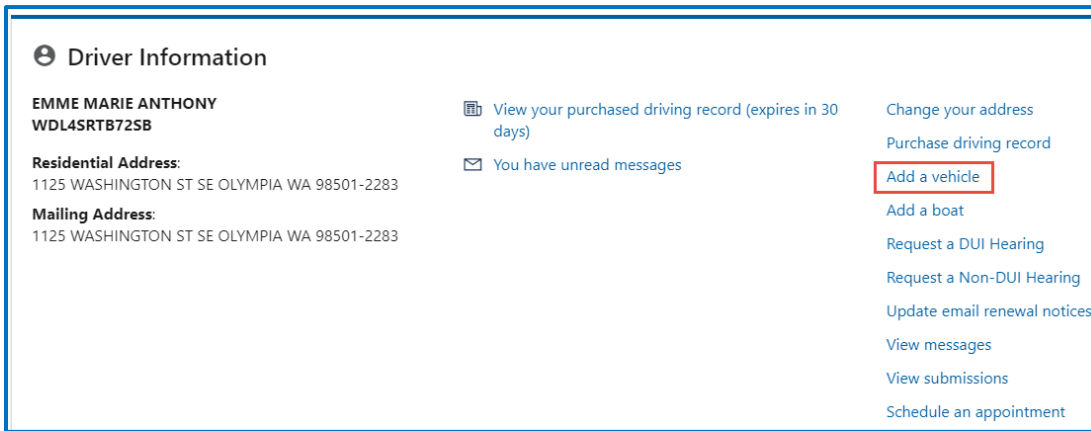
3. Click your internet browser **Print** icon to print the reinstatement letter, if applicable.

## Vehicle Transactions

### Add a Vehicle to Your LX Account

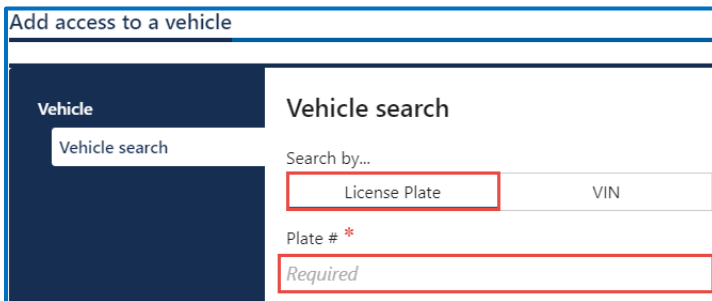
If you are the registered owner of a vehicle, you can add your vehicle to your license express account.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Add a vehicle** hyperlink.

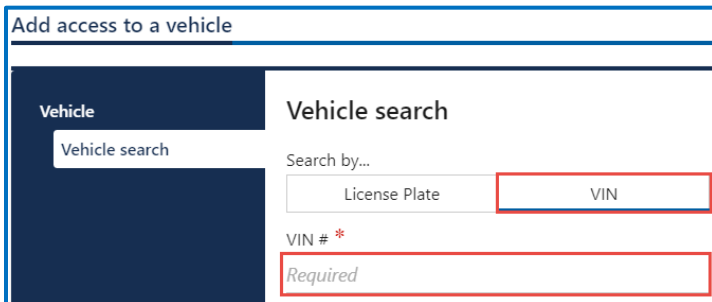


The screenshot shows the 'Driver Information' page for EMME MARIE ANTHONY, license number WDL4SRTB72SB. The page displays residential and mailing addresses as 1125 WASHINGTON ST SE OLYMPIA WA 98501-2283. On the right side, there is a list of actions: 'Change your address', 'Purchase driving record', 'Add a vehicle' (highlighted with a red box), 'Add a boat', 'Request a DUI Hearing', 'Request a Non-DUI Hearing', 'Update email renewal notices', 'View messages', 'View submissions', and 'Schedule an appointment'. There are also two notification links: 'View your purchased driving record (expires in 30 days)' and 'You have unread messages'.

3. Select **License Plate** or **VIN** as the Search type. Enter the license Plate or Vehicle Identification Number (VIN) and click **Next**.



The screenshot shows the 'Add access to a vehicle' form. Under 'Vehicle search', the 'Search by...' dropdown is set to 'License Plate'. The 'Plate #' field is marked as required with an asterisk and contains the text 'Required'.



The screenshot shows the 'Add access to a vehicle' form. Under 'Vehicle search', the 'Search by...' dropdown is set to 'VIN'. The 'VIN #' field is marked as required with an asterisk and contains the text 'Required'.



4. Complete the following steps if you are not listed as an owner for the vehicle:
  - a. Select the appropriate option for the Please indicate your relation to a registered owner of this vehicle dropdown menu.
  - b. Click the **I understand that this information will be sent to law enforcement** checkbox.
  - c. Select **Yes** or **No** from the Is the registered owner a business dropdown menu and complete the applicable steps below:

No:

- i. Enter the Registered owner first name.
- ii. Enter the Registered owner last name.
- iii. Enter the Vehicle year.

The screenshot shows the 'Add access to a vehicle' form. The 'Certify relation' dropdown is set to 'Family member or spouse of registered owner'. The checkbox 'I understand that this information will be sent to law enforcement' is unchecked. Under 'Registered owner information', 'Is the registered owner a business?' is set to 'No'. The required fields for 'Registered owner first name', 'Registered owner last name', and 'Vehicle year' are highlighted with red boxes and labeled as 'Required'.

Yes:

- i. Enter the Registered owner business name.
- ii. Enter the Vehicle year.

The screenshot shows the 'Add access to a vehicle' form. The 'Certify relation' dropdown is set to 'Family member or spouse of registered owner'. The checkbox 'I understand that this information will be sent to law enforcement' is unchecked. Under 'Registered owner information', 'Is the registered owner a business?' is set to 'Yes'. The required fields for 'Registered owner business name' and 'Vehicle year' are highlighted with red boxes and labeled as 'Required'.

- d. Click the **Next** button.

5. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
6. Click **Print** to print the transaction confirmation or click **Continue** to return to your account homepage.

## Add Your Boat to Your LX Account

If you are the registered owner of a boat, you can add your boat to your license express account.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Add a boat** hyperlink.

**Driver Information**

**EMME MARIE ANTHONY**  
WDL4SRTB725B

**Residential Address:**  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

**Mailing Address:**  
1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

[View your purchased driving record \(expires in 30 days\)](#)

[You have unread messages](#)

[Change your address](#)

[Purchase driving record](#)

[Add a vehicle](#)

**Add a boat**

[Request a DUI Hearing](#)

[Request a Non-DUI Hearing](#)

[Update email renewal notices](#)

[View messages](#)

[View submissions](#)

[Schedule an appointment](#)

3. Click the **HIN** or **Registration** to button to search.
4. Enter the HIN or Registration # (WN#) and click **Next**.

Add access to a vessel

**Vessel details**

Vessel search

**Vessel search**

Search by...

HIN Registration

HIN # \*

Required

Add access to a vessel

**Vessel details**

Vessel search

**Vessel search**

Search by...

HIN Registration

Registration # \*

Required

5. Complete the following steps if you are not listed as an owner for the vessel:
  - a. Select the appropriate option for the Please indicate your relation to a registered owner of this vessel dropdown menu.
  - b. Click the **I understand that this information will be sent to law enforcement** checkbox.
  - c. Select the appropriate option from the Is the registered owner a business dropdown menu and complete the applicable steps below:

No:

- i. Enter the Registered owner first name.
- ii. Enter the Registered owner last name.
- iii. Enter the Vessel year.

Yes:

- i. Enter the Registered owner business name.
- ii. Enter the Vehicle year.

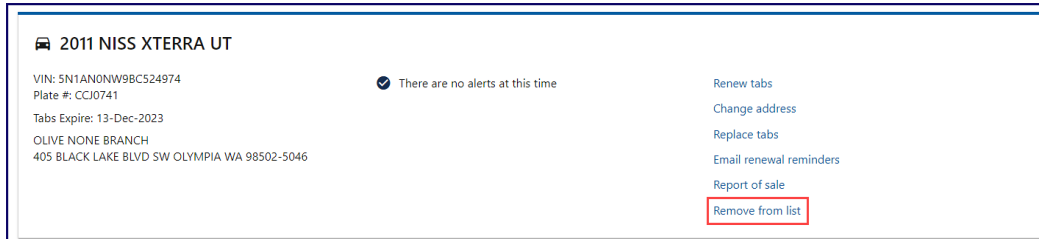
- d. Click the **Next** button.

6. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
7. Click **Print** to print your transaction confirmation or **Continue** to return to your homepage.

## Remove Your Vehicle or Vessel From Your LX Account

If you are no longer the registered owner of a vehicle/vessel, you can remove it from your list.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Remove from list** or **Remove boat** hyperlink.



🚗 2011 NISSA XTERRA UT

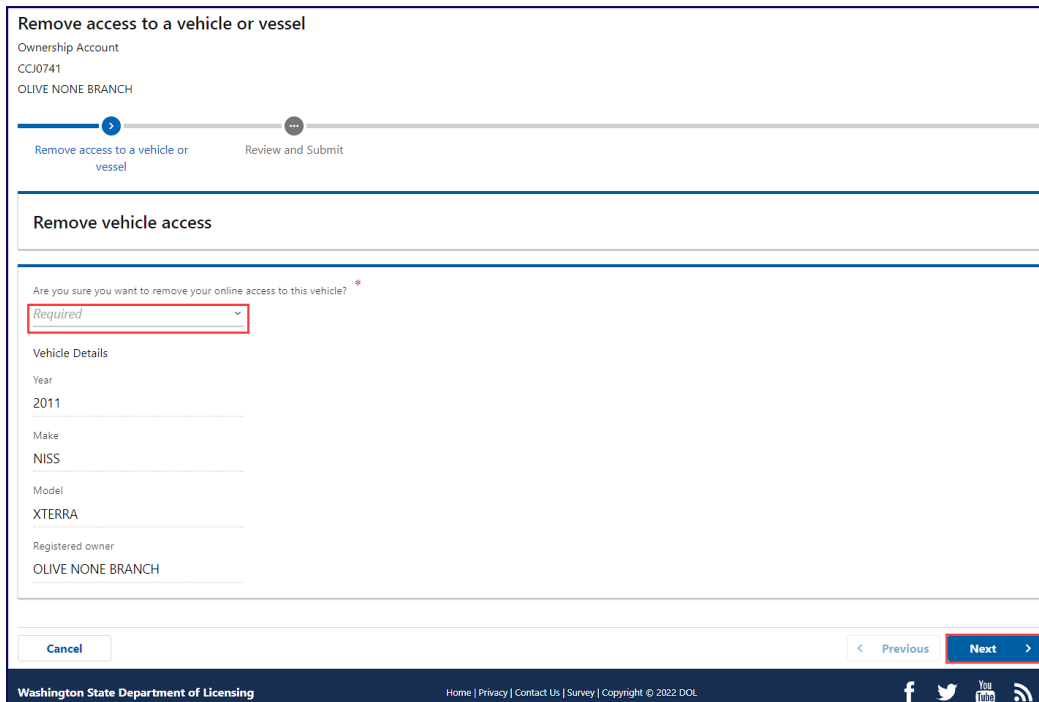
VIN: 5N1AN0NW9BC524974  
Plate #: CCJ0741

There are no alerts at this time

Renew tabs  
Change address  
Replace tabs  
Email renewal reminders  
Report of sale  
**Remove from list**

Tabs Expire: 13-Dec-2023  
OLIVE NONE BRANCH  
405 BLACK LAKE BLVD SW OLYMPIA WA 98502-5046

3. Select **Yes** or **No** from the Are you sure you want to remove your online access to this vehicle? dropdown menu and click **Next**. Alternatively, select **Yes** or **No** from the Are you sure you want to remove your online access to this vessel? dropdown menu and click **Next**.



Remove access to a vehicle or vessel

Ownership Account  
CCJ0741  
OLIVE NONE BRANCH

Remove access to a vehicle or vessel | Review and Submit

Remove vehicle access

Are you sure you want to remove your online access to this vehicle? \*

Required

Vehicle Details

Year  
2011

Make  
NISSA

Model  
XTERRA

Registered owner  
OLIVE NONE BRANCH

Cancel | Previous | **Next**

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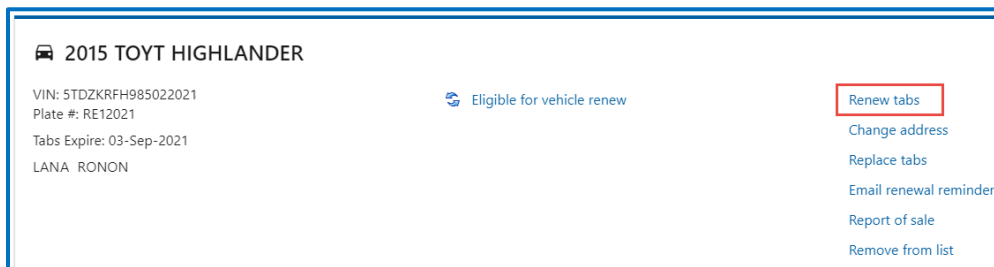
4. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
5. Click **Print** to print your transaction confirmation or **Continue** to return to your homepage.

## Renew Your Vehicle Tabs (Registration)

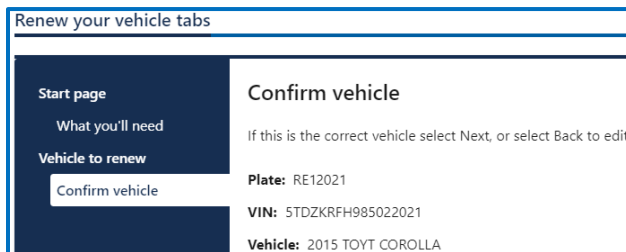
You can renew your tabs as early as 6 months before they expire. You can renew online if the tabs are expired for less than 12 months. You would need to visit your local Vehicle Licensing Office if the tabs expired longer than 12 months. You can renew online if the vehicle doesn't require a [DOT number](#), or has had one for over 1 year.

If you've recently moved [Change your Vehicle Address](#) before you renew your registration.

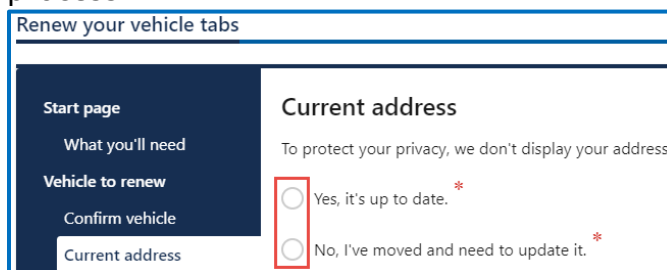
1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Renew tabs** hyperlink for the vehicle you would like to renew.



3. Read the What you'll need page and click **Next**.
4. Review the vehicle information and click **Next**.



5. Select one of the following options and click **Next**. Complete the [Change your Vehicle or Vessel Address](#) process when selecting No.
  - a. Yes, it's up to date.
  - b. No, I've moved and need to update it. Change your address and restart this process.



6. Select **Yes** or **No** to buy a discover pass (\$30 fee) and click **Next**.
7. Select **I'd like them mailed by the office I select**, or **I'll pick them up at the office I select** and click **Next**.

Renew your vehicle tabs

**Start page**

- What you'll need
- Vehicle to renew**
- Confirm vehicle
- Current address
- Additional info**
- Discover pass
- Select delivery option

**How would you like to get your tabs?**

**I'd like them mailed by the office I select.** \*

The office you select will mail within 5 business days.

**I'll pick them up at the office I select.** \*

Your items should be ready when you arrive.

8. Select an office to get your tabs from and click **Next**.

Renew your vehicle tabs

**Start page**

- What you'll need
- Vehicle to renew**
- Confirm vehicle
- Current address
- Additional info**
- Discover pass
- Select delivery option
- Select an office**

**Select an office to get your tabs from**

Below are 13 offices within 20 miles of your home address.  
Office hours listed below exclude [holidays](#).  
[Change start location](#)

**Nearby Offices**

1. THURSTON CO DOL HQ COUNTY 40  
Mail is the only option at this location.  
360-902-3770  
(1 miles away)

2. THURSTON COUNTY AUDITOR'S OFFICE  
Mon-Fri: 8:00AM - 4:30PM

Page 1 of 2

Map Display

**Selected Vehicle**

2015 TOYT COROLLA  
Plate: RE12021  
VIN: 5TDZKRFH985022021  
Current expiration date: Oct 26, 2021  
Fee detail: \$113.25  
[Show fee details](#)

9. Select **Yes** or **No** to donate to Washington State Parks and For organ, eye, and tissue donation awareness. Click the **Next** button.

10. Enter the Email address and Confirm email address if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.

Renew your vehicle tabs

**Start page**

What you'll need

**Vehicle to renew**

Confirm vehicle

Current address

**Additional info**

Discover pass

### Email receipt

Please enter an email address if you would like to receive an email copy of your receipt.

Email address  
pazzaz@fakemail.com

Confirm email address  
pazzaz@fakemail.com

11. Review the delivery selection and fee donation information and click **Next**.
12. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
13. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

**Payment**

Select an option to continue.

- Pay with a bank account for no added fees.
- Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.

**Submission**

Name of transaction displays here		
	\$00.00	Delete

**Summary**

Subtotal \$00.00

**Total Amount Due \$00.00**

Pay with Bank Account

Pay with Debit/Credit Card

Cancel

c. Pay with Bank Account:

- i. Select **Checking** or **Savings** as the Bank Account Type.
- ii. Enter the Routing Number.
- iii. Enter the Account Number.
- iv. Confirm the Account Number.
- v. Select **Yes** or **No** to save this payment channel for future use.
- vi. Confirm the Amount.

Bank Account Type \*

Checking

Savings

Routing Number \*

Required

Populate Routing Number

Account Number \*

Required

Confirm Account Number \*

Required

Save this payment channel for future use

No Yes

Web ACH payment for vehicle service transactions.

Payment Date

16-Jul-2021

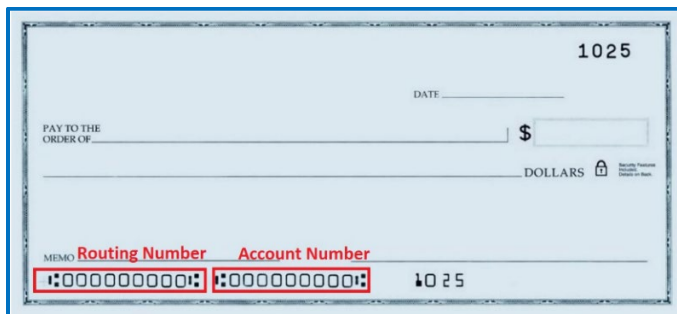
Amount

113.25

Confirm Amount \*

Required

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

**Confirmation**

Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

< Previous Submit



- d. Pay with Debit/Credit Card:  
i. Click **Next** after reviewing the Fees due for Your Order.

WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

**Pay with debit/credit card**

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

← Back Cancel **Next**

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**Your Order**

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

- ii. Enter the First Name (as it appears on your card).  
iii. Enter the Last Name (as it appears on your card).  
iv. Enter the Address 1 (as it appears on your card statement).  
v. Enter the City.  
vi. Select the appropriate option from the Country/Region dropdown menu.  
vii. Select the appropriate option from the State/Province dropdown menu.  
viii. Enter the Zip/Postal Code.

Billing Information

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

18. Click the **Next** button.

19. Review the information and click **Submit**.

20. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.

21. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

## Email Renewal Reminders for Vehicle or Vessel

You won't get printed reminders by mail once you sign up for email renewal reminders.

**For vehicles:** Unsubscribe from the email if you'd rather get reminders by mail.

**For boats:** Your only option is to get email reminders.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Email renewal reminders** hyperlink for the appropriate vehicle or vessel. (Updating email renewal reminders for a Driver License is a separate process).

2015 TOYT HIGHLANDER		
VIN: 5TDZKRFH985022021	Eligible for vehicle renew	Renew tabs
Plate #: RE12021		Change address
Tabs Expire: 03-Sep-2021		Replace tabs
LANA RONON		<b>Email renewal reminders</b>
		Report of sale
		Remove from list

3. Read the What you'll need page and click **Next**.
4. Verify the correct vehicle or boat displays and click **Next**.

Email Reminder	
Start page	Verify the selected vehicles and boats
What you'll need	
Add vehicles & boats	Selected vehicles and boats
Search results	2015 TOYT COROLLA RE12021

5. Enter the Email address, Confirm email address, and click **Next**.

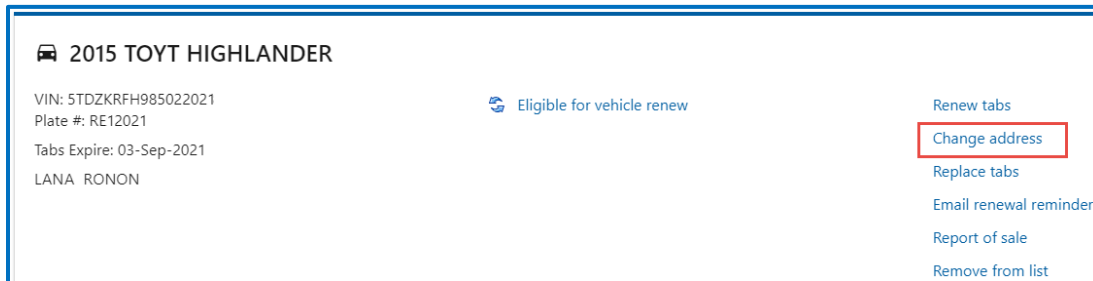
Email Reminder	
Start page	Renewal reminder email address
What you'll need	Please enter an email address at which you would like to receive registration renewal reminders.
Add vehicles & boats	Email address *
Search results	Required
Email address	Confirm email address *
Email details	Required

6. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
7. Click **Print** to print your transaction confirmation or **Continue** to return to your homepage.

## Change Your Vehicle or Vessel Address

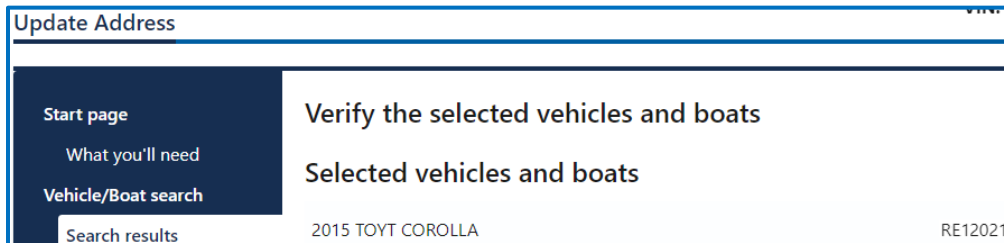
The registered owner of a vehicle or vessel can change their vehicle/vessel address online.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Change address** hyperlink for the appropriate vehicle or vessel. [Changing your driver license address](#) is a separate process.



A screenshot of a vehicle record interface. The record is for a 2015 TOYT HIGHLANDER. It displays the VIN (STDZKRFH985022021), Plate # (RE12021), and Tabs Expire date (03-Sep-2021). The owner's name is LANA RONON. A status indicator shows 'Eligible for vehicle renew'. On the right side, there is a list of actions: 'Renew tabs', 'Change address' (highlighted with a red box), 'Replace tabs', 'Email renewal reminders', 'Report of sale', and 'Remove from list'.

3. Read the What you'll need page and click **Next**.
4. Verify the correct vehicle or boat displays and click **Next**.



A screenshot of the 'Update Address' page. The page has a dark sidebar with navigation options: 'Start page', 'What you'll need', 'Vehicle/Boat search', and 'Search results'. The main content area is titled 'Verify the selected vehicles and boats' and 'Selected vehicles and boats'. A search result is displayed for a 2015 TOYT COROLLA with the plate number RE12021.

5. Select **Business** or **Individual** and answer the applicable question below:

**Business:**

e. Select the applicable answer for Is your business address in Washington state?

The screenshot shows the 'Update Address' form. On the left is a dark blue sidebar with navigation links: 'Start page', 'What you'll need', 'Vehicle/Boat search', 'Search results', 'Address information', and 'Address type'. The main content area is titled 'Address type' and contains two sections. The first section, 'Select Customer Type', has two radio buttons: 'Business' (which is selected and highlighted with a red box) and 'Individual'. The second section, 'Is your business address in Washington state?', has four radio button options: 'Yes.' (selected and highlighted with a red box), 'Yes, but I'm not required to provide it:' (with sub-points: 'I'm exempt from paying vehicle excise tax, and/or' and 'My vehicle(s) are exempt from vehicle excise tax.'), and 'No, my business doesn't have a Washington location.'.

f. Click the **Next** button.

**Individual:**

a. Select the applicable answer(s) for Is your residential address in Washington state? Question

The screenshot shows the 'Update Address' form. On the left is a dark blue sidebar with navigation links: 'Start page', 'What you'll need', 'Vehicle/Boat search', 'Search results', 'Address information', and 'Address type'. The main content area is titled 'Address type' and contains two sections. The first section, 'Select Customer Type', has two radio buttons: 'Business' and 'Individual' (which is selected and highlighted with a red box). The second section, 'Is your residential address in Washington state?', has five radio button options: 'Yes.' (selected and highlighted with a red box), 'Yes, but I'm not required to provide it:' (with sub-points: 'I'm exempt from paying vehicle excise tax, and/or' and 'My vehicle(s) are exempt from vehicle excise tax.'), 'No, I don't have a residence in Washington.', 'No, I'm stationed outside of Washington on military active duty.', and 'I live in Washington, but I do not have a residence.'.

b. Click the **Next** button.

6. Enter the following address information and click **Next**.
  - a. Select the appropriate option from the Country dropdown menu, if applicable
  - b. Enter the Street address, select the appropriate option from the Unit type dropdown menu, and enter the Unit, if applicable.
  - a. Enter the City, select the appropriate option from the State dropdown menu, if applicable, and enter the Zip code.

The screenshot shows a web form titled "Update Address". On the left is a dark blue sidebar with navigation links: "Start page", "What you'll need", "Vehicle/Boat search", "Search results", "Address information", "Address type", and "Mailing address". The main content area is titled "What's your mailing address?". It contains the following fields:
 

- Country: A dropdown menu with "USA" selected.
- Street address: A text input field with a red asterisk and the word "Required" below it.
- Street 2: An empty text input field.
- Unit type: A dropdown menu.
- Unit: An empty text input field.
- City: A text input field with a red asterisk and the word "Required" below it.
- State: A dropdown menu with "WA - WASHINGTON" selected.
- Zip code: A text input field with a red asterisk and the word "Required" below it.

7. Verify the address and click **Next**.
8. Click the **Same as residential address** checkbox or enter your mailing address and click **Next**.
9. Enter the Email address and Confirm email address, if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.

The screenshot shows the same "Update Address" form, but the main content area is titled "Email receipt". It contains the following elements:
 

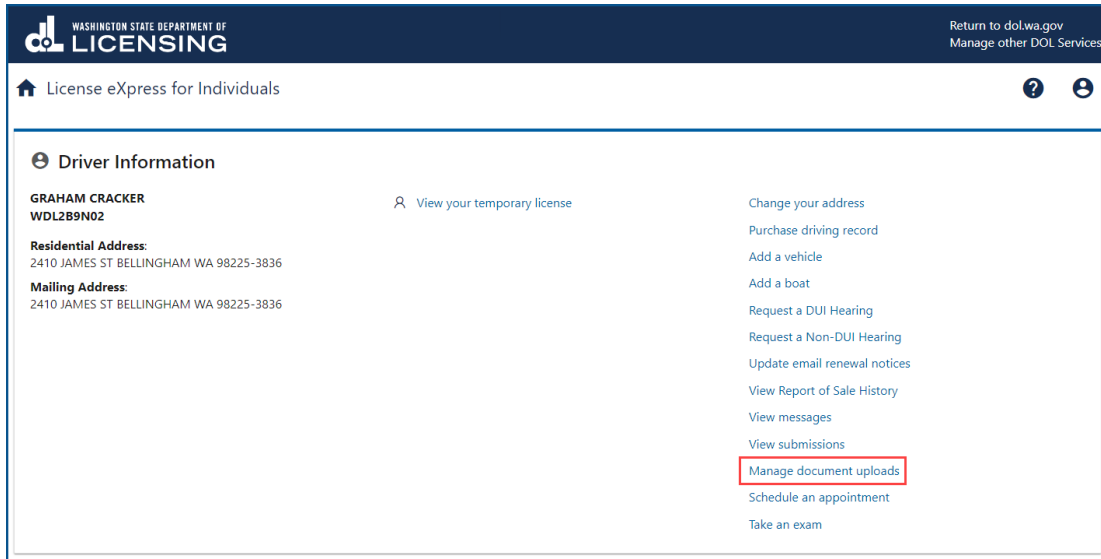
- A message: "You can also print your confirmation at the end."
- Email address: A text input field.
- Confirm email address: A text input field.

10. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
11. Click **Print** to print your transaction confirmation or **Continue** to return to the homepage.

## Submit a Disabled Parking Temporary Placard Application

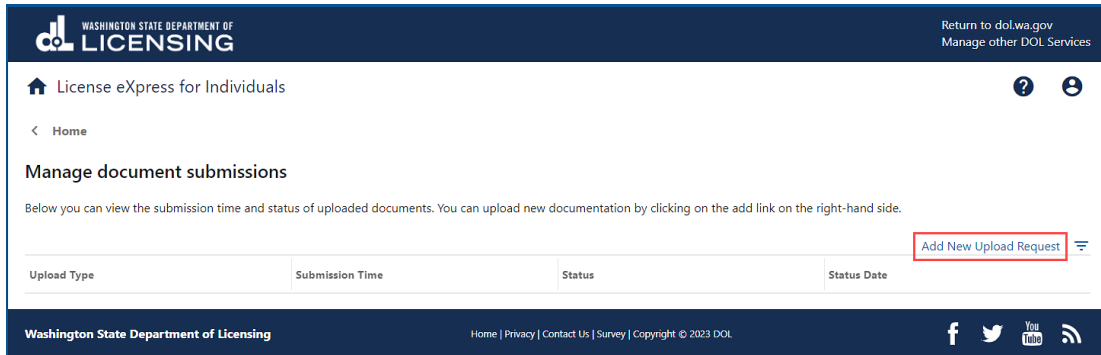
You can upload documents to apply for temporary disabled parking privileges through your License Express account. Make sure you have the required documentation, such as a doctor prescription form and a completed application.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Manage document uploads** hyperlink from the Driver Information section.



The screenshot shows the 'License eXpress for Individuals' page. The 'Driver Information' section displays the user's name (GRAHAM CRACKER) and license number (WDL2B9N02). Below this, residential and mailing addresses are listed. On the right side, a list of services is provided, with 'Manage document uploads' highlighted by a red box.

3. Click the **Add New Upload Request** hyperlink.



The screenshot shows the 'Manage document submissions' page. It includes a header with the Washington State Department of Licensing logo and navigation links. Below the header, there is a section titled 'Manage document submissions' with a brief description. A table with columns for 'Upload Type', 'Submission Time', 'Status', and 'Status Date' is visible. The 'Add New Upload Request' link is highlighted with a red box.

4. Select **Disabled Parking Temporary Placard** from the Which Document Upload Submission Type Would You Like To Search For? dropdown menu and click the **Submit** button.

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Washington State Department of Licensing

Document Upload Search

Which Document Upload Submission Type Would You Like To Search For? \*

Required

Required

Military Verification

Veteran Verification

Disabled Parking Temporary Placard

Cancel Submit

5. Read the information on the What You'll Need screen and click **Next**.
6. Complete the following steps and click **Next**:
  - a. Enter the Email and Confirm email.
  - b. Select the applicable option from the Preferred phone type dropdown menu.
  - c. Enter the Phone number.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov  
Manage other DOL Services

License eXpress for Individuals

Upload documentation

Upload Documentation

Introduction

Introduction

Search

Contact information

Contact information

Email \*

Required

Confirm email \*

Required

Preferred phone type

Cell Phone

Phone number \*

Required

Previous Next

Washington State Department of Licensing

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7. Complete the following steps and click **Next**:
  - a. Select **Yes** or **No** from the Are you uploading a temporary permit on doctor letterhead? dropdown menu.
  - b. Select **Yes** or **No** from the Are you submitting documentation as a Power of Attorney for the applicant? dropdown menu.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](http://dol.wa.gov)  
Manage other DOL Services

License eXpress for Individuals

< Upload documentation

Upload Documentation

Introduction  
Introduction  
Search  
Contact information  
Upload  
DP Temp Questions

**Additional Questions**

Are you uploading a temporary permit on doctor letterhead? \*

Required

Are you submitting documentation as a Power of Attorney for the applicant? \*

Required

< Previous **Next** >

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8. Click the **Upload** button.

WASHINGTON STATE DEPARTMENT OF LICENSING

License eXpress for Individuals

< Upload documentation

Upload Documentation

Introduction  
Introduction  
Search

**Add attachments**

Upload

9. Complete the following steps and click **OK**:
  - a. Select the appropriate option from the Type dropdown menu.
  - b. Enter a Description.
  - c. Click the **Choose File** button and select the applicable document from your files. Repeat steps 8 and 9 for each required document.

Select a file to attach

Type \*  
Required

Description \*  
Required

File \*  
Choose File No file chosen

Cancel OK

10. Click the **Remove** hyperlink for documents uploaded in error, if applicable, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov  
Manage other DOL Services

License eXpress for Individuals

Upload documentation

Upload Documentation

Introduction  
Introduction  
Search  
Contact information  
Upload  
DP Temp Questions  
Upload Docs

Add attachments  
Upload

Requirements

Requirement Type	Number of Documents Required	Number of Documents Provided
✓ Disabled Parking Temporary Application on doctor's letterhea	1	1

Attachments

Type	Name	Description	Size
	Disabled Parking Temporary Pla DP Application.pdf	DP Application	1,868 Remove

Previous Next

Washington State Department of Licensing Home | Privacy | Contact Us | Survey | Copyright © 2023 DOL

11. Review the Summary and click the **Submit** button to proceed or the **Previous** button to make changes.
12. Click the **Print** button to print your transaction confirmation or the **Continue** button to return to your homepage.

## Manage Your Documentation Submission

You can check on the status of your submission case to have a military or veteran designator added to your record.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Manage document uploads** hyperlink from the Driver Information section.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)  
Manage other DOL Services

License eXpress for Individuals

**Driver Information**

**GRAHAM CRACKER**  
WDL2B9N02

View your temporary license

Change your address  
Purchase driving record  
Add a vehicle  
Add a boat  
Request a DUI Hearing  
Request a Non-DUI Hearing  
Update email renewal notices  
View Report of Sale History  
View messages  
View submissions  
**Manage document uploads**  
Schedule an appointment  
Take an exam

3. Click the applicable hyperlink in the Status column. A pop-up window displays a description of the status. Click the **Close** button to close the pop-up window.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)  
Manage other DOL Services

License eXpress for Individuals

< Home

**Manage document submissions**

Below you can view the submission time and status of uploaded documents. You can upload new documentation by clicking on the add link on the right-hand side.

Add New Upload Request

Upload Type	Submission Time	Status	Status Date
Disabled Parking Temporary Placard	07-Nov-2023 10:39 AM	<b>Processing</b>	07-Nov-2023 10:39 AM

**Upload Stage Description**

**Processing**

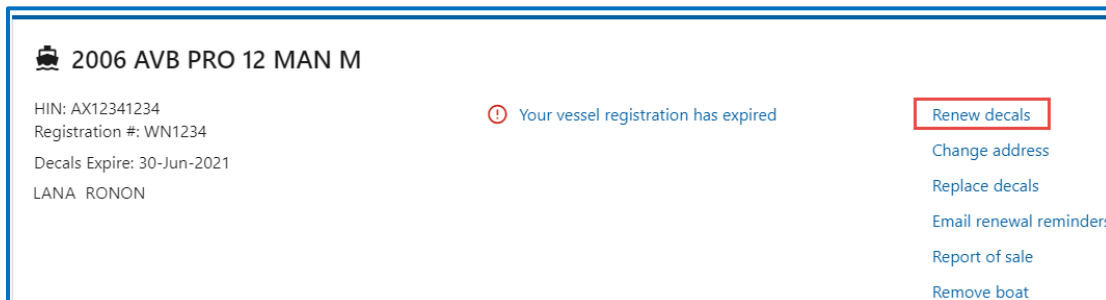
The document(s) have been successfully reviewed. Additional processing needs to occur before document submission is complete.

Close

## Renew Your Boat Decals


All boat registrations expire on June 30. You can renew your boat 6 months before the renewal date. If you have not used your boat in the previous year, you can renew after it's expired, if it's been expired less than 12 months.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Renew decals** hyperlink for the boat you would like to renew.



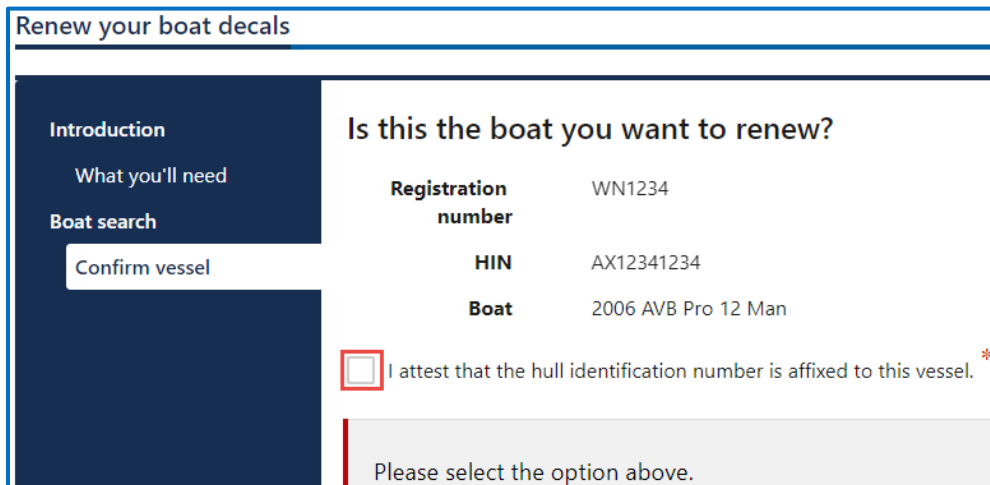
2006 AVB PRO 12 MAN M

HIN: AX12341234  
Registration #: WN1234  
Decals Expire: 30-Jun-2021  
LANA RONON

 Your vessel registration has expired

- Renew decals**
- Change address
- Replace decals
- Email renewal reminders
- Report of sale
- Remove boat

3. Read the What you'll need page and click **Next**.
4. Review the boat information. Click the **I attest that the hull identification number is affixed to the boat** checkbox and click **Next**.



Renew your boat decals

Introduction  
What you'll need  
Boat search  
Confirm vessel

Is this the boat you want to renew?

Registration number	WN1234
HIN	AX12341234
Boat	2006 AVB Pro 12 Man

I attest that the hull identification number is affixed to this vessel. \*

Please select the option above.

5. Select **Yes** or **No** if your address is up to date and click **Next**. If you selected No, [update your address](#) then restart this process.

The screenshot shows a web form titled "Renew your boat decals". On the left is a dark blue sidebar with a list of steps: "Introduction", "What you'll need", "Boat search", "Confirm vessel", "Additional info", and "Current address". The "Current address" step is highlighted with a white background. The main content area has the heading "Is your address up to date?" and "Current address". Below this, it says "To protect your privacy, we don't display your address." There are two radio button options: "Yes, it's up to date." and "No, I've moved and need to update it.", both with an asterisk. A red box highlights the "Yes" option.

6. Select one of the following options and click **Next**.
- I'd like them mailed by the office I select.
  - I'll pick them up at the office I select.

The screenshot shows the same "Renew your boat decals" form, but now the "Office options" step is highlighted in the sidebar. The main content area has the heading "How do you want to get your decals and registration?". There are two radio button options: "I'd like them mailed by the office I select." and "I'll pick them up at the office I select.", both with an asterisk. A red box highlights the "I'd like them mailed" option. Below the options, it says "The office you select will mail within 5 business days." and "Your items should be ready when you arrive."

7. Select the office to get your decals from and click **Next**.

8. Select **Yes** or **No** to donate Grays Harbor Historical Seaport and the Steamer Virginia V Foundation and click **Next**.

9. Review the fee information and click **Next**.

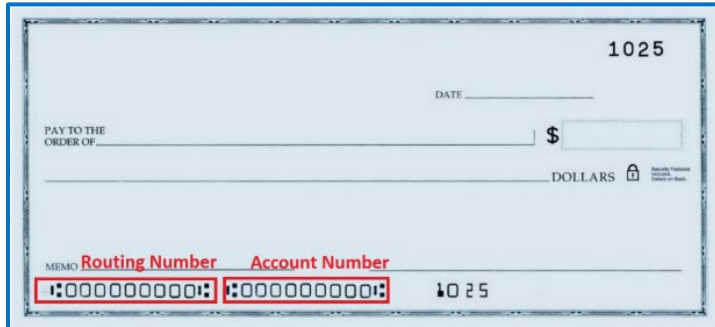
10. Enter the Email address where you would like a copy of your receipt emailed, Confirm email address, and click **Next**. If you do not want the receipt emailed, leave the fields blank and click the **Next** button.

11. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

12. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

- a. Pay with Bank Account:
  - i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount.

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.

WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

Pay with debit/credit card

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

← Back Cancel **Next**

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Your Order	
Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.

Billing Information

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \* United States of America

State/Province \* Washington

Zip/Postal Code \*



- ix. Select the Card Type and enter the Card Number.
- x. Select the appropriate option for the Expiration Month dropdown menu.
- xi. Select the appropriate option for the Expiration Year dropdown menu.
- xii. Enter the Card Verification Number (CVN).
- xiii. Click the **Pay** button.

13. Click the **Next** button.

14. Review the information and click **Submit**.

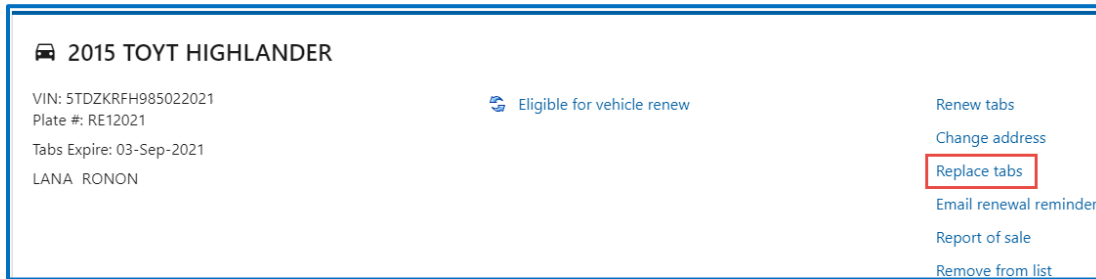
15. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.

16. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

## Replace Your Vehicle Tabs or Vessel Decals

You can replace your vehicle tabs or vessel decals if they are lost or damaged.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Replace Tabs** or **Replace Decals** hyperlink for the appropriate vehicle or vessel.



🚗 2015 TOYT HIGHLANDER

VIN: 5TDZKRFH985022021  
Plate #: RE12021  
Tabs Expire: 03-Sep-2021  
LANA RONON

🔄 Eligible for vehicle renew

- Renew tabs
- Change address
- Replace tabs**
- Email renewal reminders
- Report of sale
- Remove from list

3. Read the What you'll need page and click **Next**.
4. Verify the correct vehicle or vessel displays and click **Next**.
5. Select **Yes** or **No** if your address is up to date and click **Next**. If you selected No, update your address then restart this process.
6. Select one of the following options and click **Next**.
  - a. I'd like them mailed by the office I select.
  - b. I'll pick them up at the office I select.
7. Select the office to get your tabs from and click **Next**.
8. Review the fee information and click **Next**.
9. Enter the Email address where you would like a copy of your receipt emailed, Confirm email address, and click **Next**. If you do not want the receipt emailed, leave the fields blank and click the **Next** button.
10. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

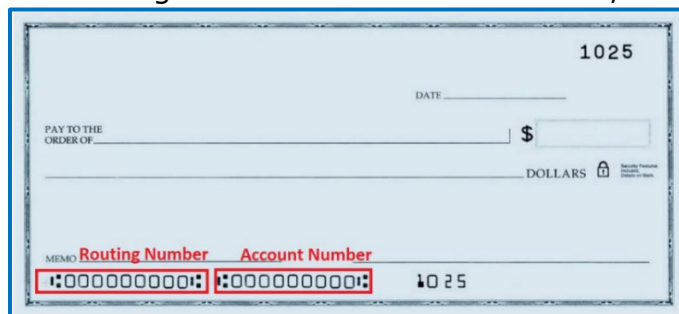
11. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

<b>Payment</b> Select an option to continue. <ul style="list-style-type: none"><li>• Pay with a bank account for no added fees.</li><li>• Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.</li></ul>	<b>Summary</b> Subtotal ..... \$00.00 <b>Total Amount Due</b> ..... <b>\$00.00</b>
<b>Submission</b> Name of transaction displays here ..... \$00.00 ..... Delete	<input type="button" value="Pay with Bank Account"/> <input type="button" value="Pay with Debit/Credit Card"/> <input type="button" value="Cancel"/>

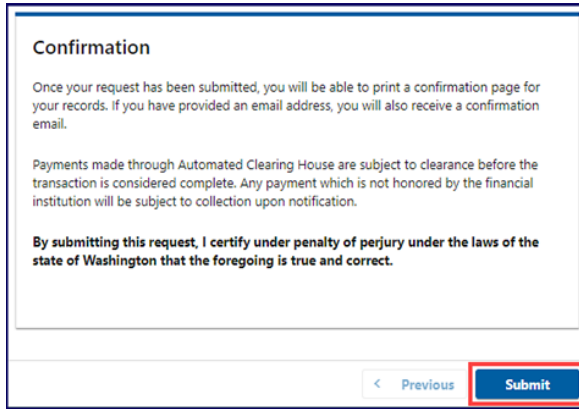
- a. Pay with Bank Account:
- Select **Checking** or **Savings** as the Bank Account Type.
  - Enter the Routing Number.
  - Enter the Account Number.
  - Confirm the Account Number.
  - Select **Yes** or **No** to save this payment channel for future use.
  - Confirm the Amount.

Bank Account Type * <input type="radio"/> Checking <input type="radio"/> Savings Routing Number * <input type="text" value="Required"/> Populate Routing Number Account Number * <input type="text" value="Required"/> Confirm Account Number * <input type="text" value="Required"/> Save this payment channel for future use <input type="checkbox"/> No <input type="checkbox"/> Yes	Web ACH payment for driver service transactions. Payment Date 16-Jul-2021 Amount 00.00 Confirm Amount * <input type="text" value="Required"/>
--	---

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.



**Confirmation**

Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

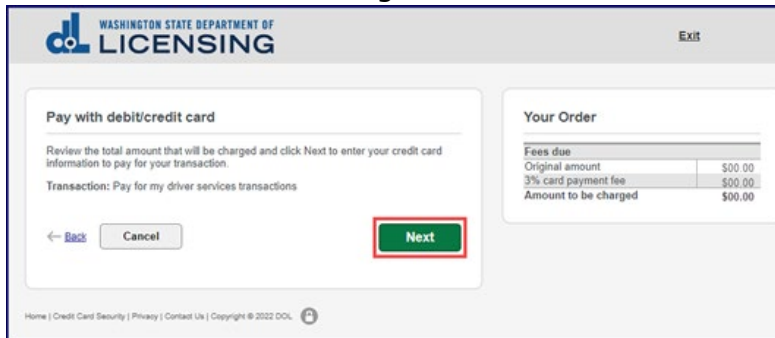
Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

< Previous **Submit**

- b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

**Pay with debit/credit card**

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

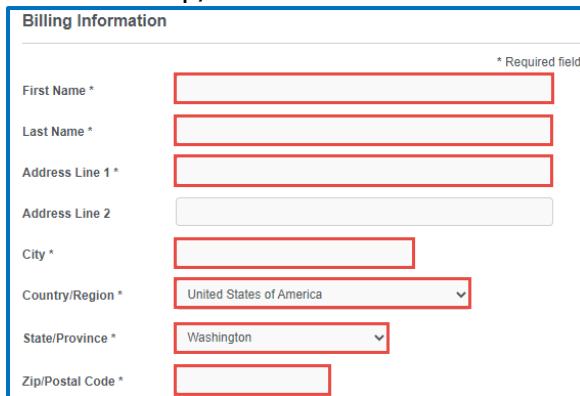
Transaction: Pay for my driver services transactions

< Back Cancel **Next**

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Your Order	
Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



**Billing Information**

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details

Card Type \*

VISA Visa
  Mastercard
  Amex

Card Number \*

Expiration Month \* Month      Expiration Year \* Year

CVN \* This code is a three or four digit number printed on the back or front of credit cards.

Cancel      Pay

12. Click the **Next** button.

13. Review the information and click **Submit**.

14. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.

Confirmation

Submit Your Transaction  
Clicking "OK" will submit your request. Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

Cancel      OK

15. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

Submission	
Name of transaction displays here	\$00.00 <a href="#">View more details</a>

Summary	
Subtotal	\$00.00
<b>Total Amount Paid</b>	<b>\$00.00</b>

Thank you for making your payment.

Print Documents      Close

## Vehicle/Vessel Report of Sale

The vehicle seller is responsible for filing a report of sale within 5 days of selling a vehicle. Filing the report of sale protects you from penalties or fines incurred by the new owner. You could be responsible for any penalties or fines if you file later.

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Report of sale** hyperlink for the appropriate vehicle or vessel.

2015 TOYT HIGHLANDER

VIN: 5TDZKRFH985022021  
Plate #: RE12021  
Tabs Expire: 03-Sep-2021  
LANA RONON

Eligible for vehicle renew

Renew tabs  
Change address  
Replace tabs  
Email renewal reminders  
**Report of sale**  
Remove from list

3. Read the What you'll need page and click **Next**.
4. Review the information for the selected Vehicle or Vessel and click **Next**.
5. Complete the following Sale details and click **Next**.
  - a. Click the applicable button:
    - i. Gift/Donation
    - ii. Sale
    - iii. Trade
  - b. Enter the Date of gift/donation, Date of sale, or Date of trade.
  - c. Enter the Value or Sale price \$. Enter only whole dollar amounts.

Vehicle Report of Sale

Start page  
What you'll need  
Vehicle to report  
BRL8809  
Sale details  
Type, date and price

Sale details  
Please select one of the options below.

This vehicle was:

Date of sale \*  
Required

Value \*  
Required

Enter only whole dollar amounts

Vehicle Report of Sale

Start page  
What you'll need  
Vehicle to report  
BRL8809  
Sale details  
Type, date and price

Sale details  
This vehicle was:

Date of sale \*  
Required

Sale price \$ \*  
Required

Enter only whole dollar amounts

6. Select **Business** or **Individual**, complete the applicable process below, and click **Next**.

a. Enter the Business name, if applicable.

The screenshot shows the 'Vehicle Report of Sale' form. On the left is a dark blue sidebar with navigation links: 'Start page', 'What you'll need', 'Vehicle to report' (with value 'RS14404'), 'Sale details' (with value 'Type, date and price'), and 'Seller details'. The main content area is titled 'Seller's information' and has a 'Sold by' section with two radio buttons: 'Business' (selected) and 'Individual'. Below this is a 'Business name' field with an asterisk and a red border, containing the text 'Required'.

b. Enter the First name, enter the Middle name, and enter the Last name, if applicable.

The screenshot shows the 'Vehicle Report of Sale' form. The 'Sold by' section now has 'Individual' selected. The 'Business name' field is no longer present. Instead, there are three text input fields: 'First name', 'Middle name', and 'Last name' (with an asterisk). The 'Last name' field has a red border and contains the text 'Required'. The 'Seller details' link in the sidebar is now highlighted with a white background.

7. Complete the following seller address information and click **Next**.
  - a. Select the appropriate option from the Country dropdown menu, if applicable.
  - b. Enter the Street address.
  - c. Select the Unit type and enter the Unit, if applicable.
  - d. Enter the City.
  - e. Select the appropriate option from the State dropdown menu, if applicable.
  - f. Enter the Zip code.

The screenshot shows a web form titled "Vehicle Report of Sale". On the left is a dark blue sidebar with navigation links: "Start page", "What you'll need", "Vehicle to report" (with value "RS14404"), "Sale details" (with value "Type, date and price"), "Seller details", "Sold by", and "Address" (highlighted in white). The main content area is titled "Seller address" and contains the following fields:

- Country:** A dropdown menu with "USA" selected.
- Street address:** A text input field with a red border and the text "Required" inside.
- Street 2:** A text input field.
- Unit type:** A dropdown menu.
- Unit:** A text input field.
- City:** A text input field with a red border and the text "Required" inside.
- State:** A dropdown menu with "WA - WASHINGTON" selected.
- Zip code:** A text input field with a red border and the text "Required" inside.

8. Verify the address and click **Next**.
9. Select **Business** or **Individual** for the New owner's information and complete one of the following processes:
  - a. Enter the Business name, if applicable, and click **Next**.
  - b. Enter the First name, Middle name, Last name, and Driver license number, if applicable, and click **Next**.

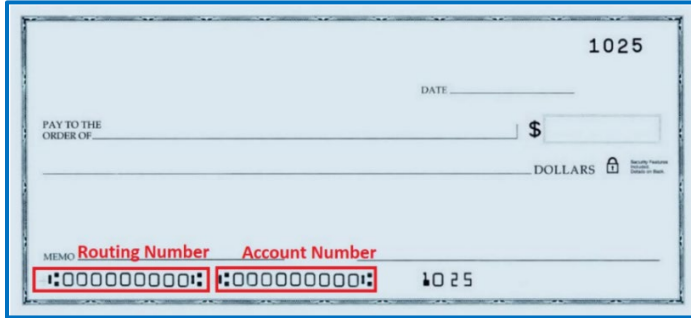


10. Complete the following New Owner address information and click **Next**.
  - a. Select the appropriate option from the Country dropdown menu, if applicable.
  - b. Enter the Street address.
  - c. Select the Unit type and enter the Unit, if applicable.
  - d. Enter the City.
  - e. Select the appropriate option from the State dropdown menu, if applicable.
  - f. Enter the Zip code.
11. Review the Fee information and click **Next**.
12. Enter the Email address where you would like a copy of your receipt emailed, Confirm email address, and click **Next**. If you do not want the receipt emailed, leave the fields blank and click **Next**.
13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
14. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

<p><b>Payment</b></p> <p>Select an option to continue.</p> <ul style="list-style-type: none"> <li>• Pay with a bank account for no added fees.</li> <li>• Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.</li> </ul> <p><b>Submission</b></p> <p>Name of transaction displays here <span style="float: right;">\$00.00 <a href="#">Delete</a></span></p>	<p><b>Summary</b></p> <p>Subtotal <span style="float: right;">\$00.00</span></p> <hr/> <p><b>Total Amount Due</b> <span style="float: right;"><b>\$00.00</b></span></p> <hr/> <p style="text-align: center;"><a href="#">Pay with Bank Account</a></p> <p style="text-align: center;"><a href="#">Pay with Debit/Credit Card</a></p> <p style="text-align: center;"><a href="#">Cancel</a></p>
--	--

- a. Pay with Bank Account:
  - i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount.

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

- b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.

WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

Pay with debit/credit card

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

← Back Cancel **Next**

Home | Credit Card Security | Privacy | Contact Us | Copyright © 2022 DOL

Your Order	
Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.

Billing Information

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

**Payment Details**

Card Type \*

VISA Visa  Mastercard  
 Amex

Card Number \*

Expiration Month \*  Expiration Year \*

CVN \*  This code is a three or four digit number printed on the back or front of credit cards.

16. Click the **Next** button.

17. Review the information and click **Submit**.

18. Read the information in the dialog box. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct.

**Confirmation**

Submit Your Transaction  
 Clicking "OK" will submit your request. Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

19. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

**Submission**

Name of transaction displays here \$00.00 [View more details](#)

**Summary**

Subtotal \$00.00  
 Total Amount Paid \$00.00

Thank you for making your payment.

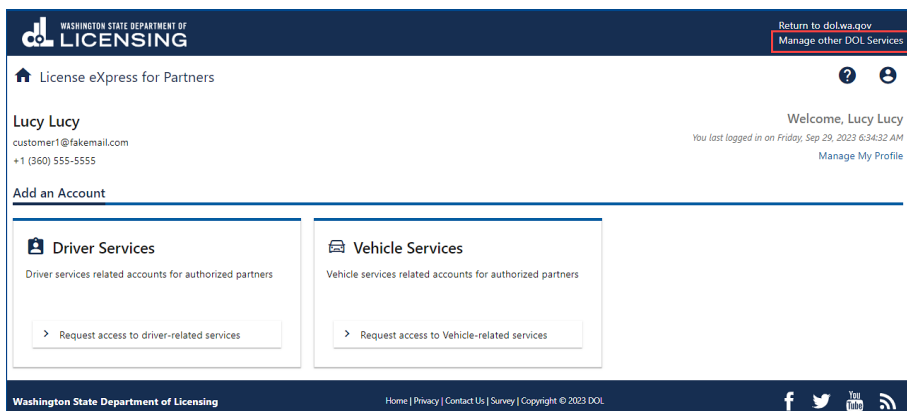
# Account Options

## Converting and Removing License Express (LX) Accounts

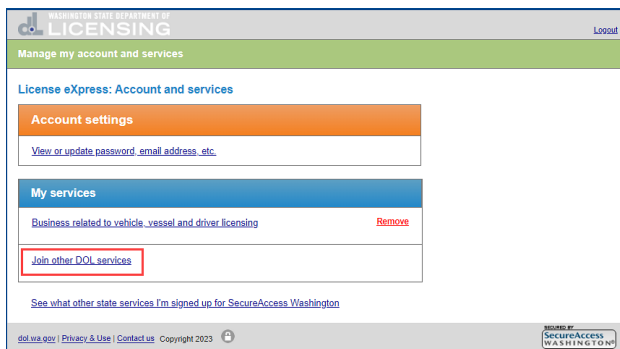
If you have created a License Express for Businesses account and intended to create a License Express for Individuals account, you have the ability to convert the account and remove the business account from your online profile.

### Converting LX Accounts

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Manage other DOL Services** hyperlink.



3. Click the **Join other DOL Services** hyperlink.



4. Click the **LX Manage my personal driver license, ID card, vehicle, and boat licenses** radio button and click **Continue**.

WASHINGTON STATE DEPARTMENT OF LICENSING [Logout](#)

Join other services

**License eXpress for individuals**

LX: Manage my personal driver license, ID card, vehicle, and boat licenses

- Manage my personal driver license, ID card, vehicle and boat licenses
- Pre-apply for my first Washington driver permit, driver license or ID card

**Continue**

[Join other state services \(SecureAccess Washington\)](#)

[← Manage my account and services](#)

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SECURED BY  
SecureAccess  
WASHINGTON®

5. Click the **Continue** button after confirming your First and Last name.

[Back](#) WASHINGTON STATE DEPARTMENT OF LICENSING [Logout](#)

Registration

**License eXpress for individuals**

Confirm your name before continuing

First name  
Lucy

Last name  
Lucy

**Continue**

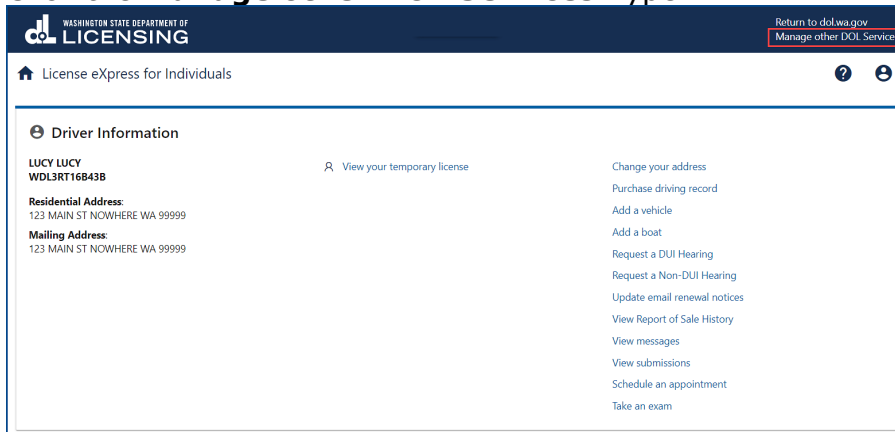
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SecureAccess  
WASHINGTON®

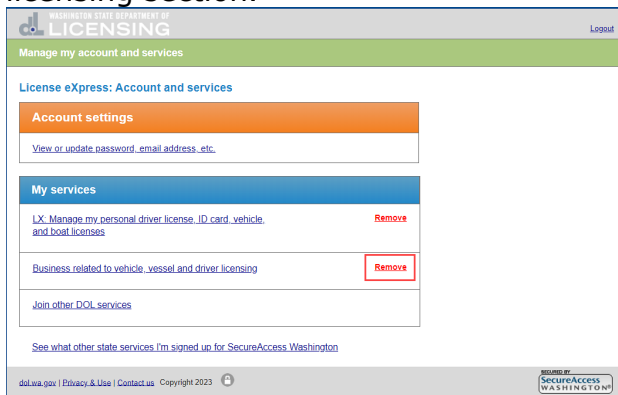
6. Click the **LX: Manage my personal driver license, ID card, vehicle, and boat licenses** hyperlink and complete the steps to [Add a Driver License or ID to your License eXpress Account](#).

## Removing LX Accounts

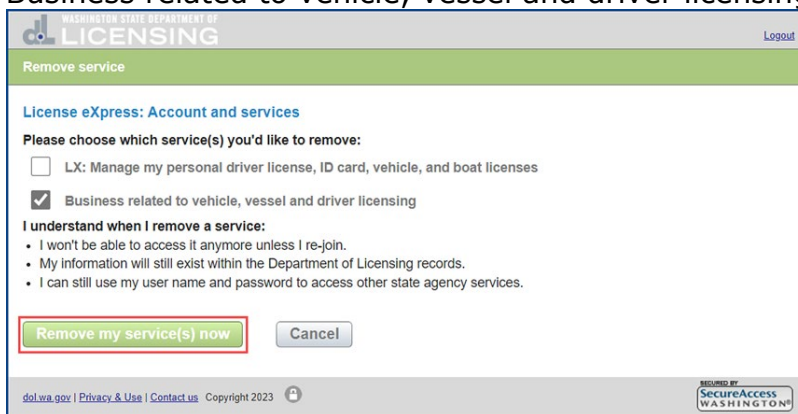
1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **Manage other DOL Services** hyperlink.



3. Click the **Remove** hyperlink in the Business related to vehicle, vessel, and driver licensing section.



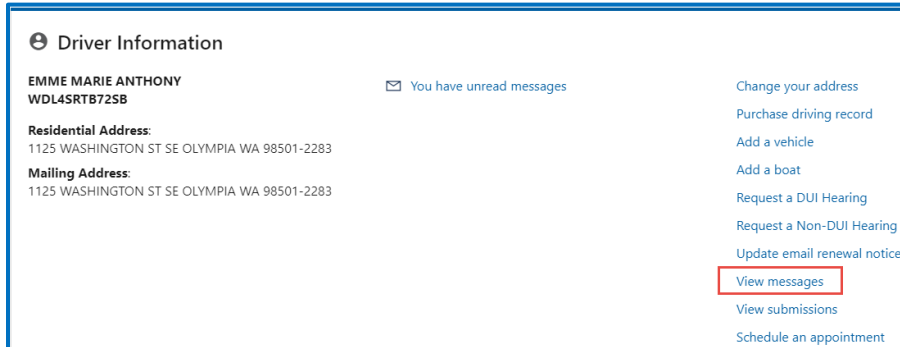
4. Click the applicable checkbox for the service you'd like to remove and click the **Remove my service(s) now** button. The system defaults to checking the Business related to vehicle, vessel and driver licensing checkbox.



## View Messages

All transactions you complete in your LX account are available to view from your homepage.

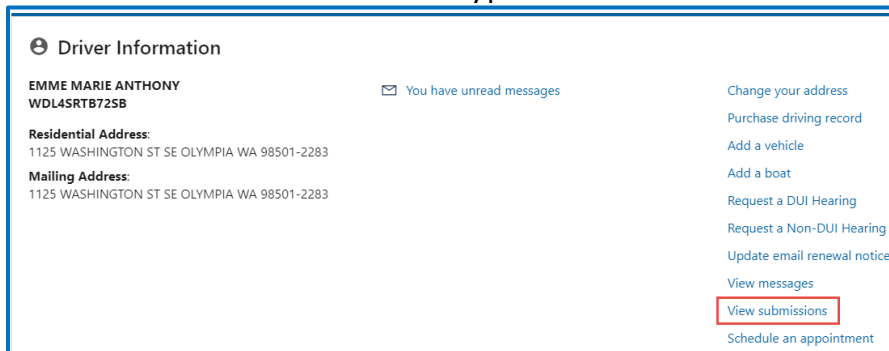
1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **View messages** hyperlink.



3. Click the **Subject** hyperlink to view the message. Click the **Archive** hyperlink, if applicable.
4. Click the **Home** icon to return to your homepage.

## View Submissions

1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **View Submissions** hyperlink.

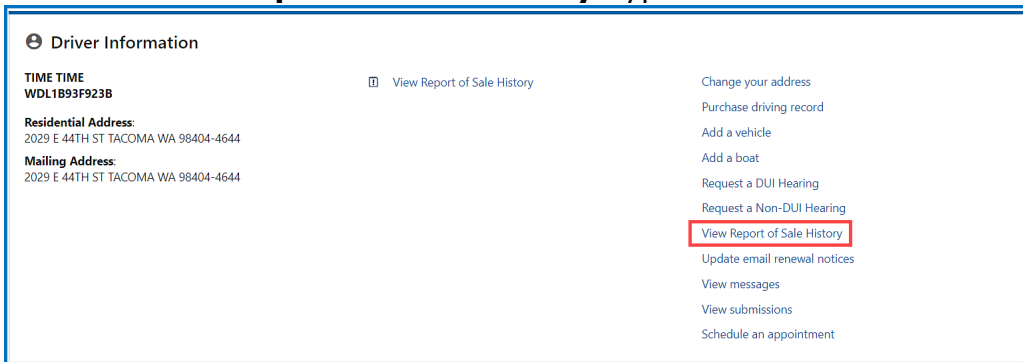


3. Click the **Title** hyperlink to view your submission.
4. Click the **View Submission** hyperlink to return to the View Submissions page.
5. Click the **Home** icon to return to your homepage.

## View Report of Sale History or Reprint receipt



1. Login to License eXpress [secure.dol.wa.gov](https://secure.dol.wa.gov).
2. Click the **View Report of Sale History** hyperlink.



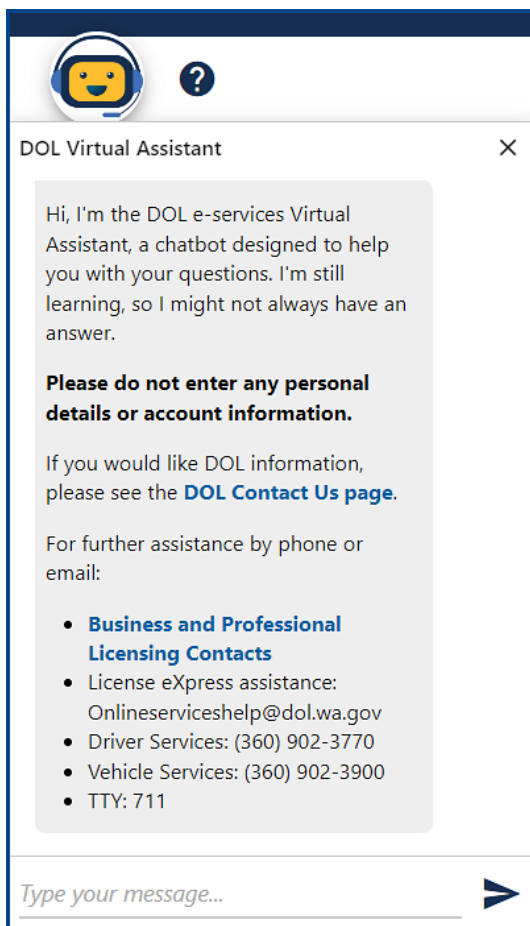
- 3.
4. Click the **Print Confirmation** hyperlink to print your Report of Sale receipt and close the browser window, if applicable.
5. Click the **View Web Request** hyperlink to view your Report of Sale History.
6. Click the **Report of Sale Web Request History** hyperlink to return to the Report of Sale Web Request History page.

# Technical Support

## DOL Virtual Assistant

You can utilize the DOL Virtual Assistant (DVA) if you need additional assistance while using License eXpress. Alternatively, you can call or email DOL with your Support ID number and a representative can help you resolve the issue.

1. Click the **Assistant** icon to open the assistant. Alternatively, click on the **Support Menu** icon and the **Open the Assistant** hyperlink.

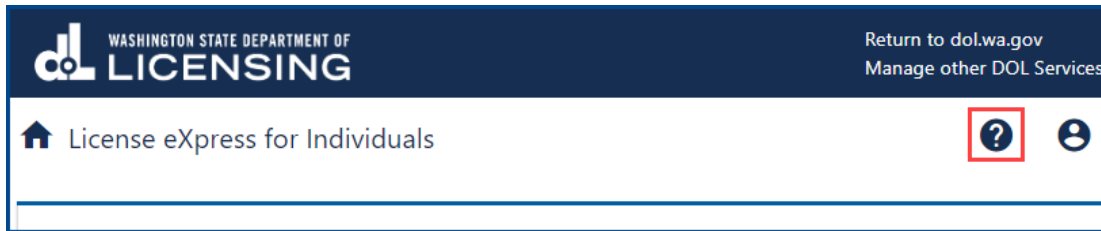


2. Type your message or keyword in the message field and press Enter. The DVA will do its best to direct you to information to help you complete your transaction.

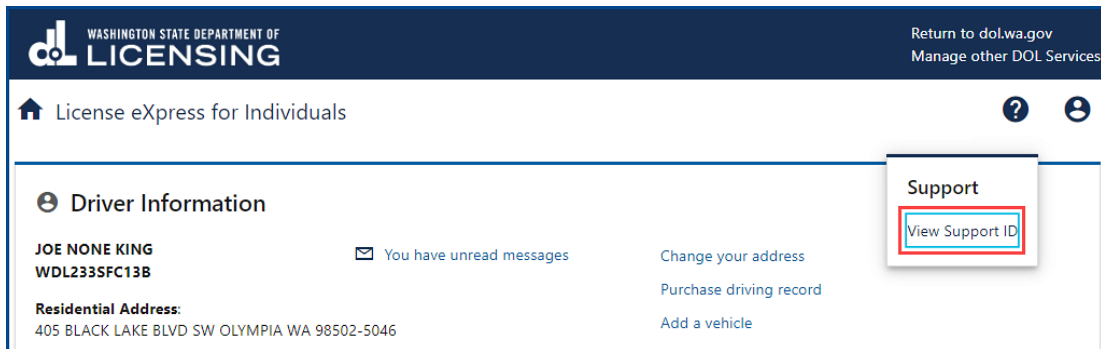
## Support ID

If you are having trouble completing a submission in your personal License eXpress account, call or email the Department of Licensing so we can help you with this issue, 360-902-3900 or [Onlineserviceshelp@dol.wa.gov](mailto:Onlineserviceshelp@dol.wa.gov). Capture your Support ID number immediately after you come across an issue. If possible, do not log out of your account until we help you resolve the issue. Each time you log out of E-services, the support ID number changes.

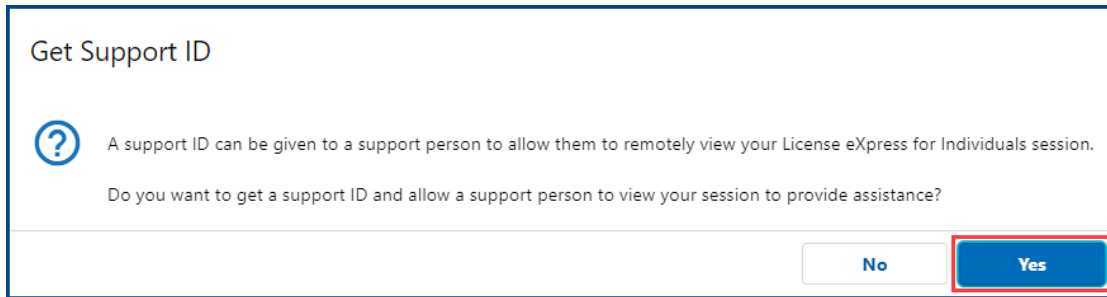
1. Click the **Support Menu** icon. You can access the menu icon from any screen in your E-services account.



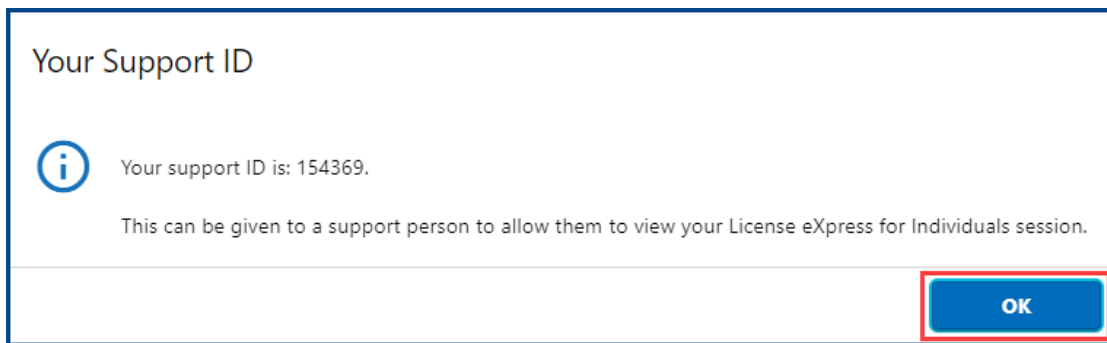
2. Click the **View Support ID** hyperlink from the dropdown menu.



3. Click the **Yes** button in the dialog box.



4. Capture the Support ID number displayed. Click the **OK** button to close the dialog box.



5. Provide the Support ID number when you call or email DOL for assistance.

# No Logon Transactions

DOL provides online transactions without creating a License eXpress account. This is a quick way to do some limited transactions online.

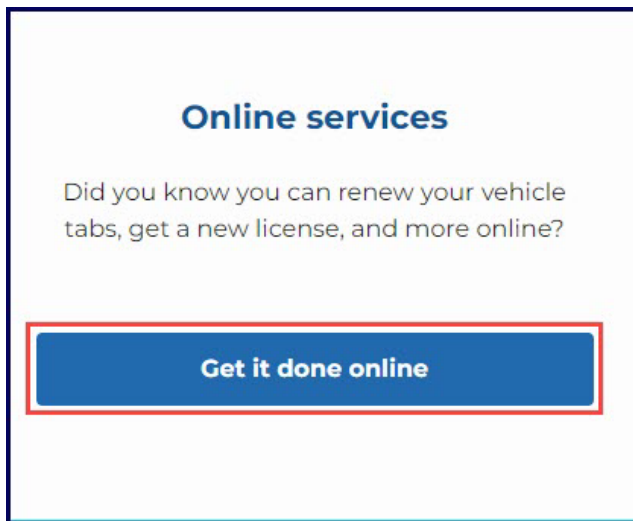
## Driver License Transactions

This section guides you through the steps to renew or replace your Washington driver license or identification card. Individuals using the no logon option and want an Enhanced Driver License (EDL), or Enhanced Identification Card (EID) must visit a Licensing Services Office (LSO).

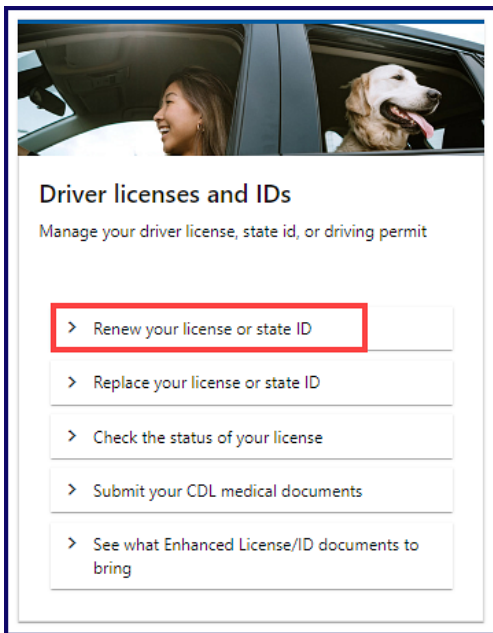
## Renew a Driver License or State ID

The renewal license fees vary based on whether you renew your license or ID for 6 or 8 years and if you have any endorsements.

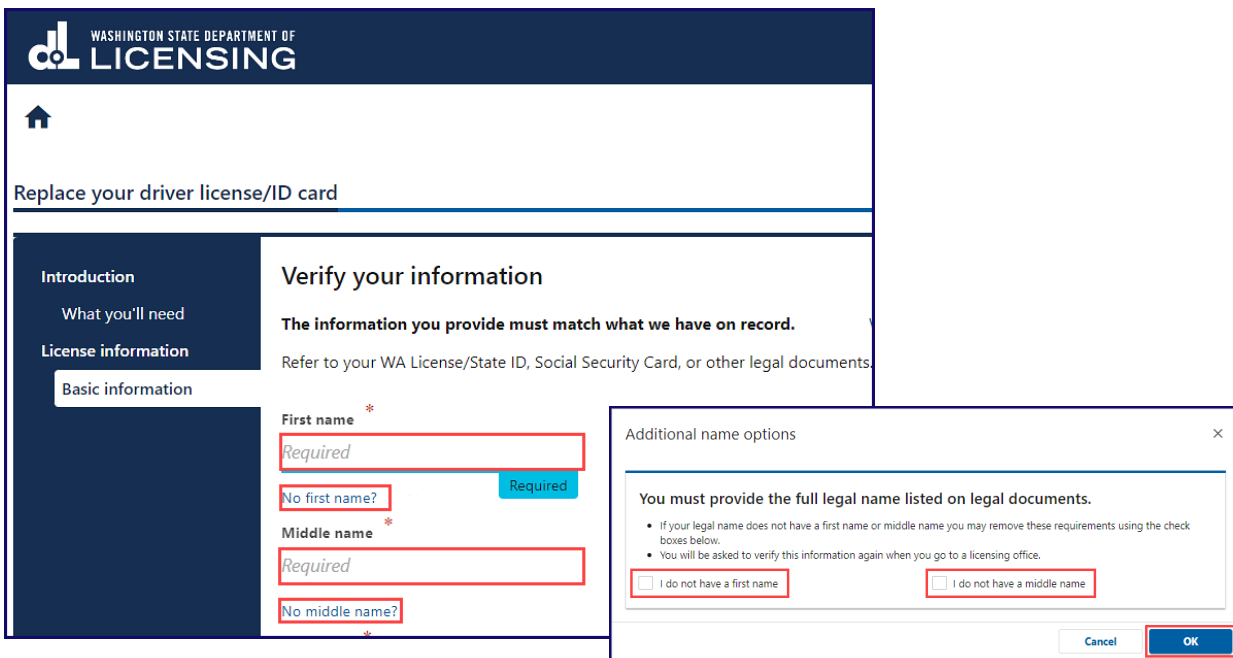
1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Renew your license or state ID** button in the Driver licenses and IDs section.



4. Read the What you'll need page, click the **I'm not a robot** Captcha check box, complete the verification pop-up, click **Verify**, and click **Next**.
5. Enter your first name and middle name as it appears on your driver license. Alternatively, click the **No first name?** or **No middle name?** hyperlink(s), click the appropriate checkbox(es), and click **OK**.



6. Enter your last name.
7. Click the calendar icon and select your date of birth.
8. Enter your WA license number.

Last name \*

Required

Date of birth (DOB) \*

Required

WA license number (LIC#)

\*

9. Enter your Social Security Number and click **Next**. Alternatively, click the **No Social Security Number?** hyperlink, **I don't have a Social Security#** checkbox, and **OK**. You will be required to verify this information again when you go to a licensing services office.

Social Security Number \*

Required

No Social Security Number?

< Previous Next >

Additional Social Security Number options

Social Security Number is required

- If you do not have a Social Security Number you may remove the requirement selecting a reason below
- You will be asked to verify this information again when you go to a licensing office

I don't have a Social Security #

Cancel OK

**Note:** You must enter the information in steps 5-8 exactly as it appears on your driver license, or you will not be able to complete your transaction online.

10. Enter and confirm your email, select the Preferred phone type from the dropdown menu, enter your phone number, and click **Next**.

The screenshot shows the 'Contact information' step of the renewal process. The page title is 'Renew your driver license/ID card'. On the left, a navigation menu lists 'Introduction', 'What you'll need', 'License information', 'Basic information', 'Contact information', and 'Physical features'. The 'Contact information' section contains three input fields: 'Email \*' (Required), 'Confirm email \*' (Required), and 'Phone number \*' (Required). The 'Preferred phone type' dropdown menu is set to 'Cell Phone'. A 'Next' button is highlighted in red at the bottom right. The footer includes the Washington State Department of Licensing logo, navigation links (Home, Privacy, Contact Us, Survey), copyright information (© 2022 DOL), and social media icons for Facebook, Twitter, YouTube, and RSS.

11. Do one of the following on the Physical features screen:  
a. Select **Yes** from the Is this information correct? dropdown menu and click **Next**.

The screenshot shows the 'Physical features' step of the renewal process. The page title is 'Renew your driver license/ID card'. On the left, a navigation menu lists 'Introduction', 'What you'll need', 'License information', 'Basic information', 'Contact information', and 'Physical features'. The 'Physical features' section displays the following information: 'Height : 6' 4"', 'Weight : 230 lbs', and 'Eye color : Brown'. Below this information is a dropdown menu for 'Is this information correct? \*' (Required), which is open and shows 'Yes' selected. A 'Next' button is highlighted in red at the bottom right. The footer includes the Washington State Department of Licensing logo, navigation links (Home, Privacy, Contact Us, Survey), copyright information (© 2022 DOL), and social media icons for Facebook, Twitter, YouTube, and RSS.



b. Select **No** from the Is this information correct? dropdown menu.

WASHINGTON STATE DEPARTMENT OF LICENSING

Renew your driver license/ID card

Introduction  
What you'll need  
License information  
Basic information  
Contact information  
Physical features

**Physical features**  
This is the physical features information we will print on your new card.

Height : 6' 4"  
Weight : 230 lbs  
Eye color : Brown

Is this information correct? \*

Required

Required

Yes

No

- Enter your updated physical appearance information from the dropdown menus.
- Click the **I certify that the above information is true and correct** check box and click the **Next**.

Enter your updated physical appearance information

Feet  
6

Inches  
4

Weight (lbs)  
230

Eye color  
Brown

I certify that the above information is true and correct. \*

< Previous Next >

12. Click the **Renew my driver license or id for 6 years instead of 8** checkbox, if applicable, review the card information, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

### Renew your driver license/ID card

- Introduction
- What you'll need
- License information
- Basic information
- Contact information
- Physical features
- Card information

#### Review card information

This license information is on your current card.

This license information will go on your new card.

Current Card	New Card
<b>Credential</b> : Driver License <b>License type</b> : Personal Driver License <b>Expiration</b> : 30-Oct-2024	<b>Credential</b> : Driver License <b>License type</b> : Personal Driver License <b>Expiration</b> : 30-Oct-2032
<b>Endorsements</b> :	<b>Endorsements</b> :
<b>Restrictions</b> :	<b>Restrictions</b> :

Renew my driver license or ID for 6 years instead of 8. [Learn about your renewal options.](#)

[< Previous](#) [Next >](#)

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13. Select **Yes** or **No** from the Do you need to change your address? dropdown menu and click **Next**. You are directed to the License Express portal to log in or create an account when selecting Yes.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

### Renew your driver license/ID card

- Introduction
- What you'll need
- License information
- Basic information
- Contact information
- Physical features
- Card information
- Address
  - Residential

#### Residential address

Do you need to change your address? \*

Required

Required

Yes

No

[< Previous](#) [Next >](#)

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#### Residential address

Do you need to change your address?

Yes

You must [log in](#) or [create an account](#) to change your address.

14. Select **Yes** or **No** from the Do you want to register, or sign up to vote or update your voter registration? dropdown menu and click **Next**. We will send your information to the Secretary of State if you selected Yes.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)

Renew your driver license/ID card

Introduction

- What you'll need
- License information
- Basic information
- Contact information
- Physical features
- Card information
- Address
  - Residential
- Fees and options
- Registration options

Registration options

Do you want to register, or sign up to vote or update your voter registration?

Yes  We'll send your info to the Secretary of State.

Would you like to remain registered or register as an organ, eye, and tissue donor?

< Previous Next >

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15. Select **Yes** or **No** from the Would you like to remain registered or register as an organ, eye, and tissue donor? dropdown menu and click **Next**. [LifeCenter Northwest](#) stores your information in a confidential database if you selected Yes.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)

Renew your driver license/ID card

Introduction

- What you'll need
- License information
- Basic information
- Contact information
- Physical features
- Card information
- Address
  - Residential
- Fees and options
- Registration options

Registration options

Do you want to register, or sign up to vote or update your voter registration?

Yes  We'll send your info to the Secretary of State.

Would you like to remain registered or register as an organ, eye, and tissue donor?

Yes

You have selected to be an organ donor! Your information will be stored in a confidential database managed by Washington's Organ Procurement Organization, LifeCenter Northwest. You can learn more about organ donation at [www.lcnw.org](http://www.lcnw.org) or call 1-877-275-5269

< Previous Next >

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16. Click the **I certify the facts of this voter registration are true** checkbox, if applicable, and click **Next**. This screen only appears if you selected Yes on step 15.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Home DOL Online Services

Renew your driver license/ID card

**Registration certification**

You have indicated that you would like to register to vote or update your voter registration. You must certify the statements below.

- I am a citizen of the United States.
- I will have lived at this address in Washington for at least 30 days immediately before the next election at which I vote.
- I am at least 16 years old, and
- I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.

I certify the facts of this voter registration are true. \*

If you knowingly provide false information on this voter registration form or knowingly make a false declaration about your qualifications for voter registration you will have committed a class C felony that is punishable by imprisonment for up to 5 years, a fine of up to \$10,000 or both.

< Previous **Next** >

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17. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Home

Renew your driver license/ID card

**Summary**

Make sure your information is correct.  
If it's not, go Back to make edits.

**Personal information**

Name : Owyn Mo Monie  
Birth date : 10/30/1988  
Sex : Male  
Height : 6' 04"  
Weight : 230  
Eye color : Brown

**License information**

Expiration : 10/30/2032  
Endorsements : None  
Restrictions : None

**Address information**

Residential address : Address on file

**Additional questions**

Register to vote : I would like to register to vote or update my voter registration  
Organ donor : I would like to register as an organ donor  
Mother's maiden name : Unknown

The following certification is for driver license holders only.  
I certify that:

- my vision is 20/40 or better with or without glasses, contacts, or corrective lenses.
- I have no mental or physical condition and I am not taking any medication that could impair my ability to operate a motor vehicle.

By submitting this transaction and your payment, you are certifying under penalty of perjury under the state of Washington that the foregoing is true and correct.

< Previous **Submit** >

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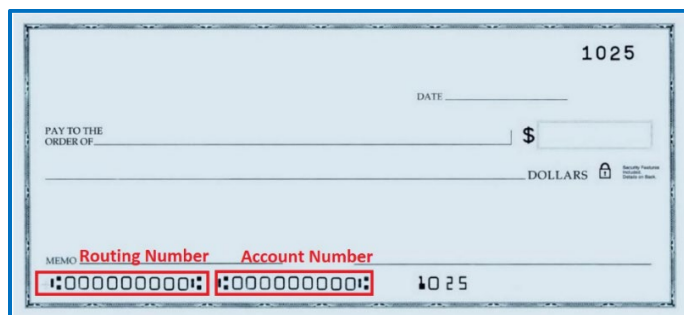
18. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and do one of the following:

<b>Payment</b> Select an option to continue. <ul style="list-style-type: none"><li>Pay with a bank account for no added fees.</li><li>Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.</li></ul>	<b>Summary</b> Subtotal ..... \$00.00 <b>Total Amount Due</b> ..... <b>\$00.00</b>
<b>Submission</b> Name of transaction displays here ..... \$00.00 ..... Delete	<b>Pay with Bank Account</b> <b>Pay with Debit/Credit Card</b> Cancel

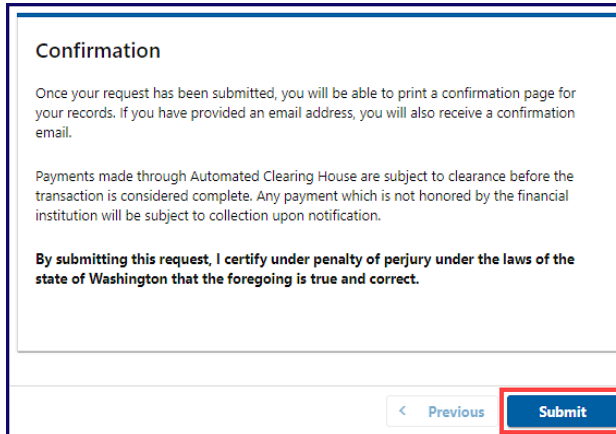
- a. Pay with Bank Account:
  - i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount.

<b>Bank Account Type *</b> <input type="radio"/> Checking <input type="radio"/> Savings <b>Routing Number *</b> Required <a href="#">Populate Routing Number</a> <b>Account Number *</b> Required <b>Confirm Account Number *</b> Required Save this payment channel for future use No Yes	Web ACH payment for driver service transactions. Payment Date 16-Jul-2021 Amount 00.00 <b>Confirm Amount *</b> Required
---	---

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation screen.



**Confirmation**

Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

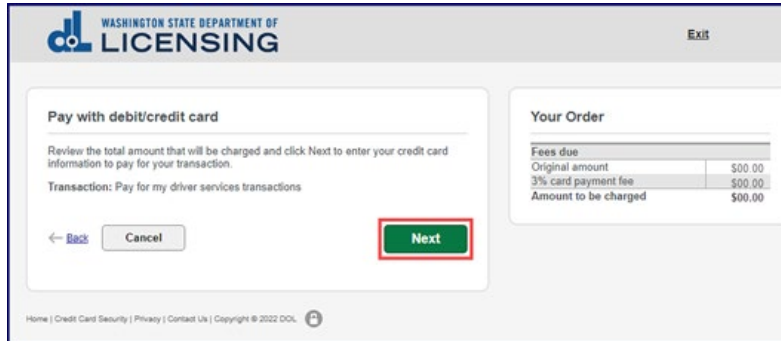
Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

[← Previous](#) [Submit](#)

- b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



WASHINGTON STATE DEPARTMENT OF LICENSING Exit

**Pay with debit/credit card**

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

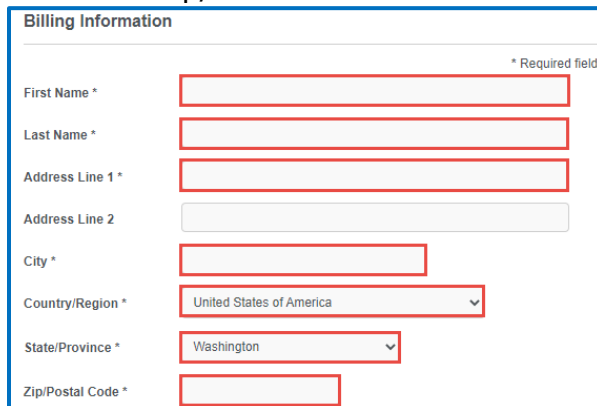
[← Back](#) [Cancel](#) [Next](#)

**Your Order**

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

[Home](#) | [Credit Card Security](#) | [Privacy](#) | [Contact Us](#) | Copyright © 2022 DOL

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



**Billing Information** \* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details

Card Type \*

VISA Visa
  Mastercard
  Amex

Card Number \*

Expiration Month \*  Expiration Year \*

CVN \*  This code is a three or four digit number printed on the back or front of credit cards.

19. Click the **Next** button.

20. Review the information and click **Submit**.

21. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.

Confirmation

Submit Your Transaction

Clicking "OK" will submit your request. Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

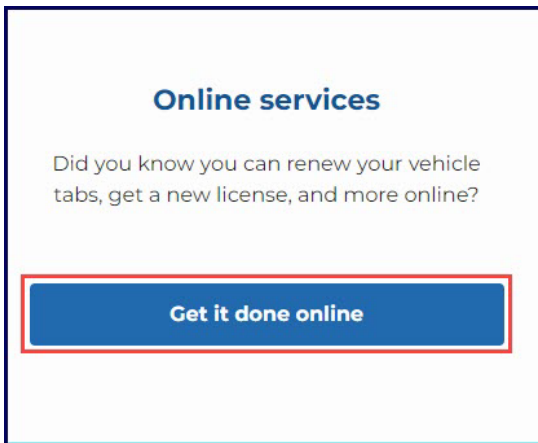
22. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

Submission		Summary	
Name of transaction displays here	\$00.00 <a href="#">View more details</a>	Subtotal	\$00.00
		<b>Total Amount Paid</b>	<b>\$00.00</b>
		Thank you for making your payment.	
		<input type="button" value="Print Documents"/>	
		<input type="button" value="Close"/>	

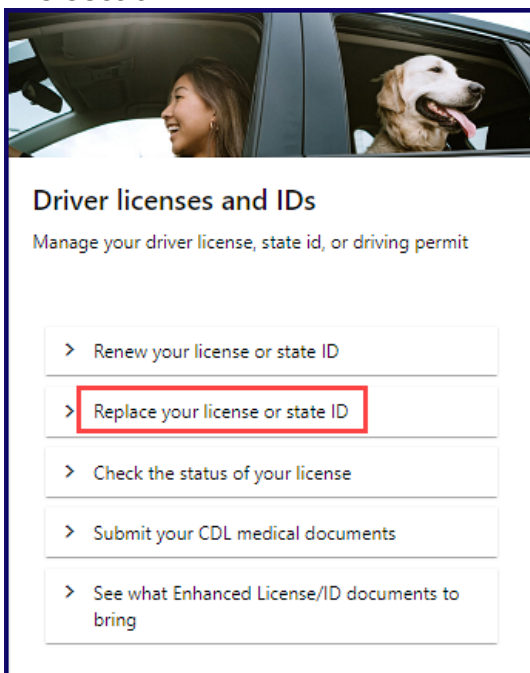
## Replace a Driver License or State ID

The replacement license fee is \$20. You can order a replacement license online up to 3 times a year. If your license expires within 3 months, you will need to renew it instead.

1. Access [dol.wa.gov](https://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Replace your license or state ID** button in the Driver licenses and IDs section.



4. Read the What you'll need page, click the **I'm not a robot** Captcha check box, complete the verification pop-up, click **Verify**, and click **Next**.



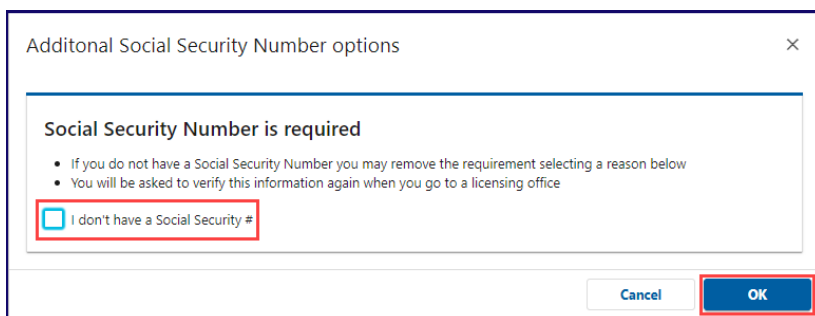
5. Enter your first name and middle name as it appears on your driver license. Alternatively, click the **No first name?** or **No middle name?** hyperlink(s), click the appropriate checkbox(es), and click **OK**.

6. Enter your last name.
7. Click the **calendar** icon and select your date of birth.
8. Enter your WA license number.

9. Enter your Social Security Number and click **Next**. Alternatively, click the **No Social Security Number?** hyperlink, **I don't have a Social Security#** checkbox, and **OK**. You must verify this information again when you go to a licensing services office.



The screenshot shows a form titled "Social Security Number \*". It contains two input fields: "Required" and "No Social Security Number?". Below the fields are navigation buttons: "Previous" and "Next". The "Next" button is highlighted with a red box.

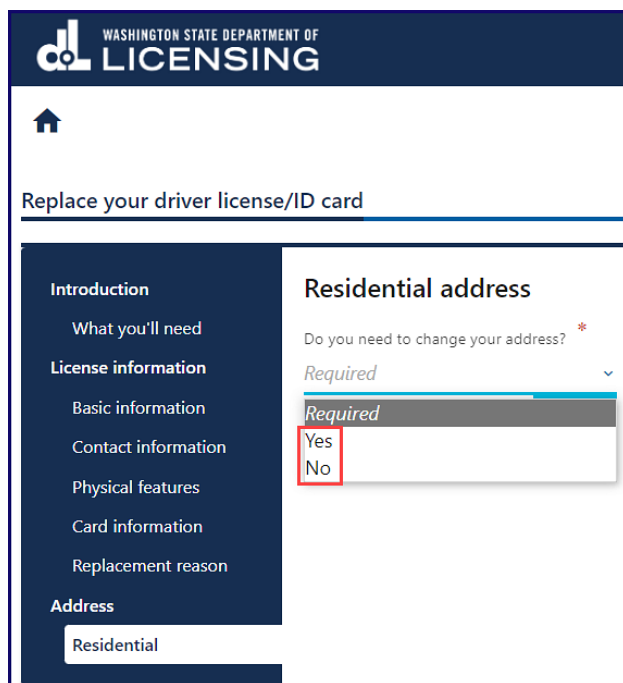


The screenshot shows a dialog box titled "Additional Social Security Number options". It contains a section titled "Social Security Number is required" with two bullet points: "If you do not have a Social Security Number you may remove the requirement selecting a reason below" and "You will be asked to verify this information again when you go to a licensing office". Below this is a checkbox labeled "I don't have a Social Security #" which is checked. At the bottom are "Cancel" and "OK" buttons. The "OK" button is highlighted with a red box.

**Note:** You must enter the information in steps 5-8 exactly as it appears on your driver license, or you will not be able to complete your transaction online.

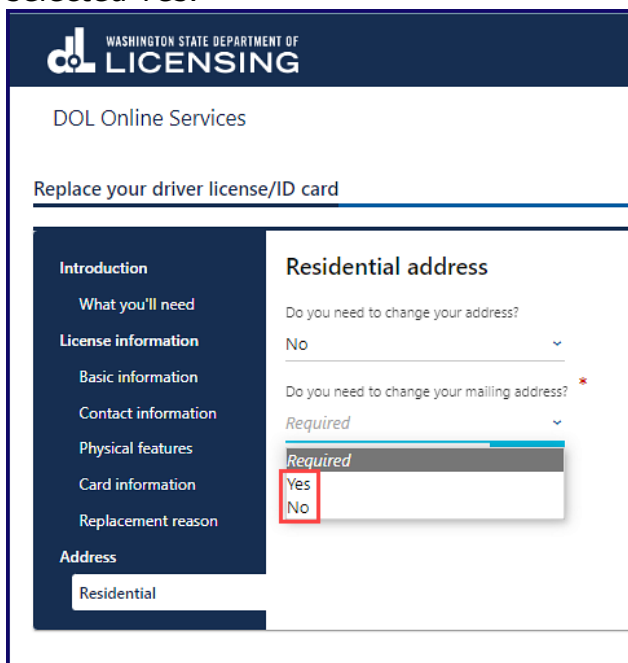
10. Enter your email, confirm email, phone number, and click **Next**.
11. Review the information on the Physical features screen and do one of the following:
- Select **Yes** from the **Is this information correct?** dropdown menu and click **Next**.
  - Select **No** from the **Is this information correct?** dropdown menu, enter the applicable updated physical appearance information, and click **Next**.
12. Review the card information and click **Next**.
13. Select **Yes** from the Is your ID/Instruction Permit/License in your possession? dropdown menu and click **Next**. Alternatively, Select **No** from the Is your ID/Instruction Permit/License in your possession? dropdown menu, select the appropriate Reason for replacement from the dropdown menu, and click **Next**.

14. Select **Yes** or **No** from the Do you need to change your address? dropdown menu and click **Next**. You must [log in](#) or create a [License eXpress account](#) if you selected Yes.



The screenshot shows the Washington State Department of Licensing website. The page title is "Replace your driver license/ID card". On the left, there is a navigation menu with sections: "Introduction", "License information", and "Address". Under "Address", "Residential" is selected. The main content area is titled "Residential address" and contains the question "Do you need to change your address? \*". Below the question is a dropdown menu with "Required" selected. A red box highlights the "Yes" and "No" options in the dropdown menu.

15. Select **Yes** or **No** from the Do you need to change your mailing address? dropdown menu and click **Next**. You must [log in](#) or create a [License eXpress account](#) if you selected Yes.



The screenshot shows the Washington State Department of Licensing website. The page title is "Replace your driver license/ID card". On the left, there is a navigation menu with sections: "Introduction", "License information", and "Address". Under "Address", "Residential" is selected. The main content area is titled "Residential address" and contains the question "Do you need to change your address?". Below this question is a dropdown menu with "No" selected. Below that is another question "Do you need to change your mailing address? \*". Below this second question is a dropdown menu with "Required" selected. A red box highlights the "Yes" and "No" options in the dropdown menu.

16. Select **Yes** or **No** from the Do you want to register, or sign up to vote or update your voter registration? dropdown menu. DOL sends your information to the Secretary of State if you selected Yes.

The screenshot shows the 'Replace your driver license/ID card' process on the Washington State Department of Licensing website. The 'Registration options' section is active. The first question, 'Do you want to register, or sign up to vote or update your voter registration?', has a dropdown menu with 'Yes' selected. A red box highlights the 'Yes' selection and the text 'We'll send your info to the Secretary of State.' The second question, 'Would you like to remain registered or register as an organ, eye, and tissue donor?', has a dropdown menu with 'No' selected. At the bottom right, the 'Next' button is highlighted with a red box. The footer includes the Washington State Department of Licensing logo, navigation links (Home, Privacy, Contact Us, Survey, Copyright © 2022 DOL), and social media icons for Facebook, Twitter, YouTube, and RSS.

17. Select **Yes** or **No** from the Would you like to remain registered or register as an organ, eye, and tissue donor? dropdown menu and click **Next**. [LifeCenter Northwest](#) stores your information in a confidential database if you selected Yes.

The screenshot shows the 'Replace your driver license/ID card' process on the Washington State Department of Licensing website. The 'Registration options' section is active. The first question, 'Do you want to register, or sign up to vote or update your voter registration?', has a dropdown menu with 'No' selected. The second question, 'Would you like to remain registered or register as an organ, eye, and tissue donor?', has a dropdown menu with 'Yes' selected. A red box highlights the 'Yes' selection. Below this selection, text reads: 'You have selected to be an organ donor! Your information will be stored in a confidential database managed by Washington's Organ Procurement Organization, LifeCenter Northwest. You can learn more about organ donation at [www.lcnw.org](http://www.lcnw.org) or call 1-877-275-5269.' At the bottom right, the 'Next' button is highlighted with a red box. The footer includes the Washington State Department of Licensing logo, navigation links (Home, Privacy, Contact Us, Survey, Copyright © 2022 DOL), and social media icons for Facebook, Twitter, YouTube, and RSS.

18. Click the **I certify the facts of this voter registration are true** checkbox, if applicable, and click **Next**. This screen only appears if you selected Yes on step 16.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)

Home DOL Online Services

### Replace your driver license/ID card

**Registration certification**

You have indicated that you would like to register to vote or update your voter registration. You must certify the statements below.

- I am a citizen of the United States.
- I will have lived at this address in Washington for at least 30 days immediately before the next election at which I vote.
- I am at least 16 years old, and
- I am not disqualified from voting due to a court order, and I am not currently serving a sentence of total confinement under the jurisdiction of the Department of Corrections for a Washington felony conviction, and I am not currently incarcerated for a federal or out-of-state felony conviction.

I certify the facts of this voter registration are true. \*

If you knowingly provide false information on this voter registration form or knowingly make a false declaration about your qualifications for voter registration you will have committed a class C felony that is punishable by imprisonment for up to 5 years, a fine of up to \$10,000 or both.

< Previous **Next** >

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19. Review the fee details and click **Next**.

20. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

21. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

**Payment**

Select an option to continue.

- Pay with a bank account for no added fees.
- Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.

**Submission**

Name of transaction displays here	\$00.00	Delete
-----------------------------------	---------	--------

**Summary**

Subtotal	\$00.00
<b>Total Amount Due</b>	<b>\$00.00</b>

Pay with Bank Account

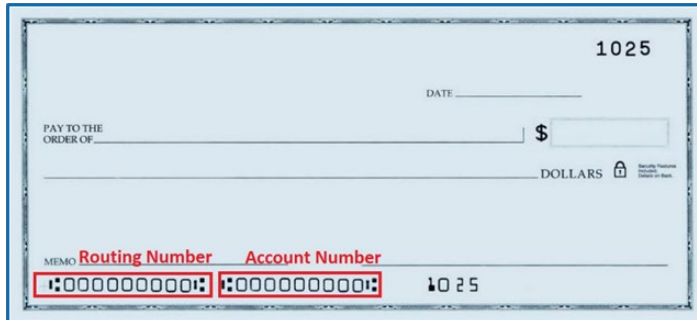
Pay with Debit/Credit Card

Cancel

a. Pay with Bank Account:

- i. Select **Checking** or **Savings** as the Bank Account Type.
- ii. Enter the Routing Number.
- iii. Enter the Account Number.
- iv. Confirm the Account Number.
- v. Select **Yes** or **No** to save this payment channel for future use.
- vi. Confirm the Amount.

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.

b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.

WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

Pay with debit/credit card

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

← Back Cancel Next

Home | Credit Card Security | Privacy | Contact Us | Copyright © 2022 DOL

Your Order	
Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.

Billing Information

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \* United States of America

State/Province \* Washington

Zip/Postal Code \*

- ix. Select the Card Type and enter the Card Number.
- x. Select the appropriate option for the Expiration Month dropdown menu.
- xi. Select the appropriate option for the Expiration Year dropdown menu.
- xii. Enter the Card Verification Number (CVN).
- xiii. Click the **Pay** button.

22. Click the **Next** button.

23. Review the information and click **Submit**.

24. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.

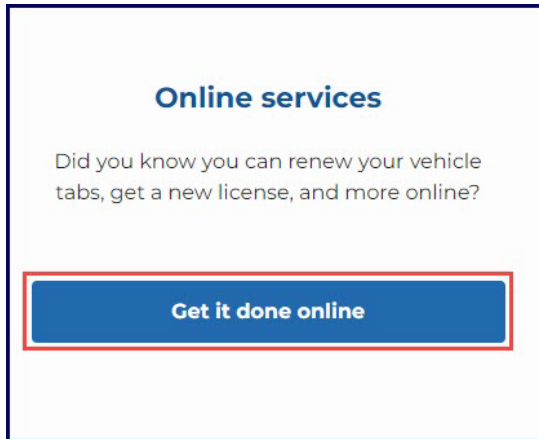
25. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.



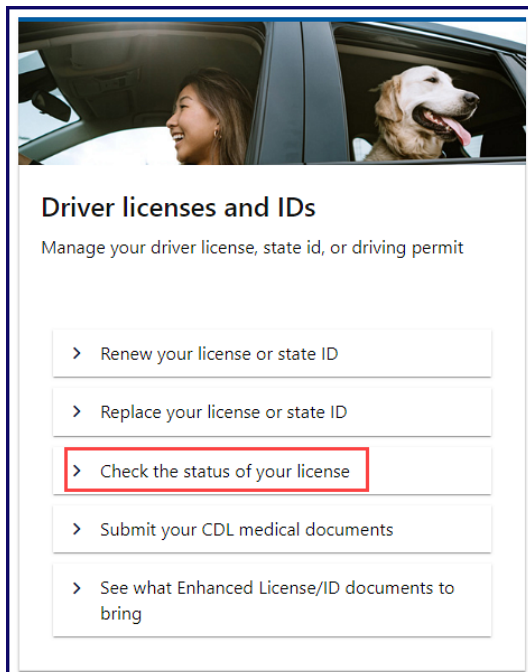
## Check License Status

You can check the status of your driver license, instruction permit, ID card, motorcycle endorsement or permit, Commercial Driver License (CDL), or Commercial Learner's Permit (CLP) for any suspensions, cancellations, revocations, or denials.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Check the status of your license** button in the Driver licenses and IDs section.



4. Enter a Washington card number, the driver's date of birth, click the **I'm not a robot** Captcha check box, complete the verification pop-up, click Verify, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

### Check license status

Enter a Washington card number \*

Required

Enter the driver's date of birth \*

Required

You can check the status on these cards:

- Driver license
- Instruction permit
- ID card
- Motorcycle endorsement or permit
- Commercial Driver License (CDL)
- Commercial Learner's Permit (CLP)

I'm not a robot

Cancel

Next

### What information is provided?

This is a simple search and the result will only show as a:

- **Yes** - meaning it's current.
- **No** - meaning it's expired, suspended, revoked, cancelled, denied or the driver never had one.

### What information isn't provided?

- **Personal or private information.**
- **Driving records.** To find out about collisions, violations, convictions, or license suspensions, you'll need to purchase a driving record - Fees apply.
- **License reinstatement status.** Sign in or join to view your reinstatement requirements or purchase your driving record.

Washington State Department of Licensing

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5. Click **Print this Page** to print the results of your search, **Back** to change the information entered, if applicable, and **I'm Done** to return to the DOL Online Services menu.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

This is accurate as of 10/26/2022 11:27:07 AM

Print this page

License Number: WDL2145JD73B

✓ This DLN is valid for the following credential types

Expires: 2/6/2023

- Identification card
- Driver license
- Instruction permit
- Commercial Driver License (CDL)
- Commercial Learner's Permit (CLP)
- Restricted License
- Agriculture permit

⊗ This DLN is not valid for the following credential types

What does this mean?

- Driver license
- Instruction permit
- Commercial Driver License (CDL)
- Commercial Learner's Permit (CLP)
- Restricted License
- Agriculture permit

⊕ Additional Information

Ignition Interlock Device (IID) requirement No

Back

I'm Done

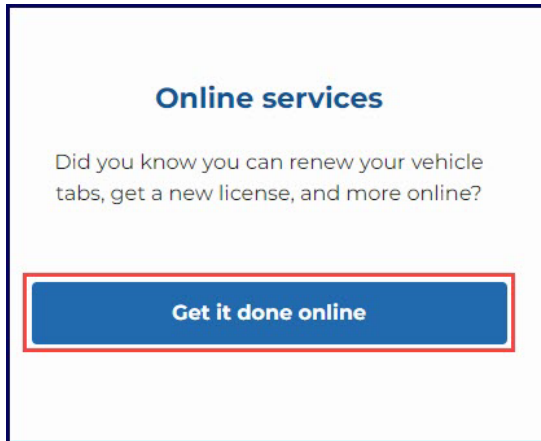
Washington State Department of Licensing

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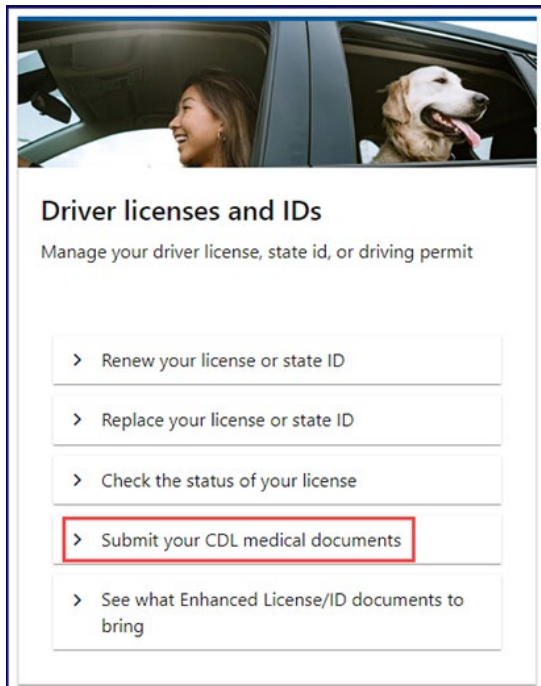
## Submit CDL Medical Documents

Customers with a Commercial Driver License (CDL) or a Commercial Learner Permit (CLP) can complete the following process to submit medical documents to DOL. Your medical documents should be unexpired, complete, and signed by a medical provider on the National Registry of Certified Medical Examiners.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online button** in the Online Services section.



3. Click the **Submit your CDL medical documents** button in the Driver licenses and IDs section.



4. Read the What you'll need page, click the **I'm not a robot** Captcha check box, complete the verification pop-up, click Verify, and click **Next**.
5. Enter your first name and middle name as it appears on your driver license. Alternatively, click the **No first name?** or **No middle name?** hyperlink(s), click the appropriate checkbox(es), and click **OK**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Submit CDL Medical Documents

Customer Info

What you'll need

Basic information

### Verify your information

The information you provide must match what we have on record.  
Make sure the information is correct by referring to your WA Drivers License/State

First name \*

Required

No first name? Required

Middle name \*

Required

No middle name?

Last name \*

Required

Additional name options

You must provide the full legal name listed on legal documents.

- If your legal name does not have a first name or middle name you may remove these requirements using the check boxes below.
- You will be asked to verify this information again when you go to a licensing office.

I do not have a first name  I do not have a middle name

Cancel OK

6. Enter your last name.
7. Click the calendar icon and select your date of birth.
8. Enter your WA license number.

A screenshot of a registration form. It contains three input fields: 'Last name' with a red border and the word 'Required' inside; 'Date of birth (DOB)' with a red border, the word 'Required', and a calendar icon to its right; and 'WA license number (LIC#)' with a red border. There are asterisks next to the labels for 'Last name', 'Date of birth (DOB)', and at the bottom right of the form.

9. Enter your Social Security Number and click **Next**. Alternatively, click the **No Social Security Number?** hyperlink, **I don't have a Social Security#** checkbox, and **OK**. You will be required to verify this information again when you go to a licensing services office.

A screenshot of a form for entering a Social Security Number. It has a text input field with 'Required' written inside. Below it is a link that says 'No Social Security Number?'. At the bottom right, there are two buttons: 'Previous' and 'Next', with the 'Next' button highlighted in blue.

A screenshot of a dialog box titled 'Additional Social Security Number options'. It contains a section titled 'Social Security Number is required' with two bullet points: 'If you do not have a Social Security Number you may remove the requirement selecting a reason below' and 'You will be asked to verify this information again when you go to a licensing office'. Below this is a checkbox labeled 'I don't have a Social Security #' which is checked. At the bottom, there are 'Cancel' and 'OK' buttons, with the 'OK' button highlighted in blue.

**Note:** You must enter the information in steps 5-8 exactly as it appears on your driver license, or you will not be able to complete your transaction online.

10. Enter your email, confirm email, phone number, and click **Next**.

11. Select **No** or **Yes** from the Do you want to change your self-certification? dropdown menu and do one of the following:

The screenshot shows the 'Submit CDL Medical Documents' form. The 'Self certification' dropdown menu is open, showing options: Required, No, and Yes. The 'Required' option is highlighted. The form also displays 'Current details' and 'Medical Document Requirements'.

- a. If you selected **No**:
- Click the applicable radio button to select which form you would like to submit.
  - Click the **Next** button.

The screenshot shows the 'Submit CDL Medical Documents' form. The 'Self certification' dropdown menu is set to 'No'. The 'I would like to submit' section has three radio button options: Medical certificate or Medical report, Application to add a waiver, and Application to remove a waiver. The 'Next' button is highlighted.

- b. If you selected **Yes**:
  - i. Click the applicable radio button to select your new self-certification type
  - ii. Click the Medical Certificate or Medical report radio button.
  - iii. Click the **Next** button.

12. Select the applicable radio button in the **Per FMCSA regulations** section.
13. Click all the applicable **And if applicable, only when applicable**, only when checkboxes.
14. Enter the Medical Examiner's Certificate expiration date and click **Next**.

15. Enter the provider information in the applicable fields.
16. Click the applicable radio button to select the provider's specialty.
17. Enter the License/certification number, select the applicable option from the **Issuing state** dropdown menu, enter the National registry number, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Submit CDL Medical Documents

Customer Info

What you'll need

Basic information

How to reach you

Medical Info

Self certification

Medical certificate

Medical provider

Examiner Info

Please provide the following information about your medical provider

First name \* Required

Middle name

Last name \* Required

Phone number \* Required

Date certificate signed \* Required

A specialty must be selected

MD  Physician Assistant  Advanced Practice Nurse

DO  Chiropractor  Other

License/certification number \* Required

Issuing state \* Required

National registry number \* Required

< Previous Next >

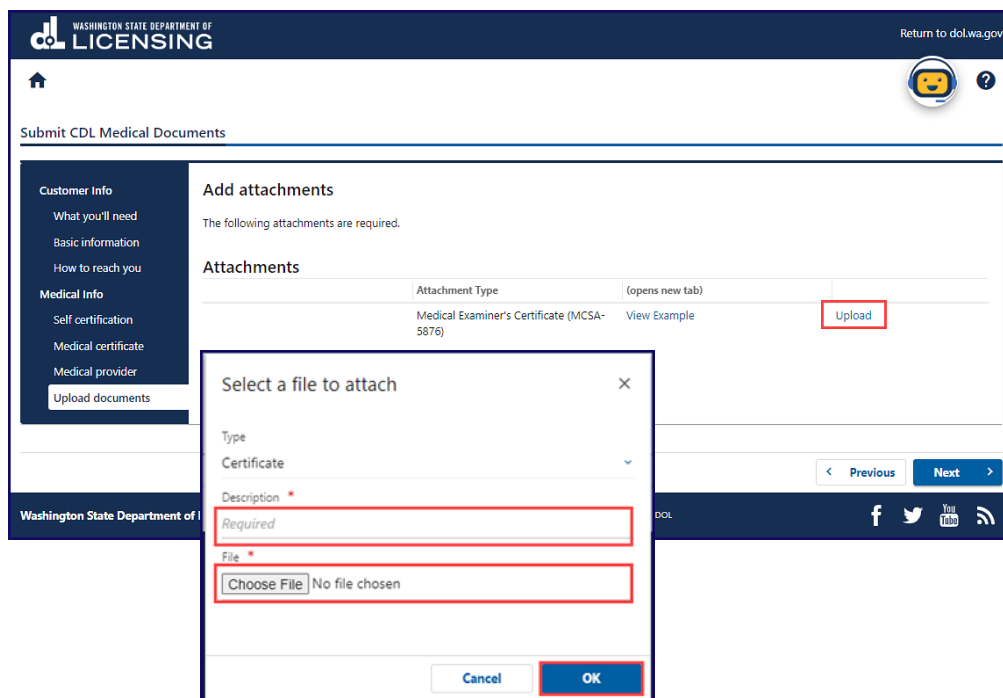
Washington State Department of Licensing

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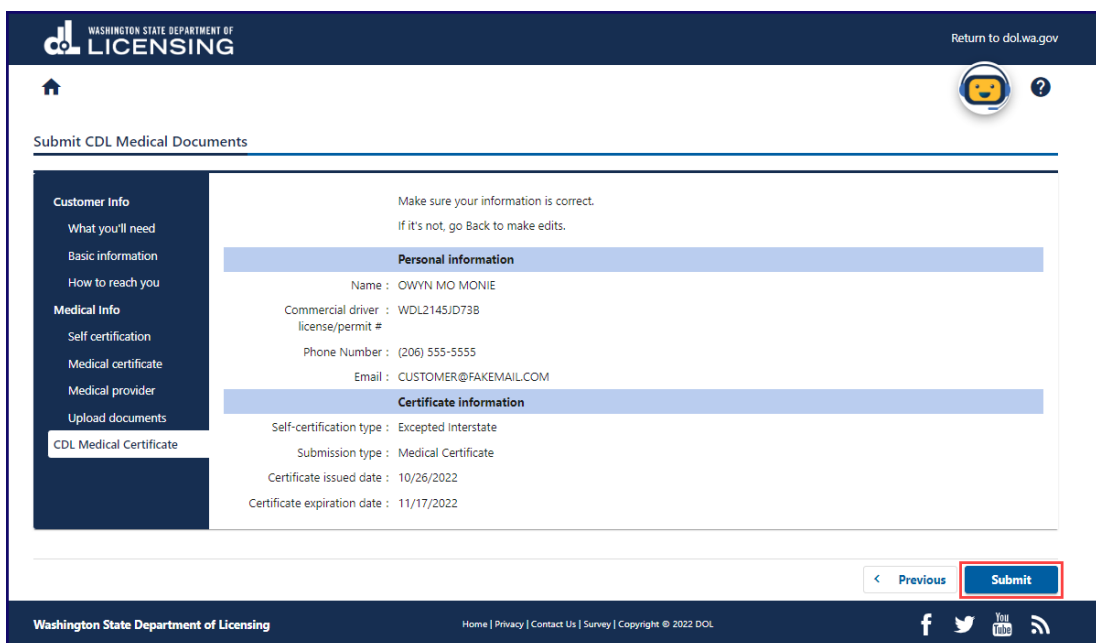
f t y r



18. Click the **Upload** hyperlink to upload your document, enter a Description in the pop-up window, click the **Choose File** button, and **OK** after selecting the file.



19. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

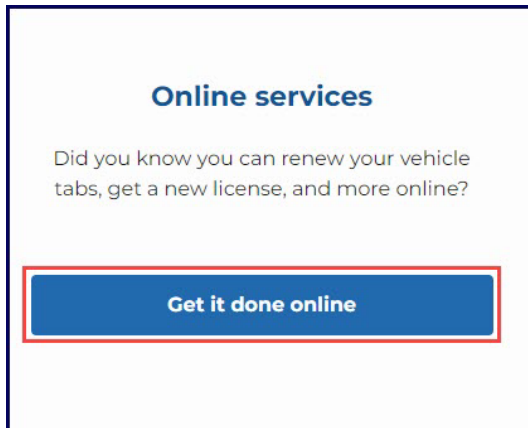


20. Click **Print** to print your transaction confirmation or **Continue** to return to the DOL Online Services menu.

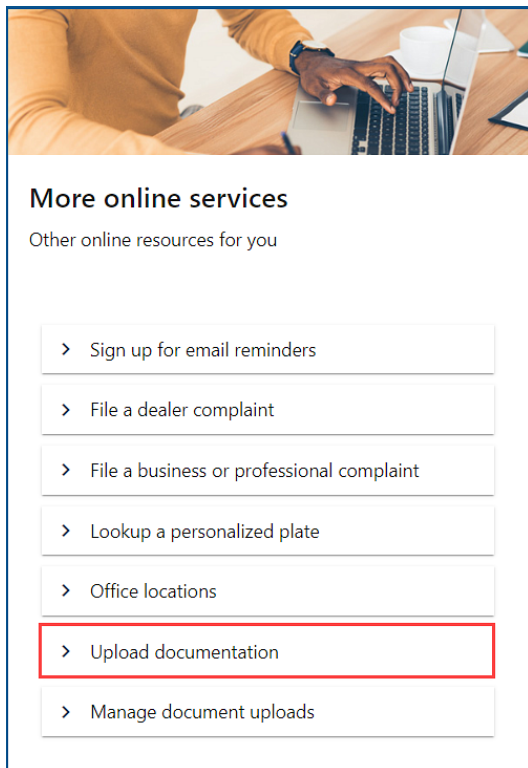
## Submit Military or Veteran Verification Documentation

You can submit verification documents online to add a military or veteran designation to your driver license or state identification card. DOL reviews your submission, and sends an email once approved or a denial letter with next steps.

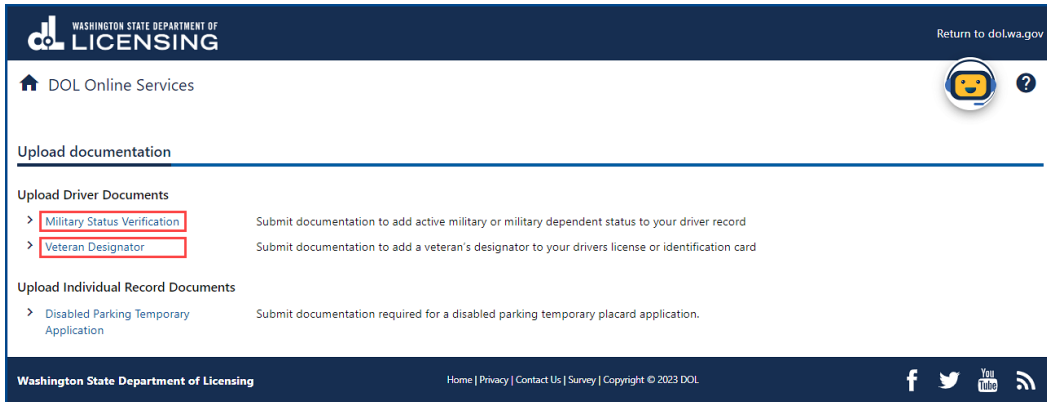
1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Upload documentation** button in the More online services section.



4. Click the **Military Status Verification** hyperlink or **Veteran Designator** hyperlink.



5. Read the What You'll Need information section, complete the I'm not a robot Captcha checkbox, complete the verification pop-up, click the **Verify** button, and click **Next**.

6. Complete one of the following steps:

- a. Enter your First name and Middle name as it appears on your driver license.
- b. Click the **No first name?** or **No middle name?** hyperlinks, click the appropriate checkboxes, and click **OK**.

7. Enter your Last name.
8. Click the **Calendar** icon and select your date of birth.
9. Enter your WA license number (LIC#).

Last name \*

Required

Date of birth (DOB) \*

Required

WA license number (LIC#)

10. Complete one of the following steps:
  - a. Enter your Social Security Number and click **Next**.

Social Security Number \*

Required

No Social Security Number?

< Previous Next >

- b. Click the **No Social Security Number?** hyperlink, **I don't have a Social Security#** checkbox, click **OK**, and click **Next**. You will be required to verify this information again when you go to the Licensing Services Office (LSO).

Additional Social Security Number options

Social Security Number is required

- If you do not have a Social Security Number you may remove the requirement selecting a reason below
- You will be asked to verify this information again when you go to a licensing office

I don't have a Social Security #

Cancel OK

**Note:** Steps 6-10 must be entered exactly as it appears on your driver license to complete your transaction online.

11. Complete the following steps and click **Next**:
  - a. Enter your email and Confirm email.
  - b. Select the applicable option from the Preferred phone type dropdown menu.
  - c. Enter your phone number.

WASHINGTON STATE DEPARTMENT OF LICENSING

DOL Online Services

Upload documentation

Upload Documentation

Introduction

Introduction

Search

Basic information

Contact information

Contact information

Email \* Required

Confirm email \* Required

Preferred phone type

Cell Phone

Phone number \* Required

Previous Next

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12. Click the **Upload** button.

WASHINGTON STATE DEPARTMENT OF LICENSING

DOL Online Services

Upload documentation

Upload Documentation

Introduction

Introduction

Search

Add attachments

Upload

13. Complete the following steps and click **OK**:
  - a. Select appropriate option from the Type dropdown menu and enter a Description.
  - b. Click the **Choose File** button and select the applicable document from your files. Repeat steps 12 and 13 for each required document.

Select a file to attach

Type \* Required

Description \* Required

File \* Choose File No file chosen

Cancel OK

14. Click the **Remove** hyperlink for documents uploaded in error, if applicable, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

DOL Online Services

Upload documentation

Upload Documentation

Introduction

Introduction

Search

Basic information

Contact information

Upload

Upload Docs

Add attachments

Upload

Requirements

Requirement Type	Number of Documents Required	Number of Documents Provided
✓ Veteran Verification	1	1

Attachments

Type	Name	Description	Size
DD Form 214	DD-214.jpg	DD214	118 <a href="#">Remove</a>

< Previous **Next** >

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f t YouTube

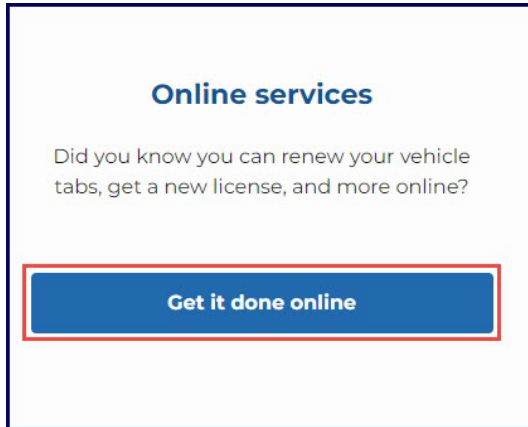
15. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

16. Click the **Print** button to print your transaction confirmation or the **Continue** button to return to the DOL Online Services menu.

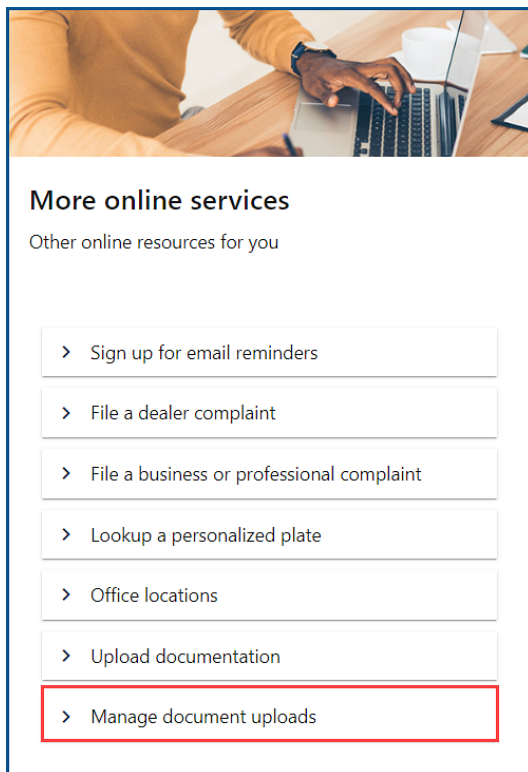
## Manage Document Uploads

You can check on the status of the documents you have uploaded to have a military or veteran designator added to your record.

3. Access [dol.wa.gov](https://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Upload documentation** button in the More online services section.



4. Select **Military Verification** or **Veteran Verification** from the What Document Upload Submission Type Would You Like To Search for? dropdown menu and click **Submit**.

5. Complete the following steps and click **Submit**:
  - a. Enter your First Name. Alternatively, click the **No First Name?** hyperlink, the **I do not have a first name** checkbox, and the **OK** button.
  - b. Enter your Middle Name. Alternatively, click the **No Middle Name?** hyperlink, the **I do not have a middle name** checkbox, and the **OK** button.
  - c. Enter your Last Name.
  - d. Enter your Date of Birth (DOB).
  - e. Enter your WA License Number (LIC#).
  - f. Enter your Social Security Number. Alternatively, click the **No Social Security Number?** hyperlink, the **I don't have a Social Security #** checkbox, and the **OK** button.



6. Click the applicable hyperlink in the Status column. A pop-up window displays a description of the status. Click the **Close** button to close the pop-up window.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Home DOL Online Services

### View document submissions

Below you can view the submission time and status of uploaded documents.

Upload Type	Submission Time	Status	Status Date
Military Verification	07-Nov-2023 10:01 AM	Pending Review	07-Nov-2023 10:01 AM

Washington State Department of Licensing

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#### Upload Stage Description

**Pending Review**

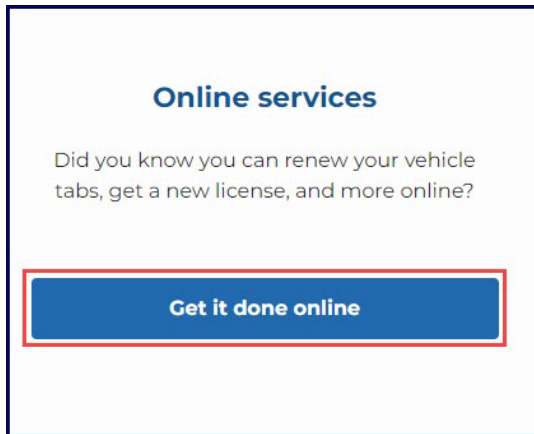
The document(s) have been successfully submitted for review. A confirmation email has been sent for this submission. An update email will be sent once the document(s) have been reviewed.

Close

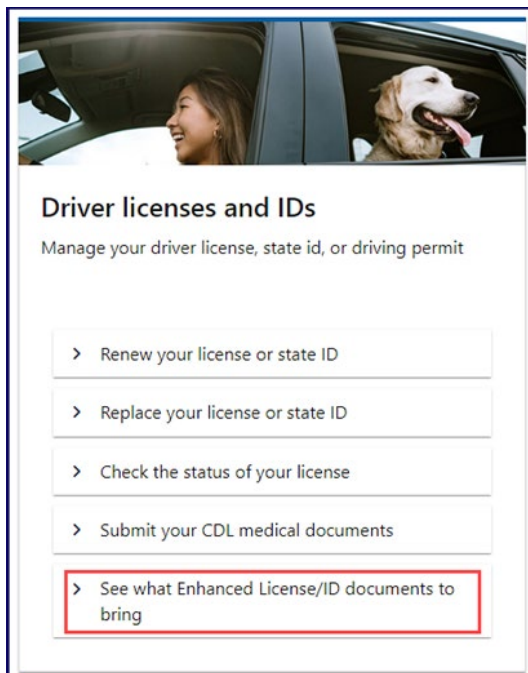
## Enhanced License/ID Documents to Bring to Your Appointment

This section outlines how to build a checklist of the documents needed to get an EDL or EID before heading to a Licensing Services Office (LSO).

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **See what Enhanced License/ID documents to bring** button in the Driver licenses and IDs section.



4. Click **Next** after reviewing the Welcome to the Washington Enhanced License/ID Documents Guides screen.

5. Click the **Yes** or **No** radio button to answer the question Are you 18 years or older? on the Age Verification screen and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)

Determine my Enhanced License/ID documents

Welcome Age Verification

### Age Verification

Applicants under the age of 18 will need to bring their parent or legal guardian with them to the licensing office. Their parent or legal guardian will also need to bring proof of identity and proof of relation documents, like a certified birth certificate or court-approved guardianship papers, with them.

Are you 18 years or older? \*

Yes

No

Cancel Previous Next

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6. Click the applicable radio button to select **one** document on the Proof of Citizenship screen and click **Next**.

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Return to [dol.wa.gov](https://dol.wa.gov)

Determine my Enhanced License/ID documents

Welcome Age Verification Proof of U.S. Citizenship

### Proof of U.S. Citizenship

You must be a citizen of the United States to apply for a Washington Enhanced driver license (EDL) or Enhanced ID card (EID). You will need to bring documentation of your U.S. citizenship with you.

If possible, pick a document that has your current full legal name. If the document you bring does not have your current legal name, you will need to bring official documents that show any name changes. All documents must be original and cannot be a photocopy.

Select **ONE** document: \*

Valid U.S. passport or passport card

Certified U.S. birth certificate issued by city, county, or state

U.S. Certificate of Citizenship

U.S. Certificate of Naturalization

Consular Report of Birth Abroad issued by the U.S. Department of State

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7. Click the **Yes** or **No** radio bubble to answer the question on the Proof of Legal Name screen and then click **Next**.

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Return to dol.wa.gov

Determine my Enhanced License/ID documents

Welcome Age Verification Proof of U.S. Citizenship Proof of Name

### Proof of Legal Name

Your Enhanced License/ID must be issued with the full legal name as it appears on the citizenship document unless you show proof of your name change(s).

Is your **current full legal name** the same as the name listed on the citizenship document you selected in the **Proof of U.S. Citizenship** section? \*

Yes

No

Cancel Previous **Next**

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8. Click the checkboxes for **all** documents that show proof of your name change, if applicable, and click **Next**. This screen only appears if you select No on step 7.

### Proof of Legal Name

Your Enhanced License/ID must be issued with the full legal name as it appears on the citizenship document unless you show proof of your name change(s).

Is your **current full legal name** the same as the name listed on the citizenship document you selected in the **Proof of U.S. Citizenship** section?

Yes

No

If your name has changed multiple times, bring a proof of name change document for each time your name has changed.

Select **ALL** documents that apply: \*

Court order (filed and certified) showing name change

Divorce decree (filed and certified by the court) showing the new name or authorizing a name change

Marriage certificate (filed and certified - church or wedding chapel forms aren't acceptable)

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9. Click the applicable radio button to select **one** document on the Proof of Identity screen and click **Next**.

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Return to [dol.wa.gov](https://dol.wa.gov)

Determine my Enhanced License/ID documents

Welcome Age Verification Proof of U.S. Citizenship Proof of Name Proof of Identity

### Proof of Identity

If possible, pick a document that has your current full legal name. If the document you bring does not have your current legal name, you will need to bring official documents that show any name changes. All documents must be original and/or certified from issuing authority and cannot be a photocopy.

Select **ONE** document: \*

- Valid U.S. passport or passport card
- Current, valid Washington driver license or ID card (If expired may be able to renew at time of enhanced appointment)
- Valid out-of-state driver license or ID card
- Government (federal, state, county, and municipal) employee ID card
- Valid U.S. military ID card
- U.S. Certificate of Citizenship or Naturalization with recognizable signature and photo

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10. Click the applicable radio button to select **one** document on the Proof of Social Security number (SSN) screen and click **Next**. The document you select will not appear on your driver license.

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Return to [dol.wa.gov](https://dol.wa.gov)

Determine my Enhanced License/ID documents

Welcome Age Verification Proof of U.S. Citizenship Proof of Name Proof of Identity Proof of SSN

### Proof of Social Security number (SSN)

The name on your application must match Social Security Administration records. Documents with partial SSNs aren't acceptable. If you've changed your name, notify the Social Security Administration. We recommend waiting until your new card has been received to ensure your name change has been updated.

**How is your Social Security number used?**  
It's used to help enforce child support laws. We'll verify the number with the Social Security Administration. It won't appear on your Enhanced license/ID.

Select **ONE** document: \*

- Social Security card
- W-2 Form with complete SSN
- SSA-1099 Form with complete SSN
- Non-SSA-1099 Form with complete SSN
- A pay stub showing complete SSN

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11. Click the applicable checkboxes to select **two** documents on the Proof of Address screen and click **Next**. Scroll down the page to see all the document choices.

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Return to dol.wa.gov

Determine my Enhanced License/ID documents

Identification Proof of U.S. Citizenship Proof of Name Proof of Identity Proof of SSN Proof of Address

### Proof of Address

To prove Washington residency and your residential address, you must bring **TWO** printed documents that show your current name and current Washington residential address (not a PO Box).

If you're married, you can use documents in your spouse's name. You'll need to show your marriage certificate.

If you are 18 to 25 years old you may use documents in your parent or guardian's name. You'll need to show proof of relationship (e.g. birth certificate, adoption decree, court issued custody decree, etc.), but your parent or guardian doesn't need to be present.

You cannot use 2 of the same document (e.g. 2 vehicle registrations), even if you're using documents under someone else's name.

Items marked with an asterisk (\*) may be original or internet printouts.

Select **TWO** documents: \*

- Previously issued WA license, ID card, or permit (This is not an option if you got a license in another state after your last WA license)
- Washington vehicle registration or title (a quick title isn't acceptable)
- Cell phone bill or statement \*

Cancel Previous **Next**

12. Enter your email in the Email Address and Confirm Email Address fields if you would like a copy of your document list sent to your email and click **Next**. Alternatively, you can opt out by clicking Next without filling in the fields.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Determine my Enhanced License/ID documents

Citizenship Proof of Name Proof of Identity Proof of SSN Proof of Address Email

### Enhanced Document List

Enter your email address below if you'd like a copy of your document list sent to your email.

Email Address

Confirm Email Address

Cancel Previous **Next**

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13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)

Determine my Enhanced License/ID documents

of Name Proof of Identity Proof of SSN Proof of Address Email Summary

### Washington Enhanced License/ID Document Checklist

Below is your personal checklist for Enhanced license/ID documents you will need to bring with you to the DOL office. This list was made based on the answers you gave.

Finishing this Documents Guide **does not guarantee** that DOL can issue you an Enhanced license/ID. You may still need to take tests or meet other eligibility requirements first.

All documents must be unaltered certified originals, certified amended originals, or true copies certified by the issuing agency. Items marked with an asterisk (\*) may be original or internet printouts.

**Proof of U.S. Citizenship**

Document you picked:  
Valid U.S. passport or passport card

**Proof of Identity**

Document you picked:  
Current, valid Washington driver license or ID card (If expired may be able to renew at time of enhanced appointment)

**Proof of Social Security Number (SSN)**

Document you picked:  
Social Security card

**Proof of Address (2 Documents)**

Document you picked (1):  
Cell phone bill or statement \*

Document you picked (2):  
Washington vehicle registration or title (a quick title isn't acceptable)

Cancel Previous **Submit**

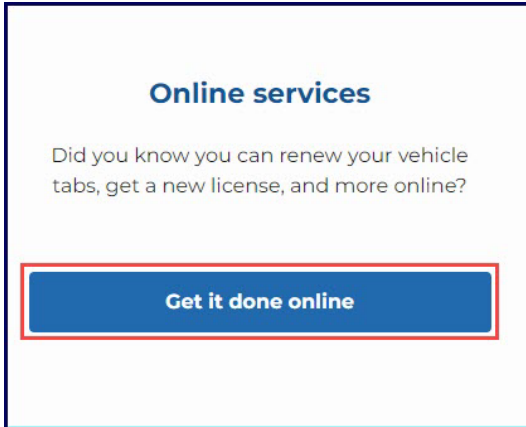
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14. Click **Print** to print a copy of your submission or click **Continue** to return to the DOL Online Services menu.

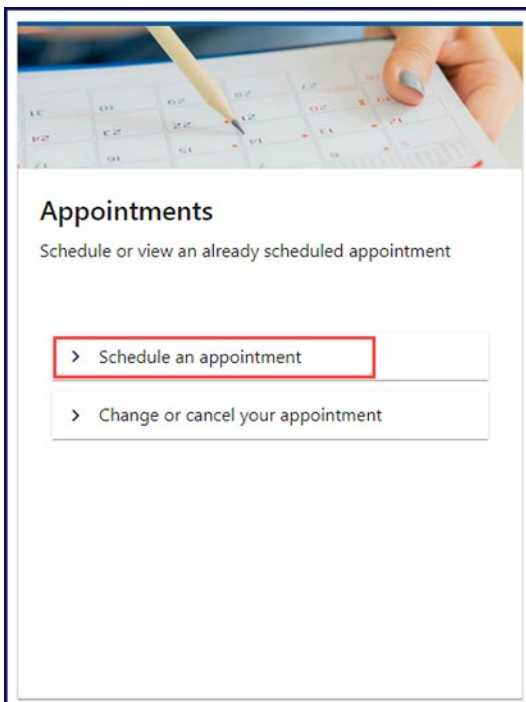
## Scheduling an Appointment

Use the following process to schedule an appointment at a driver Licensing Services Office.

1. Access to [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Schedule an appointment** button in the Appointments section.





4. Read the appointment scheduler Instructions screen, click the **I'm not a robot** Captcha check box, complete the verification pop-up, click **Verify**, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)

Instructions Select Category Select Service Select Location Select Appointment Time Book Appointment

Welcome to the Washington Department of Licensing appointment scheduler

**Do you need an appointment?**  
Appointments are for services you can't do online, by phone, or by mail.


- Save yourself a trip, check out our online services.
- Driver licensing and Prorate and Fuel Tax offices are now appointment-only.

**Already have an appointment?**  
You can change, reschedule, or cancel your existing appointment.

**Schedule a new appointment**  
Complete the captcha challenge below and select Next to continue.

- One customer per appointment.
- Make sure to provide an email address you have access to.
- We will send you an email with a confirmation code, appointment details, and instructions for your visit.
- Provide a cell phone number you will use to check-in.
- You will need to send a text message to check-in for your appointment.

**Applying for an enhanced license/ID card?**  
Find out what documents to bring for your appointment.

I'm not a robot 

Cancel Previous Next

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5. Click the applicable button to select the appointment type you would like to schedule and click **Next**. The first two options are for transactions at Licensing Service Offices (LSOs) and the third option is for Prorate and Fuel Tax (PRFT) offices.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)

Instructions Select Category Select Service Select Location Select Appointment Time Book Appointment

What type of appointment would you like to schedule?

**Driver license, ID card, or driving permit**  
Get a new license/ID, transfer an out-of-state license, or renew/replace your current document

**Knowledge test or skills exam**  
Take a knowledge test or skills exam to meet driver licensing requirements

**Prorate or fuel tax transaction**  
Conduct a Prorate (IRP), IFTA, or fuel tax transaction

Cancel Previous Next

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6. Click the applicable button on the Select Service screen and click **Next**. The options change based on your appointment type selection.

## Licensing Service Offices (LSO)

### Driver license, ID card, or driving permit

The screenshot shows the 'Select Service' step in a multi-step process. The progress bar at the top indicates the following steps: Instructions (completed), Select Category (completed), Select Service (current step), Select Location, Select Appointment Time, and Book Appointment. The main content area is titled 'What service would you like to schedule?' and contains five options, each with a description:

- Get a non-commercial license, instruction permit, or ID card**  
New license, permit, ID, or restricted license without any additional in-office testing
- Get an commercial driver license or commercial permit**  
New CDL or CLP without any additional in-office testing
- Get an enhanced license or ID**  
New federally compliant REAL ID document
- Reinstate my driving privileges**  
Reinstate from your suspension without any additional in-office testing (if you are required to retest, schedule an appointment for taking a knowledge exam instead)
- Renew or replace my license or ID card**  
Renew your license or ID, replace a lost or damaged document, or update information on your current document

At the bottom of the form, there is a 'Cancel' button on the left and 'Previous' and 'Next' buttons on the right. The 'Next' button is highlighted with a red box. The footer includes the Washington State Department of Licensing logo, navigation links (Home, Privacy, Contact Us, Survey), copyright information (© 2022 DOL), and social media icons for Facebook, Twitter, YouTube, and RSS.

### Knowledge test or skills exam

The screenshot shows the 'Select Service' step in a multi-step process. The progress bar at the top indicates the following steps: Instructions (completed), Select Category (completed), Select Service (current step), Select Location, Select Appointment Time, and Book Appointment. The main content area is titled 'What service would you like to schedule?' and contains four options, each with a description:

- Commercial driver knowledge test**  
Test required for a new CDL/CLP, or upgrading your current CDL
- Non-commercial driver knowledge test**  
Test required for a new personal driver license, or to reinstate your driving privileges (if a retest was required)
- Non-commercial driver skills test**  
A valid knowledge test is required to schedule a skills test.
- Non-commercial instructor test**  
Tests required to certify as a driver training instructor

At the bottom of the form, there is a 'Cancel' button on the left and 'Previous' and 'Next' buttons on the right. The 'Next' button is highlighted with a red box. The footer includes the Washington State Department of Licensing logo, navigation links (Home, Privacy, Contact Us, Survey), copyright information (© 2022 DOL), and social media icons for Facebook, Twitter, YouTube, and RSS.

## Prorate and Fuel Tax (PRFT) Offices

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Return to dol.wa.gov

Instructions Select Category **Select Service** Select Location Select Appointment Time Book Appointment

What service would you like to schedule?

- A) IFTA/IRP Application
- B) IRP Transactions (Renewal, Adds, Increase, Replacements)
- C) IFTA Transaction (Return, License, Decals)
- D) IFTA/IRP pay and pickup
- E) Reinstate my IFTA/IRP license
- F) Service Agents: Conduct multiple IFTA/IRP transactions
- G) Conduct a Dyed Diesel Transaction
- H) Pick-up or drop-off audit records
- I) Make a collection payment

Cancel Previous Next

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7. Enter your Washington driver license number (DLN), if applicable, and click **Next**. Alternatively, click the **I'm not able to provide my DLN** checkbox and click **Next**.

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Return to dol.wa.gov

DOL Online Services

Instructions Select Category Select Service **Washington DLN**

Verify your information

If you are able, please enter your Washington driver's license number (DLN) below. Entering your DLN allows us to expedite your service when you visit the office for your appointment.

WA DLN

I'm not able to provide my DLN

Cancel Previous Next

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WA WASHINGTON DRIVER LICENSE FEDERAL LIMITS APPLY

44 LIC# WDLFBCD789GK or ASS DONOR

1 NAME SAMPLE

2 JOHN A

3 DOB 09/04/1958 45 ISS 09/04/2018

8 123 STREET ADDRESS YOUR CITY WA 99999-0000

15 SEX M 16 EYES BRN

18 HGT 5'-08" 17 WGT 165 lb

12 RESTRICTIONS NONE 46 END NONE

45 EXP 09/04/2024

5 DD WDLFBCD789GK1234567XX1101 Veteran REV 01/08/2015

8. Click the applicable location button to select an office.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Home

Actions Select Category Select Service **Select Location** Select Appointment Time Book Appointment

Choose a location for your appointment

Search Locations

Enter city, state or ZIP  Search

Showing locations within 50 mi of Washington.  
Use my current location

Select a location below

- Lacey** 2.66 mi  
719 SLEATER KINNEY RD SE STE 108  
LACEY WA 98503-1138  
Next Available: Thursday, October 27 at 4:30 PM
- Shelton** 16.79 mi  
2511 N OLYMPIC HWY STE 100  
SHELTON WA 98584-2944  
Next Available: Thursday, October 27 at 4:30 PM
- Lakewood** 19.65 mi  
6010 MAIN ST SW STE 102  
LAKEWOOD WA 98499-5027  
Next Available: Thursday, October 27 at 4:30 PM
- Centralia** 23.33 mi  
1000 KRESKY AVE  
CENTRALIA WA 98531-3700  
Next Available: Friday, October 28 at 9:15 AM

Locations

Map Satellite

Print Show History

Cancel Previous **Next**

9. Click a date on the calendar to select a day, click on the applicable time, and click **Next**.

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Return to dol.wa.gov

Home

Actions Select Category Select Service Select Location **Select Appointment Time** Book Appointment

Choose your appointment day and time

Select a Date

< October 2022 >

SU	MO	TU	WE	TH	FR	SA
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

Select a Time on Saturday, October 29, 2022

8:30 AM	8:45 AM	9:00 AM	9:15 AM	9:30 AM	9:45 AM	10:00 AM	10:15 AM	10:30 AM
10:45 AM	11:00 AM	11:15 AM	11:30 AM	11:45 AM	12:00 PM	12:15 PM	12:30 PM	12:45 PM
1:00 PM	1:15 PM	1:30 PM	1:45 PM	2:00 PM	2:15 PM			

Cancel Previous **Next**

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10. Enter a Name, select the appropriate option from the Phone country dropdown menu and enter the Phone number, if applicable.

11. Enter an Email, Notes, if applicable, and click **Submit**.

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Steps: 1. Instructions (checked), 2. Select Category (checked), 3. Select Service (checked), 4. Select Location (checked), 5. Select Appointment Time (checked), 6. Book Appointment (active)

**Details**

- Get a non-commercial license, permit, or ID card
- New license, permit, ID, or restricted license without any additional in-office testing
- Change Service
- Saturday, October 29, 2022
- 9:30 AM (15 Minutes)
- Change Time
- Lacey
- 719 SLEATER KINNEY RD SE STE 108
- LACEY WA 98503-1138
- Change Location

**Contact**

Name \*  
Required

Phone Country Phone

USA [dropdown] [input]

Email \*  
Required

**Notes**

Visit our [civil rights and accessibility page](#) for information on how to request language access services or an Americans with Disabilities Act (ADA) accommodation.

Cancel Previous **Submit**

12. Write your Confirmation Code in a safe place when the Confirmation screen displays. You will need this code to cancel, reschedule, or look up your appointment.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

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**Appointment**

Confirmation Code

**YSZKV8**

You'll need this confirmation code and your email address to update your appointment in the future.

Booked

Your appointment has been booked. We will send you a reminder asking you to confirm your appointment a few days before.

Cancel Appointment

**Details**

- Get a non-commercial license, instruction permit, or ID card
- New license, permit, ID, or restricted license without any additional in-office testing
- Saturday, October 29, 2022
- 9:30 AM (15 Minutes)
- Lacey
- 719 SLEATER KINNEY RD SE STE 108
- LACEY WA 98503-1138
- Reschedule

**Contact**

Owyn Monie

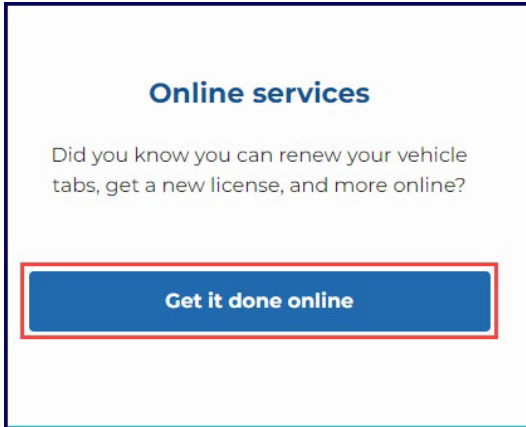
Email: c\*\*\*\*\*@f\*\*\*\*\*.com

Update Information

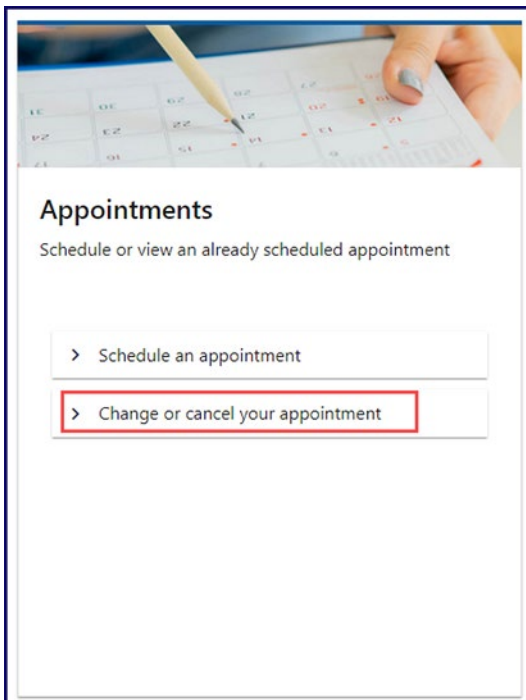
## Change or Cancel Your Appointment

This section outlines the steps to change or cancel your appointment when necessary.

1. Access to [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Change or cancel your appointment** button in the Appointments section.



4. Enter your Email, Confirmation Code, and click **Search**. Alternatively, enter your phone number, Confirmation Code, and click **Search**. If you have lost your code DOL will send you an email or text message after you fill out the applicable fields and click the **Send Code** button.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Find My Appointment

**Search by Email**

Use the email address you provided while booking your appointment with your appointment confirmation code to find your appointment.

Email

Confirmation Code

**Search**

**Search by Phone**

Use the phone number you provided while booking your appointment with your appointment confirmation code to find your appointment.

Phone Country  Phone

Confirmation Code

**Search**

**Lost Your Confirmation Code?**

If you have misplaced your confirmation code we can send it to you at the email address or phone number you provided while booking your appointment.

Email  OR

Phone Country  Phone

**Send Code**

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5. Click **Cancel Appointment** or **Reschedule** and do the following:

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Appointments

**Appointment**

Confirmation Code **YSZKV8**

You'll need this confirmation code and your email address to update your appointment in the future.

Booked

Your appointment has been booked. Please confirm your appointment to let us know you will make it.

**Confirm Appointment**

**Cancel Appointment**

**Details**

Get a non-commercial license, instruction permit, or ID card

New license, permit, ID, or restricted license without any additional in-office testing

Saturday, October 29, 2022 9:30 AM (15 Minutes)

Lacey 719 SLEATER KINNEY RD SE STE 108 LACEY WA 98503-1138

**Reschedule**

**Contact**

Owyn Monie

Email: c\*\*\*\*\*@p\*\*\*\*\*.com


[Update Information](#)

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## Cancel

- Click the **Yes, Cancel My Appointment** button.

Confirm Cancel Appointment


 Are you sure you want to cancel this appointment?

- Write your Confirmation Code down once the confirmation screen displays.

WASHINGTON STATE DEPARTMENT OF LICENSING Return to [dol.wa.gov](https://dol.wa.gov)


Home Appointments

### Appointment

 Confirmation Code


**YSZKV8**

You'll need this confirmation code and your email address to update your appointment in the future.


 Cancelled

Your appointment has been cancelled, if you still need to come in, please book another appointment.


### Details

 Get a non-commercial license, instruction permit, or ID card

New license, permit, ID, or restricted license without any additional in-office testing


 Saturday, October 29, 2022

9:30 AM (15 Minutes)





 Lacey

719 SLEATER KINNEY RD SE STE 108  
LACEY WA 98503-1138

### Contact

 Owyn Monie

Email: c\*\*\*\*\*@f\*\*\*\*\*.com

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## Reschedule

- Repeat steps 3-10 in the [Scheduling an Appointment](#) section.
- Click **Submit** after reviewing the Details on the Book Appointment screen.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Appointment: YSZKV8

Select Location Select Appointment Time Book Appointment

**Details**

- ▲ Get a non-commercial license, permit, or ID card  
New license, permit, ID, or restricted license without any additional in-office testing
- 🕒 Friday, November 18, 2022  
9:30 AM (15 Minutes)  
Change Time
- 📍 Lacey  
719 SLEATER KINNEY RD SE STE 108  
LACEY WA 98503-1138  
Change Location

Cancel Previous **Submit**

Washington State Department of Licensing Home | Privacy | Contact Us | Survey | Copyright © 2022 DOL

- Write your Confirmation Code down once the confirmation screen displays.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Appointments

**Appointment**

- 📄 Confirmation Code  
**YSZKV8**  
You'll need this confirmation code and your email address to update your appointment in the future.
- ⊗ Cancelled  
Your appointment has been cancelled, if you still need to come in, please book another appointment.

**Details**

- ▲ Get a non-commercial license, instruction permit, or ID card  
New license, permit, ID, or restricted license without any additional in-office testing
- 🕒 Saturday, October 29, 2022  
9:30 AM (15 Minutes)
- 📍 Lacey  
719 SLEATER KINNEY RD SE STE 108  
LACEY WA 98503-1138  
**Reschedule**

**Contact**

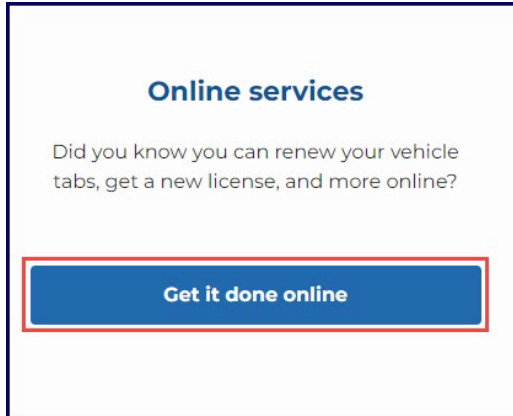
- 👤 Owyn Monie  
Email: c\*\*\*\*\*@\*\*\*\*\*.com

Washington State Department of Licensing Home | Privacy | Contact Us | Survey | Copyright © 2022 DOL

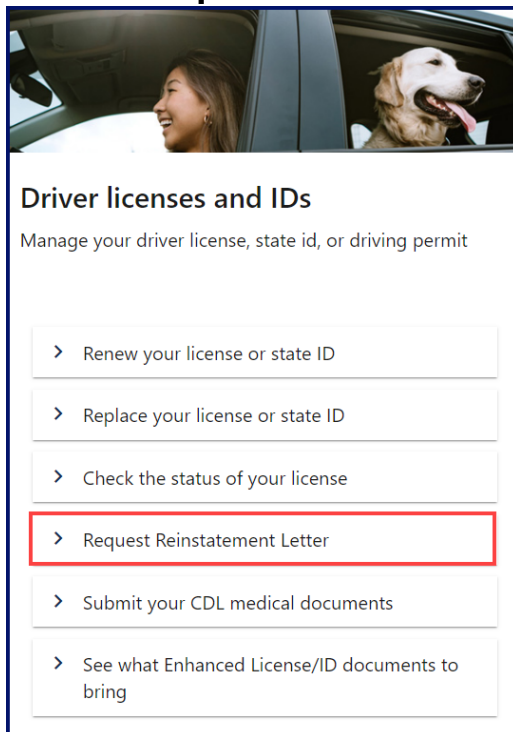
## Request a Reinstatement Letter

You can request a reinstatement letter to determine what you need to do to reinstate your driver license, such as satisfying outstanding requirements or pay reissue fees. DOL mails a copy of the letter to the current mailing address on record. You can only request a letter every 30 days.

1. Access [dol.wa.gov](https://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Request Reinstatement Letter** button.



4. Click the **I'm not a robot** checkbox for the reCAPTCHA challenge and click **Next**.

The screenshot shows the 'Request Reinstatement Letter' page on the Washington State Department of Licensing website. The page has a dark blue header with the logo and 'Return to dol.wa.gov'. Below the header, there's a navigation bar with 'Introduction' and 'What you'll need' tabs. The 'What you'll need' section lists: Full name, Date of birth, Driver license or ID card number, and Social Security number (if applicable). Below this, it asks 'How long will it take to receive my letter?' and provides contact information: 'You should receive it in 2-4 weeks. If you don't get it within 30 days, please contact us at (360) 902-3900 (TTY: call 711)'. At the bottom, there is a reCAPTCHA challenge with an 'I'm not a robot' checkbox and a 'Next' button.

5. Enter the required information in the following fields and click **Next**:
- First name
  - Middle name
  - Last name
  - Date of birth
  - WA license number
  - Social Security Number

The screenshot shows the 'Request Reinstatement Letter' page on the Washington State Department of Licensing website, specifically the 'Verify your information' section. The page has a dark blue header with the logo and 'Return to dol.wa.gov'. Below the header, there's a navigation bar with 'Introduction', 'What you'll need', and 'Letter information' tabs. The 'Letter information' section has a 'What you'll need' sub-tab. The 'Verify your information' section contains the following fields: First name (Required), Middle name (Required), Last name (Required), Suffix, Date of birth (DOB) (Required), WA license number (LIC#) (Required), Lost license?, Social Security Number (Required), and No Social Security Number?. To the right of the form is a sample Washington State Driver License for John A. Sample, with details: License # WDLFBCD789GK, Class DONOR, DOB 09/04/1958, ISS 09/04/2018, Address 423 STREET ADDRESS YOUR CITY WA 99999-0000, Sex M, Eyes BRN, Hgt 5'-08", Wgt 165 lb, Restrictions NONE, End NONE, Exp 09/04/2024, and Veteran status. At the bottom, there is a 'Next' button.

6. Click the **Submit** button.

Request Reinstatement Letter

Introduction  
What you'll need

Letter information  
What you'll need

Summary

Make sure your information is correct.  
If it's not, go Back to make edits.

**Personal information**

Name : HARPER SUSAN BAZARR  
Birth date : 7/9/1988

< Previous Submit

7. Click the **Print** button to print a copy of your confirmation or click **Continue** to return to the DOL Online Services menu.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Confirmation

Washington Dept of Licensing - Request your reinstatement letter

Confirmation Code: 0-000-161-786  
Submitted Date: 1/5/2023 8:23:11 AM

Your request has been received.

Print

Continue

Feedback

How satisfied were you with this process?

☆☆☆☆

Comments

Submit Feedback

## Vehicle and Vessel Transactions

This section covers the steps to help you to perform some specific transactions for your vehicle or vessel. Individuals needing Title transactions must visit a Vehicle Licensing Office.

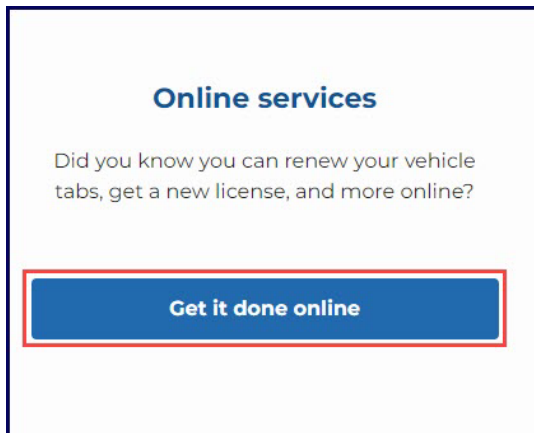
### Vehicle Transactions

You can renew your vehicle registration, replace lost or stolen tabs, estimate registration fees, report the sale of your vehicle, or change the address on your vehicle record through the No Logon portal.

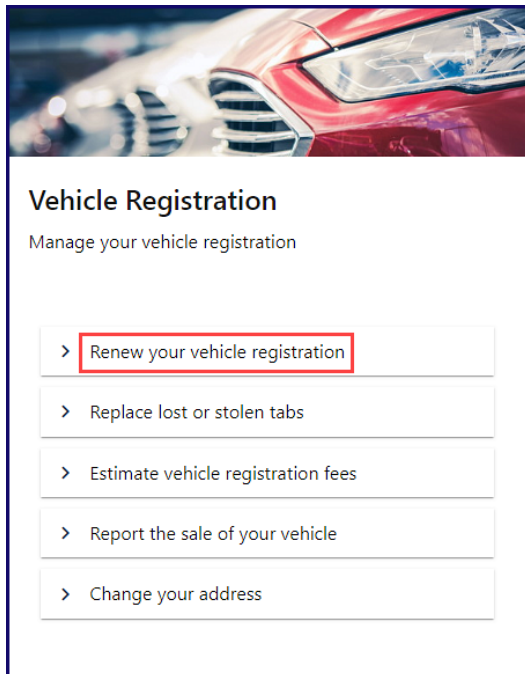
### Renew Vehicle Registration

You can renew your tabs as early as 6 months before they expire. You can renew online if the tabs are expired for less than 12 months. You would need to visit your local Vehicle Licensing Office if the tabs expired longer than 12 months. You can renew online if the vehicle doesn't require a [DOT number](#), or has had one for over 1 year.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Renew your vehicle registration** button in the Vehicle Registration section.



4. Read the What you'll need information and click **Next**.
5. Enter your plate, decal, or metal tag number as it appears on your registration. Select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button and enter the applicable information. Click the **Next** button.

The screenshot shows the 'Renew your vehicle tabs' form on the Washington State Department of Licensing website. The form title is 'Which vehicle would you like to renew?'. There are two input fields. The first field is labeled 'Enter plate, decal, or metal tag number' and is marked as 'Required'. The second field is labeled 'Enter name or VIN' and has two radio button options: 'Last name or business name' and 'Last 4 characters of VIN'. Both options are marked as 'Required'. At the bottom right of the form, there are 'Previous' and 'Next' buttons, with the 'Next' button highlighted in red.

6. Review the information on the Confirm vehicle screen and click **Next**.

7. Select **Yes** or **No** to confirm the address, update address if applicable, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Renew your vehicle tabs

Start page

What you'll need

Vehicle to renew

Choose vehicle

Confirm vehicle

Current address

Current address

To protect your privacy, we don't display your address.

Yes, it's up to date. \*

No, I've moved and need to update it. \*

Selected Vehicle

2015 DODG RAM 1500

Plate: Z11111Z

VIN: C13785H125G621569

Current expiration date: Oct 05, 2022

Fee detail: \$100.50

Show fee details

Previous Next

8. Select **Yes** or **No** after reviewing the Would you like to buy a Discover Pass? screen and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Renew your vehicle tabs

Start page

What you'll need

Vehicle to renew

Choose vehicle

Confirm vehicle

Current address

Additional info

Discover pass

Would you like to buy a Discover Pass?

Your ticket to Washington's great outdoors

This pass provides 12 months access for 2 vehicles

- You'll have access to all WA state parks and managed recreation lands; trailheads, heritage sites, and water-access points.
- Discover Pass expires 12 months from the purchase date.
- Hangs from your rear view mirror.
- Can be used for 2 vehicles (one at a time).
- Other purchase options (additional fees may apply):
  - Online: DiscoverPass.wa.gov
  - In person: At retail stores that sell hunting and fishing license or some State Parks offices.
  - Phone: 1-866-320-9933.

If you already have a pass and you want to purchase this before your current pass expires the new pass will expire 12 months from the date you are currently purchasing it. The Discover Pass vendors can't change the expiration date.

Yes, please add \$30 to my fees. \*

A State Parks vendor will mail your pass.

No, I'm not interested at this time or I already have one. \*

Selected Vehicle

2015 DODG RAM 1500

Plate: Z11111Z

VIN: C13785H125G621569

Current expiration date: Oct 05, 2022

Fee detail: \$100.50

Show fee details

Previous Next

9. Select the applicable radio button on the Select delivery option screen. If you choose to have them mailed, click the **Yes, please mail them to me** checkbox in the pop-up window and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Renew your vehicle tabs

Start page

- What you'll need
- Vehicle to renew
- Choose vehicle
- Confirm vehicle
- Current address
- Additional info
- Discover pass
- Select delivery option

How would you like to get your tabs?

I'd like them mailed by the office I select. \*

The office you select will mail within 5 business days.

I'll pick them up at the office I select. \*

Your items should be ready when you arrive.

Selected Vehicle

2015 DODG RAM 1500

Plate: Z11111Z

VIN: C13785H125G621569

Are you sure you want your new decals mailed to you?

Your vehicle tabs have already expired. By selecting the mail option you will delay the receipt of your tabs.

Yes, please mail them to me. \*

< Previous Next >

10. Select the applicable office on the Select an office screen and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Renew your vehicle tabs

Start page

- What you'll need
- Vehicle to renew
- Choose vehicle
- Confirm vehicle
- Current address
- Additional info
- Discover pass
- Select delivery option
- Select an office

Select an office to get your tabs from

Below are 12 offices within 20 miles of your home address.

Office hours listed below exclude holidays.

[Change start location](#)

Nearby Offices

1. RALPH'S THRIFTWAY  
1910 4TH AVE E  
OLYMPIA WA 98506-4632  
360-357-4201  
(6 miles away)  
Mon-Fri: 8:00AM - 5:00PM  
Sat: 9:00AM - 2:00PM  
Title work stops 15 minutes before closing.  
Get directions

2. PACKAGE EXPRESS AUTO LICENSING  
2103 HARRISON AVE NW STE 2  
OLYMPIA WA 98502-2607  
Mon-Fri: 8:30AM - 6:00PM  
Sat: 9:00AM - 3:00PM

Map Display

Selected Vehicle

2015 DODG RAM 1500

Plate: Z11111Z

VIN: C13785H125G621569

Current expiration date: Oct 05, 2022

Fee detail: 100.50

[Show fee details](#)

< Page 1 of 2 >

< Previous Next >

11. Select **Yes** or **No** to donate to Washington State Parks and For organ, eye, and tissue donation awareness and click the **Next** button.



12. Enter the Email address and Confirm email address if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.

The screenshot shows the 'Email receipt' form on the Washington State Department of Licensing website. The page title is 'Renew your vehicle tabs'. On the left is a navigation menu with options: Start page, What you'll need, Vehicle to renew (Choose vehicle, Confirm vehicle, Current address), Additional info (Discover pass, Select delivery option, Select an office, Donations), and Email receipt (highlighted). The main content area is titled 'Email receipt' and contains the instruction: 'Please enter an email address if you would like to receive an email copy of your receipt.' There are two input fields: 'Email address' and 'Confirm email address', both containing the text 'fakename@fakemail.com'. At the bottom right, there are 'Previous' and 'Next' buttons.

13. Review the delivery selection and fee donation information and click **Next**.

14. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

15. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

The screenshot shows the 'Payment' and 'Summary' screens on the Washington State Department of Licensing website. The page title is 'Payment'. The 'Payment' section has the instruction 'Select an option to continue.' and two options: 'Pay with a bank account for no added fees.' and 'Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.' The 'Submission' section shows 'Vehicle renewal' for \$95.50 with options to 'Make changes' or 'Delete'. The 'Summary' section shows a 'Subtotal' of \$95.50 and a 'Total Amount Due' of \$95.50. There are three buttons: 'Pay with Bank Account', 'Pay with Debit/Credit Card', and 'Cancel'.

- a. Pay with Bank Account:
  - i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount.

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- viii. Click **Submit** after reading the Confirmation statement.

b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.

WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

Pay with debit/credit card

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

← Back Cancel **Next**

Home | Credit Card Security | Privacy | Contact Us | Copyright © 2022 DOL

Your Order	
Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

- ii. Click the **Next** button to process with Debit/Credit Card payment.
- iii. Enter the First Name (as it appears on your card).
- iv. Enter the Last Name (as it appears on your card).
- v. Enter the Address 1 (as it appears on your card statement).
- vi. Enter the City.
- vii. Select the appropriate option from the Country/Region dropdown menu.
- viii. Select the appropriate option from the State/Province dropdown menu.
- ix. Enter the Zip/Postal Code.

Billing Information

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \* United States of America

State/Province \* Washington

Zip/Postal Code \*

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

**Payment Details**

Card Type \*

VISA Visa  Mastercard  Amex

Card Number \*

Expiration Month \*  Expiration Year \*

CVN \*  This code is a three or four digit number printed on the back or front of credit cards.

16. Click the **Next** button.

17. Review the information and click **Submit**.

18. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.

**Confirmation**

Submit Your Transaction  
Clicking "OK" will submit your request. Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

19. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

**Submission**

**Vehicle renewal** \$ 95.50 [View more details](#)

- Plate: Z11111Z
- Renewal through 10/5/2023

**Summary**

Subtotal \$95.50

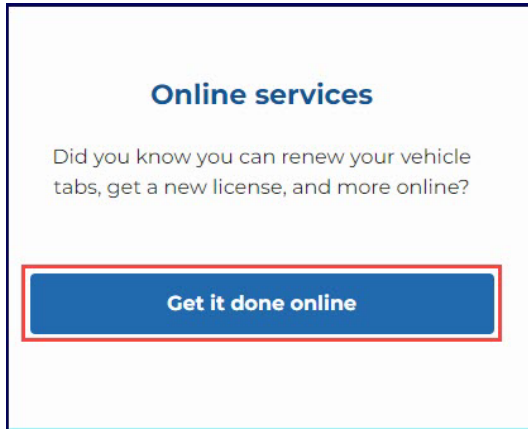
**Total Amount Paid** \$95.50

Thank you for making your payment.

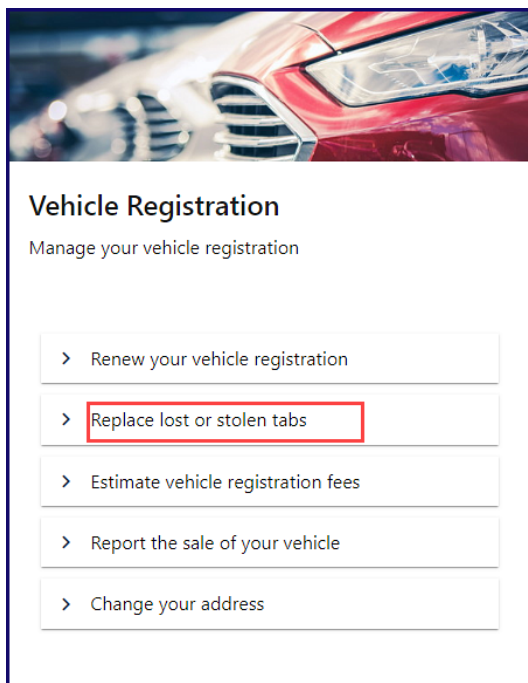
## Replace a Lost or Stolen Tab

The fee to replace a valid lost or stolen tab is \$13.75 and you can have them mailed to you or pick them up at a vehicle licensing office.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Replace lost or stolen tabs** button in the Vehicle Registration section.



4. Read the What you'll need information and click **Next**.

5. Enter your plate, decal, or metal tag number as it appears on your registration, select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button, enter the applicable information, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Tab Replace

Start page

What you'll need

Vehicle to renew

Choose vehicle

Which vehicle would you like to renew?

Enter plate, decal, or metal tag number \*

Required

Enter name or VIN

Last name or business name \*

Last 4 characters of VIN \*

\* Required

< Previous Next >

6. Review the information on the Confirm vehicle screen and click **Next**.
7. Select **Yes** or **No** to confirm the address, update address if applicable, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Tab Replace

Start page

What you'll need

Vehicle to renew

Choose vehicle

Confirm vehicle

Current address

Current address

To protect your privacy, we don't display your address.

Yes, it's up to date. \*

No, I've moved and need to update it. \*

Selected Vehicle

2015 DODG RAM 1500

Plate: Z111112

VIN: C13785H125G621589

Current expiration date: Oct 05, 2022

Fee detail: \$ 13.75

Show fee details

< Previous Next >

- Select the applicable radio button on the Select delivery option screen. If you choose to have them mailed, click the **Yes, please mail them to me** checkbox in the pop-up window and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Tab Replace

Introduction

What you'll need

Vehicle search

Choose vehicle

Search results

Additional info

Verify address

Select delivery type

How do you want to get your replacement tabs?

I'd like them mailed by the office I select. \*

The office you select will mail within 5 business days.

I'll pick them up at the office I select. \*

Your items should be ready when you arrive.

Selected Vehicle

2012 FIAT 500

Plate: Z11111Z

VIN: C13785H125G621569

Fee detail: \$13.75

Are you sure you want your new decals mailed to you?

Your vehicle tabs have already expired. By selecting the mail option you will delay the receipt of your tabs.

Yes, please mail them to me. \*

Next >

- Select the office of your choice from the **Select an office** screen and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Tab Replace

Start page

What you'll need

Vehicle to renew

Choose vehicle

Confirm vehicle

Current address

Additional info

Discover pass

Select delivery option

Select an office

Select an office to get your tabs from

Below are 12 offices within 20 miles of your home address.

Office hours listed below exclude holidays.

[Change start location](#)

Nearby Offices

1. RALPH'S THRIFTWAY  
1910 4TH AVE E  
OLYMPIA WA 98506-4632  
360-357-4201  
(6 miles away)  
Mon-Fri: 8:00AM - 5:00PM  
Sat: 9:00AM - 2:00PM  
Title work stops 15 minutes before closing.  
[Get directions](#)

2. PACKAGE EXPRESS AUTO LICENSING  
2103 HARRISON AVE NW STE 2  
OLYMPIA WA 98502-2607  
Mon-Fri: 8:30AM - 6:00PM  
Sat: 9:00AM - 3:00PM

Map Display

Selected Vehicle

2015 DODG RAM 1500

Plate: Z11111Z

VIN: C13785H125G621569

Current expiration date: Oct 05, 2022

Fee detail: 100.50

[Show fee details](#)

Previous Next >

10. Review the Tax & fee Details screen and click **Next**.

11. Enter the Email address and Confirm email address if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.

The screenshot shows the 'Email receipt' screen. At the top, the Washington State Department of Licensing logo is on the left, and 'Return to dol.wa.gov' is on the right. Below the logo is a home icon and a user profile icon. The main content area is titled 'Email receipt' and contains the instruction: 'Please enter an email address if you would like to receive an email copy of your receipt.' There are two input fields: 'Email address' and 'Confirm email address', both containing the text 'fakename@fakemail.com'. A left-hand navigation menu is visible, with 'Email receipt' highlighted. At the bottom right, there are 'Previous' and 'Next' buttons.

12. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

13. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

The screenshot shows the 'Payment' and 'Summary' screens. The 'Payment' section on the left has the heading 'Payment' and the instruction 'Select an option to continue.' It lists two options: 'Pay with a bank account for no added fees.' and 'Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.' Below this is the 'Submission' section, which shows 'Replace tab' for '\$13.75' with 'Make changes' and 'Delete' buttons. The 'Summary' section on the right has the heading 'Summary' and shows 'Subtotal' as '\$13.75' and 'Total Amount Due' as '\$13.75'. At the bottom of the summary section are three buttons: 'Pay with Bank Account', 'Pay with Debit/Credit Card', and 'Cancel'.



- a. Pay with Bank Account:
  - i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount.

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.

- vii. Click **Submit** after reading the Confirmation statement.

**Confirmation**

Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

< Previous **Submit**

- b. Pay with Debit/Credit Card:
  - i. Click **Next** after reviewing the Fees due for Your Order.

WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

**Pay with debit/credit card**

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

< Back Cancel **Next**

**Your Order**

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

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- ii. Click the **Next** button to process with Debit/Credit Card payment.
- iii. Enter the First Name (as it appears on your card).
- iv. Enter the Last Name (as it appears on your card).
- v. Enter the Address 1 (as it appears on your card statement).
- vi. Enter the City.
- vii. Select the appropriate option from the Country/Region dropdown menu.
- viii. Select the appropriate option from the State/Province dropdown menu.
- ix. Enter the Zip/Postal Code.

**Billing Information**

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

14. Click the **Next** button.

15. Review the information and click **Submit**.

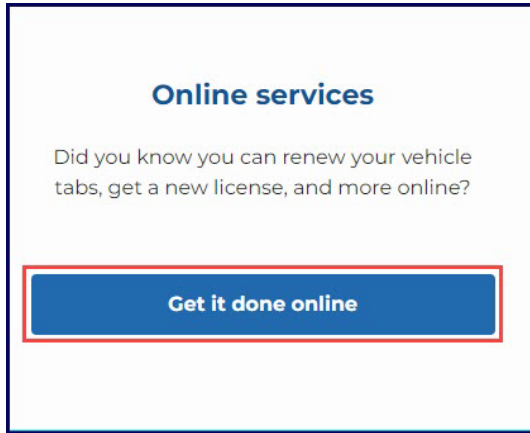
16. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.

17. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

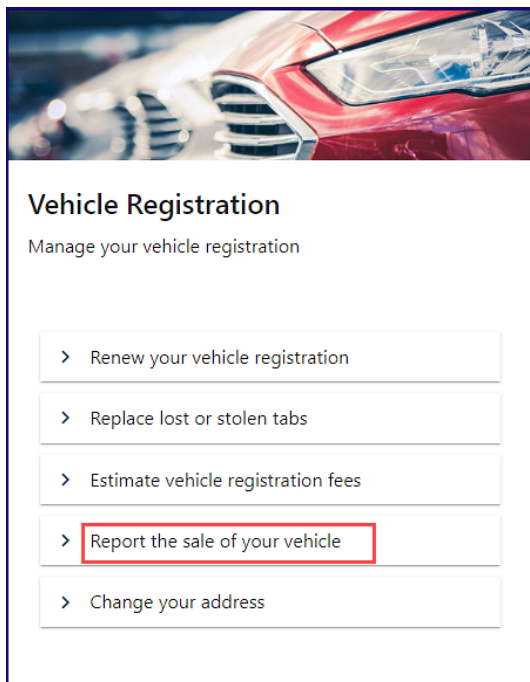
## Submit a Report of Sale

The vehicle seller is responsible for filing a report of sale within 5 days of selling a vehicle. Filing the report of sale protects you from penalties or fines incurred by the new owner. You could be responsible for any penalties or fines if you file later.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Report the sale of your vehicle** button in the Vehicle Registration section.



4. Read the What you'll need information and click **Next**.

5. Select the **Yes** or **No** radio button to answer the Do you have a plate numbers? question, enter your plate, decal, or metal tag number as it appears on your registration, select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button, enter the applicable information, and click **Next**.

The screenshot shows the 'Vehicle Report of Sale' form on the Washington State Department of Licensing website. The page title is 'Vehicle Report of Sale'. On the left, a navigation menu includes 'Start page', 'What you'll need', 'Vehicle to report', and 'Which vehicle?'. The main content area is titled 'Which vehicle do you want to report?'. It contains two sections: 'Do you have a plate number?' with radio buttons for 'Yes' and 'No', and a text input field for 'Enter plate, decal, or metal tag number \*' with a 'Required' label below it. The second section is 'Enter name or VIN' with radio buttons for 'Last name or business name \*' and 'Last 4 characters of VIN \*', and a text input field with a 'Required' label below it. At the bottom right, there are 'Previous' and 'Next' buttons.

6. Review the information on the Confirm vehicle screen and click **Next**.
7. Select the appropriate **Gift/Donation, Sale, Trade** button, enter the required Date of sale, Value/Sale price, if applicable, and click **Next**.

The screenshot shows the 'Vehicle Report of Sale' form on the Washington State Department of Licensing website. The page title is 'Vehicle Report of Sale'. On the left, a navigation menu includes 'Start page', 'What you'll need', 'Vehicle to report', 'Which vehicle?', 'AKC5028', and 'Sale details'. The main content area is titled 'Sale details' and includes the instruction 'Please select one of the options below.' Below this, there are three buttons: 'Gift/Donation', 'Sale', and 'Trade'. The 'Date of sale \*' field is highlighted with a red box, with a 'Required' label and a calendar icon. Below it, the 'Value \*' field is also highlighted with a red box, with a 'Required' label and the instruction 'Enter only whole dollar amounts'. On the right, a 'Selected Vehicle' box displays: '2012 FIAT 500', 'Plate: ZBJ1236', 'VIN: 2T466H258TY123658', and 'Fee detail: \$13.25'. At the bottom right, there are 'Previous' and 'Next' buttons.

- Click the **Business** or **Individual** button for the Seller's information, complete the required fields, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Vehicle Report of Sale

Start page

- What you'll need
- Vehicle to report
  - Which vehicle?
    - AKC5028
  - Sale details
    - Type, date and price
  - Seller details
    - Sold by

Seller's information

Please select one of the options below.

Sold by \*

Business Individual

Selected Vehicle

2012 FIAT 500

Plate: ZBJ1236

VIN: 2T456H258TY123658

Fee detail: \$13.25

Previous Next

- Enter the Seller Address and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Vehicle Report of Sale

Start page

- What you'll need
- Vehicle to report
  - Which vehicle?
    - AKC5028
  - Sale details
    - Type, date and price
  - Seller details
    - Sold by
    - Address

Seller address

Country  
USA

Street address \*  
Required

Street 2

Unit type

Unit

City \*  
Required

State  
WA - WASHINGTON

Zip code \*

Selected Vehicle

2012 FIAT 500

Plate: ZBJ1236

VIN: 2T456H258TY123658

Fee detail: \$13.25

Previous Next

- Review and select the appropriate Address Options and click **Next**.

11. Click the **Business** or **Individual** button to indicate the New Owner Type, enter the First, Middle, Last name, if applicable, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Vehicle Report of Sale

Start page

What you'll need

Vehicle to report

Which vehicle?

ZBJ1236

Sale details

Type, date and price

Seller details

Sold by

Address

Confirm address

New owner(s)

Name(s)

**New owner's information**

**New owner type**

Business Individual

First name

Middle name

Last name

**Selected Vehicle**

2012 FIAT 500

Plate: ZBJ1236

VIN: 2T456H258TY123658

Fee detail: \$13.25

Additional new owners

Add Additional?

No

< Previous Next >

12. Enter the New owner address and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Vehicle Report of Sale

Start page

What you'll need

Vehicle to report

Which vehicle?

ZBJ1236

Sale details

Type, date and price

Seller details

Sold by

Address

Confirm address

New owner(s)

Name(s)

Address

**New owner address**

Country

USA

Street address

Street 2

Unit type

Unit

City

State

Zip code

**Selected Vehicle**

2012 FIAT 500

Plate: ZBJ1236

VIN: 2T456H258TY123658

Fee detail: \$13.25

< Previous Next >

13. Review and select the appropriate Address Options and click **Next**.

14. Review the Tax/fee details screen and click **Next**.

15. Enter the Email address and Confirm email address if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

### Vehicle Report of Sale

**Email receipt**  
You can also print your receipt at the end.

Email address  
\_\_\_\_\_  
Confirm email address  
\_\_\_\_\_

**Selected Vehicle**  
2012 FIAT 500  
Plate: ZBJ1236  
VIN: 2T456H258TY123858

Start page  
What you'll need  
Vehicle to report  
Which vehicle?  
ZBJ1236  
Sale details  
Type, date and price  
Seller details  
Sold by  
Address  
Confirm address  
New owner(s)  
Name(s)  
Address  
Confirm address  
Review and confirm  
Tax/fee details  
Email

< Previous **Next** >

15. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

17. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

### Payment

Select an option to continue.

- Pay with a bank account for no added fees.
- Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.

### Submission

**Replace tab** \$13.75 Make changes Delete

- Plate: ZBJ1236

### Summary

Subtotal \$13.75

**Total Amount Due \$13.75**

**Pay with Bank Account**

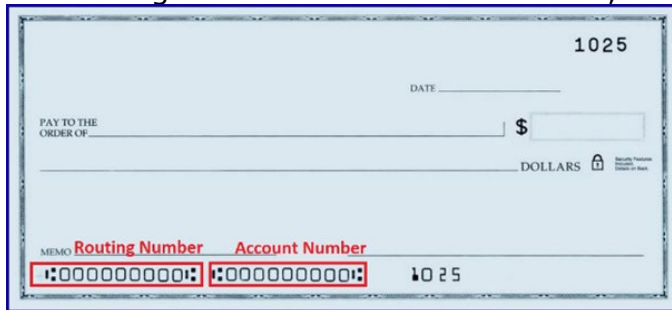
**Pay with Debit/Credit Card**

Cancel

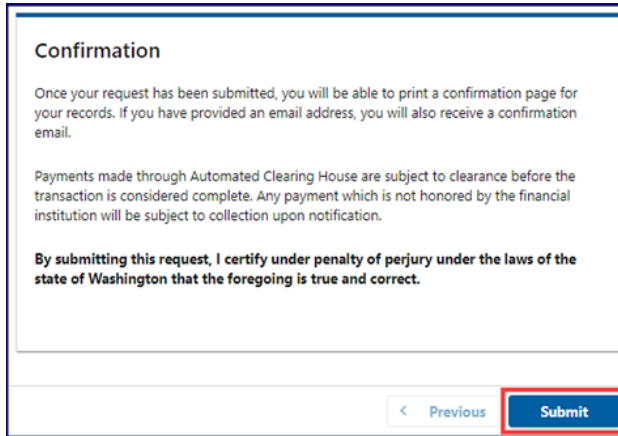


- a. Pay with Bank Account:
  - i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount.

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- vii. Click **Submit** after reading the Confirmation statement.



**Confirmation**

Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

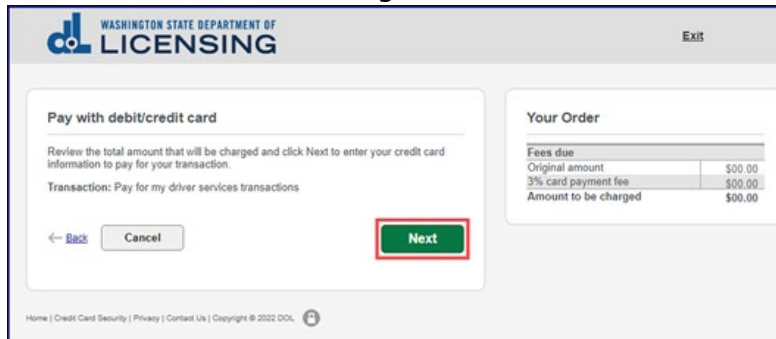
Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

< Previous **Submit**

- b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

**Pay with debit/credit card**

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

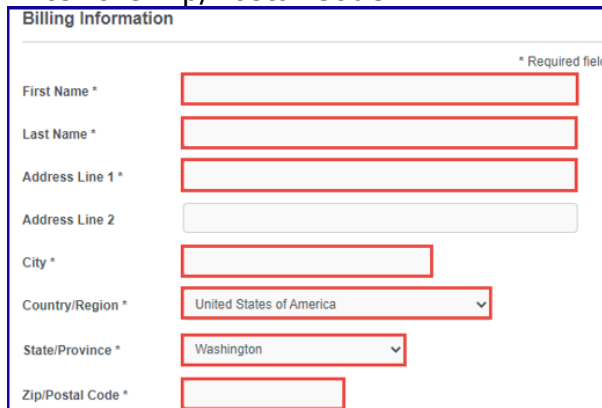
< Back Cancel **Next**

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**Your Order**

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

- ii. Click the **Next** button to process with Debit/Credit Card payment.
    - iii. Enter the First Name (as it appears on your card).
    - iv. Enter the Last Name (as it appears on your card).
    - v. Enter the Address 1 (as it appears on your card statement).
    - vi. Enter the City.
    - vii. Select the appropriate option from the Country/Region dropdown menu.
    - viii. Select the appropriate option from the State/Province dropdown menu.
    - ix. Enter the Zip/Postal Code.



**Billing Information**

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*

- x. Select the Card Type.
- xi. Enter the Card Number.
- xii. Select the appropriate option for the Expiration Month dropdown menu.
- xiii. Select the appropriate option for the Expiration Year dropdown menu.
- xiv. Enter the Card Verification Number (CVN).
- xv. Click the **Pay** button.

18. Click the **Next** button.

19. Review the information and click **Submit**.

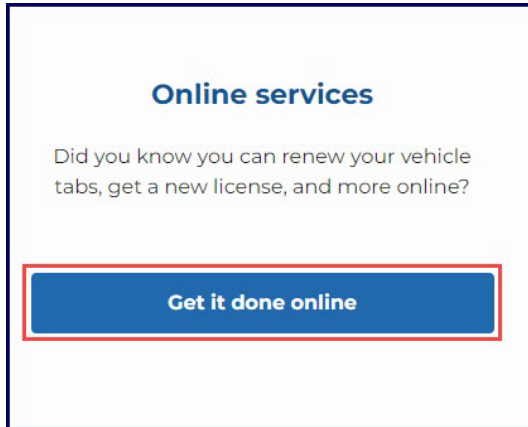
20. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.

21. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

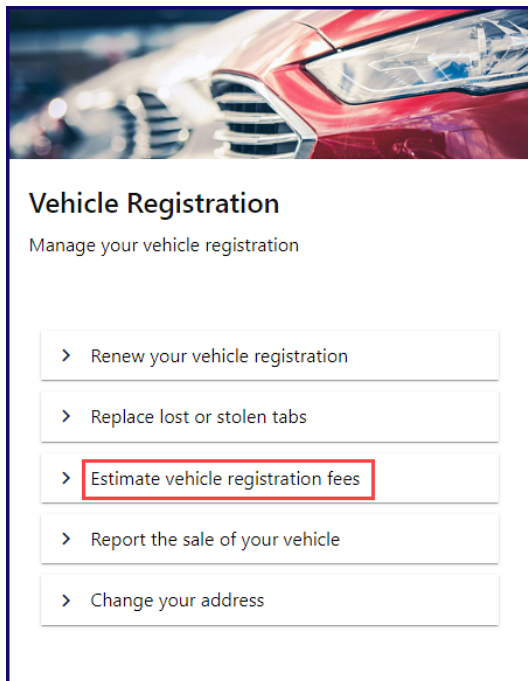
## Estimate Vehicle Registration Costs

You can estimate how much it will cost to register your vehicle in Washington State before completing the transaction at a vehicle licensing office.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Estimate vehicle registration fees** button in the Vehicle Registration section.



4. Enter your plate, decal, or metal tag number as it appears on your registration. Select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button and enter the applicable information. Click the **Next** button.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Vehicle Tab Estimator

Which vehicle do you want an estimate for?

Enter plate, decal, or metal tag number \*

Required

Enter name or VIN

Last name or business name \*

Last 4 characters of VIN \*

\* Required

Previous Next

5. Review the Tax & fee Details screen and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Vehicle Tab Estimator

It will cost \$170.25 to renew your tabs.

Selected Vehicle

2012 FIAT 500

Pl: ZBJ1236

VIN: 2T456H258TY123658

Current expiration date: Nov 28, 2022

Renew these tabs

Fees and Donations

Registration License	\$30.00
Additional Vehicle Weight Fee	\$10.00
Vehicle Weight	\$25.00
Registration Filing	\$4.50
Registration Service Fee	\$8.00
Funds ferry replacement (County Auditor/DOL) or is retained by the office (subagent).	
Department of Licensing Service	\$0.50
License Plate Technology	\$0.25
Washington State Parks	\$5.00
If you don't want to donate, return to the Donations screen to opt out.	
Transportation Benefit District - Seattle	\$40.00
RTA Excise Tax	\$47.00

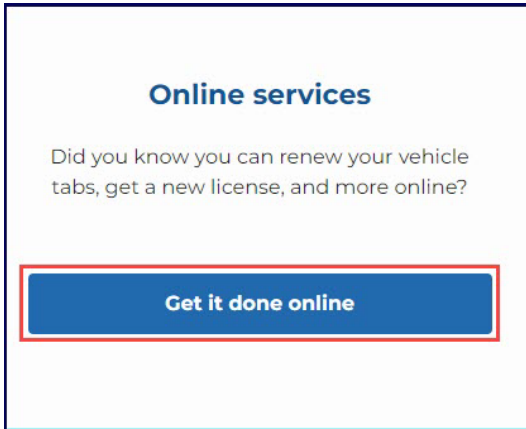
Print

Previous

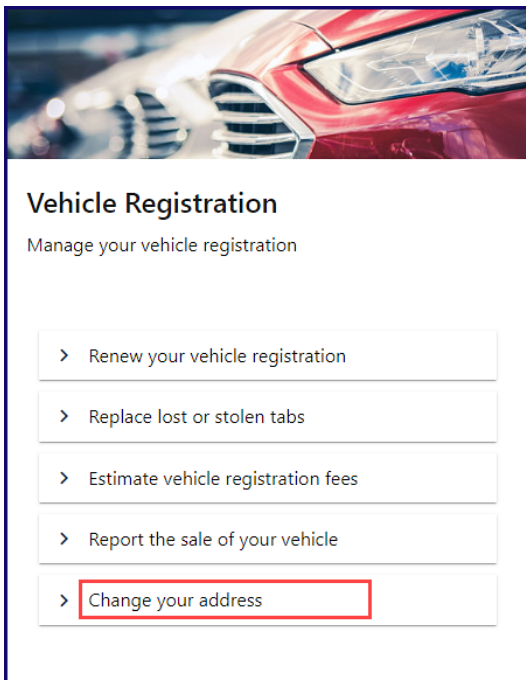
## Change your Vehicle Address

The registered owner of a vehicle can change their vehicle address online.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Change your address** button in the Vehicle Registration section.



3. Read the What you'll need information and click **Next**.

4. Click the **Vehicle** or **Boat** radio button and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

What you'll need

Vehicle/Boat search

Which vehicle/vessel?

Which vehicle or boat do you want to update?

Please select one of the options below.

Select type \*

Vehicle

Boat

< Previous **Next** >

5. Enter your plate, decal, or metal tag number, last name or company name, last 4 characters of VIN, click **Next**.

**Note:** Click the Add vehicle or Add boat button to add an additional vehicle or boat.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

What you'll need

Vehicle/Boat search

Which vehicle/vessel?

Which vehicle or boat do you want to update?

Select type \*

Vehicle

Boat

Enter plate, decal, or metal tag number \*

Required

Last name or company name \*

Required

VIN - last 4 characters \*

Required

Add vehicle

< Previous **Next** >

6. Select the appropriate **Customer Type** radio button and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

What you'll need

Vehicle/Boat search

Which vehicle/vessel?

Address information

Address type

Address type

Select Customer Type \*

Business

Individual

By selecting Next, you're certifying the above selection is true.

< Previous Next >

7. Select the appropriate **Is your residential address in Washington state?** radio button and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

What you'll need

Vehicle/Boat search

Which vehicle/vessel?

Address information

Address type

Address type

Select Customer Type

Business

Individual

Is your residential address in Washington state?

Yes. \*

Yes, but I'm not required to provide it:

- I'm exempt from paying vehicle excise tax, and/or
- My vehicle(s) are exempt from vehicle excise tax.

No, I don't have a residence in Washington.

No, I'm stationed outside of Washington on military active duty.

I live in Washington, but I do not have a residence.

By selecting Next, you're certifying the above selection is true.

< Previous Next >



8. Enter your Washington state residential address and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

- What you'll need
- Vehicle/Boat search
- Which vehicle/vessel?
- Address information
- Address type
- Residential address

What's your residential address?

Street address \*  
Required

Street 2

Unit type

Unit

City \*  
Required

State  
WA - WASHINGTON

Zip code \*  
Required

< Previous Next >

9. Confirm your residential address and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

- What you'll need
- Vehicle/Boat search
- Which vehicle/vessel?
- Address information
- Address type
- Residential address
- Verify residential address

Confirm your residential address

You entered this address:

**405 BLACK LAKE BLVD OLYMPIA WA 98502**

Select the address you want us to use.

Address Options

405 BLACK LAKE BLVD SW OLYMPIA WA 98502-5046

Continue with unverified address as entered.

< Previous Next >

10. Select the **Same as residential address** checkbox or enter your mailing address and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

- What you'll need
- Vehicle/Boat search
- Which vehicle/vessel?
- Address information
  - Address type
  - Residential address
  - Verify residential address
  - Mailing address

What's your mailing address?

Same as residential address

Country  
USA

Street address \*  
Required

Street 2

Unit type

Unit

City \*  
Required

State  
WA - WASHINGTON

Zip code \*  
Required

< Previous Next >

11. Click the applicable Address Options radio button and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

- What you'll need
- Vehicle/Boat search
- Which vehicle/vessel?
- Address information
  - Address type
  - Residential address
  - Verify residential address
  - Mailing address
  - Verify mailing address

Confirm your mailing address

You entered this address:

1125 WASHINGTON ST SE OLYMPIA WA 98502

Select the address you want us to use.

Address Options

1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

Continue with unverified address as entered.

< Previous Next >

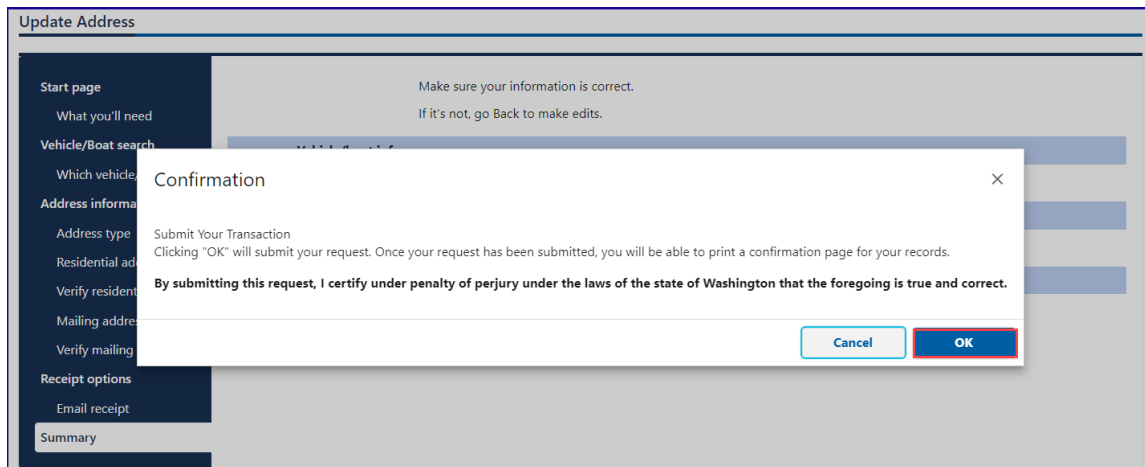
12. Enter the Email address and Confirm email address if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.

The screenshot shows the 'Update Address' page on the Washington State Department of Licensing website. The page has a dark blue header with the logo and 'Return to dol.wa.gov' link. A navigation menu on the left includes 'Start page', 'Vehicle/Boat search', 'Address information', and 'Receipt options'. The 'Email receipt' section is highlighted in the menu. The main content area contains the heading 'Email receipt' and the instruction 'You can also print your confirmation at the end.' Below this are two input fields: 'Email address' and 'Confirm email address', both highlighted with a red border. At the bottom right, there are 'Previous' and 'Next' buttons, with 'Next' highlighted in red.

13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

The screenshot shows the 'Update Address' page on the Washington State Department of Licensing website. The page has a dark blue header with the logo and 'Return to dol.wa.gov' link. A navigation menu on the left includes 'Start page', 'Vehicle/Boat search', 'Address information', and 'Receipt options'. The 'Summary' section is highlighted in the menu. The main content area contains the heading 'Summary' and the instruction 'Make sure your information is correct. If it's not, go Back to make edits.' Below this are three summary items: 'Vehicle/boat info : ZBJ1236 - 2012 FIAT 500', 'Residential address : 405 BLACK LAKE BLVD SW OLYMPIA WA 98502-5046', and 'Mailing address : 1125 WASHINGTON ST SE OLYMPIA WA 98501-2283'. At the bottom right, there are 'Previous' and 'Submit' buttons, with 'Submit' highlighted in red.

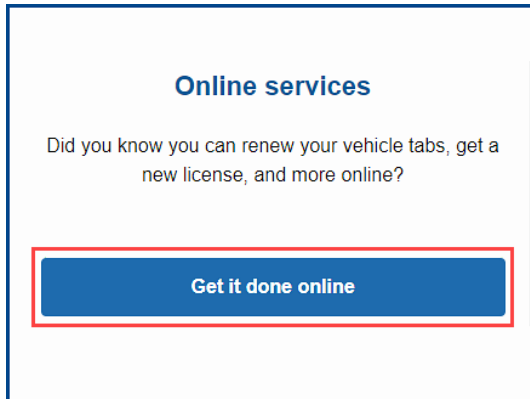
14. Click the **Ok** button to submit your transaction.



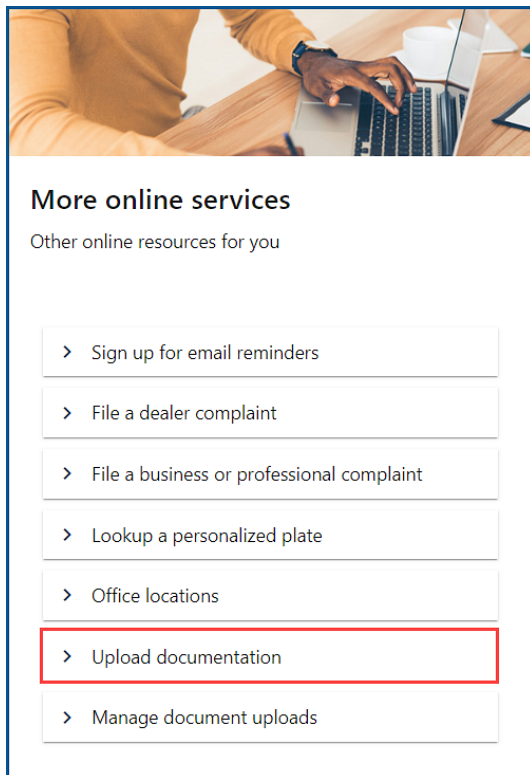
## Submit a Disabled Parking Temporary Application

You can upload documents to apply for temporary disabled parking privileges without a License Express account. Make sure you have the required documentation, such as a doctor prescription form and a completed application.

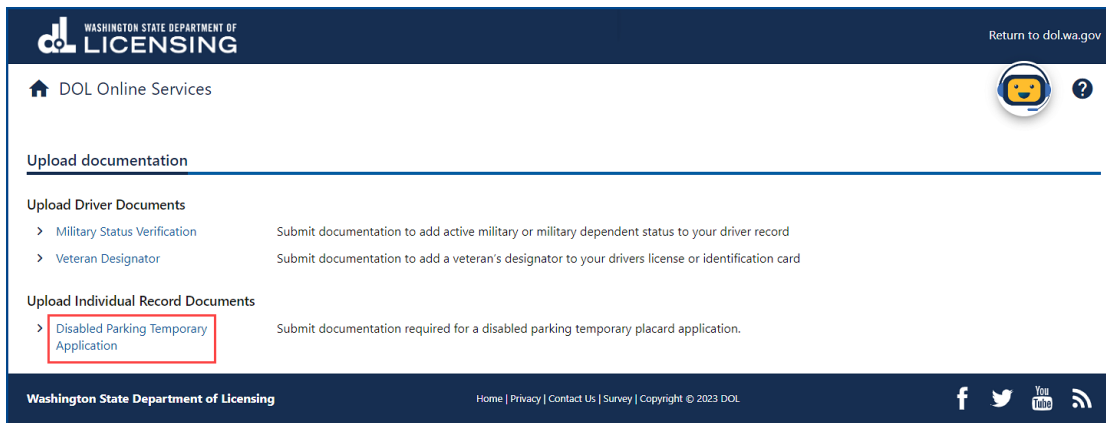
1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



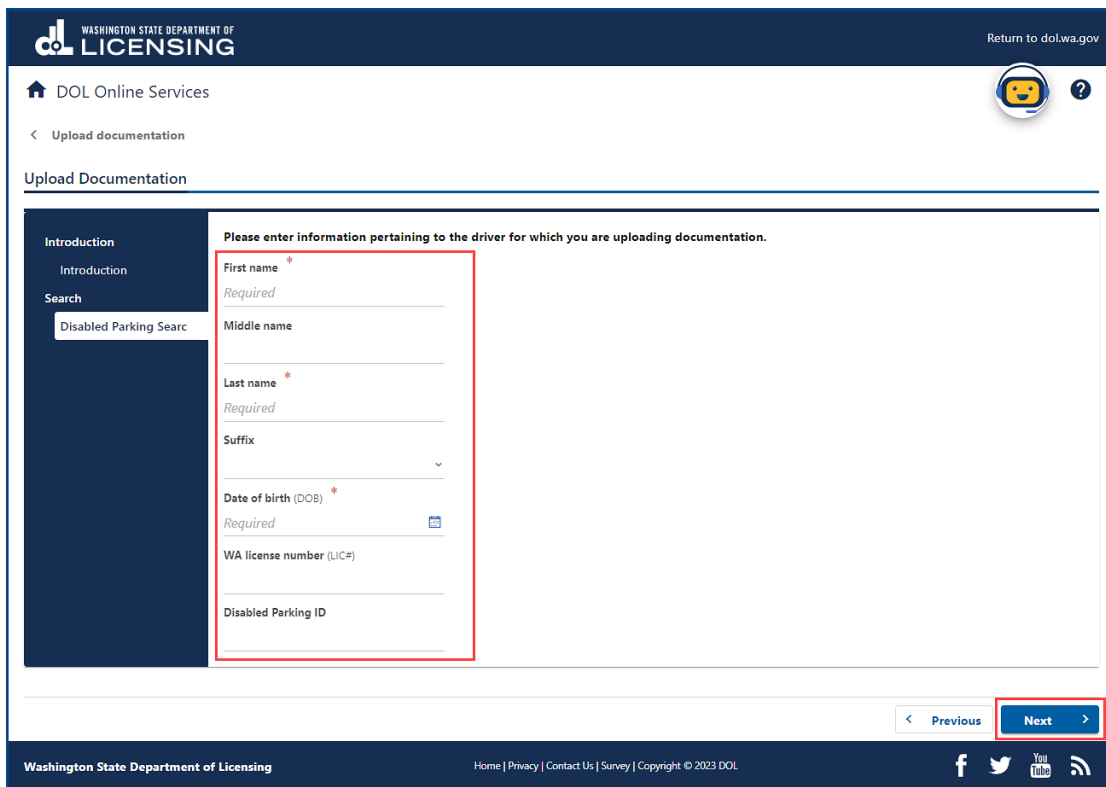
3. Click the **Upload documentation** button in the More online services section.



4. Click the **Disabled Parking Temporary Application** hyperlink.



5. Read the What You'll Need information section, complete the I'm not a robot Captcha checkbox, complete the verification pop-up, click the **Verify** button, and click **Next**.
6. Complete the required information fields for the driver you are uploading documentation for and click **Next**.
7. Enter the WA license number (LIC#) and Disabled Parking ID, if applicable.



8. Complete the following fields and click **Next**:
  - a. Enter the Email and Confirm email.
  - b. Select the applicable option from the Preferred phone type dropdown menu.
  - c. Enter the Phone number.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

DOL Online Services

Upload documentation

Upload Documentation

Introduction

Introduction

Search

Disabled Parking Search

Contact information

Contact information

Email \* Required

Confirm email \* Required

Preferred phone type Required

Cell Phone

Phone number \* Required

Previous Next

Washington State Department of Licensing

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f t YouTube

9. Select **Yes** or **No** from the Are you uploading a temporary permit on doctor letterhead? dropdown menu.
10. Select **Yes** or **No** from the Are you submitting documentation as a Power of Attorney for the applicant? dropdown menu and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

DOL Online Services

Upload documentation

Upload Documentation

Introduction

Introduction

Search

Disabled Parking Search

Contact information

Upload

DP Temp Questions

Additional Questions

Are you uploading a temporary permit on doctor letterhead? \*

Required

Are you submitting documentation as a Power of Attorney for the applicant? \*

Required

Previous Next

Washington State Department of Licensing

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f t YouTube

11. Click the **Upload** button.

WASHINGTON STATE DEPARTMENT OF LICENSING

Home DOL Online Services

< Upload documentation

Upload Documentation

Introduction  
Introduction  
Search

Add attachments

Upload

12. Complete the following steps and click **OK**:

- Select the appropriate option from the Type dropdown menu and enter a Description.
- Click the **Choose File** and select the applicable document from your files. Repeat steps 11 and 12 for each required document.

Select a file to attach

Type \*  
Required

Description \*  
Required

File \*  
Choose File No file chosen

Cancel OK



12. Click the **Remove** hyperlink for documents uploaded in error, if applicable, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)

Home DOL Online Services

Upload documentation

Upload Documentation

Introduction

Introduction

Search

Disabled Parking Search

Contact information

Upload

DP Temp Questions

Upload Docs

Add attachments

Upload

Requirements

Requirement Type	Number of Documents Required	Number of Documents Provided
✔ Disabled Parking Temporary Application on doctor's letterhea	1	1
✔ Certificate of Fact for minor	1	1

Attachments

Type	Name	Description	Size	
Certificate of Fact for Minor	Certificate of Fact for Minor.pdf	Certificate of Fact for Minor	1,257	Remove
Disabled Parking Temporary Pla	DP Application.pdf	DP Application	1,868	Remove

< Previous Next >

Washington State Department of Licensing

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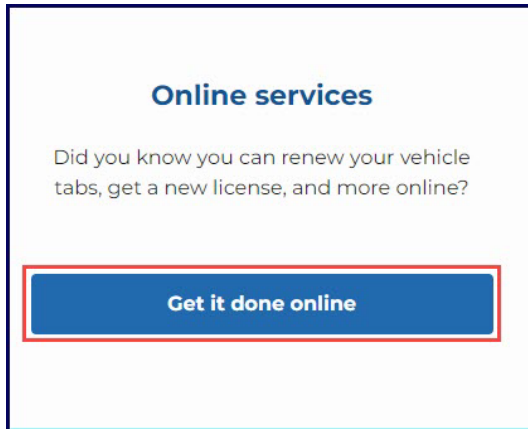
f t YouTube RSS

13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
14. Click the **Print** button to print your transaction confirmation or the **Continue** button to return to the DOL Online Services menu.

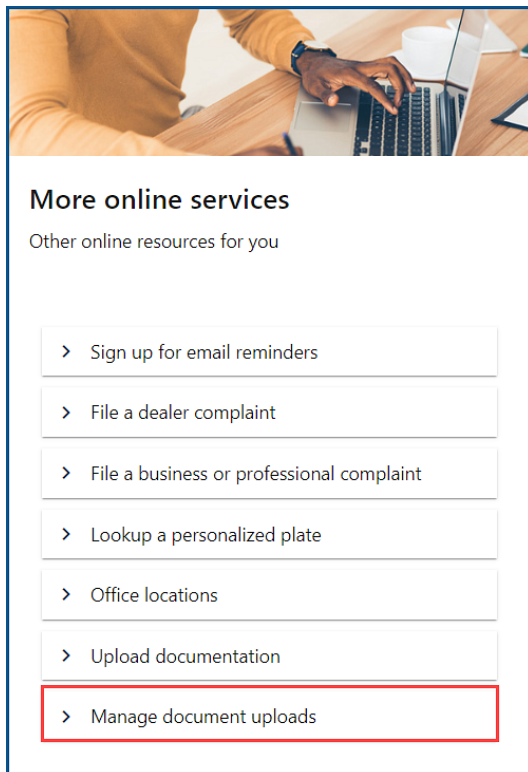
## Manage Document Uploads

You can check on the status of the documents you have uploaded to have a military or veteran designator added to your record.

1. Access [dol.wa.gov](https://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Manage document uploads** button in the More online services section.



4. Select **Disabled Parking Temporary Placard** from the What Document Upload Submission Type Would You Like To Search for? dropdown menu and click **Submit**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)

Home DOL Online Services

### Document Upload Search

Which Document Upload Submission Type Would You Like To Search For? \*

Required

- Required
- Military Verification
- Veteran Verification
- Disabled Parking Temporary Placard

Cancel Submit

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5. Complete the following steps and click **Submit**:
- Enter your First Name.
  - Enter your Last Name.
  - Enter your Date of Birth (DOB).

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](https://dol.wa.gov)

Home DOL Online Services

### Document Upload Search

Which Document Upload Submission Type Would You Like To Search For?

Disabled Parking Temporary Placard

First Name \*

Required

Middle Name

Last Name \*

Required

Suffix

Date of Birth (DOB) \*

Required

WA License Number (LIC#)

Disabled Parking ID

Cancel Submit

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6. Click the applicable hyperlink in the Status column. A pop-up window displays a description of the status. Click the **Close** button to close the pop-up window.

The screenshot shows the Washington State Department of Licensing website. At the top, there is a navigation bar with the logo and the text "WASHINGTON STATE DEPARTMENT OF LICENSING". To the right, there are links for "Return to dol.wa.gov" and "Manage other DOL Services". Below the navigation bar, there is a section for "DOL Online Services" with a home icon and a user profile icon. The main content area is titled "View document submissions" and includes a sub-header "Below you can view the submission time and status of uploaded documents." and a link "Add New Upload Request". A table displays the submission details:

Upload Type	Submission Time	Status	Status Date
Disabled Parking Temporary Placard	07-Nov-2023 10:39 AM	Processing	07-Nov-2023 10:39 AM

Below the table, there is a footer with the text "Washington State Department of Licensing" and links for "Home | Privacy | Contact Us | Survey | Copyright © 2023 DOL". There are also social media icons for Facebook, Twitter, YouTube, and RSS.

A pop-up window titled "Upload Stage Description" is displayed, showing the status "Processing" and the message "The document(s) have been successfully reviewed. Additional processing needs to occur before document submission is complete." A "Close" button is located at the bottom right of the pop-up window.

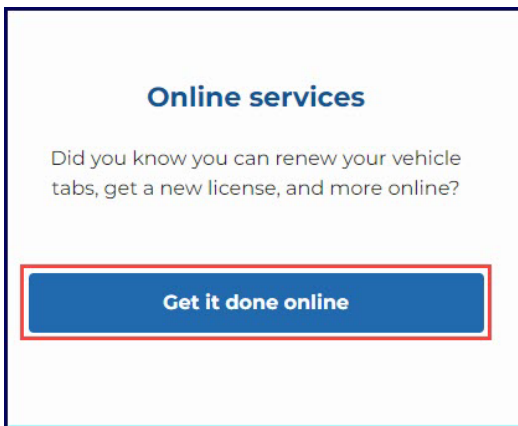
## Vessel Transactions

You can renew your vessel registration, replace a lost decal, estimate registration fees, report the sale of your boat, or change the address on your vessel record through the No Logon portal.

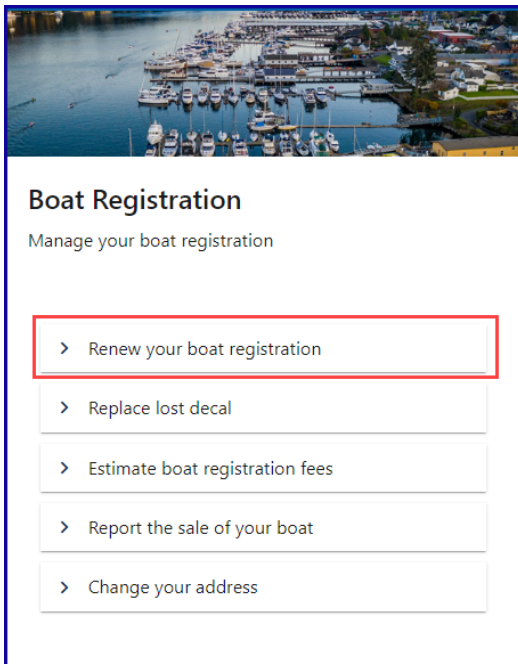
### Renew a Vessel Registration

All boat registrations expire on June 30. You can renew your boat 6 months before the renewal date. If you have not used your boat in the previous year, you can renew after it's expired, if it's been expired less than 12 months.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Renew your boat registration** button in the Boat Registration section.



4. Read the What you'll need page, click the **I'm not a robot** Captcha box, complete the verification pop-up, click **Verify**, and click **Next**.
5. Enter your registration number as it appears on your registration. Select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button and enter the applicable information. Click the **Next** button.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](http://dol.wa.gov)

Renew your boat decals

Introduction

What you'll need

Boat search

Choose vessel

Which boat do you want to renew?

If your vessel is documented, please use your document number from your coast guard documentation.

Registration number \*  
Required

Enter name or HIN

Last name or business name \*

Last 4 characters of HIN \*

\* Required

< Previous Next >

6. Click the **I attest that the hull identification number is affixed to this vessel** checkbox and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to [dol.wa.gov](http://dol.wa.gov)

Renew your boat decals

Introduction

What you'll need

Boat search

Choose vessel

Confirm vessel

Is this the boat you want to renew?

Registration number	WN8271NH
HIN	WNZ15424B797
Boat	1997 AWB STRYKER

I attest that the hull identification number is affixed to this vessel. \*

Please select the option above.

< Previous Next >

7. Select **Yes** or **No** to confirm the address, update the address if applicable, and click **Next**.

The screenshot shows the 'Renew your boat decals' page on the Washington State Department of Licensing website. The page title is 'Renew your boat decals'. On the left, there is a navigation menu with sections: 'Introduction', 'Boat search', and 'Additional info'. Under 'Additional info', 'Current address' is selected. The main content area asks 'Is your address up to date?' and 'Current address'. Below this, there are two radio button options: 'Yes, it's up to date.' and 'No, I've moved and need to update it.'. A red box highlights the 'Yes' option. To the right, a 'Selected Boat' box displays: '1997 AWB STRYKER', 'Registration number: WN9173XX', 'HIN: WN7589615321', 'Current expiration date: Jun 30, 2022', and 'Fee detail: \$34.75'. At the bottom right, there are 'Previous' and 'Next' buttons, with 'Next' highlighted in red.

8. Select the applicable radio button on the **Select delivery option** screen. If you choose to have them mailed, check the **Yes, please mail them to me** checkbox in the pop-up window and click **Next**.

The screenshot shows the 'Renew your boat decals' page on the Washington State Department of Licensing website. The page title is 'Renew your boat decals'. On the left, there is a navigation menu with sections: 'Introduction', 'Boat search', 'Additional info', and 'Office options'. Under 'Office options', 'Select delivery type' is selected. The main content area asks 'How do you want to get your decals and registration?'. Below this, there are two radio button options: 'I'd like them mailed by the office I select.' and 'I'll pick them up at the office I select.'. A red box highlights the 'I'd like them mailed' option. To the right, a 'Selected Boat' box displays: '1997 AWB STRYKER'. A pop-up window is overlaid on the page, asking 'Are you sure you want your new decals mailed to you?' and providing the text: 'Your boat decal has already expired. By selecting the mail option you will delay the receipt of your decal.' Below this text is a checked checkbox for 'Yes, please mail them to me.' At the bottom right, there are 'Previous' and 'Next' buttons, with 'Next' highlighted in red.

9. Select the office of your choice from the **Select an office** screen and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Renew your boat decals

**Select an office to get your decals from.**

Below are 16 offices within 20 miles of your home address.  
Office hours listed below exclude holidays.  
[Change start location](#)

**Selected Boat**

1997 AWB STRYKER  
Registration number: 'WN9173XX  
HIN: WN7589615321  
Current expiration date: Jun 30, 2022  
Fee detail: \$34.75  
[Show fee details](#)

**Nearby Offices** Page 1 of 2

<input type="radio"/>	<b>1. KITSAP COUNTY AUDITOR</b> 619 DIVISION ST PORT ORCHARD WA 98366-4614 360-337-4440  (2 miles away)	Mon-Thu: 9:00AM - 4:00PM Fri: 9:00AM - 12:00PM For questions, please call 360-337-4440
<input type="radio"/>	<b>2. PORT ORCHARD LICENSE AGENCY, INC.</b> Near Across from Fred Meyer	Mon-Fri: 9:00AM - 5:00PM Sat: 9:00AM - 4:00PM

Map Display

Previous Next

10. Select **Yes** or **No** to confirm the donation to support the preservation of historical ships and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Renew your boat decals

**Would you like to make a donation?**

Grays Harbor Historical Seaport and the Steamer Virginia V Foundation

Your donation supports the preservation of historical ships

Yes, I want to donate \$ \* Historic Ships Donation  
0.00

No, I don't want to donate to the Historical Ship Foundation \*

**Selected Boat**

1997 AWB STRYKER  
Registration number: 'WN9173XX  
HIN: WN7589615321  
Current expiration date: Jun 30, 2022  
Fee detail: \$34.75  
[Show fee details](#)

Previous Next



11. Review the Tax/fee details screen and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Renew your boat decals

**Introduction**

- What you'll need

**Boat search**

- Choose vessel
- Confirm vessel

**Additional info**

- Current address

**Office options**

- Select delivery type
- Select an office

**Review and confirm**

- Donate
- Tax/fee details**

**Please review this information.**

You can make edits, if necessary, using the links on the left.

Office Selection [Change](#)

**Mailed from:**

ANYTOWN LICENSING OFFICE  
120 ANYTOWN RD  
ANYTOWN, WA 55555  
555-555-5555

Mon-Thu: 9:00AM - 4:00PM  
Fri: 9:00AM - 12:00PM  
For questions, please call 555-555-5555

**Fees and Donations**

Derelict Vessel and Invasive Species Removal	\$5.00
Vessel Registration	\$10.50
Derelict Vessel Removal Surcharge	\$1.00
Registration Filing	\$4.50
Registration Service Fee	\$8.00
Funds ferry replacement (County Auditor/DOL) or is retained by the office (subagent).	
Department of Licensing Service	\$0.50
License Plate Technology	\$0.25
Vessel Excise Tax	\$5.00
<b>Total:</b>	<b>\$34.75</b>

< Previous **Next** >

12. Enter the Email address and Confirm email address if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.

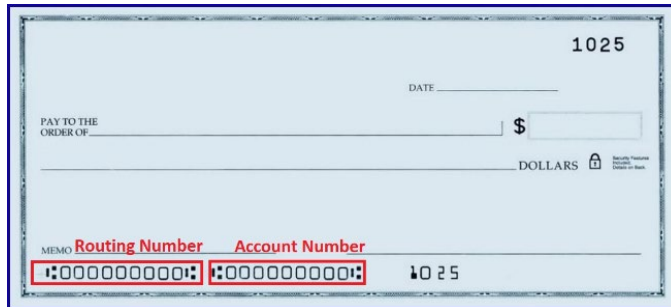
The screenshot shows the 'Renew your boat decals' page. On the left is a navigation menu with sections: Introduction, Boat search, Additional info, Office options, Review and confirm, and Email. The 'Email receipt' option is selected. The main content area is titled 'Would you like a receipt by email?' and includes the text: 'You will also have an opportunity to print a receipt if you do not want to provide an email address.' Below this are two input fields: 'Email address' and 'Confirm email address', both highlighted with a red border. At the bottom right, there are 'Previous' and 'Next' buttons, with 'Next' highlighted in red.

13. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
14. Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

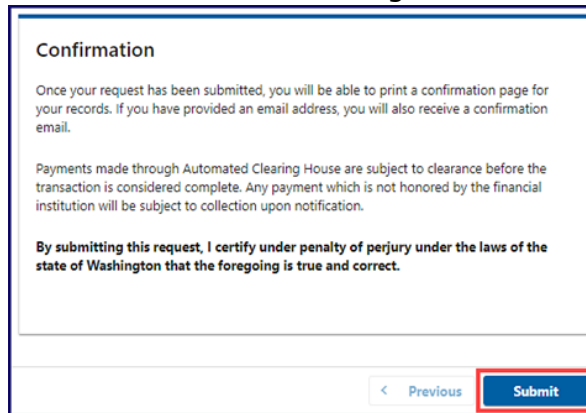
The screenshot shows the 'Payment' and 'Summary' sections. The 'Payment' section has the heading 'Payment' and the text 'Select an option to continue.' It lists two options: 'Pay with a bank account for no added fees.' and 'Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.' Below this is the 'Submission' section, which shows 'Boat renewal' for \$34.75 with 'Make changes' and 'Delete' links. The 'Summary' section shows a 'Subtotal' of \$34.75 and a 'Total Amount Due' of \$34.75. At the bottom of the summary are three buttons: 'Pay with Bank Account', 'Pay with Debit/Credit Card', and 'Cancel', all highlighted with a red border.

- a. Pay with Bank Account:
  - i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount.

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- xvi. Click **Submit** after reading the Confirmation statement.



**Confirmation**

Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

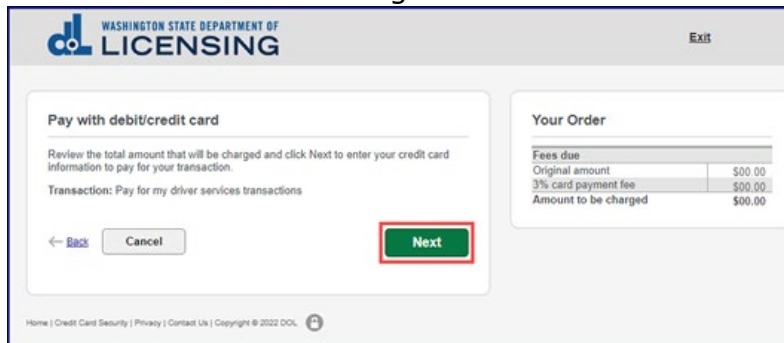
Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

< Previous **Submit**

- b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

**Pay with debit/credit card**

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

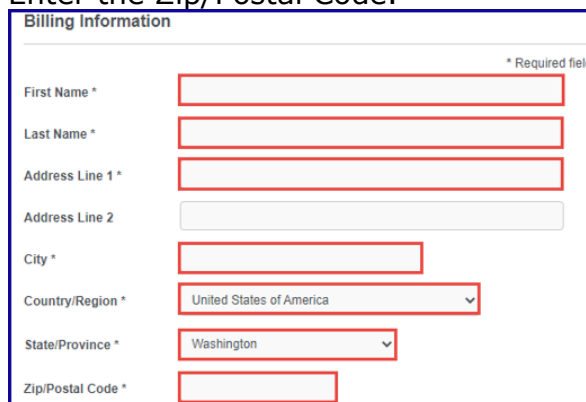
← Back Cancel **Next**

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**Your Order**

Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
<b>Amount to be charged</b>	<b>\$00.00</b>

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



**Billing Information**

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

15. Click the **Next** button.

16. Review the information and click **Submit**.

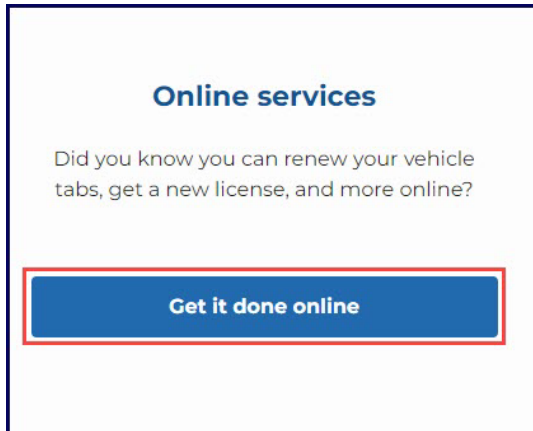
17. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.

18. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop-ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

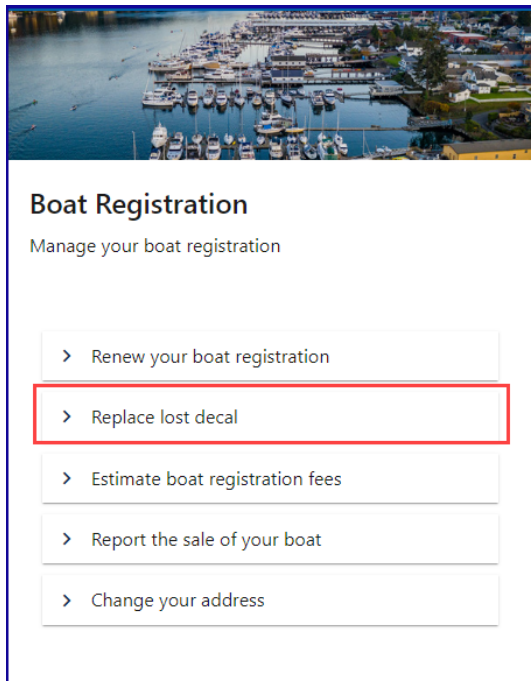
## Replace a Lost Decal

The replacement lost decal fee is \$14.50. You can replace a lost or stolen tab if it is valid.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Replace lost decal** button in the Vehicle Registration section.



4. Read the What you'll need page, click the **I'm not a robot** Captcha box, complete the verification pop-up, click **Verify**, and click **Next**.

5. Enter your Registration number as it appears on your registration. Click the **last name or business name** or **last 4 characters of VIN** radio button, enter the applicable information, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Decal Replace

Which boat do you want a replacement decal for?

If your vessel is documented, please use your document number from your coast guard documentation.

Registration number \*

Required

Enter name or HIN \*

Last name or business name \*

Last 4 characters of HIN \*

\* Required

< Previous Next >

6. Review the information on the Confirm vehicle screen and click **Next**.
7. Click the **Yes, it is up to date** or **No, I've moved and need to update it** radio button, update the address, if applicable, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Decal Replace

Is your address up to date?

To protect your privacy, we don't display your address.

Yes, it's up to date. \*

No, I've moved and need to update it. \*

Selected Boat

1988 GBC RUNABOUT

Reg.: WN9173XX

HIN: WN7589615321

Fee detail: \$14.50

< Previous Next >

8. Click the applicable radio button on the Select delivery type screen and click **Next**.

9. Click the applicable office radio button to Select an office and click **Next**.



- Review the Tax/fee details screen and click **Next**.
- Enter the Email address and Confirm email address if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Decal Replace

**Email receipt**

Please enter an email address if you would like to receive an email copy of your receipt.

Email address

Confirm email address

Previous Next

- Review the Summary and click **Submit** to proceed or **Previous** to make changes.
- Click **Pay with Bank Account** or **Pay with Debit/Credit Card** and complete the applicable process below.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

**Payment**

Select an option to continue.

- Pay with a bank account for no added fees.
- Pay with a debit or credit card for a 3% card payment fee. This option will send you to our credit card site.

**Submission**

**Replace decal** \$14.50 Make changes Delete

- Reg: WN9173XX

**Summary**

Subtotal \$14.50

**Total Amount Due \$14.50**

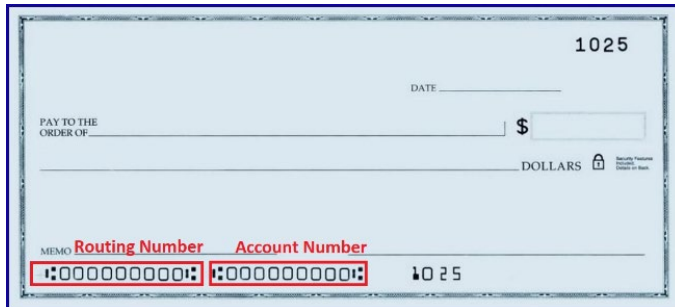
Pay with Bank Account

Pay with Debit/Credit Card

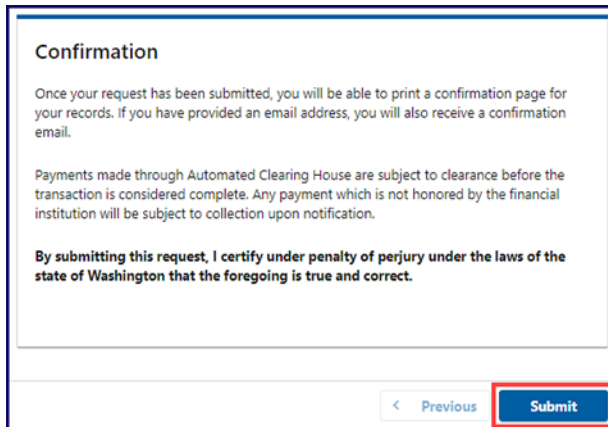
Cancel

- a. Pay with Bank Account:
  - i. Select **Checking** or **Savings** as the Bank Account Type.
  - ii. Enter the Routing Number.
  - iii. Enter the Account Number.
  - iv. Confirm the Account Number.
  - v. Select **Yes** or **No** to save this payment channel for future use.
  - vi. Confirm the Amount.

**Note:** Refer to the following check image that indicates the location of the routing number and account number, if applicable.



- xv. Click **Submit** after reading the Confirmation statement.



**Confirmation**

Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

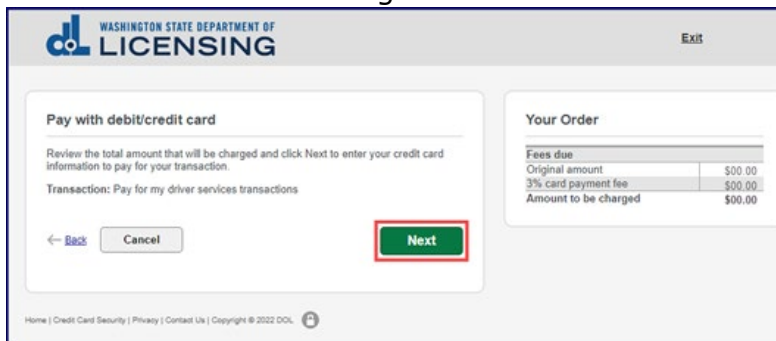
Payments made through Automated Clearing House are subject to clearance before the transaction is considered complete. Any payment which is not honored by the financial institution will be subject to collection upon notification.

**By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.**

< Previous **Submit**

- b. Pay with Debit/Credit Card:

- i. Click **Next** after reviewing the Fees due for Your Order.



WASHINGTON STATE DEPARTMENT OF LICENSING

Exit

**Pay with debit/credit card**

Review the total amount that will be charged and click Next to enter your credit card information to pay for your transaction.

Transaction: Pay for my driver services transactions

< Back Cancel **Next**

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Your Order	
Fees due	
Original amount	\$00.00
3% card payment fee	\$00.00
Amount to be charged	\$00.00

- ii. Enter the First Name (as it appears on your card).
- iii. Enter the Last Name (as it appears on your card).
- iv. Enter the Address 1 (as it appears on your card statement).
- v. Enter the City.
- vi. Select the appropriate option from the Country/Region dropdown menu.
- vii. Select the appropriate option from the State/Province dropdown menu.
- viii. Enter the Zip/Postal Code.



**Billing Information**

\* Required field

First Name \*

Last Name \*

Address Line 1 \*

Address Line 2

City \*

Country/Region \*

State/Province \*

Zip/Postal Code \*

- ix. Select the Card Type.
- x. Enter the Card Number.
- xi. Select the appropriate option for the Expiration Month dropdown menu.
- xii. Select the appropriate option for the Expiration Year dropdown menu.
- xiii. Enter the Card Verification Number (CVN).
- xiv. Click the **Pay** button.

Payment Details

Card Type \*

VISA Visa
  Mastercard
  Amex

Card Number \*

Expiration Month \*  Expiration Year \*

CVN \*  This code is a three or four digit number printed on the back or front of credit cards.

14. Click the **Next** button.

15. Review the information and click **Submit**.

16. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.

Confirmation

Submit Your Transaction

Clicking "OK" will submit your request. Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

17. Click the **Print Documents** button to print the receipt. Your computer settings must allow pop ups as the driving record will open as a PDF in a separate window or tab. Click the **Close** button to return to your account homepage.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Submission

Replace decal \$14.50 View more details

- Reg: WN9173XX

Summary

Subtotal \$14.50

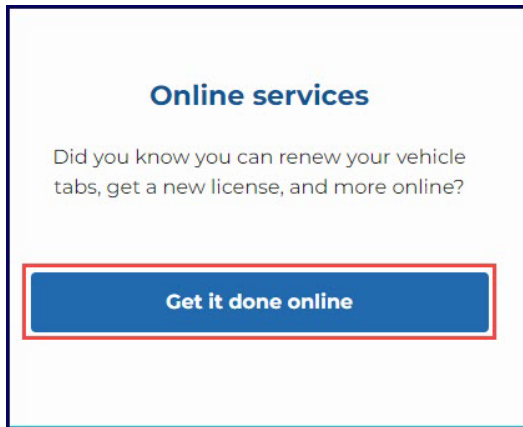
Total Amount Paid \$14.50

Thank you for making your payment.

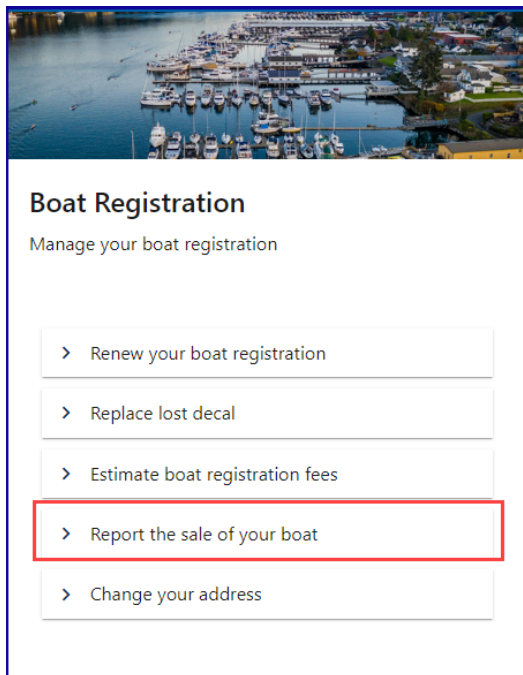
## Submit a Report of Sale

The vessel seller is responsible for filing a report of sale within 5 days of selling a vessel. Filing the report of sale protects you from penalties or fines incurred by the new owner. You could be responsible for any penalties or fines if you file later.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the Report the sale of your boat button in the Vehicle Registration section.



4. Read the What you'll need page and click **Next**.

5. Enter your registration number as it appears on your registration, click the **last name or business name** or **last 4 characters of VIN** radio button and enter the applicable information, and lick the **Next** button.

The screenshot shows the 'Vessel Report of Sale' page. The main heading is 'Which boat do you want to report?'. Below this, there is a note: 'If your vessel is documented, please use your document number from your coast guard documentation.' There are two main input sections: 'Registration number' with a text box and a 'Required' label, and 'Enter name or HIN' with two radio button options: 'Last name or business name' and 'Last 4 characters of HIN', both with 'Required' labels. A sidebar on the left contains navigation links: 'Start page', 'What you'll need', 'Vessel to report', 'Which vessel?', and 'Type, date and price'. At the bottom right, there are 'Previous' and 'Next' buttons.

6. Review the information on the Confirm vehicle screen and click **Next**.
7. Click the **Gift/Donation, Sale, or Trade** button, enter the required Date of sale, Value/Sale price, if applicable, and click **Next**.

The screenshot shows the 'Sale details' page. The main heading is 'Sale details'. Below this, there is a note: 'Please select one of the options below.' There are three buttons: 'Gift/Donation', 'Sale', and 'Trade'. Below these buttons, there are two input sections: 'Date of sale' with a text box and a 'Required' label, and 'Value' with a text box and a 'Required' label. A sidebar on the left contains navigation links: 'Start page', 'What you'll need', 'Vessel to report', 'Which vessel?', 'WN9173XX', 'Sale details', and 'Type, date and price'. At the bottom right, there are 'Previous' and 'Next' buttons.

8. Click the **Business** or **Individual** button, enter the required information, and click **Next**.

The screenshot shows the 'Vessel Report of Sale' form on the Washington State Department of Licensing website. The page title is 'Vessel Report of Sale'. The left sidebar contains a navigation menu with the following items: 'Start page', 'What you'll need', 'Vessel to report', 'Which vessel?' (with 'WN9173XX' selected), 'Sale details', 'Type, date and price', 'Seller details', and 'Sold by'. The main content area is titled 'Seller's information' and includes the instruction 'Please select one of the options below.' Below this is a 'Sold by' field with two radio buttons: 'Business' and 'Individual'. A red box highlights these two options. To the right, a 'Selected Boat' box displays: '1988 GBC RUNABOUT', 'Reg.: WN9173XX', and 'HIN: WN7589615321'. At the bottom right, there are 'Previous' and 'Next' navigation buttons, with 'Next' highlighted in red.

9. Enter the Seller Address and click **Next**.

The screenshot shows the 'Vessel Report of Sale' form on the Washington State Department of Licensing website. The page title is 'Vessel Report of Sale'. The left sidebar contains a navigation menu with the following items: 'Start page', 'What you'll need', 'Vessel to report', 'Which vessel?' (with 'WN9173XX' selected), 'Sale details', 'Type, date and price', 'Seller details', and 'Address'. The main content area is titled 'Seller address' and includes several required fields: 'Country' (dropdown menu with 'USA' selected), 'Street address' (text input, marked 'Required'), 'Street 2' (text input), 'Unit type' (dropdown menu), 'Unit' (text input), 'City' (text input, marked 'Required'), 'State' (dropdown menu with 'WA - WASHINGTON' selected), and 'Zip code' (text input, marked 'Required'). A red box highlights the 'Street address' and 'City' fields. To the right, a 'Selected Boat' box displays: '1988 GBC RUNABOUT', 'Reg.: WN9173XX', and 'HIN: WN7589615321'. At the bottom right, there are 'Previous' and 'Next' navigation buttons, with 'Next' highlighted in red.

10. Review and select the appropriate Address Options and click **Next**.

11. Click the Business or **Individual** button, enter the First, Middle, Last name, if applicable, and click **Next**.

The screenshot shows the 'Vessel Report of Sale' form. The left sidebar contains a navigation menu with the following items: Start page, What you'll need, Vessel to report, Which vessel?, WN9173XX, Sale details, Type, date and price, Seller details, Sold by, Address, Confirm address, New owner(s), Name(s), and Address. The main content area is titled 'New owner's information' and contains a 'New owner type' section with 'Business' and 'Individual' buttons. Below this are input fields for 'First name', 'Middle name', and 'Last name'. To the right, a 'Selected Boat' box displays: 1988 GBC RUNABOUT, Reg.: WN9173XX, and HIN: WN7589615321. At the bottom right, there are 'Previous' and 'Next' navigation buttons.

12. Enter the **New owner address** and click **Next**.

The screenshot shows the 'Vessel Report of Sale' form. The left sidebar is identical to the previous screenshot, but the 'Address' item under 'New owner(s)' is highlighted. The main content area is titled 'New owner address' and contains a 'Country' dropdown menu with 'USA' selected. Below this are input fields for 'Street address', 'Street 2', 'Unit type' (dropdown), 'Unit', 'City', 'State' (dropdown), and 'Zip code'. The 'Selected Boat' box on the right remains the same. At the bottom right, there are 'Previous' and 'Next' navigation buttons.



13. Review and select the appropriate Address Options and click **Next**.
14. Enter the Email address and Confirm email address if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Vessel Report of Sale

Vessel Report of Sale

**Email receipt**

You can also print your receipt at the end.

Email address

Confirm email address

**Selected Boat**

1988 GBC RUNABOUT

Reg.: WN9173XX

HIN: WN7589615321

Previous Next

15. Review the Summary and click **Submit** to proceed or **Previous** to make changes.
16. Click the **OK** button to certify under penalty of perjury that the foregoing is true and correct after reading the information in the dialog box.

Confirmation

Clicking "OK" will submit your request. Once your request has been submitted, you will be able to print a confirmation page for your records. If you have provided an email address, you will also receive a confirmation email.

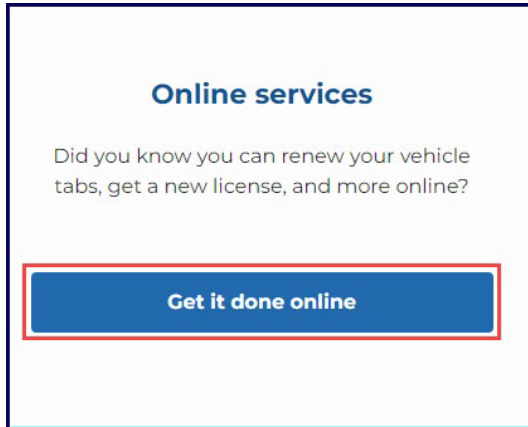
By submitting this request, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Cancel OK

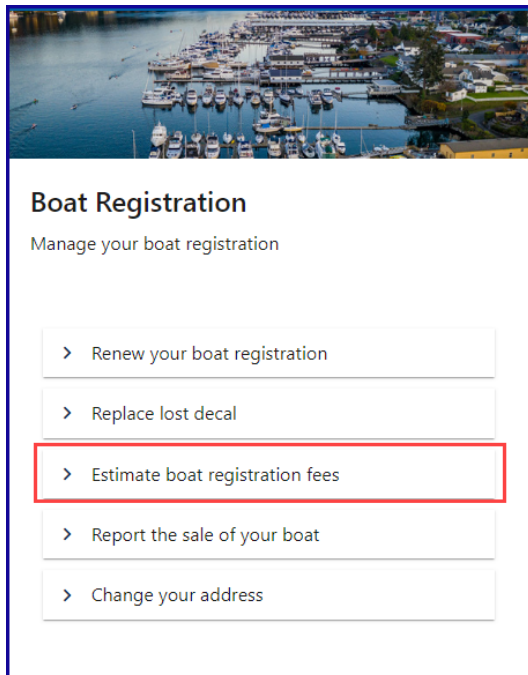
## Estimate Vessel Registration Costs

You can estimate how much it will cost to register your vessel or watercraft in Washington state before completing the transaction at a vehicle licensing office.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Estimate boat registration fees** button in the Vehicle Registration section.



4. Enter your registration number as it appears on your registration. Select the appropriate **last name or business name**, or **last 4 characters of VIN** radio button and enter the applicable information. Click the **Next** button.

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Vessel Reg Est

Boat search

Choose vessel

Which boat would you like to use for the estimate?

If your vessel is documented, please use your document number from your coast guard documentation.

Registration number \*

Required

Enter name or HIN

Last name or business name \*

Last 4 characters of HIN \*

\* Required

< Previous **Next** >

5. Review the Tax/fee details screen and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Vessel Reg Est

Boat search

Choose vessel

Review and confirm

Tax/fee details

It will cost \$38.57 to renew your decals.

Fees and Donations

Derelict Vessel and Invasive Species Removal	\$5.00
Vessel Registration	\$10.50
Derelict Vessel Removal Surcharge	\$1.00
Registration Filing	\$4.50
Registration Service Fee	\$8.00
Funds ferry replacement (County Auditor/DOL) or is retained by the office (subagent).	
Department of Licensing Service	\$0.50
License Plate Technology	\$0.25
Vessel Excise Tax	\$8.82

Print

Selected Boat

2003 SMOKERCR

Registration number: WN9173XX

HIN: WN7589615321

Current expiration date: Jun 30, 2021

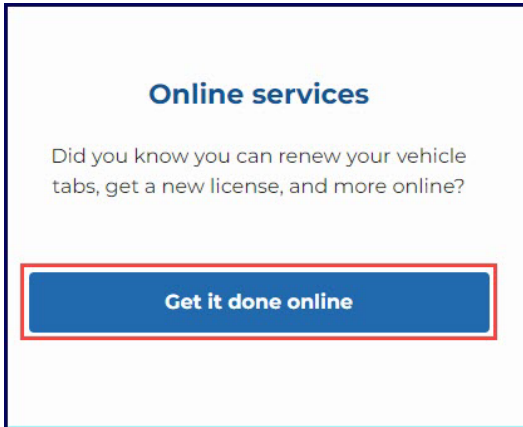
[Renew these decals](#)

< Previous

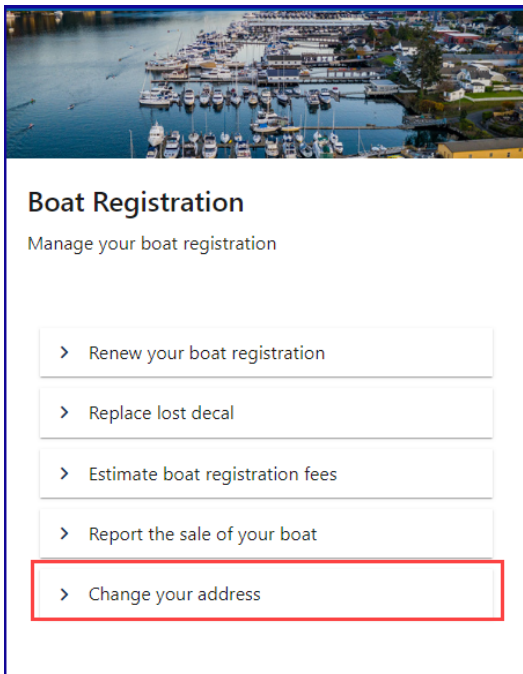
## Change your boat address

The registered owner of a vessel can change their vessel address online.

1. Access [dol.wa.gov](http://dol.wa.gov).
2. Click the **Get it done online** button in the Online Services section.



3. Click the **Change your address** button in the Vehicle Registration section.



4. Read the What you'll need page and click **Next**.

5. Click the **Vehicle** or **Boat** radio button and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

What you'll need

Vehicle/Boat search

Which vehicle/vessel?

Which vehicle or boat do you want to update?

Please select one of the options below.

Select type \*

Vehicle

Boat

< Previous **Next** >

6. Enter your registration number, last name or company name, or last 4 characters of VIN, and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Staging

Return to dol.wa.gov

DOL Online Services

Update Address

Start page

What you'll need

Vehicle/Boat search

Which vehicle/vessel?

Which vehicle or boat do you want to update?

Select type

Vehicle

Boat

If your vessel is documented, please use your document number from your coast guard documentation.

Registration number \*  
Required

Last name or company name \*  
Required

HIN - last 4 characters \*  
Required

Add boat

< Previous **Next** >

7. Enter your Washington state residential address and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

- What you'll need
- Vehicle/Boat search
  - Which vehicle/vessel?
- Address information
  - Address type
  - Residential address**

What's your residential address?

Street address \*  
*Required*

Street 2

Unit type

Unit

City \*  
*Required*

State  
WA - WASHINGTON

Zip code \*  
*Required*

< Previous **Next** >

8. Confirm your mailing address and click **Next**.

WASHINGTON STATE DEPARTMENT OF LICENSING

Return to dol.wa.gov

Update Address

Start page

- What you'll need
- Vehicle/Boat search
  - Which vehicle/vessel?
- Address information
  - Address type
  - Residential address
  - Verify residential address
  - Mailing address
  - Verify mailing address**

Confirm your mailing address

You entered this address:

**1125 WASHINGTON ST SE OLYMPIA WA 98502**

Select the address you want us to use.

Address Options

1125 WASHINGTON ST SE OLYMPIA WA 98501-2283

**Continue with unverified address as entered.**

< Previous **Next** >

9. Enter the Email address and Confirm email address if you would like to receive an email copy of your receipt. Leave the fields blank if you do not want the receipt emailed. Click the **Next** button.

The screenshot shows the 'Update Address' page on the Washington State Department of Licensing website. The page has a dark blue header with the logo and 'Return to dol.wa.gov' link. A sidebar on the left contains navigation links under 'Start page', 'Vehicle/Boat search', 'Address information', and 'Receipt options'. The 'Email receipt' section is highlighted in the sidebar. The main content area shows the title 'Email receipt' and a note: 'You can also print your confirmation at the end.' Below this are two input fields: 'Email address' and 'Confirm email address'. At the bottom right, there are 'Previous' and 'Next' buttons.

10. Review the Summary and click **Submit** to proceed or **Previous** to make changes.

The screenshot shows the 'Update Address' page on the Washington State Department of Licensing website. The page has a dark blue header with the logo and 'Return to dol.wa.gov' link. A sidebar on the left contains navigation links under 'Start page', 'Vehicle/Boat search', 'Address information', and 'Receipt options'. The 'Summary' section is highlighted in the sidebar. The main content area shows the title 'Summary' and a note: 'Make sure your information is correct. If it's not, go Back to make edits.' Below this are three sections: 'Vehicle/boat info' with 'Vessel: WN6952NM - 1988 GBC Runabout', 'Residential address' with 'Address: 405 BLACK LAKE BLVD SW OLYMPIA WA 98502-5046', and 'Mailing address' with 'Address: 1125 WASHINGTON ST SE OLYMPIA WA 98501-2283'. At the bottom right, there are 'Previous' and 'Submit' buttons.

11. Click the **Ok** button to submit your transaction.