



## **TOOL // While You Were Out**

### **What is it used for?**

This form is a quick overview of the day that allows the returning teacher to understand what learning took place.

### **How do you use it?**

At the end of the day complete and leave for the teacher so they have an idea of what was accomplished or needs to be addressed.

Students Absent/Late



Super Helpers

Everything you left was accomplished. 😊

The following need completion or checking:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Students who had some challenges: