



**OFFICE OF THE
CONTROLLER GENERAL OF ACCOUNTS
DIRECTORATE GENERAL MIS/FABS, ISLAMABAD**
CGA Complex, FBC Building Sector G-5/2, ISLAMABAD
Ph: 051-92-9214620 Fax: 92-051-9208896

IFB-31/MIS/FABS/Proc/New Consultants/2021/ 542

Date: April 13th 2022

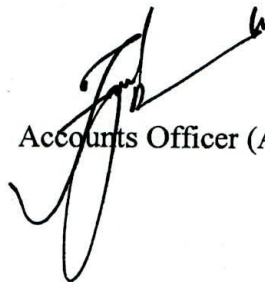
The Deputy Director (IT)

Public Procurement Regulatory Authority

CGA Complex, Islamabad.

Subject: Publishing of Request for Proposals (RFP-31) on PPRA website.

Please find enclosed a copy of the Request for Proposals (RFP-31) "Hiring of SAP and Network Consultants" with a request for publishing on PPRA website on or before 14th April, 2022 (Thursday) and forward the bill to this directorate for payment.


Accounts Officer (Admn)

Distribution:-

- 1- The Director (FABS) with a request to direct the concerned for uploading copy of Advertisement RFP-31 on FABS website.
- 2- The Director (Admn), CGA with a request to direct the concerned for uploading copy of Advertisement RFP-31 on CGA website.
- 3- PS to Controller General of Accounts, Islamabad.
- 4- PS to Dy. Controller General of Accounts (FABS), Islamabad.
- 5- AAO (Admn) MIS Directorate, Islamabad.



REQUEST FOR PROPOSALS (RFP-31)

HIRING OF CONSULTANCY SERVICES FOR FABS COMPETENCY CENTRES

IFB-31/MIS/FABS/Proc/New Consultants/2021

Date: 14.04.2022

1. The Directorate General MIS, Office of the Controller General of Accounts ("The Employer"), invites sealed technical and financial proposals/offers for the following consultancy positions based at Islamabad from SAP professionals having an experience of IT development work at large scale organizations preferably in public sector entity on Systems, Application, Products (SAP) on-premises Enterprise Resources Planning (ERP) solution. The Consultants with mandatory certification in at-least one or more of the relevant SAP Modules i.e (HR, ABAP, BASIS, Financials) and Network professionals in MCSE, CCNA and Procurement with Supply Chain certification/diploma will be given preference:

Consultancy Title	Number	Consultancy Title	Number
Sr. SAP BASIS Consultant	02	Sr. SAP FI Consultant	02
Sr. SAP HR Consultant	01	Jr. SAP FI Consultant	01
Jr. SAP HR Consultant	01	Network Programmer	01
Jr. SAP ABAP Consultant	01	Network Assistant	01
Procurement Assistant	01		
Total Consultancies = 11			
<u>Consultancy Tenure 01 year and fee (Minimum to Maximum):</u>			
i) Sr. SAP Consultant fee Rs.400,000/- to Rs.450,000/per month			
ii) Jr. SAP Consultant fee Rs.200,000/- to Rs.250,000/ per month			
iii) Network Programmer fee Rs.100,000 to 120,000/ per month			
iv) Network Assistant and Procurement Assistant fee Rs.50,000 to Rs.80,000/per month			

2. The services of individual consultant will be hired for the period of one (01) year after open competitive bidding subject to fulfilling minimum qualification, experience criteria under technical and financial proposal by the concerned consultant. Individuals already working in public sector shall apply through proper channel by observing all codal formalities prior to submission of their proposals and will have to present their NOC prior to issuance of final acceptance/selection letter. In addition to TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, the Consultants Guidelines /Procedures /Rules/Regulations notified by the MS Wing of Establishment Division from time to time shall remain applicable on above mentioned consultancy services.

3. A complete set of bid/offer solicitation documents may be obtained **FREE OF COST** from Procurement & Contract Management Section by all interested eligible bidders/Consultants/Individual IT Experts along with submission of a written application to the undersigned on given below address. The advertisement, TORs and selection criteria can also be downloaded from PPRA and FABS/CGA Websites i.e (a) www.ppra.org.pk (b) www.fabs.gov.pk (c) www.cga.gov.pk.

4. After publishing of the advertisement, the Technical and Financial proposals sealed in one envelope must be submitted to the undersigned up to 09.05.2022 (Monday-11:00 A.M) at given below address through registered courier or in person with contact details (cell no, email, address on outer side of main envelope with Consultancy Title).

5. **All proposals will be opened on 09.05.2022 (Monday) by 11:30 A.M** in Committee Room of the Directorate General MIS, CGA's Office, Old Federal Bank for Cooperatives Building, Sector G-5/2, Islamabad in presence of consultants and Technical and Financial Bids Evaluation Committee for hiring of Consultancy Services under "**Single stage-one envelope procedure**" of PPRA Rules 2004 and "**Quality & Cost Based Selection Procurement Method-QCBS** mentioned in Consultancy Services Regulations 2010 published by the Public Procurement Regulatory Authority on its website. Conditional, non-responsive, late proposals will be straight away rejected on spot as per PPRA Rules.

(MAQBOOL ALI)

Deputy Director (Admn)

Directorate General MIS, Ground Floor, CGA Complex, G-5/2, Islamabad.

Phone: 051-9217457, Fax No: 051-9208896,

Email: ddfabs@cga.gov.pk



RECOMMENDATIONS OF THE TECHNICAL AND FINANCIAL BID EVALUATION COMMITTEE UNDER RFP-31- HIRING OF SAP ERP AND NETWORK PROFESSIONALS FOR FABS COMPETENCY CENTRE

A Technical and Financial Bids Evaluation Committee was notified vide Office Order No.IFB-31/MIS/FABS/Proc/New-Consultants/2021/2347 dated 10.12.2021 (Page 231/C). The advertisement for RFP-31 was published by Press Information Department as per its policy in print media (Daily Dunya and Daily Times Islamabad) on 12.12.2021 and published by PPRA on its website by 10.12.2022 (Page 215/C). Due to minimum interest/participation by expected consultants/bidders, a corrigendum dated 27.12.2021 (Page 230/C) was published in print media to invite widest possible competition for submission of technical and financial proposals/bids by the Consultants up to 18.01.2022 (11:00 A.M) under single stage one envelope procedure of PPRA Rule, 2004. Total seven (07) bids were received and opened on same day at 11:30 A.M in presence of the bidders/Consultants and Committee in Directorate General MIS, Islamabad. (Attendance sheet at page 306/C). The details of bids and Consultancy positions are as under:

Consultancy Name	Number of positions	Number of bids received	Reason of Rejection of all bids
Sr. SAP BASIS Consultant	02	03	i) Non participation of bidders for 05 Consultancy positions. ii) Single bid receiving against 02 Consultancy positions. iii) Non responsive bids due to non submission of documentary evidence as per selection criteria, and bidding documents. iv) Non compliance to minimum technical qualification threshold of 80%.
Sr. SAP FI Consultant	01	02	
Jr. SAP FI Consultant	01	01	
Network Assistant	01	01	
Network Programmer	01	Nil	
Jr. SAP HR Consultant	02	Nil	
Jr. SAP ABAP Consultant	02	Nil	
Total Consultancies	10		

2. On preliminary scrutiny of the bids by the Technical and Financial Bids Evaluation Committee, it was revealed that 10 Consultancy positions were published and 07 bids were received against 5 positions (02 Sr. SAP Basis Consultant, 02 Sr. SAP FI Expert and 01 Network Assistant). The single bid received in this office for Consultancy position of Jr. SAP FI Consultant and Network Assistant. In addition, most of the bids were found incomplete due to non submission of the required documentation despite the fact that it was clearly mentioned under the bid soliciting documents (RFP-31). Committee was apprised that Public Procurement Regulatory Authority Rules 2004 do not allow accepting non compliant/Non responsive bids.

3. In view of the circumstances, the committee recommended that all bids be rejected under PPRA Rules 2004 Sub Rule 33 and Re-bidding under PPRA Sub Rule 34 be exercised by discarding the entire procurement process to ensure transparency, and equal opportunity to everyone. The committee further recommended to drop the minimum technical qualification threshold from 80% to 60% due to limited consultancy tenure (01 year) and reducing the experience marks for junior consultancy positions by enhancing the qualification marks through revising the selection criteria for each position by the Technical Members/Respective Team Leads within 3-5 days for re-bidding to ensure more participation and widest possible competition.

4. The Committee reviewed the Consultancies requirements to address the prevailing and expected future operational needs and recommended to advertise the following positions by Revising the existing Procurement Plan FY 2021-22: (page 45-46/C)

Actual Consultancies Required	Number : of positions	Salary Range (Minimum-Maximum)	Justification
Sr. SAP BASIS Consultant	02	Rs.400,000 to 450,000/-	Consultancies are required on the basis of actual operational needs in MIS/FABS. Critical SAP Integration task with SBP, NADRA, PPOD, CDNS, Online billing, additional procurement activities in pipeline etc. Budget estimates of Rs.40 Million have been demanded in FY 2022-23 by the Budget Section.
Sr. SAP FI Consultant	02	-do-	
Sr. SAP HR Consultant	01	-do-	
Jr. SAP FI Consultant	01	Rs.200,000 to 250,000/-	
Jr. SAP HR Consultant	01	-do-	
Jr. SAP ABAP Consultant	01	-do-	
Network Programmer	01	Rs.100,000 to 120,000/-	
Network Assistant	01	Rs.50,000 to 80,000/-	
Procurement Assistant	01	Rs.50,000 to 80,000/-	
Total Consultancies	11	3.28 million/p.m 39.36 million/p.a =	

Director General (MIS/FABS)/Chairman (TFBEC) _____

Director (FABS)/Member (TFBEC) _____

Team Lead (ABAP)/Member (TFBEC) _____

Team Lead (HR)/Member (TFBEC) _____

Team Lead (BASIS)/Member (TFBEC) _____

Team Lead (Networks)/Member (TFBEC) _____

FI Consultant/Member (TFBEC) _____

Asstt. A.O (Proc & CM)/Member-Secretary (TFBEC) _____

AS amended
on 12/11/2021
Chairman
M. P. S.

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EVALUATION SHEET FOR INDIVIDUAL SENIOR CONSULTANT (S)

EVALUATION CRITERIA

A. TECHNICAL EVALUATION STAGE -PASSING (60/100)			
Pre requisition qualification			YES/NO
TECHNICAL EVALUATION STAGE			Marks
1	Individual Consultant(s) Profile		30
	16 years of education	5	
	Requisite certification (SAP)	10	
	Relevant additional certifications from SAP / Oracle		
	5 for each additional certification (Maximum 15)	15	
	Individual Consultant(s) experience in foreign IT projects		5
3	Experience in SAP ERP Projects experience of complete SAP life cycle implementation in different Organizations		10
	Up to 01 SAP project	3	
	Up to 03 SAP project	5	
	More Than 05 SAP project	10	
4	General Experience relevant to IT (2 year or more)		5
5	Public Sector SAP implementation Experience In HR / FI / ABAP /BASIS		10
	Minimum 3 years	3	
	Minimum 5 years	6	
	Minimum 8 years	10	
6	Understanding of TOR, Scope and Work Plan, KPIs	5	15
	Work Plan and KPIs	10	
7	Interview / Presentation by individual Consultant (s)		25
TOTAL POINTS(Minimum qualification score 60%)			100
b. FINANCIAL EVALUATION STAGE -II			
St = 100 x Fm/F in which St is the financial score Fm is the lowest price and F is the price of proposal under consideration			100
FINAL SCORE			

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EVALUATION SHEET FOR INDIVIDUAL JUNIOR CONSULTANT (S)

EVALUATION CRITERIA

A. TECHNICAL EVALUATION STAGE -PASSING (60/100)			
Pre requisition qualification			YES/NO
TECHNICAL EVALUATION STAGE			Marks
1	Individual Consultant(s) Profile		30
	16 years of education	5	
	Requisite certification (SAP)	25	
2	Experience in SAP ERP Projects experience of complete SAP life cycle implementation		10
3	Up to 01 SAP project	10	
4	General Experience relevant to IT (2 year or more)		5
5	Public Sector SAP implementation Experience In HR / FI / ABAP		10
	Minimum 1 years	5	
	Minimum 3 years	10	
6	Understanding of TOR, Scope and Work Plan, KPIs	5	15
	Work Plan and KPIs	10	
7	Interview / Presentation by individual Consultant (s)		30
TOTAL POINTS(Minimum qualification score 60%)			100
b. FINANCIAL EVALUATION STAGE -II			
St = 100 x Fm/F in which St is the financial score Fm is the lowest price and F is the price of proposal under consideration			100
FINAL SCORE			

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EVALUATION SHEET FOR INDIVIDUAL NETWORK CONSULTANT (S)

EVALUATION CRITERIA

A. TECHNICAL EVALUATION STAGE -PASSING (60/100)		
Pre requisition qualification		YES/NO
TECHNICAL EVALUATION STAGE		Marks
Individual Consultant(s) Profile		
1	16 years of education (Computer Science)	25
	Requisite certification (CCNA or MCSE) relevant certifications from Microsoft / Cisco /Juniper 10 Marks for each certification (Maximum 2 certifications)	20
2	Individual Consultant(s) General experience (after completion of 16 years' education) in Networks (2 years for Network Assistant and 05 years for Network Programmer)	20
Experience in Network Projects implementation in different Organizations		
3	Network project (Established LAN Setup including deployment of Switches, Domain base Client server setup) 05 marks for each project (Maximum 02 Projects)	10
	Network project (Established WAN/MAN setup using Firewalls, Router and implementation of Security polices/Knowledge of ISO certifications) 05 marks for each project (Maximum 02 Projects)	10
4	Public Sector /Private General Experience relevant to Network (above 2 years for Network Assistant and above 05 Years for Network Programmer) 01 marks for each above years Maximum 05 years	5
5	Interview / Presentation by individual Consultant (s)	10
TOTAL POINTS(Minimum qualification score 60%)		100
b. FINANCIAL EVALUATION STAGE -II		
St = 100 x Fm/F in which St is the financial score Fm is the lowest price and F is the price of proposal under consideration		100
FINAL SCORE		


[Signature]
5/4/22
T.L (Network)

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**TECHNICAL EVALUATION CRITERIA
PROCUREMENT ASSISTANT**

A. TECHNICAL EVALUATION STAGE -PASSING (60/100)			Maximum Marks
TECHNICAL EVALUATION STAGE			
1	Consultants' Qualification		
	16 years Education		25
	Supply chain certification (10 Marks)		10
	OR		
General experience of working on ERP (SAP) as End user (5 Marks)			
2	General Experience		15
	a) Public Sector (05 marks per year)		
	b) Private Sector (03 marks per year)		
3	Specific Experience		30
	a) Procurement experience (15 Marks)		
	a) Public Sector (05 marks per year)		
	b) Private Sector (03 marks per year)		
	b) Number of Tenders with total value executed (15 Marks)		
	Total value of small tenders upto Rs. 10M (03 Marks each tender)		
	Total value of large tenders Rs. 50M or above (05 Marks each tender)		
4	Interview / Presentation by individual Consultant (s)		20
TOTAL POINTS(Minimum qualification score 60%)			100
b. FINANCIAL EVALUATION STAGE -II			
St = 100 x Fm/F in which Sf is the financial score Fm is the lowest price and F is the price of proposal under consideration			100
FINAL SCORE			


 20/4/2022
NASIR ALI KHAN
 Assistant Accounts Officer
 Directorate General (MIS / FABS)
 Controller General of Accounts
 Islamabad

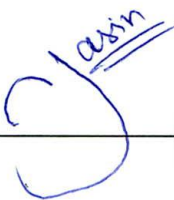
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Senior SAP Basis Consultants
Number of Consultants required = 02

Sr. No.	Description	Details
1.	Required Educational Qualification	Minimum 16 year of education or higher from a recognized university in Information Technology or related field
2.	Required Experience	Minimum 2-5 years or higher post qualification experience
3.	Certification	SAP Basis Associate level certification with at least one of the following additional trainings or certifications <ul style="list-style-type: none"> • HP-UX Administration • Red Hat: RHCSA or RHCE • SUSE Linux Administration • Oracle certified professional
4.	Preferred Skill Set	<ul style="list-style-type: none"> • 2-5 years' experience in SAP systems administration with Unix operating system • Experience to install, manage and administer SAP BW4HANA solution • Experience to install, manage and administer SAP BI Platform 4.3 on Linux environment • Strong knowledge of roles, authorization and Transport management system • Experience in configuration of EWA reports, Service Desk and other components of Solution Manager 7.2 • Experience in Oracle Database Administration • Experience in Data Guard configuration and management of Disaster Recovery Site using oracle data guard • Experience in taking online/ offline backups and restoring using HP/ Micro Focus Data protector • Critical thinking, problem solving, trouble shooting and decision making skills • Familiar with the following concepts and technologies (SAP, Oracle Database, Unix, HP-UX, HANA) • Strong communication skills
5.	Age Limit	Maximum 46 years
6.	Tenure of Consultancy	Annual contract (extendable) based on satisfactory performance.
7.	Estimated Consultancy fee	Rs.400,000/per month to Rs.450,000/per month for Sr. BASIS SAP Consultant (Negotiable as per additional qualification, vast experience, achievements, of national or international recognition.

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Consultants Guidelines/Procedures/Rules/Regulations Notified by the MS Wing of Establishment Division from time to time shall be adhered and remain applicable at any stage of consultancy service.

To be Signed by Consultant



Senior SAP Financial (FI) Consultant
for AGPR Office, G-8/4, Islamabad.

Number of Consultant required = 02

(SENIOR SAP FI EXPERT)

Job Description/ Tasks:

- Consolidation of company codes/ Governments data from isolated servers into one server
- Providing technical support in day to day business in the areas of accounting, budgeting etc
- Analyze business processes and requirements
- Design and select IT solutions
- Develop IT solutions from modules
- Integrate and test solutions
- Maintenance of solutions
- Team management

Qualification and Eligibility criteria:

- Detailed knowledge of Financial processes and procedures
- Certified SAP Consultant in FI
- Minimum of 8-10 years experience or higher in Financial in a large organization preferably public sector
- Experience must be relevant; as member of the project team involved in implementation team
- MBA (Accounts/Accounting or Finance or ITM)/M. Com/ relevant degree, however, MS (Accounting) OR Chartered Accountants/ACMA/CIMA etc with experience of working and developing FI solutions/Consolidation reporting will be preferred.
- Age Limit: Maximum 45 Year

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Guidelines/Regulations Notified by the MS Wing of Establishment Division from time to time shall remain applicable.

Consultancy Fee: Rs.400,000/-per month to Rs.450,000/- per month (Negotiable as per additional qualifications, vast experience, achievements, national or international recognition).

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Consultants Guidelines/Procedures/Rules/Regulations Notified by the MS Wing of Establishment Division from time to time shall be adhered and remain applicable at any stage of consultancy service.

To be signed by Consultant



Senior SAP Human Resource (HR) Consultant

Number of Consultant required = 01
(SENIOR SAP HR EXPERT)

Job Description/ Tasks:

- Consolidation of Employee Master data from isolated servers into one server
- Providing technical support in day to day business in the areas of HR, budgeting etc
- Analyze business processes and requirements
- Design and select IT solutions
- Develop IT solutions from modules
- Integrate and test solutions
- Maintenance of solutions

Qualification and Eligibility criteria:

- Detailed knowledge of Human Resources processes and procedures
- Certified SAP Consultant in HCM
- Minimum relevant (SAP HCM) 8-10 years experience in a large organization preferably public sector
- Experience must be relevant; as member of the project team involved in implementation team
- 16 years of Education.
- Age Limit: Maximum 50 Year

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Guidelines/Regulations Notified by the MS Wing of Establishment Division from time to time shall remain applicable.

Consultancy Fee: Rs.400,000/-per month to Rs.450,000/- per month (Negotiable as per additional qualifications, vast experience, achievements, national or international recognition).

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Consultants Guidelines/Procedures/Rules/Regulations Notified by the MS Wing of Establishment Division from time to time shall be adhered and remain applicable at any stage of consultancy service.

To be signed by Consultant



JUNIOR SAP FI EXPERT

Number of Consultant required = 01

Job Description/ Tasks:

- Consolidation of company codes/ Governments data from isolated servers into one server
- Providing technical support in day to day business in the areas of accounting, budgeting etc
- Analyze business processes and requirements
- Design and select IT solutions
- Develop IT solutions from modules
- Integrate and test solutions
- Maintenance of solutions
- Team management

Qualification and Eligibility criteria:

- Detailed knowledge of Financial processes and procedures
- Certified SAP Consultant in FI
- Minimum of 1-5 years experience or higher in Financial in a large organization preferably public sector
- Experience must be relevant; as member of the project team involved in implementation team
- MBA (Accounts or Finance or ITM)/M. Com/ relevant degree, however, MS (Accounting) OR Chartered Accountants/ACMA/CA-Inter with experience of working and developing FI solutions/Consolidation reporting will be preferred
- Age Limit: Maximum 45 Years

Consultancy Fee: Rs.200,000/-per month to Rs.250,000/- per month
(Negotiable as per additional qualifications, vast experience, achievements, national or international recognition).

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Consultants Guidelines/Procedures/Rules/Regulations Notified by the MS Wing of Establishment Division from time to time shall be adhered and remain applicable at any stage of consultancy service.

To be Signed by Consultant



JUNIOR SAP HR CONSULTANT

Number of Consultant required = 01

Sr. No.	Description	Details
1.	Required Educational Qualification	Minimum 16 year of education or higher from a recognized university in Information Technology or related field
2.	Required Experience	Minimum 1-2 years or higher post qualification experience as SAP HCM consultant
3.	Certification	SAP HCM certified
4.	Preferred Skill Set	<ul style="list-style-type: none"> • At least 2 years' experience as SAP HCM consultant. • Must be well versed with the configuration in following areas <ul style="list-style-type: none"> ○ Organization Management (OM) ○ Personnel Administration (PA) ○ Time Management ○ Payroll schemas • Must have at least two end-to-end implementation cycles, which includes Requirement gathering, Solution Designing, Configuration, Testing, Preparing Test Result Documents and User Manuals. • Must be able to handle enhancements/ changes in existing implemented modules, with respect to policy changes as per government rules • Experience in handling issues related to monthly Payroll processing. • Critical thinking, problem solving, trouble shooting and decision making skills • Strong communication skills
5.	Age Limit	Maximum 45 years
6.	Tenure of Consultancy	Annual contract (extendable) based on satisfactory performance under PPRA Consultancy Services Regulations, 2010 (as amended from time to time) by Federal Public Procurement Regulatory Authority, Islamabad.
7.	Estimated Consultancy fee	Rs.200,000/per month to Rs.250,000/per month for Junior SAP HCM Consultant (Negotiable as per additional qualification, vast experience, achievements, of national or international recognition.

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Consultants Guidelines/Procedures/Rules/Regulations Notified by the MS Wing of Establishment



Division from time to time shall be adhered and remain applicable at any stage of consultancy service.

To be Signed by Consultant



JUNIOR SAP ABAP CONSULTANT (for SAP HCM)

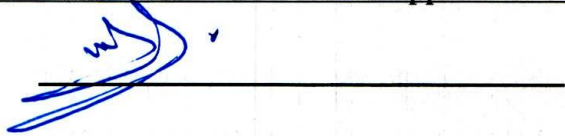
One Consultancy position for Islamabad

Sr. No.	Description	Details
1.	Required Educational Qualification	Minimum 16 year of education or higher from a recognized university in Information Technology or related field
2.	Required Experience	Minimum 1-2 years or higher post qualification experience as SAP ABAP consultant
3.	Certification	SAP ABAP certified
4.	Preferred Skill Set	<ul style="list-style-type: none"> • Hands on experience on SAP ECC ABAP programming stack with extensive experience in SAP HCM programming. • Experience working with analysis tools like Run time analysis, SQL Trace, code inspector and SAP ABAP Test Cockpit to check the quality of the ABAP code. • Develop code, document and perform unit tests. • Provide support on custom-made programs, Function modules and DDIC objects. • Create and provide content for operational documentation and user manual. • Can utilize configuration management tools, design tools, debugging tools and any other environment specific tools necessary to create, test and implement an application. • Must have moderate functional (SAP HCM – Payroll) and process knowledge. • Can Identify and tract issues, risks and action items. • Conduct unit testing by liaising with functional consultants. • Experience in developing reports in SAP ABAP ALV, Smartforms, RFC, Data Dictionary, BADI, BAPI, Function modules, Classical Reports and Background Jobs. • Perform performance tuning to improve performance over multiple functions. • Experience working in Webdynpro for ABAP. • Can able to design & develop dashboards in SAP business Intelligence. • Ability to work in team environment and complete assigned tasks. • Strong communication skills both written and spoken.
5.	Age Limit	Maximum 45 years
6.	Tenure of Consultancy	Annual contract (extendable) based on satisfactory performance under PPRA Consultancy Services Regulations, 2010 (as amended from time to time) by Federal PPRA, Islamabad.
7.	Estimated Consultancy fee	Rs.200,000/per month to Rs.250,000/per month for Junior SAP ABAP Consultant (Negotiable as per additional qualification, vast experience, achievements, of national or international recognition.

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Consultants

Guidelines/Procedures/Rules/Regulations Notified by the MS Wing of Establishment Division from time to time shall be adhered and remain applicable at any stage of consultancy service.

To be Signed by Consultant



NETWORK PROGRAMMER

Number of Consultant required = 01

Job Description:

1. Practical hands on experience of Linux/Windows based Servers
 - Open Source Email Solutions
 - Internet Proxy Servers
 - MS Active Directory Implementations
 - Windows Updates Services
 - File Servers
 - Management of Antivirus Servers
 - Hypervisors and Cluster Services
2. To maintain administration of Local Area Network (LAN)
 - Practical hands on experience of Switching, Routing, Firewalls etc.
 - Troubleshooting of Network related issues
 - Brief knowledge of ISO27001 Standards

Qualification and Eligibility Criteria:

Qualification: Qualification 16 Year Education (Computer Science or Equivalent)

Experience: Minimum Five (05) years relevant experience or higher in large organization will be preferred.

Certification: CCNA or Microsoft (MCSE) Certifications are mandatory.


Age Limit: Maximum 45 Years

Consultancy Fee: Rs. 100,000 to Rs. 120,000 per month (Negotiable).

(Negotiable as per additional qualifications, vast experience, achievements, national or international recognition).

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Consultants Guidelines/Procedures/Rules/Regulations Notified by the MS Wing of Establishment Division from time to time shall be adhered and remain applicable at any stage of consultancy service.

To be Signed by Consultant



T.L. (Network)

NETWORK ASSISTANT
Number of Consultant required = 01

Job Description:

1. Practical hands on experience of Linux/Windows based Servers
 - Open Source Email Solutions
 - Internet Proxy Servers
 - MS Active Directory Implementations
 - Windows Updates Services
 - File Servers
 - Management of Antivirus Servers
 - Hypervisors and Cluster Services
2. To maintain administration of Local Area Network (LAN)
 - Practical hands on experience of Switching, Routing, Firewalls etc.
 - Trouble shooting of Network related issues
 - Brief knowledge of ISO27001 Standards

Qualification and Eligibility Criteria:

Qualification: 16 Year Education (Computer Science or Equivalent)

Experience: Minimum Two (02) years relevant experience or higher in large organization will be preferred.

Certification: CCNA or Microsoft (MCSE) Certifications are mandatory.


Age Limit: Maximum 45 Years

Consultancy Fee: Rs. 50,000 to Rs. 80,000 per month (Negotiable).

(Negotiable as per additional qualifications, vast experience, achievements, national or international recognition).

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Consultants Guidelines/Procedures/Rules/Regulations Notified by the MS Wing of Establishment Division from time to time shall be adhered and remain applicable at any stage of consultancy service.

To be Signed by Consultant



T.L (Network)

Procurement Assistant

(MIS Directorate, Islamabad)

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Job Description:

- Submission of Procurement plan to PPRA as per prescribed format
- In Making Procurement Plan at beginning of every financial year.
- Tender fee collection and deposit in Govt Treasury.
- Receiving of Bids & documentation related to bid opening process.
- Preparation of Comparative statements against bids submitted by the bidders.
- Preparation of Bid Evaluation Report on PPRA prescribed format and its submission to PPRA for publishing on PPRA website and organizational website.
- Prepare Draft Purchase Order/ Acceptance Letter for issuance to successful bidders.
- Release of Bid securities after completion of warranty period of items.
- Signing of Contract Agreement, Non Disclosure agreement and seeking integrity pact form.
- Receiving of Performance bank Guarantees from contractors and seeking their verification from concerned banks' headquarters.
- To receive Delivery Challans & Operational Acceptance Reports duly signed by the Contractor representative and Technical Consultants.
- Keep and secure complete bidding related record for five years as per PPRA requirement in lock & key.
- To scan all bidding related data/bids/noting approval for efficient processing of procurement in line with PPRA rules 2004.
- Adhere PPRA policies, procedures & regulations / comply as amended from time to time.
- Any other duty assigned by the competent authority related to job position/ consultancy.

Qualification and Eligibility Criteria:

Qualification: Masters or equivalent

Experience: Minimum Two (02) years relevant experience or higher in public sector organization will be preferred.

General SAP End user experience:

Age Limit: Maximum 45 Years

Consultancy Fee: Rs. 50,000 to Rs. 80,000 per month (Negotiable).


09/4/2022

NASIR ALI KHAN
Assistant Accounts Officer
Directorate General (MIS/FABS)
Controller General of Accounts
Islamabad

(Negotiable as per additional qualifications, vast experience, achievements, national or international recognition).

Rules bearing on Consultants and their TORs: In addition to these, TORs, Contract terms, PPRA Rules 2004, Consultancy Services Regulations, 2010, Consultants Guidelines/Procedures/Rules/Regulations Notified by the MS Wing of Establishment Division from time to time shall be adhered and remain applicable at any stage of consultancy service.

Selection Method Quality & Cost Based Selection as per Consultancy Services regulations 2010

70% Technical & 30% Financial

**Minimum combined Qualification Marks (Financial + Technical) =
60 Marks**

To be Signed by Consultant _____


06/4/2022
NASIR ALI KHAN
Assistant Accounts Officer
Directorate General (MIS/FABS)
Controller General of Accounts
Islamabad