

SNC Supplier Extended Document

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Language: EN

Scope and Field of Application:

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1) General Navigation in SNC

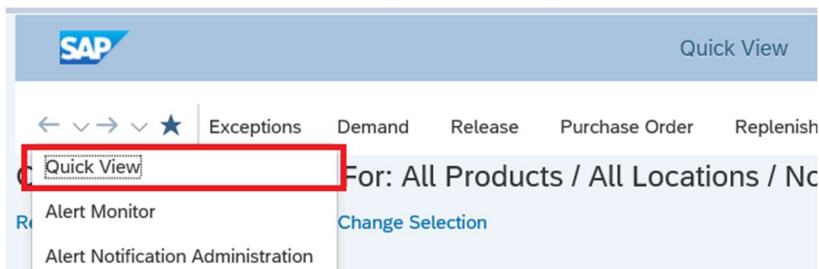
1.1 Quick View Page Setting:

The first thing to do when you enter SNC is to set the “Quick View” screen as your startup screen.

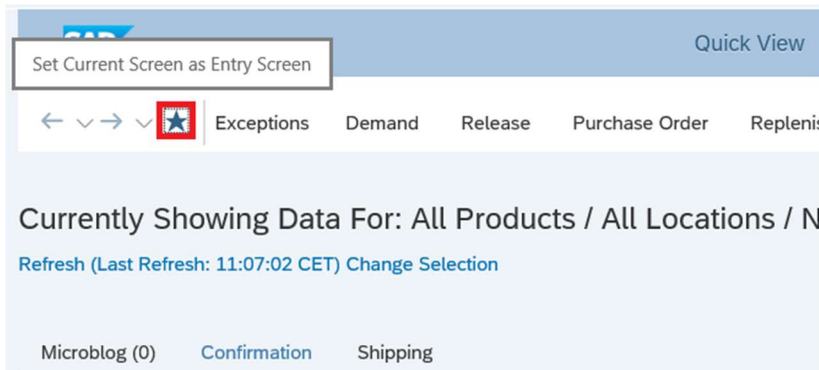
Note: Normally this setting will be done by SNC team for Supplier Users.

To do this,

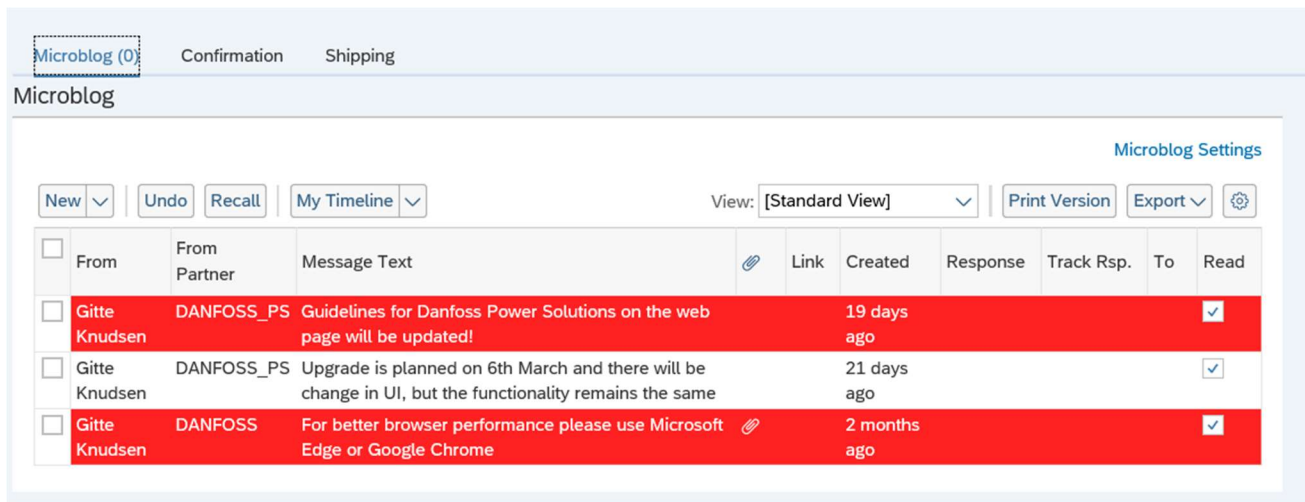
Follow the menu Exceptions -> Quick View.



The Quick View screen opens. To set as standard home screen, press the start button on the upper left corner as shown below:



When you enter SNC 'Quick view screen', you will see 3 tabs as standard settings done by Danfoss

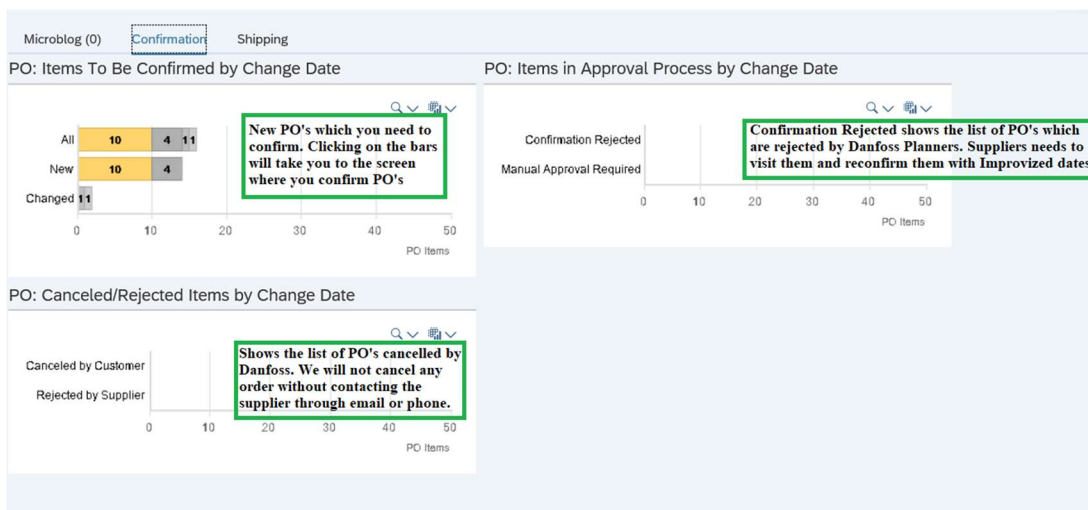


The First tab in Quick View is **Microblog**

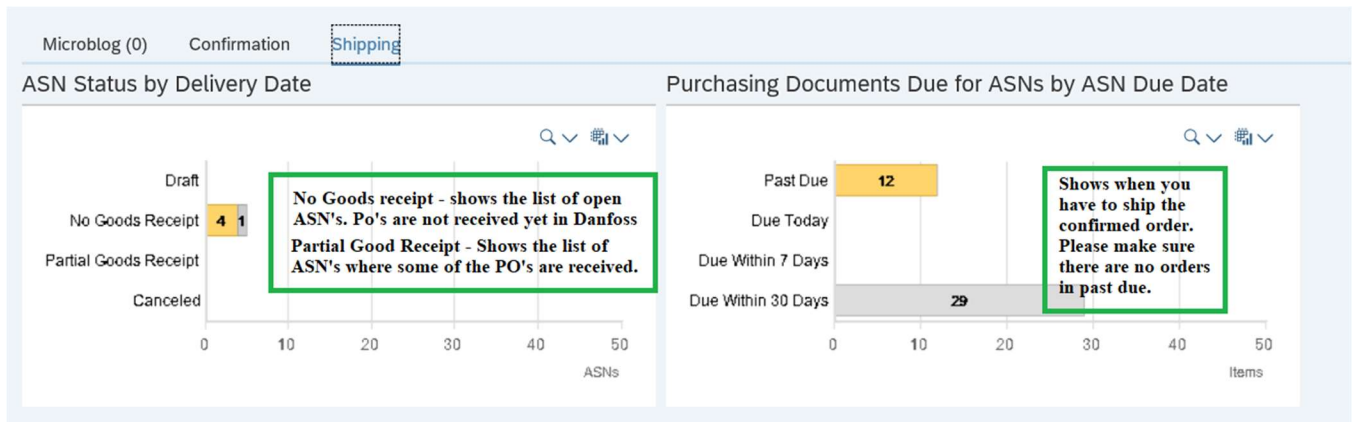
It is like a 'microblogging' system that allows users to send and receive short posts like twitter. Post can be up to 140 characters long and can include links to relevant websites and resources. Microblog will be used as a communication tool by SNC team to inform about key changes and updates to the SNC system.

As of now only one-way communication from Danfoss will be send to this block for suppliers.

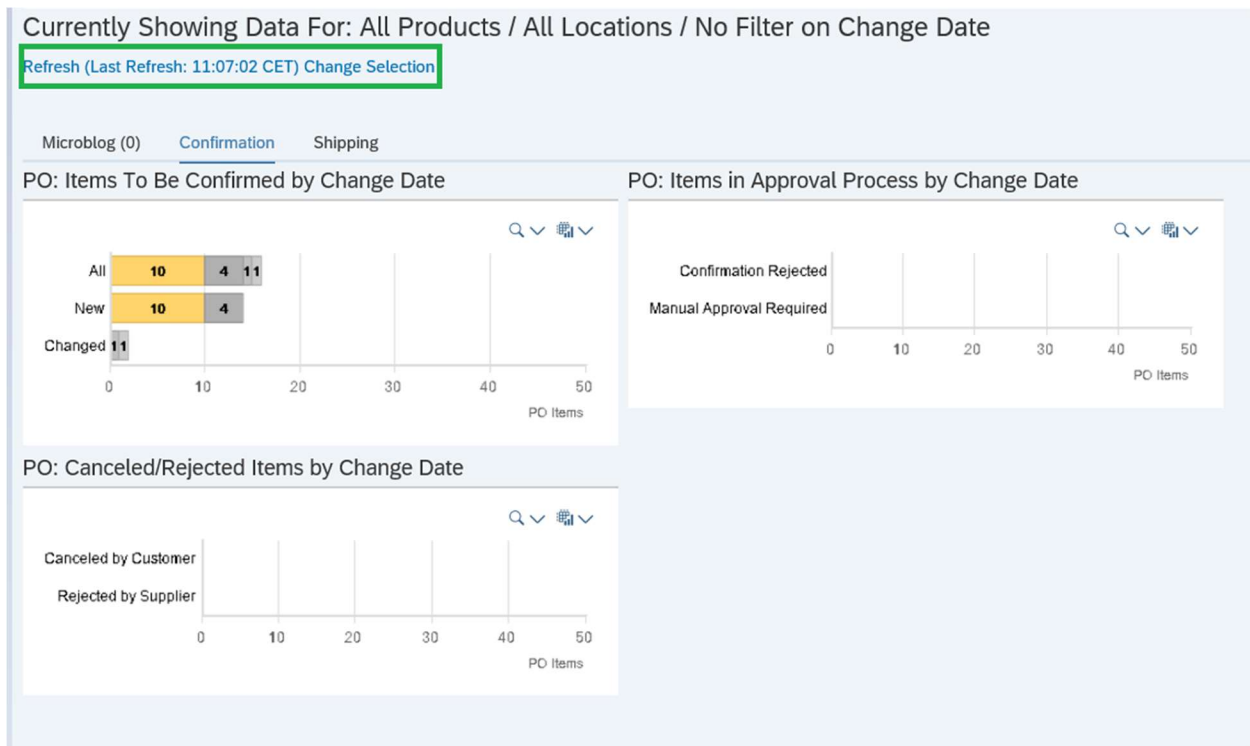
The second tab is '**Confirmation**' where you will see purchase orders categorized in 3 tables as below. The green box explains the content of each part.



Third tab is 'Shipping', the green box explains their functionality.

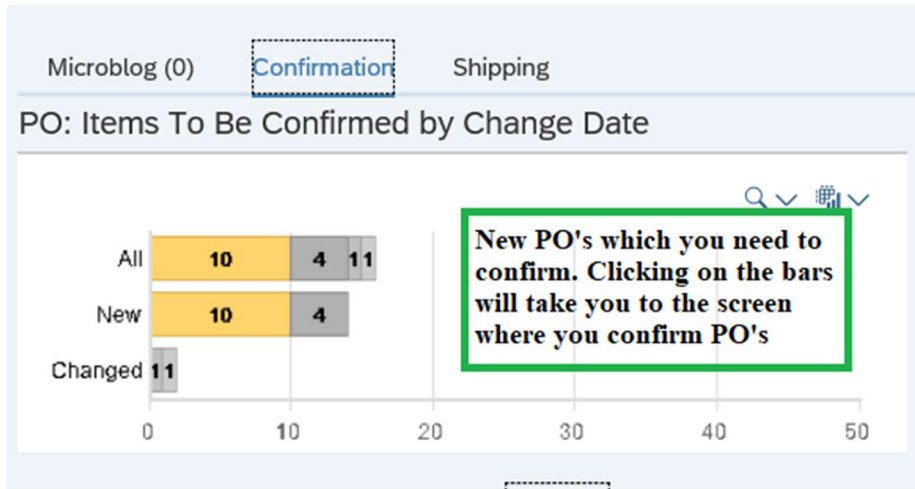


Please be aware of the “Refresh” link to get updated picture (here it is at the top of the screen) as shown below. So, if you cannot find an order or similar, you will probably have to press the “Refresh” link. This goes for all screens in SNC



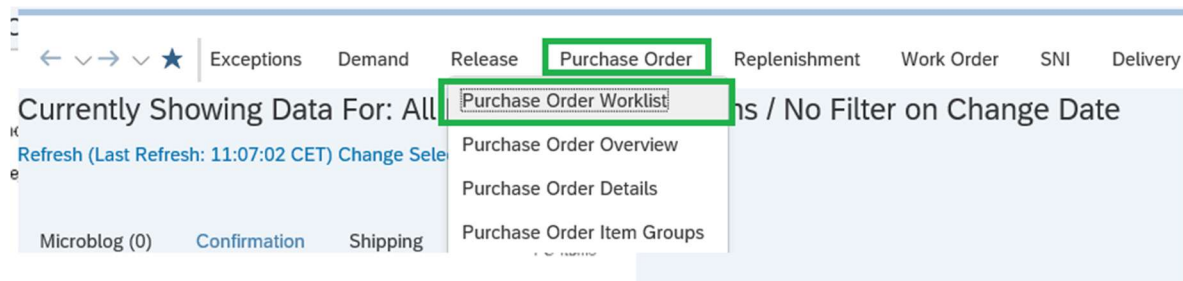
2) How do I see Purchase Order

New Purchase Orders which needs to be confirmed can be seen in Quick View under first table of Confirmation tab



OR

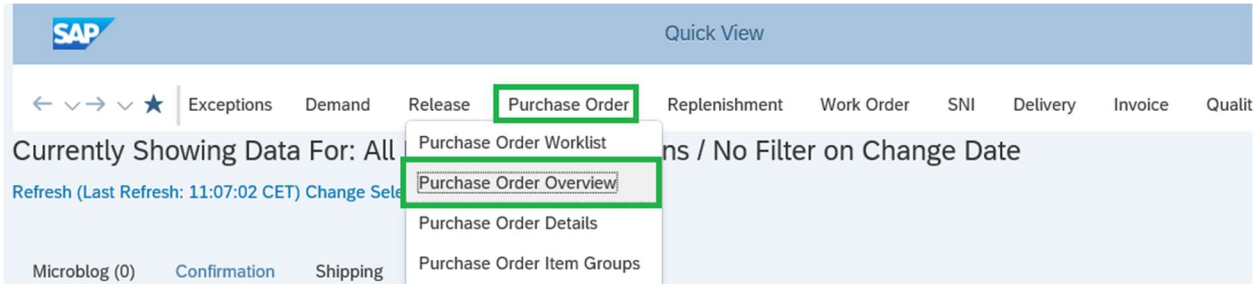
From the Menu, Purchase order → Purchase Order Worklist



The purchase order worklist will open.

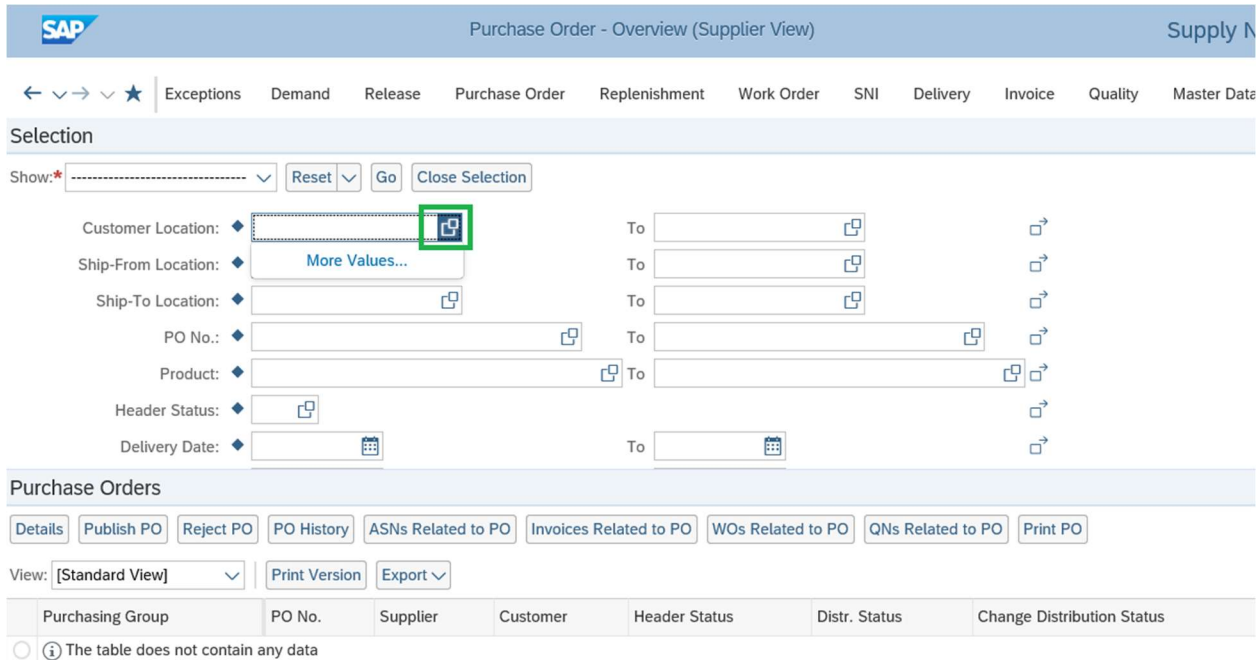
2.1 Finding any PO in SNC portal:

To Search the PO's which is already confirmed/ ASN created/ Completed can be found in Menu, Purchase Order → Purchase Order Overview as shown below,



Searching PO's from Customer location:

Select the customer location from drop down as marked in green color. You can find the list of PO's belonging to a particular plant.



Search a particular PO:

To search for PO, input PO no in its field. and press 'GO'



Search All PO's Independent of location:

If you want to see all PO's then just click 'GO' which will bring all PO's.

To view only open PO's, please use Header status with 'OP' and press 'Go'

select the PO you want to see and click 'detail' which will take you to the detailed PO screen shown below.

Purchase Orders

Details Publish PO Reject PO PO History ASNs Related to PO Invoices Related to PO WOs Related to PO QNs Related to PO Print PO

View: [Standard View] Print Version Export

Purchasing Group	PO No.	Supplier	Customer	Header Status	Distr. Status	Change Distribution Status	Conf. Status	Document Date/Time	Notes
<input checked="" type="radio"/> Slavomir Kolev	0022040681	1111220	9000000...	Open	Updated by Customer		Confirmed	29.07.2019 00:00:00	<input type="checkbox"/>
<input type="radio"/> Slavomir Kolev	0022040682	1111220	9000000...	Open	Updated by Customer		Confirmed	29.07.2019 00:00:00	<input type="checkbox"/>
<input type="radio"/> Slavomir Kolev	0022040685	1111220	9000000...	Open	Updated by Customer		Confirmed	29.07.2019 00:00:00	<input type="checkbox"/>
<input type="radio"/> T Kondzhagulova	0022101991	1111220	DANFOSS	Partially Delivered	Updated by Customer	Updated by Customer	Partially Confirmed	14.08.2019 00:00:00	<input type="checkbox"/>
<input type="radio"/> T Kondzhagulova	0022348164	1111220	9000000...	Open	Updated by Customer		Confirmed	16.10.2019 00:00:00	<input type="checkbox"/>

2.2 PO Details Screen:

PO 0022040681

General Terms Partners Contacts Admin. Data

Document Data

PO No.: 0022040681
 Supplier: 1111220 Customer: 9000000041
 Deliv. Priority: [] Delivery Priority Desc.: []
 Purch.Group: BGF Order Type C.: []
 Supplier Ref.: [] Customer Ref.: []
 Notes: [] QN Created: []
 WO Created: [] Group Indicator: []

Status Information

Header Status: Open Shows the PO Header Status - Open or Delivery completed or closed
 Conf. Status: Confirmed
 Distribution Status: Updated by Customer
 Change Status: Changed
 Chg. Distr. Status: []

PO Items

Confirm Reject Show ASNs Create ASN Base UoM View: [Standard View] Print Version Export

Shows the Item Status of the PO line item: Open or Delivery Completed

Click here to view the Drawing number

PO Item No.	Item Cat.	Item Status	Product	Total Qty	UoM	Deliv. Date	Ship. Date	Price	Crcy	PRU	PrUoM	Notes	Conf. Status	Appr. Status
<input checked="" type="checkbox"/> 1	Normal	Open	030G6430	144	ST	11.09.2019	08.09.2019	2.25	EUR		1	1	Confirmed	

Item 1

Schedule Lines General Product Quantities / Price Locations Partners Reference Documents Invoice Delivery

Confirmation and ASN details of the PO line item

SL No.	SL Type	Deliv. Date	Deliv. Time	Ship. Date	Ship. Time	Qty	UoM	Rec. Qty	Open Qty	Due Qty	Due Qty (Conf.)
<input checked="" type="checkbox"/> 1	Request	11.09.2019	23:59:59	08.09.2019	23:59:59	144	ST	0	0	144	144
<input type="checkbox"/> 2	Confirmed	11.09.2019	23:59:59	08.09.2019	23:59:59	144	ST	0	0	0	144

In the above PO details screen, you see what is the **header status** of the PO (open or delivery completed), the **individual item status** (open or delivery completed), **Drawing number** (Notes), The confirmation and ASN details in **Schedule lines**.

In the Schedule line tab, you can see three different type of lines.

1. Request Line: This line has the original Delivery date and Quantity which Danfoss has requested. However, this delivery date and quantity changes after each Manual approvals by Danfoss planner.
2. Confirmed Line: This line shows the delivery date and quantity which supplier has confirmed.
3. ASN-Confirmed: This Line shows the actual delivery date and Quantity as per the ASN created by supplier.

SL No.	SL Type	Deliv. Date	Deliv. Time	Ship. Date	Ship. Time	Qty	JoM	Rec. Qty	Open Qty
<input checked="" type="checkbox"/> 1	Request	24.12.2020	00:00:00	18.12.2020	23:00:00	1,000	T	0	1,000
<input type="checkbox"/> 2	Confirmed	01.04.2021	00:00:00	26.03.2021	22:00:00	800	T	0	0
<input type="checkbox"/> 3	ASN-Confirmed	11.01.2021	13:08:25	05.01.2021	12:08:25	1,000	T	0	1,000

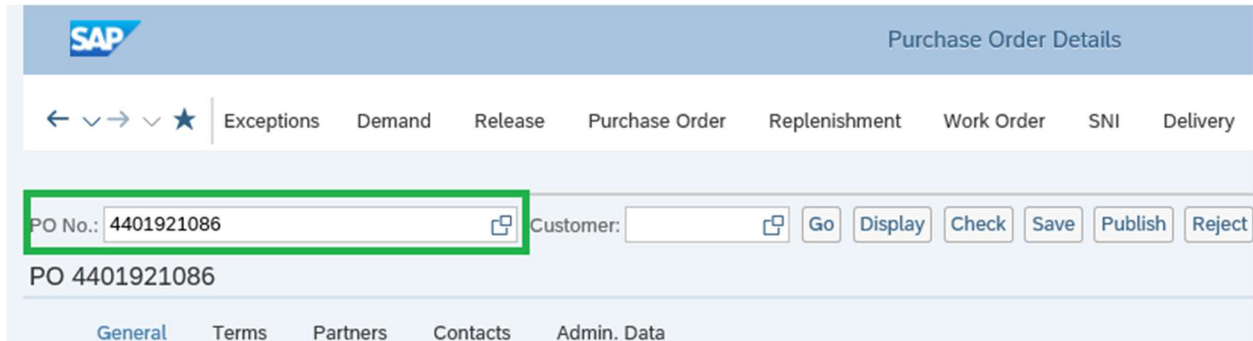
How to find the Danfoss contact person (Planner):

The responsible Danfoss planner can be found in the contacts tab of the Po details Header.

BP	Name of Language	Phone	Cell	Fax	URL	E-Mail Address	Title	Name
DANFOSS						teodora.kondzhagiyulova@danfoss.com		T Kondzhagiyulova

2.3 Search from the detailed PO screen

You can also search one PO at a time for the PO details screen, enter the PO number in the PO No.: field



Purchase Order Details

← ▾ → ▾ ★ | Exceptions Demand Release Purchase Order Replenishment Work Order SNI Delivery

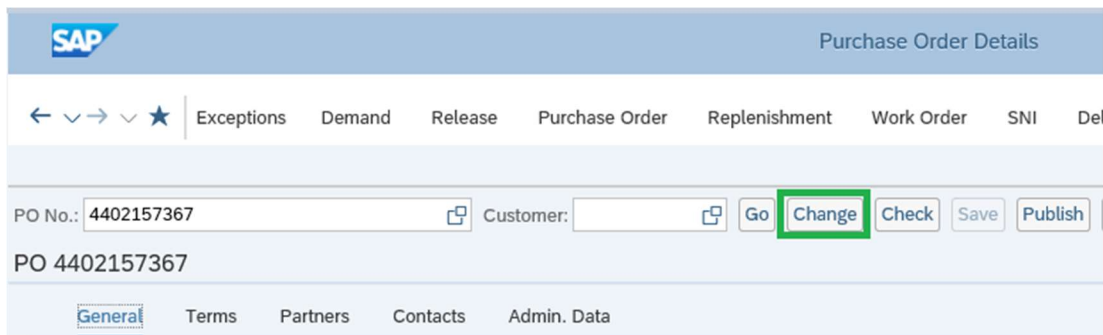
PO No.: 4401921086 Customer: Go Display Check Save Publish Reject

PO 4401921086

General Terms Partners Contacts Admin. Data

2.4 Change or Delete the order confirmation

This is done in change view by clicking the 'Change' button from the PO details screen.



Purchase Order Details

← ▾ → ▾ ★ | Exceptions Demand Release Purchase Order Replenishment Work Order SNI Del

PO No.: 4402157367 Customer: Go Change Check Save Publish

PO 4402157367

General Terms Partners Contacts Admin. Data

Select the correct Line in PO item and go to the Schedule line tab of that line item. Then select the Confirmed line and you can change the delivery date or Quantity or both.

Item 10

Schedule Lines General Product Quantities / Price Locations Partners Reference Documents Invoice Delivery

Confirm Delete Create ASN View: [Standard View] Print Version Export

<input type="checkbox"/>	SL No.	SL Type	Deliv. Date	Deliv. Time	Ship. Date	Ship. Time	Qty	UoM	F
<input type="checkbox"/>	1	Request	24.12.2020	00:00:00	18.12.2020	23:00:00	1,000	ST	
<input checked="" type="checkbox"/>	2	Confirmed	01.04.2021	00:00:00	18.12.2020	23:00:00	800	ST	
<input type="checkbox"/>	3	ASN-Confirmed	11.01.2021	13:08:25	05.01.2021	12:08:25	1,000	ST	

After the above re-confirmation click on publish button to save the new confirmation details.

PO Items

PO No.: 4401921086 Customer: [] Go Change Check Save **Publish** Reject Print Notes Download History

PO 4401921086

General Terms Partners Contacts Admin. Data

Document Data		Status Information	
PO No.:	4401921086	Header Status:	Open
Supplier:	1159332	Customer:	DANFOSS
Deliv. Priority:	[]	Delivery Priority Desc.:	[]
Purch.Group:	G45	Order Type C.:	[]
Supplier Ref.:	[]	Customer Ref.:	[]
Notes:	<input checked="" type="checkbox"/>	QN Created:	<input type="checkbox"/>
WO Created:	<input type="checkbox"/>	Group Indicator:	<input type="checkbox"/>
		Conf. Status:	Partially Confirmed
		Distribution Status:	Published by Supplier
		Change Status:	[]
		Chg. Distr. Status:	Updated by Customer



To delete the confirmation, select the confirm line in schedule line tab and then click on delete button.

Item 10

Schedule Lines General Product Quantities / Price Locations Partners Reference Documents Invoice Delivery

Confirm **Delete** Create ASN View: [Standard View] Print Version Export

SL No.	SL Type	Deliv. Date	Deliv. Time	Ship. Date	Ship. Time	Qty	UoM	Rec. Qty
<input type="checkbox"/> 1	Request	24.12.2020	00:00:00	18.12.2020	23:00:00		1,000 ST	
<input checked="" type="checkbox"/> 2	Confirmed	01.04.2021	00:00:00	26.03.2021	22:00:00		800 ST	
<input type="checkbox"/> 3	ASN-Confirmed	11.01.2021	13:08:25	05.01.2021	12:08:25		1,000 ST	

This step will delete the confirmation details.

Finally save the changes by clicking on the publish button.

PO Items

PO No.: 4401921086 Customer: [] Go Change Check Save **Publish** Reject Print Notes Download History

PO 4401921086

General Terms Partners Contacts Admin. Data



2.5 View and Cancel ASN's

In PO detail page, under PO items, click on 'show ASN's' button

PO Items

Confirm Reject **Show ASNs** Create ASN Base UoM View: [Standard View] Print Version Export

<input checked="" type="checkbox"/>	PO Itm No.	Item Cat.	Item Status	Product	Total Qty	UoM	Deliv. Date	Ship. Date	Price	Crcy	PrU.	PrUoM	Notes
<input checked="" type="checkbox"/>	10	Normal	Open	071N0508	1,000	ST	24.12.2020	18.12.2020	37.70	GBP		100 ST	1

Item 10

This will take you to the ASN overview screen which displays the ASN details

SAP ASN Overview Supply Network Collaboration - U376227 - Business Partner: 115

← → ☆ Exceptions Demand Release Purchase Order Replenishment Work Order SNI Delivery Invoice Quality Master Data Tools

Active Queries

Navigation Results New Query (37) Navigation from Other Screens (1)

Navigation Results - Navigation from Other Screens

View: [Standard View] Publish ASN Cancel ASN Copy ASN ASN History Show Related Documents Print ASN Print Version Export

<input type="checkbox"/>	ASN Number	Ship-From Loc.	Ship-To Loc.	Customer Loc.	Shipping Date	Shipping Time	Shipping Time Zone	Delivery Date
<input type="checkbox"/>	7458	0001159332		A106	05.01.2021	12:08:25	GMTUK	11.01.2021
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								

To Cancel the ASN

Select ASN line and click 'Cancel ASN'

Navigation Results - Navigation from Other Screens

View: [Standard View] Publish ASN **Cancel ASN** Copy ASN ASN History Show Related Documents Print ASN Print Version Export

<input checked="" type="checkbox"/>	ASN Number	Ship-From Loc.	Ship-To Loc.	Customer Loc.	Shipping Date	Shipping Time
<input checked="" type="checkbox"/>	7458	0001159332		A106	05.01.2021	12:08:25
<input type="checkbox"/>						

Note: ASN with draft status can be published in this screen by clicking on Publish ASN button.



2.6 How to find the drawing no#

If you click the “Notes” button, the purchase order notes window will open. Here you can see the drawing number.

PO Items														
<input type="button" value="Confirm"/>	<input type="button" value="Reject"/>	<input type="button" value="Show ASNs"/>	<input type="button" value="Create ASN"/>	<input type="button" value="Base UoM"/>	View: <input type="button" value="Standard View"/>	<input type="button" value="Print Version"/>	<input type="button" value="Export"/>							
<input checked="" type="checkbox"/>	PO Item No.	Item Cat.	Item Status	Product	Total Qty	UoM	Deliv. Date	Ship. Date	Price	Crcy	PrU.	PrUoM	Notes	Conf. Status
<input checked="" type="checkbox"/>	10	Normal	Open	071N0508	1,000	ST	24.12.2020	18.12.2020	37.70	GBP		100	ST	1 Partially Confirmed

The drawing details are usually maintained in the Item Notes.

Supply Network Collaboration (Supplier View) 🔗 ✕

View:

Object Desc.	Notes	Reason	Last Changed By	Last Changed At	Partner
<input type="radio"/> Notes for PO Header	Supplier:1159332		System account 17-PO	11.12.2020 09:24:55	DANFOSS
<input checked="" type="radio"/> Notes for Item 10	Armature, Tube ECM no. 10000002953...		System account 17-PO	11.12.2020 09:24:55	DANFOSS
<input type="radio"/> Notes for Schedule Line 1 - Item 10					
<input type="radio"/> Notes for Confirmed Schedule Line 2 - Item 10					
<input type="radio"/> Notes for ASN Confirmed Schedule Line 3 - Item 10					

Note History: Last Changed On: 11.12.2020 09:24:55 (CET)
Last Changed By: System account 17-PO Partner: DANFOSS

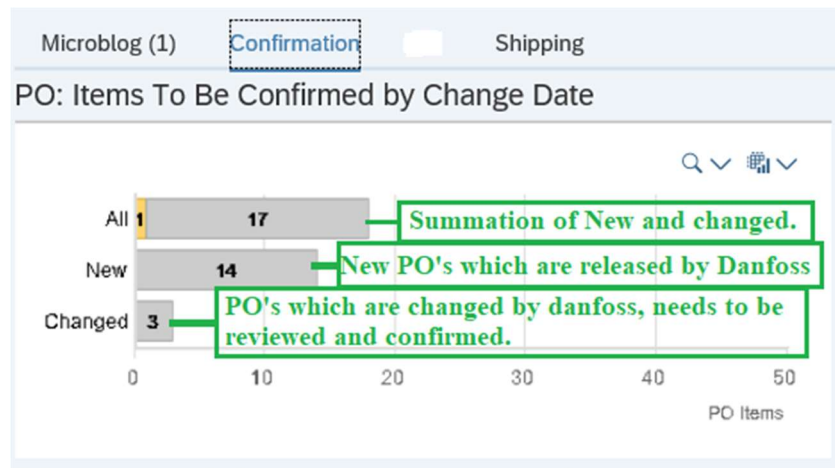
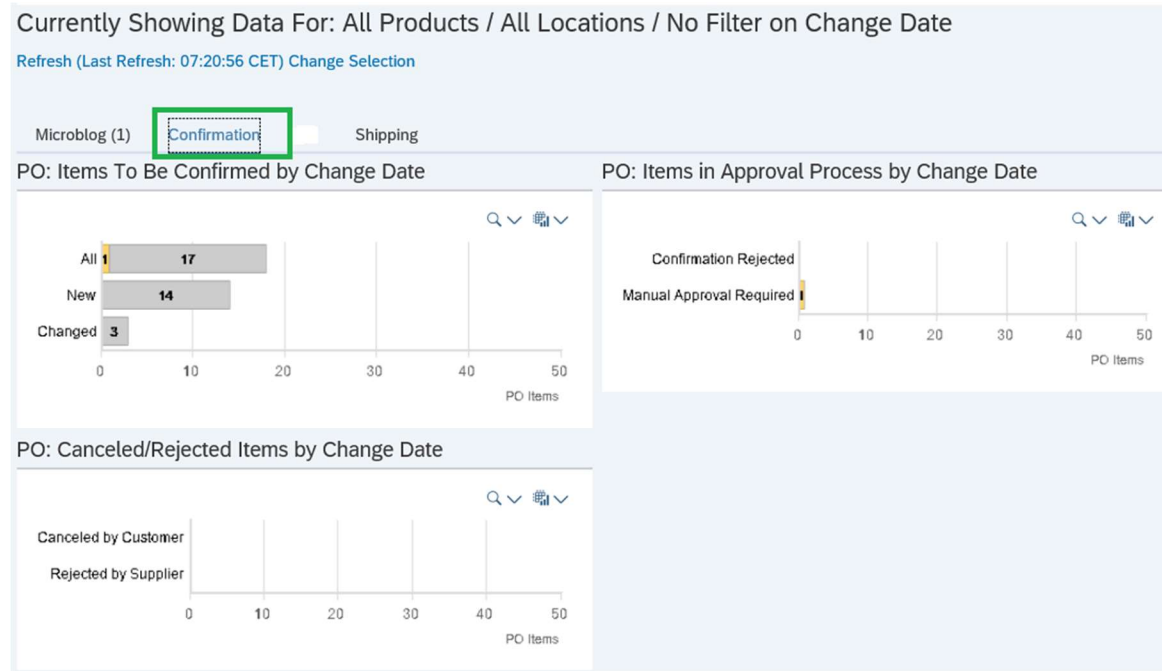
Armature, Tube
ECM no. 100000029539
Date of drawing 2011.11.17



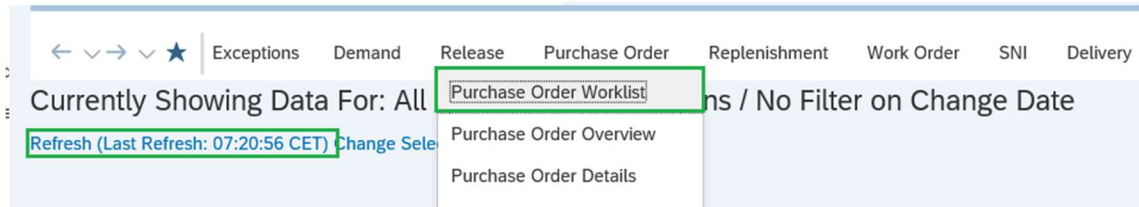
3) Tips and Tricks in Confirming PO's

Purchase Order confirmation can be done from Quick view or from Menu, Purchase order → Purchase order worklist

Both will take you to the same page.

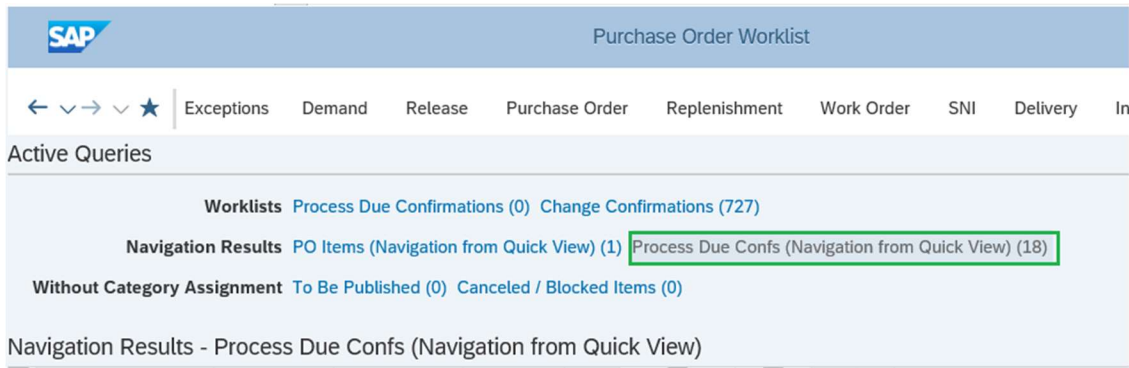


Or



Note: Always Refresh the screen.

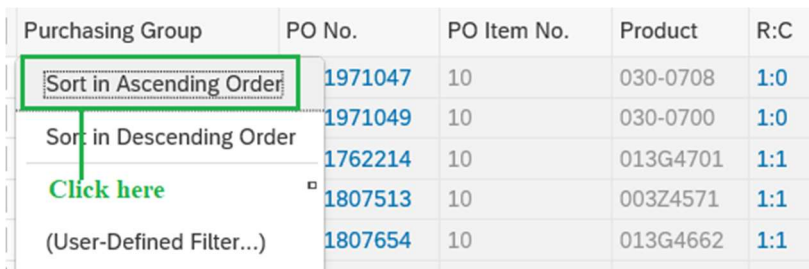
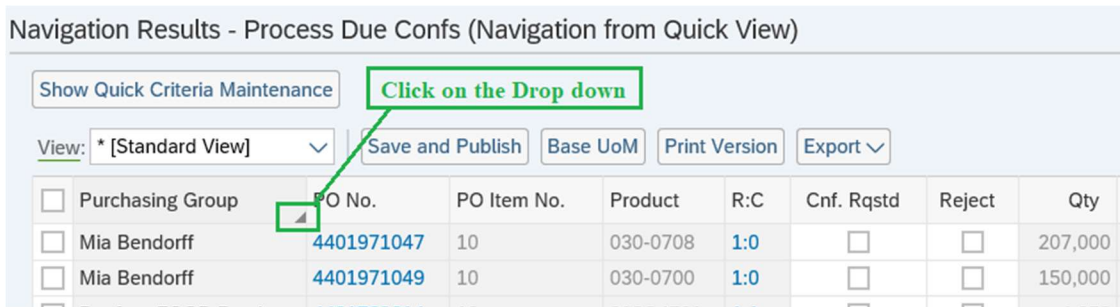
Click on the Process Due Confs (Navigation from Quick View) link in the Active Queries.



This will show the list of POs which are needs to be confirmed by the supplier.


By default, the first column in the navigation results has the name of the Danfoss planner. With name of the Danfoss planner, supplier can identify the plant location or Ship to Location

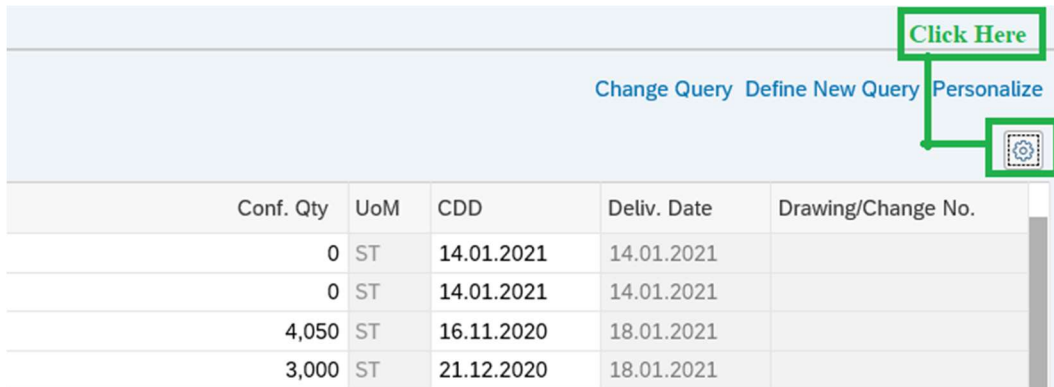
You can sort this column Ascending or descending wise to differentiate PO's by following the below steps



3.1 Settings up columns in Navigation results

To the navigation result by default displays 14 columns. However you can add more useful columns like Ship to Location, Price, notes .. etc

This can be done by clicking on the settings icon  located at the right corner of the screen.

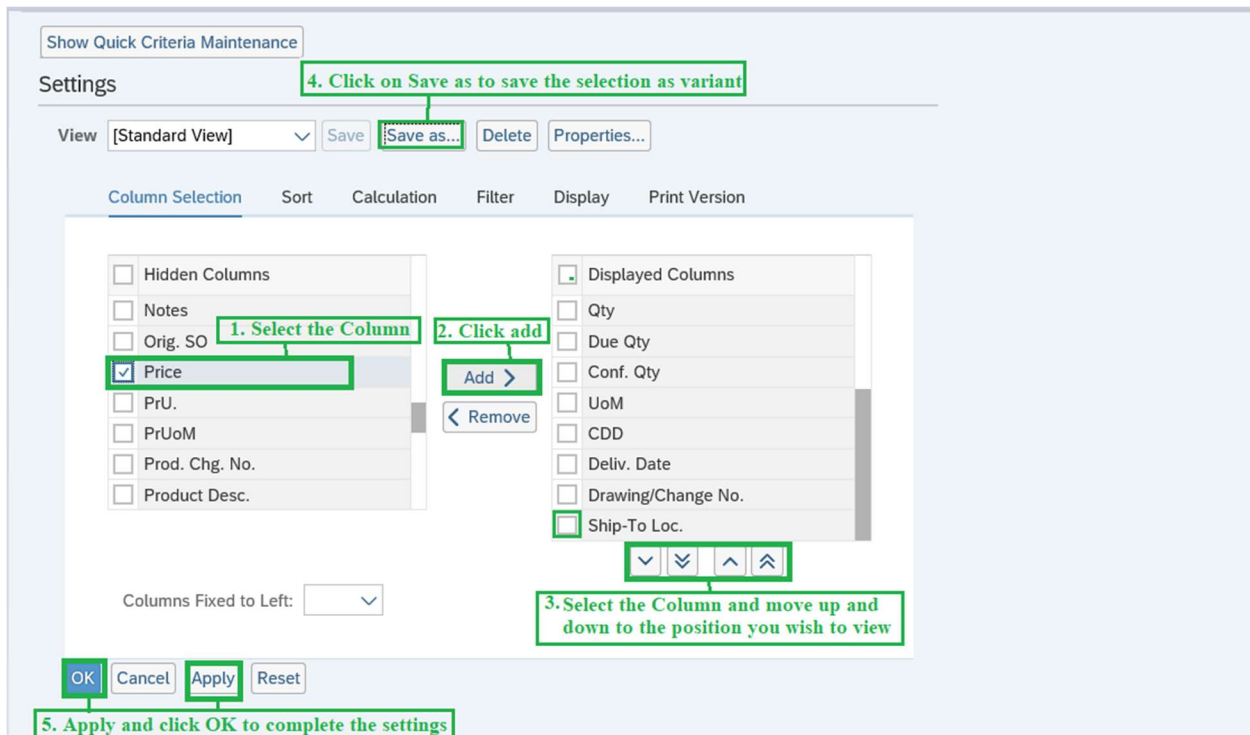


Conf. Qty	UoM	CDD	Deliv. Date	Drawing/Change No.
0	ST	14.01.2021	14.01.2021	
0	ST	14.01.2021	14.01.2021	
4,050	ST	16.11.2020	18.01.2021	
3,000	ST	21.12.2020	18.01.2021	

In the setting, you can select the useful columns from the Hidden section and move it to Displayed section.

You can move the displayed columns up and down using the changed sequence.

Make sure you save the selection and apply the changes by following below steps.



Settings

View [Standard View] Save Save as... Delete Properties...

Column Selection Sort Calculation Filter Display Print Version

Hidden Columns

- Notes
- Orig. SO
- Price
- PrU.
- PrUoM
- Prod. Chg. No.
- Product Desc.

Displayed Columns

- Qty
- Due Qty
- Conf. Qty
- UoM
- CDD
- Deliv. Date
- Drawing/Change No.
- Ship-To Loc.

Columns Fixed to Left: [v]

OK Cancel Apply Reset

4. Click on Save as to save the selection as variant

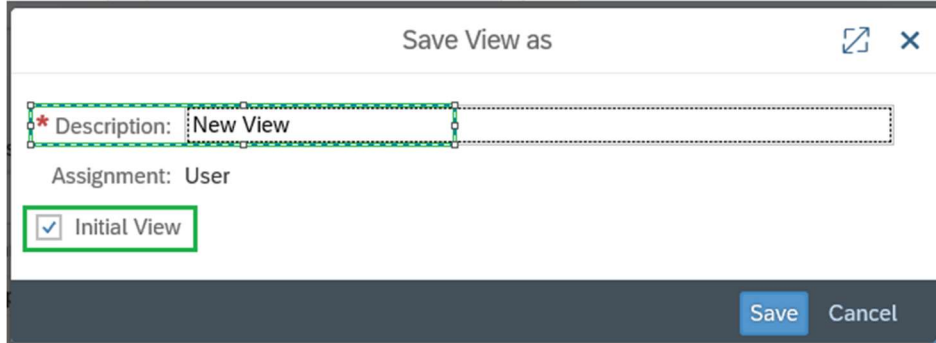
1. Select the Column

2. Click add

3. Select the Column and move up and down to the position you wish to view

5. Apply and click OK to complete the settings

After clicking on 'Save as' enter your name of your choice with initial view box checked and click 'Save'.



Then click on apply and Ok in the settings screen.

So that from next time onwards, the selected view can appear always in this page.

3.2 How to Filters the Navigation results

By clicking on the dropdown in each column heading you can filter the navigation results by selecting any its values.

Example: In the below case, we are filtering the PO's belonging to a particular Danfoss planner (Hristina Doycheva)

View: * [Standard View] ▼		Save and Publish	Base UoM	Print Version	Export ▼			
<input type="checkbox"/>	Purchasing Group ▼	Sort in Ascending Order	Product	R:C	Cnf. Rqstd	Reject	Qty	
<input type="checkbox"/>	Hristina Doycheva	Sort in Descending Order	003Z4571	1:1	<input type="checkbox"/>	<input type="checkbox"/>	3,000	
<input type="checkbox"/>	Hristina Doycheva	(All)	003Z4534	1:0	<input type="checkbox"/>	<input type="checkbox"/>	1,155	
<input type="checkbox"/>	Hristina Doycheva	(User-Defined Filter...)	003Z4632	1:0	<input type="checkbox"/>	<input type="checkbox"/>	3,200	
<input type="checkbox"/>	Hristina Doycheva	Danfoss EOOD Purch	087N6220	1:0	<input type="checkbox"/>	<input type="checkbox"/>	12,000	
<input type="checkbox"/>	Hristina Doycheva	Hristina Doycheva	003Z4564	1:0	<input type="checkbox"/>	<input type="checkbox"/>	3,900	
<input type="checkbox"/>	Hristina Doycheva	Mia Bendorff	003Z4532	1:0	<input type="checkbox"/>	<input type="checkbox"/>	4,464	
<input type="checkbox"/>	Hristina Doycheva		003Z4572	1:0	<input type="checkbox"/>	<input type="checkbox"/>	5,000	
<input type="checkbox"/>	Hristina Doycheva		003Z4533	1:0	<input type="checkbox"/>	<input type="checkbox"/>	1,050	
<input type="checkbox"/>	Hristina Doycheva	4401807469 10	003Z4562	1:0	<input type="checkbox"/>	<input type="checkbox"/>	4,500	
<input type="checkbox"/>								

3.3 User Defined Filters:

With the new SNC upgrade, we have a new user defined filter function embedded in each column heading.

This User defined Filter is like the filter option we have in Microsoft Excel. You can also input single value or Multiple values simultaneously in a search.

<input type="checkbox"/> Purchasing Group	PO No.	PO Item No.	Product	R:C	Cnf. Rqstd	Reject	Qty
<input type="checkbox"/> Mia Bendorff		^	071N0508	1:1	<input type="checkbox"/>	<input type="checkbox"/>	1,000
<input type="checkbox"/> Mia Bendorff		Sort in Ascending Order	030-0708	1:0	<input type="checkbox"/>	<input type="checkbox"/>	207,000
<input type="checkbox"/> Mia Bendorff		Sort in Descending Order	030-0700	1:0	<input type="checkbox"/>	<input type="checkbox"/>	150,000
<input type="checkbox"/> Danfoss EOOD Purch		(All)	013G4701	1:1	<input type="checkbox"/>	<input type="checkbox"/>	4,050
<input type="checkbox"/> Hristina Doycheva		(User-Defined Filter...)	003Z4571	1:1	<input type="checkbox"/>	<input type="checkbox"/>	3,000
<input type="checkbox"/> Danfoss EOOD Purch			013G4662	1:1	<input type="checkbox"/>	<input type="checkbox"/>	3,060
<input type="checkbox"/> Hristina Doycheva			003Z4534	1:0	<input type="checkbox"/>	<input type="checkbox"/>	1,155

Selecting the user-Defined Filter will open the custom filter window with its instructions.

Custom Filter ✖

The first column contains dropdown menus with different attributes. Select the attribute you want to use for the search.

Rows are mandatory in which the attribute selection is read-only.

Define Operators:
The next column contains a dropdown menu of the operators that can be used with the previous attribute. Select the operator that you want to use for the search.

Assign Values:
The next column contains the value assignment. You have various options, depending on the type of value assignment permitted.

- Select a value from the dropdown menu.
- To use value help, choose the value help button or the icon in the input field, then select the values you want from the dialog box that appears.
- Enter the relevant value directly in the input field. An asterisk can be used as a wildcard in text fields.

Delete/Add Rows:
The last column consists of a plus and/or minus button to delete rows or add new rows.

Insert Multiple Values Simultaneously into Select Options:
To use multiple values in a search, you can copy them from a table or a text editor and paste them into the select options. You can also enter a range of values. In both cases the system renders new rows containing the values from the copied rows. You can use standard copy and paste clipboard functions (CTRL-C and CTRL-V).

▼

▼

📄 +

[Add Criteria To Exclude](#)

Ignore case when filtering

Select the attributes you want to use for the search from the dropdown

PO No. is 4401762214

is

is empty

is not

is not empty

is between

is not between

is greater than

is less than

is greater than or equal to

is less than or equal to

Use search option for multiple value search.

Depending upon the search attributes you choose and the input value, the navigation results will be filtered as shown below.

Navigation Results - Process Due Confs (Navigation from Quick View)

Show Quick Criteria Maintenance

View: * [Standard View] Save and Publish Base UoM Print Version Export

<input type="checkbox"/>	Purchasing Group	PO No.	PO Item No.	Product	R:C	Cnf. Rqstd	Reject	Qty	Due Qty	Conf. Qty	UoM	CDD
<input type="checkbox"/>	Danfoss EOOD Purch	4401762214	10	013G4701	1:1	<input type="checkbox"/>	<input type="checkbox"/>	4,050	0	4,050	ST	16.11.2020
<input type="checkbox"/>												
<input type="checkbox"/>												

You can try using this filters for other useful columns like ship to location, product, delivery date..etc.

3.4 Where to do Change confirmation

To change the delivery date / Qty for confirmed order follow the below path

Menu → Purchase Order → Purchase Order Worklist

In the Active Queries select Change Confirmation as shown below.



SAP Purchase Order Worklist

← ▾ ▾ ▾ ★ | Exceptions Demand Release Purchase Order Replenishment Work Order SNI Delivery

Active Queries

Worklists Process Due Confirmations (0) **Change Confirmations (727)**

Navigation Results PO Items (Navigation from Quick View) (1) Process Due Confs (Navigation from Quick View) (18)

Without Category Assignment To Be Published (0) Canceled / Blocked Items (0)

Make sure to click the ‘Refresh’ button at the right bottom of the screen.

3.5 Quick Criteria maintenance

This section act as a permanent filter in Change confirmations.

With the quick criteria maintenance you can filter the results based on Product code or PO number. With the Advance Option you can search for multiple PO’s at a time.

Worklists - Change Confirmations

Hide Quick Criteria Maintenance — **Click to Open the Quick Criteria Maintainece filter**

Product: ◆ [] To [] □ □

Customer: ◆ [] To [] □ □

Purchase Order Number: [4400774592] To [] □ □ **Use Advance Option to input more than 1 PO numbers**

Apply **Clear** — **Make sure to click on apply to save the selection**

View: Standard Supplier View ▾ Save and Publish Base UoM Print Version Export ▾

<input type="checkbox"/>	Purchasing Group	PO No.	PO Item No.	Product	R:C	Cnf. Rqstd	Reject	Qty	Due Qty	Conf. Qty
<input type="checkbox"/>	Danfoss EOOD Purch	4400774592	10	003Z4561	1:1	<input type="checkbox"/>	<input type="checkbox"/>	3,080	0	3,08

Each time you access the Change Confirmations Query, the Quick Criteria Maintenance will filter the results based upon your previous selections.

As a best practice after you work finish working on change confirmation, make sure you clear the Quick criteria maintenance by clicking on the clear button and then apply.

Worklists - Change Confirmations

Hide Quick Criteria Maintenance

Product: ◆ [] To [] □ □

Customer: ◆ [] To [] □ □

Purchase Order Number: [4400774592] To [] □ □

Apply **Clear** — **Click on clear after you finish working in change confirmations.**

4) How do I make Advanced Shipping Notification?

ASN has been created when shipping the goods from your location, so that Danfoss will do 'Goods receipt' with respect to this ASN.

ASN can be created from Quick view by clicking on Shipping tab:

Past Due, Due today, Due within 7 days & Due within 30 days (Marked in green color)



Or

From Menu → Delivery → Receipts and requirement → Due list for purchasing documents

Due List for Purchasing Documents | Supply Network Collaboration - U3785

Navigation: Exceptions, Demand, Release, Purchase Order, Replenishment, Work Order, SNI, **Delivery**, Invoice, Quality, Master Data

Active Queries: Worklists (Duelist Overview (100)), Navigation Results (Navigation from other screens (9))

Worklists - Duelist Overview

Hide Quick Criteria Maintenance

* Customer Location: To

Ship-From Location: To

Product: To

Confirmation Status:

Customer: To

Goods Recipient: To

Maximum Number of Hits:

Buttons: Apply, Clear




Click this drop-down box in 'Customer location' to select for particular Danfoss factory

To see all Danfoss factory orders, Enter * in 'Customer location' select all Danfoss factory.

Click 'Apply'. Next time onwards the selection will remain the same.

By doing this you will be able to see the list of PO's due for ASN to be created. Always refresh the page at the right bottom of the screen.

If you want to filter the orders by any variable or arrange the orders to your preference, just press the column title, e.g. "Purchasing group" and choose the Purchasing group. or the action you want the system to perform.

View: [Standard View] 		Create ASN	Related ASNs	Document UoM	Print Version	Export 		
<input type="checkbox"/> Purchasing Group 	SL No.	Item No.	Order Type	Order Number	Product	Product Description	Due Quantity	UoM
<input type="checkbox"/> Sort in Ascending Order		1	Purchase Order	0023842641	027B2324@DCS	Nozzle	100	S1
<input type="checkbox"/> Sort in Descending Order		1	Purchase Order	0023897616	640B0891@DCS	Turbular Rivet brass ø6x6x1mm	1,000	S1
<input type="checkbox"/> (All)		1	Purchase Order	0023831956	084Z7527@DCS	Bridge brass 6.2mm	8,000	S1
<input type="checkbox"/> (User-Defined Filter...)		1	Purchase Order	0023886637	032F0573@DCS	Thrust washer for EVR 6	10,000	S1
<input type="checkbox"/> (User-Defined Filter...)		1	Purchase Order	0023886638	032F0573@DCS	Thrust washer for EVR 6	10,000	S1
<input type="checkbox"/> Gaby Villa		10	Purchase Order	4402249491	042U0326	Shading ring Cu, 9 mm system	10,000	S1
<input type="checkbox"/> Ji Baoyue		10	Purchase Order	4402173973	130B3702	distance bushing ø6.35 x 31	9,000	S1
<input type="checkbox"/> Julie Rasmussen		10	Purchase Order	4402173990	130B4269	screw metric 5mm 127.9mm	300	S1
<input type="checkbox"/> Justyna Kobyliriska		10	Purchase Order	4402174041	130B4272	screw metric 6mm 22.9mm	1,000	S1
<input type="checkbox"/> Justyna Kobyliriska		10	Purchase Order	4402174054	175Z1453	hdwr.pivot,4.2x15mm	2,000	S1
<input type="checkbox"/> Tanja Venderby		10	Purchase Order	4402174063	130B3989	screwmetric5mm 64mm	600	S1
<input type="checkbox"/> Tomasz Podkon		10	Purchase Order	4402300247	003N0419	Stuffing screw	900	S1
<input type="checkbox"/> Tomasz Podkon		10	Purchase Order	4402300246	037H9345	Movable contact	1,000	S1
<input type="checkbox"/> Yang Xi		10	Purchase Order	4402300248	037H9344	Fixed main contact	2,000	S1
<input type="checkbox"/> Tanja Venderby	1	10	Purchase Order	4402174094	175Z1351	hdwr.spacer,m5x38.5mmxm4	4,800	S1
<input type="checkbox"/> Tanja Venderby	1	10	Purchase Order	4402174223	130B3942	hexagonalspacer/m5 x 18 x m4, nv8	3,000	S1

One or more PO's can be selected when combining the PO's in one shipment and click 'Create ASN'.

Hide Quick Criteria Maintenance Change Query Define

* Customer Location: To

Ship-From Location: To

Product: To

Confirmation Status:

Customer: To

Goods Recipient: To

Maximum Number of Hits:

View: [Standard View]

<input type="checkbox"/>	Purchasing Group	SL No.	Item No.	Order Type	Order Number	Product	Product Description	Due Quantity	UoM
<input checked="" type="checkbox"/>	Julie Rasmussen	1	10	Purchase Order	4402307186	689X1035	Ball 1/16#	150,000	ST
<input checked="" type="checkbox"/>	Julie Rasmussen	1	10	Purchase Order	4402317328	034G1307	Valve seat	1,000	ST
<input checked="" type="checkbox"/>	Julie Rasmussen	1	10	Purchase Order	4402307182	068U0327	Push rod guide TU/TC uni.	46,000	ST
<input type="checkbox"/>	Julie Rasmussen	1	10	Purchase Order	4402283086	689X1035	Ball 1/16#	150,000	ST
<input checked="" type="checkbox"/>	Julie Rasmussen	4	10	Purchase Order	4402283043	068U0327	Push rod guide TU/TC uni.	17,000	ST

SAP ASN Maintenance - Create ASN Supply Network Collaboration - U378543 - Business Partner: 184244 Log Off

← → ☆ Exceptions Demand Release Purchase Order Replenishment Work Order SNI Delivery Invoice Quality Master Data Tools

ASN No.: Delivery Date (ETA): 26.03.2021 06:48:09 CET

Shipping Date: 25.03.2021 06:48:09 CET

Document Date: 25.03.2021 06:18:09 CET

Customer Location:

My Customer Location No.:

Ship-From Location:

My Ship-From Location No.:

Invoice Recipient:

Number of HUs:

Notes available:

ASN Items

View: [Standard View]

<input type="checkbox"/>	Item No.	Product	Prod. Desc.	ASN Qty	Supl. Cuml. Qty	Qty UoM	Purch. Doc. No.	PD Item	Purch. Doc. Type	Mfr	MPN
<input checked="" type="checkbox"/>	1	689X1035	Ball 1/16#	150,000		0 ST	4402307186	10	Purchase Order		
<input type="checkbox"/>	2	034G1307	Valve seat	1,000		0 ST	4402317328	10	Purchase Order		

Steps to follow

- Here you check the product, ASN qty and PO no.
- Enter the ASN no. which is your Delivery note no. / Shipping note no. /Invoice no.
- Click 'Publish ASN'. Now click 'Yes' to publish it.
Note: Shipping date should be current(today) date which is picked from the PO request line when creating ASN.
- If you want to change the shipping date then enter the shipping date and remove(empty) delivery date field.
- Click 'Check' which will bring delivery date automatically from the system. If ok with the date then click 'Publish ASN'

4.1 Means of Transport:

If Danfoss request you to send the Goods in **Air or Express** then when creating ASN, select the means of transport from the **Shipping Details** tab

SAP ASN Maintenance - Create ASN Supply Network Collaboration - U378543 - Business Part

← ▾ ▾ ▾ ★ Exceptions Demand Release Purchase Order Replenishment Work Order SNI Delivery Invoice Quality Master Data Tools

Check Save Draft Publish ASN Reset Calculate Totals Download

General **Shipping Details** Ship-From Location Details Customer Location Details Ship-To Location Details Unloading Point Supplier Address Details Customer Address Details

ASN No.: Means of Transport: Total Weight:

Grouping ID: Means of Transport ID: Total Net Weight:

Bill/Lading No.: Incoterm: Total Volume:

Freight Inv. No.: Incoterm Loc.: Dangerous Goods:

Carrier Party: Carrier (SCAC) ID: Shipment Assignment:

ASN Items

Add Item Delete Item Copy Item Round Packing Show Details

View: Print Version Export ▾

<input type="checkbox"/>	Item No.	Product	Prod. Desc.	ASN Qty	Suppl. Cuml. Qty	Qty UoM	Purch. Doc. No.	PD Item	Purch. Doc. Type	Mfr
<input checked="" type="checkbox"/>	1	689X1035	Ball 1/16#	150,000		0 ST	4402307186	10	Purchase Order	▾
<input type="checkbox"/>	2	034G1307	Valve seat	1,000		0 ST	4402317328	10	Purchase Order	▾
<input type="checkbox"/>	3	068U0327	Push rod guide TU/TC uni.	46,000		0 ST	4402307182	10	Purchase Order	▾

Click the drop down box and select the means of transport.

Go back to General tab, remove delivery date and enter the shipping date(current date) and click 'Check' which will bring the delivery date according to the means of transport.

Finally, if everything is ok then click 'Publish ASN' which will open pop up and click 'Yes' which will send message to Danfoss that Goods has been started shipping from supplier location.

5)How do I see Forecast?

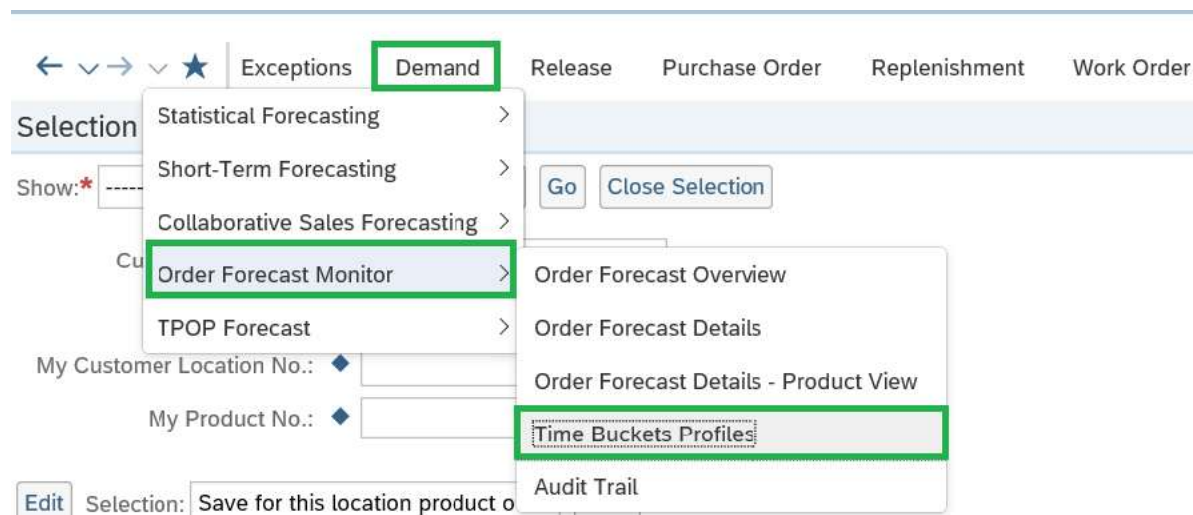
Please be aware, that forecasts in SNC represent Danfoss best guess on future requirements on code number level. They change weekly depending on Danfoss' order situation, production orders and purchase orders. They are the "raw data" from our ERP system and can contain errors. If you suspect the forecast is wrong, contact planner or purchaser for clarification.

Danfoss has a monthly medium-term production planning process, and normally the production forecasts are updated shortly before the 20th in each month. The purchasing forecasts will therefore change most around this date.

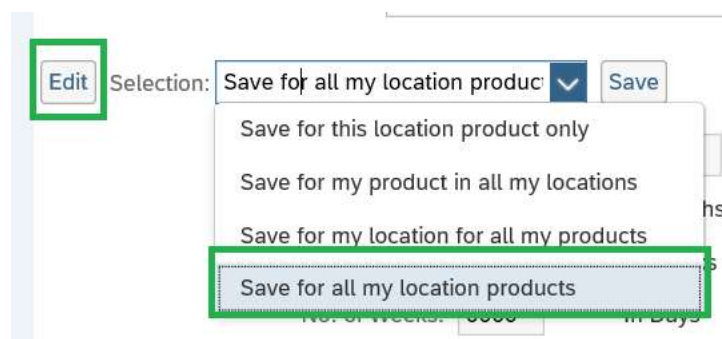
The first time you log on to SNC and want to see the forecasts, you have to define exactly how you want to see it. This is done by creating a Time Buckets Profile.

5.1 How do I make a Time bucket profile?

Select the menu Demand → Order Forecast Monitor → Time bucket profile.



Click Edit and Select the menu point “Save for all location products” (See below) – This gives the way of seeing forecast for all products. Press the “Edit” button.



In Display Horizon select Months and type 0018. Danfoss will normally only show forecasts for one year, but sometimes **18** months.

In No. of Months type “0001”. This will show the forecasts for the first month per week, and for the rest of the months per month. Press “Save” – and you are ready to see the forecasts.

SAP Time Buckets Profile

← ∨ → ∨ ★ | Exceptions Demand Release Purchase Order Replenishment

Selection

Show:* [-----] ∨ [Reset] ∨ [Go] [Close Selection]

Customer Location: [-----] [Copy]

Product: [-----] [Copy]

My Customer Location No.: [-----] [Copy]

My Product No.: [-----] [Copy]

[Display] Selection: Save for all my location produc: ∨ **[Save]**

Display Horizon: Months ∨ 0018

No. of Years: 0000 In Months

No. of Months: 0001 In Weeks

No. of Weeks: 0000 In Days

No. of Days: 0000 In Sub-Daily Buckets

Start Offset: 0 In Days

Number of Overview Status Columns: 00

5.2 Where do I see forecasts?

Select the menu Demand → Order Forecast Monitor → Order Forecast Details

← ∨ → ∨ ★ | Exceptions **Demand** Release Purchase Order Replenishment

Selection

Show:* [-----] [Go] [Close Selection]

Statistical Forecasting >

Short-Term Forecasting >

Collaborative Sales Forecasting >

Order Forecast Monitor >

TPOP Forecast >

My Customer Location No.: [-----]

My Product No.: [-----]

Order Forecast Overview

Order Forecast Details

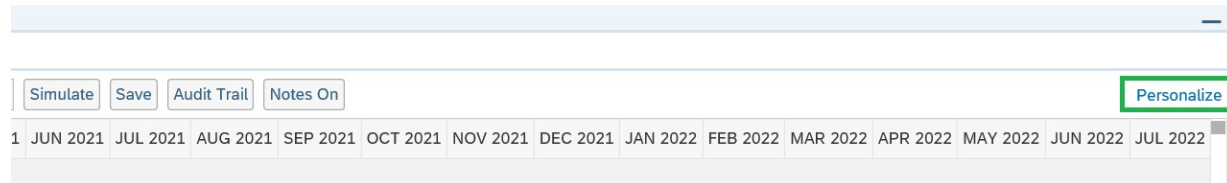
Order Forecast Details - Product View

Time Buckets Profiles

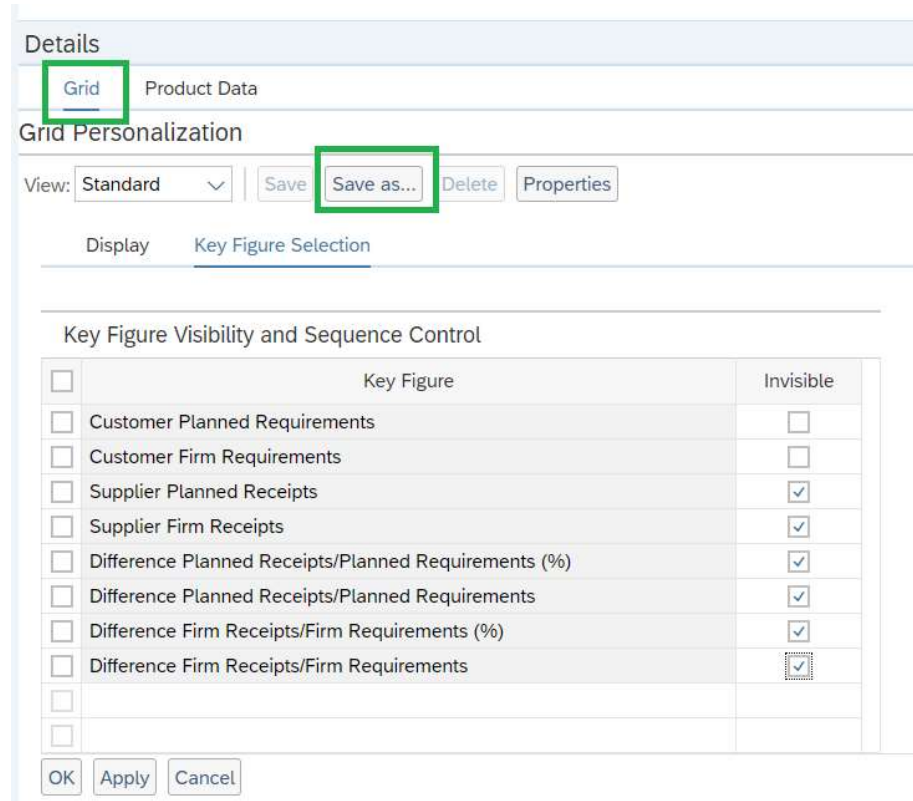
Audit Trail

[Display] Selection: Save for all my location pro

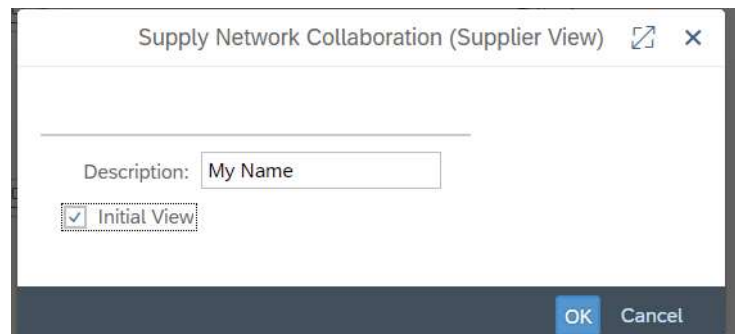
In the selection area, press the “Go” button. After that, in the Details section press the “Personalize” link near on the extreme right.



Set tick marks in the boxes as shown below. Then press the button “Save as...”



Save the view under your own name.



Then press the “OK” button.

You can now see the forecasts for all code numbers.

The screenshot shows the SAP Order Forecast Details interface. The 'Selection Area' has 'Open Selection' highlighted. The 'Details' section shows a table with columns for Product, Ship-To Location, Key Figure, and months from W-12.2021 to OCT 2021. The 'Overview' tab is selected, and the table contains data for Customer Planned Requirements and Customer Firm Requirements for products 7602021P21C through 7602021P26C.

Product	Ship-To Location	Key Figure	Initial	W-12.2021	W-13.2021	APR 2021	MAY 2021	JUN 2021	JUL 2021	AUG 2021	SEP 2021	OCT 2021
7602021P21C	A201	Customer Planned Requirements										
		Customer Firm Requirements	2.280			720	360	360				
7602021P22D		Customer Planned Requirements										
		Customer Firm Requirements	2.280			360	480	600				
7602021P23C		Customer Planned Requirements										
		Customer Firm Requirements	1.360			560	80	240				
7602021P24C		Customer Planned Requirements										
		Customer Firm Requirements	1.440			560	320	160				
7602021P24D		Customer Planned Requirements										
		Customer Firm Requirements										
7602021P25C		Customer Planned Requirements										
		Customer Firm Requirements	1.120			240	160	240				
7602021P26C		Customer Planned Requirements										

“Customer Planned Requirements” are the forecasts in the relevant time bucket.

“Customer Firm Requirements” are actual open orders – NOT FORECAST!

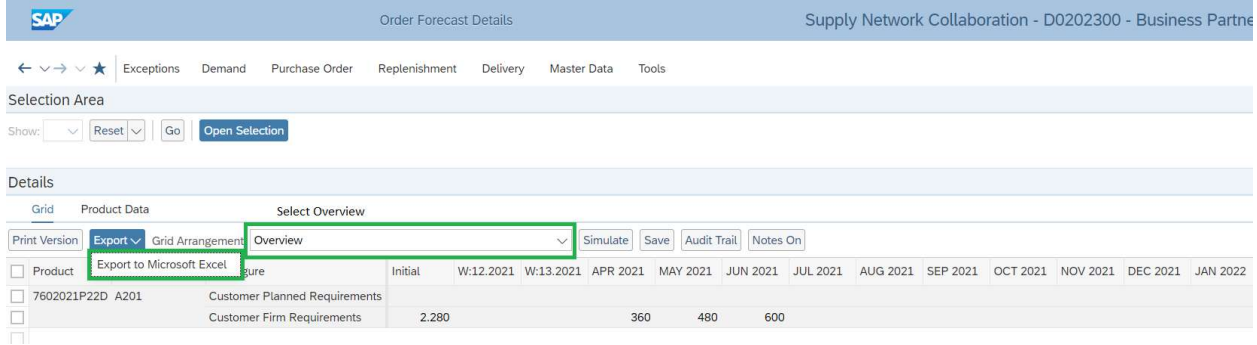
5.3 Selection Area (Filter):

If you want to see for product or customer location, then click ‘Open selection’ and input the product or Customer location and Click on ‘GO’.

The screenshot shows the SAP Selection Area with several filter fields. The 'Customer Location' field is set to 'A201' and the 'Product' field is set to '7602021P22D'. Both fields are highlighted with a green box. Other fields include 'My Customer Location No.', 'My Product No.', 'Product Group Type', 'Product Group', 'APN Type', 'APN', 'SNC Planner', and 'Send Planned Receipts to Customer'.

You will get detail only for the product you entered.

If you want to export the forecast to Microsoft Excel, press the button “Export” and select “Export to Microsoft Excel”



The screenshot shows the SAP 'Order Forecast Details' interface. At the top, there is a navigation bar with 'SAP' logo and 'Supply Network Collaboration - D0202300 - Business Partner'. Below this is a menu with options like 'Exceptions', 'Demand', 'Purchase Order', 'Replenishment', 'Delivery', 'Master Data', and 'Tools'. A 'Selection Area' contains a 'Show:' dropdown, 'Reset', 'Go', and 'Open Selection' buttons. The main 'Details' section has tabs for 'Grid', 'Product Data', and 'Select Overview'. The 'Select Overview' dropdown is currently set to 'Overview'. Below this, there is an 'Export' dropdown menu with 'Export to Microsoft Excel' selected and highlighted with a green box. Other buttons include 'Print Version', 'Simulate', 'Save', 'Audit Trail', and 'Notes On'. A table below shows forecast data for product '7602021P22D A201' with columns for 'Initial', 'W:12.2021', 'W:13.2021', 'APR 2021', 'MAY 2021', 'JUN 2021', 'JUL 2021', 'AUG 2021', 'SEP 2021', 'OCT 2021', 'NOV 2021', 'DEC 2021', and 'JAN 2022'. The 'Initial' value is 2,280, and the monthly values are 360, 480, and 600.

Excel will then open with the selected data – if you have Microsoft Excel installed in your computer.

*****End of Document*****