



## Association of St. Louis Area Archivist Records (S0849)

**Collection Number:** S0849

**Collection Title:** Association of St. Louis Area Archivist Records

**Dates:** 1971-2015

**Creator:** Association of St. Louis Area Archivists

**Abstract:** The Association of St. Louis Area Archivists Records contains meeting minutes, bylaws, correspondence, annual reports, financial records, membership surveys, and newsletters relating to the organization's mission to promote cooperation among archival professionals in the bi-state region and disseminate archival best practices through workshops and educational programs. The topics covered in this collection include the organization's programming, design, and dissemination of membership surveys; hosting archival education workshops; developing new membership packets and brochures; and the Midwest Archives Conference held in St. Louis in 1981.

**Collection Size:** 3.5 cubic feet  
(89 folders, 4 photographs, 1 video cassette)

**Language:** Collection materials are in English.

**Repository:** The State Historical Society of Missouri

**Restrictions on Access:** Collection is open for research. This collection is available at [The State Historical Society of Missouri Research Center-St. Louis](http://The State Historical Society of Missouri Research Center-St. Louis). If you would like more information, please contact us at [stlouis@shsmo.org](mailto:stlouis@shsmo.org). Collections may be viewed at any research center.

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**Preferred Citation:** [Specific item; box number; folder number] *Association of St. Louis Area Archivists Records* (S0849); The State Historical Society of Missouri Research Center-St. Louis [after first mention may be abbreviated to SHSMO-STL].

**Donor Information:** The records were donated to the University of Missouri by Dorothy Mahon on January 12, 1983 (Accession No. SA2506). Additions were made on March 20, 1985 by Beverly Bishop (Accession No. SA2680); on August 3, 1990 by Jean Deken (Accession No. SA2963); on June 1, 1992 by Mary Louise Brown (Accession No. SA3059); on October 5, 1992

by Martha Riley (Accession No. SA3088); on March 19, 2008 by Sonya Rooney (Accession No. SA3788); and on April 13, 2018 by Philip Skroska (Accession No. SA4354).

**Related Materials:** Additional materials related to the *Association of St. Louis Area Archivists Records* can be found in the following collections:

[Kansas City Area Archivists \(KCAA\) Records](#) (K0066)

**Processed by:** Processed by Zachary Palitzsch, August 2020.

### **Historical Note:**

The Association of St. Louis Area Archivists (ASLAA) was founded in 1972 and consisted of archivists, manuscript curators, records managers, and historians from institutions throughout the St. Louis metropolitan area. In the late 1960s, several years before its founding, St. Louis area archivists began meeting informally to network and discuss concerns and topics relating to archives. On February 9, 1972, at one of these informal meetings, Frances Hurd Stadler, an archivist at the Missouri Historical Society, suggested that the group assume a more formal structure. After some discussion, they decided to follow Stadler's suggestion and began electing officers that day. Dr. August R. Suelflow was elected the first president, and thereafter took charge of the meetings. Douglas A. Bakken was elected Secretary, and Stadler was elected Treasurer. They discussed meeting quarterly, prospective members, dues, and developing a constitution and bylaws by following established archival organizations' constitution and bylaws.

ASLAA used the constitution and bylaws of the Society of Ohio Archivists and Michigan Archival Association as a reference in the development of their constitution and bylaws. The original constitution stated that the governing council consisted of the president, the vice-president, a secretary/treasurer, and two council-at-large members. The council held meetings to prepare for the quarterly meetings with the general membership. By the meeting on May 10, 1972, ASLAA members formally adopted the constitution and bylaws and membership dues were set at one dollar per year. Currently, dues are \$7.50 per year, and the Executive Committee consists of two co-chairs, a secretary, and a treasurer.

SAA invited members of the newly established ASLAA to participate in the Local Arrangements Committee for the upcoming 1973 conference hosted in St. Louis, founding member Joseph L. Wertzberger among them. During the inaugural ASLAA meeting, Wertzberger discussed involving the newly established ASLAA and its members in the committee. Thus, by the next meeting on May 10, 1972, ASLAA members were selected for the Local Arrangements Committee and included Joseph L. Wertzberger as the Chairman, Warren B. Griffin as the Vice-Chairman, and August R. Suelflow as Program Coordinator. Others on the Local Arrangements Committee included Douglas Bakken, Irene Cortinovic, Erwin Gemmer, Holly Hall, Dorothy Mahon, Roger Mortimer, and Frances Hurd Stadler. The Local Arrangement Committee was charged with creating workshops, local repository tours, and flyers, as well as coordinating hotel accommodations and food and beverage services for the conference.

Shortly following the founding of ASLAA in 1972, the organization began publishing a newsletter entitled *ASLAA Newsletter*. The inaugural issue included scheduled meetings announcements, summarized meeting minutes, election results, upcoming projects and events, and various local and national happenings related to archives. A committee was elected on a bi-

yearly basis dedicated to editing and publishing the newsletter until Zelli Fischetti and Kenn Thomas, both archivists at the Western Historical Manuscript Collection-St. Louis (later the State Historical Society of Missouri), became permanent editors in 1990. They renamed the newsletter *Acid Free Press* in 1997. Zelli Fischetti was the editor of this new newsletter with help from Kenn Thomas.

A year following the SAA conference in 1973, ASLAA shifted their focus to other projects. They saw a need to provide researchers and other archivists with a list of historical resources available in the St. Louis area. Over the next 12 years, ASLAA worked on compiling an exhaustive list of repositories. In 1985, ASLAA published the first edition of the *Directory of Archives and Manuscript Collections in the St. Louis Area*, a directory of 112 archives and manuscript collections in the region. Since the first edition, the Directory Committee has updated and republished the *Directory* to accommodate for new archives and manuscript collections and changes to old ones. The second and third revisions came in 1988 and 1991, respectively. In 1994, the third edition was made digital, and both digital and physical copies were available upon request. Currently, an updated version of the *Directory* can be found on ASLAA's website and is categorized into collection types, including architecture/buildings; art, music, literature; local history; museum, religion, and transportation.

In 1981, the Midwest Archives Conference (MAC) hosted their annual conference in St. Louis. MAC tasked the Association of St. Louis Area Archivists with setting up local arrangements for the conference, including hotel accommodations, reception location, meals, tours, and workshops during the conference. St. Louis hosted the MAC annual meeting again in 1997 and 2009. ASLAA members organized local arrangements for these two meetings as well. Additionally, SAA held their annual meeting in St. Louis in 1989, with the Host committee consisting of ASLAA members.

Throughout the 1990s, ASLAA saw a gradual decline in membership. In 1985, total membership was around 86, and by 2000, there were only 36 members. Starting in 2000, the organization went through a change in governing structure. Instead of a president, a vice president, a secretary/treasurer, and three council-at-large members, ASLAA began electing two co-chairs, separated the secretary/treasurer position into two separate positions, and dropped the council-at-large positions. Following 2000, membership steadily increased, and by 2015 membership totaled around 137 members.

ASLAA remains dedicated to promoting cooperation among archival professionals in the bi-state area and disseminate archival best practices through workshops and educational programs.

**Arrangement:**

The collection has been arranged into the following six series with eleven subseries:

Administration

- Frances Hurd Stadler
- Steve Gietscher
- Jean Marie Deken
- Jean Streeter
- Meeting Minutes
- Membership

Correspondence

**Committees**

- Authority Control Committee
- Directory Committee

**Events**

- Midwest Archives Conference
- Society of American Archivists 53rd Annual Meeting in St. Louis

**Publications**

- Zelli Fischetti

**Financial****Scope and Content Note:****Administration**

This series documents the activities of former presidents and council members of ASLAA, including Frances Hurd Stadler, Steve Gietscher, Jean Marie Deken, and Jean Streeter. It also includes meeting minutes and membership statuses and activities. Materials of note in this series include the Frances Hurd Stadler subseries, which document the inception and subsequent governance of ASLAA. Additionally, this series covers the organization's programming, design, and dissemination of membership surveys; hosting archival education workshops; developing new membership packets and brochures; the Society of American Archivists (SAA) conference held in St. Louis in 1973; and the Midwest Archives Conference (MAC) held in St. Louis in 1981.

The Frances Hurd Stadler subseries consists of meeting minutes, meeting agendas, correspondence, newsletters, incorporation papers, constitution and bylaws drafts, and membership directories relating to the inception of ASLAA and Stadler's term as president from 1973 to 1974. Materials of note include newsletters and correspondence from MAC, SAA, the Mid-Atlantic Regional Archives Conference (MARAC), and the Society of California Archivists. Also included is detailed documentation relating to ASLAA's involvement with the Local Arrangements Committee for the 1973 SAA Conference held in St. Louis. The materials in this subseries date from 1971 to 1979 and are arranged chronologically.

The Steve Gietscher subseries contains meeting minutes, correspondence, and reports relating to Steve Gietscher's presidency from 1990 to 1992, including soliciting funds to help produce the second edition of the *Directory of Archives and Manuscript Collections in the St. Louis Area*. The subseries also contains correspondence to and from Gietscher relating to his involvement in the Midwest Archives Conference President's Award Committee, which outlines the process of nominating and selecting individuals for the award. The materials in this subseries date from 1990 to 1992 and are arranged into one folder.

The Jean Marie Deken subseries consists of correspondence, web page printouts, meeting agendas, meeting minutes, committee notes, memoranda, membership directories, newspaper clippings, and brochures documenting Jean Marie Deken's presidency (1992-1995) and her involvement in the Directory Committee. Topics of interest include planning for the 1997 MAC meeting in St. Louis, Missouri, and Deken's participation in the Directory Committee for the third edition of the *Directory of Archives and Manuscript Collections in the St. Louis Area*. The materials in this subseries date from 1992 to 1995 and are arranged chronologically.

The Jean Streeter subseries contain correspondence, membership information, and membership dues relating to her position as Secretary/Treasurer of ASLAA from 1984 to 1986. The materials also include a Not-For-Profit registration form and a memorandum regarding a grant awarded to ASLAA from the Missouri Committee for the Humanities for the production of the *Directory of Archives and Manuscript Collections in the St. Louis Area*. The materials in this series date from 1984 to 1986 and are arranged into one folder.

The Meeting Minutes subseries consists of agendas, announcements, and meeting minutes of ASLAA general membership meetings and council meetings. The subseries also contains information regarding meeting locations, and elections. Included in this collection are the meeting minutes of the first several meetings, documenting the formal inception and development of ASLAA. Additionally, the subseries includes a list of meeting dates and locations from 1980 to 1987 and documents the elections held until 1992. The materials in this subseries date from 1972 to 1992 and are arranged chronologically.

The Membership subseries contain membership directories, mailing lists, correspondence, dues, surveys, and membership forms relating to the members of ASLAA. The membership lists specify members' employment and position they held within their institution. The materials in this subseries date from 1976 to 1980 and are arranged chronologically.

### **Correspondence**

This series contains correspondence relating to governance, meetings, programs, membership surveys, archival education workshops, general membership meetings, and SAA and MAC meetings in St. Louis. The series includes correspondence to and from ASLAA members, such as Frances Hurd Stadler, Irene Cortinovis, Douglas Bakken, Marvin Huggins, Dr. Charles F. Rehkopf, Anne Kenney, Dorothy Mahon, and Jean Marie Deken regarding a variety of topics, including meeting locations, workshops, programs, other archival organizations, and archival procedures. Also included is outside correspondence from local, regional, national, and international archival organizations such as Concordia Institute, Society of American Archivists, Midwest Archives Council, Association of Canadian Archivists, and the International Council on Archives. The materials in this series date from 1974 to 2001 and are arranged chronologically.

### **Committees**

This series documents the activities of the Authority Control Committee and the Directory Committee. Included in the series are correspondence, meeting agendas, meeting minutes, workshop resources, questionnaires, mailing lists, archival organization directories, and copies of directories of St. Louis area repositories chronicling the processes instituted by the committees to develop name and authority lists, an authority control workshop, and the *Directory of Archives and Manuscript Collections in the St. Louis Area*.

The Authority Control Committee subseries contains correspondence, meeting agendas, authority control questionnaires, authority control workshop flyers, workshop attendee lists, registration forms, authority control resources, and workshop agendas relating to the committee's development of a name and subject authority for the St. Louis area as well as an authority control workshop. The materials reveal the Committee's disbandment following the workshop, never completing the proposed name and subject authorities for the St. Louis area. The materials in this subseries date from 1983 to 1989 and are arranged chronologically.

The Directory Committee subseries consists of correspondence, mailing lists, questionnaires, surveys, regional archival organization directories, budgets, request forms, and three editions of the *Directory of Archives and Manuscript Collections in the St. Louis Area* relating to the production of the *Directory*. Materials of note in this subseries include the first three editions of the *Directory*. The materials in this subseries date from 1975 to 1992 and are arranged chronologically.

## Events

This series contains correspondence, meeting minutes, surveys, membership directories, committee reports, program proposals, meeting information packets, invitations, advertisements, forms, event agendas, and event registration forms relating to the various programs, events, and workshops hosted or developed by ASLAA. St. Louis was the location for many national archival events, including SAA's USMARC workshop, SAA and MAC annual meetings, and the Midwest Museum Conference, all of which ASLAA planned through local arrangements committees.

The Midwest Archives Conference subseries contains correspondence, meeting minutes, surveys, archival organization directories, reports, and local organization resources regarding the annual MAC meeting held in St. Louis in 1997. The materials document the process and the resources the Local Arrangements Committee, comprised of ASLAA members, used in preparing for the 1997 meeting. The committee planned workshops, tours of repositories, meals, and exhibits; made hotel and vendor arrangements for the attendees; and produced flyers and mailers for public distribution. Also included in this subseries are correspondence, meeting minutes, and flyers relating to the 1981 MAC meeting held in St. Louis. Also included in the subseries is a video cassette entitled "MAC Files," a video produced by ASLAA imitating the popular 1990s television show *X Files*. The video stars the members of ASLAA in preparation for the 1997 MAC meeting. The materials in this subseries date from 1975 to 1997 and are arranged chronologically.

The Society of American Archivists 53rd Annual Meeting in St. Louis subseries contains correspondence, meeting minutes, maps, program proposals, agendas, and a brochure related to the Host Committee's tasks in preparing local arrangements for the SAA annual meeting held in St. Louis. The materials in this subseries date from 1988 to 1989 and are arranged chronologically.

## Publications

The Publications series contains other regional publications, newspaper clippings, and several issues of the *ASLAA Newsletter*. Additionally, this series consists of the Zelli Fischetti subseries, which contain correspondence, handwritten notes, reports, regional newsletters, and several issues of the *Acid Free Press* relating to Zelli Fischetti's editorship of the newsletter. The materials in this series date from 1974 to 2000 and are arranged chronologically following the Zelli Fischetti subseries.

The Zelli Fischetti subseries contains correspondence, handwritten notes, reports, regional newsletters, memoranda, and a mailing list relating to Fischetti's editorship of *Acid Free Press*, a newsletter published by ASLAA that replaced the *ASLAA Newsletter*. William "Zelli" Fischetti was the Western Historical Manuscript Collection's Assistant Director and served on the ASLAA council. Some of the regional newsletters include several issues *The Dusty Shelf* newsletter from



Kansas City Area Archivists and the *Historical Footnotes* newsletter by Concordia Historical Institute used as resources in preparation for the inaugural issue of *Acid Free Press* in February 1998. The materials in this subseries date from 1998 to 2000 and are arranged chronologically.

### Financial

This series contains tax statuses, expenditures, reports, membership renewal forms, membership lists, correspondence, and dues relating to the finances and paid membership status of ASLAA. The series also documents expenditures for mailings, workshops, speakers, and other events. The materials in this series date from 1989 to 2014 and are arranged chronologically.

### Audio-Visual

This series contains a cassette tape entitled "MAC Files," a video produced by ASLAA imitating the popular 1990s television show *X Files*. The video stars the members of ASLAA in preparation for the 1997 MAC meeting. The videocassette in this series is dated 1997.

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