

Questions - RFP for SDSU National City Brownfields Assessment Project

- We understand that the City has both ECRG and EPA funding for the target area and priority sites. Is the work of the contractor to be funded with one or both funding sources? If both, Is there a plan in place for how the two funding sources will be jointly utilized?
 - The vast majority of the work will be funded by our EPA grant. However, if any funds remain from our ECRG grant, we may dedicate some of those funds to support additional site assessments.
- Is there a target budget for the contractual or outsourced portion of the grant?
 - A minimum of \$125,000 has been budgeted for this work.
- Does the page limit include a table of contents?
 - No, the table of contents does not count towards the page limit.
- Do documents for proof of insurance count toward the page limit?
 - No, the proof of insurance documents do not count towards the page limit.
- How does the City envision the breakdown of, or collaboration between the QEP and grant staff for the contracted work?
 - The QEP will primarily liaise with SDSURF and staff on project scope and performance of the work including invoicing. The City will provide site access for City-owned properties. Results of ESAs and other environmental activities will be shared with SDSURF and the City.
- Has the grant team already completed a QAPP or will the QEP be expected to complete the programmatic QAPP for submittal to the EPA?
 - The EPA Region 9 Quality Assurance office has determined that if a grantee uses the Quality Assurance-approved site specific Sampling and Analysis Plan (SAP) Template ([link](#)), a programmatic QAPP is not necessary.
- Is there any budget for the contracted services/QEP in support of public participation and reporting efforts that is covered under the grants?
 - Respondents should include effort associated with entering site-specific data into the EPA's ACRES reporting system. No budget is included in the QEP scope for public participation.
- Please confirm the stakeholders for the three properties identified within the SDSURF RFP. Will there be City, County, State and/or Federal regulatory involvement in the ESA process?
 - Yes. The City is the property owner. The California Department of Toxic Substances Control is providing funding and oversight for this work through their Equitable Community Revitalization Grant (ECRG) program. The US EPA is also providing funding and oversight of this work as part of their Brownfields Grant Program.

- The SDSURF RFP makes mention of an SAP for a Phase I ESA. Could provide clarification how and when a SAP would be applicable for a phase I ESA ?
 - In recognition that an SAP may not be necessary, the Respondent can provide an estimated cost for a Phase I without an SAP.

- Is the proposal submittal expected to be a Fixed Price or a T&M quote submittal ?
 - A T&M quote is appropriate.

- Will there be any prohibitive site access hours or days for performing Phase I and Phase II ESA activities ?
 - Yes. The three properties are City-owned, and testing should occur during City business hours and in coordination with the City.

- For contracting purposes, can example contract Terms and Conditions be provided ?
 - As a reminder, Terms and Conditions require compliance with all federal cross-cutting requirements as stated on p4 of the RFP. See also <https://www.epa.gov/grants/epa-subaward-cross-cutterrequirements>.

- For the three Phase I's - are they to be individual reports, or one single report addressing all three sites?
 - Yes, there will be individual reports for each.