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*45 CFR 164.502 (g)(4) of HIPAA states “If under applicable law an executor, administrator or other person has authority to act on behalf of a deceased individual or of the individual’s estate, a covered entity must treat such person as a personal representative under this subchapter, with respect to protected health information*

UCBC recognizes a patient’s right to privacy of their medical information even after their death. If you were the Durable Power of Attorney for Healthcare or Patient Advocate, Georgia law states authority of those positions automatically terminates at the time of the patient’s death. If you are the court appointed Personal Representative for the deceased patient, Beneficiary of the deceased patient’s Life Insurance or surviving relative as listed below you may request copies of the deceased patient’s medical records.

Georgia Law states the order of authority when requesting a deceased patient’s record as listed below:

- (A) The executor, administrator, or temporary administrator for the decedent's estate if such person has been appointed.
- (B) If an executor, administrator, or temporary administrator for the decedent's estate has not been appointed, by the surviving spouse.
- (C) If there is no surviving spouse, by any surviving child; and
- (D) If there is no surviving child, by any parent.

The requesting individual must provide:

- ✓ A completed Authorization for Disclosure of Protected Health Information.
- ✓ Documentation stating legal authority for access (Executor of estate, Letter of Testamentary; if applicable)
- ✓ A copy of patient’s death certificate.
- ✓ Photo ID of the requesting party

Completed Authorization Forms and supporting documentation can be returned by any of the following:

Fax	Mail	Email
(706) 353-2992 Or (706) 353-4357	Attention: Medical Records 3320 Old Jefferson Road   Building 700 Athens, Georgia 30607	mmoon@universitycancer.com

*\*Please note that all the information/documentation required MUST be provided to process your request.*