

FILED

SEP 01 2023

SUPREME COURT
CLERK



ILLINOIS CONFERENCE OF CHIEF CIRCUIT JUDGES
ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

Hon. David L. Vancil, Jr., Chair
Henderson County Courthouse
PO Box 308
Oquawka, IL 61469
(309) 867-3121
dvancil@9thjudicial.org

Administrative Office of Illinois Courts
222 N. LaSalle Street, 13th Floor
Chicago, IL 60601

3101 Old Jacksonville Road
Springfield, IL 62704

September 1, 2023

Honorable Cynthia A. Grant
Clerk of the Supreme Court
Supreme Court Building
Springfield, IL 62701-1791

Re: Civil Law Citation and Complaint Form

Dear Ms. Grant:

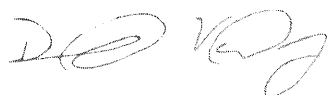
The Secretary of State is preparing to incorporate Gender X designation on Driver's License and identification cards as of October 1, 2023, as result of Public Act 101-513. Accordingly, the Illinois Civil Law Citation and Complaint Form has been amended to comply with the provisions of 625 ILCS 5/6-106.

The former Male and Female checkboxes have been replaced with a blank text box for officers to record the gender of "M" for Male, "F" for Female, or "X" for Gender X or Non-Binary.

Agencies are allowed to use their existing stock of the citations filed October 27, 2022 until their next order. While using the previous version's citation, if an Officer receives a driver's license or identification card with the Gender X designation, they shall record the Gender X designation in the notes field instead of recording the gender in the Defendant Section.

The Conference of Chief Circuit Judges (Conference) approved these amendments electronically on August 18, 2023. On behalf of the Conference, I hereby submit the amended Civil Law Citation and Complaint Form, effective immediately.

Respectfully,

A handwritten signature in black ink, appearing to read "D. L. Vancil, Jr.", written in a cursive style.

David L. Vancil, Jr., Chair
Conference of Chief Circuit Judges

Enclosure

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SUPREME COURT
CLERK

ILLINOIS CIVIL LAW CITATION AND COMPLAINT

PRINTING INSTRUCTIONS

(CIVIL LAW CITATION)

THE ATTACHED DOCUMENT IS A COPY WHICH DOES NOT PURPORT TO REFLECT EITHER SPACING OR SIZE OF TYPE AND BECAUSE IT DOES NOT REFLECT APPROPRIATE COLORING FOR EACH LEAF, THE FOLLOWING INFORMATION IS PROVIDED:

(1) DIMENSIONS. THE OVERALL DIMENSION OF THE CIVIL LAW CITATION FORM SET WILL BE FOUR AND THREE-FOURTHS INCHES (4 3/4") IN WIDTH BY TEN INCHES (10") IN LENGTH. INCLUDED IN THE LENGTH (10") IS A THREE-FOURTHS INCH (3/4") PERFORATED TEAR-OFF STRIP AT THE TOP AND A FIVE-EIGHTHS INCH (5/8") PERFORATED TEAR-OFF STRIP AT THE BOTTOM.

(2) NUMBER OF LEAVES AND COLOR OF PAPER. EXCEPT AS PROVIDED BELOW, ALL CIVIL LAW CITATION FORMS SHALL INCLUDE THE FOLLOWING SIX LEAVES WHICH SHALL BE PRINTED ON THE COLOR OF PAPER AS FOLLOWS:

1. <u>COMPLAINT</u> COPY	WHITE
2. <u>EVIDENCE</u> COPY	CANARY
3. <u>COURT DISPOSITION</u> COPY	WHITE
4. <u>POLICE RECORD</u> COPY	GREEN
5. <u>VIOLATOR</u> COPY	GOLDEN ROD
6. <u>COURT COMMUNICATION</u> COPY	BLUE

UPON A WRITTEN REQUEST BY A LAW ENFORCEMENT AGENCY TO THE CLERK OF THE CIRCUIT COURT, THE CHIEF JUDGE OF THAT CIRCUIT MAY, WITH CONCURRENCE OF THE CLERK OF THE CIRCUIT COURT, REQUEST THE CONFERENCE OF CHIEF CIRCUIT JUDGES TO AUTHORIZE THE OMISSION OF THE COURT DISPOSITION COPY.

(3) FACE OF THE CITATION.

(a) ALL PRINTING ON THE FACE OF ALL COPIES OF THE CIVIL LAW CITATION WILL BE IN BLACK LETTERING, EXCEPT FOR THE FOLLOWING:

(1) THE FOLLOWING WILL BE PRINTED AS A RED BAR WITH WHITE LETTERING:

- (a) TITLES TO EACH BOX
- (b) THE VEHICLE USE BOX

(2) THE FOLLOWING WILL BE IN RED PRINT:

- (a) THE TICKET NUMBER.
- (b) THE TITLES TO EACH LEAF: COMPLAINT, EVIDENCE, COURT DISPOSITION, POLICE RECORD, VIOLATOR, AND COURT COMMUNICATION.
- (c) THE PRINTING UNDER 18 [CHECKBOX] LOCATED WITHIN THE DEFENDANT BOX.
- (d) THE PRINTING OF THE WORDS IN THE VEHICLE USE SECTION
- (e) THE PRINTING OF THE WORDS NO COURT APPEARANCE REQUIRED BELOW THE COURT PLACE/DATE BOX AND THE BOX OUTLINE AROUND THE WORDS.

- (b) THE FOLLOWING OPTIONAL INFORMATION MAY BE ADDED TO THE FACE OF EACH LEAF:
- (1) THE WORDS "ILLINOIS CIVIL LAW CITATION -- ILLINOIS STATE POLICE" (OR OTHER APPROPRIATE WORDING IDENTIFYING THE LAW ENFORCEMENT ENTITY OR MUNICIPALITY, IN THE CASE OF FORMS PRINTED AND ADAPTED FOR USE BY A MUNICIPALITY) MAY BE PRINTED AT THE TOP OF EACH COPY OF THE FORM.
 - (2) A BAR CODE MAY BE PLACED ABOVE THE CASE NO. FIELD IN THE COMPLAINT BOX.
 - (3) PRINT THE ADDRESS OF THE COURTHOUSE IN THE COURT PLACE/DATE BOX.
- (c) THE PRINTING OF THE WORDS IN THE BOXES BELOW WILL BE SCREENED SO THEY CAN BE WRITTEN OVER:
- (1) DEFENDANT BOX: (Last), (First), (M.I.) on the NAME LINE; (Street), (Apt.) on the ADDRESS LINE; and STATE on the DR. LIC. LINE.
 - (2) VIOLATION BOX: NATURE OF VIOLATION
 - (3) COURT PLACE/DATE BOX: CITY AND ZIP, IF NOT PRINTED AS PROVIDED IN (3)(b)(3), ABOVE.
- (d) THE PERFORATED TEAR-OFF STRIP AT THE TOP AND AT THE BOTTOM OF THE COMPLAINT COPY OF THE CIVIL LAW CITATION SHALL HAVE IMPRINTED, IN BLACK, THE FOLLOWING WORDING:

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION

ON THE PERFORATED TEAR-OFF STRIPS ON THE OTHER FIVE LEAVES, THE PRINTING OF THIS WORDING IS OPTIONAL.

(4) BACK OF THE CITATION.

- (a) APPROPRIATE PRINTING ON THE BACK SIDE OF THE POLICE RECORD COPY IS OPTIONAL.
- (b) THE PRINTING ON THE BACK SIDE OF THE COMPLAINT, EVIDENCE, COURT DISPOSITION, POLICE RECORD, VIOLATOR, AND COURT COMMUNICATION COPIES OF THE CIVIL LAW CITATION WILL BE IN BLACK LETTERING.
- (c) THE BACK OF THE VIOLATOR COPY OF THE CIVIL LAW CITATION MAY CONTAIN A QR CODE, PLACED BELOW THE NOTICE TO APPEAR, THAT DIRECTS THE VIOLATOR TO A WEBSITE PROVIDING DIRECTIONS ON HOW TO SATISFY THE CITATION.

(5) NO ADDITIONAL MODIFICATIONS TO THE PRINTING OF THE CIVIL LAW CITATION ARE AUTHORIZED.

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION

FILED

SEP 01 2023

SUPREME COURT CLERK



CL00000000

COMPLAINT

CASE NO.	ISP DIST. OCC.	ISP DIST. ASSIGN.	COMPLAINT
COUNTY OF	TOWNSHIP OF		

DEFENDANT

<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS.	<input type="checkbox"/> CITY/ VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF	VS.
NAME (Last) (First) (M.I.)	EYES	GENDER
ADDRESS (Street) (Apt.)	HAIR	HEIGHT
CITY STATE ZIP	WEIGHT	
DR. LIC. STATE CDL EXPIR. DATE		DATE OF BIRTH

VEHICLE

REGISTR. NO.	STATE	YEAR	US DOT #
MAKE	YEAR	COLOR	
053 <input type="checkbox"/> PEDESTRIAN	081 <input type="checkbox"/> TRAIL/SEMI-TRAIL	052 <input type="checkbox"/> PASSENGER CAR	084 <input type="checkbox"/> TRUCK
009 <input type="checkbox"/> BUS	086 <input type="checkbox"/> TRUCK TRACTOR	060 <input type="checkbox"/> RECREATIONAL VEH.	
043 <input type="checkbox"/> MOTORCYCLE	<input type="checkbox"/> OTHER CODE(S)		

The Undersigned states that on ___/___/___ at ___ A.M. P.M. Defendant upon a Public Highway, or other Location, Specifically _____

Located in the County and State Aforesaid and Did Then and There Commit the Following Civil Law Violation:

VIOLATION

720 ILCS 550/4(a) - POSSESSION OF CANNABIS; NOT MORE THAN 10 GRAMS

NATURE OF VIOLATION _____

EVIDENCE

Associated Report #: _____ CAD #: _____

FIELD TEST COMPLETED YES NO APPROXIMATE WEIGHT: _____ GRAMS

LOCATION OF EVIDENCE WHEN RECOVERED _____

DESCRIPTION _____

COURT PLACE / DATE

CIRCUIT COURT LOCATION, DATE AND TIME

ADDRESS / COURTHOUSE _____

CITY _____ IL ZIP _____ ON _____ AT _____ A.M. P.M.

NO COURT APPEARANCE REQUIRED
See instructions on top portion, back side of gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH DAY YEAR OFFICER'S SIGNATURE I.D. NO.

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION

COMPLAINT COPY BACKER

Vehicle types as defined in 625 ILCS 5/1 et seq. and recorded in the Vehicle Section of the Citation.

CODE	DESCRIPTION	CODE	DESCRIPTION
000	AIRBOAT	048	NON-DIVISIBLE LOAD OR VEHICLE
001	ALL TERRAIN VEHICLE (ATV)	049	NON-POWERED WATERCRAFT
002	AMBULANCE	050	OFF-HIGHWAY MOTORCYCLE
003	ANTIQUE VEHICLE	051	ORGAN TRANSPORT VEHICLE
004	APPORTIONABLE SEMI-TRAILER	052	PASSENGER CAR
005	APPORTIONABLE TRAILER	053	PEDESTRIAN
006	AUTHORIZED EMERGENCY VEHICLE	054	PERSONAL WATER CRAFT
092	AUTOCYCLE	055	POLE TRAILER
007	BICYCLE	056	POLICE VEHICLE
008	BOAT/WATERCRAFT	057	RAILROAD TRACK EQUIPMENT
009	BUS	058	RAILROAD TRAIN
010	CAMPING TRAILER	059	REBUILT VEHICLE
011	CHARITABLE VEHICLE	060	RECREATIONAL VEHICLE
012	COMMUTER VAN	061	RECREATIONAL BOAT
013	CONVERTER DOLLY	062	RECREATIONAL OFF-HIGHWAY VEHICLE
014	CUSTOM VEHICLE	063	REPAIRED VEHICLE
015	CYCLE	064	REPLICA TROLLEY
016	DERELICT VEHICLE	065	RESCUE VEHICLE
017	ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICE	066	ROAD TRACTOR
018	EXPANDED-USE ANTIQUE VEHICLE	067	RURAL MAIL DELIVERY VEHICLE
019	FARM TRACTOR	068	SAILBOAT
020	FIRE DEPARTMENT VEHICLE	069	SCHOOL BUS
021	FLEET SAFETY VEHICLE	070	SNOWMOBILE
022	FOREIGN VEHICLE	071	SPECIAL HAULING VEHICLE
023	GOLF CART	072	SPECIAL MOBILE EQUIPMENT
024	GREY MARKET VEHICLE	073	SPECIALLY CONSTRICTED VEHICLE
025	HOUSE TRAILER	074	SPECIALTY PROP CRAFT
026	IMPLEMENT OF HUSBANDRY	075	STINGER-STEERED SEMITRAILER
027	JUNK VEHICLE	076	STREETCAR
028	LIFEBOAT	077	STREET ROD
029	LIMOUSINE	078	TANK VEHICLE
030	LOW-SPEED ELECTRIC BICYCLE	079	TOW-TRUCK
031	LOW-SPEED GAS BICYCLE	080	TRACKLESS TROLLEY COACH
032	LOW-SPEED VEHICLE	081	TRAILER OR SEMI-TRAILER
033	MATERIALLY ALTERED VEHICLE	082	TRANSIT BUS
034	MAXI-CUBE VEHICLE	083	TRAVEL TRAILER
035	MEDICAL CARRIER	084	TRUCK
036	MEDICAL TRANSPORT VEHICLE	085	TRUCK CAMPER
037	MODIFIED VEHICLE	086	TRUCK TRACTOR
038	MOTORBOAT	087	TRUCKSTER
039	MOTORHOME, MINI-MOTORHOME, VAN CAMPER	088	TYPE I SCHOOL BUS
040	MOTOR VEHICLE	089	TYPE II SCHOOL BUS
041	MOTOR DRIVEN CYCLE	090	UTILITY SERVICE VEHICLE
042	MOPED	091	WRECKER
043	MOTORCYCLE	998	OTHER
044	MOTORIZED WHEELCHAIR	999	NONE
045	MULTIFUNCTION SCHOOL ACTIVITY BUS		
046	MULTIPURPOSE PASSENGER VEHICLE		
047	NONCOMMERCIAL VEHICLE		

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION



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COMPLAINT

CASE NO.	ISP DIST. OCC.	ISP DIST. ASSIGN	EVIDENCE
COUNTY OF	TOWNSHIP OF		
<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS. <input type="checkbox"/> CITY/VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF		VS	

DEFENDANT

NAME (Last) (First) (M.I.)		EYES	GENDER
ADDRESS (Street) (Apt.)		HAIR	HEIGHT
CITY STATE ZIP		WEIGHT	
		UNDER 18 <input type="checkbox"/>	
DR. LIC.	STATE	CDL	EXPIR. DATE
		DATE OF BIRTH	

VEHICLE

REGISTR. NO.	STATE	YEAR	US DOT #
MAKE	YEAR	COLOR	
053 <input type="checkbox"/> PEDESTRIAN	081 <input type="checkbox"/> TRAIL/SEMI-TRAIL	052 <input type="checkbox"/> PASSENGER CAR	084 <input type="checkbox"/> TRUCK
009 <input type="checkbox"/> BUS	086 <input type="checkbox"/> TRUCK TRACTOR	060 <input type="checkbox"/> RECREATIONAL VEH.	
043 <input type="checkbox"/> MOTORCYCLE	<input type="checkbox"/> OTHER CODE(S)		
		COM. MTR. VEHI.	YES <input type="checkbox"/> NO <input type="checkbox"/>
		PLAC. HAZ. MAT.	YES <input type="checkbox"/> NO <input type="checkbox"/>
		16 OR MORE PASS.	YES <input type="checkbox"/> NO <input type="checkbox"/>

The Undersigned states that on ___/___/___ at ___ A.M. P.M. Defendant upon a Public Highway, or other Location, Specifically _____

Located in the County and State Aforesaid and Did Then and There Commit the Following Civil Law Violation:

VIOLATION

720 ILCS 550/4(a) - POSSESSION OF CANNABIS; NOT MORE THAN 10 GRAMS

NATURE OF VIOLATION _____

EVIDENCE

Associated Report #: _____ CAD #: _____

FIELD TEST COMPLETED YES NO APPROXIMATE WEIGHT: _____ GRAMS

LOCATION OF EVIDENCE WHEN RECOVERED _____

DESCRIPTION _____

COURT PLACE / DATE

CIRCUIT COURT LOCATION, DATE AND TIME

ADDRESS / COURTHOUSE _____

CITY _____ IL ZIP _____ ON _____ AT _____ A.M. P.M.

NO COURT APPEARANCE REQUIRED
See instructions on top portion, back side of gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

_____/_____/_____ OFFICER'S SIGNATURE I.D. NO. _____

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION

EVIDENCE COPY BACKER
BLANK

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION



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COMPLAINT	CASE NO.	ISP DIST. OCC.	ISP DIST. ASSIGN	COURT DISPOSITION	
	COUNTY OF	TOWNSHIP OF			
DEFENDANT	<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS. <input type="checkbox"/> CITY/ VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF			VS.	
	NAME (Last)	NAME (First)	NAME (M.I.)	EYES GENDER	
	ADDRESS (Street)			HAIR HEIGHT WEIGHT	
	CITY STATE ZIP			UNDER 18 <input type="checkbox"/>	
	DR. LIC.	STATE	CDL	EXPIR. DATE DATE OF BIRTH	
VEHICLE	REGISTR. NO.	STATE	YEAR	US DOT #	
	MAKE	YEAR	COLOR		
	053 <input type="checkbox"/> PEDESTRIAN	081 <input type="checkbox"/> TRAIL/SEMI-TRAIL	052 <input type="checkbox"/> PASSENGER CAR	084 <input type="checkbox"/> TRUCK	USE
	009 <input type="checkbox"/> BUS	086 <input type="checkbox"/> TRUCK TRACTOR	060 <input type="checkbox"/> RECREATIONAL VEH.		
	043 <input type="checkbox"/> MOTORCYCLE	<input type="checkbox"/> OTHER CODE(S)			
				COM. MTR. VEHL. YES <input type="checkbox"/> NO <input type="checkbox"/>	
				PLAC. HAZ. MAT. YES <input type="checkbox"/> NO <input type="checkbox"/>	
				16 OR MORE PASS. YES <input type="checkbox"/> NO <input type="checkbox"/>	

The Undersigned states that on ___/___/___ at ___ A.M. P.M. Defendant upon a Public Highway, or other Location, Specifically _____

Located in the County and State Aforesaid and Did Then and There Commit the Following Civil Law Violation:

VIOLATION	<input type="checkbox"/> 720 ILCS 550/4(a) - POSSESSION OF CANNABIS; NOT MORE THAN 10 GRAMS
	NATURE OF VIOLATION

EVIDENCE	Associated Report #: _____ CAD #: _____
	FIELD TEST COMPLETED YES <input type="checkbox"/> NO <input type="checkbox"/> APPROXIMATE WEIGHT: _____ GRAMS
	LOCATION OF EVIDENCE WHEN RECOVERED _____
	DESCRIPTION _____

COURT PLACE / DATE	CIRCUIT COURT LOCATION, DATE AND TIME
	ADDRESS / COURTHOUSE
	CITY _____ IL ZIP _____ ON _____ AT _____ A.M. P.M.

NO COURT APPEARANCE REQUIRED
See instructions on top portion, back side of gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

_____/_____/_____ OFFICER'S SIGNATURE I.D. NO. _____

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION

HEARING JUDGE _____

COURT ACTION AND OTHER ORDERS

FINDINGS - DATE ____ / ____ / ____

- ORIGINAL VIOLATION
- AMENDED VIOLATION: _____

FINE \$ _____

COSTS \$ _____

TOTAL \$ _____

- ADMIT/CONSENT
- NO FINDING OF VIOLATION
- DEFAULT JUDGMENT
- CHARGE AMENDED
- DISMISSED

SIGNATURE OF CLERK

MAIL TO: _____

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION



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COMPLAINT	CASE NO.	ISP DIST. OCC.	ISP DIST. ASSIGN.	POLICE RECORD																
	COUNTY OF	TOWNSHIP OF																		
DEFENDANT	<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS.		<input type="checkbox"/> CITY/VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF																	
	NAME (Last) (First) (M.I.)		EYES	GENDER																
	ADDRESS (Street) (Apt.)		HAIR	HEIGHT																
	CITY STATE ZIP		WEIGHT																	
VEHICLE	DR. LIC.		STATE	CDL																
	REGISTR. NO.		EXPIR. DATE	DATE OF BIRTH																
	MAKE		YEAR	COLOR																
	US DOT #		UNDER 18 <input type="checkbox"/>																	
<table border="0"> <tr> <td>053 <input type="checkbox"/> PEDESTRIAN</td> <td>081 <input type="checkbox"/> TRAIL/SEMI-TRAIL</td> <td>052 <input type="checkbox"/> PASSENGER CAR</td> <td>084 <input type="checkbox"/> TRUCK</td> <td rowspan="3" style="writing-mode: vertical-rl; transform: rotate(180deg);">USE</td> <td>COM MTR. VEH. YES <input type="checkbox"/> NO <input type="checkbox"/></td> </tr> <tr> <td>009 <input type="checkbox"/> BUS</td> <td>086 <input type="checkbox"/> TRUCK TRACTOR</td> <td>060 <input type="checkbox"/> RECREATIONAL VEH.</td> <td></td> <td>PLAC. HAZ. MAT. YES <input type="checkbox"/> NO <input type="checkbox"/></td> </tr> <tr> <td>043 <input type="checkbox"/> MOTORCYCLE</td> <td colspan="2"><input type="checkbox"/> OTHER CODE(S)</td> <td></td> <td>16 OR MORE PASS. YES <input type="checkbox"/> NO <input type="checkbox"/></td> </tr> </table>					053 <input type="checkbox"/> PEDESTRIAN	081 <input type="checkbox"/> TRAIL/SEMI-TRAIL	052 <input type="checkbox"/> PASSENGER CAR	084 <input type="checkbox"/> TRUCK	USE	COM MTR. VEH. YES <input type="checkbox"/> NO <input type="checkbox"/>	009 <input type="checkbox"/> BUS	086 <input type="checkbox"/> TRUCK TRACTOR	060 <input type="checkbox"/> RECREATIONAL VEH.		PLAC. HAZ. MAT. YES <input type="checkbox"/> NO <input type="checkbox"/>	043 <input type="checkbox"/> MOTORCYCLE	<input type="checkbox"/> OTHER CODE(S)			16 OR MORE PASS. YES <input type="checkbox"/> NO <input type="checkbox"/>
053 <input type="checkbox"/> PEDESTRIAN	081 <input type="checkbox"/> TRAIL/SEMI-TRAIL	052 <input type="checkbox"/> PASSENGER CAR	084 <input type="checkbox"/> TRUCK	USE	COM MTR. VEH. YES <input type="checkbox"/> NO <input type="checkbox"/>															
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The Undersigned states that on ___/___/___ at ___ A.M. P.M. Defendant upon a Public Highway, or other Location, Specifically _____

Located in the County and State Aforesaid and Did Then and There Commit the Following Civil Law Violation:

VIOLATION	<input type="checkbox"/> 720 ILCS 550/4(a) - POSSESSION OF CANNABIS; NOT MORE THAN 10 GRAMS
	NATURE OF VIOLATION

EVIDENCE	Associated Report #: _____ CAD #: _____
	FIELD TEST COMPLETED YES <input type="checkbox"/> NO <input type="checkbox"/> APPROXIMATE WEIGHT: _____ GRAMS
	LOCATION OF EVIDENCE WHEN RECOVERED _____
	DESCRIPTION _____

COURT PLACE / DATE	CIRCUIT COURT LOCATION, DATE AND TIME
	ADDRESS / COURTHOUSE
	CITY _____ IL _____ ZIP _____ ON _____ AT _____ A.M. P.M.

NO COURT APPEARANCE REQUIRED
See instructions on top portion, back side of gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

_____/_____/_____ OFFICER'S SIGNATURE I.D. NO. _____
MONTH DAY YEAR

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION

POLICE RECORD COPY BACKER
BLANK

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION



CL00000000

COMPLAINT	CASE NO.	ISP DIST. OCC.	ISP DIST. ASSIGN.	VIOLATOR
	COUNTY OF	TOWNSHIP OF		
DEFENDANT	<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS. <input type="checkbox"/> CITY/VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF		VS	
	NAME (Last) (First) (M.I.)		EYES	GENDER
	ADDRESS (Street) (Apt.)		HAIR	HEIGHT
	CITY STATE ZIP		WEIGHT	
VEHICLE	DR. LIC.		STATE	CDL
	REGISTR. NO.		EXPIR. DATE	DATE OF BIRTH
	MAKE	YEAR	COLOR	US DOT #
053 <input type="checkbox"/> PEDESTRIAN 081 <input type="checkbox"/> TRAIL/SEMI-TRAIL 052 <input type="checkbox"/> PASSENGER CAR 084 <input type="checkbox"/> TRUCK 069 <input type="checkbox"/> BUS 086 <input type="checkbox"/> TRUCK TRACTOR 060 <input type="checkbox"/> RECREATIONAL VEH.		UNDER 18 <input type="checkbox"/>		
043 <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> OTHER CODE(S)		COM. MTR. VEH. YES <input type="checkbox"/> NO <input type="checkbox"/> PLAC. HAZ. MAT. YES <input type="checkbox"/> NO <input type="checkbox"/> 16 OR MORE PASS. YES <input type="checkbox"/> NO <input type="checkbox"/>		

The Undersigned states that on ___/___/___ at ___ A.M. P.M. Defendant upon a Public Highway, or other Location, Specifically _____

Located in the County and State Aforesaid and Did Then and There Commit the Following Civil Law Violation:

VIOLATION	<input type="checkbox"/> 720 ILCS 550/4(a) - POSSESSION OF CANNABIS; NOT MORE THAN 10 GRAMS
	NATURE OF VIOLATION

EVIDENCE	Associated Report #: _____ CAD #: _____
	FIELD TEST COMPLETED YES <input type="checkbox"/> NO <input type="checkbox"/> APPROXIMATE WEIGHT: _____ GRAMS
	LOCATION OF EVIDENCE WHEN RECOVERED _____
	DESCRIPTION _____

COURT PLACE / DATE	CIRCUIT COURT LOCATION, DATE AND TIME
	ADDRESS / COURTHOUSE
	CITY _____ IL _____ ZIP _____ ON _____ AT _____ A.M. P.M.

NO COURT APPEARANCE REQUIRED
See instructions on top portion, back side of gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

_____/_____/_____
MONTH DAY YEAR OFFICER'S SIGNATURE I.D. NO.

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION

READ THESE INSTRUCTIONS CAREFULLY

There is **NO COURT APPEARANCE REQUIRED** for this Citation. You have the following two (2) options:

1. If you wish to **ADMIT TO THIS VIOLATION**, complete the form entitled "ADMIT TO THIS VIOLATION" on the bottom half, of the back side, of the blue copy of the citation. Follow the instructions on that form and mail it with full payment of fine and costs. The amount of fine and costs for a Civil Law violation is \$120 per violation.

2. If you wish to **CONTEST THIS VIOLATION**, complete the form entitled "CONTEST THIS VIOLATION" on the top half, of the back side, of the blue copy and follow those instructions.

NOTE: Payment must be by cash, money order, certified check, bank draft, cashier's check, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)

**NOTICE
OF CONSENT FOR ENTRY OF JUDGMENT**

YOU ARE HEREBY NOTIFIED THAT:

In the event you fail to appear in court or answer the charge on the date set for your court appearance, or any date to which the case is continued, or you do not submit an admission to this violation to the clerk at least (3) days before that date, you thereby consent to the entry of a default judgment against you. The amount of fine and costs for a Civil Law violation is \$120 per violation.

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION



CL0000000

COMPLAINANT

CASE NO. _____ ISP DIST. OCC. _____ ISP DIST. ASSIGN. _____ **COURT COMMUNICATION**
 COUNTY OF _____ TOWNSHIP OF _____

DEFENDANT

PEOPLE STATE OF ILLINOIS VS. CITY/ VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF VS.
 NAME _____ (Last) _____ (First) _____ (M.I.) EYES _____ GENDER _____
 ADDRESS _____ (Street) _____ (Apt.) HAIR _____ HEIGHT _____ WEIGHT _____
 CITY STATE ZIP _____ **UNDER 18**
 DR. LIC. _____ STATE _____ CDL _____ EXPIR. DATE _____ DATE OF BIRTH _____

VEHICLE

REGISTR. NO. _____ STATE _____ YEAR _____ US DOT # _____
 MAKE _____ YEAR _____ COLOR _____
 053 PEDESTRIAN 081 TRAIL/SEMI-TRAIL 052 PASSENGER CAR 084 TRUCK **USE** COM. MTR. VEH. YES NO
 009 BUS 086 TRUCK TRACTOR 060 RECREATIONAL VEH. PLAC. HAZ. MAT. YES NO
 043 MOTORCYCLE OTHER CODE(S) _____ 16 OR MORE PASS. YES NO

The Undersigned states that on ___/___/___ at ___ A.M. P.M. Defendant upon a Public Highway, or other Location, Specifically _____

Located in the County and State Aforesaid and Did Then and There Commit the Following Civil Law Violation:

VIOLATION

720 ILCS 550/4(a) - POSSESSION OF CANNABIS; NOT MORE THAN 10 GRAMS
 NATURE OF VIOLATION _____

EVIDENCE

Associated Report #: _____ CAD #: _____
 FIELD TEST COMPLETED YES NO APPROXIMATE WEIGHT: _____ GRAMS
 LOCATION OF EVIDENCE WHEN RECOVERED _____
 DESCRIPTION _____

COURTPLACE/DATE

CIRCUIT COURT LOCATION, DATE AND TIME
 ADDRESS / COURTHOUSE _____
 CITY _____ IL ZIP _____ ON _____ AT _____ A.M. P.M.

NO COURT APPEARANCE REQUIRED
 See instructions on top portion, back side of gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

_____/_____/_____ OFFICER'S SIGNATURE _____ I.D. NO. _____
 MONTH DAY YEAR

NOTE: USE SEPARATE CIVIL LAW CITATION FOR EACH VIOLATION

CONTEST THIS VIOLATION

If you intend to **CONTEST THIS VIOLATION**:

1. Complete this form and mail at least TEN (10) work days before the date set for your court appearance noted on the bottom half of the front side of this citation (Court Place/Date section).
NOTE: Appearing in court may result in additional fine and fees.
2. A new appearance date will be set and you will be notified of the time and place of your appearance. When you are notified of your new appearance date, you should come to court prepared for trial and bring any witnesses you may have. You will also have the opportunity to demand a trial by jury, which would occur at a later date. If you demand a trial by jury, additional fees may apply.

NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

MOBILE # _____ I CONSENT TO TEXT MESSAGE REMINDERS

EMAIL ADDRESS _____

3. Mail this form to the Clerk of the Court at the address noted in the "Court Place/Date" section on the bottom half of the front side of this citation.

DO NOT MAIL ANYTHING TO THE POLICE DEPARTMENT

ADMIT TO THIS VIOLATION

If you intend to **ADMIT TO THIS VIOLATION**:

1. Complete this form.
2. Mail this form, together with the fines and costs to the Clerk of the Court, at the address noted in the "Court Place/Date" section on the bottom half of the front side of this citation. You must mail this completed form, with the fine and costs, **no earlier than ten (10) work days** after the citation was issued (noted on the top half of the front side of the citation), **and no later than three (3) work days** before the court appearance date (noted on the bottom half of the front side of the citation in the "Court Place/Date" section). The fine and costs for a Civil Law violation is \$120 per violation.

NOTE: Payment must be by cash, money order, certified check, bank draft, cashier's check, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)

ADMISSION TO VIOLATION AND WAIVER

I, the undersigned, do hereby admit to the violation noted on the front side of this citation. I understand my right to a trial, that my signature to this admission will have the same force and effect as a judgment of court. I hereby **ADMIT TO THIS VIOLATION** on this citation, **GIVE UP** my right to trial, and agree to pay the fine and costs required.

VIOLATOR'S SIGNATURE _____ DATE _____

MAILING ADDRESS _____ STREET _____

CITY _____ STATE _____ ZIP _____

MOBILE # _____

EMAIL ADDRESS _____