



Scan to Folder Setup Tool for SMB

v1.1

Software Information

Version:0507
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KYOCERA Document Solutions Inc.

THE NEW VALUE FRONTIER

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Revision History

| Date | Version | Page | Item |
|------------|---------|------|---|
| 09/27/2017 | 0927 | | First release |
| 10/02/2017 | 1002 | 5 | 1.2 Supported Environment Removed Portuguese (Portugal) from Languages |
| 11/06/2107 | 1106 | 4 | Overview Added the information on the edit right of Address Book to the Note section |
| 12/07/2017 | 1207 | 9 | 2.2.1. Create a new folder Deleted the mention on "receiving folder name" from the note on 2-byte characters under Enter PC Information |
| 12/07/2017 | 1207 | 12 | 4. Limitations Deleted the mention on "receiving folder name" from Limitations on double-byte characters <ul style="list-style-type: none"> Changed "the following models" to "the following models and later" Added the description that the Receiving Folder name does not have any limitation with double-byte characters |
| 4/9/2018 | 0409 | 6 | 12. Supported Environment Added the following languages to the Languages section: Arabic, Czech, Dutch, Danish, Finnish, Greek, Hebrew, Hungarian, Korean, Norwegian, Polish, Portuguese (Portugal), Russian, Romanian, Swedish, and Turkish |
| 4/9/2018 | 0409 | 8 | 2.2 Add a new address Added a description for the change that addresses with Fax address can be hidden in the main Address Book |
| 4/9/2018 | 0409 | 9 | 2.2.1 Create a new folder Updated to mention that now "Create a new folder on the desktop" can be selected as the "Select a scan folder" dialog has been added. |
| 4/9/2018 | 0409 | 11 | 2.2.2. Select an existing folder Updated to mention that now Select an existing folder and location" can be selected as the "Select a scan folder" dialog has been added. |
| 4/9/2018 | 0409 | 13 | 2.4. Assign an address to the One Touch Key Added the section. <ul style="list-style-type: none"> Added the description that a user can select to assign an address to a One Touch key after registering a new address or changing an existing |

| | | | |
|----------|------|----------|---|
| | | | address. • Added a description that an address can be assigned by selecting an empty One Touch Key. |
| 5/7/2018 | 0507 | 13 | 2.4. Assign an address to the One Touch Key The contents about a termination screen of the model with which One Touch Key registration function isn't being supported are added. |
| 5/7/2018 | 0507 | 14,15,16 | 4.Limitation Added the model and version supporting restrict editing of the address book and registering of one touch key function. |

1. Overview

A complicated configuration of settings is required so that scanned images can be sent from a MFP to a PC folder via the SMB protocol. The Scan to Folder Setup Tool for SMB simplifies the setup process for sending scanned images to a folder via the SMB protocol.

The tool lets users perform the following functions:

Create a shared folder on a PC to receive images from a MFP.

The created folder is automatically set as a shared folder. Administrator privileges on the PC are required.

On the MFP, the destination is setup in the address book and, optionally, as a One Touch Key.

The Setup tool registers the address book entry and the associated PC in the MFP address book.

- ※ Admin privileges are required for the selected PC.
- ※ If the MFP has user authentication enabled, admin privileges for the MFP are also required.



1.1. Background

Customers reported that the setup process for sending scanned data from a MFP to a PC via SMB was too complicated. The Scan to Folder Setup Tool for SMB simplified the configuration. With this tool, a shared folder can be easily created on a PC.

1.2. Supported Environment

OS: Windows 7, Windows8, Windows 8.1, Windows 10

Languages: English, Japanese, German, Italian, Spanish, French, Portuguese, Chinese (Simplified), Chinese (Traditional), Dutch, Korean, Russian, Arabic, Czech, Danish, Finnish, Greek, Hebrew, Hungarian, Norwegian, Polish, Portuguese (Portugal), Romanian, Swedish, Turkish, Catalan, Thai, Vietnamese

1.3. Target Users

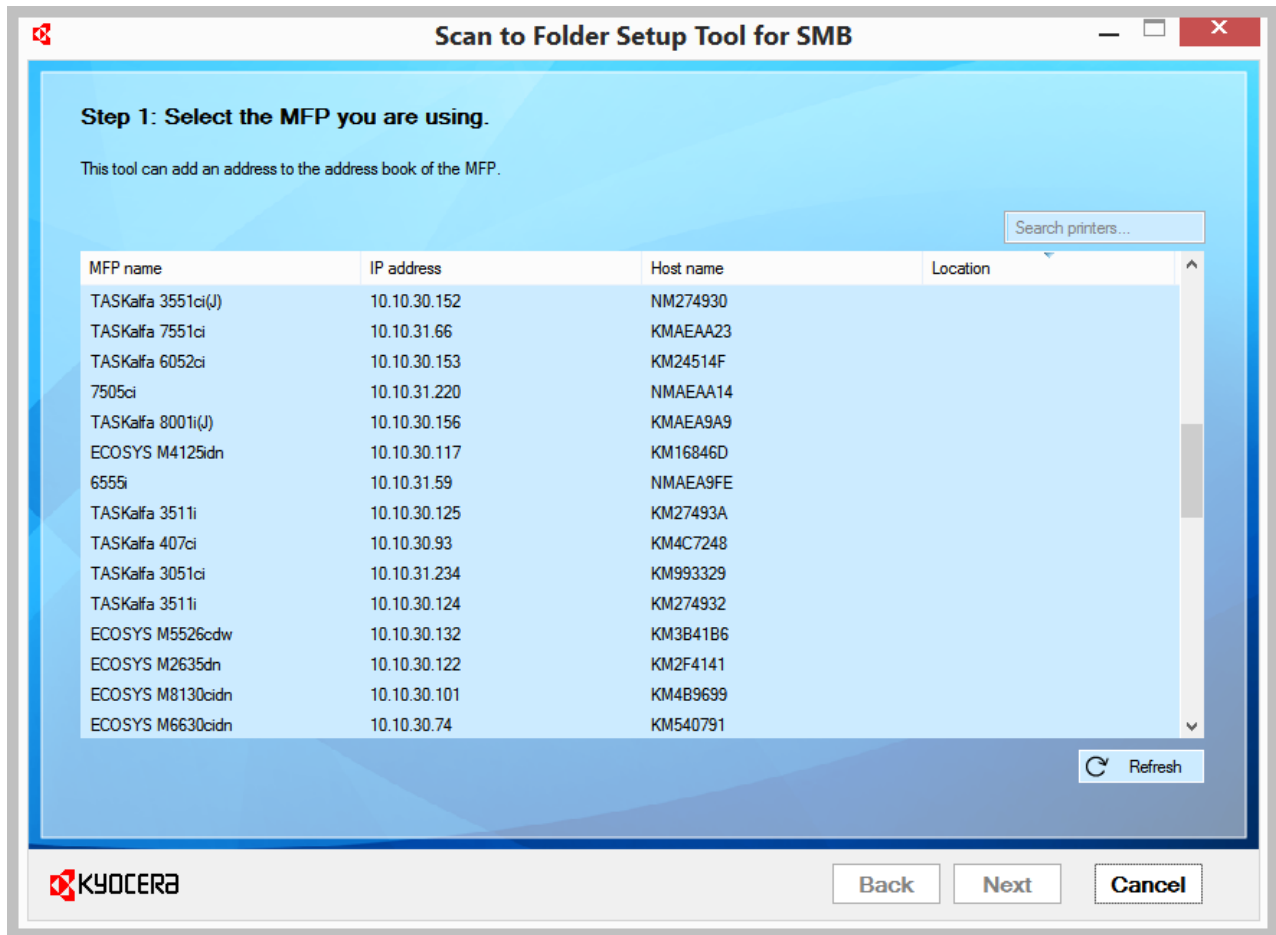
Primary target: General users unfamiliar with PC settings

Secondary target: Admin users

2. Features

2.1. Device Discovery

When the Scan to Folder Setup Tool for SMB is launched, the tool discovers all MFPs connected to the same network. In the initial screen, select a MFP. You can search for a device in the list by using the Search text box. Click [Refresh] to update the list of discovered devices with the latest information.



If the selected MFP has user authentication feature enabled, accessing the MFP for the first time launches a login authentication screen. With Admin privileges, a user can successfully enter a user name and password.

Device Login

Enter login user name and password.

User name:

Password:

2.2. Add a New Address

In Step 2, the address book list of the selected MFP is displayed. A user can click [Add] to add a new address to the MFP address book list.

Click [Refresh] to display the most up-to-date information for MFP address book list. The user can also search the existing address book list.

If the Show fax-capable check box is clear, you can hide the addresses which include fax address in the MFP address book list.

Scan to Folder Setup Tool for SMB

Step 2: Add an address to the address book of the MFP that you selected.

Selected MFP: TASKalfa 6052ci
IP address: 10.10.30.153

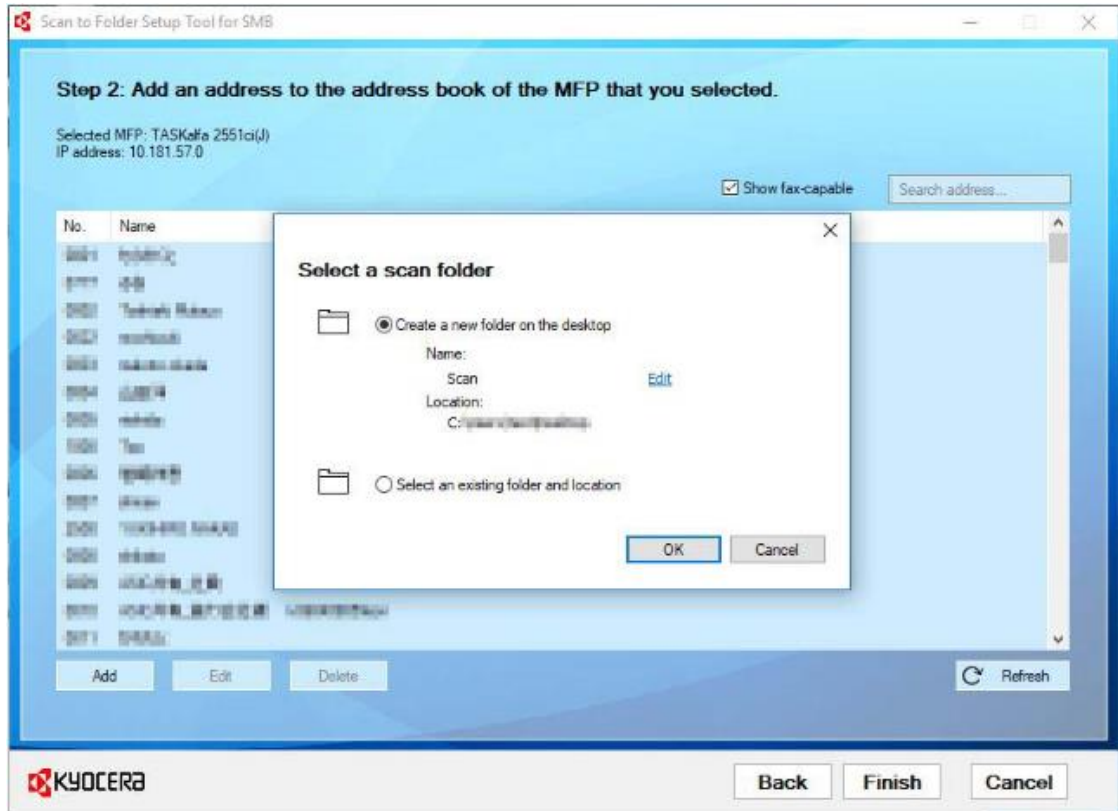
Show fax-capable

| No. | Name | PC name |
|------|------------|----------------|
| 0005 | 半角力ナ | BW-1064-7050 |
| 0006 | test123 | test123 |
| 0007 | aaaa | BW-1064-7050 |
| 0008 | shar8 | SHA-FC64J-9010 |
| 0009 | Scanfolder | BW-1064-7050 |
| 0010 | 1234 | SHA-FC64-9010 |
| 0011 | カカカカ | BW-1064-7050 |
| 0012 | test2 | SHA-FC64-9010 |
| 0013 | mayg1 | |
| 0014 | mayg1 | |
| 0015 | Test | HIRO-7-LBS |
| 0016 | Test | HIRO-7-LBS |
| 0017 | TEST2 | HIRO-7-LBS |
| 0018 | TEST2 | HIRO-7-LBS |

2.2.1. Create a New Folder

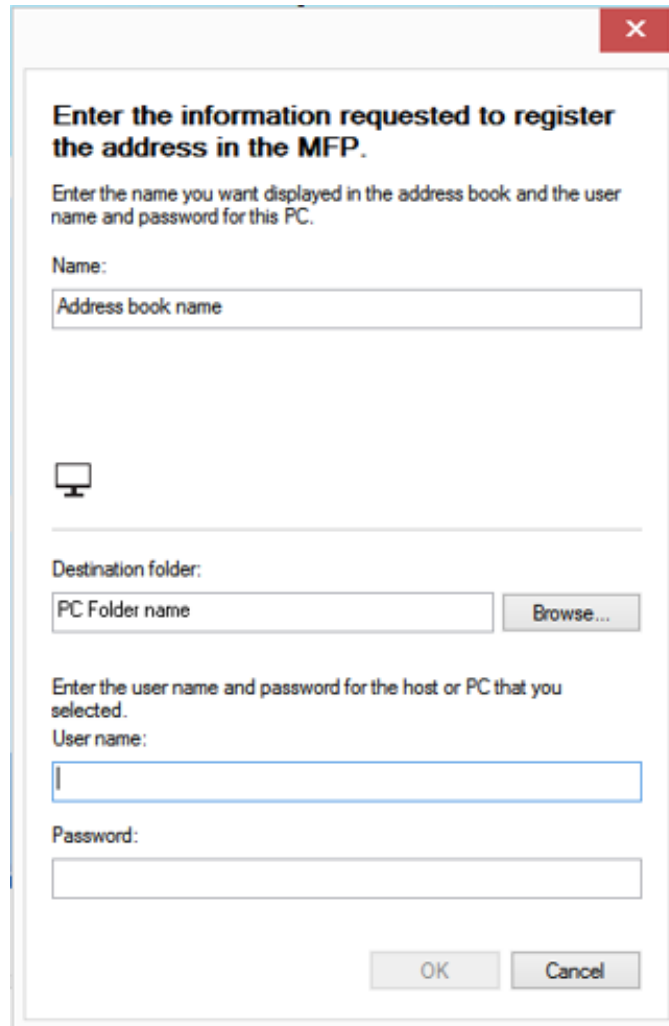
A user can create a new folder on the desktop so scan files can be transferred to it from the MFP. Click [Edit] to change the desktop folder name. The default name is Scan.

※ * When a new folder is created, a new address entry associated with the folder is also added to the MFP's address book.



▪ **Enter PC information**

In the "Enter the information requested to register the address" window, a user is prompted to enter information for the new address book entry, the destination folder name, and PC credentials. The added or edited entry is registered in the MFP's address book.



The screenshot shows a dialog box titled "Enter the information requested to register the address in the MFP." with a close button (X) in the top right corner. The dialog contains the following fields and instructions:

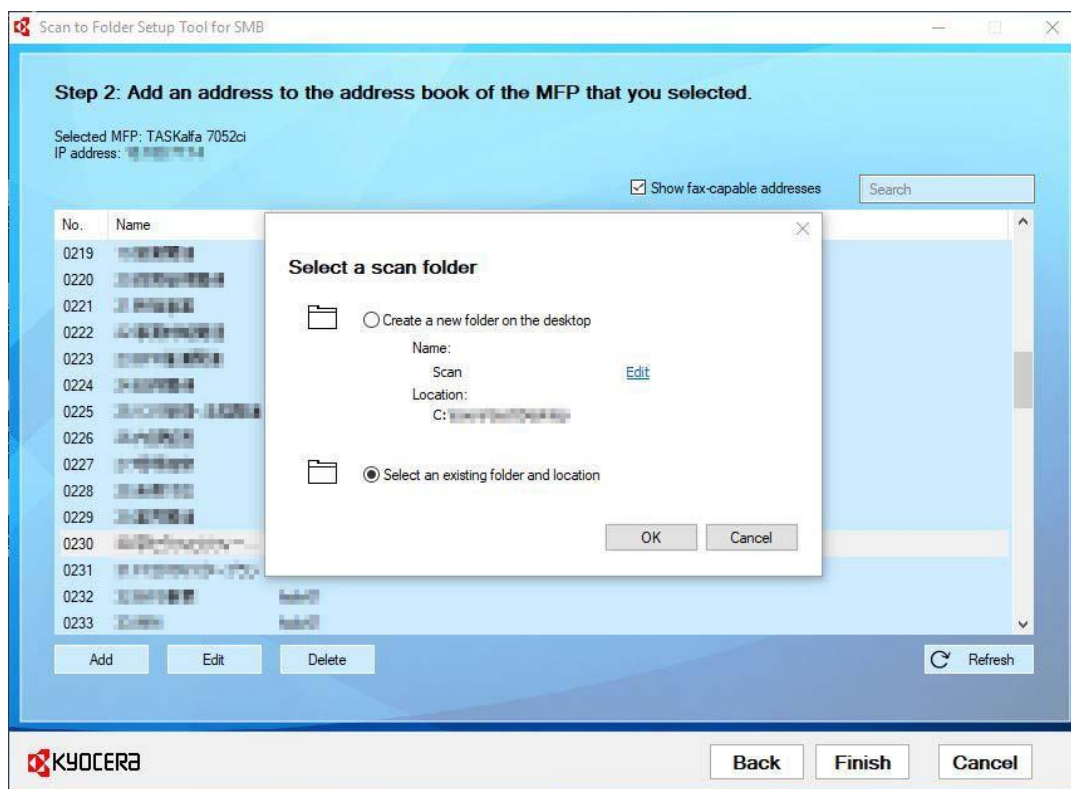
- Header:** "Enter the information requested to register the address in the MFP."
- Instruction:** "Enter the name you want displayed in the address book and the user name and password for this PC."
- Name:** A text input field labeled "Name:" with the placeholder text "Address book name".
- Destination folder:** A text input field labeled "Destination folder:" with the placeholder text "PC Folder name" and a "Browse..." button to its right.
- User name:** A text input field labeled "User name:" with the instruction "Enter the user name and password for the host or PC that you selected." above it.
- Password:** A text input field labeled "Password:".
- Buttons:** "OK" and "Cancel" buttons at the bottom right.

| Item | Description |
|--------------------|--|
| Name | The name for display in the address book. |
| Destination folder | The folder name and path to the shared folder. (Displays the name of destination folder created as default.) ※To receive scanned images to an existing shared folder on the current PC, refer to "Select an existing folder" section in this document. |
| User name | The user name of the selected PC. (The user name used to log in to the selected PC.) |
| Password | The password corresponds to the log in user name of the selected PC. (Optional) |

- ※ A host name or a destination folder name can include 2-byte characters, but only supported MFP models can process it correctly.
(For the models supporting 2-byte characters in host or destination folder names, see the Limitations section.)

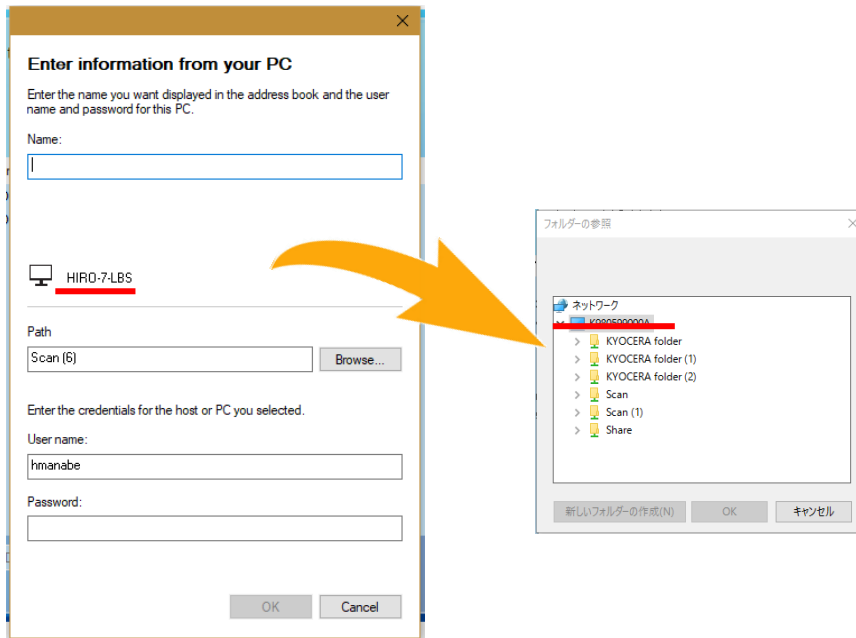
2.2.2. Select an Existing Folder

A user can select an existing shared folder on the PC, instead of creating a new folder on the desktop.



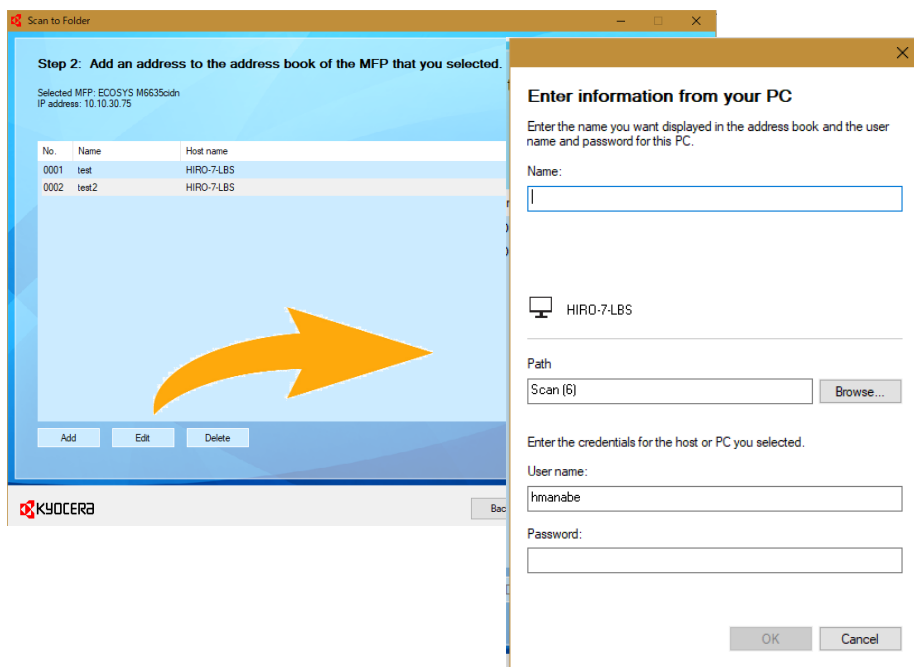
▪ **Enter PC information**

A user can select a PC connected to the same network segment by clicking [Browse] where a shared folder can be specified.



2.3. Editing Existing Addresses

A user can also edit an existing address listed in the MFP's address book. To make changes, click [Edit].

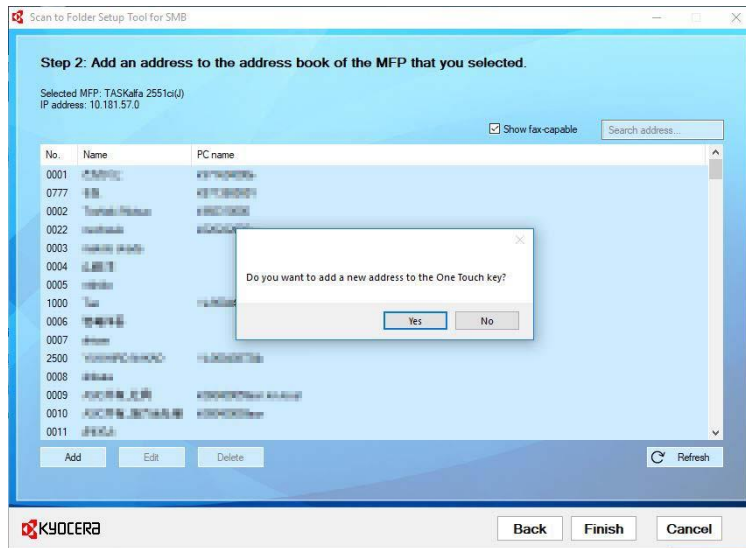


2.4. Assign an Address to a One Touch Key

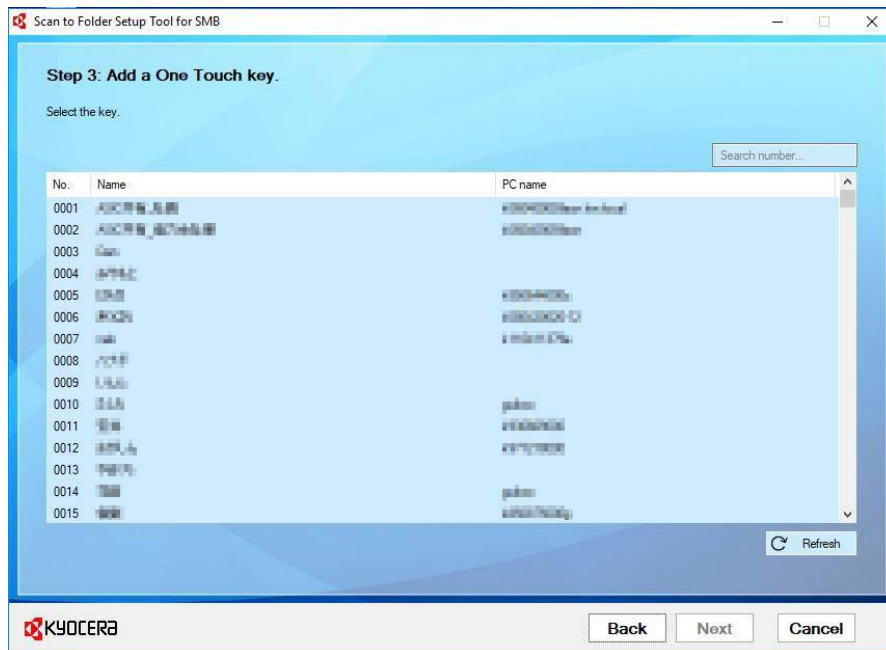
This feature is available only for the models which supports Address book edit restriction.

After adding a new address to the MFP's address book or editing an existing address, a user can assign the address to a One Touch Key. Click [Yes] to assign a key and then click Next.

Click [No] to be redirected to the MFP's address book list.



You can also assign an address to the One Touch key by selecting a empty key and then clicking the [Next] button in the Add a One Touch key screen.



The old model isn't supporting this function. Please see the support model of "4. Limitations". The model which isn't being supported is ended on the screen which the address book list of the selected MFP after address registration.

3. Supported Models

U models with SMB capability

4. Limitations

- **Models supporting 2-byte characters**

The following models support 2-byte characters when adding a host name or a path. For non-supported models, please use 1-byte characters. If 2-byte characters are used with non-supported models, a host name or path will not be set or displayed correctly. However, 2-byte characters can be used for the receiving folder name with all models.

| KYOCERA model name | |
|--------------------|---|
| TASKalfa 4012i | |
| TASKalfa 3212i | |
| ECOSYS M4132idn | - |
| | - |
| ECOSYS M4125idn | |
| ECOSYS M8130cidn | - |
| ECOSYS M8124cidn | |
| | - |
| ECOSYS M6230cidn | |
| ECOSYS M6630cidn | |
| ECOSYS M6235cidn | |
| ECOSYS M6635cidn | |
| | |
| ECOSYS M3660idn | |
| ECOSYS M3655idn | |
| ECOSYS M3145dn | |
| ECOSYS M3645dn | |
| ECOSYS M3145idn | |
| ECOSYS M3645idn | |
| TASKalfa 307ci | |
| TASKalfa 357ci | |
| TASKalfa 407ci | |

- **The support model for Address book edit restriction.**

When you set restriction as administrator only in the device for the model which address book edit restriction setting is being supported, we need to login by an administrator right for the models below and newer models.

| KYOCERA model name | | FW version |
|--------------------|---|---|
| ECOSYS M4132idn | - | 2P1_S000.001.523 |
| | - | 2P2_S000.001.523 |
| ECOSYS M4125idn | - | 2P2_S000.001.523 |
| ECOSYS M8130cidn | - | 2P3_S000.001.523 |
| ECOSYS M8124cidn | - | 2P4_S000.001.523 |
| | - | |
| ECOSYS M6230cidn | - | 2V0_S000.001.406 |
| ECOSYS M6630cidn | - | 2V1_S000.001.406 |
| ECOSYS M6235cidn | - | 2V0_S000.001.406 |
| ECOSYS M6635cidn | - | 2V1_S000.001.406 |
| | | |
| ECOSYS M3145dn | - | Initial mass production |
| ECOSYS M3645dn | | Initial mass production |
| ECOSYS M3145idn | | Initial mass production |
| ECOSYS M3645idn | | Initial mass production |
| ECOSYS M3660idn | | You an confirm in the release not of next FW version up |
| ECOSYS M3655idn | | |
| TASKalfa 7002i | | 2NJ_2000.004.026 |
| TASKalfa 8002i | | 2NJ_2000.004.026 |
| TASKalfa 7052ci | | 2NH_2000.004.026 |
| TASKalfa 8052ci | | 2NH_2000.004.026 |
| TASKalfa 3011i | | 2RH_2000.004.026 |
| TASKalfa 3511i | | 2RH_2000.004.026 |
| TASKalfa 2552ci | | 2RL_2000.004.027 |
| TASKalfa 3252ci | | 2RL_2000.004.027 |
| TASKalfa 3552ci | - | 2ND_2000.004.027 |

| | | |
|-----------------|--|------------------|
| TASKalfa 4052ci | | 2ND_2000.004.027 |
| TASKalfa 5052ci | | 2ND_2000.004.027 |
| TASKalfa 6052ci | | 2ND_2000.004.027 |
| TASKalfa 4002i | | 2NK_2000.004.027 |
| TASKalfa 5002i | | 2NK_2000.004.027 |
| TASKalfa 6002i | | 2NK_2000.004.027 |

*1 : Firmware upgrade is required.

- **The support model for one touch key registration function**

The one touch key registration function is being supported with the same correspondence model and FW version and newer models as the address book edit restriction.

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