L&T Infotech	**Creation of Bankr Master**	eSail
Port Department		
Responsibility		
Transaction Code	FI01, FI02, FI03	

Exercise

Create Bank Master	**FI01**
Change Bank Master	**FI02**
Display Bank Master	**FI03**

Tasks

Use the appropriate procedure and data provided to complete the following tasks:

1. Creation of Bank master
2. Change Bank master
3. Display Bank master

1. Creation of Bank master

To create a Vendor master, access the transaction using one of the options below:

SAP R/3 Menu Path	**Financial Accounting** ->Bank-> **Master Data**->**Bank Master Record**> **Create**
Transaction code	FI01

The following screen displays:

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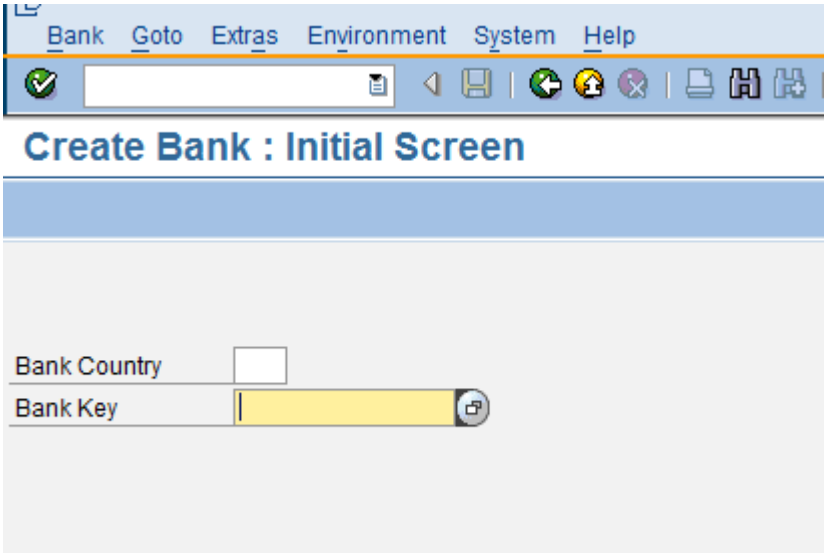
Port Department		
Responsibility		
Transaction Code	FI01, FI02, FI03	



1. Enter the data as per the table given below

Field Content	Description	R / O *	Field Values
Bank Country	Bank Country : Bank Country Shall be picked from the drilled down Select IN	R	IN
Bank Key	Specifies that the Bank Key Based on the key to be created	R	HDFC0001

* R - Required, O - Optional

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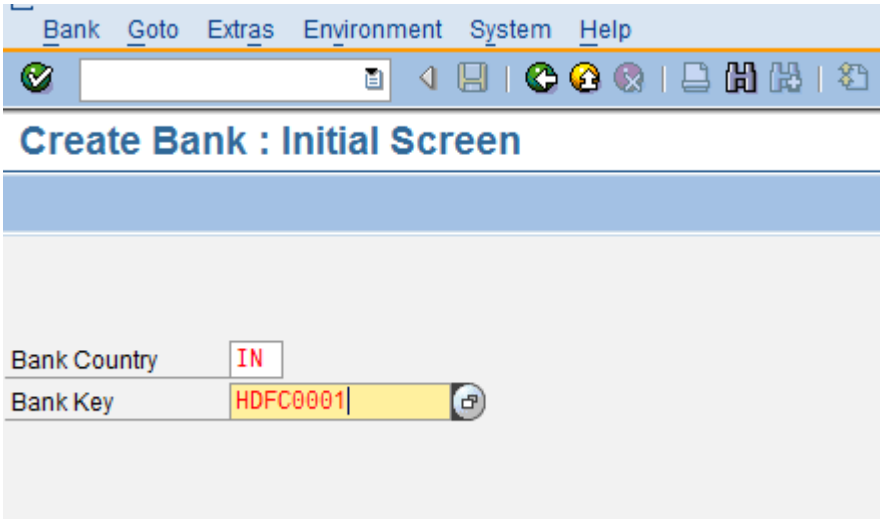

2. Click (Enter).

L&T Infotech	Creation of Bankr Master	
Port Department		
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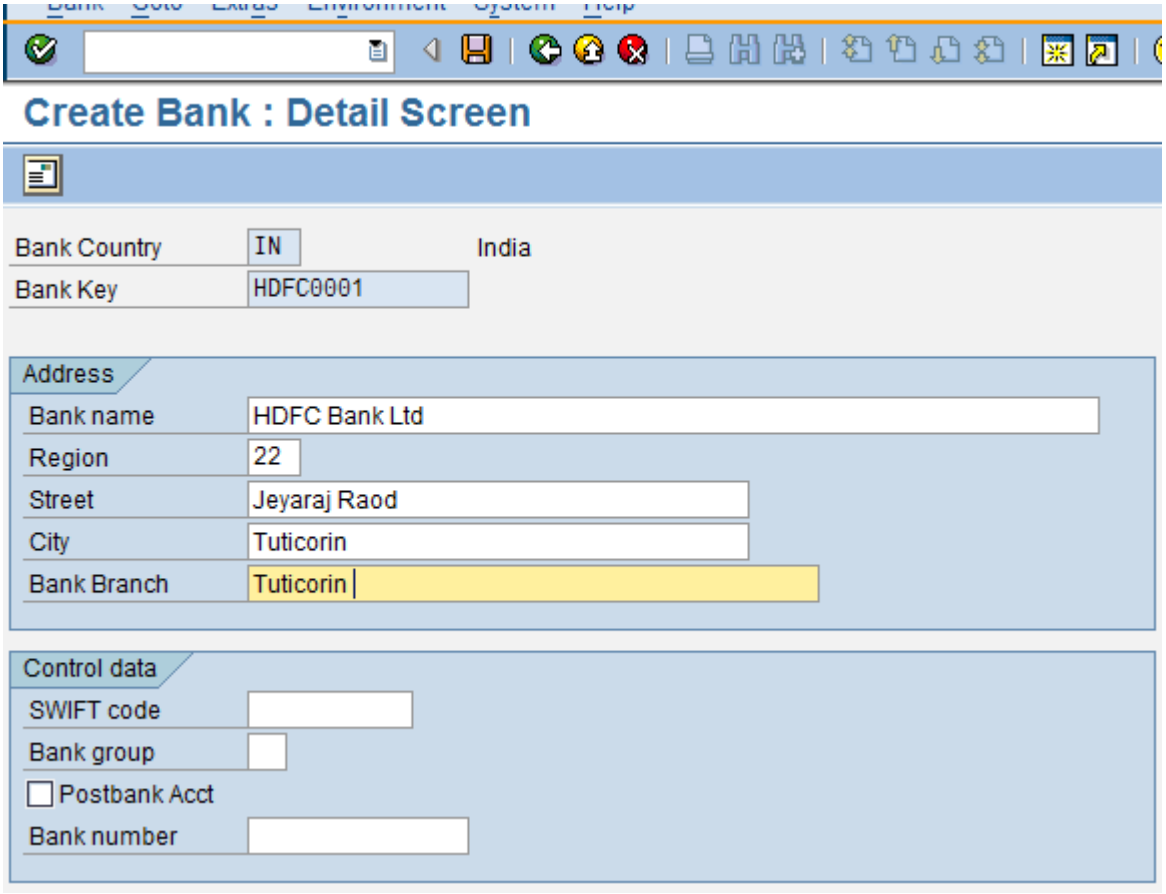

3. Enter the following data in the input screen:

Field Content	Description	R / O *	Field Values
Bank Name	Bank Name	R	HDFC Bank Ltd
Region	Select the region from the drill down	R	Tamil Nadu

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Street	Enter the street details	R	Jeyaraj Road
City	Enter the city	R	Tuticorin
Bank Branch	Enter the Bank Branch Details	R	Tuticorin
SWIFT code	Enter the Swift code	O	
Bank Group		O	IN
Post Bank		O	22
Bank Number		O	

4. Click & Save

   Bank Master is created

L&T Infotech	**Creation of Bankr Master**	eSail
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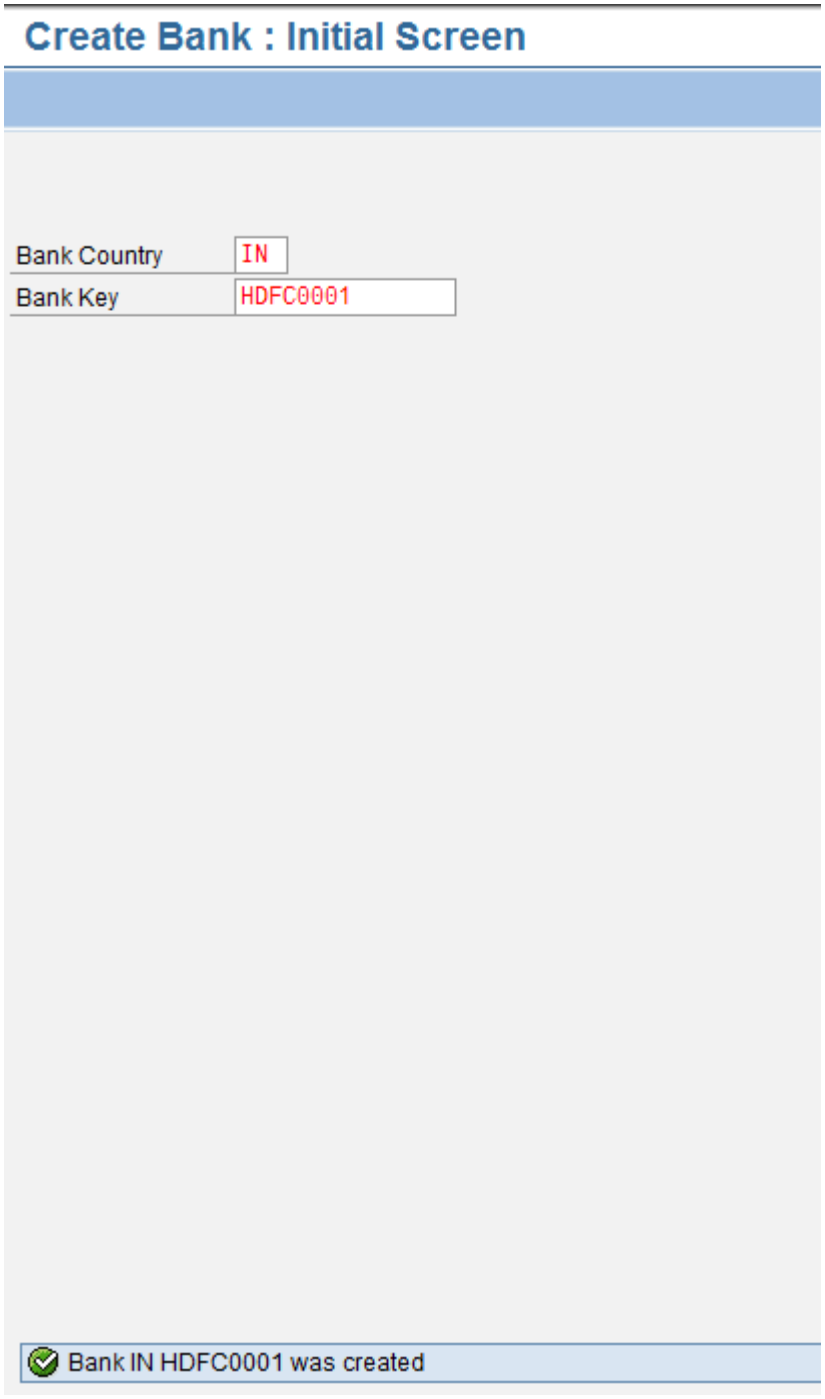


L&T Infotech	**Creation of Bankr Master**	eSail
Port Department		
Responsibility		
Transaction Code	FI01, FI02, FI03	

2. Change Bank Master

To change Vendor master, access the transaction using one of the options below:

SAP R/3 Menu Path	**Financial Accounting** ->Bank -> **Master Data**->**Bank Master Record**> **Change**	
Transaction code	FI02	

The following screen displays:

Note: Occasionally changes happen for existing Bank Data which needs to be updated in the Bank Master Record. Information like Street, etc can be managed in this Transaction.

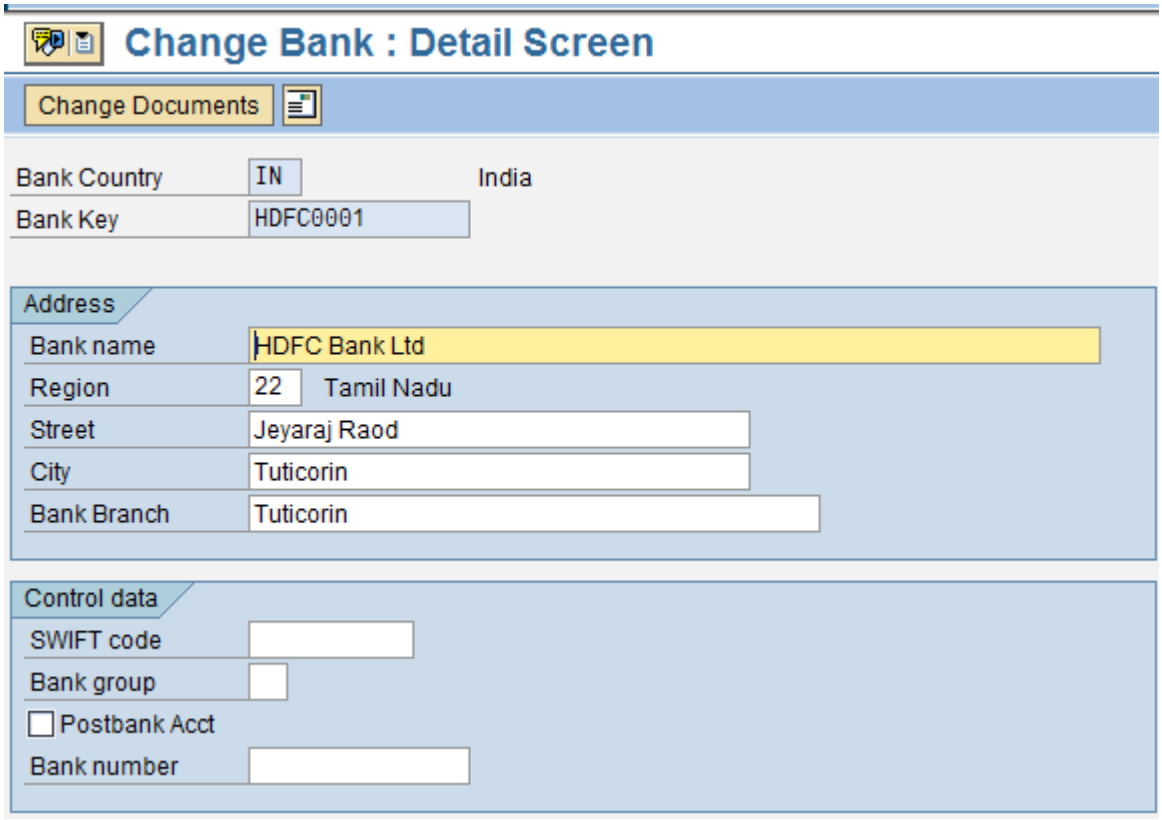
1. Enter the following values in the input screen:

Field Content	Description	R / O	Field Values
Bank Country	Select the Bank Country Key from the drill down	R	IN
Bank Key	Select the Bank Key from drill down	R	HDFC0001

2. Press Enter.

The following screen appears:

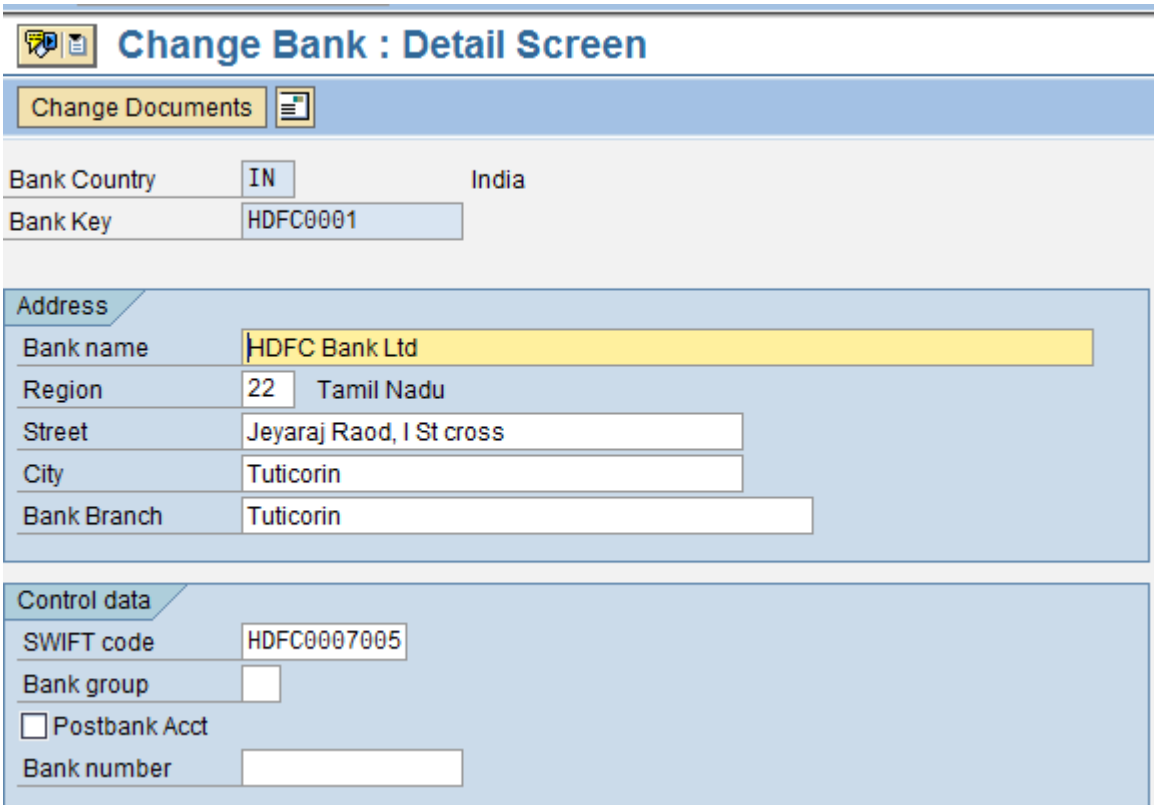
L&T Infotech	Creation of Bankr Master	
Port Department		
Responsibility		
Transaction Code	FI01, FI02, FI03	



3. Enter / modify Bank address details as required

4. Click to modify the next data screen.

L&T Infotech	**Creation of Bankr Master**	
Port Department		
Responsibility		
Transaction Code	FI01, FI02, FI03	



save the changes

L&T Infotech	**Creation of Bankr Master**	eSail
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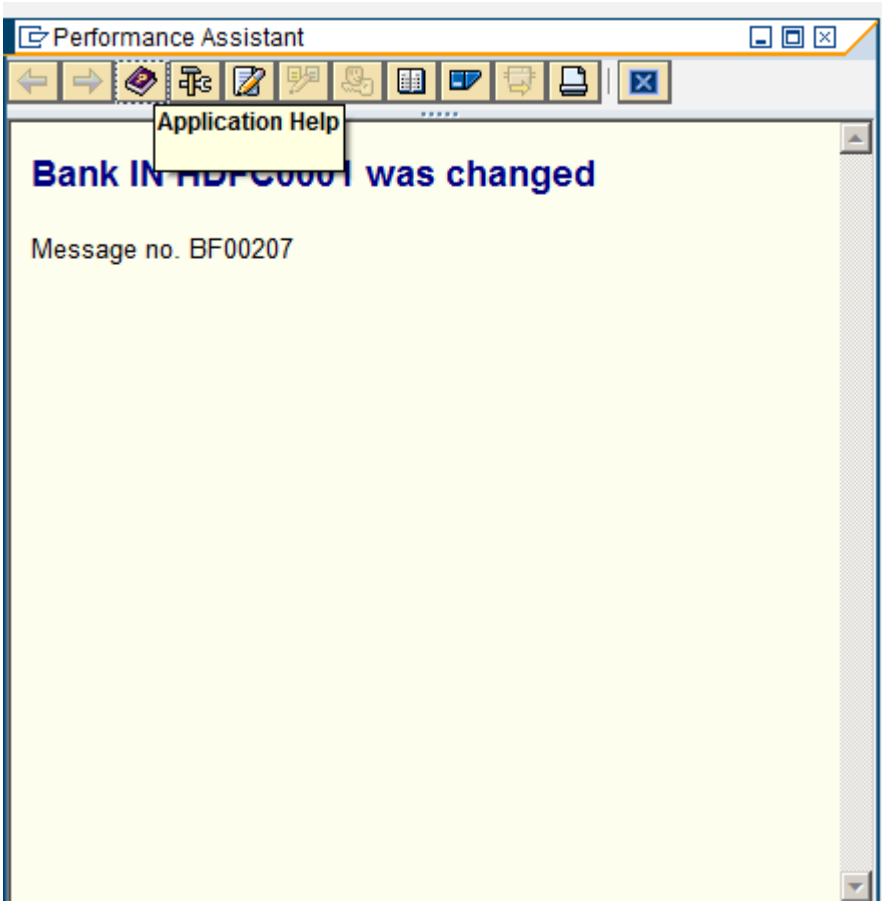
Responsibility		
Transaction Code	FI01, FI02, FI03	



3. DisplayBank Master

To displayBank master, access the transaction using one of the options below:

*Note:*We can use this function to view various data maintained for each Vendor Master Record.

SAP R/3 Menu Path	**Financial Accounting** ->Bank -> **Master Data**->**Bank Master Record**>**Display**	
Transaction code	FI03	

The following screen displays:

L&T Infotech	**Creation of Bankr Master**	eSail
Port Department		
Responsibility		
Transaction Code	FI01, FI02, FI03	

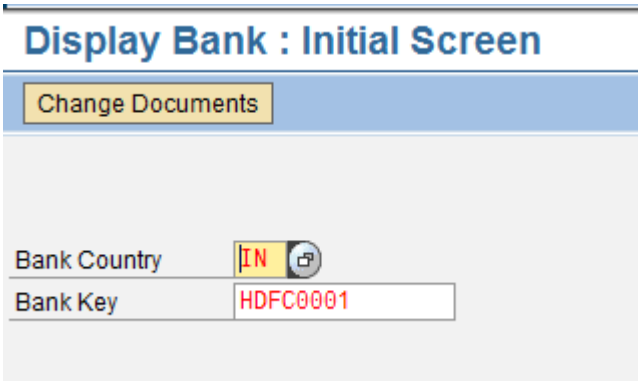
1. Enter the following values in the input screen:

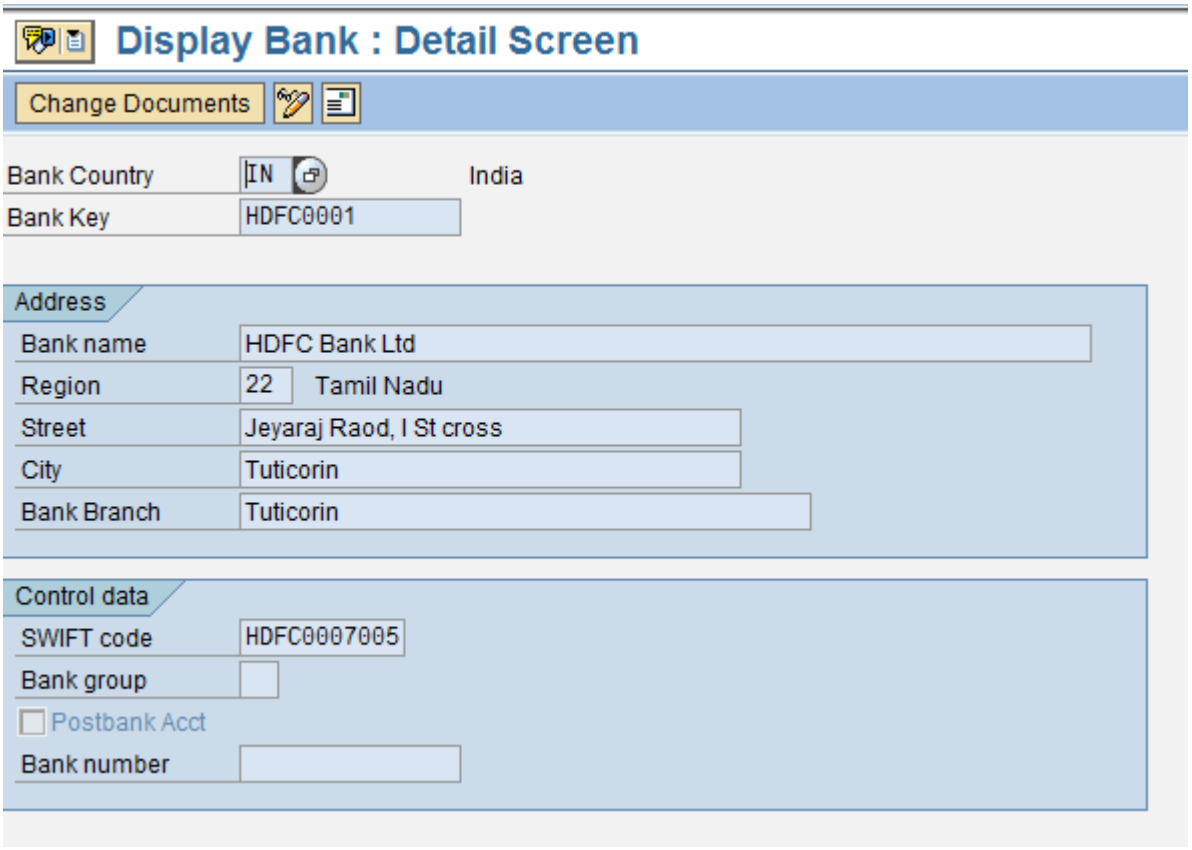
Bank County: IN

Bank Key :*HDFC0001*

2. Select the data screens to be displayed (reference the checked selections in the screen above).

3. Click .



Press enter

L&T Infotech	**Creation of Bankr Master**	eSail
Port Department		
Responsibility		
Transaction Code	FI01, FI02, FI03