

OFFICE OF SPECIAL OPERATIONS

NOTICE
18.2

August 21, 2017

TO: All Concerned Personnel

FROM: Assistant to the Director, Office of Special Operations

SUBJECT: RE-STAFFING OF SELECTED AREA PROPERTY ROOMS

Effective Deployment Period 9, the Property Rooms at the Harbor, Olympic and Topanga Areas will be re-staffed and open Monday through Friday from 0730 hours to 1600 hours.

Effective Deployment Period 11, the Property Rooms at the Hollywood and Mission Areas will also be re-staffed and open Monday through Friday from 0730 hours to 1600 hours.


All current procedures for booking evidence and non-evidence shall remain in effect including what is delineated in the Department Manual, Volume 4, Section 515, related to location where the booking is to occur.

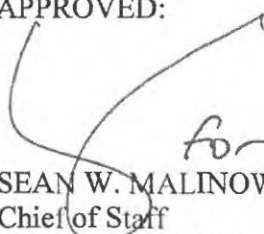
Additionally, the following entities will be authorized to book at the re-staffed Area Property Rooms:

Olympic Area
Wilshire Area
West Traffic Division
West Bureau Homicide
West Bureau Sex

Harbor Area
Los Angeles Port Police
Juvenile Division
Internet Crimes Against Children Unit

Questions regarding this notice should be directed to Police Administrator Sandra M. Russell, Commanding Officer, Property Division, at (213) 356-3710.


VITO N. PALAZZOLO, Commander
Assistant to the Director
Office of Special Operations

APPROVED:

for
SEAN W. MALINOWSKI, Deputy Chief
Chief of Staff
Office of the Chief of Police

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