

Business & Management

This curated list was developed by Laramie County Library System reading experts who are passionate about helping you discover great library materials! The call numbers on this list will help you locate books on the topics that interest you. Use the signs on the ends of the shelves to help you locate the call numbers. Please let staff know if you would like assistance! E-books, downloadable audiobooks, magazines and comics are available through the [Libby app by OverDrive](#).

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|--|----------|---|-----------|
| Accounting, QuickBooks | 657 | Training, coaching, mentoring | 658.3124 |
| Business communication | 658.45 | Innovation | 658.4063 |
| Business ethics..... | 174.4 | International business | 658.049 |
| Business etiquette | 650.1395 | Leadership | 658.4092 |
| Business histories | 338.76 | Legal structure..... | 658.04 |
| Business law..... | 346.7307 | Management, supervision..... | 658.302 |
| Business plans, strategic planning | 658.4012 | Managing change, growth..... | 658.406 |
| Business writing | 651.74 | Marketing | 658.8 |
| Buying or selling a business | 658.16 | Meetings..... | 658.456 |
| CAREERS | | Negotiation..... | 658.4052 |
| Guides to specific careers | 650.702 | Networking | 650.13 |
| Interviewing | 650.144 | Nonprofit grants, fundraising..... | 658.15224 |
| Job hunting, job loss..... | 650.14 | Nonprofit management..... | 658.048 |
| Resumes, cover letters | 650.142 | Office politics, work conflicts | 650.13 |
| Consulting | 658.46 | Personal success, work-life balance | 650.1 |
| Customer service | 658.812 | Presentations..... | 658.452 |
| Diversity at work..... | 658.3008 | Problem-solving, making decisions | 658.403 |
| Entrepreneurship..... | 658.11 | Project management | 658.404 |
| Finance..... | 658.15 | Public relations (PR) | 659.2 |
| Franchises | 658.8708 | Public speaking | 808.51 |
| HUMAN RESOURCES (HR) | | Remote working | 658.3123 |
| Evaluations | 658.3125 | Sales..... | 658.81 |
| Firing..... | 658.313 | Social media for business | 658.872 |
| Health, safety | 658.38 | Small business | 658.022 |
| Hiring | 658.3112 | Start-up guides | 658.11 |
| Managing employees | 658.3045 | Teams | 658.4022 |
| Motivation, company culture..... | 658.314 | Time management | 650.11 |
| Raises, salary negotiations | 650.14 | Women in business | 650.1082 |