

# *Society of American Archivists*

## SUSTAINING MEMBERS

It has become increasingly apparent that the Society must have additional resources if it is to develop into a strong professional organization. Resources are needed for a publication program and other professional services; but most important, the Society must be able to afford a full-time, paid secretary in the near future.

As a result of the pressing need for funds, the Council has directed the president and the secretary to invite archival institutions to become Sustaining Members, each for the fee of \$100 a year. As of March 23, 1971, twenty-two institutions have joined as Sustaining Members. The realization of the Society's goal of one hundred Sustaining Members will enable it to make definite plans for a permanent secretariat.

For further information, please write F. Gerald Ham, Secretary, Society of American Archivists, State Historical Society of Wisconsin, 816 State St., Madison, Wis. 53706.

*Barnard College Archives*  
*Buffalo and Erie County Historical Society*  
*Public Archives of Canada*  
*Colorado State Archives*  
*Cornell University Collection of Regional History*  
*Illinois State Library*  
*University of Kentucky Library*  
*Kentucky State Archives*  
*Commonwealth of Massachusetts*  
*University of Michigan, Michigan Historical Collections*  
*Archives of the Moravian Church, Bethlehem, Pa.*  
*National Archives and Records Service*  
*New Jersey State Library*  
*New Mexico State Records Center and Archives*  
*North Carolina Department of Archives and History*  
*Ohio Historical Society*  
*Ohio State University Archives*  
*Pennsylvania Historical and Museum Commission*  
*Syracuse University Library*  
*Texas State Library*  
*Wayne State University Archives of Labor History  
and Urban Affairs*  
*Wisconsin State Historical Society*

**Society of American Archivists**

**THIRTY-FIFTH ANNUAL MEETING                      SAN FRANCISCO**

**October 12-15, 1971                      Sheraton-Palace Hotel**

**GENERAL AND CONCURRENT SESSIONS**

**Archivist and Donor                      Oral History                      Records Centers**

**Historical Society and Local Public Records**

**Accessioning and Archival Controls**

**Use of Archives in Teaching History                      Microfilm: Savior or Savage**

**Preservation of Audiovisual Materials**

**Archivist and Reference Problems                      Unique Work of a Church Archivist**

**SPECIAL  
EVENTS**

**Champagne Reception  
Presidential Dinner  
Annual Business Luncheon**

**COMMITTEE MEETINGS**

**AUGUST R. SUELFLOW  
Program Chairman**

**WILLIAM E. EASTMAN  
Local Arrangements Chairman**

**Direct inquiries about tours and facilities should be sent to Local Arrangements  
Chairman, Society of American Archivists, P.O. Box 454,  
San Francisco, Calif. 94101.**

# Bibliography

PATRICIA A. ANDREWS, *Editor*

---

## WRITINGS ON ARCHIVES, CURRENT RECORDS, AND HISTORICAL MANUSCRIPTS 1969

COMPILED BY NORA P. MCCARTHY AND ISABEL V. CLARKE

This selective bibliography comprises titles published during the calendar year indicated, with the customary addition of some titles issued, but not examined, earlier. It is classified broadly by subject. An outline of the subjects appears below.

- I. General Literature
  - A. Bibliographies
  - B. General Studies and Manuals
  - C. Legislation
  - D. Personnel
  - E. Professional and Program Promotion Organizations
- II. Management of Current Records
  - A. Principles and Techniques
  - B. Government Programs
  - C. Nongovernment Programs
  - D. Filing Systems, Equipment, and Supplies
  - E. Application of Automation to Control and Use of Current Forms
  - F. Reproduction
- III. Repositories: History, Organization, and Activities
  - A. United States (General)
  - B. State and Local (U.S.)
  - C. Canadian
  - D. European
  - E. Other Geographical Areas
  - F. Nongovernment
- IV. Preservation, Restoration, and Storage of Records and Historical Manuscripts
  - A. Principles and Techniques

- B. Preservation and Rehabilitation
- C. Buildings and Storage Equipment
- V. Appraisal and Disposition of Records and Historical Manuscripts
- VI. Arrangement and Description of Records and Manuscripts
  - A. Principles and Techniques
  - B. United States (General)
  - C. State and Local (U.S.)
  - D. Canadian
  - E. Other Geographical Areas
  - F. Business and Labor
  - G. Religious Organizations
  - H. Other Nongovernment
- VII. Use of Archives and Historical Manuscripts
  - A. Principles and Techniques
  - B. Policies Governing Access and Use
  - C. Reproduction
  - D. Application of Automation to Control and Use of Archives and Manuscripts
  - E. Exhibits
- VIII. Historical Editing and Documentary Publication
- IX. Oral History
- X. Recruitment and Training

## I. GENERAL LITERATURE

### A. Bibliographies

1. ALLEE, W. ARTHUR. Records management periodicals bibliography; articles (annotated) on information and records management. *Records management quarterly*, v. 3, no. 1:27-38 (Jan. 1969). *See also*: 9.
2. AMERICAN HISTORICAL ASSOCIATION. Annual report, 1961, v. 2: writings on American history, 1959. Compiled by the National Historical Publications Commission. James R. Masterson, editor. Washington, 1969. xv, 737 p.
3. BERCÉ, Y. M. Printed inventories of the Archives Nationales in Paris. Translated by Ulane Bonnel. *News from the Center*, no. 6:16-22 (Fall 1969).
4. EVANS, FRANK B., comp. Federal administrative history, recordkeeping, and archives: a list of basic references. Washington, National Archives and Records Service, 1969. 14 l. Photostat of typescript.
5. GREAT BRITAIN. HER MAJESTY'S STATIONERY OFFICE. Government publications; British national archives. London, 1969. 76 p. (*Sectional list*, no. 24, revised to January 1, 1969.) Lists publications of the Public Record Offices, London and Belfast; the Scottish Record Office; and the House of Lords Record Office.
6. KAHLENBERG, FRIEDRICH P. Bibliographie zum Archivwesen für die Jahre 1965 und 1966, 1. Folge, and 2. Folge. *Der Archivar*, 21:col. 79-96, 183-206 (1968). Bibliography on archives for 1965 and 1966 in 2 parts. Abstracts in *American archivist*, 32:173 (Apr. 1969).
7. KOŠTÁL, MILOSLAV. Rozbor archívneho fondu. *Slovenská archivistika* [Czechoslovakia], 3:53-64 (1968). Analysis of archival fonds. Abstract in *American archivist*, 32:172 (Apr. 1969).



8. A PRELIMINARY listing of published materials relating to archives and manuscript collections in the Pacific area. *News from the Center*, no. 5:28-40 (Spring 1969).
9. RECORDS management periodicals bibliography; articles (annotated) on information and records management—July 1967–July 1968: conclusion. *Records management quarterly*, v. 3, no. 2:35-36 (Apr. 1969). See also: 1.
10. U.S. NATIONAL ARCHIVES. Publications of the National Archives and Records Service. Washington, 1969. 30 p. (*General information leaflet*, no. 3.)

### I. B. General Studies and Manuals

11. AVICENNE, PAUL. Bibliographical services throughout the world, 1960-1964. Paris, Unesco, 1969. 228 p. A section on archives for each country.
12. BALDINI, ITALO. El archivo en la empresa moderna; tratado práctico de organización y funcionamiento de sus servicios. 3d ed., Barcelona, Editorial Hispano Europa, [1967]. xii, 248 p.
13. BRICEÑO PEROZO, MARIO. La ciencia de los archivos. Caracas, Biblioteca Venezolana de Historia, 1969. 32 p.
14. BROOKS, PHILIP C. Research in archives: the use of unpublished primary sources. Chicago, University of Chicago Press, 1969. xi, 127 p.
15. FRANKLIN, JOHN HOPE. Archival odyssey: taking students to the sources. *American archivist*, 32:375-381 (Oct. 1969).
16. JONES, H. G. The records of a nation: their management, preservation, and use. New York, Atheneum, 1969. xviii, 308 p.
17. KUŠÍK, MICHAL. Archívnictvo v klasifikácii vedy. *Slovenská archivistika* [Czechoslovakia], 3:3-17 (1968). Archival "science" and archival practice. Abstract in *American archivist*, 32:172 (Apr. 1969).
18. LEESCH, WOLFGANG. Sozialwissenschaften und Archive. *Der Archivar*, 21:col. 105-134 (1968). Social sciences and archives. Abstract in *American archivist*, 32:173 (Apr. 1969).
19. MĂRCUS, I. Sensul arhivistic al unității de păstrare și necesitatea definirii acestuia pentru activitatea de prelucrare a materialelor documentare. *Revista arhivelor* [Romania], 11:287-295 (1968). Significance of "archival unit" and the necessity of defining it for working with documentary materials. Abstract in *American archivist*, 32:393 (Oct. 1969).
20. MEISNER, HEINRICH OTTO. Archivalienkunde vom 16. Jahrhundert bis 1918. Göttingen, Vandenhoeck u. Ruprecht, 1969. 366 p.
21. ROLLINS, ALFRED B., JR. The historian and the archivist. *American archivist*, 32:369-374 (Oct. 1969).
22. SANDRI, LEOPOLDO. L'archivistica. *Rassegna degli Archivi di Stato*, 27:410-429 (1967). Archives administration and practice. Abstract in *American archivist*, 32:42 (Jan. 1969).
23. LA UNESCO y los archivos. Spain, Dirección General de Archivos y Bibliotecas, *Boletín*, no. 100:22-23 (1968). Abstract in *American archivist*, 32:173 (Apr. 1969).

### I. C. Legislation

24. AMERICAN LIBRARY ASSOCIATION. American library laws. Alex Ladenson, editor. 3d ed., 3d supplement, Chicago, 1969. vii, 294 p.
25. LAMBERT, J. La nouvelle loi du droit d'auteur en Allemagne orientale. *Archives et bibliothèques de Belgique/Archief- en Bibliotheekwezen in België*, 39:239-244 (1968). The new East German copyright law. Abstract in *American archivist*, 32:391 (Oct. 1969).
26. SCHAFFNER, HANS GEORG. Satzungen, Verordnungen und Richtlinien für kommunale Archive von 1954 bis 1967. *Der Archivar*, 21:col. 157-168 (1968). Statutes, ordinances, and general directions for community archives from 1954 to 1967. Abstract in *American archivist*, 32:173 (Apr. 1969).
27. U.S. Laws, statutes, etc. Independent offices and Department of Housing and

- Urban Development appropriations act, 1970. Approved Nov. 26, 1969. [Washington, 1969.] 24 p. (Public law 91-126, 91st Cong., 83 Stat. 221-244.) Appropriation for the National Archives and Records Service, p. 226.
28. ———. Second supplemental appropriations act, 1969. Approved July 22, 1969. [Washington, 1969.] 35 p. (Public law 91-47, 91st Cong., 83 Stat. 49-83.) Appropriation for the National Archives and Records Service, p. 79.
29. ŽONTAR, JOŽE. Novo arhivsko zakonodavstvo u Jugoslaviji. *Arhivist* [Yugoslavia], 16/17:58-76 (1966-67). New Yugoslav archival legislation. Abstract in *American archivist*, 32:174 (Apr. 1969).

#### I. D. Personnel

30. ANDREASSEN, JOHN C. L. Dr. William Kaye Lamb: "historian's friend." *Canadian archivist*, v. 1, no. 7:6-8 (1969).
31. CHOMEL, VITAL. Les problèmes du personnel scientifique des Archives de France. *Gazette des archives*, n.s., no. 63:235-260 (1968). Problems of professional personnel in the French Archives. Abstract in *American archivist*, 32:392 (Oct. 1969).
32. DOUST, R. F. James Bonwick, "archivist of New South Wales." *Archives and manuscripts*, v. 3, no. 8:9-15 (May 1969).
33. EVERETT O. Alldredge chosen 1969 Leahy Award winner. *Information and records management*, v. 3, no. 7:27-28 (Oct./Nov. 1969).
34. HERBERHOLD, FRANZ. Der Archivar als Historiker. *Der Archivar*, 21:col. 1-8 (1968). The archivist as historian. Abstract in *American archivist*, 32:172 (Apr. 1969).
35. SHIPTON, CLIFFORD K. The archivist and service. *American archivist*, 32:5-9 (Jan. 1969).

See also: 128.

#### I. E. Professional and Program Promotion Organizations

36. AMERICAN ASSOCIATION FOR STATE AND LOCAL HISTORY. Annual report, 1968. *History news*, 24:11-14 (Jan. 1969).
37. ———. Directory; historical societies and agencies in the United States and Canada, 1969-70. Compiled and edited by Martin M. LaGodna. Nashville, 1969. 149 p.
38. AMERICAN HISTORICAL ASSOCIATION. Annual report, 1968, v. 1: proceedings. Washington, Smithsonian Institution Press, [1969]. xvii, 172 p.
39. ASOCIACIÓN VENEZOLANA DE ARCHIVEROS. Colección de documentos para contribuir a la creación de una conciencia nacional archivística. Caracas, 1969. ii, 82 l.
40. ASSOCIATION AMICALE PROFESSIONNELLE DES ARCHIVISTES FRANÇAIS. Assemblée générale du 25 juin 1969. *Gazette des archives*, n.s., no. 65:131-149 (1969).
41. CONFÉRENCE INTERNATIONALE DE LA TABLE RONDE DES ARCHIVES. 10TH. Actes de la dixième conférence, Copenhagen, 1967. Paris, Imprimerie municipale, 1969. 95 p.
42. ———. 11th. Les archives des collectivités locales. Bucharest, 1969. 59 l.
43. THE HISTORIAN and archives. [New York, National Archives and Records Service, 1969.] 62 p. Symposium held at the U.S. Mission to the United Nations, New York, Oct. 23, 1969, sponsored by the Society of American Archivists, Columbia University, and the National Archives and Records Service.
44. KECSKEMÉTI, CHARLES. Les activités et les problèmes du Conseil international des archives. *Archivum*, 16:197-206 (1966). Abstract in *American Archivist*, 34:210 (Apr. 1971).
45. ———. International Council on Archives: activities in 1968 and projects for 1969. *Unesco bulletin for libraries*, 23:33-34 (Jan./Feb. 1969).
46. NEWSLETTER/Bulletin d'information/Boletín informativo. No. 1, 1969- . Madrid, International Council on Archives, 1969- .

47. SOCIETY OF AMERICAN ARCHIVISTS. Annual business meeting, Ottawa, Canada, October 2, 1968. *American archivist*, 32:57-59 (Jan. 1969).
48. ———. Committee reports. *American archivist*, 32:65-71 (Jan. 1969).
49. ———. Minutes of awards luncheon, Ottawa, Canada, October 2, 1968. *American archivist*, 32:57 (Jan. 1969).
50. ———. Minutes of the Council, New York City, December 29, 1968. *American archivist*, 32:178-182 (Apr. 1969).
51. ———. Minutes of the Council, Ottawa, Canada, September 29 and October 2, 1968. *American archivist*, 32:91-94 (Jan. 1969).
52. ———. Minutes of the Council, Philadelphia, Pennsylvania, April 17, 1969. *American archivist*, 32:311-316 (July 1969).
53. ———. Report of the Program Committee on the Society's 32d annual meeting. *American archivist*, 32:48-57 (Jan. 1969).
54. ———. Report of the Treasurer, January 1, 1967-December 31, 1967. *American archivist*, 32:63-64 (Jan. 1969).
55. ———. Secretary's annual report, 1967-68. *American archivist*, 32:59-63 (Jan. 1969).
56. WORLD conference on records and genealogical seminar, Salt Lake City, Utah, U.S.A., 5-8 August 1969. [Salt Lake City], The Genealogical Society of the Church of Jesus Christ of Latter-day Saints, Inc., 1969. Various pagings. Seminar papers.

## II. MANAGEMENT OF CURRENT RECORDS

### A. Principles and Techniques

57. BENEDON, WILLIAM. Records management. Englewood Cliffs, N.J., Prentice-Hall Co., 1969. x, 272 p.
58. BREEGER, RAYMOND T. Records management calls for professionalism. *Information and records management*, v. 3, no. 4:29-30 (Apr./May 1969).
59. BREKKA, THOMAS T., W. F. ROCKWELL, JR., and DONALD S. BROOKS. The executive viewpoint of records management. *Records management quarterly*, v. 3, no. 4:5-12 (Oct. 1969).
60. DOCKENS, CLARENCE A. Challenges in records management. *AMS (Administrative Management Society) professional management bulletins*, v. 9, no. 12:1-4 (June 1969).
61. DOTHAN, JOSEPH. Records management problems in Israel. *Records management quarterly*, v. 3, no. 1:9-13 (Jan. 1969).
62. DOWNS, FRED. Records management for the small office. *AMS (Administrative Management Society) professional management bulletins*, v. 9, no. 12:15-19 (June 1969).
63. EVANS, DONALD F. Basic records management. *AMS (Administrative Management Society) professional management bulletins*, v. 10, no. 5:20-24 (Nov. 1969).
64. FAVREAU, ROBERT. Deux conceptions différentes. *Gazette des archives*, n.s., no. 60:25-30 (1968). Abstract in *American archivist*, 32:42 (Jan. 1969). Points out need for close collaboration between archives and agencies of origin.
65. FITZGERALD, A. C., and J. B. GOLDMAN. Identifying records: use the "trigger" of their activity. *Administrative management*, v. 30, no. 1:34, 36 (Jan. 1969).
66. FUJITA, HARRY N. A graphic concept of records management. *Records management quarterly*, v. 3, no. 4:13-15 (Oct. 1969).
67. GRAY, WILLIAM J. What is the secret of the records management consultant's effectiveness? *Canadian archivist*, v. 1, no. 7:34-38 (1969).
68. HUBER, FREDERIC V. What supervisors should know about records retention. *Management review*, v. 58, no. 5:29-36 (May 1969).
69. KOLMAN, JOSEF. K problematice nadprodukce písemného materiálu—meziarchivy. *Sborník archivních prací [Czechoslovakia]*, 17:446-496 (1967). Solution to paper explosion lies in establishing records management programs. Abstract in *American archivist*, 32:171 (Apr. 1969).

70. KUHL, EARL H. Bridging the gap between computer systems personnel and records managers. In *Interagency Records Administration Conference*, [Washington, D.C.], Jan. 17, 1969. P. 1-8.
71. McLAUGHLIN, GEORGE H. Commercially operated records centers. *Records management journal*, v. 7, no. 1:21-24 (Spring 1969).
72. MENKUS, BELDEN. Creating a satisfactory records management program. *Information and records management*, v. 3, no. 6:26-28 (Aug./Sept. 1969).
73. POMRENZE, S. J. New trends in records management. Jerusalem, Israel State Archives, 1969. 27 p. Guest lecture at the Graduate Library School, Hebrew University of Jerusalem.
74. ROCKWELL, W. F. An executive's view of records management. *Information and records management*, v. 3, no. 5:21, 23 (June/July 1969).
75. STERKX, ALBERT T. TIBAH and HABIT: emerging management information systems concepts. *Records management quarterly*, v. 3, no. 4:19-30 (Oct. 1969).
76. TENNESSEE STATE LIBRARY AND ARCHIVES. MANUSCRIPT DIVISION. Tennessee county records manual. Nashville, [n.d.]. 173 p.
77. VAUGHT, TEMPLE W. Contractor records study . . . a joint government-industry effort. *Records management journal*, v. 6, no. 4:17-20 (Winter 1968).
78. WEIL, ROBERT E. The expanding horizons of records management. *Records management quarterly*, v. 3, no. 1:5-8, 17 (Jan. 1969).

## II. B. Government Programs

79. CANADA. TREASURY BOARD. Records organization and operations. Ottawa, 1969. 149 p.
80. INK, DWIGHT A. Dynamics of management improvement in the Federal community. In *Interagency Records Administration Conference*, [Washington, D.C.], Oct. 31, 1969. P. 2-9. Panel discussion, p. 10-15.
81. KUNZIG, ROBERT L. Keeping the Nation's records. *Prologue: the journal of the National Archives*, v. 1, no. 3:1-2 (Winter 1969).

## II. C. Nongovernment Programs

82. BEVANS, M. J. Microfilm cuts paper pile-up. *Administrative management*, v. 30, no. 4:42-44, 48, 50, 52, 54 (Apr. 1969).
83. CREATING A CURRENT records center. *Information and records management*, v. 4, no. 1:30-31 (Dec. 1969/Jan. 1970).
84. HEGEL, GERALD L. University-wide records management. *Records management quarterly*, v. 3, no. 3:21-26, 29 (July 1969).
85. LAKE, VIRGINIA. Paper Frankenstein in a plastic case. *Records management quarterly*, v. 3, no. 2:15-19 (Apr. 1969).
86. MAEDKE, WILMER. Records centers and their operation: results of an ARMA survey. *Records management quarterly*, v. 3, no. 4:31-34 (Oct. 1969).
87. RILEY, SUSAN. Archivists escalate business war on paper. *Records management quarterly*, v. 3, no. 3:29-30 (July 1969).

## II. D. Filing Systems, Equipment, and Supplies

88. BARBER, DONALD T. Drawer filing vs. lateral filing. *Records management quarterly*, v. 3, no. 4:16-18 (Oct. 1969).
89. CHU, ALBERT L. C. Forms business is management's business. *Business automation*, v. 16, no. 12:46-51 (Dec. 1969).
90. COLLISON, ROBERT L. Commercial and industrial records storage. New York, John de Graff, Inc., 1969. vii, 183 p.
91. DICKINSON, A. LITCHARD. How to appraise files in 60 seconds. *Administrative management*, v. 30, no. 8:46-48 (Aug. 1969).
92. FORD, ROBERT. File modernization for the small business. *Information and records management*, v. 3, no. 4:38-39, 42 (Apr./May 1969).
93. FORMS control and the management of paper flow. *Business graphics*, v. 3, no. 7:4-6, 8 (July 1969).

94. KAISER, JULIUS B. Forms design and control. [n.p.], American Management Association, Inc., [1968]. 173 p.
95. KNAPP, GEORGE C. Modern surveying methods of paperwork management: controlling forms, procedures, records, and reports. *In Interagency Records Administration Conference*, [Washington, D.C.], Jan. 17, 1969. P. 9-18.
96. MICROFILM cuts budget by over \$2,500. *Administrative management*, v. 30, no. 10:28, 30 (Oct. 1969).
97. PAYNE, MARJORIE THOMAS. Centralized files and correspondence control. *Records management quarterly*, v. 3, no. 3:27-29 (July 1969).
98. TARRANT, RICHARD. Filing equipment standards. *Records management quarterly*, v. 3, no. 1:19-22, 25 (Jan. 1969).
99. U.S. NATIONAL ARCHIVES AND RECORDS SERVICE. OFFICE OF RECORDS MANAGEMENT. Records management handbook: forms management. [Washington] 1969. iv, 35 p.

## II. E. Application of Automation to Control and Use of Current Forms

100. AUKRUST, ODD, and SVEIN NORDBOTTEN. Dataregistering, dataarkiver og samfunnsforskning. Oslo, Aschehoug, 1969. 43 p.
101. AVEDON, DON M. Computer output microfilm. Annapolis, National Microfilm Association, 1969. viii, 91 p. (*Monograph*, no. 4.)
102. COOK, ROBERT N. Land law reform: a modern computerized system of land records. *Records management journal*, v. 7, no. 3:2-9 (Autumn 1969).
103. DAVIDSON, TIMOTHY A. Computer information privacy. *Office*, v. 70, no. 2:10-17 (Aug. 1969).
104. DUNN, EDGAR S., JR. The idea of a national data center and the issue of personal privacy. *American statistician*, v. 21, no. 1:21-27 (Feb. 1967).
105. FISHER, BARBARA. Byproducts of computer processing. *American archivist*, 32:215-223 (July 1969).
106. GLASER, E., D. ROSENBLATT, and M. K. WOOD. The design of a Federal statistical data center. *American statistician*, v. 21, no. 1:12-20 (Feb. 1967).
107. GRAY, MAX, and KEITH R. LANDON. Documentation standards. New York, Brandon Systems Press, Inc., 1969. vii, 171 p. A guide for designing and implementing documentation for data processing.
108. HAINES, RICHARD T. Some aspects of the Federal experience with Soundex. *Records management journal*, v. 7, no. 1:16-20 (Spring 1969).
109. LAMBERTI, AMERICUS. Documentation requirements for ADP systems. *Records management journal*, v. 7, no. 1:2-8 (Spring 1969).
110. LANNON, E. RAYMOND. The computer and graphics: automated written communications. *In Interagency Records Administration Conference*, [Washington, D.C.], Apr. 25, 1969. 26 p.
111. LEFKOVITZ, DAVID. File structures for on-line systems. New York, Spartan Books, [1969]. 215 p.
112. LESK, M. E. Word-word associations in document retrieval systems. *American documentation*, 20:27-38 (Jan. 1969).
113. NATIONAL symposium on the impact of automation on documentation, Denver, 1967: proceedings. Denver, 1968. 150 p. Sponsored by the University of Denver with the National Archives and Records Service, Society of American Archivists, Colorado State Archives, and Colorado Chapter of the Special Libraries Association.
114. PERMAN, DAGMAR HORNA. Computers and bibliography for the social sciences. *American archivist*, 32:15-20 (Jan. 1969).
115. SALTON, GERARD. A comparison between manual and automatic indexing methods. *American documentation*, 20:61-71 (Jan. 1969).
116. WERTZBERGER, JOSEPH L. Automated registry and reporting systems. *In Interagency Records Administration Conference*, Kansas City, July 2, 1969. 24 p.

117. WHEELER, STANTON, *ed.* *On record: files and dossiers in American life.* New York, Russell Sage, 1969. xi, 449 p.

## II. F. Reproduction

118. MARYLAND. HALL OF RECORDS COMMISSION. RECORDS MANAGEMENT DIVISION. Report of the Gasoline Tax Division computer output microfilm project and the acquisition of a computer output microfilmer. [Annapolis], 1969. 4 l.
119. WOLF, DAVID R. Microfilm system applications. *Records management quarterly*, v. 3, no. 3:5-14 (July 1969).

## III. REPOSITORIES: HISTORY, ORGANIZATION, AND ACTIVITIES

### A. United States (General)

120. ACTIVITIES of the National Archives and Records Service of GSA in fiscal year 1969. *Prologue: the journal of the National Archives*, v. 1, no. 3:33-35 (Winter 1969).
121. BROOKS, PHILIP C. Understanding the Presidency: the Harry S. Truman Library. *Prologue: the journal of the National Archives*, v. 1, no. 3:3-12 (Winter 1969).
122. CAPPON, LESTER J. The National Archives and the historical profession. *Journal of Southern history*, 35:477-499 (Nov. 1969).
123. HARRY S. TRUMAN INSTITUTE. Research newsletter, nos. 13 and 14. Independence, Mo., 1969. [4], 8; [7], 8 l.
124. JOINT COMMITTEE ON THE STATUS OF THE NATIONAL ARCHIVES. Report, July 1968. Washington, Government Printing Office, 1969. 20 p.
125. KECSKEMÉTI, CHARLES. The spirit of Washington: ICA congress of 1966. *American archivist*, 32:133-138 (Apr. 1969).
126. NEWLAND, CHESTER A. The Lyndon Baines Johnson Library. *Texas library journal*, 45:128-131 (Fall 1969).
127. PROLOGUE: the journal of the National Archives. V. 1, no. 1, Spring 1969- . Washington, National Archives and Records Service, 1969- .
128. U.S. CONGRESS. HOUSE. APPROPRIATIONS COMMITTEE. Independent offices and Department of Housing and Urban Development appropriations for 1970. Hearings . . . 91-1. Washington, 1969. 4 vols. Hearings on the National Archives and Records Service appear in pt. 3, p. 658-704.
129. U.S. GENERAL SERVICES ADMINISTRATION. Annual report, 1969. Washington, [1969]. 32 p. Report of the National Archives and Records Service, p. 25-28.
130. U.S. NATIONAL ARCHIVES AND RECORDS SERVICE. The Center for Polar Archives. Washington, 1969. 6 p. (*General information leaflet*, no. 11.)
131. ———. The Harry S. Truman Library. [Washington, 1969.] [8 p.]
132. ———. The Lyndon Baines Johnson Library. [Washington, 1969.] Leaflet.
133. ———. Presidential libraries. [Washington, 1969.] Leaflet.
134. ———. Regulations for the public use of records in the National Archives and Records Service. Washington, 1969. 17 p. (*General Information leaflet*, no. 2.)
135. WHITE, GERALD T. Government archives afield: the Federal records centers and the historian. *Journal of American history*, 55:833-842 (Mar. 1969).
136. WICKMAN, JOHN E. The Dwight D. Eisenhower Library. *Special libraries*, 60:590-595 (Nov. 1969).

### III. B. State and Local (U.S.)

137. BALTIMORE. DEPARTMENT OF LEGISLATIVE REFERENCE. RECORDS MANAGEMENT DIVISION. Biennial report, 1968-1969. 27 l.
138. BLOOM, JOHN PORTER. Conference on the history of the territories of the United States, November 3-4, 1969. *Prologue: the journal of the National Archives*, v. 1, no. 3:43-50 (Winter 1969).

139. BURCH, F. W. Program planning for records in Minnesota. *American archivist*, 32:343-348 (Oct. 1969).
140. CALIFORNIA. STATE ARCHIVES. Genealogical research in the California State Archives. Sacramento, [n.d.]. 8 p.
141. CHICAGO HISTORICAL SOCIETY. Annual report, 1967/68. [n.p., n.d.] 48 p.
142. ESSEX INSTITUTE, Salem, Mass. Annual report, 1968-1969. *Essex Institute Historical collections*, 105:217-262 (July 1969).
143. FALCO, NICHOLAS. The Empire State's search in European archives. *American archivist*, 32:109-123 (Apr. 1969).
144. HILL, SHERRY. Documents collection provides reference service to public. *Texas libraries*, 31:90-97 (Fall 1969).
145. HOUZE, ROBERT A. The Texas consortium for microfilming Mexican archives. *Texas library journal*, 45:120-122, 185-186 (Fall 1969).
146. JOHNSON, CLIFTON H. Some archival sources on Negro history in Tennessee. *Tennessee historical quarterly*, 28:397-416 (Winter 1969).
147. MCGREGOR, MARYLEE G. Guide to the manuscript collections of Colonial Williamsburg. 2d ed., Williamsburg, Colonial Williamsburg, Inc., 1969. [74 p.]
148. MARYLAND. HALL OF RECORDS. Thirty-third annual report of the Archivist of the Hall of Records, for the fiscal year 1968. [Annapolis, 1969.] 62 p.
149. MICHIGAN. UNIVERSITY. MICHIGAN HISTORICAL COLLECTIONS. Report . . . 1967-1968. Ann Arbor, [n.d.]. 10 p.
150. MINNESOTA. HISTORICAL SOCIETY. The manuscript collection of the Minnesota Historical Society. [n.p., n.d.] 8 p.
151. MISSISSIPPI. DEPARTMENT OF ARCHIVES AND HISTORY. Report, 1967/1969. By Charlotte Capers. Jackson, 1969. 59 p. Report period ends June 30.
152. NEW JERSEY. DIVISION OF STATE LIBRARY, ARCHIVES, AND HISTORY. Report, 1967-68. Trenton, 1969. 22 p. Report period ends June 30.
153. NORTH CAROLINA. STATE DEPARTMENT OF ARCHIVES AND HISTORY. Genealogical research in the North Carolina Department of Archives and History. 4th rev. ed., Raleigh, 1969. 8 p.
154. ———. Historical research in the North Carolina Department of Archives and History. 3d rev. ed., Raleigh, 1969. 8 p.
155. ———. North Carolina's local records program. 2d ed., Raleigh, 1969. 8 p.
156. VECOLI, RUDOLPH J. The immigration studies collection of the University of Minnesota. *American archivist*, 32:139-145 (Apr. 1969).
157. WISCONSIN. STATE HISTORICAL SOCIETY. DIVISION OF ARCHIVES AND MANUSCRIPTS. Annual report, 1967-68. [Madison, n.d.]. 30 p.

### III. C. Canadian

158. ARCHER, JOHN HALL. Business records: the Canadian scene. *American archivist*, 32:251-259 (July 1969).
159. D'ALTROY, RON. An effective photographic archive. *Canadian archivist*, v. 1, no. 7:18-21 (1969).
160. LACOUR, RENÉ. Les archives du Québec. *Gazette des archives*, n.s., no. 63:261-268 (1968). Abstract in *American archivist*, 32:393 (Oct. 1969).
161. NEWFOUNDLAND. ARCHIVES. Annual report, 1968. [St. John's, 1969.] 19 p.
162. NOVA SCOTIA. PUBLIC ARCHIVES. Report of the Board of Trustees, 1968. Halifax, [n.d.]. 32 p.
163. QUÉBEC (PROVINCE). MINISTÈRE DES AFFAIRES CULTURELLES. Rapport des Archives du Québec, 1969. Québec, 1969. xiv, 311 p.
164. TAYLOR, HUGH A. Archives in Britain and Canada—impressions of an immigrant. *Canadian archivist*, v. 1, no. 7:22-33 (1969).

### III. D. European

165. AMBROSINI, MARIA LUISA, and MARY WILLIS. The secret archives of the Vatican. Boston, Little, Brown & Co., 1969. xii, 366 p.



166. AMSTERDAM. GEMEENTE. The Amsterdam city archives. Amsterdam, 1968. [3 l.]
167. THE ANNUAL conference, 1968. *Archives*, v. 9, no. 41:29-36 (Apr. 1969). Report of the 36th annual conference of the British Records Association.
168. BARKHAUSEN, HANS. Probleme der Filmarchivierung, Entwicklung und Aufbau der Filmsammlung des Bundesarchivs. *Der Archivar*, 20:col. 361-368 (1967). Problems of film accessioning-arrangement: development and buildup of the film collection of the Federal Archives. Abstract in *American archivist*, 31:403 (Oct. 1968).
169. BELGIUM. MINISTÈRE DE L'ÉDUCATION NATIONALE. Archives et bibliothèques de Belgique. Brussels, 1969. 261 p.
170. ———. NATIONAL ARCHIVES. Archives générales du royaume. Brussels, 1969. 20 p.
171. BĚLOV, G. A. Archivnictví v SSSR v předvečer padesátého výročí sovětského státu. *Archivní časopis [Czechoslovakia]*, no. 4:189-200 (1967). The condition of Soviet archives at the 50th anniversary of the U.S.S.R. Abstract in *American archivist*, 32:171 (Apr. 1969).
172. CHALUPA, ALEŠ. Archiv Národního muzea v jubilejním roce. *Archivní časopis [Czechoslovakia]*, no. 1:1-6 (1968). The National Museum Archives in the jubilee year. Abstract in *American archivist*, 32:172 (Apr. 1969).
173. CORTÉS ALONSO, VICENTA. The Archive of the Indies. *Manuscripts*, 21:2-10 (Winter 1969).
174. DEMETER, KARL. Das Reicharchiv; Tatsachen und Personen. Frankfurt on the Main, Bernard und Graefe, 1969. 52 p.
175. DUCHEIN, M. Les Archives nationales en 1968. *Gazette des archives*, n.s., no. 65:109-115 (1969).
176. ELLIS, ROGER H. Origins and transformations. *Society of Archivists Journal*, 3:441-452 (Apr. 1969). Concerns the history and development of the Royal Commission on Historical Manuscripts.
177. ESSEX, Eng. RECORD OFFICE. Record progress, 1962-1969: a report prepared for the Records Committee by T. G. Emmison, County Archivist. Chelmsford, 1969. 26 p.
178. GREAT BRITAIN. ROYAL COMMISSION ON HISTORICAL MANUSCRIPTS. Report of the Secretary to the Commissioners, 1968-69. London, H.M.S.O., 1969. 171 p.
179. THE HAGUE. ARCHIEF DER GEMEENTE. Verslag over het jaar 1969. The Hague, [n.d.] 11 l.
180. LEVRON, JACQUES. Les archives de Seine-et-Oise de 1790 à 1967. [Versailles, Imprimerie la Gutenberg, 1967.] 25 p.
181. LONDON. GREATER LONDON COUNCIL. Greater London Record Office and Library; report, 1968. [n.p., n.d.] 14, [1] p.
182. LUKIS, M. F. F. Archives in the Federal Republic of Germany: some brief impressions. *Archives and manuscripts*, v. 4, no. 1:4-8 (Nov. 1969).
183. MINTSEV, DIMITŪR. Ekspertiza na nauchnata i prakticheskata tsenost na dokumentalnite materialii v uchrezhdeniata, organizatsiite i predpriatiata v Bŭlgaria. *Izvestiia na dŭrzhavnite arkhivi [Bulgaria]*, 16:33-65 (1968). Examination of the scientific and practical value of documentary materials in departments, organizations, and enterprises in Bulgaria. Abstract in *American archivist*, 32:392 (Oct. 1969).
184. PÁNKÓW, STANISKAWA. Archiwa. Warsaw, [Państwowe Wydawnictwo Naukowe], 1969. 173, [1] p.
185. POTTER, G. R. Records, public and private. *Times literary supplement*, 68:641 (June 12, 1969).
186. RAUSCH, WILHELM. Ein Archiv stellt sich vor. Linz, Archiv der Stadt Linz, 1969. 16 p.
187. SCOTLAND. NATIONAL REGISTER OF ARCHIVES. The Secretary's 15th report to the Directors, November 1969. Edinburgh, [1969]. 18 p.
188. ———. RECORD OFFICE. Annual report of the Keeper of the Records of Scotland for the calendar year 1968. Edinburgh, 1969. 26 p.



189. THE SCOTTISH Local History Congress [Edinburgh, Mar. 18-22], 1969. [Edinburgh, University of Edinburgh, 1969.] 42 p.
190. SCRINIUM, Zeitschrift des Verbandes österreichischer Archivare. No. 1, 1969- . Vienna, 1969- .
191. STOREY, RICHARD. The Royal Commission on Historical Manuscripts: a note on its centenary. *Historical studies*, 13:545-550 (Apr. 1969).
192. SZCZEPANIAK, ROMAN. Archiwum zakładowe. Wyd. 2. popr.; Warsaw, [Państwowe Wydawn. Naukowe, Oddz. w Łodzi], 1969. 57 p.
193. VANOOSTERWEYCK, J. Het archiefwezen in België. Sint-Andries-Brugge, Vanden Broele, [1969]. 335 p.
194. WALES. THE NATIONAL LIBRARY. Annual report, 1968-69. Aberystwyth, 1969. 75 p. Report of the Department of Manuscripts and Records, p. 14-16.
195. WEDGWOOD, C. V. Manuscripts and men: the Royal Commission on Historical Manuscripts, 1869-1969. *History today*, 19:505-507 (July 1969).

### III. E. Other Geographical Areas

196. AKERMI, C. L'activité archivistique dans le monde Arabe. *Archives et bibliothèques de Belgique/Archief- en Bibliotheekwezen in België*, 39:64-77 (1968). Abstract in *American archivist*, 32:41 (Jan. 1969).
197. AUSTRALIA LIBRARY ASSOCIATION. ARCHIVES SECTION. Directory of archives and manuscript repositories in Australia and Papua-New Guinea. Rev. issue, Sydney, 1969. 13, [5] l.
198. FISCHER, G. L. Archival development in South Australia. *Australian library journal*, 18:69-79 (Apr. 1969).
199. GHANA. NATIONAL ARCHIVES. Fifteenth annual report . . . 1965-66. Accra, [1969]. 13 p.
200. MALAYSIA. NATIONAL ARCHIVES. Annual report, 1969. By Pengarah Arkib Negara. Kuala Lumpur, 1969. iv, 73 p.
201. MARTÍNEZ GARCÍA, MIGUEL. Cuerpo facultativo de archiveros, bibliotecarios y arqueólogos. Spain, Dirección General de Archivos y Bibliotecas, *Boletín*, no. 105:2-13 (Jan./Feb. 1969). Abstract in *American archivist*, 34:100 (Jan. 1970).
202. MATILLA TASCÓN, ANTONIO. Primer congreso boliviano de archivos. Spain, Dirección General de Archivos y Bibliotecas, *Boletín*, no. 100:18-21 (Mar./Apr. 1968). Abstract in *American Archivist*, 32:173 (Apr. 1969).
203. MAURITIUS. ARCHIVES DEPARTMENT. Annual report, 1968. Port Louis, 1969. 18 p.
204. NEW SOUTH WALES. ARCHIVES AUTHORITY. Annual report, 1968. [n.p., n.d.] 10 p.
205. NEW ZEALAND. NATIONAL ARCHIVES. A summary of work, 1968 and 1969. Wellington, [n.d.]. 18, 20 p.
206. NGUYEN-HUNG-CUONG. État des documents d'archives en langue française au Viet-nam. *Southeast Asian archives*, 2:139-147 (July 1969). Abstract in *American archivist*, 34:331 (July 1971).
207. PENNY, K. The Commonwealth Archives Office. *News from the Center*, no. 5:16-18 (Spring 1969).
208. POLDEN, K. Notes on 15th biennial conference, L.A.A. [Library Association of Australia]. *Archives and manuscripts*, v. 4, no. 1:30-35 (Nov. 1969).
209. REPOSITORIO. V. 1, no. 1, Oct. 1968- . San Salvador, Ministerio de Educación, 1968- .
210. SOUTH AFRICA. DEPARTMENT OF CULTURAL AFFAIRS. Seventh annual report of the Director of Archives . . . during the period 1st October, 1967-30th September, 1968. Pretoria, [1969]. 72 p.
211. ———. OFFICE OF THE DIRECTOR OF ARCHIVES. Archives year book for South African history. Edited by A. Kieser *et al.* Johannesburg, 1969. xiii, 297 p.
212. SOUTHEAST Asian archives. V. 1, 1968- . Kuala Lumpur, Southeast Asian Regional Branch, International Council on Archives, 1968- .

213. TANZANIA. NATIONAL ARCHIVES. Annual report, 1966/67 and 1967/68. Dar es Salaam, 1969. 10, 12 p.
214. WINKS, ROBIN W. Archives and libraries in the South Pacific islands. *News from the Center*, no. 5:19-27 (Spring 1969).
- See also: 145.

### III. F. Nongovernment

215. LES ARCHIVES et bibliothèques religieuses en Belgique. Actes de la IV<sup>e</sup> section du colloque "Sources de l'histoire religieuse de la Belgique" (Bruxelles, 30 novembre-2 décembre 1967), par Dr. J. van den Nieuwenhuizen. Brussels, 1968. 195 p. (*Archives et bibliothèques de Belgique*/Archief- en Bibliotheekwezen in België, numéro spécial, 1.)
216. BELLAMY, V. NELLE. Financial sources for church archival programs. *American archivist*, 32:231-233 (July 1969).
217. DAVIDSON, HELEN L. Selling management on business archives. *Records management quarterly*, v. 3, no. 3:15-17, 19 (July 1969).
218. FISCHER, G. L. The University of Sydney archives. *Archives and manuscripts*, v. 4, no. 1:19-20 (Nov. 1969).
219. ILLINOIS. UNIVERSITY ARCHIVES. Sixth annual report, July 1, 1968, to June 30, 1969. [n.p., n.d.] 30 p.
220. KINNEY, JOHN M. Archives of the general convention of the Episcopal Church. *American archivist*, 32:235-246 (July 1969).
221. LANGDON, ROBERT. The Pacific Manuscripts Bureau: a unique project in library co-operation on an international scale. *Archives and manuscripts*, v. 3, no. 8:16-23 (May 1969). Also in *News from the Center*, no. 5:2-8 (Spring 1969).
222. LOVETT, ROBERT W. The status of business archives. *American archivist*, 32:247-250 (July 1969).
223. MORAVIAN CHURCH. Report of the Archives of the Moravian Church, 1968 and 1969. Bethlehem, Pa., [n.d.], 10, 12 p.
224. POPPLESTONE, JOHN A., and MARION W. McPHERSON. The development of the Archives of the History of American Psychology. *Manuscripts*, 21:183-188 (Summer 1969).
225. RADCLIFFE COLLEGE. LIBRARY. The Arthur and Elizabeth Schlesinger Library on the History of Women in America, 1966-1968. [Cambridge, 1969.] 31 p. Annual report.
226. SOCIETY OF AMERICAN ARCHIVISTS. COMMITTEE ON BUSINESS ARCHIVES. Directory of business archives in the United States and Canada. Preliminary ed., [n.p.], 1969. 34 p.
227. SUELFLOW, AUGUST R. Maximum and minimum standards for religious archives. *American archivist*, 32:225-229 (July 1969).

## IV. PRESERVATION, RESTORATION, AND STORAGE OF RECORDS AND HISTORICAL MANUSCRIPTS

### A. Principles and Techniques

228. HEPWORTH, PETER. Manuscripts and non-book materials in libraries. *Archives*, v. 9, no. 42:90-97 (Oct. 1969).
229. RESTAURATOR. V. 1, no. 1, 1969-. Copenhagen, Restaurator Press, 1969- .

### IV. B. Preservation and Rehabilitation

230. ANDREASSEN, JOHN C. L. The conservation of writings on paper in Canada. *Canadian archivist*, v. 1, no. 7:9-17 (1969).
231. BANKS, PAUL N. Paper cleaning. *Restaurator*, 1:52-66 (1969).
232. BARROW (W. J.) RESEARCH LABORATORY, Richmond. Permanence/durability of

- the book, VI: spot testing for unstable modern book and record papers. Richmond, Va., 1969. 28 p.
233. BAYNES-COPE, A. D. The non-aqueous deacidification of documents. *Restaurator*, 1:2-9 (1969).
234. BELAYA, I. K. Instructions for the softening of parchment manuscripts and bookbinding. *Restaurator*, 1:49-51 (1969).
235. ———. Softening and restoration of parchment in manuscripts and bookbindings. *Restaurator*, 1:20-48 (1969).
236. CALIFANO, ELIO. Récupération et restauration du patrimoine des archives italiennes détériorées par les inondations du 4 novembre 1966. Rome, Centro di fotoproduzione legatoria e restauro, [1968?]. 55 l.
237. CAUSE and prevention of microfilm blemishes. *Records management journal*, v. 7, no. 3:22-24 (Autumn 1969).
238. CONFÉRENCE INTERNATIONALE DE LA TABLE RONDE DES ARCHIVES. 11TH. Restauration des documents d'archives. Bucharest, 1969. 11 l.
239. EVANOFF, P. C. "It's the humidity!" *Business graphics*, v. 3, no. 12:9-10, 12 (Dec. 1969).
240. FLIEDER, FRANÇOISE. La conservation des documents graphiques; recherches expérimentales. Paris, Editions Eyrolles, 1969. 288 p. (*Travaux et publications de Centre international d'études pour la conservation des biens culturels et du Comité de l'ICOM pour les laboratoires de musées*, v. 9.)
241. GREEN, KEVEN. "A group of archives rescued from war-damaged Port Moresby." *Archives and manuscripts*, v. 3, no. 8:23-30 (May 1969).
242. HAMBELTON, WILLIAM A. Vital records protection. *Records management quarterly*, v. 3, no. 2:27-31 (Apr. 1969).
243. KATSAROVA, MARIA. Faktori za starene na khartiinata i grizhi za opazvane na dokumentite. *Izvestiia na dърzhavnite arkhivi* [Bulgaria], 13:129-137 (1967). Factors affecting the aging of paper and efforts to preserve documents. Abstract in *American archivist*, 32:41 (Jan. 1969).
244. KINNEY, JOHN M. Restoration of documents in the Texas State Archives. *Texas libraries*, 31:146-149 (Winter 1969).
245. LANGWELL, W. H. Methods of deacidifying paper. *Society of Archivists Journal*, 3:491-494 (Apr. 1969).
246. LOWE, DAVID G. The case of the vanishing records. *American heritage*, v. 20, no. 5:34-35, 107-111 (Aug. 1969).
247. MCCARTHY, PAUL. Vapor phase deacidification: a new preservation method. *American archivist*, 32:333-342 (Oct. 1969).
248. MENKUS, BELDEN. Reassessing vital records protection. *Business graphics*, v. 3, no. 12:30-31 (Dec. 1969).
249. SMITH, RICHARD DANIEL. Paper impermanence as a consequence of pH and storage conditions. *Library quarterly*, 39:153-195 (Apr. 1969).
250. U.S. NATIONAL ARCHIVES. Preservation of machine-readable records. [By] Lance E. Davis. Washington, 1969. iii, 15 l.
251. WAGNER, ROBERT W. Motion picture restoration. *American archivist*, 32:125-132 (Apr. 1969).
- See also: 387.

#### IV. C. Buildings and Storage Equipment

252. BONNINGTON, R. G. The West Register House: a new annexe for the Scottish Record Office. *Archives*, v. 9, no. 42:64-72 (Oct. 1969).
253. BYRD, CECIL K. Quarters for special collections in university libraries. *Library trends*, 18:223-234 (Oct. 1969).
254. DUBOSCQ, GUY. La Cité interministérielle des archives. *Gazette des archives*, n.s., no. 60:33-36 (1968). Abstract in *American archivist*, 32:42 (Jan. 1969). Outlines the background and planned functions of the intermediate records storage center.
255. INFORMATION roundtable three: handling records storage. *Information and records management*, v. 3, no. 5:25-28 (June/July 1969).

256. JANTAN, ALWI. Conservation of archives in Malaysia. *Unesco bulletin for libraries*, 23:203-207 (July/Aug. 1969).
257. LANCASTER, JOAN C. The India Office records and the India Office library: the move to a new building. *Archives*, v. 9, no. 41:2-10 (Apr. 1969).
258. NORTH CAROLINA. STATE DEPARTMENT OF ARCHIVES AND HISTORY. A home for North Carolina history: the dedication of the Archives and History-State Library Building. Edited by H. G. Jones. Raleigh, 1969. 24 p.
259. ———. Welcome to the State Department of Archives and History and State Library Building. Raleigh, 1969. 8 p.

#### V. APPRAISAL AND DISPOSITION OF RECORDS AND HISTORICAL MANUSCRIPTS

260. BOISARD, PIERRE. Pour une politique des éliminations: réflexions sur la pratique des Archives de la Seine. *Gazette des archives*, n.s., no. 59:205-238 (1967). Toward a policy for disposal. Abstract in *American archivist*, 32:41 (Jan. 1969).
261. BRICHFORD, MAYNARD J. Scientific and technological documentation: archival evaluation and processing of university records relating to science and technology. Urbana, University of Illinois, 1969. 35 p.
262. GUIDE to record retention requirements. *Federal register*, 34:3502-3586 (Feb. 27, 1969). In Code of Federal Regulations, Title 1, Appendix A.
263. LEWIS, DAVID L. Appraisal criteria for retention and disposal of business records. *American archivist*, 32:21-24 (Jan. 1969).
264. NEW MEXICO. STATE RECORDS CENTER AND ARCHIVES. A guide to records disposition. Santa Fe, [1969]. 21 l.
265. OHIO. STATE UNIVERSITY. Operating manual; section: record retention and disposition. [n.p., n.d.] 10 l.
266. SANTEN, VERNON B. Appraisal of financial records. *American archivist*, 32:357-361 (Oct. 1969).

#### VI. ARRANGEMENT AND DESCRIPTION OF RECORDS AND MANUSCRIPTS

##### A. Principles and Techniques

267. BERNER, RICHARD C., and M. GARY BETTIS. Description of manuscript collections: a single network system. *College & research libraries*, 30:405-416 (Sept. 1969).
268. JOHNSON, LEONARD C. Archive indexing. In G. Norman Knight, ed., *Training in indexing*, Cambridge, M.I.T. Press, 1969. P. 188-197.
269. MCALLISTER, D. THEODORE. Collecting archives for the history of science. *American archivist*, 32:327-332 (Oct. 1969).
270. SKOGLUND, NANCY GALEY. "General Jackson's five:" dating a manuscript. University of Rochester Library *Bulletin*, v. 25, no. 1/2:45-47 (Autumn/Winter 1969/70).
271. SLAVOVA, STEFKA. Klasifikatsiata v nai-novite Bŭlgarski skhemi za sistematischen arkhiven katalog i niakoi vuprosi na logikata. *Izvestiia na dŭrzhavnite arkhivi* [Bulgaria], 16:3-31 (1968). Classification in the newest Bulgarian schemes for a systematic catalog of archives and certain problems of logic. Abstract in *American archivist*, 32:392 (Oct. 1969).

See also: 168.

##### VI. B. United States (General)

272. ACCESSIONS of the National Archives and Records Service. *Prologue: the journal of the National Archives*, v. 1, no. 1:57-66, no. 2:43-54, no. 3:51-57 (Spring, Fall, Winter, 1969).
273. CITRO, CONSTANCE F. The Census Bureau as an information system. *Special libraries*, 60:10-16 (Jan. 1969).

274. CLEGG, REBECCA KNIGHT. Inmate, probation, and parole records. *Records management journal*, v. 7, no. 3:10-19 (Autumn 1969).
275. DEARDORFF, JOHN, *comp.* United Nations Security Council index: document number index to material located in the official records of the Security Council, 1946-. [Columbus], United Nations Collection, O[hi]o S[tate] U[niversity] Library, 1969. vi, 100 l.
276. DOERINGSFELD, WALTER W., and DWIGHT L. GREENE. Exploring the sea: riches from Government files. *Ocean industry*, v. 4, no. 7:44-50 (July 1969).
277. LIST of microfilms of unpublished inventories from the Archives Nationales, Paris, in the Library of Congress. *News from the Center*, no. 6:33-39 (Fall 1969).
278. McDONOUGH, JOHN. Manuscript resources for the study of Negro life and history. *Library of Congress Quarterly journal*, 26:126-148 (July 1969).
279. MUNTZ, A. PHILIP. Federal cartographic archives. *Prologue: the journal of the National Archives*, v. 1, no. 1:3-7 (Spring 1969).
280. PINKETT, HAROLD T. Recent Federal archives as sources for Negro history. *Negro history bulletin*, v. 30, no. 8:14-17 (Dec. 1967).
281. STEPHENSON, RICHARD W., *ed.* Federal Government map collecting. Washington, Special Libraries Association, 1969. vii, 60 p.
282. U.S. FEDERAL RECORDS CENTER, KANSAS CITY, MO. Preliminary inventory of the records of the United States courts for the Western District of Missouri (Record group 21). Compiled by William D. White. Kansas City, 1969. 19 p.
283. U.S. FEDERAL RECORDS CENTER, SEATTLE. Preliminary inventory of the records of the Bureau of Indian Affairs, Northern Cheyenne Indian Agency. Compiled by Elmer W. Lindgard. Seattle, 1969. i, 3 l.
284. U.S. LIBRARY OF CONGRESS. MANUSCRIPT DIVISION. David Foote Sellers [and] Stephen B. Luce: a register of their papers in the Library of Congress. Washington, 1969. 7, 8 l. (Naval Historical Foundation collection, pt. 7.)
285. ———. Elliot Snow [and] Leonard F. Cushing: a register of their papers in the Library of Congress. Washington, 1969. 8, 5 l. (Naval Historical Foundation collection, pt. 11.)
286. ———. George Eugene Belknap [and] Reginald Rowan Belknap: a register of their papers in the Library of Congress. Washington, 1969. 5, 8 l. (Naval Historical Foundation collection, pt. 9.)
287. ———. Index to the James K. Polk papers. Washington, 1969. xvi, 91 p. (*Presidents' papers index series.*)
288. ———. Index to the Theodore Roosevelt papers. Washington, 1969. 3 vols. (*Presidents' papers index series.*)
289. ———. Robert W. Shufeldt: a register of his papers in the Library of Congress. Washington, 1969. 12 l. (Naval Historical Foundation collection, pt. 8.)
290. ———. Thomas Oliver Selfridge, Sr., [and] Thomas Oliver Selfridge, Jr.: a register of their papers in the Library of Congress. Washington, 1969. 8, 7 l. (Naval Historical Foundation collection. pt. 10.)
291. U.S. NATIONAL ARCHIVES AND RECORDS SERVICE. THE NATIONAL ARCHIVES. Federal population censuses, 1790-1890: a price list of microfilm copies of the schedules. Washington, 1969. 186 p.
292. ———. Genealogical records in the National Archives. Washington, 1969. 12 p. (*General information leaflet*, no. 5.)
293. ———. List of record groups in the National Archives and the Federal records centers. Washington, 1969. 39 p.
294. ———. Pension and bounty-land warrant application files in the National Archives. Washington, 1969. Folder. (*General information leaflet*, no. 8.)
295. ———. Preliminary inventory of the records of the Forest Service (Record group 95). Compiled by Harold T. Pinkett; revised by Terry W. Good. Washington, 1969. vii, 23 p. (*Preliminary inventories*, no. 18.)
296. ———. Select picture list: the Revolutionary War. Washington, 1969. 8 p. (*General information leaflet*, no. 12.)
297. ———. NATIONAL AUDIOVISUAL CENTER. U.S. Government films: a catalog of

- motion pictures and filmstrips for sale by the National Audiovisual Center. Washington, 1969. ix, 165 p.
298. ———. NATIONAL HISTORICAL PUBLICATIONS COMMISSION. NHPC search, 1850-75. By H. B. Fant. Washington, 1969. 31 p.
299. U.S. SOCIAL SECURITY ADMINISTRATION. Social security sources in Federal records, 1934-1950. By Abe Bortz. Washington, 1969. viii, 118 p. (*Research report*, no. 30.)
300. WARNOW, JOAN NELSON. A selection of manuscripts collections at American repositories. New York, American Institute of Physics Center for History and Philosophy of Physics, 1969. vi, 73 l. (*National catalog of sources for history of physics*, report no. 1.)
- See also: 420.

#### VI. C. State and Local (U.S.)

301. THE AVAILABILITY of Negro source material in Philadelphia. *Negro history bulletin*, v. 32, no. 3:17 (Mar. 1969).
302. CORTADA, JAMES W. Bibliography of local government records in Orange County, Virginia. Orange, Va., Green Publishers, Inc., [1969]. 23 p.
303. DALY, LOWRIE J. Microfilmed documents about the Southwest at Saint Louis University. *Manuscripts*, 21:251-256 (Fall 1969).
304. FISK UNIVERSITY. AMISTAD RESEARCH CENTER. Some archival sources on Negro history in Tennessee. Nashville, [n.d.]. 29 l.
305. HAFSTAD, MARGARET R. The [Wisconsin State Historical] Society's map collection. *Wisconsin magazine of history*, 52:223-238 (Spring 1969).
306. HATHAWAY, RICHARD J., ed. Directory of historical collections in the State of Michigan. Lansing, Michigan Archivists Association, 1969. Unpaged.
307. KARR, KATHLEEN. The Rhode Island Historical Society film archive: a progress report. *Rhode Island history*, 28:122-126 (Nov. 1969).
308. McCABE, JAMES M. Early ledgers and account books: a source for local Vermont history. *Vermont history*, 37:5-12 (Winter 1969).
309. McINNIS, RAYMOND G. Opportunities for historical research in Washington State. *Studies in history and society*, v. 1, no. 2:7-16 (Apr. 1969).
310. MASSACHUSETTS HISTORICAL SOCIETY. Collecting for Clío: an exhibition of representative materials from the holdings of the Massachusetts Historical Society. Boston, 1969. 73 p.
311. NEBRASKA. STATE HISTORICAL SOCIETY. A guide to the newspaper collection of the State Archives. Lincoln, 1969. 89 p. (*Bulletin*, no. 4.)
312. OWSLEY, HARRIET CHAPPELL, ed. Guide to the processed manuscripts of the Tennessee Historical Society. Nashville, Tennessee Historical Commission, Tennessee Historical Society, and Tennessee State Library and Archives, [1969]. viii, 70 p.
313. TENNESSEE. STATE LIBRARY AND ARCHIVES. Tennessee newspapers: a cumulative list of microfilmed Tennessee newspapers in the Tennessee State Library, August 1969; progress report. Nashville, 1969. 127 p.
314. ———. MANUSCRIPT DIVISION. Papers of the Governors of Tennessee. Nashville, [1968]. Folder.
315. TEXAS. STATE LIBRARY. Historical manuscripts collections of the Archives Division: Samuel Bell Maxey papers, an inventory. [By] Louis Horton. Austin, 1969. 18 p.
316. TURNER, SILVIE. The Connecticut Archives. *Connecticut Historical Society bulletin*, 33:81-89 (July 1968).
317. VIRGIN ISLANDS. BUREAU OF LIBRARIES AND MUSEUMS. Catalog of microfilms, Von Scholten collection. St. Thomas, 1969. 37 p.
318. WASHINGTON (STATE). DIVISION OF ARCHIVES AND RECORDS MANAGEMENT. General guide to the Washington State Archives. 2d ed., rev., Olympia, [1969]. Various pagings.
319. ———. STATE HISTORICAL SOCIETY. Ezra Meeker—pioneer; a guide to the Ezra

- Meeker papers in the library of the Washington State Historical Society. By Frank L. Green. Tacoma, 1969. 42 p.
320. WILLIAMS, JACQUELINE HOGAN, and BETTY HARVEY WILLIAMS. Records of Benton County, Mo. Warrensburg, Mo., 1969. ii, 107 p.
321. WISCONSIN. STATE HISTORICAL SOCIETY. Accessions. *Wisconsin magazine of history*, 52:365-369 (Summer 1969).
322. WRIGHT, NORMAN EDGAR, comp. North American genealogical sources: Middle Atlantic States and Canada. Provo, Utah, Brigham Young University Press, 1968. x, 145 p.

#### VI. D. Canadian

323. CANADA. PUBLIC ARCHIVES. MANUSCRIPT DIVISION. Access programme to public records; list of holdings, 1 July 1969/Programme d'accès aux fonds officiels; liste des archives gouvernementales, 1<sup>er</sup> juillet 1969. Compiled by J. Atherton. Ottawa, 1969. 12, 12 p. (*Bulletin*, no. 1.) In English and French.
324. ———. Check-list of parish registers, compiled by Marielle Campeau. Ottawa, 1969. 21 p.
- See also: 322.

#### VI. E. Other Geographical Areas

325. AARHUS, Denmark. ERHVERVSARKIVET. Erhvervshistorisk årbog; meddelelser fra Erhvervsarkivet, v. 20, 1969. Aarhus, Universitetsforlaget, 1969. 224 p. With index for volumes 11-20, 1959-69.
326. AMERICAN HISTORICAL ASSOCIATION. COMMITTEE FOR THE STUDY OF WAR DOCUMENTS. Guides to German records microfilmed at Alexandria, Va. No. 61. Records of German field commands: corps (part VI) (XLI-LI Corps). Washington, National Archives, 1969. xi, 186 p.
327. ANDERSEN, EMILIE. München-Samlingen. Copenhagen, Rigsarkivet, 1969. 146 p. (*Vejledende arkivregistraturer* 15.)
328. BALACE, FRANCIS. La guerre de Sécession et la Belgique: documents d'archives Américaines, 1861-1865. Paris, 1969. xviii, 320 p.
329. BIBLIOTHÈQUE DES NATIONS UNIES À GENÈVE. SECTION DES COLLECTIONS HISTORIQUES. Guide des archives de la Société des Nations. Rédaction provisoire, Geneva, 1969. 97 p.
330. BLAKISTON, N. Maps, plans and charts of Southeast Asia in the Public Record Office. *Southeast Asian archives*, 2:21-64 (July 1969). Abstract in *American archivist*, 34:329 (July 1971).
331. BOTHA, COLIN GRAHAM. The Public Archives of South Africa, 1652-1910. New York, B. Franklin, [1969]. ix, 108 p. Reprint of 1928 publication.
332. BROWN, WALTER, and BEVERLY BROWN. White Father archives in Tanzania. *African studies bulletin*, 12:211-212 (Sept. 1969).
333. BROWN, WALTER T. German records in the National Archives of Tanzania. *African studies bulletin*, 12:147-149 (Sept. 1969).
334. CARROLL, J. M. To catalogue or not to catalogue: the subject/form catalogue of the Queensland State Archives. *Archives and manuscripts*, v. 4, no. 1:8-19 (Nov. 1969).
335. CHECKLIST of microfilm copies of unpublished inventories of the Archives Nationales, Paris, available in 1951. *News from the Center*, no. 6:27-32 (Fall 1969).
336. COBB, H. S. Parliamentary records relating to internal navigation. *Archives*, v. 9, no. 42:73-79 (Oct. 1969).
337. DENMARK. LANDSARKIVET FOR SJÆLLAND, LOLLAND-FALSTER OG BORNHOLM. Lolland-Falsterske Kirkebøger. Copenhagen, 1969. ix, 164 p. (*Foreløbige arkivregistraturer*.)
338. DIAZ-TRECHUELO, MARIA LOURDES. The primary sources of the history of the Philippines in archives and libraries of Spain. Translated by Aishah Mansor and Larry Neises. *Southeast Asian archives*, 2:108-118 (July 1969). Abstract in *American Archivist*, 34:330 (July 1971).



339. DURHAM, *Eng.* COUNTY RECORDS COMMITTEE. Durham County Record Office. Durham, County Archivist, [1969]. 19 p.
340. FOWKES, E. H. Sources of history in railway records of British Transport Historical Records. Society of Archivists *Journal*, 3:476-488 (Apr. 1969).
341. FRANKE, WOLFGANG. Some remarks on Chinese historical sources on Southeast Asia with particular consideration of the Ming period, 1368-1644. *Southeast Asian archives*, 2:11-20 (July 1969). Abstract in *American archivist*, 34:329 (July 1971).
342. LES GRANDS dépôts d'archives du monde: notices sur les archives les plus importantes pour la recherche historique internationale. *Archivum*, v. 15, 1965. viii, 374 p. Abstract in *American Archivist*, 33:345 (July 1970).
343. GREAT BRITAIN. FOREIGN OFFICE. Index to the correspondence of the Foreign Office for the year 1920 (now preserved in the Public Record Office, London). Pt. 1, Nendeln, Liechtenstein, Kraus-Thomson, 1969. v, III, 554 p. Reprint of 1920 publication.
344. ———. PUBLIC RECORD OFFICE. The records of the Foreign Office, 1782-1939. London, H.M.S.O., 1969. viii, 180 p. (*Handbooks*, no. 13.)
345. GRIMSTED, PATRICIA KENNEDY. Regional state archives in the USSR: some notes and a bibliography of published guides. *Slavic review*, 28:92-115 (Mar. 1969).
346. HERTFORDSHIRE, *Eng.* RECORD OFFICE. A catalogue of manuscript maps in the Hertfordshire Record Office. Compiled by Peter Walne. Hertford, 1969. [3], 156 p.
347. HOBBS, C. South-east Asia archival materials. *International library review*, 1:359-368 (July 1969).
348. HOURIEZ, ÉLISABETH. Les tableaux méthodiques des noms géographiques dans les instruments de recherche. *Gazette des archives*, n.s., no. 65:97-101 (1969).
349. JEXLEV, THELMA. Scottish history in the light of records in the Danish National Archives. *Scottish historical review*, 48:98-106 (Apr. 1969).
350. KAHN, DAVID. Secrets of the Nazi archives. *Atlantic*, v. 223, no. 5:50-56 (May 1969).
351. KESWANI, D. G. Archival sources of Southeast Asian history in the National Archives of India. *Southeast Asian archives*, 2:3-10 (July 1969). Abstract in *American archivist*, 34:328 (July 1971).
352. LINEHAN, P. A. Libraries and archives for historians, Spain. *History*, 54:226-228 (June 1969).
353. LONDON IMPERIAL WAR MUSEUM. FOREIGN DOCUMENTS CENTRE. Repositories in Austria. London, 1969. 14 l. (*Provisional reports*, no. 5.)
354. LOW, D. A., J. C. ILLIS, and M. D. Wainwright, eds. Government archives in South Asia: a guide to national and State archives in Ceylon, India and Pakistan. Cambridge, Cambridge University Press, 1969. xii, 355 p.
355. MALAYSIA. NATIONAL ARCHIVES. Catalogue of microfilm. [n.p., n.d.] Unpaged.
356. MARTÍNEZ ORTIZ, JOSÉ. Documentos manuscritos y obras varias impresas referentes a la historia del Brazil, existentes en Valencia (España). [Valencia], Instituto de Estudios Americanistas, Institución Alfonso el Magnánimo, 1969. 65 p.
357. MOIR, MARTIN I. Archival materials in the London records of the East India Company and of the India Office relating to Southeast Asia. *Southeast Asian archives*, 2:68-81 (July 1969). Abstract in *American archivist*, 34:329 (July 1971).
358. NEW SOUTH WALES. ARCHIVES AUTHORITY. Guide to the State Archives: the Governor, 1787-1935 (Record group NG). Sydney, 1969. 136 p.
359. ———. PUBLIC LIBRARY. MITCHELL LIBRARY. Catalogue of manuscripts of Australasia and the Pacific in the Mitchell Library, Sydney: series B, manuscripts catalogued between 1963 and 1967. Sydney, 1969. 500 p.
360. ONORATO, MICHAEL PAUL. Leonard Wood as Governor General, a calendar of selected correspondence. [Manila], MCS Enterprises, 1969. ix, 116 p.
361. OXFORD (UNIVERSITY). RHODES HOUSE LIBRARY. Manuscript collections of Africana in Rhodes House Library, Oxford, compiled by Louis B. Frewer. Oxford, Bodleian Library, 1968. 100 p.



362. RANGER, FELICITY. The National Register of Archives, 1945-1969. Society of Archivists *Journal*, 3:452-462 (Apr. 1969). Abstract in *American Archivist*, 32:394 (Oct. 1969).
363. RECORDS and documents of the Holy See relating to the Second World War: the Holy See and the war in Europe, March 1939-August 1940. London, Herder Publications, 1968. xxx, 495 p.
364. SLAVOVA, STEFKA. Kŭm istoriata i metodikata na arkhivnite katalogi v Bŭlgaria do sŭzdavaneto na dŭrzhaven arkhiven fond. *Izvestiia na dŭrzhavnite arkhivi* [Bulgaria], 13:96-119 (1967). History and methods employed in archival catalogs in Bulgaria before the establishment of the state archival *fonds*. Abstract in *American archivist*, 32:41 (Jan. 1969).
365. WALL, JOHN. The case for a central photographic archive in colour. Society of Archivists *Journal*, 3:566-570 (Oct. 1969).
366. WAQUET, JEAN. Structures de classement,  liminations de documents,  laboration de r pertoires dans les Archives Nationales et D partementales. *Gazette des archives*, n.s., no. 60:20-24 (1968). Abstract in *American archivist*, 32:41 (Jan. 1969).
367. WIDERSTANDES. DOKUMENTATIONSARCHIV DES  STERREICHISCHEN. Archivbest nde. Vienna, 1969. 108 p. (*Katalog* nr. 6.)
368. ———. Photographien. Vienna, 1969. 102 p. (*Katalog* nr. 5.)  
See also: 277, 420.

#### VI. F. Business and Labor

369. DRYEN, RONALD G. Accountability records as archival sources. *Archives and manuscripts*, v. 3, no. 8:3-9 (May 1969).
370. FREUDENBERGER, HERMAN. Records of the Bohemian iron industry, 1694-1875: the basis for a comprehensive study of modern factories. *Business history review*, 43:381-384 (Autumn 1969).
371. GRAY, WILLIAM, and JOHN ANDREASSEN. Records archives and administration. *Records management quarterly*, v. 3, no. 1:18 (Jan. 1969).
372. HALL, JOHN ARCHER. Archival facilities in universities in Canada. *Records management quarterly*, v. 3, no. 1:14-17 (Jan. 1969). With particular attention to business records.
373. HARVARD UNIVERSITY. BAKER LIBRARY. List of business manuscripts in Baker Library. 3d. ed., Boston, 1969. 334 p.
374. HEFFRON, PAUL T. Manuscript sources in the Library of Congress for a study of labor history. *Labor history*, 10:630-638 (Fall 1969).
375. ZABROSKY, FRANK A. The archives of industrial society at the University of Pittsburgh. *Records management quarterly*, v. 3, no. 2:8-11 (Apr. 1969).

#### VI. G. Religious Organizations

376. BOXER, C. R. Preliminary report on a collection of documents looted at Manila in 1762-64, and now in the Lilly Library, Indiana University. *Southeast Asian archives*, 2:104-107 (July 1969). Abstract in *American archivist*, 34:330 (July 1971).
377. CHICAGO. CENTER FOR RESEARCH LIBRARIES. Church Missionary Society archives relating to Africa and Palestine, 1799-1923; index to records on microfilm at the Center for Research Libraries. Chicago, 1968. [2], 6 l.
378. KEEN, ROSEMARY. A survey of the archives of selected missionary societies. London, Historical Manuscripts Commission, 1968. 144 l. Distributed by the Church Missionary Society (Archives Department).
379. KINNEY, JOHN M., *comp.* Archives of the General Convention; an inventory of the papers of the House of Bishops, the House of Deputies, 1785-1958. *Historical magazine of the Protestant Episcopal Church*, 38:291-326 (Sept. 1969).
380. SOCIETY OF AMERICAN ARCHIVISTS. CHURCH ARCHIVES COMMITTEE. A preliminary guide to church records repositories. Compiled by Aug. R. Suelflow. [St. Louis], 1969. III, [2], 108 p.

381. TATE, WILLIAM EDWARD. *The parish chest: a study of the records of parochial administration in England*. 3d. ed., London, Cambridge University Press, 1969. xvii, 369 p.
382. WEBER, FRANCIS J. *Printed guides to archival centers for American Catholic history*. *American archivist*, 32:349-356 (Oct. 1969).

#### VI. H. Other Nongovernment

383. ILLINOIS. UNIVERSITY AT CONGRESS CIRCLE, CHICAGO. LIBRARY. *Guide to the manuscript collections in the Department of Special Collections, the library*. Chicago, [1969]. [33 l.] Typescript.
384. THOMAS GILCREASE INSTITUTE OF AMERICAN HISTORY AND ART. LIBRARY. *A guide-book to manuscripts in the Library of . . .* Tulsa, 1969. 101 p.
385. WASHINGTON (STATE). UNIVERSITY. LIBRARY. *William Edward Carty: an indexed register of his papers, 1898-1963*. Pullman, Wash., 1967. 42 p.

#### VII. USE OF ARCHIVES AND HISTORICAL MANUSCRIPTS

##### A. Principles and Techniques

386. ARCHIVES and the user. *Archives*, v. 9, no. 42:63 (Oct. 1969).
387. BURNETT, O. LAWRENCE, JR. *Beneath the footnote; a guide to the use and preservation of American historical sources*. Madison, State Historical Society of Wisconsin, 1969. x, 450 p.
388. ELLIS, ROGER H. *Out of control? Some reflections upon the export of MSS and archives*. *Society of Archivists Journal*, 3:470-475 (Apr. 1969). Abstract in *American archivist*, 32:394 (Oct. 1969).
389. HAYS, SAMUEL P. *The use of archives for historical statistical inquiry*. *Prologue: the journal of the National Archives*, v. 1, no. 2:7-15 (Fall 1969).
390. HOURIEZ, ÉLISABETH. *Un nouveau type d'instrument de recherche: le répertoire numérique détaillé*. *Gazette des archives*, n.s., no. 64:9-16 (1969). Abstract in *American archivist*, 33:419 (Oct. 1970).
391. KAISER, BARBARA J. *Problems with donors of contemporary collections*. *American archivist*, 32:103-107 (Apr. 1969).
392. MALKIN, SOL M. *Federal registration of manuscripts?! AB bookman's weekly*, 44:546 (Aug. 25, 1969).
393. MERRILL, JAMES M. *The naval historian and his sources*. *American archivist*, 32:261-268 (July 1969).
394. OSCHIVISKY, DOROTHEA. *Notes on the editing and interpretation of estate accounts, part 1*. *Archives*, v. 9, no. 42:84-89 (Oct. 1969).
395. *PROPOSED standards for manuscript materials*. *AB bookman's weekly*, 44:552 (Aug. 25, 1969).
396. RYE, WALTER. *Records and record searching: a guide to the genealogist and topographer*. Baltimore, Genealogical Publishing Co., 1969. viii, 253 p. Reprint of 1897 publication.
397. SMITH, JANE F. *The use of Federal records in writing local history: a case study*. *Prologue: the journal of the National Archives*, v. 1, no. 1:29-51 (Spring 1969).
398. SVOBODA, JAN. *Fotografické metody v archivech*. *Sborník archivních prací* [Czechoslovakia], 17:497-538 (1967). *Photographic methods in archival repositories*. Abstract in *American archivist*, 32:171 (Apr. 1969).
399. TARR, JOEL A. *A historian and the Federal Government*. *Pacific historical review*, 38:329-335 (Aug. 1969).

See also: 15.

##### VII. B. Policies Governing Access and Use

400. BAILLIE, H. M. G. *The use of the resources of the Historical Manuscripts Commission*. *Society of Archivists Journal*, 3:462-466 (Apr. 1969).
401. BAUTIER, ROBERT-HENRI. *Les problèmes posés par une libéralisation brutale de*

- l'accès aux documents. Appel à la prudence. *Archivum*, 16:47-53 (1966). Abstract in *American Archivist*, 34:204 (Apr. 1971).
402. EMMISON, F. G. Local record offices and the universities. *History*, 54:229-233 (June 1969).
403. FEIS, HERBERT. The President's making of history. *Atlantic*, v. 224, no. 3:64-65 (Sept. 1969).
404. HARDENBERG, HERMAN. Liberalization of restrictions on access to archives: legal and juridical problems associated with access to archives. *Archivum*, 16:41-45 (1966). Abstract in *American Archivist*, 34:204 (Apr. 1971).
405. KOOPS, W. R. H. Documentreproductie en Auteursrecht in Nederland. *Archives et bibliothèques de Belgique/Archief- en Bibliotheekwezen in België*, 39:228-238 (1968). Document reproduction and copyright in the Netherlands. Abstract in *American archivist*, 32:391 (Oct. 1969).
406. LAMBE, W. KAYE. Liberalization of restrictions on access to archives: general survey. *Archivum*, 16:35-40 (1966). Abstract in *American Archivist*, 34:204 (Apr. 1971).
407. LA LIBÉRALISATION de l'accès aux archives: procès-verbal de la séance. *Archivum*, 16:47-64 (1966). Abstract in *American Archivist*, 34:204 (Apr. 1971).
408. LOHSE, G. La loi allemande du droit d'auteur du 9 septembre 1965 et son importance pour les bibliothèques scientifiques. *Archives et bibliothèques de Belgique/Archief- en Bibliotheekwezen in België*, 39:221-228 (1968). The German copyright law of September 9, 1965, and its importance for research libraries. Abstract in *American archivist*, 32:391 (Oct. 1969).
409. NIXON impropriety. *New republic*, v. 160, no. 22:8 (May 1969). Concerns access to Presidential papers.
410. AN OPEN Presidency. *New republic*, v. 160, no. 9:7-8 (Mar. 1969). Editorial advocating opening certain classified records.
411. RANGER, FELICITY. Export control of archives. *Society of Archivists Journal*, 3:570-572 (Oct. 1969).
412. STATEMENT of Herman W. Liebert, librarian, the Beinecke Rare Book and Manuscript Library, Yale University, at the tax reform hearing of the Committee on Finance, Senate of the United States, held at Washington, D.C., on Wednesday, 8 October 1969. *AB bookman's weekly*, 44:1431-1433 (Nov. 3, 1969).
413. TANODI, AURELIO. La cooperación internacional en facilitar acceso a los archivos. *Archivum*, 16:171-196 (1966). Abstract in *American Archivist*, 34:209 (Apr. 1971).

## VII. C. Reproduction

414. CZARNECKI, SERGE. Vingt ans de photographie aux Archives Nationales. *Gazette des archives*, n.s., no. 64:47-53 (1969).
415. THE ECONOMICS of microfilming and document reproduction: papers given at seminars held by the Microfilm Association of Great Britain, Cambridge, 27th September 1968, and Edinburgh, 8th November 1968. Edited by Philip W. Plumb. Cambridge, Microfilm Association of Great Britain, 1969. 55 p.
416. FERRY, FERRÉOL DE. Photoduplication at the Archives de France—practice and policy. Translated by Ulane Bonnel. *News from the Center*, no. 6:5-11 (Fall 1969).
417. GILLE, GENEVIÈVE. La première idée du microfilm de sécurité (8 juin 1871). *Gazette des archives*, n.s., no. 65:105-106 (1969).
418. LEISINGER, ALBERT H., JR. Microreproduction of archives for reference and publication purposes: selected aspects of microreproduction in the United States. *Archivum*, 16:127-150 (1966). Abstract in *American Archivist*, 34:208 (Apr. 1971).
419. MANDER-JONES, P., and J. L. CLELAND. Australian and New Zealand copying and recording of manuscripts held abroad. *News from the Center*, no. 5:9-15 (Spring 1969).
420. NASATIR, A. P. Microfilming in the archives of France for the Library of Con-

- gress and for the Bancroft Library. *News from the Center*, no. 6:40-60 (Fall 1969).
421. QUÉTIN, MICHEL. L'équipement d'un atelier photographique d'archives. *Gazette des archives*, n.s., no. 64:29-43 (1969).
422. ROBERTS, MATT. Copyright and photocopying: an experiment in cooperation. *College & research libraries*, 30:222-229 (May 1969).
423. SUELFLOW, AUGUST R. Microfilm and photoduplication: a report to the Lutheran Laymen's League on the microfilm activities of the Concordia Historical Institute for 1968. *Concordia Historical Institute quarterly*, 42:85-89 (May 1969).
424. SZEDŐ, ANTAL. L'utilisation du microfilm pour la recherche et la publication: problèmes du microfilmage. *Archivum*, 16:119-126 (1966). Abstract in *American Archivist*, 34:207 (Apr. 1971).
425. L'UTILISATION du microfilm pour la recherche et la publication: procès-verbal de la séance. *Archivum*, 16:151-168 (1966). Abstract in *American Archivist*, 34:209 (Apr. 1971).
- See also: 221.

#### VII. D. Application of Automation to Control and Use of Archives and Manuscripts

426. BURKE, FRANK G. Automation and historical research. *Libri*, v. 19, no. 2:81-91 (June 1969).
427. ———. Computer techniques for the National Archives. *Computers and the humanities*, 4:11-18 (Sept. 1969).
428. MARTIN, J. SPERLING. How document retrieval systems work. *Management review*, v. 58, no. 8:58-65 (Aug. 1969).
429. RHOADS, JAMES B. The historian and the new technology. *American archivist*, 32:209-213 (July 1969).
430. ROSENBERG, JERRY M. The death of privacy. New York, Random House, 1969. xvi, 326 p. How the computerized Federal data center threatens privacy.

#### VII. E. Exhibits

431. BOWDITCH, GEORGE, and HOLMAN J. SWINNEY, eds. Preparing your exhibits: methods, materials, and bibliography. *History news*, 24:219-226 (Oct. 1969).
432. GREAT BRITAIN. ROYAL COMMISSION ON HISTORICAL MANUSCRIPTS. Manuscripts and men; an exhibition of manuscripts, portraits, and pictures held at the National Portrait Gallery, London, June-August 1969, to mark the centenary of the Royal Commission on Historical Manuscripts, 1869-1969. London, H.M.S.O., 1969. ix, 197 p.
433. JONES, WILLIAM D. Preparing exhibits: the use of Plexiglas. *History news*, 24:27-34 (Feb. 1969).
434. NEAL, ARMINTA. Gallery and case exhibit design. *History news*, 24:167-178 (Aug. 1969).

#### VIII. HISTORICAL EDITING AND DOCUMENTARY PUBLICATION

435. BELOV, GHENADIJ. National documentary publication programming: documentary publication in the Eastern Hemisphere. *Archivum*, 16:67-78 (1966). Abstract in *American Archivist*, 34:206 (Apr. 1971).
436. BROOKE, JOHN. The Prime Ministers' papers. *Society of Archivists Journal*, 3:467-469 (Apr. 1969).
437. COX, HENRY BARTHOLOMEW. Publication of manuscripts: devaluation or enhancement? *American archivist*, 32:25-32 (Jan. 1969).
438. HAWAII. STATE LIBRARY. Admiral Thomas papers; a special collection of important manuscripts and printed documents relating to Hawaii (1841-1877). Honolulu, Hawaiian Historical Collection, 1967. 15 p.
439. HOLMES, OLIVER W. National documentary publication programming: docu-

- mentary publication in the Western Hemisphere. *Archivum*, 16:79-96 (1966). Abstract in *American Archivist*, 34:206 (Apr. 1971).
440. MASSACHUSETTS HISTORICAL SOCIETY. Guide to the microfilm edition of the Forbes papers. Frederick S. Allis, Jr., editor. Boston, 1969. 68 p. Pamphlet accompanying microfilm publication sponsored by the National Historical Publications Commission.
441. MONROE, HASKELL. Some thoughts for an aspiring historical editor. *American archivist*, 32:147-159 (Apr. 1969).
442. NEW MEXICO. (STATE) RECORDS CENTER. Guide to the microfilm edition of the Mexican Archives of New Mexico in the Archives Division of the State of New Mexico Records Center. Myra Ellen Jenkins, project director and editor. Santa Fe, 1969. 26 p. Pamphlet accompanying microfilm publication sponsored by the National Historical Publications Commission.
443. NIXON, EDGAR B., ed. Franklin D. Roosevelt and foreign affairs. Cambridge, Belknap Press of Harvard University Press, 1969. 3 vols.
444. NORTH CAROLINA. STATE DEPARTMENT OF ARCHIVES AND HISTORY. The papers of Thomas Jordan Jarvis. Vol. 1, 1869-1882. W. Buck Years, editor. Raleigh, 1969. LX, 680 p.
445. NORTH DAKOTA (STATE) UNIVERSITY. ORIN G. LIBBY MANUSCRIPT COLLECTION. Guide to the microfilm edition of the Dakota Territorial records. Editor, Daniel Rylande. Grand Forks, 1969. 44 p. Pamphlet accompanying microfilm publication sponsored by the National Historical Publications Commission.
446. LES PROGRAMMES nationaux de publications de documents: procès-verbal de la séance. *Archivum*, 16:97-116 (1966). Abstract in *American Archivist*, 34:206 (Apr. 1971).
447. SHELLEY, FRED. The choice of a medium for documentary publication. *American archivist*, 32:363-368 (Oct. 1969).
448. SNYDER, CHARLES M. Forgotten Fillmore papers examined: sources for reinterpretation of a little-known President. *American archivist*, 32:11-14 (Jan. 1969).
449. STANFORD UNIVERSITY. ARCHIVES. Guide to the microfilm edition of the David Starr Jordan papers, 1861-1964. Ralph W. Hansen, project director, and Patricia J. Palmer, editor. Stanford, [1969]. 31 p. Pamphlet accompanying microfilm publication sponsored by the National Historical Publications Commission.
450. TEXAS. UNIVERSITY. Guide to the microfilm edition of the Bexar Archives, 1804-1821. By Chester V. Kielman. Austin, 1969. 51 p. Pamphlet accompanying microfilm publication sponsored by the National Historical Publications Commission.
451. U.S. NATIONAL ARCHIVES AND RECORDS SERVICE. THE NATIONAL ARCHIVES. The territorial papers of the United States: vol. 27, the Territory of Wisconsin; executive journal, 1836-1848; papers, 1836-1839. Compiled and edited by John Porter Bloom. Washington, 1969. xiv, 1,438 p.
452. VIRGINIA (STATE) UNIVERSITY. LIBRARY. Guide to the microfilm edition of James Monroe papers in Virginia repositories. Curtis W. Garrison, editor. Charlottesville, 1969. 86 p. Pamphlet accompanying microfilm publication sponsored by the National Historical Publications Commission.
453. WISCONSIN. STATE HISTORICAL SOCIETY. The Morris Hillquit papers; guide to a microfilm edition. F. Gerald Ham, editor. Madison, 1969. 116 p. Pamphlet accompanying microfilm publication sponsored by the National Historical Publications Commission.

### IX. Oral History

454. COLUMBIA UNIVERSITY. ORAL HISTORY RESEARCH OFFICE. Oral history: prospects in the 1970's. [New York, 1969.] 15 l.
455. FRY, AMELIA R., and WILLA BAUM. A Janus look at oral history. *American archivist*, 32:319-326 (Oct. 1969).

456. LEKIĆ, BOGDAN. Metodologija prikupljanja i vrste memoarske građe. *Arhivist* [Yugoslavia], 16/17:7-14 (1966/67). Methodology in collecting memoirs and their various types. Abstract in *American archivist*, 32:174 (Apr. 1969).
457. ———. Neke osobenosti dokumentarne i memoarske građe. *Arhivist* [Yugoslavia], 16/17:15-19 (1966/67). Certain particulars concerning memoirs and documents. Abstract in *American archivist*, 32:174 (Apr. 1969).

#### X. Recruitment and Training

458. AMERICAN UNIVERSITY, *Washington, D.C.* DEPARTMENT OF HISTORY. Twenty-third institute: introduction to modern archives administration, June 3-13, 1969. Washington, [n.d.]. Folder. The institute was held in cooperation with the National Archives and Records Service, Library of Congress, and Maryland Hall of Records.
459. HORSAKOVÁ, MAGDA, *et al.* Vědeckotechnická revoluce a problémy kvalifikace v podnikových archivech Severomoravského kraje. *Archivní časopis* [Czechoslovakia], no. 1:15-24 (1968). Technological revolution and problems of personnel qualifications in industrial archives of the North Moravian region. Abstract in *American archivist*, 32:172 (Apr. 1969).
460. KAVAN, JOHN C. A records manager's attributes add up to professionalism. *Information and records management*, v. 3, no. 4:35-37 (Apr./May 1969).
461. SMITH, WILFRED I. Archival training in Canada. *Canadian archivist*, v. 1, no. 7:39-44 (1969).
462. ———. Report on archival training, 1968. *Canadian archivist*, v. 1, no. 7:45-49 (1969).

# Technical Notes

CLARK W. NELSON, *Editor*

---

## NEW PRODUCTS & DATA

### *Library Lighting Report*

Lighting libraries is the subject of a study prepared for and recently published by the Association of Research Libraries with the assistance of a grant from the Council on Library Resources, Inc. The author of *Library Lighting* is Keyes D. Metcalf, emeritus Harvard College librarian and dean of library building consultants. During a career extending well over half a century, he has seen library lighting change from a few footcandles to the 100-plus footcandles found in some modern libraries. Mr. Metcalf's nontechnical book is for the use of academic administrative officers, faculty building committees, librarians, architects, and laymen. In preparing his study he had the assistance of more than 50 consultants including architects, consulting and construction engineers and contractors, illuminating engineers, interior designers, ophthalmologists, psychologists and reading experts, and—representing users of libraries—research scholars and librarians. The study considers five major lighting problems—quality, functional aspects, aesthetics, intensity, and costs—and presents Mr. Metcalf's own conclusions after a study of the relevant literature and consideration of his consultants' varying opinions. It does not deal with the relative merits of polarized lighting, incandescent bulbs, fluorescent tubes, or mercury-vapor and sodium-vapor lamps, except as they relate to function, intensity, and cost. In *Planning Academic and Research Library Buildings* (1965), sponsored by the Association of Research Libraries and the Association of College and Research Libraries under an earlier council grant, Mr. Metcalf referred to lighting as "complicated and sometimes controversial." In the present work he says that because of differing points of view "lighting remains the most controversial problem that the writer has found in his work with librarians, architects, and building committees, both in planning new library buildings and in renovating and adding to old buildings." The 99-page work is available for \$2 from the Association of Research Libraries, 1527 New Hampshire Ave. N.W., Washington, D.C. 20036.

---

Contributions to this department should be addressed to Clark W. Nelson, Archivist, Mayo Clinic/Foundation, Rochester, Minn. 55901.

*Fine Arts Handbook*

*How to Care for Works of Art on Paper*, believed to be the first general guide on the preservation of valuable prints, books, and treasured documents, is available from the Museum of Fine Arts Sales Desk, 465 Huntington Ave., Boston, Mass. 02115, for \$2, with a minimum handling and shipping charge of 50¢. The museum published the handbook in connection with an exhibition on the Conservation of Works of Art on Paper and in response to countless queries received from private collectors, galleries, museums, libraries, historical societies, and artists and framers. Written by Francis W. Dolloff and Roy Perkinson, conservator and assistant conservator of the museum's department of prints and drawings, respectively, and made possible by a grant from the Mohawk Paper Mills, Inc., the 46-page, illustrated handbook explains the nature of paper and the fundamentals of preservation. Mr. Dolloff states: "Paper is taken for granted. It is an essential material and yet is poorly understood. Unless its characteristics are understood, there is danger that the graphic records of our historic and artistic heritage will not survive." A concise account of the evolution of papermaking, which focuses on the innovations affecting the durability and consistency of paper, is included, and the different methods of manufacture are cited to explain the wide variety of quality available today. Subsequent sections deal with the manifold "enemies" of paper, both internal, such as the weakness born in short-fibered paper, and external, such as discoloration from the harmful chemicals in city smog. Simple preventive measures against mold fading, paper pests, air pollution, and other destructive agents in the environment and storing and handling instructions are presented. A chapter including step-by-step illustrations explains how to mat and frame prints and drawings and the dangers of using improper techniques and inappropriate materials. The handbook also includes a list of sources for paper materials and services and a select bibliography for further reading.

*Fire Protection Consultant*

Horatio Bond, the former chief engineer of the National Fire Protection Association and a private consultant since his recent retirement from the NFPA, has set up an office at P.O. Box 393, Hyannis Port, Mass. 02647. His telephone number there is 617-771-1606 or 617-775-1647. His fields include the formulation and interpretation of building codes, fire department management, and the protection of historical collections and historic buildings. He will evaluate site conditions affecting fire protection and water supply and offer advice where the threat is riot-set or incendiary. Appointments to meet clients in Boston or elsewhere can be arranged.

*Vapor Phase Deacidification Evaluation*

The article by R. N. DuPuis, J. E. Kusterer, Jr., and R. C. Sproull, "Evaluation of Vapor Phase Deacidification Process," in *Restaurator*, 1:149-164 (1970), covers the work done on the vapor phase deacidification



process at the W. J. Barrow Research Laboratory in Richmond, Va. The objectives of the study were to determine: whether the CHC (cyclohexylamine carbonate) used in the process would raise the pH of acid paper above 7.0; the stability of the treatment and its effects on paper; and what effects the CHC vapors have on humans. A considerable part of the report deals with the physiological effects of CHC; despite the chemical benefits, the toxic qualities of CHC make its use questionable. In conclusion the authors note:

(1) CHC treatment of separate sheets of various types of papers increased the pH of book papers. (2) CHC treatment increased the percent retention of fold endurance and tear resistance over untreated samples after equivalent heat-ageing cycles. (3) CHC hydrolyzes to cyclohexylamine, an odorous and toxic chemical, on exposure to moist air. (4) The CHC treatment appeared to destroy the effect of rosin sizing. (5) The CHC treatment decreased the brightness and fluorescence of papers treated. (6) Even if more extensive tests showed that the CHC treatment penetrated all pages of a book reasonably uniformly and no other harmful effects resulted, the toxicity of cyclohexylamine would seem to cast serious doubt on the feasibility of the process despite indicated advantages of increased pH and increased percent retention of fold endurance and tear resistance. It is, therefore, suggested that the users or potential users of the Langwell vapor phase deacidification process form their own opinions on the precautions they must take, not only to insure adequate deacidification, but to avoid possible health hazards to themselves and to those who handle treated books and papers.

#### *Microfilm Retrieval Aids*

Two digital display devices have been introduced by Eastman Kodak Co., 343 State St., Rochester, N.Y. 14650, to facilitate the retrieval of specific microfilmed documents. The Recordak Image Control Keyboard, Model IC-5, and the Recordak Image Count Display, Model IC-D, electronically "count" index marks on microfilm and simultaneously display the number of each image passing through the film gate of a Recordak Microstar reader. The IC-5 keyboard automatically searches Recordak microfilm magazines (at transport speeds up to 8 feet a second) until it locates the image number keyed in by the operator. The transport then "stops" the film at that particular image, and the screen displays the code number as visual verification of a successful search. Users have the option of adding "duo" capability that enables the unit to search two tracks of microfilm in the same magazine. Both the IC-5 and the IC-D units feature a five-digit readout display and are compatible with Microstar readers now in service and with any projection lens for the readers (though 27× through 45× lenses should be used with the duomode option); all Microstar reader viewing features (scanning, zooming, image rotation, etc.) may be operated in conjunction with the searching routine. Model IC-D, lets the Microstar reader operator conduct a similar search visually. The IC-D readout panel displays each image number as it passes the film gate. By referring to the displayed numbers and manually controlling the film transport speed, the operator can quickly locate the desired image. Since the microfilm images are consecutively numbered, the operator can often transport the film at speeds

of up to 8 feet a second, slowing the speed as the correct image approaches the film gate.

#### *Preservation Supplies*

The 1971 catalog of TALAS, published by the Technical Library Service, 104 Fifth Ave., New York City 10011, lists tools and supplies for bookbinding, book repair, art and book conservation, and archives. Though most of the items in the 32-page listing are not of interest to archivists, there are enough archival materials cited to make the catalog a worthwhile order book. Among the acid-free papers mentioned are lining, wrapping, and mat boards. Permalife paper products listed include envelopes for microfiche, sheet film, and regular use; file and map folders; and 20-pound sheets. Transparent cellulose acetate envelopes for protecting fragile documents are also included. Pamphlet boxes, document cases, manuscript cases, portfolios, map tubes, and other acid-free storage boxes can be ordered to specifications. Storage boxes are available for two 5- or 7-inch audio-tape reels. Rolls of 100-foot mylar sheeting can be supplied in widths from 22 to 50 inches. Flat stainless steel paper clips, rustproof staples, Plexiglas sheeting that absorbs ultraviolet rays, and Plexiglas tubes that slip over fluorescent lights and minimize damaging radiation are also included.

#### *Fumigation Equipment*

A major manufacturer of vacuum fumigating equipment, Vacudyne Corp., 375 East Joe Orr Rd., Chicago Heights, Ill. 60411, has been designing and manufacturing fumigators for almost two decades. Currently they offer a selection of systems for handling from 100 to 1,000 cubic feet of records. The systems, which feature 4-hour operating cycles, designs to accommodate the type of fumigant to be used, door and chamber configurations permitting maximum material handling efficiency, and easy-to-understand manual or automatic controls, are assembled and tested before shipment. According to Vacudyne their vacuum fumigators use common sterilizing gases to penetrate thoroughly the entire contents of their chambers. As archivists know vacuum fumigation is more effective, more rapid, and safer than atmospheric fumigation. In a vacuum fumigator records are placed in a chamber, which is vacuumized; toxic sterilizing gases are then released to quickly exterminate destructive insects and their larvae and destroy fungus and mold. As the toxic gases are in the chamber only while it is under vacuum, the possibility of exposure to the operator and the surrounding area is minimal. Vacudyne's standard fumigation system uses a 12 to 88 ethylene oxide gas mixture.

#### TECHNICAL MAILBAG

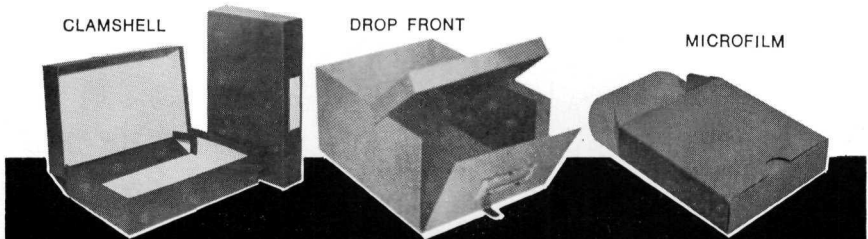
##### *Xerox Flat-Plate Process*

George M. Cunha, conservator of the Boston Athenæum, recently reported that in response to an appeal by the Athenæum Conservation

Laboratory and as a contribution to the conservation of our heritage, Xerox Corp. has decided to keep one of its early Standard Xerox copiers (with no. 4 camera, processor, and heat fuser) in service to perform what is commonly called the flat-plate process. The pioneer equipment, now supplanted for commercial work by more rapid and efficient Xerox copiers, is important to custodians and restorers of textual materials and artworks on paper. According to Mr. Cunha it will reproduce missing or damaged pages in valuable books or parts of important broadsides, maps, and prints on any hand- or machine-made paper of appropriate weight, tone, and texture. The reproductions match or complement the originals, making high-quality and aesthetically pleasing repairs possible. Reproductions of book pages have no shadows outlining the edges, and back-to-back pages are in register. Flat-plate copies of black-and-white illustrative materials are equally satisfactory. The service is available from the Xerox Reproduction Center, 230 Second Ave., Waltham, Mass. 02154.

# CLAMSHELL MANUSCRIPT and MICROFILM BOXES

SEND FOR PRICE QUOTATION ON YOUR SIZE AND QUANTITY REQUIREMENTS



THESE RIGID BOXES ARE CLOTH COVERED, CLOTH HINGED AND LINED WITH PERMALIFE, THE 300 YEARS LIFE EXPECTANCY PAPER. UNSURPASSED FOR STORING VALUABLE DOCUMENTS.

THIS MICROFILM BOX IS MADE OF ACID FREE PERMALIFE STOCK. CAN BE PRINTED TO ELIMINATE USE OF GUM LABEL. THE STOCK IS FLEXIBLE ENOUGH TO BE USED IN A TYPEWRITER.

**POHLIG BROS. INC.**  
25TH & FRANKLIN STREETS  
RICHMOND, VIRGINIA 23223



## News Notes

HELEN T. FINNERAN, *Editor*

---

### SOCIETY OF AMERICAN ARCHIVISTS

#### *Thirty-fifth Annual Meeting*

The thirty-fifth annual meeting of the Society will be held in San Francisco, Calif., October 12–15. Headquarters will be the Sheraton-Palace Hotel, 639 Market St. at New Montgomery St. On Tuesday, October 12, there will be registration and meetings of Society committees. Five concurrent sessions are to be held during each of four periods—Wednesday afternoon, Thursday morning and afternoon, and Friday morning. The sessions will deal with donation of archival material; documentary publications; college and university archives; oral history; the role of historical societies in preserving local public records; security classification of Federal records; archival accessioning controls; inventorying, appraising, and scheduling records; appraising scientific and technological records; descriptive control of archives; the use of archives in teaching history; microfilm; archival instruction in the library science curriculum; State and local records; archival reference problems; preserving audiovisual materials; work of the church archivist; archival technical assistance for developing countries; and records centers.

On Wednesday morning, October 13, there will be a buffet breakfast (courtesy of Eastman Kodak Co.), a general meeting with welcoming remarks by San Francisco Mayor Joseph Alioto, and a session at which the SAA Committee for the 1970's will present an interim report. Thursday's special events will include the Presidential Dinner and SAA Awards Presentation preceded by a reception. The annual business luncheon is scheduled for Friday.

Special room rates at the Sheraton-Palace Hotel for the meeting are: single, \$19; double or twin, \$26; and triple, \$31. Arrangements on an individual basis can be made with a travel agent at the hotel for tours of San Francisco, Muir Woods, the "Wine Country," and the Monterey-Carmel area. Travel agents and the SAA Local Arrangements Committee Chairman (P.O. Box 454, San Francisco, Calif. 94101) can furnish

---

News for the next issue should be sent to Miss Helen T. Finneran, Social and Economic Records Division, National Archives, Washington, D.C. 20408.

information concerning airline excursion rates to San Francisco with side trips to Hawaii or Mexico City.

#### *Endowment Fund*

Contributions to the SAA Endowment Fund are earnestly requested by the Council. The fund was established in October 1969 at the Society's annual meeting to give SAA members an important opportunity to make bequests and cash contributions for use in the long-range development of the Society. The principal and earnings of the fund are not to be expended until together they total \$75,000. Thereafter only the earnings are to be expended. Donors making contributions of \$100 or more are to be listed in the *American Archivist* as "Charter Contributors to the Endowment Fund." As of May 1971 the Charter Contributors are:

|                                    |                    |                   |
|------------------------------------|--------------------|-------------------|
| EVERETT O. ALLDREDGE               | LESTER J. CAPPON   | H. G. JONES       |
| FRANCES T. BOURNE                  | HELEN L. CHATFIELD | HAROLD T. PINKETT |
| PHILIP C. BROOKS                   | WAYNE C. GROVER    | ERNST POSNER      |
| WAYNE C. GROVER MEMORIAL COMMITTEE |                    |                   |

#### *American Archivist and SAA Proceedings*

Lyle J. Holverstott, a founding member of the Society, offers for sale a complete set of the issues of the *American Archivist* and copies of *SAA Proceedings* for 1936 and 1937. Inquiries concerning this offer should be sent to Mr. Holverstott at 740 West Broadway, Granville, Ohio 43023.

#### *Deaths of Members*

PHILIP MAY HAMER, Editor of *The Papers of Henry Laurens*; Executive Director emeritus of the National Historical Publications Commission; founding member, Fellow, and past president of the Society of American Archivists; and director and editor of *A Guide to Archives and Manuscripts in the United States*, the 2-volume guide *Federal Records of World War II*, and the *National Archives Guide* (1948); on April 10, 1971, in Bethesda, Md. A commemorative statement appears on p. 339 of this issue.

ICKO IBEN, retired Archivist of the University of Illinois Library and emeritus vice president, American Water Resources Association, died in Urbana, Ill., on March 10, 1971. Born in Ostfriesland, Germany, on January 21, 1900, he attended public schools and college in Europe, receiving the Ph. D. degree from Martin Luther University, Halle-Wittenberg in 1923. He came to the United States in 1924. Two years later he began studying library science at the Library School of the University of Illinois, where he received the B.S. and A.M. degrees. For several years after graduation he worked as a bibliographer in the Acquisitions Department of the university library. In 1934 he became director of the Oklahoma State University Library in Stillwater, where he remained until 1939. During the next 5 years he served as an archivist in the Illinois State Library. Returning to the University of Illinois in 1945,

Dr. Iben assumed responsibility for developing the library's newspaper collection and archives. Under his direction this division of the library became a major research facility of the university and the State of Illinois. Dr. Iben's scholarly and professional activities reflected a broad range of interest and competence in literary, historical, bibliographical, and archival fields. An outstanding linguist, he was at home with English, German, French, Spanish, Latin, Greek, Dutch, Flemish, Norwegian, Italian, Afrikaans, and Frisian. This linguistic ability was evident in his long service of abstracting foreign periodicals for the *American Archivist*. After his retirement in 1968 he was very active in the American Water Resources Association, of which he was a founder. As editor of *Hydata* and *Water Resources Abstracts*, publications of the association, he used his great bibliographic and literary talents to make new scholarly contributions.

DAVIS COLLIER WOOLLEY, executive secretary-treasurer of the Historical Commission, Southern Baptist Convention, died in Nashville, Tenn., on January 15, 1971. The son of a Baptist minister, he was born in Alabama on September 22, 1908, and attended college in Montgomery and Birmingham. He earned the master and doctor of theology degrees at the Southern Baptist Theological Seminary in Louisville, Ky., and was the pastor of several Baptist churches in Kentucky and Florida. Before coming to Nashville in 1959 he was director of the Extension Department Service of Howard College (renamed Samford University) in Birmingham. For 11 years thereafter he was the principal executive officer of the Southern Baptist Convention's Historical Commission. Unfortunately his death occurred just before the completion of one of his most important commission projects, the publication of volume 3 of the *Southern Baptist Encyclopedia*, which he edited. Dr. Woolley was the author of several works dealing with Baptist history and received praise for his contributions to his denomination as a historian, pastor, teacher, and administrator.

#### NATIONAL ARCHIVES AND RECORDS SERVICE

##### *Office of the Archivist*

The National Archives Conference on Research on the Second World War, cosponsored by the American Committee on the History of the Second World War, was held June 14-15, 1971, at the National Archives Building. Topics dealt with included trends and problems in current World War II research, the role of science and technology in the war, the contributions of military biography to the study of the war, and access to records of the war period.

In "The Role of Archives in the 1970's," a lecture delivered at the University of Louisiana at Baton Rouge on January 21, 1971, James B. Rhoads, Archivist of the United States, indicated that in the coming years the National Archives and Records Service will be concerned with commemorating the bicentennial of the American Revolution, expanding

its data archives program, and revitalizing its finding aid and publication programs—especially by the publication of a new general guide to the National Archives of the United States scheduled for this year and the preparation of guides relating to black studies and urban history.

*Office of the National Archives*

Recent accessions include records (1939–54) of the Bureau of the Budget relating primarily to domestic programs but also to foreign aid and other commitments abroad; records of the National Commission on Reform of the Federal Criminal Laws, established in 1966 to recommend legislation that would improve the Federal system of criminal justice, including the final report, interim reports of 1968 and 1969, an administrative subject file, and staff members' research and reading files; general correspondence (1965), an addition to an Office of the Secretary of Agriculture subject file begun in 1906; and interrogation reports of the War Department Historical Interrogation Commission received from the Office of the Chief of Military History, Department of the Army. The interrogation reports, which supplement the reports on German foreign relations of the DeWitt C. Poole Special Interrogation Mission to Germany of the Department of State, were made at detention and interrogation centers in Europe, where the Commission functioned from July to November 1945. Other accessions are staff members' records from terminated organizational units of the National Archives, including the Division of Agriculture, Treasury, and Interior Department Archives and the Offices of Civil and Military Archives; most of the records of the 88th Congress, 1963–64, chiefly general correspondence, legislative files, hearings, petitions, memorials, and committee papers of standing and select committees (Agriculture, Armed Services, Banking and Currency, District of Columbia, Education and Labor, Foreign Affairs, Government Operations, House Administration, Interior and Insular Affairs, Interstate and Foreign Commerce, Judiciary, Merchant Marine and Fisheries, Post Office and Civil Service, Public Works, Science and Astronautics, Veterans Affairs, Ways and Means, Government Research, and Small Business); and central foreign policy files (1945–49) of the Department of State. Because the files for 1945 are within the restricted period of Department of State records (1942–45), access to them must be granted by the Department; departmental records for 1946–49 are generally closed to nonofficial researchers. As the annual volumes in the Department's documentary series, *Foreign Relations of the United States*, are published, the beginning date of the closed period is advanced.

Among other recent accessions are a few manuscript and annotated maps and plans of study and project sites in Washington, D.C., compiled or used by the National Capital Planning Commission from 1909 to 1966. This accession brings the total cartographic holdings (1791–1966) for the central agency planning the conservation of important natural and historical features in the National Capital area to over 1,000 sketches, maps, and plans. Also accessioned are Department of State maps and



diagrams of post-World War II territorial problem areas of the world, complementing a similar series of departmental maps and relating to population, religious groups, communication patterns, resources, and historical and potential frontier problem areas; the central correspondence file (1916-54) of the U.S. Tariff Commission; the Abbie Rowe White House collection (1941-63) consisting of photographs taken by a National Park Service photographer that relate to the activities, families, and aides of Presidents Roosevelt, Truman, Eisenhower, and Kennedy and to the ceremonial and state occasions during their administrations; Forest Service photographs (1896-1910) relating to Service functions and activities, the first part of a continuing accession that will cover the period 1896-1955; and Universal Newsreels (1946-48), with related indexes and reference and finding aids. Universal will gradually transfer its entire film collection (1929-67) to the National Archives. Among other accessions are the first major acquisition of motion picture film from the Department of the Navy, films (1942-60) that relate to World War II and the Korean action and that include captured Italian, German, and Japanese footage; instructional films used in technical assistance programs and other documentary films (1932-55) of the U.S. Information Agency, relating to life in the United States, South America, Europe, North Africa, and the Soviet Union; microfilm copies of non-population census schedules for Kansas (1860-80), Nebraska (1860-80), and Virginia (1850-80); and administrative files of the Public Land Law Review Commission, consisting of records and published reports on the history and administration of public lands and Federal, State, and non-governmental programs involving the public domain.

In keeping with guidelines established in 1965, the National Archives reviewed the records of the President's Commission on the Assassination of President John F. Kennedy (the Warren Commission) in 1970. Two feet of basic source materials furnished to the Commission by the Federal Bureau of Investigation, the Secret Service, and the Central Intelligence Agency were made available for research. Other records of the Commission withheld from research in a 1967 review will be reviewed again in 1972.

Revised National Archives publications include General Information Leaflet No. 17, *Suggestions for Citing Records in the National Archives of the United States*, and Staff Information Paper 19, *The Selection and Preparation of Records for Publication on Microfilm*, by Frank B. Evans. Additions to the *Guide to German Records Microfilmed at Alexandria, Va.*, are: No. 62, *Records of German Field Commands: Corps (Part VII)* and No. 63, No. 64, and No. 65, *Records of German Field Commands: Divisions (Part III); (Part IV); and (Part V)*. Records recently microfilmed by the National Archives include Records of the Department of State Relating to Internal Affairs of Persia, 1910-29 (37 rolls).

### *Regional Archives*

NEW YORK CITY: The Archives Branch has accessioned Internal Revenue Service assessment lists.



CHICAGO: The Archives Branch has accessioned records (1869–1940's) of Bureau of Indian Affairs field offices in Michigan, Wisconsin, and Tama, Iowa. In the process of being accessioned are records (1802–1946) of the U.S. District Court, Southern District of Ohio, including files on bankruptcy, criminal, civil, and admiralty cases and records concerning U.S. commissioners, grand jury actions, and naturalizations. Also accessioned are Internal Revenue assessment lists (1870–1917) concerning taxes paid by manufacturing and commercial firms in the Detroit district. ¶ A symposium on “Research Use of Federal Court Records,” to be held in cooperation with the University of Chicago Law School, is being planned for early November. An exact date will be determined in July, when the school schedules its fall classes.

KANSAS CITY: Internal Revenue Service original monthly assessment lists for the Districts of Dakota, 1915–17, Iowa, 1873–1917, Minnesota, 1866–1917, and Nebraska, 1906–17, have recently been accessioned by the Archives Branch. The records document IRS administration and corporate economic development.

SAN FRANCISCO: The Archives Branch has accessioned Internal Revenue Service assessment lists showing individual and corporation tax assessments in the Honolulu District and records (1854–1958) of the San Francisco Branch Mint, documenting mint operations and including records about assaying, melting and refining, and coinage for foreign governments and the United States.

LOS ANGELES: The Archives Branch has recently accessioned records of the U.S. District Court, Southern District of California.

SEATTLE: The Archives Branch has accessioned Internal Revenue Service assessment lists through 1917, including those of the District of Montana (1897–1917), the District of Oregon (1910–16), and the District of Washington (1909–17).

#### *Herbert Hoover Library*

The Library has begun to organize, arrange, and edit papers, press releases, and other public statements of President Herbert Hoover, 1929–33, for publication by the National Archives and Records Service as part of the *Public Papers of the Presidents of the United States* series. The editor of the project will be Dwight Miller, senior archivist at the Library, according to a January 4, 1971, announcement by Library Director Thomas T. Thalken.

The Colorado River Commission–Hoover Dam Project records (1915–54) have been reprocessed and an improved register has been prepared. President Harding appointed Secretary of Commerce Hoover as the Federal Government representative on the Commission in 1921, and the records reflect Hoover's interest in conservation and the development of the river basin.

#### *Franklin D. Roosevelt Library*

Among the recent accessions of the Library are copies of Henry Wallace's account of President Roosevelt's funeral and a copy of the

oral history transcript, "An Autobiography of Dillon S. Myer," from the University of California, Berkeley. Also received was a small addition (1945) to the papers of Samuel I. Rosenman including documents that relate to the disposition of Roosevelt's papers; correspondence with Eleanor Roosevelt, Grace Tully, Wilson Brown, and Henry Hackett; and lists of papers, possessions, and speeches of President Roosevelt. ¶ Preparation, including review, of the Henry Wallace papers for microfilming began on March 1, and microfilming is scheduled to begin in July. The Library is cooperating with the University of Iowa and the Library of Congress in microfilming records (1941-45) of Wallace as Vice President.

### *Harry S. Truman Library*

The Harry S. Truman Library Institute awarded grants-in-aid to Arthur F. McClure II, Central Missouri State College; Edward J. Pfeiffer, Claremont Graduate School; and Philip H. Vaughan, University of Oklahoma. The next date for receipt of applications for grants is October 1, 1971. ¶ Two copies of each book published in the biennium 1970-71, to be considered for the \$1,000 David D. Lloyd Prize, should be submitted to Prof. Thomas C. Blaisdell, Jr., Chairman, David P. Lloyd Prize Committee, c/o Department of Political Science, 210 Barrows Hall, University of California, Berkeley, Calif. 94720.

The Library has accessioned papers of Walter S. Salant, specialist in economic affairs and presently a senior fellow at the Brookings Institution. The papers (1934-52), which cover his Government service, consist primarily of memoranda written by Salant and others regarding economic matters but also include correspondence, reports, charts, and tables. Complementing the papers is a recently accessioned transcript of an interview of Dr. Salant. ¶ A transcript of an oral history interview of Roger Tubby, assistant press secretary in the White House, 1950-53, was also accessioned. Tubby discusses high points of his White House service and remarks on Truman's press conferences and dismissal of General MacArthur, Presidential vacations at Key West, the 1952 presidential campaign, and the resignation of Attorney General J. Howard McGrath.

The Library staff has started to review closed White House staff files in the Truman papers. Reviewed and opened for research are the files of Administrative Assistants to the President David E. Bell and George M. Elsey; Special Counsel to the President Clark M. Clifford; Matthew J. Connelly, the President's Appointments Secretary; Naval Aide to the President Rear Adm. Robert L. Dennison; Special Consultant Fleur Fenton; and Special Assistants to the President James V. Fitzgerald and Martin L. Friedman.

A new publication, *Historical Materials in the Harry S. Truman Library, an Introduction to Their Contents and Use*, was sent to past and prospective researchers in the Truman period and donors of papers to the Library. The list, which covers papers, microfilm, and oral history

transcripts, explains the nature of the materials, research procedures, and restrictions and suggests ways to cite Library materials in publications.

#### *Dwight D. Eisenhower Library*

The Library has recently received papers of Maj. Gen. Emil F. Reinhardt, commanding officer of the 69th Infantry Division on April 25, 1945, when American forces met the Russian Army on the Elbe. Most of the papers are photographs and newspaper clippings in several languages, describing the cooperation between the 69th Infantry Division and the 5th Ukrainian Army.

Also accessioned are papers (August 10–November 3, 1952) of Stephen Benedict, a member of Eisenhower's speechwriting staff as an assistant to Gabriel Hauge, relating to General Eisenhower's 1952 campaign speeches. Included are miscellaneous speech materials (including suggestions, correspondence, and teletype messages), itineraries, and statements by people other than Eisenhower. Also received were papers of Frederic A. Fox, Special Assistant to the President from 1956 to 1961. The papers (1944–69) include personal papers, White House correspondence, manuscript drafts, photographs, reports, speeches, and articles written by Fox.

#### *John F. Kennedy Library*

Recent accessions include personal and official files (1945–70) of Adam Yarmolinsky's activities as an executive of the Fund for the Republic, 1955–57; as Special Assistant to the Secretary of Defense and Deputy Secretary of Defense for International Security Affairs, 1961–66; and as professor of law at Harvard University and a member of the John F. Kennedy School of Government, Institute of Politics, 1966–70.

#### *Lyndon B. Johnson Library*

On May 22 the permanent building of the Library on the University of Texas campus, Austin, was dedicated, and its exhibit areas were opened to the public. The Library is not yet open for research purposes.

#### *National Historical Publications Commission*

At its February 19, 1971, meeting the Commission considered matters of general policy as well as prospective projects and made a terminal grant to the National Park Service for a project begun in 1970—the publication of a volume of documents relating to the centenary of Yellowstone as the first national park and the origin of the national park concept. The Commission also chose five Fellows in Advanced Editing of Documentary Sources for American History for 1971–72 and assigned them to five different letterpress projects. The fellows and the project directors training them are Maxine F. Benson, nominated by The Papers of Joseph Henry, Nathan Reingold, editor; Walter B. Edgar, nominated by The Papers of Henry Laurens, George Rogers, editor; William E.

King, nominated by The Papers of Andrew Johnson, LeRoy Graf and Ralph Haskins, editors; Harold D. Moser, nominated by The Papers of Daniel Webster, Charles Wiltse, editor; and Charles A. Myrans, nominated by The Papers of Benjamin Franklin, William Willcox, editor. The stipends for the fellows will be paid from the interest on a Ford Foundation grant made to the Commission in 1964.

With funds from a Ford Foundation grant, the Commission is offering three to five Fellowships in Advanced Historical Editing, 1972-73. Fellows will spend one calendar year working with a Commission-approved documentary publication project in American history, such as those to which fellows were assigned for 1971-72. Candidates should indicate an order of preference from among 15 or more projects that have expressed a willingness to receive fellows. As soon as completed applications (including full academic transcripts) are received, they will be circulated to the editors in the order the applicants request, meaning earlier applicants may have some advantage. Candidates must be under 35 and must have the Ph. D. or have completed all requirements for that degree except the dissertation or they must have equivalent qualifications as shown by writings or edited publications demonstrating exceptional ability. The deadline for applications is December 1, 1971, with awards to be announced no later than March 1, 1972. The fellowship year may begin between July 1 and October 1, according to the preference of the grantee. Stipends range from \$8,500 to \$10,000, depending on qualifications, marital status, and dependents. For further information and application forms write to Executive Director, National Historical Publications Commission, National Archives, Washington, D.C. 20408.

#### *Office of Records Management*

The General Services Administration has issued the *Source Data Automation Equipment Guide* for use in selecting equipment to record information in machine-readable format. The guide defines the critical factors involved in selecting various types of machines and describes manufacturers' equipment in terms of these factors. Federal personnel can purchase the guide from the Federal Supply Service depot serving their office. Others can purchase it for \$3 from the Office of Records Management (NRP), National Archives and Records Service, Washington, D.C. 20408.

#### *Office of the Federal Register*

The 1969 volume of the *Public Papers of the Presidents of the United States* covering President Nixon's first year in the White House can be purchased from the Superintendent of Documents, Government Printing Office, Washington, D.C. 20402, for \$14.50 a copy. The volume contains verbatim transcripts of the President's news conferences, public messages and statements, and other selected papers released by the White House from January 20 through December 31, 1969. Similar

volumes are available on the administrations of Presidents Truman, Eisenhower, Kennedy, and Johnson. Volumes covering Herbert Hoover's administration are being prepared.

The 1971 edition of the *Guide to Record Retention Requirements* has been placed on sale by the Superintendent of Documents, Government Printing Office, Washington, D.C. 20402, for \$1 a copy. Compiled from U.S. statutes and regulations issued by Federal agencies, the 90-page reference tool, revised as of January 1, 1971, contains over 1,000 digests detailing the retention periods for the many types of records required to be kept under Federal laws and rules. The guide is fully indexed, with over 2,200 items listing the categories, companies, and products affected by Federal records retention requirements. New agencies included for the first time are the Environmental Protection Agency and the National Credit Union Administration.

#### STATE AND LOCAL ARCHIVES OF THE UNITED STATES

##### *Florida*

The *Biennial Report* of the Department of State Division of Archives, History, and Records Management states that neither facilities nor personnel are available to provide public access to its nearly 2,000 cubic feet of accessioned records. Because of student assistants, however, it has been possible to handle certain requests including those from persons seeking information about relatives who received or are receiving pensions for Confederate Army service.

##### *Michigan*

Among recent Historical Commission accessions are minutes, transcripts, notes, memoranda, correspondence, and tape recordings of House committees, 1943-68, and the House Committee on Statutory Implementation of the Constitution of 1963, 1965-68; records (1913-68) of the Michigan Securities Bureau, Department of Commerce (for which a microfilmed index is available); papers of Representatives William Ballenger, James Del Rio, Stanley Powell, Robert Waldron, and J. Harold Stevens; and papers of State Senator Raymond Dzendzel and Stanley Johnston, professor at Michigan State University and the developer of all commercially grown strains of Haven peaches and blueberries. Johnston's papers also include records (1936-49) of the Michigan Blueberry Growers Association.

##### *Mississippi*

Records accessioned by the Department of Archives and History include archeological research reports (undated and 1939, 1951); Civil War papers (undated and 1861-62); a Clifton Plantation account book (undated and 1870-99); First Baptist Church, Jackson, records (1881-1969); a Harmony Church (Cumberland Presbyterian) session book (1885-89); the Lewis B. Harris family papers (1849-1917); the Henrietta M. Henry

papers (1917-57); Liberty Baptist Church records (1845-87); Peter Little-Alonzo Mercer Griffin papers (1787-1921); a Mount Moriah Presbyterian Church record book (1843-1925); a Natchez mercantile daybook (1839-42); Royal Route Co. records (1903-40); several letters of Mrs. Dunbar Rowland (undated and 1920); St. Paul's Episcopal Church, Woodville, records (1823-1968); the Battaille H. Wade family papers (1867-1951); and Woodville Methodist Church records (1836-89).

#### *North Carolina*

The Local Records Section, Division of Archives and Records Management, has arranged and transferred to the State Archives a volume of early Tryon County court dockets and records of deeds, 1769 and 1772-78, and Lincoln County estates and land records and lists of taxables, 1778-1847. Other accessions include Duplin County court dockets, wills, and land, estates, tax, and other records, 1786-1933; Alleghany County bonds and court, election, and miscellaneous records, 1862-1944; and microfilm records of Graham, Guilford, and Scotland Counties. The State Records Section transferred microfilm copies of North Carolina Supreme Court case records. The May Thompson Evans papers (1871-1971) were also accessioned.

Thornton W. Mitchell, records management consultant in the Department of Administration, has received a grant from the National Endowment for the Humanities to complete editorial work on the collected writings of Margaret Cross Norton, retired Illinois State Archivist, on archives and records management. The publication is tentatively entitled *Norton on Archives*.

#### *Utah*



Fire damaged the Iron County Courthouse at Parowan last winter. With the assistance of firemen and the cooperative effort of three classes of local high school students, all records were removed without damage. In the future land and court records will be microfilmed, and the microfilm will be stored in secure locations.

### CHURCH ARCHIVES

Reported by William B. Miller

Items for this section should be sent direct to William B. Miller,  
Presbyterian Historical Society, 425 Lombard St., Philadelphia, Pa. 19147.

#### *Baptist*

Garwood Baptist Historical Collections, Stetson University, DeLand, Fla., announces that a history of Florida Baptists by E. Earl Joiner is to be published this year by the Florida Baptist Convention (Southern Baptist).  Rev. R. J. Kerstan, editor, has been appointed denominational Archivist at the North American Baptist General Conference, 7308 Madison St., Forest Park, Ill.  The Fleming Library, Southwest-

ern Baptist Seminary, Box 22,000-2E, Fort Worth, Tex., is indexing records (1898-1922) received from the executive office of the Baptist General Convention of Texas.

#### *Roman Catholic*

The Archives of the Diocese of Natchez-Jackson, 237 East Amite St., Jackson, Miss., has microfilmed Mississippi parish records of baptisms, marriages, and deaths of the past decade. ¶ Outstanding holdings of the Notre Dame Archives, Box 513, Notre Dame, Ind., include microfilm of Vatican documents pertaining to the Catholic Church in the United States. ¶ Selected records (1706-1850) of baptisms, marriages, and deaths in New Mexico are in the Chancery, Archdiocese of Santa Fe, 202 Morningside Dr. S.E., Albuquerque, N. Mex. ¶ Rev. Francis Fox, S.J., Archivist of the Diocese of Tucson, 192 South Stone, Box 31, Tucson, Ariz., is doing research in France and Italy on the former bishop of the diocese. ¶ Early records of Jesuits in the Eastern United States, especially in Maryland and New York, are in the Woodstock College Library, 637 West 125th St., New York, N.Y. Gerard Fogarty is Archivist. Recent accessions include the papers of John LaFarge and John Courtney Murray. ¶ Records of the Most Reverend Lawrence B. Casey, Bishop of Paterson, concerning the Second Vatican Council have been deposited in the Archives of the Rochester Diocese, 2260 Lake Ave., Rochester, N.Y.

#### *Christian Reformed*

Recent accessions of Heritage Hall, Calvin Library, Knollcrest Campus, Grand Rapids, Mich., include records of the National Union of Christian Schools, Classis Illinois, Classis British Columbia, and the Reformed Bible Institute.

#### *Protestant Episcopal*

John Kilbourne, curator of the Historical Society of Pennsylvania, 1300 Locust St., Philadelphia, Pa., has been appointed historiographer of the Diocese of Pennsylvania. ¶ The Church Historical Society, P.O. Box 2247, Austin, Tex., has expanded its shelf and office space. In progress at the Archives are the doctoral dissertations *Life and Times of James Theodore Holly, 1829-1911*; *Study of Samuel Peters*; and *The Protestant Element of the Religious Question in Brazil, 1872-1875*. ¶ The Diocese of Alabama, previously coterminous with State borders, has been divided: the lower half of Alabama and west Florida now comprise the Diocese of the Central Gulf Coast. At the primary convention of the new diocese Madison Currin, Christ Church, P.O. Box 1967, Pensacola, Fla., was elected historiographer.

#### *Society of Friends*

The Indiana Historical Society recently published *Abstracts of the Records of the Society of Friends in Indiana, Part Three*. The *Abstracts*,



volume 7 of the *Encyclopedia of American Quaker Genealogy*, was edited by William Heiss. ¶ Frederick B. Tolles has retired from the directorship of the Friends Historical Library of Swarthmore College. Dorothy G. Harris, associate director, has been named acting director. The library recently received papers of Joseph Wharton, Philadelphia Quaker who served on the Swarthmore College Board of Managers from 1883 to 1907 and founded the Wharton School of the University of Pennsylvania. His correspondents included James A. Garfield, Theodore Roosevelt, Andrew Carnegie, and Isaac Clothier. Letters of John Greenleaf Whittier and English Quaker John Bright were added to the Archives. ¶ Minutes and other records (1680 to the present) of the 33 oldest meetings comprising the North Carolina Yearly Meeting of the Society of Friends are in The Quaker Collection, Guilford College Library, Greensboro, N.C. The collection recently received letters and papers (1830-ca. 1915) of Levi Cox, North Carolina farmer, businessman, teacher, postmaster, and minister.

#### *Lutheran*

The Archives of the American Lutheran Church, Wartburg Theological Seminary, Dubuque, Iowa, is continuing its microfilming of congregational records. During the past year 104 rolls of 35mm. film were produced. It is anticipated that records of 75 congregations will be filmed this year. Robert C. Wiederaenders is Archivist. ¶ Carl Wypich, who retired as historian of the Eastern District, Lutheran Church-Missouri Synod, 2500 Kensington Ave., Buffalo, N.Y., has been succeeded by Walter E. Succop.

#### *Mennonite*

Delbert Gratz, librarian, Mennonite Historical Library, Bluffton College, Bluffton, Ohio, is planning a sabbatical leave to continue compiling inventories of manuscripts relating to "Free Church" groups (including Anabaptists, Mennonites, and Amish) in German, Swiss, and eastern European depositories.

#### *United Methodist*

During June the Archives of the Southern New Jersey Conference was moved to the Pennington School Library, Pennington, N.J. The Archives has acquired the conference journal (1912-39) of the Methodist Protestant Church and microfilm minutes of the Delaware Conference and records (1836 to the present) of the Southern New Jersey Conference. ¶ Recently received by the Commission on Archives and History, Lake Junaluska, N.C., were missionary correspondence (1962-67) of the Board of Missions, World Division, and financial ledgers (1819-1949).

#### *Seventh Day Baptist*

Patricia Williams has been appointed assistant at the Seventh Day Baptist Historical Society, P.O. Box 868, 510 Watchung Ave., Plainfield, N.J.



*United Church of Christ*

The renovation of rooms for special collections and archival materials is in progress at the **Hammond Library**, 5757 University Ave., Chicago, Ill. In the library are church records and conference minutes of Midwestern Congregationalists. Albert E. Hurd is librarian.

## UNIVERSITY ARCHIVES AND MANUSCRIPT REPOSITORIES

*Personnel*

Elsie Freivogel, former associate librarian in special collections at the University of Maryland, has become assistant curator of the **Archives of American Art**. Russell W. Fridley, director, **Minnesota Historical Society**, has announced the appointment of Leland I. Anderson as assistant curator of manuscripts.

*Program*

In 1969 the Committee on the Afro-American Contribution to the Culture and History of New Jersey was organized to collect material on education, art, music, family life, and history; church records; and records of organizations and businesses. Among the gifts received are the papers of Assemblyman J. Otto Hill, author of the New Jersey Fair Employment Act. The library is located at the **New Jersey Historical Society**, 230 Broadway, Newark, N.J. 07104.

*Publications*

**Dartmouth College**, in cooperation with University Microfilms, Inc., has published the first comprehensive edition of the papers of Daniel Webster, Dartmouth graduate and American politician in the first half of the 19th century. The microfilm edition, sponsored by the National Historical Publications Commission, was edited by Prof. Charles M. Wiltse of the Dartmouth history department.

*Accessions*

The aeronautical collection of the late Col. Richard Gimbel, USAF (ret.), spanning 5,000 years of man's dreams and attempts to fly, has been donated to the **Air Force Academy Library**. The large collection includes books, prints, medals, letters, and 5,000-year-old Babylonian cuneiform seals inscribed with a discussion of man's ambition to fly. The **Archives of American Art** has acquired the papers of New York gallery owner Kirk Askew; painters George Constant, Joseph Floch, and Hughie Lee-Smith; and Charles Keller, relating to artists' organizations. Papers and memorabilia of Maya Deren, experimental film maker, have been donated to the 20th Century Collection in the **Boston University Mugar Memorial Library**. The collection also contains papers of Martin Luther King, Jr., Samuel Beckett, Maxwell Geismer, Nathaniel Benchley, former

Speaker of the House of Representatives John W. McCormack, Ella Fitzgerald, and Bette Davis.

The Regional Oral History Office of the Bancroft Library at the **University of California, Berkeley** has completed oral history interviews with two active participants in and observers of agricultural life in this country since the turn of the century—Henry Erdman, agricultural economist, and Wofford B. Camp, cotton farmer and farm organization leader. Further information may be obtained from the Regional Oral History Office, Room 486, Bancroft Library, University of California, Berkeley, Calif. 94720. The **Chicago Historical Society** has recently acquired records (1914–65) of the Welfare Council of Metropolitan Chicago; correspondence, account books, and other business records (1884–1960) of the estate of Levi Zeigler Leiter and a few personal papers of the noted Chicago merchant, business associate of Marshall Field and Potter Palmer, and real estate investor; records (1942–68) of Friendship House, the headquarters of a national Catholic interracial social action movement; correspondence and other papers (1958–70) of Nathan F. Leopold concerning his life subsequent to his release from Stateville Prison, Joliet, Ill. (closed to the public until 5 years after Mr. Leopold's death); records (1904–54) of the Jewish Community Centers of Chicago, formerly the Chicago Hebrew Institute and the Jewish People's Institute; papers (1939–55) of Chicago attorney Irving Meyers; records (1945–70) of Marillac House, a community center operated by the Sisters of Charity of St. Vincent DePaul in the Lawndale area of Chicago; manuscripts of railroad car magnate and inventor George Mortimer Pullman, including letters (1845–63) written by Pullman; and the initial installment of records (1968–71) of the Afro-American Patrolmen's League, Chicago.

G. K. Hall & Co. has begun to reproduce at the **University of Illinois** the Mereness Calendar in book form. Prepared by Newton Dennison Mereness during 1913–37, it calendars documentary materials relating to the history of the Upper Mississippi Valley. The project was sponsored, financed, and directed by the Conference of Historical Agencies of the Upper Mississippi Valley, members of which were the Illinois Historical Survey, University of Illinois; Indiana State Library; the State Historical Society of Iowa; the Michigan Historical Commission; the Minnesota Historical Society; the Ohio State Archaeological and Historical Society (now the Ohio Historical Society); and the State Historical Society of Wisconsin. The calendar describes records of such Federal agencies as the Departments of State, War, and the Interior and the Senate. Construction and renovation at the **Massachusetts Historical Society** should be completed this fall. In the interim, the library will remain open but on a severely restricted basis. A large part of the manuscript and rare book collections will probably be available; over half the local history and biography sections are temporarily available. All other holdings, including newspapers, are now closed.

The **University of Montana Library** has prepared *Manuscript Collec-*

*tions in Montana Depositories*, a guide to manuscripts in Eastern Montana College, the Montana Historical Society, Montana State University, and the University of Montana. The Special Collections Division of the U.S. Naval Academy Library has received personal and official correspondence (1902-52), logs, itineraries, photographs, war diaries, notebooks, campaign reports, and published and unpublished writings of Vice Adm. Wilson Brown, Jr., Naval Aide to Presidents Coolidge, Hoover, and Franklin D. Roosevelt and Superintendent of the Naval Academy, 1938-41. An inventory and guide to the papers is available. The library of **The Pilgrim Society** at Pilgrim Hall has acquired records of the Plymouth County Court of General Sessions, Common Pleas, and Sessions of the Peace, with miscellaneous common pleas dockets and writs, 1686-1851. A catalog is being prepared for publication. Inquiries may be addressed to L. D. Geller, Director, The Pilgrim Hall Library and Museum, The Pilgrim Society, Plymouth, Mass. 02360.

The George Arents Research Library at **Syracuse University** has recently acquired papers of Stuart Gerry Brown, 1934-68, political scientist, author, and former professor at Maxwell Graduate School of Citizenship and Public Affairs in Syracuse; Thomas S. Szasz, 1949-70, professor of psychiatry at the State University of New York; the American artist L. Jean Liberté, 1924-70; William Lloyd Imes, 1881-1966, Presbyterian minister and educator; and Roscoe Drummond, 1967-70, nationally syndicated columnist. The Archives of Labor History and Urban Affairs of **Wayne State University** has begun publication of a newsletter to provide researchers, donors, prospective donors, and the university staff with information on the collections and programs of the Archives. The newsletter will be issued three times a year and will be sent on a continuing basis to interested individuals and institutions. The first issue of the publication (Winter 1971) gives a brief history of the Archives and lists its major groups of records and historical manuscripts. These groups include records of the United Automobile, Aerospace, and Agricultural Implement Workers and several other labor organizations and personal papers of individuals associated with the labor movement and urban affairs.

#### CANADA

Reported by Alan D. Ridge

Items for this section should be sent direct to Alan D. Ridge, Provincial Archivist, Provincial Museum and Archives of Alberta, 12845 102d Ave., Edmonton, Alta., Canada.

#### *Public Archives of Canada*

**Manuscript Division:** Statistics for 1970 indicate considerable increases in accessions and reference work, with the number of researchers increasing by 40 percent. Recent accessions include records of the Departments of Trade and Commerce, Immigration, Labour, and External Affairs and the Royal Commission on Bilingualism and Biculturalism,

1963-70. A labour archives program has been initiated and the co-operation of labour unions, labour historians, and others is being solicited. We are indebted to Prof. Philip Mason, director of the extensive labour archives at Wayne State University and SAA president, for his expert advice and assistance in the development of the project. Progress has been made in developing a data base to be used in automating the control and retrieval of public records in Government departments as well as in the Public Archives.

**Picture Division:** The Manoir Richelieu collection including 2,500 oil paintings, water colours, drawings, lithographs, engravings, and maps on Canadian history to about 1867 has been accessioned. The collection is being catalogued, and plans are being made to exhibit the materials in galleries and museums across the country within the next 2 years. Other accessions include negatives from Alexandra Studios, Toronto; Expo '67 still photographs from the National Film Board; and Duncan Cameron's photographs from Capital Press Limited. A program for the systematic acquisition of historical photographs has been developed by Andrew Birrell. It will involve major newspapers, the best known photographers and studios, and owners of outstanding collections. The work of William Gallaway in collecting historical motion picture footage continues; the Public Archives has assumed responsibility for preserving video tapes of television programs on both Government and private networks.

**Map Division:** Work continues on the development of a National Union Catalogue of Maps. *County Atlases: a Descriptive Catalogue* was published recently. The atlases, first published in the 1870's and 1880's, are of special interest to local historians and genealogists. Catalogues describing the atlases in the National Map Collection are being prepared by L. Sobock; the first volume will concern Dutch atlases. Five sets of 10 coloured slides each, entitled "History of Canada in Maps," are being prepared by the National Film Board. On December 11, 1970, in a brief ceremony Dominion Archivist Wilfred I. Smith accepted the first major acquisition of the new National Architectural Archives.

### *Alberta*

**Provincial Museum and Archives:** Recent accessions include records of the Deer Park Mutual Telephone Co., letters patent appointing G. Hoadley as Minister in the United Farmers of Alberta government of the 1920's, papers of the Lamoureux family, and a manuscript history of and notes on the Athabasca area. Procedural notes for persons to be interviewed on tape and interviewers have been printed. Revised forms for Public Documents Committee procedures in disposing of Government records came into use on March 1. Over 3,000 cards have been prepared for the index to the Brown and Pollard photograph collections.

**Glenbow-Alberta Institute:** Recent accessions include North West Mounted Police records consisting of diaries and letters (chiefly 1874-1900) and a biographical manuscript, all written by Capt. William Par-

ker; Social Credit records, chiefly scripts of radio broadcasts and addresses given by William Aberhart in the late 1930's, a chronology of the party, and related correspondence, clippings, and leaflets; photographs relating to the development of the Peace River area of Alberta, 1911-28; and manuscripts and typescripts of pioneer interviews (1922-36) of Elizabeth Bailey Price, Alberta writer.

**“Considerably Used Up”**

Office of Com<sup>r</sup>. of P B and Grounds.

(Warner Building)  
29<sup>th</sup> Sept. 1884

Colonel A. F. Rockwell,  
Com<sup>r</sup>. of P B & Grounds

Sir:

I respectfully call your attention to the fact that the Original Map of the City of Washington, on file in this office, which was approved of by President Washington on the 2<sup>nd</sup> Mar. 1797, has become considerably used up, from its frequent handling at Court and here.

The present generation believe this Map is that prepared for the “Engraved plan” by Major Ellicott in 1792. Having just concluded a thorough examination of the records in this office, to remove a doubt on my own mind, I find that the “Original Map of the City of Washington”, is altogether a different map, from the printed one, that it was got up by James R. Dermott in 1795, who was then City Surveyor. That fact will become public next time the map is produced in Court and the discovery will cause a much grater reference to it and handling of it.

I therefore desire respectfully to state should no remedy be adopted speedily for its better preservation, it will become totally useless. It being a most important document, being the foundation of the City. I beg to suggest for your consideration, that an appropriation of \$500.00 be asked for from Congress, for to have a careful and correct copy made from the original, and after its careful and critical examination, to be adopted by Congress and approved of by the President, as the Original Map of the City of Washington, when the present one, can be filed past. Or any other better way that you may consider will preserve it best.

I have the honor to be, Sir,  
Your obedient servant  
John Stewart C.E.  
in Charge

—JOHN STEWART, #3821½, Surveyor's Reports to Officer in Charge, Public Buildings and Grounds, Records of the Office of Public Buildings and Public Parks of the National Capital, National Archives, Record Group 42. Stewart was custodian of the old Federal records relating to the District of Columbia.

---

An essential source for twentieth-century American history . . .

# THE COMPLETE PRESIDENTIAL PRESS CONFERENCES OF

# FRANKLIN DELANO ROOSEVELT

Introduction by Jonathan Daniels

For FDR, formal meetings with the press were highly valued as an instrument for governing the nation, and he held them with unparalleled frequency—more than 80 per year, 1,011 during his twelve years and one month in office.

FDR's press conferences were intimate, usually held in his own office with a representative group of White House reporters; and they were confidential—remarks could be directly attributed to the President only at his own leave, and most remarks were held off the record. Nevertheless, accurate transcripts of all 1,011 conferences were prepared, and these are now to be published by Da Capo Press in 12 thoroughly indexed volumes containing more than 7,000 pages.

These volumes are indispensable as a running record of the Roosevelt years. Virtually every problem confronting the President during his long tenure, ranging from the personal and political through the economic and military, is discussed in depth from the moment of its appearance through its ultimate resolution.

Equally important, these volumes paint a vivid picture of Roosevelt the man. Working in the privacy of his own office, speaking always to familiar faces, operating under his own ground rules, FDR is seen relaxed, buoyant, always in full command. As press conference follows press conference, an unrivaled picture is built up of the consummate politician as President.

*The Complete Presidential Press Conferences of Franklin Delano Roosevelt.*

12 annual volumes (1933-1945), 7,000 pages

Complete set: \$450.00

Separate volumes: \$40.00 each

Publication: September, 1971

---

**DA CAPO PRESS, INC.**

227 West 17th Street, New York, N.Y. 10011

---

## There's more to Records Storage than storing records!



### 4 reasons why Paige Miracle Box does more than store office records —

- 1 Miracle Box offers unmatched economy.**  
Because of its interlocked **double walls** and floor, Miracle Box lasts ten times as long as single-walled corrugated storage files. Miracle Box never splits at corners, never warps, never sags.
- 2 Miracle Box saves your personnel's time and labor.**  
Miracle Box is a completely-finished file (not a "do-it-yourself" project), sets up **instantly, automatically**—no folding, no taping, no tabbing.
- 3 Miracle Box doesn't need shelving!**  
You may use shelving for semi-active records but inactive records can be stacked high **without shelving**.
- 4 Miracle Box is top quality records storage equipment.**  
Made of virgin Kraft 200#-test corrugated fibreboard in the three most wanted sizes: 12" wide x 15" long x 10" high, 12" wide x 24" long x 10" high, 13" wide x 17" long x 14 $\frac{1}{4}$ " high.

Write or Phone for Brochure AA-71 and Prices



### **THE PAIGE COMPANY, Inc.**

432 Park Avenue South, New York, N.Y. 10016 • (212) 679-6626  
Four convenient shipping points Coast-to-Coast

# Why pay more when the best costs less?

## PERMALIFE®

*the ultimate in*  
museum mounting board

- designed for absolute protection of your prints
- completely acid free
- will last 500 to 1000 years
- made of 100% Permalife pH 8.5
- free of lignin, chlorine, alum,  
and other acid-producing chemicals

*For further information and free samples  
write to:*

THE  
HOLLINGER  
CORPORATION

3810-A SOUTH FOUR MILE RUN DRIVE, ARLINGTON, VIRGINIA 22206



## **To meet your archival storage needs**

*a complete selection of quality,  
acid-free storage materials*

**ENVELOPES.** Made of Permalife, the permanent/durable paper, Hollinger envelopes will last for hundreds of years. They are stocked in four sizes: 6 x 9, 7½ x 10, 9 x 12 and 11½ x 15. Microfiche and negative envelopes are also available.

**BOXES.** Acid-free corrugated heavy fibreboard, mill certified to be pH 7.5, is used for these boxes. This special fibreboard contains no sulphur, chlorine or alum.

**DOCUMENT CASES.** Fibredex document cases come in a variety of sizes and offer protection and convenience at especially low cost. They are made of acid free material, at pH 8.0.

**FILE FOLDERS.** High endurance and unusual tear resistance is offered by these Permalife file folders. They are available in letter and legal as well as larger sizes.

**MAP AND PRINT FOLDERS.** These Hollinger folders are available in a variety of sizes from 20 x 28 up to 36 x 48 and are made of acid-free Permalife.

*For further information and prices  
write to:*

**THE  
HOLLINGER  
CORPORATION**

3810-B SOUTH FOUR MILE RUN DRIVE, ARLINGTON, VA. 22206

---

# BAINBRIDGE

## All Rag Museum Mat and Mount Board

No. 1 Ivory — No. 2 White

Museum size — 22 × 32 }  
Framers size — 32 × 40 } 2 and 4 ply  
Jumbo size — 40 × 60 4 and 8 ply

(made to neutral pH reading)

*information available*

**Charles T. Bainbridge's Sons**  
20 Cumberland St.      Brooklyn, N.Y. 11205

---

---

---

# The future won't take care of itself!

It's up to you to make sure that important documents in your care are protected from unnecessary deterioration in storage.

How? By using Permalife whenever your documents come in contact with other paper products—file folders, interleaving sheets, storage envelopes, mounting boards, box linings. Permalife is acid free (pH 8.5), lasts at least 300 years, and is more economical than rag stocks.

Both physical and aesthetic damage can result from the migration of impurities when documents of value are kept in continual contact with low-grade papers. Don't leave the future to chance.

*Specify*

**Permalife**®

*by*



**STANDARD PAPER**  
MANUFACTURING COMPANY  
RICHMOND, VIRGINIA

Ask any bookman. The big ones. He'll give you that unkempt smile while quoting a title from another's catalogue. He may even drop his billfold. His answer? Sherrinford got there first ¶ Trying to get around the dictum and pressure in making acquisitions to, or completing special collections? Just write or cable Sherrinford. He won't place you on his mailing-list. He won't forward you catalogues or bibliographically pristine broadsides for all to see, and publicize ¶ Through private and unprecedented offerings of unpublished material only, Sherrinford will make an open and shut case of your special collecting requirements. And he'll quote the unpublished item you want, catalogues in advance of any book dealer. Scholarly legwork. That's our bag ¶ Sherrinford will get farther on a farthing than any establishment man. A fazenda in the back country of Sao Paulo. Sherrinford has brought back the last known papers of Stefan Zweig. A manor, on a loch in Scotland. Sherrinford has an option on bundles of unpublished letters and many firsts, with a provenance to Tobias Smollett ¶ With Sherrinford, quality is not just a name on a catalogue cover. Quality is the unpublished, and this is our only criteria. A letter, a holograph manuscript, a correspondence too precious to be offered on a wholesale basis ¶ Through Sherrinford, the realization of your requirements becomes a well-calculated probability. Follow the trademarks of Sherrinford. Get his number. His devises are beyond the imagination, means or ken of any book dealer. The hungriest and fattest. Sherrinford would rather be a trifle cool, calm and collected, working in the shadows, for you. Sherrinford would never inflate his prices by inflating his ego. He's not an all cap name across the page of a scholarly publication. Our man directs his PR with an abundance of stealth and good taste, in the right direction. Where you get the most out of it. He'll play baccara at Monte Carlo, with Lord B----- there's more than casino money and conversation here. The unpublished papers of one of Byron's terribly distraught lovers ¶ Cable or write to Sherrinford now. Tell him about the material you want. He won't ring up a dealer in Edinburgh, hoping you haven't already been solicited. We'll go out into the field for you. Far a'field of any catalogue. Brescia, Benares, Cyprus, Dieppe, Gerona, Killarney, Leiden, Monaco ¶ Sherrinford will look after your scholarly interests with regular reports and communiques directly from the field ¶ Sherlock & Co., Ltd., 777 Silver Spur Road, Suite 132, Rolling Hills Estates, California ¶ Cable address: Sherrinford.



## Society Publications Available

The following publications may be ordered from A. K. Johnson, Jr., Treasurer, Society of American Archivists, P.O. Box 7993, Atlanta, Ga. 30309.

*American Archivist*: July 1941; July 1952; July and October 1955; October 1956; April, July, and October 1957; July 1959; July 1960; all issues for 1965; July and October 1966; and all issues for 1967, 1968, 1969, and 1970. All copies \$2.50 each.

*General Index to the American Archivist, Volumes I-XX, January 1938 to October 1957.* \$6.

*Directory of Individual and Institutional Members, 1970.* \$3.

*Directory, Society of American Archivists, 1957, 1960-63, 1965.* \$2 each.

*Directory of State and Provincial Archivists, 1968.* Free.

*Directory of State and Provincial Archivists and Records Administrators, 1961-65.* \$1 each.

*Directory of State Archival Agencies, 1959.* \$1.


*College and University Archives in the United States and Canada, 1966.* \$2.

*Directory of Business Archives, 1969.* \$1.

*A Preliminary Guide to Church Records Repositories, 1969.* \$2.

*Archives & the Public Interest* by Ernst Posner. 1967. \$5.50.

*Reader for Archives and Records Center Buildings* by Victor Gondos, Jr. 1970. \$5.



## REQUEST TO BE INCLUDED ON LIST OF BOOK REVIEWERS FOR AMERICAN ARCHIVIST

DETACH (OR USE A FACSIMILE) AND MAIL TO: Edward E. Hill, Reviews Editor, *American Archivist*, Archives Branch, Washington National Records Center, Washington, D.C. 20409.

*Special areas of interest:*

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History and administration of archives | <input type="checkbox"/> Automatic data processing | <input type="checkbox"/> Church archives                        |
| <input type="checkbox"/> Archival theory                        | <input type="checkbox"/> Buildings and equipment   | <input type="checkbox"/> College and university archives        |
| <input type="checkbox"/> Records management                     | <input type="checkbox"/> Repair and preservation   | <input type="checkbox"/> Science/technical archives             |
| <input type="checkbox"/> Finding aids                           | <input type="checkbox"/> Sound recordings          | <input type="checkbox"/> Manuscript collections; private papers |
| <input type="checkbox"/> Bibliographies                         | <input type="checkbox"/> Cartographic records      | <input type="checkbox"/> _____                                  |
| <input type="checkbox"/> Documentary publications               | <input type="checkbox"/> Motion pictures           |   |
| <input type="checkbox"/> Microfilming                           | <input type="checkbox"/> Still pictures            |   |
|   | <input type="checkbox"/> Business archives         |   |

*Special interest in particular areas:*

- U.S. History (general)
- U.S. history, \_\_\_\_\_ period
- Other \_\_\_\_\_

*Knowledge of foreign languages:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAME: \_\_\_\_\_

INSTITUTIONAL OR HOME ADDRESS: \_\_\_\_\_

(CITY)

(STATE)

(ZIP CODE)

### “A Proper Alphabet”

*And be it enacted*, That the said commissioners, or any two of them, may appoint a clerk for recording deeds of lands within the said territory, who shall provide a proper book for the purpose, and therein record, in a strong legible hand, all deeds, duly acknowledged, of lands in the said territory, delivered to him to be recorded, and in the same book make due entries of all divisions and allotments of lands and lots made by the commissioners in pursuance of this act, and certificates granted by them of sales, and the purchase money having been paid, with a proper alphabet in the same book of the deeds and entries aforesaid, and the same book shall carefully preserve, and deliver over to the commissioners aforesaid, or their successors, or such person or persons as congress shall hereafter appoint; which clerk shall continue such during good behaviour, and shall be removeable only on conviction of misbehaviour in a court of law; but before he acts as such, he shall take an oath, or affirmation, well and truly to execute his office; and he shall be entitled to the same fees as are or may be allowed to the clerks of the county courts for searchers, copying and recording.

—“AN ACT OF MARYLAND, RATIFYING THE CESSION” (“An act concerning the territory of Columbia and the City of Washington”) passed December 19, 1791, §7, in *A Digest of the Laws of the Corporation of the City of Washington, to the First of June, 1823; with an Appendix, containing the Acts of Cession from Maryland & Virginia, the Laws of the United States relating to the District of Columbia . . .*, p. 221-222. Compiled by Samuel Burch. (Washington, James Wilson, 1823.)

---

## CALENDAR

---

Notices for insertion in this section should be sent to Miss Kathryn M. Murphy, National Archives, Washington, D.C. 20408.

### SEPTEMBER 1971

7-11/Sixty-seventh Annual Meeting of the American Political Science Association, Conrad Hilton Hotel, Chicago, Ill. Apply to: Executive Director, American Political Science Association Executive Office, 1527 New Hampshire Ave. N.W., Washington, D.C. 20036.

15-18/Thirty-first Annual Meeting of the American Association for State and Local History, Portland Hilton Hotel, Portland, Ore. Apply to: Thomas Vaughn, Director, Oregon Historical Society, 1230 Southwest Park Ave., Portland, Ore. 97205.

### OCTOBER 1971

7-8/Annual Meeting of the Manuscript Society, St. Louis, Mo. Apply to: Kenneth W. Duckett, Executive Secretary, Morris Library, Southern Illinois University, Carbondale, Ill. 62901.

12-15/Thirty-fifth Annual Meeting of the Society of American Archivists, Sheraton Palace Hotel, San Francisco, Calif. Apply to: William E. Eastman, Local Arrangements Chairman, Society of American Archivists, P.O. Box 454, San Francisco, Calif. 94101.

13-15/Sixteenth Annual Conference of the American Records Management Association, Palmer House, Chicago, Ill. Apply to: American Records Management Association, Suite 823, 24 North Wabash Ave., Chicago, Ill. 60602.

14-16/Annual Meeting of the Western History Association, La Fonda Hotel, Santa Fe, N. Mex. Apply to: A. M. Gibson, Secretary-Treasurer, Western History Association, Faculty Exchange, University of Oklahoma, Norman, Okla. 73069.

24-29/Annual Meeting of the American Medical Records Association, Chicago, Ill. Apply to: American Medical Records Association, John Hancock Center, Suite 1850, 875 North Michigan Ave., Chicago, Ill. 60611.

29-31/Fourth Annual History Forum sponsored by Duquesne University, William Penn Hotel, Pittsburgh, Pa. Apply to: James G. Lydon, Director, Department of History, Duquesne University, Pittsburgh, Pa. 15219.

### NOVEMBER 1971

7-11/Thirty-fourth Annual Meeting of the American Society for Information Science, Denver Hilton Hotel, Denver, Colo. Apply to: Robert McAfee, American Society for Information Science, 1140 Connecticut Ave. N.W., Washington, D.C. 20036.

### DECEMBER 1971

26-30/Symposium on the Results of the 1970 U.S. Census of Population Sponsored by the American Association for the Advancement of Science, Philadelphia, Pa. Apply to: Department of Political Science, Massachusetts Institute of Technology, Cambridge, Mass. 02139.

28-30/Annual Meeting of the American Historical Association, Hilton Hotel, New York, N.Y. Apply to: Ari Hoogenboom, Chairman of Local Arrangements, Brooklyn College, Brooklyn, N.Y.

28-30/Fifty-second Annual Meeting of the Catholic Historical Association, Fordham University, The Bronx, New York City. Apply to: Rev. Robert Trisco, American Catholic Historical Association, Mullen Library, Room 302, Catholic University of America, Washington, D.C. 20017.



