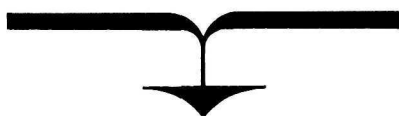


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Report of the Committee for the 1970's: The Council's Response

By JUDITH A. KOUCKY

THE COUNCIL of the Society of American Archivists met in Chicago on June 26, 1972, to consider the final report of the Committee for the 1970's.¹ After having discussed those specific amendments to the constitution that the committee had submitted, the Council endorsed all but two of them. Then the Council itself drew up several amendments to the constitution and bylaws on the basis of the committee's suggestions. The vote was unanimous on most of the propositions.²

The Council will offer the committee's and its own recommendations to the membership for action at the annual business meeting in Columbus, Ohio, on November 1, 1972. In this report the Council gives the substance of each proposal and sets forth each amendment as it will be presented at the meeting. The amendments are grouped below according to the type of vote which articles 15 and 22 of the constitution now require for passage. To pass, constitutional amendments proposed by the committee and approved by the Council require a majority vote at the business meeting; proposed constitutional amendments not endorsed by the Council need a two-thirds vote. Council-approved bylaw revisions become effective after the annual business meeting, unless modified or rejected there by a majority.

CONSTITUTIONAL AMENDMENTS: MAJORITY VOTE

The Council agrees with the Committee for the 1970's that only individual members of the Society should have the right to elect

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¹ See "The Society of American Archivists in the Seventies," the *American Archivist*, 35:193-217 (April 1972).

² Council Members Mary Lynn McCree and Frank B. Evans, who were members of the Committee for the 1970's, abstained from voting on the committee's amendment to article 12 of the constitution. Secretary Robert M. Warner cast the lone dissenting vote on the Council's recommendation, in article 7 of the bylaws, to have the Nominating Committee tally the votes rather than a certified public accountant. The Council voted unanimously on every other issue.

officers, Council members, and members of the Nominating Committee.³ Because the present procedure allows a member institution to cast a ballot in addition to the votes of its employees who belong to the Society, it is possible for an institution to exert an undue amount of influence upon an election. The committee proposes to revise article 3 of the constitution to read:

Individual membership shall be open to those who are or have been engaged in the custody or control of records, archives, or private papers, or who wish to support the objectives of the Society. Only individual members may vote for officers, members of the council, and members of the nominating committee.

If the membership adopts the committee's amendment to article 3, it should also approve the deletion of that section of article 4 of the constitution, which describes the voting privileges of institutional members. The Council suggests the following amended article:

Institutional membership shall be open to institutions or agencies that are concerned with or substantially interested in the custody or control of records, archives, or private papers.

With the concurrence of the Council, the Committee for the 1970's advises a change in article 7 of the constitution, which deals with honorary membership. The present article stipulates that the number of honorary members shall not exceed ten at any one time. The committee and the Council believe that the membership should consist overwhelmingly of people who take a sustained interest in the Society's affairs and who maintain the Society with their dues. For that reason, the committee recommends that the number of honorary members be limited to five at a time. The proposed amendment states:

Honorary membership may be extended to any person chosen by a two-thirds vote of the full membership of the Council who has achieved eminent distinction in any of the fields of the Society's objectives, or who has rendered eminent and unusual services in those fields or to the Society. Honorary membership shall be for life, and honorary members shall not be required to pay dues or other assessments; they shall have all the privileges of regular members and shall receive the publications of the Society. The number of honorary members shall not exceed five at any one time.

Article 9 of the constitution declares that the Society's Fellows shall make up no more than fifteen percent of the total individual membership reported at the last general meeting. The Committee for the 1970's believes that only persons who have made outstanding contributions to the archival profession deserve recognition as Fel-

³ The Council recommends below that article 7 of the bylaws be revised to allow the membership to elect three of five members of the Nominating Committee.

lows and that in consequence, the Fellows should number no more than ten percent of the total individual membership. The Council supports the committee's recommendation to change article 9 to read:

There shall be a special class of members of the Society known as Fellows of the Society of American Archivists, which shall consist of all past presidents and of other members elected to that class. Their number shall be no more than ten percent of the total individual membership reported at the last general meeting of the Society. No member of the Society shall be elected a Fellow who has not been an individual member of the Society in good standing for at least five years immediately preceding his election.

In the Council's view, lowering the percentage of Fellows is not enough to ensure that the fellowship remains a well-deserved honor; the qualifications for election as a Fellow must also be raised. The Council has asked the Committee on Professional Standards to propose such revisions in the criteria for election as would emphasize truly distinguished service to the profession.

All past presidents of the Society are to elect the Fellows, according to article 10 of the constitution. The Committee for the 1970's wants to replace the phrase "all past presidents" with its equivalent, "the Committee on Professional Standards." The Council accepts the committee's recommendation to amend article 10 so that it states:

Election of Fellows shall be by a majority vote of the committee on professional standards of the Society of American Archivists. The committee on professional standards shall be guided by the following criteria: [The rest of the article is unaltered.]

Although the Council agrees that this substitution is appropriate, it wishes to limit the Committee on Professional Standards to the five most recent former presidents. The Council advises, therefore, that article 8 of the bylaws be changed to this effect.⁴

These constitutional amendments, offered by the Committee for the 1970's and endorsed by the Council, will need for passage a majority vote of the membership present at the Columbus business meeting.

CONSTITUTIONAL AMENDMENTS: TWO-THIRDS VOTE

The most significant amendment which the Committee for the 1970's has submitted pertains to article 12 of the constitution. The committee would convert the secretary into the executive director of the Society. Unlike the other officers, whom the membership elects for terms of one year, the executive director would receive

⁴ For the Council's proposed amendment to article 8 of the bylaws, see below.

his appointment from the Council and would serve at its pleasure. He would become an ex officio member of the Council without vote.

In presenting this amendment, the committee urges the Society to employ a full-time, paid executive director. Not only would he take care of the routine business of the Society, he would also initiate new programs and seek funds for them, act as the Society's liaison with other professional associations, and monitor legislation affecting the archival profession. According to the committee, such a person ought to have the doctoral degree and at least five years of increasingly responsible experience in archival administration. He should be able to speak and to write effectively. In various ways, he should have demonstrated a commitment to the archival profession.

The Council has discussed this amendment at great length and has carefully studied an estimate, drawn up by Treasurer A. K. Johnson, Jr., and Secretary Robert M. Warner, of the cost of maintaining an executive director. The Council is in full accord with the committee on the desirability of having an executive director if the Society is to develop its potentialities as a professional organization. It cannot endorse the committee's proposal at this time, however, because current finances will not support on a continuing basis the type of executive director which the committee desires. Nevertheless, recognizing its obligation to assist the membership in making a decision on the amendment to article 12, the Council will present at the annual business meeting a statement of the Society's present resources. It will suggest various means, including an increase in membership dues, by which funds may be raised to support a permanent position of executive director.

Another change in article 12 of the constitution advised by the committee is that the treasurer's term of office begin on January 1 instead of immediately after his election. The Council thinks that a constitutional revision is not called for in this instance. The time between the treasurer's election and January 1 can simply be considered a transitional period during which the new treasurer gradually assumes the duties of his predecessor.

The Committee for the 1970's has complied with all constitutional requirements in submitting the amendment to article 12, and the membership will act upon it at the business meeting. Since the Council has not approved the proposal, a two-thirds vote of the membership present will be needed for passage. Following is the committee's amended version of article 12:

The officers of the Society shall be a president, a vice president, a secretary, who shall also serve as the executive director, and a treasurer. All officers, except the secretary, shall be elected for terms of one year each and shall serve

until their successors are elected. The person elected as vice president shall thereby be elected as president the following year. The executive director shall be appointed by the council and shall serve at its pleasure. The executive director shall be a nonvoting, ex officio member of the council. The treasurer's term shall run from January 1 to December 31 of the year following his election.

Because the Council is the Society's governing body, the Committee for the 1970's holds that it should consist entirely of people whom the membership has elected. The committee proposes to repeal that part of article 13 of the constitution which makes the editor an ex officio member of the Council without vote, so that the revised article would read:

The government of the Society, the management of its affairs, and the regulation of its procedure, except as otherwise provided in this constitution, shall be vested in a council composed of the officers and eight members elected by the Society, two at each annual meeting for a term of four years. The eight elected members of the council shall be ineligible for immediate reelection. There shall be an editor of the Society who shall be chosen by the council for a three-year term.

While the Council accepts the committee's recommendation that the editor be removed from the Council as an ex officio member without vote, it does not want to exclude the editor from Council meetings. These sessions provide the most convenient occasion for the Council members and the editor to consult with each other on matters concerning the journal. Moreover, since the editor reports decisions of the Council in the journal, it is useful for him to be present at the Council's deliberations. The Council suggests, then, that the following sentence be added to the committee's version of Article 13:

The editor shall sit with the council except when it is in executive session.

Inasmuch as the Council has not fully endorsed the committee's amendment to article 13, a two-thirds vote of the membership will be necessary for passage. If the committee's proposal fails, the Council will offer its own version of article 13. A majority vote of the membership will result in passage of the Council's amendment.

BYLAWS: PROPOSED REVISIONS

On the basis of the committee's recommendations, the Council has approved a number of revisions in the bylaws. The amended bylaws will go into effect after the annual meeting unless the majority of members attending the business meeting votes to alter or to reject them.

The Council accepts the committee's suggestion to abolish the

Finance Committee, described in article 5 of the bylaws, and to replace it with an Executive Committee chaired by the president. The Executive Committee will conduct the Society's business between Council meetings and will assume all functions now exercised by the Finance Committee. The Executive Committee will be responsible to the Council for its actions.

The Council wishes to modify two of the committee's recommendations with regard to article 5. The committee suggests that the president, vice president, treasurer, and one Council member constitute the Executive Committee. The Council wants to add the secretary to the Executive Committee. Furthermore, the Council thinks that the executive director should not be mentioned in the bylaw, as the committee advises. If or when the membership votes an executive director into existence, a statement clarifying his relationship to the Executive Committee can be appended to article 5.

The Council proposes the following revision of article 5 of the bylaws:

There shall be an executive committee comprised of the president, the vice president, the secretary, the treasurer, and one member from the council who shall be elected annually by the eight council members for a term of one year. The president shall serve as chairman of the executive committee and shall call the committee into session. The executive committee shall act as the executive arm of the council in conducting the affairs of the Society between meetings of the council. The executive committee shall approve all investments and shall prepare a budget for submission to the council. The executive committee shall circulate minutes of its meetings to the council and shall report all of its actions and recommendations at each council meeting.

Article 7 of the bylaws describes the composition and functions of the Nominating Committee and outlines electoral procedures. Following the advice of the Committee for the 1970's to rewrite the entire article, the Council recommends a new bylaw containing these provisions:

There shall be a nominating committee composed of five members, two of whom are the retiring members of the council and three of whom have been elected by the membership. The president shall appoint the chairman from among the three elected members.

The nominating committee shall canvass the membership for suggested nominations. The tabulated results of the canvass shall be made available to any member upon request.

The nominating committee shall avoid any semblance of prejudice when evaluating candidates for office. At the same time, the nominating committee shall try to ensure a broadly based governing body by considering such factors as area of archival interest, age, sex, geographical location, nationality, and race in its selection of nominees.

The nominating committee shall put forth a minimum of two nominees for each vacancy, including a minimum of two nominees for each vacancy on the

nominating committee itself. A member may also be placed on the ballot by submitting a petition which three percent of the total individual membership has signed.

The nominating committee shall issue an official ballot containing the candidates whom it has named, the candidates who have been nominated by petition, and blank spaces for write-in candidates. The ballot shall also include brief biographical sketches of the nominees. A candidate may place on the ballot a statement of the issues facing the Society and how he intends to deal with them.

Ballots shall be mailed to all individual members two months before the annual meeting. The ballots shall be returned to the nominating committee no later than one month before the annual meeting. The nominating committee shall tally the votes and shall then send the ballots and the tabulated results to the secretary.

All candidates for office shall be notified immediately of the election results. The names of the new officers, council members, and members of the nominating committee shall be announced publicly at the annual meeting. Any member may obtain the vote count from the secretary's office.

This new article of the bylaws departs in some respects from the bylaw suggested by the Committee for the 1970's. Because the committee believes that the Nominating Committee should be directly responsible to the membership, it wants to revoke the present provision allowing the two outgoing Council members to serve on the Nominating Committee. The Council, on the other hand, thinks that the Nominating Committee can profit from the presence of the two Council members. During their term on the Council, they become acquainted with those members who are playing an active part in the Society's affairs, so that the two outgoing Council members are well qualified to evaluate the people who have been recommended for office. The Nominating Committee will still be accountable to the general membership, for three of its five seats will be filled by election.

The Committee for the 1970's suggests that candidates for each vacancy be paired. While pairing presents no problem with those offices for which only one person is elected, the Council feels that pairing candidates for each Council vacancy and for each seat on the Nominating Committee is inadvisable. The two candidates receiving the most support from the membership should be entitled to the two Council seats, and the same should be true of the three highest candidates for the seats on the Nominating Committee.

The Committee for the 1970's wants the ballots to be counted by a certified public accountant who would then verify the election results to the Nominating Committee. In the Council's opinion, the Nominating Committee itself is capable of counting the votes and reporting the final tally to the secretary.

Finally, the Committee for the 1970's recommends that the Nomi-

nating Committee reject for candidacy anyone who “flagrantly espouses or practices” certain forms of discrimination in his job. The Council appreciates that the intent of this proposal is to free the Society and its members as much as possible from discriminatory practices. Nevertheless, the Council fears that a literal interpretation of the recommendation could lead to serious difficulties. For example, a church archivist might be denied the nomination because his church body employs only those who hold to its particular creeds. A government archivist might be declared ineligible for office on the ground that his agency discriminates against aliens. Archives of women’s history which use only women as curators might find their employees barred from candidacy. The Council asks for the guidance of the membership in drafting a fair and workable policy on this matter.

Article 8 of the bylaws states that the Committee on Professional Standards is to consist of all past presidents of the Society. Because some former presidents are no longer active in the Society’s affairs, the Council does not think that they should have the right to elect the Fellows. For that reason, the Council proposes to alter the bylaw so that henceforth the five most recent former presidents will constitute the Committee on Professional Standards:

The standing committees of the Society shall be appointed by the president for terms of one year, except for the executive committee and the committee on professional standards. The committee on professional standards shall consist of the five most recent former presidents of the Society, with the immediate past president being chairman. The standing committees shall be created and terminated by the president with the advice and approval of the council.⁵

The Council has examined the committee’s suggestions concerning State and regional archival organizations. It realizes, as does the committee, that these groups have much to offer the archival profession. They provide an opportunity for archivists of the same geographical area to meet conveniently, exchange information, and implement new ideas. The Council sees a great advantage in the Society’s establishing some sort of affiliation with these associations, but it does not want to make a specific proposal until the groups themselves have stated what they think their relationship with the Society ought to be. Accordingly, the Council has directed Secretary Warner to ask leaders of the State and regional organizations to meet soon with representatives of the Council, so that the Council may incorporate their views into its recommendation on the subject.

⁵ The relationship between this article of the bylaws and article 10 of the constitution is discussed above.

The Council has also considered the committee's proposals regarding the Society and other professional groups. It agrees with the committee that archivists, in their dealings with researchers, should adhere to accepted standards and techniques that will assure continued usefulness for archival materials. The Council believes, too, that the Society should form committees with other professional associations in order to investigate cases where the evidence indicates that such action is called for. Finally, the Council joins the committee in urging the Society and its members to initiate activities which will lead to good relations with other professional groups.

The Council has not had the time to discuss fully the rest of the committee's ideas concerning the professional associations. Neither has it been able to examine the committee's recommendations on the committee system; research and publications; membership relations and development; education and training; annual meetings, conferences, and symposia; and finances. The Council will resume its deliberations at a special session in Columbus, Ohio, on October 30, 1972, and will report subsequently to the membership on these issues.

President's Page:

The Proposed National Historic Records Program

ALL AT ONCE the dream of many archivists—a Federally funded program to coordinate and support their endeavors—is much closer to becoming reality. On May 16, after months of efforts behind the scenes, the American Revolution Bicentennial Commission, meeting in Boston, unanimously endorsed and recommended to the President and Congress “a National Historic Records Program which would involve the creation of a National Historic Records Commission and the making of matching grants to assist States, communities, and groups in locating, preserving, and making accessible the Nation’s public and private historic records.”

The occasion was a noteworthy one, not only because the program is the first of national significance to be endorsed by the ARBC, but also because of the remarkable display of unity in support of it by the major historical associations. The proposal was presented to the Commission by James Biddle, president of the National Trust for Historic Preservation and chairman of the Heritage '76 Committee of the ARBC, and by the presidents of the American Historical Association, the Organization of American Historians, the American Society for Legal History, the Society of American Archivists, and the American Association for State and Local History, who brought with them the backing of their respective executive councils.

During the past winter, circumstances brought together a number of groups concerned with safeguarding historic records and documents and making them available. The first of these groups, naturally enough, was our own Society. At the San Francisco convention, three people showed up for the meeting of the Committee on Federal and State Governmental Relations—the archivist of Maine, the archivist of Oregon, and the archivist of South Carolina. Far removed usually from one another geographically and perhaps made giddily optimistic by unaccustomed propinquity, we decided that this was the year to seek help from Congress for archivists all over the Nation. Hoping to enlist others in our cause, we informally met later the same day with friends and likely supporters in the Sheraton-Palace hotel room occupied by the Archivist of the

Communications to the Society President may be addressed to Mr. Charles E. Lee,
 Director, South Carolina Department of Archives and History, 1430 Senate St.,
 Columbia, S.C. 29201.

United States; archivists from Florida, Wisconsin, and the District of Columbia augmented our numbers and made us more representative.

I should interject here that both at this meeting and in later developments, Bert Rhoads and the National Archives have been most helpful, but they have in no way dominated the course of events. Dr. Rhoads made it clear from the beginning that he did not seek new authority for the National Archives and Records Service, but that the Archives would consider carefully any responsibilities with which their fellow archivists and historians would like to entrust them. The proposed program as it has developed has been one from the grass roots rather than from NARS.

Our informal group decided at San Francisco that we would attempt to promote a program for historic documents similar to the program for historic sites that was initiated by Congress in the National Historic Preservation Act of October 15, 1966. Samuel Silsby, an accomplished legislative draftsman from his days in the Maine Legislature, could, we thought, set down our ideas in the form of a bill which might be introduced in Congress. This having been done, we proposed to have the bill studied and modified by the Committee on Federal and State Governmental Relations and to seek means of getting it introduced and supported in Congress.

October gave way to November, and November to December. Then, shortly before Christmas an Associated Press dispatch, dated December 21, Washington, D.C., brought us what Dave Duniway (forwarding a clipping from the Salem, Oregon, *Capital Journal*) called a "real ally." The American Society for Legal History, warning of "a crisis threatening the source of research into the nature and development of the nation," declared: "Federal legislation is needed to insure the preservation of these records, which are often preyed upon by mildew and autograph seekers or even destroyed by government officials themselves in order to conserve space."

This press dispatch attracted the attention not only of archivists from coast to coast but also of the staff of the Heritage Committee of the American Revolution Bicentennial Commission in Washington. Perhaps, thought William A. Gibbons, then senior program officer for the Committee, the ARBC could help bring about the legislation that the American Society for Legal History called for.

Other voices from other rooms were also being heard. Edward C. Papenfuse, Jr., writing in the *AHA Newsletter* and elsewhere, was calling for national efforts to assemble materials for the study of the American Revolution. The National Endowment for the Humanities, working through the American Council of Learned Societies, was seeking worthwhile projects in historical records and bibliography to support. At its December 27 meeting in New York, the Council of SAA recommended to NEH the far-ranging national inventory of archival resources proposed by Frank B. Evans. The American Historical Association and the

Organization of American Historians, working closely with SAA, also recommended projects to NEH.

Opportunity to bring all of these currents together came in February when the Heritage Committee of the American Revolution Bicentennial Commission formed an Advisory Panel on Research and Publications and asked the SAA to designate two members. Your president named Walter Rundell of the University of Maryland and himself to the panel, wrote a position statement outlining the need for a comprehensive National Historic Records Program (reproduced below), and urged Sam Silsby to complete his work on the draft bill before the first meeting of the Advisory Panel. Sam's draft was ready by February 10, and both draft and statement were presented to the Advisory Panel that day and the next at a series of Washington meetings, brilliantly chaired by Richard McCormick of Rutgers University, the sole professional historian on the Bicentennial Commission and a member of the Heritage Committee.

Several crucial decisions were made at these meetings. First of all, the Advisory Panel endorsed the idea of a National Historic Records Program. Next, the members from other organizations represented (the American Political Science Association, the Association for the Study of Negro Life and History, the Institute of Early American History and Culture, and the National Historical Publications Commission) agreed to a steering committee consisting of representatives from the societies whose presidents would later appear at the May 16 meeting in Boston. Finally, the members of the steering committee agreed to distribute copies of the Silsby draft to the other members of the panel and to the officers, councils, and appropriate committees of their respective societies. In this way, reactions and suggestions could be received and a new bill drafted which would embody as broad a consensus as possible.

Perhaps the editor of the *American Archivist* will permit me to tell the full account of subsequent events in a future issue. The story is not yet finished, although, writing in mid-July, I have already accumulated approximately half a cubic foot of material to document that history. (Without that arch-destroyer of documentary history, the telephone, my accumulation would be at least three times as great; but then we should have accomplished about one-tenth as much.) Archivists can appreciate, however, the efforts expended and the words written and spoken by members of the steering committee in informing the key persons of their own organizations and in communicating with one another. In our own Society I endeavored to keep officers and Council and the Committee on Federal and State Governmental Relations fully aware of what was happening; also, I solicited their advice and suggestions.

By April 11 the steering committee felt ready to come together to see if they could reach a consensus on the substance of a revised draft. ARBC again served as our host, with Dr. McCormick in the chair. James O'Neill, Deputy Archivist of the United States, attended as observer and, when asked, as advisor. Sam Silsby was chosen again as draftsman. Walter Rundell could not come to this meeting, but we felt that our

Society was well represented by SAA members Silsby, O'Neill, Bartholomew Cox (representing the American Society for Legal History), and myself present.

Consensus was reached at this meeting, at which an extraordinary spirit of open discussion and cooperation prevailed. All agreed that a program of the broadest possible kind should be sought, that Federal help should be extended to the local and private papers as well as to State and national public records, that matching grants for statewide programs should be provided but that programs of national scope transcending State borders should not be overlooked, that collecting and preserving records should be stressed but that making these records accessible for research must not be forgotten.

Much of the steering committee's discussion concerned responsibility for executing the program at the national and State levels. Silsby's first draft had given authority to the Archivist of the United States and to the archivists of the several States. Most of the committee thought these arrangements not sufficiently protective of the wide range of people and groups concerned with historical documents and preferred a broadly representative National Historic Records Commission, paralleled by similar commissions in the States. The first Silsby draft had excluded Federal aid for the building of archival depositories; some felt that the construction of buildings should receive Federal support. The committee compromised by retaining the exclusion of buildings but allowing Federal moneys to be spent "for the acquisition of special equipment and for the minor remodeling of spaces." The committee also expressed the hope that when guidelines for the program were established, State and private expenditures for buildings would be eligible as matching funds for the allowed Federal support of other kinds of endeavor.

Before adjourning, the steering committee charged Silsby with the task of writing a new draft and Edward Papenfuse of the American Historical Association with the job of writing a new, expanded position statement. These were ready early in May and distributed both to the appropriate members of the supporting organizations and to the members of the American Revolution Bicentennial Commission for their consideration at the Boston meeting.

The best report of the Boston meeting was published in *USA 200: The American Bicentennial Newsletter*, June 1972. It spoke of the proposal as "a major historical program" sponsored by an "impressive panel composed of the presidents of the five major historical organizations in the United States representing some 50,000 scholars, historians, and administrators of historical organizations."

David J. Mahoney, chairman of ARBC, subsequently transmitted the resolution passed by the Commission (printed below) to the White House.

The National Archives and Records Service and the General Services Administration at this point began a critical examination of the second Silsby draft to make sure that it did not conflict with already established Federal procedures and programs. Out of this consideration has come a

third draft (printed below), which in all substantive respects is a simplified version of the consensus reached by the steering committee and embodied in the second Silsby draft.

At this writing (July 7) a proper mode is being sought for the introduction of this bill in Congress. It is hoped that this will be done by the Congressional members of ARBC with Administration blessing and support. With the national party conventions approaching and fall elections in the offing, it is doubtful whether formal introduction can be achieved before next January. But we have reason for great optimism. The National Historic Records Program is the most appropriate and important proposal yet made for the Bicentennial celebration, and it is difficult to see how "some 50,000 scholars, historians, and administrators of historical organizations," acting in concert, can be gainsaid.

APPENDIX A

A NATIONAL HISTORIC RECORDS PROGRAM¹

A national goal worthy of the American Revolution Bicentennial would be the establishment of a joint Federal-State, public-private endeavor to locate, identify, preserve, and make available the important records of the pre-national beginnings of the United States and of its succeeding two-hundred year history.

No program adequate for the realization of this goal is now in existence.

In the sphere of public records, the National Archives has neither the mandate nor the means to extend its efforts beyond the Federal realm; with a few notable exceptions, the several States, including some with origins in the colonial period, are neglecting and even permitting destruction of important records of their past, especially the records of their political subdivisions. The records in our county courthouses, which embody the basic information about our people and which should be a matter for national pride, are instead a matter of national shame.

*The situation of our historical records of private origin is just as alarming. The Library of Congress, despite its acquisition of many nationally important manuscripts and its notable listing of those in other depositories in the *National Union Catalog of Manuscript Collections*, like the National Archives, has neither the mandate nor the means for mounting a truly national program for private historical records. Again, the situation varies from State to State, but it is safe to say that no adequate job is being done within the confines of any one of them. In many areas no manuscript collecting at all is being undertaken. Other areas are blessed with vigorous, conscientious manuscript depositories, but even these are finding their means inadequate to their task.*

Present individual efforts of Federal and State agencies, professional societies, colleges and universities, corporate entities, historians, archivists, librarians, bibliographers, and other scholars to meet the need outlined above are laudable, but piecemeal and uncoordinated, and therefore unsatisfactory. Many specialized guides, lists, and indexes are being produced with little attention to priorities and overlapping of effort.

Especially alarming is the lack of national coordination of attempts to store

¹ Statement by Charles E. Lee, presented on February 10, 1972, to the Advisory Panel on Research and Publications, Heritage Committee, American Revolution Bicentennial Commission, Washington.

and make available information about our history by modern electronic data processing. We have the ability to construct a national computerized historical data bank. We run the risk that future historians and archivists will not be able to exchange ideas and information because their computer systems will not talk to each other.

In all honesty we do not even know what the actual situation is with regard to the records of our nation's past. We do know that it comes close to being a national disaster.

Fortunately, the American system, whose beginning, and 200-year viability, we celebrate, is equal to the task. The Congress can enact a law which would embody the following elements:

1. Designation of a national agency to set standards for a national historic documents program, to receive appropriated funds, and administer a grants-in-aid program for the several States.
2. A grants-in-aid program in support of statewide historic records plans and programs, requiring participation of the States in money and in services and permitting expenditure of Federal and State funds in the private sector, and the expenditure of funds for all appropriate areas of endeavor: buildings,² equipment, inventorying, document restoration, photoduplication, description, calendaring, indexing, etc.
3. An advisory council representing the appropriate scholarly professional organizations.

APPENDIX B

AMERICAN REVOLUTION BICENTENNIAL COMMISSION RESOLUTION³

WHEREAS, an Ad Hoc Committee consisting of the American Association for State and Local History, the American Historical Association, the American Society for Legal History, the Organization of American Historians, the Society of American Archivists met at the request of the Publications and Research Advisory Panel of the Heritage '76 Program Committee of the American Revolution Bicentennial Commission (ARBC) to consider a National Historic Records Program for the Bicentennial; and,

WHEREAS, such Ad Hoc Committee has recommended a National Historic Records Program which would involve the creation of a National Historic Records Commission and the making of matching grants to assist states, communities and groups in locating, preserving and making accessible the Nation's public and private historic records; and,

WHEREAS, such program (copy attached⁴) has been approved by the Heritage '76 Program Committee and the Executive Committee of the ARBC; now therefore be it

Resolved, that the ARBC recommends to the President and the Congress of

² This item was later rejected by the steering committee, which agreed on the substance of the program. It was thought that the inclusion of buildings would so increase the cost of the program that it would make difficult its acceptance by Congress—or, if accepted, would swallow up funds needed for collecting, preservation, arrangement, and description.

³ Adopted unanimously on May 16, 1972, by the American Revolution Bicentennial Commission at Boston.

⁴ The Papenfuse statement, not reproduced here, will appear in a forthcoming issue of the *AHA Newsletter*; for a modification of the second Silsby draft, which formed part of the attachment to the resolution, see Appendix C, below.

the United States the National Historic Records Program as a meritorious contribution to the national Bicentennial effort. This program will result in saving, preserving, and making available to scholars, historians and the public a priceless and irreplaceable part of American heritage; The ARBC recommends that necessary administrative and legislative actions be taken to implement and fund the program; and The ARBC awards use of the official symbol of the Commission to such program. Said symbol to be used in accordance with the ARBC Graphics Manual.

APPENDIX C

A BILL

To create a National Historic Records Commission, to establish a program for preserving and making accessible documentary resources throughout the Nation, and for other purposes.⁵

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled.

The Congress hereby finds and declares—

(a) that the spirit and direction of the Nation are founded upon and reflected in its historic past;

(b) that the historical and cultural foundations of the Nation should be preserved as a living part of our community life and development in order to give a sense of orientation to the American people;

(c) that the present governmental and nongovernmental documentary preservation programs and activities are inadequate to insure future generations a genuine opportunity to appreciate and enjoy the rich heritage of our Nation; and

(d) that, although the major burdens of documentary preservation have been borne and major efforts initiated by private agencies and institutions, and both should continue to play a vital role, it is nevertheless necessary and appropriate for the Federal Government to accelerate its documentary preservation programs and activities, (1) to give maximum encouragement to agencies and institutions undertaking preservation by private means, (2) to encourage, in cooperation with appropriate public and private agencies and institutions, training and instruction in the field of documentary preservation, and (3) to assist State and local governments to expand and accelerate their documentary preservation programs and activities.

TITLE I

SEC. 101. (a) There is hereby established in the Executive Branch of the Federal Government an independent establishment to be known as the National Historic Records Commission (hereinafter referred to as the "Commission") to develop and promote a broadly conceived national program for preserving and making accessible documentary resources throughout the Nation.

(b) As used in this Act (1) the term "State" includes, in addition to the several States of the Union, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, and American Samoa; (2) the term "project" means programs of State and local governments and private organizations to

⁵ NARS-GSA modification (ca. June 23, 1972) of an earlier draft by Samuel J. Silsby, Jr., embodying a consensus of a committee representing the American Historical Association, the Organization of American Historians, the American Society for Legal History, the Society of American Archivists, and the American Association for State and Local History.

assure the preservation and accessibility for public benefit of any such documentary resources; (3) the term "documentary" refers to unpublished record material regardless of physical form or characteristic and includes, but is not limited to, historical manuscripts, personal papers, official records, maps, and audiovisual materials; (4) the term "preservation" includes, but is not limited to, acquiring, accessioning, arranging, describing, processing, repairing, rehabilitating, exhibiting, publishing and/or other means of protecting or making accessible documentary resources in order to reserve their present or future use.

(c) The Commission shall consist of the Archivist of the United States (or an alternate designated by him), who shall serve as Chairman of the Commission; the Librarian of Congress (or an alternate designated by him); two Members of the United States Senate to be appointed, for terms of four years, by the President of the Senate; two Members of the House of Representatives to be appointed, for terms of two years, by the Speaker of the House of Representatives; one member each as a representative of the American Historical Association, American Association for State and Local History, Organization of American Historians, Society of American Archivists, and American Society of Legal History, to be appointed by their respective governing boards for terms of four years; five members from outside the Federal Government, three of whom shall be selected from among the State Archivists of the several States, to be appointed by the President for terms of four years; and five members in public or private life selected on the basis of distinguished service and scholarship, to be appointed by the other members of the Commission for terms of four years.

(d) Those members appointed by the Commission shall take no part in other membership appointments made by the Commission.

(e) Any person appointed to fill a vacancy in the membership of the Commission shall serve for the remainder of the term for which his predecessor was appointed, and his appointment shall be made in the same manner in which the appointment of his predecessor was made.

(f) An appointment to the Commission may be renewed in the same manner in which the appointment was made.

(g) The Commission shall meet at the call of the Chairman, but not less than twice during each calendar year. Ten members of the Commission shall constitute a quorum.

(h) Members of the Commission not otherwise employed by the Federal Government shall receive as compensation \$100 per day when engaged in the performance of the duties of the Commission, including travel time. While performing the duties of the Commission away from his home or regular place of business, each member of the Commission may be allowed travel expenses, including per diem in lieu of subsistence, as authorized by section 5702 of title 5, United States Code.

(i) The Commission may appoint, without reference to the civil service and classification laws, an executive director and such professional and clerical staff as the Commission may determine necessary to carry out its duties, and to appoint and fix the compensation of such personnel. However, in no event shall an individual so appointed be compensated at a rate higher than that authorized for GS-15, step 10 by section 5332 of title 5, United States Code.

(j) Administrative services shall be provided by the General Services Administration on a reimbursable basis. To the extent of available appropriations, the Commission may obtain, in order to carry out its duties, by purchase, contract or otherwise, such additional property, facilities, and services which may not feasibly be obtained from the General Services Administration.

(k) The Commission shall submit an annual report to the President and the Congress on or before the 15th day of January of each year.

SEC. 102. In carrying out the purposes of this Act, the Commission is authorized—

(a) to undertake or support such projects of national or regional significance as it deems necessary for the preservation of documentary resources;

(b) to expend such appropriated funds as may be necessary to implement the other subsections of this section;

(c) to grant funds to States on a direct, non-matching basis in accordance with criteria established by it to strengthen public and private documentary preservation programs;

(d) to establish a program of matching grants-in-aid to States for projects having as their purpose the preservation for public benefit of significant documentary resources;

(e) to establish special advisory committees to consult with and make recommendations to it, from among the leading historians, political scientists, archivists, librarians, and other specialists of the Nation; members of such committees shall be reimbursed for transportation and other expenses on the same basis as members of the Commission;

(f) to adopt and use a seal which shall be judicially noticed;

(g) to contract for, accept, receive, hold, and administer any gifts or grants or property of financial or other aid in any form from any source, and comply subject to the provisions of this Act, with the terms and conditions thereof; and

(h) to adopt, amend, and repeal rules and regulations governing the manner in which its business may be conducted and the powers vested in it may be exercised.

SEC. 103. (a) No grant may be made by the National Historic Records Commission for or on account of any project under this Act with respect to which financial assistance has been given or promised under any other Federal program or activity, and no financial assistance may be given under any other Federal program or activity, for or on account of any project with respect to which assistance has been given or promised under this Act.

(b) No part of any money paid to a State under this Act shall be applied, directly or indirectly, to the purchase or erection of any building or buildings, or the purchase of any land; but such sums may be used for the acquisition of special equipment and minor remodeling of space used in connection with authorized projects under this Act.

(c) No grant may be made under section 102, subsection (d) of this Act (1) unless the application therefor is in accordance with a comprehensive statewide documentary preservation plan which has been approved by the Commission; and (2) unless the comprehensive statewide documentary preservation plan provides for its administration by a State commission or other entity established by the Chief Executive of the State which is broadly representative of the public and private institutions in the State which are eligible for assistance under this Act, such State commission having adequate authority under State Law to administer it in accordance with its provisions and the provisions of this Act.

SEC. 104. (a) A beneficiary of assistance under this Act shall keep such records as the Commission shall prescribe, including records which fully disclose the disposition by the beneficiary of the proceeds of such assistance, the total cost of the project in connection with which such assistance is given or used, and

the amount and nature of that portion of the cost of the project supplied by other sources, and such other records as will facilitate an effective audit.

(b) The Comptroller General of the United States or his authorized representative shall have access for the purposes of audit and examination to books, documents, papers, and records of the beneficiaries that are pertinent to the assistance received under this Act.

SEC. 105. There are hereby authorized to be appropriated \$ _____ to carry out the purposes of this Act.

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Bibliography

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WRITINGS ON ARCHIVES, CURRENT RECORDS, AND HISTORICAL MANUSCRIPTS 1970

COMPILED BY ISABEL V. CLARKE

This selective bibliography comprises titles published during the calendar year indicated, with the customary addition of some titles issued, but not examined, earlier. It is classified broadly by subject and according to the following outline.

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 - C. Personnel
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- VIII. Historical Editing and Documentary Publication
- IX. Oral History
- X. Recruitment and Training

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NOTES

An article by Maynard Brichford, "The Relationship of Records Management Activities to the Field of Business History," appears in the Summer 1972 issue of the *Business History Review* on pages 220-232.

The 1972 *Guide to Microforms in Print* (viii, 161 p.) is available. It may be purchased for \$6 from NCR/Microcards Editions, 901 26th Street NW, Washington, D.C. 20037.

Also available is the eighth edition of *Library and Reference Facilities in the Area of the District of Columbia*, edited by Mildred Benton. (Washington, The Joint Venture, 1971. v, 217 p. \$5.95 from the Joint Venture, 2001 S Street NW, Washington, D.C. 20009.) This directory gives the address, telephone number, name of director, hours, regulations, and a brief indication of resources of more than 400 facilities.

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Technical Notes

CLARK W. NELSON, *Editor*

Freeze-dried Documents. Most preservationists are alert to the fact that water is a real hazard to collections of documents and books. There are many recorded incidents of water damage to such materials as a result of flood or fire, and a number of restoration methods have been employed. Depending on the extent of wetting and the restoration method used, some salvage is possible, but all too often the materials are so thoroughly soaked, so voluminous, and so old that salvage represents a formidable task. Recently, the freeze-drying of water-damaged documents has been described. The account of it is one of the first reported uses of this costly method. "The Conservation of Water-damaged Written Documents by Freeze-drying" appeared in the December 17, 1971, issue of *Nature* (234:420). Written by James Flink and Henrik Høyer, the brief article reports that many valuable items became wet while a fire was being extinguished in a Greenland library.

These documents froze and were later transported in their frozen state to Copenhagen, where they were held for two years until the decision was reached to try freeze-drying. The method was selected because the inks of the handwritten letters, manuscripts, and maps might run during the melting from the air-drying process. Before any attempt to thaw the valuable items was made, preliminary experiments were conducted on modern papers to gain experience in handling frozen items. These tests showed that the papers can tolerate, without discoloration, temperatures up to at least 110° C. Comparison experiments conducted with air-dried specimens definitely showed that their inks ran when this restoration procedure was used. Finally, 27 packets of materials as well as a photograph album were freeze-dried in the Food Technology Laboratory of the Technical University of Denmark in Lyngby. The items were kept at -30° C. until the restoration process was begun. In the freeze-drying chamber, a conservative plate temperature of 45° C. was chosen so that no melting or color change would occur. Drying time was about one and a half to two days per batch. Perfect results were obtained for all of the written documents. The pages separated easily, and the ink did not run. The bulkier notebooks tended to retain their frozen shapes,

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Rochester, Minn. 55901

but pressing and rebinding later corrected them. In the photo album, prints frozen emulsion-to-emulsion tended to stick together after drying. By being soaked in water, however, they could be separated rather easily under the water with only minor damage. The authors believed that the utility of the freeze-drying method was successfully demonstrated.

Barrow Research Program. In August 1971, Dr. Forestier Walker assumed the directorship of the W. J. Barrow Research Laboratory, Richmond, Va., and R. N. DuPuis, the former director, became the representative to the laboratory for the Council on Library Resources. Over the years the Council has been the major supporter of the laboratory. The current research program is still largely funded by CLR on a biennial basis. Other sponsors also have been accepted. The Library of Congress has been supporting, jointly with CLR, a revision of specifications for permanent/durable uncoated book paper. In addition to this study, the laboratory's investigations cover a variety of preservation topics. During the biennium of August 1971–July 1973, the program will be focused on the following areas: the preparation and publication of a report on an investigation into the characteristics of book papers from 1507 to 1970; the effect of humidity on the permanence of paper in storage; a report on the data previously obtained concerning temperature and its effect upon paper permanence in storage (including information about light, air, and other factors, along with some heat aging characteristics); deacidification by gaseous diffusion; the completion of a report about techniques for strengthening paper by polymer depositions, bleaching fire-damaged paper, and the use of various films to protect documents; and finally a study of the methods used to test paper, including its pH and folding endurance.

Recycled Paper. The increasing use of recycled paper is causing considerable concern among archivists. Those in State governments seem to be particularly vulnerable to this ecological phenomenon. The paper industry has recently joined the bandwagon and, in a recycling publication of the American Paper Institute, 260 Madison Ave., New York 10016, takes pride in citing the contribution it is making to the "ecological kick" now sweeping the country. While recycling is undoubtedly good from the viewpoint of waste disposal, it does offer hazards for archivists. The tendency to use recycled paper for permanently valuable records should cause increasing concern among preservationists. Present technical knowledge initiates questions about the stability of these papers and points up the need for investigation into their use. Fortunately, the SAA is currently exploring the avenues that would be best for such investigation.

In the meantime, those more critically concerned about the question will find of special interest API's 1971—*A Pivotal Year*. According to the report, nearly half the fiber used by paper and paperboard mills in the

United States is reclaimed wastes. Of the industry's fiber, 22 percent comes from wastepaper, 23 percent from wood residues such as sawdust and chips generated by other forest industries, and about 2 percent from miscellaneous wastes. The use of wastepaper as a fiber source increased by 3.4 percent between 1970 and 1971—a rate of increase, incidentally, above that of total paper and paperboard production. In the trade, paper mills such as Bergstrom Paper Co., Neenah, Wis. 54956, are advertising the availability of products such as their Recycle 100 for bond, offset, and cover use. This particular paper varies in whiteness and contains suggestions of green, buff, or grey in it. Bergstrom notes that the inks, resins, and clays have been left in to make a paper that is kinder to the environment. While its production leaves a residue of only about 3 pounds of waste per 100 pounds of reclaimed paper, its permanency has apparently been considerably lessened.

Restoration of Leather Bindings. The American Library Association has just published an important new work to assist in the preservation of an increasingly rare category of library materials. This is *The Preservation of Leather Bindings*, by Bernard C. Middleton, an internationally renowned authority on the history and craft of bookbinding in leather. Middleton describes the techniques for removing and replacing old leather bindings or parts of bindings, restoring corners, repairing boards, staining and tooling leather, and all other aspects of the repair and restoration of leather bindings. Each step is described in detail, and the book is fully illustrated with photographs and with line drawings by the noted illustrator Aldren A. Watson. There is a section on equipment and materials and a glossary of terms. The book is intended both for those experienced in book restoration work and for beginners. Also, it can be read with profit by archivists, book collectors, conservators, and all others interested in the preservation of books entrusted to their care. Bernard C. Middleton is the author of *A History of English Craft Bookbinding Technique* (London and New York, Haffner, 1963). He has won a number of awards for bookbinding and has designed and executed bindings for a number of well-known collections, both private and public—including those of the British Museum, the Victoria and Albert Museum, and the Royal Library in The Hague, Netherlands. He has been a professional restorer of fine bindings for many years. The volume is the second to be published in the Library Technology Program series on the conservation of library materials, the first volume of which was Carolyn Horton's *Cleaning and Preserving Bindings and Related Materials*, first published in 1967 and reissued in a revised edition in 1969 (LTP Publication No. 16). The series is being published with the assistance of a grant from the Council on Library Resources, Washington, D.C. Orders for *The Preservation of Leather Bindings*, at \$10 per copy, should be addressed as follows:

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Preservation of Recordings. David Hall of the Rodgers and Hammerstein Archives of Recorded Sound has written an excellent paper entitled "Phonorecord Preservation, Notes of a Pragmatist" in the September 1971 issue of *Special Libraries* (p. 357-362). The article tells how to give minimal basic care to the preservation of disc and tape recordings. The paper frequently cites other comprehensive works on sound preservation, the major one of which is *Preservation and Storage of Sound Recordings*, written by A. G. Pickett and M. M. Lemcoe in 1959 for the Library of Congress. The work is still available from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402, for 75¢. Mr. Hall notes that while this guide is one of the most complete and authoritative, few institutions other than the Library of Congress can afford to follow the practices it recommends. In his own archives he has attempted to meet its criteria whenever his budget will allow, but he has substituted practices which incorporate the spirit of good preservation until more funds become available. One preservation method he stresses as absolutely essential is a temperature-humidity controlled storage environment. A preservation system should include also a method of filtering dust and other contaminants from the air. Shelving for tapes and discs is discussed. It is noted that tapes are most safely stored on electrically nonconductive shelving of wood or plastic. He recommends that discs be stored vertically with rigid separators placed at intervals not exceeding 8 inches. Discs should not be allowed to lean in storage to the point of pressure and subsequent warpage of their edges. Storage facilities for tapes should include, at least, containers of the type originally supplied by the major manufacturers. The author indicates that improper sleeving can be a major factor in the deterioration or deformation of discs. At present inexpensive material is not available. An inner sleeve of polyethylene plastic kept free of wrinkles is, according to Mr. Hall, a minimal substitute. A number of major disc manufacturers began supplying these with their recordings in 1970. The handling and use of discs and tapes are also discussed, with care and cleanliness emphasized. Constant attention to equipment and the proper instruction of personnel are of major importance. The article concludes with a survey of the problems currently existing in the copying of recordings.

Photograph Permanence Booklet. Mary Boccaccio, Archivist of the University of Maryland, calls our attention to a useful technical pamphlet entitled "Procedures for Processing and Storing Black and White Photographs for Maximum Possible Permanence." More than 33 pages cover such topics as photographic paper for archival prints, exposure and development of the print, stop baths, fixing baths, protective toning, selenium toning for intensification or no tonal change, gold protective toning, hypo elimination treatment, drying archival prints, flattening prints with heat after drying, print mounting for permanence, storage of archival prints, and framing and display of photographs; a bibliography is included. The publication, copyrighted in 1969 and revised in 1970 by Henry Wilhelm, summarizes currently available data on making and storing permanent photographs. The information is compiled from a number of authoritative sources as well as from the experiments of the publisher, East Side Gallery, a cooperative community whose economic base is the making of photographic equipment. The booklet contains also a description of the East Side Gallery's line of archival film and print washers. According to East Side, these units contain a number of new design concepts that make them the most effective on the market. Among the words of caution found in the publication are warnings about use of common glassine paper envelopes for storing negatives and use of wooden picture frames for displaying permanent photographs. The \$.50 charge for the booklet is extremely reasonable. Orders should be sent to East Side Gallery, Box 68, 723 State St., Grinnell, Iowa 50112.

Help Wanted on Microfilm Standards. A joint committee of the National Microfilm Association and the Society of American Archivists wants your help in coming to grips with the problem of writing standards for microfilming public records at various levels of government. The committee needs to know what standards and specifications are currently being used by archivists when filming public records. Please send copies of such specifications to Frank B. Evans, chairman, NMA-SAA Public Records Standards Committee, National Archives and Records Service, Washington, D.C. 20408.

Federal Microfilm Regulations. The latest regulations governing the use and disposition of microfilm in the Federal Government appear in the *Federal Register* of February 10, 1972 (37:2962-2964). Printed as an amendment to Part 101-11 of Title 41 of the *Code of Federal Regulations*, they are entitled "Disposal of Microfilmed Records, Microfilm Storage and Filming Standards, Criteria For Using Microfilm Copies, and Microfilm Services Available From GSA." The new rules contain an excellent summary of those specifications that best describe our current understanding of archival quality and permanence in microfilm. For example, in the preparation and microfilming of permanent records, emphasis is laid on maintaining the integrity of the original records by making certain that the microfilm is an adequate substitute and serves the purposes

for which the records were originally created. Microfilm copies are required to preserve all "significant record detail" and must include adequate finding aids.

The photographic densities of the negatives are to be kept as low as practicable, preferably between 1.0 and 1.2. A minimum resolution of 90 lines per mm. is specified. The selection of microfilm stock is governed by several American National Standards Institute specifications. These include ANSI PH1.25, PH1.28, PH1.29, and PH1.31. Federal Standard 125a is also included to cover film brittleness. The new regulations require those agencies now using microfilm which does not meet these standards to make a silver master of them immediately for adequate protection.

In processing the film, the residual thiosulfate concentration "shall be greater than zero but shall not exceed 1 microgram per square centimeter." The optimum concentration recommended is 0.7 micrograms per square centimeter in a clear area. ANSI PH4.8 covers this determination. The original microfilm copies of permanent records are not to be used for reference purposes. Instead, a negative or positive copy is to be prepared. The storage requirements cover microfilm reels and cores, storage containers, storage rooms, environmental conditions, control of air-conditioning, protection against air-entrained and gaseous impurities, and microfilm inspection. The reels and cores, cited in ANSI PH5.6 are specified. The use of rubber bands or paper strips is not allowed in confining the original film on reels and cores. Storage containers for the original film must be made of inert material, whether metal or plastic. Further, sealed containers are specified when environmental conditions are questionable. If folding containers are used, it must be established that they will have no ill effect on the film over long periods of time. Storage rooms for the original film are to be fire-resistant and are not to be used as work areas. The National Fire Protection Association publication NFPA 232 is the reference.

A warning is sounded about the high humidity of underground installations and insulated filing cabinets. The relative humidity of these areas is not to exceed 40 percent, with temperatures held to 70° F. Rapid and wide-range cycling of these conditions is to be avoided. Their range is ± 5 percent humidity or $\pm 5^\circ$ F. temperature in a 24-hour period. Film inactivity allows special storage conditions with lower temperature and humidity conditions. The use of filters to clean the air is covered by ANSI PH5.4. Silver-gelatin microfilm is not to be stored in the same room or in the same ventilation system with other types of film whose gases may cause it damage. The rules require a random inspection of the original microfilm about every two years and a report of the results to the National Archives and Records Service. The regulations note also that NARS provides centralized microfilm services to the agencies. Fees for these services are to be announced in a GSA bulletin.

One cannot avoid being impressed with the completeness of the regulations. They even require agencies to duplicate deteriorating microfilm

when they discover it in their files. The staff of NARS is to be congratulated on this model set of regulations. It is hoped that other institutions will study them and incorporate as many of their fine features as possible into their own programs.

Cellulose Acetate Film Crisis. During the past year, archival restoration shops have expressed considerable concern over the possibility of not being able to obtain P-911 Cellulose Acetate Film from Celanese. Through the efforts of James L. Gear of the National Archives an agreement was reached whereby Celanese would continue to manufacture the film in large quantities only, and the Hollinger Corp., 3810 S. Four Mile Run Drive, Arlington, Va. 22206, would act as distributor. Under this arrangement, Hollinger must have some positive, small user commitments to buy film on a semiannual or yearly basis. Buyers who have not already done so should contact Hollinger about their needs and should be prepared to offer a purchase order for at least six months of need. Unless previously specified otherwise, the film rolls will be supplied in master widths of 42 inches at about 105 pounds of weight. Hollinger has no facilities for cutting the rolls, but for an extra fee can have it done by Celanese if it is ordered in advance. Mr. Gear has tabulated the more commonly used sheet sizes and their compatibility with one sheet size dimension. His table follows as an aid in determining institutional needs.

SHEET SIZES	CUT ROLLS COMPATIBLE WITH SHEET SIZE
24" × 36"	36" rolls (6" waste)
28" × 40"	40" rolls (2" waste)
18" × 24"	18" roll and 24" roll
15" × 20"	two 20" rolls (2" waste)
19" × 25"	two 19" rolls (4" waste)
17½" × 23½"	17½" roll and 23½" roll
36" × 48"	36" roll (6" waste)
17½" × 24"	17½" roll and 24" roll
14¾" × 19"	two 19" rolls (4" waste)
19½" × 25"	two 19½" rolls (3½" waste)

Kalvar Literature. Kalvar Corp. has announced the publication of new literature describing vesicular duplicating equipment. Copies of the new data sheets may be obtained from Peter H. Walmsley, Senior Vice President and Director of Marketing, Kalvar Corp., 907 S. Broad Street, New Orleans, La. 70125. Included in the literature are the following: the Kalvafiche 900 Data Sheet describes specifications and applications of Kalvar's new desk-top microfiche duplicator which produces from one to 99 fiche copies from a single master automatically at the rate of 750 to 900 per hour; the 104 Micro-Duplicator Data Sheet describes specifications and applications of the unit which copies selected fiche from a roll master without cutting the master; the MiKropublisher 500 Data

Sheet describes specifications and applications of roll-to-roll microfilm duplicating unit which produces vesicular copies at up to 500 feet per minute; the "200 System" Data Sheet describes specifications and applications of Kalvar's Model 403-A roll-to-roll microfilm duplicator and Kalvar MiKrolith 200 microfilm and contains reproductions of MiKrolith 200 copies from various microfilm master sources (COM, source document, engineering drawing) compared with copies obtained with other vesicular microfilm (a separate technical data sheet on MiKrolith 200 is also available); the CAPS-Midas Camera Data Sheet describes specifications and applications of the unit which produces copies of source documents directly on to vesicular microfiche and takes advantage of its unique "add on" capability; and the Ultrasonic Splicer Data Sheet describes specifications and applications of Kalvar's new device for making strong, uniform splices in any polyester base film without tape or cement. Additionally, Kalvar has published a new brochure describing its Advanced Systems and Applications Laboratory in New Orleans, explaining its function as a design, training, and evaluation facility for microfilm duplicating systems and showing the wide variety of microfilm generation and duplication equipment available.

Microfiche Readers. Eastman Kodak Co., 343 State St., Rochester, N.Y. 14650, has introduced two models of a new low-cost portable microfilm reader featuring front-projection optics and a unique daylight screen. The optics utilized in both readers are designed to be more efficient than the traditional rear-projection systems used in most of today's readers. The light source for each is a 12-volt lamp similar to those used in many automobile dome lights. The lamp has an expected life of 250 hours, needs no cooling fan, and is generally replaceable for less than fifty cents. According to Kodak, the key to the readers' effectiveness is the screen. The screens are made from Kodak's patented Ektalite material, a highly reflective substance originally developed by Kodak to permit the viewing of slides and movies in normal room light. These new Ektalite readers have image contrast levels comparable to those of printed paper read in a well-lighted room. The readers accept standard 4 x 6 inch microfiche or Recordak Micro-Thin jackets. The model 120 is designed for microfiche containing up to 98 images; the model 140 for microfiche containing up to 325 images. The readers weigh about 5 pounds and feature a built-in carrying handle. An accessory auto-adaptor cord enables users to operate either unit from an automotive cigaret lighter socket. A single lever controls microfiche transport along both horizontal and vertical columns. A customer-installed paper guide corresponds to the X and Y coordinates of the format being read and guides are available for standard COSATI, NMA, DOD, and COM formats. An easily adjustable elevation control allows the user to select 10 viewing angles. The Kodak Ektalite 120 reader has a list price of \$95, and the Kodak Ektalite 140 reader, \$110.

Homemade Microfilm Easel. When beginning a microfilm program for the first time, one usually finds that some things are too expensive or are not readily available. William E. Bigglestone, Archivist of Oberlin College, had this experience when he tried unsuccessfully to obtain a simple, inexpensive easel to hold paper documents flat for microfilming. Fortunately, John E. Hahne of North Ridgeville, Ohio, came to his rescue and put together a simple easel that fit Mr. Bigglestone's needs. The beauty of this device is that it can be constructed by almost anyone from materials readily available in most hardware stores. Mr. Hahne has generously agreed to share construction details with us.

After deciding what size of field is needed, one cuts a sheet of glass to the proper dimensions and mounts it in an aluminum frame like that of a storm window; many hardware stores have facilities on their premises for doing this. Then the metal frame is painted a dull black to minimize reflections in filming. When the paint is dry a long continuous brass or steel hinge about one inch wide is affixed to a side of the frame, which must pivot up to permit document changing. The other side of the hinge is secured to a plywood base at least one-half inch thick and large enough to accommodate springs on opposite sides of the frame. Self-tapping screws are recommended for attaching the hinge. The next step requires two screen-door springs, the kind with adjustable tension. They are attached to the plywood base by two-inch metal corner braces, bent further into "U" shapes. The longer side of each shaped brace is bolted to the base at opposite ends of the hinge, and the other side is bolted to the large end of each spring. Two other corner braces are bent to form step patterns. The longer end of each brace is attached across from the hinge to the two corners of the framed glass, and the other end is bolted to the small end of each spring.

After these steps are completed, a piece of quarter-inch plywood, the size of the glass opening, is covered with black felt and glued to the base directly underneath the glass. The top of the base is also painted a dull black to reduce reflections. Before using the easel, one should tension the springs so that they raise the framed glass quickly, allowing easy placement or removal of documents. On the camera base, the easel can be positioned by an adhesive, a nonslip material, or bolts protruding beneath the front of the easel into matching holes drilled in the camera base. Any of these methods will help prevent easel slippage.

Materials List

- 1 window glass cut to the field size required
- 1 aluminum storm window channel fitted around the glass to form a frame
- 1 plywood base at least $\frac{1}{2}$ inch thick and 1 inch longer and 2 inches wider than the framed glass
- 2 metal corner braces, 2 inch size, one side of each bent an additional 90° in, forming a "U" shape with one side half as long as the other

- 2 metal corner braces, 2 inch size, one side of each bent 90° out, forming a step pattern with one leg half as long as the other
- 2 adjustable screen door springs
- 1 plywood platform ¼ inch thick, covered with black felt and mounted below the glass nuts and bolts as needed flat, dull finish black paint

Expandable Insulated File. John D. Brush & Co., Inc., 902 Linden Ave., Rochester, N.Y. 14625, has designed an imaginative insulated file. Instead of redoing the usual 4-drawer unit, the firm has produced a single standard 24-inch drawer called the SFO Sentry File. This insulated drawer handles legal-size records and is capable of being stacked up to four units high by using the simple 3M Brand Hedlock Fastener. Depending on one's needs, drawers can be added to one another to form a 2-, 3-, or 4-drawer insulated file. The drawers carry a class "C" Underwriters' Laboratory fire label. They are modern in design and feature a foam insulating material that keeps their weight at 125 pounds per drawer. Heat baffles around the drawer jambs give added protection. Each drawer also has a separate keylock and full extension suspension. They can be easily disassembled for moving or for conversion of a 4-drawer unit into any desired combination of 1, 2, or 3 drawers.

R-Kive Files. Bankers Box, Franklin Park, Ill. 60131, has added two newly designed records storage boxes to their complete line of storage containers. One is the R-Kive No. 725 file with a lift-off lid. It is an attractive records center type box designed for office or warehouse storage. The container features a walnut wood-grain surface trimmed in black with white piping. Its new construction has triple walls of corrugated front and back and double wall sides and bottom. The R-Kive is laboratory-tested to absorb over 1000 pounds of pressure without crushing. Its price is as low as \$1.25 in carton lots. The Systematic No. 52 file with flip-top lid duplicates the R-Kive in contemporary styling and durability. The box is designed for the user who prefers the flip-top lid that always accompanies the file and cannot be lost. The box is available in letter/legal size or full 24-inch, letter-size capacity. The price is as low as \$1.40 for letter/legal size and \$1.60 for full 24-inch capacity (carton lots).

Facsimile Editorial Standards. O. B. Hardison, Jr., Secretary of the Rare Book Libraries' Conference on Facsimiles at the Folger Shakespeare Library, Washington, D.C. 20003, reports that the Conference convened for the first time at the Folger Library on October 25, 1969, in response to concern created by the rapid growth of reprint publishing. Since then, the Conference has met at the Beinecke Library in New Haven, the Newberry Library in Chicago, and the Clark Library in Los Angeles. During these meetings, editorial and technical standards have received much attention. At a meeting at the Lincoln Center Branch of the New York

Public Library on November 20, 1971, the Conference finally approved for circulation a list of editorial standards for microfilm and hard copy facsimiles. A report on technical standards is planned later this year. The libraries endorsing the editorial standards are American Antiquarian Society; Bancroft Library, University of California, Berkeley; Beinecke Library, Yale University; Folger Shakespeare Library; Henry E. Huntington Library; Houghton Library, Harvard University; Lilly Library, Indiana University; Newberry Library; New York Public Library; University Research Library, UCLA; and William L. Clements Library, University of Michigan. Those having any questions or suggestions regarding the recommendations reproduced should contact Mr. Hardison direct.

RECOMMENDATIONS FOR CONTROL OF EDITORIAL QUALITY

1. The reprint shall be plainly identified as a reproduction of a particular original copy at the library of origin.
2. Unless otherwise indicated, the original copy thus identified shall be the only source of the reproduction. Alterations or interpolations from other copies shall be plainly labelled as such at the points of occurrence and in the collation.
3. The reprint shall include the whole of the original copy, from the first page on which any printing whatever appears through the last page on which any printing appears. Original interior blanks shall be reproduced as such, and original initial or terminal blanks shall be exactly indicated in the collation (see below).
4. The reprint shall contain a collation of the particular original copy reproduced, including any idiosyncrasies of the original copy reproduced, and the size of the total page of the original from which the copy is made.
5. If the work reproduced has been described in a printed bibliography or catalogue, reference to the entry shall follow the collation, or, if described in more than one place, to that most generally accessible (e.g., *STC*, *Wing*, *Goff*, etc.).
6. If more than one issue or variant of the edition reproduced has been bibliographically identified, the identity of the original that is reproduced shall be indicated after the collation, with reference to the bibliographical source (e.g., "issue A, X. Y. Smith's bibliography of Jones"; "Rothschild catalogue, 1257").
7. In addition to a full and exact facsimile of the title page of the original, the publisher shall include a prior title page or a colophon, or for microfilm a target card, which must carry (in addition to any text he may wish) the name of the publisher of the facsimile and the place and year of publication of the facsimile.
8. If any retouching has been done, this should be stated and the nature of the retouching specifically recorded.
9. It is recommended that book-form facsimiles should be the same size as the original, but if there has been any reduction, the reduction-ratio should be stated.

News Notes

DANIEL T. GOGGIN *and* CARMEN R. DELLE DONNE, *Editors*

SOCIETY OF AMERICAN ARCHIVISTS

Come to Columbus. The Society's first four-day annual meeting will be held October 31 to November 3, 1972, at Columbus, Ohio. The program will include workshops at the Ohio Historical Center and sessions at Ohio State University. The major item of business will be action on the Report of the Committee for the 1970's. For information write to David R. Larson, SAA Local Arrangements Chairman, Ohio Historical Society, Columbus, Ohio 43211.

Symposia Coordination. At its meeting in Chicago on June 26, 1972, the Council approved the report of the Coordinating Committee for Symposia and Regional Activities. It contained guidelines for organizing and conducting conferences, seminars, or similar events that are SAA-sponsored and held in cooperation with academic, professional, or cultural institutions. For information about services and procedures, write to the Society's secretary. Applications for approval of sponsorship must be made at least 90 days before the proposed event.

Draft Standards. The following draft standards on access and gift appraisal were prepared by the SAA Committee on Reference, Access, and Photoduplication Policies and by the Standards Subcommittee of the SAA Committee on Collecting Manuscripts. These standards may be endorsed by the Society's Council, and they may be adopted by individual institutions as well. The Council invites archivists to study the proposals critically and to send their comments to Charles E. Lee, Chairman of the Professional Standards Committee, South Carolina Department of Archives and History, 1430 Senate Street, Columbia, S.C. 29201.

DRAFT STANDARDS FOR ACCESS TO RESEARCH MATERIALS IN ARCHIVAL AND MANUSCRIPT REPOSITORIES

1. It is the responsibility of an archival and manuscript repository to make available to qualified researchers, as defined by the respective institutions, on equal terms of access, research materials in its possession. Since the accessibility of material depends on knowing of its existence, it is the responsibility of a

For the January issue, send news by November 1, 1972, to Daniel T. Goggin,
Room 11-E, National Archives, Washington, D.C. 20408

repository to inform researchers of the collections and archival groups in its custody. This may be accomplished through a card catalog, inventories, and other internal finding aids, a published guide and reports to NUCMC where appropriate, and the freely offered assistance of staff members.

2. To protect and insure the continued accessibility of the material in his custody, the archivist may impose several conditions. (a) The archivist may limit the use of fragile or unusually valuable materials so long as suitable reproductions are made available for the use of all researchers. (b) All materials must be used in accordance with the rules of and under the supervision of the repository. Each repository should publish and furnish to potential researchers its rules governing access and use. Such rules must be equally applied and enforced. (c) The archivist may refuse access to unprocessed materials, so long as such refusal is applied to all researchers. (d) Normally, a repository will not send research materials for use outside its building or jurisdiction. Under special circumstances a collection or a portion of it may be loaned or placed on deposit with another institution. (e) The archivist may refuse access to an individual researcher who has demonstrated such carelessness or deliberate destructiveness as to endanger the safety of the material.

3. Each repository should publish a suggested form of citation crediting the repository and identifying items within the collection for later reference. Citations to copies of materials in other repositories should include the location of the originals.

4. A repository should advise the researcher that he and his publisher have the sole responsibility for securing permission to publish from unpublished manuscripts in which literary property rights are retained or to publish extensive quotation (beyond fair use) from copyrighted works. A repository should, to the best of its ability, inform the researcher about known retention of literary rights.

5. A repository should not grant exclusive use of materials to any person or persons, or conceal the existence of any body of material from any researcher unless required to do so by law, donor, or purchase stipulations.

6. A repository should, whenever possible, inform a researcher of parallel research by other individuals using the same papers. It may supply names upon request.

7. Repositories are committed to preserving manuscript and archival materials and to making them available for research as soon as possible. At the same time, it is recognized that every public agency has certain obligations to protect confidentiality in its records in accordance with law and that every private donor has the right to impose reasonable restrictions upon his papers to protect confidentiality for a reasonable period of time. (a) It is the responsibility of the archivist to inform researchers of the restrictions which apply to individual collections or record groups. (b) The archivist should discourage donors from imposing unreasonable restrictions. (c) The archivist should, whenever possible, require a specific time limit on all restrictions. (d) The repository should periodically re-evaluate restricted records and work toward providing access to material no longer harmful to individuals or to national interest.

DRAFT STANDARDS ON APPRAISAL OF GIFTS

1. The appraisal for income tax purposes of a gift of manuscripts to a research institution, as well as the payment of related appraisal costs, is the responsibility of the donor since it is the donor who benefits from the tax deduction.

2. As a matter of policy, a repository may: (a) inform its donors of provisions in the Internal Revenue Code pertaining to the appraisal of manuscript gifts; (b) provide, at the donor's request, auction records and dealers' catalogs available to the institution; (c) suggest appropriate professional appraisers; (d) provide administrative and processing services which will expedite the appraisal and assist the appraiser to make an accurate evaluation.

3. As a matter of policy, a repository should not: (a) alter its acceptance or archival processing standards because a prospective donor is interested in having his collection appraised; (b) agree, as the recipient institution, to appraise or estimate the market value of a manuscripts collection or to endorse the monetary value assigned by a donor or professional appraiser; (c) discuss with prospective donors or publicize the appraisal value of individual manuscripts gifts which it has received; (d) permit the institution's name to be associated with appraisals made by its archival staff of materials donated to other repositories, although the individual appraiser's credentials may reflect his institutional affiliation.

Council Minutes, April 5, 1972. President Charles E. Lee called the meeting to order at 9:15 a.m. in Club Room B of the Shoreham Hotel, Washington, D.C. In addition to the President, those present were Vice President Wilfred I. Smith, Secretary Robert M. Warner, Treasurer A. K. Johnson, Jr., Editor Edward Weldon, and Council Members Frank B. Evans, C. Herbert Finch, Elizabeth E. Hamer, Edward N. Johnson, Mary Lynn McCree, Harold T. Pinkett, James B. Rhoads, and Walter Rundell, Jr. Judith A. Koucky, Administrative Assistant to the Secretary, also attended the session. Present for part of the meeting were Philip P. Mason, Chairman of the Committee for the 1970's; Herman J. Viola, Chairman of the Program Committee for the 1972 annual meeting; and David R. Larson, Co-Chairman of the Local Arrangements Committee for the 1972 annual meeting.

The Council approved, with corrections, the minutes of the Council meeting of December 28, 1971.

President Lee related that over the past months he and some people associated with the professional historical organizations had been developing a plan for a National Historic Records Program. Funded by the Federal Government, the program would provide grants-in-aid to the States and to qualified public and private agencies, so that they could locate, preserve, and make accessible the Nation's historic records. The president said that representatives of the American Historical Association, the Organization of American Historians, the American Association for State and Local History, the American Society for Legal History, and the Society of American Archivists would meet in Washington, D.C., on April 11, 1972, in order to prepare an initial draft of the plan. President Lee asked the Council to endorse the National Historic Records Program and to name him as the SAA's delegate to the meeting. After those present had discussed the program, Mr. Evans moved that the Council approve the project in principle and authorize the president to collaborate with representatives of the other professional groups in drawing up a proposal. He further moved that the planners consider recommending a national inventory of archival resources as part of the program. Mrs.

Hamer seconded the motion, which the Council passed. The president said that if the delegates agreed on a draft at the April 11th meeting, he would circulate it to the Council Members in time for them to act upon it at their next session.

Vice President Smith reported that the SAA had made arrangements with two travel bureaus, one in Ottawa and the other in Washington, D.C., to offer group flights to the Seventh International Congress on Archives in Moscow this August. The secretary's office had sent an announcement of the flights to those SAA members who had expressed interest in attending the congress.

Secretary Warner stated for the record that Barbara G. Fisher had resigned her seat on the Council in January 1972. By a mail ballot, the officers and Council Members had elected Mary Lynn McCree of the University of Illinois, Chicago Circle, to fill the remainder of the term. Treasurer Johnson introduced, and Mrs. Hamer seconded, a motion to accept the results of the election and to destroy the ballots. After the Council had approved the motion, President Lee officially welcomed Miss McCree to the Council.

The secretary said that the spring mailing to the membership would go out at the end of April. It would consist of a committee preference sheet and a form on which to suggest nominees for next year's offices. Mr. Evans pointed out that the Nominations Committee, departing from previous practice, may choose to name two candidates for a particular office if the members' suggestions fail to show majority support for any one person. In addition to the committee preference sheet and the nominations suggestion form, the Council directed the secretary to include a request for contributions to the SAA Endowment Fund.

Treasurer Johnson offered the budget for 1972, estimating revenues at \$47,600 and expenses at \$49,115. On a motion by Mr. Rundell, seconded by Mr. Evans, the Council passed the budget.

The treasurer next informed the Council that a group of archivists from the midwestern States wished to form a Midwest Archival Conference. They were asking the SAA for \$100 to help finance an organizational meeting in Chicago in early May. Treasurer Johnson wanted the Council to take action on the request as well as to formulate a policy on SAA funding of organizational meetings which other local or regional groups might want to hold. Mr. Finch moved that the SAA give the Midwest Archival Conference \$100 for the purpose of conducting an organizational meeting. He also moved that the Council defer establishing a policy until it had considered the entire subject of local archival groups within the context of the final report of the Committee for the 1970's. After Mr. Rhoads seconded the motion, the Council adopted it.

Finally, the treasurer asked for a clarification of the ruling of the *per diem* allowance which the Council had approved at its most recent meeting. According to that ruling, SAA officers, Council Members, and members of committees who have payment of their meeting expenses authorized by the Council should not exceed a flat \$25 *per diem* for their

expenses, exclusive of transportation. The treasurer inquired how much a person is to be reimbursed if he is on Society business for only a fraction of a day and does not have hotel expenses. Mr. Rundell moved that in this case, the *per diem* allowance be set at \$15. Mrs. Hamer seconded the motion, and it carried.

Editor Edward Weldon summarized the contents of the *American Archivist* for April 1972 and said that it would be ready in June. In order to overcome the present delay between the date of the issue and its actual appearance, Mr. Weldon asked the Council's permission to combine Vol. 35, Nos. 3 and 4 into a single large issue, to be mailed in late September. Mr. Rundell presented, and Secretary Warner seconded, a motion that the Council approve the double issue. The motion carried.

The editor stated that the *American Archivist* was expanding coverage of international archival affairs. He had invited 100 correspondents of *Archivum*, the journal of the International Council on Archives, to contribute items of interest. John Heard of the Department of Housing and Urban Development would edit the international news section.

Mr. Weldon recalled that at the last meeting the Council had instructed each committee chairman to send committee news and news of his particular archival field regularly to the editor for publication in the journal. So far, however, he had received only one such report.

The editor submitted two items relating to advertising in the journal. He first distributed an advertising rate sheet and suggested that Council Members include it in any correspondence which they have with prospective advertisers. Next, he asked the Council to give Johnson Reprints free space in the forthcoming issue of the *American Archivist*, so that the company could advertise the availability of back issues of the journal. The Council consented to give a half-page ad to Johnson Reprints at no charge.

According to Mr. Weldon, the Government Printing Office was currently preparing camera-ready copy of the index to Vols. 21-30. The editor intended to solicit bids for the actual printing after his staff had thoroughly checked the copy, and he expressed hope that the index could be completed by the end of the summer.

The Council had directed Mr. Weldon at the last meeting to investigate the cost of offset printing of the *American Archivist*. He informed the Council that the process would not be practical to adopt until the journal had reached a circulation of about 5,000.

At the previous Council session, those present had amended article 6 of the bylaws, on the composition of the Editorial Board. The editor pointed out that the article was still ambiguous with regard to the selection of the chairman and the status of the editor. Mr. Pinkett moved that bylaw article 6 be amended to read:

The editor shall edit the *American Archivist*, which shall be the official organ of the Society, and shall edit or supervise appropriate publications of the Society. He shall have the advice and cooperation of an editorial board consisting of four members, one of whom shall be appointed annually by the council for a term of four years. The

chairman of the board shall be selected annually by the president from among the members. The editor shall be an *ex officio* member of the board.

Mr. Rhoads having seconded the motion, the Council passed it.

President Lee wanted the Council's opinion on an eventual merger of the Editorial Board with the Publications Committee, while Secretary Warner offered some revisions in the format and schedule of the *Placement Newsletter*. The Council decided, however, to defer both of those issues until it had discussed the recommendations on SAA publications, which the Committee for the 1970's had made in its final report.

The Council next dealt with royalties on SAA-sponsored publications. Mr. Finch suggested an interim policy until the Publications Committee has formulated some guidelines on the matter. He moved that any publication sponsored or endorsed by the SAA should be the subject of a memorandum of agreement between the author or authors and the secretary, with the concurrence of the Council. Edward N. Johnson seconded the motion, and it carried. The Council noted that the policy in no way affected the usual procedure of having the author submit his text to the Publications Committee for approval.

The President appointed an *ad hoc* committee composed of Messrs. Evans, Warner, and Smith to investigate the cost of automating the SAA directory of members. At a subsequent meeting they are to inform the Council of their findings.

Philip P. Mason, Chairman of the Committee for the 1970's, reviewed the work of the committee and presented its final report to the Council. All agreed that the report should be published in the April 1972 issue of the *American Archivist* in the form that the committee had issued it, and that Mr. Mason should write an introductory note. Edward N. Johnson and Mr. Rhoads expressed concern over the lack of explicit attention given to the needs of records managers in the report.

President Lee then outlined the steps to be taken in dealing with the final report. He directed Treasurer Johnson and Secretary Warner to make cost estimates of some of the committee's recommendations and to distribute them to the Council. On June 26, 1972, the Council would meet in Chicago to examine the report in detail. If the Council decided to suggest any changes in the constitution and bylaws based upon the report, the Council would submit them to the membership in the combined July/October issue of the *American Archivist*. The membership would thus have enough time to consider the report itself and the Council's proposals before the annual convention in October.

The Council then formally accepted the report and unanimously thanked Mr. Mason and the other committee members for their efforts.

Owing to the number of items on the day's agenda, Council Members had been asked to turn in written reports on the committees with which they had liaison, bringing before the Council only those matters which needed special attention.

Mr. Rhoads told the Council that the Paper Research Committee had published some specifications for permanent/durable paper for carbon

copies in the January 1972 issue of the *American Archivist*. The committee had been requested to study quick-copy paper as its next project. Mr. Rhoads added that he and the treasurer were continuing to seek support of the paper research program from Federal and other agencies.

On behalf of Edward N. Johnson, who had to leave the meeting early, Mr. Rhoads presented a resolution cautioning members of the archival profession against an overly zealous use of recycled paper. The resolution stated:

The Council of the Society of American Archivists shares the interest of the general public in ecological matters. Nevertheless, it views with concern the use of recycled paper in the creation of documents for archival preservation. The Council urges the Society's members to bring this matter to the attention of officials concerned with paper selection for the use of permanent records.

Secretary Warner seconded the resolution, and the Council adopted it.

According to Mr. Finch, the Committee on the Collecting of Personal Papers and Manuscripts had drawn up a statement of standards on the appraisal of gifts and another on the accessibility of manuscripts. He said that he would bring them to the Council's attention at the next meeting. [The standards are printed above.—ED.]

Mrs. Hamer pointed out that unless the American Library Association and the Society of American Archivists renewed the life of the Joint ALA-SAA Committee on Library-Archives Relationships, it would terminate in October 1972. On a motion by Mr. Finch, seconded by Secretary Warner, the Council voted to extend the duration of the Joint Committee until October 1974. President Lee said that he would notify David H. Clift, ALA Executive Director, of the Council's decision.

Mr. Evans spoke for Paul A. Kohl, Chairman of the Coordinating Committee for Symposia and Regional Activities. The committee had prepared some guidelines for the conduct of symposia and it wanted the Council to act on them. The secretary said that he would make copies of the guidelines and would distribute them to the Council for action at the next meeting, if time allowed.

The Council then discussed if the area of municipal records should be handled by the State and Local Records Committee or if a new committee should be formed to deal with that particular archival field. President Lee agreed to ask Edward N. Johnson, Chairman of the Committee on State and Local Records, if he thought that municipal records ought to be included in the work of that committee.

The President instructed Council Members to inform committee chairmen with whom they had liaison that by the time of the annual meeting each committee should have prepared a statement of its goals, a summary of its activities during the year, and an outline of recommended projects for the coming year.

Secretary Warner and Vice President Smith reported on a meeting of the Joint AHA-OAH Committee on the Historian and Federal Government Relations which they had attended in Bloomington, Ind., on March 24, 1972. The joint committee thoroughly discussed some proposed

guidelines for adjudicating complaints involving the discriminatory treatment of researchers by archivists as well as the violation of repository rules or conditions of access by scholars. After amending the draft, the joint committee adopted the guidelines. According to Secretary Warner, the SAA's relationship to the joint committee was still unclear. Nevertheless, the joint committee did recommend to the councils of the OAH and the AHA that the SAA receive the guidelines as a partner of the two historical groups.

Mrs. Hamer announced that the Joint ALA-SAA Committee on Library-Archives Relationships would sponsor a program at the American Library Association's annual conference in Chicago in June. Scheduled for June 26, 1972, at 2:30 p.m., the session would deal with the place of archival training in library education.

Vice President Smith and Secretary Warner said that arrangements for an SAA-sponsored program at the American Historical Association meeting in December were proceeding well. Several members of public and private agencies had consented to speak on careers for historians in archival work and in historical administration.

Herman J. Viola, Chairman of the Program Committee, and David R. Larson, Co-Chairman of the Local Arrangements Committee, reported extensively on plans for the SAA's forthcoming convention in Columbus, Ohio. The Council reminded Mr. Viola of his duty to write a summary of the October meeting for publication in the *American Archivist*. On a motion by Mr. Evans, seconded by Treasurer Johnson, the Council asked Mr. Larson to submit three tentative budgets to the Council as of June 15, 1972: one for a convention of 400 people, another for 550, and a third for 600. The Council also requested Mr. Larson to show the copy of his convention booklet to President Lee and Secretary Warner whenever it was ready for printing.

Secretary Warner circulated the information which he had collected on possible sites for the annual meeting in 1975. After considering such factors as the number of archival agencies, the variety of historical attractions, and the type of hotel facilities in each city, the Council approved the motion of Mr. Finch and Miss McCree to designate Philadelphia for the 1975 convention. Secretary Warner then presented, and Mr. Rundell seconded, a motion to hold the 1975 convention during the first week of October. The motion carried.

The Council then instructed the secretary to investigate the availability of New Orleans for the 1976 convention. It also authorized him to tell the American Records Management Association that the SAA was going ahead with its own plans for the 1976 meeting.

Earlier in the year, Mrs. Waldo Gifford Leland had donated \$8,000 to the Waldo Gifford Leland Fund in accordance with the testament of her late husband. At this meeting, the Council accepted the bequest and passed the following resolution of thanks to Mrs. Leland:

The Council of the Society of American Archivists gratefully acknowledges the gift of Mrs. Waldo Gifford Leland in honor of her late husband. As Dr. Leland requested,

the gift will be added to the Waldo Gifford Leland Prize Fund, a permanent endowment fund. Income from the endowment fund will be used to make awards for the publication of writings of distinction which deal with the description, history, preservation, administration, and values of public and private archives; or with the education and biography of archivists. The Society of American Archivists recognizes Dr. Leland's long years of leadership of the archival profession in the United States. The award will effectively perpetuate Dr. Leland's high ideals and will stimulate further scholarly activities within the archival profession. The Council of the Society of American Archivists hereby directs that a copy of this resolution be sent to Mrs. Leland, along with its expression of deep appreciation for her generosity.

The Council next dealt with the disposition of a \$500 gift from the late Philip M. Hamer. Mr. Rhoads moved that the sum be awarded to a non-senior member of the editorial staff of some project which the National Historical Publications Commission has endorsed. The prize would be given for outstanding performance on a documentary work published between the date of the bequest and July 1, 1973. The Awards Committee would select the winner on the basis of nominations from the senior editors of the NHPC-endorsed projects, and the committee would present the award in the fall of 1973. After Mr. Evans had seconded the motion, the Council approved it.

Mr. Evans reminded those present that the Awards Committee some time ago had made recommendations regarding certain SAA prizes. The Council has not yet acted upon those suggestions. President Lee, Council liaison person with the Awards Committee, agreed to discuss the matter with the present chairman, Richard Erney, and to report to the Council at a later meeting.

Treasurer Johnson's motion was passed to award \$300 of the Asia Foundation fund to Benjamas Kamalopat of the National Archives of Thailand, so that she could take a course at the University of Wisconsin this summer in modern archives administration. The Council rejected the application of Anis Dahlan of the Department of Social Affairs in Djakarta, Indonesia, for an Asia Foundation grant to enable him to visit the National Archives of Malaysia. The Council explained that the terms of the grant permitted travel only to the United States.

A suggestion had been made from a society member at large that the SAA create a family membership category. Secretary Warner said that after having studied the matter, he would report to the Council at a subsequent meeting.

In response to a recommendation that the separate financial reserve for life and honorary members be re-evaluated, Treasurer Johnson said that he would report on the subject at a later meeting.

At the previous session, the Council had directed the secretary to write a letter to the Executive Secretary of the American Historical Association, regretting the omission of any archivists on the newly formed AHA Board of Review and requesting that the oversight be corrected as soon as possible. The president now asked the Council to reconsider its action. The Council agreed with the president that a more appropriate approach

would be to mention the matter informally to members of the historical profession.

As the final item of business, the secretary presented a request from Edward J. Sherry for the Council's endorsement of "America the Beautiful" as the official bicentennial song. Mr. Rhoads moved that the secretary inform Mr. Sherry that the Council thought his idea had merit, but that it had not approved similar requests in the past and did not want to set a precedent now by endorsing the song. Mr. Rundell seconded the motion, which the Council then passed.

The meeting adjourned at 6:15 p.m.

ROBERT M. WARNER, *Secretary*

Deaths of Members

VERGIL BEDSOLE, on August 9, 1971, at the age of 63. A graduate of Louisiana State University, Mr. Bedsole attained his MA from the University of Alabama and studied archival science at American University. He left the National Archives in 1947 to join the LSU Department of Archives and Manuscripts. He became staff director of the Department in 1962, retiring in 1969.

VERNER WARREN CLAPP, at the Alexandria, Virginia, Hospital on June 15, 1972, at age 71. Although not a member of the Society of American Archivists, he was a longtime friend. Mr. Clapp served from 1956 to 1967 as president of the Council on Library Resources and, through his efforts, the SAA and its members received from the Council several grants which helped them pursue archival research and develop publications.

ROBERT H. HARKER, at home, on November 24, 1971, at the age of 47. A graduate of the University of Indiana, Mr. Harker served in the field of personnel administration in Government service, both Federal and of the State of Arizona. Since 1967 he had been manpower officer with the National Archives and Records Service.

OLNEY W. HILL, in Montpelier, Vermont, on March 20, 1972, as he left work to return to his home. He was 67. Director of the Public Records Division, Vermont Agency of Administration, Mr. Hill was also a Trustee of the Vermont Historical Society. He was elected Fellow of the Society of American Archivists in 1960 and served as a Council Member from 1963 to 1964.

JOHN J. SHURMAN, after heart surgery, on April 21, 1972; he was serving with the Agency for International Development as Special Assistant to the Director, Office of Administrative Services. Mr. Shurman's long and distinguished career in records management included service as business manager of the *Records Management Journal*, as well as responsible positions with a number of Government agencies. A charter member of the Association of Records Executives and Administrators (AREA), he served for five years as its National Director.

ACCESSIONS AND NEWS

Maynard J. Brichford, *University of Illinois*

Julian L. Mims, *South Carolina Department of Archives and History*

Carolyn H. Sung, *Library of Congress*

The **American Association for State and Local History** has been awarded a grant by the Council on Library Resources for the preparation of a manual on collection, care, and administration of manuscript material. The manual is expected to become a standard reference work in the library and archives field. Kenneth Duckett, curator of Special Collections, Morris Library of Southern Illinois University, will be the author. An advisory committee consists of Lucile M. Kane, chairman (Minnesota Historical Society), H. G. Jones (North Carolina Office of Archives and History), Robert J. Adelsperger (University of Illinois, Chicago Circle), Robert M. Warner (Michigan Historical Collections and Secretary of the SAA), and H. Bartholomew Cox (Center for Documentary Study of the American Revolution, National Archives and Records Service).

Belden Menkus, an active member of the SAA for many years, received a special award from the **American Management Association**. He was commended for lecturing at 50 of their seminars on information systems and administrative management topics.

The **Archives of American Art**, with offices in New York, Washington, Detroit, Boston, and San Francisco, has received a \$1,000 matching grant from the Wyeth Endowment for American Art to assist in editing the diary (1872-91) of Jervis McEntee, landscape painter. The Wyeth Endowment is also funding taped interviews with Ivan Albright and Franklin Watkins, American representational artists. Recently acquired were the papers of Carl Holty, German-born abstract painter, writer, and lecturer, which include correspondence with Romare Bearden and Hilaire Hiler dating from the early 1940's, a 500-page journal, an unfinished novel written in 1944, and more than 1500 renderings of domestic and institutional furniture designed and manufactured by the Irving & Casson Company of New York (1900-1935). The papers of Georg Lober and Cyrus Dallin, sculptors, and James Brooks, abstract artist, are being processed. Lober's papers deal primarily with commissions by public figures, including Theodore Roosevelt and Senator Robert Wagner, his statue of Hans Christian Andersen in Central Park, and other public projects. The Dallin Papers, loaned by his family and the Robbins Memorial Library, Arlington, Mass. include correspondence dating from 1883, with occasional letters from John Singer Sargent and Augustus St. Gaudens, a sketchbook, and biographical material. Brooks's papers comprise over 1200 items dating from 1933, including letters from Robert Motherwell and Diego Rivera, and document Brooks's work as muralist in the New Deal art program and in the military. Correspondence and literary manuscripts of Dorothy Varian have been accessioned. Other contemporary women artists whose papers have been recently loaned or

given to the Archives include Jane Freeman and Minna Citron, both of whom have written and lectured on the image of women in art; Elizabeth Korn, sculptor; Margaret Philbrick and Worden Day, both painters and graphic artists; Alice Trumbull Mason, former official of American Abstract Artists; Edith Bry, mosaicist and lithographer; Ruth Reeves, designer; and Nell Choate Jones, a member of the National Association of Women Artists.

S. J. Pomrenze, SAA Fellow, has been appointed Chief, Office Management Division, Administrative Services Directorate, The Adjutant General's Office, **Department of the Army**. He succeeds Ollon D. McCool, who retired after 30 years of service. The Army records program is among the largest in the world, including the full gamut of records management functions, as well as providing for public access to records, and formulating declassification policies and operations. Pomrenze is the author of a number of issuances on archives and records management.

The **Stephen F. Austin State University Library** in Nacogdoches, Tex. has acquired the papers of the Lutcher and Moore Lumber Company. The company was founded in Orange, Tex. in 1876 and was recently acquired by the Boise Southern Company.

Howard L. Applegate, former director of the George Arents Research Library at Syracuse University, was appointed the first executive director of the **Balch Institute**, Philadelphia, Pa., which is soon to build a new library and museum. The Institute specializes in U.S. political, immigration, and ethnic history.

A collection of theoretical works by the late Julian Carrillo, one of Mexico's foremost composers and conductors, was presented to the **University of California**, San Diego Central University Library. The collection consists of published works on music, mathematics, physics, and history. Carrillo was an innovator in the development of musical systems and instruments.

Archbishop Martin J. O'Connor has given his personal papers to the **Catholic University of America**, Washington, D.C. O'Connor was appointed auxiliary bishop of Scranton, Pa., in 1942 and rector of the North American College at Rome in 1946. He served as president of the Pontifical Commission for Social Communications from 1947 until his retirement in 1971. The papers will remain under seal for a ten-year period following his death.

The **Chicago Historical Society** acquired the papers of the Chicago Newspaper Guild (1935-55); a first installment of records (1937-64) of the United Electrical, Radio and Machine Workers of America and of the UERMWA's 11th District Council; papers (1933-71) of the Citizens Schools Committee, which include earlier items from various Chicago teachers' organizations; papers (1868-1931) of Chicago attorney Henry S. Robbins, mainly on his legal work for the Chicago Board of Trade and the Chicago Railways Company; extensive legal files of the law firm of Gottlieb, Schwartz, and Friedman relative to Chicago traction litigation

during the 1930's and 1940's; and records (1899-1969) of the Jewish Home for the Aged, Chicago. Also received was the first installment of papers of the Rev. Elmer Lynn Williams (b.1874-d.1947), Methodist minister; a small collection of papers of Richard E. Friedman relative to his unsuccessful 1971 Chicago mayoralty campaign against Richard J. Daley; additions to the papers of the Jewish Community Centers of Chicago; a small but significant collection of Robert Todd Lincoln items, chiefly of a personal and family nature. A booklet describing major manuscript collections received from 1967 through 1971 by the society is available free of charge from the Manuscript Division, Chicago Historical Society, North Avenue and Clark Street, Chicago, Ill. 60614.

Clark University established a University Archives, administratively separate from, though housed in, the University's Robert Hutchings Goddard Library. William A. Koelsch, Associate Professor of History and Geography, was named University Archivist on a part-time basis, and Suzanne Hamel will be the full-time Archives Assistant. In addition to printed and photographic Clarkiana, holdings include papers of presidents G. Stanley Hall (psychology and education), Wallace W. Atwood (geography), and Carroll D. Wright (social science) and professors Robert H. Goddard (physics and rocketry) and George H. Blakeslee (history and international relations), as well as materials relating to the founder, Jonas G. Clark, and miscellaneous administrative and faculty records. Further information concerning the archives may be obtained from University Archives, Goddard Library, Clark University, Worcester, Mass. 01610.

Columbia University received personal papers (1925-69) and the library of the late Max Lincoln Schuster, cofounder of the publishing firm of Simon and Schuster. The papers document over 44 years of publishing history including Schuster's career as president, editor-in-chief, and chairman of the board of Simon and Schuster. His papers contain correspondence with prominent authors and friends and extensive publishing records relating to the firm. Some of Schuster's correspondents were Max Beerbohm, Bernard Berenson, Will and Ariel Durant, Max Eastman, Nikos Kazantzakis, Max Lerner, Groucho Marx, Henry Miller, Bertrand Russell, and Louis Untermeyer.

The **Columbia University Oral History Collection** reports for 1970-71 that the Eisenhower project, now in the concluding phase, added interviews with Elie Abel, Charles Bohlen, Lucius Clay, Brooks Hays, Walter Judd, William Knowland, John J. McCloy, and Robert Lovett. A grant from the Rockefeller Foundation made possible a series of interviews with its retiring president, J. George Harrar. Other interviews were completed with Professor Charles Ascher, Mrs. Edgar Lee Masters, Marion Dickerman, Rupert Vance, Wilson Wyatt, and Joseph E. Johnson.

The **Connecticut State Library** received the files of the General Assembly (1820-1905); a continuation of the "Connecticut Archives" (1635-1820), a principal source for Connecticut history; and the papers of former Sen. Thomas J. Dodd (1907-71) with materials pertaining to his career

in the House (1953–57) and Senate (1959–71) and his participation on the prosecution staff of the Nuremberg Tribunal (1945–46). Dodd's papers are not yet open for research. Other accessions include records of the Railroad Commission and the Public Utilities Commission (1857–1946) and files of the former Connecticut Research Commission (1966–71).

Following 40 years of service with the **Delaware Public Archives Commission**, Leon deValinger, Jr., recently retired from the positions of State Archivist, Director of State Museum, Director of Historic Buildings and Sites, and State Liaison Officer for the National Register. The Commission has been reorganized into the Division of Archives and Cultural Affairs of the Department of State. Dr. deValinger is a founding member, life member, and Fellow of the SAA. He served the Society on numerous committees, as a member of the Council, and as Treasurer, Vice President, and President.

The **Forest History Society** conducted six oral history interviews with former officials of the U.S. Forest Service: Edward C. Crafts, assistant chief for Program Planning and Legislation and director of the Bureau of Outdoor Recreation; Fred W. Grover, director of the Division of Land Classification; V. L. Harper, deputy chief for Research; Earl S. Peirce, chief of the Division of State Cooperation; Hamilton K. Pyles, deputy chief for Programs and Legislation; and J. Herbert Stone, regional forester for Region 6. The focus of this series has been upon the development of the multiple-use concept in American public forestry.

Fisk University Library Special Collections and Archives, Nashville, Tenn., has acquired the papers (1947–64) of Robert Burgette Johnson, sociologist and son of the late Charles Spurgeon Johnson, sociologist and first black president of Fisk University.

The Southern Labor Archives of **Georgia State University** processed records of a number of local unions. Documenting labor concerns and urban conditions in Atlanta, the material contains records of the Amalgamated Association of Street, Electric Railway, and Motor Coach Employees (1940–61), that document the transition from streetcars to buses in Atlanta and the integration of Blacks into the union; the regional office of the AFL–CIO (1949–70) that includes Alabama, Georgia, and Florida; the Atlanta Typographical Union (1895–1939); the Brotherhood of Painters, Decorators, and Paperhangers (1905–63); and the papers (1954–67) of David Herman, organizer for the Hotel, Motel, and Restaurant Employees Union in Miami, Fla. during the 1950's. The Archives issued a brochure on its holdings, and it may be obtained from the Southern Labor Archives, Georgia State University, 104 Decatur Street, S.E., Atlanta, Ga. 30303.

A new Georgia Records Act provides for a records management program for State and local government and gives the **Georgia Department of Archives and History** additional responsibilities for records maintenance, utilization, retention, preservation, and disposal. Georgia also has a new

State Records Center with a capacity of 23,432 cubic feet. It is located in the underground parking area of the Archives and Records Building. The old records center will be phased out as records are destroyed and as additional staff is assigned to the new center.

The 1972 Georgia General Assembly session was the first to be completely taped by the Department of Archives and History.

The **Society of Georgia Archivists**, now in its fourth year, will begin a biannual journal this September. The periodical will carry articles about the history, holdings, and practices of various repositories in the State. Subscriptions are \$5.00. For information about manuscripts or subscriptions, write to the editor, David B. Gracy II, Archivist, Georgia State University, Atlanta, Ga. 30303.

Among the manuscript collections acquired by the **Illinois State Historical Library** are the papers (1900–1939) of Samuel Alschuler, member of the Illinois House of Representatives and judge of the U.S. Circuit Court of Appeals for the Seventh Circuit; papers (1827–57) of William Roul, a circuit rider for the Fox River Mission of the Methodist Episcopal Church; and the diary (June 9–August 24, 1832) of a Black Hawk War soldier, Nineveh Shaw.

The **University of Kansas** will receive over a period of years a collection of writings by and about H. L. Mencken. The collection includes news clippings, magazines, monographs, and verse.

The **Kentucky State Archives and Records Division** of the Department of Finance for the State of Kentucky announced the appointment of Howard T. Goodpaster as Director of Archives and Records Service.

Lehigh University acquired the personal papers of the late Lawrence H. Gipson, who received the Pulitzer Prize for History in 1962 for *The Triumphant Empire: Thunder-Clouds Gather in the West, 1763–1766*, volume 10 in his series, *The British Empire Before the American Revolution*. The papers span nearly 50 years and include correspondence, typescripts of memoirs, articles, and manuscripts and maps used in the British Empire series, and reviews of the series.

The Music Division of the **Library of Congress** acquired part of the large collection of sound recordings assembled by the late Joseph B. Strohl. It includes over 400 records published before 1908 by the Gramophone and Typewriter Company of London, 180 rare Fonotipias, 200 early brown-label Odeons, nearly 400 French Pathés, 13 pre-1900 Berliners, and some smaller European labels. In content the collection preserves a broad spectrum of recorded talent including military bands, laughing songs, ethnic music, dramatic recitations, vaudeville routines, and operas. William Matheson has been appointed Chief of the Library's Rare Book Division. He succeeded Frederick R. Goff who retired after 27 years as chief of the division. Mr. Matheson served as Chief, Rare Book Department, and Chief, Rare Books and Special Collections, Washington University Library, St. Louis, Mo., from 1962 to 1971. The Library has an-

nounced that the William Howard Taft Papers index is in press and that the Woodrow Wilson, James A. Garfield, and Thomas Jefferson indexes and microfilm publications are expected to be available in the latter part of 1972. The Manuscript Division of the Library received a collection of manuscripts pertaining to the career of William Blount, 1749–1800.

The **Maryland Historical Society** acquired records of the Garrett–Baltimore and Ohio Railroad, manuscripts and books from the estate of Judge and Mrs. Joseph N. Ulman, papers pertaining to the Randall family, a large collection of books and graphics from the estate of J. G. D'Arcy Paul, manuscripts and printed material concerning the Plimhimmon Hotel at Ocean City, Md., papers on Daniel Dulany and the Dulany family, a large collection of maps, books, and papers pertaining to Albert M. Greenfield's work with the zoning board of Baltimore, correspondence of Enoch Pratt, and papers of the Williams–Burnap families received from the First Unitarian Church.

Harold R. Manakee retired as Director of the Maryland Historical Society and was named Director Emeritus. P. William Filby, Librarian and Assistant Director, became Director. The Maryland Historical Society, 101 W. Monument St., Baltimore, Md., possesses a number of denominational records of the Associate Reformed Church of Baltimore, Christ Episcopal Church of Baltimore, Old Otterbein Church, St. Mary's Episcopal Church, and of the Emmorton and Strawbridge Methodist Church, Baltimore.

The Maryland Room, McKeldin Library, **University of Maryland**, acquired the papers of the Maryland League of Women Voters. The collection covers the period of organization in 1920–21 to the mid-1950's. Some earlier correspondence relates to the Woman's Suffrage League. Areas of interest include child welfare, almshouses, civil liberties, voter services, and the merit system. Important correspondents are Lavinia Engle, Mrs. Charles Elliott, Ruth Shapiro, and Millard Tydings. The Maryland Room also has a collection of sheet music published in Baltimore during the mid-1800's in addition to a collection of manuscripts covering the 19th century, mainly related to the growth and development of Maryland counties. Recently the Room was designated a deposit library for Maryland State documents.

The Louis C. Cramton papers (1896–1966) at the **Michigan Historical Collections**, University of Michigan, contain correspondence, speeches, newspaper clippings, and scrapbooks, and include correspondence with Horace M. Albright, the Indian Defense Association, Hiram Johnson, Billy Mitchell, Gifford Pinchot, and Wayne B. Wheeler. A detailed list of the contents of this collection has been prepared. Other accessions include the scrapbooks and correspondence (1926–32) of O. G. Christgau, assistant to the general superintendent of the Anti-Saloon League of America; the scrapbook collection of J. Edwin Ellis, mayor of Owosso, Mich. on the career of Thomas E. Dewey from 1919 through the Presiden-

tial election of 1944; and the papers (1917-57) of Josselyn Van Tyne, noted ornithologist, including correspondence and photograph albums concerning his scientific expeditions to British Honduras and Indo-China in the late 1920's.

Program and arrangements are under way for the first all-member meeting of the **Mid-Atlantic Regional Archivists Conference**, to be held in Wilmington, Del., on October 13 and 14. The organization was founded in June and will serve archivists and manuscript curators in New York, New Jersey, Pennsylvania, Maryland, Virginia, Delaware, West Virginia, and the District of Columbia. A list of thirty-eight discussion topics has been distributed to the potential membership for their comment. Dealing with practical and ethical aspects of handling personal papers and institutional records, the proposed topics include cataloging, photocopying, creating an urban archives, handling maps, prints, and drawings, preparing exhibitions, and managing publicity. A session on the SAA Report of the Committee for the '70's is also proposed. Invited are all archivists and manuscript curators, as well as any staff of State and local historical societies, and public, academic, and business libraries who work with archival and manuscript materials. Inquiries should be sent to Elsie Freivogel, Archives of American Art, Smithsonian Institution, Washington, D.C. 20560.

Records of more than thirty counties have been microfilmed as part of a project of the **Mississippi Department of Archives and History**, in cooperation with the Church of Jesus Christ of Latter-day Saints.

The **National Agricultural Library** accessioned the papers of Alfred Charles True, Director of the Office of Experiment Stations (1893-1915) and the States Relations Service (1915-23). The Library also accessioned a small collection of personal correspondence of Harry W. Schoenery (1886-1969), former Director of the Veterinary Pathology Branch.

The Naval Historical Collection of the **Naval War College**, Newport, R.I., acquired the papers (1898-1969) of Adm. Raymond Ames Spruance, Commander of the 5th Pacific Fleet in World War II and victor of the Battle of Midway; papers (1891-1915) of Capt. William McCarty Little, authority on naval war gaming at the Naval War College; papers (1924-54) of Manley O. Hudson, professor, jurist, author of books on international law, and editor of the *International Law Situation* series (Blue Books) of the Naval War College; papers (1868-1903) of Alfred Thayer Mahan, naval strategist, historian, and one of the founders of the College; and the papers (1902-57) of Adm. William Veazie Pratt, Naval War College president and Chief of Naval Operations.

National Archives and Records Service. A Conference on the Use of Audiovisual Archives as Original Source Materials will be held November 9-10, 1972, at the University of Delaware, Newark, the eleventh in a series sponsored by the National Archives and Records Service. The advisory committee consists of J. Joseph Huthmacher, University of

Delaware; Jay Leyda, York University (Toronto); David L. Lewis, University of Michigan; and J. Smith Holliday, California Historical Society. Further information is available from James W. Moore, National Archives, Washington, D.C. 20408.

David Pletcher of Indiana University was appointed a Senior Fellow of the National Archives for the period covering the 1972 fall semester. He will survey National Archives holdings dealing with economic relations between the United States and Latin America during the 19th and early 20th centuries.

The Council on Library Resources awarded fellowships to three NARS staff members: Patricia Andrews, librarian, will study control of U.S. government publications by depository libraries; Ralph E. Ehrenberg, assistant director, Cartographic Archives Division, will analyze archival map repositories in the United States, Canada, and England; and Harold T. Pinkett, chief, Natural Resources Branch, will study accessioning activities in representative public archives in the United States and abroad.

Frank B. Evans, former deputy assistant Archivist and director, Special Projects Division, Office of the National Archives, replaced Albert H. Leisinger, Jr., as acting special assistant for academic liaison. Leisinger assumed Evans's former position. Ann Campbell, former member of the John F. Kennedy Oral History Project, was appointed chief, Archives Branch, San Francisco Federal Records Center.

National Archives Accessions. Three small records series relating to State Department plans for postwar foreign policy prior to U.S. involvement in World War II have been accessioned. Office of European Affairs files (1942-47) of former Director H. Freeman Matthews and files (1935-47) of former Deputy Director John D. Hickerson contain memorandums, letters, and reports. Records relating to U.S. participation on the European Advisory Committee, 1943-45, include files of Philip E. Mosely, U.S. Political Adviser to the Committee. Office of International Conferences files relating to the 1944 Bretton Woods Conference contain background arrangements, press clippings and releases, and a certified copy of the conference's final act. With the exception of a few restrictions, the records are open through 1945.

Received from the Office of Voluntary Action, Department of Housing and Urban Development, were records (1969-71) documenting National Program for Voluntary Action activities and other volunteer projects for domestic social improvement. The Department of Labor transferred to the National Archives files (1969-70) of former Secretary of Labor George P. Schultz, files of his successor James D. Hodgson, and correspondence of Assistant Secretary for Administration Leo R. Werts. Other accessions include a card index to the Children's Bureau correspondence files through 1940 and records (1960) from the White House Conference on Children and Youth, documenting the conference proceedings and planning and followup activities.

The National Archives acquired from the District of Columbia Metro-

politan Police Department general and precinct records (ca. 1861–1932) relating to arrests, roll calls, patrol service, and missing and abandoned property. The accession includes department blotters (1865 and 1880–81) concerning initial police investigation into the assassinations of Presidents Lincoln and Garfield.

Received from the Office of the Secretary of Agriculture was general correspondence (1966) relating to current programs and reflecting Department of Agriculture interest in civil rights, food stamps, pesticides, and rural development. Records of the World War II Combined Food Board of that office have been supplemented by the accession of documents (1943–48) relating to committee activities and including data on food requirements in liberated areas. Also acquired was a supplement (1939–60) to records of the Agricultural Stabilization and Conservation Service that concern food production and distribution during World War II and the postwar period.

A tape file from the Scranton Commission on Campus Unrest (1967–70) has been accessioned and contains responses of college presidents, faculty, chairmen, and student body presidents to an extensive questionnaire distributed by the Urban Institute of Washington, D.C. Other tapes include financial and economic data from the Federal Home Loan Bank Board (1966–70) and the Securities and Exchange Commission (1968–69); foreign trade statistics from the United Nations Organization for Economic Cooperation and Development; and license files from the Federal Communications Commission (1964–70). Although some restrictions exist, tabulations or extracts may be purchased. Further information is available from Data Archives Branch (NNPD).

The National Archives accessioned records (1945–65) from the National Park Service, Department of the Interior, that contain manuscript maps and drawings of historic buildings and parks in the Washington, D.C., area. They trace the development of Rock Creek Park, Anacostia Park, Lafayette Park, the Mall, Arlington Cemetery, East Potomac Park, Fort Dupont Park, Prince William Forest Park, and Catocin Mountain Park and include plans for the Custis–Lee Mansion and the Executive Mansion and grounds. Acquired from Interior were maps and diagrams (1942–70) of surface and underground mines in States east of the Mississippi River. The records prepared by the Bureau of Mines consist of medium- and large-scale maps and cross-sections showing mine locations within counties, drill holes, core samples, geological formations, and surface features near the mines. Also received were survey notebooks (1936–42) from the Soil Conservation Service Stream and Valley Sedimentation Sections concerning the Middle Rio Grande.

Documentary and information films (1948–68) relating to housing and urban planning problems were received from the Department of Housing and Urban Development. The films chiefly concern the United States, but deal with similar subjects in the Soviet Union, Great Britain, and Latin America. Accessioned from the Department of Labor were manpower films covering job opportunities in business, cooking, cos-

metology, and drafting. A catalog is available from the National Audiovisual Center.

Archives Branches, Federal Records Centers. Accessioned at **Atlanta** was the 1880 (Soundex) index to the Bureau of the Census population schedules. The original cards cover households with children ten years old or younger for Alabama, Florida, Georgia, and Mississippi. **Chicago** received private files (1926–60) of Judge William J. Campbell, State director of the National Youth Administration, U.S. Attorney for Northern Illinois, and member of the U.S. District Court, Northern District of Illinois. The records cover the development of the Boy Scout movement in Chicago, the Catholic Youth Organization, Legion of Decency cases, the 1942 Chicago Police Scandal, and court materials that include files on the Annenburg, Skidmore, and Haupt trials. Judge Campbell's written permission must be obtained prior to use. Also accessioned was the bench file (1934–64) of Judge Patrick Stone, U.S. District Court, Western District of Wisconsin. The records include case files, correspondence, reports, and speeches.

Denver acquired the Denver Mint records (1863–1940) relating to bars, coins, and coinage. Permission to examine registers of deposits and gold purchases can be obtained from the director of the mint. **Seattle** accessioned records of the Seattle Assay Office (1898–1955) that document office operations and include general subject files, registers of assay determinations and bullion purchases, melter's records, and administrative records.

Presidential Libraries. Additional files have been opened at the Roosevelt, Truman, and Kennedy Libraries. For information on specific records opened, see *Prologue: The Journal of the National Archives* or write to the appropriate library.

The **Herbert Hoover Library** received small accretions to the papers of William B. Anderson, Felix Morley, and L. W. Wallace. Some of the recent additions to the oral history collection include interviews with George Aiken, T. Coleman Andrews, Robert Considine, Eleanor L. Dulles, Barry Goldwater, Charles A. Halleck, Mark Hatfield, Chet Holifield, J. Edgar Hoover, William J. Hopkins, Andrew T. McNamara, Robert Moses, Norman Vincent Peale, James H. Rowe, Jr., Frederick D. Schwengel, and Lowell Thomas. A complete list of recent oral history accessions is available in the Fall 1972 issue of *Prologue* and from the Herbert Hoover Library, West Branch, Iowa 52358.

The **Franklin D. Roosevelt Library** obtained from the Public Record Office in London a microfilm copy of the *War Cabinet: Minutes and Memoranda*, September 1939 through 1940. Also received was a small addition of Wilbur J. Cohen papers including correspondence with Alfred M. Landon and Landon biographer Donald R. McCoy; I. S. Falk, director of the Social Security Board; and Gerald Morgan. Other accessions include correspondence between Eleanor Roosevelt and Jesse Gordon, correspondence of Rev. Frank R. Wilson with President Roosevelt, text and soundtrack of NBC's "China Lost and Found," an NBC

Chronolog segment featuring the Roosevelt family and friends at Hyde Park, Campobello, and Warm Springs (early 1930's), and several tapes of speeches by President and Mrs. Roosevelt.

A new addition to the Library was dedicated on May 3 in honor of Eleanor Roosevelt. It houses research facilities, special storage areas, an auditorium, and a large gallery. Robert S. Benjamin, chairman of the executive committee of the Eleanor Roosevelt Memorial Foundation, announced the dissolution of that organization. Remaining funds will be transferred to the newly created Eleanor Roosevelt Institute established to encourage scholarly research in the Roosevelt period.

The **Harry S. Truman Library** accessioned the papers of Adm. Robert I. Dennison, naval aide to President Truman, 1948-53. The records, together with Dennison's files accessioned as part of the Truman papers, include personal correspondence and materials relating to the merchant marine, segregation in navy yards, veterans hospitals, and the controversial sale of the S.S. *United States* to the United States Lines. Additions to the oral history collection are interviews with John J. Muccio, U.S. Ambassador to Korea, 1942-52; Richard L. Strout, Washington correspondent for the *Christian Science Monitor*; Jack L. Bell, head of the Associated Press U.S. Senate staff, 1940-69; Carroll H. Kenworthy, diplomatic reporter, United Press, 1930-66; and Neale Roach, assistant director of the Democratic National Committee for the 1940 National Convention and manager for the 1948, 1952, and 1956 Democratic National Conventions.

At its April 22 meeting the Harry S. Truman Library Institute presented the \$1,000 David D. Lloyd Prize to Susan M. Hartmann for *Truman and the 80th Congress* (University of Missouri Press, 1971). The board also elected new members: George M. Elsey, administrative assistant to President Truman, 1949-51, and now president of the American National Red Cross; Georgia Neese Clark Gray, Treasurer of the United States during the Truman administration; Homer C. Wadsworth, executive director of the Kansas City Association for Trusts and Foundations; and Benedict K. Zobrist, director of the Truman Library, who was also elected secretary of the Institute.

The **Dwight D. Eisenhower Library** accessioned records of the White House Office of the Usher (1953-61), containing daily schedules of appointments and guests at the White House and photographs. Also received were papers of Gen. William L. Lee, a key figure in organizing the Philippine Army Air Corps (1935-38), and Commanding General of the 49th Bomber Wing (H) in the Mediterranean Theater of Operations. The papers consist of diaries (1927-29 and 1933-45), a pilot's logbook (1936-38), correspondence (1938-69) from General and Mrs. Eisenhower, and other personal memorabilia.

A microfilm copy of the papers of Ezra Taft Benson, Secretary of Agriculture, 1953-61, was also accessioned. The papers relate to Benson's duties as Secretary of Agriculture and contain correspondence with the

chairman of the Republican National Committee, other members of the administration, and the general public on farm policy, campaign strategies, and speeches.

The **John F. Kennedy Library** acquired copies of addresses and public remarks of John A. Carver, Jr., Assistant Secretary of the Interior for public lands management, 1961–63. Papers (1920–69) of James P. Warburg received include files and material relating to Warburg's banking career, the 1933 World Economic Conference, the early New Deal and opposition to Roosevelt, the Commission to Study the Organization of Peace, and the transcript of the Columbia Oral History Project's interviews of Warburg. Other accessions include papers of William Dunfee relating to his political activities in the New Hampshire Democratic party and as Democratic national committeeman, 1952–68; papers of Roswell L. Gilpatric documenting his activities as adviser to Presidential candidates John F. Kennedy and Stuart Symington, Deputy Secretary of Defense, adviser to President Johnson, and chairman of the board of Aerospace Corp., 1956–67; and files of Milton Gwirtzman and William J. vanden Heuvel used in *On His Own: Robert F. Kennedy*, 1964–68. Additions have also been received to the Abraham Ribicoff and Adam Yarmolinsky papers.

NARS Publications: New issuances include *National Archives Microfilm Publications*, General Information Leaflet No. 24; *List of Pre-1840 Federal District and Circuit Court Records*, Special List No. 31, compiled by R. Michael McReynolds; *List of Record Groups of the National Archives and Records Service, January 1972*; and *Guides to German Records Microfilmed at Alexandria, Va., No. 66. Records of German Field Commands: Divisions (Part VI)*. Also published was "Pre-Federal Maps in the National Archives: An Annotated List."

Records recently microfilmed include Indexes to Deposit Ledgers in Branch Offices of the Freedman's Savings and Trust Company, 1865–74; Interior Department Territorial Papers—Hawaii, 1898–1907; Interior Department Appointment Papers: Wyoming, 1869–1907; Judgment Records of the U.S. Circuit Court for the Southern District of New York, 1794–1840; Records of the Superintendent of Education for the State of North Carolina, Bureau of Refugees, Freedmen, and Abandoned Lands, 1865–70; Returns of the Corps of Engineers, Apr. 1832–Dec. 1916; and Letters Sent by the Headquarters of the Army (Main Series), 1828–1903. Bicentennial-related microfilm projects now complete and available include the Revolutionary War Manuscript File (M-859) and the Records of the Federal Convention of 1787 (M-866). Accompanying pamphlets are available for the Papers of the Continental Congress, 1774–89 (M-247) and Miscellaneous Papers of the Continental Congress, 1774–89 (M-332).

National Historical Publications Commission. The Commission helped organize and provide grant support for the papers of the Marquis de Lafayette at Cornell University and the Nathanael Greene papers at the Rhode Island Historical Society and the William L. Clements Library,

University of Michigan. The NHPC officially endorsed efforts of the Connecticut State Library, the Connecticut Historical Society, and the University of Connecticut to publish a selective edition of the papers of Jonathan Trumbull, Sr.

Recent accessions of the **New Hampshire Historical Society** include a ledger (1892-1904) maintained by Frank H. Rollins, papers (1809-89) of Lucius M. Howe, records (1826-81) of two school districts in Cornish, letters (1782-1852) of Daniel Webster, and papers (1810-34) of Samuel Cummings Webster.

The **University of New Hampshire Library** accessioned the papers of Oskar Maria Graf, 1894-1967, who participated in the Bavarian revolution of 1918-19. The papers include literary manuscripts and correspondence as well as photographs, records, tapes, and a television movie in which the author appears.

The **New Jersey Historical Commission** has scheduled the 4th Annual New Jersey History Symposium, for Saturday, December 2, 1972, at the State Museum Auditorium in Trenton. This year's symposium, planned around the theme "New Jersey in the American Revolution," will be chaired by Dr. Richard P. McCormick, Professor of History at Rutgers University. The registration fee is \$5.00. For more information write to the New Jersey Historical Commission, State Library, 185 West State St., Trenton, N.J. 08625. The Commission will sponsor jointly with the **New Jersey Historical Society** a documentary publication on history of Afro-Americans in New Jersey. It will cover the period from early colonial times to the present and will contain primary sources and historical studies. Clement A. Price is editor and Roderick J. Harrison is associate editor.

The Archives and History Bureau of the **New Jersey State Library** will administer a program to microfilm New Jersey newspapers for the period 1796 to 1971.

Acquisitions of the **New-York Historical Society** include papers (1719-1879) of historian William W. Campbell of Cherry Valley, N.Y.; the business papers of Benjamin Maverick Mumford (1772-1843), an insurance broker and shipowner in New York City and Schenectady; the papers (1830-1968) of Porter Ralph Chandler, the Chandler Families, and various members of the related Burden, Chandler, and Wadsworth Families of New York State; the papers (1832-1936) of the paleontologist Henry Fairfield Osborn and his family; and the records (1836-1965), some of which are restricted, of the Association for the Benefit of Colored Orphans, New York City.

In the recent governmental reorganization, Dr. H. G. Jones has been appointed State historian and administrator of the enlarged **North Carolina Office of Archives and History** which will include the former Department of Archives and History and twenty-seven other State historical and commemorative agencies. The Office of Archives and History, the largest of three offices in the cabinet-level Department of Art, Culture

and History, will consist of six divisions: archives and records, historic sites and museums, publications, Tryon Palace, American Revolution Bicentennial, and historical and commemorative commissions. C. F. W. Coker will continue to head the Division of Archives and Records with the title of Director. Section chiefs in that division are Paul P. Hoffman, Archives; Frank D. Gatton, Local Records; Ronald E. Youngquist, State Records; and Roger C. Jones, Technical Services. The new mailing address for all divisions is Office of Archives and History, 109 East Jones Street, Raleigh, North Carolina 27611.

Dr. Lindley S. Butler, chairman of the Department of Social Studies at Rockingham Community College, Wentworth, N.C. will edit the papers of David Settle Reid, Governor of North Carolina, 1851 to 1854. The Reid Papers will be published by the North Carolina Office of Archives and History. Mrs. Robert W. Scott, wife of the Governor of North Carolina, transferred her Executive Mansion files (1969-71) to the State Archives. The Archives microfilmed the papers of the Williams and Dameron families of Warren County, including letters from Virginia Tunstall Clay, wife of Clement C. Clay of Alabama, concerning the imprisonment of Jefferson Davis at Fortress Monroe. The Governor's papers for 1970 have been accessioned, arranged, and described. Microfilm copies of records of the Charlotte branch of the United States Mint have been accessioned. Records of Randolph County have been arranged, described, and transferred to the State Archives; they include financial, judicial, land, and estate records dating from the formation of the county. Records were also accessioned from Burke, Clay, Davidson, Duplin, Rutherford, Surry, and Wake counties. The newspaper microfilm project recently completed the filming of the *Warren Record*, a Warrenton weekly, 1892-1944. An inventory was finished for the records of the North Carolina State Highway Commission, including the files of the highway administrator and line, staff, and field offices.

Northwestern University announced plans to acquire the Hans Moldenhauer Archive, one of the most comprehensive private collections of music manuscripts and source materials. It contains virtually the complete works of Austrian Composer Anton von Webern (1883-1945), including notes, letters, original manuscripts, sketches, notebooks, books, and memorabilia. Debussy, Mahler, Richard Strauss, Berg, Bartok, Schoenberg, and Stravinsky, and others, are represented in the collection.

The **Oberlin College Archives** microfilmed the correspondence of one of the college's presidents, James H. Fairchild (1835-1903); the correspondence of politician, historian, and educator Jacob Dolson Cox (1852-1921); and the letters of missionary to Siam Dan Beach Bradley (1800-1873). A calendar of the Bradley letters is available. For information about contents and price of the microfilm, write to the college archivist, Oberlin, Ohio 44074.

The **Oklahoma State University Library** acquired the collection of original, unpublished manuscripts of Will Rogers. The University Press

plans to publish a collection of the writings of the humorist in a set of 14 volumes.

The papers of the late Charles McKinley, professor of political science at Reed College, Portland, were given to the **University of Oregon Library**. McKinley was on the President's Committee on Administrative Management, and made several studies of the field services in the Pacific Northwest of the Departments of Agriculture and the Interior. He was author of *Uncle Sam in the Pacific Northwest*, 1952. Among the files are thousands of transcripts of interviews with State and Federal employees, administrators, and private citizens.

Publication of selected papers and letters of Frederick Law Olmsted, Sr., noted landscape architect, is being planned by the **Olmsted Sesquicentennial Committee**, which has received a matching grant of \$115,000 from the National Endowment for the Humanities. The publication should be completed by 1976. Olmsted is best known for the design with Calvert Vaux of Central Park, New York City. Olmsted also designed Prospect Park in Boston; Riverside, Ill., a suburb of Chicago; and the landscape terraces for the U.S. Capitol.

The **Pennsylvania Historical and Museum Commission**, operating under the code name "M. White," was the largest individual bidder at the Penn Central Railroad's March 20-22 public auction of the museum and library holdings of the former Pennsylvania Railroad. "M. White," as it turned out, was an abbreviation for Maxwell Whiteman, member of the Commission and the behind-the-scenes director of a determined effort to insure the preservation of one of the finest collections of railroad materials in the United States. The code name was used and the Commission's identity concealed in an attempt to prevent undue pressure from competitive bidders. The plan was successful, and the Commission acquired 253 of the more than 2,000 lots of materials offered. Along with important library and museum pieces, the collection includes minutes, reports, photographs, and numerous other records which document the long and important history of the "Pennsy." Deposited in the Pennsylvania State Archives, Harrisburg, these records help to round out the Commission's extensive collections of materials dealing with the history of early Pennsylvania transportation, including turnpikes, canals, and such allied systems as the famous Allegheny Portage Rail Road and the historic Philadelphia and Columbia Rail Road, progenitor of the Pennsylvania Railroad. The volume of the new accession is approximately 230 cubic feet.

The **Philadelphia City Archives** accessioned from the Office of the Superintendent at Holmesburg Prison a volume of minutes (1821-27) of the inspectors of the county prison, which completes holdings of this series for the period 1794-1941. Also added were the prison inspectors' annual reports (1847-58), and a digest of county laws relating to Philadelphia County published by the County Commissioners in 1839.

The **Rhode Island Historical Society** received a grant of \$15,308 from the National Endowment for the Arts to publish a catalog of the society's

collection of 400 American paintings. The catalog will include illustrations and discuss the significance of about 150 paintings. Frank H. Goodyear, Jr., former curator of pictures at the society, will prepare the catalog based on his research over the last three years.

Smith College, Northhampton, Mass., will publish this fall a picture catalog of the Sophia Smith Collection. The collection includes photographs of Carrie Chapman Catt, Lucy Stone, Lucretia Mott, and Margaret Sanger, and of American Indians and political, literary, and military figures.

The Inventory and Arrangement Division of the **South Carolina Department of Archives and History** resumed classification of the papers of the State Superintendent of Education. These records, which date from the creation of that office in 1868, together with the correspondence of an earlier superintendent appointed by the Freedmen's Bureau, give useful coverage of education among the black population from 1865 to 1903. Work continues on the arrangement of legislative papers (1776-1876). The inventory of the papers of Governor Benjamin R. Tillman is complete.

The State Records Division completed comprehensive records planning programs for the Department of Public Welfare, the Commission for the Blind, the Division of Finance and Operations of the Department of Education, the Commission of Forestry, the School for the Deaf and Blind, and the State Board of Health's Bureau of Maternal and Child Care. The supervisor of the State Records Division, Jerry M. Stewart, is directing the production of a series of television programs on records management; they are being created by the South Carolina Education Television Network.

The County Records Division completed an inventory of the Anderson County offices of clerk of court, probate judge, auditor, treasurer, board of education, sheriff, and board of county commissioners. A number of records in Anderson County begin in 1789 with the founding of Pendleton County from which Anderson and Pickens Counties were formed. Volumes restored by the document restoration laboratory have been returned to Charleston, Sumter, Union, Greenville, Marlboro, and Laurens Counties. These include minutes of the Marlborough District Court and Intermediate Court (1791-99) and Commissioner of Location Plat Books for Ninety-Six District north of the Saluda River. Rare copies of acts and resolutions (1795-1800) have been brought into the archives from Fairfield County and will fill gaps in the present collection of printed legislative enactments.

Representatives from depositories in Florida, Georgia, Virginia, and North and South Carolina attended the **South Atlantic Archives and Records Conference** held in Charleston during March. The program consisted of a general session, "What Services are Expected of an Archives?"; workshops on records management, reference, document restoration, photocopy/microfilm, and arrangement/description; and technical

sessions on local records, educational services, nondocumentary materials, and legal aspects of archives and records management.

Morris Library at **Southern Illinois University** acquired the personal papers and literary manuscripts of British novelist Lawrence Durrell. The collection contains notebooks, poems, and drawings, as well as drafts, galley proofs, motion picture scripts, and correspondence with literary figures. The archives of modern literature in Morris Library include materials relating to Robert Graves, James Joyce, D. H. Lawrence, Richard Aldington, Kay Boyle, and W. B. Yeats.

The George Arents Research Library at **Syracuse University** received the papers (1925-68) of Dr. Benjamin Spock relating to his personal and professional life as pediatrician, educator, and political activist. Dr. Spock's writings form the largest segment of the collection and include articles, books, and speeches. The Dewitt Family papers (1768-1850) are a valuable addition to the local history collections of the Library, and consist of correspondence, financial and legal records, writings, memorabilia, and the surveying records of Moses Dewitt. The Library acquired the correspondence (1829-67) of the French poet, historian, and politician Alphonse de Lamartine. The papers of LeRoi Jones, the American poet, playwright, and black separatist leader, were added. They include correspondence, writings, memorabilia, and the records of *Yugen*, a magazine of poetry edited by Jones in the late 1950's and early 1960's. The *Yugen* records contain literary manuscripts of Allen Ginsberg, Jack Kerouac, William Carlos Williams, and many others. Also acquired were the papers of Samuel B. Massa, paymaster in the U.S. Navy during the Civil War, documents which include vivid descriptions of life on board ship and the 1862 occupation of New Orleans.

The Urban Archives Center at **Temple University** accessioned records (1940-62) of the Germantown Community Council that include minutes, correspondence, youth program and community organization records; obtained the financial papers and some records (1906-13) of the Germantown Businessmen's Association; and received records (1966-71) relating to housing code enforcement and the Fair Housing Council. Other additions were the records (1939-67) of the United Neighbors Association, containing studies of Queen Village, Hawthorne, and Bella Vista; records relating to housing and redevelopment; files on the Delaware Expressway vs. Southwark case and of community organizations; records (1896-1969) of the Young Men's Christian Association of Philadelphia, including annual reports and minutes of the Board of Directors, Executive Cabinet, and committees; and records (1940-64) of the YMCA's Christian Street Branch.

The **Tennessee State Library and Archives** announces the appointment of Katheryn Culbertson as State Librarian and Archivist.

The legislature authorized the **Texas State Library** to develop a program of regional historical resource depositories to be established in State

colleges and universities. Depositories will aid in the preservation and servicing of local public records. The University of Texas of the Permian Basin, designated the first depository, will serve an eighteen county area with facilities in Odessa. Marilyn von Kohl was appointed Director of Field Operations for the depository system.

Recent accessions of the Archives Division include records of the 13th Court of Civil Appeals filed in the suit, the *State of Texas et al. vs. Hidalgo County Water Control and Improvement District, et al.* The suit, a class action by more than 2,000 named parties, concerns claims to the irrigation of 850,000 acres of land and the municipal and industrial water use for a population of more than half a million people. Included in the accession are records of related cases and various indexes prepared by the District Clerk's office. The archives also received the manuscript treaty with the Comanche Indians signed by John O. Meusebach on behalf of the German Emigrant Company (May 1847); the 36th Division Association Papers, principally those dealing with the life of General John A. Hulen (1857-1955); Texas Ranger Payroll Vouchers (1882-1932); records of Professional Engineers; Texas General & Special Laws (1901-23); and Attorney General Reports and Opinions.

The **Vermont Historical Society** acquired the papers of John Henry Hopkins, lawyer and Episcopal bishop, and some Civil War correspondence of Charles Cummings, physician, journalist, and Union Army officer.

An act of April 10, 1972, granted to the Archives Division of the **Virginia State Library** the authority and appropriations to initiate a program for the preservation and management of county and municipal records. Connis O. Brown, Jr., is in charge of the division's Local Records Section. Among the large quantity of records recently accessioned from municipal and State agencies were files of the Virginia Civil War Centennial Commission and records from Goochland and Botetourt counties. Provision was made to obtain copies of Virginia references in the Huntington Library and from the College of William and Mary. Special emphasis was given to projects relating to papers of the Continental Congress, the Virginia Conventions of 1775 and 1776, and county land tax records beginning in 1782. Records in 129 local courts were surveyed, resulting in the published "Report of the State Archivist on the Study of Records-Keeping Procedures of Courts of Record in Virginia."

The **West Virginia University Library** accessioned records (1954-67) of the disbanded West Virginia League of Municipalities; records (1928-43) of the State 4-H Clubs, including correspondence of C. H. Hartley, State director, 1928-43; and the business records (1899-1951) of the Parkersburg firm of Witheps and Vandevender, which dealt in timber, coal, gas, oil, and real estate.

Wichita State University Library acquired Robert W. Baughman's

collection of Kansas maps. The collection contains gold field, Indian reserve, territorial, Statehood, township, county, and railroad maps from the Territorial period through the 1920's. Many of the maps in the Baughman collection are reproduced in his book *Kansas in Maps*, published by the Kansas State Historical Society in 1961.

The Manuscript Division of the **State Historical Society of Wisconsin** accessioned the papers (1917-69) of actor Melvyn Douglas; Great Lakes Commission records (1955-65); Great Lakes Harbors Association records (1926-70); papers (1904-61) of John Saxton Sumner, executive secretary of the New York Society for the Suppression of Vice; Wisconsin "Humphrey for President" Committee papers (1956-60); and papers (1913-67) of Alexander Wiley, Republican Senator from Wisconsin. From the Department of Transportation, Highway Division, was added general correspondence (1961-66), and from the Secretary of State, Corporation Division, were accessioned Domestic Corporation incorporation papers (1963-66).

RELIGIOUS ORGANIZATIONS

William B. Miller, *Presbyterian Historical Society*

Baptist. The Fleming Library Archives of the Southern Baptist Convention, Fort Worth, Tex., received a number of files of the Christian Life Commission of the Baptist General Convention of Texas and the personal papers of M. E. Dodd, long-time pastor of the First Baptist Church, Shreveport, La., and a leader in the Southern Baptist Convention.

Papers of Davis Collier Woolley, late Executive Secretary of the Historical Commission of the Southern Baptist Convention, were transferred to the Historical Commission, Nashville, Tenn. Alfred Ronald Tonks was appointed Research Director of the Commission.

The papers of Charles Alfred Jones, 1869-1942, a prominent Baptist clergyman and former General Secretary of the South Carolina Baptist Convention, were deposited in the Archives of Furman University Library, Greenville, S.C.

Work continues under the direction of Edward C. Starr on the *Baptist Bibliography* for the American Baptist Convention. The seventeen volumes completed thus far include writings of Baptists as well as of those who wrote against the Baptist position.

Upon his retirement as Librarian of Bethel Seminary, St. Paul, Minn., G. David Guston will become Archivist of the Baptist General Conference.

Roman Catholic. Outstanding holdings of the Diocese of Grand Rapids, Mich., include approximately one thousand letters of Henry J. Richter, first Bishop of Grand Rapids, as well as various collections of letters from Indian missionaries who served in northern Michigan during the late 19th and early 20th centuries.

The Archives of the Archdiocese of New Orleans appointed Sister Marguerite Brou as Archivist, and Paul Desrosiers as assistant.

The Archives of the Diocese of Providence, R.I., acquired "The Sentinellist Papers," a collection relating to the Sentinellist controversy in which a small group of dissident French Canadians challenged the Bishop's episcopal authority in the 1920's. The diocese also started an Office of Diocesan Archives and has announced the appointment of Joseph A. Cichon, Jr., as Diocesan Archivist. The Archives will also provide a central records management service to the diocese. At the present time, the office is conducting a records survey of diocesan agencies and parishes and is asking pastors to forward old records to its office for deposit.

The Chancery Archives, Archdiocese of Los Angeles, during the past year accessioned a holograph manuscript by Fray Thomas Estañaga, dated July 20, 1838, and completed an inventory and cross-indexing program for the microfilm collection of mission registers.

Correspondence between the Diocese of Charleston and the Vatican, 1860-69, has been acquired by the Archives of the Diocese of Charleston, S.C.

Protestant Episcopal. Canon Robert M. Watson succeeded John H. Davis as Historiographer of the Diocese of Tennessee, Memphis.

The Archives of the Episcopal Church in the Diocese of Kansas, Topeka, include extensive records of the Episcopal Church in Kansas from 1856-1901. The Historiographer of the Diocese, Mrs. Robert Taylor, completed a history of the Episcopal Church in the Diocese.

Evangelical. Microfilm copies of records of Evangelical Covenant churches in Illinois, Indiana, Ohio, and Pennsylvania, from the date of their origin until about 1930, are available at the Historical Library and Archives, Chicago, Ill.

Society of Friends. Ruth Kessler was named Custodian of Records of the Archives of the Iowa Yearly Meeting in Oskaloosa, Iowa.

Significant accessions of the Friends Historical Library of Swarthmore College, Pa., include the papers of the Philadelphia Young Friends Association (1888-1951), Grandom Institution (1765-1971), Halliday Jackson correspondence (1796-1833), Meeting records of Moorestown Monthly Meeting (1794-1963), Springfield Monthly Meeting (1961-69) and the Virginia Yearly Meeting (1737-58). Jane A. Rittenhouse has been named Assistant Director of the Archives.

Jewish. Among the institutional archives received by the American Jewish Historical Society, Waltham, Mass., were the records of the American Association for Jewish Education, American Jewish Conference, Jewish Reconstructionist Foundation, National Jewish Welfare Board Bureau of War Records, Seder Ritual Committee, Society for the Advancement of Judaism, Synagogue Council of America, and Union of Orthodox Jewish Congregations of America. In addition, the personal papers of Walter Hart Blumenthal, Herbert B. Ehrmann, Albert I.

Gordon, Samuel I. Kohs, Selman Waksman, and Stephen S. Wise were deposited in the Archives.

The American Jewish Archives, Cincinnati, Ohio, received the diaries of Edward Rosewater (1841–1906) and papers of his son Victor Rosewater (1871–1940). Edward Rosewater was a Nebraska State legislator and founder of the Omaha *Daily Bee*. His son was a founder of the American Jewish Committee. The Archives has acquired the collection of the late Rabbi Morris Silverman on the history of Connecticut Jewry and has published *An Index to Scientific Articles on American Jewish History*.

Mennonite. Melvin Gingerich, who retired in 1970 as Archivist of the Mennonite Church, has been serving as Director of the Germantown Mennonite Church Information Center, Philadelphia, Pa. The Center is adjacent to the church of the oldest Mennonite congregation in America, established around 1690. The new director is collecting records on the history of the church and establishing a small research library.

The Mennonite Library and Archives, North Newton, Kans., accessioned files from the offices of the Mennonite General Conference, including records (1955–66) of the Board of Missions, Board of Education and Publication, and Executive Office. Other manuscript collections received are those of Jacob F. Balzer, 1884–1968, educator and pastor of the Mennonite and United Church, and John E. Entz, 1875–1969, pastor and community leader of Newton, Kans.

United Methodist. The Lovely Lane Museum of the United Methodist Church, Baltimore, Md., will soon publish, "Those Incredible Methodists, A History of the Baltimore Conference."

In the spring of 1972 the manuscript of the "Encyclopedia of World Methodism" by the Commission on Archives and History, Lake Junaluska, N.C., was delivered to the publisher. The encyclopedia consists of nearly 3 million words in almost 7,000 articles prepared by more than 1,200 contributors. It is expected that printing and indexing will take two more years.

Mormon. Plans are underway for the Archives of the Church of Jesus Christ of Latter-day Saints to move sometime during the fall of 1972 into the east wing of the new church office building. The new facilities will provide space several times that presently occupied, with improved facilities for serving the public and for proper storage of archival materials. Following a detailed study, the Archives computer programmed an index of approximately 790,000 names and printed the index on microfiche images.

Presbyterian. The papers of Thomas Cary Johnson were deposited with the Union Theological Seminary in Richmond, Va.

Unitarian–Universalist. Research for a comprehensive history of the Universalist Church in America, 1770–1961, was conducted during the

past year by Russell E. Miller of Tufts University. The history will be published under the auspices of the Universalist Historical Society, Medford, Mass. Inquiries relating to Universalist interests in the 1961 consolidation of the Unitarian-Universalist Association should be addressed to Mrs. Catherine Hitchings, Wessell Library, Tufts University, Medford, Mass. 02155.

Other. The **Historical Society of York County, Pa.** accessioned records from a number of churches: Mt. Carmel Evangelical Lutheran (1886-1970); St. Paul's Evangelical Lutheran (1898-1970); St. Peter's Evangelical Lutheran (1867-74); St. Luke's Evangelical Lutheran (1895-1941); Zion Lutheran (1863-1935); Christ Lutheran (1733-1921); Hopewell Presbyterian (1892-1967); Castle Fin Methodist (1877-92); Prospect Methodist (1902-17; 1937-60); Bethel and Trinity Methodist Episcopal (1898-1902); Chanceford Presbyterian (1942-70), First Presbyterian (1835-1902); Arendtsville and Bendersville United (1780-1855); and the records of Pastor Jacob Goering for York County (1788-89) and Hagers-town, Maryland (1791-92).

Papers Pleas—Nathanael Greene and Andrew Jackson

The editors of two documentary publication projects seek the help of *American Archivist* readers in locating papers now in private hands or not listed in the *National Union Catalog of Manuscript Collections*. Both projects will pay costs of photoduplication and postage and will credit owners of original documents when they are published.

If you know of manuscript material to or by either Nathanael Greene (1742-86) or Andrew Jackson (1767-1845), please write to the editors. They are Richard K. Showman, Nathanael Greene Papers, Rhode Island Historical Society, 52 Power St., Providence, R.I. 02906, and Sam B. Smith, The Papers of Andrew Jackson, Route 4, Rachel's Lane, Hermitage, Tenn. 37076.

International News Notes

JOHN P. HEARD, *Editor*

INTERNATIONAL COUNCIL ON ARCHIVES

ADP Working Party in Spoleto. On May 23–25, 1972, at Spoleto, Italy, the Working Party on Archival Implications of ADP met under the auspices of the International Council on Archives and the General Directorate of Italian Archives. This meeting was decided on at the Verona meeting of the Executive Committee, ICA, for the purposes of considering the implications to archival management of automatic data processing (chiefly, developing standards for the disposition of machine-language records and controlling archival holdings by automated systems) and to plan an organization which would coordinate the integration of ADP into various facets of the archival profession. Chairman of the Working Party was Meyer Fishbein (National Archives, U.S.A.), and accepting the chairman's invitation to serve as secretary was M. E. Carroll (Public Archives of Canada). Members of the Working Party were Arie Arad (State Archives, Israel), Lionel Bell (Public Record Office, United Kingdom), Heinz Boberach (Federal Archives, West Germany), Sven Haverling (National Archives, Sweden), Enrica Ormanni (Centre for Microreproduction, Rome, Italy), and Jean-Pierre Pieyens (State Archives, Belgium). Representing the ICA were Charles Kecskeméti and Morris Rieger, and present as an observer was O. A. Mikhailov of Unesco.

The Working Party adopted five principal resolutions: (1) A network be established within the ICA for the exchange and transmission of information, findings, and experience on ADP matters, this network to be supervised by a coordinator selected by the president, ICA, and a bulletin to be published for the ICA membership. Michael Carroll was recommended as editor of the bulletin, with the first issue, scheduled for appearance in August, devoted to the minutes and resolutions of the Working Party. (2) It be proposed to the president of ICA that Meyer Fishbein be appointed coordinator of the activities of ICA in the field of automatic data processing. (3) The Executive Committee, ICA, propose to Unesco the preparation, on a contractual basis, of a curriculum for the training

News for the next issue should be sent to John P. Heard, Dept. of Housing & Urban Development, ASM, Room B-260, Washington, D.C.

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of archivists in automatic data processing. (4) The Executive Committee, ICA, propose to Unesco the organizing of a seminar during 1973 or 1974 on automatic data processing for archivists. (5) The Executive Committee, ICA, should finance the publication of a study, to be written by Meyer Fishbein, on the archival management of machine-language records.

BAHAMAS

D. Gail Saunders, *Public Records Office*

The new **Public Records Office** at Nassau was officially opened on September 15, 1971, by the Honourable Carlton Francis, Minister of Finance, Education and Culture. Three years earlier, at the invitation of the Ministry of Education and Culture and the Government of the Commonwealth of the Bahamas, Robert Claus, Deputy Chief of Communications, Archives and Records Service of the United Nations, had made a short visit to Nassau and recommended that measures be improved for the organisation and keeping of the records and archives of the Commonwealth Government. In October 1970, the United Nations gave a one-year appointment to Edward A. Carson, Librarian, Archivist, and Curator at the Customs and Excise Office in London, to implement these recommendations. He worked for the year with Public Records Officer Mrs. D. Gail Saunders, a Bahamian who had trained at University College in London and who had already completed a preliminary survey of government, school, church, Family Islands, and private business records.

The legislation establishing the Public Records Office came into effect in December 1971, placing general responsibility for the execution of the law upon the Chief Justice and charging the Archivist with supervision of day-to-day operations. In addition to the Public Records Officer, who is now Archivist, the staff consists of four trainee Assistant Archivists, a Paperkeeper, and two support employees. An old post office, converted to archival standards, affords temporary records storage. Nine government offices, five Family Islands, one headmaster, one library, and the Anglican Church have deposited their archives, which a number of researchers have used already. A microfilming programme has been started and a repair room is in preparation.

CANADA

Alan D. Ridge, *Provincial Museum and Archives of Alberta*

The **Provincial Museum and Archives of Alberta, Edmonton**, sponsored in April a Conference on Tape Recording projects in Alberta. Papers were read by Professor L. H. Thomas of the University of Alberta History Department and Archivists from Banff and Calgary. Staff attended the third Prairie Archivists' Conference in Saskatoon and the third Senior Canadian Archivists' Conference in Ottawa. Accessions include the Alfred Blyth Photograph Collection (c. 1920-60), Labour papers of Mr. A. Farmilo (c. 1920-40), and more records from dissolved Mutual Tele-

phone Companies. Through the Summer Temporary Employment Programme and regular funds, eight students prepared over 150 inventories, indexed the Premiers' papers, and drafted a check list to Social Credit party sources. More tapes of interviews with oldtimers have been obtained, and many contacts have been made with ethno-cultural groups (particularly those of German extraction). An exhibition of some 300 photographs featuring Alberta at the turn of the century was unveiled in an Edmonton shopping centre and will be sent on tour through the Province.

In April, an inaugural meeting of **British Columbia** archivists was held in Vancouver. **City of Vancouver Archives** are planning to move to a new building in Vanier Park that will provide over 10,000 square feet of storage space and research accommodations for 35. In the past year, preliminary inventories were prepared for 158 separate units of manuscript material. Notable accessions include City Clerks' correspondence (1886-1926), minutes of the Council of Point Grey (1911-29), papers of C. H. Cates and Sons, a pioneer North Vancouver tug company (1919-55), and records of the Vancouver Little Theatre Association (1921-70).

Recent accessions in the **Provincial Archives of New Brunswick** include records of St. John Common Council (1840-1953), records of the Task Force on Social Development (1970-71), family papers of Michael Samuels & Sons of Chatham, N.B. (1836-59), and marriage registers of Albert County (1846-87). Over 1,800 photo negatives depicting Fredricton in the 1930's have been acquired from Miss E. Madge Smith. Roger Nason has been hired as an Archivist I and Robert Fellows is in charge of the Genealogical Section. A bookbinder is now on staff and will also handle documentary repair. A 3,000 entry *Checklist of Secondary Sources* by H. A. Taylor has been published at \$5.00 (paperback) or \$14.00 (buckram). The first volume in an edited series of the earliest surviving census of each county in New Brunswick has also been published at \$7.00; it is entitled *The New Brunswick Census of 1851: Albert County* and is edited by R. F. Fellows.

McMaster University, Hamilton, Ontario, continues to publish *Library Research News* and vol. I, no. 6, issued in December 1971, is a catalogue of their holdings. Included are the Brittain and Catlin papers (1920-50), the Canadian Radical Archives (1919-71), the MacGibbon papers (1919-55) and the Mansbridge papers (1928-52).

Douglas Library Notes, a publication for twenty years of the **Queen's University** at Kingston, Ontario, has been discontinued because of lack of funds.

The **Public Archives of Canada** is celebrating its centenary this year. The principal event has been the opening of the Centennial Exhibition "Mirror of Canada Past" by the Right Honourable Pierre Elliott Trudeau,

Prime Minister of Canada, who was introduced by the Secretary of State, the Honourable Gérard Pelletier. The Minister, in his speech, stressed that a special effort will be made by the Public Archives of Canada to render its holdings more accessible to researchers and the general public. Distinguished guests on this occasion included the Provincial and Territorial Archivists of Canada, the National Archivists of Britain, France, and the United States, and a representative from the International Council on Archives. Also present were two former Dominion Archivists, Gustave Lanctôt and W. Kaye Lamb. The present Dominion Archivist, W. I. Smith, presided over a number of useful discussions among these archivists.

The Centennial Exhibition, for which an illustrated catalogue has been published, draws attention to the immense range of resources in the Public Archives, both in media and subject matter, and by implication it suggests many areas for further research. The catalogue contains a brief history of the institution and outlines its role in contemporary society. A commemorative medal was struck and presented to many of those present. As the Canadian archivists' contribution to the proceedings, the Archives Section of the Canadian Historical Association sponsored a banquet address by Dr. Charles P. Stacey on the subject "The Public Archives of Canada at the End of Its First Century."

GREAT BRITAIN

Michael Cook, *University of Liverpool*

Appointments. The new Keeper of Manuscripts in the British Museum is to be Professor Daniel P. Waley, Professor in Economic History at the London School of Economics. Professor Waley is best known as the historian of the Italian city-republics and of the Papal states.

Training and Recruitment. Recent trends nationally have had an effect on the record office scene. The numbers and quality of graduates wishing to take up a career in archives has noticeably increased, while job opportunities have not yet expanded. Faced with these pressures, the four universities which offer a professional training scheme have tended to expand their intake for 1972-73, and two other universities have entered the field. One of these, University College, Dublin, has now advertised the start of a brand new course leading to a Diploma in Archival Studies. The course will include archive administration and records management; archival, administrative, legal, and constitutional history; palaeography and diplomatics; and practical work. The other, the University of Aberdeen, circulated a discussion paper at the Society of Archivists' annual conference at Glasgow in the spring of 1972. This paper proposed the establishment of a Diploma in archives to provide instruction for Scottish archivists (at present these have to be trained in England) and possibly also for archivists of business and industrial concerns.

Publications. In the field of technical archive literature, we have had two notable additions. R. F. Hunnisett's *Indexing for Editors* is a very considerable contribution and will no doubt be the standard work. It is no. 2 in the British Records Association's new series, *Archives and the User*, which began in 1970 with Dorothy Owen's *The Records of the Established Church in England*. The next two in the series will deal with title deeds as historical sources and with municipal records. J. H. Hodson's *The Administration of Archives* (International series of monographs in library and information science, vol. 15, Pergamon Press) is the first general textbook to appear since Schellenberg's *Modern Archives*. It is rather slight, and will mainly be of interest to staff in smaller British libraries.

Among the publications of record offices, one stands out as being of general importance for Britain at least. This is the Kent County Record Office's *Handlist of Kent County Council Records, 1889-1945*. This is the first time that any record office has attempted to parallel the Public Record Office *Guide*, vol. III, covering important modern official archives. Since there are some fifty other county record offices, to say nothing of other local record offices, in Britain, it is likely that this volume will set the pattern for the description of these records in the decades to come. The handlist is obtainable from Kent County Council, Maidstone, at £0.35 (ISBN 900947241).

Of interest to SAA members, also, will be *Shipping: A Survey of Historical Records*, by P. Mathias & A. W. H. Pearsall, published through the Business Archives Council.

Mrs. Brenda White's *Sourcebook of Planning Information: A Discussion of Sources of Information for Use in Urban and Regional Planning, and in Allied Fields* (Bingley), won the Besterman Medal for 1971, presented for an outstanding bibliography or guide.

Urban Archives. Britain is undergoing yet another crisis in the re-organisation of local government, which is giving cause for fears over the fate of the archives of urban authorities. Apart from the great cities, most boroughs do not make adequate arrangements for their archives in the way that counties do. The Society of Archivists has set up a working party to propose outlines for possible municipal archive services in the future, and the matter was discussed also at the Economic History Society's meeting in the spring (1972). Professor H. J. Dyos, Professor of Urban History at Leicester University (Victorian Studies Centre), has been asked to take the chair of a committee on problems of urban archives.

IRELAND

Breandán Mac Giolla Choille, *Public Record Office*

Appointment. Miss M. C. Griffith, Deputy Keeper of Public Records since 1956, retired in 1971, and the new Deputy Keeper is Breandán Mac Giolla Choille, who retains the position he has held since 1956 as head of the State Paper Office. Two Irish institutions have thus been united

under a single head, the Keeper of State Papers and the Deputy Keeper of Public Records.

NEW ZEALAND

Judith S. Hornabrook, *National Archives of New Zealand*

At the **National Archives**, the most significant recent accession has been the records (1913-67) of the Treasury. Papers of the late Hon. T. P. Shand and papers of a former Prime Minister, the late Rt. Hon. Sir Walter Nash, are an encouraging addition to the holdings of ministerial papers. A drive to obtain archives of Commissions of Enquiry is proving successful. The final arrangement of the large bulk of archives of New Zealand forces in the World War, 1914-18, makes accessible a wide range of material hitherto unsorted.

Under the guidance of Miss R. T. B. Collier, who had undertaken a course in repair in England, a repair programme has been started. Another new development has been the number of overseas archivists and records managers who have spent brief periods with National Archives to gain experience. In the past year they have included representatives from Korea, Malawi, Malaya, and Samoa.

The **University of Auckland** library published its Bibliographical Bulletin 6: "Manuscripts and Archives in Auckland University Library." Compiled by Michael D. Coleman and Rosemary Chapman, this publication is the first comprehensive bibliography of the library's holdings, which fall into five categories: general, literary manuscripts, Maori and other Pacific Islands languages, industrial relations, and University of Auckland.

The **Hocken Library, Dunedin**, opened its doors to the public in 1910 as a reference library specialising in the history and ethnology of New Zealand and Oceania. In its main holdings are (1) business archives, notably those of stock and station agents, with the most important recent additions being records of the NMA Company of New Zealand, Ltd., which contain records of the New Zealand and Australia Land Company; (2) local body archives of the Otago-Southland area, including borough records and those of *ad hoc* bodies such as the Otago Education Board and the Otago Hospital Board; (3) Government archives, chiefly of the same area, and including much material relating to goldmining; and (4) private manuscripts, including letters and journals of the first Church Missionary Society members in New Zealand (1813-84), together with microfilmed South Sea archives of the London Missionary Society and Methodist Missionary Society. Other notable holdings are the papers of J. T. Paul, M.L.C., prominent in the early development of the N.Z. Labour Party; W. Downie Stewart, concerned with monetary reform in the thirties; J. Herries Beattie, concerned with Maori tradition; Sir James Hector, geology and natural history of New Zealand, but including

material relating to Canada when he was a member of the Palliser Expedition, 1857-60.

RHODESIA

E. E. Burke, *National Archives of Rhodesia*

Following the retirement in September 1970 of T. W. Baxter, who had been Director since 1964 and previously Director of the National Archives of Rhodesia and Nyasaland, the chief officers of the National Archives of Rhodesia are E. E. Burke, Director; R. W. S. Turner, Deputy Director; and C. Coggin, Senior Archivist. The staff now numbers 25 in professional and technical posts and 30 others.

The post of Senior Government Librarian was created in 1972 with the object of improving the standard of departmental libraries throughout the Civil Service. The Senior Government Librarian will advise on all matters relating to the maintenance of an efficient library service; organize courses for library staff; advise on the promotion, advancement, selection, and placement of librarians; establish and maintain central storage facilities for periodicals; and provide for a copying and extract service.

The records management programme has continued to grow, and three satellite repositories have been set up to cope with the increased flow of records. A new edition of the pamphlet *The National Archives and Your Records* was published in 1971. An oral history programme was launched in 1969 when an oral historian was appointed to the staff. The main object is to supplement the written material already in the National Archives and to overcome, as far as possible, deficiencies in its coverage by recording reminiscences about events that have shaped the history of Rhodesia.

A Guide to the Public Archives of Rhodesia, vol. 1, 1890-1923, edited by T. W. Baxter, was published in 1969, and a *Guide to the Historical Manuscripts in the National Archives of Rhodesia*, by T. W. Baxter and E. E. Burke, appeared in 1970.

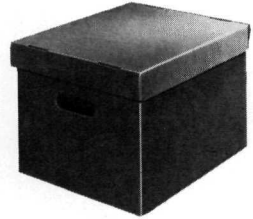
ZAMBIA

M. L. Mwewa, *National Archives of Zambia*

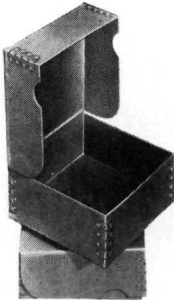
The National Archives recently experienced high turnover among senior staff, and although its extensive training programme helped fill three vacancies, the posts of Archivist and National Bibliographer remain open. P. M. Mukula succeeded to the Directorship when D. Stiles's contract ended. B. C. Halwindi, Assistant Archivist, resigned in October 1971 and was replaced by M. L. Mwewa. The Assistant Librarian, G. K. Mumba, was promoted to a new post in the Ministry of Rural Development, and N. Namushi took his place. K. A. Rehman and M. L. Muyemba continue respectively as Librarian and Officer-in-Charge, Copperbelt Records Centre. The National Archives has published one work, the *Guide to the Public Archives of Zambia*, by I. M. Graham and B. C. Halwindi.

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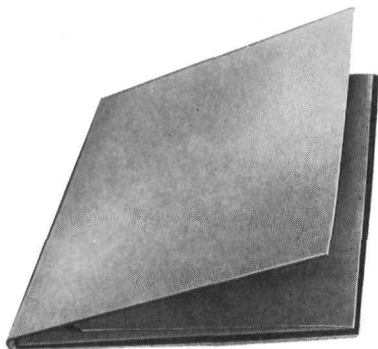
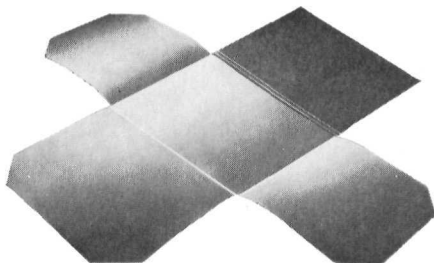
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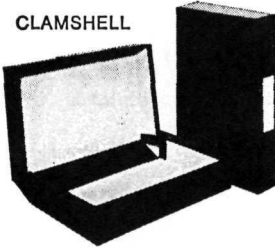
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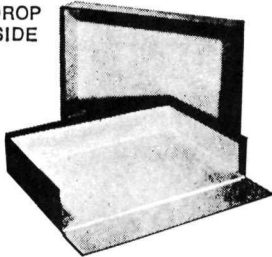
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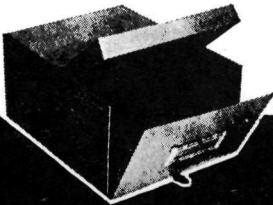
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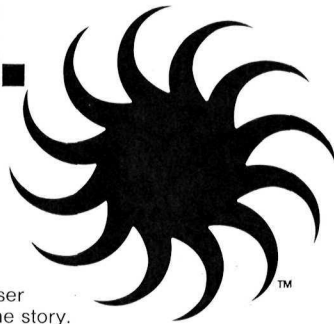
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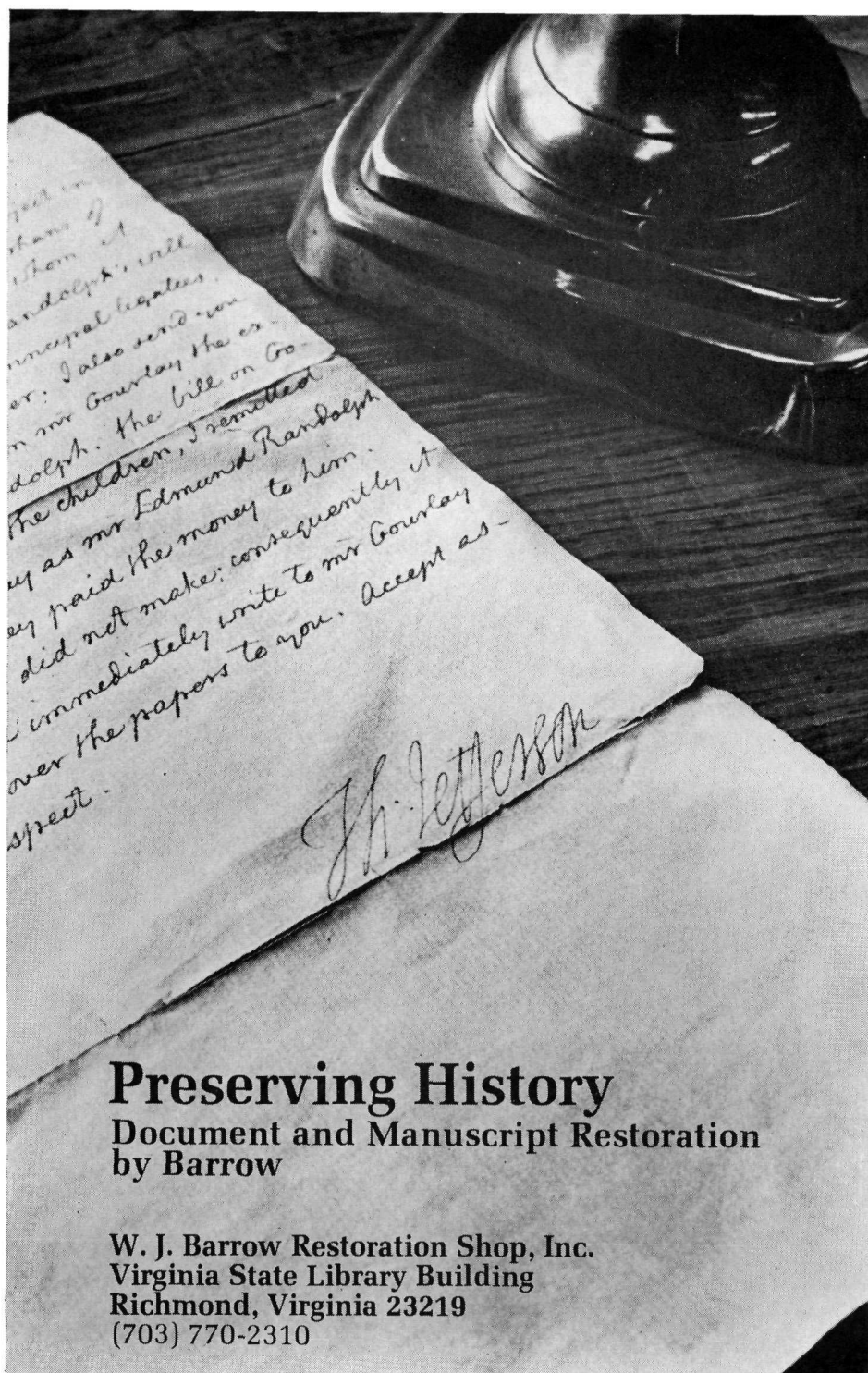
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• CALENDAR •

Notices for insertion in this section should be sent to Miss Kathryn M. Murphy, National Archives, Washington, D.C. 20408.

OCTOBER 1972

- 11-14/**Western History Association**, 12th Annual Conference, West Park Plaza Hotel, New Haven, Conn. Apply to: E. L. Cooley, Marriott Library, Univ. of Utah, Salt Lake City, Utah 84112.
- 11-23/**International Exhibition and Conference on Historical Maps**, at Budapest, Hungary. Sponsored by the Hungarian National Office of Lands and Mapping, the Map Library of the Institute of War History, the Hungarian National War Museum, the Hungarian National Institute of Pedagogics, and the Hungarian Society of Geodesy and Cartography. Apply to: MEM—National Office of Lands and Mapping, Dept. of Cartography, P.O.B. 1, Budapest 55, Hungary.
- 13-14/**Mid-Atlantic Regional Archivists Conference**, Wilmington, Del. Apply to: Elsie Frievoegel, Archives of American Art, Smithsonian Institution, Washington, D.C. 20560. (See News Notes.)
- 15-20/**American Medical Record Association**, Annual Meeting and Exhibit, Roosevelt Hotel, New Orleans, La. Apply to: Mary J. Waterstraat, American Medical Record Association, 875 N. Michigan Ave., Suite 1850, John Hancock Center, Chicago, Ill. 60611.
- 23-25/**American Records Management Association**, 17th Annual Conference, Regency Hyatt House, Atlanta, Ga. Apply to: William Benedon, ARMA, Suite 823, 24 N. Wabash Ave., Chicago, Ill. 60602.
- 26-29/**National Trust for Historic Preservation**, Annual Meeting and Preservation Conference, Washington, D.C., at the Washington Hilton Hotel. Apply to: The National Trust, 740-748 Jackson Pl., NW, Washington, D.C. 20006.
- 31-November 3/**Society of American Archivists**, Annual Meeting, Sheraton-Columbus Hotel, Columbus, Ohio. Apply to: David R. Larson, SAA Local Arrangements Chairman, Ohio Historical Society, Columbus, Ohio 43211.

NOVEMBER 1972

- 1-3/**Sixth Annual History Forum**, Duquesne University History Department, Pittsburgh Hilton Hotel, Pittsburgh, Pa. Apply to: James G. Lydon, Dept. of History, Duquesne University, Pittsburgh, Pa. 15219.
- 9-10/**Conference on the Use of Audiovisual Archives as Original Source Materials**, to be held at the University of Delaware, Newark, Del. Apply to: James W. Moore, National Archives, Washington, D.C. 20408. (See News Notes.)
- 9-12/**Seventh National Colloquium on Oral History**, Austin, Tex. at the Villa Capri Motel. (Workshop will be held November 9-10.) Apply to: Ronald Marcello, North Texas State University, Denton, Texas 76203.
- 11/**Archival Symposium on Natural Resources**, University of Utah, Salt Lake City. Apply to: American West Center, Annex Building, University of Utah, Salt Lake City, Utah 84112.
- 15-18/**Southern Historical Association**, Annual Convention, Hollywood, Fla. Apply to: Bennett H. Wall, Dept. of History, Tulane University, New Orleans, La. 70118.

DECEMBER 1972

- 2/**New Jersey Historical Commission**, 4th Annual New Jersey History Symposium, "N.J. in the American Revolution," at the State Museum Auditorium, Trenton. Apply to: NJHC, State Library, 185 W. State St., Trenton, N.J. 08625. (See News Notes.)
- 28-30/**American Historical Association**, Annual Meeting, Rivergate Hotel, New Orleans, La. Apply to: Office of the Executive Secretary, AHA, 400 A St. S.E., Washington, D.C. 20003.

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