

## NVL- Industrial Hygiene- Health & Safety Services

# STATEMENT OF QUALIFICATIONS

NVL is one of the leading industrial hygiene firms in the Northwest. Opening its doors in 1995, NVL successfully provides full-service to its clients including testing and environmental safety services. We provide innovative solutions to all your environmental and health & safety needs, in order to minimize your risks and overhead costs. Having NVL as your project partner ensures success for your clients. We take pride in offering a broad range of experiences in supporting both public and private entities. Our services are designed to meet the needs and standards of a diverse range of businesses including environmental engineering firms, architects, general contractors, industrial hygienists, facility/property managers, remodelers, government agencies, homeowners, and others involved with hazardous commercial or residential building materials. NVL's seasoned team of experts provides complete services and regulatory compliant hazardous material solutions ranging from project design, surveys/inspections, analytics, remediation plans, project oversight, O&M plans, to final project closeout. Our core values are strong teamwork, empowerment, quality, and consistency.

Our core services include:

- ▶ **Laboratory/Analytical**
- ▶ **Project Management**
- ▶ **Training**

### LABORATORY/ANALYTICAL

Operating both nationally and internationally, NVL is the premier testing laboratory in the Northwest. We are accredited by AIHA-LAP, NVLAP, Department of Defense (DoD-ELAP), CA-ELAP, and Washington Department of Ecology (WADOE). We are adequately staffed and equipped to handle all your projects, large or small.

We provide high quality analytical results, specializing in asbestos fiber identification and a range of metals analyses using NIOSH, OSHA, and EPA methods. Our fast turnaround times (as quickly as an hour), 24/7, 365 days/year service, and easily accessible, concise "Lab Online" reports set us apart from others. Our analytical services include but are not limited to the following:

- ASBESTOS in air and bulk samples
- LEAD (Pb) in air and bulk samples (paint chips, dust wipes, soil, wastewater, and drinking water)
- MOLD in air (fungal and particulates identification), and bulk (qualitative and quantitative)
- PCB's analysis in air, bulk, and wipe samples
- HEXAVALENT CHROMIUM in air and bulk samples
- Silica (air and bulk)
- TCLP (Toxicity Characteristic Leaching Procedure) for lead and other RCRA metals
- RCRA METALS and welding fume panels

## PROJECT MANAGEMENT

NVL is a pacesetter in quality service! We offer a combination of an excellent team of experts alongside the latest technology to manage your projects, start to finish. Being a trusted provider in the field of industrial hygiene and environmental health & safety services, NVL brings the best consulting expertise for the public and private sectors. Ensuring health & safety for both buildings and their occupants is our top priority. NVL offers comprehensive support through the duration of projects and is mindful of up to the date market responses and regulatory compliance requirements. Combining scientific expertise with a sector-driven approach, our project management services encompass the following:

- Develop and implement an appropriate sampling plan that meets your needs, with your own health & safety personnel.
- Recognize, evaluate, prevent, and control harmful or unsafe environmental factors that may arise in or from the workplace.
- Assessment of indoor air quality and worker health & safety.
- Exposure management and control.
- Site assessment for hazardous building materials (asbestos, lead, mold, PCB's, silica, and more.)
- Project oversight and health & safety plan development.
- Project management for complex and multidisciplinary projects paired with the most appropriate technical expertise and resources.
- Lead (Pb) and RCRA metals risk assessments, and clearance inspections as required by state and federal regulations

## TRAINING

NVL is an EPA certified firm. It is one of the few organizations that provide training to its clients for the following:

- Lead renovation, repair & painting (RRP) training
- Lead inspector training
- Lead risk assessor training
- Lead dust wipe sampling technician
- EM385 fall protection training
- NIOSH 582 (PCM), meeting the requirements of AIHA Registry Programs, and more!

Facility owners/managers often engage with maintenance, renovation, and/or repair work where they may come across hazardous building materials. OSHA (Occupational Safety and Health Administration) and L&I (Washington State Department of Labor & Industries) require that they must go through Hazard Awareness Training, in order to safely deal with such situations. NVL offers classes for health & safety training that satisfy those requirements. We provide the following training classes for any number of students to meet our clients' needs. We offer open enrollment and custom classes, both on and off-site with any number of students.

- Hazard awareness training
- Lead (Pb) safe work space training
- Asbestos awareness training
- Mold awareness in construction
- Construction health & safety training
- EM 385 competent person fall protection training, and more!

## PROFESSIONAL ACCREDITATIONS

**The laboratory is currently accredited for the following:**

**1. American Industrial Hygiene Association (AIHA-LAP, LLC)**

- Industrial Hygiene (asbestos, heavy metals, silica and nuisance/respirable Dust)
- Environmental lead (recognized under EPA NLLAP program)
- Environmental microbiology (mold spore identification)
- Unique scopes (consumer products)
- Asbestos Analyst Registry (AAR)

**2. US Department of Defense- Environmental Laboratory Accreditation Program (DOD-ELAP)**

- Asbestos (bulk/air)
- Heavy metals (bulk/air/TCLP)

**3. National Voluntary Laboratory Accreditation Program (NVLAP)**

- Asbestos (bulk fiber analysis)

**4. Washington Department of Ecology (WADOE)**

- Drinking water
- PCBs
- Heavy metals in solid and chemical materials

**5. California Department of Public Health-Environmental Laboratory Accreditation Program (ELAP)**

- Asbestos (bulk fiber analysis)

**6. US Environmental Protection Agency – EPA: Renovation, Repair and Painting program (RRP) initial trainer**

**7. US Environmental Protection Agency – EPA: RRP refresher trainer**

**8. US Environmental Protection Agency – EPA: dust wipe sampling technician trainer**

**9. Member of Society of American Military Engineers**

**Permits & Registries:**

1. US Department of Agriculture
  - Soil permit (shipment authorization from all foreign sources)
2. State of Hawaii asbestos laboratory registration (bulk/air)
3. State of Washington Community Trade & Economic Development (CTED)

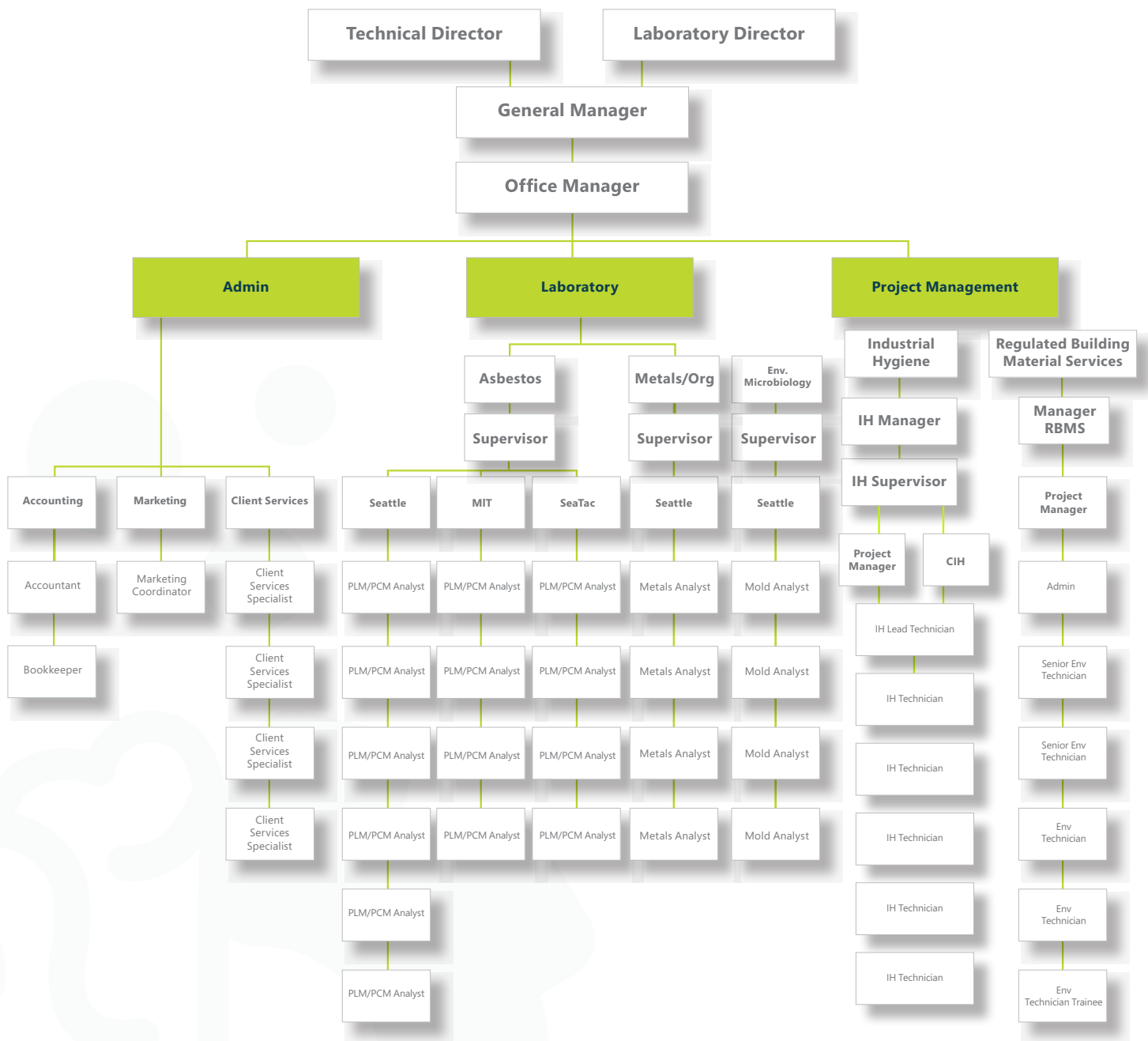
**MBE Certification**

- State of Washington and Oregon

## Minority Business Enterprise

NVL is more than just a formally certified minority owned business— underrepresented members of society comprise more than 50% of the staff, and we at NVL feel that our multiculturalism is one of our strengths. NVL maintains a culturally inclusive and competent atmosphere which enhances both our internal cooperative environment and our perspective toward providing customer service. At NVL, we understand that creating a professional environment dedicated to the achievement of excellence includes understanding the diversity within our staff, clientele, and community.

## NVL LABORATORIES, INC. ORGANIZATIONAL CHART



## KEY PERSONNEL

### Munaf Khan President/Lab Director

---

#### PROFESSIONAL EXPERIENCE

Mr. Khan has over 35 years of experience as an industrial hygiene/environmental health & safety expert. He built a full service IH lab from the ground up, while branching it out into a leading IH consulting firm. Over the years he has provided expertise in managing asbestos, lead, mold, and other industrial hygiene projects for government and private sectors. As the primary consultant he has managed projects of all sizes from start to finish. This role includes but is not limited to preparing proposals, project budgets, remediation plans, health & safety plans, assessments, and determining applicable regulations associated with industrial hygiene and environmental projects.

#### PROJECT HIGHLIGHTS:

Boeing 777X Project (Everett)

Diesel exhaust exposure assessment

Western Ventures

Pier 69 (Seattle), chemical exposure plan/air monitoring program

Nanostring Technologies

Biomedical research facility lab decommissioning assessment

MV Golden Alaska

Indoor air quality evaluation, plan, prep, and reporting

Fairbank Enterprises

Worker exposure monitoring during manufacturing of fishing rods

Boeing Bldg. 40-37 Basement Waterproofing

Airborne chemical exposure testing

Exxel Pacific

Worker and area monitoring during excavation of contaminated soil

Tumwater, WA State Materials Testing Lab

Laboratory fume hood evaluation

Coos Bay, OR Upriver Dredging

Industrial hygiene assessment for noise exposure

Washington State Department of Transportation Exposure assessment for creosote

Barrientos RYAN Louisa Hotel

Moisture and microbial growth management following fire response

Kiewit General Manson

Hazardous material survey for old SR 520 Bridge Demolition & worker exposure assessment for lead (Pb)

## KEY PERSONNEL

### NICK LY Vice President/Technical Director

---

#### PROFESSIONAL EXPERIENCE

Mr. Ly brings over 35 years of experience in the fields of analytical chemistry, industrial hygiene, and environmental toxicology—including extensive research and method development in PCB's, silica, hexavalent chromium, and other heavy metals at NVL and at the University of Washington Environmental Health Department. He has a broad background in performing industrial hygiene related analysis for human health concerns including indoor air, acute exposure, and worker exposure issues related to abatement and construction contractors.

As a chemist he conducted research experiments and managed laboratory personnel for over 35 years. As Technical Director of NVL, he is responsible for designing, implementing, and auditing protocols for laboratory analysis. He oversees laboratory personnel to ensure that QA/QC laboratory procedures are properly executed while ensuring that data is interpreted and documented in accordance with predetermined QC standards. Mr. Ly is also responsible for maintaining all laboratory accreditations including AIHA, NVLAP, WADOE, DoD-ELAP, and CA-ELAP certifications and ensuring compliance with all ISO/IEC 17025 requirements.

#### TECHNICAL ACCOMPLISHMENTS:

Designed and coordinated both intra-laboratory and inter-laboratory (Round Robin) asbestos and mold QC programs

Oversees all laboratory accreditation programs in PCM, PLM, mold, organics, and metals departments

Manages daily operation of laboratory to ensure samples and test reports are processed in a timely manner

Develops analytical methods for bulk and airborne asbestos samples using polarized light and phase contrast microscopes

Maintains and troubleshoots all laboratory analytical instruments to ensure proper operation

Reviews and validates all analytical data, reports, and chain-of-custody instructions prior to issuing signed finals to clients

Responds and addresses all technical issues and inquiries from laboratory personnel and customers

## KEY PERSONNEL

### **SYED HASAN**

#### **Manager Field Services Div. (Asbestos/Lead (Pb)/XRF Svc.)**

---

##### **PROFESSIONAL EXPERIENCE**

Mr. Hasan has more than 20 years of experience in regulated building materials management and industrial hygiene. He is an expert consultant on issues involving regulated building materials including asbestos, lead, silica, nuisance dust, mercury, PCB's, and petrochemicals.

Under his leadership, the NVL Regulated Building Material Services division performs approx. 800-900 successful projects of various sizes every year. With his extensive hands-on experience in planning, managing, and conducting all phases of site investigation and remediation, he has a 100% success rate for client satisfaction, project completion, and regulatory compliance.

His technical, analytical, and hands-on field experience, combined with his commitment to client satisfaction, enables NVL to successfully complete challenging, complex projects in a cost-effective and timely manner. His project approach encompasses regulatory compliance while addressing client liability issues. This custom-designed project-by-project strategy is executed with a practical assessment of project needs, along with the use of innovative testing and remediation techniques. His project management approach is built on the gathering of sound facts, generated through site investigations, client information, regulatory guidelines, and record searches applied with years of expertise.

At NVL, Mr. Hasan is responsible for training programs, project management, site assessments of regulated building materials, and abatement design/oversight. His broad knowledge of hazardous materials management includes managing abatement/demolition projects. He is an EPA and WA-Commerce certified principal instructor for lead risk assessor, lead inspector, lead renovator, and dust wipe sampling technician courses. In addition, he also is the principal instructor for the AIHA-approved NIOSH 582 course for method 7400 analysis.

##### **FIELD SERVICE EXPERIENCE:**

Worker exposure monitoring/analysis

Regulated building materials survey/investigation for regulatory compliance

Construction hazardous materials awareness trainings

Abatement project design, specifications, and management

Contaminated site evaluations and remediation work plans

Abatement project oversight

Training manager/principal instructor for AIHA-approved NIOSH 582, lead inspector/risk assessor, RRP, and DWST courses.

Lead risk assessment

Lead inspections

## KEY PERSONNEL

### Shaista Khan General Manager

---

#### PROFESSIONAL EXPERIENCE

Ms. Khan brings over 35 years of experience in overseeing business development, marketing, and general management. She is a resourceful manager and quality-oriented professional with a reputation for results, solid leadership, excellent negotiating skills, mindful client services, and unmatched customer satisfaction skills. She has a very high success rate in building and motivating dynamic teams. Ms. Khan has a track record surpassing company goals for annual productivity and building close customer relationships that often turn into lifelong friendships. Ms. Khan manages multi-million contracts valued in excess of \$10 million with private and public sectors, such as Boeing, Port of Seattle, City of Seattle, King County, the US military, NAVFAC, WSDOT, University of Washington, school districts, various multinational corporations, and many more organizations. As general manager, she is driven to cut company costs and boost revenue through innovative management and is responsible for building sales forecasts and schedules to reflect desired productivity targets. She also takes lead on maintaining operational efficiencies with proactive oversight and corrections. Ms. Khan is very goal oriented and takes care of employee performance evaluations, goal setting, and develops improvement plans for company growth. Ms. Khan has successfully assembled a diverse team of professionals while integrating and managing multiple workflow processes for smooth daily operations.

In addition to her regular responsibilities, she takes lead on:

- Cost control
- Budgeting
- Quality assurance
- Process optimization
- Strategic planning
- Staff development
- Policy improvements
- Formulating company policies
- Client relations
- Team leadership
- Goal attainment
- Planning the use of materials and human resources



## KEY PERSONNEL

### **Dr. Evelyn Ahulu (PhD)** **Manger Environmental Microbiology Laboratory Services**

---

#### **PROFESSIONAL EXPERIENCE**

Dr. Ahulu has a PhD in environmental management science, specializing in microbiology. Along with her education, she also has over 15 years of experience in the laboratory setting. This firsthand familiarity provides her with an excellent technical foundation.

She is a dynamic and motivated professional, highly skilled in all technical and practical aspects of standard operating and & safety procedures employed in microbiological work related to industrial hygiene. She is responsible for maintaining EMLAP accreditation by AIHA-LAP, which ensures that NVL is compliant with ISO 17025 policies and procedures, as well as maintaining proficiency under the Environmental Microbiology Proficiency Analytical Testing (EMPAT) program. In addition, she follows a rigorous internal QA/QC program to ensure that client results are consistent, accurate, and reliable.

Dr. Ahulu provides consultations for microbiological inquiries and concerns from clients, with practical and teaching experience in microbiological, microscopic, and molecular techniques. She is proficient in methods and practices of microbiological analysis, while working well in both team-oriented and self-directed environments. Always ready and excited to learn new things, Dr. Ahulu is eager to problem solve when faced with challenges.

#### **LABORATORY EXPERIENCE:**

- DNA extraction, PCR primer design, PCR amplification, and cloning
- Coordinating, managing, and monitoring day to day projects of the microbiology department
- Evaluation of quality control and quality assurance statistics
- Modification of SOPs and manuals
- Ensuring efficient operation of equipment and adhering to safety regulations
- Training new analysts and cross-training employees
- Maintaining accurate and appropriate documents and records
- Guiding and directing staff to assist in professional development
- Participation in AIHA environmental microbiology proficiency testing program
- Maintenance of QC charts and statistics in compliance with accreditation requirements

## KEY PERSONNEL

### **Nancy A. Lee, C.I.H. Industrial Hygiene Consultant**

---

#### **PROFESSIONAL EXPERIENCE**

Ms. Lee is a Certified Industrial Hygienist with over 30 years of experience in the evaluation/implementation of occupational health & safety programs, workplace hazard assessments, workplace/environmental exposure monitoring, accident/injury investigations, and the assessment, implementation, and interpretation of compliance regulations/legal duties. At NVL, Ms. Lee is responsible for expert consulting services regarding these subject matter and additionally, with her years of experience from the L&I side, she excels at the interpretation of occupational & environmental regulatory requirements and standard of care for workplace hazards. Ms. Lee provides guidance and support to field staff and clients— both general industry and construction— for large complex industrial projects involving exposure assessments for asbestos, metals, silica, PCB's, and indoor air quality.

#### **INDUSTRIAL HYGIENE EXPERIENCE:**

Comprehensive industrial hygiene compliance inspections and investigations of any size workplace/industrial shop areas, including those which are complex, highly technical, or large scale.

Experience with compliance inspections & exposure assessments with local emphasis programs (LEPs) for heavy metals, asbestos, lead, hexavalent chromium, methylene chloride, and respirable silica.

Extensive knowledge of local, state, and federal regulations aid in assessing existing and potential health & safety hazards and determining employer compliance with federal, state, and local standards.

Providing subject matter expertise in numerous workplace tasks and hazards. (Including: welding, blasting, spray-finishing, ventilation, asbestos, lead, carbon monoxide, beryllium, hexavalent chromium, respirable crystalline silica, mold/indoor air, hearing conservation, reproductive hazards, flammable storage, ergonomics, radon, respiratory protection, PPE assessment, hazard communication/global harmonization, lab safety, and chemical hygiene.)

Employee exposure assessments and review of employee personal exposure monitoring, medical surveillance, biological monitoring, and expertise regarding appropriate assessment of analytical methods, sampling media, and sampling techniques.

Experience in creating, reviewing, editing, and providing recommendations on various workplace safety & health programs and site-specific safety & health plans for numerous types and varieties of workplaces. S&H programs include but are not limited to: accident prevention, hazard communication, chemical hygiene/lab safety, Personal Protective Equipment (PPE) assessment, fall protection, respiratory protection (including respirator fit test protocol and methodologies), confined space, lock out/tag out and electrical safety, bloodborne pathogens, emergency response, hazardous waste work sites, hazardous waste treatment storage and disposal, carcinogen-specific, methylene chloride, hexavalent chromium, cadmium, methylenedianiline, asbestos and lead programs, hazardous waste and emergency response, along with operation & maintenance programs.

Accident/injury investigation of worker hospitalizations and fatalities

Standard of Care - Single and multi-employer worksites and employer/employee relationships in construction and general industry.

Extensive experience with DOSH litigation appeals process, reassumptions hearings, enforcement settlement negotiations, perpetual depositions, in-person expert testimony, and WA State Labor & Industries Industrial Insurance Board Hearings.

Supervising/training IH and IH Tech personnel regarding IH sampling plans and IH surveys.



## DoD-ELAP accredited Services

NVL is accredited by the US Department of Defense Environmental Laboratory Accreditation Program (DoD-ELAP) to perform analytical testing service as listed below.

US DoD-ELAP is an accreditation program standardizing the laboratory testing requirements of the Navy, US Army Corps of Engineers, and Air Force Center for Engineering and the Environment. NVL has satisfied all program requirements and is accredited by US DoD-ELAP to conduct laboratory testing for all military-related environmental projects.

The DoD-ELAP accreditation program sets specific guidelines for laboratory operations and quality systems implementation. The basis for the DoD-ELAP program is the DoD Quality Systems Manual for Environmental Laboratories Version 5.1.1 which is associated with NELAP and ISO standards for testing laboratories. These standards are already established as the baseline for NVL's quality systems.

NVL is currently the only laboratory accredited by DoD-ELAP in the United States to perform the following analyses:

- Multi-metals in air by ICP-AES using NIOSH 7300 method
- Bulk asbestos by PLM using EPA 600/M4-82/020 method
- Bulk asbestos by PLM using EPA 600/R-93/116 method
- Bulk asbestos by PLM point count using CARB method 435

NVL is also DoD-ELAP accredited to perform the following analyses:

- Airborne asbestos by PCM using NIOSH 7400 method
- Lead (Pb) in air by FAA using NIOSH 7082 method
- Lead (Pb) in solids by FAA using EPA 7000B method
- Multi-metals in solids by ICP-AES using EPA 6010 method
- Mercury in solids by CVAA using EPA 7471 method
- Toxicity Characteristic Leaching Procedure (TCLP) using EPA 1311 method

NVL is equipped to handle projects with large sample volume and has established an electronic delivery system that provides test results conforming to the standards of US Department of Defense reporting packages Levels I, II, III, and IV.

## REFERENCE PROJECTS

### Salishan HOPE VI project (New Salishan)

This Pacific Northwest Housing Opportunities for People Everywhere (HOPE VI) project was the largest public housing development owned by the Tacoma Housing Authority (THA), and in the process of undergoing a complete revitalization. Over the course of six years, the housing project was transformed from roughly 850 deteriorating units to a master-planned community of 1,270 homes, dotted parks, and greenbelts.

The Salishan project involved the demolition, repair, and replacement of 180 acres of street and utility infrastructure and the accompanying construction of low-income, affordable, and market-rate housing.

NVL's role in this project was to provide assessment for 350 low-income single family housing and other associated commercial structures for hazardous building materials including asbestos, lead (Pb) based paint, PCB light ballasts, and mercury thermostat switches. We also provided project management for the process of recycling of refrigerators, washers, dryers, and stoves from these structures. NVL developed an abatement work plan for all hazardous building materials present on-site and a demolition plan for all existing structures, including a land clearing "Turn Key Solution" for site redevelopment.

---

### Site Assessment for Hazardous Building Materials - Asbestos & Lead (Pb) for damaged structures in Alabama due to disastrous tornado - Project

In 2011, tornadoes with nearly 200 MPH winds struck many southern states— crushing cars and leaving churches, businesses, homes, and schools in ruins. Alabama was the worst-hit state of them all.

The NVL team was called in to provide site assessment for hazardous building materials in three different cities in the state of Alabama. We worked with three separate Housing Authorities:

- Tuscaloosa Housing Authority, Tuscaloosa, Alabama
- Phil Campbell Housing Authority, Phil Campbell, Alabama
- Hackleburg Housing Authority, Hackleburg, Alabama

Many buildings were severely damaged and were slated for demolition. NVL provided asbestos and lead (Pb) inspections and prepared documentation for demolition of the remaining structures and land claims. NVL also wrote the abatement work plan for the area's re-development.

---

### South Park Bridge - Project

NVL executed this IH project for Kiewit. Our role for this project was:

Creating a site-specific health and safety plan for excavation work on the east approach, updating the HASP with task-hazard analyses for hazards encountered during excavation and construction work. This included monitoring worker exposure for task hazard preparation of a worker lead protection plan for work impacting lead-containing paint coatings, monitoring worker exposure during lead work, and preparation of worker exposure assessments following monitoring.

## REFERENCE CONTRACTS

### The Boeing Company

Hazardous material consulting services (surveying, design, and oversight for the northwest region)

Boeing facility/equipment maintenance, repair, and construction activities require determining the presence of asbestos, heavy metals, and mold (hereafter: hazardous materials), which calls for identifying relevant regulatory requirements, suspect activities, and the materials themselves. Also, when applicable: abatement project design, air monitoring, and oversight services in support of personnel safety, regulatory compliance, and business and manufacturing operations. NVL efficiently and effectively delivers these services to ensure satisfaction of federal, state, and local regulations while identifying opportunities to reduce business costs and preventing interruptions to business operations. In addition, NVL also delivers the following services:

Surveys to determine the presence of hazardous materials including asbestos, heavy metals, and mold. Abatement design services to provide the guidance and specifications for abatement projects

Oversight management includes air monitoring, to ensure abatement contractors follow applicable regulations and Boeing requirements.

Clearance inspections and clearance air monitoring

---

### City of Seattle

Industrial hygiene training and testing services

NVL has several blanket contracts for a period of five years, for all city departments to provide the following services:

Provide hazardous material consulting and laboratory services

Project management/project design/on-call inspections/sample collection

Onsite air monitoring (health & safety)

Building surveys for asbestos and/or lead paint and other hazardous building materials

Assessments of soils & sediments for presence of any hazards

---

### Port of Seattle

Regulated Material Testing

NVL provides 24 hour, seven days a week, 365 days a year hazardous and regulated materials services in support of the Port of Seattle Regulated Materials Management Program, port staff, and port consultants.

---

### University of Washington

Facilities Maintenance & Construction

NVL provides full service analytical support for hazardous materials, on-call inspection, sample collection, and on-site air monitoring.

---

## REFERENCE CONTRACTS

### King County Capital Planning

Includes 18 Divisions

NVL provides full service analytical support for eighteen King County divisions, for hazardous materials, project management, project design, on-call inspection, sample collection, on-site air monitoring (health & safety), surveys, and inspections.

---

### WSDOT

Full service laboratory analytical services for hazardous materials, project management, project design, on-call inspection, sample collection, on-site air monitoring (health & safety), surveys, and inspections.

**The Company is under contract to provide similar services with other Government agencies.**

## QUALITY ASSURANCE

Quality analytical data is defined by the following criteria:

1. Accurately reflect the state of the material being analyzed.
2. Consistent data precision.
3. Reproducible test results.

NVL's rigorous quality assurance program ensures that the analytical data we provide is scientifically sound and of the highest quality. Data accuracy is maximized through administrative, statistical, and investigative techniques, as well as through preventative and corrective action.

Our technical and laboratory directors have designed very specific QA/QC objectives to ensure precision and reproducibility of data. These objectives include:

- Requiring that individual analysts meet established performance standards.
- Maintaining strict sample and sample data tracking procedures throughout the processes of sample preparation, analysis, report generation, communication, and data storage.
- Participating in inter-laboratory testing programs designed to maintain consistent data integrity.
- Familiarizing lab personnel with the QA/QC policies and procedures.
- Performance audits (once a month) of individual laboratory analysts to ensure their duties are performed within the guidelines of the NVL QA/QC plan.
- Laboratory facilities and equipment are routinely inspected and maintained.
- Data generated by NVL meets all applicable local, state, and federal guidelines.
- Data generation, processing, and documentation procedures are reviewed and revised as necessary.

### Insurance

A \$2,000,000 general/professional liability and \$5,000,000 excess liability insurance covers all services performed by NVL.

### MBE Certified

NVL is a certified Minority Business Enterprise (MBE) under the state programs of: Alaska (#9710001), Oregon (#1766), and Washington (#D4M5014199).

Please let me if you have any questions concerning our qualifications for the above listed.

Sincerely,

A handwritten signature in black ink that reads "Shaista Khan".

Shaista Khan  
General Manager, NVL  
Shaista.k@nvlabs.com

[www.nvlabs.com](http://www.nvlabs.com)

ph: 206.574.0100 | fax: 206.634.1936

toll free: 1.888.NVL.LABS (685.5227)

4708 Aurora Avenue North, Seattle, WA 98103