



e-Vahan
वाहन

Prepared for :
Maharashtra Motor Vehicle
Department , Government
of Maharashtra

VAHAN on Web

Permit

(User Manual)

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Disclaimer

PERMIT module is a part of revamped applications for **National MMP - Transport Computerization Project**. As the applications are still under development, the content of this user manual is subject to change and up gradation. All future modifications and updates in the software modules shall be included in a subsequent version of the manual time to time.

This documentation is always under active development and as such there may be mistakes and omissions. Watch out for these and please report any you find to NIC. Contributions of material, suggestions and corrections are welcome.

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LOGIN TO VAHAN 4.0

These services are available on <https://parivahan.gov.in> . For availing these services, RTO staff is supposed to contact office head to get user credentials of this Portal. RTO System administrator will create login credentials for all employees and give them necessary duties.

On Top Right corner you will find LOGIN option. Expand this and click on VAHAN LOGIN.

The screenshot shows the Parivahan Sewa website. At the top right, there is a 'Login' button with a dropdown menu. The dropdown menu contains three options: 'Vahan Login', 'Sarathi Login', and 'Dealer Login'. The main content area has a banner for the 'National Transport Project - Vahan and Sarathi' and a sidebar with 'Event & Announcement' and 'What's New' sections.

You will find LOGIN screen as given below. Login here with your own credentials as received from VAHAN administrator.

The screenshot shows the VAHAN 4.0 login page. The page header includes the Ministry of Road Transport and Highways logo and navigation menu. The main content area features a 'Login' form with fields for 'User ID', 'Password', and 'Enter Verification Code'. The verification code '03543' is displayed in a box.

GOODS PERMIT - Workflow


Users may follow the steps given below for Issuance of Permit of vehicles.

1. Data Entry and Application Inward
2. Permit Fee Collection
3. Permit Verification
4. Permit Approval
5. Permit Print

Step 1> Data Entry and Application Inward

This will generate unique Application Inward Number for this transaction.

[THE INTEGRATED SOLUTION FOR VEHICLE REGISTRATION](#)



VAHAN is the flagship e-Governance application under National Transport Project, a Mission Mode Project initiated in year 2006. The purpose of the application was to automate the RTO operations related to Vehicle Registration, Permit, Taxation, Enforcement in the whole country. The project has achieved a many successes and crossed significant milestones in the past years.

In 2009, another major initiative was undertaken to consolidate the RTO data to State and Central levels in the form of State Registry (SR) and National Registry (NR) databases through periodic replication mechanism. A number of National and State level online applications are running on these consolidated databases. These include citizen-centric applications.

[Read More](#)

Login

User ID *

Password *

Enter Verification Code: *

16062

Once you logged into the system, you need to select assigned OFFICE and ACTION to be carried out.

<p>Select Assigned Office & Action</p> <p>Select Assigned Office:</p> <input type="text" value="VASHI (NEW MUMBAI)"/> <p>Select Action:</p> <input type="text" value="PERMIT-APPL-ENTRY"/> <p style="text-align: center;"><input type="button" value="Show Form"/></p>	<p>Get Pending Work</p> <p> <input checked="" type="radio"/> Application No <input type="radio"/> Old Software Appl No <input type="radio"/> Registration No <input type="radio"/> Pending Appls Last 30 Days </p> <p>Application No:</p> <p style="color: red;">Part 1 (First Six Chars) Part 2 (Next Ten Chars)</p> <input type="text" value="MH1608"/> <input type="text"/> <p style="text-align: center;"> <input type="button" value="Get Pending Work"/> <input type="button" value="Pull Back Application"/> </p>
--	--

For New Permit Application, select the menu option ‘PERMIT-APPL-ENTRY’ and click on button ‘Show Form’.

Once you click on ‘Show Form’ button following form asking for vehicle number will open. Enter vehicle registration number and click on ‘Get Details’ button, it will fetch existing details of the same vehicle from central server.

Following snapshot showing the entire permit details fields.

PERMIT APPLICATION ENTRY

Permit for Registered Vehicle Permit by Name

Vehicle Number:

Owner Detail **Permit Detail** **Other Vehicle Information**

Permit Details

Registration No: Permit Action: Permit Type*:

Period Mode*: Period: Permit Category:

Date Of Replacement: Services Type:

Area-Details

→

←

←

←

Route-Details

→

←

←

←

No of Trips:

Optional Details

Parking Place: Purpose of Journey: Goods to Carry:

96 characters remaining. 296 characters remaining. 40 characters remaining.

On this form, Text with * (Star) mark is mandatory to enter.

Open the tab **Permit Details**. Select **Permit Action** then select permit type as “**Goods permit**” from **Permit Type** dropdown list.

Select appropriate permit mode as **monthly/yearly** from **Permit mode** dropdown list and according to that enter value of period in text field. Then select **Date of replacement** and finally select **Service type** from **service type** dropdown list.

Select ‘**Area-Details**’ and ‘**Route-details**’. After that we have three **optional details** fields enter those details. These details are not mandatory to enter.

You can check tax details of vehicle by clicking on **OTHER VEHICLE INFORMATION** tab. Then click on the **SAVE** button to generate unique application number. This will display following window, showing unique application number. Pl note down application number and click on **Exit for another application** button.

Application Number

Application Number generated :MH16080000000358. Please note down the Application No for future reference.

After clicking on **Exit for another application** again click on **HOME** button to redirect to home page and then click on **logout** button.

Step 2> Permit Fee Collection

The user having authority to collect fees and taxes (Cashier) need to log into the system for collecting payments. Once you login Enter **Last 10 characters** of application number or select **Pending Appls Last 30 Days** radio button and click on ‘**Get pending work**’ Button.

Select Assigned Office & Action

Select Assigned Office:

Select Action:

Get Pending Work

Application No
 Old Software Appl No
 Registration No
 Pending Appls Last 30 Days

Previous 30 Days Pending Appls ing Work(S) For The Selected Office [VASHI (NEW MUMBAI)]
From [06-Jul-2016] To [04-Aug-2016]

Sr.No	Application No	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
1.	MH16080000000358	04-Aug-2016	MH43BG0026	Fresh Permit		2	<input type="button" value="PERMIT-FEE"/>

Click on ‘**PETMIT-FEE**’ button to view the Permit fee form after that click on **SAVE** button for payment.

Permit Fee Details
Owner Details

Registration No MH43BG0026	Period Mode MONTHLY	Period 5
Permit Type Goods Permit	Permit Category Select	Services Type Ordinary Service
Permit Sub Type Area/Route Details		

Route and Area Details

ROUTE DETAIL

Route Code	From	To	Via
1	WITH IN PUNE DISTRICT	WITH IN PUNE DISTRICT	WITH IN PUNE DISTRICT

AREA DETAILS :WITH IN PUNE DISTRICT

Permit Fee Details

S.No.	Permit Head	Permit From	Permit Upto	Vehical Class	Fee	Fine/Penalty	Add/Remaove Fee
1.	Fresh Permit	04-Aug-2016	03-Jan-2017	Goods Carrier	600	0	+ -
Grand Total:					600	0	

USER/SERVICE CHARGES: **TOTAL PAYABLE AMOUNT: Rs. 600/-**

Payment Collection Panel

Select Payment Mode:
Cash

Save
Reset
Revert Back For Rectification



Do you want to continue

Total Amount to paid in Cash

In Rupees: 600

✓ Yes
✗ No

Once you click on ‘**Yes**’ button, the receipt will be generated. Print the receipt

Department Copy				
GOVERNMENT OF MAHARASHTRA				
Motor Vehicle Department VASHI (NEW MUMBAI),MH				
RECEIPT/APPL No:	MH43R16080000028/MH1608000000358			
Vehicle Class:	Goods Carrier			
Received From:	SAMAR PAWAR			
Date:	04-Aug-2016			
Vehicle No:	MH43BG0026	Chassis No:	TRNSOPOT12345	
Regn Date:	04-Aug-2016			
				
Particular	Amount	Penalty	Total	
Fresh Permit	600	0	600	
GRAND TOTAL (in Rs): 600/- (SIX HUNDRED ONLY)				
Note-This is computer generated slip, no need of signature.				ALL ROLES
Customer Copy				
GOVERNMENT OF MAHARASHTRA				
Motor Vehicle Department VASHI (NEW MUMBAI),MH				
RECEIPT/APPL No:	MH43R16080000028/MH1608000000358			
Vehicle Class:	Goods Carrier			
Received From:	SAMAR PAWAR			
Date:	04-Aug-2016			
Vehicle No:	MH43BG0026	Chassis No:	TRNSOPOT12345	
Regn Date:	04-Aug-2016			
				
Particular	Amount	Penalty	Total	
Fresh Permit	600	0	600	
GRAND TOTAL (in Rs): 600/- (SIX HUNDRED ONLY)				
Note-This is computer generated slip, no need of signature.				ALL ROLES

If you want to make changes click on **REVERT BACK FOR RECTIFICATION** button, it will redirect form to the **PERMIT_APPL_ENTRY** where you can make changes.

Step 3> Permit Verification

Data entered by the data entry operator in step 1 need to be verified by the RTO authority. User having data verification privileges need to login for data verification.

Data entered into the system is expected to be cross checked with the records on original papers submitted by the vehicle owner for Permit application.

Once you login, enter Last 10 characters of application number or select **‘Pending Appls Last 30 Days’** radio button and click on **‘Get Pending work’** Button.

Current Running Registration No: MH43

Permit MH/43/NP/2016/2 issued for Appl.MH1608000000344[MH43BG0027]

HSRP **Smart Card** **Cash Cou**

Select Assigned Office & Action

Select Assigned Office:

Select Action:

Get Pending Work

Application No
 Old Software Appl No
 Registration No
 Pending Appls La 30 Days

Sr.No	Application No	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
1.	MH1608000000358	04-Aug-2016	MH43BG0026	Fresh Permit	Fee Submitted Fee Submitted	3	<input type="button" value="PERMIT-VERIFICATION"/>

Click on ‘**PERMIT-VERIFICATION**’ button to proceed further and it will navigate to Permit Verification details form. Verify these details and click on ‘**File Movement**’ button to forward the application for final approval.

PERMIT VERIFICATION

Application No : MH1608000000358, Permit Validity : When you approve the permit

Owner Detail

Permit Detail

Other Vehicle Information

Owner Information

Owner Name *	Son/Wife/Daughter of *	Vehicle Class *
<input type="text" value="SAMAR PAWAR"/>	<input type="text" value="SANTOSH"/>	<input type="text" value="Goods Carrier"/>
Seating Capacity *	Unladen Weight (Kg.)	Laden Weight (Kg.)
<input type="text" value="2"/>	<input type="text" value="4605"/>	<input type="text" value="11900"/>
Mobile No *	Email ID	Owner Category
<input type="text" value="2349723948"/>	<input type="text"/>	<input type="text" value="GENERAL"/>
Vehicle Category	Registration Date	
<input type="text" value="MEDIUM GOODS VEHICLE"/>	<input type="text" value="04-Aug-2016"/>	

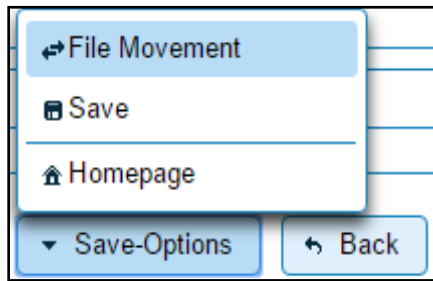
New Current Address

House No. & Street Name *	Village/Town/City *
<input type="text" value="FC"/>	<input type="text" value="VAHSI"/>
Landmark/Police Station	State
<input type="text"/>	<input type="text" value="Maharashtra"/>
District	PIN Code *
<input type="text" value="Thane"/>	<input type="text" value="872346"/>

New Permanent Address Same as Current Address

House No. & Street Name *	Village/Town/City *
<input type="text" value="FC"/>	<input type="text" value="VAHSI"/>
Landmark/Police Station	State
<input type="text"/>	<input type="text" value="Maharashtra"/>
District	PIN Code *
<input type="text" value="Thane"/>	<input type="text" value="872346"/>

This will open following window to select any option from the three.



File Movement: Clicking on this will open one more window as given below.

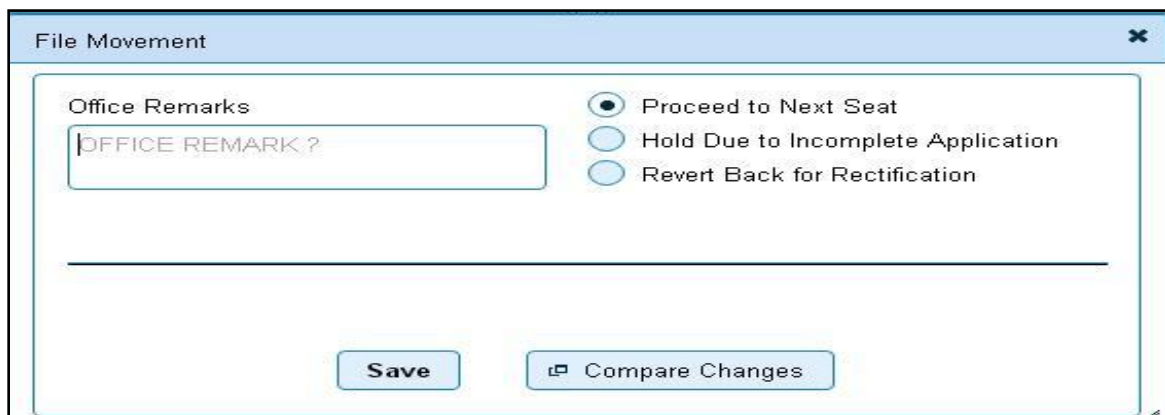
Select **Proceed to Next Seat**, to approve the verification and to forward the application for approval.

Select **Hold Due to Incomplete Application**, if application is incomplete and missing some required documents. This will allow selecting the missing documents from the list. This will generate and print disapproval notice to be given to the vehicle owner which also contains remark of the inspecting authority.

Select **Revert Back for Rectification** button to send application back to the data entry operator for required corrections.

Click on **SAVE** button to save the application without forwarding to the next seat for verification.

Click on **Homepage** to navigate to the home page without saving the changes made in the application.



Selecting **Proceed to Next Seat** will ask your confirmation and will forward application to the next seat, if confirmed by you. Click on 'Yes' button to confirm.



Step 4> Permit Approval

This is the last step of Issuance of new permit transaction. The user having authority to approve the Permit should log into the system.

Once you login, enter last 10 characters of application number or select '**Pending Appls Last 30 Days**' radio button and click on '**Get Pending work**' Button to get all pending applications for the approval.

Select Assigned Office & Action		Get Pending Work					
Select Assigned Office: <input type="text" value="VASHI (NEW MUMBAI)"/>		<input checked="" type="radio"/> Application No <input type="radio"/> Old Software Appl No <input type="radio"/> Registration No <input type="radio"/> Pending Appls Last 30 Days					
Select Action: <input type="text" value="ACCOUNT-STATEMENT"/>		Application No: Part 1 (First Six Chars) Part 2 (Next Ten Chars) <input type="text" value="MH1608"/> <input type="text" value="0000000358"/>					
<input type="button" value="Show Form"/>		<input type="button" value="Get Pending Work"/> <input type="button" value="Pull Back Application"/>					
Sr.No	Application No	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
1.	MH16080000000358	04-Aug-2016	MH43BG0026	Fresh Permit		4	<input type="button" value="PERMIT-APPROVAL"/>

Click on '**PERMIT-APPROVAL**' button, to approve the desired application. This will display entire application details. Click on '**File Movement**' button to issue the New Permit.

.After approval, system will navigate you to the home page and permit number will be displayed at home page

PERMIT APPROVE

✔ Application No : MH1608000000358, Permit Validity : When you approve the permit

Owner Detail
Permit Detail
Other Vehicle Information

Permit Details

Registration No MH43BG0026	Permit Action Fresh Permit	Permit Type* Goods Permit
Period Mode* MONTHLY	Period 5	Permit Category Select Permit Category
Date Of Replacement	Services Type Ordinary Service	Permit Sub Type Area/Route Details

Paid Fee Details

S.No.	Purpose	Vehicle No.	Receipt No.	Fee	Fine/Penalty	Receipt Date
1.	Fresh Permit	MH43BG0026	MH43R16080000028	600	0	04-Aug-2016

Area-Details

WITH IN PUNE DISTRICT

Route-Details

1 - WITH IN PUNE DISTRICT.
WITH II
1: WITH IN PUNE DISTRICT.

No of Trips

Optional Details

Parking Place <input style="width: 100%; height: 20px;" type="text" value="PUNE"/> <small>96 characters remaining.</small>	Purpose of Journey <input style="width: 100%; height: 20px;" type="text" value="TRIP"/> <small>296 characters remaining.</small>	Goods to Carry <input style="width: 100%; height: 20px;" type="text"/> <small>40 characters remaining.</small>
--	--	--

Save-Options
Back

When you approve the transaction the Permit number will be generated and it is displayed on home page.

The screenshot shows the e-Vahan portal interface. At the top, there is a navigation bar with 'Home', 'Report', and 'Update Profile' links. Below this, a 'Current Running Registration No:' field displays 'Permit MH/43/GP/2016/5 issued for Appl.MH1608000000358[MH43BG0026]'. To the right, there are buttons for 'HSRP', 'Smart Card', and 'Cash Cou...'. Below the permit number, there are two main sections: 'Select Assigned Office & Action' and 'Get Pending Work'. The 'Select Assigned Office & Action' section has dropdowns for 'Select Assigned Office' (VASHI (NEW MUMBAI)) and 'Select Action' (ACCOUNT-STATEMENT), with a 'Show Form' button. The 'Get Pending Work' section has radio buttons for 'Application No', 'Old Software Appl No', 'Registration No', and 'Pending Appls La 30 Days'. Below these are input fields for 'Part 1 (First Six Chars)' (MH1608) and 'Part 2 (Next Ten Chars)' (0000000358), with buttons for 'Get Pending Work' and 'Pull Back Application'.

Step 5> Permit Print

After Approval, you can print the Permit for the vehicle for which new permit is issued. For this you need to login with user having duty of permit-printing.

On home page select 'Assigned Office' and Action as 'PERMIT-PRINT' and click on 'Show Form' button.

This screenshot is similar to the previous one, but the 'Select Action' dropdown in the 'Select Assigned Office & Action' section is now set to 'PERMIT-PRINT'. The 'Show Form' button is highlighted, indicating it is the next step in the process.

You have to select **Print by purpose and permit type** and select permit purpose as Fresh Permit from **select any purpose** drop down list.

Then select Permit type as Goods permit from **SELECT ANY PERMIT TYPE** drop down list. Then select document type as **PART A** and click on **GET DETAILS** button. This will display the list of all Permits' pending for printing.

PERMIT PRINT

Print By Registration Number
 Print By Purpose and Permit Type
 Re-Print your Permit

Surrender Slip

Select Any purpose :
 Select Any Permit Type :
 Select Document Type :

S.No	Application No	Application Date	Vehicle No	Permit No./Offer No.	Last Public Remark	Last Office Remark	PRINT
1	MH16080000000358	04-AUG-2016	MH43BG0026	MH/43/GP/2016/5			<input type="button" value="PRINT"/>

You can print Permit either by entering the application number or Registration Number or Permit number. Then click on **PRINT** button to print the Permit.

The Alert box will be shown for printing confirmation. Click on **Confirm Print** button for Permit printing.

Printed Confirmation Panel

Do you want to continue


When you click on **Confirm Print** button it will print the selected PERMIT.

If you click on Cancel button then it will redirect control to PERMIT PRINT form.

[FRESH PERMIT]

TRANSPORT DEPARTMENT, MAHARASHTRA

PERMIT IN RESPECT OF GOODS PERMIT()



1. Permit No	MH43/GP/2016/5
2. Name Of The Permit Holder	SAMAR PAWAR
3. Father's Name	SANTOSH
4. Address	FC VAHSI , Maharashtra Thane-872346
5.(i) Registration Mark of the Vehicle	MH43BG0026
(ii) Registration Date	04-AUG-2016
(iii) Make/Model	ASHOK LEYLAND LTD/1212E3ST/6
(iv) Chassis Number	TRNSOPOT12345
(v) Engine Number	12231534
(vi) Class of Vehicle	Goods Carrier
(vii) Number of Persons to be carried	2
(viii) Replacement Of Vehicle	
(ix) Other Criteria Field	

6. The route or routes of the area for which the permit is valid:

ROUTE DETAIL

Route Code	From	To	Via
1	WITH IN PUNE DISTRICT	WITH IN PUNE DISTRICT	WITH IN PUNE DISTRICT

Region Covered : WITH IN PUNE DISTRICT

7. Validity of the Permit :	From: 04-AUG-2016	To: 03-JAN-2017
8. Load Capacity of Vehicle :		
(i) Gross Weight of Vehicle	11900	
(ii) Unladen Weight	4605	
(iii) Pay Load	7295	
9. Nature of Goods to be carried		
10. Conditions of Permit		

Date 04-AUG-2016

Secretary,
Regional Transport Authority,
VASHI (NEW MUMBAI), Maharashtra

If you want to reprint the Permit then mark on ‘**Re-Print your Permit**’ radio button present at top of the form. Then you can reprint Permit either by entering the application number or Registration Number. Then click on **RE-PRINT** button to print the Permit again.

PERMIT PRINT

Print By Registration Number
 Print By Purpose and Permt Type
 Re-Print your Permit

Application No
 Registration No

Registration No:

MH43BG0026

S.No	Application No	Vehicle No	Purpose Code	Document Id	Operation Date	RE-PRINT
1	MH16080000000358	MH43BG0026	Fresh Permit ▼	PART A ▼	04-AUG-2016	<input type="button" value="RE-PRINT"/>

The Alert box will be shown for printing confirmation. Click on **Confirm Print** button for Permit printing.



When you click on **Confirm Print** button it will print the selected PERMIT.

PASSENGER PERMIT - Workflow


Users may follow the steps given below to issue permit to goods and passenger vehicles.

1. Data Entry and Application Inward
2. Permit Fee Collection
3. Permit Verification
4. Permit Approval
5. Permit Print

Step 1> Data Entry and Application Inward

This will generate unique Application Inward Number for this transaction.

THE INTEGRATED SOLUTION FOR VEHICLE REGISTRATION



VAHAN is the flagship e-Governance application under National Transport Project, a Mission Mode Project initiated in year 2006. The purpose of the application was to automate the RTO operations related to Vehicle Registration, Permit, Taxation, Enforcement in the whole country. The project has achieved a many successes and crossed significant milestones in the past years.


In 2009, another major initiative was undertaken to consolidate the RTO data to State and Central levels in the form of State Registry (SR) and National Registry (NR) databases through periodic replication mechanism. A number of National and State level online applications are running on these consolidated databases. These include citizen-centric applications...

[Read More](#)

Login

User ID *
sopr7

Password *
.....

Enter Verification Code: *


Once you logged into the system, you need to select assigned OFFICE and ACTION to be carried out.

Select Assigned Office & Action	Get Pending Work
<p>Select Assigned Office: <input type="text" value="VASHI (NEW MUMBAI)"/></p> <p>Select Action: <input type="text" value="PERMIT-APPL-ENTRY"/></p> <p style="text-align: center;"><input type="button" value="Show Form"/></p>	<p> <input checked="" type="radio"/> Application <input type="radio"/> Old Software <input type="radio"/> Registration <input type="radio"/> Pending Appls Last 30 Days </p> <p>Application No:</p> <p style="color: red;">Part 1 (First Six Chars) Part 2 (Next Ten Chars)</p> <p> <input type="text" value="MH1608"/> <input type="text"/> </p> <p style="text-align: center;"> <input type="button" value="Get Pending Work"/> <input type="button" value="Pull Back Application"/> </p>

For New Permit Application, select the menu option ‘PERMIT-APPL-ENTRY’ and click on button ‘**Show Form**’.

Once you click on ‘**Show Form**’ button following form asking for vehicle number will open.

Enter vehicle registration number and click on ‘**Get Details**’ button, it will fetch existing details of the same vehicle from central server.

Open the tab **Permit Details**. Select **Permit Action**, permit type will automatically fetch according to which type user selected during new registration of this vehicle.

PERMIT APPLICATION ENTRY

Permit for Registered Vehicle
 Permit by Name

Vehicle Number:

Permit Details

Registration No:
 Permit Action:
 Permit Type*:

Period Mode*:
 Period:
 Permit Category:

Date Of Replacement:
 Services Type:

Area-Details

Route-Details

No of Trips:

Optional Details

Parking Place:
 Purpose of Journey:
 Goods to Carry:

99 characters remaining.
 297 characters remaining.
 38 characters remaining.

On this form, Text with * (Star) mark is mandatory to enter.

Select appropriate permit mode as **monthly/yearly** from **Permit mode** dropdown list and according to that enter value of period in text field. Then select **Date of replacement** and finally select **Service type** from **service type** dropdown list.

Select '**Area-Details**' and '**Route-details**'. After that we have three **optional details** fields enter those details. These details are not mandatory to enter.

You can check tax details of vehicle by clicking on **OTHER VEHICLE INFORMATION** tab.

Then click on the **SAVE** button to generate unique application number. This will display following window, showing unique application number. Pl note down application number and click on **Exit for another application** button.

Application Number

Application Number generated :MH16080000000330. Please note down the Application No for future reference.

After clicking on **Exit for another application** again click on **HOME** button to redirect to home page and then click on **logout** button.

Step 2> Permit Fee Collection

The user having authority to collect fees and taxes (Cashier) need to log into the system for collecting payments.

Once you login Enter **Last 10 characters** of application number or select **pending Appls last 30 days** radio button and click on '**Get pending work**' Button.

Select Assigned Office & Action

Select Assigned Office:

Select Action:

Get Pending Work

Application No
 Old Software Appl No
 Registration No
 Pending Appls Last 30 Days

Previous 30 Days Pending Appls **ing Work(S) For The Selected Office [VASHI (NEW MUMBAI)]**
From [06-Jul-2016] To [04-Aug-2016]

Sr.No	Application No	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
1.	MH16080000000330	04-Aug-2016	MH43BG0025	Fresh Permit		2	<input type="button" value="PERMIT-FEE"/>

Click on ‘**PETMIT-FEE**’ button to view the Permit fee form after that click on **SAVE** button for payment.

Current Receipt No
MH43R16080000026

Permit Application No.

Application No.

Registration No. Period Mode: Period:

Permit Type: Permit Category: Services Type:

Permit Sub Type:

ROUTE DETAIL

Route Code	From	To	Via
1	WITH IN PUNE DISTRICT	WITH IN PUNE DISTRICT	WITH IN PUNE DISTRICT

AREA DETAILS :WITH IN PUNE DISTRICT

Permit Fee Details

S.No.	Permit Head	Permit From	Permit Upto	Vehicle Class	Fee	Fine/Penalty	Add/Remove Fee
1.	<input type="text" value="Fresh Permit"/>	04-Aug-2016	03-Aug-2021	Bus	400	<input type="text" value="0"/>	<input type="button" value="+"/> <input type="button" value="-"/>
Grand Total:					400	0	

USER/SERVICE CHARGES: **TOTAL PAYABLE AMOUNT: Rs. 400/-**

Payment Collection Panel

Select Payment Mode:

When you click on **SAVE** button following confirmation window appears.

Do you want to continue

Total Amount to paid in Cash
In Rupees: 400

Once you click on ‘Yes’ button, the receipt will be generated. Print the receipt

Department Copy			
GOVERNMENT OF MAHARASHTRA			
Motor Vehicle Department VASHI (NEW MUMBAI),MH			
RECEIPT/APPL No:	MH43R1608000026/MH1608000000330		
Vehicle Class:	Bus		
Received From:	RAHUL PAWAR		
Date:	04-Aug-2016		
Vehicle No:	MH43BG0025	Chassis No:	BUS321321
Regn Date:	04-Aug-2016		
Particular	Amount	Penalty	Total
Fresh Permit	400	0	400
GRAND TOTAL (in Rs): 400/- (FOUR HUNDRED ONLY)			
Note—This is computer generated slip, no need of signature.			ALL ROLES
Customer Copy			
GOVERNMENT OF MAHARASHTRA			
Motor Vehicle Department VASHI (NEW MUMBAI),MH			
RECEIPT/APPL No:	MH43R1608000026/MH1608000000330		
Vehicle Class:	Bus		
Received From:	RAHUL PAWAR		
Date:	04-Aug-2016		
Vehicle No:	MH43BG0025	Chassis No:	BUS321321
Regn Date:	04-Aug-2016		
Particular	Amount	Penalty	Total
Fresh Permit	400	0	400
GRAND TOTAL (in Rs): 400/- (FOUR HUNDRED ONLY)			
Note—This is computer generated slip, no need of signature.			ALL ROLES

If you want to make changes click on **REVERT BACK FOR RECTIFICATION** button, it will redirect form to the **PERMIT_APPL_ENTRY** where you can make changes.

Step 3> Permit Verification

Data entered by the data entry operator in step 1 need to be verified by the RTO authority. User having data verification privileges need to login for data verification. Data entered into the system is expected to be cross checked with the records on original papers submitted by the vehicle owner for Permit application.

Once you login, enter Last 10 characters of application number or select ‘**Pending Appls Last 30 Days**’ radio button and click on ‘**Get Pending work**’ Button.

Select Assigned Office & Action Select Assigned Office: VASHI (NEW MUMBAI)				Get Pending Work <input checked="" type="radio"/> Application No <input type="radio"/> Old Software Appl No <input type="radio"/> Registration No <input type="radio"/> Pending Appls Last 30 Days Application No: Part 1 (First Six Chars) Part 2 (Next Ten Chars) MH1608 0000000330 Get Pending Work Pull Back Application			
Select Action: ACCOUNT-STATEMENT Show Form							
Sr.No	Application No	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
1.	MH1608000000330	04-Aug-2016	MH43BG0025	Fresh Permit	Fee Submitted Fee Submitted	3	PERMIT-VERIFICATION

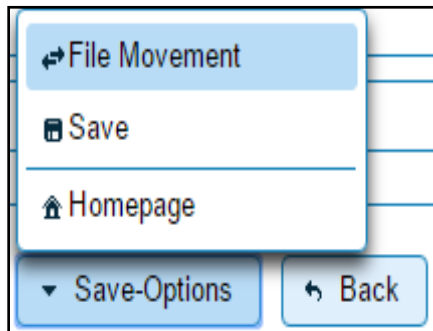
Click on ‘**PERMIT-VERIFICATION**’ button to proceed further and it will navigate to Permit Verification details form. Verify these details and click on ‘**File Movement**’ button to forward the application for final approval.

PERMIT VERIFICATION

✔ Application No : MH1608000000330, Permit Validity : When you approve the permit

Owner Detail	Permit Detail	Other Vehicle Information
Owner Information Owner Name * RAHUL PAWAR Son/Wife/Daughter of * NTOSH Vehicle Class * Bus Seating Capacity * 43 Unladen Weight (Kg.) 12200 Laden Weight (Kg.) 16200 Mobile No * 3248723684 Email ID Owner Category GENERAL Vehicle Category LIGHT PASSENGER VEHICLE Registration Date 04-Aug-2016		
New Current Address House No. & Street Name * STATION ROAD Village/Town/City * VASHI Landmark/Police Station State Maharashtra District Thane PIN Code * 236848		New Permanent Address <input type="checkbox"/> Same as Current Address House No. & Street Name * STATION ROAD Village/Town/City * VASHI Landmark/Police Station State Maharashtra District Thane PIN Code * 236848
Save-Options Back		

This will open following window to select any option from the three.



File Movement: Clicking on this will open one more window as given below.

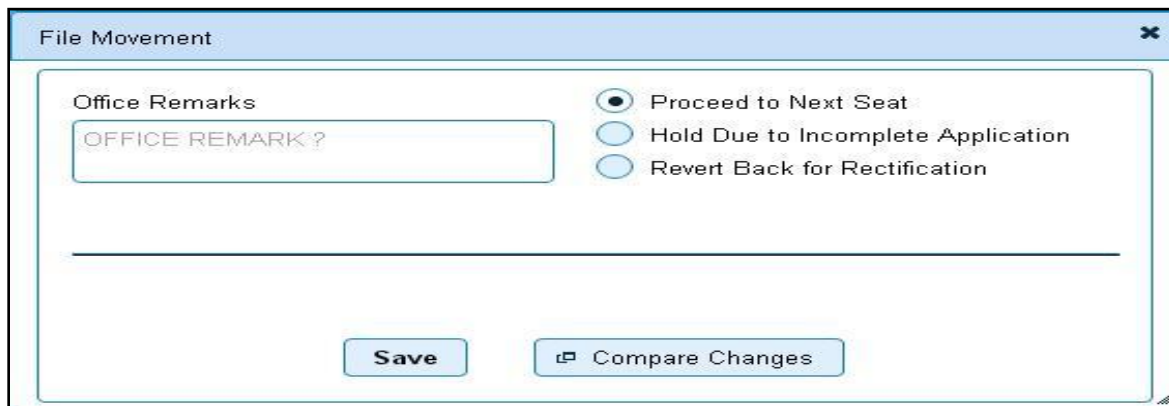
Select **Proceed to Next Seat**, to forward the application for approval.

Select **Hold Due to Incomplete Application**, if application is incomplete and missing some required documents. This will allow selecting the missing documents from the list. This will generate and print disapproval notice to be given to the vehicle owner which also contains remark of the inspecting authority.

Select **Revert Back for Rectification** button to send application back to the data entry operator for required corrections.

Click on **SAVE** button to save the application without forwarding to the next seat for verification.

Click on **Homepage** to navigate to the home page without saving the changes made in the application.



Selecting **Proceed to Next Seat** will ask your confirmation and will forward application to the next seat, if confirmed by you. Click on 'Yes' button to confirm.



Step 4> Permit Approval

This is the last step of Issuance of new permit transaction. The user having authority to approve the Permit should log into the system.

Once you login, enter last 10 characters of application number or select ‘**Pending Appls Last 30 Days**’ radio button and click on ‘**Get Pending work**’ Button to get all pending applications for the approval.

Sr.No	Application No	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
	MH16080000000330	04-Aug-2016	MH43BG0025	Fresh Permit		4	PERMIT-APPROVAL

Click on ‘**PERMIT-APPROVAL**’ button, to approve the desired application. This will display entire application details.

PERMIT APPROVE

✓ Application No : MH16080000000330, Permit Validity : When you approve the permit

Owner Detail	Permit Detail	Other Vehicle Information
--------------	---------------	---------------------------

Owner Information

Owner Name *	Son/Wife/Daughter of *	Vehicle Class *
<input type="text" value="RAHUL PAWAR"/>	<input type="text" value="NTOSH"/>	<input type="text" value="Bus"/>
Seating Capacity *	Unladen Weight (Kg.)	Laden Weight (Kg.)
<input type="text" value="43"/>	<input type="text" value="12200"/>	<input type="text" value="16200"/>
Mobile No *	Email ID	Owner Category
<input type="text" value="3248723684"/>	<input type="text"/>	<input type="text" value="GENERAL"/>
Vehicle Category	Registration Date	
<input type="text" value="LIGHT PASSENGER VEHICLE"/>	<input type="text" value="04-Aug-2016"/>	

New Current Address	New Permanent Address <input type="checkbox"/> Same as Current Address																								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">House No. & Street Name *</td> <td style="width: 50%;">Village/Town/City *</td> </tr> <tr> <td><input type="text" value="STATION ROAD"/></td> <td><input type="text" value="VASHI"/></td> </tr> <tr> <td>Landmark/Police Station</td> <td>State</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text" value="Maharashtra"/></td> </tr> <tr> <td>District</td> <td>PIN Code *</td> </tr> <tr> <td><input type="text" value="Thane"/></td> <td><input type="text" value="236848"/></td> </tr> </table>	House No. & Street Name *	Village/Town/City *	<input type="text" value="STATION ROAD"/>	<input type="text" value="VASHI"/>	Landmark/Police Station	State	<input type="text"/>	<input type="text" value="Maharashtra"/>	District	PIN Code *	<input type="text" value="Thane"/>	<input type="text" value="236848"/>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">House No. & Street Name *</td> <td style="width: 50%;">Village/Town/City *</td> </tr> <tr> <td><input type="text" value="STATION ROAD"/></td> <td><input type="text" value="VASHI"/></td> </tr> <tr> <td>Landmark/Police Station</td> <td>State</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text" value="Maharashtra"/></td> </tr> <tr> <td>District</td> <td>PIN Code *</td> </tr> <tr> <td><input type="text" value="Thane"/></td> <td><input type="text" value="236848"/></td> </tr> </table>	House No. & Street Name *	Village/Town/City *	<input type="text" value="STATION ROAD"/>	<input type="text" value="VASHI"/>	Landmark/Police Station	State	<input type="text"/>	<input type="text" value="Maharashtra"/>	District	PIN Code *	<input type="text" value="Thane"/>	<input type="text" value="236848"/>
House No. & Street Name *	Village/Town/City *																								
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<input type="text"/>	<input type="text" value="Maharashtra"/>																								
District	PIN Code *																								
<input type="text" value="Thane"/>	<input type="text" value="236848"/>																								

Click on '**File Movement**' button to issue the New Permit.

After approval, system will navigate you to the home page and permit number will be displayed at home page

When you approve the transaction the Permit number will be generated and it is displayed on home page.

The screenshot displays the e-Vahan web application interface. At the top, there is a navigation bar with the e-Vahan logo, a home icon, a report icon, and an update profile icon. The user is logged in as 'ALL ROLES, U D C, Maharashtra'. Below the navigation bar, there is a section for 'Current Running Registrations' with a list of registration numbers: MH43BE0078, MH43BF0001, and MH43BG0028. A red box highlights a permit entry: 'Permit MH/43/CC/BUS/2016/2 issued for Appl.MH1608000000330[MH43BG0025]'. To the right of this entry are three buttons: 'HSRP', 'Smart Card', and 'Cash Counter'. Below this, there are two main sections: 'Select Assigned Office & Action' and 'Get Pending Work'. The 'Select Assigned Office & Action' section has a dropdown for 'Select Assigned Office' set to 'YASHI (NEW MUMBAI)' and a dropdown for 'Select Action' set to 'ACCOUNT-STATEMENT', with a 'Show Form' button below. The 'Get Pending Work' section has radio buttons for 'Application No', 'Old Software Appl No', 'Registration No', and 'Pending Appls Last 30 Days'. The 'Application No' section is active, showing 'Part 1 (First Six Chars)' as 'MH1608' and 'Part 2 (Next Ten Chars)' as '000000330'. There are buttons for 'Get Pending Work' and 'Pull Back Application'.

Step 5> Permit Print

After Approval, you can print the Permit for the vehicle for which new permit is issued. For this you need to login with user having duty of permit-printing.

On home page select '**Assigned Office**' and Action as '**PERMIT-PRINT**' and click on '**Show Form**' button.

You have to select **Print by Purpose and Permit Type** radio button and permit purpose as **Fresh Permit** from **select any purpose** drop down list.

Then select **Permit type** from **SELECT ANY PERMIT TYPE** drop down list. Then select **document type** as **PART A** and click on **GET DETAILS** button. This will display the list of all Permits' pending for printing.

S.No	Application No	Application Date	Vehicle No	Permit No./Offer No.	Last Public Remark	Last Office Remark	PRINT
1	MH16080000000330	04-AUG-2016	MH43BG0025	MH/43/CC/BUS/2016/2			PRINT

You can print Permit either by entering the application number or Registration Number or Permit number. Then click on **PRINT** button to print the Permit.

The Alert box will be shown for printing confirmation. Click on **Confirm Print** button for Permit printing.

Printed Confirmation Panel

Do you want to continue

✓ Confirm Print

✗ Cancel

When you click on **Confirm Print** button it will print the selected PERMIT.

If you click on Cancel button then it will redirect control to PERMIT PRINT form.


[FRESH PERMIT]

TRANSPORT DEPARTMENT, MAHARASHTRA

VASHI (NEW MUMBAI)

PERMIT IN RESPECT OF CONTRACT CARRIAGE PERMIT (BUS (CC PERMIT))

The Date of replacement of Vehicle under model condition of the Permit



1. Permit No MH43CC/BUS/2016/2
2. Name Of The Permit Holder RAHUL PAWAR
3. Father's/Husband's Name (in case of Individual) NTOSH
4. Permanent Address STATION ROAD VASHI , Maharashtra Thane-236848
5.
 - (i) Registration Mark of the Vehicle MH43BG0025
 - (ii) Model VOLVO 9400 B7R 4X2 MARK III
 - (iii) Date of Registration 04-AUG-2016
 - (iv) Chassis Number BUS321321
 - (v) Engine Number 3211534534
 - (vi) Class of Vehicle Bus
 - (vii) Number of Passangers to be carried 43
6. Route/Area for which permit is valid:

ROUTE DETAIL			
Route Code	From	To	Via
1	WITH IN PUNE DISTRICT	WITH IN PUNE DISTRICT	WITH IN PUNE DISTRICT
- Region Covered : WITH IN PUNE DISTRICT
7. Validity of the Permit : From: 04-AUG-2016 To: 03-AUG-2021
8. Date of Replacement of Vehicle
9. Nature of Goods to be Carried NO
10. Parking Place S
11. Purpose Of Journey TRIP
- Rate of fare approved Approved by STARTA
- This permit shall be subject to the conditions laid down in Section 84 of the Motor Vehicle Act, 1988
- Conditions of Permit List Attached

Date: 04-AUG-2016

Secretary,
State/Regional Transport Authority,
VASHI (NEW MUMBAI), Maharashtra

If you want to reprint the Permit then mark on '**Re-Print your Permit**' radio button present at top of the form. Then you can reprint Permit either by entering the application number or Registration Number. Then click on **RE-PRINT** button to print the Permit again.

PERMIT PRINT

Print By Registration Number Print By Purpose and Permt Type Re-Print your Permit

Application No Registration No

Registration No:

S.No	Application No	Vehicle No	Purpose Code	Document Id	Operation Date	RE-PRINT
1	MH16080000000330	MH43BG0025	Fresh Permit ▾	PART A ▾	04-AUG-2016	<input type="button" value="RE-PRINT"/>

The Alert box will be shown for printing confirmation. Click on **Confirm Print** button for Permit printing.

Printed Confirmation Panel

Do you want to continue

When you click on **Confirm Print** button, the selected PERMIT will be printed.

NATIONAL PERMIT - Workflow

Users may follow the steps given below for Issuance of Permit of vehicles.

1. Data Entry and Application Inward
2. Permit Fee Collection
3. Permit Verification
4. Permit Approval
5. Permit Print

Step 1> Data Entry and Application Inward

This will generate unique Application Inward Number for this transaction.

[THE INTEGRATED SOLUTION FOR VEHICLE REGISTRATION](#)



VAHAN is the flagship e-Governance application under National Transport Project, a Mission Mode Project initiated in year 2006. The purpose of the application was to automate the RTO operations related to Vehicle Registration, Permit, Taxation, Enforcement in the whole country. The project has achieved a many successes and crossed significant milestones in the past years.

In 2009, another major initiative was undertaken to consolidate the RTO data to State and Central levels in the form of State Registry (SR) and National Registry (NR) databases through periodic replication mechanism. A number of National and State level online applications are running on these consolidated databases. These include citizen-centric applications...

[Read More](#)

Login

User ID *

Password *

Enter Verification Code: *

32841

Once you logged into the system, you need to select assigned OFFICE and ACTION to be carried out.

Select Assigned Office & Action	Get Pending Work
<p>Select Assigned Office:</p> <input type="text" value="VASHI (NEW MUMBAI)"/> <p>Select Action:</p> <input type="text" value="PERMIT-APPL-ENTRY"/> <p style="text-align: center;"><input type="button" value="Show Form"/></p>	<p> <input checked="" type="radio"/> Application No <input type="radio"/> Old Software Appl No <input type="radio"/> Registration No <input type="radio"/> Pending Appls Last 30 Days </p> <p>Application No:</p> <p style="color: red;">Part 1 (First Six Chars) Part 2 (Next Ten Chars)</p> <div style="display: flex; justify-content: space-between;"> <input type="text" value="MH1608"/> <input type="text"/> </div> <p style="text-align: center;"> <input type="button" value="Get Pending Work"/> <input type="button" value="Pull Back Application"/> </p>

For New Permit Application, select the menu option ‘PERMIT-APPL-ENTRY’ and click on button ‘**Show Form**’.

Once you click on ‘**Show Form**’ button following form asking for vehicle number will open.

Enter vehicle registration number and click on ‘**Get Details**’ button, it will fetch existing details of the same vehicle from central server.

PERMIT APPLICATION ENTRY

Permit for Registered Vehicle
 Permit by Name

Vehicle Number:

Permit Details

Registration No:
 Permit Action:
 Permit Type*:

Period Mode*:
 Period:
 Permit Category:

Date Of Replacement:
 Services Type:

Authorization Details If you are not fill the Authorisation details.

(Existing NP Authorization No : Valid From : Upto :)

Authorisation No.*:
 Authorisation From*:
 Authorisation Upto:

Tax From:
 Tax Upto:
 State:

Optional Details

Parking Place:
 Purpose of Journey:
 Goods to Carry:

96 characters remaining.
 296 characters remaining.
 40 characters remaining.

On this form, Text with * (Star) mark is mandatory to enter.

Open the tab **Permit Details**. Select **Permit Action** then permit type **NATIONAL PERMIT** will automatically fetched as it is selected in new registration of this vehicle.

Select appropriate permit mode as **monthly/yearly** from **Permit mode** dropdown list and according to that enter value of period in text field. Then select **Date of replacement** and finally select **Service type** from **service type** dropdown list.

Select '**Area-Details**' and '**Route-details**'. After that we have three **optional details** fields enter those details. These details are not mandatory to enter.

You can check tax details of vehicle by clicking on **OTHER VEHICLE INFORMATION** tab. Then click on the **SAVE** button to generate unique application number. This will display following window, showing unique application number. Pl note down application number and click on **Exit for another application** button.

Application Number

Application Number generated :MH16080000000344. Please note down the Application No for future reference.

Exit for Another Application

After clicking on **Exit for another application** again click on **HOME** button to redirect to home page and then click on **logout** button.

Step 2> Permit Fee Collection

The user having authority to collect fees and taxes (Cashier) need to log into the system for collecting payments. Once you login Enter **Last 10 characters** of application number or select **Pending Appls Last 30 Days** radio button and click on '**Get pending work**' Button.

Select Assigned Office & Action

Select Assigned Office:

VASHI (NEW MUMBAI) ▾

Select Action:

ACCOUNT-STATEMENT ▾

Show Form

Get Pending Work

Application No
 Old Software Appl No
 Registration No
 Pending Appls Last 30 Days

Get Pending Work

Previous 30 Days Pending Appls

[ing Work\(S\) For The Selected Office \[VASHI \(NEW MUMBAI\) \]](#)
[From \[06-Jul-2016 \] To \[04-Aug-2016 \]](#)

Sr.No	Application No ↕	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
1.	MH16080000000344	04-Aug-2016	MH43BG0027	Fresh Permit		2	<div style="border: 1px solid #0070c0; border-radius: 5px; padding: 2px 5px; font-size: x-small;">PERMIT-FEE</div>

Click on '**PETMIT-FEE**' button to view the Permit fee form after that click on **SAVE** button for payment.

Current Receipt No

Permit Application No. **MH43R16080000027**

Application No.

Permit Fee Details | Owner Details

Registration No: Period Mode: Period:

Permit Type: Permit Category: Services Type:

Permit Sub Type:

Permit Fee Details							
S.No.	Permit Head	Permit From	Permit Upto	Vehical Class	Fee	Fine/Penalty	Add/Remaove Fee
1.	<input type="text" value="Fresh Permit"/>	04-Aug-2016	03-Aug-2021	Goods Carrier	700	<input type="text" value="0"/>	<input type="button" value="+"/> <input type="button" value="-"/>
2.	<input type="text" value="Permit Authoriz"/>	04-Aug-2016	03-Aug-2017	Goods Carrier	1000	<input type="text" value="0"/>	<input type="button" value="+"/> <input type="button" value="-"/>
Grand Total:					1700	0	

USER/SERVICE CHARGES: **TOTAL PAYABLE AMOUNT: Rs. 1700/-**

Payment Collection Panel



Select Payment Mode:

Do you want to continue

Total Amount to paid in Cash

In Rupees: 1700

Once you click on ‘Yes’ button, the receipt will be generated. Print the receipt

Department Copy			
GOVERNMENT OF MAHARASHTRA			
Motor Vehicle Department			
VASHI (NEW MUMBAI),MH			
RECEIPT/APPL No:	MH43R1608000027/MH1608000000344		
Vehicle Class:	Goods Carrier		
Received From:	TUSHAR PAWR		
Date:	04-Aug-2016		
Vehicle No:	MH43BG0027	Chassis No:	NATIONALPERMIT
Regn Date:	04-Aug-2016		
			
Particular	Amount	Penalty	Total
Permit Authorization	1000	0	1000
Fresh Permit	700	0	700
GRAND TOTAL (in Rs): 1700/- (ONE THOUSAND SEVEN HUNDRED ONLY)			
Note--This is computer generated slip, no need of signature.			ALL ROLES
Customer Copy			
GOVERNMENT OF MAHARASHTRA			
Motor Vehicle Department			
VASHI (NEW MUMBAI),MH			
RECEIPT/APPL No:	MH43R1608000027/MH1608000000344		
Vehicle Class:	Goods Carrier		
Received From:	TUSHAR PAWR		
Date:	04-Aug-2016		
Vehicle No:	MH43BG0027	Chassis No:	NATIONALPERMIT
Regn Date:	04-Aug-2016		
			
Particular	Amount	Penalty	Total
Permit Authorization	1000	0	1000
Fresh Permit	700	0	700
GRAND TOTAL (in Rs): 1700/- (ONE THOUSAND SEVEN HUNDRED ONLY)			
Note--This is computer generated slip, no need of signature.			ALL ROLES

If you want to make changes click on **REVERT BACK FOR RECTIFICATION** button, it will redirect form to the **PERMIT_APPL_ENTRY** where you can make changes.

Step 3> Permit Verification

Data entered by the data entry operator in step 1 need to be verified by the RTO authority. User having data verification privileges need to login for data verification. Data entered into the system is expected to be cross checked with the records on original papers submitted by the vehicle owner for Permit application.

Once you login, enter Last 10 characters of application number or select **‘Pending Appls Last 30 Days’** radio button and click on **‘Get Pending work’** Button.

<p>Select Assigned Office & Action</p> <p>Select Assigned Office: <input type="text" value="VASHI (NEW MUMBAI)"/></p> <p>Select Action: <input type="text" value="ACCOUNT-STATEMENT"/></p> <p><input type="button" value="Show Form"/></p>				<p>Get Pending Work</p> <p> <input checked="" type="radio"/> Application No <input type="radio"/> Old Software Appl No <input type="radio"/> Registration No <input type="radio"/> Pending Appls Last 30 Days </p> <p>Application No: Part 1 (First Six Chars) <input type="text" value="MH1608"/> Part 2 (Next Ten Chars) <input type="text" value="000000344"/></p> <p> <input type="button" value="Get Pending Work"/> <input type="button" value="Pull Back Application"/> </p>			
Sr.No	Application No	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
1.	MH1608000000344	04-Aug-2016	MH43BG0027	Fresh Permit	Fee Submitted Fee Submitted	3	<input type="button" value="PERMIT-VERIFICATION"/>

Click on ‘**PERMIT-VERIFICATION**’ button to proceed further and it will navigate to Permit Verification details form. Verify these details and click on ‘**File Movement**’ button to forward the application for final approval.

PERMIT VERIFICATION

✓ Application No : MH1608000000344, Permit Validity : When you approve the permit

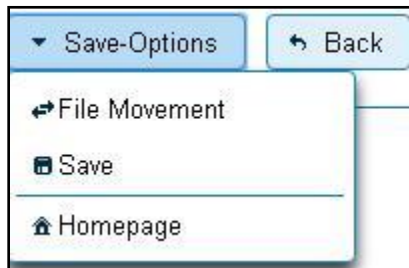
Owner Detail | Permit Detail | Other Vehicle Information

Owner Information

Owner Name *	Son/Wife/Daughter of *	Vehicle Class *
<input type="text" value="TUSHAR PAWR"/>	<input type="text" value="S"/>	<input type="text" value="Goods Carrier"/>
Seating Capacity *	Unladen Weight (Kg.)	Laden Weight (Kg.)
<input type="text" value="2"/>	<input type="text" value="4063"/>	<input type="text" value="10900"/>
Mobile No *	Email ID	Owner Category
<input type="text" value="3284798237"/>	<input type="text"/>	<input type="text" value="GENERAL"/>
Vehicle Category	Registration Date	
<input type="text" value="MEDIUM GOODS VEHICLE"/>	<input type="text" value="04-Aug-2016"/>	

New Current Address		New Permanent Address <input type="checkbox"/> Same as Current Address	
House No. & Street Name *	Village/Town/City *	House No. & Street Name *	Village/Town/City *
<input type="text" value="FC VAHSI"/>	<input type="text" value="VASHI"/>	<input type="text" value="FC VAHSI"/>	<input type="text" value="VASHI"/>
Landmark/Police Station	State	Landmark/Police Station	State
<input type="text"/>	<input type="text" value="Maharashtra"/>	<input type="text"/>	<input type="text" value="Maharashtra"/>
District	PIN Code *	District	PIN Code *
<input type="text" value="Thane"/>	<input type="text" value="327423"/>	<input type="text" value="Thane"/>	<input type="text" value="327423"/>

This will open following window to select any option from the three.



File Movement: Clicking on this will open one more window as given below.

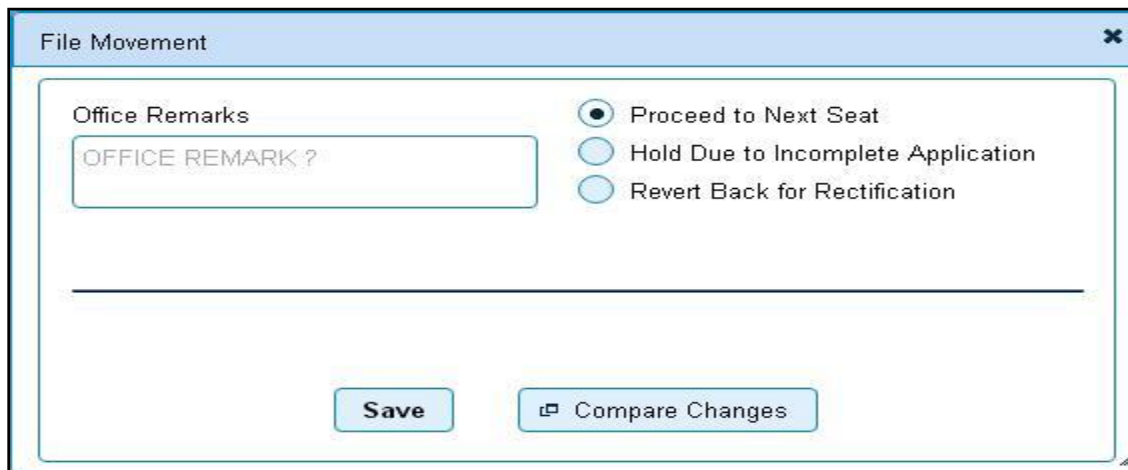
Select **Proceed to Next Seat**, to approve the verification and to forward the application for approval.

Select **Hold Due to Incomplete Application**, if application is incomplete and missing some required documents. This will allow selecting the missing documents from the list. This will generate and print disapproval notice to be given to the vehicle owner which also contains remark of the inspecting authority.

Select **Revert Back for Rectification** button to send application back to the data entry operator for required corrections.

Click on **SAVE** button to save the application without forwarding to the next seat for verification.

Click on **Homepage** to navigate to the home page without saving the changes made in the application.

A screenshot of a dialog box titled 'File Movement'. The dialog has a light blue header bar with a close button (X) on the right. Inside the dialog, there is a section labeled 'Office Remarks' with a text input field containing the placeholder text 'OFFICE REMARK?'. To the right of the input field are three radio button options: 'Proceed to Next Seat' (which is selected), 'Hold Due to Incomplete Application', and 'Revert Back for Rectification'. At the bottom of the dialog, there are two buttons: 'Save' and 'Compare Changes'.

Selecting **Proceed to Next Seat** will ask your confirmation and will forward application to the next seat, if confirmed by you. Click on ‘**Yes**’ button to confirm.

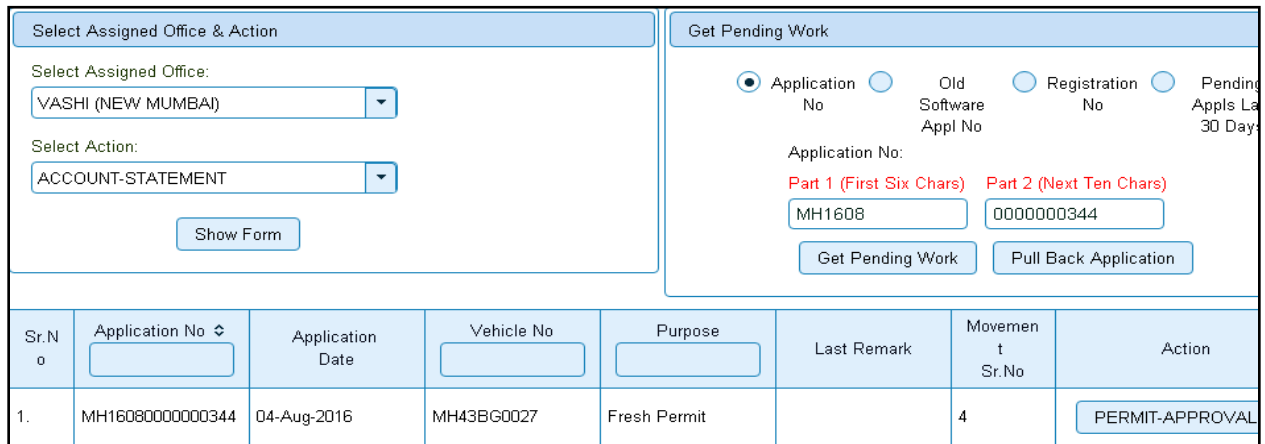


A confirmation dialog box titled "Confirmation" with a close button (X) in the top right corner. The main text asks "Are you sure?". At the bottom, there are two buttons: "Yes" with a checkmark icon and "No" with an X icon.

Step 4> Permit Approval

This is the last step of Issuance of new permit transaction. The user having authority to approve the Permit should log into the system.

Once you login, enter last 10 characters of application number or select ‘**Pending Appls Last 30 Days**’ radio button and click on ‘**Get Pending work**’ Button to get all pending applications for the approval.



The screenshot shows a web interface for "Get Pending Work". On the left, there are two dropdown menus: "Select Assigned Office:" with "VASHI (NEW MUMBAI)" selected, and "Select Action:" with "ACCOUNT-STATEMENT" selected. Below them is a "Show Form" button. On the right, there are four radio buttons: "Application No" (selected), "Old Software Appl No", "Registration No", and "Pending Appls Last 30 Days". Below the radio buttons, there are two input fields for "Application No": "Part 1 (First Six Chars)" with "MH1608" and "Part 2 (Next Ten Chars)" with "0000000344". At the bottom right of this section are two buttons: "Get Pending Work" and "Pull Back Application".

Sr.No	Application No	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
1.	MH1608000000344	04-Aug-2016	MH43BG0027	Fresh Permit		4	PERMIT-APPROVAL

Click on ‘**PERMIT-APPROVAL**’ button, to approve the desired application. This will display entire application details. Click on ‘**File Movement**’ button to issue the New Permit. After approval, system will navigate you to the home page and permit number will be displayed at home page

PERMIT APPROVE

✓ Application No : MH1608000000344, Permit Validity : When you approve the permit

Owner Detail Permit Detail Other Vehicle Information

Owner Information

Owner Name *	Son/Wife/Daughter of *	Vehicle Class *
TUSHAR PAWR	S	Goods Carrier
Seating Capacity *	Unladen Weight (Kg.)	Laden Weight (Kg.)
2	4063	10900
Mobile No *	Email ID	Owner Category
3284798237		GENERAL
Vehicle Category	Registration Date	
MEDIUM GOODS VEHICLE	04-Aug-2016	

New Current Address		New Permanent Address <input type="checkbox"/> Same as Current Address	
House No. & Street Name *	Village/Town/City *	House No. & Street Name *	Village/Town/City *
FC VAHSI	VASHI	FC VAHSI	VASHI
Landmark/Police Station	State	Landmark/Police Station	State
	Maharashtra		Maharashtra
District	PIN Code *	District	PIN Code *
Thane	327423	Thane	327423

When you approve the transaction the Permit number will be generated and it is displayed on home page.

e-Vahan
2014-2015

Home Report Update Profile Welcome ALL ROLES . U D C, Maharashtra

Current Running Registration No:

Permit MH/43/NP/2016/2 Issued for Appl.MH1608000000344[MH43BG0027]

<p>Select Assigned Office & Action</p> <p>Select Assigned Office: VASHI (NEW MUMBAI)</p> <p>Select Action: ACCOUNT-STATEMENT</p> <p><input type="button" value="Show Form"/></p>	<p>Get Pending Work</p> <p> <input checked="" type="radio"/> Application No <input type="radio"/> Old Software Appl No <input type="radio"/> Registration No <input type="radio"/> Pending Ap Last 30 Da </p> <p>Application No:</p> <p>Part 1 (First Six Chars) Part 2 (Next Ten Chars)</p> <p>MH1608 000000344</p> <p><input type="button" value="Get Pending Work"/> <input type="button" value="Pull Back Application"/></p>
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Step 5> Permit Print

After Approval, you can print the Permit for the vehicle for which new permit is issued. For this you need to login with user having duty of permit-printing.

On home page select ‘Assigned Office’ and Action as ‘PERMIT-PRINT’ and click on ‘Show Form’ button.

The screenshot shows two side-by-side form panels. The left panel, titled 'Select Assigned Office & Action', contains a dropdown for 'Select Assigned Office' with 'VASHI (NEW MUMBAI)' selected, another dropdown for 'Select Action' with 'PERMIT-PRINT' selected, and a 'Show Form' button. The right panel, titled 'Get Pending Work', has four radio buttons: 'Application No' (selected), 'Old Software Appl No', 'Registration No', and 'Pending Appls La 30 Day'. Below these are two input fields for 'Application No': 'Part 1 (First Six Chars)' with 'MH1608' and 'Part 2 (Next Ten Chars)' with '0000000344'. At the bottom are 'Get Pending Work' and 'Pull Back Application' buttons.

You have to select **print by purpose and permit type** radio button then select permit purpose as Fresh Permit from **select any purpose** drop down list.

Then select Permit type as national Permit from **SELECT ANY PERMIT TYPE** drop down list. Then select document type as **PART A** and click on **GET DETAILS** button. This will display the list of all Permits’ pending for printing.

The screenshot shows the 'PERMIT PRINT' form. At the top, there are three radio buttons: 'Print By Registration Number', 'Print By Purpose and Permit Type' (selected), and 'Re-Print your Permit'. A 'Surrender Slip' checkbox is also present. Below are three dropdown menus: 'Select Any purpose' (Fresh Permit), 'Select Any Permit Type' (National Permit), and 'Select Document Type' (PART A). A 'Get Details' button is centered below these. The bottom section is a table with 8 columns: S.No, Application No, Application Date, Vehicle No, Permit No./Offer No., Last Public Remark, Last Office Remark, and PRINT. The first row contains the following data: 1, MH16080000000344, 04-AUG-2016, MH43BG0027, MH/43/NP/2016/2, and a 'PRINT' button in the final column.

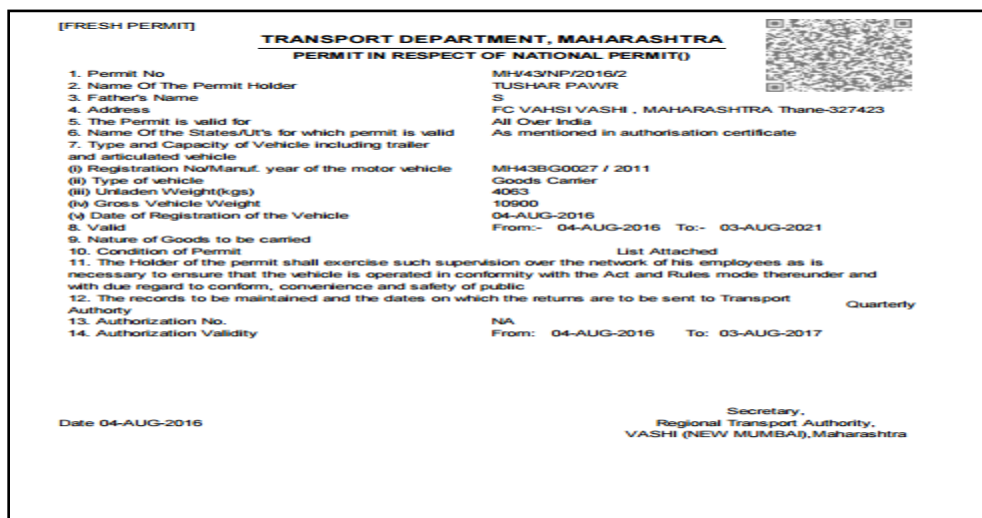
S.No	Application No	Application Date	Vehicle No	Permit No./Offer No.	Last Public Remark	Last Office Remark	PRINT
1	MH16080000000344	04-AUG-2016	MH43BG0027	MH/43/NP/2016/2			PRINT

You can print Permit either by entering the application number or Registration Number or Permit number. Then click on **PRINT** button to print the Permit.

The Alert box will be shown for printing confirmation. Click on **Confirm Print** button for Permit printing.



When you click on **Confirm Print** button it will print the selected PERMIT. If you click on Cancel button then it will redirect control to PERMIT PRINT form.



If you want to reprint the Permit then mark on **‘Re-Print your Permit’** radio button present at top of the form. Then you can reprint Permit either by entering the application number or Registration Number. Then click on **RE-PRINT** button to print the Permit again.

PERMIT PRINT

Print By Registration Number
 Print By Purpose and Permit Type
 Re-Print your Permit

Application No
 Registration No

Application No:

Part 1 (First Six Chars) Part 2 (Next Ten Chars)

S.No	Application No	Vehicle No	Purpose Code	Document Id	Operation Date	RE-PRINT
1	MH16080000000344	MH43BG0027	Fresh Permit	PART A	04-AUG-2016	<input type="button" value="RE-PRINT"/>

The Alert box will be shown for printing confirmation. Click on **Confirm Print** button for Permit printing.



When you click on **Confirm Print** button it will print the selected PERMIT.
