

These stamps configuration guidelines have been drafted to help you with the configuration of your stamps and are issued in accordance with physical stamps guidelines from Lloyd’s, Lloyd’s Brussels, and Xchanging in order to achieve greater consistency across the different types of stamps available on PPL.

Contents

Standard stamps

- **Lloyd’s Syndicate stamps** = ‘Syndicate’, ‘Lloyds’ or ‘LIC’, code is in stamp description.
- **Company stamps** = ‘ILU’ or ‘LIRMA’ are ‘Company Bureau’, code is in stamp description
- **Company Non-Bureau stamps** = ‘Company Non-Bureau’, ‘Non-Specified’, Code: ‘0’.

Non-standard stamps

- **Consortium 9000 series stamps** = ‘Consortium’, ‘Lloyd’s’ or ‘LIC’, ‘Consortium code: is in stamp description’.
- **Coverholder using 9000 series stamps** = ‘Consortium’, ‘Lloyd’s’ or ‘LIC’, ‘Consortium code: is in stamp description.’.
- **Delegated Authority / MGA or Coverholder stamps without 9000 series** = ‘Pool’, ‘Non-Specified’, Code: ‘0’.
- **Facility stamps** = ‘Facility’, ‘Non-Specified’ If no code in stamp description use default code: ‘0’.

Standard stamps

Syndicate stamps

Lloyd’s Underwriter Syndicate No [Syndicate number] [Syndicate pseudonym], [Location]

Example:

Lloyd’s Underwriter Syndicate No 1234 ABC, London, England

Company stamps

For Bureau settlement:

[Company Name], [Bureau identifier], [Location]

Examples:

ABC Insurance Company Ltd, LIRMA L1234, England

ABC Insurance Company Ltd, ILU 123456, UK

Not for Bureau settlement:

[Company Name], [Location]

Example:

ABC Insurance Company Ltd, UK Branch

Non-standard stamps

Consortium 9000 series stamps

9000 series numbers must be registered with Xchanging for the current YOA

[Consortium name] [Consortium number] [YOA ⁽¹⁾] - [Additional identifiers ⁽²⁾] - [Breakdown]. All underwriters as per LPSO Registered Consortium No [Consortium number]

Example:

ABC Consortium 9999 2023 Section A - DEF (100%). All underwriters as per LPSO Registered Consortium No

Coverholder using 9000 series

These stamps should follow the same format as Consortium 9000 series stamps put down by consortia but **must omit reference to the word Consortium.**

Example:

ABC 9999 2023 Section A - DEF (100%). All underwriters as per LPSO Registered No 9999

Delegated Authority / MGA / Coverholder stamps

[Company name] [Coverholder number ⁽³⁾] [UMR ⁽⁴⁾] [YOA ⁽¹⁾] [Identifier] - [Breakdown]. Premium/claims settled [settlement information ⁽⁵⁾]

Example

ABC 9999 B12345678987654 2023 Marine - ABC 1234 (25.25%) DEF 5678 (50.00%) GHI 8101 (24.75%).
Premium/claims settled direct with ABC

Facility stamps

[Company name] [Coverholder number ⁽³⁾] [UMR ⁽⁴⁾] [YOA ⁽¹⁾] [Identifier] - [Breakdown]. Premium/claims settled [settlement information ⁽⁵⁾].

Example:

ABC B12345678987654 2023 Energy Facility - ABC 1234 (25.25%) DEF 5678 (50.00%) GHI 8101 (24.75%).
Premium/claims settled direct with ABC

- (1) [Year of account] for stamps expiring/being renewed every year;
OR
[WEF Year of account] for rolling year stamps. The first year of account the stamp could be used on a contract for placement.
- (2) Optional
- (3) Optional
- (4) UMR or Agreement Number
- (5) Premium/Claims settled direct with [Company name]; **OR**
- (6) Premium/Claims settled with insurers via [XIS Code]

LIC stamps

Lloyd's Brussels stamps are governed by Lloyd's Brussels.

LIC Syndicate stamps

Lloyd's Insurance Company S.A. [Syndicate pseudonym] [LBS Syndicate number]; Reinsured by Lloyd's syndicate [Syndicate pseudonym] [Syndicate number]

Example:

Lloyd's Insurance Company S.A. ABC 5123; Reinsured by Lloyd's syndicate ABC 1234

LIC 9000 series consortium stamps

9000 series numbers must be registered with Xchanging for the current YOA

Lloyd's Insurance Company S.A. [Consortium name] [LBS Consortium number] - [Breakdown]. All underwriters as per LPSO Registered Consortium No. [LBS Consortium number]; Reinsured by Lloyd's reinsurance consortium [Reinsurance consortium number]

Example:

Lloyd's Insurance Company S.A. The ABC Consortium 9998 2023 - DEF (100%). All underwriters as per LPSO Registered Consortium No. 9998; Reinsured by Lloyd's reinsurance consortium 9999

LIC Non-standard

Other entities (including Service Companies and Coverholders) stamping on behalf of Lloyd's Brussels

Single carrier:

[Name of Facility] Underwritten by [Coverholder/Service Company/Facility] Agreement Number [Agreement Number]. Lloyd's Brussels Stamp [Syndicate pseudonym] [LBS Syndicate number], Reinsured by Lloyd's syndicate [Syndicate pseudonym] [Syndicate number]. To be paid to [Coverholder/Service Company/Facility]

Example:

Facility ABC Underwritten by Coverholder XYZ Agreement Number B1234ABC7654321. Lloyd's Brussels Stamp ABC 5234, Reinsured by Lloyd's syndicate ABC 1234. To be paid to Coverholder XYZ **Multiple carriers:**

[Name of Facility] Underwritten by [Coverholder/Service Company/Facility] Agreement Number [Agreement Number]. Lloyd's Brussels Stamps [Syndicate pseudonyms] [LBS Syndicate numbers] [Breakdown], Reinsured by Lloyd's syndicates [Syndicate pseudonyms] [Syndicate numbers] [Breakdown]. To be paid to [Coverholder/Service Company/Facility]

Example:

Facility ABC Underwritten by Coverholder XYZ Agreement Number B1234ABC7654321. Lloyd's Brussels Stamps ABC 5234 (50%), DEF 5555 (50%) Reinsured by Lloyd's syndicates ABC 1234 (50%), DEF 5555 (50%). To be paid to Coverholder XYZ

PPL and LBS have agreed that the PPL description of these stamps can be abbreviated to fit with our 250 characters limit. Please contact PPL Enquiries for assistance.

Lloyd's Brussels have however stated that the usage of this stamp template will be strictly enforced and cannot be altered. Service Companies and Coverholders must apply this stamp format when stamping Open Market risks.

For more information, please contact us at PPLenquiries@placingplatformlimited.com.