

## Reading Sample

*This sample chapter explores some of the standard reports and reporting options in SAP ERP that controllers will use every day, with a focus on reports that allow you to search for the relevant line items in each application area.*

-  **"Reporting"**
-  **Contents**
-  **Index**
-  **The Author**

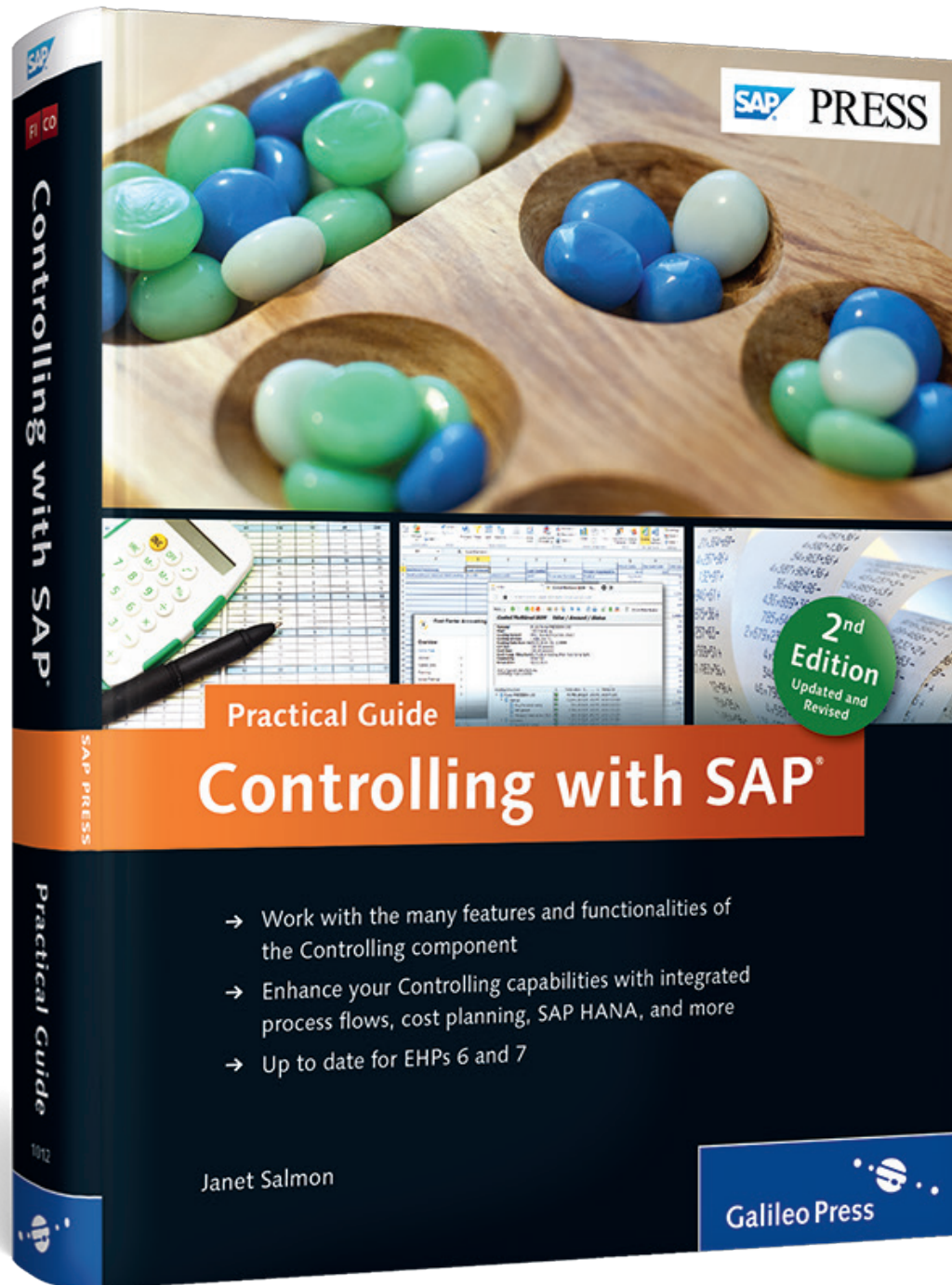
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*In this chapter, we'll discuss the basic reports that every organization needs to run its core business, including coverage of general Controlling, Product Cost Controlling, and Profitability Analysis reports.*

## 2 Reporting

Almost all SAP documentation and training materials cover reporting in the final chapter as something of an afterthought, once the main topics surrounding the business processes and underlying master data have been explained. However, if you're a controller, the need to analyze business performance each month is at the heart of your job, the very reason for doing controlling in the first place, so it makes sense to start by looking at some of the standard reports that controllers use every day. This way, you'll get a sense of what information is available in each area of the Controlling component of SAP ERP Financials (CO) and what you can expect from the chapters to follow.

The other reason to start with reporting is that it means we'll have covered the basic functions, such as changing the column structure or downloading the report contents to a spreadsheet, when we walk through how to post expenses to a cost center or production order later.

In this chapter, we'll focus on the line item that records expense postings, allocations, and so on, looking at reports that allow you to search for the relevant line items in each application area. Controllers also like to bring these line items into *context* to understand whether cost center spending is going according to plan, whether project spending is about to exceed a budget limit, or whether production lines are executing to target. While we're looking at the line items for each area, we'll try to bring these line items into their Controlling context.

This chapter will look at your reporting options in SAP ERP. If your organization is already using a data warehouse for reporting, you'll find a discussion on when to use SAP Business Warehouse (BW) in Chapter 8. However, even controllers whose organizations have implemented SAP BW still tend to use the line item reports in SAP ERP for detailed cost tracking and analysis. In the final chapter,

we'll look at the newer options available with SAP HANA. Because these build directly on the line items, it's more important than ever to understand what information is being captured at source.

#### Note

Wherever possible in this book, we'll use the new-look user interfaces that are available from EHPs 5 and 6 for SAP ERP 6.0. For readers not yet using this version of the software, we'll also provide the menu path and transaction to make sure you can follow the instructions no matter which version of SAP ERP you're running. You'll find information about how to install the SAP NetWeaver Business Client in SAP Note 1029940 and how to implement the new user interfaces in Appendix A, which you can download at [www.sap-press.com/3625](http://www.sap-press.com/3625).

## 2.1 Cost Center Line Items

Let's start our journey in Cost Center Accounting. The cost center line item report that helps you monitor expense postings to a cost center and allocations from the cost center is one of the most widely used transactions in SAP ERP Financials. If you know how to use it properly, you'll already be well on the way to being an expert in CO with SAP ERP Financials.

### 2.1.1 Classic Cost Center Line Item Report

In the SAP EASY ACCESS menu, all transactions and reports are grouped into folders for the main application areas, such as COST CENTER ACCOUNTING, INTERNAL ORDERS, PRODUCT COST CONTROLLING, PROFITABILITY ANALYSIS, and so on. These *application areas* are delivered as *roles* in EHP 5 for SAP ERP 6.0. When you log on, you'll see all the roles assigned to your user. We'll start each section by looking at the relevant role structure. Figure 2.1 shows the entries in the role COST CENTER ACCOUNTING. You'll find all the reports available for this role under INFORMATION SYSTEM.

Before we explore the reports on offer, let's look at the HOME page shown in Figure 2.2. This page is delivered as part of the COST CENTER ACCOUNTING role (SAP\_EP\_RW\_CO\_KSMN) if you're on EHP 6 for SAP ERP 6.0. As a controller, it can be good to start the day with a quick overview of the plan/actual costs on your cost centers before you delve into the details. To make sure that this report can run

without you entering any selection parameters, you need to set certain defaults for your user. To do this, select SYSTEM • USER PROFILE • OWN DATA, choose the PARAMETERS tab, and enter the parameter CAC for the controlling area. You'll notice an area called MY DEFAULT SETTINGS in the lower left of the screen. As you enter a cost center and/or cost center group, you'll be updating your user parameters with the parameter KOS for the cost center and your chosen cost center.

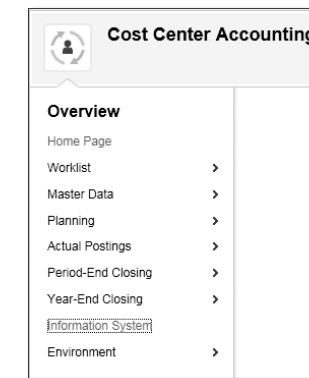


Figure 2.1 Cost Center Accounting within SAP NetWeaver Business Client

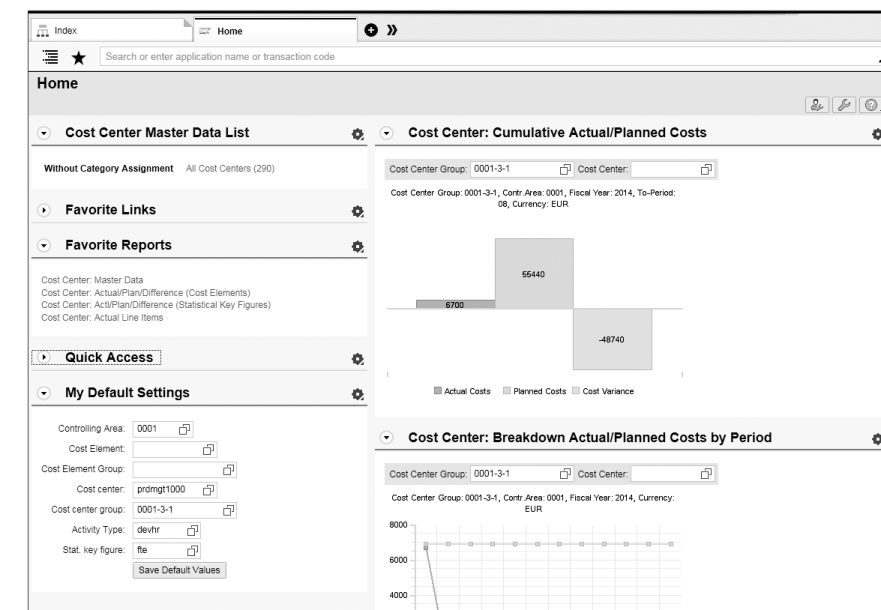


Figure 2.2 Home Page for Cost Center Accounting

The INFORMATION SYSTEM link in Figure 2.1 will take you to a screen that shows the reports available for COST CENTER ACCOUNTING. This is the equivalent of choosing the menu path FINANCIALS • CONTROLLING • COST CENTER ACCOUNTING • INFORMATION SYSTEM • REPORTS FOR COST CENTER ACCOUNTING in earlier versions of the software. If you compare the links in Figure 2.3 with the entries in the classic menu, you'll find that more reports are shown here. This is because we've included newer reports in the list that were delivered in EHPs 3 and 5 for SAP ERP 6.0. All reports with the word LIST in the title can be run directly in your SAP ERP environment.

### Activating New Reports via the Enhancement Packages

To find out how to make the new reports work in your organization, refer to Appendix B, which you can download at [www.sap-press.com/3625](http://www.sap-press.com/3625).

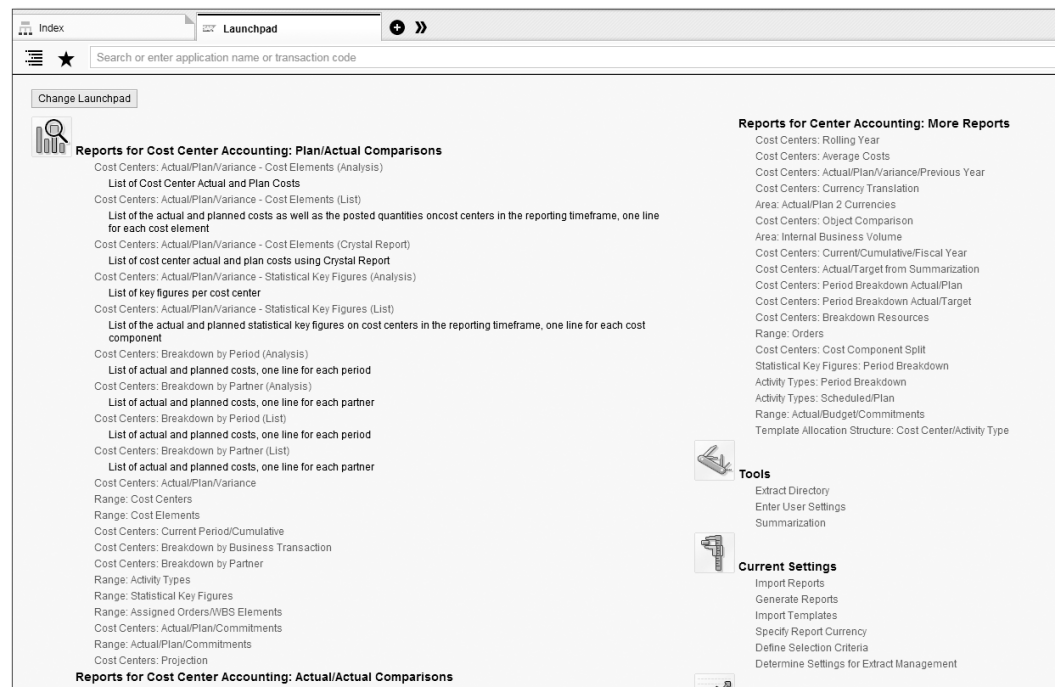


Figure 2.3 Reports for Cost Center Accounting

In the LINE ITEMS folder, select the link COST CENTERS: ACTUAL LINE ITEMS. The *actual line items* document every posting taking place to CO (such as the expense

posting we looked at in Chapter 1) and in CO (such as the allocations we'll look at in Chapter 7).

The selection screen for the cost center line item report now appears (see Figure 2.4). Experienced controllers will recognize this as Transaction KSB1. From this point onward, all functions will be the same as in the classic transaction. The new user interface simply changes the way the transaction is accessed, replacing a menu or transaction call with a role-based approach.

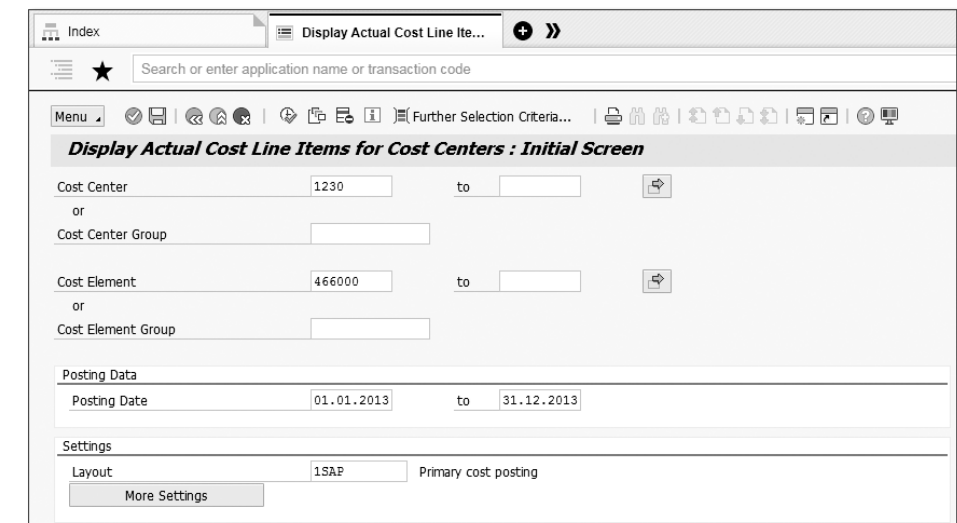


Figure 2.4 Cost Center Line Items—Selection Screen

To select the relevant line items for analysis, enter cost center 1230 (Power), cost element 466000 (Insurance Expenses), and posting dates between 01.01.2013 and 31.12.2013 in the selection screen, and then click on the EXECUTE button. The result is a list of all postings for insurance expenses to the cost center in 2013, as shown in Figure 2.5. This is the CO view of the expense posting we used as our example in Chapter 1. Of course, if you know the document number, you can access the line items of the relevant documents directly using Transaction KSB5 (DISPLAY ACTUAL COST DOCUMENTS), but it's generally more efficient to search via the cost center or cost center group. We'll see how to access the CO document when we look at the integrated process flows for buying, making, and selling goods in Chapter 6.

Cost Elem.	Cost element name	Σ	Val.in rep.cur.	Total quantity	P...	O Offst.acct	Name of offsetting account
466000	Insurance expenses		3.027,42			K 1100	Phunix GmbH
	Insurance expenses		2.847,58			K 1100	Phunix GmbH
	Insurance expenses		2.787,63			K 1100	Phunix GmbH
	Insurance expenses		2.817,60			K 1100	Phunix GmbH
	Insurance expenses		2.847,58			K 1100	Phunix GmbH
	Insurance expenses		2.967,48			K 1100	Phunix GmbH
	Insurance expenses		3.057,40			K 1100	Phunix GmbH
	Insurance expenses		3.027,42			K 1100	Phunix GmbH
	Insurance expenses		3.087,37			K 1100	Phunix GmbH
<b>Cost Center 1230 Power</b>			<b>26.467,48</b>				
			<b>26.467,48</b>				

Figure 2.5 Result List

This type of *list report* is available throughout CO and in other areas of SAP ERP, so it's worth taking time to get familiar with the standard report functions. You'll recognize reports built with this technology throughout the book by the standard toolbar. The technical term for this kind of report is *SAP List Viewer*. To explore this type of result list, some controllers immediately reach for the EXPORT TO EXCEL button and start exploring their data in a spreadsheet.

You should know, however, that SAP List Viewer has its own spreadsheet-like functions. You can sort columns, include totals and subtotals, and so on in any list. To remove unnecessary columns, position the cursor on the column, right-click, and select HIDE.

In general, you are more likely to add fields to such reports than remove them, because the line item includes far more fields than can reasonably be displayed on a single screen. The group of fields displayed in SAP List Viewer at any point is called the *layout*. SAP delivers several layouts for use with cost centers. You can change these with the CHANGE LAYOUT dialog, which you can reach by clicking on the CHOOSE LAYOUT button; the CHOOSE LAYOUT screen is shown in Figure 2.6.

Layout	Layout description	Default setting
/ISAP	Primary cost posting	<input checked="" type="checkbox"/>
/COST_JML	Cost Center Reporting	<input type="checkbox"/>
/DG01	Cost Element/Posting Date	<input type="checkbox"/>
/DG01_V3	Cost Element/Posting Date	<input type="checkbox"/>
/ZCRKSBL1	Top 5 Operating Costs	<input type="checkbox"/>
/ZLI_COST	Line Item Cost Grouped by Cost Element	<input type="checkbox"/>
/ISAP	Primary cost posting	<input type="checkbox"/>
2SAP	Secondary costs: Activity allocation	<input type="checkbox"/>
3SAP	Secondary costs: Value settlement	<input type="checkbox"/>
4SAP	Purchase order	<input type="checkbox"/>
5SAP	Material movement	<input type="checkbox"/>

Figure 2.6 Change Layout in SAP List Viewer

The cost center line item includes layouts for the following:

- ▶ PRIMARY COST POSTING  
Use this layout to analyze expense postings from the general ledger.
- ▶ SECONDARY COSTS: ACTIVITY ALLOCATION  
Use this layout to analyze direct activity allocations charged from another cost center (see Chapter 6).
- ▶ SECONDARY COSTS: VALUE SETTLEMENT  
Use this layout to analyze order values that have been settled to the cost center (see Chapter 7).
- ▶ PURCHASE ORDER  
Use this layout to analyze purchase orders whose account assignment is the cost center (see Chapter 6).
- ▶ MATERIAL MOVEMENT  
Use this layout to analyze goods movements charged to the cost center (see Chapter 6).

These layouts will get you started, but you'll almost certainly want to create more layouts to organize the data in the list the way you want to see it (you'll notice that additional layouts have also been created in this demo system). To change a layout or to create a new one, click on the CHANGE LAYOUT button, which takes you to the CHANGE LAYOUT dialog shown in Figure 2.7.

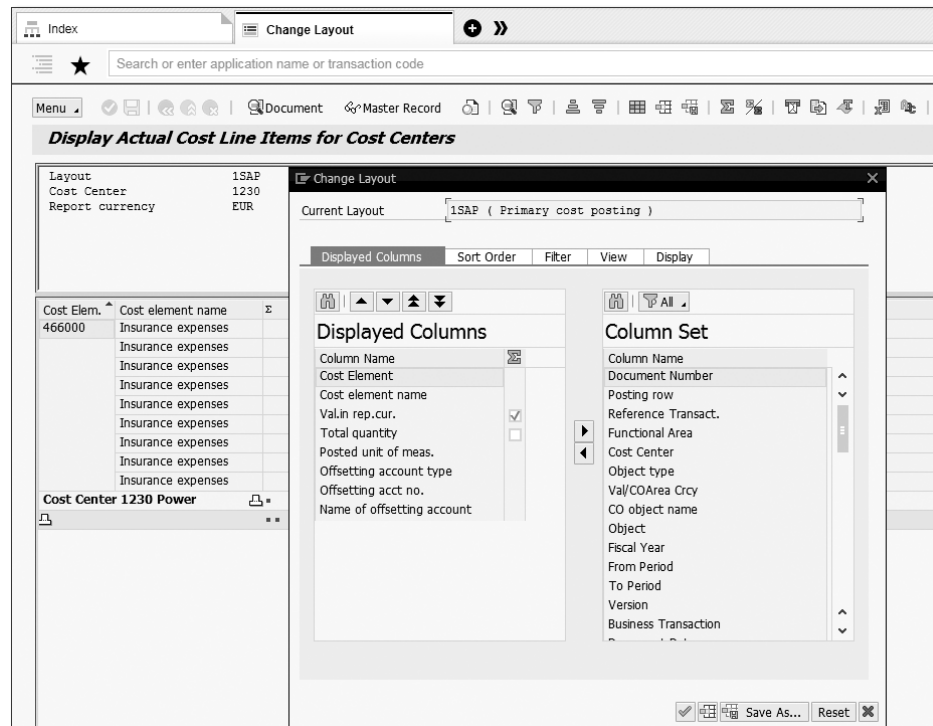


Figure 2.7 Adding Fields Using SAP ABAP List Viewer

To add fields, move them to the left by marking the relevant field in the right-hand column (COLUMN SET) and selecting the left-facing arrow button in the center. To hide columns, move them to the right by marking the relevant fields in the left-hand column (DISPLAYED COLUMNS) and selecting the right-facing arrow button in the center. If the result is a layout that you want to use regularly, it's worth saving the layout under a meaningful name by clicking on the SAVE button. The new layout is assigned to your user, so nobody else will see your layout. To help you explore the potential of this list, let's consider the data available in the line item report.

### Primary Cost Postings

The layout shown in Figure 2.6 and Figure 2.7 is for primary cost postings. It explains expense postings that originated in the General Ledger and shows the cost element in CO that mirrors the profit and loss account in the General Ledger and the offsetting reconciliation account for the vendor in Accounts Payable. We'll look at cost elements and accounts in more detail in Chapter 3 and Chapter 4. The layout also includes details of the offsetting account type—the insurance company whose services have been purchased—so the layout includes account type K for vendors and the offset account for the vendor invoice in our example.

If you want to reconcile your cost center documents against the data in the General Ledger, you can extend this layout to include the following fields, all of which are defaulted from the cost center master record:

- ▶ **COMPANY CODE**  
If you're looking at cross-company postings, you may want to know in which company code each posting was made.
- ▶ **BUSINESS AREA**  
This is the main way of segmenting your business activities in the general ledger.
- ▶ **FUNCTIONAL AREA**  
This is used to segment activities for cost-of-goods-sold (COGS) reporting and in Public Sector Accounting.
- ▶ **SEGMENT**  
This is used for segment reporting according to International Financial Reporting Standards (IFRS). The segment is derived from the profit center in the cost center.

One field you won't find in the layout is the controlling area. Every posting in CO takes place in a controlling area. Depending on your configuration, the controlling area may cover one or more company codes. In recent years, there has been a trend in global organizations toward a global controlling area. Whatever your settings, the golden rule is that all postings in CO and all reporting activities take place in a single controlling area. The only way to show data in multiple controlling areas is to report in SAP BW.

### Secondary Postings or Allocations

If we assume that the cost center allocates the insurance expenses to several other cost centers, you might want to explain these postings by creating a new layout to show the *partners* participating in the allocation. This layout still includes the cost element and the cost center as the sender of the allocation, but you can extend it to include the following fields for the *sender*:

- ▶ OBJECT TYPE  
The type of object against which the posting was made. In our example, the cost center is CTR. For the order line item that we'll look at later, the object type is ORD, and so on.
- ▶ OBJECT  
The object against which the posting was made. In our example, this is cost center number 1230.
- ▶ DEBIT/CREDIT INDICATOR  
Whether the posting was a debit (D) or a credit (C).

To explain the other side of the *partner relationship*, include the following fields:

- ▶ PARTNER TYPE  
The type of object to which you made the allocation. This might be CTR if you are using assessment cycles or distribution cycles or ORD (order) if you are charging a department's costs to an order using time recording.
- ▶ PARTNER OBJECT  
The key of the other cost center or the order that received the allocation.
- ▶ PARTNER OBJECT NAME  
The name of the other cost center or the order that received the allocation.
- ▶ BUSINESS TRANSACTION  
This enables us to distinguish between different types of postings and allocations for auditing purposes. We'll see examples of the different codes for the business transactions when we look at sample expense postings in Chapter 6 and the various forms of allocations that take place at period close in Chapter 7.

### Multiple Currencies

If you work with several currencies, it's also a good idea to create a separate version of your chosen layouts for each of the relevant currencies and another layout that shows relevant combinations:

- ▶ CO AREA CURRENCY  
This is usually the group reporting currency and is set for the controlling area. Generally this is the same as the group currency in the General Ledger.
- ▶ OBJECT CURRENCY  
This is the currency of the object (in our case, the cost center) and is set in the cost center master record. For example, a cost center based in the United States would have US dollars as the object currency. Generally this is the same as the company code currency in the General Ledger.
- ▶ TRANSACTION CURRENCY  
This is the local currency in which the transaction was performed. For example, if the US cost center purchases goods in Canada, the Canadian supplier would invoice in Canadian dollars (transaction currency).
- ▶ REPORT CURRENCY  
This is set centrally for reporting purposes.

The other fields in the line item report are of two types. Some are specific to the business process (such as supplier, material or employee) and make sense in that context but will not be filled by other transactions. Others are fairly technical and tend to be used for troubleshooting or when extracting data to another system, such as SAP BW.

### 2.1.2 Simplified Cost Center Line Item Report

In EHP 3 for SAP ERP 6.0, SAP modernized the user interface for the cost center line item report so that the whole user interface is on the Web. From EHP 5 for SAP ERP 6.0, you'll find the new reports in the list we showed in Figure 2.3. In earlier enhancement packages, you'll find them in a separate list that you'll have to copy into your existing roles. All reports labeled LIST behave exactly the same way as the cost center line item report. There are also reports labeled ANALYSIS and CRYSTAL REPORT. We'll come back to these reports when we look at alternative reporting options using SAP BW (for the analysis reports) and SAP BusinessObjects (for Crystal Reports) in Chapter 8.

Clicking on COST CENTERS: ACTUAL LINE ITEM (LIST) takes you to the new report. Enter the same search criteria as before. Figure 2.8 shows the resulting layout. Without getting too technical, notice that the screen rendering of an application built specifically for the Web looks "cleaner" than a transaction that was built in pre-Web days and has simply been called via the role. However, the costs

displayed are identical, because both reports read the same underlying data from SAP ERP. You might also consider making this report available to cost center managers and keeping the classic line item report for use in Controlling.

This report looks slightly different, in that the selection screen can be toggled on and off with the SEARCH CRITERIA button rather than being left behind once the report is executed. The basic principles for list reporting that we just discussed are the same. To create layouts and change the fields displayed, click on the SETTINGS button. Beware, however, that this time the hidden columns are on the left and the displayed columns on the right (see Figure 2.8).

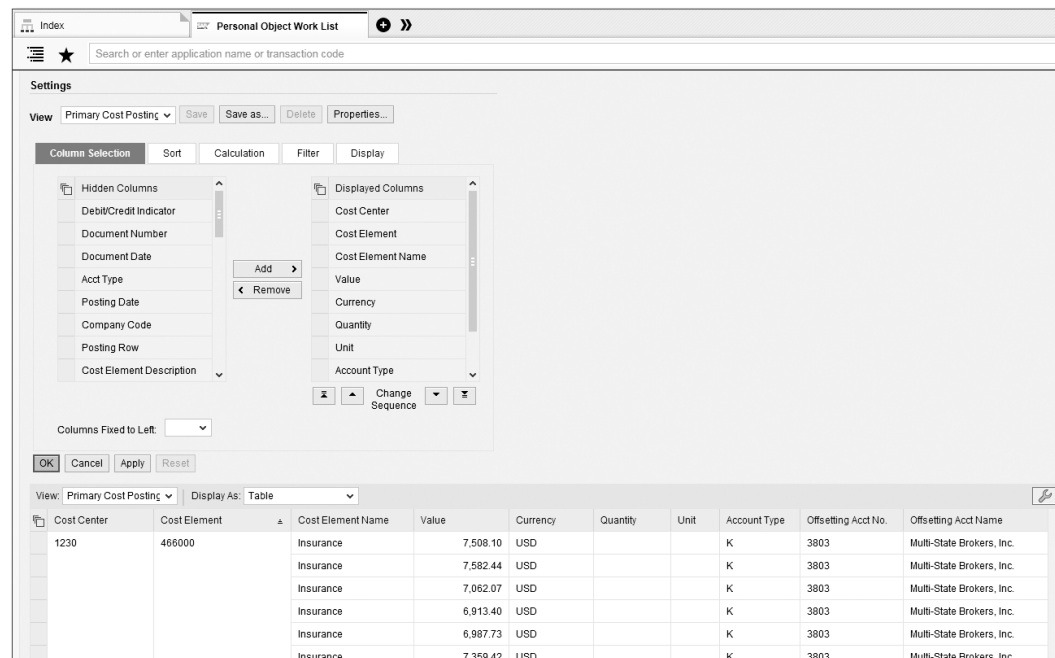


Figure 2.8 Simplified Cost Center Line Item Report

#### Simplified Reporting and the SAP Easy Access Menu

Although the first enhancements for Simplified Reporting were introduced in EHP 3 for SAP ERP 6.0, activating the business function FIN\_REP\_SIMPL\_1 does not activate new transaction codes or bring these reports into your SAP Easy Access menu. The way to work with the list reports delivered for Simplified Reporting is to make them part of a report launchpad that is included in the user's role. To find out how to configure a

report launchpad like the one shown in Figure 2.3, refer to Appendix B (found at [www.sap-press.com/3625](http://www.sap-press.com/3625)).

### 2.1.3 Totals Records for Cost Centers

The line item is by far the most commonly used data record for reporting. Similar data records exist to document what happened during the planning process (Transaction KSBP) and how commitments are created and used (Transaction KSB2). However, to put the entries in the line items into context, most controllers will want to look at how the costs compare with their plan. The plan data is generally at a higher level of aggregation than the line item (it's rare to plan by supplier, employee, and so on). Every line item has its sister *totals record* that stores a subset of the data available in the line item. Most of the period-close reports that we will look at in Chapter 7 read the totals records rather than the line items, because performance is better if you select from a handful of fields organized in period blocks rather than from all eighty fields in the line item table. You'll find that most of the other reports in COST CENTER ACCOUNTING, including the plan/actual comparison, target/actual comparison, and so on (see Figure 2.3), also work with totals records. In essence, the reports are bringing the detailed line item data up to the level at which you planned (cost center/account/period) so that you can make a line-by-line comparison. We'll look at planning in more detail in Chapter 5.

In general, you can display the line items from these reports by selecting the line you're interested in and double-clicking. The selection parameters (cost center, cost element, time frame, and so on) are passed to the line item report through the *Report to Report Interface*. As an example, select PLAN/ACTUAL COMPARISON REPORT (in Figure 2.3) and enter the cost center 1230 and the periods January to December 2013 in the selection list. The result is a formatted report (see Figure 2.9) designed to show the cost center manager the state of spending on his cost center in that time frame. To display the line item, double-click on the line for insurance expenses, and select COST CENTER: ACTUAL LINE ITEMS from the pop-up. This passes the parameters from your selection, and you then see the line item report we used as our initial example.

It's unlikely that you'll work with cost centers alone, so let's now look at the reports for internal orders.



Cost elements	Act. costs	Plan costs	Abs. var.	
261000 0000261000	8.572,00-		8.572,00-	
416100 Electricity Base Fe	18.614,28	25.041,64	6.427,36-	
416200 Electricity Usage	102.049,57	680.040,84	577.991,27-	
420000 Direct labor costs	43.252,24	52.560,80	9.308,56-	
430000 Salaries	4.601,64		4.601,64	
430900 Other sal. expenses				
431900 Holiday premium				
435000 Annual Bonus		3.783,56	3.783,56-	100,00-
440000 Legal social expens	10.498,84	13.664,36	3.165,52-	23,17-
440100 Soc. secur., salary	857,17		857,17	
449000 Other pers. costs	463,23	562,43	99,20-	17,64-
466000 Insurance expenses	26.467,48	35.969,40	9.501,92-	26,42-
481000 Cost-acctg deprec.	8.572,00	12.395,76	3.823,76-	30,85-
483000 Imputed interest		8.479,80	8.479,80-	100,00-
632000 IAA Corporate Serv.	24.370,12	32.797,13	8.427,01-	25,69-
633000 IAA Canteen	1.199,75	815,87	383,88	47,05
634000 IAA Telephone Units	378,89	459,31	80,42-	17,51-
635000 IAA Telephones	854,61	1.151,00	296,39-	25,75-
637000 IAA Human Resources	3.534,21	2.482,50	1.051,71	42,37
* Debit	237.142,03	870.204,40	633.062,37-	72,75-
617000 DAA Energy		868.329,09-	868.329,09	100,00-
639200 IAA power				
* Credit		868.329,09-	868.329,09	100,00-
** Over/underabsorption	237.142,03	1.875,31	235.266,72	12.545,48

Figure 2.9 Cost Center Plan/Actual Variance and Link to Line Item Report

## 2.2 Order Line Items

Let's continue our journey by looking at internal orders. Orders have many uses in SAP ERP, either detailing the activities on a cost center or representing activities going on completely separate from the cost center, such as capital investments. Others are purely statistical and are entered as an additional account assignment alongside the real cost center or order. There are also many orders

that don't originate in CO but are created in Logistics (production orders, process orders, maintenance orders, QM orders, networks, and so on).

The costs for these orders can be analyzed using the same report, which probably explains why the order line item report is one of the most widely used transactions in SAP ERP Financials.

Order line item reports follow the same basic principles as cost center line item reports. In Figure 2.10, we've selected the role INTERNAL ORDERS (SAP\_EP\_RW\_CO\_KAMN). You'll find all the reports available for this role under INFORMATION SYSTEM. This corresponds to the menu path FINANCIALS • CONTROLLING • INTERNAL ORDERS • INFORMATION SYSTEM • REPORTS FOR INTERNAL ORDERS in earlier versions of the software.

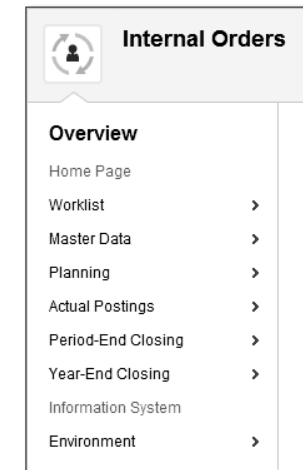


Figure 2.10 Internal Order Accounting within SAP NetWeaver Business Client

Again let's take a look at the HOME page (see Figure 2.11) before looking at the reports in detail. This time, consider setting defaults for the order type AAT and the order number ANR to ensure that the report can start with a default setting.

Figure 2.12 shows the list of reports for the internal orders. Again this includes classic reports in all releases of SAP ERP and further reports that can be activated through the Simplified Reporting business functions.

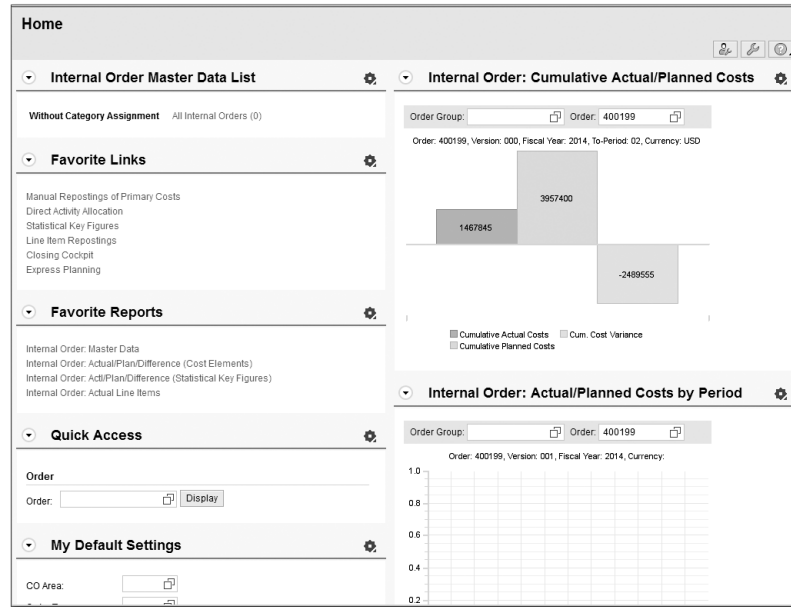


Figure 2.11 Home Page for Order Accounting

Now select the LINE ITEMS folder and then ORDERS: ACTUAL LINE ITEMS. Experienced controllers will recognize this as Transaction KOB1. To select the relevant line items for analysis, enter order 400199, leave the cost element group blank, and enter posting dates between 01.01.2013 and 31.12.2013 in the selection screen. Then click on the EXECUTE button. The result is a list of all postings for order 400199 in 2013, as shown in Figure 2.13.

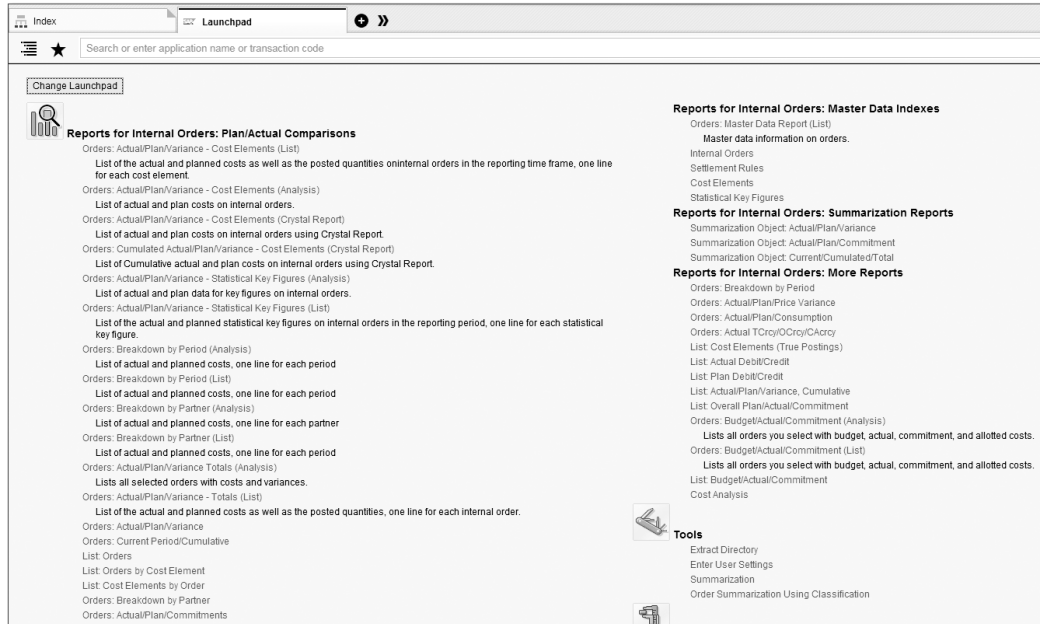


Figure 2.12 Reports for Order Accounting

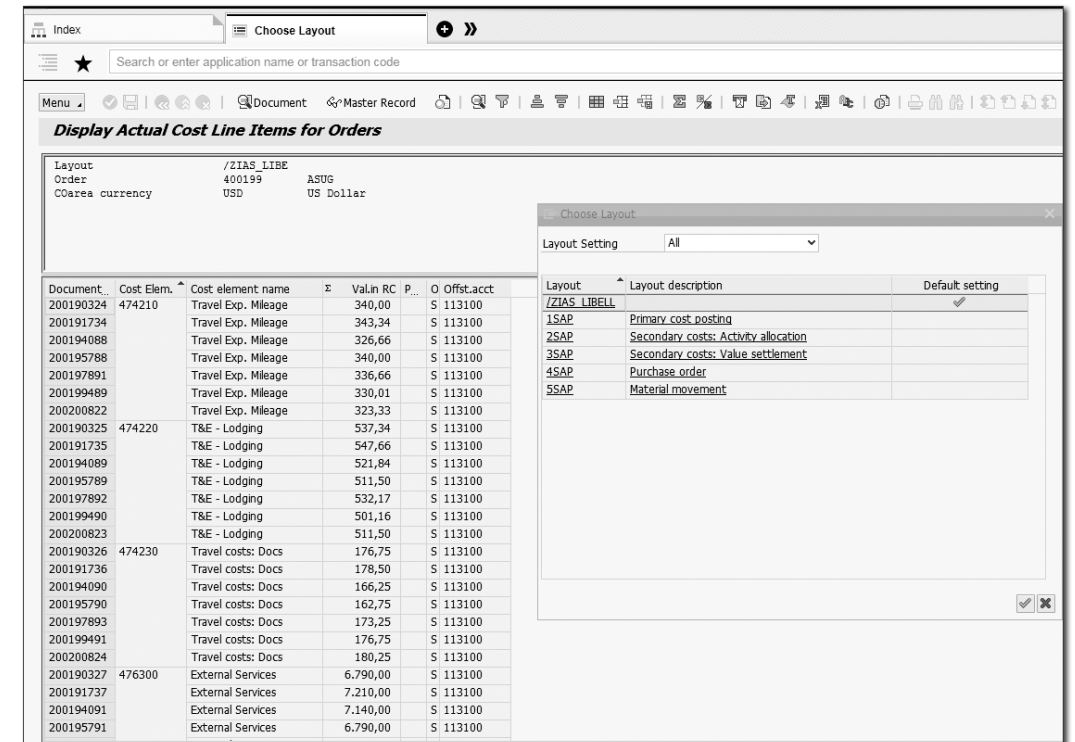


Figure 2.13 Order Line Item Results

The same layouts are available as for the cost center line item report except that this time the account assignment is the internal order. Additional line item reports document what happened during order planning (Transaction KABP) and how commitments are created and used (Transaction KAB2).

### User-Specific Layouts

Once order managers have understood how to create their own layouts, you are likely to find that layouts for this transaction proliferate. These same managers will tend to set

their own layouts as default for all users. Encourage users to set the USER-SPECIFIC flag when they save their layouts, especially if they are creating a default. If you need to clean up your layouts at any point, choose SETTINGS • LAYOUT • MANAGE. You can then toggle between your personal layouts and those belonging to your organization, checking them and if necessary deleting ones that are no longer needed.

When it comes to putting order spending in context, you can, of course, compare planned costs against actual costs just as we did for the cost center, but it's also possible to set a budget for internal orders—in other words, a ceiling on spending for that order. You won't use this for all order types, but it's common to set budgets for investment orders and some maintenance orders. As an example, select LIST: BUDGET/ACTUAL/COMMITMENTS (in Figure 2.12) and enter the controlling area and a range of internal orders (we've used a range of marketing orders) in the selection list. The result is a formatted report (see Figure 2.14) designed to show the order manager the state of spending by comparison with the budget. We'll come back to planning and budgeting in Chapter 5, and explain how this ceiling is used to block spending on the order and how the COMMITMENT column gets filled in Chapter 6.

Orders	Budget	Actual	Commitment	Assigned	Avail. Qty
400177 SAPPHIRE	1,000,000.00	270,819.01		270,819.01	729,180.99
400178 CsbIT	1,500,000.00	469,975.59		469,975.59	1,030,024.41
400179 ASUG	500,000.00	213,352.83		213,352.83	286,647.17
400197 SAPPHIRE	1,500,000.00	270,819.01		270,819.01	1,229,180.99
400198 CsbIT	1,000,000.00	439,464.34		439,464.34	560,535.66
400199 ASUG	500,000.00	195,661.17		195,661.17	304,338.83
400200 SAPPHIRE	1,000,000.00	316,330.33		316,330.33	683,669.67
400201 CsbIT	1,500,000.00	458,075.59		458,075.59	1,041,924.41
400202 ASUG	500,000.00	195,661.17		195,661.17	304,338.83
<b>Total</b>	<b>9,000,000.00</b>	<b>2,830,559.04</b>		<b>2,830,559.04</b>	<b>6,169,440.96</b>

Figure 2.14 Budget/Actual Report for Marketing Orders

Although cost centers and internal orders are the simplest account assignments, if you work for a manufacturing company you'll also want to understand how to report on product costs, which we cover in the next section.

## 2.3 Product Costs: Itemization

The concept of cost center line items and order line items is easy for most accountants to grasp because of the affinity between a line item and a document in the General Ledger. When we come to product costing, the data structures change as the document takes something of a back seat and the focus moves to multilevel production structures, a familiar view for engineers but a new world for some accountants.

The *standard costs* for each manufactured product are calculated using a product cost estimate. The first step in costing is to read the bill of material (BOM) in Logistics to determine the materials to be used. The BOM is a multilevel structure that describes which raw materials are used to make a quantity of semifinished product and which semifinished products are used to make a quantity of finished product. The costs of converting the raw materials into semifinished products and then into finished products is described in *routing*s. This focus on the production master data is also apparent in the reports, with the multilevel costed BOM being by far the most commonly used report, followed by the itemization that displays a line for each input to the production process (in other words, for each material and each internal activity from the routing).

If the product can be manufactured on different production lines or manufactured in-house and purchased, then you'll find each approach represented in the reports as a procurement alternative. If such alternatives have been defined for a product, the system creates a cost estimate for each alternative and then mixes them according to a percentage (such as 60% make, 40% buy). Depending on the implementation, you may also see items for purchasing info records, subcontracting, external activities, co-products, planned scrap, and so on in the product cost reports.

Every costing item is automatically assigned to a cost element that represents the account under which actual goods movements are posted. The cost elements are then assigned to *cost components* that represent the major cost blocks in production. There are several ways of looking at product costs:

### ► Cost of goods manufactured

This method sees the product costs as material costs, internal activities, external activities, overhead, and so on. There can be up to 40 cost components, and

the assignment is based on the cost elements under which the actual postings are captured in the system.

► **Primary cost component split**

This split looks at what is behind the internal activity. In other words, to provide an internal activity, a cost center uses energy, wages, depreciation, and so on.

► **Partner cost component split**

This split looks at the value added by each plant, company code, or business area involved in the manufacturing process.

### Classic Reports for Product Cost Reporting

We'll start as we did for the cost centers and internal orders, with the role for PRODUCT COST PLANNING (SAP\_EP\_RW\_CO\_CK00).

To access the relevant reports, select INFORMATION SYSTEM from Figure 2.15. Figure 2.16 shows a list of reports for product cost planning. In earlier versions of the software, follow the menu path CONTROLLING • PRODUCT COST CONTROLLING • PRODUCT COST PLANNING • INFORMATION SYSTEM • REPORTS FOR PRODUCT COST PLANNING. You may find that these reports are not just used by controllers but also by the engineers responsible for designing new products and the supply chain people responsible for cost assignment on the production line.

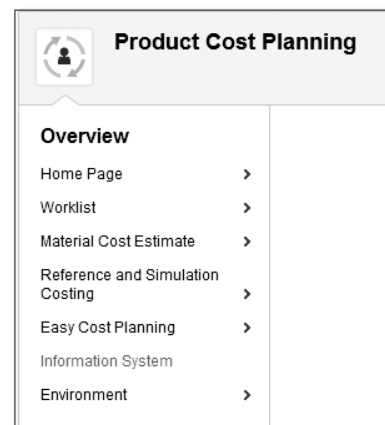


Figure 2.15 Product Cost Planning within SAP NetWeaver Business Client

Let's start with the DETAIL REPORTS folder and select COSTED MULTILEVEL BOM (see Figure 2.16). Enter the following and execute the report:

► **Material number and plant**

This identifies the product you're interested in.

► **Costing variant**

This provides the link to the configuration settings, telling you the purpose of the cost estimate (setting standard costs, determining the accuracy of current standard costs, balance sheet valuation for annual close, etc.), how the bill of material and routing should be selected, and what prices will be used in this calculation.

► **Costing version**

Normally, this is 1, unless you're using mixed costing (for which multiple cost estimates are weighted) or group costing (for which the same BOM and routing are costed first using the local prices and again using the group costs).

► **Costing lot size**

The reference quantity for the cost estimate against which all variable costs will be adjusted.

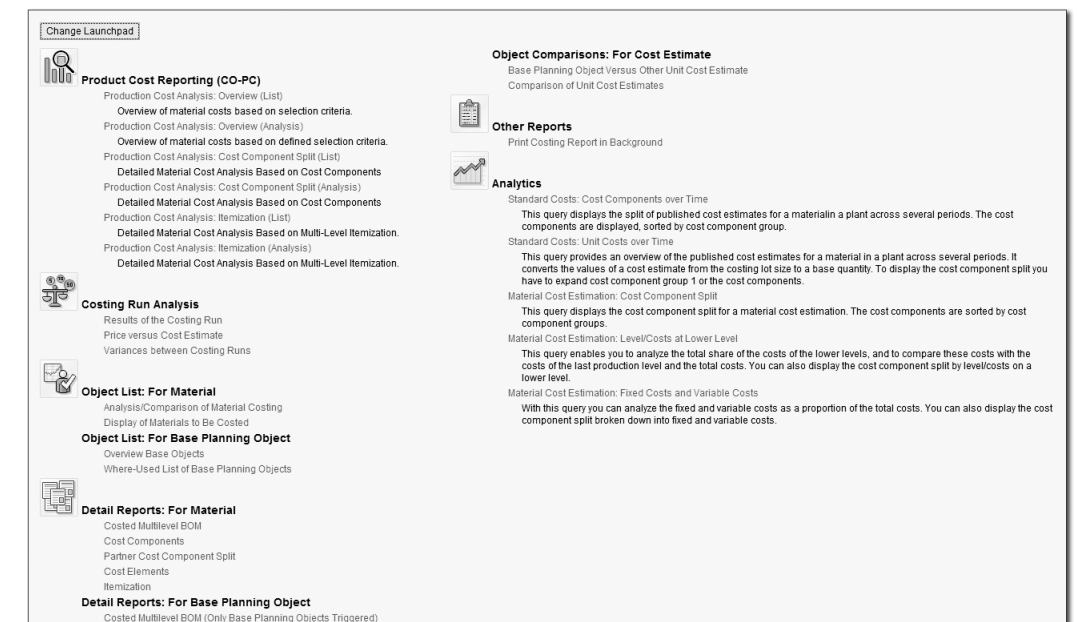


Figure 2.16 Reports for Product Cost Planning

Figure 2.17 shows the BOM together with the cost per item. You'll see the same report integrated in the cost estimate itself when we calculate the standard costs in Chapter 5.

Material		P-100 Pump PRECISION 100	
Plant		1000 Hamburg	
Costing Variant		PPC1 Standard Cost Est. (Mat.)	
Costing Version		1 Kalk.ver. 01	
Costing Date from-to		02.02.2014 - 31.12.9999	
Lot Size		100 ST piece(s)	
Cost Base		100 ST piece(s)	
Cost Comp. Structure		01 Product Costing (Main Cost Comp Split)	
Created By		D002766	
Entered On		02.02.2014	
Cost of goods manufacturea Controlling Area Currency			
Costing Structure	E.	Total value	C... .. U Resource
▣ Pump PRECISION 100	▣	70.750,36 EUR	100 PC 1000 P-100
▣ Casings	▣	13.641,80 EUR	100 PC 1000 100-100
▣ Slug for spiral casing	▣	511,00 EUR	100 PC 1000 100-110
▣ Flat gasket	▣	2.300,00 EUR	100 PC 1000 100-120
▣ Hexagon head screw M10	▣	440,00 EUR	800 PC 1000 100-130
▣ Actuation	▣	7.273,00 EUR	100 PC 1000 100-200
▣ Slug for fly wheel	▣	2.613,00 EUR	100 PC 1000 100-210
▣ Hollow shaft	▣	28.087,40 EUR	100 PC 1000 100-300
▣ Slug for Shaft	▣	2.450,00 EUR	100 PC 1000 100-310
▣ Electronic	▣	5.251,00 EUR	100 PC 1000 100-400
▣ Casing for electronic drive	▣	511,00 EUR	100 PC 1000 100-410
▣ Circuit board M-1000	▣	1.023,00 EUR	100 PC 1000 100-420
▣ Lantern ring	▣	256,00 EUR	100 PC 1000 100-430
▣ Mains adaptor 100 - 240 V	▣	102,00 EUR	100 PC 1000 100-431
▣ Cable structure	▣	194,00 EUR	200 PC 1000 100-432
▣ Screw M 6X60	▣	153,00 EUR	300 PC 1000 100-433
▣ Bearing case	▣	4.133,04 EUR	400 PC 1000 100-500
▣ Ball bearing	▣	3.680,00 EUR	400 PC 1000 100-510
▣ Sheet metal ST37	▣	1.638,40 EUR	...0 M2 1000 100-700
▣ Hexagon head screw M10	▣	440,00 EUR	800 PC 1000 100-130
▣ Support base	▣	5.120,00 EUR	200 PC 1000 100-600

Figure 2.17 Costed Multilevel BOM

Notice that some of the icons in this report are familiar from the cost center line item report. This is because this report also uses SAP List Viewer, but it uses a tree structure to represent the quantity structure in production, with each level in the tree representing an assembly with its own bill of material.

To display the costs per operation in the routing, select the ITEMIZATION report in the DETAILED REPORTS folder. Because of the sheer number of ways of looking at data for a cost estimate (by item category, by operation, by cost element, by cost

component, and so on), SAP delivers many layouts. To view the operations in the routing, select the OPERATIONS layout before executing the report.

Figure 2.18 shows the items by operation, together with the delivered layouts:

#### ▶ ITEM CATEGORIES

Groups the items of the cost estimate by the internal categories Material, Internal Activity, Overhead, and so on.

#### ▶ COSTING ITEMS

Lists the items of the cost estimate by their technical IDs.

#### ▶ COST COMPONENTS

Shows the assignment of each costing item to one of up to 40 cost components.

#### ▶ ASSEMBLIES/RAW MATERIALS

Shows the raw materials (materials without BOMs, i.e., purchased materials) and assemblies (materials with their own BOMS, i.e., manufactured materials) used in the final product.

#### ▶ COST COMPONENTS/COST ELEMENTS

Used to check the assignment of the items to cost elements and from there to cost components.

#### ▶ OPERATIONS

Shows the assignment of the costing items to the operations in the routing.

#### ▶ CO-PRODUCTS

In the case that multiple products are manufactured in a single process (joint production), each co-product is shown with item category A. We'll discuss co-products in more detail in Chapter 4 and Chapter 6.

#### ▶ PLANNED SCRAP

Normal spoilage is planned in the BOM, routing, and material master for the assembly. We'll discuss planned scrap in more detail in Chapter 4.

#### ▶ COST ELEMENTS

Shows the assignment of the costing items to the accounts/primary cost elements and the secondary cost elements.

The product cost reports we've looked at so far help us analyze the *standard costs* for the product and support us mainly during the planning process (see Chapter 5). We'll now look at the reports available during the manufacturing process to explain how the costs are captured for production orders and similar objects. These are later compared against the standard costs during variance analysis.

**Material** R-1190C Modem  
**Plant** 1200 Dresden  
**Costing Variant** PPC1 Standard Cost Est. (Mat.)  
**Costing Version** 1 Kalk.ver. 01  
**Costing Date from** 11.01.2013  
**Costing Date to** 31.12.9999  
**Lot Size** 1 ST piece(s)  
**Cost Base** 1 ST piece(s)  
 Cost of goods manufactured

It.	I	Resource	Resource (Text)	Σ	Total Value	Currency	Quantity	Un
9	G	4130 655300	OHS Administration		0,00	EUR		
10	G	4130 655400	OHS Sales & Distrib.		0,00	EUR		
< not assigned >					0,00	EUR		
1	E	4275 PC-A 1420	Assemble acc. to drawl...		0,00	EUR		0 H
2	E	4275 PC-A 1420	Assemble acc. to drawl...		7,21	EUR	0,667	1...
3	E	4275 PC-A 1421	Assemble acc. to drawl...		9,36	EUR	0,667	1...
4	M	1200 R-1260C	Housing for modem		2,05	EUR		1 PC
5	M	1200 R-1270C	Board for modem X.25		30,70	EUR		1 PC
<b>0010 Assemble acc. to drawing and routing</b>					<b>49,32</b>	<b>EUR</b>		
6	E	4275 PC-T 1420	Check electrical features		0,00	EUR		0 H
7	E	4275 PC-T 1420	Check electrical features		2,16	EUR	0,050	H
8	E	4275 PC-T 1421	Check electrical features		9,36	EUR	0,667	1...
<b>0020 Check electrical features</b>					<b>11,52</b>	<b>EUR</b>		
					<b>60,84</b>	<b>EUR</b>		

**Choose Layout**

Layout Setting: All

Layout	Layout description	Default setting
1SAP01	Item Categories (Grouped)	
1SAP02	Costing Items (Overview)	
1SAP03	Cost Components (Grouped)	
1SAP04	Assemblies / Raw Materials (Overview)	
1SAP05	Cost Components / Cost Elements (Grouped)	
1SAP06	Operations (Grouped)	
1SAP07	Co-Products (Overview)	
1SAP08	Planned Scrap (Overview)	
1SAP09	Cost Elements (Grouped)	

Figure 2.18 Itemization with Layouts

## 2.4 Product Costs: Cost Objects

Product Cost Planning almost never exists in isolation but exists as a preparation for Cost Object Controlling, where the costs of executing the individual work orders are monitored. The reporting for Product Cost Planning introduced many new concepts, but the reporting for Cost Object Controlling is similar to the reports for the internal order. The data structures for the line items and totals records are identical. The main difference between an internal order and a *production order* is that the production order includes a planned lot size (the planned output measure for the order; see Chapter 1). Therefore, although an internal order for a research project simply collects the costs associated with the research, a production order collects costs for the manufacture of a given *quantity* of the finished product. This is important, because all planned costs for this quantity will be adjusted later to calculate the *target costs* for the actual quantity of goods produced. This in turn provides the basis for variance analysis—a line-by-line comparison of the target costs against the actual costs in which the differences are explained as quantity variances, price variances, resource-usage variances, and so on. We'll look at the calculation of target costs and variances in more detail in Chapter 7.

Probably the biggest initial challenge is gaining an understanding of which cost objects your organization has chosen to work with, because a number of different approaches exist in Cost Object Controlling, depending on the nature of the chosen manufacturing process and your organization's approach to management accounting.

### 2.4.1 Product Cost by Order

The product cost by order approach is used when the individual production order or process order is the focus for cost management and the production costs for each individual lot are regularly monitored. The idea of the work order as the key element is an approach that has been around since the 1930s. The business goal is to monitor how each order gradually accumulates costs as goods are issued to the shop floor, operations confirmed, scrap reported, and so on. This approach makes sense when setup costs are significant and full cost traceability for each order is a business requirement and is widely used. It's also common where batch traceability is required in certain industries. However, practitioners of lean accounting argue that focusing on the work order in isolation encourages a "push" approach that potentially results in excessive inventory for which there is not necessarily a demand. Cost collection by order is also necessary in the case of *joint production*, in other words, cases in which multiple products are produced in the same manufacturing process and the order costs have to be split to the co-products. The **PRODUCT COST BY ORDER** menu offers a number of reports for tracking the costs of *production campaigns*, in which a series of production orders are manufactured in sequence because of the high costs of initial setup and cleanup on completion. This is particularly common in the chemical and pharmaceutical industries. More recently, developments for cost collection in outsourced manufacturing have brought the CO production order back into favor. We'll explore this in Chapter 6.

In controlling terms, this approach is characterized by the delivery of the finished product to stock, the calculation of variances on completion of the order, and the calculation of work in process if the production or process order happens to be open at the time of the period close. We'll look at this process in detail in Chapter 7.

Figure 2.19 shows the role for ORDER-RELATED CONTROLLING (SAP\_EP\_RW\_CO\_KKSM). To see the reports, select the INFORMATION SYSTEM link. This is the equivalent of following the menu path FINANCIALS • CONTROLLING • PRODUCT COST CONTROLLING • COST OBJECT CONTROLLING • PRODUCT COST BY ORDER • INFORMATION SYSTEM • REPORTS FOR PRODUCT COST BY ORDER.

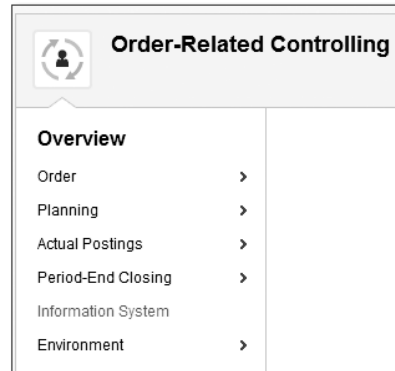


Figure 2.19 Order-Related Controlling in SAP NetWeaver Business Client

Figure 2.20 shows all reports for product cost by order. Because of the number of production orders being processed at any given time, the detailed reports we looked at for the internal orders are supplemented by various mass reports that select, for example, all materials in a given plant or for a given product group.

Figure 2.21 shows the various production orders we created for the manufacture of material ACT-DCD in plant 6000 in February 2014 (you'll see how we created these postings in Chapter 6). To view this report, choose REPORTS FOR PRODUCT COST BY ORDER • OBJECT LIST • ORDER SELECTION or Transaction S\_ALR\_87013127. From here, you can select an order and navigate to the detailed reports that show the actual costs in context.

In Figure 2.22, we've selected one of these production orders for detailed analysis. The target costs have been adjusted in line with the delivered quantity (five pieces). You'll immediately notice some significant variances. This is because we posted additional inventory to the order after an inventory count and additional activity costs to demonstrate the distribution of variances.

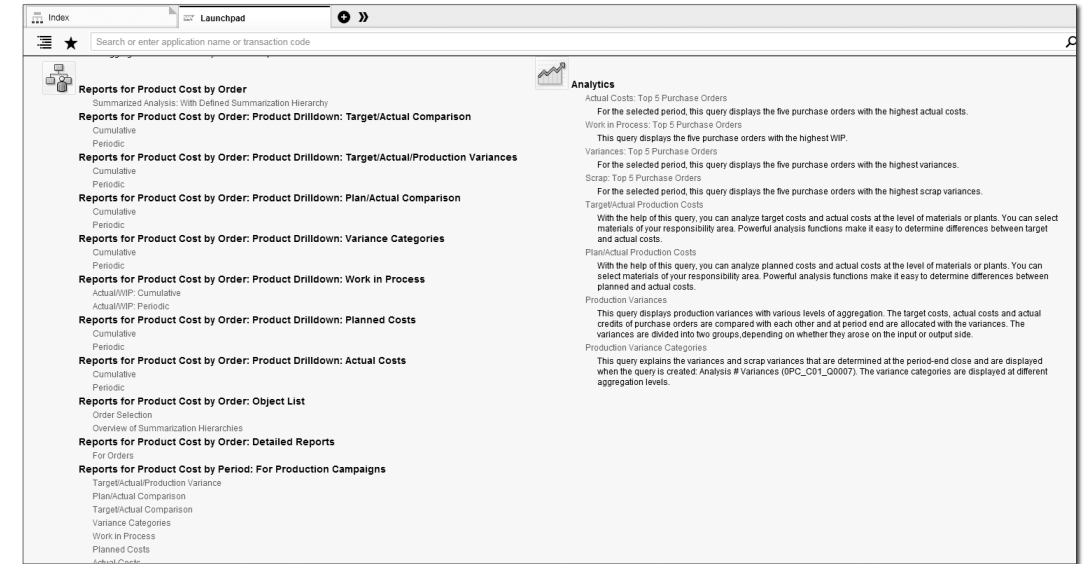


Figure 2.20 Reports for Production Order Reporting

**Order Selection: Results List**

Values in Company Code Currency/Object Currency

Current Data

Order	Material Number	Plan cost debit	Actual cost debit	Crcy	Plan qty	Actual qty	O...
701644	ACT-DCD	0,00	0,00	MXN			
60003867	ACT-DCD	265,85	265,85	MXN	5	5	PC
60003868	ACT-DCD	188,35	188,35	MXN	5	5	PC
60003872	ACT-DCD	1.063,42	853,42	MXN	20	20	PC
60003873	ACT-DCD	531,71	426,71	MXN	10	10	PC
60003874	ACT-DCD	531,71	426,71	MXN	10	10	PC

Figure 2.21 List of Production Orders

We'll look at the reports to aggregate production orders en masse when we look at mass reporting in Chapter 8. It's also common to move such orders to a data warehouse for reporting on account of the huge data volumes. Some organizations choose the PRODUCT COST BY PERIOD option simply because they believe this is the only way they'll be able to handle the data volumes in question.

Target/Actual - Comparison							
<b>Order</b>	60003867 ACT-DCD						
<b>Order Type</b>	PP01 Standard Production Order (int. number)						
<b>Plant</b>	6000 Mexico City						
<b>Material</b>	ACT-DCD Demo CD						
<b>Planned Quantity</b>	5 ST piece(s)						
<b>Actual Quantity</b>	5 ST piece(s)						
<b>Target Cost Version</b>	0 IDES Mexico						
<b>Period</b>	002.2014 February						
<i>Legal Valuation</i>							
<i>Company Code Currency/Object Currency</i>							
Cost Elem.	Cost Element (Text)	Origin	Σ Total target costs	Σ Total act.costs	Σ Target/actual var.	T/I var(%)	Currency
895000	Factory output production orders	6000/ACT-DCD	108,00-	108,00-	0,00		MXN
895000	Factory output production orders		0,00	157,85-	157,85-		MXN
<b>Credit/Reporting</b>			<b>108,00-</b>	<b>265,85-</b>	<b>157,85-</b>		<b>MXN</b>
400000	Consumption, raw material 1	6000/ACT-LCD	25,00	25,00	0,00		MXN
890000	Consumption of semifinished product	6000/ACT-BCD	0,00	50,00	50,00		MXN
890000	Consumption of semifinished product	6000/ACT-BCD	50,00	0,00	50,00-	100,00-	MXN
<b>Material Components</b>			<b>75,00</b>	<b>75,00</b>	<b>0,00</b>		<b>MXN</b>
655100	Overhead Surcharge - Raw Material	1000	0,00	2,50	2,50		MXN
<b>Material Overhead</b>			<b>0,00</b>	<b>2,50</b>	<b>2,50</b>		<b>MXN</b>
619100	Machine	CC530-00/ATR-00	14,58	96,27	81,69	560,29	MXN
619200	Labor	CC530-00/ATL-00	6,25	92,08	85,83	1.373,28	MXN
<b>Other Costs</b>			<b>20,83</b>	<b>188,35</b>	<b>167,52</b>		<b>MXN</b>
			<b>12,17-</b>	<b>0,00</b>	<b>12,17</b>		<b>MXN</b>

Figure 2.22 Actual Costs, Target Costs, and Variances for a Production Order

### 2.4.2 Product Cost by Period

At some sites, the volume of production orders is so high that it's nearly impossible for CO to monitor the costs successfully. This can be the case in the food industry, in which the production orders can be very short lived (less than a day). It can also be the case with continuous, repetitive production with minimal setup that there is simply no requirement for individual lot-oriented controlling and that storing each production order as a separate order in CO represents an unnecessary burden for reporting and at period close. In this case, costs can be assigned to product cost collectors that represent each production alternative, and you might report on each production version, where the production version represents a production line or a set of manufacturing cells, rather than on the individual work orders. We'll create a product cost collector for cost collection in Chapter 3. These provide a lean controlling by period, in which the goods movements and confirmations in Logistics are made by production or process order, but the costs are automatically routed to the product cost collector. The output

measure is then not the lot size on the individual order but the sum of all delivered quantities in the period. Variance calculation and work-in-process calculation take place for each product cost collector at the end of the period. This approach is mostly used in a make-to-stock environment, but is occasionally found in simple make-to-order scenarios.

#### Lean Accounting

Lean accounting encourages organizations to move away from the collection of costs by work order and toward a value stream-based view of the organization. The product cost collector fits nicely into this concept, capturing the costs for each production version by period. If the value stream involves multiple products, then such costs can be rolled up to the value stream level in reporting, where the value stream is typically represented by a product group or material group.

Figure 2.23 shows the role for PRODUCT COST BY PERIOD (SAP\_EP\_RW\_CO\_KKPM). To see the reports, select the INFORMATION SYSTEM link. This is the equivalent of following the menu path FINANCIALS • CONTROLLING • PRODUCT COST CONTROLLING • COST OBJECT CONTROLLING • PRODUCT COST BY PERIOD • INFORMATION SYSTEM • REPORTS FOR PRODUCT COST BY PERIOD (see Figure 2.24).

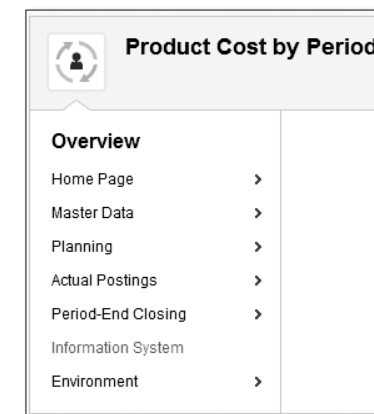


Figure 2.23 Product Cost by Period in SAP NetWeaver Business Client

The main difference between the product cost by period approach and product cost by order is that the status of the production order plays no role in the period close. At the end of every period, the confirmations to the product cost collector are analyzed to determine which operation quantities are work in process (in



other words, have been started but not completed), which operation quantities are complete and can be analyzed for variances, and for which operations scrap has been confirmed. Although most of the reports are similar to those for product cost by order, you'll also notice line items for a cost object. The cost object hierarchy is used to create a cost object for which the cost of internal activities can be captured when there is no routing or the routing does not capture all manufacturing activities. These costs can then be distributed to the assigned product cost collectors or production orders at period close. Alternatively, the costs on the production orders or product cost collectors can be summarized to the cost objects and then settled. We'll look at how to create cost object hierarchies in Chapter 3.

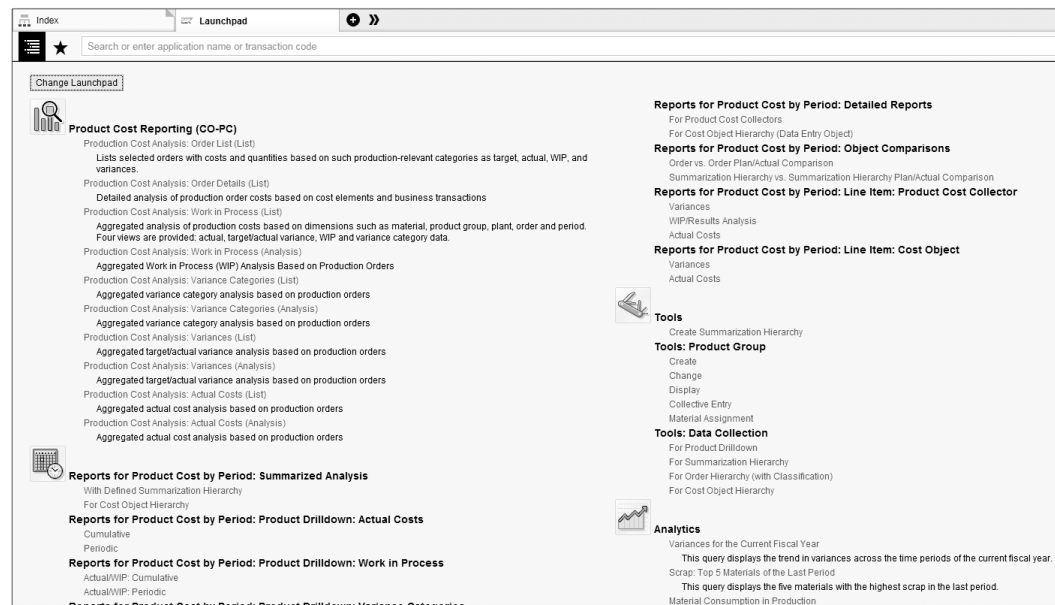


Figure 2.24 Reports for Product Cost by Period

### 2.4.3 Product Costs by Sales Order

The product cost by order and product cost by period approaches are mainly used in a make-to-stock environment. In this case, sales controlling takes place in Profitability Analysis, where the sales orders and associated invoices are captured. Product cost by sales order is used when the manufacturing process is linked to the sales order, generally because a customer-specific configuration has taken

place in the order, as might happen in the automotive, steel, or high-tech industries. It can also be used in service scenarios where a customer service order is associated with the sales order rather than a production order. In this case, there can be no standard costs for the product because the product is unique to that sales order. In general, a cost estimate is created for each such item in the sales order, and this cost estimate may be used to price the sales order. To ensure that the finished product cannot be taken from stock and shipped to a different customer, delivery from the production line is made to *sales order stock*, and the delivery to the customer can only be made from this stock. Because there are no standard costs, the sales order cost estimate is also used to value goods movements to and from sales order stock.

**Lean Accounting**

Lean accounting encourages the use of make-to-order, where the sales order initiates, or "pulls," the manufacturing process in its wake. This is the opposite of the classic work order approach, where work orders "push" their goods into inventory in the hope that sales will then be able to sell the product in stock.

Figure 2.25 shows the role for SALES ORDER CONTROLLING (SAP\_EP\_RW\_CO\_KKAM). To view the reports, select INFORMATION SYSTEM. Figure 2.26 shows the standard reports delivered for sales order reporting. You can find this by following the menu path FINANCIALS • CONTROLLING • PRODUCT COST CONTROLLING • COST OBJECT CONTROLLING • PRODUCT COST BY SALES ORDER • INFORMATION SYSTEM • REPORTS FOR PRODUCT COST BY SALES ORDER.

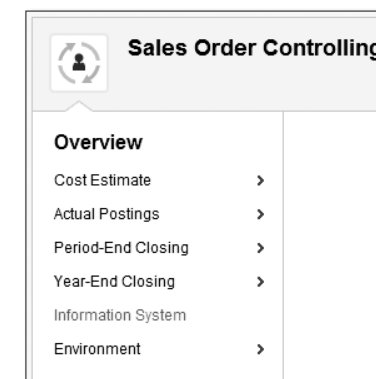


Figure 2.25 Sales Order Controlling in SAP NetWeaver Business Client

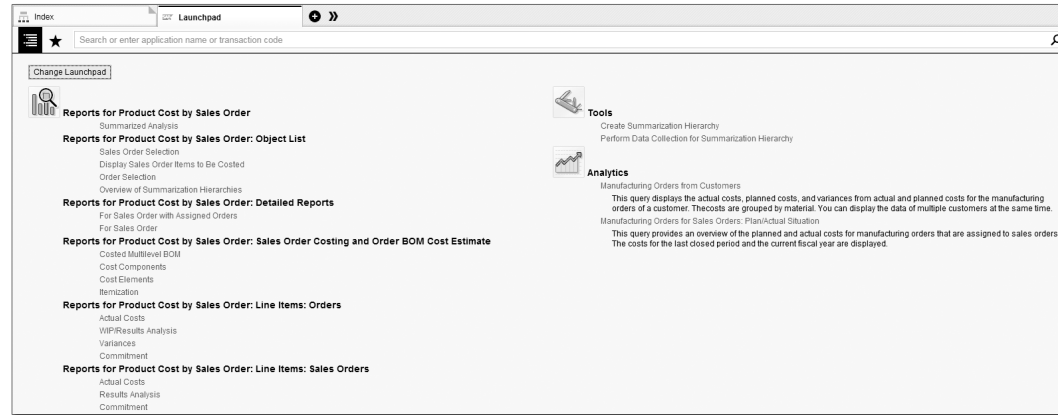


Figure 2.26 Reports for Sales Order Reporting

The line items and total records are similar to those you would see for any order, but you also have reports for sales order costing that are more like those we discussed for Product Cost Planning in that the quantity structure (BOM and routing) is very prominent. It's also important to be able to select sales orders the way we did production orders, as shown in Figure 2.27. Be aware here that these aren't all the sales order items in your organization, but only those that are make-to-order items.

Sales Order Selection: Results List

Currency: EUR (EMU currency as of 01/01/1999)

Current Data

Sales Doc.	Item	Material	S.	SOFF.	Planned Costs	Total plan costs	Planned Costs O	Actual Costs	Plan Revenue	Actual Revenue	Planned Profit	Actual Profit	Cur.
15710	10	IM0001		101 1000	0,00	0,00	0,00	0,00	2.520,00	0,00	2.520,00	0,00	EUR
15714	10	LOW_LAND2			0,00	0,00	0,00	0,00	673,89	0,00	673,89	0,00	EUR
15715	10	LOW_LAND2			0,00	0,00	0,00	0,00	1.010,84	0,00	1.010,84	0,00	EUR
15717	10	LOW_LAND2			0,00	0,00	0,00	0,00	1.186,05	0,00	1.186,05	0,00	EUR
15718	10	LOW_LAND2			0,00	0,00	0,00	0,00	12.558,24	0,00	12.558,24	0,00	EUR
15722	10	IM0001		101 1000	0,00	0,00	0,00	0,00	1.890,00	0,00	1.890,00	0,00	EUR
15733	10	LOW_LAND2			0,00	0,00	0,00	0,00	219.504,59	0,00	219.504,59	0,00	EUR
15757	30	C-1100		110 1010	0,00	0,00	0,00	0,00	1.124,80	0,00	1.124,80	0,00	EUR
15975	10	M-777		110 1010	0,00	0,00	0,00	0,00	5.200,00	0,00	5.200,00	0,00	EUR
15976	10	M-777		110 1010	0,00	0,00	0,00	0,00	1.040,00	0,00	1.040,00	0,00	EUR
15976	20	M-444		110 1010	0,00	0,00	0,00	0,00	2.120,00	0,00	2.120,00	0,00	EUR
15977	10	M-777		110 1010	0,00	0,00	0,00	0,00	520,00	0,00	520,00	0,00	EUR
15980	10	M-111		110 1010	0,00	0,00	0,00	0,00	1.000,00	0,00	1.000,00	0,00	EUR
15980	20	M-444		110 1010	0,00	0,00	0,00	0,00	2.120,00	0,00	2.120,00	0,00	EUR
16033	10	PROD319			0,00	0,00	0,00	0,00	10,00	0,00	10,00	0,00	EUR
16038	10	PROD319			0,00	0,00	0,00	0,00	10,00	0,00	10,00	0,00	EUR
16040	10	PROD319			0,00	0,00	0,00	0,00	10,00	0,00	10,00	0,00	EUR
16042	10	PROD319			0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	EUR
5002301	1200	HT-1010			0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	EUR
30000058	10	104844-15			0,00	0,00	0,00	0,00	1.226,05	0,00	1.226,05	0,00	EUR
30000059	10	104844-15			0,00	0,00	0,00	0,00	1.226,05	0,00	1.226,05	0,00	EUR
40000073	10	PC_SERVICE_CONF	130	1030	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	EUR
40000074	10	PC_SERVICE_CONF	130	1030	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	EUR
40000075	10	PC_SERVICE_A	110	1010	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	EUR
40000076	10	REPAIR_SERVICE	101	1000	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	EUR
40000083	10	PC_SERVICE_A	110	1010	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	EUR
40000094	10	PC_SERVICE_A	110	1010	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	EUR
40000095	10	REPAIR_SERVICE	101	1000	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	EUR
					0,00	0,00	0,00	0,00	517.195,68	0,00	517.195,68	0,00	EUR

Figure 2.27 Sales Order Results List

If you don't have a requirement to revalue material inventory at actual costs, you can skip the next section and go straight to Profitability Analysis. If you work in a country with a legal requirement to report according to actual costs or an industry in which actual costing prevails (such as chemicals), then the next section will introduce the Material Ledger as a tool for collecting actual costs.

## 2.5 Material Ledger

Not all sites use the Material Ledger. Your organization may use it if you have a legal requirement to value inventory at actual costs (common in Asia and South America), if you have highly volatile raw material prices or unstable production structures that make standard costing with detailed variance analysis impractical, or if you use it to provide a second inventory valuation approach for legal reporting.

From a reporting point of view, the Material Ledger differs from cost center and order reporting in that the reports display the *inputs and outputs* in each procurement, production, and sales process. The Material Ledger has its own documents for every goods movement, every business transaction that affects material prices (invoices, order settlement, etc.), and its own calculations at period close. Call up a report for a raw material, and you'll see the goods receipt and invoice from the supplier in the RECEIPTS line and the goods issue to production in the CONSUMPTION line along with details of any stock currently in inventory. Call up the same report for a finished material, and you'll see the goods receipt from raw material inventory in the RECEIPTS line and the goods issue to sales and the invoice to the final customer in the CONSUMPTION line. Chapter 6 will walk you through a complete manufacturing process from procurement to sales, showing you the Material Ledger postings for each goods movement.

Figure 2.28 shows the role for ACTUAL COSTING/MATERIAL LEDGER (SAP\_EP\_RW\_CO\_CKML). To access the list shown in Figure 2.29, select INFORMATION SYSTEM. You can find this by following the menu path FINANCIALS • CONTROLLING • PRODUCT COST CONTROLLING • MATERIAL LEDGER/ACTUAL COSTING • INFORMATION SYSTEM. Two reports are used frequently: MATERIAL PRICE ANALYSIS (Transaction CKM3N) and the VALUATED MATERIAL QUANTITY STRUCTURE (Transaction CKMLQS). Note that the standard reports focus on the reporting of a single material. SAP recently introduced new drill-down reports for reporting on multiple materials. We'll

show how to work with these in Chapter 13, because they were originally introduced in the context of SAP HANA.

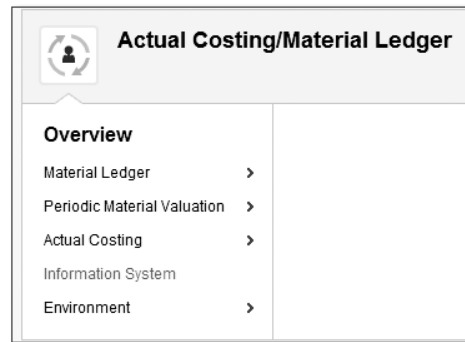


Figure 2.28 Material Ledger in SAP NetWeaver Business Client

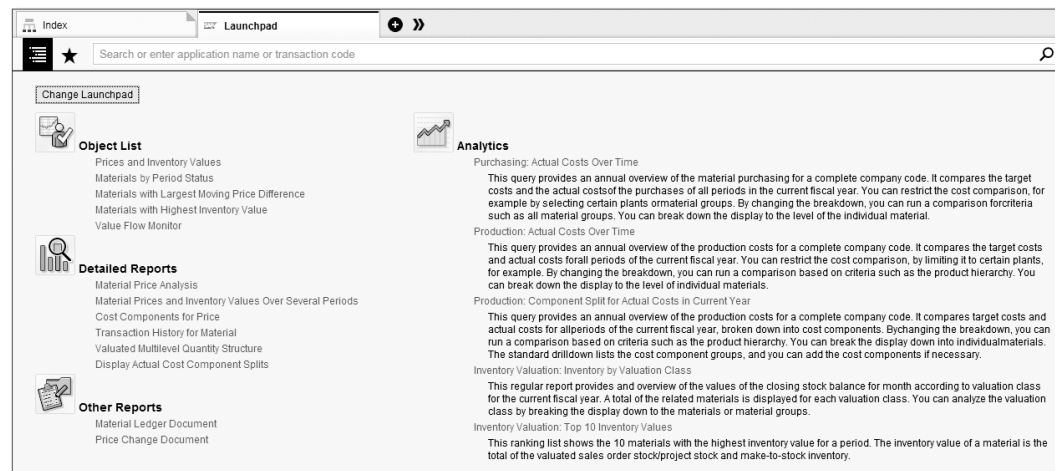


Figure 2.29 Reports for Material Ledger Reporting

Figure 2.30 shows the Material Ledger postings for a raw material that has been purchased from an external supplier and then issued to an internal production process for conversion into a finished product. Technically, this is a list viewer tree report like the one we saw for the multilevel costed BOM in Product Cost Planning.

Figure 2.31 shows the quantity structure for a finished product (PCG-FERT-01) that has required three semifinished products (PCG Barrel Head, PCG Construction

Kit, and PCG Motor Housing) in its manufacture. Manufacturing activities were performed to convert the three semifinished products into PCG-FERT-01. This report first became available in Release 4.7 of SAP R/3 (see Appendix C at [www.sap-press.com/3625](http://www.sap-press.com/3625)).

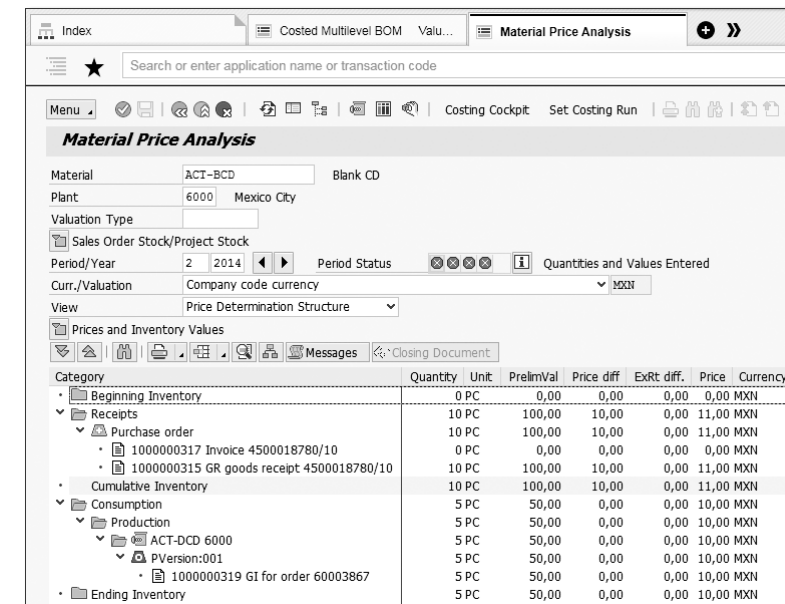


Figure 2.30 Material Price Analysis for a Raw Material

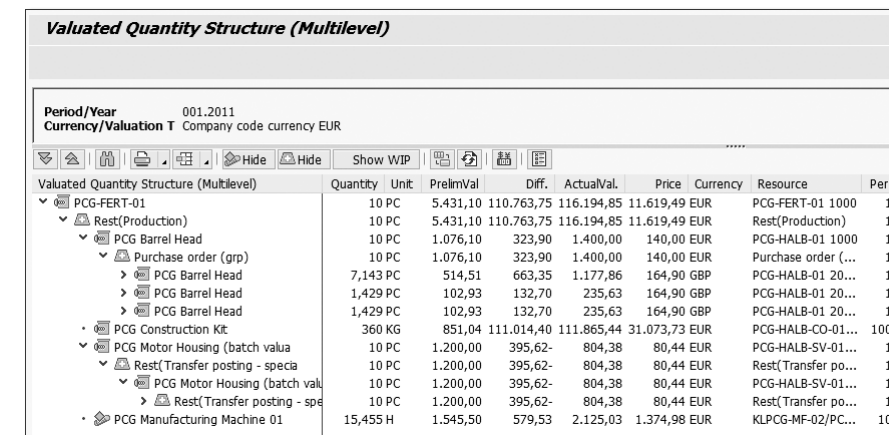


Figure 2.31 Valuated Quantity Structure

In addition to these two detailed reports for the material and the quantity structure, much reporting in the Material Ledger is performed in the context of the period close (see Chapter 7), in which each step in the periodic costing run (used to calculate the weighted average costs per material at the end of each period) and each step in the alternative valuation run (used to provide actual costs in a wider time frame or according to a second accounting approach) has its own supporting report that allows you to check the values calculated in that step.

The Material Ledger collects all costs from the first purchase of the raw material through all conversion steps to the final delivery of the finished product to the customer. We'll walk through all the steps in this process when we look at actual postings in Chapter 6. However, as the name implies, the Material Ledger gathers costs by material. It keeps track of the cost of goods sold for these materials, but it does not capture revenue, and it provides no information about the customer who bought the finished product, the sales organization that performed the sale, and so on. For such information, we must move to Profitability Analysis (or CO-PA).

## 2.6 Profitability Analysis Reports

The Profitability Analysis reports differ from the other reports we've looked at so far in that there are virtually no standard reports, because the structure of the operating concern is determined during implementation. Figure 2.32 shows the PROFITABILITY ANALYSIS role (SAP\_EP\_RW\_CO\_KEMN). Choose INFORMATION SYSTEM to access the reports.

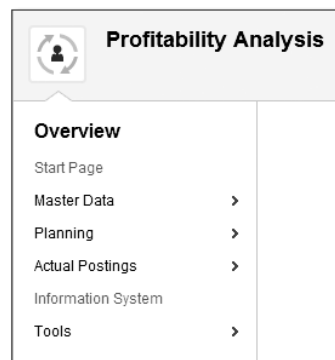


Figure 2.32 Profitability Analysis within SAP NetWeaver Business Client

The only commonality in Profitability Analysis reports is that certain standard events write data into the Profitability Analysis application. In costing-based Profitability Analysis, these are distinguished by the *record type*. The following transactions transfer data to Profitability Analysis:

- ▶ Incoming sales orders (record type A)
- ▶ Direct postings from Financial Accounting (record type B)
- ▶ Order and project settlement (record type C)
- ▶ Cost center allocations (record type D)
- ▶ Single transaction costing (record type E)—industry specific, so you might not use it
- ▶ Billing documents from Sales and Distribution (record type F)
- ▶ Customer agreements (record type G)—used in some industries
- ▶ Statistical key figures (record type H)
- ▶ Transfer of sales orders from projects (record type I)—used for commercial projects that are linked with sales orders for billing

If this list sounds fairly technical, consider instead the different levels of detail captured for the main record types in Profitability Analysis:

- ▶ Let's start with an *incoming sales order* (record type A). We'll see in Chapter 6 that an incoming sales order includes the name of the customer, the product or products purchased, the sales organization making the sale, the distribution channel, the division, the sales office, the sales group, and so on. This is the lowest level of granularity available in Profitability Analysis.
- ▶ Usually, the same characteristics are captured when the customer is *billed* for his purchase (record type F). Again, this is extremely detailed information.
- ▶ A *direct posting* from Financial Accounting (record type B) may be made at this level of detail if the person making the posting has all the listed information. However, as we'll see in Chapter 6, it may be possible to know only the affected material at the time of the posting and not the customer who will ultimately purchase the finished product. In this case, the record includes the product as a characteristic but not the customer.
- ▶ *Production variances* (carried in the settlement document—record type C) always apply to the product produced, but only apply to the customer if it's a

make-to-order scenario and the production process is triggered by the sales order.

- *Cost center allocations* (record type D) offer the most options. In Chapter 7, we'll learn how to set up assessment cycles that can be very granular, breaking all expenses down to individual customers or products. We'll also see that it's possible to do an allocation to a much higher-level characteristic, such as a region or a country. This might be the case for marketing expenses (for example, if it's clear that a trade fair took place in the northwestern region of the United States but unclear which customers participated).

We'll look at some of these different record types, by selecting the line item report (Transaction KE24). Figure 2.33 shows the selection screen for the CO-PA line items. We've selected all documents created by this user in company code currency.

Figure 2.33 CO-PA Line Items Selection Screen

Figure 2.34 shows all line items that we posted while creating the examples in Chapter 6. You'll see that we created invoices (record type F), sales orders (record type A), direct postings to FI (record type B), and production variances (record type C). You'll also notice that although the lines for the invoices and sales orders contain most of the dimensions, there are blank entries for the direct postings from FI and production variances, because these could only be assigned to the material-related dimensions and not to the customer-related dimensions.

CTY	Recor.	Period/year	Doc. no.	CrCy	Created by	CoCd	Plant	Custom	Product	Inv. qty	Qty	Sales Order	SOr	Unit	Revenue	Material Input	Production Labor fx	Production Labor var	Produc. machine fx
10	B	002.2014	800015730	EUR	D002766	1000	1000		100-100	0					0,00	0,00	0,00	0,00	0,00
10	B	002.2014	800015731	EUR	D002766	1000	1000		P-100	0					0,00	0,00	0,00	0,00	0,00
10	A	002.2014	300100850	MXN	D002766	6000	6000	6666	ACT-DCD-30	0	MX	16069	6000		18.000,00	0,00	0,00	0,00	0,00
10	A	002.2014	300100851	MXN	D002766	6000	6000	6666	ACT-DCD	0	MX	16070	6000		150,00	0,00	0,00	0,00	0,00
10	A	002.2014	300100852	MXN	D002766	6000	6000	6666	ACT-DCD	0	MX	16071	6000		150,00	0,00	0,00	0,00	0,00
10	C	002.2014	700019980	MXN	D002766	6000	6000	6666	ACT-DCD	0					0,00	0,00	0,00	0,00	0,00
10	F	002.2014	100071433	MXN	D002766	6000	6000	6666	ACT-DCD	5	MX	16071	6000		150,00	82,50	3,59	2,03	11,09
				MXN		6000									18.450,00				
				EUR											0,00				
				MXN											18.450,00				

Figure 2.34 Line Item Report Showing CO-PA Documents

The structure of the operating concern and with it of the CO-PA tables is the business of the implementation team. Figure 2.35 gives one approach to designing the relationships between the entities for profitability reporting.

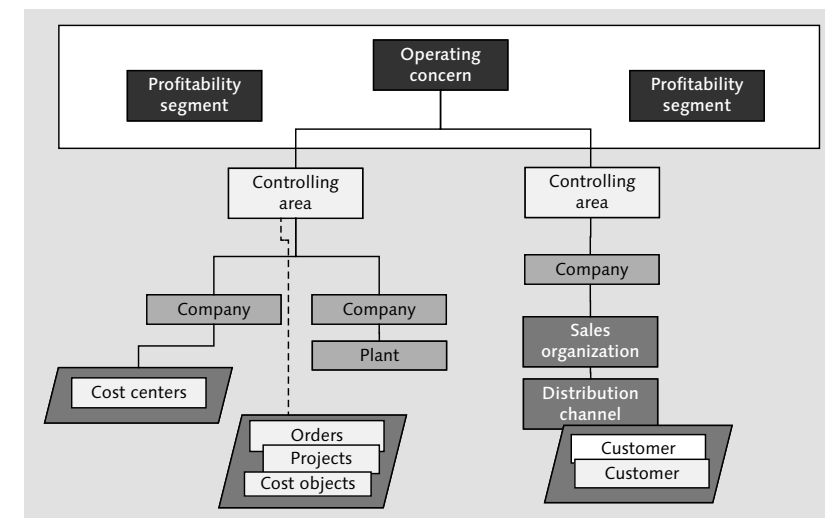


Figure 2.35 Organizational Structures in CO-PA

## Note

The implementation team determines all other fields when they configure your system. Because the focus is on sales reporting, most organizations have the dimensions product, customer, and sales region and other dimensions that can be derived from these entities (product group, customer group, division, sales office, and so on). You'll find details of the recommended size of the operating concern (generally, the maximum number of characteristics is 50 and the maximum number of value fields is 120, but this can be extended) in SAP Note 1029391.

The combination of dimensions is known as the profitability segment. You can display the profitability segment for any of the line items in Figure 2.34 by selecting a line and clicking on the PROFITABILITY SEGMENT button; you'll see the report shown in Figure 2.36. We've picked a line item that refers to a sales order, so most of the dimensions (material based and customer based) are filled. You'll notice additional dimensions, such as those for WBS elements, that are not filled. We would see entries here if the costs for a WBS element had been settled.

The screenshot shows the SAP 'Display Actual Line Items: List' interface. The main table displays line items with columns for City, Record, Period/year, Doc. no., Ccy, Created by, CoCd, Plant, Custom, Product, Inv. qty, Qty, Sales Order, SO, Unit, and Revenue. The table includes data for records B, A, C, and F, with a total revenue of 18,450.00 MXN. On the right, the 'Assignment to a Profitability Segment' dialog box is open, showing a list of characteristics and their values, such as Customer (6666), Product (ACT-DCD-30), Billing Type (FZ), Sales Order (16069), Company Code (6000), CO Area (6000), Plant (6000), Business Area (7000), Sales Org. (6000), Distr. Channel (10), and Division (15).

City	Recor.	Period/year	Doc. no.	Ccy	Created by	CoCd	Plant	Custom	Product	Inv. qty	Qty	Sales Order	SO	Unit	Revenue
10	B	002.2014	800015730	EUR	D002766	1000	1000		100-100	0					0,00
10	B	002.2014	800015731	EUR	D002766	1000	1000		P-100	0					0,00
<b>EUR</b>															
<b>1000</b>															
10	A	002.2014	300100850	MXN	D002766	6000	6000	6666	ACT-DCD-30	0	MX	16069	6000		18,000,00
10	A	002.2014	300100851	MXN	D002766	6000	6000	6666	ACT-DCD	0	MX	16070	6000		150,00
10	A	002.2014	300100852	MXN	D002766	6000	6000	6666	ACT-DCD	0	MX	16071	6000		150,00
10	C	002.2014	700019580	MXN	D002766	6000	6000	6666	ACT-DCD	0					0,00
10	F	002.2014	100071433	MXN	D002766	6000	6000	6666	ACT-DCD	5	MX	16071	6000		150,00
<b>MXN</b>															
<b>6000</b>															
<b>18,450,00</b>															
<b>EUR</b>															
<b>18,450,00</b>															

Figure 2.36 Line Item Report Showing Profitability Segment

This assignment of costs at the appropriate level of detail is essential to an understanding of CO-PA. We can fill customer-based and material-based dimensions when we capture the sales order or the invoice, we can fill material-based dimensions in purchasing and production, and for overhead we have to make our own decision as to whether to fully load the products and customers or to assign the costs at a higher level. We'll return to this process when we look at how to create *assessment cycles* in Chapter 7.

Because the assignments within this schema are fairly dynamic with the assignments to sales organizations, distribution channels, divisions, and so on changing on a regular basis, CO-PA reports allow you to report either on the dimensions as posted (see Figure 2.33) or according to the current structure (in other words, following a realignment).

There are two types of fact tables, depending on whether you use account-based CO-PA or costing-based CO-PA or both. You'll find a full description of the difference between the two approaches in SAP Note 69384.

- ▶ Costing-based CO-PA assigns all postings to *value fields* that capture the individual elements of a contribution margin (sales, cost of goods sold, general overhead, and so on). This approach provides the ability to break down account-level information into further detail, such as fixed and variable costs for the same cost element, and separate the components of the standard cost into different value fields.

In costing-based CO-PA, the value fields are determined during implementation, so some teams break out the price conditions for the sales deductions into many separate value fields, whereas others lump them into one field. Most implementations distinguish between fixed and variable costs for their product cost estimate, but some implementations keep a lot of detail from their cost components, and others lump the cost components together. The same variability applies to allocations, order settlement, and the settlement of production variances and to the transfer of cost components from the Material Ledger.

- ▶ Account-based CO-PA records data to a cost element that represents the account used to post the data originally. This makes it much easier to reconcile the cost elements and the accounts by company code, business area, and so on. But you should be aware that low-level characteristics such as customers and products are not captured in the General Ledger, so they won't be available for reconciliation.

The characteristics apply to both costing-based and account-based CO-PA. However, different fact tables are used. The transaction or fact tables for costing-based CO-PA are delivered with a place holder for the operating concern (CE1XXXX) and generated on-site. The transaction tables for account-based CO-PA are exactly the same as those used for cost centers, orders, projects, and so on. If you use both approaches in the same operating concern, be careful to check which

approach you select when calling reports or running transactions, because the results can look dramatically different. Figure 2.37 shows a line item report for account-based CO-PA. Again, we've selected the profitability segment, but you can see that the columns are completely different. This is because instead of assigning costs to value fields we're looking at them by cost element.

If you are using only costing-based CO-PA and not account-based CO-PA, you may still discover records that appear to be posting to account-based CO-PA. These postings are made under a cost element but are assigned to what is known as a *reconciliation object* (object type REO) rather than genuine CO-PA characteristics. As the name implies, they are used for reconciliation purposes rather than for genuine profitability analysis.

The screenshot shows the SAP 'Display Actual Line Items: List' report. The main table displays line items with columns for Period/year, Doc. no., Item, Created on, CoCd, Cost Elem., Curr., Value TranCur, Value in Obj, Croy, Val/COArea Croy, and CACur. The data includes various currencies like EUR, JPY, and USD, and values ranging from 0.00 to 902,458.00. A pop-up window titled 'Assignment to a Profitability Segment' is visible, showing a tree structure of characteristics such as Sales Org., Distrib. Channel, Division, WBS Element, Cost Object, Profit Center, Partner PC, Industry, Sales district, Customer group, Sales office, Sales employee, Material Group, and Sales group, with values like '69' and '85' assigned to specific nodes.

Figure 2.37 Line Item Report for Account-Based CO-PA

The only reports that are standard in CO-PA are the actual line items (Transaction KE24) and the plan line items (Transaction KE25). If the underlying tables are different at every site, so are the drill-down reports. Creating reports is part of the implementation effort for Profitability Analysis, because Transaction KE30 (Execute Report) only shows data if you've properly configured your operating concern and built the appropriate reports first. The drill-down potential of CO-PA is almost unlimited, with organizations slicing and dicing their data by customer, by product, by distribution channel, and so on to try to understand where and with whom they are making or losing money. Many also move the entire operating

concern to SAP BW for analysis. We'll return to this in Chapter 8. Others are starting to use SAP HANA (see Chapter 13) to explore their CO-PA data.

## 2.7 Summary

In this chapter, you learned about the line item reports for Cost Center Accounting, Internal Orders, Cost Object Controlling, and Profitability Analysis and looked at how to compare the actual costs captured in these line items with planned costs, budgets, and target costs as appropriate. We also looked at some tree reports for Product Cost Planning and Material Ledger/Actual Costing and saw how an operating concern is defined for Profitability Analysis.

As we work through the chapters that follow, we'll refer to any reports that support the process, so you'll find the master data reports in Chapter 3 and the line items for planning in Chapter 5. All reports shown in Chapter 1 through Chapter 7 are based on reporting capabilities inherent in the SAP ERP system and don't require an additional data warehouse.

We'll return to the subject of reporting in Chapter 8 to look at SAP BW and the case for moving data to a dedicated data warehouse. There we'll also discuss some of the newer options made possible using the SAP BusinessObjects tools and specifically how to use a generic function in SAP List Viewer to call SAP Crystal Reports. We'll make another visit in Chapter 13 when we look at how to work with reports in SAP HANA. But first, we'll look at the master data that needs to be in place before you can run any of these reports.

# Contents

Preface .....	15
<b>1 Introduction .....</b>	<b>25</b>
1.1 Basic Controlling Functions .....	29
1.1.1 Goals of Controlling .....	29
1.1.2 Cost Accounting in the United States .....	31
1.1.3 Standard Costs and Actual Costs .....	32
1.1.4 Investment and Project Controlling .....	33
1.1.5 Lean Accounting .....	34
1.2 Essential Record-Keeping Functions .....	34
1.2.1 Record Keeping by Cost Center .....	36
1.2.2 Record Keeping by Order .....	39
1.2.3 Record Keeping by Project .....	40
1.3 Managing Close and Valuation Processes .....	41
1.3.1 Valuation of Goods Movements .....	42
1.3.2 Work in Process .....	42
1.3.3 Scrap .....	42
1.3.4 Work in Process for Projects .....	43
1.4 Preparing Budgets and Planning .....	44
1.4.1 Driver-Based Cost Planning .....	44
1.4.2 Driver-Based Cost Planning among Cost Centers .....	46
1.4.3 Budgeting .....	47
1.5 Process Analysis and Internal Controls .....	49
1.5.1 Master Data Controls .....	49
1.5.2 Workflow .....	49
1.5.3 Process Controls .....	50
1.6 Summary .....	50
<b>2 Reporting .....</b>	<b>53</b>
2.1 Cost Center Line Items .....	54
2.1.1 Classic Cost Center Line Item Report .....	54
2.1.2 Simplified Cost Center Line Item Report .....	63
2.1.3 Totals Records for Cost Centers .....	65
2.2 Order Line Items .....	66



2.3	Product Costs: Itemization .....	71
2.4	Product Costs: Cost Objects .....	76
2.4.1	Product Cost by Order .....	77
2.4.2	Product Cost by Period .....	80
2.4.3	Product Costs by Sales Order .....	82
2.5	Material Ledger .....	85
2.6	Profitability Analysis Reports .....	88
2.7	Summary .....	95

**3 Master Data Owned by Controlling ..... 97**

3.1	How to Set Up Cost Centers .....	98
3.1.1	Responsibility for a Cost Center .....	100
3.1.2	Embedding the Cost Center Design in SAP ERP .....	104
3.1.3	Ensuring that Cost Center Expenses Are Handled Correctly .....	106
3.1.4	Cost Center Hierarchies .....	108
3.1.5	Enterprise Organization .....	115
3.1.6	Reporting of Cost Center Master Data .....	115
3.2	Internal Orders .....	117
3.2.1	Internal Orders and Cost Centers .....	121
3.2.2	Settlement Rules for Internal Orders .....	122
3.2.3	Statistical Internal Orders .....	124
3.2.4	Order Groups .....	124
3.2.5	Reporting Order Master Data .....	125
3.3	Statistical Key Figures .....	127
3.4	Activity Types .....	131
3.4.1	Direct and Indirect Activity Allocations .....	133
3.4.2	Settings for Activity Price Calculation .....	135
3.4.3	Activity Type Groups .....	136
3.4.4	Reporting Activity Type Master Data .....	136
3.5	Secondary Cost Elements .....	137
3.5.1	Cost Element Groups .....	140
3.5.2	Reporting on Cost Element Master Data .....	141
3.6	Product Cost Collectors .....	143
3.7	Cost Object Hierarchies .....	145
3.8	Maintenance Issues .....	147
3.8.1	Time-Dependent Fields .....	148

3.8.2	Creating Hierarchies for a Specific Time Frame .....	149
3.8.3	Status Management .....	151
3.9	Change Requests for a SOX-Compliant Master Data Process .....	152
3.10	Summary .....	156

**4 Master Data for Which Controlling Is a Stakeholder ..... 157**

4.1	Material Masters .....	159
4.1.1	Basic View .....	161
4.1.2	Accounting View .....	162
4.1.3	Costing Views .....	166
4.1.4	MRP Views .....	169
4.1.5	Sales View .....	169
4.1.6	Batches .....	170
4.2	Customer Masters .....	171
4.3	Bills of Material .....	173
4.3.1	Quantity Definition .....	176
4.3.2	Co-Products and Byproducts .....	176
4.3.3	Recursive BOMs .....	179
4.3.4	Configurable BOMs .....	180
4.4	Routings .....	183
4.4.1	Types of Routing .....	183
4.4.2	Operation Values .....	185
4.4.3	Operation-Level Costing .....	187
4.5	Work Centers and Resources .....	188
4.6	Procurement Alternatives and Mixed Costing .....	190
4.6.1	Internal Processing .....	191
4.6.2	External Procurement .....	192
4.6.3	Plant-to-Plant Transfer .....	192
4.6.4	Subcontracting .....	193
4.6.5	Mixing Ratios .....	193
4.7	Projects .....	194
4.7.1	Work Breakdown Structure Elements .....	195
4.7.2	Networks and Network Activities .....	196
4.8	Investment Programs .....	198
4.9	Primary Cost Elements and Profit and Loss Accounts .....	201
4.9.1	Chart of Accounts .....	202
4.9.2	Controlling and the Financial Accounts .....	204

4.10	Setting Prices for Product Costing .....	207
4.10.1	Setting Standard Costs for Raw Materials .....	208
4.10.2	Balance Sheet Valuation .....	211
4.10.3	Calculating Actual Costs .....	212
4.10.4	Cross-Company Costing .....	213
4.11	Summary .....	214

**5 Planning and Budgeting ..... 217**

5.1	Complete Sales Plan in a Manufacturing Environment .....	219
5.1.1	Sales and Operations Planning .....	221
5.1.2	Cost Center Planning .....	229
5.1.3	Calculating Standard Costs for Products to Be Manufactured .....	256
5.1.4	Profitability Planning .....	271
5.2	Planning and Budgeting for Investment Programs .....	273
5.2.1	Investment Program .....	273
5.2.2	Overall Plan .....	274
5.2.3	Cost Element Planning .....	276
5.2.4	Budgeting .....	279
5.2.5	Displaying and Changing a Budget .....	282
5.3	Summary .....	285

**6 Actual Postings ..... 287**

6.1	Integrated Process Flows: Buy, Make, and Sell .....	287
6.1.1	Procure to Pay .....	288
6.1.2	Plan to Manufacture .....	297
6.1.3	Order to Cash .....	310
6.2	Distribution of Usage Variances .....	318
6.2.1	Capturing Physical Inventory Documents .....	319
6.2.2	Distribution of Usage Variances .....	320
6.2.3	Distribution of Activities .....	322
6.3	Integrated Process Flows: Other Logistics Scenarios .....	324
6.3.1	Product Cost by Order .....	324
6.3.2	Product Cost by Period .....	330
6.3.3	Product Cost by Sales Order .....	334
6.3.4	Project Controlling .....	339
6.3.5	Controlling for Maintenance and Service Orders .....	344

6.4	Corrections or Adjustment Postings .....	347
6.4.1	Reposting Line Items .....	348
6.4.2	Correcting an Activity Allocation .....	351
6.4.3	Reposting Values .....	352
6.5	Cross-Company Postings .....	353
6.6	Summary .....	358

**7 Period Close ..... 359**

7.1	Allocations .....	360
7.1.1	Before the Start of the Period Close .....	362
7.1.2	Depreciation of Fixed Assets .....	363
7.1.3	Allocations between Cost Centers .....	364
7.1.4	Allocations to Profitability Analysis .....	378
7.1.5	Target Costs and Variances on Cost Centers .....	382
7.2	Calculations and Settlement .....	389
7.2.1	Overhead Calculation .....	392
7.2.2	Work in Process .....	394
7.2.3	Target Costs and Variances in Production .....	397
7.2.4	Settlement .....	403
7.2.5	Product Cost by Sales Order .....	404
7.3	Multilevel Actual Costing in Material Ledger .....	407
7.3.1	Types of Costing Run .....	408
7.3.2	Periodic Costing Run .....	408
7.3.3	Alternative Valuation Run .....	413
7.4	CO-PA Processes .....	420
7.4.1	Revaluation .....	420
7.4.2	Top-Down Distribution .....	421
7.5	Summary .....	425

**8 Reporting in SAP BW and SAP BusinessObjects ..... 427**

8.1	Reporting on Large Data Volumes in SAP ERP .....	428
8.1.1	Using Extracts to Accelerate Cost Center and Internal Order Reports .....	428
8.1.2	Using Summarization Levels to Accelerate CO-PA Reports .....	433
8.1.3	Using Summarization in Product Cost Reports .....	433
8.1.4	Using Summarization Hierarchies for CO-PC Reporting ...	434

- 8.2 How to Decide Whether You Need SAP BW for Reporting ..... 436
  - 8.2.1 Performance Concerns ..... 437
  - 8.2.2 Multidimensionality ..... 443
  - 8.2.3 Navigation Attributes ..... 446
  - 8.2.4 Inclusion of Non-SAP Data ..... 450
  - 8.2.5 Building Queries ..... 451
- 8.3 Cost Center Reporting in SAP BW ..... 455
  - 8.3.1 Reporting Using Virtual and Physical InfoProviders ..... 455
  - 8.3.2 Transient InfoProviders and Operational DataProviders ... 458
- 8.4 Reporting with SAP BusinessObjects Tools ..... 461
  - 8.4.1 SAP BusinessObjects Analysis for Microsoft Excel ..... 461
  - 8.4.2 SAP Crystal Reports for Controlling ..... 464
  - 8.4.3 SAP BusinessObjects Dashboards for Controlling ..... 467
  - 8.4.4 SAP BusinessObjects Explorer for CO-PA Reporting ..... 468
- 8.5 Summary ..... 470

**9 Master Data in a Multisystem/Shared Service Environment ... 471**

- 9.1 Change Requests in SAP ERP ..... 474
- 9.2 New Solutions for Handling Master Data in a Multisystem Environment ..... 479
  - 9.2.1 Data Modeling in SAP Master Data Governance for Financials ..... 480
  - 9.2.2 Roles for SAP Master Data Governance ..... 484
  - 9.2.3 Editions in SAP Master Data Governance for Financials ... 486
- 9.3 Governance Requirements for Master Data ..... 492
  - 9.3.1 Creating a Change Request for a Single Object ..... 492
  - 9.3.2 Workflow Steps for a Change Request ..... 497
- 9.4 Creating Change Requests in a Shared Service Center ..... 498
- 9.5 Summary ..... 501

**10 Planning Using SAP BW Technologies ..... 503**

- 10.1 Planning Applications in SAP ERP ..... 505
- 10.2 Planning Applications in SAP BW ..... 509
  - 10.2.1 Multidimensional Database Layer in SAP BW ..... 512
  - 10.2.2 Virtual InfoProviders in SAP ERP ..... 514
  - 10.2.3 Aggregation Levels and Planning Functions ..... 517
  - 10.2.4 Data Entry Screens ..... 520

- 10.3 Orchestrating the Planning Process ..... 527
  - 10.3.1 Using Express Planning to Orchestrate the Planning Process ..... 527
  - 10.3.2 Creating a Planning Round ..... 527
  - 10.3.3 Submitting Data ..... 534
  - 10.3.4 Monitoring, Reviewing, and Approving the Planning Process ..... 539
  - 10.3.5 Orchestrating the Planning Process Using the Process Monitor in SAP BPC ..... 540
- 10.4 Summary ..... 546

**11 Allocations Using SAP Cost and Profitability Management ... 547**

- 11.1 Template Allocations in SAP ERP ..... 550
- 11.2 Allocations in SAP PCM ..... 559
  - 11.2.1 Mapping the Costing Model in SAP PCM with SAP ERP ..... 561
  - 11.2.2 Dimensions of the Costing Model ..... 562
  - 11.2.3 Assignments in the Costing Model ..... 568
  - 11.2.4 Loading Data to the Model ..... 570
- 11.3 Customer Value Analysis Using SAP PCM ..... 571
- 11.4 Summary ..... 575

**12 Period Close Using the SAP Financial Closing Cockpit ..... 577**

- 12.1 New Options for Accelerating the Period Close ..... 578
  - 12.1.1 Orchestrating Your Closing Tasks ..... 581
  - 12.1.2 Executing Your Close Tasks ..... 584
  - 12.1.3 Automating Closing Transactions ..... 587
  - 12.1.4 Creating Program Variants for Your Close Tasks ..... 591
  - 12.1.5 Scheduling Tasks ..... 593
  - 12.1.6 Using Workflows in the Close ..... 597
  - 12.1.7 Handling Costing Runs in Your Close ..... 602
  - 12.1.8 Handling Organizational Units in the Closing Cockpit ..... 603
  - 12.1.9 Closing Cockpit and SAP Financial Closing Cockpit ..... 607
- 12.2 Closing Tasks in Multiple Systems ..... 609
- 12.3 Transparency within the Close ..... 613
- 12.4 Summary ..... 615

<b>13 SAP HANA and Its Impact on Controlling .....</b>	<b>617</b>
13.1 Impact on Existing Controlling Applications .....	620
13.1.1 Changes to Profitability Analysis (CO-PA) .....	620
13.1.2 Changes to Product Cost Controlling (CO-PC) .....	627
13.1.3 Changes to Overhead Management (CO-OM) .....	635
13.1.4 Changes to Investment Management (IM) .....	640
13.1.5 SAP HANA Live .....	642
13.2 New Approaches to SAP Controlling .....	645
13.2.1 Line Item Merge for FI and CO Documents .....	646
13.2.2 Single Planning Model .....	651
13.2.3 Removing the Totals Tables .....	654
13.2.4 Changes to Profitability Analysis (CO-PA) .....	656
13.2.5 Data Selection Optimization during the Period Close .....	660
13.2.6 SQL Approach for WIP Calculation, Variance Calculation, and Results Analysis .....	661
13.3 New Applications in SAP Controlling .....	666
13.3.1 Search Models and Fact Sheets .....	667
13.3.2 My Spend and My Unusual Items .....	671
13.3.3 Net Margin Results and Profit Analysis .....	676
13.4 Summary .....	681
13.5 Postscript .....	681
The Author .....	683
Index .....	685

# Index

## A

---

- Access method
  - in queries*, 456
- Account
  - link to cost element*, 26
- Account assignment
  - in purchase order*, 290
  - purchase for project*, 339
- Account assignment elements
  - for project*, 196
- Account-based CO-PA, 93
  - timing of cost of goods sold*, 657
  - using SAP HANA*, 649
- Accounting document
  - for goods receipt from purchasing*, 292
  - for incoming invoice*, 295
- Accounting principle
  - in alternative valuation run*, 415
- Accounting view
  - of material master*, 162
- Active availability control, 48
  - for project*, 339
  - in SAP Fiori*, 676
- Active budgeting, 48
- Activities
  - as basis for price calculation*, 135
  - dimension in SAP PCM*, 564
  - in SAP PCM*, 550
- Activity allocation
  - to project*, 344
- Activity price calculation, 253, 387
  - analysis of*, 388
  - approaches*, 135
  - settings in activity type*, 135
- Activity quantity
  - as basis for planning*, 221
- Activity type, 131
  - activity unit*, 133
  - in Material Ledger*, 411
  - in work center/resource*, 189
  - SAP Fiori factsheet*, 669
- Activity type (Cont.)
  - use in allocations*, 361
- Activity type groups, 136
  - in planning*, 232
- Activity type plan
  - as service in Express Planning*, 529
- Activity/output prices
  - planning*, 231, 232
- Activity-Based Costing
  - introduction*, 28, 548
- Activity-dependent planning, 241
- Activity-independent cost planning, 237
- Actual costs, 32
  - business requirements*, 85
  - for production orders*, 307
  - material master*, 212
- Actual postings, 20, 287
- Adobe Interactive Form
  - change request*, 477
- Allocation, 360
  - cross-company*, 204
  - real-time integration of CO and Financial Accounting*, 366
  - using SAP PCM*, 547
- Allocation cycles
  - overview*, 365
  - performance of read interfaces*, 624
- Allocation template
  - in business process*, 556
- Alternative cost center hierarchies, 111
- Alternative valuation run, 408
  - costing steps*, 413
  - link to Schedule Manager*, 602
- Annual budget, 219
- Annual operating plan, 219
- Apportionment structure
  - for co-products*, 178
  - in process order*, 325
- Appropriation requests, 199
- Approval
  - for change requests*, 497
  - workflow*, 49

Approval year  
*for investment program*, 198  
*in investment planning*, 282

Arm's length trading, 354

Assessment cost elements, 368  
*use of*, 371

Assessment cycles, 109, 364, 367  
*accelerating data selection*, 623  
*cyclical relationships*, 373  
*using SAP HANA*, 621

Asset Accounting, 105  
*link with Cost Center Accounting*, 105

Assets  
*period close tasks*, 363

Auditing  
*CO-PA reporting*, 445

Authorization checks  
*during line item reporting*, 637

Auxiliary cost component split, 264

## B

Backflushing  
*distribution of usage variances*, 318  
*for production orders*, 302

Background processing  
*for period close activities*, 586

Balance sheet valuation  
*price fields*, 165  
*tax and commercial prices*, 211

Basic view  
*of material master*, 161

Batches, 170

BEx queries  
*for planning*, 511  
*reporting*, 457

Bill of material, 173  
*cyclical structures*, 179  
*in production order*, 298  
*long-term planning*, 229  
*material usage*, 71  
*recursive*, 179  
*usage*, 173

Billing  
*prior to period close*, 362

Billing document  
*for sales order*, 316

Billing elements  
*for project*, 196

Bottom-up planning, 275

Budget change, 50  
*change request*, 283, 475

Budget planning  
*for investment programs*, 274

Budget transfer  
*change request*, 283, 475

Budgeting, 19, 44  
*value flow*, 47

Business area  
*in cost center*, 107

Business function  
*CO\_ALLOCATIONS*, 344  
*FIN\_ACC\_LOCAL\_CLOSE*, 579  
*FIN\_CO\_COGM*, 212, 364, 387, 417  
*FIN\_GL\_REORG\_1*, 105  
*FIN\_MDM\_ACC*, 482  
*FIN\_MDM\_ORG*, 482  
*FIN\_MDM\_SOA\_CU*, 491  
*FIN\_MDM\_SOA\_ORG*, 491  
*FIN\_REP\_SIMPL\_1*, 64  
*FIN\_SSC\_ISS\_1*, 499  
*LOG\_EAM\_OLC*, 188  
*LOG\_MM\_SIT*, 354  
*LOG\_PP\_PROD\_ORDER\_SPLIT*, 327

Business process, 547  
*in allocations*, 556  
*master data*, 551

Business process flows  
*in SAP BPC*, 541

Byproducts in BOM, 176

## C

Calculation views  
*in SAP HANA Live*, 643

Capacity  
*as basis for price calculation*, 135  
*in cost center planning*, 231  
*of cost center*, 190  
*of work center*, 190

Capital investment projects  
*planning of*, 273

Change documents for master data, 147

Change request, 152  
*action box*, 477  
*approval of*, 497  
*configuration*, 474  
*for budget*, 283  
*for cost center*, 535  
*form settings*, 477  
*master data governance*, 492  
*notification type*, 476  
*SAP Shared Service Framework*, 498  
*scenarios*, 474

Characteristics for profitability analysis, 312

Chart of accounts, 202  
*data model for SAP MDGF*, 482  
*link with primary cost elements*, 201  
*master data governance*, 473, 479

Closing Cockpit  
*in period close*, 578  
*scheduling extracts for reporting*, 431

Closing hierarchy  
*in Closing Cockpit*, 603

Collective processing  
*during period close*, 577

Column store  
*database structure*, 618

Commitment, 44  
*for project*, 341

Company code  
*in cost center*, 106

Completed contract  
*valuation*, 406

Conditions  
*for purchasing*, 289

Configurable BOM, 180  
*classification*, 181

Configurable material, 180  
*manufacture of*, 335

Confirmation  
*for production orders*, 305

Control key  
*for operation*, 185

Controlling, 18

Controlling document  
*for production order*, 304

CO-PA Accelerator  
*SAP HANA*, 620

Co-products, 167  
*in BOM*, 176  
*in process orders*, 324  
*settlement rules*, 178

Corporate Investment Management  
*planning*, 512

Cost and activity input planning  
*planning layouts*, 507

Cost center, 29  
*approval processes*, 35  
*as account assignment*, 34  
*change request*, 474, 535  
*difference from order*, 98  
*finding cost centers in allocation cycles*, 365  
*groups*, 112  
*hierarchies*, 108  
*link to work center*, 188  
*master data*, 98  
*master data governance*, 482  
*operational*, 100  
*output measure*, 30  
*outputs*, 37  
*planning*, 229  
*purchasing costs*, 34  
*responsibility for*, 29  
*responsible managers*, 100  
*SAP Fiori fact sheet*, 668  
*supporting*, 100  
*typical expenses*, 37  
*validity period*, 149

Cost Center Accounting, 26  
*actual postings*, 347  
*creating cost centers*, 98  
*line items*, 54  
*period close activities*, 361  
*planning*, 229

Cost center group  
*in Express Planning*, 531

Cost center hierarchy  
*preparing for change*, 149

Cost center line item, 307  
*layouts for reporting*, 59

- Cost center line item (Cont.)
    - simplified reporting*, 63
  - Cost component split
    - in Product Cost Planning*, 264
    - manual change to*, 412
  - Cost components
    - for activity prices*, 255
    - introduction*, 71
  - Cost Element Accounting, 26
    - master data*, 138
  - Cost element category
    - for primary cost element*, 203
  - Cost element group, 140
    - in planning*, 236
  - Cost element master data
    - reports*, 141
  - Cost elements, 26, 137
    - examples*, 26
    - for goods issues and receipts*, 304
    - for recording WIP*, 395
    - in activity types*, 133
    - in primary cost component split*, 255
    - in product costing*, 71
    - in Profitability Analysis*, 93
    - link to cost components*, 264
    - link to SAP PCM*, 563
    - master data governance*, 482
    - planning*, 276
    - primary*, 26
    - secondary*, 26
    - totals table*, 654
  - Cost Object Controlling
    - master data*, 143
    - MRP class*, 169
    - period close activities*, 388
    - production orders*, 300
  - Cost object hierarchy, 82, 145
    - options at period close*, 146
  - Cost objects
    - dimension in SAP PCM*, 565
    - in SAP PCM*, 550
  - Cost of goods manufactured, 71
  - Cost of goods sold
    - split by cost component*, 657
  - Cost planning, 217
  - Costed multilevel BOM
    - report*, 73
  - Costing lot size, 166, 262
    - impact of scrap*, 169
    - in material master*, 167
  - Costing run, 256
    - in Material Ledger*, 407
  - Costing sheet
    - in production order*, 391
  - Costing variant
    - in Product Cost Planning*, 259
  - Costing version
    - in Product Cost Planning*, 260
  - Costing view
    - of material master*, 166
  - Costing-based CO-PA, 93
  - Country chart of accounts, 202
  - Cross-company costing, 213
  - Cross-company postings, 353
    - allocations*, 106, 204
  - Cumulation
    - in Material Ledger*, 413
  - Currencies
    - for reporting*, 62
  - Customer
    - master data governance*, 482
  - Customer account
    - assignment in Customer master*, 172
  - Customer invoice, 316
  - Customer master, 171
    - reconciliation account*, 314
  - Customer value analysis
    - using SAP PCM*, 571
  - Cycle run groups
    - for allocations*, 373
- D**
- 
- Dashboard reports, 467
  - Data modeling
    - master data governance*, 480
  - Data provisioning
    - in SAP BW*, 454
  - Data warehousing, 436
  - DataSources, 21
    - for controlling*, 438

- Dependencies
    - in period close*, 583
  - Depreciation, 363
  - Depreciation expenses
    - cost center assignment*, 37
  - Derivation
    - in profitability analysis*, 311
  - Determine delta postings
    - in alternative valuation run*, 414
  - Direct access
    - using SAP BW*, 439
  - Direct activity allocation, 131
    - category of activity type*, 134
    - correction of*, 351
  - Distribution cycles, 365, 373
  - Distribution of activities, 322
  - Distribution rules
    - settlement rules*, 122
  - Division
    - in material master*, 163
  - Drill-down reporting
    - in Cost Object Controlling*, 434
    - in Material Ledger*, 630
    - in Product Cost Controlling*, 627
    - in Profitability Analysis*, 433
    - unassigned data*, 456
  - Driver-based planning, 44
  - Drivers
    - for cost centers*, 30
    - for products*, 30
  - Dynamic selections
    - using SAP HANA*, 618
- E**
- 
- Edition
    - how to create*, 489
    - master data governance*, 483
    - overview of*, 490
  - Enterprise extension
    - EA\_FIN*, 319, 409, 412
  - Entity types
    - use in MDGF*, 482
  - Environment
    - use in templates*, 557
- Equipment
    - link with Cost Center Accounting*, 105
  - Equivalence numbers
    - for co-products*, 179, 325
  - Executable programs
    - for period close transactions*, 587
  - Expenses
    - to be capitalized*, 39
  - Express Planning, 527
  - Extracts, 428
- F**
- 
- Fact sheet
    - in SAP Fiori*, 668
  - Factory calendar
    - in Closing Cockpit*, 606
  - FIFO (first-in, first-out), 165
  - Financial planning
    - using SAP HANA*, 651
  - Financials Add-On
    - SAP HANA*, 646
  - Fixed assets depreciation, 363
  - Fixed costs
    - variances on cost centers*, 30, 386
  - Flow definition
    - for period close activities*, 598
  - Formatted reports
    - using SAP Crystal Reports*, 465
  - Form-based planning, 237
  - Formula key
    - in work center/resource*, 188
  - Free planning, 238
  - Functional area in cost center, 107
  - Future standard price
    - in material master*, 268
    - marking/releasing*, 268
- G**
- 
- General Ledger
    - Cost Center Accounting*, 106
    - link to Cost Center Accounting*, 106
    - link with internal orders*, 122
    - SAP Accounting powered by SAP HANA*, 648

Goods movements  
*real-time valuation*, 42

Goods receipt  
*for purchasing*, 290

Grenzplankostenrechnung (GPK), 29

Group chart of accounts, 202

Group costing  
*use of costing versions*, 260

Group valuation  
*for intercompany trade*, 356  
*in material master*, 213

---

**H**

---

Hans-Georg Plaut, 29

Hierarchy area  
*for cost centers*, 108

---

**I**

---

Income statement by market segments, 649

Incoming invoice  
*from vendor*, 293

Indirect activity allocation, 131  
*category of activity type*, 134  
*cycles*, 365, 376  
*for energy*, 133  
*in planning*, 247

InfoArea in SAP BW, 439

InfoObjects in SAP BW, 447

InfoPackages for data extraction, 437

InfoProviders, 21  
*for corporate Investment Management*, 512  
*for planning*, 510  
*in SAP BPC*, 541  
*in SAP BW*, 439

Information system  
*product cost by order*, 78, 81, 83  
*product cost planning*, 72

InfoSet queries, 459

Input price variances  
*for production orders*, 399  
*on cost centers*, 386

Input quantity variances  
*for production orders*, 399  
*on cost centers*, 386

Intercompany trading, 354

Internal controller, 527

Internal order line items, 66  
*delivered layouts*, 69

Internal orders, 26  
*change request*, 474  
*master data*, 117  
*planning*, 249  
*settlement rules*, 122  
*statistical*, 124  
*status management*, 151

Internal service request, 21

International Financial Reporting Standards (IFRS), 17

Inventory, 38

Inventory counts  
*handling of variances*, 318  
*recording of*, 319

Inventory valuation, 42  
*scrap*, 42  
*work in process*, 42

Investment Management, 33  
*orders*, 33  
*planning*, 273  
*projects*, 33  
*using SAP HANA*, 640

Investment program, 34, 198, 273  
*planning*, 273, 279

Item category  
*in BOM*, 174

Itemization  
*delivered layouts*, 75  
*reporting options*, 74

---

**J**

---

Job log  
*for period close activities*, 594  
*in Web application for Closing Cockpit*, 609

Joint production, 167  
*product cost by order*, 324

---

**L**

---

Layouts  
*how to change*, 60

Lean accounting, 27, 34  
*value streams*, 105

Legal valuation  
*in material master*, 213  
*intercompany goods movement*, 355

LIFO (last-in, first-out), 165

Line item reporting  
*using SAP HANA*, 635

Line items in SAP PCM, 562

List report, 58

Long-term planning, 228

Lot size  
*for costing*, 262  
*for production order*, 298

Lot size variances  
*for production orders*, 400

---

**M**

---

Main cost component split, 264

Maintenance orders  
*operation level costing*, 344

Make-to-order production, 334

Manager Self-Service  
*internal orders for cost centers*, 121  
*user responsible for cost center*, 101

Marking cost estimates, 268

Master data, 19  
*controls*, 49

Master data reporting  
*cost centers*, 115

Master recipe, 184

Material account  
*use of valuation class*, 162

Material group  
*for sales order item*, 312  
*in material master*, 161

Material Ledger, 85, 410  
*activation of*, 163  
*cross-company trading*, 213  
*drill-down reporting*, 627  
*in material master*, 163  
*performance*, 292, 411  
*period close activities*, 407

Material master, 159  
*master data governance*, 482

Material master (Cont.)  
*selection list for costing*, 261  
*views*, 159

Material origin, 166

Material price analysis  
*using SAP HANA*, 630

Material types  
*in material master*, 159

Material usage  
*for production orders*, 301

Mixed costing, 190

Mixed price variances  
*for production orders*, 400

Mixing ratios  
*for product costing*, 193  
*use of*, 266

Model builder  
*in SAP PCM*, 561

Moving average price, 163  
*in combination with Material Ledger*, 164

MRP variances  
*source of*, 298

Multidimensional reporting  
*in Cost Center Accounting*, 445  
*in SAP BW*, 443

Multilevel price determination, 409

My Real Spend, 44

My Spend, 44  
*Active Budget Control*, 44  
*SAP Fiori*, 672

My Unusual Items  
*SAP Fiori*, 675

---

**N**

---

Navigation attributes  
*in SAP BW*, 446

Networks, 196  
*for projects*, 41

---

**O**

---

Object CPT2, 559

Offset  
*timing of period close*, 586



- OLAP engine
    - use in planning*, 510
  - One-off costs
    - template allocation*, 300
  - On-the-fly aggregation
    - using SAP HANA*, 618
  - Operating concern, 88
    - dimensions used for planning*, 223
    - in SAP BW*, 441
    - link with cost objects in SAP PCM*, 566
  - Operating rate
    - for cost center*, 386
  - Operation account assignment, 345
  - Operation values, 185
  - Operational chart of accounts, 202
  - Operational cost centers, 99
  - Operation-level costing, 187, 345
  - Operations
    - BOM items for WIP calculation*, 397
  - Order confirmation, 36
  - Order groups, 125
  - Order items
    - for co-products*, 325
  - Order lot size, 298
  - Order master data
    - reporting options*, 125
  - Order networks, 175
  - Order settlement, 40
  - Order split, 328
  - Order to cash, 310
  - Orders
    - typical expenses*, 39
  - Organization types
    - in Closing Cockpit*, 604
  - Origin group
    - material master*, 166
  - Original budget
    - for projects*, 280
  - Outbound delivery
    - for sales order*, 313
  - Output
    - of planning*, 220
  - Output measure
    - for cost centers*, 30
    - for planning*, 30
    - for products*, 30
  - Output measure (Cont.)
    - for work center*, 189
  - Output parameters
    - for extracts*, 431
  - Output price variances
    - for production orders*, 400
    - on cost centers*, 386
  - Output side variances
    - on cost centers*, 386
  - Outsourced manufacturing
    - with CO production order*, 77, 328
  - Overall plan
    - investment planning*, 274
  - Overhead calculation
    - for production orders*, 392
    - using SAP HANA*, 639
  - Overhead group
    - in material master*, 166
  - Overhead key
    - in production order*, 391
- P**
- 
- P&L accounts
    - link to CO*, 202
  - Parameters
    - for closing activities*, 591
  - Partners
    - cost component split*, 72
    - in an allocation*, 62
  - Passive budgeting, 48
  - Payroll costs
    - cost center assignment*, 37
  - Percentage of completion, 43
    - valuation*, 406
  - Period close, 20, 41
    - automation of*, 587
    - process controls*, 50
    - use of SAP Financial Closing cockpit*, 577
  - Periodic costing run, 408
    - costing steps*, 408
    - link to Schedule Manager*, 602
    - underlying data*, 291
  - Periodic unit price
    - goods receipts for purchases*, 291
    - in costing run*, 408

- Periodic unit price (Cont.)
  - in Material Ledger*, 165
- Person responsible
  - for cost center*, 100
- Personalization dialog
  - in Express Planning*, 530
- Physical InfoProviders
  - in SAP BW*, 456
- Physical inventory
  - distribution of differences*, 320
  - document*, 319
  - handling of variances*, 318
- Plan integration
  - for internal orders*, 249
- Plan quantities
  - inclusion in template*, 554
- Plan reconciliation, 231
- Plan to manufacture, 297
- Plan version
  - how to look*, 273
- Planned scrap
  - in BOM*, 176
  - settings in material master*, 169
- Planner profile in planning applications, 505
- Planning, 44
  - driver-based*, 44
  - options*, 16
  - process controls*, 50
  - steps involved*, 45
  - supply and demand*, 47
- Planning area
  - for planning applications*, 506
- Planning elements
  - for project*, 196
- Planning instance
  - in Express Planning*, 528
- Planning layouts
  - for cost center planning*, 237
- Planning round, 527
  - creation of*, 527
- Planning scenario
  - for sales and operations plan*, 228
  - in Express Planning*, 528
- Post closing
  - in material ledger*, 409
- Preliminary cost estimate
  - for production order*, 300
- Price conditions
  - for intercompany sales*, 213
  - for purchasing*, 289
- Price control
  - in material master*, 163
- Pricing conditions
  - in purchasing info record*, 210
- Primary cost component split, 72
  - for product costs*, 264
  - in planning*, 255
  - use of*, 190
- Primary cost distribution, 373
- Primary cost elements, 26, 137, 201
  - in distribution cycles*, 374
- Primary cost planning
  - as service in Express Planning*, 529
- Primary cost posting
  - link to profit and loss item*, 648
  - reporting options*, 61
- Primary database
  - SAP HANA as the main DataStore*, 620
- Prior year rates, 344
- Process controls
  - period close*, 50
  - planning*, 50
  - price calculation in Material Ledger*, 411
- Process costs
  - in product costing*, 551
- Process templates
  - in SAP BPC*, 543
- Procurement alternative
  - product cost collector*, 332
- Procurement alternatives, 190, 191
  - Material Ledger reports*, 632
- Procure-to-pay, 288
- Product cost by order, 77, 324
  - period close activities*, 389
- Product cost by period, 80, 330, 397
- Product cost by sales order, 82
  - period close activities*, 404
- Product cost collector, 80, 143
  - product cost by period*, 330
  - variance calculation*, 401
- Product Cost Controlling, 27

- Product Cost Planning, 256
  - procurement alternatives*, 266
- Product costing, 15
  - reporting options*, 71
- Product hierarchy
  - for sales order item*, 312
  - in material master*, 161
- Product roll-up
  - via BOM*, 174
- Production alternatives, 143
- Production campaigns
  - reporting options*, 77
- Production order, 298, 328
  - outsourced manufacturing*, 77
  - reporting options*, 76
  - settlement*, 309
- Production plan, 228
- Production quantity
  - as basis for planning*, 220
- Production variances
  - calculation of*, 398, 663
  - sources of*, 306
  - split by variance category*, 657
- Production version
  - in material master*, 167
  - product cost collector*, 144, 331
  - reporting options*, 80
- Profit and loss planning
  - using SAP HANA*, 651
- Profit center
  - cost center*, 107
  - in material master*, 167
  - in purchase order*, 290
- Profitability Analysis, 88
  - allocations to*, 378
  - billing document*, 316
  - direct posting from FI*, 296
  - period close activities*, 420
  - planning*, 221, 271
  - sales order entry*, 311, 312, 338
  - SAP BW content*, 441
  - settlement to*, 403
- Profitability planning, 271, 508
- Program variant
  - generation of*, 595
  - in period close*, 590
- Program variant (Cont.)
  - in workflows*, 599
- Project change request, 474
- Project controlling, 339
- Project definition, 194
- Project line items, 342
- Project size, 197
- Project stock
  - account assignment*, 162
- Projects, 40, 194
- Proportional costs, 30
- Purchase order
  - purchase to stock*, 288
- Purchase price variances
  - in procure-to-pay process*, 289
- Purchasing info record, 209
  - in purchase order*, 288
  - use of conditions in costing*, 210

## Q

---

- Quantity structure
  - in Material Ledger*, 86
  - link to BOM*, 174
- Queries
  - for planning*, 520
  - for Profitability Analysis*, 452
  - for SAP BusinessObjects tools*, 461
  - in SAP BW*, 439

## R

---

- Rate routing, 183
- Receiver rule
  - allocations to Profitability Analysis*, 380
  - assessment cycle*, 368
- Receivers
  - allocations*, 62, 110
- Reconciliation ledger, 106
- Record types
  - in Profitability Analysis*, 89
- Recursive BOMs, 179
- Reference order, 118
- Release
  - of cost estimates*, 268
  - production order*, 301

- Remote tasks
  - for period close activities*, 611
- Replicated data
  - in SAP BW*, 439
- Report Writer
  - use of extracts*, 428
- Report Writer Reports
  - using SAP HANA*, 639
- Reporting, 18, 53
- Reposting cycles, 365, 375
- Reposting line items, 348
- Reposting values, 352
- Requirements type
  - in sales order*, 336
- Resource drivers in SAP PCM, 568
- Resources
  - in process industry*, 188
  - in SAP PCM*, 550
  - supply and demand*, 31
- Resource-usage variances
  - for production orders*, 399
  - on cost centers*, 386
- Responsibility accounting, 26
- Responsible centers in SAP PCM, 564
- Responsible cost center internal order, 121
- Responsible managers in Express Planning, 534
- Results analysis, 43
  - revenue-based*, 43
- Results analysis cost elements, 395
- Results analysis key
  - in production order*, 392
- Results analysis version
  - use of*, 394
- Revaluation
  - at actual prices*, 388
  - in Profitability Analysis*, 420
  - of consumption*, 409
- Revision phase
  - in Express Planning*, 540
- Rework
  - confirmation of*, 305
  - for production order*, 327
- Routing, 183
  - in production order*, 298
  - long-term planning*, 229

- Routing (Cont.)
  - manufacturing steps*, 71
  - work in process calculation*, 397
- Row store
  - database structure*, 618
- Run schedule headers, 333
  - product cost collector*, 143

## S

---

- Sales and operations planning, 221
  - transfer from CO-PA*, 227
- Sales order, 310
- Sales order controlling
  - period close activities*, 404
- Sales order costing
  - reporting options*, 84
- Sales order stock, 83, 335
  - account assignment*, 162
  - unvaluated*, 406
  - valuated*, 405
- Sales planning, 223
- Sales quantity
  - as basis for planning*, 220
- SAP Business Planning and Consolidation, 540
- SAP BusinessObjects, 21
- SAP BW, 21, 437
  - Material Ledger extractors*, 634
- SAP Catch Weight Management
  - equivalence numbers for co-products*, 179
  - multiple units of measure*, 161
- SAP Central Processing by Redwood, 609
- SAP Crystal Reports
  - in SAP List Viewer*, 466
  - link to query*, 464
- SAP ERP, 17
- SAP ERP Controlling
  - link with SAP General Ledger*, 646
- SAP Financial Closing cockpit, 22, 579
  - web application*, 607
- SAP Fiori, 619
  - basic principles*, 666
- SAP General Ledger
  - link with SAP ERP Controlling*, 646
- SAP HANA
  - impact on Controlling*, 617

SAP HANA Live, 619  
*for operational reporting*, 642

SAP List Viewer, 58  
*layouts*, 58  
*SAP Crystal Reports*, 466  
*tree report*, 74

SAP Master Data Governance, 21

SAP Master Data Governance for  
 Financials, 473, 479

SAP Profitability and Cost Management, 22  
*options for loading data*, 560

SAP Real Spend, 671

SAP SEM, 21

SAP Shared Service Framework, 473

Sarbanes-Oxley Act (SOX), 49  
*master data compliance*, 153

Schedule Manager  
*for planning*, 222  
*in period close*, 578  
*scheduling extracts for reporting*, 431

Schedule Manager Monitor  
*use of*, 595

Scheduled activity, 231  
*in long-term planning*, 229  
*transfer from SOP/LTP*, 234

Scheduling  
*for period close activities*, 593

Scrap, 42  
*calculation of*, 402  
*confirmation of*, 305

Search models using SAP HANA, 667

Secondary cost element, 26, 137  
*use*, 139

Secondary database  
*SAP HANA as a side car*, 620

Secondary postings  
*reporting options*, 62

Segments  
*within allocation cycles*, 367

Selection list  
*for costing run*, 261

Selection variants  
*internal orders*, 120

Sender rule  
*for assessment cycle*, 368  
*for indirect activity allocation cycles*, 376

Senders  
*allocations*, 62, 110

Sending emails in Express Planning, 533

Service orders  
*operation level costing*, 344

Settlement, 403

Settlement rule  
*automatic generation*, 123  
*for production order*, 337  
*internal orders*, 122

Shared service center, 498

Simplified Reporting  
*cost center line item*, 63  
*cost centers*, 115  
*order master data*, 125

Single-/multilevel price determination, 409  
*in Material Ledger*, 164, 165

Source structure  
*in joint production*, 178

Special procurement key  
*in material master*, 168

Split valuation  
*for batches*, 171

Splitting  
*cost center costs*, 246  
*production orders*, 327

Spoilage, 43  
*in BOM*, 176

Spool list  
*for period close activities*, 595  
*in web application for Closing Cockpit*, 609

Stakeholder, 19

Standard cost center hierarchies, 109

Standard cost estimate  
*in material master*, 163

Standard costs, 31  
*for raw materials*, 208  
*use of costing run*, 257  
*variances*, 31

Standard price, 163  
*marking/releasing*, 268

Standard routing, 183

Standard settings  
*in planning*, 217

Standard values  
*in operation*, 185

Star schema  
*for multidimensional reporting*, 443

Statistical internal orders, 124

Statistical key figure, 127  
*groups*, 130  
*use in assessment cycles*, 369

Statistical key figure planning  
*as service in Express Planning*, 529

Status management  
*for an internal order*, 152  
*for internal orders*, 152  
*for orders and product cost collectors*, 151  
*in Express Planning*, 536

Stock  
*in transit*, 354  
*transfer order*, 354  
*unrestricted use*, 290

Stock revaluation  
*release of standard costs*, 266

Structure explosion  
*in Product Cost Planning*, 262

Summarization hierarchy  
*on-the-fly aggregation*, 436, 656

Summarization levels  
*changes with SAP HANA*, 622  
*in Cost Object Controlling*, 434  
*in Profitability Analysis*, 433

Supplier  
*master data governance*, 482

Supporting cost center  
*indirect activity allocation cycles*, 376  
*use of*, 373

Supporting cost centers, 99  
*cost center planning*, 242

**T**

Table  
 CE1, 621  
 CE4, 621  
 CKMLPP, 633  
 COEP, 636  
 COSP, 654  
 COSS, 654  
 CPT1, 558  
 FCML\_CCS\_REP, 632

Table (Cont.)  
 FCML\_MAT, 632  
 FCML\_REP, 632  
 MLCD, 630  
 MLIT, 630  
 MLPP, 630

Target costs  
*for product cost collector*, 331  
*for production orders*, 397  
*on cost centers*, 382  
*version*, 398

Task list  
*for period close*, 584

Template  
*as part of period close*, 557  
*definition*, 557  
*display in product costing*, 553  
*for period close*, 583  
*instead of overhead calculation*, 393

Time buckets  
*in planning applications*, 536

Time dependency  
*in BOM*, 175  
*in cost center*, 148

Time recording  
*by order*, 35, 40  
*by project*, 35  
*to project*, 341

Time sheet  
*data entry*, 342

Time-dependent data  
*Asset Accounting*, 105

Time-dependent fields  
*for cost centers*, 148

Top-down distribution  
*account-based CO-PA*, 658  
*performance of data selection*, 624  
*using SAP HANA*, 624

Top-down planning  
*for investments*, 274

Totals record  
*Cost Center Accounting*, 65

Transaction-based price determination  
*in Material Ledger*, 164

Transactions, 16  
 C203, 184

## Transactions (Cont.)

CA03, 183  
 CA23, 183  
 CAT2, 342  
 CAT5, 342  
 CJ13, 342  
 CJ20N, 195  
 CJ30, 281  
 CJ40, 274  
 CJ8GH, 661  
 CJ13N, 635  
 CJR2, 276, 506  
 CK40N, 257  
 CK91N, 191  
 CK94, 193  
 CKM3N, 85  
 CKMATCON, 261  
 CKMATDUV, 320  
 CKMCCD, 411  
 CKMDUVACT, 322  
 CKMDUVREC, 322  
 CKMLCP, 408  
 CKMLCPAVR, 413  
 CKMLQS, 85, 305  
 CLOCOC, 581  
 CLOCOT, 584  
 CO01, 298  
 CO15, 302  
 CO88H, 661  
 CO8B, 327  
 CON2, 388  
 COR1, 324  
 CPT1, 558  
 CR03, 188  
 CRC3, 188  
 CS03, 174  
 EX\_CUST, 529  
 FS00, 202  
 HDBC, 629  
 IM\_AVCHANA, 640  
 IM32, 280  
 IM34, 198, 279  
 IM52, 280  
 KA01, 137  
 KA06, 137  
 KA23, 142

## Transactions (Cont.)

KAH2, 141  
 KALC, 106  
 KB11N, 352  
 KB21N, 344  
 KB61, 348  
 KB65, 351  
 KE1P, 625  
 KE24, 312  
 KE27, 421  
 KE28, 422, 658  
 KE28L, 624  
 KEDZ, 624  
 KEG5, 624  
 KEHC, 620  
 KEPM, 221, 272, 508  
 KEU2, 379  
 KEU5, 381, 624  
 KG12, 392  
 KK01, 128  
 KK87, 403  
 KKAOH, 662  
 KKAS, 396  
 KKAX, 395  
 KKBC\_HOE\_H, 656  
 KKBC\_ORD, 395  
 KKF6N, 144  
 KKML0, 627, 630  
 KK00, 628  
 KKPHIE, 146  
 KKS1H, 663  
 KKS2, 398  
 KKS6, 402  
 KL01, 132  
 KL13, 136  
 KLH1, 136  
 KO04, 118  
 KO8GH, 661  
 KOB1, 69  
 KOB1N, 635  
 KOB2N, 635  
 KOBPN, 635  
 KOH1, 125  
 KP04, 505  
 KP06, 236, 506  
 KP26, 231, 232, 506

## Transactions (Cont.)

KPF6, 250, 506  
 KPSI, 235, 244  
 KS01, 99  
 KSB1, 57  
 KSB1N, 635  
 KSB5N, 635  
 KSBPN, 635  
 KSBT, 388  
 KSC2, 376  
 KSC5, 377  
 KSH1, 112  
 KSII, 387, 416  
 KSPI, 252  
 KSPP, 234  
 KSS1H, 665  
 KSS4, 246  
 KSU2, 110, 367  
 KSU5, 370  
 KSV2, 374  
 KSV5, 374  
 ME13, 209  
 ME21N, 289  
 MI01, 319  
 MI04, 319  
 MI07, 320  
 MIGO, 290  
 MIRO, 293  
 MM03, 160  
 MS01, 228  
 OKEON, 109  
 RKIL, 377  
 RKIU, 371  
 RKIV, 374  
 RKP1, 509  
 RKU3, 351  
 RSA3, 438  
 RSPLAN, 518  
 VA88H, 661  
 XD01, 172  
 XK01, 213  
 Transfer control  
   *in Product Cost Planning*, 260  
 Transient InfoProviders  
   *for reporting*, 458

## Travel expenses

*cost center assignment*, 37

**U**

## Unit of measure

*for material master*, 161  
*Profitability Analysis*, 161

## User exit

COOMKS01, 102

## User responsible

*for cost center*, 101

**V**

## Valuated Quantity Structure report, 305

## Valuation

*during planning*, 227

## Valuation class

*for materials*, 162

## Valuation function

*in Profitability Analysis*, 420

## Value fields

*in Profitability Analysis*, 93, 313

## Value flows

*in Controlling*, 28

## Value streams

*cost center assignment*, 105

## Variable costs, 30

## Variables

*for organizational units*, 605

## Variance analysis

*introduction*, 360

## Variance calculation

*for cost centers*, 382

*for product cost collectors*, 402

## Variance key

*in material master*, 167

*in production order*, 392

## Variances

*settlement of*, 309

## Variation

*in Report Writer reports*, 431

## Vendor master, 213

## Version, 220

*for sales and operations plan*, 228

Version (Cont.)  
  *purpose of*, 220  
  *use in period close*, 364  
Views  
  *in SAP BW queries*, 456  
Virtual InfoProvider  
  *for CO-PA*, 625  
  *for planning*, 514  
  *how to create*, 625, 626  
  *in SAP BW*, 456  
  *Material Ledger*, 633

## **W**

---

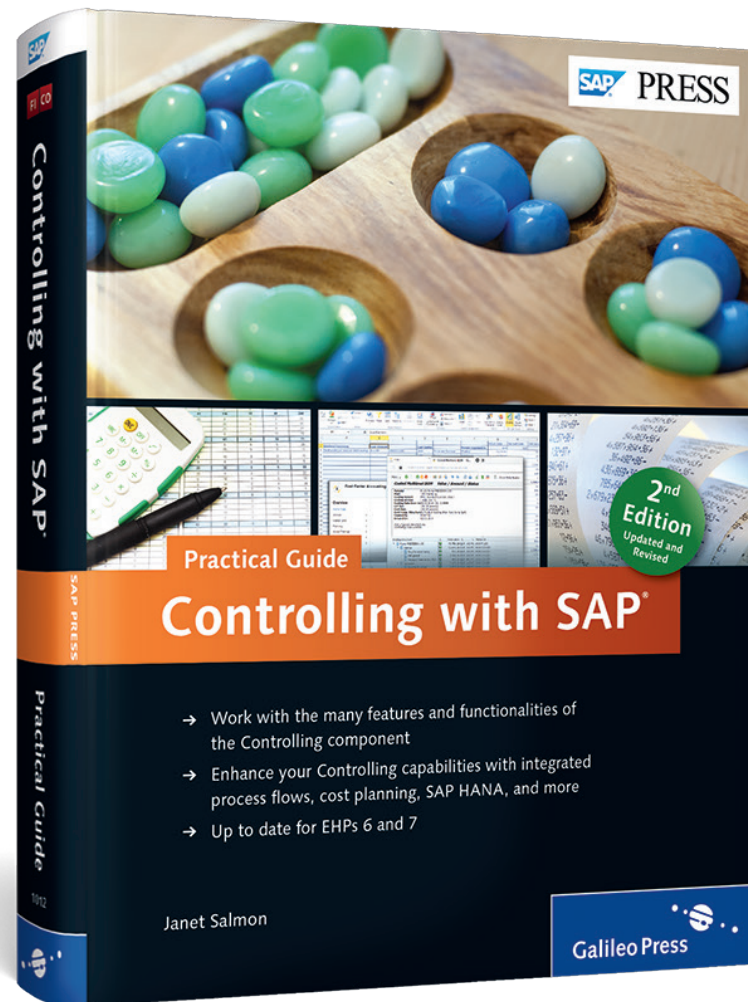
WBS element, 195  
  *change request*, 474  
Web queries  
  *for planning*, 511  
Weighted average price  
  *in Material Ledger*, 163, 165  
Where-used lists  
  *for cost centers*, 115  
Wolfgang Kilger, 15

Work breakdown structure (WBS), 20, 40,  
  194, 195  
Work centers, 188  
  *in production order*, 299  
  *link with Cost Center Accounting*, 106  
Work in process  
  *account determination*, 207  
  *calculation of*, 394  
  *for product cost collectors*, 396  
  *introduction*, 42  
Work lists  
  *for period close activities*, 597, 598  
Work orders  
  *reporting options*, 76  
Workflow  
  *approvals*, 49  
  *period close activities*, 597  
Working time  
  *recording of*, 341

## **Z**

---

Zero-based planning, 223



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