

# 2014 CONSUMER ACTION HANDBOOK

Be a Smarter Consumer

**USA.gov/consumer** 

# **CONTRIBUTORS**





GSA Office of Citizen Services and Innovative Technologies

January 2014

On behalf of the General Services Administration's (GSA) Office of Citizen Services and Innovative Technologies, I welcome you to the 2014 *Consumer Action Handbook*. First published by the White House Office of Consumer Affairs in 1979 and transferred by Congress to GSA in 1997, the Handbook continues to be one of the most popular publications from the federal government. Whether you are looking for helpful tips on everyday consumer matters or you need trustworthy guidance for major purchases, the *Consumer Action Handbook* can help you.

It's hard work being an informed consumer. The effort it takes to compare products, protect your identity, and stay abreast of the latest scams can be a full time job. The Handbook makes it easier, by compiling practical consumer information into one comprehensive resource. Each edition of the *Handbook* covers topics that matter to you, such as buying a home, paying for college, and choosing a car repair shop. This year, I am excited to introduce new information on over 20 new topics, such as getting free copies of specialty consumer reports, timeshare resale, and affinity fraud. The sample complaint letter and directory of corporate and government consumer protection agencies take the guesswork out of filing a complaint.

The Consumer Action Handbook isn't the only source for reliable information from the government. Be sure to visit USA.gov and GobiernoUSA.gov (in Spanish) all year long to get answers to your questions. If you prefer speaking to a person, call 1-800-FED-INFO (333-4636) to get answers to your questions. You can also order or download electronic versions of this Handbook and hundreds of other government publications at Publications.USA.gov.

Please let me know what you think of the Consumer Action Handbook and if you have suggestions. I really am listening. Some content updates in this version are based on readers' comments. You can email action.handbook@gsa.gov or reach us on social media at www.facebook.com/USAgov or twitter.com/USAgov.

Sincerely, Mautter Marietta Jelks Editor-in-Chief, Consumer Action Handbook

The Federal Citizen Information Center would like to express its gratitude to the partners listed below who helped make possible the publication of the *2014 Consumer Action Handbook*.

American Financial Services Association Education Foundation The Colgate-Palmolive Company Department of Veterans Affairs Federal Deposit Insurance Corporation Federal Trade Commission Kellogg Company LeadingAge Money Management International National Futures Association The Procter & Gamble Company City of Pueblo, CO Securities and Exchange Commission Society of Consumer Affairs Professionals International Unilever U.S. Commodity Futures Trading Commission



THE WHITE HOUSE WASHINGTON

January 2014

Welcome to the Consumer Action Handbook.

From buying a home to raise a family in to securing a loan to pursue an education, financial decisions have tremendous potential to make our lives better. Having the tools to understand and make the most of these decisions is vital not only to individuals, but also to our economy, which is fueled by consumers.

That is why my Administration remains committed to strengthening consumer protections and helping people make sound decisions in the marketplace. We are working with the Department of Justice and independent regulators to fight for consumers by taking enforcement action against deceptive practices, replacing confusing language in financial documents, and providing educational resources so Americans can make informed choices.

The Consumer Action Handbook is one of these important resources. With practical tools and tips on a broad range of topics, including credit and loans, insurance and identity theft, and mobile purchases, this handbook can help individuals and families navigate their financial future.

I encourage all Americans to take advantage of this valuable information, which is also available online with interactive features at <u>www.USA.gov/Consumer</u>.

# GSA

GSA Administrator

January 2014

Welcome to the 2014 edition of the U.S. General Services Administration's (GSA) Consumer Action Handbook. The mission of GSA is to deliver the best possible value to the government and the American people. This handbook offers the American people the resources and advice that they will need to help them achieve those kinds of savings in their everyday lives.

Every day the women and men of GSA are committed to providing cost savings, efficiency, and excellent customer service -- both for our partners and for the American people. These are goals that everyone can relate to. Every American wants to get the most for their money. GSA is proud to offer this Handbook full of practical tips to help you achieve the same goals that we are working toward across government.

This Handbook will assist you in making informed choices when buying the products and services that matter to you. Topics such as loans, mobile phones and housing, along with information on the latest frauds and scams are all included. It also provides the resources you need to ensure that you are getting the support and protection you need as a consumer.

This Handbook, which is updated annually by GSA's Office of Citizen Services and Innovative Technologies, is also available online with interactive features at USA.gov/consumer. I hope that you take advantage of this Handbook and the information it provides, and share it with your family and friends..

Sincerely,

Dan Tangherlini

Acting Administrator



# **QUICK CONSUMER TIPS**

# USING THIS HANDBOOK

This everyday guide to being a smart shopper is full of helpful tips about preventing identity theft, understanding credit, filing a consumer complaint, and more. The information and resources you will need are arranged as follows:

### PART I—BE A SAVVY CONSUMER

Read this section for advice before you make a purchase. To quickly locate specific topics and information, look in the Table of Contents (p. 1) and Index (p. 139).

### PART II—FILING A COMPLAINT

Turn to this section for suggestions on resolving consumer problems. The sample complaint letter on page 57 will help you present your case.

### PART III—KEY INFORMATION RESOURCES

Look here for a list of public resources for teachers, disabled consumers, and military families.

### PART IV—CONSUMER ASSISTANCE DIRECTORY

Here you will find contact information for corporate offices, consumer organizations, trade groups, government agencies, and more.

### **VISIT US ONLINE**

A searchable version of this *Handbook* is available online at www.USA.gov and in Spanish at www.GobiernoUSA.gov. You can also order or download an electronic version of the *Handbook* and hundreds of other consumer publications at Publications.USA.gov.





### **QUICK CONSUMER TIPS**

As a savvy consumer, you should always be on the alert for shady deals and scams. To avoid becoming a victim, keep these things in mind:

- 1. A deal that sounds too good to be true usually is! Be wary of promises to fix your credit problems, lowinterest credit card offers, deals that let you skip credit card payments, work-at-home job opportunities, riskfree investments, and free travel.
- 2. Don't share personal information with someone you don't trust. Learn how to recognize fraud.
- 3. Beware of payday and tax refund loans. Interest rates on these loans are usually excessive. A cash advance on a credit card may be a better option.
- 4. Read and understand any contract, legal document or terms of service before you sign or click "I Agree". Do not sign a contract with blank spaces or where the terms are incomplete. Some contracts include a clause that prohibits you from taking legal action and require you to engage in mandatory arbitration with a company in the case of a dispute.
- 5. Get estimates from several contractors for home or car repairs. Make sure the estimates are for the exact same repairs for a fair comparison.
- 6. Before you buy, make sure you understand and accept the store's refund, return and early termination/ cancellation policies, especially for services and facilities that charge monthly fees.
- 7. When paying for your purchases, double-check the final price. If you think the price that has been charged is incorrect, speak up. Remember, when shopping online, your purchase may include additional fees, such as shipping, handling, and convenience fees that are not calculated until you check out.
- 8. When shopping online, look for the padlock icon in the bottom right-hand corner of your screen or a URL that begins with "https" to ensure that your payment information is transmitted securely.
- 9. Don't buy under stress. Avoid making big-ticket purchases during times of duress (e.g., coping with a death or debt).
- If you are having difficulty making payments on loans, notify your lender immediately so that you can work out a payment plan.

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# PART I: BE A SAVVY CONSUMER



### **BEFORE YOU BUY**

To avoid problems and make better decisions, use this checklist BEFORE you make a purchase:

- Decide in advance exactly what you want and what you can afford.
- Do your research. Ask family, friends, and others you trust for advice based on their experience. Gather information about the seller and the item or service you are purchasing.
- Review product test results from consumer experts and comments from past customers. See Key Information Resources (p. 58).
- Get advice and price quotes from several sellers.
- Make sure the seller has all appropriate licenses. Doctors, lawyers, contractors, and other service providers must register with a state or local licensing agency.
- Check out a company's complaint record with your local consumer affairs office (p. 107) and Better Business Bureau (p. 65).
- Get a written copy of guarantees and warranties.
- Get the seller's refund, return, and cancellation policies.
- Ask whom to contact if you have a question or problem.
- Read and understand any contract or legal document you are asked to sign or give agreement to online (by clicking "I Agree"). Make sure there are no blank

### **DRIP PRICING**

Have you ever planned to make a purchase, only to find out that there are additional, sometimes mandatory, fees that were not included in the advertised price? If so, you have been the victim of drip pricing. Drip pricing makes it difficult for consumers to determine the full cost and compare similar options, when all the fees are not disclosed up front. You can protect yourself by reading the policies before completing the sale and asking questions of sales personnel. Also, if you have charged your purchase on your credit card, you may be able to dispute the extra fees if they are more than you had agreed to with the seller.

### **QUICK TIPS FOR AVOIDING FRAUD**

There are many varieties of consumer fraud, but the most common ones are variations of fake check scams, credit repair, free trip offers, and sweepstakes. Here are some tips to help you avoid being a victim:

- **Don't give out personal information**. Be suspicious of anyone you don't know who asks for your Social Security number, birthdate, credit card number, bank account number, password, or other personal data.
- **Don't be intimidated**. Be suspicious of calls or emails that want you to provide or verify personal information immediately. Answer that you are not interested and hang up or don't reply to the email.
- **Monitor your accounts**. Review bank and credit card statements carefully, and report unauthorized transactions to your financial institution immediately.
- **Use a shredder.** Tear or shred credit offers, bank statements, insurance forms, and other papers with personal information.

spaces or the terms are incomplete. Insist that any extras you are promised be put in writing.

- Consider paying by credit card. If you have a problem, you can dispute a charge made on your credit card (p. 13).
- Don't buy on impulse or under pressure; this includes donating to charity.

# SERVICE CONTRACTS AND EXTENDED WARRANTIES

Service contracts or "extended warranties" extend the guarantee or promise that a product will work, for an additional cost. Sellers offer these service contracts at the time of purchase. Third party firms may also try to sell you a warranty; some even make cold calls to you with high pressure sales tactics. Some extended warranties duplicate warranty coverage that you get automatically from a manufacturer or seller, so this add-on may not be worth the cost. Ask these questions before you agree to one of these contracts:

- Does the dealer, the manufacturer, or an independent company back the service contract?
- How are claims handled? Who will do the work, and where will it be done?
- What happens to your coverage if the dealer or administrator goes out of business?
- Do you need prior authorization for repair work?
- Are there any situations when coverage can be denied? You may not have protection from common wear and tear, or if you fail to follow recommendations for routine maintenance.

### **PRODUCT SAFETY RECALLS**

Before you buy a used or second-hand product, check to be sure that it has not been recalled for safety reasons. Some recalls ban the sale of an item, while others ask consumers to return the item for replacement or repair. Sometimes, a seller will provide a part that reduces the danger of using the product.

If you are buying a product for a child, such as toys, clothing, cribs, and costume jewelry, be especially careful. Visit the websites in the "Check Here for Recalls" box to find the latest safety recalls. You can also sign up for free email notifications at www.recalls.gov/list.html or download the mobile app from apps.usa.gov.

### **IDENTIFYING AND STOPPING FRAUD**

Look for these warning signs to avoid fraud:

- You are asked for your bank account or credit card number.
- Someone you do not know offers you the chance to receive a credit card, loan, prize, lottery, or other valuable item, but asks you for personal data to claim it.
- The solicitation looks like a government document and suggests that contest winnings or unclaimed assets are yours for a small fee. (The government does not solicit money from citizens.)
- Someone you do not know asks you to send money or money orders to claim a prize, lottery, credit card, loan, or other valuable offer.
- An unknown caller claiming to be a lawyer or in law enforcement offers to help you get your money back (for a fee).
- The deal is only good "for today" or a short time.
- A "repair person" suddenly finds a dangerous defect in your car or home.
- You are given little or no time to read a contract.
- A sale item is suddenly unavailable, but a "much better item" is available for slightly more money.
- Someone is trying to scare you into making a purchase.

To learn more about avoiding identity theft and fraud, go to page 37.

### **SHOPPING FROM HOME**

Late delivery, shipment of wrong or damaged items, and hidden costs are common complaints when consumers shop from home. To avoid problems and resolve them more easily, follow the advice in the Before You Buy checklist (p. 2). In addition, here are some general tips:

- Be wary of post office boxes and sellers in other countries. It may be difficult to find the seller to resolve a problem later.
- Know the total price. Make sure it includes all charges, shipping, handling, insurance, and taxes. Coupons and other discounts should be deducted properly.

### **CHECK HERE FOR RECALLS**

- www.recalls.gov lists government-initiated recalls from federal agencies.
- www.nhtsa.gov publishes safety information on vehicles and equipment such as children's car seats.
- www.fsis.usda.gov lists recalls that involve meat, poultry, or processed egg products.
- www.fda.gov lists recalls that involve food, medicines, medical devices, cosmetics, biologics, radiation emitting products, veterinary drugs and pet food.
- Report incidents and safety concerns with consumer products, search for incidents, reported by others at www.saferproducts.gov.
- Make sure you are clear on what you are buying. Watch for words such as "refurbished," "reconditioned," "closeout," or "discontinued."
- **The security code** on the back of your credit card offers you extra protections on online purchases.
- Keep a record of your purchase. Save any information the seller gives you, such as order confirmation number, product description, delivery date, cancellation policy, privacy policy and warranties.
- Keep track of your order. If it's late, you have the right to cancel and demand a refund.

### **DYNAMIC PRICING**

Have you ever viewed a product while shopping online, and noticed that the price had changed from when you looked at it yesterday? You have experienced dynamic pricing, when a retailer changes an item's price multiple times over a few days, or even within hours.

Dynamic pricing practices are common with online retailers, airlines and tickets for professional sporting events. Retailers adjust prices based on their inventory, your shopping history on their site, and your online browsing behavior. Sports teams may adjust ticket prices based on how well the team is performing, ticket inventory and even the day of the week. Make dynamic pricing work to your advantage by:

- Using price tracker websites to compare the prices at different retailers.
- Using price predictor websites to track if the price is expected to go up or down.
- Clearing your Internet cookies so online retailers cannot use your browsing history to adjust prices.

### **GREY CHARGES**

"What's this charge?" may be your first thought when you see a small charge on your credit card statement that you cannot figure out. These are known as "grey charges" and there are several common types:

- **Unintended subscriptions**. You thought you made a one time purchase, but it was really a subscription.
- **Zombie fees**. Membership fees that you had cancelled, but the fees will not stop.
- Free trial to paid. When a free trial is over the seller converts it to a paid subscription.
- **Negative option**. You bought one product, but did not realize that you were buying others at the same time.

Take these steps to protect yourself from grey charges:

- Before you buy, read the terms of service. Disclosures about fees may be hidden or near the end, so read the entire document.
- Mark your calendar as a reminder to cancel free trials by a set date.
- Read your credit card statements closely. Pay attention to the names of companies and charges for small amounts.
- Contact the seller to have the grey charges removed.
- Dispute the charges with your credit card company.

### Your Rights

When you order something by mail, phone, or online, the Federal Trade Commission (FTC) requires the company to:

- Ship the merchandise within the time promised, or if no specific delivery time was stated, within 30 days of receiving your order.
- Notify you if the shipment cannot be made on time and give you the option of waiting longer or getting a refund.
- Cancel your order and return your payment if the new shipping date cannot be met, unless you agree to another delay.

If you cancel your order, your money must be refunded within seven days; if you charged the order on a credit card, your account must be credited within one billing cycle. The company cannot substitute a store credit. If you applied for a charge account with the merchant at the same time that you placed your order, the company has an extra 20 days to ship the merchandise to allow time for processing your credit application.

These FTC rules only apply to the first shipment of magazine subscriptions or other merchandise you receive repeatedly. Your state may also have rules that apply. Report suspected violations to your state or local consumer protection agency (p. 107) and to the FTC (p. 103).

### 3-Day Cooling-Off Rule

This federal law protects consumers in their homes during door-to-door sales pitches or at sales in temporary business locations. According to the FTC, the 3-Day Cooling-Off Rule does NOT apply to the purchase of new automobiles or items sold online. It only applies when a company is selling something that costs \$25 or more at a location other than its regular place of business.

To comply with the 3-Day Cooling-Off Rule, a seller must inform buyers of their right to cancel the sale and receive a full refund within three business days.

Be aware that there are situations in which the Cooling-Off Rule does not apply:

- You made the purchase entirely by mail, online, or telephone.
- The sale was the result of prior contact you had at the seller's permanent business location.
- You signed a document waiving your right to cancel.
- Your purchase is not primarily for personal, family, or household use.
- You were buying real estate, insurance, securities, or a motor vehicle.
- You cannot return the item in a condition similar to how you received it.

Remember, if you paid by credit card and are having difficulty getting your refund, you may also be able to dispute the charge with your credit card company under the Fair Credit Billing Act. See Credit Card Billing Disputes (p. 13).

### Online Shopping

Online shopping websites often offer great deals, variety, and convenience. However, consumers need to be careful and make informed decisions about their purchases. Some tips for shopping safely online:

- Stick to websites that are known or recommended.
- Compare prices and deals, including free shipping, extended service contracts, or other offers.
- Search for online coupons, known as promo codes, which may offer discounts or free shipping.
- Get a complete description of the item and parts included, and the price, including shipping, delivery time, warranty information, return policy, and complaint procedure.

### **BUYING TICKETS ONLINE**

When buying tickets online, be mindful of convenience or venue fees that can raise the price. Also, be mindful of the fine print. Some tickets are tied to your credit card, restricting your ability to donate, give them as gifts or resell them if you cannot attend because the same credit card must be shown at the event venue to enter.

### **ONLINE SHOPPING TIPS**

Use these tips to get the most out of your online shopping:

- Find out if the retailer offers free shipping if your purchase is sent to their nearby store, instead of your home.
- Plan your purchases so that you can use standard (cheapest) shipping and still receive your purchase on time.
- Determine if your purchase qualifies for discounted or free shipping if your purchase total meets a certain amount.
- Use a price predictor website to help you determine if an item's price is expected to go up or down.
- Compare current prices of same the product across several websites.

Visit www.consumer.ftc.gov for more on online shopping.

- Read reviews from other consumers and independent experts.
- Pay with a credit card. Federal law protects you if you need to dispute charges, but it does not apply to debit cards, checks, cash, money orders, or other forms of payment.
- Use a secure browser. Look for a URL that starts with "https" rather than "http." Also look for a closed padlock icon, usually in the lower right-hand corner of the screen.
- Avoid making online purchases on public Wi-Fi hotspots; these may not be secure, and your payment information could be stolen over the network. See Wi-Fi (p. 40) for more information.
- Print or save your purchase order with details of the product and your confirmation number.

For more information, go to www.onguardonline.gov.

### **Online Auctions and Sellers**

Many people sell items on the Internet through auctions and classified ads. Review the Internet section (p. 40) as well as the general tips on shopping from home (p. 3) to prevent being a victim of online fraud. When participating in an online auction, remember to:

- Check how the auction works. Can you cancel a bid? Don't assume that the rules one auction site uses apply to another. Some sites offer step-by-step instructions that will take you through the bidding process.
- Find out what protections you have. Does the site provide free insurance or guarantees for items that are not delivered or are not what the seller claimed?
- Follow the strategies used in any auction. Learn the value of the item before you begin bidding, then establish your top price and stick to it.

- Read past customers' ratings and comments to determine if the seller is reputable and delivers quality products, as promised.
- Only bid on an item if you intend to buy. If you are the highest bidder, you have bought it. Auction companies often bar those who back out of a deal from future bidding.
- If the seller cannot accept payment by credit card, use an escrow service. A third party holds your money until you get your purchase and approve release of your payment to the seller.

For more tips, visit the Federal Trade Commission's website at www.consumer.ftc.gov.

### **AFTER YOU BUY**

Even careful buyers can run into unforeseen problems later on. To minimize them, follow these steps after you buy:

- Save all papers that come with your purchase. Keep all contracts, sales receipts, canceled checks, owner's manuals, and warranty documents.
- Read and follow product and service instructions. The way you use or take care of a product might affect your warranty rights.

If you have a problem with the item you purchased, file a complaint (p. 54).



Choosing a bank is a major decision, and there is no one right choice for all consumers. When you shop for a bank, you have to consider the actual products and services it provides as well as the location of branches, size of the bank, fees, and interest rates. Even if you conduct most transactions online or at automated teller machines, you want to choose a bank with quality customer service. Also, consider the variety of products that the bank provides; some banks may specialize in checking and savings accounts, while others are full-service banks, offering loans and CDs. You do not have to maintain all of your accounts at one bank; you can have relationships with several to get the best rates on different services.

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### **PEER-TO-PEER PAYMENTS**

A peer-to-peer payment (P2P) is an electronic way to pay other people. If you need to pay a friend, you just need his or her cell phone number or email address — no bank account required. When you send money, the recipient will receive a text message or email with a code to receive the payment.

If you transfer the money using your bank, your bank will deduct the money from your checking account; other P2P companies will allow you to make payments with your credit or debit card, or your bank account. There is a fee for using P2P to send money, either a flat rate or a percentage of the payment amount.

If your P2P account is hacked, federal laws protect you from fraudulent charges, just like if you lost your credit or debit card. In general, you are liable for up to \$50 of fraudulent charges. For more information, visit www.consumer-action.org/news/articles/peer\_to\_peer\_ payments\_survey\_may\_2013.

### SAVINGS AND CHECKING

When it comes to finding a safe place to put your money, there are a lot of options. Savings accounts, checking accounts, certificates of deposit (CD), and money market accounts are popular choices. Each has different rules and benefits that fit different needs. The bank must provide you with the account terms and conditions when you open your account. When choosing the one that is right for you, consider:

**Minimum deposit requirements.** Some accounts can only be set up with a minimum dollar amount. If your account goes below the minimum, the bank may not pay you interest on the money you deposited and you may be charged extra fees.

**Limits on withdrawals**. Can you take money out whenever you want? Are there any penalties for doing so?

**Interest**. How much (if anything) is paid and when? Daily, monthly, quarterly, yearly? You can check with banks or credit unions to see and compare their current published rates.

**Deposit insurance**. Make sure your bank is a member of the Federal Deposit Insurance Corporation (FDIC). This agency protects the money in your checking and savings accounts, certificates of deposit (CDs), and Individual Retirement Accounts (IRAs) up to \$250,000.

**Credit unions**. A credit union is a nonprofit, cooperative financial institution owned and run by its members. Like the FDIC does for banks, the National Credit Union Share Insurance Fund (NCUSIF) insures a person's savings up to \$250,000.

**Convenience**. How easy is it to put money in and take it out? Are there branches or ATMs close to where you work and live? Can you bank by phone or Internet?

If you are considering a checking account or another type of account with check-writing privileges, add these items to your list of things to think about:

**Number of checks**. Is there a maximum number of checks you can write per month without incurring a charge?

**Check fees**. Is there a monthly fee for the account or a charge for each check you write?

**Holds on checks.** Is there a waiting period for checks to clear before you can withdraw the money from your account?

Debit card fees. Are there fees for using your debit card?

Account fees. Banks can charge fees on your checking or savings account to cover things like maintenance, withdrawals, or minimum balance rules. However, the bank must inform you of the fees up front as part of your account agreement and notify you when changes occur. Practices vary from bank to bank, but each must inform you of the fee change on your statement, or in a separate letter.

**Overdrafts and bounced checks**. What happens if you try to cash a check, withdraw money, or use your debit card for an amount greater than the amount of money in your account? Will the bank assess a bounced check or overdraft fee? Will your bank pay for the item, even though there were insufficient funds in the account?

### **NEW RULES FOR REMITTANCES**

If you send money to family or friends in another country, you have new consumer protections. You now have the ability to compare offers, cancel the transaction and file a complaint. Your rights include:

Written estimate for comparison. A remittance company must give you a written estimate that includes the transfer amount, taxes, fees, exchange rate, and the amount the recipient will receive.

**Receipt**. After you choose an offer, the remittance company must give you a receipt that confirms the details of the transaction.

**The right to cancel**. You have 30 minutes to change your mind and cancel the remittance for a full refund. This is also stated on the receipt.

**Handle disputes or file a complaint**. The receipt must include contact information for the company if you need to dispute an error. It must also include contact information for filing a complaint with your state regulator and the Consumer Financial Protection Bureau (p. 93).

### ATM/DEBIT CARDS

With a debit card and personal identification number (PIN), you can use an Automated Teller Machine (ATM) to withdraw cash, make deposits, or transfer funds between accounts. Some ATMs charge a fee if you are not a member of the ATM network or are making a transaction at a remote location.

Retail purchases can also be made with a debit card. You enter your PIN or sign for the purchase. Although a debit card looks like a credit card, the money for the purchase is transferred immediately from your bank account to the store's account. When you use a debit card, federal law does not give you the right to stop payment; you must resolve problems directly with the seller.

If you suspect your debit card has been lost or stolen, call the card issuer immediately. While federal law limits your liability for a lost or stolen credit card to \$50, your liability for unauthorized use of your ATM or debit card can be much greater, depending on how quickly you report the loss.

- If you report a debit card missing before it is used, you are not responsible for any unauthorized withdrawals.
- Your liability is limited to \$50 if you report the loss within two business days after you realize your debit card is missing and increases to \$500 if you report the loss between two and 60 days.
- If you have not reported an unauthorized use of a debit or ATM card within 60 days after your bank mails the statement documenting the unauthorized use, you could lose all of the money in your bank account as well as the unused portion of your line of credit established for overdrafts.

Check the policies of your card issuer; some offer more generous limits on a voluntary basis.

If your bank offers an overdraft service, you must opt-in to this service for most ATM and debit card transactions before the bank may impose any fees. Banks must disclose this option, the amount of the overdraft coverage fee,

### **PHISHING SCAMS**

"Phishing" is the use of fraudulent email designed to steal identities as well as vital personal information such as credit card numbers, bank account PINs, and passwords. Phishing emails often ask you to verify this type of information. Scammers also go "smishing," or phishing using text messages, by asking you to verify or confirm sensitive information. Legitimate companies never ask for your password or account number via email. If you are not sure whether the email is trustworthy, call the company directly and forward the email to spam@uce.gov. If you believe you have received a phishing email, don't hit reply! The email may even threaten to disable your account. Don't believe it!

### **PROTECT YOUR PIN**

Beware of "shoulder surfers." Be suspicious of anyone lurking around an ATM or watching over your shoulder while you use your debit or ATM card. Some thieves even put a device over the card slot of an ATM to read the magnetic strip and record your PIN; this is known as "skimming." If you suspect criminal activity, walk away and use a different ATM.

and the customer's right to cancel this service. For more information, go to www.fdic.gov/consumers/overdraft.

### **UNSOLICITED CHECKS AND CREDIT OFFERS**

If you cash an unsolicited check, you could be agreeing to pay for products or services you do not want or need. In addition, those "guarantees" for credit cards or loans, without consideration of credit history, are probably a scam. Legitimate lenders never guarantee credit.

Legitimate offers of credit often come in the form of "convenience checks," which credit card companies enclose with your monthly statement. However, convenience checks may carry higher fees, a higher interest rate, and other restrictions. If you do not want the checks, be sure to shred them to protect yourself from "dumpster divers" and identity thieves.

Watch out for checks from someone in a foreign country who claims that you won a foreign lottery. Also beware of accepting foreign checks for investment opportunities or to pay for an item you sold online. These could be scams. Even if you deposit the check, the check may not be legal. Don't rely on money from a check, especially foreign or unsolicited, until your bank says the check has cleared or if you know and trust the person who sent it to you.

### **PREPAID CARDS**

Prepaid cards, also known as prepaid debit, stored value, or gift cards, are convenient ways to pay for your purchases. Banks and retailers issue them to offer consumers a way to make payments and conduct other financial transactions. You do not need to have a bank account or a credit history to use a prepaid card. Be sure you understand the card's terms and conditions BEFORE you buy.

Many cards carry protections similar to credit and debit cards. To obtain these benefits, you must follow the instructions for registering and activating your card. Be sure to record your card information, including the customer service telephone number listed on the back of the card in a separate place, so you can get a replacement if yours is lost or stolen. Some prepaid card issuers may charge fees for card activation, maintenance, and cash withdrawals.

# BANKING

If you have a problem with a prepaid card, first contact the customer service number. If the problem still is not resolved, file a complaint with the proper authorities:

- For cards issued by retailers, contact the FTC (p. 103). You may also file a complaint with your local consumer protection office (p. 107).
- For cards issued by national banks, contact the Office of the Comptroller of the Currency (p. 101).
- For cards issued by state banks, contact the FDIC (p. 103) or state banking authority (p. 120).

For more information, visit the Network Branded Prepaid Card Association at www.nbpca.com.

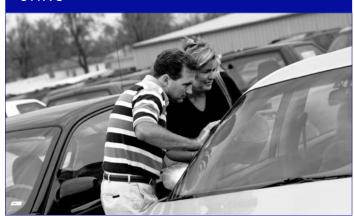
### **Government Benefits on Prepaid Cards**

Many government agencies deliver financial benefits using prepaid cards. All Supplemental Nutrition Assistance Program (SNAP) benefits are paid via electronic benefit cards. All Social Security benefits must be paid via direct deposit or a prepaid debit card, which comes with federal consumer protections.

Contact the proper regulatory agency below:

Type of Institution	Regulatory Agency
State-chartered banks and trust companies	Federal Deposit Insurance Corporation (p. 103) and state banking authorities (p. 120)
Banks with National in their name or N.A. after their name	Office of the Comptroller of the Currency, U.S. Department of the Treasury (p. 101)
Federal savings and loans and federal savings banks	Office of the Comptroller of the Currency, U.S. Department of the Treasury (p. 101)
Federally chartered credit unions	National Credit Union Administration (p. 104)
State-chartered banks that are members of the Federal Reserve System	Federal Reserve System (p. 103)

# CARS



Whether you are buying or leasing a vehicle, these tips will help you get the best deal and avoid problems:

- Decide what kind of vehicle best suits your needs and budget.
- Check out the seller. For car dealers, check with your state or local consumer protection agency (p. 107) and Better Business Bureau (p. 65). If you are buying from an individual, check the title to make sure you are dealing with the vehicle's owner.
- Take a test drive. Drive at different speeds and check for smooth right and left turns. On a straight stretch, make sure the vehicle does not pull to one side.
- Handle trade-ins and financing separately from your purchase to get the best deal on each. Get a written price quote before you talk about a trade-in or dealer financing.
- Shop in advance and compare financing options at your credit union, bank, or finance company. Look at the total finance charges and the Annual Percentage Rate (APR), not just the monthly payment.
- Read and understand every document you are asked to sign.
- Don't take possession of the car until all paperwork is final.
- Choose an auto insurance policy that is right for you (p. 30).

# **GOVERNMENT FUEL ECONOMY WEB PAGES**

- www.epa.gov/greenvehicles The Green Vehicle Guide tool helps you find the cleanest and most fuel-efficient vehicles to meet your needs.
- www.fueleconomy.gov compares the miles-per-gallon ratings of different vehicle models manufactured since the mid-1980s and calculates annual fuel estimates.
- www.epa.gov/carlabel allows you to compare the fuel economy of different types of vehicles (diesel, hybrid, electric, gasoline).

### **BUYING A NEW CAR**

Do your research first and compare vehicles.

- Research the dealer's price for the car and options. It is easier to get the best price when you know what the dealer paid for a vehicle. The dealer invoice price is available on a number of websites and in printed pricing guides. Try to locate the wholesale price; this figure factors in dealer incentives from a manufacturer and is a more accurate estimate of what a dealer is paying for a vehicle.
- Find out whether the manufacturer is offering rebates that will lower the cost.
- Get price quotes from several dealers. Find out if the amounts quoted are the prices before or after rebates are deducted.
- Avoid low-value extras such as credit insurance, extended warranties, auto club memberships, rustproofing, and upholstery finishes. You do not have to purchase credit insurance to get a loan. See Service Contracts and Extended Warranties (p. 2).
- Hybrid cars are popular among consumers interested in fuel economy and reducing their negative impact on the environment. These cars combine the benefits of gasoline engines and electric motors and can be configured to achieve different objectives, such as improved fuel economy, increased power, or additional auxiliary power. Also look for the Smartway logo to identify cleaner, more fuel-efficient cars and trucks; visit www.epa.gov/smartwaylogistics/vehicles/smartwaycertified.htm for more information. For more information about hybrids, electric vehicles, and alternative fuels, visit www.fueleconomy.gov.

### **BUYING A USED CAR**

- To learn what rights you have when buying a used car, contact your state or local consumer protection office (p. 107).
- Find out in advance what paperwork you will need to register a vehicle. Contact your state's motor vehicle department. Visit www.usa.gov/Topics/Motor\_Vehicles. shtml.
- Check prices of similar models using the NADA Official Used Car Guide (www.nadaguides.com) published by the National Automobile Dealers Association or the Kelley Blue Book (www.kbb.com). These guides are usually available at local libraries.
- Research the vehicle's history. Ask the seller for details concerning past owners, use, and maintenance; you should also find out whether the car has been damaged in a flood, crash, or labeled a "lemon". Also visit www.vehiclehistory.gov to buy vehicle history reports gathered from state motor vehicle departments and other sources. These reports are helpful but do not guarantee that a vehicle is accident-free.

- Your state motor vehicle department can research the car's title history.
- The National Highway Traffic Safety Administration's (NHTSA) website (www.safercar.gov) lets you search an online database of manufacturer technical service bulletins and review crash test ratings.
- The Center for Auto Safety (www.autosafety.org) provides information on safety defect recalls, complaints and technical service bulletins.

### **CHOOSE A SAFE VEHICLE**

Crash tests can help you determine how well a vehicle will protect you in a crash. These organizations perform crash tests and rate vehicles:

- The National Highway Traffic Safety Administration. Each year, NHTSA (www.nhtsa.gov) crashes vehicles head-on into a wall and bashes them broadside to test their ability to protect their occupants. NHTSA focuses on evaluating vehicle restraints such as air bags and safety belts.
- The Insurance Institute for Highway Safety. A different test by the IIHS (www.hwysafety.org) uses offset-frontal car crashes to assess the protection a vehicle's structure provides.
- **Consumer Reports.** The annual auto issue of *Consumer Reports* (www.consumerreports.org) rates vehicles in terms of overall safety. Its safety score combines crash test results with a vehicle's accidentavoidance factors — emergency handling, braking, acceleration, and even driver comfort.
- The National Motor Vehicle Title Information System. The NMVTIS (www.vehiclehistory.gov) provides information about a vehicle's history and condition, including information about its title, odometer reading, brand history, and, in some cases, theft.

You can also report safety risks to NHTSA (www.nhtsa.gov).

• **Safercar.gov** (www.safercar.gov) allows you to identify and report problems with your vehicle, tires, equipment or car seats.

To find out whether a manufacturer has recalled a car for safety defects, contact NHTSA (p. 101). If a vehicle has

been recalled, ask the dealer for proof that the defect has been repaired. Used vehicles should also have a current safety inspection sticker if your state requires one.



# CARS

- Make sure any mileage disclosures match the odometer reading on the car.
- Check the warranty. If a manufacturer's warranty is still in effect, contact the manufacturer to make sure you can use the coverage.
- Ask about the dealer's return policy. Get it in writing and read it carefully.
- Have your mechanic inspect the car. Talk to the seller and agree in advance that you will pay for the examination if the car passes inspection, but the seller will pay if significant problems are discovered. A qualified mechanic should check the vehicle's frame, tires, air bags, and undercarriage as well as the engine.
- Examine dealer documents carefully. Make sure you are buying—not leasing—the vehicle. Leases use terms such as "balloon payment" and "base mileage" disclosures.

### DEALER VERSUS PRIVATE-PARTY PURCHASES

The FTC requires dealers to post a Buyer's Guide in the window of each used car or truck on their lot. This guide specifies whether the vehicle is being sold "as is" (in the vehicle's current condition, without a warranty) or with a warranty, and what percentage of repair costs a dealer will pay under the warranty. Keep in mind that private sellers generally have less responsibility than dealers do for defects or other problems. FTC rules do not apply to private-party sales.

Expect to pay higher prices at a dealer than if you buy from an individual. Many dealers inspect their cars and provide an inspection report with each one. However, this is no substitute for your own inspection. Some dealers provide limited warranties, and most sell extended warranties. Watch out for dealer warranties that are "power train" warranties only, and not "bumper-to-bumper," full-coverage warranties. It is best to compare warranties that are available from other sources.

Some dealers sell "certified" cars. This generally means that the cars have had a more thorough inspection and come with a limited warranty. Prices for certified cars are generally higher. Be sure to get a list of what was inspected



and what is covered under the warranty.

In general, buying a used car from a dealer is a safer option because you are dealing with an institution, which means you are better protected by law. Purchasing a car from a private seller may save you money, but there are risks. The car could be stolen, damaged, or still under a finance agreement. If a private seller lies to you about the condition of the vehicle, you may sue the individual if you have evidence and you can find him or her. An individual is very unlikely to provide a written warranty.

### FINANCING

Most car buyers today need some form of financing to purchase a new vehicle. Many use direct lending, that is, a loan from a finance company, bank, or credit union. In direct lending, a buyer agrees to pay the amount financed, plus an agreed-upon finance charge, over a specified period. Once a buyer and a vehicle dealership enter into a contract to purchase a vehicle, the buyer uses the loan proceeds from the direct lender to pay the dealership for the vehicle.

Another common form is dealership financing, which offers convenience, financing options, and sometimes special, manufacturer-sponsored, low-rate deals. Before you make a financing decision, it is important to do your research:

- Decide in advance how much you can afford to spend and stick to your limit.
- Get a copy of your credit report and correct any errors before applying for a loan.
- Check buying guides to identify price ranges and best available deals.

More information about vehicle financing, deciding what you can afford, and consumer protections is available at www.consumer.ftc.gov/articles/0056-understandingvehicle-financing. If you need to file a complaint about your auto loan, visit www.consumerfinance.gov.

### LEASING

When you lease, you pay to drive someone else's vehicle. Monthly payments for a lease may be lower than loan payments, but at the end of the lease, you do not own or have any equity in the car. To get the best deal, follow this advice in addition to the general suggestions for buying a car (p. 8):

- To help you compare leasing versus owning, the Consumer Leasing Act requires leasing companies to give you information on monthly payments and other charges.
- Shop around to compare lease offers from multiple dealers.
- Find out what the down payment, or capitalized cost reduction, is for the lease. Consumers with better credit scores qualify for the low down payments and rates that are advertised in commercials.
- Calculate the total cost over the life of the lease, and include down payment. A lease with a higher down

payment and low monthly payments may be a better deal for you.

- Consider using an independent agent rather than the dealer; you might find a better deal. Most financial institutions that offer auto financing also offer leasing options.
- Ask for details on wear and tear standards. Dings that you regard as normal wear and tear could be billed as significant damage at the end of your lease.
- Find out how many miles you can drive in a year. Most leases allow 12,000 to 15,000 miles a year. Expect a charge of 10 to 25 cents for each additional mile.
- Check the manufacturer's warranty; it should cover the entire lease term and the number of miles you are likely to drive.
- Ask the dealer what happens if you give up the car before the end of your lease. There may be extra fees for doing so.
- Ask what happens if the car is involved in an accident.
- Get all of the terms in writing. Everything included with the car should be listed on the lease to avoid your being charged for "missing" equipment later.

You can get more information about auto leases from the website www.consumerfinance.gov/askcfpb.

# RECALLS, "LEMON" LAWS, AND SECRET WARRANTIES

Sometimes a manufacturer makes a design or production mistake on a motor vehicle. A technical service bulletin notifies the dealer of the problem and how to resolve it. Because these free repairs are not publicized, they are called "secret warranties." The National Highway Traffic Safety Administration maintains a database of technical service bulletins filed by manufacturers.

If you have a problem with a vehicle that is a safety hazard, check whether the manufacturer has recalled your vehicle. You can find information about technical service bulletins, recalls, and other safety defects in NHTSA's database at www-odi.nhtsa.dot.gov/recalls/recallsearch.cfm or call DOT's Vehicle Safety Hotline at 1-800-424-9393. You should report hazards that are not listed to your dealer, the manufacturer of the vehicle (p. 63), and NHTSA at www-odi.nhtsa.dot.gov/ivoq. If a safety-related defect exists, the maker must fix it at no cost to you—even if your warranty has expired.

If you have a vehicle with a unique problem that just never seems to get fixed, you may have a "lemon." Some states have laws concerning "lemons" that require a refund or replacement if a problem is not fixed within a reasonable number of tries. These laws might also go into effect if you have not been able to use your vehicle for a certain number of days. Contact your state or local consumer protection office (p. 107) to learn whether you have such protections and what steps you must take to get your problem solved. If you believe your car is a "lemon":

- Give the dealer a list of the problems every time you bring it in for repairs.
- Get and keep copies of the repair orders listing the problems, the work done, and the dates the car was in the shop.
- Contact the manufacturer, as well as the dealer, to report the problem. Check your owner's manual or the directory for the auto manufacturer (p. 63).

The Center for Auto Safety (p. 105) gathers information and complaints concerning safety defects, recalls, technical service bulletins, and state "lemon" laws.

### RENTING

Before renting a car:

- Ask what the total cost will be after all fees are included. There may be an airport surcharge or fees for dropoff, insurance, fuel, mileage, taxes, additional-drivers, underage-drivers (younger than 25), and equipment rental (for items such as ski racks and car seats). See drip pricing on page 2.
- Ask whether the rental company checks the driving records of customers when they arrive at the counter. If so, you could be rejected, even if you have a confirmed reservation.
- Check in advance to be sure you are not duplicating insurance coverage. If you decline coverage, make sure to get it in writing to prevent surprise charges. If you are traveling on business, your employer may have insurance that covers accidental damage to the vehicle. You might also have coverage through your personal auto insurance (p. 30), a motor club membership, or the credit card you use to reserve the rental.
- Review your rental receipt to make sure that you were not mistakenly charged for services you did not request, such as GPS or equipment rental insurance.
- Carefully inspect the vehicle and its tires before renting and when you return it. Try to return the car during regular hours so you and the rental staff can look at the car together to verify that you did not damage it.
- Check refueling policies and charges. Some rental companies, particularly at airports, may require you to refuel within a 10 mile radius of the airport or show a fuel receipt when you return the car.
- Pay with a credit card rather than a debit card, to avoid holds on the funds in your checking account. See "Credit Card Blocking" on page 47.
- Ask the rental company whether a deposit is required or if a block is placed on your credit card. If so, ask for a clear explanation of the deposit refund policies and procedures.

For more information about renting a car and the insurance options, visit www.insureuonline.org/consumer\_auto\_car\_rental\_insurance.htm.

CARS

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# CARS

Some state have laws to address your rights with shortterm car and truck rentals. Contact your state or local consumer protection office (p. 107) for information or to file a complaint.

### **REPAIRS**

Whenever you take a car to the repair shop:

- Choose a reliable repair shop. Family, friends, or an independent consumer-rating organization should be able to help you. Look for shops that display various certifications that are current. You should also check out the shop's record with your state or local consumer protection office (p. 107) or the Better Business Bureau (p. 65).
- Describe the symptoms. Don't try to diagnose the problem.
- Make it clear that work cannot begin until you have an estimate (in writing, preferably) and you give your okay. Never sign a blank repair order. If the problem cannot be diagnosed on the spot, insist that the shop contact you for authorization once it has found the problem.
- Ask the shop to return the old parts to you.
- Follow the warranty instructions if a repair is covered under warranty.
- Get all repair warranties in writing.
- Keep copies of all paperwork.

Some states, cities, and counties have special laws that deal with auto repairs. For information on the laws in your state, contact your state or local consumer protection office (p. 107). A consumer guide to auto repair is available at www.consumer.ftc.gov/articles/0211-auto-repair-basics.

### **CAR REPOSSESSIONS**

When you borrow money to buy a car or truck, the lender can take your vehicle back if you miss a payment or in some other way violate the contract. You should also be aware that the lender:

- Can repossess with cause without advance notice
- Can insist you pay off the entire loan balance to get the repossessed vehicle back
- · Can sell the vehicle at auction
- Might be able to sue you for the difference between the vehicle's auction price and what you owe
- Cannot break into your home or physically threaten someone while taking the vehicle

If you know you are going to be late with a payment, talk to the lender. If you and the lender reach an agreement, be sure to get the agreement in writing. Contact your state or local consumer protection office (p. 107) to find out whether your state gives you any additional rights.

# CREDIT

Like everything else you buy, it pays to comparison shop for credit. Shop online personal finance websites for up-todate interest rate reports on mortgages, auto loans, credit cards, home equity loans, and other banking products. The Equal Credit Opportunity Act protects you when dealing with anyone who regularly offers credit, including banks, finance companies, stores, credit card companies, and credit unions. When you apply for credit, a creditor may not:

- Ask about or consider your sex, race, national origin, or religion.
- Ask about your marital status or your spouse—unless you are applying for a joint account or relying on your spouse's income, or you live in a community property state (Arizona, California, Idaho, Louisiana, Nevada, New Mexico, Texas, Washington, or Wisconsin).
- Ask about your plans to have or raise children.
- Refuse to consider public assistance income or regularly received alimony or child support.
- Refuse to consider income because of your sex or marital status or because it is from part-time work or retirement benefits.

### You have the right to:

- Have credit in your birth name, your first name and your spouse/partner's last name, or your first name and a combined last name.
- Have a co-signer other than your spouse if one is necessary.
- Keep your own accounts after you change your name or marital status or if you retire, unless the creditor has evidence that you are unable or unwilling to pay.
- Know why a credit application is rejected—the creditor must give you the specific reasons or tell you where and how you can get a copy of the credit report it used to determine its rejection, if you ask within 60 days.
- Have accounts shared with your spouse reported in both of your names.
- Know how much it will cost to borrow money.



### LOST AND STOLEN CREDIT CARDS

Immediately call the card issuer when you suspect a credit or charge card has been lost or stolen. Once you report the loss or theft of a card, you have no further responsibility for unauthorized charges. In any event, your maximum liability under federal law is \$50 per card.

For more on your credit rights, visit www.consumer.ftc. gov/articles/0347-your-equal-credit-opportunity-rights. Other sources of information include the HUD Housing Counseling Clearinghouse at 1-800-569-4287, the Consumer Financial Protection Bureau and the FTC.

### **CREDIT CARDS**

There are many types of credit cards with various features, but there is no one best credit card. The card you use depends entirely on how you plan to use it. Are you going to use it for everyday purchases or larger purchases? Do you plan to pay your balance off each month?

When you apply for a credit card, consider:

- Annual Percentage Rate (APR). If the interest rate is variable, how is it determined, and when can it change?
- **Periodic rate**. This is the interest rate used to determine the finance charge on your balance each billing period.
- **Annual fee**. While some cards have no annual fee, others expect you to pay an amount each year for being a cardholder.
- **Rewards programs.** Can you earn points for flights, hotel stays, and gift certificates to your favorite retailers? Use online tools to find the card that offers the best rewards for you.
- **Grace period**. This is the number of days you have to pay your bill before finance charges start. Without this period, you may have to pay interest from the date you use your card or the date the purchase is posted to your account.
- Finance charges. Most lenders calculate finance charges using an average daily account balance, which is the average of what you owed each day in the billing cycle. Look for offers that use an adjusted balance, which subtracts your payment from your beginning balance. This method usually has the lowest finance charges. Check whether there is a minimum finance charge.
- Other fees. Ask about fees when you get a cash advance, make a late payment, or go over your credit limit. Some credit card companies also charge a monthly fee. Be careful: sometimes companies may also try to upsell by offering other services such as credit protection, insurance, or debt coverage. Visit www.federalreserve. gov/creditcard/fees.html for more information.

The Fair Credit and Charge Card Disclosure Act requires credit and charge card issuers to include this information on credit applications. You can also do your own research. There are many websites available to help you compare credit cards; some provide free credit card tips, reviews of credit cards, and calculators.

To view an interactive version of a sample credit card bill, visit www.federalreserve.gov/creditcard.

The Consumer Financial Protection Bureau (CFPB) provides useful information for consumers on selecting a credit card appropriate for their needs. See "How do I Shop for a Credit Card," on the CFPB website, www. consumerfinance.gov/blog/how-do-i-shop-for-a-creditcard.

### Complaints

To complain about a problem with your credit card company, call the number on the back of your card or try to resolve it with the CFPB (p. 93). If you fail to resolve the issue, ask for the name, address, and phone number of the card company's regulatory agency. See the chart on page 8 to find the best federal or state regulatory agency to contact.

To complain about a credit bureau, contact the CFPB; for complaints about a department store that offers credit, or other Federal Deposit Insurance Corporation (FDIC)-insured financial institution, write to the agency's Consumer Response Center (p. 103). You may also file a complaint with the FTC at www.consumer.ftc.gov.

### **Credit Card Billing Disputes**

Under the Fair Credit Billing Act, you have the right to dispute charges on your credit card that you did not make, are incorrect, or are for goods or services you did not receive.

- Send a letter to the creditor within 60 days of the statement date of the bill with the disputed charge.
- Include your name and account number, the date and amount of the disputed charge, and a complete explanation of why you are disputing the charge. To ensure it is received, send your letter by certified mail, with a return receipt requested.

# **BEWARE:** CREDIT CARD SURCHARGES

Retailers are permitted to charge or surcharge on your credit card purchases, up to 3%, of your total purchase. If a retailer charges a surcharge, it must be clearly disclose this in the store and on your receipt.

These checkout fees may also come in the form of a discount to consumers that pay with cash. Retailers in CA, CO, CT, FL, KS, MA, ME, NY, OK, and TX are not permitted to charge credit card surcharges.

Retailers are also allowed to set a \$10 minimum purchase amount for credit card purchases. However, they cannot charge fees or set minimum purchase amounts on debit card purchases. For more information on credit card surcharges, visit www.knowyourcard.org.

### **CREDIT CARDS DENIED IN ERROR**

When your credit card issuer suspects fraudulent activity on your credit card, it triggers a red flag to deny the charge. In general, that is a great protection. But if it is you making the purchase and not a thief, it can be frustrating. Some purchase patterns that could cause your purchase to be denied include:

- A purchase for a small dollar amount, followed by a large purchase amount. Credit card thieves sometimes make a small dollar "test purchase" followed by a big ticket item, so this raises a red flag.
- Multiple purchases back-to-back in a short span of time.
- Making purchases in a new city, in a different part of town, or in stores where you do not normally shop.
- The creditor or card issuer must acknowledge your letter in writing within 30 days of receiving it and conduct an investigation within 90 days of receiving your letter. You do not have to pay the amount in dispute during the investigation.
- If there was an error, the creditor must credit your account and remove any fees.
- If the bill is correct, you must be told in writing what you owe and why. You must then pay it, along with any related finance charges.

If you do not agree with the creditor's decision, file a complaint with the FTC. You may also file a lawsuit against the creditor.

### **CREDIT REPORTS AND SCORES**

A credit report contains information on where you work and live, how you pay your bills, and whether you have been sued or arrested or have filed for bankruptcy. Credit reporting agencies (CRAs) gather this information and sell it to creditors, employers, insurers, and others. The most common type of CRA is the credit bureau. There are three major credit bureaus:

- Equifax: 1-800-685-1111 or www.equifax.com. To place a fraud alert on your credit report, call 1-888-766-0008.
- Experian: 1-888-397-3742 or www.experian.com.
- TransUnion: 1-877-322-8228 or www.transunion.com or fraud alert 1-800-680-7289.

The CFPB (p. 93) is responsible for overseeing the credit reporting agencies and receive complaints about them.

### **FICO**

The information in your credit report is used to calculate your FICO score, a number generally between 300 and 850. The acronym stands for Fair, Isaac and Company. The higher your score, the less risk you pose to creditors. A high score, for example, makes it easier for you to obtain a loan, rent an apartment, or lower your insurance rate. Your FICO score is available from www.myfico.com for a While inconvenient, remember these protections are in place to keep you from being a victim of fraud. Take these steps to prevent or deal with a credit card purchase being denied by mistake:

- Inform your credit card company if you will be using your card out of town (especially internationally).
- Update your billing address if you move, so that the company recognizes the new pattern of purchases as the new normal.
- Make sure the company has your cell phone number so that the company has a way to contact you faster to verify or authorize a purchase.
- Contact your credit company immediately if your purchase is denied.

fee. Free credit reports do not contain your credit score, although you can purchase it when you request your free annual credit report through www.annualcreditreport.com.

### Tips for Building a Better Credit Score

- Pay your bills on time. Delinquent payments and collections negatively affect your score.
- Keep balances low on credit cards and other "revolving credit." High outstanding debt lowers your score.
- Apply for and open new credit accounts only as needed. Don't open an account just to have a better credit mix; it probably will not raise your score.
- Pay off debt instead of moving it around.

You do not rebuild your credit score; you rebuild your credit history. Time is your ally in improving credit. There is no "quick fix" for a bad credit score, so be suspicious of any deals that offer you a fast, easy solution.

### **Negative Information in Your Credit Report**

Negative information concerning your use of credit can be kept in your credit report for seven years. A bankruptcy can be kept for 10 years, paid tax liens for seven years and unpaid tax liens indefinitely. Information about a lawsuit or an unpaid judgment against you can be reported for seven years or until the statute of limitations runs out, whichever is longer. Inquiries remain on your report for two years.

If a company denies you credit, housing, insurance, or a job as a result of a credit report it must give you the name, address, and telephone number of the CRA that provided the report. Under the Fair Credit Reporting Act (FCRA), you have the right to request a free report within 60 days if a company denies you credit based on the report.

If there is inaccurate or incomplete information in your credit report:

- Contact the CRA and the company that provided the information.
- Tell the CRA in writing what information you believe is inaccurate. Keep a copy of all correspondence.

Under the FCRA, the information provider is required

### **ORDER YOUR FREE CREDIT REPORTS**

You can request a free credit report once a year from each of the three major credit reporting agencies—Equifax, Experian, and TransUnion. You may want to request your credit reports one at a time, every four months, so you can monitor your credit throughout the year without having to pay for a report. (If you ask the credit bureaus directly, they will charge you a fee to obtain your report.) To order your free report, you must go through www.annualcreditreport. com or call 1-877-322-8228. Also, find out about getting free copies of specialty consumer reports (p. 38).

to investigate and report the results to the CRA. If the information is found to be incorrect, the FCRA requires that company to notify all nationwide CRAs to correct your file. If the investigation does not solve your dispute, ask that your statement concerning the dispute be included in your file. A notice of your dispute must be included whenever the CRA reports the negative item.

If the information is accurate, only time, hard work, and a personal debt repayment plan will improve your credit history. Credit repair companies advertise that they can erase bad credit for a hefty fee. Don't believe it. Under the Credit Repair Organizations Act, credit repair companies cannot require you to pay until they have completed promised services. They must also give you:

- A copy of the "Consumer Credit File Rights Under State and Federal Law" before you sign a contract
- A written contract that spells out your rights and obligations
- Three days to cancel without paying any fees

Some credit repair companies promise to help you establish a whole new credit identity. You can be charged with fraud if you use the mail or telephone to apply for credit with false information. It is also a federal crime to make false statements on a loan or credit application, to give a false Social Security number, or to obtain an Employer Identification Number from the Internal Revenue Service under false pretenses. If you have lost money to a credit repair scam, contact your state or local consumer affairs office (p. 107).

### **DEALING WITH DEBT**

If you want to reduce your amount of debt, you can do some work on your own. First, develop a realistic budget so you can see your income and expenses in one place and look for ways to save money. For help in creating a budget, visit www.mymoney.gov or www.consumer.gov/articles/1002making-budget#!what-it-is. Also, contact your creditors and inform them that you are having difficulty making payments; they may be able to modify your payment plan.

### **Debt Collection**

The Fair Debt Collection Practices Act applies to those who collect debts owed to creditors for personal, family, and household expenditures. These debts include car loans, mortgages, charge accounts, and money owed for medical bills. A debt collector is someone hired to collect money you owe.

Within five days after a debt collector first contacts you, the collector must send you a written notice that tells you the name of the creditor, how much you owe, and what action to take if you believe you do not owe the money. If you owe the money or part of it, contact the creditor to arrange for payment. If you believe you do not owe the money, contact the creditor in writing and send a copy to the collection agency with a letter telling it not to contact you.

A debt collector may not:

- Contact you at unreasonable times, for example, before 8 am or after 9 pm, unless you agree.
- Contact you at work if you tell the debt collector your employer disapproves.
- Contact you after you write a letter telling the collector to stop, except to notify you if the collector or creditor plans to take a specific action.
- Contact your friends, relatives, employer, or others, except to find out where you live and work.
- Harass you with repeated telephone calls, profane language, or threats to harm you.
- Make any false statement or claim you will be arrested.
- Threaten to have money deducted from your paycheck or to sue you, unless the collection agency or creditor intends to do so and it is legal.

To file a complaint about a debt collection company, contact the FTC (p. 103) and your state or local consumer protection agency (p. 107).

### **Credit Counseling Services**

Counseling services are available to help people budget money and pay bills. Credit unions, extension offices, military family service centers, and religious organizations are among those that may offer free or low-cost credit counseling.

Some local nonprofit agencies provide educational programs on money management and can help you develop debt payment plans. Make certain that the agency is accredited by the Council on Accreditation (COA) or the International Organization for Standardization (ISO). The counselor should also be certified by the Association of Independent Consumer Credit Counseling Agencies (AICCCA) or the National Foundation for Credit Counseling (NFCC).

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# CREDIT

Typically, a counseling service will negotiate lower payments with your creditors, and then make the payments using money you send to it each month. The cost of setting up this debt-management plan is paid by the creditor, not you. Ask these questions to find the best counselor for you:

- What services do you offer? Look for an organization that offers budget counseling and money management classes as well as debt-management planning.
- Do you offer free information? Avoid organizations that charge for information or make you provide a lot of details about your problem first.
- What are your fees? Are there set-up and/or monthly fees? Beware of agencies that charge large up-front fees.
- How will the debt-management plan work? What debts can be included in the plan, and will you get regular reports on your accounts?
- Can they get creditors to lower or eliminate interest and fees. If the answer is yes, contact your creditors to verify this.
- Are the fees mandatory or is it possible to get services for a reduced price or for free? If an organization will not help you because you cannot afford to pay, go somewhere else for help.
- Will the counselor help you prevent future debt problems? Getting a plan for avoiding future debt is as important as solving the immediate debt problem.
- Ask for a contract. All verbal promises should be in writing before you pay any money.
- Are your counselors accredited or certified? Legitimate credit counseling firms are affiliated with the NFCC (p. 138) or the Association of Independent Consumer Credit Counseling Agencies (p. 136).

Check with your local consumer protection agency (p. 107) and the Better Business Bureau (p. 65) to see whether any complaints have been filed about the counseling service you are considering.

If you have concerns about approved credit counseling agencies or credit counseling providers, please contact the U.S. Trustee Program at www.justice.gov/ust or call 202-514-4100.

### Personal Bankruptcy

Bankruptcy generally is considered the debt management option of last resort because the results are long-lasting and far-reaching. The Bankruptcy Abuse and Prevention Act of 2005 established more stringent rules for consumers and attorneys.

The filing process may be difficult for debtors:

- Debtors must file documents, including itemized statements of monthly net income, proof of income (pay stubs) for the last 60 days, and tax returns for the preceding year (four years for Chapter 13 bankruptcies).
- Debtors must take a pre-filing credit counseling and postfiling education course to have debts discharged. To find

an approved credit counseling provider, visit www.justice. gov/ust.

- Debtors face increased filing fees, plus fees for credit counseling/education.
- The bankruptcy petition and process are complicated, so it is very difficult to file without an attorney. However, attorneys are more apprehensive about filing bankruptcy because of sanctions.

The filing process for lawyers:

- An attorney's signature on a petition certifies that the attorney has performed reasonable investigation into circumstances giving rise to the petition.
- Attorneys must carefully review documents such as tax returns and pay stubs and ask clients for credit reports.

### LOANS

There are different types of loans. Some are secured loans, where you pledge collateral. Collateral is an item you already own, such as a house or car, that you promise to forfeit to the lender if you are unable to repay the loan. If you cannot pay back the loan, the lender will take your collateral to get their money back. Other types of loans, unsecured loans, do not use property as collateral. Lenders consider these as more risky than secured loans, so they charge a higher interest rate for them. Most credit cards are unsecured loans, although some consumers have secured credit cards. Two very common secured loans are home equity and installment loans.

### Home Equity Loans

A home equity loan is a form of credit where your home is used as collateral for the loan. This type of loan is often used to pay for major expenses, such as education, medical bills, and home repairs. Consider carefully before taking out a home equity loan. If you are unable to make payments on time, you could lose your home.

Home equity loans can be either a revolving line of credit or a lump sum. Revolving credit lets you withdraw funds when you need them. A lump sum is a one-time, closed-end loan for a particular purpose, such as remodeling or tuition. Apply for a home equity loan through a bank or credit union first. These loans are likely to cost less than those offered by finance companies.

See Housing (p. 26) for helpful information about buying, leasing, renting, or repairing a home.

### Installment Loans

Installment loans are loans that are repaid over time with a set number of scheduled payments; the most common installment loans are home or car loans. Before you sign an agreement for a loan to buy a house, a car, or other large purchase, make sure you fully understand all of the lender's terms and conditions, including:

- The dollar amount you are borrowing.
- The payment amounts and when they are due.

- The total finance charge, including all interest and fees you must pay to get the loan.
- The APR, the rate of interest you will pay over the full term of the loan.
- Penalties for late payments.
- What the lender will do if you cannot pay back the loan.
- · Penalties if you pay the loan back early.

The Truth in Lending Act requires lenders to give you this information so you can compare different offers.

# EDUCATION



### The U.S. Department of Education's website,

www.studentaid.ed.gov, provides information on preparing for and funding education beyond high school with details on federal aid programs. Another source of information on financial assistance is www.finaid.org. Both sites offer calculators to help you determine how much school will cost, how much you need to save, and how much aid you will need.

There are steps you can take as you plan for college expenses. Check the Department of Education's graphic that shows how to apply for financial aid and college at studentaid.gov/sites/default/files/financial-aid-process.png.

### **COLLEGE ACCREDITATION**

Accreditation ensures that education provided by institutions of higher education meets acceptable levels of quality. The Secretary of Education is required by law to publish a list of nationally recognized accrediting agencies that it determines to be reliable authorities on the quality of education or training provided by the institutions of higher education and the higher education programs they accredit. You can access the list at www.ope.ed.gov/accreditation.

### **PAYING FOR COLLEGE 101**

Many state governments have created 529 Plans that make it easier for families to save for their child's education. These plans, which can be sponsored by states or institutions of higher learning, encourage saving for future college costs, and the earnings grow tax-free. There are two main types: "prepaid tuition plans" and "college savings plans." Prepaid plans allow you to pay for your child's college tuition based on today's costs, and then pay out at the future (higher) cost once your child is in college. College savings plans allow you to invest money in several investment funds, ranging in risk level, to pay for your child's college education. For more information about the different types of 529 Plans and the plans available in each state, visit www.collegesavings.org.

### **Financial Aid**

Student financial aid is available from a variety of sources, including the federal government, individual states, colleges and universities, and other public and private agencies and organizations. The four basic types of college aid are:

- **Grants.** Gift aid that does not have to be repaid and is generally awarded according to financial need.
- Work-Study. The Federal Work-Study Program (FWS) is a federally funded source of financial assistance used to offset financial education costs. Students who qualify earn money by working while attending school. This money does not have to be repaid.
- **Loans.** Funds are borrowed and must be repaid with interest. As a general rule, federal student loans have more favorable terms and lower interest rates than traditional consumer loans do.
- **Scholarships.** Funds are offered by the school, local/ community organizations, private institutions, and trusts. Scholarships do not have to be repaid and are generally awarded based on specific criteria.

### Applying for Aid

You must complete and submit a Free Application for Federal Student Aid (FAFSA<sup>SM</sup>) to apply for federal student aid. FAFSA on the Web is the quickest and easiest method of applying. Go to www.fafsa.gov to apply.

### **FEDERAL STUDENT AID**

- You can order many helpful publications at www.edpubs.gov, or by calling 1-877-433-7827.
- The U.S. Department of Education's federal student aid website, www.studentaid.ed.gov.
- The National Association of Student Financial Aid Administrators provides advice, tips, and information on financing your education at www.nasfaa.org.

# **EDUCATION**

# **BEWARE:** SCHOLARSHIP AND FINANCIAL AID SCAMS

Some companies offer to help you find scholarships, for a fee. If the company asks you for money up front, but does not deliver on its promises to find scholarships, it could be a scam. Red flags include:

- A "money-back guarantee." Unscrupulous companies attach conditions that make it impossible to get the refund.
- "Secret scholarships." Beware if a company claims to have inside knowledge of scholarship resources.

### **Education Tax Benefits**

The federal government allows you to receive tax credits, deductions, and savings plans that can help with your expenses for higher education. The tax credits can reduce the amount of income tax you have to pay, while deductions reduce the amount of your income that is taxable. Visit www.irs.gov/uac/Tax-Benefits-for-Education:-Information-Center for information on specific types of credits and deductions.

### Federal Student Aid Information Center

The Federal Student Aid Information Center (FSAIC) can answer your federal student financial aid questions and can give you all the help you need for free. You can also use the FSAIC automated response system to find out whether your FAFSA<sup>SM</sup> has been processed and to request a copy of your Student Aid Report (SAR). For FSAIC contact information, see page 94.

### Federal Loan Program Repayment Information

- **Public Service Loan Forgiveness Program**. Offers forgiveness for outstanding federal loans for individuals working full time in public service jobs.
- Income-Based Repayment Plan. Helps to make repaying education loans more affordable for low-income borrowers.

Both programs offer generous benefits, but the rules may seem complex, so it is important to get all of the details. For more information on these programs as well as other repayment options:

- U.S. Department of Education/Federal Student Aid: www. studentaid.ed.gov/repay-loans
- National Association of Student Financial Aid Administrators: www.nasfaa.org

### **Comparing Student Loans**

The Consumer Financial Protection Bureau (CFPB) has a Know Before You Owe Student Loan website, www. consumerfinance.gov/paying-for-college/comparefinancial-aid-and-college-cost. This financial aid tool lets you compare financial aid offers from multiple colleges.  Companies that charge ongoing "monthly" or "weekly" fees for their services.

Remember, you can get free scholarship information from a school counselor, the libary and the Department of Education (p. 94).

Learn more about financial aid scams at www.studentaid.ed.gov/types/scams. If you have been the victim of a financial aid scam, report it to the Federal Trade Commission at www.ftc.gov/complaint.

### **Defaulting on Student Loans**

You can take steps to avoid defaulting on your student loan. Before you get the loan, determine how much money you need to borrow and only borrow that amount. When you get the loan, make certain that you understand the details such as the payment terms and what type of loan you have. Once your student loan becomes due:

- Maintain accurate records of your loan, including the loan agreement, interest rates, and account numbers.
- Track your loans to stay updated on how much you owe.
- Make certain that the loan servicer has your current contact and bank account information (if payments are withdrawn automatically).

If you default, it means you failed to make payments on your student loan as scheduled. Your loan becomes delinquent the first day after you miss a payment. However, the loan is not in default until 270 days have passed without a payment. The consequences of default can be severe, including:

- The entire unpaid balance of your loan and any interest is immediately due and payable.
- Your loan account is assigned to a collection agency.
- The loan will be reported as delinquent to credit bureaus, damaging your credit rating.
- Your federal and state taxes may be withheld through a tax offset. This means that the Internal Revenue Service can take your federal and state tax refund to collect any of your defaulted student loan debt.
- Your employer can withhold money from your pay and send the money to the government. This process is called wage garnishment.

If you are having difficulty making your payments, contact your loan servicer immediately. The servicer may be able to help by changing your repayment plan, switching the due date, getting a deferment or forbearance, or consolidating your student loans.

For information to help you avoid defaulting, visit www.studentaid.ed.gov/repay-loans/default.

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# EMPLOYMENT



Times have changed for job searching, and numerous websites are now available that post private industry jobs. Many companies also offer a way to apply online. However, these sites and new methods do not replace traditional and proven job-hunting approaches such as networking, personal contacts, business organizations, and interviewing.

### **EMPLOYMENT AGENCIES AND RECRUITERS**

If you are looking for a job, you may come across ads from employment agencies or receive calls from recruiters that promise wonderful opportunities. While some companies honestly want to help you, others are more interested in taking your money. Be wary of:

- · Promises to get you a job and a guaranteed income
- Up-front fees, even when you are guaranteed a refund if you are dissatisfied
- · Employment agencies whose ads read like job ads
- Promotions of "previously undisclosed" government jobs. All federal jobs are announced to the public at www.usajobs.gov.

Get a copy of the employment agency contract and review it carefully before you pay any money. Check with your local consumer protection agency (p. 107) and the Better Business Bureau (p. 65) to see whether any complaints have been filed about a company.

The Federal Trade Commission (p. 103) investigates businesses that fraudulently advertise employment openings and guarantee job placement. Contact the FTC if you have a complaint.

### **WORK-AT-HOME COMPANIES**

Not all work-at-home opportunities deliver on their promises. Some classic work-at-home schemes are medical billing, envelope stuffing, and assembly or craftwork. Ads for these businesses say, "Be part of one of America's Fastest-Growing Industries. Earn thousands of dollars a month from your home!". Legitimate work-athome program sponsors should tell you, in writing, what is involved in the program they are selling. Here are some questions you might ask a promoter:

- What tasks will I have to perform? (Ask the program sponsor to list every step of the job.)
- Will I be paid a salary, or will my pay be based on commission?
- Who will pay me?
- When will I get my first paycheck?
- What is the total cost of the work-at-home program, including supplies, equipment, and membership fees? What will I get for my money?

The answers to these questions may help you determine whether a work-at-home program is appropriate for your circumstances and whether it is legitimate.

### **Multilevel Marketing**

Some multilevel marketing plans are legitimate; however, others are illegal pyramid schemes. In pyramids, commissions are based on the number of distributors recruited, rather than actual products that are sold.

If you are thinking about joining what appears to be a legitimate multilevel marketing plan, take time to learn about the plan:

- What is the company's track record?
- · What products does it sell?
- Does it sell products to the public at large?
- Does it have the evidence to back up the claims it makes about its product?
- Is the product competitively priced?
- · Is it likely to appeal to a large customer base?
- How much does it cost to join the plan?
- Are monthly minimum sales required to earn a commission?
- Will you be required to recruit new distributors to earn your commission?

### **PRE-EMPLOYMENT CREDIT CHECKS**

Potential employers are not just reading your résumé; they are also reviewing your credit history to find out:

- If you pay your bills on time.
- How much money you owe.
- If someone has sued you.

Potential employers must notify you and ask your permission before they request or use your credit report.

Be proactive and get a copy of your report before you begin your job search so you will know beforehand what companies see and correct inaccuracies.

If a company decides not to hire you because of your credit report, it must tell you so, as well as your rights to get a free report, and your rights to dispute the accuracy of the report.

# **EMPLOYMENT**

### **Net-Based Business Opportunities**

Many Internet business opportunities are scams that promise more than they can possibly deliver. These companies lure would-be entrepreneurs with false promises of big earnings for little effort. Some tips for finding a legitimate opportunity:

- Consider the promotion carefully.
- Study the business opportunity's franchise disclosure document.
- Get earnings claims in writing and compare them with the experience of previous franchise and business opportunity owners.
- Visit previous franchise and business opportunity owners in person, preferably at their places of business.
- Check out the company with the local consumer protection agency (p. 107) and Better Business Bureau (p. 65) to see whether there have been any complaints.
- If the business opportunity involves selling products from well-known companies, verify the relationship with the legal department of the company whose merchandise you would promote.
- Consult an attorney, accountant, or other business advisor before you put any money down or sign any papers.
- Take your time. Promoters of fraudulent business opportunities are likely to use high-pressure sales tactics to get you to buy in. If the business opportunity is legitimate, it will still be around when you are ready to decide.

### Unemployment

The government's Unemployment Insurance Program provides benefits to eligible workers who become unemployed through no fault of their own and who meet other eligibility requirements. Each state administers its own program under federal guidelines. Eligibility requirements, benefit amounts, and length of benefits are determined by the states. For more information, go to www.dol.gov/dol/topic/unemployment-insurance/ index.htm.

In addition, some states are extending unemployment benefits for eligible recipients for up to 13 additional weeks. Visit www.workforcesecurity.doleta.gov for the latest information regarding your state's benefit programs.

# FOOD AND NUTRITION

Consumers have a wide variety of food choices available. You want food that is safe, nutritious, and will not break your budget.

### **HEALTHY FOOD CHOICES**

To help you make healthy food choices, the federal government posts dietary guidelines at www.health.gov/ dietaryguidelines. Federal regulations also require many foods to identify fat content, fiber, and nutrients on their labels. For more information about food labels, visit www.fda.gov/Food/ResourcesForYou/Consumers.

Check out these resources for advice, tips, and information on food shopping and nutrition:

- U.S. Department of Agriculture (p. 93)
- U.S. Food and Drug Administration (p. 97)
- Nutrition.gov (www.nutrition.gov)
- MedlinePlus.gov (www.medlineplus.gov)
- Center for Nutrition Policy and Promotion (www.cnpp.usda.gov)
- Choose My Plate (www.choosemyplate.gov)

# SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)

The Supplemental Nutrition Assistance Program (SNAP) helps low-income people buy the food they need to maintain good health. To receive these benefits, you must apply for benefits in your state. The availability of benefits may vary from state to state. You may qualify if you are:

- · Working for low wages or working part time
- Unemployed
- · Receiving welfare or other public assistance payments
- Elderly or disabled and low-income
- Homeless

Benefits are distributed on a prepaid electronic benefit card (EBT) with a PIN. Use this card at approved food stores. For more information about applying for benefits in your state, visit www.fns.usda.gov/snap/supplementalnutrition-assistance-program-snap.

### FARMERS' MARKETS ARE FOR EVERYONE

Your local farmers' market is a great place to purchase fresh produce. FInd markets close to you at search.ams.usda.gov/farmersmarkets.

States, U.S. territories, and some Indian tribal governments issue coupons to low-income seniors that they can exchange for food at farmers' markets. Visit www.fns.usda.gov/sfmnp/overview to learn how to apply for this program in your state.

There is a similar program to help low-income mothers purchase fresh produce through the WIC Farmers' Market Nutrition Program. Find the agency that administers your state's program at

www.fns.usda.gov/wic/Contacts/farm.htm.

### FOOD SAFETY

Food safety in the home revolves around three main functions: food storage, food handling, and cooking. By practicing a few simple rules for cleaning, separating, cooking, and chilling, you can prevent most food-borne illness in the home. The website www.foodsafety.gov is your gateway to government food safety information, including publications you can download or request. You can also visit www.recalls.gov for the latest food safety alerts and recalls.

For more information, here are some additional resources:

- Centers for Disease Control and Prevention (p. 96)
- FDA's Food Information Hotline, 1-888-723-3366
- Partnership for Food Safety Education, www.fightbac.org
- USDA Food Safety and Inspection Service, www.fsis.usda.gov
- USDA Meat and Poultry Hotline, 1-888-674-6854

### SAVING MONEY ON GROCERIES

It can be a challenge to make healthy food choices and stay within your food budget. Here are some tips to help you get the most from your grocery budget:

- Take an inventory of the food you already have in your home. Plan your meals for the week, keeping in mind what you already have.
- Make a shopping list and stick to it.
- Use apps to compare prices between grocery stores so that you can get the best deal.
- Compare unit prices (cost per ounce or pound) to get the best deal.
- Buy the generic store brand versions of foods.
- Take advantage of store loyalty savings programs as well as clipping coupons and online discounts. Remember that stores retain your purchase habits and use them for

marketing purposes. See Protecting Your Privacy (p. 37) for more information.

- Only take advantage of the deal if you know you will eat the discounted item. It is not a deal if the food goes to waste.
- Check the amount of food in the packaging. Some food manufacturers have reduced the amount of food in the can or box of food, but charge the same price. This is basically the same as a price increase.
- Visit your local farmer's market to find fresh produce. Arrive early to get the best selection or late to get the best deals. Fresh food spoils quickly, so do not buy more than you can eat or freeze. Find your local farmers market at search.ams.usda.gov/farmersmarkets.
- Shop for foods that are in season. When the supply is plentiful, the prices tend to be lower.
- Bring bags. Some stores charge a fee to customers who do not bring their own bags.

### **ORGANIC FOODS**

Buying organic food is a way to eat in a healthy manner and protect the environment. These foods are grown and processed according to USDA regulations and follow specific rules concerning pest control, raising animals, and the use of additives. Keep in mind that organic and natural foods tend to be more expensive than conventionally grown

foods, and that the USDA does not claim that organic food is safer or more nutritious than other foods.

To make sure a product is certified organic, look for the USDA organic seal. You can also tell whether produce was grown organically by checking the price look up code (PLU); if

the first number starts with a 4, then the food was grown conventionally, if it starts with a 9, it was grown organically.

Other common labels that help you choose certain types of food products include:

**Free-Range or Cage-Free**. This means the flock was provided shelter in a building, room, or area with unlimited access to food, fresh water, and the outdoors.

**Natural**. As required by the USDA, meat, poultry, and egg products labeled as "natural" must be minimally processed and contain no artificial ingredients.

**Grass-Fed**. Grass-fed animals receive a majority of their nutrients from grass throughout their life, while organic animals' pasture diet may be supplemented with grain.

For more information about organic foods, visit www.ams.usda.gov.

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# **GOING GREEN**

# **GOING GREEN**



"Going Green" means practicing an environmentally friendly and ecologically responsible lifestyle as well as making decisions to help protect the environment and sustain natural resources. There are lots of reasons to consider going green—too much trash, greenhouse gases, air and water pollution, damage to the ozone layer, and saving money. For example, switching all of the light bulbs in a home from conventional incandescent light bulbs to compact fluorescent light (CFL) bulbs could save about \$40 over the life of the bulb. Other examples include:

- Turn your thermostat down two degrees in winter and up two degrees in summer.
- Make sure your walls and ceilings are well insulated.
- Replace bathroom and kitchen faucets with low-flow models.

For more ideas to help the environment and your wallet, check the EPA Pick 5 at www.epa.gov/pick5.

### **BUYING GREEN**

The U.S. Environmental Protection Agency (EPA) has a green products web portal (www.epa.gov/greenerproducts) to help you navigate the complex world of green products. The EPA also has a number of eco-labeling partnership programs to help you identify greener, safer, and more efficient products. Look for these EPA program labels when buying:

- Energy Star—For energy-efficient electronics and appliances (www.energystar.gov)
- WaterSense—For water-efficient products (www.epa.gov/watersense)
- **Design for the Environment (DfE)**—For household cleaners and other products that have been determined to be safer for both your health and the environment (www.epa.gov/dfe)
- SmartWay Certified Vehicle—For cleaner, more fuel efficient cars and trucks (www.epa.gov/smartway)

You can also choose to buy organic or locally produced food and eco-friendly clothing. For more information about national standards covering organic food, go to the U.S. Department of Agriculture's Agricultural Marketing Service at www.ams.usda.gov/AMSv1.0. There are no national standards for organic clothing, but some fabrics to consider include organic cotton, bark cloth, bamboo, and organic wool.

By making greener product choices, you are saving money on utilities and fuel, and protecting the public health and the environment.

### **REUSING AND RECYCLING**

You can make a big impact by using the products you buy in ways that respect and protect the environment:

- Use fewer products and follow instructions for product use.
- Conserve energy, water, and materials.
- Recycle items made of materials such as glass, metal, plastic, or paper.
- Dispose of products properly.

Many utility companies offer curbside recycling programs that provide U.S. households with a responsible and convenient way to recycle materials. To locate information on recycling services and efforts in your area, check with your local government.

It is easy to dispose of many products safely. Others, such as car batteries, cell phones, televisions, paints, oils, and solvents, require special handling. You can dispose of these products responsibly through your local household hazardous waste (HHW) collection facility or at your local government's annual HHW collection day. Some items may be given to charitable organizations or even dropped off at electronics retailers. Contact the EPA (p. 102) to help you make the right decisions about the best way to dispose of potentially hazardous waste.

### **ENERGY STAR APPLIANCES**

ENERGY STAR-qualified appliances use about 33% less

energy than standard units. You can find the ENERGY STAR logo on TVs, clothes washers and dryers, water heaters, furnaces. and many other products.

Home electronics that have earned the ENERGY STAR rating deliver exceptional features while using less energy. Saving energy helps

you save money on utility bills and helps to protect the environment by reducing greenhouse gas emissions to counter climate change. For more information, visit www. energystar.gov.



# HEALTH CARE



There are plenty of resources available to help you make health care decisions. Be wary of websites sponsored by companies that are trying to sell you a particular treatment. It is better to contact reputable associations or visit sites run by government agencies and recognized organizations such as the Mayo Clinic or the American Medical Association (AMA). This information should complement, not replace, what you receive from a doctor. Here are some sites that are generally recognized as reliable information sources:

- HealthCare.gov (www.healthcare.gov) Learn about the Health Insurance Marketplace and apply online.
- **HealthFinder.gov** (www.healthfinder.gov) provides information and tools to help you stay healthy.
- Mayo Clinic (www.mayoclinic.com) offers an index of diseases and much more.
- Medical Library Association (www.mlanet.org) links to websites suggested by librarians.
- **MedlinePlus**<sup>®</sup> (www.medlineplus.gov) provides information on illnesses, diseases, and wellness issues.

### **CHOOSING A DOCTOR**

When searching for a primary care doctor, dentist, specialist, or other health care professional:

- Find out whether the health care professional is licensed in your state. A state or local occupational and professional licensing board will be able to give you this information.
- Research whether the health care professional is boardcertified in the appropriate specialty. Visit www.amaassn.org and www.abms.org for more information.
- Ask how often the health care professional has done the procedure you need or has treated your condition. You may be able to find some of this information online.
- Check whether there have been any complaints or disciplinary actions taken against the provider you are researching. Visit www.docboard.org for more information. There are also pay-for-use sites with similar information. Visit www.healthfinder.gov and

www.ahrq.gov/consumer for more advice on identifying providers.

• Find out what doctors participate in your health insurance plan. If you are having surgery, check that all providers (radiologists, anesthesiologists) are also covered by your plan, to avoid surprise bills.

Consider these questions regarding your health care provider and his or her practice:

- Does the doctor participate in your insurance plan?
- Is the office in an area that you can get to easily or does it have hours during times when you can make an appointment?
- Does the doctor have privileges to practice medicine at the hospital you prefer?
- Do you get along well with the doctor? Do you feel that you communicate well with each other and that he or she listens to your concerns and explains diagnoses and benefits of new treatments and prescriptions clearly?
- What is the doctor's appointment cancellation policy? Will you have to pay for a cancelled appointment?

### Filing a Complaint

If you have a complaint about the medical services you received from a physician, you may file a complaint with your state medical board. For a complete directory from the Federation of State Medical Boards, visit www.fsmb.org/ directory\_smb.html. You can also call the Federation at 817-868-4000 to get the phone number of your state's medical board.

### **CHOOSING A HEALTH CARE FACILITY**

Online report cards can help you compare health care facilities. Compare doctors and health care facilities at www.healthgrades.com. In addition, www.usnews.com rates hospitals based on information collected from Medicare records and other sources. The Affordable Care Act requires all hospitals to report performance publically.

When determining the best health care facility for you, consider these factors:

- Does the facility accept payment from your insurance plan?
- Does your doctor have practice privileges to provide treatment to patients at the facility?
- What is the quality of the facility?
- Does the facility specialize in services and procedures that fit with your medical needs?
- Is the facility in an area you can travel to and from easily? Find health care facilities in your area at findahealthcenter.hrsa.gov/Search\_HCC.aspx.

### Elder Care

The need for services for seniors has become more important. The Eldercare Locator (www.eldercare.gov), a public service of the Administration for Community Living, U.S. Department of Health and Human Services, is a nationwide service that connects older Americans and

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# HEALTH CARE

# **BEWARE:** HEALTH INSURANCE SCAMS

Scam artists see changes in health insurance rules as an opportunity to take advantage of consumers. This could not only impact your wallet but also your health care coverage. Take these steps to protect yourself from frauds:

- Don't pay anyone to help you navigate the Health Insurance Marketplace. There are official navigators that can help you get to the plan that suits you best, but they will not charge a fee or try to sell you a particular plan.
- Don't give personal information to someone you don't know who calls you, claiming to be from the government or Medicare.
- Know the important dates: the open enrollment period for 2014 ran from Oct 1, 2013- March 31, 2014. If you signed up before or after those dates, it likely was a fraud. The proposed open enrollment for 2015 runs from Nov. 15, 2014- Jan. 15, 2015.
- Ask questions if anything is unclear. Double check information that is confusing.

If you suspect fraud, file a complaint with your local police deparment and with the FTC at www.ftc.gov/complaint. Also, contact the Health Insurance Marketplace at 1-800-318-2158 so your situation can be handled. For more information about health insurance related scams, read this resource from the FTC: www.consumer.ftc.gov/ articles/pdf-0120-suspect-a-health-care-scam.pdf.

their caregivers with information on senior services. Visit acl.gov/Get\_Help/Help\_Older\_Adults/Index.aspx for a list of resources to connect older persons, caregivers, and professionals with important federal, national, and local programs.

The Joint Commission accredits hospitals as well as nursing homes and other health care organizations. Specially trained investigators assess whether these organizations meet set standards. At www.qualitycheck. org, you can check on a local facility, including how it compares with others. The Joint Commission also accepts consumer complaints. You can post a complaint on its website, www.jointcommission.org.

If you are looking for a nursing home or other assistedliving facility, these organizations can help:

- Nursing Home Compare, operated by the U.S. Department of Health and Human Services, will help you compare the facilities in many states. Go to www. medicare.gov/nhcompare/home.asp or call 1-800-633-4227.
- Eldercare Locator (www.eldercare.gov) provides information and referral services for those seeking local and state support resources for the elderly (p. 96).
- LeadingAge's (www.leadingage.org) Consumer Hub helps you locate nonprofit organizations that meet the needs of the elderly.
- The Assisted Living Federation of America (www.alfa.org) represents both for-profit and nonprofit assisted-living facilities; call 703-894-1805.
- The Commission on Accreditation of Rehabilitation Facilities (www.carf.org) gives its seal of approval to qualifying facilities; call 1-888-281-6531 (p. 137).

### **PRESCRIPTION DRUGS**

Your pharmacist oversees an important part of your health care by providing the medications prescribed by other health care professionals. It is important that you are proactive and communicate honestly with your pharmacist. Make certain that your pharmacy has your current health and prescription insurance on record so you get the best price possible.

If you have difficulty paying for your medications, contact the manufacturer; some pharmaceutical companies have patient assistance programs to help you afford your medication.

You may decide to replace a trip to the pharmacy with a visit to an online pharmacy. While there are legitimate online pharmacies, there are also some fraudulent ones that advertise prescription drugs for low prices. Beware: they can cause you more harm than good, by selling you medications that are counterfeit and do not treat your condition.

Fraudulent online pharmacies can also hurt your wallet. They may not have security processes in place to protect your personal information (ex. credit card numbers and your home address), putting your privacy at risk. They may also charge you for medicines you never received. Be suspicious if an online pharmacy:

• allows you to buy medication without a prescription from your doctor.



### **MEDICAL IDENTITY THEFT**

Medical identity theft can occur when someone steals your personal information number to obtain medical care, buy medication, or submit fake claims to your insurer or Medicare in your name. To prevent medical identity theft, you can:

- Guard your Social Security, Medicare, and health insurance identification numbers. Only give your number to your physician or other approved health care providers.
- Review your explanation of benefits or Medicare Summary Notice to make sure that the claims match the services you received. Report questionable charges to your health insurance provider or Medicare.
- Request and carefully review a copy of your medical records for inaccuracies and conditions that you don't have.

If you believe you have been a victim of medical identity theft, file a complaint with the FTC at 1-877- 438-4338 or www.ftccomplaintassistant.gov and your health insurance company's fraud department. If you suspect that you have been the victim of Medicare fraud, contact the U.S. Department of Health and Human Services' Inspector General at 1-800-447-8477 or by email at HHSTips@oig. hhs.gov.

For more information about Medicare fraud, visit www.stopmedicarefraud.gov.

- offers medication at deep discounts that seem too good to be true.
- is not licensed and has no physical address in the U.S.
- sends unsolicited emails (spam) offering cheap drugs.
- does not have a licensed pharmacist available to answer your questions.

You can check FDA's database of safe online pharmacies and get more tips to protect yourself at www.fda.gov/ BeSafeRx or call 1-888-463-6332. If you suspect that a pharmacy is fake, report it to the Food and Drug Administration at www.fda.gov/Safety/ReportaProblem/ ucm059315.htm.

### MEDICARE PRESCRIPTION DRUG COVERAGE

Medicare offers prescription drug coverage to help senior citizens and others who need medical assistance get the prescription drugs they need, under Part D of the program (or Part C if you are enrolled in the Medicare Advantage Plan). Everyone with Medicare can join a drug plan to get this coverage. Not all Medicare drug plans are the same, however. If you are not sure whether a drug plan is approved by Medicare, call 1-800-633-4227. Look for the "Medicare Approved" seal on drug discount cards to make sure you are getting the best deal. Medicare prescription drug coverage pays expenses up to \$2,850; once your prescription costs exceeds that amount, you will no longer have coverage and will be responsible for the full cost of your drugs. However, once your out-ofpocket spending reaches \$4,550, your prescription coverage will kick back in. Any amount of prescription drug spending between \$2,850 and \$4,550 is called the coverage gap or Medicare "donut hole." In 2014, if you reach the coverage gap, you will automatically get a 52.5% discount on covered brand-name drugs and a 28% discount on generic drugs. If you have limited income and resources, you may get extra help to cover prescription drugs for little or no cost. For more information, contact the Centers for Medicare & Medicaid Services (p. 96).

For more information about Medicare, go to www.medicare. gov.

### **ADVANCE MEDICAL DIRECTIVES**

We all face the possibility that we may become incapacitated sometime during our lifetime. This often happens when nearing death, but it can also be the result of a temporary condition. Many people assume their spouses or children will automatically be allowed to make financial and/or medical decisions for them, but this is not necessarily true.

Advance directives are written documents that tell your doctors what kind of treatment you want if you become unable to make medical decisions (for example, if you are in a coma). Forms and laws vary from state to state, so it is a good idea to understand the laws of the state where you live when you write advance directives. It is also a good idea to make them before you are very ill. Federal law requires hospitals, nursing homes, and other institutions that receive Medicare or Medicaid funds to provide written information regarding advance medical directives to all patients upon admission.

A living will is one type of advance directive that goes into effect when a person is terminally ill. A living will does not give you the opportunity to select someone to make decisions for you, but it does allow you to specify the kind of treatment you want in specific situations. For example, you might choose to specify that you do not want to be treated with antibiotics if death is imminent. You can, if you choose, include an advance directive that you do not wish to be resuscitated if your heart stops or if you stop breathing. In this case, a Do Not Resuscitate (DNR) order would be entered on your medical chart.

# Naming a Durable Power of Attorney for Health Care

A durable power of attorney for health care (sometimes called a durable medical power of attorney) specifies the person you have chosen to make medical decisions for you.

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It is activated when you are unconscious, or unable to make medical decisions. You need to choose someone who meets the legal requirements in your state for acting as your agent. State laws vary, but most states disqualify anyone under the age of 18, your health care provider, or employees of your health care provider.

The person you choose as your agent must:

- · Be willing to speak and advocate on your behalf
- Be willing to deal with conflict among friends and family members, if it arises
- Know you well and understand your wishes
- Be willing to talk with you about these issues
- Be someone you trust with your life

# HOUSING



When choosing among housing options, there are many decisions you must make. Should you rent or buy? If you buy, what sort of financing should you choose, and what type of mortgage is best for you? The U.S. Department of Housing and Urban Development (HUD) funds housing counseling agencies throughout the country to help you make these decisions. These organizations can give you advice on buying a home, renting, defaults, foreclosures, credit issues, and reverse mortgages. To contact the agency nearest you, call 1-800-569-4287 or visit www. hud.gov. Homeowners with problems that could result in default on their mortgage or foreclosure on their property are encouraged to immediately contact a HUD-approved housing counseling agency.

If you believe you are being discriminated against during your housing search because of your race, color, nationality, religion, sex, familial status, or disability, contact HUD's Office of Fair Housing and Equal Opportunity (p. 98).

### **BUYING A HOME**

Buying a home is one of the most complex financial decisions you will ever make. In addition to the financial and

legal issues involved, real estate agents and lenders may not be acting in your best interest.

- Real estate agents represent the seller, not the buyer. Consider hiring a buyer's agent who works for you, not for the seller.
- Get prices on other homes. Knowing the price of other homes in a neighborhood will help you avoid paying too much.
- Have the property inspected. Use a licensed home inspector to inspect the property carefully before you agree to buy it.
- Check to see if a particular home requires you to pay any ongoing homeowners association or condo fees.

### Mortgages

When shopping for a home mortgage, make sure you obtain all of the relevant information:

- Research current interest rates. Check the real estate section of your local newspaper, use the Internet, or call several lenders for information.
- Check the rates for 15-year, 20-year, and 30-year mortgages. You may be able to save thousands of dollars in interest charges by getting the shortest-term mortgage you can afford.
- Ask for details on the same loan amount, loan term, and type of loan from multiple lenders so you can compare the information. Be sure to get the APR, which takes into account not only the interest rate, but also points, broker fees, and other credit charges expressed as a yearly rate.
- Ask whether the rate is fixed or adjustable. The interest rate on adjustable-rate mortgages (ARMs) can vary a great deal over the lifetime of the mortgage. An increase of several percentage points might raise payments by hundreds of dollars per month.
- If a loan has an adjustable rate, ask when and how the rate and loan payment can change.
- Find out how much of a down payment is required. Some lenders require 20% of the home's purchase price as a down payment. But many lenders now offer loans that require less. In these cases, you may be required to purchase private mortgage insurance (PMI) to protect the lender if you fall behind on payments.

### **MORTGAGE REFINANCING**

Refinancing your mortgage can help you save money. Some factors that make it a good idea, include:

- a decrease in interest rates.
- a change in the length of your mortgage.
- a change in the type of mortgage (fixed vs adjustable).

For an overview, review the Federal Reserve's publication www.federalreserve.gov/pubs/refinancings/default.htm.

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- If PMI is required, ask what the total cost of the insurance will be. How much will the monthly mortgage payment be when the PMI premium is added, and how long you will be required to carry PMI?
- Ask whether you can pay off the loan early, and whether there is a penalty for doing so.

There is a long list of sources for mortgage loans: mortgage banks, mortgage brokers, banks, thrifts and credit unions, home builders, real estate agencies, and Internet lenders.

For more information on home buying and mortgages, visit www.hud.gov. Other good sources include the Mortgage Bankers Association at www.homeloanlearningcenter.com and NeighborWorks America's home ownership website at www.keystomyhome.org.

### **Mortgage Transfers**

Mortgage companies must notify you when your loan is sold to another company. The rules ensure that you know who owns your loan, which is important information if you have questions or payment disputes or want to discuss loan modifications. Under these rules, the company that takes over your loan must send you a notice within 30 days of acquiring it. Even with a new loan owner, the company

# **BEWARE:** TITLE AND DEED SCAMS

Beware of companies that pressure you into buying a certified copy of your title or deed. You do not have to use a private company to obtain a certified copy of the deed to your home. In many states you can obtain this document from your local Registrar of Deeds for free or at a low cost. Some companies may even state that they are endorsed by the government. Don't believe it; the government does not endorse any company selling these products.

that "services" or handles your loan might not change, and you might continue to send your mortgage payments to the same address. If that loan servicer changes, you will receive a separate notice.

For more information about servicing companies, visit the CFPB's overview at www.consumerfinance.gov/ askcfpb/215/what-happens-if-my-servicer-changes-whatdo-i-do.html.

# Fixed-rate and adjustable-rate mortgages are the two main types of mortgages, but there is a wide variety of other mortgage products available. Below are pros and cons of some of the mortgage products you want to consider:

TYPE OF MORTGAGE	PROS	CONS
Adjustable-rate (ARM) or variable-rate mortgage	Usually offers a lower initial rate of interest than fixed-rate loans.	After an initial period, rates fluctuate over the life of the loan. When interest rates rise, generally so do your loan payments.
Balloon mortgage	Usually a fixed-rate loan with relatively low payments for a fixed period.	After an initial period, the entire balance of the loan is due immediately. This type of loan may be risky for some borrowers.
Federal Housing Administration (FHA) Ioans	Allows buyers who may not qualify for a home loan to obtain one with a low down payment.	The size of your loan may be limited.
Fixed-rate mortgage	No surprises. Interest rate stays the same over the entire term, usually 15, 20, or 30 years.	If interest rates fall, you could be stuck paying a higher rate.
Interest-only	Borrower pays only the interest on the loan in monthly payments for a fixed term.	After an initial period, the balance of the loan is due. This could mean higher payments, paying a lump sum, or refinancing.
Reverse mortgage	Allows seniors to convert equity in their homes to cash; you don't have to pay back the loan and interest as long as you live in the house.	Subject to aggressive lending practices and false advertising promises, particularly by lenders that prey on seniors. Check to make sure the loan is Federally insured.
Veterans Administration (VA) loan	Guaranteed loans for eligible veterans, active duty personnel, and surviving spouses. Offers competitive rates, low or no down payments.	The size of your loan may be limited.

### AVOIDING FORECLOSURE

If you miss your mortgage payments, foreclosure may occur. This is the legal means your lender can use to repossess your home. If you owe more than your property is worth, a deficiency judgment is pursued. A deficiency judgement would require you to pay the difference between the amount you owe and your home's value. Both foreclosures and deficiency judgments have a negative impact on your credit history.

### These steps can help:

- Do not ignore letters from your lender. If you are having problems making your payments, call or write to your lender's Loss Mitigation Department immediately. Explain your situation. Be prepared to provide financial information, such as your monthly income and expenses. Without this information, the lender may not be able to help you.
- Stay in your home for now; you may not gualify for assistance if you abandon your property.
- Contact a HUD-approved housing counselor. Call 1-800-569-4287 or TDD 1-800-877-8339 for the housing counseling agency nearest you. These agencies are valuable resources.
- Contact Making Home Affordable for help. Call 1-888-995-4673, or 1-877-304-9709 for hearing-impaired homeowners, to talk to a HUD-approved credit counselor who will guide you through your options for free.

HUD counselors frequently have information on services and programs offered by government agencies as well as private and community organizations that could help you. The housing counseling agency may also offer credit counseling. These services are usually free of charge.

For more information, contact The U.S. Department of Housing and Urban Development (p. 98).

Additional advice, resources, and tips for homeowners can be found under Home Equity Loans (p. 16) and Homeowners/Renters Insurance (p. 32).

### **MOVING COMPANIES**

Not all moving companies are the same. Although many are legitimate, some attempt to take advantage of their clients. Follow these guidelines to help you choose the right mover:

Get a written estimate from several movers. Be wary of very low estimates. Some companies quote a low price to get a contract and later ask for more money before they will remove your belongings from their truck.

### Make sure the mover has an operating license.

For moves from one state to another, visit

www.protectyourmove.gov to verify a mover's license. For moves within a state, check your state, county, or local consumer affairs agency (p. 107).

Make sure the mover has insurance. If furniture is damaged during the move, the mover's insurance should cover it. Ask how to file a complaint if there are limits to the coverage. For more information about the levels of mover's

# **BEWARE:** FORECLOSURE RESCUE SCAMS

Beware of offers targeting homeowners who are struggling to make mortgage payments. Contact www.makinghomeaffordable.gov for help refinancing your mortgage. This program also includes the Home Affordable Foreclosure Alternatives Program for Homeowners who are interested in a short sale or deed - in lieu of foreclosure. If you need help with your mortgage or need to file a complaint about a foreclosure rescue scam, contact Making Home Affordable at 1-888-995-4673.

insurance coverage, visit

www.protectyourmove.gov/consumer/awareness/ valuation/valuation-insurance.htm.

Check the mover's record. Contact your state or local consumer protection agency (p. 107) or the Better Business Bureau (p. 65) to see whether there is a history of complaints.

If you have a dispute with a moving company, you can file a complaint with the Federal Motor Carrier Safety Administration by calling 1-888-368-7238 or by visiting www. fmcsa.dot.gov.

### HOME IMPROVEMENT AND REPAIRS

Home improvements and repairs can cost thousands of dollars and are the subject of frequent complaints.

When selecting a contractor:

- · Get recommendations and references. Talk to friends, family, and others who have used the contractor for similar work.
- Get at least three written estimates. Insist the contractors come to your home to evaluate what needs to be done. Be sure the estimates are based on the same work so you can make meaningful comparisons.
- Check contractor complaint records with your state or local consumer protection agency (p. 107) or the Better Business Bureau (p. 65).
- Make sure the contractor meets licensing and registration requirements. Your state or local consumer protection agency (p. 107) can help you determine the necessary requirements.
- Get the names of suppliers and ask them whether the contractor makes timely payments.
- Contact your local building inspection department to check for permit and inspection requirements. Be wary if the contractor asks you to get the permit; it could mean the firm is not licensed.
- Be sure your contractor is insured. The contractor should have personal liability, property damage, and workers' compensation insurance for workers and subcontractors. Also check with your insurance company to find out

whether you are covered for any injury or damage that might occur.

- Insist on a written contract that states exactly what work will be done, the quality of materials that will be used, warranties, timetables, the names of any subcontractors, the total price of the job, and the schedule of payments.
- Try to limit your down payment. Some states have laws limiting the amount of down payment required.
- Understand your payment options. Compare the cost of getting your own loan versus contractor financing.
- Don't make a final payment or sign a final release until you are satisfied with the work and know that subcontractors and suppliers have been paid. Some state laws allow unpaid subcontractors and suppliers to put a lien on your home for bills the contractor failed to pay.
- Pay by credit card when you can. You may have the right to withhold payment to the credit card company until problems are corrected (p. 13).

### Be especially cautious if the contractor:

- Comes door-to-door or seeks you out.
- Happens to have material left over from a recent job.
- Offers you discounts for finding other customers.
- Quotes a price that is out of line with other estimates.
- Pressures you for an immediate decision.
- Can only be reached by leaving messages with an answering service.
- Has no physical address for the business.
- Has out-of-state license plates.
- Asks you to pay for the entire job up front.

With most home improvements, federal law gives you three business days to cancel without penalty. See the 3-Day Cooling-Off Rule (p. 4). Of course, you would be liable for any benefit already received. State laws may also provide some protection. And remember, if you finance home improvements with a home equity loan (p. 16) and do not make your payments, you could lose your home.

### **RENTING/LEASING**

A lease is an agreement that outlines the obligations of the owner and the tenants of a house or apartment. It is a legally binding document that courts will generally uphold in legal proceedings, so it is important for you to know the exact terms of the lease agreement before you sign it. Before agreeing to lease an apartment to you, a landlord may review your credit report, so you may want to get a copy before you start your apartment search. Some things to look for in a lease:

- Clauses that allow the landlord to change the terms of the lease after it is signed.
- Requirements/responsibilities of the tenants to do routine repairs such as lawn maintenance, cleaning, or notification about needed repairs.
- Restrictions that would prevent you from living normally or comfortably in the home.

### **GET YOUR FREE RENTAL HISTORY REPORT**

Are you thinking about moving to a new apartment? Be sure to order a free copy of your tenant history report. Your new landlord will use one to help determine if they will rent a home to you. Find out how in the "Get Your Free Specialty Consumer Report" box on p. 38.

- Terms of the lease and any important dates such as when the rent is due or garbage pickup days.
- Extra fees for parking spaces or storage, garbage collection, and pets.
- Information regarding utility providers, how to arrange for service and whether the landlord or tenant is responsible for paying the bills (see Utilities, page 50).

Read the lease carefully and discuss anything you do not understand or any issues you might have. All landlord responsibilities should be stated clearly. Always get a copy of the signed lease to keep in your records. Any clause or terms in the agreement affects ALL parties who sign.

Check with the Better Business Bureau (p. 65) or your local consumer protection office (p. 107) to determine if your prospective landlord has any existing complaints from previous tenants.

The Fair Housing Act protects tenants who lease or rent property. If you think your rights have been violated, you may write a letter to or call the HUD office nearest you (p. 98). You have one year after the alleged violation to file a complaint with HUD, but you should file as soon as possible.

Each state has its own set of tenant rights, laws, and protections. For a state-by-state directory, visit www.hud.gov/local. You can also find available public housing at www.hud.gov. HUD (p. 98) offers several housing assistance programs for tenants and landlords as well as information on rights of residents and displaced tenants.

The best way to win over a prospective landlord is to be prepared by:

- Bringing a completed rental application with you; written references from previous landlords, employers, friends, and colleagues; and a current copy of your credit report and rental history report (see "Specialty Consumer Reports" box, page 38).
- Carefully review the lease before you sign.
- Get all promises in writing.
- Know your rights to live in a habitable rental unit—and don't give them up.
- Keep communication open with your landlord.
- Purchase renters insurance to cover your valuables. See more information under Homeowners/Renters Insurance (p. 32).

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# HOUSING

• Make sure the security deposit refund procedures are spelled out in your lease or rental agreement.



General sources of insurance information include the American Council of Life Insurers (p. 136), the Insurance Information Institute (p. 137), the National Association of Insurance Commissioners (p. 138), and your state insurance department (p. 124). You can also visit www.insure.com.

When buying any type of insurance (home, life, auto, rental, or other), you should:

- Find out whether your state insurance department (p. 124) offers any information concerning insurance companies and rates.
- Check several sources for the best deal. Try getting quotes online, but be aware that many online services may provide prices for just a few companies. An independent insurance agent who works with several insurers in your area may be able to get you a better deal.
- Make sure the insurance company is licensed and covered by the state's guaranty fund. The fund pays claims in case the company defaults. Your state insurance department (p. 124) can provide this information.
- Check the financial stability and soundness of the insurance company. Ratings from A.M. Best (www.ambest.com), Standard & Poor's (www.standardandpoors.com), and Moody's Investors

### **GET A COPY OF YOUR INSURANCE REPORTS**

Are you thinking about purchasing a new homeowner's or auto insurance policy? Be sure to order a free copy of your insurance claim reports that your insurer will use to determine if they will sell you a policy. Find out how in the "Get Your Free Specialty Consumer Report" box (p. 38). Service (www.moodys.com) are available online and at most public libraries.

- Research the complaint record of the company. Contact your state insurance department (p. 124), or visit the website of the National Association of Insurance Commissioners (www.naic.org), which has a database of complaints filed with state regulators.
- Find out what others think about the company's customer service. Consumers can rate homeowner insurance companies at www.jdpower.com/insurance.
- Once you pay your first insurance premium, make sure you receive a written policy. This tells you that the agent forwarded your premium to the insurance company. If you do not receive a policy within 60 days, contact your agent and the insurance company.

If you suspect fraud, call the National Insurance Crime Bureau's hotline, 1-800-835-6422. For more information, check out www.insurancefraud.org.

### **AUTO INSURANCE**

Auto insurance requirements vary from state to state. Check with your state insurance regulator (p. 124) to learn more about individual requirements as well as insurers you may be considering for your policy.

To get the best coverage at the best price, get several quotes from insurance companies; it may save you hundreds of dollars a year. Other ways to reduce your insurance premium include:

- Raise your deductible on collision and comprehensive coverage. If you have an older car, you might want to drop this coverage altogether.
- Take advantage of discounts. You may be eligible for a discount based on the number of miles you drive; your age (turning 25 or 50); your good grades if you are a student; your driving record (no moving vehicle violations or accidents in three years); or if you have taken a safedriving course. You might also be able to get discounts if you insure more than one vehicle, insure your vehicle and your home with the same company, have anti-theft devices, or have safety features such as air bags or anti-lock brake system.

You can also find valuable information about car ownership in Cars (p. 8), as well as information about insurance for rental cars (p. 11).

### **DISABILITY INSURANCE**

Disability insurance helps you replace lost income, if you are unable to work due to sickness or injury. Many employers offer some type of disability insurance coverage for employees, or you can get an individual disability insurance policy. There are two types of disability policies: short-term disability (STD) and long-term disability (LTD). Short-term disability policies have a maximum benefit of two years, while long-term disability policies have benefits that can last the rest of your life. When purchasing disability insurance, ask:

- How is disability defined? Some policies consider you disabled if you are unable to perform the duties of any job. Better plans pay benefits if you are unable to do the usual duties of your own occupation.
- When do benefits begin? Most plans have a waiting period after an illness before payments begin.
- How long do benefits last? After the waiting period, payments are usually available until you reach age 65, though shorter or longer terms are also available.
- What dollar amount is promised? Can benefits be reduced by Social Security disability and workers' compensation payments? Are the benefits adjusted for inflation? Will the policy provider continue making contributions to your pension plan so you have retirement benefits when the disability coverage ends?

For more information on disability insurance, visit www.iii.org.

### **HEALTH INSURANCE**

### Affordable Care Act

The Affordable Care Act (ACA) put comprehensive health insurance reforms in place, beginning in 2010. The law is intended to lower health care costs, provide more health care choices, and enhance the quality of health care for all Americans. Major provisions affecting consumers include:

- Coverage for seniors who hit the Medicare Prescription Drug "donut hole," (p. 25) including a rebate for those who reach the gap in drug coverage.
- Expanded coverage for young adults, allowing them to stay on their parents' plan until they are 26 years old.
- Providing access to insurance for uninsured Americans with pre-existing conditions.
- Expanded preventive care (for example, wellness visits and mammograms) to Medicare and Medicaid participants.
- Medical coverage to children not eligible for care under Medicaid.

For more information about the law as well as basic information about health insurance, go to www.hhs.gov/ healthcare/facts/index.html.

### **Group Policies**

Many consumers have health care coverage from their employers. Others have medical care paid through a government program such as Medicare (p. 96), Medicaid (p. 96), or the Veterans Health Administration (p. 102).

If you have lost your group coverage from an employer as the result of unemployment, death, divorce, or loss of "dependent child" status, you may be able to continue your coverage temporarily under the Consolidated Omnibus Budget Reconciliation Act (COBRA). You, not the employer, pay for this coverage. When one of these events occur, you must be given at least 60 days to decide whether you wish to purchase the coverage.

### **Medicare and Medicaid**

There are also health insurance programs for people who are seniors, disabled, or have low incomes.

- **Medicaid** provides health insurance for people with low incomes, children, and pregnant women. Eligibility is determined by your state.
- **Medicare** provides health insurance for people who are 65 years or older, some younger people with disabilities, and those with kidney failure.

Contact the Centers for Medicare & Medicaid Services (p. 96) for more information on benefits.

Most states also offer free or low-cost coverage for children who do not have health insurance. Visit www. insurekidsnow.gov or call 1-877-543-7669 for more information.

### **HEALTH CARE PLANS**

When purchasing health insurance, your choices typically will fall into one of three categories:

- **Traditional** fee-for-service health insurance plans are usually the most expensive choice, but they offer you the most flexibility in choosing health care providers.
- Health maintenance organizations (HMOs) offer lower co-payments and cover the costs of more preventive care, but your choice of health care providers is limited. The National Committee for Quality Assurance evaluates and accredits HMOs. You can find out whether one is accredited in your state by calling 1-888-275-7585. You can also get report cards on HMOs, by visiting www. ncqa.org.
- **Preferred provider organizations (PPOs)** offer lower co-payments like HMOs, but give you more flexibility in selecting a provider. A PPO gives you a list of providers you can choose from.

### WARNING: If you go outside the HMO or PPO network of providers, you may have to pay a portion or all of the cost.

When choosing among different health care plans, you will need to read the fine print and ask lots of questions, such as:

- Do I have the right to go to any doctor, hospital, clinic, or pharmacy I choose?
- Are specialists such as eye doctors and dentists covered?

### **HEALTHCARE.GOV**

Healthcare.gov is your best source for information about the Health Care Insurance Marketplace. You can learn how the Marketplace works, who can apply for insurance, how to get insurance, how to lower your costs, and more. When you are ready to apply and enroll in a health plan, Healthcare.gov is the place for that too.

# **INSURANCE**

- Does the plan cover special conditions or treatments such as pregnancy, psychiatric care, and physical therapy?
- Does the plan cover home care or nursing home care?
- Will the plan cover all medications my physician may prescribe?
- What are the deductibles? Are there any co-payments? Deductibles are the amount you must pay before your insurance company will pay a claim. These differ from co-payments, which are the amount of money you pay when you receive medical services or a prescription.
- What is the most I will have to pay out of my own pocket to cover expenses?
- If there is a dispute about a bill or service, how is it handled? In some plans, you may be required to have a third party decide how to settle the problem.

### HOMEOWNERS/RENTERS INSURANCE

You may be able to save hundreds of dollars a year on homeowners insurance by shopping around. You can also save money by following these tips:

- Consider a higher deductible. Increasing your deductible by just a few hundred dollars can make a big difference in your premiums.
- Ask your insurance agent about discounts. You may be able to get a lower premium if your home has safety features such as dead-bolt locks, smoke detectors, an alarm system, storm shutters, or fire-retardant roofing material. Persons over 55 years of age or long-term customers may also be offered discounts.
- Insure your house, NOT the land under it. After a disaster, the land is still there. If you do not subtract the value of the land when deciding how much homeowners insurance to buy, you will pay more than you should.
- Make certain you purchase enough coverage to replace what is insured. "Replacement" coverage gives you the money to rebuild your home and replace its contents. An "Actual Cash Value" policy is cheaper but pays the difference between your property's worth at the time of loss minus depreciation for age and wear.
- Ask about any special coverage you might need. You may have to pay extra for computers, cameras, jewelry, art, antiques, musical instruments, stamp collections, etc.



### PROTECT YOUR PROPERTY IN STORAGE

Storage units are a common way to store items that you do not have room for or use infrequently. Take these steps to protect your possessions from theft and damage:

- Get insurance. Contact your insurance provider to find out whether or not the contents of your storage unit are covered under your homeowner's policy. If so, ask if there is a monetary limit for the coverage. Is the coverage for the depreciated cash value or the replacement value? The storage company may also offer insurance policies.
- Maintain an inventory. Use an online home inventory system, such as the Insurance Information Institute's "Know Your Stuff" tool (www.knowyourstuff.org), to keep track of the items in your storage unit.
- **Be selective**. Avoid keeping documents with your personal information (social security numbers, birthdates) that can be stolen and used by ID thieves. Keep important documents in a place with more controlled access.
- Remember that flood and earthquake damage are not covered by a standard homeowners policy. The cost of a separate earthquake policy will depend on the likelihood of earthquakes in your area. Homeowners who live in areas prone to flooding should take advantage of the National Flood Insurance Program (p. 98).
- If you are a renter, do not assume your landlord carries insurance on your personal belongings. Purchase a separate policy for renters.

### LIFE INSURANCE

Your need for life insurance will change over the course of your life. For example, events such as buying a home, marriage, or the arrival of children usually trigger a sharp increase in the amount you will need. As children grow older and leave the nest, you will probably need less protection. You should also consider your life insurance policies as you are planning for retirement (p. 36).

Term life insurance policies are the least costly. They pay death benefits but have no cash value if you decide to stop making payments. As the word "term" suggests, these policies are in effect for a specific period—one year or until you reach a certain age are common.

Whole life, universal life, and other cash value policies combine a long-term savings and investment product with life insurance. Canceling these policies after only a few years can more than double your life insurance costs.

If you have misplaced a life insurance policy, your state's insurance commission may be able to help you locate it. Or you can search for it at www.policylocator.org. If the insurance company knows that an insured person has died, but cannot locate the beneficiaries, the company must turn the benefits over to the state's unclaimed property office at www.unclaimed.org. Check with that office if you believe that you are due a benefit.

You can avoid losing your life insurance policy by alerting the policy beneficiaries and filing a copy with your will.

# LONG-TERM CARE INSURANCE

Medical advances have resulted in greater need for nursing home care and assisted-living. Most health insurance plans and Medicare severely limit or exclude long-term care. You should consider these costs as you plan for your retirement (p. 36).

Here are some questions to ask when considering a separate long-term care insurance policy:

- What qualifies you for benefits? Some insurers say you must be unable to perform a specific number of the following activities of daily living: eating, walking, getting from bed to a chair, dressing, bathing, using the restroom, and remaining continent.
- What type of care is covered? Does the policy cover nursing home care? What about coverage for assistedliving facilities that provide less client care than a nursing home? If you want to stay in your home, will it pay for care provided by visiting nurses and therapists? What about help with food preparation and housecleaning?
- What will the benefit amount be? Most plans are written to provide a specific dollar benefit per day. The benefit for home care is usually about half the nursing home benefit, but some policies pay the same for both forms of care. Other plans pay only for your actual expenses.
- What is the benefit period? It is possible to get a policy with lifetime benefits, but this can be very expensive. Other options for coverage are from one to six years. The average nursing home stay is about 2.5 years.
- Is the benefit adjusted for inflation? If you buy a policy before age 60, you face the risk that a fixed daily benefit will not be enough by the time you need it.
- Is there a waiting period before benefits begin? A 20 to 100-day period is not unusual.

# **OTHER INSURANCE**

- Catastrophic Health Care Insurance. A health plan that only covers certain types of expensive care, like hospitalizations.
- **Dental and Vision Insurance.** Some companies that offer health insurance plans may also allow employees to purchase separate dental and vision plans, which are not part of most standard health plans.
- Identity Theft Insurance. This type of insurance provides reimbursement to crime victims for the cost of restoring their identity and repairing credit reports. This insurance may be part of your homeowner's insurance policy or as a stand-alone policy.

- International Health Care Insurance. A policy that provides health coverage no matter where you are in the world. The policy term is flexible, so you can purchase it only for the time you will be out of the country.
- **Liability Insurance**. Insurance for what the policyholder is legally obligated to pay because of bodily injury or property damage caused to another person.
- **Travel Insurance.** There are four kinds of travel insurance: Travel Cancellation Insurance, Baggage or Personal Effects Coverage, Emergency Medical Coverage, and Accidental Death. To learn more, a helpful website is www.insuremytrip.com. See page 47 for additional insight on travel concerns and problems.
- **Umbrella Insurance**. A policy that supplements the insurance you already have for home, auto, and other personal property. Umbrella insurance can help cover costs that exceed the limits of other policies.

Contact your current insurance provider or state insurance commission for more information on these insurance policies.



If you have a financial goal in mind, such as saving for retirement, paying for college, or buying a new house, then you may decide to invest your money to earn enough to fund your goals. Before you invest, do some homework. What is your tolerance for risk? What do you want to invest in? Stocks? Bonds? Mutual funds? Do you want to open an IRA or buy an annuity? Does your employer offer a 401(k)? Remember, every investment involves some degree of risk. Most securities are not insured by the federal government if they lose money or fail, even if you purchase them through a bank or credit union that offers federally insured savings accounts. Make sure you have answers to all of these questions before you invest:

• How quickly can you get your money back? Stocks, bonds, and shares in mutual funds usually can be sold at any time, but there is no guarantee you will get back all the money you paid for them. Other investments, such as limited partnerships, certificates of deposit (CDs), or IRAs, often restrict your ability to cash out your holdings.

# INVESTING

- What can you expect to earn on your money? While bonds generally promise a fixed return, earnings on most other securities go up and down with market changes. Keep in mind that just because an investment has done well in the past, there is no guarantee it will do well in the future.
- What type of earnings can you expect? Will you get income in the form of interest, dividends, or rent? Some investments, such as stocks and real estate, have the potential for earnings and growth in value. What is the potential for earnings over time?
- How much risk is involved? With any investment, there is always the risk that you will not get your money back or the earnings promised. There is usually a trade-off between risk and reward—the higher the potential return, the greater the risk. While the federal government backs U.S. Treasury securities, it does not protect against loss on any other investments.
- Are your investments diversified? Some investments perform better than others in certain situations. For example, when interest rates go up, bond prices tend to go down. One industry may struggle while another prospers. Putting your money in a variety of investment options can reduce your risk.
- Are there any tax advantages to a particular investment? U.S. Savings Bonds are exempt from state and local taxes. Municipal bonds are exempt from federal income tax and, sometimes, state income tax as well. Taxdeferred investments for special goals, such as paying for college and retirement, are available that let you postpone or even avoid paying income taxes.

For more information about investing, check out the Securities and Exchange Commission's (SEC's) website, www.investor.gov. Be sure to note specific tips at www.investor.gov/Saving-and-Investing. The SEC requires public companies to disclose financial and other information to help you make sound decisions. View

TYPE OF INVESTMENT	WHAT IS IT?	RISK LEVEL
Bonds and Bond Funds	Also known as fixed-income securities because the income they pay is fixed when the bond is sold. Bonds and bond funds invest in corporate or government debt obligations.	Low risk.
Commodities	Physical commodities, such as an agricultural product or a natural resource (like gold). A futures contract is an agreement to purchase or sell a commodity for delivery in the future.	High risk.
Index Funds	Invest in a particular market index such as the S&P 500 or the Russell 2000. An index fund is managed passively and mirrors the performance of the designated stock or bond index.	Risk level depends on which index the fund uses. A bond index fund involves a lower risk level than an index fund of emerging markets overseas.
Market-linked CDs (or structured CDs)	Returns are linked to the future performance of a market index and may include stocks, bonds, foreign currency, or other assets. These are designed for long-term commitment (up to 20 years).	Medium to high risk.
Money Market Funds	Mutual funds that invest in short-term bonds. Usually pay better interest rates than a savings account but not as much as a certificate of deposit (CD).	Low risk.
Mutual Funds	Invest in a variety of securities, which may include stocks, bonds, and/or money market securities. Costs and objectives vary.	Risk levels vary according to the holdings in the mutual fund.
Roth IRA	A personal savings plan where earnings that remain in the account are not taxed. Investments may include a variety of securities. Contributions are not tax-deductible.	Risk levels vary according to the holdings in the IRA
Stocks	Stocks represent a share of a company. As the company's value rises or falls, so does the value of the stock.	Medium to high risk.
Traditional IRA	Traditional IRA is a personal savings plan that gives tax advantages for savings for retirement. Investments may include a variety of securities. Contributions may be tax-deductible; earnings are not taxed until distributed.	Risk levels vary according to the holdings in the IRA

# INVESTING

# **BEWARE:** AFFINITY FRAUD

Affinity frauds are investment scams that target specific groups, such as the elderly, religious or ethnic communities. The investment promoters involved in these scams often are (or pretend to be) members of the group.

Affinity fraud usually involves either a fake investment or an investment where the scammer lies about the investment's risk of loss, earnings or historical performance. Many affinity frauds are Ponzi or pyramid schemes.

Take these steps to avoid being a victim of affinity fraud:

• Research the investment promoter's professional background (even if you know him or her), as well as the investment itself. Use independent information, not just brochures provided by the promoter.

the text of these files at www.sec.gov/edgar.shtml. Contact the SEC's Investor Information Service at 1-800-732-0330 to ask your investment related questions, get alerts, and learn how to file a complaint.

The Financial Industry Regulatory Authority (FINRA) also provides up-to-date market data and information for a wide range of stocks, bonds, mutual funds, and other securities through its Market Data Center at www.finra.org/ marketdata.

The following companies rate the financial condition of corporations and municipalities issuing bonds. Their ratings are available online and at many public libraries:

- Standard & Poor's (www.standardandpoors.com)
- Moody's Investors Service (www.moodys.com)

For ratings of mutual funds, consult personal finance magazines.

# **ONLINE TRADING**

Stocks can be bought and sold with a mouse click from a wide range of online brokers, often with low transaction fees. However, the value of some stocks can instantly go from high to low. Online trading is quick and easy, but online investing requires research and takes time. Before you trade, ask questions and learn how to limit losses in this fast-moving marketplace by:

- Knowing what you are buying.
- Understanding why you are buying or selling.
- Being aware of how quickly trading changes during fast markets.

Like other purchases, you should set a price limit, to avoid buying or selling at prices higher or lower than you wanted. For more detailed information about online investing, visit www.investor.gov.

- Check to see if this person is licensed and verify with the SEC (p. 104) and your state's securities regulator.
- Don't make an investment based solely on the recommendation of a member of an organization or group to which you belong.
- Beware of promises of spectacular profits or "guaranteed" returns, with little risk.
- Be skeptical if the details of the investment opportunity are not in writing.
- Don't be pressured or rushed into buying an investment.

Contact the SEC (p. 104) or your state's securities administrator (p. 128) if you have questions about investments or to file a complaint about investment fraud.

# FINANCIAL BROKERS AND ADVISORS

A financial professional can have multiple titles and be authorized to provide multiple services, including investment, financial planning, and insurance products. Keep in mind that a professional title is not the same as a license. When researching a financial professional, find out what the titles and licenses mean, as well as the educational, work experience, and ethical requirements; check FINRA's Investment Professional tool at www.finra. org/Investors/ToolsCalculators/ProfessionalDesignations to understand the designations and the organizations that offer them. Remember, that the SEC, FINRA, and state regulators do not grant or endorse any professional titles.

When selecting a broker or investment advisor, research the person's education and professional history as well as the firm the person works for. Ask:

- Has the person worked with others who have circumstances similar to yours?
- Is the person licensed in your state? Your state securities regulator (p. 128) lists individuals and firms that are registered in your state. Ask whether the regulatory office has any other background information. You can find out how to reach your state securities regulator by visiting www.nasaa.org.
- Has the person had any run-ins with regulators or received serious complaints from investors? Call your local state securities regulator or the SEC (p. 104). You can also check out www.finra.org/brokercheck to find licensing, employment, and disciplinary information.
- How is the person paid? Is it an hourly rate, a flat fee, or a commission that depends on the investments you make? Does the person get a bonus from his or her firm for selling you a particular product?
- What are the fees for setting up and servicing your account?

# Additional organizations that could be helpful are:

- The Commodity Futures Trading Commission (CFTC) provides consumer alerts and advisories.
   Visit www.cftc.gov/ConsumerProtection. The CFTC oversees the Reparations Program that resolves disputes between commodity customers and commodity professionals. You can institute "reparations" proceedings against commodity professionals registered with the CFTC if they violate the anti-fraud or other provisions of the Commodity Exchange Act. To ask a question, report information, or submit a complaint, contact the CFTC (p. 104).
- Both the North American Securities Administrators Association and the National Futures Association (p. 138) can offer helpful information.
- FINRA (p. 137) provides a dispute resolution program among investors, brokers, and brokerage firms.
- SaveAndInvest.org offers unbiased information and strategies to help you avoid investment fraud.

# **INVESTING IN GOLD AND COMMODITIES**

Some financial experts recommend buying precious metals as part of a balanced portfolio. Some suggest buying only a small amount because values can fluctuate; others recommend larger investments.

There are a number of ways to invest in precious metals; common ones include bullion, certificates, and coins. Most people depend on an investment advisor or company to help them choose. Make sure the person and company you choose is licensed with a government agency. If you are considering investing in coins, check the U.S. Mint website at www.usmint.gov. Before you purchase coins or coinrelated products, research the seller with a government agency, such as your state consumer protection office (p. 107) or the Federal Trade Commission (p. 103) or other sources such as the Better Business Bureau (p. 65).

Trading in commodity futures is different from investing. Commodity futures are an agreement to buy or sell a specific quantity of a variety of commodities such as precious metals, grains, or other natural resources. Trading commodity futures and options is a volatile, complex and risky venture that is rarely suitable for individual investors or "retail customers." Before participating in the commodities market, check the registration status and background of the person and company at www.nfa.futures.org/basicnet. Anyone who trades or gives advice to the public about futures must be registered with the National Futures Association (p. 138). The CFTC also provides additional information about how to protect yourself before and during trading in the commodities and options markets at www.cftc.gov/ConsumerProtection.

# **RETIREMENT PLANNING**

Part of smart investing is planning for retirement. The average American spends 20 years in retirement, but fewer than half of Americans calculate how much they need to save for their retirement years. Regardless of your age, it is never too early or too late to start.

The three major components of a retirement portfolio are generally benefits from pensions, savings and investments, and Social Security.

If you are still working and your employer offers a plan, find out how it works. If your employer has a 401(k) plan and offers to put some money in if you do (called a match), this should be the first place where you save. Make sure you understand how a job change might affect your employerbased retirement plan and what your options are for saving that money. If you switch jobs before you are fully vested, you may lose a significant amount of money invested.

As you approach retirement, there are many factors to consider. Experts advise that you will need about 80% of your pre-retirement income in your retirement years. The exact amount, of course, depends on your individual needs. For example:

- At what age do you plan to retire?
- Will your spouse or partner retire when you do?
- Where do you plan to live? Will you downsize, own, or rent your home?
- Do you expect to work part time?
- Will you have the same medical insurance you had while working? Will coverage change?
- Do you want to travel or pursue a new hobby that might be costly?
- If you have a financial advisor, talk to him or her about your plans.

In addition to planning to maintain your lifestyle during retirement, you may need to purchase long-term health insurance (p. 33) or to pay for assisted-living services (p. 24).

# For more information go to:

- AARP: www.aarp.org
- American Savings Education Council: www.asec.org
- Certified Financial Planner Board of Standards: www.cfp.net
- Investopedia: www.investopedia.com/university/retirement
- U.S. Department of Labor: www.dol.gov/ebsa
- The Investor's Clearinghouse: www.investoreducation.org
- MyMoney.gov: www.mymoney.gov
- Securities and Exchange Commission: www.sec.gov or www.investor.gov
- Social Security Administration: www.socialsecurity.gov

# **PRIVACY AND IDENTITY THEFT**

# PRIVACY AND IDENTITY THEFT



Identity thieves steal your personal information to commit fraud. They can damage your credit status and cost you time and money to restore your good name. You may not know that you are the victim of ID theft until you experience a financial consequence (mystery bills, credit collections, denied loans) down the road from actions that the thief has taken with your ID. To reduce your risk of becoming a victim, follow these tips:

- **Don't carry your Social Security card** in your wallet or write your number on your checks. Only give out your social security number (SSN) when absolutely necessary.
- **Protect your PIN.** Never write a PIN on a credit/debit card or on a slip of paper kept in your wallet.
- Watch out for "shoulder surfers." Use your free hand to shield the keypad when typing your passwords on computers and at ATMs.
- **Phone or mail solicitations.** Be skeptical when salespersons call and ask for your name, birthdate, social security number, or bank account number.
- **Collect mail promptly.** Ask the post office to put your mail on hold when you are away from home for more than a day or two.
- **Pay attention to your billing cycles.** If bills or financial statements are late, contact the sender.
- Keep your receipts. Ask for carbons and incorrect charge slips as well. Promptly compare receipts with account statements. Watch for unauthorized transactions.
- **Tear up or shred** unwanted receipts, credit offers, account statements, expired cards, etc., to prevent "dumpster divers" (p. 7) from getting your personal information.
- Store personal information in a safe place at home and at work. Don't leave it lying around.
- **Don't respond to unsolicited requests** for personal information in the mail, over the phone, or online.
- **Install firewalls** and virus-detection software on your home computer.

# PROTECT YOUR ACCOUNTS WITH TWO FACTOR AUTHENTICATION

Two factor authentication on websites is an easy and effective way to secure your online accounts. You still enter a username and password when logging in, but there is an additional step. The website will either send a text or call you with a unique, short single-use code that you will type in on the login page. You don't have to remember or record this code or download any software. And even if a hacker steals your password, they will not be able to access your account without access to your phone to receive the text message or phone call with the code.

- Create complex passwords that identity thieves cannot guess easily.
- Order your credit report once a year. Check it more frequently if you suspect someone has gained access to your account information. See Free Credit Reports (p. 15).

# **REPORTING IDENTITY THEFT**

If you are a victim of identity theft, follow these steps:

- **Report it to your financial institution.** Call the phone number on your account statement or on the back of your credit or debit card.
- **Report the fraud to your local police.** Keep a copy of the police report, which will make it easier to prove your case to creditors and retailers.
- **Contact the credit reporting bureaus** (p. 14) and ask them to flag your account with a fraud alert, which asks merchants not to grant new credit without your approval.

If your identity has been stolen, the Federal Trade Commission recommends that you create an ID theft report. This report will help you deal with the credit reporting agencies and companies that extended credit to the identity thief using your name. In order to file an ID theft report, first report the crime to the FTC and print a copy of the details. This detailed report is also called an ID theft affidavit. Then file the crime with your local police department; get a copy of that report. Together, your ID theft affidavit and your police report make up your ID theft report. For more information about creating an ID theft report, visit www.consumer.ftc.gov/articles/0277-createidentity-theft-report. You can file your complaint with the FTC at www.ftccomplaintassistant.gov or by calling toll free 1-877-438-4338.

# **PROTECTING YOUR PRIVACY**

Today, it's quick and easy to get a credit card approved, transfer money from one account to another, renew your driver's license, fill a prescription from your doctor at your local pharmacy, use store loyalty cards, and purchase

# **SPECIALTY CONSUMER REPORTS**

Credit reports are not the only reports that you can get for free (see "Order Your Free Credit Reports", p. 15). The same law that allows you to get a free credit report each year also allows you to get a copy of specialty consumer reports. Just like Equifax, Experian, and TransUnion collect your credit information, there are other companies that collect information about your medical, insurance, rental/tenant and alternative credit histories. Landlords, insurers and other companies buy these reports to help them decide whether or not they will offer their services to you.

Just like your credit reports, you have the right to a free annual report from each specialty consumer reporting agency. Since there is no centralized place to order these reports (like www.annualcreditreports.com for credit reports), you must contact each agency individually.

If you are planning to rent an apartment, ask the landlord for the name of the screening company that they use and request a copy of your report in advance. Similarly if you are getting a new insurance policy, you can contact the consumer reporting agencies that collect related information. If there is a mistake on your report, you have a right to correct it.

For a list of specialty consumer agencies, visit files.consumerfinance.gov/f/201207\_cfpb\_list\_consumerreporting-agencies.pdf and www.privacyrights.org/fs/ fs6b-SpecReports.htm. If you need to file a complaint about a consumer reporting agency, contact the Consumer Financial Protection Bureau (p. 93) and the Federal Trade Commission (p. 103).

products online. But you pay for this convenience by providing more opportunities for your personal information to be changed, stolen, or reported inaccurately. Companies can also use the information you have shared to direct their future marketing efforts or sell the information to other companies.

To help protect your privacy, follow these tips:

- Look for privacy statements on websites, sales materials, and forms you fill out. If a website claims to follow a set of established voluntary standards, read the standards. Don't assume it provides the level of privacy you want.
- Ask how your personal information will be stored and used.
- Only provide the purchase date, model/serial numbers, and your contact information on warranty registration forms.

• Discuss privacy with others in your home. Everyone, even children, should understand what information is not appropriate to share on the phone, while using a computer, tablet, smart phone and in other situations.

Check with your state or local consumer agency (p. 107) to find out whether any state laws help protect your privacy. Some companies and industry groups have also adopted voluntary policies that address privacy concerns.

# **FINANCIAL PRIVACY**

The FDIC (p. 103) and other federal regulators require banks, insurance companies, brokerage firms, and certain businesses that share financial information to inform you of their privacy policies. They must give you this information when you open an account and at least once every year. This includes:

- The kinds of information being collected.
- How the confidentiality and security of your information will be protected.
- What types of businesses may be provided this information.

If a business is going to share the information with anyone outside its corporate family, it must also give you the chance to "opt-out" or say no to information sharing. Even if you do not opt-out, your account numbers may not be shared with third parties for marketing purposes.

You cannot prevent certain types of information from being shared, including information needed to conduct normal business or protect against fraud, or information that is already publicly available. Also, a bank can share your information with a partner company to market products.

Your credit information has additional privacy protections under the Fair Credit Reporting Act. Only people with a legitimate business need can get a copy of your report. An employer can only get your report with your written consent. For more information on your rights under this federal law, and to find out how you can get a copy of your credit reports, see Credit Reports and Scores on page 14.

# **MEDICAL PRIVACY**

Personal information you give to your doctor is shared with insurance companies, pharmacies, researchers, and employers based on specific regulations. The privacy of your health records is protected by federal law, specifically under the Health Insurance Portability and Accountability Act, also known as HIPAA. The Act:

- Defines your rights over your health information.
- Sets rules and limits on who is allowed to receive and/or see your health information.

The Department of Health and Human Services, Office for Civil Rights (p. 95) is an excellent resource for complete details and advice about the HIPAA ruling. The Office for Civil Rights provides a listing of resources for consumers, providers, and advocates, along with fact sheets and other educational materials. You can request a copy of your medical records from the provider or from the hospital where medical services were provided. You will probably be charged a fee to cover retrieving and mailing copies to you.

If you believe that a person, agency, or organization covered under the HIPAA Privacy Rule violated your health information privacy rights or committed another violation of the Privacy Rule, you may be able to file a written complaint with the Department of Health and Human Services, Office for Civil Rights (p. 95).

For more information on how the federal government protects your personal health information, visit the U.S. Department of Health and Human Services, Office for Civil Rights website at www.hhs.gov/ocr/privacy.

# **SENIORS AND ID THEFT**

Seniors are vulnerable to identity theft. Here are some common schemes that ID thieves use to steal the identity of seniors.

**Telemarketing**. An ID thief may call, making fraudulent offers for products, benefits or medical services. The caller will require you to provide personal information, such as your social security number, birthday, or Medicare ID number.

**Tax ID theft**. Phony tax preparers steal your social security number and sell it to scammers. ID thieves may also read obituaries so that they can file a tax return in the deceased person's name. This can be a problem for a surviving spouse, when he or she tries to file taxes later in the tax season. For more information contact the IRS' Taxpayer Advocate Service at 1-877-275-8271 or visit www.irs.gov/uac/Taxpayer-Advocate-Service-6.

**Medical ID theft**. In general, seniors have more contact with medical service providers that can take advantage of access to their insurance information to get medical services in your name or to issue fraudulent billing to you and your health insurer.

**Nursing home and long-term care**. Staff at these facilities have access to seniors' personal information on file, as well as the potential misuse or theft of seniors' finances (for example check books or bank statements in the senior's room). You can report this fraud to the long-term care ombudsman in your state at www.ltcombudsman.org/ombudsman.

Follow the steps listed in "Reporting Identity Theft" (p. 37) to report ID theft or report it to the U.S. Senate's Special Committee on Aging's Fraud Hotline at 1-855-303-9470 or at www.aging.senate.gov/fraud-hotline.

# **ONLINE PRIVACY**

In addition to following the general advice on protecting your privacy, make sure you only use websites with acceptable privacy policies.

- Look for a privacy policy statement or seal that indicates the site abides by privacy standards. Take the time to read how your privacy is protected.
- Look for signals that you are using a secure web page. A secure site encrypts or scrambles personal information so it cannot be intercepted easily. Signals include a screen notice that says you are on a secure site, a closed padlock or unbroken key in the bottom corner of your screen, or the first letters of the Internet address you are viewing change from "http" to "https."

Another threat to your privacy is spyware, software that is secretly installed when you download screensavers, games, music, and other applications. Spyware sends information about your online activities to a third party, usually to target you with pop-up ads. Browsers and search engines, enable you to block pop-ups. You can also install anti-spyware software to stop this threat to your privacy. For more information, see Internet on page 40.



Choices for phone service, Internet, and television have never been greater. As devices have multiple functions, such as the ability to watch television shows on your computer or surf the Internet using your phone, your decisions about each of these services may overlap. Most consumers are now able to bundle phone, TV, and Internet service for a discount; however, buying a bundle of services could make it more difficult to change providers for any one service if you are tied into a long-term contract. Before you buy, it is important to compare service providers and options to make sure you are getting what you want as well as the best deal possible to meet your needs.

# INTERNET

# **Choosing Service Providers**

To connect your computer to the Internet, you will need an Internet Service Provider (ISP). Some companies limit their service to providing Internet access only. Others, such as a telephone or cable company, may offer Internet access as part of a larger package of services.

Consider these factors when selecting a provider:

- **Speed**. If you only want to check email and read web pages, a dial-up connection may be enough. But if you want to download music or television shows or watch videos, you will need a faster connection with broadband access, such as a digital subscriber line (DSL), cable modem, or satellite.
- Availability. Which companies offer service in your area?
- Wireless access. Can you get a wireless connection for other computers in your home?
- **Email**. Do email accounts come with the service? What will be the storage limit on your mailbox?
- **Software**. Is any software required to activate the service?
- **Support**. What kinds of support are available—phone, email, chat, etc.? Is the support free?
- **Special features**. What services are provided for spam blocking, virus protection, instant messaging, and chat rooms?
- **Terms of service**. Is there a limit to the amount of data you can use per month?
- **Cost**. What is the monthly fee for the service? Are there fees for renting a modem or set up?

# Wi-Fi (Wireless)

Going wireless provides you with the freedom to use your computer in multiple locations. However, with this increased freedom comes the danger of increased vulnerability. Wireless Internet requires that you have

# **PROTECTING CHILDREN ONLINE**

The Children's Online Privacy Protection Act (COPPA) requires websites and apps to obtain parental consent before collecting, using, or disclosing personal information submitted or uploaded by children under the age of 13.

In 2013, the FTC updated the list of children's personal information to include usernames, mobile device IDs, IP addresses, photos, videos or audio voice recordings of the child. It also restricts websites from collecting a child's name, address, phone number, and email address. Visit www.onguardonline.gov/blog/if-theyre-app-y-and-youknow-it to find more ways to keep your children safe online.

# DO YOU REALLY OWN THOSE SONGS?

Today many consumers purchase music as digital downloads to play on digital music players or mobile devices. However, just because you buy the file, does not mean you actually own the song. A media service provider sells you a license to listen to your downloaded music, but that license may restrict your ability to lend, burn a copy, share, or transfer the contents to your music library. You may be able to use the songs on several devices; the rules vary from provider to provider. Before you download or click "I Agree," know your rights under the terms of service agreement. For more information about digital copyright, contact the United States Patent and Trademark Office (p. 94).

access to a wireless network via a wireless router. It is important that you secure your network so strangers (or neighbors) cannot use your network without your knowledge (also known as "piggybacking"). Also, computer hackers could use your network to access personal information you save on/or send from your computer. This is particularly important if you conduct financial transactions online. If you use the wireless (Wi-Fi) network at bookstores, airports, coffee shops, or other public places, there are other precautions you should take to protect your privacy.

At home:

- **Turn on encryption.** When you buy a wireless router, it is important to turn on the encryption feature. This scrambles information that you send over the Internet so other people cannot access it.
- **Rename your router.** Change the name from the manufacturer's default name to something only you would know.
- **Change the password.** Routers come with a standard password. Create a new one with a mix of letters, numbers, and special characters.
- Turn off your router when you are not using it.
- **Be aware of cookies.** Cookies are small text files that some websites place on your computer to collect information about the pages you view and your activities on the site. They also allow the site to recognize you when you return. For more information, visit www.ftc.gov/ftc/ cookies.shtm.

On public wireless networks:

- **Don't assume the network is secure.** Most public wireless networks do not encrypt information you send. Avoid sending private information from public locations. Or, consider using a virtual private network (VPN) to secure information you send via public networks.
- Use encrypted websites. If you must send sensitive information from a public network, make certain that URL starts with "https" ("s" means secure). Look for that on every page you visit.

# TELECOMMUNICATIONS

• Log off sites after you finish using them rather than using "remember me" features.

For more information about wireless computing, visit www. onguardonline.gov.

# **Online File Sharing**

Every day, millions of computer users share files online. Whether music, games, video, or software, peer-to-peer (P2P) file sharing allows users to share all kinds of content. To share files, you download special software that connects your computer to an informal network of other computers running the same software. The software is often free and easy to access.

However, file sharing can have a number of risks. For example, when you are connected to file sharing programs, you unknowingly could allow others to copy private files you never intended to share. You could download material that is protected by copyright laws and find yourself with legal issues as a result; you could download a virus or facilitate a security breach; or you could unwittingly download pornography labeled as something else.

To secure the personal information stored on your computer, the FTC suggests that you:

- Be aware of spyware and use a good anti-spyware program.
- Close your connection when you are not using it.
- Use an effective anti-virus program and update it regularly.
- Talk with your family about file sharing.

Visit www.onguardonline.gov for more information.

# **Online Copyright Issues**

It is illegal to make or download unauthorized copies of software or online media, such as books, music, and videos. Whether you are casually making a few copies for friends, lending disks, distributing and/or downloading pirated software via the Internet, or buying a single software program and then installing it on many computers, you are committing a copyright infringement. It does not matter whether or not you make money doing it. If you or your company is caught copying software, you may be held liable under both civil and criminal law. If the copyright owner brings a civil action against you, the owner can seek to stop you from using its software immediately and can request monetary damages. The copyright owner can sue for as much as \$150,000 for each program copied. In addition, the government can prosecute you criminally for copyright infringement. If convicted, you can be fined up to \$250,000, sentenced to jail for up to five years, or both.

For more information, visit the Business Software Alliance, www.bsa.org/anti-piracy.

# **Preventing Online Fraud**

The Internet gives you easy access to information, shopping, entertainment, financial offers, and countless other services. The flip side, however, is that it can leave you vulnerable to online scammers, identity thieves, and criminals. Online frauds are not limited to fake companies. Thieves will often try to disguise a fraudulent website by giving the site a URL close to the URL of a legitimate, wellknown site. Internet criminals try to trick customers of these legitimate sites into sharing their personal information on fake sites, so they can use that information for identity theft or credit card fraud schemes. Some scam artists have even used the names of government agencies in emails and fake online ads to collect consumers' personal information.

To guard against Internet fraud, follow these tips:

- Know your seller. If you do not, do some research.
- **Company websites** often provide information in a section called "About Us." Some online sellers participate in programs, such as BBBOnLine, that help resolve problems. Look for a logo or endorsement seal on the company website; this indication, however, is not a guarantee of the seller's reliability.
- Check with state and/or local consumer offices (p. 107).
- Reading comments from other consumers is another way to check the integrity of online sellers. Some Internet auction sites post ratings of sellers based on buyers' comments. Beware of too many glowing stories the sellers themselves might have placed.
- **Protect your personal information**. Don't provide it in response to an email, a pop-up, or a website you have linked to from an email or web page.
- **Take your time** and resist any urge to "act now" to keep your account open or take advantage of a special offer.
- Use anti-virus and anti-spyware software, as well as a firewall, and update them all regularly. Make sure your operating system and web browser are set up properly and update them regularly as well.
- **Protect your passwords**. Don't share your passwords with anyone. Memorize them.
- **Don't take the bait.** Don't reply to email messages that claim your credit card information or other personal information needs to be updated.
- Back up important files. Copy them onto another computer or a removable hard drive such as a USB drive.

Learn whom to contact if something goes wrong online. Report suspected fraud to your bank, credit card company, or relevant authority.

The website www.onguardonline.gov provides tips to help secure your computer, guard against Internet fraud, and protect your personal information. If you have been the victim of an online fraud, report it to the Internet Crime Complaint Center at www.ic3.gov.

To keep up to date with the latest computer threats, sign up for alerts from the U.S. Department of Homeland Security at www.us-cert.gov.

# EARLY UPGRADES: ARE THEY WORTH IT?

It seems that right after you get a new cell phone, a newer one with improved features comes out. Standard mobile service contracts allow you to upgrade your phone after two years. Several major carriers are offering a new type of contract that allows you to upgrade sooner. While the standard phone contracts require you to pay only a portion of the phone's full cost (up to \$250), these new plans may require you to pay the full cost of the phone (\$600 or more). Before you sign up for these early upgrade plans, do your homework. Some questions you should ask include:

- Is there an upgrade fee?
- Does the upgrade fee include insurance?
- How soon after you sign your contract can you get an upgrade?
- Are you required to pay a down payment? Is a down payment required for each upgrade?

#### Spam

Email spam is not just unwanted; it can be offensive. Decrease the number of spam emails you receive by making it difficult for spammers to get and use your email address:

- Don't use an obvious email address, such as JaneDoe@ isp.com. Instead use numbers or other digits, such as Jane4oe6@isp.com.
- Use one email address for close friends and family and another for everyone else.
- Don't post your email address on a public web page. Spammers use software that harvests text addresses. Substitute "jane4oe6 at isp dot com" for "jane4oe6@isp. com," or display your address as a graphic image, instead of the text.
- Don't enter your address on a website before you check its privacy policy.
- Uncheck any checked boxes. Otherwise, you may be giving permission for the website and its partners to contact you.
- Don't click on an email's "unsubscribe" link unless you trust the sender. This action tells the sender you are there.
- Never forward chain letters, petitions, or virus warnings. All could be a spammer's trick to collect addresses.
- Disable your email "preview pane." This stops spam from reporting to its sender that you have received it.
- Choose an ISP that filters email. If you get lots of spam, your ISP may not be filtering effectively.
- Use spam-blocking software. Web browser software often includes free filtering options. You can also purchase special software that will accomplish this task.
- Report spam. Alert your ISP that spam is slipping through its filters. The FTC also wants to know about "unsolicited commercial email." Forward spam to

- Does your old phone have to work and be in good physical condition (e.g. no cracked screen) to take advantage of the upgrade plan?
- How frequently can you upgrade (once or twice a year)?
- How many months will you have to pay for the full price of the phone?
- Is the early upgrade option available with all of the carrier's plans or only select ones?
- What percentage of the phone's full value are you responsible for paying before you are eligible for an upgrade? After how many months?

Keep in mind that if you have an early upgrade plan and pay the entire phone's price, you may still be required to return the phone to the provider on your next upgrade. Also, if you owe money for the phone, you may not be able to switch carriers until the balance is paid.

# spam@uce.gov. For more information, visit www.onguardonline.gov/articles/0038-spam.

# PHONES

The choices for phone service have never been greater. Most consumers are now able to buy local and longdistance phone service from their telephone company, cable or satellite TV provider, or ISP. Services such as voice mail, call waiting, caller ID, and wireless may be offered as a package deal or sold separately. Before you buy, compare services and prices and think about what you really need:

- Whom do you call most often?
- What time of day or day of the week do you call?
- · Do you want call waiting and/or caller ID?
- How important is it for you to have your phone with you when you are away from home?

Find out how each company prices its services. Are there minimum use, time-of-day, or distance requirements; flat monthly fees; or special plans? For example, wireless service may be cheaper than regular local service if you do not make many calls. Make sure you are comparing prices on similar plans and features. Understand that many service providers offer contracts for specific periods. Read the fine print and ask questions if there is anything you are not clear about.

The Federal Communications Commission (p. 102) offers consumer information about choosing a long-distance carrier, understanding new phone fees and taxes, and more at www.fcc.gov/consumers. The FCC also offers information to help you understand phone charges at transition.fcc.gov/cgb/consumerfacts/understanding.pdf.

# **Slamming and Cramming**

"Slamming" occurs when a phone company illegally switches your phone service without your permission. If

you notice a different company name on your bill or see phone charges that are higher than normal, contact the company that slammed you and ask to be switched back to your original company. Tell the company you are exercising your right to refuse to pay charges, then report the problem to your original company and ask to be re-enrolled in your previous calling plan.

"Cramming" occurs when companies add charges to your phone bill without your permission. These charges may be for services such as voice mail, ringtones, or subscriptions. You may not notice these monthly charges because they are relatively small, \$5 to \$30, and look like your regular phone charges.

#### Take These Steps to Avoid Slammers and Crammers:

- Block changes to your phone service. Ask your telephone service provider if it offers a blocking or account protection service, which usually requires the company to notify you before making any changes to your service.
- **Read the fine print** on contest entry forms and coupons. You could be agreeing to switch your phone service or to buy optional services.
- Watch out for impostors. Companies could falsely claim to be your regular phone company and offer some type of discount plan or change in billing. They may also say they are taking a survey or they may pretend to be a government agency.
- **Beware of "negative option notices."** You can be switched or signed up for optional services unless you say "NO" to telemarketers.
- **Examine your telephone bill** carefully, including pages that show the details, and look for suspicious charges.

Your phone service cannot be shut off for refusal to pay for unauthorized services. For help, contact your local or state consumer protection agency (p. 107), state public utilities commission (p. 132), or the FCC (p. 102).

# **Cell Phones**

Before you sign a contract and choose a plan and a company that meets your needs, you should ask these types of questions:



# LOST OR STOLEN CELL PHONES

Mobile phones are a vital part of life. You may store passwords, account numbers, phone numbers, addresses all in this one device. If your phone is lost or stolen, your privacy, identity, and bank accounts could also be in jeopardy.

Cell phone carriers and manufacturers have taken steps to protect you, in these situations. The carriers manage stolen phone databases, where they can record your phone's unique ID number when you report it missing. This makes it impossible for your lost or stolen phone to be reactivated on their network (also called "bricking"). There are also apps available to help you locate your phone. Take steps to protect your phone's content and your privacy:

- Set up a PIN or password to access your phone's home screen and settings.
- Export and backup your sensitive information onto an external device, like a USB drive.
- Report your lost or stolen phone to your cell phone carrier and the police immediately. Keep your cell phone provider's phone number in a separate place so that you can report your lost phone. Ask for written confirmation from your carrier to verify that you reported your phone missing.
- If you report your phone lost or stolen to your carrier, you are responsible for all fees incurred before you report it, but no charges after you report it missing.
- Ask your carrier to remotely delete the content, contacts and apps on your phone.

Get more information on this topic from the FCC www.fcc.gov/guides/stolen-and-lost-wireless-devices.

Where can you make and receive calls? Most providers now offer a choice of local, regional, or national plans. A local plan offers low-cost options if most of your calls are near your home. Regional plans cover a larger geographic area—sometimes several states. If you call outside the area covered by these plans, you will pay long-distance and roaming charges in addition to the airtime used. National plans are the most expensive, but they let you use your phone anywhere in the country for a single per-minute price.

**How frequently will you use the phone?** If you just want a phone for emergencies, an economy plan with a few minutes a month may be all you need. On the other hand, if your cell phone is your primary phone, a plan with the lowest airtime rate is a wiser choice. If you plan to use texting, pick a plan that will meet your needs and avoid surprises on your bills. Most services allow you to upgrade a plan without an added one-time charge.

# **TELECOMMUNICATIONS**

# **MOBILE PAYMENTS USING A DIGITAL WALLET**

Paying for your purchases using a smart phone app has become more common and convenient. In a sense you

have a digital wallet that contains your credit card numbers, store loyalty cards, and even digital coupons. When you get to the checkout counter, you pay by swiping your phone at the checkout. You can also use it online. Before you decide to use a digital wallet provider, make certain that your phone has the required chip that



allows you to use the mobile payment app. Also find out how the mobile wallet service ensures the security of your cards and each transaction. Some questions to ask:

- Is it possible to freeze your wallet if your phone is lost or stolen?
- Are the details of your purchases shared or sold for marketing purposes?
- Is there a PIN to secure access to your digital wallet?
- Are there other security measures in place (encryption of your cards, security codes)?
- Can you freeze or delete your account remotely (via phone or website) if your phone is lost or stolen?
- Who is responsible for fraudulent or unauthorized purchases, and what is your liability if this happens?
- How do you dispute a purchase?

For more information about mobile payments, review Consumer Action's article at www.consumer-action.org/ modules/articles/your\_digital\_dollars-mobile\_banking\_ and\_mobile\_payments.

**Is a family plan option available?** You can share one cellular service plan and a pool of monthly usage minutes among several phone lines. The cost of the additional numbers per month is usually less than if you purchased individual accounts.

**Is there a trial period?** There are "dead spots" where a cell phone does not work in certain calling areas. A trial period lets you test your service and try the features of the phone without incurring a termination fee.

**Know your options.** Make sure you are only buying the options or features you really need.

# What if you want to cancel your service? Most

providers charge a penalty. This is a concern if you have to move out of the area covered by your plan. Be sure to keep track of your usage and understand your cell phone bill to avoid "bill shock." Visit www.fcc.gov/encyclopedia/billshock to learn more about reading your cell phone bill and how to better monitor your usage.

# Smart Phones

Smart phones are like miniature computers; they provide basic phone functions, along with advanced features, including browsing the Internet, accessing email, interacting on online social networks, listening to music, watching videos, uploading pictures, and using apps. They also allow use of a QWERTY keyboard to make texting and emailing easy. (The keys are arranged the same way they are on a computer keyboard.)

When shopping for a smart phone, consider these tips:

- Consider the shape and size of the phone.
- Make sure you can use the keypad easily or use the finger swipe technology to make calls and send messages.
- Compare the cost of data plans. These plans govern use and costs associated with mobile access for email, web browsing, social networking and applications.
- Take advantage of special pricing and promotions.
- Is there a limit on the amount of data you can use each month?
- Be wary of buying phone insurance, which may sound tempting; consumer groups generally advise against it.

Since smart phones are like miniature computers, many of the same privacy and safety concerns apply; however, unlike computers, these devices do not have anti-virus software to protect them from malware attacks. For more information on how to protect yourself from these concerns, see Online Privacy (p. 39) and Internet (p. 40).

# Pay-As-You-Go Plans

If you want cell phone service only for emergencies, or you are not sure how much you will actually use a cell phone once you get it, you may want to consider a prepaid cell phone before you commit to a long-term wireless contract. With a prepaid cell phone, there is no contract to sign and no monthly bill. You will know exactly how much you spend. The downside of prepaid plans is that you pay more per minute, and, if you do not use the phone for an extended period, you may lose the money in your account.

# TV

There are many choices for consumers looking to buy new televisions today. Before buying a new TV, do your homework. It is important to see the monitors in person before buying to make sure the one you select will meet your needs. For independent ratings and reviews, check out *Consumer Reports* at www.consumerreports.org. Additional information is also available at www.energystar.gov.

# **TELEMARKETING AND UNWANTED MAIL**



Once you have a television, there are several options for tuning into the channels. In addition to free television, you can subscribe to cable, satellite or Internet TV.

#### Cable

You can start with a basic lineup of channels and go from there. The more channels you want, the more it will cost. You may want to consider video on demand so you can order movies and sports events and watch them when you like (usually within a 24-hour window). You can also buy a bundle of services that includes digital TV, digital phone, and broadband Internet access at discounted rates. Keep in mind, however, that you may be asked to sign a contract for bundled services.

#### Satellite

This requires a dish that is mounted outside (service requires an unobstructed view of the satellite) and a receiver that is placed by your television. Satellite TV offers comparable channels to cable TV, and you can add a digital video recorder to record shows for viewing later. Check with your satellite TV provider for channel options and prices. As with cable TV, you may be asked to sign a contract for a package of services. One downside to satellite TV is occasional interference during periods of rain or snow. Find out if there additional fees for repositioning of a satellite dish to due to bad weather or for damages due to falling tree limbs.

# Internet TV

If you have a high-speed Internet connection, you are already able to watch thousands of videos on your computer. Movies and TV shows are also available and becoming more prevalent as large online companies start distributing TV programming. You may even be able to connect your computer to your television so that shows you would normally watch online can project on a larger screen. Several services allow Internet streaming for a fee, along with free access to shows on network websites.

# TELEMARKETING AND UNWANTED MAIL



What can you do about the growing pile of unwanted mail in your mailbox and unwelcome telemarketers on your phone? Actually, there are several things you can do:

- Tell companies you do business with to remove your name from customer lists they rent or sell to others. Look for information on how to opt-out of marketing lists on sales materials, order forms, and websites.
- Use the services provided by the Direct Marketing Association (p. 137) to remove your name from most national telemarketing, mail, and email lists.
- Call the credit reporting agencies' notification system at 1-888-567-8688. This will reduce the number of unsolicited credit and insurance offers you get. All three major credit bureaus (p. 14) participate in this program.
- Under U.S. Postal Service (USPS) rules, it is illegal to send mail that looks like it is from a government agency when it is not. It is also illegal to send mail that looks like a bill when nothing was ordered, unless it clearly states that it is not a bill. Report violations of this rule to the USPS (p. 104).

# NATIONAL DO NOT CALL REGISTRY

The federal government's Do Not Call Registry allows you to restrict telemarketing calls permanently by registering your phone number at www.donotcall.gov or by calling 1-888-382-1222. If you receive telemarketing calls after your number has been in the national registry for three months, you can file a complaint using the same web page and toll free number.

Placing your number on this national registry will stop most telemarketing calls, but not all of them. Calls that are

# **TEXT MESSAGE SPAM**

Spam text messages can be annoying, but did you know they are illegal? Some common scams use text message spam to lure you into revealing personal information in exchange for a "free gift", like a gift card or vacation package.

How it works: In order to collect your gift, the message will instruct you to reply to the text with your personal information such as a bank account or your social security number. The spammer may charge your bank account so you can claim your "free gift" that you will probably never receive. In certain situations, spammers then sell your personal information to outside parties, leaving you vulnerable to identity theft.

Take these steps to limit your chances of getting scammed:

- Register your number on the National Do Not Call List .
- Delete spams messages.
- Never click on links provided in spam messages. Links often carry malware or send you to fake websites.
- Never reply to these texts or give out your personal information.
- Report the text spam to your cell phone carrier by forwarding the message to 7726 (SPAM).
- Report any unwanted commercial text messages to the FTC at www.consumer.ftc.gov.

still permitted include those from political organizations, charities, telephone surveyors, and some organizations with which you have a relationship.

In addition, the standard has always been that telemarketers are not allowed to call cell phones. Cell phone numbers can also be added to the Do Not Call Registry (www.donotcall.gov), but it is not necessary, since telemarketers are already forbidden to call them.

# **PRE-RECORDED MESSAGES**

Pre-recorded sales calls or robocalls are illegal. Companies cannot transmit these messages or send text messages to consumers who have not agreed, in writing, to accept such messages. A company cannot contact you based on a prior business relationship. Pre-recorded calls may only be made to residential telephone numbers in the following cases:

- Emergency calls needed to ensure your health and safety.
- Calls that do not include any unsolicited advertisements.
- Calls by, or on behalf of, tax-exempt nonprofit organizations.
- Calls for which you have given prior consent.

# SCAMS USING GOVERNMENT AGENCY NAMES

Be suspicious of phone calls, texts, or emails that claim to be from the government. Scammers sometimes use government agency names, or fake ones that sound real. They may contact you saying that you either owe money or the government has money for you. Contact the agency involved in this claim, using the contact information in the USA. gov Index of U.S. Government Departments and Agencies at www.usa.gov/directory/federal/index.shtml and not the contact information that the caller or email provides. If you suspect a scam, report it to the FTC (p. 103) and your state consumer protection office (p. 107).

If you receive pre-recorded telemarketing calls but have not agreed to get them, file a complaint with the FCC at www. donotcall.gov or by calling 1-888-225-5322.

# **TELEMARKETING SALES CALLS**

The Telemarketing Sales Rule defines what telemarketers can and cannot do when making a sales call. Callers must:

- Provide the seller's name.
- Disclose that the call is a sales call.
- Tell you exactly what they are trying to sell.
- Disclose the total cost and other terms of sale before you make any payment for goods or services.
- Tell you if they do not allow refunds, exchanges, or cancellations.

If a prize is involved, the caller must give you the odds of winning, inform you that no purchase is necessary, and tell you how to get instructions for entering without buying anything. It is illegal for telemarketers to:

- Misrepresent what they are offering.
- Call before 8 am or after 9 pm.
- Threaten, intimidate, or harass you, or call again if you ask them not to.

This FTC rule applies even when you receive a call from a telemarketer in another state or country. It also applies when you make a call to a company in another state or country in response to a mail solicitation.

The rule generally does not apply when you call to order from a catalog or in response to an ad on television or radio, or in a magazine or newspaper. It also does not apply to solicitations you receive by fax or email. Beware that certain types of businesses, including nonprofit organizations, investment brokers and advisors, and banks and financial institutions, are exempt from the rule.

If you get a phone call from someone who says he or she is with your bank and/or credit company and the person asks you to provide or confirm any personal information:

- Do NOT answer any questions.
- Hang up immediately.
- Call your bank or credit card company directly and describe what happened.

# **OPTING OUT**

Tired of unwanted email filling up your inbox? You can opt-out of most unsolicited email lists by going to the "unsubscribe" button, usually found at the bottom of the message. Some senders make the button difficult to find, so you may have to do some searching.

In addition, the Direct Marketing Association (p. 137) lets you opt-out of receiving unsolicited commercial mail from many national companies for three years. You can register with this service for a small fee, but your registration only applies to organizations that use the association's Mail Preference Service. To register, go to www.dmachoice. org. If you would like to opt-out of credit and insurance offers, you can call 1-888-567-8688 or go online at www. optoutprescreen.com, which is managed by the major credit reporting companies.





Whether reserving a hotel room, buying plane tickets, or making other travel arrangements, these tips will help you get the deal you have been promised:

- Plan as far ahead as you can. Special deals on hotel rooms and airline seats often sell out very quickly.
- Be flexible in your travel plans. Hotels usually offer better rates on days when they expect fewer guests. Once you get a fare quote from an airline, ask if you can save money by leaving a day earlier or later, by taking a different flight on the same day, or by using a different airport. Changing planes during your trip is sometimes cheaper than a nonstop flight.
- Check out the seller. Ask tour operators and travel agents whether they belong to a professional association, then check to see if they are members in good standing. Contact your state or local consumer protection agency (p. 107) and the Better Business Bureau (p. 65) to find their complaint history.

- Comparison shop. Determine the complete cost of the trip in dollars, including all service charges, baggage fees, taxes, processing fees, etc.
- ٠ Beware of unusually cheap prices and freebies. These could be a scam, and you could end up paying more than the cost of a regular package tour. See information on Drip Pricing on page 2.
- Make sure you understand the terms of the deal. If you hear you have won a free vacation, ask whether you have to buy something in order to get it. If the destination is a beach resort, ask the seller how far the hotel is from the beach. Then ask the hotel.
- Ask about cancellation policies. You may want to look into travel insurance for added protection (see page 33). There are websites that offer pricing and policy information on plans from different companies and describe the different forms of policies available.
- Insist on written confirmations. Ask for written proof of reservations, rates, and dates.
- Pay by credit card. It's not unusual to make a deposit or even pay in full for travel services before the trip. Paying by credit card gives you the right to dispute charges for services that were misrepresented or never delivered. If a travel agent or service provider says you cannot leave for at least two months, be very cautious-the deadline for disputing a credit card charge is 60 days, and most scam artists know this. (See Credit Card Billing Disputes, page 13).

In some states, travel sellers must be registered and insured. Advance payments for travel must be placed in an escrow account until services are provided. Prizes or "free" gifts may also be regulated. Contact your state or local consumer protection agency (p. 107) to find out about your rights and how to file complaints.

# **CREDIT CARD BLOCKING**

When you check into a hotel or pick up your rental car, and give the clerk your credit card, the clerk will place a "block" on your card. This means that the hotel or rental company estimates the amount of your total charges and electronically tells your credit card company to hold that amount of money on your line of credit. When you check out, and settle your bill with the same credit card, the hold will be removed from your card. However, if you choose to pay the final rental cost with a different credit card, the hold will not be removed from the prior card, and your credit limit will still be reduced by that amount, for up to 15 days. In order to avoid this problem:

- · Pay for the hotel stay or car rental using the same card you gave when you checked in.
- If you use a different credit card at checkout, ask the clerk to clear the block on the prior card.

# **RESOLVING AIR TRAVEL PROBLEMS**

No matter how well you plan, you might encounter these common air travel hassles.

# **Delayed and Canceled Flights**

Airline delays caused by bad weather, traffic control problems, and mechanical repairs are hard to predict. If your flight is canceled, most airlines will rebook you on the earliest flight possible to your destination, at no additional charge. If you are able to find a flight on another airline, ask the first airline to endorse your ticket to the new carrier. This could save you from a fare increase, but there is no rule requiring the airline to do this.

Each airline has its own policies about what it will do for delayed passengers; there are no federal requirements. If your flight is delayed or canceled, ask the airline whether it will pay for meals, lodging or a phone call. Contrary to what many people believe, airlines are not required to do so.

# **Delayed or Damaged Bags**

If your bags are not on the conveyor belt when you arrive, file a report with the airline before you leave the airport:

- Insist the airline fill out a form and give you a copy, even if personnel say the bags will be on the next flight.
- Get the name of the person who filled out the form and a phone number.
- Confirm that the airline will deliver the bag to you without charge when it is found.

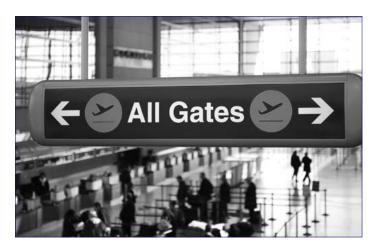
Some airlines will give you money to purchase a few necessities. If they do not provide you with cash, ask what types of articles are reimbursable and keep all receipts.

If a suitcase arrives damaged, the airline may pay for repairs if you file a claim immediately (before you leave the airport). If an item cannot be fixed, the airline will negotiate to pay

# **AIRLINE FEES**

Many airlines charge extra fees for checked baggage and some charge for carry-ons. Others charge for advance seat assignments, meals, unaccompanied minors, and other services. The Department of Transportation has ruled that an airline must prominently disclose all mandatory taxes and fees on their website. The airline must also refund baggage fees if it loses your baggage. In addition, airlines are required to include all government taxes and fees in the advertised price. However, air carriers may still charge optional fees not included in the standard price. Each airline's fee schedule is different, so check with the airline before you head to the airport. For more information, go to airconsumer.dot.gov/subjects.htm.

Keep in mind—using frequent flyer points does not necessarily mean you are exempt from additional fees. When booking a flight using frequent flyer points, airlines may still charge you a booking fee.



you its depreciated value. The same is true for belongings packed inside a suitcase. However, airlines may refuse to pay for damage if it was caused by your failure to pack something properly rather than by the airline's handling.

#### Lost Bags

If your bag is declared officially lost, you will have to submit a second, more detailed form within a time period set by the airline. The information on the form is used to estimate the value of your lost belongings. Airlines can limit their liability for delay, loss, and damage to baggage; however, they must prominently display this information (on the website and/ or at the ticket counter) that explains the limit. According to the Office of Aviation Enforcement and Proceedings(airconsumer.ost.dot.gov/SA Baggage Limits.htm), the maximum an airline pays on lost bags and their contents is limited to \$3,400 per passenger on domestic flights, and approximately \$1,500 per passenger for unchecked baggage on international flights. See www. thetravelinsider.info/travelaccessories/lostbaggagerights. htm for more information on maximum liability, including special rates that change daily.

If the airline's offer does not cover your loss fully, check your homeowner's or renter's insurance to see whether it covers losses away from home. Some credit card companies and travel agencies also offer optional or even automatic supplemental baggage coverage.

On those trips when you know you are carrying more than the liability limits, you may want to ask about purchasing "excess valuation" insurance from the airline when you check-in. Of course, there is no guarantee the airline will sell you this protection. The airline may refuse, especially if the item is valuable or breakable.

# **Overbooked Flights**

Selling more tickets than there are seats is not illegal. Most airlines overbook their flights to compensate for "no-shows." If there are more passengers than seats just before a plane is scheduled to depart, you can be "bumped" or left behind against your will. Whether you are bumped may depend on when you officially checked in for your flight, so check-in early. The U.S. Department of Transportation requires airlines to ask people to give

# **BEWARE:** TIMESHARE RESALE SCHEMES

Fraudulent timeshare resell companies take advantage of people that want to sell their property, by charging large upfront fees and urging owners to act fast. Before you sell, consider these tips to avoid being scammed:

- Don't fall for promises and guarantees of a quick sale
- Be leery of pressure to act immediately or claims that "we've got a buyer right here".
- Research complaints against the reseller with the state's attorney general (or consumer protection office) and Better Business Bureau in the state where the timeshare property is located.

up their seats voluntarily, in exchange for compensation. Airlines decide what to offer volunteers, such as money, a free trip, food, or lodging.

Federal rules protect you if you are "bumped" on most flights within the United States and on outbound international flights. Passengers who are bumped involuntarily are protected under Federal Aviation Administration guidelines (www.faa.gov). If you volunteer to be bumped, your agreement with the airline is not regulated and will depend on negotiating at the gate.

The airline must give you a written statement describing your rights as well as the airline's boarding priority rules and criteria. If the airline is able to get you to your final destination within two hours of your original arrival time, there is no monetary compensation. If that is not possible, the airline must pay you an amount equal to 200% of your one-way fare, with a maximum of \$650. To receive this payment, you must have a confirmed reservation. You must also meet the airline's deadlines for ticketing and check-in. An airline may offer you a free ticket on a future flight in place of a check, but you have the right to insist on a check.

# Tarmac Delays

Under federal rules, U.S. airlines operating domestic flights must allow passengers to deplane after a tarmac delay of three hours. The only exceptions allowed are for safety or security, or if air traffic control advises the pilot otherwise. Carriers are also required to provide adequate food and drinking water within two hours of being delayed on the tarmac; they must also maintain operable lavatories and, if necessary, provide medical attention. You can file a complaint at www.dot.gov/airconsumer/file-consumercomplaint.

There are other protections as well, such as prohibiting airlines from scheduling chronically delayed flights. For more information, go to www.dot.gov/airconsumer, and search for Airline Passenger Protections.

- Ask if the reseller is licensed to sell real estate in the state where the property is located. Verify with that state's real estate commission.
- Don't pay upfront fees, based on a promise.
- Get everything in writing.
- Only pay for fees after your timeshare is sold, like if you sold your primary home.

For more information about timeshare scams visit www.ftc.gov/travel. If you have been the victim of this type of fraud, file a complaint with the Federal Trade Commission and the state regulators.

# CRUISES

Taking a cruise can be a fun way to travel and enjoy an allinclusive vacation. Before you sail, you should know that your ticket is also a binding contractual agreement between you and the cruise ship company, so it is important to read all of the terms and conditions in the ticket contract. You

# **KNOW YOUR RIGHTS BEFORE YOU SAIL**

While there are no federal laws that protect cruise passengers right now, the Cruise Line International Association (CLIA) enacted the "Cruise Passenger Bill of Rights". This document is considered a legally enforceable contract and includes the following protections:

# Medical Care

- You have the right to emergency care while on an oceanic cruise.
- If food, water, restroom facilities or medical care cannot be provided, you have the right to disembark from the ship.

# Emergency

- Crew Members must be trained in emergency protocol.
- There must be a backup emergency power source in case of power failure.

# Mechanical Failure/Cancellation

- You are entitled to a full refund if a cruise is completely cancelled or a partial refund, if the trip ends early due to mechanical failure.
- If a cruise ends early due to mechanical failure, you have the right to an overnight stay at an unscheduled port and transportation to the original port of disembarkation.
- You must have access to up-to-date information and changes to the itinerary in cases of mechanical failure.

For more information on the "Passenger Bill of Rights" or to read the document in full, check out www.cruising.org.

# TRAVEL



must agree to the terms, exactly as they are written or you cannot take the cruise. Before, you book tickets on a cruise, research the company and the ship's history. Some things to look out for when reading the contract:

- **Cancellation policy**. Some cruises require you to cancel 50 or more days in advance of the departure date. What are your rights if you have to cancel your trip? How far in advance do you have to cancel in order to get a refund? Will it be a partial refund or for the full ticket price?
- **Understand your legal rights**. Your contract limits your ability to sue the company or specifies the time frame and location where a court case must be filed.
- **Itinerary changes**. The itinerary and ports of call can be changed at the captain's discretion.
- **Refunds**. Are you able to get a refund if you depart early? If so, what portion of the cruise price will be refunded.

# **TRAVEL SAFETY**

Several federal agencies offer advice and information on the Internet or mobile apps available at apps.usa.gov that can help you have a safe trip. For advice on:

- Airline, highway, and rail safety information: Check out the U.S. Department of Transportation (p. 100) at www.dot.gov. Look up crash-safety reports on cars or find out how weather is affecting air travel and road conditions at www.fly.faa.gov or www.faa.gov/ passengers.
- Safe travel by air, land, and sea: Contact the Transportation Security Administration (p. 98) at www. tsa.gov/travelers. This site posts tips on dealing with airline security checks, traveling with kids, and warnings on prohibited items.
- What to do before, during, and when returning from a trip overseas: Visit the U.S. Department of State (p. 100) at www.state.gov/travel. You can also get warnings on locations to avoid and what to do in an overseas emergency.
- Health-related travel information: Consult the Centers for Disease Control and Prevention (p. 96) at www.cdc.gov/travel. Research vaccination requirements,

find information on how to avoid illnesses caused by food and water, and review sanitation inspection scores on specific cruise ships.



In many states, consumers can choose their telephone and energy service provider. Contact your state utility commission (p. 132) to find out whether you have a choice. Some commissions will provide a list of service providers and advice on making a choice, and most state utility commissions will take any complaints you have concerning utility sales and service.

# STARTING UTILITY SERVICE

When you move into a new home or apartment, you may also be required to have the utilitie services (electricity, gas, water, waste removal, and cable) started in your name. Your city or county government may handle some services, such as water, sewer, and garbage collection. If you live in an apartment or are leasing a house from a homeowner, the landlord may handle this for you, but that is not required. If you request service, provide as much advance notice to the utility company as you can, at least one week in advance of the date you need service to start. Also, if you are relocating, do not forget to have service turned off at your old address. Each company may require you to pay a fee to start service. You may also be required to pay a deposit or allow the company to check your credit to establish service at your home. If any of these companies fails to meet its service requirements, file a complaint with the company; you may be able to get a refund of your installation fee. If that does not work, contact your state's utility commission (p. 132).

# BILLING

Once you have established service, you should start receiving your bills at regular intervals, normally monthly or quarterly. Utility bills are based on the amount of energy or water you actually use. However, if you live in an apartment complex, the amount you pay for some utilities may be prorated or split, based on a mathematical formula, among

# WILLS AND FUNERALS

# SWITCHING UTILITY PROVIDERS

Your state's public utilities commission may allow you to "un-bundle" your electric (or gas) service, so that you purchase your electricity from one company and the delivery of the electricity from a separate company. The electricity supplier will generate your electricity, but your local utility company will still deliver the electricity to your home. Some suppliers may call you or advertise specials to encourage you to switch your service. Before you decide which option is best for you, ask these questions:

- How do the supplier's rates compare to the rates of your utility company?
- Is the energy rate fixed or does it vary from month to month?
- What other fees or taxes will be charged?
- How long does the contract last? Are there penalties if you cancel early?
- Will the rates change over the life of the contract?
- Will you receive one combined bill that includes charges from both the supplier and utility company?
- Is there a special offer or incentive for signing up?
- Is the company licensed by your state's public utility commission?

For more information on switching utility suppliers, contact your state's public utilities commission (p. 132).

all of the residents in your community, no matter how energy conscious you are. If the amount of energy varies by season, you may decide to sign up for a budget billing program. These programs allow you to smooth out your monthly payments by paying more in lighter-use months, so your bills are still manageable in months with heavier use. Contact your utility companies to sign up for these programs. To learn ways to save on your energy bill, see Going Green (p. 22).

In addition to your actual service, you may have other fees on your bill, such as administrative fees, public surcharges, or local taxes. Contact the service provider if you see charges you do not understand or did not authorize, or if you have difficulty making timely payments.

If you have difficulty paying your bills, especially for electricity or gas, help is available. Contact the company to find out if it has a program in place to help consumers. Also, your state's utility commission (p. 132) may sponsor a program to either reduce your bill or make your payments based on a set amount of your income each month. Programs like these from utility companies and local government are usually based on your income. You may also consider applying for help through the Low Income Home Energy Assistance Program (LIHEAP). The benefits vary from state to state. For more information, visit www.acf.hhs.gov/programs/ocs/programs/liheap or call 1-866-674-6327.

# WILLS AND FUNERALS



People at all economic levels benefit from an estate plan. Upon death, an estate plan legally protects and distributes property based on your wishes and the needs of your family and/or survivors with the fewest tax consequences.

# WILLS

A will is the most practical first step in estate planning. It makes clear how you want your property to be distributed after you die. Writing a will can be as simple as typing out how you want your assets to be transferred to loved ones or charitable organizations. If you do not have a will when you die, your estate will be handled in probate, and your property could be distributed differently from what you would like.

It may help to get legal advice when writing a will, particularly when it comes to understanding all of the rules of the estate disposition process in your state. For information about legal issues, see page 55. Some states, for instance, have community-property laws that entitle your surviving spouse to keep at least half of your wealth after you die, no matter what percentage you leave him or her in your will. Fees for the execution of a will vary according to its complexity.

# WHAT IS PROBATE?

Probate is a legal process that takes place after you die. It involves proving that your will is valid, identifying all of your property, paying debts and taxes, and distributing your remaining property as the will directs.

# Choose an Executor

An executor is the person who is responsible for settling the estate after death. Duties of an executor include:

- Taking inventory of property and belongings.
- Appraising and distributing assets.
- Paying taxes.
- Settling debts owed by the deceased.

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# RULES TO REMEMBER WHEN WRITING A WILL

- In most states, you must be 18 years of age or older.
- To be valid, a will must be written when you are of sound judgment and have adequate mental capacity.
- The document must clearly state that it is your will.
- An executor of your will, who ensures your estate is distributed according to your wishes, must be named.
- It is not necessary to notarize or record your will, but doing so can safeguard any claims that it is invalid. To be valid, you must sign a will in the presence of at least two witnesses.
- A financial will and testament will always supersede a last will and testament when bestowing financial assets.

Most important, the executor is legally obligated to act in the interests of the deceased, following the wishes stated in the will. Here again, it can be helpful to consult an attorney to help with the probate process or offer legal guidance. In most states, any person over the age of 18 who has not been convicted of a felony can be named executor of a will. Some people choose a lawyer, accountant, or financial consultant based on his or her professional experience. Others choose a spouse, adult child, relative, or friend. Since the role of executor can be demanding, it is often a good idea to ask the person if he or she is willing to serve.

If you have been named executor in someone's will but are not able or do not want to serve, you need to file a "declination," which is a legal document that declines your designation as an executor. The contingent executor named in the will then assumes responsibility. If no contingent executor is named, the court will appoint one.

# **Choose Beneficiaries**

As you write your will, you need to decide who you want to inherit your assets to ensure that your possessions are transferred as you want. Primary beneficiaries are your first choice to receive your assets. You should also consider choosing secondary or contingent beneficiaries. If your primary beneficiary dies before you do or does not meet a condition (ex. age) for inheritance, your secondary beneficiaries will receive your assets. Designating a secondary beneficiary can also prevent going through probate, which can be time consuming and expensive. Use specific names instead of broad categories like "nieces and nephews" when naming beneficiaries in your will.

You should also add primary and secondary beneficiaries on your individual bank accounts, the deeds to your homes and cars, contents of your safe deposit boxes, investments and insurance policies to make it easier to transfer the assets. Also, remember that establishing someone as a power of attorney does not automatically make this person a beneficiary of your assets. After you die, this person will not have the right to the money or to even access your account. If you want this person to be a beneficiary, you must state it in your will.

# WRITE A SOCIAL MEDIA WILL

Social media are a part of daily life, so what happens to the online content you created once you die? If you are active online, you should consider creating a social media will, or statement of how you would like your online identity to be handled. You should appoint someone you trust as an online executor. This person will be responsible for closing your email accounts, social media profiles, and blogs after you are deceased. Take these steps to help you write a social media will:

- Review the privacy policies and the terms and conditions of each website where you have a presence.
- State how you would like your profiles to be handled. You may want to cancel your profile completely or keep it up for friends and family to visit. Some sites allow users to create a memorial profile where other users can still see your profile but cannot post anything new.
- Give the responsible person a document that lists all of the websites where you have a profile, along with your usernames and passwords.
- Stipulate in your will that the online executor should have a copy of your death certificate. The online executor may need this as proof for websites to take any actions on your behalf.
- Check to see if social media sites have account management features that let you proactively assign access to friends and family, after you die.

Download a social media will template from www.usa.gov/topics/money/personal-finance/wills.shtml.

# **FUNERALS**

One of the most expensive purchases many consumers will ever make is arranging for a funeral. A traditional burial, including a casket and vault, costs about \$7,000. Extras such as flowers, obituary notices, cards, and limousines can add thousands of dollars more. At such a highly emotional time, many people are easily swayed to believe that their decisions reflect how they feel about the deceased and wind up spending more than may be necessary.

Most funeral providers are professionals who work to serve their clients' needs and best interests. Unfortunately, some do not. They may take advantage of clients by insisting on unnecessary services and overcharging consumers. That is why there is a federal law, called the Funeral Rule that regulates the actions of funeral directors, homes, and services.

Many funeral providers offer a variety of package plans that include products and services that are most commonly sold. Keep in mind, you are not obligated to buy a package plan; you have the right to buy the individual products and services you prefer. As outlined by the Funeral Rule:

# WILLS AND FUNERALS

# THE FUNERAL RULE

A federal law makes it easier for you to choose only the goods and services you want or need when planning a funeral, and to pay only for those you select. The Funeral Rule, enforced by the FTC, requires funeral directors to give you itemized prices in person and, if you ask, over the phone.

- You have the right to choose the funeral goods and services you want (with some exceptions).
- The funeral provider must state this "Rule" in writing on the general price list.
- If state or local law requires you to buy any particular item, the funeral provider must disclose it on the price list, with a reference to the specific law.
- The funeral provider may not refuse, or charge a fee, to handle a casket that you bought elsewhere.
- A funeral provider who offers cremations must make alternative urns available.
- When prepaying for funeral services, do not agree to give the check from the life insurance company directly to the funeral home. You are paying for specific goods and services, and signing over the life insurance check might result in a significant overpayment for services rendered.

# For more information about the Funeral Rule, visit www.ftc.gov/bcp/edu/microsites/funerals.

Planning ahead is the best way to make informed decisions about funeral arrangements. An advance plan also spares your family from having to make choices in the middle of grief and under time constraints. Every family is different, and funeral arrangements are influenced by religious and cultural traditions, budgets, and personal preferences.

You are not legally required to use a funeral home to plan and conduct a funeral, but most people find that the services of a professional funeral home make the process easier. Comparison shopping, either in person or by phone, can save you money and is much easier when done in advance. Visit www.funerals.org to learn more about how to select a funeral home and research its history. Many funeral homes will also send you a price list by mail, but this is not required by law. If you have a problem concerning funeral matters, it is best to try to resolve it first with the funeral director. If you are dissatisfied, the Funeral Consumers Alliance (p. 106) may be able to advise you on how best to resolve your issue. You can also contact your state or local consumer protection agencies (p. 107) or the Funeral Service Consumer Assistance Program at 1-800-662-7666. Most states have a licensing board that regulates the funeral industry. You can contact the board in your state for information or help.

# Prepaying

Millions of Americans have entered into contracts to prearrange their funerals and prepay some or all of the expenses involved. Various states have laws to help ensure that these advance payments are available to pay for the funeral products and services when they are needed; however, protections vary widely from state to state. Some state laws require the funeral home or cemetery to place a percentage of the prepayment in a state-regulated trust or to purchase a life insurance policy with the death benefits assigned to the funeral home or cemetery. For a list of questions to consider before prepaying for a funeral, visit www.consumer.ftc.gov/articles/0305-planning-your-ownfuneral.

# **VETERANS CEMETERIES**



All veterans are entitled to a free burial in a national cemetery and a grave marker. This eligibility also applies to some civilians who have provided military-related service and some Public Health Service personnel.

Spouses and dependent children also are entitled to a lot and marker when buried in a national cemetery. There are no charges for opening or closing the grave, for a vault or liner, or for setting the marker in a national cemetery. For more information, visit the Department of Veterans Affairs, National Cemetery Administration (p. 101) at www.cem. va.gov.

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# PART II: FILING A COMPLAINT

# FILING A COMPLAINT



Even the savviest consumer has problems with a good or service at one time or another. It is your right to complain if you have a genuine consumer problem. It is also your responsibility. A problem cannot be fixed if no one knows it exists.

# **CONTACT THE SELLER**

The first step in resolving a consumer problem is contacting the seller. You can solve most consumer problems by talking to a salesperson or customer service representative. Do this as soon as possible because some retailers have time limits on returns and refunds. If this does not work, ask for a supervisor or manager. If this fails, try going higher up to the national headquarters of the seller or the manufacturer of the item.

Many companies have a special customer relations or consumer affairs division whose primary function is solving consumer problems. Many companies provide a toll free number or address for this office on the product label, warranty, or other papers you received at the time of purchase. If this is not the case:

- Check the Corporate Consumer Directory portion of this *Handbook* for the contact information of several hundred corporations (p. 70).
- Visit the company's website and look for a "Contact Us" link.

# **STEPS TO FOLLOW TO RESOLVE A COMPLAINT**

- Before beginning, start a file or log to record all contacts and documents.
- Contact the seller.
- Contact the manufacturer.
- Contact industry trade associations.
- Contact the consumer protection/regulatory/licensing officers in the state where the company is located.
- Contact the local Better Business Bureau.

- Dial the directory of toll free numbers at 1-800-555-1212 to see whether the company has a toll free number listed.
- Ask your local librarian to assist you. Most public libraries have reference books with corporate contact information.
- As you do your search, keep in mind that the name of the manufacturer or parent company is often different from the brand name. ThomasNet, an online database of manufacturers may be helpful.
- With each person you contact, calmly and accurately explain the problem and what action you would like to be taken. A written letter is a good strategy because you will have a record of your communication with the company. The sample letter (p. 57) will help you prepare a written complaint.
- Be brief and to the point. Note all important facts about your purchase, including what you bought, serial or model numbers, the name and location of the seller, and when you made the purchase.
- State exactly what you want done about the problem and how long you are willing to wait for a response. Be reasonable.
- Don't write an angry, sarcastic, or threatening letter. The person reading your letter probably was not responsible for your problem but could be very helpful in resolving it.
- Send your letter as certified mail or request delivery confirmation.
- Include copies of all documents regarding your problem. Keep the originals.
- Provide your name, address, and phone numbers. If an account is involved, be sure to include the account number.
- Keep a record of your efforts to contact the seller; include the name of the person with whom you spoke and what was done, if anything. You should also keep a record of the dates and times of your contact.
- If you use a company's online complaint form, print the screen or take a sceenshot before you click "submit", so that you have a record of your complaint.

# **CONTACT THIRD PARTIES**

Don't give up if you are not satisfied with the seller's response to your complaint. Once you have given the seller a reasonable amount of time to respond, consider filing a complaint with one or more of these outside organizations:

**State or local consumer protection offices** (p. 107). These government agencies mediate complaints, conduct investigations, and prosecute those who break consumer laws.

**State regulatory agencies** that have jurisdiction over the business. For example, banking (p. 120), insurance (p. 124), securities (p. 128), and utilities (p. 132) are regulated at the state level.

**State and local licensing agencies.** Doctors, lawyers, home improvement contractors, auto repair shops, realtors, debt collectors, and child care providers are required to register or be licensed. The board or agency that oversees this process may handle complaints and have the authority to take disciplinary action. Your state or local consumer protection office (p. 107) can help you identify the appropriate agency.

**Better Business Bureaus** (p. 65). This network of nonprofit organizations supported by local businesses tries to resolve buyer complaints against sellers. Records are kept on unresolved complaints as a source of information for the seller's future customers. The umbrella organization for the BBBs assists with complaints concerning the truthfulness of national advertising and helps to settle "lemon law" disputes with automobile manufacturers through the BBB AUTO LINE program (p. 64).

**Trade associations.** Companies selling similar products or services often belong to an industry association that will help resolve problems between its members and consumers (p. 136).

**National consumer organizations.** Some of these organizations assist consumers with complaints. Others may be unable to help individuals but are interested in hearing about problems that could influence their education and advocacy efforts (p. 105).

**Media programs.** Local newspapers, radio stations, and television stations often have action lines or hotline services that try to resolve consumer complaints they receive. Call for Action, Inc. is a nonprofit network of consumer hotlines that educate and assist individuals with consumer problems. For more information, visit www. callforaction.org to find your local action office, or call 240-747-0229.

# **DISPUTE RESOLUTION PROGRAMS**

Some companies and industries offer programs to address disagreements between buyers and sellers. The auto industry (p. 64) has several of these programs. The Financial Industry Regulatory Authority (p. 137) offers a program to resolve investment-related disputes. Some small claims courts also offer a dispute resolution program as an alternative to a trial.

Mediation, arbitration, and conciliation are three common types of dispute resolution. During mediation, both sides involved in the dispute meet with a neutral third party and create their own agreement jointly. In arbitration, the third party decides how to settle the problem. Conciliation is similar; however, you and the other party meet with the conciliator separately (not a group meeting). Request a copy of the rules of any program before deciding to participate. You will want to know beforehand whether the decision is binding; some programs do not require both parties to accept the decision. Also ask whether participation in the program places any restrictions on your ability to take other legal action.

Some contracts include a clause that prohibits you from taking legal action and require you to engage in mandatory arbitration with a company in the case of a dispute. The clause may limit your ability to take a case to court. Be sure to read contracts carefully to see whether they include a mandatory arbitration clause. If you do not wish to be prohibited from taking legal action if needed, you can choose not to purchase an item from the company. If you have no other option, write on the contract that you don't agree with the clause and initial next to the statement.

# **SMALL CLAIMS COURT**

Small claims courts resolve disputes over small amounts of money. While the maximum amount that can be claimed differs from state to state, court procedures are generally simple, inexpensive, quick, and informal. Court fees are minimal, and you often get your filing fee back if you win your case. Typically, you will not need a lawyer— however, some states do not permit them. If you live in a state that allows lawyers, and the party you are suing brings one, do not be intimidated. Most judges make allowances for consumers who appear without lawyers. Even though the court is informal, the judge's decision must be followed.

If you file a case and win, the losing party should give you what the court says you are owed without further action on your part. But sometimes the losing party refuses to follow the court's decision. When this happens, you can go back to court and ask for the order to be enforced. Depending on local laws, law enforcement officials might sell a person's property or take money from a bank account or business cash register. If the person who owes the money receives a salary, the court might order an employer to garnish (deduct money from) a portion of each paycheck to pay you.

Check your local telephone book under the municipal, county, or state government headings for small claims court offices. Ask the clerk how to use the small claims court. Before taking your own case to court, observe a small claims court session and ask the court whether it has information that will help you prepare your presentation to the judge.

# LEGAL HELP AND INFORMATION

If you need an attorney to advise or represent you, ask friends and family for recommendations. You can also contact the Lawyer Referral Service of your state, county, or city bar association listed in your local phone directory. Websites such as www.americanbar.org (American Bar Association) and www.nolo.com can help you with answers to general legal questions.

# Tips for Choosing an Attorney

Many lawyers who primarily serve individuals and families are general practitioners with experience in frequently

# **FILING A COMPLAINT**

needed legal services, such as divorce and family matters, wills and probate, bankruptcy and debt problems, real estate, and criminal and/or personal injury. Some have a narrower focus. Be sure the lawyer you are considering has experience in the area for which you are seeking help.

# **Once You Have Identified Some Candidates:**

- Call each attorney on the telephone, describe your legal issue, and find out whether he or she handles your situation.
- Ask if you will be charged for an initial consultation.
- Ask for an estimate of what the lawyer usually charges to handle your kind of case.
- Ask whether there are hourly charges or your attorney accepts a percentage of the settlement as a contingency fee. If the lawyer is paid by a contingency fee, then the he or she will only receive a payment if he or she wins your case.

The initial consultation is an opportunity for you and the lawyer to get to know each other. After listening to the description of your case, the lawyer should be able to outline your rights and liabilities as well as alternative courses of action. The initial consultation is the lawyer's opportunity to explain what he or she can do for you and how much it will cost. You should not hesitate to ask about the attorney's experience in handling matters such as yours. Also, do not hesitate to ask about the lawyer's fees and the likely results. If you are considering going beyond the initial consultation and hiring the lawyer, request a written fee agreement before proceeding.

# What If You Cannot Afford a Lawyer?

If you cannot afford a lawyer, you may qualify for free legal help from a Legal Aid or Legal Services Corporation (LSC) office. These offices generally offer legal assistance for such things as landlord-tenant relations, credit, utilities, family matters (for example, divorce and adoption), foreclosure, home equity fraud, Social Security benefits, welfare, unemployment, and workers' compensation. If the Legal Aid office in your area does not handle your type of case, it may refer you to other local, state, or national organizations that can provide help. Additional resources may be found at www.lawhelp.org or www.freeadvice.com.

# SAY NO TO NOTARIOS

In some countries, "notarios" help with legal problems. However, in the United States notarios have no legal authority to practice law, file legal documents on your behalf, or help you solve a consumer problem. If you need help with a legal issue, contact a lawyer with the American Bar Association (www.americanbar.org) or seek help from Legal Aid (www.nlada.org) or Legal Services (www.lsc.gov).



• To find the Legal Aid office nearest to you, check a local telephone directory or contact:

National Legal Aid and Defender Association 1140 Connecticut Ave., NW, Suite 900 Washington, DC 20036 Phone: 202-452-0620 www.nlada.org

• To find the Legal Services Corporation (LSC) office near you, check a local telephone directory or contact:

Legal Services Corporation Public Affairs 3333 K St., NW, 3rd Floor Washington, DC 20007 Phone: 202-295-1500 www.lsc.gov

Free assistance may also be available from a law school program where students, supervised by attorneys, handle a variety of legal matters. Some of these programs are open to all; others limit their service to specific groups, such as senior citizens or low-income persons. Contact a law school in your area to find out whether such a program is available.

# **REPORT FRAUD AND SAFETY HAZARDS**

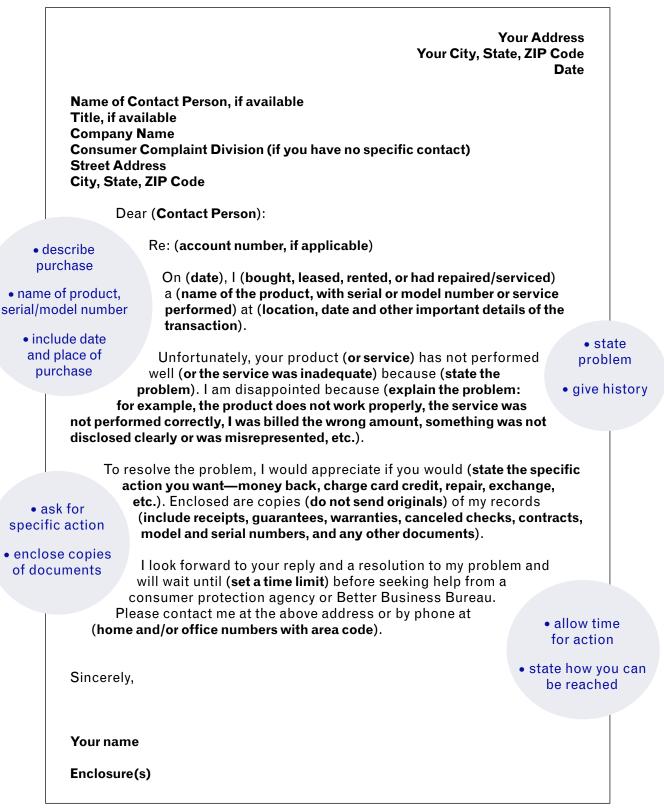
If you suspect a law has been violated, contact your local or state consumer protection agency (p. 107). This agency may take action or refer you to another state organization that has authority where you live. A local law enforcement officer may also be able to provide advice and assistance.

People who have no intention of delivering what is sold, misrepresent items, sell counterfeit goods, or otherwise try to trick you out of your money are committing fraud.

Violations of federal laws should be reported to the federal agency responsible for enforcement. While federal agencies are rarely able to act on behalf of individual consumers, complaints are used to document patterns of abuse, allowing the agency to take action against a company or industry.

You can find the appropriate federal agency by using the Federal Agency Directory (p. 93).

Keep copies of all of your letters, emails, warranties, work orders, order confirmation numbers, receipts, owner's manuals and related documents.



Download a copy of the sample complaint letter at: www.usa.gov/topics/consumer/complaint/complaint-letter.shtml

# PART III: KEY INFORMATION RESOURCES

If you suspect fraud, there are some additional steps to take:

- Contact the Federal Trade Commission (p. 103). Please note—the FTC does not handle individual consumer complaints.
- Report scams that use the mail or interstate delivery service to the U.S. Postal Inspection Service (p. 104). It is illegal to use the mail to misrepresent or steal money.
- Report scams that are Internet-based to the Internet Crime Complaint Center at www.ic3.gov.

Reporting fraud promptly improves your chances of recovering what you have lost and helps law enforcement authorities stop scams or safety hazards before others are victimized.

If you suspect you have a product that poses a safety hazard, report the problem to the appropriate federal agency:

- Animal Products. Food and Drug Administration (p. 97)
- **Automobiles.** National Highway Traffic Safety Administration (p. 101)
- **Consumer Household Products.** U.S. Consumer Product Safety Commission (p. 93)
- Drugs, Cosmetics, and Medical Devices. Food and Drug Administration (p. 97)
- **Food.** Food and Drug Administration (p. 97), U.S. Department of Agriculture (p. 93)
- Household Chemicals. Environmental Protection Agency (p. 102)
- **Seafood.** Food and Drug Administration (p. 97), U.S. Department of Commerce (p. 94)
- Toys, Baby Products, and Play Equipment. U.S. Consumer Product Safety Commission (p. 93)

# **KEY INFORMATION RESOURCES**



Federal Citizen Information Center (FCIC) FCIC is a one-stop source that provides government information and services directly to the public. FCIC offers information across various channels, including websites USA.gov and GobiernoUSA.gov (in Spanish), order print

publications at Publications.USA.gov and through the *Consumer Information Catalog.* You can also get answers to your government questions by telephone at 1-888-333-4636, and via social media on Facebook at www.facebook.com/ USAgov, and Twitter @USAgov.

#### **Center for the Study of Services**

www.checkbook.org Evaluates quality and price for local services in major metropolitan areas; see page 105.

#### **Consumer Reports**

www.consumerreports.org Researches and tests goods and services such as automobiles, appliances, food, clothing, luggage, and insurance; see page 106.

#### Consumer World

www.consumerworld.org A public service website with links to hundreds of consumer resources, corporations and government agencies.

National Institute of Food and Agriculture (NIFA) Programs cover food and nutrition, housing, gardening, budgeting, using credit, saving for retirement, and more. Visit www.nifa.usda.gov or www.extension.org. See page 93.

# Libraries

Publications from many of the organizations mentioned on this page are available at your local public library or by visiting www.publiclibraries.com.

# **EMERGENCY PREPAREDNESS**

Disasters can strike in many forms—fires, floods, hurricanes, tornadoes, and even national emergencies. Protecting yourself, your family, your pets, and your home or your business requires advance planning. It is equally important to know where to turn for help and information. You may even be eligible for government assistance.

There are numerous sources of information to help you prepare. To get started, check out these sites:

- www.disasterassistance.gov
- www.fema.gov
- www.ready.gov
- www.redcross.org

In case of a disaster, make certain that you have your ID, cash, debit and credit cards, and a list of your account numbers and insurance policy numbers. Visit www.ready.gov/financialpreparedness to get resources to help you make a pre-disaster financial plan. It is also helpful to have a home inventory of your belongings; you can create one online that you can access anywhere at www. knowyourstuff.org.

# FOR TEACHERS

Teachers often use the *Consumer Action Handbook* to teach essential information about credit, insurance, major purchases, complaint letters, saving and investing, and other consumer topics. For classroom copies of the *Handbook*, email action.handbook@gsa.gov; include

# SERVICES AND RESOURCES FOR CONSUMERS WITH DISABILITIES

# **Relay Services:**

Telecommunications relay services link telephone conversations between individuals who use standard voice telephones and those who use text telephones (TTYs). Calls may be made from either type of telephone to the other type through the relay



other type through the relay service.

**Local Relay Services**: States provide relay services for local and long-distance calls. Consult your local telephone directory for information on use, fees (if any), services, and dialing instructions for that area.

**Federal Relay Service**: The FRS, a program of the U.S. General Services Administration (GSA), provides access to TTY users who wish to conduct official business nationwide with and within the federal government. The toll free number is 1-800-877-8339. For more information on relay communications or to obtain a brochure on using the FRS, call 1-800-877-0996.

**Other Services**: Consumers who are deaf or hard of hearing, or who have speech impairment and use a TTY, may receive operator and directory assistance for calls by calling 1-800-855-1155. Check the introductory pages of your local telephone directory for additional TTY services.

the name and address of your school and the number of copies you would like to receive.

# FOR PERSONS WITH DISABILITIES

# National Council on Disability

www.ncd.gov A federal agency whose mission is to improve the quality of life for Americans with disabilities and their families.

# **National Disability Rights Network**

www.ndrn.org Provides legally based advocacy services for people with disabilities.

# **D**epartment of Education

www.ed.gov Provides training and information to parents of disabled children and to people who work with them; see page 94.

**Department of Housing and Urban Development** www.hud.gov/offices/fheo/disabilities Learn more about the housing rights of people with disabilities, and the responsibilities of housing providers and building and design professionals; see page 98. National Library Service for the Blind and Physically Handicapped

www.loc.gov/nls Administers a free loan service of recorded and Braille books and magazines, music scores in Braille and large print, plus specially designed playback equipment.

# FOR MILITARY PERSONNEL

Today's military families face many common consumer challenges as well as the additional stress associated with frequent separation. To ease such difficulties, Family Centers, along with the other programs described below, provide help and support for military families.

# **U.S. Military Family Centers**

Located on most military installations, Family Centers provide information, life skills education, and support services to military members and their families. One key function of the Family Center is to link people with appropriate services available in the local community and/ or through state and federal assistance programs such as those related to health and human services, school systems, employment assistance, law enforcement, and recreation.

Air Force Community Readiness and Family Support Airman and Family Readiness Centers (A&FRC) are located on every Air Force Installation and offer a wealth of resources to airmen and their families. One-on-one consultations are available on information such as financial management, transition assistance, spouse employment, readiness, deployment, family life and relocation assistance.

# **RESOURCES FOR MILITARY FAMILIES**

Be sure to take advantage of resources designed for military personnel and their families. Check with family readiness centers on your installation to get access



to financial help. The Consumer Financial Protection Bureau's Office of Servicemember Affairs offers resources to plan your financial future and prevent being victim of fraud at www.consumerfinance. gov/servicemembers. The Better Business Bureau also offers consumer education and advocacy to service

members through their Military Line<sup>®</sup> at www.military.bbb. org. If you need to file a complaint, you can file it with the FTC (p. 103) or the CFPB (p. 93).

# **KEY INFORMATION RESOURCES**

# **BEWARE:** FRAUDS AGAINST SERVICEMEN

Soldiers, sailors, and airmen are an appealing target for scammers, for several reasons. Many servicemembers are young and making major financial decisions for the first time. They receive a steady paycheck, plus reenlistment bonuses and deployment pay. In addition, military families move frequently and do not know which sellers to avoid. Scam artists also know that military personnel are required to keep their finances in good shape and may be more likely to pay a fake debt, to keep their finances in good standing.

You can take steps to protect yourself and your finances:

- Be wary of sellers or "investment professionals" that use their connection to the military to make a sale. This could be a fraud in disguise. See "Beware: Affinity Fraud" (p. 35).
- Protect yourself from identity theft by changing your mailing address when you are restationed.
- Contact the credit reporting agencies to place an active duty alert on your accounts. This limits the ability of ID thieves to apply for credit while a servicemember is deployed.
- Know your rights. The Servicemember Civil Relief Act extends consumers rights to service personnel; there is added protection from default judgements as well as the ability to cancel contracts and leases. Visit www.dmdc.osd.mil/appj/scra for more information.

# Fleet and Family Support Programs

Commander, Navy Installations Command 716 Sicard St., SE Suite 1000 Washington Navy Yard, DC 20374-5140 www.ffsp.navy.mil

The Fleet and Family Support Program delivered by Commander, Navy Installations Command, provides support, references, information and a wide range of assistance for members of the Navy and their families to meet the unique challenges of the military lifestyle. Up-todate news, messages, links and resources are provided, including assistance with relocation, employment, career and benefits, healthy lifestyles, casualties, domestic violence, and retirement.

# Marine Corps Community Services (MCCS)

Headquarters and Service Battalion, Henderson Hall 1550 Southgate Rd. Building 29, Room 305 Arlington, VA 22214-5103 Phone: 703-614-7171 www.usmc-mccs.org The Personal and Family Readiness Division (MR) provides a number of Marine Corps personnel service programs, such as Casualty Assistance, DEERS Dependency Determination, Voting Assistance, Postal Services, and Personal Claims.

# US Army

Family and Morale, Welfare and Recreation Command Directorate, Army Community Service 4700 King St., NW Alexandria, VA 22302 Phone: 703-681-5375 www.myarmyonesource.com

This portal is the single gateway to comprehensive information on the support available to Army personnel and families, including resources to strengthen home and family life, Army basic training, lifelong learning, finances, employment, and relevant news, along with links to other key resources.

#### U.S. Coast Guard Office of Worklife 2100 Second St., SW, Stop 7013 Washington, DC 20593-7001 Phone: 202-372-4084 www.uscg.mil

The U.S. Coast Guard can provide key resources, including core publications, career information, and related news, as well as comprehensive background about its mission, community services, history, photos, and reports.

# **FedsHireVets**

Veterans Employment Program Office U.S. Office of Personnel Management 1900 E St., NW Washington, DC 20415-0001 Phone: 202-606-5090 www.fedshirevets.gov

FedsHireVets is a one-stop resource for federal veteran employment information.

# Military OneSource Phone: 1-800-342-9647 www.militaryonesource.mil

Military OneSource is a comprehensive resource for military members and their families, relating to nearly every aspect of personal and professional life. With topics that range from health and wellness, finances, family matters and resiliency. The website includes blogs, discussion boards, podcasts and live chat.

# Consumer Sentinel Military www.ftccomplaintassistant.gov

Consumer Sentinel allows members of the military to enter consumer complaints directly into a database. Law enforcement agencies, members of the Judge Advocate General's staff and the Department of Defense can access the database to help protect armed services members and

# **KEY INFORMATION RESOURCES**

# **BEWARE:** PENSION POACHING

Unfortunately, the scams don't stop after you retire from the military; veterans, particularly those age 65 and over, are targeted with financial scams. Fraudulent financial advisors may offer to help you qualify for both your VA Aid and Attendance (A&A) benefits and Medicaid services, by moving your money into a trust. However, you could lose your eligibility for Medicaid services and have to pay back the A&A benefits if this shift does not meet Medicaid's rules. Plus, this advisor could run off with the money that you have placed in the trust account.

If you are approached with this offer, beware of:

- A financial planner or adviser that calls, mails, or comes to your door offering their services.
- Charges you a fee (from \$100 to \$1000) to help you apply for benefits; There is no cost for the forms or to apply for VA benefits.
- Urges you to transfer money to a trust or invest in certain financial products in order to qualify for pension benefits.

For more information on these scams read the FTC's article at www.consumer.ftc.gov/articles/0349-veterans-pensions. If you have been the victim of a veteran's benefit scheme, file a complaint with your state's consumer protection office (p. 107) and the Federal Trade Commission (p. 103).

their families from consumer protection-related problems.

# **Commissaries and Exchanges**

Consumers who shop at military commissaries and exchanges and who have a question or problem should contact the local manager before contacting the regional office. If your problem is not resolved at the local level, write or call the regional office nearest you.

#### National Resource Directory www.nationalresourcedirectory.gov

The National Resource Directory provides wounded, ill, and injured service members, veterans, and their families with a web-based "yellow book." It has information on the full range of medical and non-medical services and resources needed to achieve their personal and professional goals across the transitions from recovery to rehabilitation to community reintegration. The National Resource Directory, an online partnership of the Departments of Defense, Labor, and Veterans Affairs, provides links to the services and resources of federal, state, and local government agencies; veterans' service, nonprofit, community-based, and philanthropic organizations; professional associations; and academic institutions.



SaveandInvest.org

www.saveandinvest.org/militarycenter

Whether on-base or deployed overseas, it is crucial that military personnel have access to financial education information that enables them to make prudent saving and investing decisions for themselves and their families. This site offers online and on-the-ground training to support military personnel at key financial milestones.

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# S SOCAP INTERNATIONAL

Many of the companies listed in this *Handbook* are members of the Society of Consumer Affairs Professionals International (SOCAP). Formed in 1973, SOCAP is composed of over 2,000 best-in-class customer care executives and professionals from over 100 brand name companies throughout the U.S. and Canada. SOCAP is committed to promoting customer care and engagement as competitive advantages. However, SOCAP International does not investigate or accept individual consumer complaints. SOCAP members are identified in the automotive and corporate directories by the SOCAP logo (see Key at right). For more information, contact SOCAP (p.138).

#### KEY:

🖂 E-mail

- SOCAP International Member
- Provided financial support for the publication of the 2014 Consumer Action Handbook.
- **TTY** Numbers for people with hearing disabilities. For more information see the box on page 59.

# Acura

1919 Torrance Blvd. Mail Stop 500-2N7E Torrance, CA 90501-2746 Toll free: 1-800-382-2238 ⊠: acr@ahm.acura.com www.acura.com

# American Honda Motor S Company, Inc.

1919 Torrance Blvd. Mail Stop 500-2N-7A Torrance, CA 90501-2746 Toll free: 1-800-999-1009 www.honda.com

# American Suzuki Motor Corporation

PO Box 1100 Brea, CA 92822 714-572-1490 (Motorcycle/ATV/Marine) Toll free: 1-800-934-0934 (Automotive) www.suzuki.com

# Audi of America, Inc.

3800 Hamlin Rd. Auburn Hills, MI 48326 Toll free: 1-800-822-2834 www.audiusa.com

# BMW of North America, LLC

300 Chestnut Ridge Rd. Woodcliff Lake, NJ 07677-7731 Toll free: 1-800-831-1117 ⊠: customerrelations@bmwusa. com www.bmwusa.com

# **Buick**

PO Box 33136 Detroit, MI 48232-5136 Toll free: 1-800-521-7300 www.buick.com

# Cadillac

PO Box 33169 Detroit, MI 48232-5169 Toll free: 1-800-458-8006 www.cadillac.com

# Chevrolet

PO Box 33170 Detroit, MI 48232-5170 Toll free: 1-800-222-1020 www.chevrolet.com

# Chrysler Group, LLC S

PO Box 21-8004 Auburn Hills, MI 48321-8004 Toll free: 1-800-247-9753 www.chrysler.com

# **Contacting Your Automotive Manufacturer**

If you have a problem with a car purchased from a local dealer, first try to work it out with the dealer. If the problem is not resolved, contact the manufacturer's regional or national office. Ask for the Consumer Affairs Office.

If you are still unsuccessful, consider contacting the automotive dispute resolution resources listed at the end of this section. The method used to resolve your dispute may be mediation, arbitration, or conciliation. Decisions of arbitrators are usually binding and must be accepted by both the customer and the business. Ask for a copy of the rules of the program before you file your case. See page 55 for an overview of dispute resolution programs.

A local or state consumer agency (p. 107) could also be a useful resource in resolving problems with your vehicle. If you have a new vehicle, be sure to ask whether you have any protection under a state "lemon" law (p. 11).

# Dodge

PO Box 21-8007 Auburn Hills, MI 48321-8007 Toll free: 1-800-423-6343 www.dodge.com

# Ferrari North America, Inc.

250 Sylvan Ave. Englewood Cliffs, NJ 07632 201-816-2600 Toll free: 1-866-551-2828 ⊠: support@ferrarisupport.com www.ferrari.com

# Ford Motor Company S

PO Box 6248 Dearborn, MI 48126 Toll free: 1-800-392-3673 TTY: 1-800-232-5952 www.ford.com

# GMC S

PO Box 33172 Detroit, MI 48232-5172 Toll free: 1-800-462-8782 www.gmc.com

# Harley-Davidson USA

3700 W. Juneau Ave. Milwaukee, WI 53208 Toll free: 1-800-258-2464 www.harley-davidson.com

# Hyundai Motor America

PO Box 20850 Fountain Valley, CA 92728-0850 714-965-3000 Toll free: 1-800-633-5151 Sel: consumeraffairs@hmausa.com www.hyundaiusa.com

# Infiniti

See: Nissan North America, Inc. Toll free: 1-800-662-6200 www.infiniti.com

# Isuzu Motors America, LLC

1400 S. Douglass Rd., Suite 100 Anaheim, CA 92806 714-935-9300 Toll free: 1-800-255-6727 www.isuzu.com

# Jaguar Cars S

Customer Relationship Center 555 MacArthur Blvd. Mahwah, NJ 07430 Toll free: 1-800-452-4827 www.jaguarusa.com

# Jeep

See: Chrysler Group, LLC Toll free: 1-877-426-5337 www.jeep.com/en

# Kawasaki Motor Corporation, USA

PO Box 25252 Santa Ana, CA 92799-5252 Toll free: 1-866-802-9381 www.kawasaki.com

# Kia Motors America, Inc. S

PO Box 52410 Irvine, CA 92619-2410 Toll free: 1-800-333-4542 www.kia.com

# Land Rover S

Customer Relationship Center 555 MacArthur Blvd. Mahwah, NJ 07430 Toll free: 1-800-637-6837 www.landroverusa.com

# **AUTOMOTIVE MANUFACTURERS**

# Lexus

PO Box 2991 Mail Drop L201 Torrance, CA 90509-2991 Toll free: 1-800-255-3987 www.lexus.com

# Lincoln

See: Ford Motor Company Toll free: 1-800-521-4140 www.lincoln.com

#### Mazda North American Operations

PO Box 19734 Irvine, CA 92623-9734 Toll free: 1-800-222-5500 www.mazdausa.com

# Mercedes-Benz USA, LLC

Three Mercedes Dr. Montvale, NJ 07645 Toll free: 1-800-367-6372 www.mbusa.com

# Mercury

PO Box 6128 Dearborn, MI 48121 Toll free: 1-800-521-4140 www.mercuryvehicles.com

# Mitsubishi Motors North America,

Inc. PO Box 6400 Cypress, CA 90630-9998 Toll free: 1-888-648-7820 www.mitsubishicars.com

# Nissan North America, Inc. 5

PO Box 685003 Franklin, TN 37068-5003 Toll free: 1-800-647-7261 www.nissanusa.com

# Oldsmobile

PO Box 33171 Detroit, MI 48232-5171 Toll free: 1-800-442-6537 TTY: 1-800-833-9935 ⊠: cac@oldsmobile.com www.oldsmobile.com

# Pontiac

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See: GMC Detroit, MI 48232-5172 Toll free: 1-800-762-2737 ⊠: cac@pontiac.com www.pontiac.com

# Porsche Cars North America, Inc.

Owner Relations 980 Hammond Dr., Suite 1000 Atlanta, GA 30328 Toll free: 1-800-767-7243 www.porsche.com/usa

# Saturn

PO Box 33173 Detroit, MI 48232-5173 Toll free: 1-800-553-6000 ⊠: cac@saturn.com www.saturn.com

# Smart USA

See: Mercedes-Benz USA, LLC Toll free: 1-800-762-7887 www.smartusa.com

#### Subaru of America, Inc. 🕥

Subaru Plaza PO Box 6000 Cherry Hill, NJ 08034-6000 Toll free: 1-800-782-2783 www.subaru.com

### Toyota Motor Sales U.S.A., Inc. 5

Department WC 11 19001 S. Western Ave. Torrance, CA 90501 310-468-4000 Toll free: 1-800-331-4331 www.toyota.com

# Volkswagen Group of $\mathbb{S}$

America, Inc. 3800 Hamlin Rd. Auburn Hills, MI 48326 Toll free: 1-800-822-8987 www.yw.com

# Volvo Cars of North America, LLC

One Volvo Dr. PO Box 914 Rockleigh, NJ 07647 Toll free: 1-800-458-1552 www.volvocars.com

# Winnebago Industries, Inc.

Owner Relations PO Box 152 Forest City, IA 50436-0152 641-585-3535 Toll free: 1-800-537-1885 Sel: info@winnabagoind.com www.winnebagoind.com

# Yamaha Motor Corporation

Customer Relations 6555 Katella Ave. Cypress, CA 90630 714-761-7435 Toll free: 1-800-962-7926 Toll free: 1-800-252-5265 (Yamaha Card) www.yamaha-motor.com

#### Automotive Dispute Resolution Programs

# **BBB AUTO LINE**

Council of Better Business Bureaus, Inc. 3033 Wilson Blvd., Suite 600 Arlington, VA 22201 703-276-0100 Toll free: 1-800-955-5100 www.bbb.org/us/auto-line-lemonlaw The BBB AUTO LINE is a dispute

resolution program for consumers with "lemon" law complaints. The program covers car warranty issues against participating manufacturers.

#### Consumer Financial Protection Bureau (CFPB)

1700 G St., NW Washington, DC 20552 202-435-7000 Toll free: 1-855-411-2372 TTY: 1-855-729-2372 ⊠: info@consumerfinance.gov www.consumerfinance.gov The CFPB supervises and accepts complaints related to your vehicle loans and financing problems or if you encountered problems while shopping for your vehicle loan.

# **DOT Auto Safety Hotline**

1200 New Jersey Ave., SE West Building Washington, DC 20590 Toll free: 1-888-327-4236 TTY: 1-800-424-9153 **www.nhtsa.gov/Contact** Consumers who experience a safety defect in their vehicles, tires, and child safety seats are encouraged to report the defect to the Hotline in addition to the dealer or manufacturer.

#### National Center for Dispute Settlement (NCDS)

12900 Hall Rd., Suite 401 Sterling Heights, MI 48313 586-226-2470 ⊠: info@ncdsusa.org www.ncdsusa.org NCDS is a neutral administrator of disputes regarding auto warranties. NCDS facilitates the process under their rules, under the guidance of an independent arbitrator.

# Council

#### Arlington

3033 Wilson Blvd., Suite 600 Arlington, VA 22201 703-276-0100

# Alabama

#### Birmingham

1210 S. 20th St. Birmingham, AL 35205 205-558-2222

#### Boaz

100 Bartlett Ave. Boaz, AL 35957 256-840-3888

#### Cullman

PO Box 189 Cullman, AL 35056 256-775-2917

#### Decatur

254 Moulton St., E Decatur, AL 35601 256-355-2226

#### Dothan

1971 S. Brannon Stand Rd., Suite 1 Dothan, AL 36305 334-794-0492

#### **Florence**

205 S. Seminary St., Suite 114 Florence, AL 35630 256-740-8224

#### Huntsville

210A Exchange PI. Huntsville, AL 35806 256-533-1640

#### **Mobile**

960 S. Schillinger Rd., Suite I Mobile, AL 36695 251-433-5494

#### Alaska

#### Anchorage

341 W. Tudor Rd., Suite 209 Anchorage, AK 99503 907-562-0704

# Arizona

#### Phoenix

4428 N. 12th St. Phoenix, AZ 85014 602-264-1721

#### Prescott

1569 W. Gurley St. Prescott, AZ 86305 928-772-3410

#### **Contacting Your Local Better Business Bureau**

Better Business Bureaus (BBBs) are non-profit organizations that encourage honest advertising and selling practices, and are supported primarily by local businesses. BBBs offer a variety of consumer services, including consumer education materials; business reports, researching unanswered consumer complaints or other problems; mediation and arbitration services; and information about charities and other organizations that are seeking public donations. They also provide ratings (A, B, C, D, or F) of local companies to express the BBB's confidence that the company operates in a trustworthy manner and demonstrates a willingness to resolve customer concerns.

Complaints should be submitted in writing so that an accurate record exists of the dispute. The BBB will then present the complaint to the company involved. If the complaint is not resolved, the BBB may offer an alternative dispute settlement process. BBBs do not judge or rate individual products or brands, handle employer/employee wage disputes, or give legal advice.

If you need help with a consumer question or complaint, contact your local BBB or visit its website.

BBB*OnLine* (**www.bbb.org/online**) provides Internet users an easy way to verify the legitimacy of online businesses. Companies carrying the BBB*OnLine* seal have been checked out by the BBB and agree to resolve customer concerns.

The Council of Better Business Bureaus, the umbrella organization for the BBBs, can assist with complaints about the truthfulness and accuracy of national advertising claims, including children's advertising; provide reports on national soliciting charities; and help to settle disputes with automobile manufacturers through the BBB Auto Line program (p. 64).

#### Tucson

5151 E. Broadway Blvd., Suite 100 Tucson, AZ 85711 520-888-5353

### Yuma

350 W. 16th St., Suite 205 Yuma, AZ 85364 928-772-3410

#### Arkansas

#### Little Rock

12521 Kanis Rd. Little Rock, AR 72211 501-664-7274

# California

#### Bakersfield

1601 H St., Suite 101 Bakersfield, CA 93301 661-322-2074

#### Fresno 4201 W. Shaw Ave., Suite 107 Fresno, CA 93722 559-222-8111

Los Angeles : help@la.bbb.org

#### Oakland

1000 Broadway, Suite 625 Oakland, CA 94607 510-844-2000

#### Placentia 550 W. Orangethorpe Ave.

Placentia, CA 92870 714-985-8922

# Sacramento

3075 Beacon Blvd. West Sacramento, CA 95691 916-443-6843

#### San Diego

4747 Viewridge Ave., Suite 200 San Diego, CA 92123 858-496-2131

#### San Jose

1112 S. Bascom Ave. San Jose, CA 95128 408-278-7400

#### Santa Barbara

PO Box 129 Santa Barbara, CA 93102 805-963-8657

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# **BETTER BUSINESS BUREAUS**

#### Colorado

#### **Colorado Springs**

25 N. Wahsatch Ave. Colorado Springs, CO 80903 719-636-1155

#### Denver

1020 Cherokee St. Denver, CO 80204-4039 303-758-2100

#### **Fort Collins**

8020 S. County Rd. 5, Suite 100 Fort Collins, CO 80528 970-484-1348

#### Pueblo

503 N. Main St., Suite #106 LL Pueblo, CO 81003 719-542-1605

#### Connecticut

#### Wallingford

94 S. Turnpike Rd. Wallingford, CT 06492 203-269-2700

# Delaware

Wilmington 60 Reads Way New Castle, DE 19720 302-221-5255

# **District Of Columbia**

Washington 1411 K St., NW, Suite 1000 Washington, DC 20005 202-393-8000

#### Florida

#### Clearwater

2655 McCormick Dr. Clearwater, FL 33759 727-535-5522

#### Jacksonville

4417 Beach Blvd., Suite 202 Jacksonville, FL 32207-4783 904-721-2288

#### Miami

14750 N.W. 77 Ct., Suite 317 Miami Lakes, FL 33016 305-827-5363

# Orlando

1600 S. Grant St. Longwood, FL 32750 407-621-3300

#### Pensacola

912 E. Gadsden St. Pensacola, FL 32501 850-429-0002

#### Stuart

101 E. Ocean Blvd., Suite 202 Stuart, FL 34994 772-223-1492

# West Palm Beach

4411 Beacon Circle, Suite 4 West Palm Beach, FL 33407 561-842-1918

#### Georgia

#### Atlanta

503 Oak Pl., Suite 590 Atlanta, GA 30349 404-766-0875

#### Augusta

1227 Augusta West Pkwy., Suite 15 Augusta, GA 30909 706-210-7676

# Columbus

PO Box 2587 Columbus, GA 31902 706-324-0712

### Macon

277 Martin Luther King, Jr. Blvd. Suite 102 Macon, GA 31201 478-742-7999

#### Savannah

6555 Abercorn St., Suite 120 Savannah, GA 31405-5817 912-354-7521

#### Hawaii

Honolulu 1132 Bishop St., Suite 615 Honolulu, HI 96813-2813 808-536-6956

#### Idaho

#### Boise

1200 N. Curtis Rd. Boise, ID 83706 208-342-4649

#### **Idaho Falls**

420 Memorial Dr. Idaho Falls, ID 83402 208-523-9754

# Illinois

#### Chicago

330 N. Wabash Ave., Suite 3120 Chicago, IL 60611 312-832-0500

#### Peoria

112 Harrison St. Peoria, IL 61602 309-688-3741

#### Rockford

401 W. State St., Suite 500 Rockford, IL 61101 815-963-2222

#### Indiana

#### Evansville

3101 N. Green River Rd., Suite 410 Evansville, IN 47715 812-473-0202

#### Fort Wayne

4011 Parnell Ave. Fort Wayne, IN 46805 260-423-4433

#### Indianapolis

151 N. Delaware St., Suite 2020 Indianapolis, IN 46204-2599 317-488-2222

#### Osceola

10775 McKinley Hwy., Suite B Osceola, IN 46561 574-675-9351

# Schereville

222 Indianapolis Blvd., Suite 201-A Schereville, IN 46375 219-227-8400

#### lowa

#### **Bettendorf**

2435 Kimberly Rd., Suite 245 S Bettendorf, IA 52722 515-243-8137

#### **Cedar Rapids**

1239 1st Ave., SE, Suite A Cedar Rapids, IA 52402 515-243-8137

#### **Des Moines**

505 5th Ave., Suite 950 Des Moines, IA 50309 515-243-8137

#### Kansas

#### Wichita

345 N. Riverview St., Suite 720 Wichita, KS 67203 316-263-3146



# **BETTER BUSINESS BUREAUS**

# Kentucky

#### Lexington

1390 Olivia Ln., Suite 100 Lexington, KY 40511 859-259-1008

#### Louisville

844 S. Fourth St. Louisville, KY 40203 502-583-6546

# Louisiana

#### Alexandria

5220-C Rue Verdun Alexandria, LA 71303 318-473-4494

#### **Baton Rouge**

748 Main St. Baton Rouge, LA 70802-5526 225-346-5222

#### Houma

801 Barrow St., Suite 400 Houma, LA 70360 985-868-3456

Lafayette 4007 W. Congress St., Suite B Lafayette, LA 70506 337-981-3497

#### Lake Charles

2309 E. Prien Lake Rd. Lake Charles, LA 70601 337-478-6253

#### Monroe

1900 N. 18th St., Suite 411 Monroe, LA 71201 318-387-4600

#### **New Orleans**

710 Baronne St., Suite C New Orleans, LA 70113 504-581-6222

**Shreveport** 2006 E. 70th St. Shreveport, LA 71105 318-797-1330

# Maryland

**Baltimore** 502 S. Sharp St., Suite 1200 Baltimore, MD 21201 410-347-3990

#### **Massachusetts**

Marlborough 290 Donald Lynch Blvd., Suite 102 Marlborough, MA 01752-4705 508-652-4800

#### Worcester

6 Park Ave., Suite 100 Worcester, MA 01605 Toll free: 1-866-566-9222

# Michigan

#### Detroit

26777 Central Park Blvd., Suite 100 Southfield, MI 48076-4163 248-223-9400

#### **Grand Rapids**

2627 E. Beltline Ave., SE, Suite 320 Grand Rapids, MI 49546 616-774-8236

### Minnesota

#### Minneapolis/St. Paul

220 S. River Ridge Circle Burnsville, MN 55337 651-699-1111

#### Mississippi

#### Jackson

505 Avalon Way, Suite B Brandon, MS 39047 601-398-1700

#### Missouri

#### Columbia

3610 Buttonwood Dr., Suite 200 Columbia, MO 65201 573-886-8965

# Kansas City

8080 Ward Pkwy., Suite 401 Kansas City, MO 64114 816-421-7800

#### **Springfield**

430 S. Glenstone Ave., Suite A Springfield, MO 65802 417-862-4222

# St. Louis

211 N. Broadway, Suite 2060 St. Louis, MO 63102 314-645-3300

#### Nebraska

Lincoln 300 N. 44 St. Lincoln, NE 68503 402-436-2345

### **Omaha** 11811 P St.

Omaha, NE 68137 402-391-7612

# Nevada

# Las Vegas

6040 S. Jones Blvd. Las Vegas, NV 89118 702-320-4500

#### Reno

4834 Sparks Blvd., Suite 102 Sparks, NV 89436 775-322-0657

#### **New Hampshire**

#### Concord

48 Pleasant St. Concord, NH 03301 603-224-1991

# **New Jersey**

#### Trenton

1262 Whitehorse Hamilton Square Rd. Bldg. A, Suite 202 Hamilton, NJ 08690-3596 609-588-0808

#### **New Mexico**

#### **Albuquerque**

2625 Pennsylvania St., NE, Suite 2050 Albuquerque, NM 87110-3658 505-346-0110

#### Farmington

308 N. Locke Ave. Farmington, NM 87401-5855 505-326-6501

# **New York**

# Amherst/Buffalo

100 Bryant Woods South Amherst, NY 14228 716-881-5222

#### Farmingdale/Long Island

399 Conklin St., Suite 300 Farmingdale, NY 11735 516-420-0500

#### **New York**

30 E. 33rd St., 12th Floor New York, NY 10016 212-533-6200

#### Rochester

16 E. Main St., Suite 800 Reynolds Arcade Building Rochester, NY 14614 716-881-5222

#### Tarrytown

150 White Plains Rd., Suite 107 Tarrytown, NY 10591-5521 914-333-0550

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**BETTER BUSINESS BUREAUS** 

# **BETTER BUSINESS BUREAUS**

# **North Carolina**

#### Asheville

112 Executive Park Asheville, NC 28801 828-253-2392

#### Charlotte

13860 Ballantyne Corporate Place Suite 225 Charlotte, NC 28277 704-927-8611

#### Greensboro

529 College Rd., Suite G Greensboro, NC 27410 336-852-4240

#### Raleigh

5540 Munford Rd., Suite 130 Raleigh, NC 27612-2655 919-277-4222

#### Winston-Salem

500 W. 5th St., Suite 202 Winston-Salem, NC 27101-2728 336-725-8348

### Ohio

#### Akron

222 W. Market St. Akron, OH 44303 330-253-4590

#### Canton

1434 Cleveland Ave., NW Canton, OH 44703 330-454-9401

#### Cincinnati

7 W. 7th St., Suite 1600 Cincinnati, OH 45202 513-421-3015

#### Cleveland

2800 Euclid Ave., 4th Floor Cleveland, OH 44115 216-241-7678

#### Columbus

1169 Dublin Rd. Columbus, OH 43215-1005 614-486-6336

#### Dayton

15 W. Fourth St., Suite 300 Dayton, OH 45402 937-222-5825

#### Lima

219 N. McDonel St. Lima, OH 45801 419-223-7010

#### Toledo

Integrity Place 7668 King's Pointe Rd. Toledo, OH 43617 419-531-3116

#### Youngstown

PO Box 1495 Youngstown, OH 44501 330-744-3111

# Oklahoma

#### **Oklahoma City**

17 S. Dewey St. Oklahoma City, OK 73102-2400 405-239-6081

#### Tulsa

1722 S. Carson Ave., Suite 3200 Tulsa, OK 74119 918-492-1266

# Oregon

Lake Oswego 4004 S.W. Kruse Way Pl., Suite 375 Lake Oswego, OR 97035 503-212-3022

# Pennsylvania

#### Bethlehem

50 W. North St. Bethlehem, PA 18018 610-866-8780

#### Harrisburg

1337 N. Front St. Harrisburg, PA 17102 717-364-3250

#### **Philadelphia**

1880 John F. Kennedy Blvd., Suite 1330 Philadelphia, PA 19103 215-985-9313

# Pittsburgh

400 Holiday Dr., Suite 220 Pittsburgh, PA 15220 Toll free: 1-877-267-5222

# Scranton/ Wilkes Barre

1054 Oak St. Scranton, PA 18508

570-342-5100

# Puerto Rico

# San Juan

530 Avenida De La Constitucion, #206 San Juan, PR 00901 787-289-8710

#### **South Carolina**

#### Columbia

2442 Devine St. Columbia, SC 29205 803-254-2525

#### Conway

1121 3rd Ave. Conway, SC 29526 843-488-2227

#### Greenville

408 N. Church St., Suite C Greenville, SC 29601 864-242-5052

#### South Dakota

#### Sioux Falls

300 N. Phillips Ave., Suite 202 Sioux Falls, SD 57104 605-271-2066

#### Tennessee

#### Chattanooga 508 N. Market St. Chattanooga, TN 37405 423-266-6144

Clarksville 214 Main St. Clarksville, TN 37040 931-503-2222

#### Columbia

502 N. Garden St., Suite 201 Columbia, TN 38401 931-388-9222

# Cookeville

18 N. Jefferson St. Cookeville, TN 38501 931-520-0008

#### Franklin

367 Riverside Dr., Suite 110 Franklin, TN 37064 615-250-7431

#### Knoxville

255 N. Peters Rd., Suite A Knoxville, TN 37923 865-692-1600

#### Memphis

3693 Tyndale Dr. Memphis, TN 38125 901-759-1300

#### Murfreesboro

530 Uptown Square Murfreesboro, TN 37129 615-242-4222



# **BETTER BUSINESS BUREAUS**

#### Nashville

201 4th Ave. N., Suite 100 Nashville, TN 37219 615-242-4222

#### Texas

#### Abilene

3300 S. 14th St., Suite 307 Abilene, TX 79605-5052 325-691-1533

#### Amarillo

720 S. Tyler St., Suite B112 Amarillo, TX 79101 806-379-6222

#### Austin

1005 La Posada Dr. Austin, TX 78752 512-445-2911

#### Beaumont

550 Fannin St., Suite 100 Beaumont, TX 77701 409-835-5348

#### **College Station**

418 Tarrow St. College Station, TX 77840-1822 979-260-2222

#### **Corpus Christi**

719 S. Shoreline, Suite 304 Corpus Christi, TX 78401 361-852-4949

#### Dallas

1601 Elm St., Suite 3838 Dallas, TX 75201 214-220-2000

#### **El Paso**

550 E. Paisano El Paso, TX 79901 915-577-0191

#### **Fort Worth**

1300 Summit Ave., Suite 101 Fort Worth, TX 76102 817-332-7585

#### Houston

1333 W. Loop South, Suite 1200 Houston, TX 77027 713-868-9500

#### Longview

102 Commander Dr., Suite 7 Longview, TX 75605 903-758-3222

#### Lubbock

3333 66th St. Lubbock, TX 79413 806-763-0459

#### Midland

306 W. Wall St., Suite 1350 Midland, TX 79701 432-563-1880

#### San Angelo

3134 Executive Dr., Suite A San Angelo, TX 76904 325-949-2989

#### San Antonio

425 Soledad St., Suite 500 San Antonio, TX 78205 210-828-9441

#### Tyler

3600 Old Bullard Rd. Building 1, Suite 101 Tyler, TX 75701 903-581-5704

#### Waco

200 W. Hwy 6, Suite 225 Waco, TX 76712 254-755-7772

#### Weslaco

502 E. Expressway 83, Suite C Weslaco, TX 78596 956-968-3678

#### **Wichita Falls**

2107 Kemp Blvd. Wichita Falls, TX 76309 940-691-1172

#### Utah

#### Salt Lake City

5673 S. Redwood Rd., Suite 22 Salt Lake City, UT 84123 801-892-6009

#### Virginia

#### Norfolk

586 Virginian Dr. Norfolk, VA 23505 757-531-1300

#### Richmond

720 Moorefield Park Dr., Suite 300 Richmond, VA 23236 804-648-0016

#### Roanoke

5115 Bernard Dr., Suite 202 Roanoke, VA 24018 540-342-3455

#### Washington

#### DuPont

1000 Station Dr., Suite 222 DuPont, WA 98327 206-431-2222

#### **Spokane**

152 S. Jefferson, Suite 200 Spokane, WA 99201 509-455-4200

#### West Virginia

#### Charleston

1018 Kanawha Blvd. E, Suite 301 Charleston, WV 25301 304-345-7502

#### Wisconsin

#### Appleton

1047 N. Lynndale Dr., Suite 1A Appleton, WI 54914 920-734-4352

#### Madison

14 W. Mifflin St., Suite 220 Madison, WI 53703 608-268-2221

#### Milwaukee

10101 W. Greeenfield Ave., Suite 125 Milwaukee, WI 53214 414-847-6000

#### **Contacting Corporate Consumer Affairs Departments**

The following directory lists the addresses and phone numbers for hundreds of corporations. Many companies have a consumer affairs department that handles consumer questions and concerns. Consumer affairs offices are set up within companies because they want to hear from you. If you do not find the company you are looking for, try checking your public libraries for the following resources:

- The Standard & Poor's Register of Corporations, Directors and Executives
- Trade Names Directory
- Standard Directory of Advertisers
- Dun & Bradstreet Directory

To identify the name of a company that manufactures a specific product, check the product label and other documents given to you at the time of your purchase. *ThomasNet*, an online database of manufacturers, might also be helpful.

If you have a complaint about an item or service, it is usually best to go back to the seller BEFORE you contact the companies in this directory. Follow up with a letter, phone call, or e-mail message to the consumer affairs department of the company to let it know about your complaint and whether the seller was able to resolve your problem. You may express your complaint on a company's social media profile to get quick attention to your problem.

# Α

#### AAMCO Transmissions, Inc.

Consumer Affairs 201 Gibraltar Rd. Horsham, PA 19044 Toll free: 1-800-523-0401 www.aamco.com

#### Abbott Nutrition Products Division

Consumer Relations 625 Cleveland Ave. Columbus, OH 43215-1754 Toll free: 1-800-227-5767 www.abbottnutrition.com

#### ABC, Inc.

Audience Relations Dept. PO Box 3000 Neenah, WI 54957 818-460-7477 www.abc.com

#### Abercrombie & Fitch 🕥

Customer Service 200 Abercrombie Way New Albany, OH 43054 614-219-5380 Toll free: 1-866-681-3115 Sel: abercrombie@abercrombie.com www.abercrombie.com

#### Accor North America

4001 International Pkwy. Carrollton, TX 75007 972-360-9000 www.accor-na.com

#### Adidas America, Inc.

Customer Service 5055 N. Greeley Ave. Portland, OR 97217 Toll free: 1-800-448-1796 Seconsumer.relations@adidas.com www.adidas.com

#### Adobe Systems, Inc.

345 Park Ave. San Jose, CA 95110-2704 408-536-6000 Toll free: 1-800-833-6687 (Customer and Technical Support) www.adobe.com

#### Aetna, Inc.

151 Farmington Ave. Hartford, CT 06156 Toll free: 1-800-872-3862 www.aetna.com

#### Aflac

1932 Wynnton Rd. Columbus, GA 31999 Toll free: 1-800-992-3522 www.aflac.com

#### AirTran Airways, Inc.

Customer Relations 5230 Clipper Dr., Suite 200 GC 4RC Atlanta, GA 30349-8127 Toll free: 1-866-247-2428 Toll free: 1-800-965-2107 ext. 8900 (Baggage) TTY: 1-800-868-8833 www.airtran.com

# Alamo Rent A Car

Customer Care 8420 St. John Industrial Dr. Saint Louis, MO 63114 Toll free: 1-888-233-8749 TTY: 1-800-522-9292 www.alamo.com

### **Alaska Airlines**

Customer Care PO Box 24948-SEAGT Seattle, WA 98124-0948 Toll free: 1-800-654-5669 Toll free: 1-877-815-8253 (Baggage) TTY: 1-800-682-2221 www.alaskaair.com

#### Albertsons, Inc.

Customer Service 250 Parkcenter Blvd. Boise, ID 83706 Toll free: 1-877-932-7948  $\bowtie$ : albertsonscustomercare@ albertsons.com www.albertsons.com

# Alcon Laboratories, Inc.

Customer Service 6201 South Fwy. Fort Worth, TX 76134-2001 Toll free: 1-800-862-5266 www.alconlabs.com

#### Allied Van Lines, Inc.

Customer Service 700 Oakmont Ln. Westmont, IL 60559 Toll free: 1-800-470-2851 Secustsvc@alliedvan.com www.allied.com

#### Allstate Insurance Company

PO Box 12055 1819 Electric Rd., SW Roanoke, VA 24018 Toll free: 1-800-255-7828 TTY: 1-800-877-8973 www.allstate.com

#### **Amana Appliances**

Customer Service 553 Benson Rd. Benton Harbor, MI 49022 Toll free: 1-866-616-2664 www.amana.com

#### Amazon.com, Inc.

Customer Service PO Box 81226 Seattle, WA 98108-1226 Toll free: 1-866-216-1072 www.amazon.com

#### AMC Entertainment, Inc.

PO Box 725489 Atlanta, GA 31139-9923 www.amctheatres.com

#### American Airlines, Inc.

Customer Relations PO Box 619612 Mail Drop 2400 Dallas/Fort Worth Airport, TX 75261-9612 817-967-2000 Toll free: 1-800-535-5225 (Baggage) www.aa.com

#### American Automobile S Association (AAA)

Member Relations 1000 AAA Dr., Mail Space 61 Heathrow, FL 32746 407-444-8402 Toll free: 1-866-636-2377 www.aaa.com

#### **American Eagle Outfitters**

Customer Service 77 Hot Metal St. Pittsburgh, PA 15203 Toll free: 1-888-232-4535 www.ae.com

#### American Express Company S

Customer Service PO Box 981535 El Paso, TX 79998-1535 Toll free: 1-800-528-4800 Toll free: 1-877-297-4438 (Gift Cards) TTY: 1-800-221-9950 www.americanexpress.com

#### American Girl

PO Box 620497 Middleton, WI 53562-0497 Toll free: 1-800-360-1861 www.americangirl.com

#### American Greetings Corporation

Consumer Relations One American Rd. Cleveland, OH 44144 Toll free: 1-800-777-4891 (Consumer Products) Sel: consumer.relations@amgreetings. com www.americangreetings.com

#### American Tourister

See: Samsonite Corporation Toll free: 1-800-765-2247 Toll free: 1-800-262-8282 (Warranty and Repair) Sections@ americantourister.com www.americantourister.com

# America Online, Inc.

Member Services 22000 AOL Way Dulles, VA 20166 Toll free: 1-800-827-6364 TTY: 1-800-759-3323 www.aol.com

# Amtrak

Customer Relations 60 Massachusetts Ave., NE Washington, DC 20002 Toll free: 1-800-872-7245 TTY: 1-800-523-6590 www.amtrak.com

#### **Amway Corporation**

Customer Service - North American Business Region 7575 Fulton St., E Ada, MI 49355-0001 Toll free: 1-800-253-6500 Toll free: 1-800-529-8772 (Personalized Health) TTY: 1-800-548-3878 www.amway.com

# Andersen Windows, Inc. S

Window Care Call Center 100 4th Ave., N Bayport, MN 55003-1096 Toll free: 1-888-888-7020 (Service) www.andersenwindows.com

# Angie's List

1030 E Washington St. Indianapolis, IN 46202 Toll free: 1-888-944-5478 www.angieslist.com

# Anheuser-Busch, Inc. S

Customer Relationship Group One Busch Pl. St. Louis, MO 63118 Toll free: 1-800-342-5283 www.anheuser-busch.com

# Anthem/Blue Cross Blue Shield

www.anthem.com

# Applebee's

8140 Ward Pkwy. Kansas City, MO 64114 Toll free: 1-888-592-7753 www.applebees.com

# Apple Computer, Inc.

One Infinite Loop Cupertino, CA 95014 Toll free: 1-800-676-2775 (Customer Service) Toll free: 1-800-275-2273 (iPod, iPad, and Mac Technical Support) Toll free: 1-800-694-7466 (iPhone Technical Support) TTY: 1-877-204-3930 www.apple.com

# Arby's Restaurant Group, Inc.

1155 Perimeter Center W, 12th Floor Atlanta, GA 30338 678-514-4100 www.arbys.com

# Atlas World Group, Inc.

Customer Service 1212 Saint George Rd. Evansville, IN 47711-2364 Toll free: 1-800-638-9797 www.atlasvanlines.com

# AT & T, Inc.

Customer Relations 175 E. Houston St. San Antonio, TX 78205 210-821-4105 Toll free: 1-800-464-7928 (Wireless Customer Service) www.att.com

# Avis Rent-A-Car System

Customer Service Toll free: 1-800-352-7900 TTY: 1-800-331-2323 Serv@avis.com

# Avon Products, Inc.

Customer Service 777 Third Ave. New York, NY 10017 212-282-7000 Toll free: 1-800-367-2866 Service: dearavon@avon.com www.avon.com

# В

# Bacardi USA, Inc. S

Consumer Affairs 2701 S. Le Jeune Rd. Coral Gables, FL 33134 Toll free: 1-800-222-2734 www.bacardi.com

# **Bally Total Fitness Corporation**

Member Services PO Box 96241 Washington, DC 20090-6241 Toll free: 1-866-402-2559 www.ballyfitness.com

# Banana Republic

Customer Services 5900 N. Meadows Dr. Grove City, OH 43123 Toll free: 1-888-277-8953 TTY: 1-888-906-1345 Sel: custserv@bananarepublic.com www.bananarepublic.com

#### Bank of America Corporation

PO Box 25118 Tampa, FL 33622-5118 Toll free: 1-800-432-1000 TTY: 1-800-288-4408 www.bankofamerica.com

#### Barnes & Noble

Toll free: 1-800-843-2665 www.bn.com

#### **Baskin-Robbins**

Toll free: 1-800-859-5339 www.baskinrobbins.com

#### **Bassett Furniture**

3525 Fairystone Park Hwy. PO Box 626 Bassett, VA 24055 Toll free: 1-877-308-7485 (Baby Furniture) Toll free: 1-800-525-7070 Toll free: 1-800-697-3259 (Mattresses) www.bassettfurniture.com

# Bayer HealthCare, LLC S

Consumer Care 36 Columbia Rd. PO Box 1910 Morristown, NJ 07962-1910 Toll free: 1-800-331-4536 www.bayercare.com

#### **Becton, Dickinson and Company**

Customer Service One Becton Dr. Franklin Lakes, NJ 07417-1880 201-847-6800 Toll free: 1-888-237-2762 www.bd.com

#### **Beech-Nut Nutrition Corporation**

Consumer Affairs 100 Hero Dr. Amsterdam, NY 12010 314-436-7667 Toll free: 1-800-233-2468 Seech-nut@beech-nut.com www.beechnut.com

#### Beiersdorf, Inc. S

Consumer Relations 45 Danbury Rd. Wilton, CT 06897 Toll free: 1-800-227-4703 www.beiersdorf.us

#### Bellisio Foods, Inc.

Consumer Affairs PO Box 16630 Duluth, MN 55816 Stinfo@bellisiofoods.com www.bellisiofoods.com

# Ben & Jerry's Homemade, Inc. S

Consumer Services 30 Community Dr. South Burlington, VT 05403-6828 802-846-1500 www.benjerry.com

#### Benihana, Inc.

8750 N.W. 36th St., Suite 300 Miami, FL 33178 www.benihana.com

### Best Buy Company, Inc. S

Customer Care PO Box 9312 Minneapolis, MN 55440-9312 Toll free: 1-888-237-8289 Scientification in the state of the state o

#### Best Western International, Inc.

Customer Service PO Box 10203 Phoenix, AZ 85064 Toll free: 1-800-528-1238 TTY: 1-800-528-2222  $\bowtie$ : customerservice@ bestwestern.com www.bestwestern.com

#### BIC Corporation 5

Consumer Affairs One Bic Way, Suite 1 Shelton, CT 06484-6299 Toll free: 1-800-546-1111 www.bicworld.com

#### **Big Lot Stores, Inc.**

Customer Service 300 Phillipi Rd. Columbus, OH 43228-5311 Toll free: 1-800-877-1253 🖂: talk2us@biglots.com www.biglots.com

#### Birds Eye Foods, Inc.

Consumer Relations PO Box 3900 Peoria, IL 61612 Toll free: 1-800-432-3102 www.birdseye.com

#### Bissell Homecare, Inc. 5

Customer Service PO Box 3606 Grand Rapids, MI 49501 Toll free: 1-800-237-7691 www.bissell.com

#### BJ's Wholesale Club, Inc.

Member Care 25 Research Dr. Westborough, MA 01581 Toll free: 1-800-257-2582 Toll free: 1-866-425-7932 (Online inquiries) www.bjs.com

#### Black & Decker, Inc.

Customer Service 701 E. Joppa Rd. Joppa, MD 21286 410-716-3900 Toll free: 1-800-544-6986 www.blackanddecker.com

#### Bloomingdale's, Inc.

Customer Service PO Box 8215 Mason, OH 45040 Toll free: 1-800-777-0000 www.bloomingdales.com

#### Bob Evans Farms, Inc.

Consumer Relations 3776 S. High St. Columbus, OH 43207 Toll free: 1-800-939-2338 www.bobevans.com

#### Bojangles Restaurants, Inc.

Customer Relations 9432 Southern Pine Blvd. Charlotte, NC 28273 Toll free: 1-888-300-4265 www.bojangles.com

# **BP** Corporation

Consumer Relations 28301 Ferry Rd. Warrenville, IL 60555 Toll free: 1-800-333-3991 Sconsum@bp.com www.bp.com

# Bridgestone Retail Operations, S

Consumer Affairs PO Box 6397 Bloomingdale, IL 60108 Toll free: 1-800-367-3872 Scificestone\_consumer\_affairs@ inspyresolutions.com www.firestonecompleteautocare. com

#### **Brinker International**

6820 LBJ Freeway Dallas, TX 75240 972-980-9917 www.brinker.com

#### Brio Tuscan Grill

Guest Feedback 777 Goodale Blvd., Suite 100 Columbus, OH 43212 Toll free: 1-888-452-7286 www.brioitalian.com

#### **Bristol-Myers Squibb Company**

Customer Relations 345 Park Ave. New York, NY 10154 Toll free: 1-800-332-2056 Sel: drug.information@bms.com www.bms.com

#### **British Airways**

Customer Relations PO Box 300686 Jamaica, NY 11430-0686 Toll free: 1-800-247-9297 Toll free: 1-800-828-8144 (Baggage Claims) Toll free: 1-800-403-0882 (Online Support) TTY: 1-866-393-0961 www.britishairways.com

#### Brown-Forman Beverages Worldwide

Consumer Support 850 Dixie Hwy. Louisville, TN 40210 Toll free: 1-800-753-4567 www.brown-forman.com

#### Brown Shoe Company, Inc.

Consumer Care 8300 Maryland Ave. St. Louis, MO 63105 Toll free: 1-800-766-6465 Sel: info@brownshoe.com www.brownshoe.com

# Buca di Beppo

Guest Services 4700 Millenia Blvd., Suite 400 Orlando, FL 32839 ⊠: famiglia@bucainc.com www.bucadibeppo.com

#### Budget Rent A Car System, Inc.

Customer Service Six Sylvan Way Parsippany, NJ 07054 Toll free: 1-800-214-6094 TTY: 1-800-826-5510 www.budget.com

# **Bulova Corporation**

Customer Relations One Bulova Ave. Woodside, NY 11377 Toll free: 1-800-228-5682 Service@bulova.com www.bulova.com

### **Burger King Corporation**

Consumer Relations Dept. 5505 Blue Lagoon Dr. Miami, FL 33126 Toll free: 1-866-394-2493 www.bk.com

# Burlington Coat Factory Direct Corporation

Customer Relations Dept. 1830 Route 130 N Burlington, NJ 08016 Toll free: 1-888-223-2628 www.burlingtoncoatfactory.com

#### Bush Brothers & Company S

Consumer Relations PO Box 52330 Knoxville, TN 37950-2330 Toll free: 1-800-590-3797 ⊠: letters@bushbros.com www.bushbeans.com

# С

#### Calvin Klein

See: Phillips-Van Heusen Corporation www.calvinklein.com

# Campbell Soup Company S

Consumer Affairs One Campbell Place Camden, NJ 08103-1701 Toll free: 1-800-257-8443 www.campbellsoup.com

# Canon USA, Inc.

One Canon Plaza Lake Success, NY 11042-1198 Toll free: 1-800-652-2666 TTY: 1-866-251-3752 www.usa.canon.com

#### Capital One S

General Correspondence PO Box 30285 Salt Lake City, UT 84130-0285 1-800-955-7070 TTY: 1-800-206-7986 Sel webinfo@capitalone.com www.capitalone.com

#### **Captain D's Seafood**

624 Grassmere Park Dr., Suite 30 Nashville, TN 37211 Toll free: 1-800-314-4819 www.captainds.com

#### Carfax, Inc.

Consumer Affairs 5860 Trinity Pkwy., Suite 600 Centerville, VA 20120 703-218-0340 Sector and a construction of the sector of the

# Carnival Cruise Lines 5

Guest Relations 3655 N.W. 87th Ave. Miami, FL 33178-2428 Toll free: 1-800-929-6400 ⊠: guestcare@carnival.com www.carnival.com

### **Carrier Air Conditioning Company**

Customer Relations PO Box 4808, Carrier Pkwy. Syracuse, NY 13221-4808 Toll free: 1-800-227-7437 www.residential.carrier.com

#### **Carvel Corporation**

Retail Stores/Food Service 11401 Century Oaks Terrace, Suite 400 Austin, TX 78758 Toll free: 1-800-322-4848 www.carvel.com

#### Casio, Inc.

570 Mt. Pleasant Ave. Dover, NJ 07801 973-361-5400 Toll free: 1-800-706-2534 (Repairs) Toll free: 1-800-435-7732 (Technical Support) ⊠: memberservices@casio.com www.casio.com

### **Casual Male Retail Group**

Customer Service 555 Turnpike St. Canton, MA 02021 Toll free: 1-800-746-7395 Sec: info@casualmale.com

# The CBS Television Network S

Audience Services 51 W. 52nd St. New York, NY 10019 212-975-4321 www.cbs.com

#### Chanel, Inc.

Customer Care Nine W. 57th St., 44th Floor New York, NY 10019 Toll free: 1-800-550-0005 Scustomercare@chanelusa.com www.chanel.com

# Chase Bank (J.P. Morgan Chase Bank)

PO Box 36520 Louisville, KY 40233-6520 212-270-6000 (Corporate) Toll free: 1-800-935-9935 (Checking and Savings) TTY: 1-800-242-7383 www.chase.com

#### Chattem, Inc. S

Consumer Affairs PO Box 22219 Chattanooga, TN 37409 Toll free: 1-888-442-4464 www.chattem.com

#### Check 'n Go

7755 Montgomery Rd., Suite 400 Cincinnati, OH 45236 Toll free: 1-888-372-9329 ⊠: comments@checkngo.com www.checkngo.com

#### **The Cheesecake Factory**

26901 Malibu Hills Rd. Calabasas Hills, CA 91301 818-871-3000 www.thecheesecakefactory.com

#### **Chevron Corporation**

Consumer Connection Center PO Box 4000 Bellaire, TX 77402-4000 www.chevron.com

#### Chick-fil-A, Inc.

Customer Feedback PO Box 500367 Atlanta, GA 31150 404-765-8000 Toll free: 1-866-232-2040 www.chick-fil-a.com

#### **Children's Place**

Customer Service 500 Plaza Dr. Secaucus, NJ 07094 Toll free: 1-877-752-2387 www.childrensplace.com

#### Chili's Grill and Bar

See: Brinker International Toll free: 1-800-983-4637 (Guest Relations) www.chilis.com

## Chipotle Mexican Grill, Inc.

1401 Wynkoop St., Suite 500 Denver, CO 80202 303-595-4000 ⊠: customerservice@chipotle.com www.chipotle.com

# Choice Hotels 5

Guest Relations 6811 E. Mayo Blvd., Suite 100 Phoenix, AZ 85054 Toll free: 1-800-300-8800 www.choicehotels.com

#### Church & Dwight Company, Inc. S

Consumer and Professional Relations 500 Charles Ewing Blvd. Ewing, NJ 08628 Toll free: 1-800-524-1328 www.churchdwight.com

#### Citibank, Inc. S

Client Services 100 Citibank Dr. San Antonio, TX 78245-9004 Toll free: 1-800-627-3999 (Banking) Toll free: 1-800-950-5114 (Credit Cards) TTY: 1-800-788-0002 www.citibank.com

# The Clorox Company S

Consumer Services Mail Stop 2334 1221 Broadway Oakland, CA 94612-1888 Toll free: 1-800-835-4523 (GLAD) Toll free: 1-800-227-1860 (Household Cleaners) Toll free: 1-800-292-2200 (Laundry Brands) Toll free: 1-800-426-6228 (Insecticides) www.thecloroxcompany.com

# The Coca-Cola Company ᠫ

Industry and Consumer Affairs PO Box 1734 Atlanta, GA 30301 Toll free: 1-800-438-2653 www.thecocacolacompany.com

#### Coldwell Banker Real Estate Corporation

Customer Service One Campus Dr. Parsippany, NJ 07054 Toll free: 1-877-373-3829 www.coldwellbanker.com

# The Colgate-Palmolive **S** • Company

Consumer Affairs 300 Park Ave. New York, NY 10022 Toll free: 1-800-468-6502 🖾: colgate-palmolive\_consumer\_ affairs@colpal.com www.colgate.com

#### **Colonial Penn Life Insurance**

Customer Service 399 Market St. Philadelphia, PA 19181 Toll free: 1-877-877-8052 (General Questions) Toll free: 1-800-523-9100 (Customer Service and Claims) www.colonialpenn.com

# Combe, Inc. S

Consumer Resources 1101 Westchester Ave. White Plains, NY 10604-3597 Toll free: 1-800-431-2610 www.combe.com

#### **Comcast Corporation**

One Comcast Center Philadelphia, PA 19103 Toll free: 1-800-266-2278 Toll free: 1-800-934-6489 (Xfinity) www.comcast.com

# ConAgra Foods 5

Consumer Affairs One ConAgra Dr. Omaha, NE 68102 Toll free: 1-800-722-1344 Seconsumeraffairs@conagrafoods. com www.conagrafoods.com

#### **Conair Cuisinart Corporation**

Consumer Affairs 150 Milford Rd. East Windsor, NJ 08520 203-351-9000 Toll free: 1-800-326-6247 (Personal Care) Toll free: 1-800-334-4031 (Oral Care) Toll free: 1-800-726-0190 Sel: feedback@conair.com www.conair.com

#### **Costco Wholesale Corporation**

Member Service PO Box 34622 Seattle, WA 98124 Toll free: 1-800-774-2678 Toll free: 1-800-955-2292 (Online Members) Secutionerservice@costco.com www.costco.com

# Coty Inc. S

Consumer Affairs 500 American Rd. Morris Plains, NJ 07950 Toll free: 1-800-715-4023 Toll free: 1-800-953-5080 (Sally Hansen and N.Y.C. New York Color brands) www.coty.com

#### **Cox Communications**

1550 W. Deer Valley Rd. Phoenix, AZ 85027 ww2.cox.com

#### **Cracker Barrel Old Country Store**

PO Box 787 Lebanon, TN 37088-0787 Toll free: 1-800-333-9566 www.crackerbarrel.com

#### craigslist, Inc. www.craigslist.org

#### **Crate and Barrel**

Customer Service Dept. 1860 W. Jefferson Ave. Naperville, IL 60540-3918 Toll free: 1-800-967-6696  $\bowtie$ : customer\_service@crateandbarrel. com www.crateandbarrel.com

# Crayola, LLC S

Consumer Affairs PO Box 431 Easton, PA 18044-0431 Toll free: 1-800-272-9652 www.crayola.com

#### **Cricket Wireless**

5887 Copley Dr. San Diego, CA 92111 858-882-6000 Toll free: 1-800-274-2538 www.mycricket.com

#### **Crowne Plaza**

See: InterContinental Hotels Group, PLC Toll free: 1-800-465-2680 www.crowneplaza.com

#### **Curves International**

100 Ritchie Rd. Woodway, TX 76712 Toll free: 1-800-848-1096 www.curves.com

# **CVS** Corporation

Customer Relations Dept. One CVS Dr. Woonsocket, RI 02895 401-765-1500 Toll free: 1-800-746-7287 (In-Store) Toll free: 1-888-607-4287 (Online) Sel: customercare@cvs.com

#### D

#### Dairy Queen Corporation S

Customer Relations 7505 Metro Blvd. Minneapolis, MN 55439 952-830-0200 www.dairyqueen.com

# The Dannon Company, Inc. S

Consumer Response Center PO Box 90296 Allentown, PA 18109-0296 Toll free: 1-877-326-6668 www.dannon.com

# Darden Restaurants S

PO Box 695011 Orlando, FL 32859-5011 407-245-4000 ⊠: dardeninfo@darden.com www.darden.com

# Days Inns Worldwide, Inc.

PO Box 4090 Aberdeen, SD 57401 Toll free: 1-800-441-1618 www.daysinn.com

#### Dean & DeLuca

Customer Care 2526 E. 36 Circle N Wichita, KS 67219 316-821-3200 Toll free: 1-800-221-7714  $\bowtie$ : customercare@deandeluca.com www.deandeluca.com

# Dell, Inc.

Customer Service One Dell Way Round Rock, TX 78682 Toll free: 1-800-624-9897 (Customer Service) Toll free: 1-866-243-9297 (Technical Support) TTY: 1-877-335-5889 www.dell.com

# Del Monte Foods Company S

Consumer Affairs PO Box 80 Pittsburgh, PA 15230-0080 415-247-3000 Toll free: 1-800-543-3090 www.delmonte.com

# Delta Air Lines, Inc. S

Customer Care PO Box 20980 Department 980 Atlanta, GA 30320-2980 404-773-0305 404-209-3434 (Disability Assistance) Toll free: 1-800-325-8224 (Baggage) www.delta.com

#### **Delta Faucets Company** 55 E. 111th St.

Indianapolis, IN 46280 317-848-1812 Toll free: 1-800-345-3358 Sel: customerservice@ deltafaucet.com www.deltafaucet.com

# **Denny's Corporation**

Call Center 203 E. Main St. P-8-6 Spartanburg, SC 29319 Toll free: 1-800-733-6697 (Customer Service) www.dennys.com

#### **Dial Soap**

See: Henkel Consumer Goods www.dialsoap.com

# Diamond Foods, Inc. 5

Consumer Affairs 1050 S. Diamond St. Stockton, CA 95205-7087 209-467-6000 www.diamondfoods.com

#### **Dick's Sporting Goods**

345 Court St. Coraopolis, PA 15108 Toll free: 1-877-846-9997 ⊠: customersupport@ dickssportinggoods.com www.dickssportinggoods.com

# Dillard's, Inc.

Customer Service Dept. PO Box 486 Little Rock, AR 72203 501-376-5200 Toll free: 1-800-345-5273 TTY: 1-800-444-1732 : questions@dillards.com www.dillards.com

# **Diners Club International**

Customer Service PO Box 6101 Carol Stream, IL 60197-6101 Toll free: 1-800-234-6377 www.dinersclubus.com

#### **DIRECTV Enterprises, Inc.**

PO Box 6550 Greenwood Village, CO 80155-6550 Toll free: 1-800-531-5000 TTY: 1-800-779-4388 www.directv.com

#### **Discover Financial Services, Inc.**

Card Customer Service PO Box 30943 Salt Lake City, UT 84130-0943 801-902-3100 Toll free: 1-800-347-2683 TTY: 1-800-347-7449 www.discoverfinancial.com

# **Dish Network**

Toll free: 1-888-333-3474 ⊠: feedback@customermail. dishnetwork.com www.dishnetwork.com

# Dole Food Company, Inc. S

Consumer Center PO Box 5700 Thousand Oaks, CA 91359-5700 Toll free: 1-800-356-3111 Sel: Dole.Consumer.Center@dole.com www.dole.com

# Dollar Rent A Car, Inc.

Customer Service 2W2 PO Box 33167 Tulsa, OK 74153-1167 918-669-3000 Toll free: 1-800-800-5252 (Customer Service) Service) Service) Service) Service : rhelpdesk@dollar.com Speech and hearing impaired) www.dollar.com

# Domino's Pizza, Inc. S

Customer Service 30 Frank Lloyd Wright Dr. PO Box 997 Ann Arbor, MI 48106 734-930-3030 www.dominos.com

#### **DoubleTree**

See: Hilton Hospitality, Inc. Toll free: 1-800-222-8733 TTY: 1-800-368-1133 www.doubletree.com

#### Dr. Pepper/Snapple Group, Inc. 5

Consumer Relations PO Box 869077 Plano, TX 75086-9077 972-673-7000 Toll free: 1-800-696-5891 www.drpeppersnapplegroup.com

#### DSW

Customer Service 810 DSW Dr. Columbus, OH 43219 Toll free: 1-866-379-7463 www.dsw.com

#### **Dunkin Donuts**

Consumer Care 130 Royall St. Canton, MA 02021 Toll free: 1-800-859-5339 www.dunkindonuts.com

#### **DuPont Company**

Corporate Information Center Chestnut Run Plaza 705/GS38 PO Box 80705 Wilmington, DE 19880-0705 Toll free: 1-800-441-7515 Sel: info@dupont.com www.dupont.com

# **Duracell North America**

Consumer Relations Berkshire Corporate Park Bethel, OH 06801 Toll free: 1-800-551-2355 www.duracell.com

# Ε

# **Eagle Family Foods**

Consumer Response One Strawberry Ln. Orrville, OH 44667 Toll free: 1-888-656-3245 www.eaglebrand.com

#### Eastman Kodak Company

Information Center/ Consumer Contact Center 343 State St. Rochester, NY 14650 Toll free: 1-800-235-6325 (Digital Cameras, Printer Docks, Photo Printers) Toll free: 1-800-242-2424 www.kodak.com

# eBay, Inc.

2065 Hamilton Ave. San Jose, CA 95125 Toll free: 1-800-322-9266 www.eBay.com

# Eddie Bauer, Inc.

Customer Satisfaction Center PO Box 7001 Groveport, OH 43125 Toll free: 1-800-426-8020 TTY: 1-800-462-6757 Sel: CustomerCare@csc.eddiebauer. com www.eddiebauer.com

#### eHarmony, Inc.

Customer Care PO Box 3640 Santa Monica, CA 90408 Toll free: 1-800-951-2023 www.eharmony.com

# E. & J. Gallo Winery S

Consumer Relations 600 Yosemite Blvd. Modesto, CA 95354-2760 Toll free: 1-877-687-9463 Sconsumerrelations@ejgallo.com www.gallo.com

# The Electrolux Group

Consumer Assistance Center 2715 Washington Rd. Augusta, GA 30909 Toll free: 1-877-435-3287 www.electrolux.com

#### Eli Lilly Company

Consumer Communications Lilly Corporate Center Indianapolis, IN 46285 317-276-2000 Toll free: 1-800-545-5979 www.lilly.com

## Elizabeth Arden, Inc. S

Consumer Affairs 309 South St. New Providence, NJ 07974 Toll free: 1-800-326-7337 🖂: consumer@elizabetharden.com www.elizabetharden.com

#### eMachines

See: Gateway, Inc. 7565 Irvine Center Dr. Irvine, CA 92618 Toll free: 1-800-846-2000 www.emachines.com

# **Embassy Suites**

See: Hilton Hospitality, Inc. Toll free: 1-800-362-2779 www.embassysuites.com

#### **Enterprise Rent-a-Car**

600 Corporate Park Dr. Saint Louis, MO 63105-4211 Toll free: 1-800-264-6350 ⊠: customerservice@enterprise.com www.enterprise.com

#### Equifax

Office of Consumer Affairs PO Box 740241 Atlanta, GA 30374 Toll free: 1-800-685-1111 www.equifax.com

# The Estee Lauder ${\mathbb S}$

## Companies, Inc.

Consumer Care 767 5th Ave. New York, NY 10153 212-572-4200 Toll free: 1-888-378-3359 ⊠: consumercare-us@gcc.elc.estee. com www.elcompanies.com

#### Ethan Allen, Inc.

PO Box 1966 Danbury, CT 06813 Toll free: 1-888-324-3571 Science: a constant of the second sec

# The Eureka Company

Consumer Service Dept. PO Box 3900 Peoria, IL 61701 Toll free: 1-800-282-2886 www.eureka.com

# Expedia, Inc. S

Customer Support 333 108th Ave., NE Bellevue, WA 98004 Toll free: 1-800-787-7186 www.expedia.com

# Experian

National Consumer Assistance Center PO Box 2002 Allen, TX 75013 Toll free: 1-888-397-3742 Support@experiandirect.com www.experian.com

# **Express Scripts**

Toll free: 1-800-631-7780 www.express-scripts.com

# **Exxon Mobil**

Customer Relations PO Box 1049 Buffalo, NY 14240-1049 Toll free: 1-800-243-9966 www.exxonmobil.com

# F

# Facebook, Inc.

1601 S. California Ave. Palo Alto, CA 94304 650-543-4800 ⊠: info@facebook.com www.facebook.com

# **Fairfield Inn**

See: Marriott International, Inc. Toll free: 1-800-721-7033 www.fairfieldinn.com

#### **Farmers Insurance**

4680 Wilshire Blvd. Los Angeles, CA 90010 Toll free: 1-800-435-7764 TTY: 1-888-891-1660 www.farmers.com

# FedEx Corporation S

Customer Relations 3875 Airways Blvd. Module H3 Department 4634 Memphis, TN 38116 Toll free: 1-800-463-3339 TTY: 1-800-238-4461 www.fedex.com

# Fingerhut Direct Marketing, Inc.

Customer Service 6250 Ridgewood Rd. St. Cloud, MN 56303 Toll free: 1-800-208-2500 Secution customer service@finger hut.com www.finger hut.com

# **Fisher-Price**

Consumer Affairs 636 Girard Ave. East Aurora, NY 14052 716-687-3000 Toll free: 1-800-432-5437 TTY: 1-800-382-7470 Sector fight for the sector of the sector

# Florsheim, Inc.

Customer Service 333 W. Estabrook Blvd. Glendale, WI 53212 Toll free: 1-866-454-0449 Sel: us.consumers@florsheim.com www.florsheim.com

# Flowers Foods, Inc. 5

1919 Flowers Circle Thomasville, GA 31757 229-226-9110 www.flowersfoods.com

### Food Lion, Inc.

Customer Relations PO Box 1330 Salisbury, NC 28145-1330 Toll free: 1-800-210-9569 www.FoodLion.com

# Forever 21

Customer Service 3880 N. Mission Rd. Los Angeles, CA 90031 213-741-5100 Toll free: 1-888-494-3837 www.forever21.com

#### **Fortune Brands**

Corporate Affairs Dept. 520 Lake Cook Rd. Deerfield, IL 60015 847-484-4400 Section: mail@fortunebrands.com www.fortunebrands.com

#### **Frigidaire Home Products**

PO Box 212378 Augusta, GA 30909 Toll free: 1-800-374-4432 www.frigidaire.com

#### Frito-Lay

Consumer Affairs PO Box 660634 Dallas, TX 75266-6234 972-334-7000 Toll free: 1-800-352-4477 www.fritolay.com

# Frontier Airlines, Inc.

Customer Relations 7001 Tower Rd. Denver, CO 80249-7312 Toll free: 1-800-432-1359 www.frontierairlines.com

## FTD, Inc.

Customer Service 3113 Woodcreek Dr. Downers Grove, IL 60515 630-719-7756 Toll free: 1-800-736-3383 www.ftd.com

# Fuji Photo Film USA, Inc.

Consumer Information Service Center 1100 King George Post Edison, NJ 08837 Toll free: 1-800-800-3854 www.fujifilm.com

# G

#### Gap, Inc.

Customer Relations 100 Gap Online Dr. Grove City, OH 43123-8605 Toll free: 1-800-427-7895 TTY: 1-888-906-1104 Scustserv@gap.com www.gap.com

# Gateway, Inc.

Customer Service PO Box 6137 Temple, TX 76503 www.gateway.com

# GEICO

One GEICO Plaza Washington, DC 20076 Toll free: 1-877-418-1312 (Car) Toll free: 1-888-395-1200 (Home) Toll free: 1-888-532-5433 (Life) TTY: 1-800-833-8255 www.geico.com

# **General Electric Company**

3135 Easton Turnpike Fairfield, CT 06828 203-373-2211 Toll free: 1-800-626-2005 www.ge.com

#### General Mills, Inc. S

Consumer Services PO Box 9452 Minneapolis, MN 55440 Toll free: 1-800-248-7310 www.generalmills.com

# Georgia-Pacific Corporation 5

Consumer Affairs 133 Peachtree St. NE Atlanta, GA 30303 Toll free: 1-800-283-5547 (Consumer Products) TTY: 1-800-283-5547 ext. 5 www.gp.com

### **Gerber Products Company**

Consumer Affairs 445 State St. Fremont, MI 49413-0001 Toll free: 1-800-284-9488 www.gerber.com

# Giant Food, Inc.

8301 Professional PI., Suite 115 Landover, MD 20785 301-341-4322 Toll free: 1-888-469-4426 TTY: 301-200-8995 www.giantfood.com

# GlaxoSmithKline Consumer 5

#### Healthcare

Consumer Information PO Box 13398 Five Moore Dr. Research Triangle Park, NC 27709 412-200-4000 Toll free: 1-888-825-5249 (Prescription Drugs) Toll free: 1-800-245-1040 (Non-Prescription) Seconsumer.communications@ gsk.com www.gsk.com

# The Golden Grain Company

PO Box 049003 Chicago, IL 60604-9003 Toll free: 1-800-421-2444 Toll free: 1-800-570-8719 (in Spanish) www.ricearoni.com

# Golds Gym International

Customer Care Dept. 125 E. John Carpenter Freeway Suite 1300 Irving, TX 75062 214-574-4653 www.goldsgym.com

#### **Goodrich Corporation**

Consumer Relations Dept. PO Box 19001 Greenville, SC 29602-9001 Toll free: 1-877-788-8899 www.bfgoodrichtires.com

#### The Goodyear Tire Rubber Company

200 Innovation Way Akron, OH 44316-0001 330-796-2121 Toll free: 1-800-321-2136 ⊠: consumer\_relations@goodyear. com www.goodyear.com

### Google.com

1600 Amphitheatre Pkwy. Mountain View, CA 94043 650-253-0000 www.google.com

#### Graco Children's Products, Inc. 5

Consumer Services 710 Stockton Dr. Exton, PA 19341 Toll free: 1-800-345-4109 www.gracobaby.com

### **Greyhound Lines, Inc.**

PO Box 660691 Mail Stop 470 Dallas, TX 75266-0691 214-849-8966 214-849-6246 (Baggage) Toll free: 1-800-531-5332 (in Spanish) TTY: 1-800- 345-3109 www.greyhound.com

#### Guess? Inc.

Customer Service 1444 S. Alameda St. Los Angeles, CA 90021 213-765-3100 Toll free: 1-877-444-8377 www.guess.com

#### **Guinness Company**

801 Main Ave. Norwalk, CT 06851 203-229-2100 Toll free: 1-800-521-1591 ⊠: guinness@consumer-care.net www.guinness.com

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#### Hallmark Cards, Inc.

Consumer Affairs PO Box 419034 Mail Drop #216 Kansas City, MO 64141 Toll free: 1-800-425-5627 www.hallmark.com

#### Hampton Inn & Suites

See: Hilton Hospitality, Inc. Toll free: 1-800-426-7866 www.hamptoninn.com

#### H&RBlock, Inc.

Customer Support One H & R Block Way Kansas City, MO 64105 Toll free: 1-800-472-5625 www.hrblock.com

### **Hanes Hosiery**

Consumer Relations PO Box 3013 Winston-Salem, NC 27102 Toll free: 1-800-225-4872 www.haneshosiery.com

### Harry & David

Customer Service 2500 South Pacific Hwy. Medford, OR 97501-2675 541-864-2121 Toll free: 1-877-322-1200 Service@harryanddavid.com www.harryanddavid.com

#### Hartz Mountain Corporation

Consumer Affairs 400 Plaza Dr. Secaucus, NJ 07094 Toll free: 1-800-275-1414 www.hartz.com

#### Hasbro, Inc.

Consumer Affairs PO Box 200 Dept. C-847 Pawtucket, RI 02862-0200 401-727-6899 Toll free: 1-800-255-5516  $\bowtie$ : customersupport@hasbro.com www.hasbro.com

#### Heinz North America S

Consumer Resource Center/Consumer Affairs PO Box 57 Pittsburgh, PA 15230 Toll free: 1-800-255-5750 Sel: heinzconsumeraffairs@us.hjheinz. com

# Henkel Consumer Goods 5

19001 N. Scottsdale Rd. Scottsdale, AZ 85255 480-754-3425 Toll free: 1-800-258-3425 www.henkelna.com

# Hershey Company S

Consumer Relations 100 Crystal A Dr. Hershey, PA 17033 Toll free: 1-800-468-1714 www.hersheys.com

# Hertz Corporation

Customer Relations PO Box 26120 Oklahoma City, OK 73126 Toll free: 1-800-654-4173 TTY: 1-800-654-2280 www.hertz.com



#### Hewlett-Packard Company S

3000 Hanover St. Bldg. 6A. Mail Stop 1247 Palo Alto, CA 94304 650-857-1501 Toll free: 1-800-474-6836 www.hp.com

### Hillshire Brands 5

Consumer Affairs PO Box 3901 Peoria, IL 61612 Toll free: 1-800-261-4754 (Foodservice) Toll free: 1-800-323-7117 (Desserts) www.hillshirebrands.com

# Hilton Garden Inn

See: Hilton Hospitality, Inc. Toll free: 1-877-782-9444 www.hiltongardeninn.com

# Hilton Hospitality, Inc.

Guest Assistance 2050 Chenault Dr. Carrollton, TX 75006 972-770-6100 Toll free: 1-800-445-8667 TTY: 1-800-368-1133 www.hilton.com

#### Hitachi America, Ltd.

Customer Service PO Box 99652 Troy, MI 48099 Toll free: 1-800-448-2244 Service.ce@hal.hitachi. com www.hitachi.com

# Holiday Inn/Holiday Inn Express

See: InterContinental Hotels Group Toll free: 1-800-465-4329 www.holiday-inn.com

# Home Depot, Inc.

Customer Care 2455 Paces Ferry Rd. Atlanta, GA 30339-4024 Toll free: 1-800-466-3337 Toll free: 1-800-430-3376 (Website Questions) Sel: customercare@homedepot.com www.homedepot.com

# Home Goods

See: TJX Companies, Inc. Toll free: 1-800-888-0776 www.homegoods.com

#### Home Shopping Network

Customer Service PO Box 9090 Clearwater, FL 33758 Toll free: 1-800-284-3900 (Phone) Toll free: 1-800-933-2887 (Online) www.hsn.com

# **Homewood Suites**

See: Hilton Hospitality, Inc. Toll free: 1-800-225-5466 www.homewoodsuites.com

#### Hoover Company

TTI Floor Care North America 7005 Cochran Rd. Glenwillow, OH 44139 Toll free: 1-800-944-9200 www.hoover.com

### Hormel Foods Company S

Consumer Affairs One Hormel Pl. Austin, MN 55912 Toll free: 1-800-523-4635 www.hormel.com

#### Howard Johnson, Inc.

PO Box 4090 Aberdeen, SD 57401 Toll free: 1-800-544-9881 www.hojo.com

# Humana, Inc.

PO Box 14601 Lexington, KY 40512-4601 502-580-1000 Toll free: 1-800-448-6262 www.humana.com

# Hyatt Hotels & Resorts 5

Consumer Affairs 9805 Q St. Omaha, NE 68127 Toll free: 1-800-233-1234 TTY: 1-800-228-9548 www.hyatt.com

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#### **IBM Corporation**

One New Orchard Rd. Armonk, NY 10504-1722 914-499-1900 Toll free: 1-800-426-4968 (Customer Service) TTY: 1-800-426-3383 www.ibm.com

#### lkea

Customer Relations 420 Alan Wood Rd. Conshohocken, PA 19428 Toll free: 1-888-888-4532 (In-Store) Toll free: 1-888-434-4532 (Online) Sel: Customer\_Care@ushelp.ikea.com www.ikea.com

## Intel

Consumer Relations 2200 Mission College Blvd. Santa Clara, CA 95054 408-765-8080 (Headquarters) www.intel.com

#### InterContinental Hotels Group PLC

Guest Relations PO Box 30321 Salt Lake City, UT 84130-321 Toll free: 1-800-621-0555 www.ihgplc.com

# J

#### Jack In The Box, Inc.

Guest Relations 9330 Balboa Ave. San Diego, CA 92123-1516 858-571-2121 Toll free: 1-800-955-5225 www.jackinthebox.com

# Jackson Hewitt Tax Service, Inc.

Three Sylvan Way, Suite 301 Parsippany, NJ 07054 Toll free: 1-800-234-1040 www.jacksonhewitt.com

# Janssen Pharmaceuticals, Inc. S

1125 Trenton-Harbourton Rd. PO Box 200 Titusville, NJ 08560 Toll free: 1-800-526-7736 www.janssenpharmaceuticalsinc. com

# Jarden Consumer Solutions, Inc. S

Consumer Affairs 2381 Executive Center Dr. Boca Raton, FL 34331 Toll free: 1-800-458-8407 www.sunbeam.com

#### JCPenney Company, Inc.

Corporate Customer Relations PO Box 10001 Dallas, TX 75301-7311 Toll free: 1-800-322-1189 www.jcpenney.com

#### J. Crew

Customer Relations One Ivy Crescent Lynchburg, VA 24513-1001 Toll free: 1-800-562-0258 ⊠: contactus@jcrew.com www.jcrew.com

# Jenny Craig, Inc.

Customer Care 5770 Fleet St. Carlsbad, CA 92008 760-696-4000 Toll free: 1-800-597-5366 Sel: WebCustomerService@jennycraig. com www.jennycraig.com

# JetBlue Airways Corporation

Customer Relations PO Box 17435 Salt Lake City, UT 84117-7435 Toll free: 1-800-538-2583 TTY: 1-800-336-5530 www.jetblue.com

#### Jiffy Lube International, Inc.

Customer Service PO Box 4427 Houston, TX 77210-4458 Toll free: 1-800-344-6933 www.jiffylube.com

#### John Hancock Financial Services, Inc.

601 Congress St. Boston, MA 02210-2805 617-572-6000 Toll free: 1-800-732-5543 TTY: 1-800-832-5282 www.johnhancock.com

#### Johnson & Johnson Consumer S

### Products, Inc.

PO Box 726 Langhorne, PA 19047-0726 732-524-0400 Toll free: 1-800-526-3967 www.jnj.com

# Just Born, Inc S

Consumer Relations 1300 Stefko Blvd. Bethlehem, PA 18017 610-867-7568 Toll free: 1-888-645-3453 (Consumer Relations) Selections@justborn.com www.justborn.com

#### JVC Company of America S

Customer Care 1700 Valley Rd. Wayne, NJ 07470 Toll free: 1-800-252-5722 www.jvcservice.com

# Κ

# Kao Brands Company S

Consumer Relations Dept. 2535 Spring Grove Ave. Cincinnati, OH 45214 www.kaobrands.com

# Kellogg Company S♦

Consumer Affairs PO Box CAMB Battle Creek, MI 49016 Toll free: 1-800-962-1413 www.kelloggcompany.com

#### KFC

1441 Gardiner Ln. Louisville, KY 40213 Toll free: 1-800-225-5532 www.kfc.com

# Kimberly-Clark Corporation S

Consumer Services Dept. INT PO Box 2020 Neenah, WI 54957-2020 Toll free: 1-888-525-8388 www.kimberly-clark.com

#### The Kirby Company

Customer Relations 1920 W. 114th St. Cleveland, OH 44102 Toll free: 1-800-494-8586 Sconsumer@kirbywhq.com www.kirby.com

#### **KitchenAid**

Customer Experience Center PO Box 218 St. Joseph, MI 49085 Toll free: 1-800-541-6390 www.kitchenaid.com

# **Kmart Corporation**

Customer Service Toll free: 1-866-562-7848 Service.kmart.com www.kmart.com

#### Kohl's Corporation

Customer Service N56 W. 17000 Ridgewood Dr. Menomonee Falls, WI 53051 262-703-7000 Toll free: 1-866-887-8884 Toll free: 1-800-564-5740 (Credit) Service@kohls.com www.kohls.com

# Kohler Company

444 Highland Dr. Kohler, WI 53044 920-457-4441 Toll free: 1-800-456-4537 www.kohler.com

# Kraft Foods, Inc. 5

Consumer Relations One Kraft Court Glenview, IL 60025 Toll free: 1-877-535-5666 www.kraftfoods.com

#### **Kroger Company**

1014 Vine St. Cincinnati, OH 45202-1100 Toll free: 1-800-576-4377 www.kroger.com

L

# LA Fitness International, LLC

Member Services PO Box 54170 Irvine, CA 92619-1300 www.lafitness.com

#### Land O'Lakes, Inc. 5

Consumer Affairs PO Box 64050 St. Paul, MN 55164-9784 Toll free: 1-800-328-4155 (Consumer Affairs) Toll free: 1-800-328-9680 (Corporate) www.landolakes.com

#### Lands' End, Inc.

Customer Service 1 Lands' End Ln. Dodgeville, WI 53595 Toll free: 1-800-963-4816 TTY: 1-800-541-3459 Sel: landsend@landsend.com www.landsend.com

#### Lane Bryant

777 S. State Rd. 7 Margate, FL 33068 Toll free: 1-866-886-4731 www.lanebryant.com

#### Lane Furniture

Consumer Services PO Box 1627 Hwy. 145 South Tupelo, MS 38802 Toll free: 1-877-405-3745 Service@lanefurniture.com www.lanefurniture.com

#### La-Z-Boy, Inc.

Consumer Services 1284 N. Telegraph Rd. Monroe, MI 48162-3309 Toll free: 1-800-375-6890 Service@la-z-boy.com www.la-z-boy.com

# LeapFrog Enterprises, Inc.

Customer Support 6401 Hollis St., Suite 100 Emeryville, CA 94608-1071 Toll free: 1-800-701-5327 Toll free: 1-866-334-5327 (Online Store) Support@leapfrog.com

#### Lee Jeans

Consumer Services 9001 W. 67th St. Merriam, KS 66202 Toll free: 1-800-453-3348 www.lee.com

#### Leggs Products

Consumer Services PO Box 3013 Winston-Salem, NC 27102 Toll free: 1-800-925-4872 www.leggs.com

# LEGO Systems, Inc.

Consumer Affairs 555 Taylor Rd. PO Box 1138 Enfield, CT 06083-1138 Toll free: 1-800-835-4386 www.lego.com

# Lennox Industries, Inc. S

Consumer Affairs PO Box 799900 Dallas, TX 75379 Toll free: 1-800-953-6669 www.lennox.com

# LensCrafters

4000 Luxottica PI. Mason, OH 45040 Toll free: 1-877-753-6727 TTY: 1-855-589-8891 www.lenscrafters.com

#### Levi Strauss Company S

1155 Battery St. San Francisco, CA 94111 Toll free: 1-866-860-8907 ⊠: customerservice@levisstore.com www.levi.com

#### Lexmark International, Inc.

740 W. New Circle Rd. Lexington, KY 40550 Toll free: 1-800-539-6275 www.lexmark.com

#### LG Electronics, Inc S

Customer Service PO Box 240007 201 James Record Rd. Huntsville, AL 35813 Toll free: 1-800-243-0000 (Appliances) www.lge.com

# Liberty Mutual Insurance Group 5

Customer Service 100 Liberty Way Dover, NH 03820 Toll free: 1-800-398-8924 Service@libertymutual.com www.libertymutual.com

# Lillian Vernon Corporation

Customer Service PO Box 35980 Colorado Springs, CO 80935-5980 Toll free: 1-800-545-5426 www.lillianvernon.com

#### Limited Brands, Inc.

Customer Service Three Limited Pkwy. Columbus, OH 43230 614-415-7000 Toll free: 1-800-945-5088 www.limitedbrands.com

# LinkedIn Corporation

2029 Stierlin Ct. Mountain View, CA 94043 www.linkedin.com

#### **Little Tikes**

Consumer Services 2180 Barlow Rd. Hudson, OH 44236 Toll free: 1-800-321-0183 🖂: littletikes.cares@littletikescare.com www.littletikes.com

#### L.L. Bean, Inc.

Dept. CFM Freeport, ME 04033-0001 207-552-3028 Toll free: 1-800-441-5713 TTY: 1-800-545-0090 www.llbean.com

#### Loehmann's

Customer Service 2500 Halsey St. Bronx, NY 10461 Toll free: 1-855-563-4626 🖂: customerservice@loehmanns.com www.loehmanns.com

#### Longhorn Steakhouse

See: Darden Restaurants 407-245-4000 www.longhornsteakhouse.com

# Long John Silver's Restaurants,

Inc. M: LJScares@LJSilvers.com www.ljsilvers.com

# L'Oreal USA S

575 Fifth Ave. New York, NY 10017 212-818-1500 (Headquarters) Toll free: 1-800-322-2036 www.lorealusa.com

#### Lowe's

Customer Care PO Box 1111 North Wilkesboro, NC 28656 Toll free: 1-800-445-6937 Scustomercare@lowes.com www.lowes.com

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#### **MAACO Enterprises, Inc.**

440 S. Church St., Suite 700 Charlotte, NC 28202 704-377-8855 Toll free: 1-800-523-1180 ⊠: web.comments@drivenbrands.com www.maaco.com

# Macy's S

Customer Service PO Box 8113 Mason, OH 45040 Toll free: 1-800-526-1202 (Customer Service) Toll free: 1-877-493-9207 (Credit) www.macys.com

# Magic Chef

Customer Service 777 Mark St. Wood Dale, IL 60191-2802 Toll free: 1-888-775-0202 www.magicchef.com

#### Magnavox

Toll free: 1-800-605-8610 (TV, DVD Player, Blu-ray Disc Player) Toll free: 1-800-705-2000 www.magnavox.com

# Marriott International, Inc.

Guest Relations 1818 N. 90th St. Omaha, NE 68114-1315 Toll free: 1-800-535-4028 ⊠: customer.care@marriott.com www.marriott.com

# Mars Chocolate North America S

800 High St. Hackettstown, NJ 07840 908-852-1000 ⊠: askus@masterfoodsusa.com www.masterfoods.com

# Marshalls, Inc.

See: TJX Companies, Inc. Toll free: 1-888-627-7425 www.marshallsonline.com

#### Massachusetts Mutual Insurance Company (Mass Mutual)

Customer Relations 1295 State St. Springfield, MA 01111-0001 Toll free: 1-800-272-2216 (Life Insurance) Toll free: 1-800-505-8952 (Long Term Insurance) www.massmutual.com

#### MasterCard Worldwide

Consumer Inquiries (Contact your issuing bank first) 2000 Purchase St. Purchase, NY 10577 Toll free: 1-800-307-7309 Sel: Consumer\_Inquiries@mastercard. com www.mastercard.com

Match.com, LLC S

PO Box 25472

Dallas, TX 75225 www.match.com

#### Mattel, Inc.

Worldwide Consumer Affairs 333 Continental Blvd. El Segundo, CA 90245-5012 310-252-2000 Toll free: 1-800-524-8697 TTY: 1-800-382-7470 www.mattel.com

#### Maybelline, Inc.

Consumer Affairs PO Box 1010 Clark, NJ 07066 Toll free: 1-800-944-0730 www.maybelline.com

#### Mayflower Transit, LLC

One Mayflower Dr. St. Louis, MO 63026 636-305-4000 Toll free: 1-800-241-1321 Toll free: 1-800-325-9970 (Claims) www.mayflower.com

#### Maytag

See: Whirlpool Corporation Toll free: 1-800-344-1274 www.maytag.com

# McCormick & Company, Inc. S

Consumer Affairs 211 Schilling Circle Hunt Valley, MD 21031 410-527-6000 Toll free: 1-800-632-5847 www.mccormick.com

# **McCormick and Schmick's**

1510 W. Loop South Houston, TX 77027 713-850-1010 Toll free: 1-800-552-6379 www.mccormickandschmicks.com

# McDonald's Corporation S

Customer Satisfaction Dept. 2111 McDonald's Dr. Oak Brook, IL 60523 Toll free: 1-800-244-6227 www.mcdonalds.com

#### McKee Foods Corporation S

PO Box 750 Collegedale, TN 37315 Toll free: 1-800-522-4499 www.mckeefoods.com

#### Meineke Car Care Centers, Inc.

Customer Service 128 S. Tryon St., Suite 900 Charlotte, NC 28202 704-377-8855 Toll free: 1-800-447-3070 www.meineke.com

#### The Mentholatum Company, Inc.

Consumer Affairs 707 Sterling Dr. Orchard Park, NY 14127 716-677-2500 Toll free: 1-800-688-7660 www.mentholatum.com

#### Merck & Co., Inc.

One Merck Dr. PO Box 100 Whitehouse Station, NJ 08889-0100 908-423-1000 Toll free: 1-800-444-2080 Toll free: 1-800-727-5400 (Patient Assistance) www.merck.com

#### Merrill Lynch Company, Inc.

(Contact local branch manager first) 4 World Financial Center 250 Vesey St. New York, NY 10080 Toll free: 1-800-637-7455 TTY: 1-800-657-3323 ⊠: general\_askml@ml.com www.merrillynch.com

#### **Merry Maids**

See: Service Master Company Toll free: 1-800-637-7962 Secontactus@merrymaids.com www.merrymaids.com

#### MetLife, Inc.

1095 Avenue of the Americas New York, NY 10036 Toll free: 1-800-638-5433 www.metlife.com

#### **Michelinas**

See: Bellisio Foods, Inc. Toll free: 1-800-446-5469 🖂: michelinas@bellisiofoods.com www.michelinas.com

#### Michelin North America, Inc.

Consumer Care Dept. PO Box 19001 Greenville, SC 29602-9001 Toll free: 1-866-866-6605 www.michelinman.com

#### **Microsoft Corporation**

Customer Service One Microsoft Way Redmond, WA 98052-6399 425-882-8080 Toll free: 1-800-642-7676 TTY: 1-800-892-5234 www.microsoft.com

#### Midas, Inc.

Consumer Relations 823 Donald Ross Rd. Juno Beach, FL 33408 Toll free: 1-800-621-8545 www.midas.com

#### MillerCoors S

Consumer Affairs 250 S. Wacker Dr. Chicago, IL 60606-5888 Toll free: 1-800-645-5376 Scontact@millercoors.com

#### Mitsubishi Digital Electronics America, Inc.

Consumer Relations Dept. 9351 Jeronimo Rd. Irvine, CA 92618 Toll free: 1-800-332-2119 Sel: tvsupport@mevsa.com

### **Mondelez International**

Consumer Relations 100 Deforest Ave. East Hanover, NJ 07936 Toll free: 1-855-535-5648 www.snackworks.com

# Money Management International

14141 Southwest Fwy., Suite 1000 Sugar Land, TX 77478-3494 Toll free: 1-866-889-9347 www.moneymanagement.org

# Morgan Stanley

Client Advocate PO Box 95002 South Jordan, UT 84095 Toll free: 1-866-227-2256 Scientadvocate@morganstanley. com www.morganstanley.com

#### Motel 6

Guest Relations PO Box 326 Worthington, OH 43085 614-601-4089 Toll free: 1-800-557-3435 www.motel6.com

#### Motorola, Inc.

Corporate Communications 600 N. US Highway 45 Libertyville, IL 60048 847-523-5000 Toll free: 1-800-734-5870 TTY: 1-888-390-6456 www.motorola.com

#### Motts, Inc.

Consumer Relations PO Box 869077 Plano, TX 75086-9077 Toll free: 1-800-426-4891 www.motts.com

# Movado Group, Inc.

650 From Rd., Suite 375 Paramus, NJ 07652-3556 201-267-8000 Toll free: 1-800-810-2311 www.movadogroupinc.com

#### Mutual of Omaha Insurance Company

Customer Service Mutual of Omaha Plaza Omaha, NE 68175 Toll free: 1-800-228-7104 Toll free: 1-800-775-1000 (Claims) www.mutualofomaha.com

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# National Amusements, Inc.

Customer Service PO Box 9108 846 University Ave. Norwood, MA 02062-9108  $\bowtie$ : customer\_service@nationalamusements.com www.showcasecinemas.com

# National Car Rental System, Inc.

Customer Services 8420 St. John Industrial Dr. St. Louis, MO 63114 Toll free: 1-800-468-3334 TTY: 1-800-328-6323 www.nationalcar.com

# Nationwide Mutual Insurance Company

Customer Advocacy One Nationwide Plaza Columbus, OH 43215-0220 Toll free: 1-877-669-6877 (Auto and Property Insurance) Toll free: 1-800-882-2822 (General Inquiries) Toll free: 1-800-848-6331 (Investments) www.nationwide.com

# NaturaLawn of America

One E. Church St. Fredrick, MD 21701 301-694-5440 Toll free: 1-800-989-5444 Sel: natural@naturalawn.com www.naturalawn.com

# Nautica Enterprises, Inc.

Consumer Relations 40 West 57th St. New York, NY 10019 Toll free: 1-866-376-4184 www.nautica.com

# NBC Universal, Inc.

Viewer Relations 30 Rockefeller Plaza New York, NY 10112 212-664-2333 www.nbc.com

# The Neiman-Marcus Group, Inc. S

Customer Relations PO Box 650589 Dallas, TX 75265-0589 214-761-2660 Toll free: 1-888-888-4757 www.neimanmarcus.com

# Nestlé Purina PetCare Company

Office of Consumer Affairs Checkerboard Square St. Louis, MO 63164 314-982-1000 Toll free: 1-800-778-7462 www.purina.com

# Nestlé USA ᠫ

Office of Consumer Services 800 N. Brand Blvd. Glendale, CA 91203 Toll free: 1-800-225-2270 www.nestle.com

# Nestlé Waters North America, Inc.

900 Long Ridge Rd. Building 2 Stamford, CT 06902-1138 203-531-4100 Toll free: 1-888-747-7437 www.nestle-watersna.com

# Netflix

Customer Service 100 Winchester Circle Los Gatos, CA 95032 Toll free: 1-866-579-7172 www.netflix.com

# Neutrogena Corporation

Consumer Affairs 199 Grandview Rd. Skillman, NJ 08558 Toll free: 1-800-582-4048 S: ntgweb@neuus.jnj.com www.neutrogena.com

# **New England Financial**

See: MetLife, Inc. Toll free: 1-800-388-4000 www.nefn.com

# New York & Company

Customer Service 450 W. 33rd St. Fifth Floor New York, NY 10001 Toll free: 1-800-723-5333 (In-Store) Toll free: 1-800-961-9906 (Online) Service@nyandcompany.com www.nyandcompany.com

# New York Life Insurance Company

Corporate Compliance Dept. One Rockwood Rd. Sleepy Hollow, NY 10591 Toll free: 1-800-710-7945 www.newyorklife.com

# Nickelodeon

1515 Broadway New York, NY 10036 212-846-2543 www.nick.com

# Nike, Inc. S

Consumer Services One Bowerman Dr. Beaverton, OR 97005-6453 Toll free: 1-800-806-6453 Toll free: 1-800-344-6453 (Corporate) www.nike.com

SOCAP International Member

### Nikon, Inc.

Consumer Affairs 1300 Walt Whitman Rd. Melville, NY 11747-3064 631-547-4200 310-414-8107 (Parts) Toll free: 1-800-645-6687 (Technical and Service Repair) www.nikonusa.com

# Nine West Group, Inc.

Customer Relations 9 West Plaza 1129 Westchester Ave. White Plains, NY 10604 914-640-6400 Toll free: 1-800-999-1877 www.ninewest.com

#### Nintendo 5

4600 150th Ave. NE Redmond, WA 98052 Toll free: 1-800-255-3700 www.nintendo.com

#### Nokia USA

Customer Contact Center 6021 Connection Dr. Irving, TX 75039 Toll free: 1-888-665-4228 TTY: 1-800-246-6542 Scustomercare@nokia.com www.nokiausa.com

#### Nordstrom, Inc.

Customer Service 1600 7th Ave., Suite 2600 Seattle, WA 98101 Toll free: 1-888-282-6060 TTY: 1-800-685-2100 www.nordstrom.com

# North American Van Lines

North American Claims Dept. PO Box 988 Ft. Wayne, IN 46801-0988 Toll free: 1-800-348-2111 Sel claims@navl.com www.northamerican.com

#### The North Face, Inc.

Customer Service 2013 Farallon Dr. San Leandro, CA 94577 Toll free: 1-800-863-1968 Toll free: 1-855-500-8639 (Warranties) Sel: tnfsupport@vfc.com www.thenorthface.com

# Northwestern Mutual Life Insurance

Company

Corporate Relations 720 E. Wisconsin Ave. Milwaukee, WI 53202-4797 414-271-1444 www.northwesternmutual.com

### **Norwegian Cruise Lines**

Guest Relations 7665 Corporate Center Dr. Miami, FL 33126 Toll free: 1-866-625-1164 Toll free: 1-866-584-9756 (Special Needs) www.ncl.com

#### Novartis Pharmaceuticals Corporation

Customer Interaction Center One Health Plaza East Hanover, NJ 07936 Toll free: 1-888-669-6682 www.pharma.us.novartis.com

#### The NutraSweet Company

Customer Service 10 S. Wacker Dr. Chicago, IL 60606 Toll free: 1-800-323-5321 www.nutrasweet.com

#### NutriSystem, Inc.

Customer Service 600 Office Center Dr. Fort Washington, PA 19034 215-706-5300 Toll free: 1-800-585-5483 Sel: customerservice@nutrisystem. com. www.nutrisystem.com

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# Ocean Spray Cranberries, Inc. 5

Consumer Affairs Dept. One Ocean Spray Dr. Lakeville-Middleboro, MA 02349 Toll free: 1-800-662-3263 www.oceanspray.com

#### Office Depot, Inc.

6600 N. Military Trail Boca Raton, FL 33496 Toll free: 1-800-463-3768 www.officedepot.com

#### OfficeMax, Inc.

Customer Service 263 Shuman Blvd. Naperville, IL 60563 630-438-7800 Toll free: 1-800-283-7674 Scientificemax.com www.officemax.com

#### Old Navy

Customer Relations 200 Old Navy Ln. Grove City, OH 43123-8605 Toll free: 1-800-653-6289 TTY: 1-800-449-4253 Sel: custserv@oldnavy.com www.oldnavy.com

# **Olive Garden**

PO Box 695017 Orlando, FL 32869 Toll free: 1-800-331-2729 www.olivegarden.com

#### **Olympus America**

3500 Corporate Pkwy. PO Box 610 Center Valley, PA 18034-0610 Toll free: 1-800-622-6372 Toll free: 1-888-553-4448 (Digital Cameras) www.olympusamerica.com

# **O**mni Hotels

Guest Relations 420 Decker Dr. Irving, TX 75062 Toll free: 1-800-809-6664 www.omnihotels.com

#### 1-800-FLOWERS

Customer Satisfaction Dept. One Old Country Rd., Suite 500 Carle Place, NY 11514 Toll free: 1-800-356-9377 Toll free: 1-800-716-4851 (Customer Service) www.1800flowers.com

#### On the Border

See: Brinker International Toll free: 1-800-682-6882 www.ontheborder.com

# Orbitz, Inc. S

Customer Service 500 W. Madison St., Suite 1000 Chicago, IL 60661 Toll free: 1-888-656-4546 www.orbitz.com

#### Orkin

Customer Care Center 2170 Piedmont Rd., NE Atlanta, GA 30324 Toll free: 1-888-675-4662 www.orkin.com

#### Oster

See: Jarden Consumer Solutions, Inc. Toll free: 1-800-334-0759 www.oster.com

#### Outback Steakhouse

2202 N. West Shore Blvd., Suite 500 Tampa, FL 33607-5761 813-282-1225 ⊠: newsoutback@outback.com www.outback.com

# Overstock.com

Customer Service 6350 S. 3000 E Salt Lake City, UT 84121 Toll free: 1-800-843-2446 www.overstock.com

#### **Owens Corning**

Consumer Relations One Owens Corning Pkwy. Toledo, OH 43659 Toll free: 1-800-438-7465 🖂: answers@answers.owenscorning. com www.owenscorning.com

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# Panasonic Corporation of North America

Customer Experience Dept. 661 Independence Pkwy. Chesapeake, VA 23320 Toll free: 1-800-211-7262 Toll free: 1-800-405-0652 (Online store) www.panasonic.com

#### Panera Bread

3630 S. Geyer Rd. St. Louis, MO 63127 www.panerabread.com

#### Papa John's International, Inc.

PO Box 99900 Louisville, KY 40269-9990 Toll free: 1-877-547-7272 www.papajohns.com

#### Pathmark Stores, Inc.

Customer Relations Two Paragon Dr. Montvale, NJ 07645 Toll free: 1-866-443-7374 Secutionary@pathmark.com www.pathmark.com

#### **Payless ShoeSource**

Customer Service 3231 S.E. Sixth Ave. Topeka, KS 66607 Toll free: 1-877-474-6379 Scustomerservice@csr.payless.com www.payless.com

#### PayPal.com

2211 N. First St. San Jose, CA 95131 Toll free: 1-888-221-1161 www.paypal.com

## **PearleVision**

Customer Service 4000 Luxottica Pl. Mason, OH 45040 Toll free: 1-800-937-3937 TTY: 1-855-589-8891 www.pearlevision.com

#### Pennzoil

See: Shell Oil Company 713-546-4000 Toll free: 1-800-237-8645 🖂: generalpublicenquiries-us@shell. com www.pennzoil.com

# Pep Boys Auto

3111 W. Allegheny Ave. Philadelphia, PA 19132 Toll free: 1-800-737-2697 ⊠: contactus@pepboys.com www.pepboys.com

# Pepperidge Farm, Inc. S

Consumer Affairs 595 Westport Ave. Norwalk, CT 06851 Toll free: 1-888-737-7374 www.pepperidgefarm.com

# Pepsi-Cola Company S

Consumer Relations One Pepsi Way Somers, NY 10589 Toll free: 1-800-433-2652 www.pepsico.com

# Perdue Farms, Inc. S

Consumer Relations PO Box 788 Kings Mountain, NC 28086 Toll free: 1-800-473-7383 www.perdue.com

#### Petco

Toll free: 1-877-738-6742 www.petco.com

#### PetSmart, Inc.

Toll free: 1-888-839-9638 (Customer Service) ⊠: customercare@petsmart.com www.petsmart.com

# P.F. Changs China Bistro, Inc.

7676 E. Pinnacle Peak Rd. Scottsdale, AZ 85255 Toll free: 1-866-732-4264 www.pfchangs.com

# Pfizer, Inc.

Consumer Affairs 235 E. 42nd St. New York, NY 10017 212-733-2323 Toll free: 1-800-879-3477 Toll free: 1-800-438-1985 (Medical Questions) **www.pfizer.com** 

# Pharmavite Corporation S

Consumer Affairs PO Box 9606 Mission Hills, CA 91346-9606 818-221-6200 Toll free: 1-800-276-2878 (Nature Made) Toll free: 1-888-676-9569 (Soy Joy) www.pharmavite.com

# Philip Morris USA

Quality Dept. PO Box 18583 Pittsburgh, PA 15236 804-274-2000 Toll free: 1-800-343-0975 www.philipmorrisusa.com

# Philips Consumer Electronics

North America

Customer Service 3000 Minuteman Rd., Mail Stop 109 Andover, MA 01810 Toll free: 1-888-744-5477 www.philips.com

### **Phillips-Van Heusen Corporation**

Customer Services 1001 Frontier Rd., Mail Stop 44 Bridgewater, NJ 08807 Toll free: 1-800-388-9122 (Van Heusen) Toll free: 1-800-950-2277 (Bass) Toll free: 1-800-866-7292 (Izod) Toll free: 1-866-214-6694 (Calvin Klein) Toll free: 1-800-950-2277 (G.H. Bass) www.pvh.com

# **Pioneer Electronics Service, Inc.**

Toll free: 1-800-228-7221(Parts) Toll free: 1-800-421-1404 (General Service) www.pioneerelectronics.com

# **Pirelli Tire Corporation**

100 Pirelli Dr. Rome, GA 30161 Toll free: 1-800-747-3554 www.us.pirelli.com

# Pizza Hut S

7100 Corporate Dr. Plano, TX 75024 972-338-7700 Toll free: 1-800-948-8488 www.pizzahut.com

# Playskool

See: Hasbro, Inc. Toll free: 1-800-752-9755 🖂: customersupport@hasbro.com www.hasbro.com/playskool

#### Playstation

See: Sony Corporation of America Toll free: 1-800-345-7669 www.us.playstation.com

#### **Playtex Products, Inc.**

Consumer Affairs 890 Mountain Ave. New Providence, NJ 07974 Toll free: 1-888-310-4290 www.playtexproductsinc.com

# **Polaroid Corporation**

Toll free: 1-800-765-2764 (Product Support) www.polaroid.com

#### **Polo/Ralph Lauren Corporation**

Consumer Relations 625 Madison Ave., 11th Floor New York, NY 10022 Toll free: 1-888-475-7674 Secutionerassistance@ralphlauren. com www.polo.com

# Popeyes Louisiana Kitchen 5

Guest Hospitality PO Box 725489 Atlanta, GA 31139 Toll free: 1-877-767-3937 ⊠: popeyescommunications@ popeyes.com www.popeyes.com

# **Prestige Brands**

Office of Consumer Affairs 90 N. Broadway Irvington, NY 10533 Toll free: 1-800-443-4908 www.prestigebrandsinc.com

### Price Chopper Supermarkets 5

Consumer Services 461 Nott St. Schenectady, NY 12308 518-355-5000 Toll free: 1-800-666-7667 www.pricechopper.com

## Priceline

800 Connecticut Ave. Norwalk, CT 06854 Toll free: 1-877-477-5807 www.priceline.com

### **Princess Cruise Lines**

Customer Relations 24305 Town Center Dr. Santa Clarita, CA 91355 Toll free: 1-800-774-6237 Scustomerrelations@ princesscruises.com www.princess.com

# The Procter & Gamble S♦ Company

Consumer Relations PO Box 599 Cincinnati, OH 45201 513-983-1100 Toll free: (phone numbers appear on all labels) www.pg.com

# The Progressive Corporation

Customer Service 6300 Wilson Mills Rd. Mayfield Village, OH 44143 440-461-5000 (Corporate) Toll free: 1-800-776-4737 www.progressive.com

# Prudential Financial, Inc.

Policyowner Relations Dept. One Corporate Dr. Shelton, CT 06484 Toll free: 1-800-778-2255 (Insurance) Toll free: 1-888-778-2888 (Annuities) Toll free: 1-800-732-0416 (Long-Term Care) TTY: 1-800-526-8061 www.prudential.com

#### **Public Storage**

Customer Service PO Box 25050 Glendale, CA 91221-5050 Toll free: 1-800-765-2764 www.publicstorage.com

# Publishers Clearing House 5

Consumer Affairs 101 Winners Circle Port Washington, NY 11050 Toll free: 1-800-459-4724 Toll free: 1-800-392-4190 (Sweepstakes scams using PCH name) www.pch.com

### Publix S

Consumer Relations PO Box 407 Lakeland, FL 33802-0407 Toll free: 1-800-242-1227 www.publix.com

## Purex

See: Henkel Consumer Goods Toll free: 1-800-457-8739 www.purex.com

# Q

#### **Q**doba Mexican Grill

4865 Ward Rd., Suite 500 Wheat Ridge, CO 80033-1902 720-898-2300 Toll free: 1-888-497-3622 www.qdoba.com

#### The Quaker Oats Company

Consumer Response/QTG PO Box 049003 Chicago, IL 60604-9003 312-821-1000 Toll free: 1-800-367-6287 www.quakeroats.com

# QuikTrip Corporation

PO Box 3475 Tulsa, OK 74101 918-615-7700 Toll free: 1-800-848-1966 www.quiktrip.com

#### Quiznos

1001 17th St., Suite 200 Denver, CO 80202 720-359-3300 (Headquarters) Toll free: 1-866-486-2783 (Customer Comments) www.quiznos.com

#### QVC, Inc.

Customer Service 1200 Wilson Drive at Studio Park West Chester, PA 19380 Toll free: 1-800-345-5788 TTY: 1-800-544-3316 www.qvc.com

#### R

# **Radio Shack Corporation**

Customer Care Riverfront Campus Mail Stop #CF4-216 300 Radio Shack Circle Fort Worth, TX 76102-1964 817-415-3011 Toll free: 1-800-843-7422  $\bowtie$ : radioshack.customer.care@ radioshack.com **www.radioshack.com** 

# **Radisson Hotels**

11340 Blondo St., Suite 100 Omaha, NE 68164 Toll free: 1-800-615-7253 www.radisson.com

#### Ramada Inn

See: Wyndham Hotel Group Toll free: 1-800-828-6644 www.ramada.com

#### **Rayovac Corporation**

Consumer Service 601 Rayovac Dr. Madison, WI 53711 Toll free: 1-800-237-7000 www.rayovac.com

#### **Readers Digest Association, Inc.**

Customer Service PO Box 6095 Harlan, IA 51593 Toll free: 1-877-732-4438 TTY: 1-800-735-4327 Scustomercare@rd.com www.rd.com

#### **Reckitt Benckiser Group PLC**

Consumer Relations PO Box 224 Parsippany, NJ 07054-0224 Toll free: 1-800-228-4722 Scorpcomms@reckittbenckiser.com www.reckittbenckiser.com

#### **Red Lobster**

Guest Relations PO Box 695017 Orlando, FL 32869 407-245-4000 Toll free: 1-800-562-7837 www.redlobster.com

### Regal Ware, Inc.

Consumer Service 1675 Reigle Dr. Kewaskum, WI 53040 262-626-2121 🖂: customerservice@regalware.com www.regalware.com

#### **Remington Products Company**

Consumer Services PO Box 1 DeForest, WI 53532 Toll free: 1-800-392-6544 Secontactus@remingtonproducts. com www.remington-products.com

#### **Rent-A-Center**

Customer Service 5501 Headquarters Dr. Plano, TX 75024 Toll free: 1-800-422-8186 www.rentacenter.com

#### **Residence Inn**

See: Marriott International, Inc. Toll free: 1-800-228-2800 www.residenceinn.com

#### **Rich Products**

Consumer Relations PO Box 20670 127 Airport Rd. St. Simons Island, GA 31522 912-638-5000 Toll free: 1-888-732-7251 Seconsumer.relations@rich.com www.rich.com

#### **Rite Aid Corporation**

Customer Support PO Box 3165 Harrisburg, PA 17105 717-761-2633 Toll free: 1-800-748-3243 Toll free: 1-888-213-9920 (Rebates) TTY: 1-800-821-1833 www.riteaid.com

#### Rolex Watch U.S.A., Inc.

665 5th Ave., 5th Floor New York, NY 10022 212-758-7700 www.rolex.com

#### **Roto-Rooter Corporation**

225 E. 5th St. Cincinnati, OH 45202 513-762-6690 Toll free: 1-800-438-7686 www.roto-rooter.com

#### **Royal Caribbean International**

Corporate Guest Relations 1050 Caribbean Way Miami, FL 33132 Toll free: 1-800-256-6649 Toll free: 1-800-398-9819 (Website) www.royalcaribbean.com

#### Rubbermaid

Consumer Services 3320 W. Market St. Fairlawn, OH 44333 Toll free: 1-888-895-2110 www.rubbermaid.com

#### **Ruth's Chris Steakhouse**

Ruth's Hospitality Group, Inc. 1030 W. Canton Ave., Suite 100 Winter Park, FL 32789 407-333-7440 www.ruthschris.com

#### S

### SafeAuto Insurance

Customer Service PO Box 182109 Columbus, OH 43218-2109 Toll free: 1-800-723-3288 🖂: CSD@safeauto.com www.safeauto.com

#### Safeway, Inc.

Customer Service Center MS 10501 PO Box 29093 Phoenix, AZ 85038-9093 Toll free: 1-877-723-3929 www.safeway.com

#### **Saks Fifth Avenue**

Customer Relations PO Box 10327 Jackson, MS 39289 212-940-5027 Toll free: 1-877-551-7257 Service@saks.com www.saks.com

#### Sam's Club

Member Service 2101 S.E. Simple Savings Dr. Bentonville, AR 72716-0745 Toll free: 1-888-746-7726 www.samsclub.com

#### Samsonite Corporation

Customer Service 575 West St., Suite 110 Mansfield, MA 02048 Toll free: 1-800-765-2247 Toll free: 1-800-262-8282 (Warranty) Service: Questions@samsonite.com www.samsonite.com

#### Samsung Electronics America

Customer Service and Technical Support 85 Challenger Rd. Ridgefield Park, NJ 07660 Toll free: 1-800-726-7864 Toll free: 1-888-987-4357 (Mobile Phones) TTY: 1-888-899-7608 www.samsung.com

# Sanofi-Aventis

55 Corporate Dr. Bridgewater, NJ 08807-2854 Toll free: 1-800-981-2491 www.sanofi-aventis.us

#### Sargento Foods, Inc. 5

Consumer Affairs One Persnickety Place Plymouth, WI 53073 920-893-8484 (Corporate) Toll free: 1-800-243-3737 www.sargento.com

#### SC Johnson and Son, Inc. 5

2014 Consumer Action Handbook

1525 Howe St. Racine, WI 53403 Toll free: 1-800-494-4855 www.scjohnson.com

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**CORPORATE CONSUMER CONTACTS** 

# The Scotts Company S

Help Center 14111 Scottslawn Rd. Marysville, OH 43041 Toll free: 1-888-270-3714 www.scotts.com

#### Seabourn Cruise Line

Guest Relations 300 Elliott Ave. W Seattle, WA 98119 206-626-9179 Toll free: 1-866-755-5619 ⊠: guestrelations@seabourn.com www.seabourn.com

# Sealy Corporation

Consumer Support One Office Parkway at Sealy Dr. Trinity, NC 27370 Toll free: 1-800-697-3259 Sealy.com www.sealy.com

#### **S**ears

Executive Customer Relations 3333 Beverly Rd. Mail Stop RR Hoffman Estates, IL 60179 847-286-2500 Toll free: 1-800-549-4505 (Retail) Toll free: 1-800-697-3277 (Online) TTY: 1-800-659-7017 www.sears.com

#### Seiko Instruments USA, Inc.

Customer Service 2990 Lomita Blvd. Torrance, CA 90505 Toll free: 1-800-757-1011 www.seikoinstruments.com

# Seneca Foods Corporation

Consumer Affairs 3736 S. Main St. Marion, NY 14505 315-926-8100 Toll free: 1-800-872-1110 www.senecafoods.com

#### Serta, Inc. S

Customer Service Three Golf Center #392 Hoffman Estates, IL 60169 847-645-0200 Toll free: 1-888-557-3782 Secutioner.service@serta.com www.serta.com

#### Service Master Company

860 Ridge Lake Blvd. Memphis, TN 38120 www.servicemaster.com

# 7-Eleven, Inc

Customer Relations PO Box 711 Dallas, TX 75221-0711 972-828-7011 Toll free: 1-800-255-0711 www.7-Eleven.com

#### **Sharp Electronics Corporation**

Customer Service Sharp Plaza Mahwah, NJ 07495 Toll free: 1-800-237-4277 www.sharpusa.com

#### Shell Oil Company

Customer Care PO Box 2463 Houston, TX 77252 713-241-6161 (Headquarters) Toll free: 1-888-467-4355 Toll free: 1-800-331-3703 (Shell Card) A: ShellCustomerCare@shell.com www.shellus.com

#### **Sheraton Hotels**

See: Starwood Hotels & Resorts Worldwide, Inc. Toll free: 1-800-325-3535 www.sheraton.com

#### **Sherwin-Williams Company**

Midland Building 101 Prospect Ave., NW PO Box 647 Cleveland, OH 44115 Toll free: 1-800-474-3794 www.sherwin-williams.com

#### Shoneys, Inc.

Guest Relations 1717 Elm Hill Pike, Suite B-1 Nashville, TN 37210 615-391-5395 Toll free: 1-877-377-2233 ⊠: helpdesk@shoneys.com www.shoneys.com

### Simmons Bedding Company

Consumer Service One Concourse Pkwy., Suite 800 Atlanta, GA 30328-6188 Toll free: 1-877-399-9397 🖂: customerassistance@simmons. com www.simmons.com

#### Slim-Fast Foods Company

Consumer Service Dept. 920 Sylvan Ave. Second Floor Englewood Cliffs, NJ 07632 Toll free: 1-800-754-6327 Support@slimfast.com www.slimfast.com

#### Sonesta International Hotels Corporation

255 Washington St. Newton, MA 02458 617-421-5447 Toll free: 1-800-766-3782 ⊠: info@sonesta.com www.sonesta.com

#### **Sony Corporation of America**

Customer Service Consumer Information Service Center 12451 Gateway Blvd. Fort Myers, FL 33913 239-768-7547 (Consumer Eletronics) Toll free: 1-800-345-7669 (PlayStation) www.sony.com

#### **Southwest Airlines**

Customer Relations Dept. PO Box 36647-1CR Dallas, TX 75235 214-932-0333 Toll free: 1-800-435-9792 TTY: 1-800-533-1305 www.southwest.com

#### Spiegel Brands, Inc

: customerservice@spiegel.com

#### **Spirit Airlines**

2800 Executive Way Miramar, FL 33025 Toll free: 1-800-772-7117 Scustomer@spirit.com www.spiritair.com

#### Springs Global U.S., Inc.

Public Relations Dept. PO Box 70 Fort Mill, SC 29716 803-547-1500 Toll free: 1-888-926-7888 Toll free: 1-800-221-6352 (Window Products) www.springs.com

#### **Sprint Nextel**

KSOPHT0101-Z4300 6391 Sprint Pkwy. Overland Park, KS 66251-4300 Toll free: 1-888-211-4727 (Sprint Phones) Toll free: 1-800-639-6111 (Nextel Phones) Toll free: 1-800-877-4646 (Wireline Service) www.sprint.com

#### **Stanley Hardware**

Customer Service 480 Myrtle St. New Britain, CT 06053 Toll free: 1-800-622-4393 www.stanleyhardware.com

#### Staples, Inc.

Consumer Affairs 500 Staples Dr. Framingham, MA 01702 Toll free: 1-800-378-2753 www.staples.com

#### **Starbucks**

Customer Relations PO Box 3717 Seattle, WA 98124-3717 Toll free: 1-800-782-7282 www.starbucks.com

# Starwood Hotels & Resorts S

Worldwide, Inc. Customer Service PO Box 6020 Lancaster, CA 93539 Toll free: 1-800-328-6242 www.starwoodhotels.com

#### State Farm

Customer Service One State Farm Plaza Bloomington, IL 61710 309-766-2311 Toll free: 1-800-782-8332 Service: info@statefarm.com www.statefarm.com

#### **SteinMart**

1200 Riverplace Blvd. Jacksonville, FL 32207 904-346-1500 Toll free: 1-888-783-4662 ⊠: e-customerservice@steinmart.com www.steinmart.com

#### Stop & Shop Supermarket Company, Inc.

Customer Service Dept. 1385 Hancock St. Quincy, MA 02169 Toll free: 1-800-767-7772 www.stopandshop.com

#### StubHub, Inc.

199 Fremont St., Suite 300 San Francisco, CA 94105 ⊠: customerservice@stubhub.com www.stubhub.com

### Subway

325 Bic Dr. Milford, CT 06461 Toll free: 1-800-888-4848 www.subway.com

# SunTrust

PO Box 85024 Richmond, VA 23285-5024 Toll free: 1-800-786-8787 TTY: 1-800-854-8965 www.suntrust.com

# Symantec Corporation

Customer Service 350 Ellis St. Mountain View, CA 94043 Toll free: 1-800-721-3934 www.symantec.com

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# Taco Bell

Customer Relations 1 Glen Bell Way Irvine, CA 92618 Toll free: 1-800-822-6235 www.tacobell.com

# Talbots

Customer Service Dept. One Talbots Dr. Hingham, MA 02043 781-741-4028 Toll free: 1-800-992-9010 TTY: 1-800-624-9179  $\bowtie$ : customer.service@talbots.com www.talbots.com

# Target S

Guest Relations and Quality Assurance PO Box 9350 Minneapolis, MN 55440 Toll free: 1-800-440-0680 Selections@target.com www.target.com

# **TEAC** America, Inc.

Customer Service 7733 Telegraph Rd. Montebello, CA 90640 323-726-0303 323-727-7627 (Service) Service (Service) Service (Service) and Repair) www.teac.com

# Teleflora

PO Box 60910 Los Angeles, CA 90060-0910 Toll free: 1-800-835-3356 🖂: service@teleflora.com www.teleflora.com

# Terminix

See: Service Master Company Toll free: 1-800-837-6464 🖂: terminixcares@terminix.com www.terminix.com

# Texas Instruments, Inc.

Consumer Relations PO Box 660199 Dallas, TX 75266-0199 972-995-2011 Toll free: 1-800-842-2737 www.ti.com

# **TGI Fridays**

Guest Relations 4201 Marsh Ln. Carrollton, TX 75007 Toll free: 1-800-374-4297 www.tgifridays.com

# 3M

Customer Relations 3M Center St. Paul, MN 55144-1000 651-737-6501 Toll free: 1-800-364-3577 www.3m.com

# **Thrifty Car Rental**

PO Box 35250 Tulsa, OK 74153 918-669-2168 Toll free: 1-800-847-4389 TTY: 1-888-332-3677 ⊠: customercare@thrifty.com www.thrifty.com

# **TicketMaster**

Fan Support 1000 Corporate Landing Charleston, WV 25311 Toll free: 1-800-653-8000 www.ticketmaster.com

# Time, Inc.

Consumer Affairs 3000 University Center Dr. Tampa, FL 33612-6408 813-979-6625 Toll free: 1-866-550-6934 Subsvcs@time.customersvc.com

### Time Warner, Inc.

One Time Warner Center New York, NY 10019 212-484-8000 www.timewarner.com

# **Timex Corporation**

Customer Service 1302 Pike Ave. North Little Rock, AR 72114 501-372-1111 Toll free: 1-800-448-4639 Serv@timex.com www.timex.com

#### TJ Maxx

See: TJX Companies, Inc. 508-390-3000 Toll free: 1-800-926-6299 www.tjmaxx.com

#### TJX Companies, Inc.

770 Cochituate Rd. Framingham, MA 01701 508-390-1000 Toll free: 1-800-926-6299 (TJ Maxx) Toll free: 1-800-888-0776 (Home Goods) Toll free: 1-888-627-7425 (Marshalls) www.tjx.com

# **T-Mobile Wireless**

Customer Relations PO Box 37380 Albuquerque, NM 87176-7380 Toll free: 1-877-453-1304 (Customer Care) Toll free: 1-800-866-2453 (Product Questions) TTY: 1-877-296-1018 www.tmobile.com

# The Toro Company S

Consumer Customer Care 8111 Lyndale Ave., S Bloomington, MN 55420 Toll free: 1-888-384-9939 Sel: consumer.service@toro.com www.toro.com

#### Toshiba America

Digital Products Division 9740 Irvine Blvd. Irvine, CA 92618-1697 Toll free: 1-800-631-3811 Toll free: 1-800-457-7777 (Computers) ⊠: customer\_support@tacp.com www.tacp.toshiba.com

# Totes/Isotoner

Customer Service 9655 International Blvd. Cincinnati, OH 45246-5658 513-682-8200 (Warranties) Toll free: 1-800-762-8712 Toll free: 1-800-281-4535 (Online Purchases) Service Content of the service of th

#### Toys R Us

Guest Relations 1 Geoffrey Way Wayne, NJ 07470 973-617-3500 Toll free: 1-800-869-7787 ⊠: contactus@toysrus.com www.toysrus.com

## Trader Joe's

PO Box 5049 Monrovia, CA 91016 626-599-3817 www.traderjoes.com

#### Trane

Consumer Relations 20 Corporate Woods Dr. Bridgeton, MO 63044 903-581-3660 www.trane.com

#### TransUnion, LLC

Consumer Solutions PO Box 2000 Chester, PA 19022 Toll free: 1-800-888-4213 (Obtain a Report) Toll free: 1-800-916-8800 (Disputes) Toll free: 1-800-680-7289 (Frauds) Sel: fvad@transunion.com (Fraud Victims) www.transunion.com

# Travelers Companies, Inc.

Consumer Affairs One Tower Square 8MS Hartford, CT 06183 Toll free: 1-866-336-2077 (Customer Advocacy) Toll free: 1-800-252-4633 (Claim Inquiry) www.travelers.com

#### Travelocity.com LP

Customer Service 11603 Crosswinds Way, Suite 125 San Antonio, TX 78233 Toll free: 1-888-872-8356 TTY: 1-800-555-7585 Sel: travelocity@travelocity.com www.travelocity.com

#### Travelodge

See: Wyndham Hotel Group Toll free: 1-800-835-2424 www.travelodge.com

### **True Value Company**

Customer Service 8600 W. Bryn Mawr Ave. Chicago, IL 60631-3505 Toll free: 1-877-502-4641 www.truevalue.com

#### TruGreen Lawn Care

Service Master Company 860 Ridge Lake Blvd. Memphis, TN 38120 Toll free: 1-877-905-5147 Secutionarial.com www.trugreen.com

#### Turtle Wax, Inc.

Consumer Affairs PO Box 247 Willowbrook, IL 60559-0247 Toll free: 1-800-887-8539 www.turtlewax.com

#### **TV Guide**

Customer Relations 1800 N. Highland Ave. 7th Floor New York, CA 90028 Toll free: 1-800-866-1400 Self feedback@tvguide.com www.tvguide.com

#### Twitter.com

1355 Market St. Suite 900 San Francisco, CA 94103 www.twitter.com

### Tyson Foods 5

Consumer Relations CP631 PO Box 2020 Springdale, AR 72765-2020 Toll free: 1-800-233-6332 Science: comments@tyson.com www.tyson.com

#### U

#### **U-Haul International**

Customer Service 2727 N. Central Ave. Phoenix, AZ 85004 Toll free: 1-800-789-3638 www.uhaul.com

#### **Uniden America Corporation**

Customer Service 4700 Amon Carter Blvd. Fort Worth, TX 76155 817-858-3300 Toll free: 1-800-297-1023 TTY: 1-800-874-9314 Scservice@uniden.com www.uniden.com

#### Unilever 5

Consumer Services 920 Sylvan Ave. Englewood Cliffs, NJ 07632 Toll free: 1-800-298-5018 Secomments@unilever.com

#### **Uniroyal Tires**

Consumer Care Dept. PO Box 19001 Greenville, SC 29602-9001 Toll free: 1-877-458-5878 www.uniroyal.com

# **United Airlines**

Customer Care 900 Grand Plaza NHCCR Houston, TX 77067-4323 Toll free: 1-800-864-8331 Toll free: 1-800-335-2247 (Baggage) TTY: 1-800-323-0170 Scient customervoice9@united.com www.ual.com

# **United Healthcare**

Customer Service PO Box 740815 Atlanta, GA 30374-0815 Toll free: 1-888-545-5205 www.uhc.com

#### United Online, Inc.

LNR Warner Center 21301 Burbank Blvd. Woodland Hills, CA 91367 www.unitedonline.com

#### **United Parcel Service (UPS)**

Customer Service 55 Glenlake Pkwy., NE Atlanta, GA 30328 Toll free: 1-800-742-5877 TTY: 1-800-833-0056 www.ups.com

#### United Van Lines, Inc.

Claim Dept. One United Dr. St. Louis, MO 63026 Toll free: 1-800-948-4885 www.unitedvanlines.com

# Uno Chicago Grill

100 Charles Park Rd. Boston, MA 02132 617-323-9200 Toll free: 1-866-600-8667 ⊠: mail@unos.com www.unos.com

#### **US Airways**

Customer Relations 4000 E. Sky Harbor Blvd. Phoenix, AZ 85034 480-693-0800 Toll free: 1-800-428-4322 TTY: 1-800-245-2966 www.usairways.com

#### **US Bancorp**

US Bancorp Center 800 Nicollet Mall Minneapolis, MN 55402 Toll free: 1-800-872-2657 TTY: 1-800-685-5065 www.usbank.com

# V

#### The Valvoline Company

Customer Service PO Box 14000 Lexington, KY 40512 Toll free: 1-800-832-6825 www.valvoline.com

#### Verizon Communications, Inc.

(Contact the Verizon office in your geographic area first) Toll free: 1-800-837-4966 TTY: 1-800-974-6006 www.verizon.com

#### Viacom, Inc.

1515 Broadway New York, NY 10036 212-258-6000 www.viacom.com

#### Victoria's Secret Stores

Customer Service North American Office PO Box 16589 Columbus, OH 43216-6589 Toll free: 1-800-411-5116 TTY: 1-800-695-1788 🖂: customercare@victoriassecret.com www.victoriassecret.com

#### Virgin Atlantic Airways, Ltd.

PO Box 570 Canton, MA 02021 Toll free: 1-800-821-5438 TTY: 1-800-847-4641 Secutional consultations and the security of the sec

# Virgin Mobile USA, LLP

Customer Resolutions 10 Independence Blvd. Warren, NJ 07059 Toll free: 1-888-322-1122 Science an @virginmobileusa.com www.virginmobileusa.com

#### Visa USA, Inc.

(Contact your issuing bank first) PO Box 194607 San Francisco, CA 94119-4607 Toll free: 1-800-847-2911 Sel: askvisausa@visa.com www.visa.com

#### Vonage

Customer Care 23 Main St. Holmdel, NJ 07733 Toll free: 1-866-243-4357 www.vonage.com

# The Vons Companies, Inc.

See: Safeway, Inc. Toll free: 1-877-723-3929 www.vons.com

# W

#### W Hotels

See: Starwood Hotels & Resorts Worldwide, Inc. www.whotels.com

#### Walgreens S

Consumer Relations 200 Wilmot Rd. Deerfield, IL 60015 Toll free: 1-800-925-4733 (In-Store) Toll free: 1-877-250-5823 (Online) www.walgreens.com

#### Wal-Mart Stores, Inc. 5

Customer Relations 702 S.W. 8th St. Bentonville, AR 72716 Toll free: 1-800-925-6278 Toll free: 1-800-966-6546 (Website Questions) www.wal-mart.com

# Walter Drake, Inc.

Customer Service 250 City Center Oshkosh, WI 54906 Toll free: 1-855-202-7393 www.wdrake.com

#### Wegmans Food Markets

Consumer Affairs 1500 Brooks Ave. PO Box 30844 Rochester, NY 14603-0844 Toll free: 1-800-934-6267 www.wegmans.com

# **Weight Watchers International**

Corporate Affairs 11 Madison Ave., 17th Floor New York, NY 10010 Toll free: 1-800-651-6000 ⊠: customerservice@weightwatchers. com www.weightwatchers.com

#### Wells Fargo Company S

Customer Service PO Box 560948 Charlotte, NC 28256 Toll free: 1-800-869-3557 (General) TTY: 1-800-877-4833 www.wellsfargo.com

#### The Wendy's Group

One Dave Thomas Blvd. Dublin, OH 43017 Toll free: 1-800-624-8140 www.wendys.com

### Western Union Financial Services, Inc.

Customer Advocate Dept. PO Box 6036 Englewood, CO 80112 Toll free: 1-800-325-6000 Toll free: 1-800-448-1492 (Fraud) TTY: 1-800-877-8973

#### Westin

See: Starwood Hotels & Resorts Worldwide, Inc. Toll free: 1-800-937-8461 www.westin.com

#### Wet Seal, Inc.

26972 Burbank Foothill Ranch, CA 92610 Toll free: 1-866-746-7938 ⊠: customerservice@wetseal.com www.wetseal.com

#### **Whirlpool Corporation**

Customer Service 553 Benson Rd. Benton Harbor, MI 49022 Toll free: 1-800-688-2002 Toll free: 1-800-344-1274 (Maytag) Toll free: 1-800-422-1230 (KitchenAid) Sel: whirlpool\_customerexperience@ whirlpool.com www.whirlpool.com

#### Whole Foods Markets, Inc.

550 Bowie St. Austin, TX 78703 512-542-0878 ⊠: customer.questions@wholefoods. com www.wholefoods.com

#### Williams-Sonoma, Inc.

10000 Covington Cross Dr. Las Vegas, NV 89144 Toll free: 1-877-812-6235 🖂: CustomerService@williamssonoma.com www.williams-sonoma.com

#### Winn-Dixie Stores, Inc.

Customer Service PO Box B Jacksonville, FL 32203-0297 Toll free: 1-866-946-6349 Svc\_WDCustResp@winn-dixie. com www.winn-dixie.com

#### Wrangler

Consumer Relations PO Box 21488 Greensboro, NC 27420-1488 Toll free: 1-888-784-8571 S: wranglerweb@vfc.com www.wrangler.com

### Wyndham Hotel Group

Customer Service 1910 8th Ave., NE Aberdeen, SD 57401 Toll free: 1-800-466-1589 www.wyndhamworldwide.com

# Χ

#### Xbox

See: Microsoft Corporation Toll free: 1-800-469-9269 TTY: 1-866-740-9269 www.xbox.com

#### Xerox Corporation 5

Customer Relations PO Box 4505 45 Glover Ave. Norwalk, CT 06856 203-968-3000 Toll free: 1-877-979-8498 (Customer Relations) Toll free: 1-888-339-7887 (Billing) Toll free: 1-800-821-2797 (Customer Technical Support) Toll free: 1-800-275-9376 Sel: webmaster@xerox.com

#### Y

#### Yahoo! Online

Customer Care 701 First Ave. Sunnyvale, CA 94089 408-349-5070 (Customer Care) Toll free: 1-866-318-0612 (Customer Care) www.yahoo.com

#### YUM! Brands, Inc.

Customer Relations 1900 Colonel Sanders Lane Louisville, KY 40213 Toll free: 1-800-225-5532 (KFC) Toll free: 1-800-948-8488 (Pizza Hut) Toll free: 1-800-822-6235 (Taco Bell) www.yum.com

#### Ζ

## **Zales Jewelers**

Customer Service PO Box 152771 Irving, TX 75038-1003 Toll free: 1-800-311-5393 www.zales.com

#### Zappos.com

Customer Loyalty 2280 Corporate Circle, Suite 100 Henderson, NV 89074 Toll free: 1-800-927-7671 🖂: cs@zappos.com www.zappos.com

### **Zenith Electronics Corporation**

Customer Service 2000 Millbrook Dr. Lincolnshire, IL 60069 847-941-8000 www.zenith.com

### **Contacting Federal Agencies**

Many federal agencies have enforcement and/or complaint-handling duties for products and services used by the general public. Others act for the benefit of the public, but do not resolve individual consumer problems. Agencies also create printed publications, and websites that may be helpful when making purchase decisions or dealing with consumer problems. Some agencies provide timely information to citizens through profile pages and videos on social media outlets, blogs, text messages, and news feeds. Call 1-800-333-4636 to get help determining the right agency to contact.

# **Commission on Civil Rights**

Public Affairs Unit 1331 Pennsylvania Ave., NW, Suite 1150 Washington, DC 20425 202-376-8591 202-376-8128 (Publications) Toll free: 1-800-552-6843 (Complaint Referrals) TTY: 1-800-877-8339 (Nationwide Complaint Referral) ⊠: referrals@usccr.gov www.usccr.gov

The U.S. Commission on Civil Rights is an independent, bipartisan agency charged with monitoring federal civil rights enforcement. The agency's complaint referral services help to place you in contact with an office that can help you file a discrimination complaint.

# Consumer Financial Protection Bureau (CFPB)

1700 G St., NW

Washington, DC 20552 Toll free: 1-855-411-2372 TTY: 1-855-729-2372 Scientific and the consumer finance.gov www.consumer finance.gov

The CFPB ensures that financial products and services work for consumers. The Bureau helps consumers by providing educational materials and accepts complaints. They also supervise banks, lenders, credit unions, as well as large non bank entities, such as credit reporting agencies and debt collection companies. CFPB also works to make credit card, mortgage, and other loan disclosures clearer so consumers can understand their rights and responsibilities.

# Consumer Product Safety Commission (CPSC)

4330 East West Highway Bethesda, MD 20814 301-504-7923 Toll free: 1-800-638-2772 (8:00 am - 5:30 pm, ET) TTY: 1-800-638-8270 ⊠: info@cpsc.gov www.cpsc.gov www.recalls.gov (Government Recalls) www.saferproducts.gov (Report incidents, injuries or safety concerns) www.cpsc.gov/es/SeguridadConsumidor/CPSC-en-Espanol (in Spanish)

The CPSC protects the public from unreasonable risks of serious injury or death from thousands of types of consumer products under its jurisdiction, including products that pose a fire, electrical, chemical, or mechanical hazard or can injure children.

# Department of Agriculture (USDA)

# Center for Nutrition Policy and Promotion (CNPP)

3101 Park Center Dr., 10th Floor Alexandria, VA 22302-1594 703-305-7600

www.cnpp.usda.gov www.nutrition.gov (Nutrition information) www.choosemyplate.gov (Dietary guidelines) www.cnpp.usda.gov/Publications.htm (free digital publications)

The CNPP works to improve the health and well-being of Americans by developing and promoting dietary guidance that links scientific research to the nutrition needs of consumers.

#### Food and Nutrition Service (FNS)

3101 Park Center Dr. Alexandria, VA 22302 www.fns.usda.gov

www.fns.usda.gov/forms (Library of forms for food assistance programs)

FNS provides children and low-income people access to food, a healthful diet, and nutrition education. The agency works to achieve this goal through several programs, including the Supplemental Nutrition Assistance Program (SNAP), school meals, and Women, Infants and Children (WIC).

# **Meat and Poultry Hotline**

Food Safety and Inspection Service Toll free: 1-888-674-6854 (10:00 am – 4:00 pm, ET) A: mphotline.fsis@usda.gov www.fsis.usda.gov This toll free service helps prevent foodborne illness by

answering questions about the safe storage, handling, and preparation of meat, poultry, and egg products.

# National Institute of Food and Agriculture (NIFA)

1400 Independence Ave., SW Mail Stop 2201 Washington, DC 20250-2215 202-720-4423 www.nifa.usda.gov

www.extension.org (Information from extension educators)

NIFA responds to issues that are critical to daily life (health, nutrition, parenting, personal finances) by sharing, relevant research-based information through a network of county extension offices. The educators in extension offices conduct workshops, create, and distribute publications. To find your local Cooperative Extension office, consult the county government listings in your local telephone directory or visit www.csrees.usda.gov/Extension.

# Department of Commerce (DOC)

# Seafood Inspection Program

National Oceanic and Atmospheric Administration (NOAA) 1315 East West Highway Silver Spring, MD 20910 301-713-2355 Toll free: 1-800-422-2750 ⊠: NMFS.Seafood.Services@noaa.gov www.seafood.nmfs.noaa.gov www.fishwatch.gov (choosing seafood) NOAA oversees fisheries management in the United States and provides a voluntary inspection service to the industry. The NOAA Seafood Inspection Program offers consumer tips on storing, purchasing and preparing seafood (fish and shellfish).

#### United States Patent and Trademark Office (USPTO) PO Box 1450

Alexandria, VA 22313-1450 Toll free: 1-800-786-9199 TTY: 1-800-877-8339 ⊠: usptoinfo@uspto.gov www.uspto.gov

The USPTO grants patents for intellectual property and trademarks for brand names symbols, protecting the rights of inventors and designers.

# Department of Education (ED)

# The Education Publications Center (EDPUBS)

PO Box 22207 Alexandria, VA 22304 Toll free: 1-877-433-7827 (9:00 am - 6:00 pm, ET, English and Spanish) TTY: 1-877-576-7734 ⊠: edpubs@edpubs.ed.gov www.edpubs.gov This office helps consumers identify and order free publications and resources from the U.S. Department of Education.

# Federal Student Aid Information Center

PO Box 84 Washington, DC 20044-0084 319-337-5665 Toll free: 1-800-433-3243 (English and Spanish) TTY: 1-800-730-8913 (English and Spanish) Sector Federal Student Aid Customer Service @ed.gov www.studentaid.ed.gov

Federal Student Aid provides over \$150 billion in grants, work-study, and federal loans for students attending career and trade schools, community colleges, and four-year colleges or universities. Visit the website to learn about planning and paying for your postsecondary education and to apply for federal student aid. The website also provides federal student loan information such as descriptions of repayment plans and actions to take if you are having trouble making loan payments.

# Office for Civil Rights (OCR)

400 Maryland Ave., SW Washington, DC 20202-1100 202-245-6100 Toll free: 1-800-421-3481 TTY: 1-800-877-8339 ⊠: ocr@ed.gov www.ed.gov/ocr This office works to ensure equal access to education and resolve complaints of discrimination.

# Office of Postsecondary Education (OPE)

1990 K St., NW Washington, DC 20006 202-502-7750 www2.ed.gov/about/offices/list/ope/index.html www.ope.ed.gov/accreditation (Searchable Accreditation Database)

OPE develops programs to increase access to postsecondary education. This office works with accreditation agencies to recognize institutions of higher learning that provide quality education.

# Office of Special Education and Rehabilitative Services (OSERS)

400 Maryland Ave., SW Washington, DC 20202-7100 202-245-7468 Toll free: 1-800-872-5327 (English and Spanish) TTY: 202-205-4208

www2.ed.gov/about/offices/list/osers/index.html OSERS provides a wide array of support to parents and individuals, school districts and states in three main areas: special education, vocational rehabilitation and research.

# Office of Vocational and Adult Education (OVAE)

400 Maryland Ave., SW Washington, DC 20202-7100 202-245-7700 Toll free: 1-800-872-5327 (English and Spanish) ⊠: ovae@ed.gov www2.ed.gov/about/offices/list/ovae/index.html OVAE administers and coordinates programs that are related to adult education and literacy, career and technical education, and community colleges.

# Department of Energy (DOE)

# Public Affairs

1000 Independence Ave., SW Washington, DC 20585 202-586-5575 Toll free: 1-800-342-5363 TTY: 1-800-877-8339 www.energy.gov/public-services

# Energy Efficiency & Renewable Energy (EERE)

Department of Energy Office of the Assistant Secretary 1000 Independence Ave., SW, Mail Stop EE-1 Washington, DC 20585 202-586-9220 ⊠: eereic@ee.doe.gov www.energy.gov/energysaver/energy-saver EERE provides tips and information on products, services, rebates, tax credits and ways to save money and energy.

#### Department of Health and Human Services (HHS)

#### AIDS.gov

200 Independence Ave., SW, Room 443H Washington, DC 20201 Toll free: 1-800-448-0440 TTY: 1-888-232-6348 ⊠: contact@aids.gov www.aids.gov AIDS.gov works to increase HIV testing and care for people at-risk for living with HIV.

#### Flu.gov

www.flu.gov

Flu.gov provides information about the flu and where to get vaccinations.

# Health Resources and Services Administration (HRSA)

5600 Fishers Ln. Rockville, MD 20857 Toll free: 1-888-275-4772 (8:30 am - 5:00 pm, ET) TTY: 1-877-489-4772 ⊠: ask@hrsa.gov www.hrsa.gov findahealthcenter.hrsa.gov/Search\_HCC.aspx (Find a local health center) HRSA is responsible for improving access to health care services for people that are uninsured and medically vulnerable.

### **HHS-TIPS Fraud Hotline**

Office of Inspector General Attn: Hotline PO Box 23489 Washington, DC 20026 Toll free: 1-800-447-8477 TTY: 1-800-377-4950 **www.oig.hhs.gov www.stopmedicarefraud.gov** (Report Medicare Fraud) The Office of Inspector General (OIG) protects the integrity of HHS programs, as well as the health and welfare of those programs' beneficiaries.

# National Health Information Center (NHIC)

200 Independence Avenue, SW Washington, DC 20201 240-453-8280 Toll free: 1-800-336-4797 ⊠: healthfinder@nhic.org www.healthfinder@nhic.org www.healthfinder.gov (Tools for healthy living) NHIC is a health information referral service that links consumers and health professionals with organizations best able to answer their health-related questions.

# Office for Civil Rights (OCR)

200 Independence Ave., SW Room 509F, HHH Building Washington, DC 20201 Toll free: 1-800-368-1019 TTY: 1-800-537-7697 ⊠: OCRMail@hhs.gov www.hhs.gov/ocr OCR helps to protect you from discrimination in certain health care and social service programs.

# Substance Abuse and Mental Health Services Administration (SAMHSA)

1 Choke Cherry Rd. Rockville, MD 20857 Toll free: 1-877-726-4727 TTY: 1-800-487-4889 ⊠: SAMHSAInfo@samhsa.hhs.gov www.samhsa.gov SAMHSA helps people that live with mental illness or are dealing with substance abuse. The agency works to connect mental health professionals and treatment centers with people that need their services through a referral hotline and an online treatment center locator.

#### Administration for Children & Families (ACF)

370 L'Enfant Promenade, SW Washington, DC 20447 Toll free: 1-800-447-8477 (Fraud Alert Hotline) **www.acf.hhs.gov** The ACF funds state, territory, local, and tribal organizations to provide family assistance (welfare), child support, child care, Head Start, child welfare and other programs relating to children and families.

### Child Welfare Information Gateway

Administration for Children & Families (ACF) Children's Bureau / ACYF 1250 Mayland Ave., SW, 8th Floor Washington, DC 20024 Toll free: 1-800-394-3366 (8:30 am - 5:30 pm, ET) Sci info@childwelfare.gov www.childwelfare.gov This program connects child welfare and related professionals to comprehensive information and resources to help protect children and strengthen families.

#### Childcare.gov

Administration for Children & Families (ACF) 370 L'Enfant Promenade, SW Washington, DC 20447 www.childcare.gov Childcare.gov is a comprehensive website designed to

link parents, child care providers, and the general public to government sponsored child care and early learning information.

# National Runaway Safeline (NRS)

Administration for Children & Families (ACF) 3080 N. Lincoln Ave. Chicago, IL 60657 773-880-9860 Toll free: 1-800-786-2929 (24 hrs./7 days a week) ⊠: info@1800RUNAWAY.org www.1800runaway.org The NRS helps keep America's runaway and at-risk youth safe and off the streets. The organization serves as the federally designated national communication system for runaway and homeless youth.

#### Office of Child Support Enforcement (OCSE)

Administration for Children & Families (ACF) 370 L'Enfant Promenade, SW Washington, DC 20447 202-401-9373 www.acf.hhs.gov/programs/css The OCSE assures that assistance in obtaining support (both financial and medical) is available to children through locating parents, establishing paternity and support obligations, and enforcing those obligations.

#### Administration for Community Living (ACL)

One Massachusetts Ave., NW Washington, DC 20001 202-619-0724 Staclinfo@acl.hhs.gov www.acl.gov ACL increases access to community support and focuses attention and resources on the unique needs of older Americans and people with disabilities across the lifespan.

#### **Eldercare Locator**

Administration for Community Living (ACL) Toll free: 1-800-677-1116 (M-F, 9:00 am - 8:00 pm, ET) TTY: 1-800-677-1116 Seldercarelocator@n4a.org

The Eldercare Locator is the first step to finding resources for older adults in any U.S. community. It is a free national service of the Administration on Aging that provides an instant connection to resources that enable older persons to live independently in their communities and offers support for caregivers. The Eldercare Locator is administered by The National Association of Area Agencies on Aging (n4a).

#### **Centers for Disease Control and Prevention (CDC)**

1600 Clifton Rd. Atlanta, GA 30333 Toll free: 1-800-232-4636 (24 hrs./7 days a week) TTY: 1-888-232-6348 ⊠: cdcinfo@cdc.gov www.cdc.gov www.cdc.gov www.cdc.gov/spanish (in Spanish) CDC collaborates to create the expertise, information, and tools that people and communities need to protect their health through health promotion, prevention of disease, injury and disability, and preparedness for new health threats.

#### **CDC National STD Hotline**

Centers for Disease Control and Prevention (CDC) 1600 Clifton Rd. Atlanta, GA 30333 Toll free: 1-800-232-4636 (24 hrs. in English and Spanish) TTY: 1-888-232-6348 (in English and Spanish) Sci cdcinfo@cdc.gov www.cdc.gov/std www.cdc.gov/std/Spanish (in Spanish) This office conducts research to help people lead safer lives by working with health departments, healthcare providers, and non-governmental organizations.

#### **HIV/AIDS Prevention**

Centers for Disease Control and Prevention (CDC) 1600 Clifton Rd. Atlanta, GA 30333 Toll free: 1-800-232-4636 (24 hrs./7 days a week, in English and Spanish) TTY: 1-888-232-6348 ⊠: cdcinfo@cdc.gov www.cdc.gov/hiv www.cdc.gov/hiv/spanish (in Spanish) The Division of HIV/AIDS Prevention provides national leadership and support for HIV prevention research and the development, implementation, and evaluation of evidencebased HIV prevention programs serving persons affected by, or at risk for, HIV infection.

#### Centers for Medicare & Medicaid Services (CMS)

Office of External Affairs 7500 Security Blvd. Baltimore, MD 21244-1850 Toll free: 1-800-318-2596 (Health Insurance Marketplace) TTY: 1-855-889-4325 (Health Insurance Marketplace) www.cms.gov www.healthcare.gov (Insurance Marketplace information)

# Center for Medicaid and CHIP Services (CMCS)

Toll free: 1-877-267-2323 www.medicaid.gov

www.insurekidsnow.gov (Health insurance for children) CMCS is the federal agency responsible for Medicaid and Child Health Insurance Programs (CHIP). Medicaid and CHIP provide health insurance for people with lower incomes, children, pregnant women, the elderly, and people with disabilities. Eligibility is determined by each state.

#### **Medicare Service Center**

Toll free: 1-800-633-4227 TTY: 1-877-486-2048 www.medicare.gov

www.mymedicare.gov (Personalized Medicare benefits) Medicare is a government sponsored health care program for people that are 65 years or older, some younger people with disabilities, and those with permanent kidney failure. The Medicare Service Center answers your questions about Medicare topics, manages your orders of Medicare publications, provides detailed information about the Medicare managed care plans in your area, and helps locate health care providers that participate in Medicare.

### Food and Drug Administration (FDA)

10903 New Hampshire Ave. Silver Spring, MD 20993-0002 Toll free: 1-888-463-6332 www.fda.gov

The FDA is responsible for protecting the public health by assuring the safety, efficacy, and security of human and veterinary drugs, biological products, medical devices, our nation's food supply, cosmetics, and products that emit radiation. The FDA also provides accurate, science-based health information to the public.

#### Center for Food Safety and Applied Nutrition Information Line (CFSAN)

Food and Drug Administration (FDA) Outreach and Information Center HFS 009 5100 Paint Branch Pkwy. College Park, MD 20740 Toll free: 1-888-723-3366 (M-F, 10:00 am – 4:00 pm, ET) ⊠: consumer@fda.gov www.fda.gov/Food www.foodsafety.gov (food safety information) The CFSAN Information Line is a general information line for questions pertaining to food safety and applied nutrition.

#### National Institutes of Health (NIH)

9000 Rockville Pike Bethesda, MD 20892 301-496-4000 TTY: 301-402-9612 ⊠: NIHinfo@od.nih.gov www.nih.gov www.salud.nih.gov (in Spanish) The National Institutes of Health (NIH) is the primary Federal agency for conducting and supporting medical research and its application to enhance health, lengthen life, and reduce illness and disability.

#### **AIDS**info

National Institutes of Health (NIH) PO Box 4780 Rockville, MD 20849-6303 301-315-2816 Toll free: 1-800-448-0440 (12:00 pm - 5:00 pm, ET, English and Spanish) TTY: 1-888-480-3739 Sel: ContactUs@aidsinfo.nih.gov www.aidsinfo.nih.gov/infoSIDA (in Spanish) AIDSinfo offers the latest federally approved information on HIV/AIDS clinical research, treatment and prevention, and medical practice guidelines for people living with HIV/AIDS, their families and friends, health care providers, scientists, and researchers.

#### National Cancer Institute (NCI)

their families.

National Institutes of Health NCI Office of Communications and Education BG 9609 MSC 9760 9609 Medical Center Dr. Bethesda, MD 20892-8322 Toll free: 1-800-422-6237 (M-F, 8:00 am - 8:00 pm ET, English and Spanish) Section cancer.gov/espanol (in Spanish) NCI coordinates the National Cancer Program, which conducts and supports research, training, health information dissemination, and other programs with respect to the cause, diagnosis, prevention, and treatment of cancer, rehabilitation from cancer, and the continuing care of cancer patients and

# National Institute of Allergy and Infectious Diseases (NIAID)

6610 Rockledge Dr. MSC 6612 Bethesda, MD 20892-6612 301-496-5717 Toll free: 1-866-284-4107 TTY: 1-800-877-8339 ⊠: ocpostoffice@niaid.nih.gov www.niaid.nih.gov NIAID provides health information on allergic, infectious, and immunologic diseases. Diseases include food allergy, sinusitis, and genital herpes. Consumers can call or write to

the institute with questions and can order publications over the phone or on the website.

#### National Institute of Mental Health (NIMH)

National Institutes of Health (NIH) 6001 Executive Blvd. Room 6200, MSC 9663 Bethesda, MD 20892-9663 301-443-4513 Toll free: 1-866-615-6464 TTY: 301-443-8431, 1-866-415-8051 Sel: nimhinfo@nih.gov

NIMH is the federal agency that conducts and supports research that seeks to understand, treat, and prevent mental illness. Contact NIMH for information on the symptoms, diagnosis and treatment of mental disorders, clinical trials and research. A publication ordering system is available on the NIMH website. Some publications are available in Spanish.

# Department of Homeland Security (DHS)

Washington, DC 20528-0075 202-282-8000 202-282-8495 (Comment Line) www.dhs.gov

www.dhs.gov/en-espanol (in Spanish)

The Department's missions include preventing terrorism and enhancing security; managing our borders, administering immigration laws, securing cyberspace and ensuring disaster resilience.

## Transportation Security Administration (TSA)

601 S. 12th St. TSA-9 Arlington, VA 20598-6009 Toll free: 1-866-289-9673 (M-F, 8:00 am - 11:00 pm, ET, Sat-Sun/holidays 9:00 am - 8:00 pm, ET) ⊠: TSA-ContactCenter@dhs.gov

www.tsa.gov

The TSA can assist you with questions or concerns about travel tips, permitted and prohibited items, and information on filing a claim for items that were damaged or lost during a TSA screening.

# U.S. Citizenship and Immigration Services (USCIS)

Information and Customer Service Division 111 Massachusetts Ave., NW Mail Stop 2260 Washington, DC 20529-2260 Toll free: 1-800-375-5283 (National Customer Service Center, M-F, 8:00 am - 8:00 pm, ET) TTY: 1-800-767-1833 www.uscis.gov www.uscis.gov/es (in Spanish) The USCIS is responsible for processing immigration and naturalization applications and establishing policies regarding immigration services.

# U.S. Computer Emergency Readiness Team (US-CERT)

Toll free: 1-888-282-0870Sector info@us-cert.govwww.us-cert.govU.S.-CERT strives for a safer Internet by responding to majorincidents and analyzing threats, and exchanging informationwith trusted partners around the world.

#### U.S. Customs and Border Protection (CBP)

1300 Pennsylvania Ave., NW Washington, DC 20229 202-325-8000 (International callers) Toll free: 1-877-227-5511 (General inquiries, M-F, 8:30 am - 5:00 pm, ET) TTY: 1-866-880-6582 www.cbp.gov

CBP prevents individuals from entering the country illegally or bringing harmful and illegal substances into the US. They also protect agricultural products from pests and American businesses from theft of their intellectual property.

## Federal Emergency Management Agency (FEMA)

500 C St., SW Washington, DC 20472 Toll free: 1-800-621-3362 TTY: 1-800-462-7585 www.fema.gov www.fema.gov(es (in Spanish) www.ready.gov (Disaster Preparedness) www.listo.gov (Disaster Preparedness, in Spanish) FEMA supports citizens and emergency personnel to build, sustain, and improve the nation's capability to prepare for, protect against, respond to, recover from, and mitigate all hazards.

#### FEMA Disaster Assistance

PO Box 10055 Hyattsville, MD 20782-8055 Toll free: 1-800-621-3362 (M-F, 7:00 am - 10:00 pm, ET) TTY: 1-800-462-7585 www.disasterassistance.gov www.disasterassistance.gov/es (Disaster Assistance, in Spanish)

www.fema.gov/apply-assistance (Apply for assistance) FEMA Disaster Assistance provides information about how you can get help before, during, or after a disaster and apply for assistance from the federal government. This office also provides information to help you prepare for, respond to, and recover from disasters.

#### National Flood Insurance Program (NFIP)

Federal Emergency Management Agency 500 C St., SW Washington, DC 20472 Toll free: 1-888-379-9531 TTY: 1-800-427-5593 ⊠: FloodSmart@dhs.gov www.floodsmart.gov NFIP provides a means for property owners to financially protect themselves. The NFIP offers flood insurance to homeowners, renters, and business owners if their community participates in the NFIP.

### Department of Housing and Urban Development (HUD)

# Office of Fair Housing and Equal Opportunity (FHEO)

451 7th Street, SW Washington, DC 20410-2000 202-708-4211 Toll free: 1-800-669-9777 (Complaints Hotline, English and Spanish) TTY: 1-800-927-9275 www.hud.gov/offices/fheo www.hud.gov/complaints/housediscrim.cfm (File a discrimination complaint) FHEO enforces federal laws and establishes policies that make sure all Americans have equal access to the housing of their choice. If you believe that you have been the victim of housing discrimination, file a complaint with this office.

#### **Department of Housing**

451 7th St., SW Washington, DC 20410 TTY: 1-800-877-8339 **portal.hud.gov/hudportal/HUD?src=/program\_ offices/housing** The Department of Housing provides public services through its nationally administered programs. It oversees the Federal Housing Administrationmortgage insurance program and regulates the housing industry business.

### Federal Housing Administration (FHA)

451 7th St., SW Washington, DC 20410 Toll free: 1-800-225-5342 (English and Spanish) TTY: 1-877-833-2483 ⊠: info@fhaoutreach.com **portal.hud.gov/hudportal/HUD?src=/federal\_ housing\_administration** FHA provides mortgage insurance on single family, multifamily and manufactured homes made by FHAapproved lenders.

#### Interstate Land Sales Division

451 7th St., SW, Room 9146 Washington, DC 20410 202-708-0502 TTY: 202-708-1455 www.hud.gov/complaints/landsales.cfm The Interstate Land Sales Program protects co

The Interstate Land Sales Program protects consumers from fraud and abuse when buying or selling land from developers.

#### Office of Manufactured Housing Programs

Office of Regulatory Affairs and Manufactured Housing 451 7th St., SW, Room 9164 Washington, DC 20410-8000 202-708-1112 Toll free: 1-800-927-2891 (English and Spanish) TTY: 202-708-1455 S: mhs@hud.gov www.hud.gov/offices/hsg/sfh/mhs/mhshome.cfm

The Manufactured Housing Program is a consumer protection program that regulates the construction of factory built or manufactured homes. HUD works with many states to respond to consumer complaints.

# **Department of the Interior (DOI)**

#### Fish and Wildlife Service

1849 C St., NW Mail Stop 3351 Washington, DC 20240 Toll free: 1-800-344-9453 www.fws.gov

The Fish and Wildlife Service works to conserve, protect and enhance fish, wildlife and plants and their habitats.

#### National Park Service (NPS)

1849 C St., NW Room 7012 Washington, DC 20240 202-208-6843 www.nps.gov

www.recreation.gov (Federal recreational activities and reservations)

NPS preserves the nation's national parks and historic landmarks so that individuals may enjoy the natural environment for years to come.

# Department of Justice (DOJ)

# Americans with Disabilities Act (ADA) Information Line

950 Pennsylvania Ave., NW Disability Rights Section–NYA Washington, DC 20530 Toll free: 1-800-514-0301 (M-W, F 9:30 am- 5:30 pm, ET, Thursday 12:30 pm - 5:30 pm, ET) TTY: 1-800-514-0383 **www.ada.gov** This service permits businesses, state and local governments, or others to call and ask questions about general or specific ADA requirements including questions about the ADA Standards for Accessible Design.

#### **U.S. Trustee Program**

Executive Offices for U.S. Trustees 441 G Street, NW Suite 6150 Washington, DC 20530 202-307-1399 Solution: ustrustee.program@usdoj.gov www.justice.gov/ust The Trustee Program protects the integrity of the Federal bankruptcy system. The Program monitors the conduct of bankruptcy parties and private estate trustees. It also

of bankruptcy parties and private estate trustees. It also identifies and helps investigate bankruptcy fraud and abuse. The Program also approves credit counseling agencies and debtor education providers, both of which are required for persons that are going through the bankruptcy process.

# Department of Labor (DOL)

# Employee Benefits Security Administration (EBSA)

Office of Participant Assistance Department of Labor, Room N5623 200 Constitution Ave., NW Washington, DC 20210 Toll free: 1-866-444-3272 TTY: 1-877-889-5627 www.dol.gov/ebsa EBSA provides information and assistance on private sector,

employer-sponsored retirement and health benefit plans. The agency educates plan participants, beneficiaries, and sponsors to ensure that they have access to documents and to help them understand their rights and responsibilities.

## Job Corps

200 Constitution Ave., NW, Suite N4463 Washington, DC 20210 202-693-3000 Toll free: 1-800-733-5627 TTY: 1-877-889-5627 ⊠: national\_office@jobcorps.gov www.jobcorps.gov Job Corps is a free education and training program that helps young people learn a career, earn a high school diploma or GED, and find employment.

# **National Contact Center**

Toll free: 1-866-487-2365 TTY: 1-877-889-5627 **www.dol.gov** The Department of Labor National Contact Center provides employees and employers a reliable resource to receive consistent, accurate, and current information assistance for all DOL programs.

# Occupational Safety and Health Administration (OSHA)

U.S. Department of Labor 200 Constitution Ave., NW Washington, DC 20210 Toll free: 1-800-321-6742 TTY: 1-877-889-5627 www.osha.gov www.osha.gov/ecor\_form.html (Submit an OSHA related question) OSHA ensures safe and healthful working conditions by setting and enforcing standards and by providing training, outreach, education and assistance. Office of Disability Employment Policy (ODEP) 200 Constitution Ave., NW, Room S1303

200 Constitution Ave., NW, Room S1303 Washington, DC 20210 202-693-7880 Toll free: 1-866-633-7365 TTY: 202-693-7881 or 1-877-889-5627 ⊠: infoodep@dol.gov www.dol.gov/odep ODEP works to create policies to ensure that people with disabilities are fully integrated in the workforce.

# Veteran's Employment and Training Service (VETS)

Department of Labor, Room S1325 200 Constitution Ave., NW Washington, DC 20210 Toll free: 1-866-487-2365 TTY: 1-877-889-5627 ⊠: VETS-Public@dol.gov www.dol.gov/vets VETS offers employment and training services to eligible veterans that are looking for employment.

# Department of State (DOS)

#### National Passport Information Center (NPIC)

Toll free: 1-877-487-2778 (M-F, 8:00 am - 10:00 pm, ET) TTY: 1-888-874-7793 Solve: NPIC@state.gov www.travel.state.gov/passport Contact the NPIC for information on U.S. passports, including the status of pending applications, as well as the locations of the over 9,400 passport application acceptance facilities.

# **Overseas Citizens Services**

Bureau of Consular Affairs 202-501-4444 (from overseas, M-F, 8:00 am - 8:00 pm, ET, except federal holidays) 202-647-4000 (After hours emergencies, Sundays, and holidays ask for the duty officer) Toll free: 1-888-407-4747 (Emergencies and non-emergencies, M-F, 8:00 am - 8:00 pm, ET, except federal holidays) www.travel.state.gov/travel Contact the State Department for help with emergencies and non-emergencies affecting private Americans abroad.

# Visa Services

202-485-7600 (M-F, 8:30 am - 5:00 pm, ET) C: nvcinquiry@state.gov www.travel.state.gov/visa Contact Visa Services for information on U.S. visas for foreigners.

# Department of Transportation (DOT)

# Aviation Consumer Protection Division (ACPD)

Office of Aviation Enforcement and Proceedings 1200 New Jersey Ave., SE Washington, DC 20590 202-366-2220 (Airline Service Complaints) Toll free: 1-800-778-4838 (Air travelers with disabilities hotline) TTY: 1-800-455-9880 www.dot.gov/airconsumer www.dot.gov/airconsumer/file-consumer-complaint airconsumer.ost.dot.gov/spanish (in Spanish) The ACPD receives complaints from members of the public regarding air travel consumer issues. It verifies compliance with the Department's aviation consumer protection requirements and provides guidance to the industry and members of the public on consumer protection matters.

# Federal Aviation Administration (FAA)

800 Independence Ave., SW Washington, DC 20591 202-366-4000 Toll free: 1-866-835-5322 www.faa.gov The FAA works to ensure that all air travel is safe.



#### Federal Motor Carrier Safety Administration (FMCSA)

1200 New Jersey Ave., SE Suite W60-300 Washington, DC 20590 202-366-2519 Toll free: 1-800-832-5660 (FMCSA Information Line) TTY: 1-800-877-8339 www.fmcsa.dot.gov www.protectyourmove.gov (Interstate moving information)

The FMCSA provides information about your rights when moving across state lines (interstate moves). Consumers should submit household goods commercial complaints or dangerous safety violations involving a commercial truck or passenger bus to this agency.

# National Highway Traffic Safety Administration (NHTSA)

1200 New Jersey Ave., SE West Building Washington, DC 20590 Toll free: 1-888-327-4236 (Vehicle Safety Hotline) TTY: 1-800-424-9153 www.nhtsa.dot.gov NHTSA wants to hear from consumers regarding potential

defects in their cars. NHTSA's hotline has information on safety recalls, crash test ratings, child safety seats, bicycles, air bags, and impaired driving prevention.

# **Department of the Treasury**

#### **Bureau of the Fiscal Service**

Toll free: 1-800-304-3107 (Questions about debt owed to U.S.) Toll free: 1-800-826-9434 (Questions about payments) www.fiscal.treasury.gov www.treasurydirect.gov (Treasury bonds) This bureau operates the government's collection and deposit systems, and borrows money through Treasury

Direct to make sure that the federal government continues to operate. You can contact them to purchase bonds or to check on the maturity of bonds you have already purchased.

#### Internal Revenue Service (IRS)

Toll free: 1-800-829-1040 (Help for Individuals) Toll free: 1-800-829-4933 (Help for Businesses) Toll free: 1-800-829-4477 (Refund Status) Toll free: 1-800-908-4490 (Report identity theft) Toll free: 1-877-777-4778 (Taxpayer Advocate) TTY: 1-800-829-4059

#### www.irs.gov

The IRS is responsible for collecting taxes for the federal government and enforcing tax laws. Use their website to access online applications, resources and taxpayer assistance services. Learn about electronic filing options, look up the status of your refund, print tax forms and instructions, look for preparers who can electronically file tax returns and find ways to connect with the IRS social media. If your personal tax questions require face-to-face assistance you may visit the Taxpayer Assistance Center closest to you. Locations are listed on www.irs.gov.

## Office of the Comptroller of the Currency (OCC)

Customer Assistance Group 1301 McKinney St., Suite 3450 Houston, TX 77010 Toll free: 1-800-613-6743 (M-F, 7:00am - 7:00pm, CST) TTY: 713-658-0340 www.helpwithmybank.gov

The OCC's primary mission is to charter, regulate, and supervise all national banks and federal savings associations. It also supervises the federal branches and agencies of foreign banks. OCC ensures that financial institutions operate in a safe and sound manner and in compliance with laws requiring fair treatment of their customers and fair access to credit and financial products.

#### United States Mint

Customer Service Center 2799 Reeves Rd. Plainfield, IN 46168 1-800-872-6468 TTY: 1-888-321-6468 (M-F 8:30 am - 5:00 pm, ET) **www.usmint.gov** The Mint produces the coins that circulate throughout the United States. They also produce special edition coinage that can be purchased for coin collections.

# Department of Veterans Affairs (VA) ♦

810 Vermont Ave., NW Washington, DC 20420 Toll free: 1-800-827-1000 TTY: 1-800-829-4833 www.va.gov The VA everyoes and ac

The VA oversees and administers benefits for veterans and their families. Some programs include home loans, life insurance policies, financing education through the GI bill, job training, and health resources. For information about VA medical care or benefits, write, call or visit your nearest VA facility.

# National Cemetery Administration (NCA)

810 Vermont Ave., NW Washington, DC 20420 Toll free: 1-800-827-1000 TTY: 1-800-829-4833 **www.cem.va.gov** Contact the NCA for information about burials, headstones or markers, the State Cemetery Grants Program, and presidential memorial certificates for veterans.

# Veterans Benefits Administration (VBA)

810 Vermont Ave., NW Washington, DC 20420 202-461-9763 (Publications only) Toll free: 1-800-827-1000 TTY: 1-800-829-4833 www.vba.va.gov/VBA The VBA helps veterans receive benefits, such as educational and financial resources.

# Veterans Health Administration (VHA)

810 Vermont Ave., NW Washington, DC 20420 Toll free: 1-877-222-8387 www.va.gov/health (Veteran health resources) VHA serves the needs of America's veterans by providing primary care, specialized care, and related medical and social support services.

# **Environmental Protection Agency (EPA)**

### **Energy Star Program**

1200 Pennsylvania Ave., NW, Room 6202J Washington, DC 20460 703-412-3086 Toll free: 1-888-782-7937 (M-F, 9:00 am-5:00 pm, ET) ⊠: hotline@energystar.gov www.energystar.gov

The ENERGY STAR label is awarded to products for the home and office that are highly energy-efficient. The program encourages the use of energy-efficient products that both protect the environment and save consumers money.

# Indoor Environments Division

1200 Pennsylvania Ave., NW Mail Code 6609J Washington, DC 20460 202-343-9370 Toll free: 1-800-438-4318

www.epa.gov/iaq/index.html

This agency is a central source of information on indoor air quality. It is responsible for implementing the Indoor Environments Program, a voluntary (non-regulatory) program to address indoor air pollution.

# National Pesticide Information Center (NPIC)

Oregon State University 333 Weniger Hall Corvallis, OR 97331-6502 Toll free: 1-800-858-7378 (7:30 am - 3:30 pm, PT, Multiple languages) ⊠: npic@ace.orst.edu www.npic.orst.edu NPIC is a service that provides objective, science-based information about a wide variety of pesticide-related subjects, including pesticide products, pesticide poisonings, toxicology, and environmental chemistry.

# National Service Center for Environmental Publications (NSCEP)

PO Box 42419 Cincinnati, OH 45242-0419 Toll free: 1-800-490-9198 ⊠: nscep@bps-lmit.com www.epa.gov/nscep NSCEP distributes EPA's publications to the public. Consumers can order copies by phone and mail or download digital versions of the publications.

# Office of Pollution Prevention and Toxics (OPPT)

1200 Pennsylvania Ave., NW Mail Code 7401-M Washington, DC 20460 202-564-3810 ⊠: oppt.homepage@epa.gov www.epa.gov/oppt www.epa.gov/dfe (Design for the Environment Safer Product Labeling program) OPPT manages the risk of chemicals in the marketplace to keep pollutants out of the environment and promotes environmental stewardship. OPPT creates tools and provides information to the public so that they can properly store and dispose of chemcal products.

# Safe Drinking Water Hotline

Office of Water (4100T) 1200 Pennsylvania Ave., NW Washington, DC 20460 703-412-3330 Toll free: 1-800-426-4791 (10:00 am - 4:00 pm, ET, English and Spanish) water.epa.gov/drink/hotline The Office of Ground Water and Drinking Water helps

protect public health by ensuring safe drinking water and protecting ground water.

# Equal Employment Opportunity Commission (EEOC)

#### 131 M St., NE

Washington, DC 20507 202-663-4900 Toll free: 1-800-669-4000 TTY: 202-663-4494 ⊠: info@eeoc.gov www.eeoc.gov

The EEOC enforces laws that make discrimination illegal in the workplace. The commission oversees all types of work situations including hiring, firing, promotions, harassment, training, wages, and benefits.

# Federal Communications Commission (FCC)

# Consumer and Governmental Affairs Bureau (CGB)

445 12th St., SW Washington, DC 20554 Toll free: 1-888-225-5322 (English and Spanish) TTY: 1-888-835-5322 ⊠: fccinfo@fcc.gov

www.fcc.gov/consumers

CGB serves as the public face of the FCC through outreach and education, as well as through the Consumer Center, which is responsible for responding to consumer inquiries and complaints. FCC accepts public inquiries, informal complaints, and questions regarding cable, radio, satellite, telephone, television and wireless services.



# Federal Deposit Insurance Corporation (FDIC) ♦

## **Division of Depositor and Consumer Protection**

Consumer Response Center 1100 Walnut St., Box #11 Kansas City, MO 64106 Toll free: 1-877-275-3342 (M-F, 8:00 am - 8:00 pm, ET) TTY: 1-800-925-4618

www.fdic.gov

www2.fdic.gov/STARSMAIL/index.asp (Online Consumer Assistance Form)

FDIC responds to questions about federal deposit insurance coverage and handles complaints and inquiries about FDIC-insured state banks which are not members of the Federal Reserve System.

# Federal Maritime Commission

#### Office of Consumer Affairs and Dispute Resolution

800 N. Capitol St., NW Washington, DC 20573 202-523-5807 Toll free: 1-866-448-9586 ⊠: complaints@fmc.gov www.fmc.gov FMC assists consumers engaged in disputes with shippers, ocean transportation intermediaries and cruise operators.

# Federal Reserve System

#### Federal Reserve Consumer Help

PO Box 1200 Minneapolis, MN 55480 Toll free: 1-888-851-1920 (8:00 am - 6:00 pm, CT) TTY: 1-877-766-8533 (8:00 am - 6:00 pm, CT) Solution: Consumerhelp@federalreserve.gov www.federalreserveconsumerhelp.gov This division receives and tracks consumer complaints and questions regarding practices by banks and other financial institutions supervised by the Board of Governors of the Federal Reserve System.

# Federal Trade Commission (FTC) ♦

#### **Consumer Response Center**

600 Pennsylvania Ave., NW Washington, DC 20580 Toll free: 1-877-382-4357 TTY: 1-866-653-4261 www.ftc.gov www.consumer.ftc.gov (Consumer information) www.consumidor.ftc.gov (Consumer information, in Spanish)

www.consumer.gov (Consumer protection basics) www.consumidor.gov (consumer.gov in Spanish) www.OnGuardOnline.gov (Online security tips) www.alertaenlinea.gov (OnGuard Online in Spanish) www.Admongo.gov (Advertising literacy for kids) www.ncpw.gov (National Consumer Protection Week) www.military.ncpw.gov (Military Consumer Protection) The FTC works for the consumer to prevent fraudulent, deceptive, and unfair business practices in the marketplace and to provide information to help consumers spot, stop, and avoid them. To file a complaint or to get free information on consumer issues, visit the website or call the toll free number. The FTC records consumer complaints (Internet, telemarketing, identity theft, and other fraud-related complaints) into the Consumer Sentinel Network, a secure, online database and investigative tool available to hundreds of civil and criminal law enforcement agencies.

# General Services Administration (GSA) ♦

#### Federal Citizen Information Center (FCIC)

1800 F Street, NW, 2nd Floor, Wing 1 Washington, DC 20405 For Catalog Orders: Send your name and address to Catalog, Pueblo, CO 81009 202-501-1794 Toll free: 1-800-333-4636 (8:00 am - 8:00 pm, ET, in English and Spanish) www.USA.gov (U.S. government's official web portal) www.USA.gov (U.S. government's official web portal) www.Publications.USA.gov (View and order publications) www.kids.gov (Government websites for kids) www.GobiernoUSA.gov (USA.gov in Spanish) ECIC publishes the free Consumer Information Catalog

FCIC publishes the free Consumer Information Catalog, which lists more than 150 free and low-cost Federal booklets on a wide variety of consumer topics, and maintains a family of websites to help provide free, timely and useful information to citizens. Consumers can get the information they need in three ways: through printed publications at Publications. USA.gov, by calling toll free 1-800-333-4636, or by visiting www.USA.gov. You can also stay updated on social media on Facebook: www.facebook.com/USAgov and on Twitter: @ USAgov.

#### Federal Relay Service (FRS)

Toll free: 1-800-877-0996 (Customer Service) TTY: 1-800-877-8339 The FRS is a program that provides access to hearing impared and TTY users who wish to conduct official business with and within the federal government.

#### **Fleet Vehicle Sales**

2200 Crystal Dr. Arlington, VA 22202 ⊠: autoauctions@gsa.gov www.autoauctions.gsa.gov GSA Fleet sells previously government-owned cars, trucks and other vehicles to consumers. These vehicles are sold at a discount through regional auctions.

#### **Surplus Federal Property Sales**

1800 F St., NW Washington, DC 20405 Toll free: 1-866-333-7472 www.gsaauctions.gov GSA helps federal agencies dispose of unneeded property

by selling directly to the public. It sells personal property, real estate, and vehicles to the public through online auctions.

# **National Credit Union Administration**

#### 1775 Duke St.

Alexandria, VA 22314-3428 703-518-1140 (Office of Consumer Protection) Toll free: 1-800-755-1030 (Consumer Assistance Hotline) Seconsumerassistance@ncua.gov

www.ncua.gov

www.mycreditunion.gov (Consumer information) NCUA is the federal agency that charters and supervises federal credit unions and insures savings in all federal and most state-chartered credit unions across the country through the National Credit Union Share Insurance Fund.

# Office of Personnel Management (OPM)

1900 E St., NW Washington, DC 20415 202-606-1800 TTY: 202-606-2532 ⊠: general@opm.gov www.opm.gov

www.usajobs.gov (Federal employment information) OPM manages the civil service of the federal government, coordinates recruiting of new government employees, and manages their health insurance and retirement benefits programs. OPM also provides resources for locating student jobs, summer jobs, scholarships, and internships.

# Pension Benefit Guaranty Corporation (PBGC)

#### **Customer Contact Center**

PO Box 151750

Alexandria, VA 22315-1750 Toll free: 1-800-400-7242 (M-F, 8:00 am-7:00 pm, ET) TTY: 1-800-877-8339 (Federal relay service, ask to be connected to 1-800-400-7242) Service: mypension@pbgc.gov

www.pbgc.gov

The PBGC protects the retirement incomes of workers in private sector defined pension benefit plans. When you call, it helps to have your social security number and your plan's name or policy number.

# Securities and Exchange Commission (SEC) ♦

#### Office of Investor Education and Advocacy (OIEA) 100 F St., NE

Washington, DC 20549-0213 Toll free: 1-800-732-0330 A thelp@sec.gov www.sec.gov www.investor.gov (Investor information) OIEA serves individual investors and is ready to help resolve investor complaints and answer questions.

# **Small Business Administration (SBA)**

409 3rd St., SW, Suite 7600 Washington, DC 20416 202-205-6740 Toll free: 1-800-827-5722 (Information) TTY: 1-800-877-8339 ⊠: answerdesk@sba.gov www.sba.gov

www.business.usa.gov (Small business resources) The SBA helps Americans start, build and grow businesses. Through an extensive network of field offices and partnerships the SBA aids, counsels, assists and protects the interests of small business concerns.

# Social Security Administration (SSA)

#### **Office of Public Inquiries**

Windsor Park Building 6401 Security Blvd. Baltimore, MD 21235 Toll free: 1-800-772-1213 TTY: 1-800-325-0778 (M-F, 7:00 am - 7:00 pm, ET) **www.socialsecurity.gov** The Social Security Administration provides retirement, survivors and disability benefits, as well as administers Supplemental Security Income (SSI) payments.

#### U.S. Commodity Futures Trading Commission (CFTC) ♦

#### **Office of External Affairs**

Three Lafayette Center 1155 21 St., NW Washington, DC 20581 202-418-5000 TTY: 202-418-5514 Sector: questions@cftc.gov www.cftc.gov

CFTC protects market users and the public from fraud, manipulation, and abusive practices related to the sale of commodity and financial futures and options, and to foster open, competitive, and financially sound futures and option markets. The CFTC investigates and prosecutes commodities fraud, foreign currency schemes, energy manipulation and hedge fund fraud, and works with other federal and state agencies to bring enforcement actions.

# U.S. Postal Service (USPS)

#### **Criminal Investigations Service Center**

Attn: Mail Fraud 433 W. Harrison St., Room 3255 Chicago, IL 60699-3255 Toll free: 1-877-876-2455 **www.postalinspectors.uspis.gov** The U.S. Postal Inspection Service (USPIS) investigates criminals who misuse the postal system to defraud or endanger the public. To report a mail related crime, contact your nearest USPIS office, found in the government pages of your telephone book or online.



## AARP

601 E St., NW Washington, DC 20049 Toll free: 1-888-687-2277 Toll free: 1-800-646-2283 (Fraud Fighter Call Center) Toll free: 1-877-342-2277 (in Spanish) TTY: 1-877-434-7598 See: member@aarp.org

## www.aarp.org

AARP addresses the consumer problems and issues that especially impact the financial security of people 50 years and older. Through advocacy, AARP works to make the marketplace safer for all consumers and empowers members to protect themselves from fraud and deceptive practices.

## American Council on Science and Health (ACSH)

1995 Broadway, Suite 202 New York, NY 10023-5882 212-362-7044 Toll free: 1-866-905-2694 ⊠: acsh@acsh.org www.acsh.org ACSH provides consumers with up-to-date scientifically sound information on the relationship between human health and chemicals, foods, lifestyles, and the environment. Booklets and special reports on a variety of topics are available.

## **Call for Action**

11820 Parklawn Dr., Suite 340 Rockville, MD 20852 240-747-0229 www.callforaction.org Call for Action is a nonprofit network of consumer hotlines. Their trained volunteers assist consumers to resolve problems with businesses, government agencies and other organizations.

## Center for Auto Safety (CAS)

1825 Connecticut Ave., NW, Suite 330 Washington, DC 20009-5708 202-328-7700 www.autosafety.org CAS advocates on behalf of consumers in auto safety and quality, fuel efficiency, emissions, and related issues.

## Center for Science in the Public Interest (CSPI)

1220 L St., NW Suite 300 Washington, DC 20005 202-332-9110 ⊠: cspi@cspinet.org www.cspinet.org CSPI conducts research on nutrition, health, food safety and related issues. It also provides consumers with current information about their health and well being via their monthly Nutrition Action Healthletter.

## **Contacting National Consumer Organizations**

National Consumer Organizations are committed to assisting consumers and protecting their rights via advocacy, research, and outreach efforts. Some organizations assist individuals with problems, while others collect consumer complaints and statistics to better understand consumer trends and direct their advocacy efforts.

## Center for the Study of Services (CSS)

1625 K St., NW, 8th Floor Washington, DC 20006 Toll free: 1-800-213-7283 **www.checkbook.org** CSS publishes Consumers' *CHECKBOOK* so that consumers can evaluate the quality and prices of service firms and stores in their local area.

## **Coalition Against Insurance Fraud**

1012 14th St., NW, Suite 200 Washington, DC 20005 202-393-7330 ⊠: info@insurancefraud.org www.InsuranceFraud.org The Coaltion is an alliance of consumer groups, government agencies, and insurance companies dedicated to combating insurance fraud through research and public information.

#### **Consumer Action**

221 Main St., Suite 480 San Francisco, CA 94105 415-777-9635 (Consumer Complaints) ⊠: hotline@consumer-action.org www.consumer-action.org Consumer Action is an education and advocacy organization specializing in finance, privacy, insurance, and healthcare issues. Consumer Action offers a multi-lingual consumer complaint hotline, and consumer education materials in several languages. Community-based organizations can receive these free publications in bulk.

## **Consumer Federation of America (CFA)**

1620 I St., NW, Suite 200 Washington, DC 20006 202-387-6121 ⊠: cfa@consumerfed.org www.consumerfed.org

CFA is a consumer advocacy and education organization. It represents consumer interests on issues such as, telephone service, insurance and financial services, product safety, health care, product liability and utilities. It develops and distributes studies of various consumer issues, as well as printed consumer guides.

## NATIONAL CONSUMER ORGANIZATIONS

## **Consumers Reports**

101 Truman Ave. Yonkers, NY 10703 914-378-2000 Toll free: 1-800-666-5261 (Consumer Reports Magazine) Toll free: 1-800-333-0663 (ConsumerReports.org) ⊠: customerservice@cr.consumer.org www.consumerreports.org www.consumersunion.org

Consumer Reports publishes a magazine of the same name. It is an independent, not-for-profit testing and information organization serving only consumers. Consumer Reports is a comprehensive source for unbiased advice about products and services, personal finance, health and nutrition, and other categories based on their independent tests.

## **Families USA**

1201 New York Ave., NW, Suite 1100 Washington, DC 20005 202-628-3030 ⊠: info@familiesusa.org www.familiesusa.org A national, nonprofit membership organization committed to comprehensive reform of health and long-term care, Families USA works to create materials to educate and mobilize consumers on healthcare issues.

## Funeral Consumers Alliance (FCA)

33 Patchen Rd. South Burlington, VT 05403 802-865-8300 ⊠: fca@funerals.org www.funerals.org FCA protects a consumer's right to choose a dignified and affordable funeral. Local affiliates of FCA provide funeral planning information and some conduct funeral price surveys.

## The Medicare Rights Center

520 8th Ave. North Wing, 3rd Floor New York City, NY 10018 Toll free: 1-800-333-4114 (Helpline) ⊠: info@medicarerights.org www.medicarerights.org The Medicare Rights Center helps people with Medicare get the health care and medications they need and make the most of their Medicare rights and options.

## The National Consumer Protection Technical Resource Center

PO Box 388 Waterloo, IA 50704-0388 Toll free: 1-877-808-2468 Science: info@smpresource.org www.smpresource.org Also known as Senior Medicare Patrol Programs (SMP), this organization assists Medicare beneficiaries and caregivers to avoid, detect and report health care fraud.

## **National Consumers League**

1701 K St., NW, Suite 1200 Washington, DC 20006 202-835-3323 www.nclnet.org www.fakechecks.org (Recognize fake checks) www.fraud.org (Recognize and report frauds)

www.fraud.org (Recognize and report frauds) www.lifesmarts.org (Consumer competition for teens) The NCL provides government and businesses with the consumer's perspective on consumer issues and workplace concerns. The League sponsors the LifeSmarts competition, which is designed to develop the consumer and marketplace knowledge of teenagers. NCL also provides consumers with information to avoid becoming victims of fraud and to convey their complaints to law enforcement.

## National Council on Aging (NCOA)

1901 L St., NW, 4th Floor Washington, DC 20036 202-479-1200 TTY: 202-479-6674 www.ncoa.org

NCOA is a national voice for older adults, especially those who are vulnerable and disadvantaged, and the community organizations that serve them.

#### Alabama

### State Office

#### Alabama Office of the Attorney General

Consumer Protection Section 501 Washington Ave. Montgomery, AL 36104 334-242-7335 Toll free: 1-800-392-5658 www.ago.state.al.us

#### Alaska

#### State Office

#### Alaska Office of the Attorney General

Consumer Protection Unit 1031 W. 4th Ave., Suite 200 Anchorage, AK 99501-5903 907-269-5200 Toll free: 1-888-576-2529 Sel: consumerprotection@alaska.gov www.law.state.ak.us

#### Arizona

## State Offices

#### Arizona Office of the Attorney General - Phoenix

Consumer Information and Complaints 1275 W. Washington St. Phoenix, AZ 85007 602-542-5763 Toll free: 1-800-352-8431 (except Phoenix) Seconsumerinfo@azag.gov www.azag.gov

#### Arizona Office of the Attorney General - Prescott

1000 Ainsworth Dr., Suite A-210 Prescott, AZ 86305 928-778-1265 www.azag.gov

#### Arizona Office of the Attorney General - Tucson

Consumer Information and Complaints 400 W. Congress St. South Bldg., Suite 315 Tucson, AZ 85701-1367 520-628-6504 Toll free: 1-800-352-8431 (except in Maricopa and Pima Counties) Sel: consumerinfo@azag.gov www.azag.gov

#### **Contacting Your Local Consumer Protection Offices**

State, county, and city consumer protection offices offer a variety of important services. They might mediate complaints, conduct investigations, prosecute offenders of consumer laws, license and regulate professionals, provide educational materials, and advocate in the consumer interest.

An advantage of contacting a city or county government office is that it is familiar with local businesses, ordinances, and state laws.

You can also contact your state consumer protection office to get more information about other local resources or nonprofit organizations that help consumers.

Before sending a written complaint, call the office to confirm that it handles the type of complaint you have. Many offices distribute consumer materials specifically geared to state laws and local issues. Ask whether any information is available regarding your problem.

Note: Toll free phone numbers may be restricted to use only within the state listed.

#### Arkansas

#### State Office

## Arkansas Office of the Attorney General

Consumer Protection Division 323 Center St., Suite 200 Little Rock, AR 72201 501-682-2341 Toll free: 1-800-482-8982 (Consumer Hotline) Set gotyourback@arkansasag.gov www.arkansasag.gov www.gotyourbackarkansas.org

## California

#### State Offices

#### California Bureau of Automotive Repair

Department of Consumer Affairs 10949 N. Mather Blvd. Rancho Cordova, CA 95670 Toll free: 1-800-952-5210 (Consumer Questions) Toll free: 1-866-799-3811 (Complaint Intake) Sereditor@dca.ca.gov www.autorepair.ca.gov

#### California Department of Consumer Affairs

Consumer Information Division 1625 N. Market Blvd., Suite N 112 Sacramento, CA 95834 916- 445-1254 Toll free: 1-800-952-5210 TTY: 916-928-1227; 1-800-326-2297 A: dca@dca.ca.gov www.dca.ca.gov

## California Office of the Attorney General

Public Inquiry Unit PO Box 944255 Sacramento, CA 94244-2550 916-322-3360 Toll free: 1-800-952-5225 TTY: 1-800-735-2929 www.oag.ca.gov

#### **Contractors State License Board**

9821 Business Park Dr. Sacramento, CA 95827 916-255-3900 (Headquarters) 916-255-2924 (Northern CA) 562-345-7600 (Southern CA) Toll free: 1-800-321-2752 www.cslb.ca.gov

#### **County Offices**

#### Contra Costa County District Attorney's Office

Special Operations Division Consumer Division 900 Ward St., 4th Floor Martinez, CA 94553 925-957-8604

## www.co.contra-costa.ca.us

## Fresno County District Attorney's Office

Consumer Protection Division 929 L St. Fresno, CA 93721 559-600-3156 Sel: damail@co.fresno.ca.us www.co.fresno.ca.us

## Kern County District Attorney's Office

Consumer Protection Unit Justice Building 1215 Truxtun Ave., 4th Floor Bakersfield, CA 93301 661-868-7600 Stinvestigation@co.kern.ca.us www.co.kern.ca.us/da

### Los Angeles County Department of Consumer Affairs

500 W. Temple St., Room B-96 Los Angeles, CA 90012-2722 213-974-1452 Toll free: 1-800-593-8222 (L.A. County) TTY: 213-626-0913 ⊠: dca@dca.lacounty.gov www.dca.lacounty.gov

## Marin County District Attorney's Office

Consumer Protection Unit Hall of Justice, Room 130 3501 Civic Center Dr. San Rafael, CA 94903 415-473-6450 415-473-6495 (Mediation) Sconsumer@marincounty.org www.marincounty.org/depts/da

## Monterey County District Attorney's Office

Consumer Protection Division 1200 Aguajito Rd., Room 301 Monterey, CA 93940 831-755-5073 (Salinas) 831-647-7770 (Monterey) 831-385-8373 (King City) www.co.monterey.ca.us

## Napa County District Attorney's Office

Consumer Affairs 931 Parkway Mall Napa, CA 94559 707-253-4059 (Hotline) Science: daconsumer@countyofnapa.org www.countyofnapa.org

## Orange County District Attorney's Office

Consumer Protection Unit 401 Civic Center Dr., W Santa Ana, CA 92701 714-834-6553 Sconsumercomplaint@da.ocgov. com www.orangecountyda.com

## San Diego County District Attorney's Office

Consumer Protection Unit 330 W. Broadway San Diego, CA 92101 619-531-4040 619-531-3507 (Consumer Fraud Hotline) www.sdcda.org

### San Francisco County District Attorney's Office

Special Operations Division Consumer Protection Unit 732 Brannan St. San Francisco, CA 94102 415-551-9595 (Hotline) Sci Districtattorney@sfgov.org www.sfdistrictattorney.org

#### San Luis Obispo County District Attorney's Office

Economic Crime Unit Consumer Advisory County Courthouse Annex 1050 Monterey St., Room 223 San Luis Obispo, CA 93408 805-781-5856 www.slocounty.ca.gov

## San Mateo County District Attorney's Office

Consumer and Environmental Crimes Unit Hall of Justice and Records 400 County Center, 3rd Floor Redwood City, CA 94063 650-363-4651 650-363-4636 (Complaints) www.co.sanmateo.ca.us

#### Santa Barbara County District Attorney's Office

Consumer Mediation Services 1112 Santa Barbara St. Santa Maria, CA 93101 805-568-2300 www.countyofsb.org/da

## Santa Clara County District Attorney's Office

Consumer Protection Unit 70 W. Hedding St. West Wing San Jose, CA 95110 408-792-2880 Sconsumer\_mediation@da.sccgov. org www.santaclara-da.org

#### Santa Cruz County District Attorney's Office

Consumer Affairs Unit 701 Ocean St., Room 200 Santa Cruz, CA 95060 831-454-2050 TTY: 831-454-2123 Sel: dao@co.santa-cruz.ca.us www.co.santa-cruz.ca.us

## Solano County District Attorney's Office

Consumer and Environmntal Crimes 675 Texas St., Suite 4500 Fairfield, CA 94533 707-784-6859 ⊠: SolanoDA@solanocounty.com www.co.solano.ca.us/depts/da/

#### Stanislaus County District Attorney's Office

Consumer Protection Unit 832 12th St., Suite 300 Modesto, CA 95354 209-525-5550 www.stanislaus-da.org

## Ventura County District Attorney's Office

Consumer Mediation Section 800 S. Victoria Ave. Ventura, CA 93009 805-654-3110 Toll free: 1-800-660-5474 ext. 3110 (Ventura) www.vcdistrictattorney.com

## **City Offices**

## Los Angeles City Attorney's Office

Consumer Protection Unit 200 N. Main St., 800 City Hall East Los Angeles, CA 90012 213-978-8070 TTY: 213-978-8310 www.atty.lacity.org

## San Diego City Attorney's Office

Consumer and Environmental Protection Unit 1200 Third Ave., #1620 San Diego, CA 92101 619-533-5600 TTY: 619-702-7198 Sel: cityattorney@sandiego.gov www.sandiego.gov/cityattorney

## Santa Monica City Attorney's Office

Consumer Protection Unit 1685 Main St., 3rd Floor Santa Monica, CA 90401 310-458-8336 TTY: 310-458-8696 ⊠: consumer.mailbox@smgov.net www.smgov.net/atty

## Colorado

## State Office

## Colorado Office of the Attorney General

Consumer Protection Section 1300 Broadway, 10th Floor Denver, CO 80203 720-508-6006 Toll free: 1-800-222-4444 Section: stop.fraud@state.co.us www.coloradoattorneygeneral.gov

## **County Offices**

## Fourth Judicial District Attorney's Office - El Paso and Teller Counties

Economic Crimes Division 105 E. Vermijo Ave. Colorado Springs, CO 80903 719-520-6000 719-520-6002 (Fraud Hotline) www.4thjudicialda.com

## Pueblo County District Attorney's Office

Economic Crimes Unit 701 Court St. Pueblo, CO 81003 719-583-6030 county.pueblo.org

## Weld County District Attorney's Office

915 10th St. PO Box 1167 Greeley, CO 80632-1167 970-356-4010 www.co.weld.co.us

## **City Office**

## **Denver District Attorney's Office**

Economic Crimes Unit 201 W. Colfax Ave. Denver, CO 80202 720-913-9179 Sel: info@denverda.org www.denverda.org

## Connecticut

#### **State Offices**

## Connecticut Office of the Attorney General

Consumer Assistance Unit 55 Elm St. Hartford, CT 06106 860-808-5420 www.ct.gov/ag

### **Department of Consumer Protection**

165 Capitol Ave. Hartford, CT 06106-1630 860-713-6300 Toll free: 1-800-842-2649 TTY: 860-713-7240 ⊠: dcp.frauds@ct.gov www.ct.gov/dcp

### Delaware

## State Office

#### Delaware Department of Justice Consumer Protection Division Carvel State Office Building 820 N. French St., 5th Floor Wilmington, DE 19801 302-577-8600 Toll free: 1-800-220-5424 ⊠: consumer.protection@state.de.us www.attorneygeneral.delaware. gov

## **District of Columbia**

## **City Offices**

#### Department of Consumer and Regulatory Affairs 1100 4th St., SW Washington, DC 20024 202-442-4400 TTY: 202-123-4567 ⊠: dcra@dc.gov

www.consumer.dc.gov www.dcra.dc.gov

## Office of the Attorney General

Consumer Protection and Antitrust 441 4th St., NW Washington, DC 20001 202-442-9828 (Hotline) Seconsumer.protection@dc.gov www.consumer.dc.gov www.oag.dc.gov

## Florida

## State Offices

## Florida Department of Agriculture and Consumer Services

Division of Consumer Services Terry Lee Rhodes Building 2005 Apalachee Pkwy. Tallahassee, FL 32399-6500 850-410-3800 Toll free: 1-800-435-7352 Toll free: 1-800-352-9832 (in Spanish)

#### www.800helpfla.com Florida Department of Financial Services

Division of Consumer Services 200 E. Gaines St. Tallahassee, FL 32399 850-413-3089 Toll free: 1-877-693-5236 ⊠: consumer.services@myfloridacfo. com www.myfloridacfo.com/Division/

## Consumers

## Florida Office of the Attorney General

PL-01 The Capitol Tallahassee, FL 32399-1050 850-414-3990 Toll free: 1-866-966-7226 Toll free: 1-800-203-3099 TTY: 1-800-955-8771 www.myfloridalegal.com www.seniorsvscrime.com

## **Regional Offices**

## Ft. Lauderdale Branch - Office of the Attorney General

Consumer Protection Division 110 S.E. 6th St., 9th Floor Fort Lauderdale, FL 33301-5000 954-712-4600

## www.myfloridalegal.com

## Jacksonville Branch - Office of the Attorney General

Consumer Protection Division 1300 Riverplace Blvd., Suite 405 Jacksonville, FL 32207 904-348-2720 www.myfloridalegal.com

## Miami Branch - Office of the Attorney General

Consumer Protection Division 444 Brickell Ave. Rivergate Plaza, 5th Floor Miami, FL 33131 305-377-5835 www.myfloridalegal.com

## Orlando Branch - Office of the Attorney General

Consumer Protection Division 135 W. Central Blvd., Suite 1000 Orlando, FL 32801 407-999-5588 www.myfloridalegal.com

## Tampa Branch - Office of the Attorney General

Consumer Protection Division Concourse Center 4 3507 E. Frontage Rd., Suite 325 Tampa, FL 33607-1795 813-287-7950 www.myfloridalegal.com

## West Palm Beach Branch - Office of the Attorney General

Economic Crimes Division 1515 N. Flagler Dr., Suite 900 West Palm Beach, FL 33401 561-837-5000 www.myfloridalegal.com

## **County Offices**

#### Broward County Permitting, Licensing Consumer Protection Division

1 N. University Dr., Box 302 Plantation, FL 33324 954-765-4400 ⊠: consumer@broward.org www.broward.org/ permittingandlicensing

#### Miami-Dade County Consumer Services Department

Consumer Protection Section 140 W. Flagler St. Miami, FL 33130 305-375-3677 Sconsumer@miamidade.gov www.miamidade.gov/csd

#### Hillsborough County Consumer Protection Agency

1101 E. 139th Ave. Tampa, FL 33613 813-903-3430 www.hillsboroughcounty.org/ consumerprotection

#### Office of the State Attorney for Miami-Dade County

Economic Crime Division 1350 N.W. 12 Ave. Miami, FL 33136-2111 305-547-0671 www.miamisao.com

#### Orange County Consumer Fraud Unit

415 N. Orange Ave. Orlando, FL 32801 407-836-2490 ⊠: fraudhelp@sao9.org www.orangecountyfl.net

#### Palm Beach County Consumer Affairs Division

50 S. Military Tr., Suite 201 West Palm Beach, FL 33415 561-712-6600 Toll free: 1-888-852-7362 (Boca Raton/ Delray/Glades) www.pbcgov.com/consumer Pinellas County Office of Consumer Services 631 Chestnut St. Clearwater, FL 33756 727-464-6200

⊠: consumer@pinellascounty.org www.pinellascounty.org/consumer

## Georgia

## State Office

## Georgia Governors Office of Consumer Affairs

2 Martin Luther King, Jr. Dr., SE Suite 356 Atlanta, GA 30334-9077 404-651-8600 Toll free: 1-800-869-1123 www.consumer.georgia.gov

## Hawaii

## State Offices

Hawaii Department of Commerce and Consumer Affairs - Hilo Office of Consumer Protection 345 Kekuanaoa St., Suite 12 Hilo, HI 96720 808-933-0910 808-587-3222 (Consumer Resource Center) Secommer Constant Constant Constant Constant Constant Constant Constant Constant Constant Secommer Constant Constant

#### Hawaii Department of Commerce and Consumer Affairs - Honolulu

Office of Consumer Protection Leiopapa A Kamehameha Building 235 S. Beretania St., Suite 801 Honolulu, HI 96813 808-586-2630 808-587-3222 (Consumer Resource Center) ⊠: ocp@dcca.hawaii.gov www.hawaii.gov/dcca/ocp

#### Hawaii Department of Commerce and Consumer Affairs - Wailuku

Office of Consumer Protection 1063 Lower Main St., Suite C-216 Wailuku, HI 96793 808-243-4648 808-587-3222 (Consumer Resource Center) Sel: ocp@dcca.hawaii.gov www.hawaii.gov/dcca/ocp

## Idaho

## State Office

## Idaho Office of the Attorney General

Consumer Protection Division 954 W. Jefferson, 2nd Floor Boise, ID 83720 208-334-2424 Toll free: 1-800-432-3545 www.ag.idaho.gov

## Illinois

## State Offices

## Illinois Office of the Attorney General - Carbondale

Consumer Fraud Bureau 601 S. University Ave. Carbondale, IL 62901 618-529-6400 Toll free: 1-800-243-0607 (Fraud Hotline) Toll free: 1-866-310-8398 (in Spanish) TTY: 1-877-675-9339 www.illinoisattorneygeneral.gov

#### Illinois Office of the Attorney General - Chicago

Consumer Fraud Bureau 100 W. Randolph St. Chicago, IL 60601 312-814-3000 Toll free: 1-800-386-5438 (Fraud Hotline) Toll free: 1-866-310-8398 (in Spanish) TTY: 1-800-964-3013 www.illinoisattorneygeneral.gov

#### Illinois Office of the Attorney General - Springfield

Consumer Fraud Bureau 500 S. 2nd St. Springfield, IL 62706 217-782-1090 Toll free: 1-800-243-0618 (Fraud Hotline) Toll free: 1-866-310-8398 (in Spanish) TTY: 1-877-844-5461 www.illinoisattorneygeneral.gov

## **Regional Offices**

## Chicago South Regional Office of the Attorney General

7906 S. Cottage Grove Ave. Chicago, IL 60619 773-488-2600 TTY: 1-866-717-8798 www.illinoisattorneygeneral.gov

## Chicago West Regional Office of the Attorney General

306 N. Pulaski Rd. Chicago, IL 60624 773-265-8808 TTY: 1-866-717-8804 www.illinoisattorneygeneral.gov

## East Central Illinois Regional Office

of the Attorney General 1776 E. Washington St. Urbana, IL 61802 217-278-3366 TTY: 217-278-3371 www.illinoisattorneygeneral.gov

## Metro East Illinois Regional Office of the Attorney General

201 W. Pointe Dr., Suite 7 Belleville, IL 62226 618-236-8616 TTY: 618-236-8619 www.illinoisattorneygeneral.gov

## Northern Illinois Regional Office of the Attorney General

Zeke Giorgi Center 200 S. Wyman St., Suite 307 Rockford, IL 61101 815-967-3883 TTY: 815-967-3891 www.illinoisattorneygeneral.gov

## West Central Illinois Regional Office

of the Attorney General 628 Maine St. Quincy, IL 62301 217-223-2221 TTY: 217-223-2254 www.illinoisattorneygeneral.gov

## **County Office**

## Cook County State Attorney's Office

Consumer Fraud Unit 69 W. Washington St., Suite 3130 Chicago, IL 60602 312-603-8600 312-603-8700 (Consumer Line) Sconsumer@cookcountygov.com. www.statesattorney.org/index2/ consumer\_fraud.html

## **City Offices**

#### Des Plaines Consumer Protection Commission City Hall 1420 Miner St., 6th Floor Des Plaines, IL 60016 847-391-5006 ⊠: consumerprotection@desplaines. org www.desplaines.org

## Chicago Division of Business Affairs and Consumer Protection

City Hall 121 N. LaSalle St., 8th Floor Chicago, IL 60602 312-744-6060 TTY: 312-744-0246 www.cityofchicago.org/ ConsumerServices

## Indiana

## State Office

## Indiana Office of the Attorney General

Consumer Protection Division Government Center South, 5th Floor 302 W. Washington St. Indianapolis, IN 46204 317-232-6330 Toll free: 1-800-382-5516 (Consumer Hotline) www.indianaconsumer.com

## lowa

## State Office

## Iowa Office of the Attorney General

Consumer Protection Division 1305 E. Walnut St. Des Moines, IA 50319 515-281-5926 Toll free: 1-888-777-4590 Sconsumer@ag.state.ia.us www.lowaAttorneyGeneral.org

## Kansas

## State Office

## Kansas Office of Attorney General

Consumer Protection Division 120 S.W. 10th St., Suite 430 Topeka, KS 66612-1597 785-296-3751 Toll free: 1-800-432-2310 www.ag.ks.gov

## **County Offices**

## Douglas County District Attorney's Office

Consumer Protection Division 111 E. 11th St. Lawrence, KS 66044 785-330-2849 (Consumer Hotline) 785-841-0211 (Main) Selection of the second se

#### da/da\_cpu.aspx Johnson County District Attorney's Office

Consumer Protection Division Consumer Fraud Unit PO Box 728 Olathe, KS 66051 913-715-3003 (Consumer Hotline) da.jocogov.org

## Sedgwick County District Attorney's Office

Consumer Division 1900 E. Morris St. Wichita, KS 67211 316-660-3600 Toll free: 1-800-432-6878 Sconsumer@sedgwick.gov www.sedgwickcounty.org/da

## Kentucky

## State Offices

## Kentucky Office of the Attorney General

Consumer Protection Division 1024 Capital Center Dr. Frankfort, KY 40601 502-696-5389 Toll free: 1-888-432-9257 (Hotline) www.ag.ky.gov/cp

#### Kentucky Office of the Attorney General - Louisville

Consumer Protection Division 310 Whittington Pkwy., Suite 101 Louisville, KY 40222 502-429-7134 Toll free: 1-888-432-9257 (Hotline) Seconsumer.protection@ag.ky.gov www.ag.ky.gov/cp

#### Kentucky Office of the Attorney General - Prestonsburg 361 N. Lake Dr.

Prestonsburg, KY 41653 606-889-1821 Toll free: 1-888-432-9257 (Hotline) www.ag.ky.gov/cp

1-800-FED-INFO (800-333-4636)

#### Louisiana

## State Office

#### Louisiana Office of the Attorney General

Consumer Protection Section 1885 N. 3rd St. Baton Rouge, LA 70802 225-326-6465 Toll free: 1-800-351-4889 Sector ConsumerInfo@ag.state.la.us www.ag.state.la.us

#### Parish Office

## Jefferson Parish District Attorney's Office

Economic Crime Unit 200 Derbigny St. Gretna, LA 70053 504-361-2920 www.jpda.us

#### Maine

#### State Offices

#### Maine Attorney General's Office

Consumer Information and Mediation Service Six State House Station Augusta, ME 04333 207-626-8849 Toll free: 1-800-436-2131 Seconsumer.mediation@maine.gov www.maine.gov/ag

#### Bureau of Consumer Credit Protection

35 State House Station Augusta, ME 04333 207-624-8527 Toll free: 1-800-332-8529 TTY: 1-888-577-6690 www.credit.maine.gov

#### Maryland

#### State Office

## Maryland Office of the Attorney General

Consumer Protection Division 200 Saint Paul PI. Baltimore, MD 21202 410-528-8662 (Consumer Mediation) 410-576-6550 (Consumer Information) 410-528-1840 (Medical billing complaints) Toll free: 1-888-743-0023 (Switchboard) Toll free: 1-877-261-8807 (Health plan decision appeals) TTY: 410-576-6372 Sconsumer@oag.state.md.us www.oag.state.md.us/consumer

#### **Regional Offices**

## Maryland Attorney General's Office - Eastern Shore

Consumer Protection Division 201 Baptist St. Salisbury, MD 21801-4976 410-713-3620 Toll free: 1-888-743-0023 TTY: 410-576-6372 (Baltimore office) Sconsumer@oag.state.md.us www.oag.state.md.us/consumer

## Maryland Attorney General's Office - Southern Maryland

15045 Burnt Store Rd. Hughesville, MD 20637 301-274-4620 Toll free: 1-866-366-8343 TTY: 410-576-6372 (Baltimore office) ⊠: consumer@oag.state.md.us www.oag.state.md.us/Consumer

## Maryland Attorney General's Office - Western Maryland

Consumer Protection Division 44 N. Potomac St., Suite 104 Hagerstown, MD 21740 301-791-4780 TTY: 410-576-6372 (Baltimore office) Sconsumer@oag.state.md.us www.oag.state.md.us/consumer

#### **County Offices**

#### Howard County Office of Consumer Affairs

6751 Columbia Gateway Dr. Columbia, MD 21046 410-313-6420 ⊠: consumer@howardcountymd.gov www.howardcountymd.gov

## **Montgomery County Office of**

Consumer Protection 100 Maryland Ave., Suite 330 Rockville, MD 20850 240-777-3636 240-777-3681 (Anonymous Consumer Tip Line) TTY: 240-773-3556 Sel: ConsumerProtection@ montgomerycountymd.gov www.montgomerycountymd.gov/ consumer

### Massachusetts

### **State Offices**

## Massachusetts Office of the Attorney General

Public Inquiry and Assistance Center One Ashburton Pl., 18th Floor Boston, MA 02108-1518 617-727-8400 (Consumer Hotline) TTY: 617-727-4765 Ago@state.ma.us www.mass.gov/ago

## Office of Consumer Affairs and Business Regulation

10 Park Plaza, Suite 5170 Boston, MA 02116 617-973-8700 Toll free: 1-888-283-3757 (Consumer Hotline) TTY: 1-800-720-3480 www.mass.gov/ocabr

#### **Regional Offices**

#### Office of the Attorney General -Central Massachusetts Region

Public Inquiry and Assistance Center 10 Mechanic St. Suite 301 Worcester, MA 01608 508-792-7600 TTY: 617-727-4765 Sago@state.ma.us www.mass.gov/ago

#### Office of the Attorney General -Southern Massachusetts Region

Public Inquiry and Assistance Center 105 William St., 1st Floor New Bedford, MA 02740-6257 508-990-9700 617-727-8400 (Hotline) TTY: 617-727-4765 Sel: ago@state.ma.us www.mass.gov/ago

#### Office of the Attorney General -Western Massachusetts Region

Consumer Protection Division 1350 Main St., 4th Floor Springfield, MA 01103-1629 413-784-1240 617-727-8400 (Hotline) TTY: 617-727-4765  $\bowtie$ : ago@state.ma.us www.mass.gov/ago

## **County Offices**

### Norfolk District Attorney's Office

Consumer Protection Division 45 Shawmut Rd. Canton, MA 02021 781-830-4800 ext. 279 TTY: 617-727-0434 www.norfolkda.com

## Northwestern District Attorney's Office - Franklin County

Consumer Protection Unit 13 Conway St. Greenfield, MA 01301 413-774-3186 www. northwesterndistrictattorney.org

## Northwestern District Attorney's Office - Hampshire County

Consumer Protection Division One Gleason Plaza Northampton, MA 01060 413-586-9225 www. northwesterndistrictattorney.org

## Springfield Mayor's Office of Consumer Information

City Hall, Room 315 36 Court St. Springfield, MA 01103 413-787-6437 TTY: 413-787-6154  $\bowtie$ : moci@springfieldcityhall.com www.springfieldcityhall.com

## **City Offices**

## Boston Consumer Affairs and Licensing

One City Hall Square, Room 817 Boston, MA 02201-2039 617-635-3834 Sector MOCAL@cityofboston.gov www.cityofboston.gov/ consumeraffairs

**Cambridge Consumers' Council** 831 Massachusetts Ave., 1st Floor Cambridge, MA 02139 617-349-6150 TTY: 617-349-6112

⊠: consumer@cambridgema.gov www.cambridgema.gov/ consumercouncil

#### Newton-Brookline Consumer Office

Newton City Hall 1000 Commonwealth Ave. Newton Centre, MA 02459 617-796-1292 TTY: 617-796-1089 www.newtonma.gov

## **Revere Consumer Affairs Office**

281 Broadway Revere, MA 02151 781-286-8114 www.revere.org

## Michigan

## State Offices

## Office of the Attorney General

Consumer Protection Division PO Box 30213 Lansing, MI 48909-7713 517-373-1140 Toll free: 1-877-765-8388 www.michigan.gov/ag

#### Michigan Department of Agriculture and Rural Development

Consumer Protection Section Weights & Measures PO Box 30017 Lansing, MI 48909 Toll free: 1-800-292-3939 www.michigan.gov/wminfo

## **County Office**

## Macomb County Consumer Protection Unit

One S. Main St., 3rd Floor Mt. Clemens, MI 48043 586-469-5600 www.macombcountymi.gov/ prosecutorsoffice

## Minnesota

## State Office

## Office of the Attorney General

Consumer Services Division 1400 Bremer Tower 445 Minnesota St. St. Paul, MN 55101 651-296-3353 Toll free: 1-800-657-3787 TTY: 651-297-7206 or 1-800-366-4812 www.ag.state.mn.us

## **City Office**

#### Minneapolis Department of Regulatory Services

Business Licenses & Consumer Services City Hall, Room 1C 350 S. 5th St. Minneapolis, MN 55415 612-673-2080 TTY: 612-673-2157 Sel: minneapolis311@minneapolismn. gov www.ci.minneapolis.mn.us/ business-licensing/

## Mississippi

## State Offices

Mississippi Department of Agriculture and Commerce Bureau of Regulatory Services Consumer Protection PO Box 1609 Jackson, MS 39215 601-359-1148

www.mdac.state.ms.us

## Mississippi Office of the Attorney General

Consumer Protection Division PO Box 22947 Jackson, MS 39225-2947 601-359-4230 Toll free: 1-800-281-4418 www.ago.state.ms.us

## Missouri

## State Office

## Missouri Office of the Attorney General

Consumer Protection Unit PO Box 899 Jefferson City, MO 65102 573-751-3321 Toll free: 1-800-392-8222 (Hotline) ⊠: consumer.help@ago.mo.gov www.ago.mo.gov

## **Regional Office**

## Missouri Office of theAttorney General Office

Consumer Protection Division Old Post Office Building 815 Olive St., Suite 200 St. Louis, MO 63101 314-340-6816 Toll free: 1-800-392-8222 (Hotline) ⊠: consumer.help@ago.mo.gov www.ago.mo.gov

## Montana

## State Office

## Montana Department of Justice

Office of Consumer Protection 2225 11th Ave. PO Box 200151 Helena, MT 59620-0151 406-444-4500 Toll free: 1-800-481-6896 ⊠: contactocp@mt.gov www.doj.mt.gov/consumer

#### Nebraska

### State Office

#### Nebraska Office of the Attorney General

Consumer Protection Division 2115 State Capitol Lincoln, NE 68509 402-471-2682 Toll free: 1-800-727-6432 Toll free: 1-888-850-7555 (in Spanish) : ago.consumer@nebraska.gov www.ago.ne.gov

#### Nevada

#### **State Office**

## Nevada Department of Business and Industry

Fight Fraud Task Force 555 E. Washington Ave., Suite 4900 Las Vegas, NV 89101 702-486-2750 www.fightfraud.nv.gov

#### **New Hampshire**

#### State Office

## New Hampshire Office of the Attorney General

Consumer Protection and Antitrust Bureau 33 Capitol St. Concord, NH 03301 603-271-3641 Toll free: 1-888-468-4454 (Consumer Protection Hotline) TTY: 1-800-735-2964  $\overleftrightarrow$ : DOJ-CPB@doj.nh.gov www.doj.nh.gov/consumer

#### New Jersey

#### State Office

## Department of Law and Public Safety

Division of Consumer Affairs 124 Halsey St. Newark, NJ 07102 973-504-6200 Toll free: 1-800-242-5846 TTY: 973-504-6588 Sel: askconsumeraffairs@lps.state.nj.us www.njconsumeraffairs.gov

#### **County Offices**

## Bergen County Office of Consumer Protection

One Bergen County Plaza, 3rd Floor Hackensack, NJ 07601-7076 201-336-6400 www.co.bergen.nj.us

#### Burlington County Office of Consumer Affairs/Weights & Measures

PO Box 6000 Mount Holly, NJ 08060-6000 609-265-5098 (Weights & Measures) 609-265-5054 (Consumer Affairs) Sel: consumer@co.burlington.nj.us www.co.burlington.nj.us

#### **Cape May County Consumer Affairs**

Four Moore Rd., DN 310 Cape May Court House, NJ 08210-1601 609-463-6475 Sconsumer@co.cape-may.nj.us www.capemaycountygov.net

#### Cumberland County Department of Consumer Affairs

788 E. Commerce St. Bridgeton, NJ 08302 856-453-2203

www.co.cumberland.nj.us

#### Essex County Division of Consumer Services 50 S. Clinton St., Suite 3201

East Orange, NJ 07018 973-395-8350 www.essex-countynj.org

#### Gloucester County Office of Consumer Protection/Weights & Measures

254 County House Rd. Clarksboro, NJ 08020 856-384-6855 www.co.gloucester.nj.us/depts/c/ cpwm

### Hudson County Division of Consumer Affairs

583 Newark Ave. Jersey City, NJ 07306 201-795-6295 (Hotline) www.hudsoncountynj.org

#### Hunterdon County Office of Consumer Affairs PO Box 2900 Flemington, NJ 08822

908-806-5174 www.co.hunterdon.nj.us/ consumeraffairs.htm

#### Mercer County Office of Consumer Affairs

640 S. Broad St. PO Box 8068 Trenton, NJ 08650-0068 609-989-6671 www.mercercounty.org

### Middlesex County Consumer Affairs

711 Jersey Ave. New Brunswick, NJ 08901 732-745-3875 ⊠: consumer@co.middlesex.nj.us www.co.middlesex.nj.us/ consumeraffairs

#### Monmouth County Department of Consumer Affairs

Hall of Records Annex One E. Main St. Freehold, NJ 07728-1255 732-431-7900 ⊠: consumeraffairs@co.monmouth. nj.us

www.co.monmouth.nj.us

#### Ocean County Department of Consumer Affairs

1027 Hooper Ave., Bldg. 2 Toms River, NJ 08754-2191 732-929-2105 ⊠: ConsumerAffairs@co.ocean.nj.us www.co.ocean.nj.us

#### Passaic County Department of Consumer Protection/Weights & Measures

Department of Law 1310 Route 23 N Wayne, NJ 07470 973-305-5881 (Consumer Protection) 973-305-5750 (Weights & Measures) www.passaiccountynj.org

#### Somerset County Division of Consumer Protection

20 Grove St. PO Box 3000 Somerville, NJ 08876-1262 908-203-6080 ⊠: consumerprotection@co.somerset. nj.us www.co.somerset.nj.us

## Union County Department of Public Safety

Division of Consumer Affairs 300 North Ave., E Westfield, NJ 07090 908-654-9840 www.ucnj.org



## **City Offices**

### **Nutley Consumer Affairs**

Department of Public Affairs 149 Chestnut St. Nutley, NJ 07110 973-284-4976 www.nutleynj.org

## Secaucus Department of Consumer Affairs

Municipal Government Center 1203 Patterson Plank Rd. Secaucus, NJ 07094 201-330-2008 www.njconsumeraffairs.gov/ocp/ countyoff.htm

### **Union Consumer Affairs Office**

1976 Morris Ave. Union, NJ 07083 908-851-5458 www.uniontownship.com

#### **New Mexico**

#### **State Office**

#### New Mexico Office of Attorney General

Consumer Protection Division PO Drawer 1508 Santa Fe, NM 87504-1508 505-827-6009 (Santa Fe) 505-222-9100 (Albuquerque) 575-526-2280(Las Cruces) Toll free: 1-800-678-1508 www.nmag.gov

#### **New York**

## State Offices

#### New York State Department of State

Division of Consumer Protection Consumer Assistance Unit 99 Washington Ave. Albany, NY 12231-0001 518-474-8583 Toll free: 1-800-697-1220 www.dos.ny.gov/ consumerprotection

#### Office of the Attorney General -Albany Office

Bureau of Consumer Frauds and Protection State Capitol Albany, NY 12224-0341 518-474-5481 Toll free: 1-800-771-7755 TTY: 1-800-788-9898 www.ag.ny.gov

## Office of the Attorney General - New York City Office

Bureau of Consumer Frauds and Protection 120 Broadway, 3rd Floor New York, NY 10271-0332 212-416-8300 212-416-8345 (in Spanish) Toll free: 1-800-771-7755 (Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

### **Regional Offices**

#### Binghamton Regional Office of the Attorney General State Office Building, 17th Floor 44 Hawley St. Binghamton, NY 13901 607-721-8771 Toll free: 1-800-771-7755 (Consumer

Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

## Brooklyn Regional Office of the Attorney General

55 Hanson Place, Suite 1080 Brooklyn, NY 11217 718-722-3949 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

## Buffalo Regional Office of the Attorney General

Main Place Tower, Suite 300A 350 Main St. Buffalo, NY 14202 716-853-8404 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

## Harlem Regional Office of the Attorney General

163 W. 125th St., Suite 1324 New York, NY 10027 212-961-4475 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

#### Nassau Regional Office of the Attorney General 200 Old Country Rd., Suite 240

Mineola, NY 11501 516-248-3301 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

#### Plattsburgh Regional Office of the Attorney General

43 Durkee St., Suite 700 Plattsburgh, NY 12901-2958 518-562-3282 Toll free: 1-800-771-7755 TTY: 1-800-788-9898 www.ag.ny.gov

## Poughkeepsie Regional Office of the Attorney General

One Civic Center Plaza, Suite 401 Poughkeepsie, NY 12601-3157 845-485-3900 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

## Rochester Regional Office of the Attorney General

144 Exchange Blvd., Suite 200 Rochester, NY 14614-2176 585-546-7430 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

## Suffolk Regional Office of the Attorney General

300 Motor Parkway, Suite 230 Hauppauge, NY 11788 631-231-2401 Toll free: 1-800-771-7755 (Consumer Helpline) TTY: 1-800-788-9898 www.ag.ny.gov

## Syracuse Regional Office of the Attorney General

615 Erie Blvd. W, Suite 102 Syracuse, NY 13204 315-448-4848 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

## Utica Regional Office of the Attorney General

207 Genesee St., Room 508 Utica, NY 13501 315-793-2225 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

## Watertown Regional Office of the Attorney General

Dulles State Office Building 317 Washington St. Watertown, NY 13601 315-785-2444 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

#### Westchester Regional Office of the Attorney General

101 E. Post Rd. White Plains, NY 10601-5008 914-422-8794 Toll free: 1-800-771-7755 (Consumer Helpline) TTY: 1-800-788-9898 www.ag.ny.gov

## **County Offices**

#### Albany County Department of Consumer Affairs

112 State St., Suite 1207-08 Albany County Office Building Albany, NY 12207 518-447-7581 ⊠: consumer\_complaints@ albanycounty.com www.albanycounty.com

#### Nassau County Office of Consumer Affairs

200 County Seat Dr. Mineola, NY 11501 516-571-2600 www.nassaucountyny.gov

## Orange County Department of

Consumer Affairs 99 Main St. Goshen, NY 10924 845-360-6700 www.co.orange.ny.us

## Putnam County Department of Consumer Affairs

110 Old Route 6, Bldg. 3 Carmel, NY 10512 845-808-1617 ⊠: PutnamConsumerAffairs@ putnamcountyny.gov www.putnamcountyny.gov

#### Rockland County Office of Consumer Protection

18 New Hempstead Rd., 6th Floor New City, NY 10956 845-708-7600 www.rocklandgov.com

#### Schenectady County Department of Consumer Affairs/Bureau of Weights & Measures

64 Kellar Ave. Schenectady, NY 12306 518-356-7473 (Consumer Affairs) 518-356-6795 (Weights & Measures) www.schenectadycounty.com

### Ulster County Consumer Fraud Bureau

Consumer Fraud Bureau 20 Lucas Ave. Kingston, NY 12401-3708 845-340-3260 www.ulstercountyny.gov/ consumerfraud

#### Westchester County Department of Consumer Protection

148 Martine Ave., Room 407 White Plains, NY 10601 914-995-2155 ⊠: conpro@westchestergov.com consumer.westchestergov.com

## **City Offices**

## **Town of Colonie Attorney**

Consumer Protection Board Memorial Town Hall 534 Loudon Rd. Newtonville, NY 12128 518-783-2790 www.colonie.org

#### Mt. Vernon Office of Consumer Affairs

City Hall One Roosevelt Square Mount Vernon, NY 10550 914-665-2433 www.cmvny.com

#### New York City Department of Consumer Affairs 42 Broadway, 9th Floor

New York, NY 10004 212-639-9675 TTY: 212-487-2710 www.nyc.gov/consumers

## Yonkers Consumer Protection Bureau

87 Nepperhan Ave., Room 212 Yonkers, NY 10701 914-377-3000 (Helpline) www.yonkersny.gov

## North Carolina

## State Offices

North Carolina Department of Agriculture and Consumer Services 1001 Mail Service Center Raleigh, NC 27699-1001 919-707-3000

www.ncagr.gov

## North Carolina Office of the Attorney General

Consumer Protection Division Mail Service Center 9001 Raleigh, NC 27699-9001 919-716-6000 919-716-0058 (in Spanish) Toll free: 1-877-566-7226 www.ncdoj.gov

## North Dakota

## State Office

## North Dakota Office of the Attorney General

Consumer Protection and Antitrust Division Gateway Professional Center 1050 E. Interstate Ave., Suite 200 Bismarck, ND 58503-5574 701-328-3404 Toll free: 1-800-472-2600 TTY: 1-800-366-6888  $\bowtie$ : ndag@nd.gov **www.ag.nd.gov** 

## Ohio

## State Office

## **Ohio Office of the Attorney General**

Consumer Protection Section 30 E. Broad St., 14th Floor Columbus, OH 43215-3400 614-466-4986 Toll free: 1-800-282-0515 www.ohioattorneygeneral.gov

## **County Offices**

#### **Cuyahoga County Department of Consumer Affairs** 5398 1/2 Northfield Rd. Maple Heights, OH 44137 216-443-7035

www.fiscalofficer.cuyahogacounty. us/en-US/ConsumerAffairs.aspx

## Summit County Office of Consumer Affairs

175 S. Main St., Suite 209 Akron, OH 44308 330-643-2879 ⊠: consumeraffairs@summitoh.net www.co.summit.oh.us/ consumeraffairs

#### Oklahoma

## State Offices

## Oklahoma Office of the Attorney General

Public Protection Unit 313 N.E. 21st St. Oklahoma City, OK 73105 405-521-3921 (Oklahoma City) 918-581-2885 (Tulsa) www.oag.ok.gov

### Oklahoma Department of Consumer Credit

3613 N.W. 56th St., Suite 240 Oklahoma City, OK 73112-4512 405-521-3653 Toll free: 1-800-448-4904 (Consumer Hotline) www.ok.gov/okdocc

#### Oregon

## State Office

#### **Oregon Department of Justice**

Financial Fraud/Consumer Protection Section 1162 Court St., NE Salem, OR 97301-4096 503-378-4320 (Salem) 503-229-5576 (Portland) Toll free: 1-877-877-9392 TTY: 1-800-735-2900 ⊠: help@oregonconsumer.gov www.doj.state.or.us

#### Pennsylvania

## State Office

#### Office of the Attorney General

Bureau of Consumer Protection Strawberry Square, 15th Floor Harrisburg, PA 17120 717-787-3391 Toll free: 1-800-441-2555 Toll free: 1-888-520-6680 (Home Improvement) www.attorneygeneral.gov

## Regional Offices

## Erie Regional Office - Office of the Attorney General

Bureau of Consumer Protection 1001 State St., 10th Floor Erie, PA 16501 814-871-4371 www.attorneygeneral.gov

Philadelphia Regional Office - Office of the Attorney General Bureau of Consumer Protection 21 S. 12th St., 2nd Floor Philadelphia, PA 19107 215-560-2414 www.attorneygeneral.gov

Pittsburgh Regional Office - Office of the Attorney General Bureau of Consumer Protection Manor Complex, 6th Floor 564 Forbes Ave. Pittsburgh, PA 15219 412-565-5135 www.attorneygeneral.gov

## Scranton Regional Office - Office of the Attorney General

Bureau of Consumer Protection 100 Samter Building 101 Penn Ave. Scranton, PA 18503 570-963-4913 www.attorneygeneral.gov

## State College Regional Office -Office of the Attorney General

Bureau of Consumer Protection 444 E. College Ave., Suite 440 State College, PA 16801 814-863-3900 www.attorneygeneral.gov

## **County Offices**

#### Bucks County Department of Consumer Protection 50 N. Main St. Doylestown, PA 18901

215-348-7442 ⊠: consumerprotection@co.bucks. pa.us www.buckscounty.org Delaware County Consumer Affairs

201 W. Front St. Government Center Building Media, PA 19063 610-891-4865 www.co.delaware.pa.us/ consumeraffairs

#### **Puerto Rico**

## State Office

Department of Consumer Affairs Apartado 41059 Minillas Station Santurce, PR 00940 787-722-7555 Toll free: 1-866-520-3226 (PR) www.daco.gobierno.pr

#### **Rhode Island**

## State Office

## Rhode Island Department of the Attorney General

Consumer Protection Unit 150 S. Main St. Providence, RI 02903 401-274-4400 ⊠: contactus@riag.ri.gov www.riag.state.ri.us

## South Carolina

## State Office

South Carolina Department of Consumer Affairs PO Box 5757 Columbia, SC 29250 803-734-4200 Toll free: 1-800-922-1594 www.consumer.sc.gov

## South Dakota

## State Office

## South Dakota Office of the Attorney General

Consumer Protection 1302 E. Hwy. 14, Suite 3 Pierre, SD 57501-8503 605-773-4400 Toll free: 1-800-300-1986 TTY: 605-773-6585 ⊠: consumerhelp@state.sd.us www.state.sd.us/atg

#### Tennessee

### State Offices

#### **Tennessee Department of Commerce and Insurance**

**Division of Consumer Affairs** 500 James Robertson Pkwy., 12th Floor Nashville, TN 37243-0600 615-741-4737 Toll free: 1-800-342-8385 ⊠: consumer.affairs@tn.gov www.tn.gov/consumer

#### **Tennessee Office of the Attorney** General

**Consumer Advocate and Protection** Division PO Box 20207 Nashville, TN 37202-0207 615-741-1671 www.tn.gov/attorneygeneral

#### Texas

#### State Office

#### **Texas Office of the Attorney General**

**Consumer Protection Division** PO Box 12548 Austin. TX 78711-2548 Toll free: 1-800-621-0508 www.oag.state.tx.us

#### **Regional Offices**

#### Office of the Attorney General -**Dallas Region**

**Consumer Protection Division** 1412 Main St., Suite 810 Dallas, TX 75202 214-969-5310 Toll free: 1-800-621-0508 www.oag.state.tx.us

#### Office of the Attorney General - El **Paso Region**

**Consumer Protection Division** 401 E. Franklin Ave., Suite 530 El Paso, TX 79901 915-834-5800 Toll free: 1-800-621-0508 www.oag.state.tx.us

#### Office of the Attorney General -**Houston Region**

**Consumer Protection Division** 808 Travis St., Suite 1520 Houston, TX 77002-1702 713-223-5886 Toll free: 1-800-621-0508 www.oag.state.tx.us

#### Office of the Attorney General -**McAllen Region**

**Consumer Protection Division** 3201 N. McColl Rd., Suite B McAllen, TX 78501 956-682-4547 Toll free: 1-800-621-0508 www.oag.state.tx.us

#### Office of the Attorney General - San **Antonio Region**

**Consumer Protection Division** 115 E. Travis St., Suite 925 San Antonio, TX 78205 210-225-4191 Toll free: 1-800-621-0508 www.oag.state.tx.us

#### **County Offices**

#### **Dallas County District Attorney's** Office

Check Division/ID Fraud 133 N. Industrial Blvd., LB 19 Dallas, TX 75207 214-653-3672 www.dallascounty.org

#### Harris County District Attorney's Office

**Consumer Protection Section** 1201 Franklin St., Suite 600 Houston, TX 77002-1923 713-755-5836 app.dao.hctx.net

#### Utah

#### State Office

## **Utah Department of Commerce**

**Division of Consumer Protection** 160 E. 300 S. 2nd Floor PO Box 146704 Salt Lake City, UT 84114-6704 801-530-6601 Toll free: 1-800-721-7233 ⊠: consumerprotection@utah.gov www.consumerprotection.utah. gov

#### Vermont

## **State Offices**

## Vermont Agency of Agriculture, Food. and Markets Food Safety and Consumer Protection 116 State St. Montpelier, VT 05620

802-828-2426 www.vermontagriculture.com

#### Vermont Office of the Attorney General

**Consumer Assistance Program** 146 University Pl. Burlington, VT 05405 802-656-3183 Toll free: 1-800-649-2424  $\boxtimes$ : consumer@uvm.edu www.atg.state.vt.us

#### Virgin Islands

#### State Offices

Virgin Islands Department of Licensing and Consumer Affairs - St. Croix 3000 Golden Rock Shopping Center Suite 9 St. Croix. VI 00820 340-773-2226

www.dlca.vi.gov

#### **Virgin Islands Department of** Licensing and Consumer Affairs - St. Thomas

Property and Procurement Bldg. 8201 Sub Base, Suite 1 St. Thomas, VI 00802 340-774-3130 www.dlca.vi.gov

#### Virginia

#### **State Office**

## Virginia Office of the Attorney General

**Consumer Protection Section** 900 E. Main St. Richmond, VA 23219 804-786-2042 Toll free: 1-800-552-9963 TTY: 1-800-828-1120 www.ag.virginia.gov

#### **Regional Offices**

Office of the Attorney General -**Northern Virginia** 10555 Main St., Suite 350 Fairfax, VA 22030 703-277-3540 www.ag.virginia.gov

#### Office of the Attorney General -

**Southwest Region** 204 Abingdon Place Abingdon, VA 24211 276-628-2759 www.ag.virginia.gov



## Office of the Attorney General -Western Region

3033 Peters Creek Rd. Roanoke, VA 24019 540-562-3570 www.ag.virginia.gov

## **County Office**

### Fairfax County Department of Cable

Communications and Consumer Protection 12000 Government Center Pkwy. Suite 433 Fairfax, VA 22035 703-222-8435 www.fairfaxcounty.gov/consumer. htm

#### Washington

#### State Office

## Washington Office of the Attorney General

Consumer Protection Division PO Box 40100 1125 Washington St., SE Olympia, WA 98504-0100 206-464-6684 Toll free: 1-800-551-4636 TTY: 1-800-833-6388 www.atg.wa.gov

## **Regional Offices**

## Bellingham - Office of the Attorney General

Consumer Protection Division 103 E. Holly St., Suite 310 Bellingham, WA 98225 360-676-2037 Toll free: 1-800-551-4636 TTY: 1-800-833-6388 www.atg.wa.gov

## Kennewick - Office of the Attorney General

Consumer Protection Division 8127 W. Klamath Ct. Kennewick, WA 99336-2607 509-734-7285 Toll free: 1-800-551-4636 TTY: 1-800-833-6388 www.atg.wa.gov/consumer

#### Seattle - Office of the Attorney General

Consumer Protection Division 800 5th Ave., Suite 2000 Seattle, WA 98104 206-464-7744 Toll free: 1-800-551-4636 TTY: 1-800-833-6388 www.atg.wa.gov

## Spokane - Office of the Attorney General

Consumer Protection Division (Eastern Washington) 1116 W. Riverside Ave. Spokane, WA 99201-1194 509-456-3123 Toll free: 1-800-551-4636 TTY: 1-800-833-6388 www.atg.wa.gov

## Tacoma - Office of the Attorney General

Consumer Protection Division 1250 Pacific Ave., Suite 105 Tacoma, WA 98402 253-593-5243 Toll free: 1-800-551-4636 TTY: 1-800-833-6388 www.atg.wa.gov

## Vancouver - Office of the Attorney General

Consumer Protection Division 1220 Main St., Suite 510 Vancouver, WA 98660 360-759-2100 Toll free: 1-800-551-4636 TTY: 1-800-833-6388 www.atg.wa.gov/consumer

## West Virginia

## State Office

## West Virginia Office of the Attorney General

Consumer Protection Division PO Box 1789 Charleston, WV 25326-1789 304-558-8986 Toll free: 1-800-368-8808 Sel: consumer@wvago.gov www.wvago.gov

#### Wisconsin

## State Office

#### Wisconsin Department of Agriculture, Trade and Consumer Protection Bureau of Consumer Protection PO Box 8911 2811 Agriculture Dr. Madison, WI 53708-8911 608-224-4953 Toll free: 1-800-422-7128 TTY: 608-224-5058

⊠: datcphotline@wi.gov

www.datcp.state.wi.us

#### Wyoming

## State Office

Office of the Attorney General

Consumer Protection Unit 123 State Capitol 200 W. 24th St. Cheyenne, WY 82002 307-777-7841 TTY: 307-777-5351 attorneygeneral.state.wy.us

### **Contacting Your Local Banking Authority**

The officials listed below regulate and supervise state-chartered banks. Many of them handle or refer problems and complaints about other types of financial institutions as well. Some also answer general questions about banking and consumer credit. If you are dealing with a federally-chartered bank, check Federal Agencies on page 93. Also see the chart in the Banking section on page 8.

Note: Toll free phone numbers may be restricted to use only within the state listed.

#### Alabama

## State Banking Department

PO Box 4600 Montgomery, AL 36103-4600 334-242-3452 Toll free: 1-866-465-2279 www.banking.alabama.gov

#### Alaska

#### Department of Commerce, Community and Economic Development

Division of Banking and Securities PO Box 110807 Juneau, AK 99811-0807 907-465-2521 Toll free: 1-888-925-2521 TTY: 907-465-5437 Sel: dbsc@commerce.state.ak.us www.commerce.state.ak.us/bsc/ home.htm

#### Arizona

#### **Department of Financial Institutions**

2910 N. 44th St., Suite 310 Phoenix, AZ 85018 602-771-2800 ⊠: consumeraffairs@azdfi.gov www.azdfi.gov

#### Arkansas

#### State Bank Department

400 Hardin Rd., Suite 100 Little Rock, AR 72211 501-324-9019 ⊠: asbd@banking.state.ar.us banking.arkansas.gov

#### California

## **D**epartment of Business **O**versight

Consumer Services 1515 K St., Suite 200 Sacramento, CA 95814 916-327-7585 Toll free: 1-866-275-2677 www.dbo.ca.gov

#### Colorado

## **Department of Regulatory Agencies**

Division of Banking 1560 Broadway, Suite 975 Denver, CO 80202 303-894-7575  $\bowtie$ : DORA\_BankingWebsite@state. co.us www.dora.state.co.us/banking

## Connecticut

#### **Department of Banking**

Government Relations and Consumer Affairs 260 Constitution Plaza Hartford, CT 06103-1800 860-240-8299 Toll free: 1-800-831-7225 Toll free: 1-877-472-8313 (Foreclosure Assistance) www.state.ct.us/dob

#### Delaware

#### Office of the State Bank Commissioner

555 E. Loockerman St., Suite 210 Dover, DE 19901 302-739-4235 www.banking.delaware.gov

### **District of Columbia**

## Department of Insurance, Securities and Banking

810 1st St., NE, Suite 701 Attn: Consumer Protection Advocate Washington, DC 20002 202-727-8000 ⊠: disb@dc.gov www.disb.dc.gov

#### Florida

#### Office of Financial Regulation

Division of Financial Institutions Consumer Assistance Group 200 E. Gaines St. Tallahassee, FL 32399-0371 850-487-9687 www.flofr.com

#### Georgia

#### Department of Banking and Finance

2990 Brandywine Rd., Suite 200 Atlanta, GA 30341-5565 770-986-1633 Toll free: 1-888-986-1633 www.dbf.georgia.gov

#### Hawaii

## Department of Commerce and Consumer Affairs

Division of Financial Institutions PO Box 2054 Honolulu, HI 96805 808-586-2820 (Honolulu) 808-274-3141 (Kauai) 808-984-2400 (Maui) 808-974-4000 (Hawaii) Toll free: 1-800-468-4644 Sel: dfi@dcca.hawaii.gov www.hawaii.gov/dcca/dfi

## Idaho

## **D**epartment of Finance

Financial Institutions Bureau PO Box 83720 Boise, ID 83720-0031 208-332-8005 Toll free: 1-888-346-3378 ⊠: finance@finance.idaho.gov www.finance.idaho.gov



# **STATE BANKING AUTHORITIES**

#### Illinois

#### Department of Financial and Professional Regulation

Division of Banking 320 W. Washington St. Springfield, IL 62786 217-782-3000 Toll free: 1-800-532-8785 TTY: 217-524-6644 www.idfpr.com

#### Indiana

#### **D**epartment of Financial Institutions

30 S. Meridian St., Suite 300 Indianapolis, IN 46204 317-232-3955 Toll free: 1-800-382-4880 www.in.gov/dfi

#### lowa

#### **Division of Banking**

200 E. Grand Ave., Suite 300 Des Moines, IA 50309-1827 515-281-4014 ⊠: IDOBcomplaints@idob.state.ia.us www.idob.state.ia.us

#### Kansas

#### Office of the State Bank Commissioner

700 S.W. Jackson St., Suite 300 Topeka, KS 66603 785-296-2266 ⊠: complaints@osbckansas.org www.osbckansas.org

#### Kentucky

### **Department of Financial Institutions**

1025 Capitol Center Dr., Suite 200 Frankfort, KY 40601 502-573-3390 Toll free: 1-800-223-2579 ⊠: kfi@ky.gov www.kfi.ky.gov

## Louisiana

#### **Office of Financial Institutions**

PO Box 94095 Baton Rouge, LA 70804-9095 225-925-4660 Toll free: 1-888-525-9414 Secomplaints@ofi.la.gov www.ofi.state.la.us

#### Maine

#### **Bureau of Financial Institutions**

Consumer Outreach Program 36 State House Station Augusta, ME 04333-0036 207-624-8570 Toll free: 1-800-965-5235 www.maine.gov/pfr/ financialinstitutions

#### Maryland

## Department of Labor, Licensing and Regulation

Commissioner of Financial Regulation 500 N. Calvert St., Suite 402 Baltimore, MD 21202 410-230-6077 (Consumer Services) Toll free: 1-888-784-0136 Sel: CFRComplaints@dllr.state.md.us www.dllr.state.md.us/finance

#### **Massachusetts**

## Office of Consumer Affairs and Business Regulation

Division of Banks Consumer Assistance Unit 1000 Washington St., 10th Floor Boston, MA 02118-6400 617-956-1500 Toll free: 1-800-495-2265 TTY: 617-956-1577 www.mass.gov/dob

#### Michigan

#### Department of Insurance and Financial Services PO Box 30220 Lansing ML48000-7720

Lansing, MI 48909-7720 517-373-0220 Toll free: 1-877-999-6442 🖂: ofir-fin-info@michigan.gov www.michigan.gov/difs

#### **Minnesota**

#### **D**epartment of **C**ommerce

Financial Institutions Division 85 7th Pl. E, Suite 500 St. Paul, MN 55101 651-296-2488 Toll free: 1-800-657-3602 TTY: 651-296-2860 ⊠: consumer.protection@state.mn.us www.mn.gov/commerce

#### Mississippi

## Department of Banking and Consumer Finance

901 Woolfolk Building, Suite A 501 N. West St. Jackson, MS 39201 601-359-1031 Toll free: 1-800-844-2499 www.dbcf.state.ms.us

#### Missouri

#### Department of Finance PO Box 716 Jefferson City, MO 65102 573-751-3242 ⊠: finance@dof.mo.gov www.finance.mo.gov

#### Montana

Division of Banking and Financial Institutions PO Box 200546 Helena, MT 59620 406-841-2920 TTY: 406-841-2974 www.banking.mt.gov

#### Nebraska

Department of Banking and Finance PO Box 95006 Lincoln, NE 68509-5006 402-471-2171 Toll free: 1-877-471-3445 www.ndbf.ne.gov

## **STATE BANKING AUTHORITIES**

### Nevada

## Department of Business and Industry

Financial Institutions Division 2785 E. Desert Inn Rd., Suite 180 Las Vegas, NV 89121 702-486-4120 www.fid.state.nv.us

#### **New Hampshire**

#### State Banking Department

53 Regional Dr., Suite 200 Concord, NH 03301 603-271-3561 Toll free: 1-800-437-5991 TTY: 1-800-735-2964 ⊠: nhbd@banking.state.nh.us www.nh.gov/banking

#### **New Jersey**

## **Department of Banking and Insurance** Consumer Inquiry and Response Center

PO Box 471 Trenton, NJ 08625-0471 609-292-7272 Toll free: 1-800-446-7467 www.state.nj.us/dobi

## **New Mexico**

## Regulation and Licensing Department

Financial Institutions Division 2550 Cerrillos Rd., 3rd Floor Santa Fe, NM 87505 505-476-4885 www.rld.state.nm.us/ financialinstitutions

#### **New York**

#### **Banking Department**

Consumer Help Unit 25 Beaver St. New York, NY 10004 212-480-6400 Toll free: 1-800-342-3736 www.banking.state.ny.us

#### **North Carolina**

#### Commissioner of Banks 4309 Mail Service Center Raleigh, NC 27699-4309 Toll free: 1-888-384-3811 www.nccob.org

#### North Dakota

#### Department of Financial Institutions

2000 Schafer St., Suite G Bismarck, ND 58501-1204 701-328-9933 TTY: 1-800-366-6888 ⊠: dfi@nd.gov www.nd.gov/dfi

## Ohio

## **D**epartment of **C**ommerce

Division of Financial Institutions Consumer Complaints 77 S. High St., 21st Floor Columbus, OH 43215-6120 614-728-8400 Toll free: 1-866-278-0003 TTY: 1-800-750-0750 Sel: webdfi@dfi.com.state.oh.us www.com.ohio.gov/fiin

## Oklahoma

## State Banking Department

2900 N. Lincoln Blvd. Oklahoma City, OK 73105 405-521-2782 www.ok.gov/banking

## Oregon

#### Department of Consumer and Business Services Division of Finance and Corporate Securities PO Box 14480 Salem, OR 97309-0405 503-378-4140 Toll free: 1-866-814-9710 ⊠: dcbs.dfcsmail@state.or.us

## Pennsylvania

#### **Department of Banking**

www.dfcs.oregon.gov

Consumer Services 17 N. Second St., Suite 1300 Harrisburg, PA 17101-2290 717-787-1854 Toll free: 1-800-722-2657 TTY: 1-800-679-5070 www.banking.state.pa.us

#### **Puerto Rico**

Office of the Commissioner of Financial Institutions PO Box 11855 San Juan, PR 00910-3855 787-723-3131 www.ocif.gobierno.pr

## **Rhode Island**

### **Department of Business Regulation**

Division of Banking 1511 Pontiac Ave. Bldg. 68-2 Cranston, RI 02920 401-462-9500 www.dbr.state.ri.us

#### South Carolina

## Office of the Commissioner of Banking

State Board of Financial Institutions 1205 Pendleton St., Suite 305 Columbia, SC 29201 803-734-2001 www.banking.sc.gov

### South Dakota

**Department of Labor and Regulation** Division of Banking 217 1/2 W. Missouri Ave. Pierre, SD 57501

605-773-3421 Si banking@state.sd.us www.dlr.sd.gov/banking

#### Tennessee

#### **Department of Financial Institutions**

Consumer Resources Division 414 Union St., Suite 1000 Nashville, TN 37219 615-253-2023 Toll free: 1-800-778-4215 Sel: TDFI.ConsumerResources@tn.gov www.tennessee.gov/tdfi

# **STATE BANKING AUTHORITIES**

## Texas

#### **Department of Banking**

Consumer Assistance Activities 2601 N. Lamar Blvd., Suite 201 Austin, TX 78705 512-475-1300 Toll free: 1-877-276-5554 (Consumer Hotline) Sel: consumer.complaints@dob.texas. gov www.banking.state.tx.us

#### Utah

Department of Financial Institutions PO Box 146800 Salt Lake City, UT 84114-6800 801-538-8830 www.dfi.utah.gov

#### Vermont

#### **Department of Financial Regulation**

Banking Division 89 Main St. Montpelier, VT 05620-3101 802-828-3301 Toll free: 1-888-568-4547 ⊠: dfr.bnkconsumer@state.vt.us www.dfr.vermont.gov

#### **Virgin Islands**

#### **Office of the Lieutenant Governor**

Division of Banking and Insurance 5049 Kongens Gade St. Thomas, VI 00802 340-774-7166 www.ltg.gov.vi

#### Virginia

#### State Corporation Commission

Bureau of Financial Institutions PO Box 640 Richmond, VA 23218 804-371-9657 Toll free: 1-800-552-7945 TTY: 804-371-9206 ⊠: bfiquestions@scc.virginia.gov www.scc.virginia.gov

#### Washington

#### **Department of Financial Institutions**

Division of Banks PO Box 41200 Olympia, WA 98504-1200 360-902-8704 Toll free: 1-877-746-4334 Toll free: 1-888-976-4422 (in Spanish) TTY: 360-664-8126 www.dfi.wa.gov

#### **West Virginia**

#### **Division of Financial Institutions**

900 Pennsylvania Ave., Suite 306 Charleston, WV 25302 304-558-2294 www.dfi.wv.gov

#### Wisconsin

Department of Financial Institutions Bureau of Consumer Affairs PO Box 8041 Madison, WI 53708-8041 608-264-7969 TTY: 608-266-8818 www.wdfi.org

#### Wyoming

#### **D**epartment of Audit

Division of Banking 122 W. 25th St. Herschler Building, 3rd Floor, East Cheyenne, WY 82002 307-777-7797 ⊠: doa-dob-web@wyo.gov audit.state.wy.us/banking

## **Contacting Your Local Insurance Regulator**

The offices listed below enforce laws and regulations for each type of insurance. Many of these offices can also provide you with information to help you make informed insurance-buying decisions. See the Insurance section in Part I of this *Handbook* for advice (p. 30).

If you have a question or complaint about your insurance company's policies, contact the company before you contact your state insurance regulator.

Note: Toll free phone numbers may be restricted to use only within the state listed.

## Alabama

## Department of Insurance

PO Box 303351 Montgomery, AL 36130-3351 334-241-4141 (Consumer Services) 334-269-3550 ⊠: ConsumerServices@insurance. alabama.gov www.aldoi.gov

## Alaska

#### Department of Commerce, Community and Economic Development

Division of Insurance Robert B. Atwood Building 550 W. 7th Ave., Suite 1560 Anchorage, AK 99501-3567 907-269-7900 Toll free: 1-800-467-8725 TTY: 907-465-5437  $\bowtie$ : insurance@alaska.gov www.dced.state.ak.us/insurance

## Arizona

## Department of Insurance

Consumer Affairs Division 2910 N. 44th St., Suite 210 Phoenix, AZ 85018-7269 602-364-2499 602-364-2977 (in Spanish) Toll free: 1-800-325-2548 Sel: consumers@azinsurance.gov www.id.state.az.us

## Arkansas

## **Insurance Department**

Consumer Services Division 1200 W. Third St. Little Rock, AR 72201-1904 501-371-2640 Toll free: 1-800-852-5494 Stinsurance.consumers@arkansas.gov www.insurance.arkansas.gov

## California

#### Department of Insurance

Consumer Services Division 300 S. Spring St., South Tower Los Angeles, CA 90013 213-897-8921 Toll free: 1-800-927-4357 TTY: 1-800-482-4833 www.insurance.ca.gov

#### Department of Managed Health Care, California HMO Help Center

980 9th St., Suite 500 Sacramento, CA 95814-2725 Toll free: 1-888-466-2219 TTY: 1-877-688-9891 www.hmohelp.ca.gov

## Colorado

#### **Department of Regulatory Agencies**

Division of Insurance 1560 Broadway, Suite 850 Denver, CO 80202 303-894-7490 Toll free: 1-800-930-3745 ⊠: insurance@dora.state.co.us www.dora.state.co.us/Insurance

## Connecticut

## Insurance Department

Consumer Affairs Division PO Box 816 Hartford, CT 06142-0816 860-297-3900 Toll free: 1-800-203-3447 Sel: cid.ca@ct.gov www.ct.gov/cid

### Delaware

#### Insurance Department

841 Silver Lake Blvd. Dover, DE 19904 302-674-7310 Toll free: 1-800-282-8611 ⊠: consumer@state.de.us www.delawareinsurance.gov

## **District of Columbia**

## Department of Insurance, Securities and Banking

Consumer Services Division 810 1st St., NE, Suite 701 Washington, DC 20002 202-727-8000 ⊠: disb@dc.gov www.disb.dc.gov

## Florida

#### Office of Insurance Regulation 200 E. Gaines St. Tallahassee FL 32399

Tallahassee, FL 32399 850-413-3140 Toll free: 1-877-693-5236 www.floir.com

## Georgia

#### Insurance and Safety Fire Commissioner

Two Martin Luther King, Jr., Dr. West Tower, Suite 704 Atlanta, GA 30334 404-656-2070 Toll free: 1-800-656-2298 Sconsumer@oci.ga.gov www.gainsurance.org

## Hawaii

## Department of Commerce and Consumer Affairs

Insurance Division PO Box 3614 Honolulu, HI 96811 808-586-2790 Toll free: 1-800-468-4644 (Lanai and Molokai) Sel: insurance@dcca.hawaii.gov www.hawaii.gov/dcca/ins



## **STATE INSURANCE REGULATORS**

#### Idaho

#### **D**epartment of Insurance

Consumer's Bureau 700 W. State St. PO Box 83720 Boise, ID 83720-0043 208-334-4250 Toll free: 1-800-721-3272 www.doi.idaho.gov

#### Illinois

#### **Division of Insurance**

320 W. Washington St. Springfield, IL 62767-0001 217-782-4515 Toll free: 1-877-527-9431 (Health Insurance) Toll free: 1-866-445-5364 (Consumer Assistance Hotline) TTY: 1-866-323-5321 ⊠: doi.infodesk@illinois.gov www.insurance.illinois.gov

#### Indiana

#### Department of Insurance

Consumer Services Division 311 W. Washington St., Suite 300 Indianapolis, IN 46204-2787 317-232-2395 Toll free: 1-800-622-4461 Services@idoi.in.gov www.in.gov/idoi

#### lowa

## **Division of Insurance**

330 Maple St. Des Moines, IA 50319-0065 515-281-5705 Toll free: 1-877-955-1212 www.iid.state.ia.us

#### Kansas

#### **Insurance Department**

Consumer Assistance Division 420 S.W. 9th St. Topeka, KS 66612 785-296-7829 Toll free: 1-800-432-2484 TTY: 1-877-235-3151 Sel: webcomplaints@ksinsurance.org www.ksinsurance.org

#### Kentucky

#### **D**epartment of Insurance

Consumer Protection Division PO Box 517 Frankfort, KY 40602-0517 502-564-6034 Toll free: 1-800-595-6053 TTY: 1-800-648-6056 **insurance.ky.gov** 

#### Louisiana

#### **D**epartment of Insurance

PO Box 94214 Baton Rouge, LA 70804-9214 225-342-5900 Toll free: 1-800-259-5300 Science: consumeradvocacy@ldi.la.gov www.ldi.state.la.us

#### Maine

## **Bureau of Insurance**

34 State House Station Augusta, ME 04333-0034 207-624-8475 Toll free: 1-800-300-5000 ⊠: Insurance.PFR@maine.gov www.maine.gov/insurance

#### Maryland

Insurance Administration Consumer Division 200 St. Paul Pl., Suite 2700 Baltimore, MD 21202 410-468-2000 Toll free: 1-800-492-6116 TTY: 1-800-735-2258 www.mdinsurance.state.md.us

#### **Massachusetts**

#### **Division of Insurance**

Consumer Services Section 1000 Washington St., Suite 810 Boston, MA 02118-6200 617-521-7794 Toll free: 1-877-563-4467 TTY: 617-521-7490 www.state.ma.us/doi

#### Michigan

#### Department of Insurance and Financial Services PO Box 30220

Lansing, MI 48909-7720 517-373-0220 Toll free: 1-877-999-6442 Section: ins-info@michigan.gov www.michigan.gov/difs

#### Minnesota

## **D**epartment of **C**ommerce

Insurance Division 85 7th Pl. E, Suite 500 St. Paul, MN 55101 651-296-4026 Toll free: 1-800-657-3602 ⊠: general.commerce@state.mn.us www.insurance.mn.gov

#### Mississippi

## **D**epartment of Insurance

PO Box 79 Jackson, MS 39205-0079 601-359-3569 Toll free: 1-800-562-2957 ⊠: consumer@mid.ms.gov www.mid.ms.gov

#### Missouri

## Department of Insurance, Financial, and Professional Registration

Consumer Affairs Division PO Box 690 Jefferson City, MO 65102-0690 Toll free: 1-800-726-7390 TTY: 573-526-4536 ⊠: consumeraffairs@insurance. mo.gov www.insurance.mo.gov

#### Montana

Commissioner of Securities and Insurance Insurance Division 840 Helena Ave. Helena, MT 59601 406-444-2040 Toll free: 1-800-332-6148 TTY: 406-444-3246 www.csi.mt.gov/consumers

## **STATE INSURANCE REGULATORS**

#### Nebraska

#### **D**epartment of Insurance

PO Box 82089 Lincoln, NE 68501-2089 402-471-2201 Toll free: 1-877-564-7323 TTY: 1-800-833-7352 ⊠: DOI.ConsumerAffairs@nebraska. gov www.doi.ne.gov

#### Nevada

## Department of Business and Industry

Division of Insurance 2501 E. Sahara Ave., Suite 302 Las Vegas, NV 89104 702-486-4009 Toll free: 1-888-872-3234 www.doi.nv.gov

## Department of Business and Industry

Division of Insurance Consumer Services Section 1818 E. College Pkwy., Suite 103 Carson City, NV 89706 775-687-0700 Toll free: 1-888-872-3234 Secc@doi.state.nv.us www.doi.nv.gov

#### **New Hampshire**

#### **Insurance Department**

21 S. Fruit St., Suite 14 Concord, NH 03301 603-271-2261 Toll free: 1-800-852-3416 TTY: 1-800-735-2964 ⊠: consumerservices@ins.nh.gov www.nh.gov/insurance

#### **New Jersey**

## Department of Banking and Insurance - Newark

Consumer Center 153 Halsey St. Newark, NJ 07102 973-648-4713 Toll free: 1-800-446-7467 www.state.nj.us/dobi

#### Department of Banking and Insurance - Trenton

Consumer Inquiries and Complaints PO Box 325 Trenton, NJ 08625 609-292-7272 Toll free: 1-800-446-7467 www.state.nj.us/dobi

## **New Mexico**

## **Public Regulation Commission**

Insurance Division PO Box 1269 1120 Paseo de Peralta Santa Fe, NM 87504 Toll free: 1-888-427-5772 www.nmprc.state.nm.us

#### **New York**

#### **Department of Financial Services**

Insurance Department Consumer Assistance Unit One Commerce Plaza Albany, NY 12257 518-474-6600 Toll free: 1-800-342-3736 www.dfs.ny.gov

## North Carolina

## Department of Insurance

Consumer Services Division 1201 Mail Service Center Raleigh, NC 27699-1201 919-807-6750 Toll free: 1-800-546-5664 www.ncdoi.com

## North Dakota

## Insurance Department

600 E. Boulevard Ave. Bismarck, ND 58505-0320 701-328-2440 Toll free: 1-800-247-0560 TTY: 1-800-366-6888 ⊠: insurance@nd.gov www.nd.gov/ndins

### Ohio

### Department of Insurance

Office of Consumer Affairs 50 W. Town St., 3rd Floor, Suite 300 Columbus, OH 43215 614-644-2673 Toll free: 1-800-686-1526 Toll free: 1-800-686-1527 (Fraud Hotline) TTY: 614-644-3745 www.insurance.ohio.gov

## Oklahoma

## **Insurance Department**

Consumer Assistance Division Five Corporate Plaza 3625 N.W. 56th St., Suite 100 Oklahoma City, OK 73112 405-521-2991 Toll free: 1-800-522-0071 www.ok.gov/oid

## Oregon

Insurance Division PO Box 14480 Salem, OR 97309-0405 503-947-7984 Toll free: 1-888-877-4894 ⊠: cp.ins@state.or.us www.insurance.oregon.gov

## Pennsylvania

#### **Insurance Department**

Consumer Services 1209 Strawberry Square Harrisburg, PA 17120 717-787-2317 Toll free: 1-877-881-6388 TTY: 717-783-3898 www.insurance.state.pa.us

## **Puerto Rico**

Office of the Commissioner of Insurance B5 Calle Tabonuco, Suite 216 PMB 356 Guaynabo, PR 00968-3029 787-304-8686 www.ocs.gobierno.pr



## **STATE INSURANCE REGULATORS**

#### **Rhode Island**

#### **D**epartment of Business Regulation

Insurance Division 1511 Pontiac Ave. Bldg. 69-2 Cranston, RI 02920 401-462-9520 ⊠: InsuranceInquiry@dbr.ri.gov www.dbr.state.ri.us

#### **South Carolina**

#### **D**epartment of Insurance

Consumer Services PO Box 100105 Columbia, SC 29202-3105 803-737-6180 Toll free: 1-800-768-3467 Sconsumers@doi.sc.gov www.doi.sc.gov

#### **South Dakota**

#### **Department of Labor and Regulation**

Division of Insurance 445 E. Capitol Ave. Pierre, SD 57501 605-773-3563 ⊠: insurance@state.sd.us www.dlr.sd.gov/insurance

#### Tennessee

## Department of Commerce and Insurance

Consumer Insurance Services 500 James Robertson Pkwy., 4th Floor Nashville, TN 37243-0574 615-741-2218 Service: CIS.complaints@tn.gov www.tn.gov/commerce

#### Texas

### Department of Insurance

Consumer Protection (111-1A) PO Box 149091 Austin, TX 78714-9091 512-463-6515 Toll free: 1-800-252-3439 TTY: 512 322-4238 ⊠: consumerprotection@tdi.texas.gov www.tdi.texas.gov

## Utah

#### Insurance Department

Consumer Service State Office Building, Room 3110 450 N. State St. Salt Lake City, UT 84114-6901 801-538-3800 Toll free: 1-800-439-3805 TTY: 801-538-3826 www.insurance.utah.gov

#### Vermont

#### **Department of Financial Regulation**

Insurance Consumer Services 89 Main St. Montpelier, VT 05620-3101 802-828-3301 Toll free: 1-800-964-1784 State.vt.us www.dfr.vermont.gov

#### Virgin Islands

## **Division of Banking and Insurance**

5049 Kongens Gade St. Thomas, VI 00802 340-774-7166 www.ltg.gov.vi

#### Virginia

#### State Corporation Commission Bureau of Insurance PO Box 1157 Richmond, VA 23218-1157 804-371-9741 Toll free: 1-877-310-6560 TTY: 804-371-9206 ⊠: bureauofinsurance@scc.virginia. gov www.scc.virginia.gov

#### Washington

Office of the Insurance Commissioner Consumer Protection PO Box 40256 Olympia, WA 98504-0256 360-725-7080 Toll free: 1-800-562-6900 TTY: 360-586-0241 www.insurance.wa.gov

#### West Virginia

#### Offices of the Insurance

Commissioner PO Box 50540 Charleston, WV 25305-0540 304-558-3386 Toll free: 1-888-879-9842 TTY: 1-800-435-7381 ⊠: consumer.service@wvinsurance. gov www.wvinsurance.gov

#### Wisconsin

## Office of the Commissioner of Insurance

125 S. Webster St. Madison, WI 53703-3474 608-266-3585 Toll free: 1-800-236-8517 ⊠: ocicomplaints@wisconsin.gov www.oci.wi.gov

#### Wyoming

#### **D**epartment of Insurance

Consumer Affairs Section 106 E. 6th Ave. Cheyenne, WY 82002 307-777-7401 Toll free: 1-800-438-5768 **insurance.state.wy.us** 

## **Contacting Your Local Securities Administrator**

State securities regulators protect the investing public. Each state has its own laws and regulations for securities brokers and securities, including stocks, mutual funds, commodities, real estate, and more. The agencies listed below enforce these laws and regulations. They also license securities professionals, register securities, and investigate consumer complaints. While these agencies do not provide investment advice, many of them offer educational resources so investors can make informed investment decisions.

If you have a question or complaint about an investment, contact the company involved. If you are not satisfied with the response you get, contact your state securities administrator.

Note: Toll free phone numbers may be restricted to use only within the state listed.

#### Alabama

#### Securities Commission PO Box 304700 Montgomery, AL 36130-4700 334-242-2984 Toll free: 1-800-222-1253 ⊠: asc@asc.alabama.gov www.asc.state.al.us

## Alaska

#### Department of Commerce, Community and Economic Development

Division of Banking and Securities PO Box 110807 Juneau, AK 99811-0807 907-465-2521 Toll free: 1-888-925-2521 TTY: 907-465-5437 Sel: dbsc@alaska.gov www.commerce.state.ak.us

## Arizona

## **Arizona Corporation Commission**

Securities Division 1300 W. Washington St., 3rd Floor Phoenix, AZ 85007 602-542-4242 Toll free: 1-866-837-4399 Sel: info@azinvestor.gov www.azinvestor.gov

## Arkansas

Securities Department Heritage West Building, Suite 300 201 E. Markham St. Little Rock, AR 72201-1692 501-324-9260 Toll free: 1-800-981-4429 ⊠: info@securities.arkansas.gov www.securities.arkansas.gov

## California

## **Department of Business Oversight**

Consumer Services 1515 K St., Suite 200 Sacramento, CA 95814 Toll free: 1-866-275-2677 www.dbo.ca.gov

## Colorado

## **Department of Regulatory Agencies**

Division of Securities 1560 Broadway, Suite 900 Denver, CO 80202 303-894-2320 TTY: 1-800-659-2656 ⊠: dora\_SecuritiesWebsite@state. co.us dora.colorado.gov/dos

## Connecticut

## **Department of Banking**

Securities and Business Investments Division 260 Constitution Plaza Hartford, CT 06103-1800 860-240-8230 Toll free: 1-800-831-7225 www.ct.gov/dob

## Delaware

#### **Division of Securities**

Carvel State Office Building 820 N. French St. Wilmington, DE 19801 302-577-8424 TTY: 302-577-5783 Sel: Investor.Protection@state.de.us www.investorresourcecenter.org

## **District Of Columbia**

## Department of Insurance, Securities and Banking

Consumer Protection Advocate 810 1st St., NE, Suite 701 Washington, DC 20002 202-727-8000 Sel disb@dc.gov disb.dc.gov

## Florida

## **Office of Financial Regulation**

Division of Securities Consumer Assistance Group 200 E. Gaines St. Tallahassee, FL 32399-0375 850-487-9687 www.flofr.com

## Georgia

## Office of the Secretary of State

Division of Securities and Business Regulation 237 Coliseum Dr. Macon, GA 31217-3858 478-207-2440 www.sos.ga.gov/securities

## Hawaii

## Department of Commerce and Consumer Affairs

Business Registration Division Securities Enforcement Branch PO Box 40 Honolulu, HI 96810 808-586-2744 Toll free: 1-877-447-2267 Seb@dcca.hawaii.gov www.hawaii.gov/dcca/sec



## **STATE SECURITIES ADMINISTRATORS**

#### Idaho

#### **D**epartment of Finance

Securities Bureau PO Box 83720 Boise, ID 83720-0031 208-332-8000 Toll free: 1-888-346-3378  $\bowtie$ : finance@finance.idaho.gov www.finance.idaho.gov

#### Illinois

#### Secretary of State

Securities Department Jefferson Terrace 300 W. Jefferson St., Suite 300A Springfield, IL 62702 217-782-2256 www.cyberdriveillinois.com/ departments/securities

### Indiana

#### Office of the Secretary of State

Securities Division 302 W. Washington St., Room E111 Indianapolis, IN 46204 317-232-6681 Toll free: 1-800-223-8791 www.in.gov/sos/securities

#### lowa

#### **Securities Bureau**

340 Maple St. Des Moines, IA 50319 515-281-5705 Toll free: 1-877-955-1212 ⊠: iowasec@iid.state.ia.us www.iid.state.ia.us/securities

#### Kansas

## Office of the Securities Commissioner

109 S.W. 9th St., Suite 600 Topeka, KS 66612-1215 785-296-3307 Toll free: 1-800-232-9580 www.ksc.ks.gov

#### Kentucky

#### Department of Financial Institutions

Securities Division 1025 Capitol Center Dr., Suite 200 Frankfort, KY 40601 502-573-3390 Toll free: 1-800-223-2579 Ki kfi@ky.gov www.kfi.ky.gov

#### Louisiana

#### **Office of Financial Institutions**

Securities Division PO Box 94095 Baton Rouge, LA 70804-9095 225-925-4660 Security of ila@ofi.louisiana.gov www.ofi.state.la.us

#### Maine

## Department of Professional and Financial Regulation

Office of Securities 121 State House Station Augusta, ME 04333 207-624-8551 Toll free: 1-877-624-8551 www.maine.gov/pfr/securities

#### Maryland

#### Office of the Attorney General

Securities Division 200 Saint Paul Pl. Baltimore, MD 21202-2020 410-576-6360 Toll free: 1-888-743-0023 TTY: 410-576-6372  $\bowtie$ : securities@oag.state.md.us www.oag.state.md.us/securities

#### Massachusetts

#### Office of the Secretary of the Commonwealth

Securities Division One Ashburton Pl., 17th Floor McCormack Building Boston, MA 02108 617-727-3548 Toll free: 1-800-269-5428 TTY: 617-878-3889 Securities@sec.state.ma.us www.sec.state.ma.us/sct

#### Michigan

## Department of Licensing and

Regulatory Affairs Securities Division PO Box 30018 Lansing, MI 48909 517-241-9202 ⊠: bcs-sec-info@michigan.gov www.michigan.gov/securities

#### Minnesota

#### Department of Commerce

Securities Unit Consumer Protection and Education 85 7th Pl. E, Suite 500 St. Paul, MN 55101 651-296-4973 (Securities) 651-296-2488 (Consumer Protection) Toll free: 1-800-657-3602 TTY: 651-296-2860 Securities.commerce@state.mn.us www.mn.gov/commerce

#### Mississippi

#### Secretary of State

Securities Division PO Box 136 Jackson, MS 39205-0136 601-359-1334 www.sos.ms.gov

#### Missouri

#### Office of the Secretary of State

Securities Division 600 W. Main St. Jefferson City, MO 65101-1276 573-751-4136 Toll free: 1-800-721-7996 Securities@sos.mo.gov www.sos.mo.gov

#### Montana

#### State Auditor's Office

Securities Department 840 Helena Ave. Helena, MT 59601 406-444-2040 Toll free: 1-800-332-6148 Security: stateauditor@mt.gov www.csi.mt.gov/consumers

## **STATE SECURITIES ADMINISTRATORS**

### Nebraska

#### Department of Banking and Finance

Bureau of Securities PO Box 95006 Lincoln, NE 68509-5006 402-471-3445 Toll free: 1-877-471-3445 www.ndbf.ne.gov

#### Nevada

#### Office of the Secretary of State

Securities Division 555 E. Washington Ave., Suite 5200 Las Vegas, NV 89101 702-486-2440 Security invsec@sos.nv.gov www.nvsos.gov

#### **New Hampshire**

#### Secretary of State

Bureau of Securities Regulation 107 N. Main St., #204 Concord, NH 03301 603-271-1463 Toll free: 1-800-994-4200 ⊠: securities@sos.nh.gov sos.nh.gov/sec\_reg.aspx

#### **New Jersey**

## Department of Law and Public Safety

Bureau of Securities PO Box 47029 Newark, NJ 07101 973-504-3600 Toll free: 1-866-446-8378 ⊠: Askbureauofsecurities@dca.lps. state.nj.us www.njsecurities.gov

## **New Mexico**

## Regulation and Licensing Department

Securities Division 2550 Cerrillos Rd., 3rd Floor Santa Fe, NM 87505 505-476-4580 Toll free: 1-800-704-5533 www.rld.state.nm.us/securities

#### **New York**

#### Office of the Attorney General

Investor Protection Bureau 120 Broadway, 23rd Floor New York, NY 10271 212-416-8222 www.ag.ny.gov

## **North Carolina**

#### Secretary of State

Securities Division PO Box 29622 Raleigh, NC 27626-0622 919-733-3924 Toll free: 1-800-688-4507 (Investor Hotline) Mail : secdiv@sosnc.com www.secretary.state.nc.us/sec

## North Dakota

#### **Securities Department**

State Capitol 600 E. Boulevard Ave., 5th Floor Bismarck, ND 58505-0510 701-328-2910 Toll free: 1-800-297-5124 State and the securities and the security of the sec

## Ohio

#### **D**epartment of **C**ommerce

Division of Securities 77 S. High St., 22nd Floor Columbus, OH 43215-6131 614-644-7381 Toll free: 1-800-788-1194 (Investor Protection Hotline) Securitiesgeneral.questions@com. state.oh.us www.com.ohio.gov/secu

#### Oklahoma

#### **Department of Securities**

First National Center 120 N. Robinson Ave., Suite 860 Oklahoma City, OK 73102 405-280-7700 www.securities.ok.gov

#### Oregon

#### Department of Consumer and Business Services

Division of Finance and Corporate Securities PO Box 14480 Salem, OR 97309-0405 503-378-4140 Toll free: 1-866-814-9710 TTY: 503-378-4100 ⊠: dcbs.dfcsmail@state.or.us www.dfcs.oregon.gov

#### Pennsylvania

#### **Securities Commission**

17 N. 2nd St., Suite 1300 Harrisburg, PA 17101 717-787-1854 Toll free: 1-800-722-2657 www.psc.state.pa.us

#### **Puerto Rico**

## Office of the Commissioner of Financial Institutions

Securities Division PO Box 11855 San Juan, PR 00910-3855 787-723-3131 TTY: 1-800-981-7711 (Consumers) Salvalores@ocif.gobierno.pr www.ocif.gobierno.pr

## **Rhode Island**

#### Department of Business Regulation

Securities Division 1511 Pontiac Ave. Cranston, RI 02920 401-462-9527 Securitiesinquiry@dbr.ri.gov www.dbr.state.ri.us

## **South Carolina**

#### Office of the Attorney General

Securities Division PO Box 11549 Columbia, SC 29211-1549 803-734-9916 www.scag.gov/scsecurities

## **STATE SECURITIES ADMINISTRATORS**

#### **South Dakota**

#### **Department of Labor and Regulation**

Division of Securities 445 E. Capitol Ave. Pierre, SD 57501-3185 605-773-4823 www.dlr.sd.gov/securities

#### Tennessee

## Department of Commerce and Insurance

Securities Division 500 James Robertson Pkwy. Nashville, TN 37243-0575 615-741-2947 Toll free: 1-800-863-9117 Securities.1@tn.gov www.tn.gov/securities

#### **Texas**

## State Securities Board

PO Box 13167 Austin, TX 78711-3167 512-305-8300 Toll free: 1-888-663-0009 www.ssb.state.tx.us

#### Utah

#### **D**epartment of **C**ommerce

Division of Securities PO Box 146760 Salt Lake City, UT 84114-6760 801-530-6600 Toll free: 1-800-721-7233 Securities@utah.gov www.securities.utah.gov

#### Vermont

#### **Department of Financial Regulation**

Securities Division 89 Main St. Montpelier, VT 05620-3101 802-828-3301 Toll free: 1-877-550-3907 Securities info@state.vt.us www.dfr.vermont.gov

## Virginia

#### State Corporation Commission

Division of Securities and Retail Franchising PO Box 1197 Richmond, VA 23218 804-371-9051 Toll free: 1-800-552-7945 TTY: 804-371-9206 M: SRF\_General@scc.virginia.gov www.scc.virginia.gov/srf

#### Washington

#### **Department of Financial Institutions**

Division of Securities PO Box 9033 Olympia, WA 98507-9033 360-902-8760 Toll free: 1-877-746-4334 TTY: 360-664-8126 www.dfi.wa.gov

#### West Virginia

#### State Auditor's Office

Securities Commission 1900 Kanawha Blvd., E Building 1, Room W-100 Charleston, WV 25305 304-558-2251 Toll free: 1-888-509-6567 www.wvsao.gov/ securitiescommission

#### Wisconsin

## **Department of Financial Institutions**

Division of Securities PO Box 1768 Madison, WI 53701-1768 608-266-1064 www.wdfi.org

#### Wyoming

#### Office of the Secretary of State

Compliance Division State Capitol Building 200 W. 24th St. Cheyenne, WY 82002-0020 307-777-7370 Main investing@wyo.gov soswy.state.wy.us

### **Contacting Your Local Utilities Commission**

State utilities commissions regulate services and rates for gas, electricity, and telephones in your state. In some states, the utility commissions regulate other services such as water, transportation, and the moving of household goods. Rates for utilities and services provided between states are regulated by the federal government.

Many utilities commissions handle consumer complaints. Sometimes, if they receive a number of complaints about the same utility matter, they will conduct investigations.

Note: Toll free phone numbers may be restricted to use only within the state listed.

#### Alabama

#### **Public Service Commission**

Consumer Services PO Box 304260 Montgomery, AL 36130 334-242-5218 Toll free: 1-800-392-8050 www.psc.state.al.us

#### Alaska

#### **Regulatory Commission**

Consumer Protection and Information Section 701 W. 8th Ave., Suite 300 Anchorage, AK 99501-3469 907-276-6222 Toll free: 1-800-390-2782 TTY: 907-276-4533 : cp.mail@alaska.gov **rca.alaska.gov** 

## Arizona

#### **Corporation Commission**

Utilities Division Consumer Services 1200 W. Washington St. Phoenix, AZ 85007-2996 602-542-4251 Toll free: 1-800-222-7000 Sel: mailmaster@cc.state.az.us www.cc.state.az.us

#### Arkansas

#### **Public Service Commission**

Consumer Services Division PO Box 400 Little Rock, AR 72203-0400 501-682-1718 Toll free: 1-800-482-1164 TTY: 1-800-682-2698 www.arkansas.gov/psc

#### California

#### Public Utilities Commission

Consumer Affairs Branch 505 Van Ness Ave. San Francisco, CA 94102 415-703-2782 Toll free: 1-800-649-7570 TTY: 1-866-836-7825 www.cpuc.ca.gov

## Colorado

## **Public Utilities Commission**

Consumer Protection Division 1560 Broadway, Suite 250 Denver, CO 80202 303-894-2070 Toll free: 1-800-456-0858 Sel: dora\_puc\_complaints@state.co.us www.dora.state.co.us/puc

## Connecticut

## Department of Energy and Environmental Protection

Public Utilities Regulatory Authority Consumer Services Unit 10 Franklin Square New Britain, CT 06051 860-827-1553 Toll free: 1-800-382-4586 TTY: 860-827-2837 Sel: dpuc.information@po.state.ct.us www.state.ct.us/dpuc

#### Delaware

## Public Service Commission

Cannon Building, Suite 100 861 Silver Lake Blvd. Dover, DE 19904 302-736-7500 Toll free: 1-800-282-8574 www.depsc.delaware.gov

#### **District of Columbia**

#### Public Service Commission

Office of Consumer Services 1333 H St., NW, Suite 600 Washington, DC 20005 202-626-5120 www.dcpsc.org

## Florida

## Public Service Commission

2540 Shumard Oak Blvd. Tallahassee, FL 32399-0850 850-413-6100 Toll free: 1-800-342-3552 TTY: 1-800-955-8771 ⊠: contact@psc.state.fl.us www.floridapsc.com

#### Georgia

## Public Service Commission

Consumer Affairs Division 244 Washington St., SW Atlanta, GA 30334 404-656-4501 Toll free: 1-800-282-5813 Sel: gapsc@psc.state.ga.us www.psc.state.ga.us

#### Hawaii

#### **Public Utilities Commission**

465 S. King St., Room 103 Honolulu, HI 96813 808-586-2020 ⊠: Hawaii.puc@hawaii.gov www.puc.hawaii.gov

#### Idaho

#### Public Utilities Commission

Consumer Assistance Section PO Box 83720 Boise, ID 83720-0074 208-334-0369 Toll free: 1-800-432-0369 www.puc.idaho.gov

## Illinois

## **Commerce Commission**

Consumer Affairs 527 E. Capitol Ave. Springfield, IL 62701 217-782-2024 Toll free: 1-800-524-0795 TTY: 1-800-858-9277 www.icc.illinois.gov

## STATE UTILITIES COMMISSIONS

#### Indiana

#### **Utility Regulatory Commission**

Consumer Assistance Section 101 W. Washington St., Suite 1500E Indianapolis, IN 46204 317-232-2712 Toll free: 1-800-851-4268 TTY: 317-232-8556 www.in.gov/iurc

#### lowa

#### **Utilities Board**

Customer Service Group 1375 E. Court Ave., Room 69 Des Moines, IA 50319-0069 515-725-7321 Toll free: 1-877-565-4450 Service: customer@iub.iowa.gov www.state.ia.us/iub

#### Kansas

### **Corporation Commission**

Office of Public Affairs and Consumer Protection 1500 S.W. Arrowhead Rd. Topeka, KS 66604-4027 785-271-3140 Toll free: 1-800-662-0027 TTY: 1-800-766-3777 ⊠: public.affairs@kcc.ks.gov www.kcc.state.ks.us

#### Kentucky

#### Public Service Commission

Consumer Services PO Box 615 Frankfort, KY 40602 502-564-3940 Toll free: 1-800-772-4636 TTY: 1-800-648-6056 www.psc.state.ky.us

#### Louisiana

#### Public Service Commission PO Box 91154 Baton Rouge, LA 70821-9154 225-342-4404 Toll free: 1-800-256-2397 www.lpsc.org

#### Maine

#### **Public Utilities Commission**

Consumer Assistance Division 18 State House Station Augusta, ME 04333-0018 207-287-3831 Toll free: 1-800-452-4699 TTY: 1-800-437-1220 ⊠: maine.puc@maine.gov www.state.me.us/mpuc

#### Maryland

### Public Service Commission

Six St. Paul St., 16th Floor Baltimore, MD 21202-6806 410-767-8028 Toll free: 1-800-492-0474 TTY: 1-800-201-7165 www.psc.state.md.us

## Massachusetts

#### **Department of Public Utilities**

Consumer Division One South Station, Suite 2 Boston, MA 02110 617-737-2836 Toll free: 1-877-886-5066 Consumer.Complaints@state. ma.us www.mass.gov/dpu

#### Michigan

## **Public Service Commission**

Customer Intake Center PO Box 30221 Lansing, MI 48909 517-241-6180 Toll free: 1-800-292-9555 A: mpsc\_commissioners@michigan. gov www.michigan.gov/mpsc

### Minnesota

#### **Public Utilities Commission**

Consumer Affairs Office 121 7th Pl. E, Suite 350 St. Paul, MN 55101-2147 651-296-0406 Toll free: 1-800-657-3782 Sconsumer.puc@state.mn.us www.puc.state.mn.us

#### Mississippi

#### Public Service Commission

P.O. Box 1174 Jackson, MS 39215 601-961-5430 (Central District) 601-961-5450 (Northern District) 601-961-5440 (Southern District) Toll free: 1-800-356-6430 (Central District) Toll free: 1-800-356-6428 (Northern District) Toll free: 1-800-356-6429 (Southern District) www.psc.state.ms.us

#### Missouri

#### **Public Service Commission**

Consumer Services Department 200 Madison St. PO Box 360 Jefferson City, MO 65102-0360 573-751-3234 Toll free: 1-800-392-4211 TTY: 573-522-9061 Seconfo@psc.mo.gov www.psc.mo.gov

#### Montana

Public Service Commission PO Box 202601 Helena, MT 59620-2601 406-444-6150 Toll free: 1-800-646-6150 TTY: 406-444-4212 www.psc.mt.gov

#### Nebraska

#### **Public Service Commission**

1200 N St., Suite 300 Lincoln, NE 68508 402-471-3101 Toll free: 1-800-526-0017 TTY: 402-471-0213 www.psc.state.ne.us

#### Nevada

## Public Utilities Commission -Northern NV

Consumer Complaint Resolution Division 1150 E. William St. Carson City, NV 89701-3109 775-684-6100 puc.nv.gov



## **STATE UTILITIES COMMISSIONS**

#### Public Utilities Commission -Southern NV

Consumer Complaint Resolution Division 9075 W. Diablo Dr., Suite 250 Las Vegas, NV 89148 702-486-2600 **puc.nv.gov** 

### **New Hampshire**

### **Public Utilities Commission**

Consumer Affairs Division 21 S. Fruit St., Suite 10 Concord, NH 03301-2429 603-271-2431 Toll free: 1-800-852-3793 ⊠: puc@puc.nh.gov www.puc.state.nh.us

### **New Jersey**

## **Board of Public Utilities**

Division of Customer Assistance 44 S. Clinton Ave. Trenton, NJ 08625 609-341-9188 Toll free: 1-800-624-0241 Toll free: 1-800-624-0331 (Cable complaint) www.bpu.state.nj.us

#### **New Mexico**

#### Public Regulation Commission

Consumer Relations Division 1120 Paseo de Peralta PO Box 1269 Santa Fe, NM 87501 505-827-4592 Toll free: 1-888-427-5772 TTY: 505-827-6911 Sel: crd.complaints@state.nm.us www.nmprc.state.nm.us

## **New York**

#### **Department of Public Service**

Office of Consumer Services Three Empire State Plaza Albany, NY 12223 Toll free: 1-800-342-3377 Toll free: 1-800-342-3355 (Termination) TTY: 1-800-662-1220 www.askpsc.com

## **North Carolina**

#### Utilities Commission

Consumer Services 4325 Mail Service Center Raleigh, NC 27699-4325 919-733-9277 Toll free: 1-866-380-9816 ⊠: consumer.services@psncuc.nc.gov www.ncuc.commerce.state.nc.us

#### North Dakota

#### Public Service Commission

600 E. Boulevard Ave., Dept. 408 Bismarck, ND 58505-0480 701-328-2400 Toll free: 1-877-245-6685 TTY: 1-800-366-6888 ⊠: ndpsc@nd.gov www.psc.nd.gov

#### Ohio

## **Ohio Consumers' Counsel**

10 W. Broad St., Suite 1800 Columbus, OH 43215-3485 614-466-8574 Toll free: 1-877-742-5622 ⊠: occ@occ.state.oh.us www.pickocc.org

 Public Utilities Commission

 180 E. Broad St.

 Columbus, OH 43215

 614-466-3292

 Toll free: 1-800-686-7826

 TTY: 1-800-686-1570

 www.puco.ohio.gov

## Oklahoma

## **Corporation Commission**

Consumer Services Division PO Box 52000 Oklahoma City, OK 73152-2000 405-522-0478 Toll free: 1-800-522-8154 **www.occeweb.com** 

## Oregon

## **Public Utility Commission**

Consumer Services Division 550 Capitol St., NE, Suite 215 PO Box 2148 Salem, OR 97308-2148 Toll free: 1-800-522-2404 TTY: 1-800-648-3458 Sel: puc.consumer@state.or.us www.oregon.gov/puc

### Pennsylvania

#### Pennsylvania Office of Consumer Advocate

Office of the Attorney General 555 Walnut St. 5th Floor, Forum Place Harrisburg, PA 17101-1923 717-783-5048 Toll free: 1-800-684-6560

C: consumer@paoca.org www.oca.state.pa.us

#### **Public Utility Commission**

Bureau of Consumer Services PO Box 3265 Harrisburg, PA 17105-3265 Toll free: 1-800-692-7380 www.puc.state.pa.us

#### **Puerto Rico**

Public Service Commission PO Box 190870 San Juan, PR 00918 787-756-1919 www.csp.gobierno.pr

#### **Rhode Island**

Public Utilities Commission Consumer Section 89 Jefferson Blvd. Warwick, RI 02888 401-780-9700 Sconsumer.section@ripuc.org www.ripuc.org

#### South Carolina

#### **Office of Regulatory Staff**

Consumer Services Division 1401 Main St., Suite 900 Columbia, SC 29201 803-737-5230 Toll free: 1-800-922-1531 TTY: 1-800-334-2217 www.regulatorystaff.sc.gov

## South Dakota

## **Public Utilities Commission**

Consumer Affairs 500 E. Capitol Ave. Pierre, SD 57501-5070 605-773-3201 Toll free: 1-800-332-1782 Sel: PUCConsumerInfo@state.sd.us www.puc.sd.gov

## **STATE UTILITIES COMMISSIONS**

#### Tennessee

#### **Regulatory Authority**

Consumer Services Division 460 James Robertson Pkwy. Nashville, TN 37243-0505 615-741-2904 Toll free: 1-800-342-8359 (Consumer Services) TTY: 1-888-276-0677 www.state.tn.us/tra

### Texas

#### **Public Utility Commission**

Customer Protection PO Box 13326 Austin, TX 78711-3326 512-936-7120 Toll free: 1-888-782-8477 TTY: 1-800-735-2988 Sel: customer@puc.texas.gov www.puc.texas.gov

#### Utah

#### **Public Service Commission**

Division of Public Utilities 160 East 300 South Salt Lake City, UT 84114-6751 801-530-6716 Sec@utah.gov www.psc.utah.gov

#### Vermont

## Public Service Board

112 State St., 4th Floor Montpelier, VT 05620-2701 802-828-2358 TTY: 1-800-253-0191 ⊠: psb.clerk@state.vt.us www.psb.vermont.gov

#### Virginia

#### **State Corporation Commission**

Division of Energy Regulation PO Box 1197 Richmond, VA 23218 804-371-9611 Toll free: 1-800-552-7945 TTY: 804-371-9206 ⊠: EnergyReg@scc.virginia.gov www.scc.virginia.gov

#### Washington

#### Utilities and Transportation Commission

Consumer Protection PO Box 47250 Olympia, WA 98504 360-664-1160 Toll free: 1-888-333-9882 TTY: 1-800-416-5289 Sel: consumer@utc.wa.gov www.utc.wa.gov

#### **West Virginia**

#### **Consumer Advocate Division**

723 Kanawha Blvd., E Union Building, Suite 700 Charleston, WV 25301 304-558-0526 www.cad.state.wv.us

#### **Public Service Commission**

Customer Assistance PO Box 812 201 Brooks St. Charleston, WV 25323 Toll free: 1-800-642-8544 www.psc.state.wv.us

#### Wisconsin

## Public Service Commission

Consumer Affairs Unit PO Box 7854 Madison, WI 53707-7854 608-266-2001 Toll free: 1-800-225-7729 TTY: 608-267-1479 www.psc.wi.gov

#### Wyoming

#### Public Service Commission

2515 Warren Ave., Suite 300 Cheyenne, WY 82002 307-777-7427 Toll free: 1-888-570-9905 ⊠: wpsc\_complaints@wyo.gov **psc.state.wy.us** 

## **Contacting Trade & Professional Organizations**

Companies that manufacture similar products or offer similar services often belong to an industry association. These associations help resolve problems between their member companies and consumers. Most also provide consumer information through publications and websites.

If you have a problem with a company and cannot resolve it by working directly with that firm, ask whether the company is a member of an association. Then check this section to see whether the association is listed. If the association is not included here, your local library has reference materials to help you find the appropriate contact.

## America's Health Insurance Plans (AHIP)

601 Pennsylvania Ave., NW South Bldg., Suite 500 Washington, DC 20004 202-778-3200  $\bowtie$ : ahip@ahip.org **www.ahip.org** America's Health Insurance Plans (AHIP) is the national association representing the health insurance industry. Member companies offer health insurance through employersponsored coverage, individual insurance policies, and public programs such as Medicare and Medicaid.

## American Arbitration Association (AAA)

1633 Broadway, 10th Floor New York, NY 10019 Toll free: 1-800-778-7879 **www.adr.org** AAA is a not-for-profit public service organization committed to the resolution of disputes through arbitration, mediation, conciliation and other voluntary procedures.

## American Bankers Association (ABA)

1120 Connecticut Ave., NW Washington, DC 20036 Toll free: 1-800-226-5377 **www.aba.com** ABA represents the concerns of banks and their employees. The ABA's Education Foundation offers personal finance resources to help consumers understand their financial choices.

## American Cleaning Institute (ACI) 5

1331 L St., NW, Suite 650
Washington, DC 20005
202-347-2900
⊠: info@cleaninginstitute.org
www.cleaninginstitute.org
ACI is the consumer source for free/low cost educational materials, designed to help people make safe choices for cleaning products.

## American Council of Life Insurers (ACLI)

101 Constitution Ave., NW Suite 700 Washington, DC 20001-2133 202-624-2000 ⊠: contact@acli.com www.acli.com ACLI is a trade association of insurance companies that provide life insurance, pensions and annuities, long-term care, and disability income insurance.

#### American Financial Services Association (AFSA) Education Foundation

919 18th St., NW, Suite 300 Washington, DC 20006-5517 202-466-8611 🖂: info@afsaef.org www.afsaef.org

AFSA is the trade association of the consumer credit industry. The AFSA Education Foundation educates consumers on personal finance concepts, to help them realize the benefits of responsible money management and understand the credit process. Their MoneySKILL® program educates young adults on the personal finance concepts in the areas of income, expenses, assets, liabilities and risk management.

## American Institute of Certified Public Accountants (AICPA)

220 Leigh Farm Rd. Durham, NC 27707 919-402-4500 Toll free: 1-888-777-7077 (Ethics Hotline) www.aicpa.org www.360financialliteracy.org AICPA works to ensure that the public remains confident in the integrity, competence and professionalism of CPAs.

## American Moving and Storage Association (AMSA)

1611 Duke St. Alexandria, VA 22314 703-683-7410 Toll free: 1-888-849-2672 ⊠: info@moving.org www.moving.org AMSA offers a wealth of information on its consumer website, including a Mover Referral Service. It also sponsors a dispute settlement program to help consumers resolve loss and damage claims on interstate moves.

#### Association of Independent Consumer Credit Counseling Agencies (AICCCA)

11350 Random Hills Rd., Suite 800 Fairfax, VA 22030 Toll free: 1-866-703-8787 **www.aiccca.org** AICCCA represents not-for-profit credit counseling companies. AICCCA sets industry standards to ensure that member companies provide quality service to consumers. The organization also provides information directly to consumers (budgeting tips and a searchable database to locate a credit counseling company) on their website.

### Cellular Telecommunications and Internet Association (CTIA)

1400 16th St., NW, Suite 600 Washington, DC 20036 202-736-3200

www.ctia.org www.gowirelessgogreen.org CTIA is the trade association for the wireless telecommunications industry. They also provide educational resources for consumers to choose the best wireless device and plans, use them safely and recycle their old wireless devices.

## **Certified Financial Planner Board of Standards**

1425 K St., NW, Suite 500 Washington, DC 20005 202-379-2200 Toll free: 1-800-487-1497 ⊠: mail@cfpboard.org www.cfp.net

The CFP Board works to ensure that the public benefits from competent financial planning. The CFP Board certifies financial planners who meet its requirements by granting use of their trademarks.

## Commission on the Accreditation of Rehabilitation Facilities (CARF)

6951 E. Southpoint Rd. Tucson, AZ 85756 Toll free: 1-888-281-6531 www.carf.org

CARF is an independent accrediting body of rehabilitation, addiction, substance abuse, and retirement living services. The organization provides an online search tool to find services that match your rehabilitiation needs, as well as links to consumer resources.

## **Consumer Electronics Association (CEA)**

1919 S. Eads St. Arlington, VA 22202 703-907-7600 Toll free: 1-866-858-1555 ⊠: cea@ce.org www.ce.org CEA represents corporation

CEA represents corporations involved in the design, development, manufacturing and distribution of consumer electronics. They offer free buying guides and tips to consumers.

## Direct Marketing Association (DMA)

1615 L St., NW Washington, DC 20036 212-768-7277 ext. 1888 ⊠: consumer@the-dma.org www.DMAchoice.org

The DMA is the trade association for organizations involved in direct marketing. via direct mail, catalogs, the Internet, telemarketing, magazines, newspaper and TV ads. DMA's consumer website allows consumers to better manage their physical and electronic mail, free of charge.

## Financial Industry Regulatory Authority (FINRA)

1736 K St., NW Washington, DC 20006 301-590-6500 (Call Center) Toll free: 1-800-289-9999 (Broker Check Hotline) www.finra.org

www.saveandinvest.org

FINRA is the largest independent regulator for all securities firms doing business in the US. The organization operates the largest dispute resolution forum in the securities industry for disputes between investors and securities firms. Consumers may check the background of individual investment professionals and firms using the BrokerCheck tool on the FINRA website.

## Financial Planning Association (FPA)

7535 E. Hampden Ave., Suite 600
Denver, CO 80231
Toll free: 1-800-322-4237
☑: publicawareness@fpanet.org
www.fpanet.org
The Financial Planning Association is a trade organization for financial planners. FPA helps consumers by ensuring that planners adhere to a code of ethics as well as providing guides, brochures, and financial worksheets for consumers.

## Insurance Information Institute (III)

110 William St. New York, NY 10038 212-346-5500 **www.iii.org** The III is a nonprofit communications organization supported by the property/casualty insurance industry that works to improve public understanding of insurance.

## International Association of Movers (IAM)

⊠: info@iamovers.org www.iamovers.org IAM is a global association of movers and forwarders

committed to providing customers with the highest level of service available. IAM offfers consumer tips for moving, domestically or internationally, on their website.

## International Cemetery, Cremation and Funeral Association (ICCFA)

107 Carpenter Dr., Suite 100 Sterling, VA 20164 Toll free: 1-800-645-7700 ⊠: hq@iccfa.com ICCFA is a trade association dedicated to the cemetery, funeral service, cremation and memorialization profession. The ICCFA assists consumers directly through information resources and a dispute resolution service.

## **TRADE & PROFESSIONAL ASSOCIATIONS**

## LeadingAge ♦

2519 Connecticut Ave., NW Washington, DC 20008 202-783-2242 ⊠: info@leadingage.org www.leadingage.org

LeadingAge represents not-for-profit nursing homes, continuing care retirement communities, assisted living and senior housing facilities, and community service organizations. Consumers may search LeadingAge's online database for providers and facilities that fit their needs.

## **National Association of Attorneys General**

2030 M St., NW, 8th Floor Washington, DC 20036 202-326-6000 ⊠: feedback@naag.org www.naag.org

This organization facilitates communication among attorneys general, who are responsible for enforcing civil laws in their respective states. The AG offices often oversee state government regulation agencies and represent the public interest.

## National Association of Home Builders (NAHB)

1201 15th St., NW Washington, DC 20005 202-266-8200 Toll free: 1-800-368-5242 www.nahb.org

NAHB represents the mission of the housing and the building industry. This organization provides information for consumers interested in buying, financing, building or remodeling their home. The NAHB website features a searchable directory of builders.

## National Association of Insurance Commissioners (NAIC)

1100 Walnut St., Suite 1500 Kansas City, MO 64106-2197 816-842-3600 Toll free: 1-866-470-6242 ⊠: webpost@naic.org www.naic.org www.InsureUonline.org

NAIC is a national organization of insurance regulators. The organization helps insurance regulators facilitate the fair and equitable treatment of consumers.

## National Foundation for Credit Counseling (NFCC)

2000 M St., NW, Suite 505 Washington, DC 20036 Toll free: 1-800-388-2227 www.nfcc.org

The NFCC promotes the national agenda for financially responsible behavior and builds capacity for its members to deliver the highest quality of financial education and counseling services. Contact NFCC to locate an affiliated financial counseling agency in your area.

## National Funeral Directors Association (NFDA)

13625 Bishops Dr. Brookfield, WI 53005-6607 262-789-1880 Toll free: 1-800-228-6332 ⊠: nfda@nfda.org www.nfda.org NFDA's Funeral Service Help Line helps consumers make informed decisions about funeral services and address concerns about funeral service experiences.

## National Futures Association (NFA) ♦

300 S. Riverside Plaza, Suite 1800 Chicago, IL 60606-6615 312-781-1410 Toll free: 1-800-621-3570 ⊠: information@nfa.futures.org www.nfa.futures.org

NFA is the industrywide self-regulatory organization for the U.S. futures industry. NFA provides innovative and efficient regulatory programs and services that safeguard the integrity of the derivatives markets. Consumers should contact NFA regarding any firm or individual who solicits them for investments in futures, options on futures and foreign currency. Contact the NFA's Information Center for your futures related questions.

## National Institute for Automotive Service Excellence (ASE)

101 Blue Seal Dr. SE, Suite 101 Leesburg, VA 20175 703-669-6600 Toll free: 1-877-346-9327 ⊠: asehelp@ase.com www.ase.com ASE is an independent organization that works to improve the quality of automotive service and repair through the

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Association, Inc.

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## Society of Consumer Affairs Professionals International (SOCAP)

625 N. Washington St., Suite 804 Alexandria, VA 22314 703-519-3700 ⊠: socap@socap.org www.socap.org

SOCAP provides training, conferences and publications to encourage and promote effective communication and understanding among business, government and consumers. SOCAP does not investigate individual consumer complaints against companies.

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