

PAYMENT HISTORY REPORT (SAP) AND RETRIEVING COPIES OF ATTACHED PAYMENT DOCUMENTS

February 27, 2013

Execute Payment History Report (SAP): T-Code ZFI_AP_PMT_HIST

Note: All selections on the parameter screen are optional except Business Area and Confirmation Date (ranges).

Enter the Business Area, Confirmation Date range and Purchasing Document, and Execute.

The screenshot shows the SAP 'Payment History Report' parameter screen. The window title is 'Payment History Report' and the SAP logo is visible in the top right corner. The screen is divided into three main sections for parameter selection:

- Obligatory Parameters:**
 - Business Area: to
 - Confirmation Date: to
- Selection by Purchasing Documents:**
 - Outline Agreement:
 - Purchasing Document:
- Auxiliary Selection Parameters:**
 - Vendor:
 - Document Date:

Each parameter field is followed by a 'to' field and a selection icon (a yellow square with a right-pointing arrow). The bottom right corner of the window shows a scroll bar.

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February 27, 2013

Report Output for Purchase Order# NNG09HP02C

B...	Purch.Doc.	Reference	Agreement	Document...	Conf Date	AP Pay Run ID/Run Date	Inv Rec Date	Debit Amount in LC	Credit Amount in LC	Discount Amt	Penalty Chrg Amt	Payment Amount
51	NNG09HP02C	NNG09HP02C 1545...		5601036736	04/23/2009	20090422-GD328	03/02/2009	0.00	215,238.81	0.00	0.00	215,238.81
		NNG09HP02C 1545...		5601045281	04/28/2009	20090427-GD337	03/23/2009	0.00	418,992.70	0.00	0.00	418,992.70
		NNG09HP02C 1545...		5601045281	04/28/2009	20090427-GD337		0.00	0.00	0.00	392.81	392.81
		NNG09HP02C 1545...		5601063544	05/21/2009	20090520-GD368	04/27/2009	0.00	518,917.52	0.00	0.00	518,917.52
		NNG09HP02C 1545...		5601070885	06/24/2009	20090623-GD414	05/14/2009	0.00	540,189.59	0.00	0.00	540,189.59
		NNG09HP02C 1545...		5601070885	06/24/2009	20090623-GD414		0.00	0.00	0.00	759.64	759.64
		NNG09HP02C 1545...		5601094751	07/24/2009	20090723-GD453	06/29/2009	0.00	594,357.20	0.00	0.00	594,357.20
		NNG09HP02C 1545...		5601120765	09/15/2009	20090914-GD528	08/20/2009	0.00	686,462.35	0.00	0.00	686,462.35
		NNG09HP02C 1545...		5601129273	09/25/2009	20090924-GD549	09/08/2009	0.00	687,543.55	0.00	0.00	687,543.55
		NNG09HP02C 1545...		5601154276	11/10/2009	20091109-GD041	10/15/2009	0.00	868,837.43	0.00	0.00	868,837.43
		NNG09HP02C 1546...		5601171317	12/14/2009	20091211-GD086	11/18/2009	0.00	312,308.70	0.00	0.00	312,308.70
		NNG09HP02C 1545...		5601175563	12/22/2009	20091221-GD098	11/27/2009	0.00	289,964.94	0.00	0.00	289,964.94
		NNG09HP02C 1546...		5601179549	01/05/2010	20100104-GD108	12/07/2009	0.00	596,410.67	0.00	0.00	596,410.67
		NNG09HP02C 1545...		5601182877	01/06/2010	20100105-GD111	12/11/2009	0.00	110,797.12	0.00	0.00	110,797.12
		NNG09HP02C 1546...		5601189036	01/19/2010	20100115-GD127	12/23/2009	0.00	672,234.26	0.00	0.00	672,234.26
		NNG09HP02C 1545...		5601189211	01/20/2010	20100119-GD130	12/24/2009	0.00	305,321.72	0.00	0.00	305,321.72
		NNG09HP02C 1546...		5601206855	03/03/2010	20100302-GD179	02/04/2010	0.00	591,280.66	0.00	0.00	591,280.66
		NNG09HP02C 1545...		5601210844	03/09/2010	20100308-GD187	02/11/2010	0.00	124,582.60	0.00	0.00	124,582.60
		NNG09HP02C 1545...		5601220220	03/25/2010	20100324-GD210	03/01/2010	0.00	156,977.13	0.00	0.00	156,977.13
		NNG09HP02C 1546...		5601230176	04/13/2010	20100412-GD228	03/19/2010	0.00	1,142,854.50	0.00	0.00	1,142,854.50
		NNG09HP02C 1546...		5601235850	04/23/2010	20100422-GD242	03/30/2010	0.00	1,165,068.77	0.00	0.00	1,165,068.77
		NNG09HP02C 1545...		5601237677	04/27/2010	20100426-GD246	04/05/2010	0.00	57,038.90	0.00	0.00	57,038.90
		NNG09HP02C 1546...		5601243337	05/11/2010	20100510-GD259	04/16/2010	0.00	1,050,544.20	0.00	0.00	1,050,544.20
		NNG09HP02C 1545...		5601246835	05/18/2010	20100517-GD269	04/22/2010	0.00	240,356.65	0.00	0.00	240,356.65
		NNG09HP02C 1545...		5601283238	07/23/2010	20100722-GD348	06/29/2010	0.00	190,121.00	0.00	0.00	190,121.00
		NNG09HP02C 1545...		5601289655	08/04/2010	20100803-GD361	07/07/2010	0.00	193,375.40	0.00	0.00	193,375.40
		NNG09HP02C 1546...		5601302388	09/02/2010	20100901-GD395	08/06/2010	0.00	1,372,437.19	0.00	0.00	1,372,437.19
		NNG09HP02C 1546...		5601302413	09/02/2010	20100901-GD395	08/06/2010	0.00	1,260,552.75	0.00	0.00	1,260,552.75
		NNG09HP02C 1546...		5601315017	09/20/2010	20100917-GD415	08/25/2010	0.00	2,015,893.30	0.00	0.00	2,015,893.30
		NNG09HP02C 1545...		5601315018	09/20/2010	20100917-GD415	08/25/2010	0.00	86,210.18	0.00	0.00	86,210.18
		NNG09HP02C 1546...		5601354294	12/03/2010	20101202-GD070	11/05/2010	0.00	1,364,517.70	0.00	0.00	1,364,517.70

Additional fields are available by clicking  and move selected column name to displayed columns.

Change Layout

Displayed Columns Sort Order Filter View Display

Displayed Columns

Column Name	<input type="checkbox"/>
Business Area	<input type="checkbox"/>
Purchasing Document	<input type="checkbox"/>
Reference	<input type="checkbox"/>
Outline Agreement	<input type="checkbox"/>
Document Number	<input type="checkbox"/>
Confirmation Date	<input type="checkbox"/>
AP Pay Run ID/Run Date	<input type="checkbox"/>
Invoice receipt date	<input type="checkbox"/>
Payment Method	<input type="checkbox"/>
Debit Amount in LC	<input checked="" type="checkbox"/>
Credit Amount in LC	<input checked="" type="checkbox"/>

Column Set

Column Name	<input type="checkbox"/>
Company Code	<input type="checkbox"/>
PO Line Item	<input type="checkbox"/>
Outline Agreement Line Item	<input type="checkbox"/>
Posting Date	<input type="checkbox"/>
Document Date	<input type="checkbox"/>
Fiscal Year	<input type="checkbox"/>
Clearing date	<input type="checkbox"/>
PRISM Contract Number	<input type="checkbox"/>
PRISM Contract Line Item Number	<input type="checkbox"/>
Vendor	<input checked="" type="checkbox"/>
Clearing Document	<input type="checkbox"/>

PAYMENT HISTORY REPORT (SAP) AND RETRIEVING COPIES OF ATTACHED PAYMENT DOCUMENTS

February 27, 2013

To view documents attached to the invoice, click on the 5600 Doc Number, i.e., 5601035736

B...	Purch.Doc.	Reference	Agreement	Document	Ent Date	AP Pay Run ID/Run Date	Inv Rec Date	Debit Amount in LC	Credit Amount in LC	Discount Amt	Penalty Chrg Amt	Payment Amount	Vendor
51	NNG09HP02C	NNG09HP02C 1545...		5601035736	04/23/2009	20090422-GD328	03/02/2009	0.00	215,238.81	0.00	0.00	215,238.81	122724
		NNG09HP02C 1545...		5601045281	04/28/2009	20090427-GD337	03/23/2009	0.00	418,992.70	0.00	0.00	418,992.70	122724
		NNG09HP02C 1545...		5601045281	04/28/2009	20090427-GD337		0.00	0.00	0.00	392.81	392.81	122724
		NNG09HP02C 1545...		5601063544	05/21/2009	20090520-GD368	04/27/2009	0.00	518,917.52	0.00	0.00	518,917.52	122724
		NNG09HP02C 1545...		5601070885	06/24/2009	20090623-GD414	05/14/2009	0.00	540,189.59	0.00	0.00	540,189.59	122724
		NNG09HP02C 1545...		5601070885	06/24/2009	20090623-GD414		0.00	0.00	0.00	759.64	759.64	122724
		NNG09HP02C 1545...		5601094751	07/24/2009	20090723-GD453	06/29/2009	0.00	594,357.20	0.00	0.00	594,357.20	122724
		NNG09HP02C 1545...		5601120765	09/15/2009	20090914-GD528	08/20/2009	0.00	686,462.35	0.00	0.00	686,462.35	122724
		NNG09HP02C 1545...		5601129273	09/25/2009	20090924-GD549	09/08/2009	0.00	687,543.55	0.00	0.00	687,543.55	122724
		NNG09HP02C 1545...		5601154276	11/10/2009	20091109-GD041	10/15/2009	0.00	868,837.43	0.00	0.00	868,837.43	122724
		NNG09HP02C 1546...		5601171317	12/14/2009	20091211-GD086	11/18/2009	0.00	312,308.70	0.00	0.00	312,308.70	122724
		NNG09HP02C 1545...		5601175563	12/22/2009	20091221-GD098	11/27/2009	0.00	289,964.94	0.00	0.00	289,964.94	122724
		NNG09HP02C 1546...		5601179549	01/05/2010	20100104-GD108	12/07/2009	0.00	596,410.67	0.00	0.00	596,410.67	122724
		NNG09HP02C 1545...		5601182877	01/06/2010	20100105-GD111	12/11/2009	0.00	110,797.12	0.00	0.00	110,797.12	122724
		NNG09HP02C 1546...		5601189036	01/19/2010	20100115-GD127	12/23/2009	0.00	672,234.26	0.00	0.00	672,234.26	122724
		NNG09HP02C 1545...		5601189211	01/20/2010	20100119-GD130	12/24/2009	0.00	305,321.72	0.00	0.00	305,321.72	122724
		NNG09HP02C 1546...		5601208855	03/03/2010	20100302-GD179	02/04/2010	0.00	591,280.66	0.00	0.00	591,280.66	122724
		NNG09HP02C 1545...		5601210844	03/09/2010	20100308-GD187	02/11/2010	0.00	124,582.60	0.00	0.00	124,582.60	122724
		NNG09HP02C 1545...		5601220220	03/25/2010	20100324-GD210	03/01/2010	0.00	156,977.13	0.00	0.00	156,977.13	122724
		NNG09HP02C 1546...		5601230178	04/13/2010	20100412-GD228	03/19/2010	0.00	1,142,854.50	0.00	0.00	1,142,854.50	122724
		NNG09HP02C 1546...		5601235850	04/23/2010	20100422-GD242	03/30/2010	0.00	1,165,068.77	0.00	0.00	1,165,068.77	122724
		NNG09HP02C 1545...		5601237677	04/27/2010	20100426-GD246	04/05/2010	0.00	57,038.90	0.00	0.00	57,038.90	122724
		NNG09HP02C 1546...		5601243337	05/11/2010	20100510-GD259	04/16/2010	0.00	1,050,544.20	0.00	0.00	1,050,544.20	122724
		NNG09HP02C 1545...		5601246835	05/18/2010	20100517-GD269	04/22/2010	0.00	240,356.65	0.00	0.00	240,356.65	122724
		NNG09HP02C 1545...		5601283238	07/23/2010	20100722-GD348	06/29/2010	0.00	190,121.00	0.00	0.00	190,121.00	122724
		NNG09HP02C 1545...		5601289655	08/04/2010	20100803-GD361	07/07/2010	0.00	193,375.40	0.00	0.00	193,375.40	122724
		NNG09HP02C 1546...		5601302388	09/02/2010	20100901-GD395	08/06/2010	0.00	1,372,437.19	0.00	0.00	1,372,437.19	122724
		NNG09HP02C 1546...		5601302413	09/02/2010	20100901-GD395	08/06/2010	0.00	1,260,552.75	0.00	0.00	1,260,552.75	122724
		NNG09HP02C 1546...		5601315017	09/20/2010	20100917-GD415	08/25/2010	0.00	2,015,893.30	0.00	0.00	2,015,893.30	122724
		NNG09HP02C 1545...		5601315018	09/20/2010	20100917-GD415	08/25/2010	0.00	86,210.18	0.00	0.00	86,210.18	122724
		NNG09HP02C 1546...		5601354294	12/03/2010	20101202-GD070	11/05/2010	0.00	1,364,517.70	0.00	0.00	1,364,517.70	122724

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Doc #5601035736

Click on the "Services for Object" Icon

The screenshot displays the SAP 'Display Invoice Document' interface for document 5601035736 from 2009. The 'Basic data' tab is active, showing the following information:

- Inv. recpt date: 03/02/2009
- Invoice date: 02/18/2009
- Posting Date: 04/21/2009
- Amount: 215,238.81 USD
- Tax amount: 0.00
- Paymt terms: 30 Days net
- Baseline Date: 02/18/2009

The 'Vendor 0000122724' section shows:

- REGENTS OF THE UNIVERSITY OF COLORA
- UNIVERSITY OF COLORADO
- 3100 MARINE ST
- BOULDER CO 80303-1058
- Bank acct: 1018050156
- WELLS FARGO BANK WEST, NA

The 'PO Reference' table below shows one entry:

Smart Number	Item	Purchase ...	Item	PO Text	Quantity	Or...	Amount	S	Ta
		NNG09HP02C	2	ID01002-TSISinstru...	215,238.810	JOB	215,238.81	+	E0

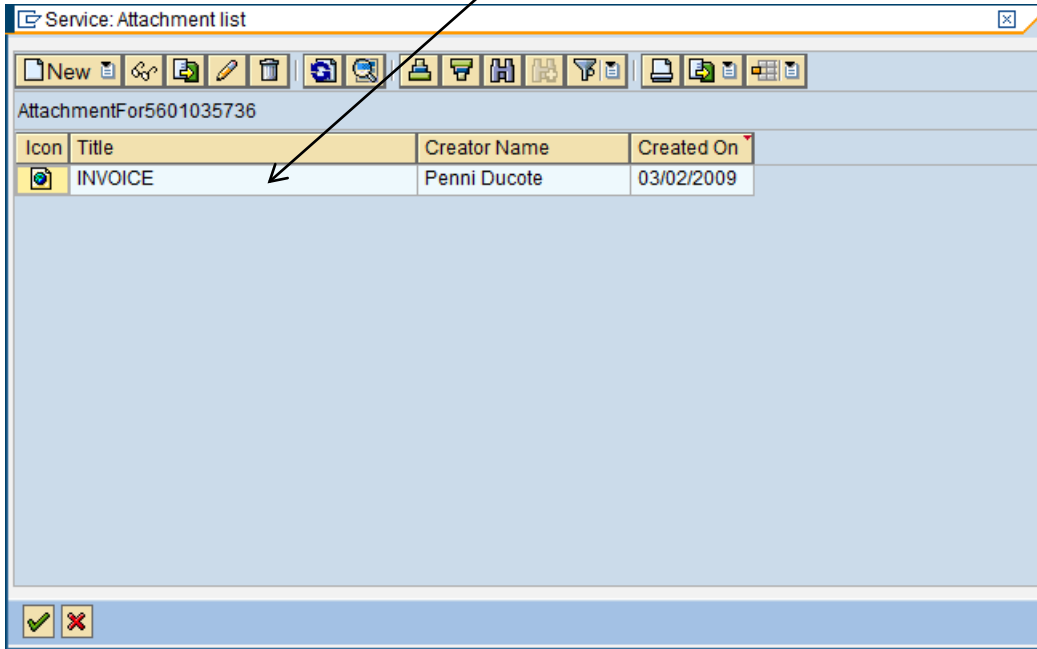
Click on the "Attachment List" Icon

This image shows a close-up of the SAP toolbar for the 'Incoming Invoice 5601035736'. The 'Attachment List' icon, which depicts a document with a list, is highlighted by an arrow.

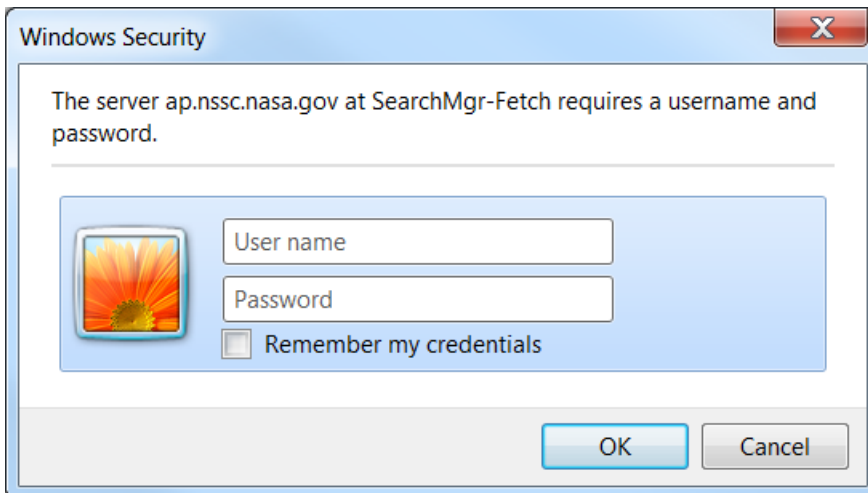
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View attachment(s) by clicking on the attachment Title.



Log in using your IdMAX Credentials (Agency User ID (AUID) and password) to view the secure invoice link. *Note: Contractors will have to submit a NAMS request.*



For assistance, please contact the NSSC Customer Contact Center at:
1-877-677-2123 (1-877-NSSC123) or nssc-contactcenter@nasa.gov