

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

FEBRUARY 1, 2022

Due to the current COVID-19 State of Emergency and in compliance with N.J.S.A. 10:4-8, et seq., the Authority conducted its regularly scheduled Board Meeting on February 1, 2022, with some of the Members and staff participating by way of teleconference.

The Chairman called the meeting to order at 6:00 PM and began the meeting with the Statement of Public Notice (Sunshine Law), attached and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Chairman Huber; Members Baldassari, Chumer, Huber, Kiracofe, Kissil [participated by telephone], Marucci, Rotando and Webster

ABSENT: None

All Members in the meeting acknowledged that they could hear the Chairman and other participants.

Also present were the following: Laura Cummings, PE, Executive Director; Jeff Elam, PE, Chief Engineer; Drew Saskowitz, Water Quality Superintendent; Sophia Dyer, PE, Principal Engineer; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenbergh, Esq., General Counsel to the Authority.

OATH OF OFFICE FOR APPOINTED MEMBER KIRACOFE

Mr. Ruitenbergh administered the oath of office to Nathan Kiracofe who had been appointed to the Authority's Board of Members.

ELECTION OF OFFICERS

Chairman Huber stated it was the annual organizational meeting of The Southeast Morris County Municipal Utilities Authority. The next item on the agenda was the election of officers for the current year.

Chairman Huber stated that the following officers were to be elected to hold office until the next annual meeting and selection of their successors: Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer.

Member Baldassari nominated Ralph Rotando for the office of Chairman. Chairman Huber seconded the nomination. There were no other nominations. Member Rotando was unanimously elected.

Chairman Huber turned the meeting over to Chairman Rotando.

Chairman Rotando stated the next office to be filled was Vice Chairman. Member Baldassari nominated Michael Chumer for the office of Vice Chairman. Member Huber seconded the nomination. Member Chumer was unanimously elected.

Chairman Rotando stated the next office to be filled was Secretary. Member Baldassari nominated Member Marucci for the office of Secretary. Member Webster seconded the nomination. Member Marucci was unanimously elected.

Chairman Rotando stated the next office to be filled was Treasurer. Member Baldassari nominated Charles Maggio for the office of Treasurer. Member Webster seconded the nomination. Charles Maggio was unanimously elected.

Chairman Rotando stated the next office to be filled was Assistant Secretary. Member Baldassari nominated Alexis Bozza for the office of Assistant Secretary. Member Webster seconded the nomination. Alexis Bozza was unanimously elected.

Chairman Rotando stated the next office to be filled was Assistant Treasurer. Member Baldassari nominated Laura Cummings for the office of Assistant Treasurer. Member Webster seconded the nomination. Laura Cummings was unanimously elected.

#### REORGANIZATION RESOLUTIONS

Chairman Rotando stated the next item on the agenda was the consideration of the annual organization resolutions required by the Public Meetings Law and explained the resolutions.

##### 1. DESIGNATION OF OFFICIAL NEWSPAPER

Chairman Rotando stated that the Daily Record shall be designated as the Official Newspaper of the Authority for publication and notice requirements. Member Baldassari offered the following Resolution:

#### RESOLUTION NO. 14-22

##### DESIGNATION OF OFFICIAL NEWSPAPER

"COPY ANNEXED"

Member Chumer seconded the motion which was unanimously adopted.

2. DESIGNATION OF NEWSPAPERS TO RECEIVE NOTICES PURSUANT TO OPEN PUBLIC MEETINGS LAW

Chairman Rotando stated that the Daily Record, the Star Ledger and the Morris News Bee, and such other newspapers published within the territory served by the Authority as the Chairman may from time to time designate, shall be designated as the newspapers to receive notices pursuant to the provisions of the "Open Public Meetings Law". Member Huber offered the following Resolution:

RESOLUTION NO. 15-22

DESIGNATION OF NEWSPAPERS TO RECEIVE NOTICES PURSUANT TO OPEN PUBLIC MEETINGS LAW

"COPY ANNEXED"

Member Chumer seconded the motion which was unanimously adopted.

3. APPROVAL OF SCHEDULE OF MEETINGS

The Members reviewed a draft schedule of meetings for 2022. Member Baldassari offered the following Resolution:

RESOLUTION NO. 16-22

APPROVAL OF SCHEDULE OF MEETINGS

"COPY ANNEXED"

Member Huber seconded the motion which was unanimously adopted.

4. ESTABLISHMENT OF COMMITTEES

Chairman Rotando stated that the By-Laws of the Authority provide for the appointment of special committees and in accordance with the past practice has prepared a resolution establishing these committees. The Members reviewed the list of committees as designated by the Chairman. Member Baldassari offered the following Resolution:

RESOLUTION NO. 17-22

ESTABLISHMENT OF COMMITTEES

"COPY ANNEXED"

Member Huber seconded the motion which was unanimously adopted.

## 5. APPROVE BANKING RESOLUTIONS

The Members reviewed a memorandum from the Chief Financial Officer dated January 25, 2022, where Depository and Signing Resolutions and/or Authorizations for use of TD Bank, Santander Bank and Provident Bank as institutions for banking purposes are required for the year 2022. A resolution is also required in order to authorize signature cards with the appropriate Authority officers. Member Webster offered the following Resolution:

### RESOLUTION NO. 18-22

#### APPROVE BANKING RESOLUTIONS

"COPY ANNEXED"

Member Huber seconded the motion which was unanimously adopted.

### PUBLIC DISCUSSION

Chairman Rotando stated the next portion of the meeting was set aside for public discussion and asked if any members of the public were present and would like to address the Board. No one responded. The Chairman then closed the public portion of the meeting.

### MOTION APPROVING MINUTES OF JANUARY 20, 2022

Copies of the minutes of the meeting held on January 20, 2022, were distributed to the members prior to the meeting for review and comment. Member Baldassari moved that the minutes be adopted as presented. Member Marucci seconded the motion which was duly adopted by the remaining members.

### RESOLUTION APPROVING CLOSED SESSION MINUTES OF JANUARY 20, 2022

Copies of the closed session minutes of the meeting held on January 20, 2022, were distributed to the members prior to the meeting for review and comment. Member Webster offered the following Resolution:

### RESOLUTION NO. 19-22

#### RESOLUTION APPROVING CLOSED SESSION MINUTES OF JANUARY 20, 2022

"COPY ANNEXED"

Member Chumer seconded the motion which was unanimously adopted.

RESOLUTION – APPROVAL OF FEBRUARY LIST OF BILLS

Copies of the bill list for February 2022 were distributed to the members prior to the meeting for comment and approval. Member Chumer moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 20-22

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR FEBRUARY 2022

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

OTHER BUSINESS

A. Resolution Approving 2022 Investment Program

Copies of the 2022 Investment Program prepared by the Chief Financial Officer dated January 20, 2022 were distributed to the members prior to the meeting for review and comment. Member Baldassari offered the following resolution:

RESOLUTION NO. 21-22

RESOLUTION APPROVING 2022 INVESTMENT PROGRAM

"COPY ANNEXED"

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

B. Resolution Authorizing Use of Vendor Under the Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council

The Board reviewed a memorandum from the Chief Financial Officer dated January 20, 2022, requesting authorization to purchase certain items from an authorized vendor under the Morris County Cooperative Pricing Council (MCCPC) during the 2022 budget year. The purchases of goods and services by local contracting units through

the County agency without advertising is authorized under Section 12 of the Local Public Contracts Law, N.J.S.A. 40A:11-12. The vendor listed in the memorandum has been awarded a MCCPC contract. Mr. Ruitenbergh stated that the Treasurer has certified that there are sufficient funds available in the 2022 Budget for these purchases. Member Baldassari moved the following resolution:

RESOLUTION NO. 22-22

RESOLUTION AUTHORIZING USE OF VENDOR UNDER THE COOPERATIVE PRICING AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

"COPY ANNEXED"

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

C. Resolution Authorizing Contract for Park Avenue Booster Station Check Valve Installation Services and Purchase of Limit Switches for Check Valve Assemblies

The Board reviewed a memorandum from the Principal Engineer dated January 24, 2022. Proposals for check valve installation services for the Park Avenue Booster Pump Station were solicited from two (2) companies where one (1) submitted a proposal. Subsequently, proposals for the purchase of the limit switch assemblies for the Park Avenue Booster Pump Station were also solicited from two (2) companies where both submitted a proposal. Following the review of the proposals by the Principal Engineer, and per the above memorandum, it was recommended that the installation services and the purchase of limit switch assemblies be authorized with Harper Control Solutions based on its low responsive proposals. Harper Control Solutions completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions. The Treasurer certified that funds are available in the 2022 Budget. Member Chumer moved the following resolution:

RESOLUTION NO. 23-22

RESOLUTION AUTHORIZING CONTRACT FOR PARK AVENUE BOOSTER STATION CHECK VALVE INSTALLATION SERVICES AND PURCHASE OF LIMIT SWITCHES FOR CHECK VALVE ASSEMBLIES

"COPY ANNEXED"

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

ADJOURNMENT

There being no further business, Member Baldassari moved that the meeting be adjourned, and Member Webster seconded the motion. The meeting adjourned at 6:22 PM.

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

**Alexis Bozza**  
Digitally signed by Alexis Bozza  
DN: cn=Alexis Bozza, o=SMCMUA,  
ou=Administration, email=abozza@smcmua.org,  
c=US  
Date: 2022.03.15 09:52:56 -0400

---

ALEXIS BOZZA  
Assistant Secretary

## Statement of Public Notice (Sunshine Law Statement)

Adequate notice of this meeting has been provided in accordance with the provisions of the "Open Public Meetings Act", in the following manner:

1. By posting a copy of the Annual Notice of the Authority's regular meetings (upon which this meeting is listed) on the Bulletin Board at the Authority's offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 3, 2021.

2. By delivering to, for filing, copies of the Annual Notice with the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 3, 2021.

3. By delivering to, for filing, copies of the Annual Notice with the Daily Record, the Newark Star Ledger, and the Morris News Bee on February 3, 2021.



## SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the "Open Public Meetings Act", in the following manner:

1. By posting a copy of the Annual Notice of the Authority's regular meetings (upon which this meeting is listed) on the Bulletin Board at the Authority's offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 3, 2022.

2. By delivering to, for filing, copies of the Annual Notice with the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 3, 2022.

3. By delivering to, for filing, copies of the Annual Notice with the Daily Record, the Newark Star Ledger, and the Morris News Bee on February 3, 2022.



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 14-22

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

BE IT RESOLVED that the Daily Record be designated as the Official Newspaper of The Southeast Morris County Municipal Utilities Authority for publication and notice requirements.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: February 1, 2022

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, Ph.D.

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, E.I.T.  
Nicola Marucci, P.E.

Executive Director: Laura Cummings, P.E.

Chief Engineer: John J. Elam, P.E.

Chief Financial Officer: Charles Maggio, C.M.F.O., Q.P.A.



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 15-22

RESOLUTION DESIGNATING NEWSPAPERS TO RECEIVE NOTICES  
PURSUANT TO OPEN PUBLIC MEETINGS LAW

BE IT RESOLVED that the Daily Record, the Star Ledger and the Morris News Bee and such other newspapers published within the territory served by the Authority as the Chairman may from time to time designate, be designated as the newspapers to receive notices pursuant to the provisions of the "Open Public Meetings Law", P.L. 1975, c. 231.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: February 1, 2022

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, Ph.D.

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nicola Marucci, P.E.  
Adolf Schimpf, Ph.D.

Executive Director: Laura Cummings, P.E.

Chief Engineer: John J. Elam, P.E.

Chief Financial Officer: Charles Maggio, C.M.F.O., Q.P.A.

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: February 1, 2022



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 16-22

RESOLUTION APPROVING SCHEDULE OF MEETINGS FOR 2022

BE IT RESOLVED that the schedule of regular meetings presented to the Members and annexed hereto, be approved; and the Secretary be authorized and directed to post, file and deliver notice of such schedule as required by and pursuant to the provisions of the Open Public Meetings Law.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
ALEXIS BOZZA, Assistant Secretary

  
RALPH R. ROTANDO, Chairman

Dated: February 1, 2022

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, Ph.D.

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, E.I.T.  
Nicola Marucci, P.E.


Executive Director: Laura Cummings, P.E.

Chief Engineer: John J. Elam, P.E.

Chief Financial Officer: Charles Maggio, C.M.F.O., Q.P.A.

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: February 1, 2022



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 17-22

RESOLUTION ESTABLISHING COMMITTEES FOR 2022

BE IT RESOLVED that pursuant to the By-Laws of the Authority, there be established the following special committees, each to consist of three members to be appointed by the Chairman of this Authority.

- Engineering Committee
- Finance Committee
- Information Technology and Emergency Response Committee
- Personnel Committee

The Chairman appointed the following members to these Committees:

ENGINEERING COMMITTEE:

- Nicola Marucci, P.E., Chair
- Dennis Baldassari
- Max Huber

FINANCE COMMITTEE:

- Dennis Baldassari, Chair
- Nathan Kiracofe, E.I.T.
- Donald Kissil

INFORMATION TECHNOLOGY AND EMERGENCY RESPONSE COMMITTEE:

- Michael Chumer, Ph.D., Chair
- Max Huber
- Patricia Webster

Board Members

**Morristown:**  
Max Huber  
Donald Kissil

**Morris Township:**  
Dennis Baldassari  
Michael Chumer, Ph.D.

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nathan Kiracofe, E.I.T.  
Nicola Marucci, P.E.

**Executive Director:** Laura Cummings, P.E.

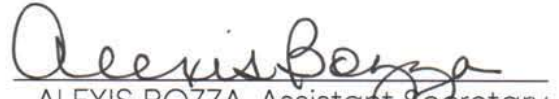
**Chief Engineer:** John J. Elam, P.E.

**Chief Financial Officer:** Charles Maggio, C.M.F.O., Q.P.A.



CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: February 1, 2022





- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 18-22

RESOLUTION APPROVING BANKING RESOLUTIONS

RESOLVED, that the attached Depository and Signing Resolutions and/or Authorizations for TD Bank, Provident Bank and Santander Bank, be and the same are hereby approved and adopted.

AND BE IT FURTHER RESOLVED, that the appropriate officers of the Authority be and are hereby authorized and directed to execute and deliver any and all documents implementing the above authorization.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
ALEXIS BOZZA, Assistant Secretary

  
RALPH R. ROTANDO, Chairman

Dated: February 1, 2022

Board Members

**Morristown:**  
Max Huber  
Donald Kissil

**Morris Township:**  
Dennis Baldassari  
Michael Chumer, Ph.D.

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nathan Kiracofe, E.I.T.  
Nicola Marucci, P.E.

**Executive Director:** Laura Cummings, P.E.

**Chief Engineer:** John J. Elam, P.E.

**Chief Financial Officer:** Charles Maggio, C.M.F.O., Q.P.A.



America's Most Convenient Bank®

GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION
(For Deposit Accounts)

Depositor (Name of Governmental Entity): SOUTHEAST MORRIS COUNTY M. U. A. 19 SADDLE ROAD CEDAR KNOLLS, NJ 07927
Address:
Financial Institution: TD Bank, N.A 11000 Atrium Way Mt. Laurel, NJ 08054

I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on \_\_\_\_\_, 20\_\_ in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of \_\_\_\_\_ a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Table with 3 columns: Title, Name, Signature. Rows include Chair (Ralph Rotando), Vice Chair (Michael Chumer), Secretary (Nicola Marucci), Treasurer (Charles Maggio), Assistant Treasurer (Laura Cummings).

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on \_\_\_\_\_ and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

SEAL

X

Authorized Governmental Agent or Assistant Authorized Governmental Agent

(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.





## UNIVERSAL RESOLUTION

Legal Name of Business ("Depositor"):	Southeast Morris MUA	
Principal Business Street Address:	19 Saddle Rd Cedard Knolls, NJ 07927	
Business Type ( <i>Check One</i> ):	<input type="checkbox"/> Corporation <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Limited Partnership <input type="checkbox"/> General Partnership <input checked="" type="checkbox"/> Government Entity <input type="checkbox"/> Other (specify):	<input type="checkbox"/> Member-managed LLC <input type="checkbox"/> Manager-managed LLC <input type="checkbox"/> Unincorporated organization or association

### CHECK ONE:

**Certification of Resolutions:** (Must be selected for a Depositor controlled by a governing body) The undersigned is authorized by the Depositor to certify, and hereby does certify, that the Resolutions set forth below were properly adopted on \_\_\_\_\_, \_\_\_\_\_ by the Depositor in accordance and conformity with the Depositor's governing documents, all agreements with third parties, and all laws applicable to the Depositor, have not been modified or rescinded, and are in full force and effect and binding on the Depositor.

**Adoption of Resolutions:** The undersigned does hereby adopt the Resolutions set forth the below, and certify that such Resolutions are in accordance and conformity with the Depositor's governing documents, all agreements with third parties, and all laws applicable to the Depositor.

### Resolutions

RESOLVED: That Santander Bank, N.A. (the "Bank") be, and hereby is, designated a depository of funds of the Depositor subject to the terms and conditions of the Business Deposit Account Agreement, with authority to accept at any time for the credit of the Depositor deposits in checking, savings, money market savings, term or any other account, by whomsoever made in whatever manner endorsed; and

RESOLVED: That the Bank shall not be liable in connection with the collection of such items that are handled by the Bank without negligence and the Bank shall not be liable for the acts of its agents, subagents or for any other casualty; and

RESOLVED: That the Depositor assumes full responsibility for and shall indemnify the Bank against all losses, liabilities and claims resulting from payments, withdrawals or orders made or purported to be made in accordance with, or from actions taken in good faith and in reliance upon, these Resolutions; and

### Payment Orders

RESOLVED: That the Bank be, and hereby is, authorized and directed to certify, pay or otherwise honor all checks, drafts, notes, bills of exchanges, acceptances, undertakings and other instruments or orders for the payment, transfer or withdrawal of money for whatever purpose and to whomsoever payable when such instruments and orders are properly made, signed, or endorsed by the signature, the actual or purported facsimile signature or the oral direction of any of the authorized signers below; provided, however, that any check, draft, note, bill of exchange, acceptance, undertaking or other instrument for the payment, transfer or withdrawal must bear the actual or purported facsimile signature of any of the authorized signers below; and



RESOLVED: That any authorized signer acting alone be, and hereby is, authorized on behalf of the Depositor to endorse, negotiate and collect any and all checks, drafts, notes, bills of exchange, acceptances, undertakings and other instruments and to open and close and update information on any account of the Depositor at the Bank; and

**Funds Transfers**

RESOLVED: That any of the authorized signers below acting alone be, and hereby is, authorized on behalf of the Depositor to instruct, orally or by such other means as the Bank may make available to Depositor, the Bank to initiate the transfer of funds by wire, telex, automated clearinghouse, book entry, computer or such other means, and to execute agreements with the Bank for the transfer of funds from any of Depositor’s accounts and to delegate from time to time to other persons the authority to initiate the transfer of funds from any such account; and

**Additional Resolutions**

RESOLVED: That any authorized signer acting alone be, and hereby is, authorized on behalf of the Depositor to enter into a written lease for the purpose of renting, maintaining and accessing a safe deposit box and any authorized signer is authorized to terminate the lease; and

RESOLVED: That the Bank may rely on any signature, endorsement or order and any facsimile signature or oral instruction reasonably believed by the Bank to be made by an authorized signer, and the Bank may act on any direction of an authorized signer without inquiry and without regard to the application of the proceeds thereof, provided that the Bank acts in good faith; and

RESOLVED: The Bank may rely on this document and on any certificate by an authorized representative of the Depositor as to the names and signatures of the authorized signers of the Depositor until the Bank has actually received written notice of a change and has had a reasonable period of time to act on such notice; and

RESOLVED: That the Depositor agrees to notify the Bank promptly and in writing of any change in (a) these Resolutions, (b) the identity of persons authorized to sign, endorse or otherwise authorize payments, transfers or withdrawals, (c) ownership of the Depositor or the Depositor’s legal structure or status, including the Depositor’s dissolution or bankruptcy; and

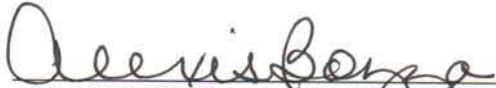
RESOLVED: That any of the following named persons, or persons from time to time holding the following offices of the Depositor be, and hereby are, designated as the authorized signers to act on behalf of the Depositor in accordance with the above resolutions (fill in names of authorized individuals or titles of officers, or both):

Name	Title	Signature
Ralph Rotando	Chair	
Michael Chumer	Vice Chair	
Nicola Marucci	Secretary	
		<hr/>



CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: February 1, 2022



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 19-22

RESOLUTION APPROVING CLOSED SESSION MINUTES

RESOLVED that the attached minutes of the Closed Session Meeting held on January 20, 2022, be and the same are hereby approved but withheld from public inspection and insertion in the regular Minute Book pending release for public disclosure pursuant to the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that the minutes be inserted in the Closed Session Minute Book of the Authority pending such disclosure.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: February 1, 2022

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, Ph.D.

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, E.I.T.  
Nicola Marucci, P.E.

Executive Director: Laura Cummings, P.E.

Chief Engineer: John J. Elam, P.E.

Chief Financial Officer: Charles Maggio, C.M.F.O., Q.P.A.

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: February 1, 2022



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 20-22

RESOLUTION AUTHORIZING PAYMENT OF FEBRUARY 2022 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

Total Operating Fund Checks and Wire Transfers \$ 209,018.09

CAPITAL FUND

Total Capital Fund Expenditures \$ 46,762.20

TOTAL OF FEBRUARY 2022 LIST OF BILLS \$ 255,780.29

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: February 1, 2022

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, Ph.D.

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, E.I.T.  
Nicola Marucci, P.E.

Executive Director: Laura Cummings, P.E.

Chief Engineer: John J. Elam, P.E.

Chief Financial Officer: Charles Maggio, C.M.F.O., Q.P.A.



TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$255,780.29) for payment of the resolution entitled Resolution Authorizing Payment of February 2022

List of Bills in the Authority's 2022 Budget.

**Charles  
Maggio**

Digitally signed by Charles Maggio  
DN: cn=Charles Maggio, o=Southeast  
Morris County MUA, ou=Finance,  
email=cmaggio@smcmua.org, c=US  
Date: 2022.02.04 12:00:46 -05'00'

CHARLES MAGGIO, Treasurer

Dated: February 1, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: February 1, 2022



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 21-22

RESOLUTION APPROVING 2022 INVESTMENT PROGRAM

WHEREAS, the Chief Financial Officer has submitted his recommendations for the Authority's 2022 Investment Program as set forth in a memorandum dated January 20, 2022, a copy of which is annexed hereto as Exhibit "A"; and

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The 2022 Investment Program recommended by the Chief Financial Officer as set forth in the attached memorandum dated January 20, 2022, be and the same is hereby adopted and approved.
2. The Chief Financial Officer is hereby authorized and directed to use the financial institutions set forth in the attached memorandum for investment purposes and to take all appropriate actions with respect thereto.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: February 1, 2022

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, Ph.D.

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, E.I.T.  
Nicola Marucci, P.E.

Executive Director: Laura Cummings, P.E.

Chief Engineer: John J. Elam, P.E.

Chief Financial Officer: Charles Maggio, C.M.F.O., Q.P.A.

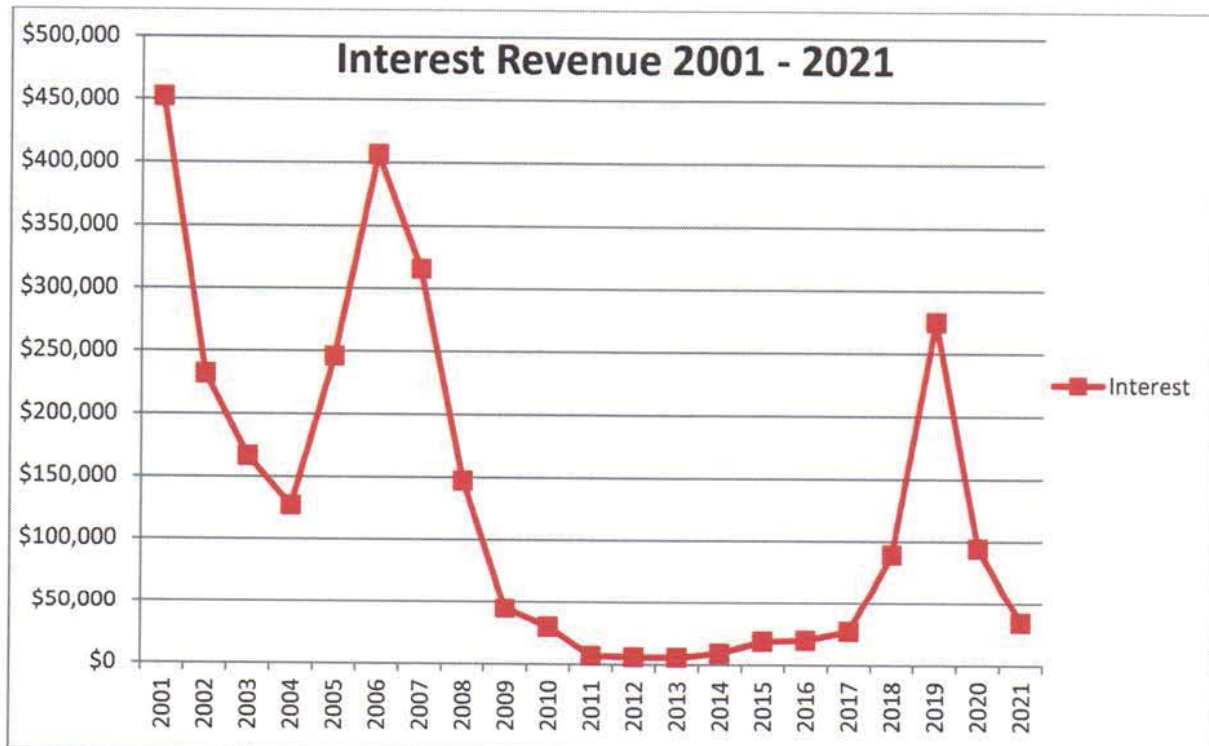


MEMORANDUM

TO: SMCMUA Board  
FROM: Charles Maggio, CMFO, QPA, Chief Financial Officer *CM*  
DATE: January 20, 2022  
RE: Investment Program 2022

In 2021, the General Fund monies were kept in the TD Bank General Fund, Provident Bank Money Market Fund, Santander Bank and the New Jersey Cash Management Fund. The yields on these dropped off sharply as a result of the pandemic and have remained low. Provident Bank ended the year with a .25% interest rate, down from .5% at the beginning of the year and Santander Bank maintained an interest rate of .1% throughout the year. The New Jersey Cash Management Fund has varying returns, but these have remained very low throughout the pandemic. We currently have the most money on deposit at Provident Bank outside of our TD Bank accounts.

The Authority realized approximately \$34,315 in total interest income in 2021 as compared to \$94,166 in 2020.





GENERAL CAPITAL FUND AND GENERAL REVENUE TRUST FUND:

Based on the declining yields at all three of our banks, the General Fund monies were moved from Santander Bank to Provident Bank Money Market in 2021 to take advantage of a higher interest rate while the New Jersey Cash Management Fund and TD Bank General Fund Checking were left alone. The balances as of December 31, 2021 were:

Santander Bank	\$1,143,702
TD Bank General Fund Checking	\$8,872,859
Provident Bank Money Market	\$7,242,989
New Jersey Cash management Fund	\$5,163,492
<hr/> Total General Fund	<hr/> \$22,423,042

A transfer from the TD Bank Wire Account and TD Bank ACH/Credit Card Account to the TD Bank General Capital Account in the total amount of \$6,640,301 will take place in February. This will fund the Authority's 2022 Capital Program. Any balance currently in the TD General Capital Fund account will remain to fund projects from previous year's capital programs that are still incomplete.

After these transfers are made there will be sufficient monies in the Operating accounts to cover current expenses and maintain a cash working capital fund of 1/12<sup>th</sup> of the 2022 Operating Budget or \$1,619,333.

OPERATING FUND:

At this time, all bank accounts for payroll, payroll expenses, deposits and operating expenses are with TD Bank. The balances above required minimums in these accounts are accounted for in the compensated balances calculation which helps reduce bank fees charged for transactional purposes.

CONCLUSION:

Local Government Agencies are limited as to the investment instruments and terms. All investments must be covered by Governmental Unit Deposit Protection Act or GUDPA insurance AND must have terms of 1 year and under. GUDPA protects the deposits of public funds in excess of the FDIC insured limit. This extra "insurance" cost brings the interest rates for government instruments below those seen advertised for the general public and other business investors.

Provident bank is currently paying the highest interest rate (.25%) and has the highest balance on deposit next to TD bank, so it is my recommendation that all balances remain in banks where they are currently deposited. We will continue to monitor interest rates throughout 2022 and make recommendations for transfers to the board as we see necessary.

For 2022, the following institutions will be used for investment and banking purposes:


TD Bank  
Provident Bank  
Santander Bank  
New Jersey Cash Management Fund

**Charles  
Maggio**

Digitally signed by Charles Maggio  
DN: cn=Charles Maggio, o=Southeast  
Morris County MUA, ou=Finance,  
email=cmaggio@smcmua.org, c=US  
Date: 2022.01.20 14:09:30 -05'00'

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: February 1, 2022



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 22-22

RESOLUTION AUTHORIZING USE OF VENDOR UNDER THE  
MORRIS COUNTY COOPERATIVE PRICING COUNCIL

WHEREAS, the Authority is a participant in a Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council ("MCCPC"); and

WHEREAS, the Authority wishes to purchase the items listed in Exhibit "A" from an authorized vendor under the MCCPC during the 2022 budget year; and

WHEREAS, the purchase of work, materials and supplies through Cooperative Pricing Councils, such as the MCCPC, is authorized without additional advertising by the participants under Section 11 (5) of the Local Public Contracts Law, N.J.S.A. 40A:11-11(5); and

WHEREAS, the vendor listed in Exhibit "A" attached hereto has been awarded a contract by the MCCPC for and including the budget year 2022; and

WHEREAS, the cost is estimated not to exceed the amount stated; and

WHEREAS, the Treasurer of the Authority has certified the availability of funds in the 2022 Budget;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the vendor listed in Exhibit "A" be authorized for use for the budget year 2022.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: February 1, 2022

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, Ph.D.

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, E.I.T.  
Nicola Marucci, P.E.

Executive Director: Laura Cummings, P.E.

Chief Engineer: John J. Elam, P.E.

Chief Financial Officer: Charles Maggio, C.M.F.O., Q.P.A.

Exhibit "A"

CONTRACT	VENDOR	ITEMS	AMOUNT
46	GenServe	Generator Rental	\$40,780



TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the 2022 Budget to purchase work, materials and supplies from the vendor listed below through the Morris County Cooperative Pricing Council in 2022. The cost is estimated not to exceed the amount stated:

CONTRACT	VENDOR	ITEMS	CONTRACT EXPIRATION	BUDGET ACCT #	ACCOUNT NAME	AMOUNT REQUESTED
46	GenServe	Generator Rental	06/30/23	02-50-400-691	Equipment Rental and Service	\$40,780

Digitally signed by Charles Maggio  
 DN: cn=Charles Maggio, o=Southeast  
 Morris County MUA, ou=Finance,  
 email=cmaggio@smcmua.org, c=US  
 Date: 2022.02.04 12:02:05 -05'00'

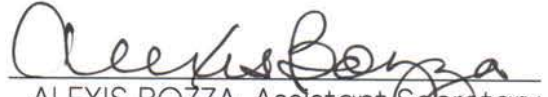
**Charles Maggio**

CHARLES MAGGIO, Treasurer

Dated: February 1, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: February 1, 2022



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 23-22

RESOLUTION AUTHORIZING CONTRACT FOR PARK AVENUE BOOSTER STATION  
CHECK VALVE INSTALLATION SERVICES AND PURCHASE OF LIMIT SWITCHES FOR  
CHECK VALVE ASSEMBLIES

WHEREAS, the Authority solicited proposals to purchase limit switch assemblies and for check valve installation services for the Park Avenue Booster Pump Station; and

WHEREAS, Harper Control Solutions submitted the lowest responsive proposals for the work; and

WHEREAS, the total not to exceed amount of all services to be provided from Harper Control Solutions shall not exceed \$23,151.00, which amount is below the threshold for public bidding under the Local Public Contracts Law; and

WHEREAS, the services are determined to be in the best interest of the Authority and the Water System; and

WHEREAS, Harper Control Solutions has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions; and

WHEREAS, the Treasurer has certified that funds are available; and

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

**Board Members**

**Morristown:**  
Max Huber  
Donald Kissil

**Morris Township:**  
Dennis Baldassari  
Michael Chumer, Ph.D.

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nicola Marucci, P.E.  
Adolf Schimpf, Ph.D.

**Executive Director:** Laura Cummings, P.E.

**Chief Engineer:** John J. Elam, P.E.

**Chief Financial Officer:** Charles Maggio, C.M.F.O., Q.P.A.

1. The officers and staff of the Authority are hereby authorized and directed to execute and deliver such documents and take such action as shall be necessary or convenient to effectuate and implement the services of Harper Control Solutions which is hereby approved and ratified.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: February 1, 2022

## TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the amount of \$23,151.00 for payment to Harper Control Solutions to purchase limit switch assemblies and for check valve installation services for the Park Avenue Booster Pump Station. These services will be charged to 2022 Budget, Account No. 02-00-500-494 (T&P Pumping, Motors, Etc.).

**Charles  
Maggio**

Digitally signed by Charles Maggio  
DN: cn=Charles Maggio, o=Southeast  
Morris County MUA, ou=Finance,  
email=cmaggio@smcmua.org, c=US  
Date: 2022.02.04 12:02:36 -05'00'

---

CHARLES MAGGIO, Treasurer

Dated: February 1, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: February 1, 2022