



NOTICE OF INTENT (NOI)

for Arizona Pollutant Discharge Elimination System (AZPDES) Small Municipal Separate Storm Sewer System (MS4) General Permit (AZG2016-002)

Regulated small Municipal Separate Storm Sewer Systems (MS4s) must submit a Notice of Intent (NOI) to the Arizona Department of Environmental Quality (ADEQ) to obtain MS4 general permit coverage. Permittees must complete a NOI form and submit the original, ink-signed document to the address below:

Arizona Department of Environmental Quality
 Surface Water Section/ Stormwater & General Permits Unit (5415A-1)
 1110 West Washington Street
 Phoenix, AZ 85007

A. SMALL MS4 INFORMATION

Legal Name of Municipality or Organization:
 Coconino County

Choose one:
 Existing Permittee New Permittee

Operator Type:
 County

Mailing Address:
 2500 N. Ft. Valley Road, Building 1

County:
 Coconino

City:
 Flagstaff

State:
 AZ

Zip Code:
 86001

Latitude/ Longitude at approximate geographic center of MS4 (D/M/S):
 Doney Park 35° 16' 35"/111° 30' 26"; Flag Ranch 35° 11' 16"/111° 42' 27"

B. PRIMARY MS4 PROGRAM MANAGER CONTACT PERSON

Name:
 John Carr, PE, CFM

Title:
 Hydrologist/Drainage Engineer

Department:
 Coconino County Community Development Engineering Division

Mailing Address:
 2500 N. Ft. Valley Road, Building 1

City:
 Flagstaff

State:
 AZ

Zip Code:
 86001

Phone Number:
 928-679-8881

Fax Number:
 928-679-8883

Email Address:
 jcarr@coconino.az.gov

Has another governmental entity agreed to satisfy any of your permit obligations?

Yes

No

If "yes" to the above question, name the other governmental entity and describe the agreement(s) between entities:

Click here to enter text.

STORMWATER

MAR 13 2017

RECEIVED

C. BILLING INFORMATION		
Same as Primary MS4 Program Manager Contact Person Information? If "yes," proceed to Section D.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Name: Melinda Rockhold	Title: Business Manager	
Department: Community Development		
Mailing Address: 2500 N. Ft. Valley Road, Building 1		
City: Flagstaff	State: AZ	Zip Code: 86001
Phone Number: 928-679-8875	Fax Number: Click here to enter text.	Email Address: mrockhold@coconino.az.gov
D. ENFORCEMENT AUTHORITY OR OTHER MECHANISM		
Illicit Discharge Detection and Elimination (IDDE) Enforcement Authority or other mechanism established?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>Describe IDDE Enforcement Authority or other mechanism: Coconino County adopted a Stormwater Ordinance pursuant to A.R.S. §11-251 (66) and A.R.S. § 49-371,372. Violations are enforced by the Community Development Director in the following order: Letter of Outstanding Violation, Consent Order, Compliance Order, Cease and Desist Orders, Injunctive Relief, Suspension and Revocation of Approvals or Permits; and Civil Penalties.</p> <p>This regulation is designed to accomplish the goal of reducing pollution from stormwater runoff to the maximum extent practicable ("MEP") for Coconino County SMS4, which include the unincorporated, county-maintained conveyance areas within the 2010 Flagstaff Urbanized Area, which were platted before ADEQ was authorized to implement the AZPDES program (December 5, 2002).</p>		
Name of Enforcement Authority or other mechanism: Coconino County Stormwater Quality and Runoff Control Ordinance – Chapter 5- Illicit Non-Stormwater Drainage and Connections, Chapter 11 – Violations, Enforcement, Penalties and Authority. -	Effective Date or Estimated Date of Adoption: 4/2/2015	
Construction Site Stormwater Runoff Enforcement Authority or other mechanism established?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>Describe Construction Site Stormwater Enforcement Authority or other mechanism: Coconino County adopted a Stormwater Ordinance pursuant to A.R.S. §11-251 (66) and A.R.S. § 49-371,372. Violations are enforced by the Community Development Director in the following order: Letter of Outstanding Violation, Consent Order, Compliance Order, Cease and Desist Orders, Injunctive Relief, Suspension and Revocation of Approvals or Permits; and Civil Penalties.</p>		
Name of Enforcement Authority or other mechanism: Coconino County Stormwater Quality and Runoff Control Ordinance – Chapter 6- Construction Site Stormwater Runoff and Pollution Control, Chapter 11 – Violations, Enforcement, Penalties and Authority. -	Effective Date or Estimated Date of Adoption: 4/2/2015	
		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Post-Construction Stormwater Management Enforcement Authority or other mechanism established?		
Describe Post-Construction Enforcement Authority or other mechanism: Coconino County adopted a Stormwater Ordinance pursuant to A.R.S. §11-251 (66) and A.R.S. § 49-371,372. Violations are enforced by the Community Development Director in the following order: Letter of Outstanding Violation, Consent Order, Compliance Order, Cease and Desist Orders, Injunctive Relief, Suspension and Revocation of Approvals or Permits; and Civil Penalties.		
Name of Enforcement Authority or other mechanism: Coconino County Stormwater Quality and Runoff Control Ordinance – Chapter 7- Post-Construction Stormwater Runoff and Pollution Control, Chapter 11 – Violations, Enforcement, Penalties and Authority. -	Effective Date or Estimated Date of Adoption: 4/2/2015	

E. MAPPING COMPONENTS

1. Stormwater Sewer Mapping (including roads with drainage system, municipal streets, catch basins, curbs, gutter, ditches, man-made channels, or storm drains that are owned or operated by the permittee and convey stormwater to Waters of the US)	Percent Complete at time of NOI submission 100%
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If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Stormwater Sewer Mapping:
Click here to enter text.

2. Outfall Mapping	Percent Complete at time of NOI submission 100%
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If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Outfall Mapping:
Click here to enter text.

3. Identification of Receiving Waters (names and locations of all the Waters of the US that receive discharge from those outfalls)	Percent Complete at time of NOI submission 100%
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If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Receiving Water Identification:
Click here to enter text.

F. SUMMARY OF RECEIVING WATERS

Does the MS4 have outfalls that discharge to Waters listed in A.A.C. R18-11 Article 1, Appendix B?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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If "yes" the MS4 discharges to receiving water(s) listed in A.A.C. R18-11 Article 1, Appendix B, then the following section must be completed. If "no" discharges occur to receiving water(s) listed in A.A.C. R18-11 Article 1, Appendix B, then the following section does not need to be filled out, proceed to Section G. If you answer "yes," the receiving water segment is Impaired, Not-Attaining or an Outstanding Arizona Water (OAW), you must also complete Part H.3- Impaired, Not-Attaining and OAWs and BMPs.

Identify Appendix B surface water(s) that receives discharge(s) from the MS4	Number of outfalls discharging to receiving water?	Is the receiving water listed as an Impaired, Not-Attaining or OAW (choose one)?	List Pollutant(s) causing the Impairment(s):	Does the receiving water have a TMDL?
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G. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY

G-1. MCM 1: Public Education and Outreach

For MCM 1- Public Education and Outreach, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP, including the targeted audience such as commercial, construction, industrial or residential for MCM 1. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies) and include the Targeted Audience	Start Date (MM/YY) (enter your own text to override the drop down menu)
Webpage	Web site maintenance (Community Development Engineering Division)	Created an illicit discharge hotline and provided number on county web site. Audience: General public	07/15
Outreach events	Coconino County Fair (Community Development Engineering Division)	Annually operate a booth to provide stormwater pollution prevention education to the general public.	09/15
Stormwater Ordinance	Stormwater Ordinance Revisions (Community Development Engineering Division)	Coordinated revisions to the stormwater ordinance with the County Attorney Office	01/17
Brochures	Coconino County Stormwater Brochures (Community Development Engineering Division)	Distributed brochures at the community development counter. Audience: general public.	07/15
Clean-a-stream day	Organize a clean-a-stream day to collect trash from Rio de Flag reaches (Community Development Engineering Division)	This event occurs annually and includes the general public.	05/16
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MCM 1: Public Education and Outreach

Use this space to add any additional information for MCM1:

N/A

G-2. MCM 2: Public Involvement and Participation

For MCM 2- Public Involvement and Participation, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Provide access to public records	The Stormwater Management Plan (SWMP), SMS4 Maps, Stormwater Ordinance are available on the county web site; (Community Development Engineering Division)	Updated versions of the SWMP, SMS4 Maps, and Stormwater Ordinance will be available online.	04/15
Public Involvement	The Stream Team will encourage the general public to assist with a stream reach inventory of Rio de Flag reaches; including a report prioritizing reaches for restoration(Community Development Engineering Division)	The number of volunteers will be reported in the annual report.	04/17
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MCM 2: Public Involvement and Participation

Use this space to add any additional information about MCM2:

N/A

G-3. MCM 3: Illicit Discharge Detection and Elimination (IDDE) Program			
For MCM 3- Illicit Discharge Detection and Elimination (IDDE) Program, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.			
BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Complaint Hotline	An illicit discharge hotline is provided on the Coconino County website: www.coconino.az.gov/index.aspx?NID=1495 (Community Development Engineering Division)	The Community Development Engineering Division will address and record all calls. Letters are sent notifying violation of the stormwater ordinance.	04/17
Stormwater Mapping	SMS4 maps are provided on the Coconino County web site: www.coconino.az.gov/DocumentCenter/View/9569 and www.coconino.az.gov/DocumentCenter/View/9570 (Community Development Engineering Division)	Changes to the SMS4 maps are updated on the website.	07/15
Monitoring	Inspect wash reaches and outfall points immediately adjacent to commercial establishments and residential areas within county SMS4 jurisdictions. (Community Development Engineering Division)	Maintain the IDDE program as defined in Chapter 5 of the Coconino County Stormwater Ordinance.	04/15
IDDE Legal Authority	Review and update the enforcement mechanisms of the IDDE component of the Stormwater Ordinance (Community Development Engineering Division)	Maintain and update the enforcement mechanisms as defined in Chapter 11 of the Coconino County Stormwater Ordinance	04/15
Educational Materials	Developed new flyer: Stormwater Brochure for Contractors addressing site pollution prevention, stormwater requirements, Notice of Intent, Notice of Termination and an SWPPP Checklist (Community Development Engineering Division)	Distributed at Community Development Offices and online.	08/15

Outfall monitoring	Maintain an outfall monitoring program (Community Development Engineering Division)	All county SMS4 outfalls are inspected twice per year	04/15
Education	Posted a YouTube video on the importance of picking up dog waste	Video will be updated as needed	08/15
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MCM 3: Illicit Discharge Detection and Elimination (IDDE) Program

Use this space to add any additional information about MCM3:

N/A

G-4. MCM 4: Construction Activity Stormwater Runoff Control

For MCM 4- Construction Activity Stormwater Runoff Control, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Erosion Control – Mandated by Ordinance	The Community Development Engineering Division maintains and updates (as needed) erosion control requirements.	Maintain and enforce the erosion control program as defined in Chapter 6 of the Coconino County Stormwater Ordinance.	04/15
Maintain Legal authority for Construction Activity Compliance	The Community Development Engineering Division enforces Erosion Control requirements	Enforce the erosion control program as defined in Chapter 6 of the Coconino County Stormwater Ordinance.	04/15
Site Plan review	The Community Development Engineering Division reviews all site plans to ensure compliance with site plan requirements	Site plan review procedures are based on the Coconino County Engineering & Construction Criteria Manual	01/06
Education	The Community Development Engineering Division provides Small Residential Lot SWPPP Templates online	The templates are maintained and updated as needed.	12/14
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MCM 4: Construction Activity Stormwater Runoff Control

Use this space to add any additional information about MCM4:

N/A

G-5. MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

For MCM 5- Post-Construction Stormwater Management in New Development and Redevelopment, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Project closeout	The Community Development Engineering Division permit closure process includes a final closeout step to confirm BMPs are in place as required.	The close out element is recorded with every permit	04/15
Educational Materials	The Community Development Engineering Division posts SWPPP templates on the county web site.	Templates are updated as needed	08/15
Educational Materials	The Community Development Engineering Division provides SWPPP training for staff	Training is provided every other year.	12/15
Educational Materials	Provide SWPPP brochures to the Sierra Club, Northern Arizona Homebuilders	Brochures updated as needed.	12/15
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MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

Use this space to add any additional information about MCM5:

N/A

G-6. MCM 6: Pollution Prevention and Good Housekeeping

For MCM 6- Pollution Prevention and Good Housekeeping, Insert the Facility Name applicable to the MS4. Use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection. For those BMPs that are not Facility specific, use the rows after the Facility Name inserts.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Insert Facility Name: Flagstaff Ranch Self Storage Phase I			
SWPPP	The community development engineering division maintains a copy of the approved SWPPP	All requirements described in the SWPPP	07/15
Insert Facility Name: Flagstaff Ranch Self Storage Phase II			
SWPPP	The community development engineering division maintains a copy of the approved SWPPP	All requirements described in the SWPPP	10/16
Insert Facility Name: Tim's Auto Repair			
SWPPP	The community development engineering division maintains a copy of the approved SWPPP	All requirements described in the SWPPP	08/16
Insert Facility Name: Click here to enter text.			
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Insert Facility Name: Click here to enter text.			
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Insert Facility Name: Click here to enter text.			
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Insert Pollution Prevention and Good Housekeeping BMPs that are not facility specific below			
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
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MCM 6 Pollution Prevention and Good Housekeeping

Use this space to add any additional information about MCM6:

N/A

H. MONITORING				
1. DRY WEATHER VISUAL OUTFALL MONITORING				
Has a dry weather visual discharge monitoring program been developed?			<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If the above answer is "yes," provide the actual date of implementation:			4/15/2015	
If the above answer is "no," provide estimated date of completion:			Click here to enter a date.	
Estimated total number of municipal stormwater outfalls		Percent of total number of municipal stormwater outfalls to be monitored each year		
2		100%		
2.A VISUAL STORMWATER DISCHARGE MONITORING				
Below identify a minimum of five outfalls or field screening points for the visual stormwater discharge monitoring program				
Outfall or field screening point identification number	Name of receiving water	Is the receiving water listed as an Impaired, Not-Attaining or OAW (choose one)?		
Doney Park	Rio de Flag	No		
Flagstaff Ranch	Clay Avenue Wash	No		
Click here to enter text.	Click here to enter text.	Choose an item.		
Click here to enter text.	Click here to enter text.	Choose an item.		
Click here to enter text.	Click here to enter text.	Choose an item.		
2.B VISUAL STORMWATER DISCHARGE MONITORING ALTERNATIVE				
Are you proposing a visual stormwater discharge monitoring alternative?			<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If "yes" a visual stormwater discharge monitoring alternative is being proposed, provide a description of the proposed alternative and how the proposed alternative is as effective as, or is more effective than, visual stormwater discharge monitoring in the space below.				
Click here to enter text.				
3. IMPAIRED, NOT-ATTAINING AND OAW MONITORING AND BMPS				
Part H.3 is to be completed only if the MS4 has outfalls that discharge to an Impaired, Not-Attaining or Outstanding Arizona Water (OAW), or a combination there of.				
Has a Sampling and Analysis Plan (SAP) been developed in accordance with permit Part 5.1.g?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
If the above answer is "no," provide an estimated date of completion for the SAP:			Click here to enter a date.	
List each individual receiving water that is Impaired, Not-Attaining or an OAW that the MS4 discharges to	How many outfalls will be sampled?	List outfall ID or unique identification	List parameter(s) to be analyzed	Provide a description of how the selected BMPs will specifically address the pollutant(s) causing the impairments or how the BMPS will be protective of the OAW

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I. NOTES AND ADDITIONAL INFORMATION

Use the space below to provide any additional information about the MS4 program.
 Click here to enter text.

J. FEES

Fill out either Part A for a New Permittee or Part B for an Existing Permittee. If a New Permittee, choose one check box below to indicate the MS4s population and applicable initial permit fee. Insert the total payment included with the NOI in the text box. If an Existing Permittee, choose one check box below to indicate the MS4s population. Note: The estimated MS4 population should be based on latest Decennial Census by the Bureau of Census.

<p>Part A</p> <p><input type="checkbox"/> New Permittee. I confirm the correct fee payment is included with the NOI.</p> <p><input type="checkbox"/> <or = to 10,000: \$2,500 <input type="checkbox"/> >10,000 but ≤ 100,000: \$5,000 <input type="checkbox"/> > 100,000: \$7,500 <input type="checkbox"/> Non-traditional MS4 such as hospital, college or military: \$5,000</p> <p>Total fee payment included: Click here to enter text.</p>	<p>Part B</p> <p><input checked="" type="checkbox"/> Existing Permittee. No fee is required for NOI submission. You will continue to be invoiced on your current annual fee billing cycle.</p> <p><input checked="" type="checkbox"/> <or = to 10,000 <input type="checkbox"/> >10,000 but ≤ 100,000 <input type="checkbox"/> > 100,000 <input type="checkbox"/> Non-traditional MS4 such as hospital, college or military</p>
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K. CERTIFICATION

Pursuant to A.R.S. § 41-1030:


(1) ADEQ shall not base a licensing decision, in whole or in part, on a requirement or condition not specifically authorized by statute or rule. General authority in a statute does not authorize a requirement or condition unless a rule is made pursuant to it that specifically authorizes the requirement or condition.

(2) Prohibited licensing decisions may be challenged in a private civil action. Relief may be awarded to the prevailing party against ADEQ, including reasonable attorney fees, damages, and all fees associated with the license application.

(3) ADEQ employees may not intentionally or knowingly violate the requirement for specific licensing authority. Violation is cause for disciplinary action or dismissal, pursuant to ADEQ's adopted personnel policy. ADEQ employees are still afforded the immunity in A.R.S. §§ 12-821.01 and 12-820.02.

I certify under penalty of law that I have met the eligibility conditions of this permit and that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I certify that I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.



Printed Name: John Carr	Title: Drainage Engineer
Ink Signature 	Date: 3-6-2017