

# COTY PROJECT

## USER MANUAL

### Supplier Request Transmission

SCP-MSP-E2open\_WI\_'VMI\_Supplier Portal' Supplier Request Transmission(suppliers)\_EN\_GLO

FUNCTION: Supply Chain Planning

<b>TOPIC</b>	<ul style="list-style-type: none"> <li>• Data Transmission Timings</li> <li>• Master Data specifics to VMI</li> <li>• MCV (Inventory Projection) <ul style="list-style-type: none"> <li>- Collab Concept</li> <li>- MCV Navigation</li> <li>- Data Measures and Projected Inventory</li> <li>- Masterdata in MCV</li> <li>- Exporting Data Measures to Excel</li> </ul> </li> <li>• Creating a supply plan via MCV (interactive) <ul style="list-style-type: none"> <li>- Providing values for the VMI Supply Plan</li> <li>- Period [where to review up to]</li> </ul> </li> <li>• Creating a supply pla via Excel (Download/Upload) <ul style="list-style-type: none"> <li>- Download template</li> <li>- How to complete template</li> <li>- How to upload</li> <li>- VMI Sequence timings</li> </ul> </li> <li>• I+F Report – E2Open update(Macro) <ul style="list-style-type: none"> <li>- Exporting data from E2Open</li> <li>- Creating I+F report</li> <li>- Uploading latest supply plan to E2Open</li> </ul> </li> <li>• Alerts <ul style="list-style-type: none"> <li>- Inventory Projection</li> </ul> </li> </ul>
<b>OBJECTIVES</b>	<p>How to view VMI data in E2open</p> <p>How to view MCV in E2open.</p>
<b>ROLE</b>	MSP / SIP planner / Supplier
<b>TRAINER</b>	
<b>SYSTEM</b>	E2open
<b>TRAINING MEDIUM</b>	
<b>COURSE DURATION</b>	
<b>COUNTRY</b>	EU



<b>LOCALIZATION</b>	
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## 1 Document history

Author	Version	Date	Description of change
<a href="mailto:Vishal.melwani@accenture.com">Vishal.melwani@accenture.com</a>	1.0	27.03.2017	Document creation
David.perez.batalla@accenture.com	1.2	12.05.2017	Review + VMI new implementations, formula, and data measures
Oriol.raventos.pujol@accenture.com	1.3	15.05.2017	Adding I+F Report – E2Open update in the manual
Monika_Cowling@cotyinc.com, Laura_Blanchard@cotyinc.com	1.4	16.05.2017	Review, updates to data measures and general informations

## 2 Logging into the System

1. To access the Login page, enter below URL in your browser:
  - <https://coty.e2open.com> for Production (Live) system
  - <https://coty.staging.e2open.com> for Testing/Training system
2. Enter your user credentials. You should have received an email from e2open with invitation to the portal. Please use the username and password which you created.
3. Click the **Log In** button to access the E2open application.

**E2OPEN**

Please Log In

|

Password

[Forgot Password?](#) [Forgot Username?](#)

**Log In**

By logging in to E2open, you acknowledge that you are subject to the [Terms of Use](#).

**Regular Maintenance Hours**  
Users of the E2open system may experience temporary disruptions to service 8:00 AM to 12:00 PM US Pacific time each Saturday.

[Need help? Contact Support](#)

*Enabling our customers to transform their global supply chains with our world class network, solutions, employees, and partners*

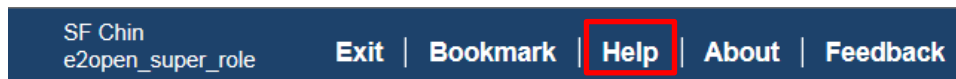
4. On the Select an Application page, click the picture of **Process Manager** to access the application.



- The system display is divided into three sections.



Refer to E2open Helpfile "Getting Started" for more navigation details. You can click on the Help link on the E2open application portal to download the E2open Helpfiles.



### 3 Data Transmission Timings

Table below shows interfaces between SAP and E2Open and their timings.

Name	From	To	Description	Frequency
<b>Item Master Data outbound interface</b>	SAP	E2Open	SAP will send new/changed item master data.	Once a day for deltas and 1 full extraction once a week (exact day TBC)
<b>Purchase Requisition outbound interface</b>	SAP	E2Open	SAP will send new/changed/cancelled Purchase Requisitions data and related new/changed/cancelled Reschedule Messages.	Once a day for deltas (after MRP)
<b>Purchase Order outbound interface</b>	SAP	E2Open	SAP will send new/changed/cancelled Purchase Orders data and related new/changed/cancelled Reschedule Messages.	Once a day for deltas (after MRP)
<b>Schedule Line outbound interface</b>	SAP	E2Open	SAP will send new/changed/cancelled Schedule Lines data and related new/changed/cancelled Reschedule Messages.	Once a day for deltas (after MRP)
<b>Goods Receipt (GR) outbound interface</b>	SAP	E2Open	SAP will send the Goods Receipt details.	When generated
<b>Invoice outbound interface</b>	SAP	E2Open	SAP will sent new/changed/cancelled invoices data and status.	Once a day for deltas (after MRP)
<b>SAP Demand outbound interface</b>	SAP	E2Open	SAP will send demand data based on selection criteria.	Once a day for deltas (after MRP)
<b>SAP Inventory outbound interface</b>	SAP	E2Open	SAP will send the Current Stock Position and QM Inspection Lot data (including Blocked stock for visibility).	Once a day for deltas (after MRP)
<b>Advance</b>	E2Open	SAP	E2Open will send	Daily every 20 minutes



<b>Shipment Notification (ASN) inbound interface</b>			new/changed/cancelled ASNs data in order to update inbound deliveries accordingly.	for deltas, starting at 00:00 CET
VMI SL	E2Open	SAP	E2Open will send Supplier replenishment plan. Downloaded into SAP every 20 minutes for the total portal horizon Schedule lines in SAP will be created/changed/deleted accordingly (Note: Schedule Lines will become 'fixed' in SAP).	Daily every 20 minutes starting at 00:00 CET

## 4 Master Data specifics to VMI

### 4.1 Accessing VMI master data

Navigate to Supply Demand/Planning (Buy Item)

To find VMI collabs/materials, at the VMI Flag select “Yes”, click Search.

The screenshot shows the 'Search-Collab' interface. On the left is a navigation menu with options like Home, My Workspace, Exceptions, and Supply Demand/Planning (Buy Item). The main area is titled '- Search' and contains several search fields: Supplier Number, Plant, Material Number, Supplier Material Number, Supplier Name, Plant Name, Material Description, Global Supplier Id, and MRP Controller. The 'VMI Flag' dropdown menu is set to 'Yes'. At the bottom right, there are 'Save', 'Reset', and 'Search' buttons.

System displays all colabs/materials that flagged as VMI.

The screenshot shows the 'Collaboration Selector' table. The table has columns for Plant, Supplier Number, Material Number, VMI Flag, MRP Controller, Demand (Av), Available Inventory, and QM-Lot. There are 5 records listed, all with 'Yes' in the VMI Flag column. A red circle highlights the 'Collab Attribute' icon in the first row.

Plant	Supplier Number	Material Number	VMI Flag	MRP Controller	Demand (Av)	Available Inventory	QM-Lot
CU05	68397	345358600014	Yes	P96			
FR90	69994	70768454	Yes	EEN		180	
FR90	75763	77149679	Yes	EEN		955	
UK04	91856	79817318	Yes	S40		1,398.91	
IR01	92840	79954745	Yes	S40	92,674	17,349	

To view the master data of each VMI collab/material, click the Collab Attribute icon, and click Forecast Search Attribute Detail

This screenshot is identical to the previous one, but with a red circle around the 'Collab Attribute' icon in the first row and a blue tooltip that says 'Forecast Search Attribute Detail' appearing over it.

System displays the Attribute Detail page. Note that the VMI Flag for this collab/material is flagged as "Yes".

Collaboration Selector / Forecast Search Attribute Detail

Collab Attributes   Customer - CustSite Attributes   Supplier Attributes

**- Collaboration Information**

Supplier Number: 68397   Supplier Name: SKANEM CARDIFF  
 Plant: CU05   Plant Name: Coty Manufacturing UK Ashford  
 Material Number: 345358600014   Material Description: S/SH COMP BASE LABEL  
 Supplier Material Number:   Last Modified Date: 02/09/2017:13:30:27

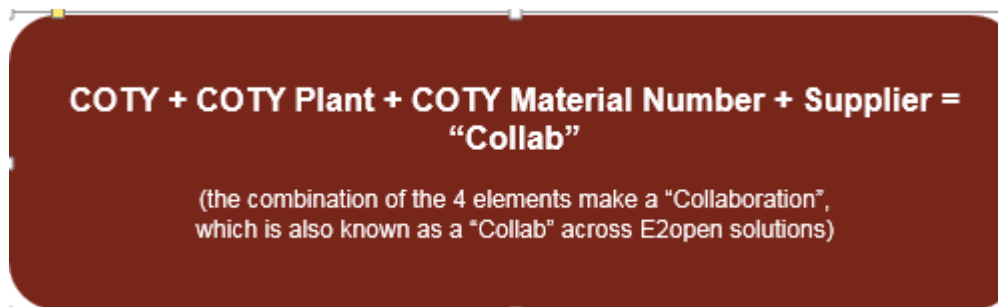
**- Attribute Detail**

Global Customer Id:	<input type="text"/>	Global Supplier Id:	<input type="text"/>
Parent Item:	<input type="text" value="34005960001"/>	Purchasing Group:	<input type="text" value="074"/>
Commodity Code:	<input type="text" value="48211010"/>	ABC:	<input type="text" value="A"/>
Net Price:	<input type="text" value="0.00"/>	Price Basis:	<input type="text" value="1,000"/>
Currency:	<input type="text" value="GBP"/>	UOM:	<input type="text" value="PCE"/>
IR PDT:	<input type="text" value="51"/>	Maximum Stock Level:	<input type="text" value="0"/>
Rounding Value:	<input type="text" value="1,000"/>	Standard OQ:	<input type="text" value="20"/>
Min DOS:	<input type="text"/>	Max DOS:	<input type="text"/>
Target DOS:	<input type="text"/>	IR MOQ:	<input type="text" value="20"/>
Minimum Lot Size:	<input type="text" value="1,000"/>	Followup Material:	<input type="text"/>
MRP Controller:	<input type="text" value="P96"/>	Amalgam:	<input type="text"/>
Material Group:	<input type="text" value="C30341500"/>	Discontinuation Indicator:	<input type="text"/>
Material Status:	<input type="text" value="3"/>	Material Status Description:	<input type="text"/>
GR Time:	<input type="text" value="5"/>	Safety Stock:	<input type="text" value="250,000"/>
St. Cost:	<input type="text" value="15.97"/>	QTY/Days Inv. Projection Indicator:	<input type="text" value="v"/>
VMI Flag:	<input type="text" value="Yes"/>	Effective Out Date:	<input type="text" value="Date"/>

## 5 MCV (Multi-Collab View)

MCV is the module in E2open dedicated to inventory projection, review projection alerts, and submit the VMI plan

### 5.1 Concept of Collab



- A Collab is the combination of four **master data** elements:  
**Customer – Customer Site – Item – Supplier**
  - The customer (= Coty) that published the data
  - The customer site (= Plant) where the items are to be delivered to
  - The material item for which the data is published
  - The supplier for whom the data is published

For Example: COTY – CU05 – TRM017486 – 2194
- Additional attributes may be defined for collab master data, e.g., UOM (unit of measure), price, lead time, MRP controller, safety stock etc.

### 5.2 How to search and display Inventory Projection

#### 5.2.1 Search and display

1. In the Navigation Tree, click:  
Supply Demand/Planning > Search-Collab  
You can search for the codes you want using the filters below such as:
  - Supplier Number
  - Material Number
  - Plant

- Click Search after you have entered your search criteria.

Search Criteria:

Supplier Number: 000052268

Plant: Auto-complete search

Material Number: Auto-complete search

VMI Flag: All

Search

- If you did not filter your orders, the E2open system will display all collabs which exist in the system (if less than 1000).
- Select a line and Click on View (you can select more than one line and display Inventory Projection for multiple codes):

Plant	Supplier Number	Material Number	VMI Flag	MRP Controller	Demand (AV)	Available Inventory
CU05	000052268	TRW017620	No	R02		
CU05	000052268	R1024	No	R02		

View

- Make use of the features on the MCV Page below to display collab in different views, for VMI use the “view” option to switch data measures to VMI

- Start Date/ End Date:** Set timeline for the data you want to view (you can set start date in the past, it will allow you to see past demand and orders if exist).  
Click **Refresh** button.
- Calendar:** Data can be shown also in monthly and quarterly buckets view.  
Click **Refresh** button.

*Note: When choosing monthly or quarterly calendar available inventory will be incorrect as it will aggregate past values of the inventory that are visible in the portal. Fix will be considered for the next release.*

- View:** display data measures in use for VMI materials

Search-Collab / Collaboration Selector / Collaboration View

Multi-Collab View Summary Grouping Workbench Aggregated List

Start Date: 05/12/2017 End Date: 05/12/2018 Calendar: Default

Plant: UK04 Material Number: 96263857 Supplier Number: 92958  
Supplier Name: GIVAUDAN UK LTD

Collabs 1 - 1 of 1 View: VMI

Data Measures	05/12/17	05/13/17	05/14/17	05/15/17	05/16/17	05/17/17	05/18/17	05/19/17	05/20/17	05/21/17	05/22/17	05/23/17	05/24/17	05/25/17	05/26/17	05/27/17	05/28/17	05/29/17
Demand (Delv)														97.988				
Open Planned Receipts (Delv)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VMI Open Planned Receipts (Delv)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Planned Receipts (Delv)																		
Planned Receipts (Delv past)	0																	
In-Transit (Delv)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
In-Transit (Delv past)	0																	
Available Inventory	201.56																	
QM-Lot (Delv)																		
Projected Inventory	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,396.428	-3,396.428	-3,396.428	-3,396.428	
Projected Inventory Exception																		
VMI Projected Inventory	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,396.428	-3,396.428	-3,396.428	-3,396.428	

5 Records Per Page Copy Open Planned Receipts (Delv) Reset Update

### 5.2.2 MCV page: Tabs

Tabs on MCV page allow users to change the display format into different views:

Search-Collab / Collaboration Selector / Collaboration View

Multi-Collab View Summary Grouping Workbench Aggregated List

Start Date: 05/12/2017 End Date: 05/12/2018 Calendar: Default

Plant: UK04 Material Number: 96263857 Supplier Number: 92958  
Supplier Name: GIVAUDAN UK LTD

Collabs 1 - 1 of 1 View: VMI

Data Measures	05/12/17	05/13/17	05/14/17	05/15/17	05/16/17	05/17/17	05/18/17	05/19/17	05/20/17	05/21/17	05/22/17	05/23/17	05/24/17	05/25/17	05/26/17	05/27/17	05/28/17	05/29/17
Demand (Delv)														97.988				
Open Planned Receipts (Delv)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VMI Open Planned Receipts (Delv)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Planned Receipts (Delv)																		
Planned Receipts (Delv past)	0																	
In-Transit (Delv)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
In-Transit (Delv past)	0																	
Available Inventory	201.56																	
QM-Lot (Delv)																		
Projected Inventory	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,396.428	-3,396.428	-3,396.428	-3,396.428	
Projected Inventory Exception																		
VMI Projected Inventory	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,396.428	-3,396.428	-3,396.428	-3,396.428	

5 Records Per Page Copy Open Planned Receipts (Delv) Reset Update

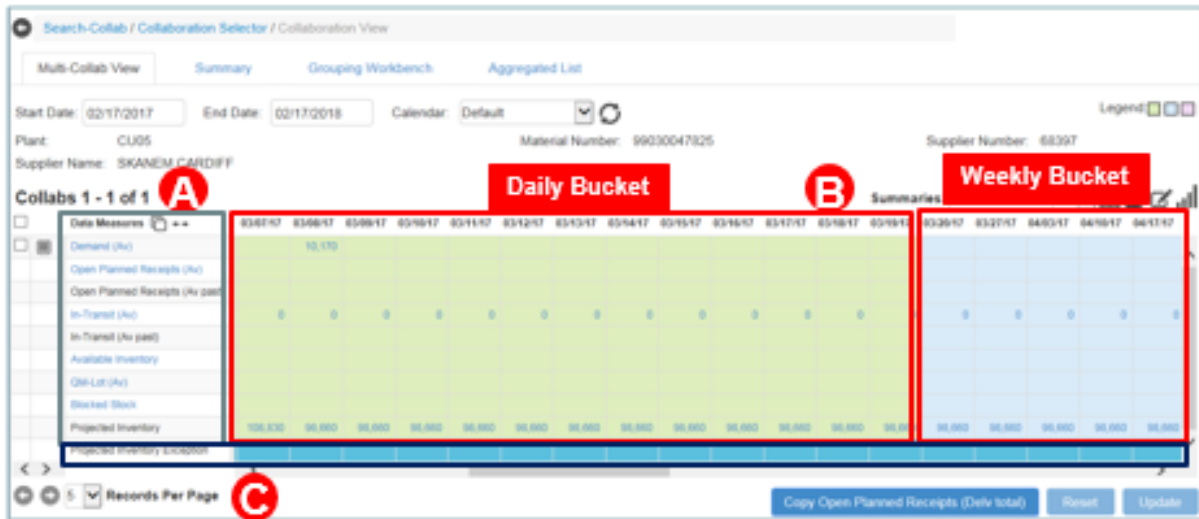
#### 5.2.2.1 Multi-Collab View

Displays Collabs data without any aggregation.

##### A. Data Measures

You will find details such as demand and inventory data across Coty-defined time horizon in the daily and weekly buckets

- B. Time Buckets are shown in daily basis for 1 month and weekly basis for 9 months
- C. Project Inventory Exception is a system-calculated exception that is triggered when at least one collab bucket with projected inventory has high, medium, or low severity.



### 5.2.2.2 Summary

Allows users to view the data aggregated by options like Plant Material Number, or any other available categories for the entire horizon. For example in case of multisourcing we can see aggregated data from two suppliers for one material.

Summary tab – aggregated data for material

The screenshot shows the 'Summary' tab in the 'Collaboration View' interface. The top navigation bar includes 'Multi-Collab View', 'Summary', 'Grouping Workbench', and 'Aggregated List'. Below the navigation bar, there are filters for 'Start Date' (05/12/2017), 'End Date' (05/12/2018), and 'Calendar' (Default). The main content area displays a table with columns for dates from 05/12/17 to 05/27/17. The rows list data measures: Demand (Delv), Open Planned Receipts (Delv), VMI Open Planned Receipts (Delv), Planned Receipts (Delv), Planned Receipts (Delv past), In-Transit (Delv), In-Transit (Delv past), Available Inventory, GM-Ltd (Delv), Projected Inventory, Projected Inventory Exception, VMI Projected Inventory, and VMI Projected Inventory Exception. The 'Projected Inventory' row shows values of -3,298.44 for the first bucket and -3,396.428 for the second. The 'Projected Inventory Exception' row shows values of -3,298.44 for the first bucket and -3,396.428 for the second. The 'VMI Projected Inventory' row shows values of -3,298.44 for the first bucket and -3,396.428 for the second. The 'VMI Projected Inventory Exception' row shows values of -3,298.44 for the first bucket and -3,396.428 for the second. At the bottom right, there is a 'View' dropdown set to 'VMI' and a 'Legend' icon.

### 5.2.2.3 Grouping Workbench

Allows users to have a parallel view of the data aggregated by the chosen summary view and the MCV view for the entire horizon.

Click the Grouping Workbench tab to view the data aggregated (A) along with the non-aggregated MCV page (B) at the bottom of the page

Use the plug icon and/or drag (C) the positioning icon to adjust the table

The screenshot displays the 'Grouping Workbench' interface. At the top, there are tabs for 'Multi-Collab View', 'Summary', 'Grouping Workbench', and 'Aggregated List'. Below the tabs, there are filters for 'Start Date' (24/02/2017) and 'End Date' (31/03/2017). The main area is divided into two sections, A and B, both containing data tables. Section A shows a 'Summary' view with a table of data measures over time. Section B shows a 'Collabs 1 - 3 of 3' view with a similar table. A 'Rollup' menu is visible in the top right of section B, and a 'View' button is also present. The interface includes various icons for navigation and actions.

### 5.2.2.4 Aggregated List







Allows users to view the data aggregated by options like Plant or Material Number. Use the Rollup menu to select the aggregated view you prefer

The screenshot displays the 'Aggregated List' interface. At the top, there are tabs for 'Multi-Collab View', 'Summary', 'Grouping Workbench', and 'Aggregated List'. Below the tabs, there are filters for 'View' (Supply Forecast) and 'Rollup' (Plant/Material/Number). The main area shows a table of data measures over time. The 'Rollup' menu is highlighted, and the 'View' button is also visible. The interface includes various icons for navigation and actions.



### 5.2.3 Show/hide data measure of the MCV page

Use **Select Data Measure** to personalize your MCV page view (see print screen below):

- Click the  icon to launch the **Select Data Measure** page.
- To **remove** data measures from your current MCV page view, click the unwanted data measure from the Display section (Right), then click the  button to move it to the Available section (Left).
- To **add** data measures into your current MCV page view, click the desired data measure from the Available section (Left), then click the  button to move it to the Display section (Right).
- Use **Move-Up**  to reorder the data measures displayed on your MCV page.
- Use **Move-All**  and  to move all data measures from Available to Display or vice versa.
- Click the **Update** button so that your MCV page will get refreshed with your preferred settings.
- Click the **Save as Default** button so that your MCV page will be permanently defaulted to your personalized setting.



Search-Collab / Collaboration Selector / Collabora

Multi-Collab View Summary Group

Start Date: 05/12/2017 End Date: 05/12/2018

Plant: UK04

Supplier Name: GIVAUDAN UK LTD

**Collabs 1 - 1 of 1**

**Data Measures** 

	05/12/17	05/13/17
Demand (Delv)		
Open Planned Receipts (Delv)	0	0
VMI Open Planned Receipts (Delv)	0	0
Planned Receipts (Delv)	0	0
Planned Receipts (Delv past)	0	

Secure | [https://coty.staging.e2open.com/COTYSTG01\\_sc/e2sc/MCVDmSelector.jsp?](https://coty.staging.e2open.com/COTYSTG01_sc/e2sc/MCVDmSelector.jsp?)

**Select Data Measure**

**Available data measures** **Display data measures**

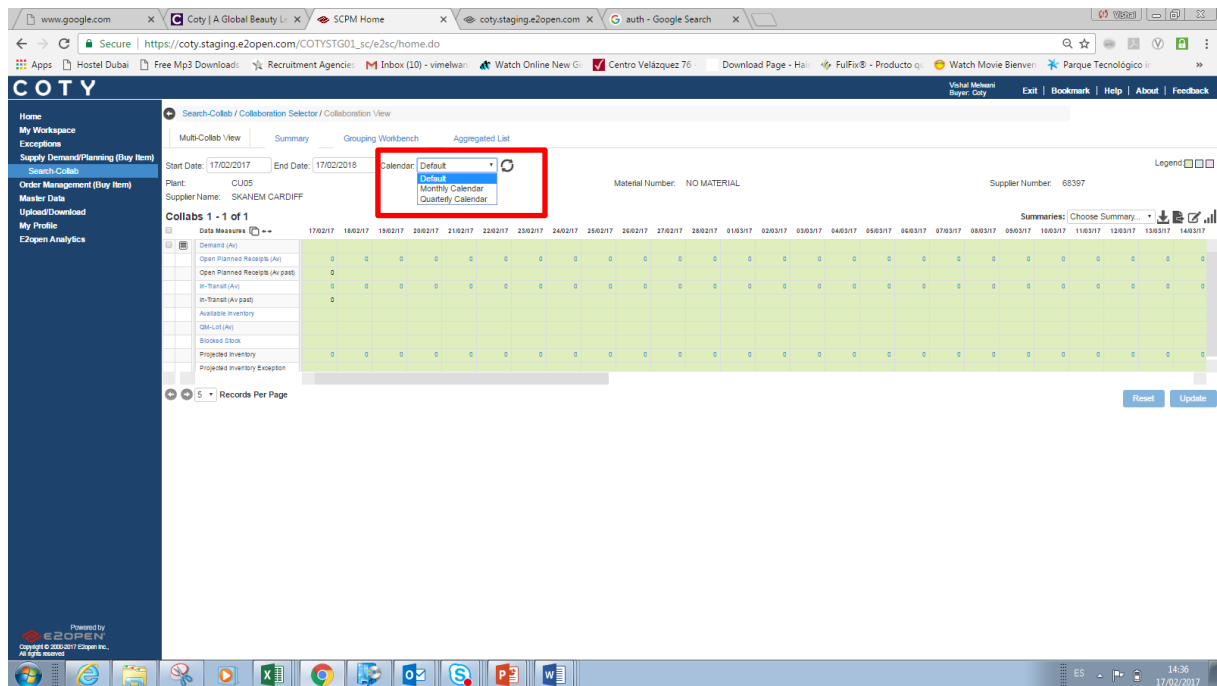
- ▶▶ Demand (Delv)
- ▶▶ Open Planned Receipts (Delv)
- ▶▶ VMI Open Planned Receipts (Delv)
- ◀◀ Planned Receipts (Delv)
- ◀◀ Planned Receipts (Delv past)
- ◀◀ In-Transit (Delv)
- ◀◀ In-Transit (Delv past)
- Available Inventory
- QM-Lot (Delv)
- Projected Inventory
- Projected Inventory Exception
- VMI Projected Inventory
- VMI Projected Inventory Exception

### 5.2.4 MCV Calendar

The following calendar has been defined:

- Start day = Today
- 5 weeks of daily buckets (this implies 5 complete weeks from Monday of the current week, and 4 complete weeks + partial days from Tuesday of the current week, etc.)
- Rest of weeks up to 12 months in the future in weekly buckets

User can roll up the calendar to monthly and quarterly calendars to view and aggregate data upwards.



In E2Open we can setup a working calendar (5, 7 days) in Site Master Data but not a holidays calendar.

For the calculated data measured in MCV the working calendar will be considered.

In VMI model, if supplier confirms the supply in the VMI Data Measure in a weekly bucket without specifying the exact date, portal will assign that quantity to the first day of that bucket (Monday). For B2B interface or excel upload/download users can create any calendar date.

### 5.2.5 Available Date vs. Delivery Date

In E2Open we can calculate Inventory Projection at availability date (except VMI model that had projection at delivery date). In the MCV module, in order to calculate the projection at availability date or at delivery date, all data measures used in the formula should be at the same type of date.

Below are the dates that are available in SAP per document and will be sent to E2open:

- Demand: *availability date* (E2Open calculates delivery date)
- Supply (SL, Pur Reqs): *delivery date* (E2open calculates availability date)
- QM-Lot: *availability date* (E2open calculates delivery date)
- Re-scheduling messages: *availability date* (E2open calculates delivery date)

E2Open calculates the availability date / delivery date offsetting the date by the *GR processing time* parameter in Coty's SAP that is sent with Item Master Data to the portal. This calculation considers the working week as 5 or 7 days (including or excluding weekends) for which another parameter is used *working Days* and is set up in Site Master Data.

- Formula:
  - 'Availability Date' = 'Delivery Date' + 'GR processing Time' (considering Working Days)
  - 'Delivery Date' = 'Availability Date' - 'GR processing Time' (considering Working Days)

### 5.2.6 Data Measure Definitions

data measure	definition
Demand (Delv)	<p>For each bucket of Demand (Av), copy Demand (Av) into Demand (Delv), where the Demand (Delv) bucket is offset (subtracted) by the GR Time parameter. The offset logic is considering 'Working Days'. If 'Working Days' = "7", then consider calendar days when subtracting 'GR Time', i.e. consider weekend days also. If 'Working Days' != "7", then consider week days only when subtracting 'GR Time'. i.e. Working Days is either 5 or 7. Any other value, including an empty value, is considered as 5 working days.</p>
Open Planned Receipts (Delv)	<p>IF (Planned Receipts (Delv past) start bucket + (SUM (Planned Receipts (Delv) from start bucket to bucket n))) - (SUM (In-Transit (Delv) from start bucket to end bucket) + SUM (In-Transit (Delv past) from start bucket to end bucket)) &lt;= 0</p> <p>THEN Open Planned Receipts (Delv) = 0</p> <p>ELSEIF (Planned Receipts (Delv past) start bucket + (SUM (Planned Receipts (Delv) from start bucket to bucket n-1))) &lt; (SUM (In-Transit (Delv) from start bucket to end bucket) + SUM (In-Transit (Delv past) from start bucket to end bucket))</p> <p><b>OR (AND (Planned Receipts (Delv past) start bucket + (SUM (Planned Receipts (Delv) from start bucket to bucket n))) &gt;= (SUM (In-Transit (Delv) from start bucket to end bucket) + SUM (In-Transit (Delv past) from start bucket to end bucket))) ; OR if today's bucket, AND if bucket n</b></p> <p>THEN Open Planned Receipts (Delv) = (Planned Receipts (Delv past) start bucket + (SUM (Planned Receipts (Delv)) from start bucket to bucket n))) - (SUM (In-Transit (Delv) from start bucket to end bucket) + SUM (In-Transit (Delv past) from start bucket to end bucket))</p> <p>ELSE Open Planned Receipts (Delv) = Planned Receipts (Delv) bucket n</p>
VMI Open Planned Receipts (Delv)	<p>Provided by Supplier; should exclude In-Transit</p>
Planned Receipts (Delv)	<p>Aggregate 'Remaining Quantity To Be Received' against 'Planned Delivery Date' from orders in the following states [New, Changed, Accepted, Accepted with Changes, Partially Shipped, Shipped], where Order Type != "Return Order".</p>
Planned Receipts (Delv past)	<p>Current bucket: Accumulation of Planned Receipts (Delv) into the current bucket starting from yesterday (n-1) going 14 days into the past.</p>

data measure	definition
In-Transit (Delv)	Aggregate 'Remaining Qty to be received' against Arrival Date from Shipments in the following state [Shipped].
In-Transit (Delv past)	Current bucket: Accumulation of In-Transit (Delv) into the current bucket starting from yesterday (n-1) going 14 days into the past.
Available Inventory	Sent from SAP
QM-Lot (Delv)	For each bucket of QM-Lot (Av), copy QM-Lot (Av) into QM-Lot (Delv), where the QM-Lot (Delv) bucket is offset (subtracted) by the GR Time parameter. The offset logic is considering 'Working Days'. If 'Working Days' = "7", then consider calendar days when subtracting 'GR Time', i.e. consider weekend days also. If 'Working Days' != "7", then consider week days only when subtracting 'GR Time'. i.e. Working Days is either 5 or 7. Any other value, including an empty value, is considered as 5 working days.
Projected Inventory	<p>Calculated by E2open system; compute for 6 months. Logic below:</p> <p>If VMI Flag = "Yes":            Current bucket: <math>PI = \text{Available Inventory} - \text{Sum}(\text{Demand (Delv) [n-14 to n]}) + \text{Open Planned Receipts (Delv)} + \text{In-Transit (Delv past)} + \text{In-Transit (Delv)} + \text{QM Lot (Delv)}</math>            Bucket n: <math>PI = PI(n-1) - \text{Demand (Delv)} + \text{Open Planned Receipts (Delv)} + \text{In-Transit (Delv)} + \text{QM Lot (Delv)}</math></p>
Projected Inventory Exception	<p>High Alert (Red) if Projected Inventory &lt; 0            Medium Alert (Amber) if Projected Inventory &lt; 'Safety Stock' and Projected Inventory &gt;= 0 and 'Safety Stock' &gt; 0            Low Alert (Blue) if Projected Inventory &gt; than 'Maximum Stock Level'</p>
VMI Projected Inventory	<p>Calculated by E2open system; compute for 6 months. Logic below:</p> <p>If VMI Flag = "Yes":            Current bucket: <math>PI = \text{Available Inventory} - \text{Sum}(\text{Demand (Delv) [n-14 to n]}) + \text{VMI Open Planned Receipts (Delv)} + \text{In-Transit (Delv past)} + \text{In-Transit (Delv)} + \text{QM Lot (Delv)}</math>            Bucket n: <math>PI = PI(n-1) - \text{Demand (Delv)} + \text{VMI Open Planned Receipts (Delv)} + \text{In-Transit (Delv)} + \text{QM Lot (Delv)}</math></p>
VMI Projected Inventory Exception	<p>High Alert (Red) if VMI Projected Inventory &lt; 0            Medium Alert (Amber) if VMI Projected Inventory &lt; 'Safety Stock' and VMI Projected Inventory &gt;= 0 and 'Safety Stock' &gt; 0            Low Alert (Blue) if VMI Projected Inventory &gt; than 'Maximum Stock Level'</p>

### 5.3 Review projected inventory (exceptions: colour coding)

There are 2 inventory projection on the VMI view:

- Projected inventory and its exception
- VMI projected inventory and its exception

**Collabs 1 - 1 of 1**

	Data Measures	05/12/17	05/13/17	05/14/17	05/15/17	05/16/17	05/17/17	05/18/17
	Open Planned Receipts (Delv)	0	0	0	0	0	0	0
	VMI Open Planned Receipts (Delv)	0	0	0	0	0	0	0
	Planned Receipts (Delv)	0	0	0	0	0	0	0
	Planned Receipts (Delv past)	0						
	In-Transit (Delv)					200		
	In-Transit (Delv past)	0						
	Available Inventory	201.56						
	QM-Lot (Delv)							
	Projected Inventory	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,098.44	-3,098.44	-3,098.44
	Projected Inventory Exception							
	VMI Projected Inventory	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,098.44	-3,098.44	-3,098.44
	VMI Projected Inventory Exception							

- **IMPORTANT:** The fundamental difference is that “VMI projected inventory” is updated once the supplier submits a plan in the “VMI open planned receipts” while the “Projected inventory” is solely updated once the corresponding orders are created in Coty’s SAP updating the “Planner Receipts”.

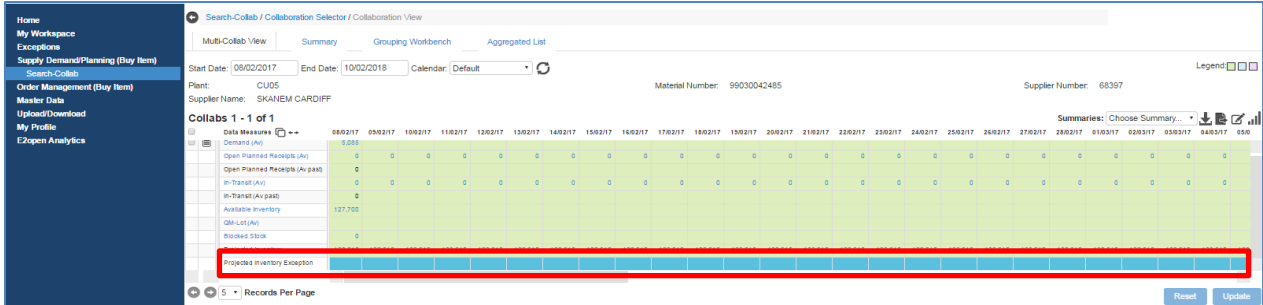
A *color-coded projected inventory exceptions* are displayed to the user when the projected inventory doesn’t meet Coty defined minimum and maximum inventory thresholds.

Once the supplier inputs the supply plan, the information is interfaced to SAP. When the data reaches E2Open, the color coding below is reflected in the Projected Inventory Exception:

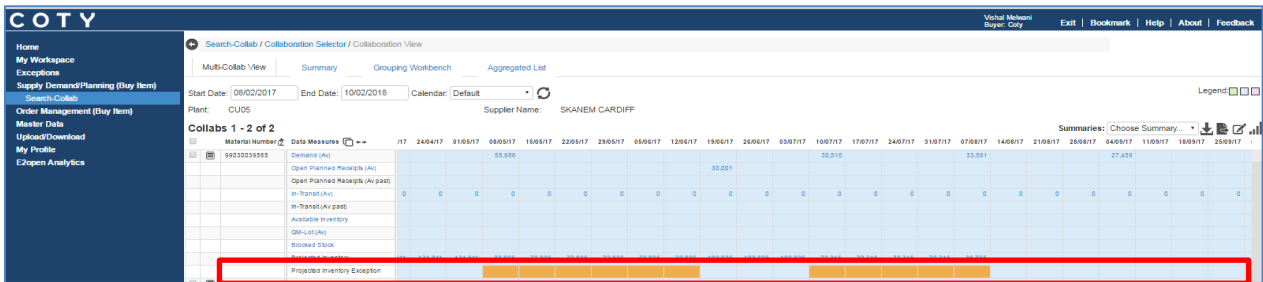
- Red: out of stock;
- Orange: below min safety stock (defined in material master in SAP and sent to Item Master Data in E2Open);
- Blue: above Max stock (defined in material master SAP and sent to Item Master Data in E2Open).

- The Inventory Projections and Exceptions are quantity based.

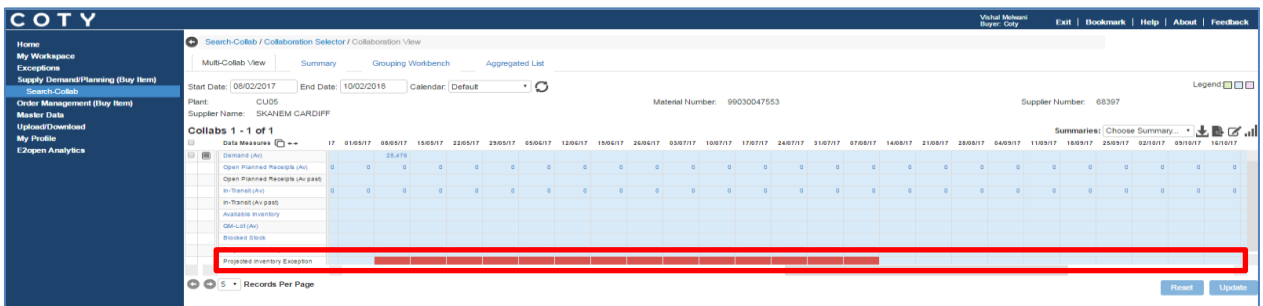
**Blue:** above Max stock (low priority)



**Orange:** below min safety stock (medium priority)



**Red:** out of stock (high priority)



Exception Description:

Exception Name	Description
Projected Inventory Exception	<ul style="list-style-type: none"> <li>High Alert (Red) if Projected Inventory &lt; 0</li> <li>Medium Alert (Amber) if Projected Inventory &lt; 'Safety Stock' and Projected Inventory &gt;= 0 and 'Safety Stock' &gt; 0</li> <li>Low Alert (Blue) if Projected Inventory &gt; than 'Maximum Stock Level'</li> </ul> <p>This implies the following:</p> <p>If Safety Stock is not set (i.e. Safety Stock = 0 in the E2open system);            If Projected Inventory = 0; no Exception            If Projected Inventory &gt; 0 and &lt; Maximum Stock Level; no Exception</p> <p>If Safety Stock is set (i.e. Safety Stock &gt; 0 in the E2open system);            If Projected Inventory = 0; Medium Exception            If Projected Inventory &lt; Safety Stock and &gt;= 0; Medium Exception            If Projected Inventory = Safety Stock; no Exception</p>

Note: If max stock level is not set in SAP and sent to Item Master Data, any positive inventory (>0) will result in blue exception. That means if Max Stock is not maintained the blue exception should be ignored.

### 5.4 How to display masterdata in MCV

1. Repeat steps 2-5 from Section 5.2.1
2. Click the icon next to the Data Measure column to access master data
3. Click Attribute Detail

The screenshot shows the COTY user interface. On the left is a navigation menu with options like Home, My Workspace, Exceptions, and Master Data. The main area displays 'Collaboration Selector / Collaboration View' with filters for Start Date (02/08/2017), End Date (02/10/2018), and Calendar (Default). Below this, it shows 'Collabs 1 - 1 of 1' with a table of data measures. The 'Attribute Detail' option is highlighted in a red box next to the 'Data Measures' column.

	02/08/17	02/09/17	02/10/17	02/11/17	02/12/17	02/13/17	02/14/17	02/15/17	02/16/17
Attribute Detail	56,952								
Collab Description (Av)									
Open Planned Receipts (Av past)	60,000								



4. System displays the master data in 3 different tabs

- Attribute Detail
- Supplier Attributes
- Customer – CustSite Attributes

E2open - Google Chrome

https://coty.staging.e2open.com/COTYSTG01\_sc/e2sc/AttributeDetail.jsp?CollabId=1380&IsPopup=true&Tabs=procFcstSe

Collab Attributes    **Supplier Attributes**    Customer - CustSite Attributes

**- Collaboration Information**

Plant:	UK04	Plant Name:	Seaton Delaval Factory
Material Number:	99938642	Material Description:	W2E1PUMP BOSS JOUR LUMI EDPSPR 75ML XX W
Supplier Material Number:		Last Modified Date:	03/30/2017:15:10:44

**- Attribute Detail**

Global Customer Id:		Global Supplier Id:	
Purchasing Group:	EX1	Commodity Code:	
ABC:	A	UOM:	PCE
IR PDT:	14	Maximum Stock Level:	0
Rounding Value:	2,500	Standard OQ:	10,000,000
Min DOS:		Max DOS:	
Target DOS:		IR MOQ:	1
Minimum Lot Size:	5,000	Followup Material:	
MRP Controller:	M25	Amalgam:	
Material Group:	C20501000	Discontinuation Indicator:	
Material Status:	4	Material Status Description:	Active
GR Time:	1	Safety Stock:	0
VMI Flag:		Effective Out Date:	

Collab Attributes    **Supplier Attributes**    Customer - CustSite Attributes

**- Collaboration Information**

Supplier Number:	000001288	Supplier Name:	000001288 Desc
Supplier Material Number:	SITM14	Supplier Item Desc:	
Material Number:	ITM14	Material Description:	ITM14 Desc
Plant:	CU50	Plant Name:	Ashford
Last Modified Date:	11/22/2016 03:04:25		

**- Attribute Detail**

Supplier DUNS:	<input type="text"/>	Global Supplier Id:	<input type="text"/>
Supplier Contact Name:	<input type="text"/>	Supplier Contact Telephone:	<input type="text"/>
Buyer Contact Name:	<input type="text"/>	Buyer Contact Email:	<input type="text"/>
Coty Contact Name:	<input type="text"/>	Coty Contact Email:	<input type="text"/>

Reset    Update

Collab Attributes    Supplier Attributes    **Customer - CustSite Attributes**









**- Collaboration Information**

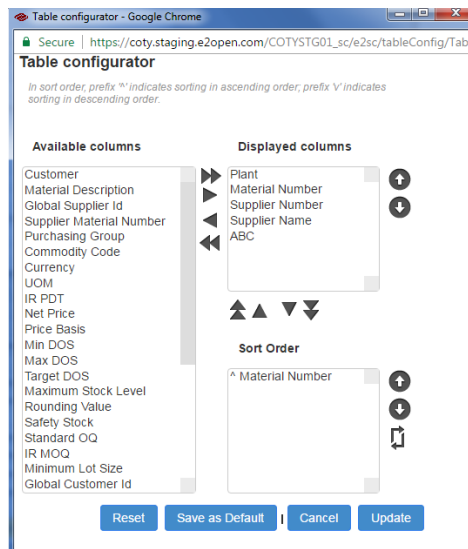
Customer:	Coty	Customer Description:	Coty
Supplier Material Number:		Supplier Item Desc:	
Material Number:	99938642	Material Description:	W2E1PUMP BOSS JOUR LUMI EDPSPR 75ML XX W
Plant:	UK04	Plant Name:	Seaton Delaval Factory
Last Modified Date:	03/30/2017:15:10:44		

**- Attribute Detail**

No Attributes Found.

You can also configure the screen to display some master data attributes **permanently** by using the Table Configurator:

- A. Click the  icon to launch the **Table Configurator** page.
- B. To **remove** data measures from your current page view, click the unwanted data measure from the Displayed columns, then click the  button to move it to the Available columns.
- C. To **add** data measures into your current page view, click the desired data measure from the Available columns, then click the  button to move it to the Displayed columns.
- D. Use **Move-Up**  and **Move-Down**  to reorder the sorting displayed on the page.
- E. Use **Flip Sort Order**  to sort items by ascending or descending order.
- F. Use **Move-All**  and  to move all data fields from Available to Right table or vice versa.
- G. Click the **Update** button so that your page will get refreshed with your preferred settings.
- H. Click the **Save as Default** button so that your page will be permanently defaulted to your personalized setting.



**Note:** When we have one material we see the master data at the top of the page, but when we have multiple materials the master data is in the columns on the left side of the screen.

Search-Collab / Collaboration Selector / Collaboration View

Multi-Collab View Summary Grouping Workbench Aggregated List

Start Date: 22/02/2017 End Date: 24/02/2018 Calendar: Default

Plant: CU05 Material Number: R1357 Supplier Number: 77001  
 Supplier Name: PRESERSE ABC: A IR PDT: 75  
 Safety Stock: 1,500

Collabs 1 - 1 of 1

Data Measures	22/02/17	23/02/17	24/02/17	25/02/17	26/02/17	27/02/17	28/02/17	01/03/17	02/03/17	03/03/17	04/03/17	05/03/17	06/03/17	07/03/17	08/03/17	09/03/17	10/03/17	11/03/17	12/03/17	13/03/17	14/03/17	15/03/17		
Demand (Av)	1,500																							
Open Planned Receipts (Av)		50								178.6					205	10						400	200	
Open Planned Receipts (Av past)	4,055.5																							
In-Transit (Av)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
In-Transit (Av past)	0																							
Available Inventory	259,419																							
QM-Lot (Av)	19,416																							
Blocked Stock																								
Projected Inventory	5,278,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983	5,328,983
Projected Inventory Exception																								

Search-Collab / Collaboration Selector / Collaboration View

Multi-Collab View Summary Grouping Workbench Aggregated List

Start Date: 22/02/2017 End Date: 24/02/2018 Calendar: Default

Plant: CU05 Supplier Number: 0000001870 Supplier Name: GEKA GmbH Accessories

Collabs 1 - 3 of 3

# Number	ABC	IR	PDT	Data Measures	22/02/17	23/02/17	24/02/17	25/02/17	26/02/17	27/02/17	28/02/17	01/03/17	02/03/17	03/03/17	04/03/17	05/03/17	06/03/17	07/03/17	08/03/17	09/03/17	10/03/17	11/03/17	12/03/17	13/03/17	14/03/17
341003070004	A		56	Demand (Av)																					
				Open Planned Receipts (Av)																					
				Open Planned Receipts (Av past)	0																				
				In-Transit (Av)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
				In-Transit (Av past)	0																				
				Available Inventory																					
				QM-Lot (Av)																					
				Blocked Stock																					
				Projected Inventory	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
				Projected Inventory Exception																					
341049360000	B		60	Demand (Av)																					
				Open Planned Receipts (Av)																					
				Open Planned Receipts (Av past)	24,236																				
				In-Transit (Av)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
				In-Transit (Av past)	0																				
				Available Inventory																					
				QM-Lot (Av)																					
				Blocked Stock																					
				Projected Inventory	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236	24,236
				Projected Inventory Exception																					
300000301461	B		0	Demand (Av)																					
				Open Planned Receipts (Av)																					
				Open Planned Receipts (Av past)	0																				
				In-Transit (Av)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

## 5.5 Navigate to orders from the MCV

These are the orders created in SAP submitted VMI Supply plan.

1. Repeat steps 2-5 from Section 5.2.1

The screenshot shows the SAP Collaboration Selector interface. The top section displays a table with columns: Plant, Supplier Number, Material Number, VMI Flag, MSP Controller, Demand (Av), and Available Inventory. Below this, the 'Collabs 1 - 1 of 1' view is shown, featuring a grid of data measures over time. The 'Open Planned Receipts (Av)' measure is highlighted, showing values of 56,952 and 50,000.

2. By clicking on the data measure “Open Planned Receipt (Av)”, you can see all associated order(s):

The screenshot shows the 'Order Schedules - Page 1 of 1; 2 Records' view. A red arrow points from the 'Open Planned Receipts (Av)' data measure in the previous screenshot to the 'Order Schedules' table. The table has columns: Order Number, Line Id, Schedule Line Id, Promise Line Id, Schedule Status, Planned Delivery Date, Requested Qty, UOM, Reschedule Message, and Reschedt.

Order Number	Line Id	Schedule Line Id	Promise Line Id	Schedule Status	Planned Delivery Date	Requested Qty	UOM	Reschedule Message	Reschedt
0022341736	10	1	1	Changed	02/17/2017	50,000	PCE	Cancel	12/24/998
0022341737	10	1	1	Changed	03/17/2017	30,000	PCE	Cancel	12/24/998

You can also click on a quantity in one of the daily or weekly buckets and corresponding orders will be displayed.

Note: You can navigate to orders also from Open Planned Receipt (Delv) data measure.

## 5.6 Download Data Measures to Excel

You can download the data for Demand and Inventory (and more Data Measures) via the Upload/Download menu or via the MCV page.

**Important:** Aggregated Data Measures cannot be downloaded to excel:

- Open Planned Receipts (Av)
- In-Transit (Av)

User can export them to .txt file, one page at a time.

**Note:** Exceptions can be exported via the export to txt icon

### 5.6.1 Via Upload/Download Menu

Note: The Excel spreadsheet downloaded from this menu can be used for VMI supply plan upload and for reporting purposes.

- *Example below shows the steps to download VMI data in an Excel template/spreadsheet.*

1. To download an Excel spreadsheet, select the following menu path on the Navigation Tree:  
Upload/Download → Downloads → Demand/Planned Receipts

There are two options to choose from:

The screenshot shows a web interface for selecting document types. The title is "Select Document Type". Below the title, there are two columns: "Document Type" and "Download Settings". In the "Document Type" column, there are two radio button options: "Demand Planned Receipts Download" (which is selected and highlighted with a pink box) and "Forecast/Commit Download". In the "Download Settings" column, there is a dropdown menu showing "mc" and a small icon. Below these options is a "Comments:" field with a text input area. At the bottom right corner, there is a blue "Next" button.

### 5.6.1.1 Option 1: E2open Standard template

**Demand Planned Receipts Download option (max 20000 records, vertical format – can be used for upload):**

1. Click the Document Type “Demand Planned Receipts Download”.
2. Optional, enter Comments to identify your download jobs.
3. Click the Next button to continue.

4. Set the Start Date and End Date for the period you want to commit.
  - o Warning: If you use a date range less than the entire data horizon, when you upload your changes, data outside the date range will be purged (VMI model).
6. Click to select the appropriate Data Measure Selection options.
  - o Use Ctrl + Click to select more than one data measure.
7. Click the Next button.

8. Enter your search criteria to download data only pertinent to your search.
9. Click the Search button.

10. Once the download is completed (see status field) you can then click on link under File Name to download the file .

Note: If the job status shows “In Process” you can refresh the page by clicking on the refresh arrows icon in the top right corner to see if the job is completed (page is automatically refreshed every 10 seconds).

Document Type	File Name	Status	Creation Time	Completion Time	User Name	Role Name
Demand Planned Receipts Download	PurchasedForecast.xlsx	Completed	02/08/2017:23:36:14	02/08/2017:23:36:17	sf-coty	Supplier: 68397

11. The file will be downloaded and you will see it at the bottom of the screen. Click on it to open it in Excel.

The screenshot shows the COTY EE user interface. On the left is a navigation menu with options like Home, My Workspace, Exceptions, Supply Demand/Planning (Buy Item), Order Management (Buy Item), Master Data, Upload/Download, Status, Uploads, Downloads, Demand/Inventory (Buy Item), Demand/Planned Receipts, Inventory, Order Execution (Buy Item), My Profile, Administration, and E2open Analytics. The main content area displays a table with the following data:

Document Type	File Name	Status	Creation Time	Completion Time	User Name	Role Name	Comments
Demand Planned Receipts Download	PurchasedForecast.xlsx	Completed	22/02/2017:16:58:08	22/02/2017:16:58:17	mcowling	Buyer Admin: Coty	

At the bottom of the screen, a notification bar shows a file named 'PurchasedForecast.xlsx' with a download icon, indicating the file has been successfully downloaded.

Note: all template download files are limited to 20,000 lines.

### 5.6.1.2 Option 2: Customized download

**Forecast/Commit Download option (max 20000 records, horizontal format, CANNOT be used for upload):**

1. Click the Document Type “Forecast/Commit Download”.
2. Optional, enter Comments to identify your download jobs.
3. Click the Next button to continue.

The screenshot shows the 'Select Document Type' window. Under 'Document Type', 'Forecast/Commit Download' is selected and highlighted with a red box. Below it is a 'Comments' text field. On the right, under 'Download Settings', there is a dropdown menu with 'mc' selected. A 'Next' button is located at the bottom right and is also highlighted with a red box.

4. To configure the download report and select data measures click on configure icon



5. Choose and modify an existing template or create a new one (by adding a name and saving as)

The screenshot shows the 'Download Configurator' window. At the top, there is a dropdown menu with 'mc' selected, highlighted with a red box. Below it is a 'Save As' button. The main area is divided into several sections: 'Available Fields' (listing fields like Material Description, Global Customer Id, etc.), 'Download Fields' (listing Customer, Supplier Number, etc.), 'Sort Order' (listing Customer, Supplier Number, etc.), 'Available Data Measures' (listing VMI Open Planned Receipts, etc.), and 'Data Measures' (listing Demand (Av), Available Inventory, etc.). At the bottom, there is a 'Timeline Setting' section with input fields for 'Relative Start Days' (0), 'Relative End Days' (180), and a 'Calendar' dropdown (Hybrid view : 4 weeks of d). 'Close', 'Delete', and 'Update' buttons are at the bottom right.



6. You can choose which Master Data fields you want to export and what should be a sorting order

The screenshot shows the 'Download Configurator' interface. At the top, there is a 'Select Document Type' dropdown set to 'mc' and a 'Save As' button. Below this, a note states: 'In sort order, prefix "\*" indicates sorting in ascending order; prefix "v" indicates sorting in descending order.' The main area is divided into four columns: 'Available Fields', 'Download Fields', 'Sort Order', and 'Available Data Measures'. The 'Available Fields' column lists various material and pricing data. The 'Download Fields' column contains 'Customer', 'Supplier Number', 'Material Number', 'Supplier Material Number', and 'Plant'. The 'Sort Order' column lists '^ Customer', '^ Supplier Number', '^ Plant', and '^ Material Number'. The 'Available Data Measures' column lists various demand and inventory metrics. Below these columns are 'Timeline Setting' fields for 'Relative Start Days', 'Relative End Days', and 'Calendar'. At the bottom right, there are 'Close', 'Delete', and 'Update' buttons.

7. You can also select Data Measures for the download

This screenshot is identical to the one above, showing the 'Download Configurator' interface. However, a red rectangular box highlights the 'Available Data Measures' and 'Data Measures' columns. The 'Available Data Measures' column lists: 'VMI Open Planned Receipts', 'Previous Demand (Av)', 'Previous VMI Open Planned', 'QM-Lot (Av)', 'Blocked Stock', 'Demand (Delv)', 'QM-Lot (Delv)', and 'Open Planned Receipts (Av)'. The 'Data Measures' column lists: 'Demand (Av)' and 'Available Inventory'. The rest of the interface, including the field lists and settings, remains the same as in the previous screenshot.

8. To determine the time horizon for the data to be downloaded you need to put Relative Start Days (0 as today) and Relative End days (ie. 180, meaning 180 days will be downloaded).

If you leave those fields blank only the daily buckets will be downloaded.

Select Document Type

**Download Configurator**

In sort order, prefix "\*" indicates sorting in ascending order; prefix "v" indicates sorting in descending order.

mc

Please enter the name of the setting

**Available Fields**

- Material Description
- Global Customer Id
- Global Supplier Id
- Parent Item
- Purchasing Group
- Commodity Code
- ABC
- Net Price
- Price Basis
- Currency
- UOM
- IR PDT

**Download Fields**

- Customer
- Supplier Number
- Material Number
- Supplier Material Number
- Plant

**Sort Order**

- Customer
- Supplier Number
- Plant
- Material Number

**Available Data Measures**

- VMI Open Planned Receipts
- Previous Demand (Av)
- Previous VMI Open Planned
- QM-Lot (Av)
- Blocked Stock
- Demand (Delv)
- QM-Lot (Delv)
- Open Planned Receipts (Av)

**Data Measures**

- Demand (Av)
- Available Inventory

**Timeline Setting:**

Relative Start Days (e.g. -1) 0 based On Current Day

Relative End Days (e.g. 1) 180

Calendar Hybrid view : 4 weeks of d

9. Click Update

10. Click Next (your template name should be visible in the Download Settings column)

Select Document Type

**Select Document Type**

Document Type Download Settings

Demand Planned Receipts Download

Forecast/Commil Download mc

Comments:

11. Enter your search criteria to download data only pertinent to your search.

12. Click Search

Select Document Type / Select Data Measure / Filter Collab To Download

**- Search**

Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.

Supplier Number  Auto-complete search

Plant  Auto-complete search

Material Number  Auto-complete search

Supplier Material Number

VMI Flag

Supplier Name

Plant Name

Material Description

Global Supplier Id

MRP Controller

13. Once the download is completed (see status field) you can then click on link under File Name to download the file .

Note: If the job status shows “In Process” you can refresh the page by clicking on the refresh arrows icon in the top right corner to see if the job is completed (page is automatically refreshed every 10 seconds).

Document Type	File Name	Status	Creation Time	Completion Time	User Name	Role Name	Comments
Forecast/Commit Download	PurchasedItems_Forecas...	Completed	23/02/2017:00:39:59	23/02/2017:00:40:00	mcowling	Buyer Admin: Coty	

14. The file will be downloaded and you will see it at the bottom of the screen. Click on it to open it in Excel.

The screenshot shows the COTY application interface. On the left is a navigation menu with categories like 'Home', 'My Workspace', 'Exceptions', 'Order Management', 'Master Data', 'Inventory', and 'My Profile'. The main content area displays the 'Inbox Status' table with one record. At the bottom of the browser window, a download bar shows a file named 'PurchasedItems\_4.xlsx' with a progress indicator.

Note: Max 20000 records can be downloaded.

### 5.6.2 Via the Collaboration Selector Page

1. Navigate to Supply Demand/Planning (Buy Item) > Search-Collab
2. Enter your search criteria for the collabs you want to download, click Search

3. All collabs pertinent to your search criteria are shown and listed on the Collaboration Selector page

#### Export option (exports only current page):

4. To export the data you want, you can select the lines you want and click the Export icon. Alternatively, just click on the Export icon to download all the collabs that shown on this Collaboration Selector page.

Plant	Supplier Number	Material Number	VMI Flag	MRP Controller	Demand (Inv)	Available Inventory	SM-Ext (Inv)
CU50	68397	99030048083		M94			
CU05	68397	99030047825		L94	10,170		
CU05	68397	99030047553		L94		0	
CU05	68397	99030047473		L94	56,952	0	
CU05	68397	99030046053		M94	18,306		
CU05	68397	99030045326		L94	10,170	0	
CU05	68397	99030045098		M94		0	
CU05	68397	99030044969		M94		11,530	
CU50	68397	99030044928		L94			
CU05	68397	99030042485		M94	5,085	127,700	
CU05	68397	99030042484		M94	22,374	160,700	
CU05	68397	99030042483		M94		17,700	
CU05	68397	99030042482		M94		25,200	
CU05	68397	99030042481		M94	22,374	86,969	
CU05	68397	99030042480		M94		32,471	

5. Data exported in the text file (.txt)

Collaboration Selector - Page 1 of 23; 671 Records

Plant	Supplier Number	Material Number	VMI Flag	MRP Controller	Demand (Av)	Available Inventory
CU05	000001870	00000680000301461	No	M5		
CU05	000001870	000000341048960000	No	L03		
CU05	000001870	000000341003070004	No	L03		
CU05	000001870	000000302117130000	No	L03		
CU05	000001870	00000099040002672	No	490		
CU05	000001870	00000099030017129	No	L03		
CU05	000052269	TRM017620	No	R03		
CU05	000052269	R1024	No	R20		
CU05	000068374	00000099030047373		L02		
CU05	000068374	00000099030047103		L02		
CU05	000068374	00000099030027192		L01		
CU05	000068397	345358600044		P06		
CU05	000068397	345358600034		P06		
CU05	000068397	345358600024		P06		
CU05	000068397	345358600014		P06		
CU05	000068397	000000345483290010		L08		
CU05	000068397	000000345358600044		P06		
CU05	000068397	000000345330730000		L04		
CU05	000068397	00000099030047825		L04		

COLLABS (1).txt

COLLABS.txt - Notepad

Plant	Supplier Number	Material Number	VMI Flag	MRP Controller	Demand (Av)	Available Inventory
CU05	68397	99030047825	L94		10,170	
CU05	68397	99030047473	L94		56,952	0
CU05	68397	99030046053	M94		18,306	
CU05	68397	99030045326	L94		10,170	0
CU05	68397	99030044969	M94			11,530
CU05	68397	99030042485	M94		5,085	127,700
CU05	68397	99030042484	M94		22,374	160,700

**Download option:**

To download the data you want, you can select the lines you want and click the Download icon. Alternatively, just click on the download icon to download all the collabs.

Search-Collab / Collaboration Selector

Collaboration Selector - Page 1 of 3; 58 Records

	Plant	Supplier Number	Material Number	VMI Flag	MPP Controller	Demand (Av)	Available Inventory	GMV (Av)
<input type="checkbox"/>	CU50	68397	99030048083		M94			
<input checked="" type="checkbox"/>	CU05	68397	99030047825		L94	10,170		
<input type="checkbox"/>	CU05	68397	99030047553		L94		0	
<input checked="" type="checkbox"/>	CU05	68397	99030047473		L94	56,952	0	
<input checked="" type="checkbox"/>	CU05	68397	99030046053		M94	18,306		
<input checked="" type="checkbox"/>	CU05	68397	99030045326		L94	10,170	0	
<input type="checkbox"/>	CU05	68397	99030045098		M94		0	
<input checked="" type="checkbox"/>	CU05	68397	99030044969		M94		11,530	
<input type="checkbox"/>	CU50	68397	99030044928		L94			
<input checked="" type="checkbox"/>	CU05	68397	99030042485		M94	5,085	127,700	
<input checked="" type="checkbox"/>	CU05	68397	99030042484		M94	22,374	160,700	
<input type="checkbox"/>	CU05	68397	99030042483		M94		17,700	
<input type="checkbox"/>	CU05	68397	99030042482		M94		25,200	
<input type="checkbox"/>	CU05	68397	99030042481		M94	22,374	86,969	
<input type="checkbox"/>	CU05	68397	99030042480		M94		32,471	

Jump 25 Records Per Page Select all across pages Go to: Supply Forecast View

6. A pop up window will appear where the document type is selected. Click Next

Note: you can configure the data downloaded.

By default only daily buckets will be downloaded unless you configure the horizon.  
(see section 5.6.1 steps 2a – 15a)

https://coty.staging.e2open.com/COTYSTG01\_sc/e2sc/ioDocs.do?IsPopup=true&DocTypes=PurchasedFcstUIPITConfigSpreadsheetMCDVDownload...

Select Document Type

Document Type: Forecast/Commit Download

Download Settings: All Data Measure

Comments:

Next

## 7. Data exported in the excel file

The screenshot shows the 'Collaboration Selector' page with 64 records. The table includes columns for Plant, Supplier Number, Material Number, VMI Flag, MRP Controller, Demand (Av), and Available Inventory. A download icon is present in the top right corner of the table area.

Customer	Supplier #	Material #	Supplier #	Plant	DataMeas	21/02/201	22/02/201	23/02/201	24/02/201	25/02/201	26/02/201	27/02/201	28/02/201	01/03/201	02/03/201	03/03/201	04/03/201	05/03/201	06/03/201	07/03/201	08/03/201	09/03/201		
Coty	68397	285400220040		CU05	Demand (Av)																		5085	
					VMI Open Planned Receipts (Delv)																			
					Previous Demand (Av)																			5085
					Previous VMI Open Planned Receipts (Delv)																			
					QM-Lot (Av)																			
					Available	10000																		
					Blocked St	0																		
					Demand (Delv)												5085							
					QM-Lot (Delv)																			
					Open Plar	10000																		
					Open Plar	0																		
					In-Transit (Av past)																			
					In-Transit (Delv past)																			
					Projected	20000	20000	20000	20000	20000	20000	20000	20000	20000	20000	20000	20000	20000	20000	20000	20000	20000	14915	
					VMI Projected Inventory																			

### 5.6.3 Via the MCV Page

You can download or export data directly from the MCV page.

You can select the collabs you want and click the Download or Export icon. Alternatively, just click on the Download or Export icon to download/export all the collabs that shown on the MCV page.




- Download feature will have your data downloaded into an Excel file, if you selected all items all will be downloaded (**max 1000 records**)
- Export feature will have your data exported into a text file and **only data for current page**

Search-Collab / Collaboration Selector / Collaboration View

Multi-Collab View   Summary   Grouping Workbench   Aggregated List

Start Date: 02/09/2017   End Date: 02/10/2018   Calendar: Default   Legend

Plant: CU05   Supplier Number: 68397   Supplier Name: SKANEM CARDIFF

Collabs 1 - 5 of 8   Summaries: Choose Summary...   

Material Num	Data Measures	02/09/17	02/10/17	02/11/17	02/12/17	02/13/17	02/14/17	02/15/17	02/16/17	02/17/17	02/18/17	02/19/17	02/20/17	02/21/17	02/22/17	02/23/17
99030042483	Demand (Av)															
	Open Planned Receipts (Av)															
	Open Planned Receipts (Av past)	10,000														
	In-Transit (Av)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	In-Transit (Av past)	0														
	Available Inventory	17,700														
	QM-Lot (Av)															
99030042484	Blocked Stock	0														
	Projected Inventory	27,700	27,700	27,700	27,700	27,700	27,700	27,700	27,700	27,700	27,700	27,700	27,700	27,700	27,700	27,700
	Projected Inventory Exception															
	Demand (Av)															
	Open Planned Receipts (Av)	10,000														
	Open Planned Receipts (Av past)	70,001														
	In-Transit (Av)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
99030042484	In-Transit (Av past)	0														
	Available Inventory	160,700														
	QM-Lot (Av)															
	Blocked Stock	0														
Projected Inventory	218,327	218,327	218,327	218,327	218,327	218,327	218,327	218,327	218,327	218,327	218,327	218,327	218,327	218,327	218,327	

The steps to download/export data are the same as in the previous section 5.6.2

**Reminder:** Aggregated Data Measures cannot be downloaded to excel:

- Open Planned Receipts (Av)
- Open Planned Receipts (Delv)
- In-Transit (Av)
- In-Transit (Delv)

User can export them to .txt file, one page at a time.

**Note:** Exceptions can be exported via the export to txt icon



## 6 Creating a new supply plan and updating last supply plan

COTY Supply Demand Planning Collaboration Process enables the communication of COTY's Demand to the Suppliers, and the Suppliers are able to collaborate in the process by committing their Supply Plan to COTY's Demand

There are 2 methods Suppliers may use to provide their supply plan (known as “**VMI Open Planned Receipts (Delv)**” data measure in E2open.) For B2B suppliers, their supply plan will be sent to E2open via a systems connection.

- 1) Via MCV: for suppliers without a planning tool, can use the e2open MCV screen to review projected inventory and submit a VMI supply plan.
- 2) For B2B and Excel Upload, it is REQUIRED to upload a Full Plan for ALL materials and a FULL horizon since E2open system will perform a full refresh to the data uploaded via B2B and Excel Upload.

### 6.1 Supply plan directly on the MCV page (**Interactive**)

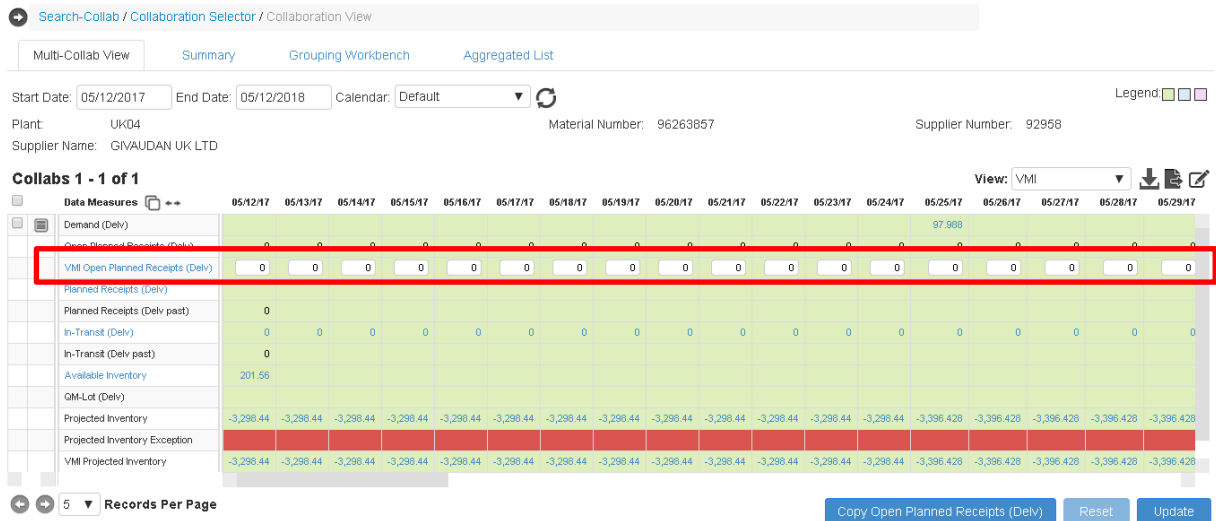
1. Repeat steps 2-5 from Section 5.2.1

The screenshot shows a web interface titled "Search-Collab / Collaboration Selector". Below the title is a sub-header "Collaboration Selector - Page 1 of 4; 88 Records". The main content is a table with the following columns: Plant, Supplier Number, Material Number, VMI Flag, MRP Controller, Demand (Av), Available Inventory, and QM-Lot (Av). There are four rows of data, each with a checkbox in the first column. The first two rows have checkboxes checked. At the bottom of the table, there are navigation controls including a "Jump" field with "25" selected, "Records Per Page", and buttons for "Select all across pages", "Reset", "Save", "Go to: Supply Forecast", and "View".

Plant	Supplier Number	Material Number	VMI Flag	MRP Controller	Demand (Av)	Available Inventory	QM-Lot (Av)
<input checked="" type="checkbox"/> CU50	1870	99030033123	<input type="checkbox"/>	L03			
<input checked="" type="checkbox"/> CU50	2194	TRM017486	<input type="checkbox"/>	R40			
<input type="checkbox"/> CU50	2194	TRM016877	<input type="checkbox"/>	R40			
<input type="checkbox"/> CU50	2194	TRM014913	<input type="checkbox"/>	R40			

#### Supplier responds to COTY's Demand:

- A. The Supplier can provide the “**VMI Open Planned Receipts (Delv)**” by specifying individual date/quantity pairs in the E2open Web UI (via the MCV page) or mass-uploading the data via an Excel spreadsheet through the Web UI.



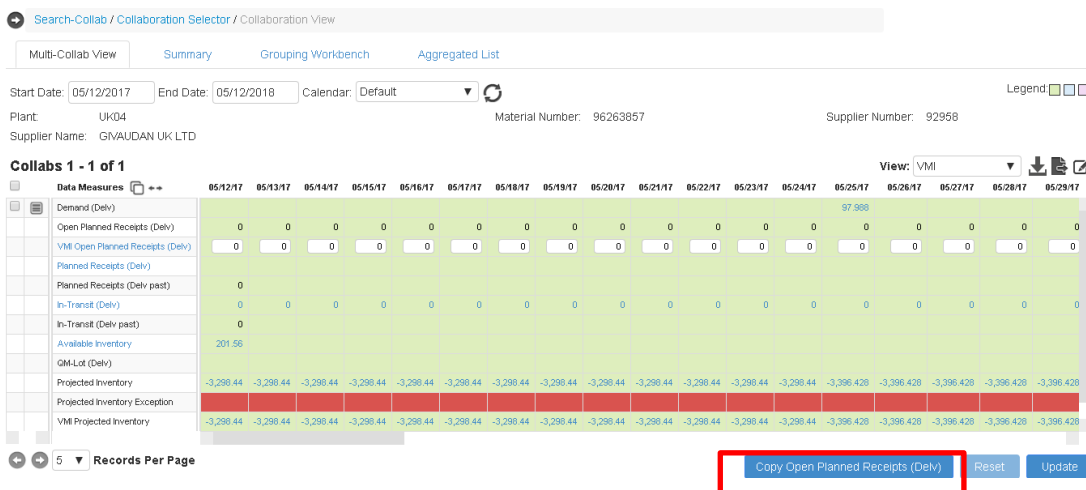
B. Based on the Supplier's inputs, the E2open system performs validations and flags any exceptions. Users are able to drill down to the COTY Plants, Items and Date/Quantity pairs that need additional review.

### 6.1.1 Period [where to review up to]

The VMI Supply Plan horizon submitted to SAP will be the maximum between PDT and BO Firm + BO Trade periods in SAP. Suppliers are expected to cover at least the Firm zone with a Supply Plan.. The part of the plan in Forecast will be discarded.

### 6.1.2 Copy previous VMI supply plan

Suppliers may copy the previously submitted plan by:



## 6.2 Supply plan via Excel (Upload/Download)

Process Steps:

1. Download an Excel template from the portal
2. Fill in the Excel template with all the mandatory details
3. Upload the Excel file on the portal

### 6.2.1 Download an Excel template from the portal

1. In the Navigation Tree, click Upload/Download > Downloads > Demand/Inventory > Demand/Planned Receipts
2. Click on Demand Planned Receipts Download and click on Next button

The screenshot shows the portal's navigation menu on the left, with 'Upload/Download' > 'Downloads' > 'Demand/Planned Receipts' highlighted. The main content area is titled 'Select Document Type' and shows 'Demand Planned Receipts Download' as the selected document type. A 'Next' button is located in the bottom right corner of the screen.

3. You will then have options of data measures to choose from. Choose **VMI Open Planned Receipts (Delv)** and click Next:

The screenshot shows the 'File Download' screen. Under 'Data Measure Selection', the option 'VMI Open Planned Receipts (Delv)' is highlighted with a red box. A 'Next' button is located in the bottom right corner of the screen.

4. Input your relevant search and click on Search:

The screenshot shows a search interface with a dark blue sidebar on the left containing navigation links like 'Home', 'My Workspace', 'Exceptions', 'Supply Demand/Planning (Buy Item)', 'Order Management (Buy Item)', 'Master Data', 'Upload/Download', 'Status', 'Uploads', 'Downloads', 'Demand/Inventory (Buy Item)', 'Demand/Planned Receipts', 'Inventory', 'Order Execution (Buy Item)', 'My Profile', and 'E2open Analytics'. The main content area has a breadcrumb trail: 'Select Document Type / Select Data Measure / Filter Collab To Download'. Below this is a search section titled '- Search' with a tip: 'Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.' The search fields include: Supplier Number (Auto-complete search), Plant (Auto-complete search), Material Number (Auto-complete search), Supplier Material Number, VMI Flag (dropdown with options: All, Yes, No), Supplier Name, Plant Name, Material Description, Global Supplier Id, and MRP Controller. At the bottom right, there are three buttons: 'Save', 'Reset', and 'Search' (highlighted with a red box).

5. You can then click on link under File Name to open the file.

The screenshot shows a 'Job List' table with the following columns: Document Type, File Name, Status, Creation Time, and Completion Time. The table contains one record: 'Demand Planned Receipts Download' with the file name 'PurchasedForecast.xlsx' (highlighted in a red box), status 'Completed', creation time '28/03/2017:10:53:41', and completion time '28/03/2017:10:53:56'. The page title is 'Job List - Total 1 records - Page 1 of 1' and the status is 'Request Complete. Click on the file name or status for details.'

Document Type	File Name	Status	Creation Time	Completion Time
Demand Planned Receipts Download	PurchasedForecast.xlsx	Completed	28/03/2017:10:53:41	28/03/2017:10:53:56

6.2.2 Fill in the Excel template with all the mandatory details

Open the downloaded E2open Excel template/spreadsheet.

- Fill in all mandatory data columns which are denoted with an asterisk mark (\*) and blue fonts:
  - Date is in US format

Display Name	Description/Comments
*Customer Name	This should be Coty
*Supplier Number	Coty Supplier Number

Display Name	Description/Comments
*Material Number	Coty Material number
*Plant	Key uniquely identifying a plant, i.e. CU05
*Data Measure	VMI Open Planned Receipts (Delv)
*Quantity	Quantity to be delivered
*Date	Delivery date Need to be in this format: DD/MM/YYYY HH:MM:SS

- In the Data Measure column, enter “ VMI Open Planned Receipts (Delv)” and its Quantity and Date pairs.

Note: Action Code is Case Sensitive

- Tip-1: Navigate to the same Excel Spreadsheet and from the Specifications tab to find available action codes
- Tip-2: Delete irrelevant data rows from the Excel spreadsheet to avoid upload error.
- Tip-3: Please don't delete/change any columns from the template as this will result in errors while uploading the file to e2Open.

#0	1	2	3	4	5	6	7
*Customer Name	*Supplier Number	*Material Number	Supplier Material Number	*Plant	*Data Measure	*Quantity	*Date
Coty	68397	99030041596		CU50	VMI Open Planned Receipts (Delv)	90	2016-10-18 00:00:00
Coty	68397	99030041596		CU50	VMI Open Planned Receipts (Delv)	67	2016-10-19 00:00:00
Coty	68397	99030041596		CU50	VMI Open Planned Receipts (Delv)	333	2016-10-20 00:00:00
Coty	68397	99030041596		CU50	VMI Open Planned Receipts (Delv)	12	2016-10-21 00:00:00
Coty	68397	99030041596		CU50	VMI Open Planned Receipts (Delv)	56	2016-10-22 00:00:00

- Save the Excel spreadsheet in your local drive once you have completed entering required data.

### 6.2.3 Upload the Excel File on the portal

1. In the Navigation Tree, click  
Upload/Download > Uploads > Demand/Inventory > Demand/Planned Receipts Upload
2. Click on VMI Open Planned Receipts Upload and click on Next button

Home  
My Workspace  
Exceptions  
Supply Demand/Planning (Buy Item)  
Order Management (Buy Item)  
Master Data  
Upload/Download  
Status  
Uploads  
Demand/Inventory (Buy Item)  
Demand / Planned Receipts Upload  
Order Execution (Buy Item)  
Downloads  
My Profile  
E2open Analytics

Demand / Planned Receipts Upload

Select Document Type

Document Type

VMI Open Planned Receipts Upload

File Name: Choose File No file chosen

Comments:

Next

3. Click Choose File... and locate the file you want to upload
4. Click the Next button to continue

Home  
My Workspace  
Exceptions  
Supply Demand/Planning (Buy Item)  
Order Management (Buy Item)  
Master Data  
Upload/Download  
Status  
Uploads  
Demand/Inventory (Buy Item)  
Order Execution (Buy Item)  
Order Upload  
Shipment Upload  
Downloads  
My Profile  
E2open Analytics

Order Upload

Select Document Type

Document Type

Order Upload

File Name: Browse...

Comments:

Next

5. If uploaded successfully you will see the status Completed, meaning the system is done writing the data to the system:


Inbox Status

Job List - Total 1 records - Page 1 of 1

Request Complete. Click on the file name or status for details.

Document Type	File Name	Status	Creation Time	Completion Time	User Name	Role Name	Comments
VMI Open Planned Receipts Upload	PurchasedForecast.xlsx	Completed	28/03/2017:14:27:08	28/03/2017:14:27:27	vishal.melwani@accenture.com	Supplier: 77702	

- If the upload is unsuccessful, you will see the status Completed with Errors as below, meaning the upload is completed but has an error.

Document Type	File Name	Status	Creation Time	Completion Time	User Name	Role Name	Comments
VMI Open Planned Receipts Upload	PurchasedForecast.xlsx	Completed With Errors 	28/03/2017:14:29:28	28/03/2017:14:29:29	vishal.melwani@accenture.com	Supplier: 77702	

- To see the error, you need to click on the exclamation point triangle icon of “Completed With Error” and a pop up screen will show up. This will show you where the error is in your excel file and you can go back and fix it:

```

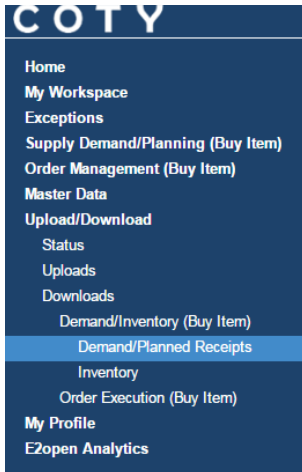
Request failed with the following exception:
FAILED: Customer Name in column 0 is required.
FAILED: Supplier Name in column 1 is required.
FAILED: Customer Item Name in column 2 is required.
FAILED: Site Name in column 4 is required.
FAILED: Commit Type in column 5 is required.
FAILED: Quantity in column 6 is required.

```

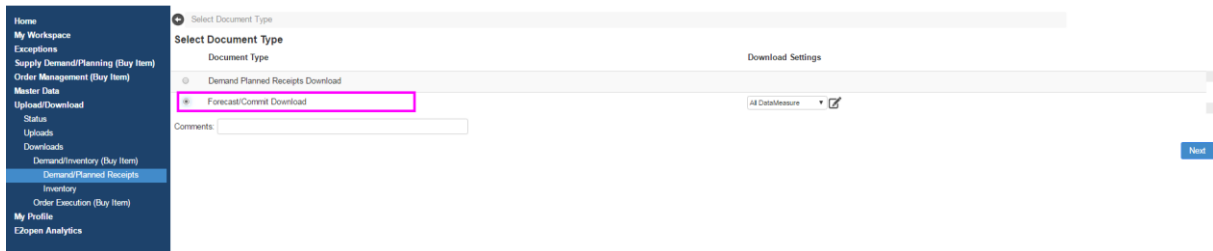
## 6.3 I+R Report- E2Open update (Macro)

### 6.3.1 Downloading data from E2Open to Excel

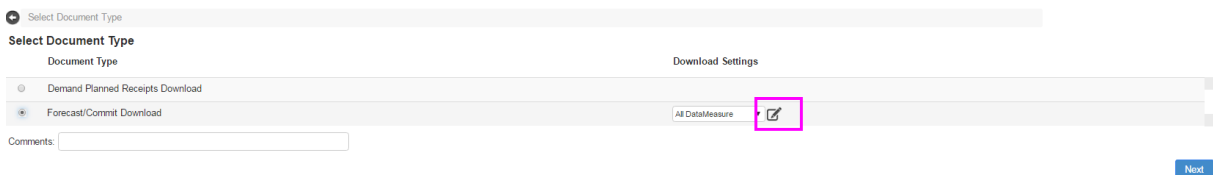
1. In the Navigation Menu go to : Upload/Download / Downloads / Demand/Inventory (Buy Item) / Demand/Planned Receipts



2. Select Forecast/Commit Download option



3. Click on the configuration button





4. Add the name you want to use for the download configuration.

Set up Download Fields, Data Measures and Timeline Settings as per screen below.

Click Save As.

Select Document Type

### Download Configurator

*In sort order, prefix <sup>^</sup> indicates sorting in ascending order; prefix <sup>v</sup> indicates sorting in descending order.*

I+F report upload ▼

Please enter the name of the setting  Save As

Available Fields	Download Fields	Sort Order
Customer	Plant	
Supplier Material Number	Supplier Number	
Global Customer Id	Material Number	
Global Supplier Id	Material Description	
Parent Item	Safety Stock	
Purchasing Group	Maximum Stock Level	
Commodity Code	UOM	
ABC		
Net Price		
Price Basis		
Currency		
IR PDT		

Available Data Measures	Data Measures
Demand (Av)	Demand (Delv)
VMI Open Planned Receipts	In-Transit (Delv)
Previous Demand (Av)	Available Inventory
Previous VMI Open Planned	QM-Lot (Delv)
QM-Lot (Av)	
Blocked Stock	
Open Planned Receipts (Av)	
Planned Receipts (Delv past)	

**Timeline Setting:**

Relative Start Days (e.g. -1)  Based On

Relative End Days (e.g. 1)

Calendar

5. Click Next (make sure first your download selection is chosen)

Select Document Type

Select Document Type

Document Type

Download Settings

Demand Planned Receipts Download

Forecast/Commit Download

I+F report download ▼

Comments:

Next

NOTE: once you save your download configuration i.e I+F Report download in this example, you won't have to do it again , the download configuration will be available to choose every time you log into the system. Steps 3 and 4 need to be done just once.

6. Fill your search filters, i.e. Plant number if you supply to different plants. Press Search.

NOTE: you can leave the search fields blank, then search will return all materials that are in E2Open assigned to your supplier number.

**IMPORTANT:** If you have VMI and NON VMI materials , select VMI flag = YES to download only VMI materials.

Select Document Type / Select Data Measure / Filter Collab To Download

**Search**

Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.

Supplier Number	<input type="text" value="Auto-complete search"/>	<input type="text"/>	Supplier Name	<input type="text"/>
Plant	<input type="text" value="Auto-complete search"/>	<input type="text"/>	Plant Name	<input type="text"/>
Material Number	<input type="text" value="Auto-complete search"/>	<input type="text"/>	Material Description	<input type="text"/>
Supplier Material Number	<input type="text"/>	<input type="text"/>	Global Supplier Id	<input type="text"/>
VMI Flag	<input type="checkbox"/> All <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	MRP Controller	<input type="text"/>

7. Once the job is completed (you can see the job status in the Status column) click on the file name.

Inbox Status

**Job List - Total 1 records - Page 1 of 1**

Request Complete: Click on the file name or status for details.

Document Type	File Name	Status	Creation Time	Completion Time	User Name	Role Name	Comments
Forecast/Commit Download	PurchasedItems_Forecas...	Completed	02/05/2017.23:35:22	02/05/2017.23:35:24	mcowling	Supplier: 95519	

The file will either get downloaded and will be visible at the bottom of the screen (click on it to open it) or you will get a pop up window asking you to save it (depending on the internet browser you are using).

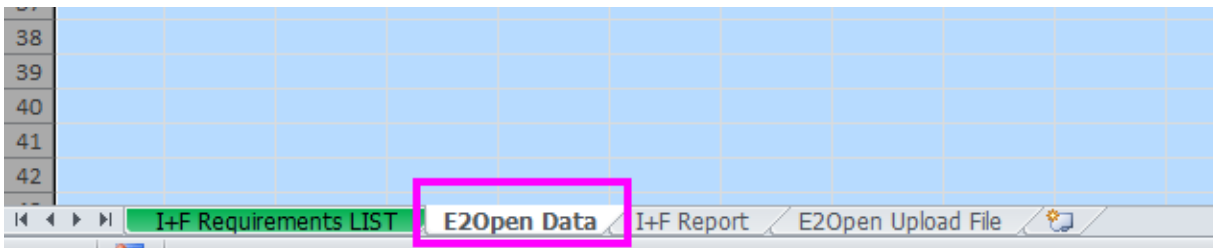
8. Open the file and save it in your local directory.

### 6.3.2 Preparing I+F report



E2O\_I+F report  
TEMPLATE.xlsm

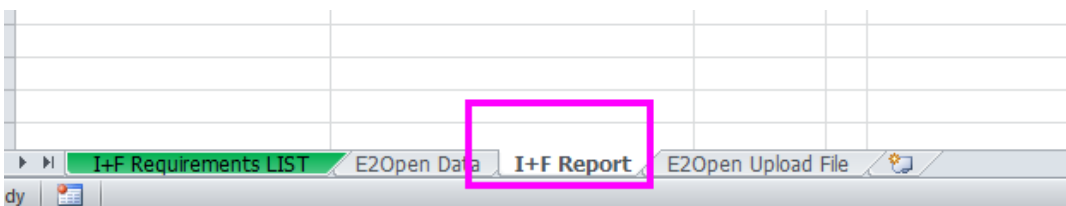
1. Open the I+F Report template
2. Go to E2Open Data sheet. Delete all data that is there.



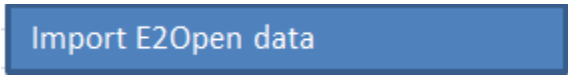
3. Paste the data from the excel you have downloaded from E2Open.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S			
1	Plant	Supplier N	Material N	Material C	Safety Sto	Maximum	UOM	DataMeas	25/04/20	26/04/20	27/04/20	28/04/20	29/04/20	30/04/20	01/05/20	02/05/20	03/05/20	04/05/20	05/05/20	06		
2	UK04	1234	987654321	Material 1	714	0	KG	Demand (Delv)												714		
3								In-Transit (Delv)														
4								Available Inventory			1260	1260	1260	1260	1260				1260			
5								QM-Lot (Delv)														
6	UK04	1234	123456789	Material 2	53	0	KG	Demand (Delv)												231.522	53	13.156
7								In-Transit (Delv)														
8								Available Inventory			31.8	31.8	31.8	31.8	31.8				31.8			
9								QM-Lot (Delv)														
10	UK04	1234	111111111	Material 3	0	0	KG	Demand (Delv)														
11								In-Transit (Delv)														
12								Available Inventory			270.44	270.44	270.44	270.44	270.44				270.44			
13								QM-Lot (Delv)														
14	UK04	1234	222222222	Material 4	411	0	KG	Demand (Delv)												411		
15								In-Transit (Delv)														
16								Available Inventory			1011.3	1011.3	1011.3	1011.3	1011.3				1011.3			
17								QM-Lot (Delv)														
18	UK04	1234	333333333	Material 5	446	1000	KG	Demand (Delv)								609.483			446		73.034	
19								In-Transit (Delv)														
20								Available Inventory			461.19	461.19	461.19	461.19	461.19				461.19			
21								QM-Lot (Delv)														
22	UK04	1234	444444444	Material 6	804	0	KG	Demand (I	663.3										804		83.355	
23								In-Transit (Delv)														
24								Available Inventory			930	930	930	930	930				930			
25								QM-Lot (Delv)														
26	UK04	1234	555555555	Material 7	191	0	KG	Demand (Delv)												191		
27								In-Transit (Delv)														
28								Available Inventory			960	960	960	960	960				960			
29								QM-Lot (Delv)														
30	UK04	1234	666666666	Material 8	932	0	KG	Demand (I	8.543							17.085			932			
31								In-Transit (Delv)														
32								Available Inventory			3939	3939.5	3939.5	3939.5	3939.5				3939.5			
33								QM-Lot (Delv)														
34	UK04	1234	777777777	Material 9	0	0	KG	Demand (Delv)								20				25	194.006	90
35								In-Transit (Delv)												50		
36								Available Inventory			165	165	165	165	165				165		180	
37								QM-Lot (Delv)														
38	UK04	1234	888888888	Material 1	226	0	KG	Demand (Delv)												226		
39								In-Transit (Delv)														
40								Available Inventory			469.52	469.52	469.52	469.52	469.52				469.52			
41								QM-Lot (Delv)														
42	UK04	1234	999999999	Material 1	50	0	KG	Demand (I	18.09							344.716			50		44.954	

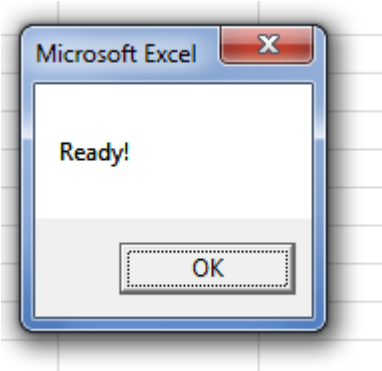
4. Go to I+F Report sheet



5. Press the macro button



6. When the pop up window appears, press OK



7. The I+F Report is created.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
<b>Vendor Scheduling Report</b>				<b>Import E2Open data</b>				Above OK Not OK Stock Out				<b>Create E2Open upload file</b>										
<b>COTY</b>				<b>Import SAP data</b>				Inventory Level is above the agreed window Inventory Level is within the agreed window Inventory Level is below agreed window Inventory Level is below zero														
VENDOR: 1234																						
SHP TO PLANT: U004																						
MATERIAL NUMBER	MATERIAL DESCRIPTION	UOM	PERIOD	2017-04-25	2017-04-26	2017-04-27	2017-04-28	2017-04-29	2017-04-30	2017-05-01	2017-05-02	2017-05-03	2017-05-04	2017-05-05	2017-05-06	2017-05-07	2017-05-08	2017-05-09	2017-05-10	2017-05-11	2017-05-12	20
927054321	Material 1	KG	REQUIRE	0	0	0	0	0	0	0	714	0	0	0	0	0	0	0	0	0	0	0
	ONHAND INVENTORY		VMI Open Planned Receipt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SAFETY STOCK		In-transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MAXIMUM STOCK		VMI Projected Inventory	1200	1200	1200	1200	1200	1200	1200	540	540	540	540	540	540	540	540	540	540	540	540
			Inventory Status	Above	Above	Above	Above	Above	Above	Above	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not
925456789	Material 2	KG	REQUIRE	0	0	0	0	0	0	231 522	53	0	13 194	0	0	0	0	0	0	0	0	0
	ONHAND INVENTORY		VMI Open Planned Receipt	31.6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SAFETY STOCK		In-transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MAXIMUM STOCK		VMI Projected Inventory	0	31.6	31.6	31.6	31.6	31.6	199 122	252 722	252 722	265 878	265 878	265 878	265 878	265 878	265 878	265 878	265 878	265 878	265 878
			Inventory Status	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not
911111111	Material 3	KG	REQUIRE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ONHAND INVENTORY		VMI Open Planned Receipt	270.44	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SAFETY STOCK		In-transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MAXIMUM STOCK		VMI Projected Inventory	0	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44	270.44
			Inventory Status	Above	Above	Above	Above	Above	Above	Above	Above	Above	Above	Above	Above	Above	Above	Above	Above	Above	Above	Above
922222222	Material 4	KG	REQUIRE	0	0	0	0	0	0	0	411	0	0	0	0	0	0	0	0	0	0	0
	ONHAND INVENTORY		VMI Open Planned Receipt	1011.3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SAFETY STOCK		In-transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MAXIMUM STOCK		VMI Projected Inventory	0	1011.3	1011.3	1011.3	1011.3	1011.3	1011.3	600.3	600.3	600.3	600.3	600.3	600.3	600.3	600.3	600.3	600.3	600.3	600.3
			Inventory Status	Above	Above	Above	Above	Above	Above	Above	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not
933333333	Material 5	KG	REQUIRE	0	0	0	0	0	0	699 483	446	0	73 034	0	0	0	0	0	0	0	0	0
	ONHAND INVENTORY		VMI Open Planned Receipt	461.19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SAFETY STOCK		In-transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MAXIMUM STOCK		VMI Projected Inventory	1600	461.19	461.19	461.19	461.19	461.19	148 293	584 293	584 293	587 327	587 327	587 327	587 327	587 327	587 327	587 327	587 327	587 327	587 327
			Inventory Status	OK	OK	OK	OK	OK	OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not
944444444	Material 6	KG	REQUIRE	663.3	0	0	0	0	0	0	884	0	83 355	0	0	0	0	0	0	0	0	0
	ONHAND INVENTORY		VMI Open Planned Receipt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SAFETY STOCK		In-transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MAXIMUM STOCK		VMI Projected Inventory	0	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7	266.7
			Inventory Status	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not
955555555	Material 7	KG	REQUIRE	0	0	0	0	0	0	191	0	0	0	0	0	0	0	0	0	0	0	0
	ONHAND INVENTORY		VMI Open Planned Receipt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SAFETY STOCK		In-transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MAXIMUM STOCK		VMI Projected Inventory	0	0	0	0	0	0	0	169	169	169	169	169	169	169	169	169	169	169	169
			Inventory Status	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not

Note: today's date is highlighted in yellow.

At the top you will find a legend how the inventory projection is color coded

Above	Inventory Level is above the agreed window
OK	Inventory Level is within the agreed window
Not OK	Inventory Level is below agreed window
Stock Out	Inventory Level is below zero

### 6.3.3 Updating I+F report with Supply Plan

1. Review the report and update the quantities to be delivered in the “VMI Open Planned Receipt” rows.

The Inventory Status will automatically update.

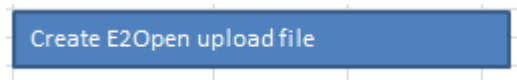
Vendor Scheduling Report		COTY		Import E2Open data	Above	Inventory Level is above the agreed window	OK	Inventory Level is within the agreed window	Import SAP data	Not OK	Inventory Level is below agreed window	Not OK	Inventory Level is below zero	Create E2Open upload file				
VENDOR: 1234		SHIP TO PLANT: UK04																
MATERIAL NUMBER	MATERIAL DESCRIPTION	UOM	PERIOD	2017-04-25	2017-04-26	2017-04-27	2017-04-28	2017-04-29	2017-04-30	2017-05-01	2017-05-02	2017-05-03	2017-05-04	2017-05-05	2017-05-06	2017-05-07	2017-05-08	2017-05-09
567654321	Material 1	KG	REQUIRE	0	0	0	0	0	0	0	0	714	0	0	0	0	0	0
	OIL-HAND INVENTORY		VMI Open Planned Receipt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SAFETY STOCK		In-transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MAXIMUM STOCK		VMI Projected Inventory	1260	1260	1260	1260	1260	1260	1260	1260	546	546	546	546	546	546	546
			Inventory Status	Above	Above	Above	Above	Above	Above	Above	Above	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK
123456789	Material 2	KG	REQUIRE	0	0	0	0	0	0	231.522	53	0	13.156	0	0	0	0	0
	OIL-HAND INVENTORY		VMI Open Planned Receipt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SAFETY STOCK		In-transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MAXIMUM STOCK		VMI Projected Inventory	31.8	31.8	31.8	31.8	31.8	31.8	31.8	-199.722	-252.722	-252.722	-285.878	34.122	34.122	534.122	534.122
			Inventory Status	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Not OK	Above	Above	Above

Note: do not add any quantities in the past (on the left from the yellow column)

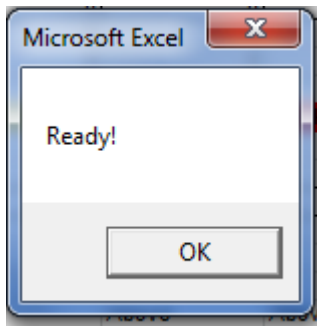
2. Save the file changes.

### 6.3.4 Uploading data to E2Open

1. Once you have updated all VMI Open Planned Receipts click on the macro button



2. When the pop up window appears, press OK



3. The upload template will be ready

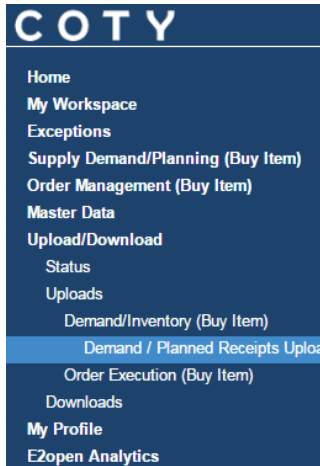
	A	B	C	D	E	F	G	H	I
1									
2	*Customer Name	*Supplier Number	*Material Number	Supplier Material Number	*Plant	*Date Receiver	*Quantity	*Date	
3	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-04-25 00:00:00	
4	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-04-26 00:00:00	
5	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-04-27 00:00:00	
6	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-04-28 00:00:00	
7	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-04-29 00:00:00	
8	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-04-30 00:00:00	
9	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-01 00:00:00	
10	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-02 00:00:00	
11	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-03 00:00:00	
12	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-04 00:00:00	
13	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-05 00:00:00	
14	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-06 00:00:00	
15	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-07 00:00:00	
16	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-08 00:00:00	
17	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-09 00:00:00	
18	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-10 00:00:00	
19	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-11 00:00:00	
20	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-12 00:00:00	
21	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-13 00:00:00	
22	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-14 00:00:00	
23	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-15 00:00:00	
24	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-16 00:00:00	
25	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-17 00:00:00	
26	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-18 00:00:00	
27	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-19 00:00:00	
28	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-20 00:00:00	
29	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-21 00:00:00	
30	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-22 00:00:00	
31	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-23 00:00:00	
32	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-24 00:00:00	
33	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-25 00:00:00	
34	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-26 00:00:00	
35	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-27 00:00:00	
36	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-28 00:00:00	
37	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-29 00:00:00	
38	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-30 00:00:00	
39	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-05-31 00:00:00	
40	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-06-01 00:00:00	
41	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-06-02 00:00:00	
42	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-06-03 00:00:00	
43	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-06-04 00:00:00	
44	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-06-05 00:00:00	
45	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-06-12 00:00:00	
46	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-06-19 00:00:00	
47	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-06-26 00:00:00	
48	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-07-03 00:00:00	
49	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-07-10 00:00:00	
50	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-07-17 00:00:00	
51	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-07-24 00:00:00	
52	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-07-31 00:00:00	
53	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-08-07 00:00:00	
54	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-08-14 00:00:00	
55	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-08-21 00:00:00	
56	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-08-28 00:00:00	
57	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-09-04 00:00:00	
58	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-09-11 00:00:00	
59	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-09-18 00:00:00	
60	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-09-25 00:00:00	
61	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-10-02 00:00:00	
62	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-10-09 00:00:00	
63	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-10-16 00:00:00	
64	Coty	1234	987654321		UK04	VMI Open Planned Receipts (De	0	2017-10-23 00:00:00	

4. Copy the data and save it in a separate file **as xlsx format**

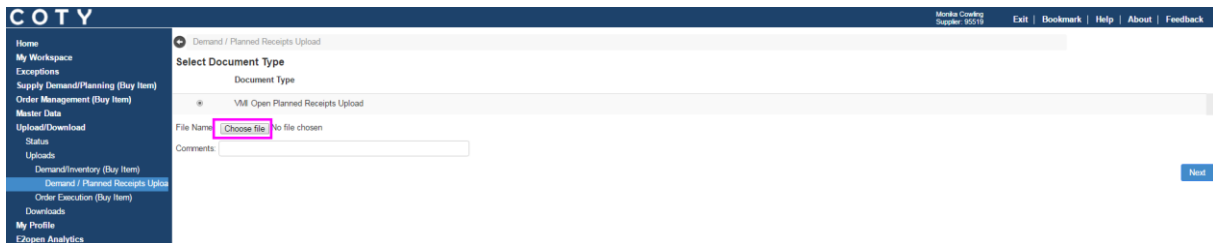


5. Log into E2Open

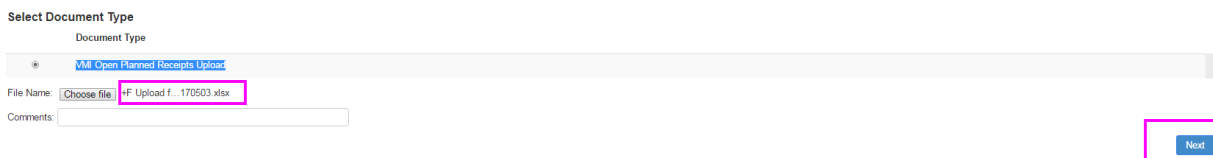
6. In the navigation menu go to:



7. Select “VMI Open Planned Receipts Upload” and click „Choose File”



8. Find your saved E2Open upload file and select it. Then click Next.



9. The upload was successful when you see status Completed

Document Type	File Name	Status	Creation Time	Completion Time	User Name	Role Name	Comments
VMI Open Planned Receipts Upload	vendor VMI uploa...	Completed	03/05/2017:09:04:45	03/05/2017:09:05:01	mco	Supplier	

NOTE: If one of the lines have errors, the whole file upload will fail and none of items will be updated.

### 6.3.5 Viewing Inventory Projection in E2Open

1. After uploading the supply confirmation you can view the projection in the portal.

Please refer to VMI Supplier Manual for details.

Collaps 1 - 1 of 1

Data Measures

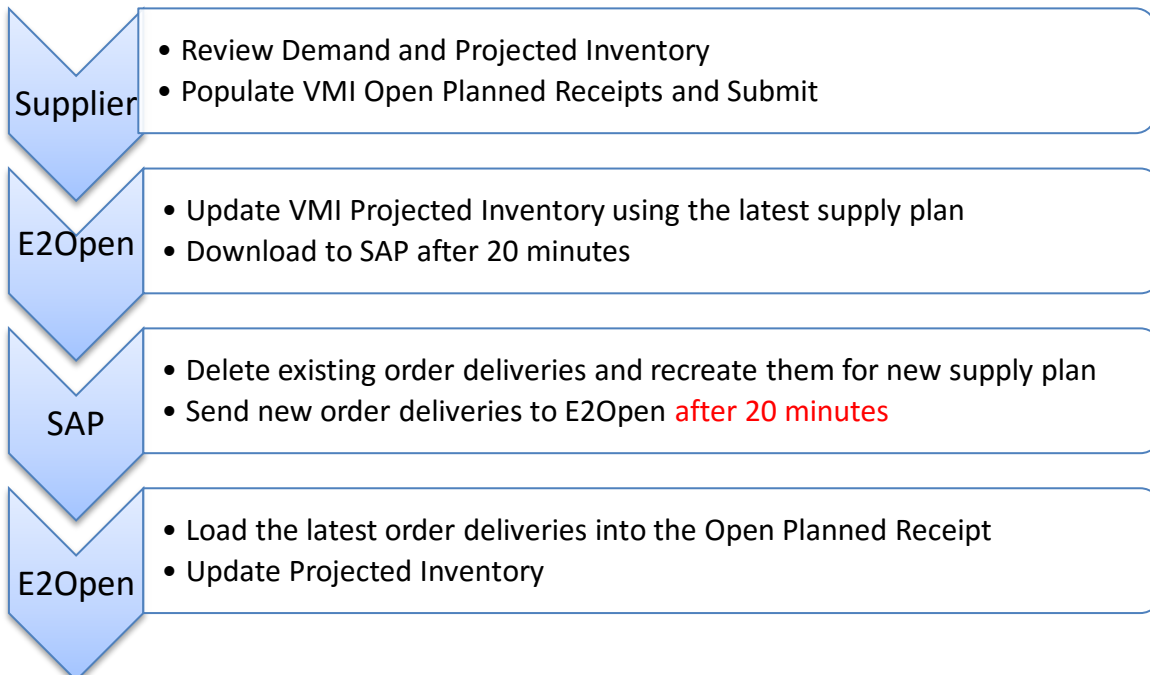
View: VMI

	03/05/17	04/05/17	05/05/17	06/05/17	07/05/17	08/05/17	09/05/17	10/05/17	11/05/17	12/05/17	13/05/17	14/05/17	15/05/17	16/05/17	17/05/17	18/05/17	19/05/17	20/05/17	21/05/17	22/05/17	23/05/17	24/05/17	25/05/17	26/05/17	27/05/17		
Demand (Delv)																										205,758	
Open Planned Receipts (Delv)	0	0	0	78,000	0	0	0	2,000	6,000	0	0	20,000	0	20,000	150,000	0	0	0	0	0	0	0	0	0	0	0	
VMI Open Planned Receipts (Delv)				0										20,000	0	20,000	150,000	0	0	0	0	0	0	0	0	0	
Planned Receipts (Delv)				78,000				2,000	6,000			20,000		20,000	150,000											0	
Planned Receipts (Delv past)	10,000																										
In-Transit (Delv)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
In-Transit (Delv past)	0																										
Available Inventory	20,110																										
QM-List (Delv)																											
Projected Inventory	-58,677	-58,677	-58,677	19,323	19,323	19,323	21,323	26,323	26,323	26,323	46,323	46,323	66,323	216,323	10,565	10,565	10,565	10,565	10,565	10,565	10,565	10,565	10,565	10,565	10,565	10,565	
Projected Inventory Exception																											
VMI Projected Inventory	-58,677	-58,677	-58,677	-58,677	-58,677	-58,677	-58,677	-58,677	-58,677	-58,677	-58,677	-58,677	-58,677	-16,677	131,323	-74,435	-74,435	-74,435	-74,435	-74,435	-74,435	-74,435	-74,435	-74,435	-74,435	-74,435	
VMI Projected Inventory Exception																											

Records Per Page: 5

Copy Open Planned Receipts (Delv) | Reset | Update

### 6.4 Time Sequence for VMI





## 7 Alerts

### 7.1 Projected Inventory Exception

Exception Name	Description	Alert Method	Processes Required	Alert recipient
<b>Projected Inventory Exception</b>	Exception to highlight out of stock, below Safety Stock, or above Maximum Stock Level.	Email My Workspace	Supply Planning and Inventory Management	Buyer, Supplier

Exception Element	Description
<b>Trigger</b>	The alert is triggered when at least one collab bucket with projected inventory has high, medium, or low severity.
<b>Reset Rule</b>	The alert is reset when none of the buckets belonging to a collab have a projected inventory high, medium, or low severity.
<b>Alert Visibility</b>	Automated email alert to alert subscribers.
<b>Alert Distribution</b>	<ul style="list-style-type: none"> <li>• <b>Email:</b> Sent to subscribers twice a day (10am and 3pm CET) with a summary of the affected collabs that the role can access and that weren't included in the prior email alert (delta).</li> <li>• <b>Web Portal:</b> <ul style="list-style-type: none"> <li>○ Summary count displayed on E2open My Workspace page for all users with access to the data to drill-down to the exception</li> <li>○ Displayed as a Data Measure on the E2open Multi-Collab View page</li> </ul> </li> </ul>

You can view Projected Inventory exception:

Option 1 via **My Workspace**

1. In the Navigation Tree, click My Workspace

The screenshot shows the 'My Workspace' interface. On the left, there is a 'Welcome, david.perez.batalla@accenture.com.' message. The main area is divided into two panels. The top right panel, titled 'Supply Network Exceptions', contains a table with the following data:

Exception	Count
Projected Inventory Exception	1 (Total: 2)
VMI Projected Inventory Exception	1 (Total: 1)
Requested - Shipped Quantity Mismatch	1 (Total: 1)
Requested - ASN Delivery Date Mismatch	68 (Total: 68)

The bottom left panel, titled 'Supply Network Order Summary', contains a table with the following data:

State	Total
Partially Shipped	1
Cancelled	68
Closed	7

Option 2 via **Exceptions** Menu (recommended)

1. In the Navigation Tree, click Exceptions > Demand/Inventory (Buy Item) > Inventory
2. You can filter exceptions by using search filter or scroll down to the bottom of the page to view all exceptions

The screenshot shows the 'Exceptions' menu on the left, with 'Inventory' selected. The main area displays a table of results for 'Projected Inventory Exception'.

Problem Name	Count
Projected Inventory Exception	85 (Total: 300)

You can view the Projected Inventory Exception from the MCV page

Search-Collab / Collaboration Selector / Collaboration View

Multi-Collab View Summary Grouping Workbench Aggregated List

Start Date: 05/12/2017 End Date: 05/12/2018 Calendar: Default

Plant: UK04 Material Number: 96263857 Supplier Number: 92958

Supplier Name: GIVAUDAN UK LTD

Collabs 1 - 1 of 1 View: VMI

Data Measures	05/12/17	05/13/17	05/14/17	05/15/17	05/16/17	05/17/17	05/18/17	05/19/17	05/20/17	05/21/17	05/22/17	05/23/17	05/24/17	05/25/17	05/26/17	05/27/17	05/28/17	05/29/17
Demand (Delv)														97,888				
Open Planned Receipts (Delv)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VMI Open Planned Receipts (Delv)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Planned Receipts (Delv)																		
Planned Receipts (Delv past)	0																	
In-Transit (Delv)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
In-Transit (Delv past)	0																	
Available Inventory	201.56																	
QM-Lot (Delv)																		
Projected Inventory	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,396.428	-3,396.428	-3,396.428	-3,396.428	-3,396.428
Projected Inventory Exception																		
VMI Projected Inventory	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,298.44	-3,396.428	-3,396.428	-3,396.428	-3,396.428	-3,396.428

5 Records Per Page Copy Open Planned Receipts (Delv) Reset Update

## 7.2 Email Alert Subscription for Exceptions

1. Click My Profile > Email Alert Subscription
2. Click the checkbox of Projected Inventory Exception to turn on an Alert
3. Click the **Save** button.

Note: If you do not want to receive the email alert, just click on the same checkbox to uncheck/deselect the exception to turn off the Alert.

Home My Workspace Exceptions Supply Demand/Planning (Buy Item) Order Management (Buy Item) Master Data Upload/Download My Profile Change Role Change Home Page Collab Preferences Email Alert Subscription E2open Analytics

Email Alert Subscription

Setup to Receive Email Alerts

Group Name Filter

Preferences set by an admin are greyed out and cannot be changed

Subscribe	Group Name	Alert Name	Alert Description	Last Changed By
<input checked="" type="checkbox"/>	Forecast	Projected Inventory Exception	Projected Inventory Exception	
<input type="checkbox"/>	Order	Accepted with Changes	Accepted with Changes	
<input checked="" type="checkbox"/>	Order	Approved Resch. Messages	Approved Resch. Messages	
<input checked="" type="checkbox"/>	Order	New/Changed Orders	New/Changed Orders	
<input type="checkbox"/>	Order	Rejected Order	Rejected Order	
<input type="checkbox"/>	Order	Requested - ASN Delivery Date Mismatch	Requested - ASN Delivery Date Mismatch	
<input type="checkbox"/>	Order	Requested - Shipped Quantity Mismatch	Requested - Shipped Quantity Mismatch	
<input checked="" type="checkbox"/>	Order	Resch. Msg. to review	Resch. Msg. to review	
<input checked="" type="checkbox"/>	Order	Reschedule Delivery Date Mismatch	Reschedule Delivery Date Mismatch	

Reset Save

4. To add filter on email, click on the icon as shown below

**Setup to Receive Email Alerts**

Group Name Filter

*Preferences set by an admin are greyed out and cannot be changed*

Subscribe	Group Name	Alert Name	Alert Description	Last Changed By
<input checked="" type="checkbox"/>	Forecast	Projected Inventory Exception	Projected Inventory Exception	
<input type="checkbox"/>	Order	Accepted with Changes	Accepted with Changes	
<input checked="" type="checkbox"/>	Order	Approved Resch. Messages	Approved Resch. Messages	
<input checked="" type="checkbox"/>	Order	New/Changed Orders	New/Changed Orders	
<input type="checkbox"/>	Order	Rejected Order	Rejected Order	
<input type="checkbox"/>	Order	Requested - ASN Delivery Date Mismatch	Requested - ASN Delivery Date Mismatch	
<input type="checkbox"/>	Order	Requested - Shipped Quantity Mismatch	Requested - Shipped Quantity Mismatch	
<input checked="" type="checkbox"/>	Order	Resch. Msg. to review	Resch. Msg. to review	
<input checked="" type="checkbox"/>	Order	Reschedule Delivery Date Mismatch	Reschedule Delivery Date Mismatch	

Reset Save

5. Add the relevant information in the fields below and click on **Save Alert Criteria**

**Alert Filter Criteria**

Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.

Supplier Number  Q

Plant  Q

Material Number  Q

Supplier Material Number  Q

Supplier Name  Q

Plant Name  Q

Material Description  Q

Global Supplier Id  Q

VMI Flag  Yes  No

Cancel **Save Alert Criteria**

Email Alert is sent to subscribers twice a day (10am and 3pm CET) with a link to new exceptions in the portal.

After clicking on the link, E2Open session will open displaying the new exceptions.

Note: Email Alert includes only new exceptions that were created since the last email alert (not all existing exceptions)..

**From:** donotreply@e2open.com [mailto:donotreply@e2open.com]  
**Sent:** Friday, October 07, 2016 7:53 AM  
**To:**  
**Subject:** Accepted with Changes Alert

At the time of this email, there were recent orders which the supplier accepted with proposed changes. To review these orders, go to [https://e2projectdev.dev.e2open.com/COTYQA01\\_pl/portal](https://e2projectdev.dev.e2open.com/COTYQA01_pl/portal).

Category	Total
Accepted with Changes Alert	1

This email was sent from an automated source. Please do not reply to this message as all replies are automatically deleted.

E2OPEN CONFIDENTIAL INFORMATION: This communication (including any attachments) is intended for the sole use of the intended recipient and may contain confidential, non-public and/or privileged material. Use, distribution or reproduction of this communication by unintended recipients is not authorized. If you received this communication in error, please delete all copies of this communication from your system. Thank you. This message was generated automatically, please do not reply to this message.

## 8 Definitions / Appendix

### 8.1 Fields in Orders

Table 8-1 PO/SL fields in E2Open

Fields	Definition	Source
Order Number	Order number	SAP
Line Id	Item line ID	SAP
Schedule Line Id	Schedule Line ID	SAP
Promise Line Id	Promise Line ID (promise = confirmation) <i>Note: if Supplier creates a split when confirming the date/Qty. we will have 2 promise line IDs</i>	E2Open
Schedule Status	Schedule Line Status in E2Open: New, Changed, Accepted, Shipped, etc.	E2Open
Material Number	Material number	SAP
Material Description	Material description/name	SAP
Period	Horizon: Firm, Trade, Forecast. If Planner Delivery Date <today = PAST If PO = FIRM, If PR = FCST, If BO: If Planned Delivery Date<= (BO Firm + current date) = FIRM, If Planned Delivery Date > (BO TRADE + current date) = FCST Else = TRADE	E2Open
Planned Delivery Date	Delivery date for the schedule line	SAP
Requested Quantity	Order Quantity	SAP
UOM	Unit Of Measure (kg, pcs)	SAP
Reschedule Message	Message: Expedite, Postpone or Cancel	SAP
Reschedule Delivery Date	Suggested new delivery date. Supplier is required to review if he can meet the request.	E2Open
Reschedule Time Delta (Days)	Displayed in days, difference between current delivery date and suggested new delivery date (reschedule delivery date)	E2Open
Resch. Msg. Reviewed	When a new reschedule message is sent to the portal this field is set to "No". When the Supplier has reviewed the message he can set it to "Yes" to mark it was reviewed.	E2Open

<b>Fields</b>	<b>Definition</b>	<b>Source</b>
Confirmed Delivery Date	Delivery date confirmed by the Supplier	E2Open
Confirmed Quantity	Quantity confirmed by the Supplier	E2Open
COTY Comment	Editable field in E2Open where Planner can put his comments. New comments will be highlighted for visibility.	E2Open
SUPPLIER Comment	Editable field in E2Open where Supplier can put his comments. New comments will be highlighted for visibility.	E2Open
Approval Flag	Indicator marking if the schedule line (in Accepted with Changes or Rejected states) has been approved by the Planner (Yes/No)	E2Open
OTIF Reason Code	Flag in the portal to enable the Planner to mark if the change has been a result of Supplier or Coty actions ("C" – Coty request, "V" – Suppliers request)	E2Open/SAP
Supplier Material Number	Corresponding material number used by the Supplier in his ERP system	SAP
Supplier Number	Supplier Number	SAP
Supplier Name	Supplier Name	SAP
Fixed	"X" or blank. "X" if line is fixed in SAP.	SAP
PR Release Date	Date when Purchase Requisition should be converted into Purchase Order	SAP
MRP Controller	Specifies the number of the MRP controller or group of MRP controllers responsible for material planning for the material	SAP
Purchasing Group	Key for a buyer or a group of buyers, who is/are responsible for certain purchasing activities	SAP
Plant	Key uniquely identifying a plant, i.e. CU05	SAP
Ship To	Name of the delivery destination	SAP
Material Status	Indicates the life cycle of the material.	SAP
Material Status Description	Description of the life cycle: Pre-Active, Active, Discontinuing	SAP
Order Type	Displaying what type of order is it: Purchase Order, Blanket Order or Purchase Requisition.	SAP
BO FIRM	Parameter in days specifying the length of Firm period	SAP
BO TRADE	Parameter in days specifying the length of Trade period	SAP
PDT	Planned Delivery Time: Number of calendar days needed to obtain the material if it is procured externally with no previous visibility of the	SAP

Fields	Definition	Source
	requirement.	
Amalgam	Key identifying materials that have the same format and share MOQ.	SAP
Order Creation Date	Date when the order was created	SAP
Coty Line Comment	Comment added in SAP in order on the line level	SAP
Open Qty	E2Open calculates Open Qty as follows: Open Qty = Requested Qty - Max(GR Qty or Total Shipped Qty)	E2Open
Total Shipped Quantity (Sched)	Aggregation of shipment (ASN) quantities against the schedule line	E2Open
GR Qty	Quantity received against the schedule line	SAP
Remaining Quantity To Be Received	Calculated as: Requested Qty – GR Qty	E2Open
Net Price	Net price (per Price Basis, i.e. 1000pcs)	SAP
Currency	Currency in which material is bought	SAP
Price Basis	Number of units to which the price refers i.e. 1000pcs	SAP
Supplier Price	If Supplier wants to flag a price discrepancy he may populate the price in this field	E2Open
Payment Terms	In days, the period allowed to a buyer to pay off the amount due	SAP
IncoTerms	Trading terms i.e. FOB (Free on Board), DDP (Delivered Duty Paid)	SAP
Rev #	Order revision number, tracking number of changes	SAP
Total Shipped Quantity (Line)	Aggregation of shipped quantities for a line (item)	E2Open
Total Received Quantity (Line)	Aggregation of received quantities for a line (item)	E2Open
Total Invoice Quantity (Line)	Aggregation of invoiced quantities for a line (item)	E2Open
Total Promise Quantity	Aggregation of confirmed quantities by the Supplier for a line (item)	E2Open
Request Schedule Last Modified Date	Date of a last change to the schedule line	E2Open

Some of those fields will be available for filtering when searching for PO/SL:

*Figure 8-1 search filters for PO/SL*

<b>Filters</b>	<b>Filters (continuation)</b>
Order Number	Order Type
Schedule Status	Material Status
Material Number	Supplier Material Number
Material Description	Supplier Name
Supplier Number	Purchasing Group
MRP Controller	Material Type
Plant	Amalgam
Period	IncoTerms
Order Creation Date	Ship To
Planned Delivery Date	PurchReq Release Date
Reschedule Message	Resch. Msg Reviewed
Fixed	Reschedule Delivery Date
Approval Flag	Request Schedule Last Modified Date



## 8.2 PO, SL, PR Interface Triggers

Changes to below data in SAP will trigger the interface to E2Open

Field	Interface		
	SL	PO	PR
Bill To Address - Descriptor	YES	YES	x
BO FIRM	YES	x	x
BO TRADE	YES	x	x
BO Validity End	YES	x	x
BO Validity Start	YES	x	x
Fixed	YES	x	YES
GR Qty	YES	YES	x
IncoTerms	YES	YES	x
Material Number	YES	YES	YES
Order Creation Date	YES	YES	x
OTIF Reason Code	YES	YES	x
Payment Terms	YES	YES	x
Planned Delivery Date	YES	YES	YES
Plant	YES	YES	YES
Price Basis	YES	YES	x
PurchReq Release Date	x	x	YES
Release Indicator	YES	YES	YES
Release Strategy	YES	YES	YES
Requested Qty	YES	YES	YES
Reschedule Avail. Date	YES	YES	YES
Reschedule Message	YES	YES	YES
Schedule Line Id	x	YES	x
Supplier Contact	YES	YES	x
Supplier Number	YES	YES	YES
Supplier Price	YES	YES	x
Total Line Value	YES	YES	x
Total Order Value	YES	YES	x
Unit Price	YES	YES	x
UOM	YES	YES	x

### 8.3 Glossary of terms

<b>Term</b>	<b>Definition</b>
<b>ASN</b>	Advanced Shipment Notification
<b>BO</b>	Blanket Order
<b>BoL</b>	Bill of Lading
<b>CET</b>	Central European Time
<b>CoA</b>	Certificate of Analysis
<b>Collab</b>	Combination of a material that is collaborated on between a plant and supplier
<b>DDP</b>	Delivered Duty Paid
<b>DepReq</b>	Dependent Requirement
<b>DOS</b>	Days of Supply
<b>E2Open</b>	New Supplier Portal
<b>ERP</b>	Enterprise Resource Planning
<b>ESN</b>	External Shipment Number
<b>EXW</b>	Ex Works
<b>FCST</b>	Forecast
<b>FF</b>	Freight Forwarder
<b>FOB</b>	Free on Board
<b>GR</b>	Goods Receipt
<b>IR</b>	InfoRecord
<b>KPI</b>	Key Performance Indicator
<b>MCV</b>	Multi Collaboration View
<b>MD04</b>	Display Stock/Requirements transaction in SAP

<b>Term</b>	<b>Definition</b>
<b>MOQ</b>	Minimum Order Quantity
<b>MRP</b>	Material Requirements Planning
<b>MSP</b>	Material Supply Planning (Planner)
<b>NFG</b>	Non Finished Goods
<b>OOS</b>	Out of Stock
<b>OTIF</b>	On Time In Full
<b>P2P</b>	Procure to Pay
<b>PDT</b>	Planned Delivery Time
<b>PIT</b>	Point In Time: Date/Qty pair
<b>PO</b>	Purchase Order
<b>PR</b>	Purchase Requisition
<b>QI</b>	Quality Inspection
<b>QM Lot</b>	Quality Management Lot
<b>SA</b>	Scheduling Agreement
<b>SAFT</b>	Time phased safety stock element
<b>SAP</b>	ERP system
<b>SL</b>	Scheduled Line
<b>STD</b>	Standard
<b>STDS</b>	Short Term Delivery Schedule
<b>UI</b>	User Interface
<b>UOM</b>	Unit of Measure
<b>UTC</b>	Coordinated Universal Time

<b>Term</b>	<b>Definition</b>
<b>VMI</b>	Vendor Managed Inventory
<b>WIP</b>	Work In Progress (semi-finished components, materials obtained by the Supplier to produce components)
<b>WWP</b>	World Wide Procurement