



Day 3 - Table of Contents:

Planning Transportation

- Navigation, Set Up and Search Review
- ✓ Generate Proposals (Single)
- ✓ Generate Proposals (Multiple)

Planning Transportation

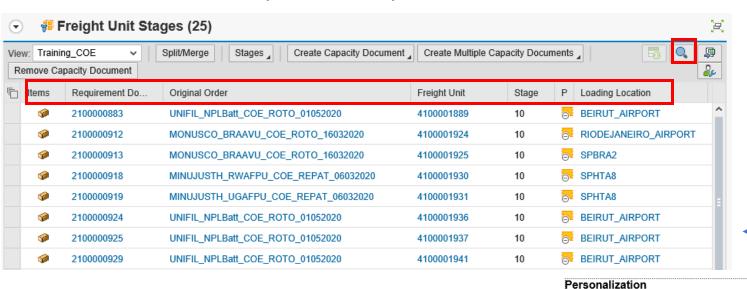
- ✓ Accept Planning Vs Accept Route
- ✓ Generate proposals with dates in the past
- ✓ Cancel Documents (Freight Units and Freight Orders)
- ✓ SOW Documents (Estimated Charges)





Transportation Cockpit – Search and Set Up

SEARCH function in the Transportation Cockpit:



The Transportation Cockpit allows the TS.01 to search for Freight Units and other related documents by using the magnifying glass or clicking on any of the columns displayed

PERSONALIZATION function in the Transportation Cockpit:



The Personalize button in the Transportation Cockpit allows the TS.01 to customize which documents are displayed in the cockpit and how they are displayed. The TS.01 can save the changes and set view as default.

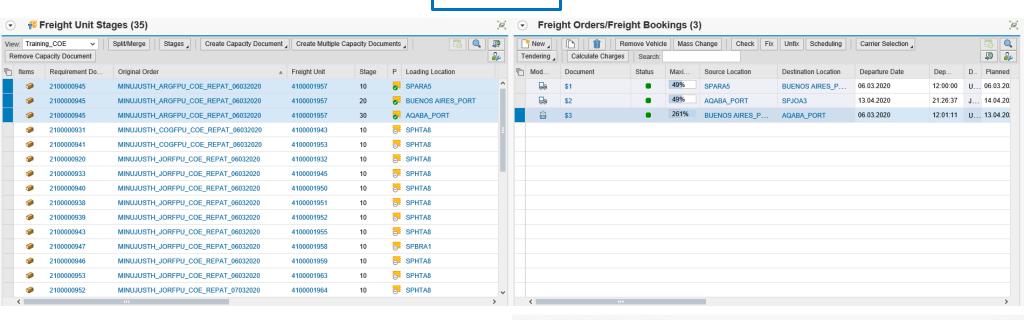
Current View: Training_COE ✓ Display this View on Open								
Visible Rows: 15 ✓ Allow Horizontal Scrolling	Aggre	egation	11	conditional Formatting				
Available Columns	J		Dis	splayed Columns				
Filter by O			1					
Column				Column	Wi	Fixed		
Alternative Quantity	^			Items	58		^	
Alternative Quantity Unit of Measure		>		Requirement Document	127		E	
Carrier		<		Original Order	322			
Carrier (Description)				Freight Unit	126			
Carrier Address				Stage	61			
Consignee	v			Planning Status	25		~	





Transportation Cockpit – MAP FUNCTIONALITY

MAP Section



When the UN MAP Layout is added to the Planning Profile, the transportation cockpit displays on the bottom right corner of the screen a world map that will aid the TS.01 to view the proposed route before accepting it. Select the Tab Map to view the entire route or Map Display to view stage by stage

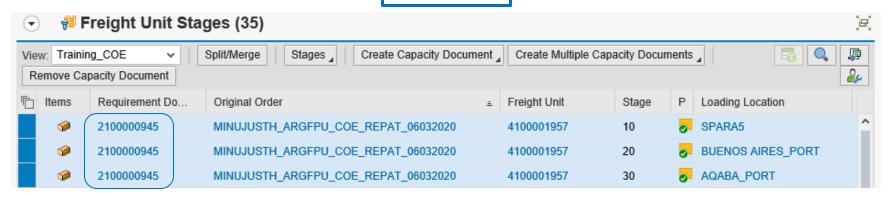




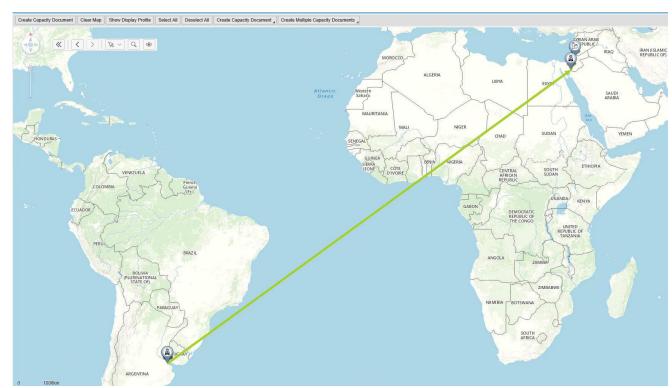


Transportation Cockpit – MAP FUNCTIONALITY

MAP



When the Freight Units are selected, the Map view displays the entire transportation proposal generated by the TM Planner

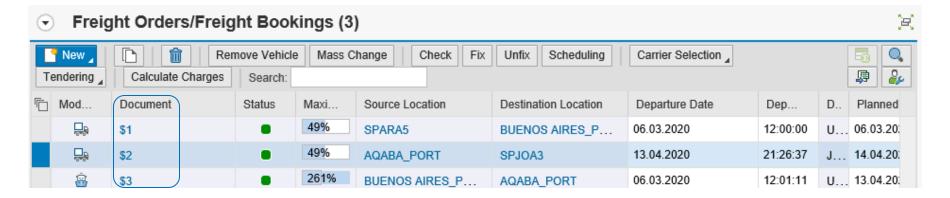




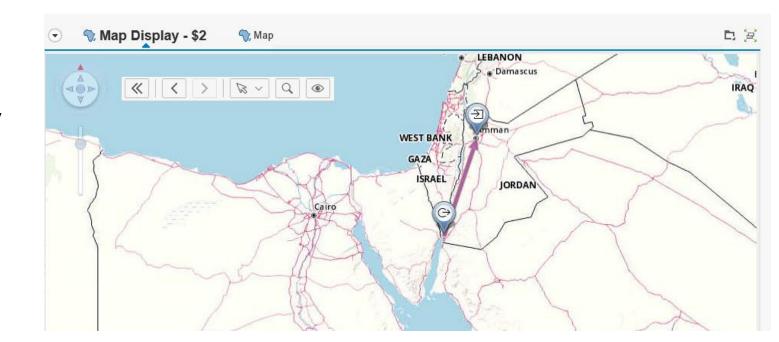


Transportation Cockpit – MAP DISPLAY

MAP DISPLAY



When the Freight
Orders/Stages are
selected, the Map Display
view displays the
transportation route
generated by the TM
Planner leg by leg



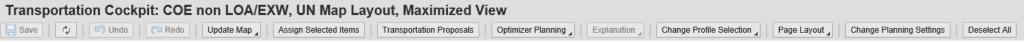


Freight Unit Stages (25)



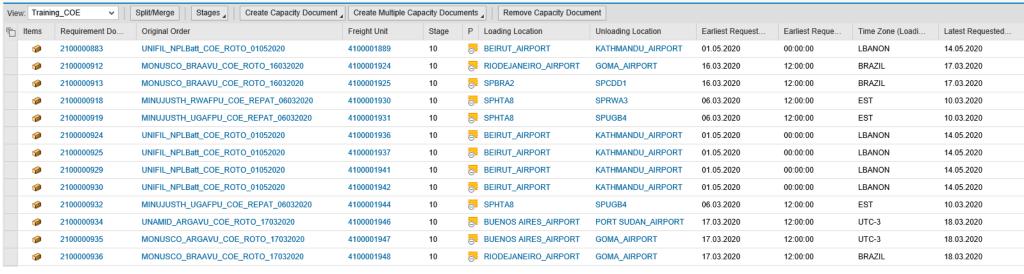
TRANSPORTATION COCKPIT - PLANNING TRANSPORTATION

The **Transportation Cockpit** allows the TS.01 to Manage Transportation for Freight Units and generate Transportation Proposals



The Transportation Cockpit can be set up and personalized to ease navigation and search







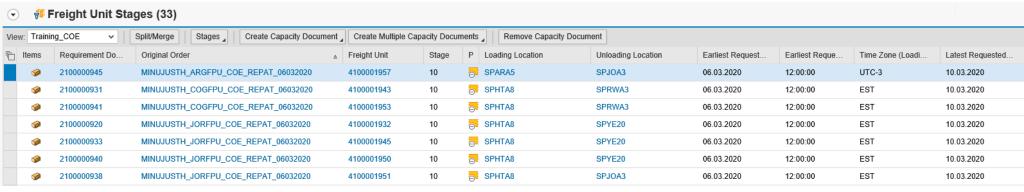


Transportation Cockpit – GENERATE SINGLE PROPOSAL

GENERATE SINGLE PROPOSAL

The **Transportation Cockpit** allows the TS.01 to select Freight Units in order to generate transportation proposals

For COE and TROOPS scenarios the transportation proposals are MOU based. Therefore there is no consolidation of Freight Units unless transportation proposals are generated based on same MOU, same origin, same destination, and fall within the 7-day range



Once the Freight Unit is selected the TS.01 generates the Transportation Proposals. Planning can be performed 180 days in advance

Update Map | Assign Selected Items | Transportation Proposals | Optimizer Planning | Explanation | Change Profile Selection | Page Layout | Change Planning Settings | Deselect All



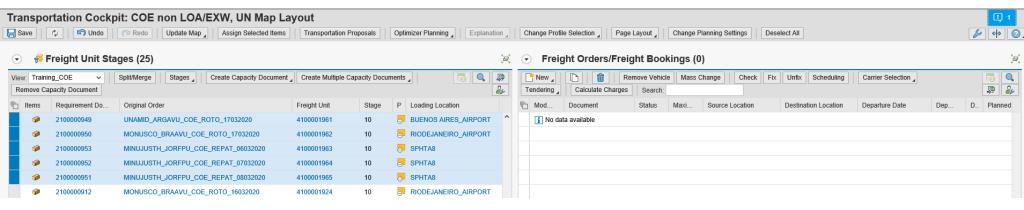


Transportation Cockpit — Optimizer Run Fail

Optimizer Run Fail

When generating proposals, the TS.01can encounter an "**Optimizer run fail**" error. This error could indicate that there are master data elements in TM that are missing: Lanes, Locations, Shipping Points, etc...

The TS.01 should then inquire on the error and request Master Data is needed.



To Request TM Master data, access the following link: TM Master Data



6100028354

6100028355

6100028357

Freight Order/s:

FOs are the

Documents in TM that

numerically identify

each Leg/Stage

planned after

accepting a Route or

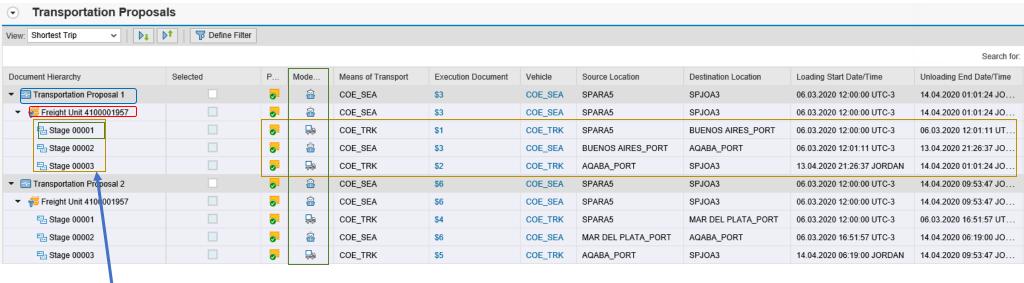
a Transportation

Proposal in the TM

Cockpit



Transportation Cockpit – GENERATE SINGLE PROPOSAL



Transportation Proposals are organized in the following way:

Transportation Proposal Number:

- Identifies one of the proposals generated by TM

Freight Unit Number:

Identifies the Freight Unit being planned

Stages/Lanes + Means of Transport:

- Identifies the number of "connections" between Source and Destination as well as the Means of Transport associated to each connection

Route:

- A route is the combination of Legs/Stages connecting Source & Destination Location
- It is the complete transportation proposal resulting from planning a Freight Unit





Transportation Cockpit – GENERATE SINGLE PROPOSAL

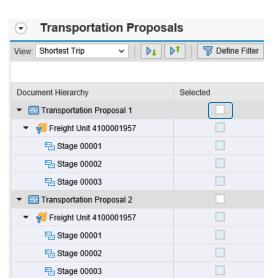
GENERATE SINGLE PROPOSAL

Proposals can be sorted by Duration, Cost, Distance and Freight Order Costs according to the TM Planner's preference.

Duration	±.	Costs	Freight Order Costs	Distance	Distance U
	920:01	7588527.20	7588492.66		KM
	920:01	34.54	7588492.66		KM
	:01	0.00	1534530.01	1.572	KM
	916:25	0.00	5914077.16	12,108.480	KM
	3:34	34.54	139885.50	286.388	KM



The personalization function allows the TS.01 to customize how the Transportation Proposals are viewed. The changes performed can be set as default.



The TS.01 selects a proposal, checks the box under the selected column and clicks on Accept Planning

			dard Layout	
✓ Accept Route	× Cancel	✓ Accept Planning	Optimizer Explanation	Page Layout 4

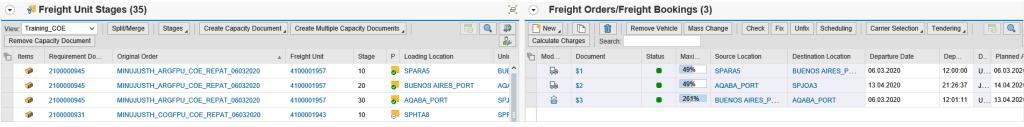




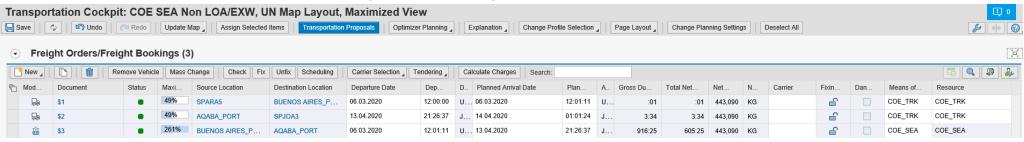
Transportation Cockpit — GENERATE SINGLE PROPOSAL

GENERATE SINGLE PROPOSAL

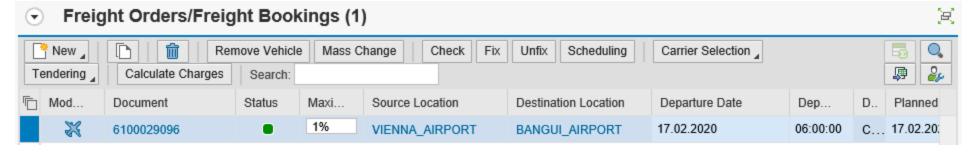
TM returns the selected proposal divided into stages which will become Freight Orders when saved.



TS.01 can view details of the proposed stages in the Freight Orders section of the cockpit.



Once saved, the proposals become Freight Order documents in TM linked to the Freight Unit/s and Forwarding Order/s

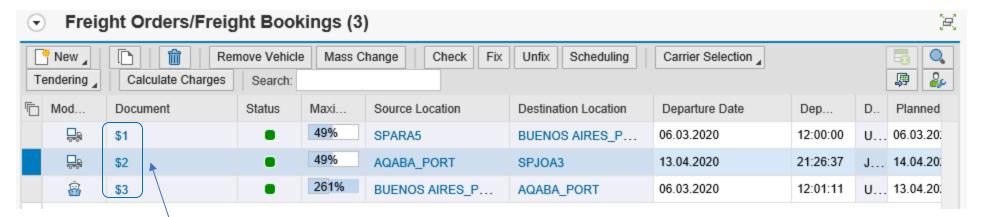






Transportation Cockpit – GENERATE FREIGHT ORDERS

GENERATE Freight Orders



The Stages in the transportation proposal become Freight Orders when the TS.01 clicks on <u>SAVE</u>. The <u>Undo</u> option will erase the stages and the proposal will have to be re-generated



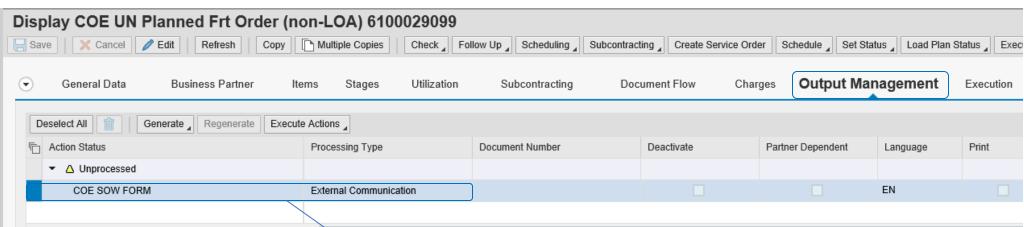






Transportation Cockpit – GENERATE SINGLE PROPOSAL

GENERATE SINGLE PROPOSAL Statement of Requirements (SOW)



Under the **Output Management** tab, each Freight Order displays the **SOR** (Statement of Requirements) which contains all details necessary for the Solicitation process

ANNEX-B RFP: <Please Enter RFP/ITB number here>

Forwarding Order # 2100000945

Freight Order # 6100029097, 6100029098, 6100029099

STATEMENT OF REQUIREMENTS, STANDARD SHIPPING TERMS AND EVALUATION CRITERIA

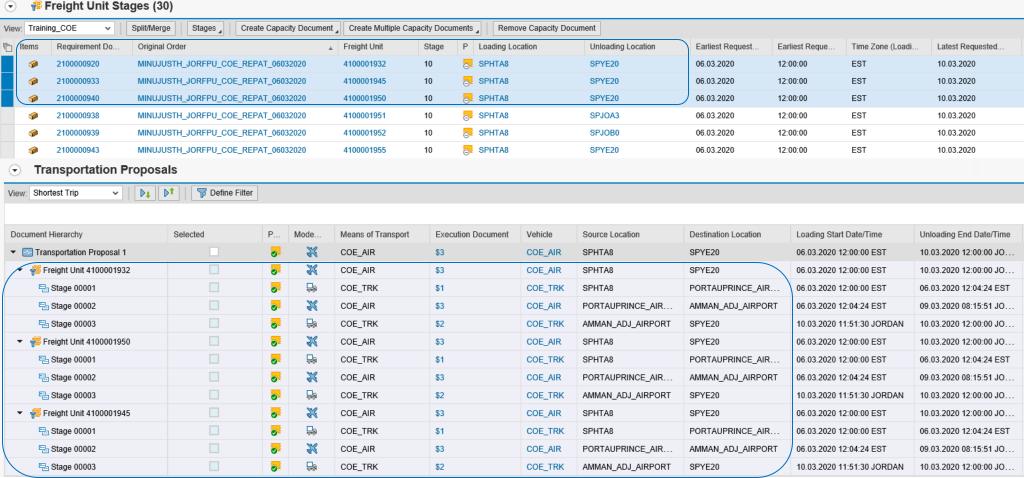




Transportation Cockpit: GENERATE COMBINED PROPOSAL

GENERATE COMBINED PROPOSAL

TM Planners can consolidate Freight Units with same MOU, 7-day date range, Same Origin and Destination to generate transportation proposals that combine transportation stages.



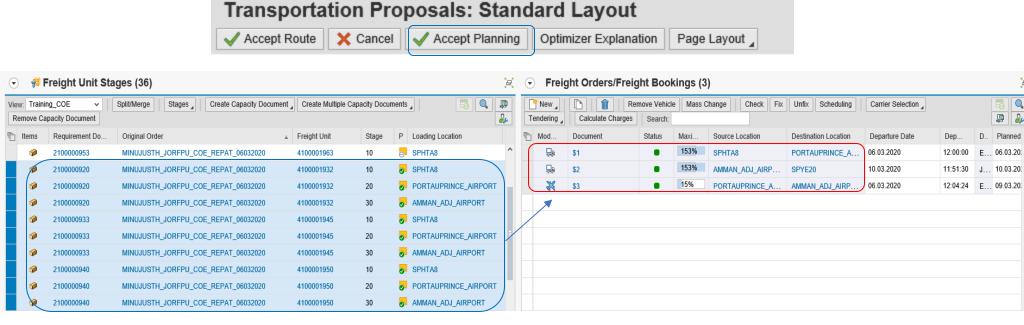




Transportation Cockpit – GENERATE SINGLE PROPOSAL

GENERATE COMBINED PROPOSAL

Once TM Planners select the best proposal and Accept Planning, the system will generate the stages required for the transportation proposal consolidating all legs that are the same







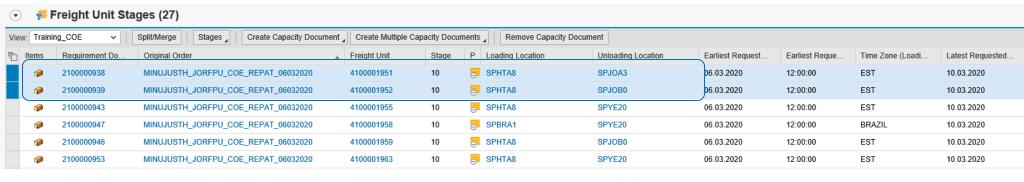
Transportation Cockpit – Accept ROUTE VS PLANNING

GENERATE COMBINED PROPOSAL Accept Planning Vs Accept Route

The TM Planner can also consolidate Freight Units that have the same MOU number, but several pick up/drop off locations within the same country by using the option Accept Route Vs Accept Planning.

This will allow the TM Planner to optimize transportation by selecting the best proposal and then avoiding unnecessary stages.

To do so, the TS.01 should <u>select the Freight Units to consolidate</u>, and <u>generate transportation proposals</u>





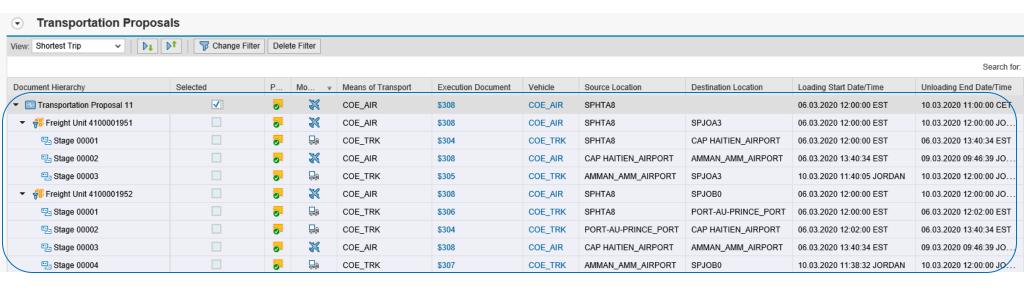




Transportation Cockpit – ROUTE VS PLANNING

Accept Planning Vs Accept Route

Once the system generates the proposals, the TS.01 should select the most suitable combination in order to merge stages at a later point in planning and click on Accept Route instead of Accept Planning





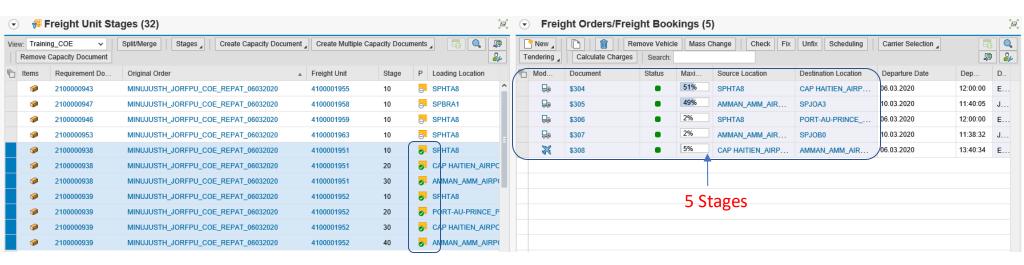




Transportation Cockpit – ROUTE VS PLANNING

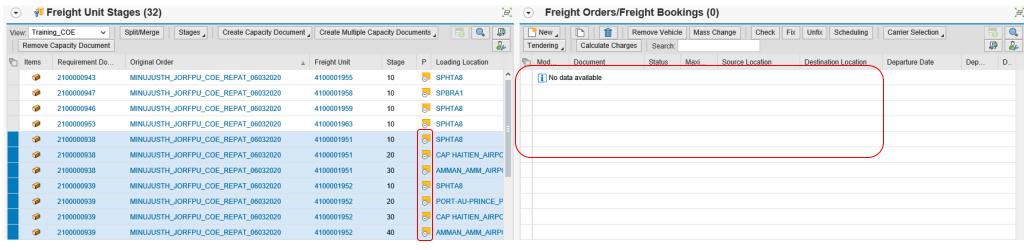
Accept Planning

Accept Planning generated Freight Orders without considering transport optimization



Accept Route

Accept route splits the Freight Units into stages but does not generate Freight Orders. The TM Planner selects the split Freight Units and again generates a new transportation proposal.



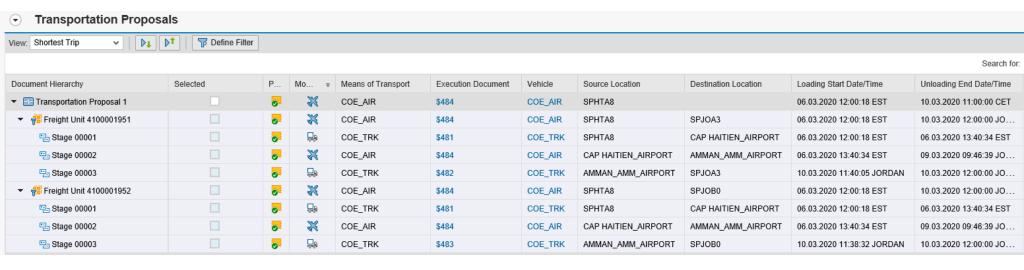




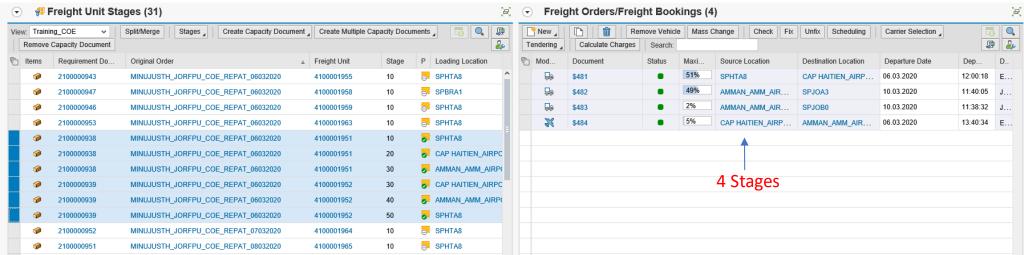
Transportation Cockpit — ROUTE VS PLANNING

Accept Route

The New proposals now combine the stages selected in order to optimize transportation. The TM Planner selects the most suitable option again and this time selects Accept Planning.



The new proposal generated from Accept Route contains less stages than the on generated from Accept Planning

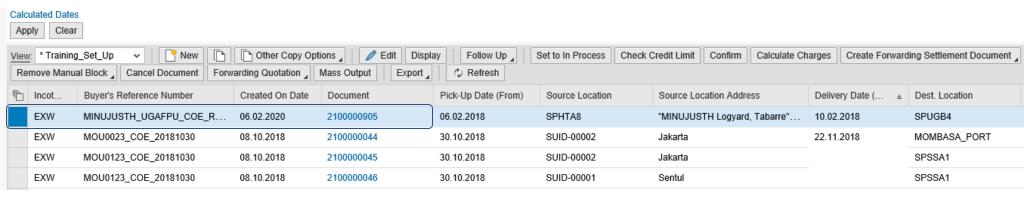




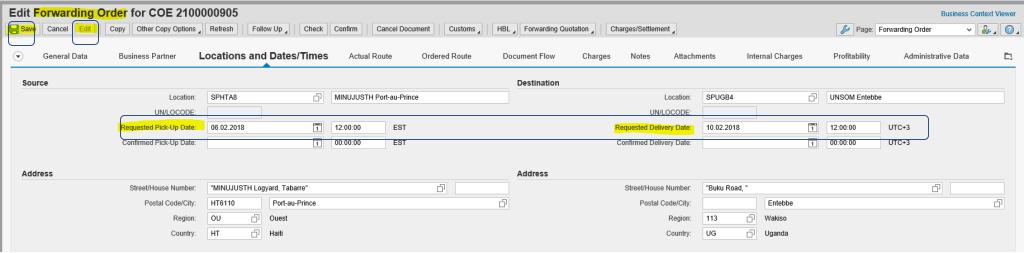


Transportation Cockpit — Change Freight Order Dates

The TM Planner can also generate proposals in the past. To do so, after the Upload File has generated a Forwarding Order, the TS.01 accesses the FWO and changes the Requested Pick Up and Delivery Date.



The Requested Pick Up and Delivery Dates can be changed to the past and saved. The newly added dates will remain.

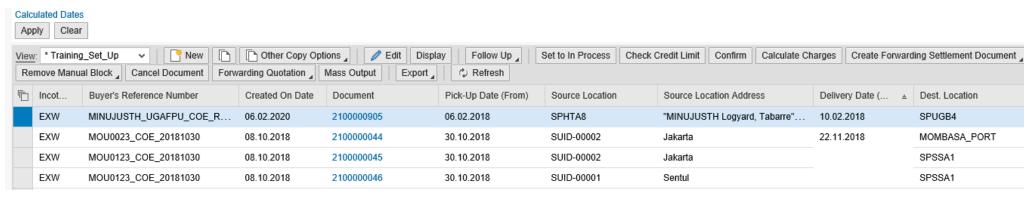




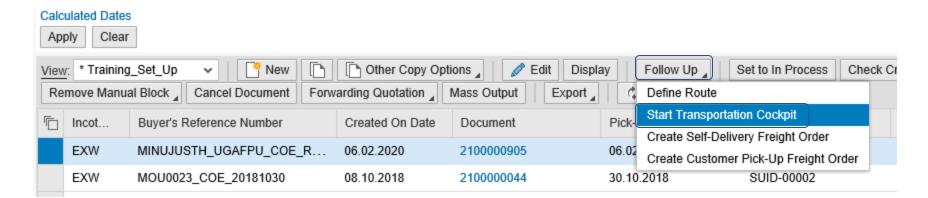


Transportation Cockpit – Change Freight Order Dates

Once the dates are changed in the FWO, the Freight Unit dates change automatically.



To view a Freight Unit with past dates in the Transportation Cockpit, the TS.01 selects the FWO from the Overview Transportation Requirements page and clicks on "Start Transportation Cockpit"

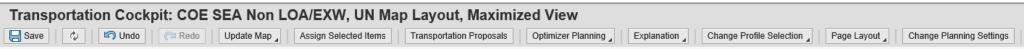




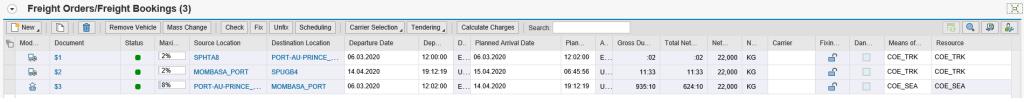


Transportation Cockpit – Change Freight Order Dates

The TM Planner selects the Freight Unit from the Cockpit and generates a proposal. The dates of the proposal will show in the future as these can only be create in the future.



The TM Planner then Accepts Planning and generates proposed Freight Order stages



Before the Planner saves the proposed Freight Orders, the dates can be changed to the past under the Freight Orders/Freight Bookings section of the transportation cockpit for each stage. Once changed, saving will now keep the dates in the past.

Departure Date	Dep	D	Planned Arrival Date	Plan
06.03.2020	12:00:00	E	06.03.2020	12:02:00
14.04.2020	19:12:19	U	15.04.2020	06:45:56
06.03.2020	12:02:00	E	14.04.2020	19:12:19

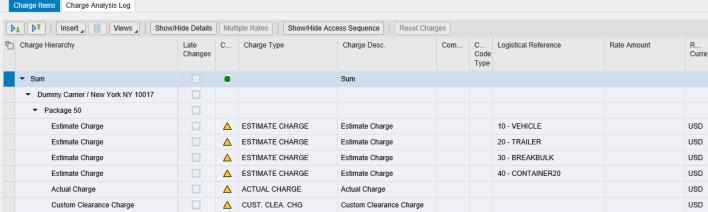




SOW – Estimated Costs

The TS.01, as best practice, should review the estimated cost of the Freight Orders before downloading the SOW form. If there are no estimated cost, these should be added. This will maintain in the TM system historical data of estimated cost.

Freight Order with no estimated cost



SOW form with no estimated cost

MCS USE ONLY:	Approved by Chief of MCS
 Estimated Cost: Timeline Planning: 	USD 0.00
SC Raised:	
SC to PD:	
Bids Revd:	
Tech Eval to	
HCC (if	

Freight Order with estimated cost

Charge Items Charge Analysis Log										
▶↓ ▶↑ Insert										
Charge Hierarchy	Late Changes	A	C	Charge Type	Charge Desc.	Com	C Code Type	Logistical Reference	Rate Amount	R Curre
▼ Sum			•		Sum					
▼ Dummy Carrier / New York NY 10017										
▼ Package 50										
Estimate Charge		₽•	•	ESTIMATE CHARGE	Estimate Charge			10 - VEHICLE	50.00	USD
Estimate Charge		₽	•	ESTIMATE CHARGE	Estimate Charge			20 - TRAILER	100.00	USD
Estimate Charge		₽	•	ESTIMATE CHARGE	Estimate Charge			30 - BREAKBULK	150.00	USD
Estimate Charge		₽•	•	ESTIMATE CHARGE	Estimate Charge			40 - CONTAINER20	250.00	USD
Actual Charge		₽	Δ	ACTUAL CHARGE	Actual Charge					USD
Custom Clearance Charge		₽•	_	CUST. CLEA. CHG	Custom Clearance Charge					USD

SOW form with estimated cost

MCS USE ONLY:	Approved by Chief of MCS				
 Estimated Cost: Timeline Planning: 	USD 307,527.02				
SC Raised:					
SC to PD:					
Bids Revd:					
Tech Eval to					
HCC (if					





SOW – COE Updates

The Contingency Owned Equipment (COE) SOW form has now replaced the **Forwarding Order** # by the **Buyer's Reference** # and the address for Shipper and Consignee has been replaced by "**To be** advised".

ANNEX-B

RFP: <Please Enter RFP/ITB number here>

Buyer's Reference # UNIFIL NPLBAT COE repat 01062020

Freight Order # 6100014172, 6100014173, 6100014174

STATEMENT OF REQUIREMENTS, STANDARD SHIPPING TERMS AND EVALUATION CRITERIA

and replacing the rejected containers.

- (d) Pick up Location: Meiss El Jebel, Lebanon (*) (further called 'pick up location' in this document); Address:, Meiss El Jebel, NA, , Lebanon
- Shipper: Commanding Officer Military Contingent (further called 'shipper'); Address:

 To be advised
- (f) Final Destination: Kathmandu, Nepal (**) (further called 'final destination' in this document); Address: , Kathmandu, 1, , Nepal
- Consignee / Receiver: Commanding Officer Military Contingent (further called 'consignee'); Address: To be advised

CARGO SUMMARY

Pick Up Location:	Door Meiss El Jebel, Lebanon
Final Destination:	Door Kathmandu, Nepal
No. of Container	
No. of Vehicle	51
No. of Trailers	26
No. of Break Bulk	18
Total Shipping units:	95
Total area (M2):	1036.24
Total volume(M3):	2965.33
Total weight(KG):	422700.00

The Square Meter Area entered in the COE Upload File is also reflected in the SOW form



Send to

Delete

Rename

Create shortcut

⊠ ih08

Phy

Phy

Rep

Sigr

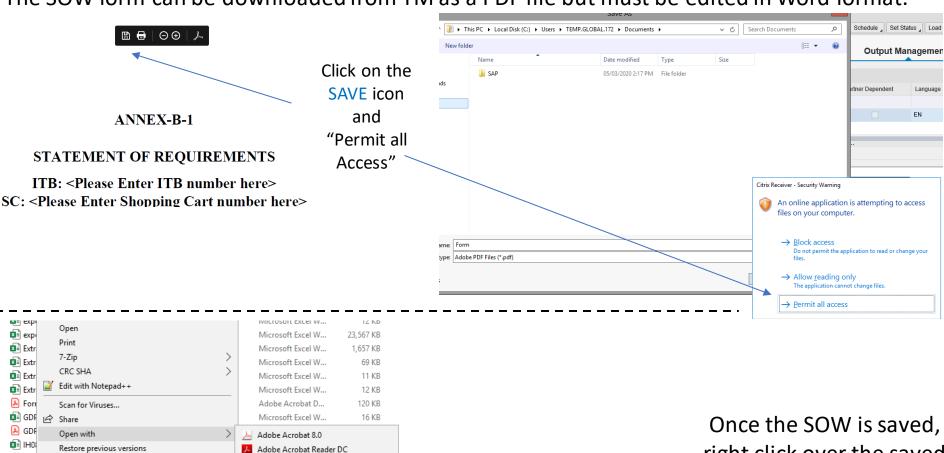
SOA

♠ sow



SOW – Download

The SOW form can be downloaded from TM as a PDF file but must be edited in Word format.



Adobe Illustrator CC 2018

Google Chrome

Microsoft Edge

Search the Store

TMP File

TMP File

05/03/2020 14:28

Choose another app

Adobe Acrobat D...

0 KB

0 KB

0 KB

120 KB

Once the SOW is saved, right click over the saved document and open the file with the Word

Application

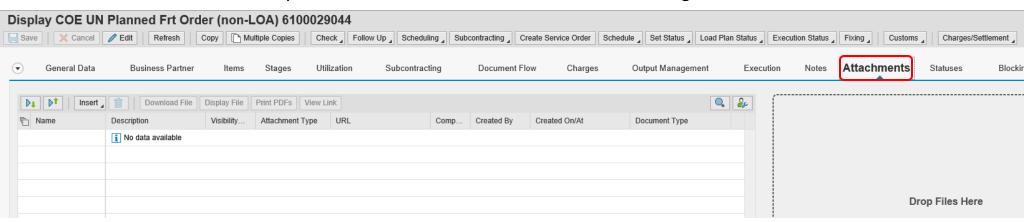




Freight Orders - Document Upload functions

Single file Upload:

The TS.01 and TS.02 can upload files to Freight Orders using the attachment option found under the Attachments tab. These files can be set for Internal view only or external if file is to be shared with carriers using CCP.



Mass file Upload:

The TS.01 and TS.02 can upload several files simultaneously to Freight Orders using the Mass Attachment option available in the Freight Order search page. These files can also be set for Internal view only or external if file is to be shared with carriers using CCP.







Job Aids – Transportation Management:

Transportation Management

- ✓ Combine Freight Generate a Combined Proposal
- ✓ Using TM Map Analysis
- ✓ Performing Packing on Inbound Delivery
- Requesting TM Master Data
- ✓ <u>Electronic Data Interchange (EDI)</u>

Transportation Management Reporting

- ✓ BI: Delivery Requirements and Forwarding Orders
- ✓ BI: End to End Freight Orders Items and Charges
- ✓ <u>BI: Freight Orders Events</u>
- ✓ <u>BI: Event Details</u>





Introduction

The objective of this exercise is to allow COE/TROOPS TM Planners to practice how to:

- □ Set Up Personalization Views in TM
- ☐ Set Up the Planning Profile for CO & TROOPS.

User Name	User ID	Password
TS.01 Transportation Planner	01PLCOEPS02/01PLTROOPS01	Umoja123
TS.01 Transportation Planner	02PLCOEPS02/02PLTROOPS01	Umoja123
TS.01 Transportation Planner	03PLCOEPS02/03PLTROOPS01	Umoja123
TS.01 Transportation Planner	04PLCOEPS02/04PLTROOPS01	Umoja123
TS.01 Transportation Planner	05PLCOEPS02/05PLTROOPS01	Umoja123

*Please keep in mind that those of you practicing the scenarios should understand that the limited amount of Usernames provided for the training environment could cause more than one person to edit page settings at the same time. To avoid this, the best option would be to have at least 3 staff members sharing one username and practice together.





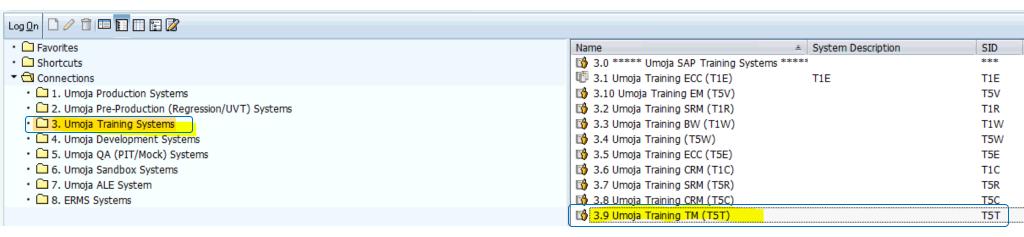
Access Umoja and enter your EIDMS credentials: http://login.umoja.un.org/

⋒ Login to Umoj	a Production Systems
Unite ID:	
Password:	
Forgot your Unite ID? Forgot your password? Please use Internet Explorer for all U	Jmoja activity
Click on S	AP GUI
	Details
SAP GUI Utilities	

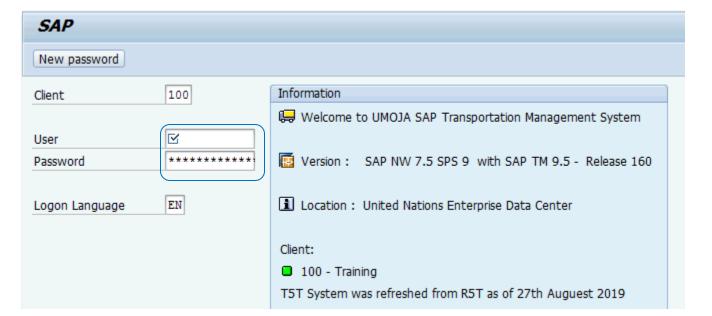




Access the Umoja Training Environment:



Add the credentials provided in Slide 14 for COE and TROOPS under User and then add the password

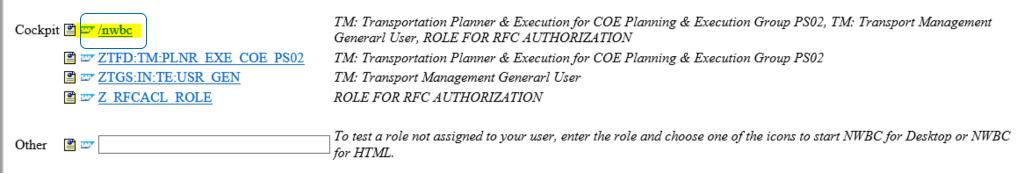






Launch the Net Weaver Business Client:

Launch NetWeaver Business Client



Click on "Launch NWBC" to access TM



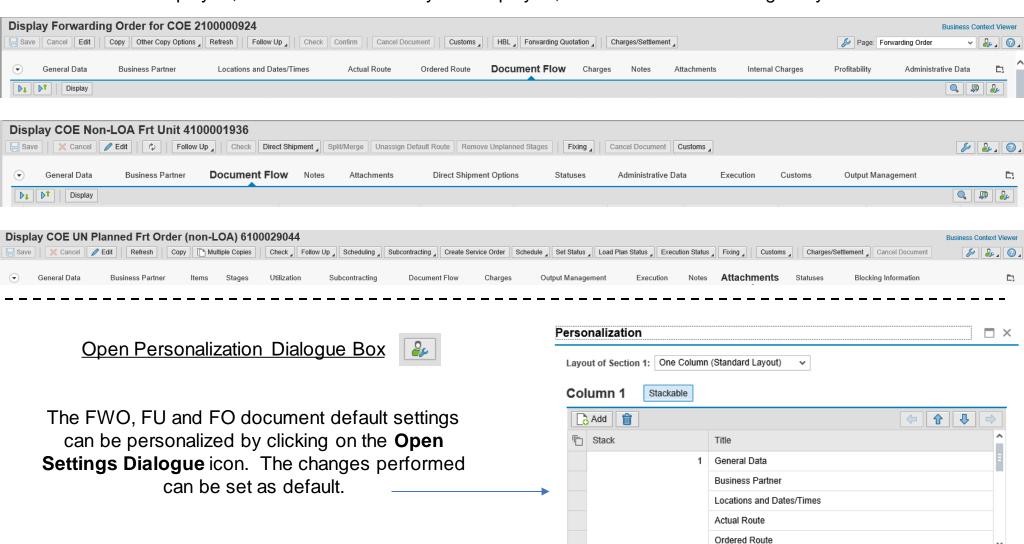




FWO, FU and FO - Search and Set Up

The FWO, FU and FO document's main sections as well as subsections are displayed by default in a certain fashion.

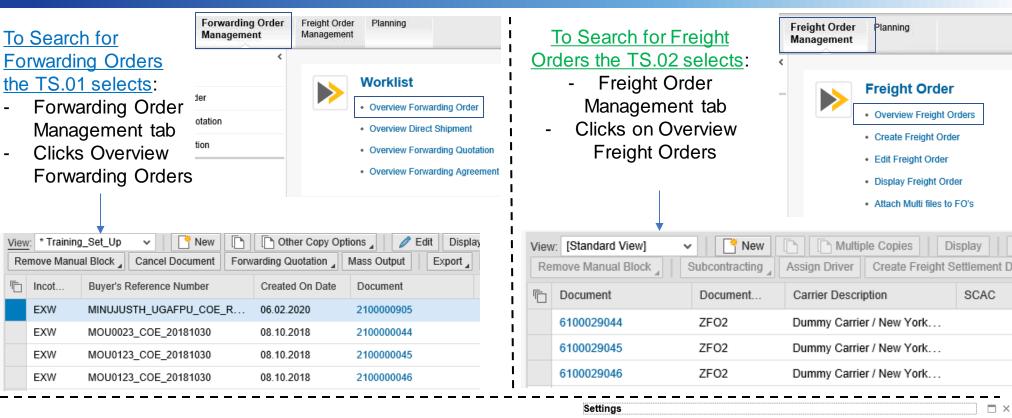
The tabs displayed, the order in which they are displayed, and format can be changed by the TM user.







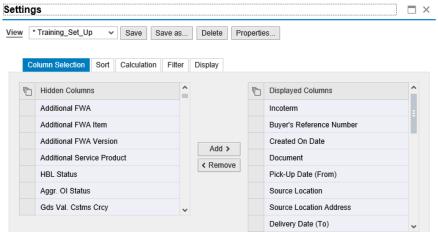
FWO, FU and FO – Search and Set Up



Open Settings Dialogue



The TS.01 and TS.02 can personalize the default settings by clicking on the Open Settings
Dialogue icon. The changes performed can be set as default.

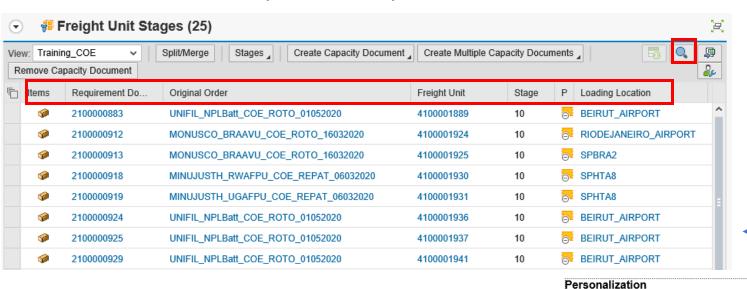






Transportation Cockpit – Search and Set Up

SEARCH function in the Transportation Cockpit:



The Transportation Cockpit allows the TS.01 to search for Freight Units and other related documents by using the magnifying glass or clicking on any of the columns displayed

PERSONALIZATION function in the Transportation Cockpit:



The Personalize button in the Transportation Cockpit allows the TS.01 to customize which documents are displayed in the cockpit and how they are displayed. The TS.01 can save the changes and set view as default.

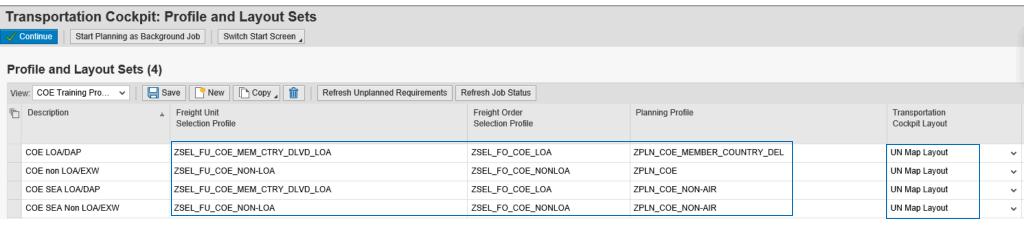
Current View: Training_COE ✓ Display this View on Open								
Visible Rows: 15 ✓ Allow Horizontal Scrolling	Aggre	egation	11	conditional Formatting				
Available Columns	J		Dis	splayed Columns				
Filter by O			1					
Column				Column	Wi	Fixed		
Alternative Quantity	^			Items	58		^	
Alternative Quantity Unit of Measure		>		Requirement Document	127		E	
Carrier		<		Original Order	322			
Carrier (Description)				Freight Unit	126			
Carrier Address				Stage	61			
Consignee	v			Planning Status	25		~	





Planning Profiles: COE and TROOPS

Planning Profile for COE: Log in Using the COE username



Planning Profile for TROOPS: Log in using the TROOPS username

